



**Longreach  
Regional Council**  
Ilfracombe Isisford Longreach Yaraka

**Address all correspondence to:  
Chief Executive Officer  
PO Box 427, Longreach QLD 4730  
Tel: (07) 4658 4111 |  
Email: council@longreach.qld.gov.au  
ABN: 16 834 804 112**

10 October 2024

Dear Councillors

**Re: Meeting Notice for Council Meeting to be held on 17 October 2024**

Notice is hereby given that the Council Meeting of the Longreach Regional Council will be held in the Council Boardroom, 96a Eagle Street, Longreach on Thursday 17 October 2024 commencing at 9:00am.

The Briefing Session for this meeting will be held in the Fairmount (East) room on Wednesday 16 October 2024 commencing at 9:00am as follows;

Your attendance at these meetings is requested.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Brett Walsh'.

Brett Walsh  
Chief Executive Officer

Enc











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Regional Council**  
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# Longreach Regional Council

## Ordinary Meeting Agenda

### Thursday 17 October 2024

*Civic Centre, 96 Eagle Street, Longreach*

1. **Opening of Meeting & Acknowledgement of Country**
2. **Prayer**
3. **Condolences**
4. **Leave of Absence**
5. **Declaration of any Prescribed / Declarable Conflicts of Interest by Councillors**
6. **Confirmation of Minutes**
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## LONGREACH REGIONAL COUNCIL

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**Vision:** Connecting Council and Community.

**Mission:** Delivering Excellent Service.

## LONGREACH REGIONAL COUNCIL

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1. **Opening of Meeting & Acknowledgement of Country**
2. **Prayer – Reverend <insert name>, <insert name of church>**
3. **Condolences**
4. **Leave of Absence**
5. **Declaration of any Prescribed / Declarable Conflicts of Interest by Councillors**
6. **Confirmation of Minutes**
  - 6.1 Council - 19 September 2024

# **Longreach Regional Council**



## **Ordinary Meeting Thursday 19 September 2024**

**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 19 September 2024 at the Civic Centre, 96 Eagle Street, Longreach**

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**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 19 September 2024 at the Civic Centre, 96 Eagle Street, Longreach**

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**Present  
Councillors**

Mayor  
Deputy Mayor

Cr AC Rayner  
Cr LJ Nunn  
Cr DJ Bignell  
Cr AJ Emslie  
Cr NA Gay  
Cr A Watts

**Officers**

Chief Executive Officer  
Chief Financial Officer  
Acting Director of Communities  
Director of Works  
Manager of Governance and Economy  
Executive Assistant to Chief Executive Officer,  
Mayor and Councillors

Brett Walsh  
David Wilson  
Tanya Johnson  
André Pretorius  
Simon Kuttner  
  
Elizabeth Neal

**1 Opening of Meeting and Acknowledgement of Country**

The Mayor declared the meeting open at 9:00am.

*"We acknowledge the Traditional Owners of the land on which we meet today, and we acknowledge elders past and present."*

**2 Prayer**

Reverend Donna Muston, Uniting Church, opened the meeting with a prayer.

**3 Condolences**

The meeting paid its respects and observed a minutes silence to mark the passing of community members Allan Nunn, Desley Joy Ballard, and Steven Kym Rogers aka "Dozer".

**4 Leave of Absence**

*(Res-2024-09-221)*

*Moved Cr Gay seconded Cr Emslie*

*That an apology from Cr Hatch be accepted and leave of absence granted.*

*CARRIED 6/0*

**5 Declaration of any Prescribed / Declarable Conflicts of Interest by Councillors**

**5.1 Declaration of Prescribed Conflicts of Interest on any Item of Business**

*No declarations were made during this point of the meeting.*

**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 19 September 2024 at the Civic Centre, 96 Eagle Street, Longreach**

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**5.2 Declaration of a Declarable Conflict of Interest on any Item of Business**

*Cr Watts declared a declarable conflict of interest in Item 13.4 Community Donation, Longreach Jockey Club. The nature of the conflict is that Cr Watts is a member of the executive committee of the Longreach Jockey Club. Cr Watts will leave the meeting for the discussion and subsequent vote on the item.*

*Cr Bignell declared a declarable conflict of interest in Item 8 Notice of Motion. The nature of the conflict is that Cr Bignell's wife regularly hires the Isisford Town Hall, and he is a member of the executive committee of a recycling group that regularly pays hire fees at the Isisford Town Hall. Cr Bignell sought permission to remain in the meeting for the discussion of Item 8, but leave the meeting for any vote on the matter.*

*(Res-2024-09-222)*

*Moved Cr Nunn seconded Cr Gay*

*That Council allows Cr Bignell to remain in the meeting for the discussion of Item 8, and leave the meeting for any vote on the matter.*

*CARRIED 5-0*

*Councillors Emslie, Gay, Nunn, Rayner and Watts voted for the motion*

**6 Confirmation of Minutes**

**6.1 Council - Thursday 15 August 2024**

*(Res-2024-09-223)*

*Moved Cr Bignell seconded Cr Watts*

*That the Minutes of the Council held on Thursday 29 August 2024, be confirmed.*

*CARRIED 6/0*

**6.2 Council - Thursday 29 August 2024**

*(Res-2024-09-224)*

*Moved Cr Bignell seconded Cr Watts*

*That the Minutes of the Council held on Thursday 29 August 2024, be confirmed.*

*CARRIED 6/0*

**7 Mayoral Report**

**7.1 Mayoral Report**

*(Res-2024-09-225)*

*Moved Cr Gay seconded Cr Nunn*

*That Council receives the Mayoral Report, as presented.*

*CARRIED 6/0*

**Minutes of the Longreach Regional Council Ordinary Meeting  
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**8 Notices of Motion**

Attendance: Councillor Bignell left the Meeting at 09:47 am.

**8.1 Notice of Motion**

*Moved Cr Nunn seconded Cr Watts*

*That Council amends the Longreach Regional Council Schedule of Fees and Charges 2024/2025 as follows:*

- *Fee Code FC257 be amended to \$284.44/day for the Isisford and Yaraka Community Halls*
- *Fee Code FC249 be amended to \$335.29/day for the Ilfracombe Recreational Centre*
- *Fee Code FC262 be amended to \$368.90/day for Kiama Park*
- *Fee Code FC261 be amended to \$533.00/day for Isisford Racecourse*

*And that the following discounts apply to all facilities:*

- *Subsidised Commercial (50% discount) - schools, churches, concerts and musical events (schools)*
- *Fundraising (25% discount) - For-Profit organisations using Council facilities to raise funds for a charity or cause*
- *Local Community Groups and organisations (70% discount) - includes community groups holding functions, events, fundraisers etc (not including annual meeting fees), and*
- *Local Private Use (60% discount) - Longreach Regional Council residents wishing to use council facilities for private use or functions.*

**Amendment to motion**

*Moved Cr Watts seconded Cr Gay*

*That the motion be amended to read as follows:*

*That Council offers a 50% discount on facilities hire charges at the Longreach Civic & Cultural Centre, Longreach Showgrounds, Ilfracombe Recreation Centre, Isisford Community Hall, Yaraka Community Hall, Isisford Racecourse, and Kiama Park, to the following groups and individuals based in the Longreach Regional Council local government area:*

- a) *Schools, churches, concerts and musical events*
- b) *For-Profit organisations using Council facilities to raise funds for a charity or cause*
- c) *Local Community Groups and organisations - includes community groups holding functions, events, fundraisers etc (not including annual meeting fees), and*
- d) *Longreach Regional Council residents wishing to use council facilities for private use or functions.*

*CARRIED 5/0*

*Councillors Emslie, Gay, Nunn, Rayner and Watts voted for the motion*

The amended motion became the substantive motion.

**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 19 September 2024 at the Civic Centre, 96 Eagle Street, Longreach**

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(Res-2024-09-226)

*That Council offers a 50% discount on facilities hire charges at the Longreach Civic & Cultural Centre, Longreach Showgrounds, Ilfracombe Recreation Centre, Isisford Community Hall, Yaraka Community Hall, Isisford Racecourse, and Kiama Park, to the following groups and individuals based in the Longreach Regional Council local government area:*

- a) Schools, churches, concerts and musical events*
- b) For-Profit organisations using Council facilities to raise funds for a charity or cause*
- c) Local Community Groups and organisations - includes community groups holding functions, events, fundraisers etc (not including annual meeting fees), and*
- d) Longreach Regional Council residents wishing to use council facilities for private use or functions.*

*CARRIED 5/0*

*Councillors Emslie, Gay, Nunn, Rayner and Watts voted for the motion*

Attendance: Councillor Bignell returned to the Meeting at 09:52 am.

**9 Petitions**

Nil

**10 Deputations**

Nil

**11 Chief Executive Officer's Report**

Consideration was given to the Chief Executive Officer's Report

**11.1 Councillor Information Correspondence**

From the Chief Executive Officer, tabling a list of significant and relevant correspondence for Councillors and public information.

(Res-2024-09-227)

*Moved Cr Gay seconded Cr Nunn*

*That Council receives the Councillor Information Correspondence Report, as presented.*

*CARRIED 6/0*

**11.2 Response to Petition - Isisford and Yaraka Camping Fees**

Consideration of a petition received at the August Council meeting, calling on Isisford and Yaraka Camping Fees to be reduced.

**Minutes of the Longreach Regional Council Ordinary Meeting  
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(Res-2024-09-228)

Moved Cr Watts seconded Cr Gay

That Council:

1. Notes the views of the petitioners;
2. Makes no change to the camping fees in Isisford and Yaraka; and,
3. Informs the petition organisers of this outcome.

CARRIED 6/0

### **11.3 Longreach Regional Council Economic Development Charter**

Consideration of the Longreach Regional Council Economic Development Charter, presented for adoption.

(Res-2024-09-229)

Moved Cr Bignell seconded Cr Nunn

That Council adopts the Longreach Regional Council Economic Development Charter, as presented.

CARRIED 6/0

### **11.4 Local Disaster Management Plan - Annual Review**

Consideration of the reviewed Longreach Regional Council Local Disaster Management Plan.

(Res-2024-09-230)

Moved Cr Watts seconded Cr Bignell

That Council, pursuant to section 80(1)(b) of the Disaster Management Act 2003, adopts the Longreach Regional Council Disaster Management Plan, as presented.

CARRIED 6/0

The meeting adjourned for Morning Tea at 10:30am. The meeting resumed at 10:55am with all present prior to the adjournment in attendance.

### **11.5 Longreach Local Resilience Action Plan**

Consideration of the Longreach Regional Council Local Resilience Action Plan.

(Res-2024-09-231)

Moved Cr Nunn seconded Cr Bignell

That Council receives the Longreach Regional Council Local Resilience Action Plan.

CARRIED 6/0

### **11.6 Longreach Animal Management Facility Proposal**

Consideration of a proposed new Animal Management Facility, to be located along Kite St on Lot 119 on CP904235, at the Longreach Depot north-west end.

(Res-2024-09-232)

Moved Cr Emslie seconded Cr Gay

That Council approves the proposed Animal Management Facility floorplan and site location, as presented

CARRIED 6/0

**Minutes of the Longreach Regional Council Ordinary Meeting  
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**11.7 Small Business Friendly Grant Policy**

Consideration of the Small Business Friendly Grant Policy, a new policy, for adoption.

*(Res-2024-09-233)*

*Moved Cr Watts seconded Cr Gay*

*That Council adopts the Small Business Friendly Grant Policy, as presented and amended.*

*CARRIED 6/0*

**11.8 Standing Orders for Council Meetings Policy**

Consideration of revisions to the Standing Orders for Council Meetings Policy, following an update to the Queensland Government model meeting procedures.

*(Res-2024-09-234)*

*Moved Cr Gay seconded Cr Nunn*

*That Council adopts the Standing Orders of Council Meetings Policy No. 3.2, as presented.*

*CARRIED 6/0*

**11.9 Development Permit for Reconfiguring a Lot - 7-9 Wonga Street, Longreach**

The Applicant, A & T Surveying, has submitted a development application seeking a Development Permit for Reconfiguring a Lot (1 lot into 2 lots) at 7-9 Wonga Street, Longreach formally described as Lot 1 on RP610093 (the subject site).

|                             |   |
|-----------------------------|---|
| Description:                | Subdivision to create two lots                        |
| Development:                | Development Permit                                    |
| Applicant:                  | A & T Surveying                                       |
| Owner:                      | Jelsen Pty Ltd Trustee for the Palmer Family Trust    |
| Current Use of Land:        | Car wash and Service station                          |
| Address:                    | 7 - 9 Wonga Street, Longreach                         |
| Real Property Description:  | Lots 1 on RP610093                                    |
| Applicable Planning Scheme: | <i>Longreach Regional Planning Scheme 2015 (v2.2)</i> |
| Zone:                       | Low Density Residential Zone                          |
| Level of Assessment:        | Code Assessment                                       |

*(Res-2024-09-235)*

*Moved Cr Gay seconded Cr Nunn*

That Council approves the development application for a Development Permit for Reconfiguring a Lot (1 lot into 2 lots) at 7-9 Wonga Street, Longreach formally described as Lot 1 on RP610093, subject to the following conditions:

**1.0 PARAMETERS OF APPROVAL**

1.1 The developer is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor or invitee of the Developer at all times unless otherwise stated.

**Minutes of the Longreach Regional Council Ordinary Meeting  
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1.2 Where these conditions refer to "Council" in relation to requiring Council to approve or be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by Council.

1.3 The developer is required to have repaired any damage to existing infrastructure that may have occurred during any works carried out for the development. To the extent the damage is deemed to create a hazard to the community, it must be repaired immediately.

1.4 Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards.

1.5 All conditions, works, or requirements of this development approval must be undertaken and completed prior to the sealing of the survey plan for the Reconfiguring a Lot, unless otherwise stated.

## **2.0 APPROVED PLAN**

2.1 The approved development must be completed and maintained generally in accordance with the approved plans, except where amended by the conditions of this approval:

| <b>Plan/Document Name</b>   | <b>Plan/Document Number</b> | <b>Revision</b> | <b>Date</b> |
|---|-----------------------------|-----------------|-------------|
| Proposed Boundary Realignment Lots 1 on RP610093 7-9 Wonga Street | -                           | B               | 13/08/2024  |

2.2 Where there is any conflict between the conditions of this approval and the details shown on the approved plans, the conditions of approval must prevail.

## **3.0 EXISTING USES**

3.1 All existing uses are to be fully contained on their own lot including, access, parking and services.

## **4.0 ENDORSEMENT OF SURVEY PLAN**

4.1 Council will not endorse or release the survey plan for this development until such time as:

- (a) All conditions of this development approval for Reconfiguring a Lot have been fully satisfied (where required);
- (b) A statement demonstrating compliance with all conditions attached to this development approval has been submitted to Council (where required); and
- (c) All outstanding rates and charges relating to the site have been paid.

## **5.0 ASSET MANAGEMENT**

5.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.

**Minutes of the Longreach Regional Council Ordinary Meeting  
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**ADVISORY NOTES**

1. This approval does not negate the requirement for compliance with all other relevant Local Laws and other statutory requirements. Any provisions contained in this approval relating to the enforcement of any of the conditions shall be in addition to all other rights, powers and privileges that the Council may possess or obtain, and nothing contained in these conditions shall be construed so as to prejudice, affect or otherwise derogate or limit these rights, powers and privileges of the Council.
2. General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.
3. This development approval does not authorise any activity that may harm Aboriginal cultural heritage. It is advised that under Section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care").
4. This approval is issued under the *Planning Act 2016* and does not include an assessment against the *Building Act 1975*. Alterations may be required to existing buildings to ensure compliance with the building assessment provisions. The developer should seek advice from a suitably qualified person before proceeding with the development.

CARRIED 6/0

**11.10 Information Report - Planning and Development Report**

This report provides an update on Development Services that has occurred during the month of August 2024.

*(Res-2024-09-236)*

*Moved Cr Bignell seconded Cr Gay*

*That Council receives the Planning and Development information report, as presented.*

CARRIED 6/0

**11.11 Monthly Workplace Health and Safety Report - August 2024**

This report provides a summary of Council's health and safety performance as at 31 August 2024, highlighting issues, risks and opportunities impacting on employee health and safety in the workplace.

*(Res-2024-09-237)*

*Moved Cr Gay seconded Cr Watts*

*That Council receives the Workplace Health and Safety update as at 31 August 2024, as presented.*

CARRIED 6/0

The meeting adjourned for lunch at 12:25pm. The meeting resumed at 1:32pm with all present prior to the adjournment in attendance.



**Minutes of the Longreach Regional Council Ordinary Meeting  
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**11.12 Chief Executive Officer's Council Report**

This report provides an update on a range of activities that have occurred over the previous month for the Chief Executive Officer.

*(Res-2024-09-238)*

*Moved Cr Gay seconded Cr Emslie*

*That Council receives the Chief Executive Officer's report, as presented.*

*CARRIED 6/0*

**11.13 Information Report - Governance**

This report provides an update on a range of activities that have occurred over the previous month for the Governance Directorate.

*(Res-2024-09-239)*

*Moved Cr Emslie seconded Cr Nunn*

*That Council receives the Governance Information Report, as presented.*

*CARRIED 6/0*

**12 Financial Services Report**

Consideration was given to the Director Financial Services Report

**12.1 Request to Invite Expressions of Interest for Solar Solutions**

Consideration of solar power solutions at certain facilities to reduce electricity costs, and a potential Expression-of-Interest process to obtain further information.

*(Res-2024-09-240)*

*Moved Cr Gay seconded Cr Watts*

*That Council, pursuant to section 228 of the Local Government Regulation 2012:*

- 1. Finds that an open expression of interest process for the provision of solar energy solutions at Council facilities is in the public interest, because it allows officers to properly assess a range of solutions and prepare a business case for further consideration by Council; and*
- 2. Authorises the Chief Executive Officer, to take all steps necessary to invite written expressions of interest for the provision of solar energy solutions at Council facilities.*

*CARRIED 6/0*

**12.2 Chief Financial Officer's Report**

Consideration of the financial statements for the period ending 31 August 2024:

*(Res-2024-09-241)*

*Moved Cr Nunn seconded Cr Gay*

*That Council receives the Chief Financial Officer's Report for the period ending 31 August 2024, as presented.*

*CARRIED 6/0*

**Minutes of the Longreach Regional Council Ordinary Meeting  
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**12.3 Information Report - Finance**

This report provides an update on a range of activities that occurred during the month of August 2024 for the Financial Services Directorate.

(Res-2024-09-242)

Moved Cr Bignell seconded Cr Emslie

That Council receives the Finance Information Report, as presented.

CARRIED 6/0

**13 Community and Cultural Services Report**

**13.1 Community Donations - Individuals**

Considerations of applications received for the month of September in accordance with the Community Donation Policy 11.06.

(Res-2024-09-243)

Moved Cr Bignell seconded Cr Nunn

That Council endorses the allocation of funds from the Community Donations Program, in accordance with the Community Donations Policy No. 11.6, as follows:

| <b>Organisation/<br/>Individual</b> | <b>Event/Project Activity</b>          | <b>Event Date</b>      | <b>Grant<br/>Approved</b> |
|-------------------------------------|--|------------------------|---------------------------|
| Charlii Beard                       | Rugby League                           | 11-15 September 2024.  | \$350.00                  |
| James Walker                        | Cross country                          | 12-14 July 2024        | \$350.00                  |
| Lachlan Pitt                        | Football (Soccer)                      | 1-4 August 2024        | \$350.00                  |
| Malcolm Strong                      | Australian Honours<br>Ensemble Program | 25 – 28 September 2024 | \$350.00                  |
| Xander Flanagan                     | Track and Field Team                   | 11-14 October2024      | \$350.00                  |
| Jozette Jones                       | Track and Field Team                   | 11-14 October2024      | \$350.00                  |
| <b>TOTAL</b>                        |  |                        | <b>\$2,100.00</b>         |

CARRIED 6/0

**13.2 Community Donation - Ilfracombe Sport and Recreation Association**

Consideration of a Community Donations application received in September in accordance with the Community Donations Policy No. 11.06.

(Res-2024-09-244)

Moved Cr Gay seconded Cr Bignell

That Council approves the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.06.

**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 19 September 2024 at the Civic Centre, 96 Eagle Street, Longreach**

| <b>Organisation/ Name</b>                          | <b>Event/Activity</b>                       | <b>Grant Requested</b>      | <b>Grant Approved</b>                            |
|--|---|-----------------------------|--|
| <i>Ilfracombe Sport and Recreation Association</i> | <i>Ilfracombe Community Halloween Party</i> | <i>Financial \$5,000.00</i> | <i>Financial \$1,721.85<br/>In-Kind \$250.00</i> |
|  |   | <b>TOTAL \$5,000.00</b>     | <b>TOTAL \$1,971.85</b>                          |

*CARRIED 6/0*

**13.3 Community Donation - Isisford Racing Club Inc**

Consideration of a Community Donations application received in September in accordance with the Community Donations Policy No. 11.06.

*(Res-2024-09-245)*

*Moved Cr Gay seconded Cr Bignell*

*That Council approves the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.06;*

| <b>Organisation/ Name</b>       | <b>Event/Activity</b>                | <b>Grant Requested</b>      | <b>Grant Approved</b>       |
|---------------------------------|--------------------------------------|-----------------------------|-----------------------------|
| <i>Isisford Racing Club Inc</i> | <i>Isisford Race's Ross Cup 2024</i> | <i>Financial \$5,000.00</i> | <i>Financial \$5,000.00</i> |
|                                 |                                      | <b>TOTAL \$5,000.00</b>     | <b>TOTAL \$5,000.00</b>     |

*CARRIED 6/0*

Attendance: Councillor Watts left the Meeting at 2:26 pm.

**13.4 Community Donation - Longreach Jockey Club**

Consideration of a Community Donations application received in September in accordance with the Community Donations Policy No. 11.06.

*(Res-2024-09-246)*

*Moved Cr Nunn seconded Cr Gay*

*That Council approves the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.06.*

| <b>Organisation/ Name</b>    | <b>Event/Activity</b>     | <b>Grant Requested</b>      | <b>Grant Approved</b>       |
|------------------------------|---------------------------|-----------------------------|-----------------------------|
| <i>Longreach Jockey Club</i> | <i>2024 Longreach Cup</i> | <i>Financial \$5,000.00</i> | <i>Financial \$5,000.00</i> |
|                              |                           | <b>TOTAL \$5,000.00</b>     | <b>TOTAL \$5,000.00</b>     |

*CARRIED 5/0*

*Councillors Bignell, Emslie, Gay, Nunn and Rayner voted for the motion*

**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 19 September 2024 at the Civic Centre, 96 Eagle Street, Longreach**

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Attendance: Councillor Watts returned to the Meeting at 2:27 pm.

**13.5 Community Donation - Yaraka Sports and Progress Association**

Consideration of a Community Donations application received in September in accordance with the Community Donations Policy No. 11.06.

*(Res-2024-09-247)*

*Moved Cr Bignell seconded Cr Emslie*

*That Council approves the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.06;*

| <b>Organisation/ Name</b>                                  | <b>Event/Activity</b>              | <b>Grant Requested</b>      | <b>Grant Approved</b>                            |
|--|------------------------------------|-----------------------------|--|
| <i>Yaraka Sports and Progress Association Incorporated</i> | <i>Melbourne Cup Luncheon 2024</i> | <i>Financial \$2,200.00</i> | <i>Financial \$1,450.00<br/>In-Kind \$200.00</i> |
|  |                                    | <b>TOTAL \$2,200.00</b>     | <b>TOTAL \$1,650.00</b>                          |

*CARRIED 6/0*

**13.6 Deed of Gift- Former Ilfracombe Railway Station Building**

Consideration of a request that Council gift the vacant former railway station building in Ilfracombe to the Ilfracombe Historical Society.

*(Res-2024-09-248)*

*Moved Cr Gay seconded Cr Emslie*

*That Council authorises the CEO to take all steps necessary to negotiate and execute a deed of gift with the Ilfracombe Historical Society, on appropriate terms, with a view to gifting the Ilfracombe Historical Society the former Ilfracombe railway station building.*

*CARRIED 6/0*

**13.7 Longreach Recreational Precinct Facility Plan**

Consideration of the Longreach Recreational Precinct Facility Plan, encompassing the current Longreach skate park, and approval to seek funding through the Growing regions program.

*(Res-2024-09-249)*

*Moved Cr Nunn seconded Cr Gay*

*The Council:*

- 1. Adopts the Longreach Recreational Precinct Facility Plan, as presented and amended;*
- 2. Prepares a funding application for the project under the Commonwealth Growing Regions Program Round 2; and,*
- 3. Commits \$250,000 towards the project, as a co-contribution, from the 2025-26 budget.*

*CARRIED 6/0*

**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 19 September 2024 at the Civic Centre, 96 Eagle Street, Longreach**

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**13.8 Director of Communities Report**

This report provides an update on the range of activities that have occurred during the month of August for the Director of Communities.

*(Res-2024-09-250)*

*Moved Cr Gay seconded Cr Emslie*

*That Council receives the Acting Director of Communities Report, as presented.*

*CARRIED 6/0*

**13.9 Information Report - Community Services**

This report provides an update on the range of activities that have occurred during the month of August for the Community Services Department.

*(Res-2024-09-251)*

*Moved Cr Emslie seconded Cr Watts*

*That Council receives the Community Services Information Report, as presented.*

*CARRIED 6/0*

**14 Infrastructure Services Report**

**14.1 Director of Works Report**

This report provides an update on a range of activities that have occurred over the previous month for the Works Director.

*(Res-2024-09-252)*

*Moved Cr Nunn seconded Cr Watts*

*That Council receives the Director of Works Report, as presented*

*CARRIED 6/0*

**14.2 Information Report - Works**

This report provides an update on a range of activities that has occurred during the month of August 2024 for the Works Directorate.

*(Res-2024-09-253)*

*Moved Cr Gay seconded Cr Nunn*

*That Council receives the Works Information Report, as presented.*

*CARRIED 6/0*

**15 Late Items**

**Nil**

**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 19 September 2024 at the Civic Centre, 96 Eagle Street, Longreach**

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**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 19 September 2024 at the Civic Centre, 96 Eagle Street, Longreach**

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**16 Closed Matters**

*(Res-2024-09-254)*

*Moved Cr Watts seconded Cr Emslie*

*That pursuant to section 242J(1) of the Local Government Regulation 2012 the meeting be closed at 3:47pm to discuss the following matters, which are considered confidential for the reasons indicated.*

**16.1 Longreach Saleyards Lease Negotiation**

*This report is considered confidential in accordance with section 254J(3) (g), of the Local Government Regulation 2012, as it contains information relating to: negotiations relating to a commercial matter involving the council for which a public discussion would be likely to prejudice the interests of the council.*

**16.2 Consideration to Acquiring land for overdue rates or charges**

*This report is considered confidential in accordance with section 254J(3) (e) and (i), of the Local Government Regulation 2012, as it contains information relating to: legal advice obtained by the council or legal proceedings involving the council and a matter the council is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.*

**16.3 Consideration to Sell Land for Overdue Rates and Charges**

*This report is considered confidential in accordance with section 254J(3) (e) and (i), of the Local Government Regulation 2012, as it contains information relating to: legal advice obtained by the council or legal proceedings involving the council and a matter the council is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.*

*CARRIED 6/0*

*(Res-2024-09-255)*

*Moved Cr Emslie seconded Cr Bignell*

*That the meeting be re-opened to vote on items 16.1, 16.2, and 16.3, at 4:21pm.*

*CARRIED 6/0*

**16.1 Longreach Saleyards Lease Negotiation**

Consideration of a written request from the Saleyards lessee regarding lease terms.

*(Res-2024-09-256)*

*Moved Cr Nunn seconded Cr Gay*

*That Council authorises the Chief Executive Officer to do everything necessary to negotiate the terms of the saleyard and associated leases and other matters raised in the correspondence from AAMIG, and approves an additional budget of \$30,000 for legal fees for that purpose.*

*CARRIED 6/0*

**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 19 September 2024 at the Civic Centre, 96 Eagle Street, Longreach**

**16.2 Consideration to Acquiring land for overdue rates or charges**

Consideration to acquire land for overdue rates and charges greater than three years old, pursuant to section 148 of the *Local Government Regulation 2012*.

(Res-2024-09-257)

Moved Cr Watts seconded Cr Emslie

*That Council, resolves that:*

1. Pursuant to Chapter 4, Part 12, Division 3, Subdivision 3 of the *Local Government Regulation 2012 (Qld)* (the 'Regulations'), the Council has decided to acquire the land comprising each assessment number as set out in Schedule 1 below, for overdue rates and/or charges, and thus, in accordance with the *Local Government Act 2009 (Qld)* (the 'Act') and the Regulations, including regulations 148, 149, 150, and 151 of the Regulations, the Council shall forthwith proceed with the acquisition process of the land set out in Schedule 1 below, so as to give effect to such acquisition and the terms of this resolution:

**Schedule 1**

| <b>Assessment Number</b> | <b>Total Outstanding</b> |
|--------------------------|--------------------------|
| A30274                   | \$10,382.70              |
| A1955                    | \$3,172.67               |
| A30278                   | \$3,033.00               |
| A1956                    | \$2,895.69               |
| A1957                    | \$2,895.69               |

2. Pursuant to section 257 of the Act, the Council delegates to the Chief Executive Officer of Longreach Regional Council the following powers of Council:
  - a) the power to execute any document for and or on behalf of the Local Government, including but not limited to, notices or documents issued in accordance with the Act and or Regulations, Titles Queensland dealings or instruments, Queensland Revenue Office or other duty forms, and or any other documents whatsoever, to give effect to and or in connection with Resolution No. 1 as set out directly above this resolution.
  - b) the power to make any decisions and or to give any directions to give effect to and or in connection with Resolution No. 1 as set out directly above this resolution.
  - c) the power to determine any issue, take any action, or do any act or thing arising out of or connected with or to give effect to Resolution No. 1 as set out directly above this resolution.

CARRIED 6/0



**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 19 September 2024 at the Civic Centre, 96 Eagle Street, Longreach**

**16.3 Consideration to Sell Land for Overdue Rates and Charges**

Consideration to sell land for overdue rates and charges greater than three years old, pursuant to section 140 of the *Local Government Regulation 2012*.

(Res-2024-09-258)

Moved Cr Emslie seconded Cr Watts

That Council, resolves that:

1. Pursuant to Chapter 4, Part 12, Division 3, Subdivision 2 of the *Local Government Regulation 2012 (Qld)* (the 'Regulations'), the Council has decided to sell the land comprising each assessment number as set out in Schedule 1 below, for overdue rates and/or charges, and thus, in accordance with the *Local Government Act 2009 (Qld)* (the 'Act') and the Regulations, including sections 138, 139, 140, 141, 142, 143, 144, 145, 146 and 147 of the Regulations, the Council shall forthwith proceed with the sale of land process of the land set out in Schedule 1 below, so as to give effect to such sale and the terms of this resolution:

**Schedule 1**

| <b>Assessment Number</b> | <b>Total Outstanding</b> |
|--------------------------|--------------------------|
| A1251                    | \$55,109.65              |
| A62                      | \$ 18,004.44             |
| A20029                   | \$6,654.80               |
| A20075                   | \$ 15,945.11             |
| A30313                   | \$14,711.76              |

2. Pursuant to section 257 of the Act, the Council delegates to the Chief Executive Officer of Longreach Regional Council the following powers of Council:
  - a) the power to execute any document for and or on behalf of the Local Government, including but not limited to, notices or documents issued in accordance with the Act and or Regulations, Contracts of Sale, Titles Queensland Transfer dealings, any other Titles Queensland dealings or instruments, and or any other documents whatsoever, to give effect to and or in connection with Resolution No. 1 as set out directly above this resolution.
  - b) the power to make any decisions and or to give any directions, including but not limited to, setting reserve prices in accordance with the Regulations and auction dates, to give effect to and or in connection with Resolution No. 1 as set out directly above this resolution.
  - c) the power to determine any issue, take any action, or do any act or thing arising out of or connected with or to give effect to Resolution No. 1 as set out directly above this resolution.

CARRIED 6/0

**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 19 September 2024 at the Civic Centre, 96 Eagle Street, Longreach**

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**17 Closure of Meeting**

There being no further business, the meeting was closed at 4:23pm.

**Minutes Certificate**

These minutes are unconfirmed.

\_\_\_\_\_  
Cr A Rayner  
Mayor

\_\_\_\_\_  
Brett Walsh  
Chief Executive Officer

**LONGREACH REGIONAL COUNCIL  
ORDINARY MEETING AGENDA**

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**7. Mayoral Report**

The Mayor attended meetings and engagements in the time since the last Council meeting, including but not limited to:

- The Mayor participated in interviews for the selection of the two school captain positions for Longreach State High School.
- Mayor attended the PHN Mental Health Wellbeing Launch at Qantas Park and met with staff from Brisbane and discussed funding options for the casual employment of a Domestic Violence Support person.
- Mayor attended and opened the Duck Street Party as part of the Thomson River Festival
- The Mayor welcomed the Outback Rowing regatta members who attended the rowing event on the Thomson river and discussed the opportunity with Rowing Australia representatives to use the Thomson River as a Rowing training venue for the 2032 Olympics.
- The Mayor chaired the virtual RAPAD Board meeting held in Longreach on the 4th October 2024.
- The Mayor and CEO met with the owner of Westbuilt homes, Jim Westerman and advocated for the construction of a Westbuilt display home in Longreach to be used as a respite house.
- The Mayor participated in the local government prevention champion network meeting.
- The Mayor chaired an interview panel for the appointment of the Country University Centre manager at the former Longreach pastoral college. The CUC is leasing a section of the main administration building. The CUC will open in late October 2024.
- The Mayor hosted the CEO of OQTA on a tour of Longreach and discussed the Tourism season and year ahead in 2025.
- The Mayor helped host the Texas delegation and the energy forum in Barcaldine. It was well attended by 110 people and helped highlight the pros and cons of renewable energy and associated infrastructure .
- The Mayor conducted multiple media interviews on local and regional media discussing council business and specifically the funding for the raising of the weirs on the Thomson River.

**LONGREACH REGIONAL COUNCIL  
ORDINARY MEETING AGENDA**

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- The Mayor and Deputy Mayor and CEO met with the organisers of the Vision Splendid Film Festival to discuss opportunities for 2025.
- The Mayor met with the proposed purchaser of Lot 201 to discuss the potential development.
- The Deputy Mayor represented Council at the Young Leaders Summit in Longreach.

***Recommendation:***

*That Council receives the Mayoral Report, as presented.*

**8. Notices of Motion**

None Received At Time of Agenda Preparation.

**9. Petitions**

Council has received a petition regarding the price increases at the Ilfracombe Pool.

***Recommendation:***

*That Council receives the Petition.*

**10. Deputations**

None Received At Time of Agenda Preparation.

## **11. CHIEF EXECUTIVE OFFICER'S REPORT**

### **11.1 – Councillor Information Correspondence**

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#### **11. Chief Executive Officer's Report**

##### **11.1 Councillor Information Correspondence**

From the Chief Executive Officer, tabling a list of significant and relevant correspondence for Councillors and public information.

The following correspondence has been received up to 9 October 2024:

1. Dedication of public use land as unallocated state land – plans of subdivision
2. Dedication of public use land as unallocated state land Fact Sheet
3. Government Elections Report
4. 2025 special holidays approved and gazetted
5. Consultation open on draft State Code for secondary dwellings
6. Queensland Tourism Week! 13-15 November 2024
7. Department of Housing, Local Government, Planning and Public Works
8. Notice of proposed Ministerial Infrastructure Designation Thomson River Weir Raising Project
9. Sunset review of the Right to Information Regulation 2009 (RTI Regulation)
10. Camping Fee's Petition Response Letter
11. Chief Executive Officers - 2024-27 W4Q projects
12. 2024-28 Department of Housing, Local Government, Planning and Public Works

#### **Appendices**

1. EMA-16-09-2024-Dedication of public use land as unallocated state land – plans of subdivision [↓](#)
2. EMA16-09-2024-Dedication of public use land as unallocated state land Fact Sheet [↓](#)
3. EMA-27-09-2024-2024 Local Government Elections Report [↓](#)
4. EMA-27-09-2024-2025 special holidays approved and gazetted [↓](#)
5. EMA-30-09-2024-Consultation open on draft State Code for secondary dwellings [↓](#)
6. EMA-30-09-2024-Queensland Tourism Week! 13-15 November 2024 [↓](#)
7. EMA-2-10-2024-Department of Housing, Local Government, Planning and Public Works [↓](#)
8. LET-30-09-2024-Notice of proposed Ministerial Infrastructure Designation Thomson River Weir Raising Project [↓](#)
9. LET-30-09-2024-sunset review of the Right to Information Regulation 2009 (RTI Regulation) [↓](#)
10. LET-02-10-2024-Camping Fee's Petition Response Letter [↓](#)
11. LET-4-10-2024-2024-28 Department of Housing, Local Government, Planning and Public Works [↓](#)
12. LET-03-10-2024-Chief Executive Officers - 2024-27 W4Q projects [↓](#)

#### **Recommendation:**

*That Council receives the Councillor Information Correspondence Report, as presented.*

Ref CTS:16887/24



Department of Resources

Longreach Regional Council  
Brett Walsh  
CEO  
07 4658 4111  
assist@longreach.qld.gov.au

Dear Brett Walsh

### **Dedication of public use land as unallocated state land – plans of subdivision**

I am writing to you about a change in the *Land Title Act 1994* (the Act) that will impact local councils. The change will commence in April 2025 unless deferred for 12 months by regulation. The Department of Resources is seeking your feedback in relation to the proposed start date for this change to give councils time to review any legacy development approvals and conditions that may need to be updated.

#### **Current situation**

Under the *Planning Act 2016* a local government is unable to take public use land, for example as a condition of a development approval. There is also no provision for land required by a local government in a planning approval to be dedicated as a reserve under the *Land Act 1994*.

Land that is required by council for public community purposes must be taken in freehold on trust.<sup>1</sup> All other land required by council, including land required for drainage, must be taken as freehold.

Despite this, the *Land Title Act* allows public use land to be dedicated as unallocated state land (USL) upon the registration of a plan of subdivision showing 'public use land'.

#### **What is changing**

Once amendments to the Act commence, USL will **no longer** be able to be created upon registration of a plan of subdivision. Any plans of subdivision that are lodged with Titles Queensland that show public use land (without an accompanying Ministerial consent), will be requisitioned. See the **attached** fact sheet for information about the amendment.

#### **What you need to do**

Departmental staff understand that local governments may have legacy development approvals that have not been completely actioned. These approvals may require an applicant to dedicate public use land as USL, for example for parkland or drainage as a condition of a development approval.

To avoid a requisition when a plan of subdivision is lodged for registration, it is recommended that councils review their outstanding development approvals and conditions to identify any that require land to be created as USL on a plan of subdivision. These conditions should be amended so that the land can be provided to council as freehold (either on trust or not).

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<sup>1</sup> An exception is land taken as public use land for coastal management under Part 6 of the *Coastal Protection and Management Act 1995*.

PO Box 15216, City East, QLD  
4001  
Australia  
[www.resources.qld.gov.au](http://www.resources.qld.gov.au)  
ABN 59 020 847 551

### Timing of the amendment

The amendment has not yet commenced. The amendment will automatically commence on 26 April 2025 unless the department takes action to change the date. Commencement can be delayed until 26 April 2026.

I am seeking feedback from local governments about whether an April 2025 start date gives local governments enough time to review their legacy development approvals and communicate with applicants about changing development approval conditions (if required).

Please contact Jennifer Johnson, Lead, Regional Development and Economic Policy, of the Local Government Association Queensland on [jen\\_johnson@lgaq.asn.au](mailto:jen_johnson@lgaq.asn.au) if you wish to provide feedback in relation to the preferred timing for the amendment by 29 November 2024.

Should you have any further enquiries, please contact Joanna Sorrentini, Manager, Land Operations Support, Department of Resources on telephone 3199 7326.

Yours sincerely



Lyall Hinrichsen  
**Executive Director, Lands Policy and Support**

Enc/Att: Fact sheet: Changes to dedication of public use land  
Cc: [jen\\_johnson@lgaq.asn.au](mailto:jen_johnson@lgaq.asn.au)

### Changes to dedication of public use land

This fact sheet provides information about what is proposed to change once the amendments to the *Land Title Act 1994* (Qld) take effect.

When approving freehold subdivisions, some councils have required land for parkland or other community purposes be dedicated as public use land or USL as a condition of the development approval.

After the amendments to the *Land Title Act 1994* commence this will no longer be permitted.

### Requirements for registration of plans of subdivision

Section 50 will be amended to remove the requirement for a plan of subdivision to distinctly show all *parks* and *reserves* that are to be public use land. The requirement to show all roads, watercourses and lakes, and other lots proposed to be public use land will remain.

### Dedication of public use land in a plan

Section 51 will limit the public uses that can be dedicated in a plan of subdivision to:

- a road
- a non-tidal watercourse
- a lake
- a purpose mentioned in s31(1) of the *Land Act 1994*, such as a community purpose. Consent of the Minister is required and will result in this land being dedicated as a reserve for the purpose.

Land that is labelled 'public use land' or 'unallocated state land' will **no longer** be able to be registered and the plan of subdivision will be requisitioned by Titles Queensland when lodged.

### Taking land in fee simple

Land required by councils for public parks infrastructure or local community facilities must be taken as fee simple on trust.

Land for other development infrastructure, such as drainage, sewerage, or flood mitigation must be taken as freehold.

Development approval conditions are unable to require the dedication of 'public use land' or unallocated state land.

The Queensland Revenue Office issued a ruling on 29 March 2016 regarding the payment of stamp duty in relation to land being taken in fee simple by council.

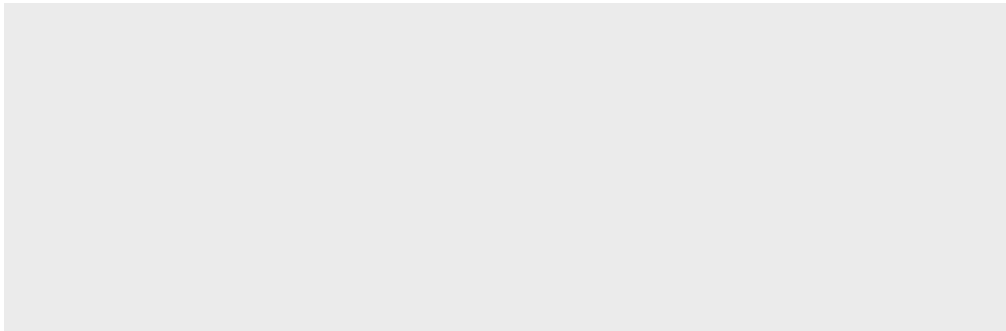
More information regarding the ruling can be found at [Public Ruling DA505.2.2 Dutiable value of transfers of land to local governments - Queensland Revenue Office \(qro.qld.gov.au\)](https://qro.qld.gov.au/public-ruling-da505-2-2-dutiable-value-of-transfers-of-land-to-local-governments-queensland-revenue-office-qro.qld.gov.au)<sup>1</sup>

### Further information

If you would like to discuss these issues further please contact: Joanna Sorrentini, Manager, Land Operations Support of the Department of Resources on 3199 7326.

<sup>1</sup> <https://qro.qld.gov.au/resource/da505-2/>





Good morning

I am pleased to advise that the Electoral Commission of Queensland (ECQ) has finalised its report on the conduct of the local government elections held on Saturday, 16 March 2024.

The report details the delivery of the elections across Queensland's 77 local government areas and provides a detailed account of the preparation, delivery and evaluation activities that were undertaken.

Detailed election results and statistics are available on the ECQ website.

I trust you will find the report to be a useful source of information regarding the local government elections.

The ECQ is currently finalising preparations to deliver the State general election on 26 October 2024 and will prepare a similar report detailing the delivery of that election for release in 2025.

To view the local government elections report, see the [ECQ website](#).

Yours sincerely

**Pat Vidgen PSM**  
**Electoral Commissioner**



## 11.1 - Councillor Information Correspondence --Appendix 3

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ecq.qld.gov.au | 1300 881 665

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*The Electoral Commission of Queensland acknowledges the Traditional Owners of Country, and their connection to land, sea, and community. We pay our respects to Elders past and present.*

This email was sent by Electoral Commission of Queensland, Level 20, 1 Eagle Street, BRISBANE, QLD 4000, Australia to [ceo@longreach.qld.gov.au](mailto:ceo@longreach.qld.gov.au)

[Unsubscribe](#)

Thursday 17 October 2024

30



Queensland  
Government

Office of  
Industrial Relations

Department of State  
Development and  
Infrastructure

27 September 2024

Brett Walsh  
Chief Executive Officer  
Longreach Regional Council  
Via Email: [ceo@longreach.qld.gov.au](mailto:ceo@longreach.qld.gov.au)  
[elizabeth.neal@longreach.qld.gov.au](mailto:elizabeth.neal@longreach.qld.gov.au)

Dear Brett Walsh

I refer to your request for special holidays for 2025.

Pursuant to Section 4 of the *Holidays Act 1983*, the Minister for State Development and Infrastructure, Minister for Industrial Relations and Minister for Racing has appointed:

- 23 May 2025 a holiday for the Longreach Region – Longreach, Ilfracombe and Isisford for the purpose of the Longreach Agricultural Show
- 4 November 2025 a holiday for the Longreach Region – Yaraka for the purpose of the Melbourne Cup Day

Please note that it is only special holidays appointed in respect of an annual agricultural, horticultural or industrial show (show holidays) which are public holidays. On a public holiday, employees will be entitled to refuse to work in reasonable circumstances without loss of pay and to be paid penalty rates for work performed.

Should there be a need to request repeal of one or more of the above special holidays (whether or not appointment of a replacement special holiday is also requested) or appointment of an additional special holiday, 30 days prior notice of the requested repeal or appointment is to be given to the Minister. This will allow time for the Minister to decide the request, notify any repeals and/or appointments in the Queensland Government Gazette and for the requesting local government to give notice of holiday changes to its community.

Replacement of a show holiday with a special holiday on another date should be carefully considered as the replacement show holiday will only be a public holiday if it continues to be in respect of an annual agricultural, horticultural or industrial show.

Notification of the appointment of the 2025 special holidays was published in the Queensland Government Gazette on 27 September 2024.

1 William Street Brisbane  
Queensland 4000 Australia  
GPO Box 69 Brisbane  
Queensland 4001 Australia  
**Telephone 13 QGOV (13 74 68)**  
**WorkSafe** 1300 362 128  
**Website** [www.worksafe.qld.gov.au](http://www.worksafe.qld.gov.au)  
[www.business.qld.gov.au](http://www.business.qld.gov.au)  
ABN 94 496 188 983

## 11.1 - Councillor Information Correspondence --Appendix 4

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A copy of the gazette can be accessed on the [Queensland Government's publications website](#), the special holidays notifications commence on page 202 of the gazette.

Should you require further information, please contact Patricia Faulkner, Senior Industrial Officer on telephone (07) 3406 9845.

Yours sincerely



**Natalie Wakefield**  
Executive Director, Industrial Relations  
Office of Industrial Relations

Good afternoon,

Addressing the current housing challenges being experienced across Australia requires all levels of government, industry and the community to work together towards a shared goal of unlocking more homes, faster.

A key action in the governments Homes for Queenslanders Plan to support new homes is the Distinctly Queensland Design Series which focuses on delivering a range of different housing types, including secondary dwellings.

The first chapter of the Design Series relates to contemporary siting and design requirements for secondary dwellings in the form of a draft state-wide code for secondary dwellings (the draft State Code).

Consultation on the draft State Code is now open for 30 business days, closing **12 November 2024**.

Secondary dwellings, also commonly known as granny flats, are an important housing type that can allow people to age in place, families to co-locate, or even provide a source of income.

In 2022, the Queensland Government made it easier for people to rent out a secondary dwelling by removing restrictions on who can live in secondary dwellings. The next step is to make it easier to build a secondary dwelling in Queensland. This will provide certainty and consistency about where and how secondary dwellings can be safely constructed.

The draft State Code seeks to enable safe and reliable housing through good design whilst considering the housing needs of our communities. The requirements address the following considerations:

- maximum size of a secondary dwelling
- the bulk, scale and design of a secondary dwelling
- parking allowances

## 11.1 - Councillor Information Correspondence --Appendix 5

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- privacy and amenity between the two dwellings on the lot and neighbouring dwellings (including height)
- orientation of a secondary dwelling on the lot
- landscaping and outdoor living space considerations.

Further information is available at [yoursay.housing.qld.gov.au/secondary-dwellings](https://yoursay.housing.qld.gov.au/secondary-dwellings). Please provide your feedback on the draft State Code through the Engagement HQ page or via email to [planning4housing@dsdilgp.qld.gov.au](mailto:planning4housing@dsdilgp.qld.gov.au)

Thank you again for your involvement and assistance.

Regards,

Chris

### Christopher Aston

Executive Director  
Policy & Statutory Planning  
**Planning Group**  
Department of Housing, Local Government, Planning and Public Works

M 0472 843 409  
E [christopher.aston@dsdilgp.qld.gov.au](mailto:christopher.aston@dsdilgp.qld.gov.au)  
Level 13, 1 William Street, Brisbane Qld 4000



*I acknowledge the Traditional Custodians of the land on which we walk, work and live. I pay my respects to Elders past, present, and emerging.*



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**QUEENSLAND  
TOURISM INDUSTRY  
COUNCIL**

*The Voice of Tourism*

07 3236 1445 | [info@qtic.com.au](mailto:info@qtic.com.au)  
[qtic.com.au](http://qtic.com.au) |

Level 5, 189 Grey Street SOUTH BRISBANE QLD 4101  
 PO Box 13162, George Street BRISBANE QLD 4000

Mr Brett Walsh  
 Longreach Regional Council  
[council@longreach.qld.gov.au](mailto:council@longreach.qld.gov.au)

30 September 2024

Dear Mr Walsh

**Re: Invitation to 2024 Queensland Tourism Week**

On behalf of the Queensland Tourism Industry Council (QTIC), it is my pleasure to formally invite you to Queensland *Tourism Week*, which will be held from Wednesday, 13 November to Friday, 15 November 2024 at the newly-built The Star Brisbane, Queen’s Wharf.

Tourism Week is the pinnacle of the state tourism industry calendar, bringing together industry leaders, innovators, operators, and government, representing all aspects of the visitor economy. It features three major events:

- **Wednesday, 13 November – Destination IQ Forum:** Delivered by QTIC, DestinationIQ is Queensland’s premier First Nations tourism conference, focusing on trends, opportunities and achievements, gathering delegates of all backgrounds to discuss and celebrate First Nations tourism.
- **Thursday, 14 November – DestinationQ Forum:** Delivered by QTIC in partnership with the Queensland Government and Tourism & Events Queensland, the free-to-attend forum brings together stakeholders to explore the future of tourism, industry priorities, and opportunities to ensure Queensland remains a competitive destination.
- **Friday, 15 November – Queensland Tourism Awards Gala Ceremony:** Delivered by QTIC, this prestigious black-tie event celebrates industry excellence and the high standard of Queensland tourism businesses, recognising the winners of the coveted Queensland Tourism Awards.

Each year, this significant week attracts over 1,000 delegates from across the state, fostering meaningful dialogue, showcasing successes, and collectively exploring innovative approaches to strengthen the Queensland tourism industry. Your presence would be especially valued at DestinationQ, underscoring the vital role local government plays in shaping the economic and social benefit of tourism to communities.

I warmly encourage your participation in this important week and look forward to welcoming you. Should you require any additional information, please feel free to contact QTIC on (07) 3236 1445 or via email at [destinationq@qtic.com.au](mailto:destinationq@qtic.com.au).

Yours sincerely,

**Brett Fraser**  
 Chief Executive Officer

Proudly supported by our Corporate Network





Department of  
**Housing, Local Government,  
Planning and Public Works**

Our reference: MBN24/1207

2 October 2024

Mr Brett Walsh  
Chief Executive Officer  
Longreach Regional Council  
ceo@longreach.qld.gov.au

Dear Mr Walsh

I am writing to you about consultation commenced by the Department of Housing, Local Government, Planning and Public Works (the department) on 30 September 2024 where we are seeking your feedback as a valued stakeholder.

Supermarkets and other grocery retailers are essential retail outlets used by consumers to purchase a variety of food, beverages, and household products. The Queensland Parliamentary Supermarket Pricing Select Committee (the Committee) was established to examine the causes and effects of increased supermarket prices and identify opportunities to increase transparency in the supermarket sector for consumers and producers.

On 31 May 2024, the Committee published its Inquiry into Supermarket Pricing and identified eight recommendations. These recommendations broadly relate to five key areas:

1. Strengthening the Food and Grocery Code of Conduct.
2. Supporting Queensland's growers and producers.
3. Promoting healthy competition in Queensland's supermarket sector.
4. Supporting Queensland's regional and remote communities.
5. Empowering consumers in Queensland.

The Queensland Government has accepted all the recommendations by the Committee, and this consultation relates to Recommendation 4, excerpt below:

*'That the Queensland Government reflect on statements provided by industry representatives to the committee and assess the viability of how planning guidelines could generate further competition in the supermarket sector, providing an expanded variety of product and price choice for Queensland consumers.'*

The department is tasked with reviewing Queensland's planning framework and its interactions with the supermarket sector to identify opportunities to generate competition in the grocery trade, with the aim of helping to reduce grocery prices.

The department has prepared a consultation paper and now invites your feedback on the detail of the consultation paper which is now on public consultation until 12 November 2024. This feedback will inform any further opportunities and actions.

GPO Box 690 Brisbane  
Queensland 4001 Australia  
**Website** [www.housing.qld.gov.au](http://www.housing.qld.gov.au)



## 11.1 - Councillor Information Correspondence --Appendix 7

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For information including viewing supporting information or to have your say, please visit <https://yoursay.housing.qld.gov.au/grocery-sector-competition-consultation> and provide your feedback by 12 November 2024.

If you have any questions or require further information, please email [bestplanning@dasilgp.qld.gov.au](mailto:bestplanning@dasilgp.qld.gov.au).

Yours sincerely



Tess Pickering  
**Deputy Director-General  
Planning Group**



Minister for Housing, Local Government and Planning  
Minister for Public Works

Our Ref: MID-0423-0690  
MBN24/114

30 September 2024

Mr Brett Walsh  
Chief Executive Officer  
Longreach Regional Council  
ceo@longreach.qld.gov.au

1 William Street  
Brisbane Queensland  
GPO Box 806 Brisbane  
Queensland 4001 Australia  
T: +617 3719 7170  
E: housing@ministerial.qld.gov.au

Dear Mr Walsh

**Notice of proposed Ministerial Infrastructure Designation  
Thomson River Weir Raising Project**  
(Given under section 37(2) of the *Planning Act 2016*)

I write in relation to a request from the Longreach Regional Council for a Ministerial Infrastructure Designation (MID) for the Thomson River Weir Raising Project at the Thomson River, Longreach.

As you know, the proposed works include raising the height of five weirs within the Thomson River and its nearby anabranches by one metre to provide better water security for the town's residential, tourism and industrial growth.

The MID proposal is available online at: [https://www.statedevelopment.qld.gov.au/mid-consultations\\_](https://www.statedevelopment.qld.gov.au/mid-consultations_) The MID proposal includes an assessment of the site context and potential impacts of the MID together with proposal plans and reports on water supply security, flooding, aquatic and terrestrial ecology, cultural heritage, traffic and construction management.

I invite you to make a properly made submission on the MID proposal. I have enclosed an extract of Schedule 2 of the *Planning Act 2016* setting out the requirements for a properly made submission, and details on where to make a submission. Please make your submission to me within **25 business days** from receipt of this letter.

I understand that the departmental officers are still assessing the parallel application for a Regional Interests Development Approval (RIDA) under the *Regional Planning Interests Act 2014*. I understand that public consultation for both applications will now proceed in parallel.

If you require further information, Ms Marisa Menin, Manager, Development Assessment, Planning Group, Department of Housing, Local Government, Planning and Public Works can be contacted on (07) 3452 7683 or by email at [marisa.menin@dsdilgp.qld.gov.au](mailto:marisa.menin@dsdilgp.qld.gov.au).

Yours sincerely

A handwritten signature in blue ink, appearing to read "Meaghan Scanlon".

Meaghan Scanlon MP  
**Minister for Housing, Local Government and Planning**  
**Minister for Public Works**

Encl.

cc Mr Joe Flanagan  
Technical Lead – Environmental Assessment and Approvals  
NGHconsulting  
[Joe.Flanagan@nghconsulting.com.au](mailto:Joe.Flanagan@nghconsulting.com.au)



Department of Justice and Attorney-General  
Office of the Director-General

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In reply please quote: 588650/3, 7090089

30 September 2024

Mr Brett Walsh  
Chief Executive Officer  
Longreach Regional Council  
PO Box 144  
ILFRACOMBE QLD 4727  
[ceo@longreach.qld.gov.au](mailto:ceo@longreach.qld.gov.au)

1 William Street Brisbane  
GPO Box 149 Brisbane  
Queensland 4001 Australia  
Telephone 13 74 68 (13 QGOV)  
[www.justice.qld.gov.au](http://www.justice.qld.gov.au)

ABN 13 846 673 994

Dear Mr Walsh

I am writing to you about the sunset review of the *Right to Information Regulation 2009* (RTI Regulation) and *Information Privacy Regulation 2009* (IP Regulation) (Regulations).

The Regulations, which were due to expire on 1 September 2024 under the *Statutory Instruments Act 1992* (SIA) have now been exempted from expiry for a further year on the grounds that the *Right to Information Act 2009* (RTI Act) and *Information Privacy Act 2009* (IP Act) are subject to review (under section 56A (1)(b) of the SIA).

The review of the Regulations will take into account changes as a consequence of the passage of the *Information Privacy and Other Legislation Amendment Act 2023* (IPOLA Act) on 29 November 2023.

Some IPOLA Act provisions have already commenced. These include those amendments related to the proactive release scheme (that commenced on 1 March 2024) and amendments to section 408E of the Criminal Code (that commenced on 28 June 2024).

It is expected that most uncommenced amendments made by the IPOLA Act to the RTI Act and IP Act will commence on 1 July 2025, other than mandatory notification of data breach requirements applying to local governments, which are expected to commence on 1 July 2026.

In addition to amendments that support and are consequential to the IPOLA Act, amendments to the Regulations were also recommended in the *Report on the Review of the Right to Information Act 2009 and Information Privacy Act 2009* (tabled in 2017) and proposed in DJAG's 2022 *Consultation Paper: Proposed changes to Queensland's Information Privacy and Right to Information Framework* (2022 Consultation Paper). Proposed amendments to the Regulations included:

- amending the prescribed annual reporting requirements; and
- expanding the list of qualified witnesses who can certify evidence of identity documents.

(2)

As part of the sunset review, the Department of Justice and Attorney-General is consulting agencies on the enclosed **Consultation Paper – Review of the Right to Information Regulation 2009 and Information Privacy Regulation 2009 (Consultation Paper)**.

Please note the Consultation Paper is generally for distribution to agencies subject to the RTI Act and IP Act. It is not intended for broad public consultation.

Feedback on the Consultation Paper is sought by **Friday, 25 October 2024** and may be provided by email to: [PrivacyandRTIreforms@justice.qld.gov.au](mailto:PrivacyandRTIreforms@justice.qld.gov.au) or by post to:

Privacy and Right to Information Reforms  
Strategic Policy and Legislation  
Department of Justice and Attorney-General  
GPO Box 149  
BRISBANE QLD 4001

If you would like your feedback (or any part of it) to be treated as confidential this should be indicated clearly in the feedback. It is not proposed to publish submissions in response to the Consultation Paper, but any submissions received may be subject to disclosure under the RTI Act.

Any queries should be directed to [PrivacyandRTIreforms@justice.qld.gov.au](mailto:PrivacyandRTIreforms@justice.qld.gov.au).

I look forward to receiving your comments on the issues raised in the Consultation Paper.

Yours sincerely



Jasmina Joldić PSM  
**Director-General**

Enc. Consultation Paper

## 11.1 - Councillor Information Correspondence --Appendix 10

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Emily Anderson,  
15 St Mary Street, Isisford Qld 4731

02-10-2024

Longreach Regional Council  
96A Eagle Street, Longreach Qld 4730

Reply to: Camping Fee Increase Petition Response,

I would like to thank you for sending through a response to our Camping Fee Petition. I think an important part of this whole process was that a number of us were able to feel like we've voiced our opinion on the matter, even if there is to be no change to Camping Fee Increase. So thank you for taking to the time to hear our opinion.

Oddly I think the feedback has agreed with one of my points, but looking at it from a whole other angle than I am. Yes, the attraction here is to camp on the Barcoo River - but that's my point it's the only attraction, it's not a unique draw card. You can camp on a River or in the bush anywhere in Australia, cheaply, you can't visit the QANTAS Museum or the Stock-man's Hall of Fame, etc. anywhere in Australia - they are exclusive to Longreach.

We receive amazing feedback in relation to the new toilet and shower block in Isisford, they are a fantastic addition to the amenities provided here. However, people that don't pay \$10 a night are free to use these showers also, eg. Truck Drivers, Roo Shooters and others just passing through town.

I understand additional costs may incur during tourist season, but so do the amount of tourist that pay a fee, shouldn't that already cover the extra cost council incurs - and if not this increase still seems a little drastic. The weekly fee of \$40 per week, I agree, is a pretty average fee, that's just under \$6 per night correct? But the increase from \$5 per night to \$10 per night that is large jump and there will just be more people that decide to not stay here for a couple nights or decide to stay, but won't pay the fee's and it's not policed or checked, so they'll probably get away with it.

Though I don't expect to have all my concerns answered, the excuse that council needs to pay for things extra water, sewerage and cleaning doesn't seem enough when it comes to explaining what you'd use the extra funds for. I feel there are more topic's to be covered, relating to this matter, like:

- Why are we being placed on the same level as Longreach for everything when we do not have same facilities or location available to us?
- Are Longreach Council going to continue to make improvements to our small town and the camping experience in Isisford?
- If these increases are necessary, how will they help our small businesses/community?

I guess only time will tell how this will effect our small community and though there may still be many unanswered questions regarding the Camping Fee increase, Thank you for hearing us out and taking the time to consider the opinions and queries. Also, let's not forget the amount of money a family will now have to pay to attend our small, freezing cold pool, for only 3 hours a day (you can't attend our pool any time of day for as long as you like, very limited pool times in Isisford..) - but I guess that's a whole other matter.

