

LONGREACH REGIONAL COUNCIL



Ordinary Meeting

Thursday 16 November 2023

UNCONFIRMED MINUTES

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 16 November 2023 at the Town Hall, Isisford**

PRESENT

Councillors

Deputy Mayor

Cr LJ Nunn
Cr DJ Bignell
Cr AJ Emslie
Cr TM Hatch
Cr DW Paterson
Cr TFB Smith

Officers

Chief Executive Officer	Brett Walsh
Director of Works	André Pretorius
Director of Communities	Karyn Stillwell
Chief Financial Officer	David Wilson
Manager of Governance and Economy	Simon Kuttner
Executive Assistant to CEO, Mayor and Councillors	Elizabeth Neal

1 Opening of Meeting and Acknowledgement of Country

The Deputy Mayor advised the meeting that the Mayor's father has passed away overnight and declared the meeting open at 9:14am.

"We acknowledge the Traditional Custodians of the land on which we meet today, and we acknowledge elders past and present."

2 Prayer

Reverend Ben Kent, Reach Christian Church opened the meeting with a prayer.

The meeting paid its respects and observed a minutes silence for the passing of community members Hugh Dicoski, Eva Tindall, Grant Bunter and Edward 'Ted' Fegan.

3 Consideration of Leave of Absence

(Res-2023-11-278)

Moved Cr Nunn seconded Cr Smith

That Council grants a leave of absence to Cr Tony Rayner for the Ordinary Meeting held on Thursday 16 November.

CARRIED 6/0

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 16 November 2023 at the Town Hall, Isisford**

**4 DECLARATION OF ANY PRESCRIBED / DECLARABLE CONFLICTS OF INTEREST
BY COUNCILLORS AND SENIOR COUNCIL OFFICERS**

4.1 Declaration of Prescribed Conflicts of Interest on any Item of Business

Pursuant to section 150EG, 150EH, 150EI, 150EJ, 150EK, 150EL and 150EM of the *Local Government Act 2009*, a Councillor who has a prescribed conflict of interest in a matter must notify Council of the potential benefit or loss, and if applicable, provide the name of the related person and their relationship with them. They may not participate in a decision relating to the matter and must leave the meeting.

Cr Hatch advised the meeting that she has a previously declared and ongoing Prescribed Conflict of Interest in Item 12.2 – Ilfracombe Post Office.

4.2 Declaration of a Declarable Conflict of Interest on any Item of Business

Pursuant to section 150EN, 150EO, 150EP, 150EQ, 150ER, 150ES and 150ET of the *Local Government Act 2009*, a Councillor who has a declarable conflict of interest in a matter must notify Council of the nature of the interest, if applicable, name of the related person, the relationship to them, and the nature of the interest, and/or the value and date of any gift received.

The Councillor may voluntarily leave the meeting and not participate in a decision relating to the matter or;

Other Councillors may vote on this matter and decide if;

- (a) the Councillor must leave the meeting and not participate in a decision relating to the matter; or
- (b) the Councillor may remain in the meeting and participate in a decision relating to the matter.

No declarations were made during this point of the meeting.

5 Confirmation of Minutes

5.1 Council - Thursday 26 October 2023

(Res-2023-11-279)

Moved Cr Emslie seconded Cr Bignell

That the Minutes of the Council held on Thursday 26 October 2023, be confirmed.

CARRIED 6/0

6 Mayoral Report

6.1 Mayoral Report

(Res-2023-11-280)

Moved Cr Hatch seconded Cr Emslie

That Council receives the Mayoral Report, as presented.

CARRIED 6/0

7 Councillor Requests

Nil

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 16 November 2023 at the Town Hall, Isisford**

8 Notice of Motion

8.1 Proposed Notice of Motion - Cr Smith - Grids Replacement Program Update

Consideration of a Notice of Motion regarding Council's replacement of Rural Grids since the new Grids Policy was adopted. The notice was submitted by Cr Smith on 3 November 2023.

(Res-2023-11-281)

Moved Cr Smith seconded Cr Paterson

That Council provides a detailed formal report on Council's replacement of rural grids since the new Grids Policy was adopted, including:

- 1. Number of grids installed;*
- 2. The name of the roads that the grids are installed on; and,*
- 3. The financial years that the grids were installed.*

CARRIED 6/0

9 Petitions

Nil

10 Deputations

Nil

11 Reception and Consideration of Chief Executive Officer's Report

Consideration was given to the Chief Executive Officer's Report

11.1 Councillor Information Correspondence

From the Chief Executive Officer, tabling a list of significant and relevant correspondence for Councillors' and public information.

