



APPLICATION TO AGIST LIVESTOCK ON THE TOWN COMMON

Please return completed form along with supporting documentation via post or email (details outlined above) to the attention of the *Rural Lands Officer*.

APPLICANT DETAILS			
Name:			
Postal Address:			
Residential Address:			
Phone (W):		Mobile:	
Phone (H):		Fax:	
Email:			
Current PIC Number:			
Preferred Contact Method:	<input type="checkbox"/> Phone <input type="checkbox"/> Post <input type="checkbox"/> Email		
AGISTMENT DETAILS – *Agistment Fees \$4.10 per head per week			
Longreach Town Common	PIC QJLR0153	Total Number of Horses ⁵	
Cleeve Paddock	PIC QJLR0153	Total Number of Horses ⁵	
North Ilfracombe Town Common	Total Number of Cattle ⁵		Total Number of Horses ⁵
PIC QKIF0077	Total Number of Cattle ⁵		Total Number of Horses ⁵
South Ilfracombe Town Common	Total Number of Cattle ⁵		Total Number of Horses ⁵
PIC QKIF0077	Total Number of Cattle ⁵		Total Number of Horses ⁵
Isisford Town Common	Total Number of Cattle ⁵		Total Number of Horses ⁵
PIC QEID0067	Total Number of Cattle ⁵		Total Number of Horses ⁵
Yaraka Town Common	Total Number of Cattle ⁵		Total Number of Horses ⁵
PIC QFID0069	Total Number of Cattle ⁵		Total Number of Horses ⁵
Cattle Earmark:	Brand/s:	Cattle Breed:	Sex of Cattle:
Description & Sex of Horse/s: <i>(Distinguishable markings)</i> Breeding status of mare/s <i>i.e. in foal</i>			
Brand/s:			

APPLICANT DECLARATION		
<ul style="list-style-type: none"> I certify that all details given and statements made in connection with this application are true and correct; I have read the Terms and Conditions as per Council's Town Common Agistment Policy and will abide by these rules; I will ensure that all fees are paid by the due date; and I have provided the following details as requested: 		
<input type="checkbox"/> Receipt/Waybill/NVD <input type="checkbox"/> List of NLIS Tag Numbers <input type="checkbox"/> Proof of Dipping/Spraying		
Applicants Signature:		Date:
Witness Signature:		Date:
OFFICE USE ONLY		
Application Received:		Date:
Receipt/Waybill/NVD Supplied and Copy Attached:		Date:
List of NLIS Tag Numbers Supplied and Copy Attached:		Date:
Proof of Dipping/Spraying Supplied and Copy Attached:		Date:
Copy of Policy Supplied to Applicant:		Date:
Application Approved By:		Date:
Number of LRC Ear Tags Issued:		Date:
Period of Agistment:	Start Date: End Date: = Weeks	
Invoice Number:		

Please Note:

- Livestock are not to be placed onto any Town Common until the application is approved and all fees are paid in advance.
- All livestock will be invoiced for a minimum of one month in advance and must be paid prior to being placed onto the approved Town Common.
- Agistment fees will be invoiced every six (6) or 12 months and must be paid in advance at all times.
- Any unauthorised/unapproved livestock found on any Town Common will be seized and impounded. Fines may also apply.
- The Stocking Rate for Town Common Agistment is determined by pasture availability.
- In the event there is insufficient pasture available, Council may decrease or close the Town Common. Permit holders will be given seven (7) days to remove all livestock.

* Agistment Fees are reviewed at the end of each financial year and are subject to change.

Privacy Statement:

Longreach Regional Council is collecting your name, residential address and telephone number in accordance with the Local Government Act 2009 in order to process your application. This information will only be accessed by employees and/or Councillors of Longreach Regional Council for Council business related activities only. Your information will not be given to any other person or agency unless you have given us permission or we are required by law.



