

LONGREACH REGIONAL COUNCIL



Ordinary Meeting

Thursday 21 September 2023

UNCONFIRMED MINUTES

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 21 September 2023 at the Ilfracombe Recreation Centre**

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1 Opening of Meeting and Acknowledgement of Country

The Mayor declared the meeting open at 9:06

"We acknowledge the Traditional Owners of the land on which we meet today, and we acknowledge elders past, present and future."

2 Prayer

Council paid its respects and observed a minutes silence for the passing of community members William Suter, Peter Oakey & Norma Law.

PRESENT

Councillors

Mayor	Cr AC Rayner
Deputy Mayor	Cr LJ Nunn
	Cr DJ Bignell
	Cr AJ Emslie
	Cr TM Hatch
	Cr DW Paterson
	Cr TFB Smith

Officers

Chief Executive Officer	Brett Walsh
Chief Financial Officer	David Wilson
Director of Communities	Karyn Stillwell
Director of Works	Andre Pretorius
Manager of Human Resources, Safety and Wellness	Grace Jones
Manager of Governance and Economy	Simon Kuttner
Executive Assistant to Chief Executive Officer, Mayor and Councillors	Elizabeth Neal

3 Consideration of Leave of Absence

Nil

**4 DECLARATION OF ANY PRESCRIBED / DECLARABLE CONFLICTS OF INTEREST
BY COUNCILLORS AND SENIOR COUNCIL OFFICERS**

4.1 Declaration of Prescribed Conflicts of Interest on any Item of Business

Pursuant to section 150EG, 150EH, 150EI, 150EJ, 150EK, 150EL and 150EM of the *Local Government Act 2009*, a Councillor who has a prescribed conflict of interest in a matter must notify Council of the potential benefit or loss, and if applicable, provide the name of the related person and their relationship with them. They may not participate in a decision relating to the matter and must leave the meeting.

No declarations were made during this point of the meeting.

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4.2 Declaration of a Declarable Conflict of Interest on any Item of Business

Pursuant to section 150EN, 150EO, 150EP, 150EQ, 150ER, 150ES and 150ET of the *Local Government Act 2009*, a Councillor who has a declarable conflict of interest in a matter must notify Council of the nature of the interest, if applicable, name of the related person, the relationship to them, and the nature of the interest, and/or the value and date of any gift received.

The Councillor may voluntarily leave the meeting and not participate in a decision relating to the matter or;

Other Councillors may vote on this matter and decide if;

(a) the Councillor must leave the meeting and not participate in a decision relating to the matter;
or

(b) the Councillor may remain in the meeting and participate in a decision relating to the matter.

Cr Tracy Hatch declared a declarable conflict of interest in item 13.5 – Development Permit for Reconfiguring a Lot - 22 - 24 Flinders St, Ilfracombe as she is interested in purchasing if it were to be placed on the open market. Cr Hatch will voluntarily leave the meeting during the discussion and not participate in any decision.

5 Confirmation of Minute

5.1 Council - Thursday 17 August 2023

(Res-2023-09-234)

Moved Cr Nunn seconded Cr Hatch

That the Minutes of the Council held on Thursday 17 August 2023, be confirmed.

CARRIED 7/0

6 Mayoral Minute

6.1 Mayoral Report

Consideration was given to the Mayor's Report

(Res-2023-09-235)

Moved Cr Smith seconded Cr Hatch

That Council receives the Mayoral Report, as presented.

CARRIED 7/0

7 Councillor Requests

Nil

8 Notices of Motion

Nil

9 Petitions

Nil

10 Deputations

Nil

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11 Reception and Consideration of Chief Executive Officer's Report

Consideration was given to the Chief Executive Officer's Report

11.1 Councillor Information Correspondence

From the Chief Executive Officer, tabling a list of significant and relevant correspondence for Councillors and public information.

(Res-2023-09-236)

Moved Cr Paterson seconded Cr Emslie

That Council receives the Councillor Information Correspondence Report, as presented.