Emily Anderson,  
*Ando's Food Barn*



## 11.1 - Councillor Information Correspondence --Appendix 11

Our reference: DGBN24/562

4 October 2024

Mr Brett Walsh  
Chief Executive Officer  
Longreach Regional Council  
ceo@longreach.qld.gov.au



Department of  
**Housing, Local Government,  
Planning and Public Works**

Dear Mr Walsh

I refer to the Longreach Regional Council's (the council) project applications submitted under the 2024-28 Local Government Grants and Subsidies Program (2024-28 LGGSP).

### Infrastructure Projects

I am pleased to advise that the following infrastructure project(s) have been granted **in-principle** endorsement to progress to Stage 2 of the application process:

| Project Title                             | Requested Subsidy Amount | Requested Subsidy % | Endorsed Subsidy Amount | Endorsed Subsidy % |
|---|--------------------------|---------------------|-------------------------|--------------------|
| Longreach Water Mains Replacement Program | \$4,369,510.80           | 60.0                | \$4,369,510.80          | 60.0               |

There is no action required from council at this time regarding Stage 2 project applications.

Information about Stage 2 project applications will be provided to all councils with a Stage 1 endorsed project in October 2024, with the eGrant portal expected to open from 4 November 2024.

Councils will have until 31 May 2025 to provide the documentation outlined in Section 3.3 of the 2024-28 LGGSP Program Guidelines (the guidelines). It is important to note that projects will only be approved to commence once a Stage 2 approval has been received and a Project Funding Schedule has been executed between the council and the Department of Housing, Local Government, Planning and Public Works.

I congratulate the council on identifying projects that will continue to support delivery of outcomes to meet the identified needs of your community.

If you need further information, please contact Mr John Martinkovic, Regional Director, Southern Region, Local Government Division on (07) 3452 6872 or by email at [John.Martinkovic@dSDLGP.qld.gov.au](mailto:John.Martinkovic@dSDLGP.qld.gov.au).

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Joshua Hannan'.

Joshua Hannan  
**Deputy Director-General  
Local Government Division**

GPO Box 690 Brisbane  
Queensland 4001 Australia  
**Website** [www.housing.qld.gov.au](http://www.housing.qld.gov.au)

## 11.1 - Councillor Information Correspondence --Appendix 12

Our reference: DGBN24/480



3 October 2024

Department of  
**Housing, Local Government,  
Planning and Public Works**

Mr Brett Walsh  
Chief Executive Officer  
Longreach Regional Council  
ceo@longreach.qld.gov.au

Dear Mr Walsh

I refer to the Longreach Regional Council's (the council) project proposals submitted for endorsement under the 2024-27 Works for Queensland (W4Q) program.

I am pleased to advise that Mr Mark Cridland, Director-General, Department of Housing, Local Government, Planning and Public Works has endorsed the council's 2024-24 W4Q program projects as per the enclosed schedule. I have also written to your council's Mayor advising about the endorsed projects.

The council's 2024-27 W4Q program funding allocation of \$1,680,000 is to be only used for the endorsed projects.

The Head Funding Agreement executed between the council and the State, the 2024-27 W4Q Program Guidelines and the program specific Project Funding Schedule to be executed by both the council and the department, will govern the delivery of these projects.

Once the Project Funding Schedule has been executed by both parties, the council may commence delivery of its projects. At this time the council will receive payment of the first 50 per cent of the allocation. It is a condition of funding that all works are completed by 30 June 2027. Extensions of time beyond this date to complete works will not be considered.

The department's regional advisor for your council will be in contact to arrange execution of the Project Funding Schedule.

Projects will be monitored by the department to ensure that 2024-27 W4Q is achieving the program aim and objectives. Consistent with section 2.13 of the Program Guidelines, quarterly progress reports are to be provided via the department's online portal. The council must also adhere to the department's Funding Acknowledgement requirements as set out in section 3 of the Program Guidelines.

GPO Box 690 Brisbane  
Queensland 4001 Australia  
**Website** [www.housing.qld.gov.au](http://www.housing.qld.gov.au)

## 11.1 - Councillor Information Correspondence --Appendix 12

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Further information on acknowledgement requirements, including the use of the Queensland Government logo, is available on the department's website at [www.localgovernment.qld.gov.au](http://www.localgovernment.qld.gov.au).

Funding for all projects will be subject to an acquittal process. The council is required to submit the Project Completion Report and any required supporting documentation to the department within one month of the completion date.

If you need further information, Mr John Martinkovic, Regional Director, Southern Region, Local Government Division can be contacted on (07) 3452 6872 or by email at [John.Martinkovic@dsdilgp.qld.gov.au](mailto:John.Martinkovic@dsdilgp.qld.gov.au).

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Joshua Hannan'.

Joshua Hannan  
**Deputy Director-General**  
**Local Government Division**

Encl. (1)



**Schedule**

**2024-27 Works for Queensland**

**Longreach Regional Council**

**LIST OF ENDORSED PROJECTS**

| <b>Project Title</b>                      | <b>2024-27 W4Q<br/>project budget<br/>(excluding GST)</b> |
|---|---|
| Longreach Animal Management Facility      | \$1,680,000.00  |
| <b>Council's Total Program Allocation</b> | <b>\$1,680,000.00</b>                                     |

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.2 - 2025 - Council Meeting Dates**

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**11.2 2025 - Council Meeting Dates**

Consideration of the timing and location of the Council Ordinary Meetings for the 2024 calendar year.

**Council Action**

Deliver

**Applicable Legislation**

*Local Government Act 2009*

*Local Government Regulation 2012*

**Policy Considerations**

N/A

**Corporate and Operational Plan Considerations**

| OUR LEADERSHIP         |   |
|------------------------|---|
| Corporate Plan Outcome |   |
| 5.2                    | Informed and considered decision making based on effective governance practices |

**Budget Considerations**

The budget for the holding of meetings is covered through the Governance Councillor Meeting Expenses item. This incorporates room hire and catering expenses.

**Previous Council Resolutions related to this Matter**

N/A

**Officer Comment**

**Responsible Officer/s:** *Brett Walsh, Chief Executive Officer*

**Background:**

The Act requires that a Regional Council must meet at least once in each month. Longreach Regional Council has traditionally met on the third Thursday of each month with meetings held in Longreach and the smaller communities of Ilfracombe, Isisford and Yaraka.

Briefing sessions are to be held on the preceding Wednesday of the Ordinary Meeting. Traditionally, no briefing session has been set for January due to the Christmas break and the meeting generally having a smaller Agenda.

The calendar is shown with reference to the points below.

- The January meeting is to be held on the fourth week of the month to allow for the return of staff and the preparation of meeting reports after the Christmas break.
- The July meeting will commence at 9.30am to allow for travel to Yaraka.

**Issue:**

N/A

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.2 - 2025 - Council Meeting Dates**

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**Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Unlikely  
 Consequence: Insignificant

**Community Consultation:**

N/A

**Environmental Management Factors:**

N/A

**Other Comments:**

Below are the recommended dates and locations for Council consideration. Council is required to set its Ordinary Meeting dates and to advertise them accordingly.

**Recommendation:**

*That Council, pursuant to section 254B(1) of the Local Government Regulation 2012, adopts the following Council Meetings for 2025:*

| Date       | Meeting Type     | Place                           | Time   |
|------------|------------------|---------------------------------|--------|
| 23/01/2025 | Ordinary Meeting | Council Chambers<br>Longreach   | 9.00am |
| 20/02/2025 | Ordinary Meeting | Council Chambers,<br>Ilfracombe | 9.00am |
| 20/03/2025 | Ordinary Meeting | Council Chambers<br>Longreach   | 9.00am |
| 17/04/2025 | Ordinary Meeting | Council Chambers<br>Longreach   | 9.00am |
| 15/05/2025 | Ordinary Meeting | Council Chambers,<br>Isisford   | 9.00am |
| 19/06/2025 | Ordinary Meeting | Council Chambers<br>Longreach   | 9.00am |
| 17/07/2025 | Ordinary Meeting | Town Hall, Yaraka               | 9.30am |
| 21/08/2025 | Ordinary Meeting | Council Chambers,<br>Ilfracombe | 9.00am |
| 18/09/2025 | Ordinary Meeting | Council Chambers<br>Longreach   | 9.00am |
| 16/10/2025 | Ordinary Meeting | Council Chambers<br>Longreach   | 9.00am |
| 20/11/2025 | Ordinary Meeting | Council Chambers,<br>Isisford   | 9.00am |
| 11/12/2025 | Ordinary Meeting | Council Chambers<br>Longreach   | 9.00am |

## 11. CHIEF EXECUTIVE OFFICER'S REPORT

### 11.3 - Annual Operational Plan 2024-25 - Review for Period Ending 30 September 2024

#### 11.3 Annual Operational Plan 2024-25 - Review for Period Ending 30 September 2024

Consideration of the 2024-25 Annual Operational Plan review for the period ending 30 September 2024.

#### Council Action

Deliver

#### Applicable Legislation

*Local Government Act 2009*

*Local Government Regulation 2012*

#### Policy Considerations

N/A

#### Corporate and Operational Plan Considerations

| OUR LEADERSHIP         |   |
|------------------------|---|
| Corporate Plan Outcome |   |
| 5.2                    | Informed and considered decision making based on effective governance practices |

#### Budget Considerations

Nil

#### Previous Council Resolutions related to this Matter

*(Res-2024-07-174)*

*Moved Cr Bignell seconded Cr Watts*

*That Council, pursuant to section 174(1) of the Local Government Regulation 2012, adopts the Longreach Regional Council Annual Operational Plan 2024-2025, as presented.*

CARRIED 7/0

#### Officer Comment

#### Responsible Officer/s:

*Brett Walsh – Chief Executive Officer*

*Simon Kuttner – Manager of Governance and Economy*

#### Background:

The Annual Operational Plan is adopted by Council annually in conjunction with setting Council's budget. The plan outlines the key activities and targets which Council has agreed to meet for the twelve-month period, which are derived from Council's 5-year Corporate Plan.

#### Issue:

Pursuant to the provisions of section 174 of the *Local Government Regulation 2012*, the Chief Executive Officer must present a written assessment of the local government's

## 11. CHIEF EXECUTIVE OFFICER'S REPORT

### 11.3 - Annual Operational Plan 2024-25 - Review for Period Ending 30 September 2024

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progress towards implementing the annual operational plan to a meeting at regular intervals of three months.

#### **Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible  
Consequence: Moderate  
Rating: Medium (9/25)

Risk has been assessed based on proceeding as recommended.

#### **Community Consultation:**

Regular reporting and accountability to the Annual Operational Plan is enabled via these quarterly reviews and annually as the basis for the organisation's Annual Report.

#### **Environmental Management Factors:**

The Annual Operational Plan has provisions for Environmental Management in alignment with Outcome 1.3 of the *Longreach Regional Council Corporate Plan 2024-2028*: The region's natural environment is managed, maintained and protected.

#### **Other Comments:**

A copy of the Annual Operational Plan 2023-24 review, including written assessment information for the period ending 31 December 2023, is attached.

#### **Appendices**

1. AOP 24-25 Q1 Quarterly Report [↓](#)

#### **Recommendation:**

*That Council, pursuant to section 174(3) of the Local Government Regulation 2012, receives the Chief Executive Officer's evaluation of the implementation of the 2024-25 Annual Operational Plan for the period ended 30 September 2024.*



## Longreach Regional Council ANNUAL OPERATIONAL PLAN 2024-25

Quarterly Report – Q1  
(for the period to 30 September 2024)

### About this report

Every three months, the Chief Executive Officer compiles a review of the Annual Operational Plan to be presented to Council. This review serves to outline how well we have fared in relation to the outcomes outlined in our Corporate Plan, by examining progress made in executing the strategies and initiatives detailed in our Annual Operational Plan.

Progress is indicated using a simple colour coded system as demonstrated opposite. As each quarter is updated, this will cumulatively illustrate progress on each initiative.

**This report should be referenced in conjunction with the published Longreach Regional Council Annual Operational Plan 2024-25, which is available from Council's website or at any Council office.**

### Status Key

- Completed/target met**  
*This item has been completed. If it is a target, such as monthly reporting or compliance, that target has been met.*
- Commenced/in-progress**  
*Work has commenced and is in progress on this item.*
- Scheduled/not yet commenced**  
*Work has been scheduled to commence in a subsequent quarter.*
- Deferred**  
*This item has been deferred to a subsequent financial year. A brief explanation will accompany this status.*
- Target not met**  
*This item has not been completed by the end of the financial year or has otherwise not met a target. A brief explanation will accompany this status.*

11.3 - Annual Operational Plan 2024-25 - Review for Period Ending 30 September 2024 --  
Appendix 1



| OUR COMMUNITY   |  |  |                  |          |    |    |    |  |
|---|--|--|------------------|----------|----|----|----|--|
| Corporate Plan Outcome  | Operational Plan Outcome   | FY24/25 Initiatives  | Lead Directorate | Progress |    |    |    | Comments   |
|   |  |  |                  | Q1       | Q2 | Q3 | Q4 |  |
| Council infrastructure & services support liveability and community amenity | Maintain and enhance the region's public open spaces to agreed standards, ensuring community enjoyment and use | Implement tree planting projects across the region                                 | Communities      | ●        |    |    |    | Tree project along eastern end of Botanical Walkway complete                                   |
|   |  | Implement water saving irrigation measures   | Communities      | ●        |    |    |    | Irrigation systems under review. Implementation of automatic nodes in place of manual systems. |
|   | Provide comprehensive library services that support lifelong learning and community engagement                 | Investigate enhanced support for reading, learning and engagement program delivery | Communities      | ●        |    |    |    | First five and tiny tots programs continue weekly. Library supporting visiting authors.        |

Key: ● = Completed/target met   ● = Commenced/in-progress   ● = Scheduled/not yet commenced   ● = Deferred   ● = Target not met



# 11.3 - Annual Operational Plan 2024-25 - Review for Period Ending 30 September 2024 -- Appendix 1



| OUR COMMUNITY   |   |   |                  |          |    |    |          |  |
|---|---|---|------------------|----------|----|----|----------|--|
| Corporate Plan Outcome  | Operational Plan Outcome  | FY24/25 Initiatives   | Lead Directorate | Progress |    |    | Comments |  |
|   |   |   |                  | Q1       | Q2 | Q3 | Q4       |  |
| Council recognises cultures, heritage and supports all peoples        | Actively engage with stakeholders to foster community development and participation   | Develop community plans for each community in collaboration with Stakeholders | Communities      | ●        |    |    |          | Community consultation to assist Council with community planning to be progressed through October Community forums |
|   | Support the delivery of civic events and community celebrations   | Focus resources on events that are of community and cultural significance     | Communities      | ●        |    |    |          | Council assisted with NAIDOC Week celebrations. Implementing School Holiday programs.                              |
| The region's natural environment is managed, maintained and protected | Effectively manage natural resources, animal control, rural lands, and environmental health to meet strategic and statutory requirements, ensuring a safe and sustainable | Conduct a review of Local Laws  | Governance       | ●        |    |    |          | To commence in Q2/Q3.  |
|   |   | Implement a quarry management plan  | Works            | ●        |    |    |          | To commence in Q3.   |
|   |   | Adopt Biosecurity Plan  | Governance       | ●        |    |    |          | Draft document has been prepared ahead of consultation with stakeholders.  |

Key: ● = Completed/target met ● = Commenced/in-progress ● = Scheduled/not yet commenced ● = Deferred ● = Target not met





11.3 - Annual Operational Plan 2024-25 - Review for Period Ending 30 September 2024 --  
Appendix 1



Key: ● = Completed/target met   ● = Commenced/in-progress   ● = Scheduled/not yet commenced   ● = Deferred   ● = Target not met

| OUR COMMUNITY          |                               |                                   |                  |          |    |    |          |   |
|------------------------|-------------------------------|-----------------------------------|------------------|----------|----|----|----------|---|
| Corporate Plan Outcome | Operational Plan Outcome      | FY24/25 Initiatives               | Lead Directorate | Progress |    |    | Comments |   |
|                        |                               |                                   |                  | Q1       | Q2 | Q3 | Q4       |   |
|                        | environment for the community | Adopt Stock Route Management Plan | Governance       | ●        |    |    |          | Draft document has been prepared ahead of consultation with stakeholders. |

11.3 - Annual Operational Plan 2024-25 - Review for Period Ending 30 September 2024 --  
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| OUR ECONOMY   |   | Operational Plan Outcome  | FY24/25 Initiatives          | Lead Directorate | Progress |    |    |   | Comments |
|---|---|---|------------------------------|------------------|----------|----|----|---|----------|
| Corporate Plan Outcome  | Operational Plan Outcome  |   |                              |                  | Q1       | Q2 | Q3 | Q4  |          |
| Collaborative engagement with stakeholders to maximise economic opportunities | Foster a thriving local economy by supporting economic development and creating a business-friendly environment | Active participation in the Small Business Friendly Program, including collaboration between local businesses and Council in areas such as procurement and grants | Governance                   | ●                |          |    |    | On target. Activities in Q1 included:<br><br>Published Monthly Small Business Update<br><br>Adoption of the Longreach Regional Council Economic Development Charter<br><br>Adoption of the Small Business Friendly Grant Policy |          |
| Council infrastructure and services support local industries and growth       | Facilitate the region's growth through effective and sustainable land use planning and development services     | Identify and resolve land tenure issues throughout the region<br><br>Acquire land in support of future development  | Governance<br><br>Governance | ●                |          |    |    | Multiple tenure applications in progress with Department of Resources.<br><br>Negotiations ongoing with third-parties to acquire land for industrial and residential development.   |          |

Key: ● = Completed/target met   ● = Commenced/in-progress   ● = Scheduled/not yet commenced   ● = Deferred   ● = Target not met

11.3 - Annual Operational Plan 2024-25 - Review for Period Ending 30 September 2024 --  
Appendix 1



Key: ● = Completed/target met   ● = Commenced/in-progress   ● = Scheduled/not yet commenced   ● = Deferred   ● = Target not met

| OUR ECONOMY<br>Corporate Plan<br>Outcome | Operational Plan<br>Outcome  | FY24/25 Initiatives  | Lead Directorate | Progress |    |    |    | Comments  |
|--|--|--|------------------|----------|----|----|----|---|
|  |  |  |                  | Q1       | Q2 | Q3 | Q4 |   |
|  |  | Provide support to the development of large-scale housing developments   | Governance       | ●        |    |    |    | On target. Multiple pre-lodgement meetings conducted, as well as ongoing negotiations on infrastructure agreements.         |
|  | Support economic development by providing high-quality tourism and visitor services that attract and retain visitors | Collaborate with Outback Queensland Tourism Association and Local operators on product development within the region | Communities      | ●        |    |    |    | Discussions with OQTA in showcasing and developing product in Isisford and Yaraka. Visit due in the 3 <sup>rd</sup> Quarter |
|  |  | Establish a working committee to market drive routes through the region  | Communities      | ●        |    |    |    | In Progress, Tourism has taken over the lead on Matilda Highway and will progress this drive route.                         |

11.3 - Annual Operational Plan 2024-25 - Review for Period Ending 30 September 2024 --  
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Key: ● = Completed/target met ● = Commenced/in-progress ● = Scheduled/not yet commenced ● = Deferred ● = Target not met

| OUR SERVICES   |   | Operational Plan Outcome   | FY24/25 Initiatives | Lead Directorate | Progress |    |    |  | Comments |
|--|---|--|---------------------|------------------|----------|----|----|--|----------|
| Corporate Plan Outcome   | Q1  |  |                     |                  | Q2       | Q3 | Q4 |  |          |
| A secure water supply that is resilient to climate factors   | Provide the region's communities with reliable and high-quality water, sewerage, and waste services                               | Review and endorsement of Drinking Water Quality Management Plan by regulator  | Works               | ●                |          |    |    | Drinking Water Quality Management Plan submitted to the Regulator for review   |          |
|  |   | Engage with the Qld Government to develop the Longreach Servicing Strategy, Water Conservation and Demand Management Plan, and Drought Management Plan | Works               | ●                |          |    |    | Studies planned as part of the weir raising project.   |          |
| Sustainable infrastructure and services that represent value for money, are environmentally responsible, and are responsive to community needs | Develop, manage, and maintain the region's public facilities in line with established service level plans to meet community needs | Implement a proactive maintenance schedule to ensure the upkeep and safety of existing facilities, including regular inspections and repairs           | Communities         | ●                |          |    |    | Work with asset management has started to assist in the implementation of inspection programs for facilities. Playground inspections complete. |          |

# 11.3 - Annual Operational Plan 2024-25 - Review for Period Ending 30 September 2024 -- Appendix 1



Key: ● = Completed/target met   ● = Commenced/in-progress   ● = Scheduled/not yet commenced   ● = Deferred   ● = Target not met

| OUR SERVICES | Corporate Plan Outcome  | Operational Plan Outcome  | FY24/25 Initiatives  | Lead Directorate | Progress |    |    |    | Comments   |
|--------------|---|---|--|------------------|----------|----|----|----|--|
|              |   |   |  |                  | Q1       | Q2 | Q3 | Q4 |  |
|              |   | Ensure the provision of high-quality childcare services that meet the needs of families                 | Implement accessibility and mobility improvements to support inclusion of children and nursing parents | Communities      | ●        |    |    |    | Funding allocated for funding body and concept plans started for Nursing room. |
|              |   | Budgets, asset management and long-term financial plans are data driven and align with service delivery | Implement Service level plans for all major services   | Finance          | ●        |    |    |    | Simple version plans have been developed and are being prepared for services.  |
|              |   |   | Update asset management plans for all asset classes  | Finance          | ●        |    |    |    | Detailed water asset management plan prepared.                                 |
|              |   |   | Prepare a robust schedule of capital projects for a three-year period                                  | Finance          | ●        |    |    |    | Not started.   |
|              | Construct high quality transport infrastructure in partnership with external agencies | Develop and maintain the region's road network through efficient and effective use of resources         | Deliver Road Maintenance Contracts on time and on budget   | Works            | ●        |    |    |    | Works in progress as part of the RMPC contract.                                |

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Appendix 1



Key: ● = Completed/target met   ● = Commenced/in-progress   ● = Scheduled/not yet commenced   ● = Deferred   ● = Target not met

| OUR SERVICES | Corporate Plan Outcome | Operational Plan Outcome | FY24/25 Initiatives                             | Lead Directorate | Progress |    |    |    | Comments                                  |
|--------------|------------------------|--------------------------|---|------------------|----------|----|----|----|---|
|              |                        |                          |   |                  | Q1       | Q2 | Q3 | Q4 |   |
|              |                        |                          | Review Transport Plan for the region            | Works            | ●        |    |    |    | Road register being reviewed and updated. |
|              |                        |                          | Advocate for funding to renew regional networks | Works            | ●        |    |    |    | Continue discussions with funding bodies. |

11.3 - Annual Operational Plan 2024-25 - Review for Period Ending 30 September 2024 --  
Appendix 1



| OUR FINANCES  |   |  |                  |          |    |    |    |  |
|---|---|--|------------------|----------|----|----|----|--|
| Key: ● = Completed/target met ● = Commenced/in-progress ● = Scheduled/not yet commenced ● = Deferred ● = Target not met |   |  |                  |          |    |    |    |  |
| Corporate Plan Outcome  | Operational Plan Outcome  | FY24/25 Initiatives  | Lead Directorate | Progress |    |    |    | Comments   |
|   |   |  |                  | Q1       | Q2 | Q3 | Q4 |  |
| Improved financial performance and strategic financial management   | Reduce overhead costs   | Number of purchase orders created is 5% less than the total number created in 2023/24                        | Finance          | ●        |    |    |    | Procurement processes have been reviewed.  |
|   |   | Energy saving initiatives are designed and implemented   | Finance          | ●        |    |    |    | Low effort initiatives are being implemented. EOI for solar options being developed. |
|   | Prepare for Enterprise Resource Planning (ERP) software procurement | All major Council business processes are mapped and business requirements gathered                           | Finance          | ●        |    |    |    |  |
|   |   | Governance structures and plans are in place to initiate ERP selection and replacement activities in 2025/26 | Finance          | ●        |    |    |    |  |

11.3 - Annual Operational Plan 2024-25 - Review for Period Ending 30 September 2024 --  
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| OUR FINANCES           |  |  |   |                  |          |    |          |    |   |
|------------------------|--|--|---|------------------|----------|----|----------|----|---|
| Corporate Plan Outcome |  | Operational Plan Outcome   | FY24/25 Initiatives   | Lead Directorate | Progress |    | Comments |    |   |
|                        |  |  |   |                  | Q1       | Q2 | Q3       | Q4 |   |
|                        |  | Support Council operations with efficient fleet management and maintenance practices | Finalise fleet replacement schedule in line with service plan | Works            | ●        |    |          |    | Fleet/Plant data being entered into Fleet management Information System prior to roll out during second quarter for implementation. |
|                        |  |  | Fleet Management Information system implemented               | Works            | ●        |    |          |    | Fleet/Plant data being entered into Fleet management Information System prior to roll out during second quarter for implementation. |

Key: ● = Completed/target met ● = Commenced/in-progress ● = Scheduled/not yet commenced ● = Deferred ● = Target not met



11.3 - Annual Operational Plan 2024-25 - Review for Period Ending 30 September 2024 --  
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Key: ● = Completed/target met ● = Commenced/in-progress ● = Scheduled/not yet commenced ● = Deferred ● = Target not met

| OUR LEADERSHIP                            |  |  |                  |          |    |    |    |  |
|---|--|--|------------------|----------|----|----|----|--|
| Corporate Plan Outcome                    | Operational Plan Outcome   | FY24/25 Initiatives  | Lead Directorate | Progress |    |    |    | Comments   |
|   |  |  |                  | Q1       | Q2 | Q3 | Q4 |  |
| Council will have a values driven culture | Establish a strong employer brand and supportive workplace culture to attract and retain top talent, while promoting continuous learning and development | Enhance Council's overall candidate/new starter experience, through improved onboarding programs   | Governance       | ●        |    |    |    | Initial review of on-boarding processes conducted with opportunities for improvement and gaps identified.                                      |
|   |  | Redesign performance management processes to foster regular feedback, goal alignment, and recognition, while implementing improved learning and development programs | Governance       | ●        |    |    |    | Initial phase was commenced in Q1 with change to annual performance appraisal approach, with planning for engagement workshops to occur in Q2. |
|   | Empower team leaders and members through comprehensive education to enhance safety knowledge and confidence  | Establish pro-active partnerships with Team Leaders through regular on-site, hands-on practical training of safety practices, relevant to their team                 | Governance       | ●        |    |    |    | Q1 seen more on-site visits from WHSA and consultation session around PPE and other Safety practices.  |

11.3 - Annual Operational Plan 2024-25 - Review for Period Ending 30 September 2024 --  
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| OUR LEADERSHIP  |  |  |                  |          |    |    |    |                              |
|---|--|--|------------------|----------|----|----|----|------------------------------|
| Key: ● = Completed/target met ● = Commenced/in-progress ● = Scheduled/not yet commenced ● = Deferred ● = Target not met |  |  |                  |          |    |    |    |                              |
| Corporate Plan Outcome  | Operational Plan Outcome   | FY24/25 Initiatives  | Lead Directorate | Progress |    |    |    | Comments                     |
|   |  |  |                  | Q1       | Q2 | Q3 | Q4 |                              |
| <i>Informed and considered decision making based on effective governance practices</i>                                  | Develop and maintain a robust Strategic and Policy Framework that meets statutory requirements and drives effective governance practices | Design safety processes based on real-world work practices rather than imagined scenarios, ensuring they are practical, relevant, and effective in addressing actual workplace risks | Governance       | ●        |    |    |    | Scheduled to commence in Q2. |
|   |  | Review Public Interest Disclosure Policy   | Governance       | ●        |    |    |    | Scheduled to commence in Q3. |
|   |  | Review CEO to Staff Delegations register   | Governance       | ●        |    |    |    | Scheduled to commence in Q3. |

11.3 - Annual Operational Plan 2024-25 - Review for Period Ending 30 September 2024 --  
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| OUR LEADERSHIP  |   |   |                  |          |    |    |    |   |
|---|---|---|------------------|----------|----|----|----|---|
| Key: ● = Completed/target met ● = Commenced/in-progress ● = Scheduled/not yet commenced ● = Deferred ● = Target not met |   |   |                  |          |    |    |    |   |
| Corporate Plan Outcome  | Operational Plan Outcome  | FY24/25 Initiatives   | Lead Directorate | Progress |    |    |    | Comments  |
|   |   |   |                  | Q1       | Q2 | Q3 | Q4 |   |
|   | across the organisation   | Identify advocacy priorities for State and Federal election campaigns | Governance       | ●        |    |    |    | On target. Major funding commitments secured in Q1, as well as ongoing engagement with government and opposition representatives. |
| Council delivers a positive customer experience in all service areas  | Deliver timely and efficient service to all Council customers, ensuring high levels of satisfaction | Review customer service processes to improve customer experience      | Communities      | ●        |    |    |    | Customer Service processes under review. Identified and authorised training for team  |
| Council is resilient to climate factors   | Enhance the region's disaster resilience through robust disaster management                         | Adoption of updated Customer service Charter                          | Communities      | ●        |    |    |    | Customer Service Charter to be presented to Council for Adopting in the next Quarter  |
|   |   | Develop Local Resilience Action Plan                                  | Governance       | ●        |    |    |    | Completed and endorsed by Queensland Reconstruction Authority.  |

11.3 - Annual Operational Plan 2024-25 - Review for Period Ending 30 September 2024 --  
Appendix 1



Key: ● = Completed/target met   ● = Commenced/in-progress   ● = Scheduled/not yet commenced   ● = Deferred   ● = Target not met

| OUR LEADERSHIP         |                          |   |                  |          |    |    |    |   |
|------------------------|--------------------------|---|------------------|----------|----|----|----|---|
| Corporate Plan Outcome | Operational Plan Outcome | FY24/25 Initiatives                       | Lead Directorate | Progress |    |    |    | Comments  |
|                        |                          |   |                  | Q1       | Q2 | Q3 | Q4 |   |
|                        | and recovery initiatives | Commencement of Flood Study for Longreach | Governance       | ●        |    |    |    | Flood study commenced, community action plan adopted. |

## 11. CHIEF EXECUTIVE OFFICER'S REPORT

### 11.4 - Councillor Investigations Policy

---

#### 11.4 Councillor Investigations Policy

Consideration of revisions to the Councillor Investigations Policy, following changes to the *Local Government Act 2009*.

#### Council Action

Recognise  
Deliver

#### Applicable Legislation

*Local Government Act 2009*  
*Local Government Regulation 2012*

#### Policy Considerations

02-06 Councillor Investigations Policy

#### Corporate and Operational Plan Considerations

| OUR LEADERSHIP |   |
|----------------|---|
|                | Corporate Plan Outcome  |
| 5.2            | Informed and considered decision making based on effective governance practices |

#### Budget Considerations

Nil

#### Previous Council Resolutions related to this Matter

(Res-2023-07-178)

*Moved Cr Emslie seconded Cr Bignell*

*That Council adopts the amended Councillor Investigation Policy No. 2.6, as presented.*

**CARRIED 7/0**

#### Officer Comment

#### Responsible Officer/s:

*Simon Kuttner, Manager of Governance and Economy*

#### Background:

All Council policies are scheduled for review on a rolling two-year cycle. Policies require review due to either legislative change, changes to the policy itself, or because of otherwise changed circumstances. Policies may not require any amendments at review.

The Councillor Investigation Policy details how complaints about a conduct breach by Councillors will be dealt with as required by the section 150AE of the *Local Government Act 2009*.

#### Issue:

Recent changes to the Local Government Act 2009 have changed some key terminology and requirements relating to this policy.

## 11. CHIEF EXECUTIVE OFFICER'S REPORT

### 11.4 - Councillor Investigations Policy

---

In response, officers have reviewed the Councillor Investigation Policy and it will be presented to the meeting.

#### **Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

|              |               |
|--------------|---------------|
| Likelihood:  | Possible      |
| Consequence: | Minor         |
| Rating:      | Medium (6/25) |

Risk has been calculated based on proceeding as recommended.

#### **Community Consultation:**

Nil

#### **Environmental Management Factors:**

Nil

#### **Other Comments:**

The revised policy is being finalised by officers in consultation with Queensland Government counterparts. It will be tabled at the meeting.

#### **Recommendation:**

*That Council adopts the amended Councillor Investigations Policy, as presented.*

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.5 - Monthly Workplace Health and Safety Report - September 2024**

---

**11.5 Monthly Workplace Health and Safety Report - September 2024**

This report provides a summary of Council's health and safety performance as at 30 September 2024, highlighting issues, risks and opportunities impacting on employee health and safety in the workplace.

**Council Action**

Recognise

**Applicable Legislation**

*Local Government Act 2009*

*Local Government Regulation 2012*

*Work Health and Safety Act 2011*

*Work Health and Safety Regulation 2011*

**Policy Considerations**

Workplace Health and Safety Policy – No. 10.2

**Corporate and Operational Plan Considerations**

**Budget Considerations**

Operational expenses year to date for Workplace Health and Safety are within current budget parameters.

**Previous Council Resolutions related to this matter**

Nil

**Officer Comment**

**Responsible Officer/s:**

*Grace Cronin-Jones, Manager of Human Resources, Safety and Wellness*

**Background:**

The Safety Team provide a monthly update report of Council's health and safety activities.

**Team Update:**

Operational updates for the month of September:

- The week beginning 30 September 2024, saw the commencement of the Quality Assurance and Workplace Health and Safety annual third-party audit conducted by, Compliance Australia Certification Services (CACs). This audit was a surveillance audit to review Council's ability to maintain compliance to the international standards and review any actions highlighted within the certification renewal audit (completed every two years). The site summary report for the audit highlighted one minor non-conformance shared by Quality and Safety and five observations directly relating to Safety, of which 3 were carried forward from the previous audit findings. The observations related to:
  - Identifying and managing hazards, risk, and opportunities.

## 11. CHIEF EXECUTIVE OFFICER'S REPORT

### 11.5 - Monthly Workplace Health and Safety Report - September 2024

---

- Testing and training of emergency readiness and response.
- Establishing and implementing a change management process.
- Implementing consistent methods of inspection.
- Improving centralised documentation systems.
- Creating consistency within incident investigation procedures.

#### Incident Report Summary:

In total, fourteen incidents were reported for the month of September 2024. These included:

- Eight personal injury incidents, consisting of:
  - Four report only incidents as a result of slips, trips and falls, manual handling or aggravation of a previous injury.
  - Two minor first aid incidents as a result of slips, trips and falls and foreign materials.
  - One medical treatment incident as a result of slips trips and falls.
  - One lost time injury as a result of a medical episode.
- There were four property damage reports:
  - Three incidents of windscreen/glass and panel damage to various plant due to stone chips, wildlife strikes or other immovable objects.
  - One incident where a backhoe sunk and slid in soft dirt resulting in their attachment grazing the bottom of a power pole causing superficial damage. Incident was reported to Ergon to confirm no additional actions were required to be taken.
- There were two near miss incidents:
  - One snake identified at the childcare facility. Snake catcher was on site but unable to capture and relocate the snake. Worker was redeployed to the area closest to where the snake was last witnessed, and further environment checks were implemented.
  - Management and trainer observed a staff member transporting an unsecured load. Supervisor was notified of the incident and spoke to worker about securing loads. All workers in this team were scheduled to participate in load restraint training the following day.

The below graph depicts the incident to injury ratio, year to date:





**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.5 - Monthly Workplace Health and Safety Report - September 2024**

---

**Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

|              |          |
|--------------|----------|
| Likelihood:  | Response |
| Consequence: | Minor    |
| Rating:      | M6       |

Risk rating is applicable to the information provided within the Council report and is not intended to be an overarching risk rating of Council Safety Management System. Risk assessments continue to be utilised across Council's work environments to ensure that suitable controls for hazards are identified and implemented.

**Community Consultation:**

N/A

**Environmental Management Factors:**

N/A

**Other Comments:**

Nil

**Recommendation:**

*That Council receives the Workplace Health and Safety update as at 30 September 2024, as presented.*

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.6 - Information Report - Planning and Development Report**

---

**11.6 Information Report - Planning and Development Report**

This report provides an update on Development Services that has occurred during the month of September 2024.

**Council Action**

Deliver

**Applicable Legislation**

*Local Government Act 2009*

*Local Government Regulation 2012*

**Policy Considerations**

N/A

**Corporate and Operational Plan Considerations**

|                       |  |
|-----------------------|--|
| <b>OUR COMMUNITY</b>  |  |
|                       | <b>Corporate Plan Outcome</b>  |
| 1.1                   | Council infrastructure and services support liveability and community amenity.         |
| <b>OUR ECONOMY</b>    |  |
|                       | <b>Corporate Plan Outcome</b>  |
| 2.2                   | Council infrastructure and services support local industries and growth opportunities. |
| <b>OUR LEADERSHIP</b> |  |
|                       | <b>Corporate Plan Outcome</b>  |
| 5.2                   | Informed and considered decision making based on effective governance practices.       |

**Budget Considerations**

Nil

**Previous Council Resolutions related to this Matter**

Nil

**Officer Comment**

**Responsible Officer/s:**

*Emily O'Hanlon, Business Support Officer*

*Simon Kuttner, Manager of Governance and Economy*

**Background:**

This information report provides a monthly update on the planning services that Council provides to support planning and development activity across the local government area.

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.6 - Information Report - Planning and Development Report**

---

**Issue:**

**1. Development Assessment**

Three new applications have been received by Council since the last monthly report. Four applications are currently under assessment and one application is in its appeal period.

|     |                               |  |
|-----|-------------------------------|--|
| 1.1 | Council reference:            | DA24/25-005  |
|     | Application:                  | Development Permit for a Reconfiguring a Lot (1 lot into 2 lots) |
|     | Street address:               | 605 Cramsie Muttaborra Road, Longreach                           |
|     | Property description:         | Lot 2 on RP864458  |
|     | Day application was made:     | 23 September 2024  |
|     | Category of assessment:       | Code   |
|     | Public notification required: | No   |
|     | Applicant:                    | Simone and Martin Thomason C/- Murray & Associates (QLD) Pty Ltd |
|     | Status:                       | Under assessment   |

An application has been made by Simone and Martin Thomason C/- Murray & Associates (QLD) Pty Ltd seeking a Development Permit for Reconfiguring a Lot (1 lot into 2 lots) over land at 605 Cramsie Muttaborra Road, Longreach.

The proposal involves the reconfiguration of an existing lot to create two lots. The site contains Longway Station, and the intention of the proposal is to create one (1) additional lot of 100 hectares at the northern end of the site. The lot is intended to be off grid.

The subject site is in the Rural Zone wherein the proposal is categorised as Assessable Development that is subject to Code Assessment. As the application is Code Assessable it will not require public notification.

The site adjoins a State-controlled and the application will need to be referred to the State Assessment and Referral Agency for assessment.

The application is currently under assessment.

|     |                               |   |
|-----|-------------------------------|---|
| 1.2 | Council reference:            | DA24/25-006   |
|     | Application:                  | Development Permit for a Material Change of Use for a Multiple dwelling |
|     | Street address:               | 85 Crane Street, Longreach  |
|     | Property description:         | Lot 16 on L3573   |
|     | Day application was made:     | 23 September 2024   |
|     | Category of assessment:       | Code  |
|     | Public notification required: | No  |
|     | Applicant:                    | B T Hunt Building Pty Ltd   |

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.6 - Information Report - Planning and Development Report**

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|  |         |                  |
|--|---------|------------------|
|  | Status: | Under assessment |
|--|---------|------------------|

An application has been made by B T Hunt Building Pty Ltd seeking a Development Permit for a Material Change of Use for a Multiple dwelling over land at 85 Crane Street, Longreach

The proposal involves the addition of two (2) dwellings on a site that already contains an existing dwelling. The new dwellings will be 2 bedroom, single storey dwellings.

The subject site is in the Centre Zone wherein the proposal is categorised as Assessable Development that is subject to Code Assessment. As the application is Code Assessable it will not require public notification.

The application is currently under assessment.

|     |                               |  |
|-----|-------------------------------|--|
| 1.3 | Council reference:            | DA24/25-002  |
|     | Application:                  | Development Permit for Development Permit for a Reconfiguring a Lot (boundary realignment) |
|     | Street address:               | 2 Saint Frances Street, Isisford   |
|     | Property description:         | Lot 105 on I2121   |
|     | Day application was made:     | 23 September 2024  |
|     | Category of assessment:       | Code   |
|     | Public notification required: | No   |
|     | Applicant:                    | Michael Murray Tomlinson C/- Murray & Associates (QLD) Pty Ltd                             |
|     | Status:                       | Under assessment   |

An application has been made by Michael Murray Tomlinson C/- Murray & Associates (QLD) Pty Ltd seeking a Development Permit for Reconfiguring a Lot (boundary realignment) over land at 2 Saint Frances Street, Isisford.

The proposal involves the reconfiguration of an existing lot to accommodate an improvement over the land, particularly formed road currently passes through the north east of the site.

The subject site is in the Township Zone wherein the proposal is categorised as Assessable Development that is subject to Code Assessment. As the application is Code Assessable it will not require public notification.

The application is currently under assessment.

|     |                           |   |
|-----|---------------------------|---|
| 1.4 | Council reference:        | DA24/25-003   |
|     | Application:              | Development Permit for a Material Change of Use for a Telecommunications Facility |
|     | Street address:           | Ilfracombe Road, Longreach  |
|     | Property description:     | Lot 172 on PD191  |
|     | Day application was made: | 2 August 2024   |

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.6 - Information Report - Planning and Development Report**

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|  |                               |                  |
|--|-------------------------------|------------------|
|  | Category of assessment:       | Impact           |
|  | Public notification required: | Yes              |
|  | Applicant:                    | Amplitel Pty Ltd |
|  | Status:                       | Decision stage   |

An application has been made by Amplitel Pty Ltd seeking a Development Permit for a Material Change of Use for a Telecommunications Facility over land at Ilfracombe Road, Longreach.

The proposal involves the installation of a Telecommunications Facility that includes a monopole, antennas and associated ancillary equipment with an overall height of 36.3m.

The subject site is in the Tourist Zone wherein the proposal is categorised as Assessable Development that is subject to Impact Assessment. As the application is Impact Assessable it will require public notification. The application will also require referral to the State Assessment and Referral Agency as the site is within 25m of a State-controlled road.

Public notification has now finished, and Council received a total of four (4) submissions opposing the development. The submissions primarily raised issues regarding the suitability of the location, visual amenity and health impacts.

Council has reviewed the submission and will be issuing an advice notice requesting further information.

The following application was approved at the September General meeting with the decision notice issued to the applicant soon thereafter. The applicant has a 20 business day Appeal Period within which they can file an appeal. At this stage, there has been no indication that the applicant will pursue this course. The Appeal Period for the application is expected to finish around 25 October 2024.

|     |                               |  |
|-----|-------------------------------|--|
| 1.5 | Council reference:            | DA24/25-004  |
|     | Application:                  | Development Permit for a Reconfiguring a Lot (1 lot into 2 lots) |
|     | Street address:               | 7-9 Wonga Street, Longreach                                      |
|     | Property description:         | Lot 1 on RP610093  |
|     | Day application was made:     | 13 August 2024   |
|     | Category of assessment:       | Code   |
|     | Public notification required: | No   |
|     | Applicant:                    | A & T Surveying  |
|     | Approved:                     | 19 September 2024  |
|     | Status:                       | Appeal Period  |

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.6 - Information Report - Planning and Development Report**

**2. General Planning Services, Enquiries And Advice**

**2.1 Customer Requests**

The following customer requests have been received and responded to over the past month:

| <b>Planning Enquiries</b>                    |                         |   |               |
|--|-------------------------|---|---------------|
| <b>Date received</b>                         | <b>Customer Details</b> | <b>Details of Enquiry</b>   | <b>Status</b> |
| 17/09/24                                     | Landowner               | <u>Request</u><br>Council received a request regarding the establishment of a Chiller box.<br><br><u>Advice</u> <ul style="list-style-type: none"> <li>■ The site is in Industry zone</li> <li>■ A Chiller box is a Low impact industry use</li> <li>■ A Chiller box is accepted development where meeting certain provisions</li> <li>■ Accepted development means a development approval is not required.</li> <li>■ assessable development application</li> <li>■ Subsequent building approval will also be required.</li> </ul> | Closed        |
| <b>Planning And Development Certificates</b> |                         |   |               |
| <b>Date received</b>                         | <b>Customer details</b> | <b>Type</b>   | <b>Status</b> |
| 23/09/24                                     | Conveyancing company    | Council received a request for Standard Planning and Development Certificate for a land holding in the Industry zone.   | Issued        |
| <b>Exemption Certificates</b>                |                         |   |               |
| Nil  |                         |   |               |
| <b>Survey Plan Endorsement</b>               |                         |   |               |
|  |                         |   |               |

**Development Applications Received**

| <b>Application Type</b>       | <b>September</b> | <b>YTD</b> |
|-------------------------------|------------------|------------|
| Building (Council Certifier)  | 0                | 6          |
| Building (Private Certifier)  | 0                | 1          |
| Certificate of Classification | 0                | 0          |

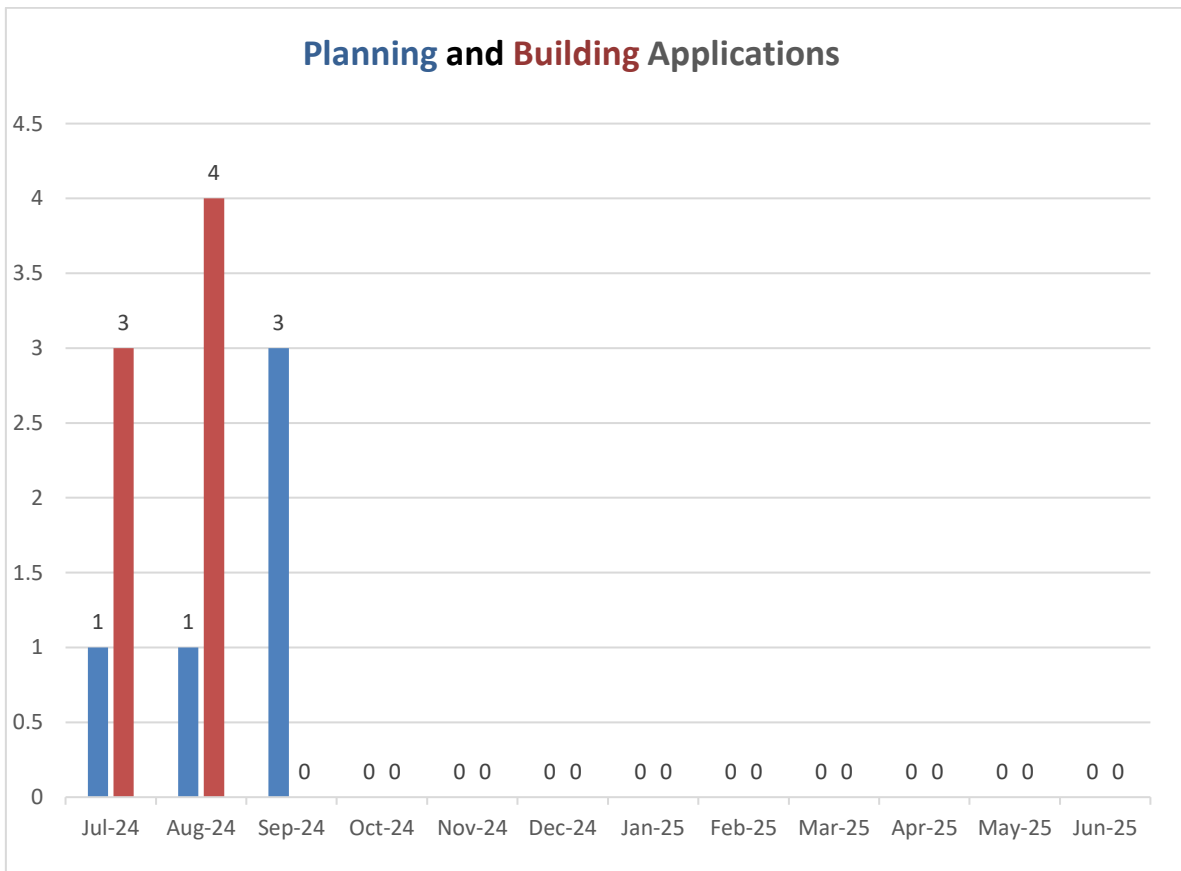
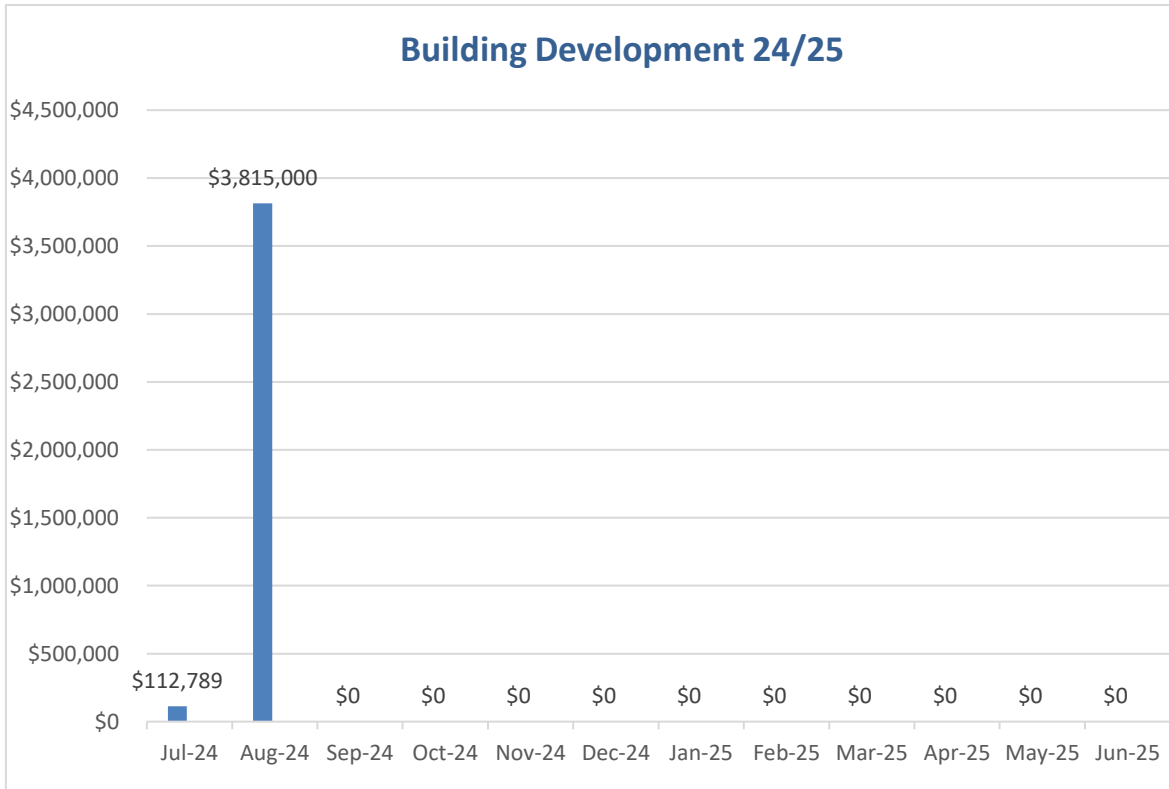
**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.6 - Information Report - Planning and Development Report**

|  |          |           |
|--|----------|-----------|
| Change of Classification                           | 0        | 0         |
| Endorsement of Survey Plan                         | 0        | 1         |
| Exemption Certificate                              | 0        | 0         |
| Material Change of Use (MCU)                       | 1        | 2         |
| Minor Change (MCU)                                 | 0        | 0         |
| Minor Change (Op Works)                            | 0        | 0         |
| Building Work (Assessable)                         | 0        | 0         |
| Operational Works                                  | 0        | 0         |
| Plumbing & Drainage                                | 0        | 5         |
| Reconfiguration of a Lot                           | 2        | 3         |
| Siting Variation                                   | 0        | 0         |
| Building Record Searches/<br>Planning Certificates | 4        | 6         |
| Operational Works – Bore                           | 0        | 0         |
| <b>Total</b>                                       | <b>7</b> | <b>24</b> |

**Project Value of Building Applications**

| <b>Date</b> | <b>Development Type</b> | <b>Development Details</b>  | <b>Value of Work</b> | <b>Location</b> |
|-------------|-------------------------|-----------------------------|----------------------|-----------------|
| Carried FWD |                         |                             | \$3,927,789          |                 |
|             |                         |                             |                      |                 |
|             |                         | <b>Total for September</b>  | <b>\$0</b>           |                 |
|             |                         |                             |                      |                 |
|             |                         | <b>Total for 24/25 Year</b> | <b>\$3,927,789</b>   |                 |

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.6 - Information Report - Planning and Development Report**





**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.6 - Information Report - Planning and Development Report**

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**Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood:           Rare  
Consequence:       Insignificant  
Rating:                Low (1/25)

Risk has been calculated based on proceeding as recommended.

**Environmental Management Factors:**

Nil

**Other Comments:**

Nil

**Recommendation:**

*That Council receives the Planning and Development information report, as presented.*

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.7 - Information Report - Governance**

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**11.7 Information Report - Governance**

This report provides an update on a range of activities that have occurred over the previous month for the Governance Directorate.

**Council Action**

Recognise  
Deliver

**Applicable Legislation**

*Local Government Act 2009*  
*Local Government Regulation 2012*

**Policy Considerations**

Nil

**Corporate and Operational Plan Considerations**

| OUR LEADERSHIP         |   |
|------------------------|---|
| Corporate Plan Outcome |   |
| 5.2                    | Informed and considered decision making based on effective governance practices |

**Budget Considerations**

Nil

**Previous Council Resolutions related to this Matter**

Nil

**Officer Comment**

**Responsible Officer:** *Brett Walsh, Chief Executive Officer*

**Background:**

Officers provide an information update to Council on a monthly basis to outline achievements, challenges and statistical information for the various functional areas of Council.

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.7 - Information Report - Governance**

**Issue:**  
**Calendar of Council Events**

| <b>October 2024</b>            |                              |   |  |
|--------------------------------|------------------------------|---|--|
| 10 Thursday                    | Business Information Session | The Birdcage                                | Local businesses<br>Councillors                                |
| 15 Tuesday                     | Community Forum              | Yaraka Town Hall                            | Councillors<br>Executive Leadership Team<br>Open to the public |
| 15 Tuesday                     | Community Forum              | Isisford Town Hall                          | Councillors<br>Executive Leadership Team<br>Open to the public |
| 16 Wednesday                   | Community Forum              | Ilfracombe Recreational Centre              | Councillors<br>Executive Leadership Team<br>Open to the public |
| 17 Thursday                    | Community Forum              | Longreach Library                           | Councillors<br>Executive Leadership Team<br>Open to the public |
| 18 Friday                      | Business Breakfast           | The Birdcage                                | Local businesses<br>Councillors                                |
| 18 Wednesday<br>10.00am-4.00pm | Briefing Session             | Council Chambers,<br>Longreach              | Councillors<br>Executive Leadership Team                       |
| 19 Thursday<br>9.00am          | Ordinary Council Meeting     | Council Chambers,<br>Longreach              | Councillors<br>Executive Leadership Team<br>Open to the public |
| 21 Monday – 23<br>Wednesday    | LGAQ State Conference        | Brisbane                                    | Councillors<br>Chief Executive Officer                         |
| <b>November 2024</b>           |                              |   |  |
| 16 Wednesday<br>10.00am        | Briefing Session             | Council Chambers,<br>Longreach              | Councillors<br>Executive Leadership Team                       |
| 17 Thursday<br>9.00am          | Ordinary Council Meeting     | Isisford Council Chambers                   | Councillors<br>Executive Leadership Team<br>Open to the public |
| 26 – 27 Tuesday &<br>Wednesday | RAPAD Board Meeting          | Brisbane                                    | RAPAD Members  |
| <b>December 2024</b>           |                              |   |  |
| 11 Wednesday<br>10.00am        | Briefing Session             | Council Chambers,<br>Longreach Civic Centre | Councillors<br>Executive Leadership Team                       |
| 12 Thursday<br>9.00am          | Ordinary Council Meeting     | Council Chambers,<br>Longreach Civic Centre | Councillors<br>Executive Leadership Team<br>Open to the public |

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.7 - Information Report - Governance**

**Economic/Consumer Spending Data (Spendmapp)**

Presented here is data for August 2024:

Total Local Spend was \$17.2M. This is a 12.13% increase from the same time last year.

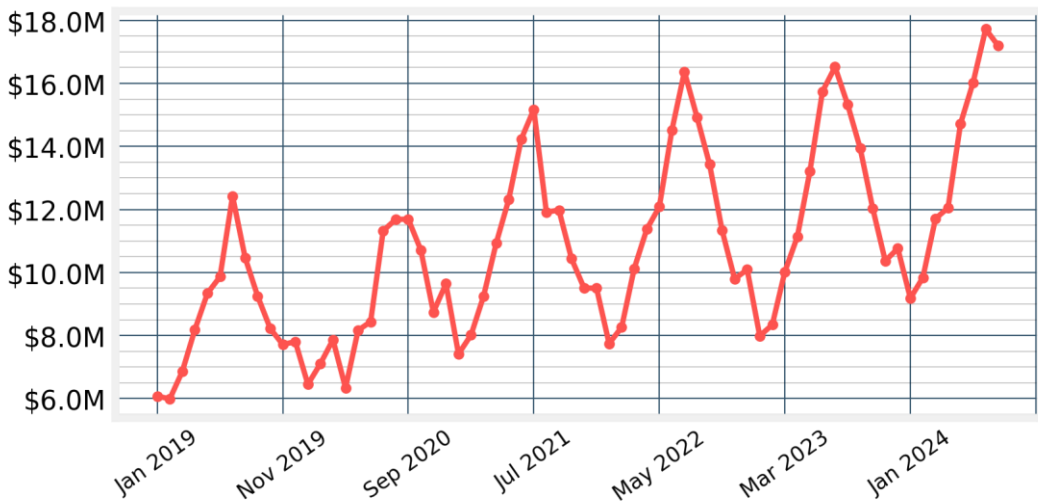
Resident Local Spend was \$8.9M. This is a 17.47% increase from the same time last year.

Visitor Local Spend was \$8.3M. This is a 6.96% increase from the same time last year.

Resident Escape Spend was \$5.4M. This is a 12.18% increase from the same time last year.

Total Local Spend

The total amount spent with merchants within the Longreach Regional Council LGA.



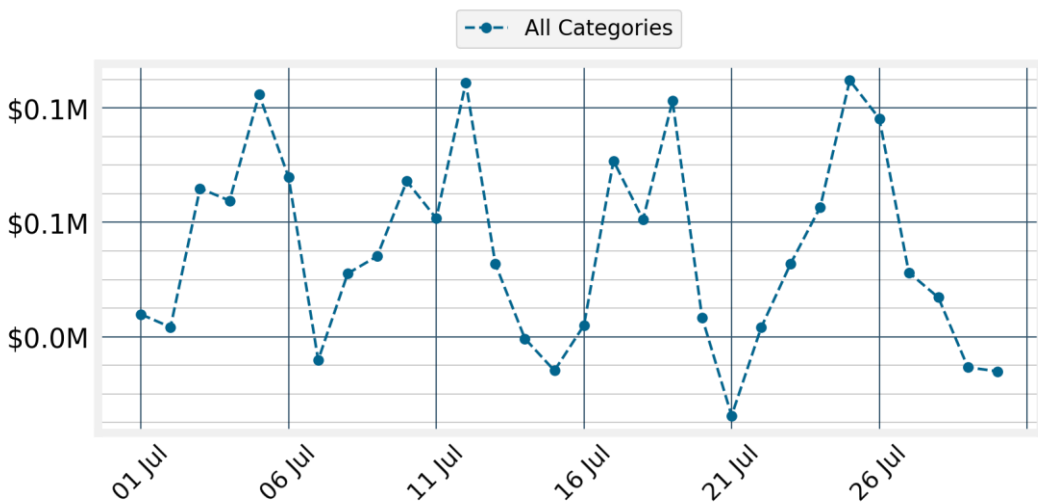
The Top 3 Suburbs by Resident Escape Spend for August 2024

Resident Escape Spend by destination Suburbs (i.e. where the spending goes to):

- Emerald: \$610k
- Barcaldine: \$160k
- Park Avenue, Qld: \$120k

Night Time Economy for August 2024

The biggest spending night of the month of August 2024 was Friday 16 August.



## 11. CHIEF EXECUTIVE OFFICER'S REPORT

### 11.7 - Information Report - Governance

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#### Small Business Update

Council distributed a Small Business e-Update, on 26 September.

