12 September 2024

Dear Councillors

Re: Meeting Notice for Council Meeting to be held on 19 September 2024

Notice is hereby given that the Council Meeting of the Longreach Regional Council will be held in the Council Boardroom, 96 Eagle Street, Longreach on Thursday 19 September 2024 commencing at 9:00am.

The Briefing Session for this meeting will be held in the Longreach Council Chambers on Wednesday 18 September 2024 commencing at 9:00am as follows;

Your attendance at these meetings is requested.

Yours faithfully

Brett Walsh

Chief Executive Officer

Enc

Longreach Regional Council

Ordinary Meeting Agenda

Thursday 19 September 2024

Civic Centre, 96 Eagle Street, Longreach

1. Opening of Meeting & Acknowledgement of Country

2. Prayer

3. Condolences

4. Leave of Absence

5. Declaration of any Prescribed / Declarable Conflicts of Interest by Councillors

6. Confirmation of Minutes

Present

7. Mayoral Report

8. Notices of Motion

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9. Petitions

10. Deputations

11. Chief Executive Officer's Report

17. **Closure of Meeting**

Vision:

Connecting Council and Community.

Mission:

Delivering Excellent Service.

LONGREACH REGIONAL COUNCIL
ORDINARY MEETING AGENDA

1. **Opening of Meeting & Acknowledgement of Country**

2. **Prayer – Reverend Donna Muston, Uniting Church**

3. **Condolences**

4. **Leave of Absence**

5. **Declaration of any Prescribed / Declarable Conflicts of Interest by Councillors**

6. **Confirmation of Minutes**
   6.1 Council – 15 August 2024
   6.2 Council – 29 August 2024

Longreach Regional Council

Ordinary Meeting
Thursday 15 August 2024

Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 19 September 2024 at the Civic Centre, 96 Eagle Street, Longreach

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LONGREACH REGIONAL COUNCIL
ORDINARY MEETING AGENDA

Present
Councillors

Mayor	Cr AC Rayner
Deputy Mayor	Cr LJ Nunn
	Cr DJ Bignell
	Cr AJ Emslie
	Cr NA Gay
	Cr TM Hatch
	Cr A Watts

Officers

Chief Executive Officer	Brett Walsh
Chief Financial Officer David Wilson	
Director of Communities	Tanya Johnson
Manager of Human Resources, Safety and Wellness	Grace Jones
Manager of Governance and Economy	Simon Kuttner
Executive Assistant to Chief Executive Officer, Mayor and Councillors Elizabeth Neal	

Apologies

Director of Works (attended the meeting for his report only)   Andre Pretorius

1   Opening of Meeting and Acknowledgement of Country
The Mayor declared the meeting open at 9:10am.

"We acknowledge the Traditional Owners of the land on which we meet today, and we acknowledge elders past and present."

2   Prayer
Reverend Steven Ballin, Baptist Church, opened the meeting with a prayer.

3   Condolences
The meeting paid its respects and observed a minutes silence for the passing of community members Desley Joy Ballard, Rodney Martin and Clare Naylor.

4   Leave of Absence
None declared.

5 Declaration of any Prescribed / Declarable Conflicts of Interest by Councillors

5.1 Declaration of Prescribed Conflicts of Interest on any Item of Business
None declared at this time.

5.2 Declaration of a Declarable Conflict of Interest on any Item of Business
Cr Nunn declared a declarable Conflict of interest in Item 11.3 Land and Pest Management Advisory Meeting Recommendations - 23 July 2024 because she is a rural landholder. Cr Nunn requested that she stay for the discussion however she will leave for the voting.

(Res-2024-08-193)
Moved Cr Emslie seconded Cr Bignell

That Cr Nunn be allowed to participate in the discussion for Item 11.3 but leave the room for the voting on this report.

CARRIED 6/0
Crs Bignell, Emslie, Gay, Hatch, Rayner, Watts voted for the motion

Cr Emslie declared a declarable Conflict of Interest in Item 13.1 Community Donations - Individuals because of his close association with the applicants and he will leave the room for the discussion and voting on this report.

Cr Emslie declared a declarable Conflict of Interest in Item 13.4 Community Donation - Longreach Bowls Club because of his close association with the applicant and he will leave the room for the discussion and voting on this report.

6 Confirmation of Minutes
6.1 Council - Thursday 18 July 2024
(Res-2024-08-194)
Moved Cr Nunn seconded Cr Emslie
That the Minutes of the Council meeting held on Thursday 18 July 2024, be confirmed.

CARRIED 7/0

7 Mayoral Report
Mayoral Report
This report provides an update on the Mayoral duties that have occurred during the previous month.

(Res-2024-08-195)
Moved Cr Emslie seconded Cr Watts
That Council receives the Mayoral Report, as presented.

CARRIED 7/0

8 Notices of Motion
Nil

9   Petitions
Petition
On Thursday 8 August CEO Brett Walsh received a petition from Emily Anderson from Ando's Food Barn in relation to the increase in Camping Fees at Isisford & Yaraka.

(Res-2024-08-196)
Moved Cr Hatch seconded Cr Gay
That Council receives the petition, as presented.

CARRIED 7/0

10   Deputations
Nil

11   Chief Executive Officer's Report
Consideration was given to the Chief Executive Officer's Report

11.1   Councillor Information Correspondence

From the Chief Executive Officer, tabling a list of significant and relevant correspondence for Councillors and public information.

(Res-2024-08-197)
Moved Cr Gay seconded Cr Emslie
That Council receives the Councillor Information Correspondence Report, as presented.

CARRIED 7/0

11.2   2024 LGAQ Annual Conference, WQAC Assembly
Consideration of attendance at the upcoming 2024 LGAQ Annual Conference, to be held in Brisbane from 21-23 October, and the 2024 WQAC Assembly to be held in Mount Isa on 4-5 September.

(Res-2024-08-198)
Moved Cr Nunn seconded Cr Gay
That Council:
1.   Authorises the Mayor, Deputy Mayor, Councillor Gay, Councillor Hatch and Councillor Watts, and the Chief Executive Officer to attend the Local Government Association of Queensland's 128th Annual Conference in Brisbane from 21-23 October 2024; and,

2.   Authorises the Mayor, Deputy Mayor, and Chief Executive Officer to attend the Western Qld Alliance of Councils Assembly in Mt Isa from 4-5 September 2024.

CARRIED 7/0

Cr Nunn left the meeting for the voting on the following matter.

11.3   Land and Pest Management Advisory Meeting Recommendations - 23 July 2024

Consideration of the recommendations of the Land and Pest Management Advisory Committee (LPMAC) meeting held on 23 July 2024.

(Res-2024-08-199)
Moved Cr Gay seconded Cr Bignell
That Council receives the recommendations of the Land and Pest Management Advisory Committee.

CARRIED 6/0

Cr Nunn returned to the meeting.

11.4   Councillor Roles in Development Matters Policy

Consideration of the draft Councillor Roles in Development Matters Policy, a new policy, which is presented for adoption.

(Res-2024-08-200)
Moved Cr Watts seconded Cr Gay
That Council adopts the Councillor Roles in Development Matters Policy, as presented.

CARRIED 7/0

11.5   Procurement Policy - Annual Review

Consideration of the Procurement Policy No. 1.1, which is required to be reviewed annually.

(Res-2024-08-201)
Moved Cr Nunn seconded Cr Emslie
That Council adopts the amended Procurement Policy, as presented.

CARRIED 7/0

11.6   Monthly Workplace Health and Safety Report - July 2024

This report provides a summary of Council's health and safety performance as at 31 July 2024, highlighting issues, risks and opportunities impacting on employee health and safety in the workplace.

(Res-2024-08-202)
Moved Cr Bignell seconded Cr Hatch
That Council receives the Workplace Health and Safety update as at 31 July 2024, as presented.

CARRIED 7/0

11.7 Information Report – Planning and Development Report

This report provides an update on Development Services that has occurred during the month of July 2024.

(Res-2024-08-203)
Moved Cr Nunn seconded Cr Emslie
That Council receives the Planning and Development information report, as presented.

CARRIED 7/0

11.8 Chief Executive Officer's Report

This report provides an update on a range of activities that have occurred over the previous month for the Chief Executive Officer.

(Res-2024-08-204)
Moved Cr Watts seconded Cr Nunn
That Council receives the Chief Executive Officer's report, as presented.

CARRIED 7/0

The meeting adjourned for Morning Tea at 10:44am.
The meeting resumed at 11:13am with all present prior to the adjournment in attendance.

11.9 Information Report – Governance

This report provides an update on a range of activities that have occurred over the previous month for the Governance Directorate.

(Res-2024-08-205)
Moved Cr Emslie seconded Cr Gay
That Council receives the Governance Information Report, as presented.

CARRIED 7/0

12 Financial Services Report
Consideration was given to the Chief Financial Officer's Report.

12.1 Audit and Risk Committee Report – 16 July 2024
A report on the matters reviewed at the Audit and Risk Committee meeting held on 16 July 2024.

(Res-2024-08-206)
Moved Cr Watts seconded Cr Nunn
That Council receives the report of the Audit and Risk Committee meeting held on 16 July 2024.

CARRIED 7/0

12.2   Budget Review

Budget review and proposed adjustments to the budget for the 2025 financial year (FY25).

(Res-2024-08-207)
Moved Cr Hatch seconded Cr Bignell
That Council approves the variations to the FY25 Budget, as presented.

CARRIED 7/0

12.3   Chief Financial Officer's Report

Consideration of the financial statements for the period ending 31 July 2024:

(Res-2024-08-208)
Moved Cr Emslie seconded Cr Nunn
That Council receives the monthly financial statements for the period ending 31 July 2024, as presented.

CARRIED 7/0

12.4   Information Report - Finance

This report provides an update on a range of activities that occurred during the month of July 2024 for the Financial Services Directorate.

(Res-2024-08-209)
Moved Cr Nunn seconded Cr Emslie
That Council receives the Finance Information Report, as presented.

CARRIED 7/0

13   Community Services Report

Consideration was given to the Director of Communities' Report

Attendance: Councillor Emslie left the meeting at 12:13 pm.

13.1 Community Donations - Individuals

Considerations of applications received for the month of August in accordance with the Community Donation Policy 11.06.

(Res-2024-08-210)
Moved Cr Watts seconded Cr Hatch
That Council endorses the allocation of funds from the Community Donations Program, in accordance with the Community Donations Policy No. 11.6, as follows:

Organisation/ Individual	Event/Project Activity	Event Date	Grant Approved
Aiden Gesler	North West Soccer Team	31/7/2024 – 04/08/2024	$350.00
Ashton Horston	Kokoda Challenge	13-14 July 2024	$350.00
Max Bruggemann	Cross Country State Championships	1 June 2024	$350.00
Sharon Calligaro	Districts Bowls Playoffs	31/8/2024 – 01/09/2024	$350.00
		TOTAL	$1,400.00

CARRIED 6/0
Crs Bignell, Gay, Hatch, Nunn, Rayner, Watts voted for the motion

Attendance: Councillor Emslie returned to the meeting at 12:15 pm.

13.3 Community Donation - Ilfracombe Sport and Recreation Association

Consideration of a Community Donations application received in August in accordance with the Community Donations Policy No. 11.06.

Moved Cr Hatch seconded Cr Gay
That Council approves the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.06.

Organisation/ Name	Event/Activity	Grant Requested	Grant Approved
Ilfracombe Sport and Recreation Association	Ilfracombe Community Halloween Party	Financial $5,000.00	Financial $2,750.00 In-Kind $250.00
		TOTAL $5,000.00	TOTAL $3,000.00

Cr Watts proposed the following amendment:

Moved Cr Watts seconded Cr Emslie
That Council approves the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.06.

Organisation/ Name	Event/Activity	Grant Requested	Grant Approved
Ilfracombe Sport and Recreation Association	Ilfracombe Community Halloween Party	Financial $5,000.00	Financial $1,500.00 In-Kind $250.00
		TOTAL $5,000.00	TOTAL $1,750.00

Cr Emslie proposed a further amendment. The mover and seconder of the previous proposed resolutions agreed to the further amendment. The amendment then became the motion.

(Res-2024-08-211)
Moved Cr Emslie seconded Cr Bignell
That Council defers consideration of the report until the September Council Meeting.

CARRIED 7/0

Attendance: Councillor Emslie left the Meeting at 12:27 pm.

13.4   Community Donation – Longreach Bowls Club

Consideration of a Community Donations application received in August in accordance with the Community Donations Policy No. 11.06.

(Res-2024-08-212)
Moved Cr Nunn seconded Cr Watts
That Council approves the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.06;

Organisation/ Name	Event/Activity	Grant Requested	Grant Approved
Longreach Bowls Club Inc.	Bowling Green Mower	Financial $5,000.00	Financial $4,000.00
		TOTAL $5,000.00	TOTAL $4,000.00

CARRIED 5/1
Crs Gay, Hatch, Nunn, Rayner and Watts voted for the motion
Cr Bignell voted against the motion

Attendance: Councillor Emslie returned to the meeting at 12:32 pm.

The meeting adjourned for lunch at 12:34pm.
The meeting resumed at 1:20pam with all present prior to the adjournment in attendance.

13.5   Community Donation – Yaraka Sports and Progress Association
Consideration of a Community Donations application received in August in accordance with the Community Donations Policy No. 11.06.

Moved Cr Watts seconded Cr Nunn
That Council approves the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.06;

Organisation/ Name	Event/Activity	Grant Requested	Grant Approved
Yaraka Sports and Progress Association Incorporated	Melbourne Cup Luncheon 2024	Financial $2,200.00	Financial $1,100.00 In-Kind $200.00
		TOTAL $2,200.00	TOTAL $1,100.00

Cr Watts proposed an amendment to the motion. The mover and seconder of the proposed resolution agreed to the amendment. The amendment then became the motion.

(Res-2024-08-213)
Moved Cr Watts seconded Cr Bignell
That Council defers consideration of the report until the September Council Meeting.

CARRIED 7/0

13.6   Community Donation – Yaraka Campdraft and Rodeo Incorporated
Consideration of a Community Donations application received in August in accordance with the Community Donations Policy No. 11.06.

(Res-2024-08-214)
Moved Cr Hatch seconded Cr Nunn
That Council approves the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.06;

Organisation/ Name	Event/Activity	Grant Requested	Grant Approved
Yaraka Campdraft and Rodeo Incorporated	Yaraka Campdraft Clinic	Financial $4,395.00	Financial $3,076.00
		TOTAL $4,395.00	TOTAL $3,076.00

CARRIED 7/0

13.7 Application for Works on Council Owned Land – Extension of existing multipurpose building at the Longreach Showgrounds

Consideration of an 'Application for Works on Council Owned Land' from the Longreach Junior Rugby League Football Club Inc. to extend the existing Multipurpose shed at the Longreach Showgrounds.

(Res-2024-08-215)
Moved Cr Bignell seconded Cr Gay
That Council grants the Longreach Junior Rugby League Footpath Club Inc. permission to construct the proposed shed extension at the existing multipurpose shed at the Longreach Showgrounds, subject to obtaining Building Development Approval.

CARRIED 7/0

13.8 Director of Communities Report
This report provides an update on the range of activities that have occurred during the month of June for the Director of Communities.

(Res-2024-08-216)
Moved Cr Nunn seconded Cr Gay
That Council receives the Director of Communities Report, as presented

CARRIED 7/0

13.9 Information Report – Community Services
This report provides an update on the range of activities that have occurred during the month of July for the Community Services Department.

(Res-2024-08-217)
Moved Cr Watts seconded Cr Emslie
That Council receives the Community Services Information Report, as presented.

CARRIED 7/0

14   Infrastructure Services Report

14.1   Director of Works Report

This report provides an update on a range of activities that have occurred over the previous month for the Works Director.

(Res-2024-08-218)
Moved Cr Emslie seconded Cr Gay
That Council receives the Director of Works Report, as presented

CARRIED 7/0

14.2 Information Report – Works

This report provides an update on a range of activities that has occurred during the month of July 2024 for the Works Directorate.

Recommendation
(Res-2024-08-219)
Moved Cr Nunn seconded Cr Hatch
That Council receives the Works Information Report, as presented.

CARRIED 7/0

16   Late Items
Nil for this meeting

17.   Closed Matters
Nil for this meeting

18   Closure of Meeting
There being no further business, the meeting was closed at 2:48pm.

Minutes Certificate

These minutes are unconfirmed.
_____   _____   Cr A Rayner   Brett Walsh   Mayor   Chief Executive Officer

Longreach Regional Council

Special Meeting

Thursday 29 August 2024

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UNCONFIRMED

Present
Councillors

Mayor	Cr AC Rayner
Deputy Mayor	Cr LJ Nunn
	Cr DJ Bignell
	Cr AJ Emslie
	Cr NA Gay
	Cr TM Hatch
	Cr A Watts

Officers

Chief Executive Officer	Brett Walsh
Acting Director of Communities	Tanya Johnson
Director of Works	Andre Pretorius
Manager of Governance and Economy	Simon Kuttner
Executive Assistant to Chief Executive Officer,	
Mayor and Councillors	Elizabeth Neal

Public Gallery
Nil
Apologies
Nil

1   Opening of Meeting and Acknowledgement of Country
The Mayor declared the meeting open at 8am.

"We acknowledge the Traditional Owners of the land on which we meet today, and we acknowledge elders past and present."

2   Leave of Absence
Nil

3   Declaration of any Prescribed / Declarable Conflicts of Interest by Councillors

3.1   Declaration of Prescribed Conflicts of Interest on any Item of Business

   No declarations were made during this point of the meeting.

3.2   Declaration of a Declarable Conflict of Interest on any Item of Business

   No declarations were made during this point of the meeting.

4   Chief Executive Officer's Report

Consideration was given to the Chief Executive Officer's Report

4.1   Longreach Water Security for Growth Project Funding Schedule

Consideration of the funding schedule for the Longreach Water Security for Growth Project under the Water Infrastructure for Sustainable and Efficient Regions (WISER) program.

(Res-2024-08-220)
Moved Cr Bignell seconded Cr Emslie
That Council:
1. *Authorises the Chief Executive Officer to execute the Longreach Water Security for Growth Project Funding Schedule, being for the amount of $18,590,000.00 total project costs;*
2. *Notes the project milestones and financial contributions as outlined in the Funding Schedule; and,*
3. *Authorises the Chief Executive Officer to take all steps necessary to ensure compliance with the funding schedule requirements, including submitting reports and facilitating milestone payments.*

CARRIED 7/0

5   Closure of Meeting

There being no further business, the meeting was closed at 8:48am.

Minutes Certificate

These minutes are unconfirmed.
_____   _____
Cr A Rayner   Brett Walsh
Mayor   Chief Executive Officer

7. Mayoral Report

7.1 Mayoral Report

The Mayor attended meetings and engagements in the time since the last Council meeting, including but not limited to:

- The Mayor attended the Western Queensland Alliance of Councils Assembly in Mount Isa along with the Deputy Mayor and Chief Executive Officer and chaired various sessions as well as speaking on the Remote Area Planning and Development Water Economic development project. The Assembly discussed key issues and solutions for 24 Councils across western Queensland.
- The Mayor attended the Local Government Association of Qld Policy executive briefing.
- The Mayor officiated at an Australian Citizenship Ceremony for a family.
- The Mayor chaired the first Country University Centre meeting at the old Longreach pastoral college. The Country University Centre will allow tertiary students to undertake study, exams, and tutorials in a university environment without leaving their region. The model is highly successful around Australia. Expected opening is late October.
- The Mayor chaired the Remote Area Planning and Development meetings in Longreach for the 7 regional councils of central western Queensland.
- The Mayor chaired the Local Disaster Management Group for Longreach in preparation for disaster readiness.
- The Mayor attended the central west fibre management group meeting in Longreach.
- The Mayor participated in a University of Queensland committee (inspiring Australia Queensland) as the Local Government Association of Queensland representative for Queensland looking at the Australian government's vision for an Australian society engaged in and enriched by science.
- The Mayor attended a meeting with the regional leadership team of Department of Agriculture and Fisheries and discussed regional Agricultural issues.
- The Mayor and Councillors completed a professional development workshop discussing how we can improve and maintain our effectiveness as strategic councillors.
- The Mayor met with numerous residents at all four communities on site visits discussing local issues and requests.

The mayor conducted multiple media interviews on local and regional media discussing council business and specifically the funding for the resisting of the weirs on the Thomson River.

Recommendation:
That Council receives the Mayoral Report, as presented.

8.   **Notices of Motion**

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Consideration of a Notice of Motion regarding the Longreach Regional Council Schedule of Fees and Charges 2024/2025.

The notice is as follows:

Cr Nunn - Notice is hereby given that I intend to move the following Motion at the Council Meeting to be held on 19/09/2024.

Notice of Motion:

That Council amends the Longreach Regional Council Schedule of Fees and Charges 2024/2025 as follows:
- *Fee Code FC257 be amended to $284.44/day for the Isisford and Yaraka Community Halls*
- *Fee Code FC249 be amended to $335.29/day for the Ilfracombe Recreational Centre*
- *Fee Code FC262 be amended to $368.90/day for Kiama Park*
- *Fee Code FC261 be amended to $533.00/day for Isisford Racecourse*

And that the following discounts apply to all facilities:
- *Subsidised Commercial (50% discount) - schools, churches, concerts and musical events (schools)*
- *Fundraising (25% discount) - For-Profit organisations using Council facilities to raise funds for a charity or cause*
- *Local Community Groups and organisations (70% discount) - includes community groups holding functions, events, fundraisers etc (not including annual meeting fees), and*
- *Local Private Use (60% discount) - Longreach Regional Council residents wishing to use council facilities for private use or functions.*

Recommendation:
That

9.   **Petitions**
None Received At Time of Agenda Preparation.

10.   **Deputations**
None Received At Time of Agenda Preparation.

11. **Chief Executive Officer's Report**
    11.1 **Councillor Information Correspondence**

From the Chief Executive Officer, tabling a list of significant and relevant correspondence for Councillors and public information.

The following correspondence has been received up to 11 September 2024:

1. Concerns Regarding Ilfracombe Pool Pricing and Accessibility
2. RADF Funding
3. Supervisor Support letter James Cook University
4. Coordinator–General Brendan Moon
5. Land Valuation Program – Longreach Regional Council
6. Queensland Levee Guidelines for Category 2 and Category 3 Levees
7. Yaraka Sports and Progress Matters
8. Longreach Regional Council Objection to Hire Increase at the Isisford Racecourse
9. Outback Regatta 2024
10. Correspondence from the Interim CEO, Games Venue and Legacy Delivery Authority
11. Integrated Care and Commissioning
12. Queensland Ombudsman – s12A Jurisdictional changes to the Ombudsman Act 2001

Appendices
1. LET-25-07-2024-Concerns Regarding Ilfracombe Pool Pricing and Accessibility ⇩
2. LET-15-08-2024 RADF Funding ⇩
3. LET-15-08-2024-Supervisor Support letter James Cook University ⇩
4. LET-23-08-2024-Coordinator–General Brendan Moon ⇩
5. LET-23-08-2024-Land Valuation Program – Longreach Regional Council ⇩
6. LET6-09-2024-Queensland Levee Guidelines for Category 2 and Category 3 Levees ⇩
7. LET-09-09-2024-Yaraka Sports and Progress Matters ⇩
8. LET-10-09-2024-Longreach Regional Council Objection to Hire Increase at the Isisford Racecourse ⇩
9. EMA-20-08-2024-Outback Regatta 2024 ⇩
10. EMA-5-09-2024-Correspondence from the Interim CEO, Games Venue and Legacy Delivery Authority ⇩
11. EMA-9-09-2024-Integrated Care and Commissionin ⇩
12. EMA-10-09-2024-Queensland Ombudsman – s12A Jurisdictional changes to the Ombudsman Act 2001 ⇩

Recommendation:
That Council receives the Councillor Information Correspondence Report, as presented.

Ilfracombe and District Sport and
Recreation Association Inc.

Ilfracombe, QLD 4727
Email: ilfracombesportandrec@outlook.com

President Paul Jackson:
Secretary Suzi Gunn:

Subject: Concerns Regarding Ilfracombe Pool Pricing and Accessibility

Dear Longreach Regional Council Councillors,

We (Ilfracombe District & Progress Association) hope this message finds you well. We are writing to express our concerns, as well as those of many fellow residents, regarding the recent changes in pricing at the Ilfracombe pool.

The decision to increase the entry fees to $5 per adult and $4 per child will have a significant impact on our community, particularly families who rely on the pool during the hot summer months for relief from the extreme temperatures. Many of us feel that these new prices make it difficult for families, especially those on limited incomes, to access a facility that is essential for our well-being and recreation.

The Ilfracombe pool, with its 15-meter length and limited spa area, serves as our main recreational outlet during summer.

The introduction of a $720 annual family pass seems prohibitive, especially considering the pool's seasonal operation and the limited usability during the colder months when the main pool is not heated.

Comparatively, memberships at the Ilfracombe Gym offers 24/7 access for $120 annually, highlighting a significant disparity in pricing between facilities that serve similar community needs.

We believe that maintaining affordable access to the pool is crucial for promoting community well-being and cohesion. It is not just a matter of recreational enjoyment but also an issue of equity and social inclusion.

Below a comparison of the pools in Central West Queensland

Location	What do they offer	Entry Fee	Opening times
Ilfracombe	15m Pool Spa	$5 adult $ 4 (4-18 years) $720 Family Pass	Mon – Friday 3.30pm – 6.15pm Saturday 12.30pm – 6.15pm Sunday 9am – 12.00pm and 2.30pm – 6.15pm
Blackall	50 m swimming poo (heated in winter) Massage Spa	$2 adult $2 kids and seniors	Summer Season Mon - Fri 6am – 9.30am

OFFICIAL

			2pm – 6pm Saturday & Sunday 10am – 6pm Winter Season Mon – Fri 6am – 10am 1pm – 5pm Saturday & Sunday 10am – 5pm
Barcaldine	50m pool Shaded children's wading pool	$2 Adults $1 Children and pensioner $ 180 Season Family Pass	Open September to April
Winton	Water Park 50m pool 20m pool Kids wading pool	$2.50 Adult $1 Children $260 Family season pass	Open September to April

Given the importance of the pool as a community resource, especially during the hot summer months, we propose maintaining the current pricing for visitors and tourists while returning the entry fee for locals to $2 per person, with free entry for children under the age of 3. Additionally, we suggest introducing a family pass priced at $180 or less, acknowledging that families primarily utilize the pool during the summer season.

The Ilfracombe Sport and Recreation Association held a general meeting on the 22nd of July 2024 and this matter was discussed at length. It was decided unanimously that this is a matter that needs to be addressed by Longreach Regional Council.

Moreover, the Ilfracombe District Sport and Recreational Association Inc (IDSRAI) will undertake a survey with locals and tourist to understand what opening times will suit everybody best. We present the finding to Council at a later date to potentially reduce the cost of staff and increase the revenue due to more visitors.

We kindly urge the Council to review the recent pricing adjustments at the Ilfracombe pool. We hope that you will consider options that ensure the pool remains accessible to all residents, regardless of their financial circumstances.

Thank you for your attention to this matter. We look forward to your response and to working together towards a solution that supports the health and happiness of our community.

Kind regards,

Paul Jackson
President of the IDSRAI (on behalf of the Ilfracombe community)

OFFICIAL

Minister for Treaty
Minister for Aboriginal and Torres Strait Islander Partnerships
Minister for Communities and Minister for the Arts

Our reference: ACT24/848 / MN08148-2024

1 William Street
Brisbane Queensland
GPO Box 806 Brisbane
Queensland 4001 Australia
T: +617 3719 7150
E: treatyandcommunities@ministerial.qld.gov.au

15 August 2024

Councillor Anthony Rayner
Mayor
Longreach Regional Council
mayor@longreach.qld.gov.au

Dear Mayor *Tony,*

I am pleased to inform you that funding of $27,000 per annum has been approved towards delivery of Longreach Regional Council's 2024-2025 to 2025-26 Regional Arts Development Fund (RADF).

This funding was recommended by an independent panel of assessors and has been approved by the Director-General, Department of Treaty, Aboriginal and Torres Strait Islander Partnerships, Communities and the Arts.

The evolved RADF model implemented for the 2024-25 to 2027-28 round acknowledges the long-established State and Local Government partnership and enhances delivery through:

- a streamlined program administration, including reduced reporting requirements
- funding deeds (2+2 year) commencing 1 July 2024, which confirm funding for 2024-25 and 2025-26 and provide an opportunity for review at the two-year mark
- clear alignment between the State Government's *Creative Together 2020-2030* priorities and local objectives.

The Miles Government recognises the significant role that local government plays in supporting arts and culture in regional communities and acknowledges a combined RADF investment of over $5 million per annum towards arts and cultural activities across the State.

Please treat this funding as confidential; that is, no media or public announcements until it is announced by the Queensland Government. Once announced, I would encourage you to promote your success in securing this funding.

Arts Queensland will contact your officers soon regarding RADF contracting and payment information.

If you require further information, please contact my Chief of Staff, Mr Felix Gibson, on ▮▮▮▮▮▮▮▮▮▮▮▮▮▮▮▮.

Yours sincerely

Leeanne Enoch MP
Minister for Treaty
Minister for Aboriginal and Torres Strait Islander Partnerships
Minister for Communities and Minister for the Arts

Cairns
Singapore
Townsville

JAMES COOK UNIVERSITY
AUSTRALIA

Dr Taha Chaiechi
Associate professor, Economics at CBLG
Head, Economics and Marketing
College of Business, Law, and Governance
Australia Director, Centre for International Trade
and Business in Asia (CITBA)

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To:

I am writing to introduce Ms. Christina Mushaya, a diligent PhD candidate at James Cook University Townsville, specializing in Management and Commerce. As her Primary Supervisor, I am supporting her in fulfilling the research component required for her doctoral studies.

We kindly request the cooperation of your esteemed organization in Christina's research endeavor. Her project focuses on enhancing the implementation of Enterprise Risk Management (ERM) within the Queensland Local Government. The goal of her case study is to scrutinize the current risk management protocols, assess the integration of ERM with organizational strategy and performance, and ultimately propose a comprehensive methodology that seamlessly integrates ERM while aligning with the corporate strategy.

To gain insights, staff members will be selected based on their roles within your organization's structure. The study will involve individuals in positions related to risk management, corporate governance, internal auditing, executive roles, and council members. The questionnaires are designed to be thorough yet efficient, taking approximately 20 to 60 minutes to complete, varying by the participant's role. Additionally, key personnel such as the Director/Head of Risk and Governance will be invited for an interview via a Teams meeting.

Participation in this study is entirely voluntary. Your council and its staff may withdraw at any stage without the need for justification, and may also request the removal of any unprocessed data previously provided. We prioritize confidentiality; individual responses and personal details will be kept strictly confidential. The analysis will utilize the existing six Local Government Association stratified council segments as a framework, ensuring that no individual or council is identifiable in the output. The findings will contribute to academic publications and reports, with the assurance that the identity of your council and its staff will remain undisclosed.

Should you have any inquiries or require further clarification regarding the study, please do not hesitate to contact me.

Dr Taha Chaiechi

Tala Chaiechi

Associate Professor Taha Chaiechi
(She/her/hers)
Head, Economics and Marketing
Australia Director, Centre for International Trade and Business in Asia (CITBA)
Honorary Visiting Professor at DES Pune University, India
Research Integrity Advisor, College of Business, Law, and Governance (CBLG)
Editor-in-Chief, JCU Journal of Resilient Economies (JRE)
Associate Editor-in-Chief, Bulletin of Applied Economics (ABDC Journal)
Chair, Inclusion, Diversity, Equity and Action (IDEA) @ CBLG
Chair, Sustainability Committee @ CBLG
Research Portfolio
College of Business, Law, and Governance, DTES
James Cook University, Australia

JCU Cairns ┃ Smithfield ┃ Building A1 ┃ Room 219
PO Box 6811 Cairns QLD 4870 AUSTRALIA
jcu.edu.au

Australian Government
National Emergency Management Agency

Coordinator-General

EC24-004274

Dear Council Chief Executive Officer / General Manager

I write to update you on enhancements to the National Emergency Management Agency's (NEMA) Coordination and Planning Officer (CPO) capability. In all circumstances, the Australian Government and NEMA are committed to working with State and Territory agencies to support communities impacted by disasters.

The CPO capability underpins the Australian Government's commitment that no community impacted by a disaster will be left unsupported. The CPO capability, comprising 43 permanent positions and 10 additional surge positions, ensures strong coordination with States and Territories, connected support to communities, and an ability, when needed, to surge support across the nation.

The CPO capability is further complemented by 105 Community Recovery Officers which are provided under joint Australian-State governments funded Disaster Recovery Funding Arrangements (DRFA).

CPOs are positioned in all States and Territories, in both metropolitan and regional centres, to ensure close proximity to State and Territory operation centres, key government stakeholders, and ease of deployment when required. CPOs have deep knowledge of NEMA, and broader Australian Government, programs and capabilities and are able to assist State and Territory partners with planning, coordination and access to Australian Government agencies, services and support.

To support the delivery of this role, CPOs have undertaken broad skills uplift focused on Crisis Appreciation and Strategic Planning (CASP), Liaison Officer function, Crisis Coordination Teams and the DRFA. This upskilling supports the defined roles of CPOs across the full emergency management continuum. The CPOs in each State and Territory are now led by strengthened leadership at the Director level. No single, individual CPO is responsible for a geographic area. The CPO capability reduces key person risk and ensures communities will be supported by CPO state and territory teams, with backup from national surge capacity.

The CPOs work closely with NEMA's Crisis Coordination Team during an emergency and into the recovery phase. They are ideally placed to be the liaison officer between a jurisdiction and the Australian Government. Outside of an emergency, the CPOs assist jurisdictional colleagues to connect within NEMA to best support them across the full spectrum of emergency management including: Recovery Programs, Resilience Programs, Community Programs and the National Coordination Mechanism.

The CPO capability includes an enhanced ability to surge with and alongside State and Territory partners to disaster impacted areas, when required. NEMA has determined that an annual review of CPO surge positions following each higher risk weather season (HRWS) allows for best practice management of the capability.

National Emergency Management Agency

Where recovery has progressed and is being managed through business-as-usual arrangements by the responsible state government agency, NEMA will deescalate the surged CPO support and retain the position/s in a 'stand-by' capacity for the next HRWS. This will ensure that there is additional capacity that can be deployed quickly to disaster impacted areas that require a higher level of Australian Government support following a crisis event.

The CPO capability for the 2024-25 HRWS is summarised in the table below, with 8 additional surge positions held in 'stand-by', ready for redeployment as required:

	QLD	NSW / ACT	VIC	SA	TAS	WA	NT	National Coord	TOTAL
Metro	4	5	5	3	1	4	2	7	31
Regional	3	3	1	0	0	1	0	4	12
Deployed Surge (regional)	0	1	1	0	0	0	0	0	2
TOTAL*	**7 (0)**	**8 (1)**	**6 (1)**	**3 (0)**	**1 (0)**	**5 (0)**	**2 (0)**	**11**	**43 (2)**

*Note: numbers in brackets are temporary surge positions supporting recovery and subject to review of need.

I look forward to NEMA continuing to enhance our partnerships that enable more secure, stronger and resilient communities before, during and after disasters. For assistance on any aspect of the CPO capability, please contact Angela Cameron, Assistant Coordinator General, Coordination and Planning, ████████████████████████████████ who has leadership for the network across Australia.

Yours Sincerely

Brendan Moon
Coordinator-General
21 August 2024

Ref   CTS OVG/25

Queensland
Government

Department of **Resources**

23 August 2024

Mr Brett Walsh
Chief Executive Officer
Longreach Regional Council

By email: assist@longreach.qld.gov.au

Dear Brett

2025 land valuation program effective 30 June 2025

I am writing to advise you of my decision on the 2025 land valuation program. In making this decision, I considered the detailed property market analysis, the timing since the last valuation, and feedback provided by local government areas (LGA) and key stakeholders.

I can confirm that Longreach Regional Council will not be included in the 2025 land valuation program. For your information, I have attached a summary of all LGAs included in the 2025 program.

Queensland's land valuation system is an open and transparent process delivered consistent with the *Land Valuation Act 2010*.

As your LGA will not receive new land valuations in 2025, the current land valuations will remain in effect for rating purposes for the 2025–26 financial year.

Should you have any enquiries, please contact Ben Ilott, Area Manager, State Valuation Service on telephone ███████.

Yours sincerely

Laura Dietrich
Valuer-General

Local government areas included in the 2025 land valuation program

- Brisbane
- Cairns
- Cassowary Coast
- Charters Towers
- Logan
- Murweh
- Paroo
- Quilpie
- Rockhampton
- Scenic Rim
- South Burnett
- Southern Downs
- Toowoomba
- Townsville

Our ref: 2023 Levee Guideline Review

6 September 2024

Mr Brett Walsh
Chief Executive Officer
Longreach Regional Council
PO Box 144
Ilfracombe Qld 4727

Email: ████████████████████

Dear Mr Walsh

Update of Queensland Levee Guidelines for Category 2 and Category 3 Levees

The Department of Regional Development, Manufacturing and Water (DRDMW) have engaged the engineering firm GHD to review the *Guideline for construction or modification of Category 2 and 3 levees.*

According to the State Development Assessment Provisions (SDAP) version 3.0, Councils are the assessment manager for levees while State government provides technical guidance and support. For category 3 levees, the dam safety team of DRDMW is the technical agency for assessing these against State Code 19 under the SARA agreement. This arrangement gives authority to approve, approve with conditions or reject a levee proposal.

An internal review of the current regulatory approach to levees has identified the following needs:

1. Development of a common understanding between the various authorities who oversee levee design, construction and management of their roles, responsibilities and interactions with one another and

2. Review of the published levee guidelines (which have not materially changed since 2014) to ensure they reflect current industry best practice and the regulatory regime in Queensland.

In the coming weeks, staff from DRDMW and GHD will contact Councils to discuss details of levee assets in their portfolio, any planned levees, familiarity with and application of the current guidelines and any support Council requires to plan, design and manage levees.

We anticipate that consultation with Council will consist of an online survey followed by a short discussion or site visit, if needed. It would be helpful for Council to supply any existing GIS data or technical reports on Category 2 or 3 levees in their jurisdiction.

Information gathered will be valuable in developing a state-wide levee register and ensuring that the updated levee guideline best meets the needs of its users. As part of the process, Council will be consulted and provided an opportunity to review and provide feedback on the draft guideline.

We would appreciate your cooperation in assisting the department on this project and look forward to working collaboratively with Council's nominated officers. Please contact Monishaa Prasad, Program Engineer Floodplain Management, Dam Safety, Department of Regional Development, Manufacturing and Water on 3087 8186 or damsafety@rdmw.qld.gov.au for further information.

Yours sincerely

Robert Fowden
Engineering Manager, Dam Safety
Water Operations and Systems
Delegate of the Chief Executive

Cc: Guy Goodman, ▉▉▉▉▉▉▉▉▉▉▉▉▉▉▉
            assist@longreach.qld.gov.au

Page 2 of 2

Susan Glasson, President Yaraka Sports&Progress Assoc,

 "Greenlaw" Yaraka 4731

Brett Walsh, CEO Longreach Regional Council

PO BOX 472

Longreach 4731

9/09/24

<div align="center">Yaraka Sports&Progress Matters</div>

o   Hello Brett, I am writing on behalf of the Yaraka Sports&Progress Association concerning matters that were discussed at a general meeting on Saturday September 7th, 2024. One of the issues that the meeting moved to write about relates to the recent astronomical fee increase for community facilities owned by the Longreach Regional Council. It was moved to request that Council reconsider fees to reflect a CPI increase rather than doubling the fee for hire of these facilities. Reasons are as follows:

o   That the Council keep in mind the remoteness of the area and the miles travelled to get to places like Yaraka. The facilities play a useful part in bringing people together and if they wished people to live in these remote areas some allowances should be made. They should be encouraging people to use the facilities not discouraging them with urban prices. The Council should also recognize that the majority of the community that use the facilities are rate payers.

o   The community annual functions held are all fundraisers with the majority of the funds donated to the district's one and only medical provider, the Royal Flying Doctor Service. This service is also the lifeblood for medical emergencies and evacuations all over QLD.

o   Kiama Park was originally owned by the community and donated to the Council sometime in the past three decades

o   Over the years, this community has contributed significantly to improvements of the facilities especially Kiama Park:

  ▫   The kitchen extension was completed by a grant applied for by the Yaraka Gymkhana committee
  ▫   The Yaraka Sports & Progress contributed $25,000 and the Yaraka Campdraft Association $5,000, towards the new ablution block
  ▫   The Jockey room was supplied by the Yaraka Race Club
  ▫   The Campdraft office was erected and power connected with a grant through Yaraka Campdraft Association
  ▫   Watering taps, pipes and horse enclosures have all been supplied and installed by the various groups who use the facilities
  ▫   Pressure pump for stock water and portaloos have been purchased by the community
  ▫   The Campdraft yards were built largely with funds from a grant obtained by the campdraft committee
  ▫   A lot of the equipment in the canteen area that makes catering for functions possible, is community owned and maintained, including the gas deep fryer, the barbeques, the display frig, the roll down bistro blinds for keeping out the cold at functions, the freezers, the metal storage cabinet and the portable coldroom. All of which would be used by outside organizations/people who wished to hire the facilities.

All the kitchen equipment at Kiama Park and the kitchen equipment at the Yaraka Hall including the plates, cutlery, serving utensils, urn, electric jug, toaster, industrial toast maker, all trays, serving plates, chopping boards, cooking utensils, table cloths, linen and some tables were all purchased by the community.

It was also moved to raise another matter with Longreach Regional Council which is that of signage. The community is thankful for recent upgrades to property signage and it is especially useful that these signs are

illuminous. The meeting moved to follow up on completion of a signage project as outlined in this excerpt highlighted in blue, from you in an email to Kerry Joseland on November 20th 2023. The meeting also moved to mention the need for extra signage at the T junction to Yaraka, situated along the Emmet river road. Once you turn at this T junction, off the Emmet River rd on to the Isisford/ Yaraka river rd, it would be beneficial if the distance to Yaraka could be indicated here, along with names of those properties on the way.

(From Brett Walsh's email) As a result of ongoing community requests, including from Council's Land and Pest Advisory Committee, Council has budgeted $250,000g in the current year to upgrade rural road signage.

There are two components of this project:

    1.   To upgrade the road signage including distances to properties
The road signage will address the issue raised by you in relation to the Oma sign.

    2.   To install rural addressing signs at the entrance to each property
The individual property signs are to assist emergency services find your property should there be an incident.

Given the number of occasions that an ambulance has been sent to the wrong location over many years, Council deems it necessary to give every rural property a clear address and signage.

Thank you for considering these requests made by the Yaraka Sports&Progress Association and we look forward to working with Longreach Regional Council for the sustainability and liveability of our small community.

Yours sincerely,

Susan Glasson, President Yaraka Sports&Progress Assoc Inc.
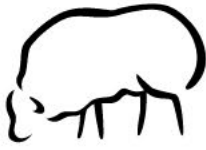
Isisford Sheep & Wool Show Inc.

PO Box 7
Isisford   Qld   4731
Email: sheepshow.isis@bigpond.com

ABN 15 613 645 206

President	*Secretary*	*Treasurer*
Andrew Hacker	**Kaye Albrand**	**Sally Hacker**
Ph: ▓▓▓▓	Ph: ▓▓▓▓	Ph: ▓▓▓▓
	sheepshow.isis@bigpond.com	treasurer_sheepshow.isis@yahoo.com

10 September 2024

The C.E.O.
Brett Walsh
Longreach Regional Council
P O Box 472
LONGREACH Qld 4730

Dear Brett,

Re: Increase in Hire Charge for the Isisford Racecourse

The Isisford Sheep & Wool Show committee hires the Isisford Racecourse complex for our annual Show for three consecutive days each year. The gardens are always well presented and it is clear that the gardeners take pride in their work and for this we would like to congratulate them on a job well done. As we do not have grounds of our own, we appreciate the opportunity to hire the complex each year however, we are greatly concerned at the significant increase in the hire fee.

Your schedule of fees states that the hire fee covers lights, coldroom, tables, chairs and the kitchen. I would like to clarify a few points with regards to some of these items listed that the council may not be aware of:

1. **Power:** Although the show uses the power supplied, we also own and maintain a generator for use at the show as the power is not sufficient enough to run everything needed.
2. **Kitchen:** Most of the equipment in the kitchen has been purchased or owned by community organizations including the stove which the show purchased in 2014. We also fine that the kitchen is quite small and does not offer sufficient space for our caterers to prepare the menu which our showgoers expect. Therefore, we find it necessary to erect a marquee outside the back door to enable the caterers to have sufficient room in which to work.
3. **Tables & Chairs:** I presume this is the old wooden bench type seating/tables that were obviously designed and made by a six foot man as it is very awkward for anyone shorter than that to comfortably sit and eat at these structures given the space between the attached form-like seating and the table. The other more presentable chairs and tables used at functions are owned by the community.

The Isisford Sheep & Wool Show committee endeavour each year to provide a family friendly inexpensive day out to those who support our event. Most of the competitions and the activities on the day are free of charge including all the children's entertainment. Some competitions attract a gold coin donation which is given to the RFDS. We also support two local organizations, the Isisford State School P&C who count the numbers who come through the gate and in return collect & keep the gold coin gate donation, and the Yaraka Isisford ICPA who are paid to man the nighttime bar.

It is becoming increasingly difficult to produce a free event Show, and we rely hugely on the generosity of our sponsors. We believe we play a significant role in giving people a stress-free day out and would like to continue this tradition into the future.

We are therefore, requesting Council to reconsider the increase in the hire fee for the grounds.

 Kind regards

K. Albrand

Kaye Albrand
Secretary

= The Best Little Show on the Barcoo =

Afternoon Longreach Council Team
Thank you for this introduction Denise.

I hope this update will assist with letting you know how we are progressing towards this year's regatta on the Kings weekend. www.outbackrowing.com.au

Last Friday in Brisbane we launched the 2024 Regatta Program. Our goal is to grow the event each year culminating in a curtain raiser to the Olympics in 2032.

Each year we are working hard to grow the participation of boats by 10 equating to 100 competitors. This year we are looking to host 200 rowers and accompanying families for the long weekend. In 2032 we anticipate 1000 rowers from around the globe.
By breaking the next 9 regatta events into 3-year blocks, we are working with local businesses to ensure they can support growth for such an event. It is timely that having met our first 3-year milestone and survived to prosper, we now connect with Council to work more closely in achieving success.

With Barcaldine and Longreach as iconic locations for an outback event is undoubtedly something many Olympic community members would want to put on their bucket list whilst seeing dinosaurs, stockmen and big planes! So the more we work to ensure it is a profitable and sustainable venture to more opportunities we can give back to the bush and the regions.

Outback Rowing Australia has as its mission to run a profitable sustainable business endorsed by our parent and state bodies Rowing Australia and Qld who are very keen to assist with any machinery we would need to ensure success.

We hope you will feel encouraged by this approach and find the enterprise valuable in time to the community and the district. Your help in guiding how we implement things is greatly needed so thank you. We would like to thank Denise and her team for the fantastic assistance they have given us to date.

As part of our mission to improve wellbeing in the bush through active participation in organised sport for all ages, Longreach and Barcaldine are premier water sports locations because we can host short sprints and a long head race all in one weekend which is itself a unique rowing attraction for many both young and old.

Background to ORA
There are four pillars to our strategic planning

Annual Regatta – Participation
The regatta is to build a visible critical mass of active role models to encourage rural people to reengage or continue to feel supported in their active to b active in their lives. Physical activity is an anchor to mental wellbeing well-being which is integral to reducing the burden of disease.

This is our third year of operating in both Barcaldine and Longreach, growing participation each year. This year we are on track to attract 20 crews equivalent to 200 rowing enthusiasts and supporters from around Australia. Each year we hope to grow by ten boats and hit a target of 1000 rowers in 2032. The logistics of working with tourist operators and Council to support such a venture is essential and this process has commenced.

Surrounding the regatta there are several evenings and we would like to invite you Tony if available on a Saturday night to welcome the crowd at the Drovers Retreat where Damian, Judy, Rachel and Cory are our hosts. We have a riverboat cruise with Kinnons and a dinner at the Branch on the other two nights. A closing lunch will be held at Smithy's.

Welcome to District
We have connected with Robbie Chandler to welcome the regatta crowd to Barcaldine Saturday morning under the Tree of Knowledge with a breakfast hosted by their May Day Committee.

We would be most grateful if you were available Tony on a Saturday night to welcome us to Longreach at the Drovers Rest, please. Can we discuss this soon?

Convoys – Tourism
This year we are bringing our usual convoy via Rockhampton and Emerald to Barcaldine.
A second convoy this year is coming from Sydney and will travel up via Armidale and then Cunnamulla to Longreach.
We have rowing stopovers in various towns and watercourses such as the Fitzroy and Fairbairn dam showcasing each district's watercourses. Alpha community is again hosting a meat lunch, perhaps highlighting the limitations for vegetarianism as one travels further west.

Bush Towns Rowing Program
Through the generosity of sponsors, we are embarking on a Return to Row Bush Town program.
In conjunction with boarding school alumni and various networks, we are working to build up about 10 towns over the next five years where we will support local crews with equipment and instruction to reengage for intensive five weeks before travelling to the regatta to participate.   Longreach is itself one of those communities receiving support to build a crew under the watchful eye of David Counsell. Toowoomba Chinchilla and hopefully Cunnamulla are building crews up as well.

School Kids Program
Through several avenues forming up including the boarding schools and ICPA along with RA we hope to hold the first two-day watersports training event for kids in Barcaldine at the watersports centre next year 2025 preceding the chance for learn to row kids and bush boarders to compete in the regattas. Our main aim is to ensure boarding school kids get to boarding school and can do more than play cricket! This program will link with the RA project to support indoor rowing in country towns for schools, that the council is aware of already.

In Summary
We hope we are presenting the Council with a viable business of introducing well-being through organised water sports for all ages in western Qld. We look forward to our continued collaboration with the community to grow something unique and valuable to the region in terms of tourism but more importantly, aiding rural people to be healthier through prevention and proactive lifestyles

Regards
Toby Ford
ORA Committee

Dr Toby Ford MBBS, GAICD

GVLDA | GAMES VENUE AND LEGACY DELIVERY AUTHORITY

Our ref: GC24/72

5 September 2024

Mr Brett Walsh
Chief Executive Officer
Longreach Regional Council
██████████████████

Dear Mr Walsh

I am writing to express my sincere gratitude to you, Ms Tanya Johnson, Ms Sandra Warren and the entire council for hosting and providing in-kind support for the Olympics & Paralympics LIVE events in your community.

Across all of Queensland's Olympics and Paralympics LIVE sites, to date more than 75,000 have gathered to celebrate our athletes. The live sites have been a wonderful opportunity for the community to come together, and it is clear that a tremendous amount of effort went into making them a success. Thank you for being part of the story.

From the Games action on the big screen to the engaging activities on the ground, it was heartening to see so many community members enjoying themselves and cheering on our Aussie athletes competing at the Paris 2024 Olympic and Paralympic Games.

Events like this remind us of the importance of community and the role that local government plays in fostering a sense of belonging and connection among residents. Your dedication to improving the quality of life for everyone in your area is deeply appreciated.

Once again, thank you for your hard work and commitment. We look forward to working with you on future events.

Yours sincerely

Emma Thomas
Chief Executive Officer (Interim)
Games Venue and Legacy Delivery Authority

Games Venue and Legacy Delivery Authority
ABN 89 899 403 306

corro

Subject: Integrated Care and Commissioning - Project Manager introduction [SEC=OFFICIAL]

Good afternoon

We are happy to announce that Rachel Bock commenced in the Integrated Care and Commissioning (ICC) Project Manager role on 12 August 2024. Rachel is based in Longreach and employed by Western Queensland PHN. Since commencing in the role, she has been involved in recent engagements discussing ICC across the RAPAD region.

Thank you to those who have already expressed interest in joining an ICC Local Stakeholder Advisory Group. Rachel will be in contact and is also seeking additional representatives to become involved in an integral aspect of the project.

If you are interested in joining the Local Stakeholder Advisory Group and or would like to contact Rachel to discuss ICC, her details are below:

Phone: ▮▮▮▮▮▮▮   Mobile: ▮▮▮▮▮▮▮   Email ▮▮▮▮▮▮▮▮▮▮▮ .

We look forward to working with you now and into the future.

Regards

Trudy Johnston (she/her)

Engagement Officer
QLD-NT Branch
Department of Health and Aged Care Local Network

Australian Government Department of Health and Aged Care
▮▮▮▮▮▮▮▮▮▮▮▮
GPO Box 9848, Brisbane Qld 4001, Australia

The Department of Health and Aged Care acknowledges First Nations peoples as the Traditional Owners of Country throughout Australia, and their continuing connection to land, sea and community. We pay our respects to them and their cultures, and to all Elders both past and present.

"Important: This transmission is intended only for the use of the addressee and may contain confidential or legally privileged information. If you are not the intended recipient, you are notified that any use or dissemination of this communication is strictly prohibited. If you receive this transmission in error please notify the author immediately and delete all copies of this transmission."

QUEENSLAND
OMBUDSMAN

Queensland Ombudsman
ABN 257 657 579 00

Level 18, 53 Albert Street
Brisbane Q 4000

GPO Box 3314
Brisbane Q 4001

P 07 3005 7000

E ombudsman@
ombudsman.qld.gov.au

W ombudsman.qld.gov.au

Our ref: 2023-01278(P1)

SENSITIVE

10 September 2024

Mr Brett Walsh
Chief Executive Officer
Longreach Regional Council
96 Eagle Street
LONGREACH QLD 4720

Sent by email: ███████████████████ cc: Council@Longreach.qld.gov.au

Dear Mr Walsh,

I am writing to inform you of changes to the *Ombudsman Act 2001* (Act) which take effect from 15 September 2024.

Queensland Ombudsman jurisdiction

The Queensland Ombudsman jurisdiction covers the administrative actions of agencies which includes departments, local government and public authorities (including public universities).

The administrative actions of non-government entities, where those entities are performing a function of an agency, have always been in jurisdiction for the Queensland Ombudsman (s 10(c) of the Act). When investigating these administrative actions, the Office is authorised, under the Act, to investigate the agency but not the actions of the non-government entity performing the function of the agency.

These actions are deemed to be administrative actions of an agency. Investigating these administrative actions necessitated this Office to investigate the agency but not the actions of the non-government entity performing the function of the agency.

Change to the Act

On 15 September 2024, the Act will be amended to provide the Queensland Ombudsman the option to investigate non-government entities that are performing a function of an agency directly (by inserting s12A).

How the change affects your agency

Agencies are responsible for carrying out their functions. Where non-government entities are engaged to perform public service functions on behalf of an agency, the agency remains responsible for provision of that function. In the event there is dissatisfaction with

SENSITIVE

how a function is being performed by the non-government entity, this needs to be addressed by the agency which engaged that entity.

When a complaint is received by the Queensland Ombudsman about a non-government entity engaged by your agency, we will continue to contact your agency first to provide you the opportunity to resolve the issue with the non-government entity. A detailed outline of our process is available on our website.

In most cases, we may be able to address the issue with your agency. However, there may be times where we need to seek information from the non-government entity. In these instances, the non-government entity will be required to comply with the relevant provisions of the *Ombudsman Act 2001*.

Next steps
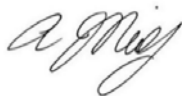
You may wish to consider including a clause(s) in your contractual arrangements with non-government entities to clearly inform them that by performing services on behalf of your agency, their administrative actions for the carrying out of that function are included in the jurisdiction of the Queensland Ombudsman. It may also be useful to include similar information in your procurement documentation.

You may also consider advising these non-government entities about this change and reiterating your expectations to these entities about handling complaints, with particular regard to recordkeeping, timeliness and communication. We have a range of good decisions and complaints management resources on our website Public administration resources - Queensland Ombudsman that can help communicate this.

Attached is a quick guide explaining the change and how it affects agencies, non-government entities and the community. You may wish to distribute this information to your officers and any non-government entities you engage to deliver public services.

If you have any queries, please contact Assistant Ombudsman Barbara Petrie on ▮▮▮▮▮▮▮▮▮▮▮▮▮▮▮.

Yours faithfully

Anthony Reilly
Queensland Ombudsman and
Inspector of Detention Services

2

11.2   Response to Petition - Isisford and Yaraka Camping Fees

Consideration of a petition received at the August Council meeting, calling on Isisford and Yaraka Camping Fees to be reduced.

Council Action
Recognise
Deliver

Applicable Legislation
Local Government Act 2009
Local Government Regulation 2012

Policy Considerations
Fees and Charges Schedule

Corporate and Operational Plan Considerations

OUR COMMUNITY	
	Corporate Plan Outcome
1.3	The region's natural environment is managed, maintained, and protected.

OUR FINANCES	
	Corporate Plan Outcome
4.1	Improved financial performance and strategic financial management.

Budget Considerations

Combined Isisford/Yaraka camping fees totalled $23,470.68 in revenue last year.

Previous Council Resolutions related to this Matter
(Res-2024-06-161)
Moved Cr Gay seconded Cr Emslie
That Council adopts the Longreach Regional Council Budget for the financial year ending 30 June 2025, as presented, that incorporates all the requirements under section 169 of the Local Government Regulation 2012.

CARRIED 6/0

(Res-2024-08-196)
Moved Cr Hatch seconded Cr Gay
That Council receives the petition, as presented.

CARRIED 7/0

Officer Comment

Responsible Officer/s:
Brett Walsh, Chief Executive Officer

Background:
Council received a petition at its August meeting, calling for camping fees at Isisford and Yaraka to be reduced, following a significant increase in fees compared with the previous financial year. The petition was submitted by Emily Anderson, a local business owner, with 120 signatories.

The petition argues that the increase in camping fees from $5.00 to $10.00 per night and from $27.00 to $40.00 per week is excessive for the campsite offering in Isisford and Yaraka. It asserts that local businesses are dependent on tourists and travellers, particularly those who stay for extended periods or return annually. The petition suggests that higher fees could deter these visitors, and that this would negatively affect local businesses and the broader community.

It contends that Isisford and Yaraka have unique circumstances and should not be compared to larger towns such as Longreach and Ilfracombe, which offer more amenities and tourist attractions. The remote camping experience in Isisford and Yaraka lacks direct access to facilities like showers and has limited toilet access, with existing amenities in the town available to all, not just paying campers.

The petition expresses concern that the fee increase could have a detrimental impact on the local economy and community events, leading to fewer tourists returning, or staying for shorter durations, which would affect the long-term sustainability of the region.

Issue:
Councillors adopted the fees and charges as part of the budget in the June 2024 ordinary meeting. The fees and charges schedule was workshopped at length during the budget process earlier this year. It underwent a strategic review under the direction of the Chief Financial Officer, with input from managers across the organisation.

Camping fees had only previously been increased once since they were first introduced in 2016. There is no evidence of any adverse impact on visitor numbers to Isisford and Yaraka this year that is directly attributable to camping fees.

Our camping visitors create extra costs for Council including water supply, sewerage disposal, cleaning toilets and showers, waste collection, road maintenance, signage, and provision of camping area sites. On the other hand, they provide economic benefits to local businesses and the wider community.

Ultimately, Council must decide who pays the costs of providing facilities and services. It is either the users of the facilities, or the wider ratepayers through rates and charges, or a combination of both.

Risk Management Factors:
This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible
Consequence: Minor
Rating: Medium (6/25)

Risk has been calculated based on proceeding as recommended.

Community Consultation:
Nil

Environmental Management Factors:
Nil

Other Comments:
Nil

Appendices
1. Petition – ISF–YKA Camping Fees ⇩

Recommendation:
That Council:
1. *notes the views of the petitioners;*
2. *makes no change to the camping fees in Isisford and Yaraka; and,*
3. *informs the petition organisers of this outcome.*

Community Members & Travellers,
15 St Mary Street,
Isisford Qld 4731

18-07-2024

Longreach Regional Council
96A Eagle Street,
Longreach Qld 4730

To Mayor, Tony Rayner, CEO, Brett Walsh of the Longreach Regional Council and all involved in finalising community decisions,

On behalf of some of the Isisford Community and tourists or travellers we are writing this letter and have attached a signed petition in regards to the recent increase in our local camping Fees.

We have complied signatures on this petition, in aid of asking the Longreach Regional Council to strongly reconsider the increase in camping fees. We believe the camping fee's for Isisford and Yaraka should remain at $5.00 per night. Longreach Regional Council have increased the fees significantly - $5.00 per night has doubled to $10.00 and a weekly fee has gone from $27.00 per week to $40.00. There are a number of reasons why these fees for our 'Bush and Remote Style' camping in Isisford and Yaraka should **not** be increased or necessarily match others within the Region.

Small businesses within our community heavily rely on tourists and travellers. They are massive supporters of our local Cafe and Hotel and regularly shop locally. Whether they are passing through, staying a short time or more specifically our consistent travellers that come and stay for a couple of months or more every year. We need to continue to encourage this group of people to return and stay for a while, in our gorgeous little outback towns. While the businesses provide and offer services for our local residents, they also require a good tourist season each year to ensure our businesses thrive.

We are "off the beaten track" in Isisford and Yaraka and we need to provide people more reason and encouragement to travel in our direction. We don't need to contribute to their decision to stay on the main highway, or only stay for a little while and not a longer period of time like a lot of travellers would.

Although Yaraka has 3 powered caravan sites, it is very remote and out of the way. People have to want to go the extra distance to experience the tiny places like Emmet and Yaraka. Isisford has riverside, bush camping, although lovely and our own little piece of paradise, it is not 'caravan park style' camping. No powered sites or flat ground or concrete slabs, it is somewhere you choose a spot among the grass and the trees. There are no showers and limited toilets available near the river and amenity block constructed in Isisford town centre are excellent, however they are free for anyone to use, not specifically for paying campers. Camping within Isisford or at Oma Waterhole is not policed and there are times fees aren't paid by some that just stay for a night - increasing these fees will only intensify the negativity these over nighters may create.

Although we are all part of the same region and work together to make travellers welcome, our circumstances are different and we do not believe we should be compared to or be put on the same level as Longreach or Illfracombe. Longreach and Illfracombe and even Barcaldine and Blackall are not our direct competition. These locations are all on the main highway and have many travellers passing through to their next destination. They all include other facilities, like heated or larger pools and spars, larger stores, variety in shopping and hotels, as well as significant tourist attractions and "things to see & do". All of these assets draw travellers into these larger towns and hold them there. Tiny outback towns with limited facilities should not be put in the same category or charge as much to stay. When

comparing camping fees our competition are free camp sites or other quiet locations, not places on the main highway or tourist destinations. Camping on the river in Isisford is loved for it's simple, bush style camping, there are no designated showers or toilets (solely for paying campers) or water and power or added facilities like BBQ areas, heated pools or spa's.

While we do have some museums and history to share with others, Isisford, Emmet and Yaraka are destinations people come to stay a while, fish, enjoy the outdoors, chat and get to know the locals, catch up friends and relax. They are not here to visit grand, fancy tourists attractions. As a whole our small towns become busier in the cooler months, with country style outings, meals and town gatherings. As well as events including Gymkhana's, craft and market days or race and golf days - all run and established by our locals, but attended and supported by our travellers also. Many of our tourists have returned to Isisford year after year and have become part of the community.

Please reconsider this camping fee price rise in our tiny outback towns before it's too late. Action is needed now before it impacts the future economy and sustainability within our small towns. We may not see the effect in the coming weeks, but we will in the coming months and years as travellers may not return or stay for as long as they once would have.

On behalf of those who have shown their support and signed the below petition, thank-you for taking the time to read our concerns reconsider the camping fee increase.

Emily Anderson, *(Local Business Owner - Ando's Food Barn)*
On behalf of those who have signed the below petition.

The main reasons behind our petition as to why Longreach Regional Council need to reconsider the price rise for the camping fees in Isisford and Yaraka:

* The increase of $5.00 to $10.00 per night and a weekly fee of $27.00 to $40.00 per week is too substantial for the 'Bush and Remote Style' camping in Isisford and Yaraka.
* Our small businesses rely on our tourists and travellers, particularly ones that choose to stay for a while or return year after year. We should be aiding this to continue, not creating another obstacle for travellers to overcome.
* Each towns circumstances are different and Isisford and Yaraka should not be compared to or put in the same category as Longreach and Illfracombe.
* We are "off the beaten track" - we do not have the grand, fancy tourist attractions or facilities to draw tourists to our small towns, we need to encourage them to simply come and enjoy our piece of paradise.
* Our camping is remote, river-side, bush camping - no direct showers available and limited toilets located near to river. The showers and toilets available in the Isisford town centre are fantastic, but are also free for anyone to use not specific to campers.
* It is not only our businesses that benefit from our travellers, but also our local community as whole, including events, show days and golf days etc.
* The negative impact this will have on our small towns economy and sustainability will begin now. It may not be apparent for a few months or a year, but travellers will cease to return or stay for as long as they once did.

	NAME	TOWN/SUBURB	PHONE	SIGNATURE
1	Fiona Pearson	Devon V..		
2	Ken Nilson	Ballarat		
3	Emily Anderson (local Business owner)	Isisford Ql		
4	Colleen Smith	Tas		
5	Carol Dodds	west ...		
6	Noelene Chapman	Cessnock NSW		
7	Ace Guten	Newport Vic		
8	ANNY LAMARO	EUROA VIC		
9	CAROL BUSH	BARMEDMAN		
10	DAVID BUSH	BARMEDMAN		
11	CRAIG Howe	NORTH Rothbury		
12	DICK CRITTON	Hopwood Vic		
13	DAWN Chapman	CESSNOCK NSW		
14	Peter Snell	Tasmania		
15	Keith Dodds	west ...		

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	NAME	TOWN/SUBURB	PHONE	SIGNATURE
16	Jocelyn Avery	Isisford		
17	Julie Campbell	Isisford		
18	Barry Stockwell	Blackwater		
19	Kim Andersen	Isisford		
20	Julie Anderson	Isisford		
21	A. Stockwell	Blackwater		
22	J. Burrell	Woodong		
23	Peter Monshing	Orielton		
24	Kerry Bailey	Isisford		
25	Patricia Bailey	Isisford		
26	Bev Fowler	Waukope		
27	S Rutherford	Mackay		
28	Scott Avery	Rockhampton		
29	Kevin Anderson	Goombungee		
30	Jamie Morton	Greenbank		
41	Fiona Padgett	Isisford		

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	NAME	TOWN/SUBURB	PHONE	SIGNATURE
31	Kim Marriott	Armidale NSW		
32	John Gledhill	Tatura, Vic		
33	Reg Goodwin	Ballarat, Vic		
34	Michelle Fidler	Casterton Vic		
35	Eddie Flanigan	Albury NSW		
36	Neville Smith	ACT		
37	Robyn Drummond	NSW		
38	Noel "	"		
39	Robyn	Vic		
40	S Richardson	P. Hswich		
41	S.	Emerald		
42	M. Lonnan	Yaraka		
43	Sgt Myers	Sydney		
44	Rod Low	Bluff		
45	Tim Low	Dalby		

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		NAME	TOWN/SUBURB	PHONE	SIGNATURE
47	61	Sharon Jackson	Torquay Vic		
48	62	Peter Jackson	Torquay Vic		
49	63	Yvonne Jeffries	Point Vernon QLD		
50	64	Kevin Hogsten	Craigs St Bundaberg		
51	65	Margret Hogsten	Craigs St Bundaberg		
52	66	Gwenyn Casey	Park Avenue		
53	67	Laurie Hearne	Als-Mary		
54	68	Zoe Littlewood	(Isford)		
55	69	Billie Edwards	Isisford		
56	70	David Hood	Geelong		
57	71	Peter Guinan	Echuca		
58	72	Robyn Guinan	Victoria		
59	73	Colin Pearce	(Isisford)		
60	74	June Pearce	"		
61	75	Sharon Morrison	Nambour		

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		NAME	TOWN/SUBURB	PHONE	SIGNATURE
62	106	Andrew Morrison	Narrabri		
63	107	George Fowler	Wauchope NSW		
64	108	Melissa Hanton	ISISFORD		
65	109	Jan Yates	Rye		
66	110	STEVE Varley	Coffs Harbour		
67	111	Sue Varley	Coffs Harbour		
68	112	TOBY Baxter	TOWNSVILLE		
69	113	John Avery	Isisford		
70	114	Timothy Waller	Isisford		
71	115	Bernard Lamarre	EUROA		
72	116	HENRY McPHEE	GYMPIE		
73	117	Rod Leiper	ARION PARK		
74	118	W.C. Leading	Cullen Sprng		
75	119	Marie Palmer	Gympie		
76	120	Leslie Palmer	Gympie		

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	NAME	TOWN/SUBURB	PHONE	SIGNATURE
77	L. Read	ISISFORD		
78	J. Read	ISISFORD		
79	P. Wisley	COODABELGA		
80	Jim Van Moorsel	Brisbane		
81	Mark M'Cann	Mackay		
82	Peter Murphy	Foster VIC		
83	T. Brabant	Foster VIC		
84	C & B Wood	Coonabarabr		
85	M. Fowler	Isis Pool		
86	L. Brown	Wallan Vic		
87	Jerry Brown	Wathron Vic		
88	Ken Gallike	Rochester Vic		
89	L. Taylor	Brisbane		
90	M. Taylor	"		
91	Anne Seymour	Winton		

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	NAME	TOWN/SUBURB	PHONE	SIGNATURE
92	Terry Simmons	HERVEY BAY		
93	JOHN Simman	HERVEY BAY		
94	BRIAN WHITTBEE	ISISFORD		

The main reasons behind our petition as to why Longreach Regional Council need to reconsider the price rise for the camping fees in Isisford and Yaraka:

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		NAME	TOWN/SUBURB	PHONE	SIGNATURE
95	46	Kristie Briggs	AUGATHELLA	███████	
96	47	Darren Lanergan	"	███████	
97	48	ALLISON TRIBE	CAPELLA	███████	
98	49	ALF TRIBE	CAPELLA	███████	
	50				
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99	Wes Lines	Isisford	
100	Lorraine Robinson	Isisford	
101	Raun Bailey	Isisford	
102	Catherine Beaty	Isisford	
103	Helen McManage	Isisford	
104	Bruce Marie	Tamworth	NSW
105	CRAIG HOWE	North Rothbury	
106	Michelle Howe	North Rothbury	
107	Kerrie Sutton	Baradine	NSW
108	Alan Sutton	Baradine	NSW
109	Geoff Phillips	Hamilton	VIC
110	Beth Phillips	Hamilton	VIC
111	Peter Kappenen	Cobram	VIC
112	Peter Yuke	R Ve	Vi
113	Marge & Glen Byrne (nn)	Old Grand Ray	NSW
115	Brian Ethridge	Whyalla	SA
116	Frances Ethridge	WHYALLA	SA
117	Lorris Evans	Rochester	VIC
118	Harold Evans	"	"
119	BOB ANDERSON	ISISFORD	QLD
120	David Anderson	Isisford	QLD

11.3   Longreach Regional Council Economic Development Charter

Consideration of the Longreach Regional Council Economic Development Charter, presented here for adoption.

Council Action
Advocate
Partner
Deliver

Applicable Legislation
Local Government Act 2009
Local Government Regulation 2012

Policy Considerations
01-01 Procurement Policy
01-06 Revenue Statement 2023-2024
01-16 Project Decision Policy
03-08 Councillor Roles in Development Matters Policy
08-01 Rate Discount Policy
11-07 Sponsorship Policy

Corporate and Operational Plan Considerations

OUR ECONOMY		
	Corporate Plan Outcome	
2.1	Collaborative engagement with stakeholders to maximise economic opportunities.	
2.2	Council infrastructure and services support local industries and growth opportunities.	
OUR LEADERSHIP		
	Corporate Plan Outcome	
5.2	Informed and considered decision making based on effective governance practices	

Budget Considerations

This document will inform expenditure on the Small Business Friendly Program approved in the 2024-25 Budget.

Previous Council Resolutions related to this Matter
(Res-2024-04-093)
Moved Cr Hatch seconded Cr Watts
That Council:
1. *Commits to joining the Small Business Friendly Program;*
2. *Takes all steps necessary to meet the requirements of the program; and,*
3. *Authorises the Mayor and the Chief Executive Officer to sign the Small Business Friendly Program Charter.*

CARRIED 7/0

Officer Comment

Responsible Officer/s:
Simon Kuttner – Manager of Governance and Economy

Background:
Work on an Economic Development Strategy was suspended in late 2023 following a workshop with Councillors. Council's agreement to participate in the Small Business Friendly (SBF) program in April prompted renewed consideration of Economic Development, and once modest funding was allocated to the SBF program at a budget workshop in late June, work recommenced on this document.

The document has been developed as a charter rather than strategy, to reflect the operational nature of Council's focus on Economic Development. The charter defines the boundaries and scope of our work on Economic Development acting as an instrument through which operational goals are defined.

Issue:
The completed charter is presented for adoption. The document lays out the regional context in which economic development happens, outlining the roles and relationships between government and non-government stakeholders. It acknowledges the global trends and macroeconomic influences that are impacting economies, and it identifies local influences that present a strategic challenge to our economy.

It also presents a breakdown and analysis of the region's economy, identifying the makeup of industries and employment. It identifies key features of our economy that are unique to us, acknowledging that our needs will sometimes diverge from those of our neighbours and colleagues.

It sets out some of the opportunities for the development of our regional economy that can be supported by businesses and the community at large. It identifies opportunities for Council to support Economic Development based on its Civic Leadership, Infrastructure and Services, Land Use Planning, Procurement, and the SBF program. Crucially, it proposes a set of outcomes for Council to pursue that are based on the current level of operational commitment.

Risk Management Factors:
This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible
Consequence: Moderate
Rating: Medium (9/25)

Risk has been calculated based on proceeding as recommended.

Community Consultation:
This document has been developed internally, to establish Council's approach to economic development. Adoption of the charter will allow for consultation and engagement to ensure broader partnership in achieving economic development goals.

Environmental Management Factors:
The document gives some consideration to economic challenges and opportunities associated with environmental management in our region. It will interface with other strategic documents on this subject.

Other Comments:
Most of the suggested outcomes align to work already identified in the Annual Operational Plan. However, the charter will guide the introduction of two new services – networking events and small business grants – as part of the Small Business Friendly program.

Appendices
1. LRC Economic Development Charter ⇩

***Recommendation*:**
That Council adopt the Longreach Regional Council Economic Development Charter, as presented.

Connecting Council
and Community

Longreach Regional Council

ECONOMIC DEVELOPMENT CHARTER

Delivering
excellent service

**Longreach
Regional Council**
Ilfracombe Isisford Longreach Yaraka

TABLE OF CONTENTS

Executive Summary

The Longreach Regional Council's Economic Development Charter sets forth a framework aimed at fostering sustainable economic growth and improving the quality of life for residents. This Charter is designed to address both longstanding and emerging challenges within the region.

Strategic Context

The Charter emphasises the distinct roles of the three pillars of economic development: business, community, and government. It highlights the critical contributions of each sector and underscores the importance of their interactions to achieve economic prosperity. The document also describes the Council's renewed commitment to supporting small businesses through the Small Business Friendly Charter, recognising the essential role of small enterprises in the local economy.

Regional Economy

The Longreach region, covering 40,638 square kilometres and home to approximately 3,737 residents, serves as the economic and social hub of Western Queensland. The regional economy is driven by agriculture and tourism, with health care and public administration also being significant employers. The region has shown resilience, rebounding sharply in Gross Regional Product (GRP) from $259.747 million in 2021 to $371.098 million in 2023, thanks to a combination of increased tourism and improved agricultural output.

Strategic Challenges and External Influences

The Charter acknowledges several macroeconomic challenges, including population attraction and retention, housing shortages, and inflationary pressures. It also considers the impact of global megatrends such as urbanisation, globalisation, and demographic shifts on the region's economic landscape.

Opportunities for Economic Development

The Charter identifies several key opportunities for economic development across three core pillars:

Local businesses are encouraged to reinvest profits, collaborate with each other, and actively participate in enterprise representation to drive regional growth.

The community's purchasing power, liveability, cultural vibrancy, and skill development are highlighted as vital factors for sustaining economic growth.

Council commits to strategic civic leadership, infrastructure and service investments, land use planning, procurement policies favouring local expenditure, and targeted supports for small businesses. These efforts aim to create a conducive environment for economic activity and attract investments.

Implementation and Collaboration

Effective implementation of the Charter will require collaboration with regional organisations, government agencies, and community groups. The Council's advocacy efforts, regulatory environment, and service-level planning will need to align with the unique needs of the Longreach Region, ensuring that the economic development initiatives are both strategic and feasible.

Conclusion

The Longreach Regional Council's Economic Development Charter provides a strategic framework aimed at leveraging the region's unique strengths, addressing its challenges, and fostering a resilient and prosperous local economy. By balancing the roles of community, government, and business, the Charter seeks to create a sustainable and thriving economic future for the Longreach region.

Part 1 – Strategic Context

Economic development, though lacking a single consistent definition, is generally understood as the process of enhancing the economic capacity of an area to achieve better social and environmental outcomes. Often, the goal of economic development is confused with economic growth. Although the two concepts can coexist, economic development prioritises quality of outcomes, whereas economic growth emphasises quantity.

While there is often a political expediency to the creation of jobs and growth, it is important to not allow these expediencies to limit the goals of economic development in a region.

"The purpose of local economic development is to build up the capacity of a local area in order to improve its economic future and the quality of life for all. It is a process by which public, business, and non-governmental sector partners work collectively to create better conditions for economic growth and employment generation." (World Bank, 2006).

Three pillars of Economic Development

Contemporary theory considers the roles of three pillars of economic development – *community*, *government*, and *business* – as all three contribute to economic prosperity.

Business and other market actors are vital to economic development by creating wealth, innovation, and employment. Government, including local government, acts as an economic partner that supports both the community and the market. It provides public goods such as healthcare, education, infrastructure, and transportation, which are essential for a thriving economy. Additionally, government legislation and regulation guide the market towards optimal outcomes while protecting against negative consequences.

Economic development often emphasises the individual actions of government and businesses, overlooking how they interact with the contributions of community and social influences. The complex social components of economic development are frequently neglected. To effectively imagine an area's future investment,

and local prosperity, it is essential to consider insights and energy for change within the community and local businesses.

The three-pillar approach, advocated by Raghuram Rajan (Chief Economist and Director of Research at the International Monetary Fund), aims to restore the balance between these foundational pillars.

Council's Role in Economic Development

In early 2016, Council appointed SC Lennon and Associates to create an economic development strategy for the region. The strategy, titled *Outback Prosperity 2021*, was adopted in July 2016. The strategy reached the end of its planning window having achieved mixed results. Council faced challenges resourcing the actions, and support for the strategy declined over the planning window. Some of these strategic challenges are discussed later in this charter.

Council has traditionally found it preferable to concentrate on its role supporting economic development in the region through the provision of core business infrastructure and services. Recently, a renewed commitment to considering

Longreach Regional Council Economic Development Charter

the needs of small business was made, with Council signing the Small Business Friendly Charter, administered by the Queensland Small Business Commissioner. This commitment recognises that Council has in important role to play in economic development through its procurement and hiring policies, land use planning and development, community services and regulatory activities.

Other Government Stakeholders in Economic Development

The relationship between Council and its Regional Organisation of Councils (ROC), the Remote Area Planning and Development Board (RAPAD), is vital for economic development in the region. RAPAD was formed to help the seven councils of Central West Queensland work together to tackle regional development and economic issues specific to the area. It offers strategic support, advocacy, and promotes sustainable growth and resilience. Similarly, the Western Queensland Alliance of Councils (WQAC) brings together the three Western Queensland ROCs, 24 councils strong, from across Western Queensland to advocate for common interests, coordinate project development, and improve economic outcomes.

In addition to RAPAD and WQAC, other regional agencies play a significant role in the economic development of the Longreach region. Peak bodies, such as the Local Government Association of Queensland (LGAQ), represent the interests of Queensland's local councils at the state and national levels. LGAQ advocates for policy changes, funding, and support that align with the needs of local governments. It provides councils with resources, training, and guidance on best practice.

State and federal departments also play a crucial role in the economic development of the region. These departments provide funding, policy direction, and strategic frameworks that guide local economic initiatives.

There are also many industry and community groups that have a role in economic development in the region. AgForce, for example, represents primary producers and advocates for policies and programs that support sustainable farming practices and economic viability. GroWQ is an initiative launched to promote adoption of advanced and value-added agriculture in Western Queensland, which emphasises innovation, investment, and technology in industry development. The Outback Queensland Tourism Association (OQTA), one of thirteen Regional Tourism Organisations (RTOs) in Queensland, focuses on promoting tourism across a large region. Regional Development Australia Central and Western Queensland (RDA-CWQ), based in Rockhampton, coordinates with the commonwealth on funding and industry support.

Lastly, there are numerous government agencies, at the state and commonwealth level, who have a remit to shape economic development in our region. At the state level, the Department of State Development, the Department of Regional Development, Manufacturing and Water, the Department of Agriculture and Fisheries, and the Department of Premier and Cabinet all have sub-regional staff and resources tasked with coordinating on economic development within our region. There are also state government agencies that provide state-wide support to economic development outcomes such as Trade and Investment Queensland, Queensland Treasury Corporation, Queensland Investment Corporation, Tourism and Events Queensland, to name a few. Federally, the Department of Infrastructure, Transport, Regional Development, Communications and the Arts administers funding and supports that pertain to the region, and agencies such as AusIndustry have jurisdictional staff and resources tasked with coordinating on economic development within our region.

Strategic Challenges

Global Megatrends

Several global megatrends are shaping economies, societies, and environments worldwide. These trends have far-reaching implications and present both challenges and opportunities for regions like ours.

Climate change is a defining challenge of our time, impacting weather patterns, sea levels, and ecosystems globally. Rapid advancements in technology, including artificial intelligence (AI), the Internet of Things (IoT), big data, and automation, are transforming industries and daily life. These innovations enhance productivity and efficiency but also require significant adaptation in terms of workforce skills, regulatory frameworks, and infrastructure.

The global trend towards urbanisation continues, with more people living in cities than ever before. Changing demographics, including aging populations in developed countries and youth bulges in developing regions, impact economic development and social structures. These shifts affect labour markets, healthcare systems, and social security frameworks, requiring adaptive

strategies to address the needs of diverse age groups.

Despite some recent trends towards protectionism, globalisation continues to influence economic activities worldwide. Global supply chains, trade policies, and international cooperation shape market access and economic opportunities. Economic power continues to shift from traditional Western economies to emerging markets, particularly in Asia. This is manifested in global trade patterns, investment flows, and geopolitical relations.

Globalisation and technological connectivity are also driving significant social and cultural changes. Geopolitical tensions, changes in governance, and shifting alliances all affect global stability and macroeconomic conditions.

Macroeconomic Challenges

The Longreach region faces several macroeconomic challenges that significantly impact its economic development and overall well-being. These nation-wide challenges manifest locally in unique and profound ways. Key

among these are issues related to attraction and retention, housing, and inflation.

Nationally urbanisation trends and economic centralisation in major cities continue to drive population movements towards urban centres, even considering recent shifts away from capital cities. This trend results in challenges for remote areas in attracting and retaining residents and skilled workers. The allure of better job opportunities, education, and amenities in larger regional centres exacerbates local population decline. Consequently, Longreach experiences an aging population and a shrinking workforce, which hampers local businesses and the delivery of essential services.

Housing challenges in Longreach are also influenced by national economic conditions. High construction costs and logistical difficulties, heightened by the region's remoteness, result in a limited housing supply. National housing market trends, such as rising property prices and increased demand in urban areas, divert investment away from rural and remote regions. This lack of investment exacerbates the housing shortage in Longreach, making it even more difficult to attract and retain a skilled workforce.

National inflation trends, driven by factors such as monetary policy, global supply chain disruptions, and increased demand for goods and services, significantly impact the Longreach region. Being a remote area, Longreach faces additional inflationary pressures due to higher transportation and supply chain costs. These elevated costs translate into higher prices for goods and services locally, straining household budgets and reducing disposable income. For businesses, increased input costs reduce profitability and hinder expansion efforts. These inflation driven impacts also combine to influence the availability of finance, driving less favourable lending conditions in the region, further stifling expansion and reinvestment.

Climate

The Longreach region, like much of western Queensland, is heavily influenced by the challenges posed by climate variability and the

increasing occurrence of drought. The arid environment, coupled with long periods of little to no rainfall, can place immense pressure on the region's agricultural sector—the traditional cornerstone of the local economy. Drought conditions severely reduce agricultural productivity, affecting yields and livestock numbers. This, in turn, disrupts the broader supply chains that depend on consistent agricultural output, impacting local businesses and the regional economy.

Climate variability further complicates the situation, with unpredictable rainfall patterns making it difficult for farmers and businesses to plan and invest for the future. The uncertainty around water availability forces businesses to make significant adjustments in their operations, leading to increased costs for water security measures such as the construction of dams, bore installations, and the use of water-saving technologies. Additionally, climate-related events such as heatwaves and extreme weather conditions add to operational difficulties, sometimes resulting in loss of livestock and infrastructure damage.

Commodity prices, intrinsically linked to climate conditions, also contribute to the region's economic volatility. During drought periods, reduced supply can drive up prices, while recovery periods can lead to oversupply and subsequent price drops. This fluctuation in commodity prices creates an unstable economic environment, making it difficult for producers to predict revenue streams and for businesses to manage cash flow. For instance, during prolonged droughts, livestock producers may be forced to destock, which can result in temporary spikes in meat prices but long-term losses in herd quality and productivity.

The combined effects of drought, climate variability, and fluctuating commodity prices pose a challenge to the sustainability of the region's economy. In response there has been a major focus on resilience-building initiatives, supporting diversification, investing in water security, and advocating for betterment projects. These efforts are critical to mitigating the economic

impacts of climate challenges and ensuring the long-term viability of the region.

Distance

The region, covering over 40,000 square kilometres, exemplifies the profound challenges posed by distance. Known as the "tyranny of distance," the geographical isolation from major urban centres significantly impacts the fixed costs of doing business. Freight costs, in particular, are elevated due to the extended supply chains necessary to transport goods into the region. Businesses must account for higher transportation costs for both inputs and outputs, which in turn increases the prices of goods and services. These elevated logistics costs also extend to essential services such as utilities and the availability of construction materials, further driving up costs.

