



**Longreach  
Regional Council**  
Ilfracombe Isisford Longreach Yaraka

**Address all correspondence to:  
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13 April 2023

Dear Councillors

**Re: Meeting Notice for Council Meeting to be held on 20 April 2023**

Notice is hereby given that the Council Meeting of the Longreach Regional Council will be held in the Council Boardroom, 96a Eagle Street, Longreach on Thursday 20 April 2023 commencing at 9:00am.

The Briefing Session for this meeting will be held in the Fairmount (East) room on Monday 17 April 2023 commencing at 9:00am as follows;

Your attendance at these meetings is requested.

Yours faithfully

Brett Walsh  
Chief Executive Officer

Enc



# LONGREACH REGIONAL COUNCIL ORDINARY MEETING AGENDA

**Thursday 20 April 2023**

*Civic Centre, 96a Eagle Street, Longreach*

- 1. Opening of Meeting**
- 2. Prayer**
- 3. Consideration of Leave of Absence**
- 4. Declaration of any Prescribed / Declarable Conflicts of Interest by Councillors and Senior Council Officers**
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- 8. Notices of Motion**
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**16. Late Items**

Nil for this meeting

**17. Closed Matters**

Nil for this meeting

**18. Closure of Meeting**

# LONGREACH REGIONAL COUNCIL ORDINARY MEETING AGENDA

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## **OUR VISION, MISSION AND VALUES**

### ***Vision:***

The communities of the Longreach Region, with their individual identities and a proud heritage, will be characterised by their cohesive and inclusive nature, making the region a location of choice for business investment and outback living. Reaching a population of 5,500 by 2027, the Longreach Region will be characterised by strong communities and a vibrant economy driven by skills and innovation in a diversity of traditional and new industries.

### ***Mission:***

Council's Mission is to deliver decisive leadership in making locally-responsive, informed and responsible decisions, providing the highest-quality services and facilities to all communities of the Longreach Region.

### ***Values:***

Our values govern the actions of Council and how it serves the communities of Ilfracombe, Isisford, Longreach and Yaraka. Our eight core values are:

1. A Safe and Healthy Work Environment
2. Inclusiveness and Respect
3. Consistency and Fairness
4. Teamwork and Staff Development
5. Performance and Value for Money
6. Leadership and Collaboration
7. Sustainability
8. Forward-looking

**LONGREACH REGIONAL COUNCIL  
ORDINARY MEETING AGENDA**

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**1. OPENING OF MEETING**

**2. PRAYER**

**3. CONSIDERATION OF LEAVE OF ABSENCE**

**4. DECLARATION OF ANY PRESCRIBED / DECLARABLE CONFLICTS OF INTEREST BY COUNCILLORS AND SENIOR COUNCIL OFFICERS**

**4.1 Declaration of Prescribed Conflicts of Interest on any Item of Business**

Pursuant to section 150EG, 150EH, 150EI, 150EJ, 150EK, 150EL and 150EM of the *Local Government Act 2009*, a Councillor who has a prescribed conflict of interest in a matter must notify Council of the potential benefit or loss, and if applicable, provide the name of the related person and their relationship with them. They may not participate in a decision relating to the matter and must leave the meeting.

**4.2 Declaration of a Declarable Conflict of Interest on any Item of Business**

Pursuant to section 150EN, 150EO, 150EP, 150EQ, 150ER, 150ES and 150ET of the *Local Government Act 2009*, a Councillor who has a declarable conflict of interest in a matter must notify Council of the nature of the interest, if applicable, name of the related person, the relationship to them, and the nature of the interest, and/or the value and date of any gift received.

The Councillor may voluntarily leave the meeting and not participate in a decision relating to the matter or;

Other Councillors may vote on this matter and decide if;

- (a) the Councillor must leave the meeting and not participate in a decision relating to the matter; or
- (b) the Councillor may remain in the meeting and participate in a decision relating to the matter.

**5. CONFIRMATION OF MINUTES**

5.1 Council - 16 March 2023

# **LONGREACH REGIONAL COUNCIL**



## **Ordinary Meeting**

**Thursday 16 March 2023**

**UNCONFIRMED MINUTES**

**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 16 March 2023 at the Civic Centre, 96a Eagle Street, Longreach**

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**Minutes of the Longreach Regional Council Ordinary Meeting  
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**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 16 March 2023 at the Civic Centre, 96a Eagle Street, Longreach**

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**1 Opening of Meeting and Acknowledgement of Country**

The Mayor declared the meeting open at 9:02am.

*"We acknowledge the Traditional Owners of the land on which we meet today, and we acknowledge elders past and present."*

The Mayor welcomed Cr Paterson.

**2 Prayer**

Pastor Donna Muston, Uniting Church, opened the meeting with a prayer.

**Condolences**

Council paid their respects and observed a minutes silence for the passing of community members Graham Iles and former Mayor of Blackall Tambo Regional Council Barry Muir.

**PRESENT**

**Councillors**

Mayor	Cr AC Rayner
Deputy Mayor	Cr LJ Nunn
	Cr DJ Bignell
	Cr AJ Emslie
	Cr TM Hatch
	Cr DW Paterson
	Cr TFB Smith

**Officers**

Chief Executive Officer	Brett Walsh
Chief Financial Officer	David Wilson
Acting Director of Community and Cultural Services	Kimberley Dillon
Director of Infrastructure Services	Roger Naidoo
Human Resources and Workplace Health and Safety Manager	Grace Jones
Executive Officer, Economic Development and Public Affairs	Simon Kuttner
Executive Assistant to Chief Executive Officer, Mayor and Councillors	Elizabeth Neal

**Public Gallery**

**3 Consideration of Leave of Absence**

Nil

**4 DECLARATION OF ANY PRESCRIBED / DECLARABLE CONFLICTS OF INTEREST BY COUNCILLORS AND SENIOR COUNCIL OFFICERS**

**4.1 Declaration of Prescribed Conflicts of Interest on any Item of Business**

**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 16 March 2023 at the Civic Centre, 96a Eagle Street, Longreach**

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Pursuant to section 150EG, 150EH, 150EI, 150EJ, 150EK, 150EL and 150EM of the *Local Government Act 2009*, a Councillor who has a prescribed conflict of interest in a matter must notify Council of the potential benefit or loss, and if applicable, provide the name of the related person and their relationship with them. They may not participate in a decision relating to the matter and must leave the meeting.

*Cr Bignell declared a prescribed conflict of Interest in Item 14.1 Isisford Golf Club as his wife is a member of the Committee.*

**4.2 Declaration of a Declarable Conflict of Interest on any Item of Business**

Pursuant to section 150EN, 150EO, 150EP, 150EQ, 150ER, 150ES and 150ET of the *Local Government Act 2009*, a Councillor who has a declarable conflict of interest in a matter must notify Council of the nature of the interest, if applicable, name of the related person, the relationship to them, and the nature of the interest, and/or the value and date of any gift received.

The Councillor may voluntarily leave the meeting and not participate in a decision relating to the matter or;

Other Councillors may vote on this matter and decide if;

- (c) the Councillor must leave the meeting and not participate in a decision relating to the matter; or
- (d) the Councillor may remain in the meeting and participate in a decision relating to the matter.

*Cr Emslie declared a declarable conflict of interest in Item 12.2 Request for Concession from the Longreach Bowls Club as he is a member of the Committee and will leave the meeting.*

*Cr Paterson declared a declarable conflict of interest in Item 14.1 Isisford Sheep & Wool Show donations as he is a member and will leave the meeting.*

**5 Confirmation of Minutes**

**5.1 Council - Thursday 16 February 2023**

*(Res-2023-03-062)*

*Moved Cr Emslie seconded Cr Nunn*

*That the Minutes of the Council Meeting held on Thursday 16 February 2023, be confirmed.*

*CARRIED 7/0*

**6 Mayoral Minute**

**6.1 Mayoral Report**

*(Res-2023-03-063)*

*Moved Cr Emslie seconded Cr Bignell*

*That Council receives the Mayoral report, as presented.*

*CARRIED 7/0*

**Minutes of the Longreach Regional Council Ordinary Meeting  
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**7 Councillor Requests**

Nil

**8 Notices of Motion**

Nil

**9 Petitions**

Nil

**10 Deputations**

Nil

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held on Thursday 16 March 2023 at the Civic Centre, 96a Eagle Street, Longreach**

**11 Reception and Consideration of Chief Executive Officer's Report**

Consideration was given to the Chief Executive Officer's Report

**11.1 Councillor Information Correspondence**

From the Chief Executive Officer, tabling a list of significant and relevant correspondence for Councillors and public information.

The following correspondence has been received up to Monday 6 March 2023:

1. Feb QSBM Regional Networker Grant Program Guide
2. Local Government of QLD -Advocacy Action Plan 2023
3. Local Government Election 2024
4. QDOG Meeting Communiqué
5. OQTA Conference and Muster Program
6. Review of the Public Records Act 2002
7. Tegan Nuttall - Inquiry Restoration Langenbaker house
8. Telstra Connected Communities Grant Program
9. Qantas Regional Grants
10. Longreach Swim Club - Sponsorship Recognition

*(Res-2023-03-064)*

*Moved Cr Hatch seconded Cr Nunn*

*That Council receives the Councillor Information Correspondence Report, as presented.*

*CARRIED 7/0*

**11.2 Calendar of Events**

**Upcoming Events, Meetings and Conferences**

The calendar provides an update on Council and community events occurring over the next three months.

<b>March 2023</b>			
13 Monday 5:30pm	Community Engagement Forum Longreach	Longreach Civic Centre	Public Event
14 Tuesday 8.00am- 5.00pm	Council Briefing	Fairmount Room, Longreach Civic Centre	Councillors Executive Leadership Team
14 Tuesday 6:30pm	Community Engagement Forum Ilfracombe	Martin Forrest Recreation Centre, Ilfracombe	Public Event
15 Wednesday 1:00pm	Community Engagement Forum Yaraka	Yaraka Town Hall	Public Event
15 Wednesday 5:30pm	Community Engagement Forum Isisford	Isisford Town Hall	Public Event
16 Thursday 9.00am- 5.00pm	Ordinary Council Meeting	Council Chambers, Longreach Civic Centre	Councillors Executive Leadership Team Open to the public
18 Saturday	Longreach Races	Longreach Race Course	Public Event

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27 Monday 9.00am- 5.00pm	Pre-budget Workshop	Fairmount Room, Longreach Civic Centre	Councillors Executive Leadership Team
27 Monday 5.00pm	Rates due	Online Council offices	
29 Wednesday	Regional Arts Development Fund Committee Meeting	Longreach Council Office	Regional Arts Development Fund Committee
30 Thursday 9.00am- 5.00pm	Strategic Round Table	Fairmount Room, Longreach Civic Centre	Councillors Executive Leadership Team
<b>April 2023</b>			
1 Saturday	Easter Egg Hunt & Markets	Wool Pavilion – Longreach Showgrounds	Public Event
18 Tuesday 8.00am- 5.00pm	Council Briefing	Fairmount Room, Longreach Civic Centre	Councillors Executive Leadership Team
19 Wednesday 8:00am – 11:00am	Longreach Regional Council Audit and Risk Committee	Longreach Council Chambers	Audit & Risk Committee
20 Thursday 9.00am- 5.00pm	Ordinary Council Meeting	Council Chambers, Longreach Civic Centre	Councillors Executive Leadership Team Open to the public
22 Saturday	Longreach Races	Longreach Race Course	Public Event
25 Tuesday 5.45am	ANZAC Day Dawn Service	Edkins Park	Public Event
25 Tuesday 8.20am	ANZAC Parade	RSL Memorial Club	Public Event
27 Thursday 9.00am- 5.00pm	Strategic Round Table	Fairmount Room, Longreach Civic Centre	Councillors Executive Leadership Team
<b>May 2023</b>			
6 Saturday	Longreach Races	Longreach Race Course	Public Event
8 Monday 9:00am – 5:00pm	Pre-budget Workshop 2	Fairmount Room, Longreach Civic Centre	Councillors Executive Leadership Team
12-13 Friday- Saturday	Longreach Show	Longreach Showground	Public Event
16 Tuesday 8:00am – 5:00pm	Council Briefing	Fairmount Room, Longreach Civic Centre	Councillors Executive Leadership Team
18 Thursday 9:00am – 5:00pm	Ordinary Council Meeting	Town Hall, Isisford	Councillors Executive Leadership Team Open to the public
21 Saturday 6.00pm	Festival of Outback Opera: Singing in the Night	Camden Park Station	Public Event
22 Sunday 11.30am 5.00pm	Festival of Outback Opera: Sing Sing Sing Opera Ball	The Branch Smithy's Camp	Public Event Public Event
23 Monday 6.30pm	Festival of Outback Opera: Lady Sings the Maroons	TBC	Public Event

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27 Saturday All Day	Isisford Sheep & Wool Show	Isisford	Public Event
31 Wednesday 9.00am- 5.00pm	Strategic Round Table	Fairmount Room, Longreach Civic Centre	Councillors Executive Leadership Team

*(Res-2023-03-065)*

*Moved Cr Smith seconded Cr Emslie*

*That Council receives the report, as presented*

*CARRIED 7/0*

**11.3 Council Meeting Date Change Request - June 2023**

Consideration to change the Council Ordinary Meeting date in June 2023 currently scheduled for Thursday 15 June 2023.

*(Res-2023-03-066)*

*Moved Cr Hatch seconded Cr Nunn*

*That Council changes the Ordinary Council Meeting scheduled on Thursday 15 June 2023 to Thursday 22 June 2023.*

*CARRIED 7/0*



**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 16 March 2023 at the Civic Centre, 96a Eagle Street, Longreach**

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**11.4 Queensland Housing Strategy 2021-2025: Local Housing Action Plan**

Consideration of the Queensland Housing Strategy 2021-2025 Longreach Regional Council Local Housing Action Plan.

*(Res-2023-03-067)*

*Moved Cr Smith seconded Cr Emslie*

*That Council receives and endorses the Queensland Housing Strategy 2021-2025 Longreach Regional Council Local Housing Action Plan, as presented and amended.*

*CARRIED 7/0*

**11.5 Workplace Health & Safety Update Report - February 2023**

This report provides a summary of Council's health and safety performance as at 28 February 2023, highlighting issues, risks and opportunities impacting on employee health and safety in the workplace.

*(Res-2023-03-068)*

*Moved Cr Hatch seconded Cr Emslie*

*That Council receives the Workplace Health & Safety Update Report for the period ending 28 February 2023.*

*CARRIED 7/0*

**11.6 Workplace Health and Safety Policy**

Consideration of the Workplace Health and Safety Policy, following a biennial review.

*(Res-2023-03-069)*

*Moved Cr Nunn seconded Cr Hatch*

*That Council adopts the Workplace Health and Safety Policy No 10.2, as presented.*

*CARRIED 7/0*

Adjourned for Morning Tea 10:34am

Meeting resumed at 10:56am with all present prior to the adjournment in attendance

**11.7 Information Report - Governance**

This report provides an update on a range of activities that have occurred over the previous month for the Governance Department.

*(Res-2023-03-070)*

*Moved Cr Hatch seconded Cr Bignell*

*That Council receives the report, as presented.*

*CARRIED 7/0*

**12 Reception and Consideration of Financial Services Report**

**12.1 Nomination of Audit and Risk Committee Member**

The resignation of Councillor Martin has created a vacancy on the Audit and Risk Committee that

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needs to be filled by a nominated Councillor.

*(Res-2023-03-071)*

*Moved Cr Nunn seconded Cr Emslie*

*That Council appoints Cr Bignell as a member of the Audit and Risk Committee to comply with section 210, Local Government Regulation 2012 and the Committee's Term of Reference.*

CARRIED 7/0

Councillor Emslie left the Meeting at 11:46 am.

### **12.2 Request for concession from Longreach Bowls Club Inc.**

Council has received a request from the Longreach Bowls Club for a concession on their water charges.

*(Res-2023-03-072)*

*Moved Cr Smith seconded Cr Hatch*

*That Council grants a concession to the Longreach Bowls Club (a not for profit organisation) for the 20 units of water allocated in the Revenue Statement 2022/23 for the Bowls Club Green and provides a rebate of \$3,390.40 for this allocation charged for the 2022/23 financial year on the condition that all rates and charges have been paid up-to-date.*

CARRIED 6/0

Councillor Emslie returned to the Meeting at 11:50 am.

### **12.3 Monthly Financial Statements**

Consideration of the financial statements for the period ending 28 February 2023:

*(Res-2023-03-073)*

*Moved Cr Hatch seconded Cr Paterson*

*That Council receives the monthly financial statements for the period ending 28 February 2023, as presented.*

CARRIED 7/0

## **13 Reception and Consideration of Director Corporate Services Report**

Consideration was given to the Director Corporate Services Report

### **13.1 Longreach Regional Council - Land and Pest Management Advisory Committee**

Consideration of the appointment of members to the Longreach Regional Council Land and Pest Management Advisory Committee.

*(Res-2023-03-074)*

*Moved Cr Hatch seconded Cr Bignell*

*That Council in accordance with section 265 of the Local Government Regulation 2012, appoints the following committee members to the Longreach Regional Council Land and Pest Management Advisory Committee with the term expiring on 31 March 2025:*

- *Adrian Brown*

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- *Andrew Pegler*
- *David Morton*
- *Duncan Emmott*
- *Harry Glasson*
- *Mathew Brown*
- *Paul McClymont*
- *Peter Spence*
- *Rob Pearce*

*CARRIED 7/0*

**Mayoral Minute - Resignation of Cr Bignell from the Rural Lands & Pest Management Advisory Committee.**

Mayoral Minute – Mayor accepts the resignation of Cr Bignell from the Rural Lands & Pest Management Advisory Committee

*(Res-2023-03-075)*

*Moved Cr Rayner*

*That Council accepts the resignation of Cr Bignell and appoints Cr David Paterson to the Committee*

*CARRIED*

Adjourned for lunch at 12:35pm

The meeting resumed at 1:05pm with all present prior to the adjournment in attendance

**13.2 Information Report - Corporate Services**

This report provides an update on a range of activities that has occurred during the month of February 2023 for the Corporate Services Department.

*(Res-2023-03-076)*

*Moved Cr Bignell seconded Cr Nunn*

*That Council receives the report, as presented.*

*CARRIED 7/0*

**14 Reception and Consideration of Director Community and Cultural Services Report**

Consideration was given to the Director Community and Cultural Services Report

Councillor Bignell & Councillor Paterson left the Meeting at 01:52 pm.

**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 16 March 2023 at the Civic Centre, 96a Eagle Street, Longreach**

**14.1 Community Donations - March 2023**

Consideration of the Community Donations applications received in March in accordance with the Community Donations Policy No. 11.06.

(Res-2023-03-077)

Moved Cr Smith seconded Cr Emslie

That Council endorses the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.07;

<b>Organisation / Name</b>	<b>Event/Activity</b>	<b>Grant Requested</b>	<b>Grant Approved</b>	<b>Conditions of approval/Payment</b>
<i>Isisford Barcoo Recreational Fishing Association Inc</i>	<i>Isisford Fishing Competition</i>	\$5,000.00	\$5,000.00	Nil
<i>Isisford Golf Club Inc</i>	<i>Isisford Golf Club</i>	<del>\$4,352.66</del>	Not eligible	Nil
<i>Isisford Sheep and Wool Show Association</i>	<i>Isisford Sheep and Wool Show</i>	\$5,000.00	\$5,000.00	Nil
<i>Longreach Netball Association</i>	<i>Longreach Netball Coach and Umpire Development Workshops</i>	\$1,050.00	\$1,050.00	Nil
<i>Australian's Stockman's Hall of Fame Crampdraft Association</i>	<i>Australian's Stockman's Hall of Fame National Campdraft</i>	\$5,000.00	\$5,000.00	Nil
		<b>TOTAL \$20,402.66</b>	<b>TOTAL \$16,050.00</b>	

CARRIED 5/0

Councillor Bignell & Councillor Paterson returned to the Meeting at 02:04 pm.

**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 16 March 2023 at the Civic Centre, 96a Eagle Street, Longreach**

**14.2 Mayoral Donations - March 2023**

Considerations of applications received for the month of March 2023 in accordance with the Mayoral Donation Policy 11.02.

*(Res-2023-03-078)*

*Moved Cr Hatch seconded Cr Bignell*

*That Council endorses the allocation of funds from the Mayoral Donation Program, in accordance with the Mayoral Donations Policy No. 11.02, as contained in the report and in the following table:*

<b>Organisation/ Individual</b>	<b>Event/Project Activity</b>	<b>Event Date</b>	<b>Grant Approved</b>
Jaylie Miller	13-19 year's North West Swimming	15-16 February 2023	\$350.00
Jaylie Miller	13-15 year's North West Netball	27-28 February 2023	\$350.00
Kobe Jackson	13-15 year's North West Netball	27-28 February 2023	\$350.00
Laylah Williamson	13-15 year's North West Netball	27-28 February 2023	\$350.00
Max Bruggemann	13-19 year's North West Swimming	15-16 February 2023	\$350.00
<b>TOTAL</b>			<b>\$1,750.00</b>

CARRIED 7/0

**14.3 Application for Works on Council Owned Land - New Storage Shed at Netball Complex**

Consideration of an 'Application for works on Council owned land' from the Longreach Netball Association to construct a new storage shed within the leased netball area at the Longreach Showgrounds.

*(Res-2023-03-079)*

*Moved Cr Nunn seconded Cr Smith*

*That Council grants the Longreach Netball Association permission to construct the proposed shed at the netball complex following the receipt of a Building Application with finalised plans.*

CARRIED 7/0

**14.4 Information Report - Planning & Development Report**

This report provides an update on Development Services that has occurred during the month of February.

*(Res-2023-03-080)*

*Moved Cr Smith seconded Cr Nunn*

*That Council receives the Planning & Development information report, as presented.*

CARRIED 7/0

**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 16 March 2023 at the Civic Centre, 96a Eagle Street, Longreach**

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**14.5 Information Report - Community & Cultural Services**

This report provides an update on a range of activities that has occurred during the month of February for the Community & Cultural Services Department.

*(Res-2023-03-081)*

*Moved Cr Emslie seconded Cr Bignell*

*That Council receives the Community & Cultural Services information report, as presented.*

*CARRIED 7/0*

**15 Reception and Consideration of Director Infrastructure Services Report**

Consideration was given to the Director Infrastructure Services Report

**15.1 Information Report - Infrastructure Services**

This report provides an update on a range of activities that has occurred during the month of February 2023 for the Infrastructure Department.

*(Res-2023-03-082)*

*Moved Cr Hatch seconded Cr Paterson*

*That Council receives the Infrastructure Information Report, as presented.*

*CARRIED 7/0*

**16 Late Items**

Nil

**17. Closed Matters**

Nil

**18 Closure of Meeting**

There being no further business, the meeting was closed at 2:37pm

**Minutes Certificate**

These minutes are unconfirmed.

\_\_\_\_\_  
Cr AC Rayner  
Mayor

\_\_\_\_\_  
Brett Walsh  
Chief Executive Officer

**LONGREACH REGIONAL COUNCIL  
ORDINARY MEETING AGENDA**

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**6. MAYORAL REPORT**

The Mayor opened the redevelopment of the RSL Units in Longreach along with Major General Steven Day. The redevelopment included concreting outside all units to improve disability access as well as lining off the annexe areas.

The Mayor liaised with the Governor's office on an upcoming visit and meetings with the Governor in Longreach.

The Mayor helped Dr Anita Milroy from University of Queensland with the planning of the community forums in Longreach in May where UQ engage and run forum and panel sessions.

The Mayor & CEO attended the Queensland Airport Limited celebration of 10 years at the Longreach Airport.

The Mayor Chaired the Local Disaster Management Group bi-annual meeting.

The Mayor attended the two day Regional Organisation of Councils Assembly which was hosted by Toowoomba Regional Council.

The mayor attended the Central West Fire Management group meeting discussing fire mitigation strategies for the LRC area.

The Mayor attended the Rural Financial Counselling Service North Queensland Team Board Meeting in Townsville.

The Mayor undertook numerous media interviews with 4LG and ABC.

The mayor met with Assistant minister Nikki Boyd and minister Leanne Linard after the Regional Community forum in Blackall.

The Mayor provided feedback on the benefits of the volunteer organisation connecting communities Australia and the projects they have completed in LRC area.

The mayor attended various meetings with the Western Qld Alliance of Councils as an executive member.

The Mayor participated in Blue light Shearing meetings and successfully sourced sponsorship from commercial companies.

The mayor invited Rachel Chay the new Chief Biosecurity to inspect a Significant Weed of national Significance project and general discussion on co investment funding

**RECOMMENDATION**

*That Council receives the Mayoral report, as presented.*

**LONGREACH REGIONAL COUNCIL  
ORDINARY MEETING AGENDA**

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- 7. COUNCILLOR REQUESTS**  
None received at time of agenda preparation.
  
- 8. NOTICES OF MOTION**  
None received at time of agenda preparation.
  
- 9. PETITIONS**  
None received at time of agenda preparation.
  
- 10. DEPUTATIONS**  
None received at time of agenda preparation.



## **11. CHIEF EXECUTIVE OFFICER'S REPORT**

### **11.1 - Councillor Information Correspondence**

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#### **11. CHIEF EXECUTIVE OFFICER'S REPORT**

#### **11.1 Councillor Information Correspondence**

From the Chief Executive Officer, tabling a list of significant and relevant correspondence for Councillors and public information.

The following correspondence has been received up to Tuesday 11 April 2023:

1. EMA - 2023 - 17 - 03 - Gail Butt - Longreach Bowls Club
2. EMA - 2023 - 20 - 03 - Cherith Eames - Hard Yakka Event
3. EMA - 2023 -20 - 03 - Grant Cassidy - Regional digital study for CWQ
4. EMA -2023 - 05 - 04 - Julie Tanner - Director Partnerships and Investment - RADF options
5. EMA - 2023 - 05 - 04 - Joshua Dyke - Amendments to the Stock Route Management Act 2002

#### **Appendices**

1. EMA - 2023 - 17 - 03 - Gail Butt - Longreach Bowls Club [↓](#)
2. EMA - 2023 - 20 - 03 - Cherith Eames - Hard Yakka Event [↓](#)
3. EMA - 2023 -20 - 03 - Grant Cassidy - Regional digital study for CWQ [↓](#)
4. EMA -2023 - 05 - 04 - Julie Tanner - Director Partnerships and Investment - RADF options [↓](#)
5. EMA - 2023 - 05 - 04 - Joshua Dyke - Amendments to the Stock Route Management Act 2002 [↓](#)

#### **Recommendation:**

*That Council receives the Councillor Information Correspondence Report, as presented.*

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.1 - Councillor Information Correspondence - Appendix 1**

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Good afternoon David,

The Longreach Bowls Club would like to thank you and the Longreach Regional Council for your time and consideration with allowing a concession for the 20 units of water that was allocated to us. A rebate of \$3390.40 is a massive saving for our little club.

Thank you once again.

Kind regards,

Gail Butt



## Head Yakka Community Conversations Report

Longreach Region – October 2022

### Introduction

This report covers the Head Yakka Community Conversation that was facilitated by Brent Sweeney, from Outback Futures, on 11 October 2022 at Casey's, Longreach.

### About Head Yakka

The Head Yakka initiative was developed in early 2019 as a tool for building capacity in remote Queensland communities for better mental health and wellbeing. The concept was a partnership between Outback Futures, bush communities and the University of Southern Queensland's Institute for Resilient Regions. The aim of Head Yakka is for communities to take control of a stronger and better mental health and wellbeing future for their region.

Over the last few years, regional councils and communities have gained a deeper understanding of the impact of good mental health and wellbeing on disaster and trauma recovery, overall stability, and economic growth. With support from local advocate for community wellbeing, Casey, Outback Futures facilitated a Head Yakka Community Conversations event in Longreach. The exercise was effective in generating a collective understanding of the Longreach community's strengths and opportunities for growth in the region regarding mental health and wellbeing. The ideas included in this report are being shared with those who participated in this wellbeing event.

Based on the learnings and ongoing conversations with broad community stakeholders in the Longreach Region, further clarity and refinement of the purpose and messaging of the Head Yakka initiative will continue to emerge with expanding opportunities.

### Description of the Head Yakka initiative



Head Yakka is a tool to facilitate common purpose, conversation, activity and outcomes in all ages and parts of the community combining smarts – HEAD – and a capacity for hard work – YAKKA – to bring about meaningful change in whole-community mental health and wellbeing. It is about strengthening community mental health and wellbeing, and an intergenerational approach to suicide prevention. This is achieved by creating a broad strengths-based community conversation, identifying areas for growth, defining priorities, and empowering local community champions to lead action.





## Head Yakka Community Conversation Workshop

The Head Yakka Community Conversation workshop was designed by Outback Futures to help facilitate an open, approachable, and meaningful conversation about how individuals, groups and whole communities can lead a stronger and better mental health and wellbeing future for their region.

### Objectives

1. Capture a broad representation of the community
2. Create an open dialogue around mental health and wellbeing of the community
3. Establish dialogue focusing on the strengths of the community
4. Identify areas for meaningful growth for the mental health and wellbeing of the community
5. Develop key priorities around the mental health and wellbeing of the community
6. Identify local community champions to lead action for a stronger and better mental health and wellbeing future

### Format

The format of the Head Yakka Community Conversation workshop was centred around a strengths-based community development approach that was asset-based, internally focused and relationship driven. This approach is intended to affirm, and to build upon the remarkable work already occurring within each community<sup>1</sup>. An explorative World Café model was used to locate and unearth the available resources of the community, begin connecting them with one another in ways that multiply their influence and effectiveness, and additionally, begin harnessing those local individual, group and whole-community opportunities for positive mental health and wellbeing outcomes in the Longreach Region<sup>2</sup>.



*Special thanks to Casey for providing a warm and welcoming space for the community to connect*

<sup>1</sup> Kretzmann, J., & McKnight, J. (1993). *Introduction to "Building communities from the inside out: A path toward finding mobilizing a community's assets"* Institute for Policy Research.

<sup>2</sup> Ibid.



# 11. CHIEF EXECUTIVE OFFICER'S REPORT

## 11.1 - Councillor Information Correspondence - Appendix 2



The World Café model is a creative process for facilitating collaborative dialogue and the sharing of knowledge and ideas to create a living network of conversation and collective action<sup>3</sup>. In this process a café ambience is created, in which participants discuss a question or issue in small groups around tables positioned in the room. Comments, thoughts, and ideas are recorded as each conversation occurs. At regular intervals the participants move to a new table and the new topic is discussed and recordings added on to the preceding conversation. The process continues as the conversations are cross-fertilised with the ideas generated in the former conversations until all topics/ issues have been discussed. At the end of the process the main ideas are summarised on paper at each table, priority areas are identified, and possible actions developed with next steps.

THE WORLD CAFÉ MODEL IS BUILT ON THE ASSUMPTION THAT PEOPLE ALREADY HAVE WITHIN THEM THE WISDOM AND CREATIVITY TO CONFRONT EVEN THE MOST DIFFICULT CHALLENGES; THAT THE ANSWERS WE NEED ARE AVAILABLE TO US; AND THAT WE ARE WISER TOGETHER THAN WE ARE ALONE.

– THE WORLD CAFÉ COMMUNITY FOUNDATION, 2015

The topics for discussion at each table were drawn from the Outback Futures' Wellbeing Windmill – a framework designed to help outback communities understand, measure, and strengthen their overall wellbeing. It focuses on five broad wellbeing domains, with an emphasis on health promotion and primary prevention. The five domains of the Wellbeing Windmill are: Health, Growth, Purpose, Resources, and Connection; for further information see <https://outbackfutures.org.au/wellbeing>.



Figure 1 - Outback Futures' Wellbeing Windmill

<sup>3</sup> Brown, J. (2002). *The World Café: A Resource Guide for Hosting Conversations That Matter*. Whole System Associates.





### Longreach Community Overview

The initial Head Yakka Community Conversation workshop was held on Tuesday 11 October 2022 facilitated by Outback Futures in Longreach, at Casey's in Eagle St. A total of 35 participants attended the workshop with a broad intergenerational demographic.

27 of the 35 participants voluntarily completed two survey questions that focused, firstly, on how they would generally rate the overall wellbeing of their community and, secondly, how often they had intentionally cared for their own wellbeing in the last seven days.

The overall general wellbeing score of the community was 6.37. Whilst a very general rating, the distribution of scores reflects a varying perception of mental health and wellbeing across the region with all respondents selecting a score greater than 5, between *Average* and *Excellent*.

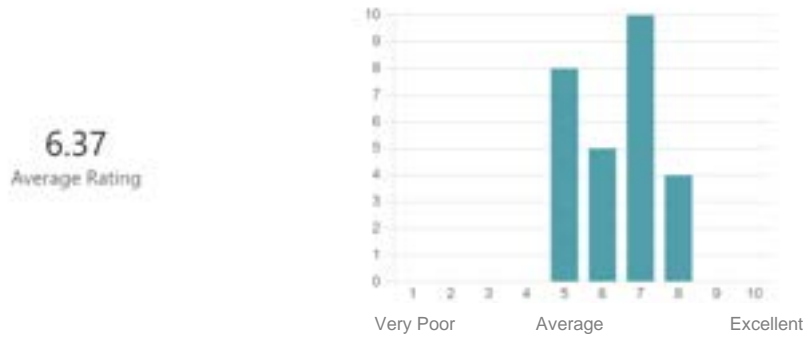


Figure 2 – Generally speaking, how would you rate the overall wellbeing of your community?

When asked, *How often have you intentionally cared for your wellbeing in the last seven days?*, the majority of participants scored between 5 and 10, ranging from *Sometimes* to *Every day*, with only two participants scoring *Not at all*.

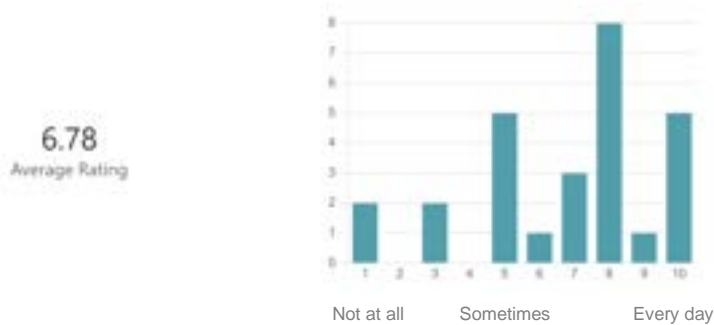


Figure 3 – How often have you intentionally cared for your wellbeing in the last seven days?



# 11. CHIEF EXECUTIVE OFFICER'S REPORT

## 11.1 - Councillor Information Correspondence - Appendix 2



### Longreach Overview

DATE	11 <sup>th</sup> October 2022	TIME	5:30 pm
LOCATION	Casey's Eagle St Longreach		
ATTENDANCE	35		

### Record of Community Conversation –

#### Community Wellbeing Strengths identified:

<p>Health Body &amp; Mind</p>	<ul style="list-style-type: none"> <li>• Team sports clubs (inc netball and touch football)</li> <li>• Exercise classes</li> <li>• Park Run</li> <li>• 24/7 gym</li> <li>• Yoga classes</li> <li>• Hospital</li> <li>• Sleep studies available</li> <li>• NDIS</li> </ul>	<ul style="list-style-type: none"> <li>• Medical centre</li> <li>• Paediatric Occupational Therapist</li> <li>• Mental health organisations</li> <li>• Child health services</li> <li>• Community garden</li> <li>• Housing for seasonal workers</li> <li>• Fresh food grocery shop</li> </ul>
<p>Growth Experience</p>	<ul style="list-style-type: none"> <li>• Community garden</li> <li>• Regional Arts Development Fund</li> <li>• Career Expo</li> <li>• Employment opportunities in tourism</li> <li>• R U OK</li> <li>• Red Ridge</li> <li>• Great community spirit</li> </ul>	<ul style="list-style-type: none"> <li>• People are prepared to contribute in many ways, with time, skill, resources and encouragement</li> <li>• Youth engagement at LSHS</li> <li>• Men's Shed</li> <li>• AFL and Hockey new in 2022!</li> </ul>
<p>Purpose Culture &amp; Spirituality</p>	<ul style="list-style-type: none"> <li>• Welcoming community creating links between tourists and locals</li> <li>• Pride in work and community</li> <li>• Vibrant amazing events like the Flyers Ball</li> <li>• Community service clubs</li> <li>• Sense of contribution equals belonging</li> <li>• Business diversification</li> </ul>	<ul style="list-style-type: none"> <li>• Great leadership at Council</li> <li>• Great school leadership programs</li> <li>• Volunteer leadership opportunities</li> <li>• Range of churches for different beliefs</li> <li>• Short-termers are generally willing to become involved</li> </ul>
<p>Resources Personal &amp; Community Strengths</p>	<ul style="list-style-type: none"> <li>• Showgrounds</li> <li>• Churches</li> <li>• Tourist attractions</li> <li>• Agriculture</li> <li>• Dingo fencing</li> <li>• Skate park</li> <li>• Great schools</li> <li>• LSOE</li> <li>• Great holiday program</li> <li>• Childcare centres</li> <li>• Emergency services</li> </ul>	<ul style="list-style-type: none"> <li>• Health services</li> <li>• Cinema</li> <li>• Pool</li> <li>• Netball court</li> <li>• Sporting opportunities</li> <li>• Inclusive society</li> <li>• Arts and crafts</li> <li>• Look out for each other</li> <li>• Park Run</li> <li>• Good outdoor areas</li> <li>• Airport</li> </ul>

# 11. CHIEF EXECUTIVE OFFICER'S REPORT

## 11.1 - Councillor Information Correspondence - Appendix 2



- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li>• Men's shed</li> <li>• Gym</li> <li>• Watersports</li> <li>• Pony club</li> <li>• Scouts and Guides</li> <li>• Kayaking on the river</li> <li>• Housing for social and seasonal workers</li> <li>• Opportunities for community engagement</li> </ul> | <ul style="list-style-type: none"> <li>• Business start-up opportunities</li> <li>• Safe town (for women and children)</li> <li>• Variety of job opportunities</li> <li>• Bottle and cans recycling facilities</li> <li>• Rubbish dump categories</li> <li>• Vinnies</li> <li>• Natural beauty</li> <li>• Community garden</li> </ul> |
| <ul style="list-style-type: none"> <li>• Sports, clubs and opportunities</li> <li>• Service clubs</li> <li>• Communications – Longreach and Surrounds Facebook page, school newsletters, Council event page</li> </ul>   | <ul style="list-style-type: none"> <li>• Arts and Crafts centre</li> <li>• HACC and aged care</li> <li>• Anglicare</li> <li>• Live Better</li> <li>• CQID</li> <li>• Welcoming to new people</li> <li>• Community garden</li> <li>• Churches</li> </ul>   |

### Community Strengths General Overview:





## 11. CHIEF EXECUTIVE OFFICER'S REPORT

### 11.1 - Councillor Information Correspondence - Appendix 2



Head Yakka Community Conversations Report  
LONGREACH\_OCTOBER\_2022

#### Record of Community Conversation – Areas for Growth identified:



- Breastscreen and heart bus
- Prostate checks
- Blood donorship
- Pharmacy capacity
- Health literacy
- Pop-in clinics
- Challenge of frequent change in mental health clinician workforce
- Challenge of staff retention
- Day respite
- Roller skate park; Bowling alley; Timezone
- Affordable fresh fruit and veg
- Healthy eating
- Telehealth safe space and IT challenges for healthcare
- Need for more GPs, allied health staff on the ground, optometrist, nurses and midwives, occupational therapists
- JCU students could volunteer in mental health space
- **Social activities that don't revolve around alcohol\***
- More purpose for youth aged 14 to 17 otherwise may lead to drug and alcohol problems
- Health services that run alongside community activities (so not in a clinical setting)
- Weathering well app roll-out in Longreach
- Co-ops or swaps with fruit and veg / craftwares
- **Walk down the street and have intentional conversations around wellbeing\***
- **Setting aside a time to debrief with work colleagues at the end of each week and acknowledge the positives\***



- Succession planning of community groups and activities to pass on knowledge
- Mentors for leadership
- Visiting tutors for arts and crafts
- Connecting minds and passions
- **Community directory of groups and clubs\***
- Greater awareness of and access to groups and activities
- **Community showcase expo in 2023\***
- Local newsletter of what's happening
- Educational tourism opportunities
- Potential for burnout with same people volunteering
- Introduce a service component at Longreach State School
- Reimagine youth club access
- More opportunities for children at youth club
- Increase traineeships
- Be open to feedback

\* Identified individual/ community/ town priorities

## 11. CHIEF EXECUTIVE OFFICER'S REPORT

### 11.1 - Councillor Information Correspondence - Appendix 2



Head Yakka Community Conversations Report  
LONGREACH\_OCTOBER\_2022



- Potential for burnout with same people volunteering
- People are time-poor
- More people could support church life
- Need for younger volunteers
- Potential to increase number of community groups for under 65s and under 18s
- Many volunteer opportunities but there is a need for the groups to collaborate more
- Increase support for people with disability
- Need for day respite and disability services
- Need to rebuild identity that was lost when shire was combined
- Encourage stronger community engagement – check on your neighbour, take the time to have a chat and start a meaningful conversation
- Promote career progression in the bush rather than the city
- Electronic sign promoting community events on entry and exit to Longreach
- Combined community voice is important for change, to voice the needs of the community
- Challenges when people move or leave town



- Town has lost businesses and shops such as Target Country, the Roadhouse and other facilities such as cinema
- No green waste
- Need for recycling bins
- Need for Tip Shop
- Off leash park and dog training opportunities
- Aldi or Woolworths
- Availability and capacity of mental health resources
- Shade cloths over common outdoor areas
- Improved tracks through Iningai National Park
- Better use of the ag college facility
- Better pool facilities such as a water park
- Improved upkeep of parks
- Need for affordable short-term accommodation
- Promotion of community groups to work with a collective approach
- High cost of living
- Reduce racial discrimination where still exists
- Support for housing challenges in town
- Workforce / staffing challenges
- Connecting services and increased options of services
- Upskilling locals
- Contribution to sustainability
- Environmental and entertainment facilities
- Extend walkway
- Finance hub for residents
- Raise town profile in the Central West
- **Courage and skill to have hard conversations\***

*\* Identified individual/ community/ town priorities*

# 11. CHIEF EXECUTIVE OFFICER'S REPORT

## 11.1 - Councillor Information Correspondence - Appendix 2



Head Yakka Community Conversations Report  
LONGREACH\_OCTOBER\_2022



- Meet and greets (with no alcohol option)
- More community consultation on improvements for family areas
- More activities for children
- **More community-based activities not linked to alcohol or pub\***
- Older people living at home leads to isolation – look into possibility of children being involved to build connection
- Community clean-up day
- More multicultural activities
- Public community areas enabling more interaction such as dog off leash park
- Street parties
- More networking opportunities
- Community noticeboard
- **Promote school incursions to connect students with the community ie Meals on Wheels and letter writing\***
- Promote Longreach as a destination not a stepping stone in career
- **Expo 2023 to showcase community groups\***
- **Community directory\***

*\* Identified individual/ community/ town priorities*



## 11. CHIEF EXECUTIVE OFFICER'S REPORT

### 11.1 - Councillor Information Correspondence - Appendix 2



Head Yakka Community Conversations Report  
LONGREACH\_OCTOBER\_2022

#### Longreach Head Yakka Community Conversation Summary

The Longreach Head Yakka Community Conversation was attended by adults across all age groups and one teenager. Representatives from the council, school and health sectors were present and contributed positively as active members of their community. The conversations highlighted strengths of numerous sporting opportunities, clubs, great schools and childcare facilities and a strong sense of safety, all of which positively contributes to individual and collective wellbeing of the town.

Whilst many unique strengths and areas for growth were listed, several consistent themes were raised in each group conversation as areas for specific attention.

**1. Community group/clubs' sustainability –**

The topic of community volunteer sustainability, aging volunteers, limited involvement of young people and burnout was raised. The burden and pressure of community group work can increase stress often on the same individuals and families to continue to volunteer to keep said group/club alive.

**2. Housing and cost of living challenges –**

The community highlighted some housing challenges being experienced in Longreach. Affordability and availability of housing options and the increasing cost of living such as the price of fresh fruit and vegetables was raised as a concern.

**3. Community resources and facilities –**

The community highlighted the need to upkeep community resources and create more facilities that are important for growth and connection, such as an off-leash dog park.

**4. Community events without alcohol –**

The community highlighted the need for events that are not centred around alcohol, and the benefits of this for youth.

**5. Community Directory –**

The importance of promotion or exposure of the available community clubs and volunteering opportunities was emphasised, highlighting the consensus for a community directory. The suggestion of a Community Showcase Expo was also raised for 2023.

We would really appreciate it if you could take 30 seconds to complete a short survey regarding a follow-up community conversation event through this QR code:



# 11. CHIEF EXECUTIVE OFFICER'S REPORT

## 11.1 - Councillor Information Correspondence - Appendix 2



The points highlighted at the end of the Head Yakka Community Conversation considered to be important changes or additions to support individual, group, and/or whole-of-community wellbeing, are as follows, as reported in *The Longreach Leader* on 14 October 2022:



Table 1 said it would be a good idea to spend more time in community having intentional conversations about "how people are going".



Table 2 said it would be ideal to have more ways to bring students into community groups or to connect young people with those who may feel isolated from community.



Table 3 said community groups need more exposure and a gathering for those groups could be a great idea.



Table 4 said it could be good for people in the workplace to spend some time at the end of the week debriefing and discussing their mental health.



Table 5 said it was great to find ways to get elderly people out of their homes; and also to find more activities in community that don't revolve around alcohol.

Thank you to Deputy Mayor Leonie Nunn and Councillor Dale Bignell for their representation of the Longreach Regional Council at the conversation, and to the wonderful local community for their vibrant and enthusiastic engagement in this initial Head Yakka Community Conversation. This conversation is part of a journey to see Longreach and the region thrive for generations to come.



# LET'S PUT OUR IDEAS INTO ACTION!

At our last Head Yakka Conversation we identified opportunities to grow our community's wellbeing.

**In this Head Yakka Conversation we'll plan how to put our wellbeing ideas into action!**

 **WED 26 APR, 2023**

 **6.30PM - 8:00PM**

 **TBC, LONGREACH**

**Come join us!**

**Register and location details:**




[cherith.eames@outbackfutures.com.au](mailto:cherith.eames@outbackfutures.com.au)






 **WHO'S IT FOR?**

We're inviting everyone who attended the first Head Yakka Conversation in October 2022 but feel free to share this invite with others who are interested in working together for outback mental health and wellbeing.

**HEAD YAKKA**

[headyakka.org.au](http://headyakka.org.au)

-  an initiative owned and driven by a community
-  people working together to strengthen wellbeing of the whole community
-  facilitated by Outback Futures who has been working in Winton Region for 3+ years

-  unites a community around wellbeing
-  builds on a community's existing strengths
-  identifies local champions to own new initiatives and encourage ongoing community engagement
-  helps people put a wellbeing 'lens' on regular activities so simple actions can make a big difference
-  reduces stigma about mental health and encourages people to seek help when they're struggling

# 11. CHIEF EXECUTIVE OFFICER'S REPORT

## 11.1 - Councillor Information Correspondence - Appendix 3

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Hello Mayors and CEO's.

As we are all too painfully aware, the standard of digital connectivity that our fellow Australians living in Metro centres take for granted, is NOT the same standard we live with in Central and Western Queensland.

While governments at State and Federal level have made significant inroads into addressing this digital divide, much, much more work remains to be done.

To aid you in that effort, and as you know, late in 2022, Regional Development Australia Central and Western Queensland (RDACWQ) partnered with NBN Co. and CQUniversity to seek your individual input into the creation of a Regional Digital Study specifically focussed on our LGA's in Central and Western Queensland.

I am pleased to present the final report to you. It was created using your feedback and the considerable resources of NBN Co. This document can be of great benefit to you on those occasions you are applying for funding to improve your regions digital capability. Among other things it sets out the short, medium and long term recommendations to improve the digital capability of each LGA.

As you may know, the Federal Government has just released its Better Connectivity Plan for Regional and Rural Australia, which is providing \$656 million to improve mobile and broadband connectivity and resilience in rural and regional Australia. Part of this plan is the \$200 million Regional Connectivity Program to invest in place-based digital connectivity infrastructure projects in regional communities. In addition, NBN Co. has its \$300 million Regional Co-Investment Fund.

The data provided for you in the Regional Digital Study Central West Queensland report can be used to help you make higher quality applications to grant opportunities such as those outlined above. In consultation with our Central Queensland NBN Co Community Engagement Manager Mick Allen, NBN Co can also provide further support for individual local government area projects or multi-local government area projects, including those identified in the report.

The timing of the release of this report is appropriate, given the announcement today, of the opening of the latest rounds of the mobile blackspot and regional connectivity grant programs. Here is the ministerial media release Link - <https://minister.infrastructure.gov.au/rowland/media-release/applications-open-regional-connectivity-and-mobile-black-spot-grants>

While we at RDACWQ cannot prepare your applications for you, we stand ready to assist in any way we can, and are confident that the information in the report will help you create applications for funding that have a much greater chance of success.

Should you have any queries, please feel free to contact our executive officer, Tony Gambling at [eo@rdacwq.com.au](mailto:eo@rdacwq.com.au) or on 0447 620 688.

Sincerely

Grant Cassidy OAM  
Chair





BE WHAT YOU WANT TO BE  
[cqu.edu.au](http://cqu.edu.au)

# REGIONAL DIGITAL STUDY

## Central West Queensland

December 2022





## ACKNOWLEDGMENTS

This research is funded by the Regional Development Australia Central West Queensland (RDA CWQ). We also acknowledge the in-kind support of the project's participants.

## DISCLAIMER

The Centre for Regional Economies and Supply Chains (CRESC) of CQUniversity has made every attempt to ensure the accuracy and validity of the information contained in this document, however, CRESC cannot accept any liability for its use or application. The user accepts all risks in the interpretation and use of any information contained in this document. The views and interpretations expressed in this report are those of the author(s) and should not be attributed to the organisations associated with the project.

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**Research team:**

- *Prof. Delwar Akbar*
- *Prof. John Rolfe*
- *Dr. Darshana Rajapaksa*
- *Dr. Trang Nguyen*

**Project Partners:**

- Centre for Regional Economies and Supply Chains (CRESC), CQUniversity
- Regional Development Australia Central West Queensland (RDA CWQ)

**This report should be cited as:** Akbar, D., Rolfe, J. Rajapaksa, D., & Nguyen, T. (2022). *Regional Digital Study: Central West Queensland (CWQ), Project Report*. Centre for Regional Economies and Supply Chains (CRESC), CQUniversity, Rockhampton. Pp. 47.

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.1 - Councillor Information Correspondence - Appendix 3**

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**List of Acronyms**

ABS	Australian Bureau of Statistics
ADII	Australian Digital Inclusion Index
CRESC	Centre for Regional Economies and Supply Chains
CWQ	Central West Queensland
IC	Indigenous Council
NBN	National Broadband Network
NBN Co	National Broadband Network Corporation
LGA	Local Government Area
QLD	Queensland
RAPAD	Remote Area Planning and Development Board
RC	Regional Council
RDA	Regional Development Australia
SC	Shire Council

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### EXECUTIVE SUMMARY

Digital access in regional Australia is low in comparison to major cities resulting to digital inequalities which is reflected in the Australian Digital Inclusion Index (ADII). The digital inequality has been identified as one of the main obstacles to thrive regional development. The Australian Digital Inclusion Index (ADII) in all local government areas (LGAs) within the Central West Queensland (CWQ) region, except Central Highland Regional Council, are below the national average. Development of digital infrastructure and technologies in the region is, hence, an urgent need.

This regional digital study aims to address three main objectives across the geographic area which includes the local governments of Barcaldine Regional Council, Barcoo Shire Council, Blackall Tambo Regional Council, Boulia Shire Council, Diamantina Shire Council, Longreach Regional Council, and Winton Shire Council:

- (1) examining the digital landscape where current and future digital demands may lie;
- (2) identifying connectivity technology and infrastructure opportunities related to internet carriage services in the region; and
- (3) proposing a digital action plan through relevant stakeholder engagement, and identifying funding programs and support from different entities, to invest in and improve internet carriage services across the CWQ region.

The study employed mixed methodologies which were designed to achieve its research objectives, including desktop review, analysis of secondary data, stakeholder survey, and stakeholder workshops.

The report features major findings related to current digital connectivity status in the CWQ region, the importance, current use, and potential use of digital technologies, digital infrastructure gaps and needs, digital service quality, technology adoption, leadership, as well as the region's digital issues and challenges. It is suggested that the levels of digital connectivity in urban and rural CWQ are currently quite mixed.

The proposed digital action plan which includes actions for the CWQ region in relation to three fundamental dimensions of digital inclusion, namely access, affordability and ability, as well as suggested funding sources, has also been provided. The recommended actions are associated with seven strategic areas, including: community engagement; targeted geographical areas; infrastructure upgrade; rate and cost; digital skills; collaboration; and governance & business culture. A brief summary and LGA specific actions are proposed in the appendices (D1-D11).

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### 1. INTRODUCTION

Digital connectivity is a critical factor in the creation of digital economy, which can provide great opportunities to diversify Australia's regional economies, improve the regions' chances for workforce attraction and retention, and enable their global economic participation and competitiveness. Deloitte Access Economics estimated that Australia's GDP was 6.5% or \$126 billion larger in 2019 due to productivity benefits of digital technologies. Burunciuc (2021), in an article published in the World Economic Forum, suggests that countries with strong digital infrastructure can mitigate up to 50% of the negative economic impacts from pandemics and that just a 10% increase in broadband activities can add at least 1% to the economic growth.

Enhanced levels of digital connectivity also have significant social impacts in terms of digital inclusion. Digital inclusion is about "ensuring that all Australians can access and use digital technologies effectively" (Australian Digital Inclusion Index (ADII), 2022, p.1). We are now "experiencing an accelerating digital transformation in many aspects of economic and social life, and we all should have the opportunity to benefit from digital technologies" to manage our health, access education and services, participate in cultural activities and civic life, organise our finance, follow news and media, as well as connect with family, friends, and the wider world (ADII, 2022, p.1). Digital inclusion is deeply intertwined with social inclusion (Helsper, 2008). According to the ADII (2018), digital inclusion is not only about the internet or technology, but also people's digital connectivity opportunities as a channel to enhance the quality of life. Digital exclusion, thus, can have substantial social exclusion consequences for residents, businesses, and communities. Digital inclusion is therefore important for a fair and equitable society (Marshall et al., 2021). The COVID-19 pandemic has also exacerbated some key challenges and brought about a greater reliance on digital connectivity for social inclusion activities including work arrangements, job opportunities, and other social services (Mabbott et al., 2020; Marshall et al., 2021).

Developed digital infrastructure and technologies are key to ensuring high-speed reliable digital connectivity in the region. Nevertheless, not all Australian regions are well connected to the National Broadband Network (NBN) or other types of internet carriage services. Remote Australia regions often experience digital disadvantages (Afshar Ali et al., 2020) and the remoteness is among critical issues causing digital inequality (Park, 2017). Many regional residents, businesses, and communities in Australia in general and Queensland (QLD) in particular, hence, are still being left behind as they do not have adequate access to digital connectivity, mainly to due to limited or lack of digital infrastructure and services in the region (Marshall et al., 2019). As such, the digital divide between Queensland's urban and rural areas has been deepened, and this may be related to increasing social and economic inequalities (Marshall et al., 2021). Thus, development of digital infrastructure and technologies in regional Queensland is an urgent need.

The ADII in all LGAs within the Central West Queensland (CWQ) region, except the Central Highland Regional Council, is below the ADII national average of 71.1 (ADII, 2022). The RDA CWQ has identified that digital infrastructure and an increase in technology availability will not only increase the region's Digital Inclusion Index rating, but also enhance the community's ability to access digital technologies and information and support its sustainable growth. The region has currently faced many digital challenges, including poor and expensive internet connectivity. Thus, enhanced digital technology would enable the CWQ region to access multiple benefits at a lower cost, reach broader, and better collaborate with its councils and the business sector (Remote Area Planning and Development Board (RAPAD), 2017).

In partnership among the CRESC of CQUniversity, the RDA CWQ, this regional digital study has been prepared to provide key information to the RDA CWQ to plan for the development

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of digital connectivity infrastructure and services throughout its region. It is noted that mobile telephone blackspots are not considered within this report. The study aims to examine the CWQ region's digital landscape where current and future demands may lie, identify gaps in its digital connectivity, and seek agreement on recommendations to address the gaps for the region. The CWQ committee would be able to utilise the study findings to advocate for future government and non-government grants to fund the upgrade or transformation of digital infrastructure and services. Specifically, the study addresses three main objectives:

### Objectives

- Examining the digital landscape where current and future digital demands may lie in the CWQ region.
- Identifying connectivity technology and infrastructure gaps related to internet carriage services within communities in the region.
- Proposing a digital action plan for the region through relevant stakeholder engagement, and identifying funding programs and support from different entities, to invest on and improve internet carriage services across the region.

## **2. METHODOLOGY**

To support the development of this digital study and infrastructure prioritisation, the study employed mixed methodologies, which were designed to achieve its research objectives. The approaches included conducting a desktop review of existing literature, data and information, as well as taking additional analysis and extrapolation of data gathered from secondary sources, as well as from a stakeholder survey and stakeholder workshops. Details of methodologies applied to assess digital landscape, main digital connectivity, technology and infrastructure gaps, and actions needed to be taken, are outlined below.

### **2.1. Digital landscape and connectivity analysis**

Local Government areas within the CWQ region were included in the demographic and digital connectivity analysis. Digital connectivity analysis included technology, technology mixes and infrastructure solely related to internet carriage services.

First, existing materials about digital connectivity were reviewed to draw an overview of the digital situation in the region. Secondary data about regional population and connectivity data and information were collected from available online sources such as Australian Bureau of Statistics (ABS), NBN, and other governmental sources.

Second, an online survey was developed to collect stakeholders' opinions about current/future digital/infrastructure issues and needs. The survey questionnaire was designed through a co-design process with RDA representatives using Qualtrics' online platform. A list of stakeholders' email addresses was provided by RDA CWQ. The online survey link was sent to relevant stakeholders of diverse expertise, background, and work experience, accompanied by an information sheet and consent form. The survey remained opened in several weeks to maximise survey responses. In the end, a total of 58 survey responses were received, and among which only 39 responses were completed and usable.

### **2.2. Digital action plan**

A participatory action research method was used to collect data (as mentioned earlier) about digital issues and challenges and preparing a digital action plan for the Central West Queensland region.

Two stakeholder workshops (one face-to-face and one online) were organised at the end of the survey. Information about the workshop time and location was provided in an email sent to stakeholders. Sixteen stakeholders from different local government areas within the CWQ region and the university (in total) engaged in the two workshops. The survey results were presented in the workshops, which were followed by discussions by participants about technology and infrastructure gaps, current challenges, the region's priorities, abilities, and affordability in terms of digital connectivity, as well as actions needed for digital development in the region. The workshops lasted approximately 1 to 2 hours. A list of participating organisations in the survey is given in Appendix E. Workshop data were analysed using a thematic analysis approach.

### **2.3. Sources of potential grants and support**

This task was done through a stakeholder survey, stakeholder workshops, and desktop review, that enabled researchers to identify information about existing programs, funding, and resource support.



### 3. CENTRAL WEST QUEENSLAND CONTEXT

It was estimated that more than 33% of Australian population live in outside of major cities and half of the population in Queensland live in regional cities and remote areas outside of the state's capital city, Brisbane. The study area within CWQ regional area consists of five regional councils, one indigenous council, and five shire councils (Figure 1), which includes regional cities, towns and remote areas, namely: Barcaldine Regional Council, Barcoo Shire Council, Blackall Tambo Regional Council, Boulia Shire Council, Diamantina Shire Council, Longreach Regional Council, and Winton Shire Council. The region is known as the Beef Capital of Australia and Rockhampton is the largest city in the region.

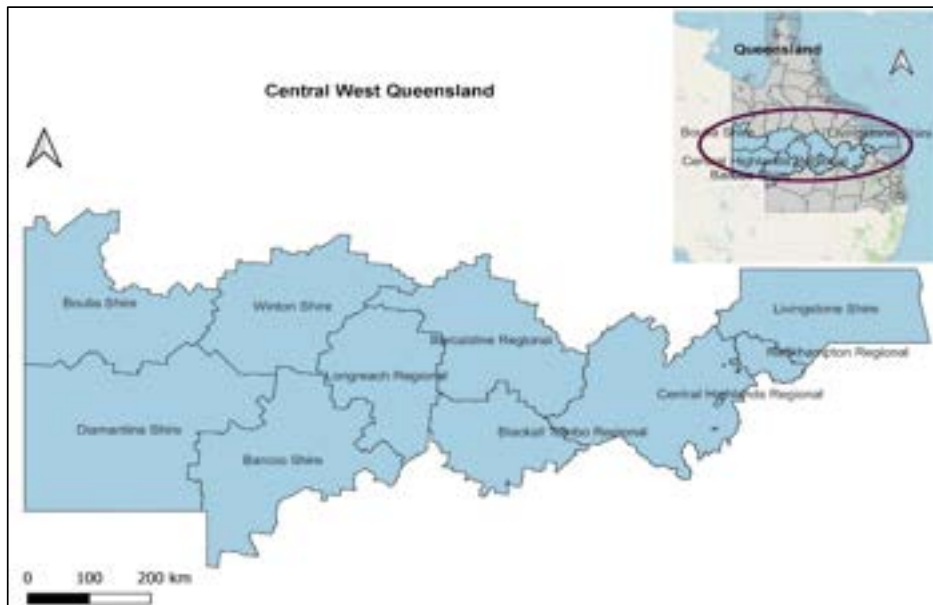


Figure 1: Study area

Table 1 provides socio-economic profiles of different local government areas in comparison to QLD average. Most of the socio-economic indicators, i.e., education, average income and working age population are below QLD average. Global studies have shown the correlation between socioeconomic factors (such as education, age, and income levels) and digital access (Campos et al., 2017; Lindblom & Räsänen, 2017; Yu et al., 2017), claiming the attention to provide equal digital opportunities. Most of the population in regional areas receive relative disadvantages in terms of socio-economic factors. As Afshar Ali et al. (2020) pointed out, socio-economic disadvantages are indeed an important determinant of digital access in Australia.

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Table 1: Socio-demographic profile of CWQ

QLD/ LGA	Working age pop (%) 2021	Abor and TSI (%) 2021	Renter (%) 2021	No. of Businesses (2021)	No. of Agri Businesses (2021)	No. of jobs (2021)	Median Weekly HH income (\$) 2021	Bach degree or higher (%) 2021)	Unemployment (%) 2021
QLD	64.5	4.6	33.1	460,807	41,139	2,444,090	1,675	21.9	4.6
Barcaldine RC	62.6	7.7	25.5	573	346	1,435	1,418	11.6	2.8
Barcoo SC	67.9	8.4	33	60	37	176	1,675	11.3	3.6
Blackall-Tambo RC	55.8	5.8	27.1	352	199	937	1,254	9.6	2.8
Boulia SC	61.3	30.1	38.9	58	27	226	1,490	6.9	3.4
Central Highlands RC	67.1	5.9	41	3,335	1,370	14,188	2,095	11.3	3.6
Diamantina SC	76.3	21.8	67.1	29	6	154	1,792	13.6	3.4
Livingstone SC	61.9	5.4	21.4	2,962	541	17,627	1,625	14.3	3.0
Longreach RC	64	6.1	35.5	624	269	1,914	1,561	14.2	2.6
Rockhampton RC	63.3	8.7	32.1	5,168	691	36,979	1,477	13.7	5.5
Winton SC	63.1	7.3	25.8	236	127	559	1,316	10.1	3.3
Woorabinda ASC	58.9	91.6	97.1	8	na	194	684	4.4	7.5

Source: ABS, Regional Profiles (available at <https://statistics.qgso.qld.gov.au/qld-regional-profiles>)

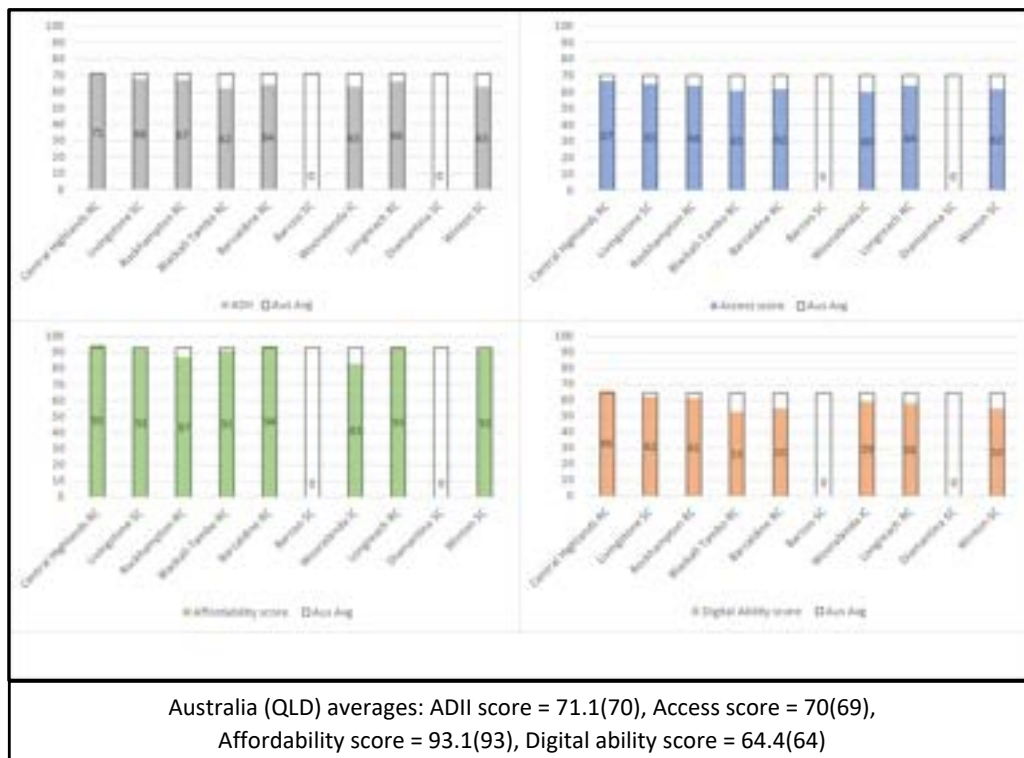
The proportion of first nation people in CWQ, in addition, is higher than QLD average. Despite the socio-demographic differences, the recent pandemic situation has forced every citizen to access social services through digital media more frequently than ever (Babacan et al., 2020). The CWQ region is predominant in agriculture-based industries, and its tourism is also an important sector for its regional economy. Despite new innovations for improving efficiency and reducing detrimental impacts on the environment, farmers' technology adoption in regional Australia is still not at a satisfactory level (Marshall et al., 2020) that is due to poor digital connectivity as one of the main factors affecting the adoption of digital technology. In order to thrive industries and economic growth in the region, disparities in digital access need to be minimised.

## 4. CURRENT STATUS OF THE DIGITAL LANDSCAPE

### 4.1. Digital connectivity in CWQ

The Australian Digital Inclusion Index (ADII) uses survey data to measure digital inclusion across three dimensions of access, affordability, and digital ability. A detailed measure of digital inclusion for Australia would allow us to identify critical barriers to inclusion, which may relate to accessing networks, costs of devices or data, or skills and literacies. The Index can help shape initiatives to increase digital inclusion in Australia. The Australian average of ADII shows an increasing trend but still there are some disadvantaged areas, particularly areas in regional Australia (Thomas et al., 2021; Afshar Ali et al., 2020). Marshall et al., (2020) also found that the digital ability of rural communities, especially of farmers, is below the national average, that adversely impacts on implementing advanced digital technologies in the region.

In CWQ, almost all the local government areas (except the Central Highland) ADII is currently below the national average as well as the Queensland average (Figure 2). Particularly, the digital access score is below the national average for the whole region, claiming the importance of developing digital infrastructure.



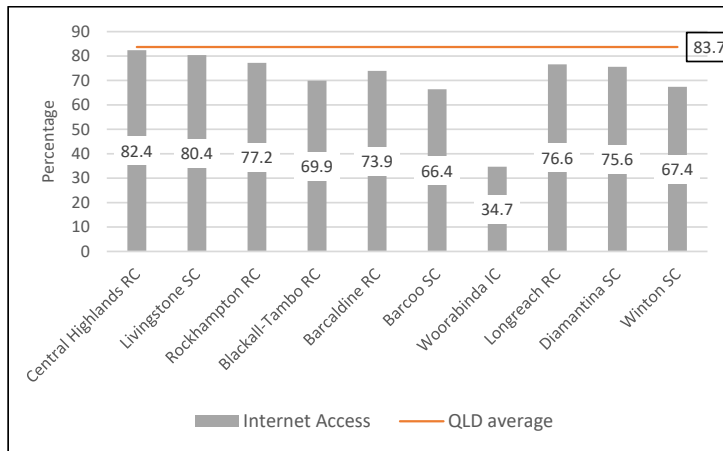
*Figure 2: Australian Digital Inclusion Index (ADII) and its three main dimensions*  
 Source: ADII, Available at <https://www.digitalinclusionindex.org.au/>

Additionally, the internet access from dwelling was examined to understand regional differences and disadvantages. Internet access from dwelling is highly varied between

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different areas as well as within the region (Figure 3), that is also far below QLD average. Indigenous Councils and far remote councils receive higher disadvantages. The lack of digital infrastructure is one of the barriers to achieving a digitally enabled future for remote areas.



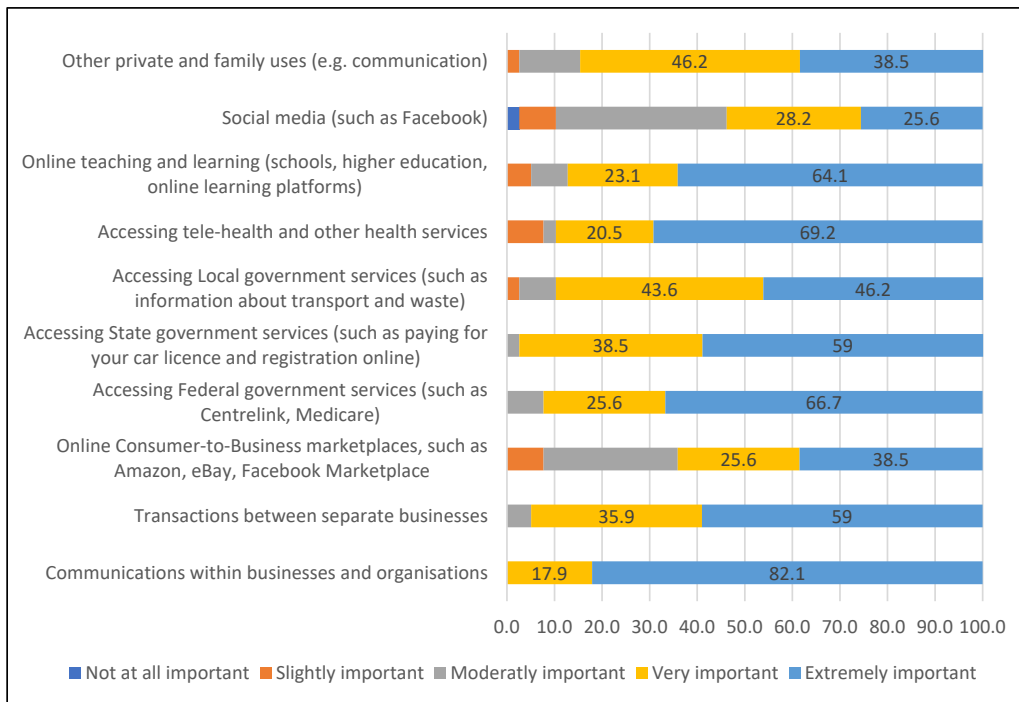
*Figure 3: Internet access by dwelling*  
Source: Census data 2016, ABS.

### 4.2. Importance, current use, and potential use of digital technologies

Digital technologies provide the basis for innovation in almost all other sectors such as education (Department of Education, 2021), agriculture (Rotz et al., 2019), or health (Campbell et al., 2020; Beaunoyer et al., 2020). One of the issues examined through the stakeholder survey (mentioned earlier) is the importance of digital services for different sectors in the region. Survey respondents identified that digital connectivity was important for communication within and between businesses, accessing government and healthcare services, and online teaching and learning (Figure 4). Among the government services, the respondents were mainly concerned about access to services provide by the Federal Government. However, access to social media and private communication received less priority, that is perhaps due to the targeted cohort of survey participants. Workshop participants, in their discussion on the survey results, also highlighted the biasness of the survey cohort, that may have an impact on the results. Different from the present study, however, the importance of digital access to social networking sites to developing social connectivity has been mentioned in several studies, such as the study on social media in Queensland by Tiwari et al. (2019).

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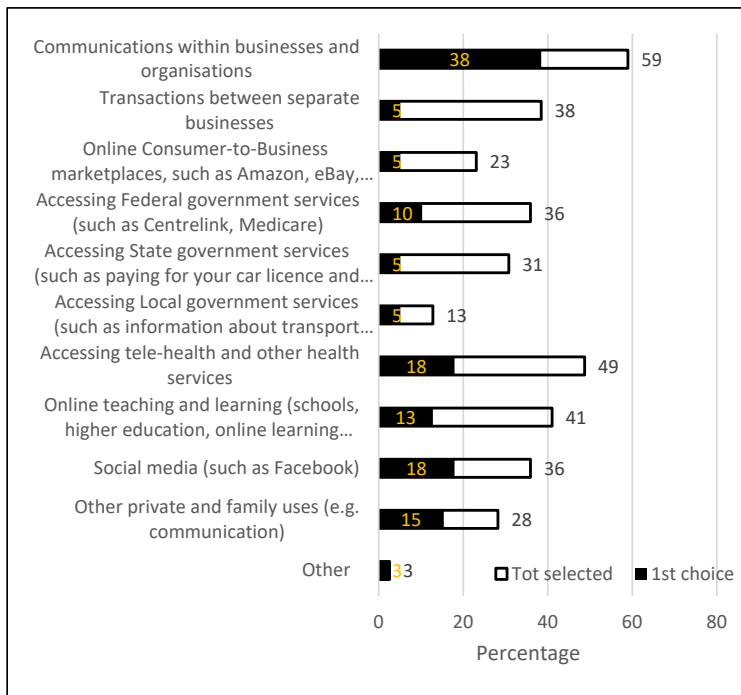


*Figure 4: Importance of digital connectivity for different services*

The survey respondents also shared their observation about the current uses of internet for different purposes in the region (Figure 5). It shows that businesses, education and accessing services are the main uses of digital technologies in the region. Moreover, of the respondents, 36% believed that the internet is often used to access social media, such as Facebook. Additionally, the respondents were asked to identify priority areas that would be benefited from better internet connection. Tele-health and online education were identified as the most potential areas to grow with better digital connectivity (Figure 6).