[View in a browser here](#)



The update featured articles on:

- Consumer Spending Data
- Economic Development Charter
- Quarterly Business Breakfast
- Business Basics Grant
- Pulse Survey June Quarter Results
- Online Product and Service Reviews
- Options for Businesses Struggling With Rent
- Choosing a Business Structure
- Family Business Essentials Workshop
- SBAA Workforce Plan
- Funding Opportunities

#### Reach

- The email was sent to 920 addresses
- 373 people opened the email a total of 594 times
- It failed to reach 48 addresses, either because they were incorrect or because of spam filters
- 2 people unsubscribed

#### Activity

15 unique clicks have been generated on links in the email with the top performers being:

- Business Basics Grant
- Council's Economic Development Charter
- Council's newsletter page

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.7 - Information Report - Governance**

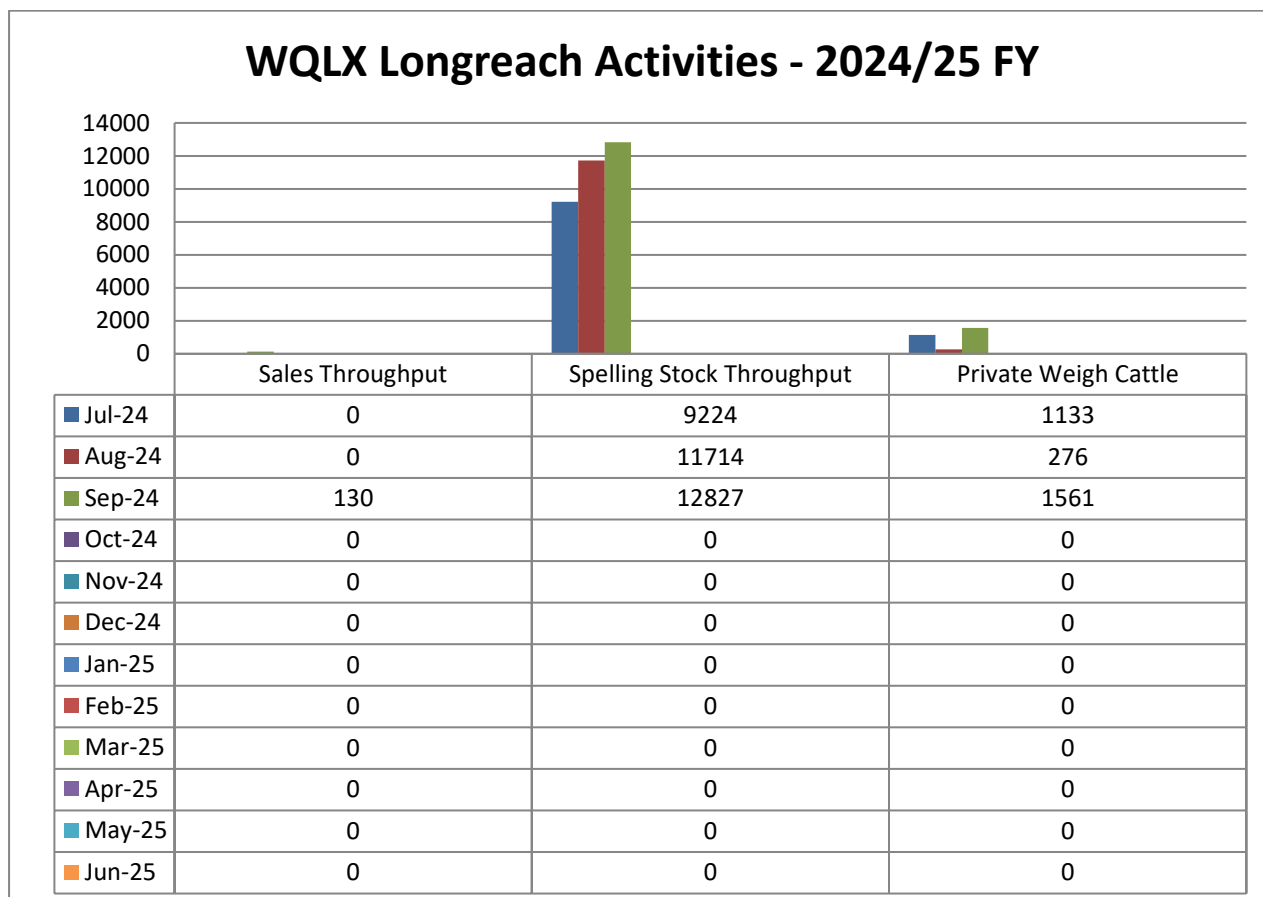
**Human Resources**

**Staffing Levels as at 30 September 2024**

| ALL Employees<br>FTE                   | Operational  | Admin/<br>Supervisors | Contract     | Total         | Last<br>Month | 30/06/2024    |
|--|--------------|-----------------------|--------------|---------------|---------------|---------------|
| Full Time                              | 82           | 50                    | 11           | 143           | 146           | 147           |
| Permanent Part<br>Time                 | 3.29         | 4.07                  | 0.83         | 8.19          | 7.95          | 8.67          |
| Contracted Staff<br>(Consultants)      | -            | -                     | -            | -             | -             | -             |
| <b>Total Permanent<br/>Employees</b>   | <b>85.29</b> | <b>54.07</b>          | <b>11.83</b> | <b>151.19</b> | <b>153.95</b> | <b>155.67</b> |
| Temporary Full<br>Time                 | 3.0          | 6.0                   | -            | <b>9.0</b>    | <b>9.0</b>    | <b>6.0</b>    |
| Temporary Part<br>Time                 | -            | 0.69                  | -            | <b>0.69</b>   | <b>0.69</b>   | <b>0.69</b>   |
| Apprentices -<br>Trades                | 2.0          | -                     | -            | <b>2.0</b>    | <b>3.0</b>    | <b>3.0</b>    |
| Traineeships                           | -            | 2.0                   | -            | <b>2.0</b>    | <b>2.0</b>    | <b>2.0</b>    |
| Casual Staff                           | 1.84         | 2.59                  | -            | <b>4.43</b>   | <b>4.41</b>   | <b>3.37</b>   |
| <b>Total Temporary<br/>Employees</b>   | <b>6.84</b>  | <b>11.28</b>          | <b>-</b>     | <b>18.12</b>  | <b>18.10</b>  | <b>15.06</b>  |
| <b>Total Current<br/>Employees FTE</b> | <b>92.13</b> | <b>65.35</b>          | <b>11.83</b> | <b>169.31</b> | <b>172.05</b> | <b>170.73</b> |
| Current Vacant<br>Positions            | 10.00        | 8.00                  | 2.00         | <b>20.00</b>  | <b>18.0</b>   | <b>15.0</b>   |
| <b>Complement<br/>FTE</b>              |              |                       |              | <b>189.31</b> | <b>190.05</b> | <b>185.73</b> |

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.7 - Information Report - Governance**

**Saleyards - Throughput Figures**



**Regulatory Services - Compliance**

| Regulatory Services Tasks Completed - Sept 2024 |    |                                       |    |
|---|----|---------------------------------------|----|
| Animals   | 75 | Water                                 | 69 |
| Dogs Impounded                                  | 9  | Watering / Sprinkler Patrols          | 57 |
| Domestic Cats Impounded                         | 8  | Illegal Water Usage - Residential     | 5  |
| Pound Releases                                  | 6  | Illegal Water Usage - Business/Public |    |
| Animals Euthanaised - unclaimed/abandoned       | 3  | Water Leaks Reported/Observed         | 2  |
| Animals Euthanaised - surrendered               | 3  | Water Exemption Applications/Permits  |    |
| Feral Cats Trapped and Euthanaised              | 3  | Notices / Fines Issued                | 5  |
| Animals Re-homed                                | 1  | Property                              | 76 |
| Dog Attacks / Investigations                    | 1  | Town Patrols - Longreach              | 25 |
| Dogs Involved in Attacks                        | 1  | Town Patrols - Ilfracombe             | 22 |

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.7 - Information Report - Governance**

|   |    |  |     |
|---|----|--|-----|
| Dog Traps Issued  | 0  | Town Patrols - Isisford  | 0   |
| Cat Traps Issued  | 16 | Town Patrols - Yarakka   | 0   |
| Wandering Dogs (not impounded)  | 3  | Camping / Apex Park / River Patrols  | 10  |
| Wandering Animals Reported / Impounded (other than dogs)                                      | 1  | Overgrown / Unsightly Reports (initial + follow up) (private + LRC-controlled)         | 9   |
| Wandering Animal Posts on FB – not reported to Council (minimum)                              | 14 | Overgrown / Unsightly Notices Issued (unattended, falling within follow-up timeframes) | 6   |
| Animal Inspections –excess animals, adequate housing, enclosure, regulated, compliance checks | 2  | Notices / Fines Issued*  | 4   |
| Barking dogs reported   | 3  | Other  | 86  |
| Assist with Animal Welfare  | 0  | Customer Service Requests  | 35  |
| Notices / Fines Issued  | 1  | Equipment Maintenance  | 3   |
| Vehicles  | 9  | After Hours Call Out   | 1   |
| Abandoned Vehicles “Tagged Out”   | 3  | Impound Facility Maintenance   | 2   |
| Vehicles Impounded / Processed  | 3  | Illegal Dumping / Littering  | 40  |
| Impounded Vehicle Release   | 3  | Pest Weed Spraying by LLO  |     |
| Environmental Health  | 68 | Stock squad assistance   | 0   |
| Complaints/Queries Received   | 16 | Aggression in the community/workplace  | 2   |
| Food Business inspections   | 3  | Pound Incidents  | 1   |
| Food Business licence renewals  | 49 | Aggression in community when not at work   | 0   |
| Total   |    |  | 381 |

**Regulatory Services – Environmental Health**

There were 16 Environmental Health queries received in September. Main queries were for Food business Licence Renewals, Temporary Events and Prescribed activity Permits, food business licence applications, inspections and food safety matters.

Meeting with internal stakeholders in relation to prescribed activities and Temporary Entertainment Events, with determination to form a working group to review policy, processes and forms associated with Temporary Entertainment Events and Prescribed activities, along with facility bookings. Presentation of draft forms from Reg Services.

Power Point education in Local Laws for internal staff within Communities, Customer Service and Regulatory Services, helping to explain what they are, why they are in place and when activities in the community may require a permit from Council and what conditions would normally be placed on the activities.



## 11. CHIEF EXECUTIVE OFFICER'S REPORT

### 11.7 - Information Report - Governance

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New webpage created with information in relation to Food Business Licencing, new application forms and further food safety information. This is to assist our customers to be able to gather information independently to review, prior to calling for an enquiry into food business licencing. It is hoped this will lessen the administrative load on both Customer Service staff and Environmental Health staff.

The contractor EHO is shared between RAPAD Councils, and periodically attends each Council for food business inspections and other matters as available. Contract EHO reports:

#### **Regulatory Services – Rural Lands**

Rural Land Officer completed various patrols of the common areas to check on stock, check water facilities and fencing, repairing when available. Arrilalah, 8 Mile and Darr River reserve checked for the requirement of grading fire breaks. All require fire breaks graded.

#### **Ongoing Town Common issues remain:**

- Lack of consideration for infrastructure and general safety on the common areas by the general community. Infrastructure being damaged by vehicles, particularly gates being run over, and fencing being cut. Poor compliance and difficult to police (criminal activity).
- Water resources limited throughout the Longreach and Ilfracombe commons for stock
- Gates being left open creating a safety issue for the animals being agisted on the Commons.
- Difficulty identifying ownership of illegally grazing animals on the commons.
- Illegal dumping of rubbish and green waste within the common areas.

#### **Pest Weeds and Animals**

##### **Stock Route Management Plan and Biosecurity Plan**

Initial draft of the *Stock Route Management Plan (SRMP)* presented to councillors. Initiation on drafting relevant Policies and Management Directives associated with actions required from the SRMP. Further discussions required in relation to identifying funding opportunities for the costs and staffing resources required to be able to meet the states requirements.

#### **Weeds sprayed, identified, and reported –**

- Rubber Vine – Iningai
- Prickly Acacia - Yamburra
- Coral Cactus – Kateroy
- Jumping Cholla – Nogo
- Sticky Florestina – Ilfracombe to Barcaldine – Landsborough Hwy both sides
- Rubber Vine – Isisford
- Tiger Pear – Isisford

## 11. CHIEF EXECUTIVE OFFICER'S REPORT

### 11.7 - Information Report - Governance

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#### **Bullock Creek project Aramac**

Two days spent spraying Parkinsonia. Previous areas sprayed have displayed some emerging seedlings but overall, a positive result. BRC, LRC and Tex Hayward (DAF) attended and will continue this project into the new year.

#### **Sticky Florestina Project**

The Sticky Florestina project contract has been signed between DAF and RAPAD.

Wayne Vogler from DAF has informed CWRPPG that Di Taylor (Eco Science Precinct Brisbane) has been tasked with undertaking the bio control feasibility study. A field trip is proposed soon to collect plant material for genetic analysis from our region. Further research is still underway at Tropical Weeds Research Centre (TWRC) Charters Towers which includes herbicide effect on seed viability and germination requirements.

Roadside spraying has been underway utilising RMPC funds from TMR, usual infestations are still being sprayed. However, it appears that the extent of seed germination is reduced. This could be a direct result of isolated rainfall and residual chemical being active. Continued efforts will be undertaken over the coming months.

#### **Bexley Snake Cactus Project**

Outlying buffer zones have been sprayed and work is continuing on top of the escarpment. Generally, the controlled burn was an outstanding success which has allowed efficiencies to be gained due to high visibility and easier identification of Snake Cactus minus the vegetation.

To date 320.5 hours of spraying has been undertaken with further work being programmed for the coming months. Cochineal is still being monitored; observations indicate some expansion of range but again difficult to quantify due to access limitations.

#### **Pest Animals**

Rural lands are currently working on the tender contract for Wild Dog Contractors.

#### **Wild Dog and Feral Pig Baiting Program**

Commencement of the bi-annual baiting program tender process has commenced for the Meat substrate requirements for October. Meat orders have been taken, with 58 property owners participating in the baiting, with the total meat requirements currently at just under 11 ton of substrate. Baiting will occur in the second week of October.

#### **Summary of main tasks / issues completed by Rural Lands department during the month:**

- Pest weed spraying, mapping and reporting
- Repair and maintenance of QuickSpray units and other plant
- Common infrastructure maintenance and vegetation management
- Assistance with the Bexley Project Snake Cactus Project

## 11. CHIEF EXECUTIVE OFFICER'S REPORT

### 11.7 - Information Report - Governance

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- Stock Route Management Plan presented to Councillors
- Attendance at the Central West Region Pest Partnership Group
- After-hours on-call roster, shared with Compliance Officers

#### **Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare  
Consequence: Insignificant  
Rating: Low (1/25)

Low risk, information report only

#### **Community Consultation:**

Nil

#### **Environmental Management Factors:**

Nil

#### **Other Comments:**

Nil

#### **Recommendation:**

That Council receives the Governance Information Report, as presented.

## 11. CHIEF EXECUTIVE OFFICER'S REPORT

### 11.8 - Chief Executive Officer's Council Report

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#### 11.8 Chief Executive Officer's Council Report

This report provides an update on a range of activities that have occurred over the previous month for the Chief Executive Officer.

#### Council Action

Recognise  
Deliver

#### Applicable Legislation

Local Government Act 2009  
Local Government Regulation 2012

#### Policy Considerations

Nil

#### Corporate and Operational Plan Considerations

| OUR LEADERSHIP         |   |
|------------------------|---|
| Corporate Plan Outcome |   |
| 5.2                    | Informed and considered decision making based on effective governance practices |

#### Budget Considerations

Nil

#### Previous Council Resolutions related to this Matter

Nil

#### Officer Comment

**Responsible Officer/s:** Brett Walsh, Chief Executive Officer

#### Background:

The Chief Executive Officer provides an information update to Council to outline activities undertaken since the last meeting.

#### Issue:

#### Chief Executive Officer Update

Following is a summary of activities undertaken for the period to 9 October 2024.

#### Strategic Leadership

- Attend RAPAD meeting in Longreach
- Attend Changemaker Workshop with Australian Rural Leadership Foundation

#### Operational Management

- Progress the MID and RIDA applications for the Longreach weirs
- Meet with SES Local Coordinator
- Participate in Change Advisory Committee meeting
- Progress Animal Management Facility project

## **11. CHIEF EXECUTIVE OFFICER'S REPORT**

### **11.8 - Chief Executive Officer's Council Report**

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#### **Financial Management**

- Attend Audit and Risk Committee meeting
- Meet with Audit Committee Chair re future work plan
- Attend Asset Management Planning meeting

#### **Workforce Capability**

- Complete heavy vehicle Chain of Responsibility training
- Attend Conflict of Interest and Probity Workshop with Preston Law

#### **Stakeholder Engagement**

- Meet with James Milson re rural residential lots
- Meet with Catholic Priest re future plans for church services
- Present prizes to winners of student holiday fishing competition
- Attend stakeholder visit by the Department of Local Government
- Meet with local resident re roosters at Apex Park
- Attend meeting with Great Australian Cattle Drive proponents
- Meet with Muddy Duck Caravan Park re water pump station
- Attend meeting with Reel Planning town planners
- Meet with representatives from Vision Splendid Film Festival
- Meet with Proterra Group re weirs construction
- Attend Outback Regatta on Thomson River
- Attend Longreach Cup Race Meeting
- Assist with Flyers Ball
- Attend Mental Health Week event at Qantas Park
- Meet with Opera Queensland re 2025 Festival of Outback Opera
- Meet with Westbuilt Homes re housing opportunities
- Meet with Men's Shed and Rotary re new shed at Longreach Showground
- Attend WQPHN mental health week community event
- Participate in Longreach Regional Council small business forum

#### **Risk Management**

- Attend Closing Meeting with Safety and Quality Auditors
- Participate in Strategic Risk Workshop

#### **Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood:           Rare  
Consequence:       Insignificant  
Rating:                Low (1/25)  
Low risk, information report only

#### **Community Consultation:**

Nil

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.8 - Chief Executive Officer's Council Report**

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**Environmental Management Factors:**

Nil

**Other Comments:**

Nil

***Recommendation:***

*That Council receives the Chief Executive Officer's report, as presented.*

## 12. FINANCE REPORT

### 12.1 - Audit and Risk Committee Report - 18 September 2024

#### 12. Finance Report

##### 12.1 Audit and Risk Committee Report - 18 September 2024

A report on the matters reviewed at the Audit and Risk Committee meeting held on 18 September 2024.

##### Council Action

Deliver

##### Applicable Legislation

*Local Government Act 2009*

*Local Government Regulation 2012*

##### Policy Considerations

Internal Audit Policy No. 1.10

Enterprise Risk Management Policy No. 1.11

Advisory Committee Policy No. 2.31

Audit and Risk Committee Policy No. 2.32

##### Corporate and Operational Plan Considerations

| OUR FINANCES           |  |
|------------------------|--|
| Corporate Plan Outcome |  |
| 4.1                    | Improved financial performance and strategic financial management.               |
| OUR LEADERSHIP         |  |
| Corporate Plan Outcome |  |
| 5.2                    | Informed and considered decision making based on effective governance practices. |

##### Budget Considerations

Nil

##### Previous Council Resolutions related to this Matter

*(Res-2024-08-206)*

*Moved Cr Watts seconded Cr Nunn*

*That Council receives the report of the Audit and Risk Committee meeting held on 16 July 2024.*

##### Officer Comment

**Responsible Officer/s:** *David Wilson, Chief Financial Officer*

##### Background:

The Audit and Risk Committee met on 18 September 2024. The Chief Executive Officer must deliver a report to Council on the matters reviewed at the meeting and the Committee's recommendation.

##### Issue:

The following report summarises the key matters discussed at the Committee meeting.

## 12. FINANCE REPORT

### 12.1 - Audit and Risk Committee Report - 18 September 2024

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1. **Cybersecurity Update** – A presentation was made by QAO on the findings and recommendations from their report to parliament. Fourier Technologies and LRC Innovation and Business Improvement Team also briefed on Council’s current methods of protection, response and recovery. Future information sessions on cybersecurity to be held as a standing item for the Committee.
2. **External Audit Report** – Auditors advised clean financial statements and expecting QAO to sign unqualified report (expected finalised reports to be signed off prior to end of October 2024). There is to be some final reviews with minor changes to be implemented. Key focus – 5 year average for the ratios. A report will be presented at the December Audit Meeting.
3. **Financial Statements** – Committee endorses the Mayor and Chief Executive Officer to sign the declarations contained in the 2024 Financial Statements (after described adjustments taken up).
4. **Management representation letter to Audit** – completed letter to form part of the next ARC agenda.
5. **Internal Audit Report and Progress Report** – advised that the internal audit is scheduled week starting 4 November 2024 with a report to be presented at the December meeting.
6. **Audit Committee Work Plan (including committee schedule)** – due to time issues, this was not considered at the September meeting but is to be reviewed and endorsed at next meeting, scheduled to be held Tuesday 10 December 2024.
7. **Chief Financial Officer’s Report** – report was noted by the Committee.
8. **Corporate Credit Card Expenditure Report** – report was noted and endorsed by the Committee and no issues raised.

#### **Risk Management Factors:**

This matter has been assessed using Council’s Risk Matrix to decide the likelihood and consequence of any risk to Council:

Nil risk, for information purposes only.

#### **Environmental Management Factors:**

Nil

#### **Other Comments:**

Nil

#### **Recommendation:**

*That Council receives the report of the Audit and Risk Committee meeting held on 18 September 2024.*



## 12. FINANCE REPORT

### 12.2 - Quarterly Budget Review

#### 12.2 Quarterly Budget Review

Budget review and proposed adjustments to the budget for the 2025 financial year (FY25).

#### Council Action

Deliver

#### Applicable Legislation

Local Government Act 2009

Local Government Regulation 2012

#### Policy Considerations

Nil

#### Corporate and Operational Plan Considerations

| OUR SERVICES |  |
|--------------|--|
|              | <b>Corporate Plan Outcome</b>  |
|              | Sustainable infrastructure and services that represent value for money, are environmentally responsible, and are responsive to community needs |
| OUR FINANCES |  |
|              | <b>Corporate Plan Outcome</b>  |
|              | Improved financial performance and strategic financial management.   |

#### Budget Considerations

An adjustment to the budget for the 2025 financial year as presented.

#### Previous Council Resolutions related to this Matter

Nil

#### Officer Comment

**Responsible Officer:** David Wilson, Chief Financial Officer

#### Background:

The budget for FY25 was adopted by Council on 20 June 2024. Since the adoption, new information has been obtained and assessed to determine their materiality to the budget.

#### Issue:

Since the adoption of the FY25 budget council officers have assessed the impact of the following items and propose a variation to the FY24 budget:

- 1) Carry over budgets from FY24 for one NDRRA 2022 Flood Damage Betterment Tullundilly Road project. The additional expenditure for this project due to obstacles and weather delays will be funded by QRA.
- 2) Isisford Sewerage ponds emergency capital works.
- 3) Isisford Sewerage ponds design to ensure the facility is adequate for future community needs.

## 12. FINANCE REPORT

### 12.2 - Quarterly Budget Review

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- 4) Additional budget for the removal of rock during the construction of a new cell at the Longreach Waste Facility.
- 5) Removal of asbestos from the Ilfracombe waste facility that has been illegally dumped.

| Proposed budget adjustments                     | FY25 Opex      | Capital revenue | FY25 Capex     |
|---|----------------|-----------------|----------------|
| Tullundilly Road - Isisford - Yaraka River Road | -              | 773,000         | 773,000        |
| 24/25 Isisford Sewerage Ponds emergency works   | -              | -               | 100,000        |
| Isisford Sewerage Ponds Design                  | 50,000         | -               | -              |
| Rock removal at Longreach Waste Facility        | -              | -               | 57,000         |
| Asbestos removal from Ilfracombe waste facility | 55,000         | -               | -              |
| <b>Total budget adjustment</b>                  | <b>105,000</b> | <b>773,000</b>  | <b>930,000</b> |

#### **Impact on budget (Illustrated in attached pro-forma financials)**

- 1) The overall impact on financial performance will be to improve profitability by a net \$668k, with the additional capital income for the QRA funding of Tullundilly Creek crossing. There will be a net decrease in operating expenses.
- 2) The overall impact on financial position will be to increase net assets by \$668k with a reduction in cash of \$262k and asset additions of \$930k.

#### **Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible  
Consequence: Moderate  
Rating: Medium

Council has robust controls and procedures in place to monitor and treat its financial risks. The budget review items presented do not create any material change to council's risk profile. The key material risk remains the reliance on external grant funding.

#### **Environmental Management Factors:**

Nil

#### **Other Comments:**

Nil

#### **Appendices**

1. Sep24 budget review [↓](#)

#### **Recommendation:**

*That Council approves the variations to the FY25 Budget, as presented.*

## 12.2 - Quarterly Budget Review --Appendix 1

### September 2024 Budget Update

#### Statement of financial performance

|   | FY25 Budget<br>\$'000 | Impact of proposed<br>budget adjustment<br>\$'000 | Adjusted<br>budget<br>\$'000 |
|---|-----------------------|---|------------------------------|
| Revenue                                       |                       |   |                              |
| Rates, levies and charges                     | 12,378                | -   | 12,378                       |
| Fees and charges                              | 2,809                 | -   | 2,809                        |
| Recoverable works income                      | 3,911                 | -   | 3,911                        |
| Other revenue                                 | 1,581                 | -   | 1,581                        |
| Operating grants, subsidies and contributions | 22,692                | -   | 22,692                       |
| Capital grants, subsidies and income          | 12,929                | 773   | 13,702                       |
| Profit on sale of assets                      | 689                   | -   | 689                          |
| Total revenue                                 | 56,989                | 773   | 57,762                       |
| Expenses                                      |                       |   |                              |
| Employee expenses                             | 19,222                | -   | 19,222                       |
| Materials and services                        | 19,166                | 105   | 19,271                       |
| Finance expenses                              | 614                   | -   | 614                          |
| Depreciation                                  | 8,712                 | -   | 8,712                        |
| Total expenses                                | 47,714                | 105   | 47,819                       |
| <b>Net surplus or (deficit)</b>               | <b>9,275</b>          | <b>668</b>  | <b>9,943</b>                 |

### September 2024 Budget Update

#### Statement of financial position

|                                     | FY25 Budget<br>\$'000 | Impact of proposed<br>budget adjustment<br>\$'000 | Adjusted<br>budget<br>\$'000 |
|-------------------------------------|-----------------------|---|------------------------------|
| Current assets                      |                       |   |                              |
| Cash and cash equivalents           | 22,426                | (262)   | 22,164                       |
| Current trade and other receivables | 1,590                 | -   | 1,590                        |
| Inventories                         | 593                   | -   | 593                          |
| Non-current assets                  |                       |   |                              |
| Trade and other receivables         | 9,126                 | -   | 9,126                        |
| Property, plant and equipment       | 403,518               | 930   | 404,448                      |
| Total assets                        | 437,253               | 668   | 437,921                      |
| Current liabilities                 |                       |   |                              |
| Trade and other payables            | 1,645                 | -   | 1,645                        |
| Current borrowings                  | 1,410                 | -   | 1,410                        |
| Current provisions                  | 3,269                 | -   | 3,269                        |
| Non-current liabilities             |                       |   |                              |
| Borrowings                          | 10,983                | -   | 10,983                       |
| Provisions                          | 2,324                 | -   | 2,324                        |
| Total liabilities                   | 19,631                | -   | 19,631                       |
| <b>Net community assets</b>         | <b>417,622</b>        | <b>668</b>  | <b>418,290</b>               |
| Community equity                    |                       |   |                              |
| Asset revaluation reserve           | 196,637               | -   | 196,637                      |
| Retained surplus                    | 220,985               | 668   | 221,653                      |
| <b>Total community equity</b>       | <b>417,622</b>        | <b>668</b>  | <b>418,290</b>               |

## 12. FINANCE REPORT

### 12.3 - Information Report - Finance

#### 12.3 Information Report - Finance

This report provides an update on a range of activities that occurred during the month of September 2024 for the Financial Services Directorate.

#### Council Action

Deliver

#### Applicable Legislation

*Local Government Act 2009*

*Local Government Regulation 2012*

#### Policy Considerations

Nil

#### Corporate and Operational Plan Considerations

| OUR SERVICES         |   |
|----------------------|---|
|                      | <b>Corporate Plan Outcome</b>   |
| 2.1                  | Sustainable infrastructure and services that represent value for money, are environmentally responsible, and are responsive to community needs. |
| OUR FINANCES         |   |
|                      | <b>Corporate Plan Outcome</b>   |
| 4.1                  | Improved financial performance and strategic financial management.  |
| ANCES OUR LEADERSHIP |   |
|                      | <b>Corporate Plan Outcome</b>   |
| 5.3                  | Council delivers a positive customer experience in all service areas.   |

#### Budget Considerations

Nil

#### Previous Council Resolutions related to this Matter

*(Res-2024-09-242)*

*Moved Cr Bignell seconded Cr Emslie*

*That Council receives the Finance information report, as presented.*

#### Officer Comment

**Responsible Officer/s:** *David Wilson, Chief Financial Officer*

#### Background:

The Financial Services Directorate provides a monthly update on strategic issues and improvement projects to improve Council's financial sustainability.

**12. FINANCE REPORT**  
**12.3 - Information Report - Finance**

**Issue:**

**Procurement**

**YTD Percentage of purchase made locally**

| 2024-25 | 2023-24 |
|---------|---------|
| 40.34%  | 37.05%  |

**Contracts awarded in September**

| VP / QTender Number<br>Request Name                | Supplier                        | Value of Contract              | Other Tenderers   |
|--|---------------------------------|--------------------------------|---|
| <b>LRC012024 - Teal Street Housing Development</b> | Neuendorf Constructions Pty Ltd | <b>\$3,819,394.60 inc. GST</b> | <ul style="list-style-type: none"> <li>■ Baguley Build</li> <li>■ Glendale Homes</li> <li>■ Kent Constructions</li> <li>■ PJ Garland and Sons</li> <li>■ Scott Brothers Construction</li> </ul> |

**Tenders and RFQ Open and not Awarded**

| TENDER/RFQ   | PLATFORM    |
|--|-------------|
| VP428166 – Longreach Council Main Office & Civic Centre Complex Cleaning | VendorPanel |
| VP428581 – Longreach Tennis Court Upgrade                                | VendorPanel |
| VP428742 – Supply & Lay Asphalt  | VendorPanel |
| VP431573 – Supply, Cart, Heat and Spray Bitumen                          | VendorPanel |
| VP431701 – Regional Pest Control 2024-2026                               | VendorPanel |
| VP431850 – Supply Aggregate X Bin  | VendorPanel |
| VP426097 – Supply & Delivery of Computer Hardware                        | VendorPanel |
| LRCQ062024 – Supply & Delivery 60" Diesel Mower                          | Email       |

**Upcoming Requests for Quote and Tenders**

| REQUEST                                 | QUOTE/TENDER |
|---|--------------|
| Pest Weed Control                       | Tender       |
| Wild Dog Trapper                        | Tender       |
| Pre-Qualified Supplier Refresher Panels | Tender       |

There will be an information session for all suppliers in October outlining Pre-Qualified Supplier Panels, Tenders and VendorPanel.

## 12. FINANCE REPORT

### 12.3 - Information Report - Finance

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#### **Innovation and Business Improvement**

During September the Innovation and Business Improvement Team undertook a request for quote process for the 2024/25 PC replacement program.

All equipment has now arrived for the Starlink upgrades at the Ilfracombe and Isisford administration buildings with the installation date to be provided by Telstra.

Work continued on the fleet management system implementation with training set for October 2024.

The Team continues to implement a number of cyber security initiatives that will help to secure the environment and educate staff.

The Team has participated in two briefings throughout September to understand the changes in the legislation for the *Public Records Act 2023*, *Information Privacy Act 2009* and *Right to Information Act 2009*. Further research is required to better understand the changes and timelines to implement the legislative changes with additional sessions to attend followed by a briefing to the Executive Leadership Team.

The Records Team also assisted with locating records for one rights to information application during September.

#### **Asset Management**

Pinnacle Software is moving into a different phase of its usage. There is more focus being placed on Management & Maintenance Plans.

After reviewing the usage of the system within the Communities team it was obvious that there were gaps in the business processes that need to be resolved. Workshops have started with areas identified where improvements can be made.

Customer Service Team usage of Pinnacle has been completely parked. There are a number of challenges that need to be overcome before implementation.

Project Sunpower is still progressing. An Expression of Interest is being prepared for proposals for solar energy solutions at sites with high electricity consumption. The EOI responses will be used to create a business case to assess the viability of the solutions.

The trial at the Childcare facility has seen a reduction in the electricity consumption on the nighttime tariff reducing the costing by approx. \$100 in electricity operating costs.

Other energy savings identified in the way of electricity timers for lights, hot water units are currently being quoted with energy reduction figures being calculated.

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood:            Rare

**12. FINANCE REPORT**  
**12.3 - Information Report - Finance**

---

Consequence: Insignificant  
Rating: Low (1/25)  
Low risk, informational report only.

**Environmental Management Factors:**

Nil

**Other Comments:**

Nil

**Recommendation:**

*That Council receives the Finance Information Report, as presented.*

## 12. FINANCE REPORT

### 12.4 - Chief Financial Officer's Report

#### 12.4 Chief Financial Officer's Report

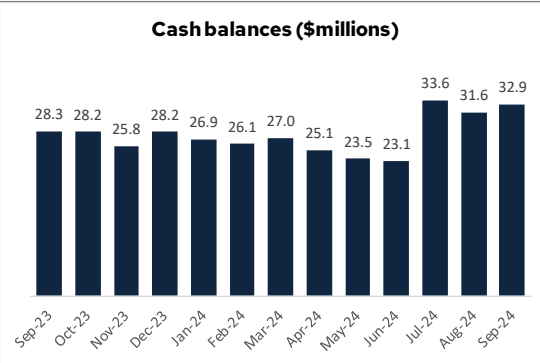
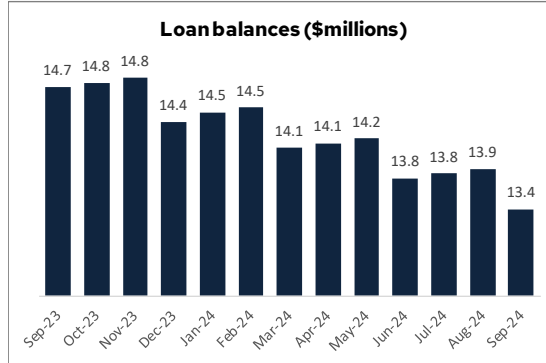
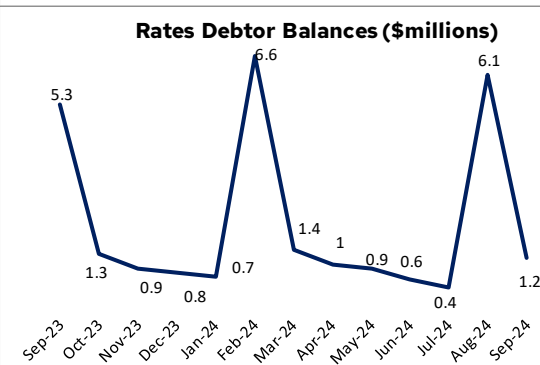
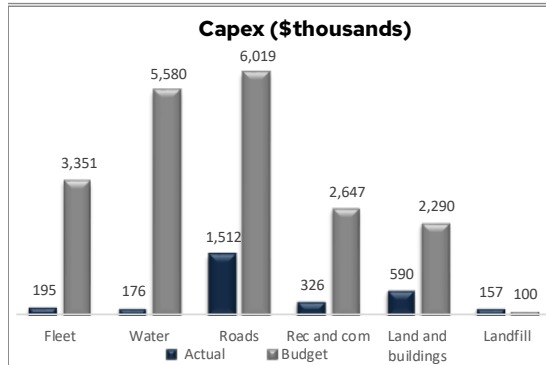
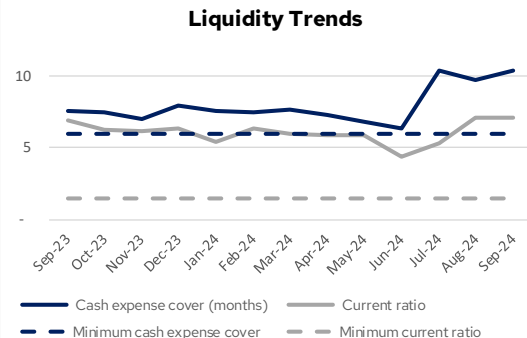
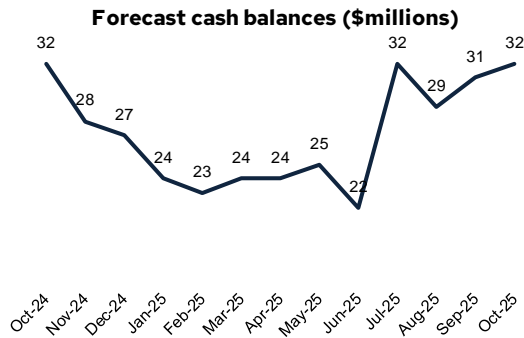
Consideration of the financial statements for the period ending 30 September 2024:

#### Longreach Regional Council Financial Dashboard

for the month ending Sep 2024

(all amounts in \$millions)

| Income statement          | YTD      | Budget YTD | Variance | Last YTD                  | Variance |
|---------------------------|----------|------------|----------|---------------------------|----------|
| Revenue                   | \$24.6   | \$22.9     | \$1.8    | \$15.0                    | \$9.7    |
| Expenses                  | \$11.7   | \$12.4     | \$0.7    | \$13.5                    | \$1.7    |
| Net result                | \$12.9   | \$10.5     | \$2.4    | \$1.5                     | \$11.4   |
| Balance sheet             | Sep 2025 | Jun 2024   | Movement | Last YTD                  | Movement |
| Total assets              | \$439.7  | \$428.6    | \$11.1   | \$415.6                   | \$24.1   |
| Total liabilities         | \$20.0   | \$21.9     | \$1.8    | \$21.6                    | \$1.6    |
| Total equity              | \$419.7  | \$406.8    | \$12.9   | \$393.9                   | \$25.7   |
| Cash flow                 | YTD      | Last YTD   | Movement | Cash expense cover        |          |
| Operating cash flow       | \$11.7   | (\$6.2)    | \$17.9   | 10 months                 | 7:1      |
| Capex                     | (\$2.7)  | (\$1.6)    | \$1.1    | Current ratio             |          |
| Other investing cash flow | \$1.0    | \$1.4      | (\$0.4)  | Unrestricted Cash Balance |          |
| Loan repayments           | (\$0.3)  | (\$0.4)    | \$0.1    | \$32.3                    |          |
| Net cash flow             | \$9.8    | (\$6.8)    | \$16.6   |                           |          |





## 12. FINANCE REPORT

### 12.4 - Chief Financial Officer's Report

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#### Summary

- Council is performing better than expected year to date with a \$12.9m net surplus and is in a good financial position with \$32.3m in unrestricted cash.

#### Financial performance

- Revenue is \$1.8m higher than budget with positive variances in recoverable works income and capital grants income, due to timing of work completed.
- Employee expenses are lower than budget. Vacancies are the main cause of this positive variance. Employee expenses are \$64k higher than last YTD.
- Materials and services are lower than budget and last year to date. The positive difference to last financial year is due to the timing of recoverable works income (more work was completed in FY24 compared to this financial year). Most programs are operating within budget.
- Depreciation is higher than budget and last year to date due to the impact of the higher valuations at the end of the 2023/24 financial year. This will be monitored and the budget adjusted if it is likely to become a material variance.
- A positive net result of \$12.9m is higher than the budgeted net result of \$10.5m.

#### Financial position

- The financial position remains sound with increases in cash balances as rate payments are received.
- Liabilities continue to decrease since the beginning of the financial year with a reduction in trade payables and loan balances.
- Net community equity has increased by \$12.9m year to date.

#### Cash flow

- Closing cash balance was \$32.9 million (\$32.3 million unrestricted).
- A positive net operating cashflow of \$11.7 million is mainly due to receipt of the FA Grant in July and the receipt of rate payments in August and September.
- Capital expenditure is steadily increasing as projects are delivered, particularly Tullundilly Crossing.

#### Liquidity

- Council maintains 10 months of cash expense cover.
- Current ratio is 7:1 (\$7 of current assets to every \$1 of current liabilities).
- Short- and long-term forecasts indicate that Council will remain in a sound financial position with careful management.
- Council has three Term Deposit totally \$20 million

| Term Deposit | Maturity date | Rate  |
|--------------|---------------|-------|
| \$8,000,000  | 4/07/2025     | 5.06% |
| \$8,000,000  | 2/01/2025     | 4.98% |
| \$4,000,000  | 4/12/2024     | 4.79% |

**12. FINANCE REPORT**  
**12.4 - Chief Financial Officer's Report**

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**Debtors**

The debtor balance has reduced since last month with the due date for rates being Monday 23 September. The debt recovery policy is now being followed for those outstanding.

|                       | <b>Current</b> | <b>1 year</b> | <b>2 years</b> | <b>3 years</b> |
|-----------------------|----------------|---------------|----------------|----------------|
| Outstanding rates     | \$888,541      | \$184,142     | \$58,503       | \$78,687       |
| Number of assessments | 182            | 73            | 18             | 12             |

**Risks**

- The main risks to Council's short term financial performance, position and cash flow are:

| Risk  | Description   | Treatment   | Rating  |
|---|---|---|---|
| Project related grant income is not realized.<br><br>Reputational damage with funding bodies.             | If projects are not completed within the timeframes according to the grant conditions, grant income may not be realised.  | Improve project reporting and risk assessments.<br><br>Improve cross-functional communications across project teams, grant administration and procurement.  | Likelihood – Possible<br><br>Consequence – Major (capital grant income is a significant part of Council's ability to fund capex)<br><br>Rating – High                                 |
| Availability of grant funding and contract work reduces funding to sustain Council operations.            | Council has relied on several years of consistent external funding from flood damage works and TMR works. When this funding decreases, it will impact Council's financial result and cash position.             | Examine services, assets and business processes to reduce fixed costs in Council so that it becomes more adaptable and resilient.<br><br>Diversify Council's revenue sources.                           | Likelihood - Possible<br><br>Consequences – Moderate if the reductions impact a single year. Major if the reductions impact several consecutive years.<br><br>Rating – Medium to High |
| Costs continue to increase rapidly placing pressure on Council's ability to sustainably provide services. | The cost of wages, goods and services, particularly construction materials continue to increase at a higher rate than previously experienced, increasing the cost of providing services and maintaining assets. | Prioritise services and projects to allocate limited resources to the most important community areas.<br><br>Maintain reporting and forecasting to identify issues and where necessary, revise budgets. | Likelihood – Almost certain<br><br>Consequence – Moderate<br><br>Rating - High  |

## 12. FINANCE REPORT

### 12.4 - Chief Financial Officer's Report

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#### **Appendices**

1. September 2024 Financial Statements [↓](#)
2. Directors Report 30 September 2024.pdf [↓](#)
3. Capital September 24.pdf [↓](#)

#### **Recommendation:**

*That Council receives the Chief Financial Officer's Report for the period ending 30 September 2024, as presented.*

## 12.4 - Chief Financial Officer's Report --Appendix 1

| Statement of financial performance            | YTD Actual    | YTD Budget    | Last YTD      | Full year budget |
|---|---------------|---------------|---------------|------------------|
|   | \$'000        | \$'000        | \$'000        | \$'000           |
| <b>Revenue</b>                                |               |               |               |                  |
| Rates, levies and charges                     | 6,173         | 6,154         | 6,154         | 12,378           |
| Fees and charges                              | 687           | 731           | 654           | 2,809            |
| Recoverable works income                      | 1,266         | 978           | 2,377         | 3,911            |
| Other revenue                                 | 822           | 403           | 465           | 1,581            |
| Operating grants, subsidies and contributions | 14,683        | 14,453        | 4,169         | 22,692           |
| Capital grants, subsidies and income          | 900           | -             | 1,143         | 12,929           |
| Profit on sale of assets                      | 118           | 172           | -             | 689              |
| <b>Total revenue</b>                          | <b>24,649</b> | <b>22,891</b> | <b>14,963</b> | <b>56,989</b>    |
| <b>Expenses</b>                               |               |               |               |                  |
| Employee expenses                             | 4,124         | 4,805         | 4,061         | 19,222           |
| Materials and services                        | 5,187         | 5,258         | 6,989         | 19,166           |
| Finance expenses                              | 169           | 153           | 183           | 614              |
| Depreciation                                  | 2,259         | 2,178         | 2,248         | 8,712            |
| Other expenses                                | -             | -             | -             | -                |
| <b>Total expenses</b>                         | <b>11,739</b> | <b>12,395</b> | <b>13,481</b> | <b>47,714</b>    |
| <b>Net surplus or (deficit)</b>               | <b>12,910</b> | <b>10,497</b> | <b>1,482</b>  | <b>9,275</b>     |
| <b>Operating deficit</b>                      |               |               |               |                  |
|   | 12,910        | 10,497        | 1,482         | 9,275            |
|   | (1,018)       | (172)         | (1,143)       | (13,618)         |
| <b>Operating deficit</b>                      | <b>11,892</b> | <b>10,324</b> | <b>340</b>    | <b>(5,255)</b>   |

| Statement of financial position     | YTD Actual     | Actual June 2024 | Full year budget |
|-------------------------------------|----------------|------------------|------------------|
|                                     | \$'000         | \$'000           | \$'000           |
| <b>Current assets</b>               |                |                  |                  |
| Cash and cash equivalents           | 32,881         | 23,126           | 22,426           |
| Current trade and other receivables | 6,834          | 5,596            | 1,590            |
| Inventories                         | 891            | 881              | 593              |
| <b>Non-current assets</b>           |                |                  |                  |
| Trade and other receivables         | 10,101         | 10,435           | 9,126            |
| Property, plant and equipment       | 388,965        | 388,573          | 403,518          |
| Other non-current assets            | -              | -                | -                |
| <b>Total assets</b>                 | <b>439,672</b> | <b>428,612</b>   | <b>437,253</b>   |
| <b>Current liabilities</b>          |                |                  |                  |
| Trade and other payables            | 986            | 2,710            | 1,645            |
| Current borrowings                  | 1,352          | 1,352            | 1,410            |
| Current provisions                  | 3,403          | 3,208            | 3,269            |
| <b>Non-current liabilities</b>      |                |                  |                  |
| Borrowings                          | 12,078         | 12,410           | 10,983           |
| Provisions                          | 2,191          | 2,178            | 2,324            |
| <b>Total liabilities</b>            | <b>20,009</b>  | <b>21,859</b>    | <b>19,631</b>    |
| <b>Net community assets</b>         | <b>419,662</b> | <b>406,753</b>   | <b>417,622</b>   |
| <b>Community equity</b>             |                |                  |                  |
| Asset revaluation reserve           | 195,919        | 195,919          | 196,637          |
| Retained surplus                    | 223,744        | 210,834          | 220,985          |
| <b>Total community equity</b>       | <b>419,662</b> | <b>406,753</b>   | <b>417,622</b>   |

## 12.4 - Chief Financial Officer's Report --Appendix 1

| <b>Statement of cash flows</b>                             | <b>YTD Actual</b> | <b>Full year budget</b> |
|--|-------------------|-------------------------|
|  | <b>\$'000</b>     | <b>\$'000</b>           |
| <b>Cash flows from operating activities</b>                |                   |                         |
| Receipts from ratepayers and customers                     | 8,044             | 22,570                  |
| Receipts from grants                                       | 14,683            | 24,193                  |
| Payments to employees                                      | (3,916)           | (19,222)                |
| Payments to suppliers                                      | (6,921)           | (19,697)                |
| Interest paid  | (169)             | (557)                   |
| <b>Net cash inflow/(outflow) from operating activities</b> | <b>11,720</b>     | <b>7,286</b>            |
| <b>Cash flows from Investing activities</b>                |                   |                         |
| Receipts from capital grants                               | 900               | 12,968                  |
| Receipts from sale of assets                               | 118               | 650                     |
| Payments for capital expenditure                           | (2,650)           | (21,095)                |
| <b>Net cash inflow/(outflow) from investing activities</b> | <b>(1,633)</b>    | <b>(7,477)</b>          |
| <b>Cash flows from financing activities</b>                |                   |                         |
| Loan repayments  | (333)             | (1,346)                 |
| <b>Net cash outflows from financing activities</b>         | <b>(333)</b>      | <b>(1,346)</b>          |
| <b>Net cash inflow/(outflow)</b>                           | <b>9,755</b>      | <b>(1,537)</b>          |
| Opening cash balance                                       | 23,126            | 23,963                  |
| <b>Closing cash balance</b>                                | <b>32,882</b>     | <b>22,426</b>           |

| <b>Statement of changes in equity</b>    | <b>YTD Actual</b> | <b>Full year budget</b> |
|--|-------------------|-------------------------|
|  | <b>\$'000</b>     | <b>\$'000</b>           |
| <b>Accumulated surplus</b>               |                   |                         |
| Opening balance                          | 210,834           | 211,710                 |
| Recognise land sold in prior years       | -                 | -                       |
| Net profit or (loss)                     | 12,910            | 9,275                   |
| <b>Closing accumulated surplus</b>       | <b>223,743</b>    | <b>220,985</b>          |
| <b>Asset revaluation reserve</b>         |                   |                         |
| Opening balance                          | 195,919           | 196,637                 |
| Other comprehensive income               | -                 | -                       |
| <b>Closing asset revaluation reserve</b> | <b>195,919</b>    | <b>196,637</b>          |
| <b>Total community equity</b>            | <b>419,662</b>    | <b>417,622</b>          |

12.4 - Chief Financial Officer's Report --Appendix 2

Longreach Regional Council  
Program Report  
for the YTD September 2024

| Program   | Revenue      |              | Expenses       |                | Net result   |                  |
|---|--------------|--------------|----------------|----------------|--------------|------------------|
|   | YTD          | Budget YTD   | YTD            | Budget YTD     | YTD          | Budget full year |
| <b>Office of the CEO</b>                          |              |              |                |                |              |                  |
| Human resources                                   | 5            | -            | (280)          | (372)          | (275)        | (372)            |
| Governance  | 7            | -            | (277)          | (264)          | (269)        | (264)            |
| Elected member expenses                           | -            | -            | (142)          | (164)          | (142)        | (164)            |
| Disaster management and regional coordination     | 31           | 15           | (80)           | (59)           | (49)         | (44)             |
| Economic development                              | -            | -            | (40)           | (56)           | (40)         | (56)             |
| Local laws  | 82           | 35           | (172)          | (283)          | (90)         | (248)            |
| Health and environmental services                 | 15           | 3            | (12)           | (26)           | 4            | (22)             |
| Land, leased out assets and commercial businesses | 41           | 54           | (125)          | (140)          | (83)         | (85)             |
| Development services                              | 27           | 27           | (36)           | (57)           | (9)          | (30)             |
| <b>Total Office of the CEO</b>                    | <b>208</b>   | <b>135</b>   | <b>(1,163)</b> | <b>(1,419)</b> | <b>(954)</b> | <b>(1,284)</b>   |
| <b>Infrastructure Services</b>                    |              |              |                |                |              |                  |
| Infrastructure administration                     | -            | -            | (152)          | (340)          | (152)        | (340)            |
| Depot and airstrips                               | -            | -            | (118)          | (181)          | (118)        | (181)            |
| Roads, streets and stormwater                     | -            | 210          | (1,805)        | (1,798)        | (1,805)      | (1,588)          |
| 2023 NDRA Event                                   | 2,062        | 2,000        | (2,062)        | (2,000)        | -            | -                |
| 2022 NDRA Event                                   | 169          | -            | (169)          | -              | -            | -                |
| Contract works                                    | 1,187        | 950          | (1,161)        | (862)          | 26           | 88               |
| Fleet management                                  | 102          | 70           | 616            | 491            | 718          | 562              |
| Sewerage  | 805          | 807          | (226)          | (178)          | 579          | 629              |
| Waste management                                  | 542          | 522          | (174)          | (241)          | 368          | 281              |
| Water   | 1,631        | 1,632        | (710)          | (779)          | 922          | 854              |
| <b>Total Infrastructure Services</b>              | <b>6,498</b> | <b>6,192</b> | <b>(5,959)</b> | <b>(5,887)</b> | <b>539</b>   | <b>305</b>       |
|   |              |              |                |                |              | <b>(4,688)</b>   |

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2  
3

12.4 - Chief Financial Officer's Report --Appendix 2

| Program                               | Revenue       |               | Budget          |                 | Net result     |                |
|---------------------------------------|---------------|---------------|-----------------|-----------------|----------------|----------------|
|                                       | YTD           | Budget YTD    | YTD             | Budget YTD      | YTD            | Budget YTD     |
| <b>Community Services</b>             |               |               |                 |                 |                |                |
| Child Care                            | 692           | 661           | (717)           | (746)           | (25)           | (85)           |
| Community development and events      | 28            | -             | (69)            | (118)           | (41)           | (112)          |
| Donations and sponsorship             | -             | -             | (50)            | (48)            | (50)           | (48)           |
| RADF                                  | 25            | -             | (9)             | (9)             | 16             | (9)            |
| Community administration              | 1             | -             | (444)           | (427)           | (442)          | (427)          |
| Libraries                             | -             | -             | (60)            | (61)            | (60)           | (61)           |
| Community centres and halls           | 2             | 9             | (133)           | (121)           | (131)          | (112)          |
| Public conveniences                   | 3             | 2             | (39)            | (80)            | (36)           | (78)           |
| Council housing                       | 16            | 19            | (39)            | (76)            | (22)           | (57)           |
| Showgrounds and sporting facilities   | 11            | 17            | (205)           | (212)           | (194)          | (196)          |
| Cemeteries                            | 44            | 40            | (91)            | (92)            | (46)           | (52)           |
| Parks and gardens                     | -             | -             | (584)           | (565)           | (584)          | (565)          |
| Swimming pools                        | 5             | 3             | (296)           | (331)           | (291)          | (328)          |
| Tourism, museums and VIC              | 115           | 75            | (285)           | (337)           | (170)          | (262)          |
| <b>Total Community Services</b>       | <b>943</b>    | <b>825</b>    | <b>(3,019)</b>  | <b>(3,224)</b>  | <b>(2,076)</b> | <b>(2,393)</b> |
| <b>Financial Services</b>             |               |               |                 |                 |                |                |
| Insurance                             | -             | -             | (564)           | (565)           | (564)          | (565)          |
| Finance                               | 12,791        | 12,380        | (545)           | (619)           | 12,246         | 11,761         |
| Rates                                 | 2,962         | 2,962         | (53)            | (37)            | 2,908          | 2,910          |
| LWDEFS                                | 211           | 225           | (95)            | (92)            | 117            | 132            |
| Internal recharges                    | 17            | -             | (17)            | -               | ( )            | -              |
| Innovation and Business Improvement   | -             | -             | (324)           | (551)           | (324)          | (551)          |
| <b>Total Financial Services</b>       | <b>15,982</b> | <b>15,567</b> | <b>(1,599)</b>  | <b>(1,865)</b>  | <b>14,383</b>  | <b>13,688</b>  |
| <b>Total Council Operating Result</b> | <b>23,631</b> | <b>22,719</b> | <b>(11,739)</b> | <b>(12,395)</b> | <b>11,892</b>  | <b>10,315</b>  |
|                                       |               |               |                 |                 |                | <b>(6,455)</b> |
|                                       |               |               |                 |                 |                | <b>12,360</b>  |
|                                       |               |               |                 |                 |                | <b>2,910</b>   |
|                                       |               |               |                 |                 |                | <b>80</b>      |
|                                       |               |               |                 |                 |                | <b>(2,205)</b> |
|                                       |               |               |                 |                 |                | <b>12,360</b>  |

**Notes to the program report**

1. FrankyAI project funded with income & expense.
2. Contract Works ahead of schedule.
3. Maintenance work completed at Sewerage pump stations.
4. Fees to come in throughout the year.

## 12.4 - Chief Financial Officer's Report --Appendix 3

| Infrastructure   | .Current Budget        | .Actual Cost YTD        |            |
|--|------------------------|-------------------------|------------|
| 23/24 Rural Road Signs Upgrade (LRC14)   | -                      | 5,412                   |            |
| LGGSP Longreach Water Mains Replacement  | 117,209                | 107,060                 |            |
| W4Q COVID Ilfracombe WTP Automation  | -                      | 69,211.81               |            |
| R2R 24/25 Grids Replacement Program  | 279,000                | 46,600                  |            |
| R2R 24/25 Seal Golden West Side Of St Helena St                                  | 210,000                | -                       |            |
| R2R 24/25 Floodway Upgrades On Isisford Blackall River Rd                        | 95,000                 | 37,940                  |            |
| R2R 24/25 Reseal Town Street Isisford  | 30,000                 | -                       |            |
| R2R 24/25 Reseal Town Streets Longreach  | 450,000                | 87,924                  |            |
| R2R 24/25 Gravel Resheet Stonehenge River Rd                                     | 150,000                | 2,340                   |            |
| R2R 24/25 Repair Down Stream Batter On Tocal Road                                | 70,000                 | 1,009                   |            |
| R2R 24/25 Replace Floodway On Crossmore Rd                                       | 60,000                 | -                       |            |
| R2R 24/25 Install Concrete Floodway On Stonehenge River Rd                       | 60,000                 | -                       |            |
| R2R 24/25 Upgrades Culverts And Drains In Plover/Crow Lane                       | 50,000                 | -                       |            |
| R2R 24/25 Replace Existing Concrete Floodways On Silsoe Rd Ch 39.82-39.850       | 36,000                 | -                       |            |
| R2R 24/25 Reseal Floodway On Crossmore Rd  | 35,000                 | 9,521                   |            |
| R2R 24/25 Reseal Floodway On Isisford Yaraka River Rd                            | 45,000                 | -                       |            |
| Replace Existing Concrete Floodway   | 36,000                 | -                       |            |
| 24/25 STIP Funded Project Our Lady's School                                      | 270,000                | 13,411                  |            |
| 24/25 Improve Centre Medium Strips   | 100,000                | -                       |            |
| 24/25 Install Kerb And Channelling - Pelican Street (Tids)                       | 50,000                 | -                       |            |
| 24/25 Install Concrete Floodways Ilfracombe Dump Road                            | 25,800                 | -                       |            |
| 24/25 Upgrade Bike Path At Jabiru Rail Crossing                                  | 35,000                 | 2,794                   |            |
| 24/25 Install Roundabouts Around Ergon Poles (Tids & Ergon)                      | 200,000                | 64,576                  |            |
| 24/25 Replace Kerb And Channelling And Rehabilitate Street - Galah Street (Tids) | 400,000                | 259,421                 |            |
| 24/25 Replacement Of Elevated Reservoir & Stand At Wtp                           | 500,000                | -                       |            |
| 24/25 Water Treatment plant upgrades   | 250,000                | -                       |            |
| 24/25 Electrical Switchboards upgrade at Murray McMillan Dam                     | 180,000                | -                       |            |
| 24/25 Thomson River raising  | 1,000,000              | -                       |            |
| 24/25 Water Mains Replacement  | 2,000,000              | -                       |            |
| 24/25 Refurbish Ilfracombe sewer pump station                                    | 50,000                 | -                       |            |
| 24/25 Refurbish Isisford sewer pump station                                      | 50,000                 | -                       |            |
| 24/25 Isisford Depot workshop upgrades   | 100,000                | -                       |            |
| 24/25 Vehicle key safes  | 30,000                 | -                       |            |
| 24/25 New Cell at waste facility   | 100,000                | 156,508                 |            |
| Fleet Purchases  | 3,350,730              | 252,817                 |            |
| QRA betterment projects  | 443,713                | 18,182                  |            |
| Lot 201 infrastructure   | 1,090,000              | -                       |            |
| Installation of electronic readers of Fuel Bowsers                               | 35,000                 | -                       |            |
| Tullundilly Road - Isisford - Yaraka River Road                                  |                        | 772,544                 |            |
| TIDS 23/24 Silsoe Road Reseal  |                        | 1,497                   |            |
| Ilfracombe-Aramac Road, Gravel re-sheeting                                       |                        | 182,403                 |            |
| 23.24 Replace pump at Fairmount Weir   |                        | 24,186                  |            |
| 24/25 Isisford Sewerage Ponds  |                        | 63,325                  |            |
| <b>Grand Total</b>   | <b>11,983,452</b>      | <b>2,040,259</b>        | <b>17%</b> |
| <b>Communities and Project Management</b>  |                        |                         |            |
|  | <b>Current Budget.</b> | <b>Actual Cost YTD.</b> |            |
| 23/24 Civic Centre Shade Structure   | 45,321                 | 37,335                  |            |
| 23/24 Refit Back Of Library Into Disaster Management Centre                      | 810,000                | 800                     |            |
| 23/24 Squash Courts Upgrade Longreach (sport & rec)                              | 370,000                | 221,550                 |            |
| Council Chambers   | 65,561                 | 380                     |            |
| Relocate Ilfracombe Post Office  | 250,000                | -                       |            |
| Lioness Park Shade Structure 23/24   | 92,360                 | 77,127                  |            |
| 24/25 Replace dressing rooms air conditioner Longreach Civic Centre              | 5,000                  | -                       |            |
| Isisford Hall Upgrade  | 50,000                 | -                       |            |
| Tennis Club Upgrades   | 316,189                | -                       |            |
| OBIC Roof Replacement  | 100,000                | -                       |            |
| Machinery Mile Toilet Block Replacement  | 190,825                | -                       |            |
| Wellshot Centre Footpath Replacement   | 12,000                 | -                       |            |
| Powerhouse accessibility ramp  | 15,000                 | -                       |            |
| Beersheba Pump - Power Reconnection  | 40,000                 | 29,033                  |            |
| Back Wall Ilfracombe Multipurpose Court  | 10,000                 | -                       |            |
| Ilf Pool - Salt Water Chlorination Conversion                                    | 75,000                 | -                       |            |
| Longreach Pool Coping Tile Replacement   | 115,000                | -                       |            |
| Childcare Fencing  | 85,000                 | -                       |            |
| Longerach Childcare -New Shade Structure   | 20,000                 | -                       |            |
| Cemetery plinth replacements   | 45,000                 | -                       |            |
| Extension to columbarium Longreach cemetery                                      | 25,000                 | -                       |            |
| Cemetery new entrance sign   | 12,500                 | 800                     |            |
| 24/25 Executive House  | 550,000                | 549,698                 |            |
| Animal Management facility   | 1,650,000              | -                       |            |
| Isisford SES Training Room   | 89,709                 | -                       |            |
| Council Housing @ Teal Street  | 3,801,552              | -                       |            |
| <b>Grand Total</b>   | <b>9,041,017</b>       | <b>915,124</b>          | <b>10%</b> |



**13. COMMUNITIES REPORT**  
**13.1 - Community Donations - Individuals**

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**13. Communities Report**  
**13.1 Community Donations - Individuals**

Considerations of applications received for the month of October in accordance with the Community Donation Policy 11.06.

**Council Action**

Partner

**Applicable Legislation**

*Local Government Act 2009*

*Local Government Regulation 2012*

**Policy Considerations**

Community Donation No. 11.06

**Corporate and Operational Plan Considerations**

| <b>OUR COMMUNITY</b>          |  |
|-------------------------------|--|
| <b>Corporate Plan Outcome</b> |  |
| 1.1                           | Council infrastructure and services support liveability and community amenity. |
| 1.2                           | Council recognises cultural heritage and supports inclusion of all peoples.    |
| 1.3                           | The region's natural environment is managed, maintained and protected.         |

**Budget Considerations**

\$110,000.00 has been committed and allocated to Community Donations YTD.

| <b>Category</b>     | <b>Total Budget</b> | <b>Budget Remaining</b> | <b>Budget required to meet Community Donations for October 2024</b> | <b>Budget remaining for future applications (if approved)</b> |
|---------------------|---------------------|-------------------------|---|---|
| Community Donations | \$110,000.00        | \$63,552.15             | \$21,050.00   | \$42,502.15   |

**Previous Council Resolutions related to this matter**

0 NIL

**Officer Comment**

**Responsible Officer:** Abby Lewis, Customer Service Coordinator

**Approved by:** Tanya Johnson, Acting Director of Communities

**13. COMMUNITIES REPORT**  
**13.1 - Community Donations - Individuals**

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**Background:**

Longreach Regional Council Individual Donations Program received three (3) applications for the month of October 2024.

