



**Longreach  
Regional Council**  
Ilfracombe Isisford Longreach Yaraka

**Address all correspondence to:  
Chief Executive Officer  
PO Box 427, Longreach QLD 4730  
Tel: (07) 4658 4111 |  
Email: council@longreach.qld.gov.au  
ABN: 16 834 804 112**

8 August 2024

Dear Councillors

**Re: Meeting Notice for Council Meeting to be held on 15 August 2024**

Notice is hereby given that the Council Meeting of the Longreach Regional Council will be held in the Council Boardroom, Ilfracombe Council Office on Thursday 15 August 2024 commencing at 9:00am.

The Briefing Session for this meeting will be held in the Longreach Council Chambers on Wednesday 14 August 2024 commencing at 9:00am as follows;

Your attendance at these meetings is requested.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Brett Walsh'.

Brett Walsh  
Chief Executive Officer

Enc









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Regional Council**  
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# Longreach Regional Council

## Ordinary Meeting Agenda

**Thursday 15 August 2024**

*Ilfracombe Council Chambers*

- 1. Opening of Meeting & Acknowledgement of Country**
- 2. Prayer**
- 3. Condolences**
- 4. Leave of Absence**
- 5. Declaration of any Prescribed / Declarable Conflicts of Interest by Councillors**
- 6. Confirmation of Minutes**
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- 8. Notices of Motion**
- 9. Petitions**
- 10. Deputations**
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**LONGREACH REGIONAL COUNCIL  
ORDINARY MEETING AGENDA**

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|            | Nil for this meeting  |     |
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|            | Nil for this meeting  |     |
| <b>17.</b> | <b>Closure of Meeting</b>   |     |
|            | <b><i>Vision:</i></b>   |     |
|            | Connecting Council and Community.   |     |
|            | <b><i>Mission:</i></b>  |     |
|            | Delivering Excellent Service.   |     |

**LONGREACH REGIONAL COUNCIL  
ORDINARY MEETING AGENDA**

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**LONGREACH REGIONAL COUNCIL  
ORDINARY MEETING AGENDA**

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- 1. Opening of Meeting & Acknowledgement of Country**
- 2. Prayer – Reverend Steve Cavill, Baptist church.**
- 3. Condolences**
- 4. Leave of Absence**
- 5. Declaration of any Prescribed / Declarable Conflicts of Interest by Councillors**
- 6. Confirmation of Minutes**
  - 6.1 Council - 18 July 2024



# **Longreach Regional Council**



## **Ordinary Meeting Thursday 18 July 2024**

**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 18 July 2024 at the Town Hall, Yaraka**

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**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 18 July 2024 at the Town Hall, Yarka**

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**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 18 July 2024 at the Town Hall, Yarka**

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**Present**

**Councillors**

Mayor

Deputy Mayor

Cr AC Rayner

Cr LJ Nunn

Cr DJ Bignell

Cr AJ Emslie

Cr NA Gay

Cr TM Hatch

Cr A Watts

**Officers**

Chief Executive Officer

Chief Financial Officer

Acting Director of Communities

Director of Works

Manager of Human Resources, Safety and Wellness

Manager of Governance and Economy

Executive Assistant to Chief Executive Officer,

Mayor and Councillors

Brett Walsh

David Wilson

Tanya Johnson

Andre Pretorius

Grace Cronin-Jones

Simon Kuttner

Elizabeth Neal

**Apologies**

Nil

**1 Opening of Meeting and Acknowledgement of Country**

The Mayor declared the meeting open at 9:32am.

*"We acknowledge the Traditional Owners of the land on which we meet today, and we acknowledge elders past and present."*

**2 Prayer**

Reverend Rob Flodine, Baptist Church, opened the meeting with a prayer.

**3 Condolences**

No one has passed since the June Council Meeting.

**4 Leave of Absence**

Nil

**5 Declaration of any Prescribed / Declarable Conflicts of Interest by Councillors**

**5.1 Declaration of Prescribed Conflicts of Interest on any Item of Business**

*No declarations were made during this point of the meeting.*

**5.2 Declaration of a Declarable Conflict of Interest on any Item of Business**

*No declarations were made during this point of the meeting.*

**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 18 July 2024 at the Town Hall, Yaraka**

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**6 Confirmation of Minutes**

**6.1 Council - Thursday 20 June 2024**

*(Res-2024-07-169)*

*Moved Cr Hatch seconded Cr Watts*

*That the Minutes of the Council held on Thursday 20 June 2024, be confirmed.*

*CARRIED 7/0*

**7 Mayoral Report**

**Mayoral Report**

This report provides an update on the Mayoral duties that have occurred during the previous month.

*(Res-2024-07-170)*

*Moved Cr Gay seconded Cr Hatch*

*That Council receives the Mayoral Report, as presented.*

*CARRIED 7/0*

**8 Notices of Motion**

Nil

**9 Petitions**

Nil

**10 Deputations**

Nil

**11 Chief Executive Officer's Report**

Consideration was given to the Chief Executive Officer's Report

**11.1 Councillor Information Correspondence**

From the Chief Executive Officer, tabling a list of significant and relevant correspondence for Councillors and public information.

*(Res-2024-07-171)*

*Moved Cr Emslie seconded Cr Bignell*

*That Council receives the Councillor Information Correspondence Report, as presented.*

*CARRIED 7/0*

**Minutes of the Longreach Regional Council Ordinary Meeting  
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**11.2 Western Queensland Local Government Association (WQLGA) funds distribution**

Consideration of funds distribution from the recently wound-up Western Queensland Local Government Association (WQLGA).

*(Res-2024-07-172)*

*Moved Cr Nunn seconded Cr Watts*

*That Council:*

1. *Notes that the Western Queensland Local Government Association is wound up; and,*
2. *Allocates its distribution of funds from the Western Queensland Local Government Association, totalling \$7,154.94, towards annual membership of the Remote Area Planning and Development Board given that it is an organisation that has similar aims and objectives.*

*CARRIED 7/0*

**11.3 Annual Operational Plan 2023-24-- Review for period ending 30 June 2024**

Consideration of the 2023-24 Annual Operational Plan review for the period ending 30 June 2024.

*(Res-2024-07-173)*

*Moved Cr Hatch seconded Cr Bignell*

*That Council, pursuant to section 174(3) of the Local Government Regulation 2012, receives the Chief Executive Officer's evaluation of the implementation of the 2023-24 Annual Operational Plan for the period ended 30 June 2024.*

*CARRIED 7/0*

The meeting adjourned for Morning Tea at 10:31am.

The meeting resumed at 10:59am with all present prior to the adjournment in attendance..

**11.4 Annual Operational Plan 2024-2025**

Consideration of the Longreach Regional Council Annual Operational Plan 2024-2025, which is presented for adoption.

*(Res-2024-07-174)*

*Moved Cr Bignell seconded Cr Watts*

*That Council, pursuant to section 174(1) of the Local Government Regulation 2012, adopts the Longreach Regional Council Annual Operational Plan 2024-2025, as presented.*

*CARRIED 7/0*

**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 18 July 2024 at the Town Hall, Yaraka**

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**11.5 Monthly Workplace Health and Safety Report - June 2024**

This report provides a summary of Council's health and safety performance as at 30 June 2024, highlighting issues, risks and opportunities impacting on employee health and safety in the workplace.

*(Res-2024-07-175)*

*Moved Cr Hatch seconded Cr Nunn*

*That Council receives the Workplace Health and Safety update as at 30 June 2024, as presented.*

*CARRIED 7/0*

**11.6 Information Report - Planning and Development Report**

This report provides an update on Development Services that has occurred during the month of June 2024.

*(Res-2024-07-176)*

*Moved Cr Watts seconded Cr Gay*

*That Council receives the Planning and Development information report, as presented.*

*CARRIED 7/0*

**11.7 Information Report - Governance**

This report provides an update on a range of activities that have occurred over the previous month for the Governance Directorate.

*(Res-2024-07-177)*

*Moved Cr Gay seconded Cr Emslie*

*That Council receives the Governance information report, as presented.*

*CARRIED 7/0*

The meeting adjourned for Lunch at 12:36pm.

The meeting resumed at 1:52pm with all present prior to the adjournment in attendance.

**12 Financial Services Report**

Consideration was given to the Chief Financial Officer's Report

**12.1 Interim Audit Report**

QAO has conducted their interim audit in preparation for the 2023/24 financial reports. The interim audit report is attached for Council's information.

*(Res-2024-07-178)*

*Moved Cr Nunn seconded Cr Gay*

*That Council receives the Interim Audit Report as presented.*

*CARRIED 7/0*



**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 18 July 2024 at the Town Hall, Yaraka**

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**12.2 Monthly Financial Statements**

Consideration of the financial statements for the period ending 30 June 2024:

*(Res-2024-07-179)*

*Moved Cr Emslie seconded Cr Bignell*

*That Council receives the monthly financial statements for the period ending 30 June 2024, as presented.*

*CARRIED 7/0*

**12.3 Information Report - Finance**

This report provides an update on a range of activities that occurred during the month of June 2024 for the Finance Directorate.

*(Res-2024-07-180)*

*Moved Cr Gay seconded Cr Watts*

*That Council receives the Finance information report, as presented.*

*CARRIED 7/0*

**13 Community and Cultural Services Report**

Consideration was given to the Director Community and Cultural Services Report

**13.1 Community Donation - Ilfracombe Golf Club Open**

Consideration of a Community Donations application received in June in accordance with the Community Donations Policy No. 11.06.

*(Res-2024-07-181)*

*Moved Cr Gay seconded Cr Nunn*

*That Council approves the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.06;*

| <i>Organisation/ Name</i>   | <i>Event/Activity</i> | <i>Grant Requested</i>      | <i>Grant Approved</i>       |
|-----------------------------|-----------------------|-----------------------------|-----------------------------|
| <i>Ilfracombe Golf Club</i> | <i>Golf Club Open</i> | <i>Financial \$1,400.00</i> | <i>Financial \$1,400.00</i> |
|                             |                       | <i>TOTAL \$1,400.00</i>     | <i>TOTAL \$1,400.00</i>     |

*CARRIED 7/0*

**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 18 July 2024 at the Town Hall, Yarka**

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**13.2 Community Donation - Ilfracombe Historical Society**

Consideration of a Community Donations application received in June in accordance with the Community Donations Policy No. 11.06.

*(Res-2024-07-182)*

*Moved Cr Hatch seconded Cr Bignell*

*That Council approves the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.06;*

| <i>Organisation/ Name</i>     | <i>Event/Activity</i> | <i>Grant Requested</i> | <i>Grant Approved</i> |
|-------------------------------|-----------------------|------------------------|-----------------------|
| Ilfracombe Historical Society | Crawler Concrete      | Financial \$5,000.00   | Financial \$5,000.00  |
|                               |                       | TOTAL \$5,000.00       | TOTAL \$5,000.00      |

*CARRIED 7/0*

**13.3 Community Donation - Longreach Netball Association - Juniors and Ladies Presentation Day Awards**

Consideration of a Community Donations application received in June in accordance with the Community Donations Policy No. 11.06.

*(Res-2024-07-183)*

*Moved Cr Nunn seconded Cr Gay*

*That Council approves the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.06;*

| <i>Organisation/ Name</i>     | <i>Event/Activity</i>                     | <i>Grant Requested</i> | <i>Grant Approved</i> |
|-------------------------------|---|------------------------|-----------------------|
| Longreach Netball Association | Juniors & Seniors Presentation Day Awards | Financial \$5,000.00   | Financial \$5,000.00  |
|                               |   | TOTAL \$5,000.00       | TOTAL \$5,000.00      |

*CARRIED 7/0*

**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 18 July 2024 at the Town Hall, Yaraka**

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**13.4 Community Donation - Rotary Club of Longreach Incorporated**

Consideration of a Community Donations application received in June in accordance with the Community Donations Policy No. 11.06.

*(Res-2024-07-184)*

*Moved Cr Watts seconded Cr Gay*

*That Council approves the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.06;*

| <i>Organisation/ Name</i>             | <i>Event/Activity</i> | <i>Grant Requested</i> | <i>Grant Approved</i> |
|---------------------------------------|-----------------------|------------------------|-----------------------|
| Rotary Club of Longreach Incorporated | Movie Screen          | Financial \$5,000.00   | Financial \$5,000.00  |
|                                       |                       | TOTAL \$5,000.00       | TOTAL \$5,000.00      |

*CARRIED 7/0*

**13.5 Sponsorship - Branches Performing Arts**

Consideration of a Sponsorship application received for the month of June, in accordance with Council's Sponsorship Policy No. 11.07.

*(Res-2024-07-185)*

*Moved Cr Gay seconded Cr Bignell*

*That Council approves the allocation of funds from the 2024/2025 Sponsorship budget as contained in the following table, in accordance with the Sponsorship Policy No 11.07:*

| <i>Organisation</i>      | <i>Event/Project Activity</i>     | <i>Event Date</i>      | <i>Grant Approved</i>                      |
|--------------------------|-----------------------------------|------------------------|--|
| Branches Performing Arts | Dirty Feet Outback Dance Festival | 23 – 29 September 2024 | Financial \$2940.00<br>In – Kind \$7060.00 |
|                          |                                   | TOTAL                  | \$10,000.00                                |

*CARRIED 7/0*

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**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 18 July 2024 at the Town Hall, Yarka**

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**13.6 Sponsorship - Great Endeavour Rally - 2024 End of Event Dinner and Presentations**

Consideration for Sponsorship application received for the month of June, in accordance with Council's Sponsorship Policy No. 11.07.

(Res-2024-07-186)

Moved Cr Hatch seconded Cr Bignell

That Council approves the allocation of funds from the **2024/2025 Sponsorship budget** as contained in the following table, in accordance with the Sponsorship Policy No 11.07:

| <b>Organisation</b>          | <b>Event/Project Activity</b>                                   | <b>Event Date</b> | <b>Grant recommended</b> |
|------------------------------|---|-------------------|--------------------------|
| Endeavour Foundation Limited | Great Endeavour Rally - 2024 End of Event Dinner & Presentation | 1 September 2024  | <b>In-Kind \$121.40</b>  |
|                              |   | <b>TOTAL</b>      | <b>\$121.40</b>          |

CARRIED 7/0

**13.7 Sponsorship - Longreach Yellowbelly and Recreational Club Inc**

Consideration for Sponsorship application received for the month of June, in accordance with Council's Sponsorship Policy No. 11.07.

(Res-2024-07-187)

Moved Cr Watts seconded Cr Nunn

That Council approves the allocation of funds from the **2024/2025 Sponsorship budget** as contained in the following table, in accordance with the Sponsorship Policy No 11.07:

| <b>Organisation</b>                             | <b>Event/Project Activity</b>      | <b>Event Date</b>   | <b>Grant Approved</b>                                    |
|---|------------------------------------|---------------------|--|
| Longreach Yellowbelly and Recreational Club Inc | Longreach Yellowbelly Classic 2024 | 23 - 25 August 2024 | <b>Financial \$8,764.80</b><br><b>In-Kind \$1,235.20</b> |
|   |                                    | <b>TOTAL</b>        | <b>\$10,000</b>  |

CARRIED 7/0

**13.8 Community Donations Policy**

Consideration to adopt the reviewed and amended Community Policy No 11.6.

(Res-2024-07-188)

Moved Cr Hatch seconded Cr Gay

That Council adopts the amended Community Donations Policy, as presented and amended.

CARRIED 7/0

**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 18 July 2024 at the Town Hall, Yaraka**

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**13.9 Sponsorship Policy**

Consideration to adopt the reviewed and amended Sponsorship Policy No. 11.7.

*(Res-2024-07-189)*

*Moved Cr Nunn seconded Cr Watts*

*That Council adopts the amended Sponsorship Policy, as presented and amended.*

*CARRIED 7/0*

**13.10 Application for Works on Council Owned Land - Mural on Ilfracombe Rural Fire Brigade Shed**

Consideration of an 'Application for Works on Council Owned Land' from the Ilfracombe Rural Fire Brigade to paint a mural on the roller door of the Ilfracombe Rural Fire Brigade Shed.

*(Res-2024-07-190)*

*Moved Cr Bignell seconded Cr Gay*

*That Council grants the Ilfracombe Rural Fire Brigade permission to have a mural of a fire engine painted on the roller door of the Ilfracombe Rural Fire Brigade Shed.*

*CARRIED 7/0*

**13.11 Information Report - Community Services**

This report provides an update on the range of activities that have occurred during the month of June for the Community Services Department.

*(Res-2024-07-191)*

*Moved Cr Gay seconded Cr Nunn*

*That Council receives the Community Services information report, as presented.*

*CARRIED 7/0*

**14 Infrastructure Services Report**

**14.1 Information Report - Works**

This report provides an update on a range of activities that has occurred during the month of June 2024 for the Works Directorate.

*(Res-2024-07-192)*

*Moved Cr Nunn seconded Cr Gay*

*That Council receives the Works Information Report, as presented.*

*CARRIED 7/0*

**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 18 July 2024 at the Town Hall, Yaraka**

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**16 Late Items**

Nil for this meeting

**17. Closed Matters**

Nil for this meeting

**18 Closure of Meeting**

There being no further business, the meeting was closed at 3:20pm

**Minutes Certificate**

These minutes are unconfirmed.

\_\_\_\_\_  
Cr A Rayner  
Mayor

\_\_\_\_\_  
Brett Walsh  
Chief Executive Officer

**LONGREACH REGIONAL COUNCIL  
ORDINARY MEETING AGENDA**

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**7. Mayoral Report**

The Mayor attended meetings and engagements in the time since the last Council meeting, including but not limited to:

- The Mayor attended the Longreach Lions changeover dinner on Saturday 10 August.
- The Mayor welcomed and addressed the QPS Longreach Patrol Group meeting at The Drivers Place.
- The Mayor hosted a meeting with the Assistant Commissioner of Police and discussed community policing matters including increased camera surveillance, more activities for youth and increased patrols.
- The Mayor opened the Ilfracombe Multipurpose Courts along with community members, Councillors, Ilfracombe Development and Progress Association and the Ilfracombe Sport and Recreation Group.
- The Mayor attended the Western Qld Alliance of Councils meeting on the 24 July as an Executive member.
- The Mayor held discussions with the DG of housing Mark Cridland and discussed acquisition of the land parcel in Crane street where 8 old duplexes have been removed. The purpose of retaining the land parcel is to hold it for aged care requirements in the future.
- The Mayor attended an elected member update for councillors as part of an annual program to help all Councillors remain contemporary in best practice for Local Government.
- The Mayor participated in a Professional Development program for all Councillors with Seechange a company that helps Councillors achieve the most from their role as a Councillor.
- The Mayor chaired the RAPAD meeting via zoom in Longreach.
- The Mayor attended the Land and Pest Committee meeting

***Recommendation:***

*That Council receives the Mayoral Report, as presented.*

**8. Notices of Motion**

None Received At Time of Agenda Preparation.

**9. Petitions**

Error! No document variable supplied.

On Thursday 8 August CEO Brett Walsh received a petition from Emily Anderson from Ando's Food Barn in relation to the increase in Camping Fees at Isisford & Yaraka.

***Recommendation:***

*That Council receives the Petition.*

**10. Deputations**

None Received At Time of Agenda Preparation.

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.1 – Councillor Information Correspondence**

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**11. Chief Executive Officer's Report**  
**11.1 Councillor Information Correspondence**

From the Chief Executive Officer, tabling a list of significant and relevant correspondence for Councillors and public information.

The following correspondence has been received up to 7 August 2024:

1. QRA Expanding Responsibilities
2. QRA CEO Additional funding for Flood Risk Management Program WP3
3. Correspondence from the Local Government Division
4. Department of Housing, Local Government, Planning and Public Works
5. New funding available for feral pig management - Queensland Feral Pest Initiative
6. OQTA CEO Denise Brown
7. Thank You Letter - Leading in the Central West

**Appendices**

1. EMA-16-07-2024-QRA Expanding Responsibilities [↓](#)
2. EMA-19-07-2024-QRA CEO Additional funding for Flood Risk Management Program WP3 [↓](#)
3. EMA-22-07-2024-Correspondence from the Local Government Division [↓](#)
4. EMA-23-07-2024-Department of Housing, Local Government, Planning and Public Works [↓](#)
5. EMA-5-08-2024-New funding available for feral pig management - Queensland Feral Pest Initiative [↓](#)
6. LET-1-07-2024-OQTA CEO Denise Brown [↓](#)
7. LET-17-07-2024-Thank You Letter - Leading in the Central West [↓](#)

**Recommendation:**

*That Council receives the Councillor Information Correspondence Report, as presented.*





For reply please quote: – QRATF/24/4731

16 July 2024

Mayor Anthony Rayner  
Local Disaster Management Chair  
Longreach Regional Council  
mayor@longreach.qld.gov.au

Dear Mayor

I am writing to you to inform you of the Queensland Reconstruction Authority's (QRA) expanding responsibilities from 1 July 2024 as a result of the Disaster and Emergency Management Reforms.

Through the reforms, disaster management arrangements are being streamlined across the Queensland Fire Department (QFD), Queensland Police Service (QPS) and QRA.

QRA will have expanded responsibilities in the areas of prevention, mitigation and preparedness, aimed to deliver our mission of delivering stronger, safer and more resilient Queensland communities.

From 1 July, QRA will be responsible for:

- State-level Hazard and Risk functions (including the state risk assessment tool) formerly performed by the Hazard and Risk Unit of Queensland Fire and Emergency Services (QFES);
- certain Community Engagement and Education projects and activities; and
- certain Community Awareness Campaigns (including the expansion of QRA's Get Ready Queensland brand which occurred in October 2023, to include the 'If It's Flooded Forget It' campaign).

QRA has commenced the enhancement of our natural hazard and disaster risk management capability, combining QRA's well established Flood Risk Management and Geographic Information System (GIS) Teams, with capacity to be built to ensure QRA is well positioned to mature and deliver the state-level hazard and risk function. QRA will continue to seek feedback from key disaster management stakeholders, in particular councils and disaster management groups on the effectiveness of the current risk management approach and methodology in Queensland, as QRA's delivery of this function evolves.

For any queries relating to QRA's delivery of the state-level Hazard and Risk function, please contact [Hazard.Risk@qra.qld.gov.au](mailto:Hazard.Risk@qra.qld.gov.au).

Level 11, 400 George Street Brisbane  
PO Box 15428 City East  
Queensland 4002 Australia  
Telephone +61 7 3008 7200  
[www.qra.qld.gov.au](http://www.qra.qld.gov.au)



QRA will continue to promote natural disaster preparedness messaging through QRA's Get Ready Queensland brand. In October 2023, the Get Ready Queensland brand expanded to encompass the 'If It's Flooded Forget It' campaign ahead of the 2023-24 severe weather season. A number of preparedness materials previously delivered by QFES will also transition to QRA on 30 June 2024. These materials will undergo a period of review to ensure they are consistent, relevant and available to Queensland communities. QRA is working with relevant Queensland Government agencies to ensure appropriate resources continue to be available to support community engagement and education.

For severe weather preparedness information please refer to the Get Ready Queensland website <https://www.getready.qld.gov.au/>. In addition, the Get Ready Queensland Council Hub contains a variety of resources that may be of benefit to Councils and Local Disaster Management Groups. Access can be provided by contacting [getready@qra.qld.gov.au](mailto:getready@qra.qld.gov.au).

QRA will continue to focus on collaborative partnerships with all levels of government, private industries and not-for-profit organisations, and remains committed to supporting Queensland communities in their resilience and recovery efforts.

QRA's Regional Liaison Officers and Resilience and Recovery Officers remain our frontline engagement link for local governments and relevant state agencies. More information and contact details can be found at <https://www.qra.qld.gov.au/RLO>.

As a key stakeholder in your local region, I have also provided a copy of this letter to Mr Brett Walsh, Chief Executive Officer, Longreach Regional Council. I look forward to working with you in our expanded prevention, mitigation and preparedness role.

Yours sincerely



Jake Ellwood  
**CEO, Queensland Reconstruction Authority**

Copy to: Mr Brett Walsh  
Chief Executive Officer  
Longreach Regional Council  
[ceo@longreach.qld.gov.au](mailto:ceo@longreach.qld.gov.au); [ceo.assist@longreach.qld.gov.au](mailto:ceo.assist@longreach.qld.gov.au)



For reply please quote: QRATF/24/3374

19 July 2024

Mr Brett Walsh  
Chief Executive Officer  
Longreach Regional Council  
ceo@longreach.qld.gov.au;  
ceo.assist@longreach.qld.gov.au

Dear Mr Walsh

I am pleased an additional \$18 million in funding has been made available under the 2021-22 Flood Risk Management Program (FRMP), bringing the total funding for the FRMP to \$49 million.

The FRMP is jointly funded by the Australian and Queensland governments under the Disaster Recovery Funding Arrangements (DRFA) exceptional circumstances Category C and D funding packages approved following the severe weather events of 2021-22.

The FRMP provides funding to undertake key activities that support evidence-based response, mitigation and resilience strategies for the management of river, creek and overland flood risk. The FRMP comprises of three Work Packages (WP):

- WP1: Community Engagement and Education Material
- WP2: LiDAR Capture and associated datasets
- WP3: Flood studies, risk assessments, management studies and intelligence systems.

The additional \$18 million in funding will further support undertaking of key activities under WP2 and WP3, with \$7.8 million available for Council-led projects.

Under WP3, additional funding is available to the 39 Councils activated for DRFA funding from the following 2021-2022 events:

- Central, Southern and Western Queensland Rainfall and Flooding, 10 November - 3 December 2021
- Ex-Tropical Cyclone Seth, 29 December 2021 -10 January 2022
- South-East Queensland Rainfall and Flooding, 22 February - 5 April 2022
- Southern Queensland Flooding, 6 May - 20 May 2022.

As Longreach Regional Council was activated for DRFA assistance during one or more of these events, you are eligible to apply for additional FRMP Funding under WP3.

The additional funding is available through a grants application process, where council can apply for funding for the following categories of projects:

- Flood studies including data collection
- Flood risk management studies and plans
- Flood warning intelligence systems and plans.

Level 11, 400 George Street Brisbane  
PO Box 15428 City East  
Queensland 4002 Australia  
Telephone +61 7 3740 1700  
www.qra.qld.gov.au



## 11.1 - Councillor Information Correspondence --Appendix 2

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The grants are open for application, closing 13 August 2024. Given projects are required to be delivered by 30 June 2026, please ensure applications prioritise projects that can feasibly be delivered in this timeframe.

To support your possible application for funding, the Queensland Reconstruction Authority (QRA) has prepopulated the application form with eligible projects that were not approved for funding in the original FRMP WP3 applications. We understand priorities may have changed and we request this application form is reviewed and updated based on Council's needs, including deleting any project council does not wish to progress, or adding other projects as required.

Please find attached the 2021-2022 FRMP – Work Package 3 – application form for Longreach Regional Council.

More information on the program can also be found by visiting:  
[www.qra.qld.gov.au/frmp-2021-22-funding-councils](http://www.qra.qld.gov.au/frmp-2021-22-funding-councils).

The Work Package 3 funding guidelines for Councils and frequently asked questions can be found by visiting: <https://www.qra.qld.gov.au/frmp-2021-22-funding-councils#Funding-guidelines>.

Please submit your application form and any corresponding attachments to QRA via email to [submissions@qra.qld.gov.au](mailto:submissions@qra.qld.gov.au) by close of business, 13 August 2024.

Should you have any questions about the funding program or Councils application process, please feel welcome to contact the Flood Team, QRA via email to [floodteam@qra.qld.gov.au](mailto:floodteam@qra.qld.gov.au).

Yours sincerely



Jake Ellwood  
**CEO, Queensland Reconstruction Authority**

**Encl.**

Our reference: DEPBN24/837



22 July 2024

Department of  
**Housing, Local Government,  
Planning and Public Works**

Mr Brett Walsh  
Chief Executive Officer  
Longreach Regional Council  
ceo@longreach.qld.gov.au

Dear Mr Walsh

I write regarding the local government credit review process undertaken by the Department of Housing, Local Government, Planning and Public Works (the department) in partnership with Queensland Treasury Corporation (QTC).

The department engages QTC each year to undertake a program of credit reviews of selected councils. This program includes every council with more than \$10 million in QTC borrowings on a maximum three-year rolling cycle, tiered based on the level of debt held with QTC.

Councils with borrowings above \$200 million are included in Tier 1 and are generally reviewed annually, while those with borrowings between \$20 million and \$200 million are included in Tier 2 and reviewed every two years. Councils with borrowings between \$10 million and \$20 million are included in Tier 3 and reviewed every three years. The department also requests credit reviews be undertaken for other councils on an as required basis.

I am writing to confirm that Longreach Regional Council (the council) is scheduled to be reviewed by QTC in the 2024-25 financial year.

I note that council was originally scheduled to be reviewed in 2023-24, however council was unable to provide QTC with the required documentation for this review to be completed.

Given the need to defer the council's credit review from 2023-24, the completion of a credit review during 2024-25 is a priority for the department. The council will be required to provide an updated long-term financial forecast to QTC by 30 September 2024, so the review can be progressed in a timely manner.

QTC will be in contact with the council in advance of the review commencing, to discuss the timing, process and any other matters associated with undertaking the review.

If you require further information or assistance in relation to this matter, Ms Deanne Stewart, Director, Local Government Division, Department of Housing, Local Government, Planning and Public Works can be contacted on (07) 3452 7875 or by email at Deanne.Stewart@dsdilgp.qld.gov.au.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Josnua Hannan'.

Josnua Hannan  
**Deputy Director-General  
Local Government Division**

CC: Mr David Wilson, Chief Finance Officer  
cfo@longreach.qld.gov.au

1 William Street  
Brisbane Queensland 4000  
GPO Box 806 Brisbane  
Queensland 4001 Australia



## 11.1 - Councillor Information Correspondence --Appendix 4

Our reference: DEPN24/753

23 July 2024

Mr Brett Walsh  
Chief Executive Officer  
Longreach Regional Council  
ceo@longreach.qld.gov.au



Department of  
**Housing, Local Government,  
Planning and Public Works**

Dear Mr Walsh

I am writing to inform you about the recent amendments to the planning framework because of the *Housing Availability and Affordability (Planning and Other Legislation Amendment) Act 2024* (HAAPOLA Act).

The HAAPOLA Act is a key deliverable under the *Homes for Queenslanders* plan and aims to simplify and expedite housing supply in the right locations, faster than ever before. It provides new tools for use across Queensland that will tackle the biggest challenges in housing and land supply, including current development approval pathways through the new State Facilitated Development (SFD) process.

To support the HAAPOLA Act's objectives, amendments were also made to the following instruments:

- Planning Regulation 2017
- Economic Development Regulation 2023
- Environmental Offsets Regulation 2014
- Minister's Guidelines and Rules (MGR)
- Development Assessment (DA) Rules, and
- DA Form 1.

These amendments commenced on 22 July 2024 and provide for the establishment of SFD to facilitate development that is a priority to the State, the creation of new acquisition and easement powers to deliver critical development infrastructure and a new ability to impose conditions for an affordable housing component. They also enable streamlining of the renewal and registration processes for the urban encroachment provisions, improved functionality for applicable events and temporary use licences, a streamlined direction process for updating local planning instruments, and clarified assessment arrangements for Queensland heritage places.

The amended MGR (version 3.0) and copy of the public notice is available online at: <https://www.planning.qld.gov.au/planning-framework/plan-making/state-planning/ministers-guidelines-and-rules> and the amended DA Rules (version 2.0) and copy of the public notice is available at: <https://www.planning.qld.gov.au/planning-framework/development-assessment/development-assessment-process/da-rules>. DA Form 1 has also been updated and is available at: <https://www.planning.qld.gov.au/planning-framework/development-assessment/development-assessment-process/forms-and-templates>.

For information about the HAAPOLA Act and its consequential amendments, please visit our website at: <https://www.planning.qld.gov.au/planning-issues-and-interests/housing-availability-and-affordability-pola-amendment-act-2024>.

GPO Box 690 Brisbane  
Queensland 4001 Australia  
**Website** [www.housing.qld.gov.au](http://www.housing.qld.gov.au)

## 11.1 - Councillor Information Correspondence --Appendix 4

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If you need further information, please contact Mr Phil Joyce, A/Executive Director, Policy and Statutory Planning in the department by telephone on (07) 3452 7449 or by email at [phil.joyce@dsdilgp.qld.gov.au](mailto:phil.joyce@dsdilgp.qld.gov.au) who will be please to assist.

Yours sincerely



Tess Pickering  
**Deputy Director-General**  
**Planning Group**





## The Queensland Cabinet and Ministerial Directory

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## Applications open for \$1 million fund to boost feral pig control

Published Friday, 02 August, 2024 at 02:30 PM

### Minister for Agricultural Industry Development and Fisheries and Minister for Rural Communities

[The Honourable Mark Furner](#)

- Round 8b to focus on innovative approaches to manage feral pigs
- \$1 million to fund integrated solutions for effective pig control
- Improving the accessibility and affordability of feral pig control tools

Applications are now open for the latest round of funding of the Queensland Feral Pest Initiative (QFPI), dedicated to effectively managing feral pigs through innovative and diverse approaches.

Round 8b of the QFPI aims to support projects that will revolutionise feral pig control tools and techniques, ensuring a sustainable and effective approach to pest management across Queensland.

Applicants are being sought with projects focused on supporting Queensland communities, forming or strengthening partnerships, encouraging resilient communities and building capacity and capability throughout the sector.

A total of \$1 million funding will be made available over three years.

The QFPI aims to leave a legacy by improving the accessibility and affordability of feral pig control tools and enhancing sustainable practices.

For further information and to apply, please visit the DAF website.

#### Quotes attributable to Minister for Agricultural Industry Development and Fisheries Mark Furner:

"Round 8b of the Queensland Feral Pest Initiative is a pivotal step towards revolutionising feral pig management.

"This funding will help develop integrated solutions for more effective and sustainable feral pig control.

"Supporting projects that promote partnerships, resilience, and community engagement, and playing a crucial role in shaping the future of pest management across our state.

"We are committed to aligning with Queensland's biosecurity strategies and enhancing the accessibility of tools to manage feral pigs, benefitting our communities long-term."

**ENDS**

**Media contact:** Bryce Heaton 0427 781 920

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[Right to information \(https://www.premiers.qld.gov.au/right-to-info.aspx\)](https://www.premiers.qld.gov.au/right-to-info.aspx) | [Accessibility \(https://www.qld.gov.au/help/accessibility/index.html\)](https://www.qld.gov.au/help/accessibility/index.html)

[Jobs in Queensland Government \(https://www.smartjobs.qld.gov.au/\)](https://www.smartjobs.qld.gov.au/) | [Français \(Other languages\) \(https://www.qld.gov.au/languages/\)](https://www.qld.gov.au/languages/)

The State of Queensland 1997-2024 (Department of the Premier and Cabinet)

[Queensland Government \(https://www.qld.gov.au/\)](https://www.qld.gov.au/)



Longreach Regional Council  
Mayor Tony Rayner  
PO Box 144  
Ilfracombe QLD 4730

1<sup>st</sup> July 2024

Dear Mayor Rayner

Thank you for your ongoing commitment to Outback Queensland tourism through your partnership with the Outback Queensland Tourism Association (OQTA) during 2023/24.

Our partnerships with Councils across our region are vital to developing and sustaining a resilient and united industry and your support ensures that our marketing and trade response continues to be inspiring and agile, particularly in the face of increased domestic and international competition and changes to the distribution system and supply chain.

OQTA has worked with our partners this year to elevate our destination messaging, build trade preparedness and capacity across the network and spearhead product development initiatives including the Best of Outback Experiences program, the Wellness Way and the Outback Queensland Agritourism Accelerator Project.

These activities, along with our targeted marketing and PR campaigns and industry development partnerships, demonstrate our strategy to work collaboratively to amplify our destination's tourism and event offerings and boost innovation and operational excellence.

Lobbying and advocating on your behalf is also a key role for OQTA. We will continue to work with government and our various industry bodies to seek out opportunities to put Outback Queensland on the agenda, drive product development and visitation, and connect and support stakeholders.

| [admin@outbackqueensland.com.au](mailto:admin@outbackqueensland.com.au) | 0400 812 350 | PO Box 506, Longreach QLD 4730 | [outbackqueensland.com.au](http://outbackqueensland.com.au) |



As the economic and social impacts of current global market conditions are felt across the state, the importance of tourism and the visitor economy to communities across the Outback region has never been more vital. OQTA has worked with the State Government to secure Tourism

Network Funding at a similar level to last financial year, however costs continue to rise across all budget lines, given the current fiscal environment.

The OQTA Board has taken the decision to apply a 3.4% CPI adjustment to OQTA Council Partnership fees for the 2024/25 financial year, with no other increase. The Board intends to use CPI as a benchmark for any future changes to fees for the foreseeable future.

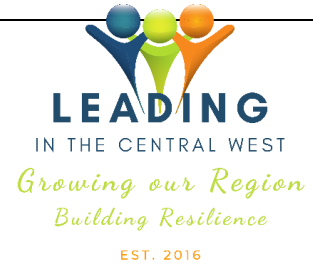
We look forward to working with you to support our local communities and keep our sector viable, sustainable, and attractive to visitors seeking a memorable and authentic holiday experience.

Yours sincerely

A handwritten signature in black ink, appearing to read 'D. Brown', with a horizontal line underneath.

**Denise Brown**  
Chief Executive Officer  
Outback Queensland Tourism Association  
Ph: 0438 394 492  
Email: [ceo@outbackqueensland.com.au](mailto:ceo@outbackqueensland.com.au)

cc. CEO Brett Walsh



17 July 2024

Mr Brett Walsh  
Chief Executive Office  
Longreach Regional Council

Via email: [ceo@longreach.qld.gov.au](mailto:ceo@longreach.qld.gov.au)

Dear Brett,

Thank you to the Longreach Regional Council for the generous support that was provided to ensure the successful delivery of the Community Leadership Program that was held in Ilfracombe, October 2023.

A total of 18 registrations were received for the program with 12 attendees from the Longreach Regional Council and the balance from across Western Queensland. Over three days the attendees took the opportunity to get to know each other, building their own networks across the region. The course covered colour spectrums (personality types), values, leadership, understanding change, communication and deep listening, teamwork, time management and developing a community project. We have attached to this letter a video showing the attendees participating over the three day event and testimonial page.

Thank you again for your support you have provided. It is greatly appreciated and contributed significantly to the success of the program.

Kind regards,

Ali Doneley  
President  
Leading in the Central West Inc  
0420 311 456

<https://www.facebook.com/leadinginthecentralwest> · 0420 311 456 · [leadingcwq@gmail.com](mailto:leadingcwq@gmail.com)

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.2 - 2024 LGAQ Annual Conference, WQAC Assembly**

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**11.2 2024 LGAQ Annual Conference, WQAC Assembly**

Consideration of attendance at the upcoming 2024 LGAQ Annual Conference, to be held in Brisbane from 21-23 October, and the 2024 WQAC Assembly to be held in Mount Isa on 4-5 September.

**Council Action**

Advocate  
Partner  
Deliver

**Applicable Legislation**

*Local Government Act 2009*  
*Local Government Regulation 2012*

**Policy Considerations**

N/A

**Corporate and Operational Plan Considerations**

| OUR LEADERSHIP |   |
|----------------|---|
|                | Corporate Plan Outcome  |
| 5.2            | Informed and considered decision making based on effective governance practices |

**Budget Considerations**

Travel, accommodation and registration costs from existing budget allocation for Councillors and the CEO.

**Previous Council Resolutions related to this Matter**

*(Res-2023-06-139)*

*Moved Cr Nunn seconded Cr Bignell*

*That Council:*

- 1. Authorises the Mayor, Deputy Mayor and Chief Executive Officer to attend the 2023 Bush Councils Convention in Goondiwindi from 25-27 July 2023;*
- 2. Authorises the Mayor, Deputy Mayor, Cr Paterson and Chief Executive Officer to attend the Western Qld Alliance of Councils Assembly in Winton from 26-28 September 2023; and,*
- 3. Authorises the Mayor, Deputy Mayor, Cr Bignell and Chief Executive Officer to attend the Local Government of Queensland's 127th Annual Conference in Gladstone from 16-18 October 2023.*

*CARRIED 6/0*

**Officer Comment**

**Responsible Officer/s:** *Simon Kuttner, Manager of Governance and Economy*

## **11. CHIEF EXECUTIVE OFFICER'S REPORT**

### **11.2 - 2024 LGAQ Annual Conference, WQAC Assembly**

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#### **Background:**

The Local Government Association of Queensland (LGAQ) Annual Conference is held in a new location each year. This year the 128<sup>th</sup> Annual Conference will be hosted from 21-23 October at the Brisbane Convention and Entertainment Centre.

The LGAQ Annual Conference also includes the association's Annual General Meeting, where the sector's policy priorities are debated, council showcases highlighting the work of fellow local governments, networking functions, and a trade exhibition focused on the needs of local governments.

The Western Queensland Alliance of Councils (WQAC) Assembly is to be held in Mount Isa on 4 and 5 September. The WQAC is a collaboration of the three regional organisations of councils in Western Queensland established in 2020 covering 63 per cent of the State and including 24 local governments.

The WQAC Assembly 2024 marks the fifth hosting of this signature Western Queensland event and aims to:

- Provide a timely advocacy platform for Western Queensland ahead of the 2024 State Election
- Continue to focus on addressing the regional priority issues of Housing, Roads, Connectivity and Sustainability
- Provide an opportunity to engage with State and Federal Members/Senators (in government and opposition) and key Director Generals
- Grow networks and relationships to promote and represent Western Queensland

#### **Issue:**

This report asks Council to authorise attendees for these events.

Council is allocated two attendance fees as part of its annual membership subscription to the LGAQ. However, there is no limit on the number of attendees. It is customary for the Mayor and CEO to attend, often joined by the Deputy Mayor, however Council will typically extend an opportunity to any Councillors who are interested in attending.

For the WQAC Assembly, there is a maximum of three delegates per Council.

#### **Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

|              |               |
|--------------|---------------|
| Likelihood:  | Rare          |
| Consequence: | Insignificant |
| Rating:      | Low (1/25)    |

Risk has been calculated based on proceeding as recommended.

#### **Community Consultation:**

N/A

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.2 - 2024 LGAQ Annual Conference, WQAC Assembly**

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**Environmental Management Factors:**

Nil

**Other Comments:**

Attendance at the LGAQ Annual Conference is considered Council business.

**Appendices**

1. LGAQ\_128\_Annual\_Conference [↓](#)

**Recommendation:**

*That Council:*

1. *Authorises the Mayor, Deputy Mayor, Councillor <TBC>, and the Chief Executive Officer to attend the Local Government Association of Queensland's 128th Annual Conference in Brisbane from 21-23 October 2024; and,*
2. *Authorises the Mayor, Deputy Mayor and Chief Executive Officer to attend the Western Qld Alliance of Councils Assembly in Mt Isa from 4-5 September 2024.*



Every Queensland community deserves to be a liveable one



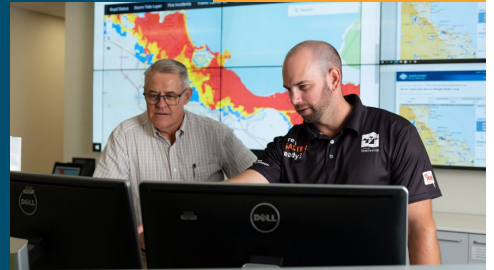
# 128th LGAQ ANNUAL CONFERENCE

## Don't Leave Local Communities Behind

### Program

21-23 October 2024  
Brisbane Convention and Entertainment Centre

#LGAQ2024







PLATINUM



GOLD



SILVER



ICE-CREAM PARTNER

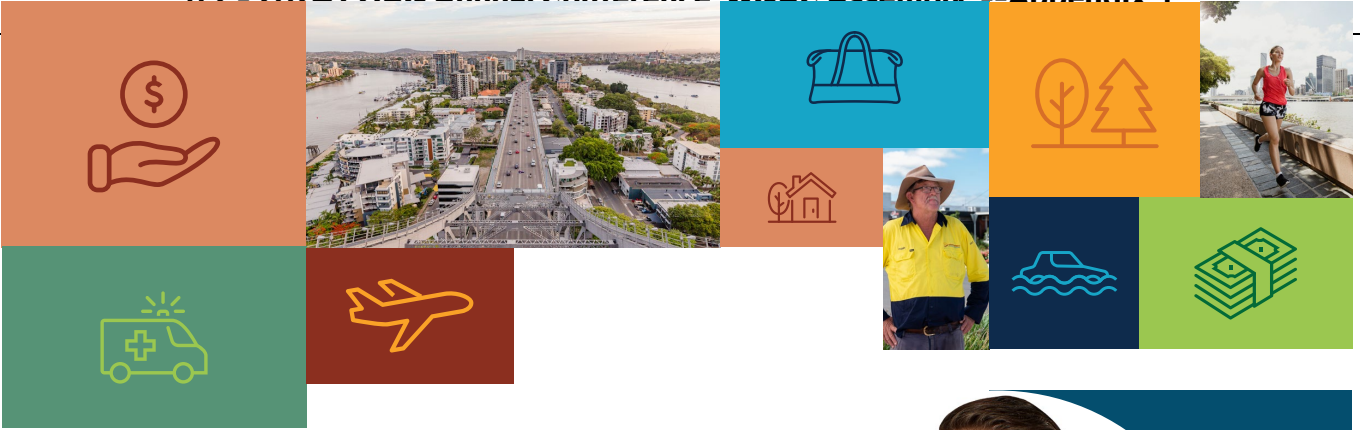


COFFEE PARTNER



LANYARD PARTNER





## WELCOME TO BRISBANE

Welcome to Brisbane for the 128th Local Government Association of Queensland Annual Conference.

Whether it's roads, rubbish, playgrounds or community events, local government has an impact on almost everything people interact with on a day-to-day basis.