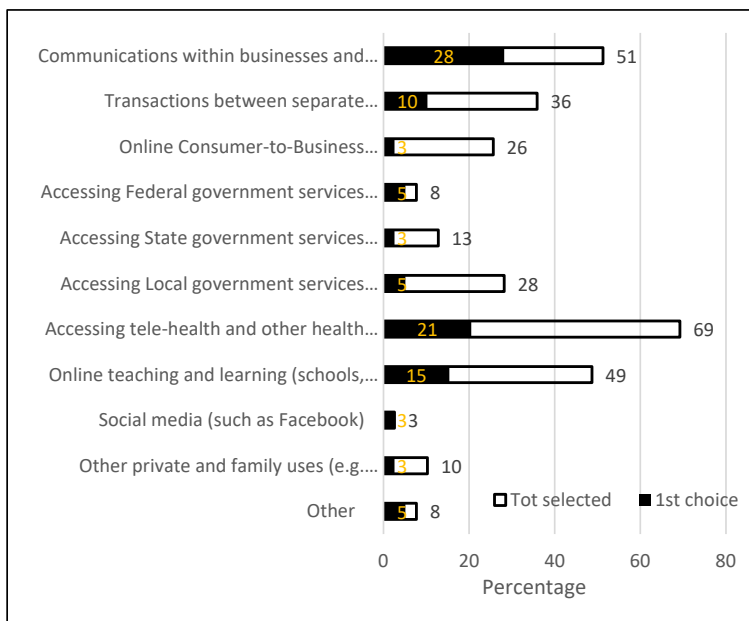
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**Figure 5: Current uses of internet**

Note: Respondents were asked to select 3 most important categories and rank them. The graph indicates respondents' selection as well as their first choice.



**Figure 6: Potential sectors of benefited with improved digital connectivity**

Note: Respondents were asked to select 3 most important categories and rank them. The graph indicates respondents' selection as well as their first choice

## 5. DIGITAL NEEDS AND CHALLENGES

Regional stakeholders as well as communities' perceptions are important to identify regional needs and priorities in development projects. The stakeholder survey was also used to identify digital infrastructure gaps, needs and challenges.

### 5.1. Digital infrastructure gaps

The level of digital services available across the region differs significantly. Most of the areas in the region were equipped with different combinations of digital accessible services. Of the respondents, 51% reported that the fibre was dominated in the region followed by satellite connections (36%). Fixed wireless (26%) was also observed to be a way of providing digital services to the region (Appendix A). Most respondents agreed that services across the region were not sufficient and needed to be upgraded (Figure 7).

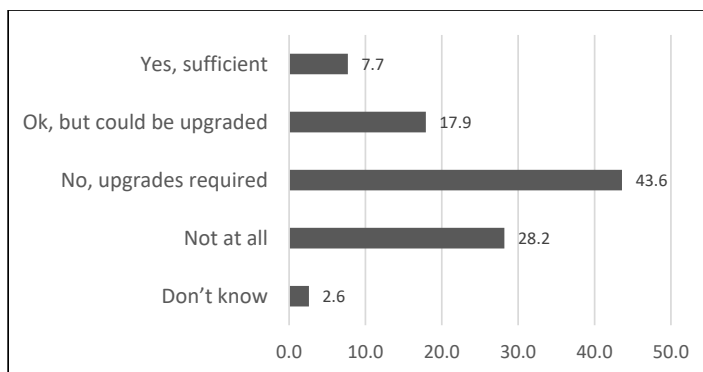
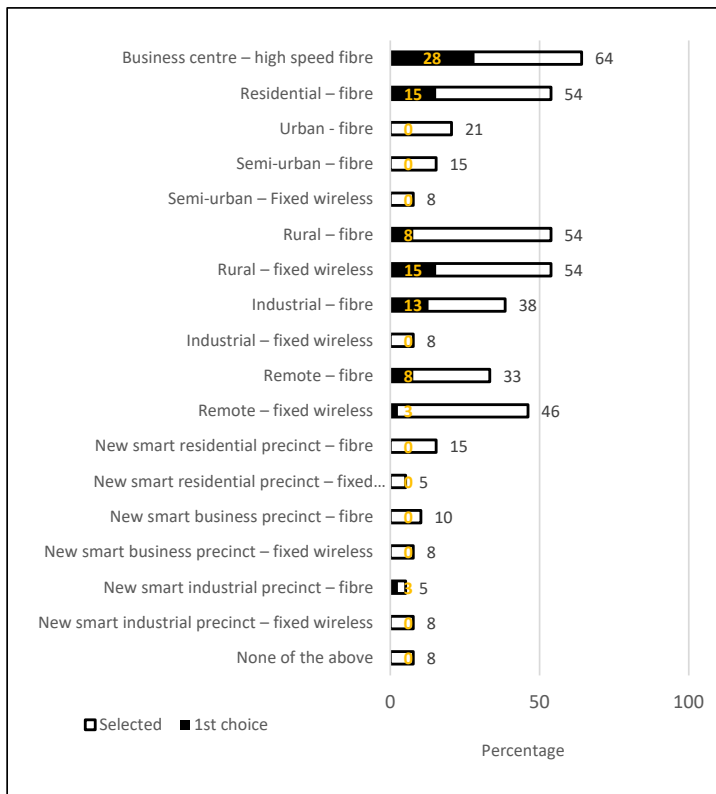


Figure 7: Needs of digital infrastructure improvement in CWQ

It was suggested that all geographical areas, including the rural and remote ones, as well as small businesses and households needed to improve their digital connectivity. The majority of the survey respondents were, however, concerned about improving the digital connectivity for rural and remote areas and small businesses. A detailed analysis of the survey responses indicated that high speed fibre for business premisses, rural fibre and fixed wireless, remote fixed wireless, and residential fibre connections, were identified as priority needs for improving digital connectivity (Figure 8).

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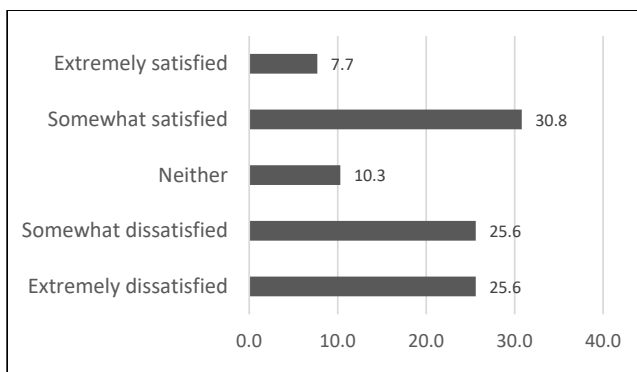


*Figure 8: Priority needs for digital connectivity improvement*

Note: Respondents were asked to identify 5 most important categories and rank them. The figure depicts the first choice as well as selected categories

**5.2. Digital services and service quality in CWQ**

More than half of the respondents (51%) were not satisfied (or extremely dissatisfied) with the available internet services across the region (Figure 9). Only 7.7% respondents stated that they were extremely satisfied with the internet service, and this is possibly associated with fibre access areas.



*Figure 9: Satisfaction about the digital services available in CWQ*



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Similarly, 69% reported that the availability of technical peripheral services was below average or very poor, whereas only 13% agreed that technical services were good. The judgement could be based on the respondents' personal experiences and their awareness (Appendix B). Lack of technical expertise was also identified as a constraint to developing digital connectivity in the region (Appendix C). Nearly half of the respondents stated that the region's technical expertise was not good. Many of them also believed that the available digital services in the CWQ region were not affordable (Figure 10).

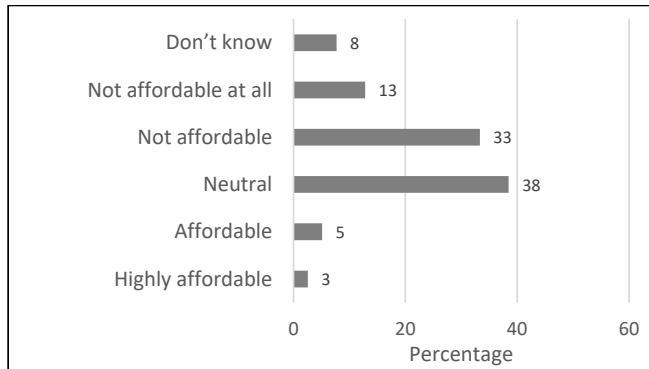


Figure 10: Affordability of technical services

### 5.3. Technology adoption and leadership

Digital technology adoption as well as leadership are important to acquire the technology to the region. Of the respondents, 43% agreed that the region adopted new technologies quickly whereas 39% stated that the technology adoption was slow (Figure 11). However, it seems that the respondents trusted the region's leadership capacity, as many believed that the region had a necessary level of leadership for digital connectivity (Figure 12). This can be seen as a positive aspect for the region's digital infrastructure development. Importantly, almost all respondents agreed that the region needed to give priority to developing digital infrastructure in comparison to other regions.

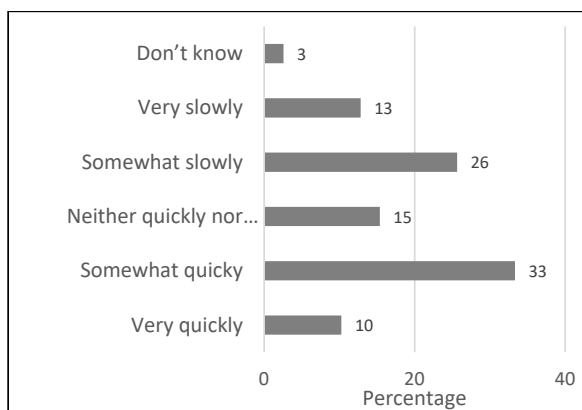


Figure 11: Digital technology adoption in the region

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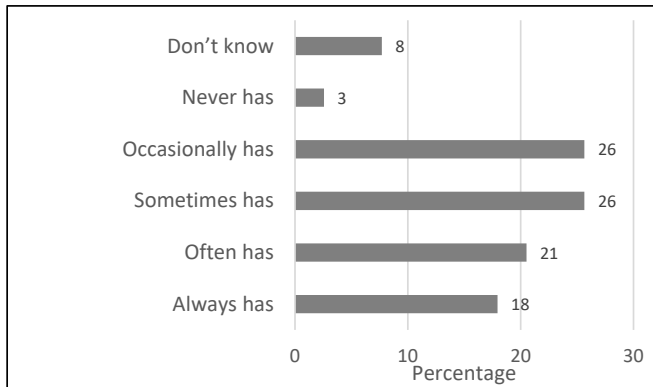


Figure 12: Regional leadership

### 5.4. Key issues and challenges

In addition to the needs and challenges identified from the survey results, findings draw on the two workshop discussions suggest a number of issues and challenges related to digital connectivity in the region, that need to be carefully considered.

The key issues and challenges mentioned by the workshop participants, which reflect three fundamental dimensions of digital inclusion proposed by the ADII (2022), including access, affordability, and digital ability, can be briefly described as follows:

#### Access

- Currently the connectivity is poor in many areas.
- Remote regions often have limited access to digital infrastructure due to geographical and cost factors.
- There are technological issues that prevent smooth digital connection in the region.

#### Affordability

- Affordability of technical services is low.
- The costs are more than what people afford to pay.
- There are social-economic issues, such as low-income residents and communities may not be able to afford the digital costs.

#### Digital Ability

- Some areas in the region (e.g., indigenous areas) do not have motivation to upgrade their digital infrastructure, and internet services are not seen to be important.
- People have limited knowledge about IT/digital connectivity.
- Education about digital connectivity is not yet widely available for residents, communities and stakeholders in the region.
- Government staff do not have relevant digital or management skills related to digital connectivity.
- There is still a lack of technical experts in the region.

## **6. PROPOSED ACTION PLAN**

The suggested action plan for the CWQ region was designed to address three combined fundamental dimensions of digital inclusion: access, affordability, and digital ability. Access is related to attaining connections and devices, affordability means the ability to sustainably afford devices and connections, and digital ability refers to having the appropriate skills and knowledge to put devices and connections to good use (Marshall et al., 2021).

### **6.1. Proposed actions**

Recommendations and actions for the CWQ region in relation to **access, affordability** and (digital) **ability** are presented in Table 2. The recommended actions are associated with seven strategic areas, including: community engagement; targeted geographical areas; infrastructure upgrade; rate and cost; digital skills; collaboration; and governance & business culture. There is also a suggested timeframe for the actions, such as short-term (approximately 3 years), medium-term (around 5 years), or long-term (about 10 years or more).

It is important to note that the action plan below was prepared for the whole CWQ, rather than for specific LGAs within the region, as it draws on stakeholders' perspectives who suggested general actions across the region. It is observed that digital connectivity is, geographically, a regional issue rather than a local issue (perhaps except for Indigenous/Aboriginal Shire Councils). Basically, the more remote from the coasts an area is, the less the area has access to fibre internet services.

We will also share this draft report with all LGA participants and requested their feedback in relation to their local digital priorities before finalising the report by 15 December 2022.

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*Table 2: Proposed actions to improve digital connectivity in the CWQ region*

<b>Digital inclusion dimension</b>	<b>Strategic area</b>	<b>Action</b>	<b>Timeframe</b>
<b>Access</b>	1. Enhancing community engagement in terms of digital connectivity	1a. Conducting detailed demand analyses through large scale community surveys, which involves small and medium enterprises (SMEs), to understand the community's digital needs, including who needs what types of digital access.	Short-to-medium term
	2. Identifying target geographical areas which need digital upgrades	2a. Identifying priority areas based on the findings from demand analyses. 2b. Mapping and providing information about available services in the region and building a true picture of the breadth and depth of the delivery of technologies.	Short-term
	3. Speeding up fibre infrastructure upgrades in the region	3a. Establishing a plan for upgrading digital infrastructure in target and priority areas, at least in the rural and remote CWQ's LGAs identified in this study. 3b. Developing the feasibility of fibre infrastructure upgrades through collaboration with infrastructure/service providers and connecting various types of fibre infrastructure owned by different entities under a well-coordinated entity to provide better services to rural and remote areas. 3c. Identifying types of digital technologies needed in each geographical area. High speed fibre for business premises, rural fibre and fixed wireless, remote fixed wireless, and residential fibre connections may be among priority needs for improving digital connectivity.	Short-term
<b>Affordability</b>	4. Ensuring reasonable costs and user charges in developing or upgrading digital infrastructure and services	4a. Evaluating digital costs and user charges at national & local levels. 4b. Meeting service providers to consider the upgrade costs. 4c. Surveying potential users and consulting with infrastructure/service providers about reasonable connection rates and prices.	Short-to-medium term

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		4d. Discussing with energy providers about how to maintain cheap energy for digital services.	
<b>Ability</b>	5. Improving digital skills and knowledge among stakeholders involving in digital connectivity projects and people in the community	5a. Providing training classes/sessions for stakeholders involved in digital connectivity projects. 5b. Organising community events to educate and raise people's awareness about the value of digital connectivity (LGAs can play a role in promoting these events) broadly and directly. 5c. Including knowledge about digital connectivity in school curriculums and activities. One of the activities may be organising digital knowledge competitions and prizes for students.	Short-to-medium term
<b>Access, Affordability, Ability</b>	6. Developing collaboration for improved digital connectivity	6a. Maintaining regular conversations and relationships with providers to access right information from and build trust with them. 6b. Organising symposiums at rural and regional areas where experts and digital providers can discuss and share their views/information about the availability and current and future use of digital services. 6c. Developing joint grant applications among different LGAs where different field offices can work together. 6d. Having different collaboration initiatives (for example, forums or platforms to get together, or to partnership between councils).	Medium-term
	7. Building effective governance and positive business culture	7a. Encouraging working from home in governmental offices, companies, businesses, and other working environments. 7b. Providing better platforms for digital technologies to work. 7c. Considering multi-agency resources to help councils in digital development. 7d. Building better business environments where digital participation is well facilitated. 7e. Encouraging entrepreneurship to take advantage of the benefits of digital connections.	Medium-to-long term

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### 6.2. Funding opportunities to support the action plan

The proposed actions for improving digital connectivity in the CWQ region can be implemented with support from different funding sources. The survey respondents suggested that reallocation of the federal government funding was the best way to improve regional digital infrastructure, followed by the State government spending (Figure 13). The survey findings were validated in the workshop discussions, in which the workshop participants agreed that the federal government should play the major role in financially supporting regional digital connectivity projects.

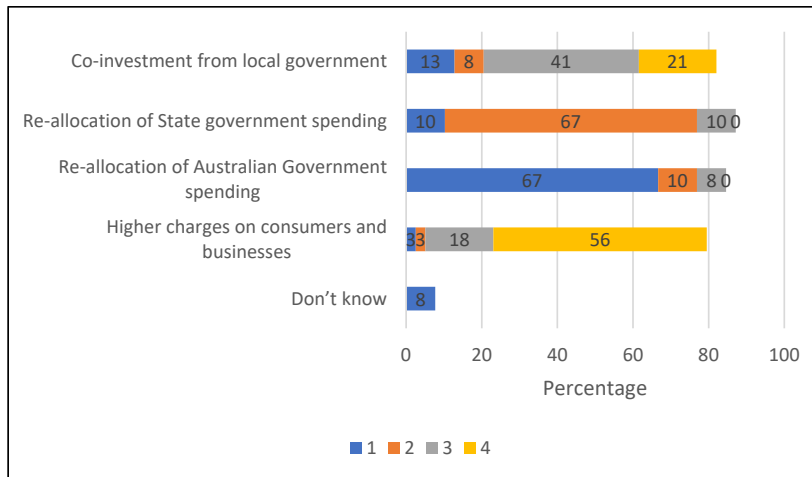


Figure 13: Potential funding sources for developing digital infrastructure  
Note: 1-4 represent most preferred to least preferred

The workshop participants pointed out the possibilities to access the Federal Government funding allocation for regional development. As most of the LGA participants agreed, the proposal should be developed considering all areas in the region or a group of LGAs rather than being confined to a single LGA boundary

Some funding sources and resource support (mainly from the Federal and Queensland governments) which the CWQ region can consider include:

- The Regional Connectivity Program (Department of Infrastructure, Transport, Regional Development and Communities) <https://www.infrastructure.gov.au/media-communications-arts/internet/regional-connectivity-program>
- The National Stronger Regions Fund (Department of Infrastructure, Transport, Regional Development and Communities) <https://www.infrastructure.gov.au/territories-regions-cities/regional-australia/regional-and-community-programs/national-stronger-regions-fund>
- The Strengthening Telecommunications Against Natural Disasters (Australian Government), <https://business.gov.au/grants-and-programs/strengthening-telecommunications-against-natural-disasters>

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- The GoDigitalQld strategy (Queensland Government), <https://www.chde.qld.gov.au/services/digital>
- The Building our Regions project (Queensland State Development, Infrastructure, Local Government and Planning) <https://www.statedevelopment.qld.gov.au/regions/economic-development/building-our-regions>
- The Queensland Disaster Resilience Fund (Queensland Reconstruction Authority), <https://www.qra.qld.gov.au/qdrf>
- The Queensland Business Portal (Business Queensland), <https://www.business.qld.gov.au/running-business/digital-business>

## **7. CONCLUSION AND WAYS FORWARD**

The present study has examined the digital landscape where current and future digital demands in the CWQ may lie, identified gaps in digital connectivity and, sought agreement on recommendations to address the gaps for the region. Drawing on stakeholder survey results and stakeholder workshop findings, it has also presented a suggested digital action plan which different stakeholders in the CWQ can utilise to advocate for future government and non-government grants to fund the upgrade or transformation of digital infrastructure.

Findings suggest that the levels of digital connectivity in urban and rural areas within CWQ region are currently quite mixed. Without necessary improvement in digital infrastructure and connectivity, the region may face greater risk of depopulation, declining liveability, and increasing barriers to social and economic opportunities (Marshall et al., 2021). Therefore, this report suggested seven short-, medium-, and long-term strategies associated with 22 actions which the region may consider in developing its own digital connectivity plan (see Table 2).

Therefore, a collaborative approach involving all levels of government and service providers initiative is required to implement the action plan (Table 2) within the CWQ region through public and private support. Local, state, and federal government officials should work together, and work with the digital industry to improve digital infrastructure in the CWQ region. Particularly, federal and state governments should support local governments and industries in developing both soft and hard digital infrastructure through different research and development grant programs. In order to effectively put the recommended digital actions into practice, stakeholders involved in this process should also build a detailed implementation plan where different actions suggested above are reviewed and adapted so they would suit different implementation stages and purposes.



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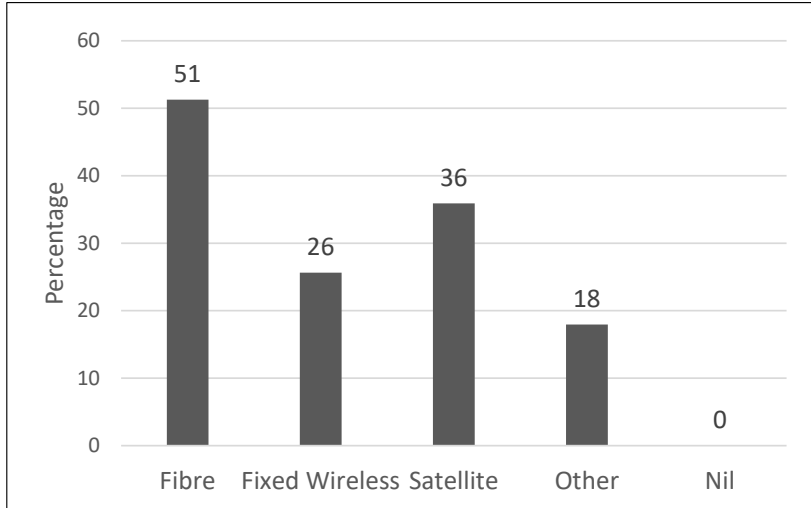
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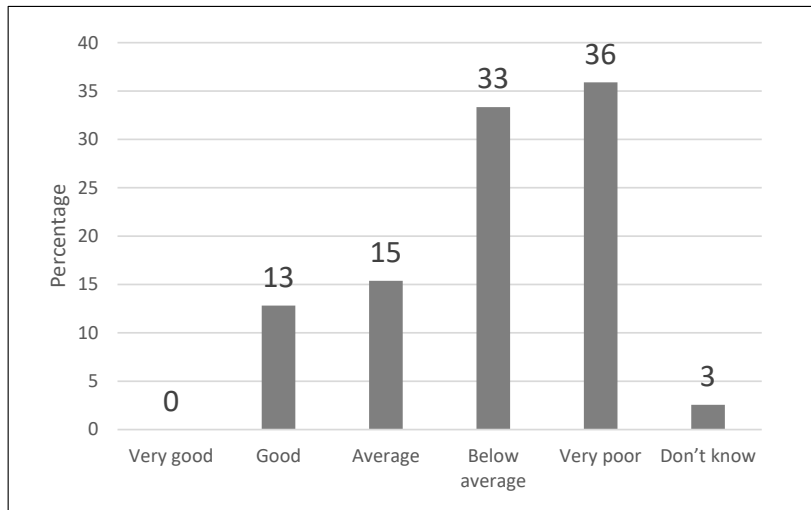
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## APPENDICES

### Appendix A: Availability of digital services in the region



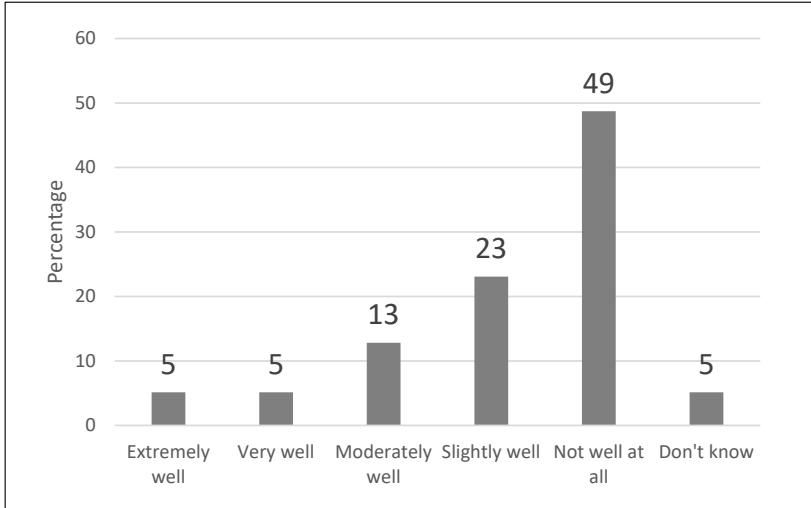
### Appendix B: Availability of technical services within the region



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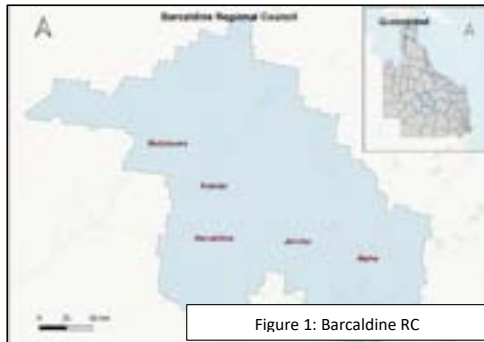
**Appendix C: Quality of technical services in the region**



## Appendix D1: Community profile & proposed digital action plan- Barcaldine Regional Council

### 1. Community & demographic overview

Barcaldine Regional Council (BRC) has a total land area of 53,382.7km<sup>2</sup>, in regional Central Queensland, comprising five townships (Figure 1). The estimated population in 2021 was 2,863 with a negative population growth in the



last 10 years (-1.4%). The projected population in the year 2041 is 2,239. 694 families live in BRC and of them, 38.3% live with children and 13.8% are one-parent families. The working-age population is 62.6% whereas 18.3% falls under the elderly (age 65+) category which is slightly below the Queensland averages (64.5% and 16.6% respectively). The median age of the population is 42.8. First nation people's population is higher than Queensland's average which is 7.7%. Only 5.1% of the current population has been born overseas. Most of the people (94%) live in separate single-dwelling houses while 43.2% are owner-occupied houses. 10.2% of residents in BRC fall into a relatively most disadvantaged socio-

economic group.

### 2. Major sectors and economic drivers

Currently, BRC operates 573 businesses and of them, 60.4% are agricultural businesses. Most of the business (65.8%) does not generate employment opportunities, but only 0.5% of business employed 20-199 employees. Businesses together with the public and private services sectors totally generate 1,435 jobs but the unemployment rate remains lower (2.8%) than the Queensland average (4.6% - June 2022). Most of the people work for agriculture, forestry and fisheries (30.8%), public administration and safety (10.5%) and health care and social assistance (10.2%). The average household income is \$1,418 which is lower than the Queensland average.

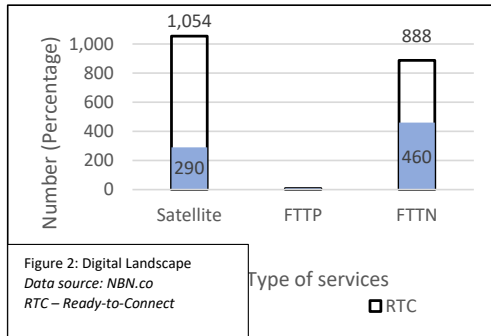
### 3. Future major projects

A number of infrastructure development projects such as roads, sewerage infrastructure, and digital networks. The construction of the army reserve and cadet depot is a special development project. It creates a number of temporary and permanent employment opportunities which require more digital access.

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### 4. Current digital landscape



The ADII index for BRC is 64 which is below Queensland’s and the Australian average (QLD=70, Australia=71.1). Digital ability (55) and access (62) are behind the Queensland averages while affordability is 94. 73.9% of people access the internet from dwellings (ABS, 2016). Most of the area is covered by satellite and FTTP. As Figure 2 depicted, available services are underutilized.

### Recommendations arising from proposed digital action plan report

Digital Inclusion Dimension & strategy	Action/s & Priority	Timeframe
ACCESS - Speeding up fibre infrastructure upgrades in the region	Increasing fibre to the Premises availability for residential and business that are not currently served by either FTTP or FTTN, particularly to the rural and urban periphery areas. (Priority -2)	Short-term
ABILITY - Improving digital skills and knowledge among stakeholders involving in digital connectivity projects and people in the community	Targeted programs and sessions for business, not for profit entities, community groups, and supporting organisations in conjunction with providers and create better utilization of currently available services. (Priority 1)	short-term

Note: The report is based on the following data/ information sources

1. Australian Bureau of Statistics (<https://statistics.qgso.qld.gov.au/qld-regional-profiles>)
2. Australian Digital Inclusion Index (ADII) (2018) (<https://doi.org/10.25916/5b594e4475a00>)
3. NBN Co., 2022, RTC data (Classified) & map (Open access)
4. Regional Development Australia – Central and West Queensland (<https://rdafcw.com.au/>)

## Appendix D2: Community Profile & proposed digital action plan: Barcoo Shire Council

### 1. Community & demographic overview

Barcoo Shire Council (BSC) has a total land area of 61830.2km<sup>2</sup>, comprising three townships (Figure 1). The estimated population in 2021 was 312 with a negative population growth in the last 10 years (-1.5%). The projected population in the year 2041 is 212. Within the council, 66 families live and of them, 42.4% live with children and 9.1% are one-parent families. The working-age population is 67.9% whereas 14.7% falls under the elderly (age 65+) category which is slightly below the Queensland averages (64.5% and 16.6% respectively). The median age of the population is 38.8. First nation people's population is higher than Queensland's average which is 8.4%. Only 3.2% of the current population in BSC has been born overseas. Most of the people (87%) live in separate single-dwelling houses while 36.5% are owner-occupied houses.



### 2. Major sectors and economic drivers

Currently, BSC operates 60 businesses and of them, 61.7% are agricultural businesses predominantly beef cattle farming. Most of the business (83.3%) does not generate employment opportunities, but only 5% of business employed 5-19 employees. Businesses together with the public and private services sectors totally generate 176 jobs but the unemployment rate remains slightly lower (3.6%) than the Queensland average (4.6%). Most of the people work for agriculture, forestry and fisheries (38.6%), public administration and safety (26.7%), and accommodation and food services (6.8%). The average household income is \$1,675 which is lower than the Queensland average. The median monthly mortgage payment is \$2,000.

### 3. Future major projects

Regional primary industries such as beef and mining expansion can be expected with current infrastructure development such as regional road networks and water supply weirs. Subsequently, the demand for digital services can be increased.

### 4. Current digital landscape

The ADII index data for BSC is not available. 66.4% of people access the internet from dwellings (ABS, 2016). The lack of information regarding digital infrastructure in the region is on the other hand lack of such facilities.

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**5. Recommendations arising from proposed digital action plan report**

Digital Inclusion Dimension & strategy	Action/s & Priority	Timeframe
ACCESS - Speeding up fibre infrastructure upgrades in the region	Increasing fibre to the Premises availability for residential and business that are not currently served by either FTTP or FTTN, particularly to the rural and urban periphery areas. (Priority -2)	Short-term
ABILITY - Improving digital skills and knowledge among stakeholders involving in digital connectivity projects and people in the community	Targeted programs and sessions for business, not for profit entities, community groups, and supporting organisations in conjunction with providers and RRC (Priority 1) and create better utilization of currently available RTCs.	Medium-term
ACCESS AND AFFORDABILITY – Building effective governance and positive business culture	Attracting a leading digital provider to the region and develop a regional governance system (Priority 3)	Long-term

Note: The report is based on the following data/ information sources

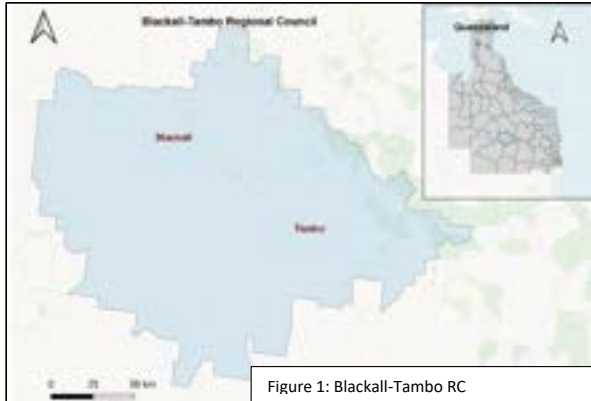
1. Australian Bureau of Statistics (<https://statistics.qgso.qld.gov.au/qld-regional-profiles>)
2. Australian Digital Inclusion Index (ADII) (2018) (<https://doi.org/10.25916/5b594e4475a00>)
3. NBN Co., 2022, RTC data (Classified) & map (Open access)
4. Regional Development Australia – Central and West Queensland (<https://rdafcw.com.au/>)



## Appendix D3: Community profile & proposed digital action plan- Blackall-Tambo Regional Council

### 1. Community & demographic overview

Blackall-Tambo Regional Council (BTRC) has a total land area of 30,537.3km<sup>2</sup>, comprising two townships (Figure 1).



The estimated population in 2021 was 1,920 with a negative population growth in the last 10 years (-1.6%). The population is projected to be 1,643 in year 2041. Around 519 families live in BTRC and of them, 34.5% live with children and 11% are one-parent families. The working-age population is 55.8% whereas 27.4% falls under the elderly (age 65+) category which is slightly different to the Queensland averages (64.5% and 16.6% respectively). The median age of the population is 48.6. First nation people's population is higher than Queensland's average which is 5.8%. Only 4.6% of the current population has been born overseas.

Most of the people (97%) live in separate single-dwelling houses and of them 42.2% are owner-occupied houses. 36.7% of residents in BTRC fall into a relatively most disadvantaged socio-economic group.

### 2. Major sectors and economic drivers

Currently, RRC operates 352 businesses and of them, 56.5% are agricultural businesses predominantly beef cattle farming. Most of the business (66.2%) does not generate employment opportunities, but only 6% of business employed 5-19 employees. Businesses together with the public and private services sectors totally generate 937 jobs but the unemployment rate remains slightly lower (2.8%) than the Queensland average (4.6% - first quarter of 2022). Most of the people work for agriculture, forestry and fishing (34.2%), health care and social assistance (9.5%), public administration and safety (9.4%) and retail trade (8.4 %). The average household income is \$1,254 which is below the Queensland average. The median monthly mortgage payment is \$867.

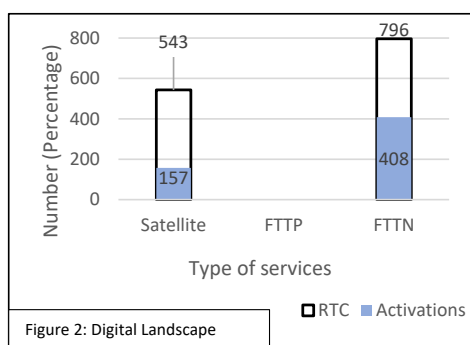
### 3. Future major projects

The development of housing and Blackhall airport may attract more people to the region and potential to increase the demand for digital facilities.

### 4. Current digital landscape

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The ADII index for RCC is 62 which is below Queensland's and the Australian average (QLD=70, Australia=71.1). All three criteria – access (61), affordability (91) and digital ability (53) – are behind the Queensland averages. 69.9% of people access the internet from dwellings (ABS, 2016). Most of the area is covered by satellite and FTTN. As Figure 2 depicted, available services are underutilized.

### 5. Recommendations arising from proposed digital action plan report

Digital Inclusion Dimension & strategy	Action/s & Priority	Timeframe
ACCESS - Speeding up fibre infrastructure upgrades in the region	Increasing fibre to the Premises availability for residential and business that are not currently served by either FTTP or FTTN. (Priority -2)	Short-term
ABILITY - Improving digital skills and knowledge among stakeholders involving in digital connectivity projects and people in the community	Targeted programs and sessions for business, not for profit entities, community groups, and supporting organisations in conjunction with providers and RRC (Priority 1) and create better utilization of currently available RTCs.	Medium-term
ACCESS AND AFFORDABILITY – Building effective governance and positive business culture	Attracting a leading digital provider to the region and develop a regional governance system (Priority 3)	Long-term

Note: The report is based on the following data/ information sources

1. Australian Bureau of Statistics (<https://statistics.qgso.qld.gov.au/qld-regional-profiles>)
2. Australian Digital Inclusion Index (ADII) (2018) (<https://doi.org/10.25916/5b594e4475a00>)
3. NBN Co., 2022, RTC data (Classified) & map (Open access)
4. Regional Development Australia – Central and West Queensland (<https://rdafcw.com.au/>)

## Appendix D4: Community profile & proposed digital action plan: Boulia Shire Council

### 1. Community & demographic overview

Boulia Shire Council (BoSC) has a total land area of 60,906.5m<sup>2</sup>, (Figure 1).



The estimated population in 2021 was 470 with a negative population growth in the last 10 years (-0.5%). The projected population in the year 2041 is 392. Around 92 families live in BoSC and of them, 38% live with children and 23.9% are one-parent families. The working-age population is 61.3% whereas 16.6% falls under the elderly (age 65+) category which is slightly below the Queensland averages (64.5% and 16.6% respectively). The median age of the population is 30.5. First nation people's population is higher than Queensland's average which is 30.1%. Only 4.6% of the current population has been born overseas. Most of the people (79.9%) live in separate single-dwelling houses while 30.6% are owner-occupied houses. 100% of residents in RRC fall into a relatively most disadvantaged socio-

economic group.

### 2. Major sectors and economic drivers

Currently, RRC operates 58 businesses and of them, 46.6% are agricultural businesses predominantly beef cattle farming. Most of the business (69%) does not generate employment opportunities, but only 5.2% of business employed 20-199 employees. Businesses together with the public and private services sectors totally generate 226 jobs but the unemployment rate remains slightly lower (3.4%) than the Queensland average (4.6%). Most of the people work for agriculture, forestry and fisheries (45.1%), public administration and safety (15.9%), and construction (9.3%). The average household income is \$1,490 which is below the Queensland average. The median monthly mortgage payment is \$1,020.

### 3. Future major projects

Boulia Shire Council is in partnership with NBN through the RCP program to have fibre to the premises to the township. The agreements have been signed which augers well for digital connectivity for both the almost completed Industrial Estate and the soon to be developed Residential Estate. Both mining exploration and increased freight and tourist traffic will see an increase in demand for improved digital connectivity with the ongoing development of the Outback Way (Donohue Highway).

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### 4. Current digital landscape

The ADII index for the region is not available due to the low sample size. According to the NBN Co Boullia is covered by satellite, 237 connections are ready to connect but only 41% are activated.

### 5. Recommendations arising from proposed digital action plan report

Digital Inclusion Dimension & strategy	Action/s & Priority	Timeframe
ACCESS - Speeding up fibre infrastructure upgrades in the region	Increasing fibre to the Premises availability for residential and business that are not currently served by either FTTP or FTTN. (Priority -2)	Short-term
ABILITY - Improving digital skills and knowledge among stakeholders involving in digital connectivity projects and people in the community	Targeted programs and sessions for business, not for profit entities, community groups, and supporting organisations in conjunction with providers and RRC (Priority 1) and create better utilization of currently available RTCs.	Medium-term
ACCESS AND AFFORDABILITY – Building effective governance and positive business culture	Attracting a leading digital provider to the region and develop a regional governance system (Priority 3)	Long-term

Note: The report is based on the following data/ information sources

1. Australian Bureau of Statistics (<https://statistics.qgso.qld.gov.au/qld-regional-profiles>)
2. Australian Digital Inclusion Index (ADII) (2018) (<https://doi.org/10.25916/5b594e4475a00>)
3. NBN Co., 2022, RTC data (Classified) & map (Open access)
4. Regional Development Australia – Central and West Queensland (<https://rdafcw.com.au/>)

## Appendix D5: Community Profile & proposed digital action plan: Central Highland Regional Council

### 1. Community & demographic overview

Central Highland Regional Council (CHRC) has a total land area of 59,834.8Km<sup>2</sup>, comprising 13 townships (Figure 1).

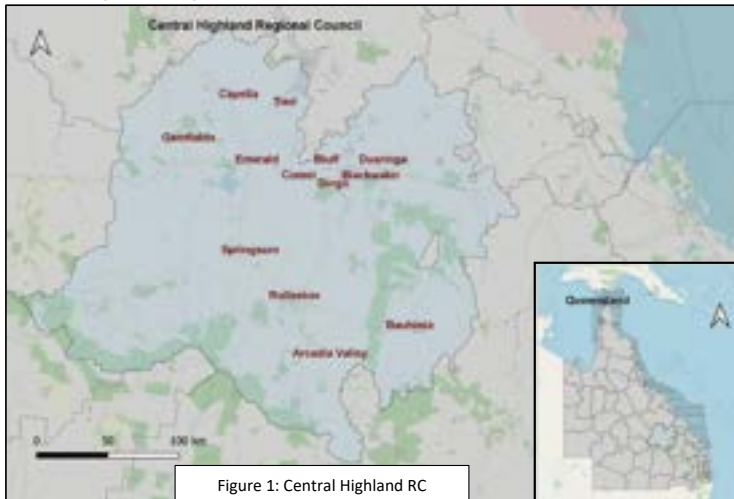


Figure 1: Central Highland RC

The estimated population in 2021 was 28,311, however, it showed a negative population growth rate in the last 10 years (-0.4%). The projected population in the year 2041 is 30,133. Around 6,763 families live in CHRC and of them, 46.9% live with children and 13.3% are one-parent families. The working-age population is 67.1% whereas 9.3% falls under the elderly (age 65+) category (Queensland averages 64.5% and 16.6% respectively). The median age is 34.1 indicating the high potential to contribute to the

working force. First nation people's population is higher than Queensland's average which is 5.9%. Nearly 11.7% of the current population has been born overseas. Most of the people (85.7%) live in separate single-dwelling houses while 22.2% are owner-occupied houses. 14% of residents in CHRC fall into a relatively most disadvantaged socio-economic group.

### 2. Major sectors and economic drivers

Currently, CHRC operates 3,335 businesses and of them, 41.1% are agricultural businesses. Most of the business (63%) does not generate employment opportunities, but only 1.9% of business employed 20-199 employees. Businesses together with the public and private services sectors totally generate 14,188 jobs but the unemployment rate remains slightly lower (3.6%) than the Queensland average (4.9%). Most of the people work for mining (22.5%), agriculture, forestry and fishing (12.6%), retail trade (8%) and education and training (7.7%). The average household income is \$2,095 which is higher than the Queensland average. The median monthly mortgage payment is \$1,500.

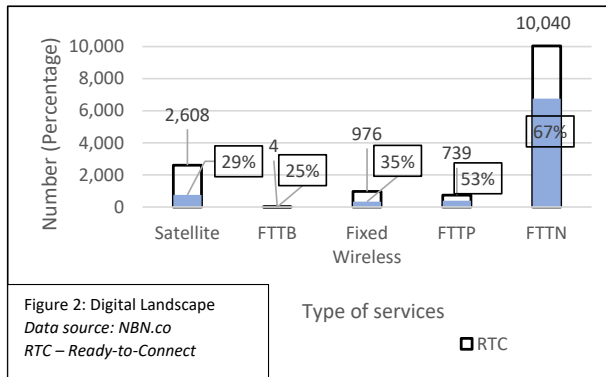
### 3. Future major projects

Several development plans are in place with infrastructure development projects in the region. For example, the robotic technology park and innovation research precinct in Emerald will help in developing agricultural production and allied services.

# 11. CHIEF EXECUTIVE OFFICER'S REPORT

## 11.1 - Councillor Information Correspondence - Appendix 3

### 4. Current digital landscape



The ADII index for RCC is 71 which is above Queensland’s average (70) and slightly lower than the Australian average (71.1). Affordability (95) and digital ability (66) are higher than the Queensland average whereas access (67) is lower than the Queensland average. 82.4% of people access the internet from dwellings (ABS, 2016). Satellite services are available across the CHRC while Emerald, Blackwater, Capella and Tieri are predominantly covered by FTTN and FTTP. As Figure 2 depicted, available services are underutilized.

### 5. Recommendations arising from proposed digital action plan report

Digital Inclusion Dimension & strategy	Action/s & Priority	Timeframe
ACCESS - Speeding up fibre infrastructure upgrades in the region	Increasing fibre to the Premises availability for residential and business that are not currently served by either FTTP or FTTN, particularly to the rural and urban periphery areas. (Priority -2)	Short-term
ABILITY - Improving digital skills and knowledge among stakeholders involving in digital connectivity projects and people in the community	Targeted programs and sessions for business, not for profit entities, community groups, and supporting organisations in conjunction with providers and RRC (Priority 1) and create better utilization of currently available RTCs.	Medium-term
ACCESS AND AFFORDABILITY – Building effective governance and positive business culture	Attracting a leading digital provider to the region and develop a regional governance system (Priority 3)	Long-term

Note: The report is based on the following data/ information sources

1. Australian Bureau of Statistics (<https://statistics.qgso.qld.gov.au/qld-regional-profiles>)
2. Australian Digital Inclusion Index (ADII) (2018) (<https://doi.org/10.25916/5b594e4475a00>)
3. NBN Co., 2022, RTC data (Classified) & map (Open access)
4. Regional Development Australia – Central and West Queensland (<https://rdafcw.com.au/>)

## Appendix D6: Community Profile & proposed digital action plan- Diamantina Shire Council

### 1. Community & demographic overview

Diamantina Shire Council (DSC) has a total land area of 94,722.4km<sup>2</sup>, comprising three townships (Figure 1). The estimated population in 2021 was 270 with a growth rate of -0.8% in the last 10 years. The projected population in

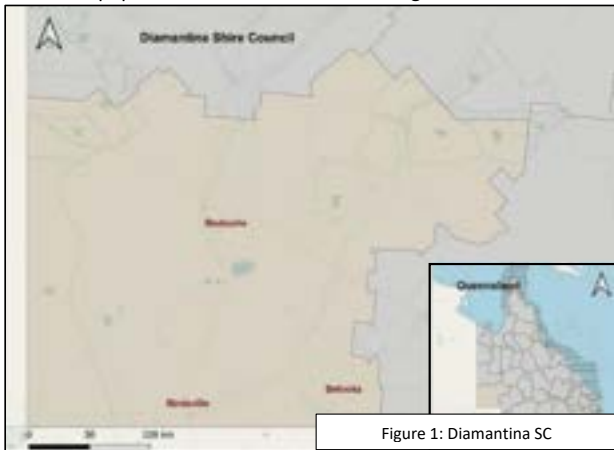


Figure 1: Diamantina SC

the year 2041 is 286. 51 families live in DSC and of them, 25.5% live with children and 15.7% are one-parent families. The working-age population is 76.3% whereas 15.2% falls under the elderly (age 65+) category which is slightly different to the Queensland averages (64.5% and 16.6% respectively). The median age of the population is 40.7. First nation people's population is higher than Queensland's average which is 21.8%. Nearly 10.9% of the current population has been born overseas. Most of the people (93.9%) live in separate single-dwelling houses while 8.5% are owner-occupied houses.

### 2. Major sectors and economic drivers

Currently, RRC operates 29 businesses and of them, 20.7% are agricultural businesses predominantly beef cattle farming. Businesses together with the public and private services sectors totally generate 154 jobs but the unemployment rate remains lower (3.5%) than the Queensland average (4.9%). Most of the people work in agriculture, forestry and fishing (33.1%) public administration and safety (31.2%), construction (9.1%), and accommodation and food services (9.1%). The average household income is \$1,792 which is higher than the Queensland average. The median monthly mortgage payment is \$953.

### 3. Future major projects

Several development plans are in place with infrastructure development projects in the region. For example, the Bedourie-Windorah road development and fibre optic telecommunications from Boulia to Birdsville via Bedourie.

### 4. Current digital landscape

The ADII index for DSC is not available. 75.6% of people access the internet from dwellings (ABS, 2016).

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.1 – Councillor Information Correspondence – Appendix 3**

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**5. Recommendations arising from proposed digital action plan report**

Digital Inclusion Dimension & strategy	Action/s & Priority	Timeframe
ACCESS - Provide fibre infrastructure to the region	Provide fibre access to businesses and dwellings (Priority -2)	Short-term
ACCESS AND AFFORDABILITY –	To be part of regional digital governance system (Priority 3)	Long-term

Note: The report is based on the following data/ information sources

1. Australian Bureau of Statistics (<https://statistics.qgso.qld.gov.au/qld-regional-profiles>)
2. Australian Digital Inclusion Index (ADII) (2018) (<https://doi.org/10.25916/5b594e4475a00>)
3. NBN Co., 2022, RTC data (Classified) & map (Open access)
4. Regional Development Australia – Central and West Queensland (<https://rdafcw.com.au/>)



## Appendix D7: Community profile & proposed digital action plan: Livingstone Shire Council

### 1. Community & demographic overview

Livingstone Shire Council (LSC) has a total land area of 11,757.9km<sup>2</sup>, comprising seven townships (Figure 1). The estimated population in 2021 was 39,881 with a growth rate of 1.8% in the last 10 years. The projected population



in the year 2041 is 55,740. Around 10,646 families live in LSC and of them, 38.6% live with children and 13.8% are one-parent families. The working-age population is 61.9% whereas 19.6% falls under the elderly (age 65+) category which is slightly below the Queensland averages (64.5% and 16.6% respectively). The median age is 43.1 indicating a high potential to contribute to the working force. First nation people's population is slightly higher than Queensland's average which is 5.4%. Nearly 10.1% of the current population has been born overseas. Most of the people (88.4%) live in separate single-dwelling houses while

36.9% are owner-occupied houses. 16.5% of residents in LSC fall into a relatively most disadvantaged socio-economic quantile.

### 2. Major sectors and economic drivers

Currently, LSC operates 2,970 businesses and of them, 18.3% are agricultural businesses. Most of the business (58.5%) does not generate employment opportunities, but only 2.1% of business employed 20-199 employees. Businesses together with the public and private services sectors totally generate 17,627 jobs while the unemployment rate remains lower (3%) than the Queensland average (4.6%). Most of the people work for health care and social assistance (13.3%), education and training (10.9%), construction (10.5%), mining (9.8%), and retail trade (8.4%). The weekly average household income is \$1,625 which is slightly below the Queensland average. The median monthly mortgage payment is \$1,733.

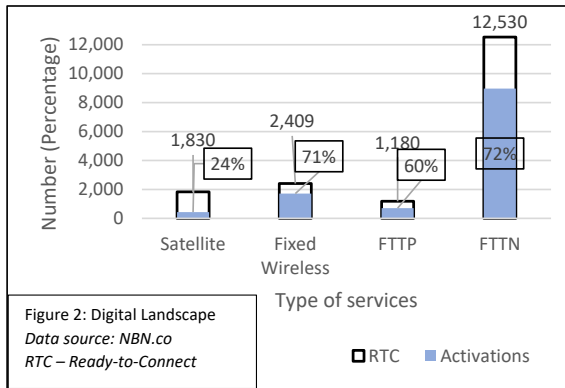
### 3. Future major projects

The development of military training facilities along the shore may create new employment opportunities and the incoming population demand more digital facilities.

# 11. CHIEF EXECUTIVE OFFICER'S REPORT

## 11.1 – Councillor Information Correspondence – Appendix 3

### 4. Current digital landscape



The ADII index for LSC is 68 which is below Queensland’s and the Australian average (QLD=70, Australia=71.1). All three criteria – access (65), affordability (92) and digital ability (62) – are behind the Queensland averages. 80.4% of people access the internet from dwellings (ABS, 2016). Most business and residential areas in the suburbs of Yeppoon, Rosslyn Bay, and Emu Park are covered by Fiber (either FTTN or FTTP) while the rest is covered by Fixed wireless and satellite. As Figure 2 depicted, available services are underutilized.

### 5. Recommendations arising from proposed digital action plan report

Digital Inclusion Dimension & strategy	Action/s & Priority	Timeframe
ACCESS - Speeding up fibre infrastructure upgrades in the region	Increasing fibre to the Premises availability for residential and businesses that are not currently served by either FTTP or FTTN. (Priority -2)	Short-term
ABILITY - Improving digital skills and knowledge among stakeholders involving in digital connectivity projects and people in the community	Targeted programs and sessions for businesses, not-for-profit entities, community groups, and supporting organisations in conjunction with providers and RRC (Priority 1) and create better utilization of currently available RTCs.	Medium-term
ACCESS AND AFFORDABILITY – Building effective governance and positive business culture	Attracting a leading digital provider to the region and develop a regional governance system (Priority 3)	Long-term

Note: The report is based on the following data/ information sources

1. Australian Bureau of Statistics (<https://statistics.qgso.qld.gov.au/qld-regional-profiles>)
2. Australian Digital Inclusion Index (ADII) (2018) (<https://doi.org/10.25916/5b594e4475a00>)
3. NBN Co., 2022, RTC data (Classified) & map (Open access)
4. Regional Development Australia – Central and West Queensland (<https://rdafcw.com.au/>)

## Appendix D8: Community profile & proposed digital action plan- Longreach Regional Council

### 1. Community & demographic overview

Longreach Regional Council (LrRC) has a total land area of 40572.2km<sup>2</sup>, comprising four townships (Figure 1). The estimated population in 2021 was 3,693 with a negative growth rate of -1.5% in the last 10 years. The projected



population in the year 2041 is 2,685. Around 864 families live in LrRC and of them, 37.4% live with children and 15.4% are one-parent families. The working-age population is 64% whereas 16.9% falls under the elderly (age 65+) category which is slightly below the Queensland averages (64.5% and 16.6% respectively). The median age is 39.8 indicating the high potential to contribute to the working force. First nation people's population is higher than Queensland's average which is 6.1%. Nearly 7.7% of the current population has been born overseas. Most of the people (88.2%) live in separate single-dwelling houses while 32.5% are owner-occupied houses.

### 2. Major sectors and economic drivers

Currently, LrRC operates 624 businesses and of them, 43.1% are agricultural businesses. Most of the business (62%) does not generate employment opportunities, but only 2.1% of business employed 20-199 employees. Businesses together with the public and private services sectors totally generate 1,914 jobs but the unemployment rate remains lower (2.6%) than the Queensland average (4.9%). Most of the people work for agriculture, forestry and fisheries (14.9%), health care and social assistance (14.1%), public administration (10.4%), and education and training (8.9%). The average household income is \$1,561 which is slightly lower than the Queensland average. The median monthly mortgage payment is \$1083.

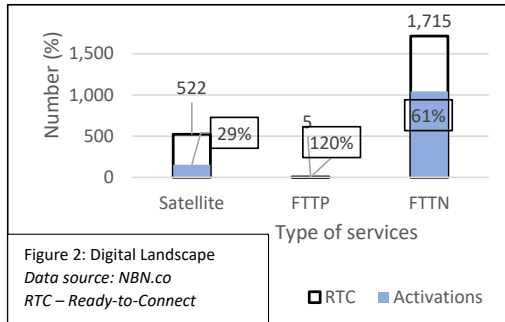
### 3. Future major projects

Several development plans are in place with infrastructure development projects in the region. Some of them are multi-modal freight hub and other infrastructure development. The expansion of services sector may require more digital access.

# 11. CHIEF EXECUTIVE OFFICER'S REPORT

## 11.1 – Councillor Information Correspondence – Appendix 3

### 4. Current digital landscape



The ADII index for RCC is 66 which is below Queensland’s and the Australian average (QLD=70, Australia=71.1). All three criteria – access (64), affordability (93) and digital ability (58) – are behind the Queensland averages. 76.6% of people access the internet from dwellings (ABS, 2016). Fibre to Node (FTTN) connections are common in LrRC area and a few numbers are connected with FTTP. As Figure 2 depicted, available services are underutilized (except FTTP).

### 5. Recommendations arising from proposed digital action plan report

Digital Inclusion Dimension & strategy	Action/s & Priority	Timeframe
ACCESS - Speeding up fibre infrastructure upgrades in the region	Increasing fibre to the Premises availability for residential and business that are not currently served by either FTTP or FTTN. Establish the fixed wireless facilities particularly to the rural and urban periphery areas. (Priority -2)	Short-term
ABILITY - Improving digital skills and knowledge among stakeholders involving in digital connectivity projects and people in the community	Targeted programs and sessions for business, not for profit entities, community groups, and supporting organisations in conjunction with providers and RRC (Priority 1) and create better utilization of currently available RTCs.	Medium-term
ACCESS AND AFFORDABILITY – Building effective governance and positive business culture	Attracting a leading digital provider to the region and develop a regional governance system (Priority 3)	Long-term

Note: The report is based on the following data/ information sources

- Australian Bureau of Statistics (<https://statistics.qgso.qld.gov.au/qld-regional-profiles>)
- Australian Digital Inclusion Index (ADII) (2018) (<https://doi.org/10.25916/5b594e4475a00>)
- NBN Co., 2022, RTC data (Classified) & map (Open access)
- Regional Development Australia – Central and West Queensland (<https://rdafcw.com.au/>)

## Appendix D9: Community profile & proposed digital action plan- Rockhampton Regional Council

### 1. Community & demographic overview

Rockhampton Regional Council (RRC) has a total land area of 6,570.3Km<sup>2</sup>, comprising six townships (Figure 1). The estimated population in 2021 was 82,904 with a growth rate of 0.5% in the last 10 years. The projected population in the year 2041 is 104,153. Around 21,022 families live in RRC and of them, 39.5% live with children and 20.7% are one-parent families. The working-age population is 63.6% whereas 16.2% falls under the elderly (age 65+) category which is slightly below the Queensland averages (64.5% and 16.6% respectively). The median age is 36.9 indicating the high potential to contribute to the working force. First nation people's population is higher than Queensland's average which is 8.7%. Nearly 10% of the current population has been born overseas. Most of the people (88.1%) live in separate single-dwelling houses while 29.7% are owner-occupied houses. 39.1% of residents in RRC fall into a relatively most disadvantaged socio-economic group.



### 2. Major sectors and economic drivers

Currently, RRC operates 5,168 businesses and of them, 13.4% are agricultural businesses predominantly beef cattle farming. Most of the business (56.8%) does not generate employment opportunities, but only 3.1% of business employed 20-199 employees. Businesses together with the public and private services sectors totally generate 36,979 jobs but the unemployment rate remains slightly higher (5.5%) than the Queensland average (4.6%). Most of the people work for health care and social assistance (18%), education and training (9.9%), retail trade (9.7%), construction (7.7%), and accommodation and food services (7%). The average household income is \$1,477 which is below the Queensland average. The median monthly mortgage payment is \$1,733.

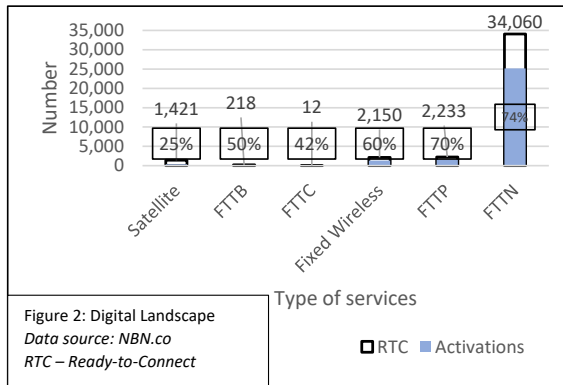
### 3. Future major projects

Rockhampton is a strategically important area to develop the whole Central West Queensland Region. It is planning to develop as a multi-modal logistics and transport service hub. A military defense precinct is developing in the Rockhampton region which potentially increases the demand for digital services. The development of Rockwood Weir attracts potential investors to the region further increasing the demand for digital services.

# 11. CHIEF EXECUTIVE OFFICER'S REPORT

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### 4. Current digital landscape



The ADII index for RCC is 67 which is below Queensland’s and the Australian average (QLD=70, Australia=71.1). All three criteria – access (64), affordability (87) and digital ability (61) – are behind the Queensland averages. 77.2% of people access the internet from dwellings (ABS, 2016). Most business and residential areas in the suburbs of Rockhampton, Parkhurst, Mount Morgan, and Grasmere are covered by Fiber (either FTTN or FTTP) while the rest is covered by Fixed wireless and satellite. As Figure 2 depicted, available services are underutilized.

### 5. Recommendations arising from proposed digital action plan report

Digital Inclusion Dimension & strategy	Action/s & Priority	Timeframe
ACCESS - Speeding up fibre infrastructure upgrades in the region	Increasing fibre to the Premises availability for residential and business (Priority 1)	Short to medium term
ABILITY - Improving digital skills and knowledge among stakeholders involving in digital connectivity projects and people in the community	Targeted programs and sessions for business, not for profit entities, community groups, and supporting organisations in conjunction with providers and Council (Priority 1)	Short to medium term
ACCESS AND AFFORDABILITY – Building effective governance and positive business culture	Attracting a leading digital provider to the region (Priority 2)	Long term

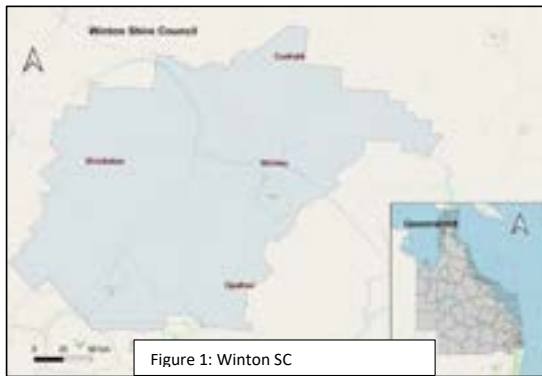
Note: The report is based on the following data/ information sources

1. Australian Bureau of Statistics (<https://statistics.qgso.qld.gov.au/qld-regional-profiles>)
2. Australian Digital Inclusion Index (ADII) (2018) (<https://doi.org/10.25916/5b594e4475a00>)
3. NBN Co., 2022, RTC data (Classified) & map (Open access)
4. Regional Development Australia – Central and West Queensland (<https://rdafcw.com.au/>)

## Appendix D10: Community Profile & proposed digital action plan- Winton Shire Council

### 1. Community & demographic overview

Winton Shire Council (WSC) has a total land area of 53,813.5Km<sup>2</sup>, comprising four townships (Figure 1). The



estimated population in 2021 was 1,132 with a negative population growth of -2% in the last 10 years. The population is projected to decrease by the year 2041 to 751. Around 256 families live in WSC and of them, 37.1% live with children and 11.3% are one-parent families. The working-age population is 63.1% whereas 20.9% falls under the elderly (age 65+) category which is slightly below the Queensland averages (64.5% and 16.6% respectively). The median age of the population is 48.3. First nation people's population is higher than Queensland's average which is 7.3%. Nearly 5% of the current population has been born overseas. Most of the people (85.4%) live in separate single-dwelling

houses while 85.4% are owner-occupied houses. 44.7% of residents in WSC fall into a relatively most disadvantaged socio-economic group.

### 2. Major sectors and economic drivers

Currently, WSC operates 236 businesses and of them, 54% are agricultural businesses. Most of the business (64%) does not generate employment opportunities, but only 11.9% of business employed 5-19 employees. Businesses together with the public and private services sectors totally generate 559 jobs but the unemployment rate remains 3.3% in comparison to Queensland's average of 4.6%. Most of the people work for agriculture, forestry and fisheries (24%), public administration (18.2%), retail trade (10%), construction (7.5%) and health care and social assistance (6.3%). The average household income in WSC is \$1,316 which is below the Queensland average. The median monthly mortgage payment is \$863.

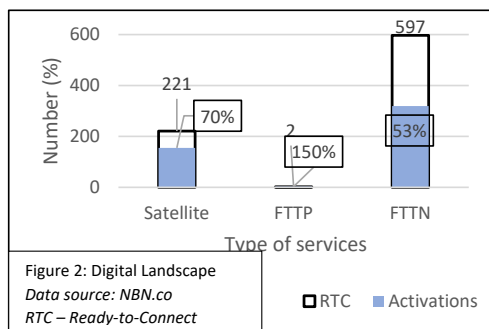
### 3. Future major projects

Several development plans are in place with infrastructure development projects in the region. For example, the development of highways (Donohue Highway) and road facilities may help to flourish the economic activities in the region.

# 11. CHIEF EXECUTIVE OFFICER'S REPORT

## 11.1 - Councillor Information Correspondence - Appendix 3

### 4. Current digital landscape



The ADII index for WSC is 63 which is below Queensland's and the Australian average (QLD=70, Australia=71.1). All three criteria – access (62), affordability (92) and digital ability (55) – are behind the Queensland averages. Despite higher affordability, accessibility and digital ability are considerably low. 67.4% of people access the internet from dwellings (ABS, 2016). Most of the area is covered by FTTN but only 53% connected. As Figure 2 depicted, available services are underutilized except fibre to premises.

### 5. Recommendations arising from proposed digital action plan report

Digital Inclusion Dimension & strategy	Action/s & Priority	Timeframe
ACCESS - Speeding up fibre infrastructure upgrades in the region	Increasing fibre to the Premises availability for residential and business that are not currently served by either FTTP or FTTN, and wireless network for remote areas. (Priority -2)	Short-term
ABILITY - Improving digital skills and knowledge among stakeholders involving in digital connectivity projects and people in the community	Targeted programs and sessions for business, not for profit entities, community groups, and supporting organisations in conjunction with providers and RRC (Priority 1) and create better utilization of currently available services.	Medium-term
ACCESS AND AFFORDABILITY – Building effective governance and positive business culture	Attracting a leading digital provider to the region and develop a regional governance system (Priority 3)	Long-term

Note: The report is based on the following data/ information sources

1. Australian Bureau of Statistics (<https://statistics.qgso.qld.gov.au/qld-regional-profiles>)
2. Australian Digital Inclusion Index (ADII) (2018) (<https://doi.org/10.25916/5b594e4475a00>)
3. NBN Co., 2022, RTC data (Classified) & map (Open access)
4. Regional Development Australia – Central and West Queensland (<https://rdafcw.com.au/>)



## Appendix D11: Community profile & proposed digital action plan- Woorabinda Aboriginal Shire Council

### 1. Community & demographic overview

Woorabinda Aboriginal Shire Council (WASC) has a total land area of 390.6 km<sup>2</sup>, comprising two townships



Figure 1: Woorabinda ASC

(Figure 1). The estimated population in 2021 was 1,041 with a growth rate of 0.6% in the last 10 years. The projected population in the year 2041 is 870. 232 families live in WASC and of them, 21.1% live with children and 62.5% are one-parent families. The working-age population is 58.2% whereas 16.6% falls under the elderly (age 65+) category which is slightly below the Queensland averages (64.5% and 16.6% respectively). The median age of the population is 23.5. The percentage of Aboriginal peoples and Torres Strait Islander peoples in WASC is 91.6%. Only 0.9% of the current population has been born

overseas. 100% of residents in WASC fall into a relatively most disadvantaged socio-economic group.

### 2. Major sectors and economic drivers

Currently, WASC operates 8 businesses. Most of the business (60%) does not generate employment opportunities. The unemployment rate remains higher (7.5%) than the Queensland average (4.6%). Most of the people work for education and training (27.3%), public administration and safety (26.8%), and health care and social assistance (18%). The average household income is \$381 which is below the Queensland average.

### 3. Future major projects

Several development plans are in place with infrastructure development projects in the region. For example, the development of cultural centre (Duaringa) and adjacent Army Reserves and Cadets depot helps in the regional development which may require more digital connectivity.

### 4. Current digital landscape

The ADII index for WASC is 63 which is below Queensland's and the Australian average (QLD=70, Australia=71.1). All three criteria – access (60), affordability (83) and digital ability (59) – are behind the Queensland averages. 34.7% of people access the internet from dwellings (ABS, 2016). The council is covered by satellite and 200 connections are ready to connect but only 44 are actively connected, indicating underutilization (NBN co).

# 11. CHIEF EXECUTIVE OFFICER'S REPORT

## 11.1 - Councillor Information Correspondence - Appendix 3

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### 5. Recommendations arising from proposed digital action plan report

Digital Inclusion Dimension & strategy	Action/s & Priority	Timeframe
ACCESS - Speeding up fibre infrastructure upgrades in the region	Increasing fibre to the Premises availability for residential and business that are not currently served by either FTTP or FTTN. (Priority -2)	Short-term
ABILITY - Improving digital skills and knowledge among stakeholders involving in digital connectivity projects and people in the community	Targeted programs and sessions for business, not for profit entities, community groups, and supporting organisations in conjunction with providers (Priority 1) and create better utilization of currently available services.	Medium-term
ACCESS AND AFFORDABILITY – Building effective governance and positive business culture	Attracting a leading digital provider to the region and develop a regional governance system (Priority 3)	Long-term

Note: The report is based on the following data/ information sources

1. Australian Bureau of Statistics (<https://statistics.qgso.qld.gov.au/qld-regional-profiles>)
2. Australian Digital Inclusion Index (ADII) (2018) (<https://doi.org/10.25916/5b594e4475a00>)
3. NBN Co., 2022, RTC data (Classified) & map (Open access)
4. Regional Development Australia – Central and West Queensland (<https://rdafcw.com.au/>)

## **Appendix E: List of participating organisations in the Workshops 1 & 2**

- *Group A: Australian Government*
  - Regional Development Australia Central West Queensland
  - National Emergency Management Services
  
- *Group B: Queensland Government*
  - Department of Regional Development, Manufacturing and Water
  - Department of State Development, Infrastructure, Local Government and Planning
  
- *Group C: Local Government*
  - Barcoo Shire Council
  - Blackall-Tambo Regional Council
  - Boulia Shire Council
  - Central Highland Regional Council
  - Livingstone Shire Council
  - Longreach Regional Council
  - Winton Shire Council
  - Woorabinda Aboriginal Shire Council
  
- *Group D: Education, Industry & Community Organisation*
  - CQUniversity Australia
  - NBN Local
  - Capricorn Enterprise

# 11. CHIEF EXECUTIVE OFFICER'S REPORT

## 11.1 - Councillor Information Correspondence - Appendix 4

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Dear Brett Walsh

I write in follow up to the Arts Queensland (AQ) consultation meetings held in early March with representatives of Regional Councils state-wide to discuss the Regional Arts Development Fund (RADF).

As a result of the discussions and issues raised, it was agreed that Arts Queensland would consider the most appropriate approach and any changes required to support Councils administering the RADF program.

The key matters raised related to the administrative burden of managing the program. To address this, Arts Queensland proposes a streamlined model with options designed to:

- support the delivery of medium to longer term strategic initiatives;
- reduce program administration;
- provide a foundation for strategic investment opportunities; and
- better align *Creative Together 2020-2030* priorities with local objectives.

Options:

- Multi-year contract – three years
- Simplified and fast tracked agreement process
- Contract reporting cycle moved to Financial Year
- Reduced reporting:
  - One annual outcome report and a Partnership meeting with AQ
  - Forward program plan addressing local priorities and alignment to *Creative Together – Grow (2022 – 2026)*
  - Budget and Council co-investment commitment

The proposed changes will be effective from 1 July 2023 with no impact to the current Funding Agreements which remain to 14 September 2023.

To progress the proposed changes including indicating your commitment to this approach AQ requests your response to a brief survey <https://www.surveymonkey.com/r/FQPHKH5> by COB Tuesday 18 April 2023.

Councils accepting the proposed changes will be advised of the requirements including application and agreement process, which will open on 1 May 2023.

# 11. CHIEF EXECUTIVE OFFICER'S REPORT

## 11.1 - Councillor Information Correspondence - Appendix 4

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If you have any questions about this email, the proposed changes, or this survey, please contact Julie Beveridge on 07 3034 4065.

Wishing you all a safe and happy Easter break.

Sincerely,

Julie



**Julie Tanner**  
Director Partnerships and Investment  
**Arts Queensland**  
Department of Communities, Housing and Digital Economy  
Phone: 07 3034 4058 eMail: [julie.tanner@arts.qld.gov.au](mailto:julie.tanner@arts.qld.gov.au)  
Level 24, 111 George Street, Brisbane QLD 4000  
GPO Box 1436, Brisbane Queensland 4001



*Arts Queensland recognises, respects and values First Nations peoples, arts and cultures. We recognise the unique contribution of First Nations artists and performers, respect the cultural authority of Elders as guardians of culture and value the creative expression of culture that First Nations people choose to share with us all.*

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## 11. CHIEF EXECUTIVE OFFICER'S REPORT

### 11.1 - Councillor Information Correspondence - Appendix 5

Click [here](#) if you are having trouble viewing this message.



### ***Amendments to the Stock Route Management Act 2002***

Dear Brett,

With the passing of the [Land and Other Legislation Amendment Bill 2022](#) in February 2023, the [Stock Route Management Act 2002](#) has now been amended. The amendment incorporates a number of changes that will affect how local governments manage Queensland's stock route network. To assist in understanding the changes, the Department of Resources has developed a [fact sheet](#).

Increases to stock travel and grazing permit fees will not take effect until the Regulation has been amended. Fee changes will be automatically amended in the Stock Route Management System.

The Local Government Stock Route Working Group will continue to work with the State Government Stock Route Working Group to advance ongoing funding issues identified in the 2021 Annual Conference [Resolution 96: Reform of the Queensland Stock Route Network](#).

For further information, contact Josh Dyke - Lead, Natural Resources and Environment – [Joshua\\_Dyke@lgaq.asn.au](mailto:Joshua_Dyke@lgaq.asn.au) or [0427 909 927](tel:0427909927).

Kind regards,

**Joshua Dyke**  
Lead - Natural Resources and Environment  
Local Government Association of Queensland

## Changes to the *Stock Route Management Act 2002*

### Background

The *Stock Route Management Act 2002* (the Act) was amended to implement the outcomes of extensive consultation on stock route reforms undertaken since 2018. The amendments will result in improved cost recovery for local government and streamline their administration of the stock route network. The amendments took effect as part of the *Land and Other Legislation Amendment Act 2022*.

The remake of the expiring Stock Route Management Regulation 2003 (Regulation) is progressing and key amendments will be communicated once the Regulation commences.

The following amendments commenced on 28 February 2023.

### Key changes

#### Local governments to retain 100% of stock route revenue

Local governments will keep 100% of the revenue collected from application and permit fees, fines, and water facility agreements. Previously, 50% of collected funds needed to be returned to the department. The 100% retained funds must continue to be used for the administration, maintenance, or improvement of the stock route network.

#### Stock route management plans

Stock route management plans prepared by local governments (under Chapter 3, Part 3 of the Act) will now last longer (5 years) to align with the life of the State Stock Route Management Strategy (the Strategy).

A local government that is required to prepare a stock route management plan

- will have up to 12 months to prepare its plan after the Strategy is published
- no longer needs to establish a working group to prepare the plan or submit a draft plan to the Minister for consideration
- must consult relevant state agencies and adopt its plan under processes that have been formalised for consistency
- must publish a draft plan on its website for public comment and consider submissions before the plan is finalised
- must ensure its adopted plan is consistent with the principles of stock route network management and the Strategy.