Additionally, the insurance industry imposes higher premiums on assets located in remote areas. The lack of nearby service providers for repairs, and the extended response times for claims, exacerbate the perception of risk, driving up insurance costs for businesses and households alike. Similarly, utilities in the region—especially electricity, and telecommunications—face higher operational costs due to the need to extend infrastructure across vast, sparsely populated areas.

These fixed costs, driven by the tyranny of distance, place additional financial pressure on businesses and residents. This, in turn, impacts the region's ability to attract new investment and hampers economic growth. The region must navigate these unique challenges, advocating for strategic interventions that reduce the costs associated with remoteness, such as subsidies, improved transportation networks, and more robust regional support services.

Lack of local small business association

The absence of a Chamber of Commerce or equivalent in the region is negatively impacting local economic development and business operations. Without a Chamber, businesses lack effective advocacy and representation, making it harder to influence policy decisions and secure favourable conditions. Networking and collaboration opportunities are also limited, leading to a fragmented business community and fewer partnerships.

Businesses miss out on crucial support and resources, such as training and development programs, hindering their growth and sustainability. Community engagement and tourism promotion efforts suffer, reducing the region's visibility and attractiveness to visitors. Without an engaged and active business sector, economic development initiatives may prove inadequate, resulting in missed opportunities for growth and investment.

Low competition

Low competition in a small region like Longreach significantly stifles innovation, affecting the overall economic vitality and development of the area. With fewer competitors, businesses feel less pressure to improve their products, services, or processes. With no need to differentiate themselves to gain a competitive edge, businesses become complacent, leading to stagnation.

Competition fosters a diversity of ideas and approaches as businesses strive to outdo each other. In a low-competition environment, the drive to experiment with new concepts is diminished, resulting in less growth. The motivation to invest in and offer new product is weaker, slowing down growth and commercialisation.

Without competitive pressure, businesses are less compelled to offer better quality or lower prices. This leads to higher costs and lower-quality goods and services for consumers, which in turn reduces the overall attractiveness of the region for both residents and potential investors. New and existing businesses find it challenging to grow and innovate without a competitive environment that rewards risk-taking and innovation. This stifles the entrepreneurial spirit and limits economic development opportunities in the region.

This paradigm also contributes to protectionist attitudes that discourage competition and

growth. It is important for local decision making to strike a balance between supporting traditional businesses and creating an environment in which competition drives both new and existing businesses to innovate.

Data Availability

Extremely low population density in the Longreach region makes accessing specialist data products challenging due to deidentification requirements, which aggregate data to protect individual privacy. This limits access to granular data, reducing the precision and actionability of insights, impairing the ability to identify local trends, allocate resources effectively, and benchmark performance.

Small sample sizes inherently limit statistical significance, increasing variability and errors, making it difficult to draw accurate conclusions and confirm trends. This leads to uncertainty and potential misinterpretation of data patterns. As a result, decision-makers often rely on broader, less relevant information and qualitative data, potentially leading to misguided decisions, inappropriate resource allocation, and ineffective interventions.

Inaccurate or imprecise data from small samples can also impair the evaluation of initiatives, making it challenging to assess outcomes and hinder continuous improvement. High data uncertainty can also lead to more conservative or risk-averse decision-making, stifling innovation and progress.

Furthermore, when data used for decision-making is perceived as unreliable, it can erode community trust, leading to resistance against initiatives and ineffective community engagement.

Council's Capacity

Council faces its own strategic challenges, particularly in its reliance on external funding and the availability of resources. With a low rate-base and large asset-base, the many internal demands on Council's finite resources are in constant competition with each other.

The professional abilities of local governments vary greatly and are not solely tied to their allocation of resources. This variance is influenced by factors such as the distribution of workload among staff, the ability to attract and retain relevant skills, organisational culture, and the outcomes of strategic decision-making over time.

Council's ability to resource and implement targeted program delivery in Economic Development is currently very limited. Few resources have historically been available for program delivery, with the focus instead on maintaining "business-as-usual" activities related to Economic Development, such as planning and development, advocacy, and policy.

This Economic Development Charter has been prepared with an understanding of these constraints, ensuring that it does not commit Council resources and capacity beyond what can realistically be supported by the current level of commitment within the organisation.

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Part 2 – The Longreach Region Economy

The iconic Longreach Region is defined by the Longreach (R) local government area, situated 700 kilometres from the coast, west of Rockhampton, and covering an area of 40,638 square kilometres. The region encompasses the townships of Ilfracombe, Isisford, Longreach, and Yaraka. It is home to approximately 3,737 people and boasts Outback Queensland's most progressive and dynamic visitor and service economy, coupled with a high performing agriculture sector.

The Longreach Region is the economic and social hub of Western Queensland. It is a service hub for major government and non-government organisations servicing central and far western Queensland. Longreach is a major administrative and business hub for agriculture and tourism. It has a passenger and freight rail service to Rockhampton and Brisbane, as well as daily air services to Brisbane and bi-weekly service to Townsville. There are also local airstrips at Isisford and Yaraka.

Population

According to Australian Bureau of Statistics (ABS) estimates, the region is home to 3,737 people. Approximately 3,000 people live in Longreach, about 310 live within the Ilfracombe bounded locality, and 218 people live in the combined Isisford and Yaraka bounded localities.

In the post Covid years, which were characterised by record visitor numbers and improved rainfall, the region has experienced modest population growth following significant declines over a decade long drought.
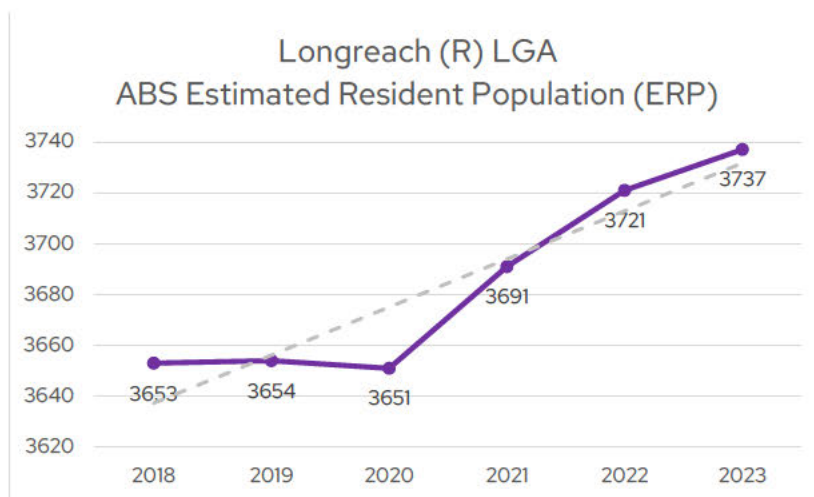

Figure 1 - Source: (ABS/REMPLAN)

Gross Regional Product

The region has experienced some fluctuations in its Gross Regional Product (GRP) over the past eight years, as depicted in Figure 1. Declines associated with drought bottomed out in 2017 before steadying 2019, at $310.333 million. This steadying was interrupted by the global pandemic and associated economic disruptions in 2020, further plummeting to its lowest point of $259.747 million in 2021.

Encouragingly, the region's economy rebounded sharply in 2022, and this upward trajectory continued into 2023, reaching a peak of $371.098 million. This recovery is attributable to a combination of record visitor numbers, on the back of international border closures, and a resurgent agricultural sector, on the back of improved rainfall figures.
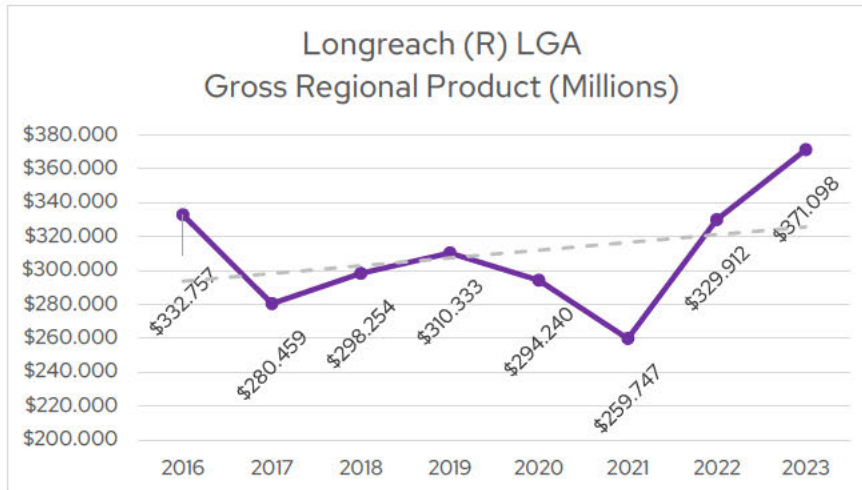
Longreach (R) LGA Gross Regional Product (Millions)

Figure 2 - Source: (ABS/REMPLAN)

Industry Mix

Agriculture and Tourism dominate the economy, however the importance of Longreach as a regional service hub is underlined by the prevalence of Health Care, and Public Administration, as the largest and third largest employers respectively.

Employment by Industry (FTE)

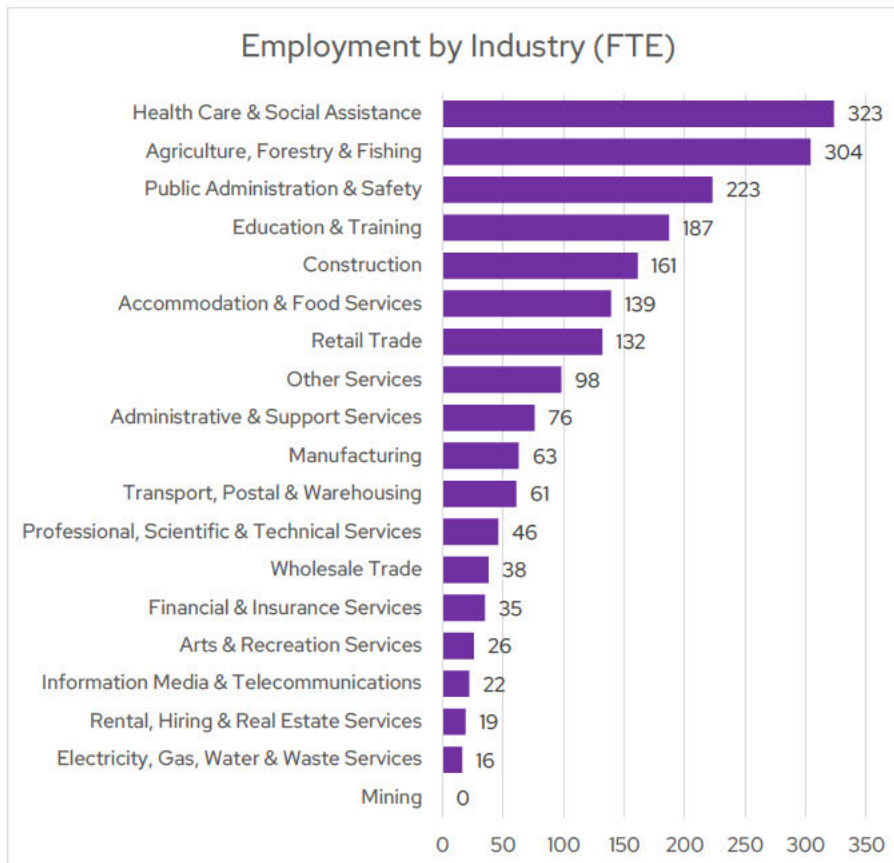| Industry	FTE
Health Care & Social Assistance	323
Agriculture, Forestry & Fishing	304
Public Administration & Safety	223
Education & Training	187
Construction	161
Accommodation & Food Services	139
Retail Trade	132
Other Services	98
Administrative & Support Services	76
Manufacturing	63
Transport, Postal & Warehousing	61
Professional, Scientific & Technical Services	46
Wholesale Trade	38
Financial & Insurance Services	35
Arts & Recreation Services	26
Information Media & Telecommunications	22
Rental, Hiring & Real Estate Services	19
Electricity, Gas, Water & Waste Services	16
Mining	0

Figure 3 - Source: (ABS/REMPLAN)

When examining economic output by industry (Figure 4) the importance of agriculture and service industries are reinforced. The Agriculture, Forestry & Fishing sector leads with the highest output at $132.490 million, highlighting its significant contribution to the economy. Following closely is the Construction sector, which generates $102.556 million, reflecting robust public infrastructure development and associated activities. Public Administration & Safety also plays a crucial role, with an output of $74.452 million, indicating a strong presence of public sector operations.

Other notable sectors include Rental, Hiring & Real Estate Services, with $58.178 million, and Health Care & Social Assistance, contributing $54.104 million. These figures suggest active markets in property, rental services, and a substantial investment in health and social services. The Manufacturing sector also shows significant activity with $50.569 million in output.

Conversely, while other regional areas in Queensland benefit significantly from the resources industry, Longreach experiences no such advantage. The complete absence of output from the Mining sector means that the region's economy does not benefit from the wealth, jobs, and infrastructure development typically associated with resource extraction. This lack of involvement in the mining industry contrasts sharply with many other regional areas, where the sector is a major economic driver. The absence of these benefits underscores a unique economic challenge, limiting growth opportunities and requiring a reliance on other industries for economic development.

Overall, this data provides a snapshot of the economic landscape, identifying key industries driving economic activity and areas with potential for growth or increased investment. The dominance of sectors like Agriculture and Tourism underscores the importance of these industries, while the presence of significant public sector output indicates strong government involvement in the economy.

Output by Industry Sector (Millions)

Industry Sector	Output (Millions)
Agriculture, Forestry & Fishing	$132.490
Construction	$102.556
Public Administration & Safety	$74.452
Rental, Hiring & Real Estate Services	$58.178
Health Care & Social Assistance	$54.104
Manufacturing	$50.569
Education & Training	$31.287
Financial & Insurance Services	$29.889
Transport, Postal & Warehousing	$25.504
Electricity, Gas, Water & Waste Services	$22.886
Accommodation & Food Services	$21.880
Retail Trade	$20.398
Other Services	$20.302
Administrative & Support Services	$19.020
Information Media & Telecommunications	$17.457
Wholesale Trade	$16.175
Professional, Scientific & Technical Services	$15.912
Arts & Recreation Services	$5.044
Mining	$0.000

Figure 4 - Source: (ABS/REMPLAN)

Tourism

The significance of the Longreach Region's tourism sector is reflected in the size of the retail trade, arts and recreational services and accommodation and food services sectors, which combined account for more jobs than public administration. However, these industries collectively and in their entirety account for activity other than tourism.

Australia's tourism data is predominately based on the International and National Visitor Surveys (IVS NVS). The smallest geographic level this data goes down to are SA 2 (Statistical Area 2) geographic boundaries. This is a challenge because the data provided through the IVS and NVS does not go down to an LGA level in the Central West Queensland (RAPAD) region. Furthermore, some of the sample sizes used at an SA 2 level are too small to be able to rely on the data with confidence. To better capture the true size and value of tourism in the Central West, RAPAD commissioned a report in 2019 which still represents the most contemporary and reliable data available.

It indicates that in 2019, Longreach received just over 306,000 total visitors, some 40.7% of all visitation to Central West Queensland. Approximately 149,000 visitors were leisure travellers, 73,000 visitors were business travellers, and just over 46,000 visitors were travellers visiting friends and relatives (VFR). Total visitor spend was $227.2m, with a majority of it attributable to domestic overnight visitor spend. Only 2% of visitors were international, and 19% were domestic day visitors.

Total Visitation to RAPAD LGAs – 2019

LGA	Visitation
Barcaldine	145.2k
Blackall–Tambo	67k
Barcoo	36.3k
Boulia	37.6k
Diamantina	41.6k
Winton	119.2k
Longreach	306.2k
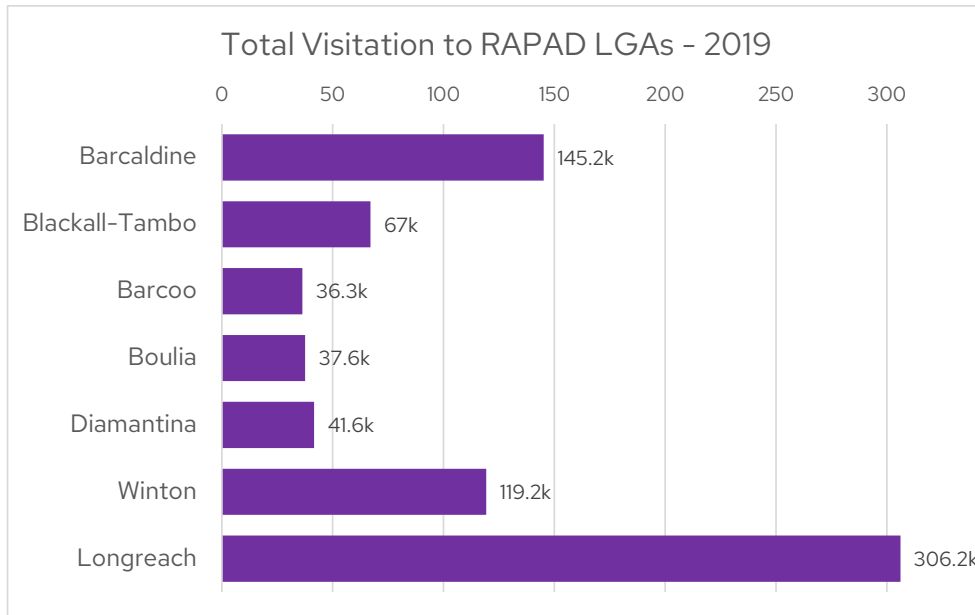
Figure 5 - Source: (Stafford, 2019)

The result of this research underscores the Longreach Region's dominance of the tourism industry in Central West Queensland, and a high degree of specialisation when compared to other neighbouring economies. This is important to consider, as it speaks to the unique trading environment of Longreach as compared to neighbouring centres.

Visitors to Longreach (R) LGA by Motivation – 2019

Motivation	Visitors
Holiday	149,200
Business	72,900
VFR	46,700
Other	37,400
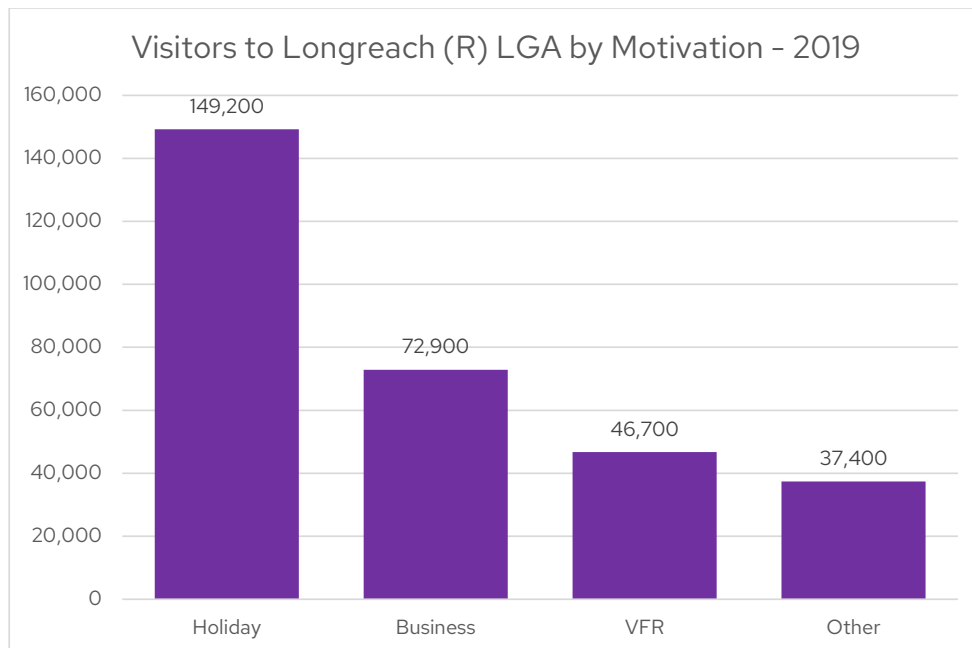
Figure 6- Source: (Stafford, 2019)

Specialisation

There are many key economic and demographic differences between the Longreach Region and its fellow RAPAD LGAs. These differences speak to specialisation and diversity in the Longreach Region economy that is unique within Central West Queensland.

Location Quotient Analysis:
Longreach (R) vs Central West (RAPAD)

Industry	Location Quotient
Information Media & Telecommunications	2.2
Financial & Insurance Services	2.2
Manufacturing	1.9
Rental, Hiring & Real Estate Services	1.9
Other Services	1.8
Administrative & Support Services	1.4
Health Care & Social Assistance	1.4
Wholesale Trade	1.4
Accommodation & Food Services	1.3
Professional, Scientific & Technical Services	1.2
Education & Training	1.2
Retail Trade	1.0
Construction	0.9
Arts & Recreation Services	0.9
Public Administration & Safety	0.9
Transport, Postal & Warehousing	0.8
Electricity, Gas, Water & Waste Services	0.8
Agriculture, Forestry & Fishing	0.6
Mining	0.0

Figure 7 – Source: (REMPLAN, with analysis by Longreach Regional Council)

The Location Quotient Analysis in Figure 7 highlights the distinct economic specialisations of the region compared to the broader Central West (RAPAD) area. The region demonstrates significant strengths in sectors such as Information Media & Telecommunications, Financial & Insurance Services, and Manufacturing, each with a location quotient of 1.9 or higher, indicating these industries are more concentrated in Longreach than in the surrounding areas. Other sectors such as Rental, Hiring & Real Estate Services, and Health Care & Social Assistance also exhibit higher-than-average specialisation. Conversely, industries like Agriculture, Forestry & Fishing, and Mining have lower concentrations, reflecting the region's economic diversity and reduced reliance on traditional resource-based industries. This analysis underscores the region's unique economic profile, particularly its strength in service-oriented and value-added sectors.

Of notable strength is the manufacturing sector, which is nearly twice as concentrated in Longreach as it is in the surrounding areas. The significance of this industry highlights the region's ability to produce goods and services that not only meet local demand but also contribute to broader economic output beyond the immediate area.

This specialisation is a vital asset to the local economy, providing stable employment opportunities and fostering innovation in the region. The robust manufacturing sector in Longreach has supported the development of a more diversified economic base, helping to insulate the community from climate variability and market fluctuations. It also underscores the region's potential to develop value-added industries, leveraging its existing capacity in manufacturing to drive growth in adjacent sectors.

The region's strength in manufacturing positions it as a critical player in the Central West, contributing to regional economic resilience and providing opportunities for continued investment and expansion. This sector's prominence suggests that with strategic support and infrastructure development, manufacturing can continue to be a cornerstone of the Longreach economy, supporting both local employment and broader regional economic growth.

Longreach LGA Specialisation Ratio vs Combined Remainder of RAPAD LGAs
(Employment by Occupation)

Occupation	Specialisation Ratio
Professionals	1.6
Community and personal service workers	1.5
Clerical and administrative workers	1.3
Technicians and trades workers	1.2
Sales workers	1.1
Machinery operators and drivers	0.8
Managers	0.7
Labourers	0.7
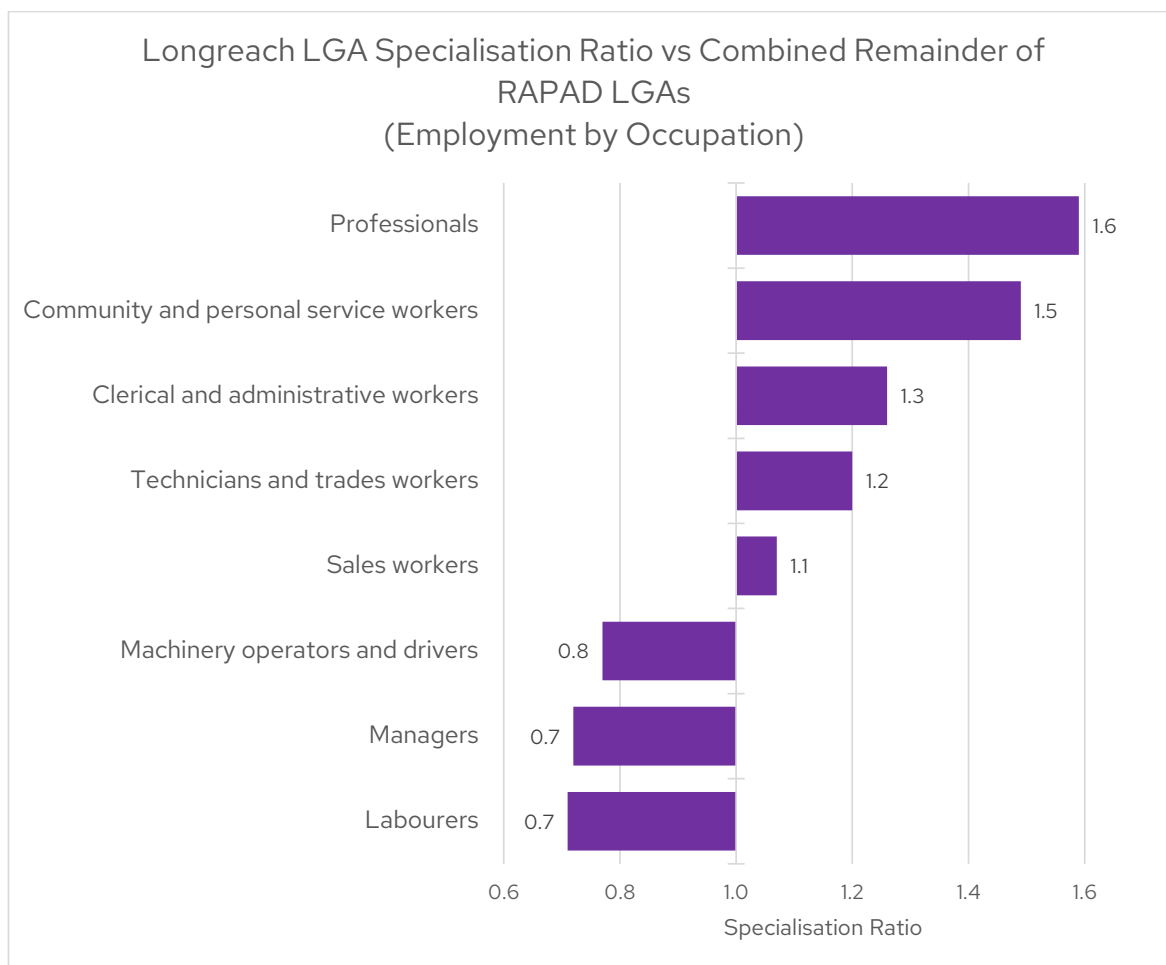
Figure 8- Source: (Queensland Government Statisticians Office)

Longreach shows a higher specialisation ratio in the fields of Professionals, Community and Personal Service Workers, and Clerical and Administrative Workers compared to other RAPAD LGAs. This indicates a stronger presence of skilled and service-oriented occupations in Longreach. Conversely, there is a lower representation of Labourers, and Machinery Operators and Drivers, suggesting that employment in the region is less dominated by manual roles.

Longreach LGA Specialisation Ratio vs Combined Remainder of RAPAD LGAs (Employment by Industry)
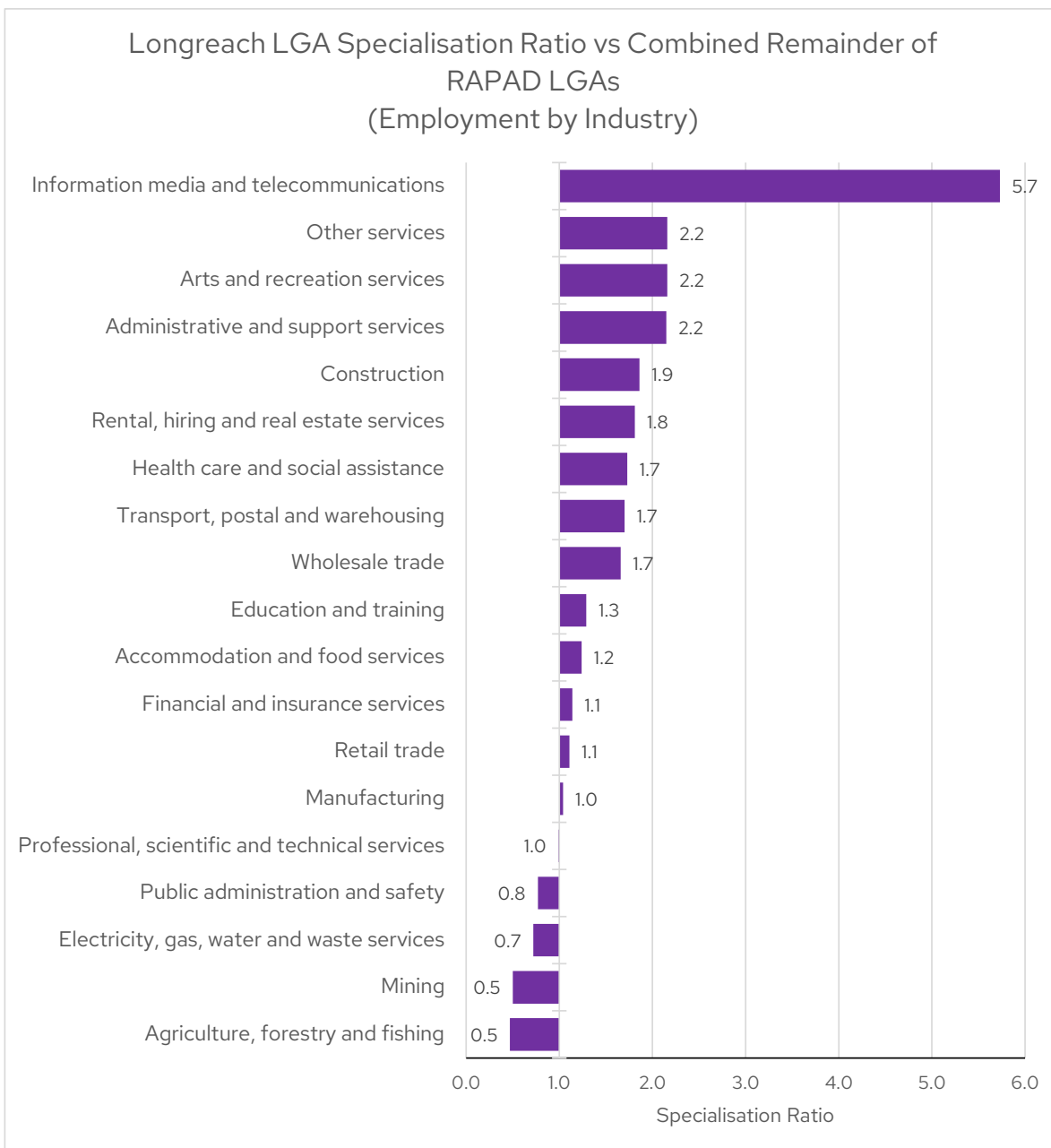
Figure 9 - Source: (Queensland Government Statisticians Office)

In employment by industry, the region stands out in Information Media and Telecommunications, with a specialisation ratio significantly higher than other RAPAD areas. This is attributable to the presence of one newspaper and three regional radio stations in Longreach. Other notable industries with high specialisation include Other Services, Arts and Recreation Services, and Administrative and Support Services. These sectors likely contribute to a diverse economic base in Longreach, contrasting with lower specialisation in traditional sectors like Agriculture, Forestry and Fishing, and Mining, indicating these industries are less dominant because the region is more diverse.

Longreach LGA Specialisation Ratio vs Combined Remainder of RAPAD LGAs
(Non-school qualifications by field of study)

Field of Study	Specialisation Ratio
Information Technology	2.4
Creative Arts	1.8
Food Hospitality and Personal Services	1.5
Natural and Physical Sciences	1.3
Health	1.2
Management and Commerce	1.1
Mixed Field Programmes	1.0
Education	1.0
Architecture and Building	0.9
Society and Culture	0.9
Engineering and Related Technologies	0.8
Agriculture Environmental and Related Studies	0.7

Figure 10 - Source: (Queensland Government Statisticians Office)

Educational qualifications also reveal distinctive trends. There is a notable concentration of qualifications in Information Technology, Creative Arts, and Food Hospitality and Personal Services in Longreach, highlighting a workforce with skills tailored to specific, perhaps more modern and urban-oriented industries. This differs from the broader RAPAD LGAs, where traditional fields are more dominant.

Recognising these differences is crucial for understanding the unique economic and occupational landscape of Longreach compared to its surrounding regions. The approach taken by RAPAD, which often aims to address the broader needs of the entire region, may not always align with the specific needs and unique potential of the Longreach Region.

This disparity highlights the importance of tailored policies and strategies that consider the Longreach Region's unique strengths in specialised services, while also identifying and developing opportunities in underrepresented sectors. By acknowledging these distinctions, regional planning can be more effectively customised to leverage the Longreach Region's assets, ensuring that the area's specific economic and social needs are met.

Part 3 – Opportunities for Economic Development

This section will explore opportunities for economic development across three key pillars: Business, Community, and Government. Each represents a vital aspect of the local economy, with unique potential to drive growth and prosperity. It is crucial to acknowledge that while only briefly touching on suggestions for business and community driven opportunities, as well as opportunities driven by other levels of government, this charter will focus specifically on actions for Council that are feasible within the current level of commitment and resources.

By concentrating on practical and achievable measures, the aim is to provide a realistic framework that Council can implement to effectively support and enhance the local economic landscape. This approach ensures that outcomes are not only strategic but grounded in the realities of the existing municipal framework, allowing for steady progress towards economic development outcomes.
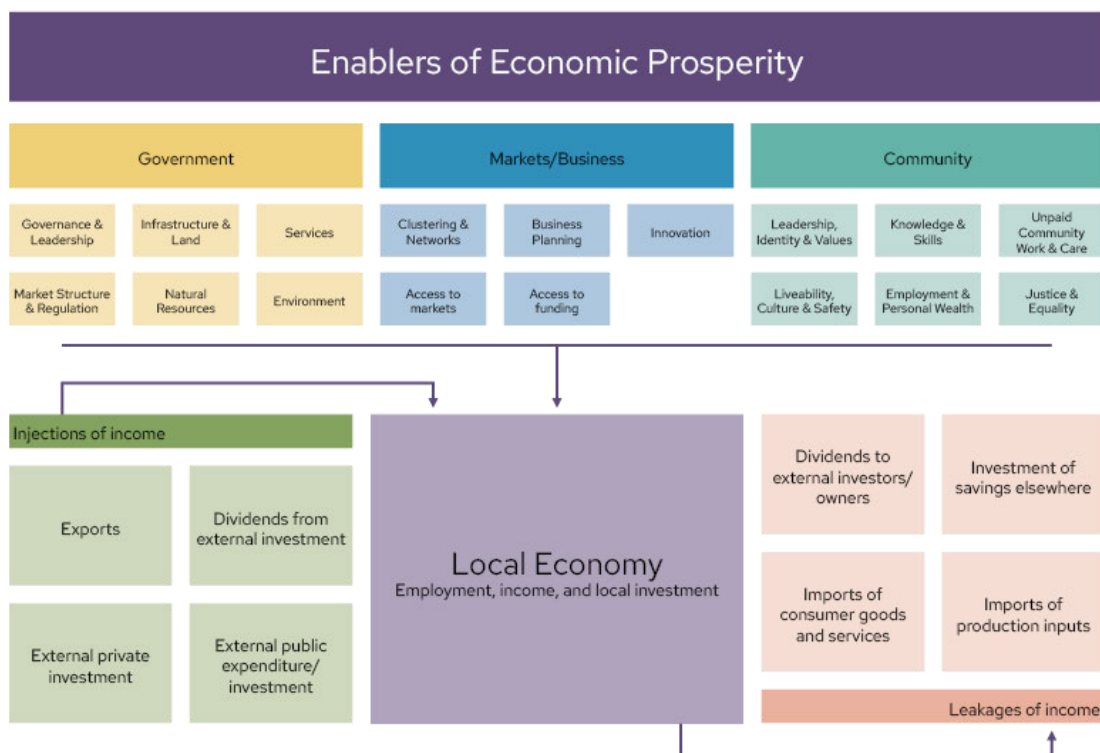
Figure 11 - Source: (SGS Economics & Planning)

Figure 11, above, illustrates the interconnected elements that contribute to the health and growth of the local economy. At the centre of this model is the "Local Economy," which encompasses employment, income, and local investment. Surrounding the local economy are three primary pillars: Government, Markets/Business, and Community. Each pillar represents a set of enablers that drive economic prosperity. The Government section highlights aspects such as governance and leadership, infrastructure and land, services, market structure

and regulation, natural resources, and environment. These elements establish the foundational support required for a thriving economy, emphasising the importance of strategic leadership, regulatory frameworks, and resource management.

The Markets/Business pillar focuses on factors critical for commercial success and innovation. This includes clustering and networks, business planning, innovation, access to markets, and access to funding. These components are essential for fostering a dynamic business environment where enterprises can collaborate, innovate, and expand their reach. Effective business planning and access to finance are crucial for businesses to grow and contribute to the local economy. Furthermore, access to internal and external markets enables businesses to scale and diversify their operations, thereby enhancing economic stability and growth.

The Community pillar underscores the role of social factors in economic prosperity. Leadership, identity and values, knowledge and skills, unpaid community work and care, liveability, culture and safety, employment and personal wealth, and justice and equality are highlighted as vital contributors. These elements ensure that the community is engaged, skilled, and resilient. A community that values education, equality, and safety provides a robust workforce and a supportive environment for businesses. Moreover, unpaid community work and care reflect the social capital that strengthens community bonds and supports economic activities. Overall, the integration of government policies, business strategies, and community values creates a comprehensive framework that drives sustainable economic development.

Business-driven opportunities

The business community in the Longreach region holds the most significant potential to drive economic development through reinvestment, collaboration, and enterprise representation. To capitalise on these opportunities, local businesses can focus on several key strategies.

Firstly, reinvestment is crucial for sustaining and expanding the local economy. Businesses can reinvest profits into upgrading facilities, enhancing services, or expanding operations. This not only improves the performance of individual businesses but also stimulates competition and commercialisation. Encouraging a culture of reinvestment can lead to a more robust and diversified economic base, reducing reliance on external investment, and increasing buy-in and securing tenure for local businesses.

Secondly, collaboration among businesses can lead to synergistic benefits that are greater than the sum of individual efforts. By working together, businesses can share resources, knowledge, and networks, fostering an environment of mutual support and innovation. For instance, businesses can engage in joint marketing efforts, co-host events, or share logistical resources to reduce costs. Collaborative initiatives, such as local referral programs, can also play a vital role in sharing customer resources and promoting value adding.

Lastly, enterprise representation is an essential aspect of ensuring that the interests and needs of the local business community are adequately voiced and addressed. The absence of a dedicated regional chamber of commerce is a missed opportunity for businesses in the region to actively participate in collective governance and advocacy platforms. Through effective enterprise representation businesses can influence regional processes that affect the economic landscape. Furthermore, it empowers businesses to take charge of their narrative, promoting the region's unique strengths and opportunities to attract investment, customers, and talent.

In summary, the business community in Longreach can significantly impact regional economic development by focusing on reinvestment, fostering collaboration, and taking a proactive approach to enterprise representation. These strategies not only enhance the immediate economic environment but also build a foundation for sustained growth and resilience.

Community-driven opportunities

The community in the Longreach region plays a vital role in driving economic development through several key avenues: its purchasing power, liveability, culture and safety, and the development of people and skills.

Purchasing power is a critical aspect of economic development, as it directly influences the vitality of local businesses. By choosing to spend their money locally, residents can support small businesses and stimulate the local economy. This can be encouraged through campaigns that promote buying local products and services, highlighting the benefits of keeping money within the community. Local spending not only supports jobs and business growth but also contributes to a stronger and more resilient economy by reducing dependence on external markets.

Liveability, culture, and safety are also significant factors in fostering economic development. A community that is safe, culturally vibrant, and offers a high quality of life attracts new residents, businesses, and tourists. Investing in public spaces, cultural events, and community safety measures enhances the overall appeal of the region. By nurturing a welcoming and inclusive atmosphere, Longreach can become a desirable place to live and visit, boosting local businesses and attracting talent. Community events, arts, and cultural festivals not only enrich the local lifestyle but also provide economic benefits through tourism and increased local spending.

Finally, the development of people and skills is crucial for sustaining economic growth. A skilled and educated workforce attracts businesses and supports innovation. The community can promote skills development through local community groups, vocational training programs, and partnerships with businesses to provide internships and apprenticeships. Encouraging lifelong learning and professional development helps ensure that the local workforce can meet the evolving demands of the job market. Additionally, initiatives to attract and retain skilled individuals, such as providing attractive living conditions and career opportunities, can help build a robust economic foundation.

In summary, the community's proactive engagement in supporting local businesses, promoting social cohesion, and participation in ongoing social development are all essential components of economic development in the Longreach region. These efforts collectively contribute to creating a thriving, dynamic, and sustainable local economy.

Council-driven opportunities

There are many ways in which the core business of Council can contribute to Economic Development. This charter sets out the key levers at Council's disposal, exploring how Civic Leadership, Infrastructure and Services, Land Use Planning, Procurement, and Targeted Small Business Supports can collectively drive economic progress within our community.

Civic Leadership involves setting a clear vision and strategic direction for the region, ensuring cohesive policymaking and regional engagement. Infrastructure and Services are essential to supporting a thriving economy by investing in roads, utilities, and public amenities that enhance the region's attractiveness to businesses and residents. Land Use Planning ensures that development is sustainable and aligned with community needs, balancing growth with environmental stewardship and quality of life considerations.

Procurement policies can stimulate local economic activity by prioritising local suppliers and contractors, thereby fostering the growth of small and medium enterprises. Targeted Small Business Supports provide tailored assistance to local businesses, helping them overcome challenges, innovate, and expand, which in turn contributes to job creation and economic diversification. By strategically leveraging these five areas, the Council can effectively drive economic development and build a robust, sustainable future for our community.

Civic Leadership

Leadership and advocacy are vital roles of local government, enabling them to develop, communicate, and implement a long-term vision for the region's future. The Longreach Region's Mayor and Councillors act as the public faces of the region, representing the local community on both regional and national stages. Through strategic leadership and the development of corporate and operational plans, Council articulates a clear vision for sustainable growth and development.

A key aspect of Council's leadership involves creating and progressing advocacy agendas that address the specific needs and opportunities of the community. This includes collaborating closely with political representatives and bureaucrats from other levels of government to secure external funding, deliver jointly funded projects, and undertake strategic initiatives that align with the region's goals. For instance, Mayor Rayner's role as Chair of RAPAD exemplifies how Council leadership can leverage regional organisations to form cohesive advocacy platforms, effectively engaging with higher levels of government to advance the region's interests.

Partnerships with regional organisations and other levels of government are crucial for the Council's advocacy efforts. By contributing to regional groups and participating in joint projects, the Council can pool resources and present a unified voice that amplifies the region's needs and priorities. These collaborations often involve joint submissions, reports, and representations, which are critical for securing support and investment from external stakeholders.

The Council regularly engages with other key stakeholders involved in the region's economic development, including industry, business and community groups, and State and Federal elected representatives. Often by working together, these stakeholders can achieve a greater impact than any single entity could accomplish alone.

There exists though, an opportunity to set out an advocacy agenda that represents those interests that are unique to our region and are not likely to be addressed at the regional organisation level. As we have already established, the Longreach Region has unique economic and social characteristics that set it apart from its neighbours. Similarly, there exists an opportunity to engage the individual communities of the region to develop holistic community plans that capture and articulate their diverse needs.

As the voice of the region, the Council's civic leadership plays a pivotal role in influencing economic outcomes locally. Through this civic leadership, Council can lay out a vision for the region that secures a prosperous future for its community.

Infrastructure and Services

Council is a major investor in the region through its core business infrastructure and services. In turn, these investments in public goods encourage and facilitate private investment in the region.

Longreach Regional Council is the custodian of community assets valued at approximately $410 million on behalf of the community. In developing service level planning for these assets and services, Council can play a crucial role in fostering and enhancing economic development within the Longreach region. These essential services not only improve the quality of life for residents but also create an attractive environment for businesses and investors.

Libraries are more than just repositories of books; they serve as vital community hubs that provide access to information, technology, and educational resources. By offering free internet access, business resources, and spaces for meetings and workshops, libraries support local entrepreneurs, job seekers, and students. They contribute to workforce development and lifelong learning, which are critical components of a thriving economy.

Childcare facilities are essential for enabling parents to participate fully in the workforce. Access to affordable, high-quality childcare allows parents to pursue employment opportunities, further their education, and engage in entrepreneurial activities without the

burden of securing adequate care for their children. This increases the local labour pool and enhances productivity, which are key drivers of economic growth.

Parks and gardens contribute significantly to the liveability of a region, making it more attractive to residents, tourists, and potential investors. Well-maintained green spaces provide recreational opportunities, improve public health, and enhance the aesthetic appeal of the area, impacting retention and attraction outcomes. These spaces can also host community events, markets, and festivals, which not only boost local commerce but also strengthen community bonds and attract visitors, further stimulating economic activity.

Water and waste management services are fundamental to sustainable development. Reliable water services support liveability and productivity that is essential to realising economic opportunities in the region. Effective waste management practices reduce environmental impact, improve public health, and enhance the region's attractiveness as a place to live and do business. There are also economic opportunities to be explored in managing waste and water, driven by innovations in sustainability and renewable energy.

Public facilities such as community centres, sports complexes, and event venues provide essential spaces for social interaction, recreation, and business activities. These facilities can host conferences, trade shows, and community events that attract visitors and stimulate local spending. Additionally, public facilities that are well-maintained and accessible contribute to the overall quality of life, making the region more appealing to potential residents and investors.

Investing in and maintaining these community assets and services not only improves the standard of living but also creates a supportive environment for economic activity. High-quality infrastructure and services attract businesses by providing the necessary support systems for operations and growth. They also enhance the region's competitiveness by fostering a well-educated, healthy, and engaged workforce.

Council should be mindful of these economic outcomes when undertaking service-level planning for infrastructure and services.

Land Use Planning

The role of Council in land use planning has a direct impact on economic opportunities within the region. Planning covers a diversity of activities including the approval of individual development applications, high-level strategic planning around precincts and using zoning controls to protect important land uses. The operation of the planning approval system also directly influences the capacity of the region to attract new investment and assure potential investors that projects can be delivered in a timely manner.

The availability of land for a variety of uses is an essential element of the region's potential to attract investment. Commercial and Industrial land in the region is tightly held, and the geography of the region and pattern of development over time have led to constraints in the ability to expand the region's communities. Council has a vital role to play in resolving land tenure issues and securing land for future development, ensuring that its communities are not 'land locked'.

The recent Major Amendment to the Longreach Region Planning Scheme aimed to ensure that the scheme was responsive to contemporary trends. Ongoing consideration of the planning scheme will continue to be essential to Economic Development in the region.

Council's proactive approach to land use planning is fundamental to unlocking economic opportunities in the Longreach region. By efficiently managing the planning process, and securing land for future development, Council can create a conducive environment for investment.

Longreach Regional Council Economic Development Charter

Procurement

Local councils are major purchasers of goods and services in the economy via extensive procurement programs. In 2023-24 Council spent over $14.1 million with local businesses, representing 39% of total expenditure.

The value of this spending is significant and provides an opportunity to directly support local businesses, presenting a significant opportunity to ensure that this expenditure and its associated multiplier effects are retained in the region, to provide a boost for jobs, investment, and local businesses.

Many state/territory governments and local councils around Australia have a local preference policy in place to support their local economies. There are a number of benefits from implementing such a policy, including:

- Retaining local government spend (and its expansive multiplier effects) within the local area;
- Supporting local businesses, employers and employees;
- Encouraging businesses to relocate/establish in the area;
- Creating jobs in the local area and helping reduce unemployment;
- Investing in the local community and building local capacity;
- Shorter supply chains, greater predictability of delivery times and lower cost; and
- Increasing Gross Regional Product.

One challenge in implementing a local procurement policy is ensuring that local businesses are aware of the opportunities and have the skills and accreditation to complete the tender process. There is an opportunity for Council to address these issues, alongside regular reviews of the procurement policy, to maximise the local uplift from Council's purchasing power.

Targeted Small Business Supports

Targeted Small Business Supports, delivered by Council as part of its commitment to the Small Business Friendly Program, can significantly enhance the economic landscape of the Longreach region with a relatively modest investment. By implementing strategic, cost-effective initiatives, Council can incentivise and stimulate the small business community, driving economic growth and resilience.

One effective initiative could be the establishment of a Small Business Grant Program. With a modest allocation of funds, the Council can offer micro-grants to local small businesses. These grants can be used to incentivise outcomes that align with regional priorities, such as investments in customer experience and commercialisation. By providing financial support using a co-contribution model, the Council helps incentivise re-investment and competitive growth, thereby stimulating local economic activity.

Another potentially impactful initiative would be to convene quarterly networking events that provide the opportunity to share knowledge and expertise. These events could support the delivery of specialist knowledge in essential business skills such as financial management, marketing, digital literacy, and customer service. By partnering with independent experts and government agencies, Council can encourage learning and development in areas that are relevant to the regional economy such as succession planning, investment attraction and commercialisation, divestment and exit strategies, and customer experience.

In summary, with a targeted minor investment, the Council can implement a program of supports for small businesses that drive economic development. By incentivising investment, collaboration, and learning, these initiatives help create a robust and dynamic small business sector, essential for the region's economic growth and sustainability.

Part 4 – Charter Outcomes

The outcomes presented in this section represent the tangible goals that Council is committing to through this Economic Development Charter. These outcomes reflect Council's strategic priorities in contributing to a resilient, diverse, and thriving local economy. By establishing clear benchmarks for civic leadership, infrastructure development, land use planning, procurement practices, and small business support, Council is committed to playing its role in driving economic progress and enhancing the quality of life for all residents.

The outcomes are structured to align with the broader goals outlined in the Charter. They focus on enabling the region to adapt to contemporary challenges while capitalising on unique local opportunities. This includes improving collaboration across government, business, and community sectors, as well as advocating for the Longreach Region's distinct needs on the regional and national stage. These efforts ensure that economic growth is inclusive, sustainable, and built on a foundation of strategic planning and long-term resilience.

The following table details the specific outcomes under each key focus area, outlining how the Council will deliver on its commitment to economic development and community well-being.

Outcomes

Longreach Regional Council, in the course of its ongoing operations, will support Economic Development within the Longreach Region in the following ways:

Civic Leadership	
Advocacy Plan	Council's advocacy will address the unique needs of our region as compared to our neighbours.
Community Plan	Council will seek to capture and articulate the unique needs of the Ilfracombe, Isisford, Longreach, and Yaraka communities in a cohesive community plan.
Regional Coordination	Council will continue to play a leadership role in regional coordination with other councils, agencies, and departments.
Infrastructure and Services	
Service-Level Planning	Council will consider ways it can support economic development as part of a holistic approach to service level planning.
Regulatory Environment	Council will review and adjust its regulatory environment to ensure policy settings are fair, competitive, and conducive to business growth.
Social Cohesion	Council will promote social cohesion by supporting community-led initiatives, facilitating inclusive activities, and creating public spaces that encourage interaction and connectivity among residents.
Land Use Planning	
Land Tenure	Council will seek to resolve land tenure and availability issues, ensuring continuity of developable land within the region.
Application Process	Council will seek to ensure the development application process is fair, transparent, and responsive to the needs of businesses and investors.
Planning Scheme	Council will regularly review and update the planning scheme to reflect current and future needs, incentivising sustainable and strategic land use.
Procurement	
Increase local spend	Council will implement policies that prioritise local suppliers and businesses in procurement processes, seeking to increase its proportion of local expenditure.
Doing business with Council	Council will provide clear guidelines, resources, and support to help local businesses navigate the procurement process and secure contracts.
Capacity building	Council will consider ways to support the capabilities of local business through its procurement programs.
Small Business Supports	
Grants	Council will offer targeted grant funding to small business that incentivises re-investment and commercialisation.
Networking	Council will facilitate regular networking events for small business that support learning and development.
Referral to other supports	Council will distribute regular news and information about third-party small business support and initiatives.

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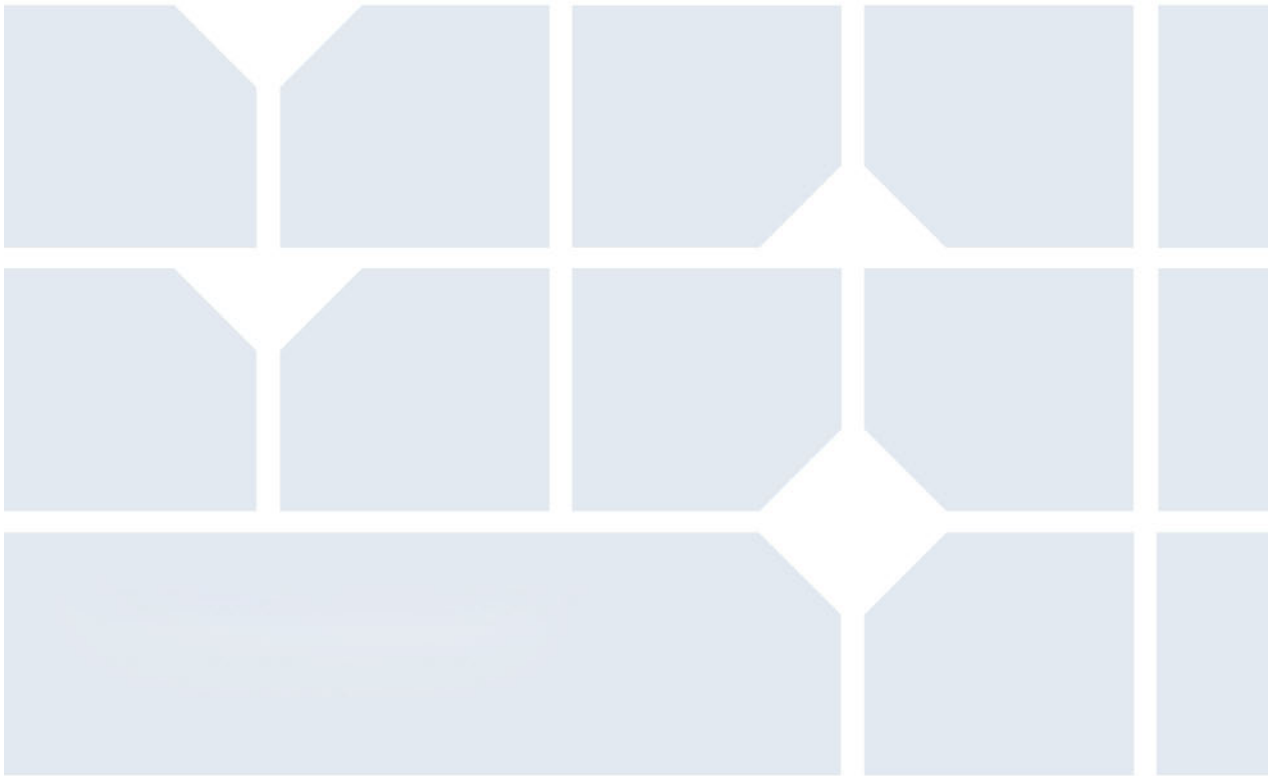
Contacts

Council Website	www.longreach.qld.gov.au
Telephone	(07) 4658 4111
Email	council@longreach.qld.gov.au
Postal Address	PO Box 472, Longreach, QLD 4730

CUSTOMER SERVICE CENTRES

Ilfracombe - 1 Devon Street, Ilfracombe QLD 4727

Isisford - 20 St Mary Street, Isisford QLD 4731

Longreach - 96 Eagle Street, Longreach QLD 4730

Longreach Regional Council
Ilfracombe Isisford Longreach Yaraka

11.4   Local Disaster Management Plan - Annual Review

Consideration of the reviewed Longreach Regional Council Local Disaster Management Plan.

Council Action

Partner
Deliver

Applicable Legislation

Local Government Act 2009
Local Government regulation 2012
Disaster Management Act 2003

Policy Considerations

Emergency Management Assurance Framework

Corporate and Operational Plan Considerations

OUR COMMUNITY		
	Corporate Plan Outcome	
1.3	The region's natural environment is managed, maintained and protected.	
OUR LEADERSHIP		
	Corporate Plan Outcome	
5.2	Informed and considered decision making based on effective governance practices	
5.4	Council is resilient to climatic risk factors	

Budget Considerations

Nil

Previous Council Resolutions related to this Matter

(Res-2022-10-255)
Moved Cr Martin seconded Cr Nunn
That pursuant to section 80(1)(b) of the Disaster Management Act 2003, the Longreach Regional Council Disaster Management Plan and Local Essential Supply Assessment Guideline, be adopted, as presented.

CARRIED 7/0

Officer Comment

Responsible Officer/s:

Craig Neuendorf, Regional Recovery and Resilience Coordinator

Background:
A review of the Disaster Management Plan is conducted annually in preparation for the assessment by the Inspector-General Emergency Management (IGEM) by 30 September. The plan is referenced against the Standard for Disaster Management in Queensland and is reviewed to ensure it meets best practice standards such that formatting and content are consistent with those standards.

Issue:
The Local Disaster Management Plan, was endorsed by the Local Disaster Management Group (LDMG) at its meeting held on 10 September 2024.

A copy of the Plan is attached for Council consideration and will be included on the Longreach Regional Council website for public access once adopted.

Risk Management Factors:
This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible
Consequence: Minor
Rating: Medium (6/25)

Risk has been calculated based on proceeding as recommended.

Community Consultation:
The plan has been endorsed by the Local Disaster Management Group, which is made up of community and emergency services representatives.

Environmental Management Factors:
The plan addresses environmental risks associated with emergency management scenarios.

Other Comments:
Review and adoption ensures the plan meets best practice standards consistent with Queensland's Emergency Management Assurance Framework.
Appendices
1. Longreach LDMG Local Disaster Management Plan v 5.1 ⇩

Recommendation:
That Council, pursuant to section 80(1)(b) of the Disaster Management Act 2003, adopts the Longreach Regional Council Disaster Management Plan, as presented.

Longreach Regional Council

Ilfracombe Isisford Longreach Yaraka

Longreach LDMG Local Disaster Management Plan

March 2024   **Version 5.1**

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CONTENTS

Introduction

The Longreach Local Disaster Management Plan (LDMP) provides the framework for local disaster management and operations under the Queensland Disaster Management Arrangements (QDMA).

Disaster management planning is focussed on a disaster event which causes serious disruption and impact on a community, whereas an incident causes minimal disruption to the community.

Disaster planning has two components and they provide guidance on:

- Disaster Management which comprises arrangements about managing the potential adverse effects of an event.
- Disaster Operations which are activities, undertaken before, during and after an event to help reduce loss of life, illness or injury, property loss or damage and environmental damage.

Foreword

The Longreach Local Disaster Management Group (LDMG) takes seriously its responsibilities to support the council, local agencies and community to prevent (mitigate), prepare for, respond to and recover from disasters that impact the local area.

Our primary objective is to ensure the local community, organisations and the Council are prepared with appropriate local disaster management arrangements that detail the steps taken to manage the consequences of a disaster on our communities.

We recognise that:

- Disasters can occur at any time - in any place

- It is not practical to attempt to prevent all disasters

- Effective planning will support our capacity to manage disasters

- We require strategies to minimise impacts on the community

- Preparing our community will ensure we respond appropriately

- Empowering our community will assist them to recover.

This Local Disaster Management Plan (LDMP) sets the framework for managing a disaster in a coordinated way and enhances the Council's disaster management and operations capacity across its region.

Mayor of Longreach Regional Council

Chair

Longreach Local Disaster Management Group

Part 1 – Administration

The following sections provide the governance and administrative requirements for the Longreach LDMP.

Authority

The Longreach Local Disaster Management Plan has been prepared by the Longreach Local Disaster Management Group (LDMG) and endorsed by the Longreach Regional Council pursuant to Section 57 of the *Disaster Management Act 2003* (the Act).

Endorsement

The Longreach Local Disaster Management Plan has been prepared by the Longreach Local Disaster Management Group pursuant to the *Disaster Management Act 2003* and recommended to the Longreach Regional Council for endorsement on 10 September 2024.

The Longreach LDMP has been adopted by the Longreach Regional Council at a Council meeting held on .... 2024.

Chair

Longreach LDMG

Date:

Local Disaster Coordinator

Longreach LDMG

Date

Document Control

The Longreach Local Disaster Management Plan is a controlled document. A public version is available on the Longreach Regional Council website with private and confidential information redacted as required.

The Longreach LDMP will have a version control number and date of currency and be marked:

1. Restricted - complete version for approved use by disaster management stakeholders.
2. Public - limited version for access by the public that has confidential information removed.

The public version of the Longreach LDMP is available for download from the Council website www.longreach.qld.gov.au   Printed copies of the public version of the Longreach LDMP are available at council offices for a service fee.

Copies of the restricted version of the Longreach LDMP are available upon written request to the Local Disaster Coordinator or their delegate, the Regional Recovery and Resilience Officer.

Version control numbering is listed on the front page of the Longreach LDMP and noted at Appendix 1.

Amendments

The controller of the document is the Longreach Regional Council Local Disaster Coordinator. Any proposed amendments to this plan should be forwarded in writing to:

Local Disaster Coordinator (LDC)

Longreach Regional Council

PO Box 472

Longreach QLD 4730

council@longreach.qld.gov.au

Amendment Register

Administrative amendments to the Longreach LDMP may be approved by the Local Disaster Coordinator. Any changes to the intent of the document will be confirmed by the Longreach Local Disaster Management Group and recommended to the Longreach Regional Council for endorsement.

Amendments to this plan are noted and recorded in the Amendments Register at Appendix 1.

Distribution

The restricted version of the Longreach LDMP is distributed according to the Distribution List at Appendix 2.

The public version of the Longreach LDMP can be accessed by the community either online or at the Longreach Regional Council offices.

Planning Review

The Longreach LDMP is a living document and may be amended from time to time in response to the following:

1. Legislative changes
2. Administrative changes
3. Lessons learned from activations, exercises or training activities
4. Hazard and/or Risk changes
5. Community context changes
6. Participation in external reviews (annual IGEM Plan Assessment)

The minimum review periods include, but are not limited to:

1. Amendment because of the above as required
2. Administrative review at least annually
3. Complete review and rewrite every three years

Consultation

In preparation of this plan, members of the Longreach Local Disaster Management Group were consulted and contributed to its development.

Privacy Statement

The information contained herein is collected, stored and managed in accordance with the Information Privacy Principles contained in Schedule 3 of the *Information Privacy Act, 2009.*

References

This Plan and its associated Sub-plans and Guidelines are part of the Queensland Disaster Management Arrangements (QDMA) made up of but not limited to:

- Legislation
- Plans
- Policy
- Doctrine
- Standard

For a list of the references utilised in this Plan, refer to Appendix 10.

Part 2 – Plan Elements

The Longreach Local Disaster Management Plan has been produced by the Local Disaster Management Group and endorsed by the Longreach Regional Council. The following plan elements underpin the development and review of the Longreach LDMP.

Queensland Disaster Management Arrangements

The Longreach LDMG forms part of the Queensland Disaster Management Arrangements (QDMA) that:

- Include local, district and state levels (see diagram below)
- Enable a progressive escalation of support and assistance
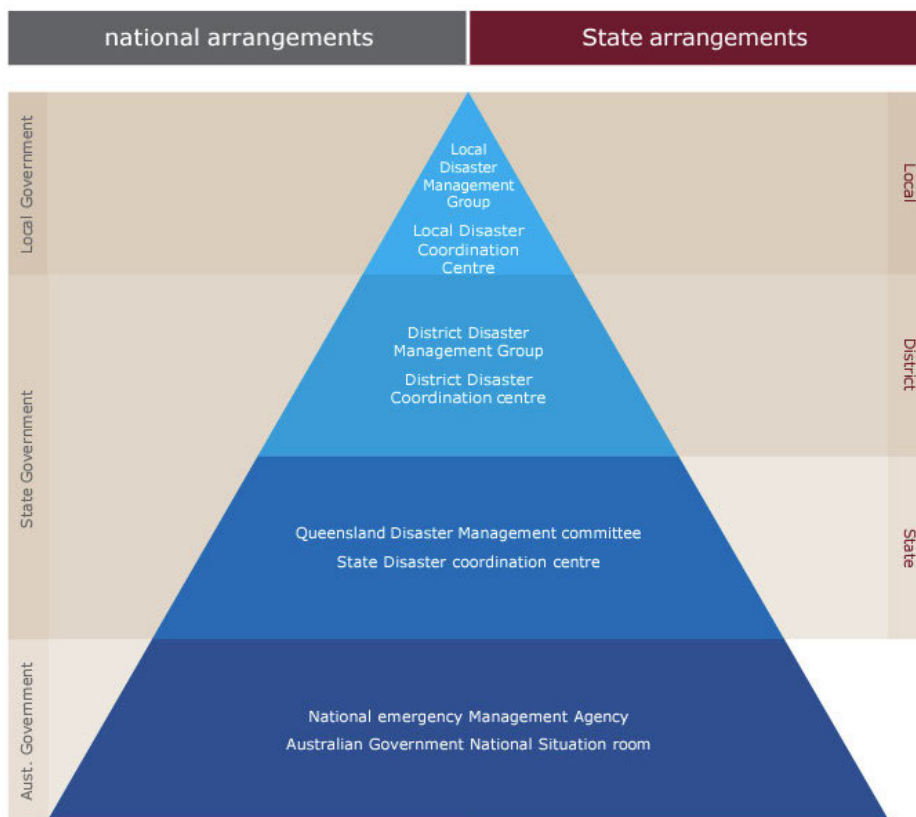
Under the *Disaster Management Act 2003*, disaster management in Queensland is based on four principles:

1. A comprehensive approach:
   - Prevention (mitigation)
   - Preparedness
   - Response
   - Recovery
2. An all hazards approach
3. A local disaster management capability
4. Support by the state and district groups to local government

The Standard for Disaster Management in Queensland focuses on outcomes and accountabilities of shared responsibilities that include:

- Managing risk
- Planning and plans
- Community engagement
- Capability integration
- Operations
- Collaboration and coordination
- Common language

[Standard for Disaster Management in Queensland 2.1.1.pdf (igem.qld.gov.au)](#)

Scope

The scope of the Longreach Local Disaster Management Plan is bound by the Longreach Regional Council local government area and other areas where the Longreach LDMP may be activated to support our local communities and disaster management partners.

Purpose

The purpose of the Longreach Local Disaster Management Plan is to prescribe the local disaster management arrangements to support community safety in times of disaster within the Longreach Regional Council local government area.

Objectives

The objectives of the Longreach Local Disaster Management Plan include:

1. Develop local disaster management arrangements for preventing (mitigating), preparing for, responding to and recovering from disasters that impact the community within the Longreach Regional Council local government area
2. Identify local resource capacity and capability to support the Longreach Regional Council, disaster management stakeholders and community in a disaster event
3. Develop local capacity and capability to support disaster management operations
4. Support local community recovery

Planning Framework

These arrangements are developed under the Queensland Disaster Management Arrangements (QDMA).

For a complete listing of local Plans, Sub-plans and Guidelines that support the Longreach LDMP, refer to Appendix 3.

Part 3 – Longreach Local Disaster Management Group

The Longreach Regional Council (LRC) established a Local Disaster Management Group (LDMG) pursuant to Sections 29, 34 & 35 of the Act to perform its role under the Act and advise Council on disaster management related topics.

Terms of Reference

For the Longreach Local Disaster Management Group to function, it requires Terms of Reference (ToR), which are detailed at Appendix 4 Terms of Reference. The ToR provides governance to the Longreach LDMG on its functions and obligations.

The Terms of Reference are reviewed annually or as required in line with any legislative or policy change.

Priorities of the Longreach LDMG

The priorities of the Longreach LDMG are set by the group annually based on the QDMA and local need. The current set of priorities are listed at Appendix 4 Terms of Reference.

Membership

Members of the Longreach LDMG have been appointed by the chairperson pursuant to Regulation 9 of the *Disaster Management Regulations 2014* (the Regulations). Membership is further described in Appendix 4 Terms of Reference.

A guideline for members on Local Disaster Management Groups including templates to nominate new members can be found here: M.1.030 Local Disaster Management Group (LDMG) Responsibilities Manual

The chairperson in appointing members, has selected representatives from agencies representing the Longreach Regional Council area who:

1. Have a key role in responding to disaster or emergency situations

2. Have required qualifications and experience

3. Manage key assets

4. Provide essential community services

5. Can provide liaison officers to ensure succession planning

Chairperson

The Longreach Regional Council has appointed the Mayor as the Chairperson and a Councillor as the Deputy Chairperson of the Longreach LDMG. They have voting rights.

The Chairperson has the following functions (S.34A of the Act):

- Manage and coordinate the business of the group
- Ensure, as far as practicable, that the group performs its functions
- Report regularly to the relevant district group, and the Chief Executive of the department, about the performance by the local group of its functions

Local Disaster Coordinator

The Chairperson of the Longreach LDMG will consult with the Chief Executive Officer to select a council employee to appoint as the Local Disaster Coordinator (LDC).

The Chairperson of the Longreach LDMG has consulted and appointed the Chief Executive Officer of Council as the LDC. The LDC has voting rights.

The LDC has the following functions (S.36 of the Act):

- Coordinate disaster operations for the Longreach LDMG
- Report regularly to the Longreach LDMG about disaster operations
- Ensure, as far as practicable, that any strategic decisions of the Longreach LDMG about disaster operations are implemented

Members

The membership of the Longreach LDMG will be made up of members who have voting rights. This membership will be reviewed annually by the Chairperson, Local Disaster Coordinator and the Longreach District Disaster Coordinator (DDC).

The Commissioner of the Queensland Fire Department (QFD) will be advised of the membership of the group and any changes pursuant to Section 37 of the Act.

Advisors

The Longreach LDMG may seek the assistance of individuals or organisations where specialist or community related information is required. These persons sit as advisors to the group. They are non-voting members.

Support Agencies

These are identified agencies or organisations that may be consulted due to their subject matter expertise but are not required to attend meetings regularly. They are invited guests with no voting rights.

Sub-groups

The Longreach LDMG may form subgroups in response to a need. The Longreach LDMG will provide authority and direction on the tasks they may undertake, the more common being risk management, disaster management planning or recovery. The subgroups may:

- Determine their own Terms of Reference
- Report and advise the Longreach LDMG on the subject they are working on according to agreed times
- Subgroups may be ongoing or established for a set time

Roles and Responsibilities

Local roles and responsibilities of disaster management stakeholders align with those contained within the State Disaster Management Plan (SDMP).

A listing of stakeholders who engage with the Longreach LDMG can be found at Appendix 7.

Part 4 – Risk Management

The Longreach LDMG recognises the importance of risk assessment and the development of risk mitigation strategies based on sound disaster risk management processes. The Longreach LDMG is committed to implementing the concepts and principles detailed in the emergency-related risk assessment method consistent with the Australian Standard *AS/NZS ISO 31000:2018 Risk management – principles and guidelines*.

Community Context

The iconic Longreach region in Central Western Queensland is situated 700 kilometres west of Rockhampton. The Longreach Regional Council covers an area of 40,638 square kilometres and encompasses the outback townships of Longreach, Ilfracombe, Isisford and Yaraka. The Longreach Regional Council shares a border with five (5) other councils. These are the Winton Shire Council, Barcoo Shire Council, Quilpie Shire Council, Blackall-Tambo Regional Council and Barcaldine Regional Council. The five Councils which make up the Longreach Disaster District regularly partner with each other in a number of areas including the provision of council to council assistance during disaster events.

The Thomson and Barcoo Rivers flow through the region and serve not only as important environmental habitats and town water sources, but as recreation areas for locals and visitors alike. During periods of rain, many roads in the area quickly become impassable and most towns experience periods of road isolation due to this.

The topography of the area is typically undulating countryside with rolling black soil downs the principle feature. The south-eastern part of the Council area is mainly rugged with steep cliffs and many inaccessible areas.

The population of Longreach Regional Council is 4,300 with most of the population living in Longreach, Ilfracombe and Isisford and the balance living in Yaraka and on rural properties throughout the area.

Key vulnerabilities / resiliencies:

- Longreach (town) in particular has a significant visitor/tourist population at different times of the year. This brings important financial support to the town but few of these tourists are aware of the disaster potential in the areas they are visiting or travelling through;

- Longreach has considerable latent capacity to support itself, other towns in the Council area and isolated properties during most disaster events;

- Many communities and rural properties are subject to extended periods of isolation by road;

- Most of the other towns in the area have small populations with a strong sense of community. People are generally well-known to each other which raises inherent resilience factors for these communities; and

- Most residents on remote properties are aware of their unique risks and make seasonal preparations for reasonably predictable events

- Several tourist boats operate on the Thomson River just upstream from the Longreach boat ramp. These tourist boats carry a large number of passengers and generally operate during the tourist season and for Christmas parties. Each tourist boat has its own evacuation and safety management plan.

- The Jindalee Operational Radar Network (JORN) is an over-the-horizon radar (OHR) network operated by the Royal Australian Air Force that can monitor air and sea movements across 37,000 square kilometres. It has a normal operating range of 1,000 kilometres to 3,000 kilometres. It is used in the defence of Australia and can also monitor maritime operations, wave heights and wind directions. A transmission site is located near Longreach.

Climate and weather:

Longreach Regional Council has a sub-tropical continental climate. In general, winter days are warm and sunny and nights are cold. Summer days tend to be hot and nights warm. Summer weather is influenced by a semi-permanent trough that lies roughly north-south through the interior of the state.

The trough is normally the boundary between relatively moist air to the east and dry air to the west. Generally, it is most active during spring and summer months. The position of the trough fluctuates diurnally due to vertical mixing and from day to day due to interaction with broad scale synoptic influences. The trough often triggers convection with showers and thunderstorms on its eastern side.

Longreach has dominant summer rainfall. The average annual rainfall is nearly 450mm.

Average maximum temperatures are 36-37 degrees during summer and 23-26 degrees during winter.   Minimum overnight temperatures are 22-23 degrees during the summer months and 7-8 degrees during winter.

Strong winds are rare and are normally gusts associated with thunderstorms during late spring or summer.

Thunder is reported on average 23 days per year with most reports occurring from late spring through summer to early autumn. Longreach reports fog 1-2 times each year on average and frosts about 8 times each year.   Maximum temperatures can reach the low to mid 40's from mid-spring through summer into autumn. Minimum overnight temperatures below freezing are relatively common during winter.

The Thomson River and its tributaries flow in a general southerly direction and have towns including Longreach and Muttaburra along its banks. The Barcoo River flows in a general westerly direction and   has centres such as Isisford, Blackall, Barcaldine and Tambo in its catchment. Records of large floods in the area extend back as far as the late 19th century, with the most significant episodes of flooding occurring in 1893, 1906, 1949, 1955, 1963, 1974, 1990 and 2000.

The impacts of climate change on the region and its weather are mostly unknown at this time. Care has to be taken in "universal assumptions" about climate change impacts on local weather patterns.

The anticipated stronger and wetter seasonal cyclonic activity further to the north is expected to have flow-on impacts in the Longreach area during the summer months.

Industry overview:

The economy of the Longreach Region is based on rural agricultural enterprises, light industry, professional service sector (including government, health, education and finance) and tourism. Council   places considerable emphasis on maintaining current industry and growing economic opportunities for the area.

Industries include grazing, saleyards, tourism, showgrounds, livestock, stables precinct, wild game harvesting.

Hazard Identification

Whilst all hazards were considered in the development of this Plan, hazards that have been identified below are those with a reasonably foreseeable chance of impacting on the area, or those with historical data to support considerations:

- Flooding – most of the LRC has a long history of flood events with potential to cause anything from mild disruption to serious damage to property, environment and economy;

- Severe Storms – the LRC area is subject to seasonal storm periods that can often include damaging winds, hail or torrential rain;

- Transport Incidents (Motor Vehicle) – vehicle accidents have occurred in the LRC. These have included accidents with other vehicles, animals and property assets and have resulted in the loss of lives (usually controlled entirely by QPS);

- Transport Incidents (Heavy Motor Vehicle) – heavy vehicle accidents have occurred in the LRC. These have included Hazmat incidents and have resulted in the loss of lives. There are particular concerns regarding the potential for these incidents in the residential areas near the highways (usually controlled entirely by QPS and QFD);

- Transport Incidents (Aircraft) – regular scheduled domestic flights, charter and private aircraft use the Longreach airport. The Isisford, Ilfracombe and Yaraka strips are only used for charter or private aircraft and RFDS and are all weather strips;

- Urban Fires – each town within LRC has had urban fire events. They have been recorded at various times of the year and are not seasonal;

- Bushfires – rural fires affecting property and grazing areas occur from time to time during the dry season;

- Water Supply Contamination – domestic water services in all towns are subject to potential contamination by natural, accidental or malicious events;

- Animal and Plant Disease – diseases of animals and plants affecting production, safety for consumption or livestock. There have been historical events of animal disease outbreaks affecting both domestic and wild animals;

- Terrorist Attack – on public infrastructure, multiple casualties and potentially main thoroughfares blocked by the incident;

- Pandemics – pandemics are highly contagious viruses that are easily spread and can cause severe illness and even loss of life. This includes Covid-19 which is a pandemic that is long-lasting and has caused widespread disruption, concern and uncertainty in the community.

Land Use Planning:

A key aspect of Council preventative measures is to manage land use activities. Under the *Longreach Regional Planning Scheme 2015,* provisions apply to the assessment of development, particularly associated with flood and bushfire components of the *State Planning Policy.*

The planning scheme recognises that development must meet community expectations and needs, particularly those which contribute to the health and safety of people, by describing performance criteria which require a preventative approach to disaster risks within the Region. Performance criteria include the requirement that development:

- Is separated from natural features such as ridge lines and watercourses;
- Is appropriately provisioned with infrastructure (roads, water, sewer, telecommunications, power);
- Is not adversely impacted on by flooding, bushfire and landslides; and
- Complies with minimum design and construction standards, including building safely.

Such measures assist in the prevention of unsuitable land uses which do not take into account the potential disaster risks, resulting in adverse consequences.

Risk Assessment

The Longreach LDMG undertook a risk management process aligned to the Risk Management Standard ISO 31000:2018. The Risk Register and matrix along with the listings of Critical Infrastructure and Essential Services can be found at Appendix 5 Risk Register.

Risk Treatment (Mitigation Strategies)

The Longreach LDMG is committed to identifying risk treatment including mitigation works, preparations for response and management of residual risks within their area of responsibility. Longreach Regional Council will seek to make appropriately responsible allocations to approved mitigation works.

The Longreach LDMG will identify responsible agencies and lobby for mitigation activities, response preparations and management of residual risks that are outside the area of responsibility of Longreach Regional Council, but where non-action is likely to result in an adverse impact on the community of LRC.

It is recognised that limited options to physically mitigate against natural hazards exist in the Longreach Regional Council local government area. Most of the risk treatments will therefore be identified to prepare the community, local disaster management system, Council, other agencies and linkages to support agencies for response, recovery and management of residual risks. Council uses Get Ready Queensland funding and seeks funding from the Queensland Resilience and Risk Reduction Fund (QRRRF) and the National Emergency Management Agency (NEMA) to mitigate risk.

Mitigation Strategies

Risk	Treatment Strategy	Priority	Responsible (Agency)	Consequential Actions	Implementation (Timeframe)	Performance Measures (Reporting, Monitoring)
Flooding	Monitoring upstream water flows to enable preparedness for warning of upcoming events and advising of severity	High	LRC BOM	This monitoring will provide up to date information to residents to assist them to prepare for a flood event.	Regularly during and after rainfall events	Reports to Council
Severe weather	Cleaning backyards, removing rubbish/debris. Removing trees near power lines.	Medium	LRC Ergon	These actions remove the risk of injury or further damage from flying articles or trees falling on power lines.	Annual	Reports to Council
Bushfire	Reducing fuel load on Landsborough Highway and local roads	High	LRC DTMR QFD	These actions reduce the risk of bushfires crossing the Highway and local roads	Regularly after rainfall events	Reports to Council
Drought	Provide psychological assistance to drought affected members of the LRC local government area	High	LRC Queensland Health Mental health providers WQ Drought Committee	LRC to provide assistance as requested from agencies	Ongoing	Reports to Council

Risk	Treatment Strategy	Priority	Responsible (Agency)	Consequential Actions	Implementation (Timeframe)	Performance Measures (Reporting, Monitoring)
Heatwave	Ensure that Council swimming pools and libraries are available during times of extreme heat to provide relief	Medium	LRC BOM Queensland Health	LRC to provide assistance to Queensland Health as requested	During a declared heatwave event	Reports to Council
Animal and Plant Disease	Council to undertake year round monitoring for animal and plant disease outbreaks	Medium	LRC DAF	LRC to monitor mosquito levels around suspect areas and undertake periodic treatment in these areas and provide public health notices. DAF to monitor locust and grasshopper infestations.	Ongoing	Reports to Council
Pandemic	Council will support a public health vaccination program	Medium	Queensland Health	LRC to provide facilities where public health vaccination programs can be conducted.	As required	Reports to Council
Vulnerable Persons	Queensland Health maintains a "Vulnerable Persons Register"	Medium	Queensland Health Providers of health care for vulnerable persons	Council to assist Queensland Health to with the welfare of vulnerable persons during a disaster event.	Ongoing	Reports to Council

Local Disaster Management Plan

Longreach Regional Council

Hazard Specific Arrangements

A number of incidents will be specifically planned by specialist agencies where expert advice is required. Hazard specific plans address the hazard actions across all prevention, preparedness, response and recovery (PPRR) phases. Those plans include information on how the QDMA links with the hazard specific arrangements and how the Longreach LDMG will support the primary agency to manage that event.

A human and/or animal disease epidemic or pandemic has significant potential to impact across the region, especially in smaller towns where resources to identify, treat and care for those affected may be limited.

Agency specific coordination centres may be established in addition to the local, district and State coordination centres. Internal procedures including the passage of information and resources may be managed using different processes. Where this occurs, the primary agency will inform the SDCC and is responsible for ensuring these arrangements are coordinated. Primary agencies have a role in ensuring hazard specific plans link to corresponding national hazard specific plans and arrangements and that appropriate communication and relationships with counterparts at the national level are maintained.

Hazard specific plans include, but are not limited to:

Hazard	Primary Agency	State National Plans
Animal and plant disease	Department of Agriculture & Fisheries	- Australian Veterinary Emergency Plan (AUSVETPLAN) - Australian Aquatic Veterinary Emergency Plan (AQUAVETPLAN) - Australian Emergency Plant Pest Response Plan (PLANTPLAN) - Biosecurity Emergency Management - Response Planning Guide
Biological (human related)	Queensland Health	State of Queensland Multi-Agency Response Plan to CBR Incidents (State CBR Plan) (Chemical, Biological and Radiological Incidents)
Bushfire	Queensland Fire Department	- Queensland Bushfire Plan QLD Bushfire Plan (disaster.qld.gov.au) - Central West Area Fire Management Group Bushfire Risk Mitigation Plan - QFD Central Region Bushfire Annex
Chemical	Queensland Fire Department	State of Queensland Multi-Agency Response Plan to CBR Incidents (State CBR Plan) (Chemical, Biological, Radiological Incidents)
Pandemic	Queensland Health	- Queensland Health Pandemic Influenza Plan - Australian Health Management Plan for Pandemic Influenza

Radiological	Queensland Health	State of Queensland Multi-Agency Response Plan to CBR Incidents (State CBR Plan) (Chemical Biological and Radiological Incidents)
Terrorism	Queensland Police Service	▪ Queensland Counter-Terrorism Strategy ▪ National Counter-Terrorism Plan

Residual Risk Management

Residual Risk refers to the level of risk remaining after implementation of a risk treatment.

The Longreach LDMG is not directly responsible for the management of residual risk that is identified as the responsibility of an agency/organisation. Each agency is required to address residual risks in its area of responsibility through the development of its own internal management and planning processes.

The Chairperson of the Longreach LDMG may seek assurance or confirmation that this planning and capacity development has been undertaken by responsible agencies.

For residual risks with no clearly established responsible agency, or where the residual risk is not being appropriately managed, or where the residual risk remains an unacceptable risk to the community, the Longreach LDMG should develop mitigation strategies.

Residual risks identified as the responsibility of Council will be communicated to the Longreach LDMG and managed by council through the development of the local response and recovery arrangements and appropriate support activities. Where council's capacity to deal with a residual risk that fall within its responsibility, requests for additional assistance may be directed to the Longreach District Disaster Management Group (DDMG).

Part 5 – Preparedness

The Longreach Regional Council and its Local Disaster Management Group undertakes preparedness activities throughout the year to promote community safety and resilience. The Longreach LDMG does this through a variety of strategies in partnership with its disaster management partners.

Operational Planning

These arrangements are developed under the Queensland Disaster Management Arrangements. The objectives of the Longreach LDMG operational planning arrangements are to:

- Ensure the safety of the community;
- Ensure the provision of appropriate response and/or recovery support to affected communities;
- Facilitate and support the restoration of essential community services and infrastructure;
- Support and locally lead the recovery of the community from the disaster.

A listing of Subplans, Guidelines and strategies can be found at Appendix 3.

Agency Role and Responsibilities

Agency roles and responsibilities can be found in detail at Appendix 7. Their listed roles and responsibilities are based on what they are required to provide in support of the Longreach LDMG from a Local, District or State level subject to the disaster type. The Longreach LDMG supports agency preparedness activities.

Community Engagement

The Longreach LDMG seeks to engage with the local community to facilitate a 'Shared Responsibility' approach to disaster management.

The Longreach LDMG is guided by the International Association of Public Participation (IAP2) Spectrum when engaging with the community. The Spectrum provides a level of engagement depending on the outcome and includes:

- Inform
- Consult
- Involve
- Collaborate
- Empower

The way the Longreach LDMG communicates with the community and its stakeholders is detailed in the Communications Sub-plan.

Community Resilience

The Queensland Strategy for Disaster Resilience is underpinned by four key objectives:

- Queenslanders understand their disaster risk
- Strengthened disaster risk management
- Queenslanders are invested in disaster risk reduction
- There is continuous improvement in disaster preparedness, response and recovery.

The Strategy provides an overarching framework to empower Queenslanders to factor in resilience measures and activities as they anticipate, respond and adapt to changing circumstances.