As Australia's largest local government, I'm proud to welcome you to our city so we can learn from each other and advocate together to make our communities better.

Brisbane is one of Australia's fastest growing capital cities and our state is growing too with more people choosing to live and work here.

Councils are closest to their community and we continue to take on more costs and responsibilities while the Federal and State governments collect 97 per cent of all taxation revenue.



Over the next few days, I look forward to discussing how we can work together to advocate for better outcomes for our community and build on the great momentum our state is experiencing to make our communities even better.

I hope you enjoy Brisbane's incredible lifestyle while you're here and take the time to support local business while exploring everything our city has to offer during your stay.

**Lord Mayor Adrian Schrinner**  
City of Brisbane





| Time             | Topic  |
|------------------|--|
| 12:00pm – 4:30pm | <b>Policy Executive Meeting</b>  |
| 9:00am – 10:30am | <p><b>Peak Services Professional Development Courses</b></p> <p><b>Dealing with Confrontational People</b><br/>                     The 21st century has been coined the 'Age of Rage'. With ongoing pressures in work, social, financial and personal lives, people can become verbally volatile and demonstrate their annoyance towards our leaders. Learning how to manage confrontational people is an essential skill. By teaching effective listening and responding, participants will learn how to neutralise anger and increase safety for themselves and the community at large.</p>   |
| 1:00pm – 4:00pm  | <p><b>Rates and Charges for Elected Members</b><br/>                     For many councils, rates, levies, fees and charges are their main source of revenue besides Queensland and Australian government grant funding.</p> <p>Our program covers how rates and charges are calculated, the Acts and Regulations that apply to the decision-making process and how to evaluate and determine the range of services required by councils to help establish rates charges. Topics covered include the relevant legislation, revenue raising and rating scenarios. This rates and charges foundation skills program will provide an overall understanding of your responsibilities as a Queensland elected member.</p> |
| 2:00pm – 5:00pm  | <p><b>Registration</b><br/>                     Delegates, observers, trade, corporate and accompanying persons</p>  |



| Time                     | Topic   |
|--------------------------|---|
| <b>8:00am - 5:00pm</b>   | <b>Registration</b><br>Delegates, observers, trade, corporate and accompanying persons  |
| <b>10:00am - 2:00pm</b>  | <b>Indigenous Leaders Forum</b>   |
| <b>11:30am - 12:30pm</b> | <b>Lunch</b>  |
| <b>12:15pm - 12:30pm</b> | <b>New attendee session: What you need to know about the LGAQ Annual Conference</b>   |
| <b>12:30pm - 2:30pm</b>  | <b>Roads and Transport Forum</b>  |
| <b>2:30pm - 3:00pm</b>   | <b>Optional Sessions</b><br><b>Session 1:</b> The employee value proposition – leveraging your council as a great place to work!<br><br><b>Session 2:</b> Newly elected mayors – strategies for successful leadership   |
| <b>3:00pm - 3:30pm</b>   | <b>Afternoon Tea</b>  |
| <b>3:30pm - 5:00pm</b>   | <b>Council Segment Forums</b><br>Rural and Remote councils<br>Resources councils<br>SEQ councils<br>Coastal councils  |
| <b>5:20pm - 5:50pm</b>   | <b>Welcoming Ceremony</b><br><b>5:20pm</b> <b>Welcome to Country</b><br><b>5:30pm</b> <b>Welcome to Brisbane</b><br>Cr Adrian Schrinner, Lord Mayor of Brisbane<br><b>Response</b><br>Mayor Matt Burnett, Gladstone Regional Council and Acting President, LGAQ<br><b>Sponsor Address</b><br><b>5:45pm</b> Tim Fynes–Clinton, Executive Partner, King & Company |
| <b>5:50pm - 7:30pm</b>   | <b>Networking Event</b><br>Trade Exhibition Hall  |
| <b>7:15pm</b>            | <b>Young Councillor Cohort Networking Event</b><br>Sponsored by Brighter Super  |

# TUESDAY

22 October 2024



| Time            | Topic  |
|-----------------|--|
| 7:00am – 8:30am | <b>CEO Breakfast</b><br>Sponsored by Telstra   |
| 8:00am – 5:00pm | <b>Registration</b><br>Delegates, observers, trade, corporate and accompanying persons   |
| 8:30am          | <b>Welcome</b><br>Master of Ceremonies<br>Tim Cox, Communications Advisor, LGAQ  |
| 8:35am          | <b>Call to Order and Acting President Address</b><br>Mayor Matt Burnett, Gladstone Regional Council and Acting President, LGAQ   |
| 8:45am          | <b>Presentation of the Policy Executive</b>  |
| 8:55am          | <b>CEO Reflection and scene setting</b><br>Alison Smith, Chief Executive Officer, LGAQ   |
| 9:00am          | <b>Official Opening</b>  |
| 9:15am          | <b>Cruel Summer – Lessons learned from the 2023/24 disaster management season</b><br>Major General Jake Ellwood, CEO, Queensland Reconstruction Authority<br>Cr Tom Tate, Mayor, City of Gold Coast<br>Brendan Moon, CEO, National Emergency Management Agency   |
| 9:45am          | <b>Emerging issue</b>  |
| 9:55am          | <b>Don't leave local communities behind with insurance – A better deal for local communities in Australia's most disaster-prone state</b><br><b>Facilitated by:</b> Alison Smith, CEO, LGAQ<br><br>Cr Shaun (Zoro) Radnedge, Mayor, Murweh Shire Council<br>Cr Amy Eden, Mayor, Cairns Regional Council<br>Ian Leckenby, Chair, LGMS |

## 11.2 - 2024 LGAQ Annual Conference, WQAC Assembly --Appendix 1

|         |   |
|---------|---|
| 10:25am | Sponsor Address - Telstra   |
| 10:30am | Morning Tea   |
| 11:00am | <b>Council Showcases Part 1</b><br>Coastal<br>Rural & Remote<br>First Nations   |
| 12:00pm | <b>Sponsor Address - Department of Housing,<br/>Local Government Planning and Public Works</b>  |
| 12:05pm | Lunch   |
| 1:05pm  | <b>Council Showcases Part 2</b><br>Resources<br>SEQ<br>CEO's pick   |
| 1:35pm  | <b>Sponsor Address - Brighter Super</b>   |
| 1:40pm  | <b>State Opposition update</b><br>David Crisafulli MP, Leader of the Opposition, Shadow Minister for<br>Tourism, Shadow Minister for Olympics and Paralympics |
| 1:55pm  | <b>Stop the Cost Shift to communities</b>   |
| 2:20pm  | <b>ALGA update</b>  |
| 2:30pm  | <b>Federal Opposition update</b>  |
| 2:40pm  | Afternoon Tea   |
| 3:10pm  | <b>Vote for Local Scorecard Analysis</b>  |
| 3:40pm  | <b>Peak Services update</b>   |
| 3:50pm  | <b>Emerging Issue</b>   |
| 4:15pm  | <b>Close day 2</b>  |
| 6:15pm  | <b>Awards Ceremony and Gala Dinner</b><br>Dinner theme: Choose Local<br>Dress code: After 5 wear  |
| 11:30pm | Dinner concludes  |



| Time    | Topic   |
|---------|---|
| 8:15am  | Conference Resumes  |
| 8:20am  | <b>Federal Government update</b><br>Kristy McBain, Minister for Regional Development,<br>Local Government and Territories |
| 8:30am  | Sponsor Address   |
| 8:35am  | <b>Annual General Meeting – voting overview</b><br>Darren Leckenby, Chief Financial Officer & Company Secretary, LGAQ     |
| 8:40am  | Motions Debate  |
| 10:15am | Sponsor Address   |
| 10:20am | Morning Tea   |
| 10:50am | Motions Debate  |
| 12:30pm | Lunch   |
| 1:30pm  | Motions Debate  |
| 3:00pm  | Emerging Issue  |
| 3:10pm  | Motions Debate  |
| 4:10pm  | Close of Conference   |

# MONDAY

21 October 2024

## INDIGENOUS LEADERS FORUM

Since 2011, the Indigenous Leaders Forum (ILF) has been a valuable way for First Nations councils to come together to share their successes, discuss specific challenges and put forward issues they would like the LGAQ's support to address. The Forum is held twice-yearly.

## ROADS AND TRANSPORT FORUM

Queensland's transport network serves as the backbone of our economic vitality and community wellbeing. At this year's Roads and Transport forum, experts will delve into crucial themes such as sustainability in infrastructure, enhancing disaster resilience and response and the role of technology in modernising our transport systems. Each of these essential topics drives forward the progress of our transport networks to meet the dynamic needs of Queensland's communities.

## COUNCIL FORUMS

Join your council peers in one of four forums to explore, share and discuss key issues. This is also your opportunity to talk with each other and your Policy Executive members about how the LGAQ can assist and support your council.

Please register for the forum you believe will most benefit your council and, if you can't decide, you are most welcome to send delegates from your council to different forums.





# CONFERENCE REGISTRATION (GST incl)

| <b>Early Bird Registration – prior to and including 23 September 2024</b>                       |            |
|---|------------|
| Council or State Government observer  | \$ 1700.00 |
| 5 or more observers from one Council/Government Department                                      | \$ 1550.00 |
| Corporate (Private Sector)  | \$ 3300.00 |
| <b>After 23 September 2024</b>  |            |
| Council or State Government observer  | \$ 1800.00 |
| 5 or more observers from one Council/Government Department                                      | \$ 1650.00 |
| Corporate (Private Sector)  | \$ 3400.00 |
| <b>Early Bird One Day Registration – prior to and including 23 September 2024</b>               |            |
| Council or State Government observer  | \$ 850.00  |
| Corporate (Private Sector)  | \$ 1330.00 |
| <b>After 23 September 2024</b>  |            |
| Council or State Government observer  | \$ 1060.00 |
| Corporate (Private Sector)  | \$ 1760.00 |
| <b>Functions</b>  |            |
| Welcoming Ceremony<br>(accompanying persons, day registrations and additional trade exhibitors) | \$ 85.00   |
| <b>Dinner</b>   |            |
| Gala Dinner – Tuesday evening (22 October 2024)   | \$ 195.00  |

Please note that the Welcoming Ceremony on Monday evening is included in the conference fee for delegates, observers and corporates attending the full three days of conference. Accompanying persons are welcome to attend the Welcoming Ceremony and Gala Dinner.

Register via links below or online at  
[www.lgaq.asn.au](http://www.lgaq.asn.au) under the Events Tab  
128th LGAQ Annual Conference.

Delegate/Observer Individual

**Registration  
Booking**

Delegate Observer Group

**Registration  
Booking**

Corporate

**Registration  
Booking**

# CONFERENCE SHIRT

(Council delegates/observers only)

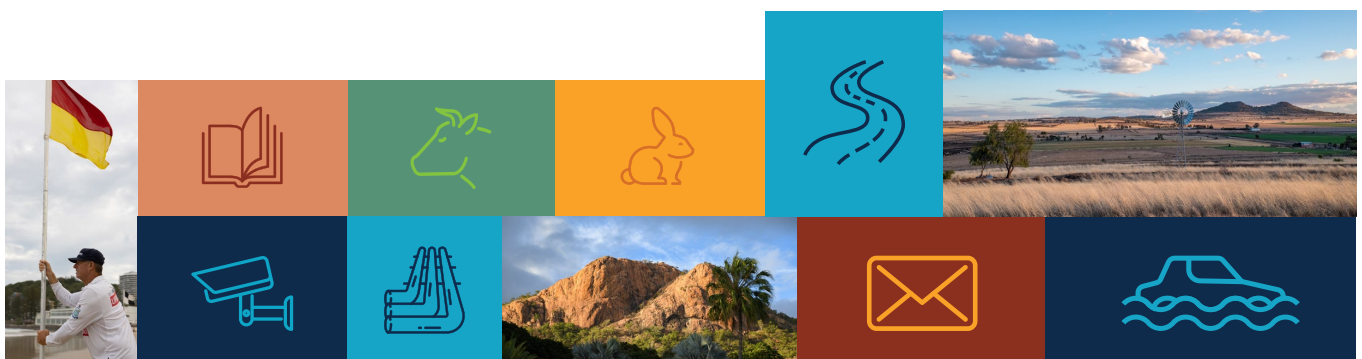
Council delegates and observers will be issued with ONE shirt whilst at conference. These need to be ordered online as part of your conference registration.

**The sizing is as follows:**

|                    |   |   |   |    |     |     |     |
|--------------------|---|---|---|----|-----|-----|-----|
| MEN'S SHIRT SIZING | S | M | L | XL | 2XL | 3XL | 5XL |
|--------------------|---|---|---|----|-----|-----|-----|

|                      |   |    |    |    |    |    |    |    |    |
|----------------------|---|----|----|----|----|----|----|----|----|
| WOMEN'S SHIRT SIZING | 8 | 10 | 12 | 14 | 16 | 18 | 20 | 22 | 24 |
|----------------------|---|----|----|----|----|----|----|----|----|

Please select your size carefully as there wont be the opportunity to change your size once at conference.



# ACCOMMODATION

## **RYDGES SOUTH BANK**

is in the heart of Brisbane's arts and entertainment precinct, only minutes away from the Brisbane Convention & Exhibition Centre and South Bank Parklands, and is offering Annual Conference delegates and attendees 10% off the best flexible rate at the time of booking.

<https://lgaq.news/Rydges-South-Bank>

## **CLLIX APARTMENTS AND HOTELS**

has eight sites across central Brisbane and is offering Annual Conference delegates and attendees a 12% discount on advertised rates for stays between October 18-25 2024 when using the promo code **LGAQ2024**.

<https://lgaq.news/CLLIX>

## **HYATT REGENCY**

is a premium retreat located on Queen Street Mall in the heart of Brisbane's Central Business District and premium shopping mall, with a 20% discount off the best flexible rate for Annual Conference delegates and attendees.

<https://lgaq.news/Hyatt-Regency>

## **NOVOTEL SOUTH BANK**

is conveniently located in South Brisbane, just steps from the Brisbane Convention and Exhibition Centre, and is an ideal base for exploring Brisbane and experiencing its culture and nightlife. Annual Conference delegates and attendees receive 15% off the hotel's best daily rate.

<https://lgaq.news/Novotel>

### **Conference & Exhibition enquiries:**

**Phone:** 1300 542 700

**Email:** [events@lgaq.asn.au](mailto:events@lgaq.asn.au)



Every Queensland  
community deserves  
to be a liveable one

**CONTACT US**

**ENQUIRIES**

1300 542 700

**EMAIL:**

events@lgaq.asn.au



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## 11. CHIEF EXECUTIVE OFFICER'S REPORT

### 11.3 - Land and Pest Management Advisory Meeting Recommendations - 23 July 2024

#### 11.3 Land and Pest Management Advisory Meeting Recommendations - 23 July 2024

Consideration of the recommendations of the Land and Pest Management Advisory Committee (LPMAC) meeting held on 23 July 2024.

#### Council Action

Partner  
Deliver

#### Applicable Legislation

*Local Government Act 2009*  
*Local Government Regulation 2012*  
*Biosecurity Act 2014*

#### Policy Considerations

Advisory Committee Policy No 02.31  
Pest Animal Bounty Policy No 05.03  
Pest Animal Control Policy No 05.04

#### Corporate and Operational Plan Considerations

| OUR COMMUNITY          |  |
|------------------------|--|
| Corporate Plan Outcome |  |
| 1.3                    | The region's natural environment is managed, maintained and protected.                 |
| OUR ECONOMY            |  |
| Corporate Plan Outcome |  |
| 2.1                    | Collaborative engagement with stakeholders to maximise economic opportunities.         |
| 2.2                    | Council infrastructure and services support local industries and growth opportunities. |
| OUR LEADERSHIP         |  |
| Corporate Plan Outcome |  |
| 5.2                    | Informed and considered decision making based on effective governance practices.       |

#### Budget Considerations

Nil

## 11. CHIEF EXECUTIVE OFFICER'S REPORT

### 11.3 - Land and Pest Management Advisory Meeting Recommendations - 23 July 2024

---

#### **Previous Council Resolutions related to this Matter**

(Res-2024-04-091)

Moved Cr Gay seconded Cr Hatch

That Council;

1. In accordance with section 265 of the Local Government Regulation 2012, hereby reappoints a Longreach Regional Council Land and Pest Management Advisory Committee to make recommendations to Council on relevant issues as per the Terms of Reference;
2. In accordance with section 265 of the Local Government Regulation 2012, hereby appoints the following persons as members of the Longreach Regional Council Land and Pest Management Advisory Committee:
  - i) Cr Bignell
  - ii) Cr Gay
3. Continues the appointment of the following current committee members of the Longreach Regional Council Land and Pest Management Advisory Committee with a term expiring 31 March 2025:
  - i) Division 1: Paul McClymont and Keith Gordon
  - ii) Division 2: Adrian Brown, Matthew Brown and Matt Carr
  - iii) Division 3: Duncan Emmott, Peter Spence and Robert Pearce
  - iv) Division 4: Harry Glasson, David Morton and Andrew Pegler .

CARRIED 7/0

#### **Officer Comment**

**Responsible Officer/s:** Elizabeth Neal, Executive Assistant to the CEO, Mayor & Councillors

#### **Background:**

The LPMAC met on 23 July 2024 and set out below is a summary of the recommendations from the meeting for Council consideration:

#### **Standing Item – LPMAC Actions Update**

The LPMAC reviewed and discussed the presented "Action List" of the committee. Follow up actions were sent to the appropriate officers and completed actions moved from the active list.

#### **Standing Item – Local Laws Report**

The Committee noted the Local Laws/Rural Lands Report as presented.

#### **Standing Item – Infrastructure Forecast Report**

The Committee noted the Infrastructure Report as presented.

#### **Emergency Signs Addresses**

It is recommended that Council ensures that the new property signage incorporate accurate emergency address numbering consistent with the existing address of rural properties. That these numbers are erected at the same time as the property name signage.

## 11. CHIEF EXECUTIVE OFFICER'S REPORT

### 11.3 - Land and Pest Management Advisory Meeting Recommendations - 23 July 2024

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#### **Flood Damage Repairs**

It is recommended that Council considers the first priority where possible be the standard of the existing road when allocating flood repair funding jobs and that the roads that are in the worst state of order are prioritised.

#### **Grading Roads**

It is recommended that Council, when working on formation grades, that the height of the crown be at minimum maintained but preferably increased and that a focus is on continuous improvement of overall road standards.

#### **Water Storage Facilities**

It is recommended that Council investigates the possibility of a variety of water storage facilities along the major road network to minimise cartage costs of water used for road repairs.

#### **Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible  
Consequence: Insignificant  
Rating: Low (3)

#### **Community Consultation:**

Nil

#### **Environmental Management Factors:**

N/A

#### **Other Comments:**

Nil

#### **Recommendation:**

*That Council receives the recommendations of the Land and Pest Management Advisory Committee.*



**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.4 - Councillor Roles in Development Matters Policy**

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**11.4 Councillor Roles in Development Matters Policy**

Consideration of the draft Councillor Roles in Development Matters Policy, a new policy, which is presented for adoption.

**Council Action**

Recognise  
Deliver

**Applicable Legislation**

*Local Government Act 2009*  
*Local Government Regulation 2012*  
*Planning Act 2016*  
*Economic Development Act, 2012*  
*Integrity Act 2009*  
*Public Records Act 2020*

**Policy Considerations**

02-28 Acceptable Requests Guidelines by Councillors Policy  
03-06 Councillor Confidentiality Policy  
03-07 Councillor Briefing Session Policy  
Longreach Region Planning Scheme 2015  
Code of Conduct for Councillors in Queensland

**Corporate and Operational Plan Considerations**

| OUR ECONOMY    |  |
|----------------|--|
|                | Corporate Plan Outcome   |
| 2.1            | Collaborative engagement with stakeholders to maximise economic opportunities.         |
| 2.2            | Council infrastructure and services support local industries and growth opportunities. |
| OUR LEADERSHIP |  |
|                | Corporate Plan Outcome   |
| 5.2            | Informed and considered decision making based on effective governance practices        |

**Budget Considerations**

Nil

**Previous Council Resolutions related to this Matter**

Nil

**Officer Comment**

**Responsible Officer/s:** *Simon Kuttner – Manager of Governance and Economy*

## 11. CHIEF EXECUTIVE OFFICER'S REPORT

### 11.4 - Councillor Roles in Development Matters Policy

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#### **Background:**

Councillors engage with many people in the community in relation to a broad range of matters. Open access to Councillors, and Council itself, is vital to efficient and effective local government. Developers, lobbyists, and submitters seek access to Councillors to discuss potential and existing development applications and other projects. The public has a clear expectation that interactions with these stakeholders are undertaken transparently and in the public interest.

This expectation may be supported by the development and adoption of a Council policy that establishes a consistent, best practice approach for Councillors to implement when interacting with developers, lobbyists, and submitters.

#### **Issue:**

The draft Councillor Roles in Development Matters Policy, presented here for adoption, has been developed based on a best-practice example published for local governments by the Office of the Independent Assessor.

The policy is consistent with the legislative requirements relating to Councillors and lobbyists in the *Local Government Act 2009*, the *Planning Act 2016* and the *Integrity Act 2009*, and is intended to help Councillors discharge their responsibilities under these acts.

#### **Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

|              |            |
|--------------|------------|
| Likelihood:  | Unlikely   |
| Consequence: | Minor      |
| Rating:      | Low (4/25) |

Risk has been assessed based on proceeding as recommended.

#### **Community Consultation:**

Nil

#### **Environmental Management Factors:**

The integrity of planning and development processes are a key factor in environmental management.

#### **Other Comments:**

Nil.

#### **Appendices**

1. 03-08 DRAFT Councillor Roles in Development Matters Policy [↓](#)

#### **Recommendation:**

*That Council adopts the Councillor Roles in Development Matters Policy, as presented.*

|   |                 |  |
|---|-----------------|--|
| <b>Councillor Roles in Development Matters Policy</b> |                 | <br><b>Longreach Regional Council</b><br><small>Ilfracombe Isisford Longreach Yarakka</small> |
| Policy Number:  | 3.8             |  |
| Policy Category:                                      | Council Meeting |  |
| Authorised by:  | Res-2024-XX-XXX |  |
| Date approved:  | 15 August 2024  |  |
| Review Date:  | 15 August 2026  |  |

### OBJECTIVE

The objective of the Councillor Roles in Development Matters Policy is to:

- clarify how Councillors may engage with developers where there is no matter before Council,
- provide a framework for how Councillors should engage with developers once a matter is being prepared for lodgement or has been lodged with Council, and
- provide further guidance on where a Councillor has, or is likely to have, a prescribed or declarable conflict of interest in relation to a particular development application.

### SCOPE

This policy applies to Councillors and is consistent with the legislative requirements relating to Councillors in the *Local Government Act 2009*, and the *Planning Act 2016*.

This policy does not apply to unanticipated or social engagements that occur from time to time between Councillors and developers. However, Councillors should carefully consider the implications of social engagements with these persons and be mindful at all times of their obligations under the *Local Government Act 2009* and the Code of Conduct for Councillors in Queensland.

This policy does not apply to Councillor interactions with the community relating to the making of planning instruments such as planning scheme amendments or new planning scheme preparation.

### LEGISLATION

*Local Government Act 2009*

*Local Government Regulation 2012*

*Planning Act 2016*

*Integrity Act 2009*

### DEFINITIONS

**Development application** means an application for development that requires assessment against the provisions of the planning scheme.

**Developer** means an applicant for a development approval or a prospective applicant for a development approval, their advisors, and representatives. It includes any lobbyist acting on behalf of a developer. If the applicant is a body corporate, the term includes office holders and employees of the applicant. If the applicant is a partnership, the term includes partners and employees of the applicant.

**Interaction** means a pre-arranged engagement in relation to a development matter (including face to face, virtual or by telephone).

**Lobbyist** has the same meaning as defined in the *Integrity Act 2009*, that is, a person or entity who carries out lobbying for a third-party client.

**Submitter** is a person who has made a submission, or expressed an intention to make a submission, about a development application as provided under the Planning Act 2016. It includes any lobbyist or consultant acting on behalf of a submitter.

### **POLICY STATEMENT**

Council is committed to representing the overall public interest of the Longreach Regional Council area. Council must ensure that all decisions are legal, ethical, and impartial in accordance with the local government principles, and the responsibilities of Councillors identified in the *Local Government Act 2009*.

Developers and submitters may seek access to Councillors to discuss potential and existing development applications and other projects. The community has a clear expectation that interactions with these stakeholders are undertaken transparently and in the public interest.

It is an offence for Councillors to accept gifts, benefits, or donations from property developers (prohibited donors) at any time.

### **Councillor roles in development applications**

The *Planning Act 2016* prescribes the circumstances in which Council decides a development application. In some circumstances, Council delegates this power to Council officers.

When Council is deciding an application, the provisions of the *Planning Act 2016*, require that Councillors individually and the Council collectively, must not pre-determine an application and cannot consider matters that are irrelevant or unrelated to a development assessment process.

### **General Guidelines**

Adopting a structured approach to Councillors' interactions with developers and submitters will allow Councillors to engage appropriately in the public interest and reduce their risk of engaging in misconduct or corrupt conduct.

1. When interacting with a developer or submitter about a development application, a Councillor should:
  - a. state that any opinions expressed by the Councillor are personal to the Councillor and do not in any way represent a formal Council view,
  - b. make it clear that a final decision can only be made after all relevant material has been prepared and considered,
  - c. make it clear that they can provide general information on the application process but cannot give definitive advice about a proposed development's prospects of success,
  - d. maintain the confidentiality of any information or discussions that, if released at a particular point in time, could prejudice the interests of Council or another party, and
  - e. suggest that the developer or submitter seeks independent professional advice where relevant.
2. While a Councillor is entitled to express a personal opinion about a development application, they should be aware that the expression of a personal opinion, whether positive or negative may impact on the perception of their impartiality as a decision maker should they be required to decide the matter.
3. Under the *Integrity Act 2009*, a lobbyist is required to inform a councillor that they are a lobbyist when making initial contact. Interactions between Councillors and lobbyists must be recorded in Council's *Register of Contact with Lobbyists*. Nothing in this policy requires a Councillor to meet with a lobbyist at any time.

### **Stages of the development assessment process**

Councillors have additional obligations in relation to their interactions with developers and submitters at each of the following stages in the development assessment process:

#### ***Pre-application (when there is no application before council or in the process of being drafted)***

Councillors may interact with developers in the pre-application stage to promote the benefits of developing in the Longreach Regional Council area and encourage responsible and appropriate development.

If a Councillor is likely to have a conflict of interest should a particular development application be lodged with Council, it is recommended that the Councillor refrains from interacting with the developer in relation to that matter.

#### ***Pre-lodgement (when there is no application before council, but an application is being prepared for lodgement)***

Councillors must not attend formal pre-lodgement meetings between developers and Council officers.

Reports on pre-lodgement requests and scheduled pre-lodgement meetings are provided to Councillors in a report to the monthly ordinary Council meetings.

#### ***Post-lodgement and assessment of development applications (after an application is lodged)***

Councillors must not direct, or attempt to direct, a Council officer in the course of their duties to assess and report on a development application.

Once a development application is lodged and is being assessed by Council officers, Councillors should not initiate or seek to be involved in internal meetings or meetings with the developer about the application under assessment.

If a Councillor is invited, and agrees, to engage in an interaction with a developer or submitter at this stage, those interactions must occur in the presence of a Council officer. The interaction must either be electronically recorded or have a written record of the interaction prepared.

If it becomes necessary for a Councillor to provide feedback on issues of concern to the community, the Councillor may initiate a meeting with a developer or submitter. Those interactions must occur in the presence of a Council officer and the interaction must either be electronically recorded or have a written record of the interaction prepared.

If a Councillor has either a prescribed or a declarable conflict of interest in relation to the application they must not direct, influence, attempt to influence, or discuss the matter with any Council employee who is a participant in deciding that matter.

#### ***Development application decision (when an application is being decided)***

##### ***A. If the development application is being decided by Council officers under delegation***

It is generally not appropriate for Councillors to interact with a developer or submitter about a development application particularly where the developer or submitter is aggrieved by the Council officers' assessment of the application or, is seeking the Councillor's intervention in the Council officers' assessment or decision.

## 11.4 - Councillor Roles in Development Matters Policy --Appendix 1

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Councillors should advise the developer or submitter to speak directly to the Chief Executive Officer. Similarly, if Councillors receive any information from a developer, or submitter, they should provide it to the Chief Executive Officer.

If a Councillor has either a prescribed or a declarable conflict of interest in relation to the application they must not direct, influence, attempt to influence, or discuss the matter with any Council employee who is a participant in deciding that matter.

### B. If the application is to be decided by Council, and not by officers under delegation

While Councillors are not obligated to do so, it is acceptable for Councillors to interact with developers and submitters leading up to the meeting where the decision is to be made.

Those interactions must occur in the presence of a Council officer and the interaction must either be electronically recorded or have a written record of the interaction prepared.

Councillors should convey any key information arising from such meetings to the Chief Executive Officer, if they are not present at that meeting.

Councillors must disclose to the other Councillors who were not at the meeting, the recording or other record made of the meeting, so that all decision makers have access to the same information.

After Council officers have prepared a report for the Council meeting agenda, Councillors may seek additional information from officers to ensure their duties are properly discharged when deciding the application.

As required under the *Planning Act 2016*, Councillors must ensure they genuinely consider the development application, any submissions to the application and the assessment and recommendations by Council officers, prior to making a decision on the proposed development.

If a Councillor has a prescribed or a declarable conflict of interest in the development application, they must declare the interest to the Chief Executive Officer, and at any Council meeting at which the matter is being considered, and they must not:

- interact with developers or submitters in relation to that matter; and
- influence, attempt to influence, or discuss the matter with another Councillor or Council officer who is wholly or partly responsible for deciding the matter.

### **Post-development decision and appeal (after an application has been decided)**

Once a decision has been made by council, Councillors are required to respect that decision.

The post-decision phase of any development application is particularly sensitive and can involve negotiations between parties having an interest in the outcome of the application. Under the *Planning Act 2016*, every applicant has the right to negotiate with Council on conditions and the scope of any approval issued by Council. All such negotiations must be attended by Council officers, and Councillors should not be involved.

From the time a decision has been made until the end of the appeal period, Councillors must not engage with the relevant developer or submitter in relation to the matter.

It is acknowledged however, that a development approval may also be part of a broader staged development and may therefore have other relevant development applications or associated requests before Council.

If an appeal is lodged, Councillors must refrain from interactions with the appellants or co-respondents and should avoid commenting publicly about matters before the Planning and Environment Court.

## 11.4 - Councillor Roles in Development Matters Policy --Appendix 1

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Council officers and Council's legal representatives manage the conduct of an appeal. During the appeal, 'without prejudice' meetings may be held between the parties to try to reach an agreement or limit the issues in dispute. Councillors do not attend 'without prejudice' meetings.

### **RELATED DOCUMENTS**

02-28 Acceptable Requests Guidelines by Councillors Policy

03-06 Councillor Confidentiality Policy

Code of Conduct for Councillors in Queensland

Authorised by resolution as at 15 August 2024:

Brett Walsh  
Chief Executive Officer

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.5 - Procurement Policy - Annual Review**

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**11.5 Procurement Policy - Annual Review**

Consideration of the Procurement Policy No. 1.1, which is required to be reviewed annually.

**Council Action**

Deliver

**Applicable Legislation**

*Local Government Act 2009*

*Local Government Regulation 2012*

**Policy Considerations**

Nil

**Corporate and Operational Plan Considerations**

| OUR FINANCES   |   |
|----------------|---|
|                | Corporate Plan Outcome  |
| 4.1            | Improved financial performance and strategic financial management.              |
| OUR LEADERSHIP |   |
|                | Corporate Plan Outcome  |
| 5.2            | Informed and considered decision making based on effective governance practices |

**Budget Considerations**

In accordance with 2024-25 Budget.

**Previous Council Resolutions related to this Matter**

*(Res-2023-05-123)*

*Moved Cr Paterson seconded Cr Nunn*

*That Council adopts the Longreach Regional Council Procurement Policy, as presented.*

*CARRIED 7/0*

**Officer Comment**

**Responsible Officer/s:**

*David Wilson – Chief Financial Officer*

*Simon Kuttner – Manager of Governance and Economy*

**Background:**

Most Council policies are scheduled for review on a rolling two-year cycle. The Procurement Policy differs in that it is required to be reviewed annually. Policies require review due to either legislative change, changes to the policy itself, or because of otherwise changed circumstances.

Policies may not necessarily require any amendments at review.



## 11. CHIEF EXECUTIVE OFFICER'S REPORT

### 11.5 - Procurement Policy - Annual Review

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**Issue:**

The Procurement Policy No. 1.1 has been reviewed by officers and is presented for adoption.

No significant changes to the policy have been proposed following the review.

**Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

|              |            |
|--------------|------------|
| Likelihood:  | Unlikely   |
| Consequence: | Minor      |
| Rating:      | Low (4/25) |

Risk has assessed based on proceeding as recommended.

**Community Consultation:**

N/A

**Environmental Management Factors:**

Nil

**Other Comments:**


Some policies may not require any amendments at review. Several policies remain overdue for review – officers are working with colleagues to review or roll-over these policies where appropriate.

**Appendices**

1. 01-01 Procurement Policy - Review Aug 2024 [↓](#)

**Recommendation:**

*That Council adopts the Procurement Policy No. 1.1, as presented.*

|                           |           |   |
|---------------------------|-----------|---|
| <b>Procurement Policy</b> |           |  <p><b>Longreach<br/>Regional<br/>Council</b><br/><small>Ilfacombe Iisiford Longreach Yoraka</small></p> |
| Policy Number:            | 1.1       |   |
| Policy Category:          | Financial |   |
| Authorised by:            |           |   |
| Date approved:            |           |   |
| Review Date:              |           |   |

**PURPOSE**

Council’s procurement activities are critical to its ability to deliver services and infrastructure to the community. This policy establishes a procurement framework that allows the efficient delivery of quality services while ensuring adherence to sound contracting principles and adequate internal controls.

**SCOPE**

This policy applies to:

- a) Procurement activities at all levels,
- b) Entering into contracts for the supply of goods and services.

**LEGISLATION**

*Local Government Act 2009 s104 paras 1-4*

*Local Government Regulation 2012 s198, s223 to s238*

**SOUND CONTRACTING PRINCIPLES**

Sound contracting principles must be regarded when entering into a contract for the supply of goods or services or the disposal of assets.

The sound contracting principles are:

- a) Value for money – ensure that all procurement and contracting activities represent the best return on money spent from a whole-of-life cost perspective;
- b) Open and effective competition – ensure transparent processes and the promotion of effective competition between potential suppliers;
- c) The development of competitive local business and industry – proactively support local business and industry to provide jobs in the Longreach Region. A 10% margin will be added to the price offered by non-local businesses when comparing offers with local businesses (limited to purchases under \$200,000);
- d) Environmental protection – ensure procurement and contracting activities conserve resources, save energy, minimize waste, allows the reuse of recovered materials, protect human health and maintain environmental quality and safety;

- e) Ethical behavior and fair dealing – ensures equitable and fair outcomes, probity and transparency, and ensures Officers act with integrity and in the public interest.

### **STRATEGIC APPROACH TO PROCUREMENT**

Procurement is a strategic function that works with operational and project teams to achieve sound contracting principles. By working together, from the development of budgets through to contract administration, Council will achieve better outcomes that will aid in its financial sustainability.

Procurement planning will be influenced by operational demands, industry and economic circumstances, annual budgets, asset management plans and long-term financial plans. Forward planning over a number of years can aid in entering into longer-term contracts for materials and services, providing better outcomes for Council.

Innovation is important to enhancing value for money outcomes for Council. Market led solutions can provide Council with a unique and innovative solution to a problem, address an opportunity or enhance the services that Council provides.

Where possible, Council will endeavor to procure from local and regional businesses and community groups to stimulate local economic activity and achieve better social outcomes for the Longreach Region.

The Procurement function will also create value by aiding operational and project teams in administering large value contracts and applying the Risk Management Framework to all procurement activities.

### **MANAGING CONFLICTS OF INTEREST**

Council Officers participating in planning, procurement and contracting activities must comply with the requirements of Council's Code of Conduct. Officers must advise the Procurement Officer of all conflicts of interest related to any procurement or contracting activity.

### **CONTRACTING/PURCHASING DELEGATIONS**

The Chief Executive Officer will nominate delegated staff with authority to undertake procurement activities subject to:

- a) The expenditure being provided for in the approved annual budget for the financial year, or
- b) Council has authorised the expenditure by resolution, or
- c) The Chief Executive Officer authorising the expenditure because of genuine emergency.

### **ESTABLISHED BUYING ARRANGEMENTS**

Vendorpanel will be the preferred method of inviting quotes for procurement of goods and services when quotes are required.

Buying arrangements will be created through a register of Pre-Qualified Suppliers, Local Buy Arrangements and Preferred Supplier Arrangements. Establishing buying arrangements will reduce the administrative efforts in procurement while adhering to the sound contracting principles.

Preferred Supplier Arrangements and Pre-Qualified Suppliers will be created through a tender process.

**MINIMUM QUOTATION THRESHOLDS**

|               | <b>Amount (GST exclusive)</b> | <b>Default quotation requirements</b> |
|---------------|-------------------------------|---------------------------------------|
| <b>Small</b>  | <b>\$0-\$3,000</b>            | No quotes                             |
|               | <b>\$3,001 - \$15,000</b>     | Invite 2 quotes                       |
| <b>Medium</b> | <b>\$15,001 - \$199,999</b>   | Invite 3 quotes                       |
| <b>Large</b>  | <b>\$200,000 +</b>            | Tender                                |

When quotes are invited, all quotes received are to be in writing and attached to the purchase order within the purchasing system.

**SMALL VALUE PURCHASING (up to and including \$15,000)**

Authorised Council Officers may use Council credit cards for small value purchasing under \$3,000. Any purchase made on a credit card will not require purchase orders to be raised.

All card holders must follow Council’s Credit Card Policy when using cards for any payments.

For all other small value contracts, a purchase order must be raised and if required a copy of the quote/s attached or a note added to the purchase order.

**MEDIUM VALUE PURCHASING (\$15,001 - \$199,999)**

For all medium value purchases, Council Officers must invite quotes from at least three suppliers unless:

- 1) there is a Preferred Supplier Arrangement in place, in which case no quotes are required; or
- 2) invitations for quotes are sent to the suppliers via Vendorpanel; or
- 3) a Local Buy Arrangement is used; or

- 4) the Chief Executive Officer, Chief Financial Officer or a Director authorises an exception under *Local Government Regulations 2012* Division 3.

A copy of the accepted quote must be attached to the purchase order. All procurement documentation and records of quotes received must be kept on file.

### **LARGE VALUE PURCHASES (\$200,000+)**

For all large value purchases, Council Officers must invite written tenders unless:

- 1) there is a Preferred Supplier Arrangement in place, in which case no quotes are required; or
- 2) invitations for quotes are sent to pre-qualified suppliers via Vendorpanel; or
- 3) a Local Buy Arrangement is used; or
- 4) the Chief Executive Officer authorizes an exception under *Local Government Regulations 2012* Division 3.

Copies of received quotes must be attached to the purchase order. If the purchase order is raised after a successful tender, then the tender reference will be noted on the purchase order. All procurement documentation and records of quotes and tender responses received must be kept on file.

### **TENDERS**

The Procurement Officer will manage all tenders for Council to assist operational and project teams in ensuring that sound contracting principles are adhered to. Tender procedures will be laid out in Management Directives.

### **PROBITY PLANS**

A simple probity plan will be completed for all purchases with a value of between \$50,000 and \$200,000 by the responsible officer.

A full probity plan must be completed for all large value contracts by the Procurement Officer. All full probity plans will be reviewed and approved by the Chief Financial Officer. Probity procedures will be laid out in Management Directives.

### **PURCHASE ORDERS**

When raising a purchase order, Council Officers must ensure that they operate within their delegated limits. The following principles must be followed:

- a) One purchase order must be raised for each contract. Issuing multiple purchase orders to remain under a delegated limit is not approved;
- b) A variation of 10% in value between the purchase order and the invoice is acceptable;

- c) Variations to a purchase order must not cause the total value of the purchase order to exceed a delegated limit. For example, if a purchase order was raised for \$150,000 and a variation to the purchase order causes the total to exceed \$150,000, then the variation must be approved by a Director or higher;
- d) A purchase order must be raised before engaging a supplier. The purchase order should be issued prior to the receipt of an invoice;
- e) A requisition must be raised by an officer with an appropriate requisition authority and then approved by a secondary officer with authorising delegation.

**PURCHASING WITHOUT A PURCHASE ORDER**

Purchase orders will be raised for all purchases with the following exceptions:

- a) When a credit card is used for purchases;
- b) For utility bills, vehicle registrations, tax payments and other similar transactions;
- c) For employee reimbursements;
- d) To pay approved community donations;
- e) For refunds to ratepayers;
- f) Other exceptional circumstances authorised by the Chief Executive Officer, Chief Financial Officer or Director.

Under these circumstances, the payment of the expense must be properly authorised by a manager with the appropriate level of delegation.

**OTHER EXCEPTIONS**

The Chief Executive Officer may authorise exceptions to this policy if circumstances require it.

**MANAGEMENT DIRECTIVES AND PROCEDURES**

This policy is to be read in conjunction with Management Directives and Procedures to practically apply this policy and guide the use of Council's systems.

|   |
|---|
| Authorised by resolution on 18 May 2023:<br><br><br><br><hr/><br>Brett Walsh<br>Chief Executive Officer |
|---|

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.6 - Monthly Workplace Health and Safety Report - July 2024**

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**11.6 Monthly Workplace Health and Safety Report - July 2024**

This report provides a summary of Council's health and safety performance as at 31 July 2024, highlighting issues, risks and opportunities impacting on employee health and safety in the workplace.

**Council Action**

Recognise

**Applicable Legislation**

*Local Government Act 2009*

*Local Government Regulation 2012*

*Work Health and Safety Act 2011*

*Work Health and Safety Regulation 2011*

**Policy Considerations**

Workplace Health and Safety Policy – No. 10.2

**Corporate and Operational Plan Considerations**

**Budget Considerations**

Operational expenses year to date for Workplace Health and Safety are within current budget parameters.

**Previous Council Resolutions related to this matter**

Nil

**Officer Comment**

**Responsible Officer/s:**

*Grace Cronin-Jones, Manager of Human Resources, Safety and Wellness*

**Background:**

The Safety Team provide a monthly update report of Council's health and safety activities.

**Team Update:**

Operational updates for the month of July:

- WHS team held meetings with the ELT, Management and HSR's to determine the overall effectiveness and suitability of Council's Safety Management System, to identify areas for improvement and to understand where the challenges and strengths of the system are. The findings from these meetings will form a part of the Annual WHS Performance Report and will be incorporated into the next WHS Plan and System Actions. To date, there were gaps identified that align to the critical risk audit that was completed and include (but are not limited to) gaps within role clarity and responsibilities, supervision and training, communication, resourcing, and contractor management.

## **11. CHIEF EXECUTIVE OFFICER'S REPORT**

### **11.6 - Monthly Workplace Health and Safety Report - July 2024**

---

#### **Incident Report Summary:**

In total, thirteen incidents were reported for the month of July 2024.

- There were three personal incidents:
  - An operator has not followed safe work procedures, to remain seated with a seatbelt fastened while plant was in operation. As a result, the emergency break was engaged and has caused the operator to be propelled into dash/windscreen, resulting in a personal injury, with further medical treatment sort. This incident is still under investigation.
  - Whilst a worker was undertaking welding activities, welding slag has rebounded off a nearby surface into a worker's ear, after initial first aid was applied the worker sort further medical treatment. Worker was able to return to work with no further injury or treatment identified.
  - A worker reported an injury which did not require first aid or further medical treatment at the time of the incident. Whilst operating a guidepost donger, the equipment has struck the worker's leg following a rebound.
  
- One near miss was reported at a waste facility where a small section of green waste was smouldering, with winds causing it to smoke. This was immediately rectified and monitored for reignition.
  
- There were eight property damage reports, which consider of windscreen/glass and panel damage to various plant due to stone chips, wildlife strikes or other immovable objects.
  
- There was a single notifiable incident reported to WHSQ, involving a dangerous electrical incident, where electrical conduit was exposed and damaged whilst work was being undertaken. Due to the exposure of the wire and the lack of required identification (layer of sand and warning tape) the incident was reported to WHSQ. The damaged conduit was isolated and required repairs were completed within 24 hours. WHSQ will not be investigation this incident, however, Council will conduct its own internal investigation.
  
- WHSQ Inspectors visited various sites at our Isisford Branch, where Council was issued with a total of 5 improvement notices across various facilities. The improvement notices related to the following:
  - Failure to ensure safe systems of work relating to 'Hot Works'
  - Failure to ensure safe systems of work relating to 'Inflation of Tyres'
  - Failure to ensure safe access free of slip/trip hazards for bunded area.
  - Failure to display placards for hazardous chemical on the entries for the Depot.
  - Review and identification of appropriate signage within the public pool facility required.

The Inspector's also commented on how impressed they were with the overall standard of the depot and town facilities in Isisford.



## 11. CHIEF EXECUTIVE OFFICER'S REPORT

### 11.6 - Monthly Workplace Health and Safety Report - July 2024

---

The safety team has commenced working with the relevant department and teams to action the improvement notices. At the time of writing this report 4 out of 5 notices has been completed and accepted by WHSQ and marked as compliant.

The below graph depicts the incident to injury ratio, year to date:



#### **Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Response  
Consequence: Minor  
Rating: M6

Risk rating is applicable to the information provided within the Council report and is not intended to be an overarching risk rating of Council Safety Management System. Risk assessments continue to be utilised across Council's work environments to ensure that suitable controls for hazards are identified and implemented.

