



**Longreach
Regional Council**
Ilfracombe Isisford Longreach Yaraka

**Address all correspondence to:
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14 December 2022

Dear Councillors

Re: Meeting Notice for Council Meeting to be held on 15 December 2022

Notice is hereby given that the Council Meeting of the Longreach Regional Council will be held in the Council Boardroom, 96a Eagle Street, Longreach on Thursday 15 December 2022 commencing at 9.00am.

The Briefing Session for this meeting will be held in the Fairmount (East) room on Tuesday 13 December 2022 commencing at 9:00am.

Your attendance at these meetings is requested.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Brett Walsh'.

Brett Walsh
Acting Chief Executive Officer

Enc

LONGREACH REGIONAL COUNCIL ORDINARY MEETING AGENDA

Thursday 15 December 2022

Civic Centre, 96a Eagle Street, Longreach

- 1. Opening of Meeting**
- 2. Prayer**
Condolences
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- 18. Closure of Meeting**

**LONGREACH REGIONAL COUNCIL
ORDINARY MEETING AGENDA**

1. OPENING OF MEETING

LOCAL GOVERNMENT ACT 2009 – PRINCIPLES

Local government is required to adhere to the following high level principles contained in *section 4 of the Local Government Act*:

The *local government principles* are:

- (a) Transparent and effective processes, and decision-making in the public interest; and
- (b) Sustainable development and management of assets and infrastructure, and delivery of effective services; and
- (c) Democratic representation, social inclusion and meaningful community engagement; and
- (d) Good governance of, and by, local government; and
- (e) Ethical and legal behaviour of councillors and local government employees.

DECISIONS, BASED ON RECOMMENDATIONS, PROVIDE FOR THE FOLLOWING COUNCIL ACTIONS:

Recognise There is an issue and Council recognises that but usually can't do much about it.
Financial cost (no cost).

Advocate Council will take up the issue on behalf of the community and usually get someone else to do something about it (some cost/minimal cost).

Partner Council partners with another organisation/agency to jointly do something about the issue (half cost).

Deliver Council is the deliverer of the program/solution, usually funds it etc. This is normally a standard Council responsibility in service delivery (full cost).

Council's risk management processes are based around the following principles:

Risk Identification: Identify and prioritise reasonably foreseeable risks associated with activities, using the agreed risk methodology.

Risk Evaluation: Evaluate those risks using the agreed Council criteria.

Risk Treatment / Mitigation: Develop mitigation plans for risk areas where the residual risk is greater than our tolerable risk levels.

Risk Monitoring and Reporting: Report risk management activities and risk specific information in accordance with the risk protocols.

The Risk Matrix below is used to assess the likelihood and consequence of any risk to Council, to then identify any necessary treatment actions. This matrix will also be used to assess any risk identified in Council's reports:

Likelihood	Consequence				
	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain 5	Medium 5	High 10	High 15	Extreme 20	Extreme 25
Likely 4	Medium 4	Medium 8	High 12	High 16	Extreme 20
Possible 3	Low 3	Medium 6	Medium 9	High 12	High 15
Unlikely 2	Low 2	Low 4	Medium 6	Medium 8	High 10
Rare 1	Low 1	Low 2	Medium 3	Medium 4	Medium 5

OUR VISION, MISSION AND VALUES

Vision:

LONGREACH REGIONAL COUNCIL ORDINARY MEETING AGENDA

The communities of the Longreach Region, with their individual identities and a proud heritage, will be characterised by their cohesive and inclusive nature, making the region a location of choice for business investment and outback living. Reaching a population of 5,500 by 2027, the Longreach Region will be characterised by strong communities and a vibrant economy driven by skills and innovation in a diversity of traditional and new industries.

Mission:

Council's Mission is to deliver decisive leadership in making locally-responsive, informed and responsible decisions, providing the highest-quality services and facilities to all communities of the Longreach Region.

Values:

Our values govern the actions of Council and how it serves the communities of Ilfracombe, Isisford, Longreach and Yaraka. Our eight core values are:

1. A Safe and Healthy Work Environment
2. Inclusiveness and Respect
3. Consistency and Fairness
4. Teamwork and Staff Development
5. Performance and Value for Money
6. Leadership and Collaboration
7. Sustainability
8. Forward-looking

2. PRAYER – Reverend Jenny Coombes, Uniting Church

CONDOLENCES

3. CONSIDERATION OF LEAVE OF ABSENCE

4. DECLARATION OF ANY PRESCRIBED / DECLARABLE CONFLICTS OF INTEREST BY COUNCILLORS

4.1 Declaration of Prescribed Conflicts of Interest on any Item of Business

Pursuant to section 150EG, 150EH, 150EI, 150EJ, 150EK, 150EL and 150EM of the *Local Government Act 2009*, a Councillor who has a prescribed conflict of interest in a matter must notify Council of the potential benefit or loss, and if applicable, provide the name of the related person and their relationship with them. They may not participate in a decision relating to the matter and must leave the meeting.

4.2 Declaration of a Declarable Conflict of Interest on any Item of Business

Pursuant to section 150EN, 150EO, 150EP, 150EQ, 150ER, 150ES and 150ET of the *Local Government Act 2009*, a Councillor who has a declarable conflict of interest in a matter must notify Council of the nature of the interest, if applicable, name of the related person, the relationship to them, and the nature of the interest, and/or the value and date of any gift received.

The Councillor may voluntarily leave the meeting and not participate in a decision relating to the matter or;

Other Councillors may vote on this matter and decide if;

- (a) the Councillor must leave the meeting and not participate in a decision relating to the matter;
or
- (b) the Councillor may remain in the meeting and participate in a decision relating to the matter.

5. CONFIRMATION OF MINUTES

5.1 Council - 17 November 2022

**LONGREACH REGIONAL COUNCIL
ORDINARY MEETING AGENDA**

5.2 Council - 1 December 2022 - Special

LONGREACH REGIONAL COUNCIL



Ordinary Meeting

Thursday 17 November 2022

UNCONFIRMED MINUTES

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 17 November 2022 at the Isisford Town Hall, Isisford**

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1 Opening of Meeting and Acknowledgement of Country

The Mayor declared the meeting open at 8:59am

"We acknowledge the Traditional Owners of the land on which we meet today, and we acknowledge elders past, present and future."

2 Prayer

Pastor Ben Kent, Reach Christian Church, opened the meeting with a prayer.

Council acknowledges the passing of community members

Council paid their respects and acknowledged the passing of community members Jennifer Lilian Peacey, Cecil Plumb, Russell James Oates and John McNamara.

PRESENT

Councillors

Mayor	Cr AC Rayner
Deputy Mayor	Cr LJ Nunn
	Cr DJ Bignell
	Cr AJ Emslie
	Cr TM Hatch
	Cr TFB Smith

Officers

Acting Chief Executive Officer	Mr Brett Walsh
Acting Director of Corporate Services	Mrs Margaret Gatt
Director of Community and Cultural Services	Mrs Lisa Young
Director of Infrastructure Services	Mr Roger Naidoo
Chief Financial Officer	Mr David Wilson
Executive Office, Economic Development and Public Affairs	Mr Simon Kuttner
Executive Assistant to Chief Executive Officer, Mayor and Councillors	Ms Calie McLachlan

Public Gallery

Apologies

Councillor	Cr TJ Martin absent due to family commitments.
Human Resources and Workplace Health and Safety Manager	Ms Grace Jones

3 Consideration of Leave of Absence

Nil

4 Declaration of any Prescribed / Declarable Conflicts of Interest by Councillors

4.1 Declaration of Prescribed Conflicts of Interest on any Item of Business

Pursuant to section 150EG, 150EH, 150EI, 150EJ, 150EK, 150EL and 150EM of the *Local Government Act 2009*, a Councillor who has a prescribed conflict of interest in a matter must notify Council of the potential benefit or loss, and if applicable, provide the name of the related person and their relationship with them. They may not participate in a decision relating to the matter and must leave the meeting.

No declarations were made during this point of the meeting.

**Minutes of the Longreach Regional Council Ordinary Meeting
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4.2 Declaration of a Declarable Conflict of Interest on any Item of Business

Pursuant to section 150EN, 150EO, 150EP, 150EQ, 150ER, 150ES and 150ET of the *Local Government Act 2009*, a Councillor who has a declarable conflict of interest in a matter must notify Council of the nature of the interest, if applicable, name of the related person, the relationship to them, and the nature of the interest, and/or the value and date of any gift received.

The Councillor may voluntarily leave the meeting and not participate in a decision relating to the matter or;

Other Councillors may vote on this matter and decide if;

- (a) the Councillor must leave the meeting and not participate in a decision relating to the matter; or
- (c) the Councillor may remain in the meeting and participate in a decision relating to the matter.

No declarations were made during this point of the meeting.

5 Confirmation of Minutes

5.1 Council - Thursday 27 October 2022

(Res-2022-11-275)

Moved Cr Emslie seconded Cr Nunn

That the Minutes of the Council held on Thursday 27 October 2022, be confirmed.

CARRIED 6/0

6 Mayoral Report

The Mayor provided a verbal report on matters addressed by him since the last meeting.

7 Councillor Requests

Nil

8 Notices of Motion

Nil

9 Petitions

Nil

10 Deputations

Nil

11 Reception and Consideration of Chief Executive Officer's Report

Consideration was given to the Chief Executive Officer's Report.

11.1 Standing Matters: Councillor Information Correspondence

From the Chief Executive Officer, tabling a list of significant and relevant correspondence for Councillors and public information.

The following correspondence has been received up to Tuesday 8 November 2022:

1. Queensland Health – End of declared public health emergency
2. Local Government Association of Queensland (LGAQ) – Community Childcare Fund
3. Yaraka End of the Line Draft – Certificate of Appreciation
4. Electoral Commission Queensland – External boundary review
5. Queensland Government Department of Agriculture and Fisheries – Regional Drought Resilience Planning Program - Round 2

(Res-2022-11-276)

Moved Cr Emslie seconded Cr Bignell

That Council receives the Councillor Information Correspondence Report, as presented.

CARRIED 6/0

**Minutes of the Longreach Regional Council Ordinary Meeting
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11.2 Standing Matters: Calendar of Events

Calendar of Events, Upcoming Meetings and Conferences for Councillors

Date	Event	Location	Participants
November 2022			
1 Tues	Longreach Races	Longreach Racecourse Teal St, Longreach	Public event- Fees apply
3 Thurs	Site Tour- Bexley / Longreach Pound	Bexley/ Longreach Pound 8:00am – 12:30pm	Mayor, Councillors and Chief Executive Officer
3 Thurs	Land and Pest Management Advisory Committee meeting	Fairmount Room, Longreach Civic Centre 1:00pm – 4:00pm	Councillor Nunn, Smith and Bignell, Chief Executive Officer, Director of Corporate Services, Director of Infrastructure, and Committee Members
4 Fri	‘Little Red in the Hood’	Longreach Civic Centre, 6pm	Public event – Fees apply
7 Mon	Grant Writing and Finance Workshop – CPR Group	Fairmount Room, Longreach Civic Centre 5:30-7:30pm	Public event
7 Mon	Skilled Migration Workshop- with Department of Home Affairs	Birdcage Hotel, Longreach 5:30pm-7:00pm	Public event (registration required)
10 Thurs	Councillor/ Directors Strategic Roundtable	“The Cottage” ASHOF, Longreach 11:00am -5:00pm	Mayor, Councillors and Executive Leadership Team
10 Thurs	Outback Aussie Tours - Heritage Rail Motor Arrival	Longreach Railway Station, Longreach 5:30pm-6:30pm	Public event
11 Fri	Remembrance Day	Edkins Park, Longreach 10:40am -11:30am	Public event
15 Tues	Council Briefing	Fairmount Rooms, Longreach Civic Centre. 8.00am – 5.00pm	Mayor, Councillors and Executive Leadership Team
16 Wed	Galilee Energy Site Tour	Glenaras Station 8:00am – 12:30pm	Mayor, Councillors and Chief Executive Officer
17 Thurs	Council Meeting	Isisford Council Office, Isisford 9:00am – 5:00pm	Mayor, Councillors, Executive Leadership Team and members of the public
22 Tues	Longreach Show Society – Queen’s Jubilee tree planting and Morning tea	Longreach Showgrounds, Longreach 10:30am – 12:00pm	Public event
26 Sat	Ilfracombe Christmas Tree	Memorial Park, Ilfracombe 6:00pm start	Public event BYO event
28 Mon	Longreach Fire Trials	Eagle St, corner of Post Office & Commercial Hotel, Longreach	Public event
December 2022			
1 Thurs	Councillor/ Directors Strategic Roundtable	Location to be advised	Mayor, Councillors and Executive Leadership Team
1 Thurs	A not-so-silent Night – Community Christmas Concert	Edkins Park, Longreach 7:00pm	Public event BYO event
4 Sun	Longreach Churches Together - Carols	Edkins Park, Longreach 7:00pm	Public event
9 Fri	Lions Christmas Street Party	Eagle Street, Longreach	Public event
Sat 10	Yaraka Christmas Tree	Yaraka Hall, Yaraka	Public event

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13 Tues	Council Briefing	Fairmount Rooms, Longreach Civic Centre. 8.00am – 5.00pm	Mayor, Councillors and Executive Leadership Team
14 Wed	Audit and Risk Committee Meeting	Council Chambers, Longreach 9:00am- 5:00pm	Mayor, Councillors Nunn, and Martin, Chief Executive Officer and Chief Financial Officer
15 Thurs	Council Meeting	Council Chambers, Longreach 9:00am- 5:00pm	Mayor, Councillors and Executive Leadership Team and members of the public
Sat 24	Isisford Christmas Tree	Whitmans' Memorial Park, Isisford 6:00pm start	Public event BYO event
January 2023			
25 Wed	Council Meeting	Council Chambers, Longreach 9:00am- 5:00pm	Mayor, Councillors and Executive Leadership Team and members of the public
26 Thurs	Longreach Australia Day 2023 Awards/ Citizenship Ceremony/ Community Breakfast / Family event	Arts and Craft Pavilion, Longreach Showgrounds 8:00am- 12:00pm	Public event
26 Thurs	Ilfracombe Australia Day 2023 Awards/ Community BBQ dinner/ Cricket and Family event	Ilfracombe Recreational Centre, Ilfracombe 3:00pm start	Public event
26 Thurs	Isisford & Yaraka Australia Day 2023 Awards/ Community Breakfast/ Free pool and activities	Multi Purpose Complex, Isisford 8:00am start	Public event
28 Sat	Yaraka Australia Day 2023 Community BBQ	Yaraka Hotel, Yaraka 6:00pm	Public event

(Res-2022-11-277)

Moved Cr Nunn seconded Cr Smith

That Council receives the Calendar of Events report, as presented.

CARRIED 6/0

11.3 Longreach Regional Council Annual Report 2021-2022

Consideration of the Longreach Regional Council's Annual Report 2021-2022.

(Res-2022-11-278)

Moved Cr Emslie seconded Cr Hatch

That Council, pursuant to section 182 of the Local Government Regulation 2012, adopts the Longreach Regional Council Annual Report 2021-2022 (including the audited Annual Financial Statements).

CARRIED 6/0

11.4 Annual Operational Plan Review 2022-2023 - Review for Period Ending 30 September 2022

Consideration of the 2023 Annual Operational Plan review for the period ending 30 September 2022.

(Res-2022-11-279)

Moved Cr Hatch seconded Cr Smith

That Council, pursuant to section 174(3) of the Local Government Regulation 2012, receives the Chief Executive Officer's evaluation of the implementation of the 2023 Annual Operational Plan for the period ended 30 September 2022.

CARRIED 6/0

**Minutes of the Longreach Regional Council Ordinary Meeting
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11.5 October 2022 Community Forum Update

Consideration of the Community Forum actions from the forums held throughout October 2022.

(Res-2022-11-280)

Moved Cr Nunn seconded Cr Emslie

That Council receives and accepts the October 2022 Community Forum actions, as presented and amended.

CARRIED 6/0

11.6 Workplace Health & Safety Update Report - October 2022

This report provides a summary of Council's health and safety performance as at 31 October 2022, highlighting issues, risks and opportunities impacting on employee health and safety in the workplace.

(Res-2022-11-281)

Moved Cr Hatch seconded Cr Bignell

That Council receives the Workplace Health & Safety Update report for the period ending 31 October 2022, as presented.

CARRIED 6/0

11.7 Information Report - Governance

This report provides an update on a range of activities that have occurred during the month of October 2022 for the Governance Department.

(Res-2022-11-282)

Moved Cr Emslie seconded Cr Bignell

That Council receives the Governance information report, as presented.

CARRIED 6/0

12 Reception and Consideration of Director Corporate Services Report

Consideration was given to the Director Corporate Services Report.

12.1 Monthly Financial Statements

Consideration of the financial statements for the period ending 31 October 2022.

(Res-2022-11-283)

Moved Cr Emslie seconded Cr Hatch

That the monthly financial statements for the period ending 31 October 2022 be adopted, as presented.

CARRIED 6/0

12.2 2022/2023 Financial Year - September Quarterly Budget Review Report

Consideration of a budget review for the quarter ending 30 September 2022 pursuant to Section 170 of the *Local Government Regulation 2012*, where Council may, by resolution, amend the budget for a financial year at any time before the end of the financial year.

(Res-2022-11-284)

Moved Cr Bignell seconded Cr Hatch

That pursuant to section 170(3) of the Local Government Regulation 2012, Council adopts the Budget Review, as presented.

CARRIED 6/0

**Minutes of the Longreach Regional Council Ordinary Meeting
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12.3 Audit and Risk Committee - Minutes and Recommendations 20 October 2022

Consideration of the recommendations of the Audit and Risk Committee meeting held on 20 October 2022.

(Res-2022-11-285)

Moved Cr Nunn seconded Cr Bignell

That Council receives the minutes of the Audit and Risk Committee meeting held 20 October 2022, as presented.

CARRIED 6/0

The meeting adjourned for Morning Tea at 10:26am.

The meeting returned at 11:02am with all present prior to the adjournment in attendance.

12.4 External Audit Management Report

Consideration of the Final Management Report from QAO for the 2021-2022 Financial Report.

(Res-2022-11-286)

Moved Cr Emslie seconded Cr Nunn

That Council receives the report, as presented.

CARRIED 6/0

12.5 Land and Pest Management Advisory Committee Minutes and Recommendations - 3 November 2022

Consideration of the minutes and recommendations of the Land and Pest Management Advisory Committee (LPMAC) meeting held on 3 November 2022.

(Res-2022-11-287)

Moved Cr Smith seconded Cr Bignell

That pursuant to section 265 of the Local Government Regulation 2012, Council approves:

- 1. The prioritisation of ongoing funding for the control of various cacti infestations throughout the Shire.*
- 2. The development and display of information relating to the UHF repeater towers (purpose of UHF repeaters, how to use/access, and locations) for locals and travellers to be provided at the Visitor Information Centres, on Council's main website and Experience Longreach Tourism website.*
- 3. Identifies the commitment of Council staff, and asks that Council accept their thanks to Jeffrey Newton and the Rural Lands team for the baiting programs held in October, which was impacted by wet weather and logistical challenges.*
- 4. Through Council, the Committee would like to write a letter of Thanks to Anna-Marie Moffat to express their appreciation for her work in the Rural Lands Position for the Council and wish her all the best in her new role.*

CARRIED 6/0

12.6 Information Report - Corporate Services

This report provides an update on a range of activities that has occurred during the month of October 2022 for the Corporate Services Department.

(Res-2022-11-288)

Moved Cr Emslie seconded Cr Hatch

That Council receives the Corporate Services information report, as presented.

CARRIED 6/0

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13 Reception and Consideration of Director Community and Cultural Services Report

Consideration was given to the Director Community and Cultural Services Report.

13.1 Community Donations - November 2022

Consideration of the Community Donations applications received in November in accordance with the Community Donations Policy No. 11.06.

(Res-2022-11-289)

Moved Cr Bignell seconded Cr Smith

That Council endorses the allocation of funds from the Community Donations Program as contained in the following table, in accordance with the Community Donations Policy No. 11.07;

<i>Organisation/ Name</i>	<i>Event/Activity</i>	<i>Grant Requested</i>	<i>Grant Approved</i>	<i>Conditions of approval/Payment</i>
<i>Yaraka Sports & Progress Association</i>	<i>Yaraka Christmas Tree 2022</i>	<i>Financial \$300.00 Total \$300.00</i>	<i>Financial \$300.00 Total \$300.00</i>	<i>Nil</i>
<i>Lions Club of Longreach Inc.</i>	<i>Lions Club Christmas Street Party 2022</i>	<i>Financial \$4,403.80 Total \$4,403.80</i>	<i>Financial \$4,403.80 Total \$4,403.80</i>	<i>Nil</i>
		<i>TOTAL \$4,703.80</i>	<i>TOTAL \$4,703.80</i>	

CARRIED 6/0

Attendance: Lisa Young left the Meeting at 11:32am and was not present during the discussion of and voting on Item 13.2 and 13.3 due to a declared conflict of interest.

13.2 Exemption Certificate for a Class 10a Shed at 1 Pelican Street, Longreach

Consideration of an application for an Exemption Certificate for a 170m² shed as the effects of the development are minor or inconsequential.

(Res-2022-11-290)

Moved Cr Emslie seconded Cr Bignell

That pursuant to Section 46 of the Planning Act 2016, Longreach Regional Council grants an Exemption Certificate for proposed building work assessable against the Planning Scheme for a 170m² Class 10a Shed at 1 Pelican Street, Longreach, formally described as Lot 119 & 120 on L3579.

CARRIED 6/0

13.3 Referral Agency Assessment Application (Alternative Siting Assessment) - 1 Pelican Street, Longreach

Consideration of a Referral Agency Assessment Application for an alternative siting assessment lodged with Council on 25th October 2022, for a shed to be constructed on land located at 1 Pelican Street, Longreach and described as Lot 119-120 on L3579.

(Res-2022-11-291)

Moved Cr Emslie seconded Cr Smith

That pursuant to section 32 and 33 of the Building Act 1975, Planning Act 2016 and schedule 9, table 3 of the Planning Regulations 2017, the shed at 1 Pelican Street, Longreach and formally described as Lot 119-120 on L3579, be approved to be constructed with a 5m setback from the Finch Lane road boundary, as per the attached site plan and the recommendation from Council's Building Certifier.

CARRIED 6/0

**Minutes of the Longreach Regional Council Ordinary Meeting
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Attendance: Lisa Young returned to the Meeting at 11:36am.

13.4 Council Housing - Disposal via Tender 28 St Mary Street

Consideration of disposal of surplus Council housing via invite for written tenders for the contract under section 227 of the *Local Government Regulations 2012*.

Recommendation:

That Council, in accordance with the Local Government Regulation 2012, Section 228, sub-section (9) does not accept any tender offers, as the offers are below the property market valuation.

LAPSED FOR WANT OF A MOVER

13.4 Council Housing - Disposal via Tender 28 St Mary Street

(Res-2022-11-292)

Moved Cr Emslie seconded Cr Hatch

That Council in accordance with the Local Government Regulation 2012, Section 228, sub-section (10) accepts the highest tender offer being \$43,000 on the basis the tender is the most advantageous to Council.

CARRIED 6/0

13.5 Information Report - Community & Cultural Services

This report provides an update on a range of activities that has occurred during the month of October for the Community & Cultural Services Department.

(Res-2022-11-293)

Moved Cr Bignell seconded Cr Nunn

That Council receives the Community & Cultural Services information report, as presented.

CARRIED 6/0

14 Reception and Consideration of Director Infrastructure Services Report

Consideration was given to the Director Infrastructure Services Report.

14.1 Amendments to the Drinking Water Quality Management Plan

Council to consider the Amendments to the Drinking Water Quality Management Plan, prepared by Bligh Tanner for Longreach Regional Council.

(Res-2022-11-294)

Moved Cr Smith seconded Cr Nunn

That Council accepts the Amended Drinking Water Quality Management Plan prepared by Bligh Tanner, as presented.

CARRIED 6/0

14.2 Bailey's Road Upgrade

Council to consider the request to upgrade Bailey's Road, Ilfracombe.

(Res-2022-11-295)

Moved Cr Hatch seconded Cr Emslie

That Council agrees to re-sheet the road with better quality gravel such as mud-rock at an initial capital cost of \$60,000.00 and a total cost of \$195,000.00 over 30 years.

CARRIED 6/0

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 17 November 2022 at the Isisford Town Hall, Isisford**

14.3 Information Report - Infrastructure Services

This report provides an update on a range of activities that has occurred during the month of October for the Infrastructure Department.

(Res-2022-11-296)

Moved Cr Emslie seconded Cr Bignell

That Council receives the Infrastructure Information Report, as presented.

CARRIED 6/0

The meeting adjourned for lunch at 12:35pm.

The meeting returned at 1:23pm with all present prior to the adjournment in attendance.

15 Late Items

15.1 Consideration of Tenders for Isisford WTP - Ultra-violet (UV) Treatment System

Council to consider the Tender Responses for the Isisford Water Treatment Plant – UV Treatment System.

(Res-2022-11-297)

Moved Cr Nunn seconded Cr Bignell

That Council awards the Tender for the Isisford Water Treatment Plant – UV Treatment System to Aquatec Maxcon Pty Ltd, for the contract value of \$389,249.00 (excl. GST).

CARRIED 6/0

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 17 November 2022 at the Isisford Town Hall, Isisford**

16 Closed Matters

(Res-2022-11-298)

Moved Cr Hatch seconded Cr Smith

That pursuant to section 242J(1) of the Local Government Regulation 2012 the meeting be closed at 1:32pm to discuss the following matters, which are considered confidential for the reasons indicated.

Claim Relating to Assessment A336

This report is considered confidential in accordance with section 275(1) e, of the Local Government Regulation 2012, as it contains information relating to: legal advice obtained by the council or legal proceedings involving the council.

Starlights Lookout - Tenure

This report is considered confidential in accordance with section 275(1) e, of the Local Government Regulation 2012, as it contains information relating to: legal advice obtained by the council or legal proceedings involving the council.

CARRIED 6/0

Council out of Closed session

(Res-2022-11-299)

Moved Cr Emslie seconded Cr Bignell

Council move out of Closed session at 1:41pm to vote on Item 16.1 and 16.2.

CARRIED 6/0

16.1 Claim Relating to Assessment A336

Advice to Council regarding the settlement of rates for land located at 131 Eagle Street, Longreach and described as Lots 1 & 2 on RP601222, Lot 706 on CP L3571 & Lot 2 on RP603762.

(Res-2022-11-300)

Moved Cr Emslie seconded Cr Nunn

That Council, pursuant to section 95 of the Local Government Act 2009 and, following the execution of a Heads of Agreement between the landowner and Council:

- a. Endorses the action of the Chief Executive Office in removing recoverable charges applied to the land located at 131 Eagle Street, Longreach and described as Lots 1 & 2 on RP601222, Lot 706 on CP L3571 & Lot 2 on RP603762.*
- b. Writes of the debt owing of \$388,047.*

CARRIED 6/0

16.2 Starlights Lookout - Tenure

Consideration of whether to pursue a Memorandum of Understanding (MOU) or other appropriate written instrument to ensure Council's promotion of the Starlight's Lookout is not subject to any risk.

(Res-2022-11-301)

Moved Cr Hatch seconded Cr Bignell

That Council resolves for the Chief Executive Officer to negotiate the terms of a Memorandum of Understanding with the lessee of Yanburra Station located at 4080 Cramsie Muttaborra Road, Longreach formally described as Lot 27 on C22815 so that it may move forward with certainty regarding its use and advertisement of Starlight's Lookout.

CARRIED 6/0

17 Closure of Meeting

There being no further business, the meeting was closed at 1:44pm.

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 17 November 2022 at the Isisford Town Hall, Isisford**

Minutes Certificate

These minutes are unconfirmed.

Cr AC Rayner
Mayor

Brett Walsh
Acting Chief Executive Officer

LONGREACH REGIONAL COUNCIL



Special Meeting

Thursday 1 December 2022

UNCONFIRMED MINUTES

**Minutes of the Longreach Regional Council Special Meeting
held on Thursday 1 December 2022 at the Civic Centre, 96a Eagle Street, Longreach**

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**Minutes of the Longreach Regional Council Special Meeting
held on Thursday 1 December 2022 at the Civic Centre, 96a Eagle Street, Longreach**

1 Opening of Meeting and Acknowledgement of Country

The Mayor declared the meeting open at 8:32am

"We acknowledge the Traditional Owners of the land on which we meet today, and we acknowledge elders past, present and future."

PRESENT

Councillors

Mayor	Cr AC Rayner	via teleconference
Deputy Mayor	Cr LJ Nunn	
	Cr DJ Bignell	
	Cr AJ Emslie	
	Cr TM Hatch	
	Cr TFB Smith	

Officers

Acting Chief Executive Officer	Mr Brett Walsh
Executive Office, Economic Development and Public Affairs	Mr Simon Kuttner
Executive Assistant to Chief Executive Officer, Mayor and Councillors	Ms Calie McLachlan

Public Gallery

Apologies

Human Resources and Workplace Health and Safety Manager	Ms Grace Jones
Acting Director of Corporate Services	Mrs Margaret Gatt
Director of Community and Cultural Services	Mrs Lisa Young
Director of Infrastructure Services	Mr Roger Naidoo
Chief Financial Officer	Mr David Wilson

2 Consideration of Leave of Absence

3 Declaration of any Prescribed / Declarable Conflicts of Interest by Councillors

3.1 Declaration of Prescribed Conflicts of Interest on any Item of Business

Pursuant to section 150EG, 150EH, 150EI, 150EJ, 150EK, 150EL and 150EM of the Local Government Act 2009, a Councillor who has a prescribed conflict of interest in a matter must notify Council of the potential benefit or loss, and if applicable, provide the name of the related person and their relationship with them. They may not participate in a decision relating to the matter and must leave the meeting.

No declarations were made during this point of the meeting.

3.2 Declaration of a Declarable Conflict of Interest on any Item of Business

Pursuant to section 150EN, 150EO, 150EP, 150EQ, 150ER, 150ES and 150ET of the Local Government Act 2009, a Councillor who has a declarable conflict of interest in a matter must notify Council of the nature of the interest, if applicable, name of the related person, the relationship to them, and the nature of the interest, and/or the value and date of any gift received.

The Councillor may voluntarily leave the meeting and not participate in a decision relating to the matter or;

Other Councillors may vote on this matter and decide if;

- (a) the Councillor must leave the meeting and not participate in a decision relating to the matter; or
- (b) the Councillor may remain in the meeting and participate in a decision relating to the matter.

**Minutes of the Longreach Regional Council Special Meeting
held on Thursday 1 December 2022 at the Civic Centre, 96a Eagle Street, Longreach**

No declarations were made during this point of the meeting.

4 Councillor Requests

5 Notices of Motion

6 Petitions

7 Deputations

8 Reception and Consideration of Chief Executive Officer's Report

Consideration was given to the Chief Executive Officer's Report

8.1 Voting Method for Longreach Regional Council Councillor By-Election

Consideration of submitting an application to the Deputy Premier, Minister for State Development, Infrastructure, Local Government and Planning, the Honourable Dr Steven Miles MP, to allow for Postal Voting to occur in the Longreach Regional Council Councillor By-Election.

(Res-2022-12-302)

Moved Cr Hatch seconded Cr Bignell

That Council submits an application under section 45AA of the Local Government Electoral Act 2011, to the Deputy Premier, Minister for State Development, Infrastructure, Local Government and Planning, the Honourable Dr Steven Miles MP, to allow for Postal Voting to occur in the Longreach Region for the Longreach Regional Council Councillor By-Election, due to there being a large rural sector as well as large areas of remoteness in the local government area consisting of 40,638 square kilometres.

CARRIED 6/0

9 Closure of Meeting

There being no further business, the meeting was closed at 8:42am

Minutes Certificate

These minutes are unconfirmed.

Cr AC Rayner
Mayor

Brett Walsh
Acting Chief Executive Officer

**LONGREACH REGIONAL COUNCIL
ORDINARY MEETING AGENDA**

6. MAYORAL REPORT

The Mayor had a busy finish to the year with a mix of end of year school and community functions as well as a field trip to inspect Country University centres.

The Mayor participated in a teleconference with Dr David Mills from the Southern Cross University to explore the barriers that regional and remote Councils encounter in providing infrastructure services. The purpose of the study is to provide the foundation for a much larger program of research that in turn will provide knowledge and tools to improve managerial and operational service delivery.

Attended and presented awards at the Longreach State High school and Longreach Primary State school awards night.

Mayor Rayner opened the two Christmas concert functions; A not-so-silent night and the Longreach Churches Together Carols.

The Mayor was part of a delegation of fifteen Mayors, Deputy Mayors and Economic Development officers who undertook a field tour of the Country University Centres at Roma, St George, and Dirranbandi. The purpose of the trip was to gain an understanding of how a Country University Centre works and how the funding model operates.

Attended a RAPAD Employment Services Queensland (RESQ) Board meeting in Brisbane, which was followed by three days of Remote Area Planning and Development (RAPAD) Board meetings. As Chair of RAPAD, Mayor Rayner hosted the 30 year celebration of RAPAD and welcomed 120 guests to a networking function.

Whilst in Brisbane, the Mayor and Acting Chief Executive Officer met with the Director General of the Department of Regional Development, Manufacturing and Water to discuss Councils plans of improving water security by raising the town weirs at Longreach.

The Mayor met with a consultant undertaking data collection on a state funded Housing Action Plan for our region.

The Mayor attended Remembrance Day on behalf of Council.

Fortnightly radio interviews were held with 4LG and ABC on Council business as well as articles for the Longreach Leader. Local Government Association of Queensland (LGAQ) filmed several interviews with the Mayor for YouTube media.

Mayor Rayner and the Acting Chief Executive Officer met with Queensland Treasury Corporation representatives and discussed financial performance of Longreach Regional Council and general fiscal health matters.

The Mayor met with Heather Geary from Anglicare who manages the Respite service in Western Queensland. Discussions took place around provision of housing for short term crisis accommodation

7. COUNCILLOR REQUESTS

None received at time of agenda preparation.

8. NOTICES OF MOTION

None received at time of agenda preparation.

9. PETITIONS

None received at time of agenda preparation.

**LONGREACH REGIONAL COUNCIL
ORDINARY MEETING AGENDA**

10. DEPUTATIONS

None received at time of agenda preparation.

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.1 - Standing Matters: Councillor Information Correspondence

11. CHIEF EXECUTIVE OFFICER'S REPORT

11.1 Standing Matters: Councillor Information Correspondence

From the Chief Executive Officer, tabling a list of significant and relevant correspondence for Councillors and public information.

The following correspondence has been received up to Wednesday 7 December 2022:

1. Department of State Development, Infrastructure, Local Government and Planning – Local Government Sustainability Framework
2. Community Member – Correspondence regarding citrus trees
3. Department of Education – Office of Industrial Relations – Special Holidays for 2023
4. Department of State Development, Infrastructure, Local Government and Planning- Planning Regulation Amendment (Rooming Accommodation)
5. A Long Drive for Drought – Certificate of Appreciation
6. Department of Agriculture and Fisheries – Water Access Agreement
7. State Development and Regional Industries Committee – Local Government Electoral and Other Legislation (Expenditure Caps) Amendment Bill 2022
8. Minister for Transport and Main Roads – Walk Local Government Grants

The following outgoing correspondence has been sent up to Tuesday 6 December 2022

1. Draft Lake Eyre Basin Strategic Plan – Submission

Appendices

1. LET-2022-11-16 correspondence from Mr Mike Kaiser, Director-General of the Department of State Development, Infrastructure, Local Government and Planning [↓](#)
2. LET-2022-11-13 Community Member - Correspondence regarding citrus trees [↓](#)
3. LET-2022-12-02 Department of Education - Office of Industrial Relations – Special Holidays for 2023 [↓](#)
4. LET-2022-12-02 Department of State Development, Infrastructure, Local Government and Planning- Planning Regulation Amendment (Rooming Accommodation) [↓](#)
5. LET-2022-11-18 A Long Drive for Drought – Certificate of Appreciation [↓](#)
6. LET-2022-12-06 Department of Agriculture and Fisheries – Water Access Agreement [↓](#)
7. EMA-2022-12-06 State Development and Regional Industries Committee – Local Government Electoral and Other Legislation (Expenditure Caps) Amendment Bill 2022 [↓](#)
8. LET-2022-12-07 Minister for Transport and Main Roads- Walk Local Government Grants [↓](#)
9. LET-2022-12-05 Draft Lake Eyre Basin Strategic Plan – Submission [↓](#)

Recommendation:

That Council receives the Councillor Information Correspondence Report, as presented.



Department of
**State Development, Infrastructure,
Local Government and Planning**

Our ref: MBN22/686

16 November 2022

Mr Brett Walsh
Interim Chief Executive Officer
Longreach Regional Council
ceo@longreach.qld.gov.au

Dear Mr Walsh

I am writing to provide an update about the establishment of a new Local Government Sustainability Framework for Queensland councils.

As you would be aware, the Department of State Development, Infrastructure, Local Government and Planning (the department) released a discussion paper about the new sustainability framework in October 2021. The new framework will ensure the department is best placed to support councils and respond to sustainability challenges into the future.

While feedback received from the councils and other stakeholders during the consultation process confirmed support for the introduction of a new sustainability framework, it also identified several key areas, including the approach to grouping councils, that needed further consideration.

I am pleased to advise that this review work is now complete and the draft Financial Management Guideline (the guideline) and supporting sector update are now available for review and both enclosed.

As a result of stakeholder feedback, the guideline includes an updated approach to grouping councils and a range of updates to the measures and targets. These include:

- the approach to grouping councils by population has now been revised to a two-factor approach, which combines a council's population with its remoteness
- the number of council groupings to increase from six (as proposed in the discussion paper) to eight, to better reflect variations in sustainability challenges faced by councils of different size and circumstance
- the number of financial sustainability measures have been expanded from three to nine to include additional measures of financial capacity, operating performance, liquidity, asset management, and debt servicing capacity
- three of the measures proposed will be used for contextual purposes only, to help understand the operating environment and financial capacity of each council.
- councils will be required to report on the single year result and five year rolling average result of the measures proposed with targets only applying to the five year rolling average result.

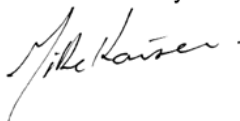
1 William Street
Brisbane Queensland 4000
PO Box 15009
City East Queensland 4002
Telephone 13 QGOV (13 74 68)
Website www.statedevelopment.qld.gov.au
ABN 29 230 178 530

As previously advised, implementation of the Local Government Sustainability Framework is expected from 1 July 2023. Officers from the department's Local Government Division will be providing regular updates to councils over the coming months as we work to finalise the framework and prepare for implementation.

Additionally, please note that Ms Nikki Boyd MP, Assistant Minister for Local Government, has written to your council's Mayor advising of the draft guideline for the new financial measures of the framework.

I have asked Ms Jae Lancaster, Acting Deputy Director-General, Local Government Division in the department to assist you with any further queries. You may wish to contact Ms Lancaster on telephone (07) 3243 1610 or by email at jae.lancaster@dsdilgp.qld.gov.au.

Yours sincerely



Mike Kaiser
Director-General

Enc (2)

Overview

The Department of State Development, Infrastructure, Local Government and Planning is working on establishing a new Local Government Sustainability Framework for Queensland.

This sector update presents the draft Financial Management (Sustainability) Guideline 2022 ('the Guideline') and provides an update on the proposed council groupings, measures and targets.



Local government **sustainability framework** Draft Financial Management (Sustainability) Guideline 2022

November 2022



The Sustainability Framework –Background

Establishing a new framework to monitor council sustainability will support better long term planning from the State, provide a more informed basis for council decision making and support improved outcomes for local communities.

The department released a discussion paper to the sector on 7 October 2021 closing on 30 November 2021 seeking feedback on the new approach to monitoring local government sustainability and in particular the following key areas:

- > **Elements of the framework** – operating environment, financial performance, asset management, governance and compliance.
- > **Grouping of councils** – based on population, to enable a tailored approach for considering sustainability.
- > **Financial and asset sustainability ratios and benchmarks** – that councils will be required to report on.

There was a number of recommendations the department committed to investigating further:

Area	Recommendations to be further considered
Elements	<ul style="list-style-type: none"> ➤ Consider adding environment and community/social elements to the framework. ➤ Develop guidance indicators for the governance and compliance elements of the framework.
Groupings	<ul style="list-style-type: none"> ➤ Investigate alternative categories to population for grouping of councils.
Measures	<ul style="list-style-type: none"> ➤ Investigate including the additional measures of council-controlled revenue and population growth. ➤ Remove debt per capita and asset consumption ratio. ➤ Remove asset class reporting for asset sustainability ratio. ➤ Review transition timing for asset renewal ratio for all councils including support requirements.
Benchmarks	<ul style="list-style-type: none"> ➤ Review all benchmarks for all measures, especially the negative operating surplus ratio.
Implementation	<ul style="list-style-type: none"> ➤ Extend timing of implementation to 2023-24 financial year. ➤ Develop implementation documents, guidance and support.

The outcomes of consultation have informed the draft Financial Management (Sustainability) Guideline 2022 which is to be used in the calculation of the relevant financial sustainability measures discussed in Section 169(5) of the Local Government Regulation 2012 and Section 160(5) of the City of Brisbane Regulation 2012.

Results of the consultation process

There was broad support from stakeholders on the proposed sustainability framework, however a number of councils raised concerns about the approach to grouping councils as well as some proposed financial and asset sustainability measures and target benchmarks.

For more information on the outcomes of consultation refer to the March 2022 sector update on the department's website.

The Sustainability Framework – Elements

Consultation feedback

Consider adding environment and community/social elements to the framework

Review outcome

- No changes to the 5 elements.
- Further consideration will be given to the inclusion of additional elements as part of ongoing framework monitoring.

Consultation feedback

Develop guidance indicators for the governance and compliance elements of the framework

Review outcome

- Engagement with the sector on implementation, guidance and readiness of the framework will occur in November 2022.
- Includes indicators for the governance and compliance elements of the framework as well as the risk matrix for the measures.
- The indicators for the governance and compliance elements will not be audited.

The Elements of Sustainability

The new framework considers the broad range of elements impacting on council sustainability and has identified five elements which provide a more holistic approach to sustainability.



Operating environment



Finances



Assets



Governance



Compliance

The Sustainability Framework – Groupings

Consultation feedback

Investigate alternative categories to population for grouping of councils

Review outcome

- A multi-factor approach will be used for grouping councils under the framework based on a council's remoteness and population.
- Remoteness will be determined through the Australian Bureau of Statistics according to a number of factors including distance to services and population.
- Under this methodology, 5 classes of remoteness will be used and include:
 - major cities
 - inner regional
 - outer regional
 - remote
 - very remote.
- In addition to the 5 remoteness area categories an Indigenous category has been included. This is because of the Indigenous councils' operating model and their inability to fund depreciation.
- The new way to group councils (i.e., remoteness area and population), will allow for 8 Tiers to exist under the sustainability framework which provides for more differentiation in categories, particularly for small and very small councils.

Groupings of Councils

A multifactor approach will be used for the grouping of councils which will be based on remoteness area factor and population bands.