Further detail can be obtained from the Queensland Strategy for Disaster Resilience 2022 - 2027.

Training

Disaster management training is the responsibility of the member agency and the individuals on the Longreach LDMG. The Queensland Police Service (QPS) delivers the training through the State Disaster Management Training Framework.

The Local Disaster Coordinator of the Longreach LDMG will liaise with the QPS Emergency Management Coordinator (EMC) for the Longreach Disaster District to identify training needs and deliver training to Longreach LDMG members and others to build capacity and capability to undertake their responsibilities in disaster management.

For further support, the contact details for the QPS EMC are listed in the Contact Directory at Appendix 8.

Exercise Management

Developing an exercise management program has the benefit of:

- training personnel
- reviewing plans
- testing the effectiveness of plans and resources

The exercise format can be one or a combination of the following:

- Discussion – hypothetical – agency presentation
- Desk-top
- Functional
- Field

An exercise management program to review the local disaster management arrangements will be determined by the Longreach LDMG or Subgroup set up for the purpose.

An exercise management program to review the Longreach local disaster management arrangements includes, but is not limited to:

- A need is identified to test a plan or part of a plan from the local disaster management arrangements at least annually is facilitated by the Longreach LDMG
- If the local disaster management arrangements have been activated fully at least once in a calendar year, it may be decided not to proceed with the annual exercise
- The Longreach LDMG participates in neighbouring LDMG or DDMG exercises in a calendar year where the arrangements are activated, then the annual exercise may not be required.

The LDC will seek the assistance of the QPS EMC to assist in facilitating the exercise management program along with the Regional Recovery and Resilience Coordinator (RRRC) and the Executive Officer (XO) of the DDMG.

Part 6 – Prevention

The Longreach Regional Council and its LDMG identify hazards and potential mitigation strategies to implement that will alleviate the consequences of a disaster on the community.

Community Education

The Longreach Regional Council and its LDMG contributes to the resilience of their community through community education by the supply of relevant disaster management information, specific hazard/risk management tools for the community and hazard/risk awareness activities, including:

- Regular disaster management information as part of the council newsletter to residents
- Signage of known risks (where appropriate) to ensure greater community awareness
- Specific disaster management news, information, tools or resources through council service centres, rates notices and other community resources.
- Regular broadcasts on local radio
- Door knocking campaigns
- Connecting to the community via multi-media (i.e. Website and Facebook)
- Newsletters to each community prior to storm season and distributed on Facebook
- Distribute information from the Get Ready website as reminders to communities
- Community information sessions for pre-season awareness
- Distribution of Be Ready Central West Flip Books https://www.longreach.qld.gov.au/downloads/file/825/get-ready-central-west-flip-book
- Up-to-date information on Council's disaster dashboard Longreach Regional Council Dashboard (qitplus.com)

Further detail on how community education may be facilitated is found in the Longreach Regional Council Communication Policies.

Hazard Specific Arrangement

The Longreach LDMG through its risk management process may identify a need or collaborate with a hazard management agency to develop a local hazard specific plan.

The Longreach LDMG has developed local hazard specific plans for:

Pandemic

The Longreach LDMG worked with Queensland Health and Queensland Police to develop a local Pandemic Sub-plan. Refer to Pandemic Sub-plan.

Part 7 - Response

During a disaster, Council provides initial support to the affected community until its resources are fully committed. Additional support from the state, and ultimately the Commonwealth Government may be requested if needed. In accordance with section 4A(c) of the Act, Local Government is the frontline of disaster management and primarily responsible for managing events in their local government area. The Longreach LDMG is ideally suited to manage disaster events at the community level, based on its understanding of local social, environmental and economic issues as well as knowledge of the infrastructure within the Longreach Regional Council local government area.

Disaster Declaration

Where there is a requirement for a person or a class of persons to exercise the additional powers available under the provisions of the *Disaster Management Act 2003* (section 64), the District Disaster Coordinator (DDC) may, with the approval of the Minister, declare a disaster situation for the Disaster District or a part of the Disaster District. The District Disaster Coordinator should take reasonable steps to consult with Council prior to any declaration.

There is also provision for the Premier of Queensland and the Minister for Emergency Services to declare a Disaster Situation for the State or a part of the State.

The Chairperson of the State Disaster Management Group or the District Disaster Coordinator only, may authorise the exercise of additional powers.

In declaring a disaster situation, the DDC is to be satisfied that a disaster has happened, is happening or is likely to happen and it will be necessary, or reasonably likely to be necessary, to exercise declared disaster powers to prevent or minimise the loss of human life, illness or injury to humans, property loss or damage, or damage to the environment. The LDC will ensure that information to the Longreach DDC is regular and consistent with the seriousness of an event so that an informed decision can be made.

Communication

The Longreach LDMG will coordinate effective collection, monitoring, management and dissemination of accurate, useful and timely information and warnings to the public before, during and after disaster events.

Longreach Regional Council has secured funding to maintain a Disaster Dashboard which provides updates on weather warnings, road conditions, power outages, emergency contacts, river heights, BoM radar, current fire bans and the road status across the Longreach Regional Council local government area. Longreach Regional Council Dashboard (qitplus.com)

There are a number of telecommunication black spots within the Longreach Regional Council local government area. Please refer to Appendix 11.

The principal responsibility for the release of this information through the media and other agencies rests with the Chairperson or their delegate.

Activation

The Longreach LDMG can be activated in the following circumstances:

▪ By the Chairperson of the Longreach LDMG (or delegate) on receipt of information regarding an actual, imminent or likely disaster event that has potential to significantly impact one or more communities in the Longreach Regional Council local government area; or

- By the Chairperson of the Longreach LDMG (or delegate) on receipt of a request from the District Disaster Coordinator in response to an actual, imminent or likely disaster event; or

- By the Chairperson of the Longreach LDMG (or delegate) on receipt of a request from an emergency management agency with combat responsibility for a disaster event.

Activation does not necessarily mean the convening of disaster management groups. Initially, it may be for the provision of information to group members as required.

Refer to the Longreach LDMG Activation Guideline for more information.

Escalation

The Longreach LDMG is activated according to an escalation model based on the following levels:

1. Alert
2. Lean Forward
3. Stand Up
4. Stand Down

The movement through this table may not be sequential depending on circumstances. Refer to the Longreach LDMG Activation Guideline for more detail.

Triggers to escalate the level of response from Local to District and/or State include but are not limited to:

- Local resources are exhausted

- Level of expertise and/or asset requirements are beyond local capacity and capability

- Complex and multiple events affecting the area

Local Disaster Coordination Centre

The Longreach LDMG is responsible for local disaster coordination during a disaster event. Disaster coordination is facilitated through the establishment of a primary Local Disaster Coordination Centre (LDCC). Other facilities may be identified to support coordination as required.

The primary LDCC is located in the Fairmount Room, Longreach Regional Council, 96 Eagle Street, Longreach. The secondary LDCC is located at Longreach Regional Council Works Depot, Kite Street, Longreach.

Refer to the Longreach LDMG Disaster Coordination Centre Guideline for further detail on location, setup and management of the Local Disaster Coordination Centre.

Warnings and Alerts

Warnings and Alerts are issued by the responsible agency and the Longreach LDMG facilitates the dissemination of these warnings and alerts as required to the local community. Refer to the Public Information and Warnings Sub-plan for further detail.

Warnings and Alerts may include, but are not limited to:

- Longreach Regional Council Disaster Dashboard

  [Longreach Regional Council Dashboard (qitplus.com)](qitplus.com)

- Bureau of Meteorology, issuing severe weather and flood warnings

- Emergency Alert issued by the Queensland Police Service with input from LDMGs and the DDMG. Refer to the Australian Warning System (AWS)
- Standard Emergency Warning Signal (SEWS) issued where life and/or property is threatened by a disaster
- Australian Warning System, a consistent standard warning information system across five key hazards used nationally.

The Longreach LDMG may issue disaster messaging to keep the local community informed of the situation.

The Australian Warning System

The Australian Warning System has been developed based on community research and input from Australia's emergency services and hazard agencies.

As part of a major national research project, more than 14,000 people were surveyed or interviewed, to assess community perceptions of existing warning systems and improvements which could make warnings clearer and lead people to take action during hazard events.

The system builds on existing warning frameworks and would apply to bushfire, flood, severe storm, cyclone and extreme heat – but is designed to be adaptable and scalable to other hazards.
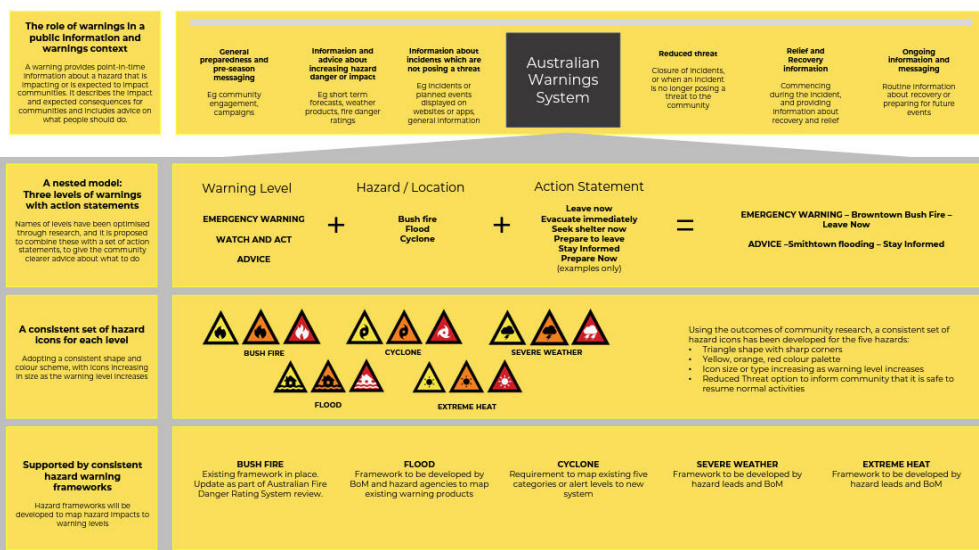
Resource Management

Whilst the Longreach LDMG has available the combined resources of its member agencies for use in a disaster event, there will be times when the resources will be insufficient.

Where the Longreach LDMG requires logistics support and/or resources to meet operational requirements that are beyond local capacity and capability, the Longreach LDMG may formally seek assistance through a:

- Request for Assistance forwarded to the Longreach DDC.
- Personnel or logistics may be available through council to council arrangements.
- In all circumstances where additional logistics are required, the Longreach DDC will be informed.

Refer to the Resource Management Guideline for further detail.

Financial Management

Initially, Council and each agency is responsible for their own financial management when engaged in disaster management activities according to their role and responsibilities.

The Longreach Regional Council has their own internal system for the financial management of resources it is responsible for and activities undertaken where they may attract funding support.

The Longreach LDMG through Council will ensure a correct collation of expenditure during a disaster event is compiled.

Refer to the Longreach Regional Council Financial Policies for further detail.

Disaster Reporting

Situation Reports will be submitted at intervals as determined by the LDC from the member agencies to ensure the Local Disaster Coordination Centre has complete situational awareness.

Longreach LDMG Situation Reports will be submitted on a regular basis to the DDC, Longreach. Such reports will be required at times stipulated by the DDC Longreach, and will be in the format as prescribed in the Local Disaster Coordination Centre Guideline.

- The review of operational activities undertaken during a disaster is a key component in ensuring capability development and the continuous improvement of disaster management arrangements.
- Post-disaster reviews are conducted to:
- Assess disaster operations undertaken including actions, decisions or processes;
- Document processes that worked well for use in the next operation and disaster management planning
- Assess capability and consider where additional training and/or exercises may enhance capacity

Evacuation

Evacuation is a strategy that may be employed for the safety of the community. It is based on the:

- Decision to evacuate
- Warning to evacuate
- Withdrawal of people
- Shelter of people
- Return of people

Evacuation is a general term used when managing a community that needs to be removed from a potential hazard or threat. Other types of evacuation include:

- Voluntary evacuation, where the community is requested to leave an area by their own means without much assistance
- Directed evacuation, where the community is directed to leave (under a Disaster Declaration which is managed by Police)
- The Longreach LDMG manages evacuations within their area of responsibility

The Longreach LDMG has developed an Evacuation Sub-plan that provides the detail to facilitate an evacuation.

Evacuation Centre Management

Evacuation Centres have been identified by the Longreach LDMG for use should the community require evacuation or a central facility together during a disaster event.

The identified facilities and management process are contained in the Evacuation Centre Management Guideline.

Resupply

The Longreach LDMG is responsible for the management of the resupply of essential items to isolated communities and rural properties. The Longreach LDMG conducts resupply in alignment with the Queensland Resupply Guidelines. The Longreach LDMG may coordinate the resupply of retailers at Longreach, Ilfracombe, Isisford and Yaraka during disasters. Messaging will be broadcast on the Disaster Dashboard for the community to contact Longreach Regional Council for non-emergency assistance. A Request for Assistance will be forwarded to the Longreach DDMG if the Longreach LDMG cannot locally source essential supplies.

State approved resupply operations may involve watercraft, fixed wing or rotary wing aircraft. The delivery of supplies by these means is designed to ensure the isolated properties or communities are not financially disadvantaged in ordering essential supplies. They must still pay for the supplies, but the transportation costs are managed through state funding.

Refer to Resupply Sub-plan for further detail.

PART 8 - Recovery

The Longreach Regional Council and its Local Disaster Management Group undertake recovery activities and supports partnering agencies in providing recovery services to the community.

Recovery Functions

Disaster recovery is the coordinated process of supporting affected individuals and communities in the reconstruction of the physical infrastructure, restoration of the economy and of the environment and support for the emotional, social and physical well-being of those affected.

Disaster recovery is a complex and usually a long process that requires a range of services from various government and non-government organisations who contribute to the support of the community across the five functional areas of recovery:

1. Human and Social

Focuses on supporting the emotional, social, physical and psychological health and wellbeing of individuals, families and communities.

2. Economic

Focuses on rectifying the direct and indirect impacts on the economy.

3. Roads and Transport

Focuses on rectifying the effects on transport networks including road, rail, aviation and maritime networks that result in difficulty accessing communities and disruption to critical supply chains.

4. Building

Focuses on rectifying damage and disruption which inhibits the capacity of essential services and the building sector

5. Environment

Focuses on rectifying the impacts on the natural environment either directly or through secondary impacts that include loss of flora and fauna, air and water quality, land degradation and cultural and built heritage listed places.

The Longreach Regional Council through the Longreach LDMG has developed the Longreach Regional Council Recovery Sub-plan. The Recovery Sub-plan provides greater detail on how recovery will be implemented within the Longreach Regional Council local government area.

Vulnerable Persons

The Longreach LDMG acknowledges that there are vulnerable people in the community and people can become vulnerable due to a disaster impact. The Longreach LDMG has limited capacity to manage vulnerable persons and will rely on working with partner stakeholders who have responsibility in this area and through support from the Longreach District Disaster Management Group (DDMG).

Offers of Assistance

In disaster operations and management, the Longreach LDMG may receive offers of assistance but may not have the capacity to manage all offers depending on their nature. One way the Longreach LDMG will manage offers is through GIVIT under the Queensland Policy for Offers of Assistance and Guideline.

The Queensland Government through the Queensland Reconstruction Authority (QRA) has partnered with GIVIT to provide a mechanism to match donations with community need.

Animals in Disasters

The Longreach LDMG recognises that animals both domestic and commercial are impacted by a disaster. The Longreach LDMG will liaise with the Longreach Regional Council Local Laws and Rural Lands team and the Department of Agriculture and Fisheries to facilitate support for impacted animals. Where this will exceed local capacity, assistance will be sought through the Longreach DDC.

Spontaneous Volunteers

Volunteers play a key role in local disaster management response and recovery. Spontaneous volunteers may present during a disaster event. Whilst limited in the Longreach Regional Council local government area, the Longreach LDMG through Council does not have capacity to manage spontaneous volunteers and would seek assistance from the Longreach DDMG through Volunteering Queensland to provide support with this.

Impact Assessments

Impact assessments inform the disaster management approach and may be undertaken by various agencies due to their role and responsibility. The Longreach LDMG is required to undertake their own impact assessments where Council has responsibility but also to liaise with other agencies to collect and collate information to develop an overview of the impact of the disaster on the community to inform disaster management, not only in recovery but also response, preparedness and prevention (mitigation) as applicable.

Further detail on how impact assessments are managed can be found in the Longreach Regional Council Impact Assessment Sub-plan September 2017.

Appendix 1 – Amendment Register

Version	Amendment	Author	Date accepted by LDMG	Date adopted by Council
1.1	LDMP written		13 June 2013	19 September 2013
2.0	Minor update		20 September 2016	24 October 2016
2.1	Minor update		30 October 2017	16 November 2017
3.0	Minor update		8 November 2019	21 November 2017
4.0	Minor Update		18 November 2020	18 November 2020
5.0	Full rewrite	Craig Neuendorf Phil Kuhne	6 September 2022	27 October 2022
5.1	Minor updates	Craig Neuendorf	10 September 2024	

Appendix 2 – Distribution List

Organisation / Agency	Officer (copies)
Longreach Regional Council	Mayor, Chair of the Longreach LDMG (1) Local Disaster Coordinator, Longreach LDMG (1) Regional Recovery and Resilience Coordinator, Longreach Regional Council (1)
SES	Local Controller, Longreach SES (1)
Queensland Fire Department	Inspector, Fire & Rescue, Longreach (1) Captain, Longreach Fire & Rescue (1)
Queensland Police	Officer in Charge, Longreach (1) Emergency Management Coordinator, Longreach (1)
	DDC, Longreach (1)
Queensland Ambulance Service	Officer in Charge, Longreach (1)
Queensland Health	Director of Nursing, Longreach Hospital (1)

Appendix 3 – Longreach Disaster Management Planning Framework

The Longreach Disaster Management Planning Framework has been developed to guide local disaster management planning and comprises:

Plans

- Longreach Local Disaster Management Plan (LDMP) V.5.1 March 2024
- Longreach Regional Council Business Continuity Plan January 2022
- Central West Regional Resilience Strategy January 2020
- Longreach Regional Council Public Health Plan
- Central West Bushfire Risk Mitigation Plan
- Queensland Bushfire Plan

Sub-plans - Support

- Longreach Regional Council Recovery Sub-plan
- Longreach Disaster Management Communications Sub-plan
- Longreach Local Evacuation Sub-plan
- Longreach Local Resupply Sub-plan
- Longreach Evacuation Sub-plan

Sub-plans – Hazard Specific

- Longreach Local Pandemic Sub-plan

Guidelines

- Local Activation Guideline
- Local Disaster Coordination Centre Guideline
- Local Evacuation Centre Management Guideline
- Public Information and Warnings Guideline
- Local Resource Management Guideline
- Local Financial Management Guideline
- Local Impact Assessment Guideline

Community Information Documents

- Be Ready Central West Disaster Management Flip Book
- https://www.longreach.qld.gov.au/downloads/file/825/get-ready-central-west-flip-book

Notes

- The Longreach LDMG will review their suite of disaster management plans annually to determine if they have an appropriate level of plans and guidelines in place to support local disaster management activities
- Generally, plans will be provided in a restricted and public version

- Generally, Sub-plans and Guidelines may only be developed as a restricted version as they are an internal management document containing confidential information

Appendix 4 – Longreach Local Disaster Management (LDMG) Terms of Reference

Establishment

The Local Disaster Management Group (LDMG) is established under Section 29 of the *Disaster Management Act 2003* (the Act).

Role

The local government, through the LDMG, retains primary responsibility for managing disaster events contained within their local government area. (S.4A(c) of the Act)

Functions

The LDMG has the following functions (S.30 of the Act):

- To ensure that disaster management and disaster operations in the area are consistent with the State group's strategic policy framework for disaster management for the State;
- To develop effective disaster management, and regularly review and assess the disaster management;
- To help the local government for its area to prepare a local disaster management plan;
- To identify and provide advice to the relevant district group about support services required by the local group to facilitate disaster management and disaster operations in the area;
- To ensure the community is aware of ways of mitigating the adverse effects of an event, and preparing for, responding to and recovering from a disaster;
- To manage disaster operations in the area under policies and procedures decided by the State group;
- To provide reports and make recommendations to the relevant district group about matters relating to disaster operations;
- To identify and coordinate the use of resources that may be used for disaster operations in the area;
- To establish and review communications systems in the group, and with the relevant district group and other local groups in the disaster district of the relevant district group, for use when a disaster happens;
- To ensure information about a disaster in the area is promptly given to the relevant district group;
- To perform other functions given to the group under this Act;
- To perform a function incidental to any of the previous functions mentioned.

LDMG Priorities

- Development of function-specific planning groups to support the Local Disaster Management Group;
- Development of a comprehensive hazard and risk assessment for the Longreach Regional Council area;
- Development of a disaster mitigation strategy for the Longreach Regional Council;
- Development of a comprehensive disaster management arrangements suite of documents for the Longreach Regional Council;
- Development and resourcing of primary and secondary disaster coordination centres for the Longreach Regional Council;
- Development of a holistic disaster recovery plan for the Longreach Regional Council;
- Development of an effective disaster preparedness community awareness strategy;
- Develop and maintain effective local community communications strategies;
- Develop and maintain a local disaster management group membership who is appropriately qualified and trained.

Membership

Membership of the Local Disaster Management Group (LDMG) is outlined in the *Disaster Management Regulation 2014* (the Regulation). Appointments under the *Disaster Management Act 2003* (the Act) can be made to a person or by position (see section 24A of the *Acts Interpretation Act 1954*). It is strongly recommended that appointments be made by position which eliminates the need for a new appointment when a change in personnel occurs.

Generally, an LDMG is comprised of:
- Chairperson (must be a councillor) appointed by the relevant local government under section 34 of the Act.
- Deputy Chairperson (recommended to be a councillor) appointed by the relevant local government under section 34 of the Act.
- Local Disaster Coordinator (must be an employee of the local government) appointed by the relevant local government under section 35 of the Act.
- Person nominated by the Commissioner, Queensland Fire Department (QFD) appointed by the relevant local government under section 33 of the Act.
- Other persons appointed by the relevant local government under section 33 of the Act, as identified by the local government's functional requirements.

Local group members are appointed under section 33 of the Act. It is suggested that LDMG membership consists of representatives with the necessary expertise or experience and delegation

authority to assist with a comprehensive, all hazards, all agencies approach to disaster management.

Section 14(1) of the Regulation allows a member of a disaster management group, with the approval of the Chairperson, to appoint, by signed notice, another person as their deputy. In identifying and nominating a deputy, a disaster management group member must acknowledge that the nominated person has the necessary expertise or experience to perform the functions associated with membership of the group.

Chairperson and deputy chairperson

The Chairperson and Deputy Chairperson of the LDMG are the persons appointed by the relevant local government for the LDMG. The Chairperson must be a Councillor of that Local Government (S. 34 the Act & Reg. 10).

Functions of chairperson of the LDMG

In accordance with Section 34A of the Act, the chairperson of the LDMG has the following functions-

(a) To manage and coordinate the business of the group;

(b) To ensure, as far as practicable, that the group performs its functions;

(c) To report regularly to the relevant district group, and the Commissioner, QFD, about the performance by the local group of its functions.

Local Disaster Coordinator

In accordance with Section 35 of the Act-

(1) The Chairperson of the local group must, after consulting with the Chief Executive Officer, appoint the Chief Executive Officer or an employee of the relevant local government as a Local Disaster Coordinator of the group.

(2) The Chairperson of the local group may appoint a person mentioned in subsection (1) as a Local Disaster Coordinator of the group only if satisfied the person has the necessary expertise or experience to be a Local Disaster Coordinator.

(3) The appointment under subsection (2) must be in writing and may only be revoked in writing

Functions of the Local Disaster Coordinator

In accordance with Section 36 of the Act, the local disaster coordinator has the following functions-

(a) To coordinate disaster operations for the local group;

(b) To report regularly to the local group about disaster operations;

(c) To ensure, as far as practicable, that any strategic decisions of the local group about disaster operations are implemented.

Notice about membership of the LDMG

In accordance with Section 37 of the Act, the relevant local government for a local group must, at least once a year, give written notice of the members of the group to the Commissioner, QFD and the District Disaster Coordinator (DDC).

Members

Position	Holder
Chair LDMG	Mayor, Longreach Regional Council
Deputy Chair	Councillor, Longreach Regional Council
Local Disaster Coordinator	Chief Executive Officer, Longreach Regional Council
Deputy Local Disaster Coordinator	Chief Financial Officer, Longreach Regional Council
Members	▪ Officer in Charge, Longreach Police Station, Queensland Police Service ▪ Inspector, Fire and Rescue, Queensland Fire Department ▪ Local Controller, State Emergency Service, Longreach ▪ Officer in Charge, Longreach QAS, Queensland Ambulance Service ▪ Director of Nursing, Longreach Hospital

Advisory Members

Advisory Members	▪ Captain, Longreach Fire and Rescue ▪ Emergency Management Coordinator, Queensland Police Service ▪ Area Director, Rural Fire Service Queensland, Barcaldine ▪ Regional Recovery and Resilience Coordinator, Longreach Regional Council ▪ Director of Communities, Longreach Regional Council (Recovery Officer) ▪ Grants & Projects Officer, Longreach Regional Council (Evacuation Centre Coordinator) ▪ Industry Representatives ▪ Representative from Ergon ▪ Representative from Telstra ▪ School Representative ▪ Representative from Bureau of Meteorology ▪ Airport Manager, Queensland Airports Limited, Longreach,

	- Representative from Housing, Local Government, Planning & Public Works - Biosecurity Officer, DAF, Longreach - Longreach Regional Council Environmental Health Officer - Grocery suppliers within the Longreach and Isisford townships - Representative from Workplace Health & Safety - SES Area Controller, Longreach District

Member Obligations

- Attend LDMG activities with a full knowledge of their organisations' resources and services and the expectations of their organisation
- Are available and appropriately briefed to actively participate in LDMG activities to ensure that plans, projects and operations use the full potential of their organisation, while recognising any limitations
- Are appropriately positioned within their agency to be able to commit agency resources to LDMG normal business activities
- Have a deputy who is appropriately trained to take on their responsibilities should they be unavailable or to provide additional support during extended operations
- Contribute to Disaster Management Planning for the Local Government area

Meetings

LDMG meetings must be held at least once in every 6 months at the times and places decided by the Chairperson of the group. In addition, the Chairperson of the LDMG must call a meeting if asked in writing by the DDC or if asked in writing by at least one-half of the members of the LDMG (Reg. 12).

The Chairperson of the LDMG is to preside at all meetings of the group at which the Chairperson is present. If the Chairperson is absent from a meeting of the LDMG, the Deputy Chairperson is to preside. If the Chairperson and Deputy Chairperson are both absent from a meeting of the LDMG, the member of the group nominated by the Chairperson is to preside, or if the Chairperson does not nominate a member, the member nominated by the Deputy Chairperson is to preside. If the offices of Chairperson and Deputy Chairperson are vacant, the member of the group chosen by the members' present is to preside (Reg. 16).

A quorum for a LDMG meeting is the number equal to one-half of its members for the time being holding office plus one. A LDMG must keep minutes of its meetings (Reg. 13 & 18).

A LDMG may hold meetings or allow members of the group to take part in its meetings, by using any technology that reasonably allows members to hear and take part in discussions as they happen e.g. teleconferencing. A member who takes part in a LDMG using this technology is taken to be present at the meeting (S.38 of the Act & Reg. 17).

Local Disaster Management Plan (LDMP)

A local government must prepare a LDMP for their local government which must include provision for (S.57 of the Act):

- The State group's strategic policy framework for disaster management for the State, and the local government's policies for disaster management;

- The roles and responsibilities of entities involved in disaster operations and disaster management in the area;

- The coordination of disaster operations and activities relating to disaster management performed by the entities;

- Events that are likely to happen in the area;

- Strategies and priorities for disaster management for the area;

- The matters stated in the disaster management guidelines as matters to be included in the LDMP;

- Other matters about disaster management in the area the local government considers appropriate.

The LDMP must be consistent with the disaster management standards and disaster management guidelines. (S.58 the Act)

The LDMG may review or renew its LDMP when the local government considers it appropriate. However, the local government must review the effectiveness of the LDMP at least once a year. (S.59 of the Act)

The LDMP must be available for inspection, free of charge, by members of the public. (S.60 the Act)

Power of delegation

In accordance with Section 143(8) of the Act, the local disaster coordinator may delegate the coordinator's functions under section 36 to an appropriately qualified person.

Local Recovery Coordinator (LRC)

The LDMG has appointed a LRC to coordinate recovery at the local level. The person appointed should not be the same person appointed as the local disaster coordinator. The LRC has the following functions:

- Liaise regularly with the Local Disaster Coordinator during disaster operations;

- Chair the Local Recovery Group (LRG);

- Liaise with functional lead agency representatives;

- ▪ Work with agencies and the community to assist the LDMG to implement their Recovery Sub-Plan and coordinate a recovery strategy during disaster operations.

Appendix 5 – Longreach Disaster Management Risk Register

The Longreach LDMG Risk Register is the summary of a broader Risk Assessment Process that considered the likelihood and consequences of a range of risk in the communities within the Longreach Regional Council geographic area.

The Longreach LDMG Risk Register identifies several treatment options for many of these risks, but many of the treatment options identified have been forwarded to the DDC and/or other agencies for development of a treatment plan.

		Consequence				
	Likelihood	Insignificant	Minor	Moderate	Major	Catastrophic
CONTROL LEVEL EFFECTIVENESS	Almost Certain	Moderate	High	Extreme	Extreme	Extreme
	Likely	Moderate	High	High	Extreme	Extreme
	Possible	Low	Moderate	High	Extreme	Extreme
	Unlikely	Low	Low	Moderate	High	Extreme
	Rare	Low	Low	Moderate	High	High

Risk Register

Natural Hazard	Most Vulnerable Elements	Natural Disaster Risks	Likelihood	Consequence	Risk Treatment Priority
Severe Weather Thunderstorms, Tornados	Buildings constructed prior to 1983 or poorly maintained and/or in exposed locations. Industrial buildings, lifelines.	■ Serious injury or death from building damage, flying debris, electrocution from fallen power lines. ■ Widespread building damage. ■ Loss of power supply has major impact on other lifelines and industry. ■ Major economic disruption at both local and State levels. ■ Response and recovery facilities may be inadequate.	Possible	Moderate	High
Bushfire	Areas indicated on bushfire hazard maps.	■ Serious injury or death from direct contact or by smoke inhalation. ■ Building damage in affected area. ■ Economic disruption. ■ Danger to road traffic from smoke. ■ Means of egress may be cut. ■ Loss of agriculture crops, damage to grazing land and loss of livestock. ■ Mental health impact on communities.	Likely	Moderate	High

Natural Hazard	Most Vulnerable Elements	Natural Disaster Risks	Likelihood	Consequence	Risk Treatment Priority
Flood	Areas indicated on flood maps as being below 50 Year or 100 Year ARI maps.	- Serious injury or death from drowning. - Building damage in affected area. - Economic disruption, river erosion, sediment to farmland. - Means of egress may be cut – affecting supplies and outside assistance. - Community drift to more Shire centres.	Likely	Moderate	High
Drought	Agricultural communities and businesses.	- Risk to rural economies. - Psychosocial impact to rural communities. - Degradation of the environment.	Possible	Moderate	High

Natural Hazard	Most Vulnerable Elements	Natural Disaster Risks	Likelihood	Consequence	Risk Treatment Priority
Heatwave	• Older people • Babies and young children • People with: • Serious mental health • Certain medication • Chronic conditions • Existing temperature from infection • Misuse alcohol or take illicit drugs • Mobility problems Physically active, (manual workers and sportsmen and women)	• Increased hospital admissions relating to heat cramps, heat exhaustion, heat stroke, stress, dehydration, or because of heat exacerbating existing conditions. • Increased rates of certain crimes particularly those related to aggressive behaviour such as homicide. • Increased number of work- related incidents and reduced work productivity. • Decreased sports performance. • Strain on critical lifelines because of increased electricity/ water usage.	Possible	Minor	Moderate

Key Critical Infrastructure

Infrastructure Element	Description	Vulnerabilities	Resiliencies
Power	LRC is well connected to the grid and has emergency generator capacity in critical locations. Many private properties, businesses and individuals also have emergency generation capacity.	Potential for loss of power over an extended period would severely test the capacity for generation.	Emergency power generation capacity exists for essential council services in Longreach, Ilfracombe, Isisford and Yaraka. Rural properties on generators are vulnerable, during prolonged wet weather or flood events.
Reticulated Water	Reticulated water requires treatment before being pumped from Ground Level Reservoirs to Elevated Reservoirs which gravity feed into the reticulation system.	Potential for loss of power for a few hours would test the capacity of the Elevated Reservoirs. Potential for loss of power for a day would test the capacity of the Ground Level Reservoirs. The times stated above are dependent on demand and may be less than indicated.	All systems have a backup generator permanently connected to re-establish power and the function of the treatment plants and pump stations to replenish the reservoirs.

Infrastructure Element	Description	Vulnerabilities	Resiliencies
Sewerage	Longreach has a full sewerage system. Both Isisford and Ilfracombe have domestic septic and Common Effluent Disposal systems. Relies on pump working with elevated reservoirs.	Potential for loss of power for 8-12 hours would result in overflows at the pump stations. The times stated above are dependent on demand and may be less than indicated.	All pump stations have the capacity for generator connection to the pumps and re-establish holding capacity of the pump stations.
Communication	LRC is well connected to communications infrastructure. Telephone, internet and (where available) mobile services have good reliability.	Loss of communications would severely limit ability to relay important safety messages to the community.	Robust systems increase operational capability and ensure ability to keep community informed. Door knocks are the secondary method of communications.

Infrastructure Element	Description	Vulnerabilities	Resiliencies
Transport Road	Sealed bitumen highway (Landsborough Highway) between Longreach/Barcaldine and Longreach/Winton. Sealed bitumen road between Ilfracombe and Isisford and a well maintained gravel road between Isisford and Yaraka. Other areas of the LRC are linked by unsealed roads.	Almost all roads in the area are subject to inundation from riverine flooding. Limited remedial work is practical to eliminate this vulnerability.	Most sealed roads have been engineered to withstand small flooding events. Maintenance and repair activities are scheduled to maximise periods of usage.
Transport Rail	Longreach Railway Station provides passenger and freight services with connections to Winton, Rockhampton and beyond.	Rail link to Winton is subject to flooding in several places. Rail link to the eastern seaboard has a number of points of weakness in the event of major flooding.	Aurizon have contingency and business continuity plans for regional areas where there are known impacts upon rail services.
Transport Air	The Longreach Airport has regular commuter aircraft and comprises a 1900m sealed runway. Other main airstrips in the area include: Ilfracombe - 1100m Isisford - 1350m Yaraka - 1200m	Ilfracombe airstrip cannot be used in wet weather as it is unsealed.	Queensland Airports Ltd have contingency and business continuity plans in place for the Longreach Airport. Ilfracombe, Isisford and Yaraka airports are maintained by LRC. Isisford and Yaraka have sealed airstrips. Ilfracombe has an unsealed airstrip and air traffic can be diverted to Longreach when the Ilfracombe airstrip is closed due to wet weather.

Appendix 6 - Hazardous Material Sites

Hazardous materials production and storage facilities with potential risk to the community are:

Longreach

Site	Description	Quantities (if known)	Comments
BP Service Station Ph: 4658 1136	Small storage facility for public sale	44,000 litres (22,000 litres petrol & 22,000 litres diesel)	Underground storage
Shell Service Station Ph: 4658 1706	Small storage facility for public sale	87,000 litres (25,000litres petrol & 62,000 litres diesel)	Underground storage
Fuel Depot Ampol Ph: 4658 1963	Bulk storage facility for public sale	207,000 litres (44,000 litres petrol, 148,000 litres diesel & 15,000 litres Adblue)	Above and underground storage
Portsmith Fuel & Oil 72 Kite Street, Longreach Ph: 4779 1077	Bulk facility for re-supply	260,000 litres (250,000 litres diesel & 10,000 litres Adblue)	Above ground storage
Longreach Airport Ph: 0428 780	Domestic aviation terminal & fuelling	115,000 litres (55,000 litres Aviation gas & 60,000 litres A1 Jet Fuel)	Jet A1 & Avgas
Moore Civil and Plant Hire Ph: 0458 623 633	Bulk storage for private use by the business	10,000 litres of diesel	Aboveground
Rayner's Crane & Plant Hire Ph: 4658 0335	Bulk storage for private use by the business	10,000 litres of diesel	Aboveground
O'Brien's Garage Ph: 4658 1366	Small storage facility for public sale	4,000 litres of petrol	Underground storage

Site	Description	Quantities (if known)	Comments
LRC Council Depot Ph: 4658 4111	Small storage facility for council vehicle use	61,000 litres (1,000 litres unleaded petrol & 60,000 litres diesel) 2,250 litres kerosene	Aboveground storage Stored in 200 litre drums
Morton Mechanical & Engineering 0428 580 670 (IOR Energy)	Bulk diesel and Adblue	102,800 litres (95,400 litres diesel & 7,400 litres Adblue)	Above ground storage
Elders Merchandise Ph: 4652 8600	Various quantities of animal husbandry and weed treatment chemicals		Stored in various container sizes
Landmark Merchandise Ph: 4652 7000	Various quantities of animal husbandry and weed treatment chemicals		Stored in various container sizes
Central West Rural Ph: 4658 1693 Mob: 0428 582 279	Various quantities of animal husbandry and weed treatment chemicals		Stored in various container sizes
LRC Swimming Pool Ph: 0407 333 728	Small storage facility for chlorine and other chemicals	Chlorine Hydrochloric acid	7 x 20 litres drums 26 x 5 litre bottles 2 x 20 litre drums
LRC Water Treatment Ph: 4658 4111	Small storage facility for chlorine and other chemicals	20,000 litres Sodium Hypochlorite (NaHCl)	Maximum capacity stored on-site.
Longreach Hospital Ph: 4658 4700	LP Gas bullet	4,550 litres of LPG	

Ilfracombe

Site	Description	Quantities (if known)	Comments
LRC Council Depot Ph: 46 58 4111	Small storage facility for council vehicle use	31,000 litres (1,000 litres petrol & 30,000 litres diesel)	Aboveground storage.

Isisford

Site	Description	Quantities (if known)	Comments
LRC Council Depot Ph: 4658 8900	Small storage facility for council vehicle use	31,000 litres (30,000 litres diesel & 1,000 litres of unleaded)	Above ground storage
Mobil Fuel Depot Wes Lines Ph: 0448 744 610 Ann Lines Ph: 0427 588 117	Small storage facility for public sale	22,000 litres (10,000 litres diesel & 12,000 litres petrol)	Above and underground storage Petrol is stored in 220 litre drums.
Isisford Pool	Small storage facility for chemicals	Sulphuric acid	10 x 15 litre drums

Yaraka

Site	Description	Quantities (if known)	Comments
IOR Bulk Fuel	Small storage facility for public sale	13,000 litres (12,000 litres diesel & 1,000 litres Ad Blue)	Above ground storage
Yaraka Pool	Small Storage facility for chemicals	Sulphuric acid	100 litres of sulphuric acid

Most major roads in the region and the rail link through both Longreach and Ilfracombe are used to transport hazardous materials in quantity. These roads and rail corridors are therefore identified as potential hazardous material sites.

Appendix 7 – Local Agency Disaster Management Role & Responsibilities

Agency	Local Role and Responsibilities
Longreach Regional Council (LRC)	Continuity of Council services and disaster management capacity: ▪ Maintenance of Council functions ▪ Establishment of Local Disaster Management Group Maintenance of normal Council services to the community: ▪ Road condition Reporting ▪ Road closures ▪ Water ▪ Sewerage ▪ Refuse disposal ▪ Public health ▪ Animal control ▪ Environmental protection Maintenance of a disaster response capability: ▪ Establish Local Disaster Coordination Centre (LDCC) capacity; ▪ Maintain operational support resources
Longreach Local Disaster Management Group (LDMG)	▪ Development of Local Disaster Management Plan ▪ Support and promote public education and/or awareness programs ▪ Support operation of LDCC including identifying sufficient personnel to operate the LDCC ▪ Coordination of support to local response agencies ▪ Initial and on-going impact assessment ▪ Support provision of public information prior to, during and following disaster ▪ Provide advice on authorised evacuation ▪ Support resourcing, staffing and operation of Evacuation Centres ▪ Provide local community support services

Agency	Local Role and Responsibilities
QPS (Disaster Management)	- Coordinate policy, planning and operational advice and assistance to local disaster managers - Coordinate State and Commonwealth assistance for local disaster management and disaster operations - Coordinate provision of disaster management training - Deploy EMC to support disaster management and operations
Queensland Fire Department (QFD) Queensland Fire and Rescue (QFR)	Maintain QFR functions: - Fire control - Fire prevention - Rescue of trapped persons - Specialist Urban Search and Rescue - Assist in pumping out of flooded buildings - Assist in clean-up of flood affected buildings - Management of hazardous material situations (including provisions of Safety Data Sheets)
Queensland Fire Department (QFD) Rural Fire Service Queensland (RFSQ)	Maintain RFSQ functions: - Provide control, management and pre-incident planning of fires - Primary agency for bushfires

Agency	Local Role and Responsibilities
Queensland Police Service (QPS)	Overall management of Queensland's disaster management system on behalf of the SDMG Maintain police functions: • Preservation of law and order • Prevention of crime • Security of possible crime scenes • Investigation of the criminal aspect of any event • Coronial investigation procedures • Traffic control, including assistance with road closures and maintenance of roadblocks • Crowd management/public safety • Coordination of search and rescue • Security of evacuated areas Registration of evacuated persons
Queensland Ambulance Service (QAS)	Maintain QAS functions: • Triage, assessment, treatment and transportation of injured persons • Provide assistance with medical emergency evacuations Provision of advice regarding medical special needs sectors of the community

Agency	Local Role and Responsibilities
QPS (State Emergency Service)	- Assist community to prepare for, respond to and recover from an event or disaster - Support Public Education and Awareness strategies - Assist with rescue of trapped or stranded persons - Flood boat operations - Conduct search operations for missing persons - Emergency repair/protection of damaged and/or vulnerable buildings - Assistance with debris clearance - First Aid - Assist Police with Traffic Control activities - Short term welfare support to response agencies - Assist with impact assessment - Assist with establishment and maintenance of communications systems - Provide emergency lighting

Agency	Local Role and Responsibilities
Queensland Health (Q-Health)	Maintain Health services: - Coordination of medical resources - Public health advice and warnings to participating agencies and the community - Psychological and counselling services for disaster affected persons - Ongoing medical and health services required during the recovery period to preserve the general health of the community.
Queensland Reconstruction Authority (QRA)	- Administer reconstruction activities from a disaster event - Build a more disaster resilient Queensland - Lead agency for recovery
Industry Representatives (eg Ergon, Telstra)	- Advise on industry-specific effects of any potential disaster event - Advise on the response assistance that industry can provide via specialist resources, manpower etc - Provide Situation Reports and/or Damage/Impact Reports to the LDMG to ensure appropriate support is provided.

Appendix 8 – Contact Directory

The LDMP Contact List is not to be disclosed as public information. Note that mobile notification is the preferred distribution method should the group require to "lean forward / stand up."

MEMBERS

Name	Designation	Contact Details
Cr Tony Rayner	Chairperson	Mob: 0418 961 372 Ph: 4658 4103 Fax: 4658 4116 mayor@longreach.qld.gov.au
Cr Tony Emslie	Deputy Chairperson	Mob: 0407 644 204 Ph: 4658 4111 cremslie@longreach.qld.gov.au
Brett Walsh	Local Disaster Coordinator	███████
David Wilson	Deputy Local Disaster Coordinator	███████
Senior Sergeant Francis Smith	Officer in Charge, Longreach Police Station	Mob: Ph: 4652 5200 or 4652 5212 Longreach.Station@police.qld.gov.au
Relieving Officers	Inspector - Longreach Command Queensland Fire Department (Longreach Area Office)	Mob: █████ Ph: 07 4658 1005 cr.adminlongreach@qfes.qld.gov.au
Diesel Stenholm	SES Local Controller Longreach, Ilfracombe, Isisford & Yaraka	Mob: █████ ██████

Name	Designation	Contact Details
Allanah Johnson	Officer in Charge – Longreach Station Central West District (QAS) Queensland Ambulance Service	Mob: ███████ Ph: 4568 9220 or 4568 9200 qas.longreach.oic@ambulance.qld.gov.au
Sue Bardon	Director of Nursing (Facility Manager) Longreach Hospital Central West Hospital and Health Service	Mob: ███████ Ph: 4658 4737 DONLongreach@health.qld.gov.au

ADVISORS

Name	Designation	Contact Details
Robert Carr	Captain Longreach Fire Brigade	Mob: ███████ robert.carr@qfes.qld.gov.au
Fiona Quirk	Area Director Rural Fire Service Queensland, Barcaldine	Mob: ███████ Ph: 4651 1190 fiona.quirk@qfes.qld.gov.au rfsq.emeraldbarcaldine@qfes.qld.gov.au
Daniel Arthur	Emergency Management Coordinator, Queensland Police Service, Longreach	Mob: ███████ Ph: 4658 1654
Andre Pretorius	Director of Infrastructure, Longreach Regional Council (Logistics Officer)	████████
Tanya Johnson (acting)	Director of Communities, Longreach Regional Council (Recovery Officer)	████████
Simon Kuttner	Executive Officer, Economic Development & Public Affairs Longreach Regional Council (LDCC – Communications/Media Liaison)	████████
Craig Neuendorf	Regional Recovery and Resilience Coordinator Barcaldine, Barcoo, Blackall-Tambo, Longreach & Winton Councils	████████

Name	Designation	Contact Details
Brendon Harvey	Grants and Projects Officer, Longreach Regional Council (Evacuation Centre Coordinator)	███████████████
Mandy Egan	Administration Manager, Longreach Regional Council (LDCC Call Centre Coordinator)	███████████████
Bruce Kitchen	Manager, Community Facilities Longreach Regional Council	███████████████
Melissa Baird	Disaster Management Executive Officer, Longreach District Disaster Management Group	Mob: ████████ Ph: 4652 5217 DDC.Longreach@police.qld.gov.au
Dan and Brooke Walker	Longreach Pastoral College (contact for Longreach Pastoral College dormitories which are used as an Evacuation Centre)	Mob: █████ Mob: █████ LPC maintenance and grounds)
Tim Rayner	Airport Manager, Longreach Airport Pty Ltd	Mob: ████████ Ph: 4658 3766 TRayner@lreairport.com.au
Wesley Phillips	Environmental Health Officer, Longreach Regional Council	███████████████
Michelle Chandler	Area Manager, Service Delivery, Housing and Homelessness Services, Department of Communities, Housing and Digital Economy, Rockhampton	Mob: ████████ Ph: (07) 4848 7001 michelle.chandler@chde.qld.gov.au
Charlotte Welch	Biosecurity Inspector Department of Agriculture and Fisheries, Longreach	Mob: ████████ Charlotte.Welch@daf.qld.gov.au

Name	Designation	Contact Details
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Entries in the contact list will be made in accordance with the information privacy principles contained in Schedule 3 of the *Information Privacy Act 2009.*

Appendix 9 - Glossary

A comprehensive list of disaster management acronyms and definitions can be found at the following sites:

- Australian Institute of Disaster Resilience (AIDR)
  www.knowledge.aidr.org.au/glossary
- Queensland Government Disaster website
  www.disaster.qld.gov.au/dmg/Glossary/Pages/default.aspx

A general rule for the use of an acronym within this document is to write out the full name followed by the acronym in brackets, then the acronym is used where appropriate throughout the document

The following is a list of the most common terms and acronyms used in LDMP and its definition.

Term/Acronym	Meaning
BoM	Bureau of Meteorology
Coordination	The bringing together of agencies and individuals to ensure effective Disaster Management but does not include the control of agencies and individuals by direction.
DDC	District Disaster Coordinator
DDMG	District Disaster Management Group
Disaster Coordination Centre	A centre established at local level as a centre of communication and coordination during response and recovery operations.
Disaster Management	Arrangements about managing the potential adverse effects of an event, including, for example, arrangements for mitigating, preventing, preparing for, responding to and recovering from a disaster.
Disaster Operations	Activities undertaken before, during or after an event happens to help reduce loss of human life, illness or injury to humans, property loss or damage, or damage to the environment, including for example, activities to mitigate the adverse effects of the event.
Disaster	A disaster is a serious disruption in a community, caused by the impact of an event that requires a significant coordinated response by council, state and other agencies to manage the event and help the community recover from the disruption.
EMC	Emergency Management Coordinator

Term/Acronym	Meaning
Evacuation	The planned movement of persons from an unsafe or potentially unsafe location to a safer location and their eventual return.
LDC	Local Disaster Coordinator
LDCC	Local Disaster Coordination Centre
LDMG	Local Disaster Management Group
LDMP	Local Disaster Management Plan
LRC	Longreach Regional Council
PPRR	Prevention, Preparedness, Response and Recovery
QAS	Queensland Ambulance Service
QDMA	Queensland Disaster Management Arrangements
QFD	Queensland Fire Department
QH	Queensland Health
QPS	Queensland Police Service
Recovery	The coordinated process of supporting emergency-affected communities in reconstruction of the physical infrastructure and restoration of emotional, social, economic, and physical well-being
Relief	The provision of immediate shelter, life support and human needs of persons affected by, or responding to, an emergency. It includes the establishment, management and provision of services to emergency relief centres
QRFS	Queensland Rural Fire Service
RRRC	Regional Recovery and Resilience Coordinator
SDCC	State Disaster Coordination Centre

Term/Acronym	Meaning
SDMP	State Disaster Management Plan
SES	State Emergency Service
XO	Executive Officer

Appendix 10 – Reference List

Legislation

- *Disaster Management Act 2003*
- *Disaster Management Regulations 2014*
- *Public Safety Preservation Act 1986*
- *Police Powers and Responsibilities Act 2000*
- Other specific legislation as required e.g. *Public Health Act 2005* for Pandemic

Policy

- Disaster Management Strategic Policy Statement (SPS): Articulates the approach, objectives & strategies for disaster management for the State
- Queensland Offers of Assistance Policy

Plans

- State Disaster Management Plan (SDMP)
- Queensland Recovery Plan
- Longreach District Disaster Management Plan

Standards and Assurance

- Emergency Management Assurance Framework (IGEM)
- Standard for Disaster Management in Queensland

Other Doctrine

- National Disaster Recovery Principles
- Queensland Emergency Risk Management Framework
- Queensland Strategy for Disaster Resilience
  summary_-_queensland_strategy_for_disaster_resilience_2022-2027.pdf (qra.qld.gov.au)
- Queensland Disaster Management Training Framework

Guidelines

- Prevention, Preparedness, Response & Recovery Disaster Management Guideline
- Queensland Emergency Alert Guidelines
- Queensland Offers of Assistance Guideline
- LDMG Responsibilities Manual
  M.1.030 Local Disaster Manangement Group (LDMG) Responsibilities Manual
- Prevention preparedness response and recovery disaster management guideline
  Prevention preparedness response and recovery disaster management guideline l Disaster Management l Queensland Government

Standard

- Risk Management Standard ISO 31000: 2018 Risk management – principles and guidelines
- IGEM Standard for Disaster Management

Key links

www.igem.qld.gov.au

www.disaster.qld.gov.au

www.qfes.qld.gov.au

www.givit.org.au

www.volunteeringqld.org.au

www.qra.qld.gov.au

Appendix 11 – Telecommunication Black Spots
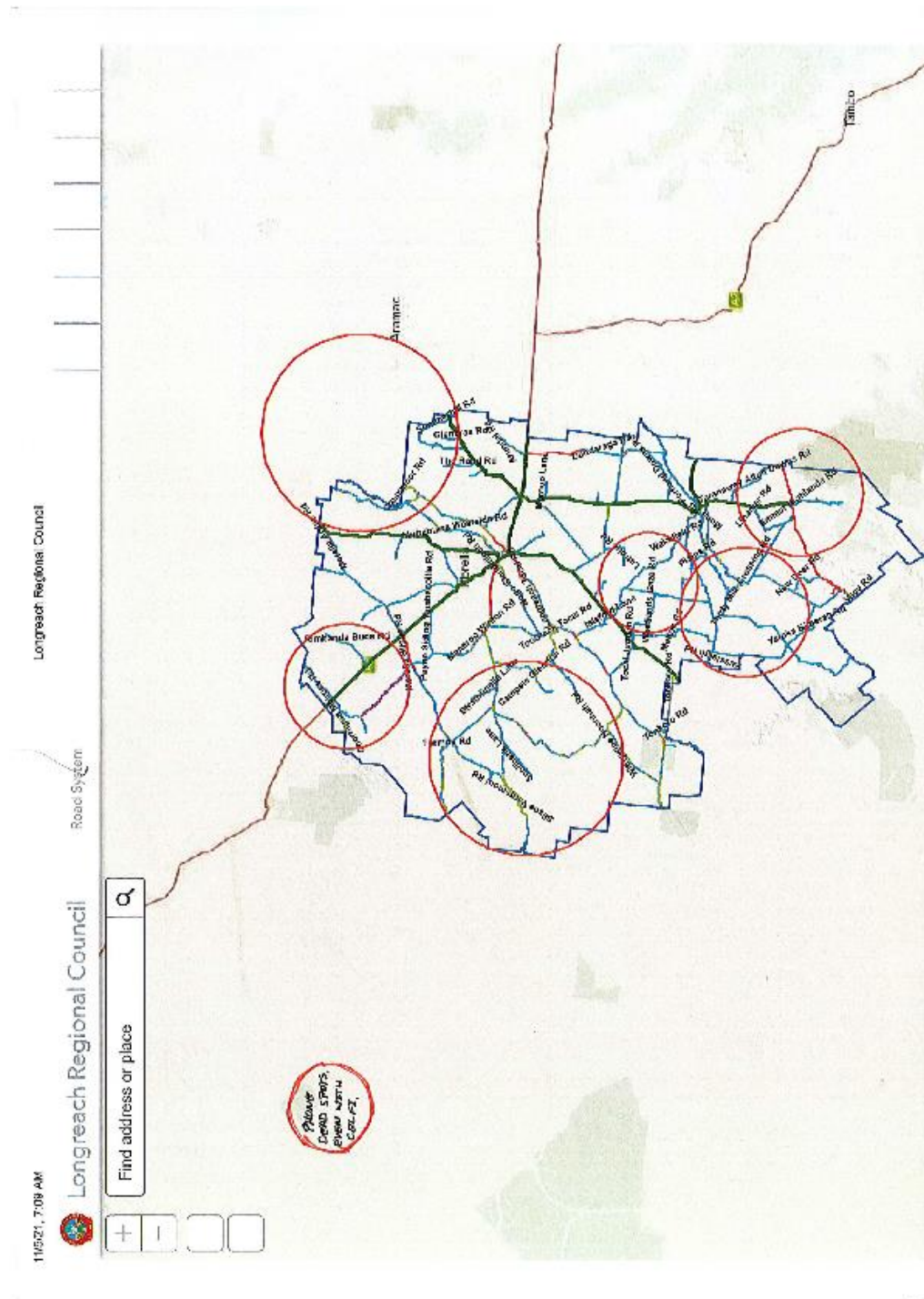
End of Document

11.5   Longreach Local Resilience Action Plan

Consideration of the Longreach Regional Council Local Resilience Action Plan.

Council Action
Partner
Deliver

Applicable Legislation
Local Government Act 2009
Local Government Regulations 2012

Policy Considerations
Nil

Corporate and Operational Plan Considerations

OUR COMMUNITY	
	Corporate Plan Outcome
1.1	Council infrastructure and services support liveability and community amenity.

OUR SERVICES	
	Corporate Plan Outcome
3.2	Sustainable infrastructure and services that represent value for money, are environmentally responsible, and are responsive to community needs.

OUR LEADERSHIP	
	Corporate Plan Outcome
5.3	Council delivers a positive customer experience in all service areas.

Budget Considerations

Nil

Previous Council Resolutions related to this Matter
Nil

Officer Comment

Responsible Officer/s: *Craig Neuendorf, Regional Recovery and Resilience Coordinator*

Background:
The Central West Regional Resilience Strategy 2018 – 2021 was developed by the Queensland Reconstruction Authority (QRA) in consultation with the seven Councils of RAPAD. The consultation process included the QRA conducting Big Map workshops with Council staff, government agencies and members of the public who had knowledge of the impacts of rain and flood events which have occurred in each of the seven local government areas.

There were 13 priority actions identified from the workshops that could be considered for short term implementation across the RAPAD Councils in the first 12 months. Five pillars of resilience were also identified as actions to undertake in the medium to long term to help communities within the RAPAD Councils become more resilient to disaster events.

QRA met with Longreach Regional Council late last year and earlier this year to develop a Local Resilience Action Plan (LRAP). This LRAP identifies lines of resilience identified from the five pillars of resilience, actions to be achieved, the background concerning each line of resilience, how to address the resilience issues which have been identified, the benefits which will be achieved for the community and potential funding sources.

The LRAP will be reviewed by Council staff every 12 months.

Issue:
Nil

Risk Management Factors:
This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible
Consequence: Minor
Rating: Medium (6/25)

Community Consultation:
Members of the local community attended the Big Map workshop in Longreach in March 2019 and provided information to QRA about their knowledge of the impacts of rain and flood events which have occurred within the Longreach local government area.

Environmental Management Factors:
Nil

Other Comments:
Nil

Appendices
1. Remote Area Planning and Development ⇩

***Recommendation*:**
That Council receives the Longreach Regional Council Local Resilience Action Plan.

LONGREACH LOCAL RESILIENCE ACTIONS

Action ID	Line of Resilience	Action	Action Type	Scale	Priority	Funding Type	Estimated Budget	Potential Funding Sources	Funding Application History
DM.01	Disaster Management	Flood monitoring and signage before Dean Patchett RUG	Flood Warning / Gauge Network	Medium	Moderate	Both	11 - $35,000	QRMF	Internal Report of associated funding applications
DM.02	Disaster Management	Create a list of UHF channels used on grazing properties	Public and open programs	Small	Moderate	Other	< $10,000	Get Ready Queensland	
DM.03	Disaster Management	Replacing rural address signs throughout the LGA	Infrastructure Upgrades	Medium	High	Both	11 - $35,000	QRMF	Applied for funding through QRMF
DM.04	Disaster Management	Emergency UHF information signage along various roads within the LGA	New Infrastructure	Medium	High	Both	11 - $35,000	QRMF, Get Ready Queensland	Get Ready funding, ordered and delivery complete. Awaiting to be installed
DM.05	Disaster Management	Relocate the Longreach Local Disaster Coordination Centre	New Infrastructure	Large	High	Capital Expenditure	> $500,000	DRF	DRF round 1 - rejected
DM.06	Disaster Management	An audit of regional and local assets for disaster management	Disaster Management Resources	Small	Low	Other	< $10,000	Get Ready Queensland	
DM.07	Disaster Management	Communicate existing flood classifications to the local community and visitors	Disaster Management Resources	Small	Low	Other	11 - $35,000	Get Ready Queensland	
DM.08	Disaster Management	Flood plan risk management plan	Plans and Strategy	Large	Moderate	Both	> $500,000	QDA RMAP	
DM.09	Disaster Management	Provision of generator to the Longreach Depot Works Office	New Infrastructure	Large	High	Both	151 - $500,000	DRFA	
EC.01	Economy	Investigate investing in a whole of region renewable energy strategy	Energy	Large	Moderate	Both	> $500,000	QRMF, DRF	
HS.01	Human and Social	Enhance telecommunication coverage across the LGA and reduce mobile blackspots across the region	Infrastructure Upgrades	Large	Moderate	Capital Expenditure	> $500,000	Telecommunications Disaster Resilience Innovation Program	
HS.02	Human and Social	Create welcome packs for new residents	Community Wellbeing	Small	Moderate	Operational Expenditure	< $10,000	Get Ready Queensland	
HS.03	Human and Social	Create a list of telephone numbers of persons affected by Council	Shared stakeholder programs	Medium	High	Both	> $500,000	Michael Ballard	
RT.01	Roads and Transport	Investigate efficient water supply for road construction	Road Network - Whole	Large	High	Capital Expenditure	> $500,000	DRF	
RT.02	Roads and Transport	Investigate efficient gravel supplies for sustainable road construction	Road Network - Whole	Large	High	Both	> $500,000	Funding source depends on each application	
RT.03	Roads and Transport	Flood mitigation projects (advice from Dean Patchett RUG)	Road Network - Local Infrastructure Upgrade	Large	High	Capital Expenditure	> $500,000	QRMF	
RT.04	Roads and Transport	Prepare the community for breaks in transport and supply chains	Road Network - Local	Small	Low	Operational Expenditure	< $10,000	Get Ready Queensland	
RT.05	Roads and Transport	Maintenance of airstrips at Ilfracombe, Isisford and Yaraka	Airstrips and Airports	Large	High	Capital Expenditure	> $500,000	Council, Regional Airports Program, Remote Airstrip Upgrade Program	Application was made in 2021/22 for gravel rollout and exclusion fencing of the Ilfracombe airstrip. Application unsuccessful

ID	Theme	Strategic alignment	Project	Category	Type	Baseline	Risk addressed	Project description	Detail / rationale	Benefit / outcome	Action	Funding partners	Lead	Plan alignment	Objectives	Size	Priority	Expenditure	Cost	Funding body / Notes
TI.01	Towns and Infrastructure	Prospering though consistent support from state agencies and networks	Implementing water security projects Line 1 to TI.01, TI.02, TI.03, TI.04	Water Access	Infrastructure Upgrades	Both	Interruption in water supply	Water security for the townships of Ilfracombe, Isisford, Longreach and Yaraka	Water security is paramount for the townships of Ilfracombe, Isisford, Longreach and Yaraka	Continuous water supply to the community and economic development in the region	BAU feasibility study	Council, DES, Dept of Regional Development, Manufacturing and Water	Council led	Corporate Plan, Operational Plan	3 - We seek new opportunities to reduce disaster risk	Large	High	Both	>$500,000	DRF
TI.02	Towns and Infrastructure	Prospering though consistent support from state agencies and networks	Water mains upgrades Longreach	Water Network	Infrastructure Upgrades	Both	Interruption in water supply	Renewal / upgrades for undetected water loss & ageing infrastructure	Water security is paramount for the townships of Ilfracombe, Isisford, Longreach and Yaraka	1. Secure water supply 2. Improved operation costs 3. Improved water quality 4. Reduction in number of water main breaks	Relevant strategic planning and feasibility studies	Council Community Contractors Funding partners	Council led	Corporate Plan, Operational Plan	All Objectives	Major	High	Both	>$500,000	LGGSP
TI.03	Towns and Infrastructure	Prospering though consistent support from state agencies and networks	Raising Longreach weirs	Water Access	Infrastructure Upgrades	Both	Loss of water Drought	Securing water for Longreach township	Water security is paramount for the townships of Ilfracombe, Isisford, Longreach and Yaraka	1. Secure water supply 2. Fewer water restrictions 3. Improve liveability 4. Growth of community	Relevant strategic planning and feasibility studies	Council Community State Gov DRDMW National Water Grid	Council led	Corporate Plan, Operational Plan	All Objectives	Major	High	Both	>$500,000	State & Fed - Dept Water & National Water grid / Submissions lodged with both DRDMW & National Water Grid
TI.04	Towns and Infrastructure	Prospering though consistent support from state agencies and networks	Smart water meters	Water Network	Infrastructure Upgrades	Both	Unaccounted usage of water	Current meters need replacement with smart meters to understand live water usage across Longreach	Water security is paramount for the townships of Ilfracombe, Isisford, Longreach and Yaraka and improved cost recovery for Council	1. Secure water supply 2. Improved measurement of usage 3. Quicker detection of water leaks	Relevant strategic planning and feasibility studies. Replacement of old water meter fleet and update water balance	Council Community State Gov DRDMW National Water Grid	Council led	Corporate Plan, Operational Plan	All Objectives	Large	High	Both	>$500,000	DRDMW / Submission lodged with DRDMW
TI.05	Towns and Infrastructure	Prospering though consistent support from state agencies and networks	Improved communication with the water network	Water Network	Infrastructure Upgrades	Both	Interruption in water supply	There is no redundancy in the SCADA / telemetry for our water supply and sewage systems in Ilfracombe, Isisford, Longreach and Yaraka	To implement the required communications for these towns	Improved access and visibility of the water and sewage treatment processes and systems	Upgrade and renew our telemetry / SCADA hardware and software throughout the LGA	Waiting for costing from the Director of Infrastructure	Council led	Corporate Plan, Operational Plan	All Objectives	Large	High	Capital Expenditure	>$500,000	DRF
TI.06	Towns and Infrastructure	Promoting our lifestyle and quality local services	To ensure the continued operation of the Isisford Council office during power outages	Energy	Infrastructure Upgrades	Both	All hazards	Providing continuous power supply to the Isisford Council office	Business continuity. The generator provided to the Isisford Hall only provides partial power to the Isisford Council office. The Council staff at the Isisford office also provide current and predicted disaster information to the Longreach LDMG when a disaster event occurs in the Isisford area.	Business continuity	Data logs to be provided by electrical contractor to monitor electrical circuits.	QRA	Council led	Corporate Plan, Operational Plan	All Objectives	Medium	Moderate	Operational Expenditure	11 - $35,000	
TI.07	Towns and Infrastructure	Celebrating the ongoing resilience of our bush communities	Improving accessability and lighting at the Longreach Showgrounds. To have a Facility that is fit for purpose including improved amenities and the installation of perimeter fencing and security cameras	Community Wellbeing	Infrastructure Upgrades	Both	Improve liveability	To increase and improve current accessability for our community to the Longreach Showgrounds	To improve footpath traffic within the showgrounds precinct and to install additional lighting to illuminate the bitumen roadway which traverses the showground facility	Improved access and liveability for all users of the showground facility	This project is part of a Facility Plan to improve service delivery for the community. The Facility Plan is an internal document to accompany an application for funding	RPPP	Council led	Corporate Plan, Operational Plan		Major	Moderate	Capital Expenditure	>$500,000	Application to Growing our Regions submitted in January 2024. Application was unsuccessful
TI.08	Towns and Infrastructure	Strong for reliable and consistent services and networks	Upgrade the failing underground irrigation systems across the Council	Water Network	Infrastructure Upgrades	Baseline Resilience	Improve water security	To upgrade the aged water irrigation system	The underground water systems are ageing and are becoming beyond their useful life. This results in water leaks which require repair and the loss of water from the various town sources	Water conservation, improving liveability and green spaces	Replacing the irrigation piping and control systems	Council	Council led	Corporate Plan, Operational Plan		Medium	Moderate	Operational Expenditure	36 - $150,000	
TI.09	Towns and Infrastructure	Promoting our lifestyle and quality local services	To create a recreational precinct for all ages at Longreach	Community Wellbeing	Infrastructure Upgrades	Baseline Resilience	Improve liveability	To install playgrounds, green space, pump track, dog park and shade structures	To improve liveability and a community space for all ages. This is targetted towards the older youth in the Longreach community	Youth engagement and general community and visitor usage. Will attract young families to the region which increases the local economy	Facility Plan has been created through community engagement, presented to the Project Decision Group and is to be adopted by Council to allow for funding applications	Growing our Regions	Council led	Corporate Plan, Operational Plan		Major	Moderate	Capital Expenditure	>$500,000	
TI.10	Towns and Infrastructure	Prospering though consistent support from state agencies and networks	Purchase and install security cameras across the LGA	Community Wellbeing	Infrastructure Upgrades	Baseline Resilience	Improve personal safety	Installation of additional security cameras in Longreach and new installations in Ilfracombe, Isisford and Yaraka	There has been an increase in some crime categories within the LGA. Known trouble spots have been identified	Improved security, personal safety and will assist the QPS with crime investigations and the investigation of street offences in these local areas. CCTV will be a visible deterrent to 'would be' offenders	Installation of CCTV cameras which will be connected to the existing CCTV system	Council	Council led	Corporate Plan, Operational Plan		Medium	High	Operational Expenditure	11 - $35,000	
TI.11	Towns and Infrastructure	Celebrating the ongoing resilience of our bush communities	Upgrade the improvements to the current infrastructure at the Isisford Showgrounds	Community Wellbeing	Infrastructure Upgrades	Baseline Resilience	Improve liveability	To improve ageing facilities at the Isisford showgrounds to increase community usage	There are deteriorating assets in need of replacement at the community facility	Increased usage and visitation. Decrease in maintenance when the facilities are upgraded	Facility Plan has been created through community engagement, presented to the Project Decision Group and is to be adopted by Council to allow for funding applications	Gambling Fund, Council	Council led	Corporate Plan, Operational Plan		Large	Moderate	Capital Expenditure	>$500,000	
TI.12	Towns and Infrastructure	Promoting our lifestyle and quality local services	Refurbishment of the former Isisford Recreation centre	Economic Development Project	Infrastructure Upgrades	Baseline Resilience	To increase visitation from tourists to the town and the region	To provide another flood proof area to accommodate the drive market, visitors and grey nomads who need additional camping areas near Isisford	This is the former Isisford Recreation Centre which is in disrepair. The need for an additional caravan parking area has been identified following rain events and flooding of the Barcoo River	Increase to the towns economy due to the additional caravan spaces and overnight stays in nearby provide	Refurbish the current amenities building	Undentified funding streams	Council led	Corporate Plan, Operational Plan		Medium	Moderate	Capital Expenditure	36 - $150,000	

THE FOLLOWING ACTIONS ARE COMPILED FROM DISCUSSION AND IDENTIFICATION OF LOCAL NEED, BEST PRACTICE AND EMERGING BEST PRACTICES. THEY MAY NOT HAVE BEEN SPECIFICALLY DISCUSSED AT YOUR WORKSHOPS BUT STILL HAVE RELEVANCE TO YOUR LOCALITY AND REGION. SIMPLY CUT AND PASTE OPTIONAL ACTIONS INTO YOUR MAIN ACTION PLAN AS DESIRED.

LOCAL RESILIENCE ACTIONS

Action ID	Line of Resilience	Action	Asset / Value Type	Action Type	Contribution to Resilience	Applicable Hazard, Trend, Stress or Shock Addressed	How Addressed (opportunities and discussion)	Benefits (Specific)
	Towns and Infrastructure	Undertake a structural audit of essential Council owned and operated buildings for compliance with severe storm and cyclone rating requirements.	Built Assets	Baseline Data Capture	Disaster resilience	Severe Storm and Cyclone - baseline resilience	This will provide Council with an understanding of the resilience of essential buildings to severe storm, wind and cyclone. Council will be able to utilise the findings of this audit to prioritise upgrades to existing facilities to meet their disaster resilience needs.	1. Understand strengths and weaknesses in existing building stock. 2. Prioritise future works and building upgrades to improve disaster resilience. 3. Increase risk awareness. 4. Potentially lowering the cost of insurance. 5. Improve capacity of Council assets to function during and after disaster events. 6. Reduce the need for post event reconstruction 7. Continuity of Council services during and after an event.
	Towns and Infrastructure	Undertake a structural audit of essential Council owned and operated buildings for access for people with disabilities	Built Assets	Baseline Data Capture	Disaster resilience	All Hazards	This will provide Council with an understanding of issues. Council will be able to utilise the findings of this audit to prioritise upgrades to existing facilities to meet their disaster resilience needs.	1. Understand strengths and weaknesses in existing building stock. 2. Prioritise future works and building upgrades to improve disaster resilience. 3. Increase risk awareness. 4. Potentially lowering the cost of insurance. 5. Improve capacity of Council assets to function during and after disaster events. 6. Reduce the need for post event reconstruction 7. Continuity of Council services during and after an event.
	Towns and Infrastructure	Undertake a structural audit of essential Council owned and operated buildings for exposure to earthquake damage and compliance with the National Construction Code and QBCC	Built Assets	Baseline Data Capture	Disaster resilience	Earthquake - baseline resilience	This will provide Council with an understanding of the resilience of essential buildings earthquakes and tremors relevant to their zone. Council will be able to utilise the findings of this audit to prioritise upgrades to existing facilities to meet their disaster resilience needs.	1. Understand strengths and weaknesses in existing building stock. 2. Prioritise future works and building upgrades to improve disaster resilience. 3. Increase risk awareness. 4. Potentially lowering the cost of insurance. 5. Improve capacity of Council assets to function during and after disaster events. 6. Reduce the need for post event reconstruction 7. Continuity of Council services during and after an event.
	Towns and Infrastructure	Undertake a risk audit of essential Council owned and operated buildings for exposure to flood damage	Built Assets	Baseline Data Capture	Disaster resilience	Flood - baseline resilience	This will provide Council with an understanding of the resilience of essential buildings to flood. Council will be able to utilise the findings of this audit to prioritise upgrades to existing facilities to meet their disaster resilience needs.	1. Understand strengths and weaknesses in existing building stock. 2. Prioritise future works and building upgrades to improve disaster resilience. 3. Increase risk awareness. 4. Potentially lowering the cost of insurance. 5. Improve capacity of Council assets to function during and after disaster events. 6. Reduce the need for post event reconstruction 7. Continuity of Council services during and after an event.
	Towns and Infrastructure	Undertake an audit of essential Council owned and operated buildings for bushfire risk and exposure	Built Assets	Baseline Data Capture	Disaster resilience	Bushfire - baseline resilience	This will provide Council with an understanding of the resilience of essential buildings to flood. Council will be able to utilise the findings of this audit to prioritise upgrades to existing facilities to meet their disaster resilience needs.	1. Understand strengths and weaknesses in existing building stock. 2. Prioritise future works and building upgrades to improve disaster resilience. 3. Increase risk awareness. 4. Potentially lowering the cost of insurance. 5. Improve capacity of Council assets to function during and after disaster events. 6. Reduce the need for post event reconstruction 7. Continuity of Council services during and after an event.
	Disaster Management	Undertake an audit of essential Council owned and operated buildings for back up power sources	Built Assets	Baseline Data Capture	Disaster resilience	All hazards	This will provide Council with an understanding of the ability for essential services and facilities to function before, during and after an event to minimise disruption.	1. Understand strengths and weaknesses in the community and business continuity with energy losses. 2. Prioritise future works and building upgrades to improve disaster resilience. 3. Increase risk awareness. 4. Improve capacity of Council assets to function during and after disaster events. 6. Reduce the need for post event interventions 7. Expedite the recovery process.