CARRIED 7/0

11.2 Calendar of Events

Upcoming Events, Meetings and Conferences

The calendar provides an update on Council and community events occurring over the next two months. This calendar listing is generated from Council's corporate calendar and events registered by community groups via Council's website: www.longreach.qld.gov.au/whats-on

September 2023			
7 Thursday 9.00am-12.00pm	Land & Pest Management Meeting	Fairmount Room, Longreach Civic Centre	Land & Pest Committee
9 Saturday 10.00am-11.00am	Garden Competition Awards	Ilfracombe Nursery	Public Event
11 Monday 5.15pm	Planning Scheme Amendment Consultation	Longreach Library	Public Event
18 Monday 5:45pm	Longreach community Forum	Longreach Library	Public event
19 Tuesday 1.00pm	Yaraka Community Forum	Town Hall, Yaraka	Public Event
19 Tuesday 5:30pm	Isisford Community Forum	Isisford Town Hall, Isisford	Public Event
20 Wednesday 9.00am-4.00pm	Council Briefing	Fairmount Room, Longreach Civic Centre	Councillors Executive Leadership Team
20 Wednesday 5:45pm	Ilfracombe Community Forum	Recreational Centre Ilfracombe	Public Event
21 Thursday 9.00am-3.00pm	Ordinary Council Meeting	Council Chambers, Ilfracombe	Councillors Executive Leadership Team Open to the public
17 Sunday	Ilfracombe Golf Open	Ilfracombe Golf Course	Public Event
14 Thursday 9.00am-4.00pm	Strategic Round Table	Fairmount Room, Longreach Civic Centre	Councillors Executive Leadership Team
23 Saturday	Longreach Races	Longreach Race Course	Public Event

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26-28 Tues – Thur	Western QLD Alliance of Councils	Winton	Mayor, Deputy Mayor, CEO
29 – Fri	National Police Day Remembrance Day	Longreach	Public Event
October 2023			
12 Thursday 9.00am-4.00pm	Strategic Round Table	Fairmount Room, Longreach Civic Centre	Councillors Executive Leadership Team
13 Friday 9.00am-11.00am	Audit & Risk Committee	Council Chambers, Longreach	Audit & Risk Committee
20 Friday	Big Day In	Longreach Civic Centre	Council employees
25 Wednesday 9.00am-4.00pm	Council Briefing	Fairmount Room, Longreach Civic Centre	Councillors Executive Leadership Team
26 Thursday 9.00am-3.00pm	Ordinary Council Meeting	Council Chambers, Longreach	Councillors Executive Leadership Team Open to the public
28 Saturday 12pm – late	Isisford Races	Isisford Showground, Isisford-Ilfracombe Road,	Public Event
November 2023			
2 Thursday 9.00am-12.00pm	Land & Pest Management Meeting	Fairmount Room, Longreach Civic Centre	Land & Pest Committee
11 Saturday	Ilfracombe Races	Ilfracombe Race Course	Public Event
11 Saturday	Remembrance Day		
15 Wednesday 9.00am-4.00pm	Council Briefing	Fairmount Room, Longreach Civic Centre	Councillors Executive Leadership Team
16 Thursday 9.00am-3.00pm	Ordinary Council Meeting	Council Chambers, Isisford	Councillors Executive Leadership Team Open to the public
23 Thursday 9.00am-4.00pm	Strategic Round Table	Fairmount Room, Longreach Civic Centre	Councillors Executive Leadership Team
27-30 Monday – Thursday	RAPAD Board Meeting	Brisbane	Mayor & CEO

(Res-2023-09-237)

Moved Cr Hatch seconded Cr Emslie

That Council receives the report, as presented

CARRIED 7/0

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11.3 Naming of new roads for gazettal

Consideration of names to be submitted for gazettal as part of the creation of several new roads in the region.

(Res-2023-09-238)

Moved Cr Bignell seconded Cr Paterson

That Council, pursuant to Section 60 of the Local Government Act 2009, names the following roads:

1. **Old Winton Road** - from the Landsborough Highway to the northern bank of the old road bridge of the Thomson River;
2. **Apex Park Road** - from the Landsborough Highway to the southern bank of the old road bridge of the Thomson River;
3. **Beersheba Road** - from Beersheba Place to the intersection with Apex Park Road;
4. **River Farms Road** - from Apex Park Road to Crossmoor Road;
5. **Thomson River Road** - from Old Winton Road across the railway line on northern side of Thomson River to Flanagan's lot;
6. **Egret Road** - new road from River Farms Road along fence line of the former pastoral college land to the old pump station;
7. **Cormorant Road** - New road connecting River Farms Road to the Outback Watersports Club;
8. **Happyjack Court** - the cul de sac heading north from Warbler Court; and,
9. **St Mary MacKillop Drive** - new airport access road in Isisford.