1. Erika Holland has been selected to participate in the North West 13-19 years track and field State Championships. Erika travelled to Brisbane from 11-14 October 2024.

| <b>Erika Holland</b>  |     |
|---|-----|
| <i>Has the recipient applied for funds in the past?</i>                     | Yes |
| <i>Has the recipient applied for funds within the 24/25 Financial Year?</i> | Yes |
| <i>Does the recipient have any outstanding acquittals?</i>                  | No  |

| <b>Grant Requested</b>           | <b>Grant Recommended</b>         |
|----------------------------------|----------------------------------|
| <i>Erika Holland</i><br>\$350.00 | <i>Erika Holland</i><br>\$350.00 |

2. Jaylie Miller has been selected to participate in the North West 13-19 years track and field State Championships. Jaylie travelled to Brisbane from 11-14 October 2024.

| <b>Jaylie Miller</b>  |     |
|---|-----|
| <i>Has the recipient applied for funds in the past?</i>                     | Yes |
| <i>Has the recipient applied for funds within the 24/25 Financial Year?</i> | Yes |
| <i>Does the recipient have any outstanding acquittals?</i>                  | No  |

| <b>Grant Requested</b>           | <b>Grant Recommended</b>         |
|----------------------------------|----------------------------------|
| <i>Jaylie Miller</i><br>\$350.00 | <i>Jaylie Miller</i><br>\$350.00 |

3. Jozette Jones has been selected to participate in the North West 13-19 years track and field State Championships. Jozette travelled to Brisbane from 11-14 October 2024.

| <b>Jozette Jones</b>  |     |
|---|-----|
| <i>Has the recipient applied for funds in the past?</i>                     | Yes |
| <i>Has the recipient applied for funds within the 24/25 Financial Year?</i> | Yes |
| <i>Does the recipient have any outstanding acquittals?</i>                  | No  |

| <b>Grant Requested</b>           | <b>Grant Recommended</b>         |
|----------------------------------|----------------------------------|
| <i>Jozette Jones</i><br>\$350.00 | <i>Jozette Jones</i><br>\$350.00 |

**13. COMMUNITIES REPORT**  
**13.1 - Community Donations - Individuals**

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**Recommendation:**

That Council endorses the allocation of funds from the Community Donations Program, in accordance with the Community Donations Policy No. 11.6, as follows:

| <b>Organisation/<br/>Individual</b> | <b>Event/Project Activity</b>                   | <b>Event Date</b>  | <b>Grant<br/>Approved</b> |
|-------------------------------------|---|--------------------|---------------------------|
| <i>Erika Holland</i>                | 13-19 years track and field State Championships | 11-14 October 2024 | \$350.00                  |
| <i>Jaylie Miller</i>                | 13-19 years track and field State Championships | 11-14 October 2024 | \$350.00                  |
| <i>Jozette Jones</i>                | 13-19 years track and field State Championships | 11-14 October 2024 | \$350.00                  |
| <b>TOTAL</b>                        |   |                    | <b>\$1,050.00</b>         |

**13. COMMUNITIES REPORT**  
**13.2 - Community Donation - Longreach Mensshed Inc**

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**13.2 Community Donation - Longreach Mensshed Inc**

Consideration of a Community Donations application received in October in accordance with the Community Donations Policy No. 11.06.

**Council Action**

Partner  
Deliver

**Applicable Legislation**

*Local Government Act 2009*  
*Local Government Regulation 2012*

**Policy Considerations**

Community Donations Policy No. 11.06

**Corporate and Operational Plan Considerations**

| OUR COMMUNITY |  |
|---------------|--|
|               | Corporate Plan Outcome   |
| 1.1           | Council infrastructure and services support liveability and community amenity. |
| 1.2           | Council recognises cultural heritage and supports inclusion of all peoples.    |
| 1.3           | The region's natural environment is managed, maintained and protected.         |

**Budget Considerations**

\$110,000.00 has been committed and allocated to Community Donations YTD.

| Category            | Total Budget | Budget Remaining | Budget required to meet Community Donations for October 2024 | Budget remaining for future applications (if approved) |
|---------------------|--------------|------------------|--|--|
| Community Donations | \$110,000.00 | \$63,552.15      | \$21,050.00  | \$42,502.15  |

**Previous Council Resolutions related to this Matter**

*NIL*

**Officer Comment**

**Responsible Officer/s:** *Abby Lewis, Customer Service Coordinator*

**Authorised by:** *Tanya Johnson, Acting Director of Communities*

**Background:**

Longreach Regional Council Community Donations program:

- o Enhances the community's resilience, wellbeing, sustainability and liveability
- o Contributes to vibrant and engaged communities
- o Provides community organisations with financial support to meet identified community need and provides benefit to the broader Longreach region communities
- o Achieves Council's strategic objectives, as identified in the Corporate Plan.

### 13. COMMUNITIES REPORT

#### 13.2 - Community Donation - Longreach Mensshed Inc

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The aim of programme is to:

- o Develop the capacity and sustainability of organisations or innovative programs to meet the needs of members and the community
- o Support individuals representing the region by performing, competing or presenting at district, state, national or international competitions, conference or events.
- o Support the acquisition or upgrading of facilities and equipment (excluding personal use items).
- o Provide donations towards services that deliver improved community services to the Council region.
- o Deliver programs and events to engage and entertain a vast variety of community members within the Longreach Regional Council Region.

Community Donations (financial and in-kind support) are offered each financial year. Each Community Group is eligible to apply for a maximum of \$5,000 per financial year. All applications will be assessed against eligibility and assessment criteria as stated in this Policy and the Program Guidelines

**Issue:**

**Longreach Mensshed Inc**

| Longreach Men's Shed Project  |    |
|---|----|
| <i>Has the Community group applied for funds in the past?</i>                     | No |
| <i>Has the Community Group applied for funds within the 24/25 Financial Year?</i> | No |
| <i>Does the Community Group have any outstanding acquittals?</i>                  | No |
| <i>Has the event/ project been previously funded by Council?</i>                  | No |

The Longreach Men's Shed and Longreach Rotary have been approved by Council to erect a shed at the Longreach Showgrounds. The building of the combined Rotary and Men's Shed will allow both groups to carry out community-based activities. Both Rotary and the Men's Shed carryout several activities each year such as, Christmas parties, film nights and catering to name a few. The Longreach Men's Shed have recently taken on a lady's membership and they meet every Saturday afternoon. Allowing the erection of the shed means that Council would obtain the Wool Pavilion back and not have to ask the Men's Shed to move their equipment whenever there is an event held in the Pavilion. Both the Men's Shed and Rotary are putting in \$5,000 towards the cost of the foundation as well as running raffles to be able to successful pay for this project.

The total grant recommended of \$5,000 will go towards the cost of laying the pad for the shed foundations.

The application was reviewed by a panel and scored against the criteria of the Longreach Regional Council's Community Donations Assessment Guidelines. The result was to support the Longreach Men's Shed to the value of 100%. All supporting documentation was provided.

**13. COMMUNITIES REPORT**  
**13.2 - Community Donation - Longreach Mensshed Inc**

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| <i>Grant Requested</i>                                 | <i>Grant Recommended</i>                               |
|--|--|
| <i>Financial \$5,000.00</i><br><i>Total \$5,000.00</i> | <i>Financial \$5,000.00</i><br><i>Total \$5,000.00</i> |

**Appendices**

1. Application ↓
2. Assessment ↓

**Recommendation:**

*That Council approves the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.06;*

| <i>Organisation/<br/>Name</i>       | <i>Event/Activity</i>                   | <i>Grant Requested</i>      | <i>Grant Approved</i>       |
|-------------------------------------|---|-----------------------------|-----------------------------|
| <i>Longreach Men's<br/>Shed Inc</i> | <i>Longreach Men's<br/>Shed Project</i> | <i>Financial \$5,000.00</i> | <i>Financial \$5,000.00</i> |
|                                     |   | <i>TOTAL \$5,000.00</i>     | <i>TOTAL \$5,000.00</i>     |



# APPLICATION FORM

## CONTACT INFORMATION

|                                  |   |
|----------------------------------|---|
| Name:<br>(Group or Organisation) | longreach mensshed inc                              |
| ABN if applicable                | 96 907 047 026                                      |
| Contact Person's Name:           | Peter Russell Klem Secretary Longreach Mensshed Inc |
| Postal Address:                  | 111B Ibis Street LongreachQLD 4730                  |
| Telephone:                       |   |
| Mobile:                          | Mob. 0428 953 309                                   |
| Email:                           | pnkklem@bigpond.net.au                              |

## EVENT DETAILS

|   |   |
|---|---|
| Event Name:   | Longreach mensshed shed building project  |
| Event Date:   | November 2024   |
| Description of what Council funds will be used for:<br><br>No more than approx 200 words. | <p>The funds will be put towards laying the earth pad needed for the both the Rotary and Mens Shed shed buildings foundation.</p> <p>This funding request, with contributions from the other organisations mentioned below will allow the shortfall in or Community Gambling funds caused by rapidly rising costs to lay the concrete slab for the shed kit purchased by the Mensshed</p> <p>This building complex has been approved by council and is situated between the Wool Pavillion and the water storage tanks in Sandpiper Street.</p> |
| Financial Amount Requested:   | \$ 5,000.00   |
| In-kind Support Requested:  | \$ 0  |





**DETAILED BUDGET BREAKDOWN**

| INCOME<br>List any source of income supply i.e other sponsorship, ticket sales, cash contributions, etc.  | Amount           | EXPENSES<br>List any expenses incurred by your organisation for the project or event the application relates to. | Amount          | Tick what is being funded by Council |
|---|------------------|--|-----------------|--------------------------------------|
| Longreach Mens shed   | \$ 5000.00       | Council Contribution   | \$ 5,000        | ✓                                    |
| Longreach Rotary  | \$ 5000.00       |  | \$              |                                      |
|   | \$               |  | \$              |                                      |
|   | \$               |  | \$              |                                      |
|   | \$               |  | \$              |                                      |
|   | \$               |  | \$              |                                      |
| <b>TOTAL</b>  | <b>\$ 10,000</b> | <b>TOTAL</b>   | <b>\$ 5,000</b> |                                      |
| Comments or other details:<br>Longreach Mensshed has approached Longreach Lions, and the Longreach Multipurpose group and Thomson River Lions club will be approached to donate to this project to make up the short fall in the funding needed to carry out this work. |                  |  |                 |                                      |

| In-Kind support component<br>List items and \$ amounts (e.g stage, chairs, tables)<br>Please refer to the fees and charges:<br><a href="http://www.longreach.qld.gov.au/rates-fees-charges/rates-fees-charges-1">www.longreach.qld.gov.au/rates-fees-charges/rates-fees-charges-1</a> | Amount | Other comments |
|---|--------|----------------|
|   | \$     |                |
|   | \$     |                |
|   | \$     |                |
|   | \$     |                |
|   | \$     |                |
|   | \$     |                |
|   | \$     |                |





### ELIGIBILITY ASSESSMENT

Explain how your event demonstrates strong community or individual benefit, or need of support.

The building of the combined Rotary Mensshed project will allow Rotary to be able to better organise and carry out their community-based activities these include their Christmas parties and or film nights across the Longreach and surrounding areas rural and remote communities, their catering for community group functions e.g. the cystic fibrosis father's day run and, their fire wood collection and sale.

Longreach Mensshed has recently taken on ladies' membership and they meet every Saturday afternoon. The regular membership has several disadvantaged members.

Explain how your event will contribute to the Longreach Regional Council community ( eg Economic Development, Tourism, Liveability, wellbeing etc.)

The building of the combined Rotary Mensshed project will allow Rotary to be able to better organise and carry out their community-based activities these include their Christmas parties and or film nights across the Longreach and surrounding areas rural and remote communities, their catering for community group functions e.g. the cystic fibrosis father's day run and, their fire wood collection and sale.

Longreach Mensshed has recently taken on ladies' membership, and they meet every Saturday afternoon. The regular membership has several disadvantaged members.

Is your event based within the Longreach Regional Council Area

Yes  No

How many people are expected to attend? (Please indicate)

0-50  51-100  100-200  200 and over

Provide a brief explanation of what type of attendants your event will attract (eg visitors from other towns, key community groups)

We regularly get members of other Mensshed members from across the country dropping in with plans afoot to link with other Menssheds in Brisbane

The combined use of the Mens shed for this diverse range of people contributes to the Liveability and Wellbeing of the community.

How do you intend to acknowledge Council's support (if approved) at the event or within the project or activity?

Acknowledge council on the Mensshed web site. The Men's shed is planning to have a board in the shed acknowledging all people and organisations that have donated in any way to the building of our new shed.

Have you sought funding through other avenues for your project/activity (grants, corporate sponsorship, fundraising, etc)?

Yes:  No:

If YES, please provide details?

Longreach Mensshed has approached Longreach Lions, and the Longreach Multipurpose group and Thomson River Lions club will be approached to donate to this project to make up the short fall in the funding needed to carry out this work.





Does the applicant have any Longreach Regional Council funded projects or activities that have not been acquitted in accordance with the relevant Program Policy and Guidelines?

Yes  No

Does the applicant have any Longreach Regional Council funded projects or activities that have not been acquitted in accordance with the relevant Program Policy and Guidelines?

Yes  No

Does the Organisation/Applicant have any overdue debt with Council (excluding organisations with a payment arrangement)?

Yes  No

**SUPPORTING DOCUMENTATION CHECKLIST**

- Evidence of the event or project (i.e quotes, facilities bookings, etc)\*
- Relevant public liability insurance (if required)
- Booking form/s completed (facility hire and equipment hire)
- A copy of the organisations most recent bank statement (for applications over \$1,000 only)

\*if groups are unable to provide evidence of the event or project due to the dependency of funding or extenuating circumstances, please indicate on the application form. Council may still consider the application based on supplied information (i.e budget).

**DECLARATION BY RECIPIENT**

- I certify that to the best of my knowledge, information detailed in this application (and relevant attachments) is true and correct.
- I understand I may be asked to provide the Council with additional information on the funded project.
- I consent to Longreach Regional Council publishing the applicants name in reports and publication statements.

|  |                        |
|--|------------------------|
| <b>Signature:</b><br>Note: If you are under the age of 18, your legal guardian must also sign this application |                        |
| Date:  | 30/9/24                |
| Name in full:  | Peter Russell Klem     |
| Community Group/<br>Organisation:  | Longreach Mensshed inc |
| <b>Position in Group<br/>or Organisation:</b><br>(if applicable)   | Secretary              |

Privacy Collection Statement: Longreach Regional Council is committed to ensuring that your privacy is protected and will take all reasonable steps to ensure that all personal information is secure. Council is collecting your personal or community groups information for the purpose of assessing your application for Community Donations.

**SUBMIT**

**COMMUNITY DONATIONS APPLICATION ASSESSMENT FORM**



Panel Members:

T Johnson A Lewis C Faggatter

Date of Assessment:

3 October 24

Applicant Name:

Longreach Mensshed Inc

Project:

Shed Building Project

Amount Requested & What will the funding be used for:

Financial: In-Kind:

\$5,000

Has the community organisation accessed Community Donations already, this financial year? If yes, what amount?

Details: (if in excess of \$5,000, the application is deemed ineligible and cannot progress to assessment)

Is the Application funding any ineligible costs? If yes, the application is deemed ineligible and cannot progress to assessment.

Government agencies or departments of local, state or federal government

Educational, Religious or Medical Organisations

Businesses

Applications whereby Council funds will be donated to another cause

Applications which fund;

Wages or salaries for staff

Recurrent costs with day to day operations of a community group

Retrospective funding

Equipment or other expenditure that are personal or of personal gain

Part of or all of Council Rates

Items that would otherwise be funded by State or Government bodies

**Assessment Guidelines**

Yes = 1 point: The applicant has answered the relevant question to the full satisfaction of the panel.

Yes = 1/2 point: The applicant has answered the relevant question, however, only provided basic details or answered the question to the partial satisfaction of the panel.

No = 0 points: The applicant has not attempted to answer the question, provided the relevant information or not answered the question to the satisfaction of the panel.

| Section 1: Eligibility   | Yes | No  |
|--|-----|-----|
| A community organisation that is a not-for-profit incorporated organisation OR:  | ✓   |     |
| A community group or club auspiced by not-for-profit incorporated organisation located within the Longreach Regional Council area, and |     | —   |
| Have met acquittal conditions for previous council funding.(tick yes if there hasn't been previous funding)                            | ✓   |     |
| Is the applicant eligible? (If yes proceed with assessment, if not notify applicant)   | ✓   |     |
| <b>TOTAL</b>   |     | 2/2 |

| Section 2: Assessment Criteria  | Yes      | No  |
|---|----------|-----|
| Applicants must demonstrate strong community benefit or need and support for the project or activity. (eg will it contribute to Economic Development, Tourism, <u>Liveability</u> , etc). (Insert supporting comments below).<br>Comments: This application targets the liveability of the Longreach and surrounding community. Encorporating not only 'men' but 'womax' as well. | ✓        |     |
| The applicant or proposed project or activity must be based within the Longreach Regional Council boundaries; or clearly demonstrate direct benefit to the Longreach Regional Council communities. (If not in LRC area insert benefits below).<br>Comments: The mensshed are based at the Longreach Showgrounds in the wool Paullion.   | ✓        |     |
| Applicants must be able to demonstrate financial viability and/or competence to achieve the stated goals of the project or activity and provide evidence with application.<br>Is evidence provided?<br>Comments:  | ✓<br>yes |     |
| Applicants must not have any overdue debt with Council unless a payment arrangement is in place to reduce debt. Is this the case for the applicant?<br>Have all assessment criteria been met? (If yes proceed with assessment, if not notify applicant or request further details)  | ✓        |     |
| <b>TOTAL</b>  |          | 4/4 |

| Section 3 Supporting documentation  | Yes | No    |
|---|-----|-------|
| Evidence of the event or project (ie quotes, facilities bookings, etc)*   |     |       |
| Relevant public liability insurance (if required)   | ✓   |       |
| A copy of the organisations most recent bank statement (for applications over \$1000 only) tick yes if the application is \$1000 or less. | ✓   |       |
| A detailed budget of running expenses for the event   | ✓   |       |
| Has all supporting documentation been provided? (If yes proceed with assessment, if not notify applicant or request further details)      | ✓   |       |
| <b>Total</b>  |     | 4 / 4 |

| Section 4 Assessment panel review Recommendation | Yes | No      |
|--|-----|---------|
| The application be approved                      | ✓   |         |
| <b>Total Score</b>                               |     | 10 / 10 |
| Percentage of requested grant to be allocated    |     | 100%    |

Justification (provide details supporting the recommendation).

This Project IS not only benefitting the Mensshed, but also Longreach Rotary. It is great to see 2 community Groups working together to achieve goals.

**SUBMIT**

Total \$ 5,000  
Financial \$ 5,000

## 13. COMMUNITIES REPORT

### 13.3 - Community Donation - Longreach School of Distance Education P and C Association

#### 13.3 Community Donation - Longreach School of Distance Education P and C Association

Consideration of a Community Donations application received in October in accordance with the Community Donations Policy No. 11.06.

#### Council Action

Partner  
Deliver

#### Applicable Legislation

Local Government Act 2009  
Local Government Regulation 2012

#### Policy Considerations

Community Donations Policy No. 11.06

#### Corporate and Operational Plan Considerations

| OUR COMMUNITY |  |
|---------------|--|
|               | Corporate Plan Outcome   |
| 1.1           | Council infrastructure and services support liveability and community amenity. |
| 1.2           | Council recognises cultural heritage and supports inclusion of all peoples.    |
| 1.3           | The region's natural environment is managed, maintained and protected.         |

#### Budget Considerations

\$110,000.00 has been committed and allocated to Community Donations YTD.

| Category            | Total Budget | Budget Remaining | Budget required to meet Community Donations for October 2024 | Budget remaining for future applications (if approved) |
|---------------------|--------------|------------------|--|--|
| Community Donations | \$110,000.00 | \$63,552.15      | \$21,050.00  | \$42,502.15  |

#### Previous Council Resolutions related to this Matter

NIL

#### Officer Comment

**Responsible Officer/s:** Abby Lewis, Customer Service Coordinator

**Authorised by:** Tanya Johnson, Acting Director of Communities

#### Background:

Longreach Regional Council Community Donations program:

- o Enhances the community's resilience, wellbeing, sustainability and liveability
- o Contributes to vibrant and engaged communities

### 13. COMMUNITIES REPORT

#### 13.3 - Community Donation - Longreach School of Distance Education P and C Association

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- o Provides community organisations with financial support to meet identified community need and provides benefit to the broader Longreach region communities
- o Achieves Council's strategic objectives, as identified in the Corporate Plan.

The aim of programme is to:

- o Develop the capacity and sustainability of organisations or innovative programs to meet the needs of members and the community
- o Support individuals representing the region by performing, competing or presenting at district, state, national or international competitions, conference or events.
- o Support the acquisition or upgrading of facilities and equipment (excluding personal use items).
- o Provide donations towards services that deliver improved community services to the Council region.
- o Deliver programs and events to engage and entertain a vast variety of community members within the Longreach Regional Council Region.

Community Donations (financial and in-kind support) are offered each financial year. Each Community Group is eligible to apply for a maximum of \$5,000 per financial year. All applications will be assessed against eligibility and assessment criteria as stated in this Policy and the Program Guidelines.

#### Issue:

#### Longreach School of Distance Education P and C Association

| 'Star Warts' the Musical  |    |
|---|----|
| <i>Has the Community group applied for funds in the past?</i>                     | No |
| <i>Has the Community Group applied for funds within the 24/25 Financial Year?</i> | No |
| <i>Does the Community Group have any outstanding acquittals?</i>                  | No |
| <i>Has the event/ project been previously funded by Council?</i>                  | No |

The Longreach School of Distance Education will stage the musical comedy 'Star Warts' by English playwright Craig Hawes at the Longreach Civic Centre in late October. This production involves over 100 students and is a significant highlight for LSODE. This musical provides remote students from the Longreach Regional Council area and beyond a chance to develop personally, boost self-confidence and enhance teamwork. This musical will attract well over 200 children and their families as well as visitors.

The total grant recommended of \$5,000.00 financial will go towards the cost of lighting and sound for the concert.

The application was reviewed by a panel and scored against the criteria of the Longreach Regional Council's Community Donations Assessment Guidelines. The result was to



### 13. COMMUNITIES REPORT

#### 13.3 - Community Donation - Longreach School of Distance Education P and C Association

support the Longreach School of Distance Education P and C Association to the value of 100%. All supporting documentation was supplied.

| <i>Grant Requested</i>      | <i>Grant Recommended</i>    |
|-----------------------------|-----------------------------|
| <i>Financial \$5,000.00</i> | <i>Financial \$5,000.00</i> |
| <i>Total \$5,000.00</i>     | <i>Total \$5,000.00</i>     |

#### **Appendices**

1. Application ↓
2. Assessment ↓

#### **Recommendation:**

*That Council approves the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.06.*

| <i>Organisation/ Name</i>   | <i>Event/Activity</i>           | <i>Grant Requested</i>      | <i>Grant Approved</i>       |
|---|---------------------------------|-----------------------------|-----------------------------|
| <i>Longreach School of Distance Education P and C Association</i> | <i>'Star Warts' the Musical</i> | <i>Financial \$5,000.00</i> | <i>Financial \$5,000.00</i> |
|   |                                 | <i>TOTAL \$5,000.00</i>     | <i>TOTAL \$5,000.00</i>     |



# APPLICATION FORM



## CONTACT INFORMATION

|                                  |  |
|----------------------------------|--|
| Name:<br>(Group or Organisation) | Longreach School of Distance Education P&C Association |
| ABN if applicable                | 99 362 720 138   |
| Contact Person's Name:           | Carlea Myhill  |
| Postal Address:                  | LOSDE P&C Association. PO Box 600, LONGREACH QLD 4730  |
| Telephone:                       | 0427 861 931   |
| Mobile:                          | 0427 861 931   |
| Email:                           | lsodepcpresident@gmail.com                             |

## EVENT DETAILS

|   |   |
|---|---|
| Event Name:   | 'Star Warts' - the Musical  |
| Event Date:   | 31st October and 1st November 2024  |
| Description of what Council funds will be used for:<br><br>No more than approx 200 words. | <p>The Longreach School of Distance Education (LSODE) will stage the musical comedy 'Star Warts' by English playwright Craig Hawes at the Longreach Civic Centre in late October. This production, involving over 100 students, is a significant event for our school, highlighted by national media attention from a two-part feature on ABC Landline in 2023.</p> <p>The musical provides remote students from the Longreach Regional Council area and beyond a chance to develop personally, boost self-confidence, enhance teamwork, and gain greater appreciation for the arts. It also fosters community connection, as the performance is open to the public and offers other local schools the chance to experience a professional-quality production.</p> <p>With an approximate cost of of \$50,000 to produce, the LSODE P&amp;C is seeking financial support to help offset these expenses and ensure the success of this much-anticipated event.</p> |
| Financial Amount Requested:   | \$ 5000   |
| In-kind Support Requested:  | \$  |





**DETAILED BUDGET BREAKDOWN**

| INCOME  | Amount        | EXPENSES   | Amount    | Tick what is being funded by Council |
|---|---------------|--|-----------|--------------------------------------|
| List any source of income supply i.e other sponsorship, ticket sales, cash contributions, etc.  |               | List any expenses incurred by your organisation for the project or event the application relates to. |           |                                      |
| Fundraising by P&C Association  | \$ 24K        | Labour   | \$ 11400  |                                      |
| School contribution   | \$ 10K        | Accom, Travel+Meals(direct+light profess)  | \$ 8450   |                                      |
| Ticket sales  | \$ 8K         | Lighting and Sound (Brisbane based)  | \$ 7000   |                                      |
| Donations   | \$ 3K         | Videography and Photography  | \$ 6000   |                                      |
|   | \$            | Costumes   | \$ 6000   |                                      |
|   | \$            | Director fees  | \$ 4950   | ✓                                    |
| <b>TOTAL</b>  | <b>\$ 45K</b> | <b>TOTAL</b>   | <b>\$</b> |                                      |
| Comments or other details:  |               |  |           |                                      |
| Expenses continued:<br>- Props, art supplies and make-up \$3000<br>- Teacher Relief Scheme \$2000<br>- Civic Centre Hire \$1200<br>- Catering for students (fruit platters over 4 days) \$400<br>- Advertising \$200<br><br>Total Costs: \$50,550 |               |  |           |                                      |

| In-Kind support component   | Amount | Other comments |
|---|--------|----------------|
| List items and \$ amounts (e.g stage, chairs, tables)   |        |                |
| Please refer to the fees and charges:<br><a href="http://www.longreach.qld.gov.au/rates-fees-charges/rates-fees-charges-1">www.longreach.qld.gov.au/rates-fees-charges/rates-fees-charges-1</a> |        |                |
|   | \$     |                |
|   | \$     |                |
|   | \$     |                |
|   | \$     |                |
|   | \$     |                |
|   | \$     |                |
|   | \$     |                |





**ELIGIBILITY ASSESSMENT**

Explain how your event demonstrates strong community or individual benefit, or need of support.

Our event provides a unique cultural experience for distance education children, both within and beyond the Longreach Shire, allowing them to participate in a high-quality musical production - an opportunity rarely available to children in remote areas. Through their involvement, students develop valuable stage skills and experience personal growth, including boosts in self-esteem and confidence. The Longreach public is invited to attend, and all local schools are welcomed to a special matinee performance on November 1st. This musical not only strengthens our school community but also brings the broader Longreach community together, offering lasting social and developmental benefits.

Explain how your event will contribute to the Longreach Regional Council community ( eg Economic Development, Tourism, Liveability, wellbeing etc.)

This event will provide significant economic benefits to the Longreach community. Over the 2024 school year, distance education families will have spent an additional 10 nights in town throughout the year for rehearsals and the musical itself. During these visits, they boost the local economy by purchasing meals, accommodation, fuel, and supplies, and attending appointments with local service providers. The event will also attract guests from beyond Longreach, including extended family and distinguished attendees, further stimulating local businesses. Additionally, the musical showcases Longreach's attractions, enhancing its reputation as a vibrant and welcoming destination.

Is your event based within the Longreach Regional Council Area

Yes  No

How many people are expected to attend? (Please indicate)

0-50  51-100  100-200  200 and over

Provide a brief explanation of what type of attendants your event will attract (eg visitors from other towns, key community groups)

Our event will attract families from other LGAs with children attending LSOE, extended family from outside the Central West, school children from Longreach and the broader region, elderly Longreach residents, and members of the Queensland performing arts community. Both locals and visitors will attend, fostering stronger connections across communities. The event has garnered national attention, previously covered by ABC Landline, and continues to receive media coverage. The event will boost the local economy while enhancing community awareness and fostering cultural and social connections.

How do you intend to acknowledge Council's support (if approved) at the event or within the project or activity?

Most of our advertising is through social media and is already underway, so recognition of the Council's support would primarily be through our event program and a brief vote of thanks during the opening speech. Council representatives will also be invited to attend as a gesture of appreciation. We would welcome Council to display a banner in the courtyard area of the Civic Centre also.

Have you sought funding through other avenues for your project/activity (grants, corporate sponsorship, fundraising, etc)?

Yes:  No:

If YES, please provide details?

The LSOE P&C Association fund raise each year to support the musical. This includes participating in local events such as the Flyers Ball, selling donuts and coffee, conducting art union raffles, and raising funds through donations in our school's tourism business. We've also received donations from a Rotary Club and individual contributions from visitors. We are in discussions with the Regional Arts Officer who is confident we may secure a corporate sponsor in the future. The school also contributes financially.





Does the applicant have any Longreach Regional Council funded projects or activities that have not been acquitted in accordance with the relevant Program Policy and Guidelines?

Yes  No

Does the applicant have any Longreach Regional Council funded projects or activities that have not been acquitted in accordance with the relevant Program Policy and Guidelines?

Yes  No

Does the Organisation/Applicant have any overdue debt with Council (excluding organisations with a payment arrangement)?

Yes  No

**SUPPORTING DOCUMENTATION CHECKLIST**

- Evidence of the event or project (i.e quotes, facilities bookings, etc)\*
  - Relevant public liability insurance (if required)
  - Booking form/s completed (facility hire and equipment hire)
  - A copy of the organisations most recent bank statement (for applications over \$1,000 only)
- \*if groups are unable to provide evidence of the event or project due to the dependency of funding or extenuating circumstances, please indicate on the application form. Council may still consider the application based on supplied information (i.e budget).

**DECLARATION BY RECIPIENT**

- I certify that to the best of my knowledge, information detailed in this application (and relevant attachments) is true and correct.
- I understand I may be asked to provide the Council with additional information on the funded project.
- I consent to Longreach Regional Council publishing the applicants name in reports and publication statements.

|   |  |
|---|--|
| Signature:<br>Note: If you are under the age of 18, your legal guardian must also sign this application | <i>Carlea Myhill</i>                                   |
| Date:   | 30.9.2024  |
| Name in full:   | Carlea Myhill  |
| Community Group/<br>Organisation:   | Longreach School of Distance Education P&C Association |
| Position in Group<br>or Organisation:<br>(if applicable)  | President  |

Privacy Collection Statement: Longreach Regional Council is committed to ensuring that your privacy is protected and will take all reasonable steps to ensure that all personal information is secure. Council is collecting your personal or community groups information for the purpose of assessing your application for Community Donations.

**SUBMIT**

# COMMUNITY DONATIONS APPLICATION ASSESSMENT FORM



Panel Members:

T Johnson A Lewis C Faggatter

Date of Assessment:

3 October 24

Applicant Name:

LSODE P+C Association

Project:

Star Wars - The Musical

Amount Requested & What will the funding be used for:

Financial:

In-Kind:

\$5,000

Has the community organisation accessed Community Donations already, this financial year? If yes, what amount?

Details: (if in excess of \$5,000, the application is deemed ineligible and cannot progress to assessment)

Is the Application funding any ineligible costs? If yes, the application is deemed ineligible and cannot progress to assessment.

Government agencies or departments of local, state or federal government

Educational, Religious or Medical Organisations

Businesses

Applications whereby Council funds will be donated to another cause

Applications which fund:

Wages or salaries for staff

Recurrent costs with day to day operations of a community group

Retrospective funding

Equipment or other expenditure that are personal or of personal gain

Part of or all of Council Rates

Items that would otherwise be funded by State or Government bodies

**Assessment Guidelines**

Yes = 1 point: The applicant has answered the relevant question to the full satisfaction of the panel.

Yes = 1/2 point: The applicant has answered the relevant question, however, only provided basic details or answered the question to the partial satisfaction of the panel.

No = 0 points: The applicant has not attempted to answer the question, provided the relevant information or not answered the question to the satisfaction of the panel.

| Section 1: Eligibility   | Yes | No    |
|--|-----|-------|
| A community organisation that is a not-for-profit incorporated organisation OR:  | ✓   |       |
| A community group or club auspiced by not-for-profit incorporated organisation located within the Longreach Regional Council area, and |     | —     |
| Have met acquittal conditions for previous council funding.(tick yes if there hasn't been previous funding)                            | ✓   |       |
| Is the applicant eligible? (If yes proceed with assessment, if not notify applicant)   | ✓   |       |
| <b>TOTAL</b>   |     | 2 / 2 |

| Section 2: Assessment Criteria  | Yes      | No    |
|---|----------|-------|
| Applicants must demonstrate strong community benefit or need and support for the project or activity. (eg will it contribute to Economic Development, Tourism, Liveability, etc). (Insert supporting comments below).<br>Comments: Applicant can clearly demonstrate ED, Tourism and Liveability to the Longreach Region. | ✓        |       |
| The applicant or proposed project or activity must be based within the Longreach Regional Council boundaries; or clearly demonstrate direct benefit to the Longreach Regional Council communities. (If not in LRC area insert benefits below).<br>Comments: This musical will be held at the Longreach civic centre.      | ✓        |       |
| Applicants must be able to demonstrate financial viability and/or competence to achieve the stated goals of the project or activity and provide evidence with application.<br>Is evidence provided?<br>Comments:  | ✓<br>yes |       |
| Applicants must not have any overdue debt with Council unless a payment arrangement is in place to reduce debt. Is this the case for the applicant?<br>Have all assessment criteria been met? (If yes proceed with assessment, if not notify applicant or request further details)  | ✓        | ✓     |
| <b>TOTAL</b>  |          | 4 / 4 |

| Section 3 Supporting documentation  | Yes | No |
|---|-----|----|
| Evidence of the event or project (ie quotes, facilities bookings, etc)*   | ✓   |    |
| Relevant public liability insurance (if required)   | ✓   |    |
| A copy of the organisations most recent bank statement (for applications over \$1000 only) tick yes if the application is \$1000 or less. | ✓   |    |
| A detailed budget of running expenses for the event   | ✓   |    |
| Has all supporting documentation been provided? (If yes proceed with assessment, if not notify applicant or request further details)      | ✓   |    |
| Total   | 4   | 14 |

| Section 4 Assessment panel review Recommendation | Yes | No |
|--|-----|----|
| The application be approved                      | ✓   |    |
| Total Score                                      | 10  | 10 |
| Percentage of requested grant to be allocated    | 100 | %  |

Justification (provide details supporting the recommendation).  
 This event will be great for the local Businesses of Longreach and Surrounds as there will be well over 200 children and their families in town.

**SUBMIT**

Total \$ 5,000  
 Financial \$ 5,000

## 13. COMMUNITIES REPORT

### 13.4 - Community Donation - Outback Independent Living Inc

#### 13.4 Community Donation - Outback Independent Living Inc

Consideration of a Community Donations application received in October in accordance with the Community Donations Policy No. 11.06.

#### Council Action

Partner

Deliver

#### Applicable Legislation

Local Government Act 2009

Local Government Regulation 2012

#### Policy Considerations

Community Donations Policy No. 11.06

#### Corporate and Operational Plan Considerations

| OUR COMMUNITY          |  |
|------------------------|--|
| Corporate Plan Outcome |  |
| 1.1                    | Council infrastructure and services support liveability and community amenity. |
| 1.2                    | Council recognises cultural heritage and supports inclusion of all peoples.    |
| 1.3                    | The region's natural environment is managed, maintained and protected.         |

#### Budget Considerations

\$110,000.00 has been committed and allocated to Community Donations YTD.

| Category            | Total Budget | Budget Remaining | Budget required to meet Community Donations for October 2024 | Budget remaining for future applications (if approved) |
|---------------------|--------------|------------------|--|--|
| Community Donations | \$110,000.00 | \$63,552.15      | \$21,050.00  | \$42,502.15  |

#### Previous Council Resolutions related to this Matter

NIL

#### Officer Comment

**Responsible Officer/s:** Abby Lewis, Customer Service Coordinator

**Authorised by:** Tanya Johnson, Acting Director of Communities

#### Background:

Longreach Regional Council Community Donations program:

- o Enhances the community's resilience, wellbeing, sustainability and liveability
- o Contributes to vibrant and engaged communities
- o Provides community organisations with financial support to meet identified community need and provides benefit to the broader Longreach region communities
- o Achieves Council's strategic objectives, as identified in the Corporate Plan.



### 13. COMMUNITIES REPORT

#### 13.4 - Community Donation - Outback Independent Living Inc

---

The aim of programme is to:

- o Develop the capacity and sustainability of organisations or innovative programs to meet the needs of members and the community
- o Support individuals representing the region by performing, competing or presenting at district, state, national or international competitions, conference or events.
- o Support the acquisition or upgrading of facilities and equipment (excluding personal use items).
- o Provide donations towards services that deliver improved community services to the Council region.
- o Deliver programs and events to engage and entertain a vast variety of community members within the Longreach Regional Council Region.

Community Donations (financial and in-kind support) are offered each financial year. Each Community Group is eligible to apply for a maximum of \$5,000 per financial year. All applications will be assessed against eligibility and assessment criteria as stated in this Policy and the Program Guidelines.

#### Issue:

#### Outback Independent Living Inc

| Outback Disability Expo 'Living the Good Life' in Outback Queensland              |    |
|---|----|
| <i>Has the Community group applied for funds in the past?</i>                     | No |
| <i>Has the Community Group applied for funds within the 24/25 Financial Year?</i> | No |
| <i>Does the Community Group have any outstanding acquittals?</i>                  | No |
| <i>Has the event/ project been previously funded by Council?</i>                  | No |

The Outback Disability Expo 'Living the Good Life' addresses critical regional issues such as low NDIS plan rates and limited awareness of disability and health services in Outback Queensland. This Expo will provide platforms for people with disabilities, their families and carers to connect with service providers, increase their confidence in accessing support and voice their needs. There will be service providers, support coordinators and health professionals that will attend this expo to assist those in need.

The total grant recommended of \$4,600.00 financial will go towards the cost of promotional material and videography. In-Kind support of \$400.00 will go towards the hire of the Longreach Civic Centre.

The application was reviewed by a panel and scored against the criteria of the Longreach Regional Council's Community Donations Assessment Guidelines. The result was to support Outback Independent Living to the value of 100%. All supporting documentation was provided, this event is well needed in our community for those living with and caring for people with disabilities.

### 13. COMMUNITIES REPORT

#### 13.4 - Community Donation - Outback Independent Living Inc

| <i>Grant Requested</i>                           | <i>Grant Recommended</i>                         |
|--|--|
| <i>Financial \$4,600.00<br/>In-Kind \$400.00</i> | <i>Financial \$4,600.00<br/>In-Kind \$400.00</i> |
| <i>Total \$5,000.00</i>                          | <i>Total \$5,000.00</i>                          |

#### **Appendices**

1. Application ↓
2. Assessment ↓

#### **Recommendation:**

*That Council approves the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.06.*

| <i>Organisation/<br/>Name</i>             | <i>Event/Activity</i>              | <i>Grant Requested</i>                           | <i>Grant Approved</i>                            |
|---|------------------------------------|--|--|
| <i>Outback<br/>Independent<br/>Living</i> | <i>Outback Disability<br/>Expo</i> | <i>Financial \$4,600.00<br/>In-Kind \$400.00</i> | <i>Financial \$4,600.00<br/>In-Kind \$400.00</i> |
|   |                                    | <i>TOTAL \$5,000.00</i>                          | <i>TOTAL \$5,000.00</i>                          |

# APPLICATION FORM



## CONTACT INFORMATION

|                                  |                                |
|----------------------------------|--------------------------------|
| Name:<br>(Group or Organisation) | Outback Independent Living Inc |
| ABN if applicable                | 62 103 729 435                 |
| Contact Person's Name:           | Katie Grehan                   |
| Postal Address:                  | PO Box 163, Longreach QLD 4730 |
| Telephone:                       |                                |
| Mobile:                          | 0413 904 980                   |
| Email:                           | katie@oil.org.au               |

## EVENT DETAILS

|   |  |
|---|--|
| Event Name:   | Outback Disability Expo - "Living the Good Life in Outback Queensland"   |
| Event Date:   | Saturday 9th November  |
| Description of what Council funds will be used for:<br><br>No more than approx 200 words. | The funds requested from the Council will be used to cover the costs of venue hire, guest speaker fees, travel and accommodation for speakers, promotional materials, and event catering. This funding will ensure a successful and impactful event by providing necessary resources to connect people with disabilities, their families, and carers with local service providers, promote awareness, and increase capacity to manage and access supports effectively in Outback Queensland. |
| Financial Amount Requested:   | \$ 3,120   |
| In-kind Support Requested:  | \$ 1,880   |



## 13.4 - Community Donation - Outback Independent Living Inc --Appendix 1



### DETAILED BUDGET BREAKDOWN

| INCOME   | Amount           | EXPENSES   | Amount           | Tick what is being funded by Council |
|--|------------------|--|------------------|--------------------------------------|
| List any source of income supply i.e other sponsorship, ticket sales, cash contributions, etc.   |                  | List any expenses incurred by your organisation for the project or event the application relates to. |                  |                                      |
| LRC Community Donations Program  | \$ 5,000         | Venue related expenses (cleaning, catering)  | \$ 2,141         | ✓                                    |
| OIL Contribution   | \$ 5,737         | Guest Speaker travel, accom and per diem   | \$ 1,254         |                                      |
| (Free ticketed event for community)  | \$               | Staff Travel and Accommodation   | \$ 2,031         |                                      |
|  | \$               | Guest Speaker fees   | \$ 750           |                                      |
|  | \$               | Promotional materials and videography  | \$ 3,061         | ✓                                    |
|  | \$               | Expo dinner  | \$ 1,500         |                                      |
| <b>TOTAL</b>   | <b>\$ 10,737</b> | <b>TOTAL</b>   | <b>\$ 10,737</b> |                                      |
| Comments or other details:   |                  |  |                  |                                      |
| <p>Requesting \$979 of the \$3,061 to be funded by LRC<br/>                     Venue includes \$375 approximated for cleaning<br/>                     Guest speaker expenses includes \$160 for meals<br/>                     Staff travel includes \$160 for meals, 3 x 2 night stays, 1 x flights (Brisbane to Longreach; Longreach to Brisbane)<br/>                     Promotional material and videography includes \$596 for pens, totes and jelly beans for Expo Show Bags, \$465 for 8 OIL branded polos for event volunteers and staff</p> <p>The event is free for the community, and free for vendors because most vendors are traveling to the region at this own expense, including, Guide Dogs, CheckUp, Yumba Bimbi, Capricorn Citizen Advocacy and state government representatives.</p> |                  |  |                  |                                      |

| In-Kind support component   | Amount  | Other comments |
|---|---------|----------------|
| List items and \$ amounts (e.g stage, chairs, tables)   |         |                |
| Please refer to the fees and charges:<br><a href="http://www.longreach.qld.gov.au/rates-fees-charges/rates-fees-charges-1">www.longreach.qld.gov.au/rates-fees-charges/rates-fees-charges-1</a> |         |                |
| Venue Hire  | \$ 1880 |                |
|   | \$      |                |
|   | \$      |                |
|   | \$      |                |
|   | \$      |                |
|   | \$      |                |
|   | \$      |                |





### ELIGIBILITY ASSESSMENT

Explain how your event demonstrates strong community or individual benefit, or need of support.

The Outback Disability Expo - "Living the Good Life" addresses critical regional issues, such as low NDIS plan utilisation rates and limited awareness of disability and health services in Outback Queensland. The event provides a platform for people with disabilities, their families, and carers to connect with service providers, increase their confidence in accessing supports, and voice their needs. By fostering connections and promoting awareness, the expo will help build a stronger, more inclusive community.

Explain how your event will contribute to the Longreach Regional Council community ( eg Economic Development, Tourism, Liveability, wellbeing etc.)

The event will contribute to the economic development of the Longreach region by attracting service providers and attendees, promoting local services, and increasing community engagement. It will also support liveability and wellbeing by providing access to information, resources, and support networks, encouraging collaboration and addressing gaps in services for people with disabilities.

Is your event based within the Longreach Regional Council Area

Yes  No

How many people are expected to attend? (Please indicate)

0-50  51-100  100-200  200 and over

Provide a brief explanation of what type of attendants your event will attract (eg visitors from other towns, key community groups)

The expo will attract local people with disabilities, their families, carers, service providers, support coordinators, health professionals, and community members from surrounding towns. It will also draw key stakeholders involved in disability support, advocacy, and regional health services.

How do you intend to acknowledge Council's support (if approved) at the event or within the project or activity?

The Council's support will be prominently acknowledged in all promotional materials, event programs, and digital platforms. Additionally, signage recognising the Council's contribution will be displayed at the event, and acknowledgments will be made during opening remarks and keynote addresses.

Have you sought funding through other avenues for your project/activity (grants, corporate sponsorship, fundraising, etc)?

Yes:  No:

If YES, please provide details?

We are funded by the state department DCSSDS as a peak body. OIL's contributing will be funded from our community engagement budget from our peak body funding.





Does the applicant have any Longreach Regional Council funded projects or activities that have not been acquitted in accordance with the relevant Program Policy and Guidelines?

Yes  No

Does the applicant have any Longreach Regional Council funded projects or activities that have not been acquitted in accordance with the relevant Program Policy and Guidelines?

Yes  No

Does the Organisation/Applicant have any overdue debt with Council (excluding organisations with a payment arrangement)?

Yes  No

**SUPPORTING DOCUMENTATION CHECKLIST**

- Evidence of the event or project (i.e quotes, facilities bookings, etc)\*
  - Relevant public liability insurance (if required)
  - Booking form/s completed (facility hire and equipment hire)
  - A copy of the organisations most recent bank statement (for applications over \$1,000 only)
- \*if groups are unable to provide evidence of the event or project due to the dependency of funding or extenuating circumstances, please indicate on the application form. Council may still consider the application based on supplied information (i.e budget).

**DECLARATION BY RECIPIENT**

- I certify that to the best of my knowledge, information detailed in this application (and relevant attachments) is true and correct.
- I understand I may be asked to provide the Council with additional information on the funded project.
- I consent to Longreach Regional Council publishing the applicants name in reports and publication statements.

|   |   |
|---|---|
| Signature:<br>Note: If you are under the age of 18, your legal guardian must also sign this application | <b>Katie Grehan</b> Digitally signed by Katie Grehan<br>Date: 2024.09.03 13:32:23 +10'00' |
| Date:   | 03/09/24  |
| Name in full:   | Katie Grehan  |
| Community Group/<br>Organisation:   | Outback Independent Living Inc  |
| Position in Group<br>or Organisation:<br>(if applicable)  | Secretary   |

Privacy Collection Statement: Longreach Regional Council is committed to ensuring that your privacy is protected and will take all reasonable steps to ensure that all personal information is secure. Council is collecting your personal or community groups information for the purpose of assessing your application for Community Donations.

**SUBMIT**

# COMMUNITY DONATIONS APPLICATION ASSESSMENT FORM



|  |  |                               |
|--|--|-------------------------------|
| Panel Members:   | T Johnson A Lewis C Faggatter  |                               |
| Date of Assessment:  | 3 October 24   |                               |
| Applicant Name:  | outback Independent Living   |                               |
| Project:   | outback Disability Expo  |                               |
| Amount Requested & What will the funding be used for:  | Financial:   | In-Kind:                      |
|  | \$4,600  | \$400<br>Hire of Civic centre |
| Has the community organisation accessed Community Donations already, this financial year? If yes, what amount?                   | Details: (if in excess of \$5,000, the application is deemed ineligible and cannot progress to assessment)   |                               |
| Is the Application funding any ineligible costs? If yes, the application is deemed ineligible and cannot progress to assessment. | <input type="checkbox"/> Government agencies or departments of local, state or federal government<br><input type="checkbox"/> Educational, Religious or Medical Organisations<br><input type="checkbox"/> Businesses<br><input type="checkbox"/> Applications whereby Council funds will be donated to another cause<br>Applications which fund;<br><input type="checkbox"/> Wages or salaries for staff<br><input type="checkbox"/> Recurrent costs with day to day operations of a community group<br><input type="checkbox"/> Retrospective funding<br><input type="checkbox"/> Equipment or other expenditure that are personal or of personal gain<br><input type="checkbox"/> Part of or all of Council Rates<br><input type="checkbox"/> Items that would otherwise be funded by State or Government bodies |                               |

**Assessment Guidelines**

Yes = 1 point: The applicant has answered the relevant question to the full satisfaction of the panel.

Yes = 1/2 point: The applicant has answered the relevant question, however, only provided basic details or answered the question to the partial satisfaction of the panel.

No = 0 points: The applicant has not attempted to answer the question, provided the relevant information or not answered the question to the satisfaction of the panel.

| Section 1: Eligibility   | Yes | No    |
|--|-----|-------|
| A community organisation that is a not-for-profit incorporated organisation OR:  | ✓   |       |
| A community group or club auspiced by not-for-profit incorporated organisation located within the Longreach Regional Council area, and |     | —     |
| Have met acquittal conditions for previous council funding.(tick yes if there hasn't been previous funding)                            | ✓   |       |
| Is the applicant eligible? (If yes proceed with assessment, if not notify applicant)   | ✓   |       |
| <b>TOTAL</b>   |     | 2 / 2 |

| Section 2: Assessment Criteria   | Yes | No  |
|--|-----|-----|
| Applicants must demonstrate strong community benefit or need and support for the project or activity. (eg will it contribute to Economic Development, Tourism, <u>Liveability</u> , etc). (Insert supporting comments below).                  | ✓   |     |
| Comments:  |     |     |
| The applicant or proposed project or activity must be based within the Longreach Regional Council boundaries; or clearly demonstrate direct benefit to the Longreach Regional Council communities. (If not in LRC area insert benefits below). | ✓   |     |
| Comments: OIL Expo will be held in Longreach at the Civic + cultural Centre.   |     |     |
| Applicants must be able to demonstrate financial viability and/or competence to achieve the stated goals of the project or activity and provide evidence with application.   | ✓   |     |
| Is evidence provided?  | yes |     |
| Comments:  |     |     |
| Applicants must not have any overdue debt with Council unless a payment arrangement is in place to reduce debt. Is this the case for the applicant?  |     | ✓   |
| Have all assessment criteria been met? (If yes proceed with assessment, if not notify applicant or request further details)  | ✓   |     |
| <b>TOTAL</b>   | 4   | 1/4 |



| Section 3 Supporting documentation  | Yes | No |
|---|-----|----|
| Evidence of the event or project (ie quotes, facilities bookings, etc)*   | ✓   |    |
| Relevant public liability insurance (if required)   | ✓   |    |
| A copy of the organisations most recent bank statement (for applications over \$1000 only) tick yes if the application is \$1000 or less. | ✓   |    |
| A detailed budget of running expenses for the event   | ✓   |    |
| Has all supporting documentation been provided? (If yes proceed with assessment, if not notify applicant or request further details)      | ✓   |    |
| Total   | 4   | 4  |

| Section 4 Assessment panel review Recommendation | Yes | No |
|--|-----|----|
| The application be approved                      | ✓   |    |
| Total Score                                      | 10  | 10 |
| Percentage of requested grant to be allocated    | 100 | %  |

Justification (provide details supporting the recommendation).

Applicant supplied all supporting documentation.  
 This Expo will provide support and access to information, and resources for people not only living with a disability but for carers and their families.

**SUBMIT**

Total \$5000  
 Financial \$4,600  
 In-Kind \$400

**13. COMMUNITIES REPORT**  
**13.5 - Community Donation - Our Lady's P and F**

**13.5 Community Donation - Our Lady's P and F**

Consideration of a Community Donations application received in October in accordance with the Community Donations Policy No. 11.06.

**Council Action**

Partner  
 Deliver

**Applicable Legislation**

*Local Government Act 2009*  
*Local Government Regulation 2012*

**Policy Considerations**

Community Donations Policy No. 11.06

**Corporate and Operational Plan Considerations**

| OUR COMMUNITY          |  |
|------------------------|--|
| Corporate Plan Outcome |  |
| 1.1                    | Council infrastructure and services support liveability and community amenity. |
| 1.2                    | Council recognises cultural heritage and supports inclusion of all peoples.    |
| 1.3                    | The region's natural environment is managed, maintained and protected.         |

**Budget Considerations**

\$110,000.00 has been committed and allocated to Community Donations YTD.

| Category            | Total Budget | Budget Remaining | Budget required to meet Community Donations for October 2024 | Budget remaining for future applications (if approved) |
|---------------------|--------------|------------------|--|--|
| Community Donations | \$110,000.00 | \$63,552.15      | \$21,050.00  | \$42,502.15  |

**Previous Council Resolutions related to this Matter**

*(Res-2023-07-191)*

*Moved Cr Hatch seconded Cr Nunn*

*That Council endorses the allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.6 as follows;*

| Organisation/ Name   | Event/Activity  | Grant Requested                                      | Grant Approved       |
|--|-----------------|--|----------------------|
| <b>O</b><br><b>f</b> Our Lady's School<br><b>f</b> Parents and Friends<br><b>i</b> Association | Our Lady's Fete | Financial \$5,000.00                                 | Financial \$5,000.00 |
|  |                 | <b>c</b><br><b>e</b><br><b>r</b><br>TOTAL \$5,000.00 | TOTAL \$5,000.00     |

**13. COMMUNITIES REPORT**  
**13.5 - Community Donation - Our Lady's P and F**

**Comment**

**Responsible Officer/s:** Abby Lewis, Customer Service Coordinator

**Authorised by:** Tanya Johnson, Acting Director of Communities

**Background:**

Longreach Regional Council Community Donations program:

- o Enhances the community’s resilience, wellbeing, sustainability and liveability
- o Contributes to vibrant and engaged communities
- o Provides community organisations with financial support to meet identified community need and provides benefit to the broader Longreach region communities
- o Achieves Council’s strategic objectives, as identified in the Corporate Plan.

The aim of programme is to:

- o Develop the capacity and sustainability of organisations or innovative programs to meet the needs of members and the community
- o Support individuals representing the region by performing, competing or presenting at district, state, national or international competitions, conference or events.
- o Support the acquisition or upgrading of facilities and equipment (excluding personal use items).
- o Provide donations towards services that deliver improved community services to the Council region.
- o Deliver programs and events to engage and entertain a vast variety of community members within the Longreach Regional Council Region.

Community Donations (financial and in-kind support) are offered each financial year. Each Community Group is eligible to apply for a maximum of \$5,000 per financial year. All applications will be assessed against eligibility and assessment criteria as stated in this Policy and the Program Guidelines.

**Issue:**

**Our Lady’s Parents and Friends**

| 125 years of celebrating of Our Lady’s Catholic Primary School                    |     |
|---|-----|
| <i>Has the Community group applied for funds in the past?</i>                     | Yes |
| <i>Has the Community Group applied for funds within the 24/25 Financial Year?</i> | No  |
| <i>Does the Community Group have any outstanding acquittals?</i>                  | No  |
| <i>Has the event/ project been previously funded by Council?</i>                  | No  |

Our Lady’s Catholic Primary School has been part of the Longreach Community for the last 125 years. Celebrating the history and lasting community ties that Our Lady’s and the Longreach community have. From Friday 28 February to Saturday 1 March 2025 Our

**13. COMMUNITIES REPORT**  
**13.5 - Community Donation - Our Lady's P and F**

---

Lady's will be celebrating their 125 years. The event will kick start with a mass at St Brigid's Church, followed by a walk-through of Our Lady's and a enactment of the presentation sisters arriving in Longreach via train. There will be a high tea with student performances and displays of the history will be, in the evening there will be a celebration Ball at the Civic Centre expecting 250-300 people to attend. This 2-day event will bring a large amount of people from away, to our Region to spend money on food, accommodation and support our local businesses.

The total grant recommended of \$4,400 will go towards the cost of Longreach Event Hire items and decorations. In-Kind support of \$600 will go towards the hire of the Civic Centre for the event.

The application was reviewed by a panel and scored against the criteria of the Longreach Regional Council's Community Donations Assessment Guidelines. The result was to support Our Lady's Parents and Friends to the value of 100%. All supporting documentation was provided with their application.

| <i>Grant Requested</i>  | <i>Grant Recommended</i>  |
|---|---|
| <i>Financial \$4,400.00</i><br><i>In-Kind \$600.00</i><br><i>Total \$5,000.00</i> | <i>Financial \$4,400.00</i><br><i>In-Kind \$600.00</i><br><i>Total \$5,000.00</i> |

**Appendices**

1. Application [↓](#)
2. Assessment [↓](#)

**Recommendation:**

*That Council approves the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.06;*

| <i>Organisation/ Name</i>             | <i>Event/Activity</i>        | <i>Grant Requested</i>                                 | <i>Grant Approved</i>                                  |
|---------------------------------------|------------------------------|--|--|
| <i>Our Lady's Parents and Friends</i> | <i>Celebrating 125 years</i> | <i>Financial \$4,400.00</i><br><i>In-Kind \$600.00</i> | <i>Financial \$4,400.00</i><br><i>In-Kind \$600.00</i> |
|                                       |                              | <i>TOTAL \$5,000.00</i>                                | <i>TOTAL \$5,000.00</i>                                |

# APPLICATION FORM



## CONTACT INFORMATION

|                                  |  |
|----------------------------------|--|
| Name:<br>(Group or Organisation) | Our Lady's Catholic Primary School Parents and Friends Committee             |
| ABN if applicable                | 21528592597  |
| Contact Person's Name:           | Lisa Neuendorf - Fundraising Coordinator                                     |
| Postal Address:                  | 85 Eagle Street Longreach Queensland 4730                                    |
| Telephone:                       | 49948375 (School)  |
| Mobile:                          | 0447636787 (Lisa)  |
| Email:                           | lisa_neuendorf@rok.catholic.edu.au or oll_pandfsecretary@rok.catholic.edu.au |

## EVENT DETAILS

|   |  |
|---|--|
| Event Name:   | 125 Years Celebration of Our Lady's Catholic Primary School  |
| Event Date:   | 28th of February and 1st of March 2025   |
| Description of what Council funds will be used for:<br><br>No more than approx 200 words. | Our Lady's Catholic Primary School has been a part of the Longreach Community for the last 125 years. This celebration event will celebrate the history and lasting community ties that Our Lady's and the Longreach community have. The weekend of celebrations will showcase Our Lady's School as well as the wider Longreach community. Our plans are to hold a Mass at St Brigid's Church on Friday the 28th of February as well as open the School to the community for walk throughs. On Saturday the 1st of March we will be holding a reenactment of the Presentation Sisters arriving in Longreach via train. We will then move to the School and hold a High Tea, student performances and displays of the history of the School. On Saturday night there will be a celebration Ball at the Civic Centre and we are expecting 250 - 300 people to attend the Ball. We are seeking funds to assist us to make this celebration an event to remember. An in kind donation of the hire of the Civic Centre facility. We would also like to hire items from Longreach Event Hire and purchase decorations and table cloths for the events at the school and also at the civic centre. These purchased items will then be used by the P&F at future events. |
| Financial Amount Requested:   | \$ 3800  |
| In-kind Support Requested:  | \$ 1200  |







**DETAILED BUDGET BREAKDOWN**

| INCOME   |                 | EXPENSES   |                 | Tick what is being funded by Council |
|--|-----------------|--|-----------------|--------------------------------------|
| List any source of income supply i.e other sponsorship, ticket sales, cash contributions, etc. | Amount          | List any expenses incurred by your organisation for the project or event the application relates to. | Amount          |                                      |
| Ball Ticket Sales - \$110 per Ticket   | \$ 33000        | Hire of Event Hire Items - Round Tables  | \$ 2454         | ✓                                    |
| Selling Merch..  | \$ 2000         | Catering - \$58 per head   | \$ 17400        |                                      |
| Bar Sales  | \$ 2000         | Bar Tender to Local Organisation   | \$ 1500         |                                      |
| Art Auctions   | \$ 1000         | Decorations  | \$ 800          | ✓                                    |
|  | \$              | Purchase Table Cloths for the event  | \$ 625          | ✓                                    |
|  | \$              |  | \$              |                                      |
| <b>TOTAL</b>   | <b>\$ 38000</b> | <b>TOTAL</b>   | <b>\$ 22779</b> |                                      |

Comments or other details:

These are rough estimates. Will depend on actual ticket sales.

Have worked out numbers on selling 300 tickets.

Local Community Group to staff the bar and a donation will be made to them for their time and effort.

| In-Kind support component   |         |  |
|---|---------|--|
| List items and \$ amounts (e.g stage, chairs, tables)   | Amount  | Other comments                         |
| Please refer to the fees and charges:<br><a href="http://www.longreach.qld.gov.au/rates-fees-charges/rates-fees-charges-1">www.longreach.qld.gov.au/rates-fees-charges/rates-fees-charges-1</a> |         |  |
| Hire of Civic Centre - Booked   | \$ 1200 | Hired from 28th Feb until 2nd of March |
|   | \$      |  |
|   | \$      |  |
|   | \$      |  |
|   | \$      |  |
|   | \$      |  |
|   | \$      |  |



### ELIGIBILITY ASSESSMENT

Explain how your event demonstrates strong community or individual benefit, or need of support.