Transitional provisions allow the current Strategy and existing adopted plans to continue.

Note: when the remake Regulation commences, the following councils will no longer be required to prepare a Stock Route Management Plan (though they may still choose to do so): Bulloo Shire Council, Charters Towers Shire Council, Cloncurry Shire Council, Mt Isa City Council and Quilpie Shire Council.



### Stock route mapping

The process of declaring stock routes by regulation, has been replaced by the Chief Executive certifying and publishing a digital online map of stock routes under new section 97A of the Act. This means that

- the stock route map can be updated administratively whenever necessary
- the current stock route map continues until it is replaced by the first certified and published map
- an online record of previously certified/published maps will be kept for public access.

The process to amend stock routes is being developed and will be communicated separately.

### Notifications

Under broadened notification provisions, local governments may now publish notices on their website or in a suitable local media channel, e.g. for notifications associated with stock route network management plans, agistment permits or seizing stock.

### Further information

For more information about stock routes, visit the website at <https://www.qld.gov.au/environment/land/access/stock-routes>

*Stock Route Management Act 2002* and *Stock Route Management Regulation 2003*  
<https://www.legislation.qld.gov.au/browse/inforce>

If you have questions or require further information about these changes, call 13 QGOV (13 74 68) to contact your nearest business centre.



**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.2 - Calendar of Events**

**11.2 Calendar of Events**

**Upcoming Events, Meetings and Conferences**

The calendar provides an update on Council and community events occurring over the next three months.

<b>April 2023</b>			
1 Saturday	Easter Egg Hunt & Markets	Wool Pavilion – Longreach Showgrounds	Public Event
11 Monday	RADF Meeting	Longreach Civic Centre	RADF Committee
17 Monday 8.00am-5.00pm	Council Briefing	Fairmount Room, Longreach Civic Centre	Councillors Executive Leadership Team
20 Thursday 9.00am-5.00pm	Ordinary Council Meeting	Council Chambers, Longreach Civic Centre	Councillors Executive Leadership Team Open to the public
22 Saturday	Longreach Races	Longreach Race Course	Public Event
25 Tuesday 5.45am	ANZAC Day Dawn Service	Edkins Park Longreach	Public Event
25 Tuesday 5:45am	ANZAC Day Dawn Service	Ilfracombe Memorial Park	Public Event
25 Tuesday 5:30am	ANZAC Day Dawn Service	Isisford Town Park	Public Event
25 Tuesday 5:45am	ANZAC Day Dawn Service	Mount Slowcombe Yaraka	Public Event
25 Tuesday 8.20am	ANZAC Parade	RSL Memorial Club	Public Event
26 Wednesday 6:30pm – 8:00pm	Head Yakka Conversation	TBC	Public Event
27 Thursday 9.00am-5.00pm	Strategic Round Table	Fairmount Room, Longreach Civic Centre	Councillors Executive Leadership Team
30 Sunday 7:00am	Rotary Free Community Breakfast	Edkins Park Longreach	Public Event
<b>May 2023</b>			
4 Thursday 6:00pm	Wolfgang's Magical Musical Circus	Longreach Civic Centre	Public Event
6 Saturday	Longreach Races	Longreach Race Course	Public Event
8 Monday 9:00am - 5:00pm	Pre-budget Workshop 2	Fairmount Room, Longreach Civic Centre	Councillors Executive Leadership Team
12-13 Friday-Saturday	Longreach Show	Longreach Showground	Public Event
16 Tuesday 8:00am – 5:00pm	Council Briefing	Ilfracombe Rec Centre, Ilfracombe	Councillors Executive Leadership Team
18 Thursday 9:00am - 5:00pm	Ordinary Council Meeting	Town Hall, Isisford	Councillors Executive Leadership Team Open to the public

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.2 - Calendar of Events**

20 Saturday 6.00pm	Festival of Outback Opera: Singing in the Night	Camden Park Station	Public Event
21 Sunday 11.30am 5.00pm	Festival of Outback Opera: Sing Sing Sing Opera Ball	The Branch Smithy's Camp	Public Event Public Event
22 Monday – 24 Wednesday	RAPAD Board Meeting	Longreach	RAPAD BOARD & Councils
22 Monday 6.30pm	Festival of Outback Opera: Lady Sings the Maroons	TBC	Public Event
27 Saturday All Day	Isisford Sheep & Wool Show	Isisford	Public Event
31 Wednesday 9.00am- 5.00pm	Strategic Round Table	Fairmount Room, Longreach Civic Centre	Councillors Executive Leadership Team
<b>June 2023</b>			
3 Saturday	Longreach Races	Longreach Race Course	Public Event
5 Monday	Pre-budget Workshop 3	Fairmount Room, Longreach Civic Centre	Councillors Executive Leadership Team
20 Tuesday 8:00am – 5:00pm	Council Briefing	Fairmount Room, Longreach Civic Centre	Councillors Executive Leadership Team
22 Thursday 9.00am- 5.00pm	Ordinary Council Meeting	Council Chambers, Longreach Civic Centre	Councillors Executive Leadership Team Open to the public
18 Saturday	Longreach Races	Longreach Race Course	Public Event
29 Thursday 9.00am- 12.00pm	Budget Adoption Meeting	Fairmount Room, Longreach Civic Centre	Councillors Executive Leadership Team
29 Thursday 12:00pm- 5.00pm	Strategic Round Table	Fairmount Room, Longreach Civic Centre	Councillors Executive Leadership Team

**Recommendation:**

*That Council receives the report, as presented*

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.3 - Road Priorities**

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**11.3 Road Priorities**

A proposal to identify and prioritise Council's major transport routes to advocate for future road funding.

**Council Action**

Advocate

**Applicable Legislation**

*Local Government Act 2009*

**Policy Considerations**

Longreach Regional Council Transport Plan

**Corporate and Operational Plan Considerations**

4.4.1 Develop and maintain collaborative partnerships with regional agencies and government organisations.

4.2.1 Maintain, replace and develop new Council infrastructure assets as needed in a fiscally responsible manner.

**Budget Considerations**

Future funding opportunities to pursue in line with priorities

**Previous Council Resolutions related to this Matter**

Nil

**Officer Comment**

**Responsible Officer/s:** *Brett Walsh, Chief Executive Officer*

**Background:**

Council has committed funding for two State Road Network jobs:

- Thomson Developmental Road widening (currently in progress)
- Cramsie Muttaborra Road widening (2024)

The Outback Regional Roads and Transport Group (ORRTG) has prioritised the following roads in the Longreach Regional Council area:

- Cramsie Muttaborra Road – Priority 2 (State Government Road)
- Thomson Developmental Road (Longreach to Stonehenge) – Priority 2 (State Government Road)
- Blackall Emmet Yaraka Road – Priority 2 (Council Road)

The Blackall Emmet Road and Emmet Yaraka Road is a Council owned road which will require substantial funds for future reseals.

## 11. CHIEF EXECUTIVE OFFICER'S REPORT

### 11.3 - Road Priorities

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#### **Issue:**

The is limited State Government road funding projects identified into the future for Longreach Regional Council. The major funded projects in the RAPAD region are the Outback Highway (Boulia) and Capricorn Highway (Barcaldine).

The current priority projects identified by ORRTG no longer meet Council's priorities.

This is an opportunity to commence advocating to change priorities within Council and then through the ORRTG.

#### **Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Medium - likelihood that future funding does not meet Council's priorities

Consequence: Medium - high use roads are not funded

Rating: Medium

There is a risk that future funding of roads in the Council area does not meet Council or community expectations.

#### **Environmental Management Factors:**

Not applicable

#### **Other Comments:**

Nil

#### **Appendices**

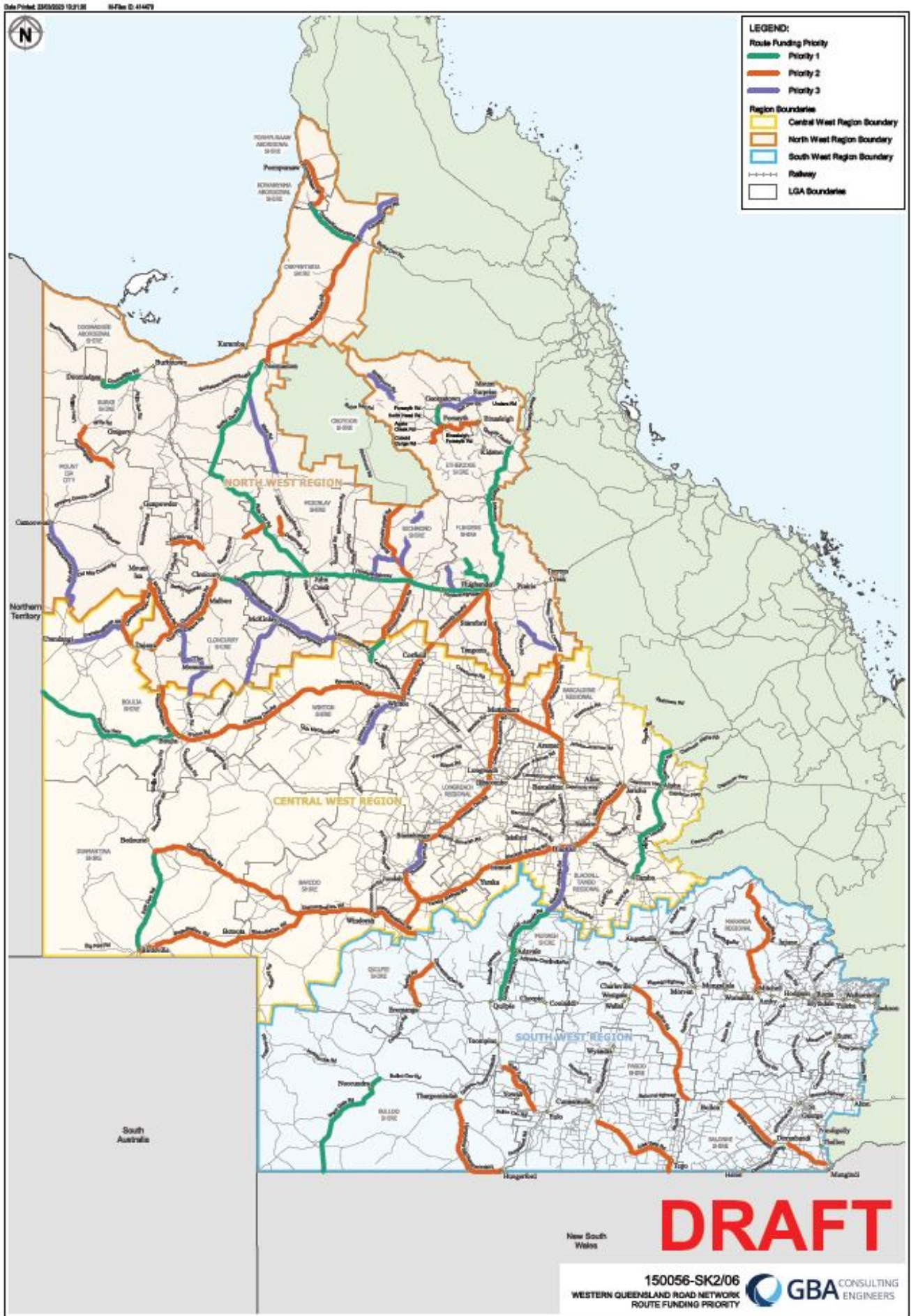
1. Western Queensland Priority Roads Network Priority [↓](#)
2. Western Queensland Priority Roads Network Hierarchy [↓](#)

#### **Recommendation:**

*That Council identifies the following roads in priority order for the Mayor and Chief Executive Officer to advocate for future road funding:*

1. Thomson Developmental Road - Longreach Stonehenge - widening
2. Isisford-Emmet Road - sealing remaining unsealed sections
3. Ilfracombe-Isisford Road - upgrade
4. Ilfracombe-Aramac Road - sealing

# 11 3 - Road Priorities - Appendix 1



11.3 - Road Priorities - Appendix 2



**DRAFT**

New South  
Wales

150056-SK2/05 **GBA** CONSULTING ENGINEERS

WESTERN QUEENSLAND ROAD NETWORK ROUTE HIERARCHY

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.4 - Workplace Health & Safety Update Report - March 2023**

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**11.4 Workplace Health & Safety Update Report - March 2023**

This report provides a summary of Council's health and safety performance as at 31 March 2023, highlighting issues, risks and opportunities impacting on employee health and safety in the workplace.

**Council Action**

Recognise

**Applicable Legislation**

*Local Government Act 2009*

*Local Government Regulation 2012*

*Workplace Health and Safety Act 2011*

*Workplace Health and Safety Regulations 2011*

**Policy Considerations**

Workplace Health and Safety Policy No 10.2

**Corporate and Operational Plan Considerations**

<b>GOVERNANCE: WORKPLACE HEALTH AND SAFETY</b>			
<b>Link to Corporate Plan</b>	<b>Activity</b>	<b>Key Performance Indicators</b>	<b>Operational Targets</b>
4.3.1	Provide a safety management system that minimises the risk to all people and property.	Successful implementation of the identified KPI's in the Longreach Regional Council Safety Management System 2021-22.	90% of KPI's achieved and completed by 30 June 2022

**Budget Considerations**

Operational Expenses YTD for Workplace Health and Safety are within current budget parameters.

**Previous Council Resolutions related to this Matter**

Nil

**Officer Comment**

**Responsible Officer/s:** *Grace Jones, Human Resources & Workplace Health & Safety Manager*

**Background:**

The HR/WHS Manager provides a monthly update report, which provides a summary of Council's health and safety performance.

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.4 - Workplace Health & Safety Update Report - March 2023**

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**Workplace Health and Safety Reporting – Period Ending 31 March 2023**

In total, 18 incidents were reported in the month, of which three resulted in personal injuries. Of the injuries for the reporting period, one required medical treatment after initial first aid and the remaining two were a report only. No injuries resulted in lost time.

There were 11 reported incidents of property damage all of which were either glass or minor panel damage due to rocks from passing vehicles or panel damage from plant striking wildlife or impact with other stationary objects.

The remaining four incidents for the month were near misses, these included:

- One sighting of a brown snake in the hallway of an office. The snake was removed from the facility;
- One sighting of a brown snake in a park;
- One incident where two brown snakes were identified at a facility, one in an office space and the other outside the facility. One snake was able to be relocated by a trained staff member, whereas the other snake entered into a space under the building and was unable to be captured; and
- A plant operator reported concerns of unstable road conditions while they were trying to empty waste at the dump which had the potential to damage equipment or overturn the plant. The issue has been raised with the facility contractor and an alternative location has been sourced.

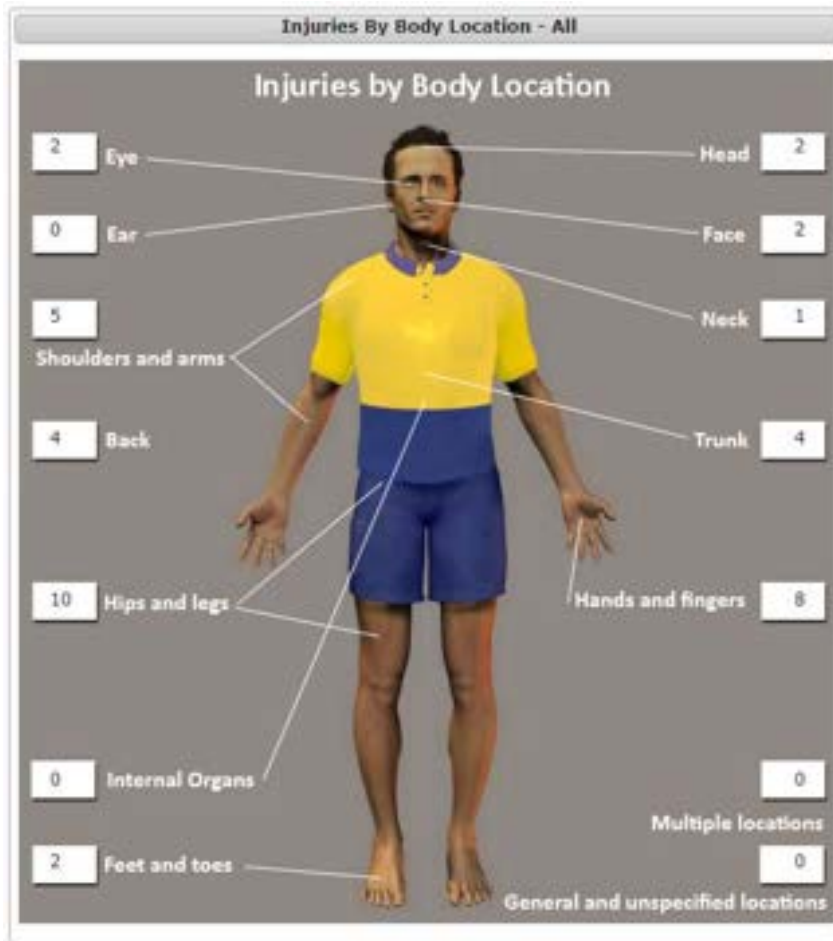
The below graphs depicts the Incident to Injury Ratio and Location of injuries for all incidents reported YTD.





## 11. CHIEF EXECUTIVE OFFICER'S REPORT

### 11.4 - Workplace Health & Safety Update Report - March 2023



#### **WHS Updates/Consultation**

- During the month Council's Longreach Works Supervisor provided the Safety team with information on the traffic management for the varied projects that the infrastructure team undertake. The safety team visited 4 different work sites with the Works Supervisor who provided valuable insight and information on the process of traffic management from design through to set-up of signage for projects. This information will ensure that when the team reviews procedures within the Safety Management System that it is done with knowledge of when, where and how signage is used by our teams and also in consideration of the required standards.
- The WHS team and Public Facility Manager have commenced internal auditing on Council's Swimming Pool facilities. This audit is in line with WHSQ's self-assessment tool and assesses functions such as training and support of staff, emergency management, management of pool users, management of additional features (i.e. inflatables, slides) and risks associated with hiring the facility. The first step of the internal audit has been to conduct a desk top audit with the facilities manager with onsite inspections for each facility to be undertaken.
- During March the team commenced a review of Staff Actions within the Safety Management System in preparation for the creation of the 23/24 Strategy and Operational Plans for Council Safety Management System, this will include further

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.4 - Workplace Health & Safety Update Report - March 2023**

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reviews of incident trends, gap and opportunities for improvements found in audits and discovery sessions.

**Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible

Consequence: Minor

Rating: M6

Risk assessments continue to be applied to find suitable controls for hazards in the workplace.

**Environmental Management Factors:**

Nil

**Other Comments:**

Nil

**Recommendation:**

*That Council receives the Workplace Health & Safety Update Report for the period ending 31 March 2023.*

## 11. CHIEF EXECUTIVE OFFICER'S REPORT

### 11.5 - Information Report - Governance

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#### 11.5 Information Report - Governance

This report provides an update on a range of activities that have occurred over the previous month for the Governance Department.

#### **Council Action**

Recognise  
Deliver

#### **Applicable Legislation**

*Local Government Act 2009*  
*Local Government Regulation 2012*

#### **Policy Considerations**

Nil

#### **Corporate and Operational Plan Considerations**

Strategy area: 3.2 Our Economy and 3.4 Governance

#### **Budget Considerations**

Nil

#### **Previous Council Resolutions related to this Matter**

Nil

#### **Officer Comment**

**Responsible Officer:** *Brett Walsh, Chief Executive Officer*

#### **Background:**

Officers provide an information update to Council on a monthly basis to outline achievements, challenges and statistical information for the various functional areas of Council.

#### **Issue:**

#### **Chief Executive Officer Update**

Following is a summary of activities undertaken for the period to 11 April 2023:

#### **Strategic Leadership**

- Further develop the new Corporate Plan including Vision and Mission
- Attend Municipal Works Australia Conference in Bendigo – Meeting the Challenge of Climate Change
- Attend monthly RAPAD meeting
- Attend monthly CEOs of the West (COWS) meeting
- Attend six monthly District Disaster Management Group (DDMG) meeting

## 11. CHIEF EXECUTIVE OFFICER'S REPORT

### 11.5 - Information Report - Governance

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#### Operational Management

- Work with Regulatory Services team to develop the Animal Management Strategy
- Work with the Infrastructure team to develop the Thomson River Weirs prospectus
- Discuss the tender process for a new waste landfill management contract
- Tenders called for update of Prequalified Supplier Register

#### Financial Management

- Participate in budget workshops in preparation for 2024 budget
- Participate in a review of the procurement policy

#### Workforce Capability

- Continue the enterprise bargaining negotiation process with two further workshops and a whole of staff presentation
- Conduct interviews for key management positions
- Advertise the Fleet and Workshop Manager position
- Attend Human Resources induction

#### Stakeholder Engagement

- Meet with a representative from Outback Independent Living to discuss possible land opportunities
- Meet with a representative of Longreach Men's Shed to discuss options for locating a shed at the showground
- Meet with representatives from the Department of Local Government Client Services to discuss current and future issues
- Meet with the Back to Longreach planning group to discuss a potential festival in April 2024
- Meet with a private investor regarding a potential investment in disability accommodation
- Meet with a representative from Selectability regarding funding for disability accommodation
- Attend Easter egg hunt at the Longreach showground
- Attend a forum with Cr Nunn and various stakeholders in Barcaldine to discuss the future of the indigenous cultural site called *The Palace* followed by a visit to the site
- Meet with local business operators to discuss specific issues

#### Quality, Risk and Compliance

- Prepare for the waste audit as part of the development of a Regional Waste Management Plan
- Lodge annual insurance questionnaire

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.5 - Information Report - Governance**

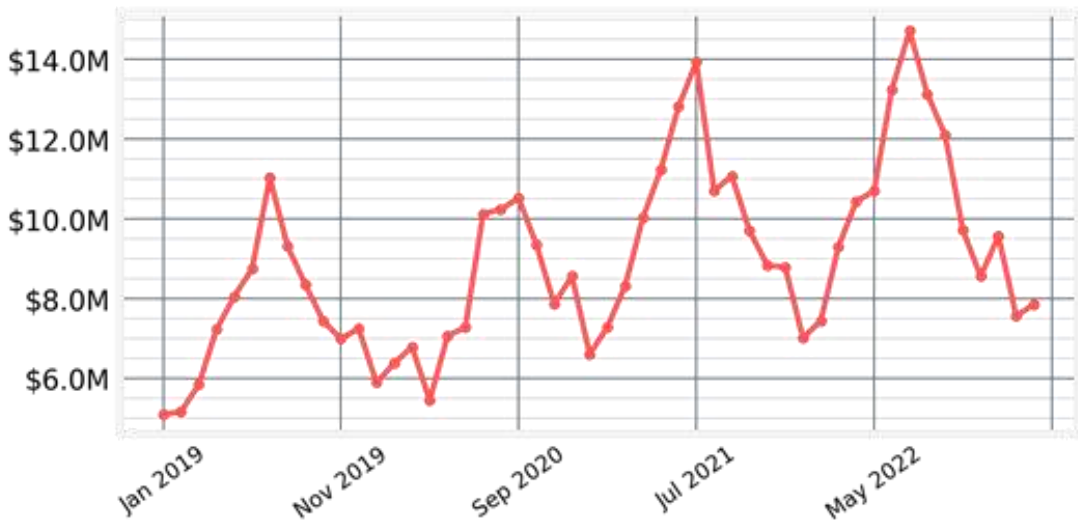
**Economic/Consumer Spending Data (Spendmapp)**

March data had not been released. For the month of February 2023:

Total Local Spend was \$7.9M. This is a 5.62% increase from the same time last year.  
 Resident Local Spend was \$5.4M. This is a 4.04% increase from the same time last year.  
 Visitor Local Spend was \$2.4M. This is a 9.35% increase from the same time last year.  
 Resident Online Spend was \$4.0M. This is a 6.39% increase from the same time last year.

Total Local Spend

The total amount spent with merchants within the Longreach Regional Council LGA.



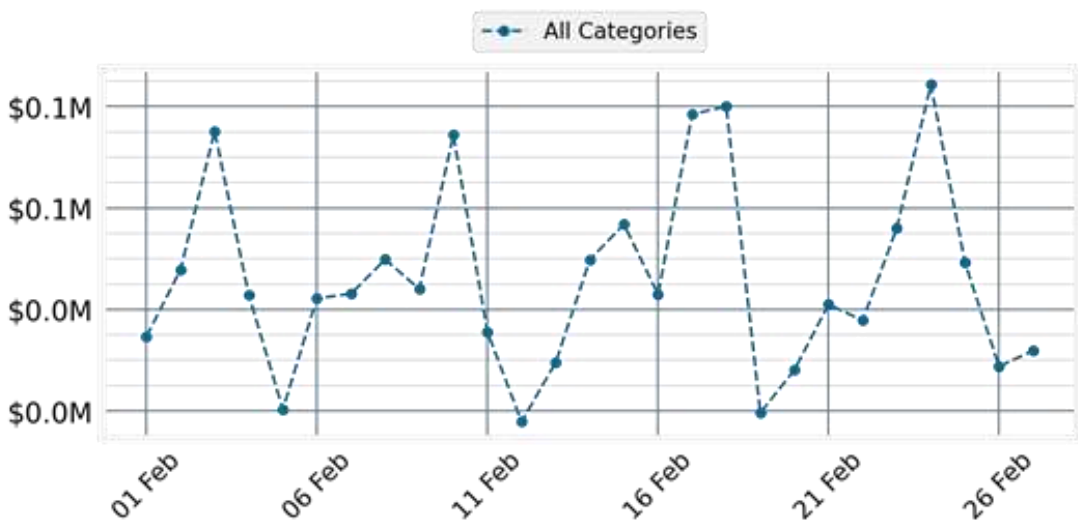
The Top 3 Suburbs by Resident Escape Spend for February 2023

Resident Escape Spend by destination Suburbs (i.e. where the spending goes to).

- Emerald: \$260k
- Rockhampton: \$190k
- Brisbane: \$120k

Night Time Economy for February 2023

The biggest spending night of the month of February 2023 was Friday 24 February.



## 11. CHIEF EXECUTIVE OFFICER'S REPORT

### 11.5 - Information Report - Governance

#### Resident Internal Escape Spend

This metric refers to residents in one locality and the amount they spend outside the locality, but within the LGA.

Longreach: \$520k

Ilfracombe: \$4.9m

Isisford/Yaraka: \$1.29m

These figures give some indication of the degree to which these communities are reliant on the other communities within our region for their consumer goods.

#### **Tourism Update**

##### **Longreach Explore Centre (Visitor Information):**

March has seen increased activity in town and surrounding areas. While it seems quieter and we are prepared to see less numbers for this Tourism year the numbers through the doors of the information Centre are up slightly on this time last year.

Tanya and Michelle attended the Outback Queensland Tourism Muster and Awards in Brisbane. This is not only an excellent opportunity to network with our Outback partners but to showcase our region to the Travel Trade industry. This event was well attended and a lot of interest shown.

Michelle attended the Tourism Forum in Blackall, the weather in the west meant rescheduling a number of times and smaller attendance numbers from neighbouring shires, but this is still a great initiative where we can share information and ideas with our colleagues in different areas.

##### **Visitor Information Centre Statistics**

	<b>March 2023</b>
Phone Calls Received	159
Emails Received	30
Over the Counter Enquires	233
<b>Total Enquiries</b>	<b>422</b>

Bookings made on behalf of Operators **\$4361.00**

##### **Longreach Explore Centre (Visitor Information) Statistics (financial year) 2022-2023:**

Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023
<b>5089</b>	3813	2955	1678	1223	142	236	181	596			
<b>July 2021- June 2022</b>				<b>March 2023</b>				<b>2022 - 2023 YTD</b>			
<b>24,882</b>				<b>596</b>				<b>15913</b>			

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.5 - Information Report - Governance**

**Longreach Regional Council Approved Camping Areas (financial year) 2022-2023:**

Location	February 2023 Campers	2022 -2023 YTD Campers
<b>Apex Park</b>	51	6100
<b>Emergency Camping Passes</b>	0	0
<b>Barcoo Weir/Oma Waterhole</b>	43	688
<b>Yaraka</b>	N/A	N/A

**Longreach Powerhouse and Historical Museum Statistics (financial year) 2022-2023:**

Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023
<b>924</b>	713	569	230	0	0	2	1	75			

**Disaster Management Update**

The Longreach Local Disaster Management Group met on the 22 March 2023. The LDMG responded to the sinking of the "Pride of the Murray" in the Thomson River on the 6 March 2023 and there were discussions during the LDMG meeting to follow up with the two Longreach tourist boat operators to check on their safety management procedures. The two operators have been contacted by Council and they advise they have procedures in place to deal with incidents involving their tourist vessels. A joint exercise is being planned by QFES and the SES to respond to an incident involving one of the tourist vessels on the Thomson River.

The Longreach Evacuation Sub Plan was reviewed and rewritten and has been endorsed by the LDMG. The Sub Plan will be presented to Council for adoption.

Brad Whittington from QRIDA and Mark Somers from the Rural Fire Service made presentations to the LDMG. Brad spoke about QRIDA's role in supporting producers and small businesses following a disaster and Mark spoke about the bushfire threat later this year and how the risk can be mitigated.

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.5 - Information Report - Governance**

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**Human Resources**

**Staffing Levels 31 March 2023**

<b>Longreach Based FTE</b>	<b>Operational</b>	<b>Admin/ Supervisors</b>	<b>Contract</b>	<b>Total</b>
Full Time	54.0	40.0	9.0	103.0
Permanent Part Time	1.1	3.8		4.8
Contracted Staff (Consultants)				-
<b>Total Permanent Employees</b>	<b>55.1</b>	<b>43.8</b>	<b>9.0</b>	<b>107.8</b>
Temporary Full Time	1.0	3.0	1.0	<b>5.0</b>
Temporary Part Time				-
Apprentices - Trades	2.0			<b>2.0</b>
Traineeships				-
Casual Staff	1.0	1.6		<b>2.6</b>
<b>Total Temporary Employees</b>	<b>4.0</b>	<b>4.6</b>	<b>1.0</b>	<b>9.6</b>
<b>Total Current Employees FTE</b>	<b>59.1</b>	<b>48.4</b>	<b>10.0</b>	<b>117.4</b>
Current Vacant Positions	6.0	3.0	3.0	<b>12.0</b>

<b>Ilfracombe Based FTE</b>	<b>Operational</b>	<b>Admin/ Supervisors</b>	<b>Contract</b>	<b>Total</b>
Full Time	15.0	5.0	2.0	22.0
Permanent Part Time	-		0.8	0.8
Contracted Staff (Consultants)				-
<b>Total Permanent Employees</b>	<b>15.0</b>	<b>5.0</b>	<b>2.8</b>	<b>22.8</b>
Temporary Full Time				-
Temporary Part Time				-
Apprentices - Trades				-
Traineeships				-
Casual Staff	0.5	0.1		<b>0.6</b>



**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.5 - Information Report - Governance**

Total Temporary Employees	0.5	0.1	-	0.6
<b>Total Current Employees FTE</b>	<b>15.5</b>	<b>5.1</b>	<b>2.8</b>	<b>23.4</b>
Current Vacant Positions	4.0			<b>4.0</b>
<b>Isisford Based FTE</b>	<b>Operation al</b>	<b>Admin/ Supervis ors</b>	<b>Contract</b>	<b>Total</b>
Full Time Permanent Part Time	9.0	5.0		14.0
Contracted Staff (Consultants)		1.2		1.2
Total Permanent Employees	9.0	6.2	-	15.2
Temporary Full Time				-
Temporary Part Time				-
Apprentices - Trades	1.0			<b>1.0</b>
Traineeships				-
Casual Staff	0.8			<b>0.8</b>
Total Temporary Employees	1.8	-	-	1.8
<b>Total Current Employees FTE</b>	<b>10.8</b>	<b>6.2</b>	<b>-</b>	<b>17.0</b>
Current Vacant Positions	2.0			<b>2.0</b>
<b>Yaraka Based FTE</b>	<b>Operation al</b>	<b>Admin/ Supervis ors</b>	<b>Contract</b>	<b>Total</b>
Full Time Permanent Part Time	0.9			0.9
Contracted Staff (Consultants)				-
Total Permanent Employees	0.9	-	-	0.9
Temporary Full Time				-
Temporary Part Time				-
Apprentices -				-

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.5 - Information Report - Governance**

Trades						
Traineeships					-	
Casual Staff					-	
<hr/>						
Total Temporary Employees	-	-	-	-		
<hr/>						
<b>Total Current Employees FTE</b>	<b>0.9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.9</b>	
<hr/>						
Current Vacant Positions					-	
<hr/>						
<b>ALL Employees FTE</b>	<b>Operational</b>	<b>Admin/ Supervisors</b>	<b>Contract</b>	<b>Total</b>	<b>Last Month</b>	<b>30/06/22</b>
<hr/>						
Full Time Permanent	78.0	50.0	11.0	139.0	138.0	138.0
Part Time Contracted Staff (Consultants)	1.9	5.0	0.8	7.7	7.7	8.3
<hr/>						
Total Permanent Employees	79.9	55.0	11.8	146.7	145.7	146.3
<hr/>						
Temporary Full Time	1.0	3.0	1.0	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>
Temporary Part Time	-	-	-	-	-	-
Apprentices - Trades	3.0	-	-	<b>3.0</b>	<b>1.0</b>	<b>3.0</b>
Traineeships	-	-	-	-	-	<b>1.0</b>
Casual Staff	2.3	1.7	-	<b>4.1</b>	<b>3.3</b>	<b>5.0</b>
<hr/>						
Total Temporary Employees	6.3	4.7	1.0	12.1	9.3	14.0
<hr/>						
<b>Total Current Employees FTE</b>	<b>86.3</b>	<b>59.7</b>	<b>12.8</b>	<b>158.8</b>	<b>155.0</b>	<b>160.3</b>
<hr/>						
Current Vacant Positions	12.0	3.0	3.0	<b>18.0</b>	<b>24.0</b>	<b>17.0</b>
<hr/>						
<b>Complement FTE</b>				<b>176.8</b>	<b>179.0</b>	<b>177.3</b>
<hr/>						

**Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare  
 Consequence: Insignificant  
 Rating: Low (1/25)

Low risk, informational report only.

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.5 - Information Report - Governance**

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**Environmental Management Factors:**

Nil

**Other Comments:**

Nil

***Recommendation:***

*That Council receives the Governance information report, as presented.*

**12. FINANCIAL SERVICES REPORT**  
**12.1 - Monthly Financial Statements**

**12. FINANCIAL SERVICES REPORT**

**12.1 Monthly Financial Statements**

Consideration of the financial statements for the period ending 31 March 2023:

**CFO report for the month of March 2023**

**Financial overview**

Council's year-to-date (YTD) financial performance is better than budget and better in comparison with last year's YTD result.

Expenses in most programs remain within budget with a few exceptions noted in more detail later in the report. Wages remains well under budget due to vacancies and while awaiting the final outcome of the EBA negotiations.

The 13-month rolling forecast shows that Council's cash position will remain within target and that Council may end the financial year with a cash balance of around \$25 million, depending on a few risk factors.

Overall Council's financial performance, position and cash flows are satisfactory.

**Financial performance**

<b>Statement of financial performance</b>	<b>YTD Actual</b>	<b>YTD Budget</b>	<b>Last YTD</b>	<b>Full year budget</b>
	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>
<b>Total revenue</b>	<b>34,950</b>	<b>35,489</b>	<b>29,508</b>	<b>52,821</b>
<b>Total expenses</b>	<b>36,125</b>	<b>39,813</b>	<b>32,408</b>	<b>52,757</b>
<b>Net surplus or (deficit)</b>	<b>(1,174)</b>	<b>(4,324)</b>	<b>(2,900)</b>	<b>64</b>

Council's financial performance to the end of March has been close to expectations in most respects with the main variances to budget caused by:

Item	Income	Expenditure	Net result
2021 flood damage	(\$440k)	\$1,304k	\$864k
TMR works	(\$1,110k)	\$389k	(\$721k)
Capital grant income	(\$1,178k)	-	(\$1,178k)
Other programs	\$2,189k	\$1,995k	\$4,184k
Net	(\$539k)	\$3,688k	\$3,149k

(positive amounts = favourable variance, negative amounts = unfavourable variance)

Council's YTD net result is better than budget and in comparison to the same time last year. Revenue has improved (2% under budget) with receipt of the quarterly FAG instalment and expenses remain within target (9% under budget), with wages remaining low to budget due to ongoing vacancies and the EBA still undergoing negotiations. Materials and services are lower with timing differences in the flood works being the main contributor.

Council's net result for the YTD to March is a deficit of \$1.174 million.

## 12. FINANCIAL SERVICES REPORT

### 12.1 - Monthly Financial Statements

#### Program performance

Overall programs have been operating within or under budget and the detailed program report is attached. There were six programs where YTD expenses were over budget. Most of these are likely to be timing differences except for:

- Cemeteries – extra costs have been incurred in maintaining the cemeteries. Most of these costs have been Council labour and plant costs that were redeployed from parks and gardens.
- Swimming pools – higher energy costs and the cost of chemicals to maintain the pools are higher than budget and are likely to create a permanent budget variance.
- Rates – permanent difference due to write offs.

Program	Expenses	
	YTD	Budget YTD
Depot and airstrips	(295)	(254) <span style="color: red;">●</span>
2020 NDRA event	(1,127)	(1,000) <span style="color: red;">●</span>
Development services	(173)	(142) <span style="color: red;">●</span>
Cemeteries	(322)	(233) <span style="color: red;">●</span>
Swimming pools	(880)	(734) <span style="color: red;">●</span>
Rates	(247)	(95) <span style="color: red;">●</span>

#### Cash

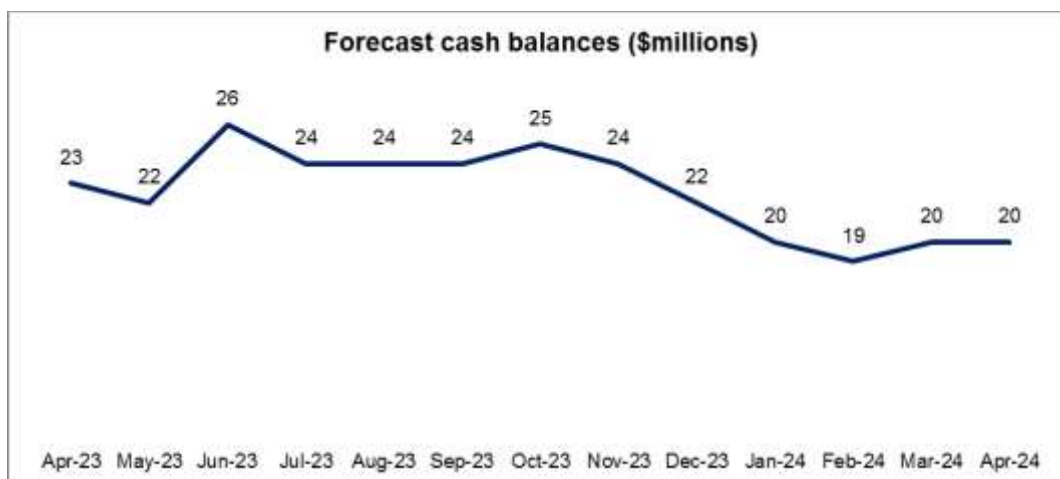
Statement of cash flows	YTD Actual	Full year budget
	\$'000	\$'000
Net cash inflow/(outflow) from operating activities	(5,690)	(1,924)
Net cash inflow/(outflow) from investing activities	(2,572)	(7,551)
Net cash outflows from financing activities	(2,613)	(1,244)
<b>Net cash inflow/(outflow)</b>	<b>(10,875)</b>	<b>(10,719)</b>
Opening cash balance	34,074	34,074
<b>Closing cash balance</b>	<b>23,199</b>	<b>23,355</b>

At the end of March, Council had a cash balance of \$23.199 million (unrestricted \$22.402 million). The increase from February's balance is due to the receipt of the rates with the 10% discount ending on the 27 March 2023 to pay the rates and quarterly FAG. Council's unrestricted cash balance is sufficient to cover 6.7 months of cash expenses. The proposed new financial sustainability target for cash cover is 4 months.

The 13-month rolling forecast indicates that Council will be able to maintain a cash balance of at between \$19 million and \$26 million in the short term and is likely to end the financial year with a cash balance of around \$26 million. The lower cash balances at the end of the forecast are due to the timing of FAG receipts. The budget also expects a lower ending cash balance, which still achieves the 6-months cash expense cover.

## 12. FINANCIAL SERVICES REPORT

### 12.1 - Monthly Financial Statements

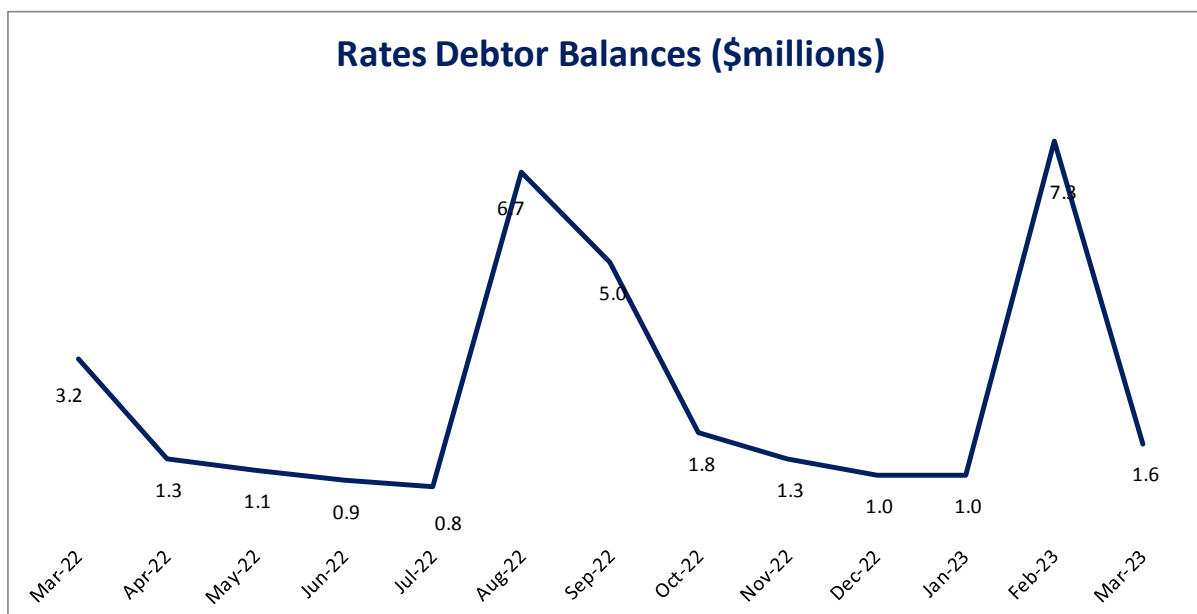


### Financial Position

Statement of financial position	YTD Actual \$'000	Actual June 2022 \$'000	Full year budget \$'000
<b>Total assets</b>	<b>380,554</b>	<b>391,345</b>	<b>385,190</b>
<b>Total liabilities</b>	<b>23,608</b>	<b>33,309</b>	<b>27,172</b>
<b>Net community assets</b>	<b>356,946</b>	<b>358,036</b>	<b>358,018</b>
<b>Community equity</b>			
Asset revaluation reserve	150,151	150,094	150,095
Retained surplus	206,795	207,941	207,923
<b>Total community equity</b>	<b>356,946</b>	<b>358,036</b>	<b>358,018</b>

Council maintains a sound financial position and good working capital with current assets exceeding current liabilities by 5.57 times.

The rates debtor balance is \$1.6 million. Compared with the trends in previous rates cycles, this shows some improvement in the pattern of rates receipts.



## 12. FINANCIAL SERVICES REPORT

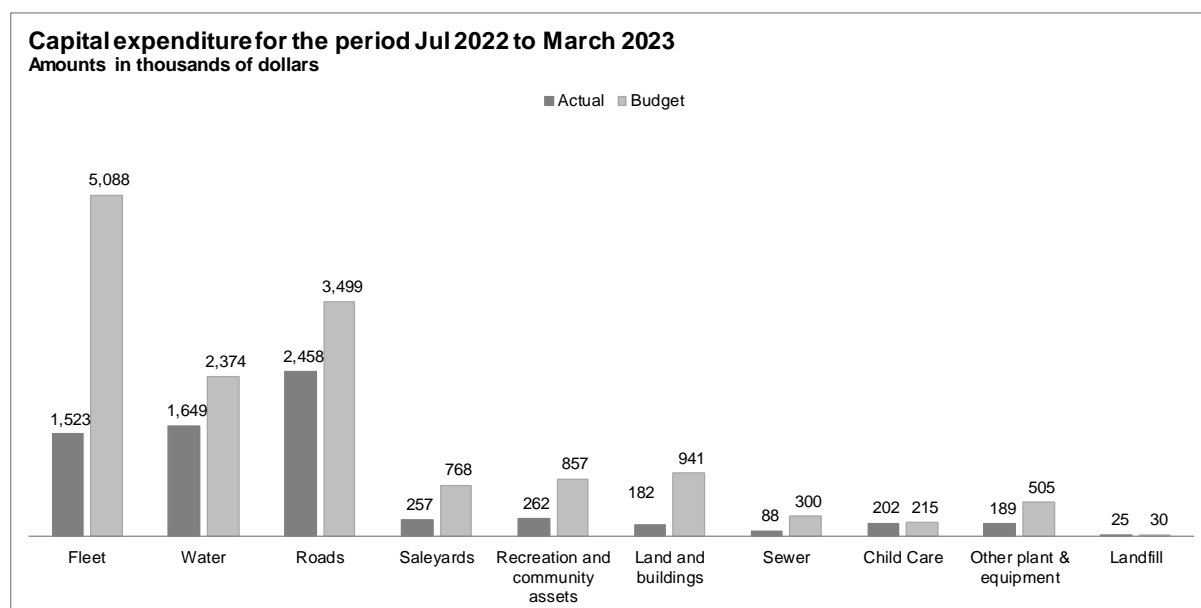
### 12.1 - Monthly Financial Statements

The aging of the outstanding rates is illustrated below. There is \$377k of unpaid rates that are over 1-year old (less than 1% of total rates revenue). There are 50 ratepayers that will now be referred to external debt collection.

	Current	1 year	2 years	3 years
Outstanding rates	\$1,226,605	\$192,756	\$107,185	\$77,926
Number of assessments	551	62	35	19

\* the number of assessments can represent the same ratepayer in each aging category. For example, the 19 ratepayers in the 3 years column will also be included in the current, 1 year and 2 year columns.

The property, plant and equipment balance remains low with 47% of budgeted capital expenditure being spent YTD.



Liabilities mainly comprise QTC loan balances as illustrated below.

Loan	Rate	Expiry date	Book value	Market value	Unrealised gain/(loss)
Saleyard land purchase	2.950%	15/12/2026	277	274	3
Water project 15/16	2.939%	15/06/2036	547	511	35
Sewer infrastructure	6.565%	15/09/2026	544	574	(30)
ACC land purchase	5.244%	15/03/2032	581	619	(38)
Water project	5.282%	15/06/2029	2,710	2,852	(142)
LWDEFS loan 1	3.693%	15/12/2036	10,713	10,469	244
<b>Total borrowings</b>			<b>15,372</b>	<b>15,299</b>	<b>73</b>

## 12. FINANCIAL SERVICES REPORT

### 12.1 - Monthly Financial Statements

#### Risks

The main risks to Council's short term financial performance, position and cash flow are:

Risk	Description	Treatment	Rating
Change in timing and amount of Financial Assistance Grant.	There is a change to the methodology used by the Commonwealth to prepay the Financial Assistance Grants. If the prepayment is discontinued or the amount changes, it will impact the financial result and cash position for FY23.	Maintain a cash balance large enough that Council will be able to continue providing services until the FY24 grant payments are received. Maintain forecasting and prepare to be flexible in how Council operates.	Likelihood – Possible  Consequence – Major (a significant but temporary negative impact to financial results and cash balances)  Rating - High
Project related grant income is not realized.  Reputational damage with funding bodies.	If projects are not completed within the timeframes according to the grant conditions, grant income may not be realized in FY23. The main risk is project delays due to wet weather.	Improve project reporting and risk assessments. Improve cross-functional communications across project teams, grant administration and procurement.	Likelihood – Possible  Consequence – Major (capital grant income is a significant part of Council's ability to fund capex)  Rating – High
Costs continue to increase rapidly placing pressure on Council's ability to sustainably provide services.	The cost of wages, goods and services, particularly construction materials continue to increase at a higher rate than previously experienced, increasing the cost of providing services and maintaining assets.	Prioritise services and projects to allocate limited resources to the most important community areas.  Maintain reporting and forecasting to identify issues and where necessary, revise budgets.	Likelihood – Almost certain  Consequence – Moderate  Rating - High

#### Appendices

1. Financials 31.03.23.pdf [↓](#)
2. Management reports 31.03.2023.pdf [↓](#)
3. Capital 22.23 .pdf [↓](#)
4. Grants Report 31.03.2023 [↓](#)

#### **Recommendation:**

*That Council receives the monthly financial statements for the period ending 31 March 2023, as presented.*



## 12.1 - Monthly Financial Statements -Appendix 1

Statement of financial performance	YTD Actual \$'000	YTD Budget \$'000	Last YTD \$'000	Full year budget \$'000
<b>Revenue</b>				
Rates, levies and charges	11,675	10,616	11,184	11,890
Fees and charges	1,521	1,979	1,419	2,638
Recoverable works income	4,628	5,727	4,807	7,626
Other revenue	978	416	691	467
Operating grants, subsidies and contributions	12,029	11,980	8,695	21,844
Capital grants, subsidies and income	3,592	4,771	2,683	7,716
Profit on sale of assets	527	-	29	640
<b>Total revenue</b>	<b>34,950</b>	<b>35,489</b>	<b>29,508</b>	<b>52,821</b>
<b>Expenses</b>				
Employee expenses	10,792	12,326	10,753	16,606
Materials and services	18,621	20,473	15,159	26,798
Finance expenses	567	643	692	858
Depreciation	6,144	6,371	5,803	8,495
Other expenses	-	-	-	-
<b>Total expenses</b>	<b>36,125</b>	<b>39,813</b>	<b>32,408</b>	<b>52,757</b>
<b>Net surplus or (deficit)</b>	<b>(1,174)</b>	<b>(4,324)</b>	<b>(2,900)</b>	<b>64</b>
<b>Operating deficit</b>				
Net surplus/(deficit)	(1,174)	(4,324)	(2,900)	64
less capital grants and income	(4,120)	(4,771)	(2,712)	(8,356)
<b>Operating deficit</b>	<b>(5,294)</b>	<b>(9,095)</b>	<b>(5,613)</b>	<b>(8,292)</b>

Statement of financial position	YTD Actual \$'000	Actual June 2022 \$'000	Full year budget \$'000
<b>Current assets</b>			
Cash and cash equivalents	23,199	34,074	23,355
Current trade and other receivables	6,200	5,646	979
Inventories	980	1,418	650
<b>Non-current assets</b>			
Trade and other receivables	11,075	11,689	10,460
Property, plant and equipment	339,101	338,518	349,746
Other non-current assets	-	-	-
<b>Total assets</b>	<b>380,554</b>	<b>391,345</b>	<b>385,190</b>
<b>Current liabilities</b>			
Trade and other payables	1,317	8,283	5,395
Current borrowings	1,244	1,241	1,382
Current provisions	2,897	3,027	1,500
<b>Non-current liabilities</b>			
Borrowings	14,128	16,744	15,329
Provisions	4,021	4,014	3,566
<b>Total liabilities</b>	<b>23,608</b>	<b>33,309</b>	<b>27,172</b>
<b>Net community assets</b>	<b>356,946</b>	<b>358,036</b>	<b>358,018</b>
<b>Community equity</b>			
Asset revaluation reserve	150,151	150,094	150,095
Retained surplus	206,795	207,941	207,923
<b>Total community equity</b>	<b>356,946</b>	<b>358,036</b>	<b>358,018</b>

## 12.1 - Monthly Financial Statements -Appendix 1

<b>Statement of cash flows</b>	<b>YTD Actual</b>	<b>Full year budget</b>
	<b>\$'000</b>	<b>\$'000</b>
<b>Cash flows from operating activities</b>		
Receipts from ratepayers and customers	18,862	23,343
Receipts from grants	9,402	21,955
Payments to employees	(10,914)	(16,746)
Payments to suppliers	(22,473)	(29,750)
Interest paid	(567)	(726)
<b>Net cash inflow/(outflow) from operating activities</b>	<b>(5,690)</b>	<b>(1,924)</b>
<b>Cash flows from Investing activities</b>		
Receipts from capital grants	3,592	7,594
Receipts from sale of assets	636	-
Payments for capital expenditure	(6,801)	(15,145)
<b>Net cash inflow/(outflow) from investing activities</b>	<b>(2,572)</b>	<b>(7,551)</b>
<b>Cash flows from financing activities</b>		
Loan repayments	(2,613)	(1,244)
<b>Net cash outflows from financing activities</b>	<b>(2,613)</b>	<b>(1,244)</b>
<b>Net cash inflow/(outflow)</b>	<b>(10,875)</b>	<b>(10,719)</b>
Opening cash balance	34,074	34,074
<b>Closing cash balance</b>	<b>23,199</b>	<b>23,355</b>

<b>Statement of changes in equity</b>	<b>YTD Actual</b>	<b>Full year budget</b>
	<b>\$'000</b>	<b>\$'000</b>
<b>Accumulated surplus</b>		
Opening balance	207,941	207,941
Recognise land sold in prior years	28	-
Net profit or (loss)	(1,174)	(18)
<b>Closing accumulated surplus</b>	<b>206,795</b>	<b>207,923</b>
<b>Asset revaluation reserve</b>		
Opening balance	150,094	150,094
Other comprehensive income	57	-
<b>Closing asset revaluation reserve</b>	<b>150,151</b>	<b>150,094</b>
<b>Total community equity</b>	<b>356,946</b>	<b>358,017</b>

**Longreach Regional Council  
Program Report  
for the YTD March 2023**

Program	Revenue		Expenses		Net result	
	YTD	Budget YTD	YTD	Budget YTD	YTD	Budget full year
<b>Office of the CEO</b>						
Human resources	42	-	(841)	(961)	(799)	(961)
Governance	-	-	(631)	(624)	(631)	(624)
Elected member expenses	-	-	(380)	(408)	(380)	(408)
Disaster management and regional coordination	74	56	(188)	(190)	(114)	(133)
Economic development	-	-	(101)	(134)	(101)	(134)
Tourism, museums and VIC	104	97	(589)	(595)	(485)	(498)
<b>Total Office of the CEO</b>	<b>220</b>	<b>154</b>	<b>(2,730)</b>	<b>(2,911)</b>	<b>(2,510)</b>	<b>(2,758)</b>
<b>Infrastructure Services</b>						
Infrastructure administration	-	-	(599)	(637)	(599)	(637)
Depot and airstrips	-	-	(295)	(254)	(295)	(254)
Roads, streets and stormwater	10	-	(4,775)	(4,611)	(4,765)	(6,148)
2019 NDRA event	63	-	(3)	-	61	-
2020 NDRA event	1,127	1,000	(1,127)	(1,000)	-	-
2021 NDRA event	7,332	7,772	(7,332)	(8,636)	-	(864)
Contract works	4,568	5,679	(4,758)	(5,147)	(189)	532
Fleet management	272	101	378	401	650	503
Sewerage	1,784	818	(578)	(597)	1,207	221
Waste management	1,080	1,044	(588)	(594)	491	450
Water	3,317	2,982	(2,007)	(2,452)	1,309	531
<b>Total Infrastructure Services</b>	<b>19,553</b>	<b>19,397</b>	<b>(21,684)</b>	<b>(23,526)</b>	<b>(2,131)</b>	<b>(4,129)</b>
						<b>(6,047)</b>

1

2

2

3

3



### Notes to the program report

- 1 - Depot operations are higher for the YTD so unscheduled maintenance occurred. Full year budget should be maintained.
- 2 - The variances in the flood works and contract works are due to differences in total work completed to estimated work at project inception. Revenues and expenses mostly offset each other in these programs so the net impact is nil.
- 3 - Sewerage and waste revenues are higher as due to lower discounts being applied to these charges in the first half of the year yet to be applied.
- 4 - Child care revenues are significantly lower than budget due to fewer children attending. There is a loss at the centre due to the drop in revenue even though there is a lower salary and wage expenses. The ability to generate higher revenue at the centre is dependant on being able to adequately staff the centre to safely and legally supervise children. The ratios are defined by regulation. If the ratios cannot be maintained due to availability of staff then both expenses and revenues drop.
- 5 - Development services expenses are higher due to the timing of the planning scheme review to budget.
- 6 - Council housing rental income is lower than expected.
- 7 - Cemetery costs remain above budget. Apart from a higher number of funerals in the first half of the year, the wet weather has meant that people and plant that would have spent time in other open spaces have been redeployed to the cemeteries to maintain them to community expectations.
- 8 - The costs of maintaining the pools remains challenging as the higher volume of rain has an impact on the volume of chemicals required to maintain the pools' water quality. Energy costs to run the pools have also reached the annual budget amount.
- 9 - Insurance claims remain low, particularly the number of vehicle damage claims from windscreen damage and roo strikes. A couple of larger claims are still being progressed.
- 10- Rates revenue is lower to budget due to the higher amount of discounts recognised in the first half of the financial year. Budgeted revenue will be lower in March reports as the discounts have been budgeted for when payments were expected.

## 12.1 - Monthly Financial Statements - Appendix 3

### Capital as at 31.03.23

Infrastructure	Amended Budget.	YTD Actual.	
22.23 Longreach Town Weirs Capping	150,000	-	0%
22.23 Murray Dam Ilfracombe Pump / Isisford Dam Pump Refurbishm	25,000	-	0%
Bailey Street - Ilfracombe	96,000	-	0%
DCP Security Fencing - Isisford Waste Facility	30,000	25,000	83%
Dsdilgp Grant 21-22 Isisford Weir Replacement	278,918	208,829	75%
FLEET MANAGEMENT- Capital Works Plant & Equipment	5,138,968	1,504,107	29%
Ilfracombe - Car Park Opposite Caravan Park	30,000	11,059	37%
Ilfracombe / Drainage Upgrade	50,000	-	0%
Ilfracombe WTP Upgrade and Automation	97,000	6,003	0%
Isisford Footpath - Golden West Hotel To St Catherine Street	47,300	51,372	109%
Isisford WTP Clarifier	265,000	267,746	101%
LGGSP Longreach Sewer Relining	300,000	-	0%
LGGSP Longreach Water Mains Replacement	700,000	242	0%
Lrci P3 Eagle Street Road Upgrade	975,000	772,850	79%
Lrci P3 Isisford / Pave And Seal New Road To Airport Including New Al	285,000	174,156	61%
Lrci P3 Isisford Footpath	50,000	52,233	104%
Lrci P3 Longreach Footpath	98,000	89,636	91%
Ptiip 22.23 Ilfracombe (East) Bus Stop	50,000	16,200	32%
Ptiip 22.23 Ilfracombe (West) Bus Stop	50,000	8,600	17%
Ptiip 22.23 Longreach Bus Stop	50,000	8,900	18%
R2R 21/22 - Wellshot St - Ilf Streets Reseal	197,640	1,753	1%
R2R 22/23 - Glenloch Road / Install Concrete Floodway/ Ch Tbc	40,000	21,777	54%
R2R 22/23 - Gride Renewal (All Areas)	150,000	132,229	88%
R2R 22/23 - Isisford/ Reseal Bimerah Road Ch 0 Ch.450	29,700	15,924	0%
R2R 22/23 - Isisford/ Reseal Racecourse Road	92,400	58,266	63%
R2R 22/23 - Longreach - Silsoe Road / Repair Downstream Batter / Ch	84,075	60,909	72%
R2R 22/23 - Longreach / Kite Street / Pave And Seal	120,000	85,044	71%
R2R 22/23 - Longreach/Cranse Street/ Pave & Seal Centre Section/ Be	90,000	82,257	91%
R2R 22/23 - Morella - Silsoe Road / Reseal And Prep Ch 45.767 To Ch !	282,425	234,358	83%
R2R 22/23 - Silsoe - Vergemont road / Install concrete floodway / ch 4	100,000	22,884	0%
R2R 22/23 - Town Street Reseals (All Areas)	450,000	233,356	52%
R2R 22/23 - Westlands - Gaza Road / Install Concrete Floodway/ Ch 2l	40,000	40,024	100%
ST003 - SPS upgrade/SCADA and Electrical	95,000	57,696	61%
Tids 22.23 - Longreach - Tocal Road / Reinstate Concrete Floodway (Ti	100,000	96,316	96%
Tids 22.23 - Morella Silsoe Rd Reseal	200,000	162,306	81%
Tids 22.23 -Morella - Silsoe Road / Reseal And Prep Ch 0 - Ch .600 / Cf	100,000	13,867	14%
W4Q 21- 24 - Water Mains Highway And Railway Crossings Longreach	250,000	-	0%
W4Q 21-24 Water Mains Replacement Stage 2 Isisford	970,000	876,594	90%
W4Q COVID Ilfracombe SP1 Upgrade	48,000	30,469	63%
W4Q COVID Isisford WTP Upgrade	389,000	128,214	33%
<b>Grand Total</b>	<b>12,594,426</b>	<b>5,716,103</b>	<b>45%</b>

## 12.1 - Monthly Financial Statements - Appendix 3

Community & Project Manager	Amended Budget	YTD Actual	
2023 Cemetery Plinth	15,500	15,500	100%
22.23 Variable message boards	85,000	84,200	99%
22/23 Isisford Ses Fit Out	75,000	-	0%
24 Mitchell/15Flinders Street - Fence Replacement	25,000	-	0%
Cemetery Planter Boxes	19,000	19,000	100%
Child Care Expansion Cabinetry	50,000	42,600	85%
Civic Centre Storage	6,000	-	0%
Councillor CAPEX to allow for community Projects	100,000	-	0%
Eagle Street Beautification	122,500	-	0%
Edkins Park Shade Structure	140,000	167,026	119%
Executive House	650,000	3,026	0%
Ilfracombe Rec Centre Toilet Refit	-	9,300	0%
Iningai Reserve Refurbishment	-	37,740	0%
Jarley Street - Fencing Replacement	20,000	-	0%
House Stumping x 2	80,000	-	0%
Library Roof Longreach	80,000	-	0%
LRCI P1 Isisford Ablution Block Landscaping and Footpaths	-	22,882	0%
Lrci P1 Isisford Community Hall Renovations	-	28,974	0%
LRCI P2 Electronic Signboards	85,000	55,594	65%
Lrci P3 Childcare Playground (New)	165,000	159,535	97%
Lrci P3 Edkins Park Ablutions Block	330,000	107,770	33%
Lrci P3 Ilfracombe Rec Centre Capital Aircons	65,000	-	0%
Lrci P3 Ilfracombe Rec Centre Maintenance Flooring	-	12,023	0%
Lrci P3 Isisford Park Renovations	50,000	44,930	90%
Lrci P3 Rec Centre Stairs/Landing Replacement	15,000	-	0%
Lrci P3 Showgrounds Audio Upgrade	45,000	-	0%
Lrcip2 Thomson River Masterplan Stage 2	69,463	59,016	85%
Showgrounds Irrigation Replacement	36,000	36,000	100%
<b>Grand Total</b>	<b>2,328,463</b>	<b>906,780</b>	<b>39%</b>
<b>Corporate</b>			
	<b>Amended Budget .</b>	<b>YTD Actual.</b>	
22.23 Vic Printer	10,000	-	0%
BBR4 21- Saleyards Transit and spelling	131,583	257,394	196%
Bor521 Wqlx Redevelopment Stage 2	305,930	-	0%
Hvspp21 - Saleyards Heavy Vehicle Turning	330,462	-	0%
Isisford Depot Concrete Slab	20,000	-	0%
Longreach Admin Building Aircons	350,000	-	0%
Lrcip2 - Isisford Town And Dam Exclusion Fence	-	83,764	0%
Storage Container Isisford Store	-	17,799	0%
Yaraka Fuel Depot	-	22,884	0%
<b>Grand Total</b>	<b>1,147,975</b>	<b>381,841</b>	<b>33%</b>

## Grant/s Information

(current as of Wednesday, 05 April 2023)

### Completed Grants

The below table outlines those Grants that were active as at, or since 01 July 2022, and have now been finalised.

Grant #	Name	Title	Grant Subsidy Amount	Income Received to Date	Income Yet to Receive	Grant Start Date	Grant End Date
GC2022165	Department Environment & Science	LIDSigns40 - Keep QLD Clean Road Signage	\$ 7,700	\$ 7,700	\$ -	1/05/2022	31/12/2022
GC2021115	DEPARTMENT OF EDUCATION AND TRAINING	ECEC 2021/2023 - Longreach & District Child Care Services	\$ 110,000	\$ 110,000	\$ -	7/06/2021	30/06/2023
GC2022164	DEPARTMENT OF INDUSTRY INNOVATION AND SCIENCE	PAC Grant - Purchase Of Four Variable Message Signboards Mounted On Trailers project	\$ 65,099	\$ 65,099	\$ -	1/05/2022	23/01/2023
GC2020080	DEPARTMENT OF STATE DEVELOPMENT	BoR R05LONG 0038 - WQLX - Stage 2	\$ 874,120	\$ 874,120	\$ -	25/08/2020	3/10/2022
GC2021138	Dept. OF EMPLOYMENT, SMALL BUSINESS & TRAINING	Skilling QLD for Work First Start Program 2021-22	\$ 49,500	\$ 49,500	\$ -	1/07/2021	23/02/2023
GC2021136	FOUNDATION FOR RURAL AND REGIONAL RENEWAL	FRRR Round 1 - Future Drought's Fund's Network to Build Drought Resilience	\$ 32,500	\$ 32,500	\$ -	17/10/2021	29/08/2022
GC2022177	NATIONAL AUSTRALIA DAY COUNCIL LIMITED	NADC 2023- Australia Day COVID Safe Grant 2023	\$ 22,000	\$ 22,000	\$ -	31/12/2022	30/06/2023
GC2022170	QUEENSLAND FIRE & EMERGENCY SERVICES	State Emergency Services - Local Government Subsidy 2022/2023	\$ 19,000	\$ 19,000	\$ -	27/09/2022	30/06/2023
GC2023183	QUEENSLAND FIRE & EMERGENCY SERVICES	SES Support Grant 2022/2023 - Isisford SES Driveway	\$ -	\$ -	\$ -	1/07/2022	30/06/2023
GC2022167	QUEENSLAND FIRE & EMERGENCY SERVICES	SES Support Grant 2022/2023 - Isisford Facility Upgrade and Fit out	\$ -	\$ -	\$ -	1/07/2022	30/06/2023
GC2021123	QUEENSLAND HEALTH	LMHI 2021/2022	\$ 75,000	\$ 75,000	\$ -	1/06/2021	30/11/2022
GC2023178	QUEENSLAND RECONSTRUCTION AUTHORITY	DRFA - LRC.0022.2122.BEWK - 10 Nov - 3 Dec 2021 Event	\$ 104,550	\$ 104,550	\$ -	11/01/2023	30/06/2023
GC2020096	QUEENSLAND RECONSTRUCTION AUTHORITY	DRFA NDRRA 2019/20 - LRC0017.1920.EREK	\$ 10,611,393	\$ 10,611,393	\$ -	19/11/2020	30/06/2023
GC2022171	STATE LIBRARY OF QLD	First 5 Forever Subsidy (2022/2023)	\$ 4,607	\$ 4,607	\$ -	17/10/2022	30/06/2023
GC2022172	STATE LIBRARY OF QLD	Service Development Subsidy 2022-2023	\$ 8,775	\$ 8,775	\$ -	5/10/2022	30/06/2023
		<b>Total</b>	<b>\$ 11,984,244</b>	<b>\$ 11,984,244</b>	<b>\$ -</b>		

### Lodged Grants

The below table provides a list of Grant opportunities that have been applied for. At time of writing, the outcome of these Grants has not been determined.

Grant #	Name	Title	Grant Subsidy Amount	Income Received to Date	Income Yet to Receive	Grant Start Date	Grant End Date
GC2023185	DEPARTMENT OF HOUSING & PUBLIC WORKS	MIPI - Longreach Squash Courts Upgrade	\$ 328,692	\$ -	\$ 328,692	1/07/2023	31/12/2024
GC2023181	DEPARTMENT OF TRANSPORT & MAIN ROADS	Walking Local Government Grant 2022/2023	\$ 50,000	\$ -	\$ 50,000	30/06/2023	30/06/2024
GC2023186	DEPT OF LOCAL GOVERNMENT & PLANNING	FAG's - Financial Assistance Grant's 2023/2024 FY	\$ 9,993,312	\$ -	\$ 9,993,312	30/04/2023	30/06/2024
GC2022174	QUEENSLAND FIRE & EMERGENCY SERVICES	SES Support - Driving safely for Longreach	\$ 30,000	\$ -	\$ 30,000	1/07/2023	30/06/2024
GC2023182	QUEENSLAND RECONSTRUCTION AUTHORITY	Disaster Ready Fund 23/24 - Cross-functional Disaster Response and Recovery Facilities for Longreach	\$ 410,000	\$ -	\$ 410,000	1/07/2023	30/06/2026
		<b>Total</b>	<b>\$ 10,812,004</b>	<b>\$ -</b>	<b>\$ 10,812,004</b>		



### Approved Grants

Outlined below are all Grants that are currently active in the SynergySoft system. The below includes multi-year funding rounds, where income will be received at agreed milestones and/or scheduled dates until the completion dates.

