



**Longreach
Regional Council**
Ilfracombe Isisford Longreach Yaraka

**Address all correspondence to:
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18 January 2023

Dear Councillors

Re: Meeting Notice for Council Meeting to be held on 25 January 2023

Notice is hereby given that the Council Meeting of the Longreach Regional Council will be held in the Council Boardroom, 96a Eagle Street, Longreach on Wednesday 25 January 2023 commencing at 9:00am.

Your attendance at these meetings is requested.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Brett Walsh'.

Brett Walsh
Acting Chief Executive Officer

Enc

LONGREACH REGIONAL COUNCIL ORDINARY MEETING AGENDA

Wednesday 25 January 2023

Civic Centre, 96a Eagle Street, Longreach

- 1. Opening of Meeting**
- 2. Prayer**
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Nil for this meeting

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18. Closure of Meeting

**LONGREACH REGIONAL COUNCIL
ORDINARY MEETING AGENDA**

1. OPENING OF MEETING

LOCAL GOVERNMENT ACT 2009 – PRINCIPLES

Local government is required to adhere to the following high level principles contained in *section 4 of the Local Government Act*:

The *local government principles* are:

- (a) Transparent and effective processes, and decision-making in the public interest; and
- (b) Sustainable development and management of assets and infrastructure, and delivery of effective services; and
- (c) Democratic representation, social inclusion and meaningful community engagement; and
- (d) Good governance of, and by, local government; and
- (e) Ethical and legal behaviour of councillors and local government employees.

DECISIONS, BASED ON RECOMMENDATIONS, PROVIDE FOR THE FOLLOWING COUNCIL ACTIONS:

Recognise There is an issue and Council recognises that but usually can't do much about it.
Financial cost (no cost).

Advocate Council will take up the issue on behalf of the community and usually get someone else to do something about it (some cost/minimal cost).

Partner Council partners with another organisation/agency to jointly do something about the issue (half cost).

Deliver Council is the deliverer of the program/solution, usually funds it etc. This is normally a standard Council responsibility in service delivery (full cost).

Council's risk management processes are based around the following principles:

Risk Identification: Identify and prioritise reasonably foreseeable risks associated with activities, using the agreed risk methodology.

Risk Evaluation: Evaluate those risks using the agreed Council criteria.

Risk Treatment / Mitigation: Develop mitigation plans for risk areas where the residual risk is greater than our tolerable risk levels.

Risk Monitoring and Reporting: Report risk management activities and risk specific information in accordance with the risk protocols.

The Risk Matrix below is used to assess the likelihood and consequence of any risk to Council, to then identify any necessary treatment actions. This matrix will also be used to assess any risk identified in Council's reports:

Likelihood	Consequence				
	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain 5	Medium 5	High 10	High 15	Extreme 20	Extreme 25
Likely 4	Medium 4	Medium 8	High 12	High 16	Extreme 20
Possible 3	Low 3	Medium 6	Medium 9	High 12	High 15
Unlikely 2	Low 2	Low 4	Medium 6	Medium 8	High 10
Rare 1	Low 1	Low 2	Medium 3	Medium 4	Medium 5

OUR VISION, MISSION AND VALUES

**LONGREACH REGIONAL COUNCIL
ORDINARY MEETING AGENDA**

Vision:

The communities of the Longreach Region, with their individual identities and a proud heritage, will be characterised by their cohesive and inclusive nature, making the region a location of choice for business investment and outback living. Reaching a population of 5,500 by 2027, the Longreach Region will be characterised by strong communities and a vibrant economy driven by skills and innovation in a diversity of traditional and new industries.

Mission:

Council's Mission is to deliver decisive leadership in making locally-responsive, informed and responsible decisions, providing the highest-quality services and facilities to all communities of the Longreach Region.

Values:

Our values govern the actions of Council and how it serves the communities of Ilfracombe, Isisford, Longreach and Yaraka. Our eight core values are:

1. A Safe and Healthy Work Environment
2. Inclusiveness and Respect
3. Consistency and Fairness
4. Teamwork and Staff Development
5. Performance and Value for Money
6. Leadership and Collaboration
7. Sustainability
8. Forward-looking

2. **PRAYER** – Pastor Ben Kent, Reach, Christian Church

CONDOLENCES

3. **CONSIDERATION OF LEAVE OF ABSENCE**

4. **DECLARATION OF ANY PRESCRIBED / DECLARABLE CONFLICTS OF INTEREST BY COUNCILLORS**

- 4.1 **Declaration of Prescribed Conflicts of Interest on any Item of Business**

Pursuant to section 150EG, 150EH, 150EI, 150EJ, 150EK, 150EL and 150EM of the *Local Government Act 2009*, a Councillor who has a prescribed conflict of interest in a matter must notify Council of the potential benefit or loss, and if applicable, provide the name of the related person and their relationship with them. They may not participate in a decision relating to the matter and must leave the meeting.

- 4.2 **Declaration of a Declarable Conflict of Interest on any Item of Business**

Pursuant to section 150EN, 150EO, 150EP, 150EQ, 150ER, 150ES and 150ET of the *Local Government Act 2009*, a Councillor who has a declarable conflict of interest in a matter must notify Council of the nature of the interest, if applicable, name of the related person, the relationship to them, and the nature of the interest, and/or the value and date of any gift received.

The Councillor may voluntarily leave the meeting and not participate in a decision relating to the matter or;

Other Councillors may vote on this matter and decide if;

- (a) the Councillor must leave the meeting and not participate in a decision relating to the matter;
or
- (b) the Councillor may remain in the meeting and participate in a decision relating to the matter.

5. **CONFIRMATION OF MINUTES**

- 5.1 Council - 15 December 2022

LONGREACH REGIONAL COUNCIL



Ordinary Meeting

Thursday 15 December 2022

UNCONFIRMED MINUTES

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 15 December 2022 at the Civic Centre, 96a Eagle Street, Longreach**

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1 Opening of Meeting and Acknowledgement of Country

The Mayor declared the meeting open at 9:01am

"We acknowledge the Traditional Owners of the land on which we meet today, and we acknowledge elders past, present and future."

2 Prayer

Reverend Jenny Coombes, Uniting Church, opened the meeting with a prayer.

Condolences

Council paid their respects and acknowledged the passing of community members Marie Florence Archer, Reuben John David Sims, and Alison Compton.

PRESENT

Councillors

Mayor	Cr AC Rayner
Deputy Mayor	Cr LJ Nunn
	Cr DJ Bignell
	Cr AJ Emslie
	Cr TM Hatch
	Cr TFB Smith

Officers

Acting Chief Executive Officer	Mr Brett Walsh
Acting Director of Corporate Services	Mrs Margaret Gatt
Chief Financial Officer	Mr David Wilson
Director of Community and Cultural Services	Ms Lisa Young
Director of Infrastructure Services	Mr Roger Naidoo
Executive Officer, Economic Development and Public Affairs	Mr Simon Kuttner
Executive Assistant to Chief Executive Officer, Mayor and Councillors	Ms Calie McLachlan

Public Gallery

Apologies

3 Consideration of Leave of Absence

Nil

4 Declaration of any Prescribed / Declarable Conflicts of Interest by Councillors

4.1 Declaration of Prescribed Conflicts of Interest on any Item of Business

Pursuant to section 150EG, 150EH, 150EI, 150EJ, 150EK, 150EL and 150EM of the *Local Government Act 2009*, a Councillor who has a prescribed conflict of interest in a matter must notify Council of the potential benefit or loss, and if applicable, provide the name of the related person and their relationship with them. They may not participate in a decision relating to the matter and must leave the meeting.

No declarations were made during this point of the meeting.

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 15 December 2022 at the Civic Centre, 96a Eagle Street, Longreach**

4.2 Declaration of a Declarable Conflict of Interest on any Item of Business

Pursuant to section 150EN, 150EO, 150EP, 150EQ, 150ER, 150ES and 150ET of the *Local Government Act 2009*, a Councillor who has a declarable conflict of interest in a matter must notify Council of the nature of the interest, if applicable, name of the related person, the relationship to them, and the nature of the interest, and/or the value and date of any gift received.

The Councillor may voluntarily leave the meeting and not participate in a decision relating to the matter or;

Other Councillors may vote on this matter and decide if;

- (a) the Councillor must leave the meeting and not participate in a decision relating to the matter; or
- (b) the Councillor may remain in the meeting and participate in a decision relating to the matter.

No declarations were made during this point of the meeting.

5 Confirmation of Minutes

5.1 Council - Thursday 17 November 2022

(Res-2022-12-303)

Moved Cr Emslie seconded Cr Hatch

That the Minutes of the Council held on Thursday 17 November 2022, be confirmed.

CARRIED 6/0

5.3 Special Meeting - Thursday 1 December 2022

(Res-2022-12-304)

Moved Cr Hatch seconded Cr Bignell

That the Minutes of the Special Meeting held on Thursday 1 December 2022, be confirmed.

CARRIED 6/0

6 Mayoral Report

The Mayor provided a verbal report on matters addressed by him since the last meeting.

7 Councillor Requests

8 Notices of Motion

9 Petitions

10 Deputations

11 Reception and Consideration of Chief Executive Officer's Report

Consideration was given to the Chief Executive Officer's Report

11.1 Standing Matters: Councillor Information Correspondence

From the Chief Executive Officer, tabling a list of significant and relevant correspondence for Councillors and public information.

The following correspondence has been received up to Wednesday 7 December 2022:

1. Department of State Development, Infrastructure, Local Government and Planning – Local Government Sustainability Framework
2. Community Member – Correspondence regarding citrus trees
3. Department of Education – Office of Industrial Relations – Special Holidays for 2023
4. Department of State Development, Infrastructure, Local Government and Planning- Planning Regulation Amendment (Rooming Accommodation)
5. A Long Drive for Drought – Certificate of Appreciation
6. Department of Agriculture and Fisheries – Water Access Agreement

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7. State Development and Regional Industries Committee – Local Government Electoral and Other Legislation (Expenditure Caps) Amendment Bill 2022
8. Minister for Transport and Main Roads – Walk Local Government Grants

The following outgoing correspondence has been sent up to Tuesday 6 December 2022

1. Draft Lake Eyre Basin Strategic Plan – Submission

(Res-2022-12-305)

Moved Cr Smith seconded Cr Bignell

That Council receives the Councillor Information Correspondence Report, as presented.

CARRIED 6/0

11.2 Standing Matters: Calendar of Events

Calendar of Events, Upcoming Meetings and Conferences for Councillors

Date	Event	Location	Participants
December 2022			
9 Fri	Lions Christmas Street Party	Eagle Street, Longreach 7:00pm – 9:30pm	Public event
Sat 10	Yaraka Christmas Tree	Yaraka Hall, Yaraka	Public event
13 Tues	Council Briefing	Fairmount Rooms, Longreach Civic Centre. 8.00am – 5.00pm	Mayor, Councillors and Executive Leadership Team
14 Wed	Audit and Risk Committee Meeting	Council Chambers, Longreach 9:00am – 11:00am	Mayor, Councillors, Chief Executive Officer and Chief Financial Officer
14 Wed	Plant Meeting	Council Chambers, Longreach 2:00pm – 4:00pm	Mayor, Councillors Emslie, Bignell, Smith, Chief Executive Officer and the Director of Infrastructure
15 Thurs	Council Meeting	Council Chambers, Longreach 9:00am- 5:00pm	Mayor, Councillors and Executive Leadership Team and members of the public
Sat 24	Isisford Christmas Tree	Whitmans’ Memorial Park, Isisford 6:00pm start	Public event BYO event
January 2023			
25 Wed	Council Meeting	Council Chambers, Longreach 9:00am- 5:00pm	Mayor, Councillors and Executive Leadership Team and members of the public
26 Thurs	Longreach Australia Day 2023 Awards/ Citizenship Ceremony/ Community Breakfast / Family event	Arts and Craft Pavilion, Longreach Showgrounds 8:00am- 12:00pm	Public event
26 Thurs	Ilfracombe Australia Day 2023 Awards/ Community BBQ dinner/ Cricket and Family event	Ilfracombe Recreational Centre, Ilfracombe 3:00pm start	Public event
26 Thurs	Isisford & Yaraka Australia Day 2023 Awards/ Community Breakfast/ Free pool and activities	Multi Purpose Complex, Isisford 8:00am start	Public event
28 Sat	Yaraka Australia Day 2023 Community BBQ	Yaraka Hotel, Yaraka 6:00pm	Public event
February 2023			
14 Tues	Council Briefing	Fairmount Rooms, Longreach Civic Centre. 8.00am – 5.00pm	Mayor, Councillors and Executive Leadership Team

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16 Thurs	Council Meeting	Council Chambers, Longreach 9:00am- 5:00pm	Mayor, Councillors and Executive Leadership Team and members of the public
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(Res-2022-12-306)

Moved Cr Nunn seconded Cr Hatch

That Council receives the Calendar of Events report, as presented.

CARRIED 6/0

11.3 02-33 Working Group Policy - Biennial Review

Consideration to repeal the Working Group Policy No.2.33.

(Res-2022-12-307)

Moved Cr Emslie seconded Cr Smith

That Council repeals the Working Group Policy No. 2.33, as presented.

CARRIED 6/0

11.4 02-31 Advisory Committee Policy - Biennial Review

Consideration of the adoption of the Advisory Committee Policy No. 2.31 which is due for its biennial review.

(Res-2022-12-308)

Moved Cr Bignell seconded Cr Nunn

That Council:

- 1. Adopts the amended Advisory Committee Policy No. 2.31, as presented; and*
- 2. In accordance with section 254G(1) of the Local Government Regulations 2012 exempts each Advisory Committee from the requirement to take minutes of its proceeding.*

CARRIED 6/0

11.5 02-05 Human Rights Policy - Biennial Review

Consideration of the adoption of the amended Human Rights Policy No. 2.05 which is due for its biennial review.

(Res-2022-12-309)

Moved Cr Emslie seconded Cr Smith

That Council adopts the amended Human Rights Policy No. 2.05, as presented.

CARRIED 6/0

11.6 02-18 Advertising Spending Policy - Biennial Review

Consideration of the adoption of the amended Advertising Spending Policy No 2.18 which is due for its biennial review.

(Res-2022-12-310)

Moved Cr Nunn seconded Cr Smith

That Council adopts the amended Advertising Spending Policy No 2.18, as presented.

CARRIED 6/0

11.7 02-19 Entertainment and Hospitality Policy - Biennial Review

Consideration of the adoption of the Entertainment and Hospitality Policy No 2.19 which is due for its biennial review.

(Res-2022-12-311)

Moved Cr Hatch seconded Cr Emslie

That Council adopts the amended Entertainment and Hospitality Policy No 2.19, as presented.

CARRIED 6/0

**Minutes of the Longreach Regional Council Ordinary Meeting
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11.8 02-20 Social Media Policy - Biennial Review

Consideration of Council's Social Media Policy, which has undergone its biennial review.

(Res-2022-12-312)

Moved Cr Emslie seconded Cr Smith

That the amended Social Media Policy be adopted, as presented.

CARRIED 6/0

11.9 02-24 Communications and Media Policy - Biennial Review

Consideration of Council's amended Communication and Media Policy, following its biennial review.

(Res-2022-12-313)

Moved Cr Nunn seconded Cr Smith

That the amended Communications and Media Policy be adopted, as presented.

CARRIED 6/0

11.10 02-14 Climate Change Policy - Biennial Review

Consideration of the Climate Change Policy, which has undergone its biennial review.

(Res-2022-12-314)

Moved Cr Emslie seconded Cr Bignell

That the amended Climate Change Policy be adopted, as presented.

CARRIED 6/0

11.11 Watyakan Creek - Decision Notice

Consideration of advice that the Queensland Government will rename the watercourse Black Gin Creek to a traditional Indigenous name, being Watyakan Creek.

(Res-2022-12-315)

Moved Cr Smith seconded Cr Nunn

That Council agrees with the decision of the Queensland Government to rename Black Gin Creek (Little Gin Creek), and will officially recognise the new name, Watyakan Creek, through updated signage and mapping changes.

CARRIED 6/0

11.12 Proposed sale by tender - Lot 151 on SP259530

Consideration of the sale by tender of Lot 151 on SP259530

(Res-2022-12-316)

Moved Cr Hatch seconded Cr Bignell

That Council, in accordance with Section 228(2)(a) of the Local Government Regulation 2012, authorises the Chief Executive Officer to offer Lot 151 on SP259530 for sale by tender.

CARRIED 6/0

11.13 Workplace Health & Safety Update Report - November 2022

This report provides a summary of Council's health and safety performance as at 30 November 2022, highlighting issues, risks and opportunities impacting on employee health and safety in the workplace.

(Res-2022-12-317)

Moved Cr Emslie seconded Cr Bignell

That Council receives the Workplace Health & Safety Update Report for the period ending 30 November 2022, as presented.

CARRIED 6/0

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 15 December 2022 at the Civic Centre, 96a Eagle Street, Longreach**

11.14 Information Report - Governance

This report provides an update on a range of activities that have occurred during the month of November 2022 for the Governance Department.

(Res-2022-12-318)

Moved Cr Emslie seconded Cr Smith

That Council receives the Governance information report, as presented.

CARRIED 6/0

12 Reception and Consideration of Chief Financial Officer's Report

Consideration was given to the Chief Financial Officer's Report

12.1 Monthly Financial Statements

Consideration of the financial statements for the period ending 30 November 2022

(Res-2022-12-319)

Moved Cr Hatch seconded Cr Nunn

That the monthly financial statements for the period ending 30 November 2022 be adopted, as presented.

CARRIED 6/0

12.2 Nomination of Audit and Risk Committee Member

The recent resignation of Councillor T. Martin has created a vacancy in the Audit and Risk Committee that needs to be filled by a nominated Councillor.

(Res-2022-12-320)

Moved Cr Smith seconded Cr Hatch

That Council defers the appointment until March 2023 Council Meeting.

CARRIED 6/0

The meeting adjourned for Morning Tea at 10:02am

The meeting returned at 10:39am with all present prior to the adjournment in attendance.

13 Reception and Consideration of Director Corporate Services Report

Consideration was given to the Director Corporate Services Report

13.1 11-10 Portable Surveillance Policy

Consideration of the proposed Portable Surveillance Policy No. 11.10.

(Res-2022-12-321)

Moved Cr Nunn seconded Cr Hatch

That Council adopts the proposed Portable Surveillance Policy No. 11-10, as presented.

CARRIED 6/0

13.2 Consideration of Longreach Animal Management Facility Business Case

Consideration of a Business Case for a new Longreach Animal Management Facility at the Longreach Works Depot.

(Res-2022-12-322)

Moved Cr Emslie seconded Cr Hatch

That Council approves a budget allocation of \$100,000.00 to complete the preliminary works for the Animal Management Facility.

CARRIED 6/0

**Minutes of the Longreach Regional Council Ordinary Meeting
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13.3 Proposed Amendments to the Stock Route Management Network

Consideration for response to Department of Resources regarding proposed amendments to stock route mapping.

(Res-2022-12-323)

Moved Cr Nunn seconded Cr Smith

That Council makes written response to the Department of Resources, stating that Council wishes to retain Longreach Regional Council area's historical stock route network categorisation and responsibilities until further clarification is sought from the Department regarding Council's responsibilities and resource allocation, including a commitment from the Department to fund upgrades of the current and additional water facilities in line with the Department's Minimum Standards Specifications.

CARRIED 6/0

13.4 Information Report - Corporate Services

This report provides an update on a range of activities that has occurred during the month of November 2022 for the Corporate Services Department.

(Res-2022-12-324)

Moved Cr Hatch seconded Cr Emslie

That Council receives the Corporate Services information report, as presented.

CARRIED 6/0

14 Reception and Consideration of Director Community and Cultural Services Report

Consideration was given to the Director Community and Cultural Services Report

14.1 Sponsorship - December 2022

Consideration for a Sponsorship application received for the month of December 2022, in accordance with Council's Sponsorship Policy No. 11.07.

(Res-2022-12-325)

Moved Cr Smith seconded Cr Nunn

That Council endorses the allocation of funds from the Sponsorship Program as contained in the following table, in accordance with the Sponsorship Policy No 11.07:

Organisation	Event/Project Activity	Event Date	Grant Approved	Conditions of Approval/Payment
Longreach Show Society	2023 Annual Show	12-13 May 2023	Financial \$10,160.00 In-Kind \$352.00	NIL
		TOTAL	\$10,512.00	

CARRIED 6/0

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 15 December 2022 at the Civic Centre, 96a Eagle Street, Longreach**

14.2 Major amendment to the Longreach Regional Council Planning Scheme 2015 (Major Amendment No. 2)

Council has the power to review and make amendments to its planning scheme and planning scheme policies, from time to time to ensure they remain contemporary, reflective of Council's current policy positions and appropriately manage planning and development across the Longreach Region. The Planning Minister must undertake a State interest review of a proposed major amendment before Council can commence formal public consultation in accordance with the process set out in Chapter 2, Part 4 of the Minister's Guidelines and Rules.

(Res-2022-12-326)

Moved Cr Emslie seconded Cr Smith

Recommendation:

That Council:

- a) endorses the proposed planning scheme amendment and maps (Major Amendment No. 2), including the amended planning scheme policies incorporated at Schedule 5 (Attachment A), prepared in accordance with Chapter 2, Part 4, section 16.4 and Chapter 3, Part 1, section 2.2 of the Minister's Guidelines and Rules (MGR)*
- b) endorses the proposed Communication Strategy (Attachment B)*
- c) decides to make the proposed amendments to the planning scheme policies, incorporated in Schedule 5 of Major Amendment No. 2, in accordance with Chapter 3, Part 1, sections 2.1 of the MGR*
- d) gives notice to the Planning Minister of the decision to amend the planning scheme, provides the required material (as set out in Schedule 3 of the MGR) and requests a State interest review of Major Amendment No. 2, in accordance with Chapter 2, Part 4, section 16.5 of the MGR; and,*
- e) decides to proceed to public consultation of Major Amendment No. 2 and the proposed amendments to the planning scheme policies incorporated in Schedule 5, in accordance with Chapter 2, Part 4, sections 18.1 and 18.2 and Chapter 3, Part 1, section 3 of the MGR, after receiving and subject to the outcome of the State interest review and the Planning Minister's notice issued under Chapter 2, Part 4, section 17.5 of the MGR.*

CARRIED 6/0

14.3 Information Report - Community & Cultural Services

This report provides an update on a range of activities that has occurred during the month of November for the Community & Cultural Services Department.

(Res-2022-12-327)

Moved Cr Emslie seconded Cr Bignell

That Council receives the Community & Cultural Services information report, as presented.

CARRIED 6/0

15 Reception and Consideration of Director Infrastructure Services Report

Consideration was given to the Director Infrastructure Services Report

15.1 Information Report - Infrastructure Services

This report provides an update on a range of activities that has occurred during the month of November for the Infrastructure Department.

(Res-2022-12-328)

Moved Cr Nunn seconded Cr Smith

That Council receives the Infrastructure Information Report, as presented.

CARRIED 6/0

16 Late Items

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 15 December 2022 at the Civic Centre, 96a Eagle Street, Longreach**

17 Closed Matters

(Res-2022-12-329)

Moved Cr Hatch seconded Cr Bignell

That pursuant to section 242J(1) of the Local Government Regulation 2012 the meeting be closed at 11:40am to discuss the following matters, which are considered confidential for the reasons indicated.

Mobile Childcare Unit

This report is considered confidential in accordance with section 275(1) b and g, of the Local Government Regulation 2012, as it contains information relating to: industrial matters affecting employees and negotiations relating to a commercial matter involving the Council for which a public discussion would be likely to prejudice the interests of the council.

CARRIED 6/0

Council out of Closed session

(Res-2022-12-330)

Moved Cr Hatch seconded Cr Emslie

Council move out of Closed session at 11:46am.

CARRIED 6/0

17.1 Mobile Childcare Unit

Consideration of Mobile Childcare Unit review and next steps.

(Res-2022-12-331)

Moved Cr Smith seconded Cr Emslie

That Council:

- 1. Cease operation of the Mobile Childcare Unit in all locations, effective 20 January 2023;*
- 2. Notify Department Education Skill and Employment of program closure, providing minimum two weeks notice; and*
- 3. Notify all impacted families currently enrolled in Mobile Childcare Unit of program closure.*

CARRIED 6/0

17 Closure of Meeting

There being no further business, the meeting was closed at 11:48am.

Minutes Certificate

These minutes are unconfirmed.

Cr AC Rayner
Mayor

Brett Walsh
Acting Chief Executive Officer

**LONGREACH REGIONAL COUNCIL
ORDINARY MEETING AGENDA**

- 6. MAYORAL REPORT**
To be presented at the Meeting.
- 7. COUNCILLOR REQUESTS**
None received at time of agenda preparation.
- 8. NOTICES OF MOTION**
None received at time of agenda preparation.
- 9. PETITIONS**
None received at time of agenda preparation.
- 10. DEPUTATIONS**
None received at time of agenda preparation.

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.1 - Standing Matters: Councillor Information Correspondence

11. CHIEF EXECUTIVE OFFICER'S REPORT

11.1 Standing Matters: Councillor Information Correspondence

From the Chief Executive Officer, tabling a list of significant and relevant correspondence for Councillors and public information.

The following correspondence has been received up to Monday 16 January 2022:

1. Local Government Remuneration Commission – Annual Report 2021-2022
2. Hon Steven Miles MP – Approval of full postal ballot for February 2023 by-election
3. Queensland Government – Community Sustainability Action Grants
4. CEO DA Howard Blackall – Tambo Regional Council Tourism meeting
5. Australian Government - Disaster Ready Fund Fact Sheet
6. Department of Transport and Main Roads - Walking Local Governments Grants Factsheet
7. Department of Regional Development, Manufacturing and Water - approved Drinking Water Quality Management Plan
8. Queensland Government - Seeking feedback to the Queensland disaster management arrangements review
9. Outback Queensland Tourism Association - 2022 Excellence Awards

Appendices

1. LET-2022-12 - Local Government Remuneration Commission – Annual Report 2021-2022 [↓](#)
2. LET-2022-12-23 - Hon Steven Miles MP – Approval of full postal ballot for February 2023 by-election [↓](#)
3. EMA-2023-01 - Queensland Government – Community Sustainability Action Grants [↓](#)
4. LET-2023-01-12 - CEO DA Howard Blackall – Tambo Regional Council Tourism meeting [↓](#)
5. Australian Government - Disaster Ready Fund Fact Sheet [↓](#)
6. LET-2022-12-07 - Department of Transport and Main Roads - Walking Local Governments Grants Factsheet [↓](#)
7. LET-2022-12-14 - Department of Regional Development, Manufacturing and Water - approved Drinking Water Quality Management Plan [↓](#)
8. EMA-2023-01-11 - Queensland Government - Seeking feedback to the Queensland disaster management arrangements review [↓](#)
9. EMA-2023-01-12 - Outback Queensland Tourism Association - 2022 Excellence Awards [↓](#)

Recommendation:

That Council receives the Councillor Information Correspondence Report, as presented.

Local Government Remuneration Commission

Annual Report 2021-22



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Any references to legislation are not an interpretation of the law. They are to be used as a guide only. The information in this publication is general and does not consider individual circumstances or situations. Where appropriate, independent legal advice should be sought.

An electronic copy of this report is available at www.statedevelopment.qld.gov.au.

Local Government Remuneration Commission

12 December 2022

The Honourable Steven Miles MP
Deputy Premier
Minister for State Development, Infrastructure, Local Government and Planning
1 William Street
Brisbane QLD 4000

Dear Minister

On 30 November 2022, the Local Government Remuneration Commission (Commission) concluded its determination of the levels of remuneration for mayors, deputy mayors and councillors of Queensland local governments (excluding Brisbane City Council) as required by section 177(c) of the *Local Government Act 2009* and Chapter 8, Division 1 of the *Local Government Regulation 2012*.

Our determinations on these matters, together with the Remuneration Schedule to apply from 1 July 2023 are included in the enclosed Report, which we commend to you.

Yours sincerely



Robert (Bob) Abbot OAM
Chair Commissioner

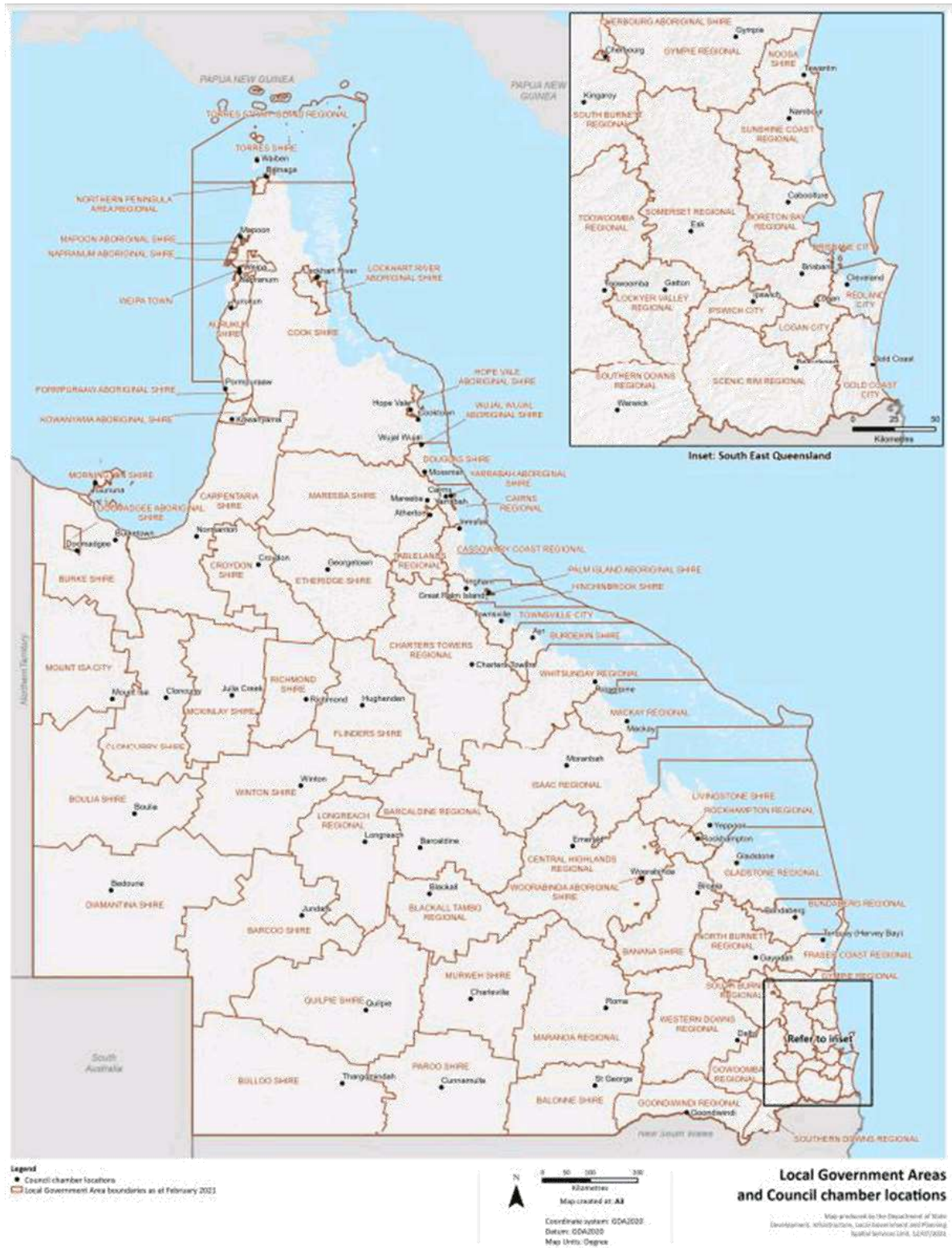


Andrea Ranson
Commissioner



Reimen Hii
Commissioner

11.1 - Standing Matters: Councillor Information Correspondence --Appendix 1



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2022 Report key determinations

Determination of maximum remuneration levels

The Commission has decided to increase the maximum remuneration levels for mayors, deputy mayors and councillors as follows:

Categories 1, 2 and 3	increase by 4% from 1 July 2023
Categories 4, 5, 6, 7 and 8	increase by 3% from 1 July 2023

In making its determination, the Commission considered the following:

- Increase in the Consumer Price Index (CPI):
 - for the period September 2022 Quarter:
 - Weighted average of the eight capital cities: 1.8%; Brisbane: 1.8%
 - for the 12 months to the September quarter 2022:
 - Weighted average of the eight capital cities: 7.3%; Brisbane: 7.9%
 - for the period June 2022 Quarter:
 - Weighted average of the eight capital cities: 1.8% per cent; Brisbane: 2.1%
 - for the 12 months to the June quarter 2022:
 - Weighted average of the eight capital cities: 6.1%; Brisbane: 7.3%
- Increases in the Wage Price Index (WPI) for the financial year ended 30 June 2022 as compared to the financial year ending 30 June 2021²:
 - (All Industries) Australia: 2.6%; Queensland: 2.9%
 - (Public Sector) Australia: 2.1%; Queensland: 2.7%
- Average Weekly Earnings for the period of May 2021 to May 2022³:
 - (All Industries) Australia: 2.0%; Queensland: 3.5%
 - (Public Sector) Australia: 3.0% Queensland: 5.6%
- As in previous years, the Commission considered the Brisbane City Council's Independent Councillor Remuneration Tribunal (ICRT) remuneration determination as a potentially relevant factor. In March 2022, the ICRT determined that the base rate for a Brisbane City Council Councillor be increased by 2.5% effective from 1 June 2022.

¹ Source: *Consumer Price Index (report), September quarter 2022, Consumer Price Index (report), March quarter 2022*, Queensland Government Statisticians Office, Queensland Treasury.

² Source: *Wage Price Index, Australia, June 2022*, Australian Bureau of Statistics (previously cat 6345.0)

³ Source: *Average Weekly Earnings, Australia, May 2022*, Australian Bureau of Statistics (previously cat 6302.0); *Average weekly earnings, Queensland and Australia, 1981–82 to 2021–22 (table)*, 19 August 2022, Queensland Government Statisticians Office, Queensland Treasury.

- The determination of the Queensland Independent Remuneration Tribunal (QIRT) on 31 May 2021 to increase the Base and Additional Salary rates for members of the legislative assembly by:
 - 0% with effect on and from 1 September 2019;
 - 2.0% with effect on and from 1 September 2021;
 - 2.25% with effect on and from 1 March 2022; and
 - 2.5% with effect on and from 1 September 2022.
- On 1 March 2021, the Queensland Industrial Relations Commission (QIRC) made Wages Determination: Certification of Salary Schedules (Wages Determination) which varied the State Government Entities Certified Agreement 2019 (the 2019 Certified Agreement) to:
 - set the salary rate for public service employees under the core agreement at 1 September 2021 as the award rate current at that time (this will be the rate upon which annual increases will be made);
 - align the salary increase dates for public service employees as follows:
 - 2.5% wage increase from 1 September 2019;
 - 2.5% wage increase from 1 September 2021;
 - 2.5% wage increase from 1 March 2022; and
 - 2.5% wage increase from 1 September 2022.
- Determination of the Salaries and Allowances Tribunal of Western Australia dated 7 April 2022: that remuneration, fees, and annual allowance ranges provided to CEOs and elected members be increased by 2.5%.
- Decision of the New South Wales Local Government Remuneration Tribunal Determination and Annual Report dated 20 April 2022: to apply a 2.0% increase in the minimum and maximum fees applicable in each category and that the current allocation of councils into the current categories of councils is appropriate.
- Decision of the Victorian Independent Remuneration Tribunal dated 7 March 2022: new base levels and increases for 5 years from 18 December 2021, for mayors, deputy mayors and councillors, as set out in tables 1-13 of Allowance payable to Mayors, Deputy Mayors, and Councillors (Victoria) Determination No. 01/2022.
- In Tasmania, the remuneration for local government councillors is automatically increased under the provisions of the Local Government (General) Regulations 2015. The increase, effective 1 November 2022, is an automatic indexation of local government allowances provided for under the Local Government Act 1993 (Tas) by multiplying the allowances for the previous year by the inflationary factor (determined by calculating the current year's June quarter Wage Price Index divided by the previous years' June Wage Price Index).
- In the Northern Territory, the allowances for local government council members are indexed by CPI (Darwin) at 1 July each year.

- The Commission also considered the impact of inflation and relative volatility of CPI in the past twelve (12) months, along with:
 - the Commission’s inability to predict changes in CPI in the short or long term;
 - the potential differential impact of CPI changes across various parts of Queensland (including rural and remote regions); and
 - whether in a significantly inflationary environment remuneration should match inflation, and the potentially differential impact on sustainability in different parts of the State.
- The application of principles of consistency and austerity, when reviewing wages in the public sector.
- The continued impact of the COVID-19 pandemic, global trade tensions, and the ongoing impact and disruption caused by extreme or natural weather events impacting many parts of the State.
- The impact on communities of global supply chain shortages and disruption.
- The impact on communities of global transition to renewable energy sources, climate change and sustainability.
- Anecdotal evidence of:
 - ‘communities in transition’, changing demographics and population movement, resilience and sustainability challenges and opportunities;
 - rapid trade and infrastructure diversification, and the potential for disproportionate impact throughout communities;
 - uncertainty and the cost to communities of ensuring sustainability, trade diversification and investment in infrastructure and innovation; and
 - the Commission’s observation of a generally increasing call for role recognition through remuneration, particularly with regard to attracting and retaining reasonable and diverse mayoral and councillor candidates, along with the desire to foster and keep local talent, by creating competitive career path opportunities.
- The disparity in actual dollar terms between the remuneration paid to Mayors and councillors from the smaller rural, regional, and remote communities versus those residing in the larger or more metropolitan communities as was highlighted for the Commission through written and oral deputations this year.
- The gap between the remuneration (in real dollar/wage terms) payable to Mayors and Councillors in Categories 1 to 3, compared to those Mayors and Councillors in Categories 4 to 8, notwithstanding the work being carried out by local governments generally in Categories 1 to 3 is no less important as those in Categories 4 to 8. This is an issue the Commission will continue to consider as part of its general and category review in 2023.

- The impact of the unforeseen significant rise in inflation, interest rates and CPI, and the disproportionately greater impact it has had on the communities in rural, remote, and regional areas since the start of the 2022 calendar year, as observed and reported to the Commission.
- The current observed volatility and uncertainty regarding inflation, and the impact of this on councils and their constituents.
- The importance of maintaining wages growth in a sustainable and fiscally responsible manner, while measures are being taken by other government authorities to combat inflation.
- The need to ensure financial sustainability of local governments and the diverse communities they serve.
- Local governments' role in Queensland's economic development and innovation.

The Commission gratefully acknowledges the increased number of submissions it received this year which have assisted in its discharge of its statutory obligations.

Councillor advisors

The Commission did not receive any direction or request to make recommendations relating to councillor advisors in the period between 1 December 2021 to 30 November 2022.

Category review and future actions

The Act requires the Commission to review the categories of local governments once every four years, in the year prior to each quadrennial election. The next review of the categories is due in 2023.

In its 2019 report, the Commission determined not to make any category changes to the categories of local government.

In its 2019 and subsequent reports, the Commission stated its intention to undertake an analysis of the categories and category system in the period 2021-2023, with the intention of commencing after the 2021 quadrennial Queensland Local Government Elections. This anticipated analysis was delayed due to the impact of the COVID-19 global pandemic. COVID-19 inevitably resulted in an increased focus on other priorities for Queensland local government. The Commission commends all local government members for their on-going contribution to their communities and the State of Queensland in the recent and consecutively challenging years,

The Commission has advised of its intention to proceed with a general review of categories and the category system during 2023, and will engage with, and invite submissions from, councils and stakeholders commencing in early 2023. The

Commission expects that in addition to the category review due in December 2023, that the Commission will conduct a general review of its methodology in determining its maximum remuneration and categories in early 2023. After the scope of the general review has been formulated, the Commission will also invite submissions from councils and stakeholders to assist it in its general review.

To that end, the Commission intends to issue practice directions to assist councils and stakeholders to engage with, and make relevant submissions, to the Commission to inform and assist in the discharge of the Commission's statutory functions.

2. The Commission

Formation and composition

The Local Government Remuneration Commission (the Commission) is an independent entity established under the *Local Government Act 2009* (the Act). On 1 October 2019, His Excellency the Governor, acting by and with the advice of the Executive Council, approved three new appointees to the Commission for a term of four years.

This is the fourth report of the new Commission, and the sixteenth report including the reports of the former Local Government Remuneration and Discipline Tribunal and the Local Government Remuneration Tribunal.

The current Chair and Commissioners of the Commission are:

Mr. Robert (Bob) Abbot OAM

Chair

Mr. Abbot has extensive experience in the local government sector with 32 years as an elected councillor and mayor. Mr. Abbot has experience working at state and national local government organizations and has held board and panel positions, including Deputy Chair of the South East Queensland Council of Mayors, Director of the Local Government Association of Queensland (LGAQ), and Director of the Australian Local Government Association. Mr. Abbot has been a mentor for newly elected mayors on behalf of the LGAQ, with a particular focus on mentoring Queensland Indigenous mayors.

In the Australia Day 2021 Honours List, Mr. Abbot was the recipient of an Order of Australia (OAM) for his service to local government and to the communities of Noosa and the Sunshine Coast.

Ms. Andrea Ranson

Commissioner

Ms. Ranson is a lawyer experienced in public and private sector business and governance. Ms. Ranson brings substantial legal experience in business and commercial law, industrial relations, dispute resolution, justice, and ethics. Ms. Ranson is also passionate about regional development, communities, and sustainability. Ms. Ranson is a Nationally Accredited Mediator currently working with the Queensland Civil and Administrative Tribunal (QCAT) and is a member of the Queensland Department of Justice & Attorney-General Dispute Resolution Panel. Ms. Ranson is also now in her second term as a Non-Executive Director appointed to the Board of North Queensland Bulk Ports Corporation, a government owned corporation. Ms. Ranson is Chair of the Corporate Governance & Planning Committee and a Member of the Audit & Financial Risk Management Committee of that Board. Ms. Ranson holds a Master of Laws (LLM), Bachelor of Laws (Hons) and Bachelor of Arts from Monash University. She is a Graduate of the Australian Institute of Directors (GAICD) and a Fellow of the Governance Institute of Australia (FGIA).

Mr. Reimen Hii

Commissioner

Mr. Hii is a barrister and Nationally Accredited Mediator. He holds the degrees of Bachelor of Laws and Bachelor of Arts. He is a practicing lawyer with extensive knowledge in public administration and community affairs, and a particular interest in civil and commercial law. Mr. Hii is experienced in professional discipline matters, including investigations, public administration, corporate and public governance, public sector ethics and finance. Mr. Hii has a culturally and linguistically diverse background and experience working with diverse communities. Mr. Hii has previously been recognized as Australian Young Lawyer of the Year by the Law Council of Australia, in recognition of his significant contribution to access to justice and diversity advocacy. Mr Hii provides a deep understanding of diversity and brings well respected analytic skill, together with legal and business acumen to the role.

Remuneration responsibilities

Chapter 6, Part 3 of the Act, proclaimed into force on 3 December 2018, established the Local Government Remuneration Commission to assume the remuneration functions of the former Local Government Remuneration and Discipline Tribunal which ceased to exist on 3 December 2018.

Section 177 of the Act provides the functions of the Commission are:

- to establish the categories of local governments, and
- to decide the category to which each local government belongs, and
- to decide the maximum amount of remuneration payable to the councillors in each of the categories, and
- to consider and make recommendations to the Minister about the following matters relating to councillor advisors—
 - (i) whether or not to prescribe a local government under section 197D(1)(a);
 - (ii) the number of councillor advisors each councillor of a local government may appoint;
 - (iii) the number of councillor advisors a councillor of the council under the City of Brisbane Act 2010 may appoint; and
- another function related to the remuneration of councillors if directed, in writing, by the Minister.

Chapter 8, Part 1, Division 1 of the *Local Government Regulation 2012* (Regulation) sets out the processes of the Commission in deciding the remuneration that is payable to councillors.

The Regulation requires the Commission to review the categories of local governments once every four years, in the year prior to each quadrennial election, to determine whether the categories and the assignment of local governments to those categories require amendment.

After determining the categories of local governments, the Regulation also requires the Commission to decide annually, before 1 December each year, the maximum amount of remuneration to be paid to mayors, deputy mayors and councillors in each category from 1 July of the following year.

In addition, section 248 of the Regulation allows a local government to make a submission to the Commission to vary the remuneration for a councillor, or councillors, to a level higher than that stated in the remuneration schedule where the local government considers exceptional circumstances apply. The Commission may, but is not required to, consider any such submission. If the Commission is satisfied that exceptional circumstances exist, the Commission may approve payment of a higher amount of remuneration.

On 12 October 2021, the *Electoral and Other Legislation (Accountability, Integrity and Other Matters) Amendment Act 2021* and section 197A of the *Local Government Act 2009* came into force. These changes formed part of the Queensland Government rolling reform agenda in the local government sector to further strengthen transparency, accountability and integrity measures that apply to the system of local government in Queensland.

Section 197A of the Act established requirements for councils that wish to employ councillor advisors and councillor administrative support staff to assist councillors complete their duties. The role of councillor advisors is currently restricted to Brisbane City Council and to those councils within category 4 to 8 as prescribed by this Commission.

The requirements in relation to the appointment of councillor advisors include the following:

- must vote to pass a resolution to create councillor advisor positions (except Brisbane City Council)
- appoint advisor, at the discretion of councillors and only until the councillor's term ends, unless re-appointed by a new councillor
- must report the costs of councillor advisors to the community, for example through the council's annual report.

Requirements for councillor advisors include the following:

- they must submit registers of interests and keep them up-to-date
- they must follow a new Code of conduct for councillor advisors in Queensland
- they must comply with the local government principles and can be found guilty of integrity offences.

A dedicated telephone hotline (07 3452 6747) has been established by the Department of State Development, Infrastructure, Local Government and Planning to respond to any questions regarding councillor advisors. The hotline is available between the hours of 8.30am to 5.00pm, Monday to Friday.

Alternatively, email enquiries can be forwarded to lgreforms@dsdilp.qld.gov.au.

The Commission is yet to receive any submissions or enquiries in relation to councillor advisors as at the date of its determination.

3. Remuneration determination

Remuneration determination for councillors

As required by section 246 of the Regulation the Commission has prepared a remuneration schedule for the 2022-2023 financial year, applicable from 1 July 2023 (the Schedule), which appears below.

Arrangements have been made to publish the Schedule in the Queensland Government Gazette and for this Report to be printed and presented to the Minister for Local Government.

Methodology

The Commission had regard to the matters in section 244 and 247 (2), (5) of the Regulation in determining the Schedule. The Commission also noted and had regard to the matters listed on pages 6 to 10 of this Report to determine the appropriate maximum remuneration in each category of local government.

Matters not included in the remuneration schedule

During the 2022 consultation period, the Whitsunday Regional Council sought clarification in relation to whether a mechanism may be implemented to ensure that Mayors and Councillors remuneration is suspended when campaigning for Federal political office, similar to the provisions which are provided for in s.160B of the Act for Mayors and Councillors campaigning for State political office.

Whitsunday Regional Council also requested the introduction of additional remuneration rates for Acting Mayors and Acting Deputy Mayors for prolonged relief arrangements (e.g., paid at 80% of the scheduled rate for periods in excess of a four-week vacancy or absence).

The Commission notes that the submission is not a request for approval for a specific councillor to remunerated at a level more than the maximum amount payable under the Schedule, or in relation to categories of local government generally. The Commission considers that it is unable to issue any determination about the remuneration payable to sitting Mayors or Councillors who are running for office in Federal elections as this is a matter that is outside the Commission's statutory functions. The Commission also does not have the power to approve remuneration at an amount lower than in the Schedule.

The Commission nevertheless notes the submission regarding potential inconsistency between candidates for State elections and Federal elections, and will refer this matter back to the Department for further consideration.

The Commission has informed Whitsunday Regional Council of this determination.

Pro rata payment

Should an elected representative hold a councillor position for only part of a financial year, they are only entitled to remuneration to reflect the portion of the year served.

Remuneration schedule to apply from 1 July 2023

Category	Local governments assigned to categories	Remuneration determined (from 1 July 2023)		
		Mayor	Deputy mayor	Councillor
Category 1 (see Note 2)	Aurukun Shire Council Balonne Shire Council Banana Shire Council Barcaldine Regional Council Barcoo Shire Council Blackall-Tambo Regional Council Boulia Shire Council Bulloo Shire Council Burdekin Shire Council Burke Shire Council Carpentaria Shire Council Charters Towers Regional Council Cherbourg Aboriginal Shire Council Cloncurry Shire Council Cook Shire Council Croydon Shire Council Diamantina Shire Council Doomadgee Aboriginal Shire Council Douglas Shire Council Etheridge Shire Council Flinders Shire Council Goondiwindi Regional Council Hinchinbrook Shire Council Hope Vale Aboriginal Shire Council Kowanyama Aboriginal Shire Council Lockhart River Aboriginal Shire Council Longreach Regional Council Mapoon Aboriginal Shire Council McKinlay Shire Council Mornington Shire Council Murweh Shire Council Napranum Aboriginal Shire Council North Burnett Regional Council Northern Peninsula Area Regional Council Palm Island Aboriginal Shire Council Paroo Shire Council	\$114,801	\$66,231	\$57,400

11.1 - Standing Matters: Councillor Information Correspondence --Appendix 1

	Pompuraaw Aboriginal Shire Council Quilpie Shire Council Richmond Shire Council Torres Shire Council Torres Strait Island Regional Council Winton Shire Council Woorabinda Aboriginal Shire Council Wujal Wujal Aboriginal Shire Council Yarrabah Aboriginal Shire Council			
Category 2	Mareeba Shire Council Mount Isa City Council Somerset Regional Council	\$132,461	\$79,478	\$66,231
Category 3	Cassowary Coast Regional Council Central Highlands Regional Council Gympie Regional Council Isaac Regional Council Livingstone Shire Council Lockyer Valley Regional Council Maranoa Regional Council Noosa Shire Council Scenic Rim Regional Council South Burnett Regional Council Southern Downs Regional Council Tablelands Regional Council Western Downs Regional Council Whitsunday Regional Council	\$141,294	\$88,308	\$75,061
Category 4	Bundaberg Regional Council Fraser Coast Regional Council Gladstone Regional Council Rockhampton Regional Council	\$166,171	\$109,324	\$96,204
Category 5	Cairns Regional Council Mackay Regional Council Redland City Council Toowoomba Regional Council	\$192,410	\$131,187	\$113,698
Category 6	Ipswich City Council Townsville City Council	\$218,647	\$148,681	\$131,187
Category 7	Logan City Council Moreton Bay Regional Council Sunshine Coast Regional Council	\$244,886	\$169,671	\$148,681
Category 8	Gold Coast City Council	\$271,124	\$188,038	\$161,799

Notes to the remuneration schedule

In its 2014 report the then Tribunal explained the rationale behind the adoption of a system of remuneration which comprised a base payment (of two thirds of the annual remuneration) and a monthly payment based upon attendance at, and participation in, the 12 mandated council meetings.

Note 1 The monetary amounts shown are the per annum figures to apply from 1 July 2023. If an elected representative only serves for part of a full financial year (that is, 1 July to 30 June) they are only entitled to a pro rata payment to reflect the portion of the year served.

Note 2 For councillors in category 1 councils, a base payment of \$38,266.67 is payable for the 12 months commencing on 1 July 2023. A meeting fee of \$1,594.44 per calendar month (or fortnightly equivalent) is payable for attendance at, and participation in, scheduled meetings of council subject to certification by the mayor and/or chief executive officer of the council. Mayors and deputy mayors in category 1 councils are to receive the full annual remuneration level shown.

4. Matters raised with the Commission during the remuneration review program

A summary table of submissions made to the Commission during the review period and the Commission's determination is provided below.

Meetings and deputations

Local governments were provided with the opportunity to engage with the Commission at the Annual Conference of the LGAQ at the Cairns Convention Centre held from 17 to 19 October 2022.

Central Highlands, Gladstone, Isaac, Somerset, Western Downs and Whitsunday Regional Councils, and Douglas Shire Council, provided the Commission with oral deputations during the 2022 LGAQ Conference in Cairns.

Local governments were also given an opportunity to provide written submissions to the Commission. The Commission determined and advised councils that the date for written submissions would close on 4 November 2022.

Nine written submissions were received by 4 November 2022: from the Northern Peninsula Area Regional Council, Toowoomba Regional Council, Whitsunday Regional Council, Western Downs Regional Council, Fraser Coast Regional Council, Mackay Regional Council, Central Highlands Regional Council, and Somerset Regional Council.

In making its determination, the Commission had regard to all submissions it received, together with the matters on pages 6 to 10 of this report.

Key points raised with the Commission during the 2022 review period included:

- increasing demands on councils in relation to innovation and sustainability;
- increasing demands on councils in relation to trade diversification and industry engagement, particularly in light of the global move towards renewable energy sources;
- role and career recognition, through remuneration, particularly in attracting and retaining diverse and reasonable mayoral and councillor candidates;
- role and career recognition, through remuneration, in order to attract greater diversity in age, and to support regional communities in developing and keeping local talent
- potential recognition of innovation;
- the impact of the sudden increase in inflation over the last 12 months on all local governments, and the disproportionate effect on those on lower wages, as well as those from rural, regional and remote communities.
- the current observed volatility and uncertainty regarding inflation, and the impact of this on councils and their constituents.
- continuing concerns for the future and sustainability of their communities and community constituents, economic growth, development, and sustainability.

especially with global transition to renewables in mind and significant uncertainty around future large infrastructure changes required to meet new demands.

Table – Summary of 2022 submissions

1	<p>Date received</p> <p>Received from</p> <p>Summary of submission</p>	<p><u>Written Submission</u> on 10 October 2022 Oral Submission on 17 October 2022 LGAQ Conference</p> <p><u>Western Downs Regional Council:</u> CEO Jodie Taylor Councillor Paul McVeigh Deputy Mayor Andrew Smith</p> <p>Council is currently identified by the LGRC as a category 3 council. Council submitted that it be elevated to Category 4. The following factors were relied upon in Council's submission:</p> <ol style="list-style-type: none"> 1. Size, Geographical & Environmental terrain of Western Downs RC is extensive and Council covers >38,000km² and comprises six principal towns – Chinchilla, Dalby, Jandowae, Miles, Tara and Wandoan – with 23 smaller towns and 99 communities. Significant travel is required in order for Councillors to fulfill their duties, and provide Representation across the region, particularly at community and business events. 2. Councillors hold additional portfolio responsibilities linked to key council business functions and the corporate plan, carrying additional responsibilities and constraints on Councillor's time. 3. Population, demographics, spread of population & extent of services provided are important considerations for Council. Council submitted that its population unlike many other regional areas, has expanded rapidly with 56% growth in migration from urban areas in last 12 months. The Region was one of top 5 LGAs in Australia (and only LGA in Qld) achieving this level of migration increase. Managing 6 principle towns, 23 smaller towns and 99 communities creates significant challenges in service delivery, additional budget and financial management complexity, as well as significant asset and infrastructure management outside of the scope of a Category 3 Council, in particularly highlighting that Council has the Largest road network in Qld – 7,500km of local roads and 2,500km of state/federal roads managed by council; 20 water schemes; 7 sewerage schemes; 18 transfer stations and landfills; gas reticulation network; over 1000 buildings; 116,000 hectares of stock routes; large network of parks & open spaces; 8 airport facilities; saleyards business - throughput over 230,000 head per annum. Council submitted these factors require significant time spent on strategic development, building skills, knowledge and understanding the diversity of
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	<p>services delivered by council in region. Diverse range of business activities unique for council size.</p> <p>4. Strong regional economic growth, investment and consistently high employment - GRP (region) grown 34% in 5 years - \$4.31B.</p> <p>5. High confidence in regional development having approval for 23 solar farms (6 operational and 1 under construction), 3 wind farms (1 operational and 3 approved), approved renewable-based hydrogen plant; and the largest battery plant in Qld (more proposed).</p> <p>6. Existing and growing trade –coal mines, gas or coal powered plants, strong and growing gas resources sector; intensive agriculture growth (42% of national feed lot capacity; 57 feedlots operating; highly developed and productive agricultural base); 123 manufacturing businesses with total sales volume of \$696M in 2021 = 100% increase in 5 years. Council submitted that continued economic growth places greater responsibilities upon mayor and councillors to understand and manage the diverse development occurring withing region and strategic needs of community.</p> <p>7. Financial sustainability - Council operates on a financially sustainable basis despite five (5) significant flooding events expected to equate to \$170M in regional flood damage funding to be delivered in 18 months.</p>
Request	Change from category 3 to Category 4.
Determination	<p>The Commission will commence its review of categories and the category system in 2023 and take into consideration the matters raised. Council is invited to participate in the 2023 review. No change to the current category pending the Commission’s 2023 review.</p> <p>The matters raised specifically in the submissions have also been considered by the Commission as part of the 2022 annual review of the maximum remuneration payable to mayors and councillors.</p>
2	<p>Date received <u>Written Submission</u> on 10 October 2022</p> <p>Received from <u>Individual submission:</u> Cr Tim McMahon, Toowoomba Regional Council</p> <p>Summary of submission Council is currently identified by the LGRC as a category 5 council. Council submitted that it be elevated to Category 6. The following factors were relied upon in Council’s submission:</p>

		<ol style="list-style-type: none"> 1. Competitive remuneration terms: Councillor McMahon submitted that as a Councillor in his first term, the role has significant challenges, stress, responsibility, and a lack of job security. Councillor McMahon highlighted that the 2022 Queensland Education EBA resulted in there being greater earning capacity in his previous role as a teacher, together with greater job security than as a Councillor. 2. Council doesn't have divisions and therefore Councillor's have significant travel across Toowoomba's large and diverse LGA. Commitments are often 7 days per week, exceeding regular full time job responsibilities. 3. Comparison to other LGA – for example Ipswich Council which has divisions, with Councillor responsibility for 30,000 constituents vs. 100,000 for Toowoomba. Ipswich is Category 6. <p>Request Change from Category 5 to Category 6.</p> <p>Determination The Commission will commence its review of categories and the category system in 2023 and take into consideration the matters raised. Council is invited to participate in the 2023 review. No change to the current category pending the Commission's 2023 review.</p>
3	<p>Date received</p> <p>Received from</p> <p>Summary of submission</p>	<p><u>Written Submission</u> on 10 October 2022</p> <p><u>Individual submission:</u> Cr Alison Jones, Mackay Regional Council</p> <p>Local Government councillors are the closest to the community and put in long hours that are no different to a state or federal politician. As a third term councillor, concern that the true value of councillors' work is not being considered. The factors relied upon in Councillor Jones' submission included:</p> <ol style="list-style-type: none"> 1. Councillor income of \$108,000, while performing an average of 50-80 hours per week. Average 50 hour per week post-tax salary equates to approximately \$66,000 per annum or \$24 per hour. Councillor roles are 24/7, with evening calls, weekend work and no overtime to recompense Councillors for their time. 2. Remuneration should fairly reflect role and responsibilities – using the analogy of Council as a company, Councillors are effectively members of a company board with responsibility for budgets exceeding \$100 million per year.

	Request	Consideration be given to these matters when considering Councillor remuneration.
	Determination	The Commission will give consideration to the matters raised when it commences its review of categories and the category system in 2023. The Council is invited to participate in the 2023 review. The matters raised specifically in Cr Jones' submissions have been considered by the Commission as part of its annual review of the maximum remuneration payable to mayors and councillors.
4	Date received	<u>Written Submission</u> on 13 October 2022
	Received from	<u>Individual submission:</u> Cr Jade Wellings, Fraser Coast Regional Council
	Summary of submission	Remuneration for a category 4 Deputy Mayor does not fairly compensate or incentivise Councillors for the additional workload of a Deputy Mayor. Category 4 Mayoral roles have full time assistant support, while Councillors (including the Deputy Mayor) share one assistant.
	Request	An increase in the remuneration for the role of Deputy Mayor.
	Determination	The Commission will commence its review of categories and the category system in 2023 and take into consideration the matters raised. Council is invited to participate in the 2023 review. The matters raised specifically in Cr Jones' submissions have been considered by the Commission as part of its annual review of the maximum remuneration payable to mayors and councillors. The matters raised specifically in Cr Jones' submissions have been considered by the Commission as part of its annual review of the maximum remuneration payable to mayors and councillors.
5	Date received	<u>Written Submission</u> on 14 October 2022 <u>Oral Submission</u> on 17 October 2022 LGAQ conference
	Received from	<u>Central Highlands Regional Council:</u> Deputy Mayor Christine Rolfe CEO Sharon Houlihan
	Summary of submission	Remuneration is considered too low to attract high calibre councillor candidates, this ultimately limits the pool of councillor candidates. Query whether remuneration should be based on council categories - mayor and councillors of small councils have just

	<p>as complex a job and similar workload as those in medium councils.</p> <p>Remuneration is not the complete picture for explaining what a councillor role entails and other aspects for example leave entitlements should be taken into consideration.</p> <p>Taxation treatment differs depending on how the role of Councillor is defined.</p> <p>The impact of taking leaves of absence is not currently addressed in setting remuneration, this is a complex area for councils.</p> <p>Councillor roles / criteria should be defined in a similar way to a normal position description, including duties description, remuneration, skills required to undertake role and conditions (for example, leave entitlements, coverage of expenses, access to child-care, vehicle and so on).</p>
Request	<p>Consideration be given by the Commission to the matters raised.</p>
Determination	<p>The Commission will commence its review of categories and the category system in 2023 and take into consideration the matters raised. All Councils are invited to participate in the 2023 review.</p> <p>The matters raised specifically in the submission have also been considered by the Commission as part of the 2022 annual review of the maximum remuneration payable to mayors and councillors.</p>
6 Date received	<p><u>Written Submission</u> on 14 October 2022 <u>Oral Submission</u> on 17 October 2022 LGAQ conference</p>
Received from	<p><u>Somerset Regional Council:</u> Mayor Graeme Lehmann Cr Bob Whalley, Cr Sean Choat, Cr Cheryl Gaedtke, Cr Jason Wendt</p>
Summary of submission	<p>Pre amalgamation Somerset RC was a Category 3 Council. Somerset RC is now a Category 2 Council and should be reinstated to Category 3.</p> <p>The following factors were relied upon:</p> <ol style="list-style-type: none"> Membership to SEQ Council of Mayors - Somerset is the only Local Government in the South East Queensland (SEQ) area which is also a member of the SEQ Council of Mayors, and categorised as a category two (2) Council.

	<ol style="list-style-type: none"> 2. Comparison to neighbouring LGR – Councillor participation and workload in fulfilling SEQ duties are the same as neighbouring rural-based councils, for example, Scenic Rim and Lockyer Valley Regional Councils, each of which are category three (3). 3. Existing remuneration metrics require change to reflect effort and participation. 4. Community expectation - there is a high level of community expectation as communities benchmark Council against adjoining densely populated communities, resulting in an increased workload. 5. Councillor remuneration in Somerset has reduced since amalgamation, while Somerset continues to grow, is located in SEQ, and the representation (and workload increased), 6. Changes in legislation have increased scrutiny and burden on elected members. This increased burden needs to be considered. <p>Request Reinstatement Council from Category two (2) to Category (3).</p> <p>Determination The Commission will commence its review of categories and the category system in 2023 and take into consideration the matters raised. All Councils are invited to participate in the 2023 review. No change to the current category pending the Commission’s 2023 review.</p> <p>The matters raised specifically in the submissions have been also considered by the Commission as part of its annual review of the maximum remuneration payable to mayors and councillors.</p>
<p>7</p> <p>Date received</p> <p>Received from</p> <p>Summary of submission</p>	<p>Written Submission on 14 October 2022 Oral Submission on 17 October 2022 LGAQ Conference</p> <p>Whitsunday Regional Council: CEO Rod Ferguson Mayor Julie Hall, Deputy Mayor Gary Simpson</p> <p>Consideration is requested to introducing additional remuneration rates for Acting Mayor and Acting Deputy Mayor for prolonged relief arrangements (e.g., paid at 80% of the scheduled rate for periods in excess of a four-week vacancy or absence).</p> <p>Council identified discrepancy in current pay structures with reliance upon the following factors:</p> <ol style="list-style-type: none"> 1. Acting Mayoral or Acting Deputy Mayoral roles do not currently receive compensation for the higher duties. Acting roles have been for extended periods of time to cover leave of absence, for example, a former Deputy

	<p>Mayor recently performed duties as Acting Mayor for period of four (4) months without additional remuneration.</p> <ol style="list-style-type: none"> 2. Retention former Mayor and Deputy Mayor resigned to contest Federal and State roles. 3. Local Government Act 2009 – drafted in a way to cater for acting periods of short duration and does not adequately consider longer term acting roles. The current remuneration structure requires flexibility to allow for unplanned and prolonged vacancies and absences. 4. Remuneration consistency during Federal and State election campaigns – there is currently no mechanism to suspend Mayoral or Deputy Mayor remuneration when contesting Federal elections. This appears to be an anomaly. There should be a mechanism that allows for the removal of access to remuneration as per section 160B of the Act that relates to candidates running for office at a State election. <p>Request</p> <p>Council seeks clarification as to the remuneration payable to Councillors running Federal election campaigns, and that consideration be given to these matters in the Commission’s review.</p> <p>Determination</p> <p>The Commission notes that the submission is not a request for approval for a specific councillor to remunerated at a level more than the maximum amount payable under the Schedule, or in relation to categories of local government generally. The Commission considers that it is unable to issue any determination about the remuneration payable to sitting Mayors or Councillors who are running for office in Federal elections as this is a matter that is outside the Commission’s statutory functions. The Commission also does not have the power to approve remuneration at an amount lower than in the Schedule.</p> <p>The Commission nevertheless notes the submission regarding potential inconsistency between candidates for State elections and Federal elections and will refer this matter back to the Department for consideration.</p> <p>As to increasing the amount of compensation payable to councillors in acting Mayoral and Acting Deputy Mayoral roles and long term acting roles generally, the Commission notes that it has the power to consider specific request to remunerate a specific councillor at an amount more than the maximum payable under the Schedule if there are exceptional circumstances that exist in relation to such request.</p>
8	<p>Date received</p> <p>Oral Submission on 17 October 2022 LGAQ Conference</p>

	<p>Received from</p> <p>Summary of submission</p> <p>Request</p> <p>Determination</p>	<p>Gladstone Regional Council: Mayor Matt Burnett Deputy Mayor Kahn Goodluck Councillor Natalia Muszkat CEO Leisa Dowling</p> <p>The focus of council's oral submission was recognition of Council roles as full-time, and fair remuneration for full time workload and responsibilities.</p> <p>Councillors advocated the importance of fair remuneration for full time councillor roles and consider there is no long term financial security, including in relation to superannuation or long-service benefits.</p> <p>Council seeks consideration be given to how remuneration best supports matters such as progression, career recognition and longevity; as well as arrangements for unpaid leave, sick leave, which at the moment it is at the discretion of councillors by resolution</p> <p>The Commission will commence its review of categories and the category system in 2023 and take into consideration the matters raised. All Councils are invited to participate in the 2023 review.</p> <p>The matters raised have been also considered by the Commission as part of its annual review of the maximum remuneration payable to mayors and councillors.</p>
<p>9</p>	<p>Date received</p> <p>Received from</p> <p>Summary of submission</p>	<p>Oral Submission on 17 October 2022 LGAQ Conference</p> <p>Isaac Regional Council: Deputy Mayor Kellie Veve Mary-Anne Uren CEO Jeff Stewart-Harris</p> <p>Council provided suggestions for changes to the remuneration categories which would explore innovation or amendments. Council representatives relayed the current experience of serving in a councillor role in their local government area. This includes high expectations from the community, industry and other tiers of government to carry out the role. Councillors play a key role in local economic development and yet the role is neither remunerated as a full time role nor at a competitive level with local industry. Added to this is the pressures of lengthy travel time in a dispersed area and the pressures and time commitment of social media as a public figure. There is a distinct lack of incentive for younger community members to enter local government and it is not perceived as a viable career path.</p>

Request	Council requests the Commission instigate change to remuneration categories with new criteria that encourage councillor role as career path and recognise that the role is no longer a part-time vocation.
Determination	<p>The Commission will commence its review of categories and the category system in 2023 and take into consideration the matters raised. All Councils are invited to participate in the 2023 review.</p> <p>The matters raised have been also considered by the Commission as part of its annual review of the maximum remuneration payable to mayors and councillors.</p>
10	
Date received	<u>Oral Submission</u> on 17 October 2022 LGAQ Conference
Received from	<u>Douglas Shire Council</u> : Mayor Michael Kerr
Summary of submission	<p>Council advocated that category 1 is not the appropriate classification for council.</p> <p>There are a number of reasons why council feels that the role can no longer be treated or remunerated as part-time:</p> <ol style="list-style-type: none"> 1. COVID era resulted in council having to manage vaccinations, requirements for businesses, council operations/arrangements. 2. Tackling the increased crime rates in the local government area. 3. The population is increasing to above 13,000 and growing rapidly. 4. Impact of social media and digital access and scrutiny on the role of local government. 5. Increasing threat of legal implications on the role of local government. 6. Increasingly broad skill set required for role in modern local government.
Request	The Mayor requested that Council be reclassified as category 3 rather than category 1.
Determination	<p>The Commission will commence its review of categories and the category system in 2023 and take into consideration the matters raised. All Councils are invited to participate in the 2023 review. No change to the current category pending the Commission's 2023 review.</p> <p>The matters raised have been also considered by the Commission as part of its annual review of the maximum remuneration payable to mayors and councillors.</p>

11	Date received	<u>Written Submission</u> on 31 October 2022
	Received from	<u>Toowoomba Regional Council:</u> CEO Brian Pidgeon
	Summary of submission	<p>Toowoomba Regional Council is currently a Category 5 Council and Council observes that the characteristics of Toowoomba RC are currently deemed consistent with Cairns, Mackay and Redland Regional / City councils. Council proposes that Toowoomba is in fact more closely aligned to Ipswich and Townsville City Councils which are both in Category 6.</p> <p>Council relied upon the following factors:</p> <ol style="list-style-type: none"> 1. Principal Regional Activity Centre - Toowoomba City is vibrant regional capital and regional hub; designated in the South East Queensland Regional Plan 2017 as a Principal Regional Activity Centre. 2. Population Growth - In the next 30 years the population is anticipated to grow by 55,000 with 36,000 new jobs expected to be created. 3. Western Gateway - Toowoomba also functions as the western gateway – with inland port services trade in and out of agricultural areas of Darling Down and South West QLD. 4. Supply Chain significance - Council submitted that the Wellcamp Airport & Toowoomba Bypass has a unique character, role & function. These both service freight to Asian markets; and in the future Melbourne to Brisbane Inland Rail connections to Port of Brisbane. 5. Geographical Area – large area with dispersed population – specifically one city, and 31 independent towns spread across 12,937km². 6. Longer than Average Road Network - Council maintains a road network which is 3 times longer than the average road network compared to other category 5 and 6 councils. 7. Councillor Travel - Councillors are expected to travel extensive distances to meet community expectation. Within its local government area there is approximately 3,350km sealed roads, 3,248km unsealed roads, 162 major structures including 54 ridges; 644km stormwater network, 5,225 cross drains; and 577km of footpaths. 8. Contribution to State Economy - Its work is also diverse and has a significant impact on the State economy. 9. Inland Rail Project - Toowoomba RC will be reviewing many large infrastructure projects in the coming decade (of about \$15M - \$200M). While the full impacts of the Inland Rail project are yet to be determined, it is anticipated to be significant. 10. Annual Capital Expenditure - Council's average annual capital expenditure over the past five years approximately \$163.2M per annum.

<p>Request</p> <p>Determination</p>	<p>11. Financial Responsibility - it has a significant comparative level of financial responsibility compared to other category 6 councils. Details are contained within Council's written submission.</p> <p>12. Spillway Improvements - Two of Council's three dams have been identified as requiring a large investment over the coming years at projected cost of over \$200M to improve spillways.</p> <p>Council advocated that these comparisons warrant the Commission's favourable consideration as factors relevant to reclassification of the currently allocated Category 5 level of remuneration. Considerable information and provided comparative data is available in Council's written submission.</p> <p>Toowoomba Regional Council be reclassified from category 5 to a category 6 council.</p> <p>The Commission will commence its review of categories and the category system in 2023 and take into consideration the matters raised. All Councils are invited to participate in the 2023 review. No change to the current category pending the Commission's 2023 review.</p>
<p>12 Date received</p> <p>Received from</p> <p>Summary of submission</p>	<p><u>Written Submission</u> on 31 October 2022</p> <p><u>Northern Peninsula Area Regional Council:</u> Acting Chief Executive Officer Kate Gallaway</p> <p>The current remuneration structure does not recognise the additional responsibilities of divisional councillors of amalgamated indigenous councils.</p> <p>Council observed that in 2008, five (5) surrounding Indigenous Community Councils, Seisia Island Council, New Mapoon Aboriginal Shire Council, Bamaga Island Council, Umagico Aboriginal Shire Council and Injinoo Aboriginal Shire council, were amalgamated to form Northern Peninsula Area Regional Council (NPARC), with NPARC being only one of two councils in the region to be amalgamated <u>and</u> hold Deed of Grant in Trust (DOGIT) land.</p> <p>Council submitted that prior to amalgamation, each of the five (5) community councils had a council structure where they had their own chair, deputy and 3 councillors (with the exception of Seisia Island Council, which had a chair and 2 councillors), to make trust and council decisions.</p>

	<p>Council advocated that the structure has been reduced to 1 person to hold the responsibility of these previous 5 communities, leading to a high workload and pressure.</p> <p>Council stated that under the <i>Local Government Act 2009</i>, divisional councillors hold veto rights for decisions relating to trust matters, as the trustee of DOGIT Land. While community forums are established in the legislation for the governance of veto, this has not been practical as it would require a secretary to be funded by NPARC and community members would need to be compensated for their time if expected to be involved in community forums, leading an increased workload on divisional councillors compared to councillors within other Indigenous shire councils.</p> <p>Additionally, Council stated that the current remuneration structure does not empower community members into career pathways into the stream of elected members. Further that there are limited opportunities for the younger population to have career pathways in the space of governance of local government. Council argued that the community used to look forward to the leadership and opportunities that were available.</p>
Request	<p>The Commission review the current remuneration structure to ensure that:</p> <ul style="list-style-type: none">(a) Local Government can remain a viable career pathway for the future sustainability of our councils; and(b) the remuneration structure recognises the additional responsibilities of divisional councillors of amalgamated indigenous councils.
Determination	<p>The Commission will commence its review of categories and the category system in 2023 and take into consideration the matters raised. All Councils are invited to participate in the 2023 review. No change to the current category pending the Commission's 2023 review.</p> <p>The matters raised have been also considered by the Commission as part of its annual review of the maximum remuneration payable to mayors and councillors.</p>

5. Other activities of the Commission

Exceptional circumstances submissions (matters raised under Local Government Regulation 2012, section 248):

Nil.

6. Commission's future priorities

The Commission will invite further submissions from all Councils in early 2023 as part of its general review of categories and the category system. The Commission encourages local government to participate and looks forward to engaging with local government and its stakeholders over the next 12 months.

Further information about the Commission can be located at www.statedevelopment.qld.gov.au.

Local Government Remuneration Commission
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Brisbane Qld 4000

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Hon Steven Miles MP
Deputy Premier
Minister for State Development, Infrastructure,
Local Government and Planning
Minister Assisting the Premier on Olympic and Paralympic Games Infrastructure

Our ref: MC22/5366

23 December 2022

Mr Brett Walsh
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Dear Mr Walsh

Thank you for your email of 1 December 2022 about the Longreach Regional Council's (the council) request to conduct a by-election by way of full postal ballot, to fill the councillor vacancy following the recent resignation of Councillor Tony Martin.

As you are aware, I referred the council's application to Mr Pat Vidgen PSM, Electoral Commissioner, Electoral Commission of Queensland for a recommendation. I have now received the recommendation and pursuant to section 45(1) of the *Local Government Electoral Act 2011*, I have approved the council's application for the by-election to be conducted by full postal ballot. I have written to Mr Vidgen advising him of my decision.

I have asked for Mr Paul Pedersen, Senior Advisor, Local Government Division in the Department of State Development, Infrastructure, Local Government and Planning to assist you with any further queries. You may wish to contact Mr Pedersen on 0429 487 019 or by email at paul.pedersen@dSDLGP.qld.gov.au.

Yours sincerely

A handwritten signature in blue ink, appearing to be "SM".

STEVEN MILES MP
DEPUTY PREMIER
Minister for State Development, Infrastructure,
Local Government and Planning
Minister Assisting the Premier on
Olympic and Paralympic Games Infrastructure



COMMUNITY SUSTAINABILITY ACTION GRANTS

ROUND 7 | COMMUNITY SUSTAINABLE SPACES

#12311



Prepared by: Grants Administration Unit Department of Environment and Science

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The Department of Environment and Science acknowledges Aboriginal peoples and Torres Strait Islander peoples as the Traditional Owners and custodians of the land. We recognise their connection to land, sea and community, and pay our respects to Elders past, present and emerging.

The department is committed to respecting, protecting and promoting human rights, and our obligations under the Human Rights Act 2019.

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January 2023

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Overview

The Community Sustainability Action grants Round 7: Community Sustainable Spaces provides grants of between \$5,000 and \$50,000 (excluding GST) for eligible applicants to rehabilitate or rewild unused spaces to support biodiversity conservation, or to repurpose unused or neglected spaces for community use. A total of \$500,000 in funding is available in this round of the grant program.

Projects funded will be those that focus on connecting communities to their natural and green urban landscapes to:

- improve community engagement and access with the natural environment and green urban spaces
- deliver good environmental outcomes (for example, by improving habitat for Queensland native species)
- support circular economy initiatives, such as local organics reuse
- help to address food poverty and/or food security in local communities.

Details regarding eligible applicants and eligible activities are provided in these guidelines.

All projects must be completed within three years of the project start date.

Applications close at 4pm on 16 February 2023.

For more information, please email csagrants@des.qld.gov.au or contact the grants program office on (07) 3330 6360.

Guidelines for applicants

Applicants must read these guidelines in full before applying for funding and are strongly encouraged to familiarise themselves with the SmartyGrants online application system and other supporting documentation before beginning the application. Application information is available at www.qld.gov.au/CSAgrants.

Program objective—supporting sustainable community spaces

This grant program provides funding to eligible recipients to undertake community-based, on-ground activities that rehabilitate or rewild public spaces or repurpose public spaces for community use.

Projects funded will be those that:

- improve community engagement and access with the natural environment and green urban spaces
- deliver good environmental outcomes (for example, by improving habitat for Queensland native species)
- support circular economy initiatives, such as local organics reuse
- help to address food poverty and/or food security in local communities.

Application eligibility

The following are eligible to apply for a grant in their own right:

- properly established incorporated associations (incorporated under the *Associations Incorporation Act 1981*)
- Australian charities registered with the Australian Charities and Not-for-profits Commission (ACNC)
- not-for-profit organisations registered under the *Corporations Act 2001*
- Indigenous corporations incorporated under the *Corporations (Aboriginal and Torres Strait Islander) Act 2006* (Cwlth)
- Natural Resource Management (NRM) bodies.

Project sponsor eligibility

The following entities are eligible to apply for a grant with a project sponsor:

- unincorporated organisations
- unregistered charities and not-for-profit organisations.

Project sponsors must be one of the following organisations:

- an organisation eligible to apply for funding in its own right
- a school (government and non-government school)
- a local government authority
- a tertiary education institution administered by the Commonwealth or State.

Project sponsors must take full responsibility for the legal and financial accountability of the project, including signing the grant agreement and/or any declarations, and are required to approve all project-related reporting. They are required to provide evidence of insurance for the lifetime of the grant period.

A letter from the project sponsor, signed by an accountable officer, must be included with the application which specifies that the organisation is willing to be the sponsor for the duration of the project and accept the full responsibility of the project must be included with the application.

Project sponsors are not able to financially benefit from the grant funding, however, a sponsor may be engaged by the applicant for any administration component of the project as outlined under eligible expenses in these guidelines.

An organisation may sponsor more than one project as well as submitting an application in their own right (subject to the criteria specified in the 'Application eligibility' section of these guidelines).