The 125 Years Celebrations of Our Lady's Catholic Primary School will promote strong community ties with the local Longreach community. There will be lots of returning residents (past pupils and teaching staff) to the town over this weekend as well as an official party including the Bishop of the Diocese of Rockhampton, Director of Catholic Education in the Diocese of Rockhampton, AD Western Region Catholic Education Diocese of Rockhampton, as well as Principals and other school staff from around the region. We are hoping that by having a quality event, the attendees will recall with fondness their time spent at Our Lady's but also their time spent living and working in the Longreach Community. As the organising committee we are including lots of community groups in the celebrations and have invited groups to cater, work the bar, Longreach Town Band to assist with the event.

Explain how your event will contribute to the Longreach Regional Council community ( eg Economic Development, Tourism, Liveability, wellbeing etc.)

This event will promote the great things about living and working in the Longreach Community. We have many returning pupils and teaching staff who are excited to see how the town has changed and grown and are looking forward to reconnecting with old friends. We are also hoping that this event will promote a great sense of community, people working together to celebrate the contribution of Our Lady's Catholic Primary School to the Longreach Community over the last 125 years.

Is your event based within the Longreach Regional Council Area

Yes  No

How many people are expected to attend? (Please indicate)

0-50  51-100  100-200  200 and over

Provide a brief explanation of what type of attendants your event will attract (eg visitors from other towns, key community groups)

The program of events for the weekend include an open school and Mass on the Friday afternoon. Saturday we will hold a reenactment of the Presentation Sisters arrival in Longreach, High Tea and student performances and memorabilia at the School and a Ball at the Civic Centre on Saturday evening. All of the events will have 250 - 300 or more people in attendance. Past pupils and teaching staff as well as past parents and grandparents of the school. The official party including the Bishop, Director and Assistant Director and entourage. Some accommodation has already been booked out on this weekend because of this event.

How do you intend to acknowledge Council's support (if approved) at the event or within the project or activity?

We will acknowledge Council for their support on official program material as well as verbally at each events over the weekend. We will also acknowledge Council in the 125 Years official magazine as a Sponsor.

Have you sought funding through other avenues for your project/activity (grants, corporate sponsorship, fundraising, etc)?

Yes:  No:

If YES, please provide details?

We have approached families and local businesses to sponsor pages in the Official 125 Years Magazine.

The P&F have also fundraised by selling name bricks for a commemorative garden which will be displayed near Parent's Place in the School grounds.





Does the applicant have any Longreach Regional Council funded projects or activities that have not been acquitted in accordance with the relevant Program Policy and Guidelines?

Yes  No

Does the applicant have any Longreach Regional Council funded projects or activities that have not been acquitted in accordance with the relevant Program Policy and Guidelines?

Yes  No

Does the Organisation/Applicant have any overdue debt with Council (excluding organisations with a payment arrangement)?

Yes  No

**SUPPORTING DOCUMENTATION CHECKLIST**

- Evidence of the event or project (i.e quotes, facilities bookings, etc)\*
- Relevant public liability insurance (if required)
- Booking form/s completed (facility hire and equipment hire)
- A copy of the organisations most recent bank statement (for applications over \$1,000 only)

\*if groups are unable to provide evidence of the event or project due to the dependency of funding or extenuating circumstances, please indicate on the application form. Council may still consider the application based on supplied information (i.e budget).

**DECLARATION BY RECIPIENT**

- I certify that to the best of my knowledge, information detailed in this application (and relevant attachments) is true and correct.
- I understand I may be asked to provide the Council with additional information on the funded project.
- I consent to Longreach Regional Council publishing the applicants name in reports and publication statements.

|   |  |
|---|--|
| Signature:<br>Note: If you are under the age of 18, your legal guardian must also sign this application |  |
| Date:   | 17 September 2024                          |
| Name in full:   | Lisa Neuendorf                             |
| Community Group/<br>Organisation:   | Our Lady's Parents and Friends Association |
| Position in Group<br>or Organisation:<br>(if applicable)  | Fundraising Coordinator                    |

Privacy Collection Statement: Longreach Regional Council is committed to ensuring that your privacy is protected and will take all reasonable steps to ensure that all personal information is secure. Council is collecting your personal or community groups information for the purpose of assessing your application for Community Donations.

**SUBMIT**



# COMMUNITY DONATIONS APPLICATION ASSESSMENT FORM



Panel Members: T Johnson A Lewis C Faggotter  
 Date of Assessment: 3 October 24  
 Applicant Name: Our Lady's Parents + Friends Committee  
 Project: 125 years Our Lady's  
 Amount Requested & What will the funding be used for: Financial: \$3,800 In-Kind: \$1,200 Hire of Civic centre

Has the community organisation accessed Community Donations already, this financial year? If yes, what amount?  
 Details: (if in excess of \$5,000, the application is deemed ineligible and cannot progress to assessment)

- Is the Application funding any ineligible costs? If yes, the application is deemed ineligible and cannot progress to assessment.
- Government agencies or departments of local, state or federal government
  - Educational, Religious or Medical Organisations
  - Businesses
  - Applications whereby Council funds will be donated to another cause
  - Applications which fund;
    - Wages or salaries for staff
    - Recurrent costs with day to day operations of a community group
    - Retrospective funding
    - Equipment or other expenditure that are personal or of personal gain
    - Part of or all of Council Rates
    - Items that would otherwise be funded by State or Government bodies

**Assessment Guidelines**

Yes = 1 point: The applicant has answered the relevant question to the full satisfaction of the panel.

Yes = 1/2 point: The applicant has answered the relevant question, however, only provided basic details or answered the question to the partial satisfaction of the panel.

No = 0 points: The applicant has not attempted to answer the question, provided the relevant information or not answered the question to the satisfaction of the panel.

| Section 1: Eligibility   | Yes | No    |
|--|-----|-------|
| A community organisation that is a not-for-profit incorporated organisation OR:  | ✓   |       |
| A community group or club auspiced by not-for-profit incorporated organisation located within the Longreach Regional Council area, and |     | —     |
| Have met acquittal conditions for previous council funding.(tick yes if there hasn't been previous funding)                            | ✓   |       |
| Is the applicant eligible? (If yes proceed with assessment, if not notify applicant)   | ✓   |       |
| <b>TOTAL</b>   |     | 2 1/2 |

| Section 2: Assessment Criteria   | Yes | No    |
|--|-----|-------|
| Applicants must demonstrate strong community benefit or need and support for the project or activity. (eg will it contribute to <u>Economic Development</u> , <u>Tourism</u> , <u>Liveability</u> , etc). (Insert supporting comments below).  | ✓   |       |
| Comments: <i>with well over 250 people expected, this event clearly demonstrates ED, Tourism and Liveability to our Region.</i>  |     |       |
| The applicant or proposed project or activity must be based within the Longreach Regional Council boundaries; or clearly demonstrate direct benefit to the Longreach Regional Council communities. (If not in LRC area insert benefits below). | ✓   |       |
| Comments: <i>This event will be held at the Longreach cultural + Civic centre.</i>   |     |       |
| Applicants must be able to demonstrate financial viability and/or competence to achieve the stated goals of the project or activity and provide evidence with application.   | ✓   |       |
| Is evidence provided?  |     |       |
| Comments:  |     |       |
| Applicants must not have any overdue debt with Council unless a payment arrangement is in place to reduce debt. Is this the case for the applicant?  |     | ✓     |
| Have all assessment criteria been met? (If yes proceed with assessment, if not notify applicant or request further details)  | ✓   |       |
| <b>TOTAL</b>   |     | 4 1/4 |

| Section 3 Supporting documentation  | Yes      | No       |
|---|----------|----------|
| Evidence of the event or project (ie quotes, facilities bookings, etc)*   | ✓        |          |
| Relevant public liability insurance (if required)   | ✓        |          |
| A copy of the organisations most recent bank statement (for applications over \$1000 only) tick yes if the application is \$1000 or less. | ✓        |          |
| A detailed budget of running expenses for the event   | ✓        |          |
| Has all supporting documentation been provided? (If yes proceed with assessment, if not notify applicant or request further details)      | ✓        |          |
| <b>Total</b>  | <b>4</b> | <b>4</b> |

| Section 4 Assessment panel review Recommendation | Yes       | No        |
|--|-----------|-----------|
| The application be approved                      | ✓         |           |
| <b>Total Score</b>                               | <b>10</b> | <b>10</b> |
| Percentage of requested grant to be allocated    |           | 100%      |

Justification (provide details supporting the recommendation).

The 125 years of celebrating Our Lady's Catholic Primary School will bring a large amount of people to the Longreach community. Seeing local businesses thrive in the accommodation, food and tourism sector.

All supporting documentation was supplied.

**SUBMIT**

Total \$ 5,000  
 Financial \$ 4,400  
 In-Kind \$ 600

**13. COMMUNITIES REPORT**  
**13.6 - Sponsorship - Outback Opera**

**13.6 Sponsorship - Outback Opera**

Consideration for Sponsorship application received for the month of October, in accordance with Council’s Sponsorship Policy No. 11.07.

**Council Action**

Advocate  
 Deliver

**Applicable Legislation**

*Local Government Act 2009*  
*Local Government Regulation 2012*

**Policy Considerations**

Sponsorship 11.07

**Corporate and Operational Plan Considerations**

|                        |  |
|------------------------|--|
| <b>OUR COMMUNITY</b>   |  |
| Corporate Plan Outcome |  |
| 1.1                    | Council infrastructure and services support liveability and community amenity. |
| 1.2                    | Council recognises cultural heritage and supports inclusion of all peoples.    |
| <b>OUR ECONOMY</b>     |  |
| Corporate Plan Outcome |  |
| 2.1                    | Collaborative engagement with stakeholders to maximise economic opportunities. |
| <b>OUR FINANCES</b>    |  |
| Corporate Plan Outcome |  |
| 4.1                    | Improved financial performance and strategic financial management.             |

**Budget Considerations**

Total budget for Sponsorship for 2024/25 is \$80,000.00

| Category    | Budget      | Approved Funding YTD | Budget required to meet Sponsorship requests for October2024 | Budget Remaining for future applications |
|-------------|-------------|----------------------|--|--|
| Sponsorship | \$80,000.00 | \$21,121.40          | \$15,176.00  | \$43,702.60                              |

**13. COMMUNITIES REPORT**  
**13.6 - Sponsorship - Outback Opera**

**Previous Council Resolutions related to this matter.**

*(Res-2024-02-001)*

*Moved Cr Paterson seconded Cr Hatch*

*That Council approves the allocation of funds from the **2023/2024 Sponsorship budget** as contained in the following table, in accordance with the Sponsorship Policy No 11.07:*

| <i>Organisation</i>     | <i>Event/Project Activity</i>    | <i>Event Date</i>     | <i>Grant Approved</i>                              |
|-------------------------|----------------------------------|-----------------------|--|
| <i>Opera Queensland</i> | <i>Festival of Outback Opera</i> | <i>14-20 May 2024</i> | <i>Financial \$1,200.00<br/>In-Kind \$2,987.70</i> |
|                         |                                  | <i>TOTAL</i>          | <i>\$4,187.70</i>                                  |

**Officer Comment**

**Responsible Officer/s:** *Abby Lewis – Customer Service Coordinator*

Festival of Outback Opera (FOO) returns to Longreach from 13 – 19 May 2025 with a variety of free and paid events that gives access to a cultural experience not normally afforded to local audiences. This event attracts interstate and international travellers for an unforgettable festival in the Outback experience. FOO will continue the signature events ‘singing in the night’ and the Opera Ball in Longreach, bringing back an audience favourite with ‘Are you Lonesome Tonight’. Each year FOO hold their events at different locations within the Longreach area, including the Longreach Showgrounds, Drovers Rest, and Camden Park.

Festival of Outback Opera requests an additional \$5000 per year to the approved Sponsorship amount of \$10,000 per year. This request Includes 2025, 2026 and 2027 Events.

With the cancellation of Big Red Bash and the Mount Isa Rodeo in doubt, this is the opportunity for Council to support a significant event in Longreach.

The total grant recommended of \$15,000 financial will go towards the cost of Community performances for the 2025 Event.

The total In-Kind support of \$176.00 will go towards the cost of:

- Hire of portable stage

| <i>Grant Requested</i>  | <i>Grant Recommended</i>  |
|---|---|
| <i>Financial \$15,000.00<br/>In-Kind \$176.00<br/>Total \$15,176.00</i> | <i>Financial \$15,000.00<br/>In-Kind \$176.00<br/>Total \$15,176.00</i> |

**13. COMMUNITIES REPORT**  
**13.6 - Sponsorship - Outback Opera**

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**Appendices**

1. [Outback Opera Application.pdf](#) ↓
2. [OQ\\_FestivalOfOutbackOpera\\_FutureFunding\\_SeptCouncilMeeting](#) ↓

**Recommendation:**

1. That Council approves the allocation of funds from the **2024/2025 Sponsorship budget** as contained in the following table, in accordance with the Sponsorship Policy No 11.07:

| <i>Organisation</i>     | <i>Event/Project Activity</i>    | <i>Event Date</i>     | <i>Grant recommended</i>                          |
|-------------------------|----------------------------------|-----------------------|---|
| <i>Opera Queensland</i> | <i>Festival of Outback Opera</i> | <i>13-19 May 2025</i> | <i>Financial \$15,000.00<br/>In-Kind \$176.00</i> |
|                         |                                  |                       | <i>Total \$15,176.00</i>                          |

2. That Council approves the sponsorship of \$15,000.00 per year for the following two years on the basis that this is a significant event for the region attracting increased visitation, investment and promotion of the Longreach region.



# APPLICATION FORM



## CONTACT INFORMATION:

|  |                                  |
|--|----------------------------------|
| Name:<br>(Business/Community/<br>Organisation Group) | Opera Queensland                 |
| Contact person's name:                               | Laura Hansford                   |
| Postal address:                                      | PO Box 5792<br>West End QLD 4101 |
| Telephone:   | 07 3735 3044                     |
| Mobile:  | 0416 673 455                     |
| Email:   | Lhansford@oq.com.au              |

## PROJECT/ACTIVITY DETAILS:

|   |   |
|---|---|
| Project name:   | Festival of Outback Opera   |
| Project date:   | 13 - 19 May 2025  |
| Brief description of project:   | <p>Festival of Outback Opera (FOO) returns to Longreach in 2025 with a variety of free and paid events that give access to opera to local audiences, and attract intrastate, interstate and international travellers for an unforgettable festival and outback experience. FOO will continue the signature events 'Singing in the Night' and the Opera Ball in Longreach, and will bring back an audience favourite with 'Are You Lonesome Tonight', a celebration of opera and country music, as a free event.</p> <p>Opera Queensland (OQ) appreciates Longreach Regional Council's (LRC) commitment to financially support FOO over the next three years to enable OQ to continue offering free performances for the Longreach Community.</p> <p>To further enhance the experience for the local community, OQ seeks additional financial support as outlined in the attached document as well as in-kind support.</p> |
| <b>\$ Amount requested:</b><br>(Please add in-kind costing to this request. LRC Fees and Charges are located on the LRC website or just call Council for assistance). | \$ 18,824.00<br>(\$5,000 uplift plus \$3,824 in-kind)   |
| What will sponsorship money be used for?  | In 2025, sponsorship money will support the free performance of 'Are You Lonesome Tonight', the sing-along event 'Sing Sing Sing' and a program of pop-up performances across the three Longreach Festival dates 17 - 19 May 2025. An uplift in funding will allow for a deeper community engagement and in-kind support will enhance the audience  |
| Financial component of Council Grant  | \$ 15,000.00 (\$5,000 uplift)   |
| In-kind support requested   | \$ 3,824  |





**DETAILED BUDGET BREAKDOWN**

| INCOME   | Amount           | EXPENSES   | Amount           | Tick what is being funded by Council |
|--|------------------|--|------------------|--------------------------------------|
| List any source of income supply i.e other sponsorship, ticket sales, cash contributions, etc. |                  | List any expenses incurred by your organisation for the project or event the application relates to. |                  |                                      |
| Box Office (ticket sales)  | \$ 85,000        | Community performance 'Are You Lonesor   | \$ 9,900         | ✓                                    |
| Arts Qld   | \$ 140,00        | Community event 'Sing Sing Sing'   | \$ 3,900         | ✓                                    |
| Donations  | \$ 75,000        | Community events 'pop-up performances'   | \$ 1,200         | ✓                                    |
| Other Grants (not confirmed)   | \$ 50,000        | Other Festival events - salaries and wages   | \$               |                                      |
| Sponsorship (cash & in-kind, not confirmed)  | \$ 35,000        | Other Festival events - event operations &   | \$               |                                      |
|  | \$               | Travel & Accommodation (Longreach only)  | \$               |                                      |
| <b>TOTAL</b>   | <b>\$ 385,00</b> | <b>TOTAL</b>   | <b>\$ 15,000</b> |                                      |

Comments or other details:

The above budget reflects all Longreach events of Festival of Outback Opera with detailed expenses for the requested Longreach Regional Council Sponsorship contribution to finance the free community program including a performance of 'Are You Lonesome Tonight', the sing-along event 'Sing Sing Sing' and a variety of pop-up performances. OQ will also deliver school workshops as part of the overall Festival community engagement program.

Longreach Regional Council sponsorship contributes to creating a buzzing Festival atmosphere and accessible programming for the Longreach community across the three Longreach festival days from Saturday 17 to Monday 19 May 2025. The exact amount of pop-up performances and depth of community engagement will depend on the LRC contribution and the Festival's success in securing additional funding or sponsorship for additional artists.

| In-Kind support component   | Amount      | Other comments                             |
|---|-------------|--|
| List items and \$ amounts (e.g stage, chairs, tables)   |             |  |
| Please refer to the fees and charges:<br><a href="http://www.longreach.qld.gov.au/rates-fees-charges/rates-fees-charges-1">www.longreach.qld.gov.au/rates-fees-charges/rates-fees-charges-1</a> |             |  |
| Landsborough Auditorium (includes stage, Hall, Change Rooms)  | \$ 2,648.00 | the auditorium will function as a wet wear |
| portable stage (12 pieces 2 x 1m; 1 piece 1 x 1m; 2 sets steps)   | \$ 176.00   | stage will enhance audience experience     |
| Council school bus & child care bus (OQ will engage drivers in c  | \$ 1,000.00 | approx. amount - the in-kind supply of LF  |
|   | \$          |  |
|   | \$          |  |
|   | \$          |  |
|   | \$          |  |





**ELIGIBILITY ASSESSMENT:**

1. Is your project or activity based within the Longreach Regional Council Area or do you reside permanently within the boundaries of Longreach Regional Council.

Yes  No

If NO, does your project or activity demonstrate benefits to Longreach Regional Council communities?

Yes  No

2. Please explain how your project/activity demonstrates strong community or individual benefit, or need and support?

Festival of Outback Opera brings high-value travelers to Longreach in the tourism shoulder season. In 2024, the Festival generated a direct and incremental expenditure of \$1,026,69 attributable to the Longreach and Winton economies. For the Longreach community, the Festival offers an opportunity to engage with the art form opera in a rich and meaningful way and attend performances and engagement activities like sing-along events and workshops without travelling to metro areas. In 2025, Opera Queensland will significantly increase community benefits in terms of the variety of events offered as well as the economic impact. Refer to the additional documents highlighting the economic and cultural value of the Festival for Longreach.

3. Do you have an event management plan for the project/activity which includes insurance and a risk management strategy?

Yes  No

If YES, please provide a copy of the Event Management Plan.

If NO, please contact Council to discuss prior to lodging an application for your project/activity.

4. Is this a 'one - off' event?

Yes  No

If NO, how will you fund future projects/activities?

Festival of Outback Opera is funded by Arts Queensland in the 5th year, and is in negotiations for three further years of confirmed funding from 2026 onwards. Additional funding and sponsorship support are required and will be applied for each year individually.

5. How do you intend to acknowledge Council's support (if approved) at the event or within the project or activity?

Longreach Regional Council (LRC) will be mentioned in all communication regarding the Longreach Festival Program as a supporting partner (logo placement, speech mentioning etc.). LRC will also have the opportunity to supply banners and/or contribute a stall (incl staff) to the Festival Hub.

6. Have you sought funding through other avenues for your project/activity (grants, corporate sponsorship, fundraising)?

Yes:  No:

If YES, please provide details?

Festival of Outback Opera is supported by Arts Queensland and significant private donations. Opera Queensland has also applied for further funding by Festivals Australia, Tourism and Events Queensland, and is close to confirming significant corporate sponsorships to cover Festival expenses.





**SUPPORTING DOCUMENTATION CHECKLIST**

- Evidence of the event or project (ie quotes, facilities bookings, etc)\*
- Relevant public liability insurance (if required)
- Evidence of alternative avenues for financial support have been investigated
- A copy of the organisations most recent bank statement
- A detailed budget of running expenses for the event

\*if groups are unable to provide evidence of the event or project due to the dependency of funding or extenuating circumstances, please indicate on the application form. Council may still consider the application based on supplied information (ie budget).

**DECLARATION BY RECIPIENT:**

- I certify that to the best of my knowledge, information detailed in this application (and relevant attachments) is true and correct.
- I understand I may be asked to provide the Council with additional information on the funded project.

|  |   |
|--|---|
| <b>Signature:</b><br>Note: If you are under the age of 18, your legal guardian must also sign this application |   |
| Date:  | 8/10/2024                               |
| Name in Full:  | Laura Hansford                          |
| Business/Community/ Organisation Group   | Opera Queensland                        |
| Position in Group or Organisation: (if applicable)   | Director Learning, Regional & Community |

Privacy Collection Statement: Longreach Regional Council is committed to ensuring that your privacy is protected and will take all reasonable steps to ensure that all personal information is secure. Council is collecting your personal or community groups information for the purpose of assessing your application for Sponsorship.

**SUBMIT**



## Festival of Outback Opera 2025-2029 Investment Proposal – Additional Details

Dear Longreach Council,

Thank you for your pledged support for three further years of Festival of Outback Opera (FOO). Your investment and commitment to the festival will be a great example and inspiration to other funders and investors.

Opera Queensland (OQ) has received the research report for the 2024 FOO included as an appendix. The report highlights the exceptional economic impact of the festival on the Longreach community. With this in mind, we invite you to consider increasing the Council's contribution to a minimum of \$15k per annum over the next three festival years.

### ECONOMIC AND TOURISM IMPACTS

| Key Performance Indicator  | 2022*                             | 2023                               | 2024                              | 2025                                     |
|--|-----------------------------------|------------------------------------|-----------------------------------|--|
| Number of Festival days in Winton & Longreach                                | 3                                 | 7                                  | 7                                 | 7  |
| Total direct and incremental expenditure for Winton and Longreach            | \$189,721                         | \$837,474<br>(+341%)               | \$1,026,699<br>(+23%)             |  |
| Approx. share for Longreach businesses                                       | \$132,805                         | \$586,232                          | \$718,689                         |  |
| Longreach Regional Council contribution                                      | \$10,000 (RADF)<br>\$3,533 (cash) | \$10,000 (cash)<br>+ 2,283 in-kind | \$6,200 (cash)<br>+ 2,988 in kind | \$15,000 request (cash)<br>+ in kind TBC |
| *2022 amounts reflect Winton and Longreach activity during the Festival only |                                   |                                    |                                   |  |

The Festival of Outback Opera started as a small 3 day festival in 2021, extended its reach into the three neighbouring LGAs Barcoo, Barcaldine and Blackall-Tambo before concentrating on Winton and Longreach from 2023. The extension of festival days lead to an impressive 341% increase in the total direct and incremental expenditure that was made in Winton and Longreach, This continued to grow in the following year and our plan is to increase year on year.

As Longreach businesses offer the majority of regional infrastructure to operate a festival, including accommodation, tour and equipment suppliers, the approximate share for the Longreach Government Area is 70%.

Financial contributions from the festival communities are crucial to secure appropriate funding from other partners. The return on this investment multiplies each year, as the above table shows. Increasing the cash contribution for future festivals will enable OQ to extend the community engagement program of FOO and sustain the growth into the future.

## 13.6 - Sponsorship - Outback Opera --Appendix 2



| Key Performance Indicator   | 2022  | 2023        | 2024        | 2025                |
|---|---|-------------|-------------|---------------------|
|   | Actual  | Actual      | Actual      | Target              |
| <b>Unique individual attendees (excl OQ staff, artists and orchestra)</b>           | 684 (Longreach / Winton)<br>879 total Festival            | 1,270       | 1,394       | Target: 1,270       |
| <b>Intrastate visitors</b>  | 8%  | 62%         | 63%         | N/A                 |
| <b>Interstate visitors</b>  | 22%   | 18%         | 14%         | N/A                 |
| <b>Primary purpose visitors for Festival of Outback Opera</b>                       | 170 (24%)   | 875 (69%)   | 902 (65%)   | N/A                 |
| <b>Primary Purpose Visitors staying overnight</b>                                   | 70%   | 99%         | 99%         | N/A                 |
| <b>Direct visitor nights in host regions</b>  | 331   | 4,133       | 4,176       | Target: 820         |
| <b>Overnight Visitor Expenditure</b>  | \$87,584 (Longreach / Winton)<br>\$368,235 total Festival | \$1,210,107 | \$1,379,172 | Target: \$1,396,550 |
| <i>*2022 amounts reflect Winton and Longreach activity during the Festival only</i> |   |             |             |                     |

OQ's Festival of Outback Opera is also measured against the above KPIs set by Arts Queensland. These have been significantly exceeded each year. The target percentage of outside Queensland visitors (interstate and overseas) has recently been removed to acknowledge the importance of community support and attendance for a performing arts festival in regional Queensland.

The Festival of Outback Opera has been attracting over 65% of primary purpose visitors to the region to count on top of regular visitors, leading to accommodation providers, tourism infrastructures to get closer to capacity every year and bringing valuable revenue streams and free media exposure to Longreach in the tourism shoulder season.

### COMMUNITY PRIDE & FEEDBACK

The economic and social impact research conducted by the independent company IER, includes the following questions to measure community pride. OQ is grateful to be welcomed by the Longreach community during and beyond the festival. Connecting with the communities we work with in a sustained and meaningful way is a key priority of the company, expressing well our core values of Collaboration and Respect. The below extracts from the survey results reveal how visitors experience Winton and Longreach while attending the festival.

## 13.6 - Sponsorship - Outback Opera --Appendix 2



| Audience Survey Results:   | 2022                     | 2023                     | 2024                     | 2025     |
|--|--------------------------|--------------------------|--------------------------|----------|
| <b>Community Pride</b>   |                          |                          |                          |          |
| <b>Local residents should be proud of the Festival of Outback Opera</b>                        | KPI: 90%<br>(98% actual) | KPI: 91%<br>(96% actual) | KPI: 92%<br>(95% actual) | KPI: 93% |
| <b>The Festival of Outback Opera adds to the appeal of Winton &amp; Longreach</b>              | 100%                     | 99%                      | 95%                      | N/A      |
| <b>Net Promotor Score</b><br><small>(a score &gt;50 is generally considered very good)</small> | N/A                      | +79                      | +76                      | N/A      |

**Survey participants were asked ‘what was the best thing about this event?’. Below are a few examples of responses from the Longreach community and visitors:**

*“Such events are not just for the wealthy tourists. They underpin mental and emotional well-being for community. Thanks for investing in Longreach and the Outback.” (2024)*

*“It is truly amazing to see this festival grow from year to year and feel the buzz in town, even on a usually quiet Sunday in Longreach. Well done!” (2024)*

*“We loved having a destination to visit when our main reason to travel to Australia is to attend the Festival of Outback Opera. Please continue to present this fantastic opera festival in the outback. The music is fantastic, and the setting has made it out of this world. Please keep the intimate size. A great reason for any New Zealander to visit Queensland.” (2024)*

*“As someone who has never been to an opera but likes some of the music, I was most impressed with the entire festival.” (2024)*

*“I can’t express how much joy and myriads of feelings evoked by the Opera QLD performers! The rapport and empathy they created was unbelievable and a credit to all involved.” (2024)*

*“[The] Quality of performances and meeting people in a relaxed community atmosphere.” (2023)*

*“The location in the outback with the sunset and then stars as the background were just beautiful for Singing in the Night. Sing, Sing Sing was so inclusive and really great fun!” (2023)*

*“It is great to be able to access professional performances in our local area. Our children enjoy the workshops that are provided through the schools.” (2023)*

*“[The] school workshop was amazing for the kids, they just lit up! I loved the Camden Park show, beautiful location. I also thought the Sing Sing Sing was fantastic, and the Lady sings the Maroons was such a special show. Great job all around, so sorry when it was over.” (2023)*

*“The quality of musicianship and production, and I am appreciative that there are free events, giving all an opportunity to attend.” (2023)*

*“This event is so different to other events held within our region. The intriguing thing about this event is that people that would never consider attending the opera look forward to this event and attend as many of the shows as possible.” (2023)*

### APPENDIX

- IER report infographics 2022, 2023 & 2024

**APPENDIX**

**IER Report 2022 - Longreach & Winton activity**

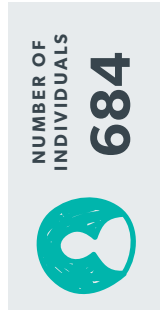
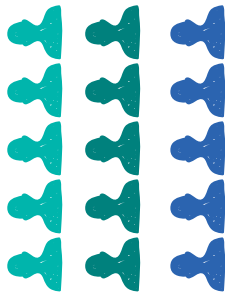


# Festival of Outback Opera

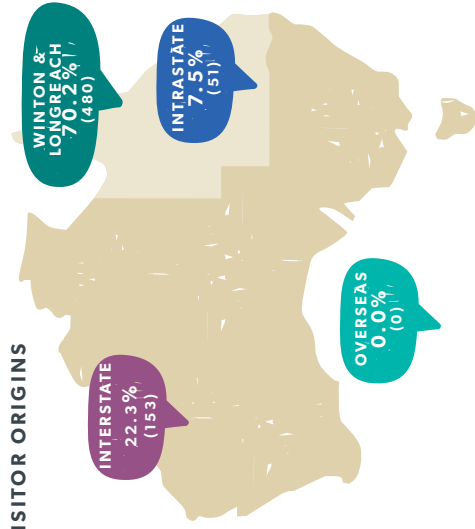
18 - 21 MAY 2022

Queensland

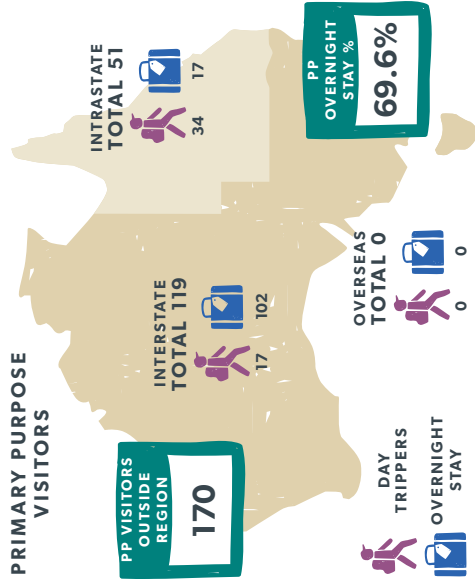
## ATTENDANCES



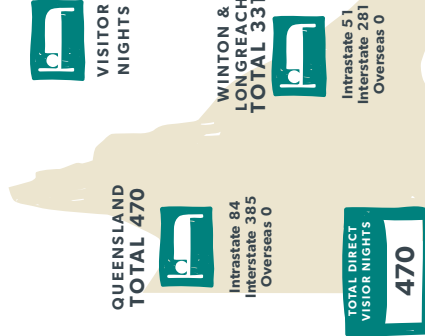
## VISITOR ORIGINS



## PRIMARY PURPOSE VISITORS



## DIRECT VISITOR NIGHTS



## OVERNIGHT VISITOR EXPENDITURE (OVE)

| Category    | Visitors | Average Daily Spend | Average Nights Stay | Total OVE |
|-------------|----------|---------------------|---------------------|-----------|
| Intra-state | 17       | \$245.00            | 5.0                 | \$20,653  |
| Interstate  | 102      | \$173.73            | 3.8                 | \$66,931  |
| Overseas    | 0        | \$0                 | 0.0                 | \$0       |

## VISITOR DAY TRIP EXPENDITURE



This document is commercial in confidence, not for public distribution.



**AT A GLANCE**

- + Across the 3 days Festival of Outback Opera attracted 684 individuals who attended or participated in one of the Festival of Outback Opera events.
- + Festival of Outback Opera generated direct and incremental expenditure of \$189,721 attributable to the Winton & Longreach economy and \$76,961 attributable to the Queensland economy.
- + Festival of Outback Opera was responsible for generating 331 visitor nights in Winton & Longreach. The majority of these nights were generated by interstate visitors (281).
- + In total, \$87,584 was spent by overnight visitors who stayed more than 40km from their normal place of residence. The majority of this spending was undertaken by interstate visitors (\$66,931).
- + When assessing 'community pride', Festival of Outback Opera rates high to very high on all indicators. The highest level of agreement was recorded for the statements 'the Festival of Outback Opera adds to the appeal of Winton & Longreach' (100%).

**ECONOMIC AND TOURISM IMPACTS**

Total Direct and Incremental Expenditure for Winton & Longreach



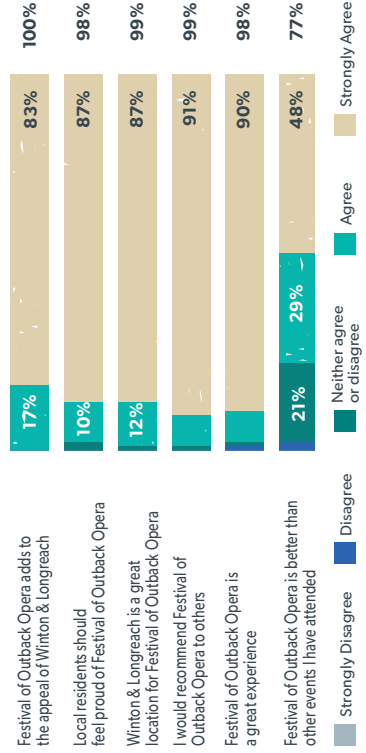
**TOTAL DIRECT AND INCREMENTAL EXPENDITURE FOR WINTON & LONGREACH \$189,721**

Total Direct and Incremental Expenditure for Queensland



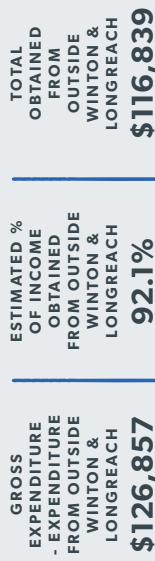
**TOTAL DIRECT AND INCREMENTAL EXPENDITURE FOR QUEENSLAND \$76,961**

**COMMUNITY PRIDE**



**ORGANISER DIRECT AND INCREMENTAL EXPENDITURE**

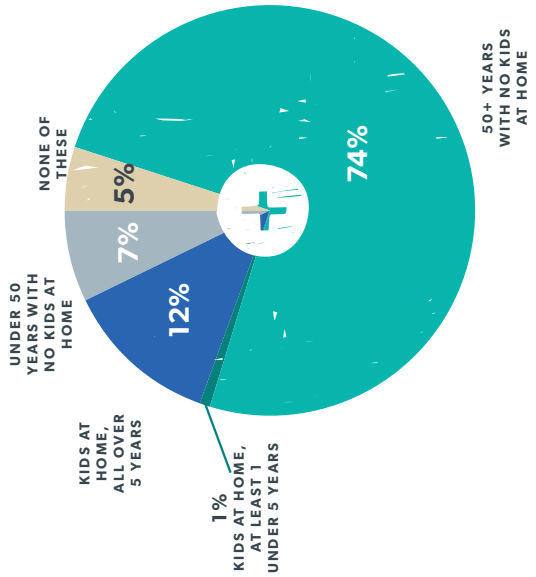
**ORGANISER CONTRIBUTION (WINTON & LONGREACH)**



**ORGANISER CONTRIBUTION (QUEENSLAND)**



**DEMOGRAPHIC PROFILE**





APPENDIX

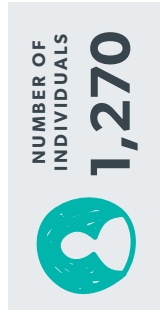
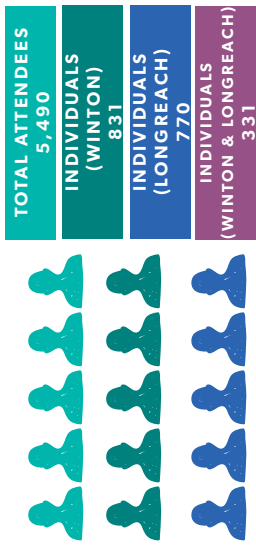
IER Report 2023

# Festival of Outback Opera

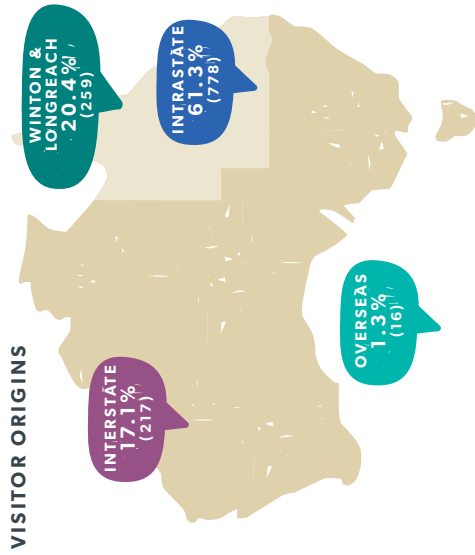
16 - 22 MAY 2023

Queensland

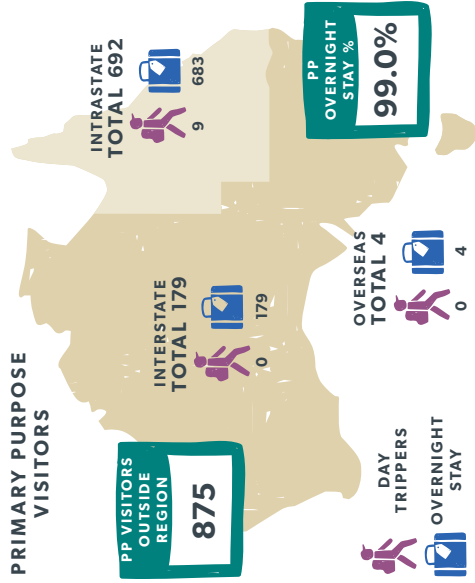
## ATTENDANCES



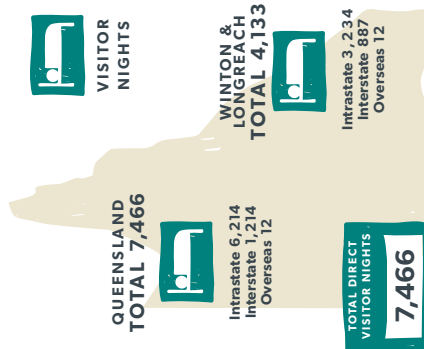
## VISITOR ORIGINS



## PRIMARY PURPOSE VISITORS



## DIRECT VISITOR NIGHTS



## OVERNIGHT VISITOR EXPENDITURE (OVE)



## VISITOR DAY TRIP EXPENDITURE



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**AT A GLANCE**

- + Across the 7 days Festival of Outback Opera attracted 1,270 individuals who attended or participated in one of the Festival of Outback Opera events.
- + Festival of Outback Opera generated direct and incremental expenditure of \$837,474 attributable to the Winton & Longreach economy and \$224,058 attributable to the Queensland economy.
- + Festival of Outback Opera was responsible for generating 4,133 visitor nights in Winton & Longreach. The majority of these nights were generated by interstate visitors (3,234).
- + In total, \$1,210,107 was spent by overnight visitors who stayed more than 40km from their normal place of residence. The majority of this spending was undertaken by interstate visitors (\$1,003,547).
- + When assessing 'community pride', Festival of Outback Opera rates high to very high on all indicators. The highest level of agreement was recorded for the statements 'Festival of Outback Opera adds to the appeal of Winton & Longreach' (99%).

**ECONOMIC AND TOURISM IMPACTS**

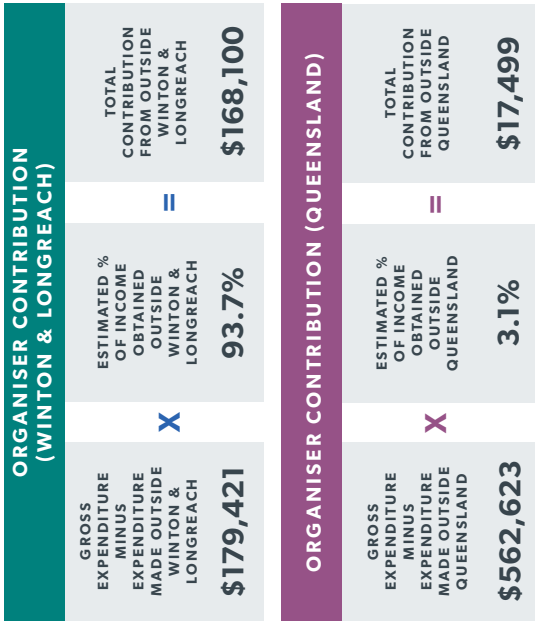
Total Direct and Incremental Expenditure for Winton & Longreach



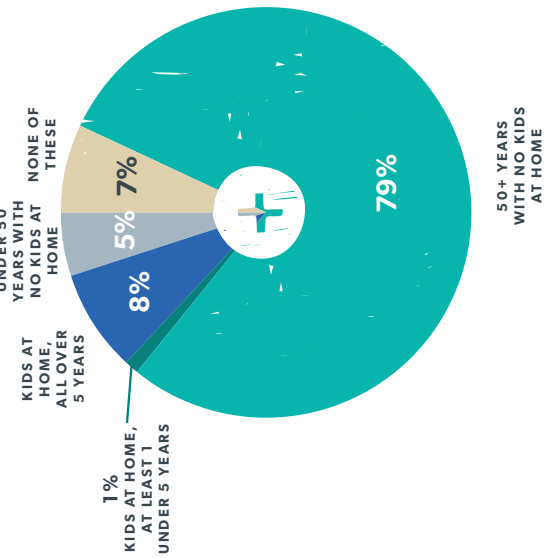
Total Direct and Incremental Expenditure for Queensland



**ORGANISER DIRECT AND INCREMENTAL EXPENDITURE**



**DEMOGRAPHIC PROFILE**



**COMMUNITY PRIDE**



APPENDIX

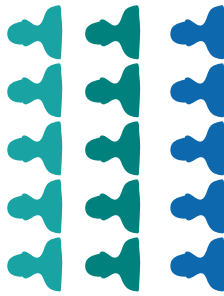
IER Report 2024

# Festival of Outback Opera

14 - 20 MAY 2024



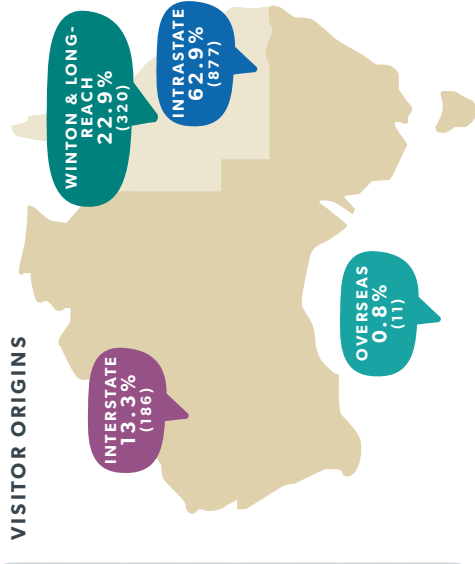
## ATTENDANCES



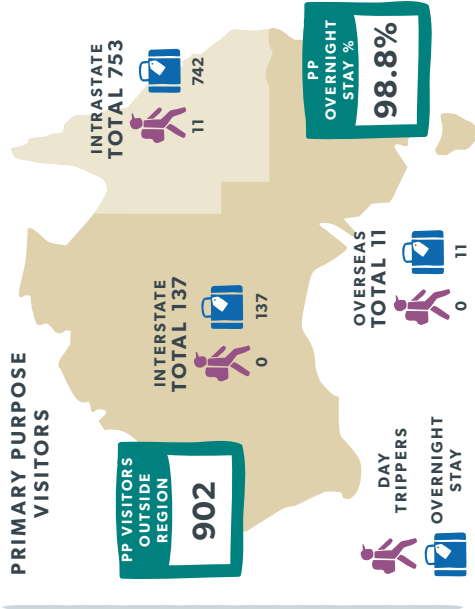
NUMBER OF INDIVIDUALS  
**1,479**

TOTAL NUMBER OF DAYS  
**7**

## VISITOR ORIGINS



## PRIMARY PURPOSE VISITORS



## DIRECT VISITOR NIGHTS

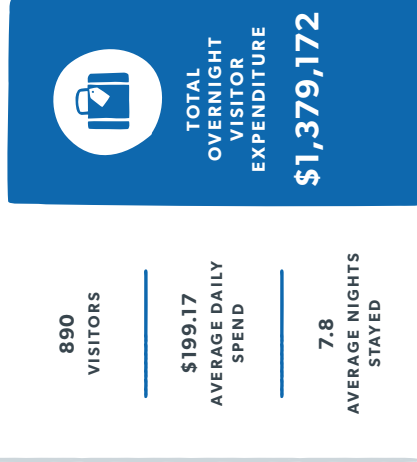
|                     | WINTON & LONGREACH | OTHER QUEENSLAND | AVERAGE NIGHTS IN QUEENSLAND |
|---------------------|--------------------|------------------|------------------------------|
| INTRASTATE VISITORS | 3,482              | 2,093            | 7.5                          |
| INTERSTATE VISITORS | 616                | 633              | 9.1                          |
| OVERSEAS VISITORS   | 79                 | 22               | 9.0                          |
| <b>TOTAL</b>        | <b>4,176</b>       | <b>2,748</b>     | <b>7.8</b>                   |

**TOTAL DIRECT VISITOR NIGHTS IN QUEENSLAND 6,925**

## VISITOR DAY TRIP EXPENDITURE



## OVERNIGHT VISITOR EXPENDITURE



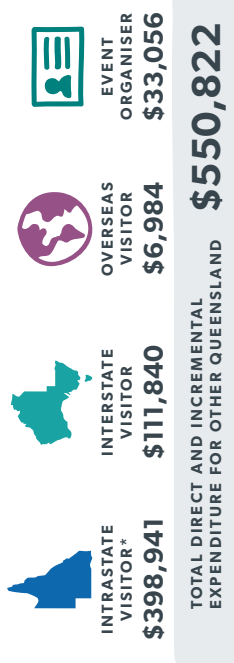
This document is commercial in confidence, not for public distribution.

**ECONOMIC AND TOURISM IMPACTS**

Total Direct and Incremental Expenditure for Winton & Longreach



Total Direct and Incremental Expenditure for Other Queensland

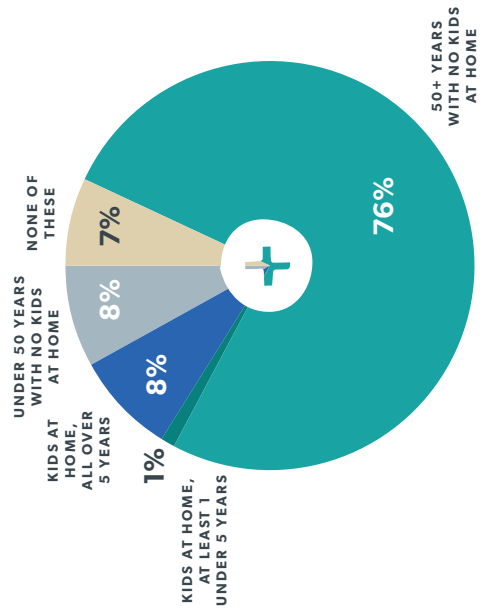


**TOTAL DIRECT AND INCREMENTAL EXPENDITURE FOR QUEENSLAND**

**\$1,577,521**

\*Intrastate visitor contribution in other parts of Queensland.

**DEMOGRAPHIC PROFILE**



**GROSS ECONOMIC STIMULUS**

Total spending in the region by in-scope/non-in-scope attendees, and the event organiser



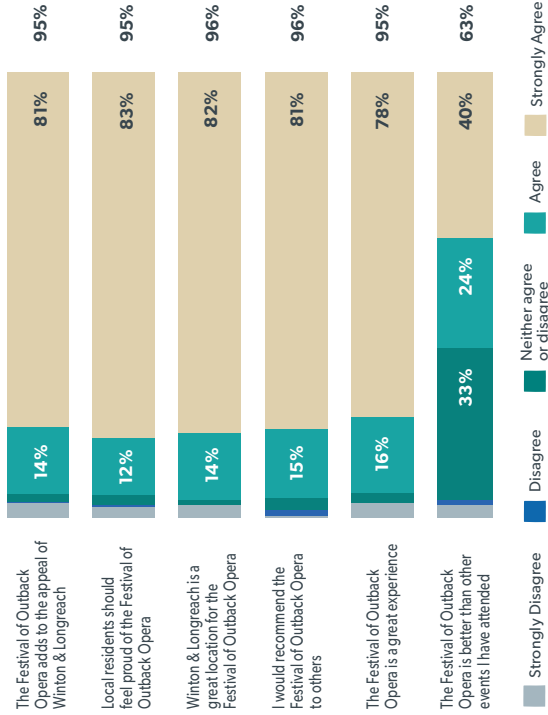
**NET PROMOTER SCORE**

**+76**



■ Detractor ■ Passive ■ Promoter

**COMMUNITY PRIDE**



**AT A GLANCE**

- + Across the 7 days, the Festival of Outback Opera attracted 1,479 individuals who attended or participated in one of the Festival of Outback Opera events.
- + The Festival of Outback Opera generated direct and incremental expenditure of \$1,026,699 attributable to the Winton & Longreach economy and \$1,577,521 attributable to the Queensland economy.
- + The Festival of Outback Opera was responsible for generating 4,176 visitor nights in Winton & Longreach. The majority of these nights were generated by intrastate visitors (3,482).
- + In total, \$1,379,172 was spent by overnight visitors who stayed more than 40km from their normal place of residence.
- + Overall, the event generated \$1,111,550 in Gross Expenditure Stimulus. This considers all attendee spending, including non-in-scope attendees and the event organiser.



## 13. COMMUNITIES REPORT

### 13.7 - Regional Arts Development Fund (RADF) Advisory Committee Meeting and Recommendations

#### 13.7 Regional Arts Development Fund (RADF) Advisory Committee Meeting and Recommendations

Consideration of the minutes and recommendations of the Regional Arts Development Fund (RADF) Committee meeting held on Tuesday 3 September 2024.

#### Council Action

Partner  
Deliver

#### Applicable Legislation

*Local Government Act 2009*  
*Local Government Regulation 2012*

#### Policy Considerations

Advisory Committee Policy 2.31

#### Corporate and Operational Plan Considerations

| COMMUNITY AND CULTURAL: ARTS AND CULTURE |   |  |   |
|--|---|--|---|
| Link to Corporate Plan                   | Activity                                    | Key Performance Indicators   | Operational Targets                                   |
| 1.1.7                                    | Deliver the Regional Arts Development Fund. | All Regional Arts Development Fund applications are assessed in accordance with the guidelines | Deliver program within budget allocated by June 2024. |

#### Budget Considerations

#### Previous Council Resolutions related to this Matter

#### Officer Comment

**Responsible Officer/s:** Abby Lewis, Customer Service Coordinator

#### Background:

The Regional Arts Development Fund (RADF) committee met on Tuesday 3 September 2024 to discuss the following:

1. Confirm the minutes from the previous RADF meeting held on Thursday 31 October 2023;
2. Budget Update 24/25 financial year;
3. Assess one funding application received from round one of the 24/25 financial year; and
4. Confirm round 2 RADF Meeting dates.

The following recommendations have been made by the committee:



### 13. COMMUNITIES REPORT

#### 13.7 - Regional Arts Development Fund (RADF) Advisory Committee Meeting and Recommendations

---

- a) *That the minutes of the Regional Arts Development Fund Committee held on Thursday 31 October be received;*
- b) *That the 24/25 budget is received as presented;*
- c) *To support the 'Yaraka Sports and Progress Association' application by Kerry Joseland to the value of \$4,000.00; and*
- d) *To open round two on 9 September for an 8 week period.*

**Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Unlikely  
Consequence: Minor  
Rating: Low (4/25)

**Environmental Management Factors:**

NA

**Other Comments:**

NA

**Recommendation:**

*That Council:*

- a) *receives the Minutes of the Regional Arts Development Fund Committee held on Tuesday 31 October 2023;*
- b) *Accepts the 24/25 budget as presented;*
- c) *approves the application by the 'Yaraka Sports and Progress Association' for the Furniture Restoration Workshop to the value of \$4,000.00; and*
- d) *Supports the opening and closing dates for round two.*

## 13. COMMUNITIES REPORT

### 13.8 - Revision of Swimming Pool Entry Fees

---

#### 13.8 Revision of Swimming Pool Entry Fees

Consideration of a letter tabled at the September Council meeting requesting a reduction in entry fees for the Ilfracombe Swimming Pool.

#### Council Action

Recognise  
Deliver

#### Applicable Legislation

*Local Government Act 2009*  
*Local Government Regulation 2012*

#### Policy Considerations

Fees and Charges Schedule

#### Corporate and Operational Plan Considerations

| OUR COMMUNITY |  |
|---------------|--|
|               | Corporate Plan Outcome   |
| 1.1           | Council infrastructure and services support liveability and community amenity. |
| OUR FINANCES  |  |
|               | Corporate Plan Outcome   |
| 4.1           | Improved financial performance and strategic financial management.             |

#### Budget Considerations

Nil

#### Previous Council Resolutions related to this Matter

*(Res-2024-06-161)*

*Moved Cr Gay seconded Cr Emslie*

*That Council adopts the Longreach Regional Council Budget for the financial year ending 30 June 2025, as presented, that incorporates all the requirements under section 169 of the Local Government Regulation 2012.*

*CARRIED 6/0*

#### Officer Comment

**Responsible Officer/s:** *Kelli Doyle, Facilities Coordinator*

#### Background:

At the September Council Meeting, a letter from the Ilfracombe and District Sport and Progress Association Inc. (IDSPA) was tabled, raising concerns over a significant increase in pool entry fees compared to the previous financial year.

The IDSPA expressed concern that the higher entry fees will adversely affect the community, particularly families who rely on the pool for relief from extreme summer temperatures. They emphasized that maintaining affordable access to the pool is essential for promoting community wellbeing.

### 13. COMMUNITIES REPORT

#### 13.8 - Revision of Swimming Pool Entry Fees

---

Additionally, the IDSPA pointed out that the introduction of a \$720 annual family pass appears prohibitively expensive, especially considering the limited usability during colder months when the main pool is unheated.

#### **Issue:**

The fees and charges were adopted as part of the budget in the June 2024 ordinary meeting. The fees and charges schedule underwent rigorous workshopping during the budget process earlier this year with input from managers across the organisation.

The entry for the pools in Ilfracombe, Isisford and Yaraka have been \$2 per swimmer since they were changed during the 2020-2021 budget process. For context, the entry fees prior to this change are detailed in the table below.

| Financial Year | Adult  | Child (4-17) | Non Swimmer |
|----------------|--------|--------------|-------------|
| 2014/15        | \$2.60 | \$1.10       | \$1.00      |
| 2015/16        | \$2.60 | \$1.10       | \$1.00      |
| 2016/17        | \$2.60 | \$1.10       | \$1.00      |
| 2017/18        | \$2.80 | \$1.00       | Free        |
| 2018/19        | \$3.80 | \$2.00       | Free        |
| 2019/20        | \$3.80 | \$2.00       | Free        |

#### **Fees since 2020/21**

| Financial Year | Adult  | Child (4-17) | Non Swimmer |
|----------------|--------|--------------|-------------|
| 2020/21        | \$2.00 | \$2.00       | Free        |
| 2021/22        | \$2.00 | \$2.00       | Free        |
| 2022/23        | \$2.00 | \$2.00       | Free        |
| 2023/24        | \$2.00 | \$2.00       | Free        |
| 2024/25        | \$5.00 | \$4.00       | Free        |

N.B. A pensioner rate of \$4 per entry was introduced in the 2024/25 fees and charges.

Considering the recent service level outcomes regarding the operation of our public swimming pools, Council must decide who pays the costs of providing facilities and services. It is either the users of the facilities, or the wider ratepayers through rates and charges, or a combination of both.

Consideration could be given to introducing a 50% discount on the annual family pass, considering that the pool is mainly utilised by locals during the warmer months from September to April.

## 13. COMMUNITIES REPORT

### 13.8 - Revision of Swimming Pool Entry Fees

---

**Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible  
Consequence: Minor  
Rating: Medium (6/25)

Risk has been calculated based on proceeding as recommended.

**Community Consultation:**

Nil

**Environmental Management Factors:**

Nil

**Other Comments:**

**Appendices**

1. Letter requesting review of Pool Pricing [↓](#)

**Recommendation:**

*That Council amends the Fees and Charges Schedule for 2024-25 to allow a 50% discount on the annual pass fee for the Ilfracombe, Isisford and Yaraka swimming pools.*

## 13.8 - Revision of Swimming Pool Entry Fees --Appendix 1

OFFICIAL



Ilfracombe and District Sport and  
Recreation Association Inc.

Ilfracombe, QLD 4727  
Email: ilfracombesportandrec@outlook.com

President Paul Jackson: 0456 004 600  
Secretary Suzi Gunn: 0458 778 268

### Subject: Concerns Regarding Ilfracombe Pool Pricing and Accessibility

Dear Longreach Regional Council Councillors,

We (Ilfracombe District & Progress Association) hope this message finds you well. We are writing to express our concerns, as well as those of many fellow residents, regarding the recent changes in pricing at the Ilfracombe pool.

The decision to increase the entry fees to \$5 per adult and \$4 per child will have a significant impact on our community, particularly families who rely on the pool during the hot summer months for relief from the extreme temperatures. Many of us feel that these new prices make it difficult for families, especially those on limited incomes, to access a facility that is essential for our well-being and recreation.

The Ilfracombe pool, with its 15-meter length and limited spa area, serves as our main recreational outlet during summer.

The introduction of a \$720 annual family pass seems prohibitive, especially considering the pool's seasonal operation and the limited usability during the colder months when the main pool is not heated.

Comparatively, memberships at the Ilfracombe Gym offers 24/7 access for \$120 annually, highlighting a significant disparity in pricing between facilities that serve similar community needs.

We believe that maintaining affordable access to the pool is crucial for promoting community well-being and cohesion. It is not just a matter of recreational enjoyment but also an issue of equity and social inclusion.

Below a comparison of the pools in Central West Queensland

| Location   | What do they offer                                      | Entry Fee   | Opening times   |
|------------|---|---|---|
| Ilfracombe | 15m Pool<br>Spa   | \$5 adult<br>\$ 4 (4-18 years)<br>\$720 Family Pass | Mon – Friday<br>3.30pm – 6.15pm<br>Saturday<br>12.30pm – 6.15pm<br>Sunday<br>9am – 12.00pm and<br>2.30pm – 6.15pm |
| Blackall   | 50 m swimming pool<br>(heated in winter)<br>Massage Spa | \$2 adult<br>\$2 kids and seniors                   | Summer Season<br>Mon - Fri<br>6am – 9.30am  |

OFFICIAL

## 13.8 - Revision of Swimming Pool Entry Fees --Appendix 1

OFFICIAL

|            |  |   |  |
|------------|--|---|--|
|            | Disabled lift<br>Walk in access in<br>beach style      |   | 2pm – 6pm<br>Saturday & Sunday<br>10am – 6pm<br><br>Winter Season<br>Mon – Fri<br>6am – 10am<br>1pm – 5pm<br>Saturday & Sunday<br>10am – 5pm |
| Barcaldine | 50m pool<br>Shaded children’s<br>wading pool           | \$2 Adults<br>\$1 Children and<br>pensioner<br>\$ 180 Season Family<br>Pass | Open September to<br>April   |
| Winton     | Water Park<br>50m pool<br>20m pool<br>Kids wading pool | \$2.50 Adult<br>\$1 Children<br>\$260 Family season<br>pass                 | Open September to<br>April   |

Given the importance of the pool as a community resource, especially during the hot summer months, we propose maintaining the current pricing for visitors and tourists while returning the entry fee for locals to \$2 per person, with free entry for children under the age of 3. Additionally, we suggest introducing a family pass priced at \$180 or less, acknowledging that families primarily utilize the pool during the summer season.

The Ilfracombe Sport and Recreation Association held a general meeting on the 22<sup>nd</sup> of July 2024 and this matter was discussed at length. It was decided unanimously that this is a matter that needs to be addressed by Longreach Regional Council.

Moreover, the Ilfracombe District Sport and Recreational Association Inc (IDSRAI) will undertake a survey with locals and tourist to understand what opening times will suit everybody best. We present the finding to Council at a later date to potentially reduce the cost of staff and increase the revenue due to more visitors.

We kindly urge the Council to review the recent pricing adjustments at the Ilfracombe pool. We hope that you will consider options that ensure the pool remains accessible to all residents, regardless of their financial circumstances.

Thank you for your attention to this matter. We look forward to your response and to working together towards a solution that supports the health and happiness of our community.

Kind regards,

Paul Jackson  
President of the IDSRAI (on behalf of the Ilfracombe community)

OFFICIAL

## 13. COMMUNITIES REPORT

### 13.9 - Walking Network Plan

#### 13.9 Walking Network Plan

Consideration of the Longreach Regional Council Walking Network Plan (WNP), encompassing Longreach townships existing paths and connecting future walking paths.

#### Council Action

Deliver

#### Applicable Legislation

Nil

#### Policy Considerations

Nil

#### Corporate and Operational Plan Considerations

| OUR COMMUNITY   |                                     |                                     |                  |
|---|-------------------------------------|-------------------------------------|------------------|
| Corporate Plan Strategy   | Operational Plan Initiative         | Performance Milestone               | Lead Directorate |
| 1.1.2 Development, adoption and implementation of Facilities Master Plans | Adoption of Facilities Master Plans | Two Facilities Master Plans adopted | Communities      |

#### Budget Considerations

Nil

#### Officer Comment

**Responsible Officer/s:** Emily O'Hanlon, Business Support Officer

#### Background:

The WNP is funded by the Department of Transport and Main Roads under the Walking Local Government Grants. The funding enables local governments to produce a WNP as the first step to creating better places to walk.