Theme		Action	Asset / Network	Category	Sub-theme	Focus Area	Hazard	Description	Benefits / Outcomes		
Towns and Infrastructure	NA	Provide back-up power source to critical sewer infrastructure including pumps stations	Sewer Network	Infrastructure Upgrades	Disaster resilience		All hazards	Local Government sewer networks is critical infrastructure integral to community function, public health, and critical to disaster management. It is essential that council network/s can operate in circumstances of energy loss to ensure the community and disaster response continues to function. The quicker communities and continue regular services the quicker recovery will be. An audit should respond to the question of whether the sewer network can continue to operate in the event of loss of primary energy source. Are there gaps in service continuity and if so how will this be mitigated? The audit should result in a clear scope and costed actions for improvement and funding applications.	Back-up power sources to critical sewer infrastructure will ensure that the network is able to continue to function during periods of power loss. This maintain public health and critical services function during and disaster events which may continue for extended periods.	1. Ensuring access to critical networks during natural disasters. 2. Minimise instances of community needing to leave their residence to access critical infrastructure during and immediately after natural disasters. 3. Reducing stress on Council resources during and after natural disaster events to allow Council to focus on immediate needs. 4. Improving functionality of Council owned and managed utilities.	#N/A #N/A
Towns and Infrastructure		Provide back up power source to critical water infrastructure	Water Network	Infrastructure Upgrades	Disaster resilience		All hazards	Local Government water networks is critical infrastructure integral to community function, public health, and critical to disaster management. It is essential that council network/s can operate in circumstances of energy loss to ensure the community and disaster response continues to function. The quicker communities and continue regular services the quicker recovery will be. An audit should respond to the question of whether the water network can continue to operate in the event of loss of primary energy source. Are there gaps in service continuity and if so how will this be mitigated? The audit should result in a clear scope and costed actions for improvement and funding applications.	Back-up power sources to critical water infrastructure will ensure that the network is able to continue to function during periods of power loss. This ensures that the community has access to essential services (such as drinking water) during disaster events which may continue for extended periods.	1. Ensuring access to critical networks during natural disasters. 2. Minimise instances of community needing to leave their residence to access critical infrastructure during and immediately after natural disasters. 3. Reducing stress on Council resources during and after natural disaster events to allow Council to focus on immediate needs. 4. Improving functionality of Council owned and managed utilities.	#N/A #N/A
Towns and Infrastructure		Identify areas subject to localised drainage issues during rain and flood events and prepare a localised flood mitigation plan	Drainage and Storm Water Network	Baseline Data Capture	Disaster resilience		Flood	Local government drainage networks are critical infrastructure integral to community function. They can be prone to interruptions during smaller weather events but have the capacity to impact communities quite significantly such as isolating residences from school collection and people from jobs or homes. Severe localised flooding can also cause damage to assets and private property, and expose people to risk of crossing flooded roads or floodway's. By preparing localised drainage plans which identify and prioritise drainage an localised flooding areas, impacts can be managed and reduced.	Provide Council with an understanding of drainage deficient areas. This will enable Council to prioritise upgrades to the drainage and stormwater network.	1. Increase understanding of flood impacts. 2. Prioritise upgrades to network to ensure efficient use of Council resources. 3. Improve resilience of local areas to flooding. 4. Reduce community isolation and recovery periods. 5. Reduce localised flooding and asset use	#N/A #N/A
Disaster Management		Audit LDMG, SES, RFS, VMR and DDMG facilities and equipment to ensure facilities can support the region during major events, including IT infrastructure, sheds, vehicles, coordination centres etc. Consider creating a register of equipment to maintain a status overview.	Disaster, Resilience and Sustainability	Disaster Management Resources	Disaster resilience		All Hazards	During 'peacetime' or due to volunteer transience, lack of volunteers, rotating staff across all areas of the LDMG and other similar reasons, often the status of available resources is not well known. In addition, resource numbers may be reduced due to a change in climate predictions, volunteer skills or population change, regulations or expectations and roles. The audit should result in a list of tasks or equipment to be shared, replaced, restored and the like to enable funding applications when suitable funding rounds arrive.	Disaster coordination is maximised through provision of all facilities and equipment required for undertake successful disaster management on a local or regional basis	1. Ensure seamless and efficient disaster management 2. Ensure local bodies can undertake all required and necessary tasks during and event 3. Assist in recovery in providing essential services. 4. Volunteers and staff have an ongoing understanding of resources available and the need for replacements as funding opportunities arise	#N/A #N/A
Disaster Management		Update LDMP Risk Assessment	Disaster, Resilience and Sustainability	Risk Assessment	Disaster resilience		All hazards	Information is constantly being built upon. Locally and at a state level. This may be in the form of local flood studies, bushfire or other specific risk assessment, new publicly available disaster management data, studies and hazard information. The LDMP review should incorporate a summary of new information to include in relevant updates of the plan.	Regular risk assessment updates to the LDMP as new information becomes available.	1. A current and well informed LDMP as the basis for Disaster management actions 2. The risk assessment can inform updated actions to enhance resilience in the locality	#N/A #N/A
Disaster Management		Increase the community's use of the local or regional Disaster Dashboard	Disaster, Resilience and Sustainability	Public and open programs	Disaster resilience		All Hazards	Local Government disaster dashboards have been developed as a single point of truth during all hazard events. They provide real time information and link to other reliable and official data source such as DTMR and BoM. All Queenslanders are encouraged to use the disaster dashboards when seeking natural hazard and road condition information rather than other unreliable sources to ensure community, travellers, business and locals are well informed and stay safe.	Promotions which advertise the dashboards as the point of truth in all media outlets. The emergency / disaster dashboard can be a useful tool for the community to understand impacts of current disaster events. By improving its usability and promoting the resource it will become more accessible and more readily used by the community.	1. Increased understanding of natural hazard risks. 2. Better awareness and understanding of natural hazard events. 3. Promotion of a single point of truth for accurate information	#N/A #N/A
Disaster Management	NA	Improve functionality, usability and promotion of the local or regional Disaster Dashboard such as ensuring cameras and river data is accessible, back end interoperability and practitioner access	Community Awareness	Training and Capacity building	Disaster resilience		All hazards	The Disaster dashboards have the capacity to operate for disaster and emergency management practitioners, community and government with abilities to store and record much more information. This platform should be used as much as possible as a one stop during disasters for all stakeholders to access information needed to manage situations effectively.	The emergency / disaster dashboard can be a useful communication, data and information tool for the management of disaster events. By improving its usability the resource it will become more useful and essential in management # events	1. Improve common access to data and information 2. Improve community access to accurate information 3. Contribute to reinforcing the Dashboard as the source of information 4. Improve outcomes and understanding of natural hazard events. 5. Reduce burden on Council and DM officers to respond to individual community queries	#N/A #N/A
Disaster Management		Run volunteer drive for local disaster response groups (i.e. SES, Rural Fire Brigade etc.) at field days, community events, regional shows, get ready days etc	Disaster, Resilience and Sustainability	Human Resources	Disaster resilience		All hazards	Many communities are suffering from population decline, heightened population transience and lower volunteer rates. Maintaining a volunteer based is essential for adequate and effective response to calls for help during and emergency. The community expects that help will arrive. maintaining adequate levels of volunteerism is difficult and requires dedicated and ongoing energy.	A volunteer drive, run in conjunction with local disaster groups or Get Ready week, could increase the number of active volunteerism within the area. This will improve the disaster response capability of these organisations.	1. Improve disaster response capabilities. 2. Reducing stress on Council resources during and after natural disaster events. 3. Improve community awareness through participation 4. Create stronger community connections.	#N/A #N/A
Disaster Management		Pursue opportunities in your region to capacity build and share resources by running exercises and volunteer events jointly with QFES, SES, RFS and VMR and the ADF where relevant.	Disaster, Resilience and Sustainability	Training and Capacity building	Disaster resilience		All hazards	Sharing resources and especially knowledge of past events or knowledge of disaster management processes is paramount to continuing to operating and improving. This also provides other similar bodies, jointly or stakeholders have access to extensive knowledge and resources and collaboration between active groups for annual training and exercises can produce great mutual benefits in local knowledge and disaster management.	A training session and active exercises held in conjunction with other similar bodies, jointly or supported by can have great benefit in relationship building, and the ability to effectively response to calls for help.	1. Improve disaster response capabilities. 2. Reducing stress on Council resources during and after natural disaster events. 3. Opportunity for knowledge sharing and capacity building 4. Improve capacity through participation 5. Create stronger stakeholder connections.	#N/A #N/A
Disaster Management		Run targeted volunteer drive for local disaster response groups with local community groups (i.e. Chamber of Commerce, Progress Association, Men's Shed, Industry groups etc.)	Disaster, Resilience and Sustainability	Human Resources	Disaster resilience		All hazards	Many communities are suffering from population decline, heightened population transience and lower volunteer rates. Maintaining a volunteer based is essential for adequate and effective response to calls for help during and emergency. The community expects that help will arrive, maintaining adequate levels of volunteerism is difficult and requires dedicated and ongoing energy.	A volunteer drive, specifically targeted at group where Council or the LDMG may have an active role could increase volunteerism within emergency response groups and assist baseline resilience by encouraging stronger community connections.	1. Improve disaster response capabilities. 2. Reducing stress on Council resources during and after natural disaster events. 3. Improve community awareness through participation 4. Create stronger community connections.	#N/A **4**
Disaster Management		Ensure SES volunteers are appropriately trained and have the appropriate equipment available for use during an event	Disaster, Resilience and Sustainability	Disaster Management Resources	Disaster resilience		All hazards	Many communities are suffering from population decline, heightened population transience and lower volunteer rates. Maintaining a volunteer base which is appropriately trained, knows the region, the townships, use and access to equipment, has appropriate licencing and the like is essential for adequate and effective response to calls for help during and emergency.	Ensuring the appropriate training and resourcing of SES volunteers will improve the ability of the community to respond to an event.	1. Increased ability to respond to natural hazard events. 2. Reduced reliance on Council resources during and after events. 3. Maintains integrity and enthusiasm of	#N/A #N/A
Disaster Management		Participate in the Get Ready Queensland Grants program annually.	Community Awareness	Disaster Management Resources	Disaster resilience		All hazards	Community awareness is an on going and continual task for local government with population shifts, new comers and increasing multiculturalism. Risk from natural hazards information requires continual reinforcement. Get Ready funding is annual amount to each local government to spend on disaster preparedness activities. Funds can be used for small scale community awareness projects.	Get Ready Queensland provides funding for local government to provide engagement and education programs to improve communities' resilience to extreme weather and natural disasters.	1. Improve community awareness regarding natural hazard risks. 2. Reducing stress on LDMG and Volunteer resources during and after natural disaster events.	#N/A #N/A
Disaster Management		Develop a five-year Get Ready strategy to guide Council's Get Ready activities and strategic messaging.	Community Awareness	Disaster Management Resources	Disaster resilience		All Hazard	Get Ready funding is annual amount to each local government to spend on disaster preparedness activities. Sometimes, LGAs don't have a program suitable at the time the funding is available or there are opportunities to pool funding with neighbours that aren't always acted upon. A 5 year plan will ensure there is strategy behind annual funding and rounds are not missed.	Get Ready Queensland provides funding for local government to provide engagement and education programs to improve communities' resilience to extreme weather and natural disasters.	1. Improve community awareness regarding natural hazard risks. 2. Strategic focus on community awareness 3. Greater efficiency in use of funds	#N/A #N/A

Theme	Category	Action Type	Resilience	Hazard	Action	Description	Implementation	Benefits			
Human and Social	Built Assets	Infrastructure Upgrades	Baseline Resilience		Upgrade existing aged care facilities to cater for expected local needs.	Residential and housing needs is only part of the care they need. (See HSID), the elderly need special facilities and ensure a high quality of life and access to the care they need. Built form requires alterations and continuous improvement to ensure it is fit-for-purpose. Small communities have much to offer in social support, safety, and stability for the aged. In addition their knowledge and memories and highly valued by the community. The built form needs to match their needs.	Review opportunities for aged care in the community to ensure there is a full spectrum of facilities (see HSID) and prepare an action plan for built form upgrades (such as common areas, ramps, courtyards, heating and cooling, clinic facilities, IT systems of on line consultations, carer or nursing quarters and the like to ensure residents can age in place	1. Enables retention of elders and retirees. 2. Prevents family separation and disconnection 3. Enhances community strength 2. Provides economic growth 3. Contributes to local stability	#N/A	#N/A	#N/A
Human and Social	Business Support	Training and Capacity building	Baseline Resilience	All hazards	Explore the option and circumstances of or work with stakeholders for a state run professional secondment system	A common theme in remote or small communities is the finite nature of skills and capacity and how they achieve a baseline of resilience when staff move and it is difficult to attract highly experienced staff. In addition small local governments are often hard to reach for a professional and understanding of the local context. This means that access to new, high tech and innovative but cost effective betterment projects is out of reach as there are no skills to implement and maintain best practice systems such as SCADA, GIS or facilitate planning scheme changes and the like. Many small communities rely upon external consultants which does not capacity build internally or contribute to a sustainable business model.	A secondment program can be conducted within regionals, local governments under the auspices of the LGAQ or RDC and also state agencies where a town planner (for example) is seconded to an LGA for an extended period (12 weeks or more) to upskill locals in core council business. This kind of program could be run with state agencies across any field with state legislation where local	1. Improve awareness and understanding of the issues facing small local government 2. Improve appreciation of understanding between agencies and professions. 3. Improve community connections. 4. Enhance skills and knowledge for all parties 5. Enhance baseline resilience in small communities	#N/A	#N/A	#N/A
Human and Social	Business Support	Training and Capacity building	Baseline Resilience		Explore the option and circumstances of a professional grey nomad attraction program	A common theme in remote or small communities is the finite nature of skills and capacity and how they achieve a baseline of resilience when populations shift and sometimes decline makes their communities vulnerable to skills and knowledge loss. However, Australians love the remote communities and road travel is popular. Grey nomads take to the roads in droves. Australians are retiring earlier and have significant skills with ongoing capacity to work. Tapping into the travelling skill set is a significant opportunity	Run a local program of grey nomad attraction through Facebook or similar popular platform to share skills in business support, English, literacy and numeracy, special ed, IT, and any field where skills are sought. This could be as little as a few hours a week in tutorials in exchange for free camping, housing, fuel for example.	1. Improve community connections. 2. Enhance skills and knowledge for all parties 3. Enhance baseline resilience in small communities	#N/A	#N/A	#N/A
Towns and Infrastructure	Disaster, Resilience and Sustainability	Flood Warning / Gauge Network	Disaster resilience	Flood	Identify locations where additional flood marker, cameras and gauge assets are required	The Queensland Strategic Flood Warning Infrastructure Plan supports communities to better prepare and respond to flood events, and improve community resilience to flood events, through development of a best practice network of flood warning gauges. Access to information is the best remedy for disaster management an understanding catchment behaviour to enable responses.	Additional flood warning infrastructure will improve understanding of present events and potentially increase warning times / improve warning information of imminent events.	1. Improve understanding of flood risk. 2. Improve communication of potential flood impacts. 3. Understand catchment behaviour 4. Enable better warnings downstream and enhance protection of life and property 5. Contributes to information for road closures and isolation issues.	#N/A	#N/A	#N/A
Towns and Infrastructure	Disaster, Resilience and Sustainability	Flood Warning / Gauge Network	Disaster resilience	Flood	Install automated flood signage at key river crossings	Many communities must drive long distances to erect road closure signage and remove it later which generates issues of trust, time consumption, responsibility, safety, confidence by motorists and so on. The practice of physical sign erection at remote locations in quickly changing circumstances is in efficient and costly and on many occasions in accurate	Automated flood signage will improve the understanding of flood risk and key river crossings and reduce the burden on Council officers during flood events. Road closure signage boards that are able to be easily updated along key transport routes will better communicate road conditions to the public and minimise instances of tourists becoming isolated and requiring rescue following natural hazard events.	1. Improve understanding of flood risk. 2. Improve communication of potential flood impacts. 3. Contributes to real time information for road closures and isolation issues for supply chain and travellers 4. Reduces issues of crossing flooded roads 5. Reduces the burden on people physically driving long distances to check roads and adjust signage.	#N/A	#N/A	#N/A
Towns and Infrastructure	Disaster, Resilience and Sustainability	Infrastructure Upgrades	Both	All hazards	Ensure remote locations and critical infrastructure that have a back up means of tele-communications to ensure communications during an event. This extends to essential council operations especially in small and remote communities	Many communities lose communications with power outages or cuts, damage and interruptions further down the line. To ensure continuation of services, access to dashboards, operation of critical infrastructure, fuel and community information, these locations require an alternate satellite or boosted telecommunications system	Disaster coordination is maximised through provision of all facilities and equipment required to undertake successful disaster management on a local or regional basis	1. Ensure seamless and efficient disaster management 2. Ensure DM bodies can undertake all required and necessary actions during and event 3. Assist in recovery in providing essential services.	#N/A	#N/A	#N/A
Towns and Infrastructure	Disaster, Resilience and Sustainability	Infrastructure Upgrades	Both	All hazards	Ensure assets and systems reliant on telecommunications (SCADA, automated signage etc) maintains connectivity during events	Many communities lose communications with power outages or cuts, damage and interruptions further down the line. To ensure continuation of services, communities which rely on connections to operate require an alternate telecommunications system	Disaster coordination is maximised through on-going operation of essential and critical services.	1. Ensure seamless and efficient disaster management 2. Assist in recovery by providing continued essential services. 3. Business continuity for essential services	#N/A	#N/A	#N/A
Disaster Management	Disaster, Resilience and Sustainability	Infrastructure Upgrades	Both	All hazards	Ensure there is a suitable local Disaster Coordination Centre (LDCC) for the locality with all essential infrastructure and accessible location which is separate from (or able to be separated from) regular council or employees	Many Communities like local council chambers or CEO office functions as the LDCC. For disasters or hazards with extended operational periods (e.g. pandemic, biosecurity threats, ongoing isolation from flood when) this may not be suitable.	Disaster coordination is maximised through provision of all facilities and equipment required to undertake successful disaster management on a local or regional basis	1. Ensure seamless and efficient disaster management 2. Ensure DM bodies can undertake all required and necessary actions during and event unhindered 3. Business continuity for local government	#N/A	#N/A	#N/A
Towns and Infrastructure	Disaster, Resilience and Sustainability	Infrastructure Upgrades	Both	All hazards	Ensure there are suitable locations for last place of refuge, community evacuation or meeting places and that these locations have required infrastructure and facilities to cater of the expected stay such as bathroom, heating, cooling, kitchens, power and so on as required by your community circumstances	Communities respond in different ways to different hazards and the need for a place of refuge or community gathering place may arise before, during or after an event. It is important that authorities haven't nominated a place where people can meet and it is fit for-purpose. In addition changing weather patterns mean that traditional meeting places circumstances may have changed over time, so a review of functionality is recommended. Is the place or building free of hazards risk (flood, bushfire) and structurally sound? Is it in a location that is accessible and accessible over all other isolated? Does the building have kitchens, bathrooms, water, back up power source? Heating, cooling and air circulation? Is it large enough for current population or expected meeting? The review should result in a clear scope and costed actions for improvement and funding applications.	This will provide Council and the LDMG with an understanding of the ability for provide for community members should the need arise and facilities to function before, during and after an event.	1. Understand strengths and weaknesses in the community and ability to cater for people in the event area. 2. Enabling disaster management efforts to continue on regular comms channels 3. Enabling community to access information platforms such as disaster dashboards 4. Enabling e-commerce to continue for fuel and isolation.	#N/A	#N/A	#N/A
Human and Social	Business Support	Training and Capacity building	Baseline Resilience		Ensure access to employment and training for local people and encourage local businesses to take advantage of locally trained employees	Youth programs, facilities, support, education options and vocational and employment options are needed in communities to ensure youth remain motivated and connected to community. Cooperating with business to match the skills they need is a resourceful approach to creating improvement	Actively pursue a local employee/ employer matching process or campaign and seek partnership with local establishments for youth employment	1. Youth remain motivated and an important part of the community 2. Inspire youth to continue a study or sport and contribute to the community 3. Strong youth is the foundation of a strong community	#N/A	#N/A	#N/A
Towns and Infrastructure	Communications	Infrastructure Upgrades		All hazards	work with stakeholders for appropriate back-up power source to Telecommunications towers	Telecommunication assets are owned by the federal government. Engagement feedback indicates that there are disparate results in engagement with local representatives through the LDMG and also wide variation in the back up power options for various assets. The LDMG should nominate a required period of back up, identify if gaps existing in the network locally and work with stakeholders through their regional representative for consistent and adequate back up power to be provided.	By providing back-up power sources to telecommunications towers, disaster management efforts can continue without the need for an additional communications method. Community members will be able to maintain communication with family and authorities such as disaster dashboards for longer during extended periods of isolation.	1. Enabling community members to maintain communication with family and authorities. 2. Enabling disaster management efforts to continue on regular comms channels 3. Enabling community to access information platforms such as disaster dashboards 4. Enabling e-commerce to continue for fuel and isolation.	#N/A	#N/A	#N/A
Roads and Transport	Road Network - Local	Baseline Data Capture	Disaster resilience	Flood, Landslide	Create a prioritised list of local road betterment projects for locations that are frequently impacted by natural hazard (i.e. flood, landslip etc)	Local and state roads are the lifeblood of many communities and when roads are cut this also cuts access to supply, economy, employment and medical care. It is also a primary source of recovery funding in hotspot repair as demonstrated by the REDi index. Closed roads present risks for travellers and locals attempting to cross, increases rescue activities and impairs the ability for disaster management to continue operations themselves, requiring additional resources such as winches and boats.	Creating a list of local roads requiring betterment works will allow Council to prioritise capital works to the local road network.	1. Ensuring access and resupply networks are maintained. 2. Ensuring evacuation networks are available and/or isolation is minimised 3. Reduces cost of repair after an event 4. Reduces issues of crossing flooded roads	#N/A	#N/A	#N/A
Roads and Transport	Road Network - State	Baseline Data Capture	Disaster resilience	Flood, Landslide	Create a prioritised list of state road betterment projects for locations that are frequently impacted by natural hazard (i.e. flood, landslip etc)	Local and state roads are the lifeblood of many communities and when roads are cut this also cuts access to supply, economy, employment and medical care. It is also a primary source of recovery funding in hotspot repair as demonstrated by the REDi index. Interruptions to State controlled roads have broader impacts to supply chains outside the region. Closed roads present risks for travellers and locals attempting to cross, increases rescue activities and impairs the ability for disaster management to continue operations themselves, requiring additional resources such as winches and boats.	Creating a list of state roads requiring betterment impacts of natural hazards and to lobby State government for appropriate upgrades.	1. Ensuring access and resupply networks and inter regional or state supply chain routes are maintained. 2. Ensuring evacuation networks are available and/or isolation is minimised 3. Reduces cost of repair after an event 4. Reduces issues of crossing flooded roads	#N/A	#N/A	#N/A

Theme	Action	Sub-theme	Category	Focus	Hazard	Description	Benefit / Outcome	Status
Roads and Transport	Provide education and information materials for travelling public (including freight companies, transport companies, community members and tourists) relating to road conditions, driving rules and severe weather	Community Awareness	Public and open programs	Both	All hazards	Local and State roads are used by a wide array of users and purposes - locals who have extensive knowledge and travelled roads countless times, local and regional or national freight carriers who have schedules and heavy loads. Wide loads for mining and industry are common. Tourist towing trailers and vans who do not have a schedule and are often not familiar with the network at all also use the roads. This provides a valid mix of users and when disasters happen road knowledge - or lack thereof - can exacerbate disaster situations, isolation, safety and rescues, stretching local resources.	Providing additional material for non-local road users will increase their understanding of roads which they may not be otherwise unfamiliar with. This could therefore decrease the chance of accidents on local roads.	1. Improve road safety among all road users. 2. Decrease burden on Council and emergency services resources responding to traffic incidents in remote locations.	#N/A
Roads and Transport	Seal / re-seal local (non CASA registered) airstrip	Airstrips and Airports	Infrastructure Upgrades	Both	All Hazards	Maintenance and upgrades to local and remote airstrips are an investment in additional opportunities for access and evacuation during disaster events and extended periods of isolation. These airstrips can assist with medical and supply chain actions but only if they are suitable for aircraft used by supply and medical agencies.	This will improve accessibility of the airport to a greater number of planes to better serve the community.	1. Increase access and resupply networks. 2. Improve connectivity within the transport network. 3. Improve access to essential services (such as allowing RFDS planes to land).	#N/A
Roads and Transport	Undertake remedial actions each year in accordance with the CASA Airstrip accreditation audit	Airstrips and Airports	Infrastructure Upgrades	Both	All Hazards	The regular accreditation audit will provide a list of remedial actions or suggested improvements and non compliances. Local and regional airstrips can initiate and annual review of audits to ensure continual improvements are made and regular small upgrades will protect against costly major upgrades.	This will improve accessibility of the airport to a greater number of planes to better serve the community. Maintain safety and integrity of airstrip and airport assets.	1. Increase access and resupply networks. 2. Improve connectivity within the transport network. 3. Improve access to essential services (such as allowing RFDS planes to land).	#N/A
Roads and Transport	Upgrade/ Maintain local and regional airstrips to ensure readiness of local disaster management and opportunity for economic development or increased usage such as lighting, fencing, back up comms, weather	Airstrips and Airports	Infrastructure Upgrades	Both	All Hazards	Maintenance and upgrades to local and remote airstrips are an investment in additional opportunities for access and evacuation during disaster events and extended periods of isolation. These airstrips can assist with medical and supply chain actions but only if they are suitable for aircraft used by supply and medical agencies. Further, continued investment in standards of service and facilities such as fencing and lighting, safety and the ability for various types of aircraft to land and be stored or refuelled, open opportunity for the region in tourism, private landings, commercial resupply and future passenger opportunities.	This will improve accessibility of the airport to a greater number of planes to better serve the community.	1. Increase access and resupply networks. 2. Improve connectivity within the transport network. 3. Improve access to essential services (such as allowing RFDS planes to land).	#N/A
Governance	Obtain a 'Big Map' of Council area	Community Resilience	Shared stakeholder programs	Both	All hazards	Risk understanding is a primary goal of the QLDR and the 'Big Map' resource is a great tool to use through various forms of engagement with the public, including within schools and community groups and the LDMP or disaster management professionals and training exercises. The technique allows discussion to be held "in place" in the same way that disaster happen. Users get to understand the relationship between locations of hazards and risk and places people value.	This would enhance sharing of local knowledge and understanding of natural hazard risks. The 'Big Map' could also be used by Council and members of the LDMG in preparing for and responding to natural hazard events.	1. Sharing local knowledge. 2. Improving understanding of natural hazard risks. 3. Improving disaster responses. 4. Increased awareness and understanding of region. 5. Increased connection with local area.	#N/A
Towns and Infrastructure	Prepare a Bushfire Management Plan for Council owned land	Disaster, Resilience and Sustainability	Hazard Mitigation (Built environment)	Disaster resilience	Bushfire	Council owns, operates or is responsible for a range of assets, land and open space including stock routes, riparian areas, reserves, commons, and urban areas abutting. A bushfire management plan will illuminate exposure and identify mitigation tasks.	This will increase the resilience of Council assets to the threat of bushfire by understanding existing risks and implementing mitigation measures such as controlled burns.	1. Improve resilience of Council owned assets to bushfire risk. 2. Potential cost savings through reduced insurance costs.	#N/A
Towns and Infrastructure	Identify areas in need of level 3 flood modelling	Disaster, Resilience and Sustainability	Baseline Data Capture	Disaster resilience	Flood	The state has a flood model overlay prepared post 2011 (QRAA) for many catchments which provides a level 2 (basic) model of potential flood extents which is useful information for planning and disaster management. However for more detailed planning and asset management, a more accurate - or level 3 study, is required which will include information on depth, flow characteristics such as speed and velocity.	Improved flood modelling will help understand the risk of flooding to help better prepare for and respond to flood events.	1. Increased understanding of flood risk. 2. Improve long term planning to better respond to flood risk. 3. Greater understanding of risk	#N/A
Human and Social	Carry out an annual get ready event where the focus is on residents preparing their properties e.g. clear debris, secure housing and other infrastructure etc.	Community Awareness	Public and open programs	Disaster resilience	All hazards	Local community members, particularly those that are new to the community, may not be aware of what they are able to do around their homes and properties to prepare for a natural hazard event. There is a role for everyone in securing their own property and preparing to ensure an event without assistance.	Get Ready Queensland provides funding for local governments to improve communities' resilience to extreme weather and natural disasters.	1. Increase community awareness regarding natural hazard risks. 2. Reduce the risk of flying debris and damage to property 3. Reduce the call outs to volunteers for properties which are not ready 4. Improve the philosophy that there is a role for everyone and risk understanding	#N/A
Human and Social	Develop a publicly available, Community Action Guide or Emergency Preparedness Kit tailored for your region	Disaster, Resilience and Sustainability	Public and open programs	Disaster resilience	All hazards	Local community members, particularly those that are new to the community, may not be aware of what they are able to do around their homes and properties to prepare for a natural hazard event. Community members also access information in different ways, printed matter sometimes suits those who are not immediate internet users, while guides prepared specifically for your region may be more interesting to the community rather than generic information. Can be used as a resource for community training and awareness days, Get ready packs and the like.	Get Ready Queensland provides funding for local governments to provide engagement and education programs to improve communities' resilience to extreme weather and natural disasters. Tailor local tools provide that extra incentive and fit for purpose information to encourage community to Get Ready	1. Improve community awareness regarding natural hazard risks. 2. Reduce the risk of flying debris and damage to property 3. Reduce the call out to volunteers for properties which are not ready 4. Improve the philosophy that there is a role for everyone and risk understanding	#N/A
Disaster Management	Enhance heatwave prevention, preparedness, response and recovery across Council's disaster management governance, policies and plans	Disaster, Resilience and Sustainability	Management Frameworks	Disaster resilience	Heatwave	Undertake a review of existing extreme heat and heatwave arrangements across Council's disaster management governance, policies and plans such as the LDMP and Sub Plans.	A review of heatwave arrangements across Council's disaster management responsibilities will assist in enhance and update these arrangements	1. Improve local heat response capability to heatwave events 2. Increase community awareness and resilience to heatwave events	#N/A
Human and Social	Review Council's existing disaster community education activities and embed extreme heat and heatwave vulnerabilities and risks	Community Awareness	Plans and Strategy	Both	Heatwave	Council undertakes a range of community education and engagement activities as part of its disaster management responsibilities. Low levels of awareness and understanding of heatwave risks remain common across Queensland, and Australia.	The integration of extreme heat and heatwave vulnerabilities and risks into Council's disaster community education activities will increase awareness of heatwave risks among the community.	1. Enhance awareness of heatwave risks. 2. Increase community preparedness to heatwaves.	#N/A
Towns and Infrastructure	In collaboration with community, disability and aged care service providers, undertake an awareness and education program with vulnerable residents on heat health risks	Disaster, Resilience and Sustainability	Public and open programs	Disaster resilience	Heatwave	Existing activities may include: disaster dashboard; social media channels, printed and online educational material; pre-existing relationships with community organisations; attendance at community events; school aged events. Get Ready activities etc. Topics and resources can include signs of heat stress, how to manage heat in the home, how to care for pets, staying connected with neighbours and social networks, etc.	An education program with vulnerable community members will assist them to identify and mitigate heat illnesses.	1. Enhance awareness of heatwave risks. 2. Increase community preparedness to heatwaves. 3. Improve response to vulnerable community members.	#N/A
Human and Social	Conduct heatwave training sessions with community, disability and aged care service providers who work with vulnerable people	Community Awareness	Public and open programs	Disaster resilience	Heatwave	Topics and resources can include signs of heat stress; how to manage heat in the home, how to care for pets; staying connected with neighbours and social networks, etc.	An education program with service providers who work with residents vulnerable to heat will assist their employees in identifying and mitigating heat illnesses.	1. Enhance awareness of heatwave risks. 2. Increase community preparedness to heatwaves. 3. Improve response to vulnerable community members.	#N/A
Governance	Undertake a heatwave risk assessment	Disaster, Resilience and Sustainability	Risk Assessment	Disaster resilience	Heatwave	Council may be guided by the State Heatwave Risk Assessment 2019 for key risk assessment considerations.	A heatwave risk assessment will assist Council plan further heat and heatwave initiatives in its disaster management governance.	1. Enhance awareness of heatwave risks. 2. Increase community preparedness to heatwaves.	#N/A
Towns and Infrastructure	Conduct an urban heat vulnerability assessment	Community Resilience	Risk Assessment	Both	Heatwave	Indicative heat vulnerability can be mapped and indexed across urban areas. The assessment should consider a) land surface temperatures, b) land uses, c) vegetation and canopy cover, d) socio-economic disadvantage and e) vulnerable populations, among other factors. Findings can inform urban heat adaption initiatives.	The vulnerability assessment will enable Council to identify geographic areas of the community which have pre-existing heat issues and that may be more vulnerable to an extreme heat event.	1. Enhance understanding of urban heat islands and heat hotspots 2. Increase resilience to heatwaves 3. Assist Council to undertake targeted prevention or response activities	#N/A
Towns and Infrastructure	Prepare an urban heat adaptation plan	Community Resilience	Plans and Strategy	Both	Heatwave	An urban heat adaption plan can consider urban heat adaptation at a local government area scale (rather than place-based). Initiatives may include street tree planting programs, planning policy review, environmental planning initiatives, community planning initiatives, among other factors, raising of climate responsive design, etc.	An urban heat adaption plan will enable Council to develop a program of works to manage urban heat hotspots.	1. Enhance understanding of urban heat islands and heat hotspots 2. Increase resilience to heatwaves 3. Assist Council to undertake targeted prevention activities <education>	#N/A
Towns and Infrastructure	Conduct a place-based urban heat study and prepare an adaptation plan in <<location>>	Community Resilience	Hazard Mitigation (Built environment)	Both	Heatwave	A place-based urban heat study may include field data collection, microclimatic modelling or qualitative data collection methods understand urban heat in a particular location, in order to make appropriate adaptation recommendations. Recommendations might typically focus on urban planning and design interventions.	A place-based urban heat study will support Council and stakeholders to understand and mitigate urban heat issues in a certain location.	1. Reduce urban heat island effects in <<location>> 2. Increase resilience to heatwaves in <<location>>	#N/A

Category	Action	Sub-category	Type	Resilience	Hazard	Description	Purpose	Benefits	Cost
Towns and Infrastructure	Identify and implement cool places of refuge for small, isolated communities	Disaster, Resilience and Sustainability	Infrastructure Upgrades	Disaster resilience	Heatwave	Cool places of refuge (also known as cool places or cool centres) are places where community members can go if they cannot keep cool at home. Cool places require adequate seating, food supplies, toilets and accessible drinking water. Depending upon the severity of a heat event and expected visitors, some locations may also require medical support and security. Locations pre-identified as cool places, like community centres and libraries, should have power and water redundancies in the event of widespread power outages. Consideration should be given to location and transport arrangements, as those most vulnerable to heat illnesses may not have their transport.	The program will identify potential cool refuge locations and ensure they meet requirements to act as such facilities.	1. Prioritise future building works to enhance cool refuge capability of identified Council buildings. 2. Provide 'place of last resort' heatwave capacity across the local government area.	#N/A
Towns and Infrastructure	Prepare a program of works to establish deep planted shade trees along corridors of high pedestrian activity or 'known urban heat island 'hotspots'	Community Resilience	Hazard Mitigation (Built environment)	Baseline Resilience	Heatwave	Shade trees provide cooling via shading and evapotranspiration. Consideration should be given to climate and location to select the appropriate tree species.	A program of works will enable Council to target shade tree initiatives in critical locations.	1. Reduce urban heat island effects 2. Increase resilience to heatwaves 3. Contribute to urban beautification 4. Contribute to environmental and ecosystem networks	#N/A
Towns and Infrastructure	Establish a green tree canopy cover 'target' and initiatives to achieve it	Community Resilience	Hazard Mitigation (Built environment)	Disaster resilience	Heatwave	The target could be achieved through Council's capital works program, planning scheme policy, community engagement (free saplings), etc. Consideration should be given to climate and location to select the appropriate tree species.	A canopy target gives Council a quantitative measure to aim towards and will provide cooling benefits to immediate and surrounding urban areas.	1. Reduce urban heat island effects 2. Increase resilience to heatwaves 3. Contribute to urban beautification 4. Contribute to environmental and ecosystem networks	#N/A
Towns and Infrastructure	Prepare a local promotion and sapling giveaway to encourage local tree species planting	Community Resilience	Hazard Mitigation (Built environment)	Both	Heatwave	Shade trees provide cooling via shading and evapotranspiration. Locals may not have a good understanding of climate and location to select the appropriate tree species. Where local governments have access to or operate a nursery, annual native species sapling and tube stock giveaway to encourage shade tree planting	A canopy provides residents a quantitative and qualitative measure to provide cooling benefits to immediate and surrounding grids	1. Reduce urban heat island effects 2. Increase resilience to heatwaves 3. Contribute to urban beautification 4. Contribute to environmental and ecosystem networks	#N/A
Human and Social	Prepare a plan or explore opportunities for events, meetings, gatherings or forums to improve local knowledge sharing within the region among community groups and common themed programs and projects such as youth, education, health, heritage and housing	Community Resilience	Training and Capacity building	Baseline Resilience	All hazards	A common theme in remote or small communities is the finite nature of skills and capacity and how they achieve a baseline of resilience when populations shift and sometimes decline makes these communities vulnerable to skills and knowledge loss. Proactive efforts in getting people together to share stories, knowledge, skills, capacity, resources, learn new skills, hear about innovations and actions in their sector and facilitate visits from sector and subject specialist can build strength in the community's baseline of resilience	Sharing local knowledge is important to increase understanding of natural hazard risks. Additionally, sharing of local knowledge can encourage greater community involvement and create additional connections within the community. It can also foster a sense of community spirit to improve the communities connection with the region and landscape.	1. Improve awareness and understanding of natural hazard risks. 2. Improve connection and understanding of the community, its people and character 3. Improve community connections. 4. Enhance skills and knowledge 5. Enhance baseline resilience	#N/A
Towns and Infrastructure	Upgrade public buildings to include disability access (including at Evacuation Centres)	Built Assets	Infrastructure Upgrades	Both	All hazards	Local Government owns, operates or is responsible for many buildings, halls, community centres, recreational facilities and built assets which are integral to council function, critical to disaster management, essential to community function. It is essential that council facilities can operate in circumstances of an emergency for all parts of the community. Access for people with disabilities is now a required part of new buildings and retrofitting older buildings is a high priority.	This will ensure that all members of the community are able to access Council buildings, particularly those that are used as evacuation centres.	1. Improve access to places of refuge / evacuation centres 2. Improve access to Council buildings and facilities.	#N/A
Towns and Infrastructure	Complete the Resilience Baseline Checklist annually or as required (e.g. as new staff arrive)	Disaster, Resilience and Sustainability	Infrastructure Upgrades	Both	All hazards	Local Government owns, operates or is responsible for many buildings, halls, community centres, recreational facilities and built assets which are integral to council function, critical to disaster management, essential to community function. It is essential that council facilities can operate in circumstances of energy loss to ensure the community and disaster response continues to function. The quicker communities and continue regular services the quicker recovery will be. In addition, many smaller communities hold records of facilities with senior leadership rather than formal processes and thus where staff changes, status of council infrastructure can be lost. Completion of the baseline checklist should respond to a number of questions of: 1. What is the current status of council assets which play a role in disaster management and resilience? 2. The checklist completion should result in a clear scope and costed actions for improvement and funding applications.	This will ensure that all members of the community are able to access Council buildings, particularly those that are used as evacuation centres.	1. Understand strengths and weaknesses in existing building stock. 2. Prioritise future works and building upgrades to improve disaster resilience. 3. Increase risk awareness. 4. Potentially lowering the cost of insurance. 5. Improve capacity of Council assets to function during and after disaster events. 6. Reduce the need for post event reconstruction 7. Continuity of Council services during and after an event. 8. Increase understanding for new staff	#N/A
Environment	Ensure Council's Biosecurity plan (local or regional) includes specific actions for implementing annual and ongoing weed management programs	Pest and Weed Management	Plans and Strategy	Baseline Resilience	All hazards	Local Government is required to have a biosecurity plan in accordance with the Biosecurity Act 2014 Chapter 3, Part 2, s53. There is an opportunity to ensure that biosecurity actions and funding contribute to regional and local resilience and consider impacts of pest and weed issues in the climate and weather context.	This will enable Council to better direct resources to control invasive weeds and target efforts in the most critical locations.	1. Limit spread of invasive weeds. 2. Enhance environmental corridors and outcomes. 3. Improve productivity of land. 4. Enhance environmental resilience through pest and weed programs.	#N/A
Environment	Explore the option to collaborate with neighbours and prepare a joint Biosecurity plan	Environmental Protection and Stewardship	Plans and Strategy	Baseline Resilience	All hazards	Local Government is required to have a biosecurity plan in accordance with the Biosecurity Act 2014 Chapter 3, Part 2, s53. However s55 allows multiple local governments to use the same plan. There is an opportunity to ensure that biosecurity actions and funding can be collectively managed in large or remote regions or simply regions with common issues.	This will enable a regional approach to common issues and better access to funding and lowering the load on local government. Councils can better direct resources to control invasive weeds and target efforts in the most critical locations.	1. Knowledge and resource sharing 2. Enhance regional environmental corridors and common issues 3. Improve productivity of land. 4. Enhance environmental resilience through pest and weed programs. 5. Better utilisation of funding	#N/A
Human and Social	Collate a skills register (or matrix of the community on an array of all scales within local government, within a community group or sector. This could be a public platform like an online database of skills to share	Community Resilience	Training and Capacity building	Baseline Resilience	All hazards	A common theme in remote or small communities is the finite nature of skills and capacity and how they achieve a baseline of resilience when populations shift and sometimes decline makes these communities vulnerable to skills and knowledge loss. Proactive efforts in getting people together to share stories, knowledge, skills, capacity, resources, can create capacity building through the use of existing community resources. This can be as simple as community members who can teach literacy, sew, dance or worked in a professional capacity at a previous employer in a different field and has accountancy or IT skills to share	Sharing local knowledge is important to increase understanding of natural hazard risks. Additionally, sharing of local knowledge can encourage greater community involvement and create additional connections within the community. It can also foster a sense of community spirit to improve the communities connection with the region and landscape. Some communities have a on-line platform where community members can register "my skill" to share with others.	1. Improve awareness and understanding of natural hazard risks. 2. Improve connection and understanding of the community, its people and character 3. Improve community connections. 4. Enhance skills and knowledge 5. Enhance baseline resilience	#N/A
Economy	Prepare a plan or explore opportunities for events, meetings, gatherings or forums to improve local knowledge sharing within the region among community themed programs and projects such as business continuity, new innovations, economic	Business Support	Training and Capacity building	Baseline Resilience	All Hazards - environmental capacity building	A common theme in remote or small communities is the finite nature of skills and capacity and how they achieve a baseline of resilience when populations shift and sometimes decline makes these communities vulnerable to skills and knowledge loss. Proactive efforts in getting people together to share stories, knowledge, skills, capacity, resources, learn new skills, hear about innovations and actions in their sector and facilitate visits from sector and subject specialist can build strength in the community's baseline of resilience	Sharing local knowledge is important to increase understanding of natural hazard risks. Additionally, sharing of local knowledge can encourage greater community involvement and create additional connections within the community. It can also foster a sense of community spirit to improve the communities connection with the region and landscape.	1. Improve awareness and understanding of the business community, its people and character 2. Improve connection and understanding of the business community, its people and character 3. Improve community and professional connections and economic understanding. 4. Enhance skills and knowledge in the business sector	#N/A
Environment	Prepare a plan or explore opportunities for events, meetings, gatherings or forums to improve local knowledge sharing within the region among community themed programs and projects such as new legislation, pest and weed programs, common funding platforms, guest speakers, land management, water security etc	Environmental Protection and Stewardship	Training and Capacity building	Baseline Resilience	All hazards	A common theme in remote or small communities is the finite nature of skills and capacity and how they achieve a baseline of resilience when populations shift and sometimes decline makes these communities vulnerable to skills and knowledge loss. Proactive efforts in getting people together to share stories, knowledge, skills, capacity, resources, learn new skills, hear about innovations and actions in their sector and facilitate visits from sector and subject specialist can build strength in the community's baseline of resilience	Sharing local knowledge is important to increase understanding of natural hazard risks. Additionally, sharing of local knowledge can encourage greater community involvement and create additional connections within the community. It can also foster a sense of community spirit to improve the communities connection with the region and landscape.	1. Improve awareness and understanding of natural hazard risks. 2. Improve connection and understanding of the landscape, land management, its catchments and character 3. Improve community and professional connections. 4. Enhance skills and knowledge on environmental 5. Enhance baseline resilience	#N/A
Human and Social	Prepare a population attraction program.	Community Resilience	Plans and Strategy	Baseline Resilience	All hazards	Population decline in small communities is felt acutely when the population base is already reasonable small. This spirals into flow on effects of lack of critical mass of population for essential services such as doctors, chemist and the like. Small communities have much to offer in social stability, lifestyle, safety, and opportunity to make a tangible difference to others. In addition staff shortages are common which stimies the economic growth of some areas.	Create a population attraction promotion which may involve welcome-packs, incentives, to attract people looking to move away from capital and regional centres. Use RAI "Unsettling liveability" toolkit Document.	1. Population increases to bolster community strength 2. Provides economic growth 3. Contributes to local stability 4. Brings skills and diversity to the community	#N/A

Pillar	Theme	Type	Resilience	Hazard	Action	Context	Benefit	Outcomes	
Towns and Infrastructure	Built Assets	Training and Capacity building	Baseline Resilience	All hazards	Prepare a plan or explore opportunities for events, meetings, gatherings or forums to improve local knowledge sharing within the region among professionals and operators on common themed programs and projects such as GIS systems, SCADA, network initiatives, renewable energy, common funding, skill sharing, asset management, enterprise risk management, waste management guest speakers etc	A common theme in remote or small communities is the finite nature of skills and capacity and how they achieve a baseline of resilience when populations shift and sometimes decline makes their communities vulnerable to skills and knowledge loss. Proactive efforts in getting people together to share stories, knowledge, skills, capacity, resources, learn new skills, hear about innovations and actions in their sector and facilitate visits from sector and subject specialist can build strength in the community's baseline of resilience	Sharing local knowledge is important to increase understanding of natural hazard risks. Additionally, sharing of local knowledge can encourage greater community involvement and create additional connections within the community, it can also foster a sense of community spirit to improve the communities connection with the region and landscape.	1. Improve awareness and understanding of natural hazard risks. 2. Improve connection and understanding of the community, its assets, infrastructure function 3. Improve community and professional connections. 4. Enhance skills and knowledge in asset management, betterment and upgrades 5. Enhance baseline resilience	#N/A
Roads and Transport	Road Network - Local	Training and Capacity building	Baseline Resilience	All hazards	Prepare a plan or explore opportunities for events, meetings, gatherings or forums to improve local knowledge sharing within the region among professionals and operators on common themed programs and projects such as safety, freight networks, construction methods, asset management, regional initiative, mutual road plans, asset speakers	A common theme in remote or small communities is the finite nature of skills and capacity and how they achieve a baseline of resilience when populations shift and sometimes decline makes their communities vulnerable to skills and knowledge loss. Proactive efforts in getting people together to share stories, knowledge, skills, capacity, resources, learn new skills, hear about innovations and actions in their sector and facilitate visits from sector and subject specialist can build strength in the community's baseline of resilience	Sharing local knowledge is important to increase understanding of natural hazard risks. Additionally, sharing of local knowledge can encourage greater community involvement and create additional connections within the community, it can also foster a sense of community spirit to improve the communities connection with the region and landscape.	1. Improve awareness and understanding of natural hazard risks. 2. Improve connection and understanding of the community, its people and character and reliance on the road network 3. Improve community and professional connections. 4. Enhance skills and knowledge in the improved regional road network and associated infrastructure plans 5. Enhance baseline resilience	#N/A
Governance	Community Resilience	Training and Capacity building	Baseline Resilience		Prepare a plan or explore opportunities for a forum to improve local knowledge sharing within the region among agencies to discuss mutually beneficial collaboration, funding programs, resource and skills sharing on a regional basis.	A common theme in remote or small communities is the need to collaborate on resources and the plethora of funding programs and service providers. Maintaining an oversight of opportunities, funded programs and active providers is difficult. Proactive efforts in getting people together to share stories, knowledge, skills, capacity, resources, learn new skills, hear about innovations and actions in their sector and facilitate visits from sector and subject specialists can build strength in the community's baseline of resilience. Examples have been provided of built assets empty by one provider where another has to refuse funding for a youth program because of lack of premises. Others are simple tales of "if only we had known" or "we could have helped you with that". A regional forum is intended to be a communication channel between regional providers to understand capacity and services and to enable sharing of resource for the benefit of the region.	Sharing local knowledge is important to increase understanding of natural hazard risks. Additionally, sharing of local knowledge can encourage greater community involvement and create additional connections within the community, it can also foster a sense of community spirit to improve the communities connection with the region and landscape.	1. Improve awareness and understanding of current funded and delivery programs across agencies in the region 2. Improve connection and understanding of the community, its people and character 3. Improve community and professional connections and cooperation. 4. Enhance skills and knowledge and share resources to enable better or more delivery of services to the region. 5. Enhance baseline resilience	#N/A
Human and Social	Community Resilience	Public and open programs	Baseline Resilience		Develop and implement plans, programs and strategies to retain and build strong and well-educated youth	Youth programs, facilities, support, education options and vocational and employment options are needed in communities to ensure youth remain motivated and connected to community	Actively pursue funding, people and skills who can deliver programs for youth in education, sport, art, environmental pursuits and seek partnership with local establishments for youth employment	1. Youth remain motivated and an important part of the community 2. Inspire youth to continue study or sport and contribute to the community 3. Strong youth is the foundation of a strong community	#N/A
Human and Social	Community Resilience	Training and Capacity building	Baseline Resilience		Encourage community involvement and provide opportunities for volunteer servicing. • Develop ways and means to enlist volunteer support in providing human services. • Foster a sense of community identity	Disaster Management relies upon volunteers as do many community, youth, landcare, heritage, and support human and social programs. Community strength is found in its volunteers. Ongoing and proactive campaigning for more volunteers is essential.	Actively pursue a local volunteer drive matching process or campaign to community sectors (such as the community directory facility) and seek partnership with local establishments to strengthen volunteer base	1 Volunteers remain motivated and an important part of the community 2. Inspire volunteers contribute to the community which may involve welcome packs, incentives, rebates, to attract people volunteerism or any other human and social group in the region 3. Strong volunteers are the foundation of a strong community	#N/A
Human and Social	Community Wellbeing	Public and open programs	Baseline Resilience	Both	Facilitate or host digital literacy program for community members focusing on gaps in disaster communication initially	Access to digital platforms and user competence, habit and familiarity with online interactive tools and apps are barriers to knowledge sharing, understanding risk ad accessing disaster and emergency information. Improved abilities in these areas have far reaching benefits.	A digital literacy program will enable more members of the community to connect through other mediums and improve their understanding of modern technologies.	1. Increase community connectedness. 2. Improve communication. 3. Improve access and understanding to disaster platforms such as Disaster Dashboard	#N/A
Governance	Business Support	Human Resources	Baseline Resilience	All hazards	Consider a regional resilience co-ordinator to drive resilience action on a regional level	Local governments and regions who may wish to proactively improve resilience and prioritise resilience actions in their area may face some barriers in resources. Limited human resources or expertise is a primary barrier. A dedicated resilience officer will understand the benefits across the system of strong and more resilient communities. To do this dedicated resources able to convey and embed resilience messages and forward existing resilience initiatives and identify resilience opportunities are needed to achieve this.	Sharing resources regionally or a local dedicated resilience officer or co-ordinator can drive resilience strategies, source funding and assist in community awareness.	1. Improved community awareness 2. Strong forwarding of the resilience agenda and plans 3. Identification of local and regional resilience actions	
Governance	Business Support	Human Resources	Baseline Resilience		Participate, or engage in a regional grants officer	Drafting funding applications is time consuming, requires attention to detail, vigilance in understanding open, closing and acquittal tasks and a flair for understanding key opportunities and criterion. Subject matter experts within LGAs often do not have the skills or time to compile a high quality funding application	Sharing resources of a funding application or grants officer who works on a contract or regional basis can provide better results in funding support	1. Improved number of grant applications 2. Improved quality of funding applications 3. Increase in opportunity for resilience funding	#N/A
Human and Social	Community Wellbeing	Plans and Strategy	Baseline Resilience		Prepare a staff attraction program,	Staff attraction in small communities is hard and often professional staff are employed on a remote basis which offers little economic benefit to the community. This spirals into flow on effects of lack of critical mass of population for essential services such as doctors, chemist and the like. Small communities have much to offer in social stability, lifestyle, safety, and opportunity to make a tangible difference to others. In addition staff shortages are common which stimes the economic growth of some areas.	Create a local government staff attraction promotion which may involve welcome packs, incentives, rebates, to attract people looking to move away from capital and regional centres	1. Population increases to bolster community strength 2. Provides economic growth 3. Contributes to local stability	#N/A
Human and Social	Community Wellbeing	Plans and Strategy	Baseline Resilience		Prepare a staff retention program, mentoring, or skill retention program relevant for your region	Staff maintenance in small communities is hard and often professional staff are employed on a remote basis which offers little economic benefit to the community. In addition, younger people who start with Council can often not see the benefits of staying with a clear career progression pathway. Young people who have moved away for study and experience should be targeted to return to hometowns. Small communities have much to offer in social stability, lifestyle, safety, and opportunity to make a tangible difference to others. In addition staff shortages are common which stimes the economic growth of some areas.	Create a local government staff, maintenance program such as cadetships, mentor programs, staff exchanges, secondments, training and capacity building to keep skilled staff and to attract people back to the region once qualifications and experience is obtained.	1. Population is maintained to bolster community strength 2. Provides economic growth 3. Contributes to local stability 4. Contributes to local skill bank and retains local knowledge	#N/A
Human and Social	Community Wellbeing	Plans and Strategy	Baseline Resilience		Prepare an ageing in place strategy for your community	Population decline in small communities is felt acutely when the population base is already reasonable small. Further dislocation occurs in families and community when elders and retirees have no option but to leave hometowns for aged care. This spirals into flow on effects of lack of critical mass of population for essential services such as doctors, chemist and the like. Small communities have much to offer in social support, safety, and stability for the aged. In addition their knowledge and memories and highly valued by the community	Prepare a strategy that will provide for facilities, governance and ownership, support and on going operations for aged care in the community	1. Enables retention of elders and retirees. 2. Prevents family separation and disconnection 3. Enhances community strength 3. Contributes to local stability	#N/A
Human and Social	Community Wellbeing	Plans and Strategy	Baseline Resilience		Develop a mental health and well being support network for Council staff	The people of the Shire have in recent years experienced a number of events which have left deep impacts and locals have experienced compounding effects of multiple events. Long standing and severe drought was topped by Covid 19 and financial stress and isolation reinforced an inability to live life to the fullest, amplified isolation, disrupted access to families, prolonged financial hardship and often resulted in loss of employment. Council staff are at the forefront of community anguish and this takes a toll on mental health along with staff personal situations.	An internal program of tools and resources and helping hands to assist staff who are feeling overwhelmed by a situation outside their control can help the community band together and endure and prevent further mental and clinical issues.	1. Maintain a mentally strong workforce 2. Helping each other endure 3. Prevent worsening and clinical issues 4. Maintain a stable workforce 5. Strong community cohesion	#N/A

Theme	Action	Category	Program Type	Resilience	Hazard	Rationale	Strategy	Outcomes	Status
Human and Social	Partner with State agencies to improve social conditions and liveability through consistency in program delivery	Community Wellbeing	Shared stakeholder programs	Baseline Resilience		Remote and small communities acutely feel the changes in funding and government programs over time. Often there is no surrogate when funding is completed and alternative services are not available locally. In addition, small communities rely upon relationships and building rapport with service providers, engendering trust before services are fully utilised. Sometimes, programs are well into the funding timeframe before community embraces opportunities. This is especially the case with health and well being programs. The constant revolving door of programs creates an additional stress to community baseline resilience.	Develop a local or regional network of service providers to discuss gaps, identify needs, inform each other about funding programs to ensure the underlying stress is minimised for community and that some consistency in services is provided to elevate liveability and social conditions.	1. Reliability and consistency of underlying social assistance 2. Improved health and social outcomes 3. Improved relationships and understanding between stakeholders 4. Improved understanding of available programs and funding or service opportunities	#N/A
Environment	work with stakeholders for emergency bio-security funding after local disaster events to curb outbreaks	Pest and Weed Management	Public and open programs	Both		Currently there is no funding available to combat outbreaks of pest and weed which are not listed on the state restricted and invasive plants species list. Where locally invasive species have outbreak, funding cannot be sourced immediately after any event to prevent widespread invasion. This leads to a much larger problem with the passage of time.	Institute the ability for local government to demonstrate likely detrimental impacts to the environment from the local infestation of a pest species to enable funding for immediate control. This should be a disaster management type arrangement where funding is swift for emergency purposes to halt the spread of a locally invasive species.	1. Prevents wider infestations 2. Prevents costly clean up later 3. Empowers locals to care for their own environment by providing locally suitable solutions	#N/A
Environment	Support and assist landholders to be more proactive in controlling plant and animal pests	Environmental Protection and Stewardship	Public and open programs	Both	All hazards	Local Government is required to have a biosecurity plan in accordance with the Biosecurity Act 2024 Chapter 3, Part 2, s53. There is an opportunity to ensure that biosecurity actions and funding contribute to regional and local resilience and consider impacts of pest and weed issues in the climate and weather context and also as on private property as all Australians have responsibilities under the Act of "General Biosecurity obligation"	This will enable Council to work together with landowners, understand more about problem areas and better direct resources to control invasive weeds and target efforts in the most critical locations.	1. Limit spread of invasive weeds. 2. Enhance environmental corridors and outcomes. 3. Improve productivity of land. 4. Enhance environmental resilience through pest and weed programs	#N/A
Environment	Actions to ensure Council's waste collection and management is compliant with current legislation	Waste and Recycling	Infrastructure Upgrades	Both	All hazards	Queensland Waste Strategy reinforces the principles of a circular economy, however full compliance with this policy is an ongoing task for some local governments due to population levels, facilities, ability to recycle and repurpose, access to market, funding and the like. Waste management during disasters has some dispensation however improving local cultures towards waste in line with the state principles and continuous improvement in waste handling and facilities will ensure the shift towards a fully circular systems and eliminate landfill.	Continually seek opportunities of funding to implement new and upgraded waste handling infrastructure in accordance with the state strategy and local needs. Prepare a waste handling improvement strategy if needed to demonstrate targeted improvements over time.	1. Improves public perceptions and behaviours towards waste 2. Works towards achieving broader climate control goals 3. Enables recycling in smaller communities	#N/A
Environment	Actively participate in the development of a coordinated regional waste management strategy with neighbouring councils.	Waste and Recycling	Plans and Strategy	Both	All hazards	Queensland Waste Strategy reinforces the principles of a circular economy, however full compliance with this policy is an ongoing task for some local governments due to population levels, facilities, ability to recycle and repurpose, access to market, funding and the like. Waste management during disasters has some dispensation however improving local cultures towards waste in line with the state principles and continuous improvement in waste handling and facilities will ensure the shift towards a fully circular systems and eliminate landfill.	Continually seek opportunities of funding to implement new and upgraded waste handling infrastructure in accordance with the state strategy and local needs. Prepare a waste handling improvement strategy if needed to demonstrate targeted improvements over time.	1. Improves public perceptions and behaviours towards waste 2. Works towards achieving broader climate control goals 3. Enables recycling in smaller communities	#N/A
Towns and Infrastructure	Explore opportunities and need for renewable energy to council critical infrastructure	Energy	Infrastructure Upgrades	Both	All hazards	There are many reasons why conversion to renewables may suit a locality or region. Many local governments are switching to renewable for sustainability reasons while for others it is a viable solution to be independent from the power grid or local diesel generated systems.	Prepare a renewable energy strategy for the locality on a scale appropriate, micro grids to similar to map out a pathway and steps towards renewables system	1. Improves public perceptions and behaviours towards climate change 2. Works towards achieving broader climate control goals 3. reduces energy costs 4. reduces reliability on fixed systems or diesel generators	#N/A
Towns and Infrastructure	Ensure a digitised asset management system	Built Assets	Baseline Data Capture	Both	All hazards	In order to make well informed decisions on asset management a digitised asset management system is required to be fully informed of the life cycle, condition, location, type, maintenance records and more of each council owned or managed assets in all networks; water, sewer, roads, drainage, open space, green, blue and built.	Understand the steps, IT, skills and capacity required to enable full digitisation and operation of an asset management systems	1. Improves internal knowledge and understanding of assets 2. Improves decision making ability 3. Improves ability to apply for and accurately describe infrastructure upgrade requirements 4. Improves access to funding opportunities	#N/A
Towns and Infrastructure	Ensure access to a collaborative, regional and local GIS system	Built Assets	Baseline Data Capture	Both	All hazards	In order to make well informed decisions on asset management a GIS platform is required to be fully informed of the, location, distances, relationship and more of each council owned or managed assets in all networks; water, sewer, roads, drainage, open space, green, blue and built.	Understand the options available, steps, IT, skills and capacity required to enable creation of or access to a GIS platform suitable for needs. This can be a shared platform with data and information input from existing sources.	1. Improves internal knowledge and understanding of assets 2. Improves decision making ability 3. Improves ability to apply for and accurately describe infrastructure upgrade requirements 4. Improves access to funding opportunities	#N/A
Roads and Transport	Develop a causeway program which identifies opportunities across the region for causeway upgrade or replacement over a specified time horizon	Road Network - Local	Infrastructure Upgrades	Both	Flood	A number of causeways within the region become subject to inundation easily during a flood event. This results in a number of roads that become cut resulting in isolation and severing transport networks. It is then a lengthy process for Council to re-open these roads which further delays recovery timeframes.	An upgrade strategy for causeways within the region will allow Council to prioritise capital works and better align funding opportunities with projects that will yield most benefit.	1. Continuous improvement in supply chain and access flows on to benefit all aspect of a community reliant upon road links 2. Reduction in isolation issues 3. Capital works prioritisation 4. Identification of key cut off locations 5. Enhanced safety for visitors and road users	#N/A
Roads and Transport	Develop a local road problem spot program which identifies opportunities across the region for causeway upgrade or replacement over a specified time horizon	Road Network - Local	Infrastructure Upgrades	Both	All hazards	A number of problem spots which are identified through repeat expenditure, asset management systems or near miss data within the region that are vulnerable to any type of hazards as well as safety issues. This vulnerability results in a number of roads that become cut resulting in isolation and severing transport networks. It is then a lengthy process for Council to re-open these roads once flood waters clears which further delays recovery timeframes.	An upgrade strategy for trouble spots within the region will allow Council to prioritise capital works and better align funding opportunities with projects that will yield most benefit.	1. Continuous improvement in supply chain and access flows on to benefit all aspect of a community reliant upon road links 2. Reduction in isolation issues 3. Capital works prioritisation 4. Identification of key cut off locations 5. Enhanced safety for visitors and road users	#N/A
Roads and Transport	Work to identify opportunities to mitigate key repeated road network hotspots which are frequently impacted during flooding events causing isolation	Road Network - Local	Infrastructure Upgrades	Both	Flood	A number of problem spots which are identified through repeat expenditure, asset management systems or near miss data within the region that are vulnerable to any type of hazards as well as safety issues. This vulnerability results in a number of roads that become cut resulting in isolation and severing transport networks. It is then a lengthy process for Council to re-open these roads once flood waters clears which further delays recovery timeframes.	By mitigating key repeated road network hotspots there is likely to be less road closures during an event which will allow the community to continue to use the road network. This will reduce issues of isolation as well as supply issues during an event and will allow key supply chains to continue operating.	1. Continuous improvement in supply chain and access flows on to benefit all aspect of a community reliant upon road links 2. Reduction in isolation issues 3. Capital works prioritisation 4. Identification of key cut off locations 5. Enhanced safety for visitors and road users	#N/A
Economy	Empower local business to increase resilience in disasters – financial counselling and business mentoring	Business Support	Shared stakeholder programs	Both	All hazards	Unemployment and loss of income have increased pressure on families who are already under strain and still recovering from the compounding effects of natural disaster events, ongoing drought, and locust plagues. Anecdotally, there appears to be an increase in alcohol consumption.	Initiate community and business led programs to understand business vulnerabilities and source the right information or assistance to prepare business continuity plans	1. Better target support for business following natural disaster. 2. Improve ability for business to 'bounce back following an event. 3. Greater ability to withstand shocks and climatic cycles which impact business	#N/A
Roads and Transport	Create list of road betterment projects for locations that are frequently impacted by natural hazard (i.e. flood, landslip etc)	Road Network - Local	Baseline Data Capture	Disaster resilience	Flood	People in the Shire are regularly isolated due to flooding and subsequent road inundation. The roads in the Shire are inundated very early in a flood event and due to the construction of these roads they may remain closed for some time. Even after the roads are opened they are difficult to traverse for some time due to large wheel ruts and other flood damage.	By mitigating key repeated road network hotspots there is likely to be less road closures during an event which will allow the community to continue to use the road network. This will reduce issues of isolation as well as supply issues during an event and will allow key supply chains to continue operating.	1. Ensuring access and resupply networks are maintained. 2. Ensuring evacuation networks are available. 3. Reduce Council maintenance and repair costs.	#N/A
Towns and Infrastructure	Continue to pursue strategies to improve housing stock in the community	Built Assets	Plans and Strategy	Baseline Resilience	All hazards	Housing shortages are common in many centres which flow on to inhibit staff attraction, employment, tourism, and prosperity, housing diversity, affordability and ability for home ownership are all impacted.	The WQAC has prepared a housing crisis document with a number of concepts and strategies to help combat housing shortages. Local government can implement strategies which suit their communities to promote investment in housing.	1. Ensuring new residents, staff and tourists have accommodation 2. Ensuring business can grow with confidence 3. Relieving existing pressures.	#N/A

Theme	Action	Sub-category	Category	Resilience	Hazard	Description	Outcomes		
Governance	Prepare a Council internal business continuity plan	Disaster Resilience and Sustainability	Management Frameworks	Both		Local Government owns, operates or is responsible for many buildings, halls, community centres, recreational facilities and built assets, essential and critical networks which are integral to community and council function. Interruptions can be triggered by a range of events outlined in the State risk assessments. It is essential that council facilities can operate in circumstances any hazard as outlined in the Queensland Emergency Risk Management Handbook including autonomous hazards in material safety or technology.	1. Understand strengths and weaknesses in the community and business continuity 2. Prioritise future works and building upgrades to improve all-hazards resilience. 3. Increase risk awareness across operations 4. Improve capacity of Council in function	#N/A	#N/A
Roads and Transport	Continue to work with stakeholders with the State for more rest stops and stopping bays and signage on the highway	Road Network - State	Infrastructure Upgrades	Baseline Resilience	All Hazard	Our roads are in various states of renewal. Some newer roads which are raised make it impossible for conventional vehicles alone trucks or ute's to simply pull over should the need arise. Older roads have weak shoulders or eroded lid rains in many cases. It is imperative that the state network has opportunities of all types of vehicles to stop safely and signage reflects the distances to the next stop.	This will provide Council with an understanding of the ability for essential services and facilities to function before, during and after an event to minimise disruption and inform funding needs to fill identified gaps.

work with stakeholders for more stopping bays and rest stops on the state controlled network in long sections of road | 1. Improving safety on remote roads | #N/A | #N/A |
Towns and Infrastructure	work with stakeholders with telecommunication and technology providers to continue to improve the quality and depth of services which will assist with the attraction and retention of sustainable businesses within the region.		Infrastructure Upgrades	Baseline Resilience		Communications is the lifeblood of regional areas which rely upon connection for health, education, disaster information, business operations etc without any form of back up and long distances to overcome. Communications enables diversification of economy, secondary businesses and the conveyance of essential information. It enables the attraction of new residents, the start of new business, the strength of tourism and the ability for residents to experience an equivalent standard of living with access to online services.	1. Improves access to online services such as education, health and disaster management 2. Enables business growth 3. Supports attraction of new residents who can work from home 4. enables the use of on line platforms of business and diversification into e-commerce	#N/A	#N/A
Towns and Infrastructure	Develop a business case to support funding applications to improve upon the current internet and mobile coverage within the Shire.		Communications			Communications is the lifeblood of regional areas which rely upon connection for health, education, disaster information, business operations etc without any form of back up and long distances to overcome. Communications enables diversification of economy, secondary businesses and the conveyance of essential information. It enables the attraction of new residents, the start of new business, the strength of tourism and the ability for residents to experience an equivalent standard of living with access to online services.	1. Improves access to online services such as education, health and disaster management 2. Enables business growth 3. Supports attraction of new residents who can work from home 4. enables the use of on line platforms of business and diversification into e-commerce	#N/A	#N/A
Economy	Work in collaboration with tourism industry bodies, local businesses and all levels of government to build successful visitor experiences.	Economic Development Project	Plans and Strategy	Baseline Resilience		Product offerings and diversification is proven to attract and retain visitors in the district for longer. Longer stays and better offerings will strengthen the tourism industry and extend the season.	1. Stronger tourism industry and diversification 2. improved employment in local area 3. Improve ability for business to 'bounce back following an event.	#N/A	#N/A
Economy	Continue to provide and investigate options to improve our visitor information centre and tourist infrastructure	Economic Development Project	Infrastructure Upgrades	Baseline Resilience		Quality product and experiences is proven to attract and retain visitors in the district for longer. Longer stays and better offerings will strengthen the tourism industry and extend the season.	1. Stronger tourism industry and quality offerings 2. improved employment in local area 3. Improved ability for business to 'bounce back following an event.	#N/A	#N/A
Economy	Actively work towards partnership with industry bodies, all levels of government and private sector to develop innovative projects that support economic development.	Economic Development Project	Plans and Strategy	Baseline Resilience		Product offerings and diversification is proven to strengthen regions which endure long climatic cycles. The region have many hidden skills (ole HSO4). Each community should identify their skills, niche, points of difference and capitalise on existing resources, structure and location to diversify the economy.	1. Stronger tourism industry and quality offerings. 2. improved employment in local area 3. Improved ability for business to 'bounce back following an event. 4. Greater ability to withstand shocks and climatic cycles which impact business	#N/A	#N/A
Towns and Infrastructure	Deliver infrastructure to facilitate economic development and enhanced liveability.	Economic Development Project	Infrastructure Upgrades	Baseline Resilience		Quality product and experiences is proven to attract and retain visitors in the district for longer. This must be supported with quality infrastructure such as parks, opportunities for internet with community, beautification, charging stations, RV points, parking, signage, opportunities to stay cool and interpretive centres	1. Stronger economy and lifestyle experiences and quality offerings 2. improved employment in local area 3. Improved ability for business to 'bounce back following an event.	#N/A	#N/A
Disaster Management	Develop and maintain a property register to identify homestead locations and at risk persons	Disaster, Resilience and Sustainability	Risk Assessment	Disaster resilience	All Hazards	Isolation and loss of communications is commonplace. Locations of homesteads and outbuilding is often not readily known. A bespoke approach is required to ensure the community stays safe and disaster management volunteers understand people at risk	1. Greater understanding of isolated people 2. Better deployment of disaster information to ensure location and communication	#N/A	#N/A
Human and Social	Provide disaster communications in languages other than English	Disaster, Resilience and Sustainability	Disaster Management Resources	Disaster resilience	All hazards	Many communities now have substantial sectors of their residents with backgrounds other than from the region and also language other than English. See for example award winning Wujal Wujal Council information in Kuku Yalanji. It is important that all sectors of the community understand their risk. Groups include permanent residents with language other than English, visiting and visa workers, tourists and new residents. Get Ready provides significant resources in many languages.	1. Improve community awareness regarding disaster risk 2. Better deployment of disaster information to ensure location and communication in certain sections of the community where English is not the First language	#N/A	#N/A
Human and Social	Identify and keep a register of vulnerable residents within the community	Disaster, Resilience and Sustainability	Disaster Management Resources	Disaster resilience	All hazards	The most vulnerable people in our communities often require special assistance during an event or are considered vulnerable because they have impaired ability to understand their risk and act at time of disaster. In order for Emergency services to respond to this need an active, accurate register of vulnerable persons, locations, establishments and the like is required to facilitate LDMP sub plans for action.	1. Increase community preparedness and the LDMG to assist people in need during and after an event more readily. This can also be used to ensure the health and safety of vulnerable people during events. 2. More efficient use of Council resources. 2. Improve response to vulnerable community members	#N/A	#N/A
Environment	Work in partnership with landholders, other stakeholders and all tiers of government, to apply for funding and implement approved programs with a key focus on exclusion fencing, pest management and water given the economic and social benefit to landholders and the region	Environmental Protection and Stewardship	Shared stakeholder programs	Both	All Hazards - pest and weed outbreaks, baseline services	Local government provides a range of rural land services including management of stock routes, control of weeds and control of wild dogs, control of water resources and riparian assets. However, natural assets are not necessarily on Council property and environmental stewardship requires a partnership approach with the State Government and landowners. Our region relies on a healthy landscape to prosper. Rural land is essential for business whether that is agriculture, cattle, sheep or tourism industry. Pest plants negatively impact production. Wild dogs pose a risk to stock, and native species through causing injury and death. Wild dogs can spread of disease. The livestock industry relies on well maintained stock routes.	1. Capacity building and knowledge sharing 2. Improved regional environmental outcomes 3. Greater use of available funds 4. Funding and resource sharing	#N/A	#N/A
Environment	Consult with local Aboriginal groups to identify potential pest impacts on cultural heritage values.	Environmental Protection and Stewardship	Shared stakeholder programs	Both	All Hazards - pest and weed outbreak	Local Government is required to have a biosecurity plan in accordance with the Biosecurity Act 2014 Chapter 3, Part 2, s53. There is an opportunity to ensure that biosecurity actions and funding contribute to regional and local resilience and consider impacts of pest and weed issues in a cultural context. Feral animals such as pigs can do extensive damage to sites of cultural significance, loss of koal totem species or infestation of weeds in middens and wells can cause both environmental and cultural distress.	1. Being cognisant of the impacts of pest and weed environmental issue will help to bring the serious nature of infestations to greater attention. Partnering with local groups with a cultural perspective can strengthen the response to pest and weed control issues 2. Enhance environmental outcomes in a cultural context. 3. Improve cultural outcomes and shared understanding of impacts to local culture 4. Enhance environmental resilience through pest and weed programs 5. Knowledge sharing and dispersal of current information on pest and weed programs 6. Increase awareness and participation in cultural initiatives	#N/A	#N/A
Roads and Transport	Continue to participating in highway touring route marketing	Road Network - Whole	Infrastructure Upgrades	Both	All Hazard	Roads are the lifeblood of our region and are essential economic enablers as supply chains and also for tourism. All our businesses depend on road access and connectivity. The mix of transport, users and conditions on our roads can be a safety concern. Properly identifying appropriate touring routes can help divert traffic and keep motorists safe.	Touring Route marking keeps tourists safe by maintaining traffic on designated roads. This also alerts heavy vehicles about routes with increased tourist patronage.	#N/A	3	#N/A
Economy	Establish and implement a workforce development and business training program for small businesses	Business Support	Training and Capacity building	Both		Regional economies are dominated by small business owners and a considerable number in agriculture and tourism. Capacity building identified as a critical success. To ensure stability and resilience in small business targeted training and support is needed to develop business skills entrepreneurialism and the workforce skill to build capacity and resilience in our economic base. Training can include topics such as business plans, contingency and succession planning, skill development, cost benefit analysis, business product diversification. IT and social media to name a few. Access to on going training is not stable or consistent and thus targeted and purposeful programs are needed for delivery to small business and tourism operators.	These programs can be established using a range of resources and skill sharing. Identify skills most in need and ascertain if a professional trainer is required (e.g. business continuity or succession planning) and identify opportunities to share this resource with adjacent regions. Other topics such as social media and IT training may be available through a local resource. Programs should be planned well in advance with a full range of training available to the community. 1. Improve small business resilience. 2. Enhance skills and knowledge 3. Encourage business diversification and strengthening of product 4. Enhance baseline resilience in small communities 5. Improve business resilience and performance 6. Improve employment opportunities locally	#N/A	2	#N/A

Theme	Action	Portfolio	Sub-type	Scope	Hazard	Rationale	Description	Outcomes	Lead
Human and Social	Prepare a council workforce heat management plan	Disaster, Resilience and Sustainability	Management Frameworks	Disaster resilience	Heatwave	Council has a responsibility to ensure safe working conditions for its officers. A workforce management plan can stipulate what actions or activities may occur - or cease to occur - under certain heatwave conditions or at temperature thresholds. Some risks may be able to be mitigated in lieu of stopping actions or activities completely. This could include starting work earlier in the day, increasing breaks, access to water, cool places etc.	The plan will identify what actions Council and its employees will take before and during a heatwave event. Actions should be scaled to heatwave severity, as classified by BoM, or temperature and humidity thresholds.	1. Improved safety for Council staff 2. Continuous operations for Council 3. Mitigation of heat stress issues	#N/A #N/A
					All Hazards				#N/A
Disaster Management	Implement rural addressing guidelines with map coordinates for all rural properties, and incorporate all rural properties, and incorporate into Council's GIS	Disaster, Resilience and Sustainability	Management Frameworks	Disaster resilience	All Hazards	Isolation and loss of communications is commonplace. Locations of homesteads and outbuilding is often not readily known. A bespoke approach is required to ensure the community stays safe and disaster management volunteers understand people at risk and properties can be found in times of emergency by all service providers	Rural addressing is an accepted method of overcoming finding rural properties. Create a mapped account of people on the land, homestead location and communication information to ensure a clear process for locating people on the land.	1. Greater understanding of isolated people 2. Better deployment of disaster management resources 3. Improved understanding of risk 4. Ability for all services to locate people in rural settings readily	
Environment	Advise landholders of their legislative responsibilities	Environmental Protection and Stewardship	Public and open programs	Both	All Hazards - pest and weed outbreak	Local Government is required to have a biosecurity plan in accordance with the Biosecurity Act 2024 Chapter 3, Part 2, s53. There is an opportunity to ensure that biosecurity actions and funding contribute to regional and local resilience and consider impacts of pest and weed issues in the climate and weather context and also on private properties as all Australians have responsibilities under the Act of "General Biosecurity obligation"	This will enable Council to work together with landowners, understand more about problem areas and better direct resources to control invasive weeds and target efforts in the most critical locations.	1. Limit spread of invasive weeds. 2. Improve productivity of land. 3. Improve productivity of land. 4. Enhance environmental resilience through pest and weed programs	
Environment	Ensure appropriate Council staff undertake relevant training (e.g. pest identification and best practice management approaches and techniques) and attend relevant committees, working groups, workshops and forums (e.g. state	Environmental Protection and Stewardship	Training and Capacity building	Both	All Hazards - pest and weed outbreak	A common theme in remote or small communities is the finite nature of skills and capacity and how they achieve a baseline of resilience when populations shift and sometimes decline makes their communities vulnerable to skills and knowledge loss. Proactive efforts in getting people together to share stories, knowledge, skills, capacity, resources, learn new skills, hear about innovations and actions in their sector and facilitate visits from sector and subject specialist can build strength in the community's baseline of resilience	Prepare a plan or explore opportunities for events, meetings, gatherings or forums to improve local knowledge sharing within the region among community groups and common themed programs and projects such as new legislation, pest and weed programs, common funding platforms, guest speakers, land management, etc.	1. Achieve better outcomes in pest and weed programs 2. Skills and capacity building for staff and practitioners 3. Improve resource usage and understanding of program goals 4. Enhance environmental resilience through	
Environment	Develop and maintain a GIS pest database system for efficient collection and analysis of priority-pest data	Environmental Protection and Stewardship	Management Frameworks	Both	All Hazards - pest and weed outbreak	Using technology for monitoring and assessment of pest and weed can substantially lighten the load for officers who must work across such a vast region.	Scope the need for a system (including distribution, management, monitoring, evaluation of control activities and high priority incidents and detection). Digitally record and continually update all known locations of high priority pests identified in this Plan, and periodically provide this information to DAF.	1. vastly improve oversight of pest and weed issues 2. capacity and skill build locals 3. ability to really target programs and efforts 4. Ability to monitor, report and evaluate progress.	
Governance	Provide professional development opportunities to Councillors	Business Support	Training and Capacity building	Both	All Hazards - availability, retention and building of a skilled workforce	A common theme in remote or small communities is the finite nature of skills and capacity and how they achieve a baseline of resilience when populations shift and sometimes decline makes their communities vulnerable to skills and knowledge loss. Elected members are excepted to be across a huge range of topics and Council responsibilities in some depth irrespective of their background and represent the community at various forums locally to federally. Leadership and strong representation is integral to community pride and cohesion	Run a program of pro-active professional development for elected members which may involve a budget allocation for attendance at seminars, conferences and professional training provided outside the region or in conjunction with Councillor portfolios or existing commitments.	1. Improve community pride and reputation. 2. Enhance skills and knowledge of elected members on core topics. 3. Enhance baseline resilience in small communities 4. Improve local government resilience and performance	
Governance	Continue to employ a grant funding officer	Business Support	Human Resources	Baseline Resilience	All Hazards - availability, retention and building of a skilled and non-skilled workforce	Local governments are technical subject matter experts, who have broad reaching responsibilities. The need to be continually applying for funding for discrete projects is part of the framework of the state and federal local government funding system, however often the technical experts are not experts at funding applications. In addition, preparation and understanding of criteria, continually being informed of funding opportunities and closing times is a time consuming and specialist task. Councils which have dedicated grant funding assistance and writing officers are shown to achieve greater success in funding applications and project implementation.	Pursue funding to maintain the position of dedicated grants officer	1. Improves Council access to funding and success rates 2. Improves Council completion rate of projects an achievement of goals 3. leads to enhance workplace satisfaction and sense of achievement and community pride	
Governance	Create a sustainability and climate resilience policy for Council	Community Resilience	Climate Transition	Both	All Hazards - Climate Change	Council understands that it needs to take the lead on adaptation to climate change for the community through leading by example. A climate adaptation or sustainability policy or strategy might incorporate commitments to achieve net zero emissions for Council operations including investing in renewable energy sources, or a commitment to prepare the community to adapt and prosper in a changing climate and reduce their emissions. Such a policy can guide operational activities to ensure we achieve a well-managed and healthy environment that keeps our community safe from natural disasters and prepares us for the future. Council can take action to mitigate and adapt to the impacts of climate change through environment, prioritising a healthy environment, build resilient, informed, low emissions communities and support a smart green economy.	Council can explore a number of frameworks or options for climate change policy and determine its policy position and actions going forward across - internal climate action and net zero commitment - renewable energy - community infrastructure contributing to climate actions such as prioritisation of waste actions etc	1. Long term economic stability 2. Community preparedness for change 3. Community understanding and local leadership 4. Long term financial savings 5. Contribution to state commitment of net zero by 2050. 6. Prioritisation of project which contribute to a sustainable agenda.	
Governance (ESC.GV10)	Continue to work with stakeholders for long term consistency in funding to enable and support long term planning and financial resilience and stability	Community Resilience	Management Frameworks		All Hazards - fluctuations in funding and support services	Local Government funding can be irregular and full knowledge of budget situations are often only realised within the budget cycle. Extended commitments to funding to provide security to councils for planning would be advantageous. When considered in association with other funding models and reliance on grants, there is uncertainty in financial planning	Continue to raise financial management issues at regional and state level to work towards some longer term stability of local government	1. Longer term financial planning 2. Ability to commit to projects over time 3. Stability in employment and projects	
Roads and Transport (ESC.RT14)	Identify locations for water access for road construction and apply for funding for additional bores	Road Network - Whole	Infrastructure Upgrades	Both	All Hazards	Water is an essential ingredient in road construction. Transporting water long distances adds considerable cost to road contracts and construction timeframes. Regular, reliable and accessible water supply is need to ensure quality roads. Roads in a number of localities and water supplies result in poorer quality outcomes, higher maintenance costs and impaired longevity.	Undertake an audit or gap analysis of water points and potential supply points for temporary water access for road construction. Include options for shared assets	1. Reduces time and cost for road construction 2. Maintains quality of road construction 3. Reduces future costs and maintenance	
Roads and Transport (ESC.RT15)	Continue... at known flood affected roads, including the adequacy of the existing flood depth markers with a view to upgrade known trouble spots to digital and automated	Road Network - Whole	New Infrastructure	Both	Flood	Maintaining signage accurately and timely is a real issue for remote councils due to access and mobility issues and time it takes for staff to physically drive to a location and erect signage. This results often in signage being absent or not collected.	Digital and automated signage will improve safety and timely responses to road closures.	1. Increased accuracy of road conditions 2. upgraded warning methodologies 3. saving of time and effort from emergency response staff 4. Enhance safety for travellers	State led
Towns and Infrastructure	Explore funding opportunities for a contractor to assist in infrastructure renewal programs	Built Assets	Infrastructure Upgrades	Baseline Resilience	Flood	Council has a number of large scale capital works projects which could proceed where they were better understood. Remote Council's often do not have the level of skills and expertise in house to adequately scope and understand broader implications and strategic issues for infrastructure networks. Currently Council understands that water quality and redundancy is not to standard in a number of localities and ageing infrastructure plays a role in the complexity of a strategic way forward. In addition monitoring and control and asset management issues also play into the strategic network upgrades.	Engagement of a professional in water network planning who can scope a strategic way forward for infrastructure upgrades and interface this with disaster management and asset management and will provide council with a robust direction for future implementation and funding needs.	1. Improve understanding of water network deficiencies 2. Improve communication of infrastructure needs. 3. Understand broader network implications 4. Enable betters strategic planning 5. Provide a scope and prioritised implementation steps for upgrades.	
Environment	Include new actions from the Queensland Stockroute Management Plan 2021-2025 into Council's operational and biosecurity plans	Environmental Protection and Stewardship	Management Frameworks	Both	All Hazards	The Queensland Government manages the stock route network with local governments under the Stock Route Management Act 2002. Local Governments are required to maintain stock routes under the state stock route management strategy	Embed the state led actions and the local responsibilities into the bio security plan (where relevant and the operational plan for environmental staff to ensure discrete actions can be captured for funding and integration with Council business.	1. Skill and knowledge sharing with State representatives through the strategy actions 2. Better direction and support for Stock route management 3. Better outcomes on stock routes 4. Highlights funding opportunities for discrete projects	DoR, DES, DAF
Roads and Transport	Undertake an ongoing education program for road users targeting coach companies and tourists in particular	Road Network - Whole	Public and open programs	Both	All Hazards				
Disaster Management	Review flood classifications	Communications	Flood Warning / Gauge Network	Both	Flood	Undertake a review of flood classifications for key gauges across the region, in accordance with Flood Classifications in Queensland - A best practice guide for local governments.	Flood classifications help local governments and the community to understand river heights and flood forecasts and how these might impact roads, bridges and others assets, and help inform decision making during flood events.	1. Improve understanding of flood risk. 2. Improve communication of potential flood impacts	

Theme	Action	Strategic Area	Category	Resilience	Hazard	Description	Rationale	Benefits	Stakeholders	Lead	Related Plans	Status
Human and Social	Prepare a public heatwave management plan with accessible cool spaces, access to swimming facilities or similar	Disaster, Resilience and Sustainability	Management Frameworks	Disaster resilience	Heatwave	Council owns and operates a range of assets which can assist the community in keeping cool during a heatwave, including libraries, community centres, pools and other facilities. Council may consider aligning elements of its heatwave management plan with the local HHS's Heatwave plan or the Queensland Heatwave sub-plan. The plan should also consider vulnerabilities, risks and mitigating actions to infrastructure (e.g. heat impacts upon transport and energy infrastructure); economy (e.g. heat impacts upon livestock and agricultural industry) and the environment (e.g. heat impacts upon wildlife, in particular, heat stressed	The plan will identify what actions Council and stakeholders will take before and during a heatwave event. Actions should be scaled to heatwave severity, as classified by BoM.	1. Improved local response capability to heatwave events 2. All stakeholders across Council understand their role in heatwave management 3. Mitigation of heat stress issues especially for vulnerable persons	QH BoM	Council led	Queensland Heatwave sub-plan State Heatwave Risk Assessment LDMP	#N/A
Human and Social	Prepare a plan to explore opportunities for events, meetings, gatherings or forums to improve local knowledge sharing within the region among community groups and common themed programs and projects such as new legislation, training programs, licencing, new equipment, common funding platforms, guest speakers, disaster and emergency management initiatives and volunteers	Disaster, Resilience and Sustainability	Training and Capacity building	Baseline Resilience	All hazards	A common theme in remote or small communities is the finite nature of skills and capacity and how they achieve a baseline of resilience when populations shift and sometimes decline makes their communities vulnerable to skills and knowledge loss. Proactive efforts in getting people together to share stories, knowledge, skills, capacity, resources, learn new skills, hear about innovations and actions in their sector and facilitate visits from sector and subject specialist can build strength in the community's baseline of resilience	Sharing local knowledge is important to increase understanding of natural hazard risks. Additionally, sharing of local knowledge can encourage greater community involvement and create additional connections within the community. It can also foster a sense of community spirit to improve the communities connection with the region and landscape.	1. Improve awareness and understanding of natural hazard risks. 2. Improve connection and understanding of the community, the nature of disasters, its people and character 3. Improve community and professional connections. 4. Enhance skills and knowledge in disaster management 5. Enhance baseline resilience	QFES, ADF, QPS, QAS, VMR, RFS, SES	Stakeholder led	LDMP, DDMG,	#N/A
Environment	work with stakeholders for emergency or disaster funding for biosecurity matters	Disaster, Resilience and Sustainability	Management Frameworks	Both	All hazards	Currently there is no new biosecurity funding arrangements which are applicable as an emergency response. This is in times of natural disaster but also in time of biosecurity threat. Need help faster and more responsive so that practitioners can fix issue for small amounts. In regions where weed species can spread fast through water courses and high growth areas, attacking issues as soon as they emerge is imperative to delay greater infestations. Release of weeds and pests into the wild, if addressed immediately can defer a far greater outbreak. Management of fragile land after severe bushfires is also not recognised.	work with stakeholders for a funding stream for unforeseen biosecurity issues stemming from deliberate acts of environmental damage or release, natural hazards and other trigger events	1. Ability to action biosecurity issues immediately 2. Prevents spread and major infestation which is more expensive 3. Enables the environment to recover more quickly	NRM, Biosecurity partners, QPWS			

Cost Required	Budget Rating
$10 000	
11 - $50,000	
50- $150,000	
151 - $500,000	
>$500,000	

Benefit Enabled*

(illegible small text rows)

*Can p ov de explanatio y notes that efe back to benef it tables as they a e developed. Can be based on number of people affected f receive p y.

*Th s can be compa at ve to othe   n t at ves w th n the table, and suggest th s s evaluated p o to p oject cost to step cost b as that's ep esented n the fo mula anyway (however s mply)

Context Statement on Cost
Cost list makes a e h gh level only and p ss bed on a 1-5 scale as ag reed w th local gove nment stakeholde s

Context Statement on Budget
Budgets a e ot set ve only and based on a de of magn tude est mates. Costs could be / -up to 200% as obta ted p oject du ng est mat ng valuatio on a o yet to be completed. Refe n apply ng fo fund ng fo la ge p ojects t s ecommended that the eal v dual p ojects be est mated mo e fully.

Asset/ Value Type - which part of the 5 lives is the action addressing
- A st pc amd d pc ts
- Bu ts Assets
- Bus nes Suppo t
- Commun cat ons
- Commun ty Awa eness
- Commun ty Res l ence
- Commun ty Wellbe ng
- D sacte Res l ence and Susta nab l ty
- D anage and Sto m Wate Netwo k
- Ecosem s Development P oject
- Ene gy
- Env onmental P otect on and fitness dish p
- Open Space and E nm Netwo ks
- Pest and Weed Management
- Road Netwo k - Local
- Road Netwo k - State
- Road Netwo k - Whole
- Sewer Netwo k
- Waste and Recycl ng
- Water - Access
- Water Netwo k

Resil ence Line
- D sacte Management
- Economy
- Env onment
- Gove nance
- Human and Soc al
- Roads and T anspo t
- Towns and Infl ast uctu e

QBDR Objectives
1 - We unde stand the potent al of our e   sks we face
2 - We wo k togethe to bette manage d sacte   sk
3 - We seek new oppo tun t es to educe d sacte   sk
4 - We wo k eact ly esp onse howeve y oppo e fo mp oved to and move f om d sacte s
All Object ves

Scale
- Small
- Med um
- La ge
- Majo

Prio ity
- Low
- Mode ate
- H gh

Budget
- $10 000
- 11 - $50,000
- 50- $150,000
- 151 - $500,000
- >$500,000

Funding Type
- Ope at onal Expend tu e
- Cap tal Expend tu e
- Both
- Othe

Action Format - what kind of project / deliverable is it?
Based on Data Captu e
- O eate T ans t on
- O eate Management Resou ces
- O eate Management Resou ces
- Flood Ma n ng / Gauge Netwo k
- Race d M t gat on (Bu lt env onment)
- Human Resou ces
- Management P antwa ks
- Inf ast uctu e Upg ades
- New Inf ast uctu e
- Plans and St ategy
- Publ c and open p og am
- R sk Assessment
- S te nd stakeholde p og am s
- T a n ng and Capac ty bu ld ng

(illegible right column rows)

Costs bu lton to Resil ence
- Based on Res l ence
- D sacte   es l ence
- Both

Respons bility
- Inte nal Counc l
- State led
- State led
- Fede al led
- Reg ona ly led
- Commun ty led
- Stakeholde led

Human and S ... Towns and Infrastructure ... Towns and Infras Roads and Transport ... Roads and Economy Economy Env ronm Env ronm D saster 1 Governance

(illegible small grid of numbered rows 1-5 for each column)

11.6   Longreach Animal Management Facility Proposal

This project application has been submitted for approval to the Works for Queensland 2024-2027 funding program, which is currently being reviewed. The project includes the construction of a new Animal Management Facility that is fit-for-purpose and provides office space for the Regulatory Services team.

The new facility is proposed to be constructed along Kite St on Lot 119 on CP904235, at the Longreach Depot north-west end.

Council Action
Deliver

Applicable Legislation
Local Government Act 2009
Animal Management (Cats and Dogs) Act 2008
Local Law No. 1 (Administration) 2011
Local Law No. 2 (Animal Management) 2011
National Construction Code

Policy Considerations
Nil

Corporate and Operational Plan Considerations

OUR COMMUNITY	
	Corporate Plan Outcome
1.1	Council infrastructure and services support liveability and community amenity.
OUR SERVICES	
	Corporate Plan Outcome
3.2	Sustainable infrastructure and services that represent value for money, are environmentally responsible, and are responsive to community needs.
OUR LEADERSHIP	
	Corporate Plan Outcome
5.2	Informed and considered decision making based on effective governance practices
5.3	Council delivers a positive customer experience in all service areas.

Budget Considerations

Nil

Previous Council Resolutions related to this Matter
Nil

Officer Comment

Responsible Officer/s: *Joel Perry, Project Manager*

Background:

The new facility will centralise the Regulatory Services Team, creating more efficient work practices, enhancing the customer experience for the community and improving Council's ability to meet legislative requirements.

Inclusions include:
- Office space for 8 x staff
- Interview and Animal Collection Room
- Secure animal drop-off area
- 10 x dog pens (possible 22 x dogs in emergency scenarios)
- 10 x cat pens (possible 18 x cats in emergency scenarios)
- Provisions for basic veterinary and animal care

The new facility is proposed to be constructed along Kite St on Lot 119 on CP904235, at the Longreach Depot north-west end. This location will allow all Regulatory Services to be situated in one area of the Longreach Depot. Plus, removing the need to demolish the existing Animal Facility and setup a temporary area during construction.

Issue:
The existing solution is not conducive to customer satisfaction, community engagement, efficient business practice, and staff welfare. Compounding these concerns is the impending end of useful life of major components of the current pound facility.

