

LONGREACH REGIONAL COUNCIL



Ordinary Meeting

Thursday 14 December 2023

UNCONFIRMED MINUTES

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 14 December 2023 at the Civic Centre, 96 Eagle Street, Longreach**

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1 Opening of Meeting and Acknowledgement of Country

The Mayor declared the meeting open at 9:00am

"We acknowledge the Traditional Custodians of the land on which we meet today, and we acknowledge elders past and present."

2 Prayer

Chaplin John Jackson, Salvation Army, opened the meeting with a prayer.

The meeting paid its respects and observed a minutes silence for the passing of community members Andrew Brown and Bruce Rayner.

PRESENT

Councillors

Mayor	Cr AC Rayner
Deputy Mayor	Cr LJ Nunn
	Cr DJ Bignell
	Cr AJ Emslie
	Cr TM Hatch
	Cr DW Paterson
	Cr TFB Smith

Officers

Chief Executive Officer	Brett Walsh
Chief Financial Officer	David Wilson
Director of Communities	Karyn Stillwell
Director of Works	André Pretorius
Manager of Human Resources, Safety and Wellness	Grace Jones
Manager of Governance and Economy	Simon Kuttner
Executive Assistant to Chief Executive Officer, Mayor and Councillors	Elizabeth Neal

3 Consideration of Leave of Absence

Nil

4 DECLARATION OF ANY PRESCRIBED / DECLARABLE CONFLICTS OF INTEREST BY COUNCILLORS AND SENIOR COUNCIL OFFICERS

4.1 Declaration of Prescribed Conflicts of Interest on any Item of Business

Pursuant to section 150EG, 150EH, 150EI, 150EJ, 150EK, 150EL and 150EM of the *Local Government Act 2009*, a Councillor who has a prescribed conflict of interest in a matter must notify Council of the potential benefit or loss, and if applicable, provide the name of the related person and their relationship with them. They may not participate in a decision relating to the matter and must leave the meeting.

No declarations were made during this point of the meeting.

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4.2 Declaration of a Declarable Conflict of Interest on any Item of Business

Pursuant to section 150EN, 150EO, 150EP, 150EQ, 150ER, 150ES and 150ET of the *Local Government Act 2009*, a Councillor who has a declarable conflict of interest in a matter must notify Council of the nature of the interest, if applicable, name of the related person, the relationship to them, and the nature of the interest, and/or the value and date of any gift received.

The Councillor may voluntarily leave the meeting and not participate in a decision relating to the matter or;

Other Councillors may vote on this matter and decide if;

- (a) the Councillor must leave the meeting and not participate in a decision relating to the matter; or
- (b) the Councillor may remain in the meeting and participate in a decision relating to the matter.

Cr Tracy Hatch declared a declarable conflict of interest in Item 13.2 Sponsorship – Thomson River festival as her business will be used as a venue during the event.

5 Confirmation of Minute

5.1 Council – Thursday 16 November 2023

(Res-2023-12-310)

Moved Cr Emslie seconded Cr Nunn

That the Minutes of the Council held on Thursday 16 November 2023, be confirmed.

CARRIED 7/0

6 Mayoral Report

The Mayor attended meetings and engagements in the time since the last Council meeting, including but not limited to:

- The Mayor chaired the RAPAD meeting in Brisbane at LGAQ House over two days. Topics discussed included housing, roads, water infrastructure and the RAPAD partnership for the Power grid.
- Whilst in Brisbane the Mayor attended a launch of Red Ridge the Label at Parliament House.
- Meetings took place with Minister Glenn Butcher and DG Linda Dobe for Water resource management.
- Mayor met with David Wiskar, Program Director for Qld Water to discuss support and advice for the weir raising project.
- Mayor met with Minister Leanne Enoch, Minister Leanne Linard, Minister Assistant Minister Nikki Boyd, Minister Grace Grace and opposition members including Ann Leahy, Lachlan Millar, David Crisafulli.
- Mayor attend sitting time in Parliament and was acknowledged in Parliament.
- Mayor hosted Minister Glenn Butcher for the official opening of the Isisford Weir and facilitated a tour of the proposed Longreach weir project.
- The Mayor supported by CEO and Councillor Trevor Smith attended the opening at the Central West Hospital and Health service of the Tele-echocardiography service which is a world first.

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The Mayor also undertook regular media engagements with Radio 4LG and ABC Western Queensland.