Grant #	Name	Title	Grant Subsidy Amount	Income Received to Date	Income Yet to Receive	Grant Start Date	Grant End Date
GC2021119	DEPARTMENT OF EDUCATION AND TRAINING	CCCC Round 3 2021/2024 - Sustainability Support - 4-G9703A3/4-G8QDYQ6/4-G8XYQBB	\$ 870,000	\$ 630,000	\$ 240,000	1/07/2021	30/06/2024
GC2023184	DEPARTMENT OF EDUCATION AND TRAINING	OKFS-Longreach Kindergarten Service.01 January 2023 to 30 June 2023	\$ 32,326	\$ -	\$ 32,326	1/01/2023	30/06/2023
GC2023192	DEPARTMENT OF EDUCATION AND TRAINING	ECEC - Kindy Uplift Program 2023	\$ 3,000	\$ -	\$ 3,000	28/03/2023	31/12/2023
GC2020081	DEPARTMENT OF INDUSTRY INNOVATION AND SCIENCE	BBR Round 4 - BBRF IIV000466 - WQLX Transit and Spelling Facility Upgrade	\$ 719,584	\$ 506,666	\$ 212,918	25/08/2020	30/06/2023
GC2019011	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	Roads 2 Recovery 2019/24	\$ 7,177,052	\$ 4,132,115	\$ 3,044,937	30/06/2019	30/06/2024
GC2021102	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCI P2 - 1. LRCH Airport Walking Path	\$ 276,500	\$ 248,850	\$ 27,650	29/01/2021	28/02/2023
GC2021103	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCI P2 - 2. LRCH Thomson River Redevelopment - Stage 2	\$ 200,000	\$ 180,000	\$ 20,000	29/01/2021	28/02/2023
GC2021104	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCI P2 - 3. ISISFORD Town and Dam Exclusion Fence	\$ 155,000	\$ 139,500	\$ 15,500	29/01/2021	28/02/2023
GC2021105	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCI P2 - 4. LRCH Pedestrian Infrastructure Maintenance at Inningai Park	\$ 50,000	\$ 45,000	\$ 5,000	29/01/2021	28/02/2023
GC2021107	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCI P2 - 6. LRCH Aquatic Centre BBQ and Playground Upgrade	\$ 100,000	\$ 90,000	\$ 10,000	1/02/2021	28/02/2023
GC2021109	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCI P2 - 7. Electronic Roadside Signboards	\$ 72,165	\$ 64,949	\$ 7,216	1/02/2021	28/02/2023
GC2021106	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCI P2 - 8. LRCH Lioness Park Footpath Replacement	\$ 35,000	\$ 31,500	\$ 3,500	29/01/2021	28/02/2023
GC2021142	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCI P3 - 1 LRCH Childcare Playground Replacement	\$ 162,000	\$ 81,000	\$ 81,000	1/01/2021	30/06/2024
GC2022146	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCI P3 - 2 Yaraka Tree Line	\$ 11,000	\$ 5,500	\$ 5,500	1/01/2022	30/06/2024
GC2022147	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCI P3 - 3 Isisford MPC Kiosk Repair	\$ 19,500	\$ 9,750	\$ 9,750	1/01/2022	30/06/2024
GC2022148	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCI P3 - 4 Isisford Park Renovations	\$ 44,500	\$ 22,250	\$ 22,250	1/01/2022	30/06/2024
GC2022149	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCI P3 - 6 ILF Rec Centre Maintenance	\$ 50,000	\$ 25,000	\$ 25,000	1/01/2022	30/06/2024
GC2022150	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCI P3 - 8 LRCH Showgrounds landscaping	\$ 70,000	\$ 35,000	\$ 35,000	1/01/2022	30/06/2024
GC2022151	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCI P3 - 9 LRCH Showground Audio Upgrade	\$ 50,000	\$ 25,000	\$ 25,000	1/01/2022	30/06/2024
GC2022152	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCI P3 - 10 ILF Rec Centre Decking and Stairs replace	\$ 15,000	\$ 7,500	\$ 7,500	1/01/2022	30/06/2024
GC2022153	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCI P3 - 11 Painting of LRCH Civic Centre	\$ 70,000	\$ 35,000	\$ 35,000	1/01/2022	30/06/2024
GC2022154	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCI P3 - 12 LRCH Edkins Park Ablution Block	\$ 330,000	\$ 165,000	\$ 165,000	1/01/2022	30/06/2024
GC2022155	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCI P3 - 13 LRCH Eagle St Beautification	\$ 60,000	\$ 30,000	\$ 30,000	1/01/2022	30/06/2024
GC2022156	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCI P3 - 14 LRCH Eagle St Landsborough HWY and Pelican St	\$ 775,000	\$ 387,500	\$ 387,500	1/01/2022	30/06/2024
GC2022157	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCI P3 - 15 Isisford Footpaths	\$ 70,000	\$ 35,000	\$ 35,000	1/01/2022	30/06/2024
GC2022159	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCI P3 - 17 Longreach Footpaths	\$ 98,000	\$ 49,000	\$ 49,000	1/01/2022	30/06/2024
GC2022160	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCI P3 - 16 Isisford Airport Road	\$ 335,000	\$ 167,500	\$ 167,500	1/01/2022	30/06/2024
GC2023187	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCI P3 - 18 Longreach Showgrounds Rodeo Arena Resurfacing	\$ 31,000	\$ 15,500	\$ 15,500	21/03/2023	30/06/2024
GC2023188	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCI P3 - 19 Powerhouse Museum Centenary Garden	\$ 25,000	\$ 12,500	\$ 12,500	21/03/2023	30/06/2024
GC2023189	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCI P3 - 20 Wool Pavillion Concreting	\$ 120,000	\$ 60,000	\$ 60,000	21/03/2023	30/06/2024
GC2023190	DEPARTMENT OF INFRASTRUCTURE & REGIONAL	LRCI P3 - 21 Longreach Library Roof Replacement	\$ 71,350	\$ 35,675	\$ 35,675	21/03/2023	30/06/2024

12.1 - Monthly Financial Statements - Appendix 4

Grant #	Name	Title	Grant Subsidy Amount	Income Received to Date	Income Yet to Receive	Grant Start Date	Grant End Date
GC2019036	DEPARTMENT OF STATE DEVELOPMENT	BoR R4 Long 0056 - Railway Siding Extension	\$ 500,000	\$ 250,000	\$ 250,000	12/12/2019	1/05/2024
GC2020093	DEPARTMENT OF TRANSPORT & MAIN ROADS	HVSP Round 7 - Saleyards Heavy Vehicle Upgrades	\$ 550,770	\$ 220,308	\$ 330,462	29/11/2020	30/06/2023
GC2021135	DEPARTMENT OF TRANSPORT & MAIN ROADS	MWPC CN 16460 - Muttaborra Cramsie Rd	\$ 4,069,363	\$ 3,935,201	\$ 134,161	1/07/2021	30/06/2023
GC2022175	DEPARTMENT OF TRANSPORT & MAIN ROADS	MWPC - CN17474 - 95B Longreach - lundah Road	\$ 4,540,094	\$ 770,587	\$ 3,311,354	30/06/2022	30/06/2023
GC2023179	DEPARTMENT OF TRANSPORT & MAIN ROADS	STIP - Our Lady's Primary School - Turn around facility	\$ 230,000		\$ 230,000	12/09/2022	30/06/2024
GC2023180	DEPARTMENT OF TRANSPORT & MAIN ROADS	STIP - Longreach State High School - Parking & Drop-off Area	\$ 450,000		\$ 450,000	12/09/2022	30/06/2024
GC2020066	DEPT OF LOCAL GOVERNMENT & PLANNING	W4Q COVID 20/21 - 1/8 ISISFORD Major repairs to OBIC	\$ 250,000	\$ 225,000	\$ 25,000	30/07/2020	30/06/2023
GC2020067	DEPT OF LOCAL GOVERNMENT & PLANNING	W4Q COVID 20/21 - 2/8 ISISFORD Ablutions Block	\$ 45,000	\$ 40,500	\$ 4,500	30/07/2020	30/06/2023
GC2020068	DEPT OF LOCAL GOVERNMENT & PLANNING	W4Q COVID 20/21 - 3/8 LRCH Renovations to GA waiting room	\$ 40,000	\$ 36,000	\$ 4,000	30/07/2020	30/06/2023
GC2020069	DEPT OF LOCAL GOVERNMENT & PLANNING	W4Q COVID 20/21 - 4/8 LRCH Sewer Pump Station upgrade	\$ 50,000	\$ 45,000	\$ 5,000	30/07/2020	30/06/2023
GC2020070	DEPT OF LOCAL GOVERNMENT & PLANNING	W4Q COVID 20/21 - 4/8 LRCH Sewer Pump Remote Telemetry and Electrical	\$ 75,000	\$ 67,500	\$ 7,500	30/07/2020	30/06/2023
GC2020076	DEPT OF LOCAL GOVERNMENT & PLANNING	W4Q COVID 20/21 - 4/8 LRCH Pump Station 2 Genset	\$ 30,000	\$ 27,000	\$ 3,000	30/07/2020	30/06/2023
GC2020071	DEPT OF LOCAL GOVERNMENT & PLANNING	W4Q COVID 20/21 - 5/8 ISISFORD Weir Pump Replacement	\$ 60,000	\$ 54,000	\$ 6,000	30/07/2020	30/06/2023
GC2020072	DEPT OF LOCAL GOVERNMENT & PLANNING	W4Q COVID 20/21 - 5/8 ISISFORD WTP Upgrade and Electrical Upgrade	\$ 210,000	\$ 189,000	\$ 21,000	30/07/2020	30/06/2023
GC2020073	DEPT OF LOCAL GOVERNMENT & PLANNING	W4Q COVID 20/21 - 6/8 Ilfracombe WTP upgrade and Automation	\$ 70,000	\$ 63,000	\$ 7,000	30/07/2020	30/06/2023
GC2020077	DEPT OF LOCAL GOVERNMENT & PLANNING	W4Q COVID 20/21 - 6/8 ILF Sewer Pump Station 1 Upgrade	\$ 30,000	\$ 27,000	\$ 3,000	30/07/2020	30/06/2023
GC2020074	DEPT OF LOCAL GOVERNMENT & PLANNING	W4Q COVID 20/21 - 7/8 LRCH Valve installation	\$ 30,000	\$ 27,000	\$ 3,000	30/07/2020	30/06/2023
GC2020075	DEPT OF LOCAL GOVERNMENT & PLANNING	W4Q COVID 20/21 - 8/8 LRCH Water Re Lift Pumps	\$ 80,000	\$ 72,000	\$ 8,000	30/07/2020	30/06/2023
GC2020078	DEPT OF LOCAL GOVERNMENT & PLANNING	W4Q COVID 20/21 - 8/8 LRCH Elevated Reservoir Repairs	\$ 150,000	\$ 135,000	\$ 15,000	30/07/2020	30/06/2023
GC2021116	DEPT OF LOCAL GOVERNMENT & PLANNING	W4Q 2021/2024 - 1/2 ISISFORD Water Mains Replacement - Stage 2	\$ 870,000	\$ 317,673	\$ 552,327	1/07/2021	30/06/2024
GC2021117	DEPT OF LOCAL GOVERNMENT & PLANNING	W4Q 2021/2024 - 2/2 LRCH Water Mains Replacement (Highway & Railway) - Stage 2	\$ 250,000	\$ 89,600	\$ 160,400	1/07/2021	30/06/2024
GC2021122	DEPT OF LOCAL GOVERNMENT & PLANNING	Special Purpose Grant - Isisford Weir Repairs	\$ 1,200,000	\$ 840,000	\$ 360,000	16/06/2021	30/06/2023
GC2022162	DEPT OF LOCAL GOVERNMENT & PLANNING	FAGs 2022/2023 - General	\$ 7,715,196	\$ 7,114,653	\$ 600,543	7/04/2022	30/06/2023
GC2022163	DEPT OF LOCAL GOVERNMENT & PLANNING	FAGs 2022/2023 - Roads	\$ 2,278,116	\$ 2,069,414	\$ 208,702	7/04/2022	30/06/2023
GC2022169	DEPT. OF STATE DEVELOPMENT	LGGSP 2022/2024 - Water and Sewerage Replacement	\$ 600,000	\$ 163,636	\$ 436,364	1/07/2022	30/06/2024
GC2023191	QUEENSLAND FIRE & EMERGENCY SERVICES	SES Support Grant 2022/2023 - Longreach SES New Flood Boat Shed	\$ 80,362	\$ -	\$ 80,362	21/03/2023	30/06/2024
GC2020079	QUEENSLAND RECONSTRUCTION AUTHORITY	DRFA 2018/19 - LRC0015:1819EFWIN	\$ 155,000	\$ 109,918	\$ 45,082	30/06/2020	6/02/2023
GC2021129	QUEENSLAND RECONSTRUCTION AUTHORITY	DRFA NDRRA 2021/2023 - LRC.0019.2021F.REC	\$ 11,547,221	\$ 4,750,770	\$ 5,648,555	12/08/2021	30/06/2024
GC2022168	QUEENSLAND RECONSTRUCTION AUTHORITY	GRQ 2022/2023 - LRC.0021.2223A.QGR - Get Ready Queensland	\$ 9,700	\$ 8,730	\$ 970	1/07/2022	30/06/2023
GC2022173	QUEENSLAND RECONSTRUCTION AUTHORITY	QRRRF - 2022-2023 Regional Disaster Management Coordinator	\$ 207,500	\$ 62,250	\$ 145,250	1/01/2023	30/06/2026
GC2022166	Translink Division- Transport Dept	PTIIP - Long Distance Coach Stops Grant	\$ 75,000	\$ 37,500	\$ 37,500	1/06/2022	30/06/2024
		<b>Total</b>	<b>\$ 48,546,298</b>	<b>\$ 29,020,495</b>	<b>\$ 17,919,764</b>		

**12. FINANCIAL SERVICES REPORT**  
**12.2 - Budget Ilfracombe Rec Centre Lighting Towers**

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**12.2 Budget Ilfracombe Rec Centre Lighting Towers**

Budget adjustment for the repair of lighting towers at the Ilfracombe Recreation Centre.

**Council Action**

Partner

Deliver

**Applicable Legislation**

*Local Government Act 2009*

*Local Government Regulation 2012*

**Policy Considerations**

01-03 Asset and Services Management Policy

**Corporate and Operational Plan Considerations**

Financial Management			
4.2.2	Council operates efficiently.	Council operational and capital expenditure programs are within budget.	<ul style="list-style-type: none"><li>• Monthly performance within budget.</li><li>• Asset management plans are updated annually and comprise service level plans.</li></ul>

**Budget Considerations**

Requires an additional capital expenditure budget of \$70,216 excluding GST in the 2022/23 financial year.

**Previous Council Resolutions related to this Matter**

Nil.

**Officer Comment**

**Responsible Officer/s:** *David Wilson, Chief Financial Officer*

**Background:**

The circuit board operating the spotlights at the Ilfracombe Recreation Centre was damaged by a frog and a new circuit board is being built to replace the damaged item.

**Issue:**

While inspecting the electrical systems powering the spotlights it has been discovered that the underground services to the four lighting poles are inadequate to effectively power the lighting system once the new circuit board is installed. Technical advice received recommends installing three phase mains cabling to future proof the installation of the new circuit board.

Council has received a quote for \$70,216 excluding GST to replace the existing conduits and cabling to ensure the continued operation of the spotlights at the Ilfracombe Recreation Centre.

**12. FINANCIAL SERVICES REPORT**  
**12.2 - Budget Ilfracombe Rec Centre Lighting Towers**

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**Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Likely  
Consequence: Minor  
Rating: Medium (8/25)

There is a medium risk of damage to Council's reputation if the lights are not repaired to enable their ongoing use at the Ilfracombe Recreation Centre.

The additional budget will not place undue strain on Council's financial position.

**Environmental Management Factors:**

Nil.

**Other Comments:**

Nil

**Recommendation:**

*That Council approves the additional capital expenditure budget of \$70,216 excluding GST in the 2022/23 financial year to replace the existing conduits and cabling for the spotlights at the Ilfracombe Recreation Centre.*

## 12. FINANCIAL SERVICES REPORT

### 12.3 - Supply and Replace Air Conditioning Units Longreach Administration Building

#### 12.3 Supply and Replace Air Conditioning Units Longreach Administration Building

Council to consider the Tender Responses for the supply and replacement of Air Conditioning Units at the Longreach Administration Building.

#### Council Action

Deliver

#### Applicable Legislation

Local Government Regulation 2012

The Local Government Act 2009

#### Policy Considerations

Nil

#### Corporate and Operational Plan Considerations

#### Strategy Area 4.2: Asset Management and Financial Management

Strategies	Status
4.2.1 Maintain, replace and develop new Council infrastructure assets as needed in a fiscally-responsible manner.	Current (Jun-21)
4.2.2 Ensure all Council activities deliver value-for-money for the communities of the Longreach Region.	Current (Jun-21)
4.2.3 Actively manage the long term financial plan in a fiscally-responsible manner.	Current (Jun-21)

#### 5. Financial Services

Asset Management				
4.2.1	Plan for Whole of Life Costing when making decisions on new or enhanced community facilities and implementing Asset Management Plans.	Undertake review of all asset and service plans with a focus on improving maintenance data.	30 June 2023	Executive Leadership Team

#### Budget Considerations

\$350,000 as per approved 2022/23 budget.

#### Previous Council Resolutions related to this Matter

Nil

#### Officer Comment

**Responsible Officer/s:** Joel Perry, Project Manager  
Carolyn Doyle, Senior Procurement Officer

## 12. FINANCIAL SERVICES REPORT

### 12.3 - Supply and Replace Air Conditioning Units Longreach Administration Building

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#### **Background:**

Longreach Regional Council's main administration building located at 96a Eagle Street, Longreach has air conditioning systems that are over 40 years old. The current system does not work as efficiently as it should due to the internal changes in the building and new offices being installed. The current units are quite loud systems that can be heard from some of the offices. The current systems are not energy efficient units and require regular ongoing maintenance to fix leaking and blockages due to their age. Parts are no longer readily available, if available at all, and most of the units are rusting out.

During the 2022/23 budget, Council approved a budget of \$350,000 to replace the air conditioner in the main administration building.

#### **Issue:**

Council went out to tender on 10th March 2023 for the supply and replacement of the air conditioning units. After the closing date of 31st March, Council received only one tender response from Hirotec Maintenance (QLD) Pty Ltd which included three options as specified in the tender invitation.

These options are:

- Option 1 - Air cooled package units
- Option 2 - Split ducted systems
- Option 3 - VRV heat recovery split ducted systems

The tender panel considered as part of the evaluation:

- Price,
- Efficacy of the options,
- The experience and skills of the tenderer,
- Whether the project could be completed in an acceptable timeframe.

There was little difference in efficacy between the three options. The main differences between the three options were in energy efficiency and ongoing maintenance costs. While option 1 had the greater energy usage, the lower maintenance requirements and costs made this option the most financially viable over the life of the asset. Ongoing maintenance under option 1 can also be completed easily by local contractors.

Upon review by the evaluation panel, option 1 was shown to be the only option under the approved 2022/23 budget of \$350,000. The option also has the lowest whole of life costs for initial capital and ongoing operations costs and therefore is deemed to be best value for Council. The option will provide greater climate control throughout the building than the existing unit.

The tenderer has significant experience in providing similar equipment to numerous clients and had adequate systems and qualified personnel to complete the project.

If Council approves the recommendation, the project will begin in May and be completed in September 2023.

## 12. FINANCIAL SERVICES REPORT

### 12.3 - Supply and Replace Air Conditioning Units Longreach Administration Building

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#### **Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Almost certain

Consequence: Minor

Rating: High

There is a high likelihood that the current air conditioner units for the main administration building will fail, causing disruption to service delivery over several months as a replacement is found.

#### **Environmental Management Factors:**

Contractor' Environmental Management Principle 18 – Environmental Effects and Management and Principle 19 – Product Stewardship, Conservation and Waste Management.

#### **Other Comments:**

Nil

#### **Appendices**

1. EVA - Evaluation\_Redacted [↓](#)

#### **Recommendation:**

*That Council accepts the Option 1 tender from Hirotec Maintenance (QLD) Pty Ltd for the supply and replacement of the air conditioning units in the Longreach Administration Building for the amount of \$323,000 excl. GST on the basis that this is the most advantageous to Council.*

# 12.3 - Supply and Replace Air Conditioning Units Longreach Administration Building - Appendix 1



**LRC192022 - Supply and Replace Air Conditioning Units Longreach Administration Building**  
 Procurement method was (VendorPanel, Email, Verbal, QT tender)  
 Invitations Sent: (Number sent)  
 Open Tender

Supplier (Business Name)	Local Supplier Y/N	Price for total Contract Option 1	Price for total Contract Option 2	Price for total Contract Option 3	Price	Evaluation Matrix - Score Weightings out of 5*			Total	Comments - include relevant details to support scoring
						Methodology 30%	Experience & Skills 30%	Timeline 15%		
Hirotec Maintenance (QLD) Pty Ltd	N	\$323,000.00			5	5	5	0	95.00%	
Hirotec Maintenance (QLD) Pty Ltd	N				4	5	5	0	91.00%	
Hirotec Maintenance (QLD) Pty Ltd	N				3	5	5	0	87.00%	

\* add 10% to non-qualified vendor comparing price.  
**I declare that I have no conflict of interest in relation to this procurement evaluation. Recommendation is to accept the quotation from Hirotec Maintenance (QLD) Pty Ltd for Option 1 \$323,000.00 exc GST for Supply and Replace Air Conditioning Units Longreach Administration Building.**

Panel Member 1: Joel Perry Date: 6/04/2023  
 Signed by: [Signature]  
 Panel Member 2: Morgan Ashwood Date: 6/04/2023  
 Signed by: [Signature]  
 Panel Member 3: Carolyn Doyle Date: 6/04/2023  
 Signed by: [Signature]  
 Approved by/Panel Member 4: David Wilson Date: 6/04/2023  
 Signed by: [Signature]

Criteria	Explanation	Example
Price	The lowest price will have the highest weighting; all other quotes will be called from lowest price	5 = Lowest price over the life of the contract
		4 = Second lowest price over the life of the contract
		3 = Third lowest price over the life of the contract
		2 = Fourth lowest price over the life of the contract
		1 = Highest price over the life of the contract

Criteria	Explanation	Example
Quality of information provided to inform evaluation panel regarding the respondents proposed action for delivery of Resources and contingency measures.	Quality of information provided to inform evaluation panel regarding the respondents proposed action for delivery of Resources and contingency measures.	5 = Full documentation of scope provided and proposed action for delivery outlined full outline of resources and contingency measures
		4 = Documentation of scope provided and proposed action for delivery outlined, resources and contingency measures outlined
Methodology	Quality of information provided to inform evaluation panel regarding the respondents proposed action for delivery of Resources and contingency measures.	3 = Basic documentation of scope provided and proposed action for delivery outlined, basic outline of resources and contingency measures.
		2 = Limited documentation of scope provided and proposed action for delivery, limited outline of resources and contingency measures.
		1 = Unsatisfactory documentation of scope provided and proposed action for delivery, Unsatisfactory outline of resources and contingency measures.

Criteria	Explanation	Example
Experience & Skills	Point to be awarded for every 2+ years industry experience the company demonstrates (5 being the highest and 1 being the lowest)	5 = 8+ years industry experience
		4 = 6-8 years industry experience
		3 = 4-6 years industry experience
		2 = 2-4 years industry experience
		1 = 2 or less years industry experience

Criteria	Explanation	Example
Timeline	Score determined on respondents proposed timeline proximity to required project schedule	5 = Proposal to be completed in time frame specified
		4 = Proposal to be completed within 1 month of specified timeframe
		3 = Proposal to be completed within 2 months of specified timeframe
		2 = Proposal to be completed within 3 months of specified timeframe
		1 = Proposal to be completed more than 3 months of specified timeframe

Criteria	Explanation	Example
Site Inspection	Site inspection will be awarded 5 points no inspection will receive no points	5 = Inspection
		0 = No inspection



## 13. CORPORATE SERVICES REPORT

### 13.1 - Consideration of late nomination for Land & Pest Committee

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## 13. CORPORATE SERVICES REPORT

### 13.1 Consideration of late nomination for Land & Pest Committee

Consideration of late nominations to be appointed a member of the Longreach Regional Council Land and Pest Management Advisory Committee.

#### Council Action

Partner

Deliver

#### Applicable Legislation

*Local Government Act 2009*

*Local Government Regulation 2012*

#### Policy Considerations

Advisory Committee Policy No 2.31

#### Corporate and Operational Plan Considerations

##### **Strategy Area 3.3: Sustainable Pest and Weed Management**

Strategies		Status
3.3.1	Continue to advocate for pest fencing needs in each community of the Longreach Region.	Current (Jan - 2020)
3.3.2	Continue to manage pest and weeds on stock routes and reserves	Current (Jan - 2020)

#### Budget Considerations

Costs related to the Land and Pest Committee are met from the existing Budget.

#### Previous Council Resolutions related to this Matter

*(Res-2023-01-021)*

*Moved Cr Nunn seconded Cr Bignell*

*That Council adopts the amended Land and Pest Management Advisory Committee Terms of Reference, as presented and amended.*

*(Res-2023-03-074)*

*Moved Cr Hatch seconded Cr Bignell*

*That Council in accordance with section 265 of the Local Government Regulation 2012, appoints the following committee members to the Longreach Regional Council Land and Pest Management Advisory Committee with the term expiring on 31 March 2025:*

- *Adrian Brown*
- *Andrew Pegler*
- *David Morton*
- *Duncan Emmott*
- *Harry Glasson*
- *Mathew Brown*
- *Paul McClymont*
- *Peter Spence*
- *Rob Pearce*

## 13. CORPORATE SERVICES REPORT

### 13.1 - Consideration of late nomination for Land & Pest Committee

---

#### Officer Comment

**Responsible Officer/s:** Sharon Calligaro, Business Support Officer

**Background:**

The Land and Pest Management Advisory Committee was formed in December 2018 following endorsing the merger of the Wild Dogs Advisory Committee (WDAC) and Rural Lands Advisory Committees (RLAC).

The committee has been active in providing advice to Council regarding a wide range of rural land issues including rural road maintenance, pest and weed management and pest animal baiting programs.

The Committee was appointed in 2020 with the term expiring in March 2022.

The Committee met three times in 2022 with meetings scheduled for this year to occur in May, August and November.

The new Terms of Reference (updated in January 2023) covers a similar scope to the previous Terms with some minor changes to the composition, responsibilities and duties of the Committee.

The Terms of Reference state that up to three Councillors are appointed as Committee Members for the duration of their Council term and up to 12 rural representatives (made up of 3 representatives from each pest control division in the Longreach Regional Council area).

**Issue:**

As the current Committee lapsed in March 2022, a new Committee is to be appointed by Council. Advertising commenced in February 2023 for new Committee members and we have received two late nominations.

The late applications are attached and was received from:

- Mr Keith Gordon (Division 1)
- Mr Matt Carr (AAM) (Division 2)

**Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible  
Consequence: Moderate  
Rating: Medium (9/25)

Risk of negative impact on Council should the Committee be discontinued.

**Environmental Management Factors:**

The Land and Pest Committee play a significant role in assisting Council to manage environmental risks in the region related to land use, weeds and feral pests.

## 13. CORPORATE SERVICES REPORT

### 13.1 - Consideration of late nomination for Land & Pest Committee

---

#### **Other Comments:**

N/A

#### **Appendices**

1. Late Land & Pest Nomination - K Gordon ↓
2. Late Land & Pest Nomination - M Carr ↓

#### **Recommendation:**

*That Council, in accordance with section 265 of the Local Government Regulation 2012, appoints the following additional committee members to the Longreach Regional Council Land and Pest Management Advisory Committee with the term expiring on 31 March 2025:*

- a. Keith Gordon*
- b. Matt Carr*



	<b>Longreach Regional Council</b> Ilfracombe Isisford Longreach Yaraka	<i>Land &amp; Pest Management Advisory Committee (LPMAC) Member Nomination Form</i>
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**Applicant Declaration**

KEL LONDON certify that the information in this application form is true and accurate.

I also declare that I have read the LPMAC Terms of Reference and agree to comply with them if appointed to serve on this Committee.

I understand that if I am successfully appointed as a Committee member, I will be required to attend all scheduled meetings. If I am unable to attend a meeting, I will notify the Chair / Secretariat of my absence.

I will commit to being a respectful and active member of the Committee, and will share my knowledge and opinions on relevant matters in a way that is informative and appropriate.

Signed: 	Date: <u>27.2.2023</u>
---	------------------------

**Please complete all the fields and return to Council via email, fax or mail**

 <h1 style="margin: 0;">Longreach Regional Council</h1> <p style="margin: 0;">Iffracombe Isisford Longreach Yaraka</p>	<p><i>Land &amp; Pest Management Advisory Committee (LPMAC) Member Nomination Form</i></p>
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Personal Details			
Title: <input checked="" type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Other (specify):			
Contact Name:		Matt Carr	
Company / Association:		Western Queensland Livestock Exchange WQLX (AAM)	
Postal Address:		PO Box 251	
Locality / Suburb:		State:	Qld Postcode: 4730
Contact Phone / Mobile :		0428 582 034	
Email Address:		Contact Fax:	
		matt.carr@aamig.com.au	
Eligibility			
1. Do you reside within the Longreach Regional Council area?			
<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes - please specify: <input checked="" type="checkbox"/> Longreach <input type="checkbox"/> Iffracombe <input type="checkbox"/> Isisford <input type="checkbox"/> Yaraka			
2. Are you a rural landholder?		Longreach Safeyards	
<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes - please list property name and tick which division:		Division: (see attached map) <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4	
3. Are you able to carry out the objectives, roles and responsibilities described within the LPMAC Terms of Reference, as set by Council?			
<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes			
Skills, Knowledge and Experience			
4. Do you have knowledge or experience in any of the following areas?			
<input checked="" type="checkbox"/> Baiting campaigns &/or syndicates <input checked="" type="checkbox"/> Pest weed control measures <input checked="" type="checkbox"/> Integrated Pest Management <input checked="" type="checkbox"/> Pest animal control measures <input checked="" type="checkbox"/> Stock Route Network			
5. Describe how your knowledge could be applied in your role as a LPMAC member?			
<p>I Moved into the Longreach Region For 2 years ago to take on my current role at WQLX            With Previous experience in assisting, with baiting programs for pest management on properties in previous roles            A strong rural knowledge on basic pest weed management            Combined with a practical approach to solve problems and willness to assist others            Becoming a member would be a opportunity to give back to the LRC members as well as assist myself to broaden my own knowledge on control weeds and pests            I am a strong team member who appreciates all the different strengths of other members and can offer valuable input or the opportunity to learn from others</p>			
6. Describe briefly your experience working with Council and/or Community Committees.			
<p>Have been heavily involved of a number of local sporting committees in different regions as well as event organizing committees, some of which in executive roles so have a broad understanding of how to achieve tasks and work as a team with a variety of different people.</p>			

96a Eagle Street, Longreach | PO Box 144 Iffracombe QLD 4727 **Phone:** (07) 4658 4111 **Fax:** (07) 4658 4116  
**Email:** assist@longreach.qld.gov.au **Web:** www.longreach.qld.gov.au  LongreachRegionalCouncil  @longreachregion

 <p><b>Longreach Regional Council</b> Ilfracombe Isisford Longreach Yaraka</p>	<p><i>Land &amp; Pest Management Advisory Committee (LPMAC) Member Nomination Form</i></p>
---	--

Applicant Declaration	
<p><u>  Matt Carr  </u> certify that the information in this application form is true and accurate.</p> <p>I also declare that I have read the LPMAC Terms of Reference and agree to comply with them if appointed to serve on this Committee.</p> <p>I understand that if I am successfully appointed as a Committee member, I will be required to attend all scheduled meetings. If I am unable to attend a meeting, I will notify the Chair / Secretariat of my absence.</p> <p>I will commit to being a respectful and active member of the Committee, and will share my knowledge and opinions on relevant matters in a way that is informative and appropriate.</p>	
Signed:	<u>  MSCARR  </u>
Date:	03/04/23

***Please complete all the fields and return to Council via email, fax or mail***

## 13. CORPORATE SERVICES REPORT

### 13.2 - Information Report - Update on Land Activities around the Thomson River area

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#### 13.2 Information Report - Update on Land Activities around the Thomson River area

An information report to provide an update on key land and tenure activities which are occurring around the Thomson River area.

##### **Council Action**

Deliver

##### **Applicable Legislation**

*Local Government Act 2009*

*Local Government Regulation 2012*

##### **Policy Considerations**

N/A

##### **Corporate and Operational Plan Considerations**

Corporate Plan Strategy Area: 3.4 Sustainable Natural Resource Management, 4.1: Community Engagement and Customer Service

##### **Budget Considerations**

As per approved 2022/23 budget.

##### **Previous Council Resolutions related to this Matter**

Nil

##### **Officer Comment**

**Responsible Officer/s:** Sharon Calligaro, Business Support Officer (Corporate Services)

##### **Background:**

There are three dealings that have been identified to be actions in relation to land matters in and around the Thomson River area, these include:

- Excise a portion of land around Apex Park, caravan parking areas, boat ramp and back to Beersheba Place from the Town Reserve to become a Recreation Reserve to allow Council flexibility in developing the area should they need to in the future.

As part of the process, Council will also align the road reserve to where the constructed road exists on River Farms Road given its currently not on alignment. This will require a simultaneous road opening and closure as part of the excision process.

- River Farms Road will be extended to Crossmoor Road/ Eagle Street North and access to the Watersports Club (Lot 107/PD47) will be formalised.
- Providing a formal access to a private land (part of Lot 35/CM95) on the western side of the Thomson River off the Old Winton Highway.

All roads proposed to be opened are existing and there would be no increase to the maintenance service levels already provided for these roads.



### 13. CORPORATE SERVICES REPORT

#### 13.2 - Information Report - Update on Land Activities around the Thomson River area

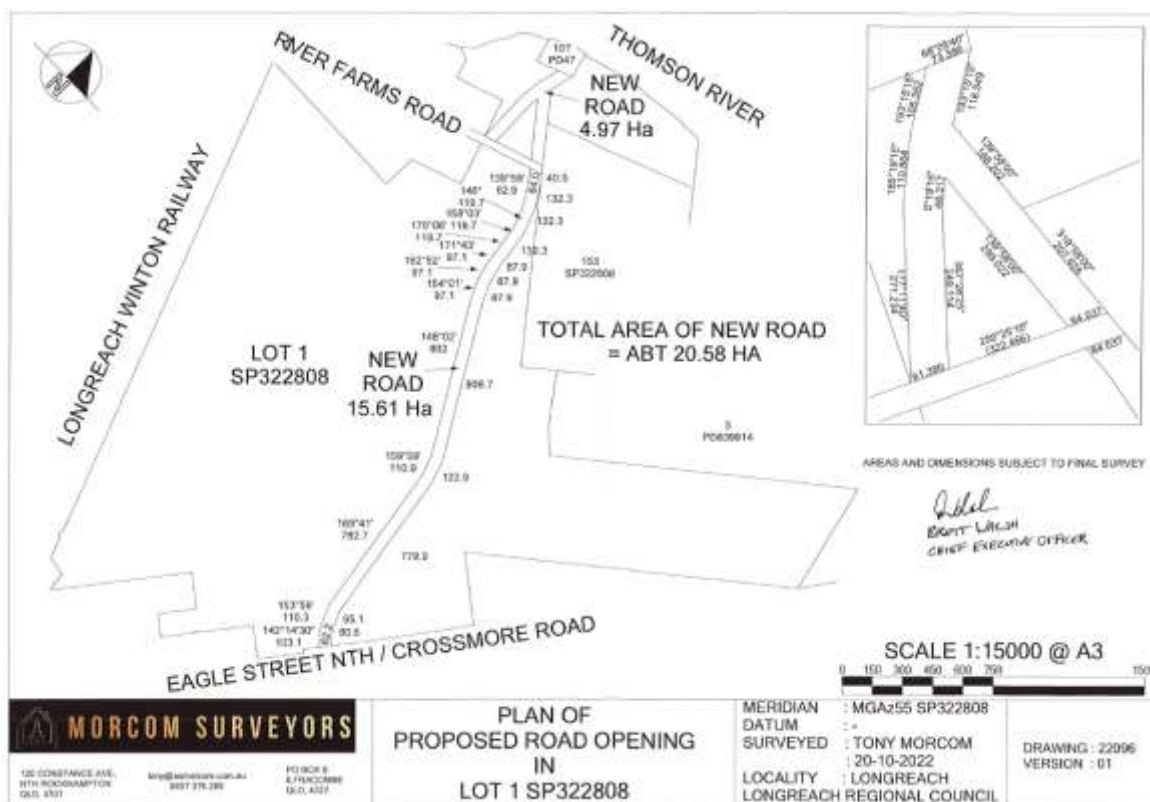
**Issue:**

**River Farms Road Update inc. Outback Watersports Club Access**

- An application was lodged with Department of Resources on 24/02/23 (Ref: 2023/00 0559) to provide formal access to the leased out area being Lot 107/PD47 (Outback Watersports/Ski Club).

This required an application to open an existing formed road between River Farms Road and an extension through to Crossmoor Road/Eagle Street North (refer to map below).

- This process would generate no additional cost to Council to maintain or seal the road as the road is already in existence and is maintained as part of the current road grading schedule.

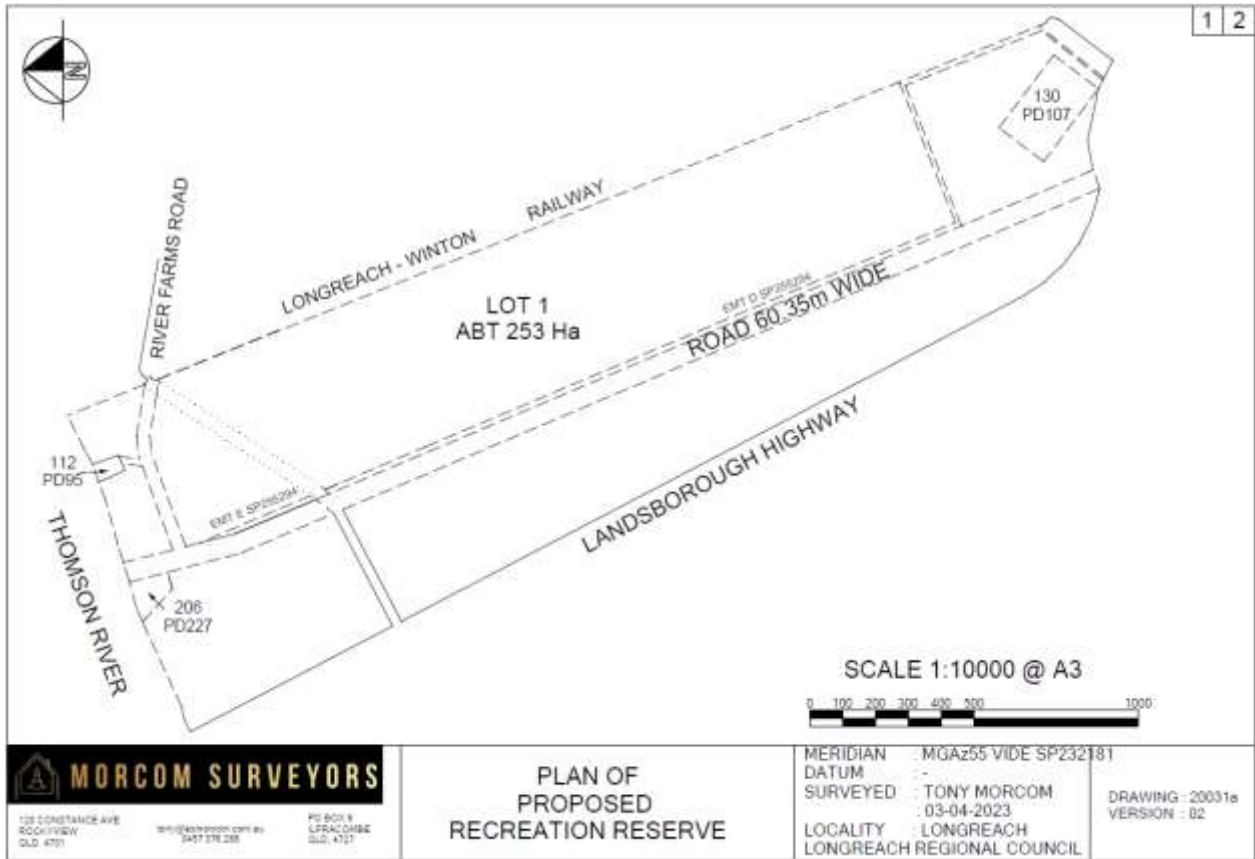


**Apex Park**

- Council wishes to excise a portion of land from the Town Reserve around Apex Park which will incorporate the existing caravan park area & boat ramp (being Lot 206/PD227) to convert this section from Town Common to a Recreation Reserve which will still allow for the area to be part of a dedicated community purpose. The area would be from the Apex Park complex through to Beersheba Place (refer to map below).

### 13. CORPORATE SERVICES REPORT

#### 13.2 - Information Report - Update on Land Activities around the Thomson River area



- During this process a simultaneous road opening and closure on River Farms Road (off the Old Highway) will be undertaken to have the existing sealed road officially open and the existing track will then be closed. This will also require a small portion (refer to map below - highlighted in yellow) to be included in the existing water easement from the previous LOT road reserve being closed.



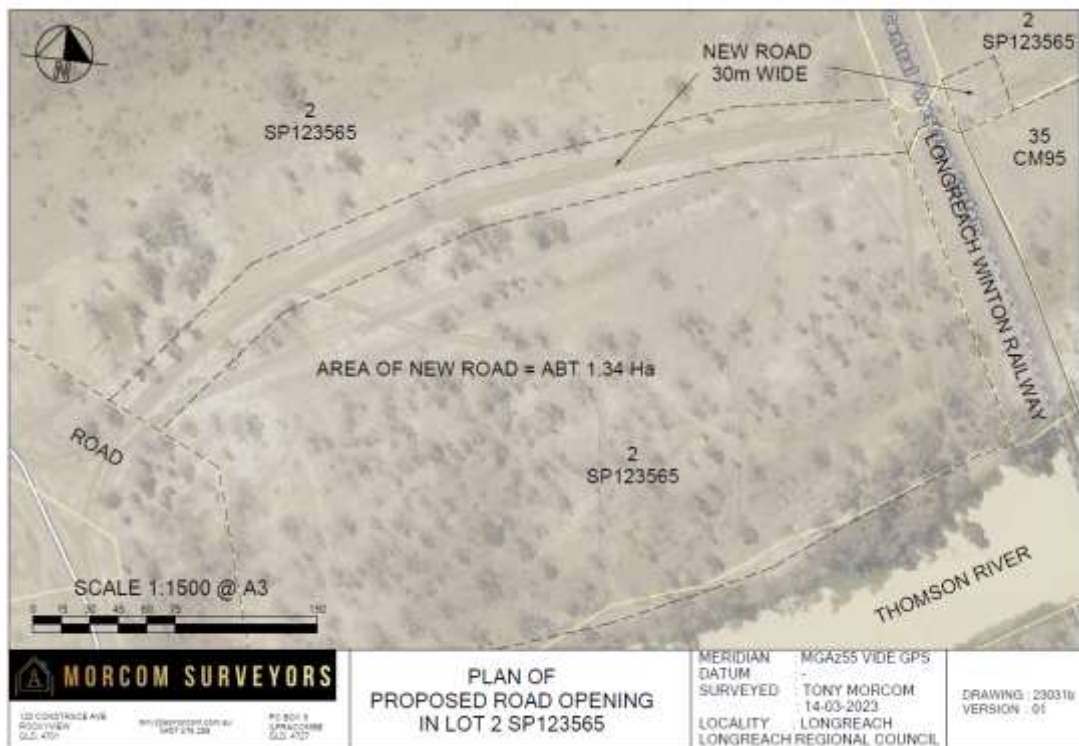
### 13. CORPORATE SERVICES REPORT

#### 13.2 - Information Report - Update on Land Activities around the Thomson River area

- The road into residence identified as Lot 112/PD95 would also be formally recognised.
- The initial process requires a letter to the Department of Resources from Council formally requesting to change part of the Longreach Town Reserve to Recreation Reserve and that Council would like to deal with the easement and road as part of the dedication of the Reserve to ensure continuity.

#### **Formal Road Opening**

- Provide formal access to a private residence/ratepayer (part of Lot 35/CM95) on the Western side of the Thomson River off the Old Winton Highway at their request to assist with Insurance purposes and Emergency Services access (refer to map below).
- This process would generate no additional cost to Council to maintain or seal the road as the road/track already exists and is already maintained as part of the current road grading schedule.



## 13. CORPORATE SERVICES REPORT

### 13.2 - Information Report - Update on Land Activities around the Thomson River area

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#### **Road Names**

These applications may also give Council the opportunity to name/rename the proposed roads to be opened:

- Road off highway to Apex Park turnoff
- Road to Muddy Duck (Old Winton Highway)
- Road to Lot 35/CM95
- Road from Beersheba Park to Apex Park (Old Winton Highway)
- Road from River Farms Road to Crossmoor Road
- Road to Ski Club

#### **Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare

Consequence: Minor

Rating: Low (2/25)

Low risk, informational report only.

#### **Environmental Management Factors:**

Nil

#### **Other Comments:**

Nil

#### **Recommendation:**

*That Council receives the report as presented.*

**13. CORPORATE SERVICES REPORT**  
**13.3 - Information Report - Corporate Services**

---

**13.3 Information Report - Corporate Services**

This report provides an update on a range of activities that has occurred during the month of March 2023 for the Corporate Services Department.

**Council Action**

Deliver

**Applicable Legislation**

*Local Government Act 2009*

*Local Government Regulation 2012*

**Policy Considerations**

N/A

**Corporate and Operational Plan Considerations**

Corporate Plan Strategy Area: 3.4 Sustainable Natural Resource Management, 4.1: Community Engagement and Customer Service

**Budget Considerations**

As per approved 2022/23 budget.

**Previous Council Resolutions related to this Matter**

Nil

**Officer Comment**

**Responsible Officer/s:** *Brett Walsh, Chief Executive Officer*

**Background:**

Officers are requested to provide an information update to Council on a monthly basis to outline achievements, challenges and statistical information for the various functional areas in Council.

**Issue:**

**Customer Service**

**After Hours Message Centre March 2023**

<b>No. Calls Received</b>	<b>No. of Hang Ups</b>	<b>Total</b>
25	64	89

During the month of March 2023 there were 25 after hours' calls received. The calls were related into the follow sections of Council:

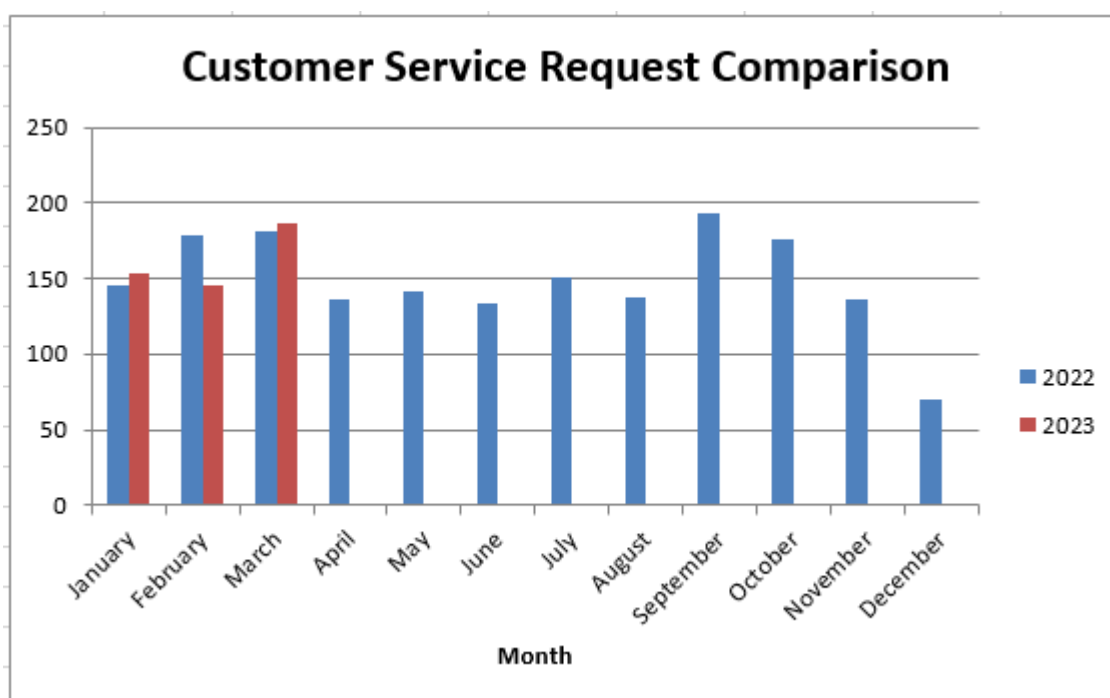
**13. CORPORATE SERVICES REPORT**  
**13.3 - Information Report - Corporate Services**

<b>Section</b>	<b>Number Of Calls</b>
Water and Sewerage	8
Waste	0
Local Laws/Animal Management	6
Facilities	3
Funeral/ Undertaker Services	0
Tourism/VIC	2
Parks and Gardens	1
Roads	3
Other / Events	2

**Customer Service Requests**

A total of **186 Requests** were received for the month of March 2023. Of these requests **137** were **completed** in March 2023.

Table below is a comparison of requests from 2022 and 2023.



The following Customer Service Requests present in the system as **outstanding and in progress** as at 31 March 2023.

<b>Outstanding</b>	<b>In Progress</b>	<b>Total</b>
32	17	49

**13. CORPORATE SERVICES REPORT**  
**13.3 - Information Report - Corporate Services**

**Information Technology**

**Public Wi-Fi Usage (last 30 days)**

Below is a series of information relating to the council provided public use Wi-Fi network for the last month. The busiest section has shown to be the units at the Longreach Library. The busiest in terms of actual people using the Wi-Fi network was Prices Plus. The Wi-Fi network had an average of 234 users per day with 980 unique people over this period, for a total use of 988.35 GB of data.

**Clients per day**



**Top devices**

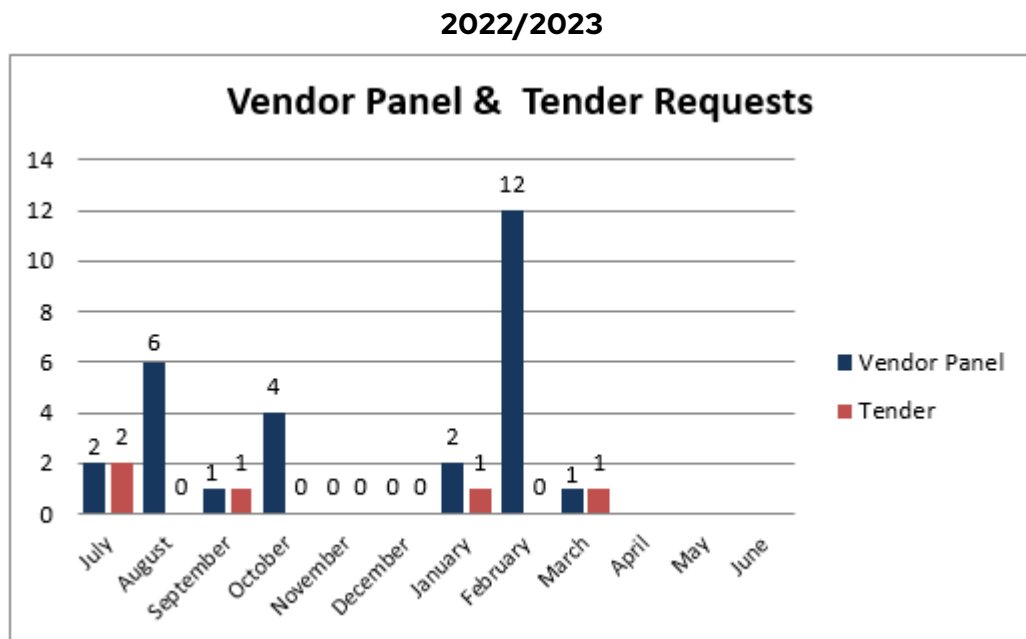
Name	Model	# Clients	Usage	% Usage
Library Entrance	MR36	451	284.29 GB	28.76%
Library Meeting Room	MR33	250	271.63 GB	27.48%
Apex Park	MR74	172	130.63 GB	13.22%
Prices Plus	MR33	770	115.92 GB	11.73%
Merino Bakery	MR33	750	82.33 GB	8.33%
Vinnies	MR33	690	46.98 GB	4.75%
Kinnon	MR33	571	30.13 GB	3.05%
VIC AP	MR33	579	19.33 GB	1.96%
Mercury Business Supplies	MR33	495	7.12 GB	0.72%

**13. CORPORATE SERVICES REPORT**  
**13.3 - Information Report - Corporate Services**

**Procurement**

<b>Purchasing Thresholds for Purchase Orders YTD</b>			
<b>Order Value</b>	<b>Amount</b>	<b>Order Value</b>	<b>Value Invoiced</b>
Under \$100	289	\$14,439.96	\$17,940.01
\$100 - \$5,000	1886	\$1,564,274.59	\$1,321,327.34
\$5,001 - Under \$15,000	407	\$2,737,221.28	\$2,307,173.63
\$15,000 - \$200,000	194	\$9,613,920.34	\$6,852,278.09
\$200,000+	23	\$10,489,778.74	\$7,419,019.98
<b>Total</b>	<b>2799</b>	<b>\$24,419,634.91</b>	<b>\$17,917,739.05</b>

The table above shows the number of payments made by purchasing threshold outlined in the procurement policy for 2022/23 financial year and the total amount spent in each threshold.



Total, Q Tender and Vendor Panel requests broken down by work request category for 2022/2023 financial year.

**Invoice Amount Exceeding Order Amount**

There are no Invoice amounts exceeding 10% of the order amount.

The main implications of the invoice amount exceeding the order amount is there is no audit trail to demonstrate an approval process was undertaken for the additional expenditure which is not complying with Councils Procurement Policy.



**13. CORPORATE SERVICES REPORT**  
**13.3 - Information Report - Corporate Services**

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**Top 25 Suppliers YTD 22/23**

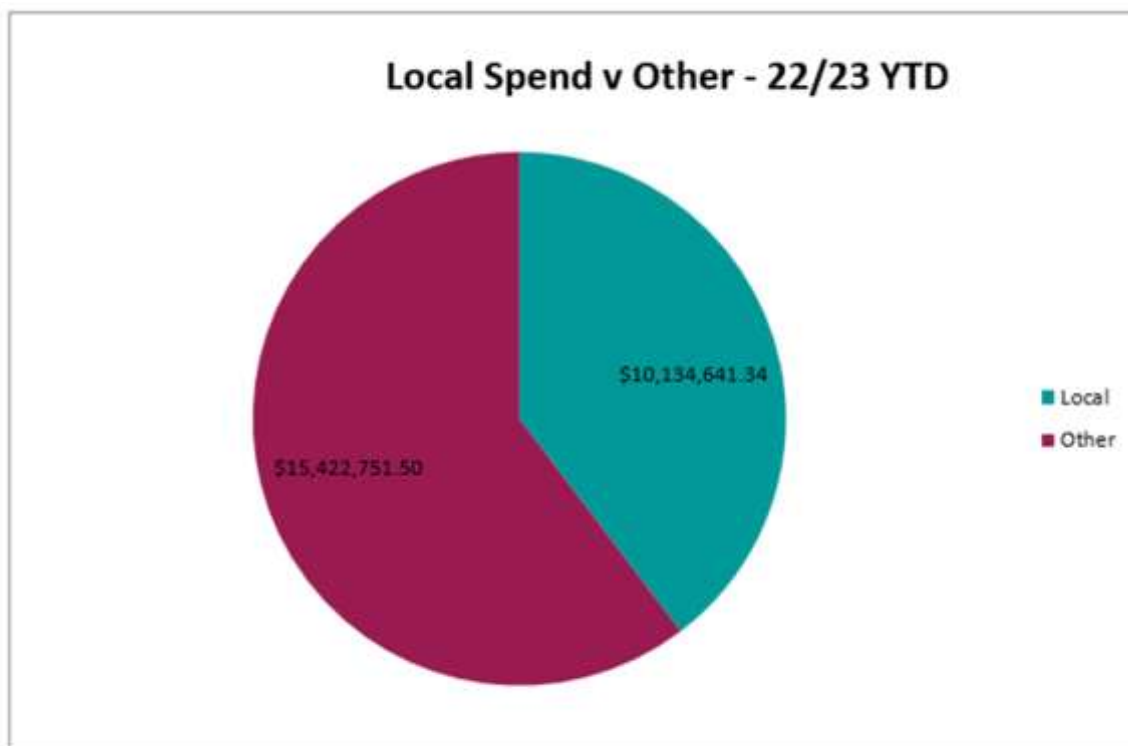
<b>Creditor Name</b>	<b>Sum of Invoice Amount</b>
Rayners Crane Hire Pty Ltd As Trustee	\$4,277,802.62
Moore Civil & Plant Hire Pty Ltd	\$1,127,628.89
Fulton Hogan Industries Pty Ltd	\$1,099,760.54
Tropic Petroleum	\$1,026,459.90
JT Cox Concrete & Landscape Pty Ltd	\$867,282.30
Capricorn Plumbing & Drainage Pty Ltd	\$827,832.74
George Bourne & Associates	\$745,896.01
Oma Contracting	\$701,177.27
Hastings Deering (Australia) Ltd	\$562,978.41
Ergon Energy Corporation Limited	\$508,480.44
Boral Construction Materials Group	\$475,346.23
RDO Equipment Pty Ltd	\$469,733.14
QLGM (Queensland Local Government Mutual)	\$456,103.15
Central Highlands Auto Pty Ltd	\$412,930.69
Trailer Sales Pty Ltd	\$379,996.53
Proterra Group	\$357,552.61
Telstra Limited	\$290,285.44
Landmark Products Pty Ltd	\$272,420.00
Western Queensland Livestock Exchange Pty Ltd	\$257,393.51
Sort It Water Treatment Services Pty Ltd	\$247,222.95
Abys Demolition Pty Ltd	\$238,913.00
Project Delivery Managers Pty Ltd	\$233,288.50
Wideland Trucks & Equipment	\$227,118.83
Flexihire	\$209,146.44
Civica Pty Ltd	\$208,496.41

**Local Spend**

The graph outlined above depicts the spend year to date for 2022/2023 financial year, broken down by local v other expenditure.

The definition of a 'local' in the finance system to generate this report was any businesses that have an address of Longreach, Ilfracombe, Isisford or Yaraka compared to other businesses in the finance system.

**13. CORPORATE SERVICES REPORT**  
**13.3 - Information Report - Corporate Services**



**Tenders And Quotes**

Request for Quote/Tender	Number of Businesses Request Sent	Pre-Qualified Panel used or Open Tender?	Responses	Awarded Locally
<b>July</b>				
VP315321 – Ilfracombe Sewer Pump Station Upgrade	225	Pre-Qual Panel	1	No
LRC172022 – Construction of Executive Housing	Open Tender	QTender	1	Yes
<b>September</b>				
VP328669 – Isisford Water Treatment Plant Supply & Install UV System	132	Local Buy Panel	2	No
<b>October</b>				
VP330755 – Installation of Concrete Footpath	5	Pre Qualified Panel	1	Yes
VP331854 – Kerbside Collection	5	Pre	1	Yes

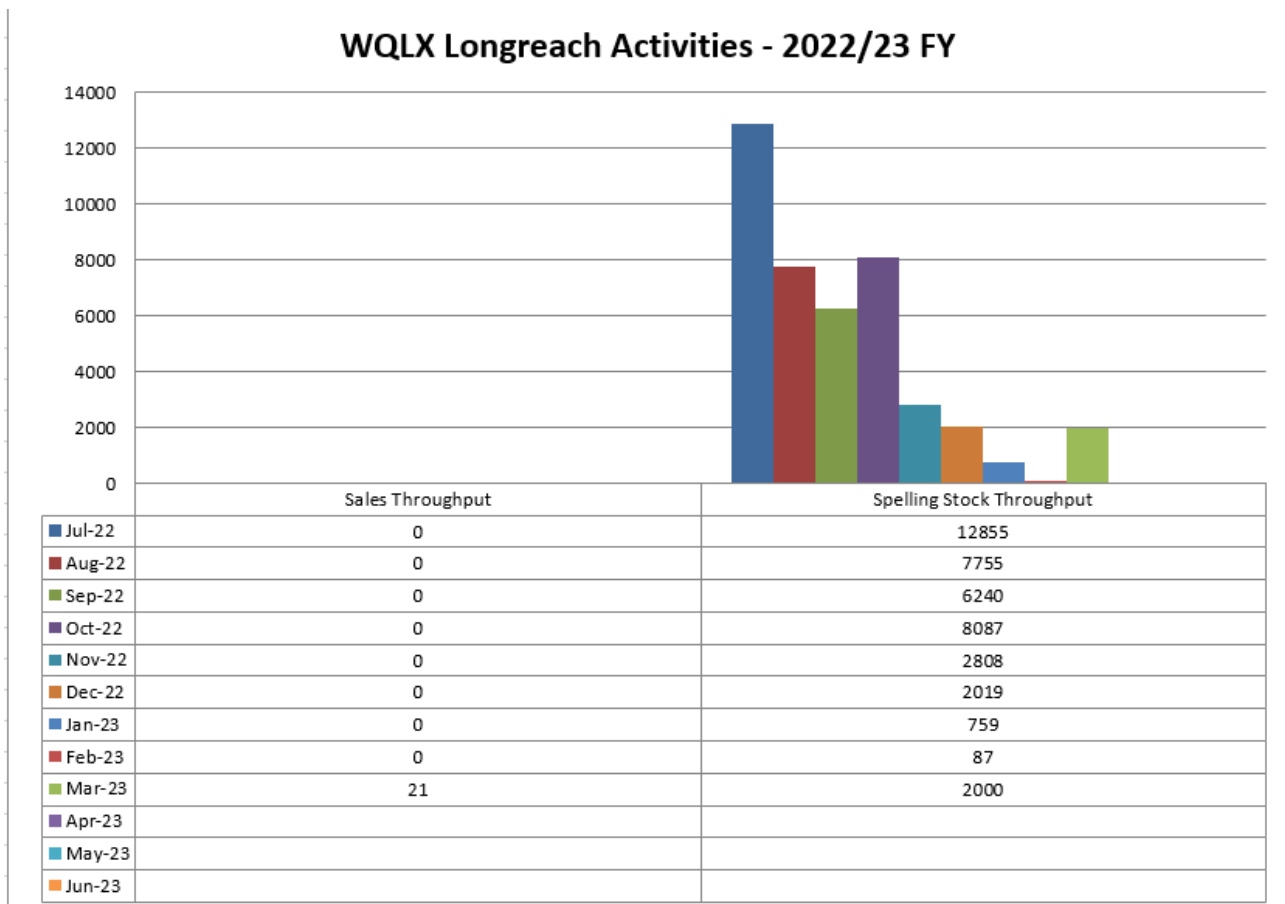
**13. CORPORATE SERVICES REPORT**  
**13.3 - Information Report - Corporate Services**

Services		Qualified Panel		
<b>January</b>				
VP316472 – Supply and Delivery of 9 x Heavy Plant 22-23	103	Local Buy Panels	14	No
VP316474 – Supply and Delivery of 5 x Commercial Plant 22-23	33	Local Buy Panels	1	Yes
<b>February</b>				
VP345787 – Hire of Padfoot Roller	21	Pre Qualified Panel	10	Yes
VP347022 – 2022-2023 Stock Route Water Facility Capital Works – 12 Mile	14	Pre Qualified Panels	14	Yes
VP347248 – Supply Aggregate	5	Pre Qualified Panel	2	Yes
VP347269 – Supply, Cart, Heat and Spray Bitumen	48	Local Buy Panel	3	No
VP347833 – Supply and Delivery Concrete Box Culverts	15	Local Buy Panel Pre Qual Supplier	4	Yes
VP348054 – Supply Pre-Coated Aggregate (X Bin)	5	Pre Qualified Panel	2	Yes
VP348060 – Supply Pre-Coated Aggregate (X Bin)	5	Pre Qualified Panel	2	Yes
VP348065 – Supply, Cart, Heat and Spray Bitumen	48	Local Buy Panel	3	No
VP348072 – Supply, Cart, Heat and Spray Bitumen	48	Local Buy Panel	3	No
VP349663 – Supply, Cart, Heat and Spray Bitumen	48	Local Buy Panel	3	No
VP349671 – Supply Pre-Coated Aggregate (X Bin)	5	Pre Qualified Panel	1	Yes

**13. CORPORATE SERVICES REPORT**  
**13.3 - Information Report - Corporate Services**

VP347557 – Pre-Coated Aggregate	3	Pre Qualified Panel	2	Yes
<b>March</b>				
VP350840 – Supply and Delivery Reinforced Concrete Box Culverts	16	Pre Qualified Panel & Local Buy Panel	2	Yes
LRC192023 – Supply and Replace Air Conditioning Units Longreach Administration Building	Public Tender	Open Tender QTender	1	Not Yet Awarded

**Saleyards – Throughput Figures**



## **13. CORPORATE SERVICES REPORT**

### **13.3 - Information Report - Corporate Services**

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#### **Leasing and Council Land**

##### **Leasing**

Council is still in the process of renewing the following agreement. An inspection and updated review of the items to be included/excluded from the Agreement is still to be completed. Awaiting the return of the licensees from vacation. Due to be completed the week ending 14/04/23.

- Whitman's Café – Outer Barcoo Interpretation Centre (Isisford)

##### **Regulatory Services – Compliance (Local Laws)**

Throughout March, Regulatory Services Compliance Officers continued with routine tasks, including town patrols, monitoring illegal water use, overgrown vegetation, feral animal control, pest weed spraying and various animal related non-compliances. All Longreach Regional Council townships are currently on Level 1 Water Restrictions. Sprinkler use is limited to 6:00am-9:00am and 5:00pm-8:00pm daily.

The main points of interest for March were:

1. The total number of animals impounded during March was 21 dogs, and one domestic cat. 10 dogs were impounded for wandering at large, six dogs were seized due to a dog attack and subsequent investigation, and one dog was surrendered. Four young pups were also required to be impounded with the mother dog due to being too young for weaning. Two dogs were repeat offenders for wandering at large.
2. Overgrown and unsightly properties are a continuing issue due to repeated rain events. Officers are patrolling for overgrown vegetation that could present a fire risk, harbour vermin and reptiles, and affect amenity.
3. To end March, the following statistics were determined:
  - o Registration renewal rate: ~73.8% (previous registration period ended 15/08/2022)
  - o Total dogs registered across Region for 2022/2023 rego period: 648 dogs
  - o Dogs with registration expired 15/08/2022, not renewed or updated: 181
  - o New registrations for dogs within current rego period (since 15/08/2022): 114 dogs
  - o Microchipping rate across Region (details on LRC file): ~77.62%
  - o Total animals impounded YTD 2023: 47
4. The Regulatory Services Supervisor and Regulatory Services Support Officer travelled to Biloela to attend the revived CQ Regional Compliance Conference, which was last held in 2019 due to COVID. Hosted by the Banana Shire Council, the Conference brought together 44 Officers from more than 13 other Local Governments in Compliance-related roles. With more than 20 agenda items, the conference covered a wide range of matters such as animal management, dog attacks, illegal dumping/abandoned goods, parking, environmental health, building compliance and many other topics. The Conference allowed Officers to discuss matters in an open discussion with like-minded people who experience similar challenges. It is hoped that the Conference will be held at least once per year, and

### **13. CORPORATE SERVICES REPORT**

#### **13.3 - Information Report - Corporate Services**

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being the only face-to-face event for matters relating to animal management, it will prove to be a valuable event for future attendance.

In addition to the Conference attendance, we made the most of the road trip by arranging multiple meetings and inspections along the way to obtain information, different perspectives, and advice from other Councils. Travelling 1,909 kilometres in total, we attended the following locations:

- Emerald Animal Management Centre, then a meeting with Regulatory Services staff to continue discussions about processes, policies, and education programs.
- Emerald Off-Leash Dog Exercise Park
- Blackwater Pound Facility and Off-Leash Dog Exercise Park
- Duaringa Washdown Facility
- Gracemere Animal Management Facility
- Gladstone Animal Management Facility, then a meeting with Regulatory Services staff to continue discussion about processes, policies, body worn camera usage, and enforcement actions.
- Biloela Animal Management Facility following the Conference
- Biloela Dual-Bay Washdown Facility
- Rolleston Off-Leash Dog Exercise Park

The trip was very valuable opportunity, with multiple points to consider during our day-to-day operations, as well as continuous improvement to our facilities and services moving forward.

5. At the end of March, a planning meeting was held with staff from the CPR Group in relation to the development of an Animal Management Strategy for Council. The meeting covered timeframes, deliverables from CPR Group, and community consultation processes and opportunities. With regular future meetings arranged, the development of an Animal Management Strategy will be a lengthy and in-depth process, however will bring direction and clarity on the future of the core function of Animal Management for Council and the community.

**13. CORPORATE SERVICES REPORT**  
**13.3 - Information Report - Corporate Services**

<b>Local Laws Tasks Completed – March 2023</b>			
<b>Animals</b>	<b>113</b>	<b>Water</b>	<b>28</b>
Dogs Impounded	21	Watering / Sprinkler Patrols	25
Domestic Cats Impounded	1	Illegal Water Usage – Residential	1
Pound Releases	18	Illegal Water Usage – Business/Public	0
Animals Euthanised – unclaimed*	1	Water Leaks Reported/Observed	1
Animals Euthanised – surrendered	3	Water Exemption Applications/Permits	0
Animals Rehomed via Agency	0	Notices / Fines Issued	1
Feral Cats Trapped and Euthanised	3	<b>Property</b>	<b>204</b>
Dog Attacks / Investigations	4	Town Common Patrols	4
Dogs Involved in Attacks	6	Common Gates Open / Damaged	3
Dog Traps Issued	0	Town Patrols - Longreach	29
Cat Traps Issued	4	Town Patrols - Ilfracombe	15
Wandering Dogs (not impounded)	8	Town Patrols - Isisford	2
Wandering Animals Reported (other than dogs)	0	Town Patrols - Yaraka	1
Wandering Animal Posts on FB – not reported to Council (minimum)	17	Camping / Apex Park / River Patrols	5
Barking Dogs Reported	2	Overgrown / Unsightly Reports (initial + follow up) (private + LRC-controlled)	109
Animal Inspections – Extra dogs/cats, adequate housing, insecure enclosure, compliance checks	1	Overgrown / Unsightly Notices Issued (unattended, falling within follow-up timeframes)	36
Assist with Animal Welfare	1	Notices / Fines Issued	0
Notices / Fines Issued	23	<b>Other</b>	<b>106</b>
<b>Vehicles</b>	<b>4</b>	Customer Service Requests	36
Abandoned Vehicles	3	Equipment Maintenance	5
Vehicles Impounded / Processed	1	After Hours Call Out	2
Impounded Vehicle Release	0	Impound Facility Maintenance	57
		Illegal Dumping / Littering	1
		Pest Weed Spraying by LLO	5

## 13. CORPORATE SERVICES REPORT

### 13.3 - Information Report - Corporate Services

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<b>Total</b>	<b>455</b>
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#### **Regulatory Services – Rural Lands**

##### **Town Commons**

There was one application received for Town Common Agistment during the month, being two horses on the Ilfracombe Common.

No pasture assessments have been conducted as new staff require training in this skill.

Ongoing Town Common Issues:

- Poor quality or lack of boundary fences between Landholders and Town Commons, including flood-damaged sections of fencing
- Infrastructure being damaged by vehicles, particularly gates being run over
- Gates being left open, causing a safety issue for the horses being agisted on the Commons
- Illegal dumping of rubbish
- Pest weeds –
  - Longreach Common; Jumping Cholla, Parkinsonia, Prickly Acacia, Rubber Vine, Sticky Florestina.
  - Ilfracombe Common: Prickly Acacia, Parthenium, Sticky Florestina, Parky
  - Isisford Common: Rubber Vine, Prickly Acacia, Parthenium, Parkinsonia, Sticky Florestina, Tiger Pear
  - Yaraka Common: Parkinsonia

##### **Stock Routes & Reserves**

Council continues to await a response from DoR regarding the Stock Route amendment submission sent in January 2023.

Ongoing Reserve Issues:

- Poor quality or lack of boundary fences between Landholders and Reserves
- Illegal dumping of rubbish
- Pest weeds

##### **Permit to Occupy (PTO)**

There was one PTO submitted to Council this month.

##### **Water Facilities (WF)**

No water facility inspections were completed due to prioritised pest weed spraying and wet weather impacts.



## 13. CORPORATE SERVICES REPORT

### 13.3 - Information Report - Corporate Services

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#### Pest Weeds

Ongoing Pest Weed Issues:

- Lack of awareness, support and obligations within the Community in regards to Pest Weeds i.e. Parthenium, Sticky Florestina, Cacti. In an attempt to further educate the community, an article was placed in the February edition of the IILY Newsletter with photos to show to differences between Sticky Florestina and Parthenium, as well as call-to-action for the community to report any suspected sightings of either pest weed to Council.
- Continual rains, which will delay/slow down pest weed spraying programs, as well as increase the spread and density of pest weeds
- New and emerging Pest Weeds

#### Pest Animals

*Wild Dog / Feral Cat Bounties - Year to Date*

<b>Division</b>	<b>Scalp Bounty - Dog 22/23 YTD</b>	<b>Contract Dog Trapper 22/23 YTD</b>	<b>Scalp Bounty - Cat 22/23 YTD</b>
1	-	4	-
2	3	29	-
3	115	-	1
4	12	-	65
<b>Total</b>	<b>130</b>	<b>33</b>	<b>66</b>

#### Meetings

Along the way to the CQ Regional Compliance Conference, Officers attended washdown bay facilities to determine design differences and pros and cons for each facility, in order to obtain information for consideration in any future plans for washdown facilities across the Region.

Summary of main tasks / issues completed by 2 x Rural Lands Officers during the month:

- Approximately 30,000 litres of mixed chemical was distributed on pest weeds, mainly Triclopyr and water, with small quantities of Access and Diesel being used.
- 9 specified separate areas were sprayed, covering stock routes, reserves and road corridors.
- Approximately 4,800 kilometres were travelled, searching for and spraying pest weeds.
- Five Customer Service Requests were received.

\* It is difficult to accurately report total tasks completed due to many factors:

- IT issues, resulting in inability to record each plant sprayed and accurate recording of spraying activities on pest weed mapping software.
- Some spraying activities may be across a small area, but many plants sprayed.
- Spraying contractors are not required to log each plant sprayed, only a total number of hours/weeks
- Roadside spraying is conducted over many hundreds of kilometres, often whilst travelling to other tasks.

With new iPads in the process of being setup for Officers, it is hoped that future reporting will become easier to provide quantifiable data.

**13. CORPORATE SERVICES REPORT**  
**13.3 - Information Report - Corporate Services**

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**Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare

Consequence: Insignificant

Rating: Low (1/25)

Low risk, informational report only.

**Environmental Management Factors:**

Nil

**Other Comments:**

Nil

**Recommendation:**

*That Council receives the Corporate Services information report as presented.*

**14. COMMUNITY AND CULTURAL SERVICES REPORT**  
**14.1 - Community Donations - Yaraka Campdraft and Rodeo Association**

**14. COMMUNITY AND CULTURAL SERVICES REPORT**

**14.1 Community Donations - Yaraka Campdraft and Rodeo Association**

Consideration of the Community Donations application received in April in accordance with the Community Donations Policy No. 11.06.

**Council Action**

Partner  
 Deliver

**Applicable Legislation**

*Local Government Act 2009*  
*Local Government Regulation 2012*

**Policy Considerations**

Community Donations Policy No. 11.06

**Corporate and Operational Plan Considerations**

<b>COMMUNITY AND CULTURAL: COMMUNITY DEVELOPMENT</b>			
<b>Link to Corporate Plan</b>	<b>Activity</b>	<b>Key Performance Indicators</b>	<b>Operational Targets</b>
4.2.2	Provide community sponsorship for various activities.	Administer Mayoral and Community donations along with sponsorships in accordance with the guidelines and budget.	Deliver program within budget allocated by June 2023.

**Budget Considerations**

\$112,000.00 committed and allocated to Community and Mayoral Donations YTD.

<b>Category</b>	<b>Total Budget</b>	<b>Budget Committed (not yet paid)</b>	<b>Budget Remaining</b>	<b>Budget required to meet Community Donations for April 2023</b>	<b>Budget remaining for future applications (Including Mayoral Donations)</b>
Community Donations	\$112,000.00	\$17,800.00 (March Council Meeting Approvals)	\$51,779.38	\$4,012.00	\$27,867.38

**14. COMMUNITY AND CULTURAL SERVICES REPORT**  
**14.1 - Community Donations - Yaraka Campdraft and Rodeo Association**

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**Previous Council Resolutions related to this Matter**

*(Res-2021-06-001)*

*Moved Cr Bignell seconded Cr Hatch*

*That Council:*

- Endorses the allocation of funds from the Community Donations Program as contained in the following table, in accordance with the Community Donations Policy No. 11.07; and*

<b>Organisation/ Name</b>	<b>Event/Activity</b>	<b>Grant Requested</b>	<b>Grant Approved</b>
Yaraka Gymkhana Sub Committee of the Yaraka Campdraft and Rodeo Association-	Yaraka Gymkhana	<b>Financial \$4,400.00</b>  <b>In-Kind \$600.00</b> <i>Fuel for generator and grading of pen event track</i>  <b>Total \$5,000.00</b>	<b>Financial \$4,000.00</b>  <b>Total \$4,000.00</b>
		<b>TOTAL</b>	<b>\$4,000.00</b>

**Officer Comment**

**Responsible Officer:** Abby Lewis - Community Development Coordinator

**Background:**

Longreach Regional Council Community Donations program:

- Enhances the community’s resilience, wellbeing, sustainability and liveability
- Contributes to vibrant and engaged communities
- Provides community organisations with financial support to meet identified community need and provides benefit to the broader Longreach region communities
- Achieves Council’s strategic objectives, as identified in the Corporate Plan.

Community Donations (financial and in-kind support) are offered each financial year. Each Community Group is eligible to apply for a maximum of \$5,000 per financial year. All applications will be assessed against eligibility and assessment criteria as stated in this Policy and the Program Guidelines.

**14. COMMUNITY AND CULTURAL SERVICES REPORT**  
**14.1 - Community Donations - Yaraka Campdraft and Rodeo Association**

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**Issue:**

**Yaraka Campdraft and Rodeo Association**

<b>Yaraka Campdraft Horsemanship and Campdraft Clinic</b>	
<i>Has the Community group applied for funds in the past?</i>	Yes
<i>Has the Community Group applied for funds within the 22/23 Financial Year?</i>	No
<i>Does the Community Group have any outstanding acquittals?</i>	No
<i>Has the event/ project been previously funded by Council?</i>	No

The Yaraka Campdraft and Rodeo Association are hosting a three-day horsemanship and campdraft clinic from the 12-14 September 2023. The clinic is aimed at beginners and intermediate level horse riders to teach them the correct horsemanship and campdrafting skills required. There are an expected 30 participants to partake over the course of the weekend. With so many horse and gymkhana events in the Region this will be a great clinic for those wanting to learn new skills and be a part of the Regional events throughout the year. As campdrafting is a well know sport, the Yaraka Campdraft Committee want to upskill the younger generation in learning and continuing in future competitions.

The total grant recommended of \$4,012.00 financial will go towards the cost of the Queensland Ambulance Service for their services over the course of the weekend.