The term sponsor is interchangeable with the term auspice.

Collaborations

Two or more eligible organisations can work in collaborate on a single project. The applicant organisation is to take the lead on project management, budget and reporting requirements for the duration of the funding agreement activities.

A letter of commitment will be required from the accountable officer of the collaborating organisation which provides details of the organisation's involvement in the project.

Applicants are encouraged to collaborate with relevant Traditional Custodians, community groups or stakeholders.

Ineligible applicants

The following applicants are ineligible to apply for funding:

- individuals
- statutory bodies and authorities
- Australian Government agencies
- Queensland Government agencies
- political parties or lobbyists
- local government authorities (other than as a sponsor)
- schools (government and non-government schools) (other than as a sponsor).

Available funding

Applicants may seek funding for grants of between \$5,000 and up to \$50,000 (excluding GST).

A successful organisation will not receive more than one grant per round of the program (other than as a sponsor).

Project timeframes

Projects must be completed within three years from execution of the grant agreement.

Eligible projects and activities

Projects funded will be those that undertake on-ground activities that rehabilitate or rewild unused spaces to support biodiversity conservation or reclaim spaces for community use. Activities funded may include but not be limited to:

- revegetation
- pest and weed control

- clean up activities (such as litter, debris and collection of dumped materials with the aim of providing habitat for native species, building wildlife corridors, or incorporating new areas in community spaces)
- provision of trails, guided activities and/or the creation of trail maps for community managed spaces
- installation of circular economy infrastructure (composting bins, glass bottle receptacles etc.) at community facilities
- establishment, refurbishment, or expansion of community gardens including, but not limited to, the installation of irrigation and water tanks, garden sheds, greenhouses and construction of garden beds.

Activities should encourage community/volunteer participation.

Ineligible projects and activities

Projects and activities that will not be considered for funding under this round include:

- projects undertaken outside of Queensland or on private protected areas
- projects that do not have a primary aim of rehabilitating unused spaces for environmental or community purposes
- the installation/upkeep of public amenity
- the installation of public art, statues, or sun dials, planting of ornamental plants for aesthetic purposes, laying turf
- construction of seawalls, bridges, car parks or roads
- academic research projects
- devolved grant funding (i.e. requests for funding to be provided to an applicant organisation who will then disseminate this funding to other organisations or individuals to complete work).
- projects or activities where work has already commenced or has been completed
(Note: funding applications for multi-stage projects may be considered. For example, if stage 1 of a project has been completed, you may submit an application for stage 2 of the project).

Eligible expenses

Eligible expenses include, but are not limited to:

- purchase of equipment and associated supplies to undertake activities directly related to the grant project
- purchase of personal protective equipment (PPE) and tools to undertake activities related to the grant project
- purchase of catering for project participants participating in project activities
- capital works (supported by technical advice) for environmental benefits
- up to 10% of project administration costs directly related to the grant project (e.g. stationery, postage, office supplies and audit fees). This excludes salaries for project administration. Where applicable, an applicant may engage their project sponsor for project related administration costs (within 10% of the grant funding as outlined above)
- fuel (purchase of fuel cards is ineligible)
- salaries and wages and other employee costs
- contractor fees where there is a clearly demonstrated need for the contractor's services
- hire of vehicle or boats to undertake activities directly related to the grant project, including the hire of organisation-owned vehicles or boats.

Additional information about project expenses

Please note the following information when preparing your budget.

Quotes

Applicants must submit two quotes for contractor costs, hire of vehicle or boats and any other expenditure items over \$5,000 (excluding GST) with their application. The quotes will assist the assessment panel to determine the project's value for money. If the applicant is unable to provide two quotes, a justifiable explanation must be provided in the application form as to why this requirement has not been met.

Applicants seeking funding for salaries and contractors

It is preferable that the majority of project activities are completed by volunteers. However, it is acknowledged that some activities cannot be completed by volunteers and that contractors must be engaged to complete certain components of the work.

As such, applicants seeking funding for salaries and contractors must demonstrate in the application form why these are vital to the completion of the project.

Applicants seeking funding for capital works

Applicants seeking funding for significant capital works including contour banks, diversion banks, and levees are required to seek professional technical advice prior to submitting the application. This advice must be provided with the application.

Ineligible expenses

Ineligible expenses include, but are not limited to:

- contingencies
- insurances (e.g. public liability, volunteer)
- recurrent operational expenses (e.g. electricity, office rent/leases, rates, water rates, vehicle registration, office equipment hire and maintenance, equipment and motor vehicle repairs or maintenance)
- administration costs which exceed 10% of original grant funding
- entertainment, event, or celebration expenses
- alcohol/gift cards
- gifts/sponsorship/membership fees
- purchase of uniforms
- purchase of fuel cards
- purchase of land or buildings
- purchase of a motor vehicle or a boat (motorised)
- fees related to attending conferences, workshops, and events
- expenses relating to substitute teacher fees
- school-based curriculum materials
- training expenses
- permits and licences
- consultancy fees.

Landholder permission

Private or council land

Organisations seeking to undertake a project on private or council land must obtain written approval to conduct the project from the relevant landholder prior to submitting their application. The approval should also provide advice that the permission will remain in place for the expected duration of the project.

First Nations peoples

Applicants are encouraged to consult with, and consider collaborating with, the Traditional Custodians of the Country on which their project is proposed to occur. First Nations peoples have significant knowledge of Country which can provide valuable depth to projects. Details of any consultation undertaken should be included in the application documentation.

Queensland Globe (<https://qldglobe.information.qld.gov.au>) includes native title and cultural heritage layers to help locate contact details for the Traditional Custodians of the Country on which a project is located.

Queensland national parks and state forests

Organisations seeking to undertake a project on a Queensland national park or state forest must obtain written approval to conduct the project from the relevant Principal Ranger, Queensland Parks and Wildlife Service (QPWS) prior to submitting their application. This letter must state the name of the national park or state forest, list the specific activities involved in the project for which approval is granted and, where applicable, details of QPWS involvement in the project.

Other State land

Organisations seeking to undertake a project on State land must obtain written approval to conduct the project from the relevant Queensland Government agency prior to submitting their application.

Community gardens and circular economy infrastructure

Organisations seeking to construct, refurbish or expand a community garden, or install circular economy infrastructure (compost bins, glass bottle receptacles etc), must obtain the landholder's permission for the project activities to continue until 30 June 2026.

Ongoing maintenance

Written approval to conduct the project from the relevant landowner (described above) should include any commitment to ongoing maintenance at completion of the project and if so, who will be responsible.

Resources

- Information on Queensland state parks and forests: [Parks and forests](#)
- Marine Parks permits: [Marine parks](#)
- The Gurra Gurra Framework 2020–2026—the Department of Environment and Science's commitment to working in partnership with Queensland's First Nations peoples: [The Gurra Gurra Framework](#)
- Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnerships contact details: www.dsdsatsip.qld.gov.au/our-work/aboriginal-torres-strait-islander-partnerships
- WetlandInfo: <http://www.wetlandinfo.des.qld.gov.au/wetlands/>
- Weeds: <http://www.daf.qld.gov.au/plants/weeds-pest-animals-ants/weeds>
- Atlas of Living Australia: www.ala.org.au
- Queensland Globe: <https://qldglobe.information.qld.gov.au>

Application process

Applicants are required to submit their application and all supporting documentation in full by the submission deadline.

All applications must be submitted using [SmartyGrants](#), the department's online grants administration program.

New users will need to set up a free online SmartyGrants account. If you already have a SmartyGrants account you can login using your existing details.

The [Help Guide for Applicants](#) explains the steps you need to take to complete and submit your form.

If you experience technical difficulties creating an account or completing an online form, contact SmartyGrants on (03) 9320 6888.

Deadlines for submitting an application are strict. No extensions will be provided.

Applications and GST

Applications from organisations not registered for GST will not be prejudiced. Applicants not registered for GST should account for any GST costs in their budget as no additional funding will be provided by the department to account for these costs.

Registering for GST is free. Non-registered organisations should seek advice from the [Australian Tax Office](#) on this matter.

Assessment criteria

All eligible applications will be assessed by an assessment panel comprised of Queensland Government employees and external representatives with relevant expertise.

Projects will be assessed on the following assessment criteria:

1. Meets the objectives of the program

This includes the extent to which the proposed project:

- provides good environmental outcomes
- improves community engagement and access to the environment (including green urban spaces)
- supports biodiversity conservation through the rehabilitation of an unused space
- reclaims spaces for community use and/or
- enables greater community participation in the circular economy.

2. Demonstrates a clear project management approach and governance arrangements

This includes the extent to which the application:

- clearly details the project's objectives and likely potential outcomes
- provides a clear explanation of the proposed project activities and provides a detailed and reasonable timeframe to complete the activities (within the timeframes provided)
- demonstrates organisational capability and capacity for delivering the project
- clearly details how the project will be monitored and how results will be evaluated
- provides a commitment to maintain the project deliverables beyond the life of the project or can demonstrate there will be ongoing benefit to the space/s.

3. Represents value for money

This includes:

- the scale of the project and activities versus the funding sought
- cost of the project versus the time and resources requested
- whether there is a contribution of additional cash or in-kind support
- whether the funding sought, and individual line items identified in the budget, are necessary for the successful completion of the project
- whether two quotes have been provided for contractor costs, hire of vehicle or boats and any other individual expenditure items over \$5,000 (excluding GST).

4. Encourages community/volunteer engagement

This includes the extent to which the proposed project:

- engages volunteers and the community in delivering project activities and/or demonstrates community benefit.

Projects which help to build social capital and/or improve outcomes for vulnerable groups will be highly regarded.

Where relevant, an applicant's past performance under the Community Sustainability Action Grant or any another grant program managed by the department, including if there are any outstanding reports, will be taken into consideration.

Application assessment

Applications will be assessed by an assessment panel consisting of Queensland Government employees and external representatives. The Panel will make funding recommendations to the Director-General, Department of Environment and Science, who is the decision maker for all funding recommendations.

Application outcome

All applicants will be advised of the outcome of their submission in writing. Details including the name of successful applicants, funding allocated, location of the project and a description of the project will be published on the Queensland Government website and may be announced through media including social media.

Successful applicants will be contacted by the Grants Coordinator regarding funding arrangements, grant agreements and other documentation/approvals that may be required (refer to the 'Required documents' section of this guideline).

Unsuccessful applicants can request feedback on their application by emailing csagrants@des.qld.gov.au.

Applicants may lodge an appeal with the department for any decisions made relating to their grant application by emailing csagrants@des.qld.gov.au.

Funding availability

Funding is expected to be available from early 2023, pending signing by both parties of a grant agreement, and the provision of all required documentation to the department.

The department reserves the right to determine specific project payment structures on a case-by-case basis and in negotiation with the recipient. In all cases a percentage of funds will be retained by the department until project acquittal.

Required documents

- Eligibility documentation for your organisation (or your project sponsor if relevant) as follows:
 - a) Incorporated Association—a copy of the Certificate of Incorporation
 - b) Registered Charity—a copy of the charity certificate from the Australian Charities and Not-for-profit Commission
 - c) Not-for-profit entity (not registered with the ACNC)—a copy of the Certificate of Registration of Company from ASIC and a copy of the organisation's constitution
 - d) Indigenous Corporation—a copy of the Certificate of Registration of an Aboriginal and Torres Strait Islander Corporation
- A letter of support from the project sponsor (if applicable)
- A letter of support from the project collaborator (if applicable)
- A letter of commitment for maintenance (if applicable)
- Two quotes for expenses exceeding \$5,000 (ex GST)
- Evidence of commitment of cash contributions (such as letters from contributors)
- A detailed map and photographs of the project site location and the project activities location. The map should identify the latitude and longitude (in decimal) of the site and include project boundaries and information which indicates where specific activities will occur.
- Where applicable, evidence to occupy and maintain a site or appropriate permission from landholders and/or Traditional Custodians to undertake the proposed activity on the site. For national parks and state forests a written acknowledgement from the Principal Ranger of the relevant area is required.
- Written advice from a relevant expert to support the project activities.
- Financial documentation for your organisation (or your project sponsor if relevant) as follows:
 - a) The latest signed, audited financial statement for the organisation and the latest bank statement showing the BSB and account number
or, for organisations without an audited financial statement:
 - b) A balance sheet, income and expenditure statement, and the last two bank statements showing the BSB and account number.

Successful applicants (or their sponsor where relevant) will be required to provide the following prior to release of any grant funding:

- Evidence of public liability insurance coverage of at least \$20 million (in total and per event) that is current and remains current for the duration of the project.
- Certificate of Currency for workplace health and safety insurance and evidence of adequate insurance coverage for workers and volunteers as required under the *Work Health and Safety Act 2011* (where applicable).

Further information

If you have any questions relating to these guidelines or if you would like to discuss your application please contact the Grants Coordinator by telephone on (07) 3330 6360 or by email at csagrants@des.qld.gov.au.

Please note: a Grants Coordinator can provide you with the best advice based on the information provided. All decisions relating to a grant application will be made based on the information contained in that application.

Privacy statement

The department is collecting personal information in the application for Community Sustainability Action Grant Round 7: Sustainable Community Spaces to assess your application for funding and prepare a grant agreement, should your application be successful.

All personal information you provide in this application form, including all attachments, will be routinely provided to the following parties for assessing the application:

- other Queensland Government agencies
- external assessment panel members.

Where necessary, information contained in your application may also be provided to the Queensland Minister for the Environment and the Great Barrier Reef and Minister for Science and Youth Affairs and the Minister's members of staff for reporting purposes (except for that information which relates to the department's confidentiality obligations).

The department will seek your consent for any uses or disclosures outside of these specific terms.

If your application is successful, the following information will be routinely published on the Queensland Government website:

- your organisation's name
- total amount of funding allocated
- project name, location and description.

Your grant application and associated documentation is subject to the *Right to Information Act 2009*. If you wish to access your personal information that is in the control of the department, you may contact [Right to Information Services](#).

If you have any questions or concerns regarding the privacy of your personal information, please contact the department's Privacy Services unit by email privacy@des.qld.gov.au

Grant terms and conditions

Applying for the grant

- Applicants must provide all required information at the time of submission of their application. Required information is clearly identified in the application form by a red asterisk (*). Failure to submit all required documents may result in your application being deemed ineligible.
- By submitting an application, the applicant agrees to abide by all of the terms and conditions as specified in these guidelines.
- Applicants must be covered by at least the following insurance:
 - a) public liability insurance of a minimum of \$20 million
 - b) workers and volunteers under the Queensland *Work Health and Safety Act 2011*.
- Any approved sponsoring organisation must remain the project sponsor for the duration of the project or until a new sponsor is approved and accepted by the department.
- Any liaison with an assessment panel member by an applicant or another person about a specific application may result in immediate disqualification.
- Only one grant per applicant will be provided however, more than one application per organisation can be submitted.
- Tertiary education institutions administered by the Commonwealth or State can receive more than one grant, however only one grant per faculty will be provided.
- A sponsor may sponsor one or more projects and may receive a grant in its own right.

Grant agreements and the provision of funding

- A grant agreement will be developed using information provided in the application form and in negotiation with the approved recipient or their sponsor.
- The grant agreement will specify the financial and operational requirements of the grant.
- All recipients must comply with all terms and conditions in the grant agreement.
- Funding will not be available until both parties sign the grant agreement and provide any additional required documentation to the department.
- The project activities cannot commence until both parties have signed the grant agreement and the additional required documentation is received by the department.
- Successful applicants may be required to complete a Conflict of Interest declaration prior to the release of any funding. A conflict of interest exists in instances where a successful applicant has, or could be perceived to have, an interest (whether personal, financial or otherwise) which conflicts or which may reasonably be perceived as conflicting with the recipient's ability to meet the requirements and obligations of the project fairly, objectively and independently. Acceptance of the grant payment indicates the recipient's acceptance of all funding terms and conditions in the guidelines and grant agreement.
- Funding may be provided in milestone payments with a final payment withheld until completion of the project and the department's acceptance of acquittal documentation.
- The date and value of the milestone payments will be negotiated however the final decision will be made by the department.
- Funds granted must be spent for the purposes stated in the application form and grant agreement. Variations to the agreed project details should be applied for in writing to the department. It is at the absolute discretion of the department's delegated officer to provide approval. No variation is to be implemented without the applicant first receiving a notice of approval from the department.
- In the event of cancellation of a funded activity, the department must be notified in writing and all unspent funds returned to the department immediately.
- All projects must be completed within three years from the signing of the grant agreement.

Reporting requirements

- All grant recipients will be required to submit periodic progress/milestone reports as per the department's requirements. Reports will be requested on at least a six-monthly basis.
- All grant recipients will be required to complete and submit a final report and acquittal within 30 calendar days after the completion date of the project.
- All grant recipients will be required to maintain full financial records of expenditure relating to the grant (including, but not limited to, profit and loss statement and receipts for expenditure). This documentation must be provided to the department on request.
- Grants exceeding \$10,000 (excluding GST) may require an audited financial statement signed by an independent auditor, CPA or chartered accountant at the project's completion.
- Any approved sponsoring organisation must remain the project sponsor for the duration of the project or until a new sponsor is approved and accepted by the department.
- All promotional material relating to the project must acknowledge funding from the department. This includes promotional flyers, banners and any other promotional material. The final draft of any promotional material using the Queensland Government logo must be approved by the department before going to print.

Announcement of successful applicants

- The Minister for Environment and the Great Barrier Reef and Minister for Science and Youth Affairs will announce successful applicants.
- Following the announcement, successful applicants will be listed on the Queensland Government website.
- All applicants will be advised of the outcome of their application in writing.
- Successful recipients are to treat their funding as confidential prior to the minister's announcement of the successful applicants, i.e. no media or public announcements of the project should be made until then.



Blackall-Tambo **Regional Council**

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PO Box 21, BLACKALL QLD 4472

P: (07) 4621 6600

F: (07) 4621 8855

admin@btrc.qld.gov.au

www.btrc.qld.gov.au

ABN: 42 062 968 922

DAH:ajs
Enquiries: A Saunders

12 January 2023

Dear CEO's

RE: TOURISM OFFICERS

The tourism industry is essential to our outback region and it is important that our councils continue to support each other by encouraging visitors to spend more time in our areas.

I would like to propose an opportunity for Tourism Officers from each council area to gain an insight into tourism experiences each shire offers by inviting your Tourism Officers to spend a day in our council area. Tourism Officers would spend time with our officers learning about each other's region and visiting some of the attractions available in our council area. Each council would be encouraged to make a presentation at the meeting. Experiencing and understanding what each area has to offer would enable staff to relay factual information to travellers.

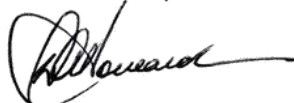
Blackall-Tambo Regional Council would host the Tourism Officers for lunch and dinner, with the cost of travel and accommodation being supplied by each individual council.

To work collaboratively Blackall-Tambo Regional Council tourism officers would, when suitable, like to visit your council area so they can also gain an understanding of what you have to offer. Together we may be able to encourage visitors to stay for more than another day.

To capitalize on this opportunity it would be best if the visits could be conducted before the start of the tourism season; with a possible date being set for the end of February.

Please indicate your interest in this matter by emailing the Governance Coordinator, Andrea Saunders at pa@btrc.qld.gov.au.

Yours faithfully



DA Howard
Chief Executive Officer

OFFICIAL

Disaster Ready Fund

The Australian Government has established the Disaster Ready Fund (DRF) which provides up to \$200 million per year, over five years from 1 July 2023. The DRF will fund projects that build resilience to, prepare for, or reduce the risk of, future natural hazard impacts.

DRF Round One 2023-2024

The DRF Guidelines for Round One have been released and are available on the [National Emergency Management Agency's website](#). Applications opened on 10 **January 2023** and are expected to close on **6 March 2023**. Up to \$200 million in funding is available for Round One. Only Australian state and territory governments are eligible to apply in Round One. Applicants must consult local governments and First Nations communities before submitting any project proposal with a place-based focus and may engage third parties to deliver services on their behalf.

Applicants are expected to contribute at least 50 per cent of eligible project expenditure towards each project.

Eligible Projects

Projects under DRF Round One can target a broad range of natural hazards as outlined in the Guidelines, and may fall within either of the following categories:

Infrastructure projects, including:

1. investment in grey infrastructure (ie. engineered assets such as levees or cyclone shelters);
2. investment in green-blue infrastructure (including nature based solutions);
3. investment in hazard monitoring infrastructure; and/or
4. business case development for future infrastructure (including investigation, modelling, concept and detailed design activities).

Projects in this stream could include flood levees, fire breaks, early warning systems and planning to reduce risk.

Systemic risk reduction projects, including:

1. supporting a better understanding of risk, through a better evidence base to understand and raise awareness of risk;
2. strengthening decision making by enhancing governance networks and communities of practice;
3. adaptation projects that improve land use planning and development practice projects;
4. projects that build the capacity and capability of businesses, community sector organisations and/or at risk communities to improve their preparedness and resilience to the impacts of future disasters; and/or
5. projects that enable and incentivise private investment in disaster risk reduction.

Projects in this stream could include jurisdiction-wide hazard based information systems, updating resilience strategies and hazard research.

Further Information

Each state and territory has nominated a lead agency who has responsibility for coordinating proposals in their jurisdiction, and submitting applications to NEMA. The lead agencies are:

Jurisdiction	Lead Agency
Australian Capital Territory	Justice and Community Safety Directorate
New South Wales	NSW Reconstruction Authority
Northern Territory	Northern Territory Emergency Services
Queensland	Queensland Reconstruction Authority
South Australia	South Australian Fire and Emergency Services Commission
Tasmania	Resilience and Recovery Tasmania, Department of Premier and Cabinet
Victoria	Emergency Management Victoria
Western Australia	Department of Fire and Emergency Services

For further information including the DRF Guidelines for Round One, visit [NEMA's website](#) or email disaster.ready@nema.gov.au.



Australian Government
National Emergency Management Agency

Factsheet: Walking L

Background

The [Queensland Walking Strategy 2019–2029](#) (QWS) identifies the critical role walking plays as part of a single integrated transport system accessible to everyone.

The Queensland Government has established Walking Local Government Grants (WLGG) as part of the implementation of the QWS. Grants will initially support walking network planning.

Whether we move on foot, with the help of a mobility device like a wheelchair, or push a child in a pram, walking is an important part of life for everyone. Nearly half of Queenslanders want to walk more¹.

To increase the number of people walking, we need walkable communities and places. Walking to everyday destinations like schools, public transport stops, shops and parks needs to be accessible, comfortable, safe, attractive and convenient.

What will the WLGGs fund?

The WLGG will provide 50:50 matched funding to Queensland local governments to deliver:

- Walking Network Plans (WNP): the Department of Transport and Main Roads (TMR) has developed [walking network planning guidance](#) for Queensland, which sets out how to prepare WNPs. WNPs are developed using GIS and local government and stakeholder input. They show the preferred walking routes within a catchment up to 2km around a primary destination.
- Priority Works Program (PWP): the TMR guidance also includes staged advice on preparing a PWP identifying works needed to implement the plan, preliminary design assessment and costs / timeframes to make the plan a reality.

The guidance was developed and piloted with local governments and has been used extensively by TMR and local governments since 2021. TMR has also [published a short video](#) on the walking network planning guidance. We suggest you watch it before applying.

How much do WNPs cost?

It is expected that a WNP and PWP will cost up to \$50,000 or more in total depending on location, stakeholder engagement costs and local government in-house capability and capacity. Under the 50:50 state-matched funding arrangement, local governments will need to contribute half that amount.

Local governments may secure consultancy services for some, or all, of the planning stages or may choose to do the work in-house following TMR's guidance.

Local governments planning to outsource the project to consultants should seek a current quote to ascertain costs before applying for funding. You can request a model scope of works for a project/tender by emailing TMR.Walking.Grants@tmr.qld.gov.au.

Local governments may apply for funding to develop WNPs around multiple destinations in their area.

How will the grant applications be assessed?

Applications will be assessed against criteria including demand, places to walk to, safety and whole of government priority

¹ [Walking: What Queenslanders told us \(PDF, 4.38 MB\)](#).

More information will be provided in the application materials.

WLGG applications will be assessed by the TMR Active Transport Investment Program (ATIP) panel.

Timeframes for 2023–2024 grant funding

- WLGG round opens: Monday 7 November 2022 via direct email to all local governments.
- Round closes: Friday 20 January 2023.
- Outcome announcement: it is anticipated successful applications will be announced with the release of the Queensland Transport and Roads Investment Program with the State Budget, around June 2023.
- Grant delivery: local governments will be given up to 12 months to complete their approved project after signing of a funding agreement.

What is involved in developing a WNP and PWP?

The planning process is set out clearly in TMR's walking network planning guidance. The steps are:

- Identify a primary destination that is, or could, attract high levels of walking (town centres, school/s, public transport).
- Prepare a draft walking network plan in a catchment around the destination (up to 2km) (GIS-based).
- Engage relevant stakeholders to audit and test the draft plan (workshop-based).
- Finalise the walking network plan.
- Develop a works program (including options, high level cost estimates and priorities).
- Support preparation of required materials for Council approval.
- Prepare evaluation metrics to assess the implementation of the plan and program.

Will small and remote communities be able to apply?

All local governments are encouraged to apply for network planning for communities regardless of size or location. When you apply, provide information against the assessment criteria to help the panel understand the reasons why improved walking conditions are important to the community.

Who will own and store the plans?

Local governments will own the resulting WNPs and PWPs and will need to store them for future planning purposes as they would with any other planning resources.

As part of the grant close out process, TMR will request a copy of the council-approved WNP for inclusion in a future WNP register.

How will walking networks relate to the Principal Cycle Network (PCN)?

Walking network planning is focused around primary walking destinations like schools, public transport and town centres. Walking routes will sometimes overlap with PCN routes.

WNPs should take account of the PCN. PWPs should identify where walking and cycling could both benefit from improved infrastructure.

Will these grants fund walking infrastructure projects?

Not at this time. Initially, only planning will be eligible for funding through the WLGG.

Local governments will need to use other sources of funding to design and construct infrastructure identified through WNPs and PWPs. TMR provides a list of possible funding sources at www.tmr.qld.gov.au/Travel-and-transport/Pedestrians-and-walking/Guidance-and-Resources/Funding-sources.

Note that where walking routes overlap with high priority PCN routes, Cycle Network Local Government Grant funding may be sought for design and construction of suitable walking and cycling infrastructure.

Contact information

If you have any further enquiries, please contact the Cycling and Walking team:

Walking Grants	Email: TMR.Walking.Grants@tmr.qld.gov.au Phone: (07) 3066 3697
Website	Pedestrians and walking (Department of Transport and Main Roads) (tmr.qld.gov.au)

Our ref: 488



14 December 2022

Mr Brett Walsh
CEO
Longreach Regional Council
PO Box 144ILFRACOMBE QLD 4727

Department of
**Regional Development,
Manufacturing and Water**

Email: ceo@longreach.qld.gov.au
engineer@longreach.qld.gov.au

Dear Mr Walsh

Under the *Water Supply (Safety and Reliability) Act 2008*, your organisation, as a drinking water service provider (provider), must have an approved Drinking Water Quality Management Plan (DWQMP) that demonstrates how you manage the quality of drinking water supplied to your customers and protect public health.

Since the commencement of the legislative provisions in 2008, several guidelines and guidance material, including the DWQMP guideline and Review and Audit guideline, have been developed and published to assist providers with preparing a DWQMP and the activities associated with implementing an approved DWQMP.

A major review of the DWQMP guideline and other guidance material was recently completed, which incorporates 12 years of learning with changes made to ensure consistency with current drinking water service industry best practice. This advice has been primarily derived from industry feedback and from the Australian Drinking Water Guidelines, the national guideline on drinking water quality in Australia.

The review process included engagement of a Guideline Development Advisory Group with representatives from the Department of Regional Development Manufacturing and Water's (the Department) Water Supply Regulation and Water Industry Policy teams, Queensland Health, large and small regulated entities (councils and distributor-retailers), industry representatives (such as Queensland Water Directorate) and other relevant stakeholders (such as auditors).

This review resulted in important revisions to the DWQMP guideline and guidance material, however, the core information on what must be included in a DWQMP is largely unchanged and there have been no substantial changes to the Department's regulatory approach.

1 William Street
Brisbane QLD 4000
GPO Box 2247 Brisbane
Queensland 4001 Australia
Telephone 07 3137 4203
Website www.rdmw.qld.gov.au
ABN 51 242 471 577

The DWQMP guideline has now been renamed as the '**Guideline for the preparation, review and audit of drinking water quality management plans**' (guideline) and is available on the Department's website at: www.business.qld.gov.au. A copy of the revised guideline has also been distributed through Water Supply Regulation's eAlert email to all key stakeholders, including your organisation's primary contact(s) for drinking water services.

The changes made to the guideline are focused on simplifying existing information, such as the preparation of a DWQMP and providing additional guidance to providers on implementing their approved DWQMP. These changes will help give providers a greater understanding of what is required to comply with the regulatory requirements and subsequently, the protection of public health through the delivery of safe drinking water. Any future reviews or audits will need to be conducted in accordance with this updated guideline.

The Water Supply Regulation team hosted workshops during 2022, which focused on the key changes to the revised guideline and provided opportunities for stakeholders to ask questions regarding its implementation. Workshops will continue to be held on the revised guideline during 2023, in various locations around the State, with details to be communicated to your organisation's primary contact(s) for drinking water and through a Water Supply Regulation eAlert email.

The Department will also continue to work with your organisation in its ongoing regulatory support capacity, to assist in appropriately interpreting and implementing the revised guideline. Water Supply Regulation has allocated a departmental contact officer to manage this function with your organisation and your drinking water service manager should be aware of that officer's name and contact details.

However, if you do not know who is your allocated departmental contact officer or you require any further general information about this guideline, please contact Imraan Yousuf, Principal Regulatory Officer, Water Supply Regulation, Department of Regional Development, Manufacturing and Water, by telephone on 07 3137 4203 or by email to: drinkingwater.reporting@rdmw.qld.gov.au.

Yours sincerely,



Jarrod Cowley-Grimmond
Executive Director
Water Operations and Systems
Department of Regional Development, Manufacturing and Water

Dear LDMG Chair,

On 26 October 2022 the Queensland Government announced its "Good Jobs and Better Fire and Emergency Services to Support Queensland's Great Lifestyle" response to the Independent Review of Queensland Fire and Emergency Services (QFES).

"The Independent Review found that Queensland's disaster management functions are better aligned with the Queensland Police Service (QPS) and should be transferred to the stewardship of the QPS. The Government has accepted this recommendation in principle. The Government has also approved the expansion of the responsibilities of the Queensland Reconstruction Authority (QRA) to support further disaster preparedness programs and initiatives and better align with resilience agencies nationally."

On 14 December 2022, consistent with the recommendations of the Independent Review, the Government requested the Inspector-General of Emergency Management (IGEM) conduct a review of Queensland's disaster management arrangements (QDMA) to inform any changes to the arrangements, legislative reforms, or any updates to the State Disaster Management Plan. This review will also inform the transition of disaster management functions to the Queensland Police Service (QPS) and other relevant agencies.

The complete Terms of Reference for the review are available [here](#). As detailed under the section titled 'Purpose', *"The review will broadly examine the structures and governance relevant to the QDMA including:"*

- *"the roles and responsibilities of parties to the arrangements";*
- *"the role and effectiveness of disaster management committees reflected, and not reflected, in the Disaster Management Act 2003 (Qld) (the Act) including the Queensland Disaster Management Committee, State Disaster Management Group, District Disaster Management Committees, Local Disaster Management Committees and recovery focused groups/committees";*
- *"any matters to inform the appropriate allocation of State level disaster management functions across agencies in the context of outcomes from the Independent Review of QFES (noting the transition of the State Emergency Service and volunteer marine rescue functions to the QPS)"; and*
- *"any matters to inform update of the Act and State Disaster Management Plan to support implementation of the structural elements of the Government Response, and clarification of roles and responsibilities of committees and parties to the arrangements."*

The IGEM is keen to receive your agency/organisation's input regarding the QDMA by way of a submission from you in your formal role as per the QDMA.

Your feedback relating to each of the four points above will help us to assess the effectiveness of the current arrangements, and to identify opportunities for enhancement. This review is an

important opportunity for agencies/organisations to inform future changes to the QDMA; your insights are valued.

Should you wish to contribute please complete this [submission](#) on or before **20 January 2023** using this link: <https://forms.office.com/r/i5E5AFwudG>

To assist in informing your submission, the below hyperlinks are provided, please note they are not exhaustive, and you may wish to refer to additional documents.

- [QDMA Participants Guide](#)
- [Qld Disaster Management Strategic Policy Statement](#)
- [Disaster Management Act \(Qld\) 2003](#)
- [State Disaster Management Plan](#)
- [Qld PPRR Guidelines](#)
- [Qld Recovery Plan](#)
- [Defence Assistance to the Civil Community \(DACC\) Policy \(PDF 980.65 KB\)](#)
- [Defence Assistance to the Civil Community \(DACC\) Manual \(PDF 1.27 MB\)](#)

ANNOUNCING 2022 OUTBACK QUEENSLAND TOURISM EXCELLENCE AWARDS

The Outback Queensland Tourism Excellence Awards are back! Very easy to enter and here's what you need to know.

Award Categories

The Awards program is a celebration of tourism excellence, held annually since 2017. This year submissions should cite achievements made during the calendar year of January – December 2022 with four categories to enter:

- Best New Visitor Experience Award - entry by Operator submission
- Social Media Legend Award - entry by Operator submission
- Young Achiever Award (Under 35 years) – entry by Operator submission or Member nomination
- Vince Evert Outstanding Achievement Award by an Individual or Organisation – Member nomination only

Award Questions and Format

Each award follows the same format asking the Operator or Member to provide 500 – 750 words covering the following detail:

What – describe the new visitor experience, social media activity or achievement of the business / individual being entered

Why – explain what the motivation was for the new experience / the social media activity / the activity the nominated business / individual did and how success was measured

Results – what were the outcomes that make this a category award winning submission

Provide two (2) hero images plus logo (if applicable) for OQTA permitted use

Award submissions can only be made via an online platform. Submissions open 20 January. Stay tuned for all the necessary instructions and links.

Winners will be announced at the Outback Conference, Muster & Awards in Brisbane on Tuesday 07th and Wednesday 08th March.

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.2 - Standing Matters: Calendar of Events

11.2 Standing Matters: Calendar of Events

Upcoming Events, Meetings and Conferences

Date & Time	Event	Location	Participants
January 2023			
21 Sat 10.00-11.00am	Community Master Plan Feedback Forum	Longreach Library	Public event
24 Tue 9.00am-5.00pm	Strategic Round Table	Fairmount Rooms Longreach Civic Centre	Mayor, Councillors Executive Leadership Team
25 Wed 9.00am-5.00pm	Council Meeting	Council Chambers, Longreach Civic Centre	Mayor, Councillors, Executive Leadership Team Open to the public
26 Thurs 9.00am-12.00pm	Community Master Plan Feedback Forum	Longreach Showgrounds	Public event
26 Thurs 8.00am-12.00pm	Longreach Australia Day 2023 Awards/ Citizenship Ceremony/ Community Breakfast / Family event	Arts and Craft Pavilion, Longreach Showgrounds	Public event
26 Thurs 3.00pm start	Ilfracombe Australia Day 2023 Awards/ Community BBQ dinner/ Cricket and Family event	Ilfracombe Recreational Centre, Ilfracombe	Public event
26 Thurs 8.00am start	Isisford & Yaraka Australia Day 2023 Awards/ Community Breakfast/ Free pool and activities	Multi Purpose Complex, Isisford	Public event
28 Sat 6.00pm	Yaraka Australia Day 2023 Community BBQ	Yaraka Hotel, Yaraka	Public event
February 2023			
4 Sat 10.00-11.00am	Community Master Plan Feedback Forum	Longreach Library	Public event
11 Sat 9.30-11.30am	Community Master Plan Feedback Forum	Longreach Skate Park	Public event
14 Tues 8.00am-5.00pm	Council Briefing	Fairmount Room, Longreach Civic Centre	Mayor, Councillors Executive Leadership Team
16 Thurs 9.00am-5.00pm	Council Meeting	Council Chambers, Ilfracombe	Mayor, Councillors Executive Leadership Team Open to the public
23 Tue 9.00am-5.00pm	Strategic Round Table	Fairmount Room, Longreach Civic Centre	Mayor, Councillors Executive Leadership Team
March 2023			
14 Tues 8.00am-5.00pm	Council Briefing	Fairmount Room, Longreach Civic Centre	Mayor, Councillors Executive Leadership Team
16 Thurs 9.00am-5.00pm	Council Meeting	Council Chambers, Longreach Civic Centre	Mayor, Councillors Executive Leadership Team Open to the public
30 Thurs 11.00am-5.00pm	Strategic Round Table	Fairmount Rooms, Longreach Civic Centre	Mayor, Councillors Executive Leadership Team

Recommendation:

That Council receives the Calendar of Events report, as presented

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.3 - Community Engagement Forums - 2023

11.3 Community Engagement Forums - 2023

Consideration of setting dates for the bi-annual Community Engagement Forums to be held in each community as per Council's Annual Operational Plan 2022-2023.

Council Action

Partner
 Deliver

Applicable Legislation

Local Government Act 2009

Policy Considerations

Nil

Corporate and Operational Plan Considerations

GOVERNANCE: GOVERNANCE SERVICES			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.1.2	Coordinate regular liaison with the community through the delivery of community engagement activities.	Community forums held in each community across the region. Implementation of community engagement policy and plan.	March /October Adopted policy and deliver Community Engagement Plan actions within agreed timeframes

Budget Considerations

Travel, facility hire, refreshments and Councillor accommodation, if required.

Previous Council Resolutions related to this Matter

(Res-2022-02-029)

Moved Cr Smith seconded Cr Bignell

That Council repeal Res-2022-02-028, agree to hold Community Consultation Forums on the dates and times indicated below, and advise the local Community Progress Associations accordingly:

<i>Date</i>	<i>Location</i>	<i>Time</i>
<i>Tuesday 5 April 2022</i>	<i>Yaraka</i>	<i>1:00pm</i>
<i>Tuesday 5 April 2022</i>	<i>Isisford</i>	<i>5:30pm</i>
<i>Wednesday 6 April 2022</i>	<i>Ilfracombe</i>	<i>6:30pm</i>
<i>Thursday 7 April 2022</i>	<i>Longreach</i>	<i>5:30pm</i>

Officer Comment

Responsible Officer: *Brett Walsh, Acting Chief Executive Officer*

Background:

One of Council's core values is "Leadership and Collaboration" whereby "we will always demonstrate high standards of leadership in collaborating with the communities of our region, to achieve our vision. In serving our communities, we will build and maintain collaborative partnerships and relationships with the region's key government, non-government, industry and community stakeholders".

A key strategy in Council's Corporate Plan 2017-2027 is to "Hold semi-annual community consultation forums in Ilfracombe, Isisford, Longreach and Yaraka". Through this commitment, Council facilitates forums across the region generally in March/April and September/October.

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.3 - Community Engagement Forums - 2023

Issue:

In alignment with the Annual Operational Plan 2022-2023, Council needs to set suitable dates to hold the first round of Community Engagement Forums to allow for advanced scheduling and advertising within each community. It is also recommended that Council sets the dates for the following round of forums to enable forward planning.

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible
Consequence: Minor
Rating: Medium (6)

Environmental Management Factors:

N/A

Other Comments:

Nil

Recommendation:

That Council agrees to hold the 2023 Community Engagement Forums on the dates and times indicated below and advise the local community accordingly:

<i>Date</i>	<i>Location</i>	<i>Time</i>
<i>Monday, 13 March 2023</i>	<i>Longreach</i>	<i>5:30pm</i>
<i>Tuesday, 14 March 2023</i>	<i>Ilfracombe</i>	<i>6:30pm</i>
<i>Wednesday, 15 March 2023</i>	<i>Yaraka</i>	<i>1:00pm</i>
<i>Wednesday, 15 March 2023</i>	<i>Isisford</i>	<i>5:30pm</i>
<i>Monday, 11 September 2023</i>	<i>Longreach</i>	<i>5:30pm</i>
<i>Tuesday, 12 September 2023</i>	<i>Ilfracombe</i>	<i>6:30pm</i>
<i>Wednesday, 13 September 2023</i>	<i>Yaraka</i>	<i>1:00pm</i>
<i>Wednesday, 13 September 2023</i>	<i>Isisford</i>	<i>5:30pm</i>

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.4 - 2024 Local Government Election - Postal Voting

11.4 2024 Local Government Election - Postal Voting

Consideration of an application to the Minister for State Development, Infrastructure, Local Government and Planning seeking to have Postal Voting for the 2024 Local Government Election.

Council Action

Advocate

Applicable Legislation

Local Government Act 2009

Local Government Electoral Act 2011 (section 45)

Policy Considerations

N/a

Corporate and Operational Plan Considerations

GOVERNANCE: GOVERNANCE SERVICES			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.1.1 4.3.2	Ensure effective and responsible policy development and decision making	Monitor and maintain Council's Policy Register to ensure policies are reviewed and adopted by Council.	Policies are reviewed and adopted by Council prior to review dates.
4.1.1	Ensure compliance with legislative obligations	Review regularly through Council's Legislative Compliance and reporting.	Monthly

Budget Considerations

The cost for the upcoming Local Government election is estimated to be \$40,000, which is to be included in the 2023-24 Budget.

Previous Council Resolutions related to this Matter

N/A

Officer Comment

Responsible Officer: *Brett Walsh, Acting Chief Executive Officer*

Background:

The Local Government Elections are held every four years, with the next Council election to be held in March 2024.

Issue:

Section 45AA of the *Local Government Electoral Act 2011*, states that "A local government may apply to the Minister for a poll to be conducted by postal ballot before 1 May in the year preceding the quadrennial election."

The Minister must refer the application to the Electoral Commissioner for the Commissioner's recommendation about whether the application should be approved.

The Electoral Commissioner must have regard to the following matters:

- a. The costs of conducting the poll by postal ballot compared to polling booths
- b. The number of persons enrolled
- c. The population density and distribution
- d. Whether a postal ballot has previously been conducted.

Postal Voting is considered to be more convenient to residents and ratepayers in the Longreach Regional Council area because it has an area of 40,638 square kilometres with four communities.

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.4 - 2024 Local Government Election - Postal Voting

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Unlikely

Consequence: Insignificant

Environmental Management Factors:

N/a

Other Comments:

N/a

Appendices

1. Fact Sheet Postal-Only Ballot Local Election [↓](#)

Recommendation:

That Council submits an application to the Minister for State Development, Infrastructure, Local Government and Planning for the 2024 Local Government Election for Longreach Regional Council to be conducted by postal ballot, due to there being a large Council area with a low population density.

Fact Sheet



POSTAL-ONLY BALLOT LOCAL ELECTION

Applying for a postal-only ballot

A local government can apply before 1 May in the year preceding the quadrennial election to the Minister for Local Government (the Minister) for a poll to be conducted only by postal ballot for:

- all of the local government's area; or
- 1 or more divisions of its area; or
- a part of its area marked on a map.

Requests sent to Electoral Commissioner

The Minister must refer an application for a postal-only ballot to the Electoral Commissioner for an assessment and recommendation as to whether an application should be approved.

Criteria to make a recommendation

The Electoral Commissioner must have regard to these matters in section 45AB(4) of the *Local Government Electoral Act 2011* (LGEA) to make a recommendation:

- the reasons, stated in the application, why the poll should be by postal ballot
- identify costs of conducting the poll by postal ballot compared to the costs by conducting using polling booths
- the number of persons enrolled on an electoral roll for an electoral district, or part of an electoral district, included in the area to which the application relates.

- the population density and distribution in the area to which the application relates
- whether a poll has previously been conducted by postal ballot in the area to which the application relates.

ECQ's guiding principles to administer assessment to conduct postal-only ballots

The Electoral Commission of Queensland is responsible for the conduct and administration of free and democratic local government elections under the LGEA. The guiding principles to assess and recommend postal-only ballots are:

- maximise the opportunity to exercise the right to vote by providing voter accessibility
- freedom from any undue influence when exercising their right to vote
- assistance and information for voters
- maximisation of the formal vote count.

Deciding postal-only ballot applications

The Minister decides local government postal-only ballot applications. When deciding an application, the Minister must have regard for the Electoral Commissioner's recommendation and the criteria in section 45AB(4) of the LGEA.

More information

If you need more information refer to *Assess Local Government Applications to Conduct a Postal Ballot Election* or please contact ECQ on 1300 881 665 or by emailing ecq@ecq.qld.gov.au.

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.5 - National General Assembly of Local Government - Call for Motions

11.5 National General Assembly of Local Government - Call for Motions

Consideration of submitting an item to the Australian Local Government Association for consideration at the National General Assembly (NGA) scheduled for June 2023.

Council Action

Advocate

Applicable Legislation

Local Government Act 2009

Policy Considerations

N/A

Corporate and Operational Plan Considerations

GOVERNANCE: PUBLIC AFFAIRS			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.4.1	Develop and maintain collaborative partnerships with regional agencies and government organisations.	Provide support to the Mayor and Chief Executive Officer in coordinating advocacy and regional representation with external corporate and intergovernmental stakeholders.	100% of requests for support are completed within a timely manner resulting in no missed deadlines. Provide assistance and advice in coordinating regular Council delegations to Canberra and Brisbane as required.

Budget Considerations

N/A

Previous Council Resolutions related to this Matter

(Res-2019-01-005)

Moved Cr Emslie seconded Cr Nunn

That Longreach Regional Council:

- 1. Does not submit a Notice of Motion for the Australian Local Government Association (ALGA) National General Assembly 2019, and*
- 2. Approves for Councillors Rayner and Martin to attend the Australian Local Government Association (ALGA) National General Assembly on 16-19 June 2019.*

Officer Comment

Responsible Officer: *Brett Walsh, Acting Chief Executive Officer*

Background:

The Australian Local Government Association (ALGA) is the National peak advocacy body for Local Government. It conducts liaison with departments, Ministers and other parliamentarians at the Commonwealth level to achieve better outcomes for local Councils.

Each year, ALGA calls for notices of motion to be considered and supported at a national level at the National General Assembly held annually in June.

The theme of the Conference differs from year to year and the theme for this year, 2023, is ‘*Our Communities, Our Future*’.

11. CHIEF EXECUTIVE OFFICER'S REPORT

11.5 - National General Assembly of Local Government - Call for Motions

Issue:

This year, to be eligible for inclusion in the NGA Business Papers and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. Be relevant to the work of local government nationally;
2. Not be focused on a specific jurisdiction, location or region – unless the project or issue has national implications;
3. To be consistent with the themes of the NGA;
4. Complement or build on the policy objectives of your state and territory local government association;
5. Be from a council which is a financial member of their state or territory local government association;
6. Propose a clear action and outcome;
7. Not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government;
8. Address issues that will directly improve the capacity of local government to deliver services and infrastructure for the benefit of all Australian communities;
9. Not seek to advance an outcome that would result in a benefit to one group of councils to the detriment of another; and
10. Be supported by sufficient evidence to support the outcome being sought and demonstrate the relevance and significance of the matter to local government nationally.

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Unlikely
Consequence: Insignificant
Rating: Low (2/25)

There are no risk factors regarding this matter.

Environmental Management Factors:

N/a

Other Comments:

It is recommended that Council considers this matter and proposes any Notices of Motion to ALGA at the February Council meeting, and if any, a report will be prepared for ALGA consideration and acceptance.

A copy of the Discussion Paper from the Australian Local Government Association is attached.

Appendices

1. Call for Motions - National General Assembly 2023 ↓
2. ALGA Notice of Motion ↓

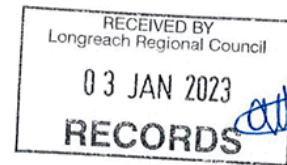
Recommendation:

That Council:

1. *Considers any Notices of Motion for the Australian Local Government Association (ALGA) National General Assembly 2023 at the February Council meeting; and*
2. *Approves for the Mayor and Chief Executive Officer to attend the Australian Local Government Association (ALGA) National General Assembly scheduled for June 2023.*



19 December 2022



Cr Tony Rayner
Longreach Regional Council
PO Box 144 ILFRACOMBE QLD 4727
assist@longreach.qld.gov.au

To the Mayor, Councillors and CEO (please distribute accordingly).

2023 National General Assembly Call for Motions

We're excited to let you know that in preparation for our 2023 National General Assembly of Local Government (NGA), your Australian Local Government Association (ALGA) is now calling for councils to submit motions.

The theme of our 2023 NGA will be "Our Communities, Our Future", and it will be held at the National Convention Centre in Canberra next June. We are seeking your motions to guide ALGA's Board, in particular, where they identify opportunities for reforming and creating new Federal Government programs and policies that will support councils to build stronger communities into the future.

We heard and responded to your feedback and, as a result, the ALGA Board has ensured we will allocate additional time for debate on motions in 2023 and made improvements to the criteria to support more focused discussion.

We have also heard from some of you that you prefer presentations and panels to debate on motions, so we will be running concurrent sessions as another option for non-voting delegates during these sessions. The attached discussion paper will help you prepare your council's motions, which can be submitted online at www.alga.com.au until **Friday 24 March**.

Next year's NGA is shaping up to be even bigger than 2022, and we are working with the Prime Minister and Federal Government towards incorporating the return of the Australian Council of Local Government (ACLG).

The ACLG was originally established by the Federal Government in 2007 as an opportunity for councils to engage directly with the Government and key Ministers. We are thrilled that the Albanese Government has committed to re-establishing this forum, and we look forward to working with them to make it a success, and a key part of our NGA.

We are currently finalising the dates for the 2023 NGA and ACLG and will confirm these dates prior to the opening of registrations early next year.

We look forward to receiving your 2023 NGA motions and welcoming you to Canberra next June.

Thank you all for your dedication to your council and community! I wish you all the best for a wonderful holiday season and a happy and healthy 2023.

Yours sincerely,

A handwritten signature in blue ink that reads "Linda Scott".

Cr Linda Scott
ALGA President



AUSTRALIAN
LOCAL GOVERNMENT
ASSOCIATION

**2023
NGA**

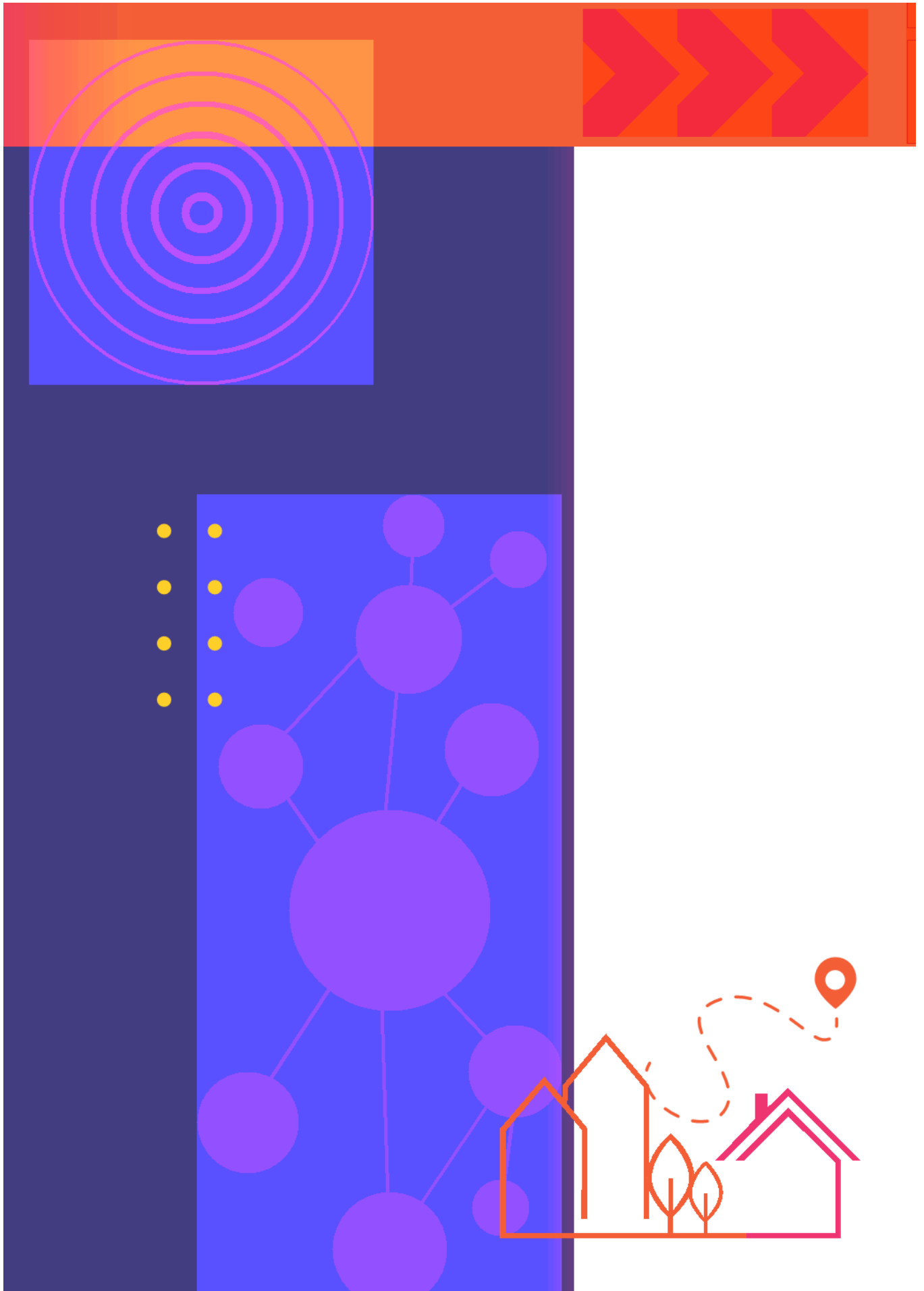
**OUR COMMUNITIES
OUR FUTURE** ▶▶▶

DISCUSSION PAPER
Call for Motions

JUNE 2023

NATIONAL CONVENTION CENTRE
CANBERRA







The Australian Local Government Association (ALGA) is pleased to convene the 29th National General Assembly of Local Government (NGA), to be held in Canberra mid June 2023.

This discussion paper contains essential information for Australian councils considering submitting motions for debate at the 2023 NGA.

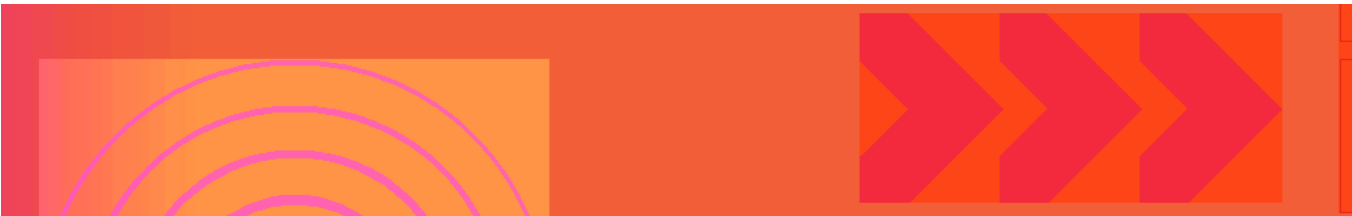
It is recommended that all councils and delegates intending to attend this event familiarise themselves with the guidelines for motions contained in this paper.

Key Dates

December 2022	24 March 2023	June 2023 *	June 2023 *
Opening of Call for Motions	Acceptance of Motions	Regional Cooperation & Development Forum	National General Assembly

* Dates are subject to change depending on timing of Australian Council of Local Government

**To submit your motion,
visit: alga.com.au**



Background to ALGA and the NGA

ALGA was established in 1947, and its structure is a federation of member state and territory local government associations.

Its mission is to champion and strengthen Australian councils by representing the agreed position of ALGA members, the seven local government associations from around Australia, who represent 537 Australian councils.

In 1994, the ALGA Board, in consultation with its member associations, established the NGA as a unique forum to engage with councils directly at the national level.

The purpose of the NGA was to build the profile of local government on the national stage and demonstrate to the Australian Government the strength and value of working with local government nationally.

As part of the NGA, debate on motions was introduced as a vehicle for councils from across the nation to canvas ideas, and solutions to the challenges facing Australia's councils and communities.

Outcomes of debate on motions (NGA Resolutions) could then be used by participating councils to inform their own policies and priorities, as well as their own advocacy to the Federal Government and Federal MPs.

At the same time, they assist ALGA, and its member state and territory associations to gain valuable insight into council priorities, emerging national issues, and gauge the level of need and support for emerging policy and program initiatives and advocacy.

Changes for 2023

The ALGA Board has undertaken a comprehensive review of the motions process.

As a result, ALGA has allocated additional time for debate on motions at the 2023 NGA and amended the criteria with a view to improving the quality and relevance of motions included in the Business Papers.

The updated criteria for motions is listed on page 6.

ALGA's policies and priorities will continue to be informed by motions and determined by the ALGA Board and based on the positions of its member associations.

ALGA's Board thanks all councils for attending the NGA, and those that will take the time to submit motions for debate at this event.





Submitting Motions

The theme of the 2023 NGA: Our Communities, Our Future.

This theme conveys the critical importance of our communities, how they are the focus of our attention, and how they are at the centre of all our work.

Our communities are the reason that local governments exist, and it is the health and wellbeing of our communities that will shape Australia's future.

This discussion paper is a call for councils to submit motions for debate at the 2023 NGA, to be held in Canberra mid June 2023.

A notice of motion to this year's NGA should either:

- Focus on practical and deliverable programs and policies that the Australian Government can support and work directly with the local government sector to build our communities; or
- New program ideas that would help the local government sector to deliver national objectives.

Motions should be concise, practical and able to be implemented.

They must also meet the guidelines for motions outlined in this paper.

You are encouraged to read all the sections of the paper but are not expected to respond to every issue or question. Your council's motion/s should address one or more of the issues identified in the discussion paper.

Motions must be lodged electronically using the online form available at www.alga.com.au and be received no later than 11:59pm on Friday 24 March 2023.

All notices of motions will be reviewed by the NGA Subcommittee to ensure that they meet the criteria included in this paper.

The Subcommittee reserves the right to select, edit or amend notices of motions to facilitate the efficient and effective management of debate on motions at the NGA.

All NGA resolutions will be published on www.nationalgeneralassembly.com.au.

As the convener of the NGA, the ALGA Board will communicate resolutions to the relevant Australian Government Minister and publish Ministerial responses as they are received on this website.

If your council does submit a motion, there is an expectation that a council representative will be present at the NGA to move and speak to that motion if required.

We look forward to hearing from you and seeing you at the 2023 NGA.



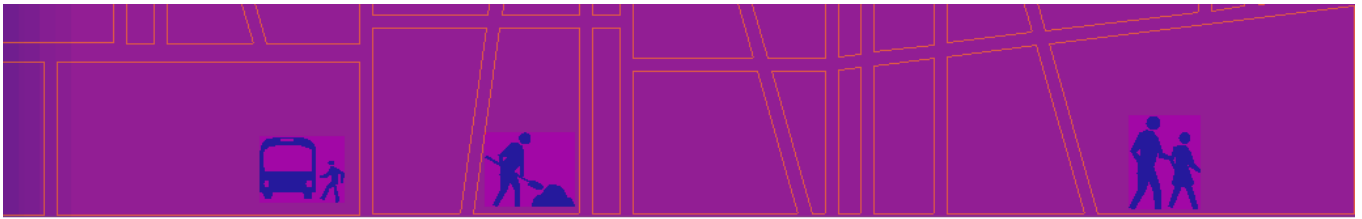
Criteria for motions

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. Be relevant to the work of local government nationally.
2. Not be focused on a specific jurisdiction, location or region – unless the project or issue has national implications.
3. Be consistent with the themes of the NGA.
4. Complement or build on the policy objectives of ALGA and your state or territory local government association.
5. Be submitted by a council which is a financial member of their state or territory local government association.
6. Propose a clear action and outcome ie call on the Australian Government to act on something.
7. Not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members, or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.
8. Address issues that will directly improve the capacity of local government to deliver services and infrastructure for the benefit of all Australian communities.
9. Not seek to advance an outcome that would result in a benefit to one group of councils to the detriment of another.
10. Be supported by sufficient evidence to support the outcome being sought and demonstrate the relevance and significance of the matter to local government nationally.

Motions must commence with the following wording:

This National General Assembly calls on the Australian Government to ...



Other things to consider

Please note that it is important to complete the background section on the form. Submitters of motions should not assume that NGA delegates will have background knowledge of the proposal.

The background section helps all delegates, including those with no previous knowledge of the issue, in their consideration of the motion.

Motions should not be prescriptive in directing how the matter should be pursued.

Try to keep motions practical, focussed, relatively simple and capable of being implemented to ensure that relevant Australian Government Ministers provide considered, thoughtful and timely responses.

Multi-point motions that require cross portfolio coordination have not historically received meaningful responses from the Government.

All motions submitted will be reviewed by the NGA Subcommittee, in consultation with state and territory local government associations, to determine their eligibility for inclusion in the NGA Business Papers.

When reviewing motions, the Subcommittee will consider the motions criteria, clarity of the motion and the importance and relevance of the issue to local government.

If there are any questions about the substance or intent of a motion, ALGA will raise these with the nominated contact officer. With the agreement of the submitting council, these motions may be edited before inclusion in the NGA Business Papers.

To ensure an efficient and effective debate where there are numerous motions on a similar issue, the Subcommittee will group motions together under an overarching strategic motion.

The strategic motions will have either been drafted by ALGA or will be based on a motion submitted by a council which best summarises the subject matter.

Debate will occur in accordance with the rules for debate on motions published in the Business Papers and will focus on the strategic motions.

Associated sub-motions will be debated by exception only or in accordance with the debating rules.

Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state or territory local government association and will not be included in the NGA Business Papers.

Motions should be lodged electronically using the online form available on the NGA website at: www.alga.com.au.

All motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and endorsement of your council.

> **Motions should be received no later than 11:59pm on Friday 24 March 2023.**



Setting the scene

‘Through a devastating pandemic, through a succession of dangerous and damaging natural disasters, through global uncertainty and painful price rises – The Australian people have demonstrated the best of our national character. Resolute and resilient in hard times. Practical and pragmatic about the challenges we confront. Optimistic and confident in a better future. And ready to work together to build it.’

The Hon Jim Chalmer MP, Federal Treasurer Budget Speech 2022–23

The opening statement of the Federal Treasurer’s first Budget Speech describes the backdrop against which the 2023 NGA will be held.

The 2022 NGA was held just weeks after the change in the Federal Government on 21 May 2022. On 25 October 2022, the new Government handed down its first Budget which updated the economic outlook, realigned priorities and outlined how the Government was to meet its election promises.

The Budget update foreshadows deteriorating economic conditions, citing global challenges, slowing growth, high inflation and higher interest rates, and acknowledges the mounting cost of living pressures on individuals, families and communities.

Key updates include:

- The economy is expected to grow solidly this financial year, by 3 ¼ percent – before slowing to 1 ½ percent growth for 2023/24, a full percentage point lower than what was forecast in March;
- That slowing growth will have an effect on employment, but jobs will continue to be created, and unemployment is expected to stay low by historical standards – at 4 ½ percent in 2023/24 and 2024/25;
- Inflation is expected to peak at 7 ¾ percent late in 2022, before moderating over time to 3 ½ percent through 2023/24, and returning to the Reserve Bank’s target range in 2024/25; and that
- When that inflation moderates, real wages are expected to start growing again in 2024.



The Government is also committed to repairing the Budget in a ‘measured and responsible’ manner consistent with the objective of maintaining full employment and the delivery of essential services. It foreshadows that this will be achieved through spending restraint, with new spending focused on high-quality and targeted investments and building on the capability of the Australian people, expanding the productive capacity of the economy, and supporting action on climate change.

The Budget also included a focus on measuring and improving community wellbeing.

By the time of the 2023 NGA, the Government will have delivered its second Budget, which will provide further updates to the economic outlook and also refine its economic strategy going forward.

The 2023 NGA provides you - the elected representatives of Australia’s local councils and communities - with the opportunity to engage with the Federal Government and key Ministers.

Further, it is your opportunity to advocate for new or extended programs and policy initiatives that could strengthen local governments’ capacity to deliver services and infrastructure to communities across the nation.

This year’s call for motions focusses on eight priority areas:

- Productivity;
- Local Government Infrastructure;
- Community Wellbeing;
- Local Government Workforce;
- Data, Digital Technology and Cyber Security;
- Climate Change and Renewable Energy;
- Natural Disasters; and
- Housing.





1. Productivity

In February 2022, the then Federal Treasurer asked the Productivity Commission to undertake an inquiry into Australia’s productivity performance and provide recommendations on productivity enhancing reform.

This inquiry was the second of a regular series, undertaken at five-yearly intervals, and recognises that productivity growth is vital for Australia’s future. Drawing on the Intergenerational Report the Treasurer notes that ‘... future growth in income and living standards will be driven from productivity growth as the participation effects of young migration are offset by an ageing population.’

ALGA engaged SGS Economics and Planning to undertake research to support its submissions to this inquiry.

SGS Principal and Partner Dr Marcus Spiller presented on some of the findings of this research at the 2022 NGA. In his presentation he identified that local governments generate local economic activity through employment, payment of wages and expenditure on goods and services in the local economy. In addition, SGS identified nine ways local government supports the productive capacity of the broader economy.

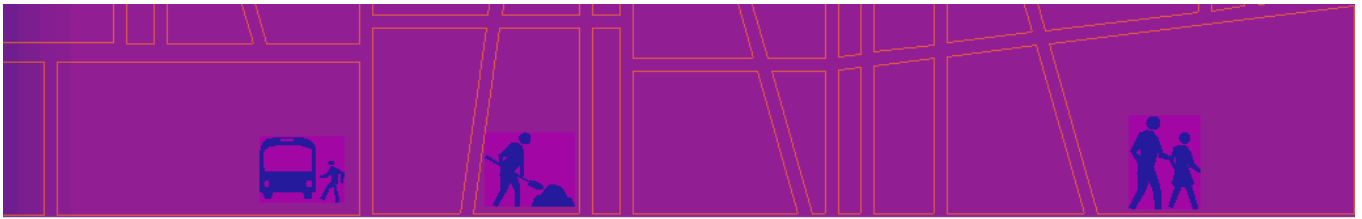
Figure 1 – Nine ways local governments contribute to the productive capacity of the broader economy:



Sources: Adapted from SGS Research for ALGA’s Submission to Productivity Commission (2022)

Are there programs and initiatives that the Commonwealth Government could implement to improve local government’s capacity to support productivity growth?

Are there programs that could support one, or all of the identified ways local government contributes to productivity in the broader economy?



2. Local Government Infrastructure

The 2021 National State of the Assets Report (NSoA) shone a spotlight on local government infrastructure assets. While the technical report shows that local government assets such as roads, bridges, buildings, parks and recreation, stormwater, water and wastewater and airports and aerodromes are generally in good to very good condition, around 10 percent are not fit for purpose, and around 20 – 25 percent are only fair and over time will need attention.

Over the past 12 months this situation has further deteriorated as a result of natural disasters, and particularly flooding across the eastern seaboard.

The technical report shows that in 2019/20 non-financial infrastructure assets were valued at \$342 billion and were depreciating at \$7.7 billion per year. Replacement costs of these infrastructure assets were in the order of \$533 billion.

While 86 percent of councils have adopted long term financial plans, one third of councils do not have asset management plans for their major assets, or if they do, they are out-of-date. Of the councils that do have asset management plans only 66 percent included financial projections in their financial plan.

Asset management and long-term financial planning are essential tools for councils to manage community assets now and into the future.

Are there programs or initiatives that the Commonwealth Government could adopt to improve the long-term sustainability of council's infrastructure?

Are there programs or initiatives that the Commonwealth Government could provide to improve the sector's capacity to manage local government infrastructure and to integrate these plans into long-term financial plans?



3. Community Wellbeing

While the NSoA focuses attention on physical assets, local governments also provide a wide range of important community services that improve local wellbeing. These services are provided at the discretion of councils based on local characteristics, needs, priorities and resources of the local community.

Australian Bureau of Statistics (ABS) data shows that local government annual expenditure in 2020/21 was \$43 billion. It is important to note that nationally local government is 83 percent self-sufficient. That is, the vast majority of local government services and infrastructure are funded at the local level either through rates, fees and charges, sale of goods and services, and interest, and only 17 percent comes from grants and subsidies from other levels of government. Unfortunately, many of these grants and subsidies are tied, and often require matching funding which restricts the ability to address local priorities in the way the council and community might like.

Local government community services are broadly defined and may include but not limited to:

- environmental health including food safety;
- childcare, early childhood education;
- aged care, senior citizens;
- services to the disabled;
- programs to address disadvantage, to reduce poverty and homelessness;
- sporting and recreational programs;
- arts and cultural activities, program and festivals;
- tourism and economic development activities; and
- library services.

Councils also play a key role making places that are attractive and liveable for current and future workers, and closing the gap between Indigenous and non-Indigenous Australians.

ALGA's research shows that almost one in four councils are heavily reliant on federal Financial Assistance Grants, which make up at least 20 percent of their annual operating revenue. Financial sustainability of local governments remains an ongoing issue which threatens local service provision and community wellbeing.

Noting the funding arrangements for the provision of local government community services in your area and across the country, are there programs and initiatives that the Commonwealth Government could implement to improve the delivery of these services?

Are there changes to existing programs, including to administrative arrangements, that would significantly improve local government human service planning and provision of services and infrastructure across Australia?

Are there new programs the Australian Government could develop that would support councils to close the gap between Indigenous and non-Indigenous Australians?

What are the actions the Australian Government could take to support councils to improve their ongoing financial sustainability, and their capacity to deliver the services their communities need?



4. Local Government Workforce

Local government is a major employer in Australia providing employment, career advancement and training opportunities for more than 190,800 Australians, across an estimated 400 occupations. In many communities, the council is one of the largest employers.

There are 537 local councils in Australia. Importantly, they are geographically dispersed and provide essential public administration to every corner of the nation.

According to the 2022 National Local Government Workforce Skills and Capability Survey, more than 90 percent of local governments are experiencing skills shortages, resulting in around two thirds of councils having their projects impacted or delayed.

Skills shortages occur for a variety of reasons including an inability to compete against the private sector, worker accommodation, support services for families, ageing of the workforce and geographic isolation. The attrition rate (or rate of turnover) of local government staff is estimated to be between 15 – 20 percent per annum.

The most cited skills shortages include engineers, urban planners, building surveyors, environmental officers and human resources professionals.

ALGA's submission to the Productivity Commission's Productivity Inquiry called on all levels of government to work together to improve training pathways and address skills and labour shortages for the benefit of councils, communities, and businesses right across Australia.

While local government must face its immediate workforce challenges, it must also anticipate the changing nature of work, and future skills needed to meet the changing needs of our communities.

Are there programs or initiatives that the Commonwealth Government could implement that would enhance local government's capacity to attract and retain appropriately skilled staff now and into the future?

Are there programs or changes to existing programs that would increase local government's ability to employ apprentices and trainees?

Are there other initiatives that the Commonwealth Government could provide to improve the sector's ability to plan and develop skills fit for the future?

5. Data, Digital Technology and Cyber Security

Provision of information technology to all Australians is vital for innovation, economic growth and social equity. However, it is potentially even more important to regional Australia where the tyranny of distance increases the inequity of services available – including education, health, economic and social.

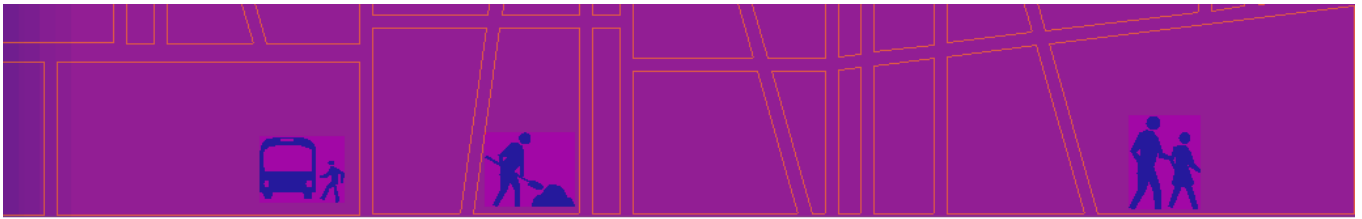
Innovative technology is becoming more broadly available and has the ability to boost productivity and economic growth.

Councils around Australia continue to embrace new technologies to improve their service delivery standards and broaden consultation and engagement with their local communities. However, many councils lack basic technological infrastructure and have a shortage of necessary skills and resources.

In October 2022, cyber-attacks on major Australian corporate organisations including Optus and Medibank Private highlighted the critical importance of cyber security. It is a timely reminder as digital information, services and products become an increasing feature of modern business operation including in local government.

Like all risks, local government must manage the risk of cyber-attack and address cyber security. At a national level, there is a poor understanding of local government's vulnerability to cyber-attacks and a lack or inadequacy of risk management strategies and business continuity planning within the sector. While this is primarily a responsibility of the sector itself, governments at all levels must work together to ensure that the public have confidence in government information management systems and its security.

Drawing upon your own council experience, and your knowledge of other councils within your state, or territory, are there programs and initiatives that the Commonwealth Government could implement to help local government develop its digital technology services and infrastructure and/or to improve cyber security within the sector?



6. Climate Change and Renewable Energy

Local governments are playing an important leadership role in addressing climate change, supporting a wide range of programs to lower the carbon footprint of their own business operations and in their local communities.

As a sector, local government is leading the debate for lowering carbon emissions, sourcing renewable energy, responding creatively to reduce greenhouse gas emissions from landfills, and facilitating the construction of green buildings and water sensitive design of cities and towns.

Councils also have a role to play supporting communities in transition, moving away from fossil fuels to new industries.

Pragmatically, local government has been at the forefront of addressing the impacts of climate change and adapting to reduce its environmental footprint. These impacts include an increased number of days with high temperatures, less rainfall and more droughts in southern Australia, less snow, more intense rainfall and fire weather, stronger cyclones, and sea level rise. These changes will increase stress on Australia's infrastructure and physical assets and natural ecosystems that are already threatened, and significantly affect agriculture, forestry, fisheries, transport, health, tourism, finance and disaster risk management.

At the 2022 NGA, there were five Strategic Motions and 15 associated motions debated concerning this issue. Councils are encouraged to review these motions on ALGA's website prior to developing new motions for debate at the 2023 NGA.

Noting the Government's commitment to reducing emissions, are there programs and initiatives that the Commonwealth Government could develop to assist councils in their work to address climate change and reduce emissions?





7. Natural Disasters

Over the past five years, Australian communities have experienced unprecedented natural disasters. At the time of writing, almost every community in Australia, particularly those on the East Coast, had been adversely affected by wet weather conditions associated with the La Nina weather pattern.

Councils in Western Australia are still recovering from a cyclone in 2021, and the Black Summer bushfires in 2019/20 burned approximately 250,000 square kilometres across the country.

The impacts of heavy rainfall, record breaking floods and associated social disruption and damage to infrastructure have exposed weaknesses as well as the strength of current emergency management systems.

There have been numerous NGA motions in the past regarding natural disasters. This year, councils are encouraged to draw on their practical experience of the improvements that could be made to managing emergencies.

Please note, however, that many aspects of emergency management are state or territory responsibilities, and your motions should focus on how the Commonwealth Government could assist.

What new programs could the Australian Government develop to partner with local government to improve the current natural disaster management systems to further assist in recovery and build resilience?





8. Housing

A lack of affordable housing remains one of the biggest issues for Australian councils and communities.

There is less social and affordable housing stock available than there was a decade ago, and more low-income Australians are experiencing housing stress.

The shortage and rising costs of rental properties and affordable home ownership are having significant social and economic impacts in cities and towns across Australia, including rural and regional communities.

This is due to a range of factors including changes to recent migration patterns, cheap finance and labour and material shortages in the construction sector.

While the provision of affordable housing is not a local government responsibility, councils often facilitate affordable housing within their communities, operating within state/territory planning, financial and other legislation requirements.

Some councils are going further, addressing thin markets and developing land and housing themselves, delivering local solutions to meet the needs of their communities.

Local government also plays an important role addressing some of the causes of homelessness, including social inclusion programs that can assist mental health and family violence issues, as well as providing support for people currently experiencing homelessness.

What new programs and policies could the Australian Government develop to partner with local government to support the provision of more affordable housing?

How can the Australian Government work with councils to address the causes and impacts of homelessness?





Conclusion

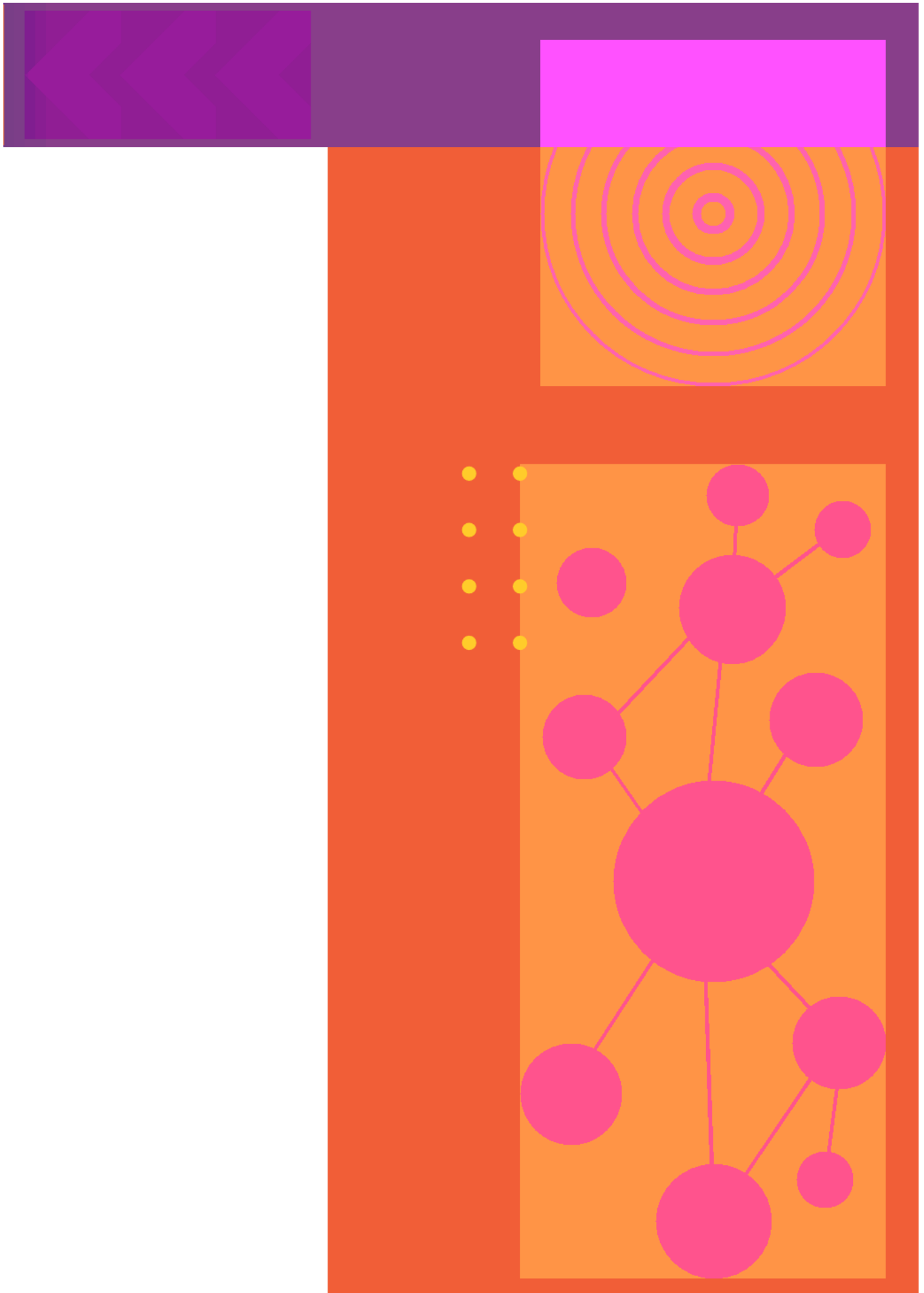
Thank you for taking the time to read this discussion paper and your support for the 2023 National General Assembly of Local Government.