Tier	Remoteness area factor	Population band	No. of councils
1	Major cities	1,000,000 +	1
2	Major Cities Inner Regional Outer Regional	100,000-999,999	11
3	Major Cities Inner Regional	40,000-99,999	7
4	Inner Regional Outer Regional	20,000-39,999	11
5	Outer Regional Remote	10,000-19999	9
6	Remote Very Remote	2000-9999	7
7	Very Remote	0-1999	15
8	Indigenous	<10,000	16

The Sustainability Framework – The List of Council Groupings

1	4	6	8
<p>Brisbane City Council</p>	<p>Livingstone Shire Council South Burnett Regional Council Southern Downs Regional Council Whitsunday Regional Council Western Downs Regional Council Somerset Regional Council Cassowary Coast Regional Council Central Highlands Regional Council Mareeba Shire Council Tableland Regional Council Isaac Regional Council</p>	<p>Balonne Shire Council Cloncurry Shire Council Cook Shire Council Longreach Regional Council Murweh Shire Council Torres Shire Council Barraldine Regional Council</p>	<p>Palm Island Aboriginal Shire Council Cherbourg Aboriginal Shire Council Yarrabah Aboriginal Shire Council Hope Vale Aboriginal Shire Council Northern Peninsula Area Regional Council Torres Strait Island Regional Council Doomadgee Aboriginal Shire Council Morrington Shire Council Aurukun Shire Council Woorabinda Aboriginal Shire Council Wujal Wujal Aboriginal Shire Council Napranum Aboriginal Shire Council Pormpuraaw Aboriginal Shire Council Kowanyama Aboriginal Shire Council Lockhart River Aboriginal Shire Council Mapoon Aboriginal Shire Council</p>
<p>2</p> <p>Gold Coast City Council Moreton Bay Regional Council Ipswich City Council Logan City Council Sunshine Coast Regional Council Redland City Council Fraser Coast Regional Council Mackay Regional Council Toowoomba Regional Council Cairns Regional Council Townsville City Council</p>	<p>5</p> <p>Banana Shire Council Burdekin Shire Council Charters Towers Regional Council Douglas Shire Council Goondiwindi Regional Council Hinčinbrook Shire Council Maranoa Regional Council North Burnett Regional Council Mount Isa City Council</p>	<p>7</p> <p>Blackall-Tambo Regional Council Carpentaria Shire Council Flinders Shire Council Paroo Shire Council Winton Shire Council Barcoo Shire Council Boulia Shire Council Bullo Shire Council Burke Shire Council Croydon Shire Council Diamantina Shire Council Etheridge Shire Council McKinlay Shire Council Quilpie Shire Council Richmond Shire Council</p>	
<p>3</p> <p>Bundaberg Regional Council Rockhampton Regional Council Gladstone Regional Council Noosa Shire Council Gympie Regional Council Scenic Rim Regional Council Lockyer Valley Regional Council</p>			

The Sustainability Framework – Measures

Consultation feedback

Investigate including the additional measures of council-controlled revenue and population growth

Remove debt per capita and asset consumption ratio

Remove asset class reporting for asset sustainability ratio

Review transition timing for asset renewal ratio for all councils including support requirements

Financial and Asset Management Measures

Review outcome

- 3 new measures have been added for contextual purposes only to the suite of financial ratios and will not be audited. These additional measures will help understand the operating environment and financial capacity of a council:
 - Council-controlled revenue ratio (CCR)
 - Population growth ratio (PGR)
 - Asset renewal ratio (ARR).
- The debt per capita ratio will be removed and councils' debt servicing ability will be monitored through the leverage ratio.
- To support measuring asset management for councils, the asset consumption ratio (ACR) will be retained as a measure for all council groupings.
- Due to the support required for some councils to improve the quality and reliability of their asset data and asset management planning, asset class reporting will be removed for all council groups.
- Reporting requirements for all council grouping for all measures will be required to be as both a single-year result and a five-year average (with the exception of the ARR).

The Financial and Asset Management Measures of Sustainability

Measure	Type	Rationale	Tier	ARFR Transition Timeframe (financial year)	
1	Operating Surplus Ratio	Operating Performance	Holistic overview of council operating performance	1	2023-24
2	Operating Cash Ratio	Operating Performance	Cash operating performance (less depreciation and other non-cash items)	2	2023-24
3	Unrestricted Cash Expense Cover Ratio	Liquidity	Unconstrained liquidity available to council	3	2024-25
4	Asset Sustainability Ratio	Asset Management	Capital renewals program performance	4	2025-26
5	Asset Consumption Ratio	Asset Management	Extent of which assets are being consumed	5	2026-27
6	Leverage Ratio	Debt Servicing Capacity	Ability to repay existing debt	6	2026-27
Contextual purposes only					
7	Council Controlled Revenue Ratio	Financial Capacity	Capacity to generate revenue internally	7	2027-28
8	Population Growth Ratio	Financial Capacity	Population growth/decline pressures on council	8	2027-28
9	Asset Renewal Funding Ratio	Asset Management	Asset replacement program performance		

The Sustainability Framework – Targets

Consultation feedback

Review all benchmarks for all measures, especially the negative operating surplus ratio (OSR)

Review outcome

Targets will only be applicable for the five-year average result.

Operating Surplus Ratio (OSR)

- OSR targets have been updated for each of the council groupings and the maximum target band has been removed.
- The OSR is useful in providing additional information on a council's circumstances and will remain for some council groupings.
- Negative targets for the OSR have been retained for the Tier 5 councils only. This acknowledges the reduced ability of smaller councils to generate own source revenue and the high reliance of these councils on external capital funding.
- There will be no targets for the Tier 6, 7 and 8 councils for the OSR. These councils have very limited rating ability and a very low population base. This measure will be used for contextual purposes only.

Operating Cash Ratio (OCR)

- The targets for the OCR will remain as > 0 as a negative ratio would be an indication that the council is not working effectively.
- For councils who rely on grants to fund capital expenditure, the impact of accounting rules on where and how grant funding is reported and the recognition of the reduction in the value of the asset over time (i.e. depreciation) will not impact the results of this ratio.

Unrestricted Cash Expense Cover Ratio (UCECR)

- The maximum target bounds for the UCECR have now been removed for all council groupings to avoid disincentivising councils from maintaining appropriate levels of liquidity for their individual circumstances.
- The Tier 4 to 8 council groupings are required to have a target of > 4 months of cash holdings because of their limited ability to generate their own source revenue, lower ability to service any borrowings and higher grant reliance.

Asset Sustainability Ratio (ASR)

- Consideration has been given for growing council areas with a larger need to invest in new infrastructure and as a result the targets for the Tier 1 to 4 council groups have been reduced from > 90%.

Asset Consumption Ratio (ACR)

- There have been no changes to the ACR targets for any council groups.

Leverage Ratio (LR)

- The LR is now presented as a target range for all councils.
- Adding a range will allow this ratio to work with the OCR to ensure that councils who report a negative OCR will not pass this measure.

Contextual Ratios

- The Council Controlled Revenue Ratio (CCR), Population Growth Ratio (PGR) and Asset Renewal Ratio (ARR) will be used for contextual purposes only with no targets for any council groupings.

The Sustainability Framework – Targets

Audited Measures – Targets*											Contextual Measures – Targets		
Tier	Operating Surplus Ratio	Operating Cash Ratio	Unrestricted Cash Expense Cover Ratio	Asset Sustainability Ratio	Asset Consumption Ratio	Leverage Ratio	Council Controlled Revenue Ratio	Population Growth Ratio	Asset Sustainability Ratio				
1	> 0%	> 0%	> 2 months	> 50%	> 60%	0-5 times	Contextual	Contextual	Contextual	Contextual			
2	> 0%	> 0%	> 3 months	> 60%	> 60%	0-4 times	Contextual	Contextual	Contextual	Contextual			
3	> 0%	> 0%	> 3 months	> 80%	> 60%	0-3 times	Contextual	Contextual	Contextual	Contextual			
4	> 0%	> 0%	> 4 months	> 80%	> 60%	0-3 times	Contextual	Contextual	Contextual	Contextual			
5	> -2%	> 0%	> 4 months	> 90%	> 60%	0-3 times	Contextual	Contextual	Contextual	Contextual			
6	Contextual	> 0%	> 4 months	> 90%	> 60%	0-3 times	Contextual	Contextual	Contextual	Contextual			
7	Contextual	> 0%	> 4 months	> 90%	> 60%	0-3 times	Contextual	Contextual	Contextual	Contextual			
8	Contextual	> 0%	> 4 months	> 90%	> 60%	0-3 times	Contextual	Contextual	Contextual	Contextual			

*Applicable for the five-year average result.

The Sustainability Framework – Implementation

Consultation feedback

Extend timing of implementation to 2023-24 financial year

Develop implementation documents, guidance and support

Review outcome

- The delayed implementation of the new financial and asset management measures has been approved for the 2023-24 financial year (i.e., budget cycle and financial statements).
- This delay will allow councils time to prepare for changes, especially with the introduction of the ARR as a financial sustainability measure due to the more rigorous asset planning systems required to produce it.

Next steps

November 2022

- The draft Guideline will be released to the sector.
- Release of overarching Sustainability Framework for Queensland Local Governments to the local government sector, which will provide guidance on how the sustainability of the other elements of the framework (operating environment, governance and compliance) will be measured.
- Release the assessment matrix that will support auditing of measures under the final Sustainability Guideline, for the finance and asset management elements of the framework.

December 2022 to June 2023

- During this period through to implementation in July 2023, the department will continue to engage with the sector on readiness.
- Councils have identified there is a strong need to improve their asset management capacity.
- The department is scoping a project to improve asset management across the sector in line with the transition timeline for the sustainability framework.
- An asset management survey will be released to all councils, estimated in late 2022.

Asset Management Uplift Project

Initial AM survey

- Detailed questionnaire of council AM systems and practices.
- Understand specific areas for improvement.
- From late 2022.

Program development and implementation

- Tailored uplift activities in partnership with key stakeholders.
- Regional solutions where appropriate.
- From mid-2023.

Ongoing monitoring and maintenance

- Support asset management capability over time.
- Existing intelligence gathering processes.

Financial Management (Sustainability)

Draft Guideline



Department of State Development, Infrastructure, Local Government and Planning

The Department of State Development, Infrastructure, Local Government and Planning connects industries, businesses, communities, and government (at all levels) to leverage regions' strengths to generate sustainable and enduring economic growth that supports well-planned, inclusive and resilient communities.

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Copies of this publication are available on our website at www.statedevelopment.qld.gov.au and further copies are available upon request.

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Financial Management (Sustainability)

Department of State Development, Infrastructure, Local Government and Planning

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Financial Management (Sustainability)

3

Department of State Development, Infrastructure, Local Government and Planning

The Draft Guideline

This draft Financial Management (Sustainability) Guideline (the Guideline) has been developed following consultation with local governments and other stakeholders on the *Local Government Sustainability Framework discussion paper*.

The draft Guideline is provided to the sector for engagement and awareness. It is anticipated that the final Guideline will be made prior to 1 July 2023 and will supersede the Financial Management (Sustainability) Guideline 2013. Once made, the final Guideline is to be used in the calculation of the relevant financial sustainability measures detailed in the Local Government Regulation 2012 and City of Brisbane Regulation 2012.

The final Guideline will apply to all Queensland local governments for calculating the relevant financial sustainability measures specified in Section 169 (5) of the Local Government Regulation 2012 and Section 160 (5) of the City of Brisbane Regulation 2012.

Local Governments will be required to calculate and publish the relevant financial sustainability measures on both a council and consolidated basis (where applicable).

Updates from 2013 Guideline

As it has been nine years since the previous Guideline was released, the Department has undertaken a significant review of its sustainability monitoring and reporting framework, including consultation with key stakeholders and the local government sector. The Department has considered this feedback in conjunction with analysis undertaken by key stakeholders in the development of the new Guideline.

Key changes in the 2022 Guideline include:

- » Grouping of similar councils for sustainability monitoring and reporting purposes to better reflect the varied drivers and circumstances of the sector
- » Removal of the Net Financial Liabilities Ratio due to consistent feedback about its limited usefulness to stakeholders, especially for councils with no debt
- » Expanding the number of relevant financial sustainability measures from three to nine to include additional measures of financial capacity, operating performance, liquidity, asset management, and debt servicing capacity. Three ratios will be for contextual purposes only.
- » Revision of targets for each measure based on each council's allocated grouping, including a small number of contextual measures with no targets that are not required to be audited each year.

This draft Guideline has been developed in consultation with councils and key stakeholders.



Department of State Development, Infrastructure, Local Government and Planning

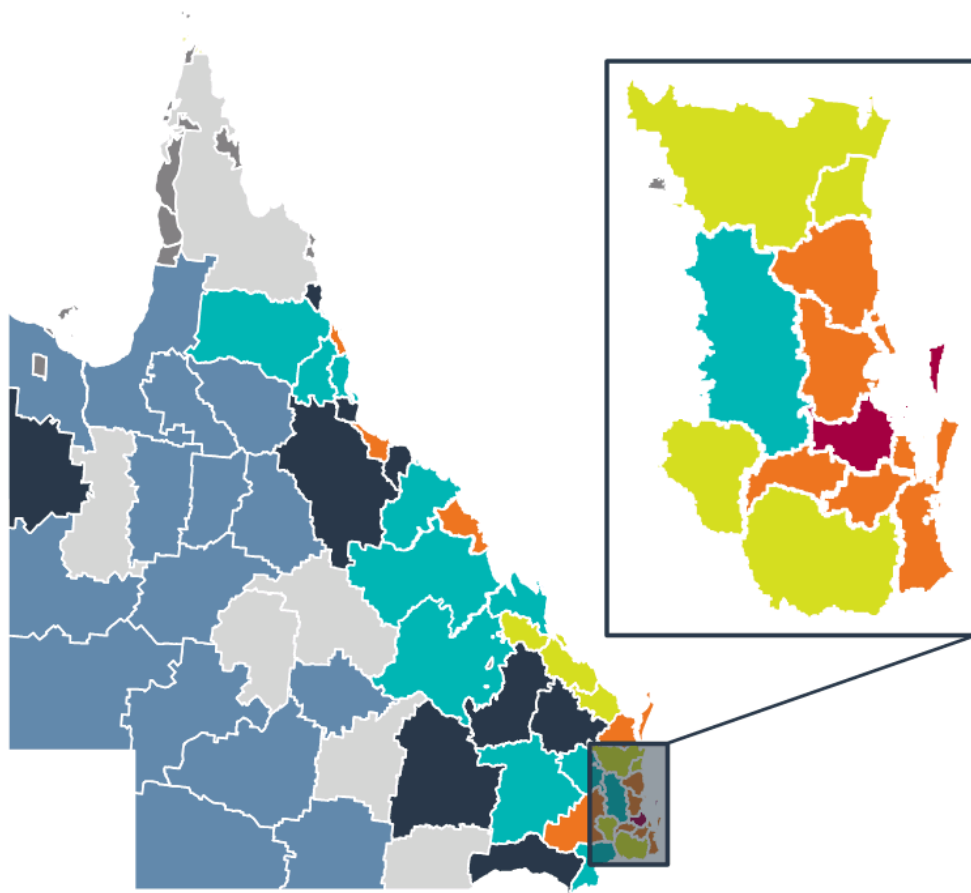
Sustainability Groupings

Queensland has one of the most diverse local government sectors in Australia, covering a large geographic area. Across the State, individual councils face a unique set of financial, service delivery and community need circumstances and are impacted by a wide range of social and economic drivers.

In recognition of this diversity, the Department has allocated each council to a category for sustainability reporting and monitoring purposes. These categories are based on the remoteness of the local government area as reported by the Australian Bureau of Statistics, and population, with a separate category for Indigenous councils in recognition of their unique legislative and financial circumstances. Grouping councils allows for the establishment of fit-for-purpose targets for each monitoring measure.

As councils' populations change over time, councils may move between groups and potentially be subject to differing targets. The department will advise councils of these population figures, and this will assist councils to determine their groupings for each year.

The summary of sustainability reporting groups is set out in **Table 1**, and a more detailed list of which local governments are contained within each Tier is in **Appendix A**.



11.1 - Standing Matters: Councillor Information Correspondence --Appendix 1

Department of State Development, Infrastructure, Local Government and Planning

Table 1: Sustainability reporting groupings of councils

Tier	Remoteness Area Factor ¹	Population Band ²	No. of Councils	
1	Major Cities	1,000,000+	1	
2	Major Cities Inner Regional Outer Regional	100,000-999,999	11	
3	Major Cities Inner Regional	40,000-99,999	7	
4	Inner Regional Outer Regional	20,000-39,999	11	
5	Outer Regional Remote	10,000-19,999	9	
6	Remote Very Remote	2,000-9,999	7	
7	Very Remote	0-1,999	15	
8	Indigenous	<10,000	16	

¹ Remoteness Area Factor classified as more than 50% of the LGA's population residing in that area.

² Population figures as per the Australian Bureau of Statistics most recent estimates.



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Sustainability Measures

The following are the financial sustainability measures for the Queensland local government sector, to be calculated and published by every council as part of their annual statutory financial reporting process. Depending on the individual council's circumstances, they will be required to report a minimum of eight and maximum of nine ratios.

#	Type	Measure	Rationale
1	Financial Capacity	Council Controlled Revenue Ratio [^]	Capacity to generate revenue internally
2	Financial Capacity	Population Growth Ratio* [^]	Population growth/decline pressures on council
3	Operating Performance	Operating Surplus Ratio	Holistic overview of council operating performance
4	Operating Performance	Operating Cash Ratio	Cash operating performance (less depreciation and other non-cash items)
5	Liquidity	Unrestricted Cash Expense Cover Ratio	Unconstrained liquidity available to council
6	Asset Management	Asset Sustainability Ratio	Capital renewals program performance
7	Asset Management	Asset Consumption Ratio	Extent to which assets are being consumed
8	Asset Management	Asset Renewal Funding Ratio** [^]	Asset replacement program performance
9	Debt Servicing Capacity	Leverage Ratio	Ability to repay existing debt

*Data source - ABS category number 3235.0 (Population by Age and Sex, Regions of Australia) This ratio is calculated for the previous financial year i.e., FY2022-23 will report FY21-22 population growth. The Department will advise the councils of the figures to use for this ratio.

**The transition periods for the Asset Renewal Ratio for council groupings can be found in the Asset Renewal Funding Ratio section.

[^] The Council-Controlled Revenue Ratio, Population Growth Ratio, and Asset Renewal Funding Ratio are contextual measures, which are published but not audited.

To normalise the impacts of one-off events, all ratios **except** for the asset renewal funding ratio are reported on a historical rolling five-year average basis, as well as a single-year result. This will provide more context about the long-term trend of these ratios.

The Queensland Audit Office (QAO) will audit measures 3, 4, 5, 6, 7, and 9 (for those councils which report it, explained below), regardless of their grouping. These measures highlight the core council financial sustainability areas of operating performance, liquidity, asset management and debt servicing capacity.

Councils with Queensland Treasury Corporation (QTC) debt or other loans as at the reporting date are required to report on measure 9 (the Leverage Ratio), which is also audited by the QAO as noted above.

- Councils that repay the entirety of their debt balances within the reporting period are also not required to report this measure for that financial year however will still need to calculate and publish the five-year average.
- Councils which have held no QTC debt or other loans during the preceding five financial years are not required to report this measure.

Measures 1, 2, and 8 are contextual measures to be reported by all councils regardless of their grouping and will be used for contextual purposes only. These measures will provide further information about a council's financial capacity and asset management, however, are not required to be audited.

Financial Management (Sustainability)

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Department of State Development, Infrastructure, Local Government and Planning

The Asset Renewal Funding Ratio (ARFR) will be implemented over a phased transition period to recognise the differing circumstances and capacities of councils with their asset management. Tier 1 and 2 councils will be expected to report the ARFR from the 2023-24 financial year, while Tier 3 to 8 councils will gradually transition to reporting this measure over time (see ARFR section below outlines transition timeframes).







During the transition period, the department will work with councils to improve their asset management capability to enable them to report on this ratio in time.

Appendices B and C contains suggested reporting formats for councils to use when publishing their current- and long-term financial sustainability statements. Councils may also report any additional measures they feel provide additional information to stakeholders about their financial sustainability.

More information about each individual measure, including its calculation, interpretation, and target bands for each respective sustainability grouping, can be found on the following pages.









1. Council Controlled Revenue Ratio







<p>Type</p> 	<p>Financial Capacity</p>
<p>Overview</p> 	<p>Council-controlled revenue is an indicator of a council’s financial flexibility, ability to influence its operating income, and capacity to respond to unexpected financial shocks.</p>
<p>Interpretation</p> 	<p>A higher council-controlled revenue ratio indicates a stronger ability to generate operating revenue without relying on external sources. Councils with a high ratio generally have a healthy rate base and are better able to respond to unexpected financial obligations such as natural disaster recovery.</p> <p>A lower council-controlled revenue ratio indicates that a council has limited capacity to influence its operating revenue and that it is more reliant on external (and usually less reliable) sources of income such as operational grant funding, sales and recoverable works contracts, and rental income.</p>
<p>Calculation</p> 	$\frac{\text{Net Rates, Levies and Charges add Fees and Charges}}{\text{Total Operating Revenue}}$ <p>See Definitions below for more information about the inputs for this measure.</p>
<p>Targets</p> 	<p>As council-controlled revenue is a contextual measure, there are no targets specified for this ratio.</p>
<p>Reporting</p> 	<p>This measure is required to be calculated and published by all councils.</p> <p>This measure is to be reported as both a single-year result and a five-year average result.</p> <p>To support the user’s interpretation of the council’s result for this measure councils are required to provide a narrative identifying key drivers and contributing factors (that may or may not be beyond a council’s control).</p> <p>See Appendices B and C for example reporting formats.</p>

Department of State Development, Infrastructure, Local Government and Planning







2. Population Growth Ratio

<p>Type</p> 	<p>Financial Capacity</p>
<p>Overview</p> 	<p>Population growth is a key driver of a council's operating income, service needs, and infrastructure requirements into the future.</p>
<p>Interpretation</p> 	<p>A growing council population indicates a greater capacity to generate its own source revenue through rates as well as statutory charges. Population growth also puts additional pressure on councils to invest in new community infrastructure to support service needs.</p> <p>Conversely, a council with a shrinking population base will have increasingly limited opportunities to generate operating revenue through its rateable property base, and over time will need to adjust its capital and operating spending decisions to reflect the reducing utilisation of its infrastructure and community assets.</p>
<p>Calculation</p> 	$\frac{\text{Prior year estimated population}}{\text{Previous year estimated population}} - 1$ <p>The Department will advise the councils of the figures to use for this ratio. See Definitions below for more information about the inputs for this measure.</p>
<p>Targets</p> 	<p>As population growth is a contextual measure, there are no targets specified for this measure.</p>
<p>Reporting</p> 	<p>This measure is required to be calculated and published by all councils.</p> <p>This measure is to be reported as both a single-year result and a five-year average result.</p> <p>To support the user's interpretation of the council's result for this measure councils are required to provide a narrative identifying key drivers and contributing factors (that may or may not be beyond a council's control).</p> <p>See Appendices B and C for example reporting formats.</p>







3. Operating Surplus Ratio

<p>Type</p> 	<p>Operating Performance</p>																				
<p>Overview</p> 	<p>The operating surplus ratio is an indicator of the extent to which operating revenues generated cover operational expenses. Any operating surplus would be available for capital funding or other purposes.</p>																				
<p>Interpretation</p> 	<p>An operating surplus ratio above 0% is an indication that council is managing its finances within its existing funding envelope and generating surplus funds for capital funding or other purposes.</p> <p>An operating surplus ratio below 0% is an indication that a council's operating expenses exceed its revenue. An operating deficit in any one year is not a cause for concern if, over the long term, a council achieves a balanced operating result or small surplus. Operating deficits over the long term affect a council's ability to internally fund its capital requirements and other initiatives as and when they fall due, potentially requiring external funding support.</p>																				
<p>Calculation</p> 	$\frac{\text{Operating Result}}{\text{Total Operating Revenue}}$ <p>See Definitions below for more information about the inputs for this measure.</p>																				
<p>Targets</p> 	<p>The target bands for this measure for each local government group apply only to the five-year average result, and are as follows:</p> <table border="1" data-bbox="486 1288 1268 1512"> <thead> <tr> <th>Group</th> <th>Target Band</th> <th>Group</th> <th>Target Band</th> </tr> </thead> <tbody> <tr> <td>Tier 1</td> <td>Greater than 0%</td> <td>Tier 5</td> <td>Greater than -2%</td> </tr> <tr> <td>Tier 2</td> <td>Greater than 0%</td> <td>Tier 6</td> <td>Contextual</td> </tr> <tr> <td>Tier 3</td> <td>Greater than 0%</td> <td>Tier 7</td> <td>Contextual</td> </tr> <tr> <td>Tier 4</td> <td>Greater than 0%</td> <td>Tier 8</td> <td>Contextual</td> </tr> </tbody> </table>	Group	Target Band	Group	Target Band	Tier 1	Greater than 0%	Tier 5	Greater than -2%	Tier 2	Greater than 0%	Tier 6	Contextual	Tier 3	Greater than 0%	Tier 7	Contextual	Tier 4	Greater than 0%	Tier 8	Contextual
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<p>Reporting</p> 	<p>This measure is required to be calculated and published by all councils.</p> <p>This measure is to be reported as both a single-year result and a five-year average result.</p> <p>To support the user's interpretation of the council's result for this measure, councils are required to provide a narrative identifying key drivers and contributing factors (that may or may not be beyond a council's control).</p> <p>See Appendices B and C for example reporting formats.</p>																				







4. Operating Cash Ratio

<p>Type</p> 	<p>Operating Performance</p>																				
<p>Overview</p> 	<p>The operating cash ratio is a measure of a council's ability to cover its core operational expenses and generate a cash surplus excluding depreciation, amortisation, and finance costs.</p>																				
<p>Interpretation</p> 	<p>A positive operating cash ratio indicates that a council is generating surplus cash from its core operations, which indicates that council has the ability to self-fund its capital expenditure requirements.</p> <p>A negative operating cash ratio is a significant indicator of financial sustainability challenges and potential future liquidity issues as, all other things being equal, a negative result means that a council's cash position is declining and revenues are not offsetting the cost of core operational requirements.</p>																				
<p>Calculation</p> 	$\frac{\text{Operating Result add Depreciation and Amortisation add Finance Costs}}{\text{Total Operating Revenue}}$ <p>See Definitions below for more information about the inputs for this measure.</p>																				
<p>Targets</p> 	<p>The target bands for this measure for each local government group apply only to the five-year average result, and are as follows:</p> <table border="1" data-bbox="512 1283 1254 1507"> <thead> <tr> <th>Group</th> <th>Target Band</th> <th>Group</th> <th>Target Band</th> </tr> </thead> <tbody> <tr> <td>Tier 1</td> <td>Greater than 0%</td> <td>Tier 5</td> <td>Greater than 0%</td> </tr> <tr> <td>Tier 2</td> <td>Greater than 0%</td> <td>Tier 6</td> <td>Greater than 0%</td> </tr> <tr> <td>Tier 3</td> <td>Greater than 0%</td> <td>Tier 7</td> <td>Greater than 0%</td> </tr> <tr> <td>Tier 4</td> <td>Greater than 0%</td> <td>Tier 8</td> <td>Greater than 0%</td> </tr> </tbody> </table>	Group	Target Band	Group	Target Band	Tier 1	Greater than 0%	Tier 5	Greater than 0%	Tier 2	Greater than 0%	Tier 6	Greater than 0%	Tier 3	Greater than 0%	Tier 7	Greater than 0%	Tier 4	Greater than 0%	Tier 8	Greater than 0%
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5. Unrestricted Cash Expense Cover Ratio

<p>Type</p> 	<p>Liquidity</p>																				
<p>Overview</p> 	<p>The unrestricted cash expense cover ratio is an indicator of the unconstrained liquidity available to a council to meet ongoing and emergent financial demands, which is a key component to solvency. It represents the number of months a council can continue operating based on current monthly expenses.</p>																				
<p>Interpretation</p> 	<p>A higher unrestricted cash expense cover ratio indicates that a council has sufficient free cash available to contribute to the cost of future planned and unplanned expenditures such as infrastructure investment or disaster recovery. An excessively high ratio may be indicative of cash hoarding, poor cash management, or large upcoming capital investment requirements.</p> <p>A low ratio suggests limited unconstrained liquidity available to council to use for capital investment or in an emergency. For councils with efficient cash management practices and strong borrowing capacity, this is not a concern. Where a council also has a negative operating cash ratio, a very low or negative unrestricted cash expense cover ratio is an indicator of potential solvency concerns.</p>																				
<p>Calculation</p> 	$\frac{\text{(Total Cash and Equivalents add Current Investments add Available Ongoing QTC Working Capital Facility Limit less Externally Restricted Cash)}}{\text{(Total Operating Expenditure less Depreciation and Amortisation less Finance Costs)}} \times 12$ <p>See Definitions below for more information about the inputs for this measure.</p>																				
<p>Targets</p> 	<p>The target bands for this measure for each local government group apply only to the single year result, and are as follows:</p> <table border="1" data-bbox="459 1361 1300 1585"> <thead> <tr> <th>Group</th> <th>Target Band</th> <th>Group</th> <th>Target Band</th> </tr> </thead> <tbody> <tr> <td>Tier 1</td> <td>Greater than 2 months</td> <td>Tier 5</td> <td>Greater than 4 months</td> </tr> <tr> <td>Tier 2</td> <td>Greater than 2 months</td> <td>Tier 6</td> <td>Greater than 4 months</td> </tr> <tr> <td>Tier 3</td> <td>Greater than 3 months</td> <td>Tier 7</td> <td>Greater than 4 months</td> </tr> <tr> <td>Tier 4</td> <td>Greater than 4 months</td> <td>Tier 8</td> <td>Greater than 4 months</td> </tr> </tbody> </table>	Group	Target Band	Group	Target Band	Tier 1	Greater than 2 months	Tier 5	Greater than 4 months	Tier 2	Greater than 2 months	Tier 6	Greater than 4 months	Tier 3	Greater than 3 months	Tier 7	Greater than 4 months	Tier 4	Greater than 4 months	Tier 8	Greater than 4 months
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6. Asset Sustainability Ratio

<p>Type</p> 	<p>Asset Management</p>																				
<p>Overview</p> 	<p>The asset sustainability ratio approximates the extent to which the infrastructure assets (see Definitions) managed by a council are being replaced as they reach the end of their useful lives.</p>																				
<p>Interpretation</p> 	<p>An asset sustainability ratio close to 100% suggests that a council is spending enough on the renewal of its assets to compensate for the deterioration in its asset base as loosely proxied by its reported depreciation, with outcomes too far below this level being potentially indicative of underspending against capital replacement requirements.</p> <p>However, as this measure uses depreciation in lieu of more rigorous asset planning data, it does not account for councils with large investments in new capital assets such as those with strongly growing population bases. In these instances, a lower asset sustainability ratio is not of concern provided a council is meeting the capital needs of its current and future community.</p>																				
<p>Calculation</p> 	$\frac{\text{Capital Expenditure on Replacement of Infrastructure Assets (Renewals)}}{\text{Depreciation Expenditure on Infrastructure Assets}}$ <p>See Definitions below for more information about the inputs for this measure.</p>																				
<p>Targets</p> 	<p>The target bands for this measure for each local government group apply only to the five-year average result, and are as follows:</p> <table border="1" data-bbox="507 1305 1254 1529"> <thead> <tr> <th>Group</th> <th>Target Band</th> <th>Group</th> <th>Target Band</th> </tr> </thead> <tbody> <tr> <td>Tier 1</td> <td>Greater than 50%</td> <td>Tier 5</td> <td>Greater than 90%</td> </tr> <tr> <td>Tier 2</td> <td>Greater than 60%</td> <td>Tier 6</td> <td>Greater than 90%</td> </tr> <tr> <td>Tier 3</td> <td>Greater than 80%</td> <td>Tier 7</td> <td>Greater than 90%</td> </tr> <tr> <td>Tier 4</td> <td>Greater than 80%</td> <td>Tier 8</td> <td>Greater than 90%</td> </tr> </tbody> </table>	Group	Target Band	Group	Target Band	Tier 1	Greater than 50%	Tier 5	Greater than 90%	Tier 2	Greater than 60%	Tier 6	Greater than 90%	Tier 3	Greater than 80%	Tier 7	Greater than 90%	Tier 4	Greater than 80%	Tier 8	Greater than 90%
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7. Asset Consumption Ratio

<p>Type</p> 	<p>Asset Management</p>																				
<p>Overview</p> 	<p>The asset consumption ratio approximates the extent to which council's infrastructure assets (see Definitions) have been consumed compared to what it would cost to build a new asset with the same benefit to the community.</p>																				
<p>Interpretation</p> 	<p>The minimum target of 60 per cent indicates that a council's assets are being broadly consumed in line with their estimated useful lives.</p> <p>Councils with lower than target ratio will need to invest more in those assets (in terms of replacement or maintenance) to ensure they are maintained at a standard that will meet the needs of their communities. On the other hand, if the ratio is much higher than the target ratio, councils may need to revisit their asset management plans to assess their current service levels or whether their estimates of the assets' useful lives are appropriate.</p>																				
<p>Calculation</p> 	$\frac{\text{Written Down Replacement Cost of Depreciable Infrastructure Assets}}{\text{Current Replacement Cost of Depreciable Infrastructure Assets}}$ <p>See Definitions below for more information about the inputs for this measure.</p>																				
<p>Targets</p> 	<p>The target bands for this measure for each local government group apply only to the five-year average result, and are as follows:</p> <table border="1" data-bbox="507 1317 1252 1541"> <thead> <tr> <th>Group</th> <th>Target Band</th> <th>Group</th> <th>Target Band</th> </tr> </thead> <tbody> <tr> <td>Tier 1</td> <td>Greater than 60%</td> <td>Tier 5</td> <td>Greater than 60%</td> </tr> <tr> <td>Tier 2</td> <td>Greater than 60%</td> <td>Tier 6</td> <td>Greater than 60%</td> </tr> <tr> <td>Tier 3</td> <td>Greater than 60%</td> <td>Tier 7</td> <td>Greater than 60%</td> </tr> <tr> <td>Tier 4</td> <td>Greater than 60%</td> <td>Tier 8</td> <td>Greater than 60%</td> </tr> </tbody> </table>	Group	Target Band	Group	Target Band	Tier 1	Greater than 60%	Tier 5	Greater than 60%	Tier 2	Greater than 60%	Tier 6	Greater than 60%	Tier 3	Greater than 60%	Tier 7	Greater than 60%	Tier 4	Greater than 60%	Tier 8	Greater than 60%
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Tier 3	Greater than 60%	Tier 7	Greater than 60%																		
Tier 4	Greater than 60%	Tier 8	Greater than 60%																		
<p>Reporting</p> 	<p>This measure is required to be calculated and published by all councils.</p> <p>This measure is to be reported as both a single-year result and a five-year average result.</p> <p>To support the user's interpretation of the council's result for this measure councils are required to provide a narrative identifying key drivers and contributing factors (that may or may not be beyond a council's control).</p> <p>See Appendices B and C for example reporting formats.</p>																				

8. Asset Renewal Funding Ratio

<p>Type</p> 	<p>Asset Management</p>																				
<p>Overview</p> 	<p>The asset renewal funding ratio measures the ability of a council to fund its projected asset renewal/replacements in the future.</p>																				
<p>Interpretation</p> 	<p>Ideally, the asset renewal funding ratio should be as close to 100% as possible, as this indicates that a council is appropriately funding and delivering the entirety of its required capital program as outlined by its asset management plans.</p> <p>A ratio that is too far in excess of 100% indicates capital spending above and beyond what is proposed by a council's asset management plans. A ratio that is too far below 100% may indicate an underfunded capital program and therefore a potentially increasing infrastructure backlog and asset failures. Either scenario suggests a mismatch between a council's capital requirements and forecast capital program, whether due to poor planning and/or limited resources or skills to deliver the assets required by the community.</p>																				
<p>Calculation</p> 	$\frac{\text{Total of Planned Capital Expenditure on Asset Renewals over 10 years}}{\text{Total of Required Capital Expenditure on Asset Renewals over 10 years}}$ <p>See Definitions below for more information about the inputs for this measure.</p>																				
<p>Targets</p> 	<p>As the asset renewal ratio is a contextual measure, there are no targets specified for this ratio.</p>																				
<p>Reporting</p> 	<p>This measure is required to be calculated and published by all councils on a single year basis. The transition period for this measure for each local government group are as follows:</p> <table border="1" data-bbox="459 1406 1302 1630"> <thead> <tr> <th>Group</th> <th>Transition Timeframe</th> <th>Group</th> <th>Transition Timeframe</th> </tr> </thead> <tbody> <tr> <td>Tier 1</td> <td>Commencing 2023-24</td> <td>Tier 5</td> <td>Commencing 2026-27</td> </tr> <tr> <td>Tier 2</td> <td>Commencing 2023-24</td> <td>Tier 6</td> <td>Commencing 2026-27</td> </tr> <tr> <td>Tier 3</td> <td>Commencing 2024-25</td> <td>Tier 7</td> <td>Commencing 2027-28</td> </tr> <tr> <td>Tier 4</td> <td>Commencing 2025-26</td> <td>Tier 8</td> <td>Commencing 2027-28</td> </tr> </tbody> </table> <p>To support the user's interpretation of the council's result for this measure councils are required to provide a narrative identifying key drivers and contributing factors (that may or may not be beyond a council's control).</p> <p>See Appendices B and C for example reporting formats.</p>	Group	Transition Timeframe	Group	Transition Timeframe	Tier 1	Commencing 2023-24	Tier 5	Commencing 2026-27	Tier 2	Commencing 2023-24	Tier 6	Commencing 2026-27	Tier 3	Commencing 2024-25	Tier 7	Commencing 2027-28	Tier 4	Commencing 2025-26	Tier 8	Commencing 2027-28
Group	Transition Timeframe	Group	Transition Timeframe																		
Tier 1	Commencing 2023-24	Tier 5	Commencing 2026-27																		
Tier 2	Commencing 2023-24	Tier 6	Commencing 2026-27																		
Tier 3	Commencing 2024-25	Tier 7	Commencing 2027-28																		
Tier 4	Commencing 2025-26	Tier 8	Commencing 2027-28																		

9. Leverage Ratio

<p>Type</p> 	<p>Debt Servicing Capacity</p>																				
<p>Overview</p> 	<p>The leverage ratio is an indicator of a council's ability to repay its existing debt. It measures the relative size of the council's debt to its operating performance.</p>																				
<p>Interpretation</p> 	<p>A higher leverage ratio indicates an increasingly limited capacity to support additional borrowings due to already high debt levels and/or decreasing operational performance, while a lower ratio indicates the opposite.</p> <p>Note: Council borrowings are assessed and approved through a separate process coordinated jointly by the Department and Queensland Treasury Corporation, which takes multiple factors and metrics into consideration.</p> <p>A lower leverage ratio is not itself a guarantee that further debt will be approved for a council, while councils with higher leverage ratios are not necessarily precluded from having additional borrowings approved due to other mitigating circumstances.</p>																				
<p>Calculation</p> 	$\frac{\text{Book Value of Debt}}{\text{Total Operating Revenue less Total Operating Expenditure add Depreciation and Amortisation}}$ <p>See Definitions below for more information about the inputs for this measure.</p>																				
<p>Targets</p> 	<p>The target bands for this measure for each local government group apply to the five-year average result, and are as follows:</p> <table border="1" data-bbox="507 1301 1254 1525"> <thead> <tr> <th>Group</th> <th>Target Band</th> <th>Group</th> <th>Target Band</th> </tr> </thead> <tbody> <tr> <td>Tier 1</td> <td>0 – 5 times</td> <td>Tier 5</td> <td>0 – 3 times</td> </tr> <tr> <td>Tier 2</td> <td>0 – 4 times</td> <td>Tier 6</td> <td>0 – 3 times</td> </tr> <tr> <td>Tier 3</td> <td>0 – 3 times</td> <td>Tier 7</td> <td>0 – 3 times</td> </tr> <tr> <td>Tier 4</td> <td>0 – 3 times</td> <td>Tier 8</td> <td>0 – 3 times</td> </tr> </tbody> </table>	Group	Target Band	Group	Target Band	Tier 1	0 – 5 times	Tier 5	0 – 3 times	Tier 2	0 – 4 times	Tier 6	0 – 3 times	Tier 3	0 – 3 times	Tier 7	0 – 3 times	Tier 4	0 – 3 times	Tier 8	0 – 3 times
Group	Target Band	Group	Target Band																		
Tier 1	0 – 5 times	Tier 5	0 – 3 times																		
Tier 2	0 – 4 times	Tier 6	0 – 3 times																		
Tier 3	0 – 3 times	Tier 7	0 – 3 times																		
Tier 4	0 – 3 times	Tier 8	0 – 3 times																		
<p>Reporting</p> 	<p>This measure is required to be calculated and published by all councils with debt as of 30 June of the reporting year. It is not required for councils that have no debt at that date.</p> <p>This measure is to be reported as both a single-year result and a five-year average result.</p> <p>To support the user's interpretation of the council's result for this measure councils are required to provide a narrative identifying key drivers and contributing factors (that may or may not be beyond a council's control).</p> <p>See Appendices B and C for example reporting formats.</p>																				

Department of State Development, Infrastructure, Local Government and Planning

Definitions

All inputs for each measure should be taken directly from the council's audited general purpose financial statements and associated notes. A summary of measure inputs and their associated definitions can be found in the table below:

Term	Definition
Available Ongoing QTC Working Capital Facility Limit	The unused balance of an approved ongoing Queensland Treasury Corporation Working Capital Facility (WCF) as at the reporting date. For example, If the total limit of WCF is \$10 million and the council has drawn down \$2 million, the available limit is \$8 million.
Book Value of Debt	The book value of the council's debt (QTC or other loans) as at the reporting date (i.e., 30 June).
Capital Expenditure on Replacement of Assets (Renewals)	Expenditure on an existing asset to return the service potential or the life of the asset up to that it had originally.
Current Investments	An investment that has a maturity of 12 months or less (such as term deposits or other interest-earning investment/deposits), or an investment that council intends to convert into cash within 12 months from the time the investment was made.
Current Replacement Cost	The amount of money required to replace an existing asset with an equally valued or similar asset at the current market price.
Depreciation and Amortisation	The systematic allocation of the depreciable amount (gross value less estimated residual value) of an asset over its useful life. Depreciation should be calculated in accordance with the Australian Accounting Standards on infrastructure assets.
Externally Restricted Cash	A local government's cash that is subject to restrictions or conditions by a third party which govern the use of these funds for general purposes. This does not include internal reserves of a council which can be accessed by a council resolution.
Fees and Charges	All statutory fees and charges levied by a local government including sales, contract and recoverable revenue and rent revenue
Finance Costs	Finance costs only includes interest charged on a local government's existing Queensland Treasury Corporation's debt balances and any other council loans. Any other items included in this line item of your financial statements should be excluded.
Infrastructure Assets	Those significant, long-life assets that provide ratepayers with access to social and economic facilities and services. Examples include water and sewerage treatment plants, roads, bridges, drainage, buildings, airports, and other community assets (does not include right of use assets).
Net Rates, Levies and Charges	Rates, levies and annual charges levied by a local government less discounts and concessions.
Operating Result	Total operating revenue less operating expenditure
Planned Capital Expenditure on Asset Renewals	The total of all capital expenditures on renewals in the forecast period included in the 10-year financial model.

