



## Schedule 2 - Position Description

<b>Position:</b>	Plant Operator
<b>Position Number:</b>	7039
<b>Directorate:</b>	Infrastructure
<b>Team:</b>	Construction
<b>Position Status:</b>	Permanent Full Time
<b>Classification:</b>	Queensland Local Government Industry Award (Stream B) Level 6
<b>Reports to:</b>	Ilfracombe Construction Supervisor
<b>Accountable for:</b>	NA
<b>Located:</b>	Ilfracombe
<b>Revised:</b>	May 2024

### Our Vision

Connecting Council and Community

### Our Mission

Delivering Excellent Services

### Our Values

1. A Safe and Healthy Work Environment
2. Inclusiveness and Respect
3. Consistency and Fairness
4. Teamwork and Staff Development
5. Performance and Value for Money
6. Leadership and Collaboration
7. Sustainability
8. Forward-looking

## Position Objective

This position will be required to perform safe and efficient operation, maintenance and use of assigned plant, equipment and materials, and associated road construction and labouring duties, as directed in the execution of Council's civil construction and maintenance activities.

## Position Responsibilities

Functionalities	Key Responsibilities
Plant Operations	<ul style="list-style-type: none"> <li>• Prior to the commencement of each day's work, carry out basic routine inspections of the plant to ensure it is in a safe operating condition.</li> <li>• Drive and operate various types of plant and equipment required to perform duties required in civil construction and maintenance activities.</li> <li>• Carry out minor repairs to plant and equipment in line with Council's procedure and policies.</li> <li>• General Labouring Duties as required and Directed</li> <li>• Advise immediate supervisor of any faulty equipment and follow all adopted procedures in the reporting of the fault to Council's workshop supervisor</li> </ul>
Other	<ul style="list-style-type: none"> <li>• Other such relevant duties as required from time to time which would generally fall within the scope of this position as directed by your accountable supervisor or the Chief Executive Officer.</li> <li>• Carry out all duties in line with Council's Workplace Health and Safety policies and procedures and adhere to any legislative obligations</li> </ul>

## Key Relationships

Internal	
Construction Supervisor	Have an effective and responsive working relationship with the Construction Supervisor
Managers	Have an effective and responsive relationship with the Works Supervisor and Manager of Civil Construction



External	
Government Agencies and Clients	Communications will be conducted in a professional manner in line with Councils' Core Values

## Position Requirements

### Skills

- Sound communication skills both written and oral, with the ability to deal with all levels of the organisation and members of the public.
- Strong time management, organisation and planning with an ability to prioritise and meet critical timeframes.
- Basic numeracy skills to perform calculations relevant to duties.
- Ability to follow directions and work with in a team environment.
- Ability to carry out machine operation, daily servicing checks and basic maintenance as per operators handbook and workshop guidelines.
- Ability to read and interpret plans and traffic management standards.

### Knowledge

- A thorough understanding of how to maintain a safe working environment with demonstrated experience in managing risks associated with road maintenance and construction.
- Knowledge of road regulatory and advisory signage.
- Sound Knowledge of construction and maintenance techniques, including operational work practices and standards associated with the relevant work area.

### Mandatory Experience/Qualifications

- Current "HC" Drivers Licence
- Traffic Management Implementation.
- General Construction Induction card.
- Plant competency including: Skid Steer, Roller, Loader, Grader, Excavator.
- Extensive Experience utilising plant and machinery
- Experience in bitumen and asphalt duties

### Desirable Experience/Qualifications.

- Control Traffic with a Stop Slow Bat.
- Certificate III in Civil Construction.
- First Aid Certificate.

## Delegations and Authorisations

NIL

## Physical Requirements

### Physical Demand Category

- Sedentary Work
- Light Duty – Frequent lifting/carrying of objects weighing up to 5kgs.
- Medium Work – Frequent lifting/carrying of objects weighing up to 10kgs.
- Heavy Work – Frequent lifting/carrying of objects weighing up to 25kgs.