A FINAL REMINDER:

- » Motions should be lodged electronically at www.alga.com.au and received no later than 11.59pm on Friday 24 March 2023.
- » Motions must meet the criteria published in this paper.
- » Motions should commence with the following wording: 'This National General Assembly calls on the Australian Government to...'
- » Motions should not be prescriptive in directing how the matter should be pursued
- » Motions should be practical, focussed and relatively simple.
- » It is important to complete the background section on the form.
- » Motions must not seek to advance an outcome that would result in a benefit to one group of councils to the detriment of another.
- » When your council submits a motion there is an expectation that a council representative will be present at the 2023 National General Assembly to move and speak to that motion if required.

We look forward to hearing from you and seeing you at the 2023 National General Assembly in Canberra.







AUSTRALIAN
LOCAL GOVERNMENT
ASSOCIATION

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11. CHIEF EXECUTIVE OFFICER'S REPORT
11.6 - Pest Animal Bounty Policy 05-03 - Biennial Review

11.6 Pest Animal Bounty Policy 05-03 - Biennial Review

Consideration of the adoption of the Pest Animal Bounty Policy 05-03 which is due for its biennial review.

Council Action

Partner
 Deliver

Applicable Legislation

Local Government Act 2009
Local Government Regulation 2012
Animal Care and Protection Act 2001
Animal Care and Protection Regulation 2012
Environmental Protection Act 1994
Environmental Protection Regulation 2019
Nature Conservation Act 1992
Nature Conservation (Animals) Regulation 2020
Land Act 1994
Land Regulation 2019
Biosecurity Act 2014
Biosecurity Regulation 2016

Policy Considerations

Pest Animal Control Policy 05-04

Corporate and Operational Plan Considerations

GOVERNANCE: GOVERNANCE SERVICES			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.1.1 4.3.2	Ensure effective and responsible policy development and decision making.	Monitor and maintain Council's policy register in line with policy review dates and in consultation with management.	90% of Policies are reviewed and adopted by Council prior to review dates.
3.3	Provide advice and activities in relation to managing pest animals and weeds within the Council area.	Execute annual program of pest animal and weed control.	90% of annual program completed.

Budget Considerations

A budget allocation for the administration of Pest Animal Bounty is made each financial year.

Previous Council Resolutions related to this Matter

12.7 Review of Feral Animal Bounty Policy 05-03
(Res-2020-01-010)

Moved Cr Nunn seconded Cr Smith

That Council adopt the Feral Animal Bounty Policy as presented. CARRIED

12.3 Land and Pest Management Advisory Committee Minutes and Recommendations
(Res-2022-07-201)

Moved Cr Nunn seconded Cr Bignell

That pursuant to section 265 of the Local Government Regulation 2012, Council approves:

1. Council to offer a \$5 cat bounty with a \$1,000 cap for the financial year. Council to review quarterly. CARRIED

Officer Comment

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.6 - Pest Animal Bounty Policy 05-03 - Biennial Review

Responsible Officer/s: *Brooke Ballard, Local Laws / Rural Lands Administration Officer*
Jeffrey Newton, Local Laws / Rural Lands Supervisor

Background:

Pursuant to good governance and decision-making, Council policies subject to ongoing review and evaluation for their effectiveness during implementation. Pursuant to the *Local Government Act 2009*, policy development is specifically referred to as follows:

Section 12(3)(c) All Councillors have the following responsibilities – "...participating in council meetings, policy development, and decision-making, for the benefit of the local government area;..."

In general terms, policies require review due to either legislative change, changes to policy itself, or because of differing circumstances requiring a change to policy.

Issue:

The purpose of this policy is to support landholders in meeting legislative requirements under the *Biosecurity Act 2014* for the control of invasive pest animals. The Pest Animal Bounty Policy provides a financial incentive to landholders and community members for the control and reduction of pest animal species located on properties throughout the Council region.

The policy has been reviewed and overall simplified into a more relevant policy format. Much of the information that has been removed from this policy in this review will be included in a newly developed procedure to accompany the policy, ensuring a clear and consistent approach in the administration of the Pest Animal Bounty program. The review of this policy also included the addition of the bounty payment amount for feral cat scalps of \$5.00, per Res-2022-07-201 in July 2022, as a result of a recommendation made to Council by the Land and Pest Management Advisory Committee.

The name of the policy was also changed from 'Feral Animal Bounty Policy' to 'Pest Animal Bounty Policy' to more accurately reflect the broad species targeted, as well as adopting a slightly more pleasant title.

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood:	Unlikely
Consequence:	Insignificant
Rating:	Low (2/25)

Environmental Management Factors:

Nil

Other Comments:


A copy of the revised policy is attached with highlighted sections of where changes have been made.

Appendices

1. Pest Animal Bounty Policy 05-03 [↓](#)

Recommendation:

That Council adopts the amended Pest Animal Bounty Policy 05-03, as presented.

Pest Animal Bounty Policy		 Longreach Regional Council
Policy Number:	5.3	
Policy Category:	Local Laws	
Authorised by:		
Date approved:	23 January 2022	
Review Date:	23 January 2025	

SCOPE

This policy supports landholders in meeting legislative requirements under the *Biosecurity Act 2014* for the control of invasive pest animals.

OBJECTIVES

The key objectives of the Pest Animal Bounty Policy are to:

- Ensure best practice in the management of pest animal control
- Enhance, protect and sustain the environment
- Ensure compliance with legislative requirements
- Ensure procedures and data collection are improved

LEGISLATION

Local Government Act 2009
Local Government Regulation 2012
Animal Care and Protection Act 2001
Animal Care and Protection Regulation 2012
Environmental Protection Act 1994
Nature Conservation Act 1992
Land Act 1994
Biosecurity Act 2014
Biosecurity Regulation 2016

RELATED DOCUMENTS

Central West Biosecurity Plan

DEFINITIONS

Applicant – Longreach Regional Council Landholder

Bounty – A predetermined amount of money paid to an individual upon satisfactory evidence of the destruction of a specified animal.

Contract Trapper – A pest animal trapper engaged by Council.

Council – Longreach Regional Council

Feral Cat – refers collectively to the species *Felis Catus*, including domestic cats that have escaped or been deliberately released, which are not considered to be domesticated.

Pest Animal – refers to animal species that occur beyond their natural range and have the potential to cause significant adverse economic, environmental and social impacts. Pest animals are considered to be invasive, and may also be referred to as ‘feral’.

Wild Dog – refers collectively to purebred dingoes (*Canis familiaris dingo*, *Canis lupus dingo*) dingo hybrids, and domestic dogs (*Canis lupus familiaris*) that have escaped or been deliberately released.

POLICY STATEMENT

The Pest Animal Bounty provides an incentive to Landholders and community members, promoting a collaborative approach for the control and reduction of pest animal species located on properties.

The amounts payable for the bounty of pest animals taken within the Longreach Regional Council area, payable at the following rate per animal:

- (a) Wild Dogs \$30.00 exc. GST
- (b) Feral Cats \$5.00 exc. GST

Pest animal bounty payments are not available for collection by Contract Trappers of Council.

BOUNTY CLAIM CONDITIONS

1. Bounty applicants must comply with and complete the procedures associated with verification and recording of pest animals.
2. Bounty Claim Form must be signed by landholder or manager of the property confirming the pest animal is from their property; approved form provided by Council.
3. GPS points must be supplied for each taken pest animal.
4. Scalp retained from the taken pest animal and handed over to Authorised Officers as part of the verification process must be in line with Council’s related procedure.

ACCOUNTS

1. The Authorised Officer returns the completed Bounty Claim Form to the relevant delegated financial Officer to be signed for payment approval.

Authorised by resolution as at:

Brett Walsh
Chief Executive Officer

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.7 - Pest Animal Control Policy 05-04 - Biennial Review

11.7 Pest Animal Control Policy 05-04 - Biennial Review

Consideration of the adoption of the revised Pest Animal Control Policy 05-04 which is due for its biennial review.

Council Action

Partner
 Deliver

Applicable Legislation

Local Government Act 2009
Local Government Regulation 2012
Stock Route Management Act 2002
Stock Management Regulation 2003
Medicines and Poisons Act 2019
Medicines and Poisons Regulation 2021
Biosecurity Act 2014
Biosecurity Regulation 2016
Animal Care and Protection Act 2001
Animal Care and Protection Regulation 2012
Environmental Protection Act 1994
Environmental Protection Regulation 2019
Land Act 1994
Land Regulation 2020
Nature Conservation Act 1992
Nature Conservation (Animals) Regulation 2020

Policy Considerations

Nil

Corporate and Operational Plan Considerations

GOVERNANCE: GOVERNANCE SERVICES			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.1.1 4.3.2	Ensure effective and responsible policy development and decision making.	Monitor and maintain Council's policy register in line with policy review dates and in consultation with management.	90% of Policies are reviewed and adopted by Council prior to review dates.
3.3	Provide advice and activities in relation to managing pest animals and weeds within the Council area.	Execute annual program of pest animal and weed control.	90% of annual program completed.

Budget Considerations

A budget allocation for the administration of Pest Animal Control program is made each financial year. Council receives a Control of Pest Animals Special Charge, per levy period, to fund the provision of pest control through coordinated baiting programs.

Previous Council Resolutions related to this Matter

(Res-2022-06-173)

Moved Cr Hatch seconded Cr Emslie

Pursuant to section 94 of the Local Government Act 2009 and section 94 of the Local Government Regulation 2012, Council make and levy a special charge to be known as the Control of Pest Special Charge of 2.49 cents per hectare, per levy period, on all rural land greater than 25 hectares within the local government area, to which the overall plan applies, to fund the provision of pest control through coordinated baiting programs.

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.7 - Pest Animal Control Policy 05-04 - Biennial Review

(Res-2022-07-201)

Moved Cr Nunn seconded Cr Bignell

That pursuant to section 265 of the Local Government Regulation 2012, Council approves:

1. Council to offer a \$5 cat bounty with a \$1,000 cap for the financial year. Council to review quarterly.

4. Council to increase the pest levy by 25%.

Officer Comment

Responsible Officers: *Brooke Ballard, Local Laws / Rural Lands Administration Officer*
Jeffrey Newton, Local Laws / Rural Lands Supervisor

Background:

Pursuant to good governance and decision-making, Council policies are subject to ongoing review and evaluation for their effectiveness during implementation. Pursuant to the *Local Government Act 2009*, policy development is specifically referred to as follows:

Section 12(3)(c) All Councillors have the following responsibilities – "...participating in council meetings, policy development, and decision-making, for the benefit of the local government area;..."

In general terms, policies require review due to either legislative change, changes to policy itself, or because of differing circumstances requiring a change to policy.

Issue:

The purpose of this policy is to guide the efficient control of pest animals throughout the Longreach Regional Council area. The Pest Animal Control Policy provides clarification of commitments and responsibilities for Council and landholders, relating to baiting programs for the control and reduction of pest animal species located on properties throughout the Council region.

A major change for this policy was in response to the recent transfer of administrative control of fluoroacetic acid from the Department of Agriculture and Fisheries to Queensland Health. The policy has been reviewed and overall simplified into a more relevant policy format. Much of the information that has been removed from this policy in this review will be included in a newly developed procedure to accompany the policy, ensuring a clear and consistent approach in the administration of the Pest Animal Control programs.

The policy states Council's commitment to fully fund one baiting campaign per year, and that the second baiting campaign will be partially funded by Council, requiring landholders to supply or purchase their own meat. The policy also lists responsibilities of Syndicate Leaders and participating landholders.

The name of the policy was also changed from 'Baiting Subsidy Policy' to 'Pest Animal Control Policy', adopting a slightly more acceptable title.

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Unlikely
Consequence: Insignificant
Rating: Low (2/25)

Environmental Management Factors:

Nil

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.7 - Pest Animal Control Policy 05-04 - Biennial Review

Other Comments:


A copy of the revised policy is attached with highlighted sections of where changes have been made.

Appendices

1. Pest Animal Control Policy 05-04 [↓](#)

Recommendation:

That Council adopts the amended Pest Animal Control Policy 05-04, as presented.

Pest Animal Control Policy		 Longreach Regional Council
Policy Number:	05-04	
Policy Category:	Local Laws	
Authorised by:		
Date approved:		
Review Date:		

SCOPE

This policy guides the efficient control of pest animals throughout the Longreach Regional Council area.

LEGISLATION

Local Government Act 2009

Medicines and Poisons Act 2019

Stock Route Management Act 2002

Animal Care and Protection Act 2001

Biosecurity Act 2014

Environmental Protection Act 1994

Land Act 1994

Nature Conservation Act 1992

Local Government Regulation 2012

Medicines and Poisons Regulation 2021

Stock Management Regulation 2003

Animal Care and Protection Regulation 2012

Biosecurity Regulation 2016

Environmental Protection Regulation 2019

Land Regulation 2020

Nature Conservation (Animals) Regulation 2020

RELATED DOCUMENTS

Pest Animal Bounty Policy 05-03

Central West Biosecurity Plan

Debt Recovery Policy 01-12

DEFINITIONS

Baiting – an authorised officer under the *Medicines and Poisons Act 2019* may give prepared baits containing not more than 0.05% fluoroacetic acid to another person (the user) to control invasive animals.

Council – Longreach Regional Council.

Feral Pigs –refers collectively to the species *Sus Scrofa*, including domestic pigs that have escaped or been deliberately released, which are not considered to be domesticated

Meat Substrate – Meat pieces that are used for the purpose of pest animal baiting, and has been injected with the relevant chemical.

QH – Queensland Health

Syndicate – a group of landholders cooperating to control pest species.

Spot Bait – A baiting event with one or more landholders outside of the coordinated baiting campaign.

Coordinated Baiting Campaign – Baiting campaign that is coordinated by Council at scheduled times of the year as indicated by QH.

Wild Dog – refers collectively to purebred dingoes (*Canis familiaris dingo*, *Canis lupus dingo*) dingo hybrids, and domestic dogs (*Canis lupus familiaris*) that have escaped or been deliberately released.

POLICY STATEMENT

All baiting programs must be held in accordance with legislative guidelines.

All meat supplied utilised for baiting must be in line with the size specifications set by QH.

Coordinated Baiting Campaigns

1. Council will coordinate two baiting campaigns annually.
2. Council will fully fund only one baiting campaign annually, which may include the supply of aircraft, fuel, staff, meat substrate (both dog and pig) and chemical.
3. For the second annual coordinated baiting campaign:
 1. Council's assistance shall be limited to the supply of aircraft, fuel, staff and chemical, provided that the landowner/s are participants in the campaign;
 2. Council may purchase and supply meat to participants if requested, however the full cost of any meat purchased shall be recoverable from the requesting participant;
4. It is the responsibility of the landholder participating in a coordinated baiting campaign to ensure an Authority to Sign form has been completed and the nominated person is in attendance on the day of baiting;
5. Failure of the participating landholder to sign their Deed Poll or to provide an Authority to Sign form prior to the baiting day will result in the distribution of the substrate on another property as directed by Council's Authorised Person, at the expense of the landholder who ordered the meat.

Spot Baiting

1. A landholder may request a spot baiting event outside of the coordinated baiting campaign. Approval for the spot baiting will be at Council's discretion, considering available resources.
2. Council may supply meat if available, with the cost of the meat recoverable from the landholder.
3. Spot Baits will be conducted via arrangement with the Regulatory Services department .

Syndicate – Wild Dog Baiting Requirements

1. It is the responsibility of the Syndicate Leader to:
 - a) Obtain the meat substrate orders from participating landholders and return them to the Rural Lands Officer by the specified date
 - b) Engage with new landholders in their Syndicate Areas
 - c) Ensure the ordered meat substrate is collected from the specified location prior to the commencement of their baiting day and appropriately prepared prior to the Council Officer's arrival
 - d) Water is available for wash down i.e. slip-on unit
 - e) Coordinate on-site assistance from participating landholders
 - f) Work with the Rural Lands Officer to ensure all maps and Authority to Sign Forms are correct and up-to-date prior to commencement.
2. Participating Landholders must ensure they assist the Syndicate Leader in the:
 - a) Collecting the meat from the specified location
 - b) Spreading the meat out on drying racks
 - c) Attendance on the day to assist with baiting activities
 - d) Signing of their Deed Polls
 - e) Confirming their maps with the Syndicate Leader or airplane operator.

Authorised by resolution as at :

Brett Walsh
Chief Executive Officer

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.8 - Livestock Tailing Policy 05-05 - Biennial Review

11.8 Livestock Tailing Policy 05-05 - Biennial Review

Consideration of the adoption of the revised Livestock Tailing Policy 05-05 which is due for its biennial review.

Council Action

Deliver

Applicable Legislation

Local Government Act 2009
Local Government Regulation 2012
Stock Route Management Act 2002
Stock Management Regulation 2003
Biosecurity Act 2014
Biosecurity Regulation 2016
Animal Care and Protection Act 2001
Animal Care and Protection Regulation 2012
Environmental Protection Act 1994
Environmental Protection Regulation 2019
Land Act 1994
Land Regulation 2020

Policy Considerations

Nil

Corporate and Operational Plan Considerations

GOVERNANCE: GOVERNANCE SERVICES			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.1.1 4.3.2	Ensure effective and responsible policy development and decision making.	Monitor and maintain Council's policy register in line with policy review dates and in consultation with management.	90% of Policies are reviewed and adopted by Council prior to review dates.

Budget Considerations

Nil

Previous Council Resolutions related to this Matter

(Res-2020-01-011)
Moved Cr Nunn seconded Cr Rayner
That Council adopt the Tailing on Commons Policy as presented.

Officer Comment

Responsible Officers: *Brooke Ballard, Local Laws / Rural Lands Administration Officer*
Jeffrey Newton, Local Laws / Rural Lands Supervisor

Background:

Pursuant to good governance and decision-making, Council policies are subject to ongoing review and evaluation for their effectiveness during implementation. Pursuant to the *Local Government Act 2009*, policy development is specifically referred to as follows:

Section 12(3)(c) All Councillors have the following responsibilities – "...participating in council meetings, policy development, and decision-making, for the benefit of the local government area;..."

11. CHIEF EXECUTIVE OFFICER'S REPORT

11.8 - Livestock Tailing Policy 05-05 - Biennial Review

In general terms, policies require review due to either legislative change, changes to policy itself, or because of differing circumstances requiring a change to policy.

Issue:

The purpose of this policy is to set out requirements for the tailing of livestock on Council-controlled land within the Longreach Regional Council area. 'Tailing' relates to the short-term grazing of livestock in a specified area, whilst under supervision and control of a person who is responsible for the keeping and care of the livestock.

The policy has been reviewed and overall simplified into a more relevant policy format. Much of the information that has been removed from this policy in this review will be included in a newly developed procedure to accompany the policy, ensuring a clear and consistent approach in the process of managing livestock being tailed on Council-controlled land.

The name of the policy was also changed from 'Tailing on Commons Policy' to 'Livestock Tailing Policy', to allow for a broad application to Council-controlled land beyond the Commons.

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood:	Unlikely
Consequence:	Insignificant
Rating:	Low (2/25)

Environmental Management Factors:

Nil

Other Comments:


A copy of the revised policy is attached with highlighted sections of where changes have been made.

Appendices

1. Livestock Tailing Policy 05-05 [↓](#)

Recommendation:

That Council adopts the amended Livestock Tailing Policy 05-05, as presented.

Livestock Tailing Policy		 Longreach Regional Council
Policy Number:	05-05	
Policy Category:	Local Laws	
Authorised by:		
Date approved:	23 January 2023	
Review Date:	23 January 2025	

SCOPE

This policy sets out requirements for the tailing of livestock on Council-controlled land within the Longreach Regional Council area.

LEGISLATION

Local Government Act 2009
Local Government Regulation 2012
Stock Route Management Act 2002
Stock Management Regulation 2003
Animal Care and Protection Act 2001
Animal Care and Protection Regulation 2012
Environmental Protection Act 1994
Environmental Protection Regulation 2019
Nature Conservation Act 1992
Nature Conservation (Animals) Regulation 2020
Land Act 1994
Land Regulation 2020
Biosecurity Act 2014
Biosecurity Regulation 2016

RELATED DOCUMENTS

Longreach Regional Council Town Common Management Plan
 Longreach Regional Council Schedule of Fees and Charges
Local Law No. 1 (Administration) 2014
Local Law No. 4 (Local Government Controlled Areas, Facilities and Road) 2011

DEFINITIONS

Authorised Person – means a person whom has been authorised by the Chief Executive Officer for the delegation of powers under the relevant legislation.

Council-controlled Land – means all land under the control of Council, including town commons and reserves.

Enclosure – a temporary or permanent holding yard that is adequate to prevent stock from escaping.

Livestock – Sheep, cattle, camels, goats, equine (horses, donkeys).

NLIS – National Livestock Identification System (electronic ear tags) or Rumen Bolus.

NVD – National Vendor Declaration Form is a mandatory declaration completed by the person responsible for the transport of the stock.

Tailing – Short-term grazing of livestock in a specified area, whilst under supervision and control of a person who is responsible for the keeping and care of the livestock.

POLICY STATEMENT

Livestock tailing on Council-controlled land must be pre-approved by Council.

Tailing is permitted only in the following circumstances:

1. Livestock – only when an animal welfare concern has been raised with the Department of Agriculture and Fisheries (DAF) and the Department’s Authorised Officer has issued a direction that the livestock are to be tailed, and an approval is obtained from Council.
2. Cattle and Horses brought into the Council area for Sports Carnivals (rodeos, gymkhanas, camp-drafts etc.) may be tailed onto the adjacent Town Common prior to, during and following the event.
3. In the event of a natural disaster or emergency situation.

CONDITIONS

Where livestock are permitted to be tailed onto the specified Council-controlled land, the following conditions will apply:

1. Persons in control of any livestock tailed onto any of the Council-controlled land must follow all directions issued by an Authorised Person.
2. All livestock tailed on the specified Council-controlled land must be kept under the effective control of a responsible person (a person over the age of 18 capable of handling the Livestock) at all times and returned to a secure enclosure by dusk each evening. If the method of containment is to be electric fencing, it must be clearly signed at regular intervals to alert any person approaching the enclosure of its presence.
3. Upon receipt of approval, the applicant shall pay the appropriate fee and the evidence of payment must be produced upon request to an Authorised Council Officer.
4. All documentation relating to stock movement data e.g. NLIS, Tick Clearance, Movement Record (NVD/Waybill) must be provided before livestock are approved to enter the specified area as per the *Biosecurity Act 2014* requirements.
5. Authorised Persons may place additional requirements on the person responsible for the livestock.

Authorised by resolution as at:

Brett Walsh
Chief Executive Officer

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.9 - 02-10 Councillor Remuneration Policy

11.9 02-10 Councillor Remuneration Policy

Consideration to repeal the Councillor Remuneration Policy No.2.10.

Council Action

Deliver

Applicable Legislation

Local Government Act 2009

Local Government Regulation 2012

Local Government Remuneration Commission

Policy Considerations

Councillor Remuneration Policy No.2.10

Corporate and Operational Plan Considerations

GOVERNANCE: GOVERNANCE SERVICES			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.1.1 4.3.2	Ensure effective and responsible policy development and decision making.	Monitor and maintain Council's policy register in line with policy review dates and in consultation with management.	90% of Policies are reviewed and adopted by Council prior to review dates.

Budget Considerations

Nil

Previous Council Resolutions related to this Matter

(Res-2022-01-005)

Moved Cr Bignell seconded Cr Emslie

1. *That Pursuant to section 244(1) of the Local Government Regulation 2012, remuneration payable to Councillors from 1 July 2022 be as follows:*

<i>Description</i>	<i>Remuneration payable from 1 July 2022</i>
<i>Mayor</i>	<i>\$110,000</i>
<i>Deputy Mayor</i>	<i>\$60,000</i>
<i>Councillor</i>	<i>\$50,000</i>

2. *The Councillor Remuneration Policy, be amended to reflect the change, and adopted as above.*

Officer Comment

Responsible Officer: Kimberley Dillon, Executive Officer Governance & Special Projects

Background:

The remuneration paid to Councillors is set by the Local Government Remuneration Commission (the Commission) which is established under the *Local Government Act 2009*.

Under the Act, the function of the Commission includes:

- a) to establish the categories of local governments
- b) to decide the category to which each local government belongs
- c) to decide the maximum amount of remuneration payable to the councillors in each of the categories;
- d) to consider and make recommendations to the Minister about matters relating to councillor advisors; and

11. CHIEF EXECUTIVE OFFICER'S REPORT

11.9 - 02-10 Councillor Remuneration Policy

- e) another function related to the remuneration of councillors directed, in writing, by the Minister.

The categories are reviewed every four years, while the remuneration is reviewed annually.

Pursuant to section 244 of the *Local Government Regulation 2012*, a local government must pay remuneration to each Councillor of a local government. The maximum amount of remuneration payable to a Councillor must be paid in accordance with the Remuneration Schedule determined each year by the Local Government Remuneration Commission, unless a lesser amount is adopted by the local government through Council resolution before 1 July (for remuneration payable from 1 July of that year).

Issue:

Council had previously established a Councillor Remuneration Policy; however, on review of the policy and associated legislation there is no requirement for Council to adopt a policy. The current policy (attached) simply reiterates what is outlined in the *Local Government Regulation 2012*.

It is recommended this policy is repealed and Council continues to adhere to the advice provided annually to all Queensland Councils from the Local Government Remuneration Commission.

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood:	Unlikely
Consequence:	Insignificant
Rating:	Low (2/25)

Environmental Management Factors:

Nil

Other Comments:


Nil

Appendices

1. 02-10 Councillor Remuneration Policy.pdf [↓](#)

Recommendation:

That Council repeals the Councillor Remuneration Policy No.2.10, as presented.

Councillor Remuneration Policy		 <p>Longreach Regional Council</p>
Policy Number:	2.10	
Policy Category:	Statutory	
Authorised by:	Res-2020-01-003	
Date approved:	23 January 2020	
Review Date:	23 January 2021	

HEAD OF POWER (LEGISLATION)

Local Government Act 2009

Local Government Regulation 2012

Local Government Remuneration Commission

PURPOSE

The purpose of this policy is to ensure that the annual remuneration set for the Mayor, Deputy Mayor and Councillors of Longreach Regional Council are paid in accordance with legislative requirements.

SCOPE

Pursuant to section 244 of the *Local Government Regulation 2012*, a local government must pay remuneration to each Councillor of a local government. The maximum amount of remuneration payable to a Councillor must be paid in accordance with the Remuneration Schedule determined each year by the Local Government Remuneration Commission, unless a lesser amount is adopted by the local government through Council resolution before 1 July (for remuneration payable from 1 July of that year).

DEFINITIONS

Meeting – a meeting of local government or a meeting of a committee of a local government.

Remuneration – an annual financial payment to Councillors as per the Remuneration Schedule (or as set by Council Resolution) excluding the inclusion of expenses paid, facilities provided, or superannuation contributions.

Remuneration Schedule – A determination set by the Local Government Remuneration Commission stating the date from which the schedule applies, the category of each local government, and the maximum amount of remuneration payable to mayors, deputy mayors and other councillors for each category.

Commission – Local Government Remuneration Commission

POLICY

Council will review the maximum amount of remuneration payable to its Councillors on an annual basis after determinations are made by the Commission in preparing a Remuneration Schedule. The Commission must, before 1 December of each year, decide the maximum amount of remuneration payable from 1 July of the following year to a Mayor, Deputy Mayor and Councillor of a local government. These determinations are considered for each category of local government.

Council will do this through:

1. Reviewing the Commission's Annual Remuneration Report and Remuneration Schedule for each category of Local Government after it is gazetted in the Queensland Government Gazette in December each year; and
2. (a) Accepting the remuneration as proposed for the relevant category (no resolution required); or
(b) If Council does not wish to accept the maximum amount of remuneration payable to a Councillor under the remuneration schedule, it must decide by resolution, the amount payable. This amount must not be more than the maximum amount of remuneration payable to the Councillor under the Remuneration Schedule;
3. If the maximum remuneration payable is to be varied, the decision through resolution must be made before 1 July (for remuneration payable from 1 July of that year).
4. Once the maximum remuneration is accepted or varied through resolution, confirmation will be provided to Council's Payroll Officer to prepare amended payment records to commence from 1 July as detailed in part 2 of the Commission's Remuneration Report. As Council is assigned a Category 1, its payments shall be made as follows:

Mayor	Full annual remuneration paid on a fortnightly basis
Deputy Mayor	Full annual remuneration paid on a fortnightly basis
Councillors	A base payment of two-thirds of the annual remuneration paid on a fortnightly basis The remaining one-third of the annual remuneration to be paid as a monthly meeting fee for attendance at, and participation in, scheduled ordinary meetings of Council subject to certification by the Mayor and/or Chief Executive Officer.

This remuneration will continue in effect until a new remuneration schedule applies.

RELATED POLICIES / SUPPORTING DOCUMENTS

2.21 Councillor Reimbursement of Expenses and Provision of Facilities Policy
Local Government Remuneration Commission Annual Report 2019

Authorised by resolution as at 23 January 2020:



Mitchell Murphy
Chief Executive Officer

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.10 - Workplace Health & Safety Update Report - December 2022

11.10 Workplace Health & Safety Update Report - December 2022

This report provides a summary of Council’s health and safety performance as at 31 December 2022, highlighting issues, risks and opportunities impacting on employee health and safety in the workplace.

Council Action

Recognise

Applicable Legislation

Local Government Act 2009

Local Government Regulation 2012

Workplace Health and Safety Act 2011

Workplace Health and Safety Regulations 2011

Policy Considerations

Workplace Health and Safety Policy No 10.2

Corporate and Operational Plan Considerations

GOVERNANCE: WORKPLACE HEALTH AND SAFETY			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.3.1	Provide a safety management system that minimises the risk to all people and property.	Successful implementation of the identified KPI's in the Longreach Regional Council Safety Management System 2021-22.	90% of KPI's achieved and completed by 30 June 2022

Budget Considerations

Operational Expenses YTD for Workplace Health and Safety are within current budget parameters.

Previous Council Resolutions related to this Matter

Nil

Officer Comment

Responsible Officer: Grace Jones, Human Resources & Workplace Health & Safety Manager

Background:

The HR/WHS Manager provides a monthly update report, which provides a summary of Council’s health and safety performance.

Issue:

Workplace Health and Safety Reporting – Period Ending 31 December 2022

In total, nine incidents were reported in the month, 3 resulted in injuries. Of the injuries for the reporting period, one was considered a report only and the remaining 2 incidents required medical treatment with 1 incident resulting in a lost time injury.

Of the 9 incidents reported 4 were property damage, one of which consisted of windscreen damage as a result of stones from a passing vehicle. The other 3 incidents included:

- Damage to a residents wire fence, when the tooth of a bobcat bucket came into contact with the fence wire, causing approximately a 60cm hole in the wire;

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.10 - Workplace Health & Safety Update Report - December 2022

- A metal plate was partial detached on the underbody of a ride-on mower whilst it was in operation; the cause of the damage is unknown.
- Panel and frame damage to the door of a truck due to another vehicle coming into contact with door when it was opened.

There were 2 near misses reported, 1 of which was a traffic incident when a vehicle failed to give way on a round-a-bout. The second incident involved a member of the public verbally abusing a Council employee in relation to a non-council matter, the employee was encouraged to report the incident to the Police.

The below graphs depicts the Incident to Injury Ratio and Location of Injuries for all incidents reported YTD.



WHS Updates/Consultation

- In December the WHS Team met with supervisors to discuss incident reporting and investigation to discuss areas that were identified as opportunities for improvement during the audit which will help improve how and what information is provided both by employees when incidents are reported but also by WHS in relation to incident outcomes. The WHS Team will be working towards reviewing and updating a documented procedure though engagement with supervisor before adopted the document process and implementing through staff training.
- In December the Bi-Annual Fire and First Aid service was conducted by our external contractor the week before Council close down. WHS will now review any recommendations or issues raised from this inspections and plan rectification.

Risk Management Factors:

This matter has been assessed using Council’s Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible
 Consequence: Minor
 Rating: M6

Risk assessments continue to be applied to find suitable controls for hazards in the workplace.

Environmental Management Factors:

Nil

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.10 - Workplace Health & Safety Update Report - December 2022

Other Comments:

Nil

Recommendation:

That Council receives the Workplace Health & Safety Update Report for the period ending 31 December 2022, as presented.

11. CHIEF EXECUTIVE OFFICER'S REPORT

11.11 - Information Report - Governance

11.11 Information Report - Governance

This report provides an update on a range of activities that have occurred during the month of December 2022 for the Governance Department.

Council Action

Deliver

Applicable Legislation

Local Government Act 2009

Local Government Regulation 2012

Policy Considerations

Nil

Corporate and Operational Plan Considerations

Strategy area: 3.2 Our Economy and 3.4 Governance

Budget Considerations

Nil

Previous Council Resolutions related to this Matter

Nil

Officer Comment

Responsible Officer: *Brett Walsh, Acting Chief Executive Officer*

Background:

Officers are requested to provide an information update to Council on a monthly basis to outline achievements, challenges and statistical information for the various functional areas in Council.

Issue:

Chief Executive Officer Update

Following is a summary of activities undertaken for the period to 18 January 2023:

Strategic Leadership

- Manage the by-election process to elect a new Councillor with the by-election to be held on 11 February 2023
- Implementation of the Watyakan Creek name change in all Council references

Operational Management

- Tenders for the sale of Lot 151 close on 3 February 2023
- Tenders for plant replacement close on 3 February 2023
- Promotion of Australia Day Awards and celebrations
- Visit to Isisford and Ilfracombe to meet with staff
- The Memorandum of Understanding with Longreach Rodeo Association signed by both parties
- Review the Land and Pest Advisory Committee Terms of Reference
- Commence 2024 budget preparations
- Letter of objection to new Stock Routes lodged and follow up discussions with LGAQ

Workforce Capability

- Further enterprise bargaining discussions

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.11 - Information Report - Governance

- Further organisational structure discussions
- Attend Procurement Policy training
- Update position descriptions for recruitment vacancies

Stakeholder Engagement

- Tour of Longreach industries with Deputy Mayor and Jim Madden (MP for Ipswich West and member of the State Development and Regional Industries Committee)
- Meeting with an aircraft owner regarding more hangar space at airport
- Tour of Longreach Airport with the Airport Manager to discuss future planning
- Meeting with a Longreach Community Garden representative regarding assistance with tyre removal
- Meeting with a community member regarding planting of fruit trees in the street
- Meeting with a community member regarding a town planning issue
- Provision of economic information to NBN to develop a Digital Action Plan for Longreach Regional Council
- Meeting with the cinema operator regarding the costs of maintaining operations
- Meeting with a community member regarding the new child care hours
- Meeting with a community member regarding the cessation of Mobile Childcare
- Meeting with Transport and Main Roads representatives to review progress on current works and future plans
- Attend RAPAD meeting – discussion regarding cost of maintenance of flood gauges

Quality, Risk and Compliance

- Monitor rainfall, river rises and road conditions over the rain event

Tourism Update

Longreach Explore Centre (Visitor Information):

The Visitor Information Centre remained open over the Christmas shutdown period excluding Public Holidays. There were still visitors to our region during this time we have also seen increases of visitors from overseas. We have also added to our souvenir offering, trialling handmade items from the Longreach Arts and Crafts Centre. Bookings through the centre were not required by visitors as Qantas Founders Museum and the Australian Stockman’s Hall of Fame were able to handle walk-ins due to lower visitor numbers.

	November 2022	December 2022
Phone Calls Received	59	45
Emails Received	6	9
Over the Counter Enquires	1158	142
Total Enquiries	1223	196

The Explore Centre has processed **\$120.00** in sales on behalf of local operators for this month

Longreach Explore Centre (Visitor Information) Statistics (financial year) 2022-2023:

Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023
5089	3813	2955	1678	1223	142						
July 2021– June 2022				December 2022				2022 – 2023 YTD			
24,882				142				14900			

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.11 - Information Report - Governance

Longreach Regional Council Approved Camping Areas (financial year) 2022-2023:

Location	December 2022 Campers	2022 -2023 YTD Campers
Apex Park	49	6022
Emergency Camping Passes	0	0
Barcoo Weir/Oma Waterhole	0	646
Yaraka	0	N/A

Longreach Powerhouse and Historical Museum Statistics (financial year) 2022-2023:

Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023
924	713	569	230	0	0						

Human Resources

Staffing Levels 31 December 2022

Longreach Based FTE	Operational	Admin/ Supervisors	Contract	Total
Full Time	53	37	8	98
Permanent Part Time	1	3		4
Contracted Staff (Consultants)				0
Total Permanent Employees	54	40	8	102
Temporary Full Time	2	4	1	7
Temporary Part Time				0
Apprentices - Trades	1			1
Traineeships				0
Casual Staff	1	1		2
Total Temporary Employees	4	5	1	10
Total Current Employees FTE	58	45	9	111
Current Vacant Positions	9	5	5	19

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.11 - Information Report - Governance

Ifracombe Based FTE	Operational	Admin/ Supervisors	Contract	Total
Full Time	14	5		19
Permanent Part Time	0		1	1
Contracted Staff (Consultants)				0
Total Permanent Employees	14	5	1	20
Temporary Full Time				0
Temporary Part Time				0
Apprentices - Trades				0
Traineeships			1	1
Casual Staff	2			2
Total Temporary Employees	2	0	1	3
Total Current Employees FTE	16	5	2	23
Current Vacant Positions	5			5

Isisford Based FTE	Operational	Admin/ Supervisors	Contract	Total
Full Time	10	5		15
Permanent Part Time		1		1
Contracted Staff (Consultants)				0
Total Permanent Employees	10	6	0	16
Temporary Full Time	1			1
Temporary Part Time				0
Apprentices - Trades				0
Traineeships				0
Casual Staff	1			1
Total Temporary Employees	2	0	0	2
Total Current Employees FTE	12	6	0	18
Current Vacant Positions	2			2

Yaraka Based FTE	Operational	Admin/ Supervisors	Contract	Total
Full Time				0
Permanent Part Time	1			1
Contracted Staff (Consultants)				0
Total Permanent Employees	1	0	0	1
Temporary Full Time				0
Temporary Part Time				0
Apprentices - Trades				0
Traineeships				0
Casual Staff	0			0
Total Temporary Employees	0	0	0	0
Total Current Employees FTE	1	0	0	1
Current Vacant Positions				0

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.11 - Information Report - Governance

ALL Employees FTE	Operational	Admin/ Supervisors	Contract	Total	Last Month	44742
Full Time	77	47	8	132	134	138
Permanent Part Time	2	4	1	7	7	8
Contracted Staff (Consultants)	0	0	0	0	0	0
Total Permanent Employees	79	51	9	139	141	146
Temporary Full Time	3	4	1	8	8	5
Temporary Part Time	0	0	0	0	0	0
Apprentices - Trades	1	0	0	1	2	3
Traineeships	0	0	1	1	1	1
Casual Staff	3	1	0	4	4	5
Total Temporary Employees	7	5	2	14	15	14
Total Current Employees FTE	86	56	11	153	156	160
Current Vacant Positions	16	5	5	26	25	17
Complement FTE				179	181	177

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare
 Consequence: Insignificant
 Rating: Low (1/25)

Low risk, informational report only.

Environmental Management Factors:

Nil

Other Comments:

Nil

Recommendation:

That Council receives the Governance information report, as presented.

12. FINANCIAL SERVICES REPORT
12.1 - Monthly Financial Statements

12. FINANCIAL SERVICES REPORT

12.1 Monthly Financial Statements

Consideration of the financial statements for the period ending 31 December 2022:

CFO report for the month of December 2022

Financial overview

Overall, Council continues to maintain costs within budget. Most programs are operating within expectations and expenditure on capital projects, while still below budget, has increased over the last month. The cost of materials and services in a high inflationary environment remains the key risk to the budget and the impacts are being monitored. Uncertainty also remains with the final impact of EBA negotiations on budgeted salary and wages.

The 13-month forecast indicates that if costs and net capital expenditure are controlled, Council will be able to maintain a total cash balance of at least \$21 million.

Financial performance

Statement of financial performance	YTD Actual	YTD Budget	Last YTD	Full year budget
	\$'000	\$'000	\$'000	\$'000
Total revenue	21,496	22,823	21,240	52,699
Total expenses	24,901	27,085	21,542	52,717
Net surplus or (deficit)	(3,406)	(4,262)	(302)	(18)

Council's financial performance to the end of December has been close to expectations in most respects with the main variances to budget caused by:

Item	Income	Expenditure	Net result
2021 flood damage	(\$696k)	(\$970k)	\$274k
Capital grant income	(\$1,264k)	-	(\$1,264k)
Other programs	\$633k	(\$1,213)	\$1,846k
Net	(\$1,143k)	(\$1,620k)	\$856k

The gap between actuals and budget has improved for the flood damage and TMR works as the impact of wet weather diminishes. Capital grant income is behind budget due to the timing of capital project delivery to budget.

Overall expenses are below budget. Employee expenses remain low to budget but are partly offset by higher materials and services expenses as contractors are used to fill some positions while vacancies remain.

Depreciation is lower to budget due to the timing on new assets being added to the register.

The net deficit of \$3.4 million is better than the budgeted deficit of \$4.2 million.

Program performance









As illustrated in the attached program report, most programs are performing within expectations. RADF has exceeded the full year budget but expected to recognise income to bring the net results into line. Cemeteries is also running above budget. There has been a higher than expected number

12. FINANCIAL SERVICES REPORT
12.1 - Monthly Financial Statements

of funerals during the year that has contributed to the variance as well as maintenance of the cemeteries which will be reviewed in December Quarterly review.

Program	Net result		
	YTD	Budget YTD	Budget full year
RADF	(14)	(5)	(10) 
Cemeteries	(176)	(69)	(139) 

Unfavourable variances to expenses have been recognised in the programs below. Most variances are expected to be timing differences between budget and actuals and controlled to end up within budget by the end of the year. The Rates variance is due to writing off a debt and will be a permanent budget variance.

Program	Expenses	
	YTD	Budget YTD
Tourism, museums and VIC	(422)	(397) 
Roads, streets and stormwater	(3,265)	(3,074) 
2020 NDRA event	(1,096)	(1,000) 
Development services	(121)	(95) 
Showgrounds and sporting facilities	(467)	(369) 
Cemeteries	(272)	(134) 
Swimming pools	(557)	(490) 
Rates	(245)	(63) 

Cash

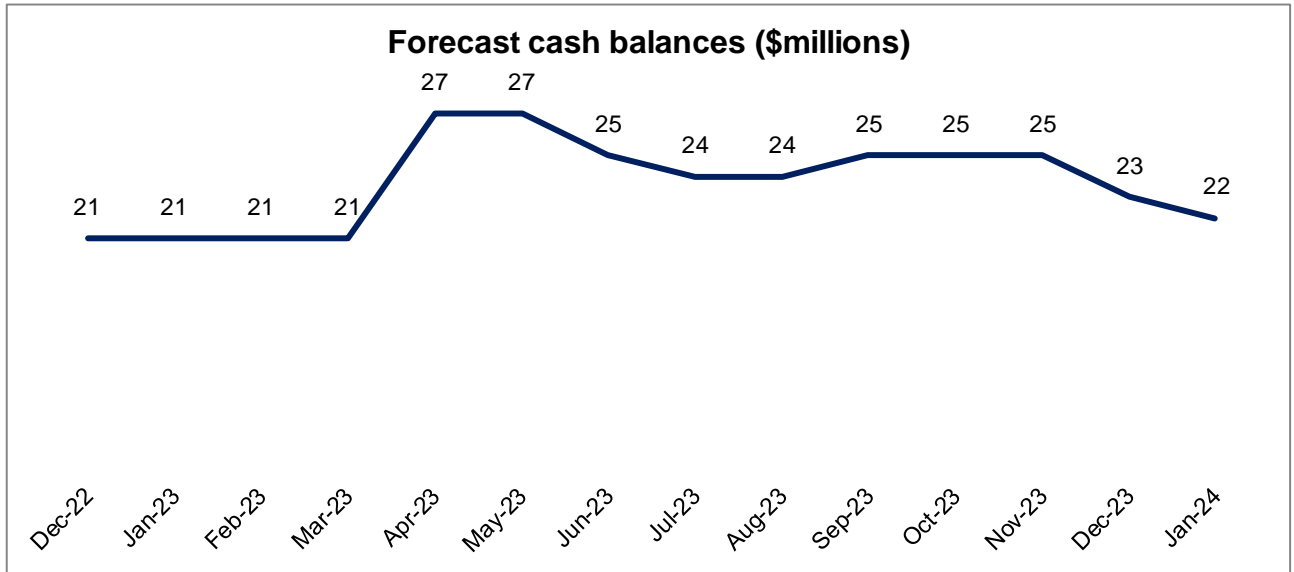
Statement of cash flows	YTD Actual	Full year budget
	\$'000	\$'000
Net cash inflow/(outflow) from operating activities	(7,588)	(1,924)
Net cash inflow/(outflow) from investing activities	(3,224)	(7,551)
Net cash outflows from financing activities	(2,301)	(1,244)
Net cash inflow/(outflow)	(13,113)	(10,719)
Opening cash balance	34,074	34,074
Closing cash balance	20,961	23,355

At the end of December, Council had a cash balance of \$21.0 million, including \$18.3 million of unrestricted cash. The unrestricted cash balance is sufficient to cover 5.3 months of cash expenses.

Council has recorded a net cash outflow of \$13.1 million for the YTD. There is a timing difference between some project expenditure and grant receipts at the end of each month that contributes to this. We are expecting a significant payment from Transport of Main Roads this month for the completion of the Cramsie-Muttaborra Road.

Council's 13-month forecast shows that Council will maintain sufficient cash in the short term. Total cash is expected to remain at \$21.0 million before the receipt of the FAG prepayment in April 2023.

12. FINANCIAL SERVICES REPORT
12.1 - Monthly Financial Statements

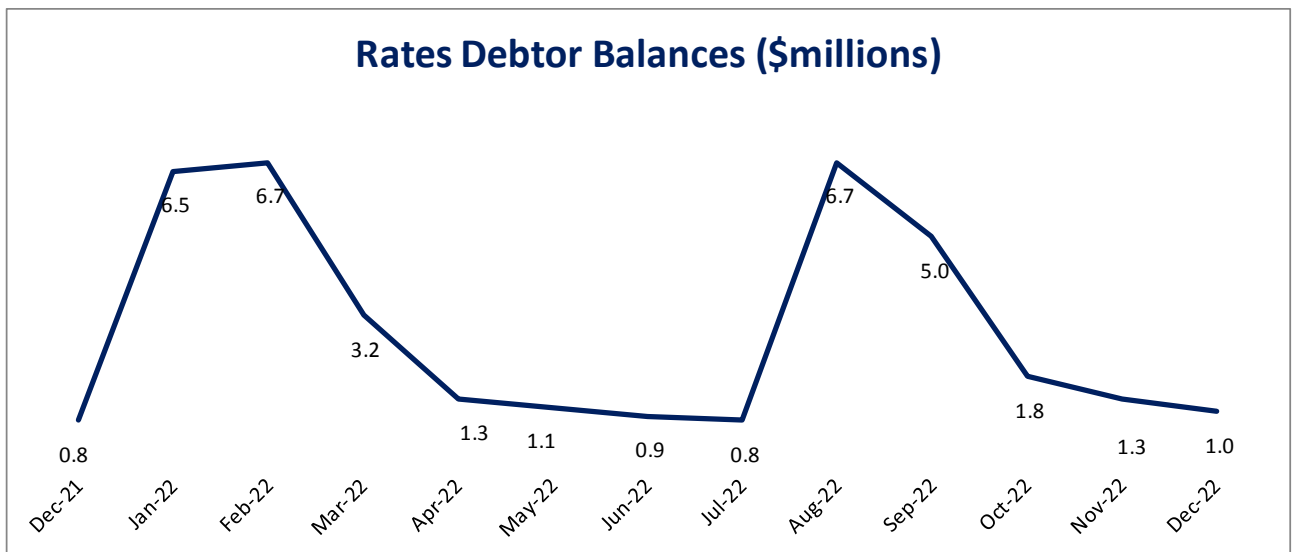


Financial position

Statement of financial position	YTD Actual	Actual June 2022	Full year budget
	\$'000	\$'000	\$'000
Total assets	380,196	391,345	385,190
Total liabilities	25,481	33,309	27,172
Net community assets	354,715	358,036	358,018
Community equity			
Asset revaluation reserve	150,151	150,094	150,095
Retained surplus	204,564	207,941	207,923
Total community equity	354,715	358,036	358,018

Council maintains a sound financial position and good working capital with current assets exceeding current liabilities by 4.1 times.

Net unpaid rates balance is \$1.0 million (\$0.8 million Dec 2021). The graph below illustrates the movement of debtor balances over the previous 13 months. Improving Council's debt collection processes to improve cash collection remains a focus.



12. FINANCIAL SERVICES REPORT
12.1 - Monthly Financial Statements

The aging of the outstanding rates is illustrated below. There is \$436k of unpaid rates that are over 1 year old. Council officers are continuing to contact the ratepayers and make payment arrangements, before commencing legal action to recover these debts.

	Current	1 year	2 years	3 years
Outstanding rates	\$583,121	\$261,963	\$123,806	\$50,141
# of assessments	208	77	40	20

Type	#
Rural	31
Residential	257
State Government	26
Commercial	31
Total	345

The property, plant and equipment balance remains low but is beginning to increase as project expenditure increases.

Liabilities mainly comprise QTC loan balances as illustrated below.

Loan	Rate	Expiry date	Book value	Market value	Unrealised gain/(loss)
Saleyard land purchase	2.950%	15/12/2026	294	288	6
Water project 15/16	2.939%	15/06/2036	555	498	57
Sewer infrastructure	6.565%	15/09/2026	579	607	(28)
ACC land purchase	5.244%	15/03/2032	594	615	(21)
Water project	5.282%	15/06/2029	2,801	2,895	(94)
LWDEFS loan 1	3.693%	15/12/2036	10,861	10,171	690
Total borrowings			15,684	15,074	610

Appendices

1. CFO attachments [↓](#)
2. Capital 22.23 .pdf [↓](#)

Recommendation:

That Council receives the monthly financial statements for the period ending 31 December 2022, as presented.

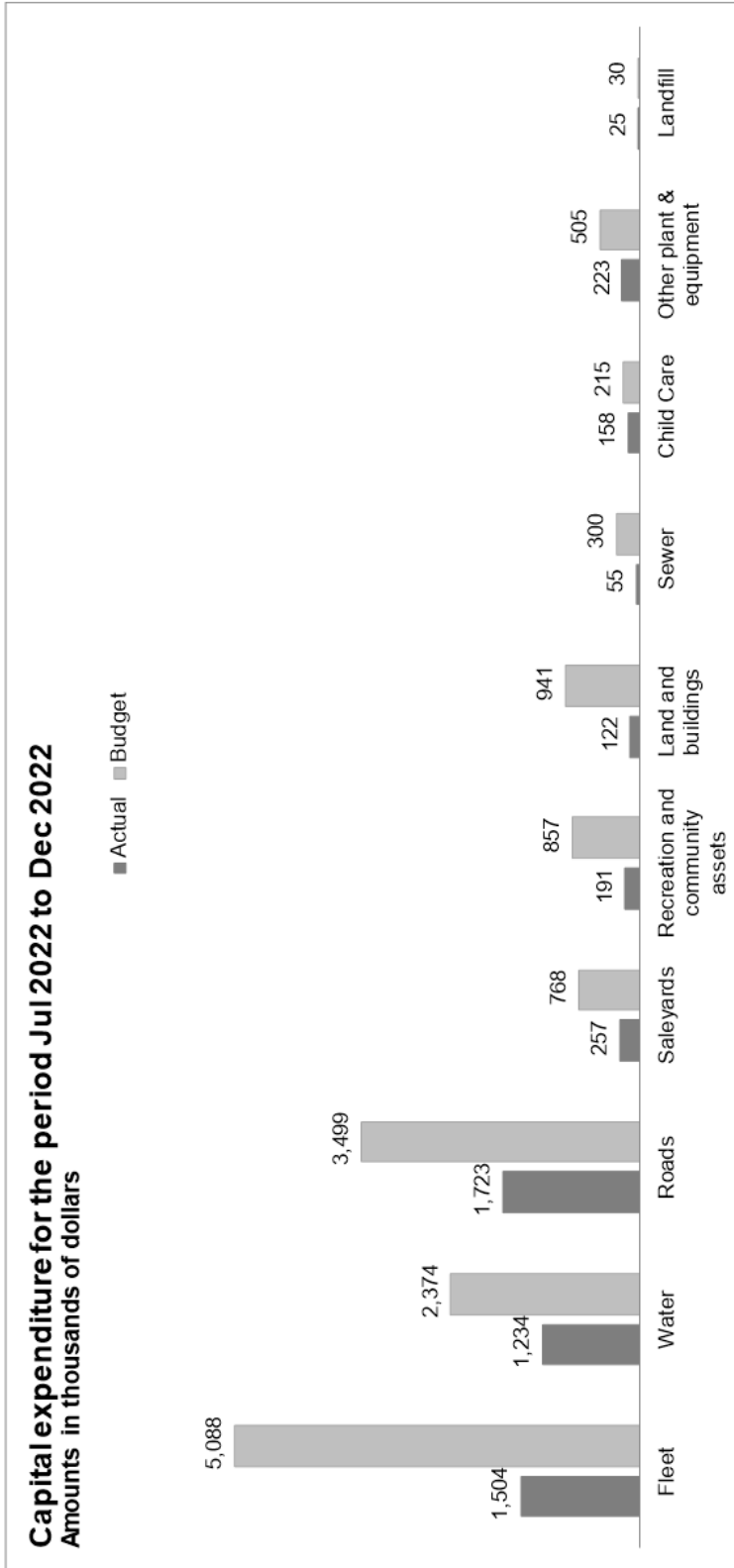
Financial statements at 31 December 2022

Statement of financial performance	YTD Actual	YTD Budget	Last YTD	Full year budget
	\$'000	\$'000	\$'000	\$'000
Revenue				
Rates, levies and charges	5,926	5,917	5,651	11,890
Fees and charges	1,084	1,319	1,027	2,638
Recoverable works income	3,569	3,818	3,558	7,626
Other revenue	727	278	535	467
Operating grants, subsidies and contributions	8,058	8,311	8,066	21,844
Capital grants, subsidies and income	1,917	3,181	2,374	7,594
Profit on sale of assets	214	-	29	640
Total revenue	21,496	22,823	21,240	52,699
Expenses				
Employee expenses	7,151	8,217	6,893	16,606
Materials and services	13,297	14,192	10,228	26,758
Finance expenses	379	429	503	858
Depreciation	4,074	4,247	3,920	8,495
Other expenses	-	-	-	-
Total expenses	24,901	27,085	21,542	52,717
Net surplus or (deficit)	(3,406)	(4,262)	(302)	(18)

Statement of financial position	YTD Actual	Actual June 2022	Full year budget
	\$'000	\$'000	\$'000
Current assets			
Cash and cash equivalents	20,961	34,074	23,355
Current trade and other receivables	6,233	5,646	979
Inventories	1,479	1,418	650
Non-current assets			
Trade and other receivables	11,689	11,689	10,460
Property, plant and equipment	339,834	338,518	349,746
Other non-current assets	-	-	-
Total assets	380,196	391,345	385,190
Current liabilities			
Trade and other payables	2,808	8,283	5,395
Current borrowings	1,244	1,241	1,382
Current provisions	2,954	3,027	1,500
Non-current liabilities			
Borrowings	14,440	16,744	15,329
Provisions	4,035	4,014	3,566
Total liabilities	25,481	33,309	27,172
Net community assets	354,715	358,036	358,018
Community equity			
Asset revaluation reserve	150,151	150,094	150,095
Retained surplus	204,564	207,941	207,923
Total community equity	354,715	358,036	358,018

Statement of cash flows	YTD Actual	Full year budget
	\$'000	\$'000
Cash flows from operating activities		
Receipts from ratepayers and customers	10,719	23,343
Receipts from grants	5,431	21,955
Payments to employees	(7,203)	(16,746)
Payments to suppliers	(16,156)	(29,750)
Interest paid	(379)	(726)
Net cash inflow/(outflow) from operating activities	(7,588)	(1,924)
Cash flows from Investing activities		
Receipts from capital grants	1,917	7,594
Receipts from sale of assets	323	-
Payments for capital expenditure	(5,464)	(15,145)
Net cash inflow/(outflow) from investing activities	(3,224)	(7,551)
Cash flows from financing activities		
Loan repayments	(2,301)	(1,244)
Net cash outflows from financing activities	(2,301)	(1,244)
Net cash inflow/(outflow)	(13,113)	(10,719)
Opening cash balance	34,074	34,074
Closing cash balance	20,961	23,355

Statement of changes in equity	YTD Actual	Full year budget
	\$'000	\$'000
Accumulated surplus		
Opening balance	207,941	207,941
Recognise land sold in prior years	28	-
Net profit or (loss)	(3,406)	(18)
Closing accumulated surplus	204,563	207,923
Asset revaluation reserve		
Opening balance	150,094	150,094
Other comprehensive income	57	-
Closing asset revaluation reserve	150,151	150,094
Total community equity	354,715	358,017



**Longreach Regional Council
Program Report
for the YTD December 2022**

Program	Revenue		Expenses		Net result	
	YTD	Budget YTD	YTD	Budget YTD	YTD	Budget full year
Office of the CEO						
Human resources	34	-	(569)	(641)	(535)	(641)
Governance	-	-	(433)	(416)	(433)	(416)
Elected member expenses	-	-	(244)	(272)	(244)	(272)
Disaster management and regional coordination	11	28	(114)	(126)	(103)	(98)
Economic development	-	-	(76)	(89)	(76)	(89)
Tourism, museums and VIC	97	65	(422)	(397)	(324)	(332)
Total Office of the CEO	142	93	(1,857)	(1,941)	(1,715)	(1,848)
Infrastructure Services						
Infrastructure administration	-	-	(272)	(424)	(272)	(424)
Depot and airstrips	-	-	(173)	(170)	(173)	(170)
Roads, streets and stormwater	10	-	(3,265)	(3,074)	(3,255)	(3,074)
2019 NDRA event	52	-	(3)	-	50	-
2020 NDRA event	1,096	1,000	(1,096)	(1,000)	-	-
2021 NDRA event	4,485	5,181	(4,787)	(5,757)	(301)	(576)
Contract works	3,514	3,786	(3,471)	(3,431)	43	355
Fleet management	227	68	202	268	429	335
Sewerage	888	818	(373)	(398)	515	420
Waste management	541	513	(412)	(396)	128	116
Water	1,742	1,629	(1,250)	(1,634)	492	(6)
Total Infrastructure Services	12,554	12,995	(14,900)	(16,018)	(2,346)	(3,023)

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Community Services						
Health and environmental services						
Child Care	14	7	(33)	(51)	(19)	(89)
Community development and events	1,238	1,388	(1,168)	(1,352)	70	73
Donations and sponsorship	37	-	(157)	(194)	(120)	(389)
RADF	-	-	(61)	(81)	(61)	(162)
Community administration	-	14	(14)	(19)	(14)	(5)
Libraries	13	2	(308)	(418)	(308)	(836)
Community centres and halls	88	20	(91)	(119)	(77)	(233)
Public conveniences	6	4	(183)	(260)	(95)	(480)
Development services	38	30	(72)	(202)	(66)	(397)
Council housing	40	50	(121)	(95)	(83)	(130)
Showgrounds and sporting facilities	28	42	(114)	(163)	(74)	(226)
Cemeteries	96	65	(467)	(369)	(440)	(588)
Parks and gardens	-	-	(272)	(134)	(176)	(139)
Swimming pools	5	4	(924)	(946)	(924)	(1,878)
Total Community Services	1,602	1,626	(4,543)	(4,893)	(2,940)	(6,455)
Financial Services						
Insurance	5	12	(632)	(629)	(628)	(604)
Finance	2,048	1,821	(452)	(725)	1,596	7,982
Asset management	-	-	(43)	(159)	(43)	(159)
Rates	2,508	2,698	(245)	(63)	2,263	2,635
LWDEFS	262	247	(183)	(239)	79	17
Internal recharges	37	17	(108)	2	(71)	20
Total Financial Services	4,860	4,797	(1,663)	(1,813)	3,197	2,983
Corporate Services						
Corporate administration	4	-	(792)	(794)	(789)	(794)
IT	-	-	(494)	(599)	(494)	(599)
Land, leased out assets and commercial businesses	83	33	(239)	(261)	(156)	(228)
Saleyards	38	23	(4)	(278)	34	(255)
Local laws	82	76	(409)	(487)	(327)	(412)
Total Corporate Services	207	132	(1,938)	(2,420)	(1,732)	(2,288)
Total Council Operating Result	19,364	19,642	(24,901)	(27,085)	(5,537)	(7,442)

December 2022 Management reports

Page 5 of 6

Notes to the program report

- 1 - Shared Disaster Management services invoice being prepared.
- 2- Tourism, VIC and Museums one of maintenance jobs of Museums before next tourist season.
- 3 - Roads, streets and stormwater running 6% over expected budget. The 2021 NDRRA funding is a lower value than previous packages which means that Council needs to contribute more for repairing rural roads. Expenditure is being monitored to ensure it remains under the full year budget.
- 4 - Flood repairs and contract works behind budget due to wet weather and Christmas shut down.
- 5 - Childcare fees down compared to budget due room capacity and vacant positions.
- 6 - RADF grant income not received to date.
- 7- Development services expenses ahead of budget due to one off town planning expenses.
- 8 - Showgrounds maintenance expenditure ahead of budget with electrical works.
- 9 - Funeral costs have exceeded budget. Staff wages to be increased in cemeteries due ongoing maintenance program as well as one off maintenance activities conducted in the first half of the year. This will be reviewed in December Quarter review.
- 10 - Swimming Pools high due to various one off maintenance jobs.
- 11 - Insurance claims have been behind budget.
- 12 - Rates expenses higher due to write offs.

CAPITAL as at 31.12.22

INFRASTRUCTURE	Original Budget.	Amended Budget.	YTD Actual.	
22.23 Longreach Town Weirs Capping	150,000.00	150,000.00	-	0%
22.23 Murray Dam Ilfracombe Pump / Isisford Dam Pump Refurbishments	25,000.00	25,000.00	-	0%
Bailey Street - Ilfracombe	-	96,000.00	-	0%
DCP Security Fencing - Isisford Waste Facility	30,000.00	30,000.00	25,000.00	83%
Dsdilgp Grant 21-22 Isisford Weir Replacement	278,918.00	278,918.00	200,497.78	72%
FLEET MANAGEMENT- Capital Works Plant & Equipment	5,138,968.00	5,138,968.00	1,504,107.37	29%
Flood Warning Guages - Vergemont & Gin Creek	-	-	8,060.61	0%
Ilfracombe - Car Park Opposite Caravan Park	30,000.00	30,000.00	10,184.03	34%
Ilfracombe / Drainage Upgrade	50,000.00	50,000.00	-	0%
Ilfracombe WTP Upgrade and Automation	-	30,788.00	-	0%
Isisford Footpath - Golden West Hotel To St Catherine Street	47,300.00	47,300.00	11,857.80	25%
Isisford WTP Clarifier	-	-	17,817.55	0%
LGGSP Longreach Sewer Relining	300,000.00	300,000.00	-	0%
LGGSP Longreach Water Mains Replacement	700,000.00	700,000.00	-	0%
Lrci P3 Eagle Street Road Upgrade	575,000.00	975,000.00	744,093.46	76%
Lrci P3 Isisford / Pave And Seal New Road To Airport Including New Alignment	285,000.00	285,000.00	1,558.20	1%
Lrci P3 Isisford Footpath	50,000.00	50,000.00	52,232.51	104%
Lrci P3 Longreach Footpath	98,000.00	98,000.00	67,923.50	69%
R2R 21/22 - Wellshot St - Ilf Streets Reseal	-	197,640.00	1,263.33	1%
R2R 22/23 - Glenloch Road / Install Concrete Floodway/ Ch Tbc	40,000.00	40,000.00	120.96	0%
R2R 22/23 - Gride Renewal (All Areas)	150,000.00	150,000.00	113,203.74	75%
R2R 22/23 - Isisford/ Reseal Bimerah Road Ch 0 Ch.450	29,700.00	29,700.00	-	0%
R2R 22/23 - Isisford/ Reseal Racecourse Road	92,400.00	92,400.00	73,916.76	80%
R2R 22/23 - Longreach - Silsoe Road / Repair Downstream Batter / Ch 26.660	84,075.00	84,075.00	45,800.17	54%
R2R 22/23 - Longreach / Kite Street / Pave And Seal	120,000.00	120,000.00	28,770.00	24%
R2R 22/23 - Longreach/Cranse Street/ Pave & Seal Centre Section/ Between Snipe & Wonga Street	90,000.00	90,000.00	62,143.30	69%
R2R 22/23 - Morella - Silsoe Road / Reseal And Prep Ch 45.767 To Ch 52.726	282,425.00	282,425.00	228,968.26	81%
R2R 22/23 - Silsoe - Vergemont Road / Install Concrete Floodway / Ch 4.150	100,000.00	100,000.00	-	0%
R2R 22/23 - Town Street Reseals (All Areas)	450,000.00	450,000.00	76,086.92	17%
R2R 22/23 - Westlands - Gaza Road / Install Concrete Floodway/ Ch 20.430	40,000.00	40,000.00	37,679.82	94%
ST003 - SPS upgrade/SCADA and Electrical	-	-	24,459.00	0%
Tids 22.23 - Longreach - Tocal Road / Reinstate Concrete Floodway (Tocal Creek)	100,000.00	100,000.00	-	0%
Tids 22.23 - Morella Silsoe Rd Reseal	200,000.00	200,000.00	157,353.22	79%
Tids 22.23 -Morella - Silsoe Road / Reseal And Prep Ch 0 - Ch .600 / Ch 15.350 - Ch 17.650	100,000.00	100,000.00	8,500.94	9%
W4Q 21- 24 - Water Mains Highway And Railway Crossings Longreach	250,000.00	250,000.00	-	0%
W4Q 21-24 Water Mains Replacement Stage 2 Isisford	970,000.00	970,000.00	686,336.48	71%
W4Q COVID Ilfracombe SP1 Upgrade	-	-	30,469.37	0%
W4Q COVID Isisford Weir Pump Replacement	-	-	5,877.52	0%
W4Q COVID Isisford WTP Upgrade	-	206,282.00	11,440.00	6%
Grand Total	10,856,786.00	11,787,496.00	4,235,722.60	36%
Community & Project Manager	Original Budget.	Amended Budget.	YTD Actual.	
22/23 Isisford Ses Fit Out	75,000.00	75,000.00	-	0%
24 Mitchell/15Flinders Street - Fence Replacement	25,000.00	25,000.00	-	0%
Child Care Expansion Cabintery	50,000.00	50,000.00	-	0%
Civic Centre Storage	6,000.00	6,000.00	-	0%
Councillor CAPEX to allow for community Projects	100,000.00	100,000.00	-	0%
Eagle Street Beautification	522,500.00	122,500.00	-	0%
Edkins Park Shade Structure	140,000.00	140,000.00	166,110.00	119%
Executive House	650,000.00	650,000.00	-	0%
House Restumping x 2	80,000.00	80,000.00	-	0%
Ilfracombe Rec Centre Toilet Refit	-	-	9,300.00	0%
Jarley Street - Fencing Replacement	20,000.00	20,000.00	-	0%
Library Roof Longreach	80,000.00	80,000.00	-	0%
LRCI P1 Isisford Ablution Block Landscaping and Footpaths	-	-	22,881.84	0%
Lrci P1 Isisford Community Hall Renovations	-	-	28,974.11	0%
LRCI P2 Electronic Signboards	85,000.00	85,000.00	63,321.27	74%
Lrci P3 Childcare Playground (New)	165,000.00	165,000.00	158,016.74	96%
Lrci P3 Edkins Park Ablutions Block	330,000.00	330,000.00	1,200.00	0%
Lrci P3 Ilfracombe Rec Centre Capital Aircons	65,000.00	65,000.00	-	0%
Lrci P3 Ilfracombe Rec Centre Maintenance Flooring	-	-	12,022.73	0%
Lrci P3 Isisford Park Renovations	50,000.00	50,000.00	16,180.20	32%
Lrci P3 Rec Centre Stairs/Landing Replacement	15,000.00	15,000.00	-	0%
Lrci P3 Showgrounds Audio Upgrade	45,000.00	45,000.00	-	0%
Lrcip2 Thomson River Masterplan Stage 2	69,463.00	69,463.00	40,356.02	58%
Showgrounds Irrigation Replacement	-	36,000.00	-	0%
Variable Signs on Trailers	-	-	84,199.99	0%
Grand Total	6,363,033.00	2,208,963.00	602,562.90	27%
CORPORATE	Original Budget.	Amended Budget.	YTD Actual.	
BBR4 21- Saleyards Transit and spelling	131,583.00	131,583.00	257,393.51	196%
Bor521 Wqlx Redevelopment Stage 2	305,930.00	305,930.00	-	0%
Hvspp21 - Saleyards Heavy Vehicle Turning	330,462.00	330,462.00	-	0%
Isisford Depot Concrete Slab	20,000.00	20,000.00	-	0%
Longreach Admin Building Aircons	350,000.00	350,000.00	-	0%
Lrcip2 - Isisford Town And Dam Exclusion Fence	-	-	83,764.34	0%
Storage Container Isisford Store	-	-	12,453.80	0%
Yaraka Fuel Depot	-	-	22,883.99	0%
Grand Total	1,147,975.00	1,147,975.00	376,495.64	33%

12. FINANCIAL SERVICES REPORT
12.2 - Request for budget for council by-election

12.2 Request for budget for council by-election

Request for budget for council by-election

Council Action

Deliver

Applicable Legislation

Local Government Act 2009 s163(3), 166(1)(b)

Policy Considerations

Nil

Corporate and Operational Plan Considerations

N/A

Budget Considerations

Additional \$33,308.52 expenditure to existing budget.

Previous Council Resolutions related to this Matter

N/A

Officer Comment

Responsible Officer: *David Wilson, Chief Financial Officer*

Background:

The Electoral Commission of Queensland is required to conduct a by-election to fill the vacancy following the resignation of Councillor Tony Martin in accordance with the requirements of section 166(1)(b) of the *Local Government Act 2009*.

Issue:

Correspondence has been received from the Electoral Commission of Queensland (attached) notifying the CEO that the estimated cost of providing services for the by-election is \$33,308.52 (excluding GST). Council Officers request a budget adjustment of \$40,000 to cover this estimated cost plus a small contingency amount for incidental expenses related to the by-election.

Risk Management Factors:

There are no material risks with this issue.

Environmental Management Factors:

N/A

Other Comments:

N/A

Appendices

1. Letter from Electoral Commission Queensland [↓](#)

Recommendation:

That Council approves an additional budget of \$40,000 to pay for expenses incurred in the conduct of the by-election to be held on 11 February 2023.

File number: EEM/000047



3 January 2023

Brett Walsh
Acting Chief Executive Officer
Longreach Regional Council
PO Box 144, Ilfracombe 4727
Email: ceo@longreach.qld.gov.au

Dear Brett,

Thank you for your correspondence received on 25 November 2022, regarding a vacancy following the resignation of Councillor Tony Martin, with an effective date of 25 November 2022.

I am writing to provide details of the by-election that the Electoral Commission of Queensland (ECQ) is required to conduct to fill the vacancy in accordance with the requirements of section 166(1)(b) the *Local Government Act 2009* (the Act).

You would be aware that section 163(3) of the *Local Government Act 2009* directs the local government must fill a vacancy in the office of a councillor within 2 months of the vacancy occurring. However, the legislated process required to be undertaken following Council's application for the by-election to be conducted as a full postal ballot has resulted in the following election timetable not meeting this requirement, which does not affect the validity of the by-election.

Notice of Election	Friday 13 January
Close of rolls	Thursday 19 January
Close of nominations	Monday 23 January
Election day	Saturday 11 February
Last day for return of postal votes	Tuesday 21 February

While planning is being finalised, I can provide a cost estimate which has been developed in consideration of the following information:

- 2,485 enrolled electors
- Postal voting services provided to all enrolled electors

The cost estimate provided here is reflective of these services and arrangements and will be adjusted in accordance with the actual costs incurred, noting that costs will be recovered from the Longreach Regional Council at the conclusion of the by-election.

Itemised costs	Amount
Community engagement (Advertising)	\$ 1,980.00
Election materials and logistics	\$ 5,490.00
Election technology	\$ 1,984.74
Labour (Returning Officer and temporary election staff)	\$15,737.38
Postal voting (printing and postage)	\$ 8,116.40
Short term accommodation (Returning Officer venue)	Council provided
Total (excluding GST)	\$33,308.52

A Returning Officer will be engaged by the ECQ to deliver your by-election. In the meantime, I ask that you continue to engage with my team with any enquiries about the by-election until that time.

Should you require any further information, please contact Ms Julie Cavanagh, Executive Director, (Election Event Management) on 07 3035 8026 or email Julie.Cavanagh@ecq.qld.gov.au.

Yours sincerely



Pat Vidgen
Electoral Commissioner

13. CORPORATE SERVICES REPORT

13.1 - Repeal of Previous Council Resolution (2022-07-203) Resumption of Land - Cramsie Rail Siding

13. CORPORATE SERVICES REPORT

13.1 Repeal of Previous Council Resolution (2022-07-203) Resumption of Land - Cramsie Rail Siding

Consideration to repeal resolution number *Res-2022-07-203* relating to the Ministerial notification regarding the Compulsory Acquisition and Resumption of Land required for rail purposes adjacent to the Longreach Saleyards.

Council Action

Recognise
Deliver

Applicable Legislation

Local Government Act 2009
Local Government Regulation 2012
Acquisition of Land Act 1967
Human Rights Act 2019
Aboriginal Cultural Heritage Act (Qld) 2003
Native Title Act (Cwlth) 1993
Native Title (Queensland) Act 1993

Policy Considerations

Enterprise Risk Management Policy
Human Rights Policy
Quality Assurance Policy
Workplace Health and Safety Policy

Corporate and Operational Plan Considerations

CORPORATE: LEASING			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
2.1.5	Continue to support the redevelopment activities of the regional saleyard and spelling complex.	Facilitate Stage 2 Redevelopment Undertake extension of railway siding Facilitate development of new holding pens and railway loading infrastructure.	<ul style="list-style-type: none"> • Acquittal completed for Stage 2 redevelopment project. • Railway siding extension complete. • Transit and Spelling facilities under construction. • Heavy Vehicle upgrades under construction.

Budget Considerations

Nil

Previous Council Resolutions related to this Matter

(Res-2022-07-203)

Moved Cr Martin seconded Cr Hatch

That, notice of intention to resume having been served on Queensland South Native Title Services Limited for the purpose of section 7 of the Acquisition of Land Act 1967 (Qld) and section 144 of

13. CORPORATE SERVICES REPORT

13.1 - Repeal of Previous Council Resolution (2022-07-203) Resumption of Land - Cramsie Rail Siding

the Native Title (Queensland) Act 1993 (Qld) in respect of the native title rights and interests in relation to the part of Lot 2 on SP 123565 shown on the drawing attached to the Notice, a copy of which is attached to this resolution (Notice,) and noting that within the time stated in the Notice (namely, 30 June 2022) no objection was made, Council apply to the Minister administering the Acquisition of Land Act 1967 and/or Minister administering the Native Title (Queensland) Act 1993 that the native title rights and interests in relation to the land described in the Notice be taken as prescribed by section 9 of the Acquisition of Land Act 1967.

Officer Comment

Responsible Officer: Brendon Harvey, Grants Administration Officer

Background:

In July 2022, Council passed a resolution namely (*RES2022-07-203*), which provided direction to Council officers to apply to the Minister administering the *Land Acquisition Act 1967* that the native title rights and interests in relation to the land described as Lot 2 on SP 123565 at Cramsie-Muttaborra Road, Longreach be taken as prescribed by section 9 of the Acquisition of Land Act 1967.

This action was undertaken by Council officers, however, during the application process with the Department of Resources, it was highlighted that Council had not adequately considered and consulted on the Human Rights aspect of the process. The Department of Resources then advised Council officers that this process would need to be completed prior to continuing with any further with the application.

Issue:

Following the above advice from the Department of Resources, Council officers in partnership with King and Company Solicitors reassessed the steps in the application process. This included serving both a Notice of Intention to Acquire Native Title Rights and Interests, and Notice Inviting Comment regarding Human Rights to the relevant Native Title parties.

For clarity, and to ensure transparency of process, Council officers are seeking to repeal the previous Council Resolution as stated below, in preparation for a new Council report being tabled at the January 2023 Ordinary Council meeting to re-submit a new application to the Department of Resources which includes the consideration of human rights.

Councillors were given five days notice of the proposed repeal in accordance with section 262 of the *Local Government Regulations 2012*.

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Unlikely
Consequence: Insignificant
Rating: Low (2/25)

Environmental Management Factors:

Not Applicable

Other Comments:

Nil

13. CORPORATE SERVICES REPORT

13.1 - Repeal of Previous Council Resolution (2022-07-203) Resumption of Land - Cramsie Rail Siding

Recommendation:

That Council:

- 1. Acknowledges that Council officers followed the direction as set forth in Council Resolution RES2022-07-203; and*
- 2. Agrees to repeal Council Resolution RES2022-07-203.*

13. CORPORATE SERVICES REPORT

13.2 - Longreach Saleyards Rail Siding - Intention to Acquire Native Title Rights and Interests

13.2 Longreach Saleyards Rail Siding - Intention to Acquire Native Title Rights and Interests

The purpose of this report is to advise Council of the service of Notice of Intention to Acquire Native Title Rights and Interests and to proceed with the compulsory acquisition and authorise the chief executive officer of Council to prepare and forward the required application and supporting documentation to the Department of Resources.

Council Action

Deliver

Applicable Legislation

Local Government Act 2009

Local Government Regulation 2012

Acquisition of Land Act 1967

Human Rights Act 2019

Aboriginal Cultural Heritage Act (Qld) 2003

Native Title Act (Cwlth) 1993

Native Title (Queensland) Act 1993

Policy Considerations

Enterprise Risk Management Policy

Human Rights Policy

Quality Assurance Policy

Workplace Health and Safety Policy

Corporate and Operational Plan Considerations

CORPORATE: LEASING			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
2.1.5	Continue to support the redevelopment activities of the regional saleyard and spelling complex.	Facilitate Stage 2 Redevelopment Undertake extension of railway siding Facilitate development of new holding pens and railway loading infrastructure.	<ul style="list-style-type: none">• Acquittal completed for Stage 2 redevelopment project.• Railway siding extension complete.• Transit and Spelling facilities under construction.• Heavy Vehicle upgrades under construction.

Budget Considerations

Ongoing legal costs to complete acquisition

Previous Council Resolutions related to this Matter

The following resolution is proposed to be repealed at the Council meeting on 25 January 2023.

(Res-2022-07-203)

Moved Cr Martin seconded Cr Hatch

That, notice of intention to resume having been served on Queensland South Native Title Services Limited for the purpose of section 7 of the Acquisition of Land Act 1967 (Qld) and section 144 of the Native Title (Queensland) Act 1993 (Qld) in respect of the native title rights and interests in

13. CORPORATE SERVICES REPORT

13.2 - Longreach Saleyards Rail Siding - Intention to Acquire Native Title Rights and Interests

relation to the part of Lot 2 on SP 123565 shown on the drawing attached to the Notice, a copy of which is attached to this resolution (Notice,) and noting that within the time stated in the Notice (namely, 30 June 2022) no objection was made, Council apply to the Minister administering the Acquisition of Land Act 1967 and/or Minister administering the Native Title (Queensland) Act 1993 that the native title rights and interests in relation to the land described in the Notice be taken as prescribed by section 9 of the Acquisition of Land Act 1967.