11.1 - Standing Matters: Councillor Information Correspondence --Appendix 1

Department of State Development, Infrastructure, Local Government and Planning

Previous Year Estimated Population	The estimated population for the year previous to Prior Years Estimated Population (see below) for a local government area.
Prior Year Estimated Population	The prior year's estimated population (relative to the reporting date) for a local government area i.e., for FY2022-23 this will be the FY2021-22 population figure.
Required Capital Expenditure on Asset Renewals	The total of all required capital expenditures on renewals in the forecast period as indicated in the asset management plans or asset forecasts.
Total Cash and Equivalents	A local government's cash and cash equivalents which are short-term or are at call in nature. Council should refer to Australian Accounting Standards 107 for guidance on what should be included in cash and cash equivalents.
Total Operating Expenditure	All council expenses minus capital items such as: <ul style="list-style-type: none">» losses on disposal of assets, and» impairment losses» depreciation on right for use assets» other capital expenditure items as identified by the council
Total Operating Revenue	All council income minus capital items such as: <ul style="list-style-type: none">» capital grants, subsidies, contributions, and donations» gains on disposal of assets» other capital revenue items as identified by the council
Written Down Replacement Cost	An asset's current replacement cost less accumulated depreciation.



Department of State Development, Infrastructure, Local Government and Planning

Appendix A: Sustainability Groupings of Councils

Tier 1		
Brisbane City Council		
Tier 2		
Cairns Regional Council	Ipswich City Council	Moreton Bay Regional Council
Fraser Coast Regional Council	Logan City Council	Redland City Council
Gold Coast City Council	Mackay Regional Council	Sunshine Coast Regional Council
Tier 3		
Bundaberg Regional Council	Gympie Regional Council	Noosa Shire Council
Gladstone Regional Council	Lockyer Valley Regional Council	Rockhampton Regional Council
Tier 4		
Cassowary Coast Regional Council	Livingstone Shire Council	South Burnett Regional Council
Central Highlands Regional Council	Mareeba Shire Council	Southern Downs Regional Council
Isaac Regional Council	Somerset Regional Council	Tableland Regional Council
Tier 5		
Banana Shire Council	Douglas Shire Council	Hinchinbrook Shire Council
Burdekin Shire Council	Goondiwindi Regional Council	Maranoa Regional Council
Charters Towers Regional Council		Mount Isa City Council
		North Burnett Regional Council

Financial Management (Sustainability)

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Department of State Development, Infrastructure, Local Government and Planning

Tier 6		
Balonne Shire Council	Cloncurry Shire Council	Torres Shire Council
Baraldine Regional Council	Cook Shire Council	Longreach Regional Council
		Murweh Shire Council
Tier 7		
Barcoo Shire Council	Burke Shire Council	Quilpie Shire Council
Blackall-Tambo Regional Council	Carpentaria Shire Council	Richmond Shire Council
Boulia Shire Council	Croydon Shire Council	Winton Shire Council
Bulloo Shire Council	Diamantina Shire Council	
		Paroo Shire Council
Tier 8		
Aurukun Shire Council	Kowanyama Aboriginal Shire Council	Torres Strait Island Regional Council
Cherbourg Aboriginal Shire Council	Lockhart River Aboriginal Shire Council	Woorabinda Aboriginal Shire Council
Doomadgee Aboriginal Shire Council	Mapoon Aboriginal Shire Council	Wujal Wujal Aboriginal Shire Council
Hope Vale Aboriginal Shire Council	Mornington Shire Council	Yarrabah Aboriginal Shire Council
		Pormpuraaw Aboriginal Shire Council
		Napranum Aboriginal Shire Council
		Northern Peninsula Area Regional Council
		Palm Island Aboriginal Shire Council

Financial Management (Sustainability)

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Appendix B: Example Current-Year Sustainability Statement Format

Type	Measure	Target (Tier X)	Council		Consolidated		Council Narrative
			Actual Current Year	5-Year Average	Actual Current Year	5-Year Average	
Financial Capacity	Council-Controlled Revenue*	N/A	XX.X%	XX.X%	XX.X%	XX.X%	
	Population Growth*	N/A	X.X%	X.X%	X.X%	X.X%	
	Operating Surplus Ratio	Greater than X% (or N/A)	XX.X%	XX.X%	XX.X%	XX.X%	
Operating Performance	Operating Cash Ratio	Greater than X%	XX.X%	XX.X%	XX.X%	XX.X%	
	Unrestricted Cash Expense Cover Ratio	Greater than X months	X.X months	X.X months	X.X months	X.X months	
Liquidity	Asset Sustainability Ratio	Greater than XX%	XX.X%	XX.X%	XX.X%	XX.X%	
	Asset Consumption Ratio	Greater than XX%	XX.X%	XX.X%	XX.X%	XX.X%	
Asset Management	Asset Renewal Funding Ratio*	N/A	XX.X%	N/A	XX.X%	N/A	
	Debt Servicing Capacity	o to X times (or N/A)	X.X times	X.X times	X.X times	X.X times	

* The Council-Controlled Revenue, Population Growth, and Asset Renewal Funding Ratio measures are reported for contextual purposes only and are not audited by the QAO.

** The Leverage Ratio is not required to be reported if a council has not held any QTC or other debt within the last five financial years.

Financial Management (Sustainability)



Appendix C: Example Long-Term Sustainability Statement Format

Council (and Consolidated if applicable)

Type	Measure	Target (Tier X)	Actuals as at 30 June 20XX				
			30 June 20XX	30 June 20XX	30 June 20XX	30 June 20XX	30 June 20XX
Financial Capacity	Council-Controlled Revenue*	N/A	XX.X%	XX.X%	XX.X%	XX.X%	XX.X%
	Population Growth*	N/A	X.X%	X.X%	X.X%	X.X%	X.X%
Operating Performance	Operating Surplus Ratio	Greater than X% (or N/A)	XX.X%	XX.X%	XX.X%	XX.X%	XX.X%
	Operating Cash Ratio	Greater than X%	XX.X%	XX.X%	XX.X%	XX.X%	XX.X%
Liquidity	Unrestricted Cash Expense Cover Ratio	Greater than X months	X.X months	X.X months	X.X months	X.X months	X.X months
	Asset Sustainability Ratio	Greater than XX%	XX.X%	XX.X%	XX.X%	XX.X%	XX.X%
Asset Management	Asset Consumption Ratio	Greater than XX%	XX.X%	XX.X%	XX.X%	XX.X%	XX.X%
	Asset Renewal Funding Ratio*	N/A	XX.X%	XX.X%	XX.X%	XX.X%	XX.X%
Debt Servicing Capacity	Leverage Ratio**	o to X times (or N/A)	X.X times	X.X times	X.X times	X.X times	X.X times

* The Council-Controlled Revenue, Population Growth, and Asset Renewal Funding Ratio measures are reported for contextual purposes only and are not audited by the QAO.

** The Leverage Ratio is not required to be reported if a council has not held any QTC or other debt within the last five financial years.

Financial Management (Sustainability)



Department of State Development,
Infrastructure, Local Government and Planning
PO Box 15009 City East Qld 4002 Australia
Tel 13 QGOV (13 74 68)
info@dsdilgp.qld.gov.au
www.statedevelopment.qld.gov.au
Connect with us @GrowingQld



CEO.

LONGREACH SHIRE COUNCIL.

Dear Sir,

Since I have moved in to Longreach I have noticed how often the rain stops short of the town and then forms up again up near the airport. We received a good shower one night at 1 am as the town had cooled down by then.

I made a suggestion to a Councillor once before that the town needed more trees for cooling, and as the tall trees had been removed because of power lines and other various reasons, it would be beneficial to plant citrus trees in the middle strips between streets.

They would be evergreen (and not drop leaves everywhere), the flowers have a beautiful perfume, there would be fruit for school children (when prices were too high for some parents), they would not threaten the power lines, and I have since read that the roots tend to grow outwards, not down deep to invade pipelines. Think "global warming" too! So many benefits.

If they had timers on feed lines they would only need to be set for a good flooding once a week in winter and twice a week in summer as garden sprinklers are not enough for fruit trees. Our citrus were bought from Langbeckers Nursery in 1958 and were never pruned. I would recommend that the plants had short trunks for shade to the roots. Never prune the centres open in the west. They are most carefree plants, with only a jam tin of fertilizer for each year of growth.

Two central blocks per street on the south side of the railway line would be a suggestion, for a start, and one block on North side with a mandarin, orange, lime and lemon for eating and cordials. The Chaplins could provide fruit drinks with them at the school breakfasts also.

The ornamental rock formations in the streets are attractive, but add to the heat. I had thought of raising seedlings for the Council if the idea was considered worthwhile, but they have thorns and not good for public areas.

There was a shade tree, seat, and lawn in front of the pool once, which my grandson and his mates enjoyed after swimming lessons, and it is also a totally bare area now.

Please seriously consider more cooling for our town.



Office of
Industrial Relations

Department of Education

2 December 2022

Mr Dirk Dowling
Chief Executive Officer
Longreach Regional Council
Via Email: ceo@longreach.qld.gov.au

Dear Mr Dowling

I refer to your request for special holidays for 2023.

Pursuant to Section 4 of the *Holidays Act 1983*, the Minister for Education and Minister for Industrial Relations has appointed:

- 12 May 2023 a holiday for the Longreach Region – Longreach for the purpose of the Longreach Agricultural Show
- 6 September 2023 a holiday for the Longreach Region - Ilfracombe, Isisford and Yaraka for the purpose of the Westech Field Day

Please note that it is only special holidays appointed in respect of an annual agricultural, horticultural or industrial show (show holidays) which are public holidays. On a public holiday, employees will be entitled to refuse to work in reasonable circumstances without loss of pay and to be paid penalty rates for work performed.

Should there be a need to request repeal of one or more of the above special holidays (whether or not appointment of a replacement special holiday is also requested) or appointment of an additional special holiday, 30 days prior notice of the requested repeal or appointment is to be given to the Minister. This will allow time for the Minister to decide the request, notify any repeals and/or appointments in the Queensland Government Gazette and for the requesting local government to give notice of holiday changes to its community.

Replacement of a show holiday with a special holiday on another date should be carefully considered as the replacement show holiday will only be a public holiday if it continues to be in respect of an annual agricultural, horticultural or industrial show.

1 William Street Brisbane
Queensland 4000 Australia
GPO Box 69 Brisbane
Queensland 4001 Australia
Telephone 13 QGOV (13 74 68)
WorkSafe +61 7 3247 4711
Website www.worksafe.qld.gov.au
www.business.qld.gov.au
ABN 94 496 188 983

Notification of the appointment of the 2023 special holidays was published in the Queensland Government Gazette on 2 December 2022.

A copy of the gazette can be accessed on the [Queensland Government's publications website](#), the special holidays notifications commence on page 433 of the gazette.

Should you require further information, please contact Ms Jacqui McGuire, Senior Industrial Officer on telephone (07) 3406 9854.

Yours sincerely



A J (Tony) James
Assistant Director-General
Office of Industrial Relations

Our ref: WR22/135665

2 December 2022

Dear Chief Executive Officer



Department of
**State Development, Infrastructure,
Local Government and Planning**

The Department of State Development, Infrastructure, Local Government and Planning (the department) is committed to ongoing and continual improvements to the planning framework to actively address critical housing issues that Queensland is facing.

I am pleased to announce that amendments to the Planning Regulation 2017 (the Planning Regulation) have been made through the *Planning (Rooming Accommodation) Amendment Regulation 2022* (Amendment Regulation). The amendments will commence on 2 December 2022.

The amendments provide for rooming accommodation to not be assessable against a local government planning scheme where it meets certain criteria; remove the ability for certain overlays to regulate development for rooming accommodation and dwelling houses; and clarify the types of housing that can be expected in residential zones.

The changes to the Planning Regulation prevail to the extent of any inconsistency over a local planning instrument. As such, the amendments are intended to provide state-wide consistency in the way certain dwelling houses and rooming accommodation are regulated across Queensland.

Importantly, the amendments do not remove the requirement to obtain any other relevant approvals that may apply, such as building approvals, operational works approvals, reconfiguring a lot approvals and plumbing and drainage approvals. Material change of use approvals may also be required where the criteria specified in the Planning Regulation are not satisfied.

These amendments will play a part in addressing the current housing choice, diversity and affordability challenges that communities are facing all across Queensland.

Please find enclosed a fact sheet that provides further information and details about the amendments. Further information about the amendments will be available on the department's website at: <https://planning.statedevelopment.qld.gov.au/planning-issues-and-interests/>.

If you require any further information about the amendments, please contact the relevant regional office in the department who will be pleased to assist. Details for all regional offices can be found at: <https://planning.statedevelopment.qld.gov.au/contact-us>.

Yours sincerely

A handwritten signature in blue ink, appearing to read "C. Aston".

Christopher Aston
**Acting State Planner
Planning Group**

Enc

1 William Street
Brisbane Queensland 4000
PO Box 15009
City East Queensland 4002
Telephone 13 QGOV (13 74 68)
Website www.statedevelopment.qld.gov.au
ABN 29 230 178 530

Department of State Development, Infrastructure, Local Government and Planning

Planning (Rooming Accommodation) Amendment Regulation 2022 – Fact Sheet

Background

In June 2021, the Queensland Government released the *Housing and Homelessness Action Plan 2021-2025* (HHAP) to build on the outcomes of the Queensland Housing Strategy by increasing social and affordable homes across the state. The Department of State Development, Infrastructure, Local Government and Planning (DSDILGP) is responsible for the delivery of Action 3 to 'deliver social and affordable housing using state planning and economic development tools', with the support of the Department of Communities, Housing and Digital Economy (DCHDE).

Action 3.4 of the HHAP commits DSDILGP to 'review the planning framework's approach to regulating residential development'.

Overview of the amendments

The Department of State Development, Infrastructure, Local Government and Planning (DSDILGP) has made amendments to the Planning Regulation 2017 through the Planning (Rooming Accommodation) Amendment Regulation 2022 (Amendment Regulation).

The objective of the Planning (Rooming Accommodation) Amendment Regulation 2022 (the Amendment Regulation) is to support housing diversity in lower density residential areas and clarify expectations around residential uses in residential zones.

The changes apply to development for a material change of use only.

How will the objectives of the amendments be achieved?

The objectives of the amendment will be achieved by:

- providing for rooming accommodation to not be assessable against a local government's planning scheme where it meets certain requirements in the low density residential, low-medium density residential and general residential zones
- removing the ability for certain overlays to regulate development of dwelling houses and rooming accommodation
- clarifying the types of housing that can be expected in residential zones.

The changes will commence on 2 December 2022.

Where can I find the amendments in the Planning Regulation?

The changes to the Planning Regulation affect the following sections of the Planning Regulation:

- **Schedule 2** – which relates to zone purpose statements.
- **Schedule 6, Section 2 (2), (4) and (5)** – which relates to development that cannot be assessable against a local government's planning scheme (for this purpose of these changes, this applies to dwelling houses and rooming accommodation).
- **Section 16** – which provides a sunset clause.

These changes, including the purpose and details of the change, are set out below.



Department of State Development, Infrastructure, Local Government and Planning

What are the details of the changes?

What are the changes in relation to zone purpose statements?

Section of the Planning Regulation

Schedule 2

Purpose of the change

The changes to the Planning Regulation amend the zone purpose statements for the low density residential zone and the low-medium density residential zone.

The intent of this change is to clarify that a range of housing forms can be expected within the low density residential zone and the low-medium density residential zone, not just dwelling houses.

Details of the change

The change removes references to dwellings houses in the relevant zone purpose statements to clarify that housing types other than dwelling houses may also be supported within the low density residential zone and the low-medium density residential zone.

The zone purpose statements must be reflected in planning schemes that apply the zone to land within the local government area.

If there is any inconsistency between the zone purpose statements in planning schemes and the Planning Regulation, the Planning Regulation will prevail.

What are the changes in relation to dwelling houses?

Section of the Planning Regulation

Schedule 6, Section 2(2)

Purpose of the change

Schedule 6 identifies development that a local categorising instrument is prohibited from making assessable development.

The changes to the Planning Regulation amend the previous provisions in Schedule 6 of the Planning Regulation relating to dwelling houses.

Importantly, the changes to the Planning Regulation relate to planning (material change of use) applications only and do not alter requirements for other types of approvals that may be required, such as approval for building works.

The changes identify the circumstances where a material change of use for a dwelling house cannot be made assessable development under a local categorising instrument (e.g. a local planning scheme).

Details of the change

The circumstances that need to be met for a material change of use for a dwelling house to not be made assessable development under a local categorising instrument are:

- where located within any residential zone other than the medium density residential zone or the high density residential zone
- where not involving a basement or an underground parking area

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Version: 2 December 2022

Owner: Corporate

Planning (Rooming Accommodation) Amendment Regulation Fact Sheet | WR22/26583

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Department of State Development, Infrastructure, Local Government and Planning

- where one of the following applies:
 - there are no 'relevant overlays'
 - only an overlay about bushfire hazards applies and the premises are less than 2,000m²
 - a relevant overlay applies and it does not make the material change of use assessable development.

In relation to the last point above, please note that:

- To identify whether the relevant overlay makes the material change of use assessable development, applicants need to refer to:
 - the categories of development and assessment for the relevant overlay in the local planning scheme
 - any requirements for accepted development relevant to the overlay.

A Note on 'Relevant Overlays'

A 'relevant overlay' is described in Schedule 6(7). Examples of relevant overlays using the Sunshine Coast Planning Scheme is provided in the table below.

Schedule 6 – Describes a 'Relevant Overlay' as an Overlay About	Relevant Overlays in the Sunshine Coast Planning Scheme	Must Have an Overlay Code to be a 'Relevant Overlay'?
Bush fire hazards	Bushfire hazard overlay	No
Coastal hazards	Coastal protection overlay	No
Flood hazards	Flood hazard overlay	No
Landslide hazards	Landslide hazard and steep land overlay	No
Safety hazards arising from historical mining activities, including, for example, mining subsidence and mining contamination	N/A	No
Development of a local heritage place	Heritage and character areas overlay	Yes
Development in a place of traditional building character	Heritage and character areas overlay	Yes
Protection of areas of natural, environmental or ecological significance, including the protection of the biodiversity, significant animals and plants, wetlands and waterways of such areas	Biodiversity, waterways and wetlands overlay Water resource catchments overlay	Yes
Development within an area identified on a map titled 'ANEF' on the State Planning Policy Interactive Mapping System	Airport environs overlay, where mapped as an ANEF ¹ .	Yes

¹ The relevant mapping source can be found at the below web link:

<https://spp.dsdlp.esriaustraliaonline.com.au/geoviewer/map/planmaking>

Department of State Development, Infrastructure, Local Government and Planning

What are the changes in relation to rooming accommodation (where not involving building work or only involving minor building work)?

Section of the Planning Regulation

Schedule 6, Section 2(4)

Purpose of the Change

Schedule 6 identifies development that a local categorising instrument is prohibited from making assessable development.

The changes to the Planning Regulation amend Schedule 6 and introduce sections on rooming accommodation.

Subsection 4 relates to rooming accommodation that does not involve building work or only involves minor building work.

In Schedule 24 of the Planning Regulation, minor building work is defined as:

building work that increases the gross floor area of a building by no more than the lesser of the following—

- (a) 50m²;*
- (b) an area equal to 5% of the gross floor area of the building.*

Importantly, the changes to the Planning Regulation relate to planning (material change of use) applications only and do not alter requirements for other types of approvals that may be required, such as approval for building work.

The changes identify the circumstances where a material change of use for rooming accommodation cannot be made assessable development under a local categorising instrument.

Details of the Change

The circumstances that need to be met for a material change of use for rooming accommodation (where not involving building work or only involving minor building work) to not be made assessable development under a local categorising instrument are:

- where located within a general residential zone, low density residential zone or low-medium density residential zone
- where not creating new vehicle access to a state-controlled road)²
- where having not more than 5 bedrooms and 5 occupants
- where either:
 - there are no overlays about bush fire hazards, flood hazards or landslide hazards.
 - one or more of the above overlays apply and any overlay does not make the material change of use assessable development.

In relation to the last point above, please note that:

- To identify whether the overlay makes the material change of use assessable development, applicants need to refer to:
 - the categories of development and assessment for the overlay in the local planning scheme
 - any requirements for accepted development relevant to the overlay.

² The relevant mapping source can be found at the below web link:
<https://spp.dsdip.esriaustraliaonline.com.au/geoviewer/map/planmaking>

Department of State Development, Infrastructure, Local Government and Planning

What are the changes in relation to rooming accommodation (where involving building work other than minor building work)?

Section of the Planning Regulation

Schedule 6, Section 2(5)

Purpose of the change

The changes to the Planning Regulation amend Schedule 6 and introduce sections on rooming accommodation.

Schedule 6 identifies development that a local categorising instrument is prohibited from making assessable development. **Subsection 5** relates to rooming accommodation that involves building work (other than minor building work).

Importantly, the changes to the Planning Regulation relate to planning (material change of use) applications only and do not alter requirements for other types of approvals that may be required, such as approval for building work.

The changes identify the circumstances where a material change of use for rooming accommodation can not be made assessable development under a local categorising instrument.

Details of the change

The circumstances that need to be met for a material change of use for rooming accommodation (where involving building work other than minor building work) to not be made assessable development under a local categorising instrument are:

- where located within a general residential zone, low density residential zone or low-medium density residential zone
- where not creating new vehicle access to a state-controlled road)³
- where having not more than 5 bedrooms and 5 occupants
- where not involving a basement or an underground parking area
- where not on a local heritage register⁴
- where providing landscaping⁵ between the building and the front boundary of the premises.
- where either:
 - there are no 'relevant overlays'
 - a relevant overlay applies and it does not make the material change of use assessable development.

In relation to the last point above, please note that:

- To identify whether the relevant overlay makes the material change of use assessable development, applicants need to refer to:
 - the categories of development and assessment for the relevant overlay in the local planning scheme
 - any requirements for accepted development relevant to the overlay.

A Note on 'Relevant Overlays'

A 'relevant overlay' is described in Schedule 6 (7). Examples of relevant overlays using the Mackay Region Planning Scheme is provided in the table below.

³ The relevant mapping source can be found at the below web link:
<https://spp.dsdip.esriaustraliaonline.com.au/geoviewer/map/planmaking>

⁴ Under the *Queensland Heritage Act 1992*, each local government must keep a local heritage register, or have local heritage planning scheme provisions such as an overlay or schedule. For more information about places that may be in a local heritage register or a planning scheme, contact your local government.

⁵ Landscaping is defined in the amended Planning Regulation as 'any combination of trees, grass, plants, garden beds and paving'. Note that any requirements that apply at the building works application stage under AS3959, will still apply.

Department of State Development, Infrastructure, Local Government and Planning

Schedule 6 – Describes a 'Relevant Overlay' as an Overlay About	Relevant Overlays in the Mackay Region Planning Scheme	Must Have an Overlay Code to be a 'Relevant Overlay'
Bush fire hazards	Bushfire hazard overlay	No
Coastal hazards	Flood and coastal hazards overlay	No
Flood hazards	Flood and coastal hazards overlay	No
Landslide hazards	Landslide hazard overlay	No
Safety hazards arising from historical mining activities, including, for example, mining subsidence and mining contamination	N/A	No
Development of a local heritage place	Heritage and neighbourhood character overlay	Yes
Development in a place of traditional building character	Heritage and neighbourhood character overlay	Yes
Protection of areas of natural, environmental or ecological significance, including the protection of the biodiversity, significant animals and plants, wetlands and waterways of such areas	Biodiversity overlay	Yes
Development within an area identified on a map titled 'ANEF' on the State Planning Policy Interactive Mapping System	Airport environs overlay, where mapped as an ANEF ⁶ .	Yes

What are the changes in relation to the sunset clause?

Section of the Planning Regulation

Section 16

Purpose of the change

The changes to the Planning Regulation introduce an expiration date (also known as a sunset clause) for the changes to the Planning Regulation provisions relating to rooming accommodation.

The sunset clause will automatically repeal the changes in relation to rooming accommodation unless further amendments are made. This provides time to review the effect of the changes and determine whether the changes should be modified, extended or repealed at three years from commencement.

Details of the change

The sunset clause will mean the changes to the Planning Regulation relating to rooming accommodation will expire after 3 years, unless extended by the State Government.

Any uses commenced in the three-year period will continue to have existing use rights to operate lawfully in the event that the provisions are repealed or amended.

⁶ The relevant mapping source can be found at the below web link:

<https://spp.dsdip.esriaustraliaonline.com.au/geoviewer/map/planmaking>

Department of State Development, Infrastructure, Local Government and Planning

What do the changes mean for other approvals?

The changes in the Planning Regulation are limited to development for a material change of use (planning approval) and do not include any amendments to building work provisions. In other words, the amendments do not remove the requirement to obtain any other relevant approvals that may apply, such as approval for building works, operational works approvals, reconfiguring a lot approvals and plumbing and drainage approvals.

For building work applications, where an application required assessment against provisions in a planning scheme (e.g., for alternative siting and design standards to the Queensland Development Code) prior to the introduction of the change to the Planning Regulation, this will continue to be required.

In addition, applicants and building certifiers will need to be aware of the requirements that apply under the changes to the Planning Regulation as any non-compliance may trigger the need to obtain a material change of use approval.

What fire safety and building codes considerations and rules will be put in place?

There is no change to the fire safety or building framework as a result of the amendments. Owners and operators will need to ensure their rooming accommodation complies with building code requirements so accommodation for renters is safe, as well as complying with any other local government or legislative requirements.

For example, if an existing dwelling house is converted to rooming accommodation, then additional fire safety requirements of the building code will apply.

For information about any additional requirements, advice should be sought from a building certifier. A list of licensed certifiers can be found at:

<https://my.qbcc.qld.gov.au/myQBCC/s/findlocalcontractor>

Where to find further information?

Further information about the amendments is available on the department's website at:

<https://planning.statedevelopment.qld.gov.au/planning-issues-and-interests>

Alternatively, for further information, please email:

bestplanning@dasilgp.qld.gov.au





18 November 2022

Longreach Regional Council
Cr Anthony Rayner
Mayor
PO Box 144
ILFRACOMBE QLD 4727



Dear Mayor Rayner, *Tony.*

We're thrilled to announce that we exceeded our \$100,000 fundraising target and this year raised **\$130,381 to help support Queensland farmers** affected by drought, flood, fire, plagues and other disasters. This brings our three year fundraising tally to \$265,466.

Your generous support contributed greatly to our fundraising efforts and we're proud to say **100% of these funds have been donated to our Charity Partner, Drought Angels.** Drought Angels distributes the funds directly to farmers through a variety of methods including pre-paid visa cards to spend locally, distribution of food and household products, feed for pets and stock and many other ways to support farmers depending on their needs.

The essence of the long drive is built around uplifting community spirit in the places we visit, raising awareness of drought and disasters that affect our farmers, and promoting wonderful places to see in our great state.

Once again, we were overwhelmed by the generosity of the communities we visited along the way. Some highlights include the school students from the Central Highlands and Winton regions who hosted dress-up days with a gold coin donation for our cause. Another moment we'll remember is when Mount Isa Mining Supplies put their hand up at Cloncurry and donated \$3,500 to get us to our \$100K goal!

We've created a video of the event showing the community impact of the Long Drive For Drought – this is the impact you helped to create. And, for that, we thank you! Please find enclosed a certificate of our appreciation.

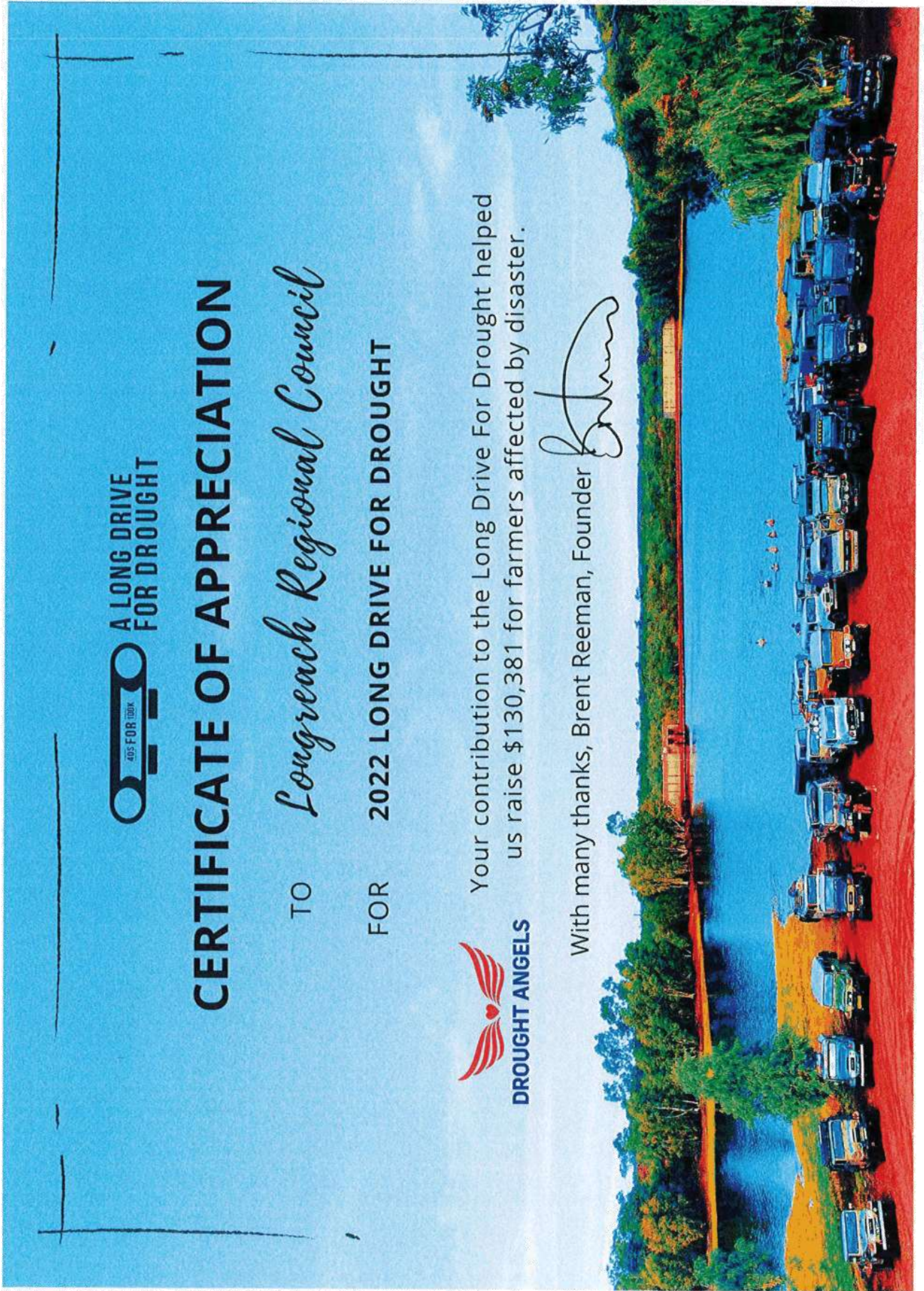
With appreciation,

Brent Reeman
Founder, Long Drive For Drought



Scan the QR
code to watch
the video.





A LONG DRIVE
FOR DROUGHT

CERTIFICATE OF APPRECIATION

TO *Longreach Regional Council*

FOR 2022 LONG DRIVE FOR DROUGHT



Your contribution to the Long Drive For Drought helped
us raise \$130,381 for farmers affected by disaster.

With many thanks, Brent Reeman, Founder



Brett Walsh
A/Chief Executive Officer
Longreach Regional Council
PO Box 144
Ilfracombe QLD 4727

Dear Brett,

Thank you for your letter of the 5 December 2022 regarding a Water Access Agreement (the agreement) between the Longreach Regional Council and the Department of Agriculture and Fisheries (DAF).

As you would be aware DAF are the owner of all land, built and non-fixed assets, agreements that the former Queensland Agriculture Training Colleges (QATC) or its predecessor name/s owned or had in place. This transition of ownership took effect on 1 March 2020.

In accordance with Clause 9.2, DAF agrees to the mutual termination of the agreement effective today.

Many thanks for your support in finalising this matter.

Yours sincerely

A handwritten signature in blue ink, appearing to read "D Loch", written over a large, light blue circular stamp or watermark.

David Loch
Director – Research Infrastructure
Department of Agriculture and Fisheries

47 Mayers Road, Nambour
PO Box 5083 SCMC
Nambour
Business Centre 13 25 23
Website www.daf.qld.gov.au
ABN 66 934 348 189



State Development and Regional Industries Committee

Parliament House
George Street Brisbane Qld 4000
Ph: 07 3553 6662
Email sdric@parliament.qld.gov.au
www.parliament.qld.gov.au/sdric

Our Ref: A996944

6 December 2022

Sent via email.

Dear Mayors and Chief Executive Officers

Local Government Electoral and Other Legislation (Expenditure Caps) Amendment Bill 2022

I write to advise you of the committee's inquiry into the Local Government Electoral and Other Legislation (Expenditure Caps) Amendment Bill 2022 and ask that you circulate this letter to your councils accordingly.

Information on Bill

On 1 December 2022, the Deputy Premier introduced the above Bill into the Queensland Parliament. The Bill has been referred to this committee for detailed examination and report by 24 February 2022.

The purpose of the Bill is to implement an electoral expenditure caps scheme for Queensland local governments. Key features of the scheme include:

- local government electoral expenditure caps for:
 - councillor and mayoral candidates
 - groups of candidates
 - registered political parties that endorse a candidate in an election
 - third parties (registered and unregistered)
- the Electoral Commission of Queensland to decide and publish enrolment numbers for local government areas and divisions and the corresponding caps
- prescription of certain offences as integrity or serious integrity offences under the Local Government Act and City of Brisbane Act.

Further information can be found on the inquiry webpage here: <https://www.parliament.qld.gov.au/Work-of-Committees/Committees/Committee-Details?cid=172&id=4224>

Call for written submissions

The committee invites written submissions from all interested parties addressing any aspect of the Bill. **The closing date for written submissions is 1.00pm on Friday, 20 January 2023.**

[Click here to make a written submission](#)

Guidelines for making a submission are attached to this letter and are available here: **[Guide to making a submission](#)**.

Next steps

The committee will receive a briefing from the department at 11:00am on Wednesday, 14 December 2022, to learn more about the Bill. This will be broadcast live on **ParliamentTV** [here](#). A transcript of proceedings will also be published on the website.

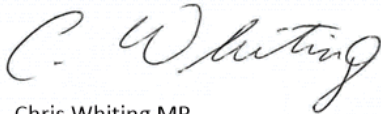
1

It is expected that a public hearing will be held on 2 February 2023.

Information will be published on the inquiry webpage as it becomes available here:
www.parliament.qld.gov.au/sdric.

Thank you for your consideration of this matter and if you require any further information about the inquiry, please contact Stephanie Galbraith, Committee Secretary who will be happy to assist on (07) 3553 6662 or at SDRIC@parliament.qld.gov.au

Yours sincerely



Chris Whiting MP
Chair

Enc.



QUEENSLAND PARLIAMENTARY COMMITTEES

Making a Submission to a Committee Inquiry

Submissions are a way for you to share your thoughts, knowledge and recommendations on issues being investigated by parliamentary committees. Submissions are important to improve a committee's awareness and understanding of relevant issues to an inquiry and may influence their recommendations to the Parliament.

Who can make a submission?

Any individual or organisation can make a submission to a committee.

When can I make a submission?

A committee may call for submissions, depending on the issues being considered. Sometimes committees will contact individuals or organisations to specifically invite them to make a submission.

You can find out which committees are calling for submissions, and their due dates, via the inquiry webpage, our social media channels and occasionally in newspaper and other publications.

What should I include in my submission?

You can find important information about the inquiry on the committee's inquiry webpage. Your submission should include your views on the issue and the reasons for these views. If the inquiry is in relation to a Bill, you should state whether or not you support the Bill and why. You may include facts, personal experience or research within your submission. If your submission is long, it might be helpful to summarise the main points as well.

How should my submission look?

You do not have to use a specific format or layout but it may be helpful to:

- present your submission in a Microsoft Word document or as a PDF
- state your general position on the matter under inquiry
- be clear and concise
- use headings and dot points
- use page numbers

Submissions must include your name and at least two of the following:

- mailing address
- email address
- daytime telephone number

If the submission is made on behalf of an organisation, an appropriate level of approval may be required.

How do I lodge my submission?

You can lodge your submission via email. You can also contact the committee secretariat for alternative means of submission. The contact details can be found on the committee's webpage.

What happens after I make a submission?

Once you have made a submission you will receive confirmation from the committee. The committee will consider the submission's content and decide whether to accept and publish it. Most submissions are accepted and authorised for publication on the committee's inquiry webpage.

While your name will be published, your contact details will not.

A committee may decide not to publish all or part of a submission for reasons such as:

- it isn't relevant to the inquiry
- it contains wording which may be considered offensive
- it refers to matters that are sub judice (currently before the courts), or
- the person making the submission has requested confidentiality.

Once a committee has accepted a submission, it cannot be withdrawn or altered without the committee's permission.

INFORMATION ABOUT YOUR EVIDENCE

Confidential submissions

You can request that all or part of your submission is kept private to the committee. You should make sure that this is clearly communicated and state the reasons for your request, which can be done when making your submission. The committee will consider your request but cannot guarantee that the submission will not be published.

Parliamentary privilege

Submissions, if accepted by a committee, will be protected by parliamentary privilege. This means that legal action cannot be taken against you in relation to something you have said in your submission. If you republish your submission in any other form, you may not be covered by privilege.

FURTHER INFORMATION

If you have further questions, please contact the committee secretariat. The contact details are on the [committees' webpage](#)



Minister for Transport and Main Roads

Our ref: MC129683

7 December 2022

Councillor Anthony Rayner
Mayor
Longreach Regional Council
mayor@longreach.qld.gov.au

1 William Street Brisbane 4000
GPO Box 2644 Brisbane
Queensland 4001 Australia
Telephone +61 7 3719 7300
Email transportandmainroads@ministerial.qld.gov.au
Website www.tmr.qld.gov.au

Dear Councillor Rayner

In 2022, as part of implementation of the *Queensland Walking Strategy 2019–2029*, the Queensland Government awarded the first Walking Local Government Grants.

These 50:50 grants are now assisting local governments to develop walking network plans and priority works programs in 48 diverse communities across the state.

These planning projects are focused around everyday destinations such as schools, public transport and town centres and assist local governments to identify where to invest in cost-effective improvements to create better places to walk.

The first round of Walking Local Government Grants was oversubscribed with more applications received than we could fund. To address the growing demand for more walking network planning, I am pleased to announce a second round of Walking Local Government Grants for 2023–2024.

The new round of funding has opened and enclosed is a factsheet addressing frequently asked questions. Applications are due for submission by 20 January 2023.

It would be appreciated if you could nominate a suitable officer to receive the application material when it is released by sending an email to TMR.Walking.Grants@tmr.qld.gov.au.

If you require further information, I encourage you to contact Mr Adam Rogers, Director (Active Transport), Department of Transport and Main Roads, by email via [walking@tmr.qld.gov.au](mailto>walking@tmr.qld.gov.au) or telephone on 3066 7540.

I look forward to working with you to help plan and build more walkable communities and places.

Yours sincerely

A handwritten signature in blue ink, appearing to read "Mark Bailey".

MARK BAILEY MP
Minister for Transport and Main Roads

Enc (1)



**Longreach
Regional Council**
Ilfracombe Isisford Longreach Yaraka

**Address all correspondence to:
Chief Executive Officer**
PO Box 144, Ilfracombe QLD 4727
Tel: (07) 4658 4111 | **Fax:** (07) 4658 4116
Email: assist@longreach.qld.gov.au
ABN: 16 834 804 112

5 December 2022

LEB Secretariat, Water Division
Department of Climate Change, Energy, the Environment and Water
GPO Box 3090
Canberra ACT 2601

Dear Sir/Madam,

Re: Submission – Draft Lake Eyre Basin Strategic Plan

Longreach Regional Council (Council) is a Local Government Area covering 40,638 square kilometres in the state of Queensland, encompassing the communities of Ilfracombe, Isisford, Longreach and Yaraka. Given our strategic location within the Lake Eyre Basin, we understandably have a genuine interest in the development and success of a genuine Lake Eyre Basin Strategic Plan. Council, having considered the draft plan, submits the following comments in response.

Our principal concern is that we believe the draft plan does nothing to meaningfully consider the growth potential of communities in the basin. It rightly recognises the socio-economic disadvantage experienced by communities but fails to acknowledge any potential for the growth of these communities, economically and socially, in a meaningful way.

Rather than unite the community towards sustainable development, the plan appears to embed social welfare and dependence on government funding as the future. Council is deeply concerned that the community's aspirations for sustainable population growth, and the economic opportunities that come with it, are not acknowledged or supported by this plan.

Council recognises its role in protecting the economic and environmental sustainability of our region for the benefit of the entire community. Our region's rate of population decline has slowed in recent years, such that it was revealed at the 2021 Census that our actual population was higher than projected. Our manufacturing and processing sector has experienced a step change in the past three years, thanks to private investment in major developments, and Council is rightly factoring this growth into its plans for service and program delivery.

While many communities in the basin rely on ground water for their water supply, our communities of Longreach, Isisford and Yaraka rely entirely on surface water for town use. Our community in Ilfracombe has experienced extreme water shortages during the drought, at one point coming within months of running dry completely. It is clear that climate change will drive a need for enhanced water security through additional storage in Lake Eyre Basin communities.

We believe it is imperative that the Lake Eyre Basin Strategic Plan give more meaningful consideration to the growth potential of communities within the basin, and the ability of the basin to support that growth in a sustainable manner. Should you have any questions in relation to this matter please don't hesitate to contact us directly.

Yours Faithfully,

Handwritten signature of Cr Tony Rayner in black ink.

Cr Tony Rayner
Mayor, Longreach Regional Council

Handwritten signature of Brett Walsh in black ink.