Biosecurity Horse Health Declaration

Declaration by owner or person in charge of horse/s attending:

I declare that the horse/s named below has / have been in good health, eating normally and not shown signs of illness during the last three (3) days leading up to placement onto the Approved Agistment Allotment. I give my authorisation for the Rural Lands Officer/Biosecurity Manager to call for veterinary inspection of the horse/s named below and in my care should they be showing signs of illness at any time during the course of their Agistment. I agree to pay any veterinary fees incurred for the below mentioned horses as a result of this veterinary examination.

OWNER OF PERSON IN CHARGE OF HORSE/S				ARRIVAL DATE	
				DEPARTURE DATE	
HOME ADDRESS					
				POSTCODE	
PHONE (MOBILE)		EMAIL			
VEHICLE REGISTRATION					
PROPERTY OF ORIGIN OF HORSE/S					
FULL ADDRESS (if different from above)					
				POSTCODE	
PIC NUMBER (Property Identification Code)		Q _ _ _ _ _			
DETAILS OF ALL HORSES YOU ARE BRINING ONTO THE APPROVED AGISTMENT ALLOTMENT					
#	HORSE'S REGISTERED NAME	DESCRIPTION/SEX	MICROCHIP/BRAND	PIC OF PROPERTY HORSE IS RETURNING TO (IF DIFFERENT FROM ABOVE)	CURRENT HENDRA VIRUS VACCINATION YES/NO
1				Q _ _ _ _ _	
2					
3					
4					

I AGREE TO ENSURE THAT:

- All horses, vehicles and equipment accompanying horse/s will be clean and free of solid material (that could contain disease agents) prior to departing property of origin.**

I FURTHER DECLARE THAT:

- The information contained in this Biosecurity Declaration is true and correct to the best of my knowledge.
- I agree to abide by all conditions that may be imposed at any time by the Rural Lands Officer/Biosecurity Manager.
- I acknowledge that in failure to comply, I may be directed to leave the Agistment Allotment and my fees will be forfeited.
- I acknowledge that decontamination and disinfection procedures may be required of me if instructed by the Rural Lands Officer/Biosecurity Manager.
- I acknowledge that there is a possibility that horses might become infected with disease agents as a result of any movements and if necessary horses and premises will be quarantined in accordance with any legislation covering such occurrences including policies and procedures in effect at that time. I agree and acknowledge that the Biosecurity Manager/Rural Lands Officer, State or National Affiliated bodies and their members are not in any way liable for any cost, expense, loss, damage, claim, action, proceeding or other liability incurred by or made against me as a result of any movement of horses to the Approved Agistment Allotment/farm.

..... (Signature)

..... (Name) / / (Date)

HORSE LISTING CONTINUED

DETAILS OF ALL HORSES YOU ARE BRINING ONTO THE APPROVED AGISTMENT ALLOTMENT					
#	HORSE'S REGISTERED NAME	DESCRIPTION/SEX	MICROCHIP/BRAND	PIC OF PROPERTY HORSE IS RETURNING TO (IF DIFFERENT FROM ABOVE)	CURRENT HENDRA VIRUS VACCINATION YES/NO
1				Q _ _ _ _ _	
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					

Movement record

Movement Record
Number
*Special designated animals
only*²

Please note this movement record is a guide only. You may keep a movement record in any format that captures the required information. Examples include but are not limited to diaries, log books, emails, or other industry documents (that are species specific) such as National Vendor Declarations (NVDs), horse health declarations, or Pig Passes.

Proposed movement date

Person completing movement record

Full name of the person completing the movement record.

First Name/s

Last Name

Origin of designated animal

Address (including "Name of place" if applicable) of the holding, saleyard or place of departure of the designated animal/s.

Name of place

Address

Postcode

Destination details

Full name of the person taking receiving the designated animal/s.

First name/s

Last Name

Organisation/trading name

Address of the destination (including "Name of place" if applicable)

Name of Place

Address

Postcode

Mobile

Business hours telephone

After hours
telephone

² Special designated animals include: cattle, sheep, goats, pigs, bison, buffalo, alpacas, llamas.

Particulars of designated animal(s)

A description of the designated animal with any distinguishing marks or features sufficient to be able to identify the designated animal being moved.