The objective is to create a comprehensive WNP and Priority Works Program (PWP). The formulation of the WNP and PWP aims to systematically identify and prioritise improvements in walking infrastructure within Longreach. This strategic effort empowers the Council to make significant strides towards its overarching goal of enhancing walking and active recreation opportunities for the local community.

The development of the WNP and PWP aligns seamlessly with various strategies outlined in the Council's and Queensland Government's plans and strategies, thereby demonstrating a cohesive and integrated approach to addressing the community's evolving needs and aspirations.

Attached to this report is the Walking Network Plan and Map for Council's consideration for adoption.



## 13. COMMUNITIES REPORT

### 13.9 - Walking Network Plan

---

#### **Issue:**

The Walking Network Plan requires endorsement from Council to submit to the TMR Walking Grants to be registered to enable future funding for design and construction of infrastructure.

#### **Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible  
Consequence: Minor  
Rating: Medium (6/25)

#### **Stakeholder Engagement:**

- Inception Meeting and ongoing meetings in conjunction with TMR's district WNP consultant.
- Internal Survey.
- Community Survey.
- Community In-Person Consultation
  - Library drop-in Session
  - Consultation at commencement of Park Run
  - Council bi-annual community forum – World Café Style forum

#### **Environmental Management Factors:**

Nil

#### **Other Comments:**

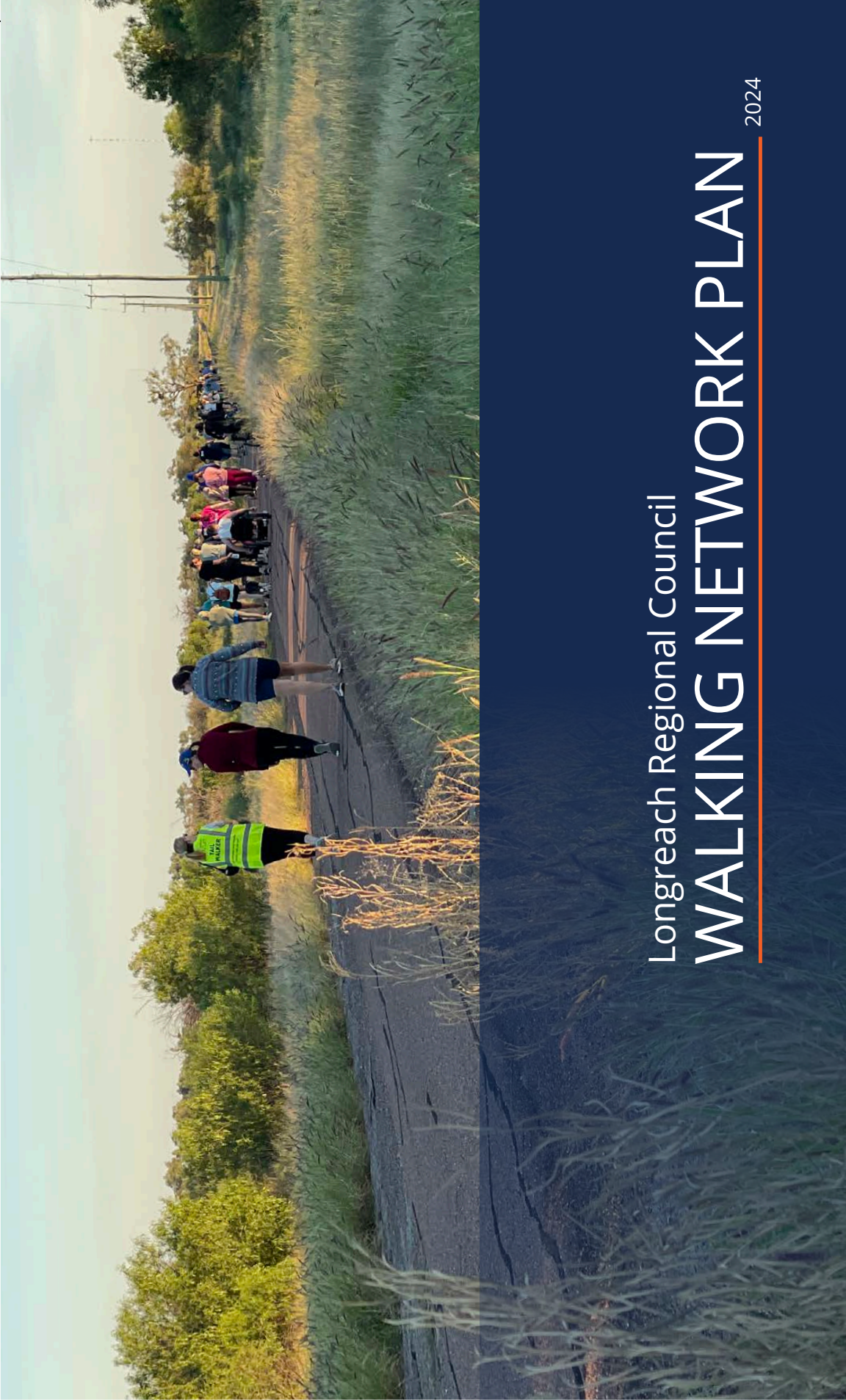
Nil

#### **Appendices**

1. Longreach WNP - 3.10.2024.pdf [↓](#)
2. Longreach WNP Map - 26.09.2024.pdf [↓](#)

#### **Recommendation:**

*That Council adopts the Longreach Regional Council Walking Network Plan and Map, as presented.*



Longreach Regional Council  
**WALKING NETWORK PLAN** 2024





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Attachment: Community Survey Results

### Acknowledgement of Traditional Owners

Council acknowledges the Traditional Owners of the land, the Iningai, Malintji and Kuunkari people, on which we operate; and pays respect to Elders past, present and emerging.



**Longreach Regional Council**  
 Ilfracombe Isisford Longreach Yarraka



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## 1. Executive Summary

Longreach Regional Council has developed the Longreach Regional Council Walking Network Plan 2024 (WNP) to make it easier, safer, and more comfortable for locals and visitors to explore Longreach’s services, attractions and outback scenery on foot, enhancing their health and wellbeing. The development of the WNP is proudly funded in part (50%) by the Queensland Government’s Walking Local Government Grants Program and 50% by Longreach Regional Council.

Walking, as a form of active transport, provides a wide array of health, environmental, economic and social benefits— including improving liveability and connection. In Queensland, walking emerges as the most prevalent form of physical activity, offering a cost-effective and easily accessible means for people to engage in physical activity. This plan aims to encourage more people to engage in walking activities in and around Longreach.

To ensure the plan is responsive to community needs, thorough stakeholder engagement explored the barriers and opportunities, informed the primary and secondary routes, and contributed to the priority projects identified in this plan.

The top three opportunities to help the community walk more around Longreach, as identified in the survey was:

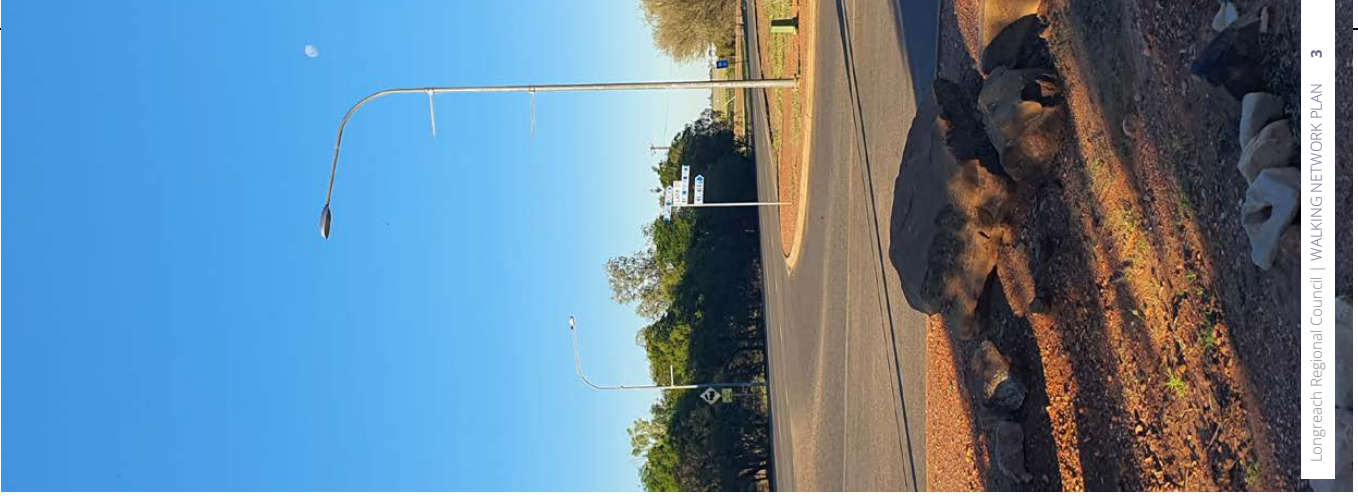
- » Building footpaths where they are missing
- » Fixing footpaths that are not in good condition (removing trip hazards etc.)
- » More or better lighting

Longreach has an active walking community, indicated by its popular parkrun each Saturday reaching 30 to 70 runners and walkers. The community highly praised the active recreational walkways in Longreach, including the Botanical Walkway and Old Thomson River Road. There is an opportunity to improve the connection between these two popular walkways with additional footpaths and a crossing along the Landsborough Highway. An estimated total of 8.7km of new footpaths has been identified in the plan, including a footpath along Duck Street and Wompoo Road to connect to the childcare centre. An early success of the WNP has been the development of a footpath on Duck Street from Crane Street to the childcare centre.

Longreach’s climate, with maximum temperatures regularly exceeding 35 degrees over summer, leads to the majority of locals choosing to walk in the early morning or evenings. So, while shade is an important element in improving the comfortability of walking, sufficient lighting was a higher priority for the community—this was particularly evident for the Botanical Walkway.

The footpath conditions were reviewed in a walking audit, with works further identified through consultation. The Priority Works Program (PWP) details existing footpaths requiring maintenance and suggested lighting improvements.

This plan outlines various projects that, upon implementation, will enhance the availability of walking opportunities and significantly improve pedestrian safety, thereby transforming the overall walking experience in Longreach.



## 2. Introduction

### 2.1 Background

Longreach Regional Council has recognised the imperative to enhance walking infrastructure in Longreach, prompting a proactive approach to secure funding through the Department of Transport and Main Roads (TMR).

The WNP is funded by the Department of Transport and Main Roads under the Walking Local Government Grants. The funding enables local governments to produce a WNP as the first step to creating better places to walk.

The objective is to create a comprehensive WNP and Priority Works Program (PWP). The formulation of the WNP and PWP aims to systematically identify and prioritise improvements in walking infrastructure within Longreach. This strategic effort empowers the Council to make significant strides towards its overarching goal of enhancing walking and active recreation opportunities for the local community.

The development of the WNP and PWP aligns seamlessly with various strategies outlined in the Council's and Queensland Government's plans and strategies, thereby demonstrating a cohesive and integrated approach to addressing the community's evolving needs and aspirations.

#### Longreach Regional Council Corporate Plan, 2024–2028

- » Contributing to Council's vision, "Connecting Council and Community"
- » Supporting Council's mission, "Delivering excellent service"
- » Helping to achieve the following Corporate Plan Outcomes:
  - Community: 1.1 Council infrastructure and services support liveability and community amenity
  - Services: 3.2 Sustainable infrastructure and services that represent value for money, are environmentally responsible, and are responsive to community needs.
  - Including Council's commitment to 'Develop, adopt and implement an active transport network strategy.'

#### Longreach Regional Planning Scheme

Facilitating the strategic aspirations for the Longreach Community to maintain and enhance "a good quality life, based on our safe, relaxed and outdoor lifestyle, which provides for and connects everyone in the community".

#### Queensland Walking Strategy 2019–2029

The Queensland State Government advocates for ensuring that every Queensland has the opportunity to walk for transportation, health and recreation. The belief is that a higher number of people will choose walking when everyday destinations are seamlessly connected through comfortable, direct, safe and accessible routes. In pursuit of this objective, the State Government has formulated Queensland's first walking strategy, known as the Queensland Walking Strategy 2019–2029, featuring four priority areas:

- » Planning for walkable communities and places
- » Building connected, comfortable and safe walking environments for all
- » Encouraging more people to walk as part of their 'everyday'
- » Working together to deliver for walking

#### Action Plan for Walking 2022–2024

The Action Plan for Walking 2022–2024 aims to enhance walkability and promote walking in Queensland. It builds on the previous plan's achievements, focusing on practical actions to create walkable communities. The plan includes initiatives to improve walking infrastructure, safety, and accessibility, encouraging more people to walk daily. It also emphasises collaboration across different sectors to support walking as a sustainable and healthy mode of transport. The plan is part of the broader Queensland Walking Strategy 2019–2029.





**Walkability Improvement Tool**

The Walkability Improvement Tool is designed to assist urban planners and communities in evaluating and enhancing the walkability of neighbourhoods. It provides a structured approach to assess existing conditions and identify areas for improvement in pedestrian infrastructure, safety, and accessibility. The tool includes guidelines for data collection, analysis, and the development of action plans to create more walkable environments. By using this tool, communities can foster healthier, more sustainable, and connected urban areas.

The design of the WNP shall also complement and function alongside the Central West Network Maps within the Central Queensland Principal Cycle Network Plan and other relevant guidelines, policies and strategies of Longreach Regional Council and the region such as the Longreach Regional Council Park and Streetscape Infrastructure Manual, Longreach-Winton Sub-Region Tourism Activation Plan, Queensland's Outback, Gulf and Western Downs Tourism Opportunity Plan and Longreach Regional Council Planning Scheme.

The recommended works shall also be in line with the Disability Discrimination Act (DDA), relevant Australian Standards and the Department of Transport and Main Roads Road planning and design manual (2nd edition).



## 2.2 Purpose

As per the Department of Transport and Main Roads website:

*“More people will walk when everyday destinations are connected by comfortable, direct, safe and accessible routes. Walking network plans (WNPs) are the first step to creating better places to walk.”*

*The Queensland Government is committed to achieving the Queensland Walking Strategy 2019–2029 vision of walking becoming ‘an easy choice for everyone, every day’. When we talk about walking, we also include running and moving with the help of a mobility device (such as a wheelchair, mobility cane or a walking frame).<sup>11</sup>*

In accordance with the Department of Transport and Main Roads guidelines, the WNP shall be:

- » Accessible
- » Connected
- » Legible
- » Comfortable
- » Convenient
- » Pleasant
- » Safe
- » Secure
- » Universal

Longreach Regional Council’s objectives for walking and active recreation over the next 10 years in Longreach are as follows:

- » Enhance access to active recreation and walking opportunities
- » Establish a safe, interconnected footpath network suitable for individuals of all ages and abilities
- » Promote walking as a convenient choice, particularly for recreation, tourism, and short transport journeys
- » Develop a footpath network that enhances accessibility for visitors and highlights the natural and historic charm of Longreach
- » Collaborate through partnerships to deliver improved active recreation and walking in a manner that maximises community benefits

The overall vision for the WNP is:

**Making it easier, safer, and more comfortable for locals and visitors to explore Longreach’s services, attractions and outback scenery on foot, enhancing their health and wellbeing.**



Image of artwork outside of Longreach Arts & Crafts Centre Gallery

## 2.3 About Longreach

Longreach is the largest town in Central Queensland and is an important rural service centre and tourist destination.



The top five industries by the number of employees are<sup>2</sup>:

- » Health care and social assistance
- » Agricultural, forestry and fishing
- » Tourism
- » Public administration and safety
- » Education and training

Longreach is a cornerstone of Queensland's Outback Tourism Region. In the year ending March 2022 TEQ (Tourism & Events Queensland) reported there were 868,000 domestic visitors to Outback Queensland.<sup>3</sup>

Longreach has a semi-arid to arid climate with very hot summers and warm, dry winters. The long-term average is 23.9<sup>4</sup>, with a mean max of 31.5° and a mean min of 15.6°.

|               | JAN  | FEB  | MAR  | APR  | MAY  | JUN  | JUL  | AUG  | SEP  | OCT  | NOV  | DEC  | ANNUAL |
|---------------|------|------|------|------|------|------|------|------|------|------|------|------|--------|
| Mean Max (°C) | 37.3 | 36   | 34.8 | 31.6 | 27.1 | 23.9 | 23.7 | 26.2 | 30.4 | 34.1 | 36.3 | 37.6 | 31.5   |
| Mean Min (°C) | 23.4 | 22.6 | 20.7 | 16.6 | 12   | 8.4  | 7.2  | 8.6  | 12.7 | 17.1 | 20.2 | 22.4 | 15.9   |

Table 1: Long-term temperature averages in Longreach. (Source: <https://www.weatherzone.com.au/station/SITE/36031/climate>)

In 2030, it is estimated under a high emissions scenario, that the climate of Longreach will be more like the current climate of Winton<sup>5</sup>.

The current population of the Longreach LGA is 3,647 based on the 2021 census. Population declined by -13% between 2011 and 2016, with the decline slowing down from 2016 to 2021 to -0.36%.

| Longreach LGA     | 2001  | 2006  | 2011  | 2016  | 2021  |
|-------------------|-------|-------|-------|-------|-------|
| Census Population | 4,329 | 3,523 | 4,189 | 3,660 | 3,647 |

Table 2: Longreach LGA population projections

As per the 2021 Census, 6% of the Longreach LGA population is Aboriginal and/or Torres Strait Islander. In comparison, 4.6% of the Queensland population is Aboriginal and/or Torres Strait Islander.

Overall the median age in 2021 of the region was 40, older than the median age in 2011 (34). Longreach has the highest percentage of people aged 40 to 64 years (32%), however, this age category has declined by 4.93% since 2011. While the category of people aged 65 years and over has increased by 10.55%.

These figures demonstrate Longreach's ageing population and the relevance for the WNP to consider all abilities, aged and dementia principles.

| Age groups                         | Longreach % | % of change from 2016-2021 |
|------------------------------------|-------------|----------------------------|
| Children and up to 19 years of age | 25%         | -8.47%                     |
| People aged 20 to 39 years         | 27%         | 7.60%                      |
| People aged 40 to 64 years         | 32%         | -4.93%                     |

Table 3: Longreach population by age groups (2021 census)



The following demographics focus on a catchment within a 30-minute walk of Eagle Street.

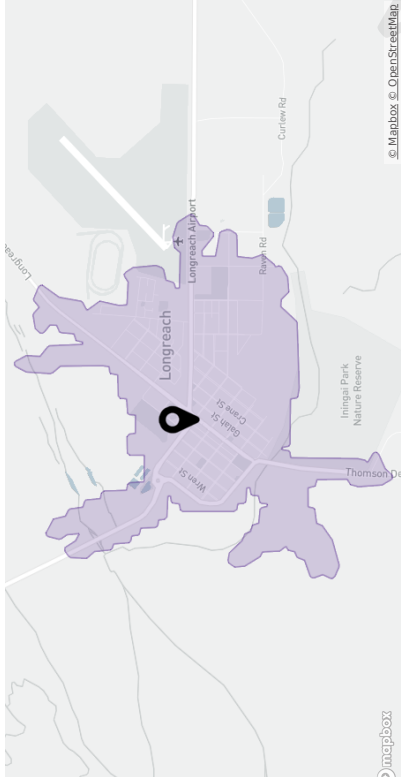


Figure 1: 30-minute walk from Eagle Street

Within a 30-minute walk of Eagle Street, 7.83% of residents don't have a motor vehicle. This is a higher percentage compared to the Queensland average of 5.08%.

**Number of Households with Motor Vehicles (2021)**

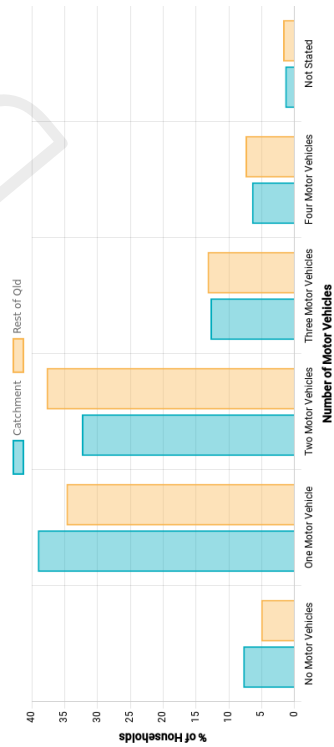


Figure 2: Number of households with motor vehicles within the 30-minute walking catchment

Compared to the Queensland average there is a higher percentage of 0–9 year olds, 20 to 39 year olds, 55 to 64 year olds and 85 to 89 year olds.

**Age Breakdown (2021)**

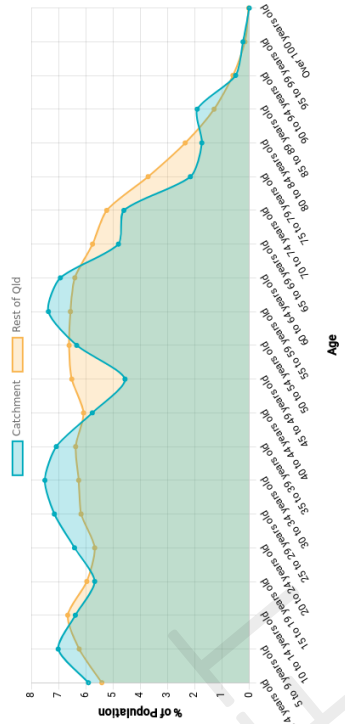


Figure 3: Age breakdown of the population within a 30 minute walking catchment

### 3. Walking Network Plan

#### 3.1 Development of the Walking Network Plan

The central objective in formulating a WNP for Longreach is to enhance the pedestrian environment, promoting increased walking for exercise, recreation, and short transport trips. The Department of Transport and Main Roads (TMR) provides valuable guidance to assist Councils, including Longreach Regional Council, in developing both the WNP and Priority Works Program (PWP).

The developmental process of the WNP involves a thoughtful consideration of various essential steps. It focuses on identifying the most efficient routes to connect residents from their homes to primary destinations and linking individuals from secondary destinations to these central hubs. Incorporating elements such as recreational walking opportunities, local climate considerations, and community feedback, the planning process ensures that the plan pinpoints routes with the utmost potential to fulfil Longreach Regional Council's objectives and cultivate a more walkable and accessible community.

The flowchart to the right outlines the approach to the development of the WNP.

Post-project Council will evaluate improvements to the walking network by collecting baseline data prior to starting any works, and undertake follow-up measurements a minimum of six months after interventions have been implemented. Evaluation will also be undertaken every two years once implementation is complete.



Figure 4: Walking Network Plan process

### 3.2 Stakeholder Engagement

The stakeholder engagement process generated positive involvement from the community. The survey received 169 responses, with highly valuable and informative feedback which was applied to the draft WNP before going out into the community for confirmation.

#### 3.2.1 Summary of Stakeholder Engagement Steps

##### **Inception Meeting and Ongoing Meetings**

- » Initial inception meeting and ongoing meetings with the Council Working Group including an in-person walking tour
- » Presentation to the Major and Councillors on the primary and secondary routes

##### **Internal Survey**

- » An internal survey was distributed to Council staff to gain input from relevant staff and departments
- » 11 responses were received
- » The survey informed and refined the:
  - Top walking destinations
  - Walkways and areas requiring improvements
  - Strategic alignment including Council plans and recent/upcoming projects

##### **Community Survey**

- » A community survey was distributed widely, through the Council monthly newsletter (ILLY) delivered to each household, the Council website, and posters in high walking zones and major community areas including schools, the library and childcare centres. The survey was also sent to all Council staff and in the Council staff newsletter 'Team Talk'
- » 169 responses were received
- » Refer to Attachment 1 for the survey responses

##### **Community In-Person Consultation**

- » Library Drop-In Session: 8 community members
- » Attendance at parkrun: Around 40 community members attended
- » Council bi-annual community forum: Around 15 community members attended the table at the World Cafe style forum

Community in-person consultation during the Council bi-annual community forum





### 3.2.2 Stakeholder Engagement Outcome Summary

The stakeholder engagement informed the:

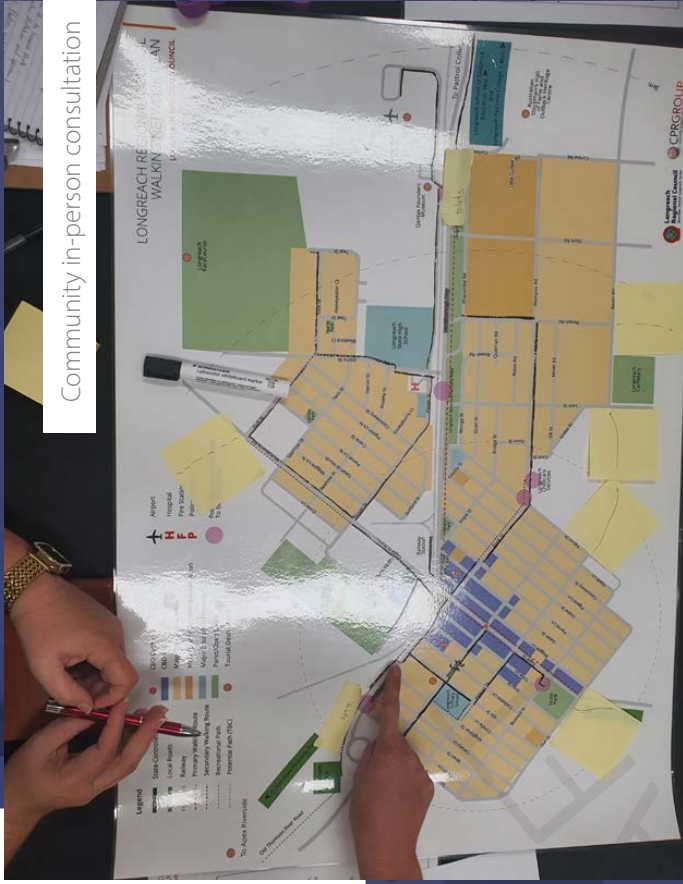
- » Development of the vision
- » Confirmation of primary and secondary routes
- » Top community barriers and opportunities to walking

The top barriers identified by the community were:

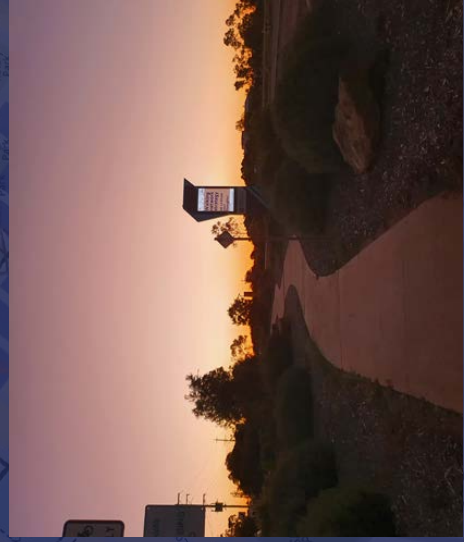
- 1 Missing footpaths
- 2 Trip and slip hazards
- 3 Heat
- 4 Animal behaviour
- 5 Path obstructions
- 6 Bike/scooters on paths

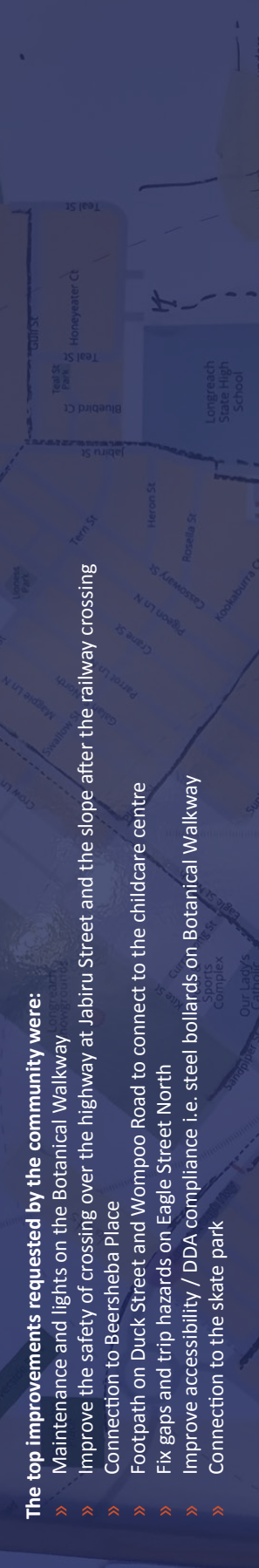
The top opportunities identified by the community were:

- 1 Additional footpaths
- 2 Fixing footpaths
- 3 Lighting
- 4 Safer crossings
- 5 Shade
- 6 Toilets
- 7 Drainage



Community in-person consultation





**The top improvements requested by the community were:**

- » Maintenance and lights on the Botanical Walkway
- » Improve the safety of crossing over the highway at Jabiru Street and the slope after the railway crossing
- » Connection to Beersheba Place
- » Footpath on Duck Street and Wompoo Road to connect to the childcare centre
- » Fix gaps and trip hazards on Eagle Street North
- » Improve accessibility / DDA compliance i.e. steel bollards on Botanical Walkway
- » Connection to the skate park

There was a general appreciation for the recreational paths (Botanical Walkway, Old Thomson River Road and Iningai Nature Reserve). It is obvious that these paths are well-used and well-loved, therefore we have included a recreational path in the hierarchy to ensure these paths are recognised and maintained.

The following graphs show the count of comments compiled from the survey and in-person consultation.

Count of comments per location

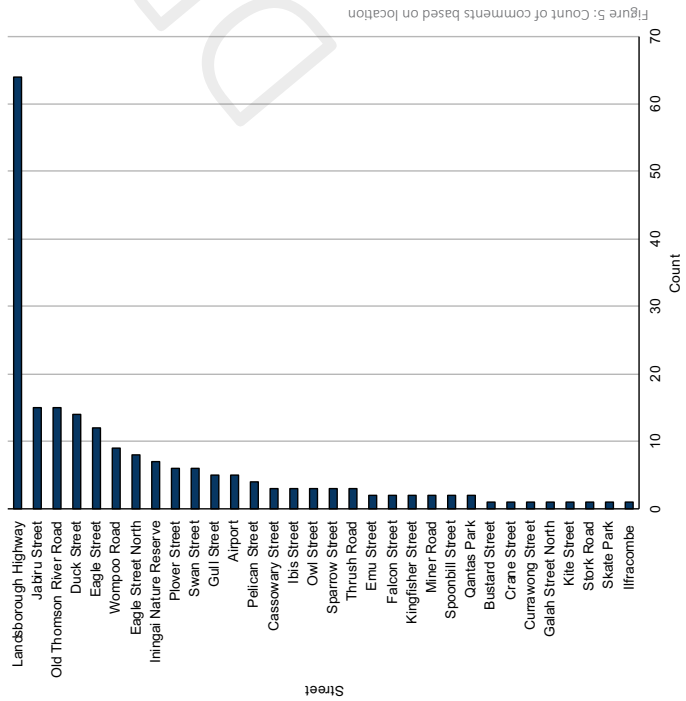


Figure 5: Count of comments based on location

Count of comments per improvement type

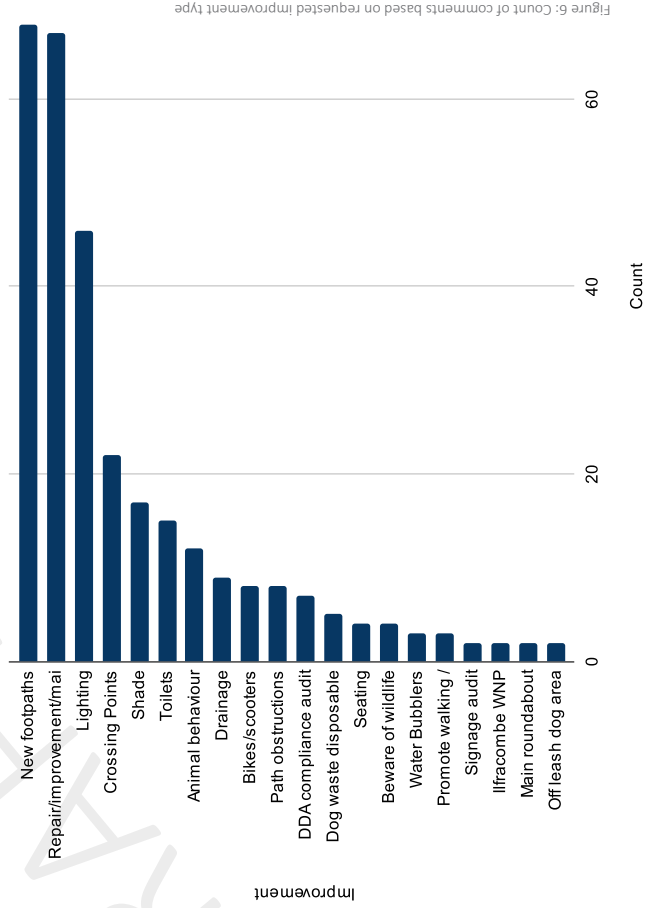


Figure 6: Count of comments based on requested improvement type

The table below summarises the comments based on the location and improvement type. Some comments may have been mentioned only once or twice, while others were mentioned more frequently—all have been included in the summary. Refer to Figure 5 and Figure 6 on page 12 for a count of comments. The frequency of comments has been considered in the development of the routes and priority works.

|                               |  |
|-------------------------------|--|
| <b>Bustard Street</b>         | No routes to skate park  |
| <b>Cassowary Street</b>       | Missing footpath and poor lighting   |
| <b>Crane Street</b>           | No footpath  |
| <b>Currawong Street</b>       | No footpath to Showgrounds   |
| <b>Duck Street</b>            | Requires extension of footpath to the west. Dip at Crane Street. Gap at police station. Extension of footpath to Woopoop Road completed.   |
| <b>Eagle Street</b>           | Requires connection to skate park. Slippery grey pavers. Curb near IGA onto the path is too steep. From the undercover car park to Eagle Street shopping, no footpath when arcades are closed. |
| <b>Eagle Street North</b>     | Gaps and trip hazards—difficult for wheelchairs and prams  |
| <b>Emu Street</b>             | Footpath extension   |
| <b>Falcon Street</b>          | No footpath and needs improved lighting  |
| <b>Galah Street North</b>     | Trees need trimming and walkways uneven  |
| <b>Gull Street</b>            | Footpath extension and improved lighting   |
| <b>Ibis Street</b>            | Footpath extension to Highway and Foodworks  |
| <b>Jabiru Street</b>          | Footpath extension and crossing improvements. Improve safety of crossing over the highway (speed limit/signs) and fix steep / gravel slope after railway crossing.                             |
| <b>Kingfisher Street</b>      | Footpath extension   |
| <b>Kite Street</b>            | Gap in path  |
| <b>Landsborough Highway</b>   | Footpath connection to Beersheba Place. Additional lighting on Botanical Walkway. General maintenance of Botanical Walkway. Improve safety of crossings.                                       |
| <b>Miner Road</b>             | No footpath  |
| <b>Old Thomson River Road</b> | Maintenance, lights, shade, toilets and access   |
| <b>Owl Street</b>             | No footpath, road maintenance  |
| <b>Pelican Street</b>         | No footpath to FoodWorks   |
| <b>Plover Street</b>          | Trip hazards and drainage  |
| <b>Qantas Park</b>            | Add fence along highway  |

|  |  |
|--|--|
| <b>Sparrow Street</b>                                    | Footpath extension, ramp connection to Lioness Park  |
| <b>Spoonbill Street</b>                                  | Connection to Beersheba Place  |
| <b>Stork Road</b>  | Maintenance required (approximately near Longreach Outback Adventures)   |
| <b>Swan Street</b>                                       | Footpath extension and lighting (East Swan Street), maintenance (loose gravel noted at Cockatoo Lane), crossing at the Swan / Emu Street intersection              |
| <b>Thrush Road</b>                                       | Used by tourists   |
| <b>Airport</b>   | Shade and improved crossings   |
| <b>Woopoop Road</b>                                      | No footpath, required for prams going to childcare and tourists  |
| <b>Skate Park</b>  | Maintenance of paths and bridges. No connection to footpaths.  |
| <b>Iningai Nature Reserve</b>                            | Maintenance, shade and seating   |
| <b>Ilfracombe</b>  | Path to Ilfracombe   |
| <b>General</b>   | Maintenance, tree/shrubbery trimming, lighting, shade, water access, toilets, drainage   |
| <b>Animal behaviour</b>                                  | Aggressive dog behaviour   |
| <b>Off-leash dog area</b>                                | Safe area for dogs to be off-leash   |
| <b>Bikes/scooters</b>                                    | Bikes through CBD area, motorbikes on Old Thomson River Road, electric scooters  |
| <b>Promote walking / running groups</b>                  | Promote walking / running groups and provide walking maps  |
| <b>Beware of wildlife signage</b>                        | Beware of wildlife signage for recreational paths and magpie signage   |
| <b>DDA compliance audit</b>                              | Ensure footpaths are complete and DDA compliant. Bollards along Botanical Walkway are difficult to navigate with movement aids. Ramp to Civic Centre is too steep. |
| <b>Signage audit</b>                                     | Tourism and walking signs  |
| <b>Ilfracombe WNP</b>                                    | Ilfracombe to be considered for a WNP  |
| <b>Dog waste disposable bags</b>                         | Dog waste disposable bags and bins   |
| <b>Path obstructions</b>                                 | Operational considerations for more monitoring of cars/trailers being parked on footpaths and restricting access   |
| <b>Main roundabout (Eagle Street / Landsborough Hwy)</b> | Intersection of Eagle St and the Landsborough Hwy/Duck St roundabout - Review of main roundabout / safety issues   |
| <b>Dog water bowl stations</b>                           | Add dog water bowl stations  |

Table 4: Summary of consultation comments



### 3.3 Desktop Mapping and Analysis

Desktop mapping and analysis were conducted prior to the field analysis to inform primary and secondary routes and PWP.

#### 3.3.1 People Movement

People movement data is collected through precise, anonymised GPS signals sourced and aggregated from thousands of smartphone apps. Cleaned and validated daily, this data is of high resolution to point geometry (latitude and longitude) and accurate to seconds.

While the data helps us to understand how, when and where people are travelling to and from, there are data limitations that have been carefully considered, including:

- » Data biases towards smartphone users, as well as their use of certain apps which collect data
- » The data is capturing all movement, including vehicle travel

Therefore we referenced this map with the survey results and confirmed with in-person stakeholder engagement.

#### 3.3.2 Population

The population density per hex, as per Australian Bureau of Statistics 2021 census is mapped below. It shows a higher density west of Lark Street to the south of the highway, and between Gull Street and Plover Street to the north of the highway.

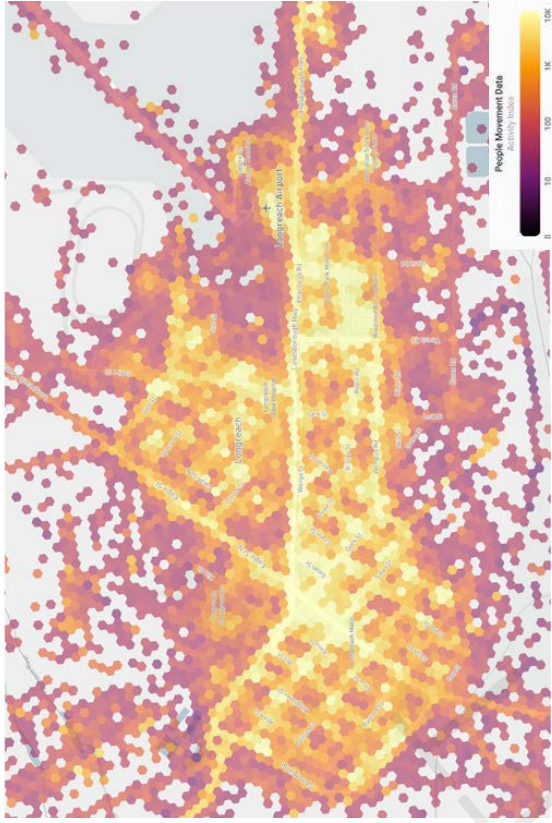


Figure 7: People movement in Longreach (Source: Veitch Lister Consulting, [www.planwisely.io/](http://www.planwisely.io/))

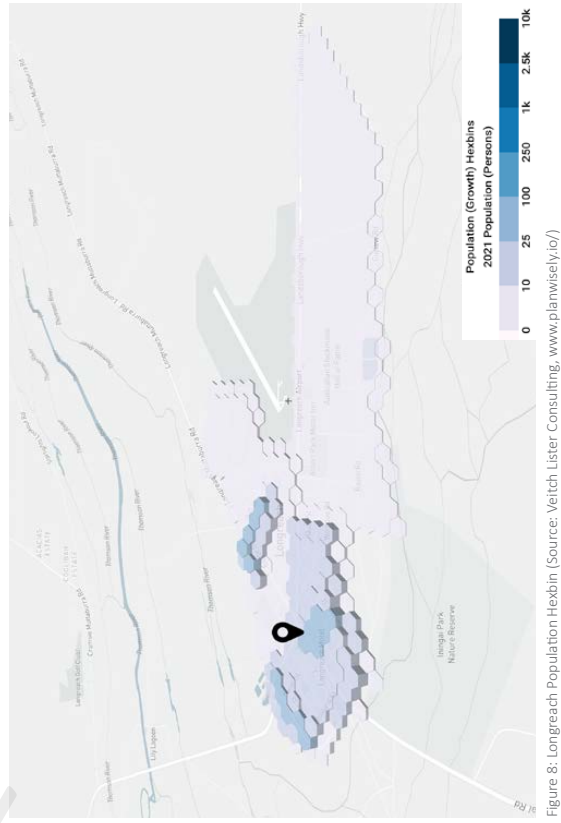


Figure 8: Longreach Population Hexbin (Source: Veitch Lister Consulting, [www.planwisely.io/](http://www.planwisely.io/))



3.3.3 Cycle Network Plan Map

The Longreach Cycle Network Plan map was reviewed and considered during the design of the WNP. All of the cycle priority routes, with the exception of the western Landsborough Highway / Duck Street roundabout, have also been identified as a walking network route.

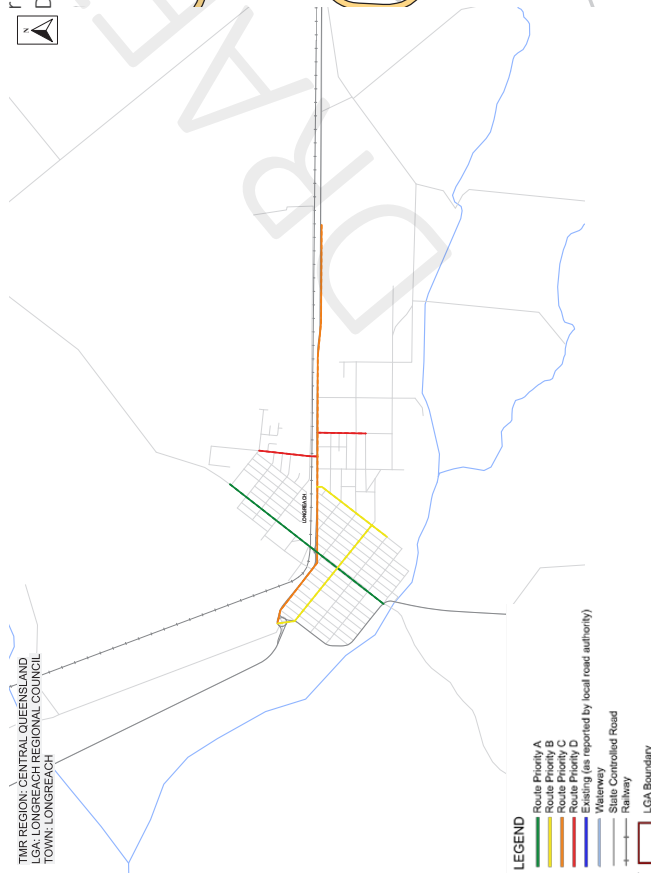


Figure 9: Longreach Cycle Network Plan Map

3.3.4 State-Controlled Roads

The Landsborough Highway is a major road in Queensland extending from Morven to Cloncurry in the north. It is a vital artery for transportation and commerce, connecting various rural and remote communities. It runs in an east-west direction through the town of Longreach. Note that between Eagle Street and Spoonbill Street it is called Duck Street rather than the Landsborough Highway. The highway continues after the western roundabout. It is a state-controlled road (including the Duck Street segment), along with the Thomson Development Road, Owl Street and Spoonbill Street.

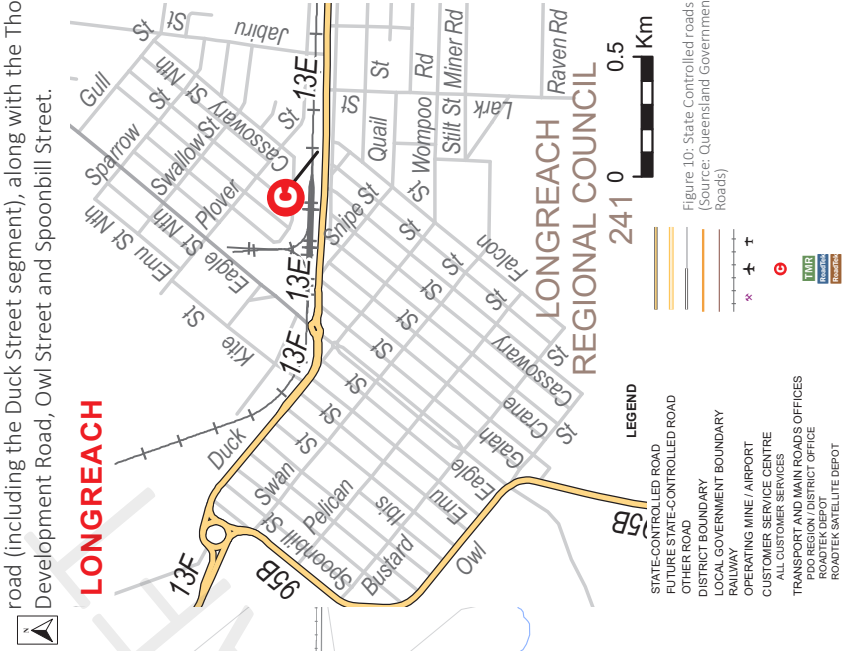


Figure 10: State Controlled roads in Longreach (Source: Queensland Government Transport and Main Roads)



### 3.3.7 Iningai Nature Reserve Walking Track

The Iningai Nature Reserve offers a series of picturesque walking tracks that allow visitors to immerse themselves in the area's natural beauty and diverse wildlife. These trails provide an excellent opportunity for both locals and tourists to experience the serene landscapes and native flora and fauna of the region.

In consultation with Suzie McDarra, a need was identified to improve the signage and access to the Iningai Nature Reserve. The main walking access from town is currently from the south of Falcon Street, which has been designated as a recreational route in the WNP. Future considerations include enhancing access from the south of Curlew Road. Improving access from Curlew Road with clear, succinct signage has the potential to boost usage by tourists, connecting the reserve to the Australian Stockman's Hall of Fame and the Longreach Tourist Park, thereby integrating it more effectively into the local tourism infrastructure. In the short term, improving the signage and path from Falcon Street will support the usage and connection of Iningai Nature Reserve.



Figure 13: Iningai Nature Reserve Walking Track (source: [experiencelongreach.com.au/iningai-nature-reserve](http://experiencelongreach.com.au/iningai-nature-reserve))



### 3.3.8 Survey Feedback

The survey collected the respondents' primary destinations and walking routes. The top 10 identified walking destinations for visitors in the survey were:

1. Australian Stockman's Hall of Fame (ASHOF)
2. Apex Riverside Park/Thomson River Park
3. Qantas Founders Museum
4. Eagle Street CBD
5. Edkins Memorial Park
6. Longreach Airport
7. Longreach School of Distance Education
8. Iningai Nature Reserve
9. Longreach Railway Station
10. Pool and Sports Complex—Memorial Pool, Tennis and Squash courts

The following map, exported from the survey results, shows the starting and finishing locations for the respondents' top walking routes. The top 10 destinations for the walking routes were:

1. Eagle Street
2. Apex River Park (Old Thomson River Road)
3. Longreach Station Accommodation
4. Australian Stockman's Hall of Fame
5. Beersheba Place
6. Longreach Botanical Walkway
7. Longreach School of Distance Education
8. Qantas Founder Museum
9. IGA
10. All at rating 10: Eagle Street (South), Edkins Memorial Park, Iningai Nature Reserve

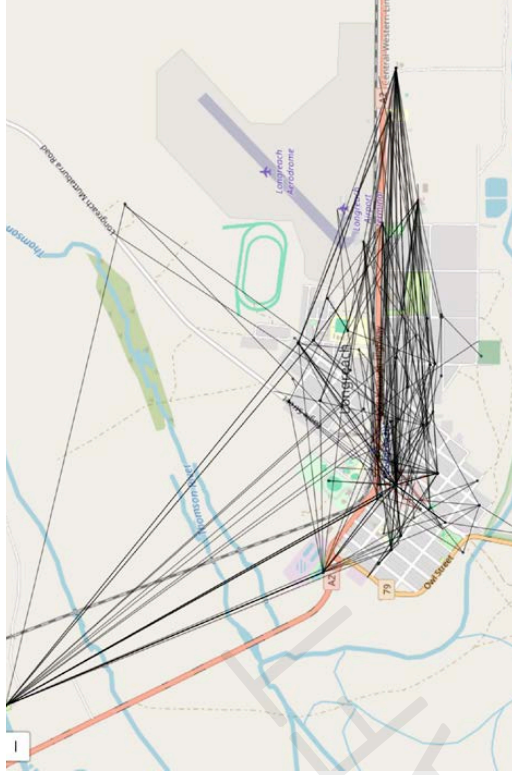


Figure 14: Survey respondents starting and finished locations from their top walking routes

### 3.4 Destinations and Catchment

#### 3.4.1 Primary and Secondary Destinations

To determine the top destinations, the desktop mapping and stakeholder engagement feedback were consolidated. The map in Figure 15 shows the primary and secondary destinations.

#### 3.4.2 Walkable Catchment Area Map

With the majority of the residential area of Longreach within 3km of the Eagle Street CBD, the whole town is considered in the WNP. There are three major locations outside this radius:

- » Apex Riverside Park: Old Thomson River Road is categorised as a recreational path
- » Longreach School of Distance Education and Longreach Station Accommodation: both are important destinations along the Landsborough Highway (categorised as a secondary route)

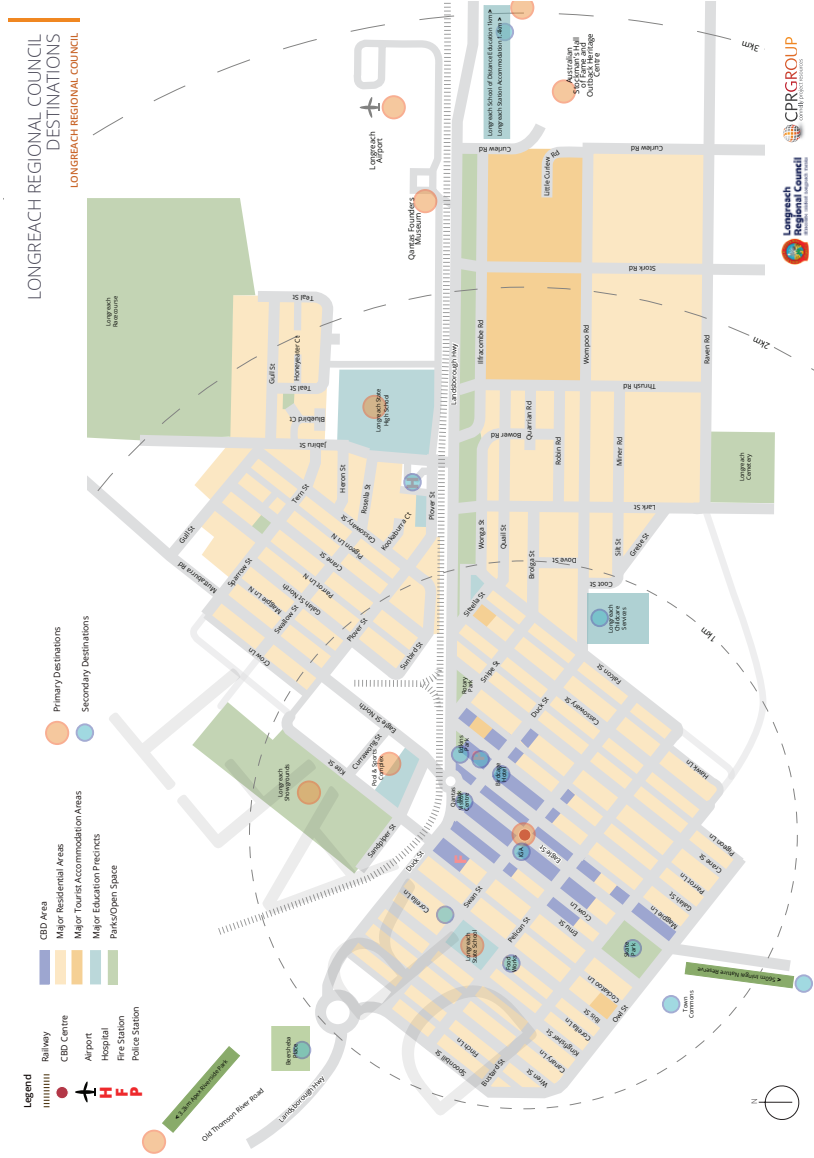


Figure 15: Primary and secondary walking destinations

### 3.5 Field Analysis

A field analysis and walking audit with Council staff was carried out to inspect and inform the WNP and priority works. The table below summarises the findings and paths on the primary and secondary routes.

| Street  | Notes   |
|---|---|
| To Airport                                      | <p>Path: Yes</p> <p>Notes:</p> <ul style="list-style-type: none"> <li>Trees planted on north side, not yet matured</li> </ul> <p>Opportunities</p> <ul style="list-style-type: none"> <li>Signage at airport about walking to town</li> <li>Highway crossing signage</li> <li>Trees on other side to create an avenue</li> </ul>  |
| Eagle Street (CBD)                              | <p>Path:</p> <ul style="list-style-type: none"> <li>Finishes at Pelican Street (west side)</li> <li>Finishes at Bustard Street (east side)</li> <li>CBD / primary route finishes at Pelican Street</li> </ul>   |
| Eagle Street (South)                            | <p>Path:</p> <ul style="list-style-type: none"> <li>No path on west side (obstructed by trees)</li> <li>Continue secondary route on east</li> <li>Gap in path at number 54 (yellow service box)</li> </ul> <p>Opportunities:</p> <ul style="list-style-type: none"> <li>Crossing and path to skate park</li> </ul>  |
| Pelican Street (Eagle Street to Primary School) | <p>Path: No</p> <p>Opportunities:</p> <ul style="list-style-type: none"> <li>New path to connect to school and FoodWorks</li> <li>Well-established desire line on south side, leading to Foodworks</li> <li>Slightly more space on south for footpath</li> <li>No barriers on either side for a footpath</li> </ul>   |
| Around Longreach State School                   | <p>Path: Yes</p>  |
| Ibis Street                                     | <p>Path: Yes</p> <ul style="list-style-type: none"> <li>Finishes after the Longreach Arts and Craft Centre</li> <li>Large tree and roots obstruction after the Longreach Arts and Crafts Centre</li> </ul> <p>Opportunities:</p> <ul style="list-style-type: none"> <li>Continue Ibis Street footpath to the north, past Powerhouse and Historical Museum and the Longreach Arts and Crafts Centre to connect to highway and Beersheba Place</li> </ul> |

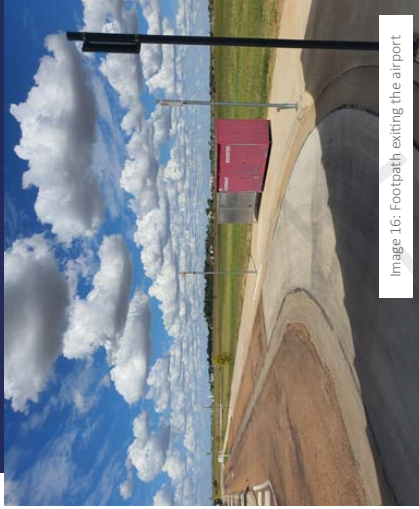


Image 16: Footpath exiting the airport

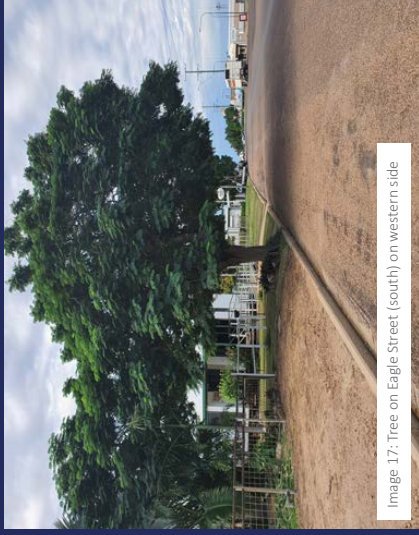


Image 17: Tree on Eagle Street (south) on western side



Image 18: Roundabout on Eagle Street (south) and path to the skate park

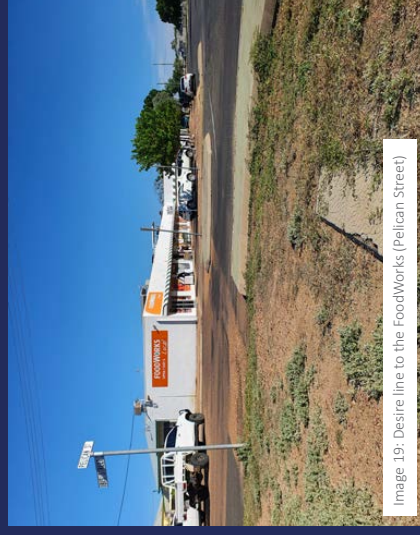


Image 19: Desire line to the FoodWorks (Pelican Street)



| Street  | Notes  |
|---|--|
| Swan Street   | Path: Galah Street to Spoonbill Street   |
| Sparrow Street  | Path: From Eagle Street to Parrot Lane<br>Opportunity:<br><ul style="list-style-type: none"> <li>• Improve DDA access for residents of Pioneers Retirement Living to Lioness Park and Eagle Street</li> </ul>  |
| Duck Street (east)                                    | Path:<br><ul style="list-style-type: none"> <li>• Path from Eagle Street to Wompoo Road on the Southern side of Duck Street (completed after field analysis).</li> <li>• Path from Eagle St to Maggie Lane (Eastern side of Duck Street)</li> <li>• Path from Galah Street to Parrot Lane (Eastern Side of Duck Street)</li> </ul>   |
| Duck Street (west) - continuation of Landsborough Hwy | Path:<br><ul style="list-style-type: none"> <li>• Existing path southside to Emu Street</li> <li>• No path from Emu Street to Canary Lane</li> <li>• Existing path on north side (Ibis Street)</li> </ul> Opportunity:<br><ul style="list-style-type: none"> <li>• Extension of path and crossing over highway to connect to Beersheba Place and Old Thomson River Road</li> <li>• Consider parking for Beersheba Place in the future</li> </ul>   |
| Wompoo Road   | Path: No<br><ul style="list-style-type: none"> <li>• Road width: 21.5m</li> <li>• Middle island width: 6.22m</li> <li>• Single lane road width: 7.8m</li> <li>• North side to power/light pole: 12m</li> <li>• South side to pole: 9.4m</li> <li>• A lot of trees on either side. Slightly less on south side.</li> </ul> Opportunities:<br><ul style="list-style-type: none"> <li>• Will require a solution to avoid tree obstructions to establish a path that connects the childcare centre and the Tourist Park to the main street.</li> </ul> |
| Thrush Road   | Path: Yes, starts at Robin Road. Thin path at 90cm   |
| Jabiru Street   | Path: Yes, starts at number 4 (1.6m)<br>No path southeast.<br>Steep gravel path after railway crossing on hospital side  |
| Gull Street   | Path:<br><ul style="list-style-type: none"> <li>• No path from Parrot Lane to Jabiru Street</li> <li>• No obstructions (One tree, which can be removed)</li> </ul> Opportunities:<br><ul style="list-style-type: none"> <li>• Extend into Gull East, southside</li> </ul>  |



Image 20: Wompoo Road



Image 21: Beginning of path on Thrush Road



Image 22: Steep gravel path after railway crossing on Jabiru Street



Image 23: Pipe obstruction on Eagle Street North



| Street             | Notes   |
|--------------------|---|
| Eagle Street North | <p>Path: Yes (east path width 2.2m, west path width 1.1m)</p> <ul style="list-style-type: none"> <li>A number of rough bitumen sections at service boxes, driveways and an overground pipe</li> </ul> <p>Opportunities:</p> <ul style="list-style-type: none"> <li>Improve path on east side</li> <li>Consider connection from/to aged care</li> <li>Consider pedestrian crossing after railway</li> </ul> <p>Opportunities:</p> <ul style="list-style-type: none"> <li>More lights (already lit from Stork Road to Thrush Road)</li> <li>Toilets near the Stockman's Hall of Fame</li> </ul> <p>Path: No established path to crossing over the highway to connect to Eagle Street.</p> <p>Considerations:</p> <ul style="list-style-type: none"> <li>Use space along highway to establish a path and add a fence or,</li> <li>Remodel parking and add pedestrian path</li> </ul> |
| Botanical Walkway  | <p>Path: Yes</p>  |
| Railway            | <p>Path: Yes</p>  |
| Plover Street      | <p>Path: Yes</p>  |
| Sandpiper St       | <p>Path: Between Kite Street and Eagle Street. No path connection to the Showgrounds</p>  |
| Kite Street        | <p>Path: No</p> <p>No path through caravan parking to crossing</p>  |

Table 5: Field analysis summary



Image 24: Trees along Botanical Walkway



Image 25: Landsborough Highway (west)



Image 26: Longreach Railway Station



Image 27: Caravan Daytime Parking Spot (Landsborough Highway and Kite Street)



### 3.6 Primary and Secondary Routes

Primary routes are those that generate regular and high levels of travel demand on a daily basis, such as to residential, retail, educational and commercial destinations as well as recreational routes with high usage.

Secondary routes will typically carry fewer pedestrians and mainly function to connect users to the primary network.

Recreational routes have been included to recognise their importance to the community and their continued maintenance.

Refer to "Figure 28: Longreach Walking Network Plan" on page 24 for the mapped primary and secondary routes.