The following correspondence has been received up to 9 November 2023:

1. Longreach Scout Group – Thank you
2. Department of Environment and Science – Recycle Mate
3. Ilfracombe Golf Club – Thank you
4. Biosecurity Qld – Invasive Plants and Animals Research Highlights
5. Department of Regional Development, Manufacturing and Water – Notice to extend watertight requirement under the GABORA Water Plan
6. RAPAD – Communique – third quarter 2023
7. North and West Remote Health – Carer Gateway
8. Department of Premier and Cabinet – Regional Community Forums nominations
9. LGAQ – LGW Bank Guarantee

(Res-2023-11-282)

Moved Cr Hatch seconded Cr Smith

That Council receives the Councillor Information Correspondence, as presented.

CARRIED 6/0

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 16 November 2023 at the Town Hall, Isisford**

11.2 Calendar of Events

Upcoming Events, Meetings and Conferences

The calendar provides an update on Council and community events occurring over the next two months. This calendar listing is generated from Council's corporate calendar and events registered by community groups via Council's website: www.longreach.qld.gov.au/whats-on

November 2023			
2 Thursday 9.00am-12.00pm	Land & Pest Management Meeting	Fairmount Room, Longreach Civic Centre	Land & Pest Committee
3 – 5 November Daily Event	Leading in the Central West	Ilfracombe Rec Centre	Public Event
11 Saturday	Ilfracombe Races	Ilfracombe Race Course	Public Event
11 Saturday 10:40am	Remembrance Day Service	Edkins Park	Public event
15 Wednesday 9.00am-4.00pm	Council Briefing	Fairmount Room, Longreach Civic Centre	Councillors Executive Leadership Team
16 Thursday 9.00am-3.00pm	Ordinary Council Meeting	Council Chambers, Isisford	Councillors Executive Leadership Team Open to the public
17 Friday 8:30am- 10:30am	Plant Committee Meeting	North Meeting Room Longreach Council Office	Plant Committee
23 Thursday 9.00am-4.00pm	Strategic Round Table	Fairmount Room, Longreach Civic Centre	Councillors Executive Leadership Team
27-30 Monday – Thursday	RAPAD Board Meeting	Brisbane	Mayor & CEO
25 Saturday 6.00pm	Di Scott Memorial Christmas Tree	Ilfracombe Memorial Park	Public Event
30 Thursday	A not-so-silent Night Community Concert	Edkins Park	Public Event
December 2023			
7 Thursday 9.00am-3.00pm	Strategic Round Table	Fairmount Room, Longreach Civic Centre	Councillors Executive Leadership Team
8 Friday 5pm to late	Lions Christmas Street Party	Eagle St, Longreach	Public Event
9 Saturday	Yaraka Christmas Tree	Yaraka Town Hall	Public Event
13 Wednesday 9.00am-10.30am	Audit & Risk Committee Meeting	Fairmount Room, Longreach Civic Centre	Audit & Risk Committee
13 Wednesday 10.30am-4.00pm	Council Briefing	Fairmount Room, Longreach Civic Centre	Councillors Executive Leadership Team
14 Thursday 9.00am-3.00pm	Ordinary Council Meeting	Council Chambers, Longreach	Councillors Executive Leadership Team Open to the public
24 Sunday	Isisford Christmas Eve	Isisford Park	Public Event

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 16 November 2023 at the Town Hall, Isisford**

January 2024			
24 Wednesday 9.00am-4.00pm	Council Briefing	Fairmount Room, Longreach Civic Centre	Councillors Executive Leadership Team
25 Thursday 9.00am-3.00pm	Ordinary Council Meeting	Council Chambers, Longreach	Councillors Executive Leadership Team Open to the public
26 Friday	Australia Day Awards	TBC	Public Event

(Res-2023-11-283)

Moved Cr Paterson seconded Cr Bignell

That Council receives the Calendar of Events, as presented.

CARRIED 6/0

**11.3 Land and Pest Management Advisory Committee Recommendations - 2
November 2023**

Consideration of the recommendations of the Land and Pest Management Advisory Committee (LPMAC) meeting held on 2 November 2023.