Officer Comment

Responsible Officer: Brendon Harvey, Grants Administration Officer

Background:

In October 2022, Council officers undertook the service of the following notices:

1. Notice of Intention to Acquire Native Title Rights and Interests, served on Queensland South Native Title Services Ltd, as representative Aboriginal body in relation to the land described as part of lot 2 on survey plan 123565 and being the area shown hatched in black on sheet 5 of 8 of survey plan 317486 under cover of a letter dated 24 October 2022; and
2. Notice of Inviting Comment Regarding Human Rights, served on the following parties:
 - a. Queensland South Native Title Services Ltd (as representative Aboriginal body in relation to the Land);
 - b. Iningai people, care of Tony Weldon, custodian; and
 - c. Bidjara People #7, care of Raymond Robinson, under cover letters dated 24 October 2022.

A detailed analysis of the Notice of Intention to Acquire Native Title Rights and Interests process, as well as, the Notice Inviting Comment Regarding Human Rights process is attached to this report.

Issue:

As the Analysis of Process report outlines, Council can now consider the Notice of Intention to Acquire Native Title Rights and Interests process and the Notice of Inviting Comment Regarding Human rights process, to be completed.

Council is now in a position to proceed with all applications to the Department of Resources to acquire all existing native title rights and interests (if any) in the land described as part of lot 2 on survey plan 123565 being the area shown hatched in black on sheet 5 of 8 of survey plan 317486 and comprising an area of 6,907m² for purposes relating to transportation, and in particular, railways and related purposes.

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Unlikely
Consequence: Insignificant
Rating: Low (2/25)

Due consideration has been given to applicable legislation and appropriate actions have been taken in respect of this matter, therefore, this action can be deemed low risk, as all actions taken by Council have been, and are in accordance with the *Human Rights Act 2019*, *Acquisition of Land Act 1967* and *Native Title (Queensland) Act 1993*.

Environmental Management Factors:

Nil

13. CORPORATE SERVICES REPORT

13.2 - Longreach Saleyards Rail Siding - Intention to Acquire Native Title Rights and Interests

Other Comments:

Nil

Appendices

1. REP_01-2022_Analysis of Process Report Combined.pdf ↓

Recommendation:

That Council:

1. *adopts the report as tabled regarding the proposal to acquire all existing native title rights and interests (if any) in the land described as part of lot 2 on survey plan 123565 being the area shown hatched in black on sheet 5 of 8 of survey plan 317486 (a copy of survey plan 317486 being attached to the Notice of Intention to Acquire Native Title Rights and Interests) and comprising an area of 6,907m² (“the Land”) for purposes relating to transportation, and in particular, railways and related purposes.*
2. *after due consideration of the objections (if any) to the acquisition of all existing native title rights and interests (if any) in the Land, is of the opinion that the Land is still required for purposes relating to transportation, and in particular, railways and related purposes.*
3. *notes that the proposed compulsory acquisition of native title rights and interests in respect of the Land will affect the human rights identified in the Analysis of Process Report to Council and that the proposed compulsory acquisition will limit the identified human rights.*
4. *considers that the proposed compulsory acquisition of native title rights and interests in respect of the Land in the manner provided under the Native Title Act (Cwlth) and the Acquisition of Land Act limits the identified affected human rights only to an extent that is reasonable and demonstrably justifiable in accordance with section 13 of the Human Rights Act, and accordingly, would be compatible with human rights, for the purposes of the Human Rights Act.*
5. *proceeds with the compulsory acquisition of all existing native title rights and interests (if any) in the land described as part of lot 2 on survey plan 123565 being the area shown hatched in black on sheet 5 of 8 of survey plan 317486 (a copy of survey plan 317486 being attached to the Notice of Intention to Acquire Native Title Rights and Interests) and comprising an area of 6,907m² for purposes relating to transportation, and in particular, railways and related purposes, and that the chief executive officer prepare and the mayor execute the necessary application for compulsory acquisition and forward the application and all required supporting documentation to the Department of Resources in accordance with the requirements of the Acquisition of Land Act 1967 and relevant native title legislation.*

Analysis of Process Report

Notice of intention to acquire native title rights and interests; and

Notice inviting comment regarding human rights

Purpose of report

1. The purpose of this report is to:
 - (a) advise Council regarding the service of the Notice of Intention to Acquire Native Title Rights and Interests and report as to the date and manner of service of the Notice; and
 - (b) advise particulars of objections received by Council; and
 - (c) advise particulars of informal approaches received by Council; and
 - (d) advise particulars of information provided in response to objections and informal approaches received by Council; and
 - (e) consider the grounds of objection to the taking of the land and/or native title rights and interests; and
 - (f) acknowledge that the land/native title rights and interests are still required for the purposes of the proposed compulsory acquisition; and
 - (g) record that it remains necessary for Council to proceed with the compulsory acquisition in order to secure the land required for the relevant purpose; and
 - (h) undertake an analysis, for the purposes of the *Human Rights Act*, of human rights relevant to the proposed compulsory acquisition of native title rights and interests; and
 - (i) list the identified human rights that may be affected by the proposed compulsory acquisition of native title rights and interests; and
 - (j) identify the extent to which the proposed compulsory acquisition of native title rights and interests may limit identified, and affected, human rights; and
 - (k) undertake an analysis as to whether the human right limitations associated with the proposed compulsory acquisition of native title rights and interests and the decision to proceed with the proposed compulsory acquisition of native title rights and interests are reasonable and demonstrably justifiable; and
 - (l) resolve to proceed with the compulsory acquisition and authorise the chief executive officer of Council to prepare and forward the required application and supporting documentation to the Department of Resources.

Service of notices (Notice of Intention to Acquire Native Title Rights and Interests)

2. The Notice of Intention to Acquire Native Title Rights and Interests was served on Queensland South Native Title Services Ltd, as representative Aboriginal body in relation to the land described as part of lot 2 on survey plan 123565 and being the area shown hatched in black on sheet 5 of 8 of survey plan 317486 (a copy of survey plan 317486 being attached to the Notice) (the "Land") under cover of a letter dated 24 October 2022. A copy of the Notice of Intention to Acquire Native Title Rights and Interests is *annexed* to this report to Council.

Service of notices (Notice Inviting Comment Regarding Human Rights)

3. A Notice Inviting Comment Regarding Human Rights was served on each of:
- (a) Queensland South Native Title Services Ltd (as representative Aboriginal body in relation to the Land);
 - (b) Iningai People, care of Tony Weldon, custodian; and
 - (c) Bidjara People #7, care of Raymond Robinson,
- under cover of letters dated 24 October 2022.
- A copy of the Notice Inviting Comment Regarding Human Rights is *annexed* to this report to Council.
4. By way of explanation:
- (a) Bidjara People #7 is the Cultural Heritage Party for an area which encompasses the Land;
 - (b) on the basis of previous dealings by Council officers with Aboriginal cultural heritage issues, Council officers have been informed, and led to believe, that there is a connection between the Iningai People and lands in Council's local government area, including, relevantly, the Land.

Particulars of objections received, informal approaches and information provided in response (to the Notice of Intention to Acquire Native Title Rights and Interests)

5. In response to the service of the Notice of Intention to Acquire Native Title Rights and Interests on Queensland South Native Title Services Ltd (as representative Aboriginal body in relation to the Land):
- (a) Council did not receive, and was not served with, any objection in writing to the proposed taking of native title rights and interests; and
 - (b) Council did receive an email dated 3 November 2022 from Queensland South Native Title Services Ltd which, relevantly, requested a list of the interested parties who were being served with the Notice of Intention to Acquire Native Title Rights and Interests; and
 - (c) in response to the email from Queensland South Native Title Services Ltd of 3 November 2022, King & Company, on behalf of Council, forwarded an email to Queensland South Native Title Services Ltd dated 7 November 2022 advising:
 - (i) the Notice of Intention to Acquire Native Title Rights and Interests was forwarded to Queensland South Native Title Services Ltd by email, and registered post, under cover of a letter dated 24 October 2022;
 - (ii) the relevant search of the records of the National Native Title Tribunal advised that, in respect of the land the subject of the proposed compulsory acquisition, there is no current native title determination application, no current native title claim and no current native title determination; and
 - (iii) as there is no native title holder or registered native title claimant, the representative body for the area in question, Queensland South Native Title Services Ltd had been identified as the only interested party for the purposes of the proposed compulsory acquisition of native title rights and interests; and
 - (d) subject to paragraph 6(b) and (c), Council did not receive any informal approach or comment about the proposed taking of native title rights and interests; and

- (e) no person elected to appear and be heard by the chief executive officer (or his delegate) on behalf of Council at Council's public office on the date for the objection hearing specified in the Notice, the 13th day of December, 2022.

Particulars of comments received, informal approaches and information provided in response (to the Notice Inviting Comment Regarding Human Rights)

- 6. Council's Notice Inviting Comment Regarding Human Rights:
 - (a) provides background information, including the reason for the proposed taking of the native title rights and interests, that is, because Council intends to use the Land for railways and related purposes;
 - (b) identifies, for the purposes of the *Human Rights Act*, affected human rights, and in particular:
 - (i) freedom of movement;
 - (ii) property rights;
 - (iii) privacy and reputation;
 - (iv) cultural rights – Aboriginal peoples and Torres Strait Islander peoples;
 - (c) notes that, to the extent that Council's proposal to take native title rights and interests (if any) in relation to the Land for purposes relating to transportation, and in particular, railways and related purposes, may not be compatible with, or may limit, human rights, Interested Persons may provide comment in relation to the identified human rights;
 - (d) provides that any such comment should be made in writing and served upon the chief executive officer of Council on or before 5 December 2022.
- 7. In response to the service of the Notice Inviting Comment Regarding Human Rights on Bidjara People #7 (as Cultural Heritage Party for an area which encompasses the Land):
 - (a) Council received a letter from Eddy Neumann Lawyers dated 16 November 2022, a copy of which is *annexed* to this report to Council:
 - (i) advising that Eddy Neumann Lawyers acted on behalf of the Bidjara Native Title Claim Group No. 7;
 - (ii) advising that in order that their clients can consider the matter and respond, their clients required access to the site for their Cultural Heritage Officers;
 - (iii) advising that their clients facilitator in that regard was Corinne Lloyd of Sandlewood Aboriginal Projects Limited who would contact Council shortly to make arrangements;
 - (b) Council responded (to the letter from Eddy Neumann Lawyers dated 16 November, 2022) under cover of a letter dated 25 November 2022, a copy of which is *annexed* to this report to Council, which, relevantly:
 - (i) attached a copy of a document titled "LRC Railway Siding Extension – Cultural Heritage Risk Assessment prepared by Council's Consultant, GBA Consulting Engineers, dated 4 November 2020;
 - (ii) advised that the Assessment was prepared with a view to compliance with relevant requirements of the *Aboriginal Cultural Heritage Act*;
 - (iii) advised that for the purposes of the preparation of the Assessment, Council's contractor, GBA Consulting Engineers consulted with the Cultural Heritage Party for the area, Bidjara People #7, care of the contact details provided by the Queensland Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnerships,

Raymond Robinson, who in turn referred the enquiry on behalf of Council to Trevor Robinson;

- (iv) noted that Council's Notice Inviting Comment Regarding Human Rights was prepared by Council with a view to compliance by Council with its obligations under the *Human Rights Act*;
 - (v) noted that the Notice is not, and does not purport to be, notification under section 24MD of the *Native Title Act*;
 - (vi) reiterates the comment in the Notice that comments may be provided in relation to the human rights identified in the Notice and that any such comment should be made in writing and served on the chief executive officer of Council on or before 5 December 2022.
8. Subject to the content of the previous paragraph (paragraph 8), in response to the service of the Notice Inviting Comment Regarding Human Rights on each of the parties identified in paragraph 4:
- (a) Council did not receive, and was not served with, any comment, either verbal or in writing, in relation to Council's proposal to take native title rights and interests (if any) in relation to the Land for purposes relating to transportation, and in particular, railways and related purposes, not being compatible with, or limiting, human rights, and in particular, the human rights identified in paragraph 6(b);
 - (b) Council did not receive any informal approach or comment about the proposed taking of native title rights and interests not being compatible with, or limiting, human rights, and in particular, the identified human rights.

Analysis of human rights relevant to proposed acquisition of native title rights and interests

9. List of identified human rights that may be affected by the proposed compulsory acquisition of native title rights and interests (under the *Human Rights Act*):
- (a) Section 19 Freedom of movement.
 - (b) Section 24 Property rights.
 - (c) Section 25 Privacy and reputation.
 - (d) Section 28 Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

Section 19 Freedom of movement

Nature of the 'freedom of movement' human right

10. The 'freedom of movement' human right recognises that every person lawfully within Queensland has the right to move freely within Queensland, to enter or leave Queensland and choose where they live.

Will the proposed action limit the human right?

11. The proposed action will limit the movement of people on the part of lot 2 on SP123565 ("Lot 2") the subject of the proposed compulsory acquisition of native title rights and interests (the "Land") as it will be used for rail purposes, and, in particular, the construction of railway siding infrastructure that will connect to the existing railway line adjacent to the Land, being lot 1 on SP303323 ("Lot 1").
12. Restrictions on the ability to access, and move freely on, the Land will be as provided by law in relation to land used as a railway corridor, that is, restrictions necessary to ensure the protection of rail infrastructure and the safety of the public.

Section 24 Property rights

Nature of the 'property rights' human right

13. The 'property rights' human right recognises that:
 - (a) all persons have the right to own property alone or in association with others; and
 - (b) a person must not be arbitrarily deprived of their property.
14. The protection against being deprived of property is internally limited to arbitrary deprivation of property. The right does not provide a right to compensation.
15. The notion of arbitrary deprivation extends to those deprivations which may be lawful, but are unreasonable, unnecessary or disproportionate.

Will the proposed action limit the human right?

16. The proposed action will limit the 'property rights' human right as it will deprive Aboriginal persons of their native title rights and interests in the Land, because Council will be compulsorily acquiring the native title rights and interests in the Land.
17. Currently, the Land is part of reserve land under the *Land Act*, reserved for the community purpose of 'township'.
18. Pursuant to an agreement with the Queensland State Government, the Land will be excised from the reserve land and transferred to Council, by way of amalgamation with the freehold estate in adjoining Lot 1 which is currently owned by Council. Once amalgamated, Council will use the Land for rail purposes, by arranging for the construction of infrastructure, and in particular, a railway siding that will connect to the existing railway line infrastructure on Lot 1.

Section 25 Privacy and reputation

Nature of the 'privacy and reputation' human right

19. The 'privacy and reputation' human right recognises that:
 - (a) a person's privacy, family, home and correspondence must not be unlawfully or arbitrarily interfered with; and
 - (b) a person's reputation must not be unlawfully attacked.
20. The scope of the right to privacy is very broad. It protects privacy in the narrower sense including personal information, data collection and correspondence, but also extends to an individual's private life more generally.
21. The protection against interference with privacy is internally limited to 'unlawful' or 'arbitrary' interference. The term "unlawful" means that no interference can take place except in cases envisaged by the law (*United Nations General Comment No. 16: Article 17 Right to privacy paragraph 3*). The notion of arbitrary interference extends to those interferences which may be lawful, but are unreasonable, unnecessary or disproportionate.
22. The protection against attack on reputation is internally limited to 'unlawful' attacks. It prohibits attacks on a person's reputation that are unlawful and intentional, based on untrue allegations.

Will the proposed action limit the human right?

23. The proposed action will limit the 'privacy and reputation' human right in the broad sense of privacy as it concerns the compulsory acquisition of the native title rights and interests that affect the Land.

Section 28 Cultural rights – Aboriginal peoples and Torres Strait Islander peoples

Nature of the ‘Cultural rights – Aboriginal peoples and Torres Strait Islander peoples’ human right

24. The ‘cultural rights - Aboriginal peoples and Torres Strait Islander peoples’ human right recognises the distinct cultural rights held by Aboriginal peoples and Torres Strait Islander peoples as Australia’s first people. As such, they have the right to live life as an Aboriginal or Torres Strait Islander person who is free to practise their culture.
25. This right recognises that Aboriginal peoples and Torres Strait Islander peoples have the right:
 - (a) not to be subjected to forced assimilation or destruction of their culture;
 - (b) to maintain and strengthen their distinctive spiritual relationship with their traditionally owned or otherwise occupied and used lands, territories, waters and coastal seas;
 - (c) to conserve and protect the environment and the productive capacity of their lands, territories and waters; and
 - (d) to maintain, control, protect and develop their cultural heritage, traditional knowledge and traditional cultural expressions.
26. The practise of culture includes, for example:
 - (a) the right to enjoy and maintain identity and culture;
 - (b) to maintain and use their traditional language;
 - (c) to maintain kinship ties;
 - (d) a freedom to teach cultural practices and educations to their children;
 - (e) the right to maintain their distinctive spiritual, material and economic relationship with the land and waters and other resources with which they have a connection under traditional laws and customs.
27. Pursuant to section 107 of the *Human Rights Act*, nothing in the *Human Rights Act* affects native title rights and interests otherwise than in accordance with the *Native Title Act* (Cwlth).

Will the proposed action limit the human right?

28. The proposed action will limit the ‘cultural rights - Aboriginal peoples and Torres Strait Islander peoples’ human right, as the native title rights and interests will be compulsorily acquired by Council, for the purpose of using the land for rail purposes, and, in particular, for the construction of a railway siding that will connect to the existing railway line infrastructure on the adjoining Lot 1. This will interfere with the relationship between Aboriginal peoples and the land, at least to the extent that the interference relates to the Land.
29. However, the compulsory acquisition will be undertaken in accordance with, and subject to compliance with the specific requirements detailed in each of, the *Native Title Act* (Cwlth), the *Native Title (Queensland) Act* and the *Acquisition of Land Act* (Qld).
30. The compulsory acquisition of native title rights and interests under, relevantly, the *Native Title Act* (Cwlth), the *Native Title (Queensland) Act* and the *Acquisition of Land Act* (Qld), does not extinguish rights in the nature of Aboriginal cultural heritage rights, as that expression is defined in the *Aboriginal Cultural Heritage Act* (Qld).
31. As part of Council’s cultural heritage duty of care, a cultural heritage (“CH”) clearance survey has been undertaken by traditional owner field officers appointed by the Cultural Heritage Party, for the area, Bidjara People #7 and a qualified archaeologist/technical advisor.

32. During the CH clearance survey:
- (a) Multiple isolated CH artefacts were found, and were relocated to a relocation point 100m west of the proposed rail siding area.
 - (b) An artefact scatter was found.
33. In consultation with, and as directed by, traditional owner field officers:
- (a) it was decided that the artefact scatter would not be affected by the proposed railway siding extension construction works and should remain undisturbed; and
 - (b) a 15m exclusion zone was established around the artefact scatter, and all artefacts found as part of the scatter were left in situ.
34. If any works need to occur within the exclusion zone area, a cultural heritage officer will need to be contacted to assess the risk and determine whether traditional owners need to be engaged for additional CH monitoring.
35. Should any material of a cultural nature be located on site during the railway siding extension construction works, all works in the immediate location of the finds must be halted until further clearance can be undertaken by suitably qualified personnel and/or representatives from the Cultural Heritage Party for the area, Bidjara People #7.
36. Additionally:
- (a) The mitigation strategies in Table 1 and section 6.3 of the CH report (being those set out at paragraphs 33(b), 34 and 35 above) will be included on the project design and construction plan for the railway siding extension construction works.
 - (b) Where items of potential CH significance (indigenous or non indigenous) are discovered (and when no CH personnel are present for indigenous heritage), the Contractor will follow the Find – Stop – Notify – Manage procedure.
 - (c) Council will ensure that issues relating to CH will be included in Tool Box Talks for all works crews undertaking work in the vicinity of the exclusion zone to ensure staff are fully aware of their responsibilities in relation to CH management.
37. The area where the Aboriginal artefacts are located, together with the exclusion zone area, will continue to be available for access by Aboriginal peoples and individuals through the adjoining ‘township’ reserve land (Lot 2).

Human rights are not absolute

38. The *Human Rights Act* acknowledges that human rights are not absolute, and may be subject under law to reasonable limits that can be demonstrably justified in a free and democratic society based on human dignity, equality and freedom and may be balanced against the rights of others and public policy issues of significant importance.
39. As a public entity, Council must:
- (a) act and make decisions in a way that is compatible with human rights; and
 - (b) in making a decision, give proper consideration to a human right relevant to the decision.
40. Section 13 (the *general limitation clause*) sets out the factors that may be relevant in deciding whether a limit on a human right is reasonable and justifiable.

Compatibility of proposed action with Human Rights

41. Under the *Human Rights Act*, an act or decision is compatible with human rights if the act or decision:
- (a) does not limit a human right; or
 - (b) limits a human right only to the extent that is reasonable and demonstrably justifiable in accordance with the general limitation clause.

Analysis as to whether the human right limitations of the proposed action and decision are reasonable and demonstrably justifiable

Nature of the purpose of the limitation

42. The purpose of limiting the identified human rights that may be affected by the proposed action is to use the Land for railways and related purposes, and in particular, as a railway siding extension.
43. Council is the registered owner of Lot 1, which adjoins the reserve land. Lot 1 is used as a saleyard for cattle and other animals, which saleyards are known as the 'Dick Law Municipal Saleyards Complex' (the "Saleyards").
44. The operation of the Saleyards is facilitated by the use of a railway line which is currently constructed (and has existed for some years) on Lot 1. The railway line currently terminates near the boundary between Lot 1 and Lot 2.
45. The railway siding extension to be constructed on the Land is necessary to facilitate the better use of the existing railway line constructed in Lot 1 to support the operation of the Saleyards.
46. The purpose of the limitation is consistent with a free and democratic society based on human dignity, equality and freedom, as:
 - (a) the compulsory acquisition will be undertaken in accordance with, and subject to compliance with the procedural requirements specified in each of, the *Native Title Act* (Cwlth), the *Native Title (Queensland) Act* (Qld) and the *Acquisition of Land Act* (Qld); and
 - (b) relevantly, as part of the compulsory acquisition process, persons who are native title holders or registered native title claimants in relation to any part of the Land have the same procedural rights as they would have in relation to the proposed compulsory acquisition on the assumption that they instead held ordinary title to the Land, as provided for by section 24MD(6A) of the *Native Title Act* (Cwlth); and
 - (c) persons who are native title holders or registered native title claimants in relation to any part of the Land may object to the proposed taking and may be heard in support of their objection; and
 - (d) if it is stated in a written notice of objection that the objector wishes to be heard in support of the grounds of the objection, the objector may appear and be heard by the chief executive officer of Council, on behalf of Council, at Council's public office at a prescribed time and the objector may appear in person or be represented by counsel, solicitor or agent; and
 - (e) as part of the compulsory acquisition process, Council is willing to negotiate to acquire relevant native title rights and interests (if any) by agreement or, failing agreement, to treat as to the compensation to be paid and all consequential matters; and
 - (f) as part of the compulsory acquisition process, compensation for the acquisition of native title rights and interests (if any) in relation to the Land is recoverable under, and in accordance with, the relevant provisions in the *Native Title Act* (Cwlth); and
 - (g) the persons whose human rights may be affected by the proposed action have been invited to provide comments in relation to the human rights that may be affected by the proposed action, for Council to consider and take into account as part of its decision-making process.

Relationship between the limitation and its purpose

47. The limitation is directly related to achieving the purpose of the limitation, which is the use of the Land for railways and related purposes.

No less restrictive or reasonably available way to achieve the purpose

48. Council considers the Land is most suitable for railways and related purposes, and in particular, the railway siding extension infrastructure because:
- (a) to the extent considered necessary, the existing infrastructure (being the saleyards and the existing railway line) on Lot 1 is near the boundary of the Land;
 - (b) use of the Land in the manner proposed is compatible with Council's planning scheme;
 - (c) use of the Land in the manner proposed is compatible with applicable State planning requirements;
 - (d) use of the Land in the manner proposed promotes the efficient delivery of public services and public infrastructure;
 - (e) the proposed use of the Land maximises and balances social, economic and environmental benefits to the local community;
 - (f) the area and topography of the Land are suitable for the proposed use;
 - (g) use of the Land in the manner proposed minimises adverse impacts on natural and historic values in the relevant locality;
 - (h) the proposed use of the Land is compatible with adjoining uses of land in terms of urban planning;
 - (i) the use of the Land for railways and associated purposes is consistent with the current use of adjacent land (Lot 1);
 - (j) there is a current need for the development of land in the area for railways and associated purposes;
 - (k) there is nothing that would prevent the Land being used for railways and associated purposes.
49. The railway siding extension is capital works infrastructure that is intended to remain in situ as permanent, long term infrastructure that will facilitate the use and operation of the existing railway line for the Saleyards.
50. Given the capital works nature of the proposed railway siding infrastructure, any form of tenure that is less than outright ownership is not suitable. For example, a long term lease would not be suitable as a lease has a specified period and can be terminated. Also, an easement would not be suitable as the proposed use of the Land requires, and necessitates, exclusivity of use and occupation.
51. Accordingly, Council considers there is no less restrictive or reasonably available other way for Council to be able to develop and use the Land for railway purposes, and in particular, for the railway siding extension infrastructure to connect with the existing railway line located on the adjoining Lot 1.

Importance of the purpose of the limitation

52. The Saleyards is an important commercial enterprise that economically benefits Council's local government area and surrounding regions by enabling users of the Saleyards to transport animals to and from the Saleyards in an efficient, effective and humane manner.

Importance of preserving the affected human rights

53. With a view to preserving the affected human rights to the extent practicable, Council has sought to limit, to the extent practicable, the required total metrage of the railway siding extension on the Land.

54. The Land is comprised of 6,907m² (0.6907 ha), out of a total metreage of:
- (a) for the whole of the reserve land (comprising lot 2 on SP123565, lot 1 on SP226907, lot 3 on SP226907, lot 4 on SP226907, lot 4 on SP232181, and lot 1 on SP322808) — 6906.60400 ha approximately (the area of the Land equates to approximately 0.01% of the total metreage of the whole of the reserve land); and
 - (b) for the whole of the current Lot 2 — 3,800 ha (the area of the Land equates to approximately 0.018% of the total metreage of Lot 2).
55. In addition, Council has taken, and will continue to take, action to ensure the protection of the identified Aboriginal artefacts area as outlined at paragraphs 31 to 36.

Conclusion of analysis

56. Having regard to the above analysis, and balancing the importance of preserving the potentially affected human rights and the purpose of the limitation (i.e. the proposed action), Council considers that:
- (a) it is reasonable and lawful for Council to undertake the proposed compulsory acquisition of the native title rights and interests in the area described as the Land in the manner provided under the *Native Title Act* (Cwlth) and the *Acquisition of Land Act* (Qld); and
 - (b) the benefits gained by the limitation of the identified affected human rights outweigh the harm caused to the identified affected human rights; and
 - (c) the proposed compulsory acquisition of the native title rights and interests in the area described as the Land in the manner provided under the *Native Title Act* (Cwlth) and the *Acquisition of Land Act* (Qld) limits the identified affected human rights only to an extent that is reasonable and demonstrably justifiable in accordance with section 13 of the *Human Rights Act*, and accordingly, would be compatible with human rights, for the purposes of the *Human Rights Act*.

Necessity to proceed

57. It remains necessary for Council to proceed with the compulsory acquisition of native title rights and interests in order to secure the land identified in the Notice of Intention to Acquire Native Title Rights and Interests for purposes relating to transportation, and in particular, railways and related purposes.

ANNEXURE

Copy of Notice of Intention to Acquire Native Title Rights and Interests

ACQUISITION OF LAND ACT 1967

LOCAL GOVERNMENT ACT 2009

NATIVE TITLE ACT 1993 (Cth)

NATIVE TITLE (QUEENSLAND) ACT 1993

NOTICE OF INTENTION TO ACQUIRE NATIVE TITLE RIGHTS AND INTERESTS

The Chief Executive Officer
Longreach Regional Council
96 a Eagle Street
LONGREACH QLD 4730

TO:	Each of the persons named in the Schedule as "Owner or other interested person(s)" and all persons and bodies holding or claiming an interest in any part of the land described in the Schedule, including, in particular, any person holding or claiming to hold a native title right or interest.	
-----	---	--

NOTICE IS HEREBY GIVEN that, pursuant to the provisions of the *Acquisition of Land Act 1967*, the *Local Government Act 2009*, the *Native Title Act 1993 (Cth)* and the *Native Title (Queensland) Act 1993*, Longreach Regional Council (the "Council"), a constructing authority, intends to take the native title rights and interests (if any) in relation to the land and waters described in the Schedule ("the Land") for purposes relating to transportation, and in particular, railways and related purposes.

Background Information

The reason for the proposed taking is that Council intends to use the Land for railways and related purposes.

Council is the registered owner, as trustee, of the land described as lot 2 on SP123565 ("Lot 2"), which is part of a reserve under the *Land Act 1994*.

Council is also the registered owner, but of the freehold estate in its own right, of lot 1 on SP303323 ("Lot 1"), which adjoins Lot 2.

The operation of the Longreach saleyards is facilitated by the use of a railway line which is currently constructed (and has existed for some years) in Lot 1. The railway line currently terminates at the boundary between Lot 1 and Lot 2.

It is necessary, for the better operation of the railway line, that the railway line be extended into, and terminate in, Lot 2, and in particular, in the area of land described in the Schedule.

The State of Queensland is prepared to grant Council freehold title in and to the land described in the Schedule to enable the construction of the railway line extension to occur, but a condition precedent to the implementation of Council's purchase from the State requires that the land described in the Schedule be free from native title rights and interests.

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Longreach Regional Council
Notice of Intention to Acquire Native Title Rights and Interests
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On completion of the acquisition of the land described in the Schedule from the State, the land described in the Schedule will be amalgamated with Lot 1 and the extension of the railway line from Lot 1, into, and terminating in, the land described in the Schedule, will be undertaken.

The Land has been determined to be the most suitable site within the relevant locality for use for railways and related purposes.

The Land is considered most suitable for railways and related purposes for the reasons detailed above, and, because:-

- (a) to the extent considered necessary, the existing infrastructure, being saleyards and a railway siding, adjoins the Land;
- (b) use of the Land in the manner proposed is compatible with Council's planning scheme;
- (c) use of the Land in the manner proposed is compatible with applicable State planning requirements;
- (d) use of the Land in the manner proposed promotes the efficient delivery of public services and public infrastructure;
- (e) the proposed use of the Land maximises and balances social, economic and environmental benefits to the local community;
- (f) the area and topography of the Land are suitable for the proposed use;
- (g) use of the Land in the manner proposed minimises adverse impacts on natural and historic values in the relevant locality;
- (h) the proposed use of the Land is compatible with adjoining uses of land in terms of urban planning;
- (i) the use of the Land for railways and associated purposes is consistent with the current use of adjacent land;
- (j) there is a current need for the development of land in the area for railways and associated purposes;
- (k) there is nothing that would prevent the Land being used for railways and associated purposes.

Procedural Rights

The taking of the native title rights and interests (if any) is subject to the procedural requirements of the *Acquisition of Land Act 1967* and the *Native Title Act 1993 (Cth)*.

Persons who are native title holders or registered native title claimants in relation to any part of the land and waters described in the Schedule have the same procedural rights as they would have in relation to the acquisition on the assumption that they instead held ordinary title to the land and waters described in the Schedule, as provided for by section 24MD(6A) of the *Native Title Act 1993 (Cth)*.

Persons who are native title holders or registered native title claimants in relation to any part of the land and waters described in the Schedule may object to the proposed taking and may be heard in support of their objection. To object they must:-

- (a) serve a written notice of objection on the Chief Executive Officer, Longreach Regional Council at the above address on or before the 5th day of December 2022; and
- (b) state in the notice of objection:-
 - (i) the grounds of the objection; and
 - (ii) the facts and circumstances relied upon in support of those grounds; and
 - (iii) whether they wish to be heard in support of the grounds of their objection.

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Longreach Regional Council
Notice of Intention to Acquire Native Title Rights and Interests
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Any enquiries relating to the proposed taking of native title rights and interests (if any) may be directed to the Chief Executive Officer of Council on (07) 46584111

DATED this *24th* day of *October* 2022


.....
Chief Executive Officer
Longreach Regional Council

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Longreach Regional Council
Notice of Intention to Acquire Native Title Rights and Interests
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You are entitled to reasonable access to Council documents relevant to the formulation of its intention to take native title rights and interests in the Land including:-

- (a) details of any land considered by Council as a viable alternative site before deciding to issue this notice; and
- (b) selection criteria documents stating Council's policy for location of sites for the purpose of this proposed taking of native title rights and interests; and
- (c) relevant reports to Council detailing investigations of potential sites for acquisition for the said purpose.

Material of this kind does not exist in respect of every proposed taking of native title rights and interests and you should contact the Chief Executive Officer of Council if you wish to obtain details of the material actually available in respect of this proposed taking and/or access to that material.

Any matter pertaining to the amount or payment of compensation is not a ground of objection.

If it is stated in a written notice of objection that the objector wishes to be heard in support of the grounds of the objection, the objector may appear and be heard by the Chief Executive Officer (or his delegate) on behalf of Council at Council's Public Office at 96a Eagle Street Longreach, on the 13 day of December 2022 at 10:00 am.

The objector may appear in person or be represented by counsel, solicitor or agent.

For the purpose of section 26(1)(c)(iii)(A) of the *Native Title Act 1993 (Cth)*, it is stated that the purpose of the acquisition is to confer rights and interests in relation to the land and waters described in the Schedule on Council as a Government party.

No Native Title Holder or Registered Native Title Claimant

If there are no native title holders or registered native title claimants in relation to any part of the land and waters described in the Schedule, any representative Aboriginal/Torres Strait Islander body or bodies for the area concerned may comment on the proposed compulsory acquisition. Any such comment should be made in writing and served upon the Chief Executive Officer, Longreach Regional Council at the above address on or before the 5th day of December 2022.

Negotiation and Compensation

Council is willing to negotiate to acquire the native title rights and interests (if any) by agreement or, failing agreement, to treat as to the compensation to be paid and all consequential matters.

Compensation for the acquisition of the native title rights and interests (if any) in relation to the land and waters described in the Schedule is recoverable under and in accordance with the relevant provisions of the *Native Title Act 1993 (Cth)*.

Council is prepared to discuss a possible negotiated acquisition and the amount of compensation payable on the date for hearing of objections specified above. In respect of native title rights or interests (if any) which exist in respect of the land and waters described in the Schedule, Council will consider, and negotiate in good faith in respect of, any request for compensation in a form other than money. These matters may be discussed following the conclusion of the objections hearing, and may also be discussed at the nominated date and time even if you do not lodge an objection to the proposed acquisition of native title rights and interests (if any). If you wish to discuss these matters with Council you should attend at the nominated date and time (with any valuation, legal or other advisers you consider appropriate). It will assist this process if any material which you propose to produce to support a compensation claim is supplied to Council prior to your attendance, preferably on or before the last date for objections specified above. Such material should be presented in a manner which is separate and distinct from your objection to the taking of native title rights and interests in the land and waters described in the Schedule (if any).

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Notice of Intention to Acquire Native Title Rights and Interests
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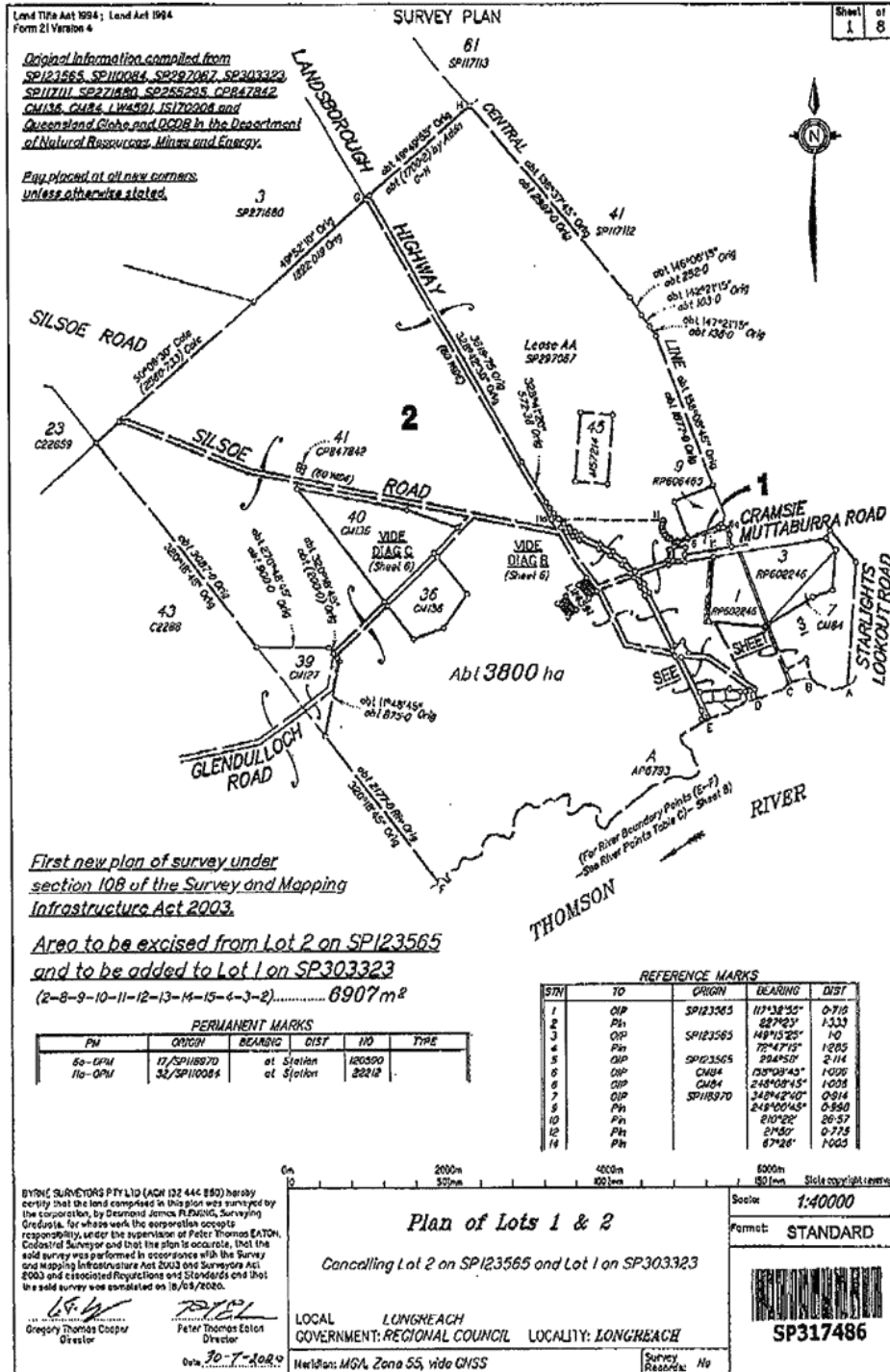
SCHEDULE

Owner or other interested person(s):	The State of Queensland Queensland South Native Title Services Limited (as representative Aboriginal body in relation to the Land) Longreach Regional Council (as trustee) Other holders of native title rights and interests (if any).
Description of the Land in respect of which native title rights and interests (if any) are proposed to be acquired:	
Area	6,907m2
Description	Part of Lot 2 on Survey Plan 123565 being the area shown hatched in black on Sheet 5 of 8 of Survey Plan 317486 (a copy of Survey Plan 317486 being attached to this notice) title reference 49006647

N.B. Should you wish to be heard personally in support of your objection as outlined above please telephone Council on (07) 46584111 to confirm an appointment.

Longreach Regional Council
 Notice of Intention to Acquire Native Title Rights and Interests
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Copy of Survey Plan 317486 comprising sheets 1 to 8 inclusive



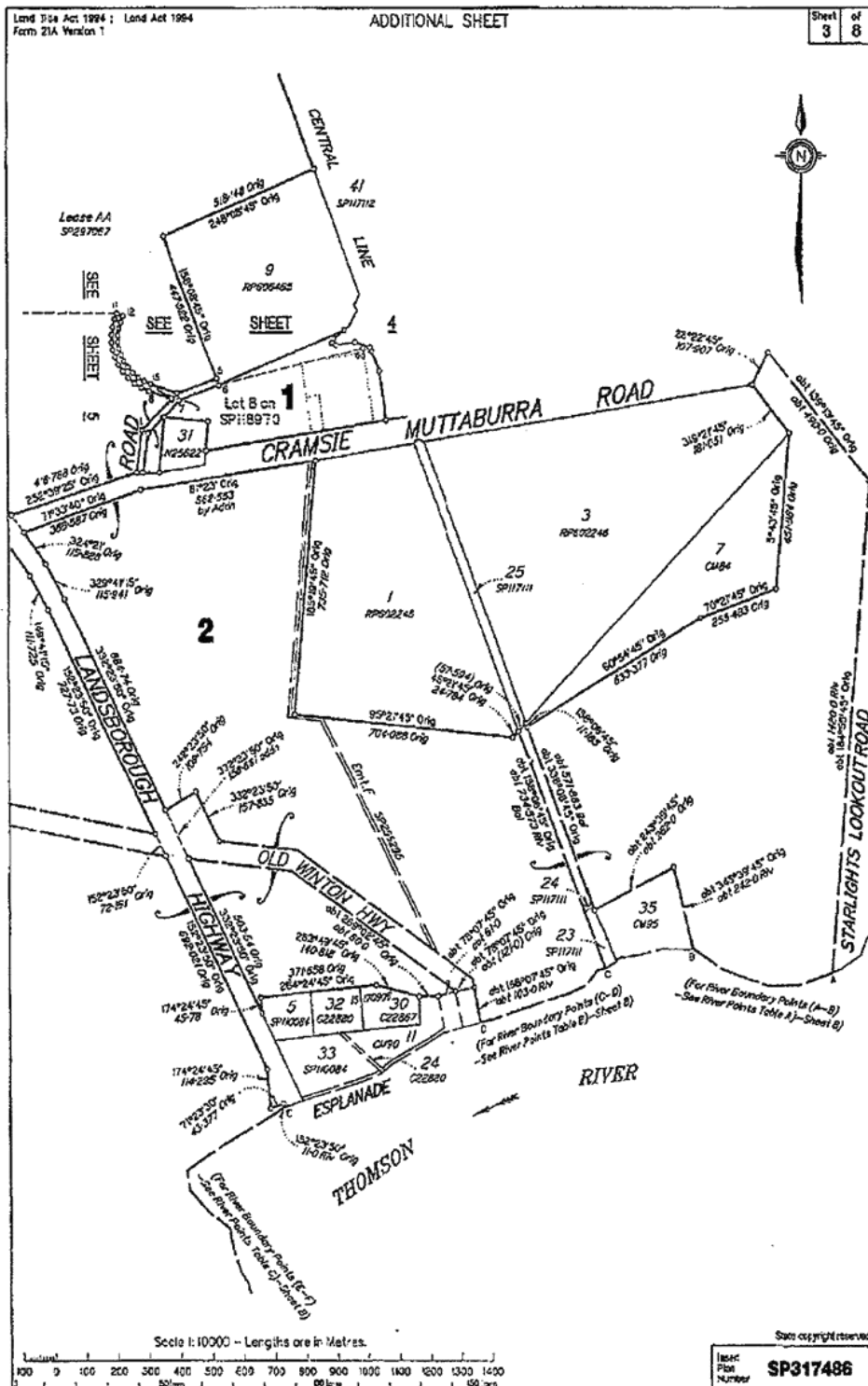
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Longreach Regional Council
 Notice of Intention to Acquire Native Title Rights and Interests
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Land Title Act 1994; Land Act 1994 Form 210 Version 2 (Drawing No.)		WARNING : Folded or Mutilated Plans will not be accepted. Plans may be rolled. Information may not be placed in the outer margins. a. Lodged by (Include address, phone number, email, reference, and Ledger Code)	
Relating		Created	
Title Reference	Description	New Lots	Road
49006847 51164766	Lot 2 on SP23585 Lot 1 on SP303223	1 & 2 1	
ENCUMBRANCE EASEMENT ALLOCATIONS			
Easement	Lots to be Encumbered		
715142059 (Emt.F on SP255295)	2		
EXISTING LEASE ALLOCATIONS			
Lease	Lots to be Encumbered		
719213455 719213466 (Lease AA on SP237067)	1 2		
That part of Lease AA being stations 2-8-9-10-11-12-13-14-15-4-3-2 to be surrendered prior to the registration of this plan.			
ADMINISTRATIVE ADVICE ALLOCATIONS			
Administrative Advice	Lots to be Encumbered		
711792719 715186976	1 & 2 1 & 2		
NOTE: EASEMENT 702830717 DOES NOT AFFECT THIS PLAN LEASE 706131758 DOES NOT AFFECT THIS PLAN EASEMENT 714246387 DOES NOT AFFECT THIS PLAN EASEMENT 716142059 over EMTs D AND E ON SP255295 ON LOT 4 ON SP232181 DO NOT AFFECT THIS PLAN EASEMENT 716837428 DOES NOT AFFECT THIS PLAN VEG NOTICE 715187038 DOES NOT AFFECT THIS PLAN			
1		Allot 1 of Sec.5, Lot 6 on SP118970, Lot 502 on SP303291 & Lot 1 on SP303291	
Lots	Orig		
2. Orig Grant Allocation :		3. Passed & Endorsed :	
3. References :		By: BYRNE SURVEYORS PTY LTD	
Dept File : 2018/006369		Date: 3-11-2020	
Local Govt :		Signed: <i>[Signature]</i>	
Surveyor : 19/208		Designation: Central Surveyor/Director	
		6. Building Format Plans only. I certify that: * As far as it is practical to determine, no part of the building shown on this plan encroaches onto adjoining lots or roads. * Part of the building shown on this plan encroaches onto adjoining lots and road. Central Surveyor/Director Date (Initials words not required)	
		7. Lodgement Fees : Survey Deposit \$ Lodgement \$ New Titles \$ Photocopy \$ Postage \$ TOTAL \$	
		8. Exact Plan Number SP317486	

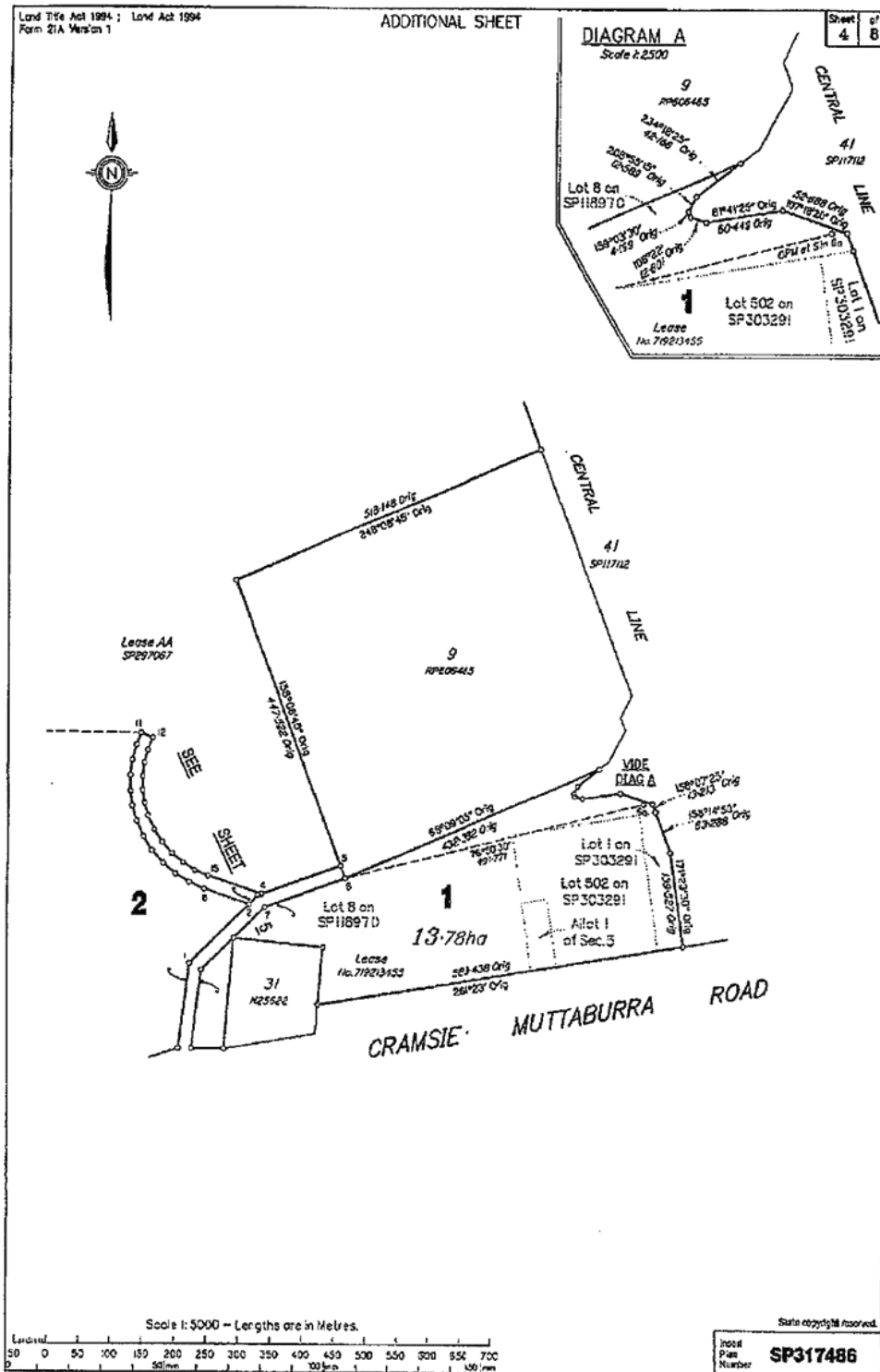
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Longreach Regional Council
 Notice of Intention to Acquire Native Title Rights and Interests
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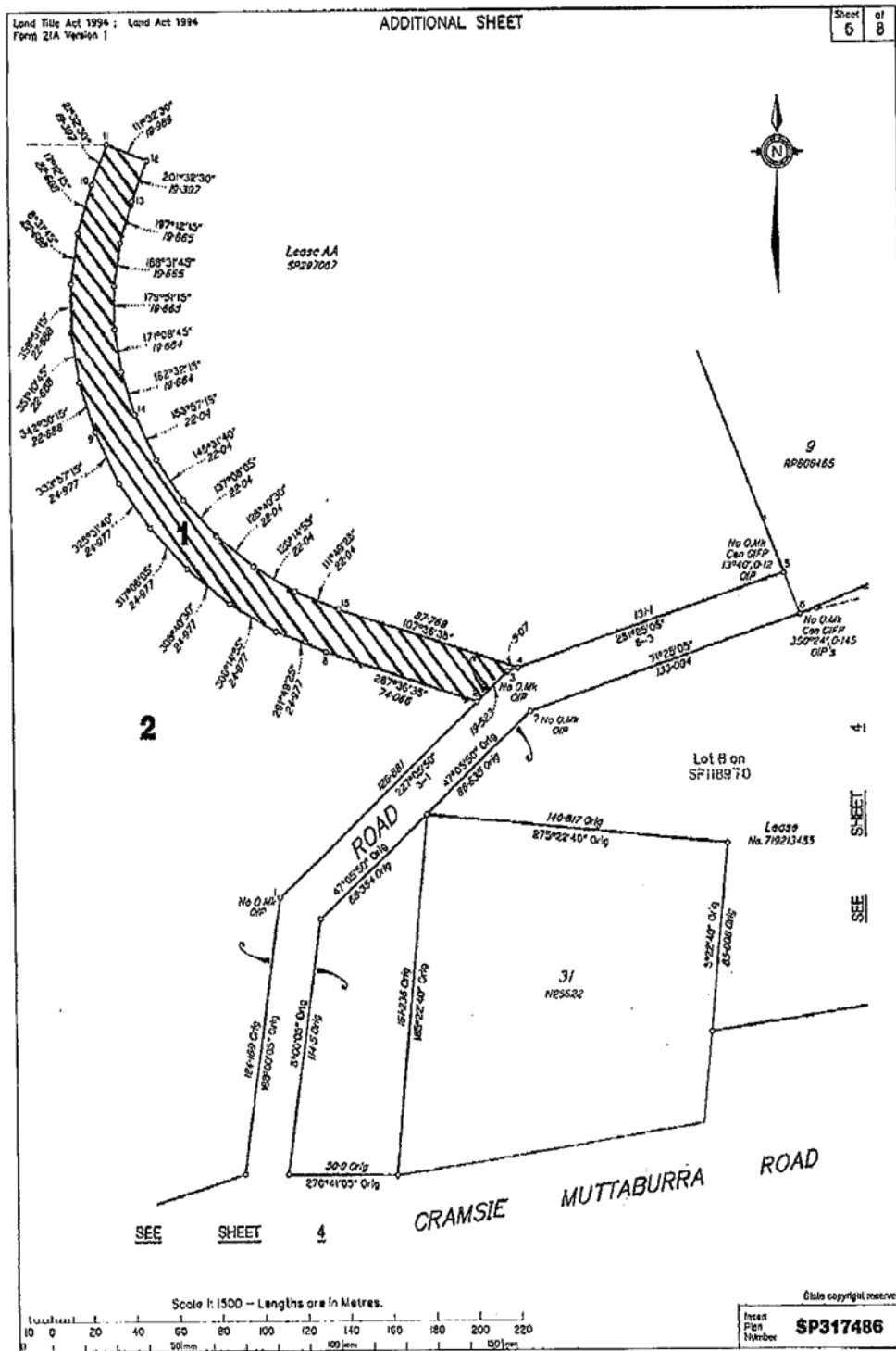
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Longreach Regional Council
 Notice of Intention to Acquire Native Title Rights and Interests
 9



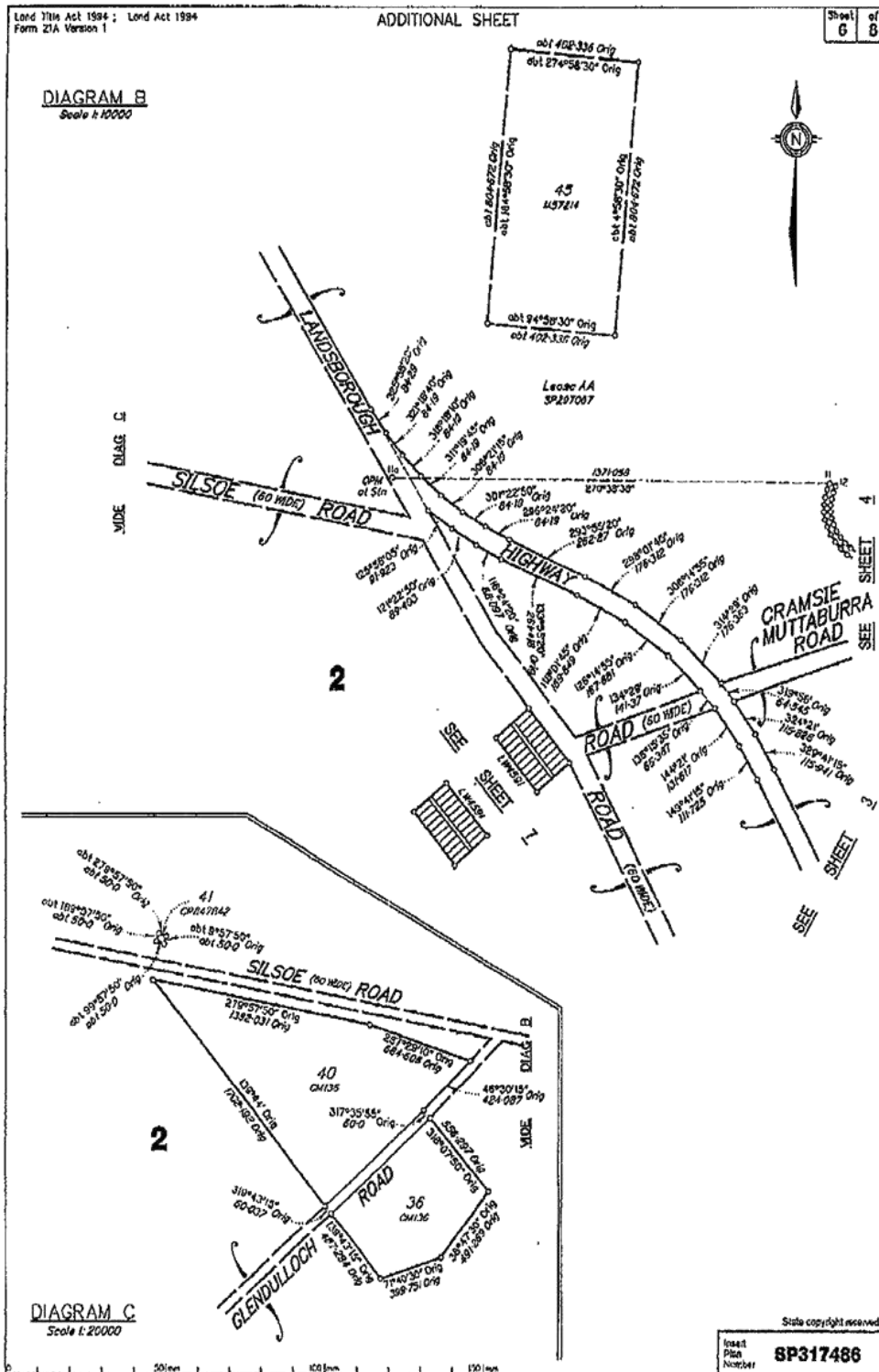
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Longreach Regional Council
 Notice of Intention to Acquire Native Title Rights and Interests
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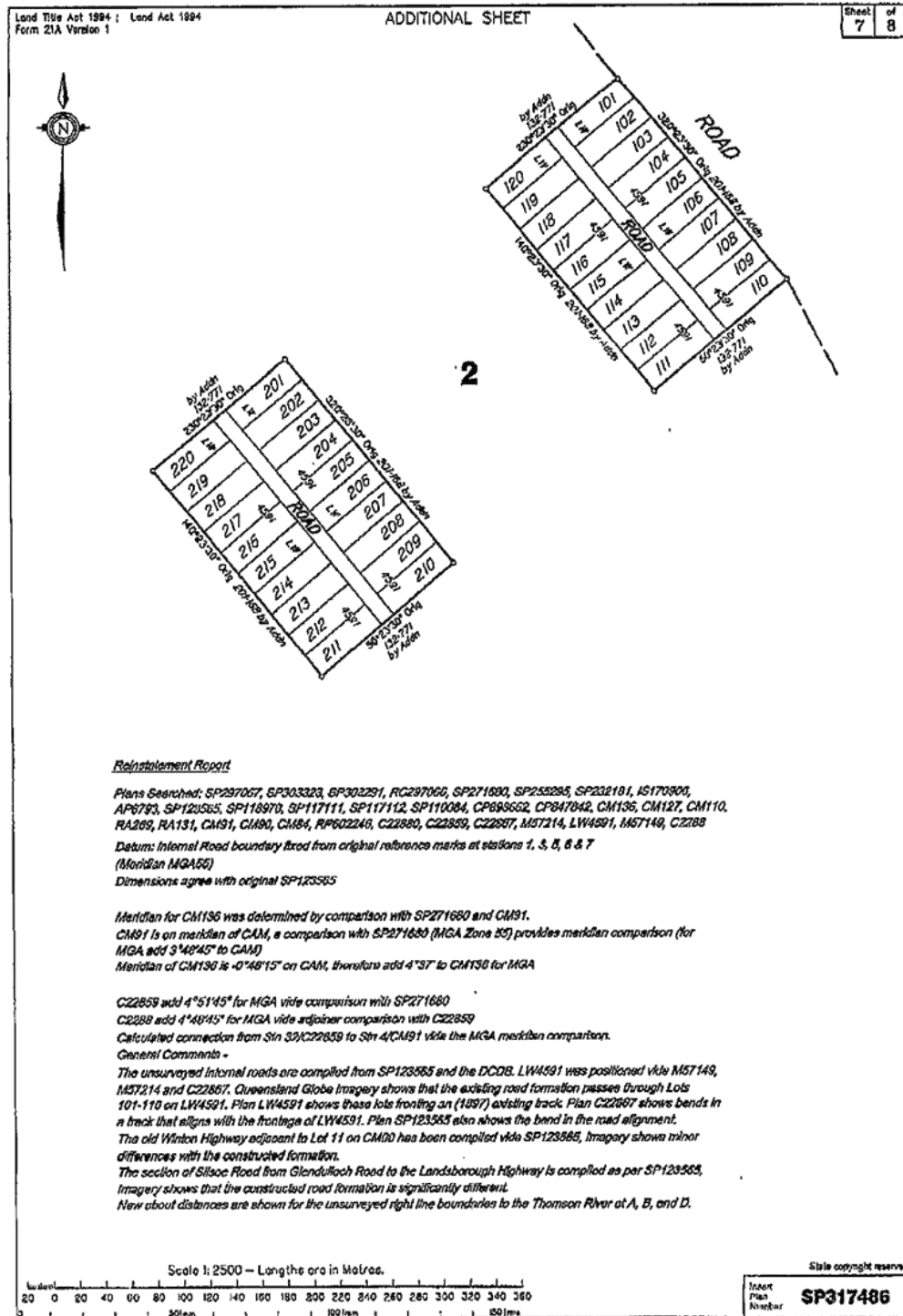
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Notice of Intention to Acquire Native Title Rights and Interests
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 Notice of Intention to Acquire Native Title Rights and Interests
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 Notice of Intention to Acquire Native Title Rights and Interests
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Land Titles Act 1924 / Land Act 1994 Form 21A Version 1

ADDITIONAL SHEET

Sheet of
B 8

TABLE A

RIVER POINTS	
BEARING	DISTANCE
245°30'	32.7
251°25'	62.4
260°54'	94.3
267°54'	72.0
288°04'	81.9
302°50'	113.2

A

B

River Points between Stns A-B calculated from Imagery (Queensland Globe). All dimensions are Abt.

TABLE B

RIVER POINTS	
BEARING	DISTANCE
255°11'	28.2
219°17'	54.3
247°42'	66.9
253°29'	87.1
258°26'	150.3
258°17'	30.4

C

D

River Points between Stns C-D calculated from Imagery (Queensland Globe). All dimensions are Abt.

TABLE C

RIVER POINTS	
BEARING	DISTANCE
208°31'	87.2
241°20'	144.1
238°50'	113.8
172°08'	56.1
136°48'	81.9
124°31'	78.6
187°12'	68.2
158°18'	59.0
145°01'	39.9
183°33'	69.7
216°38'	58.0
217°52'	94.4
272°38'	88.7
289°59'	56.4
263°29'	88.8
258°11'	76.6
232°46'	70.3
258°30'	67.7
251°01'	55.9
237°02'	106.4
225°05'	73.8
234°42'	79.5
236°00'	48.5
230°16'	165.1
237°01'	88.8
228°50'	79.9
225°22'	84.3
208°44'	60.1
238°23'	37.0
271°44'	42.8
328°09'	78.3
242°	23.7
47°15'	63.8
342°08'	58.3
301°55'	46.5
282°03'	86.8
261°31'	108.5
252°10'	40.4
237°48'	66.4
253°22'	65.7
261°25'	73.8
314°	52.8
10°23'	113.0
331°04'	37.8
291°15'	51.2
247°50'	48.1
238°22'	40.9
233°10'	37.8
267°33'	103.8

E

River Points between Stns E-F calculated from Imagery (Queensland Globe). All dimensions are Abt.

TABLE G (CONTINUED)

RIVER POINTS	
BEARING	DISTANCE
247°17'	31.6
228°30'	41.8
222°00'	48.3
247°59'	44.9
280°07'	42.1
303°32'	39.8
288°12'	27.8
278°11'	25.0
235°37'	34.1
220°08'	28.5
238°04'	36.0
227°18°01'	37.8
202°13'	77.1
156°11'	51.5
178°59'	89.3
200°47'	61.9
227°15°2'	40.5
278°14'	36.8
222°32'	49.0
278°16'	38.9
261°35'	38.8
266°16'	88.6
237°25'	59.0
215°00'	63.3
183°43'	46.8
183°15'	59.9
211°12'	28.4
248°23'	58.1
245°10'	60.7
261°06'	47.7
289°46'	44.3
256°45'	35.0
218°18'	42.8
188°21'	58.1
208°23'	27.8
255°32'	40.2
251°22'	54.0
235°45'	36.8
202°38'	38.0
180°09'	30.5
181°15'	32.5
215°06'	19.0
238°08'	18.8
306°15'	38.3
207°02'	51.5
214°04'	60.2

F

Compiled Watercourse Boundary Report
 FNPOS under Section 108 of the SMA 2003

This plan depicts the compilation of a large balance lot. It is a first new plan of survey under section 108 of the SMA 2003. The boundary of the land with the Thomson River has never been surveyed. Due to the extent of the land, the length of the watercourse and the purpose of the plan, it is not practical to survey the watercourse boundary. The watercourse boundary has been compiled from Imagery (Queensland Globe) and is generally in the location as depicted in recent Imagery (May 2020). The feature that satisfies section 100 of the SMA constitutes the watercourse boundary.

The Thomson River boundary shown on SP123555 is significantly different when overlaid on Queensland Globe Imagery. The survey report for SP232181 states that the location of the River was taken from the Parish Map of Longreach. SP232181 defined the left bank of the Thomson River, compiled from Google Imagery. The River Points table from SP232181 was plotted to provide a comparison with this subject plan. A good general agreement was observed. The report for SP232181 identifies that the southern channel downstream from the Landsborough Highway to the main channel. SP232181 and this plan are in agreement.

State copyright reserved.

Tram Plan Number
SP317486

50m 100m 150m

ANNEXURE

Copy of Notice Inviting Comment Regarding Human Rights – Bidjara People #7

HUMAN RIGHTS ACT 2019

LOCAL GOVERNMENT ACT 2009

NOTICE INVITING COMMENT REGARDING HUMAN RIGHTS

The Chief Executive Officer
Longreach Regional Council
96 a Eagle Street
LONGREACH QLD 4730

TO:	Each of the persons named in the Schedule as an "Interested Person(s)" and all persons and bodies holding or claiming an interest (including any human right) in any part of the land described in the Schedule, including, in particular, any person holding or claiming to hold a native title right or interest.
-----	---

Pursuant to the provisions of the *Acquisition of Land Act 1967*, the *Local Government Act 2009*, the *Native Title Act 1993 (Cth)* and the *Native Title (Queensland) Act 1993*, Longreach Regional Council (the "Council"), a constructing authority, intends to take the native title rights and interests (if any) in relation to the land and waters described in the Schedule ("the Land") for purposes relating to transportation, and in particular, railways and related purposes.

Background Information

The reason for the proposed taking is that Council intends to use the Land for railways and related purposes.

Council is the registered owner, as trustee, of the land described as lot 2 on SP123565 ("Lot 2"), which is part of a reserve under the *Land Act 1994*.

Council is also the registered owner, but of the freehold estate in its own right, of lot 1 on SP303323 ("Lot 1"), which adjoins Lot 2.

The operation of the Longreach saleyards is facilitated by the use of a railway line which is currently constructed (and has existed for some years) in Lot 1. The railway line currently terminates at the boundary between Lot 1 and Lot 2.

It is necessary, for the better operation of the railway line, that the railway line be extended into, and terminate in, Lot 2, and in particular, in the area of land described in the Schedule.

The State of Queensland is prepared to grant Council freehold title in and to the land described in the Schedule to enable the construction of the railway line extension to occur, but a condition precedent to the implementation of Council's purchase from the State requires that the land described in the Schedule be free from native title rights and interests.

On completion of the acquisition of the land described in the Schedule from the State, the land described in the Schedule will be amalgamated with Lot 1 and the extension of the railway line from Lot 1, into, and terminating in, the land described in the Schedule, will be undertaken.

The Land has been determined to be the most suitable site within the relevant locality for use for railways and related purposes.

474015

Longreach Regional Council
Notice Inviting Comment Regarding Human Rights
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The Land is considered most suitable for railways and related purposes for the reasons detailed above, and, because:-

- (a) to the extent considered necessary, the existing infrastructure ,being saleyards and a railway siding, adjoins the Land;
- (b) use of the Land in the manner proposed is compatible with Council's planning scheme;
- (c) use of the Land in the manner proposed is compatible with applicable State planning requirements;
- (d) use of the Land in the manner proposed promotes the efficient delivery of public services and public infrastructure;
- (e) the proposed use of the Land maximises and balances social, economic and environmental benefits to the local community;
- (f) the area and topography of the Land are suitable for the proposed use;
- (g) use of the Land in the manner proposed minimises adverse impacts on natural and historic values in the relevant locality;
- (h) the proposed use of the Land is compatible with adjoining uses of land in terms of urban planning;
- (i) the use of the Land for railways and associated purposes is consistent with the current use of adjacent land;
- (j) there is a current need for the development of land in the area for railways and associated purposes;
- (k) there is nothing that would prevent the Land being used for railways and associated purposes.

Human Rights

The main objects of the *Human Rights Act 2019* are:-

- (a) to protect and promote human rights; and
- (b) the help build a culture in the Queensland public sector that respects and promotes human rights; and
- (c) to help promote a dialogue about the nature, meaning and scope of human rights.

The *Human Rights Act 2019* identifies specific rights as human rights. In particular, under the *Human Rights Act 2019*, Council's proposal to take the native title rights and interests (if any) in relation to the land and waters described in the Schedule for purposes relating to transportation, and in particular, railways and related purposes, may not be compatible with, or may limit, human rights as follows:-

- (a) *Human Rights Act 2019*, section 19 (Freedom of movement) — Every person lawfully within Queensland has the right to move freely within Queensland and to enter and leave it, and has the freedom to choose where to live;
- (b) *Human Rights Act 2019*, section 24 (Property rights) — All persons have the right to own property alone or in association with others. A person must not be arbitrarily deprived of the person's property;
- (c) *Human Rights Act 2019*, section 25 (Privacy and reputation) — A person has the right:-
 - (i) not to have the person's privacy, family, home or correspondence unlawfully or arbitrarily interfered with; and

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Longreach Regional Council
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- (ii) not to have the person's reputation unlawfully attacked;
- (d) *Human Rights Act 2019*, section 28 (Cultural rights — Aboriginal peoples and Torres Strait Islander peoples) — Aboriginal peoples and Torres Strait Islander peoples hold distinct cultural rights, including distinct cultural rights in connection with the whole, or any part, of the land and waters described in the Schedule.

Under the *Human Rights Act 2019*, section 58, it is unlawful for Council:-

- (a) to act or make a decision in a way that is not compatible with human rights; or
- (b) in making a decision, to fail to give proper consideration to a human right relevant to the decision.

Against that background, to the extent that Council's proposal to take native title rights and interests (if any) in relation to the land and waters described in the Schedule for purposes relating to transportation, and in particular, railways and related purposes may not be compatible with, or may limit, human rights, Interested Persons (including Aboriginal peoples and Torres Strait Islander peoples who hold distinct cultural rights in connection with the land and waters described in the Schedule) may provide comment in relation to the human rights identified in the *Human Rights Act 2019*, as follows:-

- (a) section 19 (Freedom of movement);
- (b) section 24 (Property rights);
- (c) section 25 (Privacy and reputation);
- (d) section 28 (Cultural rights – Aboriginal peoples and Torres Strait Islander peoples).

Any such comment should be made in writing and served upon the Chief Executive Officer, Longreach Regional Council at the above address on or before 5th day of **December 2022**.