Brett Walsh
Acting Chief Executive Officer

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.2 - Standing Matters: Calendar of Events

11.2 Standing Matters: Calendar of Events

Calendar of Events, Upcoming Meetings and Conferences for Councillors

Date	Event	Location	Participants
December 2022			
9 Fri	Lions Christmas Street Party	Eagle Street, Longreach 7:00pm – 9:30pm	Public event
Sat 10	Yaraka Christmas Tree	Yaraka Hall, Yaraka	Public event
13 Tues	Council Briefing	Fairmount Rooms, Longreach Civic Centre. 8.00am – 5.00pm	Mayor, Councillors and Executive Leadership Team
14 Wed	Audit and Risk Committee Meeting	Council Chambers, Longreach 9:00am – 11:00am	Mayor, Councillors, Chief Executive Officer and Chief Financial Officer
14 Wed	Plant Meeting	Council Chambers, Longreach 2:00pm – 4:00pm	Mayor, Councillors Emslie, Bignell, Smith, Chief Executive Officer and the Director of Infrastructure
15 Thurs	Council Meeting	Council Chambers, Longreach 9:00am- 5:00pm	Mayor, Councillors and Executive Leadership Team and members of the public
Sat 24	Isisford Christmas Tree	Whitmans' Memorial Park, Isisford 6:00pm start	Public event BYO event
January 2023			
25 Wed	Council Meeting	Council Chambers, Longreach 9:00am- 5:00pm	Mayor, Councillors and Executive Leadership Team and members of the public
26 Thurs	Longreach Australia Day 2023 Awards/ Citizenship Ceremony/ Community Breakfast / Family event	Arts and Craft Pavilion, Longreach Showgrounds 8:00am- 12:00pm	Public event
26 Thurs	Ilfracombe Australia Day 2023 Awards/ Community BBQ dinner/ Cricket and Family event	Ilfracombe Recreational Centre, Ilfracombe 3:00pm start	Public event
26 Thurs	Isisford & Yaraka Australia Day 2023 Awards/ Community Breakfast/ Free pool and activities	Multi Purpose Complex, Isisford 8:00am start	Public event
28 Sat	Yaraka Australia Day 2023 Community BBQ	Yaraka Hotel, Yaraka 6:00pm	Public event
February 2023			
14 Tues	Council Briefing	Fairmount Rooms, Longreach Civic Centre. 8.00am – 5.00pm	Mayor, Councillors and Executive Leadership Team
16 Thurs	Council Meeting	Council Chambers, Longreach 9:00am- 5:00pm	Mayor, Councillors and Executive Leadership Team and members of the public

Recommendation:

That Council receives the Calendar of Events report, as presented

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.3 - 02-33 Working Group Policy - Biennial Review

11.3 02-33 Working Group Policy - Biennial Review

Consideration to repeal the Working Group Policy No.2.33.

Council Action

Partner
 Deliver

Applicable Legislation

Local Government Act 2009

Policy Considerations

Working Group Policy No.2.33

Corporate and Operational Plan Considerations

GOVERNANCE: GOVERNANCE SERVICES			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.1.1 4.3.2	Ensure effective and responsible policy development and decision making.	Monitor and maintain Council's policy register in line with policy review dates and in consultation with management.	90% of Policies are reviewed and adopted by Council prior to review dates.

Budget Considerations

Nil

Previous Council Resolutions related to this Matter

(Res-2020-05-103)

Moved Cr Bignell seconded Cr Smith

That Council adopts the Working Group Policy No. 2.33, as presented.

Officer Comment

Responsible Officer/s: Kimberley Dillon, Executive Officer Governance & Special Projects

Background:

The Working Group policy was established to provide guidance on special committees that were not constituted under the *Local Government Regulation 2012* that had been established by Council. Examples of these over time were:

- Saleyards Working Group
- Youth Working Group
- Reconciliation Action Plan
- Value Assurance Working Group
- Plant Working Group

Issue:

Of the working groups listed above, the only one still active is the Plant Working Group. As part of the process in reviewing this policy, the Executive Leadership Team discussed moving the Plant Working Group to a Plant Advisory Group which would allow Council to consistently manage advisory groups.

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.3 - 02-33 Working Group Policy - Biennial Review

Likelihood: Unlikely
Consequence: Insignificant
Rating: Low (2/25)

Environmental Management Factors:

Nil

Other Comments:


Nil

Appendices

1. 02-33 Working Group Policy.pdf [↓](#)

Recommendation:

That Council repeals the Working Group Policy No. 2.33, as presented.

Working Group Policy		 Longreach Regional Council
Policy Number:	02.33	
Policy Category:	Statutory	
Authorised by:		
Date approved:		
Review Date:		

PURPOSE

The purpose of this policy is to establish special committees not constituted under the *Local Government Regulation 2012*. Such special committees are to be called ‘Working Groups’ and are established to assist Council in making decisions for the good rule and government of the area.

OBJECTIVE

Working Groups are appointed to provide input, an overview or advice to Council on a specific topic or the strategic management of a facility on an ongoing basis.

Working Groups:

1. promote the awareness of a specific topic or the strategic management of a facility within Council and the community;
2. advise Council on current and emerging issues;
3. provide a process for input into the planning and provision of services and facilities.

This policy provides guidelines for consistent practice in the way Working Groups are formed and operate. They have no power to make decisions or incur expenditure and are limited to providing advice and recommendations. Final decisions will be made by Longreach Regional Council.

LEGISLATION

Working Groups are not constituted by the *Local Government Regulation 2012*.

DEFINITIONS

Member - An individual or organisation represented by a delegated person who is appointed for the term of the Council Working Group.

Terms of Reference – refers to a document adopted by Council setting out the purpose and objectives of a working group which also includes eligible membership and procedures for the business of the committee.

POLICY STATEMENT

The following working groups are established:

Working Groups	Director Responsible for Coordinating Committee
Plant Working Group	Director of Infrastructure Services

1. **Composition**
Membership of the Working Group shall be composed as per the relating Terms of Reference.
2. **Remuneration**
No remuneration is to be paid to members of a Working Group.

RELATED DOCUMENTS

The policy complements and is to be implemented in conjunction with but not limited to other Council Policies and Management Directives.

Working Group Terms of Reference

Authorised by resolution as at:

Chief Executive Officer

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.4 - 02-31 Advisory Committee Policy - Biennial Review

11.4 02-31 Advisory Committee Policy - Biennial Review

Consideration of the adoption of the Advisory Committee Policy No. 2.31 which is due for its biennial review.

Council Action

Partner
 Deliver

Applicable Legislation

Local Government Act 2009
Local Government Regulation 2012

Policy Considerations

Advisory Committee Policy No. 2.31

Corporate and Operational Plan Considerations

GOVERNANCE: GOVERNANCE SERVICES			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.1.1 4.3.2	Ensure effective and responsible policy development and decision making.	Monitor and maintain Council's policy register in line with policy review dates and in consultation with management.	90% of Policies are reviewed and adopted by Council prior to review dates.

Budget Considerations

A budget allocation for the administration of Advisory Committees is made each financial year.

Previous Council Resolutions related to this Matter

(Res-2020-05-104)
Moved Cr Hatch seconded Cr Emslie
That Council adopts the Advisory Committee Policy No. 2.31, as presented.

Officer Comment

Responsible Officer/s: Kimberley Dillon, Executive Officer Governance & Special Projects

Background:

The importance of having current and up-to-date policies cannot be understated. Pursuant to good governance and decision-making, policies should be subject to ongoing review and be evaluated for their effectiveness during implementation. Pursuant to the *Local Government Act 2009*, policy development is specifically referred to as follows:

Section 12(3)(c) All Councillors have the following responsibilities – "...participating in council meetings, policy development, and decision-making, for the benefit of the local government area;..."

In general terms, policies require review due to either legislative change, changes to policy itself, or because of differing circumstances requiring a change to policy.

Issue:

The purpose of this policy is to establish advisory committees pursuant to section 265 of the *Local Government Regulation 2012*. Such committees are established to assist Council in making decisions for the good rule and government of the area.

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.4 - 02-31 Advisory Committee Policy - Biennial Review

The policy has been reviewed with changes made to the formatting, the removal of the Audit and Risk Committee, and the establishment of a Plant Advisory Committee; to replace the current Plant Working Group.

The Audit and Risk Committee was removed from the document given they are governed under a separate section of the Local Government Act and Regulations. Council also has a separate, stand-alone policy for the Audit and Risk Committee.

It is proposed to convert the Plant Working Group to an Advisory Committee in the interests of ensuring there is consistency in how these types of advisory bodies are managed within Council.

Further to this discussion, the Executive Leadership Team questioned the need for formal minutes to be taken at these meetings, given a written report of the committee's deliberations and its advice or recommendations are currently tabled at Council meetings.

A separate report will be presented to Council to repeal the Working Group policy.

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood:	Unlikely
Consequence:	Insignificant
Rating:	Low (2/25)

Environmental Management Factors:

N/A

Other Comments:

A copy of the revised policy is attached with highlighted sections of where changes have been made.


Appendices

1. 02-31 Advisory Committee Policy_Final Draft.pdf [↓](#)
2. 02-31 Advisory Committee Policy.pdf [↓](#)

Recommendation:

That Council:

1. *Adopts the amended Advisory Committee Policy No. 2.31, as presented; and*
2. *In accordance with section 254G(1) of the Local Government Regulations 2012 exempts each Advisory Committee from the requirement to take minutes of its proceeding.*

Advisory Committee Policy		 Longreach Regional Council <small>Ilfracombe Islaford Longreach Yarraka</small>
Policy Number:	2.31	
Policy Category:	Statutory	
Authorised by:		
Date approved:		
Review Date:		

PURPOSE

The purpose of this policy is to establish advisory committees pursuant to section 265 of the *Local Government Regulation 2012*. Such committees are established to assist Council in making decisions for the good rule and government of the area.

SCOPE

This policy applies to the Mayor, Deputy Mayor, Councillors and Advisory Committee members of Longreach Regional Council.

LEGISLATION

Section 265 of the *Local Government Regulation 2012* states that:

- (1) An advisory committee—
 - (a) must not be appointed as a standing committee; and
 - (b) may include in its members persons who are not councillors.
- (2) A member of an advisory committee (whether or not they are a councillor) may vote on business before the committee.

DEFINITIONS

Committee Member – An individual or organisation represented by a delegated person who is appointed for the term of the Council Advisory Committee.

Terms of Reference – refers to a document adopted by Council setting out the purpose and objectives of an advisory committee which also includes eligible membership and procedures for the business of the committee.

Remuneration – monies paid in return for services provided by committee members.

POLICY

Advisory Committees are appointed to provide input, an overview or advice to Council on a specific topic or the strategic management of a facility on an ongoing basis.

Advisory Committees:

1. promote the awareness of a specific topic or the strategic management of a facility within Council and the community;
2. advise Council on current and emerging issues;
3. provide a process for input into the planning and provision of services and facilities; and
4. provide a process for feedback from the community to Council.

This policy provides guidelines for consistent practice in the way Advisory Committees are formed and operate. Such committees are not standing committees and are only advisory in nature. They have no power to make decisions or incur expenditure and are limited to providing advice and recommendations. Final decisions will be made by Longreach Regional Council.

Advisory Committees must be appointed in accordance with the *Local Government Regulation 2012* (Chapter 8, Part 2, Division 2 – Committees and requirements for committee meetings).

The following advisory committees are established:

Advisory Committee	Director Responsible for Coordinating Committee	Councillor Representatives
Regional Arts Development Fund (RADF) Community Advisory Committee	Director of Community and Cultural Services	Cr Tracy Hatch Cr Leonie Nunn
Land and Pest Management Advisory Committee	Director of Corporate Services	Cr Leonie Nunn Cr Trevor Smith Cr Dale Bignell
Plant Advisory Committee	Director of Infrastructure	Cr Tony Rayner Cr Trevor Smith Cr Tony Emslie Cr Dale Bignell

Composition

An Advisory Committee can consist of persons who are not local government Councillors with appointed members having voting rights. An Advisory Committee must include a minimum of two (2) local government appointed Councillors and may include members of the public whom hold significant experience or knowledge in the specific topic area.

Remuneration

Appointed members of Council’s Advisory Committees, who are not Councillors, and who are required to travel more than 15kms from their normal place of residence to attend an Advisory Committee meeting, will receive a per kilometre payment in accordance with the Australian Tax Office approved rates for any actual travel incurred each way in their own private vehicle.

Minutes

In accordance with section 254G(1) of the *Local Government Regulations 2012*, a local government may, by resolution, exempt an advisory committee from the requirement to take minutes of its proceedings. This exemption applies for all Council Advisory Committees as per resolution number **xxx-xxx-xxx**.


Please note, section 254G(2) of the *Local Government Regulations 2012*, apply to the Advisory Committees which includes the committee providing a written report to Council of the committee’s deliberations and its advice or recommendations.

RELATED DOCUMENTS

Advisory Committee Terms of Reference

Authorised by resolution as at:

Brett Walsh
Acting Chief Executive Officer

Advisory Committee Policy		 Longreach Regional Council <small>Ilawatha Iindilid Longreach Yorala</small>
Policy Number:	2.31	
Policy Category:	Statutory	
Authorised by:		
Date approved:		
Review Date:		

PURPOSE

The purpose of this policy is to establish advisory committees pursuant to section 265 of the *Local Government Regulation 2012*. Such committees are established to assist Council in making decisions for the good rule and government of the area.

SCOPE

This policy applies to the Mayor, Deputy Mayor, Councillors and Advisory Committee members of Longreach Regional Council.

OBJECTIVE

LEGISLATION

Local Government Act 2009
Local Government Regulation 2012 Section 265 if the *Local Government Regulation 2012* states that:

- (1) An advisory committee—
 - (a) must not be appointed as a standing committee; and
 - (b) may include in its members persons who are not councillors.
- (2) A member of an advisory committee (whether or not they area councillor) may vote on business before the committee.

DEFINITIONS

Committee Member – An individual or organisation represented by a delegated person who is appointed for the term of the Council Advisory Committee.

Terms of Reference – refers to a document adopted by Council setting out the purpose and objectives of an advisory committee which also includes eligible membership and procedures for the business of the committee.

Remuneration – monies paid in return for services provided by committee members.

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POLICY

Advisory Committees are appointed to provide input, an overview or advice to Council on a specific topic or the strategic management of a facility on an ongoing basis.

Advisory Committees:

1. promote the awareness of a specific topic or the strategic management of a facility within Council and the community;
2. advise Council on current and emerging issues;
3. provide a process for input into the planning and provision of services and facilities; and
4. provide a process for feedback from the community to Council.

This policy provides guidelines for consistent practice in the way Advisory Committees are formed and operate. Such committees are not standing committees and are only advisory in nature. They have no power to make decisions or incur expenditure and are limited to providing advice and recommendations. Final decisions will be made by Longreach Regional Council.

Advisory Committees must be appointed in accordance with the *Local Government Regulation 2012* (Chapter 8, Part 2, Division 2 – **Committees and requirements for committee meetings**~~Local Government Meetings and Committees and Subdivision 2 – Audit committee~~).

The following advisory committees are established:

Advisory Committee	Director Responsible for Coordinating Committee	Councillor Representatives
Audit and Risk Committee	Director of Corporate Services	Cr Leonie Nunn Cr Tony Martin
Regional Arts Development Fund (RADF) Community Advisory Committee	Director of Community and Cultural Services	Cr Tracy Hatch Cr Leonie Nunn
Land and Pest Management Advisory Committee	Director of Corporate Services	Cr Leonie Nunn Cr Trevor Smith Cr Dale Bignell
Plant Advisory Committee	Director of Infrastructure	Cr Tony Rayner Cr Trevor Smith Cr Tony Emslie Cr Dale Bignell

2. Composition

An Advisory Committee can consist of persons who are not local government Councillors with appointed members having voting rights. An Advisory Committee must include a minimum of two (2) local government appointed Councillors and may include members of the public whom hold significant experience or knowledge in the specific topic area.

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3. Remuneration

Appointed members of Council's Advisory Committees, who are not Councillors, and who are required to travel more than 15kms from their normal place of residence to attend an Advisory Committee meeting, will receive a per kilometre payment in accordance with the Australian Tax Office approved rates for any actual travel incurred each way in their own private vehicle.

~~For the audit and risk committee, the Independent Member will be paid in accordance with the agreed amount as outlined in procurement process undertaken to appoint the member.~~

Minutes

In accordance with section 254G(1) of the *Local Government Regulations 2012*, a local government may, by resolution, exempt an advisory committee from the requirement to take minutes of its proceedings. This exemption applies for all Council Advisory Committees as per resolution number **xxx-xxx-xxx**.

Please note, section 254G(2) of the *Local Government Regulations 2012*, apply to the Advisory Committees which includes the committee providing a written report to Council of the committee's deliberations and its advice or recommendations.

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RELATED DOCUMENTS

The policy complements and is to be implemented in conjunction with but not limited to other Council Policies and directives:

Advisory Committee Terms of Reference
~~Standing Orders Policy 3.2~~

Authorised by resolution as at ~~21 May 2020~~:

Brett Walsh
Acting Chief Executive Officer

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11. CHIEF EXECUTIVE OFFICER'S REPORT
11.5 - 02-05 Human Rights Policy - Biennial Review

11.5 02-05 Human Rights Policy - Biennial Review

Consideration of the adoption of the amended Human Rights Policy No. 2.05 which is due for its biennial review.

Council Action

Deliver

Applicable Legislation

Human Rights Act 2019

Local Government Act 2009

Local Government Regulation 2012

Policy Considerations

Nil

Corporate and Operational Plan Considerations

GOVERNANCE: GOVERNANCE SERVICES			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.1.1 4.3.2	Ensure effective and responsible policy development and decision making.	Maintain Council's policy register in line with policy review dates and legislative requirements.	90% of policies are reviewed and adopted in line with review dates.

Budget Considerations

Nil

Previous Council Resolutions related to this Matter

(Res-2020-10-001)

Moved Cr Emslie seconded Cr Smith

That Council adopts the Human Rights Policy No. 2.05, as presented.

Officer Comment

Responsible Officer/s: Kimberley Dillon, Executive Officer, Governance & Special Projects

Background:

The importance of having current and up-to-date policies cannot be understated. Pursuant to good governance and decision-making, policies should be subject to ongoing review and be evaluated for their effectiveness during implementation. Pursuant to the *Local Government Act 2009*, policy development is specifically referred to as follows:

Section 12(3)(c) All Councillors have the following responsibilities – "...participating in council meetings, policy development, and decision-making, for the benefit of the local government area;..."

In general terms, policies require review due to either legislative change, changes to policy itself, or because of differing circumstances requiring a change to policy.

Issue:

The Human Rights Policy No. 2.05 has been reviewed with only formatting changes made as the policy remains current in accordance with the Queensland's *Human Rights Act 2019* which commenced on 1 January 2020.

Risk Management Factors:

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.5 - 02-05 Human Rights Policy - Biennial Review

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Unlikely
Consequence: Minor
Rating: Low (4/25)

Environmental Management Factors:

Nil

Other Comments:


Nil

Appendices

1. 02-5 Human Rights Policy_Final Draft.pdf [↓](#)
2. 02-5 Human Rights Policy.pdf [↓](#)

Recommendation:

That Council adopts the amended Human Rights Policy No. 2.05, as presented.

Human Rights Policy		 Longreach Regional Council <small>Ilfracombe Isisford Longreach Yarak</small>
Policy Number:	2.5	
Policy Category:	Statutory	
Authorised by:		
Date approved:		
Review Date:		

PURPOSE

The *Human Rights Act 2019* (the Act) requires Council as a public entity to act and make decisions in a way that is compatible with human rights. When making a decision Council must give proper consideration to a human right relevant to that decision.

SCOPE

This Policy applies to all workplace participants including temporary and contract staff.

This Policy applies to interactions that occur when:-

- i. dealing with customers or community members when providing day-to-day services;
- ii. processing and dealing with human rights complaints from the public;
- iii. making decisions, interpreting and applying laws;
- iv. developing policies and procedures; and
- v. inducting new employees of Council.

Council will respond to human rights complaints in accordance with the *Human Rights Act 2019*, Council's Complaints (Administrative Action) Policy and any relevant Policies and Management Directives.

LEGISLATION

Human Rights Act 2019

Local Government Act 2009

Local Government Regulations 2012

DEFINITIONS

Compatible with human rights has the meaning given in section 8 of the *Human Rights Act 2019*:-

An act, decision or statutory provision is compatible with human rights if the act, decision or provision—

- a) does not limit a human right; or
- b) limits a human right only to the extent that is reasonable and demonstrably justifiable in accordance with section 13.

Human rights has the meaning given in part 2, divisions 2 and 3 of the *Human Rights Act 2019* and include:-

- Recognition and equality before the law (section 15)
- Right to life (section 16)
- Protection from torture and cruel, inhuman or degrading treatment (section 17)
- Freedom from forced work (section 18)
- Freedom of movement (section 19)
- Freedom of thought, conscience, religion and belief (section 20)
- Freedom of expression (section 21)

- Peaceful assembly and freedom of association (section 22)
- Taking part in public life (section 23)
- Property rights (section 24)
- Privacy and reputation (section 25)
- Protection of families and children (section 26)
- Cultural rights – generally (enjoyment of culture, religion and language) (section 27)
- Cultural rights – Aboriginal and Torres Strait Islander peoples (section 28)
- Right to liberty and security of person (section 29)
- Humane treatment when deprived of liberty (section 30)
- Fair hearing (section 31)
- Rights in criminal proceedings (section 32)
- Children in the criminal process (section 33)
- Right not to be tried or punished more than once (section 34)
- Right not to be subject to retrospective criminal laws (section 35)
- Right to education (section 36)
- Right to health services (section 37)

Public Entity - A 'public entity' as defined in section 9(d) of the *Human Rights Act 2009* is a local government, a Councillor of a local government or a local government employee and includes a registered provider when performing 'functions of a public nature' in the State (as defined in section 10 of the *Human Rights Act 2019*).

Workplace Participants – Councillors and employees of Council including temporary and contract staff .

POLICY

Longreach Regional Council is committed to protecting and promoting human rights, and to building a culture within Council that respects and promotes human rights and as such will respect, protect and promote human rights in our decision making and actions.

Guidelines

Councillors and Council employees are required to act and make decisions in a way that is compatible with human rights. When making a decision Council must give proper consideration to a human right relevant to that decision.

Council employees responsible for responding to human rights complaints made under the *Human Rights Act 2019* will do so in accordance with the *Human Rights Act 2019*, Council's Complaint (Administrative Action) Policy and any relevant Policies and Management Directives.

RELATED DOCUMENTS


Human Rights Management Directive (Guidelines)

02-08 Complaints (Administrative Action) Policy

MD-02-08-01 Complaints (Administrative Action) Management Directive

Authorised by resolution as at:

Brett Walsh
Acting Chief Executive Officer

Human Rights Policy		 <p>Longreach Regional Council <small>Ilwacambe Ilaldef Longreach Yarraba</small></p>
Policy Number:	2.5	
Policy Category:	Statutory	
Authorised by:		
Date approved:		
Review Date:		

PURPOSE

The *Human Rights Act 2019* (the Act) requires Council as a public entity to act and make decisions in a way that is compatible with human rights. When making a decision Council must give proper consideration to a human right relevant to that decision.

SCOPE

This Policy applies to all workplace participants including temporary and contract staff.

This Policy applies to interactions that occur when:-

- i. dealing with customers or community members when providing day-to-day services;
- ii. processing and dealing with human rights complaints from the public;
- iii. making decisions, interpreting and applying laws;
- iv. developing policies and procedures; and
- v. inducting new employees of Council.

Council will respond to human rights complaints in accordance with the *Human Rights Act 2019*, Council’s Complaints (Administrative Action) Policy and any relevant Policies and Management Directives.

LEGISLATION

- Human Rights Act 2019*
- Local Government Act 2009*
- Local Government Regulations 2012*

DEFINITIONS

Compatible with human rights has the meaning given in section 8 of the *Human Rights Act 2019*:-

- An act, decision or statutory provision is compatible with human rights if the act, decision or provision—
 - a) does not limit a human right; or
 - b) limits a human right only to the extent that is reasonable and demonstrably justifiable in accordance with section 13.

Human rights has the meaning given in part 2, divisions 2 and 3 of the *Human Rights Act 2019* and include:-

- Recognition and equality before the law (section 15)
- Right to life (section 16)
- Protection from torture and cruel, inhuman or degrading treatment (section 17)
- Freedom from forced work (section 18)
- Freedom of movement (section 19)
- Freedom of thought, conscience, religion and belief (section 20)

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- Freedom of expression (section 21)
- Peaceful assembly and freedom of association (section 22)
- Taking part in public life (section 23)
- Property rights (section 24)
- Privacy and reputation (section 25)
- Protection of families and children (section 26)
- Cultural rights – generally (enjoyment of culture, religion and language) (section 27)
- Cultural rights – Aboriginal and Torres Strait Islander peoples (section 28)
- Right to liberty and security of person (section 29)
- Humane treatment when deprived of liberty (section 30)
- Fair hearing (section 31)
- Rights in criminal proceedings (section 32)
- Children in the criminal process (section 33)
- Right not to be tried or punished more than once (section 34)
- Right not to be subject to retrospective criminal laws (section 35)
- Right to education (section 36)
- Right to health services (section 37)

Public Entity – A 'public entity' as defined in section 9(d) of the *Human Rights Act 2009* is a local government, a Councillor of a local government or a local government employee and includes a registered provider when performing 'functions of a public nature' in the State (as defined in section 10 of the *Human Rights Act 2019*).

Workplace Participants – Councillors and employees of Council including temporary and contract staff .

POLICY

Longreach Regional Council is committed to protecting and promoting human rights, and to building a culture within Council that respects and promotes human rights and as such will respect, protect and promote human rights in our decision making and actions.

Guidelines

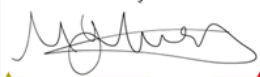
Councillors and Council employees are required to act and make decisions in a way that is compatible with human rights. When making a decision Council must give proper consideration to a human right relevant to that decision.

Council employees responsible for responding to human rights complaints made under the *Human Rights Act 2019* will do so in accordance with the *Human Rights Act 2019*, Council's Complaint (Administrative Action) Policy and any relevant Policies and Management Directives.

RELATED DOCUMENTS

Human Rights Management Directive (Guidelines)
02-08 Complaints (Administrative Action) Policy
MD-02-08-01 Complaints (Administrative Action) Management Directive

Authorised by resolution as at:



Mitchell Murphy Brett Walsh

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Acting Chief Executive Officer

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11. CHIEF EXECUTIVE OFFICER'S REPORT
11.6 - 02-18 Advertising Spending Policy - Biennial Review

11.6 02-18 Advertising Spending Policy - Biennial Review

Consideration of the adoption of the amended Advertising Spending Policy No 2.18 which is due for its biennial review.

Council Action

Deliver

Applicable Legislation

Local Government Regulations 2012

Policy Considerations

- 01-01 Procurement Policy
- 02-04 Corporate Branding Policy
- 02-24 Communications and Media Policy

Corporate and Operational Plan Considerations

GOVERNANCE: GOVERNANCE SERVICES			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.1.1 4.3.2	Ensure effective and responsible policy development and decision making.	Maintain Council's policy register in line with policy review dates and legislative requirements.	90% of policies are reviewed and adopted in line with review dates.

Budget Considerations

N/A

Previous Council Resolutions related to this Matter

(Res-2020-07-188)

Moved Cr Hatch seconded Cr Bignell

That Council adopts the Advertising Spending Policy No 2.18, as presented.

Officer Comment

Responsible Officer/s: *Kimberley Dillon, Executive Officer of Governance & Special Projects*

Background:

The importance of having current and up-to-date policies cannot be understated. Pursuant to good governance and decision-making, policies should be subject to ongoing review and be evaluated for their effectiveness during implementation. Pursuant to the *Local Government Act 2009*, policy development is specifically referred to as follows:

Section 12(3)(c) All Councillors have the following responsibilities – "...participating in council meetings, policy development, and decision-making, for the benefit of the local government area;..."

In general terms, policies require review due to either legislative change, changes to policy itself, or because of differing circumstances requiring a change to policy.

Issue:

The Advertising Spending Policy No 2.18 has been reviewed, with changes made to the formatting and additional information included on example information or education that Council considers are in the public interest to provide further clarity to the policy.

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.6 - 02-18 Advertising Spending Policy - Biennial Review

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Unlikely
Consequence: Minor
Rating: Low (4/25)

Environmental Management Factors:

N/A

Other Comments:


Nil

Appendices

1. 02-18 Advertising Spending Policy_Final Draft.pdf [↓](#)
2. 02-18 Advertising Spending Policy.pdf [↓](#)

Recommendation:

That Council adopts the amended Advertising Spending Policy No 2.18, as presented.

Advertising Spending Policy		 <p>Longreach Regional Council <small>Hraconbe Isisford Longreach Yaraká</small></p>
Policy Number:	2.18	
Policy Category:	Statutory	
Authorised by:		
Date approved:		
Review Date:		

PURPOSE

This purpose of this policy is to establish the principles governing Council's expenditure on advertising to ensure that public monies are utilised in the public interest.

SCOPE

This policy applies to any paid advertisement or notice in any media, to promote an idea, goods or services provided by Council. The policy does *not* apply to:

- Advertising for employees;
- Advertising for the acquisition or disposal of property, plant and equipment, used or to be used by Council in its business;
- Advertisements for tenders or expressions of interest under Council's Procurement Policy; or
- Reports published in the media where no payment is made for the report.

LEGISLATION

Section 197 of the *Local Government Regulation 2012* states that a local government must prepare and adopt a policy about the local government's spending on advertising.

A local government may spend money on advertising only—

- a. if-
 - (i) the advertising is to provide information or education to the public; and
 - (ii) the information or education is provided in the public interest; and
- b. in a way that is consistent with the local government's advertising spending policy.

Advertising is promoting, for the payment of a fee, an idea, goods or services to the public.

DEFINITION

Caretaker period - The 'caretaker period' for a local government is the period during an election for a local government that - (a) starts on the day when public notice of the holding of the election is given under the *Local Government Electoral Act 2011*, section 25(1); and (b) ends at the conclusion of the election. There is no caretaker period during a by-election or fresh election.

POLICY

Council Officers authorising expenditure must confirm that the expenditure will benefit the public generally or facilitate Council business. Expenditure must be provided for in a budget and must be authorised in accordance with the Council's Procurement Policy and procedures.

The types of information or education that Council considers are in the public interest to provide include:

- a) to advise the public of a new or continuing service or facility provided by the Council;
- b) to advise the public about changes to an existing service or facility provided by Council;
- c) to increase the use of a service or facility provided by the Council on a commercial basis with a view to profit;
- d) to change the behaviour of people in Council's area for the benefit of all or some of the community or to achieve the objectives of the Council;
- e) to advise the public of the time, place and content of scheduled meetings of Council;
- f) to advise the public of the decisions made by Council at its meetings;
- g) to request comment on proposed policies or activities of the Council;
- h) to advertise matters required by legislation to be advertised;
- i) to advertise for the acquisition or disposal of property, plant and equipment;
- j) to advertise for employees;
- k) to advertise or promote events within the Council's area; or
- l) to advertise for tenders or expressions of interest under Council's Procurement Policy.

Advertising should not be used to promote the achievements or plans of Councillors or groups of Councillors as defined by section 90D (2) of the *Local Government Act 2009*. Advertising should not be used to influence electors during a local government election caretaker period.

RELATED DOCUMENTS


Procurement Policy No 1.1

Corporate Branding Policy No 2.4

Communications and Media Policy No 2.24

Authorised by resolution as at:

Brett Walsh
Acting Chief Executive Officer

Advertising Spending Policy		 <p>Longreach Regional Council <small>Illawarra Shire Council Longreach Yarrak</small></p>
Policy Number:	2.18	
Policy Category:	Statutory	
Authorised by:		
Date approved:		
Review Date:		

PURPOSE

This purpose of this policy is to establish the principles governing Council's expenditure on advertising ~~which will~~to ensure that public monies are utilised ~~prudently and appropriately~~is in the public interest.

SCOPE

This policy applies to any paid advertisement or notice in any media, to promote an idea, goods or services provided by Council. The policy does *not* apply to:

- Advertising for employees;
- Advertising for the acquisition or disposal of property, plant and equipment, used or to be used by Council in its business;
- Advertisements for tenders or expressions of interest under Council's Procurement Policy; or
- Reports published in the media where no payment is made for the report.

LEGISLATION

Section 197 of the Local Government Regulation 2012 states that a local government must prepare and adopt a policy about the local government's spending on advertising.

A local government may spend money on advertising only—

- a. if-
 - (i) the advertising is to provide information or education to the public;
 - and
 - (ii) the information or education is provided in the public interest; and
- b. in a way that is consistent with the local government's advertising spending policy.

Advertising is promoting, for the payment of a fee, an idea, goods or services to the public.

DEFINITION

Advertising — is promoting, for the payment of a fee, an idea, goods or services to the public.
Caretaker period - The 'caretaker period' for a local government is the period during an election for a local government that - (a) starts on the day when public notice of the holding of the election is given under the Local Government Electoral Act 2011, section 25(1); and (b) ends at the conclusion of the election. There is no caretaker period during a by-election or fresh election.

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OBJECTIVE

~~Under this policy, and in accordance with section 197 of the Local Government Regulation 2012, a local government may spend money on advertising only –~~

- ~~a) if –~~
 - ~~i. the advertising is to provide information or education to the public; and~~
 - ~~ii. the information or education is provided in the public interest; and~~
- ~~b) a) is in a way that is consistent with this policy.~~

LEGISLATION

~~Local Government Regulation 2012~~

DEFINITION

~~Advertising is promoting, for the payment of a fee, an idea, goods or services to the public.~~

POLICY STATEMENT

~~Under this policy, and in accordance with section 197 of the Local Government Regulation 2012, a local government may spend money on advertising only –~~

- ~~if –~~
 - ~~the advertising is to provide information or education to the public; and~~
 - ~~the information or education is provided in the public interest; and~~
- ~~is in a way that is consistent with this policy.~~

~~Advertising expenditure must be incurred in the public interest. This means that Council Officers authorising expenditure must confirm that the expenditure will benefit the public generally or facilitate Council business. Expenditure must be provided for in a budget and must be authorised in accordance with the Council's Procurement Policy and procedures.~~

~~The types of information or education that Council considers are in the public interest to provide include:~~

- ~~a) to advise the public of a new or continuing service or facility provided by the Council;~~
- ~~b) to advise the public about changes to an existing service or facility provided by Council;~~
- ~~c) to increase the use of a service or facility provided by the Council on a commercial basis with a view to profit;~~
- ~~d) to change the behaviour of people in Council's area for the benefit of all or some of the community or to achieve the objectives of the Council;~~

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- e) to advise the public of the time, place and content of scheduled meetings of Council;
- f) to advise the public of the decisions made by Council at its meetings;
- g) to request comment on proposed policies or activities of the Council;
- h) to advertise matters required by legislation to be advertised;
- i) to advertise for the acquisition or disposal of property, plant and equipment;
- j) to advertise for employees;
- k) to advertise or promote events within the Council's area; or
- l) to advertise for tenders or expressions of interest under Council's Procurement Policy.

Advertising should not be used to promote the achievements or plans of Councillors or groups of Councillors as defined by section 90D (2) of the *Local Government Act 2009*. Advertising should not be used to influence electors during a local government election caretaker period.

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RELATED DOCUMENTS

Procurement Policy No 1.1
Corporate Branding Policy No 2.4
Communications and Media Policy No 2.24

Authorised by resolution as at ~~23 July 2020~~:

~~Mitchell Murphy~~Brett Walsh
Acting Chief Executive Officer

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11. CHIEF EXECUTIVE OFFICER'S REPORT
11.7 - 02-19 Entertainment and Hospitality Policy - Biennial Review

11.7 02-19 Entertainment and Hospitality Policy - Biennial Review

Consideration of the adoption of the Entertainment and Hospitality Policy No 2.19 which is due for its biennial review.

Council Action

Deliver

Applicable Legislation

Local Government Act 2009

Local Government Regulation 2012

Policy Considerations

01-01 Procurement Policy

01-15 Corporate Credit Card Policy

Corporate and Operational Plan Considerations

GOVERNANCE: GOVERNANCE SERVICES			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.1.1 4.3.2	Ensure effective and responsible policy development and decision making.	Monitor and maintain Council's policy register in line with policy review dates and in consultation with management.	90% of Policies are reviewed and adopted by Council prior to review dates.

Budget Considerations

N/A

Previous Council Resolutions related to this Matter

(Res-2020-07-189)

Moved Cr Martin seconded Cr Emslie

That Council adopts the Entertainment and Hospitality Policy No 2.19, as presented.

Officer Comment

Responsible Officer/s: *Kimberley Dillon, Executive Officer of Governance & Special Projects*

Background:

The importance of having current and up-to-date policies cannot be understated. Pursuant to good governance and decision-making, policies should be subject to ongoing review and be evaluated for their effectiveness during implementation. Pursuant to the *Local Government Act 2009*, policy development is specifically referred to as follows:

Section 12(3)(c) All Councillors have the following responsibilities – "...participating in council meetings, policy development, and decision-making, for the benefit of the local government area;..."

In general terms, policies require review due to either legislative change, changes to policy itself, or because of differing circumstances requiring a change to policy.

Issue:

The Entertainment and Hospitality Policy No 2.19 has been reviewed with changes made to the formatting and minor changes to the wording of the policy.

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.7 - 02-19 Entertainment and Hospitality Policy - Biennial Review

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Unlikely
Consequence: Minor
Rating: Low (4/25)

Environmental Management Factors:

N/A

Other Comments:


Nil

Appendices

1. 02-19 Entertainment and Hospitality Policy_Final Draft.pdf [↓](#)
2. 02-19 Entertainment and Hospitality Policy.pdf [↓](#)

Recommendation:

That Council adopts the amended Entertainment and Hospitality Policy No 2.19, as presented.

Entertainment and Hospitality Policy		 <p>Longreach Regional Council <small>Ilfracombe Isisford Longreach Yarraka</small></p>
Policy Number:	2.19	
Policy Category:	Statutory	
Authorised by:		
Date approved:		
Review Date:		

PURPOSE

The purpose of this policy is to establish an entertainment and hospitality policy pursuant to section 196 of the *Local Government Regulation 2012*. It sets the principles and guidelines pertaining to entertainment and hospitality. The principles governing expenditure on entertainment and hospitality will provide clarity about the reasonable and appropriate use of public funds.

SCOPE

This Policy applies to all workplace participants who are claiming for reimbursement or payment of entertainment and hospitality expenditure in connection with their duties and/or while representing Council.

LEGISLATION

Section 196 of the *Local Government Regulation 2012* states that a local government must prepare and adopt a policy about the local government’s spending on entertainment or hospitality (an entertainment and hospitality policy).

Examples of entertainment or hospitality—

- entertaining members of the public in order to promote a local government project
- providing food or beverages to a person who is visiting the local government in an official capacity
- providing food or beverages for a conference, course, meeting, seminar, workshop or another forum that is held by the local government for its councillors, local government employees or other persons
- paying for a councillor or local government employee to attend a function as part of the councillor’s or employee’s official duties or obligations as a councillor or local government employee

A local government may spend money on entertainment or hospitality only in a way that is consistent with its entertainment and hospitality policy.

DEFINITIONS

Council Business – includes work required to be performed as part of normal duties.

Workplace Participants – Councillors and employees of Council.

POLICY

Entertainment and hospitality expenditure must be incurred in the public interest. This means that the person authorising the expenditure must confirm that the expenditure will benefit the public generally or facilitate Council business.

The amount spent on entertainment and hospitality must be reasonable, having regard to the benefit to Council or the public. Expenditure must be provided for in a budget and must be authorised in accordance with the Council's standard accounting procedures.

Guidelines

Whenever a Workplace Participant claims for reimbursement or payment of entertainment expenses, the Workplace Participant must be able to clearly identify the benefit derived from the expenditure.

Inappropriate Expenditure

Unless specifically approved by the Chief Executive Officer prior to the event, expenditure that is not considered appropriate includes:

- (a) staff meals without a Council business purpose;
- (b) tips or gratuities;
- (c) ; and
- (d) the cost of providing meals at a private residence.

Provision of Alcohol

Alcohol may only be provided at an official Council function if it has been approved prior to the function by the Mayor or Chief Executive Officer. Alcohol must not be provided during meetings or training courses provided by the Council, unless approved by the Chief Executive Officer. Alcoholic drinks may not be provided for officers except where the officer attends a function at which alcoholic drinks are provided for other persons under this policy.

RELATED DOCUMENTS


Procurement Policy No. 1.1

Councillor Reimbursement of Expenses and Provision of Facilities Policy No. 2.21

Corporate Credit Card Policy No. 1.15

Authorised by resolution as at <<insert date>> :

Brett Walsh
Acting Chief Executive Officer

Entertainment and Hospitality Policy		 <p>Longreach Regional Council <small>Ellenmoolle Island Longreach Yorke</small></p>
Policy Number:	2.19	
Policy Category:	Statutory	
Authorised by:	Res-2020-07-189	
Date approved:	23 July 2020	
Review Date:	23 July 2022	

PURPOSE

The purpose of this policy is to establish an entertainment and hospitality policy pursuant to section 196 of the *Local Government Regulation 2012*. It sets the principles and guidelines pertaining to entertainment and hospitality. The principles governing expenditure on entertainment and hospitality will ensure provide clarity about the reasonable and appropriate use of public funds.

that public monies are utilised prudently and appropriately.

SCOPE

This Policy applies to all workplace participants who are claiming for reimbursement or payment of entertainment and hospitality expenditure in connection with their duties and/or while representing Council.

LEGISLATION

~~Local Government Regulation 2012~~Section 196 of the *Local Government Regulation 2012* states that a local government must prepare and adopt a policy about the local government's spending on entertainment or hospitality (an entertainment and hospitality policy).

Examples of entertainment or hospitality—

- entertaining members of the public in order to promote a local government project
- providing food or beverages to a person who is visiting the local government in an official capacity
- providing food or beverages for a conference, course, meeting, seminar, workshop or another forum that is held by the local government for its councillors, local government employees or other persons
- paying for a councillor or local government employee to attend a function as part of the councillor's or employee's official duties or obligations as a councillor or local government employee

A local government may spend money on entertainment or hospitality only in a way that is consistent with its entertainment and hospitality policy.

DEFINITIONS

Council Business – includes work required to be performed as part of normal duties.

Entertainment and Hospitality Service — includes the following:

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- a) ~~entertaining members of the public in order to promote a local government initiative, service or project;~~
- b) ~~providing food or beverages by Council –~~
 - (i) ~~to a person who is visiting Council in an official capacity; or~~
 - (ii) ~~for a conference, meeting, training course, seminar, workshop, recognition event or other event that is held by Council for its Councillors, staff or other persons;~~
- c) ~~paying for a Councillor or staff member to attend a function as part of the Councillor's or staff member's official duties or obligations as a Councillor or staff member.~~

Workplace Participants – Councillors and employees of Council.

POLICY

Entertainment and hospitality expenditure must be incurred in the public interest. This means that the person authorising the expenditure must confirm that the expenditure will benefit the public generally or facilitate Council business, ~~and is consistent with this policy.~~

The amount spent on entertainment and hospitality must be reasonable, having regards to the benefit to Council or the public. Expenditure must be provided for in a budget and must be authorised in accordance with the Council's standard accounting procedures ~~and in accordance with this policy.~~

Guidelines

Whenever a Workplace Participant claims for reimbursement or payment of entertainment expenses, the Workplace Participant must be able to clearly identify the benefit derived from the expenditure.

Inappropriate Expenditure

Unless specifically approved by the Chief Executive Officer prior to the event, expenditure that is not considered appropriate includes:

- (a) staff ~~lunches-meals~~ without a Council business purpose;
- (b) tips or gratuities;
- (c) ~~club membership fees~~; and
- (d) the cost of providing meals at a private residence.

Provision of Alcohol

Alcohol may only be provided at an official Council function if it has been approved prior to the function by the Mayor, ~~or~~ Chief Executive Officer ~~or their nominee~~. Alcohol must not be provided during meetings or training courses provided by the Council, unless approved by the Chief Executive Officer ~~or nominee~~. Alcoholic drinks may not be provided for officers except where the officer attends a function at which alcoholic drinks are provided for other persons under this policy.

