

LONGREACH REGIONAL COUNCIL



Ordinary Meeting

Thursday 20 July 2023

UNCONFIRMED MINUTES

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 20 July 2023 at the Civic Centre, 96 Eagle Street, Longreach**

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1 Opening of Meeting and Acknowledgement of Country

The Mayor declared the meeting open at 11:07am.

"We acknowledge the Traditional Owners of the land on which we meet today, and we acknowledge elders past, present and future."

2 Prayer

Reverend Steve Cavill, Outback Aerial Mission, opened the meeting with a prayer.

Council paid its respects and observed a minutes silence for the passing of community Members Lillian Ida Bignell, Catherine Cecilia Quinn, Jaqueline Therese Milligan, Joy Muriel King, Douglas George Wilkie, and former Councillor Diana Rose Harris.

PRESENT

Councillors

Mayor	Cr AC Rayner
Deputy Mayor	Cr LJ Nunn
	Cr DJ Bignell
	Cr AJ Emslie
	Cr TM Hatch
	Cr DW Paterson
	Cr TFB Smith

Officers

Chief Executive Officer	Brett Walsh
Chief Financial Officer	David Wilson
Director of Communities	Karyn Stillwell
Acting Director of Infrastructure	Guy Goodman
Human Resources and Workplace	
Health & Safety Manager	Grace Jones
Executive Officer, Economic Development and Public Affairs	Simon Kuttner
Executive Assistant to Chief Executive Officer, Mayor and Councillors	Elizabeth Neal

Apologies

Nil

3 Consideration of Leave of Absence

Nil

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**4 DECLARATION OF ANY PRESCRIBED / DECLARABLE CONFLICTS OF INTEREST
BY COUNCILLORS AND SENIOR COUNCIL OFFICERS**

4.1 Declaration of Prescribed Conflicts of Interest on any Item of Business

Pursuant to section 150EG, 150EH, 150EI, 150EJ, 150EK, 150EL and 150EM of the *Local Government Act 2009*, a Councillor who has a prescribed conflict of interest in a matter must notify Council of the potential benefit or loss, and if applicable, provide the name of the related person and their relationship with them. They may not participate in a decision relating to the matter and must leave the meeting.

Cr Hatch declared a prescribed conflict of interest in Item 17.1 closed session – as Cr Hatch may be interested in purchasing 22/24 Flinders Street.

4.2 Declaration of a Declarable Conflict of Interest on any Item of Business

Pursuant to section 150EN, 150EO, 150EP, 150EQ, 150ER, 150ES and 150ET of the *Local Government Act 2009*, a Councillor who has a declarable conflict of interest in a matter must notify Council of the nature of the interest, if applicable, name of the related person, the relationship to them, and the nature of the interest, and/or the value and date of any gift received.

The Councillor may voluntarily leave the meeting and not participate in a decision relating to the matter or;

Other Councillors may vote on this matter and decide if;

- (a) the Councillor must leave the meeting and not participate in a decision relating to the matter; or
- (b) the Councillor may remain in the meeting and participate in a decision relating to the matter.

Cr Paterson declared a declarable conflict of interest in Item 14.3 - Exemption Certificate for a Class 10a Shed at 152 Ibis St, Longreach Qld 4730 as the applicant is a close relative.

5 Confirmation of Minute

5.1 Council Meeting Thursday 22 June 2023

(Res-2023-07-173)

Moved Cr Bignell seconded Cr Nunn

That the Minutes of the Council Meeting held on Thursday 22 June 2023, be confirmed.

CARRIED 7/0

6 Mayoral Report

6.1 Mayoral Report

Consideration was given to the Mayor's Report

(Res-2023-07-174)

Moved Cr Smith seconded Cr Emslie

That Council receives the Mayoral Report, as presented.

CARRIED 7/0

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7 Councillor Requests

Nil

8 Notices of Motion

Nil

9 Petitions

Nil

10 Deputations

Nil

11 Reception and Consideration of Chief Executive Officer's Report

Consideration was given to the Chief Executive Officer's Report

11.1 Councillor Information Correspondence

From the Chief Executive Officer, tabling a list of significant and relevant correspondence for Councillors and public information.