(Res-2023-11-284)

Moved Cr Paterson seconded Cr Smith

That Council receives the recommendations of the Land and Pest Management Advisory Committee.

CARRIED 6/0

11.4 Longreach Local Disaster Management Group Evacuation Sub-plan

Consideration of the reviewed Longreach Local Disaster Management Group Evacuation Sub-plan, for adoption.

(Res-2023-11-285)

Moved Cr Hatch seconded Cr Smith

That Council, pursuant to section 80(1)(b) of the Disaster Management Act 2003, adopts the Longreach Local Disaster Management Group Evacuation Sub-plan as presented.

CARRIED 6/0

11.5 Central West Regional Biosecurity Strategy 2024-2029

Consideration of the Central West Regional Biosecurity Strategy 2024-2029, which is presented for Council endorsement.

(Res-2023-11-286)

Moved Cr Paterson seconded Cr Smith

That Council:

1. Endorses the Central West Regional Biosecurity Strategy 2024-2029; and,
2. Advises the Central West Regional Pest Management Group of this decision.

CARRIED 6/0

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 16 November 2023 at the Town Hall, Isisford**

11.6 Complaints Involving the Chief Executive Officer Policy - Biennial Review

Consideration of amendments to the Complaints of Corrupt Conduct Involving the Chief Executive Officer Policy No. 2.2, which is due for its biennial review.

(Res-2023-11-287)

Moved Cr Emslie seconded Cr Bignell

That Council adopts the Complaints of Corrupt Conduct Involving the Chief Executive Officer Policy No. 2.2, as presented and amended.

CARRIED 6/0

11.7 Annual Operational Plan Review 2023-24 - Review for Period Ending 30 September 2023

Consideration of the 2023-24 Annual Operational Plan review for the period ending 30 September 2023.

(Res-2023-11-288)

Moved Cr Paterson seconded Cr Smith

That Council, pursuant to section 174(3) of the Local Government Regulation 2012, receives the Chief Executive Officer's evaluation of the implementation of the 2023-24 Annual Operational Plan for the period ended 30 September 2023.

CARRIED 6/0

11.8 Longreach Regional Council Annual Report 2022 - 2023

Consideration of the Longreach Regional Council's Annual Report 2022-2023.

(Res-2023-11-289)

Moved Cr Emslie seconded Cr Smith

That Council, pursuant to section 182 of the Local Government Regulation 2012, adopts the Longreach Regional Council Annual Report 2022-2023 (including the audited Annual Financial Statements).

CARRIED 6/0

11.9 Workplace Health & Safety Update Report - October 2023

This report provides a summary of Council's health and safety performance as at 31 October 2023, highlighting issues, risks and opportunities impacting on employee health and safety in the workplace.

(Res-2023-11-290)

Moved Cr Hatch seconded Cr Bignell

That Council receives the Workplace Health & Safety Update Report, as presented.

CARRIED 6/0

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 16 November 2023 at the Town Hall, Isisford**

11.10 Information Report - Planning & Development Report

This report provides an update on Development Services that has occurred during the month of October 2023.

(Res-2023-11-291)

Moved Cr Emslie seconded Cr Smith

That Council receives the Planning & Development information report, as presented.

CARRIED 6/0

The meeting adjourned for Morning Tea at 10:31 am

The meeting resumed at 11:05 am with all present prior to the adjournment in attendance.

11.11 Information Report - Governance

This report provides an update on a range of activities that have occurred over the previous month for the Governance Directorate.

(Res-2023-11-292)

Moved Cr Emslie seconded Cr Hatch

That Council receives the Governance information report, as presented.

CARRIED 6/0

12 Reception and Consideration of Financial Services Report

12.1 Audit and Risk Committee - Minutes and Recommendations - 13 October 2023

A report on the matters reviewed at the Audit and Risk Committee meeting held on 13 October 2023.

(Res-2023-11-293)

Moved Cr Bignell seconded Cr Hatch

That Council receives the report of the Audit and Risk Committee meeting held on 13 October 2023.

CARRIED 6/0

Attendance: Councillor Hatch left the Meeting at 11:19 am.

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 16 November 2023 at the Town Hall, Isisford**

12.2 Ilfracombe Post Office Options

Council Officers present a number of options for the delivery of services to the Ilfracombe community for Council to consider and decide on which action to take.