Use of Credit Cards for Entertainment and Hospitality

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~~If a credit card is issued by Council, that card may only be used to pay for entertainment and hospitality expenditure where the expenditure has been approved under this policy or authorised by the Chief Executive Officer.~~

RELATED DOCUMENTS

Procurement Policy No. 1.1
Councillor Reimbursement of Expenses and Provision of Facilities Policy No. 2.21
Corporate Credit Card Policy No. 1.15

Authorised by resolution as at ~~23 July 2020~~<<insert date>> :

~~Mitchell Murphy Brett Walsh~~
~~Acting~~ Chief Executive Officer

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11. CHIEF EXECUTIVE OFFICER'S REPORT
11.8 - 02-20 Social Media Policy - Biennial Review

11.8 02-20 Social Media Policy - Biennial Review

Consideration of Council’s Social Media Policy, which has undergone its biennial review.

Council Action

Deliver

Applicable Legislation

Local Government Act 2008
Local Government Regulation 2012
Anti-Discrimination Act 2001

Policy Considerations

Nil

Corporate and Operational Plan Considerations

GOVERNANCE: GOVERNANCE SERVICES			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.1.1 4.3.2	Ensure effective and responsible policy development and decision making.	Monitor and maintain Council’s policy register in line with policy review dates and in consultation with management.	90% of Policies are reviewed and adopted by Council prior to review dates.

Budget Considerations

Nil

Previous Council Resolutions related to this Matter

(Res-2020-10-001)
Moved Cr Smith seconded Cr Emslie
That the Social media Policy be adopted as presented.

Officer Comment

Responsible Officer/s:

Simon Kuttner – Executive Officer, Economic Development & Public Affairs

Background:

Council policies are reviewed every two years to ensure they are current and reflect the goals of the organisation. The Social Media Policy was last reviewed in 2020.

Issue:

The policy has been reviewed and no substantive changes have been recommended.

Risk Management Factors:

This matter has been assessed using Council’s Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare (1)
 Consequence: Minor (2)
 Rating: Low (2/25)

Risk has been calculated based on proceeding as recommended.

Environmental Management Factors:

Nil.

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.8 - 02-20 Social Media Policy - Biennial Review

Other Comments:


Nil.

Appendices

1. 02-20 Social Media Policy - 2022 Review.pdf [↓](#)

Recommendation:

That the amended Social Media Policy be adopted, as presented.

Social Media Policy		 Longreach Regional Council <small>Ilfracombe Isisford Longreach Yareba</small>
Policy number:	2.20	
Policy category:	Statutory	
Authorised by:		
Date approved:		
Review date:		

PURPOSE

This policy provides guidance on the use of social media for public communication purposes within Longreach Regional Council and is designed to mitigate risk and legal liability arising from:

- Inaccurate, inappropriate and unmanaged content that may appear on Longreach Regional Council social media pages;
- Proliferation of unauthorised and unofficial social media initiatives; and,
- Unauthorised commentary on social media channels by staff that may be perceived to represent the views of Longreach Regional Council.

SCOPE

This policy applies to all staff and contractors of Longreach Regional Council, and any individual who may at any time potentially be perceived as communicating on behalf of Longreach Regional Council, including Councillors, committee members and other stakeholders.

LEGISLATION

Public Records Act 2002

Anti-Discrimination Act 2001

DEFINITIONS

CEO – Chief Executive Officer

Staff – Full time, Casual, Part Time and Contractors

Social Media – Digital communication services where people may comment, contribute, create posts, upload, and share content including:

- a) Blogs and micro blogging sites (including, but not limited to, Twitter)
- b) Social Networking sites (including, but not limited to, Facebook, LinkedIn, MySpace)
- c) Instant messaging facilities (including, but not limited to, Snapchat, Whatsapp)
- d) Video and photo sharing sites (including, but not limited to, YouTube and Instagram)
- e) Forums and discussion boards (including, but not limited to, Reddit, Yahoo Answers)
- f) User moderated web content (including, but not limited to, Wikipedia, TripAdvisor, Yelp)

Page – An account held by organisations on a Social Media service as defined above

Profile –An account held by an individual on a Social Media service as defined above

Moderator – One or more Staff with delegated responsibility for monitoring social media activity and maintaining the integrity of content

Post – An individual piece of content hosted on a Profile or Page as defined above

POLICY STATEMENT

Council undertakes to engage with the community using social media via the establishment of official Longreach Regional Council social media pages.

Staff must be authorised by the CEO to establish, maintain, and contribute to social media pages and profiles on behalf of Longreach Regional Council.

All Longreach Regional Council social media communication will be:

- The result of an approved communications plan;
- Specifically related to the work of Council and not promote only the work of third parties;
- Customer focused, with the needs of the user in mind;
- Assessed for the potential to hold unique risks associated with Council business, the target audience or user group relating to the site (for example safety or confidentiality of children and minors);
- Proactively managed to promote engagement with the local and broader community, in a responsible and timely manner;
- Adequately resourced to ensure current and vibrant online communities and to minimise any reputational or legal risk;
- Adherent to the terms of use of the relevant social media platform, as well as copyright, privacy, defamation, contempt of court, discrimination, harassment, trademark and any other applicable laws;
- Coordinated to ensure consistent corporate messaging and to maximise opportunities for cross-promotion of Longreach Regional Council websites and other Longreach Regional Council communication channels where appropriate; and,
- Managed by Longreach Regional Council staff that have been formally authorised to make public comment in an official capacity as Longreach Regional Council spokespeople, and are adequately trained in the use of social media.

Principles

The following principles are applicable to this policy:

- Council recognises that comments posted by third parties on social media cannot be controlled and may not always support and endorse Council;
- Council respects the principle of freedom of speech and the right of individuals to express their personal opinion. Council expects individuals to do so in a respectful, constructive and non-discriminatory manner;
- Council acknowledges its statutory responsibilities under the Queensland Anti-Discrimination Act 2001; and
- Council will not tolerate or respond to comments of a threatening or intimidating nature.

Monitoring

Council will ensure that its social media pages are effectively monitored, by ensuring that:

- The moderation function is adequately resourced;
- Moderation rules are established;
- Moderators are trained and authorised to represent Longreach Regional Council, and are appropriately qualified to post and comment on the topics within the scope of the page; and,
- Terms and conditions of use are made available when inviting comments from the public on a Longreach Regional Council website or social media platform.

Content Removal

Council reserves the right to block any individual user and remove inappropriate content from its social media pages based on the following criteria:

- Profane language or content;
- Sexual content or links to sexual content;
- Content that promotes, fosters or perpetuates discrimination on the basis of race, creed, colour, age, religion, gender, marital status, national origin, physical or mental disability or sexual orientation;
- Commercial solicitations or transactions – this does not apply to the business-to-business activities of Council;
- Copyright or ownership protected materials;
- Content not relating to the subject matter of the social media page;
- Material designed to encourage or aid in the conduct of illegal activities;
- Material which could compromise the safety of Council, its employees or its technical systems; and,
- Spam (the distribution of unsolicited bulk electronic messages).

Individual Use

Any individual who in the course of their own personal interactions on social media, could potentially be perceived to be communicating on behalf of Council, must declare:

- The nature of their association with Council; and,
- That any views expressed are their own and do not represent the views of Longreach Regional Council.

Records Management

Council will ensure that its social media pages are effectively recorded in accordance to the Records Management Policy in conjunction with the *Public Records Act 2002*.

A full record of each of Councils social media initiatives shall be downloaded and stored quarterly to ensure accessibility by officers of the Council at any time.

If content is removed the following details must be recorded and stored in Council's record management system:

- Post content;
- Author's name;
- Date and time;
- Which page and post the content was removed from; and
- A screen capture of the content prior to removal.

RELATED DOCUMENTS

Records Management Policy
Communications & Media Policy
Social Media Management Directive MDo2-20-01

Authorised by resolution as at XXXXX:

Brett Walsh
Acting Chief Executive Officer

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.9 - 02-24 Communications and Media Policy - Biennial Review

11.9 02-24 Communications and Media Policy - Biennial Review

Consideration of Council's amended Communication and Media Policy, following its biennial review.

Council Action

Deliver

Applicable Legislation

Local Government Act 2009

Local Government Regulation 2012

Policy Considerations

2.24 Communications and Media Policy

Corporate and Operational Plan Considerations

GOVERNANCE: GOVERNANCE SERVICES			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.1.1 4.3.2	Ensure effective and responsible policy development and decision making.	Monitor and maintain Council's policy register in line with policy review dates and in consultation with management.	90% of Policies are reviewed and adopted by Council prior to review dates.

Budget Considerations

Nil

Previous Council Resolutions related to this Matter

(Res-2020-05-001)

Moved Cr Emslie seconded Cr Hatch

That the Communications and Media Policy No. 2.24 be adopted as presented.

CARRIED

Officer Comment

Responsible Officer/s:

Simon Kuttner – Executive Officer, Economic Development & Public Affairs

Background:

This policy is intended to clarify the appropriate process for the following:

- a) Preparing/releasing media statements (proactive);
- b) Responding to media enquiries (reactive);
- c) Use of official titles;
- d) Communication of Council official decisions and positions;
- e) Communication of personal statements as a Councillor.

Issue:

The policy is due for its biennial review. The only substantive change proposed in this review has been to remove reference to the delegated authority of the Executive Officer, Economic Development & Public Affairs to appoint staff and advisory committee members as spokespeople for the organisation. This has been removed for simplicity because, although they may choose to delegate these functions, responsibility at the policy level flows from the Chief Executive Officer.

Risk Management Factors:

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.9 - 02-24 Communications and Media Policy - Biennial Review

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Unlikely
Consequence: Minor
Rating: Low (4)

Risk has been assessed based on proceeding as recommended.

Environmental Management Factors:

Nil

Other Comments:


Nil

Appendices

1. 02-24 Communications and Media Policy - 2022.pdf [↓](#)

Recommendation:

That the amended Communications and Media Policy be adopted, as presented.

Communications & Media Policy		 <p>Longreach Regional Council</p> <p><small>Ilfracombe Isisford Longreach Yarak</small></p>
Policy Number:	2.24	
Policy Category:	Statutory	
Authorised by:		
Date approved:		
Review Date:		

PURPOSE

This policy is intended to clarify the appropriate process for the following:

- a) Preparing/releasing media statements (proactive);
- b) Responding to media enquiries (reactive);
- c) Use of official titles;
- d) Communication of Council official decisions and positions; and,
- e) Communication of personal statements as a Councillor.

SCOPE

This policy applies to all staff and contractors of Longreach Regional Council, and any individual who may at any time potentially be perceived as communicating on behalf of Longreach Regional Council, including Councillors, committee members and other stakeholders.

This Policy does not address paid advertisements, community notices, date claimers, or promotional material prepared by Council. Furthermore, this Policy does not address political or electioneering media statements during the local government elections (defined as the period between the date nominations open, to the publication of the results of the poll).

LEGISLATION

Local Government Act 2009
Queensland Anti-Discrimination Act 2001
Local Government Regulation 2012

DEFINITIONS

The terms used in the policy have the following meanings:

Communication – includes all forms of communication to both the media and public, for example, but not limited to, interviews, press statements, emails, facsimiles, letters, phone calls, tweets, etc.

Council Business – includes any matter that has been, or is being, considered by Council as having appeared in Council’s business papers or can be reasonably expected to appear in Council’s business papers. This includes the time between when a decision of Council is made and when the resolution is communicated to stakeholders via ‘Official Correspondence’.

Official Correspondence – pursuant to the *Local Government Act 2009*, the Chief Executive Officer is responsible for conducting correspondence between Council and other persons. Official correspondence is that which is signed by the Chief Executive Officer or delegate.

Official Title – the title afforded to the Councillor by virtue of the Local Government’s election, or in the case of an Officer, the title of the position held by the Officer.

Personal Statement – a statement made which is made from the perspective of the individual, as a Councillor.

Editorial and/or Public Comment – statements, written or verbal, expressing privately held opinions relating to Council business, made by journalists or members of the public.

Misinformation – information that is, whether intentionally or unintentionally, incorrect or misleading.

POLICY STATEMENT

Principles

The following principles are applicable to this policy:

- a) Council acknowledges the important role that media interaction plays in community engagement;
- b) Council respects the principle of freedom of the press and the right of media outlets to report on Council matters in a manner that they consider appropriate;
- c) Council respects the principle of freedom of speech and the right of individuals to express their personal opinion. Council expects individuals to do so in a respectful, constructive and non-discriminatory manner;
- d) Council acknowledges its statutory responsibilities under the *Queensland Anti-Discrimination Act 2001*;
- e) Council recognises that editorial and/or public comment cannot be controlled and may not always support and endorse **the actions of** Council; and,
- f) Council will not publicly respond to editorial and/or public comment unless it is to correct misinformation.

Roles and Responsibilities

The Mayor and Chief Executive Officer are Council's official spokespeople and have primary responsibility for communicating decisions of Council, or its position on a particular issue.

The Mayor will be responsible for communicating Council's policy, strategy, service levels, and political responses to, or on behalf of, community advocacy issues.

The Chief Executive Officer will be responsible for communicating with the media on operational and corporate matters.

If the matter being reported relates to Council business in which a Councillor holds specialised knowledge, that Councillor may be nominated as Council's spokesperson by the Mayor at the Mayor's discretion.

If the matter being reported relates to Council business in which an officer holds specialised knowledge, that officer may be nominated as Council's spokesperson by the Chief Executive Officer.

If the matter being reported relates to a resolution carried by Council that has been recommended by an advisory committee, the Chair of that advisory committee may be nominated as Council's spokesperson by the Mayor or Chief Executive Officer.

Communicating With the Media

All external media enquiries and requests for media comment on official Council position or policy should be directed to the Chief Executive Officer in the first instance.

All written media releases are approved by the Chief Executive Officer and/or Mayor.

A Councillor who wishes to represent Council and communicate with the media on a particular issue of council business, must seek delegation from the Mayor.

Councillors are not permitted to distribute in any way, any documentation pertaining to the Council and Council business, without first seeking approval from the Chief Executive Officer to determine if a document is available to the public.

All communications to the media or media statements must be compliant with copyright, privacy, defamation, contempt of court, discrimination, harassment, trademark and any other applicable laws. All reasonable steps must be taken to ensure that the statements are accurate, factual and not prejudicial to Council's legal standing.

Use of Official Titles

A Councillor may use their official title when conducting Council business, such as representing Council at a function, conference or course, or having been authorised to communicate with the media on council business.

Any use by a Councillor of their official title is to accompany a disclaimer (which is obvious to the audience either in the written or spoken sense), that the opinion and/or comments provided are those of the Councillor and not those of the Longreach Regional Council.

A Councillor must consider whether using their official title may lead audiences to assume that the Councillor is commenting on behalf of Council, and it is the responsibility of the Councillor to ensure this is clear to the recipient of the information.

Personal Statements by Councillors

This policy does not restrict Councillors from making statements or from responding to media enquiries, in their capacity as a Councillor, about their personal opinion regarding a Council matter that has not been the subject of a Council decision. Should Councillors intend to make statements as above reflecting their personal opinion, such remarks should be clearly qualified accordingly.

It is the sole responsibility of the Councillor to ensure, when communicating with the public or media, that it is clear when they are expressing a personal opinion and that it is clear when they are speaking on behalf of Council.

Recommended Disclaimer

The following email disclaimer, which is in line with policy, is recommended if a Councillor is sending an email with their official title attached:

This message (including attachments) is intended for the addressee named above. It may also be confidential, privileged and/or subject to copyright. Any unauthorised use, alteration, disclosure, distribution or review of this email is strictly prohibited. Any unauthorised use of this material is prohibited. If you have received this message in error please notify the sender immediately, delete the message and destroy any printed or electronic copies. Any privilege or confidentiality attached to this message is not waived, lost or destroyed because you have received this message in error.

RELATED DOCUMENTS

Nil

Authorised by resolution as at Day, Month 2022:

Brett Walsh
Acting Chief Executive Officer

11. R&C OF CHIEF EXECUTIVE OFFICER'S REPORT
11.10 - 02-14 Climate Change Policy (General Operations) - Biennial Review

11.10 02-14 Climate Change Policy (General Operations) - Biennial Review

Consideration of the Climate Change Policy (General Operations), which has undergone its biennial review.

Council Action

Deliver

Applicable Legislation

Local Government Act 2009

Local Government Regulation 2012

Policy Considerations

Nil.

Corporate and Operational Plan Considerations

GOVERNANCE: GOVERNANCE SERVICES			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.1.1 4.3.2	Ensure effective and responsible policy development and decision making.	Monitor and maintain Council's policy register in line with policy review dates and in consultation with management.	90% of Policies are reviewed and adopted by Council prior to review dates.

Budget Considerations

Nil.

Previous Council Resolutions related to this Matter

(Res-2020-10-001)

Moved Cr Martin seconded Cr Bignell

That the Climate Change Policy (General Operations) be adopted as presented.

CARRIED

Officer Comment

Responsible Officer:

Simon Kuttner – Executive Officer, Economic Development & Public Affairs

Background:

Council policies are reviewed biennially to ensure they remain current and reflect the goals of the organisation.

Issue:

The Climate Change Policy (General Operations) has undergone its biennial review. One strategic amendment is recommended, to make specific mention of the potential impacts of climate change on regional water security. Given the prime strategic importance of the issue to Council, it was thought important to reflect the matter in policy.

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible (3)
 Consequence: Moderate (3)
 Rating: Medium (9/25)

11. R&C OF CHIEF EXECUTIVE OFFICER'S REPORT
11.10 - 02-14 Climate Change Policy (General Operations) - Biennial Review

Corporate risk has been calculated as above based on proceeding as recommended.

Environmental Management Factors:

The policy defines the principles Council will apply in managing its climate change responsibilities.

Other Comments:


Nil.

Appendices

1. Climate Change Policy (General Operations) - 2022 Review.pdf [↓](#)

Recommendation:

That the amended Climate Change Policy be adopted, as presented.

Climate Change Policy (General Operations)		 Longreach Regional Council <small>Ilfacombe Isindred Longreach Yarak</small>
Policy number:	02-14	
Policy category:	Statutory	
Authorised by:		
Date approved:		
Review date:		

PURPOSE

The purpose of this policy is to define the principles Council will apply in managing its climate change responsibilities using a combination of climate change mitigation and adaptation strategies.

SCOPE

This policy applies to all Councillors, employees, volunteers and individuals conducting business for Council and/or acting for or on behalf of Council at any given point in time.

LEGISLATION

Local Government Act 2009

Local Government Regulation 2012

Australian Climate Change Science: A National Framework 2009

Queensland Climate Adaptation Strategy 2017-2030

Queensland Climate Transition Strategy 2017

DEFINITIONS

Adaptation – Any action, initiative or strategy taken to reduce the vulnerability of the natural and/or human environment from climate change impacts.

Anthropogenic Climate Change – Climate change caused by human activities which lead to the release of greenhouse gases which accelerate climate change. For example the burning of fossil fuels, deforestation and other land use changes.

Climate Change – The statistically significant variation in the average state of climate over a minimum 30 year period for an extended period.

Carbon Footprint – The amount of carbon dioxide released into the atmosphere as a result of the activities of a particular individual, organisation or community.

Carbon Sink (Carbon Store) – Ecosystems, notably forests, which remove greenhouse gas emissions from the atmosphere by absorbing and storing it.

Greenhouse Gas Emissions – A gas which traps heat in the atmosphere, accelerating climate change. The main greenhouse gases contributing to climate change are: Carbon Dioxide (CO₂), Methane (CH₄), Nitrous Oxide (N₂O) and Fluorinated gases (e.g. hydrofluorocarbons and perfluorocarbons). Activities such as the burning of fossil fuels for energy and transportation are a significant source of greenhouse gas emissions.

Mitigation – Actions taken to reduce greenhouse gas emissions in order to minimise their effects on global climate change. Instead of initiatives aimed at adapting to

climate change, mitigation refers to the prevention and control of the sources of greenhouse gas emissions.

Zero Net Emissions (Carbon Neutral) – Having a net zero carbon footprint by balancing a measured amount of carbon released with an equivalent amount sequestered, offset or by purchasing carbon credits.

POLICY STATEMENT

The Longreach Regional Council Local Government Area is exposed to a number of natural hazards, all of which are likely to be exacerbated by anthropogenic climate change. Direct hazards include: heatwaves, drought, extreme storms, and riverine flooding.

Climate change is expected to affect a number of capacities which Council is responsible/ partly responsible for or has an active interest in, these areas include: development, emergency management, infrastructure, public health, water and waste management, and the natural environment. **Of particular concern are the potential impacts of climate change on the water security of our communities, and developing a response to these impacts is of paramount strategic importance to Council.**

Responding effectively to climate change will involve a combination of reducing greenhouse gas emissions, whilst protecting important carbon sinks (mitigation); and building resiliency to prepare and adapt to climate change impacts (adaptation).

Council, operating within its local government functions and responsibilities, is committed to the following six (6) principles:

1. To recognise and understand Council's vulnerabilities associated with climate change based on the best available climate science at any given time.
2. To consider climate change mitigation actions which aim to reduce the impact of Council's operations on climate change.
3. To consider climate change adaptation actions to strengthen Council's resilience to climate change impacts.
4. To demonstrate climate change leadership within the community.
5. To participate in appropriate national, state and regional groups, which aim to share climate change knowledge, build capability and/or improve resiliency.
6. To comply with applicable legal requirements and implement any relevant State government policies, guidelines and/or directives related to climate change.

RELATED DOCUMENTS

Nil

Authorised by resolution as at Day, Month 2022:

Brett Walsh
Acting Chief Executive Officer

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.11 - Watyakan Creek - Decision Notice

11.11 Watyakan Creek - Decision Notice

Consideration of advice that the Queensland Government will rename the watercourse Black Gin Creek to a traditional Indigenous name, being Watyakan Creek.

Council Action

Recognise

Applicable Legislation

Local Government Act 2009
Local Government Regulation 2012
Place Names Act 1994
Place Names Regulation 2015
Aboriginal Cultural Heritage Act 2003

Policy Considerations

02-05 Human Rights Policy

Corporate and Operational Plan Considerations

GOVERNANCE: PUBLIC AFFAIRS			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.4.1	Develop and maintain collaborative partnerships with regional agencies and government organisations.	Provide support to the Mayor and Chief Executive Officer in coordinating advocacy and regional representation with external corporate and intergovernmental stakeholders.	100% of requests for support are completed within a timely manner resulting in no missed deadlines. Provide assistance and advice in coordinating regular Council delegations to Canberra and Brisbane as required.
CORPORATE: CUSTOMER SERVICE			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
1.1.1 4.1.1 4.3.2	Encourage timely and effective delivery of Council's services and requests.	Customer Service requests actioned and resolved within required timeframes.	<ul style="list-style-type: none"> Monthly reporting provided to the ELT. Weekly emails sent to Managers on overdue customer requests. 80% of requests actioned within required timeframes.

Budget Considerations

Nil.

Previous Council Resolutions related to this Matter

(Res-2021-12-302)
Moved Cr Martin seconded Cr Smith
That Council agrees to submit a Place Name Change application, to change the name of Black Gin Creek (Little Gin Creek) to the suggested name of Watyakan Creek.

11. CHIEF EXECUTIVE OFFICER'S REPORT

11.11 - Watyakan Creek - Decision Notice

Officer Comment

Responsible Officer/s:

Simon Kuttner – Executive Officer, Economic Development & Public Affairs

Roger Naidoo – Director of Infrastructure Services

Background:

In response to community feedback and complaints, Council officers in the Infrastructure Services team coordinated with First Nations representatives to prepare a place name change submission to the Queensland Department of Resources requesting that Black Gin Creek be renamed.

While colloquially known to many residents as simply 'Gin Creek', the watercourse is officially named and recognised by authorities as Black Gin Creek. Located primarily within the Longreach Regional Council local government area, the catchment of the Black Gin Creek starts east of Longreach and flows for approximately 75km in a westerly direction into the Thomson River. As indicated on official mapping, the final 7km (approximate distance) of the same creek system is known as Little Gin Creek immediately before it flows into the Thomson River.

The Department of Resources administers the place naming process by:

- considering naming issues
- providing recommendations to the Minister
- arranging publication of notices
- maintaining the register of place names.

Any member of the community can make a suggestion for new names, changes to names or changes to boundaries. The Department of Resources considers the suggestion and may recommend that the Minister develop a proposal. When a proposal is developed, it is published by the Department to notify the community and invite interested parties to comment on the proposal. All comments are considered by the Minister as part of the decision-making process.

Not all suggestions will lead to a proposal being developed - the suggestion must deliver some benefit to the community and follow place naming guidelines and principles. Importantly, only one name can be suggested within a submission and consultation with Indigenous representatives during any such process is considered essential.

Officers facilitated comprehensive consultation with local Indigenous representatives, including representatives of the Bidjara and Iningai people. It was the strong view of local Indigenous representatives that the current creek name is racially disrespectful and that a new name should be proposed for the watercourse.

According to the Place Naming Principles determined by the Department of Resources, Black Gin Creek (Little Gin Creek) could be classed as racist, derogatory or demeaning to some people, particularly those of indigenous descent.

During the preparation of a submission, local Indigenous representatives provided valuable information and background to the cultural significance of the location. It is believed that the current creek name arose referring to an Indigenous camp that was located on the banks of the creek in the early settlement days of Longreach. Contemporary accounts indicate that in those early days, Aboriginal women would live along the creek in bush humpies, gathering food and raising children. During the consultation process, it was agreed that any new name should reflect this cultural history.

Local Indigenous representatives made contact with Indigenous language expert Des Crump and worked with him to identify language that reflects the region and pays homage to the cultural

11. CHIEF EXECUTIVE OFFICER'S REPORT

11.11 - Watyakan Creek - Decision Notice

significance of the area. Together, there was unanimous agreement on the Iningai language word, **Watyakan** [pronounced watch-a-kahn], meaning women's creek - **watya** means creek and the **kan** suffix is used to denote feminine/female gender.

A resolution of Council approved the submission of the place name change application in December 2021.

Issue:

Council is in receipt of a letter from the Queensland Department of Resources advising of its decision to rename Black Gin Creek to Watyakan Creek. The department advises it ran a two month public consultation period which closed on 9 September 2022. The letter states that during this period, the department received 127 submissions on the proposal.

The letter does not indicate how many of those submissions were for or against the proposal. However, the department has made its decision and the new name will be officially published in the Queensland Government Gazette on 13 January 2023. The new name will take effect from that date.

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible
Consequence: Insignificant
Rating: Low (3/25)

Risk has been assessed based on proceeding as recommended.

Environmental Management Factors:

Nil.

Other Comments:

Nil.

Appendices

1. 221201 LETTER_Decision_BlackGinCreek_LRC__.pdf [↓](#)
2. Decision Plan - QPN1413.pdf [↓](#)

Recommendation:

That Council agrees with the decision of the Queensland Government to rename Black Gin Creek (Little Gin Creek), and will officially recognise the new name, Watyakan Creek, through updated signage and mapping changes.



Department of Resources

1 December 2022

Mr Brett Walsh
Longreach Regional Council Acting CEO
96A Eagle St, Longreach QLD 4730

assist@longreach.qld.gov.au

Dear Mr Brett Walsh

I am writing to advise you of an upcoming decision to rename the watercourse Black Gin Creek to a traditional Indigenous name of Watyakan Creek (pronounced 'Watch-a-kan'). Watyakan Creek is located within Longreach Regional Council and the change is shown on the enclosed plan QPN1413.

As part of my considerations in making my decision, the Department of Resources ran a two-month public consultation period which closed on 9 September 2022. During this period, the department received 127 submissions on the proposal.

In accordance with the *Place Names Act 1994*, the decision is scheduled to be published on 13 January 2023 in the Queensland Government Gazette and is effective from that date.

Information on the proposal will be available on the department's website:

www.resources.qld.gov.au/.

As this change is located within your local government area, if you have any questions, I would be pleased to assist you and can be contacted on [REDACTED].

Yours sincerely

[REDACTED]

[REDACTED]

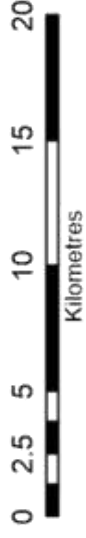
Principal Natural Resource Officer

Enc/Att: Decision Plan QPN1413

44 Nelson Street
PO Box 63
Queensland 4740 Australia
Telephone +61 7 4999 6844
www.resources.qld.gov.au
ABN 59 020 847 551

Geographical Feature Name
WATYAKAN CREEK

Longreach Local Government Area



Scale: 1:270,000

@ A3 Size

Legend

- Watyakan Creek
- Locality

© The State of Queensland (Department of Resources) 2022.

Prepared by the Department of Resources to show place names and boundaries under the provisions of the Place Names Act 1994.

Unless indicated otherwise, locality boundaries follow cadastral boundaries or the centrelines of roads and watercourses.

The base information shown on this plan was derived from the Spatial Cadastre (extracted March 2022).

Based on or contains data provided by the State of Queensland (Department of Resources) 2022.

Take notice that the Department of Resources does not guarantee the reliability of this information nor of it being suitable for any particular purpose and disclaims any liability for any loss or damage caused by reliance upon this information.

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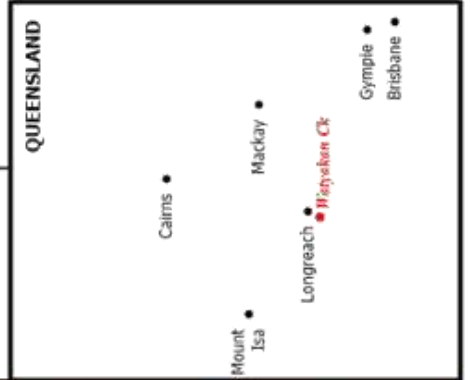
Take notice that the Department of Resources does not guarantee the reliability of this information nor of it being suitable for any particular purpose and disclaims any liability for any loss or damage caused by reliance upon this information.

Imagery: Qld Satellite Data - QSat 2017 240cm Planet Q3 July - September 2017

Proposal gazette published 8 July 2022

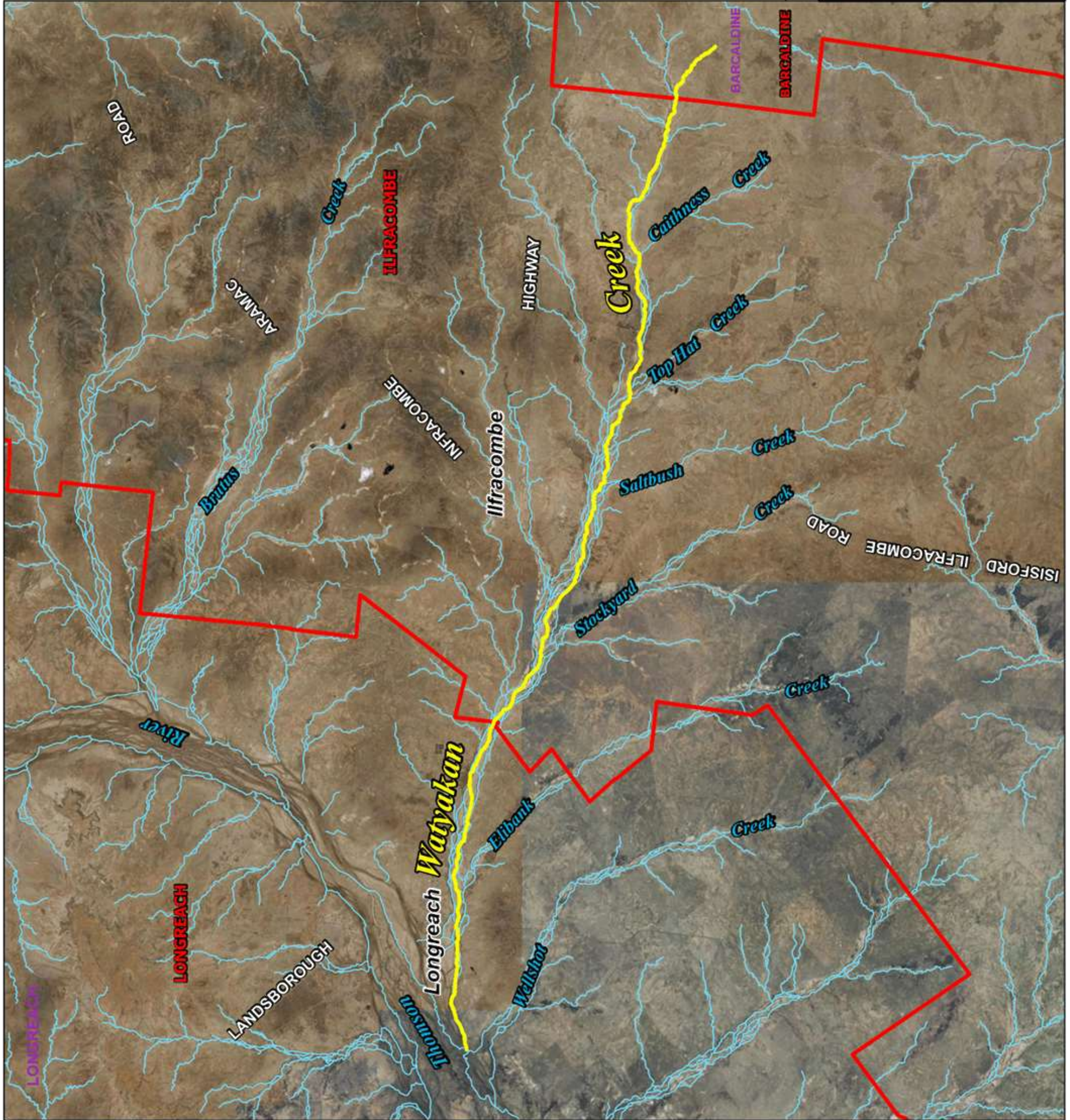
Decision gazette published 13 January 2023

Feature Name	Feature Type	Latitude	Longitude
Watyakan Creek	Watercourse	23° 28' 01" S	144° 08' 17" E



Queensland Government

QPN1413



11. CHIEF EXECUTIVE OFFICER'S REPORT
11.12 - Proposed sale by tender - Lot 151 on SP259530

11.12 Proposed sale by tender - Lot 151 on SP259530

Consideration of the sale by tender of Lot 151 on SP259530

Council Action

Deliver

Applicable Legislation

Local Government Act 2009

Local Government Regulation 2012

Policy Considerations

Nil

Corporate and Operational Plan Considerations

GOVERNANCE: ECONOMIC DEVELOPMENT			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
2.1.11	Respond effectively to inquiries that present opportunities for commercialisation.	Opportunities are acted on in a timely manner that aligns with Council's desired outcomes.	Monthly reporting to Council of commercialisation activities.

Budget Considerations

Proceeds of sale to revenue.

Previous Council Resolutions related to this Matter

(Res-2020-05-120)

Moved Cr Hatch seconded Cr Smith

That Council authorise the Chief Executive Officer to:

- 1. Have the required documents prepared for a staged development lease, to be offered via public open tender, of the asset in question as described in the report; and,*
- 2. Bring the proposed documents and specification back to Council for final approval prior to proceeding.*

CARRIED

(Res-2020-08-231)

Moved Cr Hatch seconded Cr Smith

That Council authorise the Chief Executive Officer to offer Lot 151 on SP259530 for conditional sale by tender using the proposed documents as presented.

CARRIED

(Res-2021-05-118)

Moved Cr Martin seconded Cr Hatch

That Council authorise the Chief Executive Officer to negotiate and execute a conditional sale contract for Lot 151 on SP259530 with the RetailSpace/Abelard Joint Venture in accordance with the tender documents, as presented.

CARRIED

(Res-2022-07-218)

Moved Cr Bignell seconded Cr Hatch

That Council note the extension of the Condition (Approval), to 20 December 2022, and reserve its rights with regard to any subsequent extensions.

CARRIED 7/0

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.12 - Proposed sale by tender - Lot 151 on SP259530

Officer Comment

Responsible Officer:

Simon Kuttner – Executive Officer, Economic Development & Public Affairs

Background:

In May 2020 Council agreed to have the required documents prepared for the conditional sale by tender of Lot 151 on SP259530 (hereafter 'Lot 151' or 'the Property'), a small parcel of undeveloped land owned by Council opposite the larger holding known as 'Cleeve Paddock'. A conditional sale contract and tender documents were prepared and approved by Council in August 2020. The tender was opened for 90 days from 23 October 2020 to 21 January 2021, and a response evaluated and accepted by Council in May 2021.

The conditional sale contract was negotiated by the Chief Executive Officer and was executed on 18 October 2021, with four main Conditions Precedent:

- Development Application;
- Development Approval;
- Infrastructure agreement/provision; and,
- Construction commencement.

The contract was designed so that settlement could only occur once all Conditions Precedent were met.

Issue:

The Grantee terminated the conditional sale contract on 7 November this year. This means there is the opportunity to offer the land for sale again.

In the interests of generating as much interest as possible, and removing barriers to sale, this report asks Councillors to consider discarding the conditional sale contract and instead offer the property for conventional sale by tender.

Under section 228 of the Local Government Regulation 2012, local governments may only dispose of valuable non-current assets via an open process, being via tender or auction. The tender must be open for at least 21 days.

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible
Consequence: Minor
Rating: Medium (6/25)

Risk has been assessed based on proceeding as recommended.

Environmental Management Factors:

The Property is listed on the Environmental Management Register, and has been subdivided from Lot 2 on Plan RP617885, being the site of the former Longreach Pastoral College. The former block has been subject to a Notifiable Activity or Hazardous Contaminant, namely Petroleum Product or Oil Storage. This information has been applied to all blocks that were sub-divided from the former block, including Lot 151.

Essentially because the pastoral college had fuel bowsers on it, the subdivided block is on the register, even though the bowsers themselves were located some 1.7km away.

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.12 - Proposed sale by tender - Lot 151 on SP259530

It is possible to remove a site from the Environmental Management Register (EMR) or Contaminated Land Register (CLR) however this would be a matter for any purchaser to consider.

Other Comments:

Nil

Recommendation:

That Council, in accordance with Section 228(2)(a) of the Local Government Regulation 2012, authorises the Chief Executive Officer to offer Lot 151 on SP259530 for sale by tender.

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.13 - Workplace Health & Safety Update Report - November 2022

11.13 Workplace Health & Safety Update Report - November 2022

This report provides a summary of Council’s health and safety performance as at 30 November 2022, highlighting issues, risks and opportunities impacting on employee health and safety in the workplace.

Council Action

Recognise

Applicable Legislation

Local Government Act 2009

Local Government Regulation 2012

Workplace Health and Safety Act 2011

Workplace Health and Safety Regulations 2011

Policy Considerations

Workplace Health and Safety Policy No 10.2

Corporate and Operational Plan Considerations

GOVERNANCE: WORKPLACE HEALTH AND SAFETY			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.3.1	Provide a safety management system that minimises the risk to all people and property.	Successful implementation of the identified KPI's in the Longreach Regional Council Safety Management System 2021-22.	90% of KPI's achieved and completed by 30 June 2022

Budget Considerations

Operational Expenses YTD for Workplace Health and Safety are within current budget parameters.

Previous Council Resolutions related to this Matter

Nil

Officer Comment

Responsible Officer: *Grace Jones, Human Resources & Workplace Health & Safety Manager*

Background:

The HR/WH&S Manager provides a monthly update report, which provides a summary of Council’s health and safety performance.

Issue:

Workplace Health and Safety Reporting – Period Ending 30 November 2022

In total, 20 incidents were reported in the month, 5 resulted in injuries. Of the injuries for the reporting period, all were either a report only or were attended and resolved with first aid; no incidents resulted in lost time injuries. These 5 incidents are considered minor.

Of the 20 incidents reported 11 were property damage consisting of minor panel or windscreen damage as a result of stones from passing or hitting wildlife.

There was a single near miss reported, which was identified by workers mowing on a nature strip where a Telstra Pit was found to be uncovered and hidden by long grass. The hazard has been

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.13 - Workplace Health & Safety Update Report - November 2022

highlighted with bollards and reported to Telstra. Council is yet to receive a response in regard to timeframe for rectification of the pit.

Of the 20 incidents that occurred, there were 2 notifiable to WHSQ and 1 notifiable to ESO relating to the following:

- A small fire within the body of the rubbish truck, caused by a garbage bin that is believed to have had hot coals/ash within it at the time of collection;
- A fault within an air-conditioning systems being a split in the evaporating unit of a hired piece of plant which resulted in a low level gas leak; and
- The exposure of non-compliant electrical conduit at a depth of approximately 300-400mm whilst manual excavation was being conducted to repair irrigations. A report on rectification and investigation findings will be provided to WHSQ/ESO by 7.12.2022.

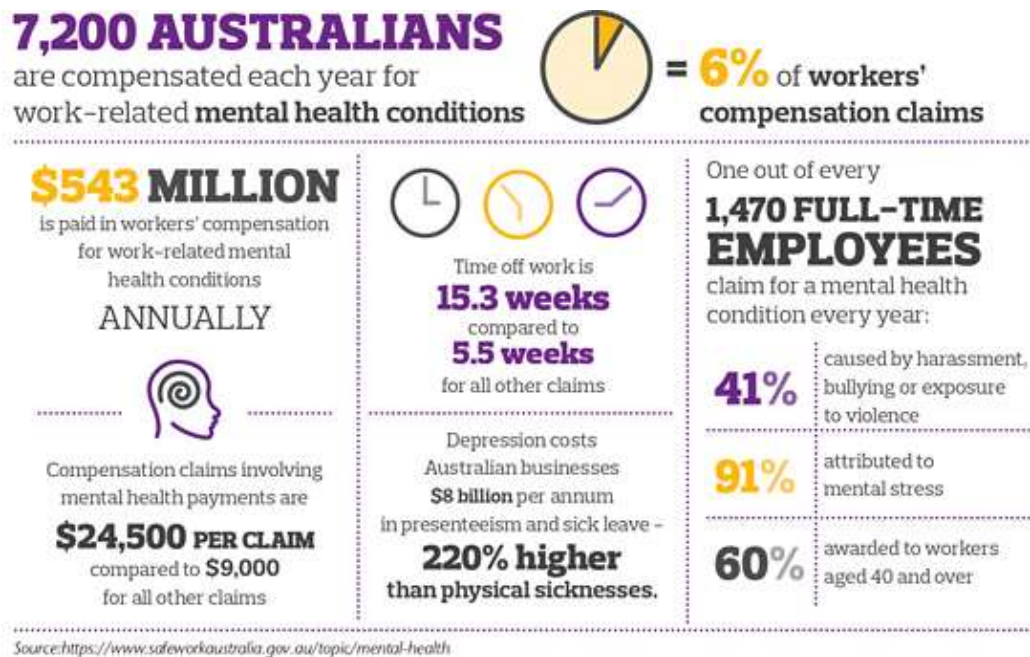
The below graphs depict the Incident to Injury Ratio and Location of Injuries for incidents reported for July to November 2022.