The following correspondence has been received up to Tuesday 10 July 2023:

Date	From	Description	Correspondence Type	Assigned
25/5/2023	Local Resident	Improved access request for Longreach Showgrounds	For Consideration	Communities
31/05/2023	Department of Agriculture and Fisheries	Forestry Act 1959 sales permit to get quarry material	For Action	Infrastructure
12/06/2023	Local Government Association of Queensland	LGAQ 127th Annual Conference: Motion Request	For Consideration	Governance
13/06/2023	Local Resident	Road Sealing Request - Raven, Thrush & Curlew Roads	For Consideration	Infrastructure
14/06/2023	Outback Queensland Tourism Association	Letter of Appreciation	For Information	Governance
22/06/2023	Queensland Audit Office	Financial Audit Report - Local Government 2022	For Information	Finance
26/06/2023	Rotary District 9560 Conference	Letter of Appreciation	For Information	Communities
29/06/2023	Ilfracombe Progress & Development Association	Letter Ilfracombe Tennis Courts	For Consideration	Communities
03/07/2023	Local Government Remuneration Commission	Local Government Remuneration Commission council category review	For Action	Governance
04/07/2023	Queensland Audit Office	Performance Audit Report - Managing Invasive Species	For Information	Governance
06/07/2023	Longreach Scout Group	Longreach Scout 110 years Celebration plus Maintenance Requests	For Consideration	Infrastructure
06/07/2023	RAPAD	RAPAD Board Communique	For Information	Governance

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10/07/2023	Department of State Development, Infrastructure, Local Government and Planning	QTC Credit Review 2023–24 financial year	For Action	Finance
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(Res-2023-07-175)

Moved Cr Paterson seconded Cr Hatch

That Council receives the Councillor Information Correspondence Report, as presented.

CARRIED 7/0

11.2 Calendar of Events

Upcoming Events, Meetings and Conferences

The calendar provides an update on Council and community events occurring over the next two months. This calendar listing is generated from Council's corporate calendar and events registered by community groups via Council's website: www.longreach.qld.gov.au/whats-on

July 2023				
19 July	9.00am-11.00am	Audit and Risk Committee Meeting	Council Chambers, Longreach Civic Centre	Committee Members
19 July	11.00am-5.00pm	Council Briefing	Fairmount Room, Longreach Civic Centre	Councillors Executive Leadership Team
20 July	9.30am-1.00pm	<u>NAIDOC in Longreach</u>	Showgrounds, Longreach	Public Event
20 July	11.00am-5.00pm	Ordinary Council Meeting	Council Chambers, Longreach Civic Centre	Councillors Executive Leadership Team Open to the public
27 July	9.00am-2.30pm	<u>Storyfest Out West</u>	Showgrounds, Longreach	Public Event
28 - 30		Isisford Fishing Comp	Oma waterhole	Public Event
28 July	1.00pm-2.00pm	<u>Celebrity Chef Cooking Class</u>	Select ability (Galah Street), Longreach	Public Event
29 July	12.00am	<u>Winton to Longreach QCWA Centenary Endurance Ride 2023</u>	Showgrounds, Winton	Public Event
31 July	9.00am-5.00pm	Strategic Round Table	Fairmount Room, Longreach Civic Centre	Councillors Executive Leadership Team
31 July	5.00pm	<u>"My Garden" Competition closes</u>	n/a	n/a
August 2023				