The application was reviewed by a panel and scored against the criteria of the Longreach Regional Council’s Community Donations Assessment Guidelines. The result was to support the Yaraka Campdraft and Rodeo Association to the value of 100%. All supporting documentation was supplied with their application.

<b>Grant Requested</b>	<b>Grant Recommended</b>
<i>Financial \$4,012.00</i>	<i>Financial \$4,012.00</i>
<b>Total \$4,012.00</b>	<b>Total \$4,012.00</b>

**Appendices**

1. Yaraka Campdraft and Horsemanship Clinic.pdf [↓](#)

**14. COMMUNITY AND CULTURAL SERVICES REPORT**  
**14.1 - Community Donations - Yaraka Campdraft and Rodeo Association**

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**Recommendation:**

*That Council endorses the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.07;*

<b>Organisation/ Name</b>	<b>Event/Activity</b>	<b>Grant Requested</b>	<b>Grant Approved</b>
<i>Yaraka Campdraft and Rodeo Association</i>	<i>Yaraka Campdraft Horsemanship and Campdraft Clinic</i>	<i>\$4,012.00</i>	<i>\$4,012.00</i>
		<b>TOTAL \$4,012.00</b>	<b>TOTAL \$4,012.00</b>

# APPLICATION FORM



## CONTACT INFORMATION

Name: (Group or Organisation)	Yaraka Campdraft & Rodeo Association
ABN if applicable	
Contact Person's Name:	Sally Edwards
Postal Address:	1709 Isisford Yaraka River Road, Isisford
Telephone:	[REDACTED]
Mobile:	[REDACTED]
Email:	yarakacampdraft@gmail.com

## EVENT DETAILS

Event Name:	Yaraka Campdraft Horsemanship & Campdraft Clinic
Event Date:	12, 13 & 14 September 2023
Description of what Council funds will be used for:  No more than approx 200 words.	<p>Our committee is aiming to host approx 30 participants over a 3 day clinic instructed by 2 well known and experienced horse instructorriders.</p> <p>Council's community funding will be used for the ambulance expenses, the clinic has to provide an ambulance on site for the 3 days, which is stipulated under the ACA rules for a horsemanship/campdraft clinic. This is a large costly component of the clinic other than the instructors.</p> <p>This is a vital service for our clinic as our riders need to be in safe hands and Qld Ambulance on site will provide that vital support. As a committee we have a duty of care to our participants, instructors &amp; volunteers.</p> <p>The funding will also assist with keeping the clinic fees at a minimal for the participant and will also encourage a full number of the participants for the clinic.</p>
Financial Amount Requested:	\$ 4012.00
In-kind Support Requested:	\$ 0.00





**DETAILED BUDGET BREAKDOWN**

INCOME	Amount	EXPENSES	Amount	Tick what is being funded by Council
List any source of income supply i.e other sponsorship, ticket sales, cash contributions, etc.		List any expenses incurred by your organisation for the project or event the application relates to.		
Clinic Fees @ 30 x \$500.00	\$ 15000	Catering	\$ 3800	
Insurance @ \$1050/305 x 3 days	\$ 13.50	Instructors x 3	\$ 12500	
	\$	Grounds Hire x 4 days @ \$131.50	\$ 526.00	
	\$	Ambulance	\$ 4012	✓
	\$	Cleaning - In-kind Volunteers 5hrs x 3 days	\$	
	\$	Fodder for Cattle	\$ 1500	
<b>TOTAL</b>	<b>\$ 15013</b>	<b>TOTAL</b>	<b>\$ 22138</b>	
<p>Comments or other details:</p> <p>2 campdraft instructors \$12,000 1 Horsemanship instructor \$1000</p> <p>Monday to Thursday Grounds Hire (Booking Form) attached.</p> <p>Insurance is already covered under the Yaraka Campdraft's Affiliation Fee for the year.</p> <p>Catering - \$30 per participant per day for 3 days plus instructors/volunteers 40 people</p>				

In-Kind support component	Amount	Other comments
List items and \$ amounts (e.g stage, chairs, tables)		
Please refer to the fees and charges: <a href="http://www.longreach.qld.gov.au/rates-fees-charges/rates-fees-charges-1">www.longreach.qld.gov.au/rates-fees-charges/rates-fees-charges-1</a>		
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	







**ELIGIBILITY ASSESSMENT**

Explain how your event demonstrates strong community or individual benefit, or need of support.

Our aim is to instruct the beginner/intermediate level horse riders to teach them the correct horsemanship and campdrafting skills required, and to encourage to them start to and continue to compete in campdrafts and horse events across our region. There are a number of horse events in the region from gymkhanas, campdrafting, dressage, stockman challenges, lean penning and barrel racing which skills are required to compete in all these areas. As a campdraft committee our focus is to get these riders to a level so they can compete safely as well as use their skills and have fun. Campdrafting is a well known sport, and we would like to help our younger generation to learn and continue the traditions and competitions. Its all about people, community and competitors that why we encourage people to attend our school and is run prior our annual draft, the committee demonstrates the need for the clinic and wants our competitors to achieve their very best. We do not look to make a profit on the clinic but have enough funds to makes ends meet. Its all about fun, family and learning.

Explain how your event will contribute to the Longreach Regional Council community (eg Economic Development, Tourism, Liveability, wellbeing etc.)

This clinic will contribute to each individual rider from non-confident to the more experience rider to develop and learn skills that will enable them to utilise these what they have learnt in all horse events within the region, which will in turn improve numbers at all these events. Over our region we have a number of events that entice our visitors to become spectators, our events need participants/riders so this will encourage more riders to attend and also become the attraction. Having these clinics builds self esteem, confidence and improves mental health and wellbeing of the individual, keeps communities close with social gatherings and young children to unite with other children of their age due families living on properties and being isolated.

Is your event based within the Longreach Regional Council Area

Yes  No

How many people are expected to attend? (Please indicate)

0-50  51-100  100-200  200 and over

Provide a brief explanation of what type of attendees your event will attract (eg visitors from other towns, key community groups)

The clinic will attract horse riders from all ages from young children, adolescents through to adulthood. These riders will be of all riding levels from the non-confident to the experience rider. We also encourage families and spectators to attend whilst the clinics on and those who want to learn to fence sitting.

How do you intend to acknowledge Council's support (if approved) at the event or within the project or activity?

We will acknowledge Council's support through our facebook page, banner display throughout the clinic as well as at our main campdraft event. Acknowledge Council's support over the weekend of the draft, elaborating on single recipients from the school when they participate in the main event. Displaying Council's banner at the ambulance bay, recognising Council's support. Displaying Council's logo on any flyer for the clinic as well the Yaraka End of the Line Draft.

Have you sought funding through other avenues for your project/activity (grants, corporate sponsorship, fundraising, etc)?

Yes  No

If YES, please provide details?

We requested funding through Ergon and was unsuccessful before we applied to Council.





Does the applicant have any Longreach Regional Council funded projects or activities that have not been acquitted in accordance with the relevant Program Policy and Guidelines?

Yes  No

Does the applicant have any Longreach Regional Council funded projects or activities that have not been acquitted in accordance with the relevant Program Policy and Guidelines?

Yes  No

Does the Organisation/Applicant have any overdue debt with Council (excluding organisations with a payment arrangement)?

Yes  No

**SUPPORTING DOCUMENTATION CHECKLIST**

- Evidence of the event or project (ie quotes, facilities bookings, etc)\*
  - Relevant public liability insurance (if required)
  - Booking form/s completed (facility hire and equipment hire)
  - A copy of the organisations most recent bank statement (for applications over \$1,000 only)
- \*If groups are unable to provide evidence of the event or project due to the dependency of funding or extenuating circumstances, please indicate on the application form. Council may still consider the application based on supplied information (ie budget).

**DECLARATION BY RECIPIENT**

- I certify that to the best of my knowledge, information detailed in this application (and relevant attachments) is true and correct.
- I understand I may be asked to provide the Council with additional information on the funded project.
- I consent to Longreach Regional Council publishing the applicants name in reports and publication statements.

Signature: Note: If you are under the age of 18, your legal guardian must also sign this application	
Date:	10 March 2023
Name in full:	Sally Edwards
Community Group/ Organisation:	Yaraka Campdraft & Rodeo Association Inc
Position in Group or Organisation: (if applicable)	Secretary/Treasurer

Privacy Collection Statement: Longreach Regional Council is committed to ensuring that your privacy is protected and will take all reasonable steps to ensure that all personal information is secure. Council is collecting your personal or community groups information for the purpose of assessing your application for Community Donations.

**SUBMIT**



**14. COMMUNITY AND CULTURAL SERVICES REPORT**  
**14.2 - Community Donations - Individuals**

**14.2 Community Donations - Individuals**

Considerations of applications received for the month of April 2023 in accordance with the Community Donation Policy 11.06.

**Council Action**

Partner

**Applicable Legislation**

*Local Government Act 2009*

*Local Government Regulation 2012*

**Policy Considerations**

Community Donation No. 11.06

**Corporate and Operational Plan Considerations**

COMMUNITY AND CULTURAL: COMMUNITY DEVELOPMENT			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.2.2	Provide community sponsorship for various activities.	Administer Community donations along with sponsorships in accordance with the guidelines and budget.	Deliver program within budget allocated by June 2023.

**Budget Considerations**

\$112,000.00 committed and allocated to Community Donations YTD.

Category	Total Budget	Budget Committed (not yet paid)	Budget Remaining	Budget required to meet Mayoral Donations for April 2023	Budget remaining for future applications
Mayoral Donations	\$112,000.00	\$17,800.00 (March Council Meeting Approvals)	\$51,779.38	\$2,100.00	\$27,867.38

**Previous Council Resolutions related to this Matter**

Nil

**Officer Comment**

**Responsible Officer:** Abby Lewis, Community Development Coordinator

**Background:**

Longreach Regional Council Mayoral Donations Program received six (6) applications for the month of April 2023.

These applications are:

1. Jackarra Jones will travel to Brisbane on 27-30 April 2023. Jackarra was selected to represent the North West Netball State Championships.

**14. COMMUNITY AND CULTURAL SERVICES REPORT**  
**14.2 - Community Donations - Individuals**

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<b>Jackarra Jones</b>	
<i>Has the recipient applied for funds in the past?</i>	Yes
<i>Has the recipient applied for funds within the 22/23 Financial Year?</i>	Yes
<i>Does the recipient have any outstanding acquittals?</i>	No

<b>Grant Requested</b>	<b>Grant Recommended</b>
<i>Jackarra Jones</i> \$350.00	<i>Jackarra Jones</i> \$350.00

2. Jozette Jones will travel to Brisbane on 27-30 April 2023. Jozette was selected to represent the North West Netball State Championships.

<b>Jozette Jones</b>	
<i>Has the recipient applied for funds in the past?</i>	Yes
<i>Has the recipient applied for funds within the 22/23 Financial Year?</i>	Yes
<i>Does the recipient have any outstanding acquittals?</i>	No

<b>Grant Requested</b>	<b>Grant Recommended</b>
<i>Jozette Jones</i> \$350.00	<i>Jozette Jones</i> \$350.00

**14. COMMUNITY AND CULTURAL SERVICES REPORT**  
**14.2 - Community Donations - Individuals**

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3. Maggie Geiger will travel to Brisbane on 27-30 April 2023. Maggie was selected to represent the North West Netball State Championships.

<b>Maggie Geiger</b>	
<i>Has the recipient applied for funds in the past?</i>	No
<i>Has the recipient applied for funds within the 22/23 Financial Year?</i>	No
<i>Does the recipient have any outstanding acquittals?</i>	No

<b>Grant Requested</b>	<b>Grant Recommended</b>
<i>Maggie Geiger</i> \$350.00	<i>Maggie Geiger</i> \$350.00

4. Sophie Elmes will travel to Brisbane on 27-30 April 2023. Sophie was selected to represent the North West Netball State Championships.

<b>Sophie Elmes</b>	
<i>Has the recipient applied for funds in the past?</i>	Yes
<i>Has the recipient applied for funds within the 22/23 Financial Year?</i>	No
<i>Does the recipient have any outstanding acquittals?</i>	No

<b>Grant Requested</b>	<b>Grant Recommended</b>
<i>Sophie Elmes</i> \$350.00	<i>Sophie Elmes</i> \$350.00

5. Macen Palmer will travel to Townsville on 20-23 May 2023. Macen was selected to represent Queensland School Sport 14-15 year's boys State Championships Rugby League.

<b>Macen Palmer</b>	
<i>Has the recipient applied for funds in the past?</i>	Yes
<i>Has the recipient applied for funds within the 22/23 Financial Year?</i>	No
<i>Does the recipient have any outstanding acquittals?</i>	No

**14. COMMUNITY AND CULTURAL SERVICES REPORT**  
**14.2 - Community Donations - Individuals**

<b>Grant Requested</b>	<b>Grant Recommended</b>
<i>Macen Palmer</i> \$350.00	<i>Macen Palmer</i> \$350.00

6. Lara Palmer will travel to Cairns on 18-21 May 2023. Lara was selected to represent Queensland School Sports 10-12 year's girls Touch Football State Championships.

<b>Lara Palmer</b>	
<i>Has the recipient applied for funds in the past?</i>	Yes
<i>Has the recipient applied for funds within the 22/23 Financial Year?</i>	No
<i>Does the recipient have any outstanding acquittals?</i>	No

<b>Grant Requested</b>	<b>Lara Palmer</b>
<i>Lara Palmer</i> \$350.00	<i>Lara Palmer</i> \$350.00

**Recommendation:**

*That Council endorses the allocation of funds from the Mayoral Donation Program, in accordance with the Mayoral Donations Policy No. 11.02, as follows:*

<b>Organisation/ Individual</b>	<b>Event/Project Activity</b>	<b>Event Date</b>	<b>Grant Approved</b>
<i>Jackarra Jones</i>	<i>North West Netball State Championships</i>	<i>27-30 April 2023</i>	<i>\$350.00</i>
<i>Jozette Jones</i>	<i>North West Netball State Championships</i>	<i>27-30 April 2023</i>	<i>\$350.00</i>
<i>Maggie Geiger</i>	<i>North West Netball State Championships</i>	<i>27-30 April 2023</i>	<i>\$350.00</i>
<i>Sophie Elmes</i>	<i>North West Netball State Championships</i>	<i>27-30 April 2023</i>	<i>\$350.00</i>
<i>Macen Plamer</i>	<i>Queensland Rugby League Championships</i>	<i>20-23 May 2023</i>	<i>\$350.00</i>
<i>Lara Palmer</i>	<i>Queensland Touch Football State Championships</i>	<i>18-21 May 2023</i>	<i>\$350.00</i>
<b>TOTAL</b>			<b>\$2,100.00</b>

**14. COMMUNITY AND CULTURAL SERVICES REPORT**  
**14.3 - Regional Arts Development Fund (RADF) Advisory Committee Meeting and Recommendations**

**14.3 Regional Arts Development Fund (RADF) Advisory Committee Meeting and Recommendations**

Consideration of the minutes and recommendations of the Regional Arts Development Fund (RADF) Committee meeting held on Tuesday 11 April 2023.

**Council Action**

Partner  
 Deliver

**Applicable Legislation**

*Local Government Act 2009*  
*Local Government Regulation 2012*

**Policy Considerations**

Advisory Committee Policy 2.31

**Corporate and Operational Plan Considerations**

COMMUNITY AND CULTURAL: ARTS AND CULTURE			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
1.1.7	Deliver the Regional Arts Development Fund.	All Regional Arts Development Fund applications are assessed in accordance with the guidelines	Deliver program within budget allocated by June 2023.

**Previous Council Resolutions related to this Matter**

*Nil*

**Officer Comment**

**Responsible Officer:** *Abby Lewis, Community Development Coordinator*

**Background:**

The Regional Arts Development Fund (RADF) committee met on Tuesday 11 April 2023 to discuss the following:

1. Confirm the minutes from the previous RADF meeting held on Tuesday 31 January 2023;
2. Provide an update on the 22/23 Budget;
3. Assess two funding applications received from round four of the 22/23 financial year;
4. Approve a retrospective funding application;
5. Discuss options for the additional 22/23 funds;
6. Round one opening and closing dates for 23/24 financial year; and
7. Next RADF Committee Meeting date.

**14. COMMUNITY AND CULTURAL SERVICES REPORT**  
**14.3 - Regional Arts Development Fund (RADF) Advisory Committee Meeting and Recommendations**

---

The following recommendations have been made by the committee:

- a) *That the minutes of the Regional Arts Development Fund Committee held on Tuesday 11 April 2023 be received;*
- b) *That the 22/23 budget update is received as presented;*
- c) *To support the 'Noosa Film Festival Workshops and Event' application by Noosa Film Festival to the value of \$5,993.00;*
- d) *To support the 'Art you ok' project by Selectability to the value of \$5,000.00;*
- e) *To retrospectively approve the 'Creative Futures Program' by Griffith University to the value of \$5,000.00;*
- f) *That additional funds be allocated to a significant community project such as the 'Windmill Wheel Shade Structure' at Iningai Park Nature Reserve project pending RADF and Works on Council Land applications;*
- g) *That round one of the 23/24 financial year be opened on Thursday 1 June 2023 and close on Monday 10 July 2023; and*
- h) *That the next RADF Committee meeting be determined by the amount of applications received for round one.*

**Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Unlikely  
Consequence: Minor  
Rating: Low (4/25)

**Environmental Management Factors:**

N/A

**Other Comments:**

N/A

**Appendices**

1. [Tuesday 11 April RADF Minutes.pdf](#) ↓



**14. COMMUNITY AND CULTURAL SERVICES REPORT**  
**14.3 - Regional Arts Development Fund (RADF) Advisory Committee Meeting and Recommendations**

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**Recommendation:**

*That Council:*

- a) receives the Minutes of the Regional Arts Development Fund Committee held on Tuesday 11 April 2023;*
- b) approves the application by Noosa Film Festival for the 'Noosa Film Festival Workshops and Event' project to the value of \$5,993.00;*
- c) approves the application by Selectability for the 'Art you ok' project to the value of \$5,000.00;*
- d) retrospectively approves the application by Griffith University for the 'Creative Futures Programs' application to the value of \$5,000.00;*
- e) approves the allocation of surplus funds to a significant community project such as the 'Windmill Wheel Shade Structure' at Iningai Park Nature Reserve pending RADF and Works on Council Land applications;*
- f) approves the opening and closing dates for round one of the 23/24 financial year; and*
- g) advertises the RADF round one opening in appropriate media.*

# **LONGREACH REGIONAL COUNCIL**



## **Regional Arts Development Fund Committee Meeting**

**Tuesday 11 April 2023**

**UNCONFIRMED MINUTES**

## 14.3 - Regional Arts Development Fund (RADF) Advisory Committee Meeting and Recommendations - Appendix 1

Minutes of the Longreach Regional Council Regional Arts Development Fund Committee Meeting held on Wednesday 29 March 2023 at the Longreach Civic Centre, 96a Eagle Street, Longreach

### 1. Opening of Meeting

The Chair declared the meeting open at 10:09am.

### 2. Present

#### *Committee Members*

Mrs Rowena Authur	Longreach (Video conference)
Mrs Susan Glasson	Yaraka (Video conference)
Cr Tracy Hatch	Councillor
Cr Leonie Nunn	Councillor

#### *Council Representatives*

Mrs Kimberley Dillon	Acting Director of Community and Cultural Services (Chair)
Miss Abby Lewis	Community Development Coordinator

### 3. Apologies

#### *Committee Members*

Mrs Elizabeth Clarke	Longreach
Mrs Sheila Back	Ilfracombe
Mrs Sue Pratt	Longreach
Mr Bill Parker	Longreach

#### *Council Representatives*

NIL

### 4. Minutes from Previous Meeting

#### **4.1 Regional Arts Development Fund Committee - Tuesday 31 January 2023**

##### *Recommendation:*

*That the Minutes of the Regional Arts Development Fund Committee held on Tuesday 31 January 2023, be received.*

*Moved: Cr Leonie Nunn*

*Second: Susan Glasson*

### 5. Business Arising from Minutes

Kimberley Dillon updated the RADF Committee on the Longreach Water Tower Project. Riley Coppo, a local electrician has installed outdoor lights on top of the water tower and are in working order. There are no further actions to be taken on the Water Tower project unless direction is provided by Council.

### 6. General Business

#### **6.1 Budget Update 2022/2023**

Please see below the current budget update for 2022/23 Financial Year:

<b>Funding Summary</b>	
<b>RADF Funding</b>	\$ 67,500.00
<b>Council Contribution</b>	\$ 25,000.00
<b>Total</b>	<b>\$ 92,500.00</b>
<b>Current funds unallocated</b>	\$51,053.40

##### *Recommendation:*

*That the RADF Committee receives the report, as presented.*

*Moved: Cr Tracy Hatch*

*Second: Cr Leonie Nunn*

Int. \_\_\_\_\_

UNCONFIRMED

2

## 14.3 - Regional Arts Development Fund (RADF) Advisory Committee Meeting and Recommendations - Appendix 1

Minutes of the Longreach Regional Council Regional Arts Development Fund Committee Meeting held on Wednesday 29 March 2023 at the Longreach Civic Centre, 96a Eagle Street, Longreach

### 6.2 Funding Application - Noosa Film Academy Pty Ltd

**Applicant Name:** Andrea Huglin, Noosa Film Academy Pty Ltd

**Category:** Multi-arts

**Recommendation:** Youth acting for screen and screen production Workshops

*That the RADF Committee approves the application by Andrea Huglin for the Noosa Film Academy Workshops to the value of \$5,993.00.*

**Project Name:**

**Project Description:** Facilitating Academy Award Winning Cinematographer Greg Huglin and Noosa Film Academy to deliver 4 workshops and screenings with Youth in Longreach. Along with host a complimentary inter-regional red carpet community screening event at Barcaldine cinema with three LGA's Youth.

**Project Start Date:** 14 August 2023

**Project End Date:** 17 August 2023

**Outcome Report Due:** 17 September 2023

**Total Project Costs:** \$23,808.00

**RADF Grant Requested:** \$5,993.00

**Recommendation:**

*To support the 'Noosa Film Festival Workshops and Event' application by Noosa Film Festival to the value of \$5,993.00*

*Moved: Susan Glasson*

*Second: Rowena Arthur*

### 6.3 Funding Application - Griffith University

**Applicant Name:** Belinda Hopgood

**Category:** Visual Arts, Craft, Design and Music

**Recommendation:** Creative Future Programs

*That the RADF Committee retrospectively approves the application by Belinda Hopgood for the Creative Future Program to the value of \$5,000.00.*

**Project Name:**

**Project Description:** Griffith University's Creative Futures Program is committed to providing access to inclusive and sustainable Arts and Cultural Education in Regional Queensland. The program aims to improve student engagement and enrolment in arts subjects and have a positive effect in their subjects.

**Project Start Date:** 17 March 2023

**Project End Date:** 19 March 2023

**Outcome Report Due:** 19 May 2023

**Total Project Costs:** \$30,100.00

**RADF Grant Requested:** \$5,000.00

Int. \_\_\_\_\_

UNCONFIRMED

3

## 14.3 - Regional Arts Development Fund (RADF) Advisory Committee Meeting and Recommendations - Appendix 1

Minutes of the Longreach Regional Council Regional Arts Development Fund Committee Meeting held on Wednesday 29 March 2023 at the Longreach Civic Centre, 96a Eagle Street, Longreach

### Recommendation

To retrospectively approve the 'Creative Futures Program' by Griffith University to the value of \$5,000.00.

Moved: Cr Leonie Nunn

Second: Susan Glasson

#### 6.4 Funding Application - 'Art you OK?'

**Applicant Name:** Leigh Howard  
**Category:** Visual Arts, craft and design  
**Recommendation:** 'Art you OK?'

That the RADF Committee approves the application by Leigh Howard for the 'Art you OK?' workshop to the value of \$10,000.00.

**Project Name:**

**Project Description:** Providing an art workshop for participants to create art pieces around their Mental Health or as a conversation starter to break the stigma around Mental Health.

**Project Start Date:** 02/05/2023

**Project End Date:** 01/08/2023

**Outcome Report Due:** 28/09/2023

**Total Project Costs:** \$15,000.00

**RADF Grant Requested:** \$10,000.00

### Recommendation

To support the 'Art you ok' project by Selectability to the value of \$5,000.00.

Moved: Cr Tracy Hatch

Second: Cr Leonie Nunn

#### 6.5 Options for additional 2022/2023 Funds

##### **Background:**

Historically Council contributes \$10,000.00 to the Regional Arts Development Fund each Financial Year. In the 22/23 Financial Year Council requested additional funds of \$40,000.00 from Arts Queensland to carry out a 'Water Tower Lights Project' which meant the contribute of Council was raised to \$25,000.00. the additional funds were approved by Arts Queensland and the RADF Committee would have an additional \$40,000.00 to spend on upgrading the lights on the water tower.

The 'Water Tower Light Project' was going to be in partnership with Griffith University where by our iconic Longreach Water Tower would display content for the community. Not only have a light and star display but produce content whereby the whole water tower would display specific events throughout the year. However, there was no formal 'Water Tower Lights Project' with Griffith University at this point until infrastructure was installed and then Council could partner with Griffith to create content for the 'light show'.

Griffith put Council in contact with Propmill who installed the solution at QFM. Initial discussions were held with Propmill on costs for a solution. Given we don't have a specific scope for the work it could be undertaken in phases. Propmill had recently asked to undertake a test of one spare projector from QMF worth \$40K that would need to be insured by Council to use and make power available to operate the projector. The offer was not taken up given the short notice and uncertainly on Councils requirement for the project given the budget of \$40,000.00 would fall short and the priority was now to resolve the Star/Cross on top of the water tower.

In short the 'Water Tower Light Project' will not go ahead due to the short timeframe of spending funds

Int. \_\_\_\_\_

UNCONFIRMED

4

## 14.3 - Regional Arts Development Fund (RADF) Advisory Committee Meeting and Recommendations - Appendix 1

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### **Minutes of the Longreach Regional Council Regional Arts Development Fund Committee Meeting held on Wednesday 29 March 2023 at the Longreach Civic Centre, 96a Eagle Street, Longreach**

within the 22/23 Financial Year. Options for consideration have been sourced and a decision as to where these funds are spent need to be made.

#### **Options for Consideration:**

1. Windmill wheel – Iningai Park
2. See Saw Theatre Shows and Workshops - <https://seesawtheatre.com>
3. Speakers Ink Workshop - [Joanne Brooker - Speakers Ink \(speakers-ink.com.au\)](https://speakers-ink.com.au)
4. Scrap Metal Workshop
5. Jewellery Workshop
6. Leather Workshop

#### **Recommendation:**

*That additional funds be allocated to a significant community project such as the 'Windmill Wheel Shade Structure' at Iningai Park Nature Reserve project pending RADF and Works on Council Land applications.*

*Moved: Rowena Arthur  
Second: Cr Leonie Nunn*

#### **6.6 RADF Round Five Date**

Consideration of opening an additional round five (5) of RADF funding pending discussion on the additional funds.

#### **Recommendation:**

*That:*

1. *No rounds will be advertised for the remained of the 22/23 Financial Year. The Committee wish to advertise for the 23/24 Financial Year. Opening date being 01 June 2023 and closing date being 10 July 2023.*
2. *That the next RADF Committee meeting be determined by the amount of applications received for round one.*

*Moved: Susan Glasson  
Second: Cr Tracy Hatch*

#### **7. Closure of Meeting**

There being no further business, the meeting was closed at 11:11am.

## 14. COMMUNITY AND CULTURAL SERVICES REPORT

### 14.4 - Community Funding Policy Review

#### 14.4 Community Funding Policy Review

Consideration of the reviewed Community Donations Policy No. 11.6.

#### Council Action

Deliver

#### Applicable Legislation

Local Government Regulations 2012, section 189

#### Policy Considerations

Community Donations No. 11.6

#### Corporate and Operational Plan Considerations

GOVERNANCE: GOVERNANCE SERVICES			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.1.1 4.3.2	Ensure effective and responsible policy development and decision making.	Maintain Council's policy register in line with policy review dates and legislative requirements.	90% of policies are reviewed and adopted in line with review dates.

#### Budget Considerations

Nil – Council's existing budget for Community Funding will not change.

#### Previous Council Resolutions related to this Matter

(Res-2022-04-92)

Moved Cr Smith seconded Cr Emslie

That Council adopts the following policies, as presented and amended:

- a) Mayoral Donations Policy No. 11.2;
- b) Sponsorship Policy No. 11.7;
- c) Community Donations No. 11.6.

#### Officer Comment

**Responsible Officer:** Abby Lewis- Community Development Coordinator

#### Background:

For some time now Council has had three different community funding programs which were Mayoral Donations, Community Donations and Sponsorship.

The Mayoral Donations and Community Donations have one budget that is shared for both streams.

## 14. COMMUNITY AND CULTURAL SERVICES REPORT

### 14.4 - Community Funding Policy Review

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#### Issue:

The Mayoral Donation funding program is administered by Council in the same way in which the Community Donations are which is a report is presented to Council for consideration and endorsement at Ordinary Council meetings.

The Mayoral Donation funding program is not a discretionary fund of the Mayor's as outlined in section 109 of the *Local Government Act 2009* and section 189(2) of the *Local Government Regulations 2012* as each Councillor has the opportunity to vote for or against the awarding of the donation. To avoid any confusion, it is recommended that Council repeal the Mayoral Donations policy and adopt the revised Community Donations Policy which has been updated to incorporate key policy information from the Mayoral Donations Policy.

#### Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare  
Consequence: Minor  
Rating: Low (2/25)

#### Environmental Management Factors:

Nil

#### Other Comments:

Nil

#### Appendices


1. Community Funding Policy [↓](#)

#### Recommendation:

*That Council:*

- a) *repeals the Mayoral Donations Policy No. 11.2 and*
- b) *adopts the revised Community Donations Policy No. 11.6, as presented.*



<b>Community Donations Policy</b>		 <p><b>Longreach Regional Council</b> <small>Hfracombe Isisford Longreach Yaraká</small></p>
Policy Number:	11.6	
Policy Category:	Community Support	
Authorised by:		
Date approved:		
Review Date:		

**PURPOSE**

The purpose of this policy is to provide a transparent, equitable and accountable framework for the Longreach Regional Council Community Donations Program.

**SCOPE**

This policy applies to all **individuals**, community members, organisations, and or clubs within the Longreach Regional Council region applying for a Community Grant provided by Council, under its Community Donations Program.

This policy will be administered in accordance with the *Local Government Act 2009* and the *Local Government Regulation 2012* in that a grant will be awarded only if Council is satisfied that the grant will be used for a purpose that is in the public interest and the grant criteria is satisfied.

This policy does not apply to groups or individuals applying for the following:

- Existing program partnerships and agreements which support Council’s strategic objectives;
- Sponsorships; and
- The Regional Arts Development Fund (RADF).

**LEGISLATION**

*Local Government Regulations 2012, section 189(2)*

**DEFINITIONS**

**Acquittal** - the process by which a recipient demonstrates in writing to the funding body that it has expended the funds in accordance with the terms and conditions of the funding agreement on completion of the activity or project.

**Auspicing** - means that an organisation takes responsibility for ensuring the funds are used as specified in the grant allocation. An auspicing organisation will be responsible for:

- The receipt, banking and administration of all monies;
- Project monitoring and completion;
- Ensuring the applicant acquits the funding within the allocated timeframe; and
- Sign off on the acquittal form.

**Community Organisation** - an entity that carries on activities for a public purpose; or an entity whose primary objective is not directed at making a profit.

**Club** - an association dedicated to a particular interest or activity.

**Donation** - a cash contribution that is associated with a particular purpose, event or project.

*In Kind* – the provision of Council’s services, equipment plant or facilities to assist with an event or project.

### **POLICY**

Council is committed to supporting local **individuals** and community organisations through its Community Donations Program. The aim of the program is to:

- Develop the capacity and sustainability of organisations or innovative programs to meet the needs of members and the community.
- **Support individuals representing the region by performing, competing or presenting at district, state, national or international competitions, conferences or events.**
- Support the acquisition or upgrading of facilities and equipment (excluding personal- use items).
- Provide donations towards services that deliver improved community services to the Council region.
- Deliver programs and events to engage and entertain a vast variety of community members within the Longreach Regional Council region.

### **ELIGIBILITY**

In order to submit an application under the community donations program, the applicant must be:

- A community organisation, group or club that is a not-for-profit incorporated organisation and is located in the longreach regional council area, or
- A community group or club auspiced by not-for-profit incorporated organisation located within the longreach regional council area, or
- **A group or individual representing the region by performing, competing or representing at district, state, national or international competitions, conferences or events,** and
- Have met acquittal conditions for previous council funding.

All applications will be assessed against eligibility and assessment criterial as stated in this policy and the program guidelines.

### **INELIGIBLE APPLICATIONS**

The following entities and applications are ineligible under the community donations program and will not be considered for funding:

- Government agencies or departments of local, state or federal government
- Educational, religious or medical organisations
- Businesses
- Applications whereby Council funds will be donated to another cause (e.g charity events)
- Applications which fund;
  - Wages or salaries for staff
  - Recurrent costs with day to day operations of a community group
  - Retrospective funding

## 14.4 - Community Funding Policy Review - Appendix 1

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- Equipment or other expenditure that are personal or of personal gain
- Part of or all of Council rates
- Travel costs for Coaches, team managers, trainers and support crew for individual applicants.
- Items that would otherwise be funded by State or Government bodies

### LODGEMENT OF APPLICATION AND CUT OFF DATE

- Applications are to be made using the Community Donations Application Form and must include relevant support documentation. All applications are to be emailed to [assist@longreach.qld.gov.au](mailto:assist@longreach.qld.gov.au) or delivered in person to Council Administration Office. All applicants are encouraged to contact council for support or assistance prior to lodging an application.
- Community Donations (financial and in-kind support) applications must be received by COB on the first day of each month to be considered by Council in that month.
- In-kind support will only be considered for Council services, which are listed in the fees and charges.
- In cases of emergency or other extenuating circumstances, applications received after the cut off each month, may be considered as a late agenda item to Council, at the discretion of the Chief Executive Officer.

### COMMUNITY DONATIONS CRITERIA

Community organisations defined within this policy, are eligible to apply for funding providing the below criteria is met:

- a) Applicants must demonstrate strong community benefit or need and support for the project or activity. (eg will it contribute to the region's economic development, tourism, livability, personal growth etc).
- b) The applicant or proposed project or activity must be based within the Longreach Regional Council boundaries (with the exception of individual applicants); or clearly demonstrate direct benefit to the Longreach Regional Council communities.
- c) The applicant should demonstrate attempts have been made to raise funds from other sources to assist with the event.
- d) Applicants must be able to demonstrate financial viability and/or competence to achieve the stated goals of the project or activity and provide evidence with application.
- e) Applicants must have acquitted previously awarded donations in accordance with the relevant Community Donations Policy in order to be considered for a new application.
- f) Applicants must not have any overdue debt with Council unless a payment arrangement is in place to reduce debt.
- g) Activities and projects will not be funded from multiple Council funding programmes.
- h) Incorporated entities must provide a copy of their recent financial statements that are prepared in accordance with the *Associations Incorporation Act 1981* and the *Associations Incorporation Regulation 1999*.

### DELEGATIONS & DONATION LIMITS

The Chief Executive Officer and the Director of Community and Cultural Services are responsible for the administration of this policy and guidelines.

Each Community Organisation is eligible to apply for a maximum of \$5,000 per financial year.

In-Kind support of \$1,000 or less may be awarded by the Chief Executive Officer or delegate in accordance with this policy and program guidelines.

For Individual applicants the following limits apply:

- i) Amounts of up to \$350 will be available for individuals selected to represent the area of Longreach Regional Council at competition or event level within Queensland.
- ii) Amounts of up to \$500 will be available for individuals selected to represent Queensland in a national competition or event; or who have won at a state level and are competing in a national competition.
- iii) Amounts of up to \$1,000 will be available for individuals selected to represent Australia at an international competition or event level.
- iv) Amounts of up to \$2,000 will be available for not for profit community organisations or clubs for small amounts of assistance for sporting/cultural, events/performances or representation to be awarded in accordance with this policy and guidelines.

### ASSESSMENT OF APPLICATION

Applications will be assessed by a panel of three Council representatives and against Council 's eligibility assessment check list. The number and types of projects that are approved will depend on the funding available within the budget, in some instances only part funding may be offered to applicants which will be communicated to the applicant by an appropriate officer.

The Council has discretion, when considering applications and allocation of funds, to ensure they fulfil the spirit and intent of this policy and donations program.

### ACKNOWLEDGEMENT

Acknowledgement of Council 's Community Donation may include (but is not limited to) featuring Council's logo in project signage, promotional material or advertising in printed and digital media, site or exhibition space, public acknowledgements in speeches and media materials, invitations to participate in the opening ceremony or including materials in information packs.

### ACQUITTAL PROCESS

As part of any Community Donation agreement, the successful recipient must acquit the use of Council's contributions in a method determined by Council. The successful applicant must acquit their funds **within three (3) months** of the nominated event date. Failure to acquit funds may result in future applications being rejected.

## 14.4 - Community Funding Policy Review - Appendix 1

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### **NOTIFICATION OF OUTCOME**

Council will advise the outcome of the application in writing within ten (10) days of the monthly Council meeting. All funds must be spent within twelve (12) months of receiving a cash grant.

Unsuccessful applicants may seek feedback from Council.

Authorised by resolution as at <<insert date>>:

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Brett Walsh  
Chief Executive Officer

## 14. COMMUNITY AND CULTURAL SERVICES REPORT

### 14.5 - Australia Day Awards Policy - Biennial Review

#### 14.5 Australia Day Awards Policy - Biennial Review

Consideration of the Australia Day Award Policy No.11.03 which is due for its biennial review.

#### Council Action

Partner  
Deliver

#### Applicable Legislation

*Local Government Act 2009*

#### Policy Considerations

11-03 Australia Day Award Policy

#### Corporate and Operational Plan Considerations

COMMUNITY AND CULTURAL: EVENTS			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
1.1.5	Deliver and support local events and celebrations.	Deliver approved civic and community events and ceremonies in collaboration with stakeholders.  Support community organisations on developing and delivering community events throughout the region.	Events completed within annual budget.

#### Budget Considerations

A budget allocation is made each financial year for Australia Day as this is an important civic event for our region and across Australia.

#### Previous Council Resolutions related to this Matter

*(Res-2020-11-301)*

*Moved Cr Emslie seconded Cr Martin*

*That Council adopts the Australia Day Awards Policy No. 11-03, as presented.*

#### Officer Comment

**Responsible Officer/s:** *Kimberley Dillon, Acting Director Communities and Cultural Services  
Sandra Warren, Communication & Events Coordinator*

#### Background:

Australia Day celebrations are held in Longreach, Ilfracombe, Isisford/Yaraka each year. This policy is to set out the categorisation of Australia Day Awards, with guidelines on nominations, ceremonies, Australia Day Ambassadors and how the judging panel will be formed each year.

**14. COMMUNITY AND CULTURAL SERVICES REPORT**  
**14.5 - Australia Day Awards Policy - Biennial Review**

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**Issue:**

In reviewing the policy, Officers identified there has been a number of award categories where there were no nominations over a number of years. The review of the policy provides an opportunity to reduce the number of awards and standardise the categories across the region. This was the major change to the attached draft policy.

Outlined below is a list of the previous categories:

<b>Longreach</b>	<b>Ilfracombe</b>	<b>Isisford/Yaraka</b>
Citizen of the Year	Citizen of the Year	Citizen of the Year
Young Citizen of the Year	Young Citizen of the Year	Young Citizen of the Year
Senior Sporting Achievement	Senior Sporting Achievement	Senior Sporting Achievement
Junior Sporting Achievement	Junior Sporting Achievement	Junior Sporting Achievement
Sports Administrator	Community Volunteer of the Year	Community Volunteer of the Year
Community Event of the Year	Community Event of the Year	Community Event of the Year
Senior Cultural Award		
Junior Cultural Award		

**Risk Management Factors:**

This matter has been assessed using Council’s Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Unlikely  
 Consequence: Minor  
 Rating: Low (4/25)

**Environmental Management Factors:**

Nil

**Other Comments:**


The reviewed policy has been updated with a changes highlighted.

**Appendices**

1. Australia Day Policy - Review [↓](#)

**Recommendation:**

*That Council adopts the Australia Day Awards Policy No. 11-03, as presented.*

<b>Australia Day Awards Policy</b>		 <p><b>Longreach Regional Council</b> Ilfracombe Isisford Longreach Yaraka</p>
Policy Number:	11.3	
Policy Category:	Community	
Authorised by:		
Date approved:		
Review Date:		

**PURPOSE**

The purpose of this policy is to set out the Australia Day Awards categories and guidelines on nominations, ceremonies, Australia Day Ambassadors and the award judging panel.

**SCOPE**

This policy applies to all Longreach Regional Council Australia Day awards, ceremonies and events.

**POLICY STATEMENT**

Longreach Regional Council recognises the proud heritage and individual identities of the communities of the Longreach Region and uses the annual Australia Day Awards as an opportunity to recognise the significant contribution by members of these communities.

Council has set out the categories for award nominations for each community as follows:

<b>Longreach</b>	<b>Ilfracombe</b>	<b>Isisford/Yaraka</b>
<b>Citizen of the Year</b>	<b>Citizen of the Year</b>	<b>Citizen of the Year</b>
<b>Senior Achievement of the Year (sporting, cultural, individual or team)</b>	<b>Senior Achievement of the Year (sporting, cultural, individual or team)</b>	<b>Senior Achievement of the Year (sporting, cultural, individual or team)</b>
<b>Junior Achievement of the Year (sporting, cultural, individual or team)</b>	<b>Junior Achievement of the Year (sporting, cultural, individual or team)</b>	<b>Junior Achievement of the Year (sporting, cultural, individual or team)</b>
<b>Community Event or Community Group of the Year</b>	<b>Community Event or Community Group of the Year</b>	<b>Community Event or Community Group of the Year</b>

**1. Nominations**

Nominations for Australia day Awards will be open for a minimum period of six (6) weeks using the designated form. Nominations are called to ensure there is sufficient time to review and decide on award recipients, and to procure award certificates, trophies and to make other ceremonial arrangements.

**2. Judging Panel**

A judging panel for the Australia Day Awards will be established each year and will consist of the following members from the region:

- The Mayor (or a delegate)
- A member of the Clergy
- A former winner of the Australia Day Awards and
- A member of the Queensland Police Service



The judging panel will assess all nominations using the selection criteria that has been outlined for each award. In the event of a tied vote, the Mayor (or the Mayor's Delegate) shall have the final casting vote.

**3. Ambassador**

Applications will be submitted by Council to the Queensland Government for the ceremonies within the Longreach Region to be attended by an Australia Day Ambassador. A nominated Councillor will escort the ambassador/s to ceremonies and events.

**4. Ceremonies**

Australia Day ceremonies, consisting of a function and awards presentation, will be organised by Council for Longreach, Ilfracombe and Isisford.


Council will sponsor a community group to provide food and drinks in each community.

**5. Events**

Community groups are encouraged to organise and/or participate in events to celebrate Australia Day for both the local community benefit and as a fundraising opportunity.

Council may also organise special events eg a seniors lunch in each community, children's activities etc, depending upon the annual budget allocation set by Council/funding.

Authorised by resolution as at DATE:

  
Brett Walsh  
Chief Executive Officer

## 14. COMMUNITY AND CULTURAL SERVICES REPORT

### 14.6 – Application for Outback Aussie Tours Rail Adventure Operational Activities on Stock Route Network and Road Reserve

#### 14.6 Application for Outback Aussie Tours Rail Adventure Operational Activities on Stock Route Network and Road Reserve

Consideration of an application received from Outback Aussie Tours – Outback Rail Adventure – to conduct tourism activities on Stock Route Network and Road Reserve within the Council area.

#### Council Action

Partner

#### Applicable Legislation

*Local Government Act 2009*

*Local Government Regulation 2012*

*Land Act 1994*

#### Policy Considerations

Nil

#### Corporate and Operational Plan Considerations

GOVERNANCE: TOURISM			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
2.2.2	Development of Shoulder season tourism promotion.	Support and partner local tourism operators on a range of shoulder season tourism activities.	Demonstrated support of local tourism operators and events organisers on initiatives that extend the season from October – March.

CORPORATE: RURAL LANDS			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
3.3.2	Provide awareness and education in regards to General Biosecurity Obligations (Biosecurity Act 2015).	Community awareness and education about legislated requirements to encourage voluntary compliance with pest animals and weeds.	Develop and deliver a communication plan, with one community awareness/education activity per month. Activities may include, but are not limited to: <ul style="list-style-type: none"> <li>■ Social media posts</li> <li>■ Newspaper ads or editorial</li> <li>■ Radio interviews</li> <li>■ Pop-up stalls at community events</li> <li>■ Programs in schools</li> <li>■ Information sessions</li> <li>■ Dissemination of flyers or fact sheets.</li> </ul>
3.3	Provide advice and activities in relation to managing pest animals and weeds within the Council area.	Execute annual program of pest animal and weed control.	90% of annual program completed.

## 14. COMMUNITY AND CULTURAL SERVICES REPORT

### 14.6 - Application for Outback Aussie Tours Rail Adventure Operational Activities on Stock Route Network and Road Reserve

3.3.2	Stock Routes, Reserves & Water Facilities.	Compliance with State Legislative Requirements.	<ul style="list-style-type: none"> <li>■ 60% of Water Facilities Inspected</li> <li>■ 70% of Pasture Assessments conducted on Stock Routes</li> <li>■ Submit EOI/s for Water Facility Capital Works.</li> </ul>
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#### Budget Considerations

Nil.

#### Previous Council Resolutions related to this Matter

Nil.

#### Officer Comment

**Responsible Officer:** Emily O'Hanlon, Business Support Officer

#### Background:

The applicant Outback Aussie Tours is seeking permission from Council to conduct tourism activities on the Stock Route and Road Reserve within the Council area. The applicant has consulted with the Infrastructure, Communities and Regulatory Services departments of Council to address the proposed operation of their Outback Rail Adventure on the identified land. The following proposals have been considered to both accommodate the tourism operations and mitigate possible non-compliance of activities on Council controlled land.

Following are the proposed Outback Rail Adventure activities:

Location	Activity	Land Tenure	Approval
Darr River Stop	Morning Tea	Stock Route Network	Council Prescribed Activity Annual Permit
Macland Stop	Mulga Walk	Stock Route Network	Council Prescribed Activity Annual Permit
Railway crossing at River Farms Road	Bus pick up and drop off	Road Reserve	Council Prescribed Activity Annual Permit

#### Darr River (Morning Tea)

It is proposed to stop the train on the east side of the Darr River for morning tea of about 60 minutes' duration.

Passengers will disembark the train on either the north or south side of the rail. Morning tea will be provided from transportable tables and chairs.

## 14. COMMUNITY AND CULTURAL SERVICES REPORT

### 14.6 - Application for Outback Aussie Tours Rail Adventure Operational Activities on Stock Route Network and Road Reserve

The morning tea stop will include refreshments (prepared off site in accordance with current food safety standards). Below is an aerial view of the Darr River Morning tea stop on the Stock Route Network:



#### **Macland (Mulga Walk)**

It is proposed to stop the train at Macland for passengers to disembark for the "Mulga Walk" of about 30 minutes' duration.

The walk is an interpretive bush walk. The Mulga Walk is within the Stock Route Network.

Below is an aerial view of the Macland stop and Mulga Walk on Stock Route Network:



## 14. COMMUNITY AND CULTURAL SERVICES REPORT

### 14.6 - Application for Outback Aussie Tours Rail Adventure Operational Activities on Stock Route Network and Road Reserve

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#### River Farms Road (Rail Crossing)

The River Farms Road pick up and drop off proposed activity will involve the train to stop south of the railway crossing and have passengers disembark from the train and transfer to the bus within the Road Reserve. The bus will collect train passengers and transport them to 'Smithy's Outback Dinner and Show' following a train trip back from the Darr River.

The disembarkation time is approximately 6.45 pm Friday, Saturday, Sunday and Monday during the tourism season.

Below is a map of the area, proposed signage and traffic flow of the operation:



## 14. COMMUNITY AND CULTURAL SERVICES REPORT

### 14.6 - Application for Outback Aussie Tours Rail Adventure Operational Activities on Stock Route Network and Road Reserve

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#### BUS MOVEMENTS

- 1 – LEFT IN ONLY
- 2 – BUS PICK UP / DROP OFF
- 3 – LEFT OUT & RIGHT OUT  
BUS 90° TO ROAD WHEN TURNING

#### SIGNAGE

- 4 – COUNCIL TO INSTALL "BUS TURNING"  
SIGN AT APPROPRIATE LOCATION
- 2 – OAT TO INSTALL "TOUR BUS ONLY" SIGN

#### **Issue:**

The issue relating to this request is Council does not own the land in which the proposed activities will be undertaken, however, are in areas where Council does control the approved activities in consultation with the Department of Resources.

There has been a request by the applicant to install signage at the River Farms Roads bus pick up location and to re-surface the area to assist with weather proofing. For this request to be approved Council would need to ensure competitive neutrality and that any improvement to the bus stop area is completed at the applicant's expense.

Under legislation no infrastructure is able to be installed on the Stock Routes.

The CEO, using his delegated authority, has provisionally approved the application, and this report presents the matter to Councillors for their information and endorsement.

#### **Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible  
Consequence: Minor  
Rating: Medium (6/25)

#### **Environmental Management Factors:**

Outback Aussie Tours have a waste management plan in place for when the tours commence to ensure no litter is left at the various sites. In addition to this plan, a biosecurity plan is in place to ensure minimum impact to pest weed spread and other environmental factors.

#### **Other Comments:**

Nil

**14. COMMUNITY AND CULTURAL SERVICES REPORT**  
**14.6 - Application for Outback Aussie Tours Rail Adventure Operational Activities on Stock Route Network and Road Reserve**

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**Appendices**

1. Outback Rail Adventure Timetable [↓](#)

**Recommendation:**

*That Council endorses the approval of the proposed activities on Council controlled land subject to the following requirements:*

- 1. A signed agreement, incorporating Biosecurity and Waste Management plans, is entered into that restricts activities to those described in the current proposal*
- 2. The installation and maintenance of road surfaces and signage at the River Farms Road bus pick up area will be at the expense of Outback Aussie Tours*
- 3. Outback Aussie Tours conducts activities in accordance with the signed agreement, and holds appropriate insurance cover.*

## **Outback Rail Adventure Timetable**

### **The Great Darr River Run    Wednesday and Saturday**

Arrive	Longreach Station	8.45am
Depart	Longreach Station (UP)	9.00am
Arrive	Mulga walk stop	9.45am
Depart	Mulga walk stop	10.15am
Arrive	Darr River Smoko Area	10.30am
Depart	Darr River Smoko Area (Down)	11.30am
Arrive	Longreach Station	12.30pm

### **Silver Tails Sunset Friday, Saturday, Sunday Monday**

Arrive	Longreach Station	4.45pm
Depart	Longreach Station	5.00pm
Arrive	Longreach Sale Yards -	5.30pm
Depart	Exit Longreach Sale Yards	5.45pm
Arrive	Lagoon Waterhole	5.50pm
Depart	Lagoon Waterhole	6.30pm
Stop	River Farms Road Crossing (ID.2813)	6.45pm

*Disembark passengers onto Bus waiting. to take them to Smithy's Outback Dinner and show*

Arrive	Longreach	7.15pm
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## 14.6 - Application for Outback Aussie Tours Rail Adventure Operational Activities on Stock Route Network and Road Reserve - Appendix 1

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<b>Historic Ilfracombe Excursion</b>		<b>Sunday</b>
Positioned	Longreach Station	10.15am
	Load passengers	
Depart	Longreach Station	10.30am
Arrive	Ilfracombe Station	11.30am
Depart	Ilfracombe Station	1.30pm
Arrive	Longreach Station	2.30pm
Reposition	ORA Siding	2.45pm

<b>Old Bluey Flyer</b>		<b>Monday, Wednesday, Friday, Saturday</b>
Arrive	Longreach Station	3.15pm
Depart	Longreach Station (UP)	3.30pm
Arrive	Longreach Sale Yards	4.00pm
Depart	Exit Longreach Sale Yards	4.00pm
Arrive	Longreach Station	4.30pm

## 14. COMMUNITY AND CULTURAL SERVICES REPORT

### 14.7 - Application for Works on Council Owned Land Request - Installation of Horse-Drawn Pull Grader on the Isisford Ilfracombe Road, Isisford

#### 14.7 Application for Works on Council Owned Land Request - Installation of Horse-Drawn Pull Grader on the Isisford Ilfracombe Road, Isisford

Consideration of an application received from Whitman's Memorial Park & Museum Association Inc. to place a Horse-Drawn Pull Grader on entry to Isisford along the Isisford-Ilfracombe Road.

#### Council Action

Partner

#### Applicable Legislation

Local Government Act 2009

Local Government Regulation 2012

#### Policy Considerations

Nil

#### Corporate and Operational Plan Considerations

GOVERNANCE: GOVERNANCE SERVICES			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.1.1 4.3.2	Ensure effective and responsible policy development and decision making.	Maintain Council's policy register in line with policy review dates and legislative requirements.	90% of policies are reviewed and adopted in line with review dates.

#### Budget Considerations

Nil

#### Previous Council Resolutions related to this Matter

#### Officer Comment

**Responsible Officer:** *Emily O'Hanlon, Business Support Officer*

#### Background:

Whitman's Memorial Park & Museum Association Inc. is seeking permission to place a Horse-Drawn Pull Grader on entry to Isisford from the Isisford-Ilfracombe Road near the big Yellowbelly statue.

The Horse-Drawn Pull Grader was donated to the Whitman's Museum by Portland Downs. They previously used it to grade fire breaks around the property.

This piece of machinery was a massive technological advance in the process of road building and maintenance circa 1900. The initial model was intended to be pulled by a team of horses and later pulled by tractors.

## 14. COMMUNITY AND CULTURAL SERVICES REPORT

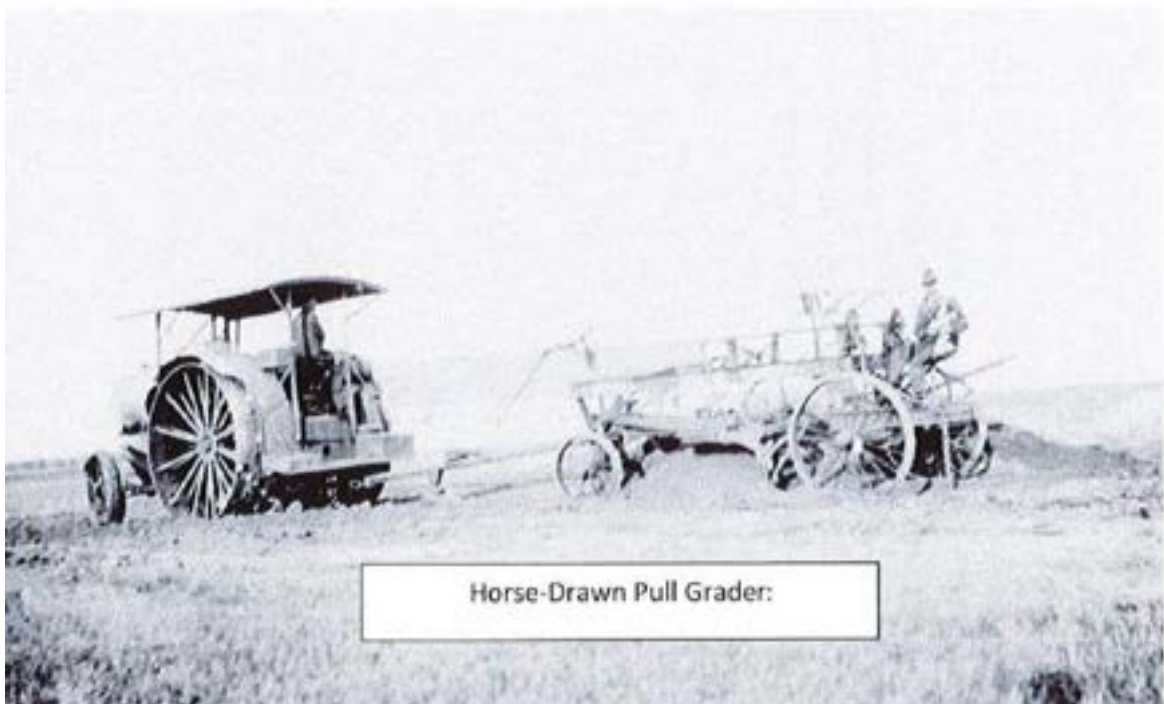
### 14.7 - Application for Works on Council Owned Land Request - Installation of Horse-Drawn Pull Grader on the Isisford Ilfracombe Road, Isisford

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The Association has outlined the need for this project stating that, 'As part of our management plan to preserve and record the history of Isisford and region by promoting cultural heritage, this display would demonstrate the machinery locally used over one hundred years ago, and also add another locally based attraction that will enhance tourism'.

#### **Issue:**

The Association requires formal consent from Council to undertake this type of activity on Lot 27 on MTL91 Isisford Ilfracombe Road - Council owned land.



#### **Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible  
Consequence: Insignificant  
Rating: Low (3/25)

#### **Environmental Management Factors:**

Nil

## 14. COMMUNITY AND CULTURAL SERVICES REPORT

### 14.7 - Application for Works on Council Owned Land Request - Installation of Horse-Drawn Pull Grader on the Isisford Ilfracombe Road, Isisford

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#### **Other Comments:**

The Horse-Drawn Pull Grader will be displayed on a block of concrete. The machinery will be installed and maintained by volunteers of the Whitman's Memorial Park & Museum Association Inc.

Funding will be applied for to install a plaque on a stand detailing the historic origin and use of the equipment.

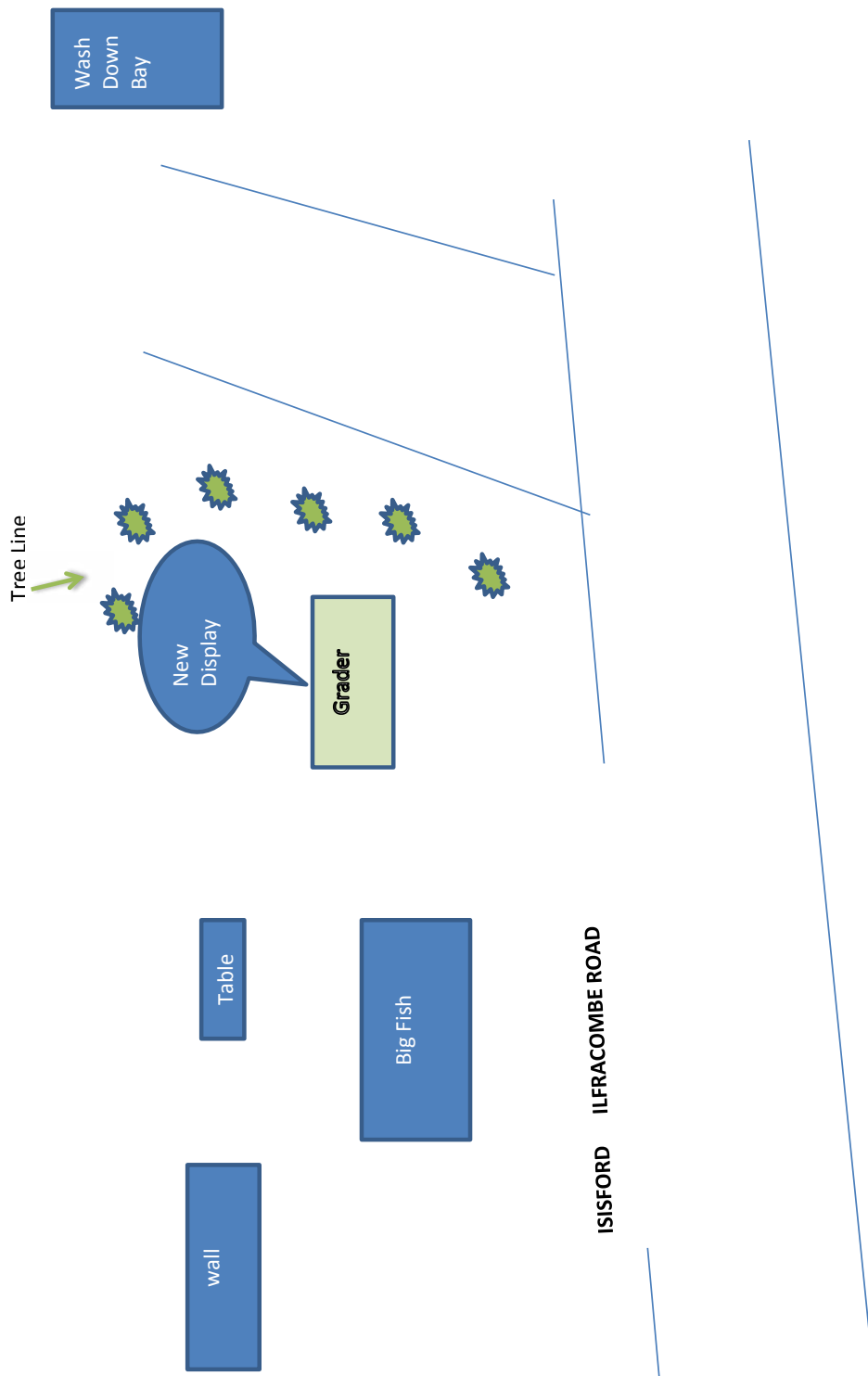
#### **Appendices**

1. Horse Drawn Pull Grader Diagram (3).pdf [↓](#)
2. Horse-Drawn Pull Grader - Isisford Application - 7.11.22 [↓](#)

#### **Recommendation:**

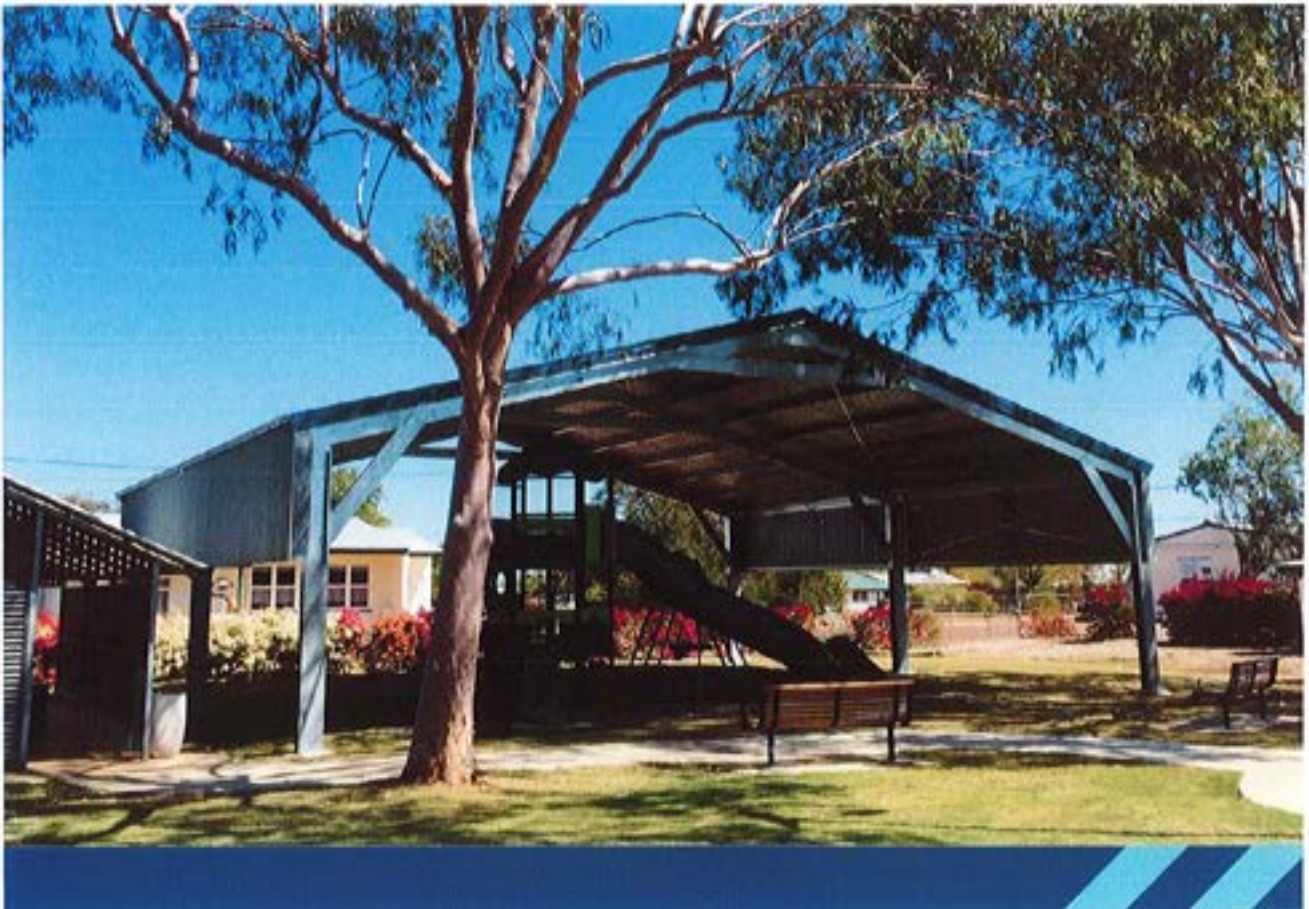
*That Council approves the application for Whitman's Memorial Park & Museum Association Inc. to place the Horse-Drawn Pull Grader on Lot 27 on MTL91 Isisford-Ilfracombe Road (Isisford Town Reserve).*

**14.7 - Application for Works on Council Owned Land Request - Installation of Horse-Drawn Pull Grader on the Isisford Ilfracombe Road, Isisford - Appendix 1**





## Application for works on Council owned land





### Application for works on Council owned land

This application form is to request consent before carrying out works on Council owned land and/or facilities owned by Council.

#### Before you start

Discuss your project with the Community and Cultural Services Department to identify any site constraints and obtain advice on your proposal in the planning phase prior to submitting your application.

If you are applying for a grant to fund this work, you will need to submit your application for approval to complete the works well in advance of submitting a grant application to Council or other organisations.

To help you complete this form, there are important details that you need to be clear on and have on hand including:

- ▶ Details about discussions with a Council officer and who you spoke to
- ▶ Who will carry out works
- ▶ Project details
- ▶ Plans
- ▶ An understanding of ongoing maintenance costs for the proposed works

If you do not have this information, please contact the Longreach Regional Council, Community and Cultural Services Department on (07) 4658 4111.

### When you need consent

You need to request the consent of Council for any proposed works on Council owned land including leased areas and buildings. Outlined below are examples of the type of work which require approval from Council:

- ▶ closed circuit television (CCTV)
- ▶ new buildings/structures
- ▶ extension to existing building/s
- ▶ field/court lighting
- ▶ fencing
- ▶ filling/earthworks drainage
- ▶ internal building work
- ▶ new fields/courts
- ▶ other lighting
- ▶ play equipment
- ▶ removal of buildings/structures
- ▶ signage
- ▶ sports fields
- ▶ sports field irrigation/bores
- ▶ tree or vegetation work
- ▶ water tanks

Work must not commence until Council provides written consent, and in certain cases, further approvals may be required from Council (e.g. development approval, advertising sign licence etc).

### Initial discussions

Have you discussed the work with a Council officer?

Yes  No

If so, what is the Officer's name?

Letter to the CEO Longreach Regional Council

During your discussion, did you find out about development approval permits?

- A planning permit is required
- An existing permit needs to be updated
- No permit required
- Didn't discuss permits



### What happens next?

Complete this form and submit to Council via email [assist@longreach.qld.gov.au](mailto:assist@longreach.qld.gov.au) or hand into your local Branch Office

Application is assessed and a Council report created by Council Officers. You may be contacted if more information is required.

Report is tabled at a Council meeting where a decision on the application is made by Council.

You will be notified of the decision of Council within 5 business days after the Council meeting.

### Contact Information

Name: (Group or Organisation)	Whitman's Memorial Park & Museum Association Inc
ABN:	[REDACTED]
Contact Person:	Jocelyn Avery
Postal Address:	[REDACTED]
Telephone:	[REDACTED]
Mobile:	[REDACTED]
Email:	[REDACTED]

### Organisation Vision/Mission

The Whitman's Memorial Park and Museum Association actively records, conserves and provides access to the unique social history of Isisford and the region to promote a sense of identity and place that reflects, engages and is thought-provoking.





### Project Details

Provide as much detail as possible up front. If we need more detail on the application it may delay the application process.

<b>Title of project:</b>	Machinery Display
<b>Project description:</b>	<p>Horse-Drawn Pull Grader:                      This piece of machinery was a massive technological advance in the process of road building and maintenance circa 1900. The initial model was intended to be pulled by a team of horses and later was pulled by tractors.</p> <p>This Pull Grader was donated to the Whitman's Museum by Portland Downs, they previously used it to grade fire breaks around the property.</p>
<b>Location/address of project:</b>	Isisford Ilfracombe Road near the "Big Fish"
<b>Value of project:</b>	Work in kind by volunteers
<b>Project duration/ Target completion date:</b>	Two weeks from start date
<b>Other project milestones eg. funding closure dates:</b>	N/A

## 14.7 - Application for Works on Council Owned Land Request - Installation of Horse-Drawn



<p>Outline the need for this project:</p>	<p>As part of our management plan to preserve and record the history of Isisford and region by promoting cultural heritage, this display would demonstrate the machinery used over one hundred years ago, and also add another attraction that will enhance tourism.</p>
<p>Who is the target group for this project:</p>	<p>Community, Museums, Education and Tourism</p>
<p>If this is an infrastructure project, please outline who will be responsible for maintenance:</p>	<p>The Whitman's Museum Committee and volunteers.</p>
<p>If this is an infrastructure project, please outline if development and building approval has been sought:</p>	<p>N/A</p>
<p>Annual estimate for maintenance costs:</p>	<p>N/A</p>
<p>If this is an infrastructure project, who will be responsible for managing construction:</p>	<p>Robert Anderson</p>



### Support Documentation


Plans, please make sure they include:

- ▶ permanent structures in relation to property boundaries
- ▶ proposed works
- ▶ dimensions of proposed works
- ▶ location and names of streets/street frontages
- ▶ a north point

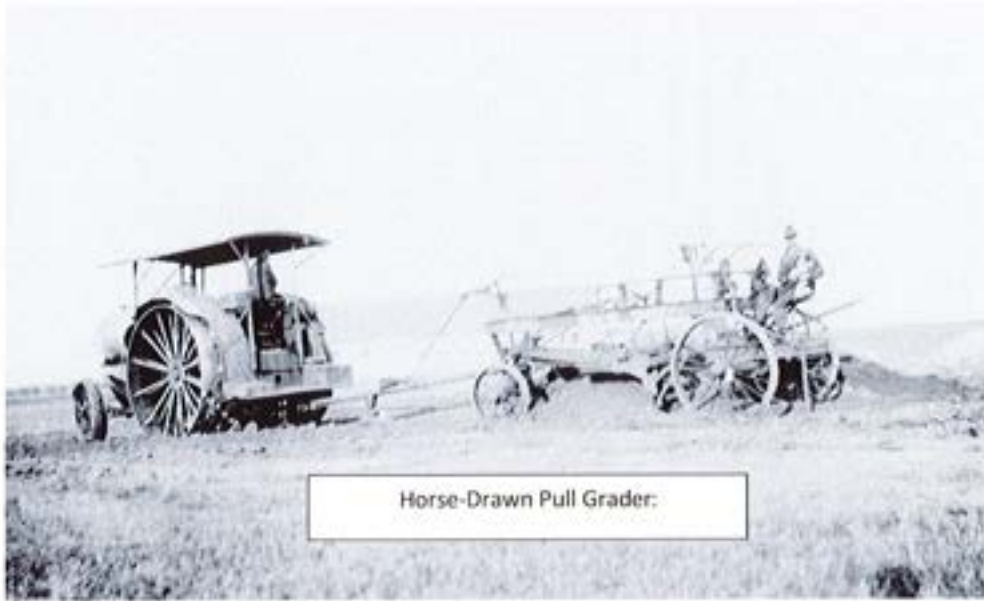
### Consent and Declarations

I certify that to the best of my knowledge, information detailed in this application (and relevant attachments) is true and correct.

I understand I may be asked to provide the Council with additional information as required

Signature:  Note: If you are under the age of 18, your legal guardian must also sign this application	  Jocelyn E. Avery 
Date:	05/11/2022
Name in full:	Jocelyn Avery
Community Group/ Organisation:	Whitman's Memorial Park and Museum Association Inc
Position in Group or Organisation: If applicable	Secretary

**14.7 - Application for Works on Council Owned Land Request - Installation of Horse-Drawn**



Example how the Horse-drawn Pull Grader could be displayed, on gravel also with a tractor similar to this one in the photo.