#### **Community Consultation:**

N/A

#### **Environmental Management Factors:**

N/A

#### **Other Comments:**

Nil

#### **Recommendation:**

*That Council receives the Workplace Health and Safety update as at 31 July 2024, as presented.*

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.7 - Information Report - Planning and Development Report**

---

**11.7 Information Report - Planning and Development Report**

This report provides an update on Development Services that has occurred during the month of July 2024.

**Council Action**

Deliver

**Applicable Legislation**

*Local Government Act 2009*

*Local Government Regulation 2012*

**Policy Considerations**

N/A

**Corporate and Operational Plan Considerations**

|                       |  |
|-----------------------|--|
| <b>OUR COMMUNITY</b>  |  |
|                       | <b>Corporate Plan Outcome</b>  |
| 1.1                   | Council infrastructure and services support liveability and community amenity.         |
| <b>OUR ECONOMY</b>    |  |
|                       | <b>Corporate Plan Outcome</b>  |
| 2.2                   | Council infrastructure and services support local industries and growth opportunities. |
| <b>OUR LEADERSHIP</b> |  |
|                       | <b>Corporate Plan Outcome</b>  |
| 5.2                   | Informed and considered decision making based on effective governance practices.       |

**Budget Considerations**

Nil

**Previous Council Resolutions related to this Matter**

Nil

**Officer Comment**

**Responsible Officer/s:**

*Emily O'Hanlon, Business Support Officer*

*Simon Kuttner, Manager of Governance and Economy*

**Background:**

This information report provides a monthly update on the planning services that Council provides to support planning and development activity across the local government area.

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.7 - Information Report - Planning and Development Report**

---

**Issue:**

**1. Development Assessment**

One new application has been received by Council since the last monthly report.

|     |                               |   |
|-----|-------------------------------|---|
| 1.1 | Council reference:            | DA24/25-003   |
|     | Application:                  | Development Permit for a Material Change of Use for a Telecommunications Facility |
|     | Street address:               | Ilfracombe Road, Longreach  |
|     | Property description:         | Lot 172 on PD191  |
|     | Day application was made:     | 2 August 2024   |
|     | Category of assessment:       | Impact  |
|     | Public notification required: | Yes   |
|     | Applicant:                    | Amplitel Pty Ltd  |
|     | Status:                       | Confirmation stage  |

An application has been made by Amplitel Pty Ltd seeking a Development Permit for a Material Change of Use for a Telecommunications Facility over land at Ilfracombe Road, Longreach.

The proposal involves the installation of a Telecommunications Facility that includes a monopole, antennas and associated ancillary equipment with an overall height of 36.3m.

The subject site is in the Tourist Zone wherein the proposal is categorised as Assessable Development that is subject to Impact Assessment. As the application is Impact Assessable it will require public notification. The application will also require referral to the State Assessment and Referral Agency as the site is within 25m of a State-controlled road.

The application is in the confirmation stage.

**2. General Planning Services, Enquiries And Advice**

**2.1 Customer Requests**

The following customer requests have been received and responded to over the past month:

| <b>Planning Enquiries</b> |                         |   |               |
|---------------------------|-------------------------|---|---------------|
| <b>Date received</b>      | <b>Customer Details</b> | <b>Details of Enquiry</b>   | <b>Status</b> |
| 10/07/24                  | Potential purchaser     | <u>Request</u><br>Council received a request regarding establishing a caravan park or Short-term accommodation. | Closed        |

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.7 - Information Report - Planning and Development Report**

| <b>Planning Enquiries</b> |                         |   |               |
|---------------------------|-------------------------|---|---------------|
| <b>Date received</b>      | <b>Customer Details</b> | <b>Details of Enquiry</b>   | <b>Status</b> |
|                           |                         | <u>Advice</u> <ul style="list-style-type: none"> <li>• The site is in Industry zone</li> <li>• The uses would be defined as a Tourist park or Short-term accommodation</li> <li>• Both a Tourist park and Short-term accommodation would be subject to Impact assessment and should be strongly discouraged as they will impact the use of the Industrial area for existing and future industrial uses</li> <li>• It would be very difficult for Council to support these types of uses in the Industry zone.</li> </ul>  |               |
| 11/07/24                  | Government entity       | <u>Request</u><br>Council received a request about upgrading an existing depot.<br><br><u>Advice</u> <ul style="list-style-type: none"> <li>• The site is in the Medium density residential zone</li> <li>• The proposal is for an addition of a shed</li> <li>• The proposal is not considered to be a Material change of use and is building work only</li> <li>• The building work is accepted development under the planning scheme</li> <li>• Accepted development means development approval is not required</li> <li>• A separate building approval will still be required.</li> </ul> | Closed        |
| 24/07/24                  | Landowner               | <u>Request</u><br>Council received a request about subdividing land that contains existing uses.<br><br><u>Advice</u> <ul style="list-style-type: none"> <li>• The site is in the Low density residential zone</li> <li>• The site contains two existing uses</li> </ul>  | Closed        |

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.7 - Information Report - Planning and Development Report**

| <b>Planning Enquiries</b>                    |                         |   |               |
|--|-------------------------|---|---------------|
| <b>Date received</b>                         | <b>Customer Details</b> | <b>Details of Enquiry</b>   | <b>Status</b> |
|  |                         | <ul style="list-style-type: none"> <li>The reconfiguration of the lots will need to ensure all the aspects of the uses are contained on the new lot and each lot will need separate services (water/sewer etc.)</li> <li>The reconfiguration will be Code assessable and the minimum lot size requirement in the Low density residential zone is 400m<sup>2</sup>.</li> </ul> |               |
| 02/08/24                                     | Government entity       | <p><u>Request</u><br/>Council received a request regarding the tenure of an existing lot.</p> <p><u>Advice</u></p> <ul style="list-style-type: none"> <li>The site is in the Industry zone</li> <li>The tenure of the site is leasehold</li> <li>Council does not have a particular view on the tenure of the land.</li> </ul>  | Closed        |
| <b>Planning And Development Certificates</b> |                         |   |               |
| <b>Date Received</b>                         | <b>Customer Details</b> | <b>Type</b>   | <b>Status</b> |
| Nil  |                         |   |               |
| <b>Exemption Certificates</b>                |                         |   |               |
| Nil  |                         |   |               |
| <b>Survey Plan Endorsement</b>               |                         |   |               |
| Nil  |                         |   |               |

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.7 - Information Report - Planning and Development Report**

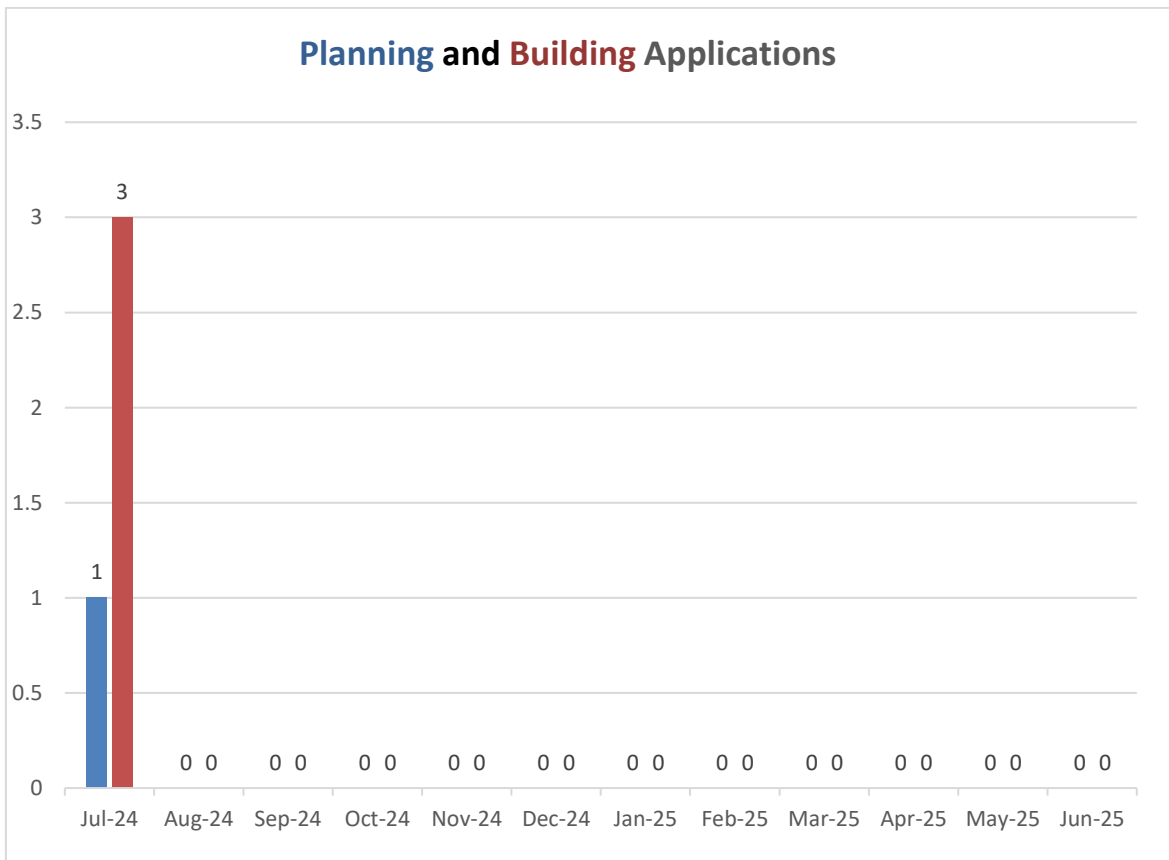
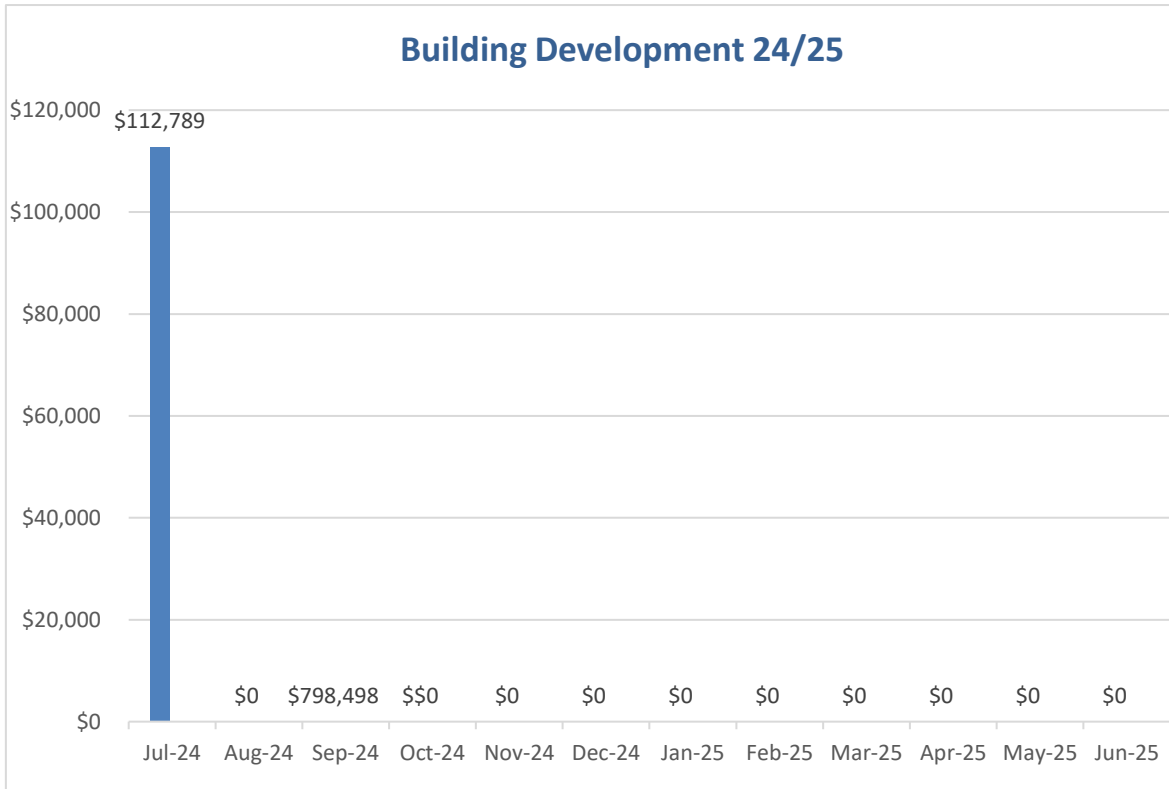
**Development Applications Received**

| <b>Application Type</b>                            | <b>July</b> | <b>YTD</b> |
|--|-------------|------------|
| Building (Council Certifier)                       | 1           | 1          |
| Building (Private Certifier)                       | 1           | 1          |
| Certificate of Classification                      | 0           | 0          |
| Change of Classification                           | 0           | 0          |
| Endorsement of Survey Plan                         | 0           | 0          |
| Exemption Certificate                              | 0           | 0          |
| Material Change of Use (MCU)                       | 1           | 1          |
| Minor Change (MCU)                                 | 0           | 0          |
| Minor Change (Op Works)                            | 0           | 0          |
| Building Work (Assessable)                         | 0           | 0          |
| Operational Works                                  | 0           | 0          |
| Plumbing & Drainage                                | 2           | 2          |
| Reconfiguration of a Lot                           | 0           | 0          |
| Siting Variation                                   | 0           | 0          |
| Building Record Searches/<br>Planning Certificates | 0           | 0          |
| Operational Works – Bore                           | 0           | 0          |
| <b>Total</b>                                       | <b>5</b>    | <b>5</b>   |

**Project Value of Building Applications**

| <b>Date</b>  | <b>Development Type</b> | <b>Development Details</b>                | <b>Value of Work</b> | <b>Location</b> |
|--------------|-------------------------|---|----------------------|-----------------|
| 2/07/2024    | Building                | Shed                                      | \$31,689             | Longreach       |
| 16/07/2024   | Building                | Extension                                 | \$30,000             | Longreach       |
| 28/06/2024   | Building                | Shed                                      | \$51,100             | Longreach       |
| <b>July</b>  |                         |   | <b>\$112,789</b>     |                 |
| <b>Total</b> |                         | <b>Total Development for '24/25' Year</b> | <b>\$112,789</b>     |                 |

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.7 - Information Report - Planning and Development Report**



**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.7 - Information Report - Planning and Development Report**

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**Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood:           Rare  
Consequence:       Insignificant  
Rating:                Low (1/25)

Risk has been calculated based on proceeding as recommended.

**Environmental Management Factors:**

Nil

**Other Comments:**

Nil

**Recommendation:**

*That Council receives the Planning and Development information report, as presented.*



**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.8 - Chief Executive Officer's Council Report**

---

**11.8 Chief Executive Officer's Council Report**

This report provides an update on a range of activities that have occurred over the previous month for the Chief Executive Officer.

**Council Action**

Recognise  
Deliver

**Applicable Legislation**

*Local Government Act 2009*  
*Local Government Regulation 2012*

**Policy Considerations**

Nil

**Corporate and Operational Plan Considerations**

| OUR LEADERSHIP         |   |
|------------------------|---|
| Corporate Plan Outcome |   |
| 5.2                    | Informed and considered decision making based on effective governance practices |

**Budget Considerations**

Nil

**Previous Council Resolutions related to this Matter**

Nil

**Officer Comment**

**Responsible Officer/s:** *Brett Walsh, Chief Executive Officer*

**Background:**

The Chief Executive Officer provides an information update to Council to outline activities undertaken since the last meeting.

**Issue:**

**Chief Executive Officer Update**

Following is a summary of activities undertaken for the period to 8 August 2024.

**Strategic Leadership**

- Attend Local Government Managers Association CEO forum (Teams)
- Review LGGSP 2024-2028 Application for water mains
- Attended the Land & Pest Advisory Committee Meeting
- Tour of Council roads with Minister for Transport & Main Roads
- Attend GrowWQ opening session
- Attend Sport & Recreation Central Qld meeting (Teams)
- Participate in Councillor professional development day
- Participate in 2024 Elected Members Update

## **11. CHIEF EXECUTIVE OFFICER'S REPORT**

### **11.8 - Chief Executive Officer's Council Report**

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#### **Operational Management**

- Progress the MID and RIDA applications for the Longreach weirs
- Participate in meeting to discuss future Council reporting software
- Approve flood damage tenders for wet and dry plant hire

#### **Financial Management**

- Attended the Audit & Risk Committee Meeting

#### **Workforce Capability**

- Continue process for review of the Organisational Structure

#### **Stakeholder Engagement**

- Meet with a representative of AAMI re Longreach Saleyards
- Meet with WQ PHN representative re Community Wellbeing Co-Responder Training
- Attend dinner with new Chair of the Audit & Risk Committee
- Attend dinner with the Minister for Transport and Main Roads
- Participate in the annual NAIDOC march
- Meet with representatives from NBN re future internet plans for the region
- Attend the opening of the Ilfracombe Multipurpose Centre
- Meet with Longreach Tourist Park owner
- Attend dinner with LGAQ representatives
- Meet with Ergon Energy to review Longreach Roundabouts
- Meet with Assistant Police Commissioner
- Meet with Department of Agriculture with regards to the Wild Dog Barrier Fence
- Central West Qld Regional Councils - Economic Diversification Stakeholder Consultation
- Meet with organiser of River Festival in relation to Road Closure Permit
- Meet with landholder re overgrown allotment
- Meet with District Director of TMR re Cramsie - Muttaborra Road naming
- Organise Olympian Emily Seebohm to attend Longreach State School, Longreach School of Distance Education and Our Lady's College and present to students
- Attend Olympics in Edkins Park

#### **Risk Management**

- Attend the Safety Committee meeting
- Attend presentation of JLT Global Risk Report (Teams)

#### **Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood:           Rare  
Consequence:       Insignificant  
Rating:                Low (1/25)  
Low risk, information report only

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.8 - Chief Executive Officer's Council Report**

---

**Community Consultation:**

Nil

**Environmental Management Factors:**

Nil

**Other Comments:**

Nil

**Recommendation:**

*That Council receives the Chief Executive Officer's report, as presented.*

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.9 - Information Report - Governance**

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**11.9 Information Report - Governance**

This report provides an update on a range of activities that have occurred over the previous month for the Governance Directorate.

**Council Action**

Recognise  
Deliver

**Applicable Legislation**

*Local Government Act 2009*  
*Local Government Regulation 2012*

**Policy Considerations**

Nil

**Corporate and Operational Plan Considerations**

| OUR LEADERSHIP         |   |
|------------------------|---|
| Corporate Plan Outcome |   |
| 5.2                    | Informed and considered decision making based on effective governance practices |

**Budget Considerations**

Nil

**Previous Council Resolutions related to this Matter**

Nil

**Officer Comment**

**Responsible Officer:** *Brett Walsh, Chief Executive Officer*

**Background:**

Officers provide an information update to Council on a monthly basis to outline achievements, challenges and statistical information for the various functional areas of Council.

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.9 - Information Report - Governance**

**Issue:**  
**Calendar of Council Events**

| <b>August 2024</b>                  |  |   |  |
|-------------------------------------|--|---|--|
| 2 Friday<br>9.00am                  | RAPAD Board meeting                              | Video Conference                            | Mayor<br>Chief Executive Officer                               |
| 2 Friday<br>9.00am                  | EMU Training                                     | Longreach Chambers                          | Councillors & CEO  |
| 14 Wednesday<br>10.00am             | Briefing Session                                 | Council Chambers,<br>Longreach Civic Centre | Councillors<br>Executive Leadership Team                       |
| 15 Thursday<br>9.00am               | Ordinary Council Meeting                         | Ilfracombe Council Chambers                 | Councillors<br>Executive Leadership Team<br>Open to the public |
| 18 Sunday                           | Vietnam Veterans Day                             |   | Open to the public   |
| 26 Monday                           | RAPAD CUC  | Video Conference                            | Mayor  |
| 27 Tuesday<br>28 Wednesday          | RAPAD, ORRTG,<br>RAPADWSA, CWRPMG                | Longreach                                   | Mayor<br>Chief Executive Officer<br>Councillors                |
| 29 Thursday                         | Councillor Training                              | Longreach Council                           | Councillors & CEO  |
| <b>September 2024</b>               |  |   |  |
| 4 Wednesday – 5 Thursday<br>All Day | Western Queensland Alliance of Councils Assembly | Mt Isa                                      | Mayor & CEO<br>Councillors Invited                             |
| 18 Wednesday<br>8.30am-10.00am      | Audit & Risk Committee Meeting                   | Council Chambers,<br>Longreach Civic Centre | Audit & Risk Committee   |
| 18 Wednesday<br>10.30am-12.30pm     | Strategic Risk Workshop                          | Council Chambers,<br>Longreach Civic Centre | Councillors<br>Executive Leadership Team                       |
| 18 Wednesday<br>10.00am-4.00pm      | Briefing Session                                 | Council Chambers,<br>Longreach Civic Centre | Councillors<br>Executive Leadership Team                       |
| 19 Thursday<br>9.00am               | Ordinary Council Meeting                         | Council Chambers,<br>Longreach Civic Centre | Councillors<br>Executive Leadership Team<br>Open to the public |
| <b>October 2024</b>                 |  |   |  |
| 18 Wednesday<br>10.00am-4.00pm      | Briefing Session                                 | Council Chambers,<br>Longreach Civic Centre | Councillors<br>Executive Leadership Team                       |
| 19 Thursday<br>9.00am               | Ordinary Council Meeting                         | Council Chambers,<br>Longreach Civic Centre | Councillors<br>Executive Leadership Team<br>Open to the public |
| 21 Monday – 23 Wednesday            | LGAQ State Conference                            | Brisbane                                    | Local Government Councils                                      |

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.9 - Information Report - Governance**

**Economic/Consumer Spending Data (Spendmapp)**

Presented here is data for June 2024:

Total Local Spend was \$14.8M. This is a 2.25% increase from the same time last year.

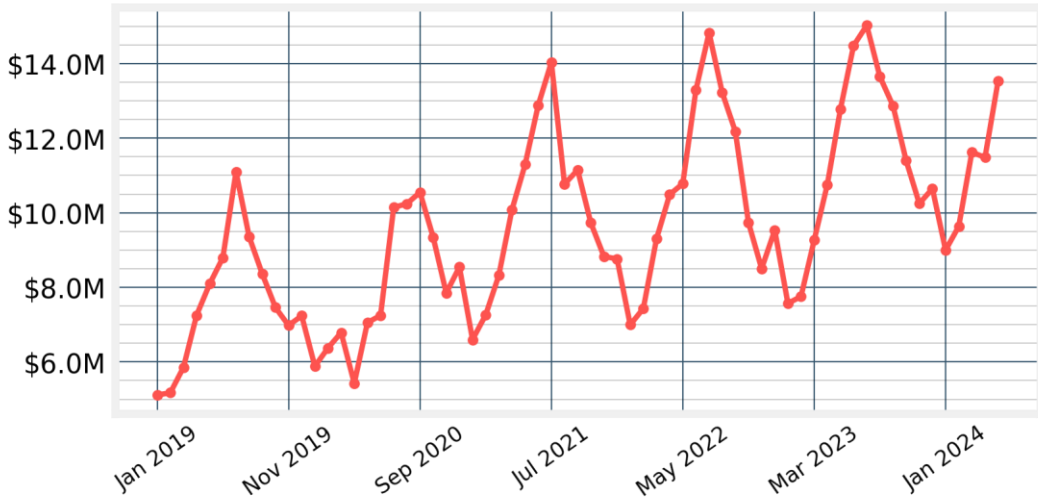
Resident Local Spend was \$8.1M. This is a 10.9% increase from the same time last year.

Visitor Local Spend was \$6.7M. This is a -6.55% decrease from the same time last year.

Resident Escape Spend was \$5.5M, a 5.37% increase from the same time last year.

**Total Local Spend**

The total amount spent with merchants within the Longreach Regional Council LGA.



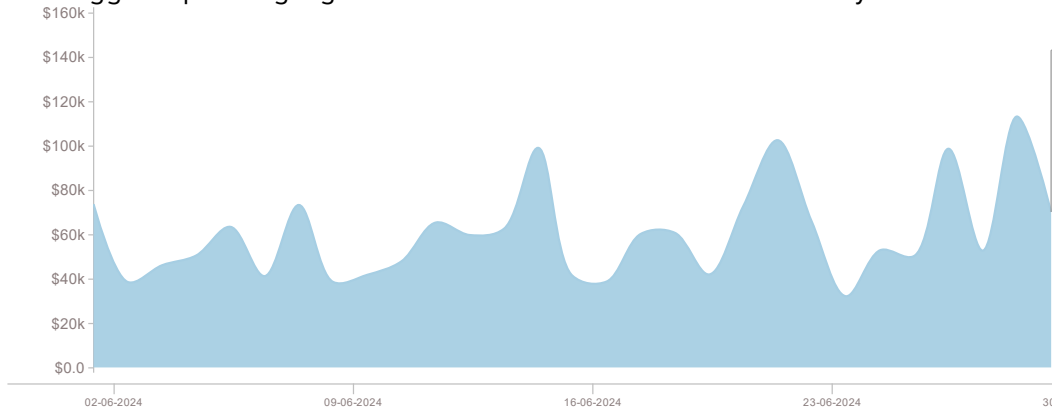
**The Top 3 Suburbs by Resident Escape Spend for June 2024**

Resident Escape Spend by destination Suburbs (i.e. where the spending goes to):

- Emerald: \$446k
- Barcaldine: \$209k
- Brisbane City: \$159k

**Night Time Economy for June 2023**

The biggest spending night of the month of June 2024 was Friday 28 June.



## 11. CHIEF EXECUTIVE OFFICER'S REPORT

### 11.9 - Information Report - Governance

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#### Small Business Update

Council distributed a Small Business e-Update, on 24 July.

[View in a browser here](#)



The update featured articles on:

- Consumer Spending Data
- Free Financial and Business Wellness Counselling
- Personal Property Securities Register
- Pulse Survey - outback results needed!
- Human resources health check
- Small Business Debt Helpline
- Tips when entering a commercial lease
- Webinar - Stay secure, stay ahead: Is your website protected?
- AusIndustry Business Impacts Report
- Funding Opportunities

Reach

- The email was sent to 934 addresses
- 397 people opened the email a total of 637 times
- 490 people received the email but haven't opened it yet
- It failed to reach 47 addresses, either because they were incorrect or because of spam filters
- 7 people unsubscribed

Activity

45 unique clicks have been generated on links in the email with the top performers being:

- Business Wellness Coaching
- Small Business Financial Counselling
- Business Chamber Pulse Survey

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.9 - Information Report - Governance**

**Human Resources**

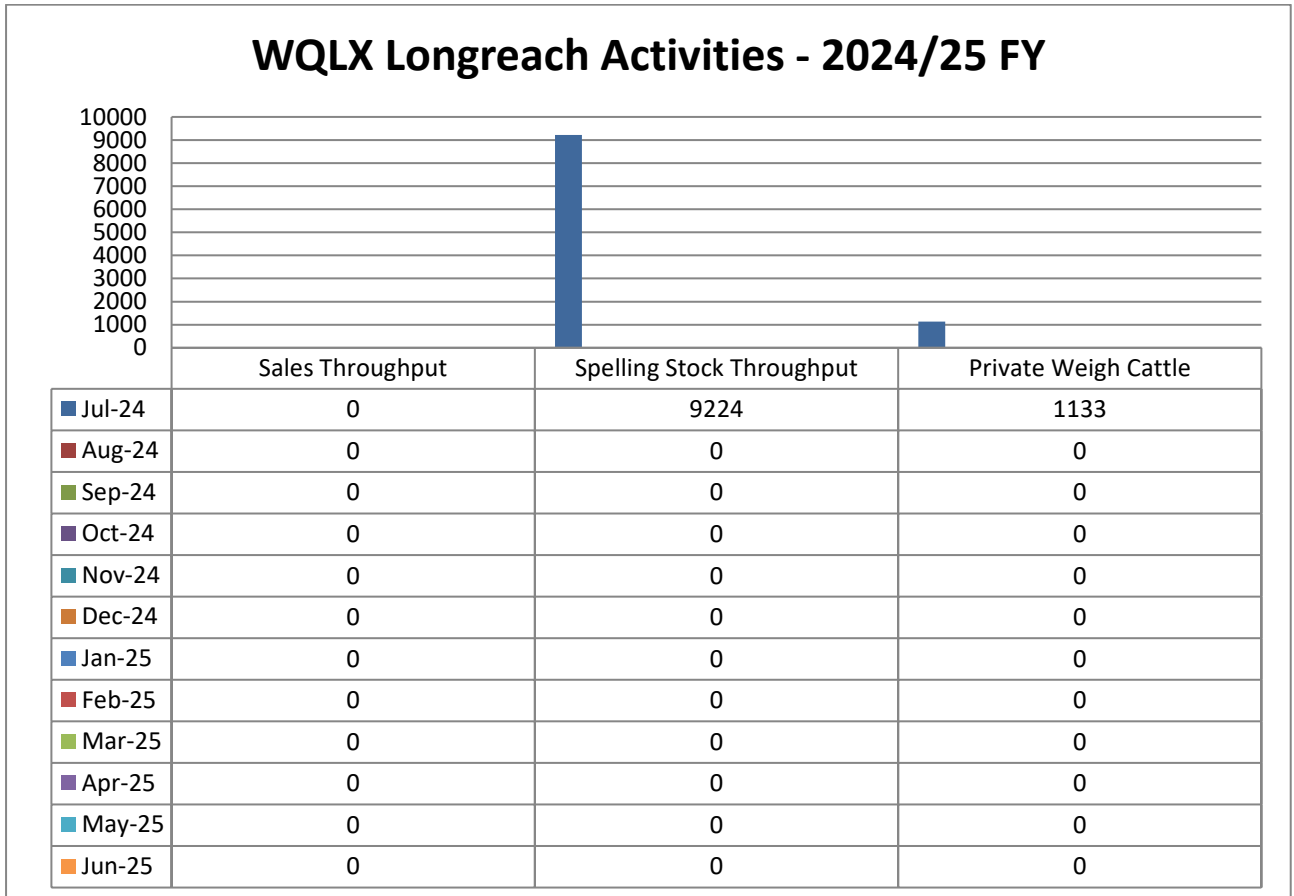
**Staffing Levels as at 31 July 2024**

| ALL Employees<br>FTE                   | Operational  | Admin/<br>Supervisors | Contract     | Total         | Last<br>Month | 30/06/2024    |
|--|--------------|-----------------------|--------------|---------------|---------------|---------------|
| Full Time                              | 86           | 53                    | 11           | 150           | 147           | 147           |
| Permanent Part<br>Time                 | 3.05         | 4.07                  | 0.83         | 7.95          | 8.67          | 8.67          |
| Contracted Staff<br>(Consultants)      | -            | -                     | -            | -             | -             | -             |
| <b>Total Permanent<br/>Employees</b>   | <b>89.05</b> | <b>57.07</b>          | <b>11.83</b> | <b>157.95</b> | <b>155.67</b> | <b>155.67</b> |
| Temporary Full<br>Time                 | 3.0          | 5.0                   | -            | <b>8.0</b>    | <b>6.0</b>    | <b>6.0</b>    |
| Temporary Part<br>Time                 | -            | 0.69                  | -            | <b>0.69</b>   | <b>0.69</b>   | <b>0.69</b>   |
| Apprentices -<br>Trades                | 3.0          | -                     | -            | <b>3.0</b>    | <b>3.0</b>    | <b>3.0</b>    |
| Traineeships                           | -            | 2.0                   | -            | <b>2.0</b>    | <b>2.0</b>    | <b>2.0</b>    |
| Casual Staff                           | 1.18         | 3.13                  | -            | <b>4.31</b>   | <b>3.37</b>   | <b>3.37</b>   |
| <b>Total Temporary<br/>Employees</b>   | <b>7.18</b>  | <b>10.82</b>          | <b>-</b>     | <b>18.00</b>  | <b>15.06</b>  | <b>15.06</b>  |
| <b>Total Current<br/>Employees FTE</b> | <b>96.23</b> | <b>67.89</b>          | <b>11.83</b> | <b>175.95</b> | <b>170.73</b> | <b>170.73</b> |
| Current Vacant<br>Positions            | 6.00         | 5.00                  | 1.00         | <b>12.00</b>  | <b>15.0</b>   | <b>15.0</b>   |
| <b>Complement<br/>FTE</b>              |              |                       |              | <b>187.95</b> | <b>185.73</b> | <b>185.73</b> |



**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.9 - Information Report - Governance**

**Saleyards – Throughput Figures**



**Regulatory Services – Compliance**

Throughout July, Regulatory Services Compliance Officers continued with their routine tasks, including town patrols, monitoring illegal water use, overgrown vegetation, feral animal control, abandoned vehicles, pest weed spraying and various animal related non-compliances. All Longreach Regional Council townships were on Level 1 Water Restrictions during January, allowing sprinkler use between 6:00am-9:00am and 5:00pm-8:00pm daily for residential use.

**The main points of interest for June were:**

1. Bulk post out of Registration Renewals to animals registered from 2021 – 2024. A total of 1002 registrations renewals were issued.
2. Meeting attendance as participant in the Working Group for the review of state legislative changes to the *Animal Management (Cats and Dogs) Act - Stronger Dog Laws, Safer Communities Project*.
3. Increase in dog registration across the region continues and was demonstrated in the increase in renewals issued. In 2022, 796 renewals were issued. In 2023, 859 renewals were issued. This shows a growth rate in renewals of 25.9% since 2022.
4. Reminder of state law requirement for Microchipping issued for dogs without Microchips on renewal notices.

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.9 - Information Report - Governance**

5. Regulatory Services completed planning and tender for the Annual Kerbside Bulk Rubbish Collection, with commencement of the collection on the 26/08/2024.
6. A survey was issued to all Yaraka residents regarding the requirement for the Annual Kerbside Bulk Rubbish collection, with only one respondent. We requested information to gauge if there was a need for the collection in Yaraka, and requested advise if they had items that required collection. The only response indicated no requirement. Yaraka has been removed from the collection for this year.
7. Two Caution notices were issued this month for Illegal Watering.
8. To end, the following statistics were determined:
  - Registration renewal increase per year – 25.9%
  - Total dogs registered across the region for 2024/2025 rego period: 235 Dogs (remaining dogs in with registration exp 15/08/2024 – 521 – total registered dogs – 756)
  - Dogs with registration expired 2023/2022/2021/2020, not renewed or updated (excluding cancelled/deceased/transferred registrations): 204
  - New registrations for dogs within current rego period (since 01/07/2024): 235
  - Microchipping rate across Region (details on LRC file, active registrations only): ~79.62%
  - Total animals impounded YTD 2024: 105
  - Total animals impounded in July 2024: 15

**Regulatory Services Tasks Completed – July 2024**

| <b>Animals</b>   | <b>76</b> | <b>Water</b>                          | <b>61</b>  |
|--|-----------|---------------------------------------|------------|
| Dogs Impounded   | 15        | Watering / Sprinkler Patrols          | 59         |
| Domestic Cats Impounded                                  | 1         | Illegal Water Usage – Residential     | 2          |
| Pound Releases   | 15        | Illegal Water Usage – Business/Public | 0          |
| Animals Euthanaised – unclaimed/abandoned                | 0         | Water Leaks Reported/Observed         | 0          |
| Animals Euthanaised – surrendered                        | 2         | Water Exemption Applications/Permits  | 0          |
| Animals Rehomed  | 0         | Notices / Fines Issued                | 0          |
| Feral Cats Trapped and Euthanaised                       | 1         | <b>Property</b>                       | <b>109</b> |
| Dog Attacks / Investigations                             | 0         | Town Common Patrols                   | 22         |
| Dogs Involved in Attacks                                 | 0         | Common Gates Open / Damaged           | 2          |
| Dog Traps Issued   | 0         | Town Patrols - Longreach              | 33         |
| Cat Traps Issued   | 5         | Town Patrols - Ilfracombe             | 26         |
| Wandering Dogs (not impounded)                           | 8         | Town Patrols - Isisford               | 1          |
| Wandering Animals Reported / Impounded (other than dogs) | 0         | Town Patrols - Yaraka                 | 1          |

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.9 - Information Report - Governance**

|   |           |  |            |
|---|-----------|--|------------|
| Wandering Animal Posts on FB – not reported to Council (minimum)                              | 14        | Camping / Apex Park / River Patrols  | 21         |
| Barking Dogs Reported   | 7         | Overgrown / Unsightly Reports (initial + follow up) (private + LRC-controlled)         | 2          |
| Animal Inspections – Extra dogs/cats, adequate housing, insecure enclosure, compliance checks | 8         | Overgrown / Unsightly Notices Issued (unattended, falling within follow-up timeframes) | 1          |
| Assist with Animal Welfare Notices / Fines Issued   | 0         | Notices / Fines Issued*  |            |
| <b>Vehicles</b>   | <b>2</b>  | <b>Other</b>   | <b>32</b>  |
| Abandoned Vehicles “Tagged Out”   | 2         | Customer Service Requests  | 27         |
| Vehicles Impounded / Processed  | 0         | Equipment Maintenance  | 0          |
| Impounded Vehicle Release   | 0         | After Hours Call Out   | 1          |
| <b>Environmental Health</b>   | <b>35</b> | Impound Facility Maintenance   | 1          |
| Complaints/Queries Received   | 35        | Illegal Dumping / Littering  | 1          |
|   |           | Pest Weed Spraying by LLO  | 2          |
| *All Overgrown reports receiving a Compliance Notice from first report in July                |           | <b>Total</b>   | <b>315</b> |

**Approved Inspection Program Data (AIP)**

The Approved Inspection Program was demonstrated to be a success at identifying that there are numerous households throughout the region who have unregistered dogs. The data provided from the AIP provided information regarding unregistered dog/s within the Longreach Regional Council area. They also identified overgrown properties, and addresses with Cats who aren't Microchipped.

The Authorised Persons conducting the inspection program left registration forms at houses identified as having unregistered dogs. There was an increase in registrations seen over the 2-week inspection period alone, showing a 124% increase on average new registrations. The increase in registrations continuing through to end of July at approx. 50% increase on the 3 months prior to the inspection.

The data collected by the AIP will assist in ongoing regulation for the compliance of Animal Management Laws, along with providing information for implementation of the Animal Management Strategy.

**Regulatory Services – Environmental Health**

There were 35 food safety-related queries received in July. Most have been resolved and advice provided. Main queries were for Prescribed Activity Permits, Prescribed Event

## **11. CHIEF EXECUTIVE OFFICER'S REPORT**

### **11.9 - Information Report - Governance**

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Permits, food business licence applications, inspections and food safety matters and legislative compliance for waste and planning.

Food business licence preparations commenced, with data integrity and email to all currently licenced Food Businesses for notifications of any required changes prior to invoicing.

The contractor EHO is shared between RAPAD Councils, and periodically attends each Council for food business inspections and other matters as available. Contract EHO reports

- Food Business Application Form completed.
- Temporary Food Business Application Form completed.
- Draft Caravan Park Inspection Proforma. Editing stage.
- Emails and Phone Consultation (food Business Related)
- Edited Inspection Proforma. Current.
- Food Business Applications Assessments.
- Conducted Inspections of Food Business. minor issues were noted and raised with operators. Ongoing.
- Complaints.
- General Development Assessment Process Guide for Local Planning and development Department. Shared with Regulatory Services Administration.
- Complaint/s.
- Inquiry and Information support.

In July, the Contractor EHO completed 3 food business inspections in the Longreach region, with all passing the inspection requirements, and some comments for improvement provided. One application for a new Food Business Licences was received and approved in July.

#### **Regulatory Services - Rural Lands**

##### **Town Commons**

**Agistment** – All four (4) town Commons are being used for Agistment. There are;

- 5 horses on Longreach Common,
- 12 Horses and 48 Cattle on the Ilfracombe Common,
- 85 Cattle on the Isisford Common, and
- 18 cattle and 1 horse on the Yaraka Common.

An audit and inspection of the number of animals on the common was completed in for EOFY invoicing, with follow up and owner identification of excess animals pending. We received two new requests for applications to agist horses onto the common in Ilfracombe in June. Applications have not been received for these horses in July.

Compliance Officers and Rural Land Officer completed various patrols of the common areas to check on stock, check water facilities and fencing, repairing when available.

##### **Stock Routes & Reserves**

##### **Traveling stock permits**

There were no travelling stock permits granted throughout the month.

## 11. CHIEF EXECUTIVE OFFICER'S REPORT

### 11.9 - Information Report - Governance

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#### **Permit to Occupy (PTO)**

There were no PTO requested in the month of July

#### **Water Facilities (WF)**

All Capital Works completed on the water facilities for the 2023-2024 financial year.

All existing Water Permit invoices issued in June for EOFY.

No Capital works planned for stock routes for the 2024-2025 financial year.

Inspection completed on the 18 Mile water facility.

#### **Pest Weeds and Animals**

##### **Stock Route Management Plan and Biosecurity Plan**

First draft for both the *Stock Route Management Plan* and *Biosecurity Plan* currently under review.

##### **Main spraying for July:**

Spraying activities this month have been reduced due to ongoing repairs and servicing of QuickSpray Units and spray equipment repairs.

Weeds sprayed, identified, and reported – Rubber Vine, Prickly Acacia, Parkinsonia, Leucaena and Sticky Florestina

- Dandaraga Road
- Starlights
- Winton Hwy – Darr River
- Within town – Wompoo Road/Curlew Court
- Ilfracombe Machinery Mile
- Crane Street North and South

##### **Sticky Florestina Project**

Monitoring and testing of Sticky Florestina at sites continue. Numerous Plants identified across the region by parks and gardens crews as well as Compliance Officers and Rural Lands Officer. Combined funded project across RAPAD region for a Research Officer for the Sticky Florestina Project.

##### **Proactive management of vertebrate pests from riparian areas boarded by exclusion fencing in Western Queensland.**

Commencement of the combined project with Commonwealth Government, RAPAD councils, Dessert Channels Group and LGAQ to identify strategies to reduce vertebrate pest populations on a sustained basis in riparian areas bordered by exclusion fencing, reduce pressure on existing exclusions fencing and maintain integrity of infrastructure, and encourage a more holistic and strategic management of vertebrate pests along river and creek corridors in RAPAD areas.

##### **Bexley Snake Cactus Project**

Continuation of the Bexley Snake Cactus Project with funding investment from RAPAD councils for continued research, monitoring and eradication of Snake Cactus.

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.9 - Information Report - Governance**

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**Pest Animals**

All Rural Land Officers attending the CWRPPG meeting this month identified increased activity and presence of Wild Dogs in the regions.

*Wild Dog / Feral Cat Bounties – 2023-2024 financial year*

| <b>Division</b> | <b>Scalp<br/>Bounty -<br/>Dog<br/>23/24<br/>YTD</b> | <b>Contract<br/>Dog<br/>Trapper<br/>23/24 YTD</b> | <b>Scalp<br/>Bounty -<br/>Cat<br/>23/24<br/>YTD</b> |
|-----------------|---|---|---|
| 1               | 35  | 1   | -   |
| 2               | -   | 14  | -   |
| 3               | 76  | 2   | -   |
| 4               | 126   | -   | 102   |
| <b>Total</b>    | <b>339</b>  | <b>17</b>   | <b>102</b>  |

**Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare  
Consequence: Insignificant  
Rating: Low (1/25)

Low risk, information report only

**Community Consultation:**

Nil

**Environmental Management Factors:**

Nil

**Other Comments:**

Nil

**Recommendation:**

That Council receives the Governance Information Report, as presented.

**12. FINANCE REPORT**  
**12.1 - Audit and Risk Committee Report - 16 July 2024**

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**12. Finance Report**

**12.1 Audit and Risk Committee Report - 16 July 2024**

A report on the matters reviewed at the Audit and Risk Committee meeting held on 16 July 2024.

**Council Action**

Deliver

**Applicable Legislation**

*Local Government Act 2009*

*Local Government Regulation 2012*

**Policy Considerations**

Internal Audit Policy No. 1.10

Enterprise Risk Management Policy No. 1.11

Advisory Committee Policy No. 2.31

Audit and Risk Committee Policy No. 2.32

**Corporate and Operational Plan Considerations**

| OUR FINANCES   |  |
|----------------|--|
|                | Corporate Plan Outcome   |
| 4.1            | Improved financial performance and strategic financial management.               |
| OUR LEADERSHIP |  |
|                | Corporate Plan Outcome   |
| 5.2            | Informed and considered decision making based on effective governance practices. |

**Budget Considerations**

Nil

**Previous Council Resolutions related to this Matter**

*(Res-2024-05-126)*

*Moved Cr Watts seconded Cr Emslie*

*That Council receives the report of the Audit and Risk Committee meeting held on 17 April 2024.*

**Officer Comment**

**Responsible Officer/s:** *David Wilson, Chief Financial Officer*

**Background:**

The Audit and Risk Committee met on 16 July 2024. The Chief Executive Officer must deliver a report to Council on the matters reviewed at the meeting and the Committee's recommendation.

**Issue:**

The following report summarises the key matters discussed at the Committee meeting.

## 12. FINANCE REPORT

### 12.1 - Audit and Risk Committee Report - 16 July 2024

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1. **External audit report** – The external auditors presented their interim report, that was tabled at the July Council meeting.
2. **Internal audit report and review of Internal Audit Plan** – Proposed internal audit focus for the final six months is Contractor Management. Standard control testing in transactional areas including procurement and payroll will be conducted during next site visit. Previous issues to also be reviewed while on site. A report will be presented at the December Audit Meeting.
3. **Report on implementation of audit issues** – report was noted.
4. **Position Paper-Depreciation Review** – A thorough review of Council’s asset register was undertaken by Mead Perry which has resulted in a more methodical approach to assigning useful lives and residual values. Asset Management Plans will assist with being able to better identify life expectancy of assets to assist with long term financial forecast.
5. **Position Paper-Asset Valuations** – Asset classes undergo comprehensive valuations every 5 years with desktop valuations undertaken in between. A comprehensive valuation of water and sewerage assets was conducted in the 2024FY with desktop valuations of the other asset classes. There was an overall increase in value of Council’s infrastructure which will have an impact of increasing depreciation expenses in future financial years.
6. **Position Paper-Landfill Rehabilitation Provision** – Council operates four landfills across the region and has an obligation to rehabilitate these at the end of their useful lives. An updated calculation of the provision has reduced the provision amount. QAO is happy with the updated figures and as noted in their report, recommend that Council engages external experts relating to landfill rehabilitation.
7. **Position Paper-Sale of Lot 201 Kestrel Street** – Council has entered into an options agreement and sale contract and the position paper sets out the accounting treatment of the transaction.
8. **Risk Management** – report was noted. A workshop including Councillors and ELT is planned for 18 September with the Chair to join the discussion. Risk Framework and Risk Policy to be provided and discussed further at the workshop.
9. **Committee Schedule** – next meeting to be held on 18 September at 8:30am in the Longreach Council Chambers.