The new facility will cater for:
- Improved accessibility for all abilities customers
- Increased animal welfare standards
- New community engagement and education opportunities
- Increased visibility and approachability of the Regulatory Services team
- Better knowledge sharing and communication
- Dedicated facility for all animal related activities

Risk Management Factors:
This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible
Consequence: Moderate
Rating: Medium 9

Community Consultation:
Nil

Environmental Management Factors:

Nil

Other Comments:

Nil

Appendices

1. Proposed Animal Management Facility Site Plan ⇩
2. Proposed Animal Management Facility Floorplan ⇩

***Recommendation*:**

That Council approves the proposed Animal Management Facility floorplan and site location, as presented.
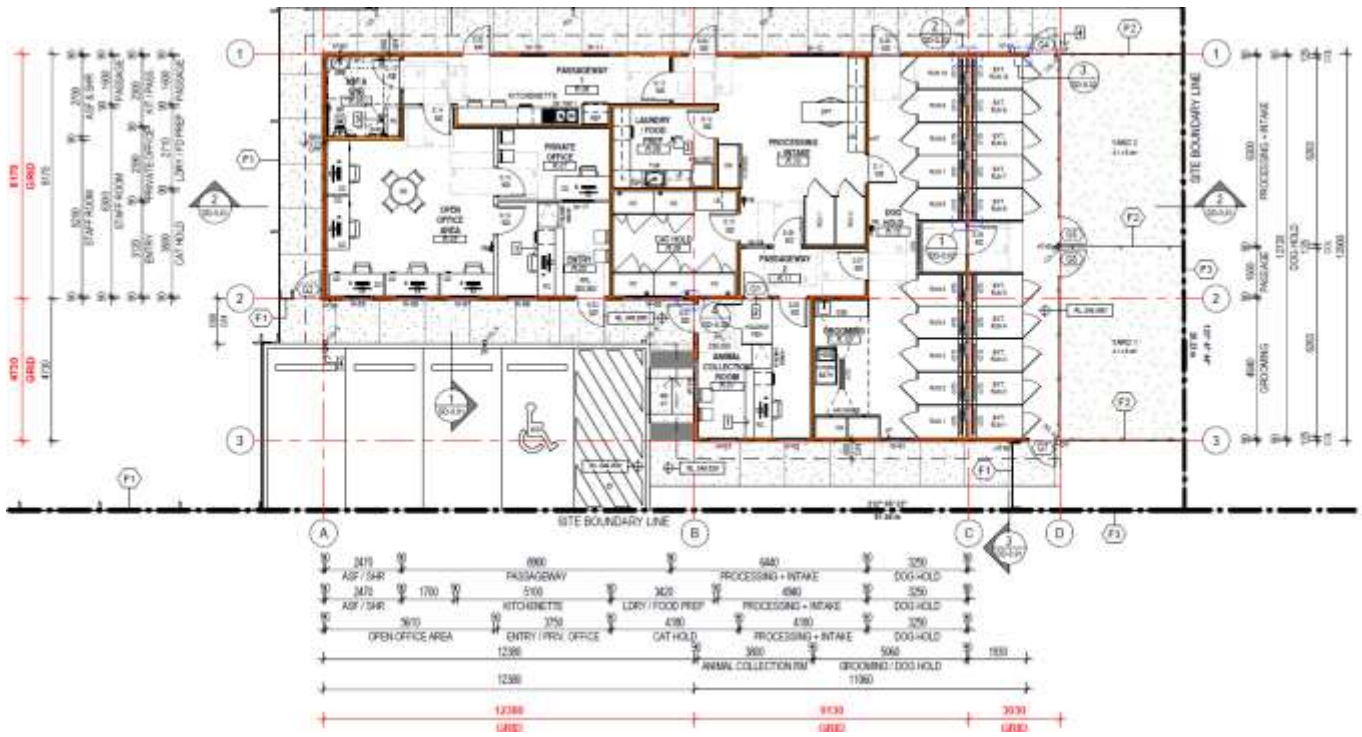
11.7   Small Business Friendly Grant Policy

Consideration of the Small Business Friendly Grant Policy, a new policy, for adoption.

Council Action
Deliver

Applicable Legislation
Local Government Act 2009
Local Government Regulation 2012

Policy Considerations
11-06 Community Donations Policy

Corporate and Operational Plan Considerations

OUR ECONOMY	
	Corporate Plan Outcome
2.1	Collaborative engagement with stakeholders to maximise economic opportunities.
2.2	Council infrastructure and services support local industries and growth opportunities.
OUR LEADERSHIP	
	Corporate Plan Outcome
5.2	Informed and considered decision making based on effective governance practices

Budget Considerations

This program proposes to utilise $20,000 from the approved Small Business Friendly program budget in FY2024-25.

Previous Council Resolutions related to this Matter
(Res-2024-04-093)
Moved Cr Hatch seconded Cr Watts
That Council:
1. *Commits to joining the Small Business Friendly Program;*
2. *Takes all steps necessary to meet the requirements of the program; and,*
3. *Authorises the Mayor and the Chief Executive Officer to sign the Small Business Friendly Program Charter.*

CARRIED 7/0

Officer Comment

Responsible Officer/s:
Simon Kuttner – Manager of Governance and Economy

Background:
Following Council's commitment to the Small Business Friendly (SBF) Program and the allocation of funding in the 2024-25 Budget, the subject policy has been developed to give effect to a new Small Business Friendly Grant Program. This policy aims to provide a transparent, equitable, and accountable framework for supporting local small businesses through targeted grants, in alignment with the newly developed Economic Development Charter, which is also presented to this meeting.

Issue:
The Small Business Grants Policy is presented for adoption. The policy outlines the eligibility criteria, application process, and evaluation methods for awarding grants under the Small Business Friendly Grant Program. The policy ensures that funds are awarded in a manner that aligns with Council's broader economic development goals and statutory obligations.

The grant program will consist of two funding rounds per year, with recipients required to match Council funds with a co-contribution of equal or greater value. Unique guidelines and evaluation criteria will be developed for each funding round, allowing the program to respond to a different economic need with each iteration.

Applications will be evaluated by a panel made up of two Council officers and two Councillors, who will make a recommendation to Council. Funds will be awarded by resolution of Council only.

The first funding round of the program is proposed to commence in October, targeted at website development, with the aim of incentivising more businesses in the region to establish an online presence.

Risk Management Factors:
This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible
Consequence: Minor
Rating: Medium (6/25)

Risk has been calculated based on proceeding as recommended.

Community Consultation:

This policy has been developed internally to align with Council's operational objectives.

Environmental Management Factors:

Nil.

Other Comments:

Nil.

Appendices

1. 11-11 Small Business Grants Policy – DRAFT ⇩

***Recommendation*:**

That Council adopts the Small Business Friendly Grant Policy, as presented.

Small Business Friendly Grant Policy		
Policy Number:	11.11	
Policy Category:	Community	
Authorised by:	Res-20XX-XX-XXX	
Date approved:		
Review Date:		

PURPOSE

The purpose of this policy is to establish and give effect to a transparent, equitable, and accountable framework for the Longreach Regional Council Small Business Friendly Grant Program – supporting local businesses in alignment with Council's Economic Development Charter and the Small Business Friendly Program.

SCOPE

This policy applies to all individuals and entities applying for a grant from Council under its Small Business Friendly Grant Program. It equally applies to Councillors and staff engaged in the administration and evaluation of applications under the program.

This policy will be administered in accordance with the *Local Government Regulation 2012*, ensuring that grants are awarded only if they serve the public interest and satisfy the grant criteria.

LEGISLATION

Local Government Act 2009
Local Government Regulation 2012

DEFINITIONS

Acquittal Report: A mandatory report that must be submitted by grant recipients detailing how the grant funds were used, providing evidence of compliance with the grant agreement, and outlining the outcomes achieved. Failure to submit this report may impact future eligibility for grants.

Applicant: Any individual, business, or entity that submits an application for funding under the Small Business Friendly Grant Program. The applicant must meet all eligibility criteria as outlined in this policy and the relevant funding round guidelines.

Council: Longreach Regional Council, including its Councillors and staff.

Co-Contribution: The financial contribution made by the applicant, which must be at least equal to the amount of funding requested from the Council. This contribution is a mandatory requirement for grant approval and must be verifiable.

Eligibility Criteria: The set of conditions and requirements that an applicant must meet to be considered for funding under the Small Business Friendly Grant Program. These criteria are detailed in both this policy and the specific funding round guidelines.

Funding Round: A designated period during which applications for the Small Business Friendly Grant Program are accepted, assessed, and awarded. Each round will have specific guidelines, objectives, and evaluation criteria.

Ineligible Application: An application that does not meet the eligibility criteria or fails to comply with the guidelines and conditions set forth in this policy and the relevant funding round guidelines. Such applications will not be considered for funding.

Panel: The group of individuals, consisting of two Council officers and two Councillors, who are responsible for evaluating grant applications against the established criteria and making recommendations to the Council.

Retrospective Funding: Funding that is requested for activities, expenses, or projects that have already commenced, been completed, or incurred before a grant is awarded. Such requests are ineligible for funding under this policy.

Small Business Friendly Program: The Queensland Small Business Friendly Program (SBF) Program as established and administered by the office of the Queensland Small Business Commissioner. Its aim is to bring people together around a common goal to enhance the operating environment for small businesses and provide the opportunities they need to thrive.

POLICY

Council is committed to supporting local small businesses through its Small Business Friendly Grant Program. The aim of the program is to:

- Address challenges and opportunities identified by the Longreach Regional Council Economic Development Charter, and the Queensland Small Business Friendly Program, as per the relevant funding round guidelines; and
- Support economic development in the region by incentivising local businesses to re-invest, innovate, and grow.

Grant Rounds

The program will offer two grant rounds per financial year. Each round will focus on an identified activity, guided by Council's Economic Development Charter and the Small Business Friendly Program.

Each funding round will have unique guidelines and evaluation criteria, developed in accordance with Council's objectives for the funding round.

Eligibility

To apply for funding, a business must:

- Be a legal entity;
- Hold a valid and current ABN;
- Be based within the Longreach Regional Council Local Government Area;
- Employ fewer than 20 FTE employees;
- Not have any overdue or outstanding payments to Council; and,
- Have been in operation for at least 6 months before applying.

All applications will be assessed against eligibility and evaluation criteria in this policy and the funding round guidelines.

Ineligible Applications

The following applications are ineligible under this program and will not be considered for funding:

- Applications from public-sector agencies or departments of state or federal governments;
- Applications from incorporated volunteer or membership groups, including any group that would otherwise be eligible for Council's Community Donation or Sponsorship funding;
- Applications from businesses not registered within the Longreach Regional Council Local Government Area;
- Applications from businesses that have overdue or outstanding payments to Council;
- Applications from businesses that do not currently benefit from a Development Application over their premises, where one is required;
- Applications that do not align with the published guidelines and criteria for the relevant grant round; and,
- Applications where Council funds will be used for
  - Wages or salaries for staff;
  - Recurrent costs of day-to-day operations;
  - Retrospective expenses;
  - Personal equipment or other expenditure that is personal or for personal gain;
  - Payment of Council rates, fees, or charges; and,
  - Items that would otherwise be funded by state or federal government bodies.

Grant Limitations

Applicants can apply for any amount up to the maximum Council funding component indicated in the funding round guidelines. Applicants are required to match the Council funding component with a co-contribution of at least equal value.

Applicants may only submit one application per grant round.

Activities and projects will not be funded from multiple Council funding programs.

Council reserves the right to award a lesser amount than that requested, or no amount at all.

In the event a funding round is under-subscribed, budgeted funds not awarded will be carried over to subsequent rounds. Once funding for a round is exhausted, Council reserves the right to refuse applications.

The program will be limited by the allocated budget, and no additional budget allocation will be made, unless by resolution at a quarterly budget review.

Lodgement of Applications

Applications must be submitted using the Small Business Friendly Grant Application Form, along with all required documentation.

Applications will be accepted only during the grant round periods as advertised by Council. Once funding for a round is exhausted, Council reserves the right to refuse applications.

Assessment of Applications

Applications will be evaluated against the funding round guidelines and criteria by a panel consisting of two Council officers and two Councillors. The panel will make recommendations to Council based on their evaluation of each application.

Grants will be awarded by resolution of Council, at its sole discretion.

Council's decision on grant applications is final. No appeals will be heard, or correspondence entered in to.

Notification of Outcome

Applicants will be notified of the outcome within ten days of the relevant Council decision.

Acquittal Process

All grant funds must be expended within six months of receipt.

Recipients must submit an acquittal report within one month of project completion, demonstrating how the funds were used in accordance with the application, funding round guidelines, and evaluation criteria. Failure to acquit funds may result in future applications being rejected.

Acknowledgement

Grant recipients must acknowledge Council's contribution through provision of a Grantee testimonial detailing the support received and the impact on their business. Recipients must also acknowledge Council in any promotional materials or media announcements related to the project.

Authorised by resolution on [INSERT]:

_____
Brett Walsh
Chief Executive Officer

11.8   Standing Orders for Council Meetings Policy

Consideration of revisions to the Standing Orders for Council Meetings Policy, following an update to the Queensland Government model meeting procedures.

Council Action
Recognise
Deliver

Applicable Legislation
Local Government Act 2009
Local Government Regulation 2012

Policy Considerations
03-02 Standing Orders for Council Meetings Policy

Corporate and Operational Plan Considerations

OUR LEADERSHIP	
	Corporate Plan Outcome
5.2	Informed and considered decision making based on effective governance practices

Budget Considerations

Nil

Previous Council Resolutions related to this Matter
(Res-2024-03-069)
Moved Cr Hatch seconded Cr Nunn
That Council adopts the Standing Orders of Council Meetings Policy No. 3.2, as presented.
CARRIED 7/0

Officer Comment

Responsible Officer/s:
Simon Kuttner, Manager of Governance and Economy

Background:
The Department of Housing, Local Government, Planning and Public Works publishes model meeting procedures. The purpose of the model meeting procedures is to set out certain procedures to ensure all the local government principles are reflected in the conduct of local government meetings, standing and advisory committee meetings as defined in the *Local Government Act 2009*.

The procedures are available for Queensland local governments to adopt or as a guide to develop their own compliant meeting procedures. The department also publishes a set of best practice example standing orders for local government and standing committee meetings.

From time to time the department will update its model meeting procedures, prompting local governments to review their standing orders to ensure that they remain aligned with best practice.

Issue:
The department recently published an update to the model meeting procedures clarifying the Mayor's role as chair of Council meetings.

In response, officers have reviewed Council's Standing Orders for Council Meetings Policy, and the marked-up version is attached for consideration.

Risk Management Factors:
This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible
Consequence: Minor
Rating: Medium (6/25)

Risk has been calculated based on proceeding as recommended.

Community Consultation:
Nil

Environmental Management Factors:
Nil

Other Comments:
Nil
Appendices
1.   03-02 Standing Orders for Council Meetings Policy -- Review Sep 2024 ⇓

***Recommendation*:**
That Council adopts the Standing Orders of Council Meetings Policy No. 3.2, as presented.

Standing Orders for Council Meetings Policy		Longreach Regional Council Ilfracombe Isisford Longreach Yaraka
Policy Number:	3.2	
Policy Category:	Council Meeting	
Authorised by:		
Date approved:		
Review Date:		

OBJECTIVE

The Standing Orders for Council Meetings Policy is to provide a best practice guide and written rules for the orderly conduct of Council Meetings.

SCOPE

These standing orders apply to local government meetings including standing committee meetings. These standing orders do not apply to meetings of the audit committee.

Any provision of these standing orders may be suspended by resolution of any meeting of Council except those sections that are mandatory under the model meeting procedures. A separate resolution is required for any such suspension and must specify the application and duration of each suspension.

Where a matter arises at a Council meeting which is not provided for in these Standing Orders, the matters will be determined by resolution of Council upon a motion which may be put without notice but otherwise in conformity with these standing orders.

LEGISLATION
Local Government Act 2009
Local Government Regulation 2012

DEFINITIONS

Council – means Longreach Regional Council.

Chairperson – means the Mayor, Deputy Mayor or other person appointed by Council (or the Committee) to preside over the meeting.

CEO – means the Chief Executive Officer of Longreach Regional Council.

Meeting - includes a meeting of Council including an Ordinary Meeting, Special Meeting, Advisory Committee meeting and a meeting of any other Committees constituted by Council under the *Local Government Act 2009*. It does not include a meeting of the Audit Committee.

Member – means the elected or appointed people to constitute the Council or Committee.

PROCEDURES FOR MEETINGS OF COUNCIL

1. Procedure for the Chairperson

1.1   The mayor will be the chairperson at a Council meeting at which the mayor is present.

1.2   If the mayor is absent from a Council meeting, the meeting will be chaired by the councillor to whom the mayor has delegated their responsibility to chair the meeting.

1.3   If the mayor is absent or unavailable to chair the meeting, and has not delegated another councillor to do so, the deputy mayor will be the chairperson.

1.4   If the office of mayor becomes vacant the deputy mayor acts as mayor and chairperson of the Council meetings

1.5   If the mayor and the deputy mayor are both prevented from chairing the meeting because of absence or temporary incapacitation, and no other councillor has been delegated the responsibility or appointed to act as chairperson, Council may by resolution appoint one of the councillors present at the meeting to act as chairperson for the duration of the meeting.

1.6   Council may appoint the chairperson for a committee. This chairperson will preside over meetings of the committee. The mayor is a member of each standing committee but not necessarily a member of every advisory committee. The mayor is not necessarily the chairperson of committee meetings.

1.7   If the chairperson of a committee is absent or unavailable to chair, another councillor who is chosen by the councillors present, will be chairperson of the committee meeting.

1.8   Before proceeding with the business of the local government meeting, the chairperson at the meeting will undertake the acknowledgement and/or greetings deemed appropriate by the local government.

Note: Section 12 of the Local Government Act 2009 does not prescribe that other councillors have the responsibility of chairing local government meetings. Other councillors cannot assume the chairperson role except when they are delegated by the mayor to perform the extra responsibilities of a mayor or a resolution has been passed by the councillors present to select a councillor to act as chairperson of a particular meeting, because the mayor, a delegated councillor and the deputy mayor are unavailable. The provision for the mayor to delegate the responsibility to be chairperson to another councillor caters for the possibility that the mayor will not be the chairperson of a particular local government meeting because the mayor has, for example, a conflict of interest in a matter, or will be absent or incapacitated for that meeting.

2.   Order of business

2.1   The order of business for Council's Ordinary Meetings shall be as follows:

–   Opening of Meeting including acknowledgements
–   Apologies and granting of leave of absence
–   Prayer
–   Condolences
–   Notification of Prescribed Conflicts of Interest or Declarable Conflicts of Interest
–   Confirmation of minutes of previous meetings

- – Mayoral report
- – Notified motions
- – Petitions
- – Deputations
- – Chief Executive Officer's report
- – Chief Financial Officer's report
- – Director of Communities' report
- – Director of Works' report
- – Mayoral minute
- – Late items
- – Closed matters
- – Closure of meeting

2.2 The order of business for other meetings of Council, including Advisory Committees, shall be as follows:

- – Opening of meeting
- – Attendances
- – Apologies and granting of leave of absence
- – Notification of any Conflicts of Interest
- – Confirmation of minutes of previous meetings
- – General Business

2.3 The order of business may be altered for a particular meeting where the Councillors at that meeting pass a motion to that effect. A motion to alter the order of business may be moved without notice.

2.4 The minutes of a preceding meeting whether an ordinary or a special meeting, not previously confirmed shall be taken into consideration, at every ordinary meeting of Council, in order that such minutes may be confirmed. No discussion shall be permitted with respect to such minutes except with respect to their accuracy as a record of the proceedings. Amendments to the minutes may be made prior to confirming the minutes. This must be done by moving a motion to amend the minutes that must be voted on and carried. Once the resolution is passed the minutes can be amended. All councillors present at the meeting can vote to confirm the minutes including those who were absent at the previous meeting and those who had a conflict of interest at the previous meeting. Once the minutes are confirmed by resolution of the meeting they cannot be changed.

3. Agendas

3.1 The Chief Executive Officer must prepare an agenda for each meeting.

3.2 The agenda must be given to each Councillor or Committee member at least two days before the meeting but preferably five days prior to the meeting.

3.3 The Council meeting agenda may contain:
- – Notice of meeting

- Minutes of the previous meetings
- Matters of which notice has been given
- Officers' reports to Council referred to the meeting by the CEO
- Details of deputations (if any)
- Petitions (if any)

3.4 Business not on the Agenda or not fairly arising from the Agenda shall not be considered at any meeting unless permission for that purpose is given by Council at such meeting. Business of Committees must be in accordance with the adopted Terms of Reference for each Committee.

3.5 The agenda for the Council meeting must be made publicly available by 5pm on the business day after the notice of meeting is given to the Councillors. The related reports for the Council meeting must also be included and available to the public excluding confidential reports. Any related reports provided to Councillors after the notice of meeting is given must be made available to the public as soon as practicable after it is made available to the Councillors.

3.6 Matters on the agenda that will require the meeting to be in a closed session will be clearly identified on the agenda including the reasons why the session will be closed.

4. Quorum

4.1 A quorum at a Council meeting is a majority of its Councillors. If the number of Councillors is even, then one half of the number is a quorum.

4.2 If a quorum is not present within 15 minutes after the time set for the meeting to begin, it may be adjourned to a later hour or a later day within 14 days after the day of the adjournment. The meeting may be adjourned by a majority of the Councillors present, or if only one Councillor is present, then that Councillor, or if no Councillors are present, then the CEO.

5. Petitions

5.1 Any petition presented to a meeting of Council shall:
- be in legible writing or typewritten and contain a minimum of ten signatures
- include the name and contact details of the principal petitioner
- include the postcode of all petitioners, and
- have the details of the specific request/matter appear on each page of the petition.

5.2 Where a Councillor presents a petition to a meeting of Council, no debate on or in relation to it shall be allowed and the only motion which may be moved is:
- that the petition be received, or
- that the petition be received and referred to a committee or officer for consideration and a report to Council, or
- that the petition not be received because it is deemed invalid.

5.3 Council will respond to the principal petitioner in relation to a petition deemed valid.

6. Deputations

6.1 A deputation wishing to attend and address a meeting of Council shall apply in writing to the CEO not less than seven business days before the meeting.

6.2 The CEO, on receiving an application for a deputation shall notify the Chairperson who shall determine whether the deputation may be heard. The CEO shall inform the deputation of the determination in writing. Where it has been determined the deputation will be heard, a convenient time shall be arranged for that purpose, and an appropriate time period allowed for the deputation.

6.3 For deputations comprising three or more persons, only three persons shall be at liberty to address Council unless the Councillors at the meeting determine otherwise by resolution. A deputation shall be given adequate opportunity to explain the purpose of the deputation.

6.4 If a member of the deputation other than the appointed speakers interjects or attempts to address the Council, the Chairperson may finalise the deputation.

6.5 The Chairperson may terminate an address by a person in a deputation at any time where:
 – the Chairperson is satisfied that the purpose of the deputation has been sufficiently explained to the Councillors at the meeting, or
 – the time period allowed for a deputation has expired, or
 – the person uses insulting or offensive language or is derogatory towards Councillors or others.

6.6 The CEO is responsible for the deputation including that the appointed speakers are notified in writing of developments or future actions as appropriate.

7. Public participation at meetings

7.1 A member of the public may take part in the proceedings of a meeting only when invited to do so by the Chairperson.

7.2 In each meeting, time may be required to permit members of the public to address the Council on matters of public interest related to the local government. An appropriate time will be allowed in the agenda and no more than three speakers shall be permitted to speak at any one meeting. The right of any individual to address the Council during this period shall be at the absolute discretion of the Chairperson.

7.3 If any address or comment is irrelevant, offensive, or unduly long, the Chairperson may require the person to cease making the submission or comment.

7.4 For any matter arising from such an address, Council may take the following actions:
 – refer the matter to a committee, or
 – deal with the matter immediately through a Mayoral minute, or
 – place the matter on notice for discussion at a future meeting, or

–   note the matter and take no further action.

7.5   Any person addressing the Council shall stand and act and speak with decorum and frame any remarks in respectful and courteous language.

7.6   Any person who is considered by the Chairperson to be inappropriately presenting may be directed by the Chairperson to immediately withdraw from the meeting. Failure to comply with such a request may be considered an act of disorder

8.   Prescribed Conflict of Interest

Councillors are ultimately responsible for informing of any prescribed conflict of interest on matters to be discussed at a council or committee meeting. When dealing with a prescribed conflict of interest, Councillors must abide by the following procedures:

8.1   A Councillor who has notified the CEO of a prescribed conflict of interest in a matter to be discussed in a council meeting must also give notice during the meeting before the matter is dealt with.

8.2   A Councillor who first becomes aware of a prescribed conflict of interest in a matter during a Council meeting must immediately inform the meeting of the conflict of the interest.

8.3   When notifying the meeting of a prescribed conflict of interest, the following details must be provided:
         –   for a gift, loan or contract - the value of the gift, loan or contract
         –   for an application or submission - the subject of the application or submission
         –   the name of any entity, other than the Councillor, that has an interest in the matter
         –   the nature of the Councillor's relationship with the entity that has an interest in a matter
         –   details of the Councillor's, and any other entity's, interest in the matter.

8.4   The Councillor must then leave the place of the meeting, including any area set aside for the public, and stay away while the matter is being discussed and voted on, unless the subject Councillor has written notice from the Minister for Local Government to participate in deciding the matter.

8.5   Once the Councillor has left the area where the meeting is being conducted, the Council can continue discussing and deciding on the matter at hand.

9.   Declarable Conflict of Interest

Councillors are ultimately responsible for informing of any declarable conflict of interest on matters to be discussed at council or committee meetings that might lead to a decision that is contrary to the public interest.

A Councillor may raise their personal interests in a matter at the meeting to canvas the view of the other Councillors prior to deciding to declare a conflict of interest. If the other Councillors

suspect the personal interest might be a conflict of interest, the Councillors may disclose their belief or suspicion to the Chairperson and the duty to report another Councillor's conflict of interest process will apply. If more than one councillor is reported by another councillor to have a suspected declarable conflict of interest in a matter, the meeting must deal with each councillor individually. The eligible councillors must then make a decision under section 150EX(2) of the *Local Government Act 2009*.

When dealing with a declarable conflict of interest, Councillors must abide by the following procedures:

9.1   A Councillor who has notified the CEO of a declarable conflict of interest in a matter to be discussed at a Council meeting must also give notice during the meeting.

9.2   A Councillor who first becomes aware of a declarable conflict of interest in a matter during a Council meeting must stop participating in the decision on the matter and inform the meeting of the conflict of interest.

9.3   When notifying the meeting of a declarable conflict of interest, a Councillor should provide sufficient detail to allow the other Councillors to make an informed decision about how best to manage the declarable conflict of interest in the public interest. The following details must be provided:
   – the nature of the declarable conflict of interest
   – if it arises because of the Councillor's relationship with a related party:
      –   the name of the related party to the Councillor
      –   the nature of the relationship of the related party to the Councillor
      –   the nature of the related party's interest in the matter
   - if it arises because of a gift or loan from another person to the Councillor or a related party:
      –   the name of the other person
      –   the nature of the relationship of the other person to the Councillor or related party
      –   the nature of the other person's interest in the matter
      –   the value of the gift or loan and the date the gift or loan was made.

9.4   After a Councillor has declared a conflict of interest, the Councillor should consider leaving the meeting while the matter is discussed unless they have reasons why their participation would improve making the decision in the public interest.

9.5   If the Councillor chooses not to leave the meeting, the Councillor may advise the other Councillors of their reasons for seeking permission to participate in making the decision.

9.6   In deciding on a Councillor's declarable conflict of interest in a matter, only Councillors who do not themselves have a prescribed or declarable conflict of interest in the matter are eligible to participate in the decision making (eligible Councillors). The decision may be made even if the number of those Councillors is less than a majority or less than a quorum for the meeting. If there is a single Councillor deciding, a seconder for the resolution is not required.

9.7   The eligible Councillors at the meeting must then decide, by resolution, whether the Councillor can participate in the decision making in relation to the matter, including voting on the matter, or whether they should not participate in the decision and leave the place of the meeting while the matter is decided by the eligible Councillors. The eligible Councillors may impose conditions on the Councillor under a decision to either participate or leave the meeting e.g. may stay for the debate but must leave for the vote. The Councillor must comply with any decision or condition imposed by the eligible Councillors. The councillor must not participate in the decision unless authorised in compliance with section 150ES of the *Local Government Act 2009* or under an approval by the minister for local government under section 150EV.

9.8   The Councillor who is the subject of the decision may remain in the meeting while the debate is occurring and can participate by answering questions from the Chairperson to assist the other Councillors in making their decision. The subject Councillor must not vote or otherwise participate in making the decision but may remain in the meeting while the vote on the matter takes place and the decision is declared by the Chairperson, on whether the Councillor may remain in the meeting and participate in deciding the matter in which the Councillor has a declarable conflict of interest.

9.9   When deciding whether a Councillor may participate in the decision making on a matter in which they have a declarable conflict of interest, the other Councillors should consider the particular circumstances of the matter including, but not limited to:
-       how does the inclusion of the Councillor in the deliberation affect public trust
–   how close or remote is the Councillor's relationship to the related party
–   if the declarable conflict of interest relates to a gift or other benefit, how long ago was the gift or benefit received
–   will the benefit or detriment the subject Councillor or their related party stands to receive from the decision have major or minor impact on them
–   how the benefit or detriment, the subject Councillor stands to receive, compares to others in the community
–   how this compares with similar matters that Council has decided and have other Councillors with the same or similar interests decided to leave the meeting
–   whether the subject Councillor has unique skills, knowledge or expertise that might help make the best decision in the public interest.

9.10   If the eligible Councillors cannot decide about the declarable conflict of interest of a Councillor, they are taken to have decided that the Councillor must leave and stay away from the meeting while the eligible Councillors discuss and vote on the matter.

9.11   A decision about a Councillor who has a declarable conflict of interest in a matter will apply to participating in the decision, and all subsequent decisions, about the same matter unless the there is a change to the Councillor's personal interests and/or the nature of the matter being discussed. If the eligible Councillors decide that the Councillor can act in the public interest on the matter, then the Councillor may participate in the meeting and be involved in processes occurring outside of a council meeting about the same matter e.g. briefing sessions or workshops.

9.12   In making the decision, it is irrelevant how the subject Councillor intended to vote on the issue or any other issue (if known or suspected).

9.13   A Councillor does not contravene the above procedures if the Councillor participates in a decision under written approval from the Minister.

10. Reporting a suspected Conflict of Interest

10.1   If a Councillor at a meeting reasonably believes or suspects that another Councillor has a personal interest in a matter that may be a prescribed or declarable conflict of interest, and that Councillor is participating in a decision on that matter, the Councillor must immediately inform the chairperson of the meeting of their belief or suspicion, and the facts and circumstances that led to their belief or suspicion. If more than one councillor is reported by another councillor to have a suspected personal interest in a matter, the meeting must deal with each councillor individually.

10.2   The Chairperson then should ask the relevant Councillor with the suspected personal interest whether they have any prescribed or declarable conflict of interest in the matter. If the Councillor agrees they have a conflict of interest, the Councillor must follow the relevant procedures for prescribed or declarable conflicts of interest.

10.3   If the Councillor believes they do not have a conflict of interest, they must inform the meeting of that belief and their reasons for that belief.

10.4   The eligible Councillors must then decide whether the Councillor has a prescribed conflict of interest, a declarable conflict of interest or that the Councillor does not have prescribed or declarable conflict of interest in the matter. If the meeting decides the Councillor has a conflict of interest, the Councillor must follow the relevant procedures above.

10.5   If a Councillor with a declarable conflict of interest wants to participate in the decision despite the declarable conflict of interest, then the eligible councillors must make a decision about the Councillor's participation.

10.6   If the eligible Councillors at the meeting cannot make a decision about, whether a Councillor has a declarable conflict of interest, or whether the Councillor may or may not participate in the decision despite the subject Councillor's declarable conflict of interest, then they are taken to have determined that the Councillor must leave the meeting and stay away while the matter is decided.

10.7   A decision under these provisions about a Councillor participating the meeting applies to the matter, and subsequent decisions, about the same matter unless there is a change to the Councillor's personal interests and/or the nature of the matter being discussed. If the eligible Councillors decide that the subject Councillor can act in the public interest on the matter, then the Councillor may participate in the meeting and be involved in processes occurring outside of a council meeting about the same matter e.g. briefing sessions or workshops.

11. Recording a Conflict of Interest in the Minutes of the Meeting

11.1   When a Councillor informs a meeting that they or another Councillor have a prescribed or declarable conflict of interest in a matter, the minutes of the meeting must record all the relevant details of how the conflict of interest was dealt with, being:

- The name of any Councillor and any other Councillor who may have a prescribed or declarable conflict of interest
- The particulars of the prescribed or declarable conflict of interest provided by the Councillor
- The actions taken by a Councillor after informing the meeting that they have, or they reasonably suspect another Councillor has a prescribed or declarable conflict of interest
- Any decision then made by the eligible Councillors
- Whether the Councillor with the prescribed or declarable conflict of interest participated in or was present for the decision under ministerial approval
- The Council's decision on what actions the Councillor with a declarable conflict of interest must take and the reasons for the decision
- The name of each eligible Councillor who voted on the matter and how each voted.

11.2   If the Councillor has a declarable conflict of interest and the meeting is informed of the Councillor's personal interest by someone other than the Councillor, the following additional information must be recorded in the minutes of the meeting:

- The name of each Councillor who voted in relation to whether the Councillor has a declarable conflict of interest, and how each of the Councillors voted.

11.3   Where a decision has been made to allow or not allow a Councillor to participate in the decision despite the subject Councillor's declarable conflict of interest, the minutes must include:

- The decision and reasons for the decision, and
- The name of each eligible Councillor who voted, and how each eligible Councillor voted.

12. Loss of Quorum

12.1   In the event where one or more Councillors leave a meeting due to a prescribed or declarable conflict of interest in a matter that results in a loss of a quorum for deciding the matter, the Council must resolve to:
(a) delegate the consideration and decision on the matter, as described in section 257 of the *Local Government Act 2009*, unless the matter cannot be delegated under subsection 3 of both sections because an Act says it must be decided by resolution of the local government
(b) decide by resolution to defer the matter to a later meeting
(c) decide by resolution not decide the matter and take no further action in relation to the matter unless the *Local Government Act 2009* or another Act provides that the local government must decide the matter.

12.2   The Council may, by resolution, delegate the decision in (a) above to:
– The Mayor; or
– The Chief Executive Officer; or
– A standing committee, or joint committee of Council; or
– The chairperson of a standing committee or joint standing committee of Council; or
– Another local government for a joint government activity.

12.3   The council must not delegate a decision to an entity if the entity, or a majority being at least half of its members, has a prescribed or declarable conflict of interest in the matter.

12.4   The local government may only delegate a power to make a decision about a councillor's conduct under section 150AG of the *Local Government Act 2009* pursuant to section 257(2) of the *Local Government Act 2009*, to:
– The mayor; or
– A standing committee.

12.5   The conflicted Councillors, may participate in the decision or be present during the consideration and vote on the decision in 12.1, despite their conflict of interest.

12.6   The Minister for Local Government may, by signed notice give approval for a conflicted councillor to participate in deciding a matter in a meeting including being present for the discussion and vote on the matter, if there is a loss of quorum and deciding the matter cannot be delegated, subject to any conditions the Minister may impose.

MOTIONS

13. Motion to be Moved

13.1   The Chairperson will call the notices of motion in the order in which they appear on the agenda.

13.2   A Councillor is required to 'move' a motion and then another Councillor is required to 'second' the motion. When a motion has been moved and seconded, it will become subject to the control of the Council and shall not be withdrawn without the consent of the Council meeting.

13.3   A motion shall not be debated at a meeting unless or until the motion has been seconded. Procedural motions are an exception to this rule and do not need to be seconded.

13.4   The Chairperson may refuse to accept a motion if it is not within the meeting's jurisdiction and rule a motion out of order if necessary. Any motion that is vague, proposes an unlawful action, is outside the scope of the meeting, is defamatory, vexatious or is unnecessary, may be ruled out of order.

13.5   Where no objection is taken to a motion being taken as a formal motion, the Chairperson may put the motion to the vote without discussion.

13.6   Not more than one motion or one proposed amendment to a motion may be put before a meeting at any one time.

13.7   Where a Councillor, who has given notice of a motion, is absent from the meeting of Council at which the motion is to be considered, the motion may be moved by another Councillor at the meeting, or deferred to the next meeting.

14. Amendment of Motion

14.1   Any Councillor may propose amendments to the motion which must be voted on before voting on the final motion.

14.2   An amendment to a motion, shall be received and put to the meeting by the Chairperson.

14.3   The Chairperson may require an amendment to a motion to be stated in full or be in writing before permitting it to be received.

14.4   An amendment to a motion shall be in terms which maintain or further clarify the intent of the original motion and do not contradict the motion.

14.5   Not more than one motion or one proposed amendment to a motion may be put before a meeting of Council at any one time.

14.6   Where an amendment to a motion is before a meeting of Council, no other amendment to the motion shall be considered until after the first amendment has been voted on.

14.7   Where a motion is amended, the original motion cannot be re-introduced as a subsequent amendment to that amended motion.

15. Speaking to Motions and Amendments

15.1   The Chairperson may request the CEO and/or the officer submitting the agenda item to provide a verbal explanation of the background to the motion prior to commencement of debate on the motion.

15.2   The Chairperson will manage the debate by allowing the Councillor who moved the motion the option of speaking first. The Chairperson will then call on any other Councillor who wishes to speak to the motion, until all Councillors who wish to speak have had the opportunity.

15.3   A Councillor may make a request to the Chairperson for further information during discussion on the motion.

15.4   The mover of a motion or amendment shall have the right to reply. Once the right of reply has been delivered the debate ends.

15.5   Each speaker shall be restricted to not more than five minutes unless the Chairperson rules otherwise.

15.6   Where two or more Councillors indicate they may wish to speak at the same time, the Chairperson shall determine who is entitled to priority.

16. Method of Taking Vote

16.1   The Chairperson will call for all Councillors in favour of the motion to indicate their support. The Chairperson will then call for all Councillors against the motion to indicate their objection.

16.2   A Councillor may call for a 'division' to ensure their objection to the motion is recorded in the minutes. If a division is taken, the minute secretary shall record the names of Councillors voting in the affirmative and of those voting in the negative.

16.3   The Chairperson shall declare the result of a vote or a division as soon as it has been determined. The minutes shall record the number of Councillors who voted in favour of and against each motion.

16.4   Councillors have the right to request that their names and how they voted be recorded in the minutes if they so request when voting other than by Division.

16.5   The resolution will not be discussed after the vote has been declared.

16.6   If a decision made at a meeting is inconsistent with a recommendation or advice given to Council by an advisor of the Council, and the requirements of section 254H of the *Local Government Regulation 2012 are met,* the minutes of the meeting must include a statement of the reasons for not adopting the recommendation.

17. Withdrawing a Motion

17.1   A motion or amendment may be withdrawn by the mover with the consent of the Council, which will be without debate, and a Councillor will not speak to the motion or amendment after the mover has been granted permission by the Council meeting for its withdrawal.

18.   Repealing or Amending Resolutions

18.1   A resolution of Council may not be amended or repealed unless a notice of intention to propose the repeal or amendment is given to each Councillor at least five days before the meeting at which the proposal is to be made.

18.2   Councillors present at the meeting at which a motion to repeal or amend a resolution is put, may defer consideration of that motion. Such deferral shall not be longer than three months.

19. Procedural Motions

19.1   A Councillor at a meeting of Council may, during the debate of a matter at the meeting, move, as a procedural motion, without the need for a seconder the following motions:
–   That the question/motion be now put
–   That the motion or amendment now before the meeting be adjourned
–   That the meeting proceeds to the next item of business
–   That the question lie on the table
–   A point of order
–   A motion of dissent against the Chairperson's decision
–   That this report/document be tabled
–   To suspend standing orders to *(insert requirement)*
–   That the meeting stand adjourned.

19.2   A procedural motion, that the question be put, may be moved and where such a procedural motion is carried, the Chairperson shall immediately put the question to the motion or amendment to that motion under consideration. Where such procedural motion is lost, debate on the motion or amendment to that motion shall resume.

19.3   The procedural motion, that the motion or amendment now before the meeting be adjourned, may specify a time or date, to which the debate shall be adjourned. Where no date or time is specified:
–   A further motion may be moved to specify such a time or date; or
–   The matter about which the debate is to be adjourned, shall be included in the business paper for the next meeting.

19.4   Where a procedural motion, that the meeting proceed to the next item is carried, debate on the matter that is the subject of the motion shall cease and may be considered again by Council on the giving of notice in accordance with the Standing Orders.

19.5   A procedural motion, that the question lie on the table, shall only be moved where the Chairperson or a Councillor requires additional information on the matter before the meeting (or the result of some other action of Council or person is required) before the matter may be concluded at the meeting. Where such a procedural motion is passed, the Council shall proceed with the next matter on the business paper. The motion, that the matter be taken from the table, may be moved at the meeting at which the procedural motion was carried or at any later meeting.

19.6   Any Councillor may ask the Chairperson to decide on a 'point of order' where it is believed that another Councillor:
–   Has failed to comply with proper procedures or
–   Is in contravention of the legislation or
–   Is beyond the jurisdiction power of the Council meeting.

Where a 'point of order' is raised, consideration of the matter to which the motion was moved shall be immediately suspended. The Chairperson shall then determine whether the point of order is upheld.

Points of order cannot be used as a means of contradicting a statement made by the Councillor speaking.

19.7   A Councillor may move 'a motion of dissent' in relation to a ruling of the Chairperson on a point of order. Where such motion is moved, further consideration of any matter shall be suspended until after a ruling is made.

Where a motion of dissent is carried, the matter to which the ruling of the Chairperson was made shall proceed as though that ruling had not been made.

Where as a result of that ruling the matter was discharged as out of order, it shall be restored to the business paper and be dealt with in the normal course of business.

19.8   The motion, 'that this report/document be tabled', may be used by a Councillor to introduce a report or other document to the meeting, only if the report or other document is not otherwise protected under confidentiality or information privacy laws. On tabling the document, it ceases to be a confidential document and is available for public scrutiny.

19.9   A procedural motion, "to suspend standing orders ....", may be made by any Councillor in order to permit some action that otherwise would be prevented by a procedural rule. A motion to suspend a rule shall specify the duration of such a suspension.

19.10   A procedural motion, that the meeting stands adjourned, may be moved by a Councillor at the conclusion of debate on any matter on the business paper or at the conclusion of a Councillor's time for speaking to the matter, and shall be put without debate. Such a procedural motion will specify a time for the resumption of the meeting and on resumption of the meeting the Council shall continue with the business before the meeting at the point where it was discontinued on the adjournment.

20. Questions

20.1   A Councillor may, at a Council meeting, ask a question for reply by another Councillor or an officer regarding any matter under consideration at the meeting.

20.2   A question may be asked categorically and without argument and no discussion shall be permitted at the meeting of Council in relation to a reply or a refusal to reply to the question.

20.3   A Councillor or officer to whom a question is asked without notice may request that the question be taken on notice for the next Meeting.

20.2   A Councillor who asks a question at a meeting, whether or not upon notice, shall be deemed not to have spoken to the debate of the motion to which the question relates.

20.3   The Chairperson may disallow a question which is considered inconsistent with an acceptable request or good order, provided that a Councillor may move a motion that the Chairperson's ruling be disagreed with, and if such motion be carried the Chairperson shall allow such question.

21. Mayoral Minute

21.1   The Mayor may direct the attention of the Council at a meeting of the Council to an emerging or urgent matter or subject not on the agenda by a minute (a mayoral minute) signed by the Mayor.

21.2   The Mayor must deliver a copy of the mayoral minute for a meeting of the Council to the Chief Executive Officer.

21.3   The motion comprising the mayoral minute may be put by the Mayor –

(a)   to the meeting of Council without being seconded, and
(b)   at any stage of the meeting of Council considered appropriate by the Mayor.

21.4   If the motion comprising the mayoral minute is passed by the Council the mayoral minute becomes a resolution of the Council.

CONDUCT

22. Process for dealing with unsuitable meeting conduct by a Councillor in a meeting

The conduct of a Councillor is unsuitable meeting conduct if the conduct happens during a Council meeting and contravenes a behavioural standard of the Code of Conduct for Councillors. When dealing with an instance of unsuitable conduct by a Councillor in a meeting, the following procedures must be followed:

22.1   The Chairperson must reasonably believe that unsuitable meeting conduct has been displayed by a Councillor at a meeting.

22.2   If the Chairperson decides the unsuitable meeting conduct has occurred, the Chairperson may consider the severity of the conduct and whether the Councillor has had any previous warnings for unsuitable meeting conduct. If the Chairperson decides the conduct is of a serious nature or another warning is unwarranted, the Chairperson can make an order in relation to the conduct under section 22.7 below.

22.3   If the Chairperson decides unsuitable meeting conduct has occurred but is of a less serious nature, the Chairperson may request the Councillor take remedial action such as:
–   Ceasing the unsuitable meeting conduct and refraining from exhibiting the conduct
–   Apologising for their conduct
–   Withdrawing their comments.

22.4   If the Councillor complies with the Chairperson's request for remedial action, no further action is required.

22.5   If the Councillor fails to comply with the Chairperson's request for remedial action, the Chairperson may warn the Councillor that failing to comply with the request could result in an order for unsuitable meeting conduct being issued.

22.6   If the Councillor complies with the Chairperson's warning and request for remedial action, no further action is required.

22.7   If the Councillor continues to fail to comply with the Chairperson's request for remedial action or the Chairperson decided a warning was not appropriate under section 22.3, the Chairperson may make one or more of the orders below:

-    An order reprimanding the Councillor for the conduct.
-    An order requiring the Councillor to leave the meeting, including any area set aside for the public and stay out for the duration of the meeting.

22.8   If the Councillor fails to comply with an order to leave and stay away from the meeting, the Chairperson can issue an order that the Councillor be removed from the meeting.

22.9   Following the completion of the meeting, the chairperson must ensure the minutes record the information about unsuitable meeting conduct (see note below).

    Note: Details of any order issued must be recorded in the minutes of the meeting. If it is the third or more order made within a 12-month period against a councillor, or the councillor has refused to comply with an order issued to leave the meeting, these matters are to be dealt with at the next Council meeting as a suspected conduct breach. Council is not required to notify the independent assessor (IA) about the conduct; and may deal with the conduct under section 150AG as if an investigation had been conducted. The CEO is advised to ensure details of any order made is updated in the local government's councillor conduct register.

22.10   Any Councillor aggrieved with an order issued by the chairperson can move a motion of dissent for section 22.1, 22.7 and 22.8 above.

23. Process for dealing with Unsuitable Meeting Conduct by a Chairperson

23.1   If a councillor at the meeting reasonably believes that the conduct of the chairperson during the meeting is unsuitable meeting conduct, the councillor will raise the matter in the meeting by point of order.

23.2   The chairperson may correct their unsuitable meeting conduct or if they do not properly correct their behaviour, the councillor may move a motion that the chairperson has engaged in unsuitable meeting conduct (a seconder for the motion is required). The councillors present, excluding the chairperson, must decide by resolution if the conduct is unsuitable meeting conduct.

23.3   The chairperson has a declarable conflict of interest in the matter and must declare the conflict of interest and leave the place where the meeting is being held, including any area set aside for the public, during the debate and vote on the matter. If the chairperson wishes to remain in the meeting, the eligible councillors must make a decision and follow the procedures set out above for declarable conflict of interest.

23.4   For the debate and vote on the motion, a councillor other than the councillor that moved the motion, is to act as the chairperson.

23.5   If the original chairperson remains in the meeting, on the condition that they will not vote on the matter as determined by the eligible councillors, they can put forward their reasoning about their conduct, and respond to questions through the chairperson from the eligible councillors.

23.6   The acting chairperson of the meeting will preside over the meeting while the councillors present at the meeting vote on whether the chairperson has engaged in unsuitable meeting conduct (the acting chairperson will have a casting vote on the resolution if required).

23.7   If it is decided that the chairperson has engaged in unsuitable meeting conduct, the councillors can decide to make an order reprimanding the chairperson for the conduct.

23.8   Once the councillors make a decision, the chairperson returns to the meeting (unless they have been permitted to remain in the meeting) and is informed of the decision by the acting chairperson.

23.9   The chairperson then resumes the role of chairperson, and the meeting continues.

24. Meeting Procedures for Dealing with a Suspected Conduct Breach including that which has been Referred to a Local Government by the Independent Assessor

Under chapter 5A, part 3, division 3A of the *Local Government Act 2009*, the Independent Assessor (the Assessor) must make a preliminary assessment and dismiss a complaint, notice or information if satisfied that particular circumstances apply – see section 150SD of the *Local Government Act 2009*. If the Assessor finds that a matter is a suspected conduct breach it must refer the matter to the local government. The Assessor refers the councillor's suspected conduct breach to the local government by giving a referral notice.

> **Note**: *Conduct breach is conduct that contravenes a behavioural standard of the code of conduct for councillors, or a policy, procedure or resolution of the local government; or the conduct contravenes an order of the chairperson of a local government meeting for the councillor to leave and stay away from the place at which the meeting is being held; or an instance of a suspected conduct breach that may arise from circumstances of three instances of unsuitable meeting conduct orders within a 12 month period.*

24.1   In relation to matters referred by the Assessor to the local government, the local government may decide:

   –   not to start or discontinue an investigation if the complainant withdraws the complaint, or

   –   the complainant consents to the investigation not starting or discontinuing, or

   –   the complainant does not provide extra information when requested, or

   –   there is insufficient information to investigate the complaint, or

   –   the councillor vacates or has vacated their office as a councillor.

24.2   The local government must decide in a local government meeting, whether the councillor has engaged in a conduct breach. Unless the decision has been delegated to the mayor under section 257(2)(a), or to a standing committee section 257(2)(b) of the *Local Government Act 2009*. Under the *Local*

Government Act 2009 decisions about a conduct breach can only be delegated to the Mayor or a standing committee.

24.3   When dealing with an instance of a suspected conduct breach which has been referred to a local government by the Assessor:

–   The local government must be consistent with the local government principle of transparent and accountable decision making in the public interest by deciding the outcome of an investigation of a suspected conduct breach in an open meeting of the local government. However, where the matter requires debate a local government may close all or part of a meeting to the public, if considered necessary, to discuss an investigation report under the *Local Government Regulation 2012* section 254J.

–   No resolution for a decision can be made in the closed session including a decision about a conflict of interest matter. All matters must be decided in an open session of the meeting or at a later meeting.

–   Where a local government makes a decision about a conduct breach matter at a local government meeting that is inconsistent with a recommendation made about that matter in an investigation report, a statement of the reasons for the inconsistency must be included in the minutes of the meeting under CBR section 242H and the *Local Government Regulation 2012* section 254H.

–   The subject councillor has a declarable conflict of interest in the matter and must declare the conflict of interest. The eligible councillors at the meeting can decide by resolution that the subject councillor may remain in the meeting (unless the eligible councillors decide otherwise), during the debate about the investigation report and may answer questions put to the subject councillor through the chairperson in relation to the evidence or written submission about the conduct breach provided by the councillor to the local government.

–   The subject councillor who has a declarable conflict must leave the place where the meeting is being held, including any area set aside for the public, during the vote on whether they have engaged in a conduct breach and what, if any, penalty to impose if the councillor is found to have engaged in a conduct breach.

–   If the complainant is a councillor, that councillor has a declarable conflict of interest in the matter and if so, must follow the declarable conflict of interest procedures. If the complainant councillor who has a conflict of interest, wishes to remain in the meeting during the debate and vote on the matter, the eligible councillors (do not have a COI in the matter) must decide how to deal with the conflict of interest. The complainant councillor can be required to leave the meeting place or conditions may be applied to allow that councillor to participate in either the debate, the vote, or the decision on any disciplinary action to be applied under section 150AH of the *Local Government Act 2009*.

Note: After making a decision under section 150AG of the Local Government Act 2009, the local government must make the full investigation report, publicly available within 10 business days after the decision is made, with redactions of the name of the complainant and any witnesses but including the name of a councillor or the CEO of the local government if they were complainants, or any councillor who declared a COI in the matter.

24.4 If the local government has lost quorum due to the number of conflicted councillors or another reason, the local government must do one of the following:

– Delegate deciding the matter under section 257 of the *Local Government Act 2009* to the mayor or a standing committee whichever is the most appropriate in the circumstances, or

– Decide, by resolution, to defer the matter to a later meeting or

– Decide, by resolution, not to decide the matter and take no further action in relation to the matter unless this Act or another Act provides that the local government must decide the matter.

Note: A local government cannot decide to take no further action on a decision about a conduct matter because it is required under the Local Government Act 2009. In order to reach a decision when a loss of quorum has occurred, the matter can be delegated to the mayor or a standing committee, or the matter can be deferred to a later meeting when a quorum can be maintained.

If the conduct breach referral notice is about the suspected conduct breach by the mayor, then the matter will need to be delegated to a standing committee for a decision.

The local government should establish a standing committee under section 264 of the Local Government Regulation 2012 to deal with decisions about conduct breach matters. The standing committee must be in existence before receiving the referral notice from the Assessor, in circumstances where there is no quorum to decide a matter under sections 150AEA or 150AG of the Local Government Act 2009 due to conflicts of interest. The standing committee will decide about the mayor's conduct. While section 12(4)(f) of the Local Government Act 2009 provides that the mayor has the extra responsibility of being a member of each standing committee, the mayor could not be a decision- making member of a standing committee dealing with decisions about the mayor's conduct because of a conflict of interest. The remainder of the unconflicted members of the committee will decide the matter.

24.5 If a decision is reached that the subject councillor has engaged in a conduct breach, then the councillors must decide what penalty or penalties from the orders ==detailed in clause 24.6==, if any, to impose on the councillor. In deciding what penalty to impose the local government may consider any previous inappropriate conduct of the councillor and any allegation made in the investigation that was admitted, or not challenged, and that the local government is reasonably satisfied is true.

24.6 The local government may order that no action be taken against the councillor or make one or more of the following:

- an order that the councillor make a public apology, in the way decided by the local government, for the conduct

- an order reprimanding the councillor for the conduct

- an order that the councillor attend training or counselling to address the councillor's conduct, including at the councillor's expense

- an order that the councillor be excluded from a stated local government meeting

- an order that the councillor is removed, or must resign, from a position representing the local government, other than the office of councillor

- an order that if the councillor engages in the same type of conduct again, it will be treated as misconduct

- an order that the councillor reimburse the local government for all or some of the costs arising from the councillor's conduct breach.

24.7   A local government may not make an order in relation to a person who has vacated their office as a councillor.

24.8   The subject councillor, and where relevant, the complainant councillor, must be invited back into the place where the meeting is being held once a decision has been made, and the chairperson must advise them of the decision made by the local government and if relevant any orders made by resolution.

Note: The minutes of the meeting must reflect the decision and any orders made. A notice must be given to the Assessor as soon as practicable about the decision and the reasons for the decision and if an order is made under section 150AH the details of the order.

25. General Conduct during Meetings

25.1   After a meeting of Council has been formally constituted and the business commenced, a Councillor shall not enter or leave from the meeting without first notifying the Chairperson.

25.2   Councillors shall speak to each other or about each other during the Council meeting by their respective titles, "Mayor" or "Councillor", and in speaking of or addressing officers shall designate them by their respective official title and shall confine their remarks to the matter under consideration.

25.3   No Councillor who is speaking will be interrupted except upon a point of order being raised either by the Chairperson or by a Councillor.

25.4   When the Chairperson speaks during the process of a debate, the Councillor speaking or offering to speak will immediately cease speaking, and each Councillor present will preserve strict silence so that the Chairperson may be heard without interruption.

26.   Disorder

26.1   The Chairperson may adjourn the meeting of Council, where disorder arises at a meeting other than by a Councillor.

26.2   On resumption of the meeting, the Chairperson shall move a motion, to be put without debate, to determine whether the meeting shall proceed. Where the motion is lost, the Chairperson shall declare the meeting closed, and any outstanding matters referred to a future meeting.

ATTENDANCE AND NON-ATTENDANCE

27.   Attendance of Public and the Media at Meeting

27.1   An area shall be made available at the place where any meeting of Council is to take place for members of the public and representatives of the media to attend the meeting and as many members of the public as reasonably can be accommodated in that area shall be permitted to attend the meeting.

27.2   When the Council is sitting in Closed Session, the public and representatives of the media will be excluded from the meeting.

28.   Closed Session

28.1   A Council meeting, standing committee meeting or advisory committee meetings may resolve that a meeting be closed to the public if its Councillors and members consider it necessary to discuss any of the following matters pursuant to section 254J(3) of the *Local Government Regulation 2012*:
   – appointment, dismissal or discipline of the CEO
   – industrial matters affecting employees
   – the Council's budget which does not include the monthly financial statements
   – rating concessions
   – legal advice obtained by the Council or legal proceedings involving the Council that may be taken by or against the council
   – matters that may directly affect the health and safety of an individual or a group of individuals
   – negotiations relating to a commercial matter involving the Council for which a public discussion could prejudice the interests of the Council
   – negotiations relating to the taking of land by the Council under the *Acquisition of Land Act 1967*
   – a matter that the council is required to keep confidential under a law of, or a formal agreement with, the Commonwealth or state

   – A matter relating to the consideration of an investigation report for a conduct breach matter given to the local government by the Assessor under the *Local Government Act 2009* chapter 5A, part 3, division 5.

28.2 A Council or committee meeting cannot resolve that a meeting be closed where the meeting is informed of a Councillor's personal interest in the matter by another person and the eligible Councillors at the meeting must decide whether the Councillor has a declarable conflict of interest in the matter.

28.3 Further, the meeting must not be closed if a quorum is lost due to the number of conflicted Councillors who leave the meeting and the council must:
   – delegate the consideration and decision on the matter
   – decide by resolution to defer the matter to a later meeting
   – decide by resolution not to decide the matter and to take no further action in relation to the matter unless the *Local Government Act 2009* or another Act provides that the local government must decide the matter.

28.4 None of the above will be considered, discussed, voted on or made during a closed session.

28.5 If a closed session includes attendance by teleconference, the Councillor/s attending by teleconference must maintain confidentiality by ensuring no other person can hear their conversation while in the closed meeting (a failure to do so could be a contravention of section 171(3) of the *Local Government Act 2009*).

28.6 To take a matter into a closed session the Council must abide by the following:
   – pass a resolution to close the meeting
   – the resolution must state the matter to be discussed, an overview of what is to be discussed and why the meeting should be closed while the matter is considered (see clause 28.1)
   – if the matter is known in advance, the agenda should clearly identify that the matter will be considered in closed session, and an explanation of why it is deemed necessary to take the issue into closed session must be stated
   – not make a resolution while in a closed meeting (other than a procedural resolution).

28.7 To take a matter out of closed session the Council must abide by the following process:
   – pass a resolution to close the meeting
   – the resolution must state the matter to be discussed, an overview of what is to be discussed and why the meeting should be closed while the matter is considered
   – if it is known in advance the agenda should clearly identify that the matter may be considered in closed session, and an explanation of why the councillors at the meeting may consider it necessary to take the issue into closed session must be stated.
   – no resolution can be made while in a closed meeting (other than a procedural resolution).

29. Teleconferencing of Meetings

29.1 If a Councillor wishes to be absent from a Council meeting place during a meeting, the Councillor must apply to the Chairperson to participate by teleconference, at least three business days prior to the meeting or as soon as practicable once the Councillor becomes aware of their intended absence. The Council may allow a Councillor to

participate in a council or committee meeting by teleconference in extenuating circumstances.

29.2   A Councillor taking part by teleconference is taken to be present at the meeting if the Councillor was simultaneously in audio contact with each other person at the meeting. The attendance of the Councillor must be recorded in the minutes as present at the meeting.

29.3   Teleconferencing includes the use of a telephone, video conferencing equipment or other means of instant communication that allows a person to take part in a discussion as it happens.

29.4   There is no legal requirement for a resolution by Council to allow a Councillor to participate by teleconference.

RELATED DOCUMENTS
Code of Conduct Policy No. 2.1
Department of State Development, Infrastructure, Local Government and Planning Documents
Queensland Government Model Meeting Procedures

Authorised by resolution as at [INSERT]:

Brett Walsh
Chief Executive Officer

11.9   Development Permit for Reconfiguring a Lot – 7-9 Wonga Street, Longreach

The Applicant, A & T Surveying, has submitted a development application seeking a Development Permit for Reconfiguring a Lot (1 lot into 2 lots) at 7-9 Wonga Street, Longreach formally described as Lot 1 on RP610093 (the subject site).

Description:	Subdivision to create two lots
Development:	Development Permit
Applicant:	A & T Surveying
Owner:	Jelsen Pty Ltd Trustee for the Palmer Family Trust
Current Use of Land:	Car wash and Service station
Address:	7 – 9 Wonga Street, Longreach
Real Property Description:	Lots 1 on RP610093
Applicable Planning Scheme:	*Longreach Regional Planning Scheme 2015 (v2.2)*
Zone:	Low Density Residential Zone
Level of Assessment:	Code Assessment

Appendices
1. Attachment A – Proposal Plan.pdf ⇩
2. DA2425-004 – Decision Report for Council Meeting 19 September 2024.docx ⇩

Recommendation:

That Council approves the development application for a Development Permit for Reconfiguring a Lot (1 lot into 2 lots) at 7-9 Wonga Street, Longreach formally described as Lot 1 on RP610093, subject to the following conditions:

1.0   PARAMETERS OF APPROVAL

1.1   The developer is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor or invitee of the Developer at all times unless otherwise stated.

1.2   Where these conditions refer to "Council" in relation to requiring Council to approve or be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by Council.

1.3   The developer is required to have repaired any damage to existing infrastructure that may have occurred during any works carried out for the development. To the extent the damage is deemed to create a hazard to the community, it must be repaired immediately.

1.4 Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards.

1.5 All conditions, works, or requirements of this development approval must be undertaken and completed prior to the sealing of the survey plan for the Reconfiguring a Lot, unless otherwise stated.

2.0 APPROVED PLAN

2.1 The approved development must be completed and maintained generally in accordance with the approved plans, except where amended by the conditions of this approval:

Plan/Document Name	Plan/Document Number	Revision	Date
Proposed Boundary Realignment Lots 1 on RP610093 7-9 Wonga Street	-	B	13/08/2024

2.2 Where there is any conflict between the conditions of this approval and the details shown on the approved plans, the conditions of approval must prevail.

3.0 EXISTING USES

3.1 All existing uses are to be fully contained on their own lot including, access, parking and services.

4.0 ENDORSEMENT OF SURVEY PLAN

4.1 Council will not endorse or release the survey plan for this development until such time as:
  (a) All conditions of this development approval for Reconfiguring a Lot have been fully satisfied (where required);
  (b) A statement demonstrating compliance with all conditions attached to this development approval has been submitted to Council (where required); and
  (c) All outstanding rates and charges relating to the site have been paid.

5.0 ASSET MANAGEMENT

5.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.

ADVISORY NOTES

1. This approval does not negate the requirement for compliance with all other relevant Local Laws and other statutory requirements. Any provisions contained in this approval relating to the enforcement of any of the conditions shall be in addition to all other rights, powers and privileges that the Council may possess or obtain, and nothing contained in these conditions shall be construed so as to prejudice, affect or otherwise derogate or limit these rights, powers and privileges of the Council.

2. General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

3. This development approval does not authorise any activity that may harm Aboriginal cultural heritage. It is advised that under Section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care").

4. This approval is issued under the *Planning Act 2016* and does not include an assessment against the *Building Act 1975*. Alterations may be required to existing buildings to ensure compliance with the building assessment provisions. The developer should seek advice from a suitably qualified person before proceeding with the development.

DECISION REPORT FOR GENERAL COUNCIL MEETING 19 SEPTEMBER 2024	TO

DEVELOPMENT APPLICATION – DA24/25-004 – A & T SURVEYING – 7-9 WONGA STREET, LONGREACH

EXECUTIVE SUMMARY

The Applicant, A & T Surveying, has submitted a development application seeking a Development Permit for Reconfiguring a Lot (1 lot into 2 lots) at 7-9 Wonga Street, Longreach formally described as Lot 1 on RP610093 (the subject site).

The proposal involves the reconfiguration of an existing lot to create two lots. The site contains an existing service station and a car wash, with the reconfiguration allowing the existing uses to be self-contained on their own lots.

Proposed lot 7 will have an area of 764m^2 and contain the car wash whilst proposed lot 9 will have an area of 946m^2 and contain the service station.

Under the *Longreach Regional Planning Scheme 2015 (*the Planning Scheme*)*, the subject site is located in the Low Density Residential Zone.

Reconfiguring a Lot in the Low Density Residential Zone is subject to code assessment. A 'code assessable' development application does not require public notification (i.e. is not subject to third-party appeal rights) and is assessed against a limited set of assessment benchmarks (i.e. criteria) under the Planning Scheme – to the extent the development complies or can be conditioned to comply with the assessment benchmarks, it must be approved.

Based on an assessment of the proposal in accordance with the *Planning Act 2016* for applications requiring code assessment, this decision report recommends approval of the development application, subject to the conditions stated herein.

RECOMMENDATION

THAT Longreach Regional Council approves the development application for a Development Permit for Reconfiguring a Lot (1 lot into 2 lots) at 7-9 Wonga Street, Longreach formally described as Lot 1 on RP610093, subject to the following conditions:

1.0   PARAMETERS OF APPROVAL

1.1   The developer is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor or invitee of the Developer at all times unless otherwise stated.

1.2   Where these conditions refer to "Council" in relation to requiring Council to approve or be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by Council.

1.3   The developer is required to have repaired any damage to existing infrastructure that may have occurred during any works carried out for the development. To the extent the damage is deemed to create a hazard to the community, it must be repaired immediately.

1.4   Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards.

1.5   All conditions, works, or requirements of this development approval must be undertaken and completed prior to the sealing of the survey plan for the Reconfiguring a Lot, unless otherwise stated.

2.0   APPROVED PLAN

2.1   The approved development must be completed and maintained generally in accordance with the approved plans, except where amended by the conditions of this approval:

Plan/Document Name	Plan/Document Number	Revision	Date
Proposed Subdivision Plan of Lot 1 on RP610093 7-9 Wonga Street	–	A	13/08/2024

2.2   Where there is any conflict between the conditions of this approval and the details shown on the approved plans, the conditions of approval must prevail.

3.0   EXISTING USES

3.1   All existing uses are to be fully contained on their own lot including, access, parking and services.

4.0   ENDORSEMENT OF SURVEY PLAN

3.1   Council will not endorse or release the survey plan for this development until such time as:
(a)   All conditions of this development approval for Reconfiguring a Lot have been fully satisfied (where required);
(b)   A statement demonstrating compliance with all conditions attached to this development approval has been submitted to Council (where required); and
(c)   All outstanding rates and charges relating to the site have been paid.

4.0 ASSET MANAGEMENT

4.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.

ADVISORY NOTES

1. This approval does not negate the requirement for compliance with all other relevant Local Laws and other statutory requirements. Any provisions contained in this approval relating to the enforcement of any of the conditions shall be in addition to all other rights, powers and privileges that the Council may possess or obtain, and nothing contained in these conditions shall be construed so as to prejudice, affect or otherwise derogate or limit these rights, powers and privileges of the Council.

2. General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

3. This development approval does not authorise any activity that may harm Aboriginal cultural heritage. It is advised that under Section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care").

4. This approval is issued under the *Planning Act 2016* and does not include an assessment against the *Building Act 1975*. Alterations may be required to existing buildings to ensure compliance with the building assessment provisions. The developer should seek advice from a suitably qualified person before proceeding with the development.

1.0   OVERVIEW

TABLE 1 - OVERVIEW	
PROPERTY DETAILS	
Site address	7-9 Wonga Street, Longreach
RPD	Lot 1 on RP610093
Site Area	1,707m²
Landowner	Longreach Regional Council
Existing use of land	Car wash and Service station
APPLICATION DETAILS	
Application No.	DA24/25-004
Applicant	A & T Surveying
Application description	Development Application for a Development Permit for Reconfiguring a Lot (1 lot into 2 lots)
Decision Due date	7 October 2024
Proposal	Subdivision to create two lots
STATUTORY PLANNING DETAILS	
State Planning Policy	*State Planning Policy (July 2017)*
Mapped SPP matters	**Natural Hazards Risk and Resilience** - Flood hazard area – Local Government flood mapping area* **Strategic Airports and Aviation Facilities** - Obstacle limitation surface area - Lighting area buffer 6km - Wildlife hazard buffer zone
Regional Plan	Central West Regional Plan (September 2009)
CWRP Designation	Major Rural Activity Centre (Longreach)
Planning Scheme	*Longreach Regional Planning Scheme 2015* (v2.2)
Zone	Low Density Residential Zone
Overlays	- Airport Environs
Category of Assessment	Code Assessment

1.0   PROPOSAL BACKGROUND

Application lodged	13 August 2024
Application properly made	19 August 2024
Decision due date under the *Planning Act 2016*	7 October 2024

2.0   SITE AND SURROUNDS DESCRIPTION

The subject site is located at 7-9 Wonga Street, Longreach formally described as Lot 1 on RP610093 (**see Figure 1**). The subject site has an area of 1,707m² and includes a frontage to Wonga Street, Cassowary Street and Pigeon Lane.

The site contains an existing service station and a car wash.

Figure 1 – Subject site and locality (Queensland Government DAMS)

3.0   DESCRIPTION OF PROPOSAL

The proposal involves the reconfiguration of an existing lot to create two lots (**see Figure 2**). The site contains an existing service station and a car wash, with the reconfiguration allowing the existing uses to be self-contained on their own lots.

Proposed lot 7 will have an area of 764m^2 and contain the car wash whilst proposed lot 9 will have an area of 946m^2 and contain the service station.

Figure 2 – Proposed reconfiguration (Applicant supplied)

The reconfiguration of a lot plan recommended for approval is included in **Attachment A**.

4.0   PLANNING ASSESSMENT

In accordance with Section 45(3) of the *Planning Act 2016* ('the Planning Act'), Code Assessment is an assessment that must be carried out –

(a) *against the assessment benchmarks in a categorising instrument for the development; and*
(b) *having regard to any matters prescribed by regulation for this paragraph.*

In this instance, under Section 45(3)(a) of the Planning Act, the categorising instrument for the development is the *Longreach Regional Planning Scheme 2015 (Version 3)* (the Planning Scheme) under which the applicable assessment benchmarks are the following codes:

- Low Density Residential Zone Code
- Reconfiguring a Lot Code
- Landscape Code
- Works Code.

The *Planning Regulation 2017* (sections 29-31) prescribes additional assessment benchmarks and other general assessment matters, which are addressed as follows:

The Central West Regional Plan
The regional plan is identified as being appropriately integrated in the Planning Scheme and therefore does not require further assessment. The assessment of the proposal against the Planning Scheme in section 4.1 below also functions as an assessment of the Regional Plan.

The State Planning Policy
The Planning Scheme reflects an older version of the SPP from July 2014. The current version of the SPP is from July 2017. As listed in Table 1 (overview of planning details), the subject site is identified by SPP mapping layers relating to Natural hazards and Strategic Airports.

A review of the assessment benchmarks relating to these state interests has been completed and it has been confirmed that the provisions between the 2014 and 2017 SPP are effectively the same. Therefore, no further assessment is required, as the provisions relating to the State interests are dealt with through the Planning Scheme. In general, there are no conflicts between the proposal and any other State interest under the SPP.

The Local Government Infrastructure Plan
There are no assessment benchmarks that are directly applicable to the development or subject site.

<u>Schedules 9 and 10 of the Planning Regulation</u>
The planning application did not trigger assessable development or State agency referral under Schedule 10. Although the site is in close proximity to a State-controlled road (Landsborough Highway) it is more than 25m from the road.

<u>Common material</u>
All material about the application that Council has received since lodgement has been considered in this report.
<u>Development approvals and existing uses</u>

The site has two established uses, being a service station and a carwash. Consideration has been given to these uses, to ensure that each use can be wholly contained on their own lot. A condition has been included to ensure access, parking and services associated with each use is contained separately within each lot.

The following sections consider the above assessment benchmarks and matters to the extent relevant to the application.

4.1 LONGREACH REGIONAL PLANNING SCHEME 2015 (V2)

4.1.1 Reconfiguring a Lot

Under the Planning Act 2016, the definition of Reconfiguring a Lot is as follows:

a. **Creating lots by subdividing another lot; or**
b. Amalgamating 2 or more lots;
c. Rearranging the boundaries of a lot by registering a plan of subdivision under the Land Act or Land Title Act; or
d. Dividing land into parts by agreement rendering different parts of a lot immediately available for separate disposition or separate occupation, other than by an agreement that is:
    i. A lease for a term, including renewal options, not exceeding 10 years; or
    ii. An agreement for the exclusive use of part of the common property for a community titles scheme under the Body Corporate and Community Management Act 1997; or
e. Creating an easement giving access to a lot from a constructed road.

Assessment of Codes

The following sections provide an assessment of the proposed development against the relevant assessment benchmarks.

In summary, this planning assessment has demonstrated the proposed development complies with the relevant assessment benchmarks of the Planning Scheme.

<u>Low Density Residential Zone Code</u>

The site is in the Low Density Residential Zone, as shown in red on the Zone Map for the town of Longreach in **Figure 3.**

Figure 3 – Zone Map (Source: LRC Planning Scheme 2015)

The proposed development complies, or can otherwise be conditioned to comply, with the Performance Outcomes and, where applicable, the Acceptable Outcomes, of the Low Density Residential Zone Code as the reconfiguration of lots will result in the creation of lots that are of an adequate size to support existing and future urban uses.

Reconfiguring a Lot Code

The proposed development complies, or can otherwise be conditioned to comply, with the Performance Outcomes and, where applicable, the Acceptable Outcomes, of the Reconfiguring a Lot Code, in particular:

- The reconfiguration will create lots that exceed the minimum lot size requirements, each lot will exceed 400m^2
- The reconfiguration will ensure each lot has a minimum road frontage of 10m
- The site is not subject to natural hazards
- Each lot will retain its own access and will continue to be serviced by necessary urban services.

Landscape Code

The purpose of the landscape code is to ensure landscaping in both the private and public domains is designed and constructed to a high standard, provides a strong contribution to the Longreach outback identity, provides amenity appropriate to physical location and social values, and is responsive to the local character, site and climatic conditions and suits the long-term needs of the community.

The proposed development is for the reconfiguration of a lot only and does not result in any physical works and landscaping is therefore considered unreasonable. Given the nature of the development, further assessment of the Landscape Code is considered unnecessary.

Works Code

The proposed development complies, or can otherwise be conditioned to comply, with the Performance Outcomes and, where applicable, the Acceptable Outcomes, of the Works Code.

No changes to access or services are proposed. Each lot has been conditioned to contain its owns access and services.

5.0   REFERRALS

5.1   INTERNAL
The application was not internally referred to Council officers due to the minor nature of the application.

5.2   STATE ASSESSMENT REFERRAL AGENCY
The application did not trigger referral under the *Planning Regulation 2017*.

6.0   INFRASTRUCTURE CHARGES

It is noted that Council does not charge Adopted Infrastructure Charges for any new development. In turn, an Infrastructure Charges Notice does not form part of this recommendation.

7.0   CONCLUSION

The development application seeking a Development Permit for Reconfiguring a Lot (1 lot into 2 lots) at 7-9 Wonga Street, Longreach formally described as Lot 1 on RP610093, is recommended for approval, subject to the conditions outlined in this report. This recommendation is based on an assessment of the proposal in accordance with the Planning Act for applications subject to Code Assessment. The assessment undertaken, which is summarised in this report, demonstrates that the proposal complies with the relevant assessment benchmarks.

In accordance with the requirements for a decision notice under Section 63 of the Planning Act, a notice must be prepared for publication on Council's website stating the reasons for the decision. For this development, the statement of reasons, being the grounds for approval, will feature on the notice as follows:

- The reconfiguration will create lots that exceed the minimum lot size requirements for the Low Density Residential Zone.
- A condition has been included to ensure access, parking and services associated with each use is contained separately within each lot.
- The development complies with all applicable assessment benchmarks of the Planning Scheme.
- The development does not compromise the relevant elements of the Central West Regional Plan and State Planning Policy.

Assessment Officers (Author): Tim O'Leary **Principal Planner (Reel Planning)** 09 September 2024	Reviewed and Authorised by Assessment Manager Delegate: **Brett Walsh** 09 September 2024

ATTACHMENT A – PROPOSAL PLAN

DECISION REPORT FOR GENERAL COUNCIL MEETING 19 SEPTEMBER 2024	TO

DEVELOPMENT APPLICATION – DA24/25-004 – A & T SURVEYING – 7-9 WONGA STREET, LONGREACH

EXECUTIVE SUMMARY

The Applicant, A & T Surveying, has submitted a development application seeking a Development Permit for Reconfiguring a Lot (1 lot into 2 lots) at 7-9 Wonga Street, Longreach formally described as Lot 1 on RP610093 (the subject site).

The proposal involves the reconfiguration of an existing lot to create two lots. The site contains an existing service station and a car wash, with the reconfiguration allowing the existing uses to be self-contained on their own lots.

Proposed lot 7 will have an area of 764m^2 and contain the car wash whilst proposed lot 9 will have an area of 946m^2 and contain the service station.

Under the *Longreach Regional Planning Scheme 2015 (*the Planning Scheme*)*, the subject site is located in the Low Density Residential Zone.

Reconfiguring a Lot in the Low Density Residential Zone is subject to code assessment. A 'code assessable' development application does not require public notification (i.e. is not subject to third-party appeal rights) and is assessed against a limited set of assessment benchmarks (i.e. criteria) under the Planning Scheme – to the extent the development complies or can be conditioned to comply with the assessment benchmarks, it must be approved.

Based on an assessment of the proposal in accordance with the *Planning Act 2016* for applications requiring code assessment, this decision report recommends approval of the development application, subject to the conditions stated herein.

RECOMMENDATION

THAT Longreach Regional Council approves the development application for a Development Permit for Reconfiguring a Lot (1 lot into 2 lots) at 7-9 Wonga Street, Longreach formally described as Lot 1 on RP610093, subject to the following conditions:

1.0   PARAMETERS OF APPROVAL

1.1   The developer is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor or invitee of the Developer at all times unless otherwise stated.

1.2   Where these conditions refer to "Council" in relation to requiring Council to approve or be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by Council.

1.3   The developer is required to have repaired any damage to existing infrastructure that may have occurred during any works carried out for the development. To the extent the damage is deemed to create a hazard to the community, it must be repaired immediately.

1.4   Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards.

1.5   All conditions, works, or requirements of this development approval must be undertaken and completed prior to the sealing of the survey plan for the Reconfiguring a Lot, unless otherwise stated.

2.0   APPROVED PLAN

2.1   The approved development must be completed and maintained generally in accordance with the approved plans, except where amended by the conditions of this approval:

Plan/Document Name	Plan/Document Number	Revision	Date
Proposed Subdivision Plan of Lot 1 on RP610093 7-9 Wonga Street	-	A	13/08/2024

2.2   Where there is any conflict between the conditions of this approval and the details shown on the approved plans, the conditions of approval must prevail.

3.0   EXISTING USES

3.1   All existing uses are to be fully contained on their own lot including, access, parking and services.

4.0   ENDORSEMENT OF SURVEY PLAN

3.1   Council will not endorse or release the survey plan for this development until such time as:
   (a)   All conditions of this development approval for Reconfiguring a Lot have been fully satisfied (where required);
   (b)   A statement demonstrating compliance with all conditions attached to this development approval has been submitted to Council (where required); and
   (c)   All outstanding rates and charges relating to the site have been paid.

4.0   ASSET MANAGEMENT

4.1   Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.

ADVISORY NOTES

1.   This approval does not negate the requirement for compliance with all other relevant Local Laws and other statutory requirements. Any provisions contained in this approval relating to the enforcement of any of the conditions shall be in addition to all other rights, powers and privileges that the Council may possess or obtain, and nothing contained in these conditions shall be construed so as to prejudice, affect or otherwise derogate or limit these rights, powers and privileges of the Council.

2.   General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

3.   This development approval does not authorise any activity that may harm Aboriginal cultural heritage. It is advised that under Section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care").

4.   This approval is issued under the *Planning Act 2016* and does not include an assessment against the *Building Act 1975*. Alterations may be required to existing buildings to ensure compliance with the building assessment provisions. The developer should seek advice from a suitably qualified person before proceeding with the development.

1.0   OVERVIEW

TABLE 1 - OVERVIEW	
PROPERTY DETAILS	
Site address	7-9 Wonga Street, Longreach
RPD	Lot 1 on RP610093
Site Area	1,707m²
Landowner	Longreach Regional Council
Existing use of land	Car wash and Service station
APPLICATION DETAILS	
Application No.	DA24/25-004
Applicant	A & T Surveying
Application description	Development Application for a Development Permit for Reconfiguring a Lot (1 lot into 2 lots)
Decision Due date	7 October 2024
Proposal	Subdivision to create two lots
STATUTORY PLANNING DETAILS	
State Planning Policy	*State Planning Policy (July 2017)*
Mapped SPP matters	**Natural Hazards Risk and Resilience** - Flood hazard area – Local Government flood mapping area* **Strategic Airports and Aviation Facilities** - Obstacle limitation surface area - Lighting area buffer 6km - Wildlife hazard buffer zone
Regional Plan	Central West Regional Plan (September 2009)
CWRP Designation	Major Rural Activity Centre (Longreach)
Planning Scheme	*Longreach Regional Planning Scheme 2015* (v2.2)
Zone	Low Density Residential Zone
Overlays	- Airport Environs
Category of Assessment	Code Assessment

1.0   PROPOSAL BACKGROUND

Application lodged	13 August 2024
Application properly made	19 August 2024
Decision due date under the *Planning Act 2016*	7 October 2024

2.0   SITE AND SURROUNDS DESCRIPTION

The subject site is located at 7-9 Wonga Street, Longreach formally described as Lot 1 on RP610093 (**see Figure 1**). The subject site has an area of 1,707m² and includes a frontage to Wonga Street, Cassowary Street and Pigeon Lane.

The site contains an existing service station and a car wash.

Figure 1 – Subject site and locality (Queensland Government DAMS)

3.0   DESCRIPTION OF PROPOSAL

The proposal involves the reconfiguration of an existing lot to create two lots (**see Figure 2**). The site contains an existing service station and a car wash, with the reconfiguration allowing the existing uses to be self-contained on their own lots.

Proposed lot 7 will have an area of 764m^2 and contain the car wash whilst proposed lot 9 will have an area of 946m^2 and contain the service station.

Figure 2 – Proposed reconfiguration (Applicant supplied)

The reconfiguration of a lot plan recommended for approval is included in **Attachment A**.

4.0   PLANNING ASSESSMENT

In accordance with Section 45(3) of the *Planning Act 2016* ('the Planning Act'), Code Assessment is an assessment that must be carried out –

   (a) *against the assessment benchmarks in a categorising instrument for the development; and*
   (b) *having regard to any matters prescribed by regulation for this paragraph.*

In this instance, under Section 45(3)(a) of the Planning Act, the categorising instrument for the development is the *Longreach Regional Planning Scheme 2015 (Version 3)* (the Planning Scheme) under which the applicable assessment benchmarks are the following codes:

- Low Density Residential Zone Code
- Reconfiguring a Lot Code
- Landscape Code
- Works Code.

The *Planning Regulation 2017* (sections 29-31) prescribes additional assessment benchmarks and other general assessment matters, which are addressed as follows:

   The Central West Regional Plan
   The regional plan is identified as being appropriately integrated in the Planning Scheme and therefore does not require further assessment. The assessment of the proposal against the Planning Scheme in section 4.1 below also functions as an assessment of the Regional Plan.

   The State Planning Policy
   The Planning Scheme reflects an older version of the SPP from July 2014. The current version of the SPP is from July 2017. As listed in Table 1 (overview of planning details), the subject site is identified by SPP mapping layers relating to Natural hazards and Strategic Airports.

   A review of the assessment benchmarks relating to these state interests has been completed and it has been confirmed that the provisions between the 2014 and 2017 SPP are effectively the same. Therefore, no further assessment is required, as the provisions relating to the State interests are dealt with through the Planning Scheme. In general, there are no conflicts between the proposal and any other State interest under the SPP.

   The Local Government Infrastructure Plan
   There are no assessment benchmarks that are directly applicable to the development or subject site.

<u>Schedules 9 and 10 of the Planning Regulation</u>
The planning application did not trigger assessable development or State agency referral under Schedule 10. Although the site is in close proximity to a State-controlled road (Landsborough Highway) it is more than 25m from the road.

<u>Common material</u>
All material about the application that Council has received since lodgement has been considered in this report.
<u>Development approvals and existing uses</u>

The site has two established uses, being a service station and a carwash. Consideration has been given to these uses, to ensure that each use can be wholly contained on their own lot. A condition has been included to ensure access, parking and services associated with each use is contained separately within each lot.

The following sections consider the above assessment benchmarks and matters to the extent relevant to the application.

4.1   LONGREACH REGIONAL PLANNING SCHEME 2015 (V2)

4.1.1   Reconfiguring a Lot

Under the Planning Act 2016, the definition of Reconfiguring a Lot is as follows:

a. **Creating lots by subdividing another lot; or**
b. Amalgamating 2 or more lots;
c. Rearranging the boundaries of a lot by registering a plan of subdivision under the Land Act or Land Title Act; or
d. Dividing land into parts by agreement rendering different parts of a lot immediately available for separate disposition or separate occupation, other than by an agreement that is:
    i.   A lease for a term, including renewal options, not exceeding 10 years; or
    ii.   An agreement for the exclusive use of part of the common property for a community titles scheme under the Body Corporate and Community Management Act 1997; or
e. **Creating an easement giving access to a lot from a constructed road.**

Assessment of Codes

The following sections provide an assessment of the proposed development against the relevant assessment benchmarks.

In summary, this planning assessment has demonstrated the proposed development complies with the relevant assessment benchmarks of the Planning Scheme.

Low Density Residential Zone Code

The site is in the Low Density Residential Zone, as shown in red on the Zone Map for the town of Longreach in **Figure 3.**

Figure 3 – Zone Map (Source: LRC Planning Scheme 2015)

The proposed development complies, or can otherwise be conditioned to comply, with the Performance Outcomes and, where applicable, the Acceptable Outcomes, of the Low Density Residential Zone Code as the reconfiguration of lots will result in the creation of lots that are of an adequate size to support existing and future urban uses.

Reconfiguring a Lot Code

The proposed development complies, or can otherwise be conditioned to comply, with the Performance Outcomes and, where applicable, the Acceptable Outcomes, of the Reconfiguring a Lot Code, in particular:

- The reconfiguration will create lots that exceed the minimum lot size requirements, each lot will exceed 400m^2
- The reconfiguration will ensure each lot has a minimum road frontage of 10m
- The site is not subject to natural hazards
- Each lot will retain its own access and will continue to be serviced by necessary urban services.

Landscape Code

The purpose of the landscape code is to ensure landscaping in both the private and public domains is designed and constructed to a high standard, provides a strong contribution to the Longreach outback identity, provides amenity appropriate to physical location and social values, and is responsive to the local character, site and climatic conditions and suits the long-term needs of the community.

The proposed development is for the reconfiguration of a lot only and does not result in any physical works and landscaping is therefore considered unreasonable. Given the nature of the development, further assessment of the Landscape Code is considered unnecessary.

Works Code

The proposed development complies, or can otherwise be conditioned to comply, with the Performance Outcomes and, where applicable, the Acceptable Outcomes, of the Works Code.

No changes to access or services are proposed. Each lot has been conditioned to contain its owns access and services.

5.0   REFERRALS

5.1   INTERNAL
The application was not internally referred to Council officers due to the minor nature of the application.

5.2   STATE ASSESSMENT REFERRAL AGENCY
The application did not trigger referral under the *Planning Regulation 2017*.

6.0   INFRASTRUCTURE CHARGES

It is noted that Council does not charge Adopted Infrastructure Charges for any new development. In turn, an Infrastructure Charges Notice does not form part of this recommendation.