## 14. COMMUNITY AND CULTURAL SERVICES REPORT

### 14.8 – Application for Works on Council Owned Land Request - Windmill Shade / Rest area at Iningai Park

#### 14.8 Application for Works on Council Owned Land Request - Windmill Shade / Rest area at Iningai Park

Consideration of an application received from Elizabeth Clark – Longreach to build an artistic shade structure at Iningai Park entrance, Longreach

#### Council Action

Partner

#### Applicable Legislation

Local Government Act 2009

Local Government Regulation 2012

#### Policy Considerations

01-03 Asset and Services Management Policy

#### Corporate and Operational Plan Considerations

FINANCIAL SERVICES: ASSET MANAGEMENT			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.2.1	Plan for Whole of Life Costing when making decisions on new or enhanced community facilities and implementing Asset Management Plans.	Undertake review of all asset and service plans with a focus on improving maintenance data.	30 June 2023

#### Budget Considerations

Nil

#### Previous Council Resolutions related to this Matter

#### Officer Comment

**Responsible Officer:** Emily O'Hanlon, Business Support Officer

#### Background:

The applicant, Mrs Clark, met with the Director of Community and Cultural Services in January 2023 with the following proposal:

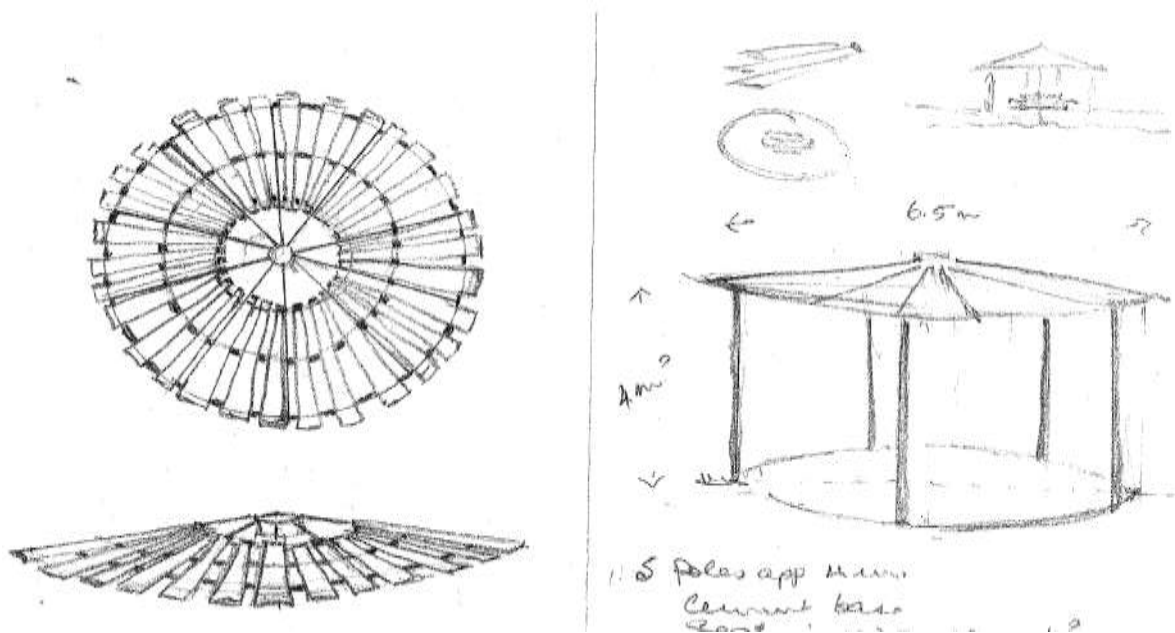
- To build a shade / rest area at Iningai Park entrance using a decommissioned windmill wheel from Camoola Park as the basis for the overall design structure. The proposal is for the windmill wheel to be the centrepiece located on the top of the structure with a cement foundation to make a shade area for people to rest under or use as a picnic area etc. Engineered design would need to be developed before any construction commenced.
- The applicant has access to a steel Comet windmill, approximately 7 metres in diameter. It has 30 sails attached. There is some damage to the wheel with some

## 14. COMMUNITY AND CULTURAL SERVICES REPORT

### 14.8 - Application for Works on Council Owned Land Request - Windmill Shade / Rest area at Iningai Park

pieces being twisted, however, the applicant plans to straighten the wheel once it is located in town.

- The applicant envisages the wheel being placed horizontally on 5 steel uprights, approximately 4 metres high, to form a cover over a cement base of similar ground area to make a shade area for those who visit Iningai Park.
- The applicant plans to apply for funding once she has gained approval from Council to build on the land (no funds secured to date).
- The applicant is aware the Iningai Park area can be prone to flooding so the structure needs to be robust, simple and easily maintained.



#### Issue:

The structure will be maintained by Council in line with other maintenance activities in Iningai Park Nature Reserve. This would consist of activities such as cleaning of the table/ concrete area and mowing around the area for accessibility.

The structure requires formal consent from Council to undertake this type of activity on Council owned land.

The structure would require Building approval and engineered plans as part of the application which would consist of the following:

- Development application 'Form 2';
- Site Plan; and
- Engineered structural construction plans accompanied by a Form 15 (Signed by an RPEQ)

## 14. COMMUNITY AND CULTURAL SERVICES REPORT

### 14.8 - Application for Works on Council Owned Land Request - Windmill Shade / Rest area at Iningai Park

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#### **Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible  
Consequence: Insignificant  
Rating: Low (3/25)

#### **Environmental Management Factors:**

Nil

#### **Other Comments:**

As Lot 2 on SP226907 (Iningai Park) is State Land with Longreach Regional Council as the Trustees; we were required to consult with the Department of Resources prior to giving permission from Council.

A discussion was held with the Department in Longreach and there were no objections with the proposal on the proviso that the structure not be of a permanent or substantial nature.

High level consultation has been held with Suzie McDarra and Tony Weldon in relation to this initiative.

Proposed site marked in blue – southern side of the parking area.

**14. COMMUNITY AND CULTURAL SERVICES REPORT**

**14.8 - Application for Works on Council Owned Land Request - Windmill Shade / Rest area at Iningai Park**

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**14. COMMUNITY AND CULTURAL SERVICES REPORT**

**14.8 - Application for Works on Council Owned Land Request - Windmill Shade / Rest area at Iningai Park**

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## 14. COMMUNITY AND CULTURAL SERVICES REPORT

### 14.8 - Application for Works on Council Owned Land Request - Windmill Shade / Rest area at Iningai Park

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#### **Appendices**

1. Windmill Shade Application for Works on Council Land - 16.01.23 [↓](#)

#### **Recommendation:**

*That Council approves the application for works on Council land on the condition that the applicant obtains Building Approval prior to commencement of any works on site.*



## Application for works on Council owned land





## Application for works on Council owned land

This application form is to request consent before carrying out works on Council owned land and/or facilities owned by Council.

### Before you start

Discuss your project with the Community and Cultural Services Department to identify any site constraints and obtain advice on your proposal in the planning phase prior to submitting your application.

If you are applying for a grant to fund this work, you will need to submit your application for approval to complete the works well in advance of submitting a grant application to Council or other organisations.

To help you complete this form, there are important details that you need to be clear on and have on hand including:

- ▶ Details about discussions with a Council officer and who you spoke to
- ▶ Who will carry out works
- ▶ Project details
- ▶ Plans
- ▶ An understanding of ongoing maintenance costs for the proposed works

If you do not have this information, please contact the Longreach Regional Council, Community and Cultural Services Department on (07) 4658 4111.

## When you need consent

You need to request the consent of Council for any proposed works on Council owned land including leased areas and buildings. Outlined below are examples of the type of work which require approval from Council:

- ▶ closed circuit television (CCTV)
- ▶ new buildings/structures
- ▶ extension to existing building/s
- ▶ field/court lighting
- ▶ fencing
- ▶ filling/earthworks drainage
- ▶ internal building work
- ▶ new fields/courts
- ▶ other lighting
- ▶ play equipment
- ▶ removal of buildings/structures
- ▶ signage
- ▶ sports fields
- ▶ sports field irrigation/bores
- ▶ tree or vegetation work
- ▶ water tanks

Work must not commence until Council provides written consent, and in certain cases, further approvals may be required from Council (e.g. development approval, advertising sign licence etc).

### Initial discussions

Have you discussed the work with a Council officer?

Yes  No

If so, what is the Officer's name?

Lisa Young .Tania Johnson

During your discussion, did you find out about development approval permits?

- A planning permit is required
- An existing permit needs to be updated
- No permit required
- Didn't discuss permits



### What happens next?

Complete this form and submit to Council via email [assist@longreach.qldgov.au](mailto:assist@longreach.qldgov.au) or hand into your local Branch Office

Application is assessed and a Council report created by Council Officers. You may be contacted if more information is required.

Report is tabled at a Council meeting where a decision on the application is made by Council.

You will be notified of the decision of Council within 5 business days after the Council meeting.

### Contact Information

<b>Name: (Group or Organisation)</b>	
<b>ABN:</b>	
<b>Contact Person:</b>	Elizabeth Clark
<b>Postal Address:</b>	
<b>Telephone:</b>	
<b>Mobile:</b>	
<b>Email:</b>	

### Organisation Vision/Mission

To build a shade/rest area at Inangai Park entrance using a Windmill wheel as basis for the structure.



## Project Details

Provide as much detail as possible up front. If we need more detail on the application it may delay the application process.

<b>Title of project:</b>	Windmill's Rest.....?
<b>Project description:</b>	<p>I have access to a steel Comet windmill wheel, approximately 7 metres in diameter. It has the sails attached. This wheel is twisted but repairable.</p> <p>This wheel could be made into a shade cover over a block of cement to make a shade area for people to rest under or use as a picnic area or such.</p> <p>I envisage the wheel being placed horizontally on about 5 steel uprights, approximately 4 metres high, to form a cover over a cement base of similar size to make a shade area for those visiting Inangai Park.</p> <p>The Inangai Park area can be prone to flooding so the structure needs to be robust, simple and easily maintained.</p>
<b>Location/address of project:</b>	Inangai Park, Stonehenge Road, Longreach.
<b>Value of project:</b>	Visual, educational and user friendly, as well as being part of our history.
<b>Project duration/ Target completion date:</b>	
<b>Other project milestones eg. funding closure dates:</b>	



<p><b>Outline the need for this project:</b></p>	<p>The Inangai park has great potential for both locals and tourists. It is close to town, offers a great variety of flora and fauna, is a lovely walking track and place for people to relax and enjoy the bush surroundings. It could be a wonderful educational area for children. It is easily accessible and in a contained and safe area.</p>
<p><b>Who is the target group for this project:</b></p>	<p>General public.</p>
<p><b>If this is an infrastructure project, please outline who will be responsible for maintenance:</b></p>	<p>Longreach Regional Council as part of Inangai Park. Once established, it should be almost maintenance free.</p>
<p><b>If this is an infrastructure project, please outline if development and building approval has been sought:</b></p>	<p>Not yet, depends on Councils decision.</p>
<p><b>Annual estimate for maintenance costs:</b></p>	
<p><b>If this is an infrastructure project, who will be responsible for managing construction:</b></p>	<p>To be decided/discussed. We will need an engineers advice as to the feasibility of the concept, the wheel will need some structural repairs, will have to be moved and placed where it can be safely repaired, stored and whether it will need reinforcing structurally to be made into a cover over a cement slab which will also have to be built to support the proposed structure.</p>





### Support Documentation

Plans, please make sure they include:

- ▶ permanent structures in relation to property boundaries
- ▶ proposed works
- ▶ dimensions of proposed works
- ▶ location and names of streets/street frontages
- ▶ a north point

### Consent and Declarations

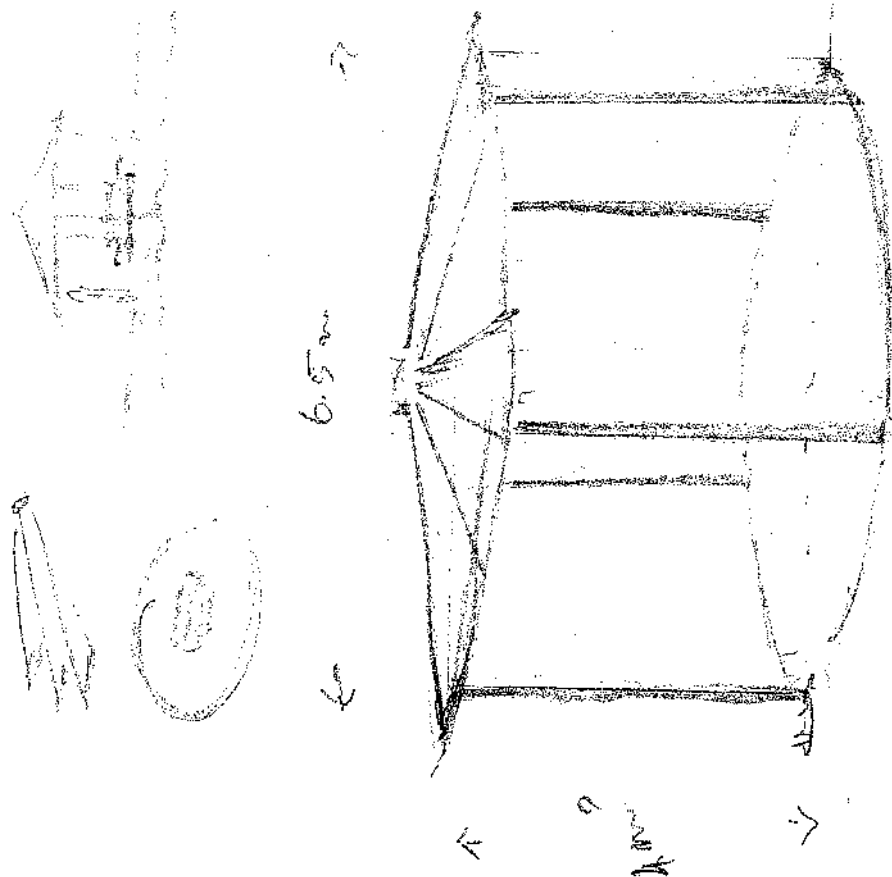
I certify that to the best of my knowledge, information detailed in this application (and relevant attachments) is true and correct.

I understand I may be asked to provide the Council with additional information as required

Signature:	
Note: If you are under the age of 18, your legal guardian must also sign this application	
Date:	
Name in full:	Elizabeth Ann Clark.
Community Group/ Organisation:	
Position in Group or Organisation: If applicable	

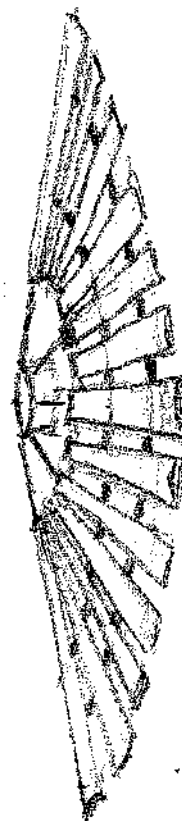
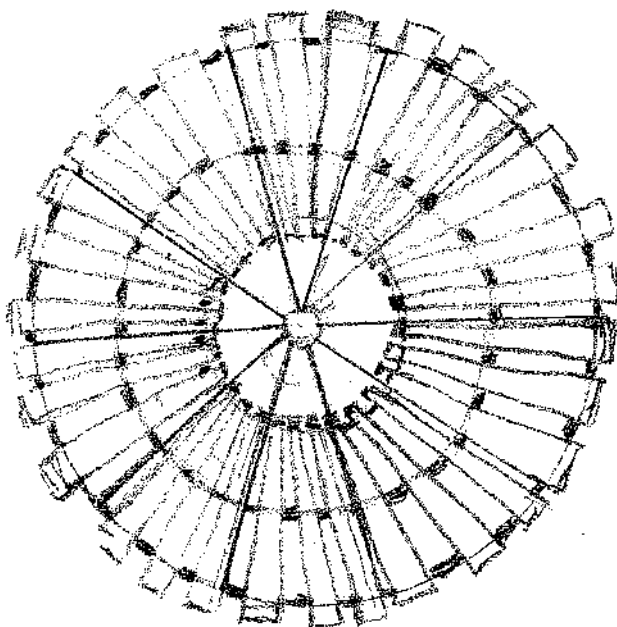






10 Poles app diam.  
Cement base  
Blastings around of cement?

6.5m. diam.  
3 blades each sections  
10 sect.



## 14. COMMUNITY AND CULTURAL SERVICES REPORT

### 14.9 - Application for Works on Council Owned Land Request - Renovation of the Ungazetted Cemetery in Yaraka.

#### 14.9 Application for Works on Council Owned Land Request - Renovation of the Ungazetted Cemetery in Yaraka.

Consideration of an 'Application for works on Council owned land' from the Yaraka Sports and Progress Association.

#### Council Action

Partner

#### Applicable Legislation

Local Government Act 2009

Building Act 1975

#### Policy Considerations

Nil

#### Corporate and Operational Plan Considerations

COMMUNITY AND CULTURAL: BUILDING SERVICES & REGULATION			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.1.4	Building certification services.	Building certification services comply with statutory requirements and are client connected and outcome driven.	100% of building applications assessed within 10 business days and without the need to extend the decision period. 95% of customer requests are responded to within 2 days.

#### Budget Considerations

Funding is being sought for this project should permission be granted from Council to proceed.

#### Previous Council Resolutions related to this Matter

Nil

#### Officer Comment

**Responsible Officer:** Emily O'Hanlon, Business Support Officer

#### Background:

The Yaraka Sports and Progress Association are seeking permission to restore the old Yaraka Cemetery, which is ungazetted. The Cemetery is situated on the Town Common behind the Yaraka School. The group's vision is to remove the deteriorating timber logs, which are currently located on top of the graves and replace with a cement slab. The fence would also require replacing to protect the site and keep out the wildlife and stock from further destruction. Additionally, they would like to erect directional signage from the Yaraka/Retreat Road and install a plaque/plate at the site with an inscription of the deceased and history.

## 14. COMMUNITY AND CULTURAL SERVICES REPORT

### 14.9 - Application for Works on Council Owned Land Request - Renovation of the Ungazetted Cemetery in Yaraka.

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**Issue:**

Yaraka Sports and Progress Association requires formal consent from Council to undertake this type of activity on Council entrusted land.

Outlined below is a photo of the current site along with a location map with the cemetery area marked in blue:



**14. COMMUNITY AND CULTURAL SERVICES REPORT**  
**14.9 - Application for Works on Council Owned Land Request - Renovation of the Ungazetted Cemetery in Yaraka.**

---

**Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible  
Consequence: Insignificant  
Rating: Low (3/25)

**Environmental Management Factors:**

Nil

**Other Comments:**

As Lot 12 on BC25 (Yaraka Town Common) is State Land, with Longreach Regional Council as Trustee; we were required to consult with the Department of Resources to allow construction of any dimension, before allowing permission from Council.

A discussion was held with the Department in Longreach and there were no objections raised with the proposal on the proviso that the structure not be of a permanent or substantial nature.

**Appendices**

1. Redacted\_Application for renovating Yaraka Cemetery - 29.03.23.pdf [↓](#)
2. Titles Search - Yaraka Town Common - L12 BC25 - 29.03.23.pdf [↓](#)

**Recommendation:**

*That Council grants permission to the Yaraka Sports and Progress Association to renovate the old cemetery on the Town Common (Lot 12 on BC25) at Yaraka.*



## Application for works on Council owned land





## Application for works on Council owned land

This application form is to request consent before carrying out works on Council owned land and/or facilities owned by Council.

### Before you start

Discuss your project with the Community and Cultural Services Department to identify any site constraints and obtain advice on your proposal in the planning phase prior to submitting your application.

If you are applying for a grant to fund this work, you will need to submit your application for approval to complete the works well in advance of submitting a grant application to Council or other organisations.

To help you complete this form, there are important details that you need to be clear on and have on hand including:

- ▶ Details about discussions with a Council officer and who you spoke to
- ▶ Who will carry out works
- ▶ Project details
- ▶ Plans
- ▶ An understanding of ongoing maintenance costs for the proposed works

If you do not have this information, please contact the Longreach Regional Council, Community and Cultural Services Department on (07) 4658 4111.

## When you need consent

You need to request the consent of Council for any proposed works on Council owned land including leased areas and buildings. Outlined below are examples of the type of work which require approval from Council:

- ▶ closed circuit television (CCTV)
- ▶ new buildings/structures
- ▶ extension to existing building/s
- ▶ field/court lighting
- ▶ fencing
- ▶ filling/earthworks drainage
- ▶ internal building work
- ▶ new fields/courts
- ▶ other lighting
- ▶ play equipment
- ▶ removal of buildings/structures
- ▶ signage
- ▶ sports fields
- ▶ sports field irrigation/bores
- ▶ tree or vegetation work
- ▶ water tanks

Work must not commence until Council provides written consent, and in certain cases, further approvals may be required from Council (e.g. development approval, advertising sign licence etc).

### Initial discussions

Have you discussed the work with a Council officer?

Yes  No

If so, what is the Officer's name?

Emily O'Hanlan; Kimberley Dillon

During your discussion, did you find out about development approval permits?

- A planning permit is required
- An existing permit needs to be updated
- No permit required
- Didn't discuss permits



**What happens next?**

Complete this form and submit to Council via email [assist@longreach.qldgov.au](mailto:assist@longreach.qldgov.au) or hand into your local Branch Office

Application is assessed and a Council report created by Council Officers. You may be contacted if more information is required.

Report is tabled at a Council meeting where a decision on the application is made by Council.

You will be notified of the decision of Council within 5 business days after the Council meeting.

**Contact Information**

<b>Name: (Group or Organisation)</b>	Yaraka Sports and Progress Association
<b>ABN:</b>	81723356703
<b>Contact Person:</b>	Mrs Kerry Joseland
<b>Postal Address:</b>	
<b>Telephone:</b>	
<b>Mobile:</b>	
<b>Email:</b>	

**Organisation Vision/Mission**

It is our vision to restore the old Yaraka Cemetery and it is our understandisang that it lies on Yaraka town common land which is in the care of Longreach Regional Council. Our thoughts are to replace the timber logs with a cement slab upon the graves and to erect a new fence around them to prevent wildlife and stock from further destruction. We would like to erect a plaque/plate with an inscription and a sign off the Yaraka/Retreat road indicating the turnoff in to the cemetery. We would welcome your support for this project and look forward to working with Council on it.



## Project Details

Provide as much detail as possible up front. If we need more detail on the application it may delay the application process.

<b>Title of project:</b>	Yaraka Cemetery Restoration
<b>Project description:</b>	Restore the old cemetery in Yaraka to preserve history and show respect for those buried there. We hope to lay cement slabs over the graves to replace the disintegrating wooden logs that are there now; Build a secure fence around the graves to enclose them and prevent wildlife and stock from trampling them causing further deterioration; erect a plaque on a stand with words indicating when the project was completed and the era the cemetery began; sign on main road to show turnoff.
<b>Location/address of project:</b>	Behind the Yaraka School on the town common
<b>Value of project:</b>	Unknown. We still have to get quotes
<b>Project duration/ Target completion date:</b>	December 2023
<b>Other project milestones eg. funding closure dates:</b>	St Vincent de Paul Grant funding, closure June 2023 Other Grant funding - unknown





<p><b>Outline the need for this project:</b></p>	<p>There is a definite need for the preservation of the cemetery before it falls into further disrepair. It is important for the history of this region.</p>
<p><b>Who is the target group for this project:</b></p>	<p>The community of Yaraka and visitors/tourists to the region.</p>
<p><b>If this is an infrastructure project, please outline who will be responsible for maintenance:</b></p>	<p>There should be very little to no maintenance. Perhaps an annual community working bee to keep the grass and weeds out.</p>
<p><b>If this is an infrastructure project, please outline if development and building approval has been sought:</b></p>	<p>Shouldn't be an issue - just approval from the LRC to go ahead with project.</p>
<p><b>Annual estimate for maintenance costs:</b></p>	<p>0</p>
<p><b>If this is an infrastructure project, who will be responsible for managing construction:</b></p>	<p>Yaraka Sports and Progress association</p>



### Support Documentation

Plans, please make sure they include:

- ▶ permanent structures in relation to property boundaries
- ▶ proposed works
- ▶ dimensions of proposed works
- ▶ location and names of streets/street frontages
- ▶ a north point

### Consent and Declarations

I certify that to the best of my knowledge, information detailed in this application (and relevant attachments) is true and correct.

I understand I may be asked to provide the Council with additional information as required

Signature:  Note: If you are under the age of 18, your legal guardian must also sign this application	
Date:	27/03/2023
Name in full:	Kerry Janette Joseland
Community Group/ Organisation:	Yaraka Sports and Progress Association
Position in Group or Organisation: If applicable	Member



14.9 - Application for Works on Council Owned Land Request - Renovation of the Ungazetted Cemetery in

INTERNAL CURRENT RESERVE SEARCH  
QUEENSLAND TITLES REGISTRY PTY LTD

Search Date: 22/03/2023 16:21

Title Reference: 49020655  
Date GAZETTED: 15/01/1921  
PAGE: 175

Opening Ref: GH 1570-11SISFORD  
Purpose: STOCK TRUCKING  
Sub-Purpose: TOWNSHIP  
Local Name:  
Address:  
County (R) No: R4  
File Ref: RES 2666 D

TRUSTEES

LONGREACH REGIONAL COUNCIL, GAZETTED ON 15/01/1921 PAGE  
175

LAND DESCRIPTION

LOT 12 CROWN PLAN BC25 GAZETTED ON 25/02/1987  
Local Government: LONGREACH

Area: 939.000000 Ha. (SURVEYED)

EASEMENTS AND ENCUMBRANCES

1. STATE PERMIT No 718548299 31/01/2018 at 09:42  
A State Permit has been created see Title Reference  
40074628  
Lodged at 09:42 on 31/01/2018 Recorded at 09:49 on 31/01/2018

ADMINISTRATIVE ADVICES - NIL  
UNREGISTERED DEALINGS - NIL

Caution - Charges do not necessarily appear in order of priority

\*\* End of Current Reserve Search \*\*

## 14. COMMUNITY AND CULTURAL SERVICES REPORT

### 14.10 - Application for Works on Council Owned Land Request - Longreach Mens Shed Inc. Longreach Showgrounds

#### 14.10 Application for Works on Council Owned Land Request - Longreach Mens Shed Inc. Longreach Showgrounds

Consideration of an application received from Longreach Mens Shed Inc. to construct a shed at the Longreach Showgrounds

#### Council Action

Partner

#### Applicable Legislation

Local Government Act 2009

Local Government Regulation 2012

#### Policy Considerations

01-03 Asset and Services Management Policy

#### Corporate and Operational Plan Considerations

FINANCIAL SERVICES: ASSET MANAGEMENT			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.2.1	Plan for Whole of Life Costing when making decisions on new or enhanced community facilities and implementing Asset Management Plans.	Undertake review of all asset and service plans with a focus on improving maintenance data.	30 June 2023

#### Budget Considerations

Ongoing building maintenance and electrical costs to be covered by the Longreach Mens Shed Inc. via a formal lease agreement or Memorandum of Understanding with the Longreach Regional Council.

#### Previous Council Resolutions related to this Matter

Nil.

#### Officer Comment

**Responsible Officer:** Emily O'Hanlon, Business Support Officer

#### Background:

The applicant, Longreach Men's Shed Inc., is seeking permission from Council to build a shed at the Longreach Showgrounds. The applicant has had multiple consultations with Council resulting in the following proposal:

- To build a shed at the Longreach Showgrounds on the western side of the Wool Pavilion running along Sandpiper Street, behind the sheep pens.
- The applicant currently operates under an MOU with Council and RAPAD out of the Wool Pavilion. This arrangement is not ideal and has been established as a temporary

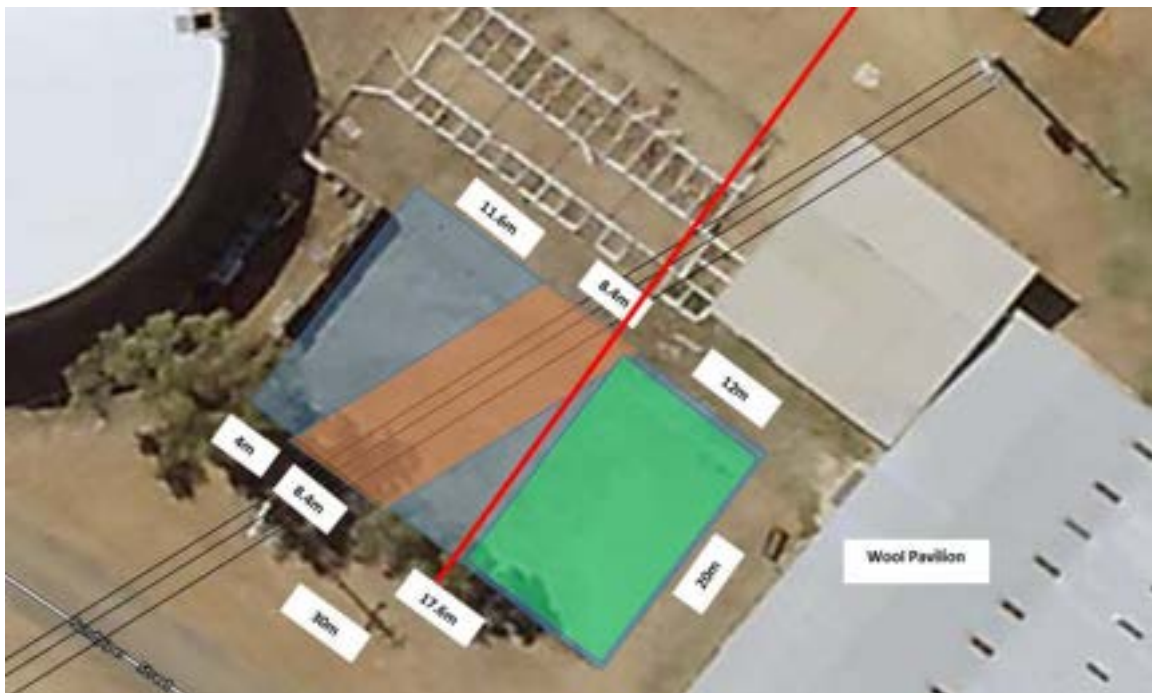
## 14. COMMUNITY AND CULTURAL SERVICES REPORT

### 14.10 - Application for Works on Council Owned Land Request - Longreach Mens Shed Inc. Longreach Showgrounds

solution for the Men's Shed to continue operating, whilst establishing a permanent premise to operate.

- The group is required to move their equipment and programmed times of operation each time an event is held at the Wool Pavilion.
- The Applicant has employed professional financial services to gain funding for the project.

The current shed design is under development with the builder, the shed dimensions currently under consideration are approximately 14m x 20m (280m<sup>2</sup>). However, the positioning of the sewer line and power lines may reduce that size to 12m x 20m – (240m<sup>2</sup>).



Blue	Buildable area
Orange	Buildings cannot be higher than 4m to ensure a clearance of 3.7m is kept away from existing power lines.
Red Line	Existing sewer line. Ideally, buildings should not be installed above a sewer line.
Green Box	Building area without limitations. Approximately 12m by 20m.

*Note: An assessable lane is kept between the green box and Wool Pavilion for vehicle access.*

#### **Issue:**

The structure will be maintained by the Men's Shed committee. This would consist of activities such as cleaning of the shed and mowing around the area for accessibility.

The structure requires formal consent from Council to undertake this type of activity on Council owned land.

**14. COMMUNITY AND CULTURAL SERVICES REPORT**  
**14.10 - Application for Works on Council Owned Land Request - Longreach Mens Shed Inc. Longreach Showgrounds**

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The structure would require Building approval and engineered plans as part of the application which would consist of the following:

- Development application 'Form 2';
- Site Plan; and
- Engineered structural construction plans accompanied by a Form 15 (Signed by an RPEQ)

**Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible  
Consequence: Insignificant  
Rating: Low (3/25)

**Environmental Management Factors:**

Nil

**Other Comments:**

The building location, design, and construction will need to be monitored and approved by council, throughout the various stages of this project.

**Appendices**

1. Build on Council Land Application [↓](#)

**Recommendation:**

*That Council approves the application for the proposed structure provided:*

- a) *Building requirements for Building Approval are met;*
- b) *The structure doesn't interfere with or obstruct existing infrastructure; and*
- c) *A formal agreement is created between Council and the Longreach Men's Shed Inc. outlining the terms of use including that Longreach Men's Shed Inc. is to maintain and cover ongoing costs of the facility and surrounding land.*



# Application for works on Council owned land





## Application for works on Council owned land

This application form is to request consent before carrying out works on Council owned land and/or facilities owned by Council.

### Before you start

Discuss your project with the Community and Cultural Services Department to identify any site constraints and obtain advice on your proposal in the planning phase prior to submitting your application.

If you are applying for a grant to fund this work, you will need to submit your application for approval to complete the works well in advance of submitting a grant application to Council or other organisations.

To help you complete this form, there are important details that you need to be clear on and have on hand including:

- ▶ Details about discussions with a Council officer and who you spoke to
- ▶ Who will carry out works
- ▶ Project details
- ▶ Plans
- ▶ An understanding of ongoing maintenance costs for the proposed works

If you do not have this information, please contact the Longreach Regional Council, Community and Cultural Services Department on (07) 4658 4111.

## When you need consent

You need to request the consent of Council for any proposed works on Council owned land including leased areas and buildings. Outlined below are examples of the type of work which require approval from Council:

- ▶ closed circuit television (CCTV)
- ▶ new buildings/structures
- ▶ extension to existing building/s
- ▶ field/court lighting
- ▶ fencing
- ▶ filling/earthworks drainage
- ▶ internal building work
- ▶ new fields/courts
- ▶ other lighting
- ▶ play equipment
- ▶ removal of buildings/structures
- ▶ signage
- ▶ sports fields
- ▶ sports field irrigation/bores
- ▶ tree or vegetation work
- ▶ water tanks

Work must not commence until Council provides written consent, and in certain cases, further approvals may be required from Council (e.g. development approval, advertising sign licence etc).

## Initial discussions

Have you discussed the work with a Council officer?

Yes  No

If so, what is the Officer's name?

During your discussion, did you find out about development approval permits?

- A planning permit is required
- An existing permit needs to be updated
- No permit required
- Didn't discuss permits





### What happens next?

Complete this form and submit to Council via email [assist@longreach.qldgov.au](mailto:assist@longreach.qldgov.au) or hand into your local Branch Office

Application is assessed and a Council report created by Council Officers. You may be contacted if more information is required.

Report is tabled at a Council meeting where a decision on the application is made by Council.

You will be notified of the decision of Council within 5 business days after the Council meeting.

### Contact Information

Name: (Group or Organisation)	Longreach Mensshed Inc.
ABN:	
Contact Person:	Bill Parker - Chariman / Peter Klem - Vice Chariman
Postal Address:	████████████████████
Telephone:	██████████
Mobile:	██████████
Email:	████████████████

### Organisation Vision/Mission

The Australian Men's Shed Association  
 Our Mission is to to promote, advance, and support an effective and sustainable Men's Shed movement by bringing men together enabling them to lead a positive lifestyle while strengthening communities. We provide practical support, specialised services and resources, and men's health programs and initiatives, to support Men's, Women's and Community Sheds grow as vibrant and thriving community hubs all over Australia.



### Project Details

Provide as much detail as possible up front. If we need more detail on the application it may delay the application process.

Title of project:	Shed construction for the Longreach Mensshed Inc at the Longreach Showgrounds
Project description:	<p>The Longreach Mensshed Inc are seeking permission from Council to build a shed beside the Wool Pavillion at the Longreach Show grounds for their own purposes.</p> <p>The Longreach Mensshed Inc. (LMI) currently operate under an MOU with Council and RAPAD out of the Wool Pavillion.</p> <p>This is not an ideal arrangement for LMI, as they are required to move their equipment and programed times of operation every time there is an event held at the Wool Pavillion.</p> <p>LMI - funding?</p> <p>The proposed shed would provide a secure and permanent space for LMI to operate and prosper within. Given the concept and purpose of the Men's Shed operation, this is imperative to their operation, longevity and wellbeing.</p>
Location/address of project:	Lot 2 on SP217667 - Longreach Show grounds. Western side of the Wool Pavillion running along Sandpiper Street behind the sheep pens.
Value of project:	\$300,000.00
Project duration/ Target completion date:	Subject to funding 3 to 5 Years ???
Other project milestones eg. funding closure dates:	



<p>Outline the need for this project:</p>	<p>Most men have learned from our culture that they don't talk about feelings and emotions many do not take an interest in their own health and well-being. This being a possible factor, many men are less healthy than women, drink more, take more risks and suffer more from isolation, loneliness and depression.</p> <p>Life challenges, retirement and change can contribute to physical or mental illnesses, which are just some of the problems that men may find difficult to deal with on their own. Good health is based on many factors including feeling good about yourself, being productive, contributing to your community, connecting with friends and maintaining an active body and mind. Becoming a member of a Men's Shed provides a safe and busy environment where men can find many of these things in an atmosphere of old-fashioned mateship.</p> <p>Men can provide a place where they can simply visit as well as be involved. Members of Men's Sheds come from all walks of life – the bond that unites them is that they are men with time on their hands and would like something</p>
<p>Who is the target group for this project:</p>	<p>Retired Men, however all men are welcome. We have been looking at having some younger members We have given thought to also making this a Community Shed.</p>
<p>If this is an infrastructure project, please outline who will be responsible for maintenance:</p>	<p>Longreach Mensshed Inc.</p>
<p>If this is an infrastructure project, please outline if development and building approval has been sought:</p>	<p>Development Permit Approval - (Class 10) Form 21 Final Inspection Certificate</p>
<p>Annual estimate for maintenance costs:</p>	<p>Lease considerations</p>
<p>If this is an infrastructure project, who will be responsible for managing construction:</p>	<p>Longreach Mensshed Inc. Lachlan Arther Builder</p>




### Support Documentation

Plans, please make sure they include:

- ▶ permanent structures in relation to property boundaries
- ▶ proposed works
- ▶ dimensions of proposed works
- ▶ location and names of streets/street frontages
- ▶ a north point

### Consent and Declarations

- I certify that to the best of my knowledge, information detailed in this application (and relevant attachments) is true and correct.
- I understand I may be asked to provide the Council with additional information as required

Signature:  Note: If you are under the age of 18, your legal guardian must also sign this application	
Date:	11.4.23
Name in full:	Bill Parker
Community Group/ Organisation:	Longreach Mensshed Inc.
Position in Group or Organisation: If applicable	Chairman

## 14. COMMUNITY AND CULTURAL SERVICES REPORT

### 14.11 - Development Permit for Material Change of Use for Home Based Business operating out of New Shed

#### 14.11 Development Permit for Material Change of Use for Home Based Business operating out of New Shed

Consideration of a development application lodged with Council on 3 March 2023 by Longreach Event Hire for a Home based business at 111 Wompoo Road, Longreach.

Description:	Material Change of Use for a Home based business at 111 Wompoo Rd, Longreach
Development:	Development Permit
Applicant:	Mr Cody Cook C/- Longreach Event Hire
Owner:	Rachael Bryant and Cody Cook
Current Use of Land:	Dwelling house
Address:	111 Wompoo Road, Longreach
Real Property Description:	Lot 3 on SP159860
Applicable Planning Scheme:	<i>Longreach Regional Planning Scheme 2015 (v2.1)</i>
Zone:	Low Density Residential Zone
Level of Assessment:	Code Assessment

#### **Assessment Report**

The Assessment Report was prepared by Council's Town Planning Consultants, Reel Planning and is listed in the appendices below.

#### **Appendices**

1. Final Decision Report - 111 Wompoo Rd - 12.04.23 [↓](#)
2. Attachment A - Proposed Shed Plans - 111 Wompoo - 12.04.23 [↓](#)

## 14. COMMUNITY AND CULTURAL SERVICES REPORT

### 14.11 - Development Permit for Material Change of Use for Home Based Business operating out of New Shed

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#### **Recommendation:**

That Council approves the development application for a for a Material Change of Use for a Home based business at 111 Wompoo Road, Longreach, formally described as Lot 3 on SP159860, subject to the following conditions:

#### **1.0 PARAMETERS OF APPROVAL**

- 1.1 The Developer is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor or invitee of the Developer at all times unless otherwise stated.
- 1.2 Where these conditions refer to "Council" in relation to requiring Council to approve or be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by Council.
- 1.3 The cost of all works associated with the development and construction of the development including services, facilities and/or public utility alterations required are met at no cost to the Council or relevant utility provider, unless otherwise stated in a development condition.
- 1.4 The developer is required to have repaired any damage to existing infrastructure that may have occurred during any works carried out associated with the development. To the extent the damage is deemed to create a hazard to the community, it must be repaired immediately.
- 1.5 All conditions, works, or requirements of this development approval must be undertaken and completed prior to commencement of use and to Council's satisfaction, unless otherwise stated.

#### **2.0 APPROVED PLANS AND DOCUMENTS**

- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this permit:

Plan/Document Name	Plan/Document Number	Issue	Date
Building Layout	Page 4 of 6	-	03/11/22
Building Information	Page 5 of 6	-	03/03/2023 (Received date)

- 2.2 Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.

#### **3.0 PARAMETERS OF USE**

## **14. COMMUNITY AND CULTURAL SERVICES REPORT**

### **14.11 - Development Permit for Material Change of Use for Home Based Business operating out of New Shed**

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- 3.1 The Home based business is permitted to operate for an event hire business only.
- 3.2 The Home based business, including the delivery of goods, is permitted to operate seven days a week from 7am to 6pm.
- 3.3 The Home based business is permitted to have a maximum of one (1) non-resident employee.
- 3.4 The Home based business is permitted to generate a maximum of one (1) heavy vehicle trip per day.

#### **4.0 ROOF AND ALLOTMENT DRAINAGE WORKS**

- 4.1 All roof and allotment drainage must be discharged such that it does not restrict, impair or change the natural flow of runoff water or cause a nuisance to adjoining properties or infrastructure from the pre to the post-development condition.
- 4.2 All stormwater must drain to the lawful point of discharge and must not adversely affect adjoining land or infrastructure in comparison to the pre-development condition by way of blocking, altering or diverting existing stormwater runoff patterns or have the potential to cause damage to other infrastructure.

#### **5.0 AMENITY**

- 5.1 Undertake the approved development so there is no environmental nuisance or detrimental effect on any surrounding land uses and activities by reason of the emission of noise, odour, vibration, fumes, smoke, vapour, steam, soot, ash, wastewater, waste products, grit, oil or otherwise.
- 5.2 Any proposed outdoor lighting must comply with AS4282 Control of Obtrusive Effects of Outdoor Lighting.

#### **8.0 EROSION AND SEDIMENT CONTROL**

- 6.1 Implement and maintain an Erosion and Sediment Control Plan (ESCP) on-site for the duration of the works, and until such time as all exposed soil areas are permanently stabilised (for example, turfed, hydro mulched, concreted, and landscaped). The ESCP must be available on-site for inspection by Council Officers during the works.
- 6.2 The Erosion and Sediment Control Plan must be prepared in accordance with the Best Practice Erosion and Sediment Control document from the International Erosion Control Association, as updated from time to time.

**14. COMMUNITY AND CULTURAL SERVICES REPORT**  
**14.11 - Development Permit for Material Change of Use for Home Based Business**  
**operating out of New Shed**

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**7.0 CONSTRUCTION ACTIVITIES**

- 7.1 Construction activity and noise must be limited during earthworks and construction of the approved development to the hours of 06:30 to 18:30 Monday to Saturday, with no work to occur on Sundays or public holidays.
- 7.2 The construction of any works must be undertaken in accordance with good engineering practice and workmanship and generally in accordance with the relevant provisions of Planning Scheme Policies No. 1 – Works Planning Scheme policy under Schedule 5 of the Longreach Regional Planning Scheme 2015 (v2.1).
- 7.3 All construction materials, waste, waste skips and machinery must be located and stored or parked within the development site, unless otherwise approved in writing by Council.

**8.0 ASSET MANAGEMENT**

- 8.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.

**ADVISORY NOTES**

1. Permits and approvals for building work, plumbing and any other related works should be obtained prior to commencement of the building works authorised by this permit.
2. This approval does not negate the requirement for compliance with all other relevant Local Laws and other statutory requirements. Any provisions contained in this approval relating to the enforcement of any of the conditions shall be in addition to all other rights, powers and privileges that the Council may possess or obtain, and nothing contained in these conditions shall be construed so as to prejudice, affect or otherwise derogate or limit these rights, powers and privileges of the Council.
3. General environmental duty under the Environmental Protection Act 1994 prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

This development approval does not authorise any activity that may harm Aboriginal cultural heritage. It is advised that under section 23 of the Aboriginal Cultural Heritage Act 2003, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the “cultural heritage duty of care”).



**14.11 - Development Permit for Material Change of Use for Home Based Business operating out of New Shed - Appendix 1**

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<b>DECISION REPORT FOR GENERAL COUNCIL MEETING 20 APRIL 2023</b>	<b>TO</b>
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**DEVELOPMENT APPLICATION - DA22/23-008 - LONGREACH EVENT HIRE - 111 WOMPOO ROAD, LONGREACH**

**EXECUTIVE SUMMARY**

The Applicant, Longreach Event Hire, has submitted a development application seeking a Development Permit for a Material Change of Use for a Home based business at 111 Wompoo Road, Longreach, formally described as Lot 3 on SP159860 (the subject site).

The Home based business will be conducted from a 180m<sup>2</sup> shed. The shed is proposed as part of this application. The Home based business is for an event hire business and the shed will be used to store event equipment such as tables, chairs, lighting etc.

The event hire business will be operated by the landowners with no additional employees. It is intended to operate the business from 8am – 5pm seven days a week from April to November and 8am – 5pm Monday to Friday other months of the year.

Under the *Longreach Regional Planning Scheme 2015* (the Planning Scheme), the subject site is located in the Low Density Residential Zone. A Home based business in the Low Density Residential Zone is subject to code assessment (where not operating from an existing building). A 'code assessable' development application does not require public notification (i.e. is not subject to third-party appeal rights) and is assessed against a limited set of assessment benchmarks (i.e. criteria) under the Planning Scheme – to the extent the development complies or can be conditioned to comply with the assessment benchmarks, it must be approved.

Based on an assessment of the proposal in accordance with the *Planning Act 2016* for applications requiring code assessment, this decision report recommends approval of the development application, subject to the conditions stated herein.

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**14.11 - Development Permit for Material Change of Use for Home Based Business operating out of New Shed - Appendix 1**

**1.0 OVERVIEW**

<b>TABLE 1 - OVERVIEW</b>	
<b>PROPERTY DETAILS</b>	
<b>Site address</b>	111 Wompoo Road, Longreach
<b>RPD</b>	Lot 3 on SP159860
<b>Site Area</b>	3,017m <sup>2</sup>
<b>Landowners</b>	Cody Cook and Rachael Bryant
<b>Existing use of land</b>	Dwelling house
<b>APPLICATION DETAILS</b>	
<b>Application No.</b>	DA22/23-008
<b>Applicant</b>	Longreach Event Hire
<b>Application description</b>	Development Application for a Development Permit for a Material Change of Use for a Home based business
<b>Decision Due date</b>	28 April 2023
<b>Proposal</b>	Event hire business
<b>STATUTORY PLANNING DETAILS</b>	
<b>State Planning Policy</b>	<i>State Planning Policy (July 2017)</i>
<b>Mapped SPP matters</b>	Biodiversity <ul style="list-style-type: none"> <li>• MSES – Regulated vegetation (intersecting a watercourse)</li> </ul> Natural Hazards Risk and Resilience <ul style="list-style-type: none"> <li>• Flood hazard area – Local Government flood mapping area</li> </ul> Strategic Airports and Aviation Facilities <ul style="list-style-type: none"> <li>• Obstacle limitation surface area</li> <li>• Obstacle limitation surface contours</li> <li>• Light restriction zone</li> <li>• Lighting area buffer 6km</li> <li>• Wildlife hazard buffer zone</li> </ul>
<b>Regional Plan</b>	Central West Regional Plan (September 2009)
<b>CWRP Designation</b>	Major Rural Activity Centre (Longreach)
<b>Planning Scheme</b>	<i>Longreach Regional Planning Scheme 2015 (v2.1)</i>
<b>Zone</b>	Low Density Residential Zone
<b>Overlays</b>	Airport Environ Overlay <ul style="list-style-type: none"> <li>• Buffer Area A</li> <li>• Operational Airspace 236.0</li> </ul> Flood Hazard Area <ul style="list-style-type: none"> <li>• Significant</li> </ul>
<b>Category of Assessment</b>	Code Assessment

## 14.11 - Development Permit for Material Change of Use for Home Based Business operating out of New Shed - Appendix 1

### 2.0 PROPOSAL BACKGROUND

Application lodged	03 March 2023
Application properly made	21 March 2023
Decision due date under the <i>Planning Act 2016</i>	28 April 2023

### 3.0 SITE AND SURROUNDS DESCRIPTION

The subject site is located at 111 Wompoo Road, Longreach, formally described as Lot 3 on SP159860 (**see Figure 1**). The subject site has an area of 3,017m<sup>2</sup>, is of a regular shape and has a 30m frontage to Wompoo Road.

The subject site is currently improved by an existing dwelling house and ancillary outbuildings.

The site is adjoined to the:

- North by Wompoo Road and a Tourist Park further north
- South by large residential lots
- East by a dwelling house
- West by a dwelling house.



**Figure 1** - Locality of Subject Site (Queensland Government DAMS)

### 4.0 DESCRIPTION OF PROPOSAL

## 14.11 - Development Permit for Material Change of Use for Home Based Business operating out of New Shed - Appendix 1

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The proposal involves the construction of 180m<sup>2</sup> shed to facilitate the operation of a Home based business.

The Home based business is for an event hire business and the shed will be used to store event equipment such as tables, chairs, lighting etc. The event hire business will be operated by the landowners with no additional employees.

It is intended to operate the business 8am – 5pm seven days a week from April to November and 8am – 5pm Monday to Friday other months of the year.

The proposal is unlikely to generate any heavy vehicle trips and will generate less than 14 vehicle trips a day.

**Figure 2** below, shows the proposed location of the shed.



**Figure 2** – Location of shed (extract from proposal plans)

Proposal plans recommended for approval are included in **Attachment A**.

## 14.11 - Development Permit for Material Change of Use for Home Based Business operating out of New Shed - Appendix 1

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### 5.0 PLANNING ASSESSMENT

In accordance with Section 45(3) of the *Planning Act 2016* ('the Planning Act'), Code Assessment is an assessment that must be carried out –

- (a) against the assessment benchmarks in a categorising instrument for the development;  
and
- (b) having regard to any matters prescribed by regulation for this paragraph.

In this instance, under Section 45(3)(a) of the Planning Act, the categorising instrument for the development is the *Longreach Regional Planning Scheme 2015 (Version 2.1)* (the Planning Scheme) under which the applicable assessment benchmarks are the following codes:

- Low Density Residential Zone Code
- Works Code
- Airport Environs Overlay Code
- Flood Overlay Code.

The *Planning Regulation 2017* (sections 29-31) prescribes additional assessment benchmarks and other general assessment matters, which are addressed as follows:

#### The Central West Regional Plan

The regional plan is identified as being appropriately integrated in the Planning Scheme and therefore does not require further assessment. The assessment of the proposal against the Planning Scheme in section 5.1 below also functions as an assessment of the Regional Plan.

#### The State Planning Policy

The Planning Scheme reflects an older version of the SPP from July 2014. The current version of the SPP is from July 2017. As listed in Table 1 at the start of this report (overview of planning details), there were mapped assessment benchmarks relating to biodiversity, flood hazard and airport facilities. We have reviewed the assessment benchmarks relating to this state interest and confirm that the provisions between the 2014 and 2017 SPP are identical.

Therefore, no further assessment is required, as the relevant current state interests are still considered to be appropriately reflected in the Planning Scheme. The assessment of the proposal against the Planning Scheme in section 5.1 below also functions as an assessment of the SPP.

#### The Local Government Infrastructure Plan

There are no assessment benchmarks that are directly applicable to the development or subject site.

#### Schedules 9 and 10 of the Planning Regulation

The planning application did not trigger assessable development or State agency referral under Schedule 10.

## 14.11 - Development Permit for Material Change of Use for Home Based Business operating out of New Shed - Appendix 1

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### Approval history / unlawful use of the premises

It is considered that the existing buildings and use onsite where lawfully established.

### Common material

All material about the application that Council has received since lodgement has been considered in this report.

The following sections consider the above assessment benchmarks and matters to the extent relevant to the application.

## **5.1 LONGREACH REGIONAL PLANNING SCHEME 2015**

### **5.1.1 Proposal as a Material Change of Use**

The proposed development involves a material change of use (MCU) of premises. Under the Planning Act, the definition of material change of use is:

- (a) the start of a new use of the premises;**
- (b) the re-establishment on the premises of a use that has been abandoned;*
- (c) a material increase in the intensity or scale of the use of the premises.*

### **5.1.2 Land Use Definition**

Under the Planning Scheme, the proposed use is defined as a Home based business:

**Homed based business** means -

*A dwelling used for a business activity where subordinate to the residential use.*

### **4.1.3 Assessment of Codes**

#### **Low Density Residential Zone Code**

The site is in the Low-Density Residential Zone, as shown in blue on the Zone Map for Longreach in **Figure 3**.

## 14.11 - Development Permit for Material Change of Use for Home Based Business operating out of New Shed - Appendix 1



**Figure 3** – Zone Map (Source: LRC Planning Scheme 2015)

The proposed development complies, or can otherwise be conditioned to comply, with the Performance Outcomes and, where applicable, the Acceptable Outcomes, of the Communities Facilities Zone Code.

The Low Density Residential Zone provides for predominantly dwelling houses supported by community uses and small-scale services and facilities that cater for local residents. The proposal involves a Home based business which is consistent with the purpose of the code.

The proposed development complies with Low Density Residential Zone Code, in particular:

- The Home based business will be conducted from a shed located on a residential site that contains an existing dwelling house
- The Home based business will be conducted by the residents of the existing dwelling house
- The proposal will not generate any heavy vehicle trips and will generate less than 14 other vehicle trips a day
- The proposal will operate within the hours of 7am to 6pm, 7 days a week
- The development is not expected to impact the amenity of surrounding residential uses
- The site is connected to all necessary urban services.

### **Airport Environs Overlay Code**

## 14.11 - Development Permit for Material Change of Use for Home Based Business operating out of New Shed - Appendix 1

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The proposed development complies, or can otherwise be conditioned to comply, with the Performance Outcomes and, where applicable, the Acceptable Outcomes, of the Airport Environs Overlay Code. In particular:

- The proposed development is not located within 500 metres of the airports non-directional (radio) beacon (NDB);
- The proposed development is limited to one storey and will not impact on flight paths;
- The development is not located within 1,000 metres of the CVOR; and
- The proposed development does not involve the storage of hazardous materials.

### **Flood Overlay Code**

The proposed development complies, or can otherwise be conditioned to comply, with the Performance Outcomes and, where applicable, the Acceptable Outcomes, of the Flood Overlay Code. In particular:

- The proposal does not involve any physical alteration to a watercourse or filling exceeding 50m<sup>3</sup>
- The proposal does not include the manufacture or storage of hazardous materials
- The shed is a non-habitable building.

### **Works Code**

The proposed development complies, or can otherwise be conditioned to comply, with the Performance Outcomes and, where applicable, the Acceptable Outcomes, of the Works Code.

The site subject to the application is already connected to all necessary services and it is therefore concluded that the application can comply with the Works Code.

In summary, this planning assessment has demonstrated compliance between the development and the relevant assessable benchmarks of the Planning Scheme. Recommended conditions of approval reflect the elements of each assessment benchmark to ensure on-going compliance in terms of operation and amenity. No conflict is evident between the proposal and the Planning Scheme.

## **6.0 REFERRALS**

### **6.1 INTERNAL**

The application was not internally referred due to minor nature of the proposal.

### **6.2 STATE ASSESSMENT REFERRAL AGENCY**

The application did not trigger referral under the *Planning Regulation 2017*.



**7.0 INFRASTRUCTURE CHARGES**

It is noted that Council does not charge Adopted Infrastructure Charges for any new development. In turn, an Infrastructure Charges Notice does not form part of this recommendation.

**8.0 CONCLUSION**

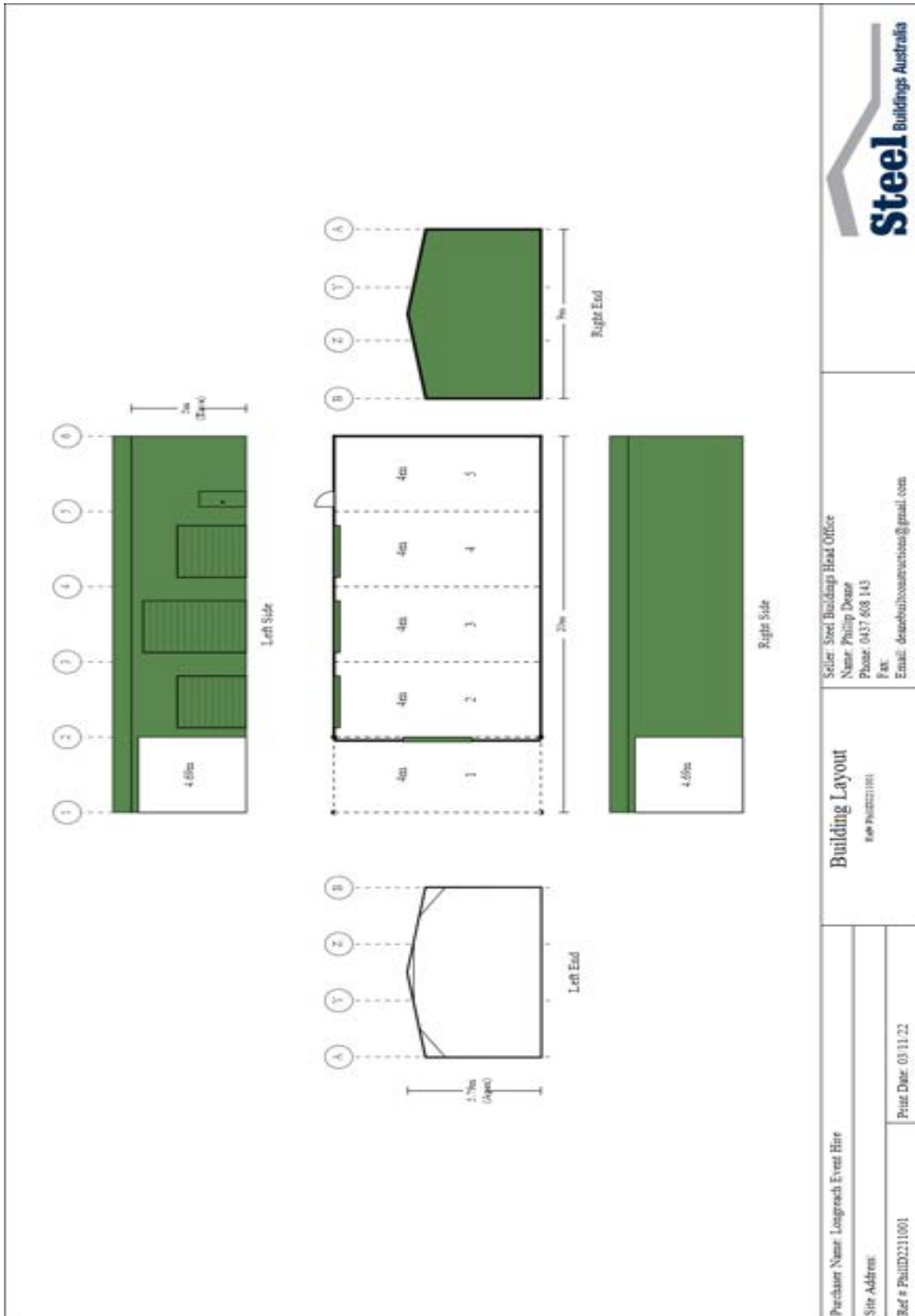
The development application seeking a Development Permit for a Material Change of Use for a Home based business at 111 Wompoo Road, Longreach, formally described as Lot 3 on SP159860, is recommended for approval, subject to the conditions outlined in this report. This recommendation is based on an assessment of the proposal in accordance with the Planning Act for applications subject to Code Assessment. The assessment undertaken, which is summarised in this report, demonstrates that the proposal complies with the relevant assessment benchmarks.

In accordance with the requirements for a decision notice under Section 63 of the Planning Act, a notice must be prepared for publication on Council’s website stating the reasons for the decision. For this development, the statement of reasons, being the grounds for approval, will feature on the notice as follows:

- The proposed development is a consistent use in the Low Density Residential Zone
- The Home based business will be conducted by the residents of the site
- The development complies with all applicable assessment benchmarks of the Planning Scheme
- The development does not compromise the relevant elements of the Central West Regional Plan and State Planning Policy.

Assessment Officers (Author): Tim O’Leary <b>Principal Planner (Reel Planning)</b> 12 April 2023	Reviewed and Authorised by Assessment Manager Delegate:  XX April 2023
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**ATTACHMENT A - PROPOSAL PLANS**





03/03/2022 (Received date)

## Building Information

*The design criteria nominated has been assessed by your trained sales consultant. This assessment is subject to the certifying engineers confirmation. Final assessment by the engineer may result in a change to the materials and price.*

*From the site location and the usage information we have at hand, it is likely that the building is subject to a Marine Influence and/or Industrial Influence. We refer you to BlueScope Technical Bulletins (in particular TB1A, TB1B, TB4, TB30 and TB35) to consider the environmental conditions and the materials that have been specified in your quotation. It is likely that the BlueScope and any other warranties will be limited for the specified materials. If you contact BlueScope on 1800 800 789, they will be able to discuss this further with you. Should you wish to consider changing any materials, your sales consultant will be able to assist.*

## 14. COMMUNITY AND CULTURAL SERVICES REPORT

### 14.12 - Development Permit for Material Change of Use for a Club, Indoor Sport and Recreation, Multi Dwelling Units and Education Establishment.

#### 14.12 Development Permit for Material Change of Use for a Club, Indoor Sport and Recreation, Multi Dwelling Units and Education Establishment.

Consideration of a development application lodged with Council on 28 November 2022 by Mr Justin Griffith C/- Wall Planning & Environmental Planning for a Development Permit for Material Change of Use for a Club, Indoor Sport and Recreation, Educational Establishment and a Multiple Dwelling (4 units) at 41 Plover Street, Longreach.

Description:	Material Change of Use for a Club, Indoor Sport and Recreation, Educational Establishment and a Multiple Dwelling (4 units)
Development:	Development Permit
Applicant:	Mr Justin Griffiths C/- Wall Planning & Environmental Planning
Owner:	Justin James Griffiths and Tina Louise Griffiths
Current Use of Land:	Commercial offices, storage sheds and mechanical workshop
Address:	41 Plover Street, Longreach
Real Property Description:	Lot 1 on SP302027
Applicable Planning Scheme:	<i>Longreach Regional Planning Scheme 2015 (v2.1)</i>
Zone:	Low Density Residential Zone
Level of Assessment:	Impact Assessment

#### **Assessment Report**

The Assessment Report was prepared by Council's Town Planning Consultants, Reel Planning and is listed in the appendices below.

#### **Appendices**

1. Final Decision Report - 41 Plover St - 12.04.23 [↓](#)
2. Attachment A - Proposed Plans - 41 Plover St - 12.04.23 [↓](#)

#### **Recommendation:**

That Longreach Regional Council approves the development application for a Development Permit for Material Change of Use for a Club, Indoor Sport and Recreation, Educational Establishment and a Multiple Dwelling (4 units) over land at 41 Plover Street, Longreach, formally described as Lot 1 on SP302027, subject to the following conditions:

#### **1.0 PARAMETERS OF APPROVAL**

- 1.1 The Developer is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor or invitee of the Developer at all times unless otherwise stated.
- 1.2 Where these conditions refer to "Council" in relation to requiring Council to approve or be satisfied as to any matter, or conferring on the Council a function,

## 14. COMMUNITY AND CULTURAL SERVICES REPORT

### 14.12 - Development Permit for Material Change of Use for a Club, Indoor Sport and Recreation, Multi Dwelling Units and Education Establishment.

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power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by Council.

- 1.3 The cost of all works associated with the development and construction of the development including services, facilities and/or public utility alterations required are met at no cost to the Council or relevant utility provider, unless otherwise stated in a development condition.
- 1.4 The developer is required to have repaired any damage to existing infrastructure that may have occurred during any works carried out associated with the development. To the extent the damage is deemed by Council to create a hazard to the community, it must be repaired immediately.
- 1.5 All development conditions contained in this development approval about *infrastructure* under Chapter 4 of the *Planning Act 2016* (the Act), should be read as being non-trunk infrastructure conditioned under section 145 of the Act, unless otherwise stated.
- 1.6 All conditions, works, or requirements of this development approval must be undertaken and completed prior to commencement of the use and to Council's satisfaction, and to be maintained at all times thereafter, unless otherwise stated.

#### APPROVED PLANS AND DOCUMENTS

- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this approval:

Plan/Document Name	Plan/Document Number	Revision	Date
Site Plan	SK1	-	28 November 2022 (Received date)
Plans	SK2	-	28 November 2022 (Received date)
Elevations	SK3	-	28 November 2022 (Received date)

- 2.2 Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval prevail.

#### 3.0 HOURS OF OPERATION

- 3.1 Hours of operation are limited to the following:

## 14. COMMUNITY AND CULTURAL SERVICES REPORT

### 14.12 - Development Permit for Material Change of Use for a Club, Indoor Sport and Recreation, Multi Dwelling Units and Education Establishment.

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- Club and Indoor Sport and Recreation - 4pm – 9pm – Monday to Sunday
- Educational Establishment – 7.30am – 6pm – Monday to Friday.

#### 4.0 ACCESS AND PARKING WORKS

- 4.1 Provide a minimum twenty (20) car parking spaces for the shared use of the Club, Indoor Sport and Recreation and Educational Establishment uses.
- 4.2 Provide a minimum four (4) car parking spaces for residents and a minimum two (2) car parking spaces for visitors for the Multiple dwelling.
- 4.3 All car parking spaces must be clearly delineated by either line-marking or signage.
- 4.4 Design, construct and maintain sealed car parking spaces and vehicle manoeuvring areas associated with the approved development to the satisfaction of Council.
- 4.5 Design, construct and maintain all car parking and access works generally in accordance with the approved plans, *Australian Standard AS2890 "Parking Facilities"* (Parts 1 to 6), *Manual of Uniform Traffic Control Devices (Queensland)*, and *Planning Scheme Policy 1 – Works*.
- 4.6 Construct and maintain a new crossover to the Multiple dwelling from Plover Street in accordance with the approved plans and the *Institute of Public Works Engineering Australia Standard Drawing No. RS-049*.
- 4.7 Upgrade the existing crossovers to Crane Street to ensure they are designed and constructed in accordance with the *Institute of Public Works Engineering Australia Standard Drawing No. RS-049*.

#### 5.0 STORMWATER WORKS

- 5.1 All roof and allotment drainage must be discharged such that it does not restrict, impair or change the natural flow of runoff water or cause a nuisance to adjoining properties or infrastructure from the pre to the post-development condition.

***Advisory Note:*** *Stormwater run-off from new sealed access and parking areas must not be concentrated to a single point of discharge and rather will likely need to sheet-flow to garden and grassed areas.*

- 5.2 Site works must be constructed such that they do not, at any time, in any way restrict, impair or change the natural flow of runoff water, or cause a nuisance or worsening to adjoining properties or infrastructure.

## **14. COMMUNITY AND CULTURAL SERVICES REPORT**

### **14.12 - Development Permit for Material Change of Use for a Club, Indoor Sport and Recreation, Multi Dwelling Units and Education Establishment.**

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#### **6.0 SERVICES**

- 6.1 Maintain all reticulated water and sewerage connections to the premises in accordance with the standards prescribed in Table SC5.1.2.6 (Water and Sewer Standards) of *Planning Scheme Policy 1 – Works*. Each use is to be connected to Council's reticulated water and sewer services.
- 6.2 Maintain electricity and telecommunication services to the premises in accordance with the standards and requirements of the relevant service provider. Each use is to be connected to electricity and telecommunications services.

#### **7.0 LANDSCAPING AND FENCING**

- 7.1 Establish and retain all landscaping generally in accordance with the approved plans. Provide a minimum 1m landscape buffer to the western boundary of the Multiple dwelling.

The landscaping must predominantly contain species that are endemic to the region due to their low water dependency.

- 7.2 Ensure the landscaped areas are subject to water and maintenance during the establishment phase, and an ongoing maintenance and replanting programme as required.
- 7.3 Provide a maximum 1.2m fence to the Plover Street and Cassowary Street frontages of the Multiple dwellings.

#### **8.0 ENVIRONMENTAL HEALTH**

- 8.1 Undertake the approved development so there is no environmental nuisance or detrimental effect on any surrounding land uses and activities by reason of the emission of noise, dust, vibration, odour, fumes, smoke, vapour, steam soot, ash, waste water, waste products, oil or otherwise
- 8.2 Maintain outdoor lighting to comply with AS4282 – 1997 "*Control of Obstructive Effects of Outdoor Lighting*".
- 8.3 In accordance with the Environmental Protection (Waste Management) Regulations, all waste storage areas must be kept in a clean, tidy condition, and sufficient waste containers and services are to be provided to cater for the containment and removal of all waste generated on the site. Waste must be removed to a lawful landfill.

#### **9.0 EROSION AND SEDIMENT CONTROL**

- 9.1 Implement and maintain an Erosion and Sediment Control Plan (ESCP) on-site



## 14. COMMUNITY AND CULTURAL SERVICES REPORT

### 14.12 - Development Permit for Material Change of Use for a Club, Indoor Sport and Recreation, Multi Dwelling Units and Education Establishment.

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for the duration of the works, and until such time as all exposed soil areas are permanently stabilised (for example, turfed, hydro mulched, concreted, and landscaped). The ESCP must be available on-site for inspection by Council Officers during the works.

- 9.2 The Erosion and Sediment Control Plan must be prepared in accordance with the Best Practice Erosion and Sediment Control document from the International Erosion Control Association, as updated from time to time.
- 9.3 Where any component of the works is to be undertaken during the wet season (October to May), the Erosion and Sediment Control Plan must be submitted to Council for approval, prior to commencement of the works.

**Advisory note:** Schedule 5.1.2.5 of the Longreach Regional Council Planning Scheme (v2.1) references the Director of Infrastructure Services to undertake the assessment of the ESCP.

#### 10.0 CONSTRUCTION ACTIVITIES

- 10.1 Construction activity and noise must be limited during earthworks and construction of the approved development to the hours of 06:30 to 18:30 Monday to Saturday, with no work to occur on Sundays or public holidays.
- 10.2 The construction of any works must be undertaken in accordance with good engineering practice and workmanship and generally in accordance with the relevant provisions of Planning Scheme Policy No. 1 – Works Planning Scheme Policy under Schedule 5 of the Longreach Regional Planning Scheme 2015 (v2.1).
- 10.3 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the development site, unless otherwise approved in writing by Council.

#### 11.0 ASSET MANAGEMENT

- 11.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.

#### ADVISORY NOTES

1. Prior to commencing any construction activities, the applicant/developer may be required to obtain further development permits for operational work (for example, for the relocation of the sewer line if this is required), building work, and plumbing and drainage work, as required under relevant legislation for this work.

## 14. COMMUNITY AND CULTURAL SERVICES REPORT

### 14.12 - Development Permit for Material Change of Use for a Club, Indoor Sport and Recreation, Multi Dwelling Units and Education Establishment.

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2. This approval does not negate the requirement for compliance with all other relevant Local Laws and other statutory requirements. Any provisions contained in this approval relating to the enforcement of any of the conditions shall be in addition to all other rights, powers and privileges that the Council may possess or obtain, and nothing contained in these conditions shall be construed so as to prejudice, affect or otherwise derogate or limit these rights, powers and privileges of the Council.
3. General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.
4. This development approval does not authorise any activity that may harm Aboriginal cultural heritage. It is advised that under section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care").

## 14.12 - Development Permit for Material Change of Use for a Club, Indoor Sport and Recreation, Multi Dwelling Units and Education Establishment. - Appendix 1

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DECISION REPORT FOR GENERAL COUNCIL MEETING 20 APRIL 2023	TO
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### **DEVELOPMENT APPLICATION - DA NO. 22/23-003 - JUSTIN GRIFFITHS C/- WALL PLANNING & ENVIRONMENTAL CONSULTING - 41 PLOVER STREET, LONGREACH (LOT 1 ON SP302027)**

#### **EXECUTIVE SUMMARY**

The Applicant, Justin Griffiths C/- Wall Planning & Environmental Consulting, seeks a Development Permit for Material Change of Use for a Club, Indoor Sport and Recreation, Educational Establishment and a Multiple Dwelling (4 units) over land at 41 Plover Street, Longreach, formally described as Lot 1 on SP302027 (the subject site). The subject site is 12,490m<sup>2</sup> in area and contains various existing buildings and structures.

The proposal includes a Club, Indoor Sport and Recreation, Educational Establishment, and a Multiple Dwelling (4 units).

The Club is proposed to be located in the existing buildings adjacent to Sunbird Street. The Club portion of the building is 204m<sup>2</sup>. The Club will include a reception area, social and spectating area, and an ancillary bar/café.

The Indoor Sport and Recreation will also be located in the existing buildings adjacent to Sunbird Street and include a 450m<sup>2</sup> indoor cricket area.

The Educational Establishment is proposed for RAPAD and Employment Services Queensland (RESQ). RESQ is a provider of employment programs and proposes to utilise the existing 3-bay shed spaces.

The Multiple dwelling will include 4 x 2 Bedroom Units, each with a carport and verandah. The proposed units will have an area of 96m<sup>2</sup>.

Under the *Longreach Regional Planning Scheme 2015* (the Planning Scheme), the subject site is located in the Low Density Residential and is affected by the Flood hazard overlay.

The proposal is categorised as Assessable Development that is subject to Impact Assessment. A development application that is subject to Impact Assessment is assessed against the entire Planning Scheme and is required to be publicly notified for a minimum of 15 business days.

The proposal has been assessed against the entire Planning Scheme and is consistent with the intent of the zone and all other relevant assessment benchmarks. During the public notification period, no submissions from the public were received.

Based on an assessment of the proposal in accordance with the Impact Assessment process articulated in the *Planning Act 2016*, this decision report recommends approval of the development application, subject to the conditions stated herein.

## 14.12 - Development Permit for Material Change of Use for a Club, Indoor Sport and Recreation, Multi Dwelling Units and Education Establishment. - Appendix 1

### OVERVIEW

**TABLE 1 - OVERVIEW**

<b>PROPERTY DETAILS</b>	
<b>Site address</b>	41 Plover Street, Longreach
<b>RPD</b>	Lot 1 on SP302027
<b>Site Area</b>	12,490m <sup>2</sup>
<b>Landowners</b>	Justin James Griffiths & Tina Louise Griffiths
<b>Existing use of land</b>	Commercial offices, storage sheds and mechanical workshop
<b>APPLICATION DETAILS</b>	
<b>Application No.</b>	DA22/23-003
<b>Applicant</b>	Justin Griffiths C/- Wall Planning & Environmental Planning
<b>Application description</b>	Development Permit for Material Change of Use for a Club, Indoor Sport and Recreation, Educational Establishment and a Multiple Dwelling (4 units)
<b>Decision due date</b>	21 April 2023
<b>Proposal</b>	Club, Indoor sport and recreation, Educational establishment and Multiple dwelling
<b>STATUTORY PLANNING DETAILS</b>	
<b>State Planning Policy</b>	State Planning Policy (July 2017)
<b>Mapped SPP matters</b>	Natural Hazards Risk and Resilience <ul style="list-style-type: none"> <li>Flood hazard area – Local Government flood mapping area</li> </ul> Strategic Airports and Aviation Facilities <ul style="list-style-type: none"> <li>Obstacle limitation surface area</li> <li>Lighting area buffer 6km</li> <li>Wildlife hazard buffer zone</li> </ul>
<b>Regional Plan</b>	Central West Regional Plan (September 2009)
<b>CWRP Designation</b>	Major Rural Activity Centre
<b>Planning Scheme</b>	<i>Longreach Regional Planning Scheme 2015 (v2.1)</i>
<b>Overlays</b>	Flood Hazard Overlay <ul style="list-style-type: none"> <li>Low</li> <li>Significant</li> </ul> Airport Environs Overlay <ul style="list-style-type: none"> <li>Buffer Area A</li> <li>Operational Airspace 236.0</li> </ul>
<b>Zone</b>	Low Density Residential Zone
<b>Planning Act definition</b>	Club, Indoor sport and recreation, Educational establishment and Multiple dwelling
<b>Category of Assessment</b>	Impact Assessment

### 1.0 PROPOSAL BACKGROUND

**TABLE 2 - APPLICATION HISTORY**

Application lodged	28 November 2022
Application properly made	19 December 2022
Council Confirmation Notice	22 December 2022
Applicants notice of intention to commence public notification	5 February 2023
Applicants notice of compliance	7 March 2023

## 14.12 - Development Permit for Material Change of Use for a Club, Indoor Sport and Recreation, Multi Dwelling Units and Education Establishment. - Appendix 1

Tabled at General Meeting to be decided by Council	20 April 2023
Decision due date under the <i>Planning Act 2016</i>	21 April 2023

### 2.0 SITE DESCRIPTION

The subject site is located at 41 Plover Street, Longreach, formally described as Lot 1 on SP302027 (see **Figure 1**). The subject site is 12,490m<sup>2</sup> and contains existing commercial offices, storage sheds and a mechanical workshop. The site has historically been used by the State Government for various non-residential purposes.