#### **Risk Management Factors:**

This matter has been assessed using Council’s Risk Matrix to decide the likelihood and consequence of any risk to Council:

Nil risk, for information purposes only.



**12. FINANCE REPORT**  
**12.1 - Audit and Risk Committee Report - 16 July 2024**

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**Environmental Management Factors:**

Nil

**Other Comments:**

Nil

**Recommendation:**

*That Council receives the report of the Audit and Risk Committee meeting held on 16 July 2024.*

## 12. FINANCE REPORT

### 12.2 - Budget Review

#### 12.2 Budget Review

Budget review and proposed adjustments to the budget for the 2025 financial year (FY25).

#### Council Action

Deliver

#### Applicable Legislation

Local Government Act 2009

Local Government Regulation 2012

#### Policy Considerations

Nil

#### Corporate and Operational Plan Considerations

| OUR SERVICES |  |
|--------------|--|
|              | Corporate Plan Outcome   |
|              | Sustainable infrastructure and services that represent value for money, are environmentally responsible, and are responsive to community needs |
| OUR FINANCES |  |
|              | Corporate Plan Outcome   |
|              | Improved financial performance and strategic financial management.   |

#### Budget Considerations

An adjustment to the budget for the 2025 financial year as presented.

#### Previous Council Resolutions related to this Matter

Nil

#### Officer Comment

**Responsible Officer:** David Wilson, Chief Financial Officer

#### Background:

The budget for FY25 was adopted by Council on 20 June 2024. Since the adoption, new information has been obtained and assessed to determine their materiality to the budget.

#### Issue:

Since the adoption of the FY25 budget Council officers have assessed the impact of the following items and propose a variation to the FY25 budget:

- 1) Upon the near completion of the FY24 financial reports (subject to audit), an adjustment to the opening balances of the budget is proposed. The key differences are the lower opening cash balance due to the timing of the Financial Assistance Grant being paid in July and the higher asset value due to the valuation increases recorded in June.
- 2) Adjust revenue forecast due to change in FA Grant timing FAG instalments for FY25.
- 3) Carry over budgets from FY24 for three operating projects:

## 12. FINANCE REPORT

### 12.2 - Budget Review

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- Longreach Swimming Pool Non-Slip Coating,
- Lot 201 legal and consulting fees and
- Saleyards railway siding land resumption costs.

These are operating projects that were approved in FY24, have had purchase orders raised but were not completed before 30 June 2024.

4) Carry over budgets from FY24 for seven capital projects include:

- Installation of electronic readers of fuel bowsers,
- Council chambers upgrade,
- Civic centre shade structure,
- Childcare fencing,
- Lioness Park shade structure,
- LGGSP Longreach water mains replacement and
- Cemetery Plinths.

These are capital projects that were approved in FY24, have had purchase orders raised but were not completed before 30 June 2024.

#### **Impact on budget**

- 1) The change in timing of the FA Grant is expected to result in a lower closing cash balance at the end of the 2024/25 financial year. The new closing cash balance is above Council's metric of 6 months of cash expense cover and means that the 2025 budget set on 20 June 2024 can still be maintained.
- 2) The carry over projects were expected to be completed by 30 June 2024 and would have resulted in a lower opening cash balance had they been completed. Carrying over these committed projects will mean a higher cash outflow, offset by a higher opening cash balance, resulting in a net nil impact on the FY25 closing cash balance.
- 3) The impacts on the FY25 financial performance and financial position are illustrated in the attachments.

#### **Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible  
Consequence: Moderate  
Rating: Medium

Council has robust controls and procedures in place to monitor and treat its financial risks. The budget review items presented do not create any material change to council's risk profile. The key material risk remains the reliance on external grant funding.

#### **Environmental Management Factors:**

Nil

#### **Other Comments:**

Nil

## 12. FINANCE REPORT

### 12.2 - Budget Review

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#### **Appendices**

1. July 2024 Budget Update.pdf [↓](#)
2. Carry over project List.pdf [↓](#)

#### **Recommendation:**

*That Council approves the variations to the FY25 Budget, as presented.*

## 12.2 - Budget Review --Appendix 1

### July 2024 Budget Update

#### Statement of financial performance

|   | FY25 Budget<br>\$'000 | Change in opening<br>balances from<br>FY24<br>\$'000 | Adjust revenue<br>forecast due to<br>change in FAGrant<br>timing<br>\$'000 | Add back carry-<br>over project costs<br>\$'000 | Adjusted<br>budget<br>\$'000 |
|---|-----------------------|--|--|---|------------------------------|
| <b>Revenue</b>                                |                       |  |  |   |                              |
| Rates, levies and charges                     | 12,378                | -  | -  | -   | 12,378                       |
| Fees and charges                              | 2,809                 | -  | -  | -   | 2,809                        |
| Recoverable works income                      | 3,911                 | -  | -  | -   | 3,911                        |
| Other revenue                                 | 1,581                 | -  | -  | -   | 1,581                        |
| Operating grants, subsidies and contributions | 23,392                | -  | (700)  | -   | 22,692                       |
| Capital grants, subsidies and income          | 12,929                | -  | -  | -   | 12,929                       |
| Profit on sale of assets                      | 689                   | -  | -  | -   | 689                          |
| <b>Total revenue</b>                          | <b>57,689</b>         | <b>-</b>   | <b>(700)</b>   | <b>-</b>  | <b>56,989</b>                |
| <b>Expenses</b>                               |                       |  |  |   |                              |
| Employee expenses                             | 19,222                | -  | -  | -   | 19,222                       |
| Materials and services                        | 19,322                | -  | -  | (156)   | 19,166                       |
| Finance expenses                              | 614                   | -  | -  | -   | 614                          |
| Depreciation                                  | 8,712                 | -  | -  | -   | 8,712                        |
| <b>Total expenses</b>                         | <b>47,870</b>         | <b>-</b>   | <b>-</b>   | <b>(156)</b>                                    | <b>47,714</b>                |
| <b>Net surplus or (deficit)</b>               | <b>9,819</b>          | <b>-</b>   | <b>(700)</b>   | <b>156</b>                                      | <b>9,275</b>                 |

### July 2024 Budget Update

#### Statement of financial position

|                                     | FY25 Budget<br>\$'000 | Change in opening<br>balances from<br>FY24<br>\$'000 | Adjust revenue<br>forecast due to<br>change in FAGrant<br>timing<br>\$'000 | Add back carry-<br>over project costs<br>\$'000 | Adjusted<br>budget<br>\$'000 |
|-------------------------------------|-----------------------|--|--|---|------------------------------|
| <b>Current assets</b>               |                       |  |  |   |                              |
| Cash and cash equivalents           | 31,356                | (7,661)  | (700)  | (569)   | 22,426                       |
| Current trade and other receivables | 1,490                 | 100  | -  | -   | 1,590                        |
| Inventories                         | 593                   | -  | -  | -   | 593                          |
| <b>Non-current assets</b>           |                       |  |  |   |                              |
| Trade and other receivables         | 9,126                 | -  | -  | -   | 9,126                        |
| Property, plant and equipment       | 387,610               | 15,183   | -  | 725   | 403,518                      |
| <b>Total assets</b>                 | <b>430,175</b>        | <b>7,622</b>   | <b>(700)</b>   | <b>156</b>                                      | <b>437,253</b>               |
| <b>Current liabilities</b>          |                       |  |  |   |                              |
| Trade and other payables            | 1,645                 | -  | -  | -   | 1,645                        |
| Current borrowings                  | 1,410                 | -  | -  | -   | 1,410                        |
| Current provisions                  | 3,269                 | -  | -  | -   | 3,269                        |
| <b>Non-current liabilities</b>      |                       |  |  |   |                              |
| Borrowings                          | 10,983                | -  | -  | -   | 10,983                       |
| Provisions                          | 2,324                 | -  | -  | -   | 2,324                        |
| <b>Total liabilities</b>            | <b>19,631</b>         | <b>-</b>   | <b>-</b>   | <b>-</b>  | <b>19,631</b>                |
| <b>Net community assets</b>         | <b>410,544</b>        | <b>7,622</b>   | <b>(700)</b>   | <b>156</b>                                      | <b>417,622</b>               |
| <b>Community equity</b>             |                       |  |  |   |                              |
| Asset revaluation reserve           | 180,729               | 15,908   | -  | -   | 196,637                      |
| Retained surplus                    | 229,815               | (8,286)  | (700)  | 156   | 220,985                      |
| <b>Total community equity</b>       | <b>410,544</b>        | <b>7,621</b>   | <b>(700)</b>   | <b>156</b>                                      | <b>417,622</b>               |

Carry over projects

| Project   | Budget    | Spent FY24 | FY25 Opex        | FY25 Capex     |
|---|-----------|------------|------------------|----------------|
| Installation of electronic readers of fuel bowusers | 35,000    | -          | -                | 35,000         |
| Council chambers upgrade                            | 150,000   | 84,439     | -                | 65,561         |
| Civic Centre Shade Structure                        | 200,000   | 154,679    | -                | 45,321         |
| Childcare Fencing                                   | 85,000    | -          | -                | 85,000         |
| Lioness Park shade structures                       | 100,000   | 7,640      | -                | 92,360         |
| LGSP Longreach Water Mains Replacement              | 1,200,000 | 1,082,791  | -                | 117,209        |
| Pool Non-slip LRE (Rippa)                           | 13,625    | -          | 13,625           | -              |
| STIP Project Our Ladys our Asset                    |           |            | (270,000)        | 270,000        |
| Lot 201 legal and consulting fees                   | 60,000    | -          | 60,000           | -              |
| Cemetery Plinths                                    | 15,000    | -          | -                | 15,000         |
| Railway siding land resumption costs                | 40,000    | -          | 40,000           | -              |
| <b>Total carry over budget</b>                      |           |            | <b>(156,375)</b> | <b>725,451</b> |

## 12. FINANCE REPORT

### 12.3 - Chief Financial Officer's Report

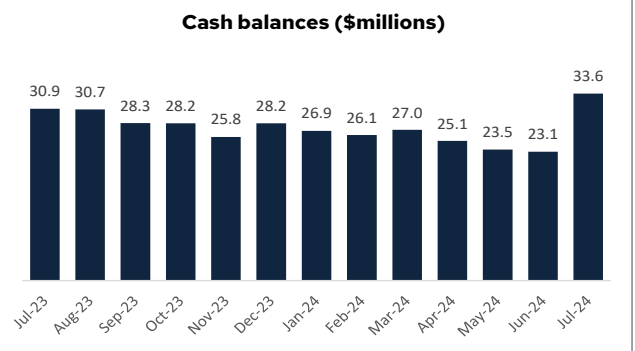
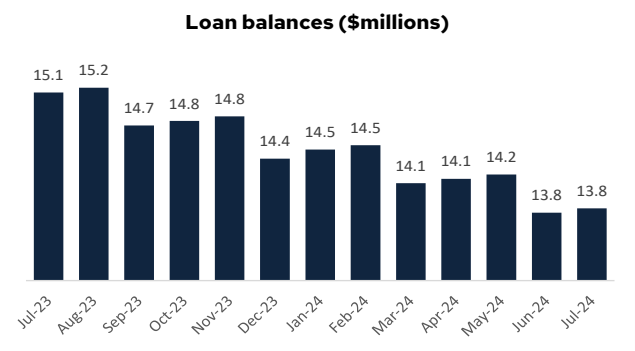
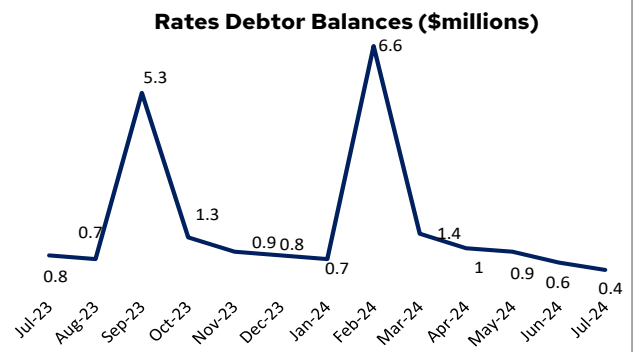
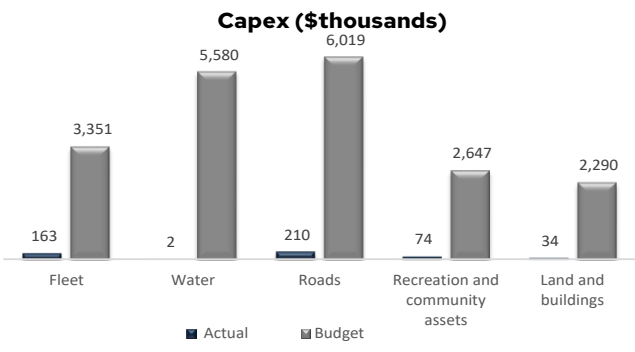
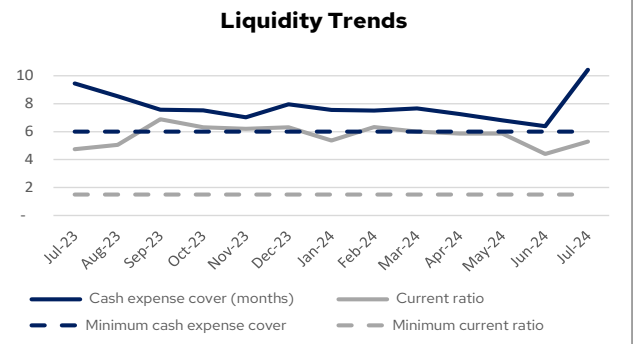
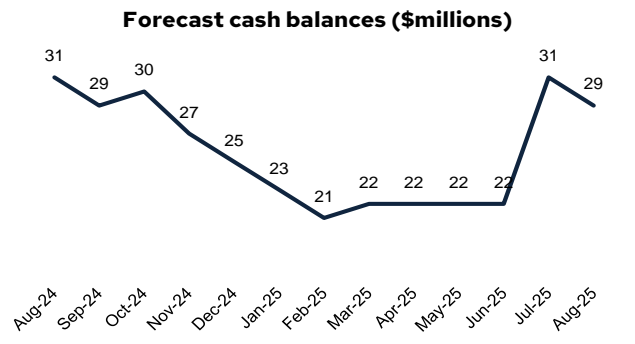
#### 12.3 Chief Financial Officer's Report

Consideration of the financial statements for the period ending 31 July 2024:

#### Longreach Regional Council Financial Dashboard

for the month ending Jul 2024  
(all amounts in \$millions)

| Income statement          | YTD      | Budget YTD | Variance   | Last YTD                  | Variance |
|---------------------------|----------|------------|------------|---------------------------|----------|
| Revenue                   | \$13.5   | \$2.9      | \$10.7     | \$2.1                     | \$11.4 ● |
| Expenses                  | \$4.0    | \$4.6      | \$0.6      | \$4.0                     | \$0.0 ●  |
| Net result                | \$9.5    | (\$1.7)    | \$11.3     | (\$1.9)                   | \$11.5 ● |
| Balance sheet             | Jul 2025 | Jun 2023   | Movement   | Last YTD                  | Movement |
| Total assets              | \$438.1  | \$428.3    | \$9.8      | \$418.5                   | \$19.6 ● |
| Total liabilities         | \$22.1   | \$21.9     | (\$0.3)    | \$26.5                    | \$4.4 ●  |
| Total equity              | \$416.0  | \$406.4    | \$9.5      | \$392.0                   | \$24.0 ● |
| Cash flow                 | YTD      | Last YTD   | Movement   | Cash expense cover        |          |
| Operating cash flow       | \$10.9   | \$7.7      | \$3.2 ●    | 10 months ●               |          |
| Capex                     | (\$0.6)  | (\$11.6)   | (\$11.0) ● | Current ratio             |          |
| Other investing cash flow | \$0.1    | \$7.8      | (\$7.7) ●  | 5:1 ●                     |          |
| Loan repayments           | \$0.0    | (\$2.9)    | \$3.0 ●    | Unrestricted Cash Balance |          |
| Net cash flow             | \$10.5   | \$1.0      | \$9.4 ●    | \$31.5 ●                  |          |



## 12. FINANCE REPORT

### 12.3 - Chief Financial Officer's Report

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#### Summary

- With receipt of the FA Grant prepayment in July and expenses being controlled within budget, July has been a good start to the 2025 financial year with a solid financial position and cash balance.

#### Financial performance

- Due to the Financial Assistance (FA) Grant being paid in July Council recognised a \$9.5M surplus at the beginning of the financial year.
- Management have maintained most of Council's programs within budget with some one-off annual subscriptions paid in July.

#### Financial position

- The receipt of the FA Grant in July has improved its financial position. There has been no other material change in financial position since the end of the 2024 financial year.

#### Cash flow

- Closing cash balance was \$33.6 million (\$31.5 million unrestricted).
- Operating cash flow was \$10.9 million due to 85% of the Financial Assistance Grant being paid in July.
- Capital expenditure is lower as planning and procurement starts in July there are some capital projects to be carried over as per the budget review report.

#### Liquidity

- Council maintains 10 months of cash expense cover.
- Current ratio is 5:1 (\$5 of current assets to every \$1 of current liabilities).
- Short- and long-term forecasts indicate than Council will remain in a sound financial position with careful management.
- Council entered into two new term deposits on 5 July 2024 totaling \$16 million to increase its return on investment.

| Term Deposit | Maturity date | Rate  |
|--------------|---------------|-------|
| \$8,000,000  | 4/07/2025     | 5.06% |
| \$8,000,000  | 2/01/2025     | 4.98% |

#### Debtors

|                       | 1 year    | 2 years  | 3 years  |
|-----------------------|-----------|----------|----------|
| Outstanding rates     | \$291,119 | \$69,554 | \$83,951 |
| Number of assessments | 63        | 23       | 16       |

- There are a total of 102 assessments with unpaid rates totaling \$0.4 million, the lowest balance it has been in over two years.
- Of the unpaid rates,
  - \$55K (13%) is being repaid on payment plans
  - \$389K (87%) is being followed up according to the Debt Recovery Policy



## 12. FINANCE REPORT

### 12.3 - Chief Financial Officer's Report

#### Risks

- The main risks to Council's short term financial performance, position and cash flow are:

| Risk  | Description   | Treatment   | Rating  |
|---|---|---|---|
| Project related grant income is not realized.<br>Reputational damage with funding bodies.                 | If projects are not completed within the timeframes according to the grant conditions, grant income may not be realised.  | Improve project reporting and risk assessments.<br>Improve cross-functional communications across project teams, grant administration and procurement.  | Likelihood – Possible<br><br>Consequence – Major (capital grant income is a significant part of Council's ability to fund capex)<br><br>Rating – High                                 |
| Availability of grant funding and contract work reduces funding to sustain Council operations.            | Council has relied on several years of consistent external funding from flood damage works and TMR works. When this funding decreases, it will impact Council's financial result and cash position.             | Examine services, assets and business processes to reduce fixed costs in Council so that it becomes more adaptable and resilient.<br>Diversify Council's revenue sources.                               | Likelihood – Possible<br><br>Consequences – Moderate if the reductions impact a single year. Major if the reductions impact several consecutive years.<br><br>Rating – Medium to High |
| Costs continue to increase rapidly placing pressure on Council's ability to sustainably provide services. | The cost of wages, goods and services, particularly construction materials continue to increase at a higher rate than previously experienced, increasing the cost of providing services and maintaining assets. | Prioritise services and projects to allocate limited resources to the most important community areas.<br><br>Maintain reporting and forecasting to identify issues and where necessary, revise budgets. | Likelihood – Almost certain<br><br>Consequence – Moderate<br><br>Rating – High  |

#### Appendices

- [Finance Reports July 2024.pdf](#) ↓
- [Directors Report July 2024.pdf](#) ↓
- [Capital Report 30 June 2025.pdf](#) ↓
- [Grant Report](#) ↓

#### **Recommendation:**

*That Council receives the monthly financial statements for the period ending 31 July 2024, as presented.*

## 12.3 - Chief Financial Officer's Report --Appendix 1

| Statement of financial performance            | YTD Actual<br>\$'000 | YTD Budget<br>\$'000 | Last YTD<br>\$'000 | Full year<br>budget<br>\$'000 |
|---|----------------------|----------------------|--------------------|-------------------------------|
| <b>Revenue</b>                                |                      |                      |                    |                               |
| Rates, levies and charges                     | 183                  | 193                  | 193                | 12,378                        |
| Fees and charges                              | 258                  | 260                  | 230                | 2,809                         |
| Recoverable works income                      | 361                  | 326                  | 615                | 3,911                         |
| Other revenue                                 | 69                   | 134                  | 293                | 1,581                         |
| Operating grants, subsidies and contributions | 12,546               | 1,883                | 716                | 23,392                        |
| Capital grants, subsidies and income          | 108                  | -                    | 96                 | 12,929                        |
| Profit on sale of assets                      | -                    | 57                   | 68                 | 689                           |
| <b>Total revenue</b>                          | <b>13,525</b>        | <b>2,854</b>         | <b>2,075</b>       | <b>57,689</b>                 |
| <b>Expenses</b>                               |                      |                      |                    |                               |
| Employee expenses                             | 1,481                | 1,602                | 1,388              | 19,222                        |
| Materials and services                        | 1,667                | 2,181                | 1,821              | 19,322                        |
| Finance expenses                              | 74                   | 49                   | 74                 | 614                           |
| Depreciation                                  | 757                  | 726                  | 742                | 8,712                         |
| Other expenses                                | -                    | -                    | -                  | -                             |
| <b>Total expenses</b>                         | <b>3,979</b>         | <b>4,558</b>         | <b>4,025</b>       | <b>47,870</b>                 |
| <b>Net surplus or (deficit)</b>               | <b>9,546</b>         | <b>(1,704)</b>       | <b>(1,950)</b>     | <b>9,819</b>                  |
| <b>Operating deficit</b>                      | 9,546                | (1,704)              | (1,950)            | 9,819                         |
|   | (108)                | (57)                 | (29)               | (5,709)                       |
| <b>Operating deficit</b>                      | <b>9,438</b>         | <b>(1,761)</b>       | <b>(1,978)</b>     | <b>(5,255)</b>                |

| Statement of financial position     | YTD Actual<br>\$'000 | Actual June<br>2024<br>\$'000 | Full year<br>budget<br>\$'000 |
|-------------------------------------|----------------------|-------------------------------|-------------------------------|
| <b>Current assets</b>               |                      |                               |                               |
| Cash and cash equivalents           | 33,579               | 23,126                        | 31,356                        |
| Current trade and other receivables | 5,226                | 5,630                         | 1,490                         |
| Inventories                         | 915                  | 967                           | 593                           |
| <b>Non-current assets</b>           |                      |                               |                               |
| Trade and other receivables         | 10,435               | 10,435                        | 9,126                         |
| Property, plant and equipment       | 387,959              | 388,119                       | 387,610                       |
| Other non-current assets            | -                    | -                             | -                             |
| <b>Total assets</b>                 | <b>438,113</b>       | <b>428,277</b>                | <b>430,175</b>                |
| <b>Current liabilities</b>          |                      |                               |                               |
| Trade and other payables            | 2,944                | 2,710                         | 1,645                         |
| Current borrowings                  | 1,375                | 1,375                         | 1,410                         |
| Current provisions                  | 3,202                | 3,208                         | 3,269                         |
| <b>Non-current liabilities</b>      |                      |                               |                               |
| Borrowings                          | 12,435               | 12,387                        | 10,983                        |
| Provisions                          | 2,192                | 2,178                         | 2,324                         |
| <b>Total liabilities</b>            | <b>22,149</b>        | <b>21,859</b>                 | <b>19,631</b>                 |
| <b>Net community assets</b>         | <b>415,964</b>       | <b>406,418</b>                | <b>410,544</b>                |
| <b>Community equity</b>             |                      |                               |                               |
| Asset revaluation reserve           | 196,554              | 196,554                       | 180,729                       |
| Retained surplus                    | 219,411              | 209,865                       | 229,815                       |
| <b>Total community equity</b>       | <b>415,964</b>       | <b>406,418</b>                | <b>410,544</b>                |

## 12.3 - Chief Financial Officer's Report --Appendix 1

| <b>Statement of cash flows</b>                             | <b>YTD Actual</b> | <b>Full year budget</b> |
|--|-------------------|-------------------------|
|  | <b>\$'000</b>     | <b>\$'000</b>           |
| <b>Cash flows from operating activities</b>                |                   |                         |
| Receipts from ratepayers and customers                     | 1,275             | 22,570                  |
| Receipts from grants                                       | 12,546            | 24,893                  |
| Payments to employees                                      | (1,473)           | (19,222)                |
| Payments to suppliers                                      | (1,381)           | (19,697)                |
| Interest paid  | (74)              | (557)                   |
| <b>Net cash inflow/(outflow) from operating activities</b> | <b>10,893</b>     | <b>7,986</b>            |
| <b>Cash flows from Investing activities</b>                |                   |                         |
| Receipts from capital grants                               | 108               | 12,968                  |
| Receipts from sale of assets                               | -                 | 650                     |
| Payments for capital expenditure                           | (596)             | (20,526)                |
| <b>Net cash inflow/(outflow) from investing activities</b> | <b>(488)</b>      | <b>(6,908)</b>          |
| <b>Cash flows from financing activities</b>                |                   |                         |
| Loan repayments  | 48                | (1,346)                 |
| <b>Net cash outflows from financing activities</b>         | <b>48</b>         | <b>(1,346)</b>          |
| <b>Net cash inflow/(outflow)</b>                           | <b>10,453</b>     | <b>(268)</b>            |
| Opening cash balance                                       | 23,126            | 31,624                  |
| <b>Closing cash balance</b>                                | <b>33,579</b>     | <b>31,356</b>           |

| <b>Statement of changes in equity</b>    | <b>YTD Actual</b> | <b>Full year budget</b> |
|--|-------------------|-------------------------|
|  | <b>\$'000</b>     | <b>\$'000</b>           |
| <b>Accumulated surplus</b>               |                   |                         |
| Opening balance                          | 209,865           | 219,997                 |
| Recognise land sold in prior years       | -                 | -                       |
| Net profit or (loss)                     | 9,546             | 9,819                   |
| <b>Closing accumulated surplus</b>       | <b>219,410</b>    | <b>229,815</b>          |
| <b>Asset revaluation reserve</b>         |                   |                         |
| Opening balance                          | 196,553           | 177,323                 |
| Other comprehensive income               | -                 | 3,406                   |
| <b>Closing asset revaluation reserve</b> | <b>196,553</b>    | <b>180,729</b>          |
| <b>Total community equity</b>            | <b>415,964</b>    | <b>410,544</b>          |

12.3 - Chief Financial Officer's Report --Appendix 2

Longreach Regional Council  
 Program Report  
 for the YTD July 2024

| Program   | Revenue      |              | Expenses       |                | Net result   |                  |
|---|--------------|--------------|----------------|----------------|--------------|------------------|
|   | YTD          | Budget YTD   | YTD            | Budget YTD     | YTD          | Budget full year |
| <b>Office of the CEO</b>                          |              |              |                |                |              |                  |
| Human resources                                   | -            | -            | (104)          | (124)          | (104)        | (124)            |
| Governance  | -            | -            | (152)          | (134)          | (152)        | (134)            |
| Elected member expenses                           | -            | -            | (44)           | (55)           | (44)         | (55)             |
| Disaster management and regional coordination     | 15           | 15           | (19)           | (20)           | (4)          | (5)              |
| Economic development                              | -            | -            | (14)           | (19)           | (14)         | (19)             |
| Local laws  | 12           | 12           | (65)           | (106)          | (53)         | (95)             |
| Health and environmental services                 | 5            | 1            | (3)            | (9)            | 1            | (7)              |
| Land, leased out assets and commercial businesses | 14           | 18           | (38)           | (44)           | (24)         | (26)             |
| Development services                              | 5            | 9            | (12)           | (19)           | (8)          | (10)             |
| <b>Total Office of the CEO</b>                    | <b>50</b>    | <b>55</b>    | <b>(452)</b>   | <b>(529)</b>   | <b>(402)</b> | <b>(474)</b>     |
| <b>Infrastructure Services</b>                    |              |              |                |                |              |                  |
| Infrastructure administration                     | -            | -            | (39)           | (113)          | (39)         | (113)            |
| Depot and airstrips                               | -            | -            | (35)           | (60)           | (35)         | (60)             |
| Roads, streets and stormwater                     | -            | -            | (622)          | (599)          | (622)        | (599)            |
| 2023 NDRA Event                                   | 473          | 667          | (474)          | (667)          | -            | -                |
| 2022 NDRA Event                                   | 261          | -            | (261)          | -              | -            | -                |
| Contract works                                    | 335          | 317          | (330)          | (287)          | 5            | 29               |
| Fleet management                                  | 28           | 23           | 291            | 164            | 319          | 187              |
| Sewerage  | -            | -            | (68)           | (59)           | (68)         | (59)             |
| Waste management                                  | 7            | -            | (24)           | (80)           | (17)         | (80)             |
| Water   | 184          | 184          | (204)          | (260)          | (20)         | (76)             |
| <b>Total Infrastructure Services</b>              | <b>1,287</b> | <b>1,191</b> | <b>(1,766)</b> | <b>(1,962)</b> | <b>(478)</b> | <b>(772)</b>     |
| <b>Total</b>                                      | <b>1,337</b> | <b>1,246</b> | <b>(1,314)</b> | <b>(1,451)</b> | <b>(78)</b>  | <b>(258)</b>     |

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12.3 - Chief Financial Officer's Report --Appendix 2

| Program                               | Revenue       |              | Expenses       |                | Net result    |                  |
|---------------------------------------|---------------|--------------|----------------|----------------|---------------|------------------|
|                                       | YTD           | Budget YTD   | YTD            | Budget YTD     | YTD           | Budget full year |
| <b>Community Services</b>             |               |              |                |                |               |                  |
| Child Care                            | 365           | 220          | (219)          | (249)          | 146           | (28)             |
| Community development and events      | 28            | -            | (23)           | (39)           | 5             | (37)             |
| Donations and sponsorship             | -             | -            | (20)           | (16)           | (20)          | (16)             |
| RADF                                  | -             | -            | -              | (3)            | -             | (3)              |
| Community administration              | -             | -            | (112)          | (142)          | (112)         | (1,708)          |
| Libraries                             | -             | 2            | (19)           | (20)           | (19)          | (18)             |
| Community centres and halls           | 1             | 3            | (61)           | (40)           | (60)          | (37)             |
| Public conveniences                   | 1             | 1            | (13)           | (27)           | (12)          | (26)             |
| Council housing                       | 4             | 6            | (6)            | (25)           | (2)           | (19)             |
| Showgrounds and sporting facilities   | 6             | 6            | (43)           | (71)           | (37)          | (65)             |
| Cemeteries                            | 27            | 13           | (37)           | (31)           | (10)          | (17)             |
| Parks and gardens                     | -             | -            | (141)          | (188)          | (141)         | (188)            |
| Swimming pools                        | -             | 1            | (58)           | (110)          | (58)          | (109)            |
| Tourism, museums and VIC              | 42            | 42           | (113)          | (112)          | (71)          | (71)             |
| <b>Total Community Services</b>       | <b>473</b>    | <b>294</b>   | <b>(865)</b>   | <b>(1,075)</b> | <b>(393)</b>  | <b>(779)</b>     |
| <b>Financial Services</b>             |               |              |                |                |               |                  |
| Insurance                             | -             | -            | (564)          | (565)          | (564)         | (790)            |
| Finance                               | 11,597        | 1,250        | (193)          | (206)          | 11,405        | 1,044            |
| Rates                                 | 9             | 7            | (32)           | (7)            | (22)          | (15)             |
| LW/DEFS                               | -             | -            | (32)           | (31)           | (32)          | (31)             |
| Internal recharges                    | -             | -            | -              | -              | -             | -                |
| Innovation and Business Improvement   | -             | -            | (75)           | (184)          | (75)          | (184)            |
| <b>Total Financial Services</b>       | <b>11,607</b> | <b>1,257</b> | <b>(896)</b>   | <b>(993)</b>   | <b>10,711</b> | <b>250</b>       |
| <b>Total Council Operating Result</b> | <b>13,417</b> | <b>2,797</b> | <b>(3,979)</b> | <b>(4,558)</b> | <b>9,439</b>  | <b>(1,774)</b>   |
|                                       |               |              |                |                |               | <b>(9,075)</b>   |

**Notes to the program report**

1. Carry over in 2022 program, 2023 program is underway.
2. Timing of the first month of reporting.
3. Maintenance expenditures incurred in July are expected to be balanced out over the course of the year.
4. A higher number of funerals for the period than budgeted.
5. The annual valuation payment has been processed.

## 12.3 - Chief Financial Officer's Report --Appendix 3

| Infrastructure   | .Current Budget        | .Actual Cost YTD        |           |
|--|------------------------|-------------------------|-----------|
| R2R 24/25 Grids Replacement Program  | 279,000                | -                       |           |
| R2R 24/25 Seal Golden West Side Of St Helena St                                  | 210,000                | -                       |           |
| R2R 24/25 Floodway Upgrades On Isisford Blackall River Rd                        | 95,000                 | 30,069                  |           |
| R2R 24/25 Reseal Town Street Isisford  | 30,000                 | -                       |           |
| R2R 24/25 Reseal Town Streets Longreach  | 450,000                | 2,312                   |           |
| R2R 24/25 Gravel Resheet Stonehenge River Rd                                     | 150,000                | 1,128                   |           |
| R2R 24/25 Repair Down Stream Batter On Tocal Road                                | 70,000                 | -                       |           |
| R2R 24/25 Replace Floodway On Crossmore Rd                                       | 60,000                 | -                       |           |
| R2R 24/25 Install Concrete Floodway On Stonehenge River Rd                       | 60,000                 | -                       |           |
| R2R 24/25 Upgrades Culverts And Drains In Plover/Crow Lane                       | 50,000                 | -                       |           |
| R2R 24/25 Replace Existing Concrete Floodways On Silsoe Rd Ch 39.82-39.850       | 36,000                 | -                       |           |
| R2R 24/25 Reseal Floodway On Crossmore Rd  | 35,000                 | -                       |           |
| R2R 24/25 Reseal Floodway On Isisford Yarakka River Rd                           | 45,000                 | -                       |           |
| Replace Existing Concrete Floodway   | 36,000                 | -                       |           |
| 24/25 STIP Funded Project Our Lady's School                                      | 270,000                | -                       |           |
| 24/25 Improve Centre Medium Strips   | 100,000                | -                       |           |
| 24/25 Install Kerb And Channelling - Pelican Street (Tids)                       | 50,000                 | -                       |           |
| 24/25 Install Concrete Floodways Ilfracombe Dump Road                            | 25,800                 | -                       |           |
| 24/25 Upgrade Bike Path At Jabiru Rail Crossing                                  | 35,000                 | 85                      |           |
| 24/25 Install Roundabouts Around Ergon Poles (Tids & Ergon)                      | 200,000                | 834                     |           |
| 24/25 Replace Kerb And Channelling And Rehabilitate Street - Galah Street (Tids) | 400,000                | 25,124                  |           |
| 24/25 Replacment Of Elevated Reservoir & Stand At Wtp                            | 500,000                | -                       |           |
| 24/25 Water Treatment plant upgrades   | 250,000                | -                       |           |
| 24/25 Eletrical Switchboards upgrade at Murray McMillan Dam                      | 180,000                | -                       |           |
| 24/25 Thomson River raising  | 1,000,000              | -                       |           |
| 24/25 Water Mains Replacement  | 2,000,000              | -                       |           |
| 24/25 Refurbish Ilfracombe sewer pump station                                    | 50,000                 | -                       |           |
| 24/25 Refurbish Isisford sewer pump station                                      | 50,000                 | -                       |           |
| 24/25 Isisford Depot workshop upgrades   | 100,000                | -                       |           |
| 24/25 Vehicle key safes  | 30,000                 | -                       |           |
| 24/25 New Cell at waste facility   | 100,000                | 32,690                  |           |
| Fleet Purchases  | 3,350,730              | 163,701                 |           |
| QRA betterment projects  | 443,713                | -                       |           |
| Lot 201 infrastructure   | 1,090,000              | -                       |           |
| <b>Grand Total</b>   | <b>11,831,243</b>      | <b>255,943</b>          | <b>2%</b> |
| <b>Communities and Project Management</b>  | <b>Current Budget.</b> | <b>Actual Cost YTD.</b> |           |
| 23/24 Refit Back Of Library Into Disaster Management Centre                      | 810,000                | -                       |           |
| 23/24 Squash Courts Upgrade Longreach (sport &rec)                               | 370,000                | 73,850                  |           |
| Relocate Ilfracombe Post Office  | 250,000                | -                       |           |
| 24/25 Replace dressing rooms air conditioner Longreach Civic Centre              | 5,000                  | -                       |           |
| Isisford Hall Upgrade  | 50,000                 | -                       |           |
| Tennis Club Upgrades   | 316,189                | -                       |           |
| OBIC Roof Replacement  | 100,000                | -                       |           |
| Machinery Mile Toilet Block Replacement  | 190,825                | -                       |           |
| Wellshot Centre Footpath Replacement   | 12,000                 | -                       |           |
| Powerhouse accessibility ramp  | 15,000                 | -                       |           |
| Beersheba Pump - Power Reconnection  | 40,000                 | -                       |           |
| Back Wall Ilfracombe Multipurpose Court  | 10,000                 | -                       |           |
| Ilf Pool - Salt Water Chlorination Conversion                                    | 75,000                 | -                       |           |
| Isisford Pool - Replace shade structures   | 50,000                 | -                       |           |
| Longreach Pool Coping Tile Replacement   | 115,000                | -                       |           |
| Longerach Childcare - Energy Efficiency Improvements                             | 150,000                | -                       |           |
| Longerach Childcare -New Shade Structure   | 20,000                 | -                       |           |
| Cemetery plinth replacements   | 30,000                 | -                       |           |
| Extension to columbarium Longreach cemetery                                      | 25,000                 | -                       |           |
| Cemetery new entrance sign   | 12,500                 | -                       |           |
| 24/25 Executive House  | 550,000                | -                       |           |
| Animal Management facility   | 1,650,000              | 72,775                  |           |
| Isisford SES Training Room   | 89,709                 | -                       |           |
| Council Housing @ Teal Street  | 3,801,552              | -                       |           |
| <b>Grand Total</b>   | <b>8,737,775</b>       | <b>146,625</b>          | <b>2%</b> |

## Grant/s Information (current as of Friday, 02 August 2024)

### Completed Grants

There have been no grants completed since 01 July 2024.