7.0   CONCLUSION

The development application seeking a Development Permit for Reconfiguring a Lot (1 lot into 2 lots) at 7-9 Wonga Street, Longreach formally described as Lot 1 on RP610093, is recommended for approval, subject to the conditions outlined in this report. This recommendation is based on an assessment of the proposal in accordance with the Planning Act for applications subject to Code Assessment. The assessment undertaken, which is summarised in this report, demonstrates that the proposal complies with the relevant assessment benchmarks.

In accordance with the requirements for a decision notice under Section 63 of the Planning Act, a notice must be prepared for publication on Council's website stating the reasons for the decision. For this development, the statement of reasons, being the grounds for approval, will feature on the notice as follows:

- The reconfiguration will create lots that exceed the minimum lot size requirements for the Low Density Residential Zone.
- A condition has been included to ensure access, parking and services associated with each use is contained separately within each lot.
- The development complies with all applicable assessment benchmarks of the Planning Scheme.
- The development does not compromise the relevant elements of the Central West Regional Plan and State Planning Policy.

Assessment Officers (Author): Tim O'Leary **Principal Planner (Reel Planning)** 09 September 2024	Reviewed and Authorised by Assessment Manager Delegate: **Brett Walsh** 09 September 2024

ATTACHMENT A – PROPOSAL PLAN

11.10   Information Report - Planning and Development Report

This report provides an update on Development Services that has occurred during the month of August 2024.

Council Action
Deliver

Applicable Legislation
Local Government Act 2009
Local Government Regulation 2012

Policy Considerations
N/A

Corporate and Operational Plan Considerations

OUR COMMUNITY		
	Corporate Plan Outcome	
1.1	Council infrastructure and services support liveability and community amenity.	
OUR ECONOMY		
	Corporate Plan Outcome	
2.2	Council infrastructure and services support local industries and growth opportunities.	
OUR LEADERSHIP		
	Corporate Plan Outcome	
5.2	Informed and considered decision making based on effective governance practices.	

Budget Considerations

Nil

Previous Council Resolutions related to this Matter
Nil

Officer Comment

Responsible Officer/s:
Emily O'Hanlon, Business Support Officer
Simon Kuttner, Manager of Governance and Economy

Background:
This information report provides a monthly update on the planning services that Council provides to support planning and development activity across the local government area.

Issue:

1. Development Assessment

One new application has been received by Council since the last monthly report. Two applications are currently under assessment.

1.1	Council reference:	DA24/25-004
	Application:	Development Permit for a Reconfiguring a Lot (1 lot into 2 lots)
	Street address:	7-9 Wonga Street, Longreach
	Property description:	Lot 1 on RP610093
	Day application was made:	13 August 2024
	Category of assessment:	Code
	Public notification required:	No
	Applicant:	A & T Surveying
	Status:	Decision stage

An application has been made by A & T Surveying seeking a Development Permit for Reconfiguring a Lot (1 lot into 2 lots) over land at 7-9 Wonga Street, Longreach.

The proposal involves the reconfiguration of an existing lot to create two lots. The site contains an existing service station and a car wash, with the reconfiguration allowing the existing uses to be self-contained on their own lots.

The subject site is in the Low Density Residential Zone wherein the proposal is categorised as Assessable Development that is subject to Code Assessment. As the application is Code Assessable it will not require public notification. The application is in the decision stage and will be considered at the September Council meeting.

1.2	Council reference:	DA24/25-003
	Application:	Development Permit for a Material Change of Use for a Telecommunications Facility
	Street address:	Ilfracombe Road, Longreach
	Property description:	Lot 172 on PD191
	Day application was made:	2 August 2024
	Category of assessment:	Impact
	Public notification required:	Yes
	Applicant:	Amplitel Pty Ltd
	Status:	Public notification stage

An application has been made by Amplitel Pty Ltd seeking a Development Permit for a Material Change of Use for a Telecommunications Facility over land at Ilfracombe Road, Longreach.

The proposal involves the installation of a Telecommunications Facility that includes a monopole, antennas and associated ancillary equipment with an overall height of 36.3m.

The subject site is in the Tourist Zone wherein the proposal is categorised as Assessable Development that is subject to Impact Assessment. As the application is Impact Assessable it will require public notification. The application will also require referral to the State Assessment and Referral Agency as the site is within 25m of a State-controlled road.

The application is currently undergoing public notification to approximately 23 September 2024.

2. General Planning Services, Enquiries And Advice

2.1 Customer Requests

The following customer requests have been received and responded to over the past month:

Planning Enquiries			
Date received	Customer Details	Details of Enquiry	Status
14/08/24	Landowner	Request Council received a request regarding the establishment of a shed. Advice • The site is in Rural residential zone • The shed exceeds 180m^2 in area and is therefore considered assessable building work • Building work assessable against the planning scheme requires a Code assessable development application • Subsequent building approval will also be required.	Closed
19/08/24	Business owner	Request Council received a request about mobile business. Advice • The site is in the Centre zone • Although a mobile business the use will still operate from the site on a regular basis • The use is defined as a Food and drink outlet	Closed

Planning Enquiries			
Date received	**Customer Details**	**Details of Enquiry**	**Status**
		- A Food and drink outlet in the Centre zone (where not contained in an existing building) is subject to Code assessment - A Food and drink outlet is a supportable use in the Centre zone.	
21/08/24	Landowner	<u>Request</u> Council received a request about establishing paid camping. <u>Advice</u> - The site is in the Rural zone - The use will be defined as a Tourist Park - The use will be accepted development and not require a DA if: - limited to 15 sites; - Is for Self-contained RVs only; and - Complies with acceptable outcomes A07.1 – A010 of the Rural zone code.	Closed
04/09/24	Landowner	<u>Request</u> Council received a request regarding establishing cabins. <u>Advice</u> - The site is in the Centre zone - The cabins will be defined as Short-term accommodation - Short-term accommodation is subject to Code assessment in the Centre zone - Short-term accommodation is a supportable use in the Centre zone - Careful consideration will need to be given to the built form and design criteria in the Centre zone code.	Closed

Planning Enquiries			
Date received	**Customer Details**	**Details of Enquiry**	**Status**
4/09/2024	Landowner	<u>Request</u> Council received a request regarding establishing two satellite antennas. <u>Advice</u> • The site is in the Industry zone • The antennas would be considered as building work only • The building work would not be assessable against the planning scheme.	Closed
5/09/2024	Landowner	<u>Request</u> Council received a request regarding two new cabins <u>Advice</u> • The site is in the Medium density residential zone • The site contains an existing dwelling house • The proposal will be defined as a Multiple dwelling as the site will contain three dwellings • A Multiple dwelling is Code assessable in the Medium density residential zone • A subsequent building approval will be required.	Closed
Planning And Development Certificates			
Date Received	**Customer Details**	**Type**	**Status**
Nil			
Exemption Certificates			
Nil			
Survey Plan Endorsement			
22/08/2024	A & T Surveying	Boundary realignment	Complete

Development Applications Received

Application Type	August	YTD
Building (Council Certifier)	4	6
Building (Private Certifier)	0	1
Certificate of Classification	0	0

Change of Classification	0	0
Endorsement of Survey Plan	1	1
Exemption Certificate	0	0
Material Change of Use (MCU)	0	1
Minor Change (MCU)	0	0
Minor Change (Op Works)	0	0
Building Work (Assessable)	0	0
Operational Works	0	0
Plumbing & Drainage	3	5
Reconfiguration of a Lot	1	1
Siting Variation	0	0
Building Record Searches/ Planning Certificates	2	2
Operational Works – Bore	0	0
Total	**11**	**17**

Project Value of Building Applications

Date	Development Type	Development Details	Value of Work	Location
Carried FWD			$112,789	
26/08/2024	Building	Dwelling	$400,000	Longreach
27/08/2024	Building x 2	Industry - Upgrade & shed	$3,030,000	Longreach
30/08/2024	Building	Office & Shed upgrade	$385,000	Longreach
		Total for August	**$3,815,000**	
		Total for 24/25 Year	**$3,927,789**	

Building Development 24/25

Planning and Building Applications
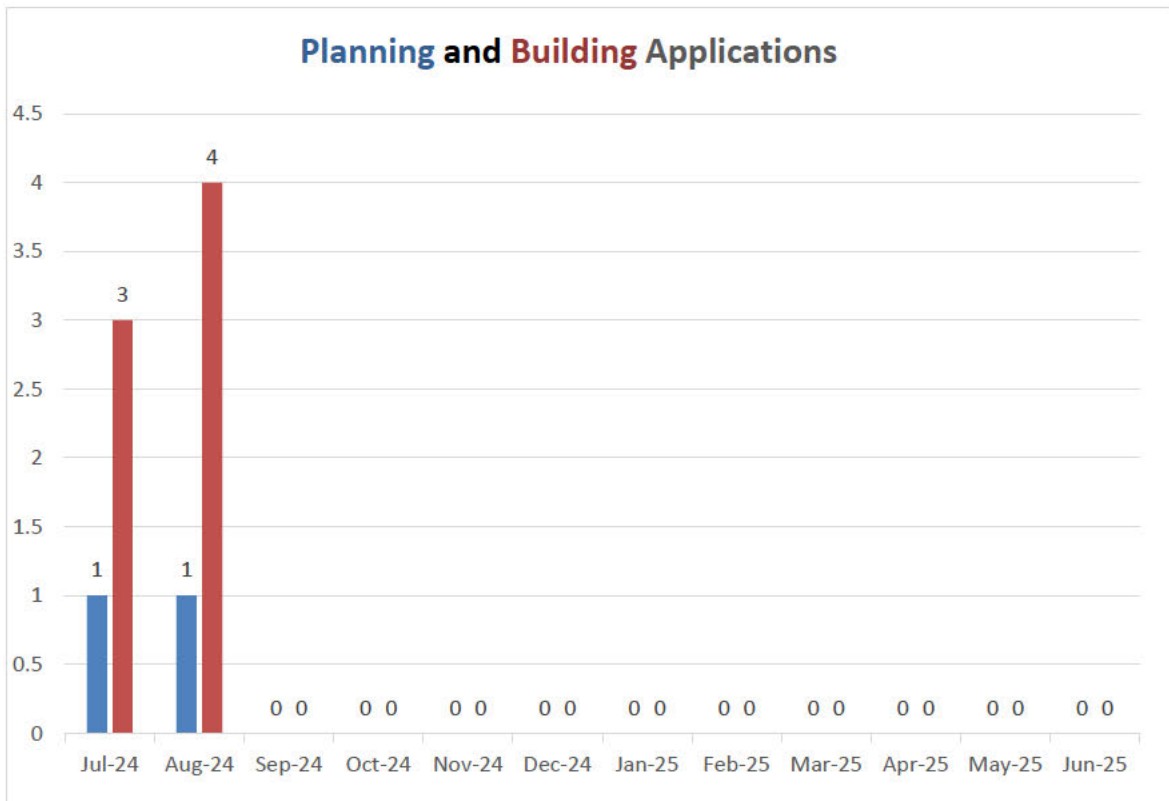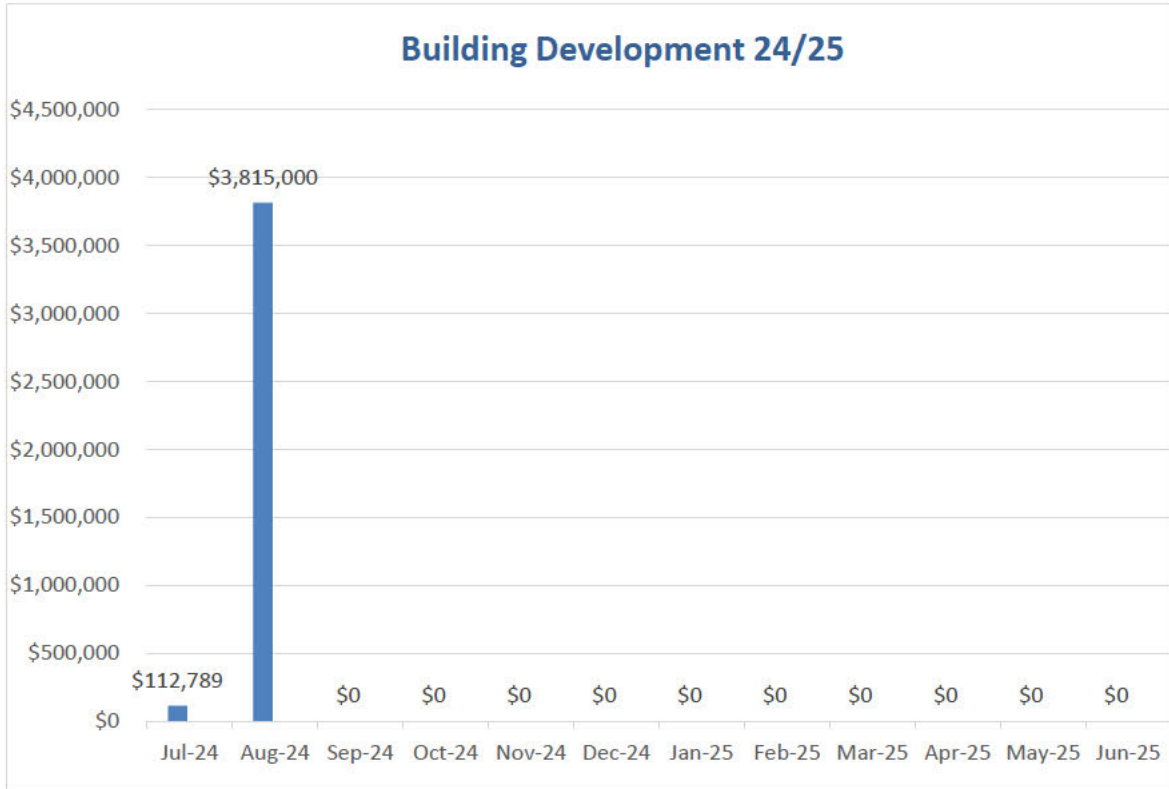
Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare
Consequence: Insignificant
Rating: Low (1/25)

Risk has been calculated based on proceeding as recommended.

Environmental Management Factors:

Nil

Other Comments:

Nil

Recommendation:

That Council receives the Planning and Development information report, as presented.

11.11   Monthly Workplace Health and Safety Report - August 2024

This report provides a summary of Council's health and safety performance as at 31 August 2024, highlighting issues, risks and opportunities impacting on employee health and safety in the workplace.

Council Action

Recognise

Applicable Legislation

Local Government Act 2009
Local Government Regulation 2012
Work Health and Safety Act 2011
Work Health and Safety Regulation 2011

Policy Considerations

Workplace Health and Safety Policy – No. 10.2

Corporate and Operational Plan Considerations

Budget Considerations

Operational expenses year to date for Workplace Health and Safety are within current budget parameters.

Previous Council Resolutions related to this matter

Nil

Officer Comment

Responsible Officer/s:

Grace Cronin-Jones, Manager of Human Resources, Safety and Wellness

Background:

The Safety Team provide a monthly update report of Council's health and safety activities.

Team Update:

Operational updates for the month of August:

- WHSQ Inspectors visited various sites at our Isisford Branch, where Council was issued with a total of 5 improvement notices across various facilities. The improvement notices related to the following:
  o Failure to ensure safe systems of work relating to 'Hot Works'
  o Failure to ensure safe systems of work relating to 'Inflation of Tyres'
  o Failure to ensure safe access free of slip/trip hazards for bunded area.
  o Failure to display placards for hazardous chemical on the entries for the Depot.
  o Review and identification of appropriate signage within the public pool facility.

  At the time of writing this report 4 out 5 notices have been completed and accepted by WHSQ and marked as compliant.

Incident Report Summary:

In total, sixteen incidents were reported for the month of August 2024. These included:

- Two hazard security breaches:
  - A member of the public jumped a barbed wire fence, attempted to damage property and verbally abused staff. The public member was reported to the police.
  - A member of the public with a history of aggression to staff entered the site via the damaged vehicle entry gate.
- There were five personal incidents:
  - Three injuries as a result of slips, trips or falls and only requiring minor first aid.
  - One injury as a result of equipment falling requiring medical treatment.
  - One psychosocial incident where a customer verbally threatened a staff member.
- There were eight property damage reports:
  - Seven incidents of windscreen/glass and panel damage to various plant due to stone chips, wildlife strikes or other immovable objects.
  - One incident where a tow ball and safety chain of the trailer has broken on a rural road resulting in a loaded trailer going off the road into a table drain. This incident is still under investigation.
- One near miss where an owner of an impounded animal has had to enter the facility to remove their animal and was exposed to an aggressive animal. This incident is still under investigation.

The below graph depicts the incident to injury ratio, year to date:

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood:	Response
Consequence:	Minor
Rating:	M6

Risk rating is applicable to the information provided within the Council report and is not intended to be an overarching risk rating of Council Safety Management System. Risk assessments continue to be utilised across Council's work environments to ensure that suitable controls for hazards are identified and implemented.

Community Consultation:

N/A

Environmental Management Factors:

N/A

Other Comments:

Nil

Recommendation:

That Council receives the Workplace Health and Safety update as at 31 August 2024, as presented.

11.12   Chief Executive Officer's Council Report

This report provides an update on a range of activities that have occurred over the previous month for the Chief Executive Officer.

Council Action
Recognise
Deliver

Applicable Legislation
Local Government Act 2009
Local Government Regulation 2012

Policy Considerations
Nil

Corporate and Operational Plan Considerations

OUR LEADERSHIP	
	Corporate Plan Outcome
5.2	Informed and considered decision making based on effective governance practices

Budget Considerations

Nil

Previous Council Resolutions related to this Matter
Nil

Officer Comment

Responsible Officer/s: Brett Walsh, Chief Executive Officer

Background:
The Chief Executive Officer provides an information update to Council to outline activities undertaken since the last meeting.

Issue:
Chief Executive Officer Update
Following is a summary of activities undertaken for the period to 12 September 2024.

Strategic Leadership
- Attend RAPAD, ORRTG, RAPADWSA and CWRPMG meetings in Longreach
- Attend Western Qld Alliance of Councils meeting in Mount Isa
- Attend RAPADWSA strategic planning meeting re future water and sewerage
- Attend Qld Treasury Corporation Economic Update (Teams)
- Attend Local Disaster Management Group meeting
- Attend Councillor professional development training
- Attend Central West Fire Management Group meeting

Operational Management
- Progress the MID and RIDA applications for the Longreach weirs
- Attend demonstrations of Council reporting software options
- Evaluate Council housing tenders for Teal Street
- Evaluate plans for the Animal Management Policy
- Worksite visit to Longreach Water Treatment Plant and Ilfracombe Water Treatment Plant

Financial Management
- Review Long Term Financial Plan with the CFO prior to submission to QTC
- Meet with external auditors

Workforce Capability
- Complete Mental Health Co-Responder training
- Meet with SeeChange consultants re professional development

Stakeholder Engagement
- Meet with AAMI representative re Longreach Saleyards lease
- Meet with LNP Candidate for Gregory, Sean Dillon, and Shadow Minister for Water, Deb Frecklington re water security funding
- Attend Vietnam Veterans Day service
- Attend Longreach Yellowbelly Fishing Competition
- Meet with Opera Qld representatives re funding for Festival of Outback Opera
- Meet with landowner re potential rural residential development options
- Meet with ratepayer re rates and charges and infrastructure to the property
- Meet with Superintendent CW Zone – Qld Fire Department
- Meet with QRA representative re flood damage funding
- Attend Council sponsored *Jillaroos* performance
- Attend OQTA function to introduce new TEQ employees
- Attend launch of *Long Run* beer
- Meet with local tourism operator re building development
- Attend dinner with Fourier and IT team
- Attend Australian Citizenship ceremony
- Attend R U OK? Market day

Risk Management
- Participate in TMR Disaster Management exercise in Barcaldine

Risk Management Factors:
This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare
Consequence: Insignificant
Rating: Low (1/25)
Low risk, information report only

Community Consultation:

Nil

Environmental Management Factors:

Nil

Other Comments:

Nil

Recommendation:

That Council receives the Chief Executive Officer's report, as presented.

11.13   Information Report - Governance

This report provides an update on a range of activities that have occurred over the previous month for the Governance Directorate.

Council Action
Recognise
Deliver

Applicable Legislation
Local Government Act 2009
Local Government Regulation 2012

Policy Considerations
Nil

Corporate and Operational Plan Considerations

OUR LEADERSHIP	
	Corporate Plan Outcome
5.2	Informed and considered decision making based on effective governance practices

Budget Considerations

Nil

Previous Council Resolutions related to this Matter
Nil
Officer Comment

Responsible Officer: *Brett Walsh, Chief Executive Officer*

Background:
Officers provide an information update to Council on a monthly basis to outline achievements, challenges and statistical information for the various functional areas of Council.

Issue:
Calendar of Council Events

September 2024			
4 Wednesday – 5 Thursday All Day	Western Queensland Alliance of Councils Assembly	Mt Isa	Mayor & CEO Councillors Invited
18 Wednesday 8.30am-10.00am	Audit & Risk Committee Meeting	Council Chambers, Longreach Civic Centre	Audit & Risk Committee
18 Wednesday 10.30am-12.30pm	Strategic Risk Workshop	Council Chambers, Longreach Civic Centre	Councillors Executive Leadership Team
18 Wednesday 10.00am-4.00pm	Briefing Session	Council Chambers, Longreach Civic Centre	Councillors Executive Leadership Team
19 Thursday 9.00am	Ordinary Council Meeting	Council Chambers, Longreach Civic Centre	Councillors Executive Leadership Team Open to the public
October 2024			
18 Wednesday 10.00am-4.00pm	Briefing Session	Council Chambers, Longreach Civic Centre	Councillors Executive Leadership Team
19 Thursday 9.00am	Ordinary Council Meeting	Council Chambers, Longreach Civic Centre	Councillors Executive Leadership Team Open to the public
21 Monday – 23 Wednesday	LGAQ State Conference	Brisbane	Local Government Councils
November 2024			
16 Wednesday 10.00am	Briefing Session	Council Chambers, Longreach Civic Centre	Councillors Executive Leadership Team
17 Thursday 9.00am	Ordinary Council Meeting	Isisford Council Chambers	Councillors Executive Leadership Team Open to the public
26 – 27 Tuesday & Wednesday	RAPAD Board Meeting	Brisbane	RAPAD Members

Economic/Consumer Spending Data (Spendmapp)

Presented here is data for July 2024:

Total Local Spend was $17.7M. This is a 7.28% increase from the same time last year.
Resident Local Spend was $8.3M. This is a 14.83% increase from the same time last year.
Visitor Local Spend was $9.4M. This is a 1.4% increase from the same time last year.
Resident Escape Spend was $5.1M. This is a 3.79% increase from same time last year.

Total Local Spend
The total amount spent with merchants within the Longreach Regional Council LGA.
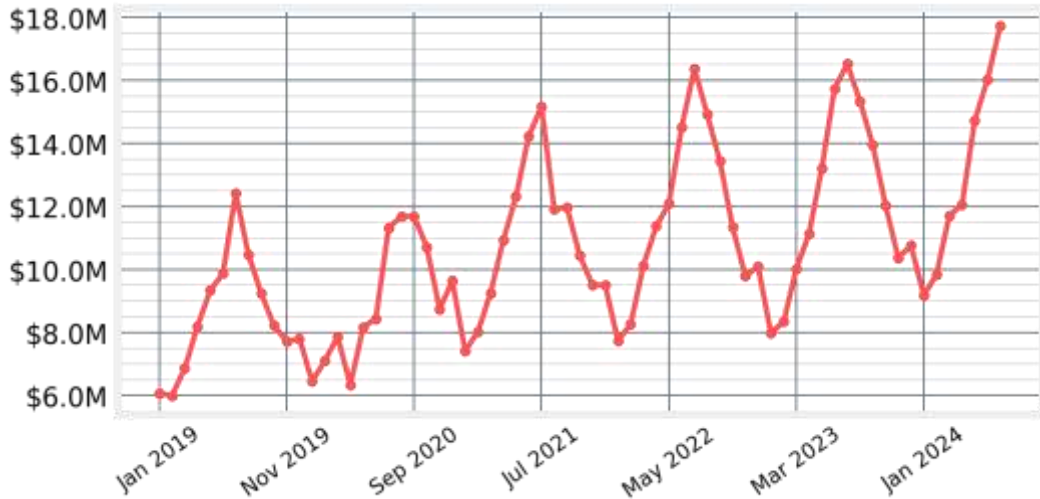
The Top 3 Suburbs by Resident Escape Spend for July 2024
Resident Escape Spend by destination Suburbs (i.e. where the spending goes to):

- Emerald: $510k
- Barcaldine: $190k
- Rockhampton: $100k

Night Time Economy for July 2024
The biggest spending night of the month of July 2024 was Thursday 25 July.
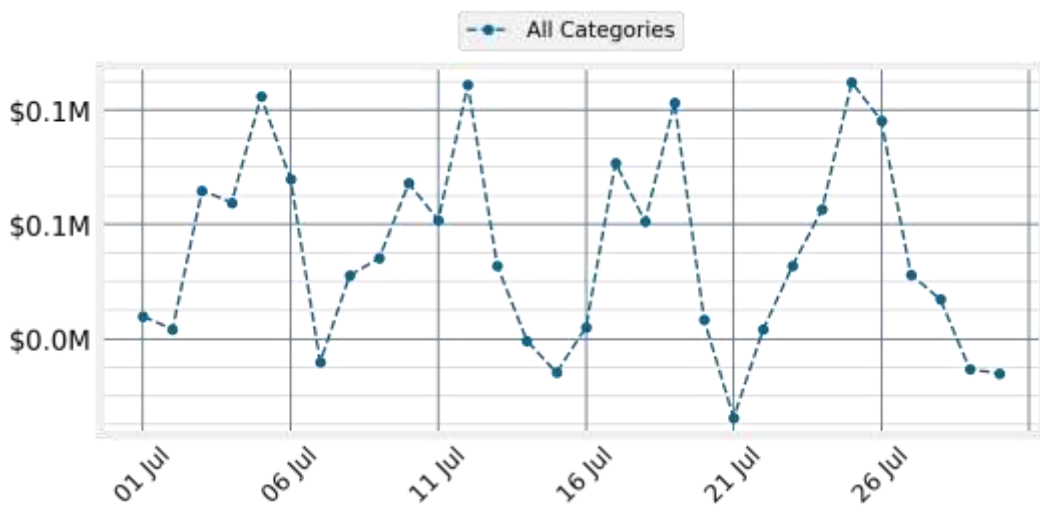
Small Business Update

Council distributed a Small Business e-Update, on 29 August.

View in a browser here

The update featured articles on:
- Consumer Spending Data
- Paul Misipeka appointed Small Business Financial Counsellor for Western Qld
- Planning Succession for Family Business
- Break-even and minimum sales template
- Managing risk in supply chains
- New powers for Health and Safety Representatives
- Why competition matters
- Mentoring for Growth program
- Annual rent increases and market reviews
- Have your say about the future of government service delivery
- Funding Opportunities

Reach
- The email was sent to 931 addresses
- 413 people opened the email a total of 740 times
- It failed to reach 48 addresses, either because they were incorrect or because of spam filters
- 3 people unsubscribed

Activity

67 unique clicks have been generated on links in the email with the top performers being:
- Small Business Financial Counselling
- Break-even and minimum sales template
- Council's newsletter page

Human Resources

Staffing Levels as at 31 August 2024

ALL Employees FTE	Operational	Admin/ Supervisors	Contract	Total	Last Month	30/06/2024
Full Time	84	51	11	146	150	147
Permanent Part Time	3.05	4.07	0.83	7.95	7.95	8.67
Contracted Staff (Consultants)	-	-	-	-	-	-
Total Permanent Employees	87.05	55.07	11.83	153.95	157.95	155.67
Temporary Full Time	3.0	6.0		**9.0**	**8.0**	**6.0**
Temporary Part Time	-	0.69	-	**0.69**	**0.69**	**0.69**
Apprentices – Trades	2.0	-	-	**2.0**	**3.0**	**3.0**
Traineeships	-	2.0	-	**2.0**	**2.0**	**2.0**
Casual Staff	1.35	3.06	-	**4.41**	**4.31**	**3.37**
Total Temporary Employees	6.35	11.75	-	18.10	18.00	15.06
Total Current Employees FTE	**93.40**	**66.82**	**11.83**	**172.05**	**175.95**	**170.73**
Current Vacant Positions	9.00	7.00	2.00	**18.00**	**12.0**	**15.0**
Complement FTE				**190.05**	**187.95**	**185.73**

Saleyards – Throughput Figures

WQLX Longreach Activities - 2024/25 FY

	Sales Throughput	Spelling Stock Throughput	Private Weigh Cattle
Jul-24	0	9224	1133
Aug-24	0	11714	276
Sep-24	0	0	0
Oct-24	0	0	0
Nov-24	0	0	0
Dec-24	0	0	0
Jan-25	0	0	0
Feb-25	0	0	0
Mar-25	0	0	0
Apr-25	0	0	0
May-25	0	0	0
Jun-25	0	0	0
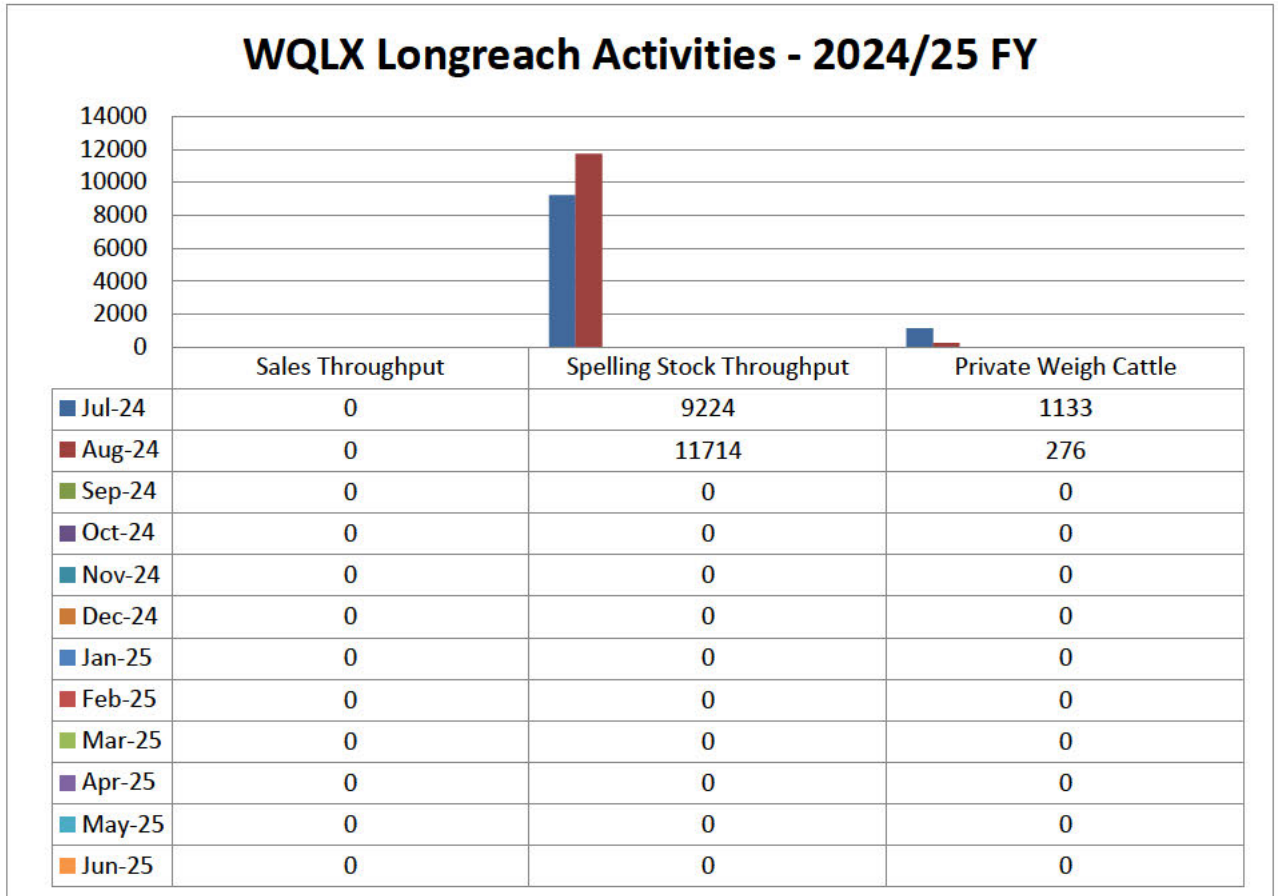
Regulatory Services – Compliance

Throughout August, Regulatory Services Compliance Officers continued with their routine tasks, including town patrols, monitoring illegal water use, overgrown vegetation, feral animal control, abandoned vehicles, pest weed spraying and various animal related non-compliances. All Longreach Regional Council townships were on Level 1 Water Restrictions, allowing sprinkler use between 6:00am-9:00am and 5:00pm-8:00pm daily for residential use.

The main points of interest for August were:

1. Significant changes to Animal Management (Cats and Dogs) Act 2008 - *Stronger Dog Laws, Safer Communities* on the 31/07/2024 and then further amendments on the 28/08/2024.
2. Re-home of two dogs in August – 1 surrendered and one unclaimed. Only one Euthanaised dog which was unsuitable to be re-homed.
3. Registration period changed over to the new registration expiry 15/08/2025. A total of 1002 registrations renewals were issued in July. 284 payments have been received for renewal in August, with a total amount of 589 renewals paid for since issued. Increase in dog registration across the region continues with a growth rate in renewals of 25.9% since 2022.

4. Contact identified to be made with 348 residents who have previously registered dogs, as a reminder of failure to register their dog.
5. Meeting attendance as participant in the Working Group for the review of state legislative changes to the *Animal Management (Cats and Dogs) Act - Stronger Dog Laws, Safer Communities Project.*
6. Reminder of state law requirement for Microchipping issued for dogs without Microchips on renewal notices saw an increase in microchipping from 79.62% to 88.28%
7. Annual Kerbside Bulk Rubbish Collection commencement on the 26/08/2024 with completion in the first week of September 2024
8. *Three Caution* notices were issued this month for Illegal Watering.
9. Recruitment has commenced to replace Compliance Officer, who has been successful in obtaining the Rural Lands Officer role.
10. The following statistics were determined:
   - Registration renewal increase since 2022 – 25.9%
   - Total dogs registered across the region for 2024/2025 rego period: *589*
   - Dogs with registration expired 2024/2023/2022/2021/2020, not renewed or updated (excluding cancelled/deceased/transferred registrations): *348*
   - New initial registrations for dogs within current rego period (since 01/07/2024): 44
   - Microchipping rate across Region (details on LRC file, active registrations only): *~88.28%*
   - Total animals impounded YTD 2024: *123*
   - Total animals impounded in August 2024: *14*

Regulatory Services Tasks Completed – August 2024

Animals	70	Water	27
Dogs Impounded	14	Watering / Sprinkler Patrols	18
Domestic Cats Impounded	1	Illegal Water Usage – Residential	3
Pound Releases	15	Illegal Water Usage – Business/Public	0
Animals Euthanaised – unclaimed/abandoned	0	Water Leaks Reported/Observed	3
Animals Euthanaised – surrendered	1	Water Exemption Applications/Permits	0
Animals Rehomed	2	Notices / Fines Issued	3
Feral Cats Trapped and Euthanaised	1	**Property**	**60**
Dog Attacks / Investigations	1	Town Patrols - Longreach	24
Dogs Involved in Attacks	1	Town Patrols - Ilfracombe	6
Dog Traps Issued	0	Town Patrols - Isisford	2
Cat Traps Issued	6	Town Patrols - Yaraka	1
Wandering Dogs (not	4	Camping / Apex Park / River	13

impounded)		Patrols		
Wandering Animals Reported / Impounded (other than dogs)	0	Overgrown / Unsightly Reports (initial + follow up) (private + LRC-controlled)		6
Wandering Animal Posts on FB – not reported to Council (minimum)	17	Overgrown / Unsightly Notices Issued (unattended, falling within follow-up timeframes)		3
Animal Inspections – Extra dogs/cats, adequate housing, insecure enclosure, compliance checks	2	Notices / Fines Issued*		5
Barking dog reports	0	**Other**		**57**
Assist with DAF with Animal Welfare	5	Customer Service Requests		25
Notices / Fines Issued	0	Equipment Maintenance		3
Vehicles	**2**	After Hours Call Out		10
Abandoned Vehicles "Tagged Out"	1	Impound Facility Maintenance		1
Vehicles Impounded / Processed	1	Illegal Dumping / Littering		3
Impounded Vehicle Release	0	Pest Weed Spraying by LLO		2
Environmental Health	**48**	Aggressive customer incidents		13
Queries Received	48			
Total				**264**

Regulatory Services – Environmental Health

There were 38 food safety-related queries received in August. Most have been resolved and advice provided. Main queries were for Food business Licence Renewals, Temporary Events and Prescribed activity Permits, food business licence applications, inspections and food safety matters and legislative compliance for waste and planning.

Food business licence and Outdoor dining renewals were issued in August, with all licence's expiry on the 31/08/2024. There are a total of 48 food business within the Longreach Regional Council area and seven of these have Outdoor dining permits. Of the 48 food business, we have only 5 that have not made payment to date.

Draft review for a Temporary Event application form and associated information pack commenced. This is designed to streamline process for gathering the required information to determine a permit approval in a timely manner. It will aim to improve

customer satisfaction and decrease delays in decisions due to incomplete/insufficient applications.

Draft review of a Prescribed activity permit application combined with a booking form to streamline process across departments.

Draft of information sheets for the community in relation the Local Laws for Prescribed Activities, helping to explain what they are and when activities in the community may require a permit from Council.

New webpage created with information in relation to Food Business Licencing, new application forms and further food safety information. This is to assist our customers to be able to gather information independently to review, prior to calling for an enquiry into food business licencing. It is hoped this will lessen the administrational load on both Customer Service staff and Environmental Health staff.

The contractor EHO is shared between RAPAD Councils, and periodically attends each Council for food business inspections and other matters as available. Contract EHO reports:

Longreach:
Food Business
- Emails and Phone Consultation.
- Edited Inspection Proforma. Current.
- Food Business Applications Assessments.
- Conducted Inspections of Food Business. minor issues were noted and raised with operators.
- Follow up emails & Phone calls relating to contraventions.
- Pre Food Business Application Assessment.
- Phone calls / emails – (food business related).
- Food Business Consultation/s.
- Food Business Renewals.
Environmental Management/ Public Health
- Complaint/s.

- Customer Consultation/s. Information & Suggestions given.

- Summary of ongoing Complaint shared with Reg services team.

- Inquiry and Information support.

- PAS Reporting Data submission. Completed.
- **Consultation (external)**
- Meeting Request From Qld Health (Rockhampton).

Regulatory Services – Rural Lands

Town Commons

Agistment – All four (4) town Commons are being used for Agistment. There are;
- 7 horses on Longreach Common,
- 13 Horses and 48 Cattle on the Ilfracombe Common,
- 85 Cattle on the Isisford Common, and
- 18 cattle and 1 horse on the Yaraka Common.

We received and processed one new request for application to agist 2 horses onto the common in Longreach Common in August. We have not received response for issued applications for the Ilfracombe Common at this stage that were requested in July.

Ilfracombe North Common has two paddocks identified having insufficient pasture availability and limited rainfall to promote pasture growth. The gates have been closed to limit any grazing these areas, and impacted agistees have been informed. This decision will be assessed again in December and the decision will be communicated to all agistee's.

Compliance Officers and Rural Land Officer completed various patrols of the common areas to check on stock, check water facilities and fencing, repairing when available.

Rural Lands Officer maintains the water facilities as required and checks on stock when traveling through common areas to complete ongoing pest weed spraying.

Ongoing Town Common Issues:
- Poor quality or damaged fencing between Landholders and Town Commons requires ongoing repairs and maintenance.
- Infrastructure being damaged by vehicles, particularly gates being run over, and fencing being cut.
- Gates being left open, causing a safety issue for the animals being agisted on the Commons.
- Difficulty monitoring and identifying illegally grazing animals on the commons.
- Illegal dumping of rubbish and green waste within the common areas.
- Pest weeds –
  o Longreach Common; Jumping Cholla, Parkinsonia, Prickly Acacia, Rubber Vine, Sticky Florestina.
  o Ilfracombe Common: Prickly Acacia, Parthenium, Sticky Florestina, Parkinsonia
  o Isisford Common: Rubber Vine, Prickly Acacia, Parthenium, Parkinsonia, Sticky Florestina, Tiger Pear
  o Yaraka Common: Parkinsonia

Stock Routes & Reserves
Traveling stock permits
There were no travelling stock permits granted throughout the month.

Permit to Occupy (PTO)
There were no PTO requested in the month of August. Enquires commenced into obtaining a list of current Stock Route and Reserve under PTO with Department of Resources.

Water Facilities (WF)

Issue identified impacting the Stock Route Water Facilities at Nogo and Alice, with removal and/or misuse of gates. Gates adjusted with welded washers over hinges to prevent removal and/or misuse. This will also reinforce the gates stability and ensures that it remains secured in place, reducing the risk of unauthorised access or tampering.

Pest Weeds and Animals
Stock Route Management Plan and Biosecurity Plan

Initial draft of the *Stock Route Management Plan (SRMP)* presented to counsellors. Initiation on drafting relevant Policies and Management Directives associated with actions required from the SRMP.

Ongoing Pest Weed Issues:
- Lack of awareness, support and obligations within the Community regarding Pest Weeds i.e. Parthenium, Sticky Florestina, Cacti.
- Increase in regional travel to the area with tourism season.
- New and emerging Pest Weeds.

Main spraying for August:
Weeds sprayed, identified, and reported – Sticky Florestina, Prickly Acacia, Parkinsonia, Parthenium and Jumping Cholla
- Yumburra
- Landsborough Highway
- Kateroy
- Longreach Council Settling ponds
- Glendulloch Road – Nogo
- Longreach town area

Sticky Florestina Project

Monitoring and testing of Sticky Florestina at sites continue. Numerous Plants identified across the region by parks and gardens crews as well as Compliance Officers and Rural Lands Officer.

Request presented to Council for Sticky Florestina (Florestina Tripteris) to be a declared Pest plant, targeted for control under the Land Protection (Pest and Stock Route Management) Act 2002.
Declared Pest Plants are species that have, or could have, serious economic, environmental or social impacts. Pest management legislation aims to help protect Queensland's economy, biodiversity and people's lifestyles by:
- preventing the introduction and establishment of new pest plants in Queensland
- preventing the spread of established pest plants into new areas
- reducing the extent of existing infestations where feasible.

Combined funded project across RAPAD region for a Research Officer for the Sticky Florestina Project.

Proactive management of vertebrate pests from riparian areas boarded by exclusion fencing in Western Queensland.
Commencement of the combined project with Commonwealth Government, RAPAD councils, Dessert Channels Group and LGAQ to identify strategies to reduce vertebrate pest populations on a sustained basis in riparian areas bordered by exclusion fencing, reduce pressure on existing exclusions fencing and maintain integrity of infrastructure, and encourage a more holistic and strategic management of vertebrate pests along river and creek corridors in RAPAD areas.

Bexley Snake Cactus Project
Continuation of the Bexley Snake Cactus Project with funding investment from RAPAD councils for continued research, monitoring and eradication of Snake Cactus.

Pest Animals
All Rural Land Officers attending the CWRPPG meeting this month identified increased activity and presence of Wild Dogs in the regions. Rural lands is currently working on the tender contract for Wild Dog Contractors.

Wild Dog and Feral Pig Baiting Program
Commencement of the bi-annual baiting program tender process has commenced for the Meat substrate requirements for October. Syndicate leaders for property owners have been contacted for meat orders and the Aircraft for aerial delivery has been arranged. For this round, Council supplies all meat substrate. 58 property owners have supplied a meat order by the end of August, with the total meat requirements currently at just under 11 ton of substrate. There may be further landholders who place late notice orders in early September.

Summary of main tasks / issues completed by Rural Lands department during the month:
*   Pest weed spraying, mapping and reporting
*   Repair and maintenance of QuickSpray units and other plant
*   Common infrastructure maintenance and vegetation management
*   Assistance with the Bexley Project Snake Cactus Project
*   Stock Route Management Plan presented to Councillors
*   Attendance at the Central West Region Pest Partnership Group
*   After-hours on-call roster, shared with Compliance Officers

Risk Management Factors:
This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare
Consequence: Insignificant
Rating: Low (1/25)

Low risk, information report only

Community Consultation:

Nil

Environmental Management Factors:

Nil

Other Comments:

Nil

Recommendation:

That Council receives the Governance Information Report, as presented.

12. **Finance Report**

12.1 **Request to Invite Expressions of Interest for Solar Solutions**

Consideration of solar power solutions at certain facilities to reduce electricity costs, and a potential Expression-of-Interest process to obtain further information.

Council Action
Deliver

Applicable Legislation
Local Government Act 2009 (LGA)
Local Government Regulation 2012 (LGR) section 228

Policy Considerations
Nil

Corporate and Operational Plan Considerations

OUR SERVICES		
	Corporate Plan Outcome	
3.2	Sustainable infrastructure and services that represent value for money, are environmentally responsible, and are responsive to community needs.	
OUR FINANCES		
	Corporate Plan Outcome	
4.1	Improved financial performance and strategic financial management.	
ANCES **OUR LEADERSHIP**		
	Corporate Plan Outcome	
5.2	Informed and considered decision making based on effective governance practices.	

Budget Considerations

Electricity expenses for FY24/25 are estimated at $860,000 without intervention. Any budget implications to install solar power solutions would be determined from the Expression-of-Interest and the subsequent business case.

Previous Council Resolutions related to this Matter
Nil

Officer Comment

Responsible Officer/s: *David Wilson, Chief Financial Officer*

Background:

During the 2023/24 financial year, Council spent $812,000 in electricity costs, an increase of 20% from the 2022/23 financial year. Electricity costs are expected to continue to increase as the Australian electricity market transitions to renewable energy. Council Officers have been investigating small, low-cost methods to reduce electricity costs through better practices and the use of timing devices. Officers are also investigating more substantial solar power solutions to reduce electricity costs.

The facilities with the greatest consumption of electricity are the focus of this exercise and are summarised below:

Council facility	Annual electricity cost
Longreach water treatment plant	$105,000
Longreach council chambers and civic centre	$64,000
Longreach swimming pool	$76,000
Longreach raw water pumps	$45,000
Longreach council workshop	$34,000
Ilfracombe Park and swimming pool	$24,000
Longreach library	$11,000
Total	$359,000

Issue:

Before deciding if installing solar power is a viable solution to reducing Council's electricity costs, a business case will need to be developed. An initial assessment of potential solutions has demonstrated that there are a several providers of solar power with different products, costs, and solutions. Initial proposals seem to demonstrate that the concept of powering some facilities by solar power may provide savings and a reasonable Return On Investment (ROI). To be able to obtain sufficient information to develop a proper business case and confirm ROI, Council Officers require more detailed proposals from a wider number of providers.

Under LGRs228 (2)(b), a local government may invite EOI under subsection (5) before considering whether to invite written tenders.

Under LGRs228 (3), a local government may invite EOI only if it decides by resolution that it would be in the public interest before inviting written tenders and records its reasons in the minutes of the meeting.

Council may consider that inviting EOI for the provision of solar power solutions is in the public interest before considering whether to invite written tenders, as it will allow Council to properly assess a range of solutions and prepare a business case for investment prior to approving a budget and progressing with part or all the project by inviting written tenders.

12. FINANCE REPORT
12.1 – Request to Invite Expressions of Interest for Solar Solutions

Risk Management Factors:
This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare
Consequence:Low
Rating: Low (2/25)
There is low risk of inviting EOI as set out in the briefing.

Environmental Management Factors:
Nil for the EOI, possible reduction of Council's carbon footprint if the business case for solar power is sound.

Other Comments:
Nil

Recommendation:
That Council, pursuant to section 228 of the Local Government Regulation 2012:
1. *finds that an open expresssion of interest process for the provision of solar energy solutions at Council facilities is in the public interest, because it allows officers to properly assess a range of solutions and prepare a business case for further consideration by Council; and*
2. *authorises the Chief Executive Officer, to take all steps necessary to invite written expressions of interest for the provision of solar energy solutions at Council facilities.*

12.2   Chief Financial Officer's Report

Consideration of the financial statements for the period ending 31 August 2024:

Longreach Regional Council Financial Dashboard
for the month ending Aug 2024
(all amounts in $millions)

Income statement	YTD	Budget YTD	Variance	Last YTD	Variance	
Revenue	$23.2	$22.0	$1.2	$11.9	$11.2	🟢
Expenses	$8.0	$8.4	$0.4	$8.7	$0.6	🟢
Net result	$15.1	$13.6	$1.6	$3.2	$11.9	🟢
Balance sheet	**Aug 2025**	**Jun 2023**	**Movement**	**Last YTD**	**Movement**	
Total assets	$442.7	$428.6	$14.1	$412.0	$30.7	🟢
Total liabilities	$20.9	$21.9	$1.0	$23.5	$2.6	🟢
Total equity	$421.9	$406.8	$15.1	$388.5	$33.3	🟢

Cash flow	YTD	Last YTD	Movement		Cash expense cover	
Operating cash flow	$9.5	($4.0)	$13.4 🟢		9 months 🟢	
Capex	($1.7)	($0.9)	$0.8 🟢		**Current ratio**	
Other investing cash flow	$0.6	$0.5	$0.2 🟢		7:1 🟢	
Loan repayments	-	-	- 🟠		**Unrestricted Cash Balance**	
Net cash flow	$8.4	($4.4)	$12.8 🟢		$30.4 🟢	

Forecast cash balances ($millions)

Liquidity Trends

Capex ($thousands)

Rates Debtor Balances ($millions)

Loan balances ($millions)

Cash balances ($millions)
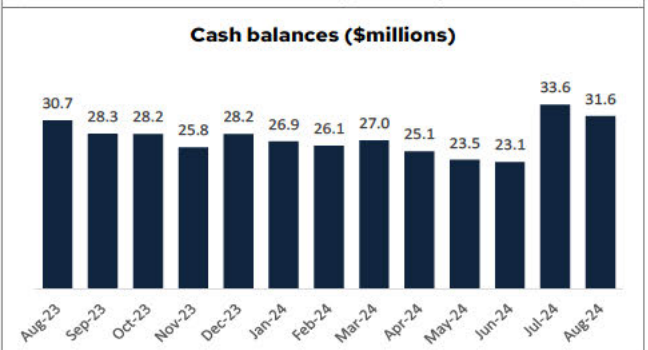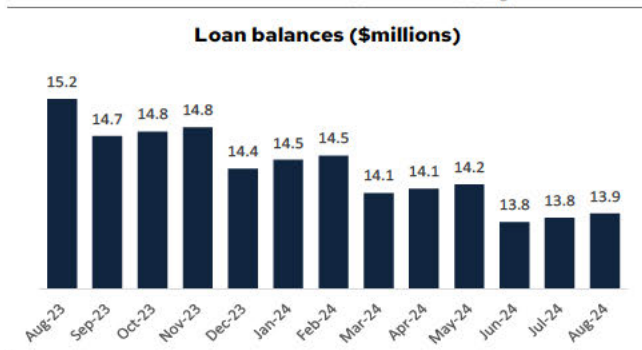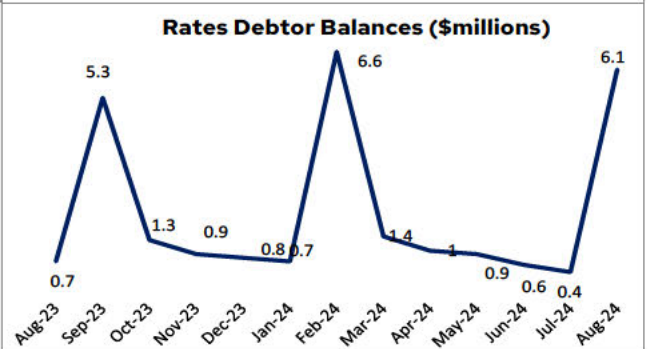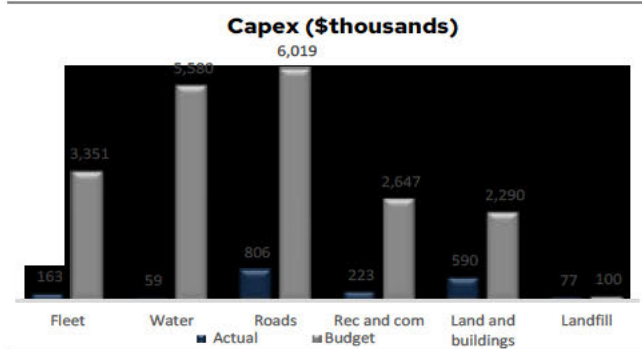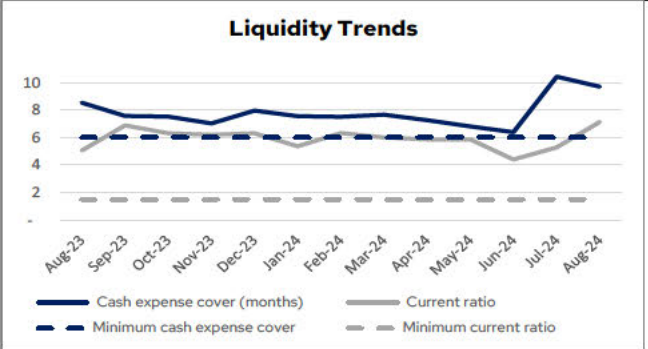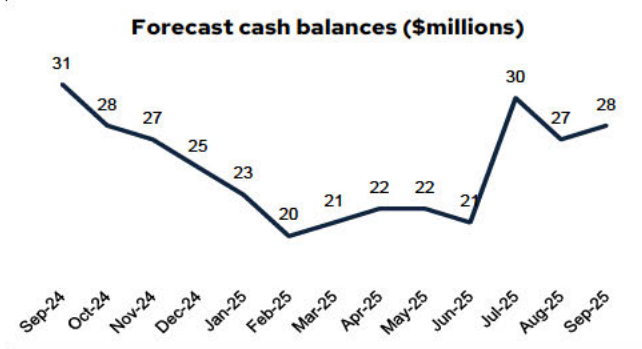
Summary

- Council is performing better than expected year to date with a $15.1m net surplus and is in a good financial position with $30.4m in unrestricted cash.

Financial performance

- Revenue is $1.2m higher than budget with positive variances across most areas, probably due to timing.
- Employee expenses are lower than budget and the same as last year to date. Vacancies are the main cause of this positive variance.
- Materials and services are lower than budget and last year to date, due to the timing of some projects.
- Depreciation is higher than budget and last year to date due to the impact of the higher valuations at the end of the 2023/24 financial year. This will be monitored and the budget adjusted if it is likely to become a material variance.
- A positive net result of $15.1m is higher than the budgeted net result of $13.6m.

Financial position

- The financial position remains sound with growth in current receivables after the rates issue in the later part of the month.
- Liabilities have decreased since the beginning of the financial year with a reduction in trade payables.
- Net community equity has increased by $15.1m year to date.

Cash flow

- Closing cash balance was $31.6 million ($30.4 million unrestricted).
- A positive net operating cashflow of $9.5 million is mainly due to receipt of the FA Grant in July.
- Capital expenditure is beginning to increase as some projects move to the delivery stage.

Liquidity

- Council maintains 9 months of cash expense cover.
- Current ratio is 7:1 ($7 of current assets to every $1 of current liabilities).
- Short- and long-term forecasts indicate that Council will remain in a sound financial position with careful management.
- Council entered into a new term deposit on 4 September 2024 taking the total to $20 million to increase its return on investment.

Term Deposit	Maturity date	Rate
$8,000,000	4/07/2025	5.06%
$8,000,000	2/01/2025	4.98%
$4,000,000	4/12/2024	4.79%

Debtors

The debtors balance increased after the issue of the first bi-annual rates notices.

	Current	1 year	2 years	3 years
Outstanding rates	$5,748,523	$252,455	$62,164	$79,988
Number of assessments	2,686	99	20	13

Risks

- The main risks to Council's short term financial performance, position and cash flow are:

Risk	Description	Treatment	Rating
Project related grant income is not realized. Reputational damage with funding bodies.	If projects are not completed within the timeframes according to the grant conditions, grant income may not be realised.	Improve project reporting and risk assessments. Improve cross-functional communications across project teams, grant administration and procurement.	Likelihood – Possible Consequence – Major (capital grant income is a significant part of Council's ability to fund capex) Rating – High
Availability of grant funding and contract work reduces funding to sustain Council operations.	Council has relied on several years of consistent external funding from flood damage works and TMR works. When this funding decreases, it will impact Council's financial result and cash position.	Examine services, assets and business processes to reduce fixed costs in Council so that it becomes more adaptable and resilient. Diversify Council's revenue sources.	Likelihood - Possible Consequences – Moderate if the reductions impact a single year. Major if the reductions impact several consecutive years. Rating – Medium to High
Costs continue to increase rapidly placing pressure on Council's ability to sustainably provide services.	The cost of wages, goods and services, particularly construction materials continue to increase at a higher rate than previously experienced, increasing the cost of providing services and maintaining assets.	Prioritise services and projects to allocate limited resources to the most important community areas. Maintain reporting and forecasting to identify issues and where necessary, revise budgets.	Likelihood – Almost certain Consequence – Moderate Rating - High

Appendices

1. Finance Reports 31 August 2024.pdf ⇓
2. Progam Report 31 August 2024.pdf ⇓
3. Capital Report August 2024.pdf ⇓
4. Grants report ⇓

***Recommendation*:**

That Council receives the Chief Financial Officer's Report for the period ending 31 August 2024, as presented.

Statement of financial performance	YTD Actual $'000	YTD Budget $'000	Last YTD $'000	Full year budget $'000
Revenue				
Rates, levies and charges	6,633	6,750	6,750	12,378
Fees and charges	487	502	469	2,809
Recoverable works income	819	652	1,456	3,911
Other revenue	650	269	366	1,581
Operating grants, subsidies and contributions	13,929	13,672	2,657	22,692
Capital grants, subsidies and income	520	-	216	12,929
Profit on sale of assets	118	115	-	689
Total revenue	**23,156**	**21,958**	**11,914**	**56,989**
Expenses				
Employee expenses	2,728	3,204	2,793	19,222
Materials and services	3,658	3,726	4,326	19,166
Finance expenses	123	12	131	614
Depreciation	1,528	1,452	1,419	8,712
Other expenses	-	-	-	-
Total expenses	**8,036**	**8,393**	**8,668**	**47,714**
Net surplus or (deficit)	**15,120**	**13,565**	**3,246**	**9,275**
Operating deficit				
	15,120	13,565	3,246	9,275
	(638)	(115)	(216)	(13,618)
Operating deficit	**14,482**	**13,451**	**3,030**	**(5,255)**

CONSULTANTS

	L/Yr Actual	Current Budget	YTD Actual
Infrastructure Services			
Infrastructure administration (project scoping and design)	$298,473	$302,000	$8,842
Depot and Airports (depot plans and survey)	$9,098	$210,000	$0
Flood Damage Work (funded under DRFA package)	$943,209	$500,000	$138,680
Contract Works	$9,383	$6,000	$1,415
Water projects (including RAPAD)	$222,914	$0	$0
Thomson River Weir	$429,328	$0	$17,170
Community Services			
Community administration (project scoping)	$74,389	$100,000	$301
Tourism (Ilfracombe Heritage Conservation project)	$0	$150,000	$0
Chief Financial Officer			
Innovation and Business Improvement (Azure/365, ERP planning, cyber)	$327,403	$185,000	$0
Finance (valuers, asset condition reports, grant writing)	$122,604	$245,000	$35,000
Office Of The CEO			
Human Resources (specialist workplace relations advice)	$43,992	$55,000	$0
Governance	$35,339	$25,000	$3,000
Regulatory Services (Local Law review and plans)	$6,354	$62,700	$0
Development Services (town planner)	$155,619	$130,000	$16,962
TOTAL	**$2,678,104**	**$1,970,700**	**$221,370**

Statement of financial position	YTD Actual $'000	Actual June 2024 $'000	Full year budget $'000
Current assets			
Cash and cash equivalents	31,561	23,126	22,426
Current trade and other receivables	11,488	5,596	1,590
Inventories	872	881	593
Non-current assets			
Trade and other receivables	10,115	10,435	9,126
Property, plant and equipment	388,706	388,573	403,518
Other non-current assets	-	-	-
Total assets	**442,741**	**428,612**	**437,253**
Current liabilities			
Trade and other payables	1,560	2,710	1,645
Current borrowings	1,352	1,352	1,410
Current provisions	3,250	3,208	3,269
Non-current liabilities			
Borrowings	12,506	12,410	10,983
Provisions	2,200	2,178	2,324
Total liabilities	**20,869**	**21,859**	**19,631**
Net community assets	**421,872**	**406,753**	**417,622**
Community equity			
Asset revaluation reserve	195,919	195,919	196,637
Retained surplus	225,954	210,834	220,985
Total community equity	**421,872**	**406,753**	**417,622**

Statement of cash flows	YTD Actual $'000	Full year budget $'000
Cash flows from operating activities		
Receipts from ratepayers and customers	3,018	22,570
Receipts from grants	13,929	24,193
Payments to employees	(2,664)	(19,222)
Payments to suppliers	(4,799)	(19,697)
Interest paid	(27)	(557)
Net cash inflow/(outflow) from operating activities	**9,457**	**7,286**
Cash flows from Invsting activities		
Receipts from capital grants	520	12,968
Receipts from sale of assets	118	650
Payments for capital expenditure	(1,660)	(21,095)
Net cash inflow/(outflow) from investing activities	**(1,022)**	**(7,477)**
Cash flows from financing activities		
Loan repayments	-	(1,346)
Net cash outflows from financing activities	**-**	**(1,346)**
Net cash inflow/(outflow)	**8,434**	**(1,537)**
Opening cash balance	23,126	23,963
Closing cash balance	**31,561**	**22,426**

Statement of changes in equity	YTD Actual $'000	Full year budget $'000
Accumulated surplus		
Opening balance	210,834	211,710
Recognise land sold in prior years	-	-
Net profit or (loss)	15,120	9,275
Closing accumulated surplus	**225,953**	**220,985**
Asset revaluation reserve		
Opening balance	195,919	196,637
Other comprehensive income	-	-
Closing asset revaluation reserve	**195,919**	**196,637**
Total community equity	**421,872**	**417,622**

Longreach Regional Council
Program Report
for the YTD August 2024

Program	Revenue		Expenses		Net result		
	YTD	Budget YTD	YTD	Budget YTD	YTD	Budget YTD	Budget full year
Office of the CEO							
Human resources	5	-	(204)	(248)	(199)	(248)	(1,486)
Governance	7	-	(224)	(216)	(217)	(216)	(216)
Elected member expenses	-	-	(105)	(109)	(105)	(109)	(657)
Disaster management and regional coordination	26	15	(35)	(39)	(9)	(24)	(129)
Economic development	-	-	(28)	(37)	(28)	(37)	(223)
Local laws	80	23	(122)	(173)	(42)	(149)	(1,136)
Health and environmental services	15	2	(9)	(17)	6	(15)	(90)
Land, leased out assets and commercial businesses	29	36	(69)	(89)	(41)	(52)	(341)
Development services	19	18	(28)	(38)	(9)	(20)	(119)
Total Office of the CEO	181	95	(825)	(966)	(644)	(871)	(4,397)
Infrastructure Services							
Infrastructure administration	-	-	(99)	(227)	(99)	(227)	(1,359)
Depot and airstrips	-	-	(81)	(120)	(81)	(120)	(722)
Roads, streets and stormwater	-	140	(1,231)	(1,199)	(1,231)	(1,059)	(6,352)
2023 NDRA Event	1,371	1,333	(1,371)	(1,333)	0	-	-
2022 NDRA Event	169	-	(169)		-	-	-
Contract works	771	633	(754)	(575)	17	59	352
Fleet management	71	47	416	328	486	374	2,247
Sewerage	885	887	(199)	(115)	687	772	901
Waste management	576	560	(103)	(160)	473	399	81
Water	1,775	1,776	(439)	(498)	1,336	1,278	165
Total Infrastructure Services	5,616	5,376	(4,029)	(3,900)	1,587	1,476	(4,688)

Program	Revenue YTD	Revenue Budget YTD	YTD	Budget YTD	Net result YTD	Net result Budget YTD	Net result Budget full year
Community Services							
Child Care	530	441	(472)	(497)	59	(57)	(340)
Community development and events	28	-	(46)	(79)	(18)	(75)	(459)
Donations and sponsorship	-	-	(42)	(32)	(42)	(32)	(192)
RADF	-	-	(6)	(6)	(6)	(6)	(10)
Community administration	-	4	(288)	(285)	(288)	(285)	(1,708)
Libraries	1	6	(37)	(41)	(37)	(37)	(221)
Community centres and halls	3	1	(96)	(80)	(95)	(75)	(447)
Public conveniences	-	12	(26)	(53)	(24)	(52)	(311)
Council housing	13	11	(12)	(51)	2	(38)	(229)
Showgrounds and sporting facilities	10	27	(128)	(142)	(118)	(131)	(784)
Cemeteries	30	-	(76)	(61)	(46)	(35)	(208)
Parks and gardens	-	-	(346)	(377)	(346)	(377)	(2,261)
Swimming pools	3	2	(157)	(221)	(155)	(219)	(1,326)
Tourism, museums and VIC	78	64	(202)	(225)	(125)	(161)	(1,188) [2]
Total Community Services	697	568	(1,934)	(2,149)	(1,237)	(1,577)	(9,684)
Financial Services							
Insurance	-	-	(564)	(565)	(564)	(565)	(790)
Finance	12,638	12,281	(351)	(413)	12,287	11,868	12,366
Rates	3,145	3,299	(42)	(32)	3,103	3,251	3,251
LWDEFS	225	225	(64)	-	161	225	80 [3]
Internal recharges	17	-	(18)	-	()	-	-
Innovation and Business Improvement	-	-	(210)	(368)	(210)	(368)	(2,205)
Total Financial Services	16,025	15,804	(1,248)	(1,378)	14,776	14,412	12,701
Total Council Operating Result	22,519	21,843	(8,036)	(8,393)	14,482	13,440	(6,067)

Notes to the program report

1. Contract Works ahead of schedule.

2. Libraries grant to come in.

3. Rates already paid in August therefore Discount granted ahead of forecast.

Infrastructure	.Current Budget	.Actual Cost YTD
23/24 Rural Road Signs Upgrade (LRCI4)	-	5,412
LGGSP Longreach Water Mains Replacement	117,209	107,060
W4Q COVID Ilfracombe WTP Automation	-	69,211.81
R2R 24/25 Grids Replacement Program	279,000	838
R2R 24/25 Seal Golden West Side Of St Helena St	210,000	-
R2R 24/25 Floodway Upgrades On Isisford Blackall River Rd	95,000	37,009
R2R 24/25 Reseal Town Street Isisford	30,000	-
R2R 24/25 Reseal Town Streets Longreach	450,000	3,162
R2R 24/25 Gravel Resheet Stonehenge River Rd	150,000	1,128
R2R 24/25 Repair Down Stream Batter On Tocal Road	70,000	-
R2R 24/25 Replace Floodway On Crossmore Rd	60,000	-
R2R 24/25 Install Concrete Floodway On Stonehenge River Rd	60,000	-
R2R 24/25 Upgrades Culverts And Drains In Plover/Crow Lane	50,000	-
R2R 24/25 Replace Existing Concrete Floodways On Silsoe Rd Ch 39.82-39.850	36,000	-
R2R 24/25 Reseal Floodway On Crossmore Rd	35,000	-
R2R 24/25 Reseal Floodway On Isisford Yaraka River Rd	45,000	-
Replace Existing Concrete Floodway	36,000	-
24/25 STIP Funded Project Our Lady's School	270,000	3,285
24/25 Improve Centre Medium Strips	100,000	-
24/25 Install Kerb And Channelling - Pelican Street (Tids)	50,000	-
24/25 Install Concrete Floodways Ilfracombe Dump Road	25,800	-
24/25 Upgrade Bike Path At Jabiru Rail Crossing	35,000	2,794
24/25 Install Roundabouts Around Ergon Poles (Tids & Ergon)	200,000	27,114
24/25 Replace Kerb And Channeling And Rehabilitate Street - Galah Street (Tids)	400,000	117,945
24/25 Replacment Of Elevated Reservior & Stand At Wtp	500,000	-
24/25 Water Treatment plant upgrades	250,000	-
24/25 Eletrical Switchboards upgrade at Murray McMillan Dam	180,000	-
24/25 Thomson River raising	1,000,000	-
24/25 Water Mains Replacement	2,000,000	-
24/25 Refurbish Ilfracombe sewer pump station	50,000	-
24/25 Refurbish Isisford sewer pump station	50,000	-
24/25 Isisford Depot workshop upgrades	100,000	-
24/25 Vehicle key safes	30,000	-
24/25 New Cell at waste facility	100,000	77,215
Fleet Purchases	3,350,730	163,389
QRA betterment projects	443,713	18,182
Lot 201 infrastructure	1,090,000	-
Installation of electonic readers of Fuel Bowsers	35,000	-
Tullundilly Road - Isisford - Yaraka River Road		401,688
TIDS 23/24 Silsoe Road Reseal		1,497
Ilfracombe-Aramac Road, Gravel re-sheeting		182,403
23.24 Replace pump at Fairmount Weir		21,363
Grand Total	**11,983,452**	**1,102,272**	9%

Communities and Project Management	Current Budget.	Actual Cost YTD.
23/24 Civic Centre Shade Structure	45,321	37,335
23/24 Refit Back Of Library Into Disaster Management Centre	810,000	-
23/24 Squash Courts Upgrade Longreach (sport &rec)	370,000	147,700
Council Chambers	65,561	380
Relocate Ilfracombe Post Office	250,000	-
Lioness Park Shade Structure 23/24	92,360	77,127
24/25 Replace dressing rooms air conditioner Longreach Civic Centre	5,000	-
Isisford Hall Upgrade	50,000	-
Tennis Club Upgrades	316,189	-
OBIC Roof Replacement	100,000	-
Machinery Mile Toilet Block Replacement	190,825	-
Wellshot Centre Footpath Replacement	12,000	-
Powerhouse accessability ramp	15,000	-
Beersheba Pump - Power Reconnection	40,000	-
Back Wall Ilfracombe Multipurpose Court	10,000	-
Ilf Pool - Salt Water Chlorination Conversion	75,000	-
Longreach Pool Coping Tile Replacement	115,000	-
Childcare Fencing	85,000	-
Longerach Childcare -New Shade Structure	20,000	-
Cemetery plinth replacements	45,000	-
Extension to columbarium Longreach cemetery	25,000	-
Cemetery new entrance sign	12,500	800
24/25 Executive House	550,000	549,698
Animal Management facilitiy	1,650,000	-
Isisford SES Training Room	89,709	-
Council Housing @ Teal Street	3,801,552	
Grand Total	**9,041,017**	**813,041**	9%

Grant/s Information (current as of Friday, 02 August 2024)

Completed Grants

The below grants have been finalised, and acquitted since 01 July 2024.

Grant Number	Name	Title	Subsidy Amount	Income received	Remaining Income	Grant Start Date	Grant End Date
GC2024264	DEPARTMENT OF EDUCATION AND TRAINING	Kindy Uplift 2024	$5,098	$5,098	$0	11/06/2024	31/12/2024
GC2023199	DEPT OF PREMIER AND CABINET OFFICER FOR RURAL AND REGIONAL QLD	Queensland Day Sponsorship Program 2024	$7,500	$7,500	$0	16/02/2024	30/09/2024
		Total	$12,598	$12,598	$0		

Lodged Grants

The below table provides a list of grant opportunities that have been applied for. At time of writing, the outcome of these grants has not been determined.

Grant Number	Name	Title	Subsidy Amount	Income received	Remaining Income	Grant Start Date	Grant End Date
GC2024262	DEPT OF LOCAL GOVERNMENT & PLANNING	W4Q_Works for Queensland [Animal Management Facility]	$1,680,000	$0	$1,680,000	01/07/2024	30/06/2026
GC2024265	DEPT OF LOCAL GOVERNMENT & PLANNING	LGGSP_Longreach Water Mains Replacement Program	$4,369,511	$0	$4,369,511	31/05/2025	30/06/2028
		Total	$6,049,511	$0	$6,049,511		

Approved Grants

Outlined below are all grants that are currently active in the SynergySoft system. The below includes multi-year funding rounds, where income will be received at agreed milestones and/or scheduled dates until the completion dates.

Grant Number	Name	Title	Subsidy Amount	Income received	Remaining Income	Grant Start Date	Grant End Date
GC2024251	DEPARTMENT ENVIRONMENT, SCIENCE & INNOVATION	QLD Connects - Seed Funding - FranklyAI project	$55,000	$50,000	$5,000	24/01/2024	30/09/2024
GC2023204	DEPARTMENT OF EDUCATION AND TRAINING	Professional Development & Paid Practicum Subsidy - FY24	$13,680	$0	$13,680	01/07/2023	30/06/2024
GC2023207	DEPARTMENT OF EDUCATION AND TRAINING	CCCF R4_Long Day Care Sustainability	$400,000	$100,000	$300,000	01/07/2024	30/06/2026
GC2024254	DEPARTMENT OF EDUCATION AND TRAINING	CCCF R4_OSHC Sustainability	$180,744	$42,967	$137,777	01/07/2024	30/06/2026
GC2024255	DEPARTMENT OF EDUCATION AND TRAINING	CCCF R4_Capital	$279,281	$64,841	$214,441	01/07/2024	30/06/2026
GC2024257	DEPARTMENT OF EDUCATION AND TRAINING	QKFS_Kindy for All 2024	$120,000	$93,495	$26,505	01/01/2024	31/12/2024
GC2023185	DEPARTMENT OF HOUSING & PUBLIC WORKS	MIP1 - Longreach Squash Courts Upgrade	$328,692	$164,346	$164,346	28/06/2023	31/12/2024
GC2023240	DEPARTMENT OF HOUSING & PUBLIC WORKS	AWG_Active Women and Girls - Fitness & Self-defense program	$27,500	$27,500	$0	20/11/2023	30/06/2025
GC2021142	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCIP3 - 1 LRCH Childcare Playground Replacement	$162,000	$141,786	$20,214	01/01/2021	30/06/2024
GC2022146	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCIP3 - 2 Yaraka Tree Line	$11,000	$9,627	$1,373	01/01/2022	30/06/2024
GC2022147	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCIP3 - 3 Isisford MPC Kiosk Repair	$19,500	$17,067	$2,433	01/01/2022	30/06/2024
GC2022148	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCIP3 - 4 Isisford Park Renovations	$44,500	$38,947	$5,553	01/01/2022	30/06/2024
GC2022149	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCIP3 - 6 ILF Rec Centre Maintenance	$50,000	$43,761	$6,239	01/01/2022	30/06/2024
GC2022150	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCIP3 - 8 LRCH Showgrounds landscaping	$70,000	$61,265	$8,735	01/01/2022	30/06/2024
GC2022151	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCIP3 - 9 LRCH Showground Audio Upgrade	$50,000	$43,761	$6,239	01/01/2022	30/06/2024
GC2022153	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCIP3 - 11 Painting of LRCH Civic Centre	$70,000	$61,265	$8,735	01/01/2022	30/06/2024
GC2022154	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCIP3 - 12 LRCH Edkins Park Ablution Block	$330,000	$288,823	$41,177	01/01/2022	30/06/2024
GC2022155	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCIP3 - 13 LRCH Eagle St Beautification	$60,000	$52,513	$7,487	01/01/2022	30/06/2024
GC2022156	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCIP3 - 14 LRCH Eagle St Landsborough HWY and Pelican St	$775,000	$678,295	$96,705	01/01/2022	30/06/2024
GC2022157	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCIP3 - 15 Isisford Footpaths	$70,000	$61,265	$8,735	01/01/2022	30/06/2024

Grant Number	Name	Title	Subsidy Amount	Income received	Remaining Income	Grant Start Date	Grant End Date
GC2022159	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCIP3 - 17 Longreach Footpaths	$98,000	$85,772	$12,228	01/01/2022	30/06/2024
GC2022160	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCIP3 - 16 Isisford Airport Road	$335,000	$330,888	$4,112	01/01/2022	30/06/2024
GC2023187	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCIP3 - 18 Longreach Showgrounds Rodeo Arena Resurfacing	$31,000	$0	$31,000	21/03/2023	30/06/2024
GC2023188	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCIP3 - 19 Powerhouse Museum Centenary Garden	$25,000	$0	$25,000	21/03/2023	30/06/2024
GC2023189	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCIP3 - 20 Wool Pavillion Concreting	$120,000	$120,000	$0	21/03/2023	30/06/2024
GC2023190	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCIP3 - 21 Longreach Library Roof Replacement	$71,350	$0	$71,350	21/03/2023	30/06/2024
GC2023213	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCIP4_01 Eagle & Swan Street New Crossover & Shelter	$80,000	$80,000	$0	17/08/2023	30/06/2024
GC2023214	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCIP4_02 Outer Barcoo Interpretation Centre Wall & Drainage Replacement	$100,000	$40,000	$60,000	17/08/2023	30/06/2024
GC2023215	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCIP4_03 Beersheba Park Shade Structure	$50,000	$47,000	$3,000	17/08/2023	30/06/2024
GC2023216	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCIP4_04 Yaraka IOR Fuel Turn Around	$148,000	$70,885	$77,115	17/08/2023	30/06/2024
GC2023217	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCIP4_05 Ilfracombe Multi-purpose Court	$631,175	$631,175	$0	17/08/2023	30/06/2024
GC2023218	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCIP4_06 Apex Park High Bar Installation	$20,000	$12,000	$8,000	17/08/2023	30/06/2024
GC2023219	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCIP4_07 Apex Park Shade Structure Installation	$30,000	$26,500	$3,500	17/08/2023	30/06/2024
GC2023220	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCIP4_08 Ilfracombe Street Number Replacement	$35,000	$31,500	$3,500	17/08/2023	30/06/2024
GC2023221	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCIP4_09 Longreach Showgrounds Canteen Repair	$30,000	$12,000	$18,000	17/08/2023	30/06/2024
GC2023222	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCIP4_10 Banner Poles (Ilfracombe & Isisford)	$20,000	$20,000	$0	17/08/2023	30/06/2024
GC2023223	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCIP4_11 Apex Park Beautification	$37,000	$37,000	$0	17/08/2023	30/06/2024
GC2023224	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCIP4_12 Isisford Bin Cage Replacement	$15,000	$15,000	$0	17/08/2023	30/06/2024
GC2023225	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCIP4_13 Isisford-Bimerah Gravel Resheet	$225,000	$225,000	$0	17/08/2023	30/06/2024
GC2023226	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCIP4_14 Rural Road Signage Upgrade	$150,000	$134,500	$15,500	17/08/2023	30/06/2024
GC2023227	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCIP4_15 Corella Lane Pave & Seal	$125,000	$125,000	$0	17/08/2023	30/06/2024
GC2023228	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCIP4_16 Bailey Street Upgrade	$46,467	$46,467	$0	17/08/2023	30/06/2024
GC2023233	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCIP4_17 Longreach Childcare Centre Footpath (Galah Street to Childcare Centre)	$143,513	$143,513	$0	17/08/2023	30/06/2024
GC2024261	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	R2R_Roads to Recovery 2024-2029	$10,526,379	$0	$10,526,379	01/07/2024	30/06/2029
GC2023179	DEPARTMENT OF TRANSPORT & MAIN ROADS	STIP – Our Lady's Primary School – Turn around facility	$230,000	$115,000	$115,000	12/09/2022	30/06/2024
GC2023180	DEPARTMENT OF TRANSPORT & MAIN ROADS	STIP – Longreach State High School – Parking & Drop-off Area	$450,000	$0	$450,000	12/09/2022	30/06/2025
GC2023181	DEPARTMENT OF TRANSPORT & MAIN ROADS	WLGG_Walking Local Government Grant 2022/2023	$25,000	$25,000	$0	30/06/2023	30/06/2024
GC2023202	DEPARTMENT OF TRANSPORT & MAIN ROADS	TIDS – CN-21356 2023/2024 Transport Infrastructure Development Scheme	$838,000	$588,000	$250,000	01/07/2023	30/06/2025
GC2023246	DEPARTMENT OF TRANSPORT & MAIN ROADS	TMR_Cycling Network Local Government 2024-25	$27,500	$0	$27,500	15/12/2023	30/06/2025
GC2023243	Dept. OF EMPLOYMENT, SMALL BUSINESS & TRAINING	First Start_IT Trainee (2024)	$16,500	$15,000	$1,500	01/12/2023	31/12/2024
GC2023244	Dept. OF EMPLOYMENT, SMALL BUSINESS & TRAINING	First Start_Isisford Trainee (2024)	$16,500	$15,000	$1,500	01/12/2023	31/12/2024
GC2023245	Dept. OF EMPLOYMENT, SMALL BUSINESS & TRAINING	First Start_Communities Trainee (2024)	$16,500	$15,000	$1,500	01/12/2023	31/12/2024
GC2021116	DEPT. OF STATE DEVELOPMENT	W4Q 2021/2024 - 1/2 ISISFORD Water Mains Replacement - Stage 2	$870,000	$349,440	$520,560	01/07/2021	30/06/2024
GC2024266	DEPT. OF STATE DEVELOPMENT	FAG_Financial Assistance Grant (FY25)	$13,648,508	$12,081,889	$1,566,619	01/07/2024	30/06/2025
GC2019036	DEPT. OF STATE DEVELOPMENT	BoR R4 Long 0056 - Railway Siding Extension	$500,000	$250,000	$250,000	12/12/2019	01/05/2025
GC2022169	DEPT. OF STATE DEVELOPMENT	LGGSP 2022/2024 - Water and Sewerage Replacement	$600,000	$163,636	$436,364	01/07/2022	30/06/2024
GC2022176	QUEENSLAND FIRE & EMERGENCY SERVICES	SES Support – Sensor lights for Flood Boat Shed	$3,795	$0	$3,795	01/01/2023	30/06/2024
GC2023235	QUEENSLAND FIRE & EMERGENCY SERVICES	SES_Support Grant – Isisford SES Training Room	$89,709	$0	$89,709	30/05/2024	30/06/2025
GC2022173	QUEENSLAND RECONSTRUCTION AUTHORITY	QRRRF - 2022-2023 Regional Disaster Management Coordinator	$207,500	$162,774	$44,726	01/01/2023	30/06/2026
GC2023195	QUEENSLAND RECONSTRUCTION AUTHORITY	DRFA – LRC-0025.2122.J.REC (21 April to 12 May 2022 events)	$14,930,610	$12,797,753	$2,132,857	09/05/2023	30/06/2024

Grant Number	Name	Title	Subsidy Amount	Income received	Remaining Income	Grant Start Date	Grant End Date
GC2023197	QUEENSLAND RECONSTRUCTION AUTHORITY	DRFA – LRC.0026.2122B.WPF – WP3 Flood Studies	$103,500	$31,050	$72,450	31/05/2023	30/06/2024
GC2023198	QUEENSLAND RECONSTRUCTION AUTHORITY	GRQ - Get Ready Queensland 2023/24 – LRC.0027.2324A.GQR	$9,700	$8,730	$970	01/07/2023	30/06/2024
GC2023212	QUEENSLAND RECONSTRUCTION AUTHORITY	DRFA – LRC.0023.2122F.REC – Tallundilly Creek Reconstruction	$658,363	$298,816	$359,547	21/08/2023	30/06/2024
GC2024260	QUEENSLAND RECONSTRUCTION AUTHORITY	GRQ_Get Ready Queensland 2024-2025	$9,700	$0	$9,700	27/05/2024	30/06/2025
GC2024263	QUEENSLAND RECONSTRUCTION AUTHORITY	DRFA_LRC.0029.2223G.REC	$438,146	$129,773	$308,373	31/05/2024	30/06/2025
GC2024267	QUEENSLAND RECONSTRUCTION AUTHORITY	DRFA_LRC.0028.2223G.REC	$6,475,980	$1,932,658	$4,543,323	19/07/2024	30/06/2025
GC2023194	QUEENSLAND TREASURY	HIF – Teal Street Development 2023	$3,801,552	$0	$3,801,552	01/09/2023	30/10/2025
GC2022166	Translink Division– Transport Dept	PTIIIP – Long Distance Coach Stops Grant	$75,000	$37,500	$37,500	01/06/2022	30/06/2024
		Total	$60,251,844	$33,292,743	$26,959,101		

12.3   Information Report - Finance

This report provides an update on a range of activities that occurred during the month of August 2024 for the Financial Services Directorate.

Council Action
Deliver

Applicable Legislation
Local Government Act 2009
Local Government Regulation 2012

Policy Considerations
Nil

Corporate and Operational Plan Considerations

OUR SERVICES		
	Corporate Plan Outcome	
2.1	Sustainable infrastructure and services that represent value for money, are environmentally responsible, and are responsive to community needs.	
OUR FINANCES		
	Corporate Plan Outcome	
4.1	Improved financial performance and strategic financial management.	
ANCES OUR LEADERSHIP		
	Corporate Plan Outcome	
5.3	Council delivers a positive customer experience in all service areas.	

Budget Considerations

Nil

Previous Council Resolutions related to this Matter
(Res-2024-08-209)
Moved Cr Nunn seconded Cr Emslie
That Council receives the Finance information report, as presented.

Officer Comment

Responsible Officer/s: *David Wilson, Chief Financial Officer*

Background:
The Financial Services Directorate provides a monthly update on strategic issues and improvement projects to improve Council's financial sustainability.