(Res-2023-11-294)

Moved Cr Paterson seconded Cr Smith

That Council authorises the Chief Executive Officer to:

- 1. Move Council services, including the Australia Post Office business from the Ilfracombe Post Office Property to the Ilfracombe Council Offices located in Devon Street, Ilfracombe;*
- 2. Approve a budget of \$100,000 to fit out the Ilfracombe Council Offices to satisfy Australia Post requirements;*
- 3. Pursuant to s227 of the Local Government Regulations 2012, do everything necessary to sell the Ilfracombe Post Office property located at Lot 2 Main Avenue, Ilfracombe, after Council services, including the Australia Post Office business, have been relocated.*

CARRIED 4/1

Cr Emslie called for a division prior to the motion being put. The votes are recorded as follows.

For: Cr Bignell, Cr Nunn, Cr Paterson, Cr Smith

Against: Cr Emslie

Attendance: Councillor Hatch returned to the Meeting at 11:30 am.

12.3 Council Employee Housing Project

Council has applied for funding for the Council Employee Housing Project. This paper provides a high level overview of the project and requests Council's approval to proceed to tender and construction subject to funding approval. Note that due to confidentiality agreements, the identity of the funder cannot to be made public unless the funding application has been approved.

(Res-2023-11-295)

Moved Cr Hatch seconded Cr Paterson

That Council, subject to successfully obtaining funding for the Council Employee Housing Project, authorises the Chief Executive Officer pursuant to section 257(1)(b) of the Local Government Act 2009 to:

- 1. Enter into any agreements with the funding provider necessary to secure the funding for the Council Employee Housing Project; and,*
- 2. Enter into any contracts necessary to build the dwellings and deliver on the Council Employee Housing Project.*

CARRIED 6/0

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 16 November 2023 at the Town Hall, Isisford**

12.4 Monthly Financial Statements

Consideration of the financial statements for the period ending 31 October 2023:

(Res-2023-11-296)

Moved Cr Bignell seconded Cr Smith

That Council receives the monthly financial statements for the period ending 31 October 2023, as presented.

CARRIED 6/0

12.5 Information Report - Finance

This report provides an update on a range of activities that have occurred during the month of October 2023 for the Financial Services Directorate.

(Res-2023-11-297)

Moved Cr Paterson seconded Cr Bignell

That Council receives the Financial Services information report as presented.

CARRIED 6/0

13 Reception and Consideration of Director Communities Report

Consideration was given to the Director of Communities Report

13.1 Community Donations - Individuals

Considerations of applications received for the month of November 2023 in accordance with the Community Donation Policy 11.06.

(Res-2023-11-298)

Moved Cr Bignell seconded Cr Smith

That Council endorses the allocation of funds from the Community Donations Program, in accordance with the Community Donations Policy No. 11.6, as follows:

Organisation/ Individual	Event/Project Activity	Event Date	Grant Approved
<i>Erika Holland</i>	<i>North West All Schools Track and Field</i>	<i>8-10 December 2023</i>	<i>\$500.00</i>
<i>Jackarra Jones</i>	<i>North West All Schools Track and Field</i>	<i>8-10 December 2023</i>	<i>\$500.00</i>
<i>Jozette Jones</i>	<i>North West All Schools Track and Field</i>	<i>8-10 December 2023</i>	<i>\$500.00</i>
<i>Max Bruggemann</i>	<i>North West All Schools Track and Field</i>	<i>8-10 December 2023</i>	<i>\$500.00</i>
		TOTAL	\$2,000.00

CARRIED 6/0

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 16 November 2023 at the Town Hall, Isisford**

13.2 Regional Arts Development Fund (RADF) Advisory Committee Meeting and Recommendations

Consideration of the minutes and recommendations of the Regional Arts Development Fund (RADF) Committee meeting held on Tuesday 31 October 2023.

(Res-2023-11-299)

Moved Cr Hatch seconded Cr Bignell

That Council:

- (a) Receives the Minutes of the Regional Arts Development Fund Committee held on Tuesday 31 October 2023;
- (b) Approves the application by the 'Isisford Industry Recreation and Development Association Inc' for the 150 years of Dirt, Dust and Dream to the value of \$5,487.00;
- (c) Accepts the decision to not support the 'Topology Music' application by Christa Powell to the value of \$6,000.00, due to insufficient funds in the RADF budget;
- (d) Accepts the decision to not support the 'Longreach State High School' application by Linda Ballin to the value of \$7,026.00, due to insufficient funds in the RADF budget.