**Figure 1 – Subject Site** (Queensland Government Development Assessment Mapping)

### 2.1 LOCALITY DESCRIPTION

The subject site is located on the western side of Longreach. There are a mix of uses surrounding the site.

The subject site is adjoined by a dwelling house and the Longreach Ambulance Station to the south and predominantly dwelling houses to the north, east and west. The highway and railway line are further to the south.

## 14.12 - Development Permit for Material Change of Use for a Club, Indoor Sport and Recreation, Multi Dwelling Units and Education Establishment. - Appendix 1

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### 3.0 DESCRIPTION OF PROPOSAL

The proposal includes a Club, Indoor Sport and Recreation, Educational Establishment, and a Multiple Dwelling (4 units).

The Club is proposed to be located in the existing buildings adjacent to Sunbird Street. The Club portion of the building is 204m<sup>2</sup>. The Club will include a reception area, social and spectating area, and an ancillary bar/café.

The Indoor Sport and Recreation will also be located in the existing buildings adjacent to Sunbird Street and include a 450m<sup>2</sup> indoor cricket area.

The Educational Establishment is proposed for RAPAD and Employment Services Queensland (RESQ). RESQ is a provider of employment programs and proposes to utilise the existing 3-bay shed spaces.

The Multiple dwelling will include 4 x 2 Bedroom Units, each with a carport and verandah. The proposed units will have an area of 96m<sup>2</sup>.

The site is already connected to reticulated water and sewer as well as electricity and telecommunications services. A condition has been included to ensure all uses are connected to these services.

The site has two existing crossovers from Crane Street which will be utilised for access to the Club, Indoor Sport and Recreation and Educational Establishment. A new crossover will be constructed to Plover Street to provide access to the Multiple Dwelling.

The proposal plans recommended for approval are included in **Attachment A**.

### 4.0 PLANNING ASSESSMENT

In accordance with section 45 (5) of the *Planning Act 2016* (the Act), Impact Assessment is an assessment that:

- (a) **must be** carried out–
  - (i) against the assessment benchmarks in a categorising instrument for the development; and
  - (ii) having regard to any matters prescribed by regulation for this subparagraph; and
- (b) **may be** carried out against, or having regard to, any other relevant matter, other than a person's personal circumstances, financial or otherwise.

*Examples of another relevant matter– a planning need*

This framework for assessing impact assessable applications is clarified as follows –

The categorising instrument for the development is the *Longreach Regional Planning Scheme 2015* (Version 2.1). The entire planning scheme must be assessed as relevant to the application. In this instance, the relevant assessment benchmarks under the Planning Scheme are:

- Strategic Framework
- Low Density Residential Zone Code
- Works Code

## 14.12 - Development Permit for Material Change of Use for a Club, Indoor Sport and Recreation, Multi Dwelling Units and Education Establishment. - Appendix 1

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- Landscaping Code
- Airport Environs Overlay Code
- Flood Hazard Overlay Code

These are discussed in further in detail in Section 4.2 below.

The *Planning Regulation 2017* (sections 29-31) prescribes additional assessment benchmarks and other general assessment matters, which are addressed as follows;

### The Central West Regional Plan

The regional plan is identified as being appropriately integrated in the Planning Scheme and therefore does not require further assessment. The assessment of the proposal against the Planning Scheme in section 4.2 below also functions as an assessment of the Regional Plan.

### The State Planning Policy

The Planning Scheme reflects an older version of the SPP from July 2014. The current version of the SPP is from July 2017. As listed in Table 1 (overview of planning details), the subject site is identified by SPP mapping layers relating to Natural hazards and Strategic Airports.

A review of the assessment benchmarks relating to these state interests has been completed and it has been confirmed that the provisions between the 2014 and 2017 SPP are effectively the same. Therefore, no further assessment is required, as the provisions relating to the State interests are dealt with through the Planning Scheme. In general, there are no conflicts between the proposal and any other State interest under the SPP.

### The Local Government Infrastructure Plan

It is noted that Council does not charge Adopted Infrastructure Charges for any new development. In turn, an Infrastructure Charges Notice does not form part of this recommendation.

### Schedules 9 and 10 of the Planning Regulation

The application did not trigger State agency referral under Schedule 10 of the Planning Regulation. Although the site is mapped as containing native vegetation, there is no proposed vegetation clearing.

### Approval history /lawful uses

The site is subject to existing use rights. In particular:

- Commercial offices and ancillary storage sheds
- Mechanical workshop
- Three x 1 bedroom units.

The site has historically been used by the Department of Resources. The current owner purchased the site off the Department of Resources.

As per section 31(1)(f) of the *Planning Regulation 2017*, the assessment manager must have regard to any development approval for, and any lawful use of, the premises or adjacent premises.

In assessing this application, consideration has been given to the existing use rights. It is considered that the proposal can function without impacting any existing uses. A condition has been imposed to provide a 1m landscape buffer between the Multiple dwelling and existing mechanical workshop.

### Common material

## 14.12 - Development Permit for Material Change of Use for a Club, Indoor Sport and Recreation, Multi Dwelling Units and Education Establishment. - Appendix 1

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All material about the application that Council has received since lodgement has been considered in this report.

Where a conflict may be evident between the application and above assessment benchmarks and matters, Council can consider any other relevant matter, such as planning need, to override the conflict and justify the non-compliance. This typically relates to matters that Council deems to be in the public interest, as opposed to personal circumstances.

The following sections consider the above assessment benchmarks and matters to the extent relevant to the application.

### 4.1 LONGREACH REGIONAL PLANNING SCHEME 2015

The following sections address the elements of the Planning Scheme as it relates to the proposal.

#### 4.1.1 Proposal as a *Material Change of Use*

The proposed development involves a Material Change of Use of premises, which is categorised as Assessable Development under the Planning Scheme and therefore requires a development application. Under the Planning Act, the definition of Material Change of Use is:

- (a) the start of a new use of the premises;**
- (b) the re-establishment on the premises of a use that has been abandoned;*
- (c) a material increase in the intensity or scale of the use of the premises.*

In the context of the proposal, the proposed Club, Indoor Sport and Recreation, Educational Establishment, and a Multiple Dwelling (4 units) are all new uses on the site.

#### 4.1.2 Land Use Definition

Under the Planning Scheme, the development includes the following uses:

##### **Club:**

*Premises used by persons associated for social, literary, political, sporting, athletic or other similar purposes for social interaction or entertainment. The use may include the ancillary preparation and service of food and drink.*

##### **Indoor sport and recreation:**

*Premises used for leisure, sport or recreation conducted wholly or mainly indoors.*

##### **Educational establishment:**

*Premises used for training and instruction designed to impart knowledge and develop skills. The use may include outside hours school care for students or on-site student accommodation.*

##### **Multiple dwelling:**

*Premises that contain three or more dwellings.*

#### 4.1.3 Assessment Benchmarks



## 14.12 - Development Permit for Material Change of Use for a Club, Indoor Sport and Recreation, Multi Dwelling Units and Education Establishment. - Appendix 1

The proposed development is to be assessed against the entire Planning Scheme. Consideration has been given to the relevant elements of the Strategic Framework, Zone code, Development codes and Overlay codes.

### **Strategic Framework**

The Strategic Framework sets the policy direction for the Planning Scheme. The subject site has a strategic mapping designation of Rural.

The following aspects of the Strategic Framework were considered in the assessment of the proposed development.

**TABLE 3 – ASSESSMENT OF STRATEGIC FRAMEWORK**

<b>Outcome/s</b>	<b>Response</b>
<b>3.3.1 Strategic outcomes</b>	
<i>(5) A wider range of housing types is provided within the towns to meet the changing needs of the community and ensure the availability of affordable housing.</i>	<b>Complies</b> – The proposal includes a Multiple dwelling which will provide a different housing option in the locality. As the Multiple dwelling contains only 1 bedroom units, it is considered they will provide an affordable option for the community.
<i>(6) The lifestyle, character and amenity of the towns of the region are protected and strengthened.</i>	<b>Complies</b> – The lifestyle of Longreach will be strengthened by the provision of Indoor Sport and Recreation that will support physical health and wellbeing of the community. The proposal also involves an Educational Establishment that will be an asset to the residents of Longreach.
<i>(7) As far as possible, residents have access to community services and facilities which support their health and well-being, and bring people together. Each town provides services and facilities for its community in central, accessible locations. The highest order facilities and services are located in the town of Longreach.</i>	<b>Complies</b> – The proposal incorporates an Indoor Sport and Recreation use that will support physical health and wellbeing of the community. This use as well as the Club will be beneficial in bringing people together.  The site is located in a convenient location that is highly accessible.
<b>3.4.4 Element 3 – All towns – Natural hazards</b>	
<i>(1) New development or the intensification of uses in areas potentially affected by flooding or bushfire is avoided, other than where development can be designed or sited to minimise risk to people, property and the environment.</i>	<b>Complies</b> – The proposed development is located on a site that is subject to a flood hazard. The proposal involves the reuse of existing building and a new Multiple dwelling. Importantly the Multiple dwelling is located outside the flood hazard. It is considered that the site can operate without undue risk to people and property.

Certain sections of the strategic framework are not addressed as they are either town or use specific and not relevant to this proposal.

## 14.12 - Development Permit for Material Change of Use for a Club, Indoor Sport and Recreation, Multi Dwelling Units and Education Establishment. - Appendix 1

Based on the above assessment, the proposal does not conflict with relevant elements of the Strategic Framework.

### Zone Code

The subject site (denoted by red circle) is located in the Low Density Residential Zone (See **Figure 2**).



**Figure 2** – Zone Map (Source: LRC 2015)

An assessment of the proposal against the relevant overall outcomes of the Low Density Residential Zone Code is provided in **Table 4**. The remainder of the Overall Outcomes are not relevant in the assessment of this application as they relate to reconfiguration of lots or are use specific.

**TABLE 4** – ASSESSMENT OF OVERALL OUTCOMES

Overall Outcome	Response
(a) <i>The zone accommodates predominantly dwelling houses on a range of lot sizes, however dual occupancy, community services and facilities, and small scale aged persons' accommodation which is designed to be compatible with amenity and the existing</i>	<p><b>Complies</b> – Whilst the Low Density Residential zone predominantly accommodates dwelling houses, it does anticipate a range of other uses provided they are designed to be compatible with the amenity and character of the existing Longreach locality.</p> <p>It is noted that the site is unique due to its size and configuration. The site is an island site as it is surrounded by roads and is well separated from other lots in the locality. Due to the size and configuration of the lot it is considered that any impacts associated with the uses can be appropriately managed. The site has been used for various non-</p>

## 14.12 - Development Permit for Material Change of Use for a Club, Indoor Sport and Recreation, Multi Dwelling Units and Education Establishment. - Appendix 1

<i>Longreach character are also encouraged in the zone.</i>	residential uses for over 30 years and the addition of the new uses will provide uses that contribute to the local community's wellbeing and will also play a function in bringing the community together.  It is considered that the proposal, with appropriate conditions, will not detract from the amenity of the locality and will contribute positively to the streetscape.
<i>(g) Development is protected as far as possible from the risk of bushfire hazard.</i>	<b>Complies</b> – The site is not in the bushfire hazard overlay.

In addition to the overall outcomes of the Low Density Residential Zone Code, the proposed development complies, or can otherwise be conditioned to comply, with the Performance Outcomes and, where applicable, the Acceptable Outcomes, of the Low Density Residential Zone Code, in particular:

- With conditions, in particular relating to hours of operation, landscaping, lighting and amenity the proposal will minimise impacts on surrounding land uses
- Landscaping will be maintained and a condition has been included to provide landscaping between the Multiple dwelling and the existing mechanical workshop
- It is considered that the various uses cannot be accommodated in another zone due to the size of the land required to operate the uses. The site is unique and has been used for over 30 years for non-residential type uses. This proposal generally takes advantage of existing buildings and the only new building proposed is for a Multiple dwelling which is a residential use. Further it is considered that the use will support needs of the immediate community and will be compatible with the local character and amenity.

### **Development Codes**

#### **Works Code**

The purpose of the Works code is to ensure that development in the Longreach region provides services to a standard which is efficient, effective and reflects community expectations, enhances the lifestyle of the community, and minimises impacts on neighbours, the streetscape and the environment.

The proposed development complies, or can otherwise be conditioned to comply, with the Performance Outcomes and, where applicable, the Acceptable Outcomes, of the Works Code.

The proposed development complies as:

- The site is provided with both reticulated water and sewer connections
- A condition has been included to manage stormwater
- The site has access to both electricity and telecommunications services
- A condition has been included to ensure any filling and excavation is done in accordance with Council standards
- The site has existing access from Crane Street and a condition has been imposed to ensure a crossover is provided to Plover Street for the Multiple dwelling
- The proposal will be provided with adequate car parking spaces
- A condition has been imposed to ensure outdoor lighting is provided in a way not to cause nuisance.

## 14.12 - Development Permit for Material Change of Use for a Club, Indoor Sport and Recreation, Multi Dwelling Units and Education Establishment. - Appendix 1

### Landscape Code

The purpose of the landscape code is to ensure landscaping in both the private and public domains is designed and constructed to a high standard, provides a strong contribution to the Longreach outback identity, provides amenity appropriate to physical location and social values, and is responsive to the local character, site and climatic conditions and suits the long-term needs of the community.

A condition has been included to maintain landscaping and to provide a buffer between the Multiple dwelling and existing mechanical workshop use.

### Overlay Codes

**Table 5** sets out the applicable overlay maps and assesses the corresponding codes.

**TABLE 5 – ASSESSMENT OF OVERLAYS**

Assessment of Overlay Codes	Response
<b>Flood Overlay Code</b>	<b>Complies</b> <ul style="list-style-type: none"><li>• The proposal does not involve any physical alteration to a watercourse</li><li>• The proposal does not involve the manufacture or storage of hazardous materials</li><li>• No new buildings will be located in the flood hazard area.</li></ul> <p>On this basis, the proposal is considered to comply with the Flood Overlay Code.</p>
<b>Airport Environs Overlay Code</b>	<b>Complies</b> <ul style="list-style-type: none"><li>• The site is a substantial distance from the airport, therefore not impacting on operations of the airport.</li></ul>

In summary, on balance this planning assessment has demonstrated compliance between the development and the relevant assessable benchmarks of the Planning Scheme. Recommended conditions of approval reflect the elements of each assessment benchmark to ensure on-going compliance in terms of operations and amenity.

### 5.0 REFERRALS

#### 5.1 Internal

The application was not internally referred.

#### 5.2 External

No referrals were required in accordance with Schedule 10 of the Planning Regulation.

### 6.0 PUBLIC NOTIFICATION

## 14.12 - Development Permit for Material Change of Use for a Club, Indoor Sport and Recreation, Multi Dwelling Units and Education Establishment. - Appendix 1

The application was publicly notified from 13 February 2023 to 6 March 2023. This involved:

- A public notice sign on all road frontages of the subject site for the duration of the above period;
- A public notice was published in the Longreach Leader on 10 February 2023; and
- Letters advising of the application were sent to landowners adjoining the subject site on 6 February 2023.

No properly made submissions were received.

### 7.0 CONCLUSION

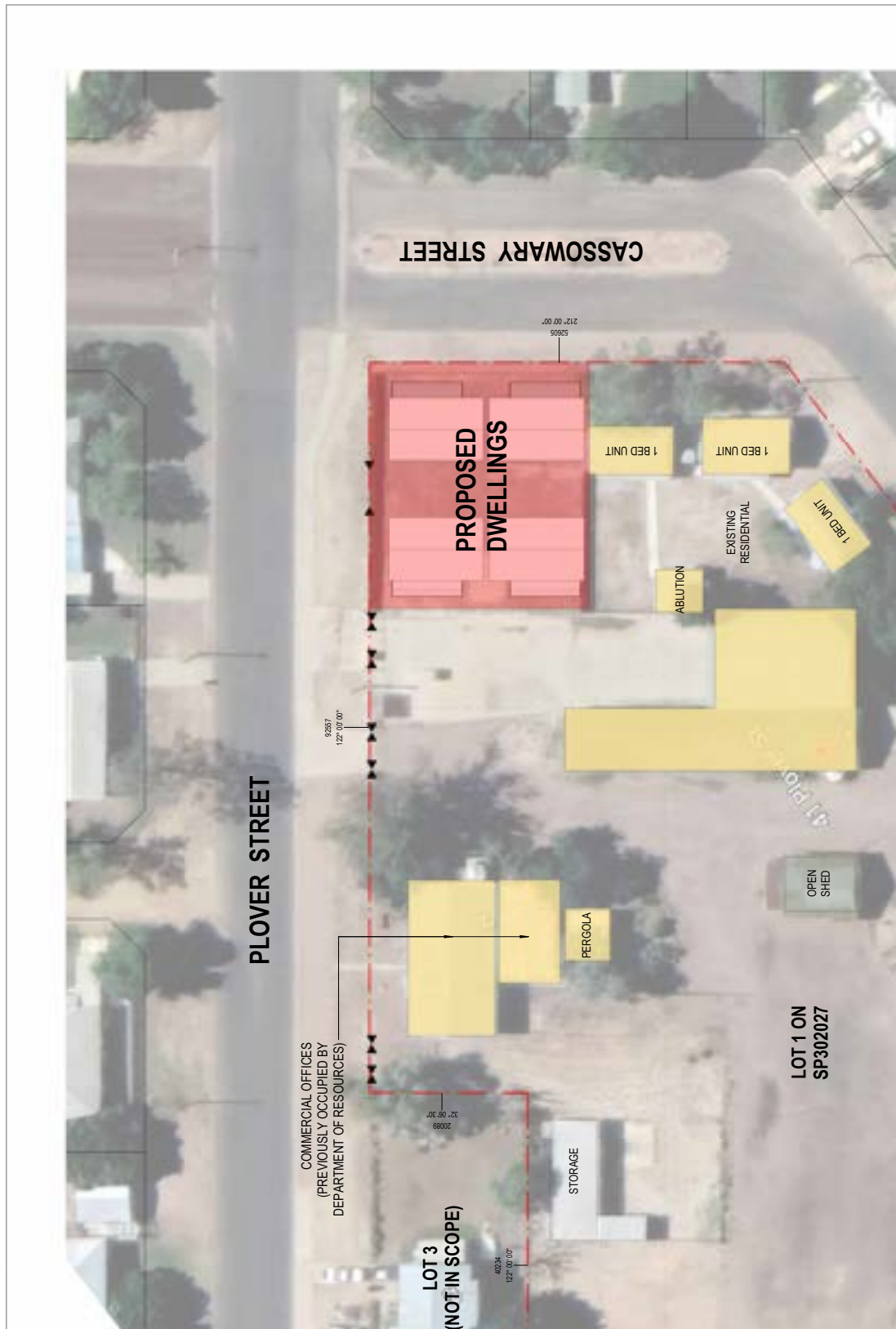
This Development Application for Development Permit for Material Change of Use for a Club, Indoor Sport and Recreation, Educational Establishment and a Multiple Dwelling (4 units) over land at 41 Plover Street, Longreach, formally described as Lot 1 on SP302027, is recommended for approval, subject to the conditions outlined in this report. This recommendation is based on an assessment of the proposal in accordance with the *Planning Act 2016* for applications requiring Impact Assessment, which demonstrates the proposal's consistency with relevant matters and assessment benchmarks.

In accordance with the requirements for a decision notice under section 63 the Act, a notice must be prepared for publication on the Council's website stating the reasons for the decision. The notice will also be provided to the Applicant. For this development, the statement of reasons, being the grounds for approval, will feature on the notice as follows:

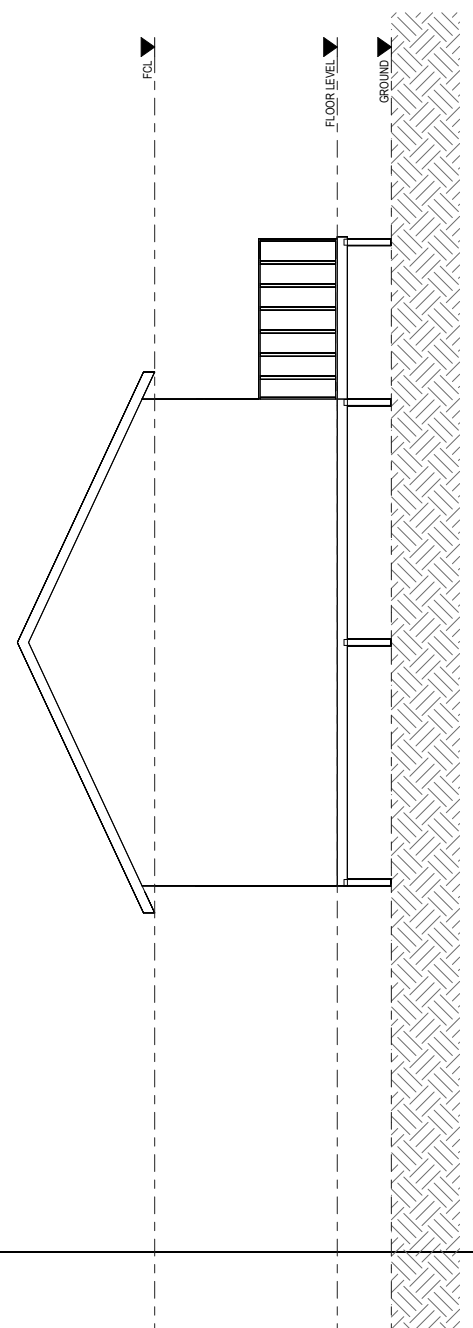
- The site has been used for various non-residential uses for over 30 years and the addition of the new uses will provide uses that contribute to the local community's wellbeing and will also play a function in bringing the community together.
- The site is unique and has been used for over 30 years for non-residential type uses. This proposal generally takes advantage of existing buildings and the only new building proposed is for a Multiple dwelling which is a residential use.
- It is considered that the proposal will support the needs of the immediate community and will be compatible with the local character and amenity.
- The development complies or can be conditioned to comply, with the relevant assessment benchmarks of the Planning Scheme.
- The development does not compromise the relevant elements of the Central West Regional Plan or State Planning Policy.

Assessment Officers (Author): Tim O'Leary <b>Principal Town Planner (Reel Planning)</b> 11 April 2023	Reviewed and Authorised by Assessment Manager Delegate:  12 April 2023
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Attachment A – Proposal Plans









## 14. COMMUNITY AND CULTURAL SERVICES REPORT

### 14.13 - Development Permit for Reconfiguring a Lot - Lot 162 Crossmoor Road, Longreach

#### 14.13 Development Permit for Reconfiguring a Lot - Lot 162 Crossmoor Road, Longreach

Consideration of a development application lodged with Council on 6 December 2022 by Michel Group Services Pty Ltd on behalf of Tanya and David Neal for a Development Permit for Reconfiguring a Lot at Lot 162 Crossmoor Road, Longreach, formally described as Lot 162 on CP851193.

Description:	Reconfiguring a Lot
Development:	Development Permit
Applicant:	Tanya and David Neal C/ - Michel Group Services Pty Ltd
Owner:	Tanya and David Neal
Current Use of Land:	Tourist Park (Mitchell Grass Retreat) and Dwelling house
Address:	Lot 162 Crossmoor Road, Longreach Qld 4730
Real Property Description:	Lot 162 on CP851193
Applicable Planning Scheme:	<i>Longreach Regional Council Planning Scheme 2015 (v2.1)</i>
Zone:	Rural
Level of Assessment:	Impact Assessment

#### **Assessment Report**

The Assessment Report was prepared by Council's Town Planning Consultants, Reel Planning and is listed in the appendices below.

#### **Appendices**

1. Final Decision Report - ROL - Lot 162 Crossmoor Rd - 12.04.23 [↓](#)
2. Attachment A - Proposed Plans - ROL - 12.04.23 [↓](#)

#### ***Recommendation:***

That Council approves the development application for a Development Permit for Reconfiguring a Lot (1 lot into 2 lots) over land at Crossmoor Road, Longreach, formally described as Lot 162 on CP851193, subject to the following conditions:

#### **1.0 PARAMETERS OF APPROVAL**

- 1.1 The Developer is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor or invitee of the Developer at all times unless otherwise stated.
- 1.2 Where these conditions refer to "Council" in relation to requiring Council to approve or be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by Council.
- 1.3 The cost of all works associated with the development and construction of the development including services, facilities and/or public utility alterations required are met at no cost to the Council or relevant utility provider, unless

## 14. COMMUNITY AND CULTURAL SERVICES REPORT

### 14.13 - Development Permit for Reconfiguring a Lot - Lot 162 Crossmoor Road, Longreach

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otherwise stated in a development condition.

- 1.4 The developer is required to have repaired any damage to existing infrastructure that may have occurred during any works carried out associated with the development. To the extent the damage is deemed by Council to create a hazard to the community, it must be repaired immediately.
- 1.5 All development conditions contained in this development approval about *infrastructure* under Chapter 4 of the *Planning Act 2016* (the Act), should be read as being non-trunk infrastructure conditioned under section 145 of the Act, unless otherwise stated.
- 1.6 All conditions, works, or requirements of this development approval must be undertaken and completed prior to commencement of the use and to Council's satisfaction, and to be maintained at all times thereafter, unless otherwise stated.

#### APPROVED PLANS AND DOCUMENTS

- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this approval:

Plan/Document Name	Plan/Document Number	Revision	Date
Subdivision Plan Lot 162 on CP851193 Crossmoor Road Longreach	19018-1	A	24/11/2022

- 2.2 Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval prevail.

#### 3.0 ENDORSEMENT OF SURVEY PLAN

- 3.1 Council will not endorse or release the survey plan for this development until such time as:
  - (a) All conditions of this development approval for Reconfiguring a Lot have been fully satisfied, unless the condition is otherwise stated as relating to a future land use;
  - (b) A statement demonstrating compliance with all conditions attached to this development approval has been submitted to Council; and
  - (c) All outstanding rates and charges relating to the site have been paid.

#### 4.0 STORMWATER WORKS

## 14. COMMUNITY AND CULTURAL SERVICES REPORT

### 14.13 - Development Permit for Reconfiguring a Lot - Lot 162 Crossmoor Road, Longreach

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- 4.1 Discharge all minor stormwater flows that fall or pass onto each lot to the lawful point of discharge without causing annoyance or nuisance to any person in accordance with the Queensland Urban Drainage Manual (QUDM).

#### 5.0 WATER SUPPLY

- 5.1 Each lot must be provided with on-site water supply in accordance with Planning scheme policy 1 – Works.

#### 6.0 SERVICES

- 6.1 Electricity and telecommunication services must be provided to each lot in accordance with the standards and requirements of the relevant service provider. Each connection point must be wholly contained within the respective lot boundary.

- 6.2 Any service connection to an existing building that traverses a lot boundary is to be:
- (a) removed; or
  - (b) relocated so that it does not traverse a lot boundary; or
  - (c) covered by an easement.

#### 7.0 ON-SITE SEWAGE TREATMENT & DISPOSAL

- 7.1 Each lot must maintain on-site sewage treatment and disposal in accordance with the requirements of the *Plumbing and Drainage Act 2018*, including the Queensland Plumbing and Wastewater Code, at all times.

#### 8.0 ACCESS WORKS

- 8.1 Each lot must maintain separate access from Crossmoor Road.

#### 9.0 ASSET MANAGEMENT

- 9.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.

#### ADVISORY NOTES

1. Prior to commencing any construction activities, the applicant/developer may be required to obtain further development permits for operational work (for example, for the relocation of the sewer line if this is required), building work, and plumbing and drainage work, as required under relevant legislation for this work.
2. This approval does not negate the requirement for compliance with all other

## 14. COMMUNITY AND CULTURAL SERVICES REPORT

### 14.13 - Development Permit for Reconfiguring a Lot - Lot 162 Crossmoor Road, Longreach

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relevant Local Laws and other statutory requirements. Any provisions contained in this approval relating to the enforcement of any of the conditions shall be in addition to all other rights, powers and privileges that the Council may possess or obtain, and nothing contained in these conditions shall be construed so as to prejudice, affect or otherwise derogate or limit these rights, powers and privileges of the Council.

3. Compliance must be achieved with any relevant Civil Aviation Safety Authority requirements. The development and operation of the use must not conflict with or adversely impact the operational requirements of the Longreach Airport.
4. General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

This development approval does not authorise any activity that may harm Aboriginal cultural heritage. It is advised that under section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care").

## 14.13 - Development Permit for Reconfiguring a Lot - Lot 162 Crossmoor Road, Longreach - Appendix 1

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<b>DECISION REPORT FOR GENERAL COUNCIL MEETING 20 APRIL 2023</b>
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<b>TO</b>
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### **DEVELOPMENT APPLICATION - DA NO. 22/23-004 - TANYA & DAVID NEAL C/- MICHEL GROUP SERVICES PTY LTD - CROSSMOOR ROAD, LONGREACH (LOT 162 ON CP851193)**

#### **EXECUTIVE SUMMARY**

The Applicant, Tanya & David Neal C/- Michel Group Service Pty Ltd, seek a Development Permit for Reconfiguring a Lot (1 lot into 2 lots) over land at Crossmoor Road, Longreach, formally described as Lot 162 on CP851193 (the subject site). The subject site is 24.39 hectares in area and contains Mitchell Grass Retreat and a separate dwelling house.

The proposal involves formalising an existing arrangement by subdividing the existing Mitchell Grass Retreat and a dwelling house that are located on a single lot. Proposed lot 1621 will have an area of 9.54 hectares and contain the existing dwelling house, whilst proposed lot 1622 will have an area of 14.84 hectares and contain Mitchell Grass Retreat.

Under the *Longreach Regional Planning Scheme 2015* (the Planning Scheme), the subject site is located in the Rural Zone and is affected by the Flood hazard overlay.

Reconfiguring a Lot in the Rural zone, where affected by the Flood overlay is categorised as Assessable Development that is subject to Impact Assessment. A development application that is subject to Impact Assessment is assessed against the entire Planning Scheme and is required to be publicly notified for a minimum of 15 business days.

The proposal has been assessed against the entire Planning Scheme and is consistent with the intent of the zone and all other relevant assessment benchmarks. During the public notification period, no submissions from the public were received.

Based on an assessment of the proposal in accordance with the Impact Assessment process articulated in the *Planning Act 2016*, this decision report recommends approval of the development application, subject to the conditions stated herein.

## 14.13 - Development Permit for Reconfiguring a Lot - Lot 162 Crossmoor Road, Longreach - Appendix 1

### OVERVIEW

**TABLE 1 - OVERVIEW**

<b>PROPERTY DETAILS</b>	
<b>Site address</b>	Crossmoor Road, Longreach
<b>RPD</b>	Lot 162 on CP851193
<b>Site Area</b>	24.39 hectares
<b>Landowners</b>	David McKenzie Neal & Tanya Maree Neal
<b>Existing use of land</b>	Tourist Park (Mitchell Grass Retreat) and Dwelling house
<b>APPLICATION DETAILS</b>	
<b>Application No.</b>	DA22/23-004
<b>Applicant</b>	Tanya & David Neal C/- Michel Group Services Pty Ltd
<b>Application description</b>	Development Permit for Reconfiguring a Lot (1 lot into 2 lots)
<b>Decision due date</b>	21 April 2023
<b>Proposal</b>	Subdivision
<b>STATUTORY PLANNING DETAILS</b>	
<b>State Planning Policy</b>	State Planning Policy (July 2017)
<b>Mapped SPP matters</b>	Agriculture <ul style="list-style-type: none"> <li>• Stock route network</li> </ul> Natural Hazards Risk and Resilience <ul style="list-style-type: none"> <li>• Flood hazard area – Level 1 – Queensland floodplain assessment overlay</li> <li>• Flood hazard area – Local Government flood mapping area</li> </ul> Strategic Airports and Aviation Facilities <ul style="list-style-type: none"> <li>• Obstacle limitation surface area</li> <li>• Lighting area buffer 6km</li> <li>• Wildlife hazard buffer zone</li> <li>• Aviation facility</li> </ul>
<b>Regional Plan</b>	Central West Regional Plan (September 2009)
<b>CWRP Designation</b>	Major Rural Activity Centre
<b>Planning Scheme</b>	<i>Longreach Regional Planning Scheme 2015 (v2.1)</i>
<b>Overlays</b>	Flood Hazard Overlay <ul style="list-style-type: none"> <li>• Extreme</li> <li>• High</li> </ul> Airport Environs Overlay <ul style="list-style-type: none"> <li>• Buffer Area A</li> </ul>
<b>Zone</b>	Rural Zone
<b>Planning Act definition</b>	Reconfiguring a Lot
<b>Category of Assessment</b>	Impact Assessment

### 1.0 PROPOSAL BACKGROUND

**TABLE 2 – APPLICATION HISTORY**

Application lodged	6 December 2022
Application properly made	10 January 2023

## 14.13 - Development Permit for Reconfiguring a Lot - Lot 162 Crossmoor Road, Longreach - Appendix 1

Council Confirmation Notice	11 January 2023
Applicants notice of intention to commence public notification	5 February 2023
Applicants notice of compliance	6 March 2023
Tabled at General Meeting to be decided by Council	20 April 2023
Decision due date under the <i>Planning Act 2016</i>	21 April 2023

### 2.0 SITE DESCRIPTION

The subject site is located at Crossmoor Road, Longreach, formally described as Lot 162 on CP851193 (see **Figure 1**). The subject site is 24.39 hectares in area and contains Mitchell Grass Retreat and a separate dwelling house.



**Figure 1 – Subject Site** (Queensland Globe)

### 2.1 LOCALITY DESCRIPTION

The subject site is located to the northeast edge of Longreach. The surrounding uses to the site are dwellings within rural zoned land to the north and west.

The subject site is adjoined by:

- Dwelling houses on large rural lots to the west
- Longreach Muttaborra Road to the north
- Vacant land to the east
- Airport land to the south.

### 3.0 DESCRIPTION OF PROPOSAL

The proposal involves formalising an existing arrangement by subdividing the existing Mitchell Grass Retreat and a dwelling house that are located on a single lot. Proposed lot 1621 will have an area of 9.54

## 14.13 - Development Permit for Reconfiguring a Lot - Lot 162 Crossmoor Road, Longreach - Appendix 1

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hectares and contain the existing dwelling house, whilst proposed lot 1622 will have an area of 14.84 hectares and contain Mitchell Grass Retreat.

Vehicular access to each lot exists from Longreach Muttaborra Road. These access points have been conditioned to be maintained.

Onsite sewer, onsite water supply, electricity and telecommunications will be available to the site.

The proposal plan recommended for approval is included in **Attachment A**.

### 4.0 PLANNING ASSESSMENT

In accordance with section 45 (5) of the *Planning Act 2016* (the Act), Impact Assessment is an assessment that:

- (a) **must be** carried out–
  - (i) against the assessment benchmarks in a categorising instrument for the development; and
  - (ii) having regard to any matters prescribed by regulation for this subparagraph; and
- (b) **may be** carried out against, or having regard to, any other relevant matter, other than a person's personal circumstances, financial or otherwise.

*Examples of another relevant matter– a planning need*

This framework for assessing impact assessable applications is clarified as follows –

The categorising instrument for the development is the *Longreach Regional Planning Scheme 2015* (Version 2.1). The entire planning scheme must be assessed as relevant to the application. In this instance, the relevant assessment benchmarks under the Planning Scheme are:

- Strategic Framework
- Rural Zone Code
- Works Code
- Landscaping Code
- Flood Hazard Overlay Code

These are discussed in further in detail in Section 4.2 below.

The *Planning Regulation 2017* (sections 29-31) prescribes additional assessment benchmarks and other general assessment matters, which are addressed as follows;

#### The Central West Regional Plan

The regional plan is identified as being appropriately integrated in the Planning Scheme and therefore does not require further assessment. The assessment of the proposal against the Planning Scheme in section 4.2 below also functions as an assessment of the Regional Plan.

#### The State Planning Policy

The Planning Scheme reflects an older version of the SPP from July 2014. The current version of the SPP is from July 2017. As listed in Table 1 (overview of planning details), the subject site is identified by SPP mapping layers relating to Natural hazards, Strategic Airports and Agriculture.



## 14.13 - Development Permit for Reconfiguring a Lot - Lot 162 Crossmoor Road, Longreach - Appendix 1

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A review of the assessment benchmarks relating to these state interests has been completed and it has been confirmed that the provisions between the 2014 and 2017 SPP are effectively the same. Therefore, no further assessment is required, as the provisions relating to the State interests are dealt with through the Planning Scheme. In general, there are no conflicts between the proposal and any other State interest under the SPP.

### The Local Government Infrastructure Plan

It is noted that Council does not charge Adopted Infrastructure Charges for any new development. In turn, an Infrastructure Charges Notice does not form part of this recommendation.

### Schedules 9 and 10 of the Planning Regulation

The application did not trigger State agency referral under Schedule 10 of the Planning Regulation. Although the site is mapped as containing native vegetation, there is no proposed vegetation clearing.

### Approval history /lawful uses

#### **DA 18/19-048:**

Council approved an application for a Tourist Park (15 Accommodation Tents and Manager's Residence). The Tourist Park, known as Mitchell Grass Retreat, has been constructed and is in operation.

As per section 31(1)(f) of the *Planning Regulation 2017*, the assessment manager must have regard to any development approval for, and any lawful use of, the premises or adjacent premises.

In assessing this application, consideration has been given to DA 18/19-048. It is considered that the proposed reconfiguration will not impact the operation of the Tourist Park, as the site already functions as two separate lots which are independently fenced off from each other. The reconfiguration will follow the existing fence line.

### Common material

All material about the application that Council has received since lodgement has been considered in this report.

Where a conflict may be evident between the application and above assessment benchmarks and matters, Council can consider any other relevant matter, such as planning need, to override the conflict and justify the non-compliance. This typically relates to matters that Council deems to be in the public interest, as opposed to personal circumstances.

The following sections consider the above assessment benchmarks and matters to the extent relevant to the application.

### **4.1 LONGREACH REGIONAL PLANNING SCHEME 2015**

The following sections address the elements of the Planning Scheme as it relates to the proposal.

#### **4.1.1 Reconfiguring a Lot**

Under the Planning Act 2016, the definition of Reconfiguring a Lot is as follows:

##### **a. Creating lots by subdividing another lot; or**

## 14.13 - Development Permit for Reconfiguring a Lot - Lot 162 Crossmoor Road, Longreach - Appendix 1

- b. Amalgamating 2 or more lots;
- c. Rearranging the boundaries of a lot by registering a plan of subdivision under the Land Act or Land Title Act; or
- d. Dividing land into parts by agreement rendering different parts of a lot immediately available for separate disposition or separate occupation, other than by an agreement that is:
  - i. A lease for a term, including renewal options, not exceeding 10 years; or
  - ii. An agreement for the exclusive use of part of the common property for a community titles scheme under the Body Corporate and Community Management Act 1997; or
- e. Creating an easement giving access to a lot from a constructed road.

### 4.1.2 Assessment Benchmarks

The proposed development is to be assessed against the entire Planning Scheme. Consideration has been given to the relevant elements of the Strategic Framework, Zone code, Development codes and Overlay codes.

#### Strategic Framework

The Strategic Framework sets the policy direction for the Planning Scheme. The subject site has a strategic mapping designation of Rural.

The following aspects of the Strategic Framework were considered in the assessment of the proposed development.

**TABLE 3 – ASSESSMENT OF STRATEGIC FRAMEWORK**

Outcome/s	Response
<b>3.4.4 Element 3 – All towns – Natural hazards</b>	
<i>(1) New development or the intensification of uses in areas potentially affected by flooding or bushfire is avoided, other than where development can be designed or sited to minimise risk to people, property and the environment.</i>	<p><b>Complies</b> – The proposed development is located on a site that is subject to a flood hazard. It is noted that the site is subject to a previous approval that included conditions to manage flooding. It is considered that future lots can still operate in accordance with the conditions in this approval.</p> <p>The current operation of the site clearly functions as two separate uses, a Tourist Park and a Dwelling house. There is also a fence that clearly defines the two uses. The proposed reconfiguration will follow the fence line and formalise the existing situation.</p>

Certain sections of the strategic framework are not addressed as they are either town or use specific and not relevant to this proposal.

Based on the above assessment, the proposal does not conflict with relevant elements of the Strategic Framework.

#### Zone Code

The subject site (denoted by blue circle) is located in the Rural Zone (See **Figure 2**).

**14.13 - Development Permit for Reconfiguring a Lot - Lot 162 Crossmoor Road, Longreach - Appendix 1**



**Figure 2** – Zone Map (Source: LRC 2015)

An assessment of the proposal against the relevant overall outcomes of the Rural Zone Code is provided in **Table 4**. The remainder of the Overall Outcomes are not relevant in the assessment of this application as they relate to reconfiguration of lots or are use specific.

**TABLE 4 - ASSESSMENT OF OVERALL OUTCOMES**

<b>Overall Outcome</b>	<b>Response</b>
<i>(1)(b) The purpose of the zone is to provide opportunities for non-rural uses that are compatible with agriculture, the environment, and the landscape character of the rural area where they do not compromise the long-term use of the land for rural purposes</i>	<b>Complies</b> – The proposed development will still allow for the non-rural use to operate effectively. It is noted that the site is a small rural parcel that does not have rural value due to its size and constraints, namely flooding. It is therefore considered that the reconfiguration of the land will not compromise the long-term use of the land for rural purpose as it is considered that site has limited value for rural pursuits,
<i>(2) The local government purpose of the code is to ensure the protection of the productive capacity of all rural land in the Longreach region including opportunities to diversify and add value to rural production within the</i>	<b>Complies</b> – The reconfiguration will still allow the Tourist Park to operate and expand in the future if there is a need.

**14.13 - Development Permit for Reconfiguring a Lot - Lot 162 Crossmoor Road, Longreach - Appendix 1**

<p><i>ecological constraints of the land. It is intended that all rural land be protected from the potential for fragmentation or encroachment, and that existing tourism and education facilities in the zone adjacent to the town of Longreach are protected for their continued operation, and possible expansion, as economic and tourism assets building on the rural production history of the region.</i></p>	
<p><i>(3)(d) development is protected as far as possible from the risk of bushfire and flood hazard.</i></p>	<p><b>Complies</b> – It is noted that the site is subject to a previous approval that included conditions to manage flooding. It is considered that future lots can still operate in accordance with the conditions in this approval.</p>
<p><i>(3)(h) expansion of existing tourist facilities and establishment of new tourism assets are facilitated where consistent with local character and amenity and do not compromise the continued use of surrounding land for rural and agricultural activities.</i></p>	<p><b>Complies</b> - The reconfiguration will still allow the Tourist Park to operate and expand in the future if there is a need.</p>

In addition to the overall outcomes of the Rural Zone Code, the proposed development complies, or can otherwise be conditioned to comply, with the Performance Outcomes and, where applicable, the Acceptable Outcomes, of the Rural Zone Code.

Of specific note to the proposed development is PO16 of the Rural Zone Code, which states:

**PO16** *Development avoids and is adequately separated from matters of state environmental significance (MSES), matters of national environmental significance (MNES) areas and other areas of regional or local environmental significance.*

The subject site is mapped as containing matters of state environmental significance, namely native vegetation. The proposed development will not require the removal of native vegetation as the reconfiguration follows the existing fence lines.

**Development Codes**

**Reconfiguring a Lot Code**

The purpose of the reconfiguring a lot code is to facilitate the development of attractive, accessible and functional neighbourhoods that suit the Longreach local lifestyle and identity, and to provide a compact, well-integrated and sustainable town form that protects the environmental and agricultural function and capacity of areas adjoining our smaller towns.

## 14.13 - Development Permit for Reconfiguring a Lot - Lot 162 Crossmoor Road, Longreach - Appendix 1

The proposed development complies, or can otherwise be conditioned to comply, with the Performance Outcomes and, where applicable, the Acceptable Outcomes, of the Reconfiguring a Lot Code.

The proposed development complies as:

- Although the proposed lots are less than the required 5,000 hectares for a lot in Rural zone the proposal will formalise an existing situation. The site contains a Tourist Park and a Dwelling house which can operate independently of each other. The site is also fenced to clearly define the two separate uses. The proposal will complement the intended local character, which to the west of the site contains dwelling houses on similar size lots to what is proposed. The lots are also regular in shape and comfortably able to accommodate the existing uses. Although a rural lot, it is considered that the land does not have agricultural value, therefore not resulting in the fragmentation of agricultural land.

### Landscape Code

The purpose of the landscape code is to ensure landscaping in both the private and public domains is designed and constructed to a high standard, provides a strong contribution to the Longreach outback identity, provides amenity appropriate to physical location and social values, and is responsive to the local character, site and climatic conditions and suits the long-term needs of the community.

The proposed development is for a reconfiguration of lot only and landscaping is not required.

### Works Code

The proposed development complies, or can otherwise be conditioned to comply, with the Performance Outcomes and, where applicable, the Acceptable Outcomes, of the Works Code.

The proposed development complies as:

- Both lots will have access to an onsite water supply and onsite effluent disposal
- Stormwater will be piped to existing water tanks and any overflow will be dispersed into vegetated areas onsite
- Both lots will have access to electricity and telecommunications services
- The site has two existing access points from Crossmoor Road, each lot will be able to use one of the existing access points
- The Tourist Park will still be provided with adequate car parking as a result of the reconfiguration.

### Overlay Codes

**Table 5** sets out the applicable overlay maps and assesses the corresponding codes.

**TABLE 5 – ASSESSMENT OF OVERLAYS**

Assessment of Overlay Codes	Response
Flood Overlay Code	<b>Complies</b> <ul style="list-style-type: none"><li>• The proposal is for a reconfiguration only and does not involve any physical alteration</li></ul>

**14.13 - Development Permit for Reconfiguring a Lot - Lot 162 Crossmoor Road, Longreach - Appendix 1**

	<p>to watercourse or filling</p> <ul style="list-style-type: none"> <li>• The proposal does not involve the manufacture or storage of hazardous materials</li> <li>• The site has an existing Flood Management Plan (FMP). The FMP includes provisions relating to flood warning, flood free access and triggers for evacuation.</li> <li>• The proposal will result in the creation of an additional lot in the extreme hazard. The planning scheme does not generally support the creation of new lots in the extreme hazard, however in this instance the proposal is formalising an existing situation. In particular the Tourist Park and Dwelling house can operate independently and are currently separated by a fence. Each use will know be contained on its own lot, although the proposal will mimic the current use of the land.</li> </ul> <p>On this basis, the proposal is considered to comply with the Flood Overlay Code.</p>
<p><b>Airport Environs Overlay Code</b></p>	<p><b>Complies</b></p> <ul style="list-style-type: none"> <li>• The proposal is for a reconfiguration only and does not involve any buildings or structures therefore not impacting on operations of the airport.</li> </ul>

In summary, on balance this planning assessment has demonstrated compliance between the development and the relevant assessable benchmarks of the Planning Scheme. Recommended conditions of approval reflect the elements of each assessment benchmark to ensure on-going compliance in terms of operations and amenity.

**5.0 REFERRALS**

**5.1 Internal**

The application was not internally referred as the proposal is for a reconfiguration of a lot only and the site can be reasonable serviced.

**5.2 External**

No referrals were required in accordance with Schedule 10 of the Planning Regulation. Although the site is mapped as containing native vegetation, the proposal will not result in clearing as the reconfiguration aligns with the existing fence line.

**6.0 PUBLIC NOTIFICATION**

The application was publicly notified from 13 February 2023 to 6 March 2023. This involved:

- A public notice sign on the road frontage of the subject site for the duration of the above period;

## 14.13 - Development Permit for Reconfiguring a Lot - Lot 162 Crossmoor Road, Longreach - Appendix 1

- A public notice was published in the Longreach Leader on 10 February 2023; and
- Letters advising of the application were sent to landowners adjoining the subject site on 6 February 2023.

No properly made submissions were received.

### 7.0 CONCLUSION

This Development Application for a Development Permit for Reconfiguring a Lot (1 lot into 2 lots) over land at Crossmoor Road, Longreach, formally described as Lot 162 on CP851193, is recommended for approval, subject to the conditions outlined in this report. This recommendation is based on an assessment of the proposal in accordance with the *Planning Act 2016* for applications requiring Impact Assessment, which demonstrates the proposal's consistency with relevant matters and assessment benchmarks.

In accordance with the requirements for a decision notice under section 63 the Act, a notice must be prepared for publication on the Council's website stating the reasons for the decision. The notice will also be provided to the Applicant. For this development, the statement of reasons, being the grounds for approval, will feature on the notice as follows:

- The proposal will formalise an existing situation.
- The existing site is subject to a Flood Management Plan that can be utilised for the future lot reconfiguration, therefore minimising flood risk for the site.
- The development can be appropriately serviced.
- The development complies or can be conditioned to comply, with the relevant assessment benchmarks of the Planning Scheme.
- The development does not compromise the relevant elements of the Central West Regional Plan or State Planning Policy.

Assessment Officers (Author): Tim O'Leary <b>Principal Town Planner (Reel Planning)</b> 12 April 2023	Reviewed and Authorised by Assessment Manager Delegate:  April 2023
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Attachment A – Proposal Plan

ISSUE AMENDMENTS	SUBJECT	DATE	BY
A	UPDATE BOUNDARY	24/11/22	LF

**NOTES & DISCLAIMERS**

- This plan was prepared for TANYA & DAVID NEAL from existing records for the purpose of DESIGN and must not be used for any other purpose, particularly demolition, excavation or construction.
- The title boundaries shown on this plan were not surveyed and have been compiled from CP851193 and not by field measurement and therefore could be subject to error.
- Building locations shown on this plan are based of QLD Globe aerial photography and therefore may be incomplete and/or erroneous.
- This note is an integral part of this plan.

**NOTE**

ALL LOT SIZES, EASEMENTS AND DIMENSIONS ARE SUBJECT TO SURVEY AND MAY DIFFER TO THIS PLAN AT THE TIME OF CREATION OF SURVEY PLAN



**MICHEL**  
GROUP SERVICES  
A.C.N. 061 750 132

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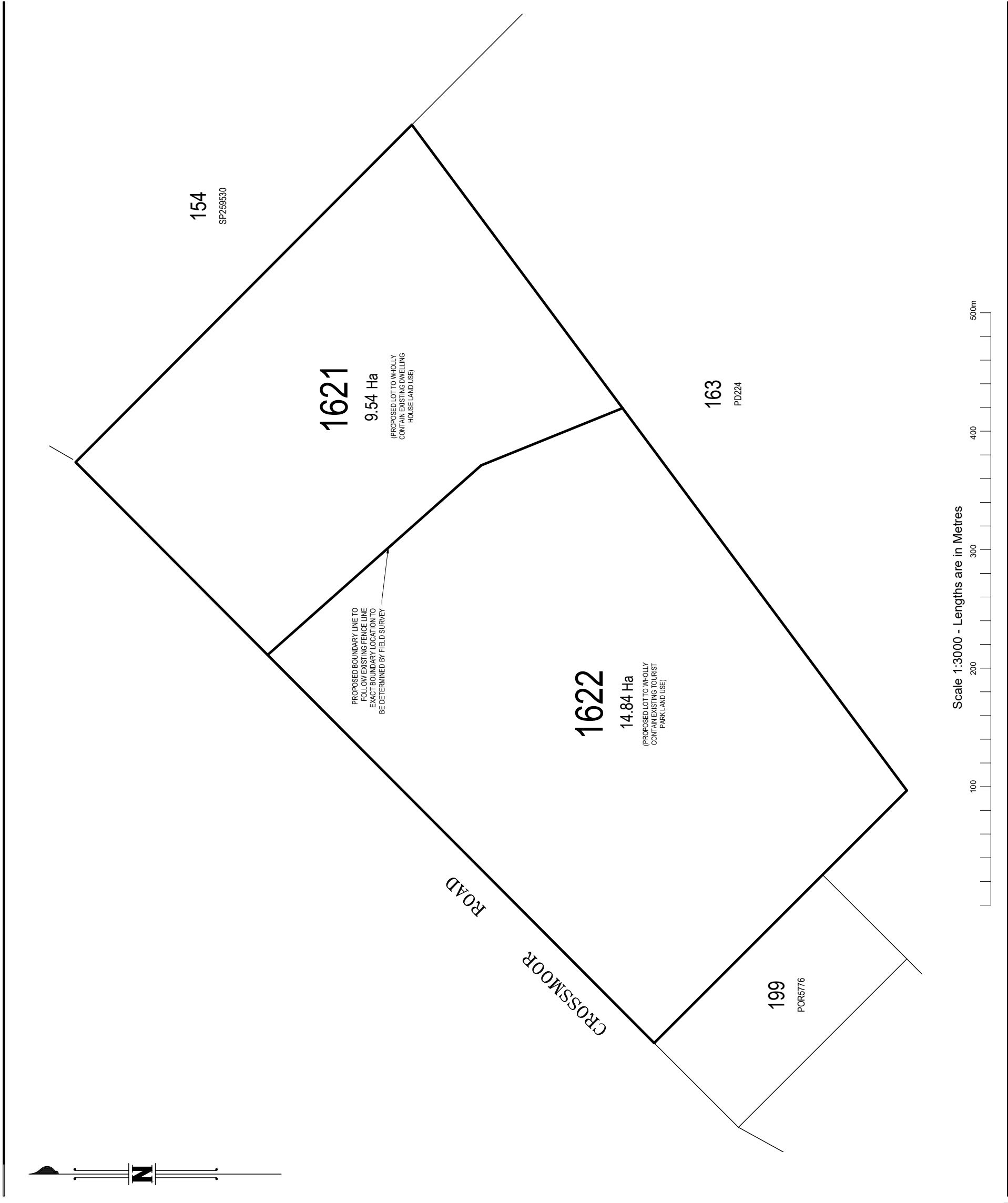
PROJECT  
**LOT 162 CROSSMOOR ROAD**

CLIENT  
**TANYA & DAVID NEAL**

DRAWING TITLE  
**SUBDIVISION PLAN  
LOT 162 ON CP851193  
CROSSMOOR ROAD  
LONGREACH**

PARISH: LONGREACH	COUNTY: PORTLAND
SCALE 1:3000 @ A3	DATE 23/11/2022
LEVEL DATUM	LEVEL ORIGIN
AZIMUTH	CO-ORD SYSTEM
EASTING	NORTHING
AUTOCAD FILE 19018-1	SURVEY FILE 19018
CHECKED TR	DATE IMAGED 23/11/2022

SHEET NUMBER 1 OF 2  
PLAN No. **19018-1**  
ISSUE **A**





## 14. COMMUNITY AND CULTURAL SERVICES REPORT

### 14.14 - Referral Agency Assessment Application (Alternative Siting Assessment) - 24 Quarrian Road, Longreach

#### 14.14 Referral Agency Assessment Application (Alternative Siting Assessment) - 24 Quarrian Road, Longreach

File Ref: DA22/23-035

Consideration of a Referral Agency Assessment Application for an alternative siting assessment lodged with Council on March 15 2023, for a carport to be constructed on land located at 24 Quarrian Road, Longreach and described as Lot 15 & 16 on RP607685.

#### Council Action

Deliver

#### Applicable Legislation

*Building Act 1975*

*Planning Act 2016*

*Planning Regulation 2017*

*Queensland Development Code*

#### Policy Considerations

Nil

#### Corporate and Operational Plan Considerations

COMMUNITY AND CULTURAL: BUILDING SERVICES & REGULATIONS			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.1.4	Building certification services.	Building certification services comply with statutory requirements and are client connected and outcome driven.	100% of building applications assessed within 10 business days and without the need to extend the decision period. 95% of customer requests are responded to within 2 days.

#### Budget Considerations

Nil

#### Previous Council Resolutions related to this Matter

Nil

#### Officer Comment

**Responsible Officer/s:** *Emily O'Hanlon, Business Support Officer*  
*Jason Burger, Consultant Building Certifier*

## 14. COMMUNITY AND CULTURAL SERVICES REPORT

### 14.14 - Referral Agency Assessment Application (Alternative Siting Assessment) - 24 Quarrian Road, Longreach

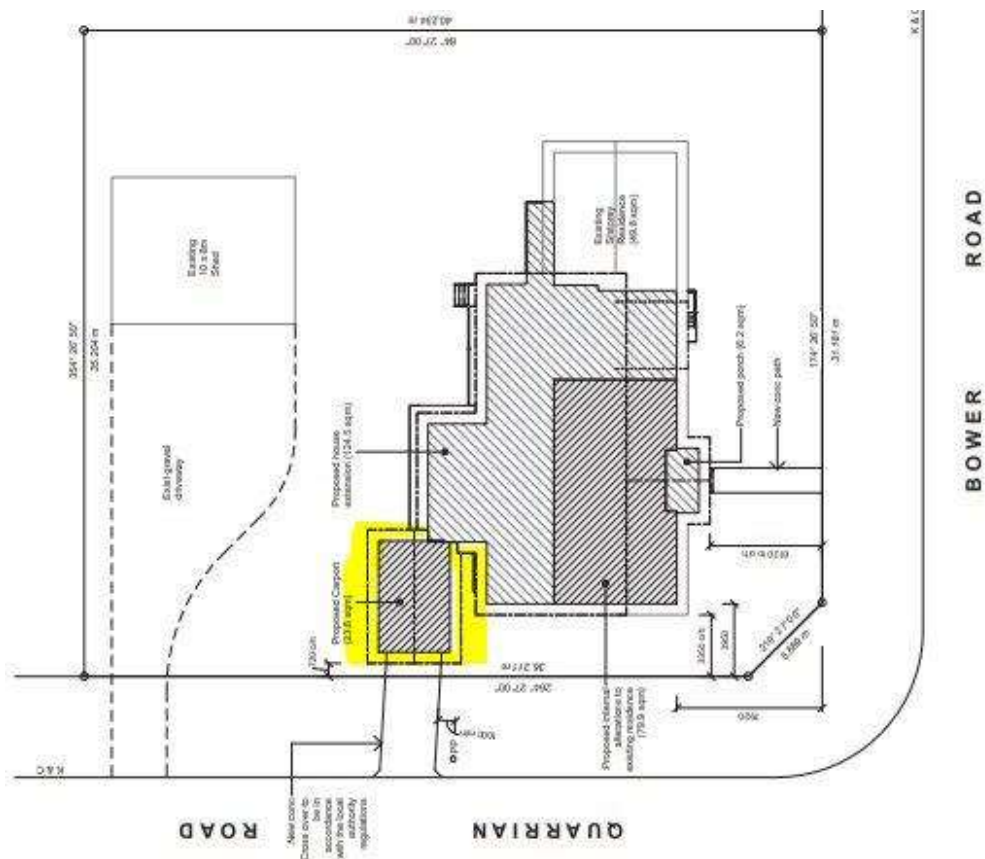
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#### **Background:**

The applicant has requested to construct a carport within the required 6m setback from the Quarrian Rd, road boundary. The information provided within the application locates the proposed structure to be built with a 0.72m setback from the Quarrian Rd, road boundary.



**14. COMMUNITY AND CULTURAL SERVICES REPORT**  
**14.14 - Referral Agency Assessment Application (Alternative Siting Assessment) - 24**  
**Quarrian Road, Longreach**



**Issue:**

The proposed structure setback is not in line with the requirements of the Queensland Development Code, hence the reason for the application being referred to Council for consideration.

**Risk Management Factors:**

This matter has been assessed using Council’s Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare  
 Consequence: Minor  
 Rating: Low (2/25)

**Environmental Management Factors:**

N/A

**Other Comments:**

The application has been assessed by Jason Burger, Council’s Consultant Building Certifier who has recommended that Council approve the proposed structure location based on the following:

## 14. COMMUNITY AND CULTURAL SERVICES REPORT

### 14.14 - Referral Agency Assessment Application (Alternative Siting Assessment) - 24 Quarrian Road, Longreach

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- The proposed reduced setback of 0.72m to Quarrian Road in lieu of the required 6m setback would have little effect on the surrounding properties and roadways.
- Several open carport structures of similar design are located directly across the road and within the surrounding area.
- Short Cul-de-sac street, with few houses surrounding. No direct impact to traffic or neighbouring properties.

#### **Appendices**

1. Siting Variation Application - 24 Quarrian Rd\_Redacted.pdf [↓](#)
2. Siting Assessment Sheet - 24 Quarrian Rd - 20.03.23.pdf [↓](#)

#### **Recommendation:**

*That Council approves the construction of a carport with a 0.72m setback from the road boundary at 24 Quarrian Road, Longreach, and formally described as Lot 15 & 16 on RP607685, pursuant to section 32 and 33 of the Building Act 1975, Planning Act 2016 and schedule 9, table 3 of the Planning Regulations 2017.*



**Referral Agency Assessment Application  
Alternative Siting Assessment**

<b>Type of Referral – Concurrence Agency Response</b>	
<input checked="" type="checkbox"/> Siting Variation	Under Schedule 9, Table 3 of the <i>Planning Regulations 2017</i>

<b>Applicant Details</b>	
Name: Alan & Judy McClymont	Mobile Number:
Postal Address: C/- Rufus Design Group, PO Box 5134, Red Hill Rockhampton Qld 4701	Email: mailbox@rufusdesigngroup.com
	Fax Number:
Telephone Number: 07 4928 8011	Date: 02/03/2023

<b>Property Details</b>	
Address: 24 Quarrian Rd, Longreach	Lot Number: 15 & 16
	Plan Number: RP607685

<b>Description of Proposal</b>
Proposed carport located 0.72m from the Quarrian Road frontage.

<b>Provide details of the intended use of the building/structure e.g. what will be stored within building?</b>
The intended use of the carport is to house the family car with direct access into the house.

<b>Detail why the building/structure is required to be sited in the proposed location.</b>
The owners wish to place the carport in the proposed location as they do not want to remove any of the existing established trees immediately west of the new carport. These trees are very important to the owners for continued shading of the home from the harsh western sun in the afternoons.

NB. If sufficient justification is not provided in response to the following questions, it may result in your application being delayed. Please use additional sheets for your responses if required.

As most buildings have the potential to impact neighbouring properties, the enclosed "Adjoining Land Owner Consultation" form is to be completed by the effected neighbour/s and returned with this application.

**ADJOINING LAND OWNER CONSULTATION**

To whom it may concern,

I/ We GREGORY JOHN SWAN and SIANE ELLEN ROACH  
(Adjoining property owner's name) (Adjoining property owner's name)

Being the current property owners of  
**43 Quail St, Longreach**

(Adjoining property owner's street address)

Confirm that we have viewed the Proposed Plans requesting the variation to allow:  
**Proposed carport located 0.72m from the Quarrian Road frontage** (detail proposal)

For the proposed building development at  
**24 Quarrian Rd, Longreach**

(street address of property requiring siting variation)

And fully understand the proposal.

I/ we wish to confirm that (tick applicable statement):

I / we have no objections to the building proposal;

Or

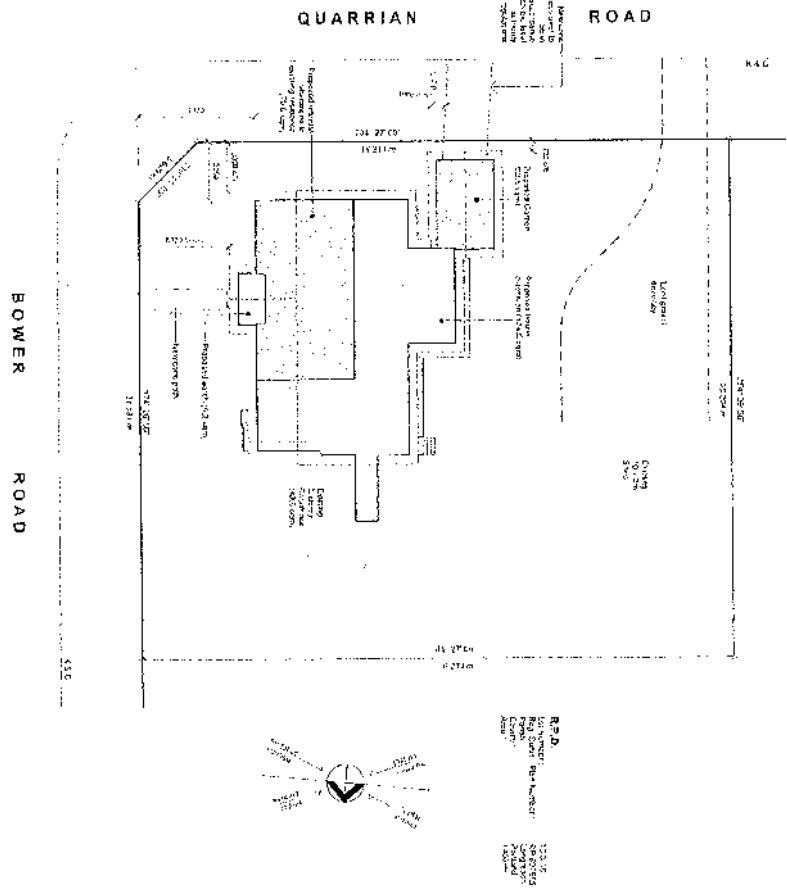
I / we have concerns to the proposal as summarised below

Name (Please Print):	<u>GREGORY JOHN SWAN</u>	<u>SIANE ELLEN ROACH</u>
Signature:	[Redacted]	
Date:	[Redacted]	
Telephone/ Mobile Number:	[Redacted]	

If the adjoining Neighbour is uncontactable or will not complete the form, please tick the following box:

Unable to obtain Neighbouring consent/ concerns

**Please note** concerns forwarded to Council by adjoining neighbours if **not valid** may have no impact on the assessment process. An assessment officer may wish to contact you regarding your comments, provided you supply a telephone/mobile phone number below



**PRELIMINARY PLAN**  
 DATE: 18/04/23  
**NOT FOR CONSTRUCTION**  
**02**

PROPOSED ADDITIONS FOR J. McCL. YMONT AT 7 BOWER ROAD LONGREACH		Scale 1:1000 Site Plan		PROJECT NO: 220915 DATE: 18/04/23 DRAWING NO: 02 REVISION:
PROJECT NO: 220915 DATE: 18/04/23 DRAWING NO: 02 REVISION:		PROJECT NO: 220915 DATE: 18/04/23 DRAWING NO: 02 REVISION:		PROJECT NO: 220915 DATE: 18/04/23 DRAWING NO: 02 REVISION:

**14.14 - Referral Agency Assessment Application (Alternative Siting Assessment) - 24 Quarrian Road, Longreach - Appendix 2**

**SITING VARIATION ASSESSMENT SHEET**  
**For Single Residential Use Class 1 & 10 Buildings**

Address <u>24 Quarrian Rd, Longreach</u>	Lot / Plan No: <u>Lots 15 &amp; 16 on RP607685</u>
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Relevant Residential Code issues for consideration	Yes	No	Comments/Likely Impact
Does the proposal maintain residential amenity both internal and external to the site?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Does the proposal meet the accommodation and associated needs of one family?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Does the proposal provide for physical access and connection to a constructed road?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Quarrian Rd Access
Is the maximum height of a building or structure higher than 8.5 metres?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Is the area covered by buildings or roofed structures greater than 50% of the lot?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Does the proposal provide adequate provision for recreational space?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Are the location and design of car parking provision appropriate?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Is the proposal sited, designed and constructed in a manner which does not cause a nuisance or disturbance to the occupiers or users of nearby land, particularly nearby residents?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Short Cul-de-sac Street, with few houses surrounding. No direct impact to traffic or neighbouring properties.
Does the proposal adversely affect the visual character and aesthetics of the nearby area?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Several open carport structures of similar design are located within the surrounding area.
Is the proposal compatible with the physical characteristics of the site and its surrounds?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	As above.
Is the height of the proposed buildings or structures compatible with the physical characteristics of the site and its surrounds?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Is the proposed buildings or structures sited and designed to provide:			
- Space around buildings and structures?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
- Access to natural light and ventilation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
- Provision for privacy?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Will the proposal affect any existing approved pool fence?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Will the proposal comply with the "Deemed to Satisfy" provisions of the BSA for fire separation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Does the proposal require Build Over/Near Council infrastructure approval?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Does the proposal encroach into a registered easement?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Is the proposal shed near and Urban Stormwater Flow Path?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

Form No: GBA-SF164

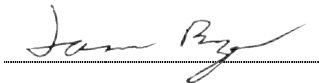
Issue Date: July 2019



**14.14 - Referral Agency Assessment Application (Alternative Siting Assessment) - 24 Quarrian Road, Longreach - Appendix 2**

Relevant Residential Code issues for consideration	Yes	No	Comments/Likely Impact
Is a statement required from the owners of the adjoining properties?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Are further grounds for consideration of the proposal required from the applicant?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

Summary			
The proposed open side carport would have very low impact on the surrounding area. With similar structures located directly across the road.			
Can approval be issued? Recommendation:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	As per submitted project plans- 220915

Inspector's Name	<u>Jason Burger</u>	Contact Number	<u>0438 605 811</u>	Date	<u>20/03/2023</u>
Signature					

**14. COMMUNITY AND CULTURAL SERVICES REPORT**  
**14.15 - Information Report - Planning & Development Report**

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**14.15 Information Report - Planning & Development Report**

This report provides an update on Development Services that has occurred during the month of March 2023.

**Council Action**

Deliver

**Applicable Legislation**

*Local Government Act 2009*

*Local Government Regulation 2012*

**Policy Considerations**

n/a

**Corporate and Operational Plan Considerations**

Corporate Plan Strategy Area: 1.1 Community Services and Cultural Development

**Budget Considerations**

As per approved 2022/23 budget

**Previous Council Resolutions related to this Matter**

Nil

**Officer Comment**

**Responsible Officer/s:** *Emily O'Hanlon, Business Support Officer*

**Background**

This information report provides a monthly update on the planning services that Council provides to support planning and development activity across the local government area.

**Issue:**

**DEVELOPMENT ASSESSMENT**

One new application has been received by Council since the last monthly report. There are five applications currently under assessment.

**14. COMMUNITY AND CULTURAL SERVICES REPORT**  
**14.15 - Information Report - Planning & Development Report**

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**Birdcage Hotel Pty Ltd**

An application has been made by the Birdcage Hotel Pty Ltd, seeking a minor change to an existing approval for an extension to a Hotel over land at Duck Street, Longreach.

The minor change involves the inclusion of a 27m<sup>2</sup> extension to the existing gaming room. The application is currently under assessment.

1.1	Council reference:	DA22/23-009
	Application:	Minor change to existing development approval
	Street address:	Duck Street, Longreach
	Property description:	Lot 1 on RP894227
	Day application was made:	28 March 2023
	Category of assessment:	N/A
	Public notification required:	No
	Applicant:	Birdcage Hotel Pty Ltd
	Status:	Decision stage

**Leigh McCracken**

An application has been made by Leigh McCracken, seeking a Development Permit for a Material Change of Use for Short-term accommodation (16 units) over land at 103 Wompoo Road, Longreach.

The proposal includes sixteen one-bedroom self-contained short-term accommodation units. Each unit has a veranda and a carport. The proposal includes a common swimming pool and landscaping. All units are accessible from a common driveway off Wompoo Road.

The subject site is in the Low Density Residential Zone wherein the proposal is categorised as Assessable Development that is subject to Impact Assessment. The site is included in the Flood Hazard Overlay and is included in the 'Significant' Flood Hazard area.

As the application is subject to Impact Assessment it will be required to be publicly notified for a period 15 business days.

The application is properly made, and Council issued an Information request on 20 March 2023 raising significant concerns with the proposal. The applicant has to 20 June 2023 to respond to the Information request.

**14. COMMUNITY AND CULTURAL SERVICES REPORT**  
**14.15 - Information Report - Planning & Development Report**

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1.2	Council reference:	DA22/23-007
	Application:	Development Application for a Development Permit for Material Change of Use for Short-term accommodation (16 units)
	Street address:	103 Wompoo Road, Longreach
	Property description:	Lot 5 on SP159860
	Day application was made:	23 February 2023
	Category of assessment:	Impact Assessment
	Public notification required:	Yes
	Applicant:	Leigh McCracken
	Status:	Information response stage

**Longreach Event Hire**

An application has been made by Longreach Event Hire, seeking a Development Permit for a Material Change of Use for a Home Business over land at 111 Wompoo Road, Longreach.

The proposal involves the construction of a shed to store equipment associated with an event hire business. The home business will be conducted by the land owner with no additional staff required.

The subject site is in the Low Density Residential Zone wherein the proposal is categorised as Assessable Development that is subject to Code Assessment. The site is included in the Flood Hazard Overlay and is included in the 'Significant' Flood Hazard area.

The application is in the decision stage and will be decided at the April General meeting.

1.3	Council reference:	DA22/23-008
	Application:	Development Application for a Development Permit for Material Change of Use for a Home business
	Street address:	111 Wompoo Road, Longreach
	Property description:	Lot 3 on SP159860
	Day application was made:	3 March 2023
	Category of assessment:	Code Assessment
	Public notification required:	No
	Applicant:	Longreach Event Hire
	Status:	Decision stage

**14. COMMUNITY AND CULTURAL SERVICES REPORT**  
**14.15 - Information Report - Planning & Development Report**

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**Tanya & David Neal**

An application has been made by Tanya & David Neal, seeking a Development Permit for Reconfiguring a Lot (1 lot into 2 lots) over land at Crossmoor Road, Longreach.

The proposal involves formalising an existing arrangement by subdividing the existing Mitchell Grass Retreat and a dwelling house that are located on a single lot. Proposed lot 1621 will have an area of 9.54 hectares and contain the existing dwelling house, whilst proposed lot 1622 will have an area of 14.84 hectares and contain Mitchell Grass Retreat.