CARRIED 7/0

11.4 Animal Management Approved Systematic Inspection Program 2023/2024

Consideration of the proposed Animal Management Approved Systematic Inspection Program 2023/2024.

(Res-2023-09-239)

Moved Cr Nunn seconded Cr Smith

That Council:

1. *Pursuant to Section 113 of the Animal Management (Cats & Dogs) Act 2008, approves a systematic inspection program of all properties within the town boundaries of Longreach, Ilfracombe, Isisford, and Yaraka*
 - a. *to be carried out from 6 November 2023 to 5 May 2024*
 - b. *for the primary purpose of achieving compliance with the registration and microchipping requirements of the Animal Management (Cats & Dogs) Act 2008; and,*
2. *Pursuant to Section 134 of the Local Government Act 2009 approves a systematic inspection program of all properties within the town boundaries of Longreach, Ilfracombe, Isisford, and Yaraka*
 - a. *to be carried out from 6 November 2023 to 5 February 2024*
 - b. *for the primary purpose of monitoring the keeping of animals under Local Law No. 2 (Animal Management) 2011 and Subordinate Local Law No. 2 (Animal Management) 2011, including the keeping of excess or prohibited animals, and monitoring compliance with minimum standards.*

CARRIED 7/0

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11.5 Standing Orders for Council Meetings Policy - Review

Consideration of revisions to the Standing Orders for Council Meetings Policy, following an update to the Queensland Government model meeting procedures.

(Res-2023-09-240)

Moved Cr Hatch seconded Cr Bignell

That Council adopts the Standing Orders of Council Meetings Policy No. 3.2, as amended.

CARRIED 7/0

11.6 Referral Agency Assessment Application (Alternative Siting Assessment) - 158 Cassowary Street, Longreach

Consideration of a Referral Agency Assessment Application for an alternative siting assessment lodged with Council on August 15, 2023, for a shed and shade structure to be constructed on land located at 158 Cassowary Street, Longreach and described as Lot 23 on L3576.

(Res-2023-09-241)

Moved Cr Smith seconded Cr Hatch

That Council approves the sighting variation for the construction of a shed with a 1m setback from the Hawk Lane road boundary and the construction of the shade structure to be built with maintenance free materials and to be positioned on the adjacent side boundary fence at 158 Cassowary Street, Longreach, and formally described as Lot 23 on L3576, pursuant to section 32 and 33 of the Building Act 1975, Planning Act 2016 and schedule 9, table 3 of the Planning Regulations 2017.

CARRIED 6/1

11.7 Workplace Health & Safety Update Report - August 2023

This report provides a summary of Council's health and safety performance as at 31 August 2023, highlighting issues, risks and opportunities impacting on employee health and safety in the workplace.

(Res-2023-09-242)

Moved Cr Hatch seconded Cr Emslie

That Council receives the Workplace Health & Safety Update Report, as presented.

CARRIED 7/0

11.8 Information Report - Planning & Development Report

This report provides an update on Development Services that has occurred during the month of August 2023.

(Res-2023-09-243)

Moved Cr Nunn seconded Cr Emslie

That Council receives the Planning & Development information report, as presented.

CARRIED 7/0

The meeting adjourned for Morning Tea at 10:30am.

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The meeting resumed at 11:08am with all present prior to the adjournment in attendance.

11.9 Information Report - Governance

This report provides an update on a range of activities that have occurred over the previous month for the Governance Department.

(Res-2023-09-244)

Moved Cr Nunn seconded Cr Emslie

That Council receives the Governance information report, as presented.

CARRIED 7/0

12 Reception and Consideration of Financial Services Report

12.1 Monthly Financial Statements

Consideration of the financial statements for the period ending 31 August 2023:

(Res-2023-09-245)

Moved Cr Hatch seconded Cr Paterson

That Council receives the monthly financial statements for the period ending 31 August 2023, as presented.

CARRIED 7/0

12.2 Quarterly Budget Review

Budget review and proposed adjustments to the budget for the 2024 financial year (FY24).

(Res-2023-09-246)

Moved Cr Hatch seconded Cr Paterson

That Council approves the variations to the FY24 budget as presented.

CARRIED 7/0

12.3 Information Report - Finance

This report provides an update on a range of activities that has occurred during the month of August 2023 for the Financial Services Department.