Any enquiries relating to Council's proposal to take native title rights and interests (if any) in relation to the land and waters described in the Schedule, and in particular, whether the proposal may not be compatible with, or may limit, human rights, may be directed to the Chief Executive Officer of Council on (07) 46584111

DATED this 24th day of October 2022


.....
Chief Executive Officer
Longreach Regional Council

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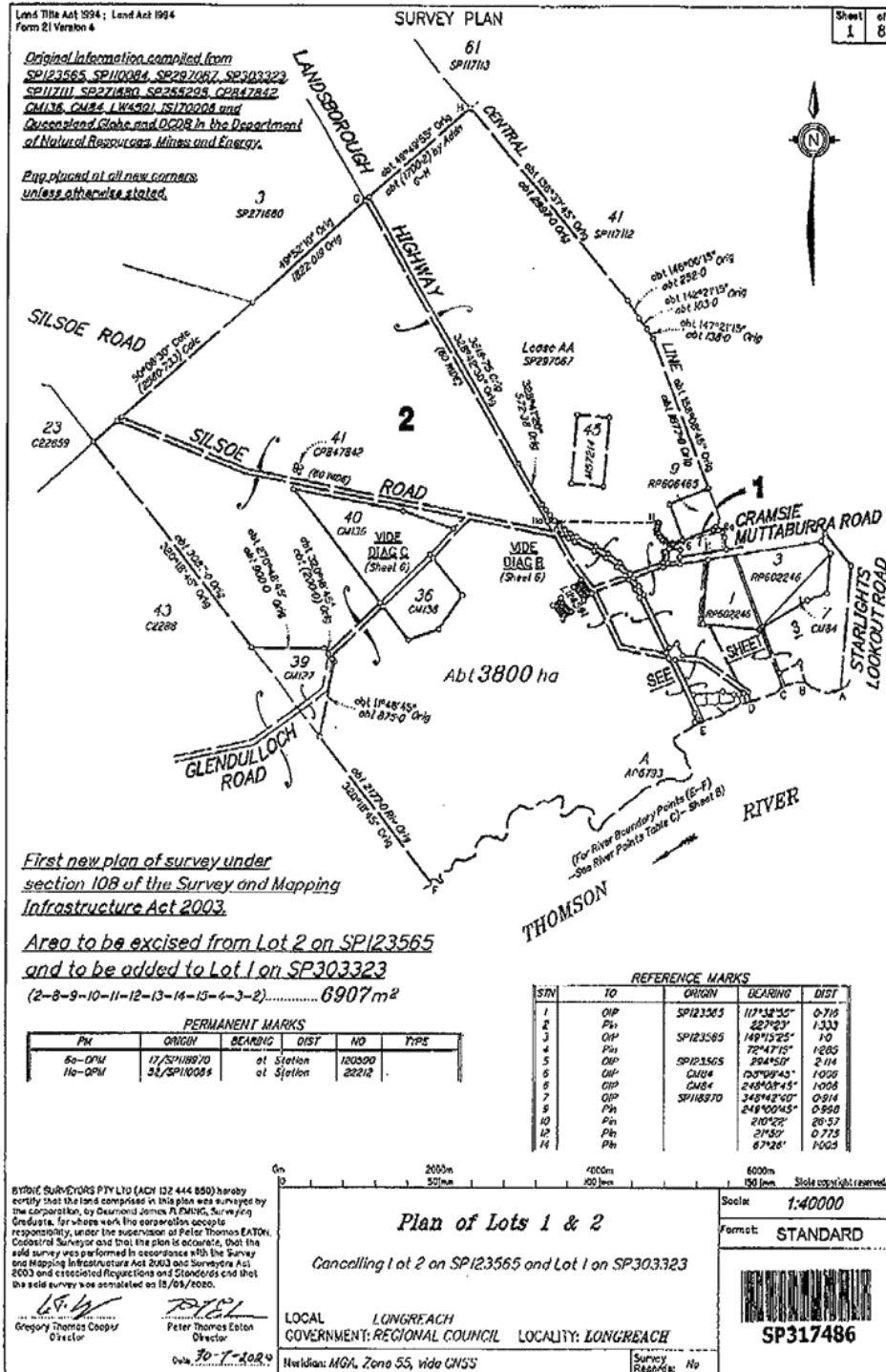
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SCHEDULE

Interested Person(s):	Queensland South Native Title Services Limited (as representative Aboriginal body in relation to the Land) Bidjara People #7 (as Cultural Heritage Party for the area, in relation to the Land) Iningai People
Description of the Land in respect of which native title rights and interests (if any) are proposed to be acquired:	
Area	6,907m ²
Description	Part of Lot 2 on Survey Plan 123565 being the area shown hatched in black on Sheet 5 of 8 of Survey Plan 317486 (a copy of Survey Plan 317486 being attached to this notice) title reference 49006647

Longreach Regional Council
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Copy of Survey Plan 317486 comprising sheets 1 to 8 inclusive



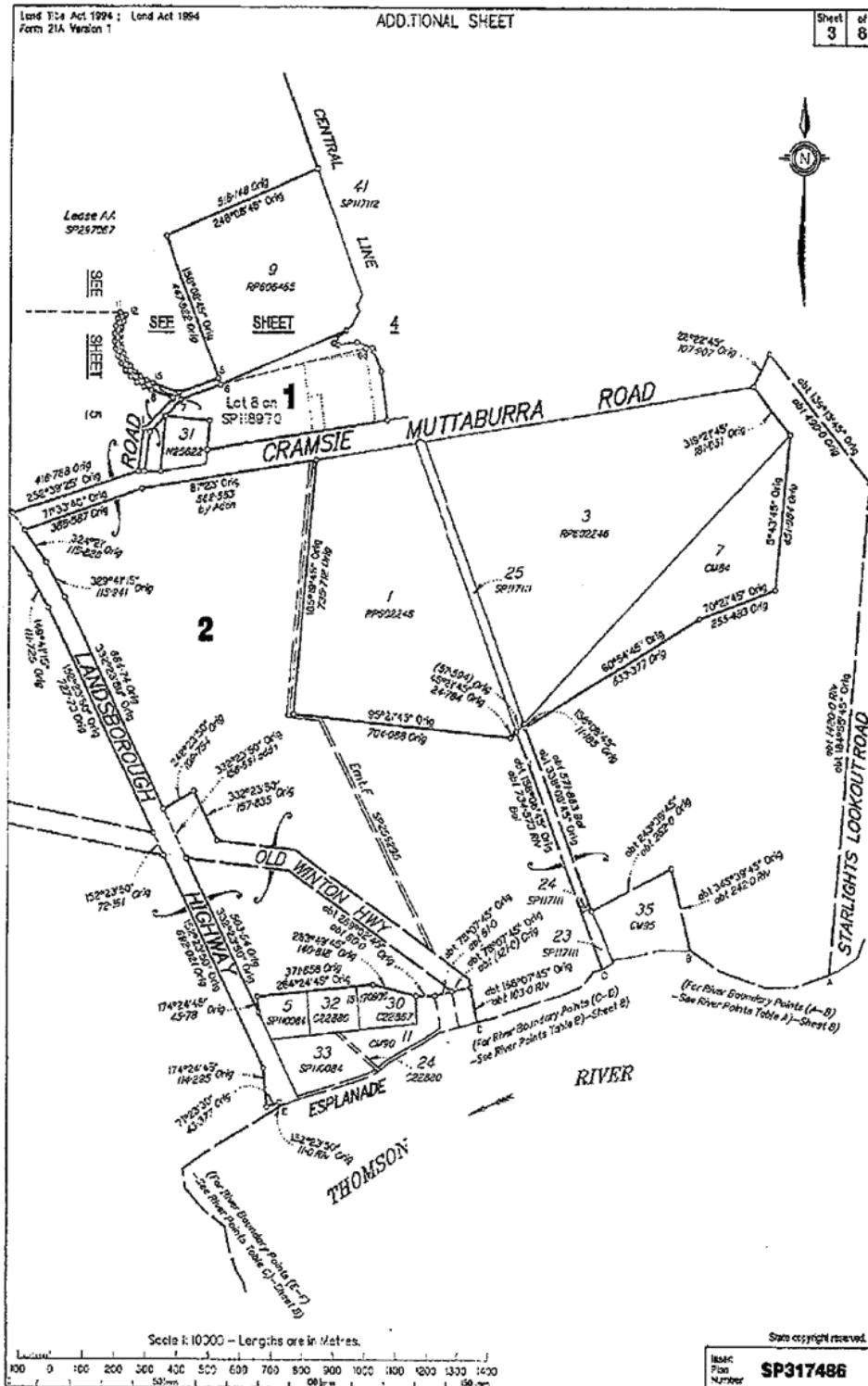
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Land Use Act 1994; Land Act 1994 Form 21B Version 2 (Drawing No.)		WARNING : Folded or Multicolored Plans will not be accepted. Plans may be rolled. Information may not be placed in the outer margins. 4. Lodged by (Include address, phone number, email, references, and Lodger Code)	
Existing		Created	
Title Reference	Description	New Lot	Road Secondary Interests
49006647 51164766	Lot 2 on SP123585 Lot 1 on SP303291	1 & 2 1	
ENCUMBRANCE, EASEMENT ALLOCATIONS			
Easement		Lots to be Encumbered	
715142059 (Emt.F on SP255295)		2	
EXISTING LEASE ALLOCATIONS			
Lease		Lots to be Encumbered	
719213455		1	
719213466 (Lease AA on SP297067)		2	
That part of Lease AA being stations 2-8-9-10-11-12-13-14-15-4-3-2 to be surrendered prior to the registration of this plan.			
ADMINISTRATIVE ADVICE ALLOCATIONS			
Administrative Advice		Lots to be Encumbered	
711702710		1 & 2	
715186976		1 & 2	
NOTE: EASEMENT 702639717 DOES NOT AFFECT THIS PLAN LEASE 709131758 DOES NOT AFFECT THIS PLAN EASEMENT 714240387 DOES NOT AFFECT THIS PLAN EASEMENT 715142059 over EMTS D AND E ON SP255295 ON LOT 4 ON SP303291 DO NOT AFFECT THIS PLAN EASEMENT 716931428 DOES NOT AFFECT THIS PLAN VEG NOTICE 715197338 DOES NOT AFFECT THIS PLAN			
Lots		Orig	
		Allot 1 of Sec.5, Lot 6 on SP18970, Lot 502 on SP303291 & Lot 1 on SP303291	
2. Orig Grant Allocation :		5. Passed & Endorsed :	
3. References :		By: BYRNE SURVEYORS PTY LTD	
Dept File : 2018/006359		Date : 3-11-2020	
Local Govt :		Signed : <i>[Signature]</i>	
Surveyor : 19/208		Designation : Cadastral Surveyor/Director	
		6. Building Format Plans only. I certify that: * As far as it is practical to determine, no part of the building shown on this plan encroaches onto adjoining lots or roads. * Part of the building shown on this plan encroaches onto adjoining lots and road. Cadastral Surveyor/Director Date (Signets words not required)	
		7. Lodgement Fees : Survey Deposit \$ Lodgement \$ New Titles \$ Photocopy \$ Postage \$ TOTAL \$ 8. Index Plan Number SP317486	

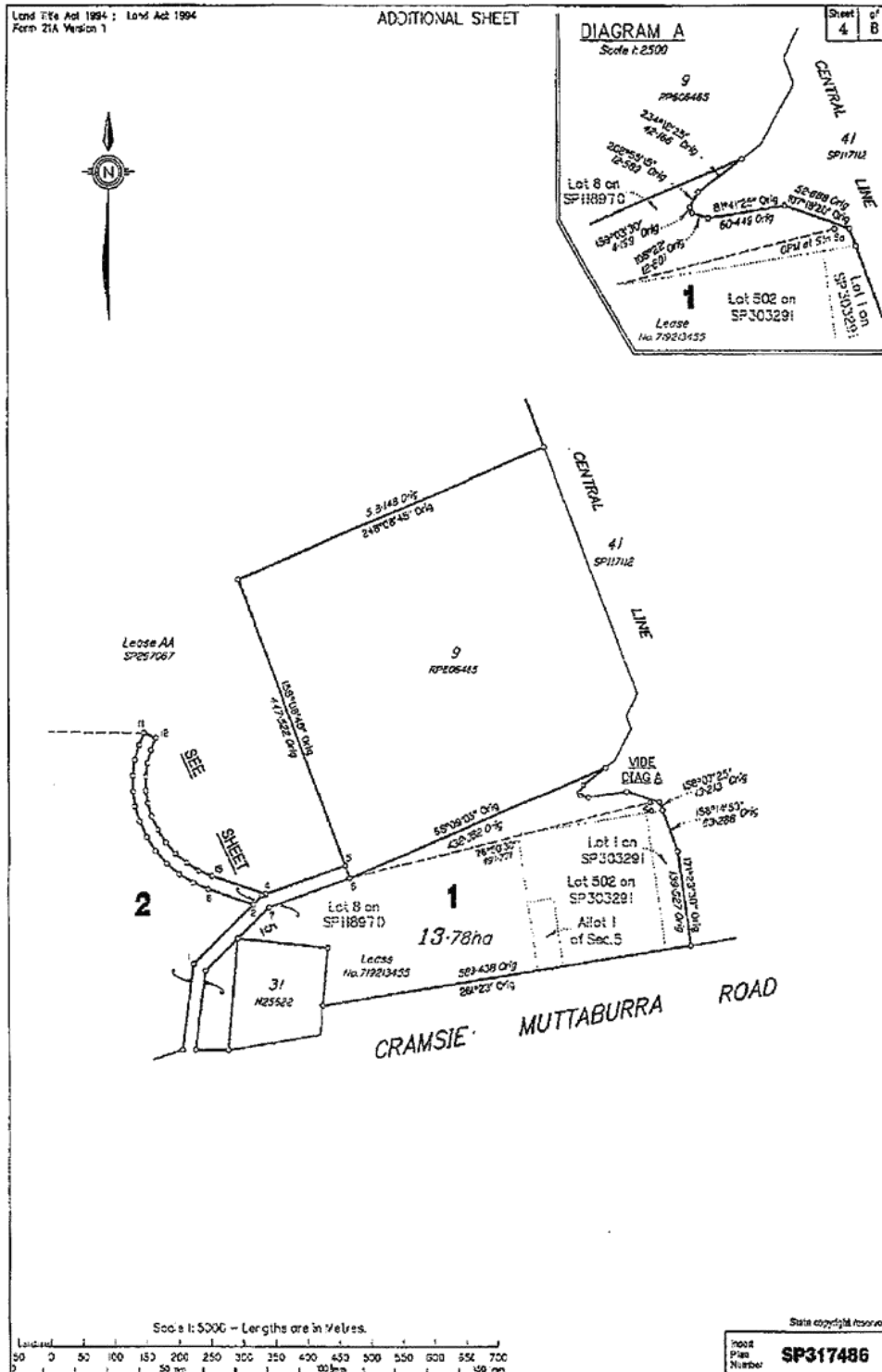
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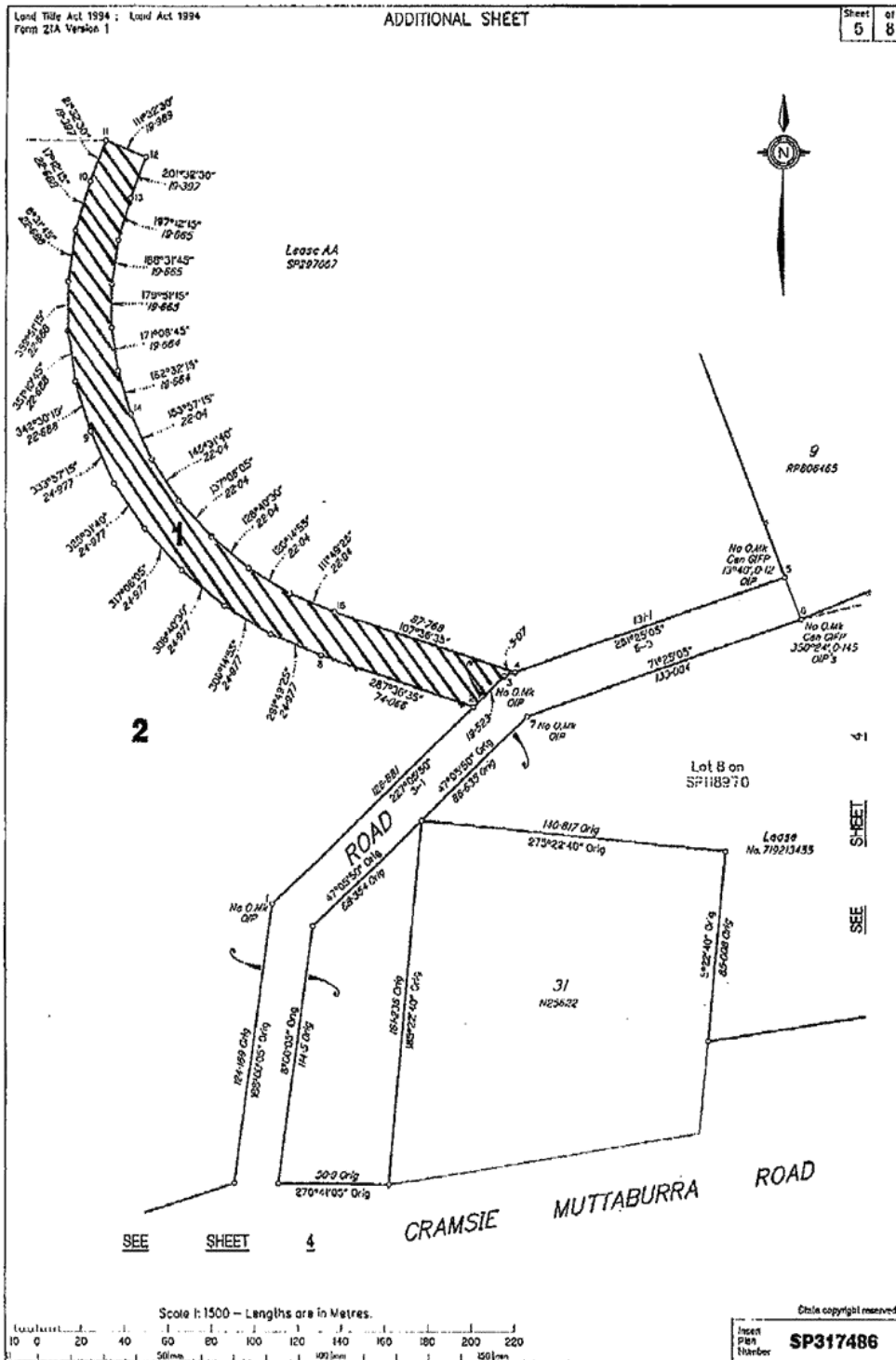
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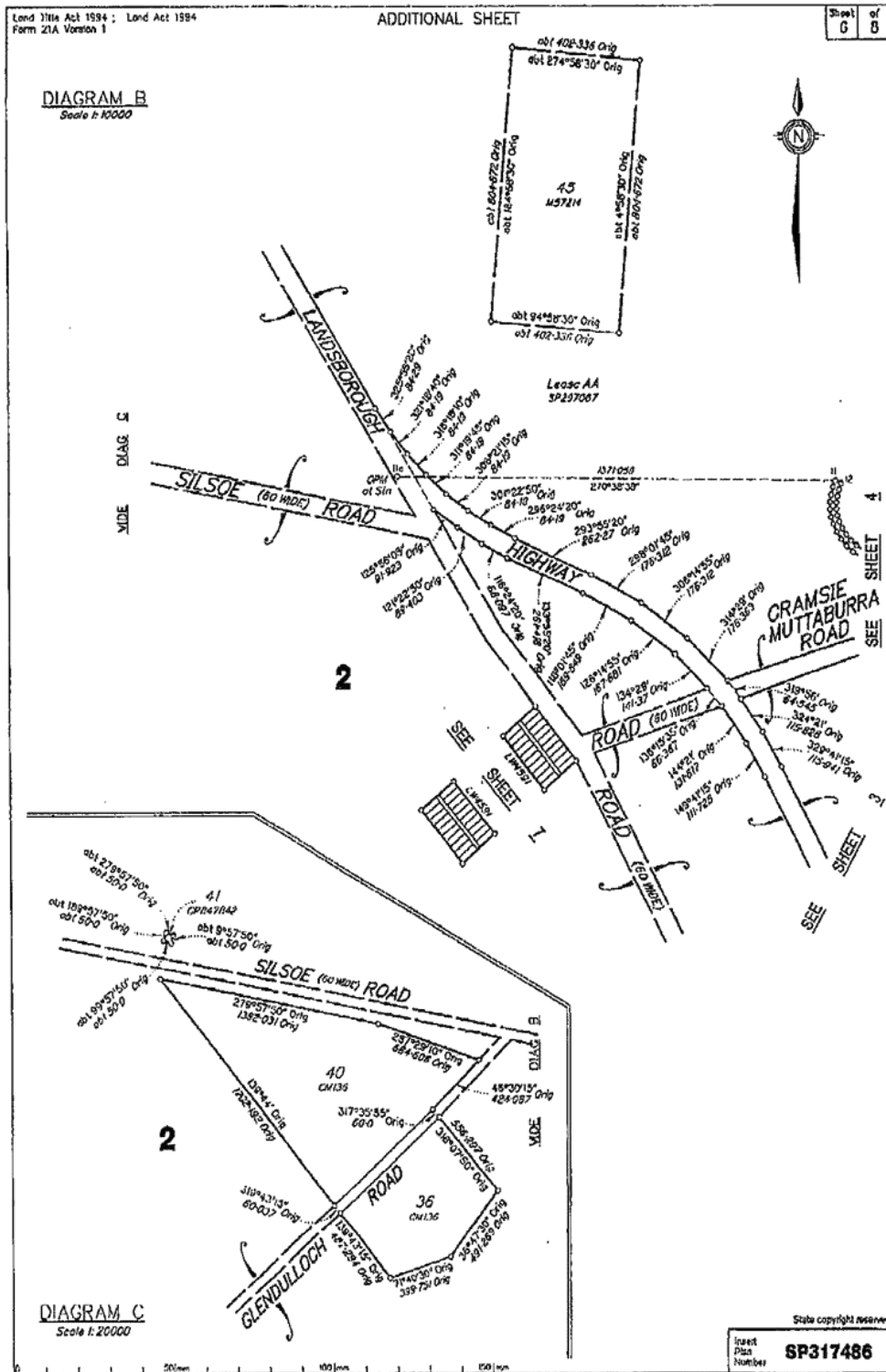
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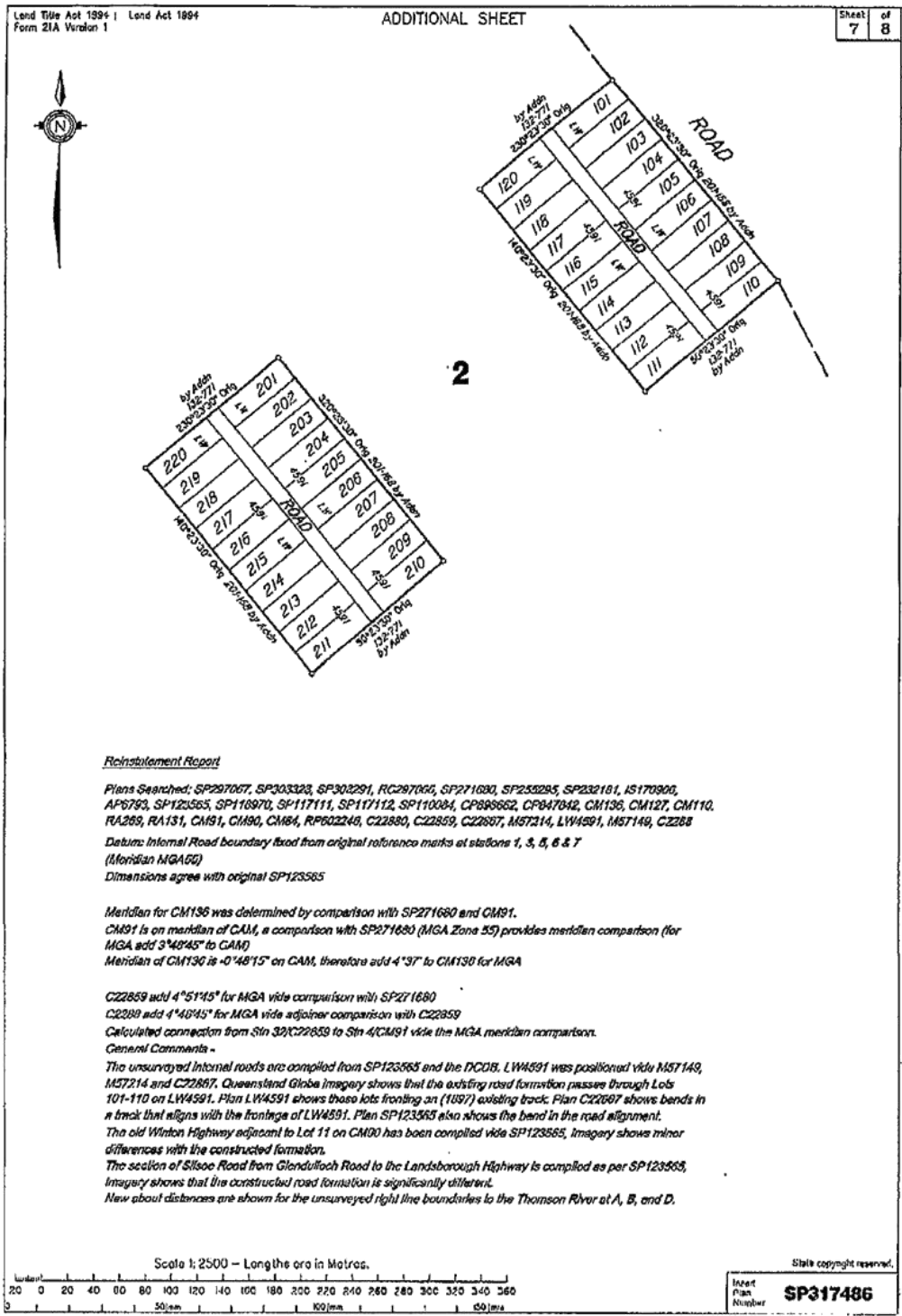
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Land Title Act 1994 ; Land Act 1994
 Form 21A Version 1

ADDITIONAL SHEET

Sheet D of 8

BEARING	DISTANCE
246°30'	22.7
251°23'	82.4
260°54'	94.3
287°54'	72.0
288°24'	81.9
302°50'	113.2

BEARING	DISTANCE
238°41'	87.2
241°19'	144.1
238°08'	133.8
172°48'	56.1
150°58'	91.9
124°04'	76.6
167°12'	60.2
158°18'	59.0
143°01'	39.9
103°33'	66.7
210°38'	58.0
231°28'	04.4
272°33'	52.7
280°59'	56.4
283°29'	61.0
292°11'	20.6
232°16'	70.0
250°30'	61.7
251°01'	55.9
237°02'	106.4
225°36'	71.0
234°12'	79.5
236°50'	40.5
230°16'	183.1
235°01'	80.0
228°18'	79.9
228°22'	54.3
208°14'	60.1
238°23'	37.0
271°14'	48.8
328°39'	121.3
294°2'	23.7
47°15'	63.8
342°06'	50.3
301°55'	40.5
283°03'	66.6
261°21'	108.5
202°33'	40.4
231°48'	66.4
283°23'	65.7
289°25'	36.8
314°2'	32.9
192°3'	113.0
331°04'	37.8
201°16'	51.2
217°30'	48.1
230°22'	40.9
231°10'	37.8
267°33'	105.8

BEARING	DISTANCE
247°17'	31.6
228°30'	41.8
229°29'	48.3
247°39'	44.9
280°01'	42.1
303°32'	38.6
289°12'	27.8
278°31'	25.0
233°37'	35.1
220°01'	28.5
238°04'	56.0
224°29'	37.8
202°13'	77.1
186°11'	51.5
170°29'	09.3
203°47'	62.5
223°52'	10.5
278°41'	30.6
289°32'	18.0
276°10'	38.9
281°35'	38.8
266°18'	82.6
233°25'	59.0
215°00'	63.3
193°19'	45.6
183°15'	39.2
211°2'	28.4
248°23'	50.4
245°0'	60.7
269°59'	47.7
289°16'	14.3
255°45'	35.0
216°18'	42.8
192°21'	36.1
200°23'	25.2
255°32'	46.2
231°22'	54.0
235°49'	30.6
202°18'	38.0
160°09'	30.5
140°15'	32.5
83°06'	19.0
285°00'	19.6
308°15'	38.5
207°26'	50.5
214°04'	60.2

River Points between Stns A-B calculated from Imagery (Queensland Globe). All dimensions are Abt.

BEARING	DISTANCE
236°11'	28.2
219°17'	51.5
247°42'	66.9
253°29'	87.1
252°20'	150.3
256°17'	50.4

BEARING	DISTANCE
236°11'	28.2
219°17'	51.5
247°42'	66.9
253°29'	87.1
252°20'	150.3
256°17'	50.4

River Points between Stns C-D calculated from Imagery (Queensland Globe). All dimensions are Abt.

River Points between Stns E-F calculated from Imagery (Queensland Globe). All dimensions are Abt.

Compiled Watercourse Boundary Report
 FNPOS under Section 108 of the SMIA 2003

This plan depicts the compilation of a large balance lot. It is a first new plan of survey under section 108 of the SMIA 2003. The boundary of the land with the Thomson River has never been surveyed. Due to the extent of the land, the length of the watercourse and the purpose of the plan, it is not practical to survey the watercourse boundary. The watercourse boundary has been compiled from Imagery (Queensland Globe) and is generally in the location as depicted in recent imagery (May 2020). The feature that satisfies section 100 of the SMIA constitutes the watercourse boundary.

The Thomson River boundary shown on SP123565 is significantly different when overlaid on Queensland Globe Imagery. The survey report for SP232181 states that the location of the River was taken from the Parish Map of Longreach. SP232181 defined the left bank of the Thomson River, compiled from Google Imagery. The River Points table from SP232181 was plotted to provide a comparison with this subject plan. A good general agreement was observed. The report for SP232181 identifies that the southern channel downstream from the Lendborough Highway is the main channel. SP232181 and this plan are in agreement.

State copyright reserved.

Instrument Number **SP317486**

ANNEXURE

Copy of Notice Inviting Comment Regarding Human Rights –Iningai People

HUMAN RIGHTS ACT 2019

LOCAL GOVERNMENT ACT 2009

NOTICE INVITING COMMENT REGARDING HUMAN RIGHTS

The Chief Executive Officer
Longreach Regional Council
96 a Eagle Street
LONGREACH QLD 4730

TO:	Each of the persons named in the Schedule as an "Interested Person(s)" and all persons and bodies holding or claiming an interest (including any human right) in any part of the land described in the Schedule, including, in particular, any person holding or claiming to hold a native title right or interest.
-----	---

Pursuant to the provisions of the *Acquisition of Land Act 1967*, the *Local Government Act 2009*, the *Native Title Act 1993 (Cth)* and the *Native Title (Queensland) Act 1993*, Longreach Regional Council (the "Council"), a constructing authority, intends to take the native title rights and interests (if any) in relation to the land and waters described in the Schedule ("the Land") for purposes relating to transportation, and in particular, railways and related purposes.

Background Information

The reason for the proposed taking is that Council intends to use the Land for railways and related purposes.

Council is the registered owner, as trustee, of the land described as lot 2 on SP123565 ("Lot 2"), which is part of a reserve under the *Land Act 1994*.

Council is also the registered owner, but of the freehold estate in its own right, of lot 1 on SP303323 ("Lot 1"), which adjoins Lot 2.

The operation of the Longreach saleyards is facilitated by the use of a railway line which is currently constructed (and has existed for some years) in Lot 1. The railway line currently terminates at the boundary between Lot 1 and Lot 2.

It is necessary, for the better operation of the railway line, that the railway line be extended into, and terminate in, Lot 2, and in particular, in the area of land described in the Schedule.

The State of Queensland is prepared to grant Council freehold title in and to the land described in the Schedule to enable the construction of the railway line extension to occur, but a condition precedent to the implementation of Council's purchase from the State requires that the land described in the Schedule be free from native title rights and interests.

On completion of the acquisition of the land described in the Schedule from the State, the land described in the Schedule will be amalgamated with Lot 1 and the extension of the railway line from Lot 1, into, and terminating in, the land described in the Schedule, will be undertaken.

The Land has been determined to be the most suitable site within the relevant locality for use for railways and related purposes.

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The Land is considered most suitable for railways and related purposes for the reasons detailed above, and, because:-

- (a) to the extent considered necessary, the existing infrastructure ,being saleyards and a railway siding, adjoins the Land;
- (b) use of the Land in the manner proposed is compatible with Council's planning scheme;
- (c) use of the Land in the manner proposed is compatible with applicable State planning requirements;
- (d) use of the Land in the manner proposed promotes the efficient delivery of public services and public infrastructure;
- (e) the proposed use of the Land maximises and balances social, economic and environmental benefits to the local community;
- (f) the area and topography of the Land are suitable for the proposed use;
- (g) use of the Land in the manner proposed minimises adverse impacts on natural and historic values in the relevant locality;
- (h) the proposed use of the Land is compatible with adjoining uses of land in terms of urban planning;
- (i) the use of the Land for railways and associated purposes is consistent with the current use of adjacent land;
- (j) there is a current need for the development of land in the area for railways and associated purposes;
- (k) there is nothing that would prevent the Land being used for railways and associated purposes.

Human Rights

The main objects of the *Human Rights Act 2019* are:-

- (a) to protect and promote human rights; and
- (b) the help build a culture in the Queensland public sector that respects and promotes human rights; and
- (c) to help promote a dialogue about the nature, meaning and scope of human rights.

The *Human Rights Act 2019* identifies specific rights as human rights. In particular, under the *Human Rights Act 2019*, Council's proposal to take the native title rights and interests (if any) in relation to the land and waters described in the Schedule for purposes relating to transportation, and in particular, railways and related purposes, may not be compatible with, or may limit, human rights as follows:-

- (a) *Human Rights Act 2019*, section 19 (Freedom of movement) — Every person lawfully within Queensland has the right to move freely within Queensland and to enter and leave it, and has the freedom to choose where to live;
- (b) *Human Rights Act 2019*, section 24 (Property rights) — All persons have the right to own property alone or in association with others. A person must not be arbitrarily deprived of the person's property;
- (c) *Human Rights Act 2019*, section 25 (Privacy and reputation) — A person has the right:-
 - (i) not to have the person's privacy, family, home or correspondence unlawfully or arbitrarily interfered with; and

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- (ii) not to have the person's reputation unlawfully attacked;
- (d) *Human Rights Act 2019*, section 28 (Cultural rights — Aboriginal peoples and Torres Strait Islander peoples) — Aboriginal peoples and Torres Strait Islander peoples hold distinct cultural rights, including distinct cultural rights in connection with the whole, or any part, of the land and waters described in the Schedule.

Under the *Human Rights Act 2019*, section 58, it is unlawful for Council:-

- (a) to act or make a decision in a way that is not compatible with human rights; or
- (b) in making a decision, to fail to give proper consideration to a human right relevant to the decision.

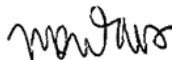
Against that background, to the extent that Council's proposal to take native title rights and interests (if any) in relation to the land and waters described in the Schedule for purposes relating to transportation, and in particular, railways and related purposes may not be compatible with, or may limit, human rights, Interested Persons (including Aboriginal peoples and Torres Strait Islander peoples who hold distinct cultural rights in connection with the land and waters described in the Schedule) may provide comment in relation to the human rights identified in the *Human Rights Act 2019*, as follows:-

- (a) section 19 (Freedom of movement);
- (b) section 24 (Property rights);
- (c) section 25 (Privacy and reputation);
- (d) section 28 (Cultural rights – Aboriginal peoples and Torres Strait Islander peoples).

Any such comment should be made in writing and served upon the Chief Executive Officer, Longreach Regional Council at the above address on or before 5th day of **December 2022**.

Any enquiries relating to Council's proposal to take native title rights and interests (if any) in relation to the land and waters described in the Schedule, and in particular, whether the proposal may not be compatible with, or may limit, human rights, may be directed to the Chief Executive Officer of Council on (07) 46584111

DATED this 24th day of October 2022



.....
Chief Executive Officer
Longreach Regional Council

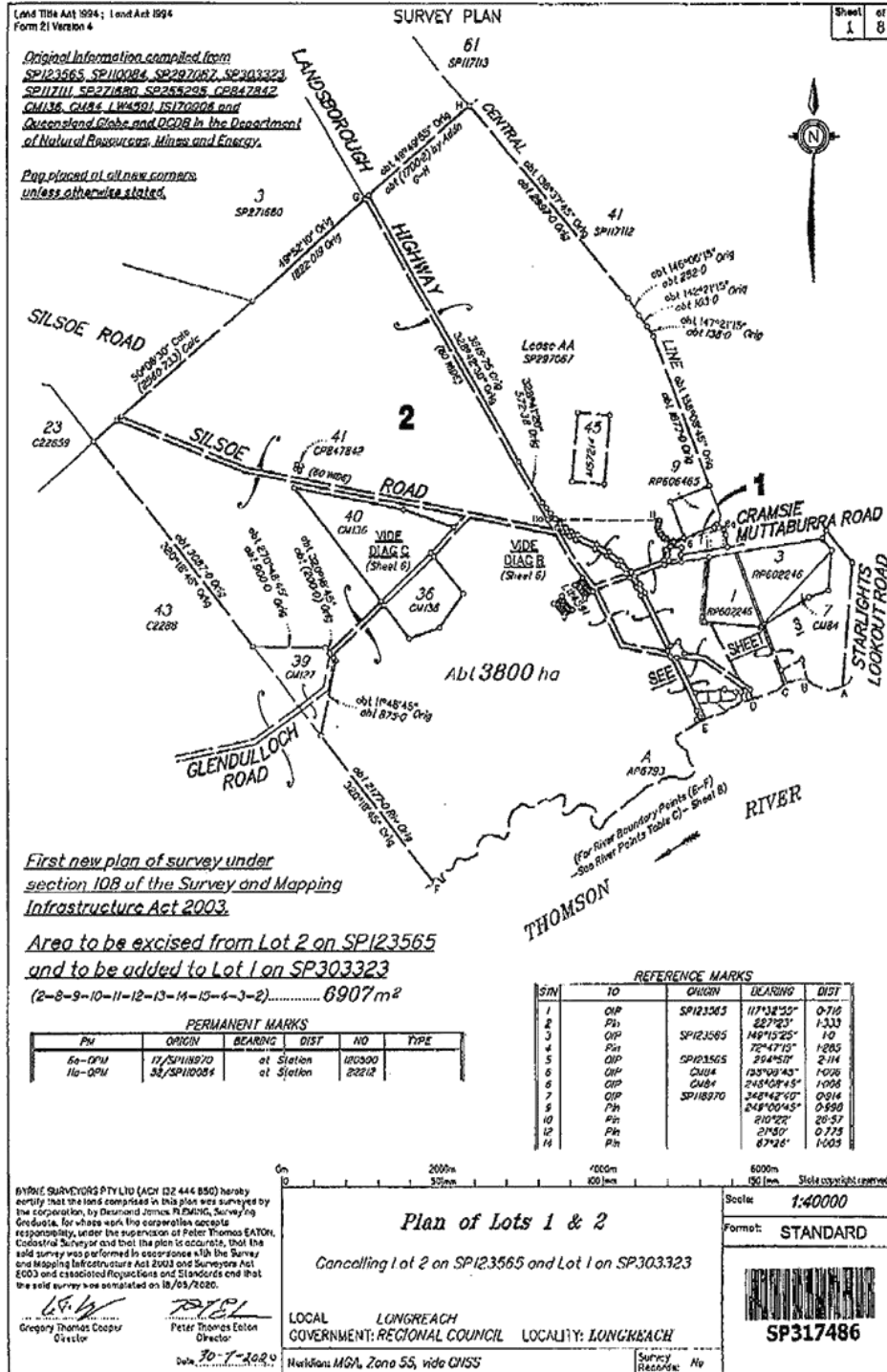
Longreach Regional Council
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SCHEDULE

Interested Person(s):	Queensland South Native Title Services Limited (as representative Aboriginal body in relation to the Land) Bidjara People #7 (as Cultural Heritage Party for the area, in relation to the Land) Iningai People
Description of the Land in respect of which native title rights and interests (if any) are proposed to be acquired:	
Area	6,907m ²
Description	Part of Lot 2 on Survey Plan 123565 being the area shown hatched in black on Sheet 5 of 8 of Survey Plan 317486 (a copy of Survey Plan 317486 being attached to this notice) title reference 49006647

Longreach Regional Council
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Copy of Survey Plan 317486 comprising sheets 1 to 8 inclusive



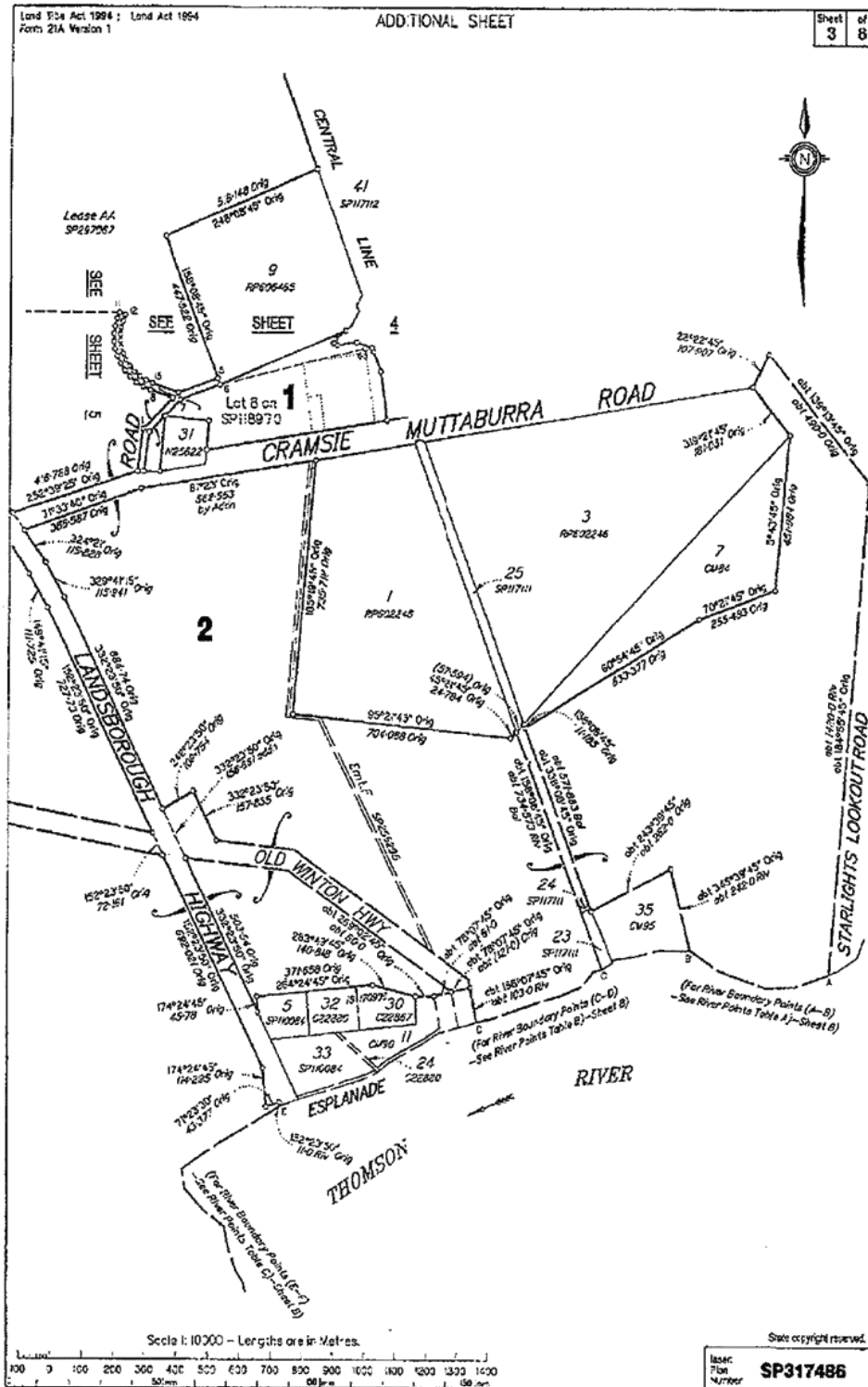
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Land Title Act 1994; Land Act 1994 Form 21R Version 2 (Trading No.)		WARNING : Folded or Mutilated Plans will not be accepted. Plans may be rolled. Information may not be placed in the outer margins. 4. Lodged by (Include address, phone number, email, reference, and Ledger Code)	
Existing		Created	
Title Reference	Description	New Lot	Notes Secondary Interests
49006647 51184768	Lot 2 on SP23585 Lot 1 on SP303323	1&2 1	
ENCUMBRANCE EASEMENT ALLOCATIONS			
Easement		Lots to be Encumbered	
715142059 (Emt.F on SP255295)		2	
EXISTING LEASE ALLOCATIONS			
Lease		Lots to be Encumbered	
719213455		1	
719213466 (Lease AA on SP297057)		2	
That part of Lease AA being stations 2-8-9-10-11-12-13-14-15-4-3-2 to be surrendered prior to the registration of this plan.			
ADMINISTRATIVE ADVICE ALLOCATIONS			
Administrative Advice		Lots to be Encumbered	
711702710		1 & 2	
715186976		1 & 2	
NOTE: EASEMENT 702839717 DOES NOT AFFECT THIS PLAN LEASE 700131738 DOES NOT AFFECT THIS PLAN EASEMENT 714246387 DOES NOT AFFECT THIS PLAN EASEMENT 718142059 over EMITS D AND E ON SP255295 ON LOT 4 ON SP232181 DO NOT AFFECT THIS PLAN EASEMENT 718537428 DOES NOT AFFECT THIS PLAN VEG NOTICE 715187338 DOES NOT AFFECT THIS PLAN			
Lots		Orig	
1		Allot 1 of Sec.5, Lot 8 on SP118970, Lot 502 on SP303291 & Lot 1 on SP303291	
2. Orig Grant Allocation :		5. Passed & Endorsed :	
3. References :		By: BYRNE SURVEYORS PTY LTD	
Dept File : 2018/008355		Date : 3-11-2020	
Local Govt :		Signed: <i>[Signature]</i>	
Surveyor : 19/208		Designation: Cadastral Surveyor/Director	
		6. Building Format Plans only. I certify that: * As far as it is practical to determine, no part of the building shown on this plan encroaches onto adjoining lots or roads. * Part of the building shown on this plan encroaches onto adjoining * lots and road. Cadastral Surveyor/Director Date (Date words not required)	
		7. Lodgement Fees: Survey Deposit \$ Lodgement \$ New Titles \$ Photocopy \$ Postage \$ TOTAL \$	
		8. Index Form Number SP317486	

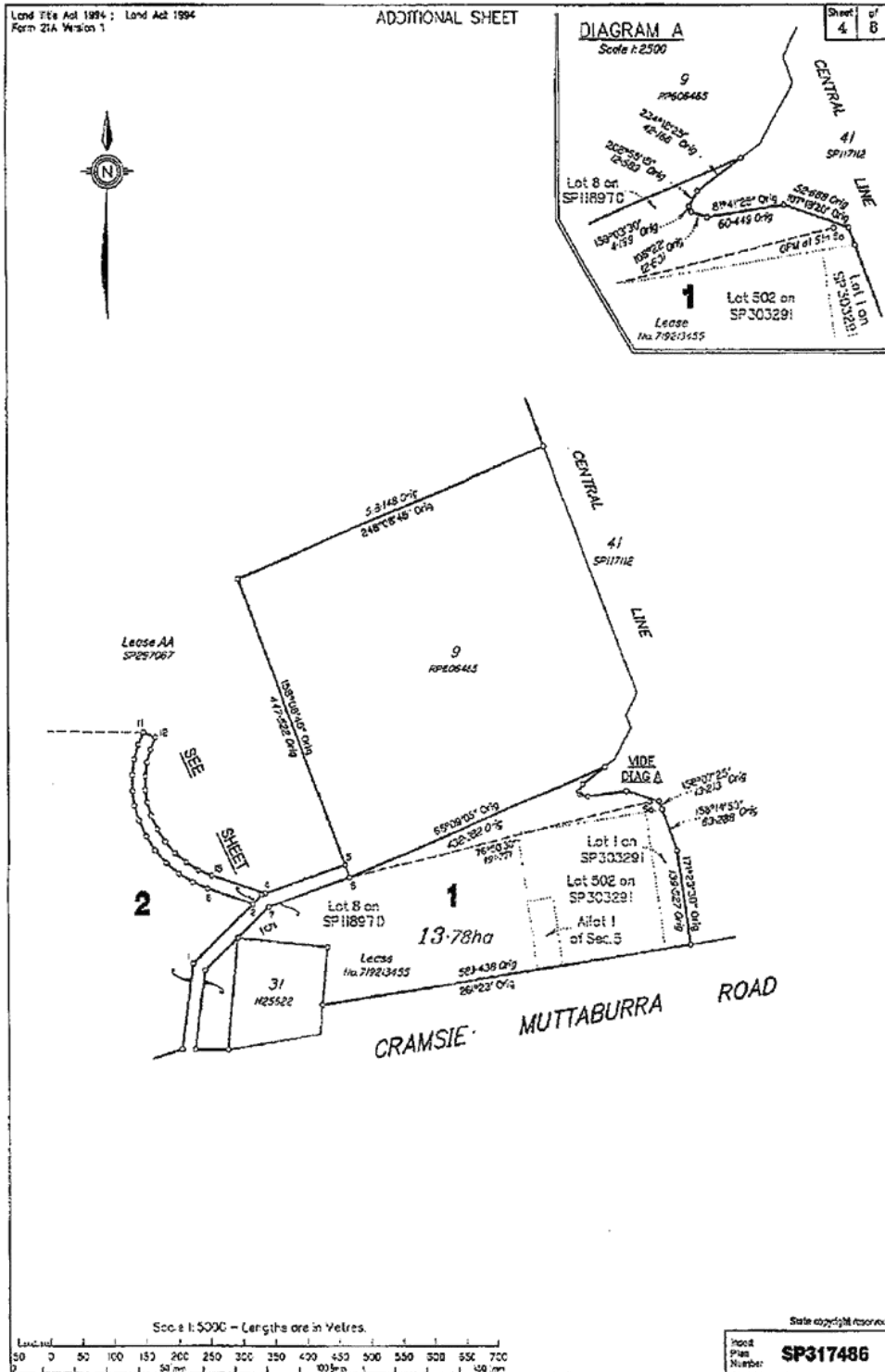
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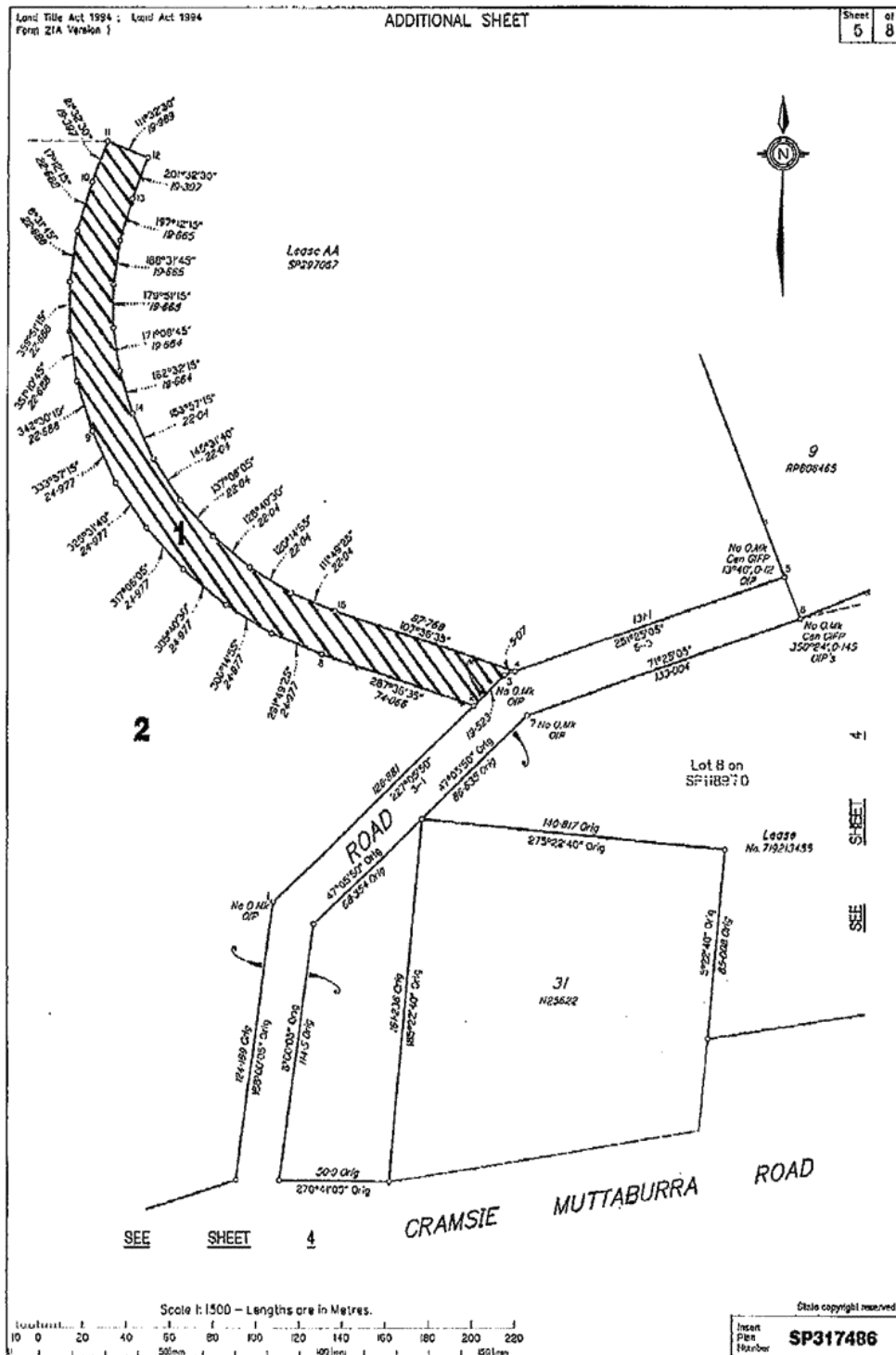
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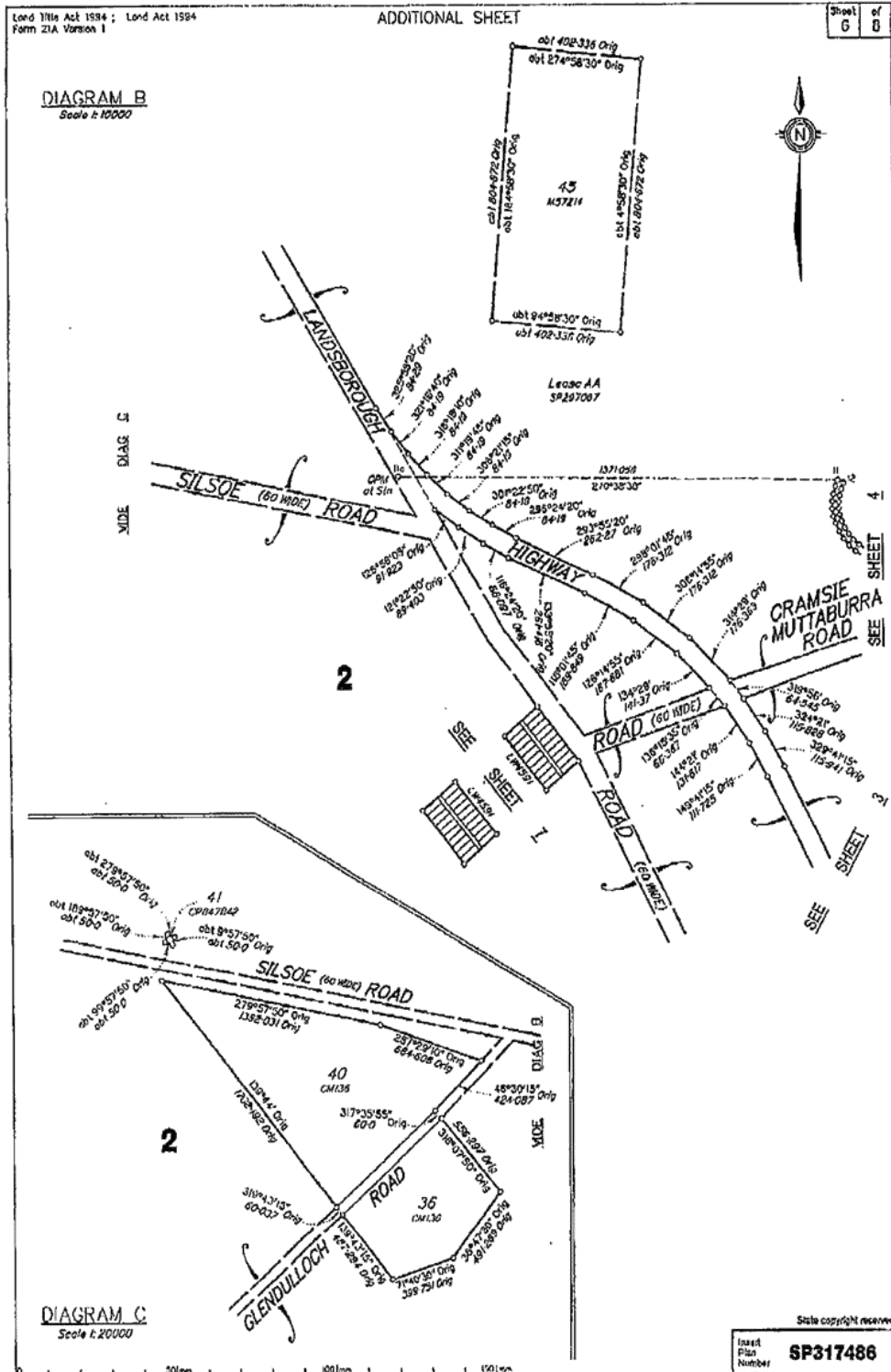
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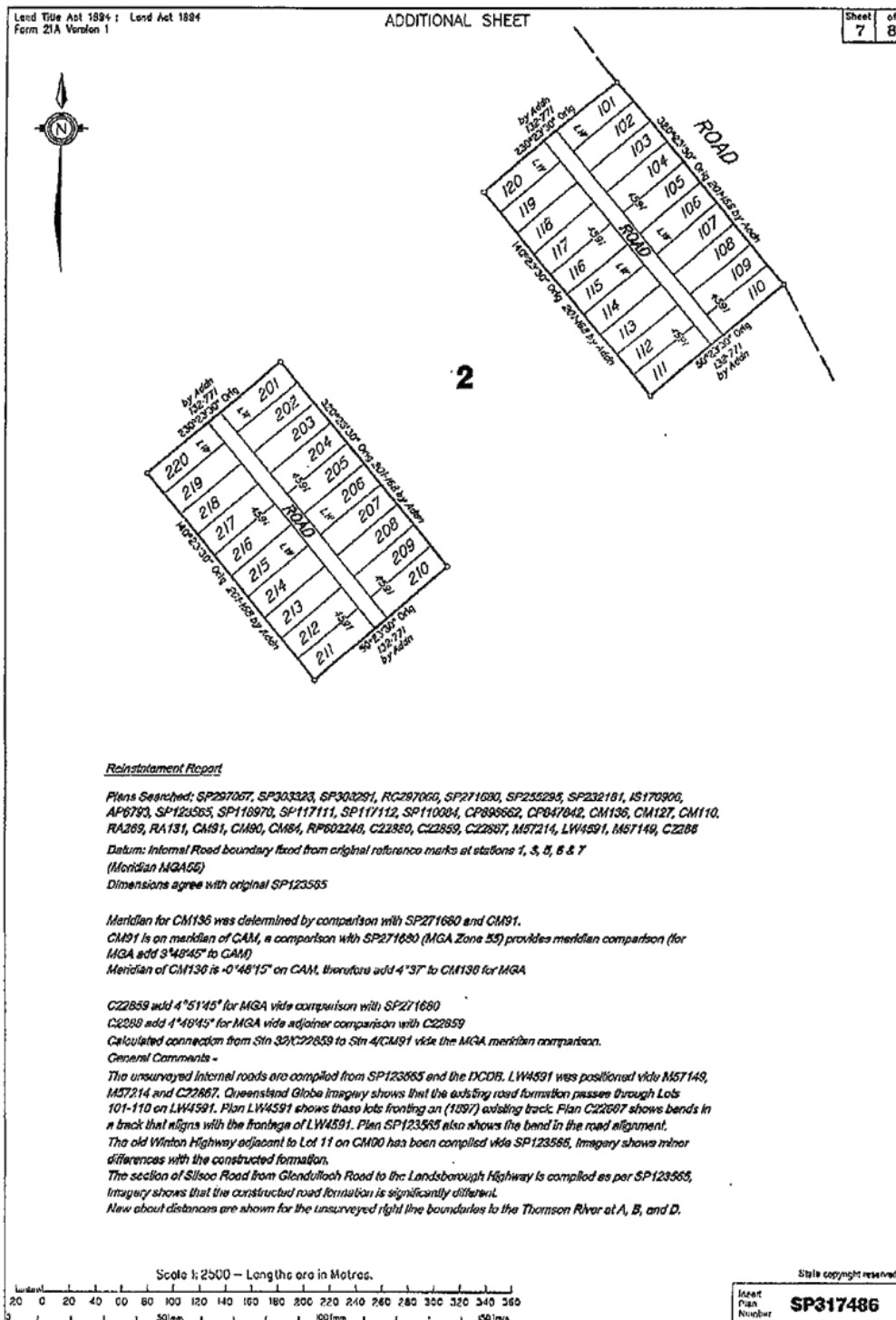
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Land Title Act 1994 | Land Act 1994
 Form 21A Version 1

ADDITIONAL SHEET

Sheet 8 of 8

TABLE A

RIVER POINTS	
BEARING	DISTANCE
249°30'	32.7
251°25'	82.4
258°54'	94.3
267°54'	72.9
288°24'	81.9
302°50'	103.2

River Points between Sins A-B calculated from Imagery (Queensland Globe). All dimensions are Aht.

TABLE B

RIVER POINTS	
BEARING	DISTANCE
235°11'	78.2
247°17'	34.3
247°42'	66.9
253°39'	87.1
254°22'	150.3
259°17'	50.4

River Points between Sins C-D calculated from Imagery (Queensland Globe). All dimensions are Aht.

TABLE C

RIVER POINTS	
BEARING	DISTANCE
239°19'	87.8
241°10'	144.1
251°05'	133.8
172°08'	56.1
136°48'	91.9
124°03'	76.6
167°16'	60.8
158°18'	59.0
145°01'	39.9
103°33'	60.7
219°38'	59.0
214°51'	94.4
272°32'	58.7
289°59'	56.4
263°29'	86.8
255°11'	76.5
232°46'	70.3
228°30'	61.7
231°01'	55.9
237°02'	106.4
225°26'	73.0
234°42'	79.5
236°50'	48.5
230°15'	165.1
239°01'	85.0
228°50'	79.9
225°22'	54.3
208°44'	60.1
238°23'	37.0
271°44'	48.8
328°29'	121.3
244°1'	23.7
47°15'	63.8
342°10'	50.3
307°59'	48.5
253°03'	66.8
261°31'	108.5
222°33'	40.4
217°48'	66.4
253°22'	65.7
289°25'	34.8
374°2'	52.9
10°23'	113.0
331°04'	37.8
191°18'	51.9
347°50'	18.1
238°22'	40.9
255°10'	37.9
267°33'	105.8

River Points between Sins E-F calculated from Imagery (Queensland Globe). All dimensions are Aht.

TABLE C (CONTINUED)

RIVER POINTS	
BEARING	DISTANCE
247°17'	31.6
229°30'	41.8
229°29'	48.3
247°39'	44.9
280°01'	42.1
303°32'	39.6
283°12'	27.6
278°31'	25.5
235°37'	38.1
220°00'	26.3
238°04'	56.0
201°49'	32.8
201°13'	77.1
166°11'	51.5
170°39'	09.3
203°11'	61.9
223°52'	40.5
278°24'	36.8
299°32'	48.0
279°10'	39.9
201°35'	38.8
266°10'	98.6
233°25'	59.0
215°00'	63.3
193°49'	40.8
183°15'	59.8
214°12'	29.4
248°23'	50.4
245°10'	60.7
269°59'	47.7
289°46'	44.3
256°51'	35.0
216°18'	42.8
195°21'	56.1
205°23'	22.4
190°49'	10.5
251°22'	54.0
235°49'	36.8
212°38'	36.0
190°29'	30.5
140°15'	35.3
212°06'	19.0
238°10'	18.9
308°10'	38.5
207°20'	59.5
214°04'	60.2

Compiled Watercourse Boundary Report
 FNPOS under Section 108 of the SMIA 2003

This plan depicts the compilation of a large balance lot. It is a first new plan of survey under section 108 of the SMIA 2003. The boundary of the land with the Thomson River has never been surveyed. Due to the extent of the land, the length of the watercourse and the purpose of the plan, it is not practical to survey the watercourse boundary. The watercourse boundary has been compiled from imagery (Queensland Globe) and is generally in the location as depicted in recent imagery (May 2020). The feature that satisfies section 100 of the SMIA constitutes the watercourse boundary.

The Thomson River boundary shown on SP123566 is significantly different when overlaid on Queensland Globe Imagery. The survey report for SP232181 states that the location of the river was taken from the Parish Map of Longreach. SP232181 defined the left bank of the Thomson River, compiled from Google Imagery. The River Points table from SP232181 was plotted to provide a comparison with this subject plan. A good general agreement was observed. The report for SP232181 identifies that the southern channel downstream from the Landsborough Highway is the main channel. SP232181 and this plan are in agreement.

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Front Plan Number **SP317486**

ANNEXURE

Copy of Notice Inviting Comment Regarding Human Rights – Queensland South Native
Title Service

HUMAN RIGHTS ACT 2019

LOCAL GOVERNMENT ACT 2009

NOTICE INVITING COMMENT REGARDING HUMAN RIGHTS

The Chief Executive Officer
Longreach Regional Council
96 a Eagle Street
LONGREACH QLD 4730

TO:	Each of the persons named in the Schedule as an "Interested Person(s)" and all persons and bodies holding or claiming an interest (including any human right) in any part of the land described in the Schedule, including, in particular, any person holding or claiming to hold a native title right or interest.	
-----	---	--

Pursuant to the provisions of the *Acquisition of Land Act 1967*, the *Local Government Act 2009*, the *Native Title Act 1993 (Cth)* and the *Native Title (Queensland) Act 1993*, Longreach Regional Council (the "Council"), a constructing authority, intends to take the native title rights and interests (if any) in relation to the land and waters described in the Schedule ("the Land") for purposes relating to transportation, and in particular, railways and related purposes.

Background Information

The reason for the proposed taking is that Council intends to use the Land for railways and related purposes.

Council is the registered owner, as trustee, of the land described as lot 2 on SP123565 ("Lot 2"), which is part of a reserve under the *Land Act 1994*.

Council is also the registered owner, but of the freehold estate in its own right, of lot 1 on SP303323 ("Lot 1"), which adjoins Lot 2.

The operation of the Longreach saleyards is facilitated by the use of a railway line which is currently constructed (and has existed for some years) in Lot 1. The railway line currently terminates at the boundary between Lot 1 and Lot 2.

It is necessary, for the better operation of the railway line, that the railway line be extended into, and terminate in, Lot 2, and in particular, in the area of land described in the Schedule.

The State of Queensland is prepared to grant Council freehold title in and to the land described in the Schedule to enable the construction of the railway line extension to occur, but a condition precedent to the implementation of Council's purchase from the State requires that the land described in the Schedule be free from native title rights and interests.

On completion of the acquisition of the land described in the Schedule from the State, the land described in the Schedule will be amalgamated with Lot 1 and the extension of the railway line from Lot 1, into, and terminating in, the land described in the Schedule, will be undertaken.

The Land has been determined to be the most suitable site within the relevant locality for use for railways and related purposes.

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Longreach Regional Council
Notice Inviting Comment Regarding Human Rights
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The Land is considered most suitable for railways and related purposes for the reasons detailed above, and, because:-

- (a) to the extent considered necessary, the existing infrastructure ,being saleyards and a railway siding, adjoins the Land;
- (b) use of the Land in the manner proposed is compatible with Council's planning scheme;
- (c) use of the Land in the manner proposed is compatible with applicable State planning requirements;
- (d) use of the Land in the manner proposed promotes the efficient delivery of public services and public infrastructure;
- (e) the proposed use of the Land maximises and balances social, economic and environmental benefits to the local community;
- (f) the area and topography of the Land are suitable for the proposed use;
- (g) use of the Land in the manner proposed minimises adverse impacts on natural and historic values in the relevant locality;
- (h) the proposed use of the Land is compatible with adjoining uses of land in terms of urban planning;
- (i) the use of the Land for railways and associated purposes is consistent with the current use of adjacent land;
- (j) there is a current need for the development of land in the area for railways and associated purposes;
- (k) there is nothing that would prevent the Land being used for railways and associated purposes.

Human Rights

The main objects of the *Human Rights Act 2019* are:-

- (a) to protect and promote human rights; and
- (b) the help build a culture in the Queensland public sector that respects and promotes human rights; and
- (c) to help promote a dialogue about the nature, meaning and scope of human rights.

The *Human Rights Act 2019* identifies specific rights as human rights. In particular, under the *Human Rights Act 2019*, Council's proposal to take the native title rights and interests (if any) in relation to the land and waters described in the Schedule for purposes relating to transportation, and in particular, railways and related purposes, may not be compatible with, or may limit, human rights as follows:-

- (a) *Human Rights Act 2019*, section 19 (Freedom of movement) — Every person lawfully within Queensland has the right to move freely within Queensland and to enter and leave it, and has the freedom to choose where to live;
- (b) *Human Rights Act 2019*, section 24 (Property rights) — All persons have the right to own property alone or in association with others. A person must not be arbitrarily deprived of the person's property;
- (c) *Human Rights Act 2019*, section 25 (Privacy and reputation) — A person has the right:-
 - (i) not to have the person's privacy, family, home or correspondence unlawfully or arbitrarily interfered with; and

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Longreach Regional Council
Notice Inviting Comment Regarding Human Rights
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- (ii) not to have the person's reputation unlawfully attacked;
- (d) *Human Rights Act 2019*, section 28 (Cultural rights — Aboriginal peoples and Torres Strait Islander peoples) — Aboriginal peoples and Torres Strait Islander peoples hold distinct cultural rights, including distinct cultural rights in connection with the whole, or any part, of the land and waters described in the Schedule.

Under the *Human Rights Act 2019*, section 58, it is unlawful for Council:-

- (a) to act or make a decision in a way that is not compatible with human rights; or
- (b) in making a decision, to fail to give proper consideration to a human right relevant to the decision.

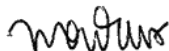
Against that background, to the extent that Council's proposal to take native title rights and interests (if any) in relation to the land and waters described in the Schedule for purposes relating to transportation, and in particular, railways and related purposes may not be compatible with, or may limit, human rights, Interested Persons (including Aboriginal peoples and Torres Strait Islander peoples who hold distinct cultural rights in connection with the land and waters described in the Schedule) may provide comment in relation to the human rights identified in the *Human Rights Act 2019*, as follows:-

- (a) section 19 (Freedom of movement);
- (b) section 24 (Property rights);
- (c) section 25 (Privacy and reputation);
- (d) section 28 (Cultural rights – Aboriginal peoples and Torres Strait Islander peoples).

Any such comment should be made in writing and served upon the Chief Executive Officer, Longreach Regional Council at the above address on or before 5th day of **December 2022**.

Any enquiries relating to Council's proposal to take native title rights and interests (if any) in relation to the land and waters described in the Schedule, and in particular, whether the proposal may not be compatible with, or may limit, human rights, may be directed to the Chief Executive Officer of Council on (07) 46584111

DATED this 24th day of October 2022



.....
Chief Executive Officer
Longreach Regional Council

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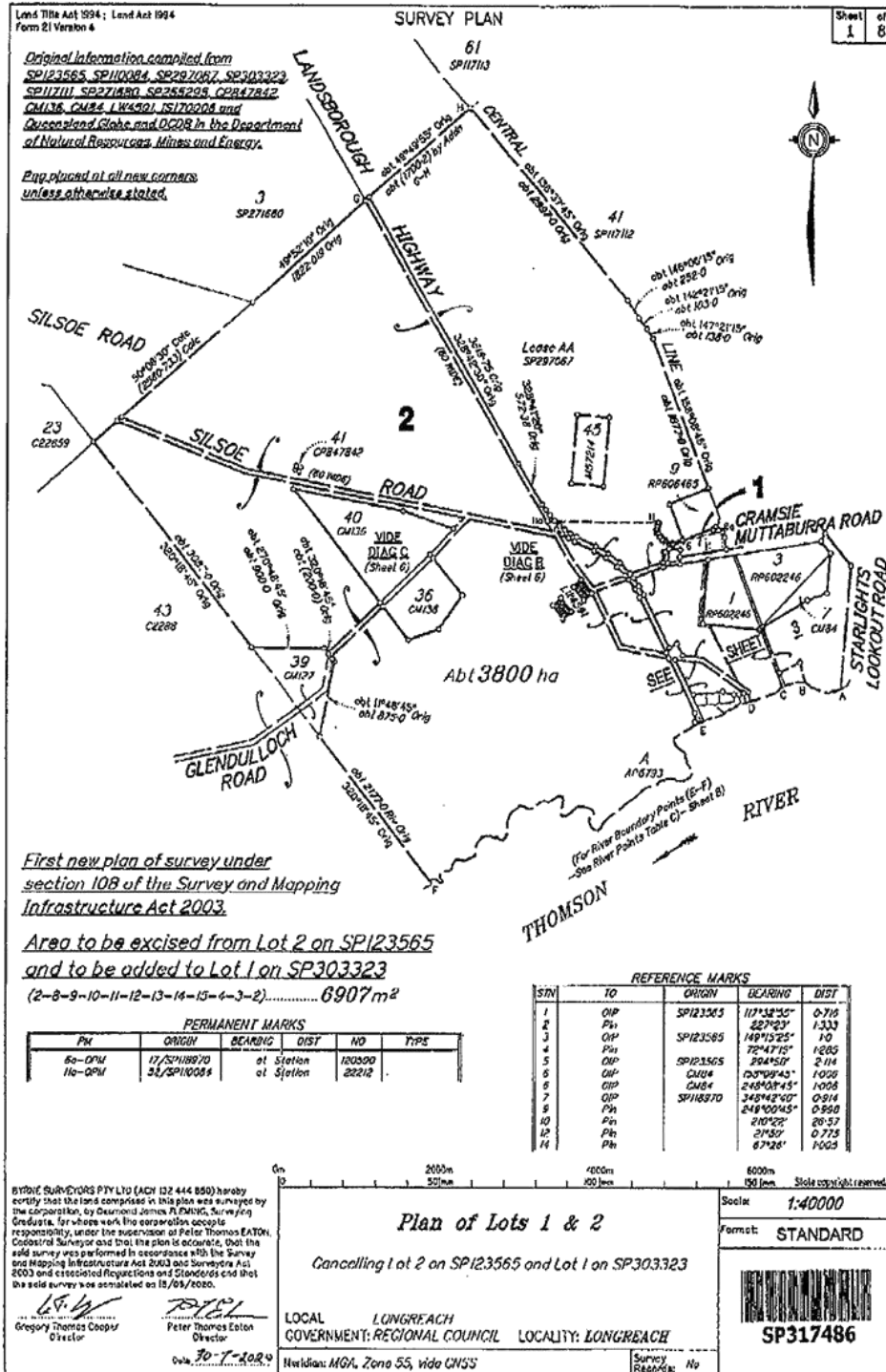
Longreach Regional Council
Notice Inviting Comment Regarding Human Rights
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SCHEDULE

Interested Person(s):	Queensland South Native Title Services Limited (as representative Aboriginal body in relation to the Land) Bidjara People #7 (as Cultural Heritage Party for the area, in relation to the Land) Iningai People
Description of the Land in respect of which native title rights and interests (if any) are proposed to be acquired:	
Area	6,907m ²
Description	Part of Lot 2 on Survey Plan 123565 being the area shown hatched in black on Sheet 5 of 8 of Survey Plan 317486 (a copy of Survey Plan 317486 being attached to this notice) title reference 49006647

Longreach Regional Council
 Notice Inviting Comment Regarding Human Rights
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Copy of Survey Plan 317486 comprising sheets 1 to 8 inclusive



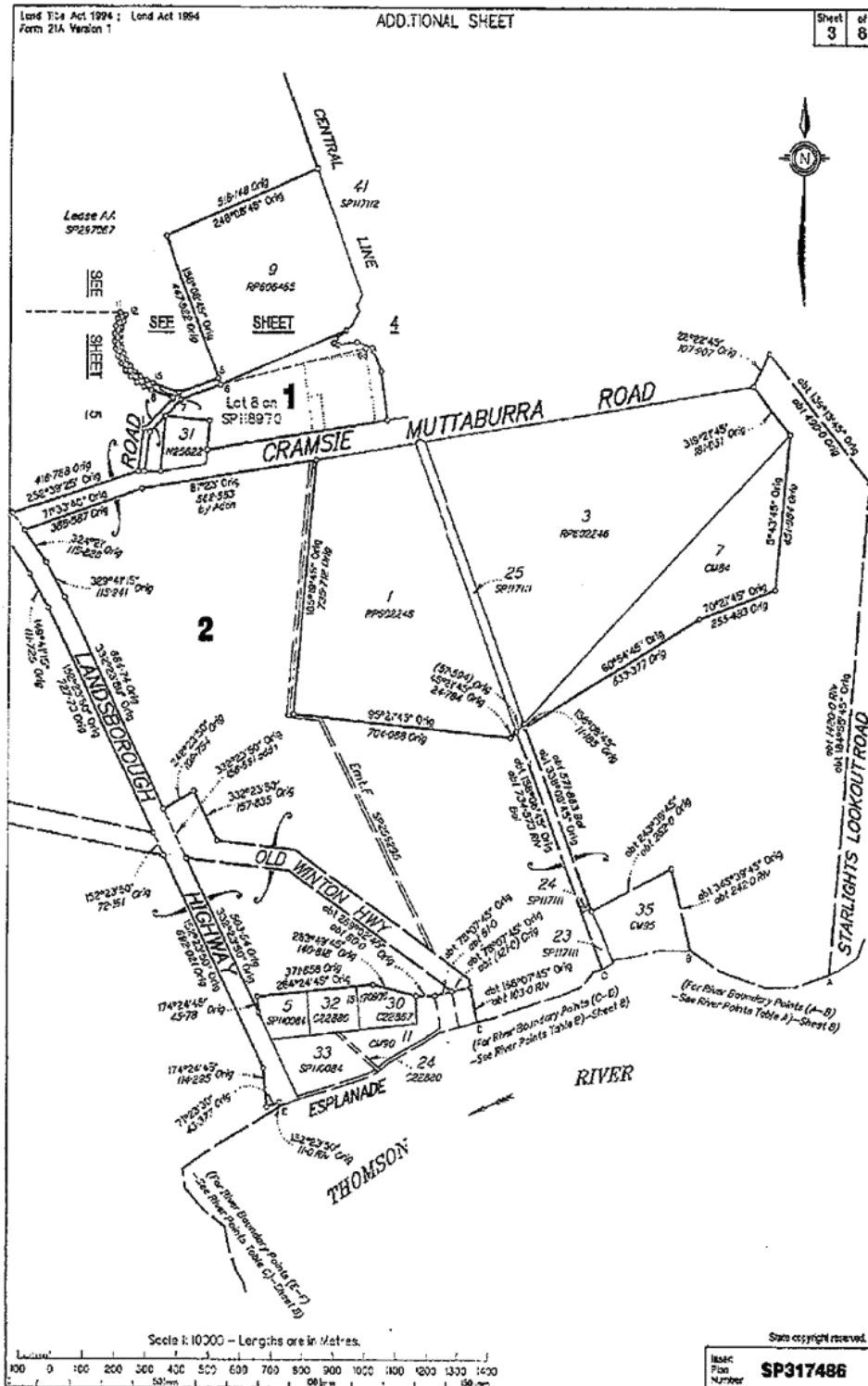
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Longreach Regional Council
 Notice Inviting Comment Regarding Human Rights
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Land Use Act 1994; Land Act 1994 Form 21B Version 2		WARNING : Folded or Multicolored Plans will not be accepted. Plans may be rolled. Information may not be placed in the outer margins.		Sheet 2 of 8																
(Drawing No.)		4. Lodged by (Include address, phone number, email, references, and Lodger Code)																		
Existing		Created																		
Title Reference	Description	New Lot	Road	Secondary Interests																
49006647 51164766	Lot 2 on SP123585 Lot 1 on SP303223	1 & 2 1																		
ENCUMBRANCE, EASEMENT ALLOCATIONS <table border="1" style="width:100%; border-collapse: collapse; font-size: x-small;"> <thead> <tr> <th style="width: 70%;">Easement</th> <th style="width: 30%;">Lots to be Encumbered</th> </tr> </thead> <tbody> <tr> <td>715142059 (Emt.F on SP255295)</td> <td style="text-align: center;">2</td> </tr> </tbody> </table> EXISTING LEASE ALLOCATIONS <table border="1" style="width:100%; border-collapse: collapse; font-size: x-small;"> <thead> <tr> <th style="width: 70%;">Lease</th> <th style="width: 30%;">Lots to be Encumbered</th> </tr> </thead> <tbody> <tr> <td>719213455</td> <td style="text-align: center;">1</td> </tr> <tr> <td>719213466 (Lease AA on SP297067)</td> <td style="text-align: center;">2</td> </tr> </tbody> </table> <p style="font-size: x-small;">That part of Lease AA being stations 2-8-9-10-11-12-13-14-15-4-3-2 to be surrendered prior to the registration of this plan.</p> ADMINISTRATIVE ADVICE ALLOCATIONS <table border="1" style="width:100%; border-collapse: collapse; font-size: x-small;"> <thead> <tr> <th style="width: 70%;">Administrative Advice</th> <th style="width: 30%;">Lots to be Encumbered</th> </tr> </thead> <tbody> <tr> <td>711702710</td> <td style="text-align: center;">1 & 2</td> </tr> <tr> <td>715186976</td> <td style="text-align: center;">1 & 2</td> </tr> </tbody> </table>					Easement	Lots to be Encumbered	715142059 (Emt.F on SP255295)	2	Lease	Lots to be Encumbered	719213455	1	719213466 (Lease AA on SP297067)	2	Administrative Advice	Lots to be Encumbered	711702710	1 & 2	715186976	1 & 2
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NOTE: EASEMENT 702639717 DOES NOT AFFECT THIS PLAN LEASE 709131758 DOES NOT AFFECT THIS PLAN EASEMENT 714240387 DOES NOT AFFECT THIS PLAN EASEMENT 715142059 over EMTS D AND E ON SP255295 ON LOT 4 ON SP303223 DO NOT AFFECT THIS PLAN EASEMENT 716931428 DOES NOT AFFECT THIS PLAN VEG NOTICE 715197338 DOES NOT AFFECT THIS PLAN																				
1. Allot 1 of Sec.5, Lot 6 on SP118970, Lot 502 on SP303291 & Lot 1 on SP303291		6. Building Format Plans only. I certify that: * As far as it is practical to designate, no part of the building shown on this plan encroaches onto adjoining lots or roads. * Part of the building shown on this plan encroaches onto adjoining lots and roads. Cadastrol Surveyor/Director Date *Gates marks not required																		
2. Orig Grant Allocation :		7. Lodgement Fees : Survey Deposit \$ Lodgement \$ New Titles \$ Photocopy \$ Postage \$ TOTAL \$																		
3. References : Dept File : 2018/006359 Local Govt : Surveyor : 19/208		8. Passed & Endorsed : By: BYRNE SURVEYORS PTY LTD Date: 3-11-2020 Signed: <i>[Signature]</i> Designation: Cadastrol Surveyor/Director																		
Lots		9. Index Plan Number SP317486																		