Issue:
Procurement

YTD Percentage of purchase made locally

2024-25	2023-24
36.24%	35.15%

Contracts awarded in August

VP / QTender Number Request Name	Supplier	Value of Contract Exc. GST
VP416889 - Disaster Recovery Funding Arrangement (DRFA) 2024-2025 Inspector CoOrdinator	GBA Consulting Engineers	$395,200.00
VP414840 - Disaster Recovery Funding Arrangement (DRFA) 2024-2025 Dry Hire Graders	Hastings Deering (Australia) Limited	$303,650.00
VP414836 - Disaster Recovery Funding Arrangement (DRFA) 2024-2025 Plant Operators / Labourers	Moore Civil & Plant Hire Pty Ltd Rayner's Crane & Plant Hire Pty Ltd	$330,600.00 $478,800.00
VP414834 - Disaster Recovery Funding Arrangement (DRFA) 2024-2025 Wet Hire of Water Tankers	Moore Civil & Plant Hire Pty Ltd Longreach Transport Co. Pty Ltd Rayner's Western Hire Pty Ltd G & D Ballard Investments Pty Ltd	$934,800.00 $317,300.00 $338,241.80 $337,440.00

Tenders and RFQ Open and not Awarded

TENDER/RFQ	PLATFORM
LRC012024 – Teal Street Housing Development	Public Tender
LRCQ052024 – Supply & Delivery One (1) Mower	Email RFQ
VP422179 – Longreach Tennis Court Upgrade	Local Buy Panel LB304 & LB303

The Procurement Team will be running a Conflict of Interest and Probity session for all staff involved in procurement. It is important as an organisation that we identify Conflicts of Interest to prevent damage to an individual and the council's reputation and performance.

Innovation and Business Improvement
During August the Innovation and Business Improvement Team continued to progress the approved 2024/25 initiatives. This includes, coordinating the connection upgrade at the Ilfracombe and Isisford administration buildings to Starlink, making the current connection the redundancy link should the primary connection fail.

A focus has also been on cyber security, with the launch of a new security measure in place during August along with other initiatives planned for September. Discussions are being held with other Councils to understand how they are securing their infrastructure along with discussions with the Queensland Cyber Security Unit to assist with planned activities for this financial year.

Request for quote documentation continues to be prepared for agenda and meeting management software and a quote request was issued for the annual machine replacement program via Vendor Panel.

Work has commenced to migrate the records from the Ilfracombe archive room to Longreach in preparation for the Ilfracombe Post Office move next year. There is a significant number of records in Ilfracombe where the Innovation and Business Improvement Team are seeking advice from Queensland State Archives for some of the more intrinsic records that are located in the archive rooms. To date there has been some extraordinary records found from the past.

Asset Management
Pinnacle is progressing well by the Facilities team to maintain buildings and manage work orders. New maintenance plans are now being created for the cleaning of buildings.

Sewerage & Water team will commence usage of Pinnacle in September for all reactive works. The Utilities team will undergo training on the mobile application in September to start utilising this during day to day operation for reactive works.

Customer Service Team training has been delayed until further notice.

Project Sunpower is still progressing. All properties have been reviewed with the highest energy users identified.
A trial has commenced at the Childcare facility to review how they use their electricity as it was identified that night time consumption was high.

Other energy savings have been identified in the way of electricity timers for lights, hot water units.

Risk Management Factors:
This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare
Consequence:Insignificant
Rating: Low (1/25)

Low risk, informational report only.

Environmental Management Factors:

Nil

Other Comments:

Nil

***Recommendation*:**

That Council receives the Finance Information Report, as presented.

13. **Communities Report**

13.1 **Community Donations - Individuals**

Considerations of applications received for the month of September in accordance with the Community Donation Policy 11.06.

Council Action

Partner

Applicable Legislation

Local Government Act 2009
Local Government Regulation 2012

Policy Considerations

Community Donation No. 11.06

Corporate and Operational Plan Considerations

OUR COMMUNITY	
	Corporate Plan Outcome
1.1	Council infrastructure and services support liveability and community amenity.
1.2	Council recognises cultural heritage and supports inclusion of all peoples.
1.3	The region's natural environment is managed, maintained and protected.

Budget Considerations

$110,000.00 has been committed and allocated to Community Donations YTD.

Category	Total Budget	Budget Remaining	Budget required to meet Community Donations for September 2024	Budget remaining for future applications (If approved)
Community Donations	$110,000.00	$75,924.00	$15,721.85	$60,202.15

Previous Council Resolutions related to this matter

NIL

Officer Comment

Responsible Officer: *Abby Lewis, Customer Service Coordinator*
Approved by: *Tanya Johnson, Acting Director of Communities*

Background:

Longreach Regional Council Individual Donations Program received eight (8) applications for the month of September 2024.

1. Charlii Baird has been selected to participate in the 11-12 years girls State Championships for Rugby League. Charlii travelled to Brisbane from 11 -15 September 2024.

Charlii Baird	
Has the recipient applied for funds in the past?	Yes
Has the recipient applied for funds within the 24/25 Financial Year?	No
Does the recipient have any outstanding acquittals?	No

Grant Requested	Grant Recommended
Charlii Baird $350.00	Charlii Baird $350.00

2. James Walker was selected to represent 11-12 years boys Rugby League team that was held at the Gold Coast from 20 - 25 June 2024.

James Walker	
Has the recipient applied for funds in the past?	Yes
Has the recipient applied for funds within the 24/25 Financial Year?	No
Does the recipient have any outstanding acquittals?	No

Grant Requested	Grant Recommended
James Walker $350.00	$0.00 This event was held in the 23/24 financial year.

3. James Walker was selected to represent the North West 10-12 year boys Touch Football team that was held in Rockhampton from 6 - 9 June 2024.

James Walker	
Has the recipient applied for funds in the past?	Yes
Has the recipient applied for funds within the 24/25 Financial Year?	No
Does the recipient have any outstanding acquittals?	No

Grant Requested	Grant Recommended
James Walker *$350.00*	*$0.00* *This event was held in the 23/24 financial year*

4. James Walker has been selected to represent the 10-12 years Cross Country team that was held in Brisbane from 12 - 14 July 2024.

James Walker	
Has the recipient applied for funds in the past?	Yes
Has the recipient applied for funds within the 24/25 Financial Year?	No
Does the recipient have any outstanding acquittals?	No

Grant Requested	Grant Recommended
James Walker *$350.00*	*James Walker* *$350.00*

5. Lachlan Pitt has been selected to represent the North West Football (Soccer) team. Lachlan travelled to Townsville from 1 - 4 August 2024.

Lachlan Pitt	
Has the recipient applied for funds in the past?	No
Has the recipient applied for funds within the 24/25 Financial Year?	No
Does the recipient have any outstanding acquittals?	No

Grant Requested	Grant Recommended
Lachlan Pitt *$350.00*	*Lachlan Pitt* *$350.00*

6. Malcolm Strong will be attending the Australian Honours Ensemble Program from 25 – 28 September 2024 that will be held in Brisbane. Malcolm will be performing in the symphony orchestra.

Malcolm Strong	
Has the recipient applied for funds in the past?	*Yes*
Has the recipient applied for funds within the 24/25 Financial Year?	*No*
Does the recipient have any outstanding acquittals?	*No*

Grant Requested	Grant Recommended
Malcolm Strong *$350.00*	*Malcolm Strong* *$350.00*

7. Xander Flanagan has been selected to represent North West in the Track and Field team for hammer throw. Xander will be travelling to Brisbane from 11 - 14 October 2024.

Xander Flanagan	
Has the recipient applied for funds in the past?	*Yes*
Has the recipient applied for funds within the 24/25 Financial Year?	*No*
Does the recipient have any outstanding acquittals?	*No*

Grant Requested	Grant Recommended
Xander Flanagan *$350.00*	*Xander Flanagan* *$350.00*

8. Jozette Jones has been selected to represent North West in the Track and Field team for hammer throw. Jozette will be travelling to Brisbane from 11 – 14 October 2024.

Jozette Jones	
Has the recipient applied for funds in the past?	*Yes*
Has the recipient applied for funds within the 24/25 Financial Year?	*No*
Does the recipient have any outstanding acquittals?	*No*

Grant Requested	Grant Recommended
Jozette Jones *$350.00*	*Jozette Jones* *$350.00*

Recommendation:

That Council endorses the allocation of funds from the Community Donations Program, in accordance with the Community Donations Policy No. 11.6, as follows:

Organisation/ Individual	Event/Project Activity	Event Date	Grant Approved
Charlii Beard	Rugby League	11–15 September 2024.	*$350.00*
James Walker	Rugby League	*20-25 June 2024*	*$ NIL*
James Walker	Touch Football	6-9 June 2024	*$ NIL*
James Walker	Cross country	12-14 July 2024	*$350.00*
Lachlan Pitt	Football (Soccer)	1-4 August 2024	*$350.00*
Malcolm Strong	Australian Honours Ensemble Program	25 – 28 September 2024	*$350.00*
Xander Flanagan	Track and Field Team	11-14 October2024	*$350.00*
Jozette Jones	Track and Field Team	11-14 October2024	*$350.00*
		TOTAL	*$2,100.00*

13.2   Community Donation – Ilfracombe Sport and Recreation Association

Consideration of a Community Donations application received in September in accordance with the Community Donations Policy No. 11.06.

Council Action
Partner
Deliver

Applicable Legislation
Local Government Act 2009
Local Government Regulation 2012

Policy Considerations
Community Donations Policy No. 11.06

Corporate and Operational Plan Considerations

OUR COMMUNITY	
	Corporate Plan Outcome
1.1	Council infrastructure and services support liveability and community amenity.
1.2	Council recognises cultural heritage and supports inclusion of all peoples.
1.3	The region's natural environment is managed, maintained and protected.

Budget Considerations

$110,000.00 has been committed and allocated to Community Donations YTD.

Category	Total Budget	Budget Remaining	Budget required to meet Community Donations for September 2024	Budget remaining for future applications (if approved)
Community Donations	$110,000.00	$75,924.00	$15,721.85	$60,202.15

Previous Council Resolutions related to this Matter
(Res-2023-10-268)
Moved Cr Hatch seconded Cr Smith
That Council approves the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.06;

Organisation/ Name	Event/Activity	Grant Requested	Grant Approved
Ilfracombe Sport and Recreation Association	Ilfracombe Community Gym Mirror Installation	Financial $3,445.52	Financial $3,445.52
		TOTAL $3,445.52	TOTAL $3,445.52

Officer Comment

Responsible Officer/s: *Abby Lewis, Customer Service Coordinator*
Authorised by: *Tanya Johnson, Acting Director of Communities*

Background:
Longreach Regional Council Community Donations program:
- o Enhances the community's resilience, wellbeing, sustainability and liveability
- o Contributes to vibrant and engaged communities
- o Provides community organisations with financial support to meet identified community need and provides benefit to the broader Longreach region communities
- o Achieves Council's strategic objectives, as identified in the Corporate Plan.

The aim of programme is to:
- o Develop the capacity and sustainability of organisations or innovative programs to meet the needs of members and the community
- o Support individuals representing the region by performing, competing or presenting at district, state, national or international competitions, conference or events.
- o Support the acquisition or upgrading of facilities and equipment (excluding personal use items).
- o Provide donations towards services that deliver improved community services to the Council region.
- o Deliver programs and events to engage and entertain a vast variety of community members within the Longreach Regional Council Region.

Community Donations (financial and in-kind support) are offered each financial year. Each Community Group is eligible to apply for a maximum of $5,000 per financial year. All applications will be assessed against eligibility and assessment criteria as stated in this Policy and the Program Guidelines.

Issue:

Ilfracombe Sport and Recreation Association

Ilfracombe Halloween Party	
Has the Community group applied for funds in the past?	*Yes*
Has the Community Group applied for funds within the 24/25 Financial Year?	*No*
Does the Community Group have any outstanding acquittals?	*No*
Has the event/ project been previously funded by Council?	*No*

The Ilfracombe Sport and Recreation Association are seeking funds to support their Halloween Party being held at the Ilfracombe Rec Centre on Saturday 2 November 2024. There will be a haunted house and family activities as well as a trick or treating pathway

for children along Machinery Mile. There will be food supplied for the community and decorations will be purchased.

The total grant recommended of $1,721.85 financial will go towards the cost of decorations for the Halloween Party. In-Kind support of $250.00 will go towards the hire of the Ilfracombe Recreational Centre.

The application was reviewed by a panel and scored against the criteria of the Longreach Regional Council's Community Donations Assessment Guidelines. The result was to support the Ilfracombe Sport and Recreation Association to the value of 80%. The Ilfracombe Sport and Recreation Association can successfully demonstrate financial viability and therefore can cover the remaining costs of the grant amount requested.

Grant Requested	Grant Recommended
Financial $5,000.00 Total $5,000.00	Financial $1,721.85 In-Kind $250.00 Total $1,971.85

Appendices
1. Application ⇩
2. Assessment ⇩

Recommendation:
That Council approves the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.06.

Organisation/ Name	Event/Activity	Grant Requested	Grant Approved
Ilfracombe Sport and Recreation Association	Ilfracombe Community Halloween Party	Financial $5,000.00	Financial $1,721.85 In-Kind $250.00
		TOTAL $5,000.00	TOTAL $1,971.85

APPLICATION FORM

CONTACT INFORMATION

Name: (Group or Organisation)	Ilfracombe Sport and Recreation Association
ABN if applicable	18 289 942 916
Contact Person's Name:	Paul JACKSON
Postal Address:	30 Torrs Road, Ilfracombe, QLD, 4727
Telephone:	■■■■
Mobile:	
Email:	ilfracombesportandrec@outlook.com

EVENT DETAILS

Event Name:	Ilfracombe Community Halloween Party
Event Date:	02/11/2024
Description of what Council funds will be used for: No more than approx 200 words.	Request financial support from LRC so that Ilfracombe Sport and Recreation Association can host a Halloween Community Event. Historically, Ilfracombe has had strong support for Halloween in the township and community. There will be a haunted house and family activities as well as safe trick or treating pathway for the children (along Machinery Mile). Food will be supplied for the community and decorations will be purchased. An invitation to this event will be extended to the wider community beyond Ilfracombe.
Financial Amount Requested:	$ 5000
In-kind Support Requested:	$

DETAILED BUDGET BREAKDOWN

INCOME List any source of income supply i.e other sponsorship, ticket sales, cash contributions, etc.	Amount	EXPENSES List any expenses incurred by your organisation for the project or event the application relates to.	Amount	Tick what is being funded by Council
	$	Decorations and setup	$ 5000	✓
	$	Use of Ilfracombe Rec Hall	$	✓
	$	Food and decorations	$ 3000	
	$		$	
	$		$	
	$		$	
TOTAL	$	TOTAL	$	

Comments or other details:

We anticipate initial purchase of decorations and setup to be carried over to future years. We are hoping to use one of the halls as a haunted house/maze and set up with plastic sheeting to partition the area. We will also purchase the decorations and lighting and are arranging for students from LSHS to be actors and scare visitors in the "haunted maze"

In-Kind support component List items and $ amounts (e.g stage, chairs, tables) Please refer to the fees and charges: www.longreach.qld.gov.au/rates-fees-charges/rates-fees-charges-1	Amount	Other comments
Use of the Rec Centre for community event	$ 160	
	$	
	$	
	$	
	$	
	$	
	$	

ELIGIBILITY ASSESSMENT

Explain how your event demonstrates strong community or individual benefit, or need of support.

Ilfracombe has had a strong community engagement in relation to Halloween each year. The Ilfracombe Sport and Recreation Association is happy to facilitate a community function for Halloween in 2024. We anticipate a strong support in Ilfracombe and attendance from persons in Longreach (and surrounding areas) as well. We hope to pioneer this event as the major function held by ISRA each year.

It will be a family friendly event and will not have alcohol supplied. Food will be provided as well as activities for families and children.

Explain how your event will contribute to the Longreach Regional Council community (eg Economic Development, Tourism, Liveability, wellbeing etc.)

This event will assist in contributing towards livability in the Longreach Regional Council area. The event will be held in a time of year that doesn't overlap with other events and will be advertised as a free family friendly event open to the entire community. It will be advertised accodringly.

Is your event based within the Longreach Regional Council Area

Yes ✓   No ☐

How many people are expected to attend? (Please indicate)

0-50 ☐   51-100 ☐   100-200 ✓   200 and over ☐

Provide a brief explanation of what type of attendants your event will attract (eg visitors from other towns, key community groups)

It is anticipated that this event will attract all demographics, but particularly children and families. It will be advertised in surrounding areas and hopefully all families feel that they can attend.

How do you intend to acknowledge Council's support (if approved) at the event or within the project or activity?

The Longreach Regional Council will be acknowledged as one of the major sponsors of the Ilfracombe Halloween Festival which will be advertised primarily through Social Media.

Have you sought funding through other avenues for your project/activity (grants, corporate sponsorship, fundraising, etc)?

Yes: ☐   No: ✓

If YES, please provide details?

Does the applicant have any Longreach Regional Council funded projects or activities that have not been acquitted in accordance with the relevant Program Policy and Guidelines?

Yes ☐   No ✓

Does the applicant have any Longreach Regional Council funded projects or activities that have not been acquitted in accordance with the relevant Program Policy and Guidelines?

Yes ☐   No ✓

Does the Organisation/Applicant have any overdue debt with Council (excluding organisations with a payment arrangement)?

Yes ☐   No ✓

SUPPORTING DOCUMENTATION CHECKLIST

☐ Evidence of the event or project (i.e quotes, facilities bookings, etc)*

✓ Relevant public liability insurance (if required)

☐ Booking form/s completed (facility hire and equipment hire)

✓ A copy of the organisations most recent bank statement (for applications over $1,000 only)

*if groups are unable to provide evidence of the event or project due to the dependency of funding or extenuating circumstances, please indicate on the application form. Council may still consider the application based on supplied information (i.e budget).

DECLARATION BY RECIPIENT

✓ I certify that to the best of my knowledge, information detailed in this application (and relevant attachments) is true and correct.

✓ I understand I may be asked to provide the Council with additional information on the funded project.

✓ I consent to Longreach Regional Council publishing the applicants name in reports and publication statements.

Signature: Note: If you are under the age of 18, your legal guardian must also sign this application	Paul JACKSON Digitally signed by Paul JACKSON Date: 2022.08.01 13:19:17 +10'00'
Date:	25/07/2024
Name in full:	Paul Lenard JACKSON
Community Group/ Organisation:	Ilfracombe Sport and Recreation Association
Position in Group or Organisation: (if applicable)	President

Privacy Collection Statement: Longreach Regional Council is committed to ensuring that your privacy is protected and will take all reasonable steps to ensure that all personal information is secure. Council is collecting your personal or community groups information for the purpose of assessing your application for Community Donations.

SUBMIT

COMMUNITY DONATIONS APPLICATION ASSESSMENT FORM

Panel Members:	T Johnson, S Calligaro, A Lewis
Date of Assessment:	4 September
Applicant Name:	Ilfracombe Sport and Recreation Association
Project:	2024 Halloween.

Amount Requested & What will the funding be used for:	Financial: $ 2,464.81	In-Kind: $ 250

Has the community organisation accessed Community Donations already, this financial year? If yes, what amount?	Details: (if in excess of $5,000, the application is deemed ineligible and cannot progress to assessment)

Is the Application funding any ineligible costs? If yes, the application is deemed ineligible and cannot progress to assessment.	Government agencies or departments of local, state or federal government Educational, Religious or Medical Organisations Businesses Applications whereby Council funds will be donated to another cause Applications which fund; Wages or salaries for staff Recurrent costs with day to day operations of a community group Retrospective funding Equipment or other expenditure that are personal or of personal gain Part of or all of Council Rates Items that would otherwise be funded by State or Government bodies

Assessment Guidelines

Yes = 1 point: The applicant has answered the relevant question to the full satisfaction of the panel.

Yes = ½ point: The applicant has answered the relevant question, however, only provided basic details or answered the question to the partial satisfaction of the panel.

No = 0 points: The applicant has not attempted to answer the question, provided the relevant information or not answered the question to the satisfaction of the panel.

Section 1: Eligibility	Yes	No
A community organisation that is a not-for-profit incorporated organisation OR:	✓	
A community group or club auspiced by not-for-profit incorporated organisation located within the Longreach Regional Council area, and	—	
Have met acquittal conditions for previous council funding.(tick yes if there hasn't been previous funding)	✓	
Is the applicant eligible? (If yes proceed with assessment, if not notify applicant)	✓	
TOTAL	2 /2	

Section 2: Assessment Criteria	Yes	No
Applicants must demonstrate strong community benefit or need and support for the project or activity. (eg will it contribute to Economic Development, Tourism, Liveability, etc). (Insert supporting comments below).	✓ ½	

Comments: Benefit for the Ilfracombe community for a Liveability purpose. However ED and Tourism will not be affected.

	Yes	No
The applicant or proposed project or activity must be based within the Longreach Regional Council boundaries; or clearly demonstrate direct benefit to the Longreach Regional Council communities. (If not in LRC area insert benefits below).	✓	

Comments:

	Yes	No
Applicants must be able to demonstrate financial viability and/or competence to achieve the stated goals of the project or activity and provide evidence with application.	✓ ½	
Is evidence provided?	✓	

Comments: Applicant can demonstrate a strong financil viability and would be able to run event without Council support. There is no indication of a cover charge in budget.

	Yes	No
Applicants must not have any overdue debt with Council unless a payment arrangement is in place to reduce debt. Is this the case for the applicant?	✓	
Have all assessment criteria been met? (If yes proceed with assessment, if not notify applicant or request further details)	✓	
TOTAL	3 /4	

Section 3 Supporting documentation

	Yes	No
Evidence of the event or project (ie quotes, facilities bookings, etc)*	✓	
Relevant public liability insurance (if required)	✓	
A copy of the organisations most recent bank statement (for applications over $1000 only) tick yes if the application is $1000 or less.	✓	
A detailed budget of running expenses for the event NO income provided / not detailed.		✓
Has all supporting documentation been provided? (If yes proceed with assessment, if not notify applicant or request further details)		✓
Total	3 /4	

Section 4 Assessment panel review Recommendation

	Yes	No
The application be approved	✓	
Total Score	8 /10	
Percentage of requested grant to be allocated	80 %	

Justification (provide details supporting the recommendation).

Quotes were supplied for event. However Economic Development + Tourism cannot be justified. Community Group can clearly demonstrate financial viability and can therefore contribute to the event. There was no evidence of an income for event.

SUBMIT

Financial $ 1,721.85
In-Kind $ 250
Total $ 1,971.85

13.3   Community Donation - Isisford Racing Club Inc

Consideration of a Community Donations application received in September in accordance with the Community Donations Policy No. 11.06.

Council Action

Partner

Deliver

Applicable Legislation

Local Government Act 2009

Local Government Regulation 2012

Policy Considerations

Community Donations Policy No. 11.06

Corporate and Operational Plan Considerations

OUR COMMUNITY	
	Corporate Plan Outcome
1.1	Council infrastructure and services support liveability and community amenity.
1.2	Council recognises cultural heritage and supports inclusion of all peoples.
1.3	The region's natural environment is managed, maintained and protected.

Budget Considerations

$110,000.00 has been committed and allocated to Community Donations YTD.

Category	Total Budget	Budget Remaining	Budget required to meet Community Donations for September 2024	Budget remaining for future applications (if approved)
Community Donations	$110,000.00	$75,924.00	$15,721.85	$60,202.15

Previous Council Resolutions related to this Matter

Res-2021-10-001)

Moved Cr Bignell seconded Cr Smith

That Council :

Endorses the allocation of funds from the Community Donations Program as contained in the following table, in accordance with the Community Donations Policy No. 11.07;

2021 Isisford Ross Cup	Isisford Race Day	In-Kind $1,540.30 Total $1,540.30	In-Kind $1,540.30 Total $1,540.30	Nil

Officer Comment

Responsible Officer/s: *Abby Lewis, Customer Service Coordinator*
Authorised by: *Tanya Johnson, Acting Director of Communities*

Background:

Longreach Regional Council Community Donations program:
- o Enhances the community's resilience, wellbeing, sustainability and liveability
- o Contributes to vibrant and engaged communities
- o Provides community organisations with financial support to meet identified community need and provides benefit to the broader Longreach region communities
- o Achieves Council's strategic objectives, as identified in the Corporate Plan.

The aim of programme is to:
- o Develop the capacity and sustainability of organisations or innovative programs to meet the needs of members and the community
- o Support individuals representing the region by performing, competing or presenting at district, state, national or international competitions, conference or events.
- o Support the acquisition or upgrading of facilities and equipment (excluding personal use items).
- o Provide donations towards services that deliver improved community services to the Council region.
- o Deliver programs and events to engage and entertain a vast variety of community members within the Longreach Regional Council Region.

Community Donations (financial and in-kind support) are offered each financial year. Each Community Group is eligible to apply for a maximum of $5,000 per financial year. All applications will be assessed against eligibility and assessment criteria as stated in this Policy and the Program Guidelines

Issue:

Isisford Racing Club Inc

Isisford Race's Ross Cup 2024	
Has the Community group applied for funds in the past?	*Yes*
Has the Community Group applied for funds within the 24/25 Financial Year?	*No*
Does the Community Group have any outstanding acquittals?	*No*
Has the event/ project been previously funded by Council?	*Yes*

The Isisford Ross Cup will be held at the Isisford Racetrack on 26 October 2024. This race meet is one of the last Race Meets on the calendar for the central west area. Attracting well over 200 locals and visitors to the Region for the day. With onsite bookies, bar, canteen, fashions on the field there is something for everyone. The Isisford Race Meet did

not go ahead last year so this year the committee want to make this year's event even bigger.

The total grant recommended of $5,000.00 will go towards the cost of entertainment and equipment for the event.

The application was reviewed by a panel and scored against the criteria of the Longreach Regional Council's Community Donations Assessment Guidelines. The result was to support the Isisford Racing Club to the value of 100%. All supporting documentation was provided.

Grant Requested	Grant Recommended
Financial $5,000.00 Total $5,000.00	Financial $5,000.00 Total $5,000.00

Appendices
1. Application ⇩
2. Assessment ⇩

Recommendation:

That Council approves the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.06;

Organisation/ Name	Event/Activity	Grant Requested	Grant Approved
Isisford Racing Club Inc	Isisford Race's Ross Cup 2024	Financial $5,000.00	Financial $5,000.00
		TOTAL $5,000.00	TOTAL $5,000.00

APPLICATION FORM

CONTACT INFORMATION

Name: (Group or Organisation)	ISISFORD RACING CLUB INC
ABN if applicable	67 945 274 176
Contact Person's Name:	ZOE LINES
Postal Address:	PO BOX 4, ISISFORD QLD 4731
Telephone:	
Mobile:	
Email:	isisfordraceclub@gmail.com

EVENT DETAILS

Event Name:	ISISFORD RACE'S ROSS CUP 2024
Event Date:	26TH OCTOBER 2024
Description of what Council funds will be used for: No more than approx 200 words.	ASSIST IN THE GROWING COST OF EXPENSES TO RUN THIS YEARLY EVENT FOR THE ISISFORD COMMUNITY. DUE TO THE CANCELLATION OF THE 2023 RACE MEETING, THE COMMITTEE HAS DECIDED TO PUT MORE EMPHASIS ON ENTERTAINMENT TO BOOST THE PROFILE OF THE EVENT.
Financial Amount Requested:	$ 5000
In-kind Support Requested:	$ 0.00

DETAILED BUDGET BREAKDOWN

INCOME List any source of income supply i.e other sponsorship, ticket sales, cash contributions, etc.	Amount	EXPENSES List any expenses incurred by your organisation for the project or event the application relates to.	Amount	Tick what is being funded by Council
SPONSORSHIP	$ 10000	RACEDAY WAGES	$ 3500	
GATE SALES	$ 1750	AMBULANCE, VET & SECURITY	$ 7000	
BAR SALES	$ 20000	MUSICIAN (CORRINE BALLARD)	$ 1500	✓
RACING QLD	$ 3500	MINTYS ENTERTAINMENT STAGE	$ 5000	✓
	$	MISC, TOPHIES, FASHIONS ETC	$ 2500	
	$	ALCOHOL	$ 10000	
TOTAL	$ 35250	TOTAL	$ 29,50(	

Comments or other details:

PLEASE NOTE: THE ABOVE IS AN ESTIMATION BASED ON HISTORIC MEETINGS AS THERE WAS NO RACE MEETING IN 2023.

In-Kind support component List items and $ amounts (e.g stage, chairs, tables) Please refer to the fees and charges: www.longreach.qld.gov.au/rates-fees-charges/rates-fees-charges-1	Amount	Other comments
	$	
	$	
	$	
	$	
	$	
	$	
	$	

ELIGIBILITY ASSESSMENT

Explain how your event demonstrates strong community or individual benefit, or need of support.

THE ISISFORD ROSS CUP RACE DAY IS NOT ONLY A SIGNIFICANT EVENT FOR THE LOCAL COMMUNITY BUT THE LONGREACH REGION INCLUSIVE. TRAINERS, JOCKEYS, OWNERS AND PATRONS TRAVEL TO ISISFORD FOR THIS MEETING WHICH BRINGS ECONOMIC BENEFIT TO THE TOWN. AFTER THE UNFORUNATE CANCELLATION OF OUR 2023 EVENT, WE ARE STRIVING TO MAKE THIS YEAR ONE TO REMEMBER.

Explain how your event will contribute to the Longreach Regional Council community (eg Economic Development, Tourism, Liveability, wellbeing etc.)

THIS EVENT IS ONE OF THE LAST RACE MEETINGS OF THE CALENDAR AND SEVRES AS A SOCIAL GATHERING FOR THE ISISFORD COMMUNITY AND LONGREACH REGIONAL COUNCIL AREA. THE ROSS CUP IS A LONG STANDING TIME HONOURED EVENT THAT DRAWS PEOPLE TO THE REGION AND THE ISISFORD RACE CLUB THINK THE TRADITION SHOULD BE UPHELD FOR THIS SPECIAL EVENT.

Is your event based within the Longreach Regional Council Area

Yes ✓   No ☐

How many people are expected to attend? (Please indicate)

0-50 ☐   51-100 ☐   100-200 ☐   200 and over ✓

Provide a brief explanation of what type of attendants your event will attract (eg visitors from other towns, key community groups)

ISISFORD LOCALS, LONGREACH REGIONAL COUNCIL RESIDENTS AND TOURISTS. TRAINERS, JOCKEYS AND RACING OFFICIALS.

How do you intend to acknowledge Council's support (if approved) at the event or within the project or activity?

ISISFORD RACE CLUB INC WILL ADD LONGREACH REGIONAL COUNCIL TO ALL SOCIAL MEDIA AND RADIO ADVERTISING. WE WOULD ALSO REQUEST THE USE OF AND LONGREACH REGIONAL COUNCIL BANNERS TO PROUDLY DISPLAY ON THE DAY. OUR RACE CALLER WILL BE MENTIONING OUR SPONSORS FRQUENTLY ON RACE DAY.

Have you sought funding through other avenues for your project/activity (grants, corporate sponsorship, fundraising, etc)?

Yes: ✓   No: ☐

If YES, please provide details?

WE HAVE SOUGHT SPONSORSHIP FOR RACE NAMING RIGHTS.

Does the applicant have any Longreach Regional Council funded projects or activities that have not been acquitted in accordance with the relevant Program Policy and Guidelines?

Yes ☐   No ✓

Does the applicant have any Longreach Regional Council funded projects or activities that have not been acquitted in accordance with the relevant Program Policy and Guidelines?

Yes ☐   No ✓

Does the Organisation/Applicant have any overdue debt with Council (excluding organisations with a payment arrangement)?

Yes ☐   No ✓

SUPPORTING DOCUMENTATION CHECKLIST

✓ Evidence of the event or project (i.e quotes, facilities bookings, etc)*

✓ Relevant public liability insurance (if required)

☐ Booking form/s completed (facility hire and equipment hire)

✓ A copy of the organisations most recent bank statement (for applications over $1,000 only)

*if groups are unable to provide evidence of the event or project due to the dependency of funding or extenuating circumstances, please indicate on the application form. Council may still consider the application based on supplied information (i.e budget).

DECLARATION BY RECIPIENT

✓ I certify that to the best of my knowledge, information detailed in this application (and relevant attachments) is true and correct.

✓ I understand I may be asked to provide the Council with additional information on the funded project.

✓ I consent to Longreach Regional Council publishing the applicants name in reports and publication statements.

Signature: Note: If you are under the age of 18, your legal guardian must also sign this application	
Date:	07/08/2024
Name in full:	ZOE OLIVIA LINES
Community Group/ Organisation:	ISISFORD RACE CLUB INC.
Position in Group or Organisation: (if applicable)	CLUB SECRETARY

Privacy Collection Statement: Longreach Regional Council is committed to ensuring that your privacy is protected and will take all reasonable steps to ensure that all personal information is secure. Council is collecting your personal or community groups information for the purpose of assessing your application for Community Donations.

SUBMIT

COMMUNITY DONATIONS APPLICATION ASSESSMENT FORM

Panel Members:	*T, Johnson, S calligaro, A Lewis*
Date of Assessment:	*4 September*
Applicant Name:	*Isisford Race club*
Project:	*Isisford Race's Ross Cup 2024*
Amount Requested & What will the funding be used for:	Financial: In-Kind: *$ 5000*
Has the community organisation accessed Community Donations already, this financial year? If yes, what amount?	Details: (if in excess of $5,000, the application is deemed ineligible and cannot progress to assessment)
Is the Application funding any ineligible costs? If yes, the application is deemed ineligible and cannot progress to assessment.	☐ Government agencies or departments of local, state or federal government ☐ Educational, Religious or Medical Organisations ☐ Businesses ☐ Applications whereby Council funds will be donated to another cause Applications which fund; ☐ Wages or salaries for staff ☐ Recurrent costs with day to day operations of a community group ☐ Retrospective funding ☐ Equipment or other expenditure that are personal or of personal gain ☐ Part of or all of Council Rates ☐ Items that would otherwise be funded by State or Government bodies

Assessment Guidelines

Yes = 1 point: The applicant has answered the relevant question to the full satisfaction of the panel.

Yes = ½ point: The applicant has answered the relevant question, however, only provided basic details or answered the question to the partial satisfaction of the panel.

No = 0 points: The applicant has not attempted to answer the question, provided the relevant information or not answered the question to the satisfaction of the panel.

Section 1: Eligibility	Yes	No
A community organisation that is a not-for-profit incorporated organisation OR:	✓	
A community group or club auspiced by not-for-profit incorporated organisation located within the Longreach Regional Council area, and	—	
Have met acquittal conditions for previous council funding.(tick yes if there hasn't been previous funding)	✓	
Is the applicant eligible? (If yes proceed with assessment, if not notify applicant)	✓	
TOTAL	2 /2	

Section 2: Assessment Criteria	Yes	No
Applicants must demonstrate strong community benefit or need and support for the project or activity. (eg will it contribute to Economic Development, Tourism, Liveability, etc). (Insert supporting comments below).	✓	
Comments:		
The applicant or proposed project or activity must be based within the Longreach Regional Council boundaries; or clearly demonstrate direct benefit to the Longreach Regional Council communities. (If not in LRC area insert benefits below).	✓	
Comments:		
Applicants must be able to demonstrate financial viability and/or competence to achieve the stated goals of the project or activity and provide evidence with application.	✓	
Is evidence provided?	✓	
Comments:		
Applicants must not have any overdue debt with Council unless a payment arrangement is in place to reduce debt. Is this the case for the applicant?	✓	
Have all assessment criteria been met? (If yes proceed with assessment, if not notify applicant or request further details)	✓	
TOTAL	4 /4	

Section 3 Supporting documentation

	Yes	No
Evidence of the event or project (ie quotes, facilities bookings, etc)*	✓	
Relevant public liability insurance (if required)	✓	
A copy of the organisations most recent bank statement (for applications over $1000 only) tick yes if the application is $1000 or less.	✓	
A detailed budget of running expenses for the event	✓	
Has all supporting documentation been provided? (If yes proceed with assessment, if not notify applicant or request further details)	✓	
Total	4 /4	

Section 4 Assessment panel review Recommendation

	Yes	No
The application be approved	✓	
Total Score	10 /10	
Percentage of requested grant to be allocated	100 %	

Justification (provide details supporting the recommendation).

All supporting documentation has been supplied and this is seen to be a well received event for Economic development, Tourism + livability.

SUBMIT

Financial $5,000.

13.4   Community Donation - Longreach Jockey Club

Consideration of a Community Donations application received in September in accordance with the Community Donations Policy No. 11.06.

Council Action

Partner

Deliver

Applicable Legislation

Local Government Act 2009

Local Government Regulation 2012

Policy Considerations

Community Donations Policy No. 11.06

Corporate and Operational Plan Considerations

OUR COMMUNITY	
	Corporate Plan Outcome
1.1	Council infrastructure and services support liveability and community amenity.
1.2	Council recognises cultural heritage and supports inclusion of all peoples.
1.3	The region's natural environment is managed, maintained and protected.

Budget Considerations

$110,000.00 has been committed and allocated to Community Donations YTD.

Category	Total Budget	Budget Remaining	Budget required to meet Community Donations for September 2024	Budget remaining for future applications (if approved)
Community Donations	$110,000.00	$75,924.00	$15,721.85	$60,202.15

Previous Council Resolutions related to this Matter

(Res-2023-08-221)

Moved Cr Hatch seconded Cr Smith

That Council endorses the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.06;

Organisation/ Name	Event/Activity	Grant Requested	Grant Approved
Longreach Jockey Club	*Longreach Cup*	*Financial $5,000.00*	*Financial $5,000.00*
		TOTAL $5,000.00	*TOTAL $5,000.00*

Officer Comment

Responsible Officer/s: *Abby Lewis, Customer Service Coordinator*
Authorised by: *Tanya Johnson, Acting Director of Communities*

Background:
Longreach Regional Council Community Donations program:
  o Enhances the community's resilience, wellbeing, sustainability and liveability
  o Contributes to vibrant and engaged communities
  o Provides community organisations with financial support to meet identified community need and provides benefit to the broader Longreach region communities
  o Achieves Council's strategic objectives, as identified in the Corporate Plan.

The aim of programme is to:
  o Develop the capacity and sustainability of organisations or innovative programs to meet the needs of members and the community
  o Support individuals representing the region by performing, competing or presenting at district, state, national or international competitions, conference or events.
  o Support the acquisition or upgrading of facilities and equipment (excluding personal use items).
  o Provide donations towards services that deliver improved community services to the Council region.
  o Deliver programs and events to engage and entertain a vast variety of community members within the Longreach Regional Council Region.

Community Donations (financial and in-kind support) are offered each financial year. Each Community Group is eligible to apply for a maximum of $5,000 per financial year. All applications will be assessed against eligibility and assessment criteria as stated in this Policy and the Program Guidelines.

Issue:

Longreach Jockey Club

2024 Longreach Cup	
Has the Community group applied for funds in the past?	*Yes*
Has the Community Group applied for funds within the 24/25 Financial Year?	*No*
Does the Community Group have any outstanding acquittals?	*No*
Has the event/ project been previously funded by Council?	*No*

The Longreach Jockey Club are hosting their annual race meet that will be held on 28 September 2024 at the Longreach Racecourse. The Longreach Races are a highlight on everyone's calendar, taking the title of 'Community Event of the Year' in 2022 and 2023 the Longreach Jockey Club attracts anywhere from 700 – 1000 race goers each year.

Onsite bookies, operating bar and canteen, fashions on the field and live entertainment. The Jockey Club utilise local community groups to assist with the bar and catering purposes to help them make a profit for their group.

The total grant recommended of $5,000.00 financial will go towards the cost of:
- Equipment for Flexihire
- Hire of toilet block
- Travel expenses for fashions on the field judges

The application was reviewed by a panel and scored against the criteria of the Longreach Regional Council's Community Donations Assessment Guidelines. The result was to support the Longreach Jockey Club to the value of 100%. All supporting documentation was supplied with the application.

Grant Requested	Grant Recommended
Financial $5,000.00 Total $5,000.00	Financial $5,000.00 Total $5,000.00

Appendices
1. Assessment ⇩
2. Application ⇩

Recommendation:
That Council approves the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.06.

Organisation/ Name	Event/Activity	Grant Requested	Grant Approved
Longreach Jockey Club	2024 Longreach Cup	Financial $5,000.00	Financial $5,000.00
		TOTAL $5,000.00	TOTAL $5,000.00

COMMUNITY DONATIONS APPLICATION ASSESSMENT FORM

Panel Members:	T. Johnson, S. Calligaro, A, Lewis
Date of Assessment:	4 September
Applicant Name:	Longreach Jockey Club
Project:	2024 Longreach Cup

Amount Requested & What will the funding be used for:	Financial: $5000	In-Kind:
Has the community organisation accessed Community Donations already, this financial year? If yes, what amount?	Details: (if in excess of $5,000, the application is deemed ineligible and cannot progress to assessment)	

Is the Application funding any ineligible costs? If yes, the application is deemed ineligible and cannot progress to assessment.	☐ Government agencies or departments of local, state or federal government
	☐ Educational, Religious or Medical Organisations
	☐ Businesses
	☐ Applications whereby Council funds will be donated to another cause
	Applications which fund;
	☐ Wages or salaries for staff
	☐ Recurrent costs with day to day operations of a community group
	☐ Retrospective funding
	☐ Equipment or other expenditure that are personal or of personal gain
	☐ Part of or all of Council Rates
	☐ Items that would otherwise be funded by State or Government bodies

Assessment Guidelines

Yes = 1 point: The applicant has answered the relevant question to the full satisfaction of the panel.

Yes = ½ point: The applicant has answered the relevant question, however, only provided basic details or answered the question to the partial satisfaction of the panel.

No = 0 points: The applicant has not attempted to answer the question, provided the relevant information or not answered the question to the satisfaction of the panel.

Section 1: Eligibility	Yes	No
A community organisation that is a not-for-profit incorporated organisation OR:	✓	
A community group or club auspiced by not-for-profit incorporated organisation located within the Longreach Regional Council area, and	—	
Have met acquittal conditions for previous council funding.(tick yes if there hasn't been previous funding)	✓	
Is the applicant eligible? (If yes proceed with assessment, if not notify applicant)	✓	
TOTAL	2 /2	

Section 2: Assessment Criteria	Yes	No
Applicants must demonstrate strong community benefit or need and support for the project or activity. (eg will it contribute to Economic Development, Tourism, Liveability, etc). (Insert supporting comments below).	✓	
Comments:		
The applicant or proposed project or activity must be based within the Longreach Regional Council boundaries; or clearly demonstrate direct benefit to the Longreach Regional Council communities. (If not in LRC area insert benefits below).	✓	
Comments:		
Applicants must be able to demonstrate financial viability and/or competence to achieve the stated goals of the project or activity and provide evidence with application.	✓	
Is evidence provided?	✓	
Comments:		
Applicants must not have any overdue debt with Council unless a payment arrangement is in place to reduce debt. Is this the case for the applicant?	✓	
Have all assessment criteria been met? (If yes proceed with assessment, if not notify applicant or request further details)	✓	
TOTAL	4 /4	

Section 3 Supporting documentation	Yes	No
Evidence of the event or project (ie quotes, facilities bookings, etc)*	✓	
Relevant public liability insurance (if required)	✓	
A copy of the organisations most recent bank statement (for applications over $1000 only) tick yes if the application is $1000 or less.	✓	
A detailed budget of running expenses for the event	✓	
Has all supporting documentation been provided? (If yes proceed with assessment, if not notify applicant or request further details)	✓	
Total	4/4	

Section 4 Assessment panel review Recommendation	Yes	No
The application be approved	✓	
Total Score	10/10	
Percentage of requested grant to be allocated	100 %	

Justification (provide details supporting the recommendation).

All supporting documentation has been supplied and this event is seen to contribute to Economic development Tourism + livability.

SUBMIT

Financial $5,000

APPLICATION FORM

CONTACT INFORMATION

Name: (Group or Organisation)	LONGREACH JOCKEY CLUB
ABN if applicable	15 254 617 468
Contact Person's Name:	MAX TANKS
Postal Address:	PO BOX 442 LONGREACH, QLD 4730
Telephone:	
Mobile:	███████████
Email:	███████████

EVENT DETAILS

Event Name:	2024 LONGREACH CUP
Event Date:	28th September 2024
Description of what Council funds will be used for: No more than approx 200 words.	THE FUNDS FROM COUNCIL WILL BE USED TOWARDS, — HIRE TOILET BLOCK FROM SKI CLUB — TRAVEL EXPENSES ASSIOCIATED WITH CUP DAY — EQUIPMENT HIRE FROM FLEXIHIRE
Financial Amount Requested:	$ 5000.00
In-kind Support Requested:	$ NIL.

DETAILED BUDGET BREAKDOWN

INCOME		EXPENSES		Tick what
List any source of income supply i.e other sponsorship, ticket sales, cash contributions, etc.	Amount	List any expenses incurred by your organisation for the project or event the application relates to.	Amount	is being funded by Council
TICKET SALES	$25k	RACE WAGES / SECURITY	$30k	
BAR SALES	$50k	FASHION EXPENSES	$15k	
SPONSORS	$25k	FOOD + ALCOHOL	$30k	
	$	ENTERTAINMENT	$8k.	
	$	EQUIPMENT HIRE	$6k	✓
	$	TRAVEL COSTS	$5k	✓
TOTAL	$100k	TOTAL	$94k	

Comments or other details:

In-Kind support component		
List items and $ amounts (e.g stage, chairs, tables) Please refer to the fees and charges: www.longreachqld.gov.au/rates-fees-charges/rates-fees-charges-1	Amount	Other comments
	$	
	$	
	$	
	$	
	$	
	$	
	$	

ELIGIBILITY ASSESSMENT

Explain how your event demonstrates strong community or individual benefit, or need of support.

The Longreach Cup has been frequently recognised for it strong contribution to the region being named the 2022 & 2023 "Community Event of the Year" in the LRC Australia Day Awards.
The event provides a great day of entertainment, showcasing the wonderful region. It provides great economic stimulas to the region, and a great family event for the region.

Explain how your event will contribute to the Longreach Regional Council community (eg Economic Development, Tourism, Liveability, wellbeing etc.)

Longreach Cup draws patrons + participants from all over QLD. This brings a huge economic boost to the community, spending money in many businesses. Visitors to town will visit tourist attractions, motels + restaurants. It's also a popular event with locals, enhancing liveability + wellbeing

Is your event based within the Longreach Regional Council Area

Yes ✓   No

How many people are expected to attend? (Please indicate)

0-50   51-100   100-200   200 and over ✓

Provide a brief explanation of what type of attendants your event will attract (eg visitors from other towns, key community groups)

-LJC will use community groups Rotary, Thomson River Lions Pony Club, Longreach Fire brigade on the day.
+ Longreach Cup brings tourists from all over QLD as well as Longreach Regional locals.

How do you intend to acknowledge Council's support (if approved) at the event or within the project or activity?

LJC will include LRC in all advertising. We would also request the use of LRC banner on the day.

Have you sought funding through other avenues for your project/activity (grants, corporate sponsorship, fundraising, etc)?

Yes: ✓   No:

If YES, please provide details?

SPONSORSHIP FROM BUSINESSES FOR RACES + FASHIONS.
NO OTHER GRANTS or FUNDRAISING.

Does the applicant have any Longreach Regional Council funded projects or activities that have not been acquitted in accordance with the relevant Program Policy and Guidelines?

Yes ☐   No ✓

Does the applicant have any Longreach Regional Council funded projects or activities that have not been acquitted in accordance with the relevant Program Policy and Guidelines?

Yes ☐   No ✓

Does the Organisation/Applicant have any overdue debt with Council (excluding organisations with a payment arrangement)?

Yes ☐   No ✓

SUPPORTING DOCUMENTATION CHECKLIST

✓ Evidence of the event or project (i.e quotes, facilities bookings, etc)*

✓ Relevant public liability insurance (if required)

N/A Booking form/s completed (facility hire and equipment hire)

✓ A copy of the organisations most recent bank statement (for applications over $1,000 only)

*if groups are unable to provide evidence of the event or project due to the dependency of funding or extenuating circumstances, please indicate on the application form Council may still consider the application based on supplied information (i.e budget).

DECLARATION BY RECIPIENT

✓ I certify that to the best of my knowledge, information detailed in this application (and relevant attachments) is true and correct.

✓ I understand I may be asked to provide the Council with additional information on the funded project.

✓ I consent to Longreach Regional Council publishing the applicants name in reports and publication statements.

Signature: Note: If you are under the age of 18, your legal guardian must also sign this application	
Date:	28/8/24.
Name in full:	MAX TANKS
Community Group/ Organisation:	LONGREACH JOCKEY CLUB.
Position in Group or Organisation: (if applicable)	VICE PRESIDENT.

Privacy Collection Statement: Longreach Regional Council is committed to ensuring that your privacy is protected and will take all reasonable steps to ensure that all personal information is secure. Council is collecting your personal or community groups information for the purpose of assessing your application for Community Donations.

SUBMIT

13.5   Community Donation – Yaraka Sports and Progress Association

Consideration of a Community Donations application received in September in accordance with the Community Donations Policy No. 11.06.

Council Action
Partner
Deliver

Applicable Legislation
Local Government Act 2009
Local Government Regulation 2012

Policy Considerations
Community Donations Policy No. 11.06

Corporate and Operational Plan Considerations

OUR COMMUNITY	
	Corporate Plan Outcome
1.1	Council infrastructure and services support liveability and community amenity.
1.2	Council recognises cultural heritage and supports inclusion of all peoples.
1.3	The region's natural environment is managed, maintained and protected.

Budget Considerations

$110,000.00 has been committed and allocated to Community Donations YTD.

Category	Total Budget	Budget Remaining	Budget required to meet Community Donations for September 2024	Budget remaining for future applications (if approved)
Community Donations	$110,000.00	$75,924.00	$15,721.85	$60,202.15

Previous Council Resolutions related to this Matter
(Res-2024-03-065)
Moved Cr Bignell seconded Cr Smith
That Council approves the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.06;

Organisation/ Name	Event/Activity	Grant Requested	Grant Approved
Yaraka Sports and Progress Association	Restoration of Old Photos	Financial $2,800.00	Financial $2,800.00
		TOTAL $2,800.00	TOTAL $2,800.00

Officer Comment

Responsible Officer/s: *Abby Lewis, Customer Service Coordinator*
Authorised by: *Tanya Johnson, Acting Director of Communities*

Background:
Longreach Regional Council Community Donations program:
   o Enhances the community's resilience, wellbeing, sustainability and liveability
   o Contributes to vibrant and engaged communities
   o Provides community organisations with financial support to meet identified community need and provides benefit to the broader Longreach region communities
   o Achieves Council's strategic objectives, as identified in the Corporate Plan.
The aim of programme is to:
   o Develop the capacity and sustainability of organisations or innovative programs to meet the needs of members and the community
   o Support individuals representing the region by performing, competing or presenting at district, state, national or international competitions, conference or events.
   o Support the acquisition or upgrading of facilities and equipment (excluding personal use items).
   o Provide donations towards services that deliver improved community services to the Council region.
   o Deliver programs and events to engage and entertain a vast variety of community members within the Longreach Regional Council Region.
Community Donations (financial and in-kind support) are offered each financial year. Each Community Group is eligible to apply for a maximum of $5,000 per financial year. All applications will be assessed against eligibility and assessment criteria as stated in this Policy and the Program Guidelines.

Issue:

Yaraka Sports and Progress Association Incorporated

Melbourne Cup Luncheon 2024	
Has the Community group applied for funds in the past?	*Yes*
Has the Community Group applied for funds within the 24/25 Financial Year?	*No*
Does the Community Group have any outstanding acquittals?	*No*
Has the event/ project been previously funded by Council?	*Yes*

The Yaraka Sports and Progress Association are seeking funds to support their annual Melbourne Cup Luncheon that will be held on Tuesday 5 November 2024. Each year the Yaraka Sports and Progress Association hold their annual Melbourne Cup

Luncheon at the Yaraka Hall. The day consists of an operating bar, the Melbourne Cup on the big screen, prizes for best dress and much more. Local residents attend from both Yaraka and neighbouring properties and any tourists that are in the region.

The total grant recommended of $1,450.00 financial will go towards the cost prizes and food items. In-Kind support of $200.00 will go towards the hire of the Yaraka Hall.

The application was reviewed by a panel and scored against the criteria of the Longreach Regional Council's Community Donations Assessment Guidelines. The result was to support the Yaraka Sports and Progress Association Incorporated to the value of 75%. The quotes that were supplied with the application were from last year's event and therefore were not up to date and the budget that was supplied was not details.

Grant Requested	Grant Recommended
Financial $2,200.00 Total $2,200.00	Financial $1,450.00 In-Kind $200.00 Total $1,650.00

Appendices
1. Application ⇩
2. Assessment ⇩

Recommendation:
That Council approves the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.06;

Organisation/ Name	Event/Activity	Grant Requested	Grant Approved
Yaraka Sports and Progress Association Incorporated	Melbourne Cup Luncheon 2024	Financial $2,200.00	Financial $1,450.00 In-Kind $200.00
		TOTAL $2,200.00	TOTAL $1,650.00

APPLICATION FORM

CONTACT INFORMATION

Name: (Group or Organisation)	Yaraka Sports&Progress Association INCORPORATED
ABN if applicable	81723356703
Contact Person's Name:	Susan Glasson
Postal Address:	"Greenlaw" 4052 Emmet -Yaraka Rd, Yaraka 4731
Telephone:	
Mobile:	
Email:	

EVENT DETAILS

Event Name:	Melbourne Cup Luncheon
Event Date:	05/11/2024
Description of what Council funds will be used for: No more than approx 200 words.	Funds will be used to purchase chocolate wheel items, prizes and groceries for the luncheon. The function has been held since the 1980's and in the past, community members used to ask local businesses for chocolate wheel items to be donated. During the drought years that persisted during the 2000's it was obvious that businesses have been suffering financial hardship so we have been seeking funds to buy items rather than ask for them to be donated. Some businesses still like to make a donation which we are very appreciative of. Community members used to supply all luncheon items, however since volunteer numbers have dropped and we're getting older, we try to buy what we can from local businesses and community members supply a percentage of the food items.
Financial Amount Requested:	$ 2200
In-kind Support Requested:	$ 0

DETAILED BUDGET BREAKDOWN

INCOME List any source of income supply i.e other sponsorship, ticket sales, cash contributions, etc.	Amount	EXPENSES List any expenses incurred by your organisation for the project or event the application relates to.	Amount	Tick what is being funded by Council
door takings	$ 1000	prizes	$ 1750	✓
bar takings	$ 400	food items	$ 450	✓
LRC community grant	$ 2200	other food items supplied by community	$ 500	
	$	cleaning after event	$ 200	
	$	hall hire	$ 78	
	$	fuel or freight	$ 150	
TOTAL	$ 3600	TOTAL	$ 3128	

Comments or other details:

Profit from the event goes towards improvements on community infrastructure and to help with running expenses pertaining to maintenance of the Yaraka school building which is owned by the Yaraka Sports and Progress Ass. The Yaraka Sports&Progress Assoc owns a Troopie that is used on a fortnightly basis to pickup the RFDS crew from the airstrip and for other community transport. Maintenance, insurance and registration of this vehicle is funded by the YS&PA. This organization also makes donations to the Royal Flying Doctor service which is the life blood of our community and a vital medical service for the entire central western region.

In-Kind support component

List items and $ amounts (e.g stage, chairs, tables)

Please refer to the fees and charges:
www.longreach.qld.gov.au/rates-fees-charges/rates-fees-charges-1

	Amount	Other comments
	$	
setting up for the day including preparation of food and collectioi	$ 800	people travel to Longreach and Blackall t
cleaning up following the day	$ 200	
	$	
	$	
	$	
	$	

ELIGIBILITY ASSESSMENT

Explain how your event demonstrates strong community or individual benefit, or need of support.

The Melbourne Cup luncheon is attended by all ages, both male and female. It is an opportunity for local residents to catch up , get away from the November heat and have a day socializing. People from neighbouring communities travel up to 150 kms to attend the event and catch up with friends. Tourists also attend the event if weather conditions are favourable. The Melbourne Cup event has been held for the past 40 years except for the covid years and is one of our major events for the year. Volunteers are instrumental in staging events in our community and it is a great relief to have support from the Longreach Regional Council.

Explain how your event will contribute to the Longreach Regional Council community (eg Economic Development, Tourism, Liveability, wellbeing etc.)

Geographical isolated communities are not often on the agenda of tourists in the summer months, however there is the odd traveller willing to venture off the beaten track for a community event. Attendance by people from outside the community brings fresh dollars into the community and helps with sustainability of these small centres.

Is your event based within the Longreach Regional Council Area

Yes ✓   No

How many people are expected to attend? (Please indicate)

0-50   51-100 ✓   100-200   200 and over

Provide a brief explanation of what type of attendants your event will attract (eg visitors from other towns, key community groups)

Locals, people from neighbouring communities and travellers.

How do you intend to acknowledge Council's support (if approved) at the event or within the project or activity?

Longreach Regional Council is acknowledged on the Melbourne Cup flier and on the day when prizes are being given out.

Have you sought funding through other avenues for your project/activity (grants, corporate sponsorship, fundraising, etc)?

Yes: No: ✓

If YES, please provide details?

Does the applicant have any Longreach Regional Council funded projects or activities that have not been acquitted in accordance with the relevant Program Policy and Guidelines?

Yes ☐   No ✓

Does the applicant have any Longreach Regional Council funded projects or activities that have not been acquitted in accordance with the relevant Program Policy and Guidelines?

Yes ☐   No ✓

Does the Organisation/Applicant have any overdue debt with Council (excluding organisations with a payment arrangement)?

Yes ☐   No ✓

SUPPORTING DOCUMENTATION CHECKLIST

✓   Evidence of the event or project (i.e quotes, facilities bookings, etc)*

☐   Relevant public liability insurance (if required)

☐   Booking form/s completed (facility hire and equipment hire)

✓   A copy of the organisations most recent bank statement (for applications over $1,000 only)

*if groups are unable to provide evidence of the event or project due to the dependency of funding or extenuating circumstances, please indicate on the application form. Council may still consider the application based on supplied information (i.e budget).

DECLARATION BY RECIPIENT

✓   I certify that to the best of my knowledge, information detailed in this application (and relevant attachments) is true and correct.

✓   I understand I may be asked to provide the Council with additional information on the funded project.

✓   I consent to Longreach Regional Council publishing the applicants name in reports and publication statements.

Signature: Note: If you are under the age of 18, your legal guardian must also sign this application	
Date:	11/07/2024
Name in full:	Susan Glasson
Community Group/ Organisation:	Yaraka Sports and Progress Association
Position in Group or Organisation: (if applicable)	President

Privacy Collection Statement: Longreach Regional Council is committed to ensuring that your privacy is protected and will take all reasonable steps to ensure that all personal information is secure. Council is collecting your personal or community groups information for the purpose of assessing your application for Community Donations.

SUBMIT

COMMUNITY DONATIONS APPLICATION ASSESSMENT FORM

Panel Members:	T Johnson, S Calligaro, A Lewis
Date of Assessment:	4 September
Applicant Name:	Yaraka Sports and Progress Association
Project:	Melbourne Cup Luncheon

Amount Requested & What will the funding be used for:	Financial:	In-Kind:
	$2,200	

Has the community organisation accessed Community Donations already, this financial year? If yes, what amount?	Details: (if in excess of $5,000, the application is deemed ineligible and cannot progress to assessment)

Is the Application funding any ineligible costs? If yes, the application is deemed ineligible and cannot progress to assessment.	☐ Government agencies or departments of local, state or federal government
	☐ Educational, Religious or Medical Organisations
	☐ Businesses
	☐ Applications whereby Council funds will be donated to another cause
	Applications which fund;
	☐ Wages or salaries for staff
	☐ Recurrent costs with day to day operations of a community group
	☐ Retrospective funding
	☐ Equipment or other expenditure that are personal or of personal gain
	☐ Part of or all of Council Rates
	☐ Items that would otherwise be funded by State or Government bodies

Assessment Guidelines

Yes = 1 point: The applicant has answered the relevant question to the full satisfaction of the panel.

Yes = ½ point: The applicant has answered the relevant question, however, only provided basic details or answered the question to the partial satisfaction of the panel.

No = 0 points: The applicant has not attempted to answer the question, provided the relevant information or not answered the question to the satisfaction of the panel.

Section 1: Eligibility	Yes	No
A community organisation that is a not-for-profit incorporated organisation OR:	✓	
A community group or club auspiced by not-for-profit incorporated organisation located within the Longreach Regional Council area, and		
Have met acquittal conditions for previous council funding.(tick yes if there hasn't been previous funding)	✓	
Is the applicant eligible? (If yes proceed with assessment, if not notify applicant)	✓	
TOTAL	2 · /2	

Section 2: Assessment Criteria	Yes	No
Applicants must demonstrate strong community benefit or need and support for the project or activity. (eg will it contribute to Economic Development, Tourism, Liveability, etc). (Insert supporting comments below).	✓	½

Comments: Benefit for the yaraka community for Liveability Purpose. However ED and Tourism will not be affected.

The applicant or proposed project or activity must be based within the Longreach Regional Council boundaries; or clearly demonstrate direct benefit to the Longreach Regional Council communities. (If not in LRC area insert benefits below).	✓	

Comments:

Applicants must be able to demonstrate financial viability and/or competence to achieve the stated goals of the project or activity and provide evidence with application.	✓	½
Is evidence provided?	✓	

Comments: Applicant can demonstrate a strong financial viability and would be able to run event without Council support.

Applicants must not have any overdue debt with Council unless a payment arrangement is in place to reduce debt. Is this the case for the applicant?	✓	
Have all assessment criteria been met? (If yes proceed with assessment, if not notify applicant or request further details)	✓	
TOTAL	3 /4	

Section 3 Supporting documentation | Yes | No

	Yes	No
Evidence of the event or project (ie quotes, facilities bookings, etc)* **Quotes from Last year**		✓
Relevant public liability insurance (if required)	✓	
A copy of the organisations most recent bank statement (for applications over $1000 only) tick yes if the application is $1000 or less.	✓	
A detailed budget of running expenses for the event **Not detailed.**		✓ ½
Has all supporting documentation been provided? (If yes proceed with assessment, if not notify applicant or request further details)		✓
Total	2.5 /4	

Section 4 Assessment panel review Recommendation | Yes | No

	Yes	No
The application be approved	✓	
Total Score	7.5 /10	
Percentage of requested grant to be allocated	75 %	

Justification (provide details supporting the recommendation).

Quotes have been supplied, however they are from last year's event. The budget supplied is not detailed and some costings arn't justified in applicant.

SUBMIT

Financial $ 1,450

In-Kind $ 200

Total $ 1,650

13.6 Deed of Gift- Former Ilfracombe Railway Station Building

Consideration of a request that Council gift the vacant former railway station building in Ilfracombe to the Ilfracombe Historical Society.

Council Action
Deliver

Applicable Legislation
Local Government Act 2009
Local Government Regulation 2012 – s236 allows Council to dispose of a valuable non-current asset to a community organisation without obtaining quotes or tenders.

Policy Considerations
N/A

Corporate and Operational Plan Considerations

OUR COMMUNITY	
	Corporate Plan Outcome
1.1	Council infrastructure and services support liveability and community amenity.
OUR ECONOMY	
	Corporate Plan Outcome
2.2	Council infrastructure and services support local industries and growth opportunities.
OUR LEADERSHIP	
	Corporate Plan Outcome
5.2	Informed and considered decision making based on effective governance practices.

Budget Considerations

Nil

Previous Council Resolutions related to this Matter
(Res-2024-01-028)
Moved Cr Smith seconded Cr Hatch
That Council, in accordance with Section 228(10) of the Local Government Regulation 2012, accepts the tender of Atlas House Removers to purchase the two vacant former railway buildings in Ilfracombe for the sum of $4,312 ex GST, on the basis that it is the most advantageous tender having regard to the sound contracting principles.

CARRIED 7/0

Officer Comment

Responsible Officer/s: *Tanya Johnson, Acting Director of Community Services*
Background:
In July 2023, Council resolved to offer a tender for sale by removal of two vacant former railway buildings in Ilfracombe, comprising a former station building and a former goods shed (hereafter 'the buildings').

Tender documents were prepared and the tender was listed on the Queensland Government 'QTender' platform from 15 December 2023 to 15 January 2024.

The tender offered the buildings for sale as-is, and the asset sale agreement required the successful tenderer to comply with Council's Removal of a Building Policy, and any requirements stipulated by Queensland Rail, on whose land the buildings are located.

The tender was awarded in January this year, and the successful tenderer subsequently withdrew from the sale.

Issue:

The Ilfracombe Historical Society has requested Council gift the former Ilfracombe railway station building to them. The Ilfracombe Historical Society plan on applying for grants to restore the building to complement their Machinery Mile installation, popular with visitors to the region.

Officers have yet to determine the most beneficial arrangement under which the asset may be gifted. However, it may be possible to commence negotiations with the Ilfracombe Historical Society, with a view to executing an eventual Deed of Gift.

Risk Management Factors:
This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare
Consequence: Insignificant
Rating: Low (1/25)

Risk has been calculated based on proceeding as recommended.

Community Consultation:
N/A

Environmental Management Factors:
N/A

Other Comments:
Nil

Appendices

1. Ilfracombe Historical Society request ⇩

*Recommendation***:**

That Council authorises the CEO to take all steps necessary to negotiate and execute a deed of gift with the Ilfracombe Historical Society, on appropriate terms, with a view to gifting the Ilfracombe Historical Society the former Ilfracombe railway station building.

27 August 2024

CEO
Longreach Regional Council
PO Box 138
Ilfracombe Qld 4727

Dear Mr Walsh,

As a representative of the Ilfracombe Historical Society, I wish to put forward an expression of interest for the gifting of the Ilfracombe Railway Station building from the Longreach Regional Council to the Ilfracombe Historical Society.

This would be an ideal building for the viewing and displaying of early memorabilia, plus flora and fauna of our district.

We fully realise it is in need of major repairs, and we are in the process of applying for a grant in the hope that this request comes to fruition.

I look forward to hearing from you and am available for discussions at any time.

Regards

BILL HOOLIHAN.   GEORGE WOODFIELD
(Vice President).   (Member)

13.7   Longreach Recreational Precinct Facility Plan

Consideration of the Longreach Recreational Precinct Facility Plan, encompassing the current Longreach skate park, and approval to seek funding through the Growing regions program.

Council Action

Deliver

Applicable Legislation

Nil

Policy Considerations

Nil

Corporate and Operational Plan Considerations

OUR COMMUNITY			
Corporate Plan Strategy	Operational Plan Initiative	Performance Milestone	Lead Directorate
1.1.2 Development, adoption and implementation of Facilities Master Plans	Adoption of Facilities Master Plans	Two Facilities Master Plans adopted	Communities

Budget Considerations

Under the Growing Regions program $250,000 will be required as a 10% co-contribution towards the project, to be allocated in the 2025-26 budget.

Officer Comment

Responsible Officer/s: *Joel Perry, Project Manager*

Background:

In 2022, Council started the process of establishing a facility plan for the land accommodating the Longreach skate park. The purpose of the document is to outline the prioritised asset improvements for the next 10-20 years.

In early 2023, the draft plan was presented to the Longreach community for feedback and suggestions. Results of the feedback were presented to Council on the 23 February for discussion to confirm Council's long-term plan for the facility. Since this meeting, required changes have been made to the plan based off the community engagement and Council's vision.

Attached to this report is the updated plan for Council's consideration for adoption.

Issue:
There is currently no long-term facility plan for the land accommodating the Longreach skate park. As a result, there has been no clear direction to Council officers on what future projects are desired. The attached plan has been developed to resolve this, based off community feedback and Council's vision for the facility.

Risk Management Factors:
This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible
Consequence:Minor
Rating: Medium (6/25)

Community Consultation:
- Community engagement commenced in early 2023 on the draft facility plan.
- Community engagement occurred with an onsite workshop conducted at the skate park to allow the community members to express and discuss their ideas with Councillors and Council staff directly.
- 42 feedback forms were provided by the community.
- Most common feedback was the inclusion of more shade, dog park and playground equipment.

Environmental Management Factors:
Nil

Other Comments:
Nil

Appendices
1. Longreach Recreational Precinct Facility Plan ⇩
2. Growing Regions Program Round 2 Guidlines ⇩

***Recommendation*:**
The Council:
1. *Adopts the Longreach Recreational Precinct Facility Plan, as presented;*
2. *Prepares a funding application for the project under the Commonwealth Growing Regions Program Round 2; and,*
3. *Commits $250,000 towards the project, as a co-contribution, from the 2025-26 budget.*

Longreach Recreational Precinct Facility Plan

Longreach Regional Council
Innovation. Initiative. Longreach Values

Introduction

This document is to outline future facility improvements for the next 10–20 years. A facility plan for this site is vitally important to ensure strategic infrastructure development for efficient delivery and responsible asset maintenance and capital works expenditure.

This document shall also be a valuable tool to support Council to apply for grants for facility improvements in the future.

While the implementation timeframe of a facility plan can be as long as 20 years, early completion or changed circumstances may initiate a significant review or renewal of the plan within a shorter timeframe. The full facility planning process should be undertaken again (including consultation and assessment of needs) for the development of subsequent facility plans.

Purpose

Enrich the community by providing a vibrant and inclusive space where individuals and families can engage in diverse recreational activities and promote active lifestyles.

Site and Location

Longreach Recreational Precinct Facility Site Information	
Location	161-173 Eagle Street Longreach QLD
Lot and Plan	Lot 1 on SP243975
Area	2.624 Hectares
Owner	Longreach Regional Council

Facility Asset Plan

Facility Plan Element	Status
Skate Park Bowl	Existing
Toilet Block	Existing
BBQ	Existing
Drinking Fountain	Existing
Walking Track	Existing
Playground	Proposed
Pump Track	Proposed
Dog Park	Proposed
Welcome to Longreach Sign	Proposed
Shade Structure – Dog Park	Proposed
Shade Structure – Skate Park	Proposed
Half Basketball Court	Proposed
Garden Walkway	Proposed
Bustard Street Asphalt Centre Median Strip	Proposed
Eagle St Centre Median Strip	Proposed

Stakeholder Engagement:

- Community engagement commenced in early 2023 on the draft facility plan.
- Community engagement occurred with an onsite workshop conducted at the skate park to allow the community members to express and discuss their ideas with Councillors and Council staff directly.
- 42 feedback forms were provided by the community.
- Most common feedback was the inclusion of more shade, dog park and playground equipment.

Longreach Recreational Precinct Facility Plan

1 Playground
2 Pump Track
3 Dog Park
4 Welcome Sign

Asphalt Median Strip

Half Basketball Court

Existing Skate Park Bowl

Shade Structure

Mature Trees

Shade Structure

Garden Walkway

Centre Median Strip with Garden Beds
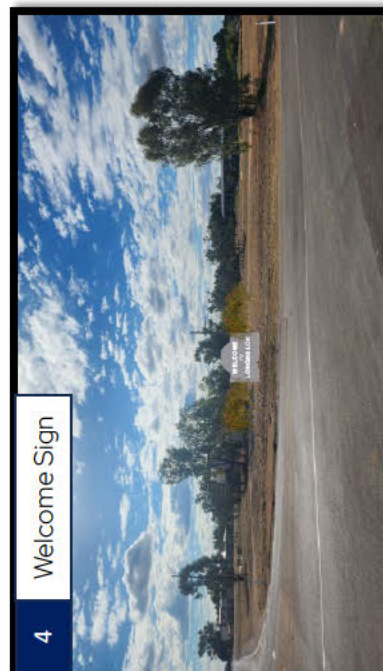
Australian Government

Department of Industry, Science and Resources

Department of Infrastructure, Transport, Regional Development, Communications and the Arts

Growing Regions Program Round 2 – Program Guidelines

Opening date:	**5 September 2024 (application)**
Closing date and time:	**05:00pm Australian Eastern Standard Time on 10 October 2024 (application)**
	Please take account of time zone differences when submitting your application.
Commonwealth policy entity:	Department of Infrastructure, Transport, Regional Development, Communications and the Arts (DITRDCA)
Administering entity:	Department of Industry, Science and Resources (DISR)
Funding Administration entity:	Funding Delivery Entity
Enquiries:	Department of Industry, Science and Resources (DISR) and Department of Infrastructure, Transport, Regional Development, Communications and the Arts (DITRDCA)
Date guidelines released:	**16 August 2024**
Type of funding opportunity:	Open competitive

Contents

1.   Growing Regions Program processes

The Growing Regions Program is designed to achieve Australian Government objectives This funding opportunity is part of the above funding program which contributes to the Department of Infrastructure, Transport, Regional Development, Communications and the Arts' (DITRDCA) Outcome 3: *Strengthening the sustainability, capacity and diversity of Australia's regions, including northern Australia, including through facilitating local partnerships between all levels of government and local communities; through investment in infrastructure and measures that stimulate economic growth; and providing funding and financial assistance.*

↓

Program Opens The Minister for Infrastructure, Transport, Regional Development and Local Government announces the program open and Program Guidelines are published on the DITRDCA website.

↓

You complete and submit an application You complete an application addressing all the eligibility and assessment criteria in order for your application to be considered.

↓

All funding applications are assessed Your application is assessed against eligibility criteria by the Department of Industry, Science and Resources (DISR). Eligible applications are assessed by DITRDCA and the multi-party Parliamentary panel against the assessment criteria, including an overall consideration of value for money and compared to other eligible applications.

↓

Funding recommendations DITRDCA provides the decision maker all eligible projects in order of merit and will make recommendations with regard to program funding available.

↓

Funding decisions are made The decision maker decides which applications are successful.

↓

You are notified of the outcome You are advised of the outcome of your application. Unsuccessful project proponents may not be advised until funding agreements have been executed with successful project proponents.

↓

You enter into a funding agreement As a successful project proponent, you will enter into a funding agreement. The funding agreement will be proportional to the risks involved.

↓

Delivery of funding You complete the funding activity as set out in your funding agreement.

↓

Evaluation of the Growing Regions Program DITRDCA will evaluate the specific funding activity and Growing Regions Program as a whole. The evaluation will be informed by information you provide from other various sources.

Introduction

These Program Guidelines (the guidelines) contain information for the Growing Regions Program. The Australian Government has announced a total of $600 million over 4 years from 2023-24 to drive regional economic prosperity by providing access to funding for capital works for infrastructure across Australia's regional, rural and remote areas. Funding will be provided through two rounds. Successful projects under Round 1 were announced on 16 May 2024.

This document sets out:

▪ the purpose of the funding program

▪ the eligibility and assessment criteria

▪ how funding applications are considered and assessed

▪ how project proponents are notified of the outcome of their project applications

▪ the steps for successful applicants to enter into funding agreements with the relevant state or territory government agency

▪ how successful project performance is monitored and evaluated

▪ the responsibilities and expectations in relation to the funding opportunity.

This funding opportunity will be administered by three separate entities:

▪ DISR will support program delivery limited to the eligibility process and the notification process

▪ DITRDCA will assess all eligible applications, together with the multi-party Parliamentary panel (the panel), and recommend projects for funding to the decision maker

▪ the Australian Government intends for approved applications to be delivered through state and territory governments.

We have defined key terms used in these guidelines in the glossary at section 16.

You should read this document carefully before you fill out an application.

2.   About the funding program

The Growing Regions Program (the program) will run over 4 years from 2023-24 to 2026-27. The program was announced as part of the October 2022 Budget.

The program aligns with the Australian Government's Regional Investment Framework, specifically through investing in community infrastructure in places across regional Australia – delivering projects that improve liveability and respond to community needs and priorities.

The program will enhance our regions by supporting liveable and connected communities. It will provide investment in community-focused infrastructure which creates and enhances amenity, liveability and social cohesion throughout Australia's regions. The program is intended to support projects that fill an unmet need, respond to local priorities, are well developed with mature planning and development in place, and provide benefits to a broad cross section of people within communities.

The objectives of the program are:

▪ constructing or upgrading community infrastructure that fills an identified and immediate gap or unmet need for community infrastructure, particularly for communities that have experienced substantial growth

▪ contributing to achieving social outcomes and increased community cohesion, liveability and accessibility

- delivering increased amenity, liveability and community connectedness in line with the Investing in Places priority focus area of the Australian Government's Regional Investment Framework to deliver targeted and place-based investment.

The intended outcomes of the program are:

- to enhance liveability and amenity in regional communities
- provision of multi-use infrastructure which benefits a broad cross section of the community by improving access, equity and social inclusion
- to contribute to the achievement of Government priorities supporting the resilience, adaptability, accessibility, sustainability and liveability of communities including in First Nations communities
- delivery of diverse project types and a balance of large and small projects
- supporting and encouraging projects from lesser-resourced project proponents and low rate-based councils (see Appendix E).

3.   Funding available

The Australian Government has announced a total of $600 million over 4 years for the program. For Round 2, $393 million is available over 3 years.

- The minimum project funding amount is $500,000.
- The maximum project funding amount is $15 million.

You are required to contribute towards the project. Co-funding requirements are:

Co-funding group	Project circumstance	Total Commonwealth Government funding towards eligible project costs
Group 1	Projects run by First Nations Community Controlled Organisations (as defined in Section 16 Glossary) or Projects located in 'very remote' locations per the Australian Bureau of Statistics' Remoteness Structure as detailed in the mapping tool	Up to 90 per cent of eligible project costs
Group 2	Projects located in 'remote' locations per the Australian Bureau of Statistics' Remoteness Structure as detailed in the mapping tool or Projects run by 'low rate-based' councils, determined using the ratio of Financial Assistance Grant to Net Rate Income listed in Appendix E.	Up to 70 per cent of eligible project costs

Group 3	All remaining projects.	Up to 50 per cent of eligible project costs

If you apply under co-funding Group 1 or 2 and you are found not eligible for the selected group, your application will be considered for eligibility under Group 3.

You are responsible for the remaining eligible and ineligible project costs.

Contributions to your project must be cash. In-kind contributions are not allowable as eligible expenditure and will not be considered towards the total of the co-funding contribution.

Other funding can come from any source including state, territory and local government funds.

You cannot use funding from other Commonwealth funds to fund the balance of project expenditure not covered by funding under the Growing Regions Program.

4. Eligibility criteria

We cannot consider your application if you do not satisfy all eligibility criteria.

4.1. Who is eligible to apply for funding?

To be eligible you must:

- be an incorporated not-for-profit organisation

  A not-for-profit organisation must demonstrate not-for-profit status through one of the following:

  - current Australian Charities and Not-for-profits Commission (ACNC) registration; or

  - state or territory incorporated association status; or Constitutional documents and/or Articles of Association that demonstrate the not-for-profit character of the organisation.

or

- be a local government agency[1] or body

and

- have an Australian Business Number (ABN) or ORIC registration

- deliver the project in an eligible location

- declare the project will be shovel ready at the time of signing a funding agreement

- own the land/infrastructure being upgraded or built upon, or have the landowner's permission to use the land/infrastructure.

For the purposes of the program, we also consider the following organisations to be local government bodies:

Organisation legal name	ABN
Anangu Pitjantjatjara Yankunytjatjara	77 261 612 162
Maralinga Tjarutja	90 178 229 972
Gerard Community Council Aboriginal Corporation	99 725 510 595
Nipapanha Community Aboriginal Corporation	97 841 764 643

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[1] See Glossary for definition.

Organisation legal name	ABN
Yalata Community Council Incorporated	93 356 134 967
Cocos (Keeling) Islands Shire Council	12 325 522 841
Lord Howe Island Board	33 280 968 043
Norfolk Island Regional Council	60 103 855 713
Outback Communities Authority	46 594 368 490
Shire of Christmas Island	94 494 925 146
Silverton Village Committee Incorporated	94 820 037 891
Alpine Resorts Victoria	33 432 219 067
Tibooburra Village Committee Incorporated	58 160 430 241

If you are applying as a Trustee on behalf of a Trust[2], the Trustee must have an eligible entity type as listed above.

Joint applications are acceptable, provided you have a lead organisation who is the main driver of the project and is eligible to apply. For further information on joint applications, refer to section 7.2.

4.2. Additional eligibility requirements

We can only accept applications where you provide:

- evidence of both incorporation and not-for-profit status
- evidence to demonstrate eligibility of your entity type
- evidence to support eligibility for Group 1 co-funding where the Commonwealth is funding up to 90 per cent.

  If applying as a very remote location, the project site address must be listed as 'very remote' on the mapping tool. If applying as a First Nations Community Controlled Organisation you must provide: an Indigenous Corporation Number (ICN) or evidence of ORIC registration, or a declaration that you are a Traditional Owner or that the organisation is at least 51 per cent owned or controlled by Indigenous persons or the Indigenous Enterprise has 50 per cent Indigenous ownership (using the template on business.gov.au)

- evidence of a cash contribution from another source (for example state government). The source must provide you with formal documentation confirming the cash contribution so you can attach it to your application (see section 7.1)
- evidence that you either own the land/infrastructure being built/upgraded upon, or that you have the landowner's permission to use the land/infrastructure using the letter template on business.gov.au.

We cannot waive the eligibility criteria under any circumstances.

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[2] Trusts are not legal entities in their own right – to be eligible, only the Trustee for the Trust can apply by providing the signed Trust Deed and any subsequent variations with the application form. Trustees must be an eligible entity type as stated in section 4.1. Both the Trust's and Trustee's details will be collected in the application form.

Evidence to support your eligibility must be attached with your application otherwise it cannot be accepted.

4.3. Who is not eligible to apply for funding?

You are not eligible to apply if you are:

▪ an organisation, or your project partner is an organisation, included on the National Redress Scheme's website on the list of 'Institutions that have not joined or signified their intent to join the Scheme'

▪ an employer of 100 or more employees that has not complied with the Workplace Gender Equality Act (2012)

▪ an individual

▪ a partnership

▪ a Regional Development Australia Committee

▪ an unincorporated association

▪ any organisation not included in section 4.1

▪ a trust (however, an incorporated trustee may apply on behalf of a trust)

▪ a Commonwealth, state or territory government body

▪ a non-corporate Commonwealth entity

▪ a non-corporate state or territory entity

▪ a non-corporate state or territory statutory authority

▪ an international entity

▪ sole trader

▪ a for-profit organisation

▪ university, technical college, school, hospital or aged care

▪ in an ineligible location as detailed in section 5.3.

5. What the funding can be used for

5.1. Eligible funding activities

To be eligible your project must:

▪ construct new community infrastructure or expand or upgrade existing infrastructure for wider community benefit

▪ not be standard capital works of other Commonwealth, state, territory or local government bodies including, but not limited to, roads, housing and essential service provision

▪ not have commenced construction

▪ not have received Commonwealth funding to undertake the same funding activities

▪ have a minimum eligible expenditure of at least $555,556 (group 1), $714,286 (group 2) or $1,000,000 (group 3) depending on co-funding requirements as outlined in section 3.

Eligible activities must directly relate to the project and must include at least one of the following:

▪ constructing new community infrastructure.

▪ expanding or upgrading existing infrastructure for wider community benefit

The types of projects that would deliver on the objectives and intended outcomes of the program include:

- multi-purpose community hubs, youth centres, community sheds and gardens
- libraries and cultural facilities such as creative centres
- sports and recreational facilities
- town centre revitalisation, bike or walking paths, play spaces and green spaces
- multi-use centres that a large part of the community can use to access a number of different activities or services such as a centre that provides childcare, a pharmacy, library and a shared meeting space.

All activities must be strategically aligned to regional priorities and benefit a broad section of the community. This will need to be addressed through the assessment criteria.

We may also approve other activities.

A list of eligible funding activities can be found at Appendix A.

5.2. Projects that are out of scope

The program is not intended to fund infrastructure projects that are not widely accessible to the broader local community, or are primarily designed to:

- deliver single-function services to the community that generally fall under the remit of state or territory government, local government or other Commonwealth departments such as standalone health care, aged care, disability, housing, and primary, secondary and tertiary education.
- for solely commercial purposes
- solely for commercial development

Examples of the types of projects that are out of scope include:

- new or upgraded infrastructure for a hospital or medical centre, an aged care centre, rehabilitation or disability services centre, universities and schools
- infrastructure for housing or accommodation, building of new roads or transport links
- infrastructure related to waste, sewage, water, environmental and energy facilities, or telecommunications.

A list of eligible and ineligible funding activities can be found at Appendix A and B, respectively.

Project proponents can submit no more than two applications per ABN. Only the first two applications per ABN submitted in order of time and date will be accepted.

5.3. Eligible locations

Your project must be delivered in an eligible location. All eligible locations must be outside of the Greater Capital City Statistical Areas (GCCSAs) as defined by the Australian Bureau of Statistics.

The department recommends entering the exact project location into the mapping tool to determine project eligibility..

5.3.1 Ineligible locations

The following are ineligible locations:

- Greater Capital City Statistical Area - Greater Sydney

- Greater Capital City Statistical Area - Greater Melbourne
- Greater Capital City Statistical Area - Greater Perth
- Greater Capital City Statistical Area - Greater Adelaide
- Greater Capital City Statistical Area - Greater Brisbane
- Greater Capital City Statistical Area - Greater Darwin
- Greater Capital City Statistical Area - Greater Hobart
- All of ACT.

5.4. Eligible expenditure

You can only spend the funds on eligible expenditure you have incurred on an agreed project as defined in your funding agreement.

- For guidance on eligible expenditure, refer to Appendix C
- For guidance on ineligible expenditure, refer to Appendix D.

The guidance on eligible and ineligible expenditure may be updated from time to time. If your application is successful, the version in place when you submitted your application applies to your project.

Not all expenditure on your project may be eligible for funding. The Program Delegate (who is a manager within DITRDCA with responsibility for administering the program) makes the final decision on what is eligible expenditure and may give additional guidance on eligible expenditure if required.

To be eligible, expenditure must:

- be a direct cost of the project
- be incurred by you for required project audit activities.

You must incur the project expenditure between the execution of your funding agreement and the end date for it to be eligible, unless stated otherwise.

You must not commence your project until you have an executed funding agreement with the relevant state and territory government in which your project is located.

6. The assessment criteria

DITRDCA will initially assess and score eligible projects against the three merit criteria detailed at 6.1 to 6.3. DITRDCA will then provide their initial assessment, scores and a total overall score resulting in a rating of highly suitable, suitable or unsuitable, and a summary of all eligible applications to the multi-party Parliamentary panel (the panel). The panel will consider the information provided by DITRDCA and also assess eligible projects against the three merit criteria.

The application form asks questions that relate to the assessment criteria below. The amount of detail and supporting evidence in your application should be relative to the project size, complexity and funding amount requested. You should provide evidence to support your answers. The application form displays character limits for each response.

Only applications that score at least 60 per cent against each assessment criteria will be considered for funding.

6.1. Assessment criterion 1

Contribution to social and community inclusion (40 points)

Social and community inclusion may cover improving community connections and providing opportunities for learning and knowledge creation.