### Lodged Grants

The below table provides a list of grant opportunities that have been applied for. At time of writing, the outcome of these grants has not been determined.

| Grant Number | Name                                | Title   | Subsidy Amount     | Income received | Remaining Income   | Grant Start Date | Grant End Date |
|--------------|-------------------------------------|---|--------------------|-----------------|--------------------|------------------|----------------|
| GC2024262    | DEPT OF LOCAL GOVERNMENT & PLANNING | W4Q_Works for Queensland [Animal Management Facility] | \$1,680,000        |                 | \$1,680,000        | 01/07/2024       | 30/06/2026     |
| GC2024265    | DEPT OF LOCAL GOVERNMENT & PLANNING | LGGSP_Longreach Water Mains Replacement Program       | \$4,369,511        |                 | \$4,369,511        | 31/05/2025       | 30/06/2028     |
| <b>Total</b> |                                     |   | <b>\$6,049,511</b> | <b>\$0</b>      | <b>\$6,049,511</b> |                  |                |

### Approved Grants

Outlined below are all grants that are currently active in the SynergySoft system. The below includes multi-year funding rounds, where income will be received at agreed milestones and/or scheduled dates until the completion dates.

| Grant Number | Name   | Title   | Subsidy Amount | Income received | Remaining Income | Grant Start Date | Grant End Date |
|--------------|--|---|----------------|-----------------|------------------|------------------|----------------|
| GC2024251    | DEPARTMENT ENVIRONMENT, SCIENCE & INNOVATION | QLD Connects - Seed Funding - FranklyAI project               | \$55,000       | \$50,000        | \$5,000          | 24/01/2024       | 30/09/2024     |
| GC2023204    | DEPARTMENT OF EDUCATION AND TRAINING         | Professional Development & Paid Practicum Subsidy - FY24      | \$13,680       | \$0             | \$13,680         | 01/07/2023       | 30/06/2024     |
| GC2023207    | DEPARTMENT OF EDUCATION AND TRAINING         | CCCF R4_Long Day Care Sustainability                          | \$400,000      | \$100,000       | \$300,000        | 01/07/2024       | 30/06/2026     |
| GC2024254    | DEPARTMENT OF EDUCATION AND TRAINING         | CCCF R4_OSHC Sustainability                                   | \$180,744      | \$42,967        | \$137,778        | 01/07/2024       | 30/06/2026     |
| GC2024255    | DEPARTMENT OF EDUCATION AND TRAINING         | CCCF R4_Capital   | \$279,281      | \$0             | \$279,281        | 01/07/2024       | 30/06/2026     |
| GC2024257    | DEPARTMENT OF EDUCATION AND TRAINING         | QKFS_Kindy for All 2024                                       | \$120,000      | \$93,495        | \$26,505         | 01/01/2024       | 31/12/2024     |
| GC2023185    | DEPARTMENT OF HOUSING & PUBLIC WORKS         | MIP1 - Longreach Squash Courts Upgrade                        | \$328,692      | \$164,346       | \$164,346        | 28/06/2023       | 31/12/2024     |
| GC2023240    | DEPARTMENT OF HOUSING & PUBLIC WORKS         | AWG_Active Women and Girls - Fitness & Self-defence program   | \$27,500       | \$27,500        | \$0              | 20/11/2023       | 30/06/2025     |
| GC2023242    | DEPARTMENT OF HOUSING & PUBLIC WORKS         | Building Bush Tourism_Machinery Mile Toilet Block Replacement | \$190,825      | \$0             | \$190,825        | 30/11/2023       | 01/02/2024     |
| GC2021142    | DEPARTMENT OF INFRASTRUCTURE & REGIONAL      | LRCIP3 - 1 LRCH Childcare Playground Replacement              | \$162,000      | \$141,786       | \$20,214         | 01/01/2021       | 30/06/2024     |
| GC2022146    | DEPARTMENT OF INFRASTRUCTURE & REGIONAL      | LRCIP3 - 2 Yaraka Tree Line                                   | \$11,000       | \$9,627         | \$1,373          | 01/01/2022       | 30/06/2024     |
| GC2022147    | DEPARTMENT OF INFRASTRUCTURE & REGIONAL      | LRCIP3 - 3 Isisford MPC Kiosk Repair                          | \$19,500       | \$17,067        | \$2,433          | 01/01/2022       | 30/06/2024     |
| GC2022148    | DEPARTMENT OF INFRASTRUCTURE & REGIONAL      | LRCIP3 - 4 Isisford Park Renovations                          | \$44,500       | \$38,947        | \$5,553          | 01/01/2022       | 30/06/2024     |
| GC2022149    | DEPARTMENT OF INFRASTRUCTURE & REGIONAL      | LRCIP3 - 6 ILF Rec Centre Maintenance                         | \$50,000       | \$43,761        | \$6,239          | 01/01/2022       | 30/06/2024     |
| GC2022150    | DEPARTMENT OF INFRASTRUCTURE & REGIONAL      | LRCIP3 - 8 LRCH Showgrounds landscaping                       | \$70,000       | \$61,265        | \$8,735          | 01/01/2022       | 30/06/2024     |
| GC2022151    | DEPARTMENT OF INFRASTRUCTURE & REGIONAL      | LRCIP3 - 9 LRCH Showgrounds Audio Upgrade                     | \$50,000       | \$43,761        | \$6,239          | 01/01/2022       | 30/06/2024     |
| GC2022153    | DEPARTMENT OF INFRASTRUCTURE & REGIONAL      | LRCIP3 - 11 Painting of LRCH Civic Centre                     | \$70,000       | \$61,265        | \$8,735          | 01/01/2022       | 30/06/2024     |
| GC2022154    | DEPARTMENT OF INFRASTRUCTURE & REGIONAL      | LRCIP3 - 12 LRCH Edkins Park Ablution Block                   | \$330,000      | \$288,823       | \$41,177         | 01/01/2022       | 30/06/2024     |
| GC2022155    | DEPARTMENT OF INFRASTRUCTURE & REGIONAL      | LRCIP3 - 13 LRCH Eagle St Beautification                      | \$60,000       | \$52,513        | \$7,487          | 01/01/2022       | 30/06/2024     |
| GC2022156    | DEPARTMENT OF INFRASTRUCTURE & REGIONAL      | LRCIP3 - 14 LRCH Eagle St Landsborough HWY and Pelican St     | \$775,000      | \$678,295       | \$96,705         | 01/01/2022       | 30/06/2024     |
| GC2022157    | DEPARTMENT OF INFRASTRUCTURE & REGIONAL      | LRCIP3 - 15 Isisford Footpaths                                | \$70,000       | \$61,265        | \$8,735          | 01/01/2022       | 30/06/2024     |
| GC2022159    | DEPARTMENT OF INFRASTRUCTURE & REGIONAL      | LRCIP3 - 17 Longreach Footpaths                               | \$98,000       | \$85,772        | \$12,228         | 01/01/2022       | 30/06/2024     |
| GC2022160    | DEPARTMENT OF INFRASTRUCTURE & REGIONAL      | LRCIP3 - 16 Isisford Airport Road                             | \$335,000      | \$330,888       | \$4,112          | 01/01/2022       | 30/06/2024     |



12.3 - Chief Financial Officer's Report --Appendix 4

| Grant Number | Name   | Title   | Subsidy Amount | Income received | Remaining Income | Grant Start Date | Grant End Date |
|--------------|--|---|----------------|-----------------|------------------|------------------|----------------|
| GC2023187    | DEPARTMENT OF INFRASTRUCTURE & REGIONAL                        | LRCI P3 - 18 Longreach Showgrounds Rodeo Arena Resurfacing                        | \$31,000       | \$0             | \$31,000         | 21/03/2023       | 30/06/2024     |
| GC2023188    | DEPARTMENT OF INFRASTRUCTURE & REGIONAL                        | LRCI P3 - 19 Powerhouse Museum Centenary Garden                                   | \$25,000       | \$0             | \$25,000         | 21/03/2023       | 30/06/2024     |
| GC2023189    | DEPARTMENT OF INFRASTRUCTURE & REGIONAL                        | LRCI P3 - 20 Wool Pavillion Concreting  | \$120,000      | \$120,000       | \$0              | 21/03/2023       | 30/06/2024     |
| GC2023190    | DEPARTMENT OF INFRASTRUCTURE & REGIONAL                        | LRCI P3 - 21 Longreach Library Roof Replacement                                   | \$71,350       | \$0             | \$71,350         | 21/03/2023       | 30/06/2024     |
| GC2023213    | DEPARTMENT OF INFRASTRUCTURE & REGIONAL                        | LRCI P4_01 Eagle & Swan Street New Crossover & Shelter                            | \$80,000       | \$80,000        | \$0              | 17/08/2023       | 30/06/2024     |
| GC2023214    | DEPARTMENT OF INFRASTRUCTURE & REGIONAL                        | LRCI P4_02 Outer Barcoo Interpretation Centre Wall & Drainage Replacement         | \$100,000      | \$40,000        | \$60,000         | 17/08/2023       | 30/06/2024     |
| GC2023215    | DEPARTMENT OF INFRASTRUCTURE & REGIONAL                        | LRCI P4_03 Beersheba Park Shade Structure   | \$50,000       | \$47,000        | \$3,000          | 17/08/2023       | 30/06/2024     |
| GC2023216    | DEPARTMENT OF INFRASTRUCTURE & REGIONAL                        | LRCI P4_04 Yarakalor Fuel Turn Around   | \$148,000      | \$70,885        | \$77,115         | 17/08/2023       | 30/06/2024     |
| GC2023217    | DEPARTMENT OF INFRASTRUCTURE & REGIONAL                        | LRCI P4_05 Ilfracombe Multi-purpose Court   | \$631,175      | \$631,175       | \$0              | 17/08/2023       | 30/06/2024     |
| GC2023218    | DEPARTMENT OF INFRASTRUCTURE & REGIONAL                        | LRCI P4_06 Apex Park High Bar Installation  | \$20,000       | \$12,000        | \$8,000          | 17/08/2023       | 30/06/2024     |
| GC2023219    | DEPARTMENT OF INFRASTRUCTURE & REGIONAL                        | LRCI P4_07 Apex Park Shade Structure Installation                                 | \$30,000       | \$26,500        | \$3,500          | 17/08/2023       | 30/06/2024     |
| GC2023220    | DEPARTMENT OF INFRASTRUCTURE & REGIONAL                        | LRCI P4_08 Ilfracombe Street Number Replacement                                   | \$35,000       | \$31,500        | \$3,500          | 17/08/2023       | 30/06/2024     |
| GC2023221    | DEPARTMENT OF INFRASTRUCTURE & REGIONAL                        | LRCI P4_09 Longreach Showgrounds Canteen Repair                                   | \$30,000       | \$12,000        | \$18,000         | 17/08/2023       | 30/06/2024     |
| GC2023222    | DEPARTMENT OF INFRASTRUCTURE & REGIONAL                        | LRCI P4_10 Banner Poles (Ilfracombe & Isisford)                                   | \$20,000       | \$20,000        | \$0              | 17/08/2023       | 30/06/2024     |
| GC2023223    | DEPARTMENT OF INFRASTRUCTURE & REGIONAL                        | LRCI P4_11 Apex Park Beautification   | \$37,000       | \$37,000        | \$0              | 17/08/2023       | 30/06/2024     |
| GC2023224    | DEPARTMENT OF INFRASTRUCTURE & REGIONAL                        | LRCI P4_12 Isisford Bin Cage Replacement  | \$15,000       | \$15,000        | \$0              | 17/08/2023       | 30/06/2024     |
| GC2023225    | DEPARTMENT OF INFRASTRUCTURE & REGIONAL                        | LRCI P4_13 Isisford-Bimerah Gravel Resheet  | \$225,000      | \$225,000       | \$0              | 17/08/2023       | 30/06/2024     |
| GC2023226    | DEPARTMENT OF INFRASTRUCTURE & REGIONAL                        | LRCI P4_14 Rural Road Signage Upgrade   | \$150,000      | \$134,500       | \$15,500         | 17/08/2023       | 30/06/2024     |
| GC2023227    | DEPARTMENT OF INFRASTRUCTURE & REGIONAL                        | LRCI P4_15 Corella Lane Pave & Seal   | \$125,000      | \$125,000       | \$0              | 17/08/2023       | 30/06/2024     |
| GC2023228    | DEPARTMENT OF INFRASTRUCTURE & REGIONAL                        | LRCI P4_16 Bailey Street Upgrade  | \$46,467       | \$46,467        | \$0              | 17/08/2023       | 30/06/2024     |
| GC2023233    | DEPARTMENT OF INFRASTRUCTURE & REGIONAL                        | LRCI P4_17 Longreach Childcare Centre Footpath (Galah Street to Childcare Centre) | \$143,513      | \$143,513       | \$0              | 17/08/2023       | 30/06/2024     |
| GC2024261    | DEPARTMENT OF INFRASTRUCTURE & REGIONAL                        | R2R_Roads to Recovery 2024-2029   | \$10,526,379   | \$0             | \$10,526,379     | 01/07/2024       | 30/06/2029     |
| GC2019036    | DEPARTMENT OF STATE DEVELOPMENT                                | BoRR4 Long 0056 - Railway Siding Extension  | \$500,000      | \$250,000       | \$250,000        | 12/12/2019       | 01/05/2024     |
| GC2021116    | DEPARTMENT OF STATE DEVELOPMENT                                | W4Q 2021/2024 - 1/2 ISISFORD Water Mains Replacement - Stage 2                    | \$870,000      | \$349,440       | \$520,560        | 01/07/2021       | 30/06/2024     |
| GC2022169    | DEPARTMENT OF STATE DEVELOPMENT                                | LGSP 2022/2024 - Water and Sewerage Replacement                                   | \$600,000      | \$163,636       | \$436,364        | 01/07/2022       | 30/06/2024     |
| GC2024266    | DEPARTMENT OF STATE DEVELOPMENT                                | FAG_Financial Assistance Grant (FY25)   | \$1,559,683    | \$1,559,683     | \$0              | 01/07/2024       | 30/06/2025     |
| GC2023179    | DEPARTMENT OF TRANSPORT & MAIN ROADS                           | STIP - Our Lady's Primary School - Turn around facility                           | \$230,000      | \$115,000       | \$115,000        | 12/09/2022       | 30/06/2024     |
| GC2023180    | DEPARTMENT OF TRANSPORT & MAIN ROADS                           | STIP - Longreach State High School - Parking & Drop-off Area                      | \$450,000      | \$0             | \$450,000        | 12/09/2022       | 30/06/2025     |
| GC2023181    | DEPARTMENT OF TRANSPORT & MAIN ROADS                           | WLG_G_Walking Local Government Grant 2022/2023                                    | \$25,000       | \$25,000        | \$0              | 30/06/2023       | 30/06/2024     |
| GC2023202    | DEPARTMENT OF TRANSPORT & MAIN ROADS                           | TIDS - CN-21356 2023/2024 Transport Infrastructure Development Scheme             | \$838,000      | \$588,000       | \$250,000        | 01/07/2023       | 30/06/2025     |
| GC2023246    | DEPARTMENT OF TRANSPORT & MAIN ROADS                           | TMR_Cycling Network Local Government 2024-25                                      | \$27,500       | \$0             | \$27,500         | 15/12/2023       | 30/06/2025     |
| GC2023199    | DEPT OF PREMIER AND CABINET OFFICER FOR RURAL AND REGIONAL QLD | Queensland Day Sponsorship Program 2024   | \$7,500        | \$6,750         | \$750            | 16/02/2024       | 30/09/2024     |
| GC2023243    | Dept. OF EMPLOYMENT, SMALL BUSINESS & TRAINING                 | First Start_IT Trainee (2024)   | \$16,500       | \$15,000        | \$1,500          | 01/12/2023       | 31/12/2024     |
| GC2023244    | Dept. OF EMPLOYMENT, SMALL BUSINESS & TRAINING                 | First Start_Isisford Trainee (2024)   | \$16,500       | \$15,000        | \$1,500          | 01/12/2023       | 31/12/2024     |
| GC2023245    | Dept. OF EMPLOYMENT, SMALL BUSINESS & TRAINING                 | First Start_Communities Trainee (2024)  | \$16,500       | \$15,000        | \$1,500          | 01/12/2023       | 31/12/2024     |
| GC2022176    | QUEENSLAND FIRE & EMERGENCY SERVICES                           | SES Support - Sensor lights for Flood Boat Shed                                   | \$3,795        | \$0             | \$3,795          | 01/01/2023       | 30/06/2024     |
| GC2023235    | QUEENSLAND FIRE & EMERGENCY SERVICES                           | SES_Support Grant - Isisford SES Training Room                                    | \$89,709       | \$0             | \$89,709         | 30/05/2024       | 30/06/2025     |
| GC2022173    | QUEENSLAND RECONSTRUCTION AUTHORITY                            | GRRRF - 2022-2023 Regional Disaster Management Coordinator                        | \$207,500      | \$162,774       | \$44,726         | 01/01/2023       | 30/06/2026     |
| GC2023195    | QUEENSLAND RECONSTRUCTION AUTHORITY                            | DRFA - LRC.0025.2122J.REC (21 April to 12 May 2022 events)                        | \$14,930,610   | \$12,833,761    | \$2,096,849      | 09/05/2023       | 30/06/2024     |

| Grant Number | Name                                | Title  | Subsidy Amount      | Income received     | Remaining Income    | Grant Start Date | Grant End Date |
|--------------|-------------------------------------|--|---------------------|---------------------|---------------------|------------------|----------------|
| GC2023197    | QUEENSLAND RECONSTRUCTION AUTHORITY | DRFA - LRC.0026.2122B.WPF - WP3 Flood Studies                | \$103,500           | \$31,050            | \$72,450            | 31/05/2023       | 30/06/2024     |
| GC2023198    | QUEENSLAND RECONSTRUCTION AUTHORITY | GRQ - Get Ready Queensland 2023/24 - LRC.0027.2324A.GQR      | \$9,700             | \$8,730             | \$970               | 01/07/2023       | 30/06/2024     |
| GC2023212    | QUEENSLAND RECONSTRUCTION AUTHORITY | DRFA - LRC.0023.2122F.REC - Tallundilly Creek Reconstruction | \$658,363           | \$249,540           | \$408,822           | 21/08/2023       | 30/06/2024     |
| GC2024260    | QUEENSLAND RECONSTRUCTION AUTHORITY | GRQ_Get Ready Queensland 2024-2025                           | \$9,700             | \$0                 | \$9,700             | 27/05/2024       | 30/06/2025     |
| GC2024263    | QUEENSLAND RECONSTRUCTION AUTHORITY | DRFA_LRC.0029.2223G.REC                                      | \$438,146           | \$129,773           | \$308,373           | 31/05/2024       | 30/06/2025     |
| GC2024267    | QUEENSLAND RECONSTRUCTION AUTHORITY | DRFA_LRC.0028.2223G.REC                                      | \$6,475,980         | \$1,932,658         | \$4,543,323         | 19/07/2024       | 30/06/2025     |
| GC2023194    | QUEENSLAND TREASURY                 | HIF - Teal Street Development 2023                           | \$3,801,552         | \$0                 | \$3,801,552         | 01/09/2023       | 30/10/2025     |
| GC2022166    | Translink Division- Transport Dept  | PTIIP - Long Distance Coach Stops Grant                      | \$75,000            | \$37,500            | \$37,500            | 01/06/2022       | 30/06/2024     |
| <b>Total</b> |                                     |  | <b>\$58,361,344</b> | <b>\$32,699,178</b> | <b>\$25,662,166</b> |                  |                |

## 12. FINANCE REPORT

### 12.4 - Information Report - Finance

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#### 12.4 Information Report - Finance

This report provides an update on a range of activities that occurred during the month of July 2024 for the Financial Services Directorate.

Council Action  
Deliver

Applicable Legislation  
*Local Government Act 2009*  
*Local Government Regulation 2012*

Policy Considerations  
Nil

Corporate and Operational Plan Considerations

| OUR SERVICES        |   |
|---------------------|---|
|                     | Corporate Plan Outcome  |
| 2.1                 | Sustainable infrastructure and services that represent value for money, are environmentally responsible, and are responsive to community needs. |
| OUR FINANCES        |   |
|                     | Corporate Plan Outcome  |
| 4.1                 | Improved financial performance and strategic financial management.  |
| ANCESOUR LEADERSHIP |   |
|                     | Corporate Plan Outcome  |
| 5.3                 | Council delivers a positive customer experience in all service areas.   |

#### Budget Considerations

Nil

#### Previous Council Resolutions related to this Matter

*(Res-2024-07-180)*

*Moved Cr Gay seconded Cr Watts*

*That Council receives the Finance information report, as presented.*

#### Officer Comment

**Responsible Officer/s:** *David Wilson, Chief Financial Officer*

#### Background:

The Financial Services Directorate provides a monthly update on strategic issues and improvement projects to improve Council's financial sustainability.

#### Issue:

#### Procurement

#### YTD Percentage of purchase made locally

**12. FINANCE REPORT**  
**12.4 - Information Report - Finance**

| 2024-25 | 2023-24 |
|---------|---------|
| 30.7%   | 31.4%   |

**Contracts awarded in July**

| VP / QTender Number<br>Request Name  | Supplier                     | Value of<br>Contract<br>Exc. GST |
|--|------------------------------|----------------------------------|
| <b>LRC022024 - Design and Construct - Longreach Library Rear Refurbishment</b> | Neuendorf Constructions      | <b>\$687,500.00</b>              |
| <b>VP416808 - Supply Mudrock (50mm) (X Bin)</b>                                | Champion Contracting Pty Ltd | <b>\$406,350.00</b>              |

**Tenders and RFQ Open and not Awarded**

| TENDER/RFQ   | PLATFORM                       |
|--|--------------------------------|
| VP419189 - Supply & Delivery of One (1) Diesel Mid-Size 4WD SUV                                  | Local Buy<br>Panel LB320       |
| LRC012024 - Teal Street Housing Development  | Public Tender                  |
| VP416889 - Disaster Recovery Funding Arrangement (DRFA) 2024-2025 Inspector CoOrdinator          | Local Buy<br>Panel LB279       |
| VP414840 - Disaster Recovery Funding Arrangement (DRFA) 2024-2025 Dry Hire Graders               | Pre-Qual<br>Panel<br>LRC092-21 |
| VP414836 - Disaster Recovery Funding Arrangement (DRFA) 2024-2025 Plant Operators / Labourers    | Pre-Qual<br>Panel<br>LRC102021 |
| VP414834 - Disaster Recovery Funding Arrangement (DRFA) 2024-2025 Wet Hire of Water Tankers      | Pre-Qual<br>Panel<br>LRC092-21 |
| VP414830 - Disaster Recovery Funding Arrangement (DRFA) 2024-2025 Dry Hire of Multi Tyre Rollers | Pre-Qual<br>Panel<br>LRC092-21 |
| LRCQ052024 - Supply & Delivery One (1) Mower   | Email RFQ                      |

## **12. FINANCE REPORT**

### **12.4 - Information Report - Finance**

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The Procurement Team is currently in the process of introducing Vendor Panel training to identified staff who are involved in the procurement process of requesting quotes. The team is continuing to review the procurement processes and implementing the strategic approach to procurement.

#### **Innovation and Business Improvement**

During July the Innovation and Business Improvement Team commenced planning and scheduling several initiatives to be completed in the 2024/25 FY. This included, replacing networking switches at all Council sites – current switches are over 7 years old and are critical infrastructure to enable network connectivity and phone infrastructure. Initial planning and requirements gathering has begun to upgrade Councils agenda and meeting management software and the Team have continued work on the Fleet Management System implementation in partnership with the Works Department.

Throughout July, the Team also continue to refine the Azure environment, combat the issues created by the native rats chewing cables and undertook an investigation to improve the connectivity and redundancy at Ilfracombe and Isisford administration buildings.

#### **Asset Management**

The water asset management plan has been finalising for the LGGSP funding application. The water and sewerage data has been uploaded into Pinnacle. After reviewing the water database over 1900+ assets have been removed.

Project Sunpower is still progressing with reviewing our highest energy usage properties. We have commenced analysing energy data and what savings could be achieved. Planning will commence in August for the types of systems for each property, for the preparation of feasibility studies through the PDG. Other energy saving options are being reviewed.

Pinnacle is being used well by the Facilities team to maintain buildings and manage work orders.

Sewerage data is now live in Pinnacle with water data installed and will be live on 6<sup>th</sup> August.

Customer Service Team training for Pinnacle will commence on the 14<sup>th</sup> August with Water & Sewerage team training from 7<sup>th</sup> August.

#### **Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood:           Rare  
Consequence: Insignificant  
Rating:                Low (1/25)  
Low risk, informational report only.

**12. FINANCE REPORT**  
**12.4 - Information Report - Finance**

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**Environmental Management Factors:**

Nil

**Other Comments:**

Nil

***Recommendation:***

*That Council receives the Finance Information Report, as presented.*

**13. COMMUNITIES REPORT**  
**13.1 - Community Donations - Individuals**

**13. Communities Report**  
**13.1 Community Donations - Individuals**

Considerations of applications received for the month of August in accordance with the Community Donation Policy 11.06.

**Council Action**

Partner

**Applicable Legislation**

*Local Government Act 2009*  
*Local Government Regulation 2012*

**Policy Considerations**

Community Donation No. 11.06

**Corporate and Operational Plan Considerations**

| OUR COMMUNITY          |  |
|------------------------|--|
| Corporate Plan Outcome |  |
| 1.1                    | Council infrastructure and services support liveability and community amenity. |
| 1.2                    | Council recognises cultural heritage and supports inclusion of all peoples.    |
| 1.3                    | The region's natural environment is managed, maintained and protected.         |

**Budget Considerations**

\$110,000.00 has been committed and allocated to Community Donations YTD.

| Category            | Total Budget | Budget Remaining | Budget required to meet Community Donations for August 2024 | Budget remaining for future applications (If approved) |
|---------------------|--------------|------------------|---|--|
| Community Donations | \$110,000.00 | \$93,000.00      | \$17,076.00   | \$75,924.00  |

**Previous Council Resolutions related to this matter**

NIL

**Officer Comment**

**Responsible Officer:** Abby Lewis, Customer Service Coordinator

**Approved by:** Tanya Johnson, Director of Communities

**Background:**

Longreach Regional Council Individual Donations Program received four (4) applications for the month of August 2024.

**13. COMMUNITIES REPORT**  
**13.1 - Community Donations - Individuals**

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1. Aiden will be participating in the 10-12 years boys' North-West soccer team to be held in Townsville from 31 July to the 4 August 2024.

| <i>Aiden Gesler</i>   |           |
|---|-----------|
| <i>Has the recipient applied for funds in the past?</i>                     | <i>No</i> |
| <i>Has the recipient applied for funds within the 24/25 Financial Year?</i> | <i>No</i> |
| <i>Does the recipient have any outstanding acquittals?</i>                  | <i>No</i> |

| <i>Grant Requested</i>           | <i>Grant Recommended</i>         |
|----------------------------------|----------------------------------|
| <i>Aiden Gesler<br/>\$350.00</i> | <i>Aiden Gesler<br/>\$350.00</i> |

2. Ashton participated in the Kokoda Challenge that was held at the Gold Coast on 13 and 14 July 2024.

| <i>Ashton Horston</i>   |           |
|---|-----------|
| <i>Has the recipient applied for funds in the past?</i>                     | <i>No</i> |
| <i>Has the recipient applied for funds within the 24/25 Financial Year?</i> | <i>No</i> |
| <i>Does the recipient have any outstanding acquittals?</i>                  | <i>No</i> |

| <i>Grant Requested</i>             | <i>Grant Recommended</i>           |
|------------------------------------|------------------------------------|
| <i>Ashton Horston<br/>\$350.00</i> | <i>Ashton Horston<br/>\$350.00</i> |

3. Max was selected to represent the 13 – 19 years Cross Country State Championships that were held in Winton on 1 June 2024.

| <i>Max Bruggermann</i>  |            |
|---|------------|
| <i>Has the recipient applied for funds in the past?</i>                     | <i>Yes</i> |
| <i>Has the recipient applied for funds within the 24/25 Financial Year?</i> | <i>No</i>  |
| <i>Does the recipient have any outstanding acquittals?</i>                  | <i>No</i>  |

| <i>Grant Requested</i>              | <i>Grant Recommended</i>            |
|-------------------------------------|-------------------------------------|
| <i>Max Bruggermann<br/>\$350.00</i> | <i>Max Bruggermann<br/>\$350.00</i> |



**13. COMMUNITIES REPORT**  
**13.1 - Community Donations - Individuals**

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4. Sharon has been selected to represent Longreach for the District Playoffs as part of the winning team from the ladies' fours bowls competition.

| <i>Sharon Calligaro</i>   |           |
|---|-----------|
| <i>Has the recipient applied for funds in the past?</i>                     | <i>No</i> |
| <i>Has the recipient applied for funds within the 24/25 Financial Year?</i> | <i>No</i> |
| <i>Does the recipient have any outstanding acquittals?</i>                  | <i>No</i> |

| <i>Grant Requested</i>               | <i>Grant Recommended</i>             |
|--------------------------------------|--------------------------------------|
| <i>Sharon Calligaro<br/>\$350.00</i> | <i>Sharon Calligaro<br/>\$350.00</i> |

**Recommendation:**

*That Council endorses the allocation of funds from the Community Donations Program, in accordance with the Community Donations Policy No. 11.6, as follows:*

| <i>Organisation/<br/>Individual</i> | <i>Event/Project Activity</i>            | <i>Event Date</i>                 | <i>Grant<br/>Approved</i> |
|-------------------------------------|--|-----------------------------------|---------------------------|
| <i>Aiden Gesler</i>                 | <i>North West Soccer Team</i>            | <i>31/7/2024 –<br/>04/08/2024</i> | <i>\$350.00</i>           |
| <i>Ashton Horston</i>               | <i>Kokoda Challenge</i>                  | <i>13-14 July 2024</i>            | <i>\$350.00</i>           |
| <i>Max Bruggemann</i>               | <i>Cross Country State Championships</i> | <i>1 June 2024</i>                | <i>\$350.00</i>           |
| <i>Sharon Calligaro</i>             | <i>Districts Bowls Playoffs</i>          | <i>31/8/2024 –<br/>01/09/2024</i> | <i>\$350.00</i>           |
| <i>TOTAL</i>                        |  |                                   | <i>\$1,400.00</i>         |

## 13. COMMUNITIES REPORT

### 13.2 - Community Donation - Ilfracombe Picnic Races

#### 13.2 Community Donation - Ilfracombe Picnic Races

Consideration of a Community Donations application received in August in accordance with the Community Donations Policy No. 11.06.

#### Council Action

Partner

Deliver

#### Applicable Legislation

*Local Government Act 2009*

*Local Government Regulation 2012*

#### Policy Considerations

Community Donations Policy No. 11.06

#### Corporate and Operational Plan Considerations

| OUR COMMUNITY |  |
|---------------|--|
|               | Corporate Plan Outcome   |
| 1.1           | Council infrastructure and services support liveability and community amenity. |
| 1.2           | Council recognises cultural heritage and supports inclusion of all peoples.    |
| 1.3           | The region's natural environment is managed, maintained and protected.         |

#### Budget Considerations

\$110,000.00 has been committed and allocated to Community Donations YTD.

| Category            | Total Budget | Budget Remaining | Budget required to meet Community Donations for August 2024 | Budget remaining for future applications (if approved) |
|---------------------|--------------|------------------|---|--|
| Community Donations | \$110,000.00 | \$93,000.00      | \$17,076.00   | \$75,924.00  |

### 13. COMMUNITIES REPORT

#### 13.2 - Community Donation - Ilfracombe Picnic Races

##### Previous Council Resolutions related to this Matter

Res-2023-06-164)

Moved Cr Smith seconded Cr Paterson

That Council endorses the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.06;

| Organisation/ Name      | Event/Activity        | Grant Requested                             | Grant Approved                           |
|-------------------------|-----------------------|---|--|
| Ilfracombe Picnic Races | Willowie Cup Race Day | Financial<br>\$4,836.80<br>In-Kind \$163.20 | Financial \$4,836.80<br>In-Kind \$163.20 |
|                         |                       | TOTAL \$5,000.00                            | TOTAL \$5,000.00                         |

##### Officer Comment

**Responsible Officer/s:** Abby Lewis, Customer Service Coordinator

**Authorised by:** Tanya Johnson, Acting Director of Communities

##### Background:

Longreach Regional Council Community Donations program:

- Enhances the community's resilience, wellbeing, sustainability and liveability
- Contributes to vibrant and engaged communities
- Provides community organisations with financial support to meet identified community need and provides benefit to the broader Longreach region communities
- Achieves Council's strategic objectives, as identified in the Corporate Plan.

The aim of programme is to:

- Develop the capacity and sustainability of organisations or innovative programs to meet the needs of members and the community
- Support individuals representing the region by performing, competing or presenting at district, state, national or international competitions, conference or events.
- Support the acquisition or upgrading of facilities and equipment (excluding personal use items).
- Provide donations towards services that deliver improved community services to the Council region.
- Deliver programs and events to engage and entertain a vast variety of community members within the Longreach Regional Council Region.

Community Donations (financial and in-kind support) are offered each financial year. Each Community Group is eligible to apply for a maximum of \$5,000 per financial year. All applications will be assessed against eligibility and assessment criteria as stated in this Policy and the Program Guidelines.

**13. COMMUNITIES REPORT**  
**13.2 - Community Donation - Ilfracombe Picnic Races**

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**Issue:**

**Ilfracombe Picnic Races**

| Ilfracombe Races 2024   |     |
|---|-----|
| <i>Has the Community group applied for funds in the past?</i>                     | Yes |
| <i>Has the Community Group applied for funds within the 24/25 Financial Year?</i> | No  |
| <i>Does the Community Group have any outstanding acquittals?</i>                  | No  |
| <i>Has the event/ project been previously funded by Council?</i>                  | Yes |

The Ilfracombe Picnic Races are a yearly event held at the Ilfracombe Racecourse Saturday 13 July 2024, this race meet attracts well over 500 locals and visitors annually. With a 5-race program, operating bar, food vendors, onsite bookie, entertainment during the evening and much more. The annual Ilfracombe Race Day is the premier social event for the Ilfracombe Community.

The total grant recommended of \$4,376.00 financial will go towards the cost of the entertainment after the races. In-Kind support of \$124.00 will go towards the hire of Council's stage and PA system.

The application was reviewed by a panel and scored against the criteria of the Longreach Regional Council's Community Donations Assessment Guidelines. The result was to support the Ilfracombe Picnic Races to the value of 90%. Most but not all supporting documentation was supplied with their application.

| <i>Grant Requested</i>  | <i>Grant Recommended</i>  |
|---|---|
| <i>Financial \$4,750.00</i><br><i>In-Kind \$250.00</i><br><br><i>Total \$5,000.00</i> | <i>Financial \$4,376.00</i><br><i>In-Kind \$124.00</i><br><br><i>Total \$4,500.00</i> |

**Appendices**

1. Application [↓](#)
2. Assessment.pdf [↓](#)

**13. COMMUNITIES REPORT**  
**13.2 - Community Donation - Ilfracombe Picnic Races**

---

**Recommendation:**

*That Council approves the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.06;*

| <i>Organisation/ Name</i>      | <i>Event/Activity</i>        | <i>Grant Requested</i>                           | <i>Grant Approved</i>                            |
|--------------------------------|------------------------------|--|--|
| <i>Ilfracombe Picnic Races</i> | <i>Ilfracombe Races 2024</i> | <i>Financial \$4,750.00<br/>In-Kind \$250.00</i> | <i>Financial \$4,376.00<br/>In-Kind \$124.00</i> |
|                                |                              | <i>TOTAL \$5,000.00</i>                          | <i>TOTAL \$4,500.00</i>                          |

# APPLICATION FORM



## CONTACT INFORMATION

|                                  |                                    |
|----------------------------------|------------------------------------|
| Name:<br>(Group or Organisation) | Ilfracombe Picnic Race Club Inc    |
| ABN if applicable                | 70 488 958 869                     |
| Contact Person's Name:           | wes Irwin                          |
| Postal Address:                  | PO Box 63, Ilfracombe Qld 4727     |
| Telephone:                       | 0427 586 150                       |
| Mobile:                          | 0427 586 150                       |
| Email:                           | ilfracombepicnicraceclub@gmail.com |

## EVENT DETAILS

|   |   |
|---|---|
| Event Name:   | Ilfracombe Willowie Cup Race Day  |
| Event Date:   | 13th July 2024  |
| Description of what Council funds will be used for:<br><br>No more than approx 200 words. | The funds will be used to secure a popular band to entertain patrons during the day and night. The Annual Ilfracombe Race Day is one of few opportunities that the community has to come together and enjoy social interaction with friends and acquaintances and the Club makes every endeavour to ensure a great day is had by all. |
| Financial Amount Requested:   | \$ 4,750  |
| In-kind Support Requested:  | \$ 250  |

## 13.2 - Community Donation - Ilfracombe Picnic Races --Appendix 1



### DETAILED BUDGET BREAKDOWN

| INCOME<br>List any source of income supply i.e other sponsorship, ticket sales, cash contributions, etc. | Amount           | EXPENSES<br>List any expenses incurred by your organisation for the project or event the application relates to. | Amount           | Tick what is being funded by Council |
|--|------------------|--|------------------|--------------------------------------|
| Entry Fee @ \$15 per person  | \$ 7,500         | Wages (Bar, Barrier Staff, Security)   | \$ 7540          |                                      |
| Bar Sales  | \$ 12,000        | Equipment Hire (Light, Table, Chairs)  | \$ 2,750         |                                      |
| Shuttle Bus  | \$ 560           | Qld Ambulance Service  | \$ 1109          |                                      |
|  | \$               | Entertainment (Band, Fashions)   | \$ 7,000         | ✓                                    |
|  | \$               | Bar (Stock, licence, Tickets, Ice)   | \$ 5450          |                                      |
|  | \$               | Shuttle Bus  | \$ 1,100         |                                      |
| <b>TOTAL</b>   | <b>\$ 20,000</b> | <b>TOTAL</b>   | <b>\$ 24,949</b> |                                      |
| Comments or other details:   |                  |  |                  |                                      |

| In-Kind support component<br>List items and \$ amounts (e.g stage, chairs, tables)<br>Please refer to the fees and charges:<br><a href="http://www.longreach.qld.gov.au/rates-fees-charges/rates-fees-charges-1">www.longreach.qld.gov.au/rates-fees-charges/rates-fees-charges-1</a> | Amount | Other comments |
|---|--------|----------------|
| Hire of Stage for Band  | \$ 250 |                |
|   | \$     |                |
|   | \$     |                |
|   | \$     |                |
|   | \$     |                |
|   | \$     |                |
|   | \$     |                |



### ELIGIBILITY ASSESSMENT

Explain how your event demonstrates strong community or individual benefit, or need of support.

The Ilfracombe Willowie Cup Race Day is recognised as one of the most popular events in the Central West and is renowned for providing top class entertainment for patrons which attracts local patrons and other from as far away as Victoria. It is the time our community comes together.

Explain how your event will contribute to the Longreach Regional Council community ( eg Economic Development, Tourism, Liveability, wellbeing etc.)

The races contribute to Liveability and Wellbeing in our district as residents can find relief from the daily grind of work or running a property. Tourism also benefits as many tourists are attracted and either camp on site or support the local Caravan Park and Hotel.

Is your event based within the Longreach Regional Council Area

Yes  No

How many people are expected to attend? (Please indicate)

0-50  51-100  100-200  200 and over

Provide a brief explanation of what type of attendants your event will attract (eg visitors from other towns, key community groups)

Almost all Ilfracombe residents attend, as well as racing enthusiasts from around the region and across the state.

How do you intend to acknowledge Council's support (if approved) at the event or within the project or activity?

The Council Logo will be displayed on advertising and the LRC will be promoted as a major sponsor on social media.

Have you sought funding through other avenues for your project/activity (grants, corporate sponsorship, fundraising, etc)?

Yes:  No:

If YES, please provide details?



## 13.2 - Community Donation - Ilfracombe Picnic Races --Appendix 1



Does the applicant have any Longreach Regional Council funded projects or activities that have not been acquitted in accordance with the relevant Program Policy and Guidelines?

Yes  No

Does the applicant have any Longreach Regional Council funded projects or activities that have not been acquitted in accordance with the relevant Program Policy and Guidelines?

Yes  No

Does the Organisation/Applicant have any overdue debt with Council (excluding organisations with a payment arrangement)?

Yes  No

### SUPPORTING DOCUMENTATION CHECKLIST

- Evidence of the event or project (i.e quotes, facilities bookings, etc)\*
- Relevant public liability insurance (if required)
- Booking form/s completed (facility hire and equipment hire)
- A copy of the organisations most recent bank statement (for applications over \$1,000 only)

\*if groups are unable to provide evidence of the event or project due to the dependency of funding or extenuating circumstances, please indicate on the application form. Council may still consider the application based on supplied information (i.e budget).

### DECLARATION BY RECIPIENT

- I certify that to the best of my knowledge, information detailed in this application (and relevant attachments) is true and correct.
- I understand I may be asked to provide the Council with additional information on the funded project.
- I consent to Longreach Regional Council publishing the applicants name in reports and publication statements.

|   |                                  |
|---|----------------------------------|
| Signature:<br>Note: If you are under the age of 18, your legal guardian must also sign this application |                                  |
| Date:   | 10th June 2024                   |
| Name in full:   | Wes Irwin                        |
| Community Group/<br>Organisation:   | Ilfracombe Picnic Race Club Inc. |
| Position in Group<br>or Organisation:<br>(if applicable)  | President                        |

Privacy Collection Statement: Longreach Regional Council is committed to ensuring that your privacy is protected and will take all reasonable steps to ensure that all personal information is secure. Council is collecting your personal or community groups information for the purpose of assessing your application for Community Donations.

**SUBMIT**

## 13. COMMUNITIES REPORT

### 13.3 - Community Donation - Ilfracombe Sport and Recreation Association

#### 13.3 Community Donation - Ilfracombe Sport and Recreation Association

Consideration of a Community Donations application received in August in accordance with the Community Donations Policy No. 11.06.

#### Council Action

Partner

Deliver

#### Applicable Legislation

Local Government Act 2009

Local Government Regulation 2012

#### Policy Considerations

Community Donations Policy No. 11.06

#### Corporate and Operational Plan Considerations

| OUR COMMUNITY          |  |
|------------------------|--|
| Corporate Plan Outcome |  |
| 1.1                    | Council infrastructure and services support liveability and community amenity. |
| 1.2                    | Council recognises cultural heritage and supports inclusion of all peoples.    |
| 1.3                    | The region's natural environment is managed, maintained and protected.         |

#### Budget Considerations

\$110,000.00 has been committed and allocated to Community Donations YTD.

| Category            | Total Budget | Budget Remaining | Budget required to meet Community Donations for August 2024 | Budget remaining for future applications (if approved) |
|---------------------|--------------|------------------|---|--|
| Community Donations | \$110,000.00 | \$93,000.00      | \$17,076.00   | \$75,924.00  |

#### Previous Council Resolutions related to this Matter

(Res-2023-10-268)

Moved Cr Hatch seconded Cr Smith

That Council approves the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.06;

| Organisation/ Name                          | Event/Activity                               | Grant Requested      | Grant Approved       |
|---|--|----------------------|----------------------|
| Ilfracombe Sport and Recreation Association | Ilfracombe Community Gym Mirror Installation | Financial \$3,445.52 | Financial \$3,445.52 |
|   |  | TOTAL \$3,445.52     | TOTAL \$3,445.52     |

## 13. COMMUNITIES REPORT

### 13.3 - Community Donation - Ilfracombe Sport and Recreation Association

#### Officer Comment

**Responsible Officer/s:** Abby Lewis, Customer Service Coordinator

**Authorised by:** Tanya Johnson, Acting Director of Communities

#### Background:

Longreach Regional Council Community Donations program:

- Enhances the community's resilience, wellbeing, sustainability and liveability
- Contributes to vibrant and engaged communities
- Provides community organisations with financial support to meet identified community need and provides benefit to the broader Longreach region communities
- Achieves Council's strategic objectives, as identified in the Corporate Plan.

The aim of programme is to:

- Develop the capacity and sustainability of organisations or innovative programs to meet the needs of members and the community
- Support individuals representing the region by performing, competing or presenting at district, state, national or international competitions, conference or events.
- Support the acquisition or upgrading of facilities and equipment (excluding personal use items).
- Provide donations towards services that deliver improved community services to the Council region.
- Deliver programs and events to engage and entertain a vast variety of community members within the Longreach Regional Council Region.

Community Donations (financial and in-kind support) are offered each financial year. Each Community Group is eligible to apply for a maximum of \$5,000 per financial year. All applications will be assessed against eligibility and assessment criteria as stated in this Policy and the Program Guidelines.

#### Issue:

#### Ilfracombe Sport and Recreation Association

| Ilfracombe Halloween Party  |     |
|---|-----|
| <i>Has the Community group applied for funds in the past?</i>                     | Yes |
| <i>Has the Community Group applied for funds within the 24/25 Financial Year?</i> | No  |
| <i>Does the Community Group have any outstanding acquittals?</i>                  | No  |
| <i>Has the event/ project been previously funded by Council?</i>                  | No  |

The Ilfracombe Sport and Recreation Association are seeking funds to support their Halloween Party being held at the Ilfracombe Rec Centre on Saturday 2 November 2024. There will be a haunted house and family activities as well as a trick or treating pathway

### 13. COMMUNITIES REPORT

#### 13.3 - Community Donation - Ilfracombe Sport and Recreation Association

for children along Machinery Mile. There will be food supplied for the community and decorations will be purchased.

The total grant recommended of \$2,750.00 financial will go towards the cost of decorations for the Halloween Party. In-Kind support of \$250.00 will go towards the hire of the Ilfracombe Recreational Centre.

The application was reviewed by a panel and scored against the criteria of the Longreach Regional Council's Community Donations Assessment Guidelines. The result was to support the Ilfracombe Sport and Recreation Association to the value of 60%. Some supporting documentation was not supplied, and the panel felt that Community Funding could be used for a more useful event or project in the future. The Ilfracombe Sport and Recreation Association can successfully demonstrate financial viability and therefore can cover the remaining costs of the grant amount requested.

| <i>Grant Requested</i>      | <i>Grant Recommended</i>    |
|-----------------------------|-----------------------------|
| <i>Financial \$5,000.00</i> | <i>Financial \$2,750.00</i> |
| <i>Total \$5,000.00</i>     | <i>In-Kind \$250.00</i>     |
|                             | <i>Total \$3,000.00</i>     |

#### Appendices

1. Application ↓
2. Assessment ↓

#### Recommendation:

*That Council approves the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.06.*

| <i>Organisation/ Name</i>                          | <i>Event/Activity</i>                       | <i>Grant Requested</i>      | <i>Grant Approved</i>                            |
|--|---|-----------------------------|--|
| <i>Ilfracombe Sport and Recreation Association</i> | <i>Ilfracombe Community Halloween Party</i> | <i>Financial \$5,000.00</i> | <i>Financial \$2,750.00<br/>In-Kind \$250.00</i> |
|  |   | <i>TOTAL \$5,000.00</i>     | <i>TOTAL \$3,000.00</i>                          |

# APPLICATION FORM



## CONTACT INFORMATION

|                                  |   |
|----------------------------------|---|
| Name:<br>(Group or Organisation) | Ilfracombe Sport and Recreation Association |
| ABN if applicable                | 18 289 942 916                              |
| Contact Person's Name:           | Paul JACKSON                                |
| Postal Address:                  | 30 Torrs Road, Ilfracombe, QLD, 4727        |
| Telephone:                       | 0456004600                                  |
| Mobile:                          | 0456004600                                  |
| Email:                           | ilfracombesportandrec@outlook.com           |

## EVENT DETAILS

|   |  |
|---|--|
| Event Name:   | Ilfracombe Community Halloween Party   |
| Event Date:   | 02/11/2024   |
| Description of what Council funds will be used for:<br>No more than approx 200 words. | <p>Request financial support from LRC so that Ilfracombe Sport and Recreation Association can host a Halloween Community Event. Historically, Ilfracombe has had strong support for Halloween in the township and community.</p> <p>There will be a haunted house and family activities as well as safe trick or treating pathway for the children (along Machinery Mile).</p> <p>Food will be supplied for the community and decorations will be purchased.</p> <p>An invitation to this event will be extended to the wider community beyond Ilfracombe.</p> |
| Financial Amount Requested:   | \$ 5000  |
| In-kind Support Requested:  | \$   |



**DETAILED BUDGET BREAKDOWN**

| INCOME  | Amount | EXPENSES   | Amount  | Tick what is being funded by Council |
|---|--------|--|---------|--------------------------------------|
| List any source of income supply i.e other sponsorship, ticket sales, cash contributions, etc.  |        | List any expenses incurred by your organisation for the project or event the application relates to. |         |                                      |
|   | \$     | Decorations and setup  | \$ 5000 | ✓                                    |
|   | \$     | Use of Ilfracombe Rec Hall   | \$      | ✓                                    |
|   | \$     | Food and decorations   | \$ 3000 |                                      |
|   | \$     |  | \$      |                                      |
|   | \$     |  | \$      |                                      |
|   | \$     |  | \$      |                                      |
| <b>TOTAL</b>  | \$     | <b>TOTAL</b>   | \$      |                                      |
| Comments or other details:  |        |  |         |                                      |
| We anticipate initial purchase of decorations and setup to be carried over to future years. We are hoping to use one of the halls as a haunted house/maze and set up with plastic sheeting to partition the area. We will also purchase the decorations and lighting and are arranging for students from LSHS to be actors and scare visitors in the "haunted maze" |        |  |         |                                      |

| In-Kind support component  | Amount | Other comments |
|--|--------|----------------|
| List items and \$ amounts (e.g stage, chairs, tables)  |        |                |
| Please refer to the fees and charges: <a href="http://www.longreach.qld.gov.au/rates-fees-charges/rates-fees-charges-1">www.longreach.qld.gov.au/rates-fees-charges/rates-fees-charges-1</a> |        |                |
| Use of the Rec Centre for community event  | \$ 160 |                |
|  | \$     |                |
|  | \$     |                |
|  | \$     |                |
|  | \$     |                |
|  | \$     |                |
|  | \$     |                |



### ELIGIBILITY ASSESSMENT

Explain how your event demonstrates strong community or individual benefit, or need of support.

Ilfracombe has had a strong community engagement in relation to Halloween each year. The Ilfracombe Sport and Recreation Association is happy to facilitate a community function for Halloween in 2024. We anticipate a strong support in Ilfracombe and attendance from persons in Longreach (and surrounding areas) as well. We hope to pioneer this event as the major function held by ISRA each year.

It will be a family friendly event and will not have alcohol supplied. Food will be provided as well as activities for families and children.

Explain how your event will contribute to the Longreach Regional Council community ( eg Economic Development, Tourism, Liveability, wellbeing etc.)

This event will assist in contributing towards livability in the Longreach Regional Council area. The event will be held in a time of year that doesn't overlap with other events and will be advertised as a free family friendly event open to the entire community. It will be advertised accordingly.

Is your event based within the Longreach Regional Council Area

Yes  No

How many people are expected to attend? (Please indicate)

0-50  51-100  100-200  200 and over

Provide a brief explanation of what type of attendants your event will attract (eg visitors from other towns, key community groups)

It is anticipated that this event will attract all demographics, but particularly children and families. It will be advertised in surrounding areas and hopefully all families feel that they can attend.

How do you intend to acknowledge Council's support (if approved) at the event or within the project or activity?

The Longreach Regional Council will be acknowledged as one of the major sponsors of the Ilfracombe Halloween Festival which will be advertised primarily through Social Media.

Have you sought funding through other avenues for your project/activity (grants, corporate sponsorship, fundraising, etc)?

Yes:  No:

If YES, please provide details?



Does the applicant have any Longreach Regional Council funded projects or activities that have not been acquitted in accordance with the relevant Program Policy and Guidelines?

Yes  No

Does the applicant have any Longreach Regional Council funded projects or activities that have not been acquitted in accordance with the relevant Program Policy and Guidelines?

Yes  No

Does the Organisation/Applicant have any overdue debt with Council (excluding organisations with a payment arrangement)?