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2 August	10.00am	Seniors Month <u>Seniors Morning Tea and Card Making</u>	Arts & Craft Centre (Ibis Street) , Longreach	Public Event via booking
9 August	10:00am	Seniors Month <u>Morning Tea</u>	Whitman Memorial Park, Isisford	Public Event via booking
14 August	10.00am-1.00pm	Seniors Month <u>Rosebank Station Tour</u> Limited spots!	Rosebank, Longreach	Public Event via booking
18 August	10.00am-11.00am	<u>Vietnam Veterans Day Commemoration</u>	Edkins Park, Longreach	Public Event
22 August	10.30am-12.30pm	Seniors Month <u>Bingo & Lunch</u> Prizes to be won	Wellshot Hotel, Ilfracombe	Public Event via booking
25 August - 27 August	All Day	Longreach Yellowbelly Fishing Classic 2023	Apex Park, Thomson River Road, Longreach	Public Event
30 August	8.15am - 12.30pm	Seniors Month <u>Darr River Train Trip</u>	Railway Station, Longreach	Public Event via booking
16 August	9.00am-5.00pm	Council Briefing	Fairmount Room, Longreach Civic Centre	Councillors Executive Leadership Team
17 August	9.30am-5.00pm	Ordinary Council Meeting	Council Chambers, Yaraka	Councillors Executive Leadership Team Open to the public
25 August	9.00am-5.00pm	Strategic Round Table	Fairmount Room, Longreach Civic Centre	Councillors Executive Leadership Team
31 August	5.00pm	Get Ready: Amateur Photo Competition closes	n/a	n/a

(Res-2023-07-176)

Moved Cr Hatch seconded Cr Nunn

That Council receives the report, as presented.

CARRIED 7/0

11.3 Common Seal Policy

Consideration of amendments to the Common Seal Policy No. 2.03 which is due for its biennial review.

(Res-2023-07-177)

Moved Cr Emslie seconded Cr Smith

That Council adopts the amended Common Seal Policy No. 2.03, as presented.

CARRIED 7/0

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11.4 Councillor Investigation Policy

Consideration of amendments to the Councillor Investigation Policy No. 2.6 which is due for its biennial review.

(Res-2023-07-178)

Moved Cr Emslie seconded Cr Bignell

That Council adopts the amended Councillor Investigation Policy No. 2.6, as presented.

CARRIED 7/0

11.5 Councillor Code of Conduct Policy

Consideration to repeal the Councillor Code of Conduct Policy 2.1 which is due for its biennial review.

(Res-2023-07-179)

Moved Cr Nunn seconded Cr Paterson

That Council repeals the Councillor Code of Conduct Policy. 2.1, as presented.

CARRIED 7/0

11.6 Councillor Expenses Reimbursement Policy

Consideration of amendments to the Councillor Expenses Reimbursement Policy No. 2.21 which is due for its biennial review.

(Res-2023-07-180)

Moved Cr Hatch seconded Cr Smith

That Council adopts the amended Expenses Reimbursement Policy No. 2.21, as presented.

CARRIED 7/0

11.7 Acceptable Requests Guidelines by Councillors Policy

Consideration of amendments to the Acceptable Requests Guidelines Policy No. 2.28 which is due for its biennial review.

(Res-2023-07-181)

Moved Cr Nunn seconded Cr Bignell

That Council adopts the amended Acceptable Requests Guidelines Policy No. 2.28, as presented.

CARRIED 7/0

11.8 Annual Operational Plan 2023-2024

Consideration of the Longreach Regional Council Annual Operational Plan, which is presented for adoption.

(Res-2023-07-182)

Moved Cr Smith seconded Cr Bignell

That Council, pursuant to section 174(1) of the Local Government Regulation 2012, adopts the Longreach Regional Council Annual Operational Plan 2023-2024, as presented.

CARRIED 7/0

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11.9 Request to Allocate 2024 Special Holiday

Consideration of dates for the 2024 Special Holiday in the Longreach Regional Council Local Government Area.

(Res-2023-07-183)

Moved Cr Bignell seconded Cr Smith

That Council, pursuant to section 4 of the Holidays Act 1983, applies to the Office of Industrial Relations for the following Special Holidays in 2024:

- 1. Friday 24 May 2024 for the bounded localities of Longreach and Ilfracombe for the purpose of the annual Longreach Show; and*
- 2. Friday 17 May 2024 for the bounded localities of Isisford and Yaraka for the purpose of the Isisford sesquicentenary celebrations.*

CARRIED 7/0

11.10 Longreach Regional Council Housing Strategy

Consideration of the Longreach Regional Council Housing Strategy, which is presented for endorsement.

(Res-2023-07-184)

Moved Cr Hatch seconded Cr Bignell

That Council receives and endorses the Longreach Regional Council Housing Strategy, as presented.