You should demonstrate this through identifying:

a. the extent to which your project meets the needs of the community

b. the benefits that your project will deliver for the community and/or region during and beyond the term of funding in relation to liveability and enhanced amenity

c. the social benefits that your project will deliver for the community and/or region during and beyond the term of funding.

Examples of how your project could deliver social and community benefits may include but is not limited to:

▪ increasing access to community services and infrastructure

▪ supporting or protecting local heritage and culture

▪ increasing community volunteering

▪ increasing the number or value of jobs, new businesses or the production of goods and services in the region (this includes direct and indirect opportunities created through the project)

▪ delivering infrastructure where and when it is needed.

6.2. Assessment criterion 2

Alignment with Government and regional strategic priorities (20 points).

You should demonstrate this through identifying:

a. the extent to which your proposal aligns with social, economic and environmental priorities in your region, including alignment with any local, regional or federal plans or policies

b. the extent to which your proposal increases the availability of multi-use infrastructure which benefits a broad section of the community by improving access, equity and social inclusion

c. the extent to which your proposal contributes to, or helps manage, the growth of local economies and enhances amenity and liveability

d. the extent to which your proposal aligns with the Australian Government's Regional Investment Framework, specifically the 'Investing in Places' focus area and any interconnected focus areas including: meeting the needs of, and providing opportunities for, First Nations people, supporting the transformation to a net zero economy and decarbonisation, and achieving gender equality.

e. how your proposal has considered environmental impacts and the potential role of environmentally sustainable design, including nature-based solutions and circular economy principles

f. the extent of community support for the project, including outcomes from any consultation undertaken with the local community, such as First Nations groups and diverse socio-economic and cultural groups.

The evidence you provide to support this may include, but is not limited to:

▪ alignment with your Regional Development Australia (RDA) regional plan, if applicable, your local government plan, or Regional Australia Institute research

▪ modelling of environmental impacts and/or mitigation.

6.3.   Assessment criterion 3

Capacity, capability and resources to deliver and sustain the project. (40 points).

You should demonstrate this through identifying:

a.   your track record managing similar projects and access to personnel and/or partners with the right skills and experience

b.   sound project planning to manage and monitor the project, which addresses scope, implementation methodology, timeframes, budget, community consultation, and risk management

c.   how you will operate and maintain the infrastructure and benefits of the project into the future

d.   your readiness to commence the project, including access, noting the project needs to be 'shovel ready' at the time of entering into a funding agreement. You should describe the steps you have taken to get your project investment ready including:

   ▪ the status of required regulatory and/or development approvals

   ▪ project designs and costings

   ▪ authority from the land or infrastructure owner to undertake the project at the nominated site(s)

   ▪ funding contributions from all sources.

The evidence you provide to support this must include, but is not limited to:

▪ a clear business case for the proposal, including project plans, budget and relevant approvals, timelines and procurement processes

▪ a cost benefit analysis commensurate with the size and scale of the project

▪ a risk management plan, which identifies risks and mitigations

▪ copies of all relevant approvals

7.   How to apply

Before applying you should read and understand these guidelines, and the sample application form found on the DITRDCA and the business.gov.au websites.

Project proponents should read all eligibility and assessment criteria closely and attach detailed evidence that supports the assessment criteria.

You will need to set up an account to access our online portal.

Only two applications per ABN are allowed. Only the first two applications per ABN submitted in order of time and date will be accepted.

It is therefore recommended you focus on submitting applications only for those projects most strongly aligned with the program objectives and able to meet the eligibility criteria.

When submitting an application you must:

▪ provide all the information requested

▪ address all eligibility and assessment criteria

▪ include all necessary attachments and information requested.

You are responsible for making sure your application is complete and accurate. Giving false or misleading information is a serious offence under the _Criminal Code Act 1995._ Your application may not progress if you are considered to have provided false or misleading information. After submission, we will not contact you for clarification on any aspect of your application, including any suspected errors, missing information, or lack of evidence that supports your eligibility/merit.

7.1.   Attachments to the application

You must provide the following documents with your application:

▪ evidence of both incorporation and not-for-profit status

▪ evidence to demonstrate eligibility of your entity type

▪ evidence to support eligibility for Group 1 co-funding where the Commonwealth is funding up to 90 per cent as detailed in section 4.2 (if applicable)

▪ formal documentation providing confirmation of a cash contribution from another source (for example state government)

▪ evidence that you either own the land/infrastructure being built/upgraded upon, or that you have the landowner's permission to use the land/infrastructure using the letter template on business.gov.au

▪ a business case which must include a detailed project budget that shows income sources, and eligible expenditure items, a project plan, project risk assessment plans and a cost benefit analysis

▪ evidence the project is ready to commence including approved development applications, project designs and timelines, noting the project needs to be 'shovel ready' at the time of entering into a funding agreement

▪ attach detailed evidence that supports assessment criteria responses as detailed in section 6 (where applicable)

▪ recent costings/quotes for major costs as part of your application

▪ accountant declaration (published online)

▪ evidence of funding strategy e.g. financial statements, loan agreements, cash flow documents

▪ a letter of support from each project partner.

You must attach supporting documentation to the application form in line with the instructions provided within the form. You should only attach requested documents. Individual file sizes cannot be greater than 2MB, while the total of all attachments cannot exceed 20MB. We will not consider information in attachments that we do not request.

We will not accept links to supporting documents held in cloud storage applications such as Dropbox or WeTransfer or on applicant private servers. We are not responsible if links to documents on public websites have been provided incorrectly, are broken or do not open. We will not contact you if documents supplied in these ways cannot be accessed during the assessment.

7.2.   Joint (consortia) applications

We recognise that some organisations may want to join together as a group to deliver a project. In these circumstances, you must appoint a lead organisation. Only the lead organisation can submit the application form and enter into the funding agreement with the Commonwealth. The application must identify all other members of the proposed group and include a letter of support from each of the project partners. Each letter of support should include:

- details of the project partner
- an overview of how the project partner will work with the lead organisation and any other project partners in the group to successfully complete the project
- an outline of the relevant experience and/or expertise the project partner will bring to the group
- the roles/responsibilities the project partner will undertake, and the resources it will contribute (if any)
- details of a nominated management level contact officer.

You must have a formal arrangement in place with all parties prior to execution of the funding agreement.

7.3.　Timing of funding opportunity processes

You can only submit an application between the published opening and closing dates.

If you are successful, you must commence your project as soon as a funding agreement is executed.

8.　The funding selection process

8.1.　Assessment of funding applications

DISR first review your application against the eligibility criteria.

If your application meets eligibility criteria, your application will be assessed against the assessment criteria. Any ineligible proposals will not proceed and are excluded from funding consideration.

DITRDCA will undertake further review of eligible funding activities and eligible expenditure at merit assessment and funding stages. The Program Delegate may exclude ineligible applications at any stage of the assessment and funding process.

You will need to submit the documentation outlined in section 7.1 to support your eligibility responses. Noting that if you are subsequently assessed as ineligible during the application process, your application will not be further assessed, and you will be advised of your ineligibility.

You will be notified of the outcome of the eligibility process.

The application form asks questions that relate to the assessment criteria. The amount of detail and supporting evidence you provide in your application should be relative to the project size, complexity and funding amount requested. You should provide evidence to support your answers. The application form displays character limits for each response.

Projects will be initially assessed against all three criteria by DITRDCA who will summarise all eligible applications for assessment by the panel. The panel will consider the information provided by DITRDCA and also assess eligible projects against the three merit criteria. The panel will undertake a fair and transparent assessment of all eligible applications and apply their expertise in representing the interests of regional and rural communities to assess and recommend projects that meet the merit criteria, and are strongly aligned with and can deliver on the objectives, intended outcomes and broader Government and regional strategic priorities identified in these guidelines and as defined in the glossary.

DITRDCA will initially assess and score eligible projects against the three merit criteria detailed at 6.1 to 6.3. DITRDCA will then provide their initial assessment, scores and a total overall score resulting in a rating of highly suitable, suitable or unsuitable, and a summary of all eligible

applications to the multi-party Parliamentary panel (the panel). The panel will consider the information provided by DITRDCA and also assess eligible projects against the three merit criteria.

An external probity advisor will be appointed by DITRDCA to provide probity advice, briefings and support to the panel.

The panel will consist of six members, including the Chair of the panel, who will be responsible for chairing panel meetings, leading the moderation of assessments, ensuring the operation of the panel and supporting the established standards of probity, including declarations of conflicts of interest. Panel members will participate in probity briefings and be required to declare any conflicts of interests.

Prior to the briefings and where applicable, DITRDCA will provide the panel with a background reading pack, probity plans and documents and an assessment pack, including the assessment framework and scoring sheet.

All panel members must sign and return the DITRDCA Conflict of Interest declaration forms provided by the external probity advisor at the initial probity briefing, and read all relevant pre-reading prior to the assessment of the full applications.

Panel members will not be provided applications for proposed projects within their own electorates. The panel Chair will have a casting vote on any matters where the panel members are equally divided. Following review of applications, panel members will convene and deliberate their recommendations to reach consensus before providing their recommendations to DITRDCA.

The panel will assess applications against all merit criteria and score applications against the below criteria.

Your application will be considered on its merits, based on:

- how well it meets the criteria

- how it compares to other applications

- whether it provides value with relevant money

When assessing the extent to which the application represents value with relevant money, the following will be considered:

- the overall objectives of the funding program

- the evidence provided to demonstrate how your project contributes to meeting those objectives

- the relative value of the funding sought

- the extent to which the evidence in the application demonstrates that it will contribute to meeting the outcomes/objectives of the Growing Regions Program

- risks, financial, fraud and other, that the project proponent or project poses for DITRDCA

- risks that the project proponent or project poses for the Commonwealth.

As part of the briefing to accompany the assessment pack provided to the decision-maker, DITRDCA will provide the projects in order of merit and make recommendations with regard to the total program funding available.

8.2.   Who will approve funding?

The Minister for Infrastructure, Transport, Regional Development and Local Government (the decision maker) decides which projects to approve, taking into account the application merit assessment, DITRDCA's recommendations, and the availability of funds.

The Minister's decision is final in all matters, including:

- the funding approval
- the funding to be awarded
- any conditions attached to the offer of funding.

The Minister will not approve funding if there is insufficient program funds available across relevant financial years for the program.

9.   Notification of application outcomes

You will be advised of the outcome of your application in writing. If you are successful, we advise you of any specific conditions attached to the funding.

9.1.   Feedback on your application

If you are unsuccessful, you will have the opportunity to discuss the outcome of your application with DITRDCA.

10.   Successful funding applications

10.1   The funding agreement

It is intended that applicants will enter into a legally binding funding agreement with the relevant state or territory government agency responsible for administering the program funding in your area. The Australian Government and the relevant state or territory government agency are not responsible for any expenditure you incur, and cannot make any payments, until a funding agreement is executed. The approval of your funding may have specific conditions determined by the assessment process or other considerations made by the Program Delegate or Minister. We will identify these in our communication to you. If you do not enter into the funding agreement within two months of relevant correspondence, the Australian Government may withdraw its support for your project. Under certain circumstances, we may extend this period. The funding agreement will set out the relevant project milestones, compliance requirements and reporting responsibilities, as well as relevant contact information for the period of the funding agreement.

If you enter into an agreement under the Growing Regions Program, you cannot receive other funding for the same activities from other Commonwealth funding programs.

10.2   Specific legislation, policies and industry standards

It is a condition of the funding that you comply with all relevant laws, regulations and Australian Government sanctions in undertaking your project. You must also comply with the specific legislation/policies/industry standards in your state or territory for the expenditure of public money and the procurement of good and services. It is anticipated that compliance will be managed through a funding agreement with your relevant state and territory government agency. In particular, you will be required to comply with State/Territory legislation in relation to working with children.

11.   How we pay the funding

The funding agreement will set out the funding arrangements and the maximum amount payable for your project. The Australian Government will not exceed the maximum funding amount. If you incur extra costs, you must meet them yourself. You will be asked to report on:

- the proportion of eligible expenditure covered by the funding agreement (funding percentage)

- any financial contribution provided by you or a third party.

Payment will be subject to satisfactory progress on the project, based on the achievement of set milestones as detailed in the funding agreement. Conditional to your funding, you will be asked to provide a satisfactory end of project report demonstrating you have completed outstanding obligations for the project.

11.1   Funding Payments and GST

If you are registered for the Goods and Services Tax (GST), where applicable GST will be added to your funding payment. GST does not apply to funding payments to government related entities[3]. Funding is assessable income for taxation purposes, unless exempted by a taxation law. We recommend you seek independent professional advice on your taxation obligations or seek assistance from the Australian Taxation Office. We do not provide advice on tax.

12.   Announcement of funding

Information about our funding commitment to your project may be provided through public media events. This information may include:

- name of your organisation
- title of the project and its aims
- amount of funding awarded
- your Australian Business Number
- your business location
- your organisation's industry sector.

13.   Reporting requirements

Reporting requirements will be detailed in your funding agreement.

14.   Acknowledgement

If you make a public statement about a project funded under the program, including in a brochure or publication, you must acknowledge the funding by using the following:

'This project received funding from the Australian Government.'

If you erect signage in relation to the project, the signage must contain an acknowledgement of the funding and adhere to the Australian Government's Building Australia Signage Guidelines.

The Australian Government's Building Australia Signage Guidelines will apply to all projects funded via the Schedules. States should ensure that funding agreements with proponents include a clause that confirms that the Signage Guidelines will apply to the funded project.

15.   Probity

DITRDCA will make sure that the funding program process is fair, according to the published Program Guidelines, and incorporates appropriate safeguards against fraud, unlawful activities and other inappropriate conduct.

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[3] See Australian Taxation Office ruling GSTR 2012/2 available at ato.gov.au

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An external probity advisor will be appointed by DITRDCA to provide probity advice, briefings and support to the panel. Panel members will participate in probity briefings and be required to declare any conflicts of interest. The panel will be provided with a background reading pack including probity plans and any required templates.

All panel members must sign and return the DITRDCA Conflict of Interest Declaration form, provided by the external probity advisor at the initial probity briefing, and read all relevant pre-reading prior to the review of DITRDCA's merit assessment.

These Program Guidelines may be changed from time-to-time. When this happens, the revised Program Guidelines will be published online.

15.1. Enquiries and feedback

For further information or clarification on the application process, you can contact DISR on 13 28 46 or by web chat or through our online enquiry form on business.gov.au.

DISR's Customer Service Charter is available at business.gov.au. We use customer satisfaction surveys to improve our business operations and service.

For further information and clarification on application assessments, application outcomes and timing, contact DITRDCA via the Growing Regions Program inbox at GrowingRegions@infrastructure.gov.au.

DITRDCA may publish answers to your questions on our website as Frequently Asked Questions.

If you have a complaint, contact DITRDCA at GrowingRegions@infrastructure.gov.au. We will refer your complaint to the appropriate manager.

If you are not satisfied with the way we handle your complaint, you can contact:

Assistant Secretary
Regional Programs Branch
Department of Infrastructure, Transport, Regional Development, Communications and the Arts
GPO Box 594
CANBERRA ACT 2601

You can also contact the Commonwealth Ombudsman with your complaint (call 1300 362 072). There is no fee for making a complaint, and the Ombudsman may conduct an independent investigation.

15.2. Conflicts of interest

Any conflicts of interest could affect the performance of the program. There may be a conflict of interest, or perceived conflict of interest, if our staff, any member of a Panel or advisor and/or you or any of your personnel:

▪ has a professional, commercial or personal relationship with a party who is able to influence the application selection process, such as an Australian Government officer or member of an external panel

▪ has a relationship with or interest in, an organisation, which is likely to interfere with or restrict the project proponents from carrying out the proposed activities fairly and independently or

▪ has a relationship with, or interest in, an organisation from which they will receive personal gain because the organisation receives funding under the funding program/funding opportunity.

As part of your application, we will ask you to declare any perceived or existing conflicts of interests or confirm that, to the best of your knowledge, there is no conflict of interest.

If you later identify an actual, apparent, or perceived conflict of interest, you must inform us in writing immediately.

Conflicts of interest for Australian Government staff are handled as set out in the Australian Public Service Code of Conduct (Section 13(7)) of the *Public Service Act 1999*. Conflicts of interest for state and territory government staff are set out in relevant jurisdictional policies. Committee members and other officials including the decision maker must also declare any conflicts of interest.

Information regarding conflicts of interest for DISR is found through the conflict of interest policy[4] on DISR's website. The Commonwealth policy entity also publishes a conflict of interest policy on its website.

15.3. Privacy

Unless the information you provide is:

▪ confidential information as per below, or

▪ personal information as per below.

The information may be shared with other government agencies, including state and territory government agencies, for a relevant Commonwealth purpose such as:

▪ to administer funding through the relevant jurisdiction in which your approved project is situated

▪ to improve the effective administration, monitoring and evaluation of Australian Government programs

▪ for research

▪ to announce the awarding of funding.

Your personal information is handled in accordance with the Australian Privacy Principles (APPs) and the *Privacy Act 1988* (Cth). This includes letting you know:

▪ what personal information we collect

▪ why we collect your personal information

▪ to whom we give your personal information.

Collected personal information from you may be given to employees and contractors of the panel, Commonwealth and state and territory jurisdictional employees and contractors, so we can:

▪ manage the program, including administer funding to you

▪ research, assess, monitor and analyse our programs and activities.

The Minister, may:

▪ announce the names of successful projects to the public

▪ publish personal information on the DITRDCA and state and territory government websites.

You may read the DISR Privacy Policy[5] for more information on:

▪ what is personal information

▪ how we collect, use, disclose and store your personal information

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[4] https://www.industry.gov.au/sites/default/files/July%202018/document/pdf/conflict-of-interest-and-insider-trading-policy.pdf?acsf_files_redirect

[5] https://www.industry.gov.au/data-and-publications/privacy-policy

- how you can access and correct your personal information.

15.4. Confidential information

Other than information available in the public domain, you agree not to disclose to any person, other than DITRDCA, DISR or your funding delivery entity, any confidential information relating to the funding application and/or agreement, without our prior written approval. The obligation will not be breached where you are required by law, Parliament or a stock exchange to disclose the relevant information or where the relevant information is publicly available (other than through breach of a confidentiality or non-disclosure obligation).

At any time, require you to arrange for you; or your employees, agents or subcontractors to give a written undertaking relating to nondisclosure of our confidential information in a form we consider acceptable.

We will treat the information you give us as sensitive and therefore confidential if it meets all of the following conditions:

- you clearly identify the information as confidential and explain why we should treat it as confidential
- the information is commercially sensitive
- disclosing the information would cause unreasonable harm to you or someone else
- you provide the information with an understanding that it will stay confidential.

Confidential information may be disclosed:

- to the Panel and our Commonwealth and state and territory employees and contractors, to help us manage the program effectively
- to the Auditor-General, Ombudsman or Privacy Commissioner
- to the responsible Minister or Assistant Minister
- to a House or a Committee of the Australian Parliament.

We may also disclose confidential information if:

- we are required or authorised by law to disclose it
- you agree to the information being disclosed, or
- someone other than us has made the confidential information public.

15.5. Freedom of information

All documents in the possession of the Australian Government, including those about the program, are subject to the *Freedom of Information Act 1982* (Cth) (FOI Act).

The purpose of the FOI Act is to give members of the public rights of access to information held by the Australian Government and its entities. Under the FOI Act, members of the public can seek access to documents held by the Australian Government. This right of access is limited only by the exceptions and exemptions necessary to protect essential public interests and private business affairs of persons in respect of whom the information relates.

If someone requests a document under the FOI Act, we will release it (though we may need to consult with you and/or other parties first) unless it meets one of the exemptions set out in the FOI Act

13.8   Director of Communities Report

This report provides an update on the range of activities that have occurred during the month of August for the Director of Communities.

Council Action
Deliver

Applicable Legislation
Local Government Act 2009
Local Government Regulation 2012

Policy Considerations
n/a

Corporate and Operational Plan Considerations

OUR COMMUNITY	
	Corporate Plan Outcome
1.1	Council infrastructure and services support liveability and community amenity.
1.2	Council recognises cultural heritage and supports inclusion of all peoples.
1.3	The region's natural environment is managed, maintained and protected.
OUR LEADERSHIP	
	Corporate Plan Outcome
5.2	Informed and considered decision making based on effective governance practices

Budget Considerations
As per approved 2024/25 budget

Previous Council Resolutions related to this matter
Nil

Officer Comment

Responsible Officer/s: Tanya Johnson, Acting Director of Communities

Background:
The Director provides an information update to Council monthly outlining achievements, challenges and statistical information for the various functional areas in Council.

Strategy and Planning

Walking Network Plan (grant funded)	Complete	Final report submitted to TMR for approval. TMR provided feedback and suggested additions. Changes have been made and report resubmitted.
Cycling Network Plan (Grant funded)	In Progress	Met with TMR to discuss next steps – Tender process to go out to market for concept plan design
Isisford Racecourse	In progress	Met with stakeholders in Isisford to review the plan.
Longreach Visitor Disaster Resilience Survey (grant funded program)	Complete	Reporting to the working group is to be finished by September. Report delivered to funding body in August. Acquittal by 30 September
Iningai Working Group	In Progress	Develop a management plan, and Facility Concept Plan in conjunction with stakeholders
Signage Audit	In Progress	Audit of all tourism signage within the Region to be inspected and new signage to identified and replaced.
Ilfracombe Heritage Strategy	Commenced	GBA heritage report complete and Initial stakeholder engagement with Qld Museums has commenced.

Attended
- Outback Qld Tourism Assoc – Tourism Events Queensland Introduction to operators
- Olympic Livesite
- Visited Isisford and Ilfracombe

Training

- Seechange Professional Development Childcare Centre

Meetings
- Iningai Working Group
- Isisford Race Course Concept Plan review
- Walking Network Concept CPR group feedback
- TMR – Cycling Network
- Central Region Fire Service

Recommendation:
That Council receives the Acting Director of Communities Report, as presented

13.9   Information Report - Community Services

This report provides an update on the range of activities that have occurred during the month of August for the Community Services Department.

Council Action
Deliver

Applicable Legislation
Local Government Act 2009
Local Government Regulation 2012

Policy Considerations
n/a

Corporate and Operational Plan Considerations

OUR COMMUNITY		
	Corporate Plan Outcome	
1.1	Council infrastructure and services support liveability and community amenity.	
1.2	Council recognises cultural heritage and supports inclusion of all peoples.	
1.3	The region's natural environment is managed, maintained and protected.	
OUR LEADERSHIP		
	Corporate Plan Outcome	
5.2	Informed and considered decision making based on effective governance practices	

Budget Considerations
As per approved 2023/24 budget

Previous Council Resolutions related to this matter
Nil

Officer Comment

Responsible Officer/s: *Community Services Officers*

Background:
Officers are requested to provide an information update to Council on a monthly basis outlining achievements, challenges and statistical information for the various functional areas in Council.

Library Services - August 2024

- It is a pleasure to still be receiving many visitors into the Region and using the library facility.
- The Local Government Annual Report and Forward Plan Report have both been completed for the last financial year.
- The team had one final clean-up of the back part of the library in preparation for the refurb.

Library Statistics (YTD)

	Longreach		Ilfracombe		Isisford	
	August	**YTD**	**August**	**YTD**	**August**	**YTD**
Loans	489	935	10	15	7	9
New Members	12	23	1	1	0	0

Swimming Pools

	Longreach		Ilfracombe		Isisford		Yaraka	
	Aug	**YTD**	**Aug**	**YTD**	**Aug**	**YTD**	**Aug**	**YTD**
Adults		290	392	983	closed	0	27	27
Children		124	255	342	closed	0	0	0

Childcare Services

Spotlight on August

- Our Educators participated In a Professional Development opportunity tailored specifically to Educators on Support after Suicide.
- The Kindy children attended Our Lady's book fair parade at their school.
- We have working alongside fellow stakeholders within Council to make improvements to our safety and security systems and procedures. This will be an ongoing process but the implementation of some added security measures will create peace of mind for our staff and families.
- We have appointed three casual Assistant Educators who will begin in September. Two of these are qualified Educators with many years' experience and one is brand new to the sector.
- We are currently working with Asset Manager, to investigate our electricity usage.
- We had our Seniors visit the Centre and share morning tea during Seniors week.
- Our staff contributed to the Early Childhood Education and Care Census in August. The data provided helps the Australian Government to identify trends in the sector and assists with the allocation of support for areas in need.
- Our studying students received a visit from their RTO provider to provide support with their assignments. We are so grateful to have our RTO representative visit our Educators face to face to provide this support.
- Our annual book week and book fair was held in August and was our most successful yet! we increased last years' sales by over $800 making a total of $3011!! we receive a portion as commission which we can then spend on new books for the children in our Centre.

- Science week was a huge hit in our Centre! There were experiments, explosions, sensory experiences by celebrating Science Week in age-appropriate and fun way, we are introducing these young Einsteins to the world of STEM (Science, Technology, Engineering and Mathematics) and igniting a passion for learning which we hope will continue for many years to come.
- On Friday 30 August, our Educators were treated to a Professional Development opportunity with Maria from SeeChange. We appreciate how valuable it was for our Service to close for the day given the impact this had on our families having to arrange alternative care. We did not take this opportunity lightly Maria did not disappoint and we had the most wonderful day working with her on uniting our vision for childcare excellence. The leadership team have already witnessed the influence Maria's workshop has had on our team, specifically with regards to respecting individual differences to then become more inclusive of each other's differences. We learnt to listen, connect, and embrace change through various techniques which our team will be able to use into the future for our continuous improvement.
- Our Kindergarten children attended a transition session to Longreach State School to participate in a music and library lesson.

Horticulture and Community Facilities

Facility Usage
The following community facilities were utilised in August -

Longreach Showgrounds	Private Party, Longreach Junior Rugby League Cluster and Training, Cricket, Stabling of horses, Touch Football, WQ Rugby Union Juniors
Longreach Civic Centre	Salvation Army Central West Concert Tour, Flying Skin Doctor, Funeral, Citizenship Ceremony, Longreach School of Dance rehearsal and High Tea, RADF Performance – The Jillaroos,
Edkins Park	Paralympics Live Party, Vietnam Veterans Day
Apex Park	Yellowbelly Fishing Competition
Ilfracombe Rec Centre	Darts Comp, Private Party, Seniors Week Bingo,
Isisford Hall	Ladies Craft Day, Dance Concert
Isisford Racecourse	Wally Rae Sports Day

Water Tower Lights

The water tower lights were lit up in specific colours for the following occasions –

Olympics & Paralympics	Green & Yellow
Yellowbelly Fishing Competition	Yellow

Funeral Services

Longreach Cemetery Funeral Figures August	
Funeral Type	
Church & Graveside Funeral	
Civic Centre & Graveside Funeral	1
Church Service Only	
Graveside Funeral	
LRC Graveside Set up ONLY	
Memorial Service	
Cremation	
Internment of Ashes –Private Family	
Plaques arranged by LRC	1
Undertakers Services Only	

Communication Activity – Statistics for August 2024
Website:
- 13,628 sessions (11,890 in July)
- 25,088 page views (21.818 in July)
- After the Home landing page, the most popular pages are:
  - Newsroom
  - Current vacancies
  - Events
- Most people have found the website through direct search.
- 69% of people use desktop as a device, followed by 30% mobile devices.
- See attachments for the data.

Facebook:
- 4,004 followers (3,967 in July), 67.5% of our followers are women.
- 31 posts in total August 2024
- Post topics – Seniors Month, Olympia, Kerbside Collection, upcoming events, school holiday program
- Post with the highest reach of 7,900 about the existing vacancies for plant operator.
- See attachments for the data.

ILLY:

In August we have distributed IILY to 2,312 households in the region.

For the next edition in September, we will focus on upcoming events, regulatory services update, educational piece on funeral services.

Community Events

Seniors Month

In August, we held four well-attended and enjoyable events:

- **Pancakes in the Park at Isisford**: A lovely morning with perfect weather, hosted by Isisford P & C. Outback Futures and Jo Winkelman from ADA Link were on hand with support information for seniors.

- **Morning Tea at the Childcare Centre**: Although the smallest group, the interaction with children through song and dance made it a special occasion.

- **'Dying to Know Day' at Ibis Street Arts and Craft Centre**: A morning of paper flower making and essential conversations, with health professionals providing valuable end-of-life information.

- **Bingo at Ilfracombe Rec Centre**: A lively end to Seniors Month with food, drinks, and friendly competition.

- Seniors from Isisford, Ilfracombe, and Longreach joined in the fun.

Vietnam Veterans Day

Vietnam Veterans Day was held at Edkins Park, and although the gathering was small, the service was a heartfelt tribute to honor our Vietnam veterans. The commemoration continued at the RSL, where meaningful conversations and reflections followed.

'My Garden' Garden Competition

Judging took place 3rd & 4th September

The 2024 'My Garden' Competition has officially wrapped up, A huge congratulations to all participants—this year saw 14 incredible gardens entered from across the region, showcasing what can be achieved in our tough outback conditions.

Upcoming events September 2024 (longreach.qld.gov.au/events)

August 2024			
Saturday 7 September	Garden Comp Presentation		
Saturday 14 September 9:30 – 3:30	Encaustic Painting Workshop	Ibis Street Arts & Craft Center	$150 members, $200 non members $40 2 day material fee.
Monday 16 September	LRC School Holiday Program – Sports Extravaganza	Wool Pavillion	Free to attend Ages 5 – 17 years 9am – 1pm
Wednesday 18 September	LRC School Holiday Program – Go Wild Nature Play	Edkins Park	Free to attend Ages 5 – 17 years 9am – 1pm
Thursday 19 September	LRC School Holiday Program – Skatepark Activities	Skatepark Rampfest Brisbane	Free to attend Ages 5 – 17 years 3:30 – 5:00pm
Friday 20 September	LRC School Holiday Program – Scooter maintenance and mini comp	Skatepark Rampfest Brisbane	Free to attend Ages 10 – 17 years 9am – 11am Ages 5 – 9 years 11.30 – 1.30pm 3pm – 5pm mini scooter comp all ages
Saturday 21 September	LRC School Holiday Program –	Skatepark Rampfest Brisbane	Free to attend Ages 5 – 17 years 9am – 11am

	extended Scooter skills		
Saturday 21 September 9:00 – 4:00	Junior Fishing Day	Thomson River – Desert Channels Group	Free
Monday 23 September	LRC School Holiday Program – Footy Fun Day	Showgrounds	Free to attend Ages 5 – 17 years 9am – 1pm
Wednesday 25 September	LRC School Holiday Program – Woodworking	Mens Shed - Showgrounds	Free to attend Ages 5 – 17 years 9am – 1pm
Friday 27 September	LRC School Holiday Program – Dirty Feet Dance Workshop	Civic Center	Free to attend Ages 5 – 17 years 9am – 12.30pm
Saturday 14 – Sunday 29 September	Online Fishing Comp	Regional waterways	Free to enter 5 – 17 Years

Project Management Update
Longreach Squash Court Upgrade
Progress has now commenced to upgrade the Longreach Squash Court Clubhouse. Work involves building a new kitchen, meeting area, accessible bathroom, and an open deck. Project is supported by the Minor Infrastructure Program.

See attachments for an overview on all projects and dashboards for large projects of:

- Longreach Disaster Centre Construction
- Ilfracombe Post Office Relocation
- Longreach Tennis Court Upgrade
- Longreach Squash Court Upgrade

After Hours Message Centre –August 2024

Incoming Calls Received	No. of Hang Ups	Total
55	60	115

During the month of August 2024 there were 55 after hours' calls received.
The calls were related to the following sections of Council:

CATEGORY	NUMBER OF CALLS
Water and Sewerage	8
Local Laws/Animal Management	16
Facilities	5
Tourism / Visitor Information	19
Waste	2
Parks and Gardens	2
Roads	2
Events	1

Customer Requests

A total of **170 Customer Service Requests** were received for the month of August 2024. Of these requests **125 were completed** within the same month.

Completed	Progress	Outstanding	Total
125	18	27	170

Tourism Update
- Attended and Agri Tourism Masterclass hosted by OQTA and Sparrowly on the 8 August.
- Festival of Outback Opera announced dates for 2025, 17-19 May in Longreach.
- UHF Signage has been installed
- Starlight's sign - hook bolts have rusted off and have been replaced, the sign is now backup.
- Matilda Way Promo has been Drawn prize draw is:
  $1000 Travel Voucher and a number of Family Pass vouchers from attractions and tour experiences along the Matilda Way – these include the following:

  LONGREACH:
  Outback Pioneers (tour)
  Qantas Founders Museum
  Outback Aussie Tours (tour)
  WINTON:
  Waltzing Matilda Centre
  Australian Age of Dinosaurs
  PAROO SHIRE:
  Cunnamulla Visitor Centre
  Cunnamulla Railway Station
  Cinema
  Charlotte Plains
  CLONCURRY:
  Cloncurry Museums
  KARRUMBA
  Outback by the Sea Festival

Longreach Region Website:

	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	2024 YTD
Views	5.6k	4.4k	5.9k	6.6k	8k	8.6k	8.3k	7.4k	**54.8k**
New Users	1.5k	1.2k	1.4k	1.8k	2.2k	2.6k	2.6k	2.4k	**15.7k**

Longreach Region Explore Centre Visitor statistics 2024:

Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	2024 YTD	2023 YTD
151	169	401	1226	2965	4267	5851	4249	**19279**	**21682**

Longreach Visitor Information Centre statistics:

	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	2024 YTD
Phone calls	81	85	171	140	236	124	170	137	**1007**
Emails	22	24	21	37	67	46	70	61	**287**
General Information	82	30	147	114	216	55	98	82	**742**
Information packs	33	36	110	37	49	25	66	64	**356**
Phone Bookings	58	21	46	74	38	20	24	46	**281**
Over the Counter Bookings	0	0	49	122	406	313	705	573	**1595**

Bookings made by information centre staff on behalf of Operators for 2024:

Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	2024 YTD
$0	$337	$9300	$25,678	$86,167	$88,224	$124,402	$135,218	**$334,109**

Longreach Powerhouse and Historical Museum Visitor statistics 2024:

Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	2024 YTD
0	0	91	297	383	592	901	701	**2264**

Longreach Regional Council Approved Camping Areas 2024:

Location	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	2024 YTD
Apex Park Camping	$0	$0	$335	$2166	$4164	$8543	$10244	$9865	**$35,317**
Barcoo Weir/Oma Waterhole	0	0	$189	$162	$2389	$4810	$5016	$3909	**$16,475**
Yaraka	0	0	0	0	$595	0	$1362	$2312	**$4,233**

Longreach Region Social Media August 2024:

Risk Management Factors:
This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare
Consequence: Insignificant
Rating: Low (1/25)

Environmental Management Factors:
Nil

Other Comments:
Nil

Appendices
1. Projects Dashboard ⇩
2. Major Projects Dashboard ⇩
3. Facebook Follows - August ⇩
4. Facebook reach - August ⇩
5. Facebook Visits - August ⇩
6. Longreach_Regional_Council_-_Monthly_Analytics_Snapshot - August ⇩

***Recommendation*:**
That Council receives the Community Services Information Report, as presented.

Longreach Regional Council
Ilfracombe Isisford Longreach Yaraka

	Project	Progress	Funding	Status
MU038	Wellshot Centre Footpath Replacement	Work to occur after tourism season.	Longreach Regional Council	Is Engaged
SP019	Ilf Pool - Salt Water Chlorination Conversion	Contractor engaged.	Longreach Regional Council	Is Engaged
SF021	Rebound wall for Ilfracombe Multipurpose court	RFQ is underway.	Longreach Regional Council	Procurement
CB010	Ilfracombe Post Office Relocation	RFQ is underway.	Longreach Regional Council	Procurement

	Project	Progress	Funding	Status
MU036	OBIC Roof Replacement	Work scheduled to occur October/November.	Longreach Regional Council	Is Engaged
SP020	Isisford Pool - Replace Shade Structures	Contractor engaged.	Longreach Regional Council	Is Engaged
HC026	Isisford Hall Upgrade	Contractor engaged.	Longreach Regional Council	Procurement
DM016	Isisford SES Training Room	RFQ is underway.	SES Support Grant	Procurement

	Project	Progress	Funding	Status
GP004	Longreach Council Chambers Aircon Replacement	New aircon unit currently being fabricated.	Longreach Regional Council	In Progress
LA019	Longreach Squash Court Upgrade	Onsite work in progress.	Minor Infrastructure Program	In Progress
CM010	Cemetery New Entrance Sign	Contractor engaged.	Longreach Regional Council	In Progress
PK066	Beersheba Pump Reconnection	Contractor engaged.	Longreach Regional Council	In Progress
LB007	Longreach Disaster Centre Construction	Design being finalised with appointed builder.	Longreach Regional Council	Is Engaged
MHC200.	Civic Centre Floor	Contractor engaged.	Longreach Regional Council	Is Engaged
SP021	Longreach Pool Coping Tile Replacement	Contractor engaged.	Longreach Regional Council	Is Engaged
CC018	Longreach Childcare – New Shade Structure	Contractor engaged.	Longreach Regional Council	Is Engaged
CM008	Cemetery Plinth Replacements	Procurement in progress.	Longreach Regional Council	Procurement
LH013	Teal St housing for six houses over 4 lots	Procurement in progress.		Procurement
CM009	Longreach Cemetery Columbarium Extension	Procurement in progress.	Longreach Regional Council	Procurement
LA020	Longreach Tennis Court Upgrade	Procurement in progress.	Minor Infrastructure Program	Procurement
MU040	Powerhouse Accessibility Ramp	Confirming scope for RFQ.	Longreach Regional Council	Procurement
MSG201	Longreach Showground Electrical conduits		Longreach Regional Council	Procurement
MU037	Machinery Mile Toilet Block Replacement	Procurement in progress.	Building Bush Tourism (BBT) Fund	Procurement

Local Engagement

16%
84%
Local Non-Local

Project Status

Complete
In Progress
Is Engaged
Procurement
Researching
Not Started

0 1 2 3 4 5 6 7 8 9 10 11 12
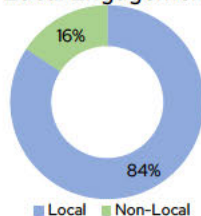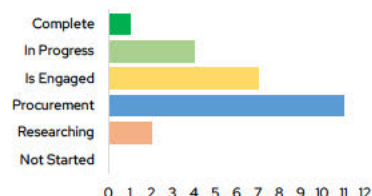
Budget vs Actual Expenditure

Invoiced $253,149
Budget $8,457,876

Longreach Regional Council
Ilfracombe Isisford Longreach Yaraka
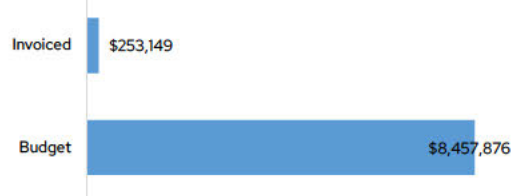
Project:	Longreach Disaster Centre Construction

Status: Engaged — 6/9/24

Field	Detail
Purpose:	The purpose of the project is to fitout the existing yet unused area of the Longreach Library. This will allow the space to be utilised as a fit-for-purpose cross-functional space for disaster, planning and to hold community events as part of the new Local Disaster Coordination Centre (LDCC).
Project Team:	Executive Sponsor: Tanya Johnson Project Manager: Joel Perry
Funding Source:	Total project budget is $810,000 as committed by Council.
Stakeholders:	Longreach residents and ratepayers and Longreach Regional Council.

Recent Deliverables	Milestones, Tasks, Outcomes to deliver next period
High-level structure design confirmed with builder and Project Manager.	Review design with key stakeholders.
Engineer drawings for structure continues progress.	Finalise design with builder.
	Confirm onsite dates with builder and then complete communications to stakeholders and public.

Risks	Previous status	Current status	Status Description
Overall			Low risks currently identified.
Time			Minor delay in Engineer drawings. Work still scheduled to start in September.
Budget			Construction work under budget. Remaining budget to use for internal furniture and IT services.
Scope			Noise will have impact to library during construction. Control is for main demolition work to be completed during library off-hours.
Communication			Key stakeholders being engaged. Community comms to occur once construction dates confirmed.

Budget

Categories: Spend to Date, Committed Costs, Budget
Legend: Council Funding, Expenditure
Axis: $0 $200,000 $400,000 $600,000 $800,000 $1,000,000

Timeline

Apr-24 — Confirm Scope
May-24 — Procurement
Jun-24 — Evaluation / Award Contract
Jul-24
Aug-24 — Confirm Design
Sep-24 — Demolition
Oct-24 — Construction
Nov-24 — Fitout
Dec-24 — Final Inspection
Jan-25 — Opening day

Longreach Regional Council
Ilfracombe Isisford Longreach Yaraka

Project: Ilfracombe Post Office Relocation

		Status	Procurement	6/9/24

Purpose: Upgrade Ilfracombe Council building to incorporate postal services, visitor information, library and Council staff office spaces.

Project Team: Executive Sponsor: Tanya Johnson
Project Manager: Joel Perry

Funding Source: Total project budget is committed by Council.

Stakeholders: Ilfracombe residents, AusPost, ratepayers and Longreach Regional Council.

	Recent Deliverables	Milestones, Tasks, Outcomes to deliver next period
	Building layout confirmed with AusPost.	Review RFQ responses and award contractor.
	Discuss fixture and fittings layout with AusPost.	Engage key stakeholder on project status and activities.
	RFQ commenced.	

Risks	Previous status	Current status	Status Description
Overall			Low risks currently identified.
Time			Timeframe be known once procurement is completed.
Budget			Low risk due to pre-project planning, quotes and contingency allowed.
Scope			Layout now confirmed and approved by AusPost.
Communication			Key stakeholders to be engaged.

To Provide once Procurement is Completed

Apr-24 May-24 Jun-24 Jul-24 Aug-24 Sep-24 Oct-24 Nov-24 Dec-24 Jan-25 Feb-25 Mar-25 Apr-25 May-25

Confirm Scope Procurement Evaluation Award Contract Confirm Design Construction Fitout Final Inspection Transition

Longreach Regional Council
Ilfracombe Isisford Longreach Yaraka

Project: Longreach Tennis Court Upgrade	Status	Procurement	6/9/24

Purpose: Replace three of the Longreach Tennis Courts. Work involves demolishing the existing courts on asphalt and replacing with concrete foundations and synthetic grass surface.

Project Team:
Executive Sponsor: Tanya Johnson
Department Sponsor: Debbie Hall
Project Manager: Joel Perry
Project Control Group: Longreach Tennis Club

Funding Source: Total project budget is from the Department of Tourism, Innovation and Sport (Minor Infrastructure Program), Longreach Tennis Club and Council.

Stakeholders: Longreach residents and ratepayers, Longreach Regional Council and Longreach Tennis Club.

Recent Deliverables

Review RFQ responses. No suitable response identified from evaluation.

Project update meeting with the Department Sponsor and Tennis Club.

Milestones, Tasks, Outcomes to deliver next period

Undertake a RFT procurement process.

Project update meeting with the Department Sponsor and Tennis Club.

Risks	Previous status	Current status	Status Description
Overall			No risks to date.
Time			Delay in awarding contractor during procurement process. This may push onsite work commencement to early 2025. Low risk impact.
Budget			No risks identified no far.
Scope			Scope fully completed and confirmed with Longreach Tennis.
Communication			Ongoing updates provided to stakeholders on project progress.

To Provide once Procurement is Completed

Timeline (Apr-24 to Dec-25):
- Initial meeting
- Confirm Scope
- Second meeting
- Procurement
- Detailed Design
- Confirm Contractor
- Demolish existing (Feb-25)
- Install new slab (Mar-25)
- Lay new surface (Apr-25)
- Opening day
- Contract Completion (Dec-25)

Longreach Regional Council
Ilfracombe Isisford Longreach Yaraka

Project:	Longreach Squash Court Upgrade		Status	In Progress	6/9/24

		Recent Deliverables	**Milestones, Tasks, Outcomes to deliver next period**
Purpose:	Construct a new clubhouse area onto the existing facility and resurface squash courts walls. This will ensure safe and cost-effective operation of the site, accommodate additional community level activities, increase participation and improve the quality of the participant experience.	Provide project update to Department Sponsor.	Provide project update to Department Sponsor.
Project Team:	Executive Sponsor: Tanya Johnson Department Sponsor: Debbie Hall Project Manager: Joel Perry	Onsite work has commenced, with demolition and footings completed.	Construction to continue progress.
Funding Source:	Total current project budget is $365,214, comprised of $328,692 from the Department of Tourism, Innovation and Sport (Minor Infrastructure Program) and a further $36,522 commitment from Council.		
Stakeholders:	Longreach residents and ratepayers, Longreach Regional Council and Longreach Squash.		

Budget

(Bar chart: Spend to Date, Committed Costs, Budget — axis $0, $75,000, $150,000, $225,000, $300,000, $375,000, $450,000)

Legend: Expenditure ■ Council Funding ■ Minor Infrastructure Program

Risks	Previous status	Current status	Status Description
Overall			Delivery timeframe scheduled for minimal disruption to squash playing seasons.
Time			Work aimed to start mid 2024 which will disrupt only part of the second season of the year.
Budget			Scope marginally (6%) over budget. Extra scope was required for two ambulant toilets for recent building compliance changes.
Scope			Specifications and design with Architect has been completed.
Communication			General updates provided to stakeholders on project progress.

(Timeline: May-23, Jun-23, Jul-23, Aug-23, Sep-23, Oct-23, Nov-23, Dec-23, Jan-24, Feb-24, Mar-24, Apr-24, May-24, Jun-24, Jul-24, Aug-24, Sep-24, Oct-24, Nov-24, Dec-24, Jan-25)

Timeline milestones: Initial meeting, Court Design, Confirm Scope, Second meeting, Procurement, Detailed Design, Demolition, Construction, Refurb two courts, Opening day, Contract Completion

Follows

Facebook follows ⓕ

48 ↑ 108.7%

Reach

Facebook reach ⓕ

21.2K ↓ 13.8%

Visits

Facebook visits ⓕ

6K ↑ 21.8%

Longreach Regional Council - Monthly Analytics Snapshot

Longreach Regional Council
Ilfracombe Isisford Longreach Yaraka

Aug 1, 2024 - Aug 31, 2024
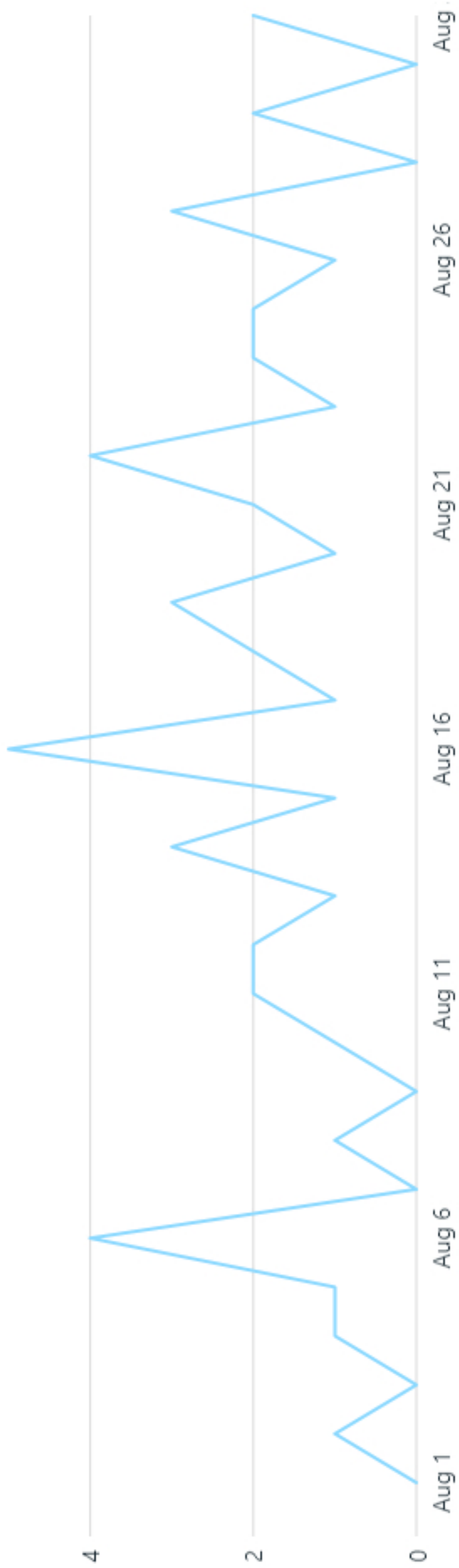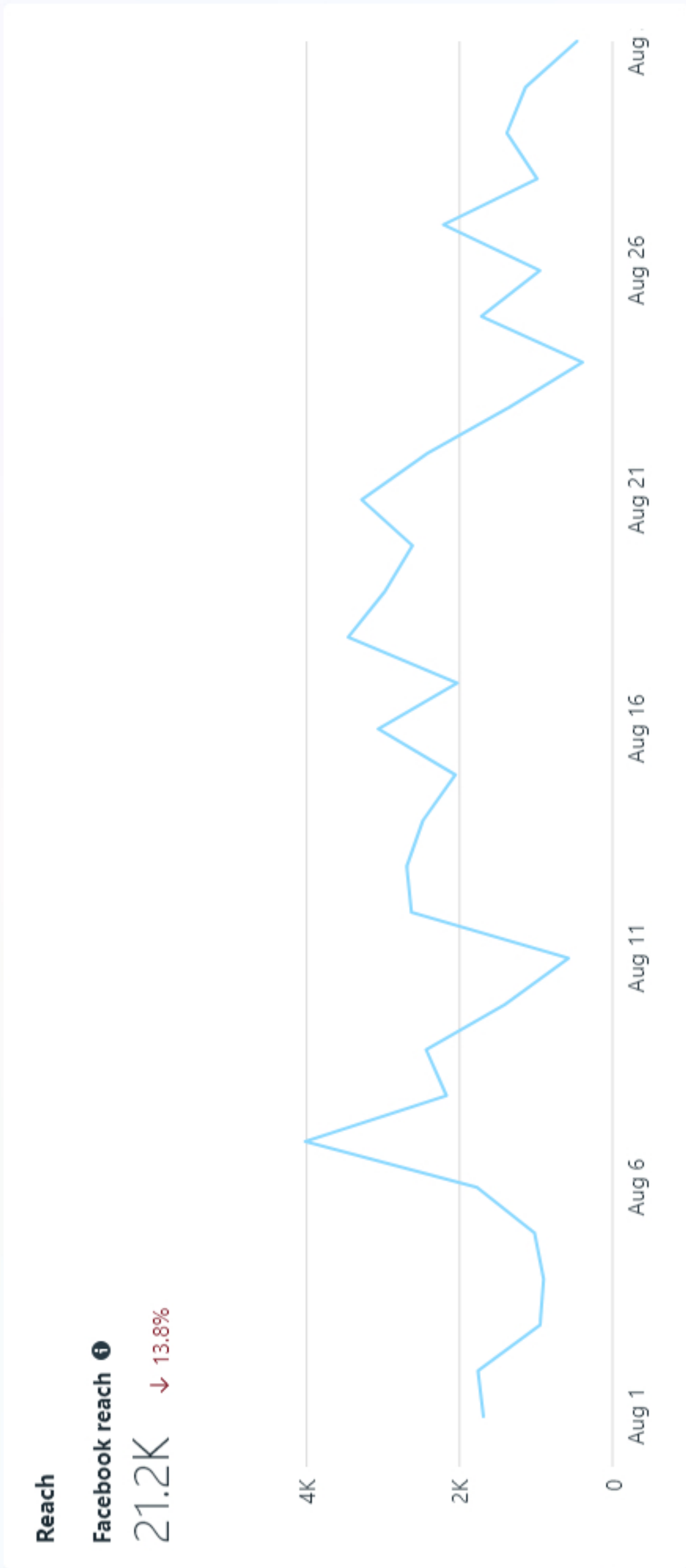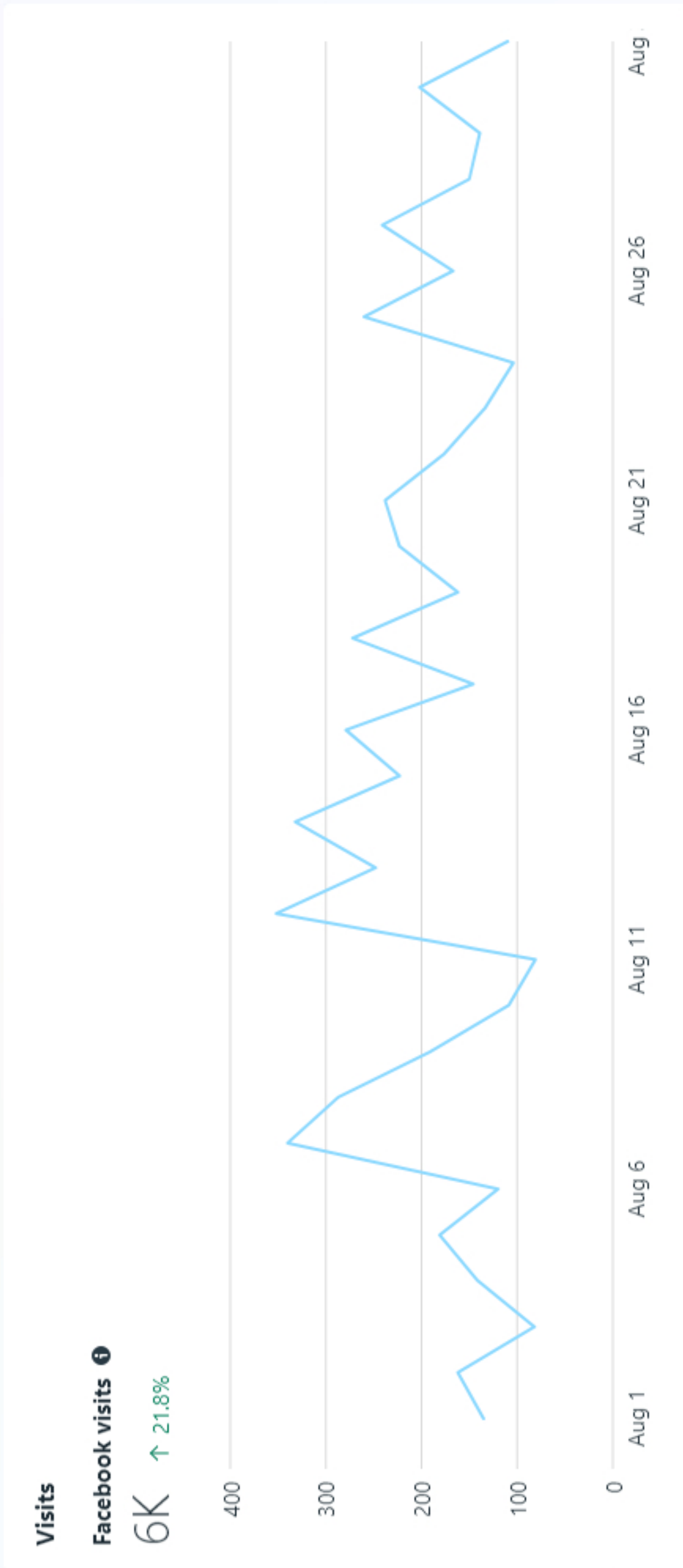
Sessions
13,628

Views
25,088

Views / Session
1.84
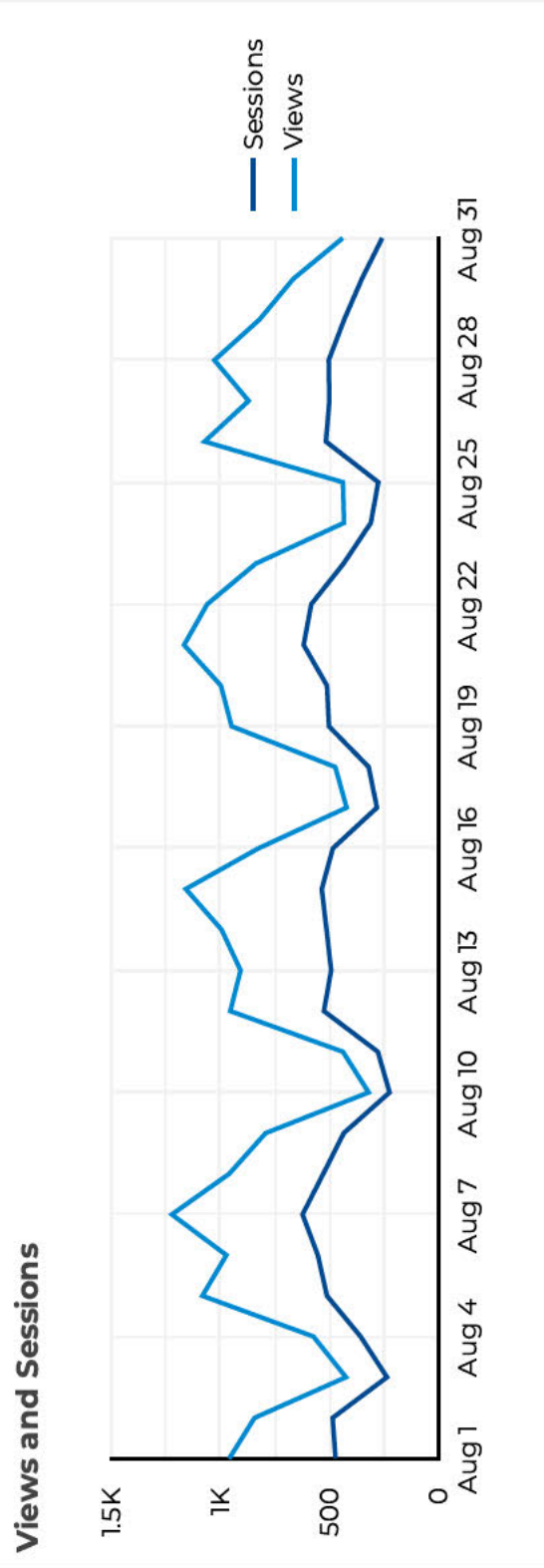
Top 10 Pages

	Page path	Views
1.	/	9,638
2.	/newsroom	1,246
3.	/current-vacancies	869
4.	/whats	788
5.	/careers	575
6.	/site-search/results/	551
7.	/longreach-burial-directory	441
8.	/active-women-girls	436
9.	/whats-on	390
10.	/swimming-pools	374
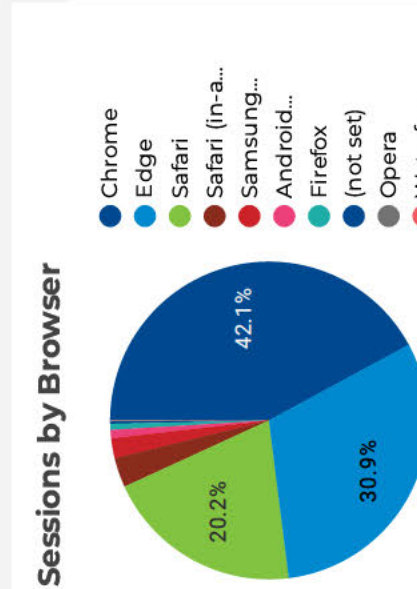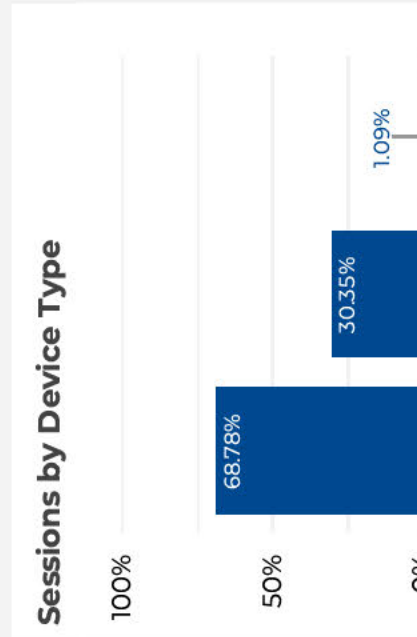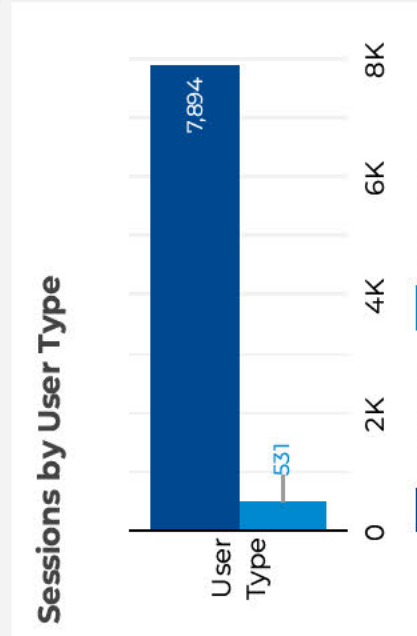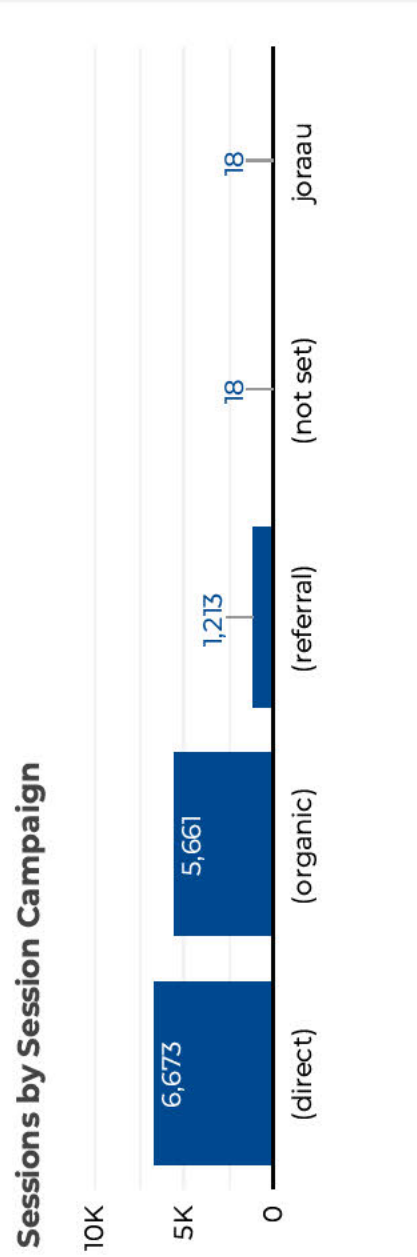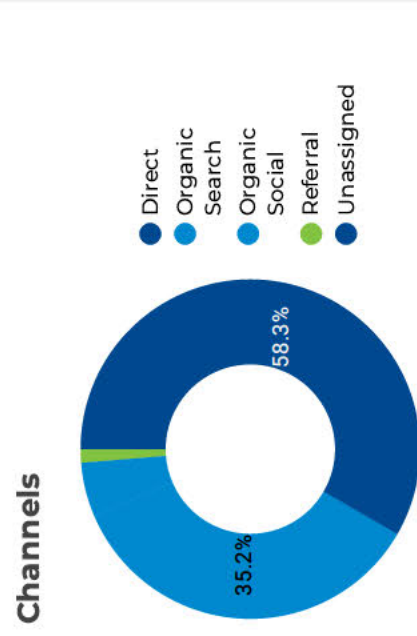
Top 10 Referral Sources

	Session source	Sessions	Views
1.	(direct)	6,673	10,839
2.	google	5,317	10,646
3.	galaxy.lgaq.digital	426	1,244
4.	m.facebook.com	352	487
5.	bing	334	830
6.	lm.facebook.com	103	183
7.	longreach.magiqc...	99	262
8.	l.facebook.com	55	91
9.	outbackqueensla...	31	86
10.	duckduckgo	27	65

Views and Sessions

Sessions
Views

Sessions by Session Campaign

(direct) 6,673
(organic) 5,661
(referral) 1,213
(not set) 18
joraau 18

Sessions by Browser

42.1%
30.9%
20.2%

Chrome
Edge
Safari
Safari (in-a...
Samsung...
Android...
Firefox
(not set)
Opera
Waterfox

Channels

58.3%
35.2%

Direct
Organic Search
Organic Social
Referral
Unassigned

Sessions by Device Type

desktop 68.78%
mobile 30.35%
tablet 1.09%

Sessions by User Type

New users 7,894
Returning Users 531

14.   Works Report

14.1   Director of Works Report

This report provides an update on a range of activities that have occurred over the previous month for the Works Director.

Council Action

Recognise

Deliver

Applicable Legislation

Local Government Act 2009

Local Government Regulation 2012

Policy Considerations

Nil

Corporate and Operational Plan Considerations

OUR LEADERSHIP	
	Corporate Plan Outcome
5.2	Informed and considered decision making based on effective governance practices

Budget Considerations

As per the approved 2024/25 budget

Previous Council Resolutions related to this Matter

Nil

Officer Comment

Responsible Officer/s: *André Pretorius, Director of Works*

Background:

The Director of Works provides an update to Council on his activities on a monthly basis and should be read in conjunction with the Works Information Report.

Issue:

Following is a summary of main activities undertaken for the period to 31 August 2024

Strategic Leadership

Key: 🟢 Completed 🟡 In Progress 🔴 Not Started

Name	Description	Status
Longreach Flood Study	Received comments from Peer Reviewer regarding the technical brief. Currently finalising the Brief for Services.	🟡
Longreach Transport Plan	Currently in the process of reviewing and updating the Roads Register	🟡
Ilfracombe Elevated Reservoir	In the process of finalising the Technical Brief before calling for Quotes/Tenders	🟡
Bridge and Major Culvert Inspections	Level 2 and 3 inspections of our major bridges and culverts in progress. This is via the ORRTG.	🟡
Drinking Water Quality Management Plan Review	Provided comments to consultant with regards to Council's Drinking Water Quality Management Plan Review.	🟡
Isisford CED pond construction	Construction of a new interim CED pond to manage inflows	🟢
Isisford Wastewater CED pond investigation and Flow Study	Consultation with consultant with regards to preliminary investigations and flow study	🟡
Longreach Weir Raising Project	Brief for Services being developed	🟡

Operational Management
- Continued discussions with regards to our Drinking Water Quality Management Plan with our Consultant for submission to the Regulator.
- Continue with information gathering for our annual KPI reporting to the Regulator.

Financial Management
- Participated in a remote fuel management project for council vehicles.
- Attended monthly Flood Damage progress meeting.

Workforce Capability
- Continue process for review of the Organisational Structure

Stakeholder Engagement
- Engaged with the Longreach State High School with regards to the installation of a bus stop.
- Engaged with our Longreach Waste Management Contractor with regards to a quarterly KPI meeting. It seems as if we are receiving an above average amount of tyres for disposal originating outside our LGA. I have requested that an indicative volume be provided so that we can develop/considered appropriate management and disposal plans.

- Engaged with QRA with regards to the provision of LiDAR data for Ilfracombe, Isisford and Yaraka townships. Our existing data is over 10 years old and is outdated. There is an additional $6 million that has been made available under the Floodplain Risk Management Program. This data will be provided to us at no cost to Council, if successful.
- Engaged with TMR with regards to the intersection Safety Upgrade Project (Intersections between Qantas Museum and Crane Street) with TMR and Council Officers where lighting design, pedestrian crossings and other improvements were discussed.
- Attended a meeting with Ergon and QLD Police regarding the roundabout trial. No issues or concerns were reported, and we will commence with the completion of the existing roundabouts (concrete fill, permanent signs and line marking). The remaining four roundabouts will be installed in September.
- Attended a meeting with representatives from Our Lady's School to discuss the construction of the carpark
- Attended a QWRAP meeting in Brisbane.
- Attended the RAPADWSA Strategic Group meeting.

Risk:
- The main initial infrastructure risks to Council are listed below.

Key: ● Low Risk   ● Medium   ● High Risk

Risk	Description	Treatment	Rating
General			
Procurement and Project delivery	Delays in project delivery due to availability of local contractors causing reputational damage, delays and potential budget overruns	Regular reviews regarding workload and commitments of Contractors working on Council projects.	●●
Transport and Aerodromes/Landing Strips			
Town Streets, Footpaths and Traffic Facilities	While intervention levels are mostly met when an issue arise in terms of reactive work, consideration should be given to aging infrastructure.	Review, update and implement an asset inspection program with regards to traffic facilities, footpaths and the like. Council to allocate appropriate funding during budgeting processes. Review of the Transport Plan	●●

Risk	Description	Treatment	Rating
Rural Roads	Council have limited funds available for maintaining or renewing rural roads and associated road infrastructure. While rural roads are in good condition and is meeting required service standards, the level of service for each rural road should be reviewed to determine required levels of service and or renewals or upgrades. Traffic facilities not meeting required levels of service.	Examine and review the Transport Plan in considering available funds and in consultation with Stakeholders. The Transport Plan should follow relevant Austroads, ARRB, TMR guidelines and Australian Standards, to ensure a standard and defensible approach. Mapping of defects and the implementation of a proactive replacement/renewal program within Council's financial constraints.	🟢🟡 🟡🔴
Aerodromes/landing strips	Increase in maintenance effort when there is a decrease in usage.	Examine services, assets and business processes to reduce fixed costs in Council so that it becomes more adaptable and resilient.	🟢🟡
Quarries / Extractive Mining	Existing Quarry Areas use rights extinguished as a result of no Indigenous Land Use Agreement (ILUA)in place.	Commence with the ILUA process and/or find alternative sources.	🟡
Water			

Risk	Description	Treatment	Rating
Water security	Risk of failure of water supplies due to delayed wet season or lack of rainfall to replenish water sources Treated water storage tanks/reservoir fail or does not recover during peak demand conditions.	Actively monitor water production and water levels at sources. Timely implementation of Water Restrictions. Review and update Water Conservation and Drought Management Plan Develop a Servicing Strategy that considers future growth areas and potential impacts to critical infrastructure. Community awareness and education regarding water usage. Implementation of water restrictions and/or other intervention until problem is resolved. Develop a Servicing Strategy that considers future growth areas and potential impacts and/or upgrade requirements to critical infrastructure.	🟡 🟢 🟢 🟡 🔴 🟢
Raw water	Raw water assets are nearing its end-of useful life with insufficient cost recovery for future renewal or replacement. Potential for cross connections affecting the integrity of the drinking water supply network	Examine services, assets and business processes to reduce fixed costs in Council so that it becomes more adaptable and resilient. Conduct audits and test the integrity of the drinking water system to confirm compliance with Drinking Water Quality Management Plan.	🟡 🔴
Sewer			

Risk	Description	Treatment	Rating
Treatment and disposal	Treatment Plants are nearing their end of life, could be hydraulically overloaded, do not provide operational flexibility or change in legislative/discharge requirements.	Examine services, assets and processes. Commence with or confirm investigations in terms of waste water generation, sewer loads, etc. Include renewal and maintenance requirements in Asset Management Plans	🟡 🔴 🟡
Waste			
Waste Management	Waste at facilities not being treated in accordance with relevant Regulations/Guidelines Waste received (i.e. tyres) are higher than expected quantities	Review of Management Plans to ensure compliance. Conduct audit to determine origin of waste. Implement management measures.	🟢 🟢🟡
Unauthorized dumping and Scavenging	Uncontrolled access at unattended sites	Review of Management Plans to consider access control	🟡
Plant and Fleet			
Plant and Fleet	Examine services, assets and business processes to reduce fixed costs in Council so that it becomes more adaptable and resilient. Plant procured and/or replaced to be fit for purpose.	Continue with the implementation and review of fleet replacement program.	🟢

Community Consultation:
Nil

Environmental Management Factors:
Nil

Other Comments:
Nil

***Recommendation*:**
That Council receives the Director of Works Report, as presented

14.2   Information Report - Works

This report provides an update on a range of activities that has occurred during the month of August 2024 for the Works Directorate.

Council Action
Deliver

Applicable Legislation
Local Government Act 2009
Local Government Regulation 2012

Policy Considerations
n/a

Corporate and Operational Plan Considerations

OUR COMMUNITY	
	Corporate Plan Outcome
1.1	Council infrastructure and services support liveability and community amenity.
1.2	Council recognises cultural heritage and supports inclusion of all peoples.
1.3	The region's natural environment is managed, maintained and protected.
OUR LEADERSHIP	
	Corporate Plan Outcome
5.2	Informed and considered decision making based on effective governance practices

Budget Considerations

As per approved 2024/25 budget.

Previous Council Resolutions related to this matter
Nil

Officer Comment

Responsible Officer/s: *André Pretorius, Director of Works*
                               Guy Goodman, Manager of Operations
                               Ajith Samarasekera, Manager Fleet & Workshops

Background:
Officers are requested to provide an information update to Council on a monthly basis to outline achievements, challenges and statistical information for the various functional areas in Council.

Manager of Operations Update - Current projects underway

Project		% completed	Budget	Spent to date	Comments
LRC Projects					
Longreach Waste Facility	Excavation of new rubbish pit	65%	$ 100,000.00	$ 72,000.00	Works commenced July 2024.

Project		% completed	Budget	Spent to date	Comments
R2R Projects					
All areas grid replacement	Install Grids	0%	$ 279,000.00	$ 0.00	Works to commence September 2024.
Isisford–Blackall River Road	Installation of concrete rat walls and gravel on floodways	70%	$ 95,000.00	$ 55,000.00	Works commenced in July 2024. Concrete rat walls completed. Carting gravel to site.

Project		% completed	Budget	Spent to date	Comments
TIDS Projects					
Ilfracombe – Aramac Road	Gravel resheet	40%	$ 897,999.44	$ 198,000.00	Works commenced July 2024.
Longreach Town Streets	Galah St – Replace kerb and channel and street rehabilitation	45%	$ 400,000.00	$ 130,000.00	Works commenced July 2024. New kerb and channel to be installed early September.
Longreach Town Streets	Installation of round-a-bouts around ergon poles	40%	$ 200,000.00	$ 60,000.00	Works to re-commence August 2024. 3 round-a-bouts infill completed. Line marking to commence early September. Remaining 4 round-a-bouts to be installed mid-September.

Project		% completed	Budget	Spent to date	Comments
NDRRA Project 2022 Event					
Tallundilly Creek	Culvert renewal	60%	$ 700,000.00	$ 410,000.00	Demolition of existing damaged culvert commenced in March. Demolition was on hold due to flooding. Works re-commenced

					early May. Old floodway structure removed. Commencing concrete base slab in early June after completion of flood damage works for FY23. Crews currently on site. Base slab to be poured week commencing 05/08/24. Floodway top slab - pouring commenced on 28/08.

Project		% completed	Budget	Spent to date	Comments
NDRRA Projects 2023 Event					
Old Winton Road	Medium formation grade	100%	$ 52,000.00	$ 48,000.00	Works commenced in July 2024. Completed.
Amor Downs Road	Medium formation grade	100%	$ 155,000.00	$ 148,000.00	Works commenced July 2024. Completed.
Stonehege River Road	Medium formation grade	35%	$ 78,000.00	$ 44,000.00	Works to commence August 2024.
Silsoe Road	Desilt Drainage Structure	80%	$ 23,000.00	$ 20,000.00	Works commenced July 2024.
Isisford–Blackall River Road	Medium formation grade	100%	$ 166,000.00	$ 135,000.00	Works commenced July 2024. Completed.
Morella Road	Medium formation grade	100%	$ 55,000.00	$ 62,000.00	Works commenced July 2024. Completed.
Campsie Road	Medium formation grade	35%	$ 46,000.00	$ 5,000.00	Works commenced August 2024.
Darr River Downs Road	Medium formation grade	10%	$ 288,000.00	$ 30,000.00	Works commenced August 2024.
Isisford Yaraka River Road	Concrete Works	35%	$ 40,000.00	$ 13,900.00	Works commenced in August 2024.
New Deer Road	Medium formation grade	25%	$ 92,000.00	$ 15,000.00	Works commenced in August 2024.

Project		% completed	Budget	Spent to date	Comments
NDRRA Betterment 2023					
Longreach Regional Council Area	Combination of rock mattresses and reinforced concrete at various sites	5%	$ 438,000.00	$ 19,000.00	Materials tendered and awarded.

Project		% completed	Budget	Spent to date	Comments
RMPC Projects					
National Highway & State Road Networks	Maintenance Contract National Highway & State Road	15%	$ 2m	$ 672,000.00	Contract started July 2024.

	Networks				

Grants & Funding Projects

Project	Location	% Completed	Comments
School Transport Infrastructure Program	Our Lady's	10%	· Carpark design – final drawings being reviewed. · Site works scheduled for 2024. · Project has been granted extension to 30th June 2025. · Works programmed to commence during the September school holidays
	LSHS	5%	· Agreement negotiations are progressing. Waiting for final agreement from TMR before execution. · Site works scheduled for 2024. · Project has been granted extension to 30th June 2025. · Final Agreement received from TMR for execution · In the procurement stage for the design of the car park. Desing to consider potential changes to the Jabiru street / Plover street intersection as a result of the Kestrel street development.

Maintenance Graders Locations

All available maintenance graders will be working on formation grading projects for the 2024 flood damage in conjunction with normal maintenance grading programmes.

Water & Waste Update
Current projects and operational undertakings underway for 2024/25

Water & Sewer Projects

Project	Location	% Completed	Comments
WTP ELR Replacement/Repair	Ilfracombe	10%	· Preliminary structural assessment report has been received. Investigation options for the replacement of the tank. · Works carried over to this FY. · Tender process underway.
Digital Water Meter Trial	Ilfracombe	25%	· Works program scheduled for Q2 2024. Trial planned to commence with communications install and staged rollout of meters. · Ongoing planning with internal and external parties. · Materials have arrived. Local contractor to perform installation of aerials etc. · Awaiting works program from contractor to install concentrators. · Work in progress – installation of concentrators.
Upgrade to Murray McMillan Dam	Ilfracombe	10%	· Project in current 24/25 budget. · Tender process underway.

Switchboard			
DRFA Flood Risk Management Program	Longreach	30%	· Community Flood Action Plan feedback period has concluded. 1 x submission was received with the suggestion of a levy bank along Watyakan Creek from near the Kangaroo Meat Works to the Thomson Development Road Bypass to help protect the southern areas of town from future flooding. · Technical brief being developed and reviewed in consultation with QRA appointed technical reviewer. · Procurement process for the Longreach Flood Study to commence in early 2024. · QRA has granted an extension for the program until 30/06/2026. · Draft Technical Brief submitted for peer review. · Technical Brief being updated considering comments from peer reviewer.
Reservoir Cleaning (RAPADWSA Project)	All Sites	90%	· Works have been completed at Ilfracombe. Contractor will return to finish cleaning at Isisford and Longreach GLR in early 2024. · Variation has been approved for additional cleaning at reservoirs. Waiting for updated [program from Contractor. · Works programmed for end of July, start of August. · Longreach GLR completed 05/08/24. Isisford completed. Longreach ELR is booked for September.
Flood Gauge Camera Arno Crossing Barcoo River	Yaraka	70%	· Installation delayed due to rain and delays from supplier. Tipping expected poles for the cameras expected to arrive at end of March 2024. · Poles arrived. Works programmed. · Arno Crossing camera pole installed. Awaiting technician to install camera.

Water & Sewerage

Water Operations
All Sites – Water Treatment & Network – General Update · Weir and Dam levels at all sites are shown in Table 1 below. · Routine water network maintenance undertaken and Customer Service Requests responded to as required across all sites. Longreach Water Treatment & Network · WTP operating as normal. Ilfracombe Water Treatment & Network · Ilfracombe WTP & RO Plant – operating as normal. Isisford Water Treatment & Network · Isisford WTP – operating as normal.

Yaraka Water Treatment & Network · Yaraka WTP – operating as normal.	

Sewerage Operations

Longreach Pump Stations & STP
· Routine maintenance undertaken as required.

Ilfracombe Pump Stations & CED Ponds
· Routine maintenance undertaken as required.

Isisford Pump Station & CED Ponds
· Routine maintenance undertaken as required.
· CED ponds currently hydraulically overloaded. Investigating options to improve operational capacity.
· New CED ponds excavated. Pumping underway. Fencing to be installed.

Table 1 – Estimated Current Weir/ Dam Levels (~ approximate level)

Dam	Approx. Current Level (m)	Approx. % Full	DMP Height Full	Comments
Longreach Town Weirs	0.91m	90%	1.3m	Water is currently gravity feeding from Fairmount Weir.
Shannon Dam	11.5m	85%	14.5m	Water is regularly pumped from Murray McMillan to keep Shannon Dam at full levels.
Murray MacMillan Dam	7.4m	75%	10.3m	
Isisford Dam	10.5m	95%	11m	
Isisford Weir	.8m	80%	1.3m	
Yaraka North Dam	10m	90%	12.5m	
Yaraka South Dam	10m	90%	12.5m	

Waste Projects			
Project	**Location**	**% Completed**	**Comments**
Land Parcels	Longreach	80%	· Ongoing communication with DoR in relations to extension the Longreach Landfill to the west.

Waste Management

Waste Facilities Update
Longreach Waste Facility · 6 monthly hazard inspections completed. Noted large amount of tyres, construction and scrap metal waste. · Proterra are continuing to recruit for an additional operational team member. Staff from other locations are currently filling in personnel gaps. · Met with Proterra representatives in August to discuss operations and various opportunities for regional recycling options, construction of the new waste cell, waste compaction and waste cell closure during wet weather. Ilfracombe Waste Facility · Contractor is conducting routine cleaning of the facility. Isisford Waste Facility · Contractor conducting twice weekly covering of general waste. Yaraka Waste Facility · Contractor conducting regular covering of general waste.

Plant & Fleet Update
Current projects and operational undertakings underway for 2024/2025

Plant & Fleet

Project	Task	Comment
Plant Replacement	Plant Procurement and Disposal	There was no significant procurement activity in this reporting period. Technical specifications for the FY 25 Procurement program were under development. Council through its Auctioneers conducted an auction on 12 August 2024 of Council plant that were recently replaced and several other stores items that were no longer required. The auction returned $429,630 (includes GST) in revenue for Council. The Major items sold were a 2015 Caterpillar Grader and a 2014 Western Star Prime mover for a combined price of $338,500 (includes GST).
Plant Utilisation	Plant Utilisation data from NAVMAN for Graders, Loaders, Prime Mover, Scraper, and Stabiliser	Council has decommissioned Navman, and utilisation reports are no longer available from Navman. Future plant reports will be available from Ausfleet, Council's new fleet management information system to be commissioned in the near future.
Workshop Operations	General Update	Both workshops have a steady flow of work coming through. The focus has been the preparation of Councils Heavy Vehicles for the annual Transport and Main Roads inspection commencing 2 September 2024.
Radio Communications and Vehicle Telematics	Working Group	A Councillor briefing session on the way forward for Council's 2-way radio communications and telematics (including duress alert) was held on 14 August 2024.

Project	Task	Comment
		The project was also discussed at the Change Advisory Meeting on 21 August 2024. A Business Case is being prepared for the next Change Advisory Meeting scheduled for 10 September 2024.
New Fleet Management Information System (FMIS)	Implement	Final data cleansing is continuing in preparation for a live data download.

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare
Consequence: Insignificant
Rating: Low (1/25)

Low risk, informational report only.

Environmental Management Factors:

Nil

Other Comments:

Recommendation:

That Council receives the Works Information Report, as presented.

15.   Late Items

Nil for this meeting

16.   Closed Matters

Recommendation:

That pursuant to section 242J(1) of the Local Government Regulation 2012 the meeting be closed to discuss the following matters, which are considered confidential for the reasons indicated.

16.1   Longreach Saleyards Lease Negotiation

Consideration of a written request from the Saleyards lessee regarding lease terms.

This report is considered confidential in accordance with section 254J(3) g, of the Local Government Regulation 2012, as it contains information relating to: negotiations relating to a commercial matter involving the council for which a public discussion would be likely to prejudice the interests of the council.

16.2   Consideration to Acquiring land for overdue rates or charges

Consideration to acquire land for overdue rates and charges greater than three years old, pursuant to section 148 of the *Local Government Regulation 2012*.

This report is considered confidential in accordance with section 254J(3) e and i, of the Local Government Regulation 2012, as it contains information relating to: legal advice obtained by the council or legal proceedings involving the council and a matter the council is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.

16.3   Consideration to Sell Land for Overdue Rates and Charges

Consideration to sell land for overdue rates and charges greater than three years old, pursuant to section 140 of the *Local Government Regulation 2012*.

This report is considered confidential in accordance with section 254J(3) e and i, of the Local Government Regulation 2012, as it contains information relating to: legal advice obtained by the council or legal proceedings involving the council and a matter the council is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.

17.   Closure of Meeting

Local Government Act 2009 – Principles

Local government is required to adhere to the following high level principles contained in *section 4 of the Local Government Act:*

The ***local government principles*** are:

(a) Transparent and effective processes, and decision-making in the public interest; and
(b) Sustainable development and management of assets and infrastructure, and delivery of effective services; and
(c) Democratic representation, social inclusion and meaningful community engagement; and
(d) Good governance of, and by, local government; and
(e) Ethical and legal behaviour of councillors and local government employees.

Decisions, Based On Recommendations, Provide For The Following Council Actions:

Recognise There is an issue and Council recognises that but usually can't do much about it. Financial cost (no cost).

Advocate Council will take up the issue on behalf of the community and usually get someone else to do something about it (some cost/minimal cost).

Partner Council partners with another organisation/agency to jointly do something about the issue (half cost).

Deliver Council is the deliverer of the program/solution, usually funds it etc. This is normally a standard Council responsibility in service delivery (full cost).

Council's risk management processes are based around the following principles:

Risk Identification: Identify and prioritise reasonably foreseeable risks associated with activities, using the agreed risk methodology.

Risk Evaluation: Evaluate those risks using the agreed Council criteria.

Risk Treatment / Mitigation: Develop mitigation plans for risk areas where the residual risk is greater than our tolerable risk levels.

Risk Monitoring and Reporting: Report risk management activities and risk specific information in accordance with the risk protocols.

The Risk Matrix below is used to assess the likelihood and consequence of any risk to Council, to then identify any necessary treatment actions. This matrix will also be used to assess any risk identified in Council's reports:

Likelihood	Consequence				
	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain 5	Medium 5	High 10	High 15	Extreme 20	Extreme 25
Likely 4	Medium 4	Medium 8	High 12	High 16	Extreme 20
Possible 3	Low 3	Medium 6	Medium 9	High 12	High 15
Unlikely 2	Low 2	Low 4	Medium 6	Medium 8	High 10
Rare 1	Low 1	Low 2	Medium 3	Medium 4	Medium 5