(Res-2023-12-001)

Moved Cr Smith seconded Cr Emslie

That Council receives the Mayoral Report, as presented.

CARRIED 7/0

7 Councillor Requests

Nil for this meeting

8 Notices of Motion

Nil for this meeting

9 Petitions

Nil for this meeting

10 Deputations

Nil for this meeting

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11 Reception and Consideration of Chief Executive Officer's Report

Consideration was given to the Chief Executive Officer's Report

11.1 Councillor Information Correspondence

From the Chief Executive Officer, tabling a list of significant and relevant correspondence for Councillors and public information.

The following correspondence has been received up to 6 December 2023:

1. EMA - 2023 - 09 - 21 - Advancing Asset Management Project - FAQ
2. EMA - 2023 - 10 - 26 - Queensland Airport Limited Annual Report 2023
3. LET - 2023 - 11 - 03 - Show Holidays - Office of Industrial Relations
4. EMA - 2023 - 11 - 10 - DCQ Annual Stakeholder Results
5. EMA - 2023 - 11 - 14 - Central and Western Queensland Economic Update
6. EMA - 2023 - 11 - 17 - Active Women's and Girls Program
7. EMA - 2023 - 11 - 21 - Local Government (Councillor Conduct) and Other Legislation Amendment Bill
8. EMA - 2023 - 11 - 30 - Update on the LG Leaders Program and inductions for Councillors
9. EMA - 2023 - 12 - 01 - Notification of Withdrawal of Limitations for Thomson River
10. EMA - 2023 - 12 - 04 - Longreach Landcare Group
11. EMA - 2023 - 12 - 04 - Consultation paper - Binding the Crown
12. EMA - 2023 - 12 - 04 - Food Safety Standards and Regulation

(Res-2023-12-312)

Moved Cr Smith seconded Cr Hatch

That Council receives the Councillor Information Correspondence Report, as presented.

CARRIED 7/0

11.2 Calendar of Events

Upcoming Events, Meetings and Conferences

The calendar provides an update on Council and community events occurring over the next two months. This calendar listing is generated from Council's corporate calendar and events registered by community groups via Council's website: www.longreach.qld.gov.au/whats-on

December 2023			
7 Thursday 9.00am-3.00pm	Strategic Round Table	Fairmount Room, Longreach Civic Centre	Councillors Executive Leadership Team
8 Friday 5pm to late	Lions Christmas Street Party	Eagle St, Longreach	Public Event
9 Saturday	Yaraka Christmas Tree	Yaraka Town Hall	Public Event
10 Sunday 7:00pm - 8:30pm	Christmas Carols - A Longreach Churches Together Event for all	Edkins Park	Public Event
13 Wednesday 9.00am-10.30am	Audit & Risk Committee Meeting	Fairmount Room, Longreach Civic Centre	Audit & Risk Committee
13 Wednesday 10.30am-4.00pm	Council Briefing	Fairmount Room, Longreach Civic Centre	Councillors Executive Leadership Team

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14 Thursday 8.30am – 11.am	Producer Demonstration Site Field Day	Wool Pavilion Longreach Showgrounds	Public Event
14 Thursday 12.30pm – 3.30pm	Leading Sheep classing and selection workshop	Fairmount Room, Longreach Civic Centre	Public Event
14 Thursday 9.00am-3.00pm	Ordinary Council Meeting	Council Chambers, Longreach	Councillors Executive Leadership Team Open to the public
24 Sunday	Isisford Christmas Eve	Isisford Park	Public Event
January 2023			
24 Wednesday 9.00am-4.00pm	Council Briefing	Fairmount Room, Longreach Civic Centre	Councillors Executive Leadership Team
25 Thursday 9.00am-3.00pm	Ordinary Council Meeting	Council Chambers, Longreach	Councillors Executive Leadership Team Open to the public
26 Friday	Australia Day Awards	TBC	Public Event
February 2024			
14 Wednesday 9.00am-4.00pm	Council Briefing	Fairmount Room, Longreach Civic Centre	Councillors Executive Leadership Team
15 Thursday 9.00am-3.00pm	Ordinary Council Meeting	Council Chambers, Ilfracombe	Councillors Executive Leadership Team Open to the public

(Res-2023-12-002)

Moved Cr Hatch seconded Cr Nunn

That Council receives the report, as presented

CARRIED 7/0

11.3 Removal of a Dwelling Policy - Biennial Review

Consideration of the Removal of a Dwelling Policy, (proposed to be renamed Removal of a Building Policy) which has undergone its biennial review.