WHS Updates/Consultation

- The Manager of HR & WHS, Workplace Health and Safety Advisor and HR Training & Wellbeing Officer, attended the LGW Psychological Health and Safety Masterclass over 14-16 November 2022 to unpack the new Code of Practice - Managing the risk of psychosocial hazards at work, which is due to commence 1 April 2023. Council has always had an obligation under the *Workplace Health and Safety Act 2011* to manage psychological health and safety. The code of practice provides guidance on what has been determined to be reasonably practicable for organisations to do in ensuring the health and safety of workers in this space.
- The WHS & HR team will work collectively with the ELT and wider workforce following a review of the Code of Practice, to develop the framework for our organisation and how it will be implemented.
- Safe Work Australia provides the following key stats on psychosocial health:

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.13 - Workplace Health & Safety Update Report - November 2022



- Council recently had Compliance Australia Certification Services (CACS) onsite to conduct a surveillance audit of both our Quality and Safety systems as they relate to our Civil Construction operations to be able to maintain our certification. The Site Summary Audit Report highlighted 3 minor non-conformances and 4 observations.
 - A ‘minor non-conformance’ is when they have identified a weakness in the system, a process, in records or in the management of a particular activity. Or a situation which, if left without corrective action or attention by the organisation, would raise significant doubt as to the future capability of the management system and in some cases could inhibit the ability of the system to maintain a safe working environment.
 - An ‘Observation’, is a finding warranting attention by the organisation although not necessarily requiring remedial attention.
- Council has received the finalised audit report from the Self Insurer Audit conducted in October 2022. The auditor noted in the summary of findings that the audit takes a representative sample of Longreach Regional Council’s operations and identified that Council met the requirements of elements 1, 2, 4 and 5 of the National Self-Insurance OHS Audit criteria.

In relation to element 3 the overall percentage achieved by Council for the audit based on a sample of operations was 70.3% (Noting that overall scoring for element 3 must be at least 70% of the maximum available score for a management system to be considered adequate).

The ELT and Council will be provided with the Audit Report and Action Plan to address the finding once both can be presented together, this is expected to be completed by December and provided in January 2023.

Risk Management Factors:

This matter has been assessed using Council’s Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible
 Consequence: Minor
 Rating: M6

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.13 - Workplace Health & Safety Update Report - November 2022

Risk assessments continue to be applied to find suitable controls for hazards in the workplace.

Environmental Management Factors:

Nil

Other Comments:

Nil

Recommendation:

That Council receives the Workplace Health & Safety Update Report for the period ending 30 November 2022, as presented.

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.14 - Information Report - Governance

11.14 Information Report - Governance

This report provides an update on a range of activities that have occurred during the month of November 2022 for the Governance Department.

Council Action

Deliver

Applicable Legislation

Local Government Act 2009

Local Government Regulation 2012

Policy Considerations

Nil

Corporate and Operational Plan Considerations

Strategy area: 3.2 Our Economy and 3.4 Governance

Budget Considerations

Nil

Previous Council Resolutions related to this Matter

Nil

Officer Comment

Responsible Officer: Brett Walsh, Acting Chief Executive Officer

Background:

Officers are requested to provide an information update to Council on a monthly basis to outline achievements, challenges and statistical information for the various functional areas in Council.

Issue:

Chief Executive Officer Update

Outlined below is a summary of activities and updates undertaken during the month of November 2022:

Strategic Leadership

- Commenced the process for the development of the new five year Corporate Plan in conjunction with the Acting Director of Corporate Services.
- Commence the 2024 budget process with the Chief Financial Officer and Councillors.
- Developed a roadmap for future information technology investments for Council.
- Submitted a response on behalf of Council to the Lake Eyre Basin Strategic Plan

Operational Management

- Obtained advice from Reel Planning on the required planning process for the Thomson River weirs.
- Instigated the by-election process through the Electoral Commission of Queensland following the resignation of Cr Tony Martin. The *Local Government Act 2009* requires the replacement Councillor to be determined within two months of the resignation date. A special meeting was held to lodge an application with the Deputy Premier, Minister for State Development, Infrastructure, Local Government and Planning that the ballot be held by postal vote.

11. CHIEF EXECUTIVE OFFICER'S REPORT

11.14 - Information Report - Governance

- Determine future options for Lot 151 after the grantees of the call option terminated the agreement.
- Finalise the sale of land at 78 Flinders Street and 77 Mitchell Street Ilfracombe.
- Contract signed for sale of ten parcels of land in Teal Street and Thornbill Street to the Queensland Government with settlement due mid January.
- Receive the completed oral histories files.
- An extension of time has been approved until 30 June 2023 for the 2021 Covid W4Q project - Isisford Weir Pump, Water Treatment Plant and Electrical upgrade and Special Funding project - Isisford Weir upgrade.
- Christmas lights tour of Longreach and Isisford.
- Visit Cramsie Muttaborra Road final sealing works.

Workforce Capability

- Recommence the enterprise bargaining process with Council's new log of claims followed by negotiations on 6 December.
- Continue the review of Council's Organisational Structure.
- Attend staff Christmas Party to celebrate the year's achievements.

Stakeholder Engagement

- Travel to Ilfracombe, Isisford and Yaraka to meet local residents and inspect roads and infrastructure.
- Meet with the Longreach Men's Shed to discuss future options for the group including building a new shed, extending the existing shed, looking for another shed in town or expanding the existing internal space.
- Attend the arrival of the new Outback Aussie Tours train carriage.
- Attend Remembrance Day ceremony in Edkins Park.
- Attend and assist with the A Not So Silent Night community Christmas concert in Edkins Park.
- Meet with the Director General of Water to discuss potential approval and funding for the new Thomson River weirs.
- Attend the Central West Area Fire Management Group meeting to discuss bushfire preparedness and the new fire danger rating system that has been implemented.
- Meet with key staff at LGAQ and Peak Services in Brisbane.
- Attend Outback Regional Road and Transport Group, Central West Regional Pest Management Group, RAPAD Water and Sewerage Alliance and RAPAD meetings with good discussion from all seven Councils on advancing the region.
- Attend the Friends of RAPAD function to celebrate the 30 years of RAPAD.
- Meet with a representative from Rotary re the conference to be held on 28-30 April 2023 with 125 delegates and approximately 200 people in Longreach for the weekend.
- Meet with the consultant conducting the housing study for the Western Qld Alliance of Councils.
- Attend a workshop conducted by the Department of Home Affairs to learn about overseas workers visas.
- Meet with Shadow Cabinet (Qld) to discuss key regional issues.
- Site visit to Galilee Energy operations at Glenaras.
- Meet with Water and Carbon Group to discuss outcomes of the waste water reuse report.
- Meet with a representative of Longreach Parkrun to discuss shade and water issues.

Quality, Risk and Compliance

- Receive and review the JLT Public Sector Cyber Security Controls Review 2022 for Longreach Regional Council.
- Attend corporate risk management workshop with Councillors and the executive.

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.14 - Information Report - Governance

- Meet with Council solicitors to determine next steps for damage to the Ilfracombe Cattle Yards.

Tourism Update

Longreach Explore Centre (Visitor Information):

With the season coming to a close, our visitor numbers are declining. There have been a small number of bookings processed through the centre however due to the Museums not being under pressure they have been able to process their walk ins without support from the VIC.

	October 2022	November 2022
Phone Calls Received	48	59
Emails Received	4	6
Over the Counter Enquires	1678	1158
Total Enquiries	1730	1223

The Explore Centre has processed **\$1235.00** in sales on behalf of local operators for this month

Longreach Explore Centre (Visitor Information) Statistics (financial year) 2022-2023:

Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023
5089	3813	2955	1678	1223							
July 2021– June 2022				November			2022 – 2023 YTD				
24,882				1,223			12,249				

Longreach Regional Council Approved Camping Areas (financial year) 2022-2023:

Location	November 2022 Campers	2022 -2023 YTD Campers
Apex Park	86	5973
Emergency Camping Passes	0	0
Barcoo Weir/Oma Waterhole	10	646
Yaraka	N/A	N/A

Longreach Powerhouse and Historical Museum:

The Powerhouse Museum is now closed for the season and the past month has seen some changes with displays being added as well a fresh new look in the social history building.

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.14 - Information Report - Governance

Longreach Powerhouse and Historical Museum Statistics (financial year) 2022-2023:

Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023
924	713	569	230	0							

Economic Development & Public Affairs Update

Galilee Energy Pilot - Glenaras

Council had the opportunity to visit the Galilee Energy pilot at Glenaras recently, and discuss their progress toward bookable production. The associated irrigation pilot has the opportunity to be very impactful for the region.



Consumer Spending Data

October data is available from Spendmapp. Although at the time of writing, November data had not been released.

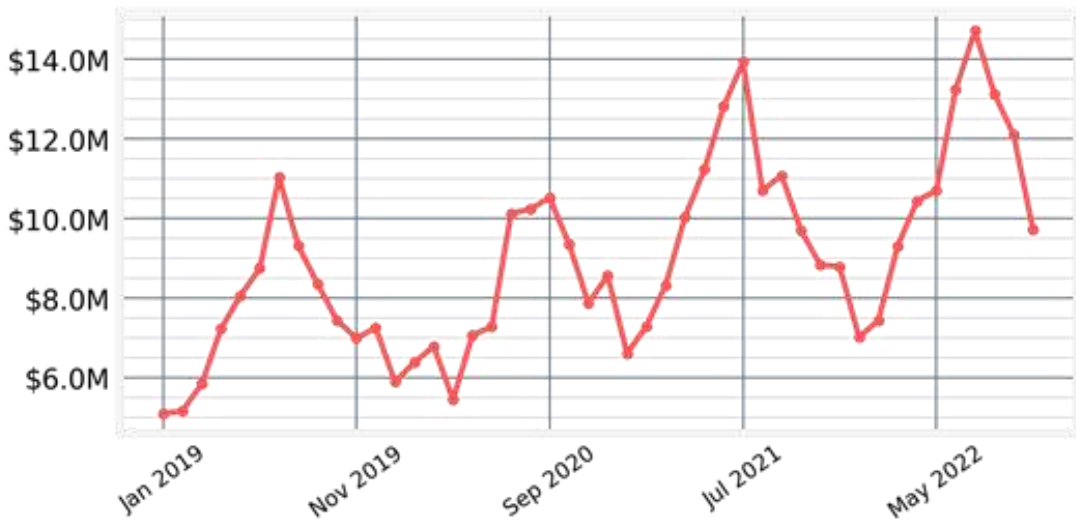
For the month of October 2022:

- Resident Local Spend was \$5.6M. This is a -0.06% decrease from the same time last year.
- Visitor Local Spend was \$4.1M. This is a 0.54% increase from the same time last year.
- Total Local Spend was \$9.7M. This is a 0.19% increase from the same time last year.
- Resident Escape Spend was \$4.1M. This is a 14.54% increase from the same time last year.
- Resident Online Spend was \$4.4M. This is a 27.84% increase from the same time last year.

Total Local Spend

The total amount spent with merchants within the Longreach Regional Council LGA.

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.14 - Information Report - Governance



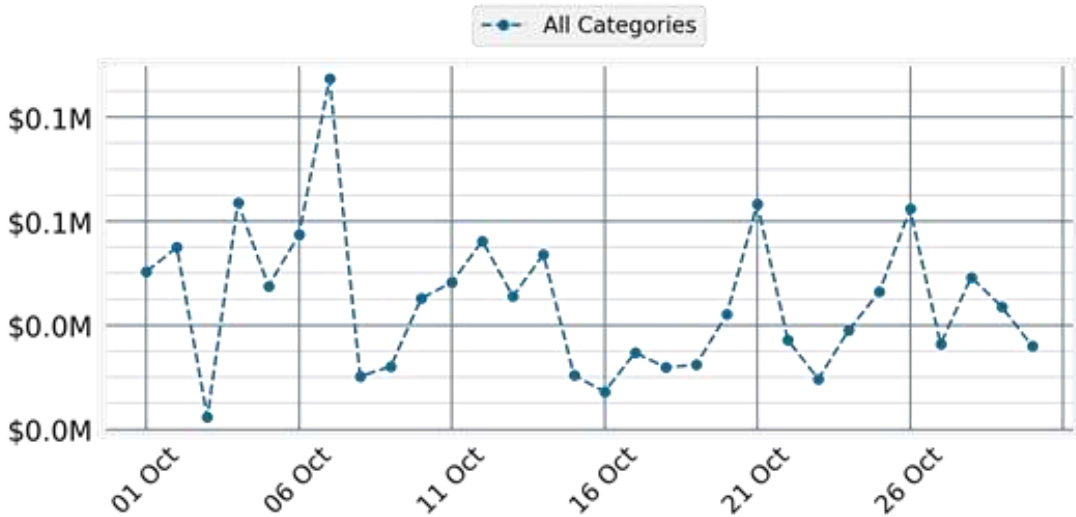
The Top 3 Suburbs by Resident Escape Spend for October 2022

Resident Escape Spend by destination Suburbs (i.e. where the spending goes).

- Emerald: \$250k
- Rockhampton City: \$200k
- Brisbane City: \$160k

Night Time Economy for October 2022

The biggest spending night of the month of October 2022 was Friday 7 October. Which corresponds with the night prior to the Flyers Ball..



Human Resources

Staffing Levels 30 November 2022

Longreach Based	Operational	Admin/ Supervisors		Contract	Total
Full Time	54	38	8		100
Permanent Part Time	2	4			6
Contracted Staff					0

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.14 - Information Report - Governance

(Consultants)				
Total Permanent Employees	56	42	8	106
Temporary Full Time	2	4		6
Temporary Part Time				0
Apprentices - Trades	2			2
Traineeships				0
Casual Staff	5	7		12
Total Temporary Employees	9	11	0	20
Total Current Employees	65	53	8	126
Current Vacant Positions	9	5	6	20

Ilfracombe Based	Admin/ Supervisors			Total
	Operational	Contract	Contract	
Full Time	14	5		19
Permanent Part Time	0		1	1
Contracted Staff (Consultants)				0
Total Permanent Employees	14	5	1	20
Temporary Full Time	1			1
Temporary Part Time				0
Apprentices - Trades				0
Traineeships			1	1
Casual Staff	3	1		4
Total Temporary Employees	4	1	1	6
Total Current Employees	18	6	2	26
Current Vacant Positions	4			4

Isisford Based	Admin/ Supervisors			Total
	Operational	Contract	Contract	
Full Time	10	5		15
Permanent Part Time		2		2
Contracted Staff (Consultants)				0
Total Permanent Employees	10	7	0	17
Temporary Full Time	1			1
Temporary Part Time				0
Apprentices - Trades				0
Traineeships				0
Casual Staff	3	1		4
Total Temporary Employees	4	1	0	5
Total Current Employees	14	8	0	22
Current Vacant Positions	1			1

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.14 - Information Report - Governance

Yaraka Based	Operational	Admin/ Supervisors	Contract	Total
Full Time				0
Permanent Part Time	1			1
Contracted Staff (Consultants)				0
Total Permanent Employees	1	0	0	1
Temporary Full Time				0
Temporary Part Time				0
Apprentices - Trades				0
Traineeships				0
Casual Staff	4			4
Total Temporary Employees	4	0	0	4
Total Current Employees	5	0	0	5
Current Vacant Positions				0

ALL Employees	Operational	Admin/ Supervisors	Contract	Total	Last Month	30/06/22
Full Time	78	48	8	134	137	138
Permanent Part Time	3	6	1	10	11	13
Contracted Staff (Consultants)	0	0	0	0	0	0
Total Permanent Employees	81	54	9	144	148	151
Temporary Full Time	4	4	0	8	7	5
Temporary Part Time	0	0	0	0	0	0
Apprentices - Trades	2	0	0	2	3	3
Traineeships	0	0	1	1	1	1
Casual Staff	15	9	0	24	24	25
Total Temporary Employees	21	13	1	35	35	34
Total Current Employees	102	67	10	179	183	185
Current Vacant Positions	14	5	6	25	21	17
Complement				204	204	202

Full Time Equivalent (FTE) employees:

Full Time	145
Part Time	7
Casual	4

Total FTE 156

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.14 - Information Report - Governance

Consequence: Insignificant
Rating: Low (1/25)

Low risk, informational report only.

Environmental Management Factors:

Nil

Other Comments:

Nil

Recommendation:

That Council receives the Governance information report, as presented.

12. FINANCIAL SERVICES REPORT
12.1 - Monthly Financial Statements

12. FINANCIAL SERVICES REPORT

12.1 Monthly Financial Statements

Consideration of the financial statements for the period ending 31 November 2022:

CFO report for the month of November 2022

Financial overview

Overall, Council continues to maintain costs within budget. Most programs are operating within expectations and expenditure on capital projects, while still below budget, has increased over the last month. The cost of materials and services in a high inflationary environment remains the key risk to the budget and the impacts are being monitored. Uncertainty also remains with the final impact of EBA negotiations on budgeted salary and wages.

The 13-month forecast indicates that if costs and net capital expenditure are controlled, Council will be able to maintain a total cash balance of at least \$21 million.

Financial performance

Statement of financial performance	YTD Actual	YTD Budget	Last YTD	Full year budget
	\$'000	\$'000	\$'000	\$'000
Total revenue	19,276	20,419	20,427	52,699
Total expenses	21,222	22,842	18,249	52,717
Net surplus or (deficit)	(1,946)	(2,423)	2,178	(18)

Council's financial performance to the end of November has been close to expectations in most respects with the main variances to budget caused by:

Item	Income	Expenditure	Net result
2021 flood damage	(\$354k)	(\$834k)	\$480k
TMR works	(\$303k)	(\$56k)	(\$247k)
Capital grant income	(\$1,219k)	-	(\$1,219k)
Other programs	\$733k	(\$730k)	\$1,463k
Net	(\$1,143k)	(\$1,620k)	\$477k

The gap between actuals and budget has improved for the flood damage and TMR works as the impact of wet weather diminishes. Capital grant income is behind budget due to the timing of capital project delivery to budget.

Revenue has improved in November, including the receipt of the quarterly Financial Assistance Grant (\$809k). Capital grant income has increased with an increase in capital expenditure on projects.

Overall expenses are below budget. Employee expenses remain low to budget but are partly offset by higher materials and services expenses as contractors are used to fill some positions while vacancies remain.




12. FINANCIAL SERVICES REPORT
12.1 - Monthly Financial Statements

Depreciation is lower to budget due to the timing on new assets being added to the register.








The net deficit of \$1.9 million is better than the budgeted deficit of \$2.4 million.

Program performance

As illustrated in the attached program report, most programs are performing within expectations. RADF and insurance net results have exceeded the full year budget. These programs are expected to recognise income to bring the net results into line. Cemeteries is also running above budget. There has been a higher than expected number of funerals during the year that has contributed to the variance. There will be more revenue recognised for funerals in December as invoicing catches up. Some maintenance activities have been brought forward that have caused timing issues, although this will be monitored and controlled to bring the full year results within budget.

Program	Net result		
	YTD	Budget YTD	Budget full year
RADF	(14)	(4)	(10) 
Cemeteries	(155)	(58)	(139) 
Insurance	(628)	(619)	(604) 

Unfavourable variances to expenses have been recognised in the programs below. These variances are expected to be timing differences between budget and actuals and controlled to end up within budget by the end of the year. The Rates variance is due to writing off a debt and will be a permanent budget variance. Internal recharges is a reallocation of employee expenses to other programs that will be fixed by a journal.

Program	Expenses	
	YTD	Budget YTD
Roads, streets and stormwater	(2,771)	(2,562) 
2020 NDRA event	(1,086)	(1,000) 
Fleet management	102	223 
Showgrounds and sporting facilities	(396)	(307) 
Cemeteries	(243)	(112) 
Rates	(307)	(53) 
Internal recharges	(120)	2 

Cash

Statement of cash flows	YTD Actual	Full year budget
	\$'000	\$'000
Net cash inflow/(outflow) from operating activities	(4,715)	(1,924)
Net cash inflow/(outflow) from investing activities	(2,684)	(7,551)
Net cash outflows from financing activities	(1,887)	(1,244)
Net cash inflow/(outflow)	(9,286)	(10,719)
Opening cash balance	34,074	34,074
Closing cash balance	24,788	23,355

12. FINANCIAL SERVICES REPORT

12.1 - Monthly Financial Statements

At the end of November, Council had a cash balance of \$24.8 million, including \$21.8 million of unrestricted cash. The unrestricted cash balance is sufficient to cover 6.1 months of cash expenses.

Council has recorded a net cash outflow of \$9.3 million for the YTD. There is a timing difference between some project expenditure and grant receipts at the end of each month that contributes to this. Also contributing to the net cash flow is the partial early repayment of the LWDEFS loan.

Council's 13-month forecast shows that Council will maintain sufficient cash in the short term. Total cash is expected to fall to \$21 million in March 2023 before the next half-year rates receipts and the FAG repayment will be received in April 2023.



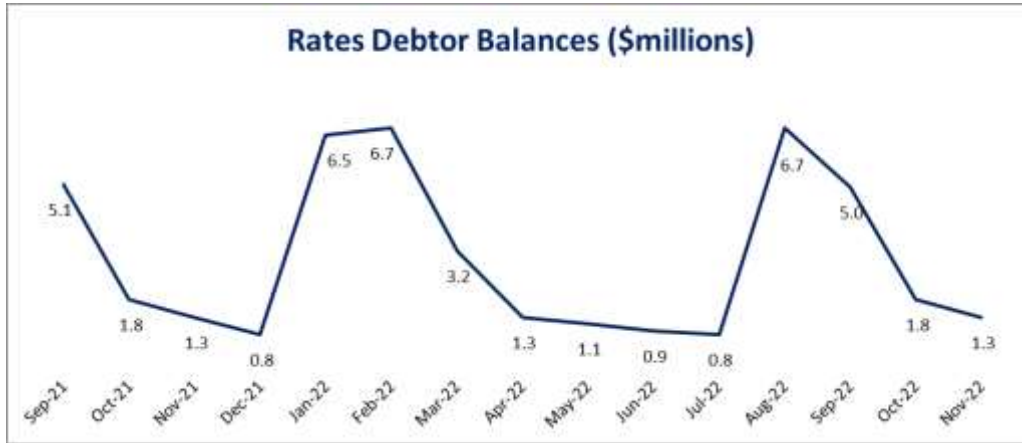
Financial position

Statement of financial position	YTD Actual	Actual June	Full year
	\$'000	2022	budget
	\$'000	\$'000	\$'000
Total assets	384,268	391,345	385,190
Total liabilities	28,094	33,309	27,172
Net community assets	356,174	358,036	358,018
Community equity			
Asset revaluation reserve	150,151	150,094	150,095
Retained surplus	206,023	207,941	207,923
Total community equity	356,174	358,036	358,018

Council maintains a sound financial position and good working capital with current assets exceeding current liabilities by 3.6 times.

Net unpaid rates balance is \$1.3 million (\$1.3 million Nov 2021). The graph below illustrates the movement of debtor balances over the previous 15 months. Improving Council's debt collection processes to improve cash collection remains a focus.

12. FINANCIAL SERVICES REPORT
12.1 - Monthly Financial Statements



The aging of the outstanding rates is illustrated below. There is \$456k of unpaid rates that are over 1 year old. Council officers are attempting to contact the ratepayers and make payment arrangements, before commencing legal action to recover these debts.

	Current	1 year	2 years	3 years
Outstanding rates	\$822,704	\$275,716	\$130,736	\$50,358

The property, plant and equipment balance remains low but is beginning to increase as project expenditure increases.

Liabilities mainly comprise QTC loan balances as illustrated below.

Loan	Rate	Expiry date	Book value	Market value	Unrealised gain/(loss)
Saleyard land purchase	2.950%	15/12/2026	313	308	5
Water project 15/16	2.939%	15/06/2036	566	523	43
Sewer infrastructure	6.565%	15/09/2026	619	653	(34)
ACC land purchase	5.244%	15/03/2032	612	646	(34)
Water project	5.282%	15/06/2029	2,916	3,050	(134)
LWDEFS loan 1	3.693%	15/12/2036	11,071	10,700	371
Total borrowings			16,097	15,880	217

Financial Statements, Capital Expenditure and Program reports attached.

Appendices

1. CFO attachments Nov 22.pdf [↓](#)

Recommendation:

That the monthly financial statements for the period ending 30 November 2022 be adopted, as presented.

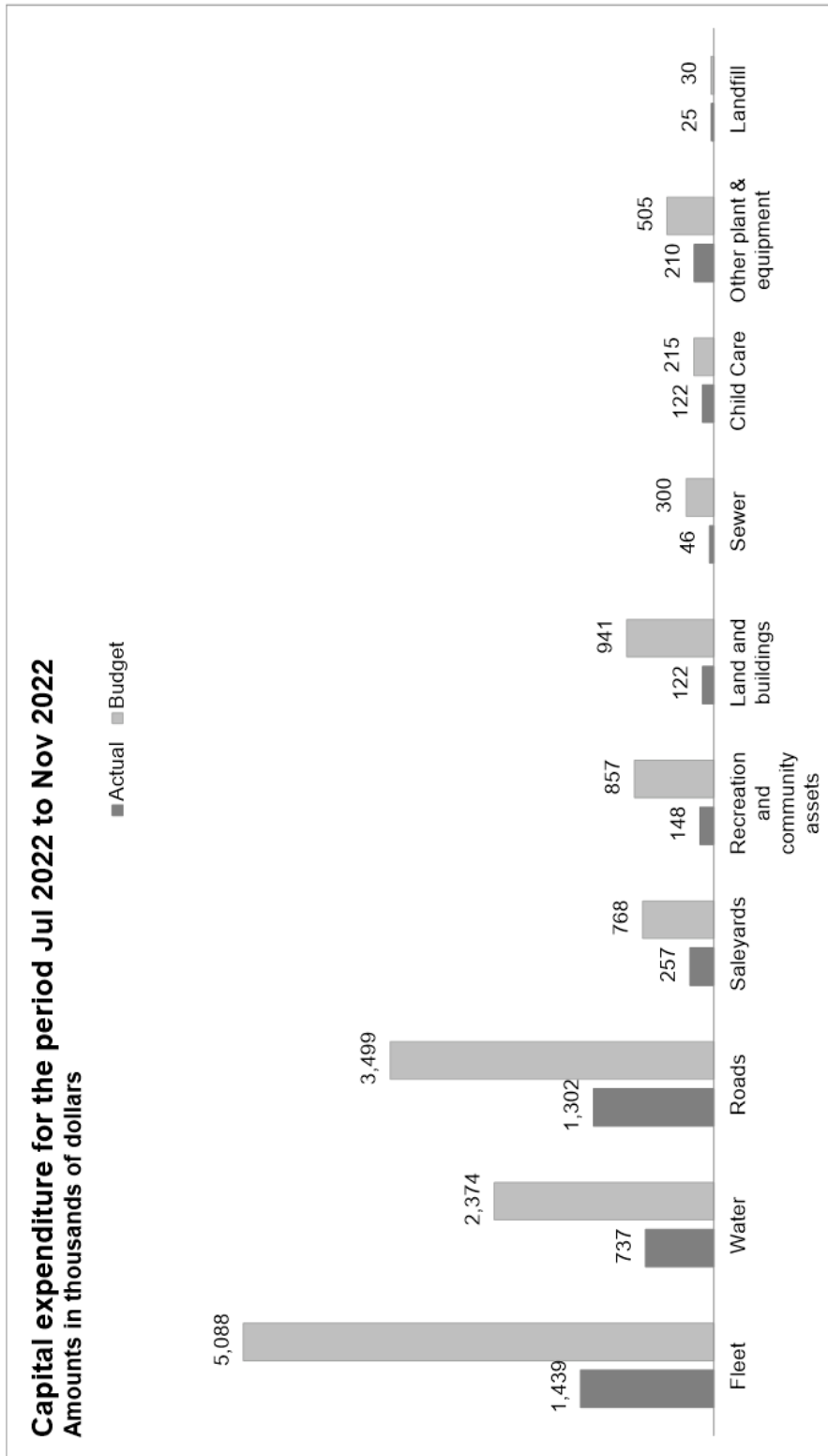
Financial statements at 30 November 2022

Statement of financial performance	YTD Actual	YTD Budget	Last YTD	Full year budget
	\$'000	\$'000	\$'000	\$'000
Revenue				
Rates, levies and charges	5,949	5,868	5,653	11,890
Fees and charges	983	1,099	897	2,638
Recoverable works income	2,907	3,182	3,268	7,626
Other revenue	624	231	420	467
Operating grants, subsidies and contributions	7,226	7,388	7,870	21,844
Capital grants, subsidies and income	1,432	2,650	2,347	7,594
Profit on sale of assets	155	-	28	640
Total revenue	19,276	20,419	20,427	52,699
Expenses				
Employee expenses	6,036	6,848	5,844	16,606
Materials and services	11,535	12,098	8,878	26,758
Finance expenses	317	357	268	858
Depreciation	3,335	3,539	3,259	8,495
Other expenses	-	-	-	-
Total expenses	21,222	22,842	18,249	52,717
Net surplus or (deficit)	(1,946)	(2,423)	2,178	(18)

Statement of financial position	YTD Actual	Actual June	Full year budget
	\$'000	2022	\$'000
		\$'000	
Current assets			
Cash and cash equivalents	24,788	34,074	23,355
Current trade and other receivables	6,930	5,646	979
Inventories	1,373	1,418	650
Non-current assets			
Trade and other receivables	11,689	11,689	10,460
Property, plant and equipment	339,489	338,518	349,746
Other non-current assets	-	-	-
Total assets	384,268	391,345	385,190
Current liabilities			
Trade and other payables	4,975	8,283	5,395
Current borrowings	1,244	1,241	1,382
Current provisions	2,999	3,027	1,500
Non-current liabilities			
Borrowings	14,854	16,744	15,329
Provisions	4,022	4,014	3,566
Total liabilities	28,094	33,309	27,172
Net community assets	356,174	358,036	358,018
Community equity			
Asset revaluation reserve	150,151	150,094	150,095
Retained surplus	206,023	207,941	207,923
Total community equity	356,174	358,036	358,018

Statement of cash flows	YTD Actual	Full year budget
	\$'000	\$'000
Cash flows from operating activities		
Receipts from ratepayers and customers	9,179	23,343
Receipts from grants	4,479	21,955
Payments to employees	(6,056)	(16,746)
Payments to suppliers	(12,000)	(29,750)
Interest paid	(317)	(726)
Net cash inflow/(outflow) from operating activities	(4,715)	(1,924)
Cash flows from Investing activities		
Receipts from capital grants	1,432	7,594
Receipts from sale of assets	264	-
Payments for capital expenditure	(4,380)	(15,145)
Net cash inflow/(outflow) from investing activities	(2,684)	(7,551)
Cash flows from financing activities		
Loan repayments	(1,887)	(1,244)
Net cash outflows from financing activities	(1,887)	(1,244)
Net cash inflow/(outflow)	(9,286)	(10,719)
Opening cash balance	34,074	34,074
Closing cash balance	24,788	23,355

Statement of changes in equity	YTD Actual	Full year budget
	\$'000	\$'000
Accumulated surplus		
Opening balance	207,941	207,941
Recognise land sold in prior years	28	-
Net profit or (loss)	(1,946)	(18)
Closing accumulated surplus	206,023	207,923
Asset revaluation reserve		
Opening balance	150,094	150,094
Other comprehensive income	57	-
Closing asset revaluation reserve	150,151	150,094
Total community equity	356,174	358,017



**Longreach Regional Council
Program Report
for the YTD November 2022**

Program	Revenue		Expenses		Net result	
	YTD	Budget YTD	YTD	Budget YTD	YTD	Budget full year
Office of the CEO						
Human resources	25	-	(470)	(534)	(445)	(534)
Governance	-	-	(394)	(347)	(394)	(832)
Elected member expenses	-	-	(211)	(227)	(211)	(544)
Disaster management and regional coordination	30	28	(102)	(105)	(72)	(141)
Economic development	-	-	(67)	(74)	(67)	(178)
Tourism, museums and VIC	96	54	(362)	(331)	(267)	(664)
Total Office of the CEO	150	82	(1,606)	(1,617)	(1,456)	(1,535)
Infrastructure Services						
Infrastructure administration	-	-	(255)	(486)	(255)	(1,167)
Depot and airstrips	-	-	(150)	(141)	(150)	(339)
Roads, streets and stormwater	10	-	(2,771)	(2,562)	(2,761)	(6,148)
2019 NDRA event	52	-	(3)	-	50	-
2020 NDRA event	1,086	1,000	(1,086)	(1,000)	-	-
2021 NDRA event	3,964	4,318	(3,964)	(4,798)	()	(1,151)
Contract works	2,852	3,155	(2,804)	(2,859)	49	709
Fleet management	164	56	102	223	265	670
Sewerage	888	818	(318)	(332)	570	840
Waste management	541	512	(353)	(330)	188	233
Water	1,746	1,629	(1,026)	(1,362)	720	(11)
Total Infrastructure Services	11,301	11,488	(12,626)	(13,647)	(1,325)	(2,159)
					(1,325)	(6,364)

1
2
2

12.1 - Monthly Financial Statements --Appendix 1

Program	Revenue		Expenses		Net result	
	YTD	Budget YTD	YTD	Budget YTD	YTD	Budget full year
Community Services						
Health and environmental services	14	5	(26)	(43)	(12)	(37)
Child Care	1,015	1,157	(984)	(1,126)	31	31
Community development and events	(5)	-	(129)	(162)	(135)	(389)
Donations and sponsorship	-	-	(61)	(67)	(61)	(162)
RADF	-	11	(14)	(16)	(14)	(10)
Community administration	-	-	(238)	(348)	(238)	(836)
Libraries	13	2	(93)	(99)	(80)	(233)
Community centres and halls	21	17	(141)	(217)	(120)	(480)
Public conveniences	4	3	(65)	(169)	(61)	(397)
Development services	29	25	(99)	(79)	(70)	(130)
Council housing	33	42	(96)	(136)	(63)	(226)
Showgrounds and sporting facilities	27	35	(396)	(307)	(370)	(588)
Cemeteries	87	54	(243)	(112)	(155)	(139)
Parks and gardens	-	-	(784)	(789)	(784)	(1,878)
Swimming pools	5	3	(427)	(408)	(422)	(971)
Total Community Services	1,243	1,355	(3,795)	(4,077)	(2,552)	(6,455)
Financial Services						
Insurance	5	10	(632)	(629)	(628)	(604)
Finance	1,974	1,809	(361)	(605)	1,613	1,204
Rates	2,518	2,694	(307)	(53)	2,211	2,641
Internal recharges	37	15	(120)	2	(83)	17
Total Financial Services	4,534	4,527	(1,421)	(1,284)	3,114	3,243
Corporate Services						
Corporate administration	4	-	(627)	(662)	(623)	(662)
IT	-	-	(458)	(499)	(458)	(499)
Land, leased out assets and commercial businesses	76	28	(199)	(218)	(123)	(190)
Saleyards	36	19	(4)	(232)	31	(213)
Local laws	83	63	(304)	(406)	(221)	(343)
LWDEFS	262	206	(183)	(199)	79	7
Total Corporate Services	461	316	(1,775)	(2,216)	(1,314)	(1,900)
Total Council Operating Result	17,689	17,769	(21,222)	(22,842)	(3,533)	(5,074)

Notes to the program report

1 - Roads, streets and stormwater running 8% over expected budget. The 2021 NDRA funding is a lower value than previous packages which means that Council needs to contribute more for repairing rural roads. Expenditure is being monitored to ensure it remains under the full year budget.

2 - Flood repairs and contract works behind budget. 2021 NDRA works the most affected by wet weather delays.

3 - RADF grant income not received to date.

4 - Development services expenses ahead of budget due to one off town planning expenses.

5 - Showgrounds maintenance expenditure ahead of budget with electrical works. Expenditure to be reduced in second half of the year to offset.

6 - Funeral costs have exceeded budget, with some November revenue to be processed in December. Some one off maintenance activities conducted in the first half of the year.

7 - Insurance claims have been behind budget.

8 - Rates expenses higher due to write offs.

12. FINANCIAL SERVICES REPORT
12.2 - Nomination of Audit and Risk Committee Member

12.2 Nomination of Audit and Risk Committee Member

The recent resignation of Councillor T. Martin has created a vacancy in the Audit and Risk Committee that needs to be filled by a nominated Councillor.

Council Action

Deliver

Applicable Legislation

Section 210, *Local Government Regulation 2012*.

Policy Considerations

Audit and Risk Committee Policy

Audit and Risk Committee Terms of Reference

Corporate and Operational Plan Considerations

4.2.2 Council identifies and manages its risks effectively

Budget Considerations

Nil

Previous Council Resolutions related to this Matter

N/A

Officer Comment

Responsible Officer: *David Wilson, Chief Financial Officer*

Background:

The recent resignation of Councillor T. Martin has created a vacancy in the Audit and Risk Committee that needs to be filled by a nominated Councillor. With Cr Martin's resignation, the Committee comprises:

- Bill Ringrose: Independent Chairperson
- Cr L. Nunn: Committee member

Issue:

- 1) Under section 210 (1), *Local Government Regulation 2012*, the audit committee of a local government must-
 - a. Consist of at least 3 and no more than 6 members; and
 - b. Include –
 - i. 2 but no more than 2, councillors appointed by the local government
- 2) Under section 7 of Longreach Regional Council Audit and Risk Committee Terms of Reference, in the event of a Councillor resigning their position on the Committee, the full Council will nominate a councillor to fill the vacant position.
- 3) Currently the Committee comprises 2 members, including 1 councillor. To comply with the Regulation and the Committee's Term of Reference, Council is required to nominate 1 more councillor to become a member of the Committee.

Risk Management Factors:

No material risks are associated with this issue.

Environmental Management Factors:

Not applicable

12. FINANCIAL SERVICES REPORT
12.2 - Nomination of Audit and Risk Committee Member

Other Comments:

Nil

Recommendation:

Council nominates a councillor as a member of the Audit and Risk Committee to comply with section 210, Local Government Regulation 2012 and the Committee's Term of Reference.

13. CORPORATE SERVICES REPORT
13.1 - 11-10 Portable Surveillance Policy

13. CORPORATE SERVICES REPORT

13.1 11-10 Portable Surveillance Policy

Consideration of the proposed Portable Surveillance Policy No. 11.10.

Council Action

Deliver

Applicable Legislation

Information Privacy Act 2009
Information Privacy Regulation 2009
Invasion of Privacy Act 1971
Right to Information Act 2009
Right to Information Regulation 2009
Acts Interpretation Act 1954
Public Records Act 2002
Human Rights Act 2019
Work Health and Safety Act 2011
Criminal Code Act 1899
Evidence Act 1977
Animal Management (Cats and Dogs) Act 2008
Biosecurity Act (Qld) 2014
Local Government Act 2009

Policy Considerations

Nil

Corporate and Operational Plan Considerations

GOVERNANCE: GOVERNANCE SERVICES			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.1.1 4.3.2	Ensure effective and responsible policy development and decision making.	Maintain Council's policy register in line with policy review dates and legislative requirements.	90% of policies are reviewed and adopted in line with review dates.

Budget Considerations

Nil.

Previous Council Resolutions related to this Matter

Not applicable given this is a new policy.

Officer Comment

Responsible Officer/s: *Margaret Gatt, Acting Director of Corporate Services*

Background:

Council's Authorised Persons use body worn cameras while exercising their powers under Local Laws and delegated State legislation since 2020. Authorised Persons attended training relating to the use of body worn cameras, including legislation surrounding the use of the devices. The need for the introduction of body worn cameras was due to the increase in abuse and assault incidents involving Authorised Persons, an upward trend of the same also reported amongst other Councils. In addition to this, it assisted with obtaining reliable evidence in investigations.

13. CORPORATE SERVICES REPORT

13.1 - 11-10 Portable Surveillance Policy

The body worn cameras assist with promptly resolving complaints regarding Officer conduct and operational issues, reducing resources required to investigate and resolve complaints, proving to be an additional positive outcome of their function. Body worn cameras have been proven to de-escalate the behaviours of some individuals and provide additional safety to officers. They have also proven invaluable during court proceedings undertaken by Councils and Queensland Police.

The use of body worn cameras may present social implications when operating the devices during interactions with members of the public. The use of body worn cameras is generally unpopular when dealing with community members, for a variety of reasons. However, the benefits from using the body worn cameras outweigh any potential uncertainty or discomfort experienced by those with whom the Authorised Persons are interacting with.

The intent of this policy is to provide clear guidelines for relevant staff surrounding the use of the body worn cameras and the management of recordings. The *Information Privacy Act 2009* (the Act) contains a number of privacy principles which set out the rules for how agencies are to collect, manage, use and disclose personal information, including video footage.

With the use of body worn cameras becoming more prevalent within local governments, Council will display best practice by adopting a policy to inform staff of their responsibility, and provide transparency to customers. Having a policy ensures the ongoing use of the cameras to support Council staff and reduce the risk of any confusion regarding their responsibilities, providing greater protection to the public.

Preston Law was consulted to provide guidance on the content of this policy.

Issue:

Good governance frameworks and decision making policies are critical to ensuring the Council is accountable, effective, efficient and sustainable in accordance with the local government principles outlined in Section 4 of the *Local Government Act 2009*. Councillors' actions in making transparent and effective processes, and decision making in the public interests whilst undertaking their roles is critical to ensuring Council is complying ethical and legal behaviour required not only by councillors and its employees.

Authorised Persons undertaking training specific to the use of body worn cameras and have since applying learned knowledge to daily operations, however, a formal policy is required to provide a solid framework to support staff and reduce confusion of responsibilities.

Council must consider that by adopting the policy they are committing to the use of body worn cameras, which will require replacement from time to time, continued training of staff, and the ongoing management and storage of the recordings. This may also include an investment in evidence management software.

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Unlikely
Consequence: Minor
Rating: Low (4/25)

Environmental Management Factors:

N/A

Other Comments:

A copy of the proposed policy is attached for Council's consideration.

13. CORPORATE SERVICES REPORT

13.1 - 11-10 Portable Surveillance Policy


The Local Government Association of Queensland (LGAQ) is currently lobbying the State Government to consider amending the *Local Government Act 2009* to specifically address the use of body worn cameras in Councils. If the amendments are made, the proposed policy may be repealed or require revision to address any changes to the legislation.

Appendices

1. 11-10 Portable Surveillance Policy.pdf [↓](#)

Recommendation:

That Council adopts the proposed Portable Surveillance Policy No. 11-10, as presented.

Portable Surveillance Policy		 <p>Longreach Regional Council <small>Ilfracombe Isisford Longreach Yarakka</small></p>
Policy Number:	11.10	
Policy Category:	Community	
Authorised by:		
Date approved:		
Review Date:		

PURPOSE

The purpose of this policy is to provide a framework for lawful, ethical and efficient implementation, operation and management of portable surveillance devices, such as body worn and trail cameras, used by Council officers. The policy will also outline principles in relation to the collection and management of recorded data and personal information.

SCOPE

This policy applies to Council controlled portable surveillance devices, including body worn and trail cameras, and all nominated persons who have a responsibility for the implementation, operation, management, access or disclosure of records relating to portable surveillance and recorded data.

LEGISLATION

- Information Privacy Act 2009*
- Information Privacy Regulation 2009*
- Invasion of Privacy Act 1971*
- Right to Information Act 2009*
- Right to Information Regulation 2009*
- Acts Interpretation Act 1954*
- Public Records Act 2002*
- Human Rights Act 2019*
- Work Health and Safety Act 2011*
- Criminal Code Act 1899*
- Evidence Act 1977*
- Animal Management (Cats and Dogs) Act 2008*
- Biosecurity Act (Qld) 2014*
- Local Government Act 2009*

DEFINITIONS

To assist in interpretation, the following definitions apply:

Body Worn Camera (BWC) – means a wearable, portable surveillance device, incorporating audio, video and still image recording. BWCs are used for the safety of Officers and community members, factual evidence collection, and improvement of operational processes. Also includes the use of a mobile phone device where required.

Council – means the Longreach Regional Council.