Yes  No

**SUPPORTING DOCUMENTATION CHECKLIST**

- Evidence of the event or project (i.e quotes, facilities bookings, etc)\*
- Relevant public liability insurance (if required)
- Booking form/s completed (facility hire and equipment hire)
- A copy of the organisations most recent bank statement (for applications over \$1,000 only)

\*if groups are unable to provide evidence of the event or project due to the dependency of funding or extenuating circumstances, please indicate on the application form. Council may still consider the application based on supplied information (i.e budget).

**DECLARATION BY RECIPIENT**

- I certify that to the best of my knowledge, information detailed in this application (and relevant attachments) is true and correct.
- I understand I may be asked to provide the Council with additional information on the funded project.
- I consent to Longreach Regional Council publishing the applicants name in reports and publication statements.

|   |   |
|---|---|
| Signature:<br>Note: If you are under the age of 18, your legal guardian must also sign this application | <b>Paul JACKSON</b> Digitally signed by Paul JACKSON<br>Date: 2022.08.01 13:19:17 +10'00' |
| Date:   | 25/07/2024  |
| Name in full:   | Paul Lenard JACKSON   |
| Community Group/<br>Organisation:   | Ilfracombe Sport and Recreation Association   |
| Position in Group<br>or Organisation:<br>(if applicable)  | President   |

Privacy Collection Statement: Longreach Regional Council is committed to ensuring that your privacy is protected and will take all reasonable steps to ensure that all personal information is secure. Council is collecting your personal or community groups information for the purpose of assessing your application for Community Donations.

**SUBMIT**



**13. COMMUNITIES REPORT**  
**13.4 - Community Donation - Longreach Bowls Club**

**13.4 Community Donation - Longreach Bowls Club**

Consideration of a Community Donations application received in August in accordance with the Community Donations Policy No. 11.06.

**Council Action**

Partner  
 Deliver

**Applicable Legislation**

*Local Government Act 2009*  
*Local Government Regulation 2012*

**Policy Considerations**

Community Donations Policy No. 11.06

**Corporate and Operational Plan Considerations**

| OUR COMMUNITY          |  |
|------------------------|--|
| Corporate Plan Outcome |  |
| 1.1                    | Council infrastructure and services support liveability and community amenity. |
| 1.2                    | Council recognises cultural heritage and supports inclusion of all peoples.    |
| 1.3                    | The region's natural environment is managed, maintained and protected.         |

**Budget Considerations**

\$110,000.00 has been committed and allocated to Community Donations YTD.

| Category            | Total Budget | Budget Remaining | Budget required to meet Community Donations for August 2024 | Budget remaining for future applications (If approved) |
|---------------------|--------------|------------------|---|--|
| Community Donations | \$110,000.00 | \$93,000.00      | \$17,076.00   | \$75,924.00  |

**Previous Council Resolutions related to this Matter**

*(Res-2023-09-249)*

*Moved Cr Smith seconded Cr Bignell*

*That Council endorses the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.06;*

| Organisation/ Name   | Event/Activity     | Grant Requested                | Grant Approved              |
|----------------------|--------------------|--------------------------------|-----------------------------|
| Longreach Bowls Club | Electrical Upgrade | <i>Financial</i><br>\$6,895.00 | <i>Financial</i> \$5,000.00 |
|                      |                    | <i>TOTAL</i> \$6,895.00        | <i>TOTAL</i> \$5,000.00     |

**13. COMMUNITIES REPORT**  
**13.4 - Community Donation - Longreach Bowls Club**

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**Officer Comment**

**Responsible Officer/s:** Abby Lewis, Customer Service Coordinator

**Authorised by:** Tanya Johnson, Acting Director of Communities

**Background:**

Longreach Regional Council Community Donations program:

- Enhances the community's resilience, wellbeing, sustainability and liveability
- Contributes to vibrant and engaged communities
- Provides community organisations with financial support to meet identified community need and provides benefit to the broader Longreach region communities
- Achieves Council's strategic objectives, as identified in the Corporate Plan.

The aim of programme is to:

- Develop the capacity and sustainability of organisations or innovative programs to meet the needs of members and the community
- Support individuals representing the region by performing, competing or presenting at district, state, national or international competitions, conference or events.
- Support the acquisition or upgrading of facilities and equipment (excluding personal use items).
- Provide donations towards services that deliver improved community services to the Council region.
- Deliver programs and events to engage and entertain a vast variety of community members within the Longreach Regional Council Region.

Community Donations (financial and in-kind support) are offered each financial year. Each Community Group is eligible to apply for a maximum of \$5,000 per financial year. All applications will be assessed against eligibility and assessment criteria as stated in this Policy and the Program Guidelines.

**Issue:**

**Longreach Bowls Club**

| Bowling Green Mower   |     |
|---|-----|
| <i>Has the Community group applied for funds in the past?</i>                     | Yes |
| <i>Has the Community Group applied for funds within the 24/25 Financial Year?</i> | No  |
| <i>Does the Community Group have any outstanding acquittals?</i>                  | No  |
| <i>Has the event/ project been previously funded by Council?</i>                  | No  |

The Longreach Bowls Club are seeking funds to purchase a mower to use on their green. Each year the Bowls Club host a variety of events that bring tourists and locals together for some competition or social fun. There are several organisations each year that hire the facilities, such as Longreach Police Station, Longreach Fire Brigade, LSOE and many

**13. COMMUNITIES REPORT**  
**13.4 - Community Donation - Longreach Bowls Club**

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more local organisations and community groups. By purchasing a new mower this will enable the club to ensure the greens are kept to standard and properly maintained.

The total grant recommended of \$4,000.00 financial will go towards the cost of a new mower for the club green.

The application was reviewed by a panel and scored against the criteria of the Longreach Regional Council's Community Donations Assessment Guidelines. The result was to support the Longreach Bowls Club to the value of 80%. The Applicant can strongly demonstrate financial viability and therefore can contribute a higher percentage to the project. There were no further attempts made for funding.

| <i>Grant Requested</i>      | <i>Grant Recommended</i>    |
|-----------------------------|-----------------------------|
| <i>Financial \$5,000.00</i> | <i>Financial \$4,000.00</i> |
| <i>Total \$5,000.00</i>     | <i>Total \$4,000.00</i>     |

**Appendices**

1. Assessment ↓
2. Application ↓

**Recommendation:**

*That Council approves the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.06;*

| <i>Organisation/ Name</i>            | <i>Event/Activity</i>          | <i>Grant Requested</i>      | <i>Grant Approved</i>       |
|--------------------------------------|--------------------------------|-----------------------------|-----------------------------|
| <i>Longreach Bowls Club<br/>Inc.</i> | <i>Bowling Green<br/>Mower</i> | <i>Financial \$5,000.00</i> | <i>Financial \$4,000.00</i> |
|                                      |                                | <i>TOTAL \$5,000.00</i>     | <i>TOTAL \$4,000.00</i>     |

# APPLICATION FORM



## CONTACT INFORMATION

|                                  |                                |
|----------------------------------|--------------------------------|
| Name:<br>(Group or Organisation) | Longreach Bowls Club Inc.      |
| ABN if applicable                | 25 023 410 163                 |
| Contact Person's Name:           | Gail Butt                      |
| Postal Address:                  | PO BOX 226 Longreach Qld 4730  |
| Telephone:                       | 46581186                       |
| Mobile:                          | 0428713625                     |
| Email:                           | longreachbowlsclub@bigpond.com |

## EVENT DETAILS

|   |  |
|---|--|
| Event Name:   | ATM OPTIDRIVE Bowling Green Mower  |
| Event Date:   | ASAP   |
| Description of what Council funds will be used for:<br>No more than approx 200 words. | Funds would be used to help with the purchase of a new ATM OPTIDRIVE Bowling Green Mower. This mower is a specialised mower used specifically for the greens (area of lawn where bowls are played) it cuts and grooms the lawn at the same time. |
| Financial Amount Requested:   | \$ 5000.00   |
| In-kind Support Requested:  | \$   |



### ELIGIBILITY ASSESSMENT

Explain how your event demonstrates strong community or individual benefit, or need of support.

The Longreach Bowls Club holds a number of events throughout the year that bring tourist and locals together for some competition and fun. Our social days that are played on most Sunday's are open to the community where everyone is welcomed. The club is often hired for private or community events and the game of lawn bowls is often played at these. Some of the organisations that have hired our facilities are the Longreach Police Social Club, Longreach Fire Station, Longreach School of Distant Education & Longreach State High School.

Explain how your event will contribute to the Longreach Regional Council community ( eg Economic Development, Tourism, Liveability, wellbeing etc.)

By purchasing the ATM Optidrive Mower, this will enable our club to ensure our greens are kept to the absolute top standards- greens are to be maintained, allowing us to ensure future games and competitions will be played in our town. Bringing in competitors & their families from all over Australia which helps boost the local economy by using the accommodation, restaurants, shops as well as doing some sight seeing while visiting the area.

Is your event based within the Longreach Regional Council Area

Yes  No

How many people are expected to attend? (Please indicate)

0-50  51-100  100-200  200 and over

Provide a brief explanation of what type of attendants your event will attract (eg visitors from other towns, key community groups)

Every year we hold a massive fundrasing weekend for the Royal Flying Doctors and the Invitation 4's, both of these events & other competition games played throughout the year bring competitors & tourist from all over. A lot of locals play & compete in the game of bowls and their family and friends often come along making this a great community event.

How do you intend to acknowledge Council's support (if approved) at the event or within the project or activity?

Support from the council would be acknowledged through our social media page, at events and displaying acknowledgement throughout our club.

Have you sought funding through other avenues for your project/activity (grants, corporate sponsorship, fundraising, etc)?

Yes:  No:

If YES, please provide details?



Does the applicant have any Longreach Regional Council funded projects or activities that have not been acquitted in accordance with the relevant Program Policy and Guidelines?

Yes  No

Does the applicant have any Longreach Regional Council funded projects or activities that have not been acquitted in accordance with the relevant Program Policy and Guidelines?

Yes  No

Does the Organisation/Applicant have any overdue debt with Council (excluding organisations with a payment arrangement)?

Yes  No

**SUPPORTING DOCUMENTATION CHECKLIST**

- Evidence of the event or project (i.e quotes, facilities bookings, etc)\*
- Relevant public liability insurance (if required)
- Booking form/s completed (facility hire and equipment hire)
- A copy of the organisations most recent bank statement (for applications over \$1,000 only)

\*if groups are unable to provide evidence of the event or project due to the dependency of funding or extenuating circumstances, please indicate on the application form. Council may still consider the application based on supplied information (i.e budget).

**DECLARATION BY RECIPIENT**

- I certify that to the best of my knowledge, information detailed in this application (and relevant attachments) is true and correct.
- I understand I may be asked to provide the Council with additional information on the funded project.
- I consent to Longreach Regional Council publishing the applicants name in reports and publication statements.

|   |                           |
|---|---------------------------|
| Signature:<br>Note: If you are under the age of 18, your legal guardian must also sign this application |                           |
| Date:   | 01/08/2024                |
| Name in full:   | Gail Olivia Butt          |
| Community Group/<br>Organisation:   | Longreach Bowls Club Inc. |
| Position in Group<br>or Organisation:<br>(if applicable)  | Treasurer                 |

Privacy Collection Statement: Longreach Regional Council is committed to ensuring that your privacy is protected and will take all reasonable steps to ensure that all personal information is secure. Council is collecting your personal or community groups information for the purpose of assessing your application for Community Donations.

**SUBMIT**

## 13. COMMUNITIES REPORT

### 13.5 - Community Donation - Yaraka Sports and Progress Association

#### 13.5 Community Donation - Yaraka Sports and Progress Association

Consideration of a Community Donations application received in August in accordance with the Community Donations Policy No. 11.06.

#### Council Action

Partner

Deliver

#### Applicable Legislation

Local Government Act 2009

Local Government Regulation 2012

#### Policy Considerations

Community Donations Policy No. 11.06

#### Corporate and Operational Plan Considerations

| OUR COMMUNITY          |  |
|------------------------|--|
| Corporate Plan Outcome |  |
| 1.1                    | Council infrastructure and services support liveability and community amenity. |
| 1.2                    | Council recognises cultural heritage and supports inclusion of all peoples.    |
| 1.3                    | The region's natural environment is managed, maintained and protected.         |

#### Budget Considerations

\$110,000.00 has been committed and allocated to Community Donations YTD.

| Category            | Total Budget | Current Budget Remaining | Budget required to meet Community Donations for August 2024 | Budget remaining for future applications (if approved) |
|---------------------|--------------|--------------------------|---|--|
| Community Donations | \$110,000.00 | \$93,000.00              | \$17,076.00   | \$75,924.00  |

#### Previous Council Resolutions related to this Matter

(Res-2024-03-065)

Moved Cr Bignell seconded Cr Smith

That Council approves the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.06;

| Organisation/ Name                     | Event/Activity            | Grant Requested      | Grant Approved       |
|--|---------------------------|----------------------|----------------------|
| Yaraka Sports and Progress Association | Restoration of Old Photos | Financial \$2,800.00 | Financial \$2,800.00 |
|  |                           | TOTAL \$2,800.00     | TOTAL \$2,800.00     |

## 13. COMMUNITIES REPORT

### 13.5 - Community Donation - Yaraka Sports and Progress Association

#### Officer Comment

**Responsible Officer/s:** Abby Lewis, Customer Service Coordinator

**Authorised by:** Tanya Johnson, Acting Director of Communities

#### Background:

Longreach Regional Council Community Donations program:

- Enhances the community's resilience, wellbeing, sustainability and liveability
- Contributes to vibrant and engaged communities
- Provides community organisations with financial support to meet identified community need and provides benefit to the broader Longreach region communities
- Achieves Council's strategic objectives, as identified in the Corporate Plan.

The aim of programme is to:

- Develop the capacity and sustainability of organisations or innovative programs to meet the needs of members and the community
- Support individuals representing the region by performing, competing or presenting at district, state, national or international competitions, conference or events.
- Support the acquisition or upgrading of facilities and equipment (excluding personal use items).
- Provide donations towards services that deliver improved community services to the Council region.
- Deliver programs and events to engage and entertain a vast variety of community members within the Longreach Regional Council Region.

Community Donations (financial and in-kind support) are offered each financial year. Each Community Group is eligible to apply for a maximum of \$5,000 per financial year. All applications will be assessed against eligibility and assessment criteria as stated in this Policy and the Program Guidelines.

#### Issue:

#### Yaraka Sports and Progress Association Incorporated

| Melbourne Cup Luncheon 2024   |     |
|---|-----|
| <i>Has the Community group applied for funds in the past?</i>                     | Yes |
| <i>Has the Community Group applied for funds within the 24/25 Financial Year?</i> | No  |
| <i>Does the Community Group have any outstanding acquittals?</i>                  | No  |
| <i>Has the event/ project been previously funded by Council?</i>                  | Yes |

The Yaraka Sports and Progress Association are seeking funds to support their annual Melbourne Cup Luncheon that will be held on Tuesday 5 November 2024. Each year the Yaraka Sports and Progress Association hold their annual Melbourne Cup Luncheon at the Yaraka Hall. The day consists of an operating bar, the Melbourne Cup



### 13. COMMUNITIES REPORT

#### 13.5 - Community Donation - Yaraka Sports and Progress Association

on the big screen, prizes for best dress and much more. Local residents attend from both Yaraka and neighbouring properties and any tourists that are in the region.

The total grant recommended of \$900.00 financial will go towards the cost prizes and food items. In-Kind support of \$200.00 will go towards the hire of the Yaraka Hall.

The application was reviewed by a panel and scored against the criteria of the Longreach Regional Council's Community Donations Assessment Guidelines. The result was to support the Yaraka Sports and Progress Association Incorporated to the value of 50%. Not all supporting documentation was supplied with their application. Although this event is based in Yaraka there is not enough evidence that supports the contribution to Economic Development, Tourism and Liveability.

| <i>Grant Requested</i>                                     | <i>Grant Recommended</i>  |
|--|---|
| <i>Financial \$2,200.00</i><br><br><i>Total \$2,200.00</i> | <i>Financial \$900.00</i><br><i>In-Kind \$200.00</i><br><br><i>Total \$1,100.00</i> |

#### **Appendices**

1. Application ↴
2. Assessment ↴

#### **Recommendation:**

*That Council approves the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.06;*

| <i>Organisation/ Name</i>                                  | <i>Event/Activity</i>              | <i>Grant Requested</i>      | <i>Grant Approved</i>                            |
|--|------------------------------------|-----------------------------|--|
| <i>Yaraka Sports and Progress Association Incorporated</i> | <i>Melbourne Cup Luncheon 2024</i> | <i>Financial \$2,200.00</i> | <i>Financial \$1,100.00<br/>In-Kind \$200.00</i> |
|  |                                    | <i>TOTAL \$2,200.00</i>     | <i>TOTAL \$1,100.00</i>                          |

# APPLICATION FORM



## CONTACT INFORMATION

|                                  |   |
|----------------------------------|---|
| Name:<br>(Group or Organisation) | Yaraka Sports&Progress Association INCORPORATED |
| ABN if applicable                | 81723356703                                     |
| Contact Person's Name:           | Susan Glasson                                   |
| Postal Address:                  | "Greenlaw" 4052 Emmet -Yaraka Rd, Yaraka 4731   |
| Telephone:                       | 0428575532                                      |
| Mobile:                          | 0428575532                                      |
| Email:                           | hsglasson3@bigpond.com                          |

## EVENT DETAILS

|   |   |
|---|---|
| Event Name:   | Melbourne Cup Luncheon  |
| Event Date:   | 05/11/2024  |
| Description of what Council funds will be used for:<br><br>No more than approx 200 words. | Funds will be used to purchase chocolate wheel items, prizes and groceries for the luncheon. The function has been held since the 1980's and in the past, community members used to ask local businesses for chocolate wheel items to be donated. During the drought years that persisted during the 2000's it was obvious that businesses have been suffering financial hardship so we have been seeking funds to buy items rather than ask for them to be donated. Some businesses still like to make a donation which we are very appreciative of. Community members used to supply all luncheon items, however since volunteer numbers have dropped and we're getting older, we try to buy what we can from local businesses and community members supply a percentage of the food items. |
| Financial Amount Requested:   | \$ 2200   |
| In-kind Support Requested:  | \$ 0  |



**DETAILED BUDGET BREAKDOWN**

| INCOME  | Amount         | EXPENSES   | Amount         | Tick what is being funded by Council |
|---|----------------|--|----------------|--------------------------------------|
| List any source of income supply i.e other sponsorship, ticket sales, cash contributions, etc.  |                | List any expenses incurred by your organisation for the project or event the application relates to. |                |                                      |
| door takings  | \$ 1000        | prizes   | \$ 1750        | ✓                                    |
| bar takings   | \$ 400         | food items   | \$ 450         | ✓                                    |
| LRC community grant   | \$ 2200        | other food items supplied by community   | \$ 500         |                                      |
|   | \$             | cleaning after event   | \$ 200         |                                      |
|   | \$             | hall hire  | \$ 78          |                                      |
|   | \$             | fuel or freight  | \$ 150         |                                      |
| <b>TOTAL</b>  | <b>\$ 3600</b> | <b>TOTAL</b>   | <b>\$ 3128</b> |                                      |
| Comments or other details:  |                |  |                |                                      |
| <p>Profit from the event goes towards improvements on community infrastructure and to help with running expenses pertaining to maintenance of the Yaraka school building which is owned by the Yaraka Sports and Progress Ass. The Yaraka Sports&amp;Progress Assoc owns a Troopie that is used on a fortnightly basis to pickup the RFDS crew from the airstrip and for other community transport. Maintenance, insurance and registration of this vehicle is funded by the YS&amp;PA. This organization also makes donations to the Royal Flying Doctor service which is the life blood of our community and a vital medical service for the entire central western region.</p> |                |  |                |                                      |

| In-Kind support component   | Amount | Other comments                            |
|---|--------|---|
| List items and \$ amounts (e.g stage, chairs, tables)   |        |   |
| Please refer to the fees and charges:<br><a href="http://www.longreach.qld.gov.au/rates-fees-charges/rates-fees-charges-1">www.longreach.qld.gov.au/rates-fees-charges/rates-fees-charges-1</a> |        |   |
|   | \$     |   |
| setting up for the day including preparation of food and collection   | \$ 800 | people travel to Longreach and Blackall t |
| cleaning up following the day   | \$ 200 |   |
|   | \$     |   |
|   | \$     |   |
|   | \$     |   |
|   | \$     |   |



### ELIGIBILITY ASSESSMENT

Explain how your event demonstrates strong community or individual benefit, or need of support.

The Melbourne Cup luncheon is attended by all ages, both male and female. It is an opportunity for local residents to catch up, get away from the November heat and have a day socializing. People from neighbouring communities travel up to 150 kms to attend the event and catch up with friends. Tourists also attend the event if weather conditions are favourable. The Melbourne Cup event has been held for the past 40 years except for the covid years and is one of our major events for the year. Volunteers are instrumental in staging events in our community and it is a great relief to have support from the Longreach Regional Council.

Explain how your event will contribute to the Longreach Regional Council community ( eg Economic Development, Tourism, Liveability, wellbeing etc.)

Geographical isolated communities are not often on the agenda of tourists in the summer months, however there is the odd traveller willing to venture off the beaten track for a community event. Attendance by people from outside the community brings fresh dollars into the community and helps with sustainability of these small centres.

Is your event based within the Longreach Regional Council Area

Yes  No

How many people are expected to attend? (Please indicate)

0-50  51-100  100-200  200 and over

Provide a brief explanation of what type of attendants your event will attract (eg visitors from other towns, key community groups)

Locals, people from neighbouring communities and travellers.

How do you intend to acknowledge Council's support (if approved) at the event or within the project or activity?

Longreach Regional Council is acknowledged on the Melbourne Cup flier and on the day when prizes are being given out.

Have you sought funding through other avenues for your project/activity (grants, corporate sponsorship, fundraising, etc)?

Yes:  No:

If YES, please provide details?



Does the applicant have any Longreach Regional Council funded projects or activities that have not been acquitted in accordance with the relevant Program Policy and Guidelines?

Yes  No

Does the applicant have any Longreach Regional Council funded projects or activities that have not been acquitted in accordance with the relevant Program Policy and Guidelines?

Yes  No

Does the Organisation/Applicant have any overdue debt with Council (excluding organisations with a payment arrangement)?

Yes  No

**SUPPORTING DOCUMENTATION CHECKLIST**

- Evidence of the event or project (i.e quotes, facilities bookings, etc)\*
- Relevant public liability insurance (if required)
- Booking form/s completed (facility hire and equipment hire)
- A copy of the organisations most recent bank statement (for applications over \$1,000 only)

\*if groups are unable to provide evidence of the event or project due to the dependency of funding or extenuating circumstances, please indicate on the application form. Council may still consider the application based on supplied information (i.e budget).

**DECLARATION BY RECIPIENT**

- I certify that to the best of my knowledge, information detailed in this application (and relevant attachments) is true and correct.
- I understand I may be asked to provide the Council with additional information on the funded project.
- I consent to Longreach Regional Council publishing the applicants name in reports and publication statements.

|  |  |
|--|--|
| <b>Signature:</b><br>Note: If you are under the age of 18, your legal guardian must also sign this application |  |
| Date:  | 11/07/2024                             |
| Name in full:  | Susan Glasson                          |
| Community Group/<br>Organisation:  | Yaraka Sports and Progress Association |
| Position in Group<br>or Organisation:<br>(if applicable)   | President                              |

Privacy Collection Statement: Longreach Regional Council is committed to ensuring that your privacy is protected and will take all reasonable steps to ensure that all personal information is secure. Council is collecting your personal or community groups information for the purpose of assessing your application for Community Donations.

**SUBMIT**

## 13. COMMUNITIES REPORT

### 13.6 - Community Donation - Yaraka Campdraft and Rodeo Incorporated

#### 13.6 Community Donation - Yaraka Campdraft and Rodeo Incorporated

Consideration of a Community Donations application received in August in accordance with the Community Donations Policy No. 11.06.

#### Council Action

Partner

Deliver

#### Applicable Legislation

*Local Government Act 2009*

*Local Government Regulation 2012*

#### Policy Considerations

Community Donations Policy No. 11.06

#### Corporate and Operational Plan Considerations

| OUR COMMUNITY |  |
|---------------|--|
|               | Corporate Plan Outcome   |
| 1.1           | Council infrastructure and services support liveability and community amenity. |
| 1.2           | Council recognises cultural heritage and supports inclusion of all peoples.    |
| 1.3           | The region's natural environment is managed, maintained and protected.         |

#### Budget Considerations

\$112,000.00 has been committed and allocated to Community Donations YTD.

| Category            | Total Budget | Budget Remaining | Budget required to meet Community Donations for August 2024 | Budget remaining for future applications (if approved) |
|---------------------|--------------|------------------|---|--|
| Community Donations | \$110,000.00 | \$93,000.00      | \$17,076.00   | \$75,924.00  |

### 13. COMMUNITIES REPORT

#### 13.6 - Community Donation - Yaraka Campdraft and Rodeo Incorporated

##### Previous Council Resolutions related to this Matter

(Res-2023-04-097)

Moved Cr Hatch seconded Cr Smith

That Council endorses the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.07;

| Organisation/ Name                     | Event/Activity                                     | Grant Requested  | Grant Approved   |
|--|--|------------------|------------------|
| Yaraka Campdraft and Rodeo Association | Yaraka Campdraft Horsemanship and Campdraft Clinic | \$4,012.00       | \$4,012.00       |
|  |  | TOTAL \$4,012.00 | TOTAL \$4,012.00 |

##### Officer Comment

**Responsible Officer/s:** Abby Lewis, Customer Service Coordinator

**Authorised by:** Tanya Johnson, Acting Director of Communities

##### Background:

Longreach Regional Council Community Donations program:

- o Enhances the community's resilience, wellbeing, sustainability and liveability
- o Contributes to vibrant and engaged communities
- o Provides community organisations with financial support to meet identified community need and provides benefit to the broader Longreach region communities
- o Achieves Council's strategic objectives, as identified in the Corporate Plan.

The aim of programme is to:

- o Develop the capacity and sustainability of organisations or innovative programs to meet the needs of members and the community
- o Support individuals representing the region by performing, competing or presenting at district, state, national or international competitions, conference or events.
- o Support the acquisition or upgrading of facilities and equipment (excluding personal use items).
- o Provide donations towards services that deliver improved community services to the Council region.
- o Deliver programs and events to engage and entertain a vast variety of community members within the Longreach Regional Council Region.

Community Donations (financial and in-kind support) are offered each financial year. Each Community Group is eligible to apply for a maximum of \$5,000 per financial year. All applications will be assessed against eligibility and assessment criteria as stated in this Policy and the Program Guidelines.

### 13. COMMUNITIES REPORT

#### 13.6 - Community Donation - Yaraka Campdraft and Rodeo Incorporated

**Issue:**

**Yaraka Campdraft and Rodeo Incorporated**

| Yaraka Campdraft Clinic   |     |
|---|-----|
| <i>Has the Community group applied for funds in the past?</i>                     | Yes |
| <i>Has the Community Group applied for funds within the 24/25 Financial Year?</i> | No  |
| <i>Does the Community Group have any outstanding acquittals?</i>                  | No  |
| <i>Has the event/ project been previously funded by Council?</i>                  | Yes |

The Yaraka Campdraft and Rodeo Association are holding their annual Campdraft clinic 10 – 12 September 2024. The clinic is aimed at beginners and intermediate level horse riders to teach them the correct horsemanship and Campdrafting skills required. With so many horse and gymkhana events in the region this will be a great clinic for those wanting to learn new skills and be a part of the regional events throughout the year. As Campdrafting is a well know sport, the Yaraka Campdraft Committee want to upskill the younger generation in learning and continuing in future competitions.

The total grant recommended of \$3,076.00 financial will go towards the cost of Ambulance hire over the course of the 3 day clinic.

The application was reviewed by a panel and scored against the criteria of the Longreach Regional Council's Community Donations Assessment Guidelines. The result was to support the Yaraka Sports and Progress Association Incorporated to the value of 70%. Although this event is based in Yaraka there is not enough evidence that supports the contribution to Economic Development, Tourism and Liveability. The applicant can clearly demonstrate financial viability and therefore can contribute a higher percentage of their own funds to this event.

| <i>Grant Requested</i>      | <i>Grant Recommended</i>    |
|-----------------------------|-----------------------------|
| <i>Financial \$4,395.00</i> | <i>Financial \$3,076.00</i> |
| <i>Total \$4,395.00</i>     | <i>Total \$3,076.00</i>     |

**Appendices**

1. Application ↓
2. Assessment ↓



### 13. COMMUNITIES REPORT

#### 13.6 - Community Donation - Yaraka Campdraft and Rodeo Incorporated

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**Recommendation:**

That Council approves the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.06;

| <i>Organisation/ Name</i>                      | <i>Event/Activity</i>          | <i>Grant Requested</i>      | <i>Grant Approved</i>       |
|--|--------------------------------|-----------------------------|-----------------------------|
| <i>Yaraka Campdraft and Rodeo Incorporated</i> | <i>Yaraka Campdraft Clinic</i> | <i>Financial \$4,395.00</i> | <i>Financial \$3,076.00</i> |
|  |                                | <i>TOTAL \$4,395.00</i>     | <i>TOTAL \$3,076.00</i>     |

# APPLICATION FORM



## CONTACT INFORMATION

|                                  |                                       |
|----------------------------------|---------------------------------------|
| Name:<br>(Group or Organisation) | Yaraka Campdraft & Rodeo Incorporated |
| ABN if applicable                | 60949560438 (No GST)                  |
| Contact Person's Name:           | Jon Karger                            |
| Postal Address:                  | Isla Downs, Longreach Qld 4730        |
| Telephone:                       |                                       |
| Mobile:                          | 0418830834                            |
| Email:                           | arakacampdraft@gmail.com              |

## EVENT DETAILS

|   |  |
|---|--|
| Event Name:   | Yaraka Campdraft Clinic  |
| Event Date:   | 10, 11 & 12 September 2024   |
| Description of what Council funds will be used for:<br><br>No more than approx 200 words. | <p>Funds will be used to assist with the supply of the Qld Ambulance Service to be on site whilst the clinic is being held of the three days.</p> <p>The campdraft is affiliated with the Australian Campdraft Association and the clinic is held under their association, the draft committee is required under their rules to have medical service on the grounds for this activity. This is an expense that we have to have so the ambulance will be on the grounds, staying overnight each day leading up to the main event.</p> |
| Financial Amount Requested:   | \$ 4395.00   |
| In-kind Support Requested:  | \$ 0   |



**DETAILED BUDGET BREAKDOWN**

| INCOME<br>List any source of income supply i.e other sponsorship, ticket sales, cash contributions, etc.   | Amount          | EXPENSES<br>List any expenses incurred by your organisation for the project or event the application relates to. | Amount          | Tick what is being funded by Council |
|--|-----------------|--|-----------------|--------------------------------------|
| Clinic Fees per Rider (35 x \$300)   | \$ 10500        | Instructor x 1   | \$ 4500         |                                      |
| Food (35 x \$75)   | \$ 2450         | Instructor x 1   | \$ 7000         |                                      |
| Sponsorship AAC  | \$ 500          | Instructor x 1   | \$ 1000         |                                      |
|  | \$              | Ambulance x 3 days   | \$ 4395         | ✓                                    |
|  | \$              | Food   | \$ 2500         |                                      |
|  | \$              | Hire of Grounds \$102.63   | \$ 308          |                                      |
| <b>TOTAL</b>   | <b>\$ 13450</b> | <b>TOTAL</b>   | <b>\$ 16846</b> |                                      |
| Comments or other details:<br><br>With Council's assistance with the ambulance, income will be \$ 17,845.00, expenditure of \$1000 which is spent on hay for the cattle. Which I couldn't fit in the expenditure side of the budget. |                 |  |                 |                                      |

| In-Kind support component<br>List items and \$ amounts (e.g stage, chairs, tables)<br>Please refer to the fees and charges:<br><a href="http://www.longreach.qld.gov.au/rates-fees-charges/rates-fees-charges-1">www.longreach.qld.gov.au/rates-fees-charges/rates-fees-charges-1</a> | Amount | Other comments |
|---|--------|----------------|
|   | \$     |                |
|   | \$     |                |
|   | \$     |                |
|   | \$     |                |
|   | \$     |                |
|   | \$     |                |
|   | \$     |                |



### ELIGIBILITY ASSESSMENT

Explain how your event demonstrates strong community or individual benefit, or need of support.

Campdrafting, a popular equestrian/horse sport in Australia, especially all over Queensland, to participant in the sport as a rider you need to be highly skilled and confident to participate not only in campdrafting but any horse sport. It is a fast growing sport, some events like Yaraka have hundred's of nominations. The clinic is organised by the Yaraka Campdraft clinic to entice those riders who lack confidence and want improve their skills so that they can safely ride in a draft, the sports involves agility, horsemanship and knowledge of how to ride your horse, where to place your horse around a cow and in turn be safe. This is why we have instructors who are professional, they are experienced also to share their knowledge. This is to boost the individual rider, demonstrates as a committee that we want to entice more riders to the sport and improve their mental health and social well being.

Explain how your event will contribute to the Longreach Regional Council community ( eg Economic Development, Tourism, Liveability, wellbeing etc.)

Yaraka is a small remote town, the benefit of holding a clinic bring participants who travel from local as well as a far. The Yaraka community love holding events especially involving family and young people. The sport entices kids to get off their butts and off their phones and become active. Family gets to have fun with family! Traveling to other communities, getting to see other areas, improves the mental health, boosts the liveability of remote communities and plays a positive impact on businesses. Travellers need fuel, food so boosts the economy as well as small businesses. The event also needs supplies to run their event so this is purchased from local businesses, horse feed and supplies are purchased from local businesses and so on and so on.

Is your event based within the Longreach Regional Council Area

Yes  No

How many people are expected to attend? (Please indicate)

0-50  51-100  100-200  200 and over

Provide a brief explanation of what type of attendants your event will attract (eg visitors from other towns, key community groups)

Most our attendants during the week will be riders and families, so the 3 days are held during the school holidays. The event is open to the public so spectators are welcome to come and watch.

How do you intend to acknowledge Council's support (if approved) at the event or within the project or activity?

During the event, a council banner will be displayed as well as on social media. The campdraft event follows the clinic so the Council banner and logo will also be displayed as well as the MC will mention over the microphone their sponsorship especially on of the clinic participants whilst their drafting. The committee will well patronise the Council.

Have you sought funding through other avenues for your project/activity (grants, corporate sponsorship, fundraising, etc)?

Yes:  No:

If YES, please provide details?



Does the applicant have any Longreach Regional Council funded projects or activities that have not been acquitted in accordance with the relevant Program Policy and Guidelines?

Yes  No

Does the applicant have any Longreach Regional Council funded projects or activities that have not been acquitted in accordance with the relevant Program Policy and Guidelines?

Yes  No

Does the Organisation/Applicant have any overdue debt with Council (excluding organisations with a payment arrangement)?

Yes  No

**SUPPORTING DOCUMENTATION CHECKLIST**

- Evidence of the event or project (i.e quotes, facilities bookings, etc)\*
  - Relevant public liability insurance (if required)
  - Booking form/s completed (facility hire and equipment hire)
  - A copy of the organisations most recent bank statement (for applications over \$1,000 only)
- \*if groups are unable to provide evidence of the event or project due to the dependency of funding or extenuating circumstances, please indicate on the application form. Council may still consider the application based on supplied information (i.e budget).

**DECLARATION BY RECIPIENT**

- I certify that to the best of my knowledge, information detailed in this application (and relevant attachments) is true and correct.
- I understand I may be asked to provide the Council with additional information on the funded project.
- I consent to Longreach Regional Council publishing the applicants name in reports and publication statements.

|   |  |
|---|--|
| Signature:<br>Note: If you are under the age of 18, your legal guardian must also sign this application |  |
| Date:   | 4.7.2024                                 |
| Name in full:   | Jon Karger                               |
| Community Group/<br>Organisation:   | Yaraka Campdraft & Rodeo Association Inc |
| Position in Group<br>or Organisation:<br>(if applicable)  | President                                |

Privacy Collection Statement: Longreach Regional Council is committed to ensuring that your privacy is protected and will take all reasonable steps to ensure that all personal information is secure. Council is collecting your personal or community groups information for the purpose of assessing your application for Community Donations.

**SUBMIT**

## 13. COMMUNITIES REPORT

### 13.7 - Application for Works on Council Owned Land - Extension of existing multipurpose building at the Longreach Showgrounds

#### 13.7 Application for Works on Council Owned Land - Extension of existing multipurpose building at the Longreach Showgrounds

Consideration of an 'Application for Works on Council Owned Land' from the Longreach Junior Rugby League Football Club Inc. to extend the existing Multipurpose shed at the Longreach Showgrounds.

#### Council Action

Deliver

#### Applicable Legislation

*Local Government Act 2009*

*Local Government Regulation 2012*

*Building Act 1975*

#### Policy Considerations

Nil

#### Corporate and Operational Plan Considerations

| OUR COMMUNITY          |  |
|------------------------|--|
| Corporate Plan Outcome |  |
| 1.1                    | Council infrastructure and services support liveability and community amenity. |
| 1.2                    | Council recognises cultural heritage and supports inclusion of all peoples.    |

#### Budget Considerations

The club has successfully raised funds for the construction of the new shed; however, any additional financial assistance from the Council would be greatly appreciated. The building application fee is approximately \$1,560. While the Council has not previously waived building fees, support in this area would be highly beneficial to the project.

#### Previous Council Resolutions related to this Matter

Nil

#### Officer Comment

**Responsible Officer/s:** *Kelli Doyle, Facilities Coordinator*

#### Background:

The Longreach Junior Rugby League Football Club Inc. (LJRLFCI) currently utilizes one of the storage areas in the multipurpose shed at the Longreach Showgrounds for their assets and equipment. In addition, they have been using an area under the main grandstand for storage over the past few years. However, this area is not weatherproof.

## 13. COMMUNITIES REPORT

### 13.7 - Application for Works on Council Owned Land - Extension of existing multipurpose building at the Longreach Showgrounds

---

The existing storage space within the multipurpose shed is no longer adequate in size and has recently been affected by the rat infestation. This issue has resulted in significant damage to the equipment, some of which has unfortunately had to be discarded.

To resolve these problems, LJRLFCI proposes a 9x3 (27m<sup>2</sup>) extension to the existing multipurpose shed. This proposed extension would be fully enclosed to safeguard their equipment from environmental factors and pests. Additionally, it would provide a dedicated space for storing the club's memorabilia, including shields, photos, and trophies from both past and present years. Currently, these items are dispersed across various locations in the town, making the proposed extension a crucial upgrade for preserving the club's heritage and assets.

The proposed extension will significantly enhance the delivery and quality of Junior League activities in Longreach and the Central West. By providing a secure, organised storage solution and preserving the club's heritage, the extension will contribute to a more efficient and well-maintained operational environment. This, in turn, will support the club's mission to foster community engagement, promote youth sports, and uphold the traditions of junior rugby league in the region.

#### **Issue:**

The Longreach Junior Rugby League Football Club Inc. requires formal consent from Council to undertake this extension on a Council owned building located on Council owned land.

#### **Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

|              |               |
|--------------|---------------|
| Likelihood:  | Possible      |
| Consequence: | Insignificant |
| Rating:      | Low (3/25)    |

#### **Community Consultation:**

Members of the Longreach Junior Rugby League Football Club Inc. have previously consulted with Council Officers regarding this proposal.

#### **Environmental Management Factors:**

Nil

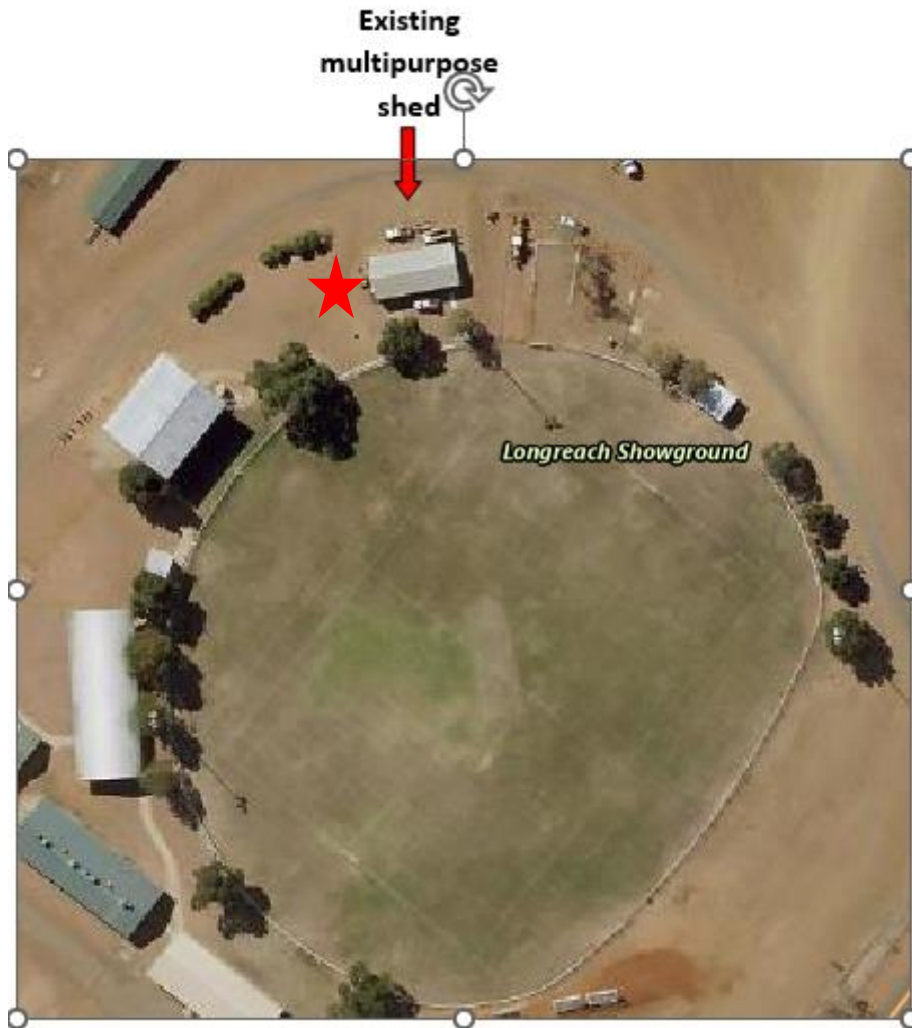
#### **Other Comments:**

The proposed extension will be located on the western side of the existing multipurpose shed.

### 13. COMMUNITIES REPORT

#### 13.7 - Application for Works on Council Owned Land - Extension of existing multipurpose building at the Longreach Showgrounds

---



The Club would work with Council to manage this project to ensure all aspects are completed within Council standards and requirements.

The building will be built to current building standards and would not require maintenance for many years.

**Recommendation:**

*That Council grants the Longreach Junior Rugby League Footpath Club Inc. permission to construct the proposed shed extension at the existing multipurpose shed at the Longreach Showgrounds, subject to obtaining Building Development Approval.*



**13. COMMUNITIES REPORT**  
**13.8 - Director of Communities Report**

---

**13.8 Director of Communities Report**

This report provides an update on the range of activities that have occurred during the month of June for the Director of Communities.

**Council Action**

Deliver

**Applicable Legislation**

Local Government Act 2009

Local Government Regulation 2012

**Policy Considerations**

n/a

**Corporate and Operational Plan Considerations**

| OUR COMMUNITY  |   |
|----------------|---|
|                | Corporate Plan Outcome  |
| 1.1            | Council infrastructure and services support liveability and community amenity.  |
| 1.2            | Council recognises cultural heritage and supports inclusion of all peoples.     |
| 1.3            | The region's natural environment is managed, maintained and protected.          |
| OUR LEADERSHIP |   |
|                | Corporate Plan Outcome  |
| 5.2            | Informed and considered decision making based on effective governance practices |

**Budget Considerations**

As per approved 2024/25 budget

**Previous Council Resolutions related to this matter**

Nil

**Officer Comment**

**Responsible Officer/s:** *Tanya Johnson, Acting Director of Communities*

**Background:**

Director provides an information update to Council monthly outlining achievements, challenges and statistical information for the various functional areas in Council.

**13. COMMUNITIES REPORT**  
**13.8 - Director of Communities Report**

---

**Strategy and planning**

|   |             |  |
|---|-------------|--|
| Walking Network Plan (grant funded)                                 | Complete    | Final report submitted to TMR for approval.  |
| Cycling Network Plan (Grant funded)                                 | In Progress | Inception meeting occurred and Communities Team to take the lead on this project.  |
| Isisford Racecourse   | In progress | Meeting date request have been sent out to user groups for further feedback on facility plan   |
| Longreach Visitor Disaster Resilience Survey (grant funded program) | Complete    | Reporting to the working group is to be finished by September. Report to be delivered to funding body in August for Grant acquittal.   |
| Iningai Working Group   | In Progress | This is an ongoing piece of work in collaboration with local user groups including Local Indigenous Custodians, RESQ Desert Channels Qld, Lake Eyre Basin Rangers and Longreach Regional Council to continue the development and preservation of the Nature Reserve. |
| Signage Audit   | In Progress | Audit of all tourism signage within the Region to be inspected and new signage to identified and replaced.   |
| Longreach Resilience Action Plan                                    | Complete    | Review with the Resilience Co-ordinator  |

**Attended**

- Windmill Shade Structure Opening Iningai Nature Reserve
- Opening of Ilfracombe Multi-Purpose Centre
- Visited Ilfracombe
- Visited Yaraka and Isisford

**Training**

- Community Wellbeing Co-Responder Training
- Disaster Planning in Dynamic Environments

**Meetings**

- Olympic Live Sites Committee
- Opera Qld Debrief 2024 event
- Disaster Resilience Survey meeting

**Recommendation:**

*That Council receives the Director of Community Services Information Report, as presented.*

**13. COMMUNITIES REPORT**  
**13.9 - Information Report - Community Services**

---

**13.9 Information Report - Community Services**

This report provides an update on the range of activities that have occurred during the month of July for the Community Services Department.