(Res-2023-12-314)

Moved Cr Paterson seconded Cr Bignell

That Council adopts the Removal of a Building Policy, as presented.

CARRIED 7/0

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11.4 Exemption Certificate for a Class 10a Carport at 153 Galah St, Longreach Qld 4730

Consideration of an application for an Exemption Certificate for construction of a carport, on the basis that the effects of the development are minor or inconsequential.

(Res-2023-12-315)

Moved Cr Smith seconded Cr Bignell

That Council grants an Exemption Certificate, pursuant to Section 46 of the Planning Act 2016, for proposed building work assessable against the Planning Scheme, for a 32m² Class 10 Carport at 153 Galah Street, Longreach (Lot 27 on L3571).

CARRIED 7/0

11.5 Workplace Health and Safety Update - November 2023

This report provides a summary of Council's health and safety performance as at 30 November 2023, highlighting issues, risks and opportunities impacting on employee health and safety in the workplace.

(Res-2023-12-316)

Moved Cr Hatch seconded Cr Nunn

That Council receives the Workplace Health and Safety Update for November 2023, as presented.

CARRIED 7/0

11.6 Information Report - Planning & Development Report

This report provides an update on Development Services that has occurred during the month of November 2023.

(Res-2023-12-317)

Moved Cr Hatch seconded Cr Smith

That Council receives the Planning and Development information report, as presented.

CARRIED 7/0

11.7 Information Report - Governance

This report provides an update on a range of activities that have occurred over the previous month for the Governance Directorate.

(Res-2023-12-318)

Moved Cr Hatch seconded Cr Paterson

That Council receives the Governance information report, as presented.

CARRIED 7/0

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12 Reception and Consideration of Chief Financial Officers' Report

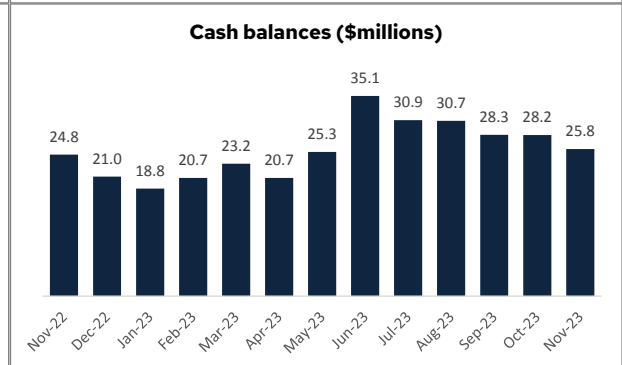
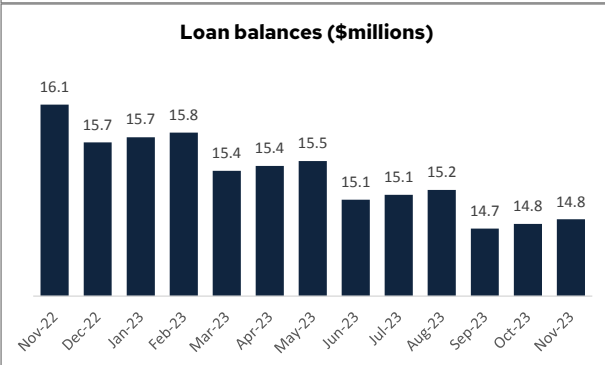
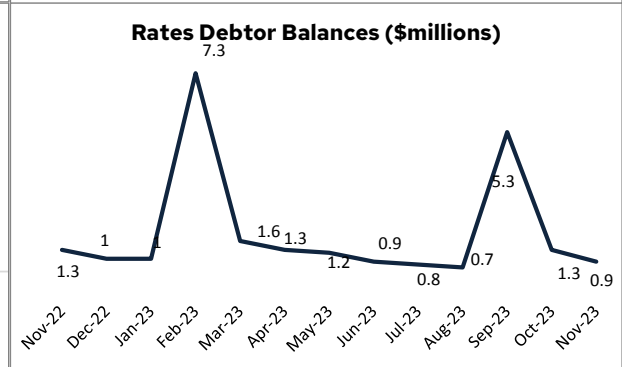
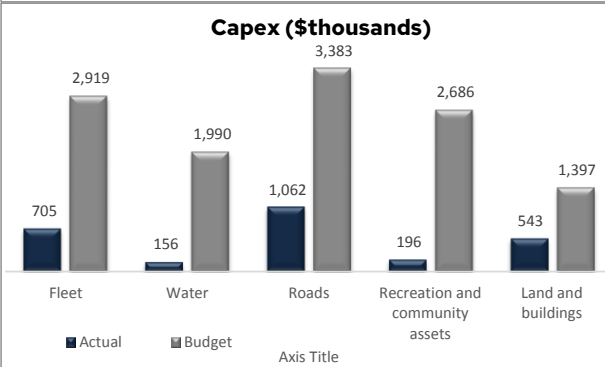
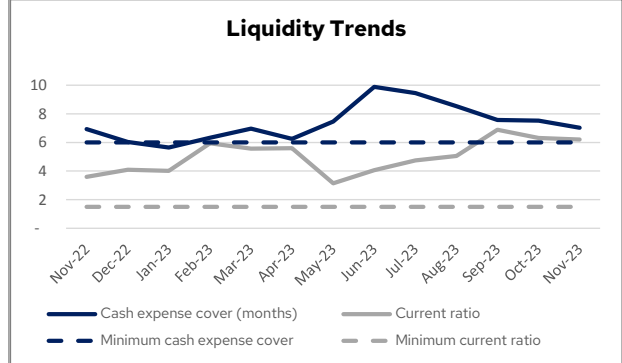
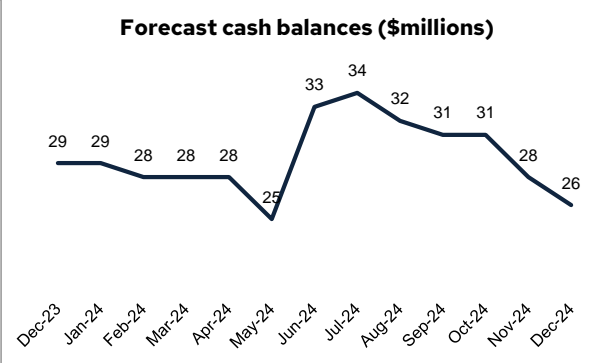
12.1 Monthly Financial Statements