Law Enforcement Agency – for the purposes of the IPA, means any of the following:

- a) Queensland Police Service (QPS);
- b) A police force or police service of another State or a Territory;

- c) The Australian Federal Police;
- d) The Police Integrity Commission;
- e) The Australian Crime Commission;
- f) The Department of Corrective Services;
- g) The Department of Juvenile Justice;
- h) Any other authority or person responsible for the enforcement of the criminal laws of the Commonwealth or of the State;
- i) Local, State, and Federal Government agencies for the enforcement of legislation;
- j) A person or body prescribed for the purposes of this definition by regulations.

IPA – means the Information Privacy Act 2009 (Qld).

Information Privacy Principles (IPP) – means the IPP as outlined in Schedule 2 of the IPA.

Personal Information – has the same meaning as under the IPA and means information or an opinion, including information or an opinion forming part of a database, whether true or not, and whether recorded in a material form or not, about an individual whose identity is apparent, or can reasonably be ascertained, from the information or opinion.

Public Space – means any place to which the public has access as of right or by invitation, whether express or implied and whether or not a charge is made for admission to the place. The public space can include, but is not limited to, public streets and roads, public parks, public halls, museums, galleries, aquatic centres, sports grounds, and libraries.

Trail Camera – means a portable, weatherproof surveillance device that may be temporarily fixed to a moveable or stationary object for the purpose of asset security, evidence collection or wildlife surveying. Features of a trail camera may include motion detection, GPS location, night vision, live transmission, and still photo capture capability.

POLICY STATEMENT

Council aims to provide a safe and secure environment for residents, visitors, and employees. To contribute to this outcome, Council has introduced the use of portable surveillance devices, such as body worn and trail cameras.

The use of portable surveillance devices by Council is intended to:

- Maintain and increase community safety and security;
- Mitigate risks associated with the health, safety and/or welfare of Council officers whilst conducting operational duties;
- Identify, manage, deter and/or reduce criminal or unlawful actions;
- Assist in the lawful collection of evidence relating to regulatory, compliance and/or law enforcement duties;
- Assist in investigations relating to breaches of legislation, including providing appropriate evidence and information to Police and law enforcement agencies to prosecute criminal offences;
- Encourage appropriate communication and interactions between Council officers and members of the public;
- Assist in the investigation of alleged inappropriate conduct by Council officers; and

- Protect assets and facilities that are owned or controlled by Council .

Privacy Considerations

In using portable surveillance devices, Council is committed to complying with the Information Privacy Principles (“IPP”) pursuant to the IPA when collecting Personal Information.

Compliance with the IPA is required if the footage captured by the portable surveillance device is of sufficient quality and a person with the necessary knowledge will be able to reasonably ascertain the identity of an individual from the footage.

Council will ensure that information collected through the use of portable surveillance devices is collected for a lawful purpose directly related to its functions and is necessary to fulfil that purpose, either directly or indirectly.

Where personal information is collected from a trail camera, Council will comply with its obligations regarding the collection, storage, handling, use and disclosure of that information pursuant to the IPA and will, where appropriate, provide notification to the public of the use of the surveillance device either through signage installed in close proximity to the trail camera location or by other reasonable means as determined by Council.

Additionally, Council is committed to complying with the *Invasion of Privacy Act 1971* in relation to the use of portable surveillance devices where it is capable of being used to overhear, record, monitor or listen to a private conversation where the officer is not a party to the conversation.

Council will also ensure that any footage captured by a portable surveillance device, regardless of whether it contains personal information or not, is kept in accordance with the requirements of the *Public Records Act 2002*.

OTHER RELATED DOCUMENTS

General Retention and Disposal Schedule (GRDS) Queensland State Archives
Criminal Code Act 1899 (Qld) – section 227A Observations or recordings in breach of privacy
Longreach Regional Council Local Laws and Subordinate Local Laws
Body Worn Camera Management Directive

Authorised by resolution as at <<insert date>>:

Brett Walsh
Acting Chief Executive Officer

13. CORPORATE SERVICES REPORT

13.2 - Consideration of Longreach Animal Management Facility - Preliminary Works

13.2 Consideration of Longreach Animal Management Facility - Preliminary Works

Consideration of a budget allocation for preliminary works to support a new Longreach Animal Management Facility at the Longreach Works Depot.

Council Action

Deliver

Applicable Legislation

Local Government Act 2009

Local Government Regulations 2012

Workplace Health and Safety Act 2011

Workplace Health and Safety Act 2009

Human Rights Act 2019

Animal Management (Cats and Dog) Act 2008

Animal Care and Protection Act 2001

Policy Considerations

01-01 Procurement Policy

01-03 Asset and Services Management Policy

01-04 Asset (Accounting) Management Policy

01-11 Enterprise Risk Management Policy

01-16 Project Decision Policy

02-05 Human Rights Policy

02-31 Audit and Risk Committee Policy

04-01 Equal Employment Opportunity Policy

04-15 Workplace of Choice Policy

10-01 Quality Assurance Policy

10-02 Workplace Health and Safety Policy

11-08 Closed Circuit Television CCTV Policy

Corporate and Operational Plan Considerations

Corporate Plan

Strategies	
1.1.1	Deliver highest-standard customer services to all communities of the Longreach Region.
4.2.1	Maintain, replace and develop new Council infrastructure assets as needed in a fiscally-responsible manner.
4.2.2	Ensure all Council activities deliver value-for-money for the communities of the Longreach Region.
4.3.1	Develop, maintain and comply with Longreach Regional Council's Safety Management System (LRC-SMS) and Workplace Health and Safety Plan.
4.4.1	Develop and maintain collaborative partnerships with regional agencies and government organisations.

13. CORPORATE SERVICES REPORT

13.2 - Consideration of Longreach Animal Management Facility - Preliminary Works

Annual Operational Plan

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets
4.2.3	Actively manage the long term financial plan in a fiscally-responsible manner. Council continues to work towards financial sustainability.	Quarterly review on progress of Sustainability ratios and metrics for Council to plan and monitor its financial sustainability. Preparation of annual Long Term financial forecast. Implementation of operational savings.	Ratios maintained within following Targets: <ul style="list-style-type: none"> • Operating Surplus Ratio- 10%-0% • Net Financial Liabilities Ratio <=60% • Asset Sustainability Ratio >90%
4.2.2	Operational risks are monitored and managed in accordance with legislative requirements.	Minimum four risk reviews undertaken. Risks register maintained	Quarterly and Annual risk reviews completed and findings reported to Council along with Audit and Risk Committee.
4.2.1	Plan for Whole of Life Costing when making decisions on new or enhanced community facilities and implementing Asset Management Plans.	Undertake review of all asset and service plans with a focus on improving maintenance data.	31 March 2022
1.1.1 4.1.1	Animal-related compliance and enforcement.	Animal registrations from previous registration period are renewed.	90% of previous registrations renewed in new registration period, excluding registrations that are transferred, cancelled or deceased.
1.1.1 4.1.1	Animal-related compliance and enforcement.	Pet owner compliance with microchipping requirements.	Microchip (PPID) number recorded for 80% of registered dogs and cats.
1.1.1 4.1.1	Animal-related compliance and enforcement.	Compliance with animal-related State and Local Laws.	Conduct one approved inspection program, relating to registrations, microchipping, minimum standards, keeping of excess animals, prohibited animals, and other animal-related matters stated under State and Local Laws.

13. CORPORATE SERVICES REPORT

13.2 - Consideration of Longreach Animal Management Facility - Preliminary Works

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets
1.1.1 4.1.1	State and Local Laws awareness and education	Community awareness and education about legislated requirements to encourage voluntary compliance with animal-related matters, as well as overgrown and unsightly allotments, water restriction compliance, illegal camping, abandoned vehicles, town common management, signage, and other matters as stated in State and Local Laws.	Develop and deliver a communication plan, with one community awareness/education activity per month. Activities may include, but are not limited to: - Social media posts - Newspaper ads or editorial - Radio interviews - Pop-up stalls at community events - Programs in schools - Information sessions - Dissemination of flyers or fact sheets.

Budget Considerations

\$100,000.00

Previous Council Resolutions related to this Matter

Nil

Officer Comment

*Responsible Officer/s: Jeffrey Newton, Local Laws/Rural Lands Supervisor
Brendon Harvey, Grants Administration Officer*

Background:

The Longreach Regional Council “Pound” is located with in the Longreach Works Depot, along Eagle Street. This facility is nearing the end of its useful life, with some components showing signs of considerable deterioration and imminent failure. These issues, coupled with large increases in pet ownership, greater throughput of detained animals, an increase in dog attack investigations have prompted Council officers to consider the future of this facility and it’s potential repair or replacement.

In August 2022, Council officers presented a draft business case to the Project Decision Group where it was generally supported by the group to progress to a full Business Case complete with Whole of Life Costings, Risk Assessments and supporting documentation.

Following completion of this Business Case it has since been reviewed by members of the Project Decision Group and has been supported to progress for Council consideration and support.

13. CORPORATE SERVICES REPORT

13.2 - Consideration of Longreach Animal Management Facility - Preliminary Works

Issue:

The Business Case outlined a number of steps that will need to be taken prior to seeking the “full project investment”, these steps include additional stakeholder consultation, Architectural Planning, Quantity Surveying, Development Application, Procurement and Demolition of the ‘Cement Shed’. These steps have been amalgamated into a single term and will be herein referred to as Preliminary Works.

To complete the preliminary works, Council officers will require a budget allocation of \$100,000.00 (exc GST) to engage technical specialists, which will be required to confirm all Scopes of Work, Project Costs, Asbestos location and clearance, as well as, ensuring this facility fits within Council’s Planning Scheme.

Following these preliminary works, Council officers will be able to provide additional information and evidence to support the investment required to construct the Longreach Animal Management Facility within the Longreach Works Depot.

Risk Management Factors:

This matter has been assessed using Council’s Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Likely
Consequence: Minor
Rating: Medium (8/25)

The current Pound Facility when assessed against Council’s Enterprise Risk Management Control Plan, has a current risk rating of Medium 8, across Council business areas such as Operational, Human Resources, Workplace Health and Safety, Financial and Economic.

Environmental Management Factors:

Environmental Management Factors have been considered as part of the Animal Management Facility Business Case.

Other Comments:

Nil

Recommendation:

That Council approves a budget allocation of \$100,000.00 to complete the preliminary works for the Animal Management Facility.

13. CORPORATE SERVICES REPORT
13.3 - Proposed Amendments to the Stock Route Management Network

13.3 Proposed Amendments to the Stock Route Management Network

Consideration for response to Department of Resources regarding proposed amendments to stock route mapping.

Council Action

Deliver

Applicable Legislation

Stock Route Management Act 2002
Stock Route Management Regulation 2003
Local Government Act 2009
Local Government Regulation 2012
Statutory Instruments Act 1992
Land Act 1994

Policy Considerations

Department of Resources' *Stock Route Network Management Strategy 2021-2025*

Corporate and Operational Plan Considerations

CORPORATE PLAN	
STRATEGY AREA 3.3 – SUSTAINABLE PEST AND WEED MANAGEMENT	
Link to Corporate Plan	Activity
3.3.2	Continue to manage pests and weeds on stock routes and reserves.
STRATEGY AREA 3.4 – SUSTAINABLE NATURAL RESOURCE MANAGEMENT	
Link to Corporate Plan	Activity
3.4.1	Implement strategies to minimise the environmental impact of Council's operations and facilities.
STRATEGY AREA 4.2 – ASSET MANAGEMENT AND FINANCIAL MANAGEMENT	
Link to Corporate Plan	Activity
4.2.2	Ensure all Council activities deliver value-for-money for the communities of the Longreach Region.
STRATEGY AREA 4.4 – REGIONAL GOVERNANCE	
Link to Corporate Plan	Activity
4.4.1	Develop and maintain collaborative partnerships with regional agencies and government organisations.

ANNUAL OPERATIONAL PLAN			
CORPORATE: CUSTOMER SERVICE			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
1.1.1 4.1.1 4.3.2	Encourage timely and effective delivery of Council's services and requests.	Customer Service requests actioned and resolved within required timeframes.	<ul style="list-style-type: none"> Monthly reporting provided to the ELT. Weekly emails sent to Managers on overdue customer requests. 80% of requests actioned within required timeframes.

CORPORATE: RURAL LANDS			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets

13. CORPORATE SERVICES REPORT
13.3 - Proposed Amendments to the Stock Route Management Network

CORPORATE: RURAL LANDS			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
3.3.2	Stock Routes, Reserves & Water Facilities.	Compliance with State Legislative Requirements.	<ul style="list-style-type: none"> 60% of Water Facilities Inspected 70% of Pasture Assessments conducted on Stock Routes Submit EOI/s for Water Facility Capital Works.

Budget Considerations

The proposed re-classification of stock routes from Minor/Unused and Secondary to Primary Stock Routes will result in an additional 51,193.86ha of Primary Stock Route under the day-to-day management of Council. This will have considerable additional strain on financial resources to maintain the stock route area.

Further clarification is to be sought regarding responsibility for maintenance of infrastructure.

Previous Council Resolutions related to this Matter

Nil specifically related to the current matter

Officer Comment

Responsible Officer/s: *Jeffrey Newton, Local Laws/Rural Lands Supervisor*

Background:

Queensland’s stock route network is an interconnected network of roads and reserves primarily used for droving stock. The network is administered jointly by state and local governments under the *Stock Route Management Act 2002* and the *Stock Route Management Regulation 2003*, with local governments responsible for the day-to-day management of the network in their local area. The state is responsible for the legislative framework, oversight in implementing the framework, compliance support and managing the maintenance of assets.

In 2019, the Department of Resources (the Department) commenced a review process of the *Stock Route Management Regulation 2003* and the *Stock Route Network Management Strategy 2014-2019* by releasing the Stock Routes Discussion Paper, stating a range of changes that aimed to reduce red tape for local governments; making it quicker and easier to manage their stock routes.

The discussion paper focused on three key management issues within the regulation:

- declaring stock routes
- stock route network management plans
- fees.

Stock route fees, along with State funding, are used by local governments to administer, monitor, maintain, and upgrade the network, for work such as the installation and maintenance of water tanks and troughs, fencing repairs and weed control. It is understood that the Department intends to make amendments relating to the retention of fees payable by users of the stock routes, to permit local government to retain the entire amount of the fees, as opposed to the previous 50/50 split with the Department. The Act will continue to require local governments to use retained funds for administration, maintenance, or improvement of the stock route network in their area

On Friday 25 November 2022, Acting Chief Executive Officer Mr Brett Walsh was in receipt of a letter from Dr Steven Ward – Manager of State Land and Stock Route Managements at the Department, with the letter’s subject being *URGENT: Proposed Stock Route Mapping*. The content of the letter stated that the Department has completed the final review of the initial stock route network map, with the final draft amendments to the proposed stock route mapping being

13. CORPORATE SERVICES REPORT

13.3 - Proposed Amendments to the Stock Route Management Network

available on Queensland Globe. The Department invites Council to provide feedback on the proposed stock route mapping prior to 23 December 2022. The letter also states that local governments will have the continued opportunity to request amendments to the map for consideration, however the policy and process to seek amendment is currently unavailable.

On 3 September 2021, Council made formal submission to the Department in response to a request for feedback on the proposed amendments. The submission addressed the following points:

- That it is essential that the stock route network be adequately resourced and maintained
- Highlighted concern with the main identified uses of the stock route network, with the Department suggesting that the uses attributed with the grazing industry were severely understated compared to the community and recreational benefits
- Despite the proposed amendments, approximately 75-70% of costs were deemed as unrecoverable by the local government, with a stated consideration that the Department must provide sufficient funding to support unrecoverable costs
- Concerns that the current, contestable \$800,000 annual state-wide funding program for capital works and maintenance will be insufficient to appropriately maintain the stock route network in a good, working order.

Issue:

The re-classification of stock routes from Minor/Unused and Secondary to Primary Stock Routes will result in increased responsibilities and issues for Council, including, but not limited to:

- Land area under day-to-day management by Council to increase
- Control of pest weeds and animals
- Fire hazard mitigation
- Additional resources and permits to manage (grazing)
- Limited income potential due to poor fencing along stock routes
- Enforcement of fencing along stock routes, including liaising with landholders.
- Removal of existing infrastructure
- Many water facilities are sub-standard and will require capital works, currently not compliant with the Department's minimum standards for water facilities, with the Department's *Aim: To achieve watering of 2000 head in 2-3 hours traveling 10km per day.*
- 100% of fees retained by Council for stock route permits will fall short of expenditure required to maintain stock routes year-round
- No Permit to Occupy permissible on stock routes, reduces income potential
- No formal agreement from the Department stating responsibilities, other than in state-wide Strategy.

Historical total stock route area managed by Longreach Regional Council, by category:

Category 1 – Primary: 21,628.3ha Stock Route, 4,277.5ha Primary Reserve

Category 2 – Secondary: 33,566.9ha Stock Route, 6,069.9ha Secondary Reserve

Category 3 – Minor/Unused: 118,276.6ha Stock Route, 16,966.6ha Minor/Unused Reserve

Area of Minor/Unused stock route proposed as converted to Primary stock route: 39,133.33ha

Area of Secondary stock routes proposed as converted to Primary stock route: 12,220.77

Area of current Primary stock remaining as Primary stock route: 21,468.06ha

Total area of proposed stock routes:

Category 1 – Primary: 72,822.16ha

Category 2 – Secondary: 59,833.17ha

Category 3 –Inactive (use by negotiation): 40,995.64ha

Reserve – 27,284.14ha

Total area of all proposed stock routes, managed by Council – 173,650.97ha (1,736.51km²)

13. CORPORATE SERVICES REPORT
13.3 - Proposed Amendments to the Stock Route Management Network

Classification	Current Area (ha)	Proposed Area (ha)	Difference (ha)
Category 1 – Primary	21,628.3	72,822.16	↑ 51,193.86
Category 2 – Secondary	33,566.9	59,833.17	↑ 26,266.27
Category 3 – Inactive	118,276.6	40,995.64	↓ 77,280.96
Reserve	27,340.9	27,284.14	↓ 56.76
Totals	200,812.7ha	200,935.1ha	↑ 122.41

Based on the proposed changes, 18 water facilities have been identified as subject to change from Minor/Unused to Primary stock routes, and an additional five water facilities are located on Secondary stock route that are proposed to be re-classified as Primary stock route. There are 14 water facilities currently located on Primary stock routes that will remain under the same classification. This brings the total number of water facilities proposed to be located on Primary stock route, and therefore required to be in good, working order and safely accessible for travelling stock to 37, more than double the amount of water facilities currently maintained on Primary stock routes.

Pursuant to Section 104 of the *Stock Route Management Act 2002*, Longreach Regional Council must have a stock route network management plan for managing stock routes in its area. *Part 3 Stock Route Network Management Plans* of the Act contains requirements for the drafting, implementation, review and amendment of the stock route network management plan. The proposed amendments to the Stock Route Management Network may be considered as significant enough to warrant a complete review and re-drafting of the Stock Route Network Management Plan, in line with the requirements under Part 3. This is a lengthy process, with considerable additional strain being placed on resources that are currently scarce.

The implementation of the proposed changes to the Stock Route Network map cannot be considered as a ‘one size fits all’ approach across the State. Individual Councils have varying needs and responsibilities, based on the nature of their Region and the diversity within. Based on the current lack of clarity and understanding surrounding the finer details of the proposed amendments, specifically relating to the Longreach Region, it is recommended that Council make a formal submission to the Department to request ongoing consultation. The consultation should seek to determine more specified roles and responsibilities regarding the day-to-day management, as well as clarifying expectations of both organisations. Council is encouraged to seek a formal commitment from the Department to confirm the allocation of additional resources, proportionate to the increase in Primary stock route area, to ensure that the Stock Route Network remains accessible and in good order.

Risk Management Factors:

This matter has been assessed using Council’s Risk Matrix to decide the likelihood and consequence of any risk to Council if the proposed amendments to the stock route mapping are confirmed:

Likelihood: Almost Certain
 Consequence: Moderate
 Rating: High (15/25)

The proposed changes will almost certainly have a moderate consequence relating to human resources and business continuity due the total area of Primary stock routes increasing by more than double the current area managed by Rural Lands Officers.

Environmental Management Factors:

Environmental impacts to be continually considered, with particular regard to pest weed and animal management, landscape changes, pasture availability and degradation, and water supply issues along the proposed stock routes and reserve areas.

13. CORPORATE SERVICES REPORT
13.3 - Proposed Amendments to the Stock Route Management Network

Appendices

1. Letter from Dr Steven Ward - Manager, State Land and Stock Route Managements, Natural Resources Operations - Final Feedback re Proposed Amendments 25112022 [↓](#)
2. Map - All Proposed Stock Routes and Reserves in Longreach Region [↓](#)
3. Map - Proposed Changes Only for Longreach Region [↓](#)
4. Map - Proposed Primary Stock Routes and Reserves [↓](#)
5. Submission - 3 September 2021 - DoR re Formal Feedback [↓](#)
6. Summary of Water Facility Upgrades [↓](#)

Recommendation:

That Council makes written response to the Department of Resources, stating that Council wishes to retain Longreach Regional Council area's historical stock route network categorisation and responsibilities until further clarification is sought from the Department regarding Council's responsibilities and resource allocation, including a commitment to fund upgrades of the additional water facilities in line with the Department's Minimum Standards Specifications.



Department of **Resources**

Mr Brett Walsh
A/Chief Executive Officer
Longreach Regional Council
PO Box 144
ILFRACOMBE QLD 4727

assist@longreach.qld.gov.au

URGENT: Proposed Stock Route Mapping

Dear Brett Walsh,

The Department of Resources (department) has been working with Local Government in undertaking a review of the stock route network. As a result of this review an initial proposed stock route network map was prepared some time ago. The map was made available on [Queensland Globe](#).

The department has now completed a final review of the initial map, which has taken into consideration the comments received during the consultation phase. Adjustments were also made to provide for continuity of the network and to capture network usage from data collected from the Stock Route Management System (SRMS).

The final draft amendments to the proposed stock route mapping can be viewed on Queensland Globe here <https://qldglobe.information.qld.gov.au/qldglobe/public/stock-route-review-0> by selecting layers 1 and 2 as follows, noting that layers 3 and 4 below have been provided for your reference:

1. "Final proposed stock route (departmental review)"
2. "Changes only between Initial and final proposed stock routes"
3. "Changes only between final proposed and current stock routes"
4. "Initial proposed stock routes" – this is the current proposed stock route layer.

Brief notes on how to view these layers in Queensland Globe are provided in Attachment 1.

Should you wish to provide further feedback on the proposed stock route mapping shown in layers 1 and 2, please send your response to StockRouteManagement@resources.qld.gov.au by 23 December 2022.

After the new stock route map has been published, local governments can continue to request amendments to this map for consideration. The process to seek an amendment to the stock route map will be provided when available.

Should you have any further enquiries, please contact the department by emailing StockRouteManagement@resources.qld.gov.au

Yours sincerely

A handwritten signature in black ink, appearing to read "Steven Ward".

Dr Steven Ward
Manager
State Land and Stock Route Management
Natural Resource Operations

203 Tor St, Toowoomba |
PO Box 318 Toowoomba 4350 |
Queensland Australia
www.resources.qld.gov.au
ABN 59 020 847 551

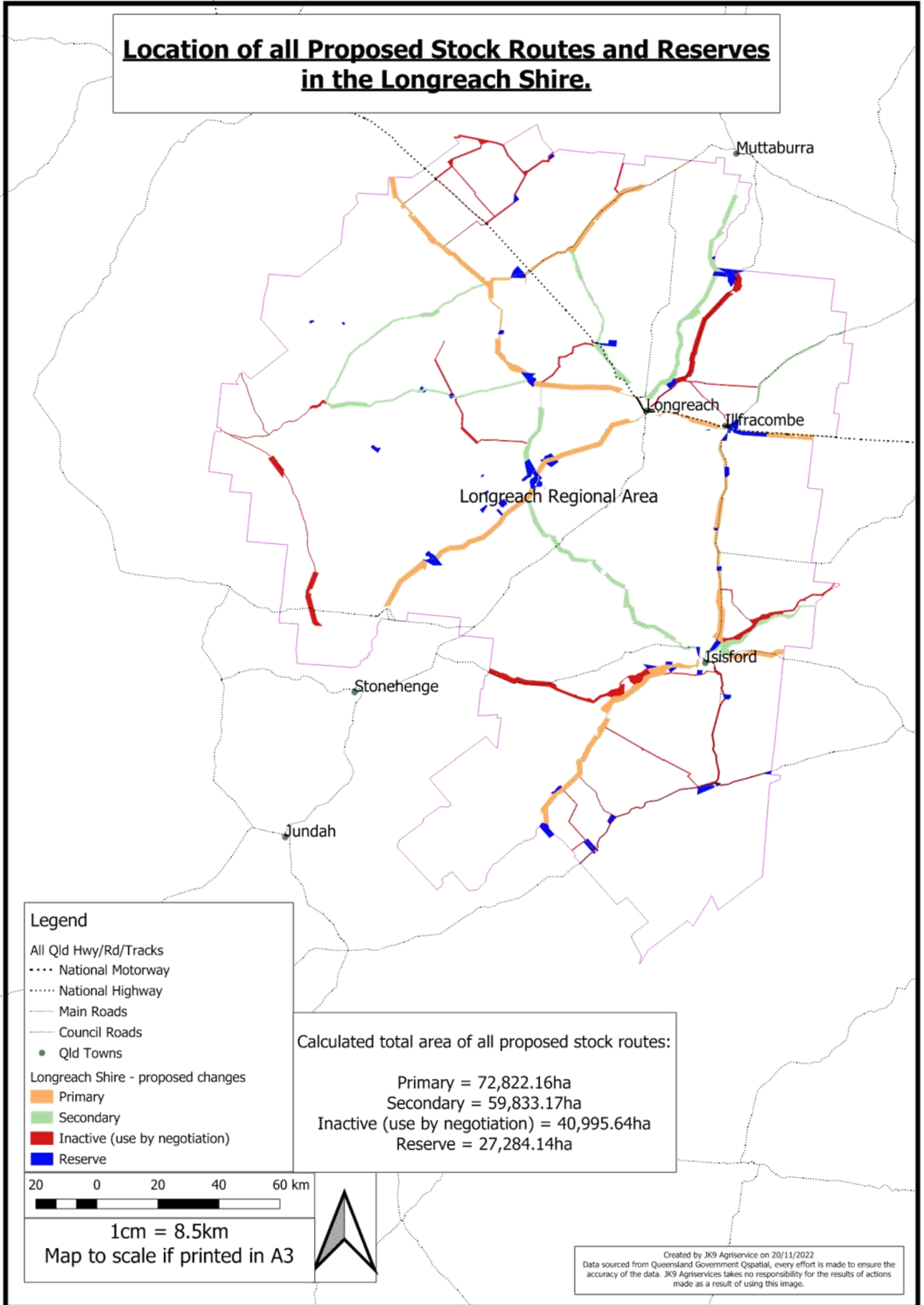
Attachment 1

How to view the layers in Queensland Globe

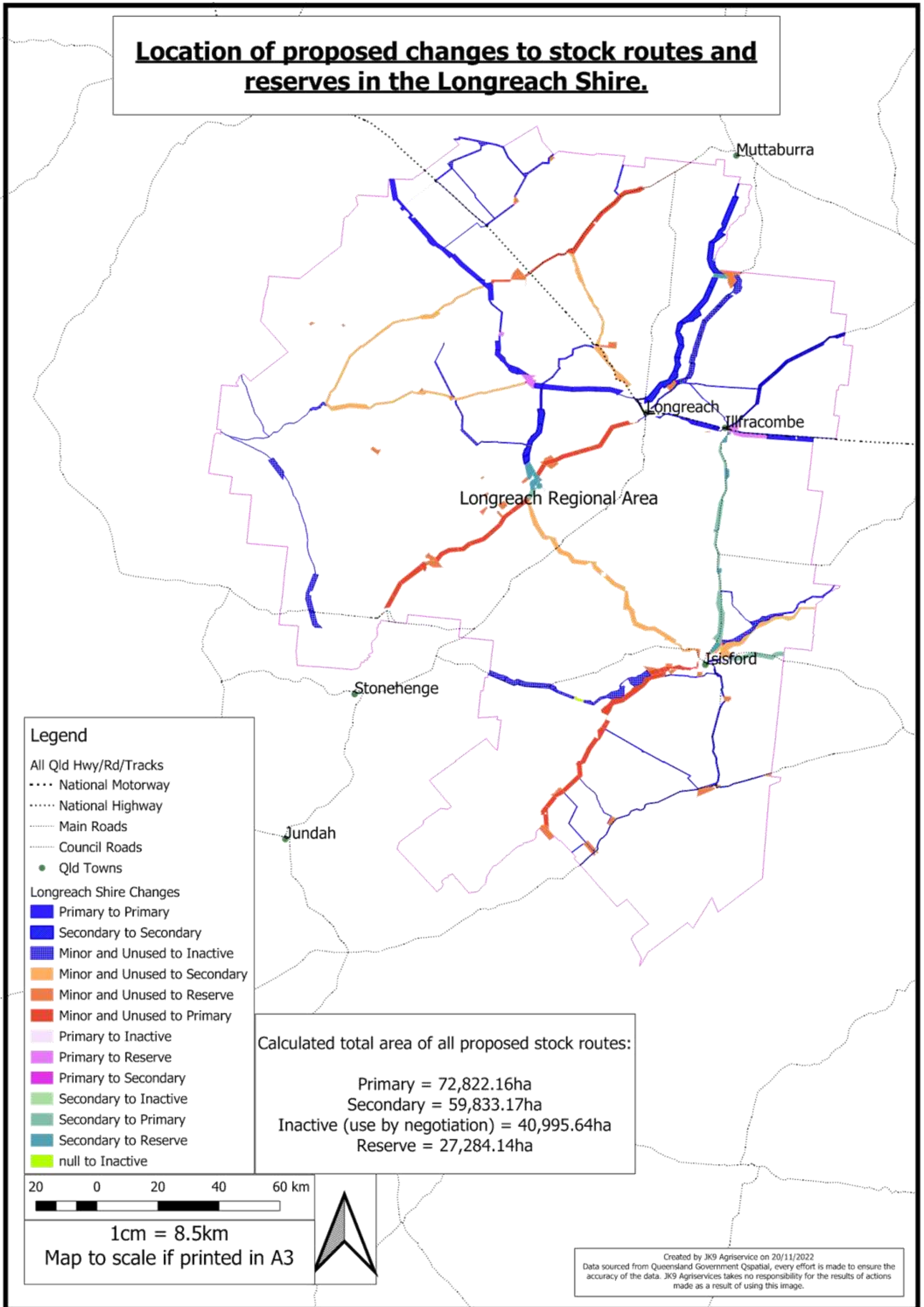
- 1) Click the special [Queensland Globe link](#) which is also provided in the letter above
- 2) The stock route map should load and be displayed on the screen
- 3) Click on the "Layers" icon in the left margin. The relevant layers listed are:
 - a) Final proposed stock route (departmental review)
 - b) Changes only between initial and final proposed stock routes
 - c) Changes only between final proposed and current stock routes
 - d) Initial proposed stock routes
- 4) Clicking on the left edge of each of these labels allows you to view or hide that layer
- 5) Local government names and boundaries are displayed by default in orange; and population centres are also displayed by default
- 6) Clicking the arrow on the far right-centre of the screen will show the legend (to describe what each colour means). For ease of reference, please note the following legend explanations for the layer - Changes only between initial and final proposed stock routes:

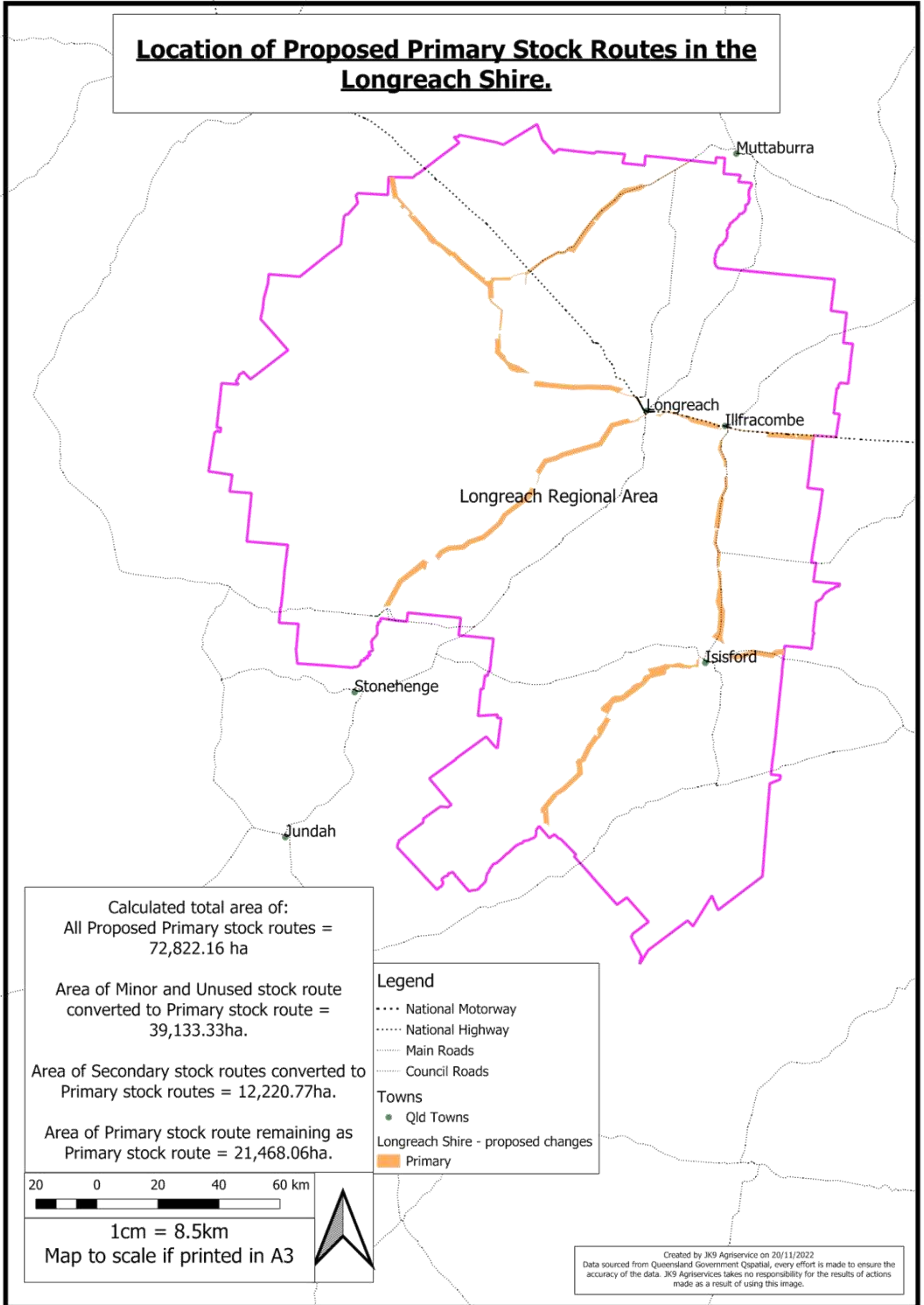
Classification	A change in stock route classification is surrounded by the red colour
New	A new road or reserve land parcel added to the stock route network is surrounded by the light green colour
Undeclared	A stock route or reserve to be removed from the stock route network is surrounded by the blue colour

**Location of all Proposed Stock Routes and Reserves
in the Longreach Shire.**



Location of proposed changes to stock routes and reserves in the Longreach Shire.







**Longreach
Regional Council**
Ilfracombe Isisford Longreach Yaraka

**Address all correspondence to:
Chief Executive Officer
PO Box 144, Ilfracombe QLD 4727
Tel: (07) 4658 4111 | Fax: (07) 4658 4116
Email: assist@longreach.qld.gov.au
ABN: 16 834 804 112**

3 September 2021

Stock routes review
Land Policy, Department of Resources
PO Box 15216
City East Qld 4002

Via Email: lpconsult@resources.qld.gov.au

Dear Sir/Madam,

Re: Proposed amendments to Stock Route Management Regulation 2003 and associated legislation

It is with pleasure that we present the feedback of Longreach Regional Council in response to your department's proposed amendments to the Stock Route Management Regulation 2003 and associated legislation. The feedback contained in this submission represents the views of Council following consideration of the amendments by our elected members and senior staff.

The Stock Route Network continues to play a significant role in the agricultural output of our region, and we therefore believe it is essential that it be adequately resourced and maintained. Please find responses to the individual questions posed by the discussion paper below:

1. Do you have any concerns regarding the proposed changes to fees, including fees for a travel permit, agistment permit, or making an application?

We think it is reasonable to allow for the establishment of application and permit fees.

2. Do you think it is reasonable that fees for small stock are set at approximately one seventh the fees for large stock, given the different consumption levels of small versus large stock?

This is a widely accepted ratio among industry and stakeholders.

3. Do you think it is reasonable that local governments with over 50 hectares of primary stock routes in their area be required to prepare a specific stock route network management plan? If not, what would you propose and why?

We agree that this seems reasonable. We also believe some consideration of network continuity should be mandated in the establishment of stock route network management plans.

4. Do you think the criteria which local governments must consider when deciding a fee for an agistment permit are appropriate? Is there anything else which should be considered?

We are comfortable with the criteria to be considered. The only other criteria we suggest could be considered is the number of dry and wet cattle, if applicable.

5. Do you have any concerns with the proposed stock routes Act amendments?

The discussion paper identified two main groups that derive benefit from the network:

- 79 percent of the value is attributed to the community based on environmental, cultural and recreational benefits; and,
- 21 percent of the value is attributed to the grazing industry, by providing for stock travel and agistment.

We question the veracity of this attribution of value. The primary purpose of the stock route network is for the benefit of the grazing industry; to suggest otherwise is, in our view, problematic.

Nevertheless, the proposed amendments to the Regulation will see the network achieve only 21-25 percent of cost recovery from fees. While this fee revenue is proposed to be wholly retained by local government, and is an improvement on the current 5 percent cost recovery, there still remain approximately 75-79 percent of costs that are unrecoverable under the proposed amendments.

Considering the stock route network is a state owned asset, we believe it is incumbent upon the state to provide sufficient funding to support those costs that are deemed unrecoverable.

6. Do you have any other feedback, or concerns, you would like the government to consider?

The proposed amendments to the Regulation increase the capacity of local government to recover costs, which we welcome. We believe it is important that the government also commit to not increasing the cost burden on local government beyond its capacity to recover said costs.

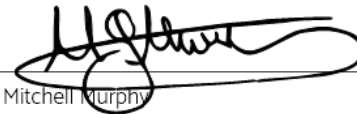
Such a commitment would ensure that appropriate maintenance and improvements are carried out, preserving the value of the network. We are concerned that the annual \$800,000 contestable state-wide funding, currently made available for maintenance of the network, is insufficient and may be gradually withdrawn in the years following the amendments to the Regulation. This would, in our view, be unacceptable.

Thank you for the opportunity to comment on the proposed amendments. Should you require any further information, please do not hesitate to contact our office directly on (07) 4658 4113.

Yours Faithfully,



Cr Tony Rayner
Mayor, Longreach Regional Council



Mitchell Murphy
Chief Executive Officer

13.3 - Proposed Amendments to the Stock Route Management Network --Appendix 6

Water Facility	B/D/WH	Current	Upgraded to
Water Facilities - Minor/Unused to Primary Upgrade			
Wood Creek Water Facility	Bore	Minor/Unused	Primary
Yarraman Water Facility	Bore	Minor/Unused	Primary
Arranmore Water Facility	Dam	Minor/Unused	Primary
Arrilalah Water Facility	Dam	Minor/Unused	Primary
Bandon Water Facility	Dam	Minor/Unused	Primary
Ernestina Water Facility	Dam	Minor/Unused	Primary
Morella Water Facility	Dam	Minor/Unused	Primary
Tocal Water Facility	Dam	Minor/Unused	Primary
Westlands Water Facility	Dam	Minor/Unused	Primary
30 Mile Waterhole	Waterhole	Minor/Unused	Primary
8 Mile Waterhole (Reserve)	Waterhole	Minor/Unused	Primary
Arrilalah Waterhole (Reserve)	Waterhole	Minor/Unused	Primary
Bogewong Waterhole (Reserve)	Waterhole	Minor/Unused	Primary
Green Hills Waterhole	Waterhole	Minor/Unused	Primary
Louisa Waterhole	Waterhole	Minor/Unused	Primary
Oma Waterhole	Waterhole	Minor/Unused	Primary
Tarcombe Reserve Waterhole	Waterhole	Minor/Unused	Primary
Rio Waterhole	Waterhole	Minor/Unused	Primary
Water Facilities - Secondary to Primary Upgrade			
Brixham Water Facility	Dam	Secondary	Primary
Magoffins Water Facility	Dam	Secondary	Primary
Wellbeck Water Facility	Dam	Secondary	Primary
Rotherfield Water Facility	Dam	Secondary	Primary
8 Mile Waterhole (Isisford)	Waterhole	Secondary	Primary
Water Facilities - Minor/Unused to Secondary Upgrade			
Isis Downs Water Facility	Bore	Minor/Unused	Secondary
Macsland Water Facility	Bore	Minor/Unused	Secondary
Tallyrand Water Facility	Bore	Minor/Unused	Secondary
Thomson Water Facility	Bore	Minor/Unused	Secondary
Alroy Water Facility	Dam	Minor/Unused	Secondary
Hazelmere Water Facility	Dam	Minor/Unused	Secondary
Wakefield Water Facility	Dam	Minor/Unused	Secondary
Wamadoo Water Facility	Dam	Minor/Unused	Secondary
9 Mile Water Facility (Darr River)	Waterhole	Minor/Unused	Secondary
9 Mile Waterhole (Isisford)	Waterhole	Minor/Unused	Secondary
Birkdale Waterhole	Waterhole	Minor/Unused	Secondary
Darr Waterhole	Waterhole	Minor/Unused	Secondary

13.3 - Proposed Amendments to the Stock Route Management Network --Appendix 6

Lower Darr Waterhole	Waterhole	Minor/Unused	Secondary
Wild Horse Creek	Waterhole	Minor/Unused	Secondary
Water Facilities not Upgraded			
Nogo Water Facility	Dam	Primary	N/A
12 Mile Water Facility	Bore	Primary	N/A
18 Mile Water Facility	Dam	Primary	N/A
9 Mile Water Facility (Elmsdale)	Bore	Primary	N/A
Alice Water Facility	Dam	Primary	N/A
Cleeve Water Facility	Dam	Primary	N/A
Evesham Nth Water Facility	Bore	Primary	N/A
Evesham Sth Water Facility	Bore	Primary	N/A
Greysteel Waterhole	Waterhole	Primary	N/A
Griffdale Water Facility	Dam	Primary	N/A
Maneroo Water Facility	Bore	Primary	N/A
Rimbanda Water Facility	Bore	Primary	N/A
Shanty Water Facility	Dam	Primary	N/A
Beaconfield Water Facility	Bore	Secondary	N/A
Daunton Water Facility	Bore	Secondary	N/A
Nth Ilfracombe Water Facility	Bore	Secondary	N/A
Rodney Water Facility	Bore	Secondary	N/A
Sth Ilfracombe Water Facility	Bore	Primary	N/A
Adelina Water Facility	Bore	Minor/Unused	N/A
Cronulla Water Facility	Dam	Minor/Unused	N/A
Emmet Water Facility	Waterhole	Minor/Unused	N/A
Emmroonga Water Facility	Dam	Minor/Unused	N/A
Meroondaw Water Facility	Dam	Minor/Unused	N/A
Mosquito Water Facility	Dam	Minor/Unused	N/A
Mt Grey Water Facility	Bore	Minor/Unused	N/A
Smiths Lagoon Waterhole	Waterhole	Minor/Unused	N/A
Snake Creek Waterhole	Bore	Minor/Unused	N/A
Yaraka Water Facility	Tank		

13. CORPORATE SERVICES REPORT
13.4 - Information Report - Corporate Services

13.4 Information Report - Corporate Services

This report provides an update on a range of activities that has occurred during the month of November 2022 for the Corporate Services Department.