CARRIED 7/0

11.11 Workplace Health & Safety Update Report - June 2023

This report provides a summary of Council's health and safety performance as at 30 June 2023, highlighting issues, risks and opportunities impacting on employee health and safety in the workplace.

(Res-2023-07-185)

Moved Cr Nunn seconded Cr Hatch

That Council receives the Workplace Health & Safety Update Report, as presented.

CARRIED 7/0

11.12 Information Report - Governance

This report provides an update on a range of activities that have occurred over the previous month for the Governance Department.

(Res-2023-07-186)

Moved Cr Nunn seconded Cr Hatch

That Council receives the Governance information report, as presented.

CARRIED 7/0

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The meeting adjourned for lunch at 12:30pm.

The meeting resumed at 1:06pm with all present prior to the adjournment in attendance.

12 Reception and Consideration of Financial Services Report

12.1 Monthly Financial Statements

Consideration of the financial statements for the period ending 30 June 2023:

(Res-2023-07-187)

Moved Cr Paterson seconded Cr Nunn

That Council receives the monthly financial statements for the period ending 30 June 2023, as presented.

CARRIED 7/0

12.2 Interim Audit Report

Presentation of Interim Audit Report.

(Res-2023-07-188)

Moved Cr Hatch seconded Cr Smith

That Council receives the Interim Audit Report as presented.

CARRIED 7/0

12.3 Information Report - Financial Services

This report provides an update on a range of activities that has occurred during the month of June 2023 for the Financial Services Department.

(Res-2023-07-189)

Moved Cr Hatch seconded Cr Bignell

That Council receives the Financial Services information report as presented.

CARRIED 7/0

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13 Reception and Consideration of Director Community Services Report

Consideration was given to the Director Community Services Report

13.1 Community Donations - Individuals

Consideration of applications received for the month of July 2023 in accordance with the Community Donation Policy 11.06.

(Res-2023-07-190)

Moved Cr Bignell seconded Cr Hatch

That Council endorses the allocation of funds for individuals from the Community Donations Program, in accordance with the Community Donations Policy No. 11.6, as follows:

Organisation/ Individual	Event/Project Activity	Event Date	Grant Approved
Cooper Mullen	North West Boys Rugby League State Championships	22 - 27 June 2023	\$350.00
Riley Walton	North West Cross Country	15 - 17 July 2023	\$350.00
James Walker	North West Cross Country	15 - 17 July 2023	\$350.00
TOTAL			\$1,050.00

CARRIED 7/0

13.2 Community Donations - Our Lady's School Parents and Friends Association

Consideration of a application received from organisations in July in accordance with the Community Donations Policy No. 11.06.

(Res-2023-07-191)

Moved Cr Hatch seconded Cr Nunn

That Council endorses the allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.6 as follows;

Organisation/ Name	Event/Activity	Grant Requested	Grant Approved
Our Lady's School Parents and Friends Association	Our Lady's Fete	Financial \$5,000.00	Financial \$5,000.00
		TOTAL \$5,000.00	TOTAL \$5,000.00

CARRIED 7/0

Attendance: Councillor Paterson left the Meeting at 2:17 pm and was not present during the discussion of and voting on Item 14.3 & 14.4 due to a declared conflict of interest.

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13.3 Exemption Certificate for a Class 10a Shed at 152 Ibis St, Longreach Qld 4730

Consideration of an application for an Exemption Certificate for construction of a shed, on the basis that the effects of the development are minor or inconsequential.

(Res-2023-07-192)

Moved Cr Smith seconded Cr Bignell

That Council grants an Exemption Certificate, pursuant to Section 46 of the Planning Act 2016, for proposed building work assessable against the Planning Scheme, for a 150m² Class 10 Shed at 152 Ibis Street, Longreach (Lot 915 on L3576).

CARRIED 6/0

13.4 Referral Agency Assessment Application (Alternative Siting Assessment) - 152 Ibis Street, Longreach

Consideration of a Referral Agency Assessment Application for an alternative siting assessment lodged with Council on July 10 2023, for a shed to be constructed on land located at 152 Ibis Street, Longreach and described as Lot 915 on L3576.