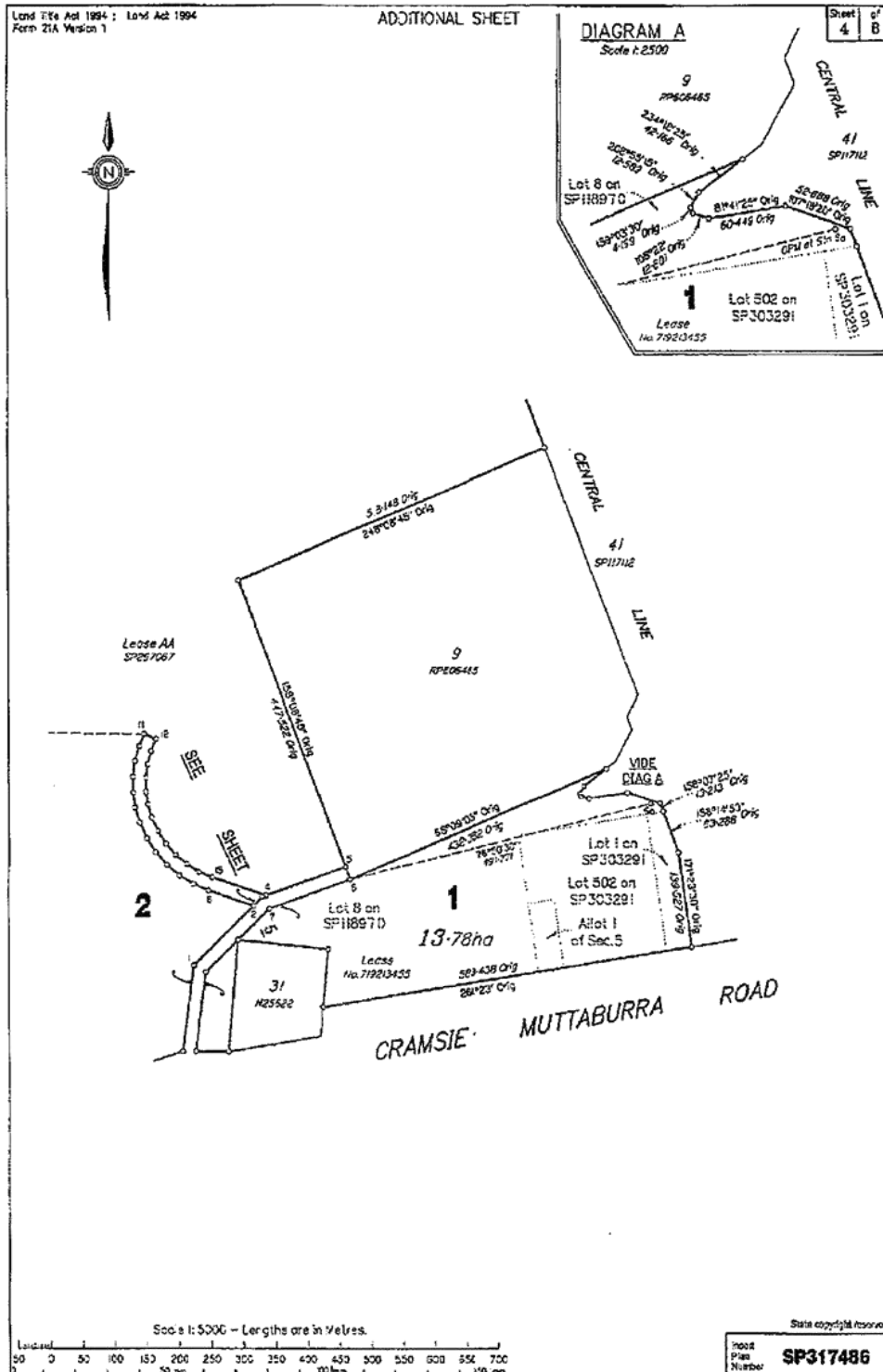
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Longreach Regional Council
 Notice Inviting Comment Regarding Human Rights
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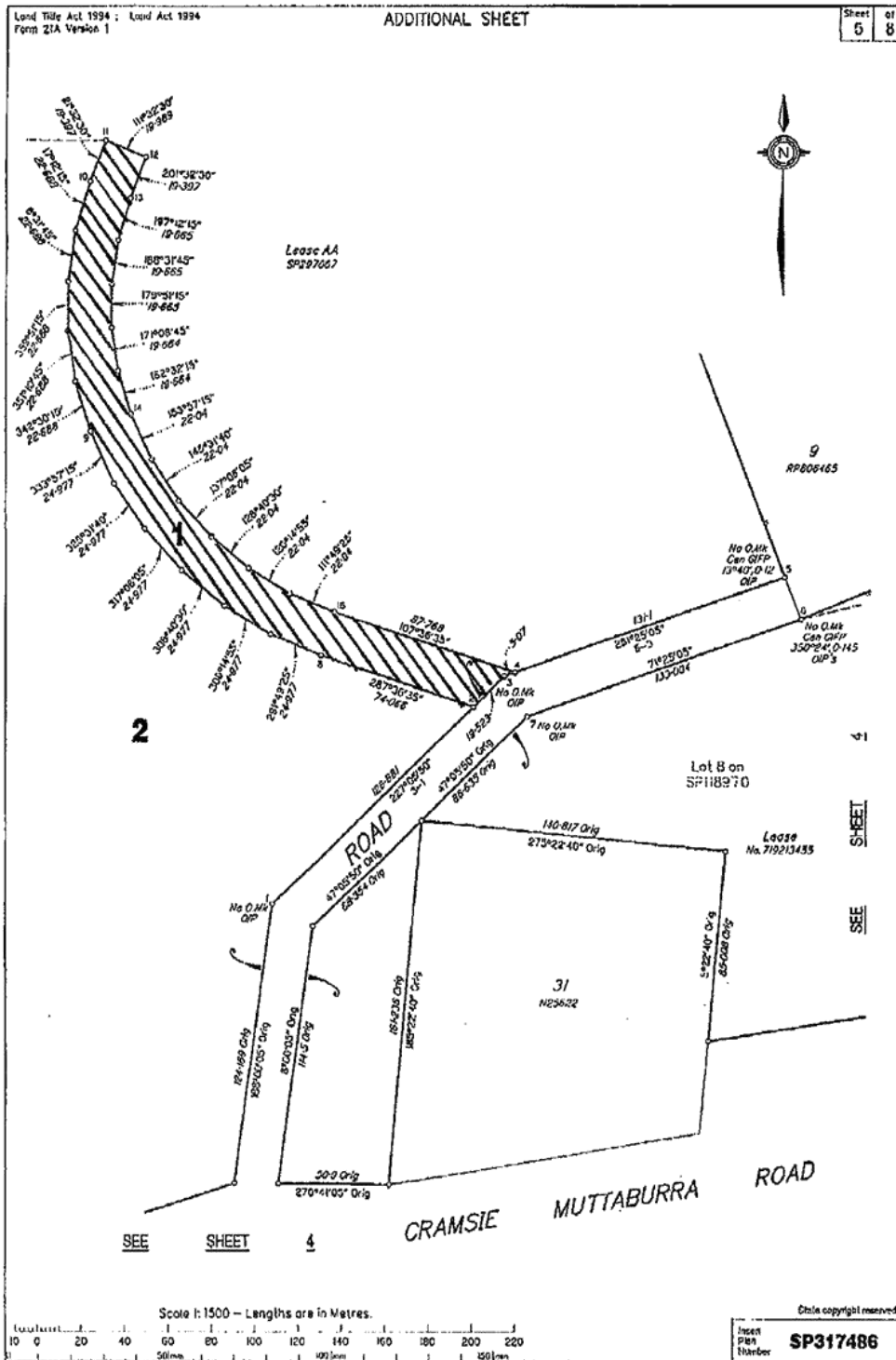
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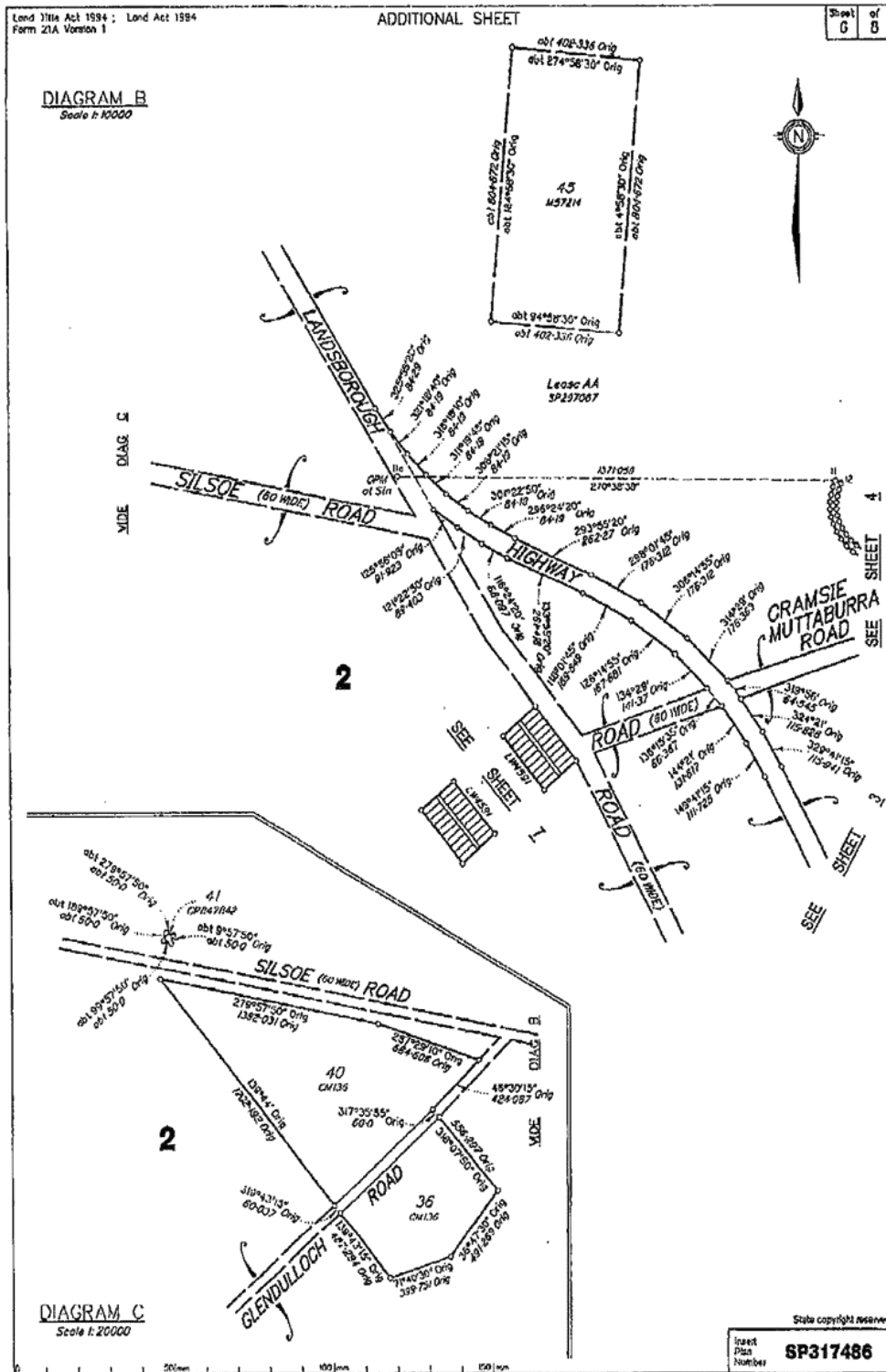
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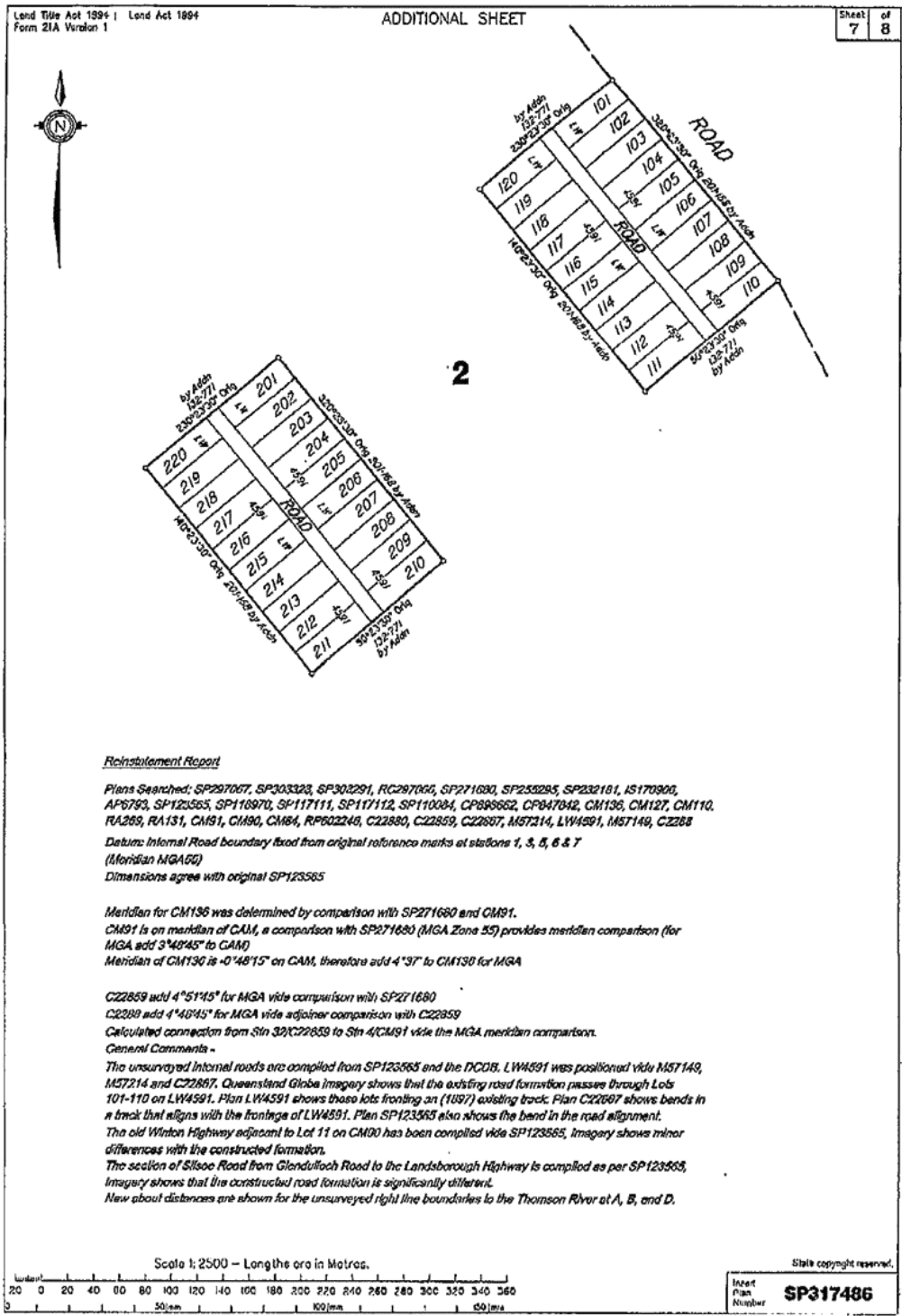
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Longreach Regional Council
 Notice Inviting Comment Regarding Human Rights
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Land Title Act 1994 ; Land Act 1994
 Form 21A Version 1

ADDITIONAL SHEET

Sheet D of 8

BEARING	DISTANCE
246°30'	22.7
251°23'	82.4
260°54'	94.3
187°54'	72.0
288°24'	81.9
302°50'	113.2

BEARING	DISTANCE
238°41'	87.8
241°19'	144.1
238°08'	133.8
172°08'	58.1
150°58'	91.9
124°04'	76.6
167°12'	68.2
158°18'	59.0
143°01'	39.9
103°33'	68.7
210°38'	58.0
231°28'	84.4
272°33'	58.7
280°59'	56.4
283°29'	68.0
232°11'	78.6
232°16'	70.0
250°30'	61.7
251°01'	55.9
237°02'	106.4
225°36'	71.0
234°12'	79.5
236°50'	48.5
230°16'	183.1
235°01'	88.0
228°18'	79.9
228°22'	54.3
208°44'	80.1
238°23'	37.0
271°44'	48.8
328°39'	121.3
294°2'	23.7
47°15'	63.8
342°06'	58.3
301°55'	46.5
283°03'	66.6
261°21'	108.5
262°33'	48.4
231°48'	66.4
283°23'	65.7
289°25'	36.8
314°2'	32.9
192°3'	113.0
331°04'	37.8
201°16'	51.2
217°30'	48.1
238°22'	48.9
231°10'	37.8
267°33'	105.8

BEARING	DISTANCE
247°17'	31.6
228°36'	41.8
229°29'	48.3
247°39'	44.9
280°01'	42.1
303°32'	38.6
289°12'	27.8
278°31'	25.0
233°37'	35.1
220°01'	28.5
238°04'	56.0
224°59'	37.8
202°13'	77.1
186°11'	51.5
170°29'	89.3
203°47'	62.5
223°52'	101.5
278°44'	38.8
289°32'	48.0
276°10'	38.9
281°35'	38.8
266°18'	88.6
233°25'	59.0
215°00'	63.3
193°49'	45.6
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289°46'	44.3
255°45'	35.0
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160°09'	30.5
140°15'	32.5
83°06'	18.0
285°05'	18.6
308°15'	38.5
207°26'	58.5
214°04'	68.2

River Points between Stns A-B calculated from Imagery (Queensland Globe). All dimensions are Abt.

BEARING	DISTANCE
236°11'	28.2
219°17'	51.5
247°42'	68.9
253°29'	87.1
252°20'	150.3
256°17'	30.4

River Points between Stns C-D calculated from Imagery (Queensland Globe). All dimensions are Abt.

River Points between Stns E-F calculated from Imagery (Queensland Globe). All dimensions are Abt.

Compiled Watercourse Boundary Report
 FNPOS under Section 108 of the SMIA 2003

This plan depicts the compilation of a large balance lot. It is a first new plan of survey under section 108 of the SMIA 2003. The boundary of the land with the Thomson River has never been surveyed. Due to the extent of the land, the length of the watercourse and the purpose of the plan, it is not practical to survey the watercourse boundary. The watercourse boundary has been compiled from imagery (Queensland Globe) and is generally in the location as depicted in recent imagery (May 2020). The feature that satisfies section 100 of the SMIA constitutes the watercourse boundary.

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Instrument Number **SP317486**

ANNEXURE

Copy of Letter from Eddy Neumann Lawyers to Council dated 16 November 2022

eddy NEUMANN LAWYERS

Eddy Neumann
PRINCIPAL
Jacqueline Cull
Rosemary Grant
SENIOR ASSOCIATES

Our ref: ESN:22048

16 November 2022

Mr Mark Watt
Acting Chief Executive Officer
Longreach Regional Council
PO Box 144
Illfracombe QLD 4727

BY EMAIL ONLY: assist@longreach.qld.gov.au

Dear Mr Watt

RE: Notification under Section 24MD of the *Native Title Act 1993* (Cth) and Correspondence from Longreach Regional Council for a Notice Inviting Comment regarding Human Rights

We act for the Bidjara Native Title Claim Group No. 7 and refer to your letter dated 24 October 2022. In order that our clients can consider the matter and respond, our clients require access to the site for their Cultural Heritage Officers. Our client's facilitator in that regard is Ms Corinne Lloyd of Sandlewood Aboriginal Projects Limited at 401 Beaudesert Road, Moorooka Queensland. She will contact you shortly and we have copied her into this email in order to make arrangements.

Please do not hesitate to contact the writer.

Yours faithfully

EDDY NEUMANN LAWYERS

Per:



Rosemary Grant on behalf of Eddy Neumann
Email: en@eddyneumann.com.au

Level 1, 255 Castlereagh Street Sydney NSW 2000 PH 02 9264 9933 FAX 02 9264 9966
dx 11501 Sydney Downtown EMAIL info@eddyneumann.com.au WEB www.eddyneumann.com.au

ABN 23 122 507 055 Liability limited by a scheme approved under Professional Standards Legislation

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ANNEXURE

Copy of Letter from Council to Eddy Neumann Lawyers dated 25 November 2022



**Longreach
Regional Council**
Ilfracombe Isisford Longreach Yaraka

**Address all correspondence to:
Chief Executive Officer
PO Box 144, Ilfracombe QLD 4727
Tel: (07) 4658 4111 | Fax: (07) 4658 4116
Email: assist@longreach.qld.gov.au
ABN: 16 834 804 112**

Your Reference: ESN:22048
Our Reference: 477589
Contact: Mr Brendon Harvey

25 November 2022


Eddy Neumann Lawyers
Level 1, 255 Castlereagh Street
SYDNEY NSW 2000

Dear Mr Neumann

EMAIL: hl@eddyneumann.com.au and en@eddyneumann.com.au

Re: Notification under Section 24MD of the *Native Title Act 1993* (Cth) and Correspondence from Longreach Regional Council for a Notice inviting comment regarding Human Rights.

1. We refer to Brendon Harvey's email to you of 16 November.
2. Attached is a copy of a document titled LRC Railway Siding Extension – Cultural Heritage Risk Assessment prepared by Council's consultant, GBA Consulting Engineers, dated 4 November 2020.
3. The Assessment was prepared with a view to compliance with relevant requirements of the *Aboriginal Cultural Heritage Act 2003*.
4. For the purposes of the preparation of the Assessment, Council's contractor, GBA Consulting Engineers, consulted with the Cultural Heritage Party for the area, according to the Aboriginal and Torres Strait Islander Cultural Heritage Database and Aboriginal and Torres Strait Islander Cultural Heritage Register records maintained by the Queensland Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnerships, Bidjara People #7, care of the contact details provided by the Department, Raymond Robinson. In turn, Raymond Robinson referred the enquiry on behalf of Council to Trevor Robinson.
5. As noted in the Assessment, a Cultural Heritage Clearance Survey was undertaken on 17 September 2020 by Bidjara Aboriginal Party's Traditional Owner Field Officers, Arthur Barwick and Susan Hurman.
6. As noted in Council's letter to the Bidjara People #7 dated 24 October, 2022, Council's Notice Inviting Comment Regarding Human Rights has been prepared by Council with a view to compliance by Council with its obligations under the *Human Rights Act 2019*.
7. The Notice invites comment in relation to the human rights identified in the Notice, in the context of Council's proposal to acquire Native Title Rights and Interests (if any) for railways and related purposes.

- 
8. The Notice (enclosed under cover of Council's letter of 24 October, 2022) is not, and does not purport to be, notification under section 24MD of the *Native Title Act 1993*.
 9. As advised in the Notice, comments may be provided in relation to the human rights identified in the Notice. Any such comment should be made in writing and served on the Chief Executive Officer of Council on or before 5 December, 2022.
 10. As advised previously, Council officers are happy to coordinate access to the site. Please contact, Brendon Harvey, of Council, direct so that he may coordinate access to the site.
 11. For the avoidance of doubt, and given that Council's consultant, GBA Consulting Engineers has already prepared the Assessment, access to the site will be provided, relevantly:-
 - (a) to facilitate the delivery of comments in relation to the human rights (under the *Human Rights Act 2019*) identified in the Notice dated 24 October, 2022; and
 - (b) at no cost to Council.
 12. As noted above, Council's Notice dated 24 October, 2022 requests that any comment should be made in writing and served upon the chief executive officer of Council on or before 5 December 2022.
 13. If it is the case that comments are to be made in writing and served upon the chief executive officer of Council, but a later date is sought in respect of the service of the comments, please advise accordingly.

Should you require further assistance in relation to this matter, please do not hesitate to contact Brendon Harvey, on (07) 4658 4111.

Sincerely



Brett Walsh
Acting Chief Executive Officer



Margaret Gatt
Acting Director of Corporate Services



LRC Railway Siding Extension

Cultural Heritage Risk Assessment



Document Control

Date	Description	Author
14/10/2020	Draft	Isabeau Gavel
04/11/2020	Review	Michael Williams
04/11/2020	Report released to Client	Michael Williams

GBA Project/Doc ID no. 200222 / 363824

Contact for enquiries and proposed changes

If you have any questions regarding this document or if you have a suggestion for improvements, please contact George Bourne and Associates.

Phone 07 4651 5177

Email admin@gbaengineers.com.au



**CULTURAL HERITAGE RISK
ASSESSMENT**

Project Site/s	Cramsie-Muttaburra Road Saleyards
TMR REGION	Central Queensland Region- Central West District
Local Government	Longreach Regional Council
Native Title Body	Bidjara
Area	Longreach

EXECUTIVE SUMMARY

This CH Risk Assessment Report describes the potential risks to Cultural Heritage (CH) significance associated with the Railway Siding Extension, located at the Cramsie-Muttaburra Road Saleyards. The assessment is based on a CH Clearance Survey completed on the 17/09/2020 by Bidjara Aboriginal Party's Traditional Owner Field Officers Arthur Barwick and Susan Hurman, and Longreach Regional Council's CH Officer Representatives Michael Williams and Isabeau Gavel.

The outcomes of the assessment is briefly described below in Table 1. The "CH Risk level" is based on the Risk Assessment Matrix shown in Appendix C.

Based on the predicted impacts and risks outlined below, the following actions are recommended:

- The CH management recommendations outlined below in Table 1 under "Mitigation Strategies" should be included on the project design and construction plan;
- Further Site Clearance with Traditional Owner (TO) Representatives is not recommended due to insignificant Cultural Heritage evidence within the site boundaries.

Table 1: Brief Outline of The Cultural Heritage Risk Assessment for The Project

Project Number	Site Name	CH Risk level	Mitigation Strategies
200222	Cramsie-Muttaburra Road Saleyards	Score: 20 (Low Risk) "Damage or removal of known or unknown heritage sites" is: "Rare, highly unlikely"	<ul style="list-style-type: none"> - The establishment of an Exclusion Zone was requested around an artefact scatter by the TO Representatives during the CH Clearance survey. - Further CH Clearance Site Inspection with TOFOs is not recommended due to insignificant evidence of CH Values being identified within site boundary outside of designated Exclusion Zone. - Should any material of a cultural nature be located on site during project operations, all works in the immediate location of the finds must be halted until further clearance can be undertaken by suitably qualified personnel and/or representatives from the Bidjara Aboriginal Party.

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1.0 SCOPE OF WORKS

This report is generated from the results of a review of Cultural Heritage issues for the Railway Siding Extension to be undertaken by Longreach Regional Council. The objective of this report is to identify the possible constraints, conditions and implications to Longreach Regional Council for any Cultural Heritage management requirements relevant to the project:

1.1 The Proposed Development

Longreach Regional Council have proposed a project to extend the railway located behind the Cramsie-Muttaburra Road saleyards, establishing a new siding corridor. The construction will encompass the adjoining freehold lot, cross the road reserve and extend out into the Town Common. The first 300m of the project site extends west over freehold or heavily disturbed land. The following extension of the project site is 600 x 120m wide, extending to the north-west. The project clearing proposal has been submitted to DNRME for survey examination.

The project area is located approximately 6km's north-west of Longreach at the Cramsie-Muttaburra road Saleyards. The area falls within the bounds of the Bidjara Aboriginal Party's Native Title Determination Area.

1.2 The Scope of CH Assessment

This project was assessed utilising the DTMR Cultural Heritage Risk Assessment process and is based on information provided by Longreach Regional Council concerning the project area. Following a CH Desktop investigation, it was decided that a CH Clearance Survey with Traditional Owner Field Officers (TOFO) would be required due to the proposed development's potential to cause additional surface disturbances, such as: heavy plant movement and vegetation clearance.

Such project works are considered to be Category 5 Activities as per the CH Duty of Care Guidelines under the Aboriginal Cultural Heritage Act 2003, which requires consultation with the relevant Aboriginal Party for the area. Following consultation with the relevant Aboriginal Party (the Bidjara People), it was decided that a CH Clearance Survey would be required to assess the project area for evidence of CH Values that could potentially be harmed by the project activities.

The CH Clearance Survey was undertaken on the 17/09/2020 by the Bidjara Aboriginal Party's Traditional Owner Field Officers (TOFO) Arthur Barwick and Susan Hurman, and Longreach Regional Council's CH Officer Representatives Michael Williams and Isabeau Gavel from George Bourne & Associates (GBA). A summary of the results is provided below in Section 6.

2.0 METHODOLOGY

2.1 Cultural Heritage

Within Archaeology and Cultural Heritage, Scientific significance has traditionally been based on the 'Archaeological Value' of a site. Archaeology is concerned with the interpretation of human history through the study of material remains - the discards of past human activity. The most common material remains in Australian Archaeology are artefact scatters (and isolated artefacts) made up of stone tools and debris from the making of stone tools. This is simply because stone is preserved over time. Other material remains that have been found in the Central West District include shell middens, stone quarries, scar trees, bora rings, stone arrangements, Aboriginal rock art, and burials.

2.2 Desktop Methodology

The methodology of the study is to examine existing sources for CH information that relates to the project. A desktop study should be undertaken to ensure no sites of an Indigenous or Historical nature were within the boundaries of the project. This desktop CH Risk Assessment shall utilise the Department of Aboriginal and Torres Strait Islander and Partnerships (DATSIP) online portal, Australian Heritage Database, the Queensland Heritage Register, the National trust register, and the Local Government and Historical Society Registers to determine if any existing recorded sites could be at risk from the proposed development.

To undertake the desktop assessment, the following activities are to be undertaken:

- Scope of works determined through consultation with the Longreach Regional Council Project Manager.
- All relevant CH databases searched for recorded CH Sites/Values including:
 - Australian Heritage Database for matters of National Environmental Significance (heritage);
 - DATSIP Aboriginal and Torres Strait Islander Cultural Heritage Database and Register for Aboriginal Cultural Heritage sites and reports;
 - Queensland Heritage Register (QHR) for historical Cultural Heritage sites of State significance, maintained by The Department of Environment and Science (DES); and
 - Longreach Regional Council Planning Scheme for any historic heritage items of local significance.

2.3 Aboriginal Party Consultation

Consultation is to be undertaken with the the relevant Aboriginal Party using the correct communication channels provided by DATSIP, in order to make contact with the relevant Aboriginal Party's designated Contact Person/s.

The most important factor for successful CH management remains ongoing consultation between the proponent and the Aboriginal Party. Longreach Regional Council has committed to ensure continued consultation occurs with the Bidjara Aboriginal Party People for any further management of CH Values.

2.4 Field Methodology

If deemed necessary, a CH Clearance Survey is to be undertaken at the Railway Siding Extension project site by a qualified archaeologist/technical advisor in conjunction with the Bidjara Aboriginal Party Traditional Owner Field Officers, and Longreach Regional Council representatives to identify previously unrecorded archaeological sites and/or other CH Values in areas subject to Category 5 Activities commonly involving further surface disturbance.

The following Field Methodology is to be applied to the CH Clearance Survey:

- Areas of minimal and no ground disturbance to be traversed on foot. Areas of existing disturbance (e.g. gravel pit, stockpile pads, access tracks, roadworks disturbance) to be inspected to determine if any CH Values can be identified.

- Any Aboriginal or historical CH Sites/Values identified during the field survey area to be spatially recorded using handheld GPS, while photographs and detailed field notes about the components of the site is to be taken and stored on record.
- For all CH Sites/Values identified in the field, the extent of the site should be ascertained, and a site boundary should be established and plotted using handheld GPS; as well as sectioning off the area using a buffer zone to promote avoidance of further damage.
- All mature trees to be inspected for signs of cultural modification. All potential and confirmed culturally modified trees to be recorded with handheld GPS and geotagged photography; while boundaries and/or buffer zones should be established in order to avoid any disturbance.

3.0 CULTURAL HERITAGE LEGISLATIVE PROTECTION

Some culturally significant places are regulated by various pieces of legislation. The relevant provisions usually intend to prevent their unnecessary destruction.

3.1 Aboriginal and Torres Strait Islander Cultural Heritage

All significant Aboriginal and Torres Strait Islander Cultural Heritage in Queensland are protected under the *Aboriginal Cultural Heritage Act 2003* and the *Torres Strait Islander Cultural Heritage Act 2003*, and penalty provisions apply for any unauthorised harm. Under the legislation, a person carrying out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal or Torres Strait Islander Cultural Heritage (section 23 (1), the Cultural Heritage Duty of Care). This applies whether or not such places are recorded in an official register and whether or not they are located in, on or under private land.

3.2 Historical Cultural Heritage

Places entered in the Queensland Heritage Register are protected under provisions of the *Queensland Heritage Act 1992* and *Queensland Heritage Regulation 2003*. Unless governed by special or general exemptions, all development of these places requires the approval of the Queensland Heritage Council.

Under the *Queensland Heritage Act 1992*, accidental finds and discoveries of archaeological artefacts and places that are potentially important sources of information about Queensland's history must be reported to the Environmental Protection Agency. Penalties apply for failure to report such finds, and for interfering with discoveries.

3.3 Aboriginal Cultural Heritage Duty of Care

There are guidelines setting out reasonable and practical measures for meeting the CH Duty of Care established by the *Aboriginal Cultural Heritage Act 2003* (Qld), these guidelines were gazetted on 16 April 2004. If followed, they ensure strict compliance under the Act.

Section 23(1) of the *Aboriginal Cultural Heritage Act 2003* states that a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage (the "Cultural Heritage Duty of Care").

Section 23(2) of the *Aboriginal Cultural Heritage Act 2003* states that without limiting the matters that may be considered by a Court required to decide whether a person has complied with the Cultural Heritage Duty of Care in carrying out an activity, the Court may consider the following:

Section 28 – Duty of Care Guidelines (2.2) 'recognise that it is unlikely that Aboriginal Cultural Heritage will be harmed where:

- The current or proposed activity is on an area previously subject to significant ground disturbance and the activity will impact only on the area subject to previous disturbance; or
- The impact of the current or proposed activity is unlikely to cause any additional harm to Aboriginal Cultural Heritage than that which has already occurred.'

3.4 Duty of Care Compliance

The *Aboriginal Cultural Heritage Act 2003* and *Torres Strait Islander Cultural Heritage Act 2003* (the Acts) require anyone who carries out a land-use activity to exercise a CH Duty of Care. All land users must take all reasonable and practicable measures to ensure their activity does not harm Aboriginal or Torres Strait Islander Cultural Heritage.

The CH Duty of Care applies to any activity where Aboriginal or Torres Strait Islander Cultural Heritage is located. This includes Cultural Heritage located on freehold land and regardless of whether or not it has been identified or recorded in a database. Consultation with the Aboriginal or Torres Strait Islander party for an area may be necessary if there is a high risk that the activity may harm Aboriginal or Torres Strait Islander Cultural Heritage.

The Cultural Heritage Duty of Care can be met by acting:

- In compliance with gazetted CH Duty of Care guidelines.
- Under an approved Cultural Heritage Management Plan (CHMP) developed under Part 7 of the Acts.
- Under a native title agreement or another agreement with an Aboriginal or Torres Strait Islander party that addresses Cultural Heritage.
- In compliance with native title protection conditions (for low-impact mineral exploration), but only if the conditions address Cultural Heritage.

An activity is taken to have complied with the CH Duty of Care if the activity is necessary because of an emergency such as a natural disaster.

To satisfy Longreach Regional Council's requirements for compliance with the CH Duty of Care guidelines, a number of activities have been undertaken as outlined below:

- Desktop investigations via: DATSIP's online portal, Australian Heritage Database, The Queensland Heritage Register, The National Trust Register, and the Local Government and Historical Society Registers.
- CH Risk Assessment based on aerial photography, and site photography when available (preliminary assessments).
- CH Clearance Site surveys previously and/or still to be undertaken with the Bidjara Aboriginal Party's Traditional Owner Field Officers (also known as Traditional Owner Representatives).

3.5 Cultural Heritage Significance

Management of Aboriginal Cultural Heritage is based on a determination of Cultural Heritage significance. This requires the assessment of a number of factors including 'Social and Political Significance', 'Aesthetic Value', 'Aboriginal Cultural Significance', and 'Scientific Significance'. The identification and assessment of these factors forms the basis of Cultural Heritage management recommendations for this project. Under the *Aboriginal Cultural Heritage Act 2003*, particular emphasis is placed on the importance of Aboriginal Cultural Significance.

The Act also stipulates that Aboriginal people are responsible for determining 'Cultural Significance' for their group's area. This significance is not static and varies over time as the local Aboriginal culture evolves. Cultural significance can include 'physical remains' or 'objects' such as artefact scatters and scar trees or cultural 'objects' or 'sites' that are not physically identifiable such as natural landscape features. Physical remains and objects such as artefacts scatters are often important to Aboriginal people as they are the remains of the everyday life of their ancestors. The last 200 years of European settlement have had an impact upon these sites. This means that what remains increases in value both culturally and as a scientific resource as it is part of a disappearing record.

Aboriginal Cultural Heritage is defined as:

anything that is –

- a) a significant Aboriginal area in Queensland; or
- b) a significant Aboriginal object; or
- c) evidence, of archaeological or historic significance, of Aboriginal occupation of an area of Queensland.

A significant Aboriginal area or object is defined as:

An area or object that is of particular significance to Aboriginal people because of either or both of the following-

- a) Aboriginal tradition;
- b) The history, including contemporary history, of any Aboriginal party for an area.

4.0 DESCRIPTION OF THE STUDY AREA

4.1 Environment of the Study Area

The Railway Siding Extension project site is situated in the Mitchell Grass Downs Bioregion, which is characterised by Mitchell Grass grasslands and *Acacia* woodlands, in addition to treeless plains with some occasional ridges, rivers and gorges (Bastin, 2008). The soil types of this Bioregion are predominantly deep heavy grey and brown cracking clays (DERM, 2011). Most of the bioregion is under leasehold tenure and is used for cattle grazing and some sheep.

4.1.1 Climate

The Longreach climate is very hot and dry, with an average of more than 8 months (Sept- Apr) per year over 30 °C. Even between May - August the average maximum is a very warm 25 °C. Frosts however are not unknown in the morning during June-July. Annual rainfall is extraordinarily erratic: it has been as low as 0 millimetres in many months throughout recent history, as seen in Table 2. However, when the monsoon is strong, rainfall can be very heavy: in January 1974 Longreach received 420.4 millimetres of rain and in March 1963 413.4 millimetres. Maximum annual rainfall totals are 1026.5 millimetres in 1950, however the median annual rainfall is only 404.5 millimetres.

Table 2: Longreach climate statistics (Source: Australian Bureau of Meteorology)
(http://www.bom.gov.au/climate/averages/tables/cw_036031.shtml).

Statistics	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	Years
Temperature														
Mean maximum temperature (°C)	37.2	36.0	34.7	31.6	27.1	23.8	23.7	26.1	30.4	34.1	36.3	37.6	31.6	54 1966-2020
Mean minimum temperature (°C)	23.3	22.6	20.5	16.6	12.0	8.3	7.2	8.5	12.7	17.1	20.1	22.3	15.9	54 1966-2020
Rainfall														
Mean rainfall (mm)	76.6	76.7	54.8	33.2	23.8	18.3	18.0	10.8	11.7	21.9	29.7	53.6	432.9	62 1949-2020
Decile 5 (median) rainfall (mm)	57.8	73.2	42.9	6.6	8.7	5.3	3.6	3.0	2.6	12.7	15.9	40.4	404.5	62 1949-2020
Highest rainfall (mm)	420.4	243.8	413.4	313.8	171.7	173.8	112.0	71.7	131.0	136.6	183.0	195.8	1026.5	62 1949-2020
Date	1974	1977	1963	1990	1955	2016	1978	1966	1989	1949	2010	2000	1950	

Statistics	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	Years	
Lowest rainfall (mm)	0.0	6.2	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	106.8	62	1949-2020
Date	1952	1988	1953	1992	1975	1952	1982	1979	1999	2002	1966	1965	2002		

4.2 Aboriginal Cultural Heritage Context

Previous Archaeological Research in the region of the Study Area was undertaken by Dr W.E. Roth in the late 1890's and early 1900's, and an extensive ethnographic collection was made that is now held by the Australian Museum. There have been a small number of Archaeological studies undertaken in this region, primarily in relation to road and other infrastructure projects as well as a small number of academic studies. A table of all previously recorded sites in the study region has been compiled from the results of the searches conducted on the DATSIP online search platform, with complete details from the searches included in Appendix B.

Previous Cultural Heritage Assessments have been undertaken by George Bourne & Associates (GBA) CH and archaeological specialists throughout the Longreach region, including gravel pits within the Bidjara Native Title Claim Area. GBA and SKM/Jacobs have also conducted CH Assessments in these regions under the auspices of the Department of Transport and Main Roads (DTMR), as an element of the reconstruction works for roads managed by DTMR. In some cases, these CH Assessments resulted in the identification of such Culturally Significant evidence as is described below under the 'Potential Cultural Heritage Record'.

5.0 THE POTENTIAL CULTURAL HERITAGE RECORD

5.1 Archaeological Site Types

Sites expected in this region will vary from hunting and other short-term sites to larger scale occupation sites, which may have been repeatedly visited for a range of purposes. Below is an outline of the basic sites to be expected in the area, including some of the generally associated characteristics.

5.1.1 Stone Artefact Scatters

Stone Artefact Scatters are the remains of Cultural activity sites, which contain evidence of Aboriginal activities such as the manufacture of stone artefacts. These sites may represent periods of variable duration and may reflect a variety of activities. Due to the resilient nature of stone material, Stone Artefact Scatters are the most common archaeological site type. Aboriginal people fractured fine-grained isotropic rocks to produce sharp cutting and scraping instruments. The raw material and form of stone tool artefacts can be quite varied, although fine-grained isotropic rocks, such as quartz, chert, and silcrete were preferred where sharp cutting and scraping edges were required. Crystalline volcanic rocks such as basalt, or pebbles of raw material such as argillite or greywacke, were flaked and then ground to form hatchet-heads for a variety of chopping and cutting tasks. The results of such activities as well as stone artefacts themselves occur as scatters of modified stone (e.g. cores, flakes, flaked pieces, hammerstones, and anvils). Owing to site frequency and artefact density, Stone Artefact Scatters provide valuable information relating to past Aboriginal settlement and culture. Stone Artefact Scatters often indicate the remains of occupational camp sites where other associated organic material has decayed, but they can also reflect the results of a specific activity (e.g. stone knapping site or food processing site). Sometimes Stone Artefact Scatters are recorded as Knapping Sites where only that specific activity is present. Knapping Sites and Stone Artefact Scatters, along with other site types such as hearths (fireplaces), shell middens, burials, shelters, etc., are often called Site Complexes.

Stone Artefact Scatters have been found in various locations, although the majority tend to be located on reasonably level ground. Higher density artefact scatters will generally be located closer to permanent water, whereas lower density and background scatters may be found some distance from permanent water. Scatters of stone artefacts can be found in varying concentrations either in open terrain, or in rockshelter settings. The designation "site" is most commonly applied to high-density concentrations of archaeological material, whilst the surrounding intermittent, low-density material is referred to as "background scatter". This "background scatter" often occurs in the form of isolated artefacts. Researchers often assume that all significant cultural information occurs within high density concentrations of artefacts and areas of low artefact density or isolated items (background scatter) are of no value. A more accurate approach is to view the archaeological record as a more or less continuous and dynamic artefact distribution of variable density across the landscape, which may appear and disappear as a result of surface geomorphological processes (Dunnell and Dancey 1983:272; and Dunnell 1988).

5.1.2 Scarred Trees

Trees are scarred as a result of the removal of bark for the manufacture of material culture items such as shields, water containers, canoes and roofing for shelters (DEC 2005:6-7). Scars may also result from the extrication by Aborigines of possums or honey from trees, and may be in the form of toeholds in the trunk or larger branches. Scarred trees are common in riverine areas. There are non-cultural reasons that a tree can be scarred (eg. lightning strike, fire, branch throw, flood). However, a number of criteria can be used to distinguish culturally derived scarring. Such criteria include:

- Maturity of tree, particularly for pre-contact scarring.
- Generally, regularly shaped, elongated, oval scar.

- The termination of the scar before the ground level.
- The exposed heartwood does not exhibit major irregularities.
- There is no evidence that a branch was present at the top of the scar.
- Axe marks should be present at the top or base of the scar. The axe marks may be either from stone axes or metal axes (post-contact site).

These criteria hold best for scars originating from the production of shields, water containers, canoes and roofing for shelters. However, scars that were made for toeholds are generally much smaller and less regular. Also, the above criteria does not take into account that regrowth around the scar not only has the potential to conceal outline cuts but also conceal the original shape of the scar. Differential regrowth may also result in a shape that is not regular. As a result of historical vegetation clearance within the disturbed areas, the potential for this site type to be present has been considerably reduced.

5.2 Cultural Site Types

5.2.1 Mythological Sites and Places of Significance to Aboriginal People

Mythological Sites usually involve no alteration to the natural landscape. As such they are archaeologically invisible and can only be identified with the aid of Aboriginal informants. Such sites hold particular Cultural Significance to Aboriginal people. There exists a vital knowledge of 'sites of significance' amongst Aboriginal people. The Aboriginal Sites of Significance Survey conducted in New South Wales during the 1970s resulted in the recording of over 500 sites of Aboriginal significance. A large proportion of these were mythological or ceremonial sites (Godwin and Creamer 1984). A case study by Godwin and Creamer (1984) at Yamba, at the mouth of the Clarence River, yielded numerous places of significance to Aboriginal people, which were classified under a number of categories such as the following:

5.2.2 Good Food Places

These were places from which good supplies of fish, yams, birds' eggs, and so on, can be obtained.

5.2.3 Recent Camping Places

These consisted of two kinds. First were those associated with the location of Aboriginal missions and reserves in the area over the past 100 years. Second were those associated with getting away from town, and these often served as base camps for food-gathering activities.

5.2.4 Dangerous Places

These were identified as being where there had been a manifestation of a spirit, or where such manifestation might occur. Usually it involved a person being physically harassed by a spirit.

5.2.5 Mythological Sites

These were identified by the presence of a feature central to a myth or that is explained by a myth. Mountains, rocks, swamps, and other natural places may be mythological places.

5.2.6 Ancestral Camping Places

These were usually identified by spirit harassment. Archaeologists generally cannot predict the presence of Cultural Sites. However, from background research and Aboriginal consultation the presence of such sites may be revealed.

5.3 Cultural Landscape

Although all the above mentioned site types are described in isolation of each other, the pattern of distribution of such sites in the landscape should be viewed as providing information regarding the cultural landscape. That is, sites do not occur in isolation from other sites but are linked by various overlapping and interconnected relationships. Aboriginal people also managed the landscape in various ways (e.g. firing, deliberate plantings, fish traps, etc.) for resource utilisation. Therefore, to Aboriginal people, the landscape itself strongly contributes to Cultural Heritage. As Andrews & Bugey (2008:68) note:

“Cultural value in aboriginal cultural landscapes centres on the living landscape, a dynamic world defined by continuity, growth, and change, where human life is interactive with a natural and spiritual world integral to the land...Considerations of wholeness or intactness, the defining conditions of integrity of the cultural landscape, must situate within this cultural context.”

6.0 CULTURAL HERITAGE PROJECT ASSESSMENT

The project's risk assessment has been outlined briefly in Table 1 in the Executive Summary, with a more detailed discussion provided in sections 6.1 – 6.3 below.

6.1 CH Duty of Care Compliance

QLD Cultural Heritage Legislation requirements as per the Aboriginal & Torres Strait Islander Cultural Heritage Acts of 2003 dictates the mandatory CH Risk Assessment of project activities as Category 1, 2, 3, 4 or 5 Activities in accordance with the *Aboriginal Cultural Act 2003* and *Torres Strait Islander Cultural Heritage Act 2003* Duty of Care (DoC) Guidelines, which triggers further requirements for additional CH Assessment with Traditional Owners for Category 5 Activities. DoC Category 3, 4, and 5 activities are explained further below, as they are crucial in determining whether a project is assessed as either Low or High Risk to harm known or unknown Cultural Heritage Values.

Project activities in areas subject to previous development and/or "Significant Ground Disturbance" (SGD, see definition below) can be assessed as being Low Risk to harm Cultural Heritage Values under Category 3 or 4 of the DoC Guidelines Sections 5.1-5.12, which do not require further CH Assessment. Category 3 is for activities in Developed Areas, while Category 4 is reserved for activities in areas previously subject to SGD. Ancillary activities relevant to the project that are located in areas subject to previous development and/or SGD also operate under the same governing principle as DoC Category 3 or 4 Activities.

Project activities proposed *outside* of areas subject to previous development and/or SGD, and likely to cause "additional surface disturbance" (see definition below), are assessed as High Risk to harm Cultural Heritage Values under Category 5 of the DoC Guidelines Sections 5.13-16, where further CH Assessment with Traditional Owners is required to identify whether any known or unknown CH Values may be harmed by the project activities.

Definitions

"Significant Ground Disturbance" (SGD) is defined by the *Aboriginal Cultural Heritage Act 2003* in Section 28 of the CH Duty of Care Guidelines [see Section 3.2(i-ii) of the DoC Guidelines] as:

"disturbance of the topsoil or surface rock layer of the ground such as ploughing, drilling, or dredging", and

"the removal of native vegetation by disturbing root systems and exposing underlying soil".

"Surface Disturbance" is defined by the *Aboriginal Cultural Heritage Act 2003* in Section 28 of the CH Duty of Care Guidelines [see Section 3.2 of the DoC Guidelines] as:

"any disturbance of an area which causes a lasting impact to the land or waters during the activity or after the activity is ceased".

6.2 Summary of Project Assessment & Issues

After making an initial CH Risk assessment for the Railway Siding Extension project, it was found that the project works would be considered High Risk to harm CH Values due to Category 5 activities that would be "causing additional surface disturbance" [5.13-16 of the Cultural Heritage Duty of Care (DoC) Guidelines], therefore requiring further CH Assessment with the relevant Aboriginal Party.

In order to satisfy LRC's CH Duty of Care, GBA was commissioned to facilitate the CH Management process by following the desktop, Aboriginal Party consultation, and field methodologies explained in sections 2.2-2.4 above.

On the 17/09/2020 CH Clearance Site Inspections were performed by Michael Williams and Isabeau Gavel (LRC's representative CH Officers from George Bourne & Associates), Arthur Barwick and Susan Hurman (Traditional Owner Field Officers representing the Bidjara Aboriginal Party). These members made up the 'CH Survey Team.'

During the CH Clearance Survey, evidence of Aboriginal cultural significance was identified by the CH Survey Team. Multiple isolated CH Artefacts were found including; 10x silcrete flakes, 4x silcrete cores, 1x chert flake, 1x quartz flake and 1x potential glass artefact. All artefacts found in isolated contexts were relocated to the Relocation Point (-23.392241, 144.218093) 100m west of the CH Survey Area. The CH Survey Team also identified an artefact scatter consisting of 13x silcrete flakes and 2x silcrete cores. Via consultation with the Traditional Owners, it was decided that the artefact scatter should be avoided by the project works and remain undisturbed. Thus, a 15m Exclusion Zone was established around the artefact scatter, and all artefacts found as part of the scatter were left *in situ*.

The Exclusion Zone Boundary Points are as follows:

Boundary Point:	Latitude:	Longitude:
EZ 1	-23.3919661	144.2213033
EZ 2	-23.39199191	144.221128
EZ 3	-23.39213699	144.2211221
EZ 4	-23.39211226	144.2213036

No further CH Management measures were requested. As directed by the Traditional Owners,

Ultimately, whilst culturally significant artefacts were found, so long as the established Exclusion Zone is adhered to, the project activities proposed at the Railway Siding Extension are considered to have a low risk potential for harming CH Values and CH Clearance was granted by the Traditional Owners. For more details on observations made during the CH Clearance Site Inspections, see Appendix F.

6.3 Mitigation Strategies

As an element of Longreach Regional Council's Cultural Heritage Duty of Care, a CH Clearance Survey was undertaken by Traditional Owners from the relevant Native Title Party and a qualified archaeologist/technical advisor, in line with *Aboriginal Cultural Heritage Act 2003*. The Railway Siding Extension CH Clearance Survey revealed no significant issues. Furthermore, the disturbed nature of the proposed site locations significantly decreases the level of risk concerning the destruction of previously unknown heritage sites.

Nonetheless, under the proviso that should any material of a cultural nature be located on site during project operations, all works in the immediate location of the finds must be halted until further clearance can be undertaken by suitably qualified personnel and/or representatives from the Bidjara Aboriginal Party.

In summary, CH Clearance has been granted by the Bidjara Aboriginal Party under the following conditions:

- **Exclusion Zone.** As mentioned above, an Exclusion Zone was established around an artefact scatter and therefore no project works should occur within this Exclusion Zone. If any works need to occur within this Exclusion Zone area, a Cultural Heritage Officer will need to be contacted to assess the risk and determine whether Traditional Owners need to be engaged for additional CH Monitoring.
- **On-going Consultation.** As previously stated, the most important factor for successful management of the CH process remains ongoing consultation between the proponent and the Aboriginal Party. Longreach Regional Council should therefore ensure they continue to consult with the Bidjara Aboriginal People for any further management of CH.

- New Find Measures & Cultural Heritage Inductions. Where items of potential CH Significance (Indigenous or Non-Indigenous) are discovered (and when no CH Personnel are present for Indigenous heritage), the Contractor will follow the Find – Stop – Notify – Manage procedure:
 1. FIND: An item of potential Cultural Heritage is found.
 2. STOP: All work at the Find location shall cease. The item shall not be removed or disturbed.
 3. NOTIFY: The Contractor shall immediately notify the Supervisor/Site Inspector. The Supervisor/Site Inspector will promptly notify the Cultural Heritage Officer, and
 4. MANAGE: Cultural Heritage Officer will arrange for the potential Cultural Heritage to be inspected and assessed for significance. Cultural Heritage Officer shall provide the temporary management recommendations. This may include securing the find by erecting an exclusion zone for a period of time and precluding access to that area. The Contractor shall notify all site personnel of the object and / or area and proposed treatment of the object and / or area as soon as possible, but prior to commencing work on the next working day.

It is also recommended that all staff undergo CH Inductions as part of their regular training, and that issues relating to CH be included in Tool Box Talks for all works crews to ensure all staff are fully aware of their responsibilities in relation to CH Management.

6.3.1 Other Potential Issues for this Project

No other issues were noted during the site clearance works.

7.0 REFERENCES

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- *For further information on the Cultural Heritage Duty of Care, contact the DATSIP Cultural Heritage Unit on telephone 13QGOV (13 74 68)**
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APPENDIX A
CULTURAL HERITAGE CLEARANCE FORM

GBA •

Cultural Heritage Clearance Report

Project Name: CH Field Survey Railway Siding
Local Government: Longreach Regional Council **Ref:** 200222
Date: 17/09/2020 **Time:** ~~7:30am~~ 8:30am - 12:30pm 7:30am - 2:30pm
Property: Longreach Sale yards **Access approved by landowner:** Yes No Other: ~~NA~~

LOCATION DESCRIPTION

Nominated pick up point: Barcaldine **Photograph:** -
Road Name: Cramsie - Muttaborra Rd **Chainage:** -
Gravel Pit ID: - **Stockpile Area:** -
Bore/Borrow Pit ID: - **Width of Clearance:** 150m 1km + 150m
Water Course (Either side of centreline): small creekline west of survey area 100m
Description of Area to be Surveyed: v/s SGD throughout proposed area, young acacia trees & vegetation, strips of older vegetation with minor SGD
Approximate GPS Boundary Points:

	Longitude	Latitude	Approx. Dimension/Notes
1) *	* See attached boundary point tables		
2)			
3)			
4)			
5)			
6)			

See attached map for more information

TRADITIONAL OWNER FIELD OFFICER/COUNCIL'S REPRESENTATIVE

(a)	TOFO(s)	Home Base	Contact
1)	Arthur Bowrick	Barcaldine	0455 873 010
2)	Suzi Hurman	Longreach	0421 131 443
3)			
4)			
(b)	Council Representative(s)	Employer	Contact
1)	Michael Williams	George Bourne & Associates	0447 024 185
2)	Isabeau Gavel	George Bourne & Associates	0418 411 920
3)			
4)			

START TIME/LOCALITY

(a) Start Time: ~~7:30am~~ 7:30am am/pm **Start Location:** Barcaldine
(b) Finish Time: ~~12:30pm~~ 2:30pm am/pm **Finish Location:** Barcaldine

SURVEY METHODOLOGY

Cultural Heritage field survey assessment, walking transects across the proposed work zone with Bidjara traditional owners.

CULTURAL HERITAGE FINDS (SITE SURVEY)

Potential Impact	Yes	No	If Yes, Actions/Remarks
Artefact Site	<input checked="" type="checkbox"/>	<input type="checkbox"/>	• 5-10m Exclusion Zone to be established at Artefact Scatter, as marked on site • All other artefacts found in isolated contexts relocated to Relocation Point, as directed by Traditional Owners
Art Site	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Manufacturing Site	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Ceremonial Site	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Sacred Site	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Other	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

Complete Find Sheet(s) if required

AREAS TO BE MONITORED

Attached is a map of the work area which identifies the locations where there is a potential for sub-surface archaeological material (in the nature of Aboriginal cultural heritage) to exist
Coordinates: ~~see attached clearance report~~ - Photograph: -

OTHER COMMENTS

-

DECLARATION

I/We hereby certify that all activities required by the Terms of Reference by and between Bidjara and Longreach Regional Council have been carried out as described in this Cultural Heritage Clearance Report on the dates set out above.




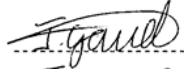
<p style="text-align: center;">TOFO 1</p> <p>Signature: </p> <p>Name: <u>Susan Hurman</u></p> <p>Representing: <u>BIDJARA</u></p> <p style="text-align: center;">Aboriginal Parties' Representative</p> <p>Signature: </p> <p>Name: <u>Michael Williams</u></p> <p>Representing: <u>George Bourne & Associates / LRC</u></p>	<p style="text-align: center;">TOFO 2</p> <p>Signature: </p> <p>Name: <u>Arthur BARWOOD</u></p> <p>Representing: <u>Bidjara</u></p> <p style="text-align: center;">In the Presence of Council's Representative</p> <p>Signature: </p> <p>Name: <u>Izzy Gave</u></p> <p>Representing: <u>George Bourne & Associates / LRC</u></p>
--	--

Table 1: CH Cleared Zone Boundary Points.

Boundary Point:	Latitude:	Longitude:
1	-23.39100429	144.2258856
2	-23.39146885	144.224497
3	-23.39166376	144.2243496
4	-23.39207388	144.2230351
5	-23.39282346	144.2230271
6	-23.39308446	144.2224471
7	-23.39309936	144.2216689
8	-23.39292873	144.2206435
9	-23.39261342	144.2196793
10	-23.39179197	144.218887
11	-23.39100465	144.2185382
12	-23.39009091	144.2185874
13	-23.38927954	144.2190273
14	-23.3889498	144.2194201
15	-23.38930165	144.2201218
16	-23.38980539	144.2200779
17	-23.39062733	144.2197563
18	-23.39138726	144.2206042
19	-23.39163335	144.2221428
20	-23.39193329	144.2222821
21	-23.39073019	144.2257621

Table 2: Exclusion Zone Boundary Points.

Boundary Point:	Latitude:	Longitude:	Compass Point:
EZ 1	-23.3919661	144.2213033	NE
EZ 2	-23.39199191	144.221128	NW
EZ 3	-23.39213699	144.2211221	SW
EZ 4	-23.39211226	144.2213036	SE

Table 3: Artefact Relocation Site.

Point:	Latitude:	Longitude:	Notes:
Artefact Relocation Site	-23.392241	144.218093	100m West of Survey Area

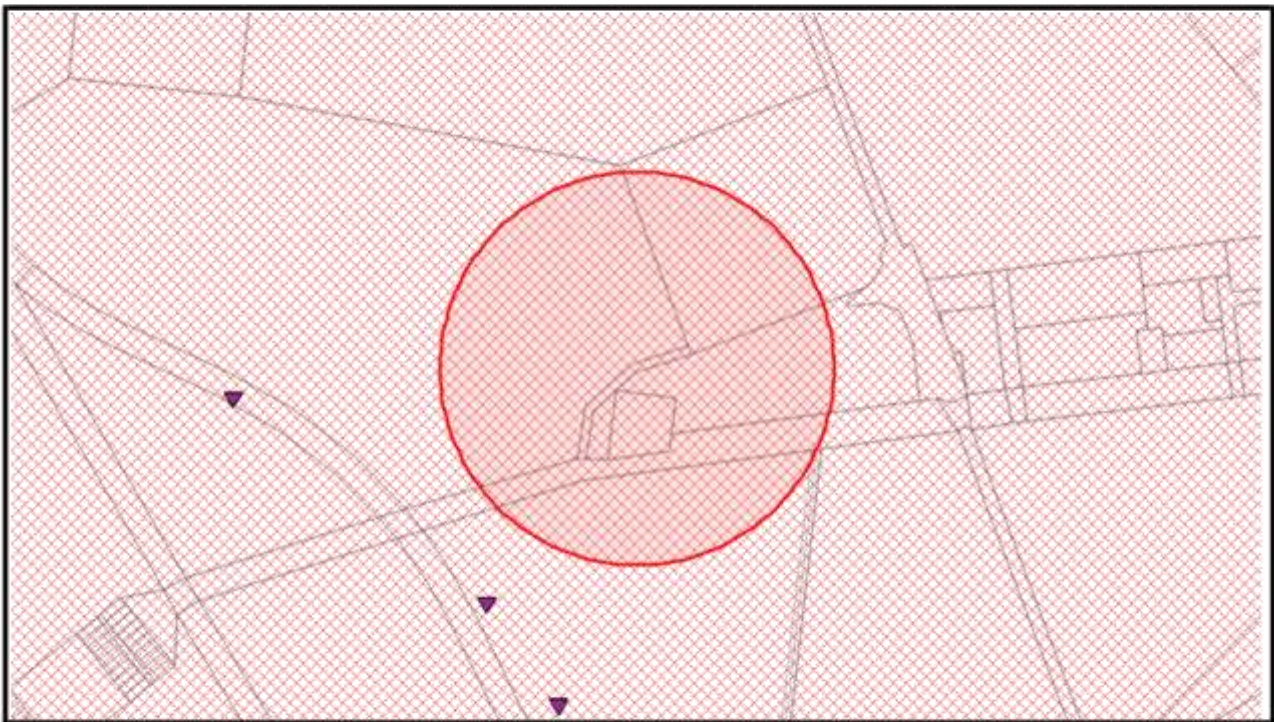
**APPENDIX B
DATSIP ABORIGINAL AND TORRES STRAIT ISLANDER PARTNERSHIPS CULTURAL HERITAGE SEARCH
RESULT LETTER**

GBA



Latitude/Longitude Search

Reference Number:	77845
Latitude:	-23.39228668474189
Longitude:	144.22108833188094
Buffer Distance:	500 metres



There are no Aboriginal or Torres Strait Islander cultural heritage site points recorded in your specific search area.

There are no Aboriginal or Torres Strait Islander cultural heritage site polygons recorded in your specific search area.

15 Oct 2020 12:07





Latitude/Longitude Search

Cultural heritage party for the area is:

QC Ref Number	QUD Ref Number	Party Name	Contact Details
QC2012/018 PRC	QUD644/2012	Bidjara People #7	Raymond Robinson 1 Kyte Street CHARLEVILLE QLD 4470

There is no cultural heritage body recorded in your specific search area.

There are no cultural heritage management plans recorded in your specific search area.

There are no Designated Landscape Areas (DLA) recorded in your specific search area.

There are no Registered Cultural Heritage Study Areas in your specific search area.

Regional Coordinator:

Name	Position	Phone	Mobile	Email
Cultural Heritage Unit		1300 378 401		cultural.heritage@atsip.qld.gov.au

Disclaimer: Department of Aboriginal and Torres Strait Islander Partnerships is the custodian of spatial data provided by various third parties for inclusion in the Aboriginal and Torres Strait Islander cultural heritage online portal. This includes spatial data provided by the National Native Title Tribunal and Aboriginal and Torres Strait Islander parties. Department of Aboriginal and Torres Strait Islander Partnerships is not responsible for the accuracy of information provided by third parties or any errors in this search report arising from such information. **Map Datum:** Geographic Latitude & Longitude (GDA2020)



Latitude/Longitude Search

I refer to your submission in which you requested advice regarding Aboriginal or Torres Strait Islander cultural heritage recorded at your nominated location.

The Cultural Heritage Database and Register have been searched in accordance with the location description provided, and the results are set out in the above report.

Aboriginal or Torres Strait Islander cultural heritage which may exist within the search area is protected under the terms of the *Aboriginal Cultural Heritage Act 2003* and the *Torres Strait Islander Cultural Heritage Act 2003*, even if the Department of Aboriginal and Torres Strait Islander Partnerships has no records relating to it.

Under the legislation a person carrying out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal or Torres Strait Islander cultural heritage. This applies whether or not such places are recorded in an official register and whether or not they are located on private land.

Please refer to our website <https://www.datsip.qld.gov.au/people-communities/aboriginal-torres-strait-islander-cultural-heritage> for a copy of the gazetted Cultural Heritage Duty of Care Guidelines, which set out reasonable and practicable measure for meeting the cultural heritage duty of care.

In order to meet your duty of care, any land-use activity within the vicinity of recorded cultural heritage should not proceed without the agreement of the Aboriginal or Torres Strait Islander Party for the area, or by developing a Cultural Heritage Management Plan under Part 7 of the legislation.

If your proposed activity is deemed a Category 5 activity pursuant to the Duty of Care Guidelines, there is generally a high risk that it may harm cultural heritage. In these circumstances, the activity should not proceed without cultural heritage assessment.

Where a category 5 activity is proposed, it is necessary to notify the Aboriginal or Torres Strait Islander Party and seek:

- a. Advice as to whether the area is culturally significant;
- b. If it is, agreement on how best the activity may be managed to avoid or minimise harm to any cultural heritage values.

The extent to which the person has complied with Cultural Heritage Duty of Care Guidelines and the extent the person consulted Aboriginal or Torres Strait Islander Parties about carrying out the activity – and the results of the consultation – are factors a court may consider when determining if a land user has complied with the cultural heritage duty of care.

15 Oct 2020 12:07





Latitude/Longitude Search

Should you have any further queries, please do not hesitate to contact the Search Approval Officer on 1300 378 401.

Kind regards

The Director
Cultural Heritage | Community Participation | Department of Aboriginal and Torres Strait Islander Partnerships

15 Oct 2020 12:07



APPENDIX C
RISK ASSESSMENT MATRIX

GBA

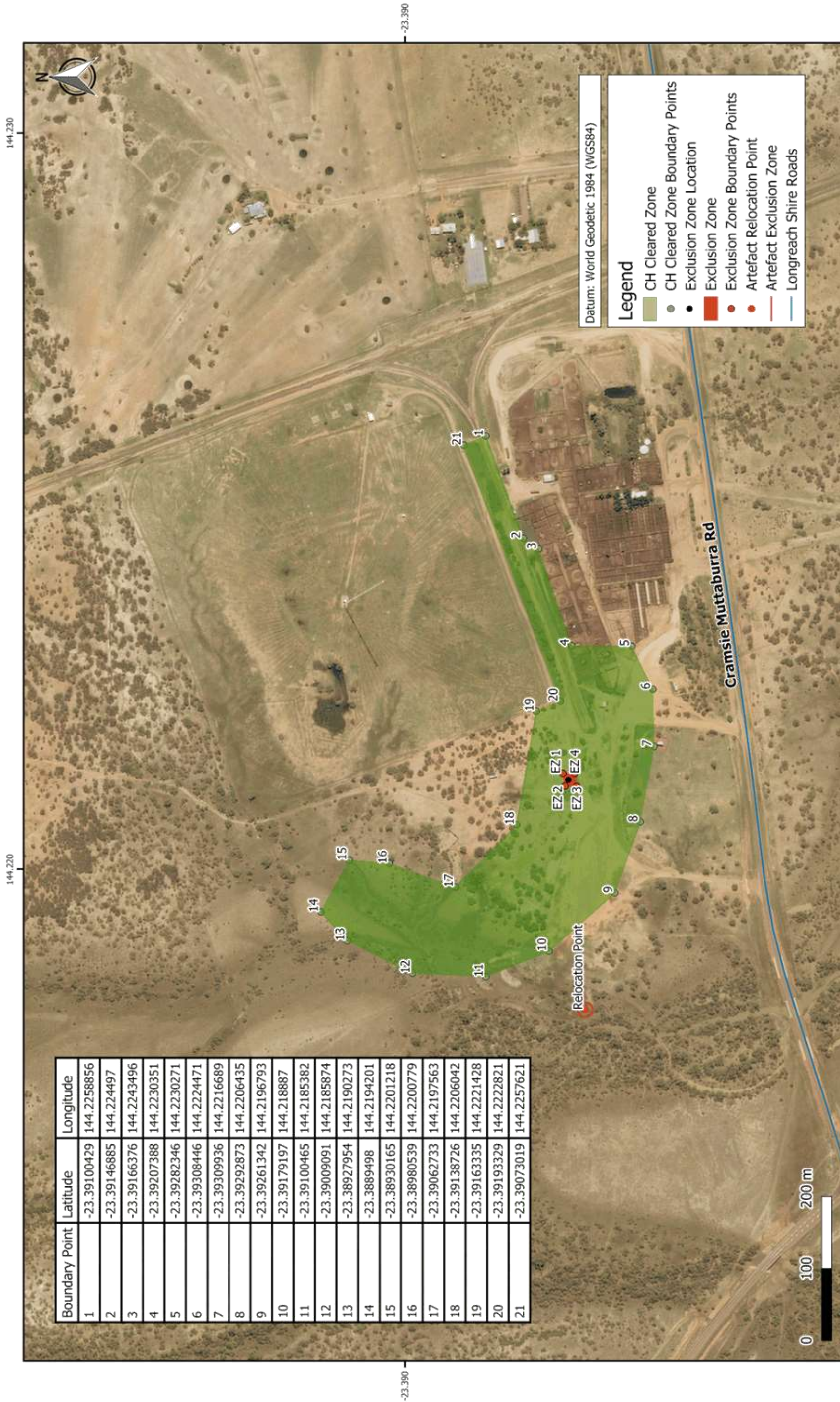
13.2 - Longreach Saleyards Rail Siding - Intention to Acquire Native Title Rights and Interests --Appendix 1

Risk Assessment matrix for Cultural Heritage									
MFC Score	Heritage values	Property	Environment	Reputation	Probability				
					Almost certain to happen	Likely to happen at some point	moderately possible	Unlikely, not likely to happen	Rare, highly unlikely
5 Extreme Risk	Destruction of previously known heritage values or unknown heritage sites.	Unplanned site closure - eg. Ministerial Stop Work order. Costs greater than \$10M	Disasterous impact, with long term effect, requiring major remediation, regulatory intervention or premature closure of the operation.	Public or International Condemnation. Major breakdown of Indigenous community relationships	1	2	4	7	11
4 High Risk	Destruction of previously unknown heritage sites.	Stop or delay to works. Costs greater than \$1-10M.	Significant disturbance of previously developed or disturbed areas and disturbance to previously undeveloped or undisturbed areas	negative public image, possible negative media coverage	3	5	8	12	16
3 Medium Risk	Damage or removal of known or unknown heritage sites.	Minor delays to works. Costs up to \$1M	Disturbance of a previously developed or disturbed area.	Complaints from Indigenous and wider community.	6	9	13	17	20
2 Low Risk	Minor reversible impact	Possible rehabilitation costs.	No additional disturbance	Minor complaints from Indigenous and wider community.	10	14	18	21	23
1 Negligible Risk	Negligible Heritage Impact	No delays or significantly extra costs to project	No disturbance to areas	No negative impact on reputation	15	19	22	24	25

Risk Classification	
High Risk	1-10 (Red)
Medium Risk	11-19 (Yellow)
Low Risk	20-25 (Green)

APPENDIX D
INDIVIDUAL SITE MAPS

GBA



Boundary Point	Latitude	Longitude
1	-23.39100429	144.2258856
2	-23.39146885	144.224497
3	-23.39166376	144.2243496
4	-23.39207388	144.2230351
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15	-23.38930165	144.2201218
16	-23.38980539	144.2200779
17	-23.39062733	144.2197563
18	-23.39138726	144.2206042
19	-23.39163335	144.2221428
20	-23.39193329	144.2222821
21	-23.39073019	144.2257621

Datum: World Geodetic 1984 (WGS84)

Legend

- CH Cleared Zone
- CH Cleared Zone Boundary Points
- Exclusion Zone Location
- Exclusion Zone
- Exclusion Zone Boundary Points
- Artefact Relocation Point
- Artefact Exclusion Zone
- Longreach Shire Roads

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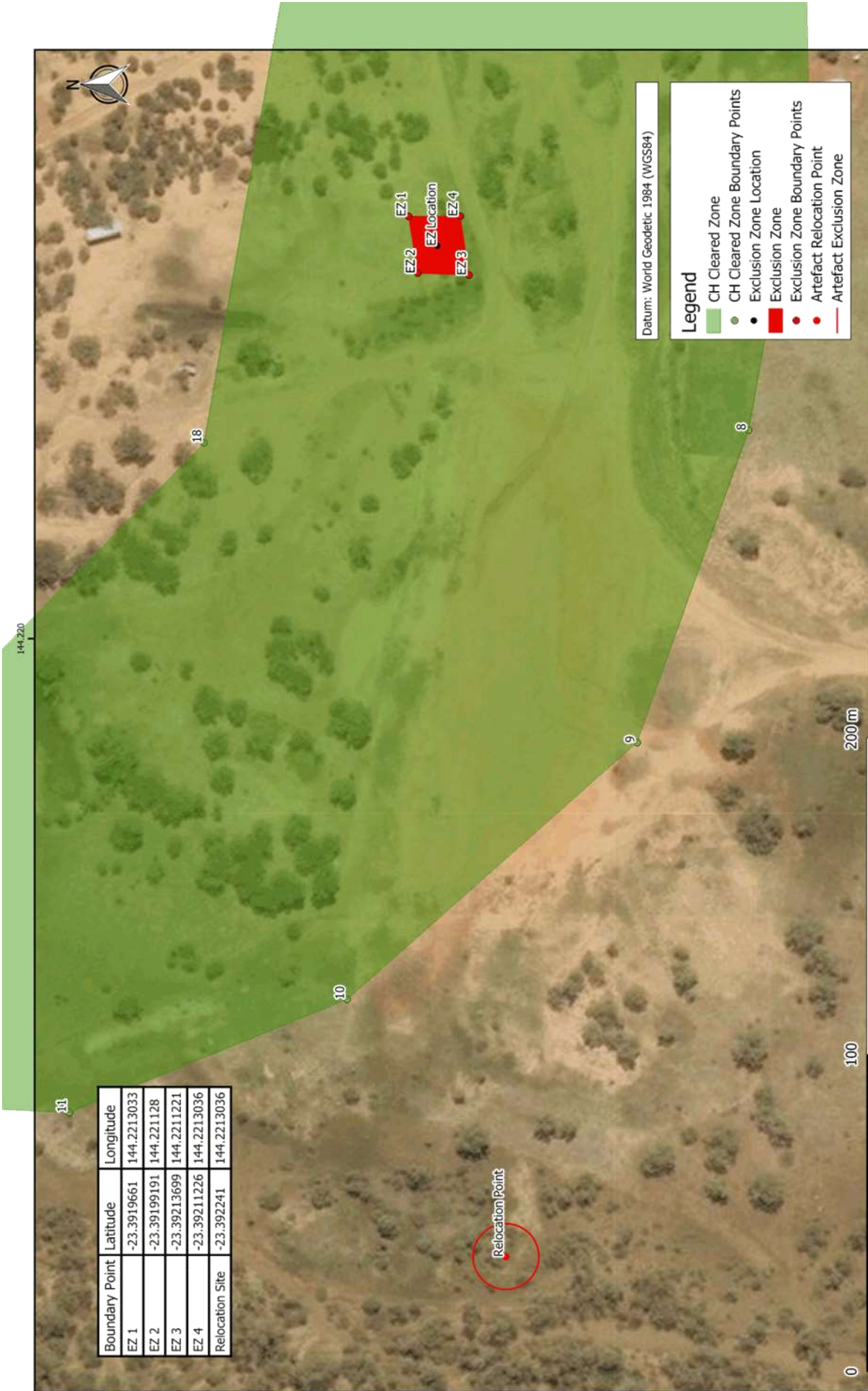
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Longreach Regional Council
CH Field Survey Railway Siding
CH Assessment



Map: 200222_1



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Longreach Regional Council
CH Field Survey Railway Siding
CH Assessment



Map: 200222_2

APPENDIX E
SITE PHOTOGRAPHS

GBA

Site Photographs at the Cramsie-Muttaburra Saleyards Railway Siding Extension Project



Figure 1: Railway Siding Extension Project Site landscape at the beginning of survey area.



Figure 2: Broken glass bottle with evidence of flake-scarring, potential contact archaeological CH artefact, found in an isolated context.

GBA



Figure 3: Side view of the broken glass bottle with evidence of flake-scarring, potential contact archaeological CH artefact, found in an isolated context.



Figure 4: Top view of the broken glass bottle with evidence of flake-scarring, potential contact archaeological CH artefact, found in an isolated context.

GBA



Figure 5: Silcrete flakes with evidence of cultural modification- CH Artefacts found in isolated contexts.



Figure 6: Railway Siding Extension Project Site landscape, 500m west of survey start point. In the foreground is Traditional Owner Field Officer Arthur Barwick and LRC representative Isabeau Gavel conducting their survey.

GBA



Figure 7: Dorsal side of the 9x silcrete flakes and 1x silcrete core- CH Artefacts found as part of the Artefact Scatter.



Figure 8: Ventral side of the 9x silcrete flakes and 1x silcrete core- CH Artefacts found as part of the Artefact Scatter.

GBA

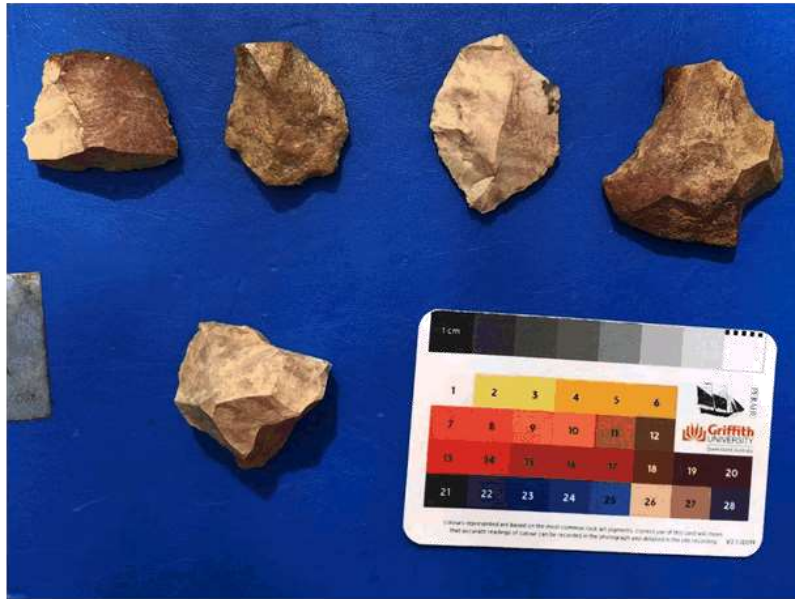


Figure 9: 4x silcrete flakes, 1x silcrete core- CH Artefacts found as part of the Artefact Scatter.



Figure 10: North-west Exclusion Zone corner (-23. 39199191, 144. 221128) - pink tape was left on the trees to mark the Exclusion Zone boundaries.

GBA



Figure 11: North-east Exclusion Zone corner (-23. 3919661, 144. 2213033) - pink tape was left on the trees to mark the Exclusion Zone boundaries.



Figure 12: Traditional Owner Field Officer Susan Hurman inspecting the Artefact Scatter.

GBA



Figure 13: Railway Siding Extension Project Site landscape, 650m north-west of survey start point. In the foreground is Traditional Owner Field Officers Arthur Barwick and Susan Hurman conducting their survey.



Figure 14: Silcrete cores with negative flake scars- CH Artefacts found in isolated contexts.



Figure 15: Silcrete cores with negative flake scars- CH Artefacts found in isolated contexts.



Figure 16: Dorsal side of the 1x chert flake, 1x quartz flake and 9x silcrete flakes- CH Artefacts found in isolated contexts.

GBA



Figure 17: Ventral side of the 1x chert flake, 1x quartz flake and 9x silcrete flakes- CH Artefacts found in isolated contexts.

GBA



Figure 18: Traditional Owner Field Officer Arthur Barwick relocating the CH Artefacts that were found in isolated contexts to the chosen Relocation Point (-23.392241, 144.218093).



Figure 19: Landscape context shot of the Relocation Point (-23.392241, 144.218093) with Traditional Owner Field Officers Arthur Barwick and Susan Hurman.

GBA

**APPENDIX F
SITE INSPECTION OBSERVATIONS/ SUMMARY OF SITE RESTRICTIONS FROM CULTURAL
HERITAGE**

SITE INSPECTION OBSERVATIONS/SUMMARY OF SITE RESTRICTIONS FROM CULTURAL HERITAGE

Site Name	Inspection Observations	Cultural Heritage Identified	Site Restrictions
Cramsie-Muttaborra Road Saleyards	<ul style="list-style-type: none"> - Visited during sunny and clear weather conditions, low-lying grass so 100% ground visibility - Area was highly disturbed throughout due to trucks, sheep and cattle grazing, cattle yards, fences, roads and railway - The flora most identified was Acacia and Gidgee trees - No evidence of any dependent fauna populations 	<ul style="list-style-type: none"> - Multiple artefacts found in isolated contexts - Artefact Scatter identified 	<ul style="list-style-type: none"> - Exclusion Zone established around the Artefact Scatter. Artefacts found as part of the scatter were left <i>in situ</i>. EZ boundary points are as bellow: EZ 1: -23.3919661, 144.2213033 EZ 2: -23.39199191, 144.221128 EZ 3: -23.39213699, 144.2211221 EZ 4: -23.39211226, 144.2213036 - Artefacts found in isolated contexts were relocated to the TO's chosen Relocation Point (-23.392241, 144.218093).

13. CORPORATE SERVICES REPORT
13.3 - Land and Pest Management Advisory Committee - Terms of Reference

13.3 Land and Pest Management Advisory Committee - Terms of Reference

Consideration of the revised Land and Pest Management Advisory Committee Terms of Reference.

Council Action

Partner
 Deliver

Applicable Legislation

Local Government Act 2009
Local Government Regulation 2012

Policy Considerations

Advisory Committee Policy 2.31

Corporate and Operational Plan Considerations

GOVERNANCE: GOVERNANCE SERVICES			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.1.2	Coordinate regular liaison with the community through the delivery of community engagement activities.	Community forums held in each community across the region. Implementation of community engagement policy and plan.	March /October Adopted policy and deliver Community Engagement Plan actions within agreed timeframes

Budget Considerations

Committee costs are met from the Corporate Services budget.

Previous Council Resolutions related to this Matter

(Res-2022-03-070)

Moved Cr Smith seconded Cr Nunn

That pursuant to section 265 of the Local Government Regulation 2012, Council approves:

- 1. The Director of Infrastructure to liaise with Queensland Police Services and Department of Transport and Main Roads on a possible solution to Road Closure Signage and travel by local residents on closed roads due to flooding.*
- 2. That Council engage with RAPAD to source external funding to raise the bounty payment per scalp and ensure there is a consistent approach across the RAPAD shires.*
- 3. That the Land and Pest Management Committee support the proposal to introduce a Feral Cat Bounty into the Feral Animal Bounty Policy at \$5 per scalp on a trial basis for a period of 6 months with a budget cap to be determined by Council.*
- 4. That the Council endorse the amendments of the Land & Pest Management Advisory Committee, Terms of Reference as presented*

Officer Comment

Responsible Officer: Mr Brett Walsh, Acting Chief Executive Officer

Background:

In accordance with section 265 of the *Local Government Regulation 2012* Council has established a number of Advisory Committees with one being the Land and Pest Management Advisory Committee (the Committee) which was established in 2018.

13. CORPORATE SERVICES REPORT

13.3 - Land and Pest Management Advisory Committee - Terms of Reference

Issue:

The current Committee was appointed in 2020 with the term expiring in March 2022. As part of the process of renewing the Committee, a detailed review was undertaken of the groups Terms of Reference.

The majority of changes to the terms of reference were slight wording and grammatical related. A key change to the terms of reference was the proposed reduction in the committee composition from up to 14 rural representatives to up to 12 rural representatives.

Once a reviewed terms of reference is adopted by Council, Officers will commence the renewal processes for the appointment of new committee members.

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Unlikely
Consequence: Minor
Rating: Low (4/25)

Environmental Management Factors:

N/A

Other Comments:

N/A

Appendices

1. Draft LPMAC TORs_Clean Version [↓](#)
2. Existing LPMAC Terms of Reference [↓](#)

Recommendation:

That Council adopts the amended Land and Pest Management Advisory Committee Terms of Reference, as presented.