The subject site is in the Rural Zone and affected by the Flood Hazard Overlay wherein the proposal is categorised as Assessable Development that is subject to Impact Assessment.

Council issued a confirmation notice for the application on 11 January 2022. Council did not issue an information request and the application is now in the public notification stage. Public notification will commence on 13 February 2023 and run to 6 March 2023. During this period, members of the public may make submissions.

Public notification has been finalised, and no submissions were received. The application is now in the decision stage with a decision due by 21 April 2023.

The application is in the decision stage and will be decided at the April General meeting.

1.4	Council reference:	DA22/23-004
	Application:	Development Application for a Development Permit for Reconfiguring a Lot (1 lot into 2 lots)
	Street address:	Crossmoor Road, Longreach
	Property description:	Lot 162 on CP851193
	Day application was made:	9 December 2022
	Category of assessment:	Impact Assessment
	Public notification required:	Yes
	Applicant:	Tanya & David Neal
	Status:	Decision stage

**Justin Griffiths**

An application has been made by Justin Griffiths, seeking a Development Permit for a Material Change of Use for a Club, Indoor Sport and Recreation, Educational Establishment, and a Multiple Dwelling (4 units) over land at 41 Plover Street, Longreach.

The Club is proposed to be located in the existing buildings adjacent to Sunbird Street. The Club portion of the building is 204m<sup>2</sup>. The Club will include a reception area, social and spectating area, and an ancillary bar/café.

The Indoor Sport and Recreation will also be located in the existing buildings adjacent to Sunbird Street and include a 450 m<sup>2</sup> indoor cricket area.

**14. COMMUNITY AND CULTURAL SERVICES REPORT**  
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The Educational Establishment is proposed for RAPAD and Employment Services Queensland (RESQ). RESQ is a provider of employment programs and proposes to utilise the existing 3-bay shed spaces.

The Multiple dwelling will include 4 x 2 Bedroom Units, each with a carport and veranda. The proposed units will have an area of 96m<sup>2</sup>.

The subject site is in the Low Density Residential Zone wherein the proposal is categorised as Assessable Development that is subject to Impact Assessment.

Council issued a confirmation notice on 22 December 2022. Council has sufficient information to assess the application and an information request was not issued. Public notification will commence on 13 February 2023 and run to 6 March 2023. During this period, members of the public may make submissions.

Public notification has been finalised, and no submissions were received. The application is now in the decision stage with a decision due by 21 April 2023.

The application is in the decision stage and will be decided at the April General meeting.

1.5	Council reference:	DA22/23-003
	Application:	Development Application for a Development Permit for Material Change of Use for a Club, Indoor Sport and Recreation, Educational Establishment and a Multiple Dwelling (4 units)
	Street address:	41 Plover Street, Longreach
	Property description:	Lot 1 on SP302027
	Day application was made:	28 November 2022
	Category of assessment:	Impact Assessment
	Public notification required:	Yes
	Applicant:	Justin Griffiths
	Status:	Decision stage

**14. COMMUNITY AND CULTURAL SERVICES REPORT**  
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**2. GENERAL PLANNING SERVICES, ENQUIRIES AND ADVICE**

**2.1 CUSTOMER REQUESTS**

The following customer requests have been received and responded to over the past month:

<b>PLANNING ENQUIRIES</b>			
<b>Date received</b>	<b>Customer Details</b>	<b>Details of Enquiry</b>	<b>Status</b>
14/03/23	Tourism operator	<p>Request Council received a request regarding establishing a Tourism operation over several lots.</p> <p>Advice</p> <ul style="list-style-type: none"> <li>■ The sites are all in the Rural zone</li> <li>■ The proposed use is best described as Nature based tourism</li> <li>■ The proposal is considered to be a material change of use as the land will be used regularly and for purposes they have not previously been used for</li> <li>■ The use of the land is only for paying customers and not the general public</li> <li>■ Nature based tourism in the Rural zone is subject to Code assessment</li> <li>■ Further detail is required from the proponent to confirm the use and whether a development application is required.</li> </ul>	Ongoing
21/03/2023	Landowner	<p>Request Council received a request regarding establishing an Air BnB.</p> <p>Advice</p> <ul style="list-style-type: none"> <li>■ The site is in the Medium density residential zone</li> <li>■ Air BnB is defined as Short-term accommodation</li> <li>■ Short-term accommodation in the Medium density residential zone is subject to Code assessment and is an</li> </ul>	Closed.

**14. COMMUNITY AND CULTURAL SERVICES REPORT**  
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<b>PLANNING ENQUIRIES</b>			
<b>Date received</b>	<b>Customer Details</b>	<b>Details of Enquiry</b>	<b>Status</b>
		acceptable use in the zone.	
04/03/2023	Landowner	Request Council received a request regarding an extension to a shed. Advice <ul style="list-style-type: none"> <li>■ The site is in the Low density residential zone</li> <li>■ The site is entirely within the significant flood hazard area</li> <li>■ Due to the size of the extension to the shed it will trigger a Code assessable development application for assessable building work under the planning scheme.</li> </ul>	Closed.
<b>EXEMPTION CERTIFICATES</b>			
Nil			
<b>SURVEY PLAN ENDORSEMENT</b>			
Nil			

**Development Applications Received**

<b>Application Type</b>	<b>March</b>	<b>YTD</b>
Building (Council Certifier)	3	18
Building (Private Certifier)	1	6
Certificate of Classification	0	0
Change of Classification	0	0
Endorsement of Survey Plan	0	0
Exemption Certificate	0	3
Material Change of Use	1	4
Minor Change (MCU)	1	1
Minor Change (Op Works)	0	0
Operational Works	0	0
Plumbing & Drainage	0	6
Reconfiguration of a Lot	0	1
Siting Variation	1	4

**Planning Enquiries**

<b>MAR</b>	<b>YTD</b>
3	30

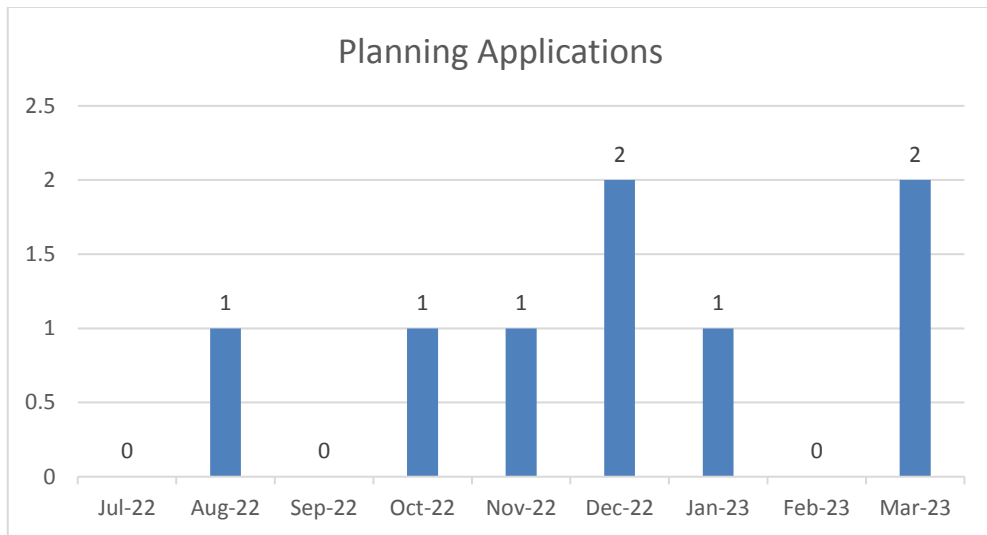
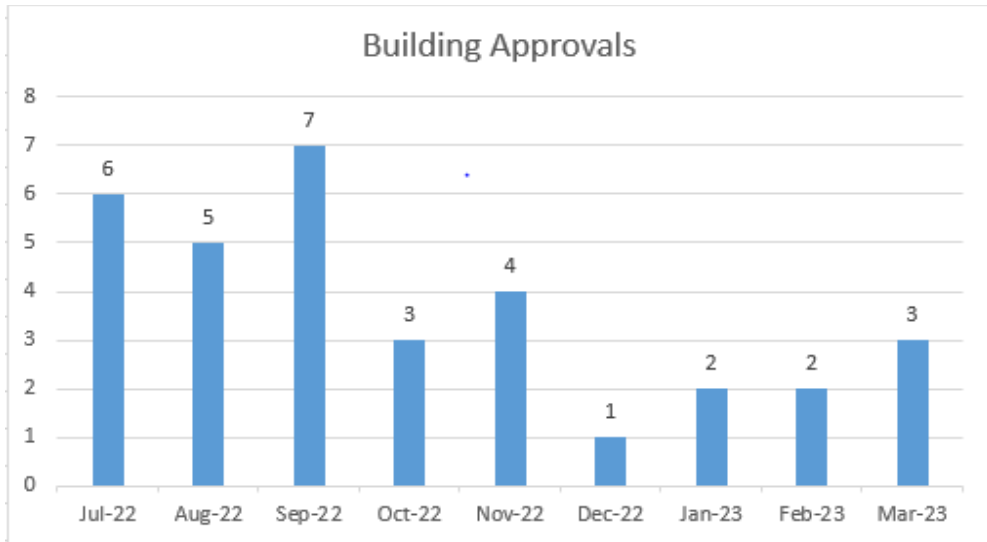
**Building Record Searches/Planning Certificates**

<b>MAR</b>	<b>YTD</b>
1	45



**14. COMMUNITY AND CULTURAL SERVICES REPORT**  
**14.15 - Information Report - Planning & Development Report**

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**Longreach Regional Council Planning Scheme – Proposed Major Amendment**

The next major formal process step is for the Planning Minister to give Council notice of:

- the outcome of the State interest review;
- whether Council may proceed to publicly consult the proposed major amendment of the planning scheme; and
- the communications strategy that Council must implement when proceeding to public consultation.

The Planning Minister is able to include conditions in this notice. This notice is generally required to be issued within 60 business days of the proposed major amendment being lodged for State interest review, less the pause notice – so now late April 2023.

**14. COMMUNITY AND CULTURAL SERVICES REPORT**  
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**Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare

Consequence: Insignificant

Rating: Low (1/25)

Low risk, informational report only.

**Environmental Management Factors:**

Nil

**Other Comments:**

Nil

**Recommendation:**

*That Council receives the Planning & Development information report, as presented.*

**14. COMMUNITY AND CULTURAL SERVICES REPORT**  
**14.16 - Information Report - Community & Cultural Services**

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**14.16 Information Report - Community & Cultural Services**

This report provides an update on a range of activities that has occurred during the month of March for the Community & Cultural Services Department.

**Council Action**

Deliver

**Applicable Legislation**

*Local Government Act 2009*

*Local Government Regulation 2012*

**Policy Considerations**

n/a

**Corporate and Operational Plan Considerations**

Corporate Plan Strategy Area: 1.1 Community Services and Cultural Development

**Budget Considerations**

As per approved 2022/23 budget

**Previous Council Resolutions related to this Matter**

Nil

**Officer Comment**

**Responsible Officer/s:** *Community & Cultural Services Officers*

**Background**

Officers are requested to provide an information update to Council on a monthly basis to outline achievements, challenges and statistical information for the various functional areas in Council.

**Issue:**

**Library Services**

This month we attended a professional development course facilitated by State Librarians Stella, Katie and Gabby. The course was held in Barcaldine and Gay provided wonderful hospitality and catering. There were approximately 17 participants from surrounding shires and branches. Various topics were discussed and relative information shared. The Queensland libraries App make borrowing and ordering so much straightforward with favourite library apps build in. A statistic worth noting - public libraries in Queensland are visited more than Dreamworld and Great Barrier Reef combined.

**14. COMMUNITY AND CULTURAL SERVICES REPORT**  
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**Digital health literacy** skills are critical to ensure everyone has the ability to make informed, confident choices when it comes to supporting their health and wellbeing online. The COVID-19 pandemic has shown just how important it is for all of us to have equal access to online health services and information. The Australian Digital Health Agency is a corporate Commonwealth entity established by the Public Governance, Performance and Accountability Rule 2016. My Health Record is one of the Digital Health Services provided.

My Health Record is a safe and secure place where your key healthcare information can be kept with an up to date record, your vital health information provides a more complete picture of your health and is available to you and your healthcare providers whenever it is needed. Support is provided by library staff on how they can navigate and understand Government digital health initiatives, such as My Health Record.

**Library Statistics (financial year)**

	Longreach		Ilfracombe		Isisford	
	March	YTD	March	YTD	March	YTD
Items Borrowed	550	1531	57	105	52	85
New Members	23	43	2	2	1	2
Total Members	1577		149		66	

**Swimming Pools**

	Longreach		Ilfracombe		Isisford		Yaraka	
	MAR	YTD	MAR	YTD	MAR	YTD	MAR	YTD
<b>Adults</b>	709	2568	151	328	46	159	13	23
<b>Children</b>	979	2678	117	256	28	79	10	24

**Funeral Services**

<b>CEMETERY DETAILS / FIGURES - March 2023</b>	
<b>FUNERAL TYPE</b>	
Church & Grave Side Funeral	1
Church Service Only	
Graveside Funeral	3
Memorial Service	
Cremation	2
Interment of Ashes - Private / Family Only	
Interment of Ashes - Graveside Service	
Plaques arranged by LRC	2
Undertakers Service Only	1

## **14. COMMUNITY AND CULTURAL SERVICES REPORT**

### **14.16 - Information Report - Community & Cultural Services**

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#### **Childcare Services**

##### **Current Attendance vs. Capacity**

The Childcare Centre is currently booming and in our three youngest rooms as well as our After School Care and Vacation Care programs, we are at our full capacity with children on the waitlist. Our Kindy Room will be at full capacity from Term 2 and our pre-Kindy room is full on most days apart from some sporadic days that are difficult to fill being days that aren't available long term. Our Before School Care program is as busy as it has ever been as well this year which has been a very positive change.

##### **Bookings Explained:**

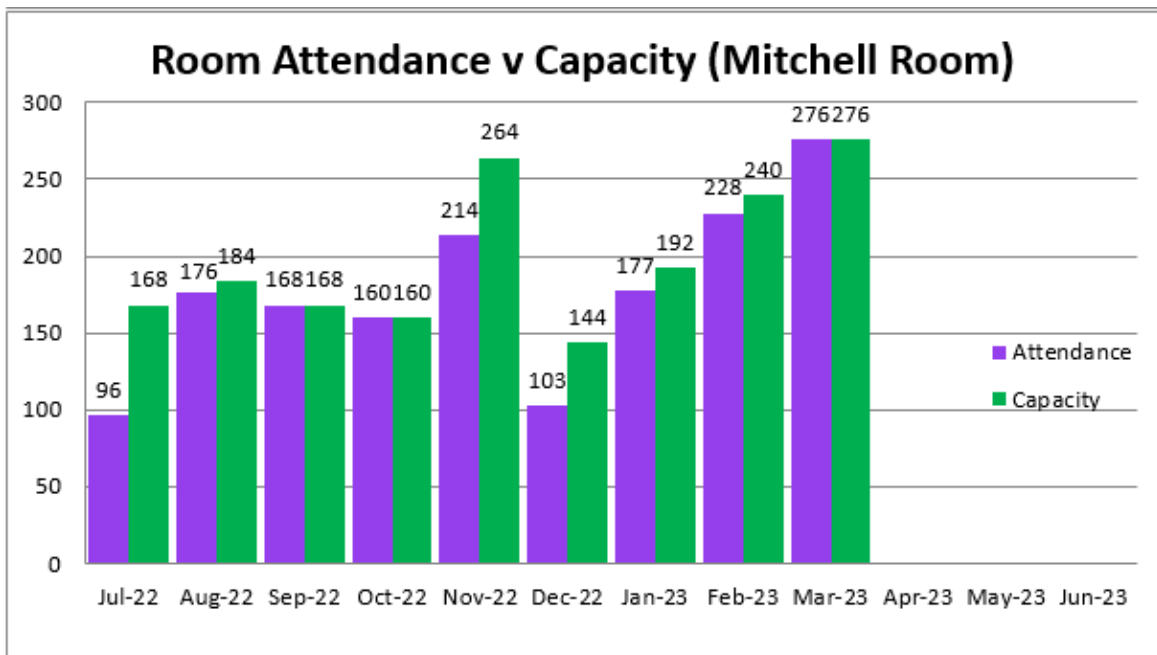
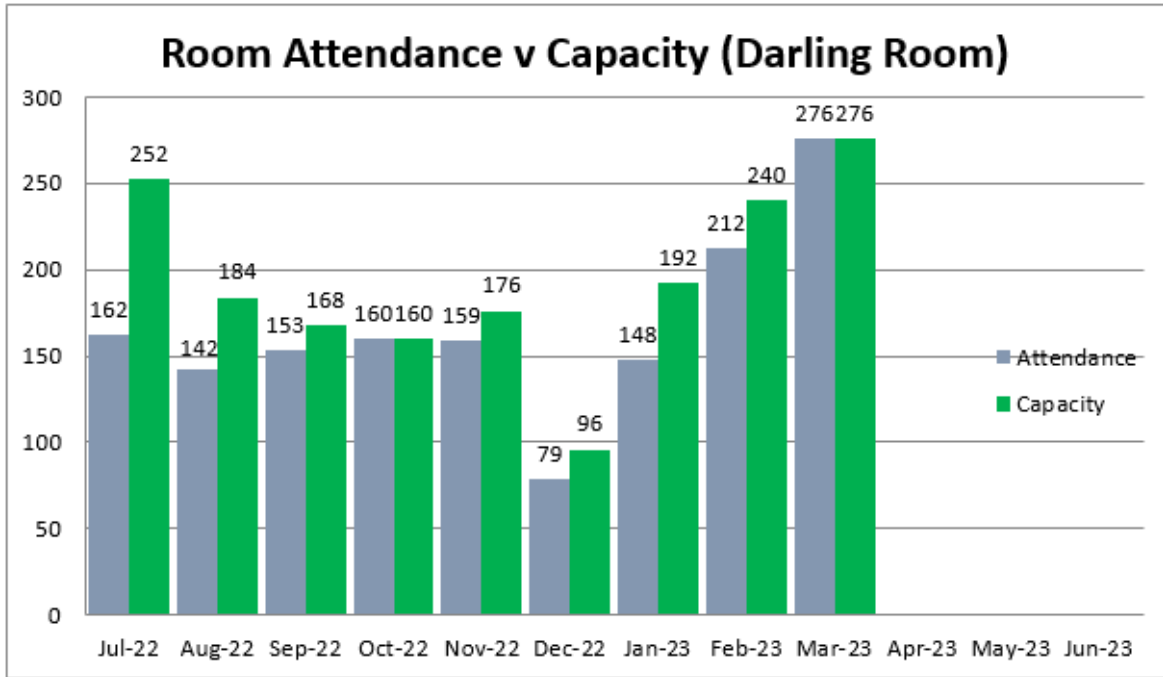
The booking process for the Childcare Centre is extremely complicated to manage. There are many factors that come into play including children's ages, Educator to child ratios, staffing availability, families wanting to change current bookings, individual child developmental stages and transitioning children to the next room, just to name a few. Some rooms are easier to manage than others, however it is always an ongoing and live working document. Our pre-Kindy room (Barcoo) is the most difficult to manage as we have children from age two and a half through to three and a half. Due to these ages, we must use a mixed ratio. For example, for the children who are two and a half to three years old, we use a ratio of one Educator to five children and for the children who are over three years old, we use a ratio of one Educator to eleven children. The service decision was made to limit the number of two years olds present on any one day to five as this means our capacity is sixteen children per day. If there are six or more two years olds, our capacity drops to only ten in this room. Once all of the two years olds turn three years old, we will then be able to increase our capacity to twenty-two children. This will be occurring in September this year based on our current enrolments.

The other common misconception about our bookings is families who enrol part way through the year wondering why there may be an availability now but not later on in the year. When filling our vacancies, enrolments are prioritised according to the following Access Guidelines to meet the Australian Government's aims of helping families who are most in need and supporting the safety and wellbeing of children at risk. Priority is given first and foremost according to these Access Guidelines, and then by enrolment date/time:

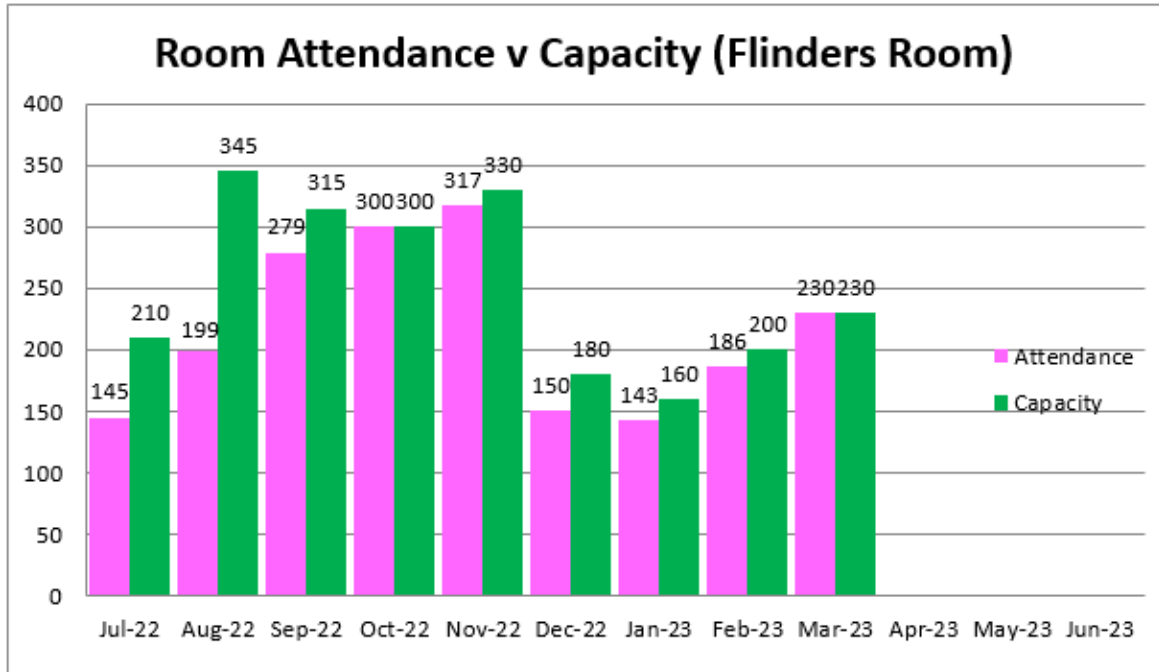
1. Priority 1 – a child at risk of serious abuse or neglect
2. Priority 2 – a child of a sole parent who satisfies, or parents who both satisfy, the activity test through paid employment
3. Priority 3 – a child of parents who do not satisfy the activity test through paid employment

When the bookings are entered into our system, they are entered for the entire year. Some enrolments come in for children who may not be starting until part way through the year. As a result, when it comes to attempting to accommodate families who come in after the initial enrolments have been confirmed, there may only be an availability until the children initially booked in start.

**14. COMMUNITY AND CULTURAL SERVICES REPORT**  
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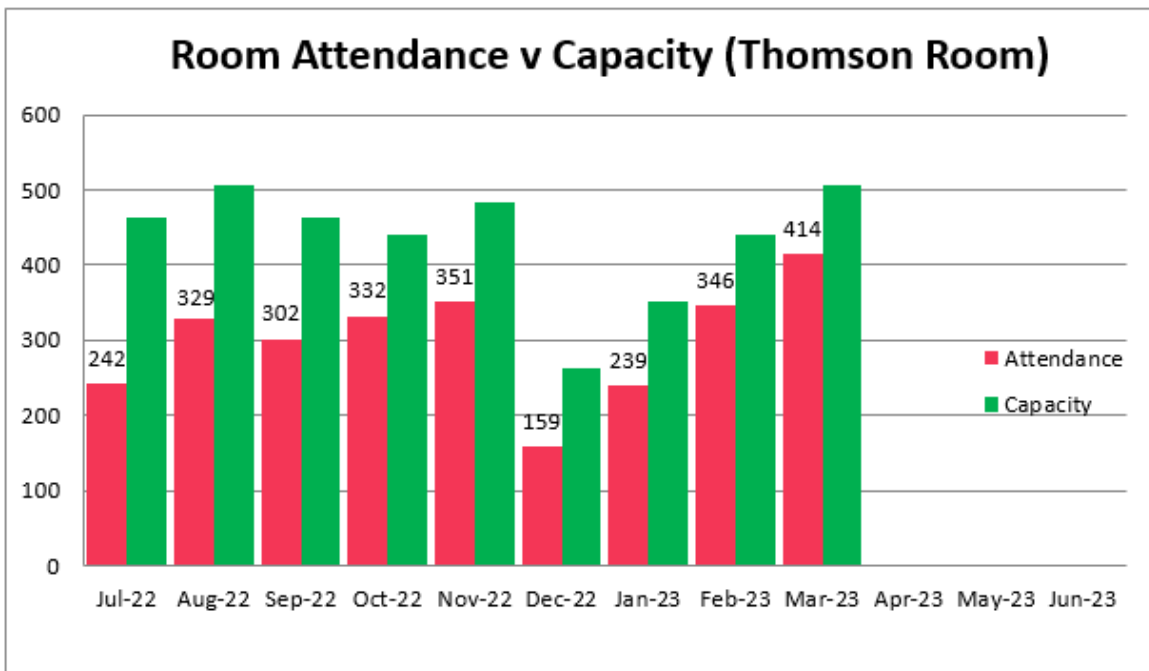
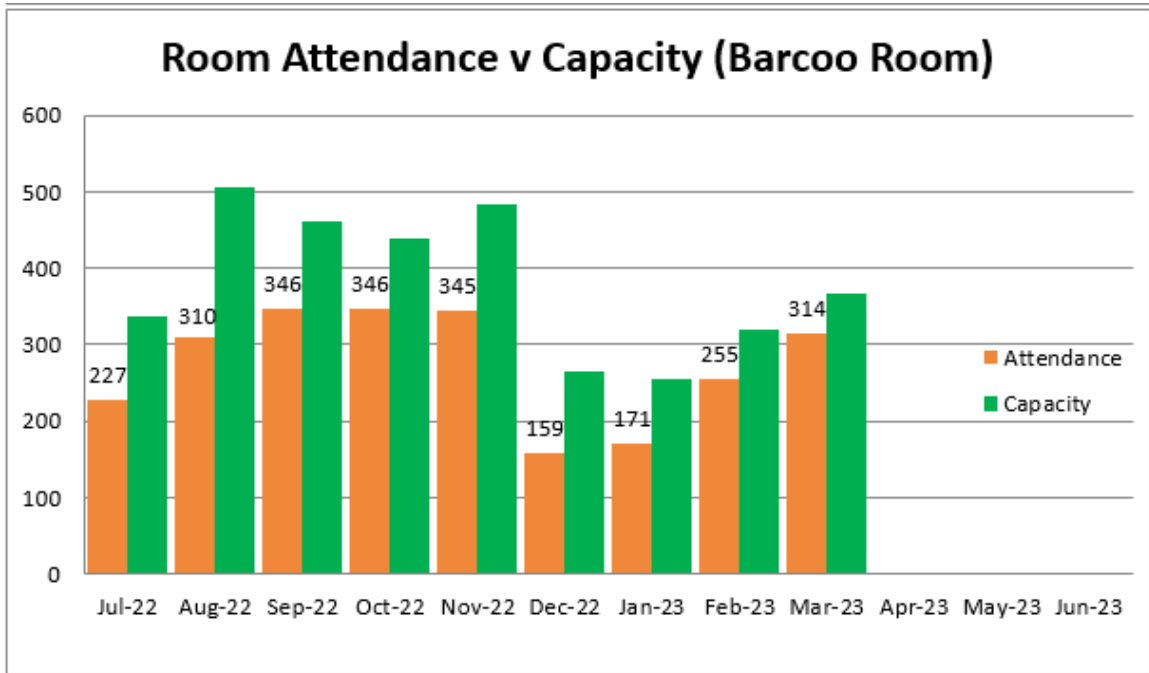
**14. COMMUNITY AND CULTURAL SERVICES REPORT**  
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**Waitlists Explained:**

With Longreach being such a transitional community and peoples' situations forever changing, we receive quite regular requests for changes to bookings. Whether it be cancelling entire bookings due to a family relocating or a working parent requiring more or less days than their initial booking, we attempt to accommodate the families in our community as best we can. Being the only Childcare Centre in town, it is difficult to be able to cater for each and every request, especially because we are legally bound by our Educator to child ratios. We do have an active waitlist and it is surprising on how many occasions we are able to accommodate our families on waitlists. Whenever we have to tell a family that we don't have availability at the time of request, we let them know that they will be placed on the waitlist and that we will let them know as soon as we can offer them a booking. Sometimes it takes some juggling and at times, the help of families who are flexible with their days to perhaps swap a day to allow another family to access care, or families who go away on holidays where we can then add children from the waitlist in their place. It is definitely a team effort.

**14. COMMUNITY AND CULTURAL SERVICES REPORT**  
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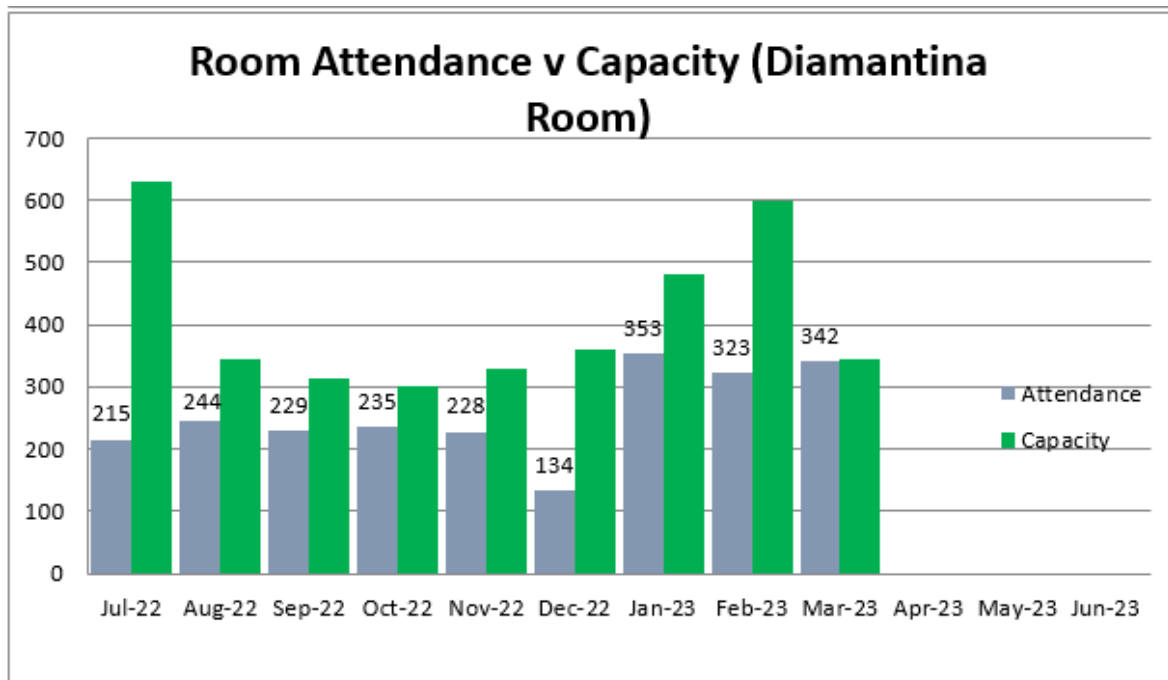


**14. COMMUNITY AND CULTURAL SERVICES REPORT**  
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**Staffing Explained:**

We have been fortunate enough to secure five new staff in the last couple of weeks. Two full time Assistant Educators and three Casual Assistant Educators. Two of the Casual Educators will only be available during school holidays and the other is only available to replace our Early Childhood Teacher (Kindy Teacher) when she goes on periods of planned leave as she is also an Early Childhood Teacher. One of the full time Assistant Educators will only be here for the tourist season, however this is assisting us greatly as her availability aligns almost perfectly with a period of maternity leave for one of our current Educators. We are still advertising for more staff because although we have now filled our staffing vacancies based on our current structure (bar some more casuals which would be ideal), our aim is to not have any families on our waitlist and the only way to ensure this is to increase our staffing numbers to be able to accommodate the waitlisted children.



## 14. COMMUNITY AND CULTURAL SERVICES REPORT

### 14.16 - Information Report - Community & Cultural Services

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#### **Did you know?**

The Childcare Industry is currently in the midst of a nationwide staffing crisis. We often get asked the question:

*"You just expanded the Centre, why do you still have children on the waitlist?"*

The simple answer to this question is that, legally, we cannot accommodate more children than what our staffing allows. Yes, the Centre is now equipped, building capacity wise, to accommodate more children than before, however we still must ensure that correct Educator to children ratios are met at all times. As we continue to expand our staffing numbers, we will have further ability to meet the demands of Childcare in our community. The Longreach Regional Council offers extensive incentives for their staff including, but not limited to, paid study, above award wages, fortnightly RDO's, five weeks' annual leave and paid mandatory training. For these reasons and many more, our Childcare team is proud to employ many long term staff members and we are hopeful that we will manage to secure the last few pieces of our team puzzle in the very near future. This will result in positive outcomes for our entire community with increased capacity for local families to access Childcare.

#### **Parks And Gardens**

The Horticulture and Town Services Team have been busy in the first quarter of the year with mowing and slashing after our wonderful wet weather events. This included slashing of back lanes and mowing of overgrown footpaths. Weed spraying has also been undertaken at the old Cemetery.

The Longreach oval is in top condition for the start of the football season. New garden beds have been installed on the eastern side of the showgrounds which were funded by the Australian Government's Local Roads and Community Infrastructure (LRCI) Program, The Queen's Jubilee planting program and Longreach Lion's Club.

#### **Community Development**

Outlined below are some key highlights from the community development team for the month of March:

- Queensland Ballet is partnering with Council to deliver a variety of programs to our region. The focus this year is to include Isisford and Ilfracombe and offer classes for all ages.
- Currently investigating how Council could work together with [LiteHaus](#) to repurpose used iPads/laptops and bring them back to the community.
- For this year's Health and Wellbeing Month in October Council is working closely with local agencies and groups to include in the program and give them a platform to present themselves.
- Investigating the re-establishment of a Youth Council in the region.

## 14. COMMUNITY AND CULTURAL SERVICES REPORT

### 14.16 - Information Report - Community & Cultural Services

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Easter at the Wool Pavilion: 1 April 2023, an event for the whole family where kids could roam around freely and enjoy all the activities.

- Easter Egg Hunt
- Easter Bunny
- Kids Craft Corner
- Market Stalls
- Mr Snotbottom



#### Upcoming events:

- 25 April – Anzac Day with dawn and day services all through the region: [longreach.qld.gov.au/events](http://longreach.qld.gov.au/events)
- 4 May – Wolfgang’s Magical Musical Circus: [longreach.qld.gov.au/events](http://longreach.qld.gov.au/events)
- 12/13 May – Longreach Show: [longreachannualshow.com](http://longreachannualshow.com)
- 19-21 May – Opera Queensland: [www.oq.com.au](http://www.oq.com.au)
- 27 May – Isisford Sheep & Wool Show: [Isisfordshow.com](http://Isisfordshow.com)

#### Project Management

Key projects highlights for the month of March are:

- Civic Centre Internal Painting – Completed in March within budget and well under the original timeframe. This project was funded by the federal Local Roads and Community Infrastructure Program.
- Longreach Netball Court Re-surfacing – Completed in March by Advantage Sports Queensland. The facility now provides three courts for different purposes. Two which can accommodate netball and basketball (side courts) and one sole netball court (middle court). The project was funded by Longreach Netball Association and the Queensland Government under the Active Gameday Projects fund.
- Wool Pavillion Concreting – In progress with approximately 820m<sup>2</sup> concreting being undertaken to enhance the use of the full facility. This project was funded by the federal Local Roads and Community Infrastructure Program.

## 14. COMMUNITY AND CULTURAL SERVICES REPORT

### 14.16 - Information Report - Community & Cultural Services

- Edkins Park Toilet Block Replacement – In progress with work commencing 23 March 2023 the high level scope including:
  - Pre-fabricated ablution block with six toilets in total including a unisex accessible.
  - Red Ridge Interior Queensland has been engaged to design an artwork for the toilet block privacy screen. The screen will be 9.6m long and made up of 8 panels with the laser cut artwork design (see design below).
  - A path is being installed from the toilet block across the park to Galah Street where a new bus stop is being installed later in the year.
  - Project funded by the federal Local Roads and Community Infrastructure Program.



Outlined below is an overall summary of the 2022/23 Community projects.

Project	Description	Status	Funded By
CC013 - Childcare Playground Replacement	Defect: Pebbles coming loose. Onsite visit delayed by rain. Scheduled date WB 24th April.	Complete	LRCI
CC014 - Longreach Childcare Cabinetry		Complete	LRC
CH022 - 24 Mitchell/15 Flinders - Fence Replacement	Project being delivered by rental agent	Not Started	LRC
CH023 - Jarley Street - Fence Replacement	Project being delivered by rental agent	Not Started	LRC
DM016 - SES	Procurement to be taken	Not Started	SES
HC023 - Ilfracombe Rec Centre Aircon		Complete	LRCI
HC024 - Civic Centre Storage	Waiting for install	Engaged	LRC
LB006 - Longreach Library roof	Scheduled to start end of April.	Engaged	LRCI
LH010 - New CEO House	<a href="#">Commercial Building Contract Completed.</a>	In Progress	LRC
MCM200 - Longreach Cemetery Plinth Repairs		Complete	LRC
PK055 - Edkins Park Shade Structure		Complete	LRC
PK056 - Edkins Park Toilet Block Replacement	Work started 23rd March for approx 4 weeks.	In Progress	LRCI
PK060 - Eagle Street Beautification	Irrigation and planting in progress. One center median to be refurbished.	In Progress	LRCI
SG014 - Showground Audio		Complete	LRCI
SG015 - Longreach Netball Court Re-surfacing		Complete	Active Gameday
200003 - Civic Centre Internal Painting		Complete	LRCI
200002 - Showgrounds Landscaping	Eastern entrance to be refurbished.	In Progress	LRCI Queen Jubilee Program Lions
200005 - Longreach Cricket Pitch/Irrigation Replacement		Complete	LRC Active Gameday
300001 - Ilfracombe Rec Centre Flooring		Complete	LRCI
400001 - Isistord MPC Maintenance		Complete	LRCI
400002 - Isistord Park Renovations		Complete	LRCI
500001 - Yaraka Treeline		Complete	LRCI
MSG201 - Showground Electrical conduits	Conduits around bull pens scheduled to be relayed.	In Progress	LRC
OCSOFF - Main Admin building south wall surveying	Another surveying run will be completed in May.	In Progress	LRC
SG017 - Wool Pavilion Concreting	Work has commenced.	In Progress	LRCI
SG016 - Longreach Showgrounds Rodeo Arena Surface Replacement	Procurement in progress.	Planning	LRCI
MU033 - Powerhouse Museum Centenary Garden Beautification	Planning in progress.	Planning	LRCI

## 14. COMMUNITY AND CULTURAL SERVICES REPORT

### 14.16 - Information Report - Community & Cultural Services



#### **Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare

Consequence: Insignificant

Rating: Low (1/25)

Low risk, informational report only.

#### **Environmental Management Factors:**

Nil

#### **Other Comments:**

Nil

#### **Recommendation:**

*That Council receives the Community & Cultural Services information report, as presented.*

**15. INFRASTRUCTURE SERVICES REPORT**  
**15.1 - Information Report - Infrastructure Services**

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**15. INFRASTRUCTURE SERVICES REPORT**

**15.1 Information Report - Infrastructure Services**

This report provides an update on a range of activities that has occurred during the month of March 2023 for the Infrastructure Department.

**Council Action**

Deliver

**Applicable Legislation**

*Local Government Act 2009*

*Local Government Regulation 2012*

**Policy Considerations**

n/a

**Budget Considerations**

As per approved 2022/23 budget.

**Previous Council Resolutions related to this Matter**

Nil

**Officer Comment**

**Responsible Officer/s:** *Roger Naidoo, Director of Infrastructure Services*  
*Guy Goodman, Manager of Operations*  
*Ingrid Miller, Engineering Technical Officer*

**Background:**

Officers are requested to provide an information update to Council on a monthly basis to outline achievements, challenges and statistical information for the various functional areas in Council.

**15. INFRASTRUCTURE SERVICES REPORT**  
**15.1 - Information Report - Infrastructure Services**

**Manager of Operations Update - Current projects underway**

Project		% completed	Budget	Spent to date	Comments
<b>R2R Projects</b>					
Town street reseals (All areas)	10mm PMB reseal	65%	\$ 450,000.00	\$ 250,000.00	Prep work to start in February 2023. Seal scheduled for May 2023.
Longreach - Cassowary Street	Pave & Seal	98%	\$ 90,000.00	\$ 85,000.00	Completed. Second seal programmed for May 2023.
Longreach -Kite Street	Pave & Seal	100%	\$120,000.00	\$125,000	Project started in January 2023 - Ergon removed two poles within road corridor. Completed. Second seal to be completed in next FY re-seal program.
Isisford - Glenloch Rd	Install Concrete Floodway	20%	\$40,000.00	\$20,000.00	Project to started in March 2023.
Silsoe- Vergemont Road	Install Concrete Floodway	5%	\$100,000.00	\$8,000.00	Project started in April 2023.

Project		% completed	Budget	Spent to date	Comments
<b>NDRRA Projects 2021 Event</b>					
Bogewong - Alloy Road	Medium formation grade	90%	\$275,000.00	\$198,000.00	Project started in January 23.
Withywine - Noonbah Rd	Medium formation grade	100%	\$430,000.00	\$235,000.00	Project started in November. Completed.
Arrilalah Rd	Medium formation grade	75%	\$296,000.00	\$205,000.00	Project started in February 2023.
Longreach - Tocal road	Medium formation grade	95%	\$ 233,000.00	\$ 220,000.00	Project started in August.
Latrobe Access Rd	Medium formation grade	65%	\$205,000.00	\$127,000.00	Project started in February 2023.
Fermoy Road	Medium formation grade	10%	\$32,000	\$8,000.00	Project started in March 2023.
Crossmoor Rd	Medium formation grade	70%	\$206,000.00	\$145,000.00	Project started in February 2023.
Kelso Road	Medium formation grade	10%	\$277,000.00	\$15,000.00	Project started in April 2023.
Starlight's	Medium	15%	\$360,000.	\$58,000.00	Project started in April

**15. INFRASTRUCTURE SERVICES REPORT**  
**15.1 - Information Report - Infrastructure Services**

Lookout Road	Formation Grade		00	0	2023.
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Project		% completed	Budget	Spent to date	Comments
<b>Road Construction</b>					
Ilfracombe Carpark	Pave and seal	98%	\$ 30,000.00	\$ 25,000.00	Completed. Second seal scheduled for May 2023.

Project		% completed	Budget	Spent to date	Comments
<b>MWPC</b>					
Longreach – Jundah road	Pave and seal, culvert upgrade	32%	\$ 4,450,000.00	\$ 1,370,000.00	Concrete works have commenced. Concrete culverts are being delivered to site. Surveying completed. Crews have commenced worked on detours.2km of sub base completed. Two replacement culvert structures completed.

Project		% completed	Budget	Spent to date	Comments
<b>Town Streets Projects</b>					
Street Maintenance	Pot Hole Patching				Ongoing

Project		% completed	Budget	Spent to date	Comments
<b>RMPC Projects</b>					
Ilfracombe – Aramac Road	Heavy Formation Grade	95%	As per RMPC Contract		Project started in February 2023.
Slashing All Areas	Slashing	65%	As per RMPC Contract		Project started in February 2023. Due to recent wet weather events, slashing will continue as required.

Project		% completed	Budget	Spent to date	Comments
<b>Isisford Weir Upgrade</b>					
Isisford	Weir upgrade	90%	\$ 1,200,000.00	\$ 1,038,000.00	Project started in July. Project on hold due to river flow. Additional concrete bench seating for the area has arrived.

Project		% completed	Budget	Spent to date	Comments
<b>LRCI3 Projects</b>					
Longreach	Eagle street asphalt overlay	90%	\$ 775,000.00	\$775,000.00	Asphalt overlay completed. Line-marking completed with the shared zone area programmed to be completed when contractors are available.
Isisford	Pave and seal airport road.	35%	\$ 335,000.00	\$175,000.00	Project started. Carting road base in for sub-grade mixing. Currently mixing sub base to level.

Project		% completed	Budget	Spent to date	Comments
<b>TIDS</b>					



**15. INFRASTRUCTURE SERVICES REPORT**  
**15.1 - Information Report - Infrastructure Services**

Longreach Tocal Road	Upgrade Concrete Floodway	100%	\$100,000.00	\$101,000.00	Completed.
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**Maintenance Graders Locations**

Note – All available maintenance graders will be working on formation grading projects for the 2021 flood damage in conjunction with normal maintenance grading programme.

**Engineering Technical Officer Update**

**Current projects and operational undertakings underway for 2022/2023**

<b>Water &amp; Sewer Projects</b>			
<b>Project</b>	<b>Location</b>	<b>% Completed</b>	<b>Comments</b>
Water Mains Replacement	Isisford	100%	█ Works are completed. GBA working with the contractor on the final sign off process.
Water Mains Replacement	Longreach	10%	█ Locations for Longreach have been confirmed with works to commence during 2023. Tender process in progress.
SCADA Upgrade (Supervisory Control and Data Acquisition)	All areas	30%	█ Cabling has been installed with server and final fitout of equipment to take place in May/June 2023.
Sewer Relining Project	Longreach	5%	█ Relining has been completed on identified lines within Longreach network. Additional minor repairs will take place by end of April 2023.
Smart Water Meter Trial	TBC	5%	█ Planning of smart meter trial in progress. Replacement smart meters scheduled to arrive later in 2023. Works to be budgeted in 23/24 FY.
Isisford WTP - UV Treatment	Isisford	15%	█ Some minor preparation works have commenced with full project scheduled to commence during May 2023.
Refurbishment of Murray, Shannon & Isisford Dam Pumps	Ilfracombe & Isisford	10%	█ Materials have been ordered - pipework, floats and cabling. Installation scheduled for May 2023.
Upgrade to Murray McMillan Dam Switchboard	Ilfracombe	15%	█ On hold. Scope of Works and design for electrical upgrade is complete. Works to be budgeted in 23/24 FY.
Ilfracombe WTP Valve Automation	Ilfracombe	15%	█ Valves are currently being manufactured. Installation to commenced late April/early May 2023.

**15. INFRASTRUCTURE SERVICES REPORT**  
**15.1 - Information Report - Infrastructure Services**

<b>Waste Projects</b>			
<b>Project</b>	<b>Location</b>	<b>% Completed</b>	<b>Comments</b>
Land Parcels	Longreach	5%	■ Survey Plans lodged with DNRME to extend the Longreach Landfill to the west. Decision has been delayed by the Department. Expect an outcome May/June 2023.

<b>Grants &amp; Funding Projects</b>		
<b>Project</b>	<b>% Completed</b>	<b>Comments</b>
Passenger Transport Infrastructure Investment Program	15%	■ Edkins Park location for Coach Stop has been approved by Translink. Concrete pathway access in progress in collaboration with the Edkins Park amenities block upgrade. Bus stop installation to commence early 23/24 FY.
SES Support Grant 2023/2024	-	■ Application for replacement SES Vehicle has been submitted. Outcome to be advised in 2023.
School Transport Infrastructure Program	5%	■ Projects to improve safety around school zones at Longreach State High School and Our Lady's School will commence next FY.

**Plant & Fleet**

<b>Project</b>	<b>Task</b>	<b>Comment</b>
Plant Replacement	Plant Procurement and Disposal	■ Garbage Truck and Flowcon Truck undergoing final fitout and checks. Due to arrive by end of April 2023.
Plant Utilisation	Plant Utilisation data from NAVMAN for Prime Movers, Graders & Loaders	■ Plant Utilisation Report for Prime Movers & Heavy Plant for January 2023 to March 2023 is attached. ■ Utilisation of plant is generally on target thanks to favourable weather conditions and staff back from leave.
Workshop Operations	General Update	■ Navman continues to be highly effective in managing timely service of fleet since the system calibration. ■ A new apprentice will commence during March. ■ Leading Hand Mechanic position remains vacant. ■ Attended RDO Dig Dayz at Emerald during March to road test latest John Deere Plant – Grader, Dozer, Loader & Excavator. ■ New service truck for field work is highly utilised.

**15. INFRASTRUCTURE SERVICES REPORT**  
**15.1 - Information Report - Infrastructure Services**

Project	Task	Comment
		 <p align="center"><i>Repairs undertaken to SES trailer using new workshop welder.</i></p>

**Waste Management**

<b>Waste Facilities Update</b>
<p>Longreach Waste Facility</p> <ul style="list-style-type: none"> <li>■ Scrap metal collection contractor is scheduled to arrive in April.</li> <li>■ In early May 2023, Council will participate in a waste management audit with a status report on how Council manages our waste types, the challenges we face and looking at opportunities to improve recycling.</li> </ul> <p>Ilfracombe Waste Facility</p> <ul style="list-style-type: none"> <li>■ Contractor is conducting routine cleaning of the facility.</li> </ul> <p>Isisford Waste Facility</p> <ul style="list-style-type: none"> <li>■ Contractor conducting twice weekly covering of general waste.</li> </ul> <p>Yaraka Waste Facility</p> <ul style="list-style-type: none"> <li>■ Contractor conducting regular covering of general waste.</li> </ul>

**Water & Sewerage**

<b>Water Operations</b>
<p>All Sites - Water Treatment &amp; Network - General Update</p> <ul style="list-style-type: none"> <li>■ Weir and Dam levels at all sites are shown in Table 1 below.</li> <li>■ Routine water network maintenance undertaken and Customer Service Requests responded to as required across all sites.</li> <li>■ Team members attended Quarterly Meeting with Water Services Regulator. The Regulator is happy with progress on our DWQMP Risk Management Improvement Plan.</li> </ul> <p>Longreach Water Treatment &amp; Network</p> <ul style="list-style-type: none"> <li>■ Operating as normal.</li> <li>■ Replaced Chlorine delivery line, installed new dosing system for soda ash to adjust pH.</li> </ul> <p>Ilfracombe Water Treatment &amp; Network</p> <ul style="list-style-type: none"> <li>■ Ilfracombe WTP &amp; RO Plant – operating as normal.</li> </ul> <p>Isisford Water Treatment &amp; Network</p> <ul style="list-style-type: none"> <li>■ Isisford WTP – operating as normal.</li> </ul>

**15. INFRASTRUCTURE SERVICES REPORT**  
**15.1 - Information Report - Infrastructure Services**

<p>Yaraka Water Treatment &amp; Network</p> <ul style="list-style-type: none"> <li>■ Yaraka WTP – operating as normal.</li> </ul>
<b>Sewerage Operations</b>
<p>Longreach Pump Stations &amp; STP</p> <ul style="list-style-type: none"> <li>■ Routine maintenance undertaken as required.</li> <li>■ No.2 Sewer Pump Station has had one of the pumps refurbished.</li> </ul> <p>Ilfracombe Pump Stations &amp; CED Ponds</p> <ul style="list-style-type: none"> <li>■ Routine maintenance undertaken as required.</li> </ul> <p>Isisford Pump Station &amp; CED Ponds</p> <ul style="list-style-type: none"> <li>■ Routine maintenance undertaken as required.</li> </ul>

**Table 1 – Estimated Current Weir/ Dam Levels** (~ approximate level)

Dam	Approx. Current Level (m)	Approx. % Full	DMP Height Full	Comments
Longreach Town Weirs	1.31m	100%	1.32m	Widespread rainfall across the region has resulted in significant fills for all catchments.
Shannon Dam	~13.00m	92%	14.0m	
Murray Macmillan Dam	~7.8m	75%	10.3m	
Isisford Dam	~10.8m	98%	11m	
Isisford Weir	1.3m	100%	1.3m	
Yaraka North Dam	11.0m	88%	12.5m	
Yaraka South Dam	11.5m	92%	12.5m	

**Risk Management Factors:**

This matter has been assessed using Council’s Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare

Consequence: Insignificant

Rating: Low (1/25)

Low risk, informational report only.

**Environmental Management Factors:**

Nil

**15. INFRASTRUCTURE SERVICES REPORT**  
**15.1 - Information Report - Infrastructure Services**

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**Other Comments:**



*Longreach Construction Crew conducting seal of Kite Street.*



*Road testing the latest John Deere at RDO Dig Dayz Emerald.*

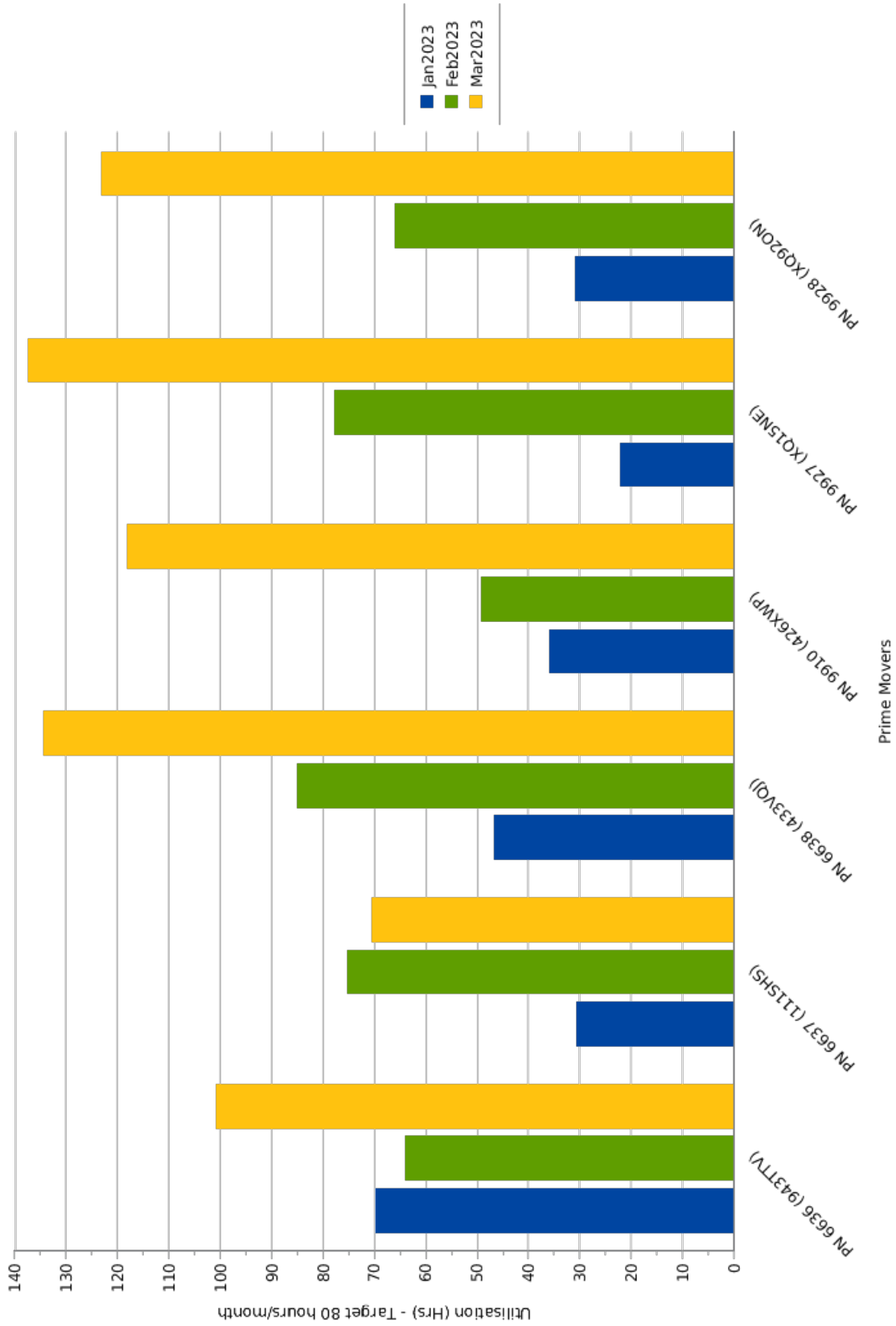
**Appendices**

1. Plant Utilisation January 2023 - March 2023 [↓](#)

**Recommendation:**

*That Council receives the Infrastructure Information Report, as presented.*

Prime Mover Utilisation



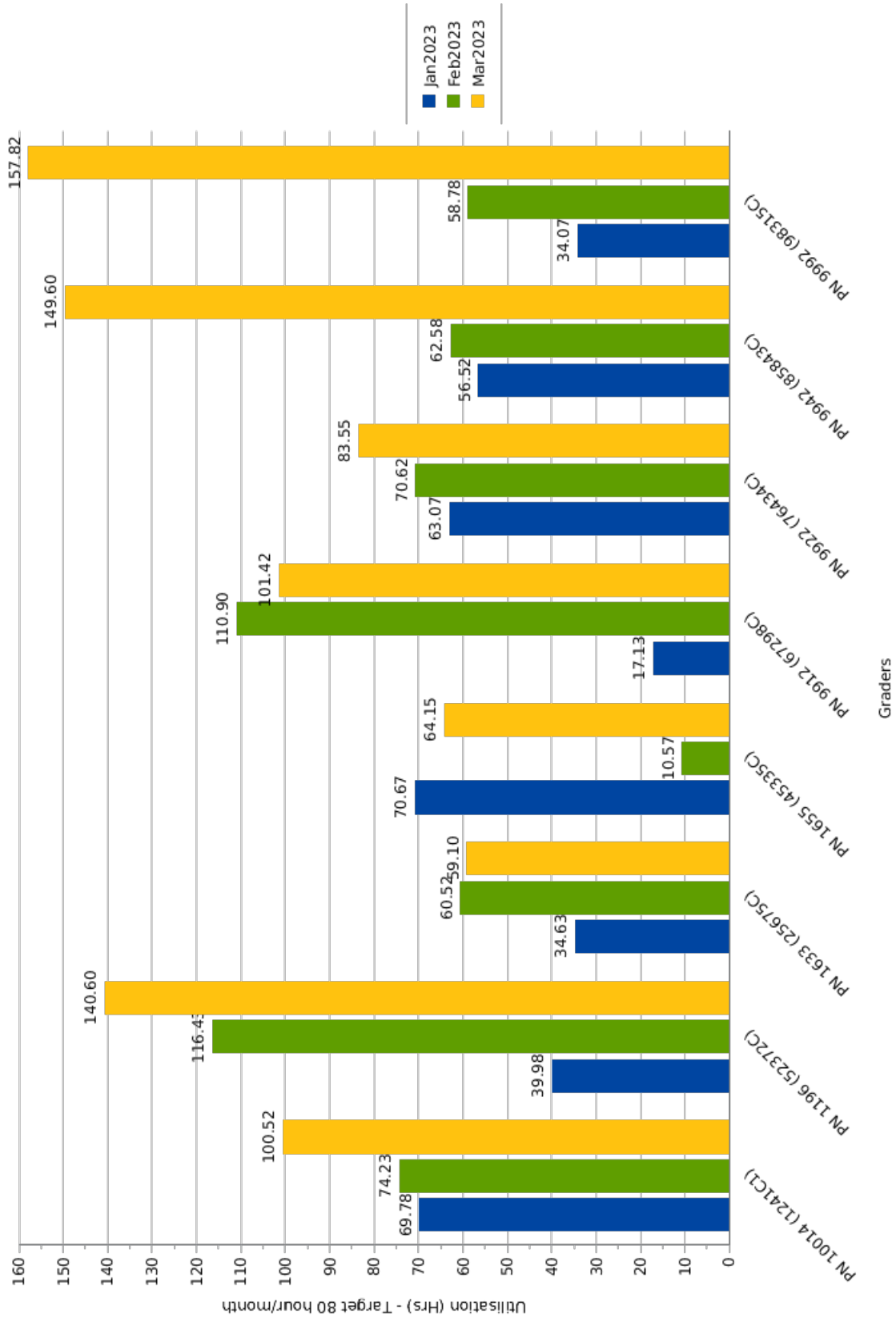
Prime Mover Utilisation

Month	Prime Movers	Utilisation (Hrs) - Target 80 hours/month
Jan2023	PN 6636 (943TTV)	69.83
	PN 6637 (111SHS)	30.75
	PN 6638 (433VQJ)	46.75
	PN 9910 (426XWP)	35.95
	PN 9927 (XQ15NE)	22.17
	PN 9928 (XQ92ON)	30.95
Feb2023	PN 6636 (943TTV)	63.95
	PN 6637 (111SHS)	75.25
	PN 6638 (433VQJ)	85.17
	PN 9910 (426XWP)	49.12
	PN 9927 (XQ15NE)	77.77
	PN 9928 (XQ92ON)	66.12
Mar2023	PN 6636 (943TTV)	100.95
	PN 6637 (111SHS)	70.43
	PN 6638 (433VQJ)	134.38
	PN 9910 (426XWP)	118.22
	PN 9927 (XQ15NE)	137.50
	PN 9928 (XQ92ON)	123.10

**Notes:**

- P6636 - Carting material for Jundah Rd pave and seal job.
- P6637 - Working on the Jundah Rd pave and seal job.
- P6638 - Carting material for the Isisford Airport Rd construction job.
- P9910 - Carting material for Jundah Rd pave and seal job.
- P9927 - Carting material for Jundah Rd pave and seal job.
- P9928 - Carting material for Jundah Rd pave and seal job.

Grader Utilisation





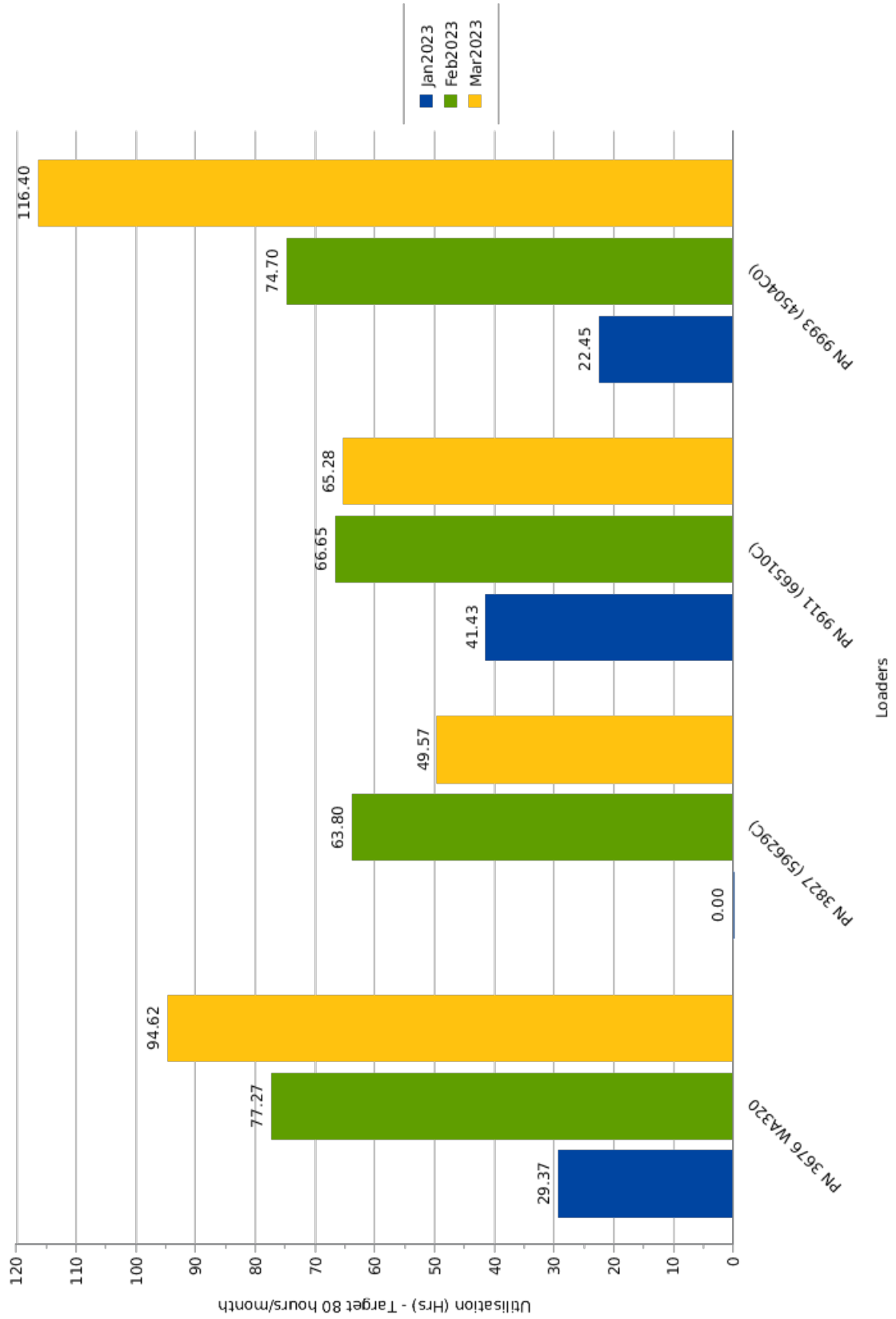
Grader Utilisation

Graders	Month	Utilisation (Hrs) - Target 80 hour/month
PN 10014 (1241C1)	Jan2023	69.78
	Feb2023	74.23
	Mar2023	100.52
PN 1196 (52372C)	Jan2023	39.98
	Feb2023	116.43
	Mar2023	140.60
PN 1633 (25675C)	Jan2023	34.63
	Feb2023	60.52
	Mar2023	59.10
PN 1655 (45335C)	Jan2023	70.67
	Feb2023	10.57
	Mar2023	64.15
PN 9912 (67298C)	Jan2023	17.13
	Feb2023	110.90
	Mar2023	101.42
PN 9922 (76434C)	Jan2023	63.07
	Feb2023	70.62
	Mar2023	83.55
PN 9942 (85843C)	Jan2023	56.52
	Feb2023	62.58
	Mar2023	149.60
PN 9992 (98315C)	Jan2023	34.07
	Feb2023	58.78
	Mar2023	157.82

**Notes:**

- P10014 - Working on the Sunnyside Noonbah Rd undertaking flood damage works.
- P1196 - Working on the Crossmoor Rd undertaking flood damage works.
- P1633 - Working on the Wellshot St construction job in Ilfracombe.
- P1655 - Working Starlights Rd undertaking flood damage works.
- P9912 - Working in the Isisford area on flood damage works.
- P9922 - Working on Isisford Airstrip Rd construction job.
- P9942 - Working on the Bogewong Alroy Rd undertaking flood damage works.
- P9992 - Working on the Jundah Rd pave and seal job.

Loader Utilisation



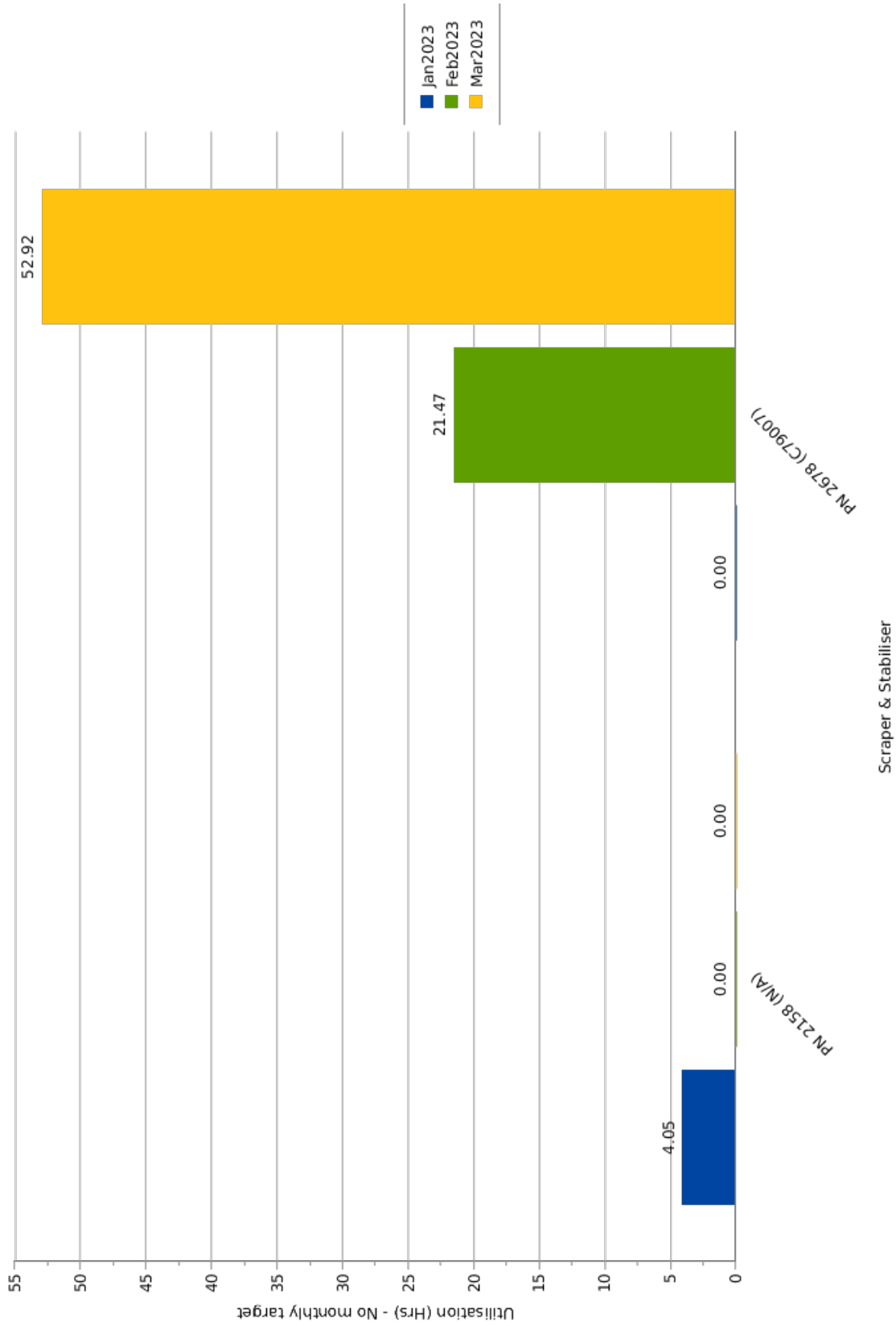
Loader Utilisation

Loaders			
Month	PN 3676 WA320 Utilisation (Hrs) - Target 80 hours/month	PN 3827 (59629C) Utilisation (Hrs) - Target 80 hours/month	PN 9911 (66510C) Utilisation (Hrs) - Target 80 hours/month
Jan2023	29.37	0.00	41.43
Feb2023	77.27	63.80	66.65
Mar2023	94.62	49.57	65.28
			PN 9993 (4504C0) Utilisation (Hrs) - Target 80 hours/month
			22.45
			74.70
			116.40

**Notes:**

- P3676 - Working on the Kite St and Wellshot St jobs.
- P3827 - Working on the Isisford Airstrip Rd construction job.
- P9911 - Working on flood damage jobs on the Stonehenge River Rd.
- P9993 - Working on the Jundah Rd pave and seal job.

Scraper Stabiliser Utilisation



Scraper Stabiliser Utilisation

Month	Jan2023	Feb2023	Mar2023
Scraper & Stabiliser	Utilisation (Hrs) - No monthly target	Utilisation (Hrs) - No monthly target	Utilisation (Hrs) - No monthly target
PN 2158 (N/A)	4.05	0.00	0.00
PN 2678 (C79007)	0.00	21.47	52.92

**Notes:**

P2158 Scraper - has undergone engine repairs. Formation works are programmed on the Latrobe Rd once road surface dries out.  
 P2678 Stabiliser - Has been working on Kite St, Wellshot St, Jundah Rd and private works for Winton Shire. Now working on the Isisford Airstrip Rd construction job.

**LONGREACH REGIONAL COUNCIL  
ORDINARY MEETING AGENDA**

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**16. LATE ITEMS**

Nil for this meeting

**17. CLOSED MATTERS**

Nil for this meeting

**18. CLOSURE OF MEETING**

**LONGREACH REGIONAL COUNCIL  
ORDINARY MEETING AGENDA**

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**LOCAL GOVERNMENT ACT 2009 – PRINCIPLES**

Local government is required to adhere to the following high level principles contained in *section 4 of the Local Government Act*:

The **local government principles** are:

- (a) Transparent and effective processes, and decision-making in the public interest; and
- (b) Sustainable development and management of assets and infrastructure, and delivery of effective services; and
- (c) Democratic representation, social inclusion and meaningful community engagement; and
- (d) Good governance of, and by, local government; and
- (e) Ethical and legal behaviour of councillors and local government employees.

**DECISIONS, BASED ON RECOMMENDATIONS, PROVIDE FOR THE FOLLOWING COUNCIL ACTIONS:**

**Recognise** There is an issue and Council recognises that but usually can't do much about it. Financial cost (no cost).

**Advocate** Council will take up the issue on behalf of the community and usually get someone else to do something about it (some cost/minimal cost).

**Partner** Council partners with another organisation/agency to jointly do something about the issue (half cost).

**Deliver** Council is the deliverer of the program/solution, usually funds it etc. This is normally a standard Council responsibility in service delivery (full cost).

Council's risk management processes are based around the following principles:

**Risk Identification:** Identify and prioritise reasonably foreseeable risks associated with activities, using the agreed risk methodology.

**Risk Evaluation:** Evaluate those risks using the agreed Council criteria.

**Risk Treatment / Mitigation:** Develop mitigation plans for risk areas where the residual risk is greater than our tolerable risk levels.

**LONGREACH REGIONAL COUNCIL  
ORDINARY MEETING AGENDA**

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**Risk Monitoring and Reporting:** Report risk management activities and risk specific information in accordance with the risk protocols.

The Risk Matrix below is used to assess the likelihood and consequence of any risk to Council, to then identify any necessary treatment actions. This matrix will also be used to assess any risk identified in Council's reports:

<b>Likelihood</b>	<b>Consequence</b>				
	<b>Insignificant 1</b>	<b>Minor 2</b>	<b>Moderate 3</b>	<b>Major 4</b>	<b>Catastrophic 5</b>
<b>Almost Certain 5</b>	Medium 5	High 10	High 15	Extreme 20	Extreme 25
<b>Likely 4</b>	Medium 4	Medium 8	High 12	High 16	Extreme 20
<b>Possible 3</b>	Low 3	Medium 6	Medium 9	High 12	High 15
<b>Unlikely 2</b>	Low 2	Low 4	Medium 6	Medium 8	High 10
<b>Rare 1</b>	Low 1	Low 2	Medium 3	Medium 4	Medium 5