(Res-2023-07-193)

Moved Cr Smith seconded Cr Nunn

That Council approves the construction of a shed with a 4m setback from the Cockatoo Lane road boundary at 152 Ibis Street, Longreach, and formally described as Lot 915 on L3576, pursuant to section 32 and 33 of the Building Act 1975, Planning Act 2016 and schedule 9, table 3 of the Planning Regulations 2017.

CARRIED 6/0

Attendance: Councillor Paterson returned to the Meeting at 02:19 pm.

13.5 Information Report - Planning & Development Report

This report provides an update on Development Services that has occurred during the month of June 2023.

(Res-2023-07-194)

Moved Cr Emslie seconded Cr Nunn

That Council receives the Planning & Development information report, as presented.

CARRIED 7/0

13.6 Information Report - Community Services

This report provides an update on a range of activities that has occurred during the month of June for the Community Services Department.

(Res-2023-07-195)

Moved Cr Nunn seconded Cr Hatch

That Council receives the Community Services information report, as presented.

CARRIED 7/0

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14 Reception and Consideration of Director Infrastructure Services Report

Consideration was given to the Director Infrastructure Services Report.

14.1 Information Report - Infrastructure Services

This report provides an update on a range of activities that has occurred during the month of June 2023 for the Infrastructure Department.

(Res-2023-07-196)

Moved Cr Emslie seconded Cr Smith

That Council receives the Infrastructure Information Report, as presented.

CARRIED 7/0

15 Late Items

Nil

16. Closed Matters

Attendance: Councillor Hatch left the Meeting at 2:55pm and was not present during the discussion of and voting on Item 17.1.1 due to a declared conflict of interest.

Council moved into closed session

(Res-2023-07-197)

Moved Cr Emslie seconded Cr Smith

That pursuant to section 242J(1) of the Local Government Regulation 2012 the meeting be closed at 2:55pm to discuss the following matters, which are considered confidential for the reasons indicated.

Sale of Surplus Property 17.1.1

This report is considered confidential in accordance with 254J(3) (g) of the Local Government Regulation 2012, as it contains information relating to: negotiations relating to a commercial matter involving the council for which a public discussion would be likely to prejudice the interests of the council.

CARRIED 7/0

Council moved out of closed session

(Res-2023-07-198)

Moved Cr Emslie seconded Cr Smith

That Council move out of closed session at 3:03pm

CARRIED 6/0

16.1.1 Sale of Surplus Property

Consideration to dispose of surplus properties.

(Res-2023-07-199)

Moved Cr Nunn seconded Cr Smith

That Council authorises the Chief Executive Officer to take all actions necessary, in accordance with Section 227 of the Local Government Regulation 2012, to sell the land and buildings at 22/24 Flinders Street, including subdividing the property.

CARRIED 6/0

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Attendance: Councillor Hatch returned to the Meeting at 3:05 pm.

Council moved into closed session

(Res-2023-07-200)

Moved Cr Emslie seconded Cr Paterson

That pursuant to section 242J(1) of the Local Government Regulation 2012 the meeting be closed at 3:05pm to discuss the following matters, which are considered confidential for the reasons indicated.

Sale of Surplus Property 16.1.2

This report is considered confidential in accordance with 254J(3) (g) of the Local Government Regulation 2012, as it contains information relating to: negotiations relating to a commercial matter involving the council for which a public discussion would be likely to prejudice the interests of the council.

CARRIED 7/0

Council moved out of closed session

(Res-2023-07-201)

Moved Cr Emslie seconded Cr Smith

That Council move out of closed session at 3:16pm.

CARRIED 7/0

16.1.2 Sale of Surplus Property

Consideration to dispose of surplus properties.

(Res-2023-07-202)

Moved Cr Paterson seconded Cr Emslie

That Council authorises the Chief Executive Officer to take all actions necessary, in accordance with Section 227 of the Local Government Regulation 2012, to sell the Ex Railway Buildings in Ilfracombe (Station and Goods Shed) for removal by tender.

CARRIED 7/0

17 Closure of Meeting

There being no further business, the meeting was closed at 3:20pm

Minutes Certificate

These minutes are unconfirmed.

Cr AC Rayner
Mayor

Brett Walsh
Chief Executive Officer