(Res-2023-09-247)

Moved Cr Bignell seconded Cr Emslie

That Council receives the Financial Services information report as presented.

CARRIED 7/0

13 Reception and Consideration of Director Community Services Report

Consideration was given to the Director Community and Cultural Services Report

13.1 Community Donations - Longreach Churches Together

Consideration of a Community Donations application received in September in accordance with

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the Community Donations Policy No. 11.06.

(Res-2023-09-248)

Moved Cr Hatch seconded Cr Bignell

That Council endorses the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.06;

Organisation/ Name	Event/Activity	Grant Requested	Grant Approved
Longreach Churches Together	Community Carols 2023	Financial \$2,210.50	Financial \$2,210.50
		TOTAL \$2,210.50	TOTAL \$2,210.50

CARRIED 7/0

13.2 Community Donations - Longreach Bowls Club Inc

Consideration of a Community Donations application received in September in accordance with the Community Donations Policy No. 11.06.

(Res-2023-09-249)

Moved Cr Smith seconded Cr Bignell

That Council endorses the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.06;

Organisation/ Name	Event/Activity	Grant Requested	Grant Approved
Longreach Bowls Club	Electrical Upgrade	Financial \$6,895.00	Financial \$5,000.00
		TOTAL \$6,895.00	TOTAL \$5,000.00

CARRIED 7/0

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13.3 Sponsorship - Longreach Scout Group

Consideration for Sponsorship application received for the month of September, in accordance with Council's Sponsorship Policy No. 11.07.

Moved Cr Bignell seconded Cr Nunn

*That Council considers the allocation of funds from the **2023/2024 Sponsorship budget** as contained in the following table, in accordance with the Sponsorship Policy No 11.07:*

Organisation	Event/Project Activity	Event Date	Grant Approved
Longreach Scout Group	Longreach Defence Veteran's and Scout's Avenue of Honour	September 2023	Financial \$15,000
		TOTAL	\$15,000

Moved Cr Hatch seconded Cr Paterson

That the motion be amended to read;

*That Council considers the allocation of funds from the **2023/2024 Community Donations budget** as contained in the following table, in accordance with the Community Donations Policy No 11.06:*

Organisation	Event/Project Activity	Event Date	Grant Approved
Longreach Scout Group	Longreach Defence Veteran's and Scout's Avenue of Honour	September 2023	Total \$10,000
		TOTAL	\$10,000

CARRIED 4/3

The amended motion becomes the substantive motion:

(Res-2023-09-250)

Moved Cr Hatch seconded Cr Paterson

*That Council considers the allocation of funds from the **2023/2024 Community Donations budget** as contained in the following table, in accordance with the Community Donations Policy No 11.06:*

Organisation	Event/Project Activity	Event Date	Grant Approved
Longreach Scout Group	Longreach Defence Veteran's and Scout's Avenue of Honour	September 2023	Total \$10,000
		TOTAL	\$10,000

CARRIED 5/2

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13.4 Community Donations - Individuals

Considerations of applications received for the month of September 2023 in accordance with the Community Donation Policy 11.06.

(Res-2023-09-251)

Moved Cr Hatch seconded Cr Nunn

That Council endorses the allocation of funds from the Community Donations Program, in accordance with the Community Donations Policy No. 11.6, as follows:

Organisation/ Individual	Event/Project Activity	Event Date	Grant Approved
Erika Holland	North West Track and Field	10-11 October 2023	\$350.00
Jackarra Jones	North West Track and Field	12-15 October 2023	\$350.00
Jozette Jones	North West Track and Field	12-15 October 2023	\$350.00
Charlii Baird	North Queensland Rugby League	14-17 September 2023	\$350.00
TOTAL			\$1,400.00

CARRIED 7/0

Attendance: Councillor Hatch left the Meeting at 12:24 pm and was not present during the discussion and voting on Item 13.6 due to a declared conflict of interest.

13.5 Development Permit for Reconfiguring a Lot - 22 - 24 Flinders St, Ilfracombe

Consideration of a development application lodged with Council on 25 July 2023 by Murray & Associates (Qld) Pty Ltd on behalf of Longreach Regional Council for a Development Permit for Reconfiguring a Lot at 22 - 24 Flinders St, Ilfracombe, formally described as Lot 801 on I4173.