Longreach Regional Council

Ilfracombe Isisford Longreach Yaraka

Terms of Reference

Land & Pest Management Advisory Committee



Contents

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3.0 Objectives.....	3
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12.0 Review of the Terms of Reference.....	5
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1.0 Purpose

This Land and Pest Management Advisory Committee (**Committee**) Terms of Reference has been appointed to provide strategic guidance and advice to Longreach Regional Council (**Council**) in relation to the management of a range of rural land, pest animal and weed management issues.

2.0 Establishment

The Committee is established in accordance with section 263-269 of the *Local Government Regulation 2012*.

The Committee is an advisory committee to Council and has no decision making powers.

These Terms of Reference set the principles and standards for the Committee and explains the role of the Committee within Council.

3.0 Objectives

The objective of the Committee is to make recommendations to Council and the Chief Executive Officer on issues relating to a range of rural land, pest animal and weed management issues.

4.0 Roles and Responsibilities

The Committee's roles and responsibilities are to provide advice and recommendations to Council on the following matters:

- Coordination and review of baiting campaigns
- Development and review of baiting syndicates
- Encouragement of active participation in pest animal and weed control measures
- Controlling and identifying pest animals throughout the Council area
- Controlling and identifying pest weeds throughout the Council area
- Implementation of Council's Pest Management Plans
- Implementation of Council's rural road programs and strategies
- Wild Dog Exclusion Fence Scheme
- Rural communications infrastructure
- Stock Route Network

The Committee also provides a means of consultation and communication between the community and Council on matters relevant to the Committee.

5.0 Member Conduct

Members are expected at all times to:

- Apply good analytical skills, objectivity and sound judgement to discussions
- Maintain confidentiality of information and documentation considered by the Committee (where required)
- Express opinions constructively and openly, raise issues that relate to the Committee's responsibilities
- Contribute the time necessary to perform the duties of a Committee member
- Act and make decisions with an open and enquiring mind
- Exercise honesty, objectivity and probity and not engage knowingly in acts or activities that have the potential to bring discredit to Council

6.0 Composition

The Committee consists of

- Two Councillors
- Up to 12 rural representatives made up from each Division in the Longreach Regional Council

The following Council employees are ex-officio members of the Committee:

- Chief Executive Officer
- Director of Corporate Services
- Director of Infrastructure Services
- Local Laws and Rural Lands Supervisor

The members, taken collectively, will have a broad range of skills and experience relevant to the Committee's responsibilities and provide representation spread fairly across the region

The Chair and the Deputy Chair of the Committee shall be elected by the Members at a duly constituted meeting for a term of two years. The Chair and the Deputy Chair may be nominated and elected in a further consecutive term of two years.

The Committee may invite technical advisors to the meeting to provide information and advice relevant to the Committee's purpose.

7.0 Terms of Membership

Councillors

- Councillor members will be appointed to the Committee for the Council term unless otherwise removed by a resolution of Council or acceptance of a resignation.
- In the event of a Councillor resigning their position on the Committee, the Council will nominate a Councillor to fill the vacant position.
- Remuneration is not payable to Councillors as per Council's *Advisory Committee Policy No 2.31*.
- Other Councillors may attend as observers.

Representatives

- Appointment of representative members will be made via public advertisement. An evaluation of candidates and a recommendation for appointment will be made by Council.
- Representative members must not be Council employees or contractors.
- Representative members shall be appointed for a maximum term of four (4) years.
- Representative members must reside within the Longreach Regional Council area.
- A Representative member may be re-appointed; however, they must reapply and follow the selection process.

Committee

- If the Council proposes to remove a member of the Committee, it must give written notice to the member of its intention to do so and provide that member with the opportunity to be heard at a Council meeting which is open to the public, if that member so requests.

8.0 Confidentiality

The Committee members are responsible and accountable for maintaining the confidentiality of the information they receive during the conduct of their function.

9.0 Quorum

Section 269 of the *Local Government Regulation 2012* requires a quorum of at least half the number of appointed members of the Committee.

The Chair shall preside or if the Chair is absent, the Deputy Chair or alternatively a member chosen by the members present as Chair for the meeting presides.

10.0 Meetings and Reporting

- The Committee may decide its meeting frequency, location and order of business for meetings.
- Meeting notices shall be circulated one week prior to the Meeting.
- The CEO may invite other members of Council or Council employees to attend where appropriate to advise and provide information.
- Minutes shall be prepared for each Committee meeting and shall be provided to the next General Council Meeting
- The Committee does not hold any authority to commit Council to a particular course of action, or to incur expenditure on behalf of Council. As such, the Committee may pass resolutions to make recommendations to Council for actions or outcomes that it decides should occur.

Administrative Support

Council shall provide administrative support to the Committee.

11.0 Conflicts of Interest

Committee members are required to provide written declarations declaring any actual, perceived or potential conflicts of interest they may have in relation to their responsibilities.

As they arise between meetings, or at the beginning of each Committee meeting, members are required to declare any new or changed actual, perceived or potential conflicts of interest that may apply to specific matters on the meeting agenda.

Where required, the members will be excused from the meeting or from the Committees consideration of the relevant agenda item(s). Details of actual, perceived or potential conflicts of interest declared by members and action taken will be appropriately recorded.

12.0 Review of the Terms of Reference

This Terms of Reference will be reviewed bi-annually in alignment with the review of the Advisory Committee policy.

Any changes to the Terms of Reference must be formally adopted by Council.

13.0 Legislation

Local Government Act 2009
Local Government Regulation 2012



Longreach Regional Council

Ilfracombe Isisford Longreach Yaraka

Terms of Reference

Land & Pest Management Advisory Committee



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1.0 Head of Power

This Land and Pest Management Advisory Committee (**Committee**) Terms of Reference has been designed to assist Longreach Regional Council (**Council**) to provide strategic guidance and advice in relation to management of a range of rural land, pest and plant management issues on an ongoing basis.

2.0 Establishment

The Committee is established in accordance with section 263-269 of the *Local Government Regulation 2012*.

Pursuant to s.265 of the Regulation, the Committee is an advisory committee to Council and has no decision making powers. It acts as a source of independent advice to Council and to the Chief Executive Officer (**CEO**) on issues relating to the rural lands sector.

These Terms of Reference set the principles and standards for the Committee and explains the role of the Committee within Council.

3.0 Objectives

The objective of the Committee is to assist Council by way of recommendations on matters outlined in the roles and responsibilities of the Committee.

4.0 Roles and Responsibilities of the Land & Pest Management Advisory Committee

The role of the Committee is to make recommendations to Council and the CEO on issues relating to the rural lands sector as identified in the scope of the Committee's roles and responsibilities.

The Committee's roles and responsibilities include:

- Assist in the co-ordination and review of wild dog baiting programs across Longreach Regional Council area, and as far as possible to involve neighboring Council baiting programs;
- Facilitate the development of wild dog baiting syndicates in areas where they have not formed;
- Encourage non-syndicated properties to join baiting syndicates, or at least to bait in conjunction with proximate syndicates;
- To co-ordinate the timing, deployed resources and sequencing of syndicate baiting campaigns across the Regional Council area to:
 - (a) Improve the effectiveness of baiting campaigns through the timely and strategic baiting of control lines
 - (b) Improve the efficiency and delivery of baiting campaigns through the scheduling of resources deployed in baiting campaigns;
- Assist Council in controlling pest animals through the Council area;
- Assist in the preparation and review of the implementation of Council's Stock Route Management, Town Common Management and Pest Management Plans;
- Provide advice on Council's rural road strategies; and
- Provide a means for consultation between the 'rural sector' and Council on issues of general rural policy.

5.0 Member Responsibilities

Members of the Committee are expected to understand and observe the legal requirements of the *Local Government Act 2009* and *Local Government Regulation 2012*.

Members are expected at all times to:

- Act in the best interests of Council
- Apply good analytical skills, objectivity and judgement
- Maintain confidentiality of information and documentation considered by the Committee.
- Express opinions constructively and openly, raise issues that relate to the Committee's responsibilities and pursue independent lines of enquiry, and
- Contribute the necessary time required to review the agenda papers prior to attending meetings.
- Act and make decisions with an open and enquiring mind from their perspective as a Committee member safeguarding the interests of Council.
- Act independently.
- Exercise honesty, objectivity and probity and not engage knowingly in acts or activities that have the potential to bring discredit to Council in the discharge of their duties and responsibilities.

6.0 Composition

The Committee consists of

- Three (3) Councillors, Council's
- Up to fourteen (14) rural landholder representatives made up from each community in the region (Longreach, Ilfracombe, Isisford & Yaraka). In addition to being a rural landholder. Consideration will be given for members who are associated with Wild Dog Baiting Syndicates

Council representation will include:

- Chief Executive Officer
- Director of Corporate Services
- Director of Infrastructure Services
- Local Laws and Rural Lands Supervisor
- Rural Lands Officer

The members, taken collectively, will have a broad range of skills and experience relevant to the Committee's responsibilities and provide representation spread fairly across the region

The Chairperson of the Committee shall be elected by the Members at a duly constituted meeting. The Chairperson shall continue in the position until he/she resigns or the Committee, by way of a vote at a duly constituted meeting, elects a replacement.

The Deputy Chairperson of the Committee shall be elected by the Members at a duly constituted meeting. The Deputy Chairperson shall continue in the position until he/she resigns or the Committee, by way of a vote at a duly constituted meeting, elects a replacement.

Ex-officio members will include a representative from Biosecurity Queensland and Department of Resources.

In addition to the above Members, the Committee may also invite additional Advisory Members to the Committee to provide information and advice relevant to the Committee's purpose.

7.0 Terms of Membership

Councillors

- Councillor members will be appointed to the Committee for the full Council term unless otherwise removed by a resolution of full Council or acceptance of a resignation.
- In the event of a Councillor resigning their position on the Committee, the full Council will nominate a Councillor to fill the vacant position.
- Remuneration is not payable to Councillor's as per Council's Advisory Committee Policy No 2.31.

Members

- Appointment of external members will be made via a public advertisement. An evaluation of candidates and a recommendation for appointment put to Council, or as otherwise determined by Council. External members may not be Council employees or contractors.
- External members shall be appointed for a maximum term of four (4) years.
- External members must reside within the Longreach Regional Council shire area.
- An External member may be re-appointed; however, they must reapply and follow the selection process.
- Members shall be entitled to remuneration in accordance with Council's Advisory Committee Policy 2.31

Committee

- If the Council proposes to remove a member of the Committee, it must give written notice to the member of its intention to do so and provide that member with the opportunity to be heard at a Council meeting which is open to the public, if that member so requests.

8.0 Confidentiality

The Committee members are responsible and accountable for maintaining the confidentiality of the information they receive during the conduct of their function.


9.0 Quorum

Section 269 of the *Local Government Regulation 2012* requires a quorum of at least half the number of members of the Committee and either the Chairperson shall preside or if the Chairperson is absent, the Deputy Chairperson or alternatively a member chosen by the members present as Chairperson for the meeting presides.

10.0 Meetings and Reporting

- The Committee may decide its meeting frequency, location and order of business for meetings.
- The Committee is not constrained to meet on a regular timetable, not to a minimum or maximum number of meetings each year.
- Meeting notices shall be circulated one week prior to the Meeting.
- Meeting Quorums will be 50% of appointed members.
- Other members of Council or Council employees may be invited to attend where appropriate to advise and provide information when required.
- Minutes shall be prepared for each Committee meeting and shall be provided to the next General Council Meeting
- The Committee does not hold any authority to commit Council to a particular course of action, or to incur expenditure on behalf of Council. As such, the Committee may pass resolutions "recommend(ing) to Longreach Regional Council..." for actions or outcomes that it decides should occur.

Administrative Support



The Corporate Services Administration Officer shall provide administrative support to the Committee.

This support shall include:

- Preparation and distribution of the agenda and any attachments and other material to the Committee at least one (1) week prior to the meeting.
- Preparation and distribution of the minutes and will be tabled at the next scheduled Council Meeting for consideration.

11.0 Conflicts of Interest

Committee members are required to provide written declarations declaring any actual, perceived or potential conflicts of interest they may have in relation to their responsibilities.

As they arise between meetings, or at the beginning of each Committee meeting, members are required to declare any new or changed actual, perceived or potential conflicts of interest that may apply to specific matters on the meeting agenda.

Where required, the members will be excused from the meeting or from the Committees consideration of the relevant agenda item(s). Details of actual, perceived or potential conflicts of interest declared by members and action taken will be appropriately recorded.

12.0 Review of the Terms of Reference

This Terms of Reference will be reviewed bi-annually in alignment with the review of the Advisory Committee policy.

Any substantive changes to the Terms of Reference will be formally adopted by the Council on the recommendation of the Committee.

13.0 Legislation Referenced in the Terms of Reference

Local Government Act 2009
Local Government Regulation 2012

13. CORPORATE SERVICES REPORT
13.4 - Review of Project Decision Policy

13.4 Review of Project Decision Policy

Consideration of the amended Project Decision Policy and associated framework.

Council Action

Deliver

Applicable Legislation

Local Government Act 2009

Policy Considerations

Asset and Services Management Policy No 1.3

Corporate and Operational Plan Considerations

CORPORATE: FINANCIAL MANAGEMENT			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.2.2 4.4.1	Identify and pursue external funding opportunities in collaboration with other Departments.	Council maximises opportunities for grant funding. All applications \$50,000 or over are undertaken in accordance with the Project Decision Framework.	All grants applied for have had whole of life costs considered and approved by the Project Decision Framework Group prior to lodgement.

Budget Considerations

Nil

Previous Council Resolutions related to this Matter

(Res-2020-12-333)

Moved Cr Nunn seconded Cr Hatch

That Council adopts the Project Decision Policy No 1.16, as presented.

Officer Comment

Responsible Officer: Lisa Young, Director Community and Cultural Services

Background:

The purpose of this policy is to establish a project decision process to assist Council to manage local government investments in accordance with statutory requirements and sound contracting principles. This ensures optimal project choices are made, supporting the ongoing sustainability of local government, and providing the highest-quality services and facilities to all communities of the Longreach Region.

Council provides a range of services to the community and, in doing so, is required to ensure these services are sustainable. Typically, in any year, the concepts and ideas considered in the budgeting process will exceed the number of projects that can be supported. Therefore, decisions must be made about which concepts will be progressed for further consideration. Council recognises the advantages of adopting a disciplined approach to project decision making, by considering project need, benefits, complexity, cost, and risk, so that approved and prioritised projects provide value for money.

An in-depth review has been completed to develop an improved Project Decision Framework and Policy. Thorough consultation has been undertaken with Council's executive leadership team to develop a more practical framework customised to our Councils needs and formalising a process which engages with Council and Community.

13. CORPORATE SERVICES REPORT
13.4 - Review of Project Decision Policy

Issue:

The review has resulted in a near new Framework, Policy and Management Directive being drafted for Council consideration.

The new Project Decision Framework is proposing to adopt a process to assist in the evaluation of large scale projects by:

1. Building discipline into the project selection process.
2. Selecting projects in a consistent, equitable and transparent manner.
3. Understanding and mitigating risks and unknowns from the outset.
4. Linking project selection to strategic metrics.
5. Prioritising project proposals across a common set of criteria.
6. Justifying decisions to stop projects that don't support organisational strategy.
7. Providing a portfolio view of all proposed projects against available budget.

To improve project selection and delivery, Council adopts a structured decision-making process across the project lifecycle. The lifecycle stages include:

<i>Identify</i>	A project arises from an idea, problem or need
<i>Evaluate</i>	Listed projects are evaluated with a selection criteria and proposal. Budget and resources are allocated if they are to proceed
<i>Analyse</i>	Projects are analysed in more detail with a business case to determine their feasibility
<i>Recommend</i>	The PDG recommends project progression, priority, timeframe, or need for further planning
<i>Engage/Decide</i>	Councillors determine which project proceed in consultation with the community if required
<i>Deliver</i>	Projects are delivered using Council's project dashboard
<i>Operate/Maintain</i>	Project operational phase, and if infrastructure, project is included in Asset Management Plan/s.
<i>Decommission</i>	Assets, strategies or plans nearing end of life may reenter the project lifecycle

This policy applies to all projects with an initial cost of \$50,000 or a whole of life cost of over \$500,000 within a 10-year period. However, the following exemptions apply:

- a) Roads to Recovery (R2R), Traffic Infrastructure Development Scheme (TIDS), Natural Disaster Relief and Recovery Arrangements (NDRRA), Minor Works Performance Contracts (MWPC) and Road Maintenance Performance Contracts (RMPC) projects are exempt.
- b) Any scheduled maintenance to Council assets as per the asset management plans or service plans is exempt.

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible
 Consequence: Minor
 Rating: Medium (6/25)

Risks associated with poor project assessment and prioritisation if policy not relevant and up to date.

13. CORPORATE SERVICES REPORT
13.4 - Review of Project Decision Policy

Environmental Management Factors:
Nil


Other Comments:

Appendices

1. 220829 Reviewed Project Decision Framework Policy.pdf [↓](#)

Recommendation:

That Council adopts the Project Decision Framework Policy No 1.16, as presented.

Project Decision Policy		 Longreach Regional Council
Policy Number:	//////	
Policy Category:	Financial	
Authorised by:	//////	
Date approved:	//////	
Review Date:	//////	

PURPOSE

This policy document:

- Specifies Council’s overarching intentions and guiding principles for project decision making.
- Describes implementation of the project decision process, consistent with the strategic actions and outcomes specified by the Corporate Plan.
- Includes a commitment to legislative compliance as well as continual improvement in project decision making across the organisation.

SCOPE

Project decision making at Longreach Regional Council combines management, governance, financial, economic and technical components, applied across relevant phases of the project lifecycle to establish a common approach for considering opportunities and proposed projects, and managing projects through to completion.

To improve project selection and delivery, Council adopts a structured decision-making process across the project lifecycle. The lifecycle stages include:

- *Identify*
- *Evaluate*
- *Analyse*
- *Recommend*
- *Engage/Decide*
- *Deliver*
- *Operate/Maintain*
- *Decommission*

LEGISLATION

Local Government Act 2009
Local Government Regulation 2012

DEFINITIONS

Council - means Longreach Regional Council.

Council Officer – means any person/s employed by Longreach Regional Council.

Councillor - means any elected member of Longreach Regional Council.

Executive Leadership Team (ELT) – means Longreach Regional Council Directors and Chief Executive Officer.

Project – means the acquisition or improvement of a Council asset or process that imposes a financial or reputational implication to Council.

Project Decision Framework – means Council’s own framework (see Figure 1) inspired by the Queensland Treasury Corporations suite of documents for the governance of Council projects.

Project Decision Group – means the decision-making group constituted by nominated Councillors and ELT.

Project Decision Management Directive – means the Project Decision Management Directive MD-XXXX.

Project Decision Policy – means this Project Decision Policy No. X.XX.

Project Manager - means the Council Officer charged with the delivery of a project or outcome identified in the Project Decision Framework.

POLICY STATEMENT

The purpose of this policy is to establish a project decision process to assist Council to manage local government investments in accordance with statutory requirements and sound contracting principles. This ensures optimal project choices are made, supporting the ongoing sustainability of local government, and providing the highest-quality services and facilities to all communities of the Longreach Region.

Council provides a range of services to the community and, in doing so, is required to ensure these services are sustainable. Typically, in any year, the concepts and ideas considered in the budgeting process will exceed the number of projects that can be supported. Therefore, decisions must be made about which concepts will be progressed for further consideration. Council recognises the advantages of adopting a disciplined approach to project decision making, by considering project need, benefits, complexity, cost, and risk, so that approved and prioritised projects provide value for money.

Council aspires to the following mission:

“To have in place a robust project decision making process to deliver value for money for Council and the community we serve.”

Council’s project decision making mission is guided by the following principles:

1. Project Governance and Accountability

- a) A disciplined approach towards project selection to undertake the ‘right’ projects across the organisation.
- b) Project proposals are prioritised based on a common and agreed set of criteria.
- c) Project selection is linked to strategic intent.
- d) Accountability for project decision making activities is unambiguous, accepted and met.
- e) Industry standards and guidelines are used where appropriate.
- f) A consistent project decision making language is used.

2. Project Information Management

- a) Council recognises, identifies, records, and maintains project information to a level of detail, accuracy, and integration necessary for each project to be managed in accordance with the integrated framework.
- b) Statutory requirements relating to Council’s project work are met (as a minimum).

3. Project Lifecycle Management

- a) Projects are managed from a whole-of-life perspective.
- b) Risks and opportunities are identified and managed in accordance with the Corporate Risk Framework prior to final project selection.
- c) Prior to approval of any major project that constitutes a renewal or upgrade to an existing service, a critical review, based on demonstrated service needs is undertaken and the 'whole-of-life' cost of that project is determined.

4. Service level management

- a) An agreed growth and demographic model is used to plan for infrastructure investment driven by changes in demand.
- b) Council defines current and desired levels of service considering technical and community requirements and the cost of services.

In Summary, the decision-making framework follows these steps.

<i>Identify</i>	A project arises from an idea, problem or need
<i>Evaluate</i>	Listed projects are evaluated with a selection criteria and proposal. Budget and resources are allocated if they are to proceed
<i>Analyse</i>	Projects are analysed in more detail with a business case to determine their feasibility
<i>Recommend</i>	The PDG recommends project progression, priority, timeframe, or need for further planning
<i>Engage/Decide</i>	Councillors determine which project proceed in consultation with the community if required
<i>Deliver</i>	Projects are delivered using Council's project dashboard
<i>Operate/Maintain</i>	Project operational phase, and if infrastructure, project is included in Asset Management Plan/s.
<i>Decommission</i>	Assets, strategies or plans nearing end of life may reenter the project lifecycle

Application

This policy applies to all projects with an initial cost of \$50,000 or a whole of life cost of over \$500,000 within a 10-year period. However, the following exemptions apply:

- a) Roads to Recovery (R2R), Traffic Infrastructure Development Scheme (TIDS), Natural Disaster Relief and Recovery Arrangements (NDRRA), Minor Works Performance Contracts (MWPC) and Road Maintenance Performance Contracts (RMPC) projects are exempt.
- b) Any scheduled maintenance to Council assets as per the asset management plans or service plans is exempt.

The Chief Executive Officer may, by way of formal written approval, permit a project to bypass any evaluative processes.

RELATED POLICIES / LEGISLATION

This policy is aligned with Council's corporate plans and strategies. Furthermore, it is central to a suite of related functional level policies that support and guide the management of projects and maximise the business benefits that the opportunities associated with these projects present to Council.

REPORTING REQUIREMENTS

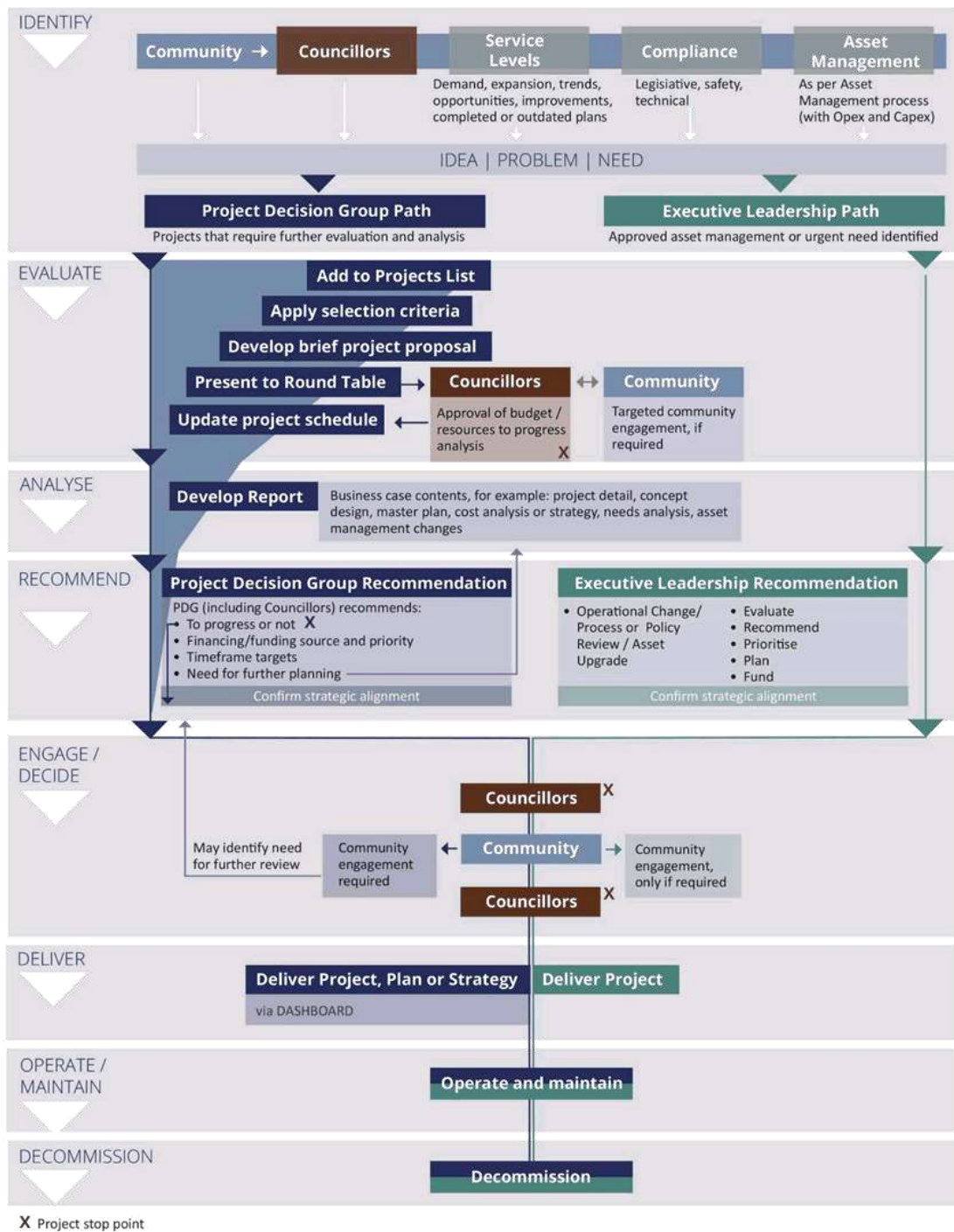
The Project Decision Group (PDG) will, while making any recommendations, undertake due diligence to ensure the below reports and/or plans are consulted.

Local Government Regulation 2012

- *Corporate plan*
- *Community plan*
- *Asset management plans*
- *Long term financial plans*

Figure 1: Decision making framework

13.4 - Review of Project Decision Policy --Appendix 1



ACCOUNTABILITIES, ROLES, AND RESPONSIBILITIES

Project decision making responsibilities and relationships have been established as follows:

Council	<ul style="list-style-type: none"> - To act as stewards for all projects. - To approve Council projects and monitor outcomes. - To set corporate project decision policy and vision. - To set levels of service, risk, and cost standards. - To ensure project investment decisions consider whole-of-life costs.
Chief Executive Officer / Executive Leadership Team	<ul style="list-style-type: none"> - To implement the decision-making process consistent with the Project Decision Policy with agreed resources and review performance. - To ensure that accurate and reliable information is presented to Council for decision making. - To integrate the Project Decision Policy, process, and guidelines into Council’s corporate governance framework.
Project Custodians / Proponents	<ul style="list-style-type: none"> - To develop proposals for new projects in accordance with Council’s Project Decision Policy. - To ensure proposals include several project delivery options to determine the most viable option. - To develop and implement project management plans for individual approved projects in accordance with the guidelines. - To deliver levels of service to the agreed risk and cost standards. - To present information to Council and Chief Executive Officer in terms of lifecycle risks and costs.
Project Decision Group	<ul style="list-style-type: none"> - To develop, implement and monitor Council’s Project Decision Framework in accordance with this policy. - Ensure promotion and implementation of each step in the framework progressing projects through a staged lifecycle. - Evaluate and monitor key performance outputs/criteria following implementation.

RELATED DOCUMENTS

Procurement Policy 1.1

Procurement Management Directive MD-XXXX

Enterprise Risk Management Policy 1.11

Authorised by resolution as at XXXX

XXX

Chief Executive Officer

13. CORPORATE SERVICES REPORT
13.5 - Information Report - Corporate Services

13.5 Information Report - Corporate Services

This report provides an update on a range of activities that has occurred during the month of December 2022 for the Corporate Services Department.

Council Action

Deliver

Applicable Legislation

Local Government Act 2009

Local Government Regulation 2012

Policy Considerations

N/A

Corporate and Operational Plan Considerations

Corporate Plan Strategy Area: 3.4 Sustainable Natural Resource Management, 4.1: Community Engagement and Customer Service

Budget Considerations

As per approved 2022/23 budget.

Previous Council Resolutions related to this Matter

Nil

Officer Comment

Responsible Officer: Director Corporate Services

Background:

Officers are requested to provide an information update to Council on a monthly basis to outline achievements, challenges and statistical information for the various functional areas in Council.

Issue:

CUSTOMER SERVICE

After Hours Message Centre December 2022

No. Calls Received	No. of Hang Ups	Total
37	100	137

During the month of December 2022 there were 37 after hours calls received. The calls were related to the follow sections of Council:

SECTION	NUMBER OF CALLS
Water and Sewerage	13
Waste	2
Local Laws/Animal Management	4
Facilities	6
Funeral/ Undertaker Services	5
VIC	1
Parks and Gardens	1
Roads	1

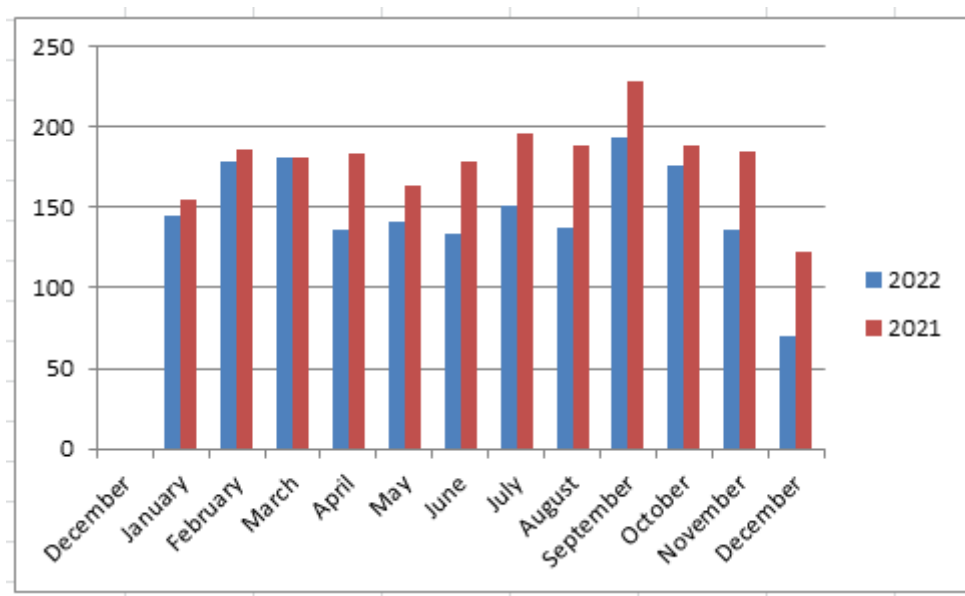
13. CORPORATE SERVICES REPORT
13.5 - Information Report - Corporate Services

SECTION	NUMBER OF CALLS
Escalation Reply	2
Other	2

Customer Service Requests

A total of **70 Requests** were received for the month of December 2022. Of these requests **54** were completed in December 2022.

Table below is a comparison of requests from December 2022 to December 2021.



The following Customer Service Requests present in the system as **outstanding, in progress** or **responded to** as at 30 December 2022.

OUTSTANDING	IN PROGRESS	RESPONDED TO	TOTAL
9	7	0	16

INFORMATION TECHNOLOGY




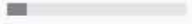





Public Wi-Fi Usage (last 30 days)

Below is a series of information relating to the council provided public use Wi-Fi network for the last month. The busiest area, has shown to be the unit at the Longreach Library. The busiest in terms of actual people using the Wi-Fi network was the Prices Plus. The Wi-Fi network had an average of 203 users per day with 837 unique people over this period, for a total use of 560 GB of data downloaded.



13. CORPORATE SERVICES REPORT
13.5 - Information Report - Corporate Services

Top devices

Name	Model	# Clients	Usage	% Usage
Library Meeting Room	MR33	164	223.1 GB	 39.77%
Library Entrance	MR36	337	125.4 GB	 22.36%
Prices Plus	MR33	669	73.54 GB	 13.11%
Merino Bakery	MR33	678	66.36 GB	 11.83%
Vinnies	MR33	608	32.57 GB	 5.81%
Kinnon	MR33	534	13.78 GB	 2.46%
Apex Park	MR74	138	12.53 GB	 2.23%
VIC AP	MR33	497	7.38 GB	 1.32%
Mercury Business Supplies	MR33	465	6.29 GB	 1.12%

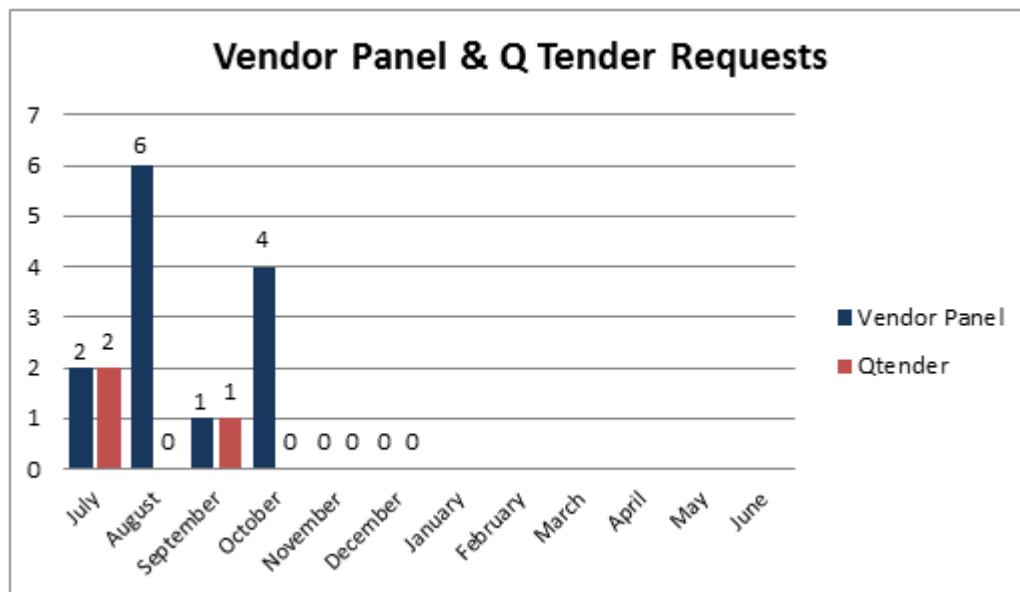
PROCUREMENT

Purchasing Thresholds for Purchase Orders YTD		
Order Value	Amount	Value Invoiced
Under \$100	194	\$14,552.94
\$100 - \$5,000	1269	\$835,070.59
\$5,001 - Under \$15,000	282	\$1,537,741.98
\$15,000+	139	\$4,527,873.02
\$200,000+	16	\$5,310,550.63
Total	1,900	\$12,225,789.16

The table above shows the number of payments made by purchasing threshold for 2022/23 financial year and the total amount spent in each threshold.

13. CORPORATE SERVICES REPORT
13.5 - Information Report - Corporate Services

2022/2023



Total, Q Tender and Vendor Panel requests broken down by work request category for 2022/2023 financial year.

Invoice Amount Exceeding Order Amount

There are currently no Invoice amounts exceeding 10% of the order amount.

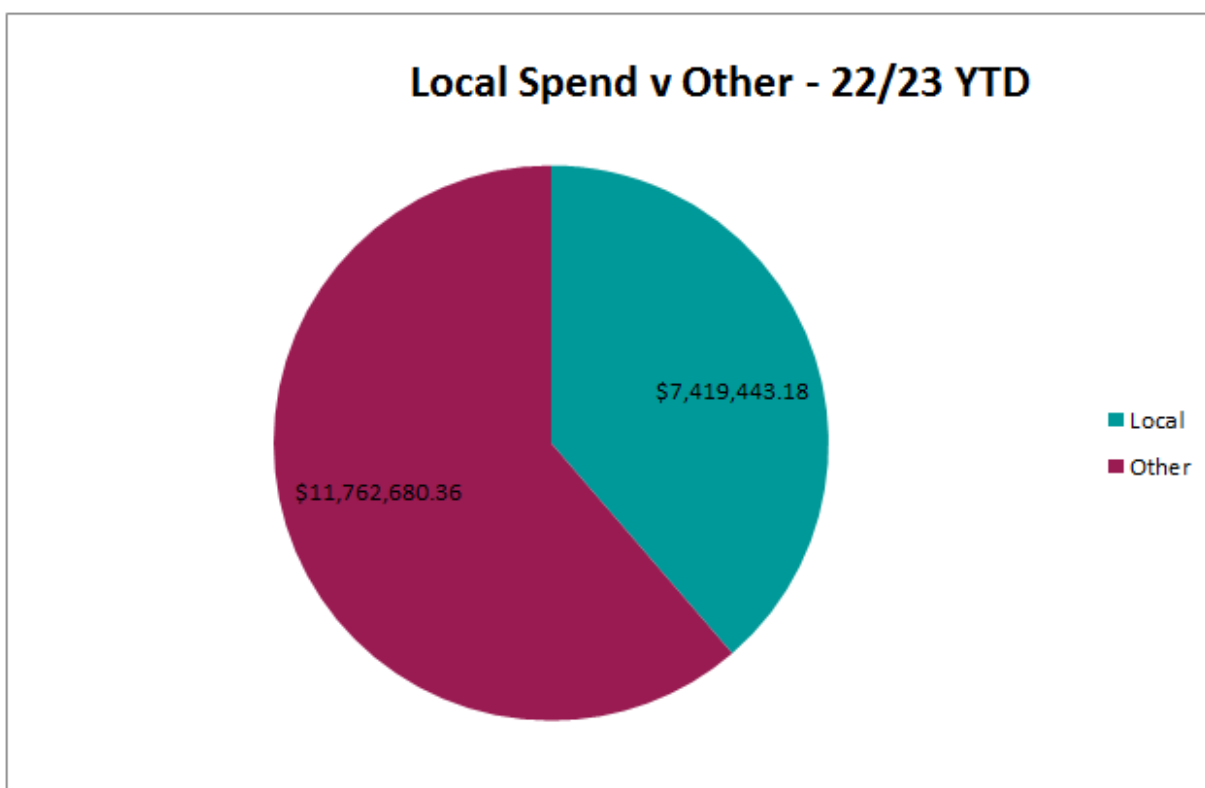
The main implications of the invoice amount exceeding the order amount is there is no audit trail to demonstrate an approval process was undertaken for the additional expenditure which is not complying with Councils Procurement Policy.

Top 25 Suppliers YTD 22/23

Creditor Name	Sum of Invoice Amount
RAYNERS CRANE HIRE PTY LTD AS TTE	\$ 3,136,808.80
FULTON HOGAN INDUSTRIES PTY LTD	\$ 1,016,807.13
MOORE CIVIL & PLANT HIRE PTY LTD	\$ 811,029.59
TROPIC PETROLEUM	\$ 744,063.44
JT COX CONCRETE & LANDSCAPE PTY LTD	\$ 735,239.20
CAPRICORN PLUMBING & DRAINAGE PTY LTD	\$ 648,669.07
GEORGE BOURNE & ASSOCIATES	\$ 525,518.97
OMA CONTRACTING	\$ 493,700.00
RDO EQUIPMENT PTY LTD	\$ 458,549.82
LGM QUEENSLAND	\$ 456,103.15
CENTRAL HIGHLANDS AUTO PTY LTD	\$ 404,802.47
TRAILER SALES PTY LTD	\$ 379,996.53
BORAL CONSTRUCTION MATERIALS GROUP	\$ 373,607.21
ERGON ENERGY CORPORATION LIMITED	\$ 326,503.31
HASTINGS DEERING (AUSTRALIA) LTD	\$ 316,596.72

13. CORPORATE SERVICES REPORT
13.5 - Information Report - Corporate Services

WESTERN QUEENSLAND LIVESTOCK EXCHANGE PTY LTD	\$	257,393.51
SORT IT WATER TREATMENT SERVICES PTY LTD	\$	247,222.95
ABYSS DEMOLITION PTY LTD	\$	238,913.00
PROTERRA GROUP	\$	237,418.69
WIDELAND TRUCKS & EQUIPMENT	\$	217,199.01
LANDMARK PRODUCTS PTY LTD		Below reporting threshold
PORTSMITH PETOLEUM PTY LTD		Below reporting threshold
LOCAL GOVERNMENT WORKCARE		Below reporting threshold
PROJECT DELIVERY MANAGERS PTY LTD		Below reporting threshold
LONGREACH TRANSPORT CO PTY LTD		Below reporting threshold



The graph outlined above depicts the spend year to date for 2022/2023 financial year, broken down by local v other expenditure.

The definition of a 'local' in the finance system to generate this report was any businesses that have an address of Longreach, Ilfracombe, Isisford or Yaraka compared to other businesses in the finance system.

13. CORPORATE SERVICES REPORT
13.5 - Information Report - Corporate Services

TENDERS AND QUOTES

Request for Quote/Tender	Number of Businesses Request Sent	Pre-Qualified Panel used or Open Tender?	Responses	Awarded Locally
MAY				
VP306957 - 2022-2023 Stock Route Water Facility Capital Works	20	Pre-Qual Panel	2	Not Yet Awarded
JULY				
VP215234 – Longreach MPC – Resurface Line Marking	78	Pre-Qual Panel	1	No
VP315321 – Ilfracombe Sewer Pump Station Upgrade	225	Pre-Qual Panel	1	No
LRC172022 – Construction of Executive Housing	Open Tender	QTender	1	Not Awarded
LRC162022 – Disposal of 28 St Mary Street, Isisford	Open Tender	QTender	2	No
AUGUST				
VP310389 – Supply and Delivery Culverts	25	Local Buy Panel	2	Yes
VP315234 – MPC – Resurface Line Marking	78	Local Buy Panel	1	No
VP320619 – Wet Hire Triple Road Train Side Tippers	9	Pre-Qual Panel	1	Yes
VP320779 – Establishment and Disestablishment Eagle Street, Longreach	54	Local Buy Panel	2	No
LRCQ62022 – Wild Dog Trapping	Open	Advertised and Emailed	1	Yes
LRCQ72022 – Pest Weed Spraying	Open	Advertised and Emailed	2	Yes
VP323798 – Supply only Pre-Coated Aggregate	8	Pre Qualified Panel	1	Yes
VP323808 – Cart, Heat and Spray Bitumen	52	Local Buy Panel	2	No
SEPTEMBER				
VP328669 – Isisford Water Treatment Plant Supply & Install UV System	132	Local Buy Panel	2	No
LRC182022 – Expression of Interest – Sale of the Ilfracombe Post Office	Open EOI	QTender	3	To Proceed to Tender

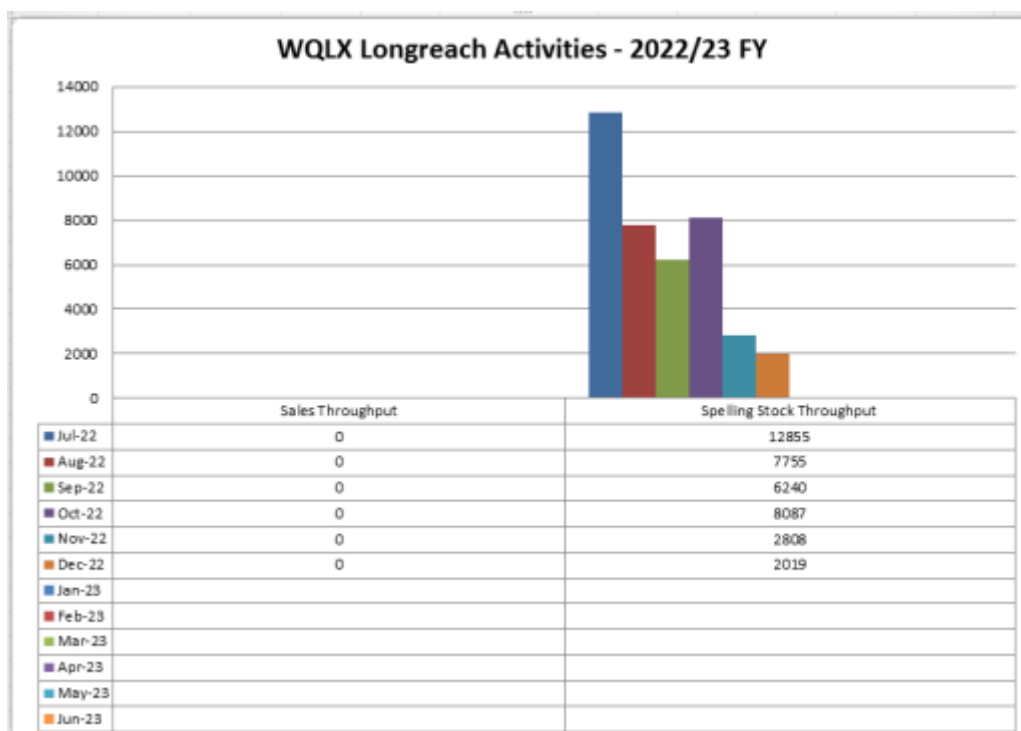
13. CORPORATE SERVICES REPORT
13.5 - Information Report - Corporate Services

OCTOBER				
VP330755 – Installation of Concrete Footpath	5	Pre Qualified Panel	1	Yes
VP331854 – Kerbside Collection Services	5	Pre Qualified Panel	1	Yes
VP333185 – Tractor Slashing & Brush Cutting (Wet Hire)	8	Pre Qualified Panel	1	Yes
VP325946 – Regional RCD Testing and Electrical Inspection 2022-2024	3	Pre Qualified Panel	1	Yes
DECEMBER				
RFT VP339333 – Sale of Ilfracombe Post Office Property and Assets (Closed Tender for EOI Respondents only)	3	Closed Tender	Current	Not Yet Awarded

ILFRACOMBE POST OFFICE

- During December, the Post Office sold a number of Christmas decorations and ornaments from the Australia Post line. A stocktake of all inventory items was undertaken during the Christmas/New Year period with ice-creams and drinks continuing to be popular items sold.
- A new display cabinet and shelving has made it easier to display merchandise and giftware.
- The Sale of the Ilfracombe Post Office closed tender was released on 20 December 2022 with the tender closing 16 January 2023.

SALEYARDS – Throughput Figures



13. CORPORATE SERVICES REPORT
13.5 - Information Report - Corporate Services

LEASING AND COUNCIL LAND

Leasing and MOU's

Council has now completed the following lease or Memorandum of Understanding (MOU) agreements:

- an MOU agreement with the Longreach Rodeo Association
- a registered lease with Longreach Netball Association (pending registration)
- a registered lease extension with Outback Aerial Mission (airport hangar)

Sale of Council Land & Assets

Outlined below are land and asset sales completed during December 2022 and early January 2023:

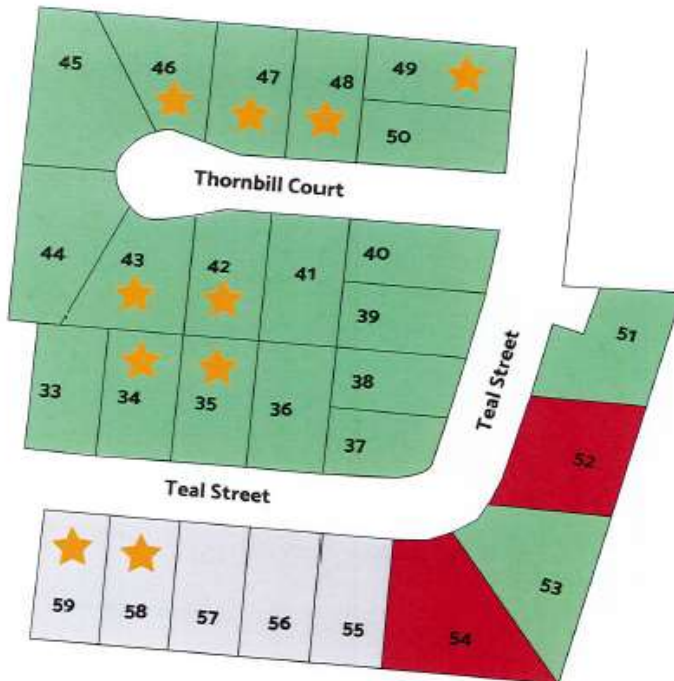
Address	Sale Price	Settlement Date
Teal Street & Thornbill Court (10 blocks), Longreach	\$345,000	11 January 2023
28 St Mary Street, Isisford	\$43,000	9 January 2023
68 Flinders Street, Ilfracombe	\$15,000	9 January 2023
70 Flinders Street, Ilfracombe	\$15,000	9 January 2023
76 Flinders Street, Ilfracombe	\$15,000	9 January 2023
30 St Catherine Street, Isisford (Rent to Buy process)	Bal \$32,536	14 December 2022 (Contract date: 14/12/2017)
78 Flinders Street, Ilfracombe	\$17,000	7 December 2022
77 Mitchell Street, Ilfracombe	\$17,000	7 December 2022

Ilfracombe Land



13. CORPORATE SERVICES REPORT
13.5 - Information Report - Corporate Services

Teal Street & Thornbill Court Land
(stars indicate land sold to State)



LOCAL LAWS

Throughout December, Local Laws continued with routine tasks, including town patrols, monitoring illegal water use, pest weed spraying and various animal related non-compliances. All Longreach Regional Council townships are currently on Level 1 Water Restrictions. Sprinkler use is limited to 6:00am-9:00am and 5:00pm-8:00pm daily.

The main points of interest for December were:

1. The total number of animals impounded during December was down from last month at four dogs and three cats. All four dogs were impounded for wandering at large at a private property. The cats were surrendered.
2. A full recall of all Council-owned cat and dog traps was conducted to perform annual maintenance checks, sanitisation and audit. Many hirers have requested the traps to be returned to them in the New Year due to ongoing feral cat issues. Council owns two dog traps and 24 cat traps, which are almost always completely hired out during the year. The feral cat trapping service was quite successful in 2022, with a total of 40 feral cats trapped and removed from the township areas. The peak months for feral cat capture appear to occur around significant wet weather, which is thought to force the cats out of drains and heavily vegetated areas to residences and sheds.
3. Following the mowing and slashing of overgrown Council-controlled land during November, the Regulatory Services team continued to determine overgrown and unsightly properties. The repeated wet weather has caused issues with property occupiers tending to their yards.
4. Work continues on planning for the development of an Animal Management Strategy for Council. The Strategy will provide for operational planning for the Regulatory Services department in 2023, and will be dependant on the progress of other key projects.
5. To end December, the following statistics were determined:
 - Registration renewal rate: ~70.8% (previous registration period ended 15/08/2022)
 - Total dogs registered across Region for 2022/2023 rego period: 580 dogs
 - New registrations for dogs within current rego period (since 15/08/2022): 71 dogs
 - Microchipping rate across Region: ~81.3%

13. CORPORATE SERVICES REPORT
13.5 - Information Report - Corporate Services

- Total animals impounded YTD (to 31/12/2022): 145. This is a 15.08% increase on total animals impounded in 2021.
- 6. Recruitment is ongoing for the vacant Local Laws Officer position.
- 7. On one day the pound exceeded maximum occupancy with 5 dogs and 6 cats.

Local Laws Tasks Completed – December 2022			
Animals	56	Water	61
Dogs Impounded	4	Watering / Sprinkler Patrols	46
Domestic Cats Impounded	3	Illegal Water Usage – Residential	6
Pound Releases*	6	Illegal Water Usage – Business/Public	0
Animals Euthanased – unclaimed	0	Water Leaks Reported/Observed	1
Animals Euthanased – surrendered	3	Water Exemption Applications/Permits	2
Animals Rehomed via Agency	0	Notices / Fines Issued	6
Feral Cats Trapped and Euthanased	3	Property	126
Dog Attacks / Investigations	1	Town Common Patrols	8
Dogs Involved in Attacks	1	Common Gates Open / Damaged	11
Dog Traps Issued	1	Town Patrols - Longreach	41
Cat Traps Issued	3	Town Patrols - Ilfracombe	19
Wandering Dogs (not impounded)	2	Town Patrols - Isisford	2
Wandering Animals Reported (other than dogs)	0	Town Patrols - Yaraka	0
Wandering Animal Posts on FB (minimum)	16	Camping Patrols	7
Barking Dogs Reported	3	Overgrown / Unsightly Reports (initial + follow up) (private + LRC-controlled)	25
Animal Inspections – Extra dogs/cats, adequate housing, insecure enclosure, compliance checks	1	Overgrown / Unsightly Notices Issued (unattended, falling within follow-up timeframes)	13
Assist with Animal Welfare	1	Notices / Fines Issued	0
Notices / Fines Issued	8	Other	63
Vehicles	0	Customer Service Requests	20
Abandoned Vehicles	0	Equipment Maintenance	26
Vehicles Impounded / Processed	0	After Hours Call Out	1
Impounded Vehicle Release	0	Impound Facility Maintenance	7
		Illegal Dumping / Littering	0
		Pest Weed Spraying by LLO	9
		Total	306

13. CORPORATE SERVICES REPORT

13.5 - Information Report - Corporate Services

Rural Lands

Staffing

A new Rural Lands Officer commenced in December, and for majority of the month has undertaken pest weed spraying activities that have been delayed due to staff shortages and wet weather throughout the year.

The temporary contract position for Biosecurity Officer was re-advertised in December, with applications closing in early January 2023.

Town Commons

There was one application for Town Common Agistment during the month, being for one horse to be placed on the Longreach Town Common.

No pasture assessments have been conducted as new staff require training in this skill.

Ongoing Town Common Issues:

- Poor quality or lack of boundary fences between Landholders and Town Commons, including flood-damaged sections of fencing
- Infrastructure being damaged by vehicles, particularly gates being run over
- Gates being left open, causing a safety issue for the horses being agisted on the Commons
- Illegal dumping of rubbish
- Pest weeds –
- Longreach Common; Jumping Cholla, Parkinsonia, Prickly Acacia, Rubber Vine, Sticky Florestina.
- Ilfracombe Common: Prickly Acacia, Parthenium, Sticky Florestina Parky
- Isisford Common: Rubber Vine, Prickly Acacia, Parthenium, Parkinsonia, Sticky Florestina, Tiger Pear
- Yaraka Common: Parkinsonia

Stock Routes & Reserves

Ongoing Reserve Issues:

- Poor quality or lack of boundary fences between Landholders and Reserves
- Illegal dumping of rubbish
- Pest weeds

Permit to Occupy (PTO)

There were no PTOs submitted to Council this month.

Water Facilities (WF)

29 water facility inspections were completed, being 44.6% of all water facilities under Council's management.

Expressions of Interest for the 2023-2024 Capital Works program opened in December. Council will consider water facilities for upgrade and maintenance, and make submissions prior to the due date.

13. CORPORATE SERVICES REPORT
13.5 - Information Report - Corporate Services

Pest Weeds

Ongoing Pest Weed Issues:

- Lack of awareness, support and obligations within the Community in regards to Pest Weeds i.e. Parthenium, Cacti
- Continual rains, which will delay/slow down pest weed spraying programs, as well as increase the spread and density of pest weeds
- New and emerging Pest Weeds

Pest Weeds Inspections

The Local Laws/Rural Lands Supervisor attended a Snake Cactus infestation in Winton with the Department of Agriculture and Fisheries. Further follow-up with the Central West Regional Pest Partnership Group will be conducted at the next meeting. The emerging infestation is to be put forward to the Pest Management Group as a project for 2023.

Pest Animals

Wild Dog / Feral Cat Bounties – Year to Date

Division	Scalp Bounty - Dog 22/23 YTD	Contract Dog Trapper 22/23 YTD	Scalp Bounty – Cat 22/23 YTD
1	-	4	-
2	3	22	-
3	115	-	1
4	-	-	-
Total	118	26	1

Two spot baits were conducted, with one property having an issue with wild dogs, and the second property were baiting for both wild dogs and feral pigs.

Rural Lands Tasks Completed – December 2022*			
Pest Weeds	>361	Town Common	8
Town Area Spraying	2	Inspections	4
Reserve Spraying	4	Issues	0
Town Common Spraying	0	Agistment Applications/Permits	1
Stock Routes Sprayed (sections)	9	Wandering Stock / Illegal Placement	0
Water Facility Spraying	25	Abandoned Vehicle	0
Contractor Spraying (weeks)	4	Pasture Assessment	0
Pest Weed Funding Program	0	Stock Yard Inspection	3
Spraying Programs – Specific Areas	16	Illegal Dumping or Other issues	0
Roadside Spraying	>300	Reserves	4
Pest Weed Identification	0	Inspections	0
Inspection	1	Wandering Stock/Illegal Placement	4
Biosecurity – Seized/Sprayed/other	0	Pasture Assessments	0
		Agistment Permits	0
Pest Animals	6	Fencing / Other Issues	0

13. CORPORATE SERVICES REPORT
13.5 - Information Report - Corporate Services

1080 Baiting Program	0	Stock Routes	0
Spot Bait	2	Inspection	0
Chemical Stocktake	1	Pasture Assessments	0
General Clean-up	2	Biosecurity Risk	0
Other Duties	1	Travel Permit Applications Received	0
Other	9	Wandering Stock/Illegal Placement (Hwy)	0
Customer Service Requests	0	Water Facilities	46
Admin Reporting	2	Inspections	29
Media / Advertising	0	Capital Works	0
Stocktake / Purchasing	6	Maintenance / Repair	0
Training	1	Water Agreements	3
Committee Meetings	0	Issues	14
Total			>434

* Total tasks completed is significantly higher than in the past as a result of additional staff, minimal weather and work interruptions, and working through the Christmas close-down period to catch up on work. It is also difficult to accurately report due to many factors:

- IT issues were experienced, resulting in inability to record each plant sprayed and accurate recording of spraying activities on pest weed mapping software.
- Some spraying activities may be across a small area, but many plants sprayed. For example, it is estimated that over 100 pest weeds were sprayed at the Green Hills water facility.
- Spraying contractors are not required to log each plant sprayed, only a total number of hours/weeks
- Roadside spraying is conducted over many hundreds of kilometres, often whilst travelling to other tasks.

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare
 Consequence: Insignificant
 Rating: Low (1/25)

Low risk, informational report only.

Environmental Management Factors:

Nil

Other Comments:

Nil

Recommendation:

That Council receives the Corporate Services information report as presented.

14. COMMUNITY AND CULTURAL SERVICES REPORT
14.1 - Community Donations - January 2023

14. COMMUNITY AND CULTURAL SERVICES REPORT

14.1 Community Donations - January 2023

Consideration of the Community Donations applications received in January in accordance with the Community Donations Policy No. 11.06.

Council Action

Partner
 Deliver

Applicable Legislation

Local Government Act 2009
Local Government Regulation 2012

Policy Considerations

Community Donations Policy No. 11.06

Corporate and Operational Plan Considerations

COMMUNITY AND CULTURAL: COMMUNITY DEVELOPMENT			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.2.2	Provide community sponsorship for various activities.	Administer Mayoral and Community donations along with sponsorships in accordance with the guidelines and budget.	Deliver program within budget allocated by June 2023.

Budget Considerations

\$112,000.00 committed and allocated to Community and Mayoral Donations YTD.

Category	Total Budget	Budget Committed (not yet paid)	Budget Remaining	Budget required to meet Community Donations for January 2023	Budget remaining for future applications (Including Mayoral Donations)
Community Donations	\$112,000.00	\$0.00	\$73,148.64	\$7,519.28	\$65,629.36

Previous Council Resolutions related to this Matter

Nil

Officer Comment

Responsible Officer: Abby Lewis - Community Development Coordinator

Background:

Longreach Regional Council Community Donations program:

- Enhances the community’s resilience, wellbeing, sustainability and liveability
- Contributes to vibrant and engaged communities
- Provides community organisations with financial support to meet identified community need and provides benefit to the broader Longreach region communities
- Achieves Council’s strategic objectives, as identified in the Corporate Plan.

14. COMMUNITY AND CULTURAL SERVICES REPORT
14.1 - Community Donations - January 2023

Community Donations (financial and in-kind support) are offered each financial year. Each Community Group is eligible to apply for a maximum of \$5,000 per financial year. All applications will be assessed against eligibility and assessment criteria as stated in this Policy and the Program Guidelines.

Issue:

Longreach Regional Council has received two (2) applications for Community Donations:

1. Longreach Amateur Swimming Club - Kim Anderson Memorial Meet

<i>Has the Community group applied for funds in the past?</i>	<i>Yes</i>
<i>Has the Community Group applied for funds within the 22/23 Financial Year?</i>	<i>No</i>
<i>Does the Community Group have any outstanding acquittals?</i>	<i>No</i>
<i>Has the event/ project been previously funded by Council?</i>	<i>No</i>

The Longreach Amateur Swimming Club (LASC) is a long-standing swimming club within the community and has been hosting annual swimming meets over the years. LASC will be hosting the Kim Anderson Memorial Meet on Saturday 25 February 2023 which will attract between 100-200 patrons, which is made up of community member's, visitors, families and friends from across the region. This event provides fantastic opportunities for young people to engage into the sport of swimming, at a time where participation rate of kids have declined, they hope to revive the passion of sport. LASC have invited over 25 neighbouring swimming clubs to also attend the event which will provide much needed support to local businesses through accommodation, hospitality and entertainment.

The total grant recommended of \$2,507.78 financial will go towards the purchase of Swimming medals and trophies as well as prizes. In-Kind support of \$11.50 will go towards 5 extra wheelie bins. Items will be purchased locally in the Longreach region.

The application was reviewed by a panel and scored against the criteria of the Longreach Regional Council's Community Donations Assessment Guidelines. The result was to support the Longreach Amateur Swimming Club to the value of 100%. All supporting documentation was supplied with their application.

	<i>Grant Requested</i>	<i>Grant Recommended</i>
2	<p align="center"><i>. Financial \$2,507.78</i></p> <p align="center">L <i>In-Kind \$11.50</i></p> <p align="center">o</p> <p align="center">n <i>Total \$2,519.28</i></p> <p align="center">g</p>	<p><i>Financial \$2,507.78</i></p> <p><i>In-Kind \$11.50</i></p> <p><i>Total \$2,519.28</i></p>

14. COMMUNITY AND CULTURAL SERVICES REPORT
14.1 - Community Donations - January 2023

Longreach Ilfracombe Tigers - Longreach Rugby League 9s Carnival

<i>Has the Community group applied for funds in the past?</i>	<i>Yes</i>
<i>Has the Community Group applied for funds within the 22/23 Financial Year?</i>	<i>No</i>
<i>Does the Community Group have any outstanding acquittals?</i>	<i>No</i>
<i>Has the event/ project been previously funded by Council?</i>	<i>No</i>

On Saturday 18 February 2022 the Longreach Ilfracombe Tigers will host their annual 2023 Rugby League 9s carnival at the Longreach Showgrounds. This carnival was originally organised in 1996 and was held in memory of Jarrod Moore, a talented rugby league star from the Central West area.

This event has been held for 12 consecutive years and during this time became increasingly popular attracting numerous teams from as far as Brisbane, Townsville and Rockhampton. The carnival was revived in 2019 and due to Covid-19 the Longreach Rugby League club was unable to host in 2020. This event provides the Longreach Region with a wonderful opportunity to promote not only the game of rugby league but also highlighted as a fantastic community event.

Last year the carnival seen 12 men’s teams and 4 ladies teams along with the town fluctuation with accommodation bookings, food outlets and increased main street activity with more then 500 people. The committee engage with local Community groups to deliver catering, bar and gate minding on the day. All groups involved make a great profit from the carnival.

The total grant recommended of \$5,000.00 financial will go towards referees for the day, travel costs, and accommodation.

The application was reviewed by a panel and scored against the criteria of the Longreach Regional Council’s Community Donations Assessment Guidelines. The result was to support the Longreach Ilfracombe Tigers to the value of 100%. All supporting documentation was supplied with their application.

<i>Grant Requested</i>	<i>Grant Recommended</i>
<i>Financial \$5,000.00</i>	<i>Financial \$5,000.00</i>
<i>Total \$5,000.00</i>	<i>Total \$5,000.00</i>

14. COMMUNITY AND CULTURAL SERVICES REPORT
14.1 - Community Donations - January 2023

Recommendation:

That Council endorses the allocation of funds from the Community Donations Program as contained in the following table, in accordance with the Community Donations Policy No. 11.07;

<i>Organisation/ Name</i>	<i>Event/Activity</i>	<i>Grant Requested</i>	<i>Grant Approved</i>	<i>Conditions of approval/Payment</i>
<i>Longreach Amateur Swimming Club</i>	<i>Kim Anderson Memorial Meet</i>	<i>Financial \$2,507.78</i>	<i>Financial \$2,507.78</i>	<i>Nil</i>
		<i>In-kind \$11.50 (5 x Bins)</i>	<i>In-kind \$11.50 (5 x Bins)</i>	
		<i>Total \$2,519.28</i>	<i>Total \$2,519.28</i>	
<i>Longreach Ilfracombe Tigers</i>	<i>Longreach Rugby League 9s Carnival</i>	<i>Financial \$5,000.00</i>	<i>Financial \$5,000.00</i>	<i>Nil</i>
		<i>Total \$5,000.00</i>	<i>Total \$5,000.00</i>	
		<i>TOTAL \$7,519.28</i>	<i>TOTAL \$7,519.28</i>	

14. COMMUNITY AND CULTURAL SERVICES REPORT
14.2 - Sponsorship - January 2023

14.2 Sponsorship - January 2023

Consideration for Sponsorship application received for the month of January, in accordance with Council's Sponsorship Policy No. 11.07.

Council Action

Advocate
 Deliver

Applicable Legislation

Local Government Act 2009
Local Government Regulation 2012

Policy Considerations

Sponsorship 11.07

Corporate and Operational Plan Considerations

COMMUNITY AND CULTURAL: COMMUNITY DEVELOPMENT			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.2.2	Provide community sponsorship for various activities.	Administer Mayoral and Community donations along with sponsorships in accordance with the guidelines and budget.	Deliver program within budget allocated by June 2023.

Budget Considerations

Total budget for Sponsorship for 2022/23 is \$50,000.00

Category	Budget	Approved Funding YTD	Budget Remaining for future Applications	Budget required to meet Sponsorship for January 2023	Budget Remaining
Sponsorship	\$50,000.00	\$36,805.19	\$13,194.81	\$13,323.76	\$ -128.95

Previous Council Resolutions related to this Matter

Nil

Officer Comment

Responsible Officer: Abby Lewis, Community Development Coordinator

1. GroWQ Innovation Expo

GroWQ Agricultural Innovation Expo will be held at the Longreach Showgrounds on Thursday 13 July 2023. The event will attract over 150 attendees from community members, families, and the broader central west region. This event was also held in August 2022 which was a success. Many members of the community will have the direct benefit by the increased learnings and education from attendees, which in turn increase production for the region. This event will have economic benefits for community with the logistics of the event such as accommodation and food. GroWQ will engage with 12 to 18 local businesses directly to provide opportunity to be apart of the event. The expo is based on showcasing the innovation in the Agriculture sector, whereby 20 presenters will discuss various innovation and technology in the Ag sector.

14. COMMUNITY AND CULTURAL SERVICES REPORT
14.2 - Sponsorship - January 2023

The total grant recommended of \$6,290.00 financial will go towards advertising, marketing and printing, AV hire and equipment as well as MC travel and accommodation. In-Kind support of \$710.00 will go towards the hire of the Longreach Showgrounds.

The application was reviewed by a panel and scored against the criteria of the Longreach Regional Council's Sponsorship Assessment Guidelines. The result was to support the GroWQ Innovation Expo to the value of 70%. Some supporting documentation was not provided with the application.

<i>Grant Requested</i>	<i>Grant Recommended</i>
<i>Financial \$9,290.00</i> <i>In-Kind \$710.00</i> <i>Longreach Showgrounds Hire</i> <i>Total \$10,000.00</i>	<i>Financial \$6,290.00</i> <i>In-Kind \$710.00</i> <i>Longreach Showgrounds Hire</i> <i>Total \$7,000.00</i>

2. Rotary District 9560 2023 Conference

The Rotary District Committee will be hosting their 2023 Conference in the Longreach Region over two days from the 29 April 2023 with a welcoming event being held in the evening on the 28 April. There will be approximately 175 delegates and their partners that are expected to attend the conference as well as 25 invited guests. The conference is aimed at increasing the understanding of Rural Communities and their attributes and challenges. There will be a number of guest speakers including Dr David Rimmer who is the JCU centre for Rural and Remote Health based in Longreach.

The total grant recommended of \$4,297.36 financial will go towards bringing guest speakers to Longreach, as well as catering costs from a local business. In-Kind support of \$2,026.40 will go the hire of the Civic Centre for 4 days.

The application was reviewed by a panel and scored against the criteria of the Longreach Regional Council's Sponsorship Assessment Guidelines. The result was to support the Rotary District Conference to the value of 90%. All supporting documentation was supplied with their application, the full amount was not recommended as the Rotary International District Committee is seen to be financially stable.

<i>Grant Requested</i>	<i>Grant Recommended</i>
<i>Financial \$5,000.00</i> <i>In-Kind \$2,026.40</i> <i>Longreach Civic Centre Hire</i> <i>Total \$7,026.40</i>	<i>Financial \$4,297.36</i> <i>In-Kind \$2,026.40</i> <i>Longreach Civic Centre Hire</i> <i>Total \$6,323.76</i>

14. COMMUNITY AND CULTURAL SERVICES REPORT
14.2 - Sponsorship - January 2023

Recommendation:

That Council endorses the allocation of funds from the Sponsorship Program as contained in the following table, in accordance with the Sponsorship Policy No 11.07:

Organisation	Event/Project Activity	Event Date	Grant Approved	Conditions of Approval/Payment
GroWQ	GroWQ Innovation Expo	13 July 2023	Financial \$6,290.00 In-Kind \$710.00 Total \$7,000.00	NIL
Rotary International District 9560 Ltd	Rotary District 9560 2023 Conference	28 – 30 April 2023	Financial \$4,297.36 In-Kind \$2,026.40 Total \$6,323.76	NIL
		TOTAL	\$13,323.76	

14. COMMUNITY AND CULTURAL SERVICES REPORT
14.3 - Construction of Executive Housing

14.3 Construction of Executive Housing

Consideration of quotation and design for the construction of Executive Housing in Teal Street, Longreach.

Council Action

Deliver

Applicable Legislation

Local Government Act 2009

Local Government Regulations 2012

Policy Considerations

01-01 Procurement Policy

01-03 Asset and Services Management Policy

01-11 Enterprise Risk Management Policy

01-16 Project Decision Policy

Corporate and Operational Plan Considerations

Corporate Plan	Strategy Area
2.1.9	Recognise and promote the importance of Longreach Regional Council as a major employer.
3.4.1	Implement strategies to minimise the environmental impact of Council's operations and facilities.
4.2.1	Maintain, replace and develop new Council infrastructure assets as needed in a fiscally-responsible manner.
4.2.2	Ensure all Council activities deliver value-for-money for the communities of the Longreach Region
4.2.3	Actively manage the long-term financial plan in a fiscally responsible manner.

CORPORATE SERVICES			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.2.2	Responsible management of Stores / Procurement operations.	Procurement activity undertaken in line with legislative requirements to achieve best value for money for the community. Monthly stores stock takes undertaken to effectively manage inventory.	95% of procurement activities audited are compliant with Council's policy and management directives. Annual Stores inventory write-off less than \$15,000.
4.2.3	Actively manage the long-term financial plan in a fiscally responsible manner. Council continues to work towards financial sustainability.	Quarterly review on progress of Sustainability ratio and metrics for Council to plan and monitor its financial sustainability. Preparation of annual long-term financial forecast. Implementation of operational savings.	Ratios maintained within following targets: <ul style="list-style-type: none"> • Operating Surplus Ratio -10%-0% • Net Financial Liabilities Ratio <60% • Asset Sustainability Ratio >90%

14. COMMUNITY AND CULTURAL SERVICES REPORT

14.3 - Construction of Executive Housing

Budget Considerations

The current budget allocation is \$650,000 with an additional budget allocation of \$110,000 being requested to complete the following quoted construction of the house, landscaping, a driveway and small garden shed.

Total budget being requested is \$760,000.

Previous Council Resolutions related to this Matter

(Res-2022-05-028)

Moved Cr Nunn seconded Cr Smith

That Council:

- 1) resolves in agreement with the recommendation from the Concept Brief to investigate residential properties for purchase within Longreach Township; and*
- 2) delegate authority to the Chief executive Officer to identify, negotiate, and execute a contract to purchase a suitable property for a price within the budget allocated as set out in the paper.*

(Res-2022-06-162)

Moved Cr Bignell seconded Cr Nunn

That Council prepare issue and evaluate an Expression of Interest – Design & Construct – Longreach Executive Housing, before considering whether to invite written tenders, in accordance with section 228 of the Local Government Regulation 2012.

Officer Comment

Responsible Officer: Lisa Young – Director, Community & Cultural Services

Background:

Council does not have an allocated Chief Executive Officer (CEO) home which has posed an issue for Council in the recruitment of a CEO in an already strained local housing market.

In May 2022, Council resolved for officers to investigate the sale market of residential properties within the Longreach Township. After approaching local agents and conducting inspections of short-listed properties, Council officers were unable to locate a property that fully satisfied requirements and inclusions.

A report was then presented at the June 2022 Council meeting proposing a public Expression of Interest process be undertaken for the design and construct of Executive Housing which was adopted by Council.

Council invited written Expression of Interest's to Design and Construct Executive Housing in July 2022 via Q-tender. Council received one submission from Kent Construction. Given Kent Construction was an existing pre-qualified supplier on Council's *Trades and Services Panel*, Council entered into negotiations directly through the prequalified panel in accordance with *section 232 of the Local Government Regulations 2012*, closing off the expression of interest process.

Issue:

Kent Construction has provided a detailed quotation and plans (attached). Should Council accept the quotations, a large proportion of materials will be secured in this financial year (FY22/23) in order to minimise variations due to material increases.

If Council accepts the proposed quote, a contract will be signed by both parties outlining project timelines, expectations and pricing (based on the current designs and plans). This will ensure that pricing is secured, with the exception of unplanned variations in relation to original negotiations and scope (i.e plans being amended or changed).

14. COMMUNITY AND CULTURAL SERVICES REPORT

14.3 - Construction of Executive Housing

The proposed quote is inclusive of the house construction and concrete path around residence. It does not include landscaping or driveway.

It is recommended that Council considers additional budget for landscaping, a driveway and small garden shed.