The Longreach Regional Council Walking Network Plan has estimated a total of 8.7km of new footpaths. The proposed new paths and crossings are included in "Figure 29: Longreach Walking Network Implementation Map" on page 25.



# 13.9 - Walking Network Plan --Appendix 1

LONGREACH REGIONAL COUNCIL  
WALKING NETWORK PLAN  
LONGREACH REGIONAL COUNCIL

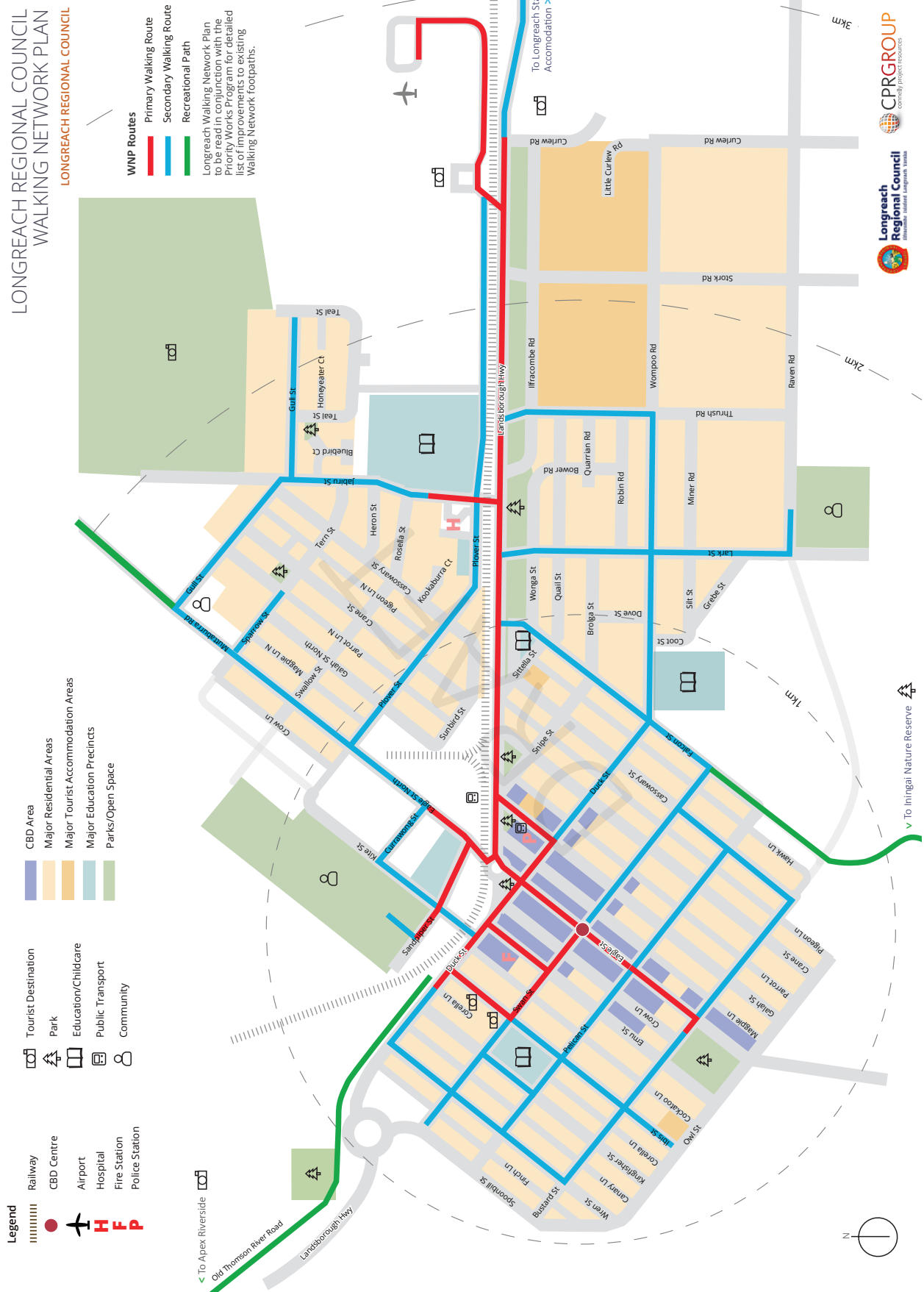


Figure 28: Longreach Walking Network Plan

# 13.9 - Walking Network Plan --Appendix 1

## LONGREACH REGIONAL COUNCIL IMPLEMENTATION PLAN LONGREACH REGIONAL COUNCIL

Longreach Walking Network Plan to be read in conjunction with the Priority Works Program for detailed list of improvements to existing Walking Network footpaths.

- WNP Routes**
- Primary Walking Route
  - Secondary Walking Route
  - Recreational Path
  - Primary Walking Route (no existing footpath)
  - Secondary Walking Route (no existing footpath)
  - Secondary Walking Route (longer term priority)

- CBD Area
- Major Residential Areas
- Major Tourist Accommodation Areas
- Major Education Precincts
- Parks/Open Space
- Current major crossings
- Potential new crossing locations

- Legend**
- Railway
  - CBD Centre
  - Airport
  - Hospital
  - Fire Station
  - Police Station

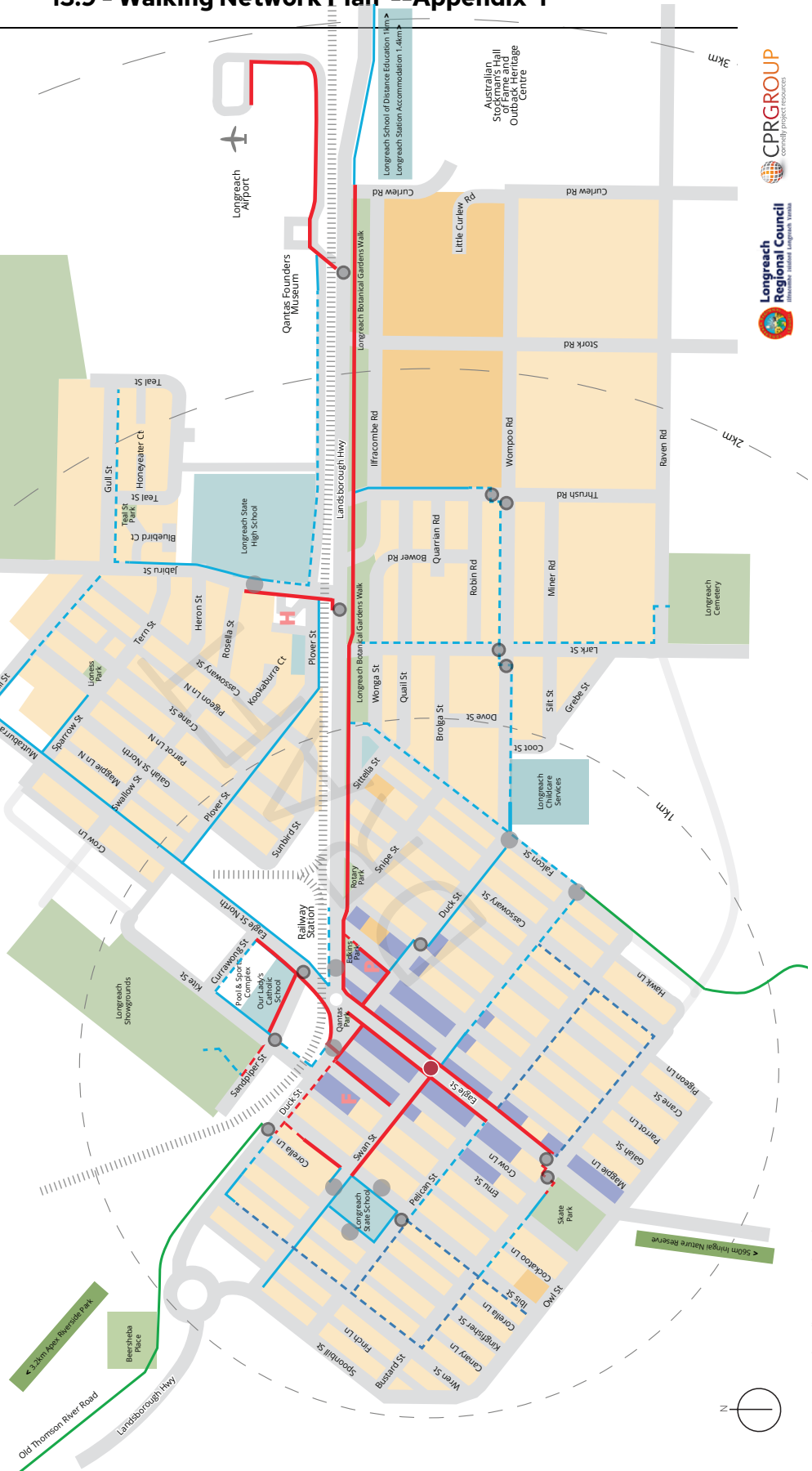


Figure 29: Longreach Walking Network Implementation Map

### 3.7 Desired Level of Service

Longreach Regional Council has established a desired level of service for both primary and secondary routes within the region in line with the Longreach Regional Council Park and Streetscape Infrastructure Manual. The agreed standard of provision for the pedestrian environment is illustrated in the table below, and based on the Queensland Treasury-Planning Group design principles for walkability as follows.

Key design principles to guide walkability improvements in existing neighbourhoods include:

#### Functionality

- » Well-maintained, intact footpaths free from trip hazards
- » Directional and distance signage provided where appropriate and possible
- » Footpaths with kerb ramps at all crossing points to accommodate prams, wheelchairs, etc.

#### Comfort

- » Frequent trees planted at least every 15 metres, where possible, to provide shade cover along footpaths accounting for the Queensland climate
- » Seating that provides opportunities to rest between destinations
- » Footpaths that are highly visible, and afford passive surveillance from motorists, residents and other users of the neighbourhood

#### Safety

- » Safe street crossings, with good visibility and sightlines, are provided where pedestrian safety is at risk
- » Adequate lighting is provided for footpaths that are likely to be used at night
- » Separation of pedestrians from traffic, wherever possible
- » Maintenance of vegetation in proximity to paths and desire lines to allow for clear site lines. Vegetation managed and trimmed between knee and head height in accordance with Crime Prevention through Environmental Design (CPTED) principles



### 3.7.1 Hierarchy

While a hierarchical-based approach forms the foundation of the following table, flexibility in the levels of service may be necessary to suit existing on-ground conditions and constraints. These identified standards play a pivotal role in estimating costs within the PWP.

| Hierarchy classification | Footpath description   | Additional Infrastructure   |
|--------------------------|--|---|
| Primary                  | 1.8m–3.0m wide<br>Finishes to match existing adjacent paths if compliant with the DDA and relevant slip-resistant coefficients.<br>The absolute minimum standard shall be asphalt pavement. Broom finished concrete or higher level pavers on a concrete sub base (Eagle Street) is preferable.  | Street Trees – one every 10m,<br>Seating – every 250m (under trees), lighting on routes with high night usage. Wayfinding signage. DDA-compliant kerb ramps.  |
| Secondary                | 1.8m wide (minimum)<br>Finishes to match existing adjacent paths if compliant with the DDA and relevant slip-resistant coefficients.<br>The absolute minimum standard shall be asphalt pavement. Broom finished concrete is preferable.  | Street Trees – one every 20m,<br>Seating – every 500m (under trees). Wayfinding signage directing users to primary footpaths. DDA-compliant kerb ramps.   |
| Recreational             | 1.2m wide (minimum)<br>Finishes to match existing adjacent paths. Where possible ensure DDA and relevant slip-resistant coefficient compliance.<br>The preferable minimum standard for finishes is asphalt pavement.<br>Natural topographical features and the nature and use of some outdoor areas will limit the capacity to provide DDA-compliant access along some recreational pathways. However, the DDA requires every effort be made to provide to provide access short of unjustifiable hardship. | Shade trees shall be planted one every 20m where existing shade does not exist along a recreational pathway.<br>The addition of seating and water bubblers shall be considered in high-use areas or as per demand.<br>Lighting shall be installed where safety is a concern however environmental (fauna) sensitivity shall also be considered. |

Table 6: Footpath hierarchies

**Note:**

- » All primary and secondary paths (and preferably recreational paths) shall be DDA compliant with compliant slip-resistant coefficients.
- » Feature area finishes (e.g. Eagle Street south) shall reference adjacent existing finishes and/or the Longreach Regional Council Park and Streetscape Infrastructure Manual.
- » Other related infrastructure shall be as specified in the Longreach Regional Council Park and Streetscape Infrastructure Manual.

### Lighting

Lighting for footpaths is essential for improving safety and usability, particularly during the early morning and evening hours when most locals prefer to walk due to the heat. Ensuring adequate illumination not only aids in preventing accidents but also enhances the overall walking experience. To further improve ambient lighting, trimming vegetation near street lights is recommended, as it can obstruct the light and reduce its effectiveness. In the first instance, prioritising street lighting, where applicable, is recommended in lieu of installing additional footpath lights. Lights will help make walking easier, safer, and more comfortable, helping to achieve the WNP vision.

### Footpath Widths

Longreach features a variety of footpath widths. A hierarchical-based approach forms the foundation for standardising these widths, ensuring consistency and usability. However, flexibility is necessary to suit existing on-ground conditions and constraints. Each new footpath project should be reviewed individually to determine the most appropriate width, taking into account specific environmental and spatial limitations. The absolute minimum width for a narrowed section of a footpath should be 1.2m. Where existing footpaths fall below the recommended minimum width, these should be reassessed and potentially widened at the end of their life cycle to enhance safety and accessibility.

### Tree Obstructions

The primary and secondary routes avoid major tree obstructions however there may be cases where footpaths need to meander around trees. Footpath buildouts into the existing roadway could be considered if trees obstruct the whole road reserve.

### Footpath Treatments Across Unsealed Laneways

RPEQ engineer and access consultant to review options and provide a compliant and equitable solution in design development stages.



## 4. Priority Works Program

The WNP has estimated 4.2km of new footpaths and assorted enhancements for walking facilities in Longreach. While formulating the PWP, Council deemed it crucial to give considerable weight to factors specifically relevant to the Longreach community. The Council's primary emphasis is on prioritising projects that will encourage increased walking and active engagement among residents.

To establish priorities within the PWP, a comprehensive high-level ranking system was employed, guided by the criteria outlined below. This ensures that the selected projects align closely with the community's needs, fostering a more walkable and active environment in Longreach.

### 4.1 Ranking Prioritisation

As per the Queensland Treasury—Planning Group WIP document, the following ranking criteria are applied:

|                                       |  |
|---------------------------------------|--|
| <b>Essential</b>                      | These improvements are critical to improving walkability within the study area<br>Note: a pre-requisite for a walkable neighbourhood is the provision of footpaths   |
| <b>Important</b>                      | These improvements are important to improving walkability within the study area, however, there may be an ability to consider alternatives to the recommendation   |
| <b>Non-essential but nice to have</b> | These improvements will assist with improving walkability within the study area, however, the existing condition and use of the network in this area are not essential to the overall success of the project |

Table 7: PWP ranking

### 4.2 Timing

The timeframes are indicative and will primarily depend on available funding for individual projects within the works program, as well as local circumstances at the time. While the projects in the PWP are designed to align with Council's Long Term Asset Management Plan and Long Term Financial Plan to ensure sustainable infrastructure and finances, the total value of the identified projects exceeds what can be funded in the current 10-year Long Term Financial Plan. The PWP, however, provides a framework for prioritising walking infrastructure projects and securing grant funding to support their implementation. The table below outlines the timing categories assigned to each project, based on stakeholder input and prioritisation.

| Immediate        | Short     | Medium    | Long       |
|------------------|-----------|-----------|------------|
| Within 12 months | 1-3 years | 3-5 years | 5-10 years |

Table 8: PWP timing

### 4.3 Estimated Cost Range

The estimated cost ranges are high-level strategic figures intended to assist in the development of the program and provide a general understanding of the costs associated with each project. However, they should be refined through further investigation in the upcoming phases of individual project development, from planning to detailed design and construction. The cost ranges have been applied based on the table below.

|        |                      |
|--------|----------------------|
| \$     | < \$50,000           |
| \$\$   | \$50,000- \$200,000  |
| \$\$\$ | \$200,000- \$500,000 |

Table 9: PWP cost ranges



### 4.4 Priority Works Program Table

The PWP aims to systematically identify and prioritise improvements in walking infrastructure on primary and secondary routes. This program ensures that the most critical areas receive attention first, enhancing safety, accessibility, and comfort for pedestrians. By focusing on key routes, the initiative supports the development of a well-connected walking network that meets the needs of the community. The program's strategic approach allows for efficient allocation of resources, addressing the most pressing issues and facilitating continuous improvements in Longreach's walking infrastructure. Additionally, the PWP will be regularly updated to align with future infrastructure projects, allowing new projects to be adjusted and connected seamlessly with ongoing and planned developments. This adaptive approach ensures that the walking network remains cohesive and comprehensive as Longreach evolves.

| Project   | Location   | Recommendations  | Rank      | Timing    | Responsibility | Designation           | Cost Band  |
|---|--|--|-----------|-----------|----------------|-----------------------|------------|
| <b>Edkins Park Bus Stop Connection</b>                          | Edkins Park Bus Stop to existing Botanical Walkway along Landsborough Highway          | New footpath to connect Edkins Park Bus Stop to existing Botanical Walkway. Design and installation of footpath lighting as needed.  | Essential | Immediate | Council        | Primary               | \$         |
| <b>Landsborough Highway—Existing Botanical Walkway Lighting</b> | Landsborough Highway Botanical Walkway from Lark Street to ASHOF                       | Install solar lighting from Lark Street to ASHOF as necessary to meet lighting safety standards.   | Essential | Immediate | Council        | Primary               | \$\$       |
| <b>Duck Street West Connection</b>                              | Duck Street (west) from Emu Street to Corella Lane and connecting to north Ibis Street | Install new concrete footpath along Duck Street (west of Eagle Street- continuation of the Landsborough Highway) from Emu Street to Corella Lane. Also extend footpath along Ibis Street north from Swan Street to Landsborough Highway.   | Essential | Immediate | Council        | Primary               | \$\$       |
| <b>Landsborough Highway Jabiru Street Crossing</b>              | Jabiru Street/Landsborough Highway intersection  | Design and construct new crossing/refuge at Jabiru Street/Landsborough Highway intersection. Council to arrange discussions with TMR to establish a "School Zone" for Longreach State High School and plan installation of appropriate school hours signage and speed zone parameters. | Essential | Immediate | TMR/Council    | Primary               | TMR Funded |
| <b>Landsborough Highway Airport Crossing</b>                    | Landsborough Highway at Airport Road Junction  | Design and construction of new crossing, including liaisons with TMR to discuss lowering speed limit from east of the Airport crossing and including new traffic warning signage.  | Essential | Immediate | TMR/Council    | Primary               | TMR Funded |
| <b>Currawong Street</b>   | Currawong Street (southern side)   | Design and construction of new footpath on Currawong Street (as part of current cycle path project)  | Important | Short     | Council        | Secondary             | \$\$       |
| <b>Existing Formalised Crossing Audit</b>                       | All primary and secondary major crossings identified in the WNP                        | A qualified engineer shall be engaged to carry out an audit of existing crossings (excluding recreational paths) with recommendations for rectification works to ensure compliance.  | Essential | Short     | Council        | Primary and Secondary | \$         |
| <b>All Abilities Audit and Rectification Works</b>              | All primary and secondary paths identified in the WNP                                  | An access consultant shall be engaged to carry out an audit of paths (excluding recreational paths) with recommendations for rectification works to ensure all abilities, aged and dementia principles and guidelines are included in the design works for the WNP network.            | Essential | Short     | Council        | Primary and Secondary | \$         |

## 13.9 - Walking Network Plan --Appendix 1

| Project   | Location  | Recommendations   | Rank      | Timing | Responsibility    | Designation           | Cost Band |
|---|---|---|-----------|--------|-------------------|-----------------------|-----------|
| <b>Regulatory and Wayfinding Signage Compliance Audit</b>             | All primary and secondary paths identified in the WNP   | A qualified engineer shall be engaged to carry out an audit of regulatory footpath signage with recommendations for additional/renewed signage and engagement of landscape architect to undertake a signage strategy including walkway/tourism/wayfinding signage needs.  | Essential | Short  | Council           | Primary and Secondary | \$\$      |
| <b>Landsborough Highway — Existing Botanical Walkway Improvements</b> | Landsborough Highway Botanical Walkway  | Audit and rectify trip and safety hazards and defects along existing Botanical Walkway. Where possible install additional shade trees to the northern side of the footpath especially between Curlew Road and the Longreach Station Accommodation. Audit and install additional drinking bubblers if required from Kingfisher Street to the Longreach Station Accommodation as necessary and provide water bubblers with dog bowl attachments and waste bins every 2km minimum. Existing water bubblers shall be replaced with bubblers with dog bowl attachments at end of life. | Important | Short  | Council           | Primary               | \$        |
| <b>Landsborough Highway West Crossing</b>                             | Corella Lane/Landsborough Highway intersection  | Design and construct new crossing/refuge at Corella Lane/Landsborough Highway intersection.   | Essential | Short  | Council           | Primary               | \$        |
| <b>Landsborough Highway West Footpath Extension</b>                   | From Corella Lane to Canary Lane along Landsborough Highway   | Install new concrete footpath from Corella Lane along the southern side of the Landsborough Highway, connecting to the western end of the existing footpath network on the Landsborough Highway at Canary Lane.   | Important | Short  | Council           | Primary               | \$\$      |
| <b>New Footpath Linking Qantas to Jabiru Street</b>                   | From Landsborough Highway airport crossing to Jabiru Street (northern side)   | New footpath and associated pedestrian lighting as part of new development.   | Essential | Short  | Developer/Council | Secondary             | \$\$      |
| <b>Longreach State High School New Footpath</b>                       | From Jabiru Street (new developer footpath) along new Plover Street east and Jabiru Street (South)  | New footpath connecting new development footpath to existing footpath on Jabiru Street south.   | Essential | Short  | Council           | Primary               | \$        |
| <b>Jabiru Street Path Improvements</b>                                | Jabiru Street/Landsborough Highway intersection after railway crossing  | Design and construct amended footpath connection to Jabiru Street/Landsborough Highway intersection.  | Essential | Short  | Council           | Primary and Secondary | \$        |
| <b>Wompoo Road and Thrush Road Footpath and Crossings</b>             | Along Wompoo Road from Longreach Childcare Services to Thrush Road, including a connection to the existing path on Thrush Road near the Robin Road intersection | Design and construction of new footpaths and associated crossings. West of Lark Street, the footpath is recommended to be on the southern side of Wompoo Road, and then west of Lark Street it is recommended to be on the northern side to avoid the majority of trees.  | Important | Medium | Council           | Secondary             | \$\$\$    |
| <b>Lark Street to Longreach Cemetery</b>                              | Along Lark Street from Landsborough Highway and along Raven Road to the Longreach Cemetery entrance   | Design and construction of a new footpath and associated crossings.   | Important | Medium | Council           | Secondary             | \$\$\$    |

## 13.9 - Walking Network Plan --Appendix 1

| Project   | Location  | Recommendations   | Rank      | Timing | Responsibility | Designation           | Cost Band |
|---|---|---|-----------|--------|----------------|-----------------------|-----------|
| <b>Existing Lighting Audit and Improvements Stage 1</b> | Currawong Street, Wompoo Road, Duck Street (east), Thrush Road, Lark Street and Jabiru Street                                     | Audit existing lighting levels and design and install required footpath lighting along secondary routes.  | Important | Medium | Council        | Secondary             | \$        |
| <b>Skate Park Connection</b>                            | Crossing at Eagle Street and Bustard Street to established path on Bustard Street and continue Bustard Street path to Ibis Street | Extension of footpath on Bustard Street from Ibis Street to Eagle Street and establishment of pedestrian crossing to join existing path to Skate Park.  | Important | Medium | Council        | Primary               | \$\$      |
| <b>Eagle Street North Safety Improvements</b>           | Eagle Street North, eastern side and Eagle Street/Landsborough Highway intersection (north), Swallow Street intersection          | Audit and rectify missing footpath segments, safety hazards and all abilities access along Eagle Street North including Swallow Street intersection. Install crossing at Eagle Street/Landsborough Highway intersection (north) to railway station.   | Essential | Medium | Council        | Secondary             | \$        |
| <b>Eagle Street Safety Improvements</b>                 | Eagle Street, IGA   | Audit and rectify safety and all abilities access issues to areas around the IGA and rectify path near service box north of Bustard Street.   | Essential | Medium | Council        | Primary               | \$        |
| <b>Longreach Railway Station Access</b>                 | From Landsborough Highway Crossing (near Eagle Street roundabout) including Railway Station precinct                              | Redesign and construction of railway station car park to allow for formalised concrete footpath installation on the northern side of the car park to connect the entry of the station building with the Landsborough Highway crossing point, also connecting to the Eagle Street north intersection footpath network. | Important | Medium | Council        | Secondary             | \$\$      |
| <b>Plover Street Improvements</b>                       | Plover Street   | Audit and rectify safety/trip hazards along existing footpath, also rectify drainage problems.  | Important | Medium | Council        | Secondary             | \$        |
| <b>Existing Lighting Audit and Improvements Stage 2</b> | Eagle Street North, Plover Street and railway station   | Audit, design and install footpath lighting along routes, as required.  | Important | Medium | Council        | Primary and Secondary | \$\$      |
| <b>Gull Street West Footpath Extension</b>              | Gull Street west (southern side)  | Extension of existing footpath on Gull Street to Jabiru Street, including return into Jabiru Street.  | Important | Medium | Council        | Secondary             | \$\$      |
| <b>Gull Street East Footpath Extension</b>              | Gull Street east (southern side)  | Design and construction of new footpath on Gull Street from Jabiru Street to Teal Street.   | Important | Long   | Council        | Secondary             | \$\$      |
| <b>Pelican Street New Footpath</b>                      | Pelican Street (southern side) from Ibis Street (Foodworks) to Eagle Street   | Design and construction of new footpath on Pelican Street, including a crossing point to provide a safe connection to Longreach Primary School.   | Important | Long   | Council        | Secondary             | \$\$      |
| <b>Falcon Street New Footpath</b>                       | Falcon Street (eastern side) from Landsborough Highway to Swan Street   | Design and construction of new footpath on Falcon Street.   | Important | Long   | Council        | Secondary             | \$\$\$    |
| <b>Swan Street Safety Improvements</b>                  | Swan Street between Eagle Street and Longreach Primary School   | Audit and rectify safety/trip hazards along existing footpath, also provide connections where missing segments may occur.   | Important | Long   | Council        | Primary and Secondary | \$        |

## 13.9 - Walking Network Plan --Appendix 1

| Project   | Location  | Recommendations   | Rank          | Timing | Responsibility | Designation           | Cost Band |
|---|---|---|---------------|--------|----------------|-----------------------|-----------|
| <b>Swan Street New Footpath</b>                             | Swan Street (southern side) from Galah Street to Falcon Street                                      | Design and construction of new footpath on Swan Street.   | Important     | Long   | Council        | Secondary             | \$\$      |
| <b>Existing Lighting Audit and Improvements Stage 3</b>     | Falcon Street, Gull Street, Swan Street   | Audit, design and install footpath lighting along routes, as required.  | Important     | Long   | Council        | Secondary             | \$\$      |
| <b>Sandpiper Street Showgrounds Connection Improvements</b> | From Kite Street along Sandpiper Street to Showgrounds entry gates                                  | Extension of footpath from Kite Street to the Showgrounds entry gates and installation of footpath lighting. Extend the footpath into the Showgrounds.  | Important     | Long   | Council        | Primary               | \$\$      |
| <b>Kite Street and RV Parking Connection</b>                | From Sandpiper Street, along Kite Street, through the RV parking to connect to the highway crossing | Design and construction of new footpath on Kite Street, including crossing over Sandpiper Street and audit of crossing over the railway. Design and construction of footpath, fencing and drainage on the southern side of the parking lot. | Important     | Long   | Council        | Secondary             | \$\$      |
| <b>Existing Lighting Audit and Improvements Stage 4</b>     | Sandpiper Street and Kite Street  | Audit, design and install footpath lighting along routes, as required.  | Important     | Long   | Council        | Primary and Secondary | \$        |
| <b>Lioness Park Connections</b>                             | Improvements to kerb ramps from Bolton Clarke Pioneers Aged Care Facility to Lioness Park           | Rectification works to ensure compliance with all abilities, aged and dementia principles and guidelines.   | Important     | Long   | Council        | Secondary             | \$        |
| <b>Iningai Recreational Path</b>                            | Iningai recreational path   | Seating and path improvements/rectifications along the recreational path leading to Iningai Nature Reserve. (Shade trees not viable along this path due to flood constraints).  | Non-essential | Long   | Council        | Recreational          | \$        |
| <b>Public Toilets</b>                                       | Recreational path public toilets  | If the old roadhouse isn't established, public toilets in proximity to recreational paths to be investigated.   | Non-essential | Long   | Council        | Recreational          | \$\$\$    |
| <b>Wren Street and Bustard Street (West)</b>                | Wren Street from Landsborough Highway to Bustard Street and along Bustard Street to Ibis Street     | Design and construction of new footpath.  | Non-essential | Long   | Council        | Secondary             | \$\$\$    |
| <b>Bustard Street (East) and Cassowary Street</b>           | Bustard Street from Eagle Street to Cassowary Street and along Cassowary Street to Swan Street      | Design and construction of new footpath.  | Non-essential | Long   | Council        | Secondary             | \$\$      |
| <b>Ibis Street (South)</b>                                  | Ibis Street from Pelican Street to Owl Street   | Design and construction of new footpath.  | Non-essential | Long   | Council        | Secondary             | \$\$      |
| <b>Pelican Street (West)</b>                                | Pelican Street from Ibis Street to Wren Street  | Design and construction of new footpath.  | Non-essential | Long   | Council        | Secondary             | \$\$      |
| <b>Pelican Street (East)</b>                                | Pelican Street from Eagle Street to Cassowary Street  | Design and construction of new footpath.  | Non-essential | Long   | Council        | Secondary             | \$\$      |
| <b>Existing Lighting Audit and Improvements Stage 5</b>     | Wren Street, Bustard Street, Ibis Street, Cassowary Street, Pelican Street                          | Audit, design and install footpath lighting along routes, as required.  | Non-essential | Long   | Council        | Secondary             | \$\$      |



Table 10: Longreach WNP Priority Works Program

## 4.5 Non-Infrastructure Recommendations

Alongside infrastructure improvements to enhance walkability, the following non-infrastructure recommendations are suggested to further encourage increased walking and active engagement.

- » Aggressive dog behaviour has been identified by the community as a barrier to walking. It is recommended to continue to improve responsible pet ownership through delivery of the Longreach Animal Management Strategy, including: proactive services and initiatives that encourage responsible pet ownership; strategic initiatives to promote knowledge sharing and awareness around responsible pet ownership; and provision of pet-friendly facilities and spaces while maintaining public safety. Additionally, it was noted by the community that further initiatives and education could be completed to improve the culture of picking up after your dog (e.g. providing dog waste disposable bags or a Pick-Up Poo campaign).
- » Use of electric scooters in the shared pedestrian areas in the main street and motorbikes on the recreational paths is a potential risk and danger to pedestrians. It is recommended to engage with the police to develop strategies to limit electronic scooters and motorbikes in these areas.
- » Longreach has very active running and walking groups. To enhance active recreation in the community, it is recommended that these groups, including Park Run, be supported and promoted. Additional walking initiatives could be developed for the aged community through partnerships with Longreach Home & Community Care or Bolton Clarke Pioneers Retirement Living.
- » It is recommended that primary and secondary routes be clear of potential obstructions, including trailers/vehicles, overgrown trees, and dirt and gravel buildup.
- » Ilfracombe and Isisford to be considered for future Walking Network Plans.
- » Future connections to be considered for the Iningai Nature Reserve Walking Track.
- » There is a future opportunity to establish signage and access from Curlew Road to the Gidgee track. This access has the potential to improve the tourism connection from the Australian Stockman’s Hall of Fame and the Tourist Park.

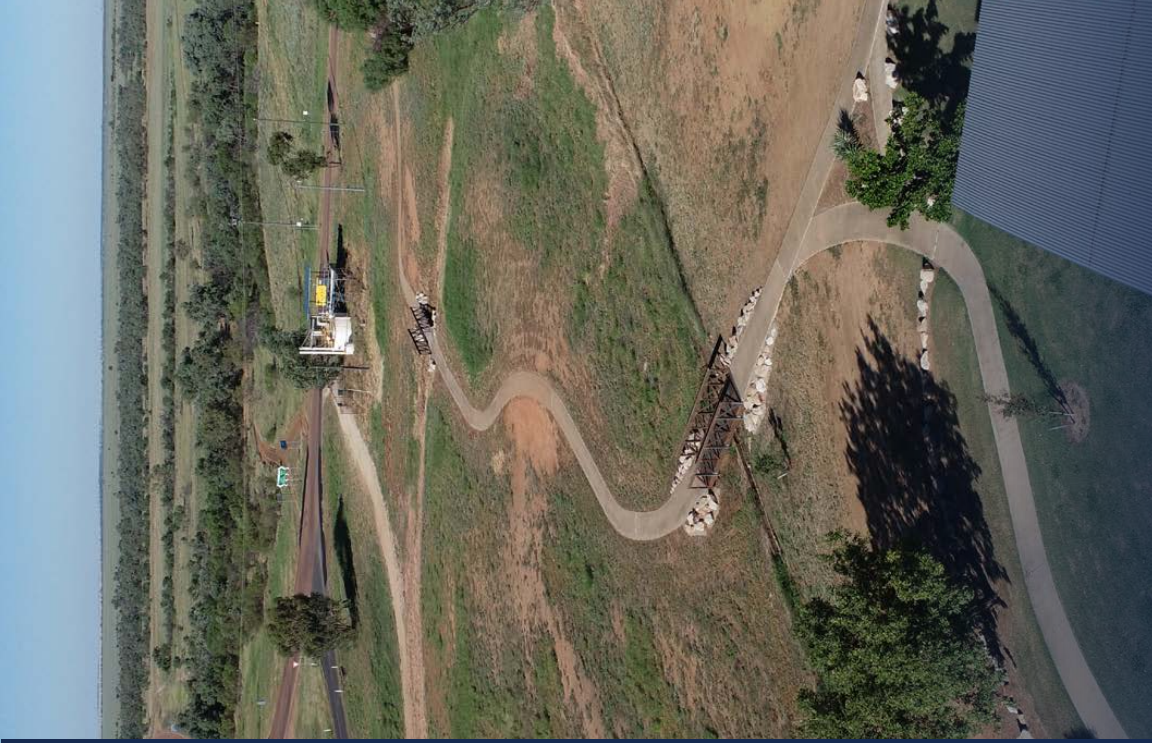




## Reference List

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- 3 Tourism and Events Queensland. (2022). Outback regional snapshot: Year ending March 2022. Retrieved from <https://teq.queensland.com/content/dam/teq/corporate/corporate-searchable-assets/industry/research/regional-snapshots/032022-ye-march-2022-regional-snapshots/Outback-Regional-Snapshot-YE-March-2022.pdf>
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- 5 Queensland Government. Central West Queensland climate change impact summary. Retrieved from [https://www.qld.gov.au/\\_\\_data/assets/pdf\\_file/0027/68562/central-west-qld-climate-change-impact-summary.pdf](https://www.qld.gov.au/__data/assets/pdf_file/0027/68562/central-west-qld-climate-change-impact-summary.pdf)





## ACKNOWLEDGEMENTS

The contributions and cooperation from Longreach Regional Council are gratefully acknowledged.

Thanks are also extended to all stakeholders who were engaged and contributed valuable perspectives during the development of the Walking Network Plan.

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**13. COMMUNITIES REPORT**  
**13.10 - Information Report - Community Services**

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**13.10 Information Report - Community Services**

This report provides an update on the range of activities that have occurred during the month of August for the Community Services Department.

**Council Action**

Deliver

**Applicable Legislation**

Local Government Act 2009

Local Government Regulation 2012

**Policy Considerations**

n/a

**Corporate and Operational Plan Considerations**

| OUR COMMUNITY  |   |
|----------------|---|
|                | Corporate Plan Outcome  |
| 1.1            | Council infrastructure and services support liveability and community amenity.  |
| 1.2            | Council recognises cultural heritage and supports inclusion of all peoples.     |
| 1.3            | The region's natural environment is managed, maintained and protected.          |
| OUR LEADERSHIP |   |
|                | Corporate Plan Outcome  |
| 5.2            | Informed and considered decision making based on effective governance practices |

**Budget Considerations**

As per approved 2023/24 budget

**Previous Council Resolutions related to this matter**

Nil

**Officer Comment**

**Responsible Officer/s:** *Community Services Officers*

**Background:**

Officers are requested to provide an information update to Council monthly, outlining achievements, challenges, and statistical information for the various functional areas in Council.

**Library Services - September 2024**

- The Library was very popular during the School holidays seeing many children and their families come in for a visit. As temperatures start to rise it was also a nice cool space to be for many other visitors as well.



## 13. COMMUNITIES REPORT

### 13.10 - Information Report - Community Services

- First 5 remains popular each week, it was nice to see the older kids come along with their younger siblings during the school Holiday period.

#### Library Statistics (YTD)

|             | Longreach |       | Ilfracombe |     | Isisford |     |
|-------------|-----------|-------|------------|-----|----------|-----|
|             | Sept      | YTD   | Sept       | YTD | Sept     | YTD |
| Loans       | 489       | 1,424 | 18         | 33  | 7        | 16  |
| New Members | 17        | 40    | 1          | 2   | 1        | 1   |

#### Swimming Pools

|                 | Longreach |      | Ilfracombe |      | Isisford |     | Yaraka |     |
|-----------------|-----------|------|------------|------|----------|-----|--------|-----|
|                 | Sep       | YTD  | Sep        | YTD  | Sep      | YTD | Sep    | YTD |
| <b>Adults</b>   | 707       | 1655 | 345        | 1328 | 11       | 11  | N/A    | 27  |
| <b>Children</b> | 156       | 643  | 97         | 439  | 21       | 21  | N/A    | 0   |

Longreach - August Pool Statistics

Adults - 658

Children - 363

#### Childcare Services

##### Spotlight on September

- In the September school holidays the Children went on their first excursion to the Age of Dinosaur Museum in Winton. Definitely, a few Palaeontologists amongst them! Must have been a busy, explorative day. Most of the Vacation Care children slept on the way home!!
- The water pump in the playground was repaired.
- The outdoor reticulation was repaired in the playground.
- Our Health and Safety Officer Sam checked our emergency bags to audit and restock.
- Three Educators achieved their MHFA {Mental Health First Aid} Certificates.
- The Disabled Parking Line markings were painted with new signage!



**13. COMMUNITIES REPORT**  
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**Horticulture and Community Facilities**

Facility Usage

The following community facilities were utilised in August -

|                        |   |
|------------------------|---|
| Longreach Showgrounds  | Great Endeavour Rally, StoryFest Out West, Junior League Training, Longreach Mixed Touch Football, Active Women and Girls Fitness Program, WQ Rugby Union Juniors, Rugby Union Event, Fitness Classes, Dirty Feet Outback Dance Festival, School Holiday Program Activities, LSODE Musical Workshop |
| Longreach Civic Centre | Grant Writing and Community Engagement Workshop,  |
| Edkins Park            | Paralympics Live Party, School Holiday Program Activities, Longreach Churches Together Meeting  |
| Ilfracombe Rec Centre  | Wedding, Social Darts   |
| Isisford Hall          | Barcoo Chat N Do  |

**Water Tower Lights**

The water tower lights were lit up in specific colours for the following occasions -

|  |        |
|--|--------|
| World Sepsis Day                                     | Pink   |
| Leukemia & Lymphoma Awareness Month                  | Green  |
| Light Up for Mito (Mitochondrial Disease)            | Green  |
| ITP (Immune Thrombocytopenia Purpura) Awareness Week | Purple |
| Police Remembrance Day                               | Blue   |

**Funeral Services**

| Longreach Cemetery Funeral Figures September |   |
|--|---|
| Funeral Type                                 |   |
| Church & Graveside Funeral                   | 2 |
| Civic Centre & Graveside Funeral             |   |
| Church Service Only                          |   |
| Graveside Funeral                            |   |
| LRC Graveside Set up ONLY                    |   |
| Memorial Service                             |   |
| Cremation                                    |   |
| Internment of Ashes -Private Family          |   |
| Plaques arranged by LRC                      | 1 |
| Undertakers Services Only                    |   |

## 13. COMMUNITIES REPORT

### 13.10 - Information Report - Community Services

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#### **Communication Activity – Statistics for September 2024**

##### **Website:**

- 11,540 sessions (13,628 in August)
- 21,131 page views (25,088 in August)
- After the Home landing page, the most popular pages are:
  - Newsroom
  - Current vacancies
  - Events
- Most people have found the website through direct search.
- 74% of people use desktop as a device, followed by 25% mobile devices.
- See attachments for the data.

##### **Facebook:**

- 4,032 followers (4,004 in August), 67.4% of our followers are women.
- 33 posts in total September 2024
- Post topics – School holiday program, water wise tips, careers, Facility maintenance, public notices.
- Post with the highest reach of 4053 about the existing vacancies for Isisford Maintenance Team Leader and Ilfracombe Part Time Cleaner.
- See attachments for the data.

#### **Community Events**

##### **School Holiday Program**

- Our recent school holiday program was a tremendous success, providing the children in our community with invaluable life skills and new opportunities.  
**Week One Highlights:**
- We kicked off the program with an exhilarating day of ball games, including volleyball, dodgeball, and kickball. This fun-filled day encouraged teamwork and friendly competition among the kids.
- Next, we immersed the children in nature through a creative art project, where they collected natural materials for their artwork. This experience was complemented by a botanical scavenger hunt, allowing them to learn more about local flora.
- One of the program's standout features was the visit from Levi Knight, a professional scooter coach. Over the course of several days, he led workshops at the skatepark, covering scooter maintenance and skill development. Each child received new hand grips for their scooters, and the program culminated in a mini freestyle scooter competition. It was inspiring to see the kids showcase their newfound confidence and skills!  
**Week Two Highlights:**
- The second week began with a Footy Fun Day at the showgrounds, where participants honed their teamwork and communication skills. The day was not only educational but also rewarding, with exciting giveaways for the kids.



### 13. COMMUNITIES REPORT

#### 13.10 - Information Report - Community Services

- A highlight of the week was our visit to the Men's Shed, where the children created their own personalized signs. They stencilled their designs, and with the help of dedicated volunteers, they routed and edged their signs before painting them. Older participants were given the chance to use the routers and edgers, enhancing their hands-on experience.
- To wrap up the program, the kids participated in a dynamic Dirty Feet Dance workshop, exploring Hip Hop, Jazz, and Acro moves. This engaging session kept everyone on their toes and encouraged self-expression through dance.
- Overall, our holiday program not only provided fun and entertainment but also fostered learning and personal growth. We are incredibly proud of the confidence and skills the children developed throughout these two weeks. Thank you to all our volunteers and partners who made this program possible!



**13. COMMUNITIES REPORT**  
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| <b>October 2024</b>   |  |   |   |
|---|--|---|---|
| Thursday 3 <sup>rd</sup><br>October 9am – 2pm                       | Young Leaders<br>Summit                              | Longreach Civic<br>Centre                         | FREE  |
| Saturday 5 <sup>th</sup><br>October<br>5:30pm – Late                | Flyers Ball  | Longreach<br>Racecourse                           | \$130   |
| Tuesday 8 <sup>th</sup> October<br>9am – 12pm                       | Mental Health<br>Week Street<br>stalls               | Eagle street main<br>CBD                          | FREE  |
| Wednesday 9 <sup>th</sup> –<br>Thursday 10 <sup>th</sup><br>October | Changemaker<br>Workshop                              | Longreach<br>Region                               | FREE  |
| Wednesday 9 <sup>th</sup><br>October<br>6pm – 10pm                  | Unearthing<br>stories of faith                       | Longreach Civic<br>Centre                         | FREE  |
| Wednesday 9 <sup>th</sup><br>October<br>6pm – 9pm                   | wellCONNECT  | QANTAS Park                                       | FREE  |
| Friday 11 <sup>th</sup> October<br>10am – 4pm                       | Regional Brain<br>Reset Tour                         | Longreach Civic<br>Centre                         | \$225   |
| Saturday 12 <sup>th</sup><br>October<br>9am – 12pm                  | Get ready Pop-<br>Up , Disaster<br>Risilience.       | Central West<br>Rural                             | FREE  |
| Friday 11 <sup>th</sup> – Sunday<br>13 <sup>th</sup> October        | Thomson River<br>Festival                            | Longreach<br>Region                               | Free<br><a href="#">Thomson River Festival –<br/>Longreach Regional<br/>Council</a> |
| Monday 14 <sup>th</sup><br>October<br>6pm – 8pm                     | Mini Marilyn<br>RADF Program                         | Longreach Civic<br>Centre                         | \$10 ticket<br><a href="#">Mini Marilyn – Longreach<br/>Regional Council</a>        |
| Saturday 19 <sup>th</sup><br>October<br>6.30pm – Late               | Putting on the<br>Ritz 1920’s style<br>entertainment | Longreach Arts<br>and Craft Centre<br>Ibis Street | \$40 Non – Members<br>\$35 Members  |
| Friday 25 <sup>th</sup> October<br>8am – 5pm                        | Annual LRC Big<br>Day In                             | Longreach Civic<br>Center                         |   |

**Project Management Update**

See attachments for an overview on all projects and dashboards for large projects of:

- Longreach Disaster Centre Construction
- Ilfracombe Post Office Relocation
- Longreach Tennis Court Upgrade
- Longreach Squash Court Upgrade

**13. COMMUNITIES REPORT**  
**13.10 - Information Report - Community Services**

**After Hours Message Centre –September 2024**

|                         |                 |       |
|-------------------------|-----------------|-------|
| Incoming Calls Received | No. of Hang Ups | Total |
| 21                      | 39              | 60    |

During the month of September 2024 there were 21 after hours' calls received. The calls were related to the following sections of Council:

| CATEGORY                      | NUMBER OF CALLS |
|-------------------------------|-----------------|
| Funerals                      | 1               |
| Water and Sewerage            | 2               |
| Local Laws/Animal Management  | 5               |
| Facilities                    | 1               |
| Tourism / Visitor Information | 9               |
| Parks and Gardens             | 1               |
| Roads                         | 2               |

**Customer Requests**

A total of **136 Customer Service Requests** were received for the month of September 2024. Of these requests **91 were completed** within the same month.

| Completed | Progress | Outstanding | Total |
|-----------|----------|-------------|-------|
| 91        | 16       | 29          | 136   |

**Tourism Update**

- September School Holidays were a little slower for bookings this year.
- LRC Digital Tourism Strategy workshop with Telstra and Pinnacle IT is set for 12 & 13<sup>th</sup> November. This workshop is fully funded by Telstra and will help Council explore an innovative approach to digital transformation, focusing on Tourism opportunities and the integration of a strategic framework. The goal is to enhance the quality of tourism experiences in the region and especially to support local business and people travelling through the Longreach LGA. Purpose of the Project Telstra Purple propose a short series of collaborative Strategic Framing Workshops designed to bring to light pain points, potential blockers, and identify solutions and opportunities. The purpose of these sessions is to help the Longreach Regional Council team to explore ideas and potential solutions and start shaping up a roadmap for their Digital Tourism Experiences. Based on the outcomes of this process, prioritised solutions could be further developed in future projects

**Longreach Region Website:**

|                  | Jan-24 | Feb-24 | Mar-24 | Apr-24 | May-24 | Jun-24 | Jul-24 | Aug-24 | Sept-24 | 2024 YTD     |
|------------------|--------|--------|--------|--------|--------|--------|--------|--------|---------|--------------|
| <b>Views</b>     | 5.6k   | 4.4k   | 5.9k   | 6.6k   | 8k     | 8.6k   | 8.3k   | 7.4k   | 5.5k    | <b>10.9k</b> |
| <b>New Users</b> | 1.5k   | 1.2k   | 1.4k   | 1.8k   | 2.2k   | 2.6k   | 2.6k   | 2.4k   | 1.7k    | <b>17.4k</b> |



**13. COMMUNITIES REPORT**  
**13.10 - Information Report - Community Services**

**Longreach Region Explore Centre Visitor statistics 2024:**

| Jan-24 | Feb-24 | Mar-24 | Apr-24 | May-24 | Jun-24 | Jul-24 | Aug-24 | Sept-24 | 2024 YTD     | 2023 YTD     |
|--------|--------|--------|--------|--------|--------|--------|--------|---------|--------------|--------------|
| 151    | 169    | 401    | 1226   | 2965   | 4267   | 5851   | 4249   | 2360    | <b>19279</b> | <b>21682</b> |

**Longreach Visitor Information Centre statistics:**

|                           | Jan-24 | Feb-24 | Mar-24 | Apr-24 | May-24 | Jun-24 | Jul-24 | Aug-24 | Sept-24 | 2024 YTD    |
|---------------------------|--------|--------|--------|--------|--------|--------|--------|--------|---------|-------------|
| Phone calls               | 81     | 85     | 171    | 140    | 236    | 124    | 170    | 137    | 138     | <b>1007</b> |
| Emails                    | 22     | 24     | 21     | 37     | 67     | 46     | 70     | 61     | 44      | <b>287</b>  |
| General Information       | 82     | 30     | 147    | 114    | 216    | 55     | 98     | 82     | 77      | <b>742</b>  |
| Information packs         | 33     | 36     | 110    | 37     | 49     | 25     | 66     | 64     | 18      | <b>356</b>  |
| Phone Bookings            | 58     | 21     | 46     | 74     | 38     | 20     | 24     | 46     | 6       | <b>281</b>  |
| Over the Counter Bookings | 0      | 0      | 49     | 122    | 406    | 313    | 705    | 573    | 252     | <b>1595</b> |

**Bookings made by information centre staff on behalf of Operators for 2024:**

| Jan-24 | Feb-24 | Mar-24 | Apr-24   | May-24   | Jun-24   | Jul-24    | Aug-24    | Sept-24     | 2024 YTD         |
|--------|--------|--------|----------|----------|----------|-----------|-----------|-------------|------------------|
| \$0    | \$337  | \$9300 | \$25,678 | \$86,167 | \$88,224 | \$124,402 | \$135,218 | \$65,240.97 | <b>\$334,109</b> |

**Longreach Powerhouse and Historical Museum Visitor statistics 2024:**

| Jan-24 | Feb-24 | Mar-24 | Apr-24 | May-24 | Jun-24 | Jul-24 | Aug-24 | Sept-24 | 2024 YTD    |
|--------|--------|--------|--------|--------|--------|--------|--------|---------|-------------|
| 0      | 0      | 91     | 297    | 383    | 592    | 901    | 701    | 464     | <b>2264</b> |

**Longreach Regional Council Approved Camping Areas 2024:**

| Location  | Jan-24 | Feb-24 | Mar-24 | Apr-24 | May-24 | Jun-24 | Jul-24  | Aug-24 | Sep-24  | 2024 YTD        |
|-----------|--------|--------|--------|--------|--------|--------|---------|--------|---------|-----------------|
| Longreach | \$0    | \$0    | \$335  | \$2166 | \$4164 | \$8543 | \$10244 | \$9865 | 2894.35 | <b>\$35,317</b> |
| Isisford  | 0      | 0      | \$189  | \$162  | \$2389 | \$4810 | \$5016  | \$3909 | 1505    | <b>\$16,475</b> |
| Yaraka    | 0      | 0      | 0      | 0      | \$595  | 0      | \$1362  | \$2312 | 510     | <b>\$4,233</b>  |

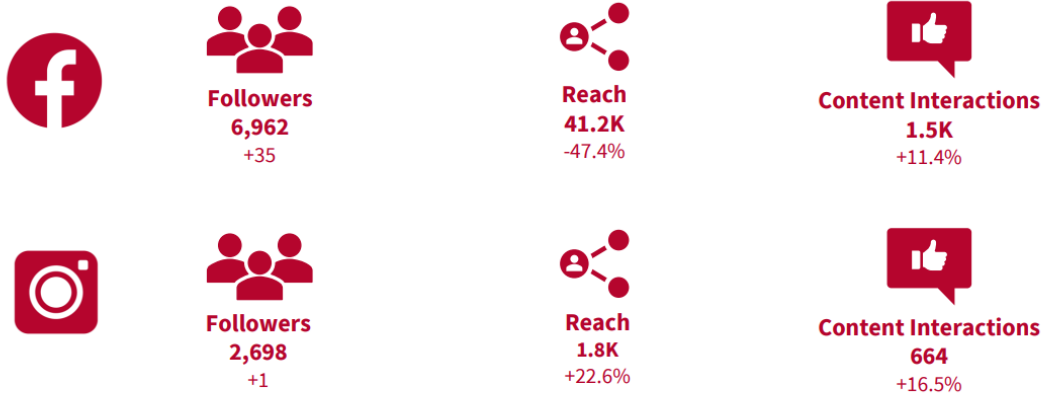
# 13. COMMUNITIES REPORT

## 13.10 - Information Report - Community Services

Longreach Region Social Media September 2024:

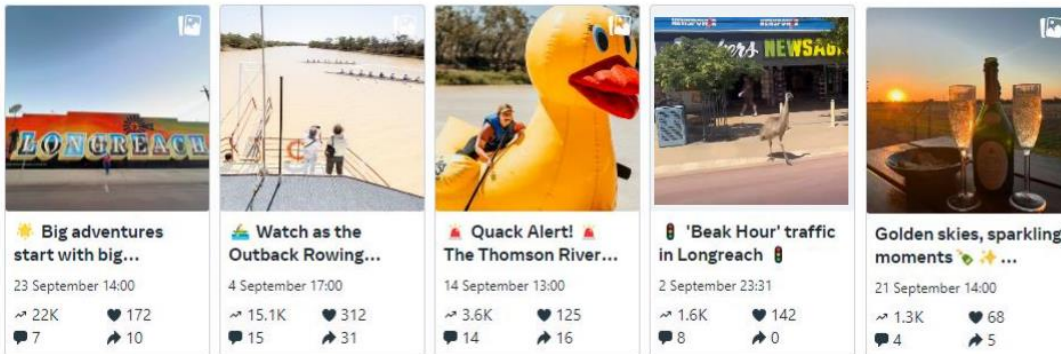


### By the Numbers



Compared to the previous period (August 2024)  
Reach: Unique accounts that have seen your posts.  
Content Interactions: Number of likes/reactions, comments, shares, saves.