CARRIED 6/0

13.3 Childcare - Child Protection Policy

Consideration of adoption of the new *Child Protection Policy*.

(Res-2023-11-300)

Moved Cr Paterson seconded Cr Smith

That Council adopts the new *Child Protection Policy No. 12.5*, as presented.

CARRIED 6/0

13.4 Childcare - Safe Arrival of Children Policy

Consideration of adoption of the new *Safe Arrival of Children Policy*.

(Res-2023-11-301)

Moved Cr Emslie seconded Cr Smith

That Council adopts the new *Safe Arrival of Children Policy No. 12.6*, as presented.

CARRIED 6/0

13.5 Childcare - Delivery of Children to and from ECEC Service Policy

Consideration of adoption of the new *Delivery of Children to and from ECEC Service Policy* for Childcare Services.

(Res-2023-11-302)

Moved Cr Bignell seconded Cr Paterson

That Council adopts the new *Delivery of Children to and from ECEC Service Policy No. 12.4*, as presented.

CARRIED 6/0

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 16 November 2023 at the Town Hall, Isisford**

13.6 Information Report - Community

This report provides an update on a range of activities that has occurred during the month of October for the Community Services Directorate.

(Res-2023-11-303)

Moved Cr Hatch seconded Cr Bignell

That Council receives the Community Services information report, as presented.

CARRIED 6/0

14 Reception and Consideration of Director of Works Report

Consideration was given to the Director of Works Report

14.1 Murray McMillan Dam Electrical Switchboard Upgrade - Additional Budget Request

Council to consider and approve an increased budget allocation for the Murray McMillan Dam Electrical Switchboard Upgrade Project.

(Res-2023-11-304)

Moved Cr Hatch seconded Cr Paterson

That Council allocates an additional \$160,000 funding to the Murray McMillan Dam Electrical Switchboard Upgrade Project.

MOTION LOST 0/6

14.2 Information Report - Works

This report provides an update on a range of activities that has occurred during the month of October/November 2023 for the Infrastructure Works Directorate.

(Res-2023-11-305)

Moved Cr Paterson seconded Cr Bignell

That Council receives the Works Information Report, as presented.

CARRIED 6/0

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 16 November 2023 at the Town Hall, Isisford**

15 Late Items

15.1 Longreach Region Playground Provision

Officers were asked to review the provision of playground opportunities in the Longreach region and determine whether residents are currently provided with suitable access to a variety of age group appropriate playground facilities. Current provision was assessed using:

- Geographic spread of asset locations
- Neighbourhood walkability to public playgrounds
- Findings from current research around age group specific playground equipment provision (informed by engaging with children/youth).

This report is to be read in conjunction with the Longreach Regional Playground Review (see appendices).

(Res-2023-11-306)

Moved Cr Hatch seconded Cr Smith

That Council receives the Longreach Region Playground Provision report, as presented.

CARRIED 6/0

16 Closed Matters

(Res-2023-11-307)

Moved Cr Emslie seconded Cr Hatch

That pursuant to section 242J(1) of the Local Government Regulation 2012 the meeting be closed to discuss the following matters, which are considered confidential for the reasons indicated:

16.1 Sale of Lot 151 on SP259530 as it contains information relating to negotiations relating to a commercial matter involving the Council for which a public discussion would be likely to prejudice the interests of the Council.

CARRIED 6/0

(Res-2023-11-308)

Moved Cr Emslie seconded Cr Hatch

That Council moves out of closed session to vote on item 16.1, Sale of Lot 151 on SP259530.

CARRIED 6/0

16.1 Sale of Lot 151 on SP259530

Consideration of tender responses for the Sale of Lot 151 on SP259530.

(Res-2023-11-309)

Moved Cr Emslie seconded Cr Hatch

That Council, in accordance with Section 228(10) of the Local Government Regulation 2012, accepts the tender of Tobias and Laura Stacey to purchase Lot 151 on SP259530 for the sum of \$110,000 (excluding GST) on the basis that it is the most advantageous tender having regard to the sound contracting principles.

CARRIED 6/0

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 16 November 2023 at the Town Hall, Isisford**

17 Closure of Meeting

There being no further business, the meeting was closed at 12:52pm

Minutes Certificate

These minutes are unconfirmed.

Cr AC Rayner
Mayor

Brett Walsh
Chief Executive Officer