No. of stock	Breed	Class (e.g. bull, ram, mare, sow)	Identification marks ¹	Property Identification Code (PIC) (other PICs for non-vendor breed sheep and goats)

¹ Identification marks may include, but are not limited to, animal colour, brand, earmark, or microchip number.

Cattle tick risk minimisation requirements (low risk carriers only)

State the cattle tick risk minimisation requirements that have been met for low risk carriers moving between Queensland cattle tick zones

Low risk carriers include horses, camels, sheep, goats, llamas, alpacas, vicunas, guanacos.

Declaration *Special designated animals only* ²

Full name of person completing form

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Signature


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Date

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Phone number

--

Town Common Management		 Longreach Regional Council
Policy Number:	5.2	
Policy Category:	Local Laws	
Authorised by:	Res-2019-08-207	
Date approved:	15 August 2019	
Review Date:	15 August 2021	

SCOPE

The purpose of this policy is to establish a uniform approach for the control of livestock agisted on all Longreach Region Town Commons. As such specific requirements or conditions may be placed upon any Common in response to seasonal conditions, pasture deficiencies, Environmental detriment or pest weeds infestation.

LEGISLATION

Local Government Act 2009
Animal Care and Protection Act 2001
Environmental Protection Act 1994
Nature Conservation Act 1992
Stock Route Management Act 2002
Biosecurity Act 2014
Land Act 1994
Central West Biosecurity Plan

DEFINITIONS

Agistment – A written approval from Council granting a stock owner use of a Common for grazing.

Livestock – includes Sheep, Cattle and Horses (broken in horses; no stallions; no bulls).

Longreach Region Residence – The principle place of residence of the applicant, within the Longreach Region, and the applicant does not make their primary income from livestock ownership.

Maimed – Any animal disfigured, injured or lamed to the point it requires treatment or destruction.

Malnourished – Any animal that is underweight to such a degree it requires treatment.

NLIS – National Livestock Identification System (electronic ear tags).

NVD – National Vendor Declaration Form.

Rigs - A male horse carrying either one or two testicles concealed in its abdomen, making it visually appear to be a gelding, while behaving like a stallion.

Town Common / Common – Longreach Council designated areas for use as a Common:

- Longreach
- Ilfracombe
- Isisford
- Yaraka

Unhandled – A horse that cannot be caught, led or tied up.

POLICY STATEMENT

To assist in endorsing this policy, the following will apply:

1. Permits approved by the Local Laws Department will be the only recognised form of authority permitting livestock on any Common;
2. Stock types permitted on each Common shall be determined by Council;
3. The maximum number of livestock agisted per household on each common shall be determined by Council;
4. The maximum total numbers of livestock permitted on any common at any time shall be determined by Council ;
5. The maximum stocking rate per hectare on each common shall be determined by Council;
6. Any common may be closed by Council if pasture assessments indicate fodder is insufficient;
7. Entire male stock, including rigs, shall not be permitted on any common;
8. Total head of livestock held on any Common may be reduced to an acceptable number as determined by Council due to fodder depletion or other circumstances;
9. The number of livestock per household on any common must be reduced if required by Council due to fodder depletion or other circumstances;
10. No unhandled horses over the age of six (6) months are permitted on the Commons;
11. Travelling livestock are permitted to depasture in accordance with the *Stock Route Management Act 2002* only if the relevant common is open for such use and pasture assessments show travelling numbers of stock can be carried without detriment;
12. All livestock are to be cleared of ticks prior to being put on the Common. Proof of cattle tick clearance by an 'approved person' is required, where applicable;
13. Notice (in writing) must be given to the Local Laws Department prior to the removal of any livestock from the Common at least seven (7) days in advance unless urgent circumstances can be proven;
14. Any stock removal notice given to Council must state time, date and the number of livestock to be mustered and where livestock is being taken;
15. Failure to give notice of stock removal will result in agistment being charged up to the date that advice of livestock removal is given, or until the approved agistment period expires;
16. In the case of cattle, each animal shall be ear tagged with an official Longreach Regional Council tag authorised by the Local Laws Department which shall only be removed by the Rural Lands Officer when the cattle are removed from the Common;
17. Pony Club Horses will not be free of charge; they will be charged the standard rate.