### Audio-Visual Demands

- Depth Perception
- Colour Discrimination
- Peripheral Vision
- Hearing

### Specific Actions Required

This job may include:

- | Standing/Walking                              | Sitting                                       | Driving                                       |
|---|---|---|
| <input type="checkbox"/> None                 | <input type="checkbox"/> None                 | <input type="checkbox"/> None                 |
| <input type="checkbox"/> Occasional           | <input type="checkbox"/> Occasional           | <input type="checkbox"/> Occasional           |
| <input type="checkbox"/> 1-4 Hours            | <input type="checkbox"/> 1-4 Hours            | <input type="checkbox"/> 1-4 Hours            |
| <input type="checkbox"/> 4-6 Hours            | <input type="checkbox"/> 4-6 Hours            | <input type="checkbox"/> 4-6 Hours            |
| <input checked="" type="checkbox"/> 6-8 Hours | <input checked="" type="checkbox"/> 6-8 Hours | <input checked="" type="checkbox"/> 6-8 Hours |

### Work Environment

Attribute	Yes	No
Chemicals	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cold	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Dampness	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Fumes/Gases	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Heat/Humidity	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Heights	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Noise	<input checked="" type="checkbox"/>	<input type="checkbox"/>

### Repetitive Motions

- Simple Grasping
- Fine Manipulation
- Pushing & Pulling
- Finger Dexterity
- Foot Movement

### This Job Will Require

Manoeuvre	Frequent	Occasional	None
Bending	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Squatting	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Climbing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Twisting	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reaching	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- Plant operation with maximum seat rating of 150kgs

## Workplace Health and Safety Obligations

All employees have a legal obligation to comply with regulatory requirements and LRC– SMS (*Longreach Regional Council's - Safety Management System*) incorporating WH&S policies, procedures and work instructions. These are introduced to ensure the health and safety of employees, contractors, visitors, volunteers, the public and the environment and remain compliant with Industry Benchmark Standards.

Employees of Longreach Regional Council have the following responsibilities for health and safety at work.

- Take reasonable care of their own health and safety and ensure that their actions do not adversely affect the health and safety of others.

- Comply with and follow all reasonable instructions for work health and safety (WHS) and cooperate with all reasonable WHS policies, procedures, guidance, instructions, and directions.
- To not intentionally or recklessly interfere with or misuse any substance or thing provided in the interests of WHS.
- Use Longreach Regional Council's WHS risk management approach, participate in risk assessments and assist in identifying and using control measures to eliminate or minimise WHS risks.
- Ensure safe work practices including operating and maintaining all machinery, equipment and plant in a safe way and holding licences and training where required.
- Report any worn out or defective tools or equipment or problems with tools and equipment.
- Comply with Council's induction and training requirements.
- Participate in meetings, training, consultation and other WHS activities such as inspections, incident investigations, and evacuation drills as required.
- Use, maintain and store personal protective equipment (PPE) in the appropriate manner.
- Be familiar with emergency and evacuation procedures for their work area and comply with instructions given by emergency response, including emergency wardens and first aiders.
- Report all problems with undertaking work, including concerns or signs of injury, discomfort, or ill health, immediately to their manager or supervisor.
- Report any unsafe situation, workplace hazard, injury, incident, or near-miss to their manager or supervisor immediately.
- STOP WORK if it not safe to continue and report concerns to their manager or supervisor.
- Assist in maintaining a high level of housekeeping, cleanliness, and tidiness.
- Undertake tasks as required to enable continuous improvement for WHS management.

## Acknowledgement

This Position Description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to the role.

<b>Authorised By:</b>	Director of Works -Andre Pretorius
<b>Signature:</b>	
<b>Date:</b>	
<b>Present Incumbent:</b>	Vacant
<b>Signature:</b>	
<b>Date:</b>	