**Council Action**

Deliver

**Applicable Legislation**

Local Government Act 2009

Local Government Regulation 2012

**Policy Considerations**

n/a

**Corporate and Operational Plan Considerations**

| OUR COMMUNITY  |   |
|----------------|---|
|                | Corporate Plan Outcome  |
| 1.1            | Council infrastructure and services support liveability and community amenity.  |
| 1.2            | Council recognises cultural heritage and supports inclusion of all peoples.     |
| 1.3            | The region's natural environment is managed, maintained and protected.          |
| OUR LEADERSHIP |   |
|                | Corporate Plan Outcome  |
| 5.2            | Informed and considered decision making based on effective governance practices |

**Budget Considerations**

As per approved 2023/24 budget

**Previous Council Resolutions related to this matter**

Nil

**Officer Comment**

**Responsible Officer/s:** *Community Services Officers*

**Background:**

Officers are requested to provide an information update to Council on a monthly basis outlining achievements, challenges and statistical information for the various functional areas in Council.

**Library Services - July 2024**

- Tiny Tots is slowly increasing in numbers as more mums become aware of it

## 13. COMMUNITIES REPORT

### 13.9 - Information Report - Community Services

- The library has a new printer that will enable Community members and visitors to print their own documents ensuring more privacy.
- Our Lady's School preps visited the library and enjoyed a quick tour.
- Exchange of books have been completed as per the required three-monthly cycles.

#### Library Statistics (YTD)

|             | Longreach |     | Ilfracombe |     | Isisford |     |
|-------------|-----------|-----|------------|-----|----------|-----|
|             | August    | YTD | August     | YTD | August   | YTD |
| Loans       | 446       | 446 | 5          | 5   | 2        | 2   |
| New Members | 11        | 11  | 0          | 0   | 0        | 0   |

#### Swimming Pools

|                 | Longreach |     | Ilfracombe |     | Isisford |     | Yaraka |     |
|-----------------|-----------|-----|------------|-----|----------|-----|--------|-----|
|                 | July      | YTD | July       | YTD | July     | YTD | July   | YTD |
| <b>Adults</b>   | 290       | 290 | 591        | 591 | closed   | 0   | 0      | 0   |
| <b>Children</b> | 124       | 124 | 87         | 87  | closed   | 0   | 0      | 0   |

#### Childcare Services

##### Spotlight on July

- Our current bookings are either at, or almost at, their limit in most rooms.
- Our Kindergarten children were excited to attend the Snowy and the Seven Cool Dudes performance at the Civic Centre on Monday 29 July
- We celebrated Crazy Hair Day to raise awareness for Cystic Fibrosis on Monday 29 July.
- The Education Department has come back to us with our application for an increase in our licenced capacity and have requested further information such as more risk assessments and more specific site plans. We are endeavouring to get this additionally requested information to them as soon as possible.
- Three of our staff were successful in upgrading to their light rigid (LR) class licence on 9 July proving to be beneficial in assisting with school bus runs
- Inclusion Support Professionals visited from Townsville.
- Our fencing has been completed
- There are still many cases of gastro, influenza and COVID-19 throughout Longreach.
- The children enjoyed an excursion to the Qantas Founders Museum to have a tour of the museum and to visit the Yayoi Kusama Exhibition in week 1 of vacation care.
- We have connected with the Men's Shed and have sought their assistance with repairing some of our broken resources, such as dolls houses.

#### Horticulture and Community Facilities

## 13. COMMUNITIES REPORT

### 13.9 - Information Report - Community Services

#### Facility Usage

The following community facilities were utilised in July -

|                        |   |
|------------------------|---|
| Longreach Showgrounds  | Heart Bus, Junior Rugby, Stabling of Horses, Fitness Classes, Peace Christian Church School Camp, Good Counsel Primary School Camp, GroWQ Innovation Expo |
| Longreach Civic Centre | Pasta Making Workshop, CWA Committee Meeting, Stamps & Coins Fair, LSOE Musical Workshop,   |
| Edkins Park            | Olympics Live in the Park   |
| Ilfracombe Rec Centre  | Darts Comp  |
| Isisford Hall          | Ladies Craft Day, Isisford School Dancing Lessons   |
| OMA Waterhole          | Isisford Fishing Competition  |

#### Water Tower Lights

The water tower lights were lit up in specific colours for the following occasions -

|                     |        |
|---------------------|--------|
| State of Origin     | Red    |
| World Fragile X Day | Orange |
| World Hepatitis Day | Green  |

#### **Funeral Services**

| Longreach Cemetery Funeral Figures July |   |
|---|---|
| Funeral Type                            |   |
| Church & Graveside Funeral              |   |
| Church Service Only                     |   |
| Graveside Funeral                       | 2 |
| LRC Graveside Set up ONLY               |   |
| Memorial Service                        |   |
| Cremation                               | 1 |
| Internment of Ashes -Private Family     |   |
| Plaques arranged by LRC                 | 2 |
| Undertakers Services Only               |   |

#### **Communication Activity - Statistics for July 2024**

##### **Website:**

- 11,890 sessions (11,181 in June)
- 21,818 page views (19,833 in June)
- After the Home landing page, the most popular pages are:

## 13. COMMUNITIES REPORT

### 13.9 - Information Report - Community Services

---

- Newsroom
- Burial Directory
- Current vacancies
- Events
- Most people have found the website through an organic search, such as Google.
- 72% of people use desktop as a device, followed by 26% mobile devices.
- See attachment for the data.

#### Facebook:

- 3,967 followers (3,965 in June).
- 26 posts in total July 2024
- Post topics – Olympic Games Live Party, Lioness Park, Multipurpose Court, upcoming events, school holiday program
- Post with the highest reach of 6,700 was about the fishing comp hosted during the school holidays.
- See attachments for the data.

#### ILLY:

In July we have distributed ILLY to 2,311 households in the region.

#### Community Events

##### NAIDOC

- A morning for the whole community to celebrate this year's NAIDOC under the theme "Keep the fire burning! Blak, Loud & Proud"
- Activities included boomerang painting, water bug station, fitness parkour, drum session, CPR race, fashion show, traditional dance performance, traditional food and so much more.



##### Snowy and the 7 cool dudes

- Highly interactive kids' performance by Jally Entertainment
- We had Our Lady's Primary school, Longreach Childcare Centre, Longreach C&K, Bec's childcare and the wider community attending.
- Storyline was be kind, eat healthy and don't take food from strangers!

**13. COMMUNITIES REPORT**  
**13.9 - Information Report - Community Services**



**Upcoming events August 2024 ([longreach.qld.gov.au/events](http://longreach.qld.gov.au/events))**

| <b>August 2024</b>                 |   |                               |   |
|------------------------------------|---|-------------------------------|---|
| Wednesday 7 August<br>10am - 12pm  | Seniors Month - Pancakes in the park                | Isisford Park                 | Free to attend for local seniors, booking required      |
| Saturday 10 August<br>1pm - 6pm    | Relay for Life                                      | Longreach State High School   | Donations gratefully accepted                           |
| Friday 16 August<br>10am - 12pm    | Seniors Month - Morning tea at the Childcare Centre | Longreach Childcare Centre    | Free to attend for local seniors, booking required      |
| Sunday 18 August<br>10am - 11am    | Vietnam Veterans Day                                | Edkins Park Longreach         | Free  |
| Thursday 22 August<br>10am - 12pm  | Seniors Month - "Dying to know"                     | Longreach Arts & Craft Centre | Free to attend for local seniors, booking required      |
| Fri to Sun 23-25 Aug<br>All day    | Yellowbelly Fishing Comp                            | Thomson River Longreach       | Adults \$30<br>Kids (7-16yrs) \$10<br>Mini (2-6yrs) \$5 |
| Tuesday 27 August<br>10am-12pm     | Seniors Month - Bingo                               | Ilfracombe Rec Centre         | Free to attend for local seniors, booking required      |
| Fri - Sun 30 - 01 Sep<br>Afternoon | Paralympics Live party                              | Edkins Park                   | Free  |
| Saturday 31 August<br>All Day      | Creative Weekender                                  | Royston Station               | \$205 early birds, \$225 late birds                     |
| Saturday 31 August<br>10am - 5pm   | Daffodil Day  | Ilfracombe Wellshot Hotel     | \$5 Entry Fee   |

## 13. COMMUNITIES REPORT

### 13.9 - Information Report - Community Services

#### **Project Management Update**

#### **Ilfracombe Multi-purpose Court Opening**

The official opening of the Ilfracombe multi-purpose court occurred on Friday 26<sup>th</sup> July. The project was funded by the Federal Local Roads and Community Infrastructure Program.



See attachments for an overview on all projects and dashboards for large projects of:

- Longreach Disaster Centre Construction
- Ilfracombe Post Office Relocation
- Longreach Tennis Court Upgrade
- Longreach Squash Court Upgrade

#### **After Hours Message Centre –August 2024**

| <b>Incoming Calls Received</b> | <b>No. of Hang Ups</b> | <b>Total</b> |
|--------------------------------|------------------------|--------------|
| 55                             | 60                     | 115          |

During the month of August 2024 there were 55 after hours' calls received. The calls were related to the following sections of Council:

| <b>CATEGORY</b>               | <b>NUMBER OF CALLS</b> |
|-------------------------------|------------------------|
| Water and Sewerage            | 6                      |
| Local Laws/Animal Management  | 5                      |
| Facilities                    | 11                     |
| Tourism / Visitor Information | 26                     |
| Waste                         | 1                      |
| Parks and Gardens             | 5                      |
| Roads                         | 1                      |



**13. COMMUNITIES REPORT**  
**13.9 - Information Report - Community Services**

**Customer Requests**

A total of **161 Customer Service Requests** were received for the month of August 2024. Of these requests **92 were completed** within the same month.

| Completed | Progress | Outstanding | Total |
|-----------|----------|-------------|-------|
| 92        | 25       | 44          | 161   |

**Tourism Update**

- A new garden installed at the Powerhouse & Historical Museum at the front of Nogo Cottage and will be extended down the Ergon Energy fence line.
- OBIC new dino display is getting closer with Dr Stephen Sailsbury confirming the correct spelling of certain Aboriginal words, which will lead to the boards being ready for printing and his information paper closer to being published.

**Longreach Region Explore Centre Visitor statistics 2024:**

| Jan-24 | Feb-24 | Mar-24 | Apr-24 | May-24 | Jun-24 | Jul-24 | 2024 YTD     | 2023 YTD     |
|--------|--------|--------|--------|--------|--------|--------|--------------|--------------|
| 151    | 169    | 401    | 1226   | 2965   | 4267   | 5851   | <b>15030</b> | <b>21682</b> |

**Longreach Visitor Information Centre statistics:**

|                           | Jan-24 | Feb-24 | Mar-24 | Apr-24 | May-24 | Jun-24 | Jul-24 | 2024 YTD    |
|---------------------------|--------|--------|--------|--------|--------|--------|--------|-------------|
| Phone calls               | 81     | 85     | 171    | 140    | 236    | 124    | 170    | <b>1007</b> |
| Emails                    | 22     | 24     | 21     | 37     | 67     | 46     | 70     | <b>287</b>  |
| General Information       | 82     | 30     | 147    | 114    | 216    | 55     | 98     | <b>742</b>  |
| Information packs         | 33     | 36     | 110    | 37     | 49     | 25     | 66     | <b>356</b>  |
| Phone Bookings            | 58     | 21     | 46     | 74     | 38     | 20     | 24     | <b>281</b>  |
| Over the Counter Bookings | 0      | 0      | 49     | 122    | 406    | 313    | 705    | <b>1595</b> |

**Bookings made by information centre staff on behalf of Operators for 2024:**

| Jan-24 | Feb-24 | Mar-24 | Apr-24   | May-24   | Jun-24   | Jul-24    | 2024 YTD         |
|--------|--------|--------|----------|----------|----------|-----------|------------------|
| \$0    | \$337  | \$9300 | \$25,678 | \$86,167 | \$88,224 | \$124,402 | <b>\$334,109</b> |

**Longreach Powerhouse and Historical Museum Visitor statistics 2024:**

| Jan-24 | Feb-24 | Mar-24 | Apr-24 | May-24 | Jun-24 | Jul-24 | 2024 YTD    |
|--------|--------|--------|--------|--------|--------|--------|-------------|
| 0      | 0      | 91     | 297    | 383    | 592    | 901    | <b>2264</b> |

**13. COMMUNITIES REPORT**  
**13.9 - Information Report - Community Services**

**Longreach Regional Council Approved Camping Areas 2024:**

| Location                  | Jan-24 | Feb-24 | Mar-24 | Apr-24 | May-24 | Jun-24 | Jul-24 | 2024 YTD    |
|---------------------------|--------|--------|--------|--------|--------|--------|--------|-------------|
| Apex Park Camping         | 0      | 0      | 67     | 433    | 832    | 1708   | 2028   | <b>5068</b> |
| Barcoo Weir/Oma Waterhole | 0      | 0      | 37     | 32     | 477    | 962    | 991    | <b>2499</b> |
| Yaraka                    | 0      | 0      | 0      | 0      | 119    | 0      | 128    | <b>128</b>  |

**Strategy and planning**

The Communities team are also working on a number of other initiatives and projects such as:

|   |             |   |
|---|-------------|---|
| Walking Network Plan (grant funded)                                 | Complete    | Staff are working with CPR group to develop a walking network plan for Longreach. This work will be done in-conjunction with the Infrastructure team who are working on a grant application (for design work only) for a Cycling Network. Community engagement aspect has been completed and the draft report received by Council to review. Officers have reviewed and returned to CPR for final report. Final report submitted to TMR for approval.   |
| Cycling Network Plan (Grant funded)                                 | In Progress | Inception meeting occurred and Communities Team to take the lead on this project.   |
| Isisford Racecourse   | In progress | Isisford Racecourse Concept Plan – this has been worked on with user groups. Council have since been given contacts at Qld Racing to assist with planning and compliance requirements. Council met with Queensland Racing who have advised on compliance issues that may effect initial plan and also solutions. Council will now go back to user group for feedback and to make changes where necessary. Meeting date request have been sent out to user groups  |
| Skate Park Facility Plan  | Complete    | In August Meeting for adoption  |
| Longreach Visitor Disaster Resilience Survey (grant funded program) | Complete    | A survey of tourists and visitors will be undertaken in Longreach during April/May/June to ascertain preparedness and disaster readiness whilst travelling. The survey is part of research being undertaken by Queensland Connects and Queensland University of Technology, and is funded by the Queensland Government. Implementation and delivery of the survey will be done by the Communities team and Beca Consulting. Groundwork deadline 30 June, reporting to the working group is to be finished by September. Report to be delivered to Council in August for Grant |

**13. COMMUNITIES REPORT**  
**13.9 - Information Report - Community Services**

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|                       |             |  |
|-----------------------|-------------|--|
|                       |             | acquittal.   |
| Iningai Working Group | In Progress | This is an ongoing piece of work in collaboration with local user groups including Local Indigenous Custodians, RESQ Desert Channels Qld, Lake Eyre Basin Rangers and Longreach Regional Council to continue the development and preservation of the Nature Reserve. |
| Project working Group | In Progress | As Council has a number of large Projects to complete in the 24/25 FY, we have put together a team within Communities to assist in planning, procurement, administration and ultimately delivery of these projects.  |
| Signage Audit         | In Progress | Audit of all tourism signage within the Region to be inspected and new signage to identified and replaced.   |

**Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare  
 Consequence: Insignificant  
 Rating: Low (1/25)

**Environmental Management Factors:**

Nil

**Other Comments:**

Nil

**Appendices**

1. Major Projects Dashboard [↓](#)
2. Projects Dashboard [↓](#)
3. Website Statistics [↓](#)
4. Facebook Followers July [↓](#)
5. Facebook Reach July [↓](#)
6. Facebook Visits July [↓](#)
7. Childcare pictures [↓](#)

**Recommendation:**

*That Council receives the Community Services Information Report, as presented.*



Ilfracombe Isisford Longreach Yarakka

**Project:** Longreach Disaster Centre Construction

**Purpose:** The purpose of the project is to fitout the existing yet unused area of the Longreach Library. This will allow the space to be utilised as a fit-for-purpose cross-functional space for disaster, planning and to hold community events as part of the new Local Disaster Coordination Centre (LDCC).

**Project Team:** Executive Sponsor: Tanya-Johnson  
Project Manager: Joel Perry

**Funding Source:** Total project budget is \$810,000 as committed by Council.

**Stakeholders:** Longreach residents and ratepayers and Longreach Regional Council.

**Status:** Engaged

**31/7/24**

**Recent Deliverables**

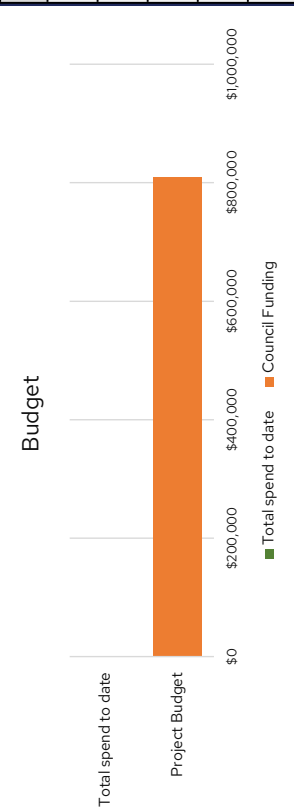
Procurement completed and builder engaged.

Design finalisation commenced with appointed builder.

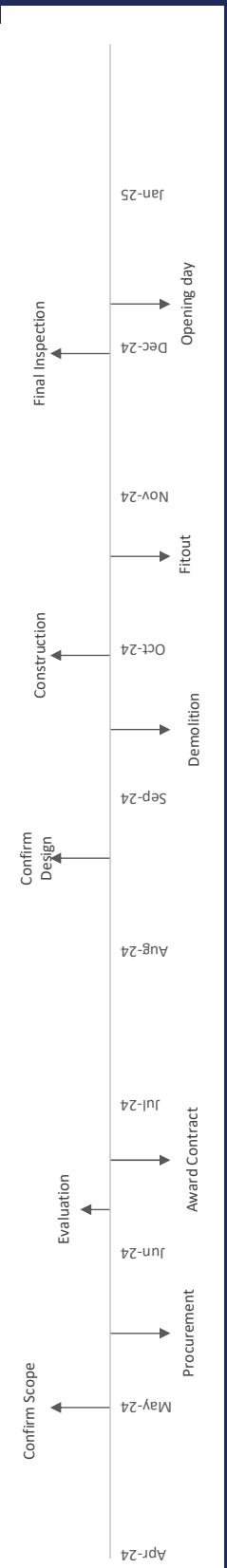
**Milestones, Tasks, Outcomes to deliver next period**

Review design with key stakeholders.

Finalise design with builder.



| Risks         | Previous status | Current status | Status Description                          |
|---------------|-----------------|----------------|---|
| Overall       | Green           | Green          | Low risks currently identified.             |
| Time          | Green           | Green          | Contract scheduled to finish December 2024. |
| Budget        | Green           | Green          | Nil risk currently identified.              |
| Scope         | Green           | Green          | Design currently in progress.               |
| Communication | Green           | Green          | Key stakeholders being engaged.             |





Ilfracombe Isisford Longreach Yaraka

**Project: Ilfracombe Post Office Relocation**

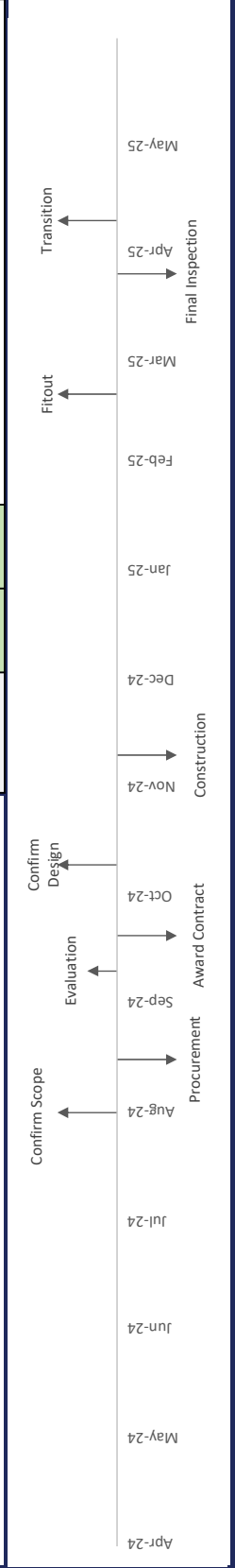
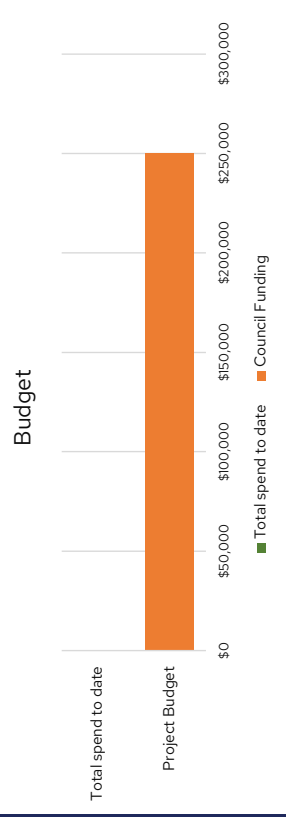
Status

Planning

31/7/24

| Recent Deliverables   | Milestones, Tasks, Outcomes to deliver next period       |
|---|--|
| Building layout confirmed with AusPost.                                   | Discuss fixture and fittings layout with AusPost.        |
| Executive Sponsor: Tanya Johnson<br>Project Manager: Joel Perry           | Commence RFQ for building work.                          |
| Total project budget is \$250,000 as committed by Council.                | Engage key stakeholder on project status and activities. |
| Ilfracombe residents, AusPost, ratepayers and Longreach Regional Council. |  |

| Risks         | Previous status | Current status | Status Description                                |
|---------------|-----------------|----------------|---|
| Overall       |                 |                | Low risks currently identified.                   |
| Time          |                 |                | Timeframe be known once procurement is completed. |
| Budget        |                 |                | Low risk due to pre-project planning.             |
| Scope         |                 |                | Currently being finalised with AusPost.           |
| Communication |                 |                | Key stakeholders to be engaged.                   |





| Project: Longreach Tennis Court Upgrade |   | Status                     | Procurement  | 31/7/24  |       |                 |                |                    |         |  |  |                   |      |  |  |  |        |  |  |                             |       |  |  |  |               |  |  |   |
|---|---|----------------------------|--|--|-------|-----------------|----------------|--------------------|---------|--|--|-------------------|------|--|--|--|--------|--|--|-----------------------------|-------|--|--|--|---------------|--|--|---|
| <b>Purpose:</b>                         | Replace three of the Longreach Tennis Courts. Work involves demolishing the existing courts on asphalt and replacing with concrete foundations and synthetic grass surface.   | <b>Recent Deliverables</b> | Initial meeting with Department Sponsor and Tennis Club completed.   | <b>Milestones, Tasks, Outcomes to deliver next period</b><br>Complete RFQ process. |       |                 |                |                    |         |  |  |                   |      |  |  |  |        |  |  |                             |       |  |  |  |               |  |  |   |
| <b>Project Team:</b>                    | Executive Sponsor: Tanya Johnson<br>Department Sponsor: Debbie Hall<br>Project Manager: Joel Perry<br>Project Control Group: Longreach Tennis Club  |                            | Project meeting with Longreach Tennis Club completed.                | Project update meeting with the Department Sponsor and Tennis Club.                |       |                 |                |                    |         |  |  |                   |      |  |  |  |        |  |  |                             |       |  |  |  |               |  |  |   |
| <b>Funding Source:</b>                  | Total project budget is \$316,189, comprised of \$284,470 from the Department of Tourism, Innovation and Sport (Minor Infrastructure Program), \$10,000 from the Longreach Tennis Club and a further \$21,619 commitment from Council.  |                            | Scope finalised.   |  |       |                 |                |                    |         |  |  |                   |      |  |  |  |        |  |  |                             |       |  |  |  |               |  |  |   |
| <b>Stakeholders:</b>                    | Longreach residents and ratepayers, Longreach Regional Council and Longreach Tennis Club.   |                            | Commenced RFQ via Vendorpanel.                                       |  |       |                 |                |                    |         |  |  |                   |      |  |  |  |        |  |  |                             |       |  |  |  |               |  |  |   |
| <b>Budget</b>                           |   |                            |  |  |       |                 |                |                    |         |  |  |                   |      |  |  |  |        |  |  |                             |       |  |  |  |               |  |  |   |
| Total spend to date                     |   |                            |  |  |       |                 |                |                    |         |  |  |                   |      |  |  |  |        |  |  |                             |       |  |  |  |               |  |  |   |
| Project Budget                          |   |                            |  |  |       |                 |                |                    |         |  |  |                   |      |  |  |  |        |  |  |                             |       |  |  |  |               |  |  |   |
|   | <ul style="list-style-type: none"> <li>■ Longreach Tennis Club</li> <li>■ Council Funding</li> <li>■ Minor Infrastructure Program</li> </ul>  |                            |  |  |       |                 |                |                    |         |  |  |                   |      |  |  |  |        |  |  |                             |       |  |  |  |               |  |  |   |
|   | <table border="1"> <thead> <tr> <th>Risks</th> <th>Previous status</th> <th>Current status</th> <th>Status Description</th> </tr> </thead> <tbody> <tr> <td>Overall</td> <td></td> <td></td> <td>No risks to date.</td> </tr> <tr> <td>Time</td> <td></td> <td></td> <td>Work aimed to start to be completed during the off season in summer.</td> </tr> <tr> <td>Budget</td> <td></td> <td></td> <td>No risks identified no far.</td> </tr> <tr> <td>Scope</td> <td></td> <td></td> <td>Scope fully completed and confirmed with Longreach Tennis.</td> </tr> <tr> <td>Communication</td> <td></td> <td></td> <td>General updates provided to stakeholders on project progress.</td> </tr> </tbody> </table> |                            |  |  | Risks | Previous status | Current status | Status Description | Overall |  |  | No risks to date. | Time |  |  | Work aimed to start to be completed during the off season in summer. | Budget |  |  | No risks identified no far. | Scope |  |  | Scope fully completed and confirmed with Longreach Tennis. | Communication |  |  | General updates provided to stakeholders on project progress. |
| Risks                                   | Previous status   | Current status             | Status Description   |  |       |                 |                |                    |         |  |  |                   |      |  |  |  |        |  |  |                             |       |  |  |  |               |  |  |   |
| Overall                                 |   |                            | No risks to date.  |  |       |                 |                |                    |         |  |  |                   |      |  |  |  |        |  |  |                             |       |  |  |  |               |  |  |   |
| Time                                    |   |                            | Work aimed to start to be completed during the off season in summer. |  |       |                 |                |                    |         |  |  |                   |      |  |  |  |        |  |  |                             |       |  |  |  |               |  |  |   |
| Budget                                  |   |                            | No risks identified no far.  |  |       |                 |                |                    |         |  |  |                   |      |  |  |  |        |  |  |                             |       |  |  |  |               |  |  |   |
| Scope                                   |   |                            | Scope fully completed and confirmed with Longreach Tennis.           |  |       |                 |                |                    |         |  |  |                   |      |  |  |  |        |  |  |                             |       |  |  |  |               |  |  |   |
| Communication                           |   |                            | General updates provided to stakeholders on project progress.        |  |       |                 |                |                    |         |  |  |                   |      |  |  |  |        |  |  |                             |       |  |  |  |               |  |  |   |
|   |   |                            |  |  |       |                 |                |                    |         |  |  |                   |      |  |  |  |        |  |  |                             |       |  |  |  |               |  |  |   |



Ilfracombe Isisford Longreach Yarakka

**Project: Longreach Squash Court Upgrade**

Status

In Progress

3/7/24

|  |   |
|--|---|
| <b>Recent Deliverables</b>                                 | <b>Milestones, Tasks, Outcomes to deliver next period</b> |
| Provide project update to Department Sponsor.              | Provide project update to Department Sponsor.             |
| Final meeting with squash group prior the work commencing. | Work to commence.   |

| Risks         | Previous status | Current status | Status Description  |
|---------------|-----------------|----------------|---|
| Overall       | Green           | Green          | Delivery timeframe scheduled for minimal disruption to squash playing seasons.              |
| Time          | Green           | Green          | Work aimed to start mid 2024 which will disrupt only part of the second season of the year. |
| Budget        | Yellow          | Yellow         | Scope marginally (6%) over budget.  |
| Scope         | Green           | Green          | Specifications and design with Architect has been completed.                                |
| Communication | Green           | Green          | General updates provided to stakeholders on project progress.                               |

**Budget**

■ Total spend to date 
 ■ Council Funding 
 ■ Minor Infrastructure Program

**Timeline:**

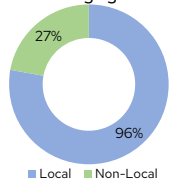
- May-23: Initial meeting
- Jun-23: Confirm Scope
- Aug-23: Court Design
- Sep-23: Second meeting
- Oct-23: Procurement
- Nov-23: Detailed Design
- Dec-23: Procurement
- Jan-24: Detailed Design
- Feb-24: Detailed Design
- Mar-24: Procurement
- Apr-24: Demolition
- May-24: Demolition
- Jun-24: Demolition
- Jul-24: Demolition
- Aug-24: Demolition
- Sep-24: Refurb two courts
- Oct-24: Opening day
- Nov-24: Opening day
- Dec-24: Contract Completion
- Jan-25: Contract Completion

## 13.9 - Information Report - Community Services --Appendix 2

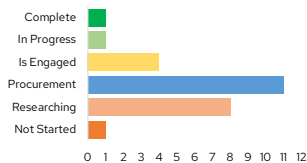


| Project | Description   | Progress   | Funding  | Status                            |             |
|---------|---|--|--|-----------------------------------|-------------|
| MU038   | Wellshot Centre Footpath Replacement                      | Replacing the footpaths at the front and behind the Wellshot Centre.   | Work to occur after tourism season.            | Longreach Regional Council        | Is Engaged  |
| SP019   | Ilf Pool - Salt Water Chlorination Conversion             | Convert the Ilfracombe pool into a saltwater chlorination system.  | Contractor engaged.                            | Longreach Regional Council        | Procurement |
| SF021   | Rebound wall for Ilfracombe Multipurpose court            | Install a tennis rebound wall inside the fencing of the court.   | RFQ is underway.                               | Longreach Regional Council        | Procurement |
| CB010   | Ilfracombe Post Office Relocation                         | Upgrade Ilfracombe Council building to incorporate postal services, visitor information, library and Council services. | Confirming layout with AusPost.                | Longreach Regional Council        | Researching |
| MU036   | OBIC Roof Replacement                                     | Replacing the OBIC roof.   | Work scheduled to occur October/November.      | Longreach Regional Council        | Is Engaged  |
| SP020   | Isisford Pool - Replace Shade Structures                  | Replace the shade structure next to the Isisford pool with a steel structure.  | RFQ in progress.                               | Longreach Regional Council        | Procurement |
| HC026   | Isisford Hall Upgrade                                     | Improve access to a PWD toilet for the hall.   | Confirming scope for RFQ.                      | Longreach Regional Council        | Researching |
| DM016   | Isisford SES Training Room                                | Construct a new building for SES training and storage purposes.  | Confirming scope for RFQ.                      | SES Support Grant                 | Researching |
| GP004   | Longreach Council Chambers Aircon Replacement             | Replace aircon unit that services the Chambers and foyer.  | New aircon unit currently being fabricated.    | Longreach Regional Council        | In Progress |
| LB007   | Longreach Disaster Centre Construction                    | Upgrade space behind the library to serve as the Disaster Coordination Centre, meeting room and community space.       | Design being finalised with appointed builder. | Longreach Regional Council        | Is Engaged  |
| LA019   | Longreach Squash Court Upgrade                            | Construct a new clubhouse area onto the existing facility and resurface squash courts walls.                           | Onsite work in progress.                       | Minor Infrastructure Program      | Is Engaged  |
| PK066   | Beersheba Pump Reconnection                               | Reconnect the Beersheba pump.  | Contractor engaged.                            | Longreach Regional Council        | Is Engaged  |
| MHC200  | Longreach Civic Centre - A/C Replacement (Dressing Rooms) | Replace both dressing room air-conditioners.   | Procurement in progress.                       | Longreach Regional Council        | Procurement |
| SP021   | Longreach Pool Coping Tile Replacement                    | Replace all coping tiles of the outside pool.  | Procurement in progress.                       | Longreach Regional Council        | Procurement |
| CM008   | Cemetery Plinth Replacements                              | Replace concrete sections which are cracking.  | Procurement in progress.                       | Longreach Regional Council        | Procurement |
| LH013   | Teal St housing for six houses over 4 lots                | Construct six housing for Council staff.   | Procurement in progress.                       |                                   | Procurement |
| MHC200. | Civic Centre Floor  | Sand and polish Civic Centre floor.  | Procurement in progress.                       | Longreach Regional Council        | Procurement |
| CM010   | Cemetery New Entrance Sign                                | Replace the main cemetery entrance sign.   | Procurement in progress.                       | Longreach Regional Council        | Procurement |
| CM009   | Longreach Cemetery Columbarium Extension                  | Extend the cemetery columbarium to accommodate future needs.   | Procurement in progress.                       | Longreach Regional Council        | Procurement |
| LA020   | Longreach Tennis Court Upgrade                            | Replace the three oldest tennis courts surfaces and foundations.   | Procurement in progress.                       | Minor Infrastructure Program      | Procurement |
| CC016   | Longreach Childcare - Energy Efficiency Improvements      | Complete various capital works to improve energy efficiency and a new mothers room.                                    | Confirming scope of works with funding body.   | Community Child Care Fund Program | Researching |
| CC018   | Longreach Childcare – New Shade Structure                 | Install a new shade structure in the baby outside area.  | Confirming scope for RFQ.                      | Longreach Regional Council        | Researching |
| MU040   | Powerhouse Accessibility Ramp                             | Install an accessibility ramp that leads into the Powerhouse visitor building.   | Confirming scope for RFQ.                      | Longreach Regional Council        | Researching |
| MU037   | Machinery Mile Toilet Block Replacement                   | Replace the existing toilet block along Machinery Mile with a new toilet block that includes PWD access.               | Waiting for funding body approval.             |                                   | Researching |
| AC001   | Animal Management Facility                                | Construct a new animal management facility at the Longreach depot.   | Waiting for funding body approval.             |                                   | Researching |
| MSG201  | Longreach Showground Electrical conduits                  | Relay conduits near the stables.   |  | Longreach Regional Council        | Not Started |
| PK064   | Longreach Lioness Park Shade                              | Two solid shade structures fully covering main playground and swings.  | Two shade structures completed.                | Longreach Regional Council        | Complete    |

Local Engagement



Project Status

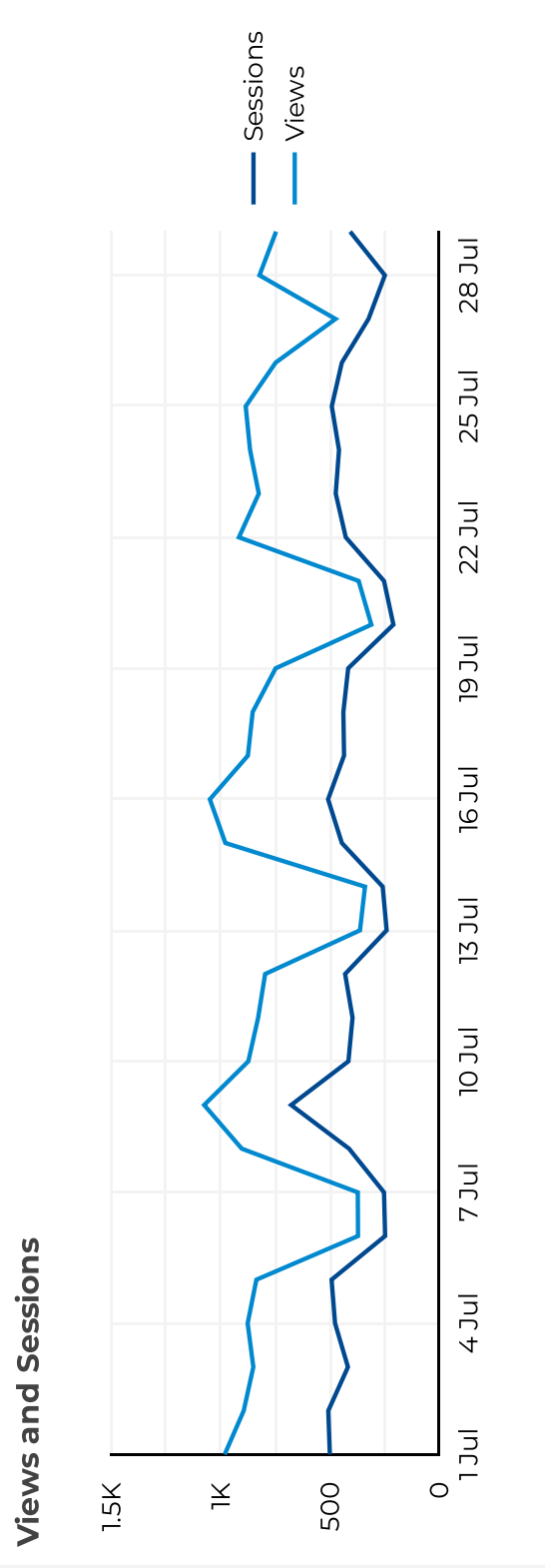


Budget vs Actual Expenditure



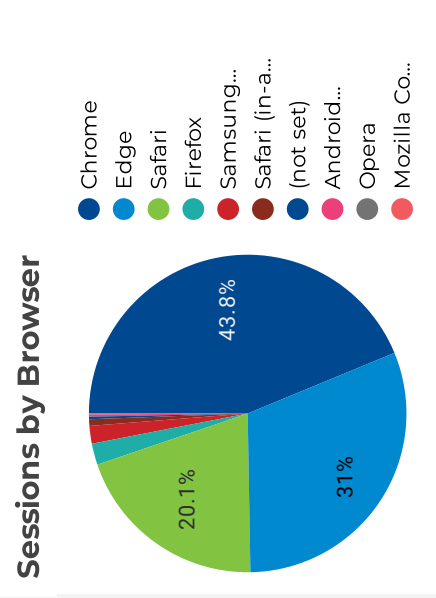
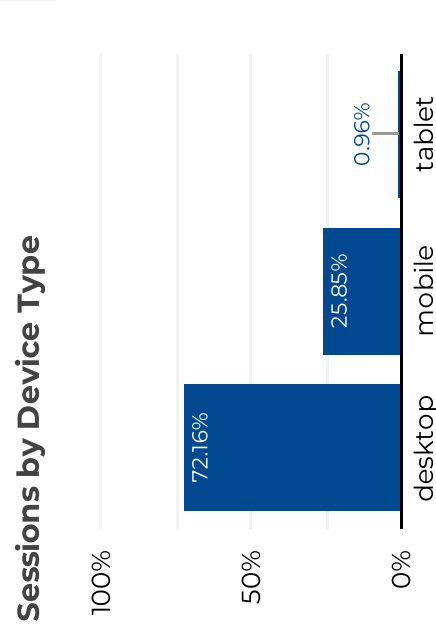
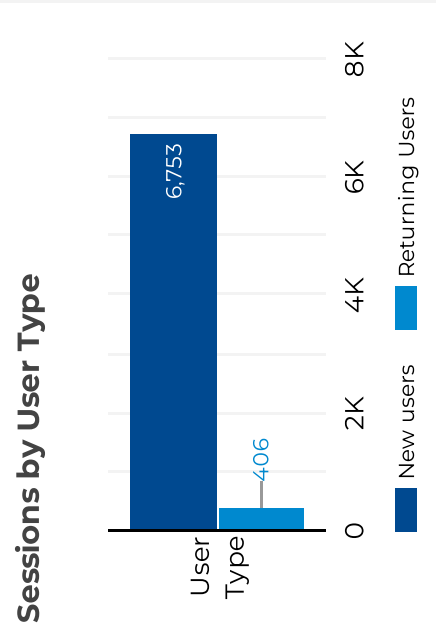
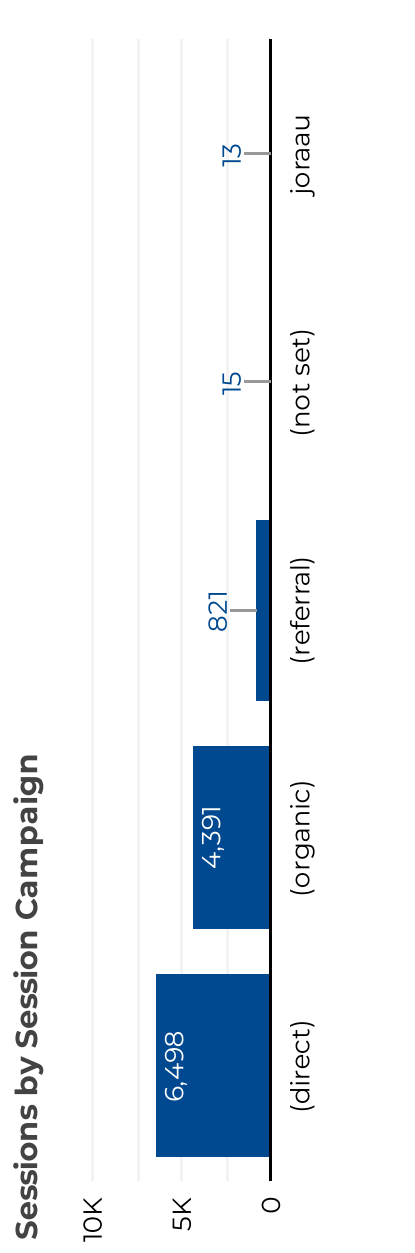
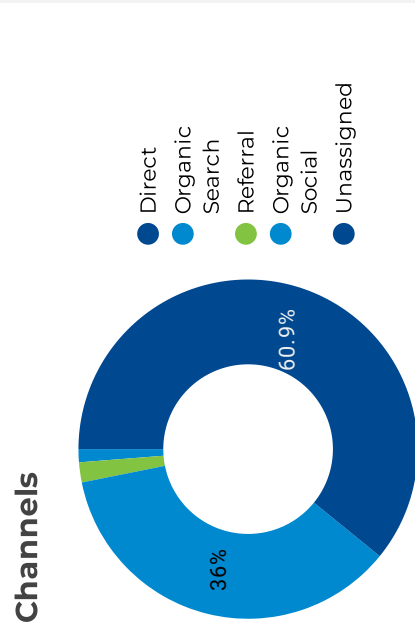


|                 |        |
|-----------------|--------|
| Sessions        | 11,890 |
| Views           | 21,818 |
| Views / Session | 1.83   |



### Top 10 Pages

| Page path                          | Views |
|------------------------------------|-------|
| 1. /                               | 8,290 |
| 2. /newsroom                       | 1,144 |
| 3. /longreach-burial-directory     | 916   |
| 4. /current-vacancies              | 801   |
| 5. /whats                          | 648   |
| 6. /careers                        | 524   |
| 7. /site-search/results/           | 488   |
| 8. /directory-record/15/apex-pa... | 470   |
| 9. /whats-on                       | 341   |
| 10. /swimming-pools                | 314   |



### Top 10 Referral Sources

| Session source           | Sessions | Views  |
|--------------------------|----------|--------|
| 1. (direct)              | 6,498    | 10,381 |
| 2. google                | 4,037    | 8,552  |
| 3. bing                  | 329      | 899    |
| 4. galaxy.lgaq.digital   | 300      | 768    |
| 5. longreach.magiqc...   | 110      | 281    |
| 6. m.facebook.com        | 69       | 123    |
| 7. qldwater.com.au       | 54       | 112    |
| 8. outbackqueensla...    | 53       | 95     |
| 9. l.facebook.com        | 41       | 121    |
| 10. au.search.yahoo.c... | 33       | 84     |



## 13.9 - Information Report - Community Services --Appendix 5



## 13.9 - Information Report - Community Services --Appendix 6





KINDY  
excursion  
TO  
SNOWY AND  
THE SEVEN  
COOL DUDES





**crazy Hair  
Day!**





**our new BUS  
DRIVERS!**



## FENCE UPGRADES!



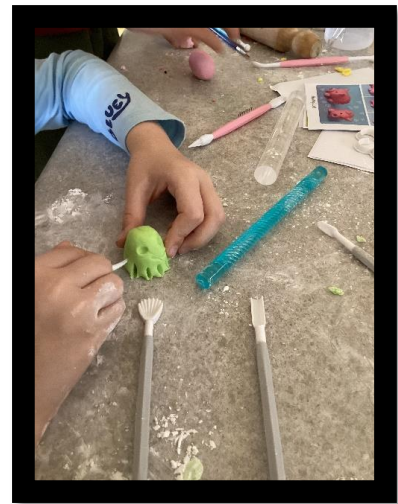




vacation care!







**14. WORKS REPORT**  
**14.1 - Director of Works Report**

---

**14. Works Report**

**14.1 Director of Works Report**

This report provides an update on a range of activities that have occurred over the previous month for the Works Director.

**Council Action**

Recognise  
Deliver

**Applicable Legislation**

*Local Government Act 2009*  
*Local Government Regulation 2012*

**Policy Considerations**

Nil

**Corporate and Operational Plan Considerations**

| OUR LEADERSHIP         |   |
|------------------------|---|
| Corporate Plan Outcome |   |
| 5.2                    | Informed and considered decision making based on effective governance practices |

**Budget Considerations**

As per the approved 2024/25 budget

**Previous Council Resolutions related to this Matter**

Nil

**Officer Comment**

**Responsible Officer/s:** *André Pretorius, Director of Works*

**Background:**

The Director of Works provides an update to Council on his activities on a monthly basis and should be read in conjunction with the Works Information Report.