Accounts

1. Agistment charges as fixed by Council shall be payable in advance;
2. Accounts will be issued prior to the expiry of previously paid agistment (It is the stock owners responsibility to advise Council when livestock is removed to avoid incorrect accounts being raised);
3. Notice must be given to the Local Laws Department to put livestock on the common, at least seven (7) days in advance to permit all processes to be completed.

Rectification of Offences

1. Council may muster any common without notice if they have grounds to believe excess and / or unapproved stock is present;
2. Any stock found on any common without Council's approval may be seized and impounded;
3. Any stock owner found in breach of the terms of any approval may have their stock seized and impounded should they fail to rectify said breach as directed by Council Officers;
4. Any breach of this or any other Common specific Policy may result in cancellation of any approval;
5. Any verbal directive from an Officer to rectify or remove stock carries the same powers as a written Notice and must be complied with;
6. Any stock impounded must have all related fees paid prior to that stock's release.

Animal Welfare / Disease Control

It is the stock owner's responsibility to ensure good welfare practices are implemented and continuously monitored. Stock owners must ensure no diseased, maimed or malnourished stock are placed or left on any Common once identified, as per the *Biosecurity Act 2014* and Central West Regional Biosecurity Plan.

Emergency Powers

The failure or inability of any stock owner to control or remove uncontrollable or aggressive animal/s as directed by Council, may result in the humane destruction of that animal/s to preserve or protect other animals or people present on any Common.

Should there be any failure, refusal or an inability by any stock owner to remove diseased or maimed stock from the common, Council may seize, treat or humanely destroy said stock. Any and all costs associated with such actions shall be charged to the stock owner.

RESPONSIBILITIES

Owner of Stock must satisfy each of the following conditions:

1. Applicant must complete Agistment Application;
2. Applicant must be a current permanent resident of the Region;
3. Applicant must be the bona fide owner of the stock to be agisted;
4. All owners of stock must have registered identification on all stock, which includes brands, ear tags, ear marks, NLIS Tags and microchip where applicable;
5. Applicant must provide evidence that stock is cleared of ticks prior to being put onto the common. Proof of cattle tick clearance by an 'approved person' is required;
6. Applicant must be over eighteen (18) years of age;
7. All cattle must be ear tagged at owner's cost. Tags will be tagged onto the agisted stock by Council;
8. Application must include a copy of a receipt, waybill / NVD or other documentation to prove ownership of livestock;
9. All cattle are to have an NLIS tag in their ear prior to being put on the common. A list of the NLIS tag numbers are to be given to the Council with your application;
10. It is the applicant's responsibility to ensure that all NLIS transfers on and off the common is completed correctly; and
11. Supply microchip documentation if horse has been vaccinated for Hendra Virus.

Branch offices in each township offices will be responsible for:

1. Provision of all agistment applications to the Local Laws Department for approval;
2. Receipting monies received from any approved applicant; and

The Local Laws Department will be responsible for:

1. Processing and approving agistment applications;
2. Receiving an NVD and receipt from applicant as proof of ownership;
3. Receiving a list of NLIS tag numbers of livestock;
4. Receiving proof of dipping;
5. Tagging cattle with official Council ear tags;
6. Notifying the Debtors Officer of reported livestock movements;
7. Assisting with mustering of the Common;
8. Monitoring all Commons for compliance by stock owners;
9. Taking actions to rectify breaches of the Commons Policy or any Management Directives relating to this policy; and
10. Any other matter pertaining to relevant activities or offences occurring on any Common within Longreach Regional Council under any common specific Policy or Law.

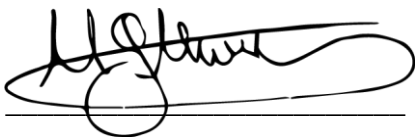
RELATED POLICIES / SUPPORTING DOCUMENTS

Councils Local Laws

Town Common Trust Management Plan

Common specific conditions and approvals

Authorised by resolution as at 15 August 2019:



Mitchell Murphy
Chief Executive Officer