### Facebook Top Posts - September



# Instagram Top Posts - September



### Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare  
Consequence: Insignificant  
Rating: Low (1/25)

### Environmental Management Factors:

Nil

### Other Comments:

Nil

### Appendices

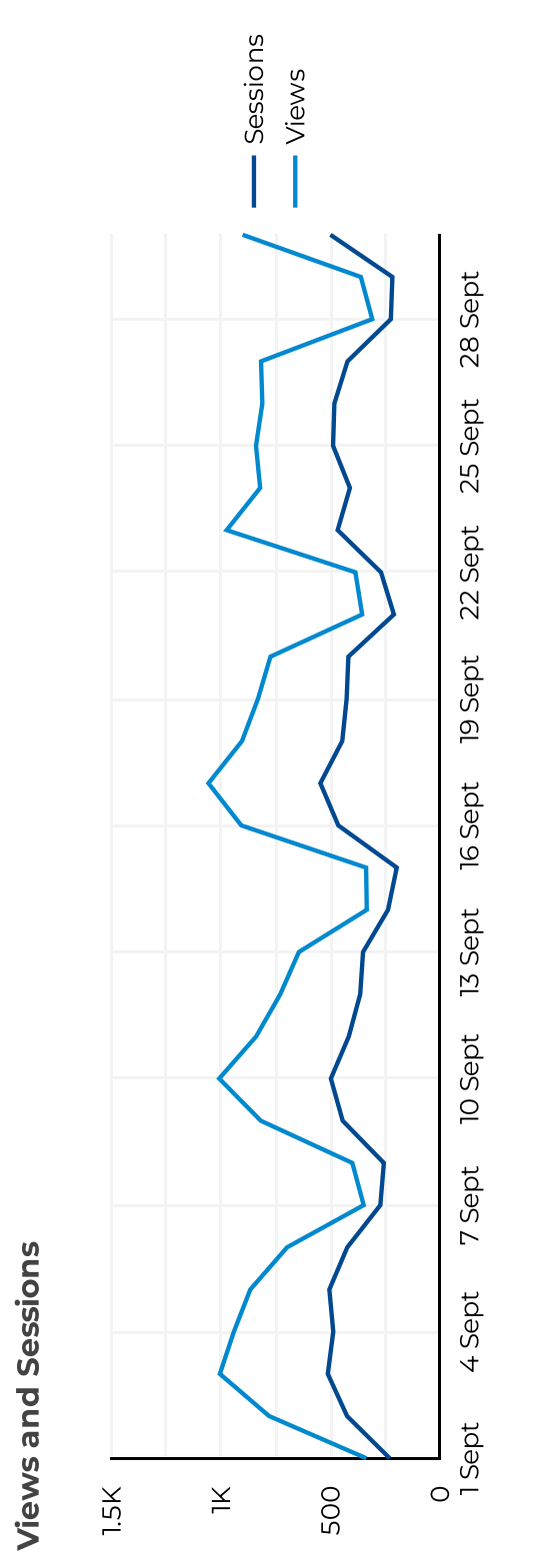
1. Monthly Analytics Snapshot September [↓](#)
2. Facebook Follows September [↓](#)
3. Facebook Reach September [↓](#)
4. Facebook Visits September [↓](#)
5. Projects Dashboard [↓](#)
6. Major Projects Dashboard [↓](#)

### Recommendation:

*That Council receives the Community Services Information Report, as presented.*

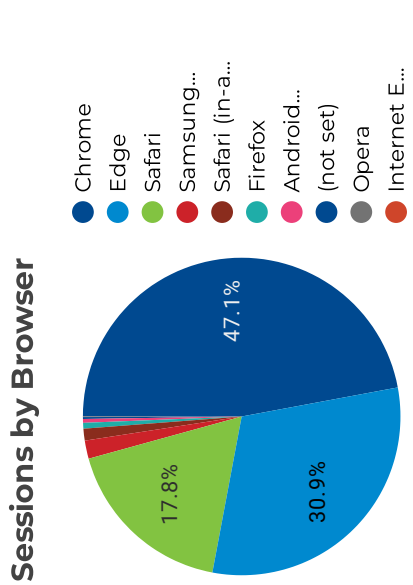
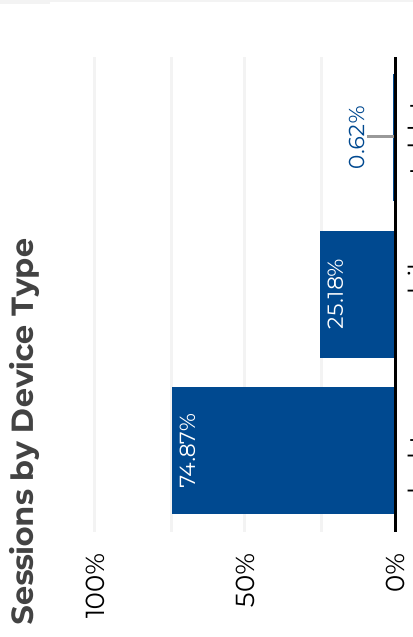
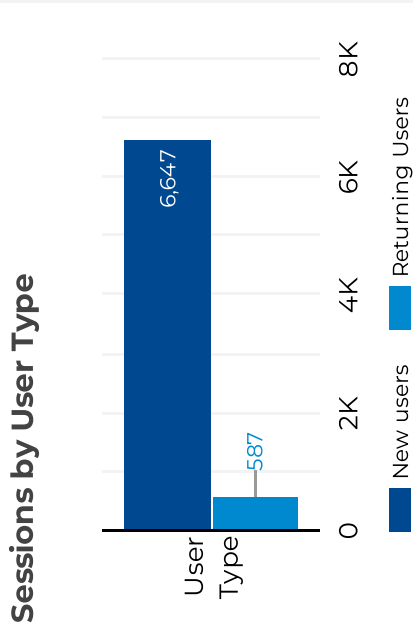
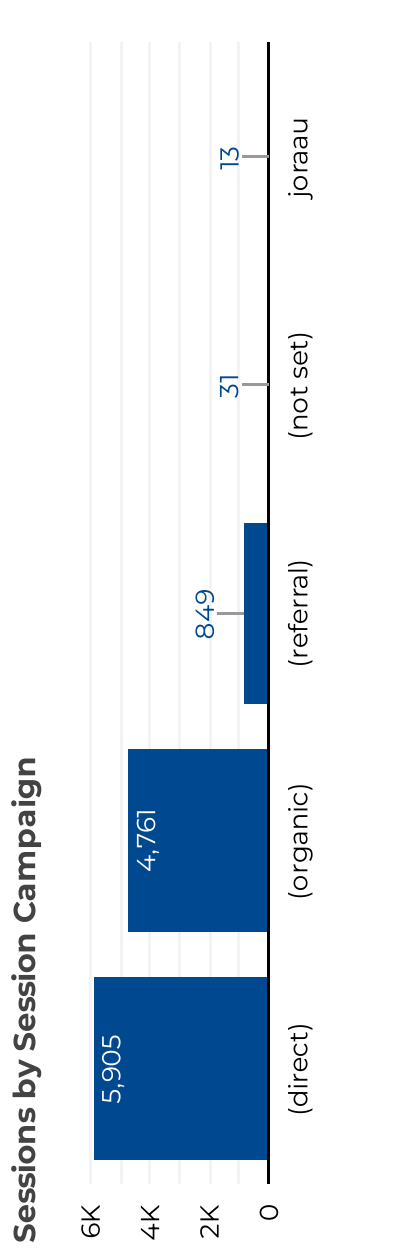
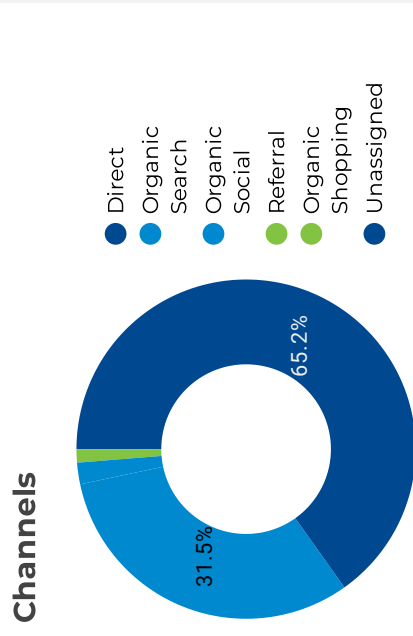


|                 |        |
|-----------------|--------|
| Sessions        | 11,540 |
| Views           | 21,131 |
| Views / Session | 1.83   |



### Top 10 Pages

| Rank | Page path                       | Views |
|------|---------------------------------|-------|
| 1.   | /                               | 8,181 |
| 2.   | /newsroom                       | 1,166 |
| 3.   | /current-vacancies              | 854   |
| 4.   | /whats                          | 600   |
| 5.   | /careers                        | 527   |
| 6.   | /longreach-burial-directory     | 519   |
| 7.   | /site-search/results/           | 480   |
| 8.   | /swimming-pools                 | 388   |
| 9.   | /whats-on                       | 280   |
| 10.  | /directory-record/15/apex-pa... | 264   |



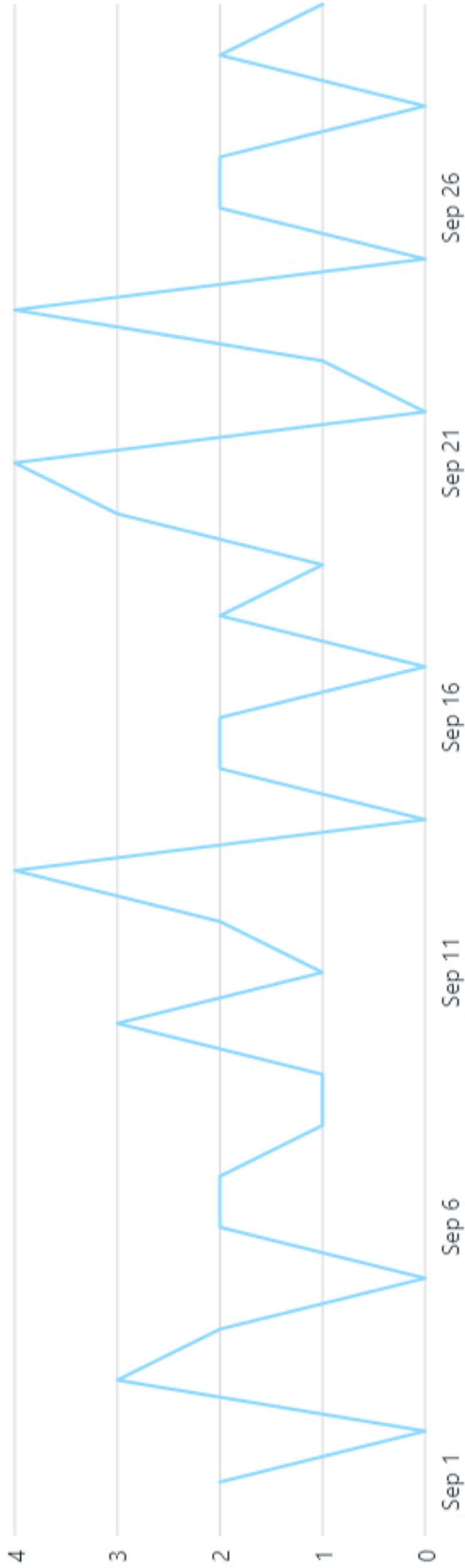
### Top 10 Referral Sources

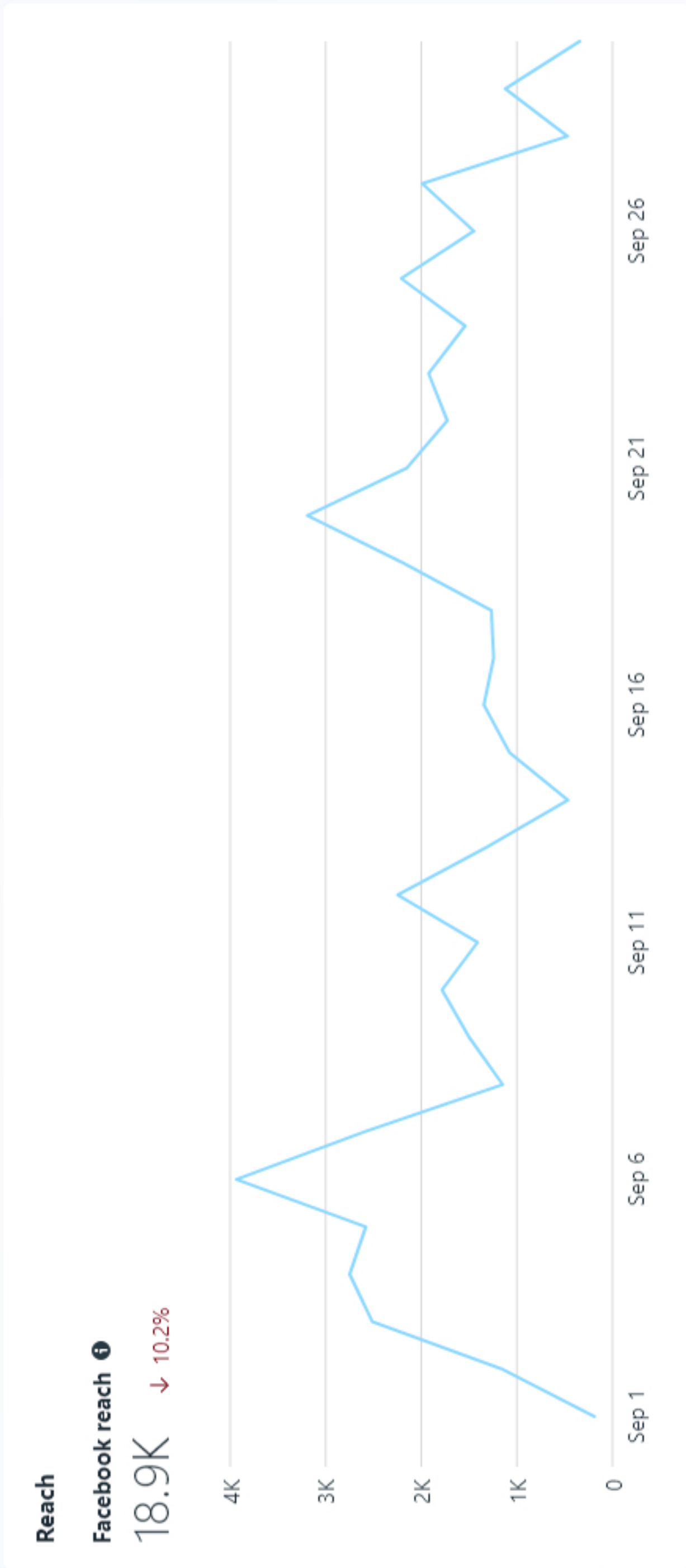
| Rank | Session source        | Sessions | Views |
|------|-----------------------|----------|-------|
| 1.   | (direct)              | 5,905    | 8,775 |
| 2.   | google                | 4,480    | 9,319 |
| 3.   | galaxy.lgaq.digital   | 360      | 1,025 |
| 4.   | bing                  | 280      | 795   |
| 5.   | m.facebook.com        | 118      | 198   |
| 6.   | statics.teams.cdn.... | 106      | 308   |
| 7.   | longreach.magiqc...   | 44       | 123   |
| 8.   | lm.facebook.com       | 37       | 93    |
| 9.   | experienlongrea...    | 33       | 112   |
| 10.  | (not set)             | 31       | 43    |

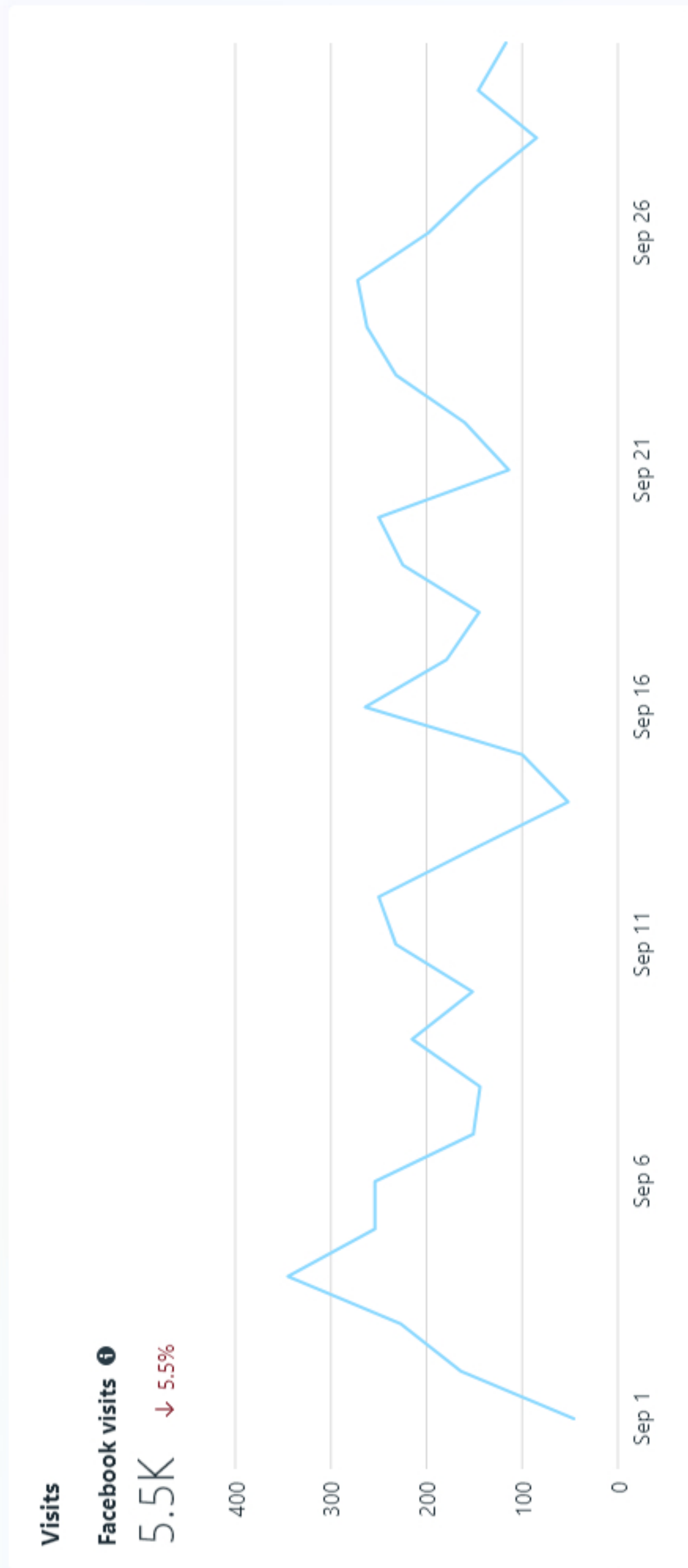
**Follows**

**Facebook follows**

47 ↓ 2.1%







## 13.10 - Information Report - Community Services --Appendix 5

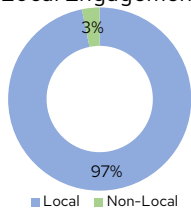


| Project | Progress                                       | Funding   | Status                           |             |
|---------|--|---|----------------------------------|-------------|
| MU038   | Wellshot Centre Footpath Replacement           | Work to occur after tourism season.                                 | Longreach Regional Council       | Is Engaged  |
| SP019   | Ilf Pool - Salt Water Chlorination Conversion  | Contractor engaged. Work to occur early 2025.                       | Longreach Regional Council       | Is Engaged  |
| CB010   | Ilfracombe Post Office Relocation              | RFQ completed for construction work. Work to commence January 2025. | Longreach Regional Council       | Is Engaged  |
| SF021   | Rebound wall for Ilfracombe Multipurpose court | RFQ is underway.  | Longreach Regional Council       | Procurement |
| MU037   | Machinery Mile Toilet Block Replacement        | Procurement in progress.  | Building Bush Tourism (BBT) Fund | Procurement |

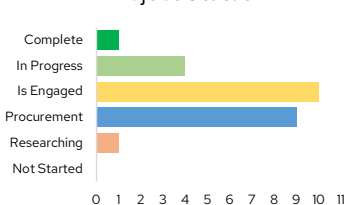
|       |  |   |                            |             |
|-------|--|---|----------------------------|-------------|
| MU036 | OBIC Roof Replacement                    | Work scheduled to occur October/November. | Longreach Regional Council | Is Engaged  |
| SP020 | Isisford Pool - Replace Shade Structures | Contractor engaged.                       | Longreach Regional Council | Is Engaged  |
| HC026 | Isisford Hall Upgrade                    | Contractor engaged.                       | Longreach Regional Council | Is Engaged  |
| DM016 | Isisford SES Training Room               | RFQ is underway.                          | SES Support Grant          | Procurement |

|         |  |  |                                   |             |
|---------|--|--|-----------------------------------|-------------|
| GP004   | Longreach Council Chambers Aircon Replacement        | New aircon unit currently being installed.     | Longreach Regional Council        | In Progress |
| LA019   | Longreach Squash Court Upgrade                       | Onsite work in progress.                       | Minor Infrastructure Program      | In Progress |
| CM010   | Cemetery New Entrance Sign                           | Contractor engaged.                            | Longreach Regional Council        | In Progress |
| PK066   | Beersheba Pump Reconnection                          | Contractor engaged.                            | Longreach Regional Council        | In Progress |
| LB007   | Longreach Disaster Centre Construction               | Design being finalised with appointed builder. | Longreach Regional Council        | Is Engaged  |
| MHC200. | Civic Centre Floor                                   | Contractor engaged.                            | Longreach Regional Council        | Is Engaged  |
| SP021   | Longreach Pool Coping Tile Replacement               | Contractor engaged.                            | Longreach Regional Council        | Is Engaged  |
| CC018   | Longreach Childcare – New Shade Structure            | Contractor engaged.                            | Longreach Regional Council        | Is Engaged  |
| LH013   | Teal St housing for six houses over 4 lots           | Contractor engaged.                            |                                   | Is Engaged  |
| CM008   | Cemetery Plinth Replacements                         | Procurement in progress.                       | Longreach Regional Council        | Procurement |
| CM009   | Longreach Cemetery Columbarium Extension             | Procurement in progress.                       | Longreach Regional Council        | Procurement |
| LA020   | Longreach Tennis Court Upgrade                       | Procurement in progress.                       | Minor Infrastructure Program      | Procurement |
| MU040   | Powerhouse Accessibility Ramp                        | Procurement in progress.                       | Longreach Regional Council        | Procurement |
| MSG201  | Longreach Showground Electrical conduits             | Procurement in progress.                       | Longreach Regional Council        | Procurement |
| CC016   | Longreach Childcare - Energy Efficiency Improvements | Procurement in progress.                       | Community Child Care Fund Program | Procurement |
| AC001   | Animal Management Facility                           | Waiting for funding body approval.             |                                   | Researching |

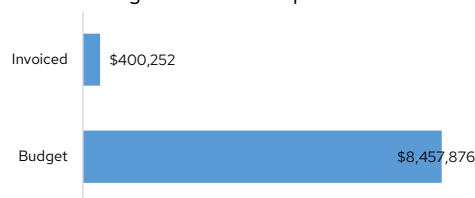
Local Engagement



Project Status



Budget vs Actual Expenditure





Ilfracombe Isisford Longreach Yaraka

**Project: Longreach Disaster Centre Construction**

Status

Engaged

3/10/24

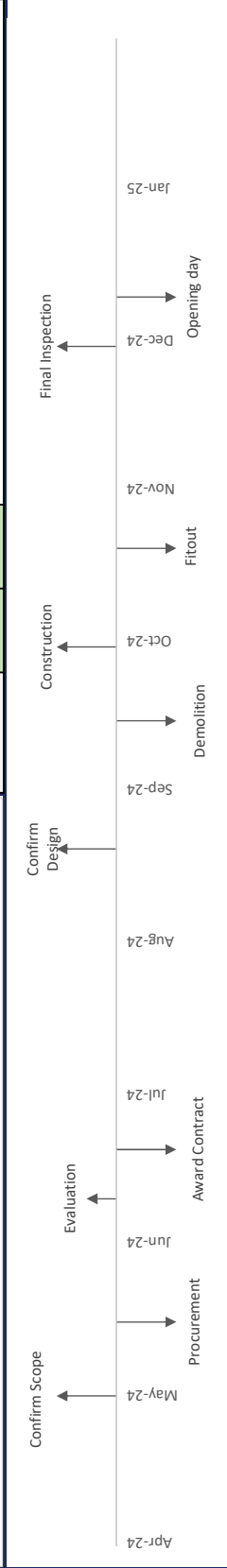
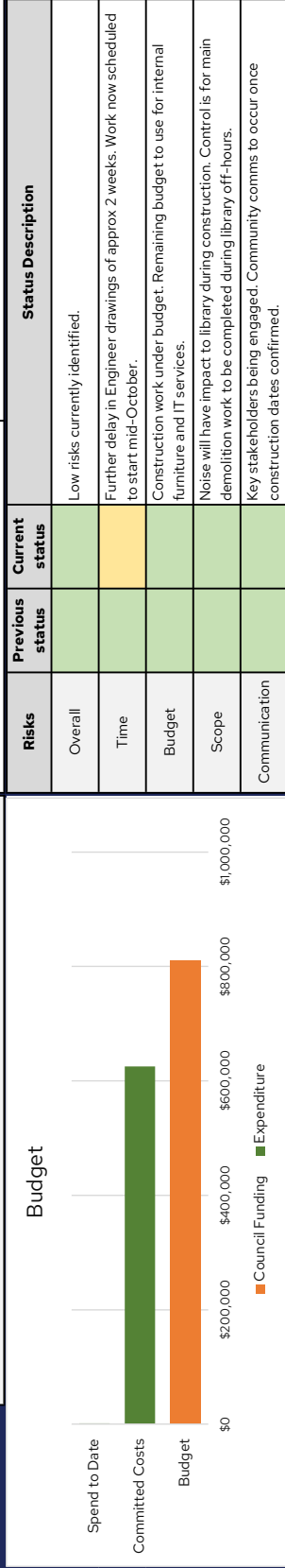
| Recent Deliverables   | Milestones, Tasks, Outcomes to deliver next period   |
|---|--|
| High-level structure design confirmed with builder and Project Manager. | Review design with key stakeholders.   |
| Draft Engineer drawings for structure reviewed and approved.            | Approve final Engineer drawings with builder.  |
|   | Confirm onsite dates with builder and then complete communications to stakeholders and public. |
|   | Commence demolition work.  |

**Purpose:** The purpose of the project is to fitout the existing yet unused area of the Longreach Library. This will allow the space to be utilised as a fit-for-purpose cross-functional space for disaster, planning and to hold community events as part of the new Local Disaster Coordination Centre (LDCC).

**Project Team:** Executive Sponsor: Tanya Johnson  
Project Manager: Joel Perry

**Funding Source:** Total project budget is \$810,000 as committed by Council.

**Stakeholders:** Longreach residents and ratepayers and Longreach Regional Council.







Ilfracombe Isisford Longreach Yarakka

**Project: Ilfracombe Post Office Relocation**

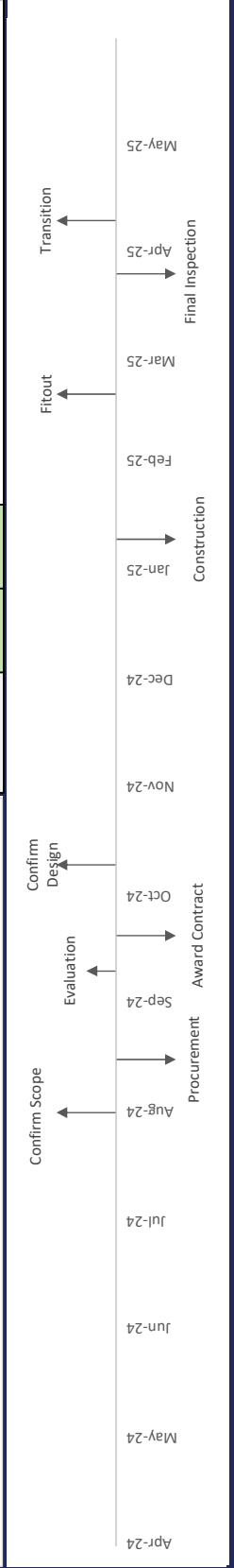
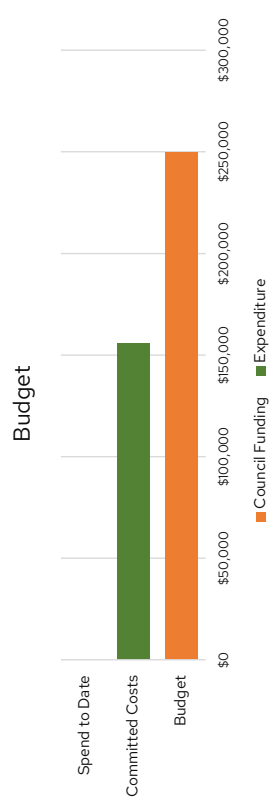
Status

Engaged

3/10/24

|                 | Recent Deliverables   | Milestones, Tasks, Outcomes to deliver next period                              |
|-----------------|---|---|
| Purpose:        | Upgrade Ilfracombe Council building to incorporate postal services, visitor information, library and Council staff office spaces. | Complete transition plan.   |
| Project Team:   | Executive Sponsor: Tanya Johnson<br>Project Manager: Joel Perry   | Finalise internal design.   |
| Funding Source: | Total project budget is \$250,000 as committed by Council.  | Engage key stakeholder on project timeline, design and transition requirements. |
| Stakeholders:   | Ilfracombe residents, AusPost, ratepayers and Longreach Regional Council.   |   |

| Risks         | Previous status | Current status | Status Description                                       |
|---------------|-----------------|----------------|--|
| Overall       |                 |                | Low risks currently identified.                          |
| Time          |                 |                | Construction to commence January and end March 2025.     |
| Budget        |                 |                | Low risk. Committed construction work well under budget. |
| Scope         |                 |                | Layout now confirmed and approved by AusPost.            |
| Communication |                 |                | Key stakeholders to be engaged.                          |





| Project: Longreach Tennis Court Upgrade         |   | Status  | Procurement   | 3/10/24 |
|---|---|---|---|---------|
|   |   | Recent Deliverables   | Milestones, Tasks, Outcomes to deliver next period  |         |
| <b>Purpose:</b>                                 | Replace three of the Longreach Tennis Courts. Work involves demolishing the existing courts on asphalt and replacing with concrete foundations and synthetic grass surface. | RFT process commenced.  | Complete evaluation for the RFT procurement process.  |         |
| <b>Project Team:</b>                            | Executive Sponsor: Tanya Johnson<br>Department Sponsor: Debbie Hall<br>Project Manager: Joel Perry<br>Project Control Group: Longreach Tennis Club                          | Project update meeting with the Department Sponsor and Tennis Club. | Project update meeting with the Department Sponsor and Tennis Club.   |         |
| <b>Funding Source:</b>                          | Total project budget is from the Department of Tourism, Innovation and Sport (Minor Infrastructure Program), Longreach Tennis Club and Council.                             |   |   |         |
| <b>Stakeholders:</b>                            | Longreach residents and ratepayers, Longreach Regional Council and Longreach Tennis Club.   |   |   |         |
| <b>To Provide once Procurement is Completed</b> |   |   |   |         |
| Risks   | Previous status   | Current status  | Status Description  |         |
| Overall   |   |   | No risks to date.   |         |
| Time  |   |   | Delay in awarding contractor during procurement process. This may push onsite work commencement to early 2025. Low risk impact. |         |
| Budget  |   |   | No risks identified no far.   |         |
| Scope   |   |   | Scope fully completed and confirmed with Longreach Tennis.  |         |
| Communication                                   |   |   | Ongoing updates provided to stakeholders on project progress.   |         |

|                     |        |
|---------------------|--------|
| Initial meeting     | Apr-24 |
| Confirm Scope       | May-24 |
| Second meeting      | Jun-24 |
| Detailed Design     | Jul-24 |
| Procurement         | Aug-24 |
| Confirm Contractor  | Sep-24 |
| Demolish existing   | Oct-24 |
| Install new slab    | Nov-24 |
| Lay new surface     | Dec-24 |
| Opening day         | Jan-25 |
| Contract Completion | Feb-25 |



Ilfracombe Isisford Longreach Yaraka

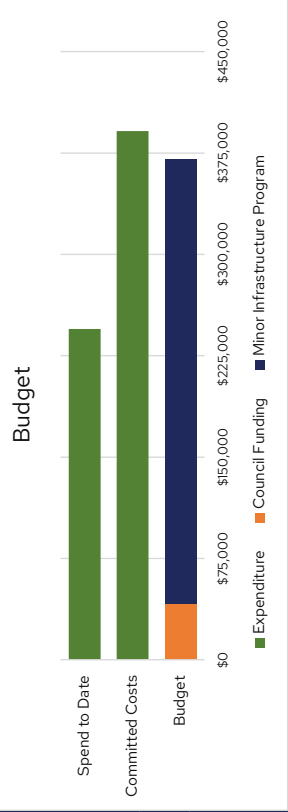
**Project: Longreach Squash Court Upgrade**

Status

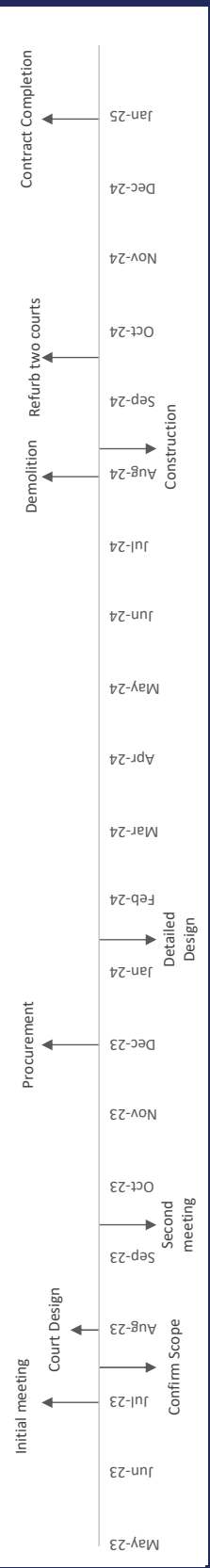
In Progress

3/10/24

|                        |   |   |   |
|------------------------|---|---|---|
| <b>Purpose:</b>        | Construct a new clubhouse area onto the existing facility and resurface squash courts walls. This will ensure safe and cost-effective operation of the site, accommodate additional community level activities, increase participation and improve the quality of the participant experience. | <b>Recent Deliverables</b>  | <b>Milestones, Tasks, Outcomes to deliver next period</b>                               |
| <b>Project Team:</b>   | Executive Sponsor: Tanya Johnson<br>Department Sponsor: Debbie Hall<br>Project Manager: Joel Perry  | Provide project update to Department Sponsor.<br><br>Construction work continues progress. Framing completed. | Provide project update to Department Sponsor.<br><br>Construction to continue progress. |
| <b>Funding Source:</b> | Total current project budget is \$365,214, comprised of \$328,692 from the Department of Tourism, Innovation and Sport (Minor Infrastructure Program) and a further \$36,522 commitment from Council.   |   | Opening day/time to be confirmed and stakeholder notified.                              |
| <b>Stakeholders:</b>   | Longreach residents and ratepayers, Longreach Regional Council and Longreach Squash.  |   |   |



| Risks         | Previous status | Current status | Status Description   |
|---------------|-----------------|----------------|--|
| Overall       | Green           | Green          | Delivery timeframe scheduled for minimal disruption to squash playing seasons.   |
| Time          | Green           | Green          | Work aimed to start mid 2024 which will disrupt only part of the second season of the year.                                  |
| Budget        | Yellow          | Yellow         | Scope marginally (6%) over budget. Extra scope was required for two ambulant toilets for recent building compliance changes. |
| Scope         | Green           | Green          | Specifications and design with Architect has been completed.   |
| Communication | Green           | Green          | General updates provided to stakeholders on project progress.  |



**13. COMMUNITIES REPORT**  
**13.11 - Director of Communities Report**

**13.11 Director of Communities Report**

This report provides an update on the range of activities that have occurred during the month of September for the Director of Communities.

**Council Action**

Deliver

**Applicable Legislation**

Local Government Act 2009

Local Government Regulation 2012

**Policy Considerations**

n/a

**Corporate and Operational Plan Considerations**

| OUR COMMUNITY          |   |
|------------------------|---|
| Corporate Plan Outcome |   |
| 1.1                    | Council infrastructure and services support liveability and community amenity.  |
| 1.2                    | Council recognises cultural heritage and supports inclusion of all peoples.     |
| 1.3                    | The region's natural environment is managed, maintained and protected.          |
| OUR LEADERSHIP         |   |
| Corporate Plan Outcome |   |
| 5.2                    | Informed and considered decision making based on effective governance practices |

**Budget Considerations**

As per approved 2024/25 budget

**Previous Council Resolutions related to this matter**

Nil

**Officer Comment**

**Responsible Officer/s:** Tanya Johnson, Acting Director of Communities

**Background:**

The Director provides an information update to Council monthly outlining achievements, challenges and statistical information for the various functional areas in Council.

**Strategy and Planning**

|                                     |          |   |
|-------------------------------------|----------|---|
| Walking Network Plan (Grant funded) | Complete | Walking Network Plan completed and will be tabled at October Meeting for adoption. Grant application for 3 projects submitted to Transport and Main Roads. This round is to |
|-------------------------------------|----------|---|

**13. COMMUNITIES REPORT**  
**13.11 - Director of Communities Report**

|  |             |  |
|--|-------------|--|
|  |             | complete gaps in our network linking public transport hubs.  |
| Longreach Disaster Preparedness (Grant Funded) | Complete    | This piece of work has been completed final report submitted by BECA and grant acquitted.  |
| Cycling Network Plan (Grant funded)            | In Progress | CPR Group to conduct next steps, this round of funding is for Detailed design of 2 routes in Longreach including: <ul style="list-style-type: none"> <li>• Landsborough Highway (Beersheba Park to Emu Street)</li> <li>• Crossing of the Landsborough Highway Currawong Street (Kite Street to Eagle Street)</li> </ul> |
| Isisford Racecourse                            | In progress | Swab Box installed, new map of horse handling areas to be developed in consultation with stakeholders.   |
| Iningai Working Group                          | In Progress | Develop a management plan, and Facility Concept Plan in conjunction with stakeholders. First draft of Management Plan has been completed.  |
| Signage Audit                                  | In Progress | Audit of all tourism signage within the Region to be inspected and new signage to identified and replaced.<br>Signage at Arrilalah ordered.<br>Signage at Apex Park replaced.<br>Signage Dinosaur designing process underway.  |
| Ilfracombe Heritage Strategy                   | In Progress | GBA heritage report complete and Initial stakeholder engagement with Qld Museums has commenced. Request for Quote underway.  |

**Attended**

- Police Remembrance Day

**Training**

- Chain of Responsibility

**Meetings**

- CPR Group – Grant Application Growing Regions information session.
- Walking Network Concept TMR feedback
- Local Disaster Management Group
- RADF Committee Meeting

**Recommendation:**

*That Council receives the Acting Director of Communities Report, as presented*

**14. WORKS REPORT**  
**14.1 - Information Report - Works**

---

**14. Works Report**

**14.1 Information Report - Works**

This report provides an update on a range of activities that has occurred during the month of September 2024 for the Works Directorate.

**Council Action**

Deliver

**Applicable Legislation**

*Local Government Act 2009*

*Local Government Regulation 2012*

**Policy Considerations**

n/a

**Corporate and Operational Plan Considerations**

| OUR COMMUNITY  |   |
|----------------|---|
|                | Corporate Plan Outcome  |
| 1.1            | Council infrastructure and services support liveability and community amenity.  |
| 1.2            | Council recognises cultural heritage and supports inclusion of all peoples.     |
| 1.3            | The region's natural environment is managed, maintained and protected.          |
| OUR LEADERSHIP |   |
|                | Corporate Plan Outcome  |
| 5.2            | Informed and considered decision making based on effective governance practices |

**Budget Considerations**

As per approved 2024/25 budget.

**Previous Council Resolutions related to this matter**

Nil

**Officer Comment**

**Responsible Officer/s:** *André Pretorius, Director of Works*  
*Guy Goodman, Manager of Operations*  
*Ajith Samarasekera, Manager Fleet & Workshops*

**Background:**

Officers are requested to provide an information update to Council on a monthly basis to outline achievements, challenges and statistical information for the various functional areas in Council.



**14. WORKS REPORT**  
**14.1 - Information Report - Works**




**Manager of Operations Update - Current projects underway**

| Project                  |                               | % completed | Budget        | Spent to date | Comments  |
|--------------------------|-------------------------------|-------------|---------------|---------------|---|
| <b>LRC Projects</b>      |                               |             |               |               |   |
| Longreach Waste Facility | Excavation of new rubbish pit | 100%        | \$ 100,000.00 | \$ 157,000.00 | Works commenced July 2024. Project exceeded original budget estimate due to volume of sandstone rock that was required to be removed. Due to this, the new cell holds a larger capacity of waste than the previous cell. Completed. |

| Project                      |  | % completed | Budget        | Spent to date | Comments  |
|------------------------------|--|-------------|---------------|---------------|---|
| <b>R2R Projects</b>          |  |             |               |               |   |
| All areas grid replacement   | Install Grids  | 0%          | \$ 279,000.00 | \$ 53,000.00  | Works to commence September 2024. 1 x grid installed on Royston Lane. Programmed grid installations are as follows:<br>3 x Plains Road<br>1 x Yaraka Bimerah Road<br>1 x Glenlock Road<br>1 x Westlands Gaza Road |
| Isisford-Blackall River Road | Installation of concrete rat walls and gravel on floodways | 70%         | \$ 95,000.00  | \$ 55,000.00  | Works commenced in July 2024. Concrete rat walls completed. Carting gravel to site.   |

| Project                  |   | % completed | Budget        | Spent to date | Comments   |
|--------------------------|---|-------------|---------------|---------------|--|
| <b>TIDS Projects</b>     |   |             |               |               |  |
| Ilfracombe - Aramac Road | Gravel resheet  | 60%         | \$ 897,999.44 | \$ 520,000.00 | Works commenced July 2024.   |
| Longreach Town Streets   | Galah St - Replace kerb and channel and street rehabilitation | 80%         | \$ 400,000.00 | \$ 300,000.00 | Works commenced July 2024. New kerb and channel to be installed early September. |

**14. WORKS REPORT**  
**14.1 - Information Report - Works**

|                        |  |     |               |               |  |
|------------------------|--|-----|---------------|---------------|--|
|                        |  |     |               |               |    |
| Longreach Town Streets | Installation of round-a-bouts around ergon poles | 90% | \$ 200,000.00 | \$ 141,000.00 | Works to re-commence August 2024. 3 round-a-bouts infill completed. Line marking to commence early September. Remaining 4 round-a-bouts to be installed mid-September. 4 x round-a-bouts installed and line marking  |

## 14. WORKS REPORT

### 14.1 - Information Report - Works

|  |  |  |  |  |  |
|--|--|--|--|--|--|
|  |  |  |  |  | completed. Round-a bout centre infill, programmed for completion in October. |
|--|--|--|--|--|--|



| Project                         | % completed     | Budget | Spent to date | Comments      |  |
|---------------------------------|-----------------|--------|---------------|---------------|--|
| <b>NDRRA Project 2022 Event</b> |                 |        |               |               |  |
| Tallundilly Creek               | Culvert renewal | 100%   | \$ 700,000.00 | \$ 900,000.00 | Demolition of existing damaged culvert commenced in March. Demolition was on hold due to flooding. Works re-commenced early May. Old floodway structure removed. Commencing concrete base slab in early June after completion of flood damage works for FY23. Crews currently on site. Base slab to be poured week commencing 05/08/24. Floodway top slab - pouring commenced on 28/08. Completed. |



**14. WORKS REPORT**  
**14.1 - Information Report - Works**

| Project                          |                           | % completed | Budget        | Spent to date | Comments                                   |
|----------------------------------|---------------------------|-------------|---------------|---------------|--|
| <b>NDRRA Projects 2023 Event</b> |                           |             |               |               |  |
| Vergemont Road                   | Medium formation grade    | 50%         | \$ 225,000.00 | \$ 120,000.00 | Works commenced in September 2024.         |
| Stonehege River Road             | Medium formation grade    | 35%         | \$ 78,000.00  | \$ 66,000.00  | Works to commence August 2024.             |
| Silsoe Road                      | Desilt Drainage Structure | 80%         | \$ 23,000.00  | \$ 20,000.00  | Works commenced July 2024.                 |
| Honan Downs Road                 | Medium formation grade    | 20%         | \$ 93,000.00  | \$ 18,000.00  | Works commenced September 2024.            |
| Darr River Downs Road            | Medium formation grade    | 50%         | \$ 288,000.00 | \$ 79,000.00  | Works commenced August 2024.               |
| Isisford Yaraka River Road       | Concrete Works            | 100%        | \$ 40,000.00  | \$ 32,000.00  | Works commenced in August 2024. Completed. |
| Isisford Yaraka River Road       | Medium formation grade    | 30%         | \$ 415,000.00 | \$ 136,000.00 | Works commenced in September 2024.         |
| New Deer Road                    | Medium formation grade    | 60%         | \$ 92,000.00  | \$ 35,000.00  | Works commenced in August 2024.            |
| Emmet Highlands Road             | Medium formation grade    | 30%         | \$ 59,000.00  | \$ 20,000.00  | Works commenced in September 2024.         |

| Project                         |   | % completed | Budget        | Spent to date | Comments                        |
|---------------------------------|---|-------------|---------------|---------------|---------------------------------|
| <b>NDRRA Betterment 2023</b>    |   |             |               |               |                                 |
| Longreach Regional Council Area | Combination of rock mattresses and reinforced concrete at various sites | 5%          | \$ 438,000.00 | \$ 19,000.00  | Materials tendered and awarded. |

| Project                                |   | % completed | Budget | Spent to date | Comments                    |
|--|---|-------------|--------|---------------|-----------------------------|
| <b>RMPC Projects</b>                   |   |             |        |               |                             |
| National Highway & State Road Networks | Maintenance Contract National Highway & State Road Networks | 35%         | \$ 2m  | \$ 734,850.00 | Contract started July 2024. |

**14. WORKS REPORT**  
**14.1 - Information Report - Works**

| <b>Grants &amp; Funding Projects</b>    |                 |                    |   |
|---|-----------------|--------------------|---|
| <b>Project</b>                          | <b>Location</b> | <b>% Completed</b> | <b>Comments</b>   |
| School Transport Infrastructure Program | Our Lady's      | 10%                | <ul style="list-style-type: none"> <li>• Carpark design – final drawings being reviewed.</li> <li>• Site works scheduled for 2024.</li> <li>• Project has been granted extension to 30<sup>th</sup> June 2025.</li> <li>• Works programmed to commence October through to December 2024.</li> </ul>   |
|   | LSHS            | 5%                 | <ul style="list-style-type: none"> <li>• Agreement negotiations are progressing. Waiting for final agreement from TMR before execution.</li> <li>• Site works scheduled for 2024.</li> <li>• Project has been granted extension to 30<sup>th</sup> June 2025.</li> <li>• Final Agreement received from TMR for execution</li> <li>• In the procurement stage for the design of the car park. Desing to consider potential changes to the Jabiru street / Plover street intersection as a result of the Kestrel street development.</li> </ul> |

**Maintenance Graders Locations**

All available maintenance graders will be working on formation grading projects for the 2024 flood damage in conjunction with normal maintenance grading programmes.

**Water & Waste Update**

**Current projects and operational undertakings underway for 2024/25**

| <b>Water &amp; Sewer Projects</b> |                 |                    |  |
|-----------------------------------|-----------------|--------------------|--|
| <b>Project</b>                    | <b>Location</b> | <b>% Completed</b> | <b>Comments</b>  |
| WTP ELR Replacement/Repair        | Ilfracombe      | 10%                | <ul style="list-style-type: none"> <li>• Preliminary structural assessment report has been received. Investigation options for the replacement of the tank.</li> <li>• Works carried over to this FY.</li> <li>• Tender process underway.</li> </ul>   |
| Digital Water Meter Trial         | Ilfracombe      | 30%                | <ul style="list-style-type: none"> <li>• Works program scheduled for Q2 2024. Trial planned to commence with communications install and staged rollout of meters.</li> <li>• Ongoing planning with internal and external parties.</li> <li>• Materials have arrived. Local contractor to perform installation of aerals etc.</li> <li>• Awaiting works program from contractor to install concentrators.</li> <li>• Work in progress – installation of concentrators.</li> <li>• Concentrators have been installed. Waiting</li> </ul> |



**14. WORKS REPORT**  
**14.1 - Information Report - Works**

|   |            |     |   |
|---|------------|-----|---|
|   |            |     | for installation requirements for water meters.   |
| Upgrade to Murray McMillan Dam Switchboard    | Ilfracombe | 10% | <ul style="list-style-type: none"> <li>• Project in current 24/25 budget.</li> <li>• Tender process underway.</li> </ul>  |
| DRFA Flood Risk Management Program            | Longreach  | 30% | <ul style="list-style-type: none"> <li>• Community Flood Action Plan feedback period has concluded. 1 x submission was received with the suggestion of a levy bank along Watyakan Creek from near the Kangaroo Meat Works to the Thomson Development Road Bypass to help protect the southern areas of town from future flooding.</li> <li>• Technical brief being developed and reviewed in consultation with QRA appointed technical reviewer.</li> <li>• Procurement process for the Longreach Flood Study to commence in early 2024.</li> <li>• QRA has granted an extension for the program until 30/06/2026.</li> <li>• Draft Technical Brief submitted for peer review.</li> <li>• Technical Brief being updated considering comments from peer reviewer.</li> </ul> |
| Reservoir Cleaning (RAPADWSA Project)         | All Sites  | 90% | <ul style="list-style-type: none"> <li>• Works have been completed at Ilfracombe. Contractor will return to finish cleaning at Isisford and Longreach GLR in early 2024.</li> <li>• Variation has been approved for additional cleaning at reservoirs. Waiting for updated [program from Contractor.</li> <li>• Works programmed for end of July, start of August.</li> <li>• Longreach GLR completed 05/08/24. Isisford completed. Longreach ELR is booked for September.</li> <li>• Project postponed.</li> </ul>   |
| Flood Gauge Camera Arno Crossing Barcoo River | Yaraka     | 70% | <ul style="list-style-type: none"> <li>• Installation delayed due to rain and delays from supplier. Tipping expected poles for the cameras expected to arrive at end of March 2024.</li> <li>• Poles arrived. Works programmed.</li> <li>• Arno Crossing camera pole installed. Awaiting technician to install camera.</li> </ul>   |

**Water & Sewerage**

|   |
|---|
| <b>Water Operations</b>   |
| <p>All Sites - Water Treatment &amp; Network - General Update</p> <ul style="list-style-type: none"> <li>• Weir and Dam levels at all sites are shown in Table 1 below.</li> <li>• Routine water network maintenance undertaken and Customer Service Requests responded to as required across all sites.</li> </ul> <p>Longreach Water Treatment &amp; Network</p> <ul style="list-style-type: none"> <li>• WTP operating as normal.</li> </ul> |



**14. WORKS REPORT**  
**14.1 - Information Report - Works**

|  |
|--|
| <p>Ilfracombe Water Treatment &amp; Network</p> <ul style="list-style-type: none"> <li>Ilfracombe WTP &amp; RO Plant – operating as normal.</li> </ul> <p>Isisford Water Treatment &amp; Network</p> <ul style="list-style-type: none"> <li>Isisford WTP – operating as normal.</li> </ul> <p>Yaraka Water Treatment &amp; Network</p> <ul style="list-style-type: none"> <li>Yaraka WTP – operating as normal.</li> </ul>   |
| <b>Sewerage Operations</b>   |
| <p>Longreach Pump Stations &amp; STP</p> <ul style="list-style-type: none"> <li>Routine maintenance undertaken as required.</li> </ul> <p>Ilfracombe Pump Stations &amp; CED Ponds</p> <ul style="list-style-type: none"> <li>Routine maintenance undertaken as required.</li> </ul> <p>Isisford Pump Station &amp; CED Ponds</p> <ul style="list-style-type: none"> <li>Routine maintenance undertaken as required.</li> <li>CED ponds currently hydraulically overloaded. Investigating options to improve operational capacity.</li> <li>New CED ponds excavated. Pumping underway. Fencing to be installed.</li> </ul> |

**Table 1 – Estimated Current Weir/ Dam Levels** (~ approximate level)

| Dam                  | Approx. Current Level (m) | Approx. % Full | DMP Height Full | Comments   |
|----------------------|---------------------------|----------------|-----------------|--|
| Longreach Town Weirs | 0.41m                     | 35%            | 1.3m            | When the gauge reaches 0, approx. 3-4 weeks pumping of the weir will commence      |
| Shannon Dam          | 12.5m                     | 90%            | 14.5m           | Water is regularly pumped from Murray McMillan to keep Shannon Dam at full levels. |
| Murray MacMillan Dam | 5.2m                      | 50%            | 10.3m           |  |
| Isisford Dam         | 11.2m                     | 100%           | 11m             |  |
| Isisford Weir        | .7m                       | 65%            | 1.3m            |  |
| Yaraka North Dam     | 9m                        | 80%            | 12.5m           |  |
| Yaraka South Dam     | 9m                        | 80%            | 12.5m           |  |

| Waste Projects |           |             |  |
|----------------|-----------|-------------|--|
| Project        | Location  | % Completed | Comments   |
| Land Parcels   | Longreach | 80%         | █ Ongoing communication with DoR in relations to extension the Longreach Landfill to the west. |

**Waste Management**

| Waste Facilities Update  |
|--|
| <p>Longreach Waste Facility</p> <ul style="list-style-type: none"> <li>6 monthly hazard inspections completed. Noted large amount of tyres, construction and scrap metal waste.</li> <li>Proterra are continuing to recruit for an additional operational team member. Staff from other locations are currently filling in personnel gaps.</li> <li>Met with Proterra representatives in August to discuss operations and various opportunities for</li> </ul> |


**14. WORKS REPORT**  
**14.1 - Information Report - Works**

|   |
|---|
| <p style="text-align: center;">regional recycling options, construction of the new waste cell, waste compaction and waste cell closure during wet weather.</p> <p>Iffracombe Waste Facility</p> <ul style="list-style-type: none"> <li>• Contractor is conducting routine cleaning of the facility.</li> </ul> <p>Isisford Waste Facility</p> <ul style="list-style-type: none"> <li>• Contractor conducting twice weekly covering of general waste.</li> </ul> <p>Yaraka Waste Facility</p> <ul style="list-style-type: none"> <li>• Contractor conducting regular covering of general waste.</li> </ul> |
|---|

**Plant & Fleet Update**

**Current projects and operational undertakings underway for 2024/2025**

**Plant & Fleet**

| Project  | Task   | Comment  |
|--|--|--|
| Plant Replacement                              | Plant Procurement and Disposal   | <p>The picture below shows the first of the deliveries from the FY 25 Plant Replacement Program. The new vehicle replaces a vehicle with over 170,000Kms.</p> <div style="text-align: center;">  </div> <p>Drafts of several RFQs for replacement plant for FY25 are under development.</p>                     |
| Plant Utilisation                              | Plant Utilisation data from NAVMAN for Graders, Loaders, Prime Mover, Scraper and Stabiliser | <p>Ausfleet, Council's new fleet management information system is to go live on 18 October 2024.</p> <p>Utilisation reports from Ausfleet will be available in 3 months after the program is commissioned.</p>   |
| Workshop Operations                            | General Update   | <p>The Longreach Workshop will soon carry two vacancies. One apprentice mechanic has departed with the leading hand mechanic to follow on 2<sup>nd</sup> October 2024. The leading hand mechanics position was advertised externally with a closing date of 13 October 2024.</p> <p>A programme to inspect and replace tow balls over 2 years old on light vehicles and trucks have commenced.</p> |
| Radio Communications and Vehicle Telematics    | Working Group  | <p>Following discussion at the Change Advisory Meeting on 21 August 2024, a Business Case is being prepared for the next Change Advisory Meeting scheduled for a date in November 2024.</p>  |
| New Fleet Management Information System (FMIS) | Implement  | <p>Data cleansing has been completed with user training for Fleet staff scheduled for 15 and 16 October 2024 with a go live planned for 18 October 2024.</p>   |

**14. WORKS REPORT**  
**14.1 - Information Report - Works**

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**Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare

Consequence: Insignificant

Rating: Low (1/25)

Low risk, informational report only.

**Environmental Management Factors:**

Nil

**Other Comments:**

***Recommendation:***

*That Council receives the Works Information Report, as presented.*

## 14. WORKS REPORT

### 14.2 - Director of Works Report

#### 14.2 Director of Works Report

This report provides an update on a range of activities that have occurred over the previous month for the Works Director.

#### Council Action

Recognise  
Deliver

#### Applicable Legislation

Local Government Act 2009  
Local Government Regulation 2012

#### Policy Considerations

Nil

#### Corporate and Operational Plan Considerations

| OUR LEADERSHIP         |   |
|------------------------|---|
| Corporate Plan Outcome |   |
| 5.2                    | Informed and considered decision making based on effective governance practices |

#### Budget Considerations

As per the approved 2024/25 budget

#### Previous Council Resolutions related to this Matter

Nil

#### Officer Comment

**Responsible Officer/s:** André Pretorius, Director of Works

#### Background:

The Director of Works provides an update to Council on his activities on a monthly basis and should be read in conjunction with the Works Information Report.

#### Issue:

Following is a summary of main activities undertaken for the period to 30 September 2024

#### Strategic Leadership

Key: ● Completed ● In Progress ● Not Started

| Name                  | Description  | Status  |
|-----------------------|--|---|
| Longreach Flood Study | Received comments from Peer Reviewer regarding the technical brief. Currently finalising the Brief for Services. | <span style="color: yellow; font-size: 1.2em;">●</span> |

**14. WORKS REPORT**  
**14.2 - Director of Works Report**

|   |  |   |
|---|--|---|
| Longreach Transport Plan                                  | Currently in the process of reviewing and updating the Roads Register  | ● |
| Ilfracombe Elevated Reservoir                             | In the process of finalising the Technical Brief before calling for Quotes/Tenders   | ● |
| Bridge and Major Culvert Inspections                      | Level 2 and 3 inspections of our major bridges and culverts in progress. This is via the ORRTG. Inspections have been completed and we are waiting for the draft report. | ● |
| Drinking Water Quality Management Plan Review             | Submitted Drinking Water Quality Management Plan to the Regulator for their final review.  | ● |
| Isisford Wastewater CED pond investigation and Flow Study | Consultation with consultant with regards to preliminary investigations and flow study   | ● |
| Longreach Weir Raising Project                            | Brief for Services being developed. Discussions with potential services providers.   | ● |

**Operational Management**

- Continue with information gathering for our annual KPI reporting to the Regulator.
- Discussion with Roads Supervisor regarding road resealing project for this financial year. The following roads have been identified:

**Longreach:**

- Galah Street (Sparrow to Plover)
- Jabiru Street (Plover to Gull)
- Paul McGuinness Drive (Railway to BOM)
- Plover Street (at Qantas)
- Kingfisher Street (Highway to Swan)

**Ilfracombe:**

- Flinders Street (Button to Devon)
- Mitchell Street (Button to Devon)
- Floodway on Crossmore Road – CH 96.544 to CH 96.924

**Financial Management**

- Attended monthly Flood Damage progress meeting.

**Workforce Capability**

- Continue process for review of the Organisational Structure

**Stakeholder Engagement**

- Attended the RAPADWSA Strategic Group meeting.
- Intersection Safety Upgrade Project (Intersections between Qantas Museum and Crane Street) with TMR and Council Officers where lighting design, pedestrian crossings and other improvements were discussed.
- Quarterly meeting with the Longreach Waste Management Facility Contractor. It seems as if we are receiving an above average amount of tyres for disposal originating outside our LGA. I have requested that an indicative volume be provided so that we can develop/considered appropriate management and disposal plans.

## 14. WORKS REPORT

### 14.2 - Director of Works Report

- TMR Preseason “Disaster Management” Program (Exercise) with other agencies.
- Had a conversation with QRA with regards to the provision of LiDAR data for Ilfracombe, Isisford and Yaraka townships. Our existing data is over 10 years old and is outdated. There is an additional \$6 million that has been made available under the Floodplain Risk Management Program. This data will be provided to us at no cost to Council, if successful.
- Discussion with consultant with regards to the usage of mobile phone data to assist in the development of our Transport Plan
- Discussion with consultant with regards the submission of our Drinking Water Quality Management Plan Review
- Submission of our Drinking Water Quality Management Plan to the Department for final review and approval.
- Attended Chain of Responsibility training
- Visited the Longreach and Ilfracombe Water Treatment Plants
- Attended meeting with QldWater regarding our Annual SWIM Reporting Data
- Attended an AI platform and smart sensor discussion for wastewater utilities with a vendor.
- Attended ORRTG technical committee meeting.
- Attended RAPADWSA technical meeting.
- Attended the Ilfracombe-Aramac gravel resheet worksite.
- Visited the new grid installation worksite on Royston Lane.
- Met with our SCADA/Telemetry provider regarding required upgrades to our water and sewer communication systems.
- Met with a consultant who is assisting us in compiling our annual data for our mandatory Water and Sewer KPI reporting to the Department.
- Had a conversation with the Department of Regional Development, Manufacturing and Water regarding a planned site visit at the end of October.
- Met with a consultant to discuss project management services for the Longreach Weirs Project.

**Risk:**







- The main initial infrastructure risks to Council are listed below.

Key:  *Low Risk*       *Medium*       *High Risk*



| Risk   | Description   | Treatment  | Rating  |
|--|---|--|---|
| <b>General</b>                                 |   |  |   |
| Procurement and Project delivery               | Delays in project delivery due to availability of local contractors causing reputational damage, delays and potential budget overruns | Regular reviews regarding workload and commitments of Contractors working on Council projects. | <span style="display: inline-block; width: 15px; height: 15px; background-color: yellow; border-radius: 50%; margin-right: 5px;"></span> <span style="display: inline-block; width: 15px; height: 15px; background-color: red; border-radius: 50%;"></span> |
| <b>Transport and Aerodromes/Landing Strips</b> |   |  |   |











**14. WORKS REPORT**  
**14.2 - Director of Works Report**

| <b>Risk</b>                                    | <b>Description</b>   | <b>Treatment</b>  | <b>Rating</b>  |
|--|--|---|--|
| Town Streets, Footpaths and Traffic Facilities | While intervention levels are mostly met when an issue arise in terms of reactive work, consideration should be given to aging infrastructure.   | Review, update and implement an asset inspection program with regards to traffic facilities, footpaths and the like. Council to allocate appropriate funding during budgeting processes. Review of the Transport Plan   |   |
| Rural Roads                                    | Council have limited funds available for maintaining or renewing rural roads and associated road infrastructure. While rural roads are in good condition and is meeting required service standards, the level of service for each rural road should be reviewed to determine required levels of service and or renewals or upgrades.<br><br>Traffic facilities not meeting required levels of service. | Examine and review the Transport Plan in considering available funds and in consultation with Stakeholders. The Transport Plan should follow relevant Austroads, ARRB, TMR guidelines and Australian Standards, to ensure a standard and defensible approach.<br><br>Mapping of defects and the implementation of a proactive replacement/renewal program within Council's financial constraints. | <br><br>     |
| Aerodromes/landing strips                      | Increase in maintenance effort when there is a decrease in usage.  | Examine services, assets and business processes to reduce fixed costs in Council so that it becomes more adaptable and resilient.<br><br>Discussion with services provider scheduled in October to gain an understanding of our Responsibilities and Risk Management as asset owner   | <br><br> |
| Quarries / Extractive Mining                   | Existing Quarry Areas use rights extinguished as a result of no Indigenous Land Use Agreement (ILUA) in place.   | Commence with the ILUA process and/or find alternative sources.   |   |
| <b>Water</b>                                   |  |   |  |

**14. WORKS REPORT**  
**14.2 - Director of Works Report**

| <b>Risk</b>    | <b>Description</b>  | <b>Treatment</b>  | <b>Rating</b>   |
|----------------|---|---|---|
| Water security | <p>Risk of failure of water supplies due to delayed wet season or lack of rainfall to replenish water sources</p> <p>Treated water storage tanks/reservoir fail or does not recover during peak demand conditions.</p>            | <p>Actively monitor water production and water levels at sources. Timely implementation of Water Restrictions.</p> <p>Review and update Water Conservation and Drought Management Plan</p> <p>Develop a Servicing Strategy that considers future growth areas and potential impacts to critical infrastructure.</p> <p>Community awareness and education regarding water usage.</p> <p>Implementation of water restrictions and/or other intervention until problem is resolved.</p> <p>Develop a Servicing Strategy that considers future growth areas and potential impacts and/or upgrade requirements to critical infrastructure.</p> |    |
| Raw water      | <p>Raw water assets are nearing its end-of useful life with insufficient cost recovery for future renewal or replacement.</p> <p>Potential for cross connections affecting the integrity of the drinking water supply network</p> | <p>Examine services, assets and business processes to reduce fixed costs in Council so that it becomes more adaptable and resilient.</p> <p>Conduct audits and test the integrity of the drinking water system to confirm compliance with Drinking Water Quality Management Plan.</p>   |  |
| <b>Sewer</b>   |   |   |   |

**14. WORKS REPORT**  
**14.2 - Director of Works Report**

| <b>Risk</b>                         | <b>Description</b>   | <b>Treatment</b>   | <b>Rating</b>   |
|-------------------------------------|--|--|---|
| Treatment and disposal              | Treatment Plants are nearing their end of life, could be hydraulically overloaded, do not provide operational flexibility or change in legislative/discharge requirements.                 | Examine services, assets and processes.<br><br>Commence with or confirm investigations in terms of waste water generation, sewer loads, etc.<br><br>Include renewal and maintenance requirements in Asset Management Plans | <br><br> |
| <b>Waste</b>                        |  |  |   |
| Waste Management                    | Waste at facilities not being treated in accordance with relevant Regulations/Guidelines<br><br>Waste received (i.e. tyres) are higher than expected quantities                            | Review of Management Plans to ensure compliance.<br><br>Conduct audit to determine origin of waste. Implement management measures.   | <br>     |
| Unauthorized dumping and Scavenging | Uncontrolled access at unattended sites  | Review of Management Plans to consider access control  |    |
| <b>Plant and Fleet</b>              |  |  |   |
| Plant and Fleet                     | Examine services, assets and business processes to reduce fixed costs in Council so that it becomes more adaptable and resilient.<br>Plant procured and/or replaced to be fit for purpose. | Continue with the implementation and review of fleet replacement program.  |    |

**Community Consultation:**

Nil

**Environmental Management Factors:**

Nil

**Other Comments:**

Nil

**Recommendation:**

*That Council receives the Director of Works Report, as presented*

**LONGREACH REGIONAL COUNCIL  
ORDINARY MEETING AGENDA**

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**15. Late Items**

Nil for this meeting

**16. Closed Matters**

***Recommendation:***

*That pursuant to section 242J(1) of the Local Government Regulation 2012 the meeting be closed to discuss the following matters, which are considered confidential for the reasons indicated.*

**16.1 Isisford Fuel Depot Lease**

Consideration of the renewal of the lease for the Isisford Fuel Depot to a franchisee of the existing tenant.

*This report is considered confidential in accordance with section 254J(3) g, of the Local Government Regulation 2012, as it contains information relating to: negotiations relating to a commercial matter involving the council for which a public discussion would be likely to prejudice the interests of the council.*

**17. Closure of Meeting**

**Local Government Act 2009 – Principles**

Local government is required to adhere to the following high level principles contained in *section 4 of the Local Government Act*:

The **local government principles** are:

- (a) Transparent and effective processes, and decision-making in the public interest; and
- (b) Sustainable development and management of assets and infrastructure, and delivery of effective services; and
- (c) Democratic representation, social inclusion and meaningful community engagement; and
- (d) Good governance of, and by, local government; and
- (e) Ethical and legal behaviour of councillors and local government employees.

**Decisions, Based On Recommendations, Provide For The Following Council Actions:**

**Recognise** There is an issue and Council recognises that but usually can't do much about it. Financial cost (no cost).

**Advocate** Council will take up the issue on behalf of the community and usually get someone else to do something about it (some cost/minimal cost).

**Partner** Council partners with another organisation/agency to jointly do something about the issue (half cost).

**Deliver** Council is the deliverer of the program/solution, usually funds it etc. This is normally a standard Council responsibility in service delivery (full cost).

Council's risk management processes are based around the following principles:

- Risk Identification:** Identify and prioritise reasonably foreseeable risks associated with activities, using the agreed risk methodology.
- Risk Evaluation:** Evaluate those risks using the agreed Council criteria.
- Risk Treatment / Mitigation:** Develop mitigation plans for risk areas where the residual risk is greater than our tolerable risk levels.

**LONGREACH REGIONAL COUNCIL**

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**Risk Monitoring and Reporting:** Report risk management activities and risk specific information in accordance with the risk protocols.

The Risk Matrix below is used to assess the likelihood and consequence of any risk to Council, to then identify any necessary treatment actions. This matrix will also be used to assess any risk identified in Council’s reports:

| Likelihood                  | Consequence        |             |               |               |                   |
|-----------------------------|--------------------|-------------|---------------|---------------|-------------------|
|                             | Insignificant<br>1 | Minor<br>2  | Moderate<br>3 | Major<br>4    | Catastrophic<br>5 |
| <b>Almost Certain<br/>5</b> | Medium<br>5        | High<br>10  | High<br>15    | Extreme<br>20 | Extreme<br>25     |
| <b>Likely<br/>4</b>         | Medium<br>4        | Medium<br>8 | High<br>12    | High<br>16    | Extreme<br>20     |
| <b>Possible<br/>3</b>       | Low<br>3           | Medium<br>6 | Medium<br>9   | High<br>12    | High<br>15        |
| <b>Unlikely<br/>2</b>       | Low<br>2           | Low<br>4    | Medium<br>6   | Medium<br>8   | High<br>10        |
| <b>Rare<br/>1</b>           | Low<br>1           | Low<br>2    | Medium<br>3   | Medium<br>4   | Medium<br>5       |