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible
Consequence: Moderate
Rating: Medium (9/25)

Environmental Management Factors:

Nil

Other Comments:

Nil

Appendices

1. Teal Street House Plans [↓](#)
2. Quote QU0149_Redacted.pdf [↓](#)

Recommendation:

That Council:

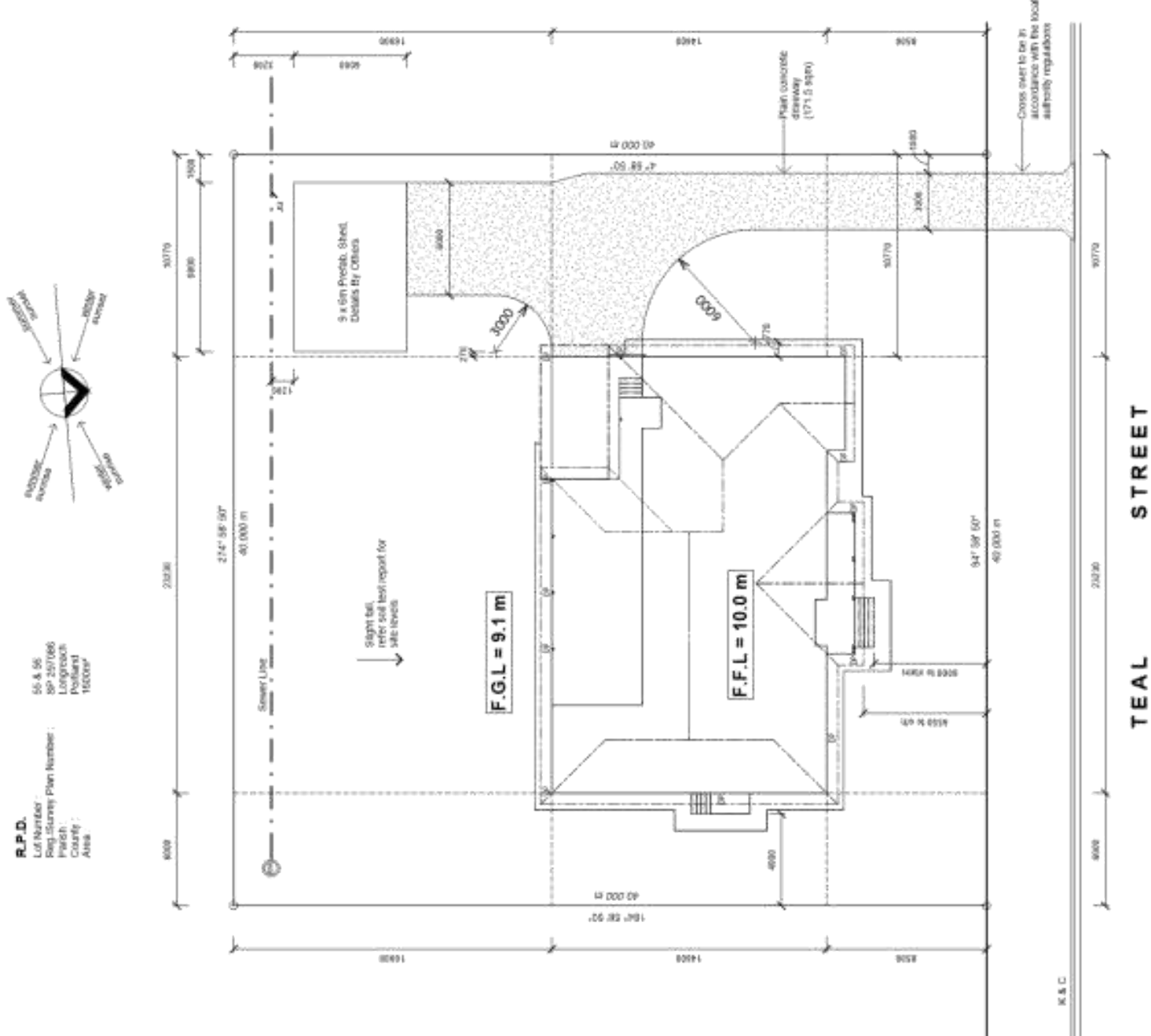
- (a) Approves the design from Kent Construction as presented;*
- (b) Accepts the written quote from Kent Construction for \$697,221 inc GST, in accordance with Section 232 of the Local Government Regulations 2012;*
- (c) Approves the budget allocation to be increased to \$760,000.00; and*
- (d) Approves for the project budget to be allocated over multiple financial years.*



2 3D Street View
1:1



3 3D Rear View
1:1



1 Site Plan
1:200

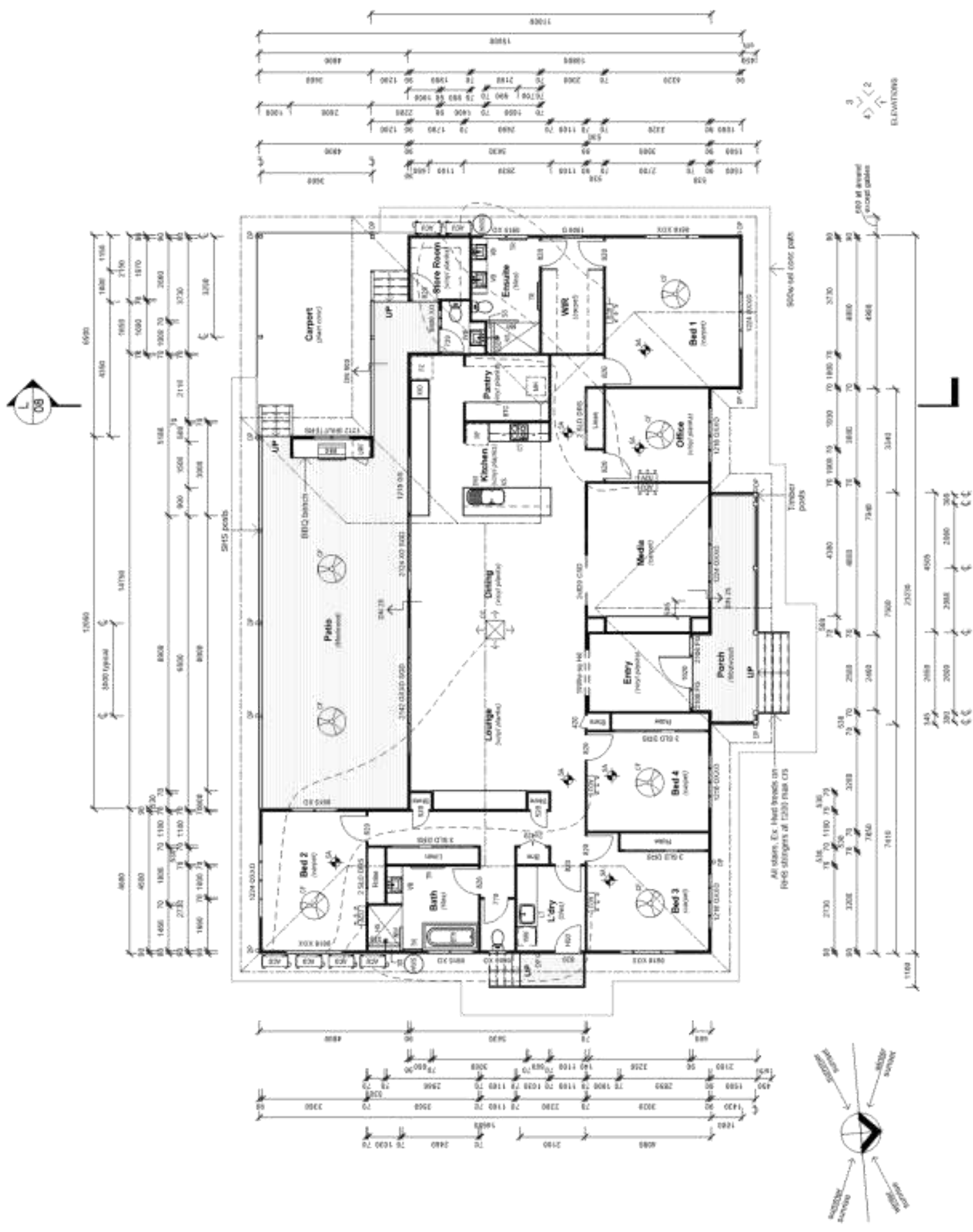
Rufus Residential Group RTIC: 020471-10000000 E: raf.rufus@rufusgroup.com	MEMBER BUILDING DESIGNER ASSOC. OF QLD B.C. Telephone: 61 7 46280111 Facsimile: 61 7 46280579 E: raf.rufus@rufusgroup.com	PROJECT NUMBER 220707 - 01	WIND SPEED N2
		PROJECT MANAGER TJR	DRAWN DFH
SITE PLAN & 3D VIEWS		SHEET 01 OF 08 SHEETS	REVISION A
PROPOSED RESIDENCE FOR LONGREACH REGIONAL COUNCIL AT LOTS 55 & 56 TEAL STREET LONGREACH		PRINT DATE : 01/20/2023 11:27:53 AM	

Floor Areas	
Porch	12.4 m ²
Carport	20.9 m ²
Patio	65.6 m ²
Habitable	252.3 m ²
Grand total	357.2 m ²

Window Legend
 1218 - 1200 high x 1800 wide
 XO - Sliding / Fixed
 X - Sliding
 O - Fixed
 D - Double Hung
 A - Awning
 CMT - Casement
 L - Lohrre
 F.G. - Fixed Glass
 Glazing to wet areas to be obscure
 Glazing to remainder, refer below

Energy Efficiency Details	
Roof Cobest	Light
Wall Cobest	Light
Roof Insulation	R1.5 Acoustic Mineral
Wall Insulation	NI
Floor Insulation	R1.5 BABS
Slab Power	NI
Hot Water Unit	Electric
Gasoline	Australian, single, 3hp/0
Downlights	Sealed LED
Ventilation	1200 dia ceiling fans - 7 total
Floor Finishes	Refer to plan
Concretes	1 slab for public ceiling fan
Energy Assessor	Laure Energy Assessments
Accredited Assessor No.	D49615/1735

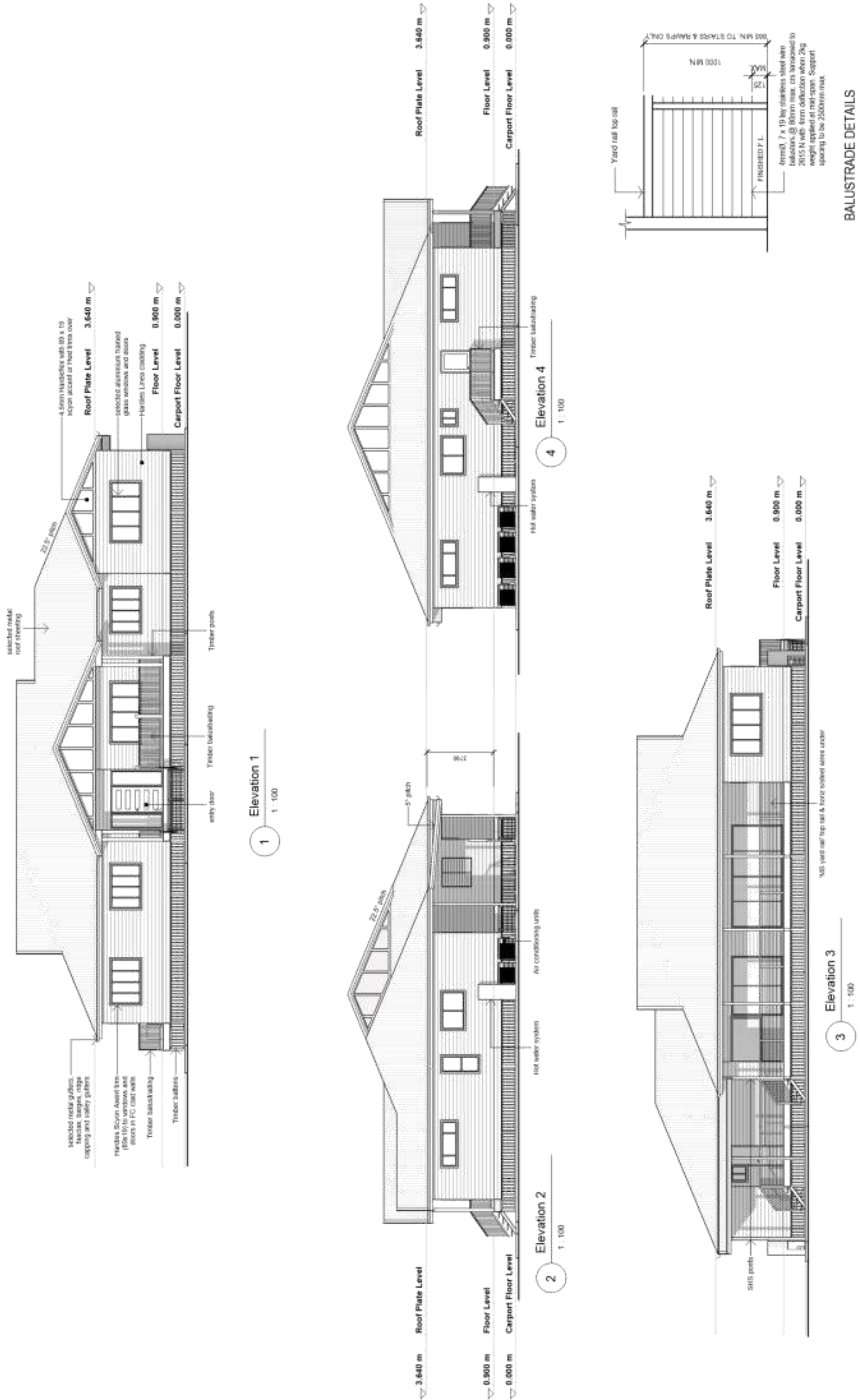
Plan Legend	
ACU	Air Conditioner Unit
BBQ	Bench mounted Gas BBQ
BTC	Benchtop Cupboards
BTH	Bath in tiled tub
CC	Ceiling Cassette
CF	1200mm dia Ceiling Fan
CT	Gas Cooktop
DP	Down Pipe
DW	Dishwasher
FZ	Freezer
HC	Hose Cock
HGD	Half Glass Door
HSS	Hobless Shower
HWS	Electric Hot Water System
KS	Kitchen Sink
LT	Laintry Tub
MH	Main Hole
NW	NB Wall - 1500 high
RF	Refrigerator
SA	Photoelectric Smoke Alarm
SS	Tiled Shower shelf at 1000mm above F.L.
SSD	Stainless grained strip drain
TR	Towel Rail
URF	Under bench filter Refrigerator
VB	Vanity Basin
WB	Wash Basin
WM	Front Loader Washing Machine with Clothes Dryer above
WIO	Electric Wall Oven



Floor Plan
 1
 1:100

<p>Rufus Group BUILDING DESIGNERS ASSOC. OF QLD INC. Telephone 61 7 48288011 Facsimile 61 7 48288579 E mail rufus@rufusgroup.com.au</p>	PROJECT NUMBER 220707 - 02
	SHEET NO. OF SHEETS SHEET 02 OF 08 SHEETS
PROJECT MANAGER TJR	WIND SPEED N2
DRAWN BY DPH	PLAN SIZE A2
CHECKED BY TJR	REVISION A
PRINT DATE : 9/2/2022 11:27:59 AM	

PROPOSED RESIDENCE FOR LONGREACH REGIONAL COUNCIL AT LOTS 55 & 56 TEAL STREET LONGREACH	REVISIONS NO. DATE 1 11/02/2022
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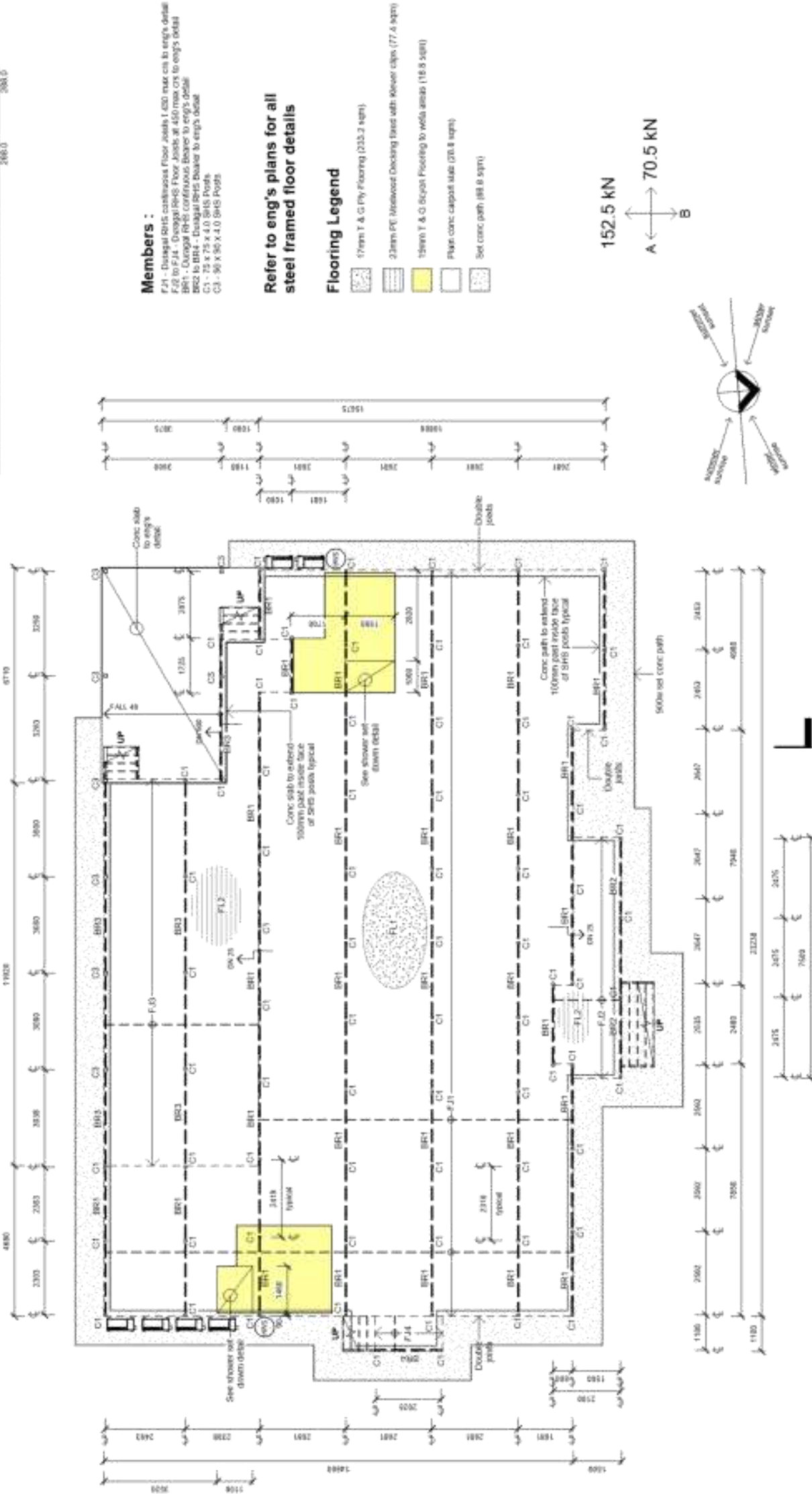
REVISIONS		PROJECT INFORMATION	
NO.	DATE	PROJECT NUMBER	220707 - 03
		WIND SPEED	N2
		PROJECT MANAGER	TJR
		DRAWN	DR
		PLAN SIZE	A2
		CHKD	TJR
		REVISION	A
		PRINT DATE	9/12/2022 11:26:52 AM

MEMBER INFORMATION		CONTACT INFORMATION	
MEMBER	LONGREACH BUILDING DESIGNERS	PHONE	01 7 49288011
BUILDING DESIGNERS	ASSOC. OF QLD INC.	FACSIMILE	01 7 49288019
LEADER	190206	EMAIL	info@longreachgroup.com
ADDRESS	190206		

Rufus Group	
STYLING	QUALITY ASSURANCE

PROPOSED RESIDENCE FOR LONGREACH REGIONAL COUNCIL AT LOTS 55 & 56 TEAL STREET LONGREACH	
NO. DRAWN	Elevations

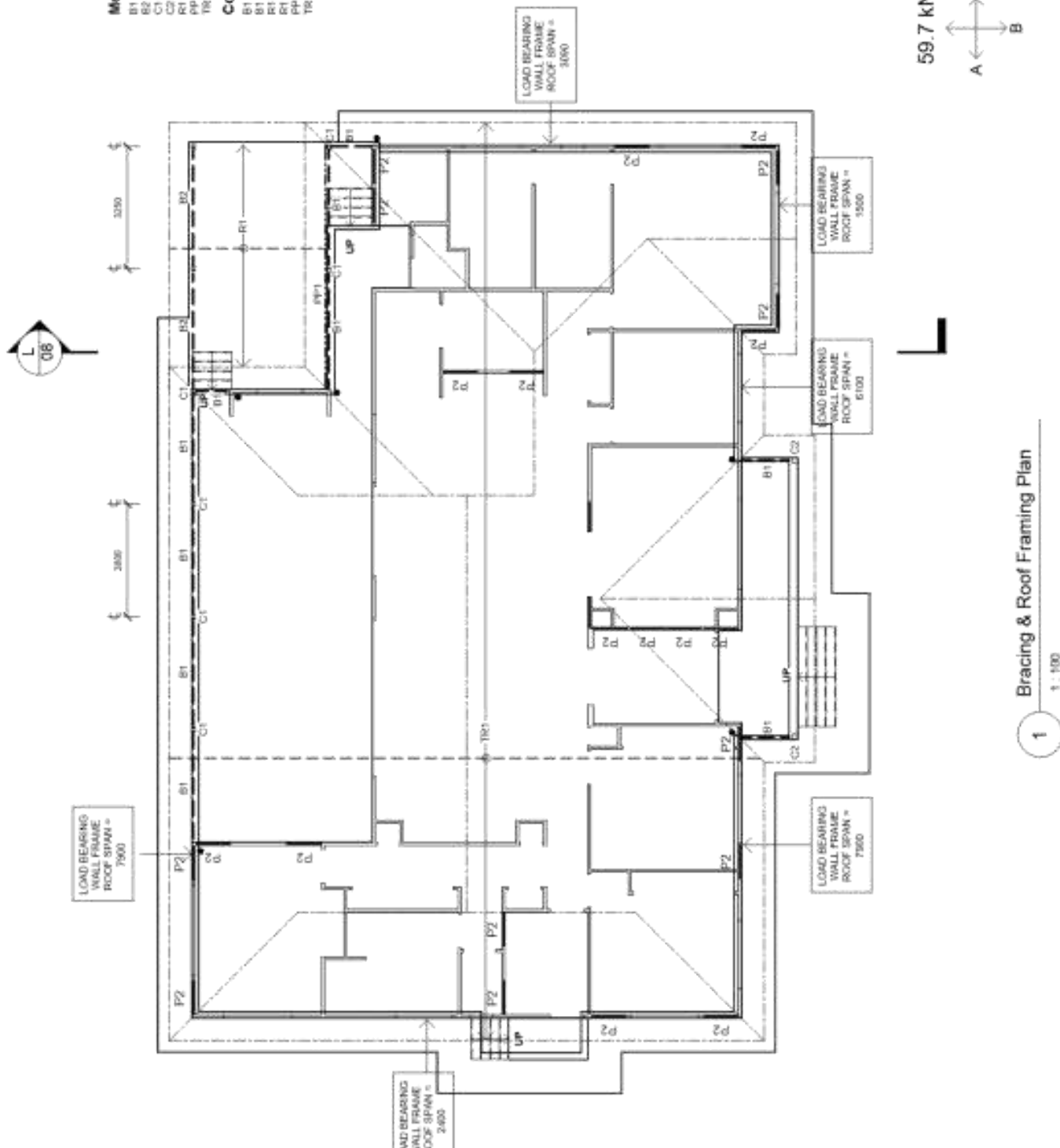
Bracing Schedule Sub-Floor			
Panel ID	Panel Description	Panel Length	Direction A Resistance
C1	2000 max SHS posts	75	268.0
		G4	248.0
			208.0
			388.0



1 Floor Framing Plan 1 : 100

<p>Rufus Building Group BUILDING DESIGNERS ASSOC. OF QLD INC. Telephone 61 7 48288011 Facsimile 61 7 48288079 E mail rufus@rufusbuildinggroup.com</p>	PROJECT NUMBER 220707 - 04
	PROJECT MANAGER TJR
MEMBER BUILDING DESIGNERS ASSOC. OF QLD INC. Telephone 61 7 48288011 Facsimile 61 7 48288079 E mail rufus@rufusbuildinggroup.com	WIND SPEED N2
REVISED FLOORING FLOOR FRAMING PLAN	PLAN SIZE A2
PROPOSED RESIDENCE FOR LONGREACH REGIONAL COUNCIL AT LOTS 55 & 56 TEAL STREET LONGREACH	SHEET # OF 88 SHEETS REVISION A

Bracing Schedule - Upper Floor					
Panel ID	Panel Description	Panel Length	Number of	Direction A Resistance	Direction B Resistance
Direction A					
P2	4.0 880 F 54 Ply @ 5.4 kPa/m	3000	10	0.0	0.0
Direction B					
P2	4.0 880 F 54 Ply @ 5.4 kPa/m	3000	15	0.0	74.3
				87.6	74.3



Members/Materials :
 B1 - LV, Roof Beams to Frame in/out details
 B2 - 200 x 100 Smooth V.L.10 Coat Veneerless Beams
 C1 - 70 x 70 x 4.0 SPS Profit
 C2 - 180 x 40 x 1.8 LVL 1500mm
 C3 - 180 x 40 x 1.8 LVL 1500mm
 P2 - 4.0 880 F 54 Ply @ 5.4 kPa/m
 TR1 - Precast timber trusses at 900 mm c/c

Connections :
 B1 to C1 - 2M12 vert bolts thru 100k M2 top plate
 B1 to C2 - 2M12 1000x500
 B1 to P2 - 1x100k haiker
 P2 to B1 - 1/2 Framing anchor
 P2 to C1 - 2/2 Framing anchor
 P2 to B1 - 2/2 Framing anchor
 TR1 to B1 top plate - 500x100mm Type 17 Bolts screws at 500 200 c/c
 TR1 to B1 top plate - 500x100mm Type 17 Bolts screws at 500 200 c/c

Steel Legend & Notes:
 SHS - Square Hollow Section
 RHS - Rectangular Hollow Section
 CHS - Circular Hollow Section
 PFC - Parallel Flange Channel
 TFC - Taper Flange Channel
 MSA - Mild Steel Angle
 UB - Universal Beam
 UC - Universal Column
 MS - Mild Steel
 BK - Brick
 Plank
 C/W - continuous flat wall
 CW - continuous flat wall

Timber Legend :
 LVL - Laminated Veneer Lumber
 LxL - Laminated Glued Lumber
 HW - Hardwood
 HW S.E. - Hardwood S.E. Edge
 HW P.E. - Hardwood P.E. Edge
 MD - MD Ply
 MSP - Macmillan Greated Pine

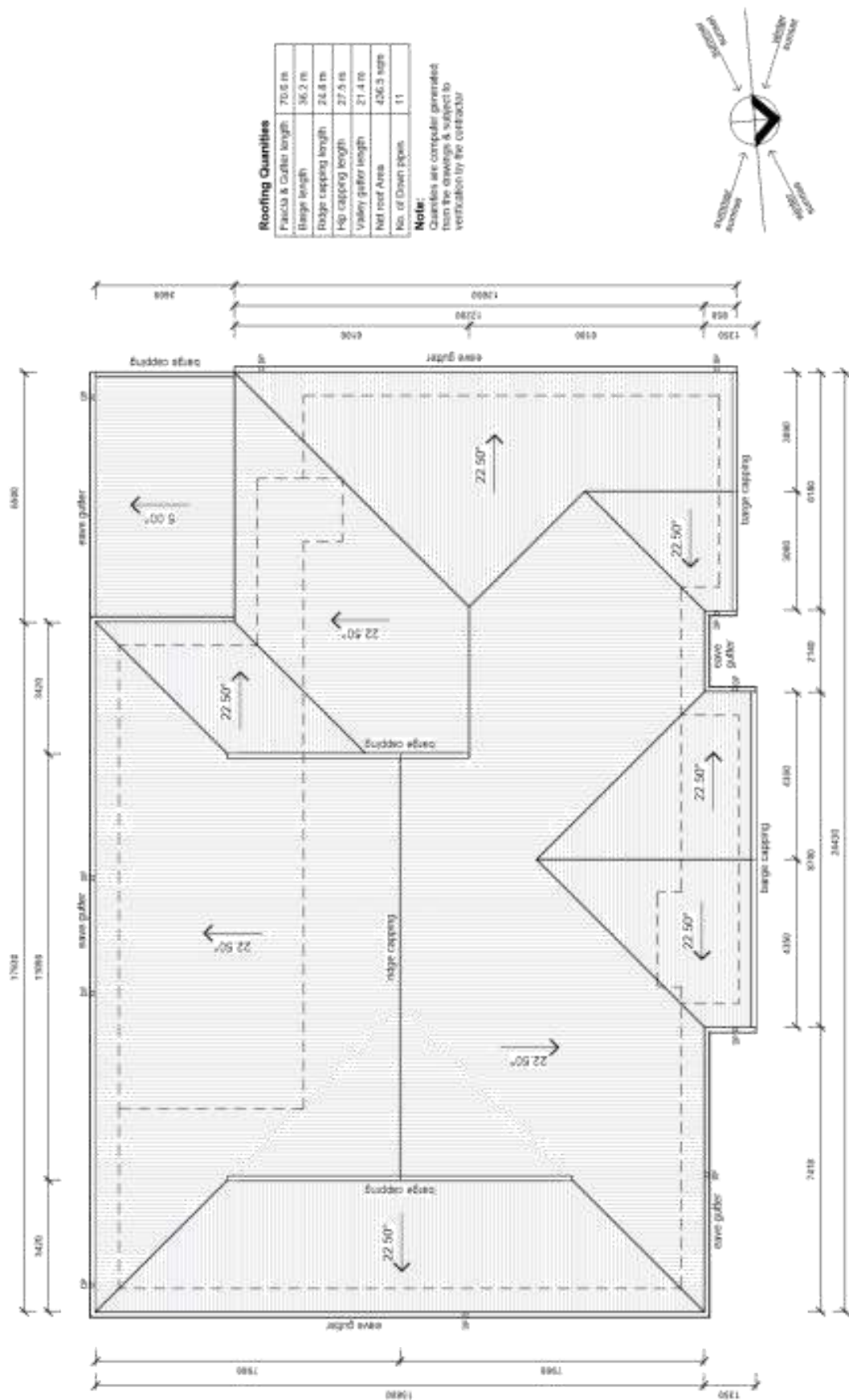
Lintel & Gable Truss Tie Down
 412 0 m3 X 140
 2000mm x 200mm x 100mm
 2000mm x 200mm x 100mm
 FOR LOCATION OF additional circular rods

1 Bracing & Roof Framing Plan 1 : 100

<p>MEMBER BUILDING DESIGNERS ASSOC. OF N.Z. INC. Telephone 01 7 4628011 Facsimile 01 7 4626659 E-mail rufus@rufusbuildinggroup.com</p>	PROJECT MANAGER TJR	WIND SPEED N2	PROJECT NUMBER 220707 - 05
	DRAWN : DR	PLAN SIZE: A2	SHEET 68 OF 88 SHEETS REVISION A
PRINT DATE : 01/20/22 11:28:51 AM			

**PROPOSED RESIDENCE FOR
LONGREACH REGIONAL COUNCIL
AT LOTS 55 & 56 TEAL STREET
LONGREACH**

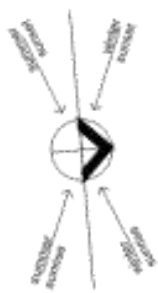
NO.	DESCRIPTION	DATE



Roofing Quantities

Fascia & Cufflet length	70.5 m
Flange length	36.2 m
Ridge capping length	24.8 m
Hip capping length	27.5 m
Valley gable length	21.4 m
Net roof Area	426.3 sqm
No. of Down pipes	11

Note:
Quantities are computer generated from the drawings & subject to verification by the contractor.



1 Roof Plan
1 : 100

REVISIONS NO. OF REVISIONS DATE	PROPOSED RESIDENCE FOR LONGREACH REGIONAL COUNCIL AT LOTS 55 & 56 TEAL STREET LONGREACH	Roof Plan	Rufus Building Group 27/11/2022 11:28:51 AM	PROJECT NUMBER 220707 - 06
				PROJECT MANAGER TJR
DRAWN TJR	CHECKED TJR	PLAN SIZE A2	SHEET NO. OF 08 SHEETS REVISION A	PROJECT NUMBER 220707 - 06

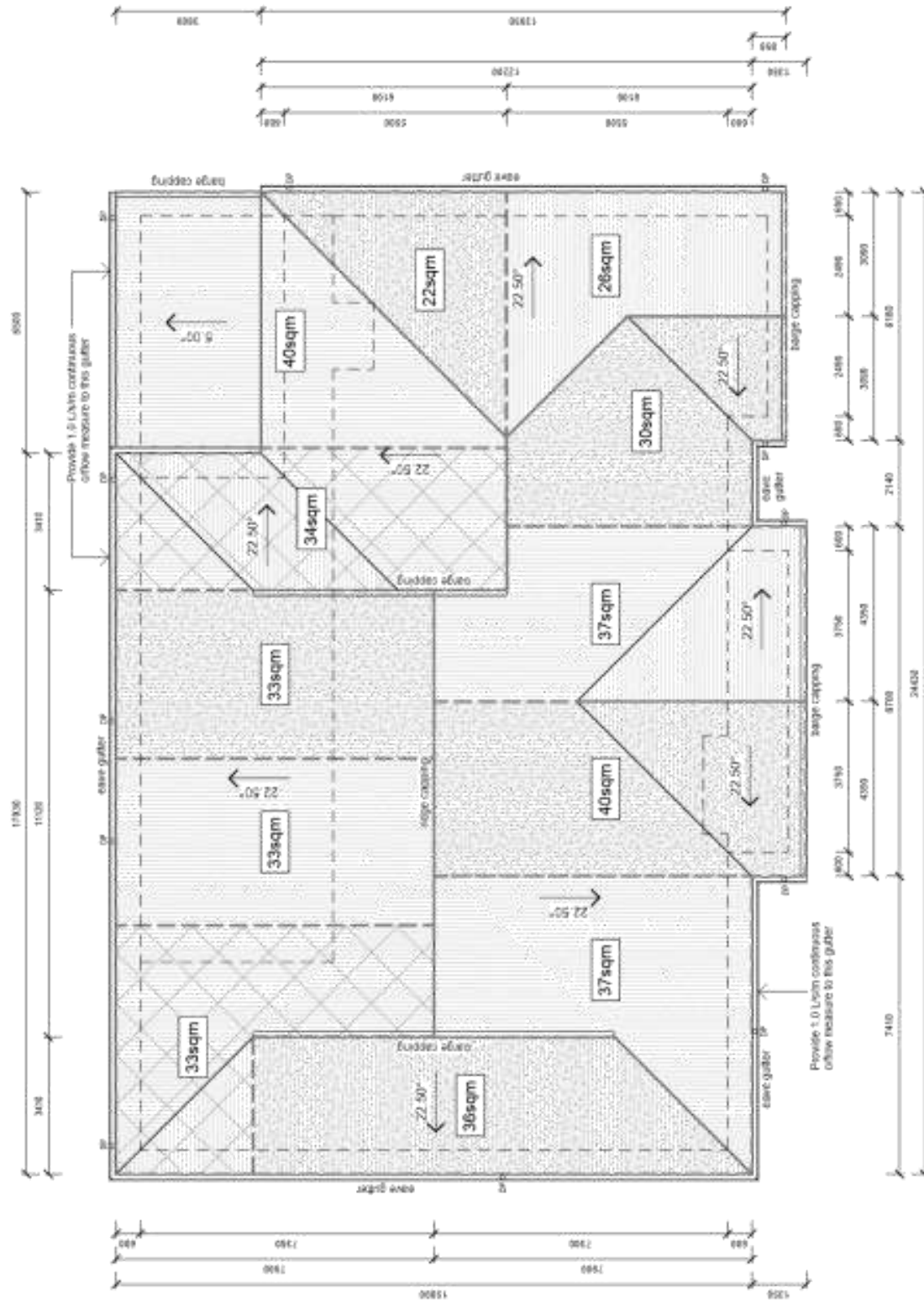
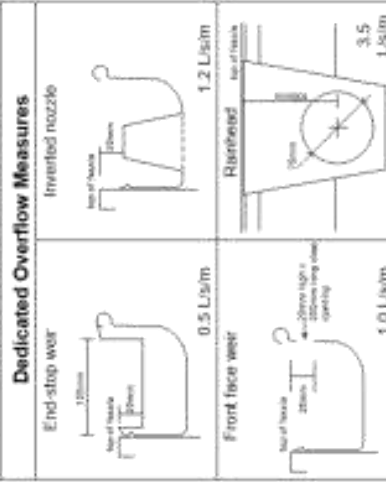
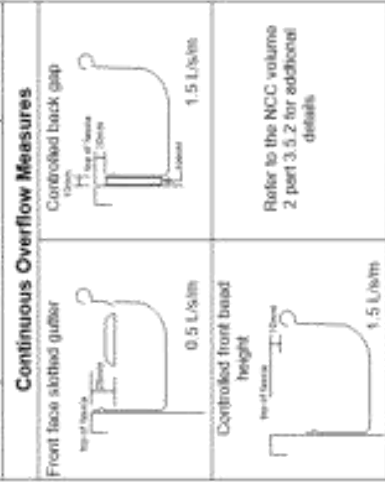
Roofwater Drainage Design Criteria	
Roofhangtime Area	Rainfall Duration Intensity (min. duration min)
20 year average recurrence	225
100 year average recurrence	300
Required Eaves Gutter Overflow Volume (unless noted otherwise)	0.5 L/s/m (5m max. slope to gutter angle)

Roofwater Drainage Design Solutions	
Required Gutter Type	A or D - sited
Required Down Pipe	90mm Ø PVC
Provided Overflow Volume (unless noted otherwise)	0.5 L/s/m (Front face sited gutter)

Roofwater Drainage Notes

- Down pipes to be 90mm Ø PVC unless noted otherwise
- Roofwater pipes to be 90mm Ø PVC with 5:100 fall
- Eave gutters to have a fall of not less than 1:50 and be fixed at 1200mm max. c/c.
- Valley gutters to be 400mm wide, not creating an overhang 150mm each side.
- Valley gutters less than 12.5° pitch to be designed as a box gutter & engineer certified.

Gutter Types	
Gutter type	Min. Gross Sectional Area (mm²)
A	Medium rectangular gutter 8500
B	Large rectangular gutter 7900
C	110mm D gutter 3000
D	125mm D gutter 6300
E	150mm D gutter 9000



1 Roof Drainage Plan
1 : 100

PROJECT NUMBER	N2
PROJECT MANAGER	TJR
WIND SPEED	A2
DRYING	DRY
PLAN SIZE	A2
CHD	TJR
REVISION	A

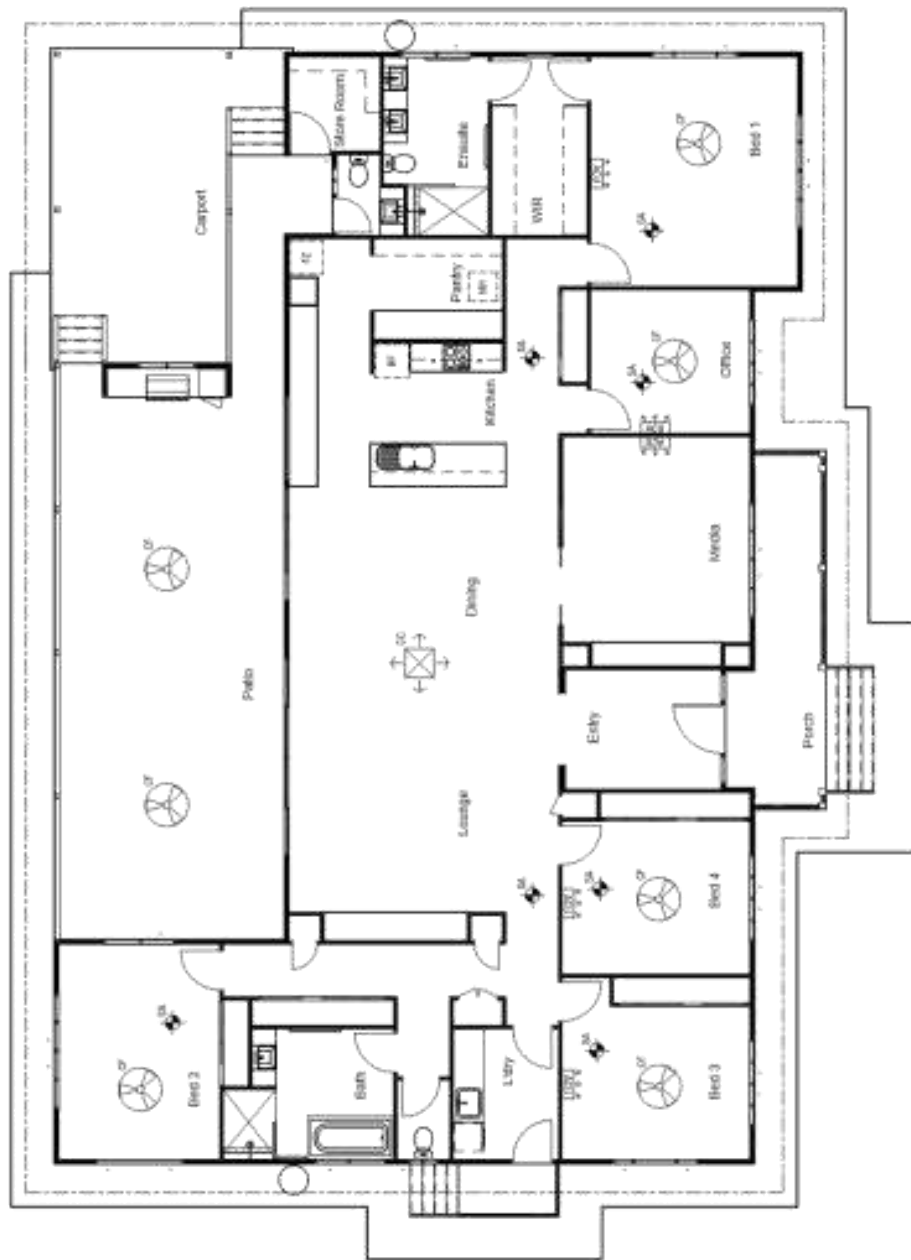
Rufus
RESIDENTIAL GROUP
STYLISH. QUALITY. AFFORDABLE.

MEMBER
BUILDING DESIGNERS
ASSOC. OF QLD INC.
Lic No. 190286
Telephone 61 7 48288011
Facsimile 61 7 48288579
E mail rufus@rufusdesigngroup.com

Roof Drainage Plan

PROPOSED RESIDENCE FOR
LONGREACH REGIONAL COUNCIL
AT LOTS 55 & 56 TEAL STREET
LONGREACH

NO.	DESCRIPTION	DATE



TEAL STREET

2
Electrical Plan
1 : 100

Moulding Heights
Above F.L. uno.

SWITCHES -
1200
300
1200
1000
1500

THE PLAN IS PROVIDED FOR THE BENEFIT OF THE ELECTRICIAN & IS NOT REQUIRED TO BE SUBMITTED TO THE LOCAL AUTHORITY.

All switch plates and GPO's shall be sited in line of flush plate type. Allow for installation of water through residence.

ELECTRICAL LEGEND	
	SINGLE TO AMP GPO
	DOUBLE TO AMP GPO
	SINGLE WEATHERPROOF GPO
	DOUBLE WEATHERPROOF GPO
	TV OUTLET
	SWITCH (Single gang plate when used)
	DIMMER SWITCH
	2-WAY
	CEILING LIGHT FITTING
	WALL LIGHT FITTING AT 1500 J/L
	SPOTLIGHT
	EXTERNAL FLOOD LIGHT
	RECESSED DOWN LIGHT FITTING
	INSULATION CONTACT PREWIRED (IC-P) OR CONDUITS
	SINGLE FLUORESCENT LAMP
	DOUBLE FLUORESCENT LAMP
	WALL MOUNTED EXHAUST FAN
	LIGHT AND EXHAUST FAN COMBINATION
	EXHAUST FAN, VENTED TO OUTSIDE AIR
	IN-TASTIC MUFFLE/HEAT LAMP
	1200mm CEILING FAN (SMD)
	RECESSED HOOD
	HOOD TELEPHONE OUTLET
	FACEPLATE OUTLET
	WiFi HUB
	CEILING MOUNTED WiFi REPEATER
	INTERNET OUTLET
	AIR CONDITIONING CONDENSER
	SPLIT SYSTEM AC UNIT
	SWITCH BOARD
	METER BOX & MAIN SWITCH BOARD
	MAIN SEALED SELF-CONTAINED SMOKE ALARM COMPLYING WITH AS 1598

PROJECT MANAGER: **TJR**
DRAWN BY: **TJR**
CHECKED BY: **TJR**

MEMBER BUILDING DESIGNERS ASSOC. OF QLD INC. 190206
Telephone 61 7 46268011
Facsimile 61 7 46266579
E-mail rufus@rufusdesigngroup.com

Rufus Design Group
STYLIC, GRANITE, MOUNTAIN

Electrical Plan

PROPOSED RESIDENCE FOR LONGREACH REGIONAL COUNCIL AT LOTS 55 & 56 TEAL STREET LONGREACH

NO.	DESCRIPTION	DATE

PROJECT NUMBER: **220707 - EL**
SHEET NO. OF 8 SHEETS
REVISION: **A**
PRINT DATE: 01/20/23 11:28:58 AM



QUOTE

Longreach Regional Council
PO BOX 144
ILFRACOMBE QLD 4727
AUSTRALIA

Date
14 Dec 2022

Expiry
13 Mar 2023

Quote Number
QU-0149

Reference
Longreach CEO House

ABN
79 501 137 292

Kent Construction
PO Box 404
LONGREACH QLD 4730
0409 271 699
kentconstruction@bigpond.com

Description	Quantity	Unit Price	GST	Amount AUD
Construct a new executive house at lots 55/56 Teal Street, Longreach as per the plans created by Rufus Design Group in conjunction with Longreach Regional Council. Cabinetry to consist of composite stone tops and two pack doors. All bedrooms to have carpet at [REDACTED] laid, living areas will be court vision planks at [REDACTED] and all wet areas will be tiled at [REDACTED]. Standard paint finishes to be used, with colours to be chosen by Council before commencement. Any changes to these installations will result in variations.	[REDACTED]	[REDACTED]	10%	633,837.27
			Subtotal	633,837.27
			TOTAL GST 10%	63,383.73
			TOTAL AUD	697,221.00

14. R&C OF COMMUNITY AND CULTURAL SERVICES REPORT
14.4 - Information Report - Community & Cultural Services

14.4 Information Report - Community & Cultural Services

This report provides an update on a range of activities that has occurred during the month of December for the Community & Cultural Services Department.

Council Action

Deliver

Applicable Legislation

Local Government Act 2009

Local Government Regulation 2012

Policy Considerations

n/a

Corporate and Operational Plan Considerations

Corporate Plan Strategy Area: 1.1 Community Services and Cultural Development

Budget Considerations

As per approved 2022/23 budget

Previous Council Resolutions related to this Matter

Nil

Officer Comment

Responsible Officer/s: Community & Cultural Services Officers

Background

Officers are requested to provide an information update to Council on a monthly basis to outline achievements, challenges and statistical information for the various functional areas in Council.

Issue:

LIBRARY SERVICES

We held our First5 Christmas party and celebrated with a felt Christmas tree with felt treasures/decorations that the really little ones could attach. Fruit and sandwiches were the preferred food. The library remained opened in line with other Council departments until Friday 23 December and reopened Thursday 3 January 2023. Best wishes to all for a healthy and safe 2023.

Library Statistics (financial year)

	Longreach		Ilfracombe		Isisford	
	December	YTD	December	YTD	December	YTD
Items Borrowed	417	2331	16	80	15	82
New Members	11	67	1	4	0	1
Total Members	1545		152		64	

14. R&C OF COMMUNITY AND CULTURAL SERVICES REPORT
14.4 - Information Report - Community & Cultural Services

SWIMMING POOLS

	Longreach		Ilfracombe		Isisford		Yaraka	
	DEC	YTD	DEC	YTD	DEC	YTD	DEC	YTD
Adults	776	4333	88	2015	77	146	4	11
Children	1460	6068	79	656	37	121	4	11

FUNERAL SERVICES

CEMETERY DETAILS / FIGURES – DECEMBER 2022	
FUNERAL TYPE	
Church & Grave Side Funeral	2
Church Service Only	
Graveside Funeral	
Memorial Service	
Cremation	
Interment of Ashes - Private / Family Only	
Interment of Ashes - Graveside Service	2
Plaques arranged by LRC	3
Undertakers Service Only	

DEVELOPMENT APPLICATIONS RECEIVED

Application Type	December	YTD
Building (Council Certifier)	1	15
Building (Private Certifier)	1	4
Certificate of Classification	0	0
Change of Classification	0	0
Endorsement of Survey Plan	0	1
Exemption Certificate	0	2
Material Change of Use	1	2
Minor Change (MCU)	0	0
Minor Change (Op Works)	0	0
Operational Works	0	0
Plumbing & Drainage	0	6
Reconfiguration of a Lot	1	1
Siting Variation	0	2

PLANNING ENQUIRIES

DEC	YTD
3	19

BUILDING RECORD SEARCHES/PLANNING CERTIFICATES

DEC	YTD
6	32

LONGREACH REGIONAL COUNCIL PLANNING SCHEME – PROPOSED MAJOR AMENDMENT PROJECT

Reel Planning has been engaged to assist Council to undertake a proposed major amendment to the Longreach Regional Council Planning Scheme 2015.

At its meeting of 15 December 2022, Council resolved to endorse the proposed amendment package and to proceed to request a State interest review of the proposed Major Amendment No. 2

14. R&C OF COMMUNITY AND CULTURAL SERVICES REPORT

14.4 - Information Report - Community & Cultural Services

in accordance with the plan-making process set out in Chapter 2, Part 4 of the Minister's Guidelines and Rules.

Reel Planning lodged the proposed amendment package together with Council's letter to The Honourable Steven Miles MP, Deputy Premier, Minister for State Development, Infrastructure, Local Government and Planning and Minister Assisting the Premier on Olympic Infrastructure (the Planning Minister) via the Rockhampton office of the Department of State Development, Infrastructure, Local Government and Planning (DSDILGP) on 10 January 2023. An acknowledgement of receipt email response was received by Reel Planning from the Rockhampton office of DSDILGP on 11 January 2023. The State Government/DSDILGP reference applied to this plan-making process is 'MA-00088'. Project progress is now publicly trackable online via DSDILGP's [online Plan-making Dashboard](https://planning.statedevelopment.qld.gov.au/planning-framework/plan-making/local-planning/plan-making-dashboard) (<https://planning.statedevelopment.qld.gov.au/planning-framework/plan-making/local-planning/plan-making-dashboard>) which publishes information about the plan-making project, including whether a current action sits with the State Government or the Local Government.

In undertaking the State interest review of the proposed major amendment, DSDILGP will now liaise other relevant State Government departments and agencies in terms of impact for and appropriate integration of State planning interests.

The next major formal process step is for the Planning Minister to give Council notice, under Chapter 2, Part 4, section 17.5 of the Minister's Guidelines and Rules, of:

- the outcome of the State interest review;
- whether Council may proceed to publicly consult the proposed major amendment of the planning scheme;
- the communications strategy that Council must implement when proceeding to public consultation.

The Planning Minister is able to include conditions in this notice. This notice is generally required to be issued within 60 business days of the proposed major amendment being lodged for State interest review – so in this instance, early April 2023.

In the meantime however, it is not uncommon for DSDILGP's case officer to liaise with the Council's project team (in this case through Reel Planning) if there is a need to negotiate amendments or refinements to improve the workability/effectiveness of the proposed major amendment or the manner in which it proposed to integrate State planning interests. In some instances, this engagement can involve a Ministerial advice notice under Chapter 2, Part 4, section 17.3 of the Minister's Guidelines and Rules. In the event such interim engagement involves a revision to the proposed major amendment as endorsed by Council at its 15 December 2022 meeting, the project team would bring the State's interim feedback/Ministerial advice notice (as the case may be) and proposed revision back to Council for consideration/endorsement before formally responding.

14. R&C OF COMMUNITY AND CULTURAL SERVICES REPORT
14.4 - Information Report - Community & Cultural Services

PROJECT MANAGEMENT

Project Name	Physical complete
Edkins Park Shade Structure	99%
Childcare Playground Replacement	95%
Yaraka Treeline	100%
Isisford MPC Maintenance	100%
Isisford Park Renovations	100%
Ilf Rec Centre - Airconditioning	100%
Ilf Rec Centre - Flooring	100%
Showgrounds Landscaping	66%
Longreach Showgrounds Audio Upgrade	46%
Civic Centre Internal Paint	33%
Edkins Park Toilet Refurbishment	43%
Eagle Street Beautification	38%
Longreach Netball Re-surfacing	43%
Longreach Cricket Pitch/Irrigation Replacement	100%
Isisford SES Fit-out	92%
Longreach Library Roof	56%
Civic Centre Storage	56%
Longreach Childcare Cabinetry	100%
24 Mitchell/15 Flinders - Fence Replacement	9%
Jarley Street - Fence Replacement	9%
New Executive Housing Build	31%
Longreach Cemetery Plinth Repairs	100%
INV - Admin Building Wall (South)	50%
INV - Longreach Showground Conduit	91%



Risk Management Factors:

This matter has been assessed using Council’s Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare
 Consequence: Insignificant
 Rating: Low (1/25)
 Low risk, informational report only.

Environmental Management Factors:

Nil

Other Comments:

Nil

Recommendation:

That Council receives the Community & Cultural Services information report, as presented.

15. R&C OF INFRASTRUCTURE SERVICES REPORT
15.1 - Information Report - Infrastructure Services

15. INFRASTRUCTURE SERVICES REPORT

15.1 Information Report - Infrastructure Services

This report provides an update on a range of activities that has occurred during the month of December 2022 / January 2023 for the Infrastructure Department.

Council Action

Deliver

Applicable Legislation

Local Government Act 2009

Local Government Regulation 2012

Policy Considerations

N/A

Budget Considerations

As per approved 2022/23 budget.

Previous Council Resolutions related to this Matter

Nil

Officer Comment

*Responsible Officer/s: Roger Naidoo, Director of Infrastructure Services
 Guy Goodman, Manager of Operations
 Ingrid Miller, Engineering Technical Officer*

Background:

Officers are requested to provide an information update to Council on a monthly basis to outline achievements, challenges and statistical information for the various functional areas in Council.

Manager of Operations Update - Current projects underway

Project	% completed	Budget	Spent to date	Comments	
R2R Projects					
Town street reseals (All areas)	10mm PMB reseal	25%	██████████	██████████	Prep work to start in February 2023. Seal scheduled for May 2023.
Isisford – Racecourse road	10mm PMB reseal	100%	██████████	██████████	Re-seal completed in November 2022.
Isisford – Bimerah road.	10mm PMB reseal	100%	██████████	██████████	Re-seal completed in November 2022.
Morella – Silsoe road	10mm PMB reseal	100%	██████████	██████████	Completed in November/December 2022.
Longreach – Cassowary Street	Pave & Seal	95%	██████████	██████████	Completed with second seal scheduled in 2023.

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Project		% completed	Budget	Spent to date	Comments
NDRRA Projects 2021 Event					
Back Creek Road	Medium formation grade	100%	██████████	██████████	Project completed.
Withywine - Noonbah Rd	Medium formation grade	5%	██████████	██████████	Project started in November.
Longreach – Silsoe road	Medium formation grade	80%	██████████	██████████	Project started in August.
Longreach – Tocal road	Medium formation grade	85%	██████████	██████████	Project started in August.
Morella – Ardno road	Medium formation grade	90%	██████████	██████████	Project started in August.
Silverwood Access	Medium formation grade	100%	██████████	██████████	Completed.
Old Winton Rd	Medium formation grade	50%	██████████	██████████	Project started in November.
Amor Downs Rd	Medium formation grade	75%	██████████	██████████	Project started in November.

Project		% completed	Budget	Spent to date	Comments
Road Construction					
Grids all Areas	Renewal	80%	██████████	██████████	Grid replacements identified. Grid installed on Bogewong/Alroy Road. 3 x grids installed on the Morella/Silsoe Road. 1 x grid installed on Back Ck Road.
Ilfracombe Carpark	Pave and seal	95%	██████████	██████████	Project started in September. Earthworks completed. Seal completed in November 2022. Second seal scheduled for May 2023.

Project		% completed	Budget	Spent to date	Comments
MWPC					
Cramsie – Muttaborra road	Pave and seal	100%	██████████	██████████	Project is fully completed.
Longreach – Jundah road	Pave and seal, culvert upgrade	18%	██████████	██████████	Project to start in August, culverts ordered. Concrete works have commenced. Concrete culverts are being delivered to site.

Project		% completed	Budget	Spent to date	Comments
Town Streets Projects					
Street Maintenance	Pot Hole Patching				Ongoing

Project		% completed	Budget	Spent to date	Comments
RMPC Projects					
Isisford – Emmet road	Gravel Resheet	100%	██████████	██████████	Project is fully completed as at December 2022.
Longreach- Jundah Road	Grid Removal	10%	██████████	██████████	Project is fully completed as at December 2022.
Longreach – Winton Road	Installation of Bollards on second truck stop	100%	██████████	██████████	Project is fully completed as at December 2022/January 2023.

15. R&C OF INFRASTRUCTURE SERVICES REPORT
15.1 - Information Report - Infrastructure Services

Project		% completed	Budget	Spent to date	Comments
Isisford Weir Upgrade					
Isisford	Weir upgrade	90%	██████████	██████████	Project started in July. Project on hold due to river flow.

Project		% completed	Budget	Spent to date	Comments
LRCI3 Projects					
Longreach	Eagle street asphalt overlay	90%	██████████	██████████	Asphalt overlay completed. Line-marking and shared zone painting programmed for early 2023.
Isisford	Pave and seal airport road.	10%	██████████	██████████	Project started in July.
Isisford	Install concrete footpath from Police Station to St. Agnes Street	100%	██████████	██████████	Completed.
Isisford	Install concrete footpath from Golden West Hotel to Saint Catherine Street	75%	██████████	██████████	Project in progress.
Longreach	Install concrete footpath around State Primary School	100%	██████████	██████████	Contractor has completed works.

Project		% completed	Budget	Spent to date	Comments
TIDS					
Longreach Silsoe Road	10mm PMB reseal	100%	██████████	██████████	Project completed in November 2022.
Morella – Silsoe Road	10 mm PMB reseal	100%	██████████	██████████	Project completed in November 2022.

Maintenance Graders Locations

Note – All available maintenance graders will be working on formation grading projects for the 2021 flood damage in conjunction with normal maintenance grading programme.

Engineering Technical Officer Update

Current projects and operational undertakings underway for 2022/2023

Water & Sewer Projects			
Project	Location	% Completed	Comments
Water Mains Replacement	Isisford & Longreach	85%	<ul style="list-style-type: none"> • Works are almost complete in Isisford. • Locations for Longreach have been identified.
SCADA Upgrade (Supervisory Control and Data Acquisition)	All areas	30%	<ul style="list-style-type: none"> • Revised quote for works at Longreach STP received. Works scheduled to commence in 2023.
Sewer Relining Project	Longreach	5%	<ul style="list-style-type: none"> • Sewer lines have been identified with works scheduled to commence in 2023.
Smart Water Meter Trial	TBC	5%	<ul style="list-style-type: none"> • Trial to commence during 2023. Waiting on replacement meters to be supplied.
Isisford WTP - UV Treatment	Isisford	15%	<ul style="list-style-type: none"> • Consultation with the contractor is underway. Works are scheduled to commence in early 2023.

15. R&C OF INFRASTRUCTURE SERVICES REPORT
15.1 - Information Report - Infrastructure Services

Refurbishment of Murray, Shannon & Isisford Dam Pumps	Ilfracombe & Isisford	0%	<ul style="list-style-type: none"> Refurbishment of pumps and installation of new pipework, floats and cabling is scheduled to commence during the first quarter of 2023.
Upgrade to Murray McMillan Dam Switchboard	Ilfracombe	15%	<ul style="list-style-type: none"> Scope of Works and design for the electrical upgrade has been received. Tender process to commence in 2023.
Ilfracombe WTP Valve Automation	Ilfracombe	15%	<ul style="list-style-type: none"> Works to commence in 2023. Contractor has conducted site and ordering of equipment is in progress.

Waste Projects			
Project	Location	% Completed	Comments
Land Parcels	Longreach	5%	<ul style="list-style-type: none"> Survey Plans lodged with DNRME to extend the Longreach Landfill to the west.

Grants & Funding Projects			
Project	% Completed	Comments	
Passenger Transport Infrastructure Investment Program	15%	<ul style="list-style-type: none"> Alternate location for the Longreach Bus Stop has been determined and waiting on approval from Translink. Works to commence in 2023. 	
SES Support Grant 2023/2024	-	<ul style="list-style-type: none"> Application for replacement SES Vehicle has been submitted. Outcome to be advised in 2023. 	
School Transport Infrastructure Program	-	<ul style="list-style-type: none"> Applications submitted to improve safety around school zones for projects at Longreach State High School and Our Lady's School. 	

Plant & Fleet

Project	Task	Comment
Plant Replacement	Plant Procurement and Disposal	<ul style="list-style-type: none"> Fleet procurement for FY 22/23 is in progress. Still waiting on some plant from last FY due to supply issues. No new plant has arrived during December 2022.
Plant Utilisation	Plant Utilisation data from NAVMAN for Prime Movers, Graders & Loaders	<ul style="list-style-type: none"> Refer to attached for Plant Utilisation Reports for Prime Movers, Graders & Loaders for October 2022 to December 2022. Utilisation of plant across some areas remains below target due to staff leave and Christmas closure.
Workshop Operations	General Update	<ul style="list-style-type: none"> An internal audit of maintenance data on Navman completed during the Christmas closure. All Plant & Fleet now has up-to-date maintenance data recorded in Navman. Will require ongoing monitoring. Staffing levels have reduced due to resignations.

15. R&C OF INFRASTRUCTURE SERVICES REPORT
15.1 - Information Report - Infrastructure Services

Waste Management

Waste Facilities Update
<p>Longreach Waste Facility</p> <ul style="list-style-type: none"> Controlled burn of green to take place when weather conditions are appropriate. Scrap metal collection to take place during early 2023.
<p>Ilfracombe Waste Facility</p> <ul style="list-style-type: none"> Contractor is conducting routine cleaning of the facility.
<p>Isisford Waste Facility</p> <ul style="list-style-type: none"> Contractor conducting twice weekly covering of general waste.
<p>Yaraka Waste Facility</p> <ul style="list-style-type: none"> Contractor conducting regular covering of general waste. Construction of platform for waste oil tank in progress. Installation to take place in 2023.

Water & Sewerage

Water Operations
<p>All Sites - Water Treatment & Network - General Update</p> <ul style="list-style-type: none"> Weir and Dam levels at all sites are shown in Table 1 below. Routine water network maintenance undertaken and Customer Service Requests responded to as required across all sites. Hazard Inspections completed for all sites.
<p>Longreach Water Treatment & Network</p> <ul style="list-style-type: none"> Longreach WTP – some SCADA and Telemetry issues experienced end of December to mid January, requiring manual operation of the Plant. Cleaning of the clarifier launder trays has been undertaken as part of routine schedule. New mud pump installed to remove sludge from clarifier discharge. Recent runs in the river have increased workload on WTP Staff to maintain water quality.
<p>Ilfracombe Water Treatment & Network</p> <ul style="list-style-type: none"> Ilfracombe WTP & RO Plant – operating as normal. Final fit-out of new laboratory office completed. WTP Operator has completed Certificate III in Water Treatment Operations.
<p>Isisford Water Treatment & Network</p> <ul style="list-style-type: none"> Isisford WTP – operating as normal. Barcoo River is running so the Town Dam is currently being topped up. Repairs to the River Pump Platform have been completed.
<p>Yaraka Water Treatment & Network</p> <ul style="list-style-type: none"> Yaraka WTP – operating as normal. Minor adjustments with the chlorine product used has commenced to improve water quality
Sewerage Operations
<p>Longreach Pump Stations & STP</p> <ul style="list-style-type: none"> Routine maintenance undertaken as required.
<p>Ilfracombe Pump Stations & CED Ponds</p> <ul style="list-style-type: none"> Routine maintenance undertaken as required. A tidy up of sewer pump station yards has been completed.
<p>Isisford Pump Station & CED Ponds</p> <ul style="list-style-type: none"> Routine maintenance undertaken as required.

15. R&C OF INFRASTRUCTURE SERVICES REPORT
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Table 1 – Estimated Current Weir/ Dam Levels (~ approximate level)

Dam	Approx. Current Level (m)	Approx. % Full	DMP Height Full	Comments
Longreach Town Weirs	1.83m	101%	1.32m	Widespread rainfall across the region has resulted in significant fills for all catchments.
Shannon Dam	~13.50m	96%	14.0m	
Murray Macmillan Dam	~8.0m	77%	10.3m	
Isisford Dam	~9.35m	85%	11m	
Isisford Weir	1.3m	100%	1.3m	
Yaraka North Dam	11.5m	92%	12.5m	
Yaraka South Dam	12.0m	96%	12.5m	

Risk Management Factors:

This matter has been assessed using Council’s Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare
 Consequence: Insignificant
 Rating: Low (1/25)

Low risk, informational report only.

Environmental Management Factors:

Nil

Other Comments:



Cleaning of clarifier launder trays – Longreach WTP



RMPC Grid Relocation – Longreach Jundah Road to the Notus Downs Road

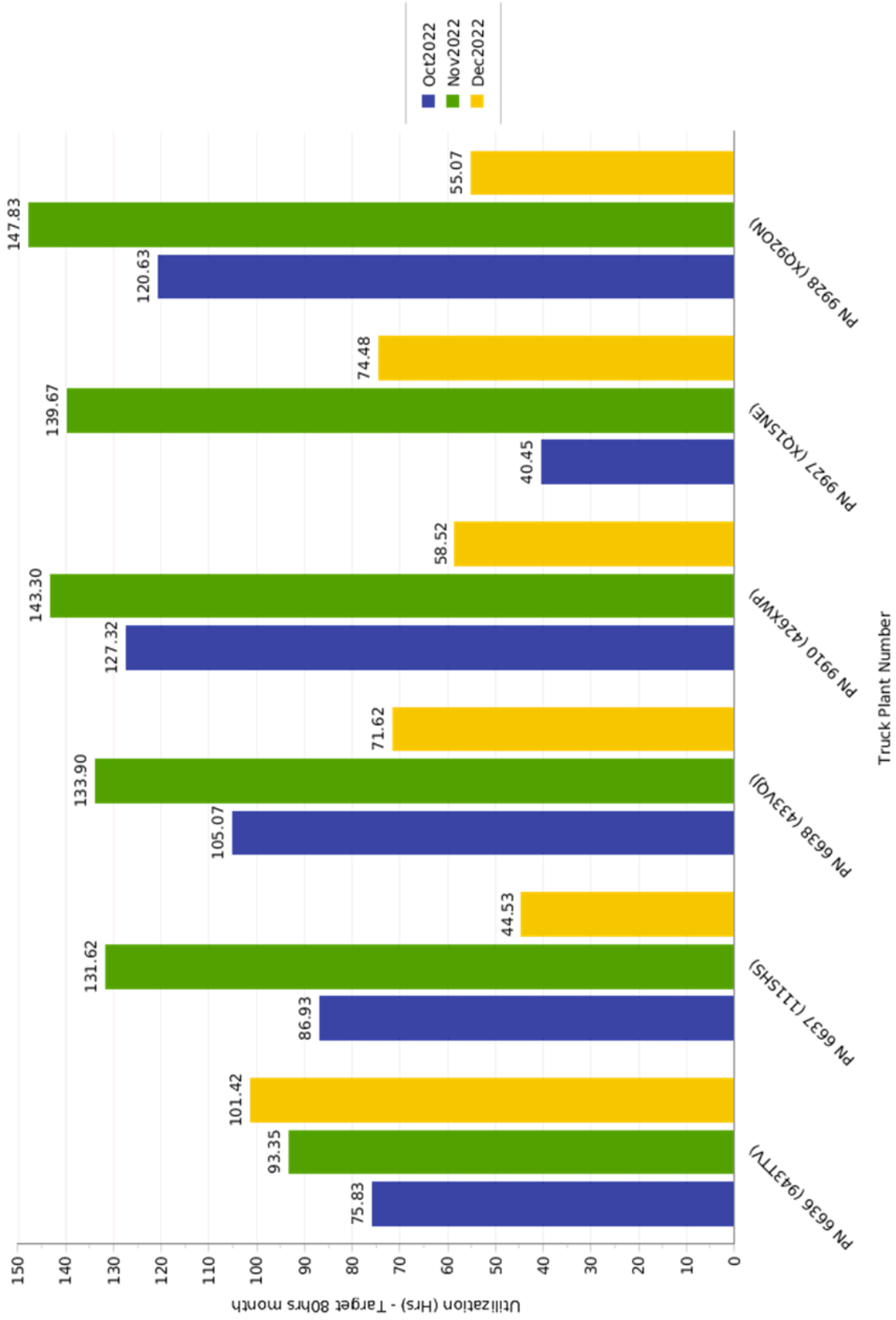
Appendices

1. Plant Utilisation October - December 2022 [↓](#)

Recommendation:

That Council receives the Infrastructure Information Report, as presented.

Truck Utilisation



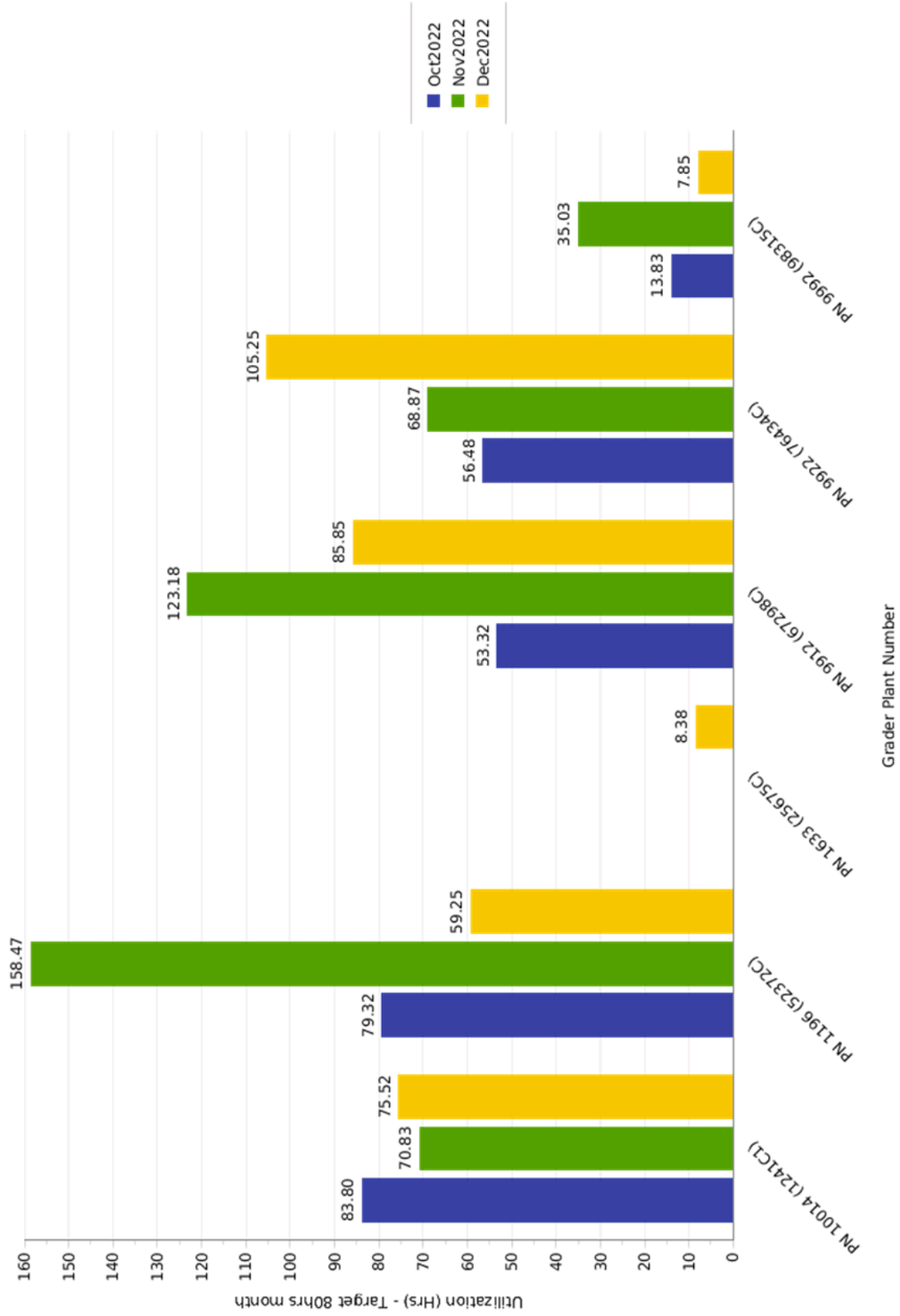
Truck Utilisation

Month	Truck Plant Number	PN 6636 (943TTV) Utilization (Hrs) - Target 80hrs month	PN 6637 (111SHS) Utilization (Hrs) - Target 80hrs month	PN 6638 (433VQJ) Utilization (Hrs) - Target 80hrs month	PN 9910 (426XWP) Utilization (Hrs) - Target 80hrs month	PN 9927 (XQ15NE) Utilization (Hrs) - Target 80hrs month	PN 9928 (XQ92ON) Utilization (Hrs) - Target 80hrs month
Oct2022		75.83	86.93	105.07	127.32	40.45	120.63
Nov2022		93.35	131.62	133.90	143.30	139.67	147.83
Dec2022		101.42	44.53	71.62	58.52	74.48	55.07

Notes:

Some trucks under monthly utilisation target (80) for December 2022 due to some operators on leave and Christmas shutdown.
Location of trucks has varied during the month for material and plant cartage.

Grader Utilisation



Grader Utilisation

Notes:

PN10014 - working on Crossmoor Rd.

PN1196 - working on the Withywine Noonbah Road.

PN1633 - error with Navman has been rectified. Working on Ilfracombe Aramac Rd.

PN1655 - Excessive utilisation hours due to Navman error - currently being repaired by Workshop. Working on Morella Ardno Rd.

PN9912 - working on various roads in the Isisford area.

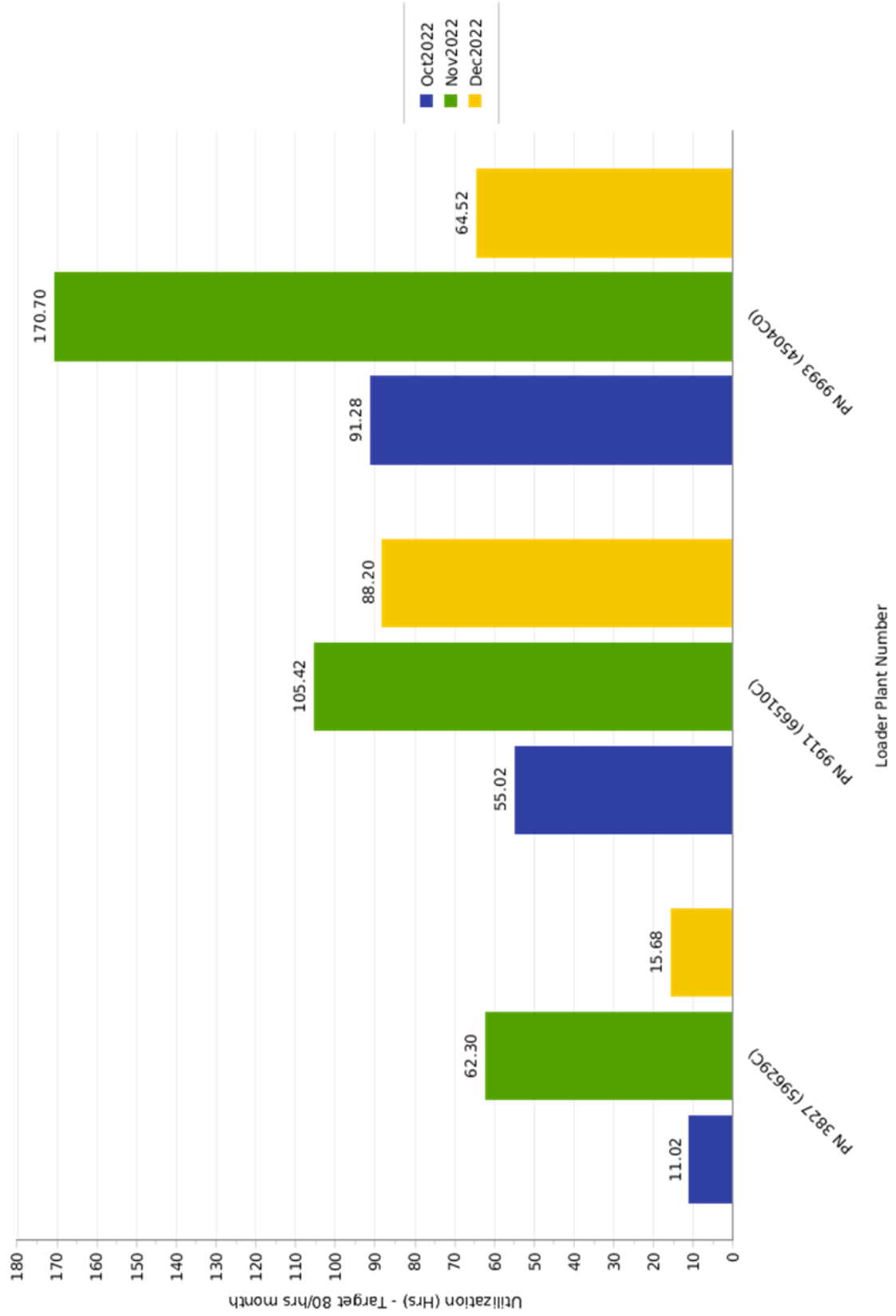
PN9922 - finished off the Isisford Emmet Road gravel resheet.

PN9942 - working on the Back Creek Rd.

PN9992 - completion of Cramsie Muttaborra Road pave and seal.

Grader Plant Number	Month	Utilization (Hrs) - Target 80hrs month
PN 10014 (1241C1)	Oct2022	83.80
	Nov2022	70.83
	Dec2022	75.52
PN 1196 (52372C)	Oct2022	79.32
	Nov2022	158.47
	Dec2022	63.87
PN 1633 (25675C)	Oct2022	0
	Nov2022	0
	Dec2022	8.38
PN 1655 (45335C)	Oct2022	679.62
	Nov2022	436.70
	Dec2022	380.73
PN 9912 (67298C)	Oct2022	53.32
	Nov2022	123.18
	Dec2022	85.85
PN 9922 (76434C)	Oct2022	56.48
	Nov2022	68.87
	Dec2022	105.25
PN 9942 (85843C)	Oct2022	100.00
	Nov2022	552.43
	Dec2022	24.93
PN 9992 (98315C)	Oct2022	13.83
	Nov2022	35.03
	Dec2022	7.85

Loader Utilisation



Loader Utilisation

Loader Plant Number	Month	Utilization (Hrs) - Target 80/hrs month
PN 3676 (C99511)	Oct2022	0
	Nov2022	0
	Dec2022	0
PN 3827 (59629C)	Oct2022	11.02
	Nov2022	62.30
	Dec2022	15.68
PN 9911 (66510C)	Oct2022	55.02
	Nov2022	105.42
	Dec2022	88.20
PN 9993 (4504C0)	Oct2022	91.28
	Nov2022	170.70
	Dec2022	64.52

Notes:

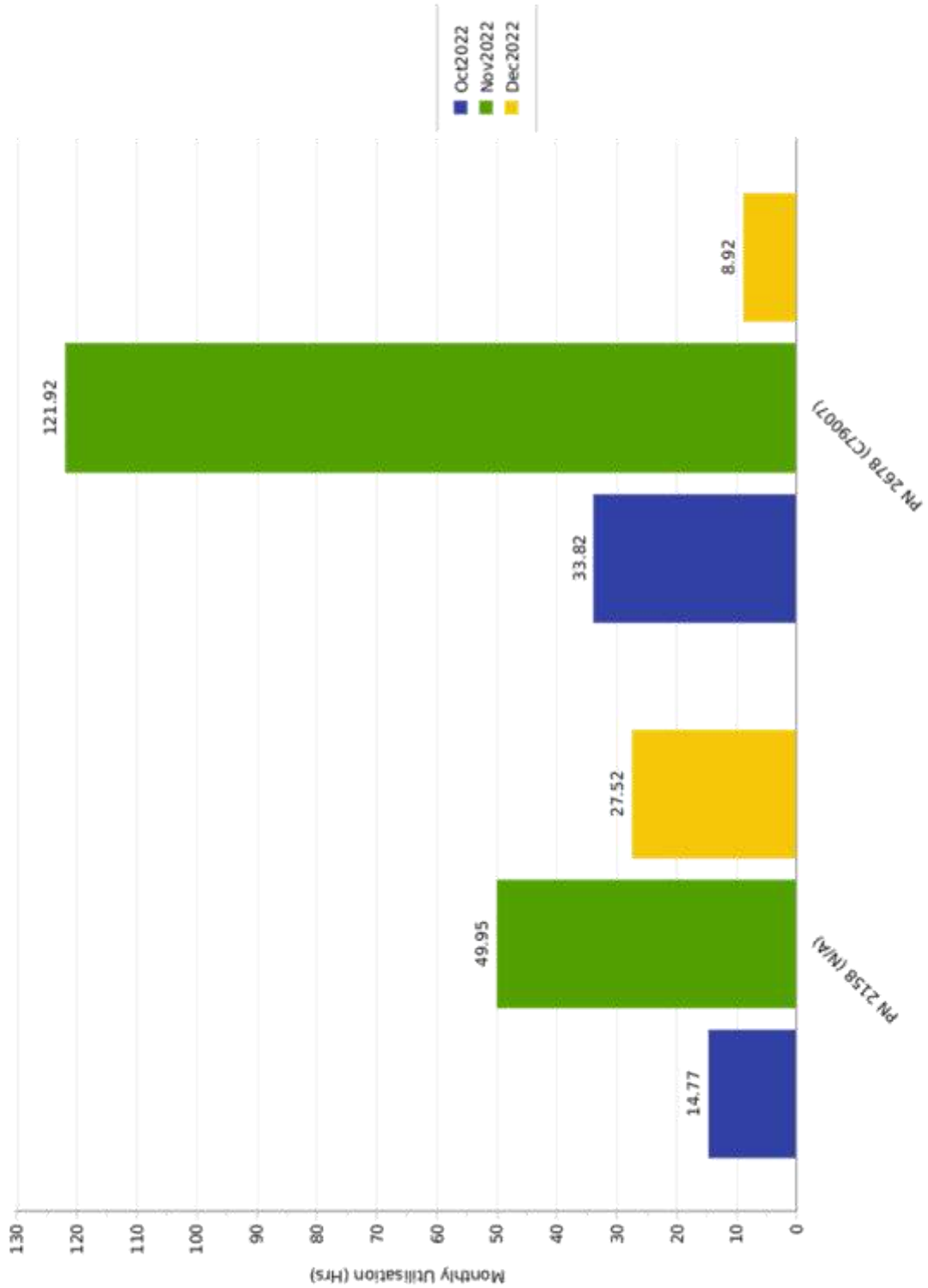
PN3676 - Navman unit has been replaced and data will commence in 2023. Working at Tarcombe Pit.

PN3827 - Hours below target due to staff vacancy.

PN9911 - working at the Oxenhope Pit.

PN9993 - working on the Cramsie Muttaborra Road.

Stabiliser & Scraper Utilisation



Stabiliser PN #2678 - Scraper PN #2158

Stabiliser & Scraper Utilisation

Month	Oct2022	Nov2022	Dec2022
Stabiliser PN #2678 - Scraper PN #2158	Monthly Utilisation (Hrs)	Monthly Utilisation (Hrs)	Monthly Utilisation (Hrs)
PN 2158 (N/A)	14.77	49.95	27.52
PN 2678 (C79007)	33.82	121.92	8.92

Notes:
 No monthly target placed on these plant items as utilisation fluctuates with projects and specific nature of works.

PN2678 Stabiliser - working on the gravel resheet on Isisford Emmett Rd.
 PN2158 Scraper - working on the Cramsie Muttaborra Rd pave and seal.

**LONGREACH REGIONAL COUNCIL
ORDINARY MEETING AGENDA**

16. LATE ITEMS

Nil for this meeting

17. CLOSED MATTERS

Recommendation:

That pursuant to section 242J(1) of the Local Government Regulation 2012 the meeting be closed to discuss the following matters, which are considered confidential for the reasons indicated.

17.1 Appointment of Chief Executive Officer

Consideration of the appointment of a Chief Executive Officer.

This report is considered confidential in accordance with section 275(1) a, of the Local Government Regulation 2012, as it contains information relating to: the appointment, discipline or dismissal of the Chief Executive Officer.

18. CLOSURE OF MEETING