Consideration of the financial statements for the period ending 30 November 2023:

Longreach Regional Council Financial Dashboard

for the month ending Nov 2023
(all amounts in \$millions)

Income statement	YTD	Budget YTD	Variance	Last YTD	Variance
Revenue	\$19.9	\$17.6	\$2.3	\$18.7	\$1.2
Expenses	\$22.4	\$22.8	\$0.3	\$21.0	(\$1.4)
Net result	(\$2.5)	(\$5.2)	\$2.7	(\$2.3)	(\$0.2)
Balance sheet	Nov 2024	Jun 2023	Movement	Last YTD	Movement
Total assets	\$411.2	\$418.5	(\$7.3)	\$386.0	\$25.2
Total liabilities	\$21.8	\$26.5	\$4.7	\$29.0	\$7.2
Total equity	\$389.4	\$392.0	(\$2.5)	\$357.0	\$32.4
Cash flow	YTD	Last YTD	Movement	Cash expense cover	
Operating cash flow	(\$7.6)	(\$3.4)	(\$4.1)	7 months	
Capex	(\$2.7)	(\$2.1)	\$0.6	Current ratio	
Other investing cash flow	\$1.3	\$1.0	\$0.2	6:1	
Loan repayments	(\$0.3)	(\$1.9)	\$1.6	Unrestricted Cash Balance	
Net cash flow	(\$9.3)	(\$6.4)	(\$2.8)	\$24.9	



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(Res-2023-12-319)

Moved Cr Nunn seconded Cr Hatch

That Council receives the monthly financial statements for the period ending 30 November 2023, as presented.

CARRIED 7/0

12.2 1.3 Asset and Services Management Policy and 1.4 Asset (Accounting) Management Policy

Consideration to repeal the Asset and Services Management Policy No. 1.3 and Asset (Accounting) Management Policy No. 1.4

(Res-2023-12-320)

Moved Cr Emslie seconded Cr Paterson

That Council repeals the Asset and Services Management Policy No. 1.3 and Asset (Accounting) Management Policy No. 1.4

CARRIED 7/0

12.3 Information Technology Management Policy

Consideration of the Information Technology Management Policy, a new policy presented for adoption for the first time.

(Res-2023-12-321)

Moved Cr Hatch seconded Cr Emslie

That Council adopts the Information Technology Management Policy, as presented and amended.