**Issue:**

Following is a summary of main activities undertaken for the period to 31 July 2024

## 14. WORKS REPORT

### 14.1 - Director of Works Report

---

#### Strategic Leadership

Key:  *Completed*       *In Progress*       *Not Started*

---

| Name                                 | Description  | Status |
|--------------------------------------|--|--------|
| Cycling Network Plan (Grant funded)  | Inception meeting occurred and Communities Team to take the lead on this project.  | ●      |
| Longreach Flood Study                | Received comments from Peer Reviewer regarding the technical brief. Currently reviewing these comments and making suggested changes to the Brief | ●      |
| Longreach Transport Plan             | Currently in the process of reviewing and updating the Roads Register  | ●      |
| Ilfracombe Elevated Reservoir        | In the process of developing the Technical Brief before calling for Quotes/Tenders   | ●      |
| WISER and RIDA applications          | Provided input with regards to our WISER application   | ●      |
| Bridge and Major Culvert Inspections | Consultant commenced with Level 2 and 3 inspections of our major bridges and culverts. This is via the ORRTG.                                    | ●      |

#### Operational Management

- Continued discussions with regards to our Drinking Water Quality Management Plan with our Consultant for submission to the Regulator.
- Continue with information gathering for our annual KPI reporting to the Regulator.
- Inspected the CED ponds at Isisford Waste Water Treatment Plant.

#### Financial Management

- Participated in a LGGSP meeting for water mains renewal application
- Participated in a remote fuel management project for council vehicles
- Attended monthly Flood Damage progress meeting

#### Workforce Capability

- Continue process for review of the Organisational Structure

#### Stakeholder Engagement

- Attended a pre-lodgement meeting with developer for the Kestrel Street Development
- Engaged with the water sport club/ Ski club with regards to their water supply
- Meet with Dept of Transport and Main Roads engineer regarding road treatments on the State road network
- Attended Radio Telecommunication and vehicle telematics working group meeting
- Attended Land and Pest Committee Meeting
- Met with representatives from DAF regarding the future of our quarries

## 14. WORKS REPORT

### 14.1 - Director of Works Report










**Risk:**

- The main initial infrastructure risks to Council are listed below. Please note that this assessment could change as the process matures, and more information becomes available to measure risks against the Enterprise Risk Management Control Plan.







Key:  *Low Risk*       *Medium*       *High Risk*

| Risk   | Description  | Treatment   | Rating   |
|--|--|---|--|
| <b>General</b>                                 |  |   |  |
| Procurement and Project delivery               | Delays in project delivery due to availability of local contractors causing reputational damage, delays and potential budget overruns  | Regular reviews regarding workload and commitments of Contractors working on Council projects.  | <span style="display: inline-block; width: 15px; height: 15px; background-color: yellow; border-radius: 50%; margin-right: 5px;"></span> <span style="display: inline-block; width: 15px; height: 15px; background-color: red; border-radius: 50%;"></span>  |
| <b>Transport and Aerodromes/Landing Strips</b> |  |   |  |
| Town Streets, Footpaths and Traffic Facilities | While intervention levels are mostly met when an issue arise in terms of reactive work, consideration should be given to aging infrastructure.   | Review, update and implement an asset inspection program with regards to traffic facilities, footpaths and the like. Council to allocate appropriate funding during budgeting processes. Review of the Transport Plan   | <span style="display: inline-block; width: 15px; height: 15px; background-color: green; border-radius: 50%; margin-right: 5px;"></span> <span style="display: inline-block; width: 15px; height: 15px; background-color: yellow; border-radius: 50%;"></span>  |
| Rural Roads                                    | Council have limited funds available for maintaining or renewing rural roads and associated road infrastructure. While rural roads are in good condition and is meeting required service standards, the level of service for each rural road should be reviewed to determine required levels of service and or renewals or upgrades.<br><br>Traffic facilities not meeting required levels of service. | Examine and review the Transport Plan in considering available funds and in consultation with Stakeholders. The Transport Plan should follow relevant Austroads, ARRB, TMR guidelines and Australian Standards, to ensure a standard and defensible approach.<br><br>Mapping of defects and the implementation of a proactive replacement/renewal program within Council's financial constraints. | <span style="display: inline-block; width: 15px; height: 15px; background-color: green; border-radius: 50%; margin-right: 5px;"></span> <span style="display: inline-block; width: 15px; height: 15px; background-color: yellow; border-radius: 50%;"></span><br><br><span style="display: inline-block; width: 15px; height: 15px; background-color: yellow; border-radius: 50%; margin-right: 5px;"></span> <span style="display: inline-block; width: 15px; height: 15px; background-color: red; border-radius: 50%;"></span> |
| Aerodromes/landing strips                      | Increase in maintenance effort when there is a decrease in usage.  | Examine services, assets and business processes to reduce fixed costs in Council so that it becomes more adaptable and resilient.   | <span style="display: inline-block; width: 15px; height: 15px; background-color: green; border-radius: 50%; margin-right: 5px;"></span> <span style="display: inline-block; width: 15px; height: 15px; background-color: yellow; border-radius: 50%;"></span>  |

**14. WORKS REPORT**  
**14.1 - Director of Works Report**

| <b>Risk</b>                  | <b>Description</b>  | <b>Treatment</b>  | <b>Rating</b>  |
|------------------------------|---|---|--|
| Quarries / Extractive Mining | Existing Quarry Areas use rights extinguished as a result of no Indigenous Land Use Agreement (ILUA) in place.  | Commence with the ILUA process and/or find alternative sources.   |   |
| <b>Water</b>                 |   |   |  |
| Water security               | <p>Risk of failure of water supplies due to delayed wet season or lack of rainfall to replenish water sources</p> <p>Treated water storage tanks/reservoir fail or does not recover during peak demand conditions.</p>            | <p>Actively monitor water production and water levels at sources. Timely implementation of Water Restrictions.</p> <p>Review and update Water Conservation and Drought Management Plan</p> <p>Develop a Servicing Strategy that considers future growth areas and potential impacts to critical infrastructure.</p> <p>Community awareness and education regarding water usage.</p> <p>Implementation of water restrictions and/or other intervention until problem is resolved.</p> <p>Develop a Servicing Strategy that considers future growth areas and potential impacts and/or upgrade requirements to critical infrastructure.</p> | <br><br><br><br><br> |
| Raw water                    | <p>Raw water assets are nearing its end-of useful life with insufficient cost recovery for future renewal or replacement.</p> <p>Potential for cross connections affecting the integrity of the drinking water supply network</p> | <p>Examine services, assets and business processes to reduce fixed costs in Council so that it becomes more adaptable and resilient.</p> <p>Conduct audits and test the integrity of the drinking water system to confirm compliance with Drinking Water Quality Management Plan.</p>   | <br>   |
| <b>Sewer</b>                 |   |   |  |

**14. WORKS REPORT**  
**14.1 - Director of Works Report**

| <b>Risk</b>                         | <b>Description</b>   | <b>Treatment</b>   | <b>Rating</b>   |
|-------------------------------------|--|--|---|
| Treatment and disposal              | Treatment Plants are nearing their end of life, could be hydraulically overloaded, do not provide operational flexibility or change in legislative/discharge requirements.                 | Examine services, assets and processes.<br>Commence with or confirm investigations in terms of waste water generation, sewer loads, etc.<br>Include renewal and maintenance requirements in Asset Management Plans | <br><br> |
| <b>Waste</b>                        |  |  |   |
| Waste Management                    | Waste at facilities not being treated in accordance with relevant Regulations/Guidelines   | Review of Management Plans to ensure compliance  |    |
| Unauthorized dumping and Scavenging | Uncontrolled access at unattended sites  | Review of Management Plans to consider access control  |    |
| <b>Plant and Fleet</b>              |  |  |   |
| Plant and Fleet                     | Examine services, assets and business processes to reduce fixed costs in Council so that it becomes more adaptable and resilient.<br>Plant procured and/or replaced to be fit for purpose. | Continue with the implementation and review of fleet replacement program.  |    |

**Community Consultation:**

Nil

**Environmental Management Factors:**

Nil

**Other Comments:**

Nil

**Recommendation:**

*That Council receives the Director of Works Report, as presented*



**14. WORKS REPORT**  
**14.2 - Information Report - Works**

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**14.2 Information Report - Works**

This report provides an update on a range of activities that has occurred during the month of July 2024 for the Works Directorate.

**Council Action**

Deliver

**Applicable Legislation**

*Local Government Act 2009*

*Local Government Regulation 2012*

**Policy Considerations**

n/a

**Corporate and Operational Plan Considerations**

| OUR COMMUNITY  |   |
|----------------|---|
|                | Corporate Plan Outcome  |
| 1.1            | Council infrastructure and services support liveability and community amenity.  |
| 1.2            | Council recognises cultural heritage and supports inclusion of all peoples.     |
| 1.3            | The region's natural environment is managed, maintained and protected.          |
| OUR LEADERSHIP |   |
|                | Corporate Plan Outcome  |
| 5.2            | Informed and considered decision making based on effective governance practices |

**Budget Considerations**

As per approved 2024/25 budget.

**Previous Council Resolutions related to this matter**

Nil

**Officer Comment**

**Responsible Officer/s:** *André Pretorius, Director of Works*  
*Guy Goodman, Manager of Operations*  
*Ajith Samarasekera, Manager Fleet & Workshops*

**Background:**

Officers are requested to provide an information update to Council on a monthly basis to outline achievements, challenges and statistical information for the various functional areas in Council.

**14. WORKS REPORT**  
**14.2 - Information Report - Works**

**Manager of Operations Update - Current projects underway**

| Project                  |                               | % completed | Budget        | Spent to date | Comments                   |
|--------------------------|-------------------------------|-------------|---------------|---------------|----------------------------|
| <b>LRC Projects</b>      |                               |             |               |               |                            |
| Longreach Waste Facility | Excavation of new rubbish pit | 35%         | \$ 100,000.00 | \$ 33,000.00  | Works commenced July 2024. |

| Project                      |  | % completed | Budget        | Spent to date | Comments                       |
|------------------------------|--|-------------|---------------|---------------|--------------------------------|
| <b>R2R Projects</b>          |  |             |               |               |                                |
| All areas grid replacement   | Install Grids  | 0%          | \$ 279,000.00 | \$ 0.00       | Works to commence August 2024. |
| Isisford-Blackall River Road | Installation of concrete rat walls and gravel on floodways | 70%         | \$ 95,000.00  | \$ 55,000.00  | Works commenced in July 2024.  |

| Project                  |   | % completed | Budget        | Spent to date | Comments                          |
|--------------------------|---|-------------|---------------|---------------|-----------------------------------|
| <b>TIDS Projects</b>     |   |             |               |               |                                   |
| Ilfracombe – Aramac Road | Gravel resheet  | 15%         | \$ 897,999.44 | \$ 70,000.00  | Works commenced July 2024.        |
| Longreach Town Streets   | Galah St – Replace kerb and channel and street rehabilitation | 25%         | \$ 400,000.00 | \$ 38,000.00  | Works commenced July 2024.        |
| Longreach Town Streets   | Installation of roundabouts around ergon poles                | 30%         | \$ 200,000.00 | \$ 51,000.00  | Works to re-commence August 2024. |

| Project                         |                 | % completed | Budget        | Spent to date | Comments   |
|---------------------------------|-----------------|-------------|---------------|---------------|--|
| <b>NDRRA Project 2022 Event</b> |                 |             |               |               |  |
| Tallundilly Creek               | Culvert renewal | 40%         | \$ 700,000.00 | \$ 375,000.00 | Demolition of existing damaged culvert commenced in March. Demolition was on hold due to flooding. Works re-commenced early May. Old floodway structure removed. Commencing concrete base slab in early June after completion of flood damage works for FY23. Crews currently on site. |

**14. WORKS REPORT**  
**14.2 - Information Report - Works**

|  |  |  |  |  |  |
|--|--|--|--|--|--|
|  |  |  |  |  | Base slab to be poured week commencing 05/08/24. |
|--|--|--|--|--|--|

| Project                          |                           | % completed | Budget        | Spent to date | Comments                       |
|----------------------------------|---------------------------|-------------|---------------|---------------|--------------------------------|
| <b>NDRRA Projects 2023 Event</b> |                           |             |               |               |                                |
| Old Winton Road                  | Medium formation grade    | 25%         | \$ 52,000.00  | \$ 10,000.00  | Works commenced in July 2024.  |
| Amor Downs Road                  | Medium formation grade    | 60%         | \$ 155,000.00 | \$ 45,000.00  | Works commenced July 2024.     |
| Stonehege River Road             | Medium formation grade    | 5%          | \$ 78,000.00  | \$ 5,000.00   | Works to commence August 2024. |
| Silsoe Road                      | Desilt Drainage Structure | 65%         | \$ 23,000.00  | \$ 15,000.00  | Works commenced July 2024.     |
| Isisford-Blackall River Road     | Medium formation grade    | 90%         | \$ 166,000.00 | \$ 32,000.00  | Works commenced July 2024.     |
| Morella Road                     | Medium formation grade    | 70%         | \$ 55,000.00  | \$ 38,000.00  | Works commenced July 2024.     |

| Project                                |   | % completed | Budget | Spent to date | Comments                    |
|--|---|-------------|--------|---------------|-----------------------------|
| <b>RMPC Projects</b>                   |   |             |        |               |                             |
| National Highway & State Road Networks | Maintenance Contract National Highway & State Road Networks | 5%          | \$ 2m  | \$ 250,000.00 | Contract started July 2024. |

| <b>Grants &amp; Funding Projects</b>    |            |             |   |
|---|------------|-------------|---|
| Project                                 | Location   | % Completed | Comments  |
| School Transport Infrastructure Program | Our Lady's | 10%         | <ul style="list-style-type: none"> <li>• Carpark design – final drawings being reviewed.</li> <li>• Site works scheduled for 2024.</li> <li>• Project has been granted extension to 30<sup>th</sup> June 2025.</li> <li>• Works programmed to commence during the September school holidays</li> </ul>  |
|   | LSHS       | 5%          | <ul style="list-style-type: none"> <li>• Agreement negotiations are progressing. Waiting for final agreement from TMR before execution.</li> <li>• Site works scheduled for 2024.</li> <li>• Project has been granted extension to 30<sup>th</sup> June 2025.</li> <li>• Final Agreement received from TMR for execution</li> <li>• In the procurement stage for the design of the</li> </ul> |

**14. WORKS REPORT**  
**14.2 - Information Report - Works**

|  |  |  |   |
|--|--|--|---|
|  |  |  | car park. Desing to consider potential changes to the Jabiru street / Plover street intersection as a result of the Kestrel street development. |
|--|--|--|---|

**Maintenance Graders Locations**

Note – All available maintenance graders will be working on formation grading projects for the 2024 flood damage in conjunction with normal maintenance grading programmes.

**Water & Waste Update**

**Current projects and operational undertakings underway for 2024/25**

| <b>Water &amp; Sewer Projects</b>          |                 |                    |  |
|--|-----------------|--------------------|--|
| <b>Project</b>                             | <b>Location</b> | <b>% Completed</b> | <b>Comments</b>  |
| Water Mains Replacement                    | Longreach       | 100%               | <ul style="list-style-type: none"> <li>• Tender evaluation completed. Not awarded.</li> <li>• Direct negotiations in progress under a revised scope.</li> <li>• Tender has been awarded. Works to commence March 2024.</li> <li>• Works to commence Wednesday 13<sup>th</sup> March.</li> <li>• Works commenced.</li> <li>• Asphalt re-instalment to commence end of June due to slight delay.</li> <li>• Asphalt re-instalment currently underway.</li> <li>• Completed.</li> </ul> |
| WTP ELR Replacement/Repair                 | Ilfracombe      | 10%                | <ul style="list-style-type: none"> <li>• Preliminary structural assessment report has been received. Investigation options for the replacement of the tank.</li> <li>• Works carried over to this FY.</li> </ul>   |
| Digital Water Meter Trial                  | Ilfracombe      | 25%                | <ul style="list-style-type: none"> <li>• Works program scheduled for Q2 2024. Trial planned to commence with communications install and staged rollout of meters.</li> <li>• Ongoing planning with internal and external parties.</li> <li>• Materials have arrived. Local contractor to perform installation of aerals etc.</li> <li>• Awaiting works program from contractor to install concentrators.</li> <li>• Work in progress – installation of concentrators.</li> </ul>     |
| Upgrade to Murray McMillan Dam Switchboard | Ilfracombe      | -                  | <ul style="list-style-type: none"> <li>• Project on in current 24/25 budget.</li> </ul>  |
| DRFA Flood Risk Management Program         | Longreach       | 30%                | <ul style="list-style-type: none"> <li>• Community Flood Action Plan feedback period has concluded. 1 x submission was received with the suggestion of a levy bank along Watyakan Creek from near the Kangaroo Meat Works to the Thomson Development Road Bypass to help protect the southern areas of town from future flooding.</li> <li>• Technical brief being developed and reviewed in consultation with QRA appointed technical</li> </ul>                                    |

**14. WORKS REPORT**  
**14.2 - Information Report - Works**

|   |           |     |   |
|---|-----------|-----|---|
|   |           |     | <ul style="list-style-type: none"> <li>reviewer.</li> <li>• Procurement process for the Longreach Flood Study to commence in early 2024.</li> <li>• QRA has granted an extension for the program until 30/06/2026.</li> <li>• Draft Technical Brief submitted for peer review.</li> <li>• Technical Brief being updated considering comments from peer reviewer.</li> </ul>   |
| Reservoir Cleaning (RAPADWSA Project)         | All Sites | 90% | <ul style="list-style-type: none"> <li>• Works have been completed at Ilfracombe. Contractor will return to finish cleaning at Isisford and Longreach GLR in early 2024.</li> <li>• Variation has been approved for additional cleaning at reservoirs. Waiting for updated [program from Contractor..</li> <li>• Works programmed for end of July, start of August.</li> <li>• Longreach GLR completed 05/08/24. Isisford in progressed today, 06/08/24.</li> </ul> |
| Flood Gauge Camera Arno Crossing Barcoo River | Yaraka    | 70% | <ul style="list-style-type: none"> <li>• Installation delayed due to rain and delays from supplier. Tipping expected poles for the cameras expected to arrive at end of March 2024.</li> <li>• Poles arrived. Works programmed.</li> <li>• Arno Crossing camera pole installed. Awaiting technician to install camera.</li> </ul>   |

**Water & Sewerage**

|  |
|--|
| <b>Water Operations</b>  |
| <p>All Sites - Water Treatment &amp; Network - General Update</p> <ul style="list-style-type: none"> <li>• Weir and Dam levels at all sites are shown in Table 1 below.</li> <li>• Routine water network maintenance undertaken and Customer Service Requests responded to as required across all sites.</li> </ul> <p>Longreach Water Treatment &amp; Network</p> <ul style="list-style-type: none"> <li>• WTP operating as normal.</li> </ul> <p>Ilfracombe Water Treatment &amp; Network</p> <ul style="list-style-type: none"> <li>• Ilfracombe WTP &amp; RO Plant – operating as normal.</li> </ul> <p>Isisford Water Treatment &amp; Network</p> <ul style="list-style-type: none"> <li>• Isisford WTP – operating as normal.</li> </ul> <p>Yaraka Water Treatment &amp; Network</p> <ul style="list-style-type: none"> <li>• Yaraka WTP – operating as normal.</li> </ul> |
| <b>Sewerage Operations</b>   |
| <p>Longreach Pump Stations &amp; STP</p> <ul style="list-style-type: none"> <li>• Routine maintenance undertaken as required.</li> </ul> <p>Ilfracombe Pump Stations &amp; CED Ponds</p> <ul style="list-style-type: none"> <li>• Routine maintenance undertaken as required.</li> </ul> <p>Isisford Pump Station &amp; CED Ponds</p> <ul style="list-style-type: none"> <li>• Routine maintenance undertaken as required.</li> </ul>  |

**14. WORKS REPORT**  
**14.2 - Information Report - Works**

- CED ponds currently hydraulically overloaded. Investigating options to improve operational capacity.

**Table 1 – Estimated Current Weir/ Dam Levels** (~ approximate level)

| Dam                  | Approx. Current Level (m) | Approx. % Full | DMP Height Full | Comments   |
|----------------------|---------------------------|----------------|-----------------|--|
| Longreach Town Weirs | 1.01m                     | 95%            | 1.3m            | Water is currently gravity feeding from Fairmount Weir.                            |
| Shannon Dam          | 12m                       | 85%            | 14.5m           | Water is regularly pumped from Murray McMillan to keep Shannon Dam at full levels. |
| Murray MacMillan Dam | 6.6m                      | 60%            | 10.3m           |  |
| Isisford Dam         | 9m                        | 90%            | 11m             |  |
| Isisford Weir        | .9m                       | 85%            | 1.3m            |  |
| Yaraka North Dam     | 11m                       | 95%            | 12.5m           |  |
| Yaraka South Dam     | 11m                       | 95%            | 12.5m           |  |

**Waste Projects**

| Project      | Location  | % Completed | Comments   |
|--------------|-----------|-------------|--|
| Land Parcels | Longreach | 80%         | • Ongoing communication with DoR in relations to extension the Longreach Landfill to the west. |

**Waste Management**

**Waste Facilities Update**

Longreach Waste Facility

- 6 monthly hazard inspections completed. Noted large amount of tyres, construction and scrap metal waste.
- Proterra are continuing to recruit for an additional operational team member. Staff from other locations are currently filling in personnel gaps.
- Met with Proterra representatives in December to discuss operations and various opportunities for regional recycling options.

Ilfracombe Waste Facility

- Contractor is conducting routine cleaning of the facility.

Isisford Waste Facility

- Contractor conducting twice weekly covering of general waste.

Yaraka Waste Facility

- Contractor conducting regular covering of general waste.


**Plant & Fleet Update**

**Current projects and operational undertakings underway for 2024/2025**

**Plant & Fleet**

| Project           | Task                           | Comment   |
|-------------------|--------------------------------|---|
| Plant Replacement | Plant Procurement and Disposal | Final outstanding deliveries from FY 23 and FY 24 were made this month.<br>These included the long - awaited Hearsce.<br><br>And the WHS friendly Utility vehicle with tailgate lifter to assist Council's Officers operating solo in remote Townships to load and unload Wheelie bins and other heavy equipment. |

**14. WORKS REPORT**  
**14.2 - Information Report - Works**

| Project  | Task   | Comment  |
|--|--|--|
|  |  |    |
| Plant Utilisation                              | Plant Utilisation data from NAVMAN for Graders, Loaders, Prime Mover, Scraper and Stabiliser | <p>Navman Plant Utilisation Report for Prime Movers &amp; Heavy Plant May – July 2024 is attached.</p> <p>An overall increase in utilisation across the plant were reported.</p> <p>Note, the low utilisation of the grader plant 1655 was a result of this plant been withdrawn from service early July in preparation for auction.</p>   |
| Workshop Operations                            | General Update   | <p>Both workshops have settled to a steady flow of work coming through.</p> <p>The predominant workload was out in the field due to increased road maintenance and construction activity in this period.</p> <p>A Queensland Work Health and Safety inspection was conducted at the Isisford workshop resulting in only two (2) minor improvement notices issued to the workshop. These improvements have been activated/resolved. Overall, it was a good result for the workshop.</p> |
| Radio Communications and Vehicle Telematics    | Working Group  | The Working Group has concluded its findings and a recommendation on improving 2 – way radio communication and the future of telematics will be presented at the next Councillor briefing session scheduled for 14 August 2024.  |
| New Fleet Management Information System (FMIS) | Implement  | Final data cleansing is taking place in preparation for a live data download.  |

**Risk Management Factors:**

This matter has been assessed using Council’s Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare  
 Consequence: Insignificant  
 Rating: Low (1/25)  
 Low risk, informational report only.

**Environmental Management Factors:**

Nil

**14. WORKS REPORT**  
**14.2 - Information Report - Works**

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**Other Comments:**

**Appendices**

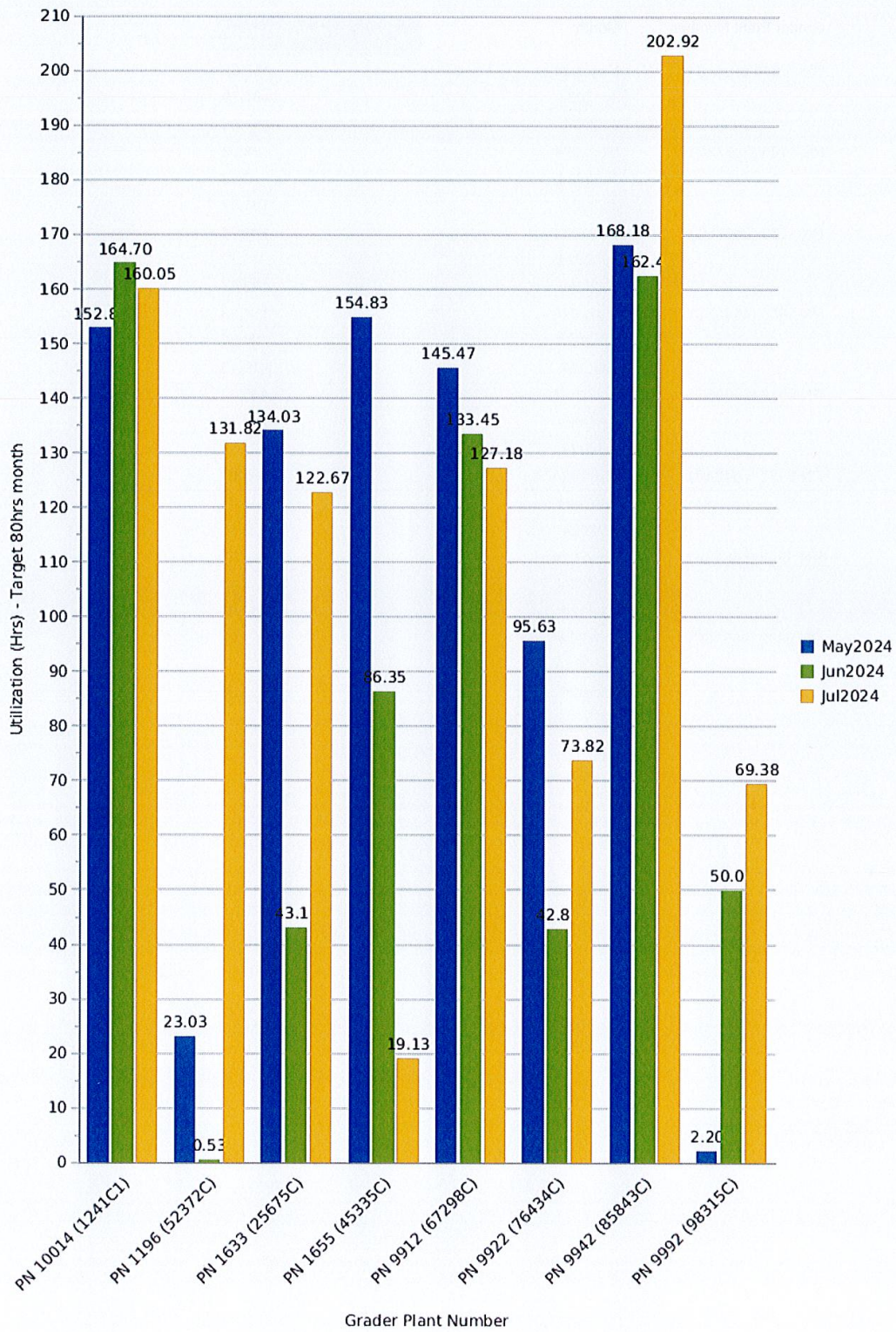
1. Plant Utilisation May to Jul [↓](#)

**Recommendation:**

*That Council receives the Works Information Report, as presented.*



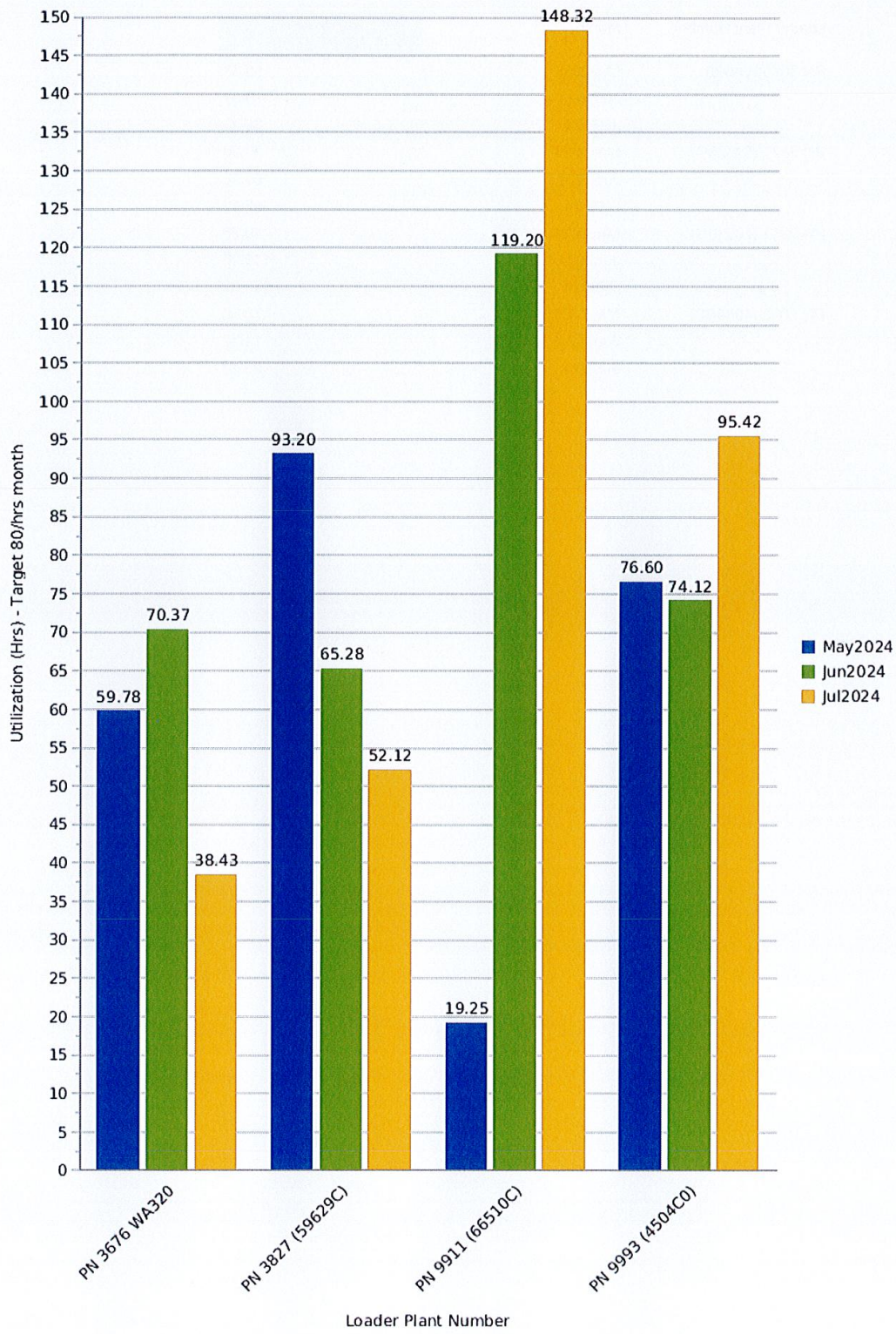
Grader Utilisation



Grader Utilisation

| Grader Plant Number | Month   | Utilization (Hrs) - Target<br>80hrs month |
|---------------------|---------|---|
| PN 10014 (1241C1)   | May2024 | 152.82                                    |
|                     | Jun2024 | 164.70                                    |
|                     | Jul2024 | 160.05                                    |
| PN 1196 (52372C)    | May2024 | 23.03                                     |
|                     | Jun2024 | 0.53                                      |
|                     | Jul2024 | 131.82                                    |
| PN 1633 (25675C)    | May2024 | 134.03                                    |
|                     | Jun2024 | 43.12                                     |
|                     | Jul2024 | 122.67                                    |
| PN 1655 (45335C)    | May2024 | 154.83                                    |
|                     | Jun2024 | 86.35                                     |
|                     | Jul2024 | 19.13                                     |
| PN 9912 (67298C)    | May2024 | 145.47                                    |
|                     | Jun2024 | 133.45                                    |
|                     | Jul2024 | 127.18                                    |
| PN 9922 (76434C)    | May2024 | 95.63                                     |
|                     | Jun2024 | 42.87                                     |
|                     | Jul2024 | 73.82                                     |
| PN 9942 (85843C)    | May2024 | 168.18                                    |
|                     | Jun2024 | 162.43                                    |
|                     | Jul2024 | 202.92                                    |
| PN 9992 (98315C)    | May2024 | 2.20                                      |
|                     | Jun2024 | 50.02                                     |
|                     | Jul2024 | 69.38                                     |

Loader Utilisation

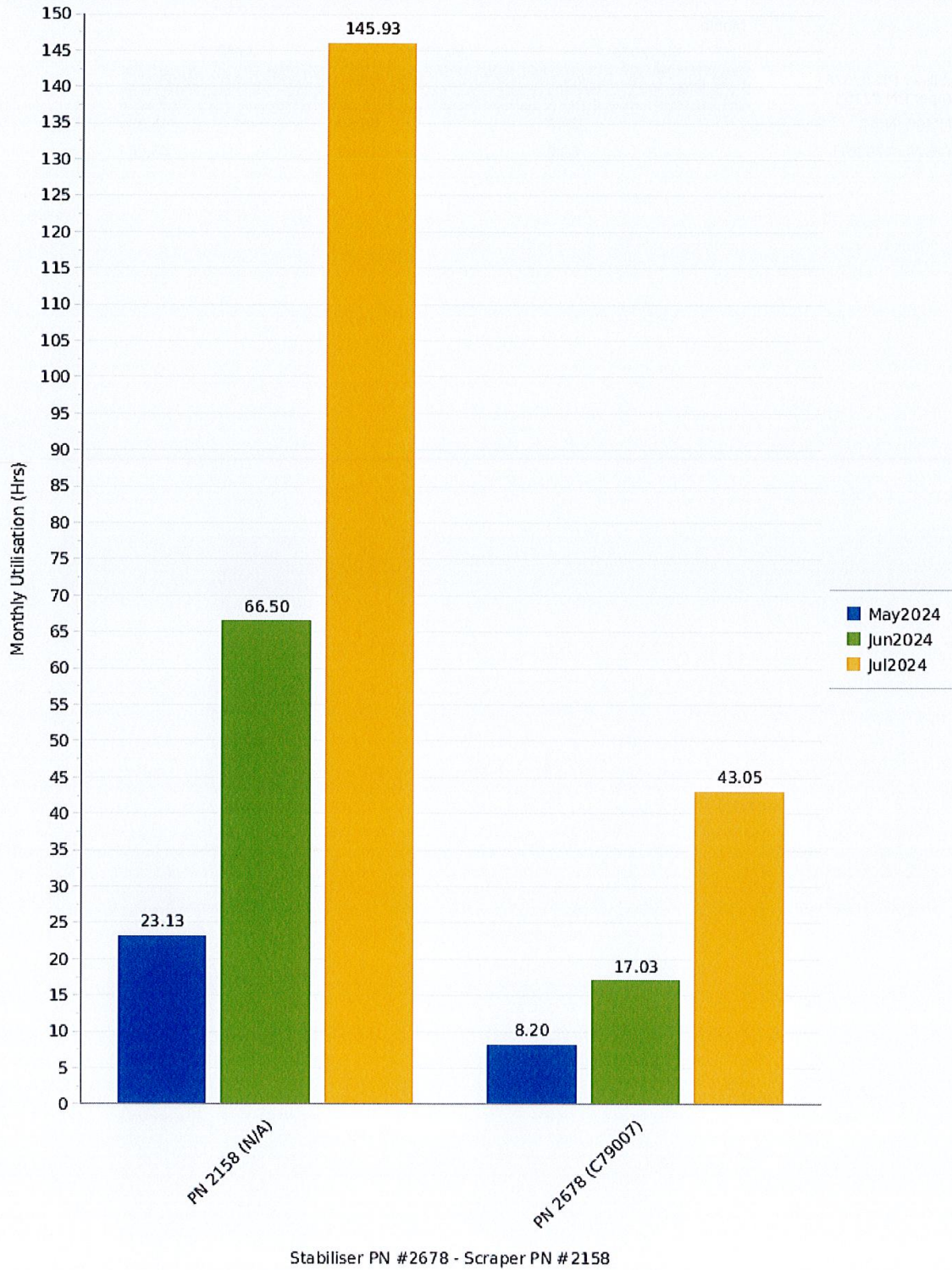


Loader Utilisation

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| Loader Plant Number | Month   | Utilization (Hrs) - Target<br>80/hrs month |
|---------------------|---------|--|
| PN 3676 WA320       | May2024 | 59.78                                      |
|                     | Jun2024 | 70.37                                      |
|                     | Jul2024 | 38.43                                      |
| PN 3827 (59629C)    | May2024 | 93.20                                      |
|                     | Jun2024 | 65.28                                      |
|                     | Jul2024 | 52.12                                      |
| PN 9911 (66510C)    | May2024 | 19.25                                      |
|                     | Jun2024 | 119.20                                     |
|                     | Jul2024 | 148.32                                     |
| PN 9993 (4504C0)    | May2024 | 76.60                                      |
|                     | Jun2024 | 74.12                                      |
|                     | Jul2024 | 95.42                                      |

### Stabiliser & Scraper Utilisation

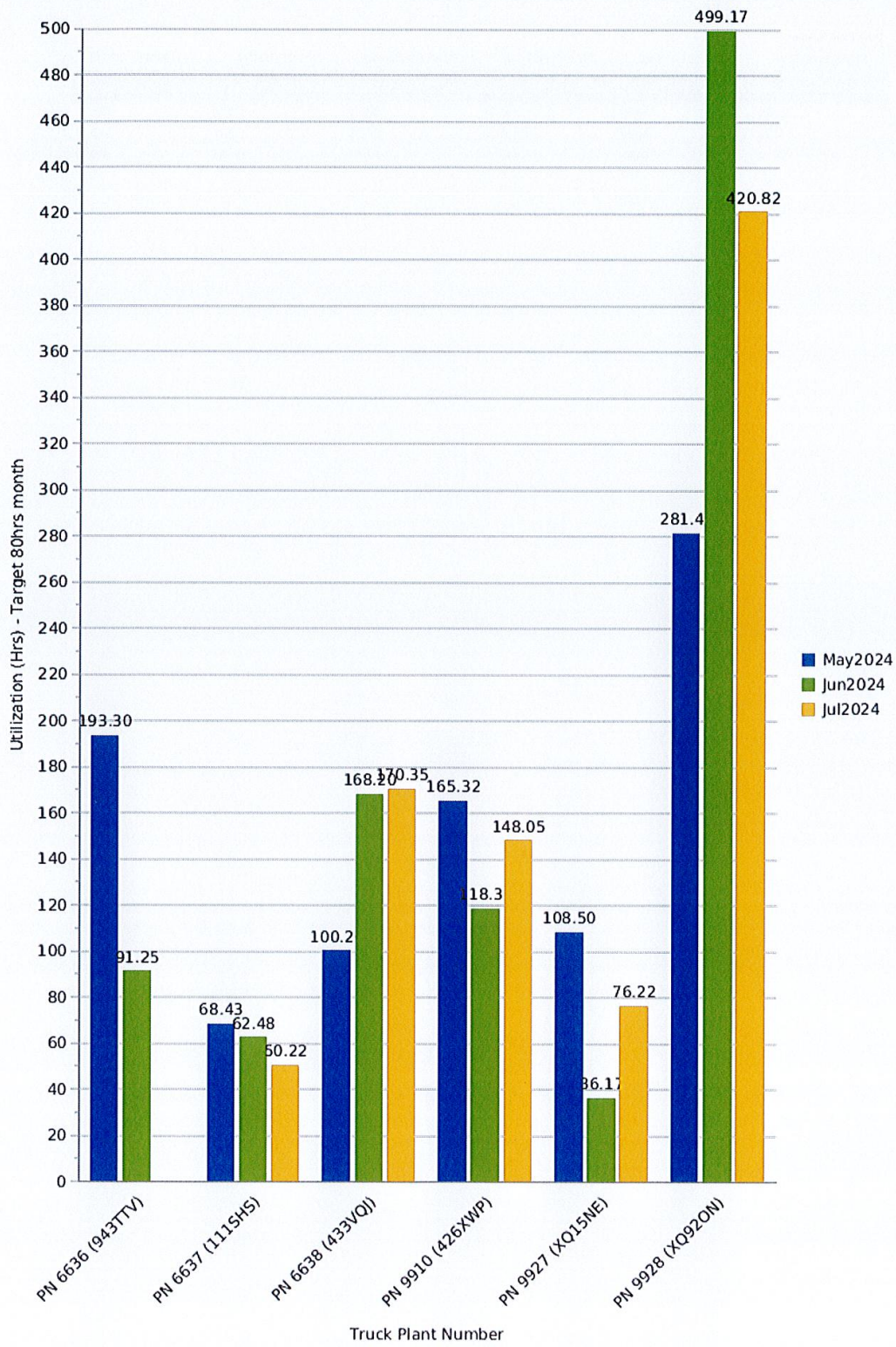


## Stabiliser & Scraper Utilisation

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|   | Month                     |                           |                           |
|---|---------------------------|---------------------------|---------------------------|
|   | May2024                   | Jun2024                   | Jul2024                   |
| Stabiliser PN #2678 -<br>Scraper PN #2158 | Monthly Utilisation (Hrs) | Monthly Utilisation (Hrs) | Monthly Utilisation (Hrs) |
| PN 2158 (N/A)                             | 23.13                     | 66.50                     | 145.93                    |
| PN 2678 (C79007)                          | 8.20                      | 17.03                     | 43.05                     |

Truck Utilisation



## Truck Utilisation

| Month   | Truck Plant Number                        |   |   |   |   |   |
|---------|---|---|---|---|---|---|
|         | PN 6636 (943TTV)                          | PN 6637 (111SHS)                          | PN 6638 (433VQJ)                          | PN 9910 (426XWP)                          | PN 9927 (XQ15NE)                          | PN 9928 (XQ92ON)                          |
|         | Utilization (Hrs) - Target<br>80hrs month | Utilization (Hrs) - Target<br>80hrs month | Utilization (Hrs) - Target<br>80hrs month | Utilization (Hrs) - Target<br>80hrs month | Utilization (Hrs) - Target<br>80hrs month | Utilization (Hrs) - Target<br>80hrs month |
| May2024 | 193.30                                    | 68.43                                     | 100.20                                    | 165.32                                    | 108.50                                    | 281.47                                    |
| Jun2024 | 91.25                                     | 62.48                                     | 168.20                                    | 118.38                                    | 36.17                                     | 499.17                                    |
| Jul2024 | 0   | 50.22                                     | 170.35                                    | 148.05                                    | 76.22                                     | 420.82                                    |



**LONGREACH REGIONAL COUNCIL  
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**15. Late Items**

Nil for this meeting

**16. Closed Matters**

Nil for this meeting

**17. Closure of Meeting**

**LONGREACH REGIONAL COUNCIL  
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**Local Government Act 2009 – Principles**

Local government is required to adhere to the following high level principles contained in *section 4 of the Local Government Act*:

The **local government principles** are:

- (a) Transparent and effective processes, and decision-making in the public interest; and
- (b) Sustainable development and management of assets and infrastructure, and delivery of effective services; and
- (c) Democratic representation, social inclusion and meaningful community engagement; and
- (d) Good governance of, and by, local government; and
- (e) Ethical and legal behaviour of councillors and local government employees.

**Decisions, Based On Recommendations, Provide For The Following Council Actions:**

**Recognise** There is an issue and Council recognises that but usually can't do much about it. Financial cost (no cost).

**Advocate** Council will take up the issue on behalf of the community and usually get someone else to do something about it (some cost/minimal cost).

**Partner** Council partners with another organisation/agency to jointly do something about the issue (half cost).

**Deliver** Council is the deliverer of the program/solution, usually funds it etc. This is normally a standard Council responsibility in service delivery (full cost).

Council's risk management processes are based around the following principles:

**Risk Identification:** Identify and prioritise reasonably foreseeable risks associated with activities, using the agreed risk methodology.

**Risk Evaluation:** Evaluate those risks using the agreed Council criteria.

**Risk Treatment / Mitigation:** Develop mitigation plans for risk areas where the residual risk is greater than our tolerable risk levels.

**LONGREACH REGIONAL COUNCIL  
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**Risk Monitoring and Reporting:** Report risk management activities and risk specific information in accordance with the risk protocols.

The Risk Matrix below is used to assess the likelihood and consequence of any risk to Council, to then identify any necessary treatment actions. This matrix will also be used to assess any risk identified in Council's reports:

| Likelihood                  | Consequence        |             |               |               |                   |
|-----------------------------|--------------------|-------------|---------------|---------------|-------------------|
|                             | Insignificant<br>1 | Minor<br>2  | Moderate<br>3 | Major<br>4    | Catastrophic<br>5 |
| <b>Almost Certain<br/>5</b> | Medium<br>5        | High<br>10  | High<br>15    | Extreme<br>20 | Extreme<br>25     |
| <b>Likely<br/>4</b>         | Medium<br>4        | Medium<br>8 | High<br>12    | High<br>16    | Extreme<br>20     |
| <b>Possible<br/>3</b>       | Low<br>3           | Medium<br>6 | Medium<br>9   | High<br>12    | High<br>15        |
| <b>Unlikely<br/>2</b>       | Low<br>2           | Low<br>4    | Medium<br>6   | Medium<br>8   | High<br>10        |
| <b>Rare<br/>1</b>           | Low<br>1           | Low<br>2    | Medium<br>3   | Medium<br>4   | Medium<br>5       |