Description:	Reconfiguring a Lot
Development:	Development Permit
Applicant:	Longreach Regional Council C/ - Murray & Associates
Owner:	Longreach Regional Council
Current Use of Land:	Residential
Address:	22 - 24 Flinders St, Ilfracombe Qld 4727
Real Property Description:	Lot 801 on I4173
Applicable Planning Scheme:	Longreach Regional Council Planning Scheme 2015 (v2.1)
Zone:	Township
Level of Assessment:	Code Assessment

(Res-2023-09-252)

Moved Cr Smith seconded Cr Emslie

That Council approves the development application for a Development Permit for Reconfiguring a Lot (1 lot into 2 lots) at 22-24 Flinders Street, Ilfracombe, formally described as Lot 801 on I4173, subject to the following conditions:

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1.0 PARAMETERS OF APPROVAL

1.1 The developer is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor or invitee of the Developer at all times unless otherwise stated.

1.2 Where these conditions refer to "Council" in relation to requiring Council to approve or be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by Council.

1.3 The developer is required to have repaired any damage to existing infrastructure that may have occurred during any works carried out for the development. To the extent the damage is deemed to create a hazard to the community, it must be repaired immediately.

1.4 Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards.

1.5 All conditions, works, or requirements of this development approval must be undertaken and completed prior to the sealing of the survey plan for the Reconfiguring a Lot, unless otherwise stated.

2.0 APPROVED PLAN

2.1 The approved development must be completed and maintained generally in accordance with the approved plans, except where amended by the conditions of this approval:

Plan/Document Name	Plan/Document Number	Revision	Date
Proposal Plan of Lots 1 and 2 Cancelling Lot 801 I4173	23085	1	25/07/2023

2.2 Where there is any conflict between the conditions of this approval and the details shown on the approved plans, the conditions of approval must prevail.

3.0 ENDORSEMENT OF SURVEY PLAN

3.1 Council will not endorse or release the survey plan for this development until such time as:

- (a) All conditions of this development approval for Reconfiguring a Lot have been fully satisfied (where required);
- (b) A statement demonstrating compliance with all conditions attached to this development approval has been submitted to Council (where required); and
- (c) All outstanding rates and charges relating to the site have been paid.

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4.0 ASSET MANAGEMENT

4.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.

ADVISORY NOTES

1. This approval does not negate the requirement for compliance with all other relevant Local Laws and other statutory requirements. Any provisions contained in this approval relating to the enforcement of any of the conditions shall be in addition to all other rights, powers and privileges that the Council may possess or obtain, and nothing contained in these conditions shall be construed so as to prejudice, affect or otherwise derogate or limit these rights, powers and privileges of the Council.
2. General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.
3. This development approval does not authorise any activity that may harm Aboriginal cultural heritage. It is advised that under Section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care").
4. This approval is issued under the *Planning Act 2016* and does not include an assessment against the *Building Act 1975*. Alterations may be required to existing buildings to ensure compliance with the building assessment provisions. The developer should seek advice from a suitably qualified person before proceeding with the development.

CARRIED 6/0

Voting

For: Mayor Rayner, Cr Bignell, Cr Emslie, Cr Nunn, Cr Paterson, Cr Smith

The meeting adjourned for lunch at 12:28pm.

The meeting resumed at 1:54pm with all present prior to the adjournment in attendance.

Attendance: Councillor Hatch returned to the Meeting at 01:54 pm.

13.6 Information Report - Communities

This report provides an update on a range of activities that has occurred during the month of August for the Communities Department.

(Res-2023-09-253)

Moved Cr Paterson seconded Cr Bignell

That Council receives the Communities information report, as presented.

CARRIED 7/0

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14 Reception and Consideration of Director Works Report

Consideration was given to the Director Works Report

14.1 Information Report - Works

This report provides an update on a range of activities that has occurred during the month of August/September 2023 for the Works Department.

(Res-2023-09-254)

Moved Cr Emslie seconded Cr Nunn

That Council receives the Works Information Report, as presented.

CARRIED 7/0

15 Late Items

Nil for this meeting

16 Closed Matters

Nil for this meeting

17 Closure of Meeting

There being no further business, the meeting was closed at 2:33pm

Minutes Certificate

These minutes are unconfirmed.

Cr AC Rayner
Mayor

Brett Walsh
Chief Executive Officer