CARRIED 7/0

12.4 Information Report - Finance

This report provides an update on a range of activities that has occurred during the month of November 2023 for the Financial Services Department.

(Res-2023-12-322)

Moved Cr Nunn seconded Cr Smith

That Council receives the Financial Services information report as presented.

CARRIED 7/0

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13 Reception and Consideration of Director of Communities' Report

Consideration was given to the Director of Communities' Report

13.1 Community Donations - Longreach Amateur Swimming Club Incorporated

Consideration of a Community Donations application received in December in accordance with the Community Donations Policy No. 11.06.

(Res-2023-12-323)

Moved Cr Hatch seconded Cr Smith

That Council approves the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.06;

Organisation/ Name	Event/Activity	Grant Requested	Grant Approved
<i>Longreach Amateur Swimming Club Incorporated</i>	<i>Kim Anderson Memorial Meet</i>	<i>Financial \$2,500.00</i>	<i>Financial \$2,500.00</i>
		TOTAL \$2,500.00	TOTAL \$2,500.00

CARRIED 7/0

Attendance: Councillor Hatch left the Meeting at 10:17 am.

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13.2 Sponsorship - Thomson River Festival

Consideration for Sponsorship application received for the month of December, in accordance with Council’s Sponsorship Policy No. 11.07.

(Res-2023-12-324)

Moved Cr Bignell seconded Cr Nunn

That Council approves the allocation of funds from the 2023/2024 Sponsorship budget as contained in the following table, in accordance with the Sponsorship Policy No 11.07 subject to the nomination of an auspicng body for payment of any funds:

Organisation	Event/Project Activity	Event Date	Grant Approved
<i>Thomson River Festival</i>	<i>The Thomson River Festival</i>	<i>10-14 April 2024</i>	Financial \$16,375.50 In-Kind \$1,038.10 Stage \$169.80 Gazebo \$327.60 Showgrounds \$540.70 Total \$17,413.60
		TOTAL	\$17,413.60

CARRIED 6/0

The meeting adjourned for Morning Tea at 10:31 am

The meeting resumed at 11:00 am with all present prior to the adjournment in attendance.

Attendance: Councillor Hatch returned to the Meeting at 11:00 am.

13.3 Childcare - Payment of Fees Policy

Consideration of adoption of the updated *Payment of Fees Policy*.

(Res-2023-12-325)

Moved Cr Emslie seconded Cr Hatch

That Council adopts the new Payment of Fees Policy, as presented.

CARRIED 7/0

13.4 Information Report - Community Services

This report provides an update on a range of activities that has occurred during the month of November for the Community Services Department.

(Res-2023-12-326)

Moved Cr Nunn seconded Cr Bignell

That Council receives the Community Services information report, as presented.

CARRIED 7/0

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14 Reception and Consideration of Director of Works' Report

Consideration was given to the Director of Works Report

14.1 Draft Plant Procurement Plan 2023/24

This report presents Council's draft plant procurement plan for the 2023/24 financial year for Council's consideration and approval.

(Res-2023-12-327)

Moved Cr Smith seconded Cr Paterson

That Council;

- 1. Considers and adopts the 2023/24 Plant Procurement Plan, noting that changes to the plan may be necessitated due to changing market forces and operational requirements, and*
- 2. Authorises the Chief Executive Officer to make changes to the type of plant to be procured in the Plan if required.*

CARRIED 7/0

14.2 Information Report - Update on grids installed on local roads

An information report to provide an update regarding a Notice of Motion that was presented at Council's Ordinary meeting dated 16 November 2023. The Notice of Motion requested particular information regarding Council's Grid Replacement Program.

(Res-2023-12-328)

Moved Cr Paterson seconded Cr Nunn

That Council receives the report, as presented.

CARRIED 7/0

14.3 Information Report - Works

This report provides an update on a range of activities that has occurred during the month of November/December 2023 for the Infrastructure Works Department.

(Res-2023-12-329)

Moved Cr Nunn seconded Cr Bignell

That Council receives the Works Information Report, as presented.

CARRIED 7/0

15 Late Items

Nil for this meeting

16 Closed Matters

Nil for this meeting

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17 Closure of Meeting

There being no further business, the meeting was closed at 12:40pm.

Minutes Certificate

These minutes are unconfirmed.

Cr AC Rayner
Mayor

Brett Walsh
Chief Executive Officer