Council Action

Deliver

Applicable Legislation

Local Government Act 2009

Local Government Regulation 2012

Policy Considerations

n/a

Corporate and Operational Plan Considerations

Corporate Plan Strategy Area: 3.4 Sustainable Natural Resource Management, 4.1: Community Engagement and Customer Service

Budget Considerations

As per approved 2022/23 budget.

Previous Council Resolutions related to this Matter

Nil

Officer Comment

Responsible Officer/s: Margaret Gatt, Acting Director Corporate Services

Background:

Officers are requested to provide an information update to Council on a monthly basis to outline achievements, challenges and statistical information for the various functional areas in Council.

Issue:

CUSTOMER SERVICE

After Hours Message Centre November 2022

No. Calls Received	No. of Hang Ups	Total
11	73	84

During the month of November 2022 there were 11 after hours calls received. The calls were related into the follow sections of Council:

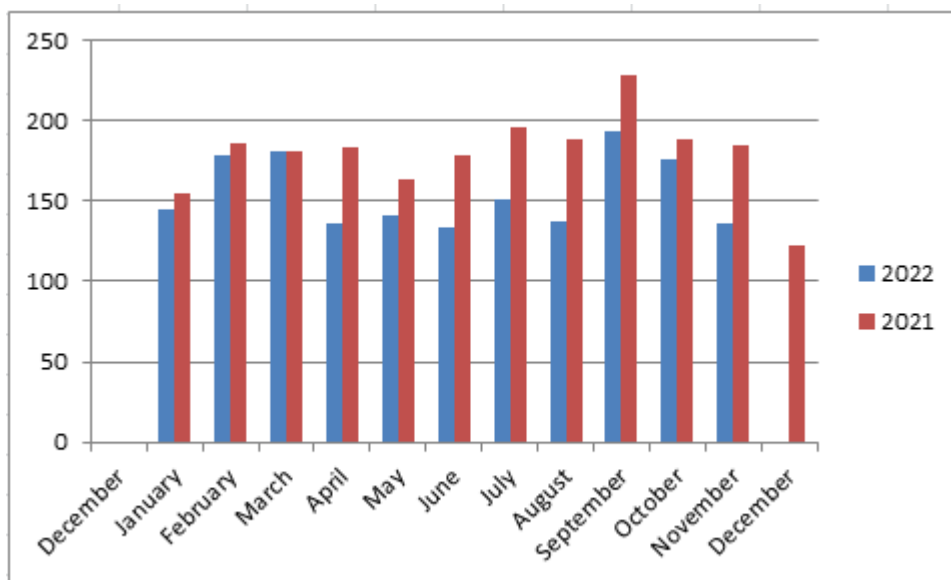
SECTION	NUMBER OF CALLS
Water and Sewerage	1
Waste	1
Local Laws	4
Facilities	1
Funeral/ Undertaker Services	0
VIC	2
Parks and Gardens	1
Roads	1

13. CORPORATE SERVICES REPORT 13.4 - Information Report - Corporate Services

Customer Service Requests

A total of **136 Requests** were received for the month of November 2022. Of these requests **92** were completed in November 2022.

Table below is a comparison of requests from November 2022 to November 2021.



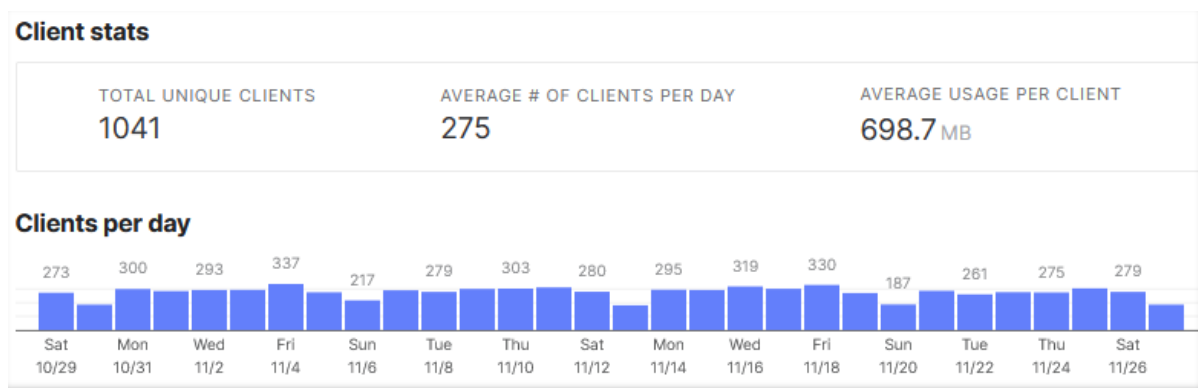
The following Customer Service Requests present in the system as **outstanding, in progress** or **responded to** as at 29 November 2022.

OUTSTANDING	IN PROGRESS	RESPONDED TO	TOTAL
26	18	0	44


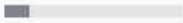

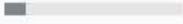





Information Technology

Public Wi-Fi Usage (last 30 days)

Below is a series of information relating to the council provided public use Wi-Fi network for the last month. The busiest area has shown to be the unit at the Longreach Library. The busiest in terms of actual people using the Wi-Fi network was the Merino bakery. The Wi-Fi network had an average of 275 users per day with 1,041 unique people over this period, for a total use of 710 GB of data downloaded.



13. CORPORATE SERVICES REPORT
13.4 - Information Report - Corporate Services

Top devices				
Name	Model	# Clients	Usage	% Usage
Library Meeting Room	MR33	292	263 GB	 37.03%
Library Entrance	MR36	511	103.33 GB	 14.55%
Merino Bakery	MR33	844	93.55 GB	 13.17%
Prices Plus	MR33	831	86.33 GB	 12.15%
Vinnies	MR33	811	56.09 GB	 7.90%
Apex Park	MR74	175	49.8 GB	 7.01%
Kinnon	MR33	686	26.35 GB	 3.71%
VIC AP	MR33	658	16.49 GB	 2.32%
Mercury Business Supplies	MR33	580	15.37 GB	 2.16%

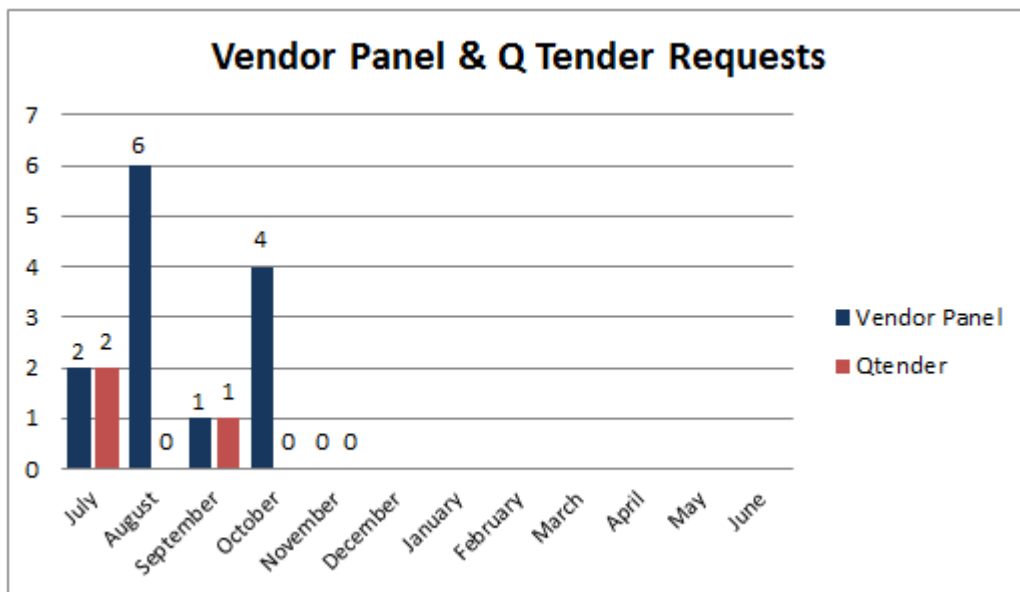
PROCUREMENT

Purchasing Thresholds for Purchase Orders YTD			
Order Value	Amount	Order Value	Value Invoiced
Under \$100	180	\$8,291.41	\$13,093.94
\$100 - \$5,000	1085	\$900,831.57	\$689,037.87
\$5,001 - Under \$15,000	232	\$1,625,008.81	\$1,222,741.13
\$15,000+	119	\$6,088,694.59	\$3,846,293.00
\$200,000+	13	\$6,123,524.70	\$3,688,961.87
Total	1629	\$14,746,351.08	\$9,460,127.81

The table above shows the number of payments made by purchasing threshold outlined in the procurement policy for 2022/23 financial year and the total amount spent in each threshold.

13. CORPORATE SERVICES REPORT
13.4 - Information Report - Corporate Services

2022/2023



Total, Q Tender and Vendor Panel requests broken down by work request category for 2022/2023 financial year.

Invoice Amount Exceeding Order Amount

There are currently no Invoice amounts exceeding 10% of the order amount.

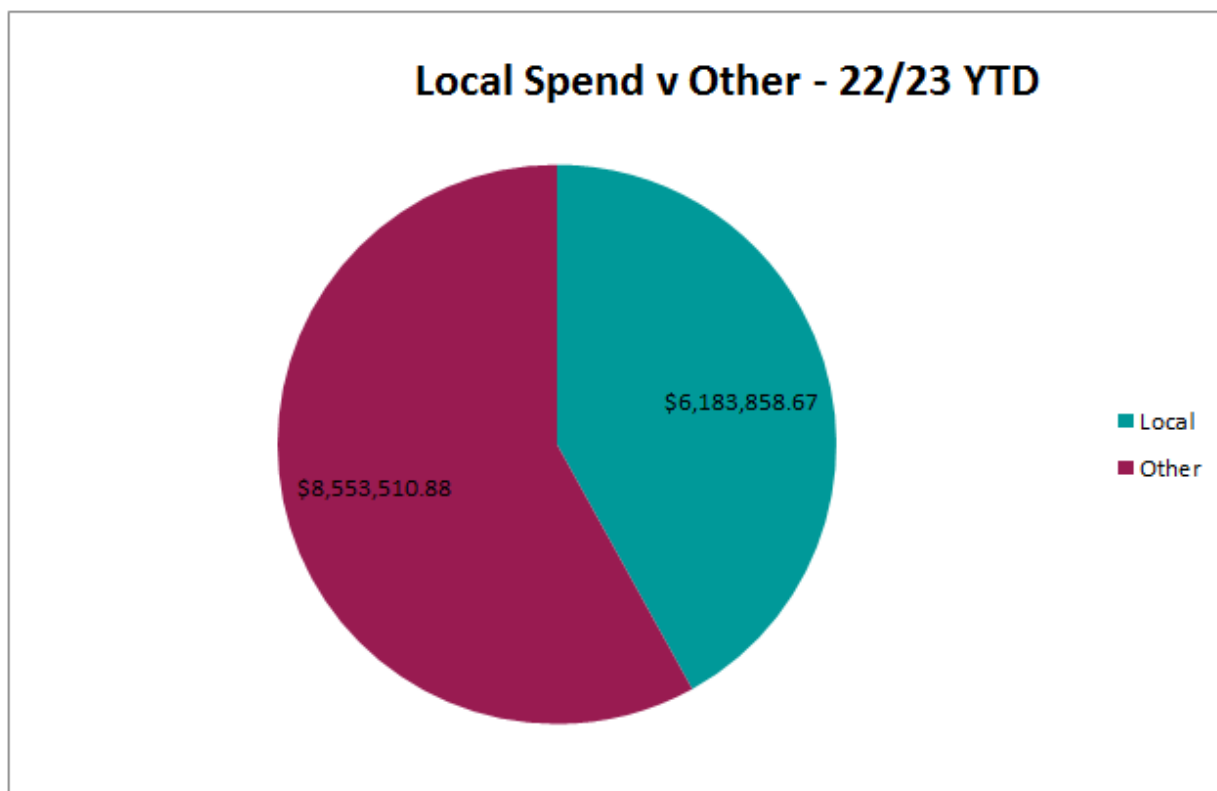
The main implications of the invoice amount exceeding the order amount is there is no audit trail to demonstrate an approval process was undertaken for the additional expenditure which is not complying with Councils Procurement Policy.

Top 25 Suppliers YTD 22/23

Creditor Name	Sum of Invoice Amount
RAYNERS CRANE HIRE PTY LTD AS TTE	\$ 2,676,666.34
JT COX CONCRETE & LANDSCAPE PTY LTD	\$ 640,810.50
MOORE CIVIL & PLANT HIRE PTY LTD	\$ 634,472.82
TROPIC PETROLEUM	\$ 588,799.96
LGM QUEENSLAND (Queensland Local Government Mutual)	\$ 456,103.15
RDO EQUIPMENT PTY LTD	\$ 454,206.62
OMA CONTRACTING	\$ 451,200.00
GEORGE BOURNE & ASSOCIATES	\$ 449,999.81
CAPRICORN PLUMBING & DRAINAGE PTY LTD	\$ 435,466.60
TRAILER SALES PTY LTD	\$ 379,996.53
CENTRAL HIGHLANDS AUTO PTY LTD	\$ 338,627.34
HASTINGS DEERING (AUSTRALIA) L	\$ 308,935.69
FULTON HOGAN INDUSTRIES PTY LTD	\$ 288,958.49

13. CORPORATE SERVICES REPORT
13.4 - Information Report - Corporate Services

WESTERN QUEENSLAND LIVESTOCK EXCHANGE PTY LTD	\$ 257,393.51
ABYSS DEMOLITION PTY LTD	\$ 238,913.00
WIDELAND TRUCKS & EQUIPMENT	\$ 215,295.33
ERGON ENERGY CORPORATION LIMITED	\$ 213,015.95
PROTERRA GROUP	Under \$200,000
DEPARTMENT OF TRANSPORT & MAIN ROADS	Under \$200,000
LOCAL GOVERNMENT WORKCARE	Under \$200,000
LANDMARK PRODUCTS PTY LTD	Under \$200,000
IT VISION AUSTRALIA PTY LTD	Under \$200,000
CIVICA PTY LTD	Under \$200,000
URBAN PLAY PTY LTD	Under \$200,000
LONGREACH TRANSPORT CO PTY LTD	Under \$200,000



The graph outlined above depicts the spend year to date for 2022/2023 financial year, broken down by local v other expenditure.

The definition of a 'local' in the finance system to generate this report was any businesses that have an address of Longreach, Ilfracombe, Isisford or Yaraka compared to other businesses in the finance system.

13. CORPORATE SERVICES REPORT
13.4 - Information Report - Corporate Services

TENDERS AND QUOTES

Request for Quote/Tender	Number of Businesses Request Sent	Pre-Qualified Panel used or Open Tender?	Responses	Awarded Locally
MAY				
VP306957 - 2022-2023 Stock Route Water Facility Capital Works	20	Pre-Qual Panel	2	Not Yet Awarded
JULY				
VP215234 – Longreach MPC – Resurface Line Marking	78	Pre-Qual Panel	1	No
VP315321 – Ilfracombe Sewer Pump Station Upgrade	225	Pre-Qual Panel	1	No
LRC172022 – Construction of Executive Housing	Open Tender	QTender	1	Not Yet Awarded
LRC162022 – Disposal of 28 St Mary Street, Isisford	Open Tender	QTender	2	No
AUGUST				
VP310389 – Supply and Delivery Culverts	25	Local Buy Panel	2	Yes
VP315234 – MPC – Resurface Line Marking	78	Local Buy Panel	1	No
VP320619 – Wet Hire Triple Road Train Side Tippers	9	Pre-Qual Panel	Current	Yes
VP320779 – Establishment and Disestablishment Eagle Street, Longreach	54	Local Buy Panel	Current	No
LRCQ62022 – Wild Dog Trapping	Open	Advertised and Emailed	Current	Yes
LRCQ72022 – Pest Weed Spraying	Open	Advertised and Emailed	Current	Yes
VP323798 – Supply only Pre-Coated Aggregate	8	Pre Qualified Panel	Current	Yes
VP323808 – Cart, Heat and Spray Bitumen	52	Local Buy Panel	Current	No
SEPTEMBER				
VP328669 – Isisford Water Treatment Plant Supply & Install UV System	132	Local Buy Panel	Current	No
LRC182022 – Expression of Interest – Sale of the Ilfracombe Post Office	Open EOI	QTender	3	To Proceed to Tender

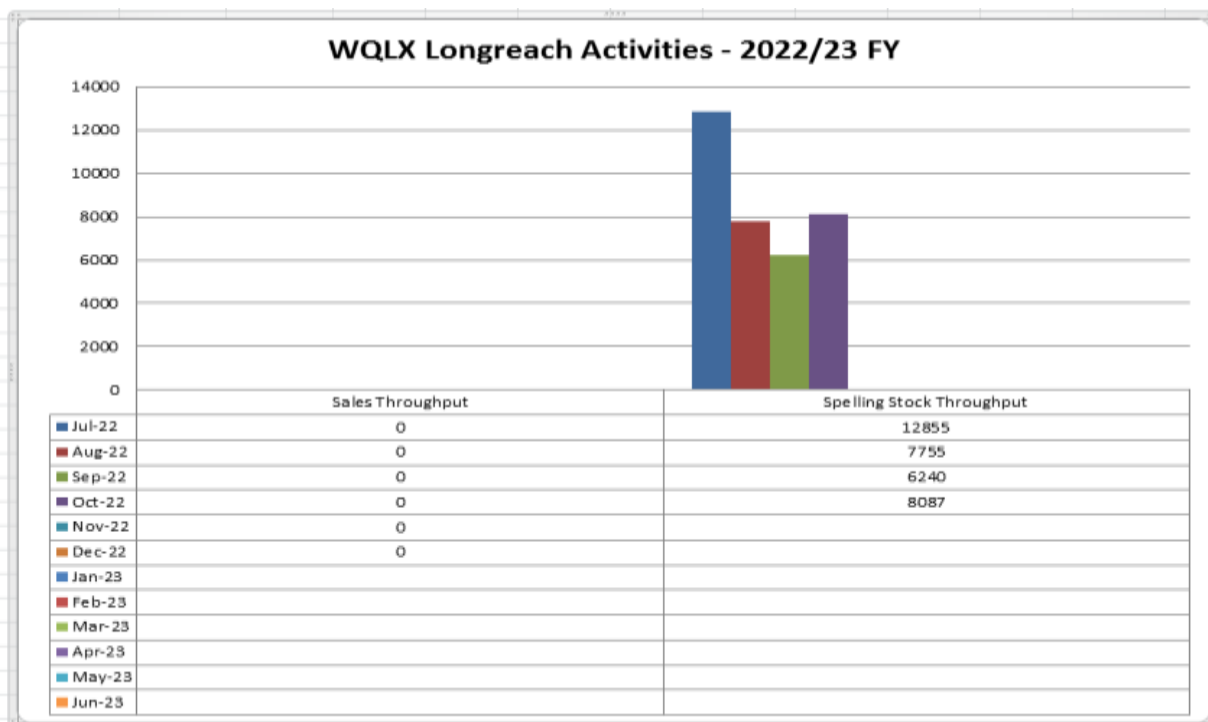
13. CORPORATE SERVICES REPORT
13.4 - Information Report - Corporate Services

OCTOBER				
VP330755 – Installation of Concrete Footpath	5	Pre Qualified Panel	1	Yes
VP331854 – Kerbside Collection Services	5	Pre Qualified Panel	1	Yes
VP333185 – Tractor Slashing & Brush Cutting (Wet Hire)	8	Pre Qualified Panel	Current	Yes
VP325946 – Regional RCD Testing and Electrical Inspection 2022-2024	3	Pre Qualified Panel	Current	Yes

ILFRACOMBE POST OFFICE

- Annual Ilfracombe Christmas Party was held on 26/11/2022 where there was a stall selling Post Office items. The kids really enjoyed the display as there were lots of decorations for them to see and play with.
- Ranked third in the October Retail Rewards and sixth overall for the year which is a great achievement given that we compete against larger retail outlets.
- Selling excess stock on the LPO Stock Share page which is going well and the Longreach Post Office have taken the excess stamps and any extra packaging (as there will be a price increase in January).
- Enjoying good sales in the lead up to Christmas. Started late night shopping on 24/11/2022.
- The Network Manager visit went well; they were impressed with the displays and presentation of stock items.

SALEYARDS – Throughput Figures



LOCAL LAWS

Throughout November, Local Laws continued with routine tasks, including town patrols, monitoring illegal water use, pest weed spraying and various animal related non-compliances. All Longreach

13. CORPORATE SERVICES REPORT
13.4 - Information Report - Corporate Services

Regional Council townships are currently on Level 1 Water Restrictions. Sprinkler use is limited to 6:00am-9:00am and 5:00pm-8:00pm daily.

The main points of interest for November were:

1. The total number of animals impounded during November was 14, including 10 dogs and four (4) cats. Six (6) dogs were wandering at large, and two (2) dogs were seized under AMCDA s125 for an alleged dog attack, and held pending investigation. The remaining six (6) animals were surrendered for various reasons.
2. Feral cats are an ongoing issue, with many requests coming through to hire traps. Traps are available for free hire, pending availability. 14 cat traps were issued, with a total of 29 traps in use during the month.
3. Council arranged for the mowing and slashing of overgrown Council-controlled land during November. The Regulatory Services team will now commence a planned program to determine overgrown and unsightly properties, and commence follow-up action.
4. Work continues on planning for the development of an Animal Management Strategy for Council. Community consultation survey has been drafted, and will seek to be disseminated in coming months to contribute towards the draft version of the Animal Management Strategy. A draft Strategy has been developed to provide a guide for the community consultation process.
5. On 3 November, the Mayor, CEO and Councillors attended the Longreach Pound to gain an understanding of its functionality, and the importance of Council's animal management service.
6. As at time of report, the following statistics were determined:
 - Registration renewal rate: ~74.64% (previous registration period ended 15/08/2022)
 - Total dogs registered across Region for 2022/2023 rego period: 568 dogs
 - New registrations for dogs within current rego period (since 15/08/2022): 53 dogs
 - Microchipping rate across Region (details on LRC file): ~78.24%
 - Total animals impounded YTD (to 31/10/2022): 141
7. In early November, we welcomed a new Local Laws Officer to the team. We then farewelled the Officer at the end of November, within probation period. Recruitment of the vacant position to commence in the new year.
8. Local Laws staff attended training workshops to improve knowledge, skills, efficiencies and professional development:
 - a. Jonathon Harvey attended training relating to Dog Attack Investigations and Local Laws Officer Fundamentals.
 - b. Brooke Ballard attended training relating to Council Report Writing
 - c. Jeffrey Newton attended CPR training

Local Laws Tasks Completed – November 2022			
Animals	83	Water	50
Dogs Impounded	10	Watering / Sprinkler Patrols	19
Domestic Cats Impounded	4	Illegal Water Usage – Residential	11
Pound Releases*	5	Illegal Water Usage – Business/Public	3
Animals Euthanased – unclaimed	0	Water Leaks Reported/Observed	1

13. CORPORATE SERVICES REPORT
13.4 - Information Report - Corporate Services

Animals Euthanased – surrendered	6	Water Exemption Applications/Permits	2
Animals Rehomed via Agency	0	Notices / Fines Issued	14
Feral Cats Trapped and Euthanased	3	Property	50
Dog Attacks / Investigations	1	Town Common Patrols	4
Dogs Involved in Attacks	2	Common Gates Open / Damaged	2
Dog Traps Issued	0	Town Patrols - Longreach	23
Cat Traps Issued	14	Town Patrols - Ilfracombe	13
Wandering Dogs (not impounded)	6	Town Patrols - Isisford	2
Wandering Animals Reported (other than dogs)	0	Town Patrols - Yaraka	0
Wandering Animal Posts on FB (minimum)	21	Camping Patrols	0
Barking Dogs Reported	2	Overgrown / Unsightly Reports (initial + follow up) (private + LRC-controlled)	7
Animal Inspections – Extra dogs/cats, adequate housing, insecure enclosure, compliance checks	0	Overgrown / Unsightly Notices Issued (unattended, falling within follow-up timeframes)	1
Assist with Animal Welfare	0	Notices / Fines Issued	0
Notices / Fines Issued	9	Other	67
Vehicles	0	Customer Service Requests	29
Abandoned Vehicles	0	Equipment Maintenance	3
Vehicles Impounded / Processed	0	After Hours Call Out	3
Impounded Vehicle Release	0	Impound Facility Maintenance	19
		Illegal Dumping / Littering	0
		Pest Weed Spraying by LLO	14
* 1 dog remains impounded for investigation, 2 dogs remain unclaimed			Total 210

Rural Lands

Staffing

Lawrence Rogers commenced as an additional Rural Lands Officer at the end of October, and for majority of November has undertaken pest weed spraying activities that have been delayed due to staff shortages and wet weather throughout the year.

The second Rural Lands Officer position that has been vacant (previously held by Anna-Marie Moffat), has been successfully recruited, with the staff member commencing in December.

The previously advertised temporary contract position for Biosecurity Officer will be re-advertised in December for a 6-month contract, with a focus on technical mapping and data entry.

Town Commons

No applications for Town Common Agistment have been received during October.

13. CORPORATE SERVICES REPORT

13.4 - Information Report - Corporate Services

No further inspections or pasture assessments have been conducted.

Ongoing Town Common Issues:

- Poor quality or lack of boundary fences between Landholders and Town Commons, including flood-damaged sections of fencing
- Infrastructure being damaged by vehicles, particularly gates being run over
- Gates being left open, causing a safety issue for the horses being agisted on the Commons
- Illegal dumping of rubbish
- Pest weeds –
 - Longreach Common; Jumping Cholla, Parkinsonia, Prickly Acacia, Rubber Vine, Sticky Florestina.
 - Ilfracombe Common: Prickly Acacia, Parthenium, Sticky Florestina, Parkinsonia
 - Isisford Common: Rubber Vine, Prickly Acacia, Parthenium, Parkinsonia, Sticky Florestina, Tiger Pear
 - Yaraka Common: Parkinsonia

Stock Routes & Reserves

Ongoing Reserve Issues:

- Poor quality or lack of boundary fences between Landholders and Reserves
- Illegal dumping of rubbish
- Pest weeds

Permit to Occupy (PTO)

Three PTOs were submitted, with no objections from Council.

Water Facilities (WF)

No further Water Facility Inspections have been conducted.

Capital Works Projects for the emergency works at Alice, 12 Mile and Maneroo water facilities were submitted for reimbursement.

The below water facilities have been awarded to the approved contractors and works will commence following specification confirmation from the Department of Resources:

- Brixham
- Cleeve
- Evesham
- Nogo

Pest Weeds

Two (2) Pest Weed Spraying Contractors have been approved for two-year contracts, and spraying works have commenced.

Ongoing Pest Weed Issues:

- Lack of awareness, support and obligations within the Community in regards to Pest Weeds i.e. Parthenium, Cacti
- Continual rains, which will delay/slow down pest weed spraying programs, as well as increase the spread and density of pest weeds
- New and emerging Pest Weeds

13. CORPORATE SERVICES REPORT
13.4 - Information Report - Corporate Services

Pest Weeds Inspections

On Thursday 3rd November, the Mayor, CEO and Councillors attended Bexley with Local Laws/Rural Lands Supervisor Jeffrey Newton to inspect the Snake Cactus infestation. The group observed that the cochineal bug which has been released on multiple occasions was non-existent and there was no progress made to the cacti.

On Thursday 24th November, the DCQ Board also attended Bexley to observe the Snake Cactus first-hand, and as a result, offered to investigate funding options for the ongoing control of the infestation.

Pest Animals

Wild Dog / Feral Cat Bounties

Division	Scalp Bounty - Dog 22/23 YTD	Contract Dog Trapper 22/23 YTD	Scalp Bounty – Cat 22/23 YTD
1	-	4	-
2	3	22	-
3	115	-	1
4	-	-	-
Total	118	26	1

Meeting/Committee Attendance

The Land and Pest Management Advisory Committee met on Thursday 3rd November.

The previously scheduled workshop with DAF regarding the Annual Pest Survey and Locusts was postponed until 2023. As a result, the scheduled CWRPPG group has also been postponed, with a phone catch-up to occur prior to Christmas closure.

Rural Lands Tasks Completed – November 2022			
Pest Weeds	72	Town Common	5
Town Area Spraying	0	Inspections	3
Reserve Spraying	3	Issues	0
Town Common Spraying	10	Agistment Applications/Permits	0
Stock Routes Sprayed (sections)	7	Wandering Stock / Illegal Placement	0
Water Facility Spraying	0	Abandoned Vehicle	0
Contractor Spraying (weeks)	4	Pasture Assessment	0
Pest Weed Funding Program	0	Stock Yard Inspection	2
Spraying Programs – Specific Areas	9	Illegal Dumping or Other issues	0
Roadside Spraying	37	Reserves	0
Pest Weed Identification	0	Inspections	0
Inspection	2	Wandering Stock/Illegal Placement	0
Biosecurity – Seized/Sprayed/other	0	Pasture Assessments	0
		Agistment Permits	0
Pest Animals	2	Fencing / Other Issues	0
1080 Baiting Program	0	Stock Routes	0
Spot Bait	0	Inspection	0
Chemical Stocktake	1	Pasture Assessments	0

13. CORPORATE SERVICES REPORT
13.4 - Information Report - Corporate Services

General Clean-up	1	Biosecurity Risk	0
Other Duties	0	Travel Permit Applications Received	0
Other	9	Wandering Stock/Illegal Placement (Hwy)	0
Customer Service Requests	1	Water Facilities	4
Admin Reporting	3	Inspections	0
Media / Advertising	0	Capital Works	3
Stocktake / Purchasing	4	Maintenance / Repair	1
Training	0	Water Agreements	0
Committee Meetings	1	Issues	0
Total			92

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare
 Consequence: Insignificant
 Rating: Low (1/25)

Low risk, informational report only.

Environmental Management Factors:

Nil

Other Comments:

Nil

Recommendation:

That Council receives the Corporate Services information report, as presented.

14. COMMUNITY AND CULTURAL SERVICES REPORT
14.1 - Sponsorship - December 2022

14. COMMUNITY AND CULTURAL SERVICES REPORT

14.1 Sponsorship - December 2022

Consideration for Sponsorship application received for the month of December 2022, in accordance with Council’s Sponsorship Policy No. 11.07.

Council Action

Advocate
 Deliver

Applicable Legislation

Local Government Act 2009
Local Government Regulation 2012

Policy Considerations

Sponsorship 11.07

Corporate and Operational Plan Considerations

COMMUNITY AND CULTURAL: COMMUNITY DEVELOPMENT			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.2.2	Provide community sponsorship for various activities.	Administer Mayoral and Community donations along with sponsorships in accordance with the guidelines and budget.	Deliver program within budget allocated by June 2023.

Budget Considerations

Total budget for Sponsorship for 2022/23 is \$50,000.00

Category	Budget	Approved Funding YTD	Budget Remaining for future Applications	Budget required to meet Sponsorship for December 2022	Budget Remaining
Sponsorship	\$50,000.00	\$26,095.19	\$23,904.81	\$24,780.00	\$ -875.19

Previous Council Resolutions related to this Matter

Nil

Officer Comment

Responsible Officer: *Abby Lewis, Community Development Coordinator*

1. Longreach Show Society

In 2023 the Annual Show will be held at the Longreach Showgrounds on Friday 12 and Saturday 13 May 2023. The Longreach Show has been a highlight on the local calendar for more than 125 years.

The Show provides a mix of exhibition, competition, festivities, arts and culture, entertainment and information to the Longreach Community and broader Central West Region. Families and competitors from across the Region, as well as competitors from away that compete in the Central West Show Circuit attend the Longreach Show. With this event bringing a significant number of visitors to town who stay in motels, support local businesses and provide a notable economic boost

14. COMMUNITY AND CULTURAL SERVICES REPORT
14.1 - Sponsorship - December 2022

to the Region. Due to rain in 2022 the committee made the decision to cancel their event, which makes 2023 bigger and better.

Please see attached the budget breakdown, outlining the use of funds being considered in the sponsorship application.

The application was reviewed by a panel and scored against the criteria of the Longreach Regional Council's Sponsorship Assessment Guidelines. The result was to support the Longreach Show Society to the value of 100%. All supporting documentation was supplied with their application.

<i>Grant Requested</i>	<i>Grant Recommended</i>
<p align="center">Financial \$24,428.00</p> <p align="center">In-Kind \$352.00 40x wheelie bins</p> <p align="center">Total \$24,780.00</p>	<p align="center">Financial \$24,428.00</p> <p align="center">In-Kind \$352.00 40x wheelie bins</p> <p align="center">Total \$24,780.00</p>

Appendices

1. Budget Breakdown.pdf [↓](#)

Recommendation:

That Council endorses the allocation of funds from the Sponsorship Program as contained in the following table, in accordance with the Sponsorship Policy No 11.07:

<i>Organisation</i>	<i>Event/Project Activity</i>	<i>Event Date</i>	<i>Grant Approved</i>	<i>Conditions of Approval/Payment</i>
<i>Longreach Show Society</i>	<i>2023 Annual Show</i>	<i>12-13 May 2023</i>	<p align="center">Financial \$24,428.00</p> <p align="center">In-Kind \$352.00</p> <p align="center">Total \$24,780.00</p>	<i>NIL</i>
		TOTAL	\$24,780.00	

LONGREACH SHOW 2023 BUDGET				
Cash Component				
Item	Total	LRC Contribution	LSS Contribution	
Jetpack Show	\$5,500.00	\$2,500.00	\$3,000.00	
Aussie FMX Show	\$8,484.30	\$4,400.00	\$4,084.30	
Fireworks	\$5,500.00	\$1,000.00	\$4,500.00	
Outback Skips	\$660.00	\$660.00	\$0.00	
Aneta Taiki - Venue Cleaning	\$1,600.00	\$1,600.00	\$0.00	
Bills Entertainment	\$31,500.00	\$10,000.00	\$21,500.00	
Longreach Event Hire	\$4,268.00	\$4,268.00	\$0.00	
Subtotal	\$57,512.30	\$24,428.00	\$33,084.30	
Inkind Component				
Item	Total	LRC Contribution	LSS Contribution	
Supply of Rubbish Bins x 40	\$352.00	\$352.00	\$0.00	
Operational Costs of Show Event	\$55,398.00	\$0.00	\$55,398.00	
Subtotal	\$55,750.00	\$352.00	\$55,398.00	
Total Contribution - LRC		\$24,780.00		
Total Contribution - LSS			\$88,482.30	

14. COMMUNITY AND CULTURAL SERVICES REPORT
14.2 - Major amendment to the Longreach Regional Council Planning Scheme 2015 (Major Amendment No. 2)

14.2 Major amendment to the Longreach Regional Council Planning Scheme 2015 (Major Amendment No. 2)

Council has the power to review and make amendments to its planning scheme and planning scheme policies, from time to time to ensure they remain contemporary, reflective of Council's current policy positions and appropriately manage planning and development across the Longreach Region. The Planning Minister must undertake a State interest review of a proposed major amendment before Council can commence formal public consultation in accordance with the process set out in Chapter 2, Part 4 of the Minister's Guidelines and Rules.

Council Action

Deliver

Applicable Legislation

Planning Act 2016

Planning Regulation 2017

Local Government Act 2009

Policy Considerations

Longreach Regional Planning Scheme 2015 (v2.1)

Corporate and Operational Plan Considerations

Corporate Plan Strategy Area: 4.1 Community Engagement and Customer Service

Budget Considerations

As per approved 2022/23 budget

The amendment to the planning scheme may involve changes to the categories of assessment and development for some types of development in some locations. This will impact on the number of development applications required to be made to council and the fees chargeable on the making of development applications.

Previous Council Resolutions related to this Matter

(Res-2021-12-297)

Moved Cr Nunn seconded Cr Smith

That Council decides for the purposes of Chapter 2, Part 4, section 16.1 of the Ministers Guidelines and Rules, to commence making a major amendment to its planning scheme.

CARRIED

(Res-2020-11-317)

Moved Cr Smith seconded Cr Emslie

That:

- a) Council repeals resolution 2017-07-234;*
- b) Council will be the decision making body to issue exemption certificates in accordance with section 46 of the Planning Act;*
- c) that the Register of Delegations (Council to CEO) be updated accordingly; and*
- d) A new fee of \$350.00 is set in the 2020-2021 Fees and Charges for exemption certificates.*

CARRIED

14. COMMUNITY AND CULTURAL SERVICES REPORT

14.2 - Major amendment to the Longreach Regional Council Planning Scheme 2015 (Major Amendment No. 2)

(Res-2017-04-104)

Moved Cr Rayner seconded Cr Martin

That pursuant to Statutory Guideline 04/14 making and amending local planning instruments, the Longreach Regional Council Planning Scheme Alignment Amendment be adopted.

CARRIED

(Res-2015-04-044)

Moved Cr Bowden seconded Cr Smith

- 1. That in accordance with Statutory Guideline 04/14, Making and amending local planning instruments, the changes to the draft planning scheme to reflect the Minister's conditions be accepted and that Council adopts the proposed planning scheme; and*
- 2. That the adopted planning scheme commence from the 1 June 2015.*

Cr Morton called for a Division on the Motion before Council

Voting

For: Crs Bowden, Emslie, Owens, Smith

Against: Crs Avery, Morton, Nielsen

CARRIED

Officer Comment

Responsible Officer/s:

Community & Cultural Services Officers and Kate Lipke, Principal Planner, Reel Planning

Background:

Sections 20 and 22 of the *Planning Act 2016* (Planning Act) respectively, provide the head of power for a local government to amend its planning scheme and to make/amend a planning scheme policy, by following the processes set out in the statutory instrument titled the 'Minister's Guidelines and Rules' (MGR).

The current version of the MGR is version 1.1, which commenced on 11 September 2020. Chapter 2, Part 4 (sections 15 to 22) sets out the process for making a major amendment to a planning scheme and Chapter 3, Part 1 (sections 1 to 5) sets out the process for making or amending a planning scheme policy.

In accordance with Chapter 2, Part 4, section 16.1 of the MGR, Council resolved in December 2021 to commence making a major amendment to its planning scheme to ensure it remained contemporary, reflected Council's current policy positions and appropriately managed planning and development across the Longreach Region. On or about 14 December 2021, Council sent a courtesy letter to Mr Damian Walker, Director-General, Department of State Development, Infrastructure, Local Government and Planning advising of its decision to commence a plan-making process.

Since then, a range of community engagement activities have been undertaken to inform this project, including launching a dedicated project webpage, conducting an online public survey and facilitating community workshops. Councillor and council officer workshops have also been held in September 2021, November 2021, April 2022, September 2022 and November 2022 to inform the drafting and preparation of the proposed major amendment package.

Council has engaged Reel Planning to prepare the proposed major amendment package and manage the plan-making process in liaison with the Community and Cultural Services team. The proposed amendment package has now been prepared for Council to endorse for submission to the

14. COMMUNITY AND CULTURAL SERVICES REPORT

14.2 - Major amendment to the Longreach Regional Council Planning Scheme 2015 (Major Amendment No. 2)

Planning Minister for State interest review. This report has been prepared in conjunction with Reel Planning.

Issue:

MGR Plan-making Process

The plan-making process set out in Chapter 2, Part 4 of the MGR to make a major amendment to the *Longreach Regional Council Planning Scheme 2015*, commenced with the carriage of resolution *Res-2021-12-297* on 9 December 2021.

The next process actions required of Council under Chapter 2, Part 4 of the MGR are:

Section 16.4 *The local government must prepare the proposed amendment.*

Section 16.5 *After preparing the proposed amendment, the local government must give a notice to the Minister that includes—*

- a) *the decision to amend its planning scheme; and*
- b) *the required material for a proposed major amendment as prescribed in Schedule 3.*

Section 18.1 *The local government may only commence public consultation after—*

- a) *complying with the Minister's conditions, if any, that apply to the proposed amendment given under section 17.5; and*
- b) *if relevant, giving notice under Chapter 4, part 1, section 3.3(b).*

Section 18.2 *Public consultation must be undertaken—*

- a) *for a period of at least 20 days; and*
- b) *in accordance with—*
 - i. *the public notice requirements prescribed in the Act;*
 - ii. *the public notice requirements prescribed under Schedule 4; and*
 - iii. *the communications strategy given by the Minister under section 17.5.*

Schedule 3 of the MGR provides that the required material for a proposed major amendment under Chapter 2, Part 4 are:

1. *An electronic copy of the proposed amendment in the format identified by the department.*
2. *A statement addressing the state interests in the relevant regional plan and the SPP which includes—*
 - a) *how the state interests are integrated in the amendment;;*
 - b) *reasons why any state interests have not been integrated in the amendment;; and*
 - c) *any state interests that are not relevant.*
3. *A statement about how the key elements of a planning scheme mentioned in section 16(1) of the Act have been addressed and if the amendment is consistent with the regulated requirements.*
4. *A communications strategy.*
5. *An indicative timeframe for the completion of the amendment process.*
6. *Any background studies or reports that informed the preparation of the amendment, including any strategic study or report, or review required under section 25(1) of the Act.*
7. *Any natural hazards, risk and resilience evaluation report prepared having regard to the SPP.*
8. *Any relevant mapping (if available).*
9. *Any other information considered relevant by the local government.*

Further information regarding aspects of the required materials are provided later in this report.

14. COMMUNITY AND CULTURAL SERVICES REPORT

14.2 - Major amendment to the Longreach Regional Council Planning Scheme 2015 (Major Amendment No. 2)

In the course of preparing the proposed major amendment, supporting amendments have also been proposed to the planning scheme policies which are incorporated into the *Longreach Regional Council Planning Scheme 2015* at Schedule 5. The proposed amendments to the planning scheme policies relate to:

- car parking rate requirements
- updated references for development standards resources
- typographical/formatting corrections.

The plan-making process for planning scheme policies is different from that applied to planning schemes. Amending planning scheme policies is dealt with under Chapter 3, Part 1 of the MGR. It does not include a State interest review stage and the minimum mandatory public consultation period is shorter than for a major amendment to a planning scheme.

Under the MGR, the next process actions required of Council to progress amendments to the planning scheme policies are:

Section 2.1 The local government must decide to make or amend a planning scheme policy (PSP).

Section 2.2 The local government must prepare the proposed PSP or PSP amendment.

Section 3.1 The local government must carry out public consultation on the proposed PSP or PSP amendment for a period of at least 20 days.

Section 3.2 Public notice must be given in accordance with the Act and the requirements prescribed in Schedule 4.

Proposed major amendment

The proposed major amendment (including proposed amendments to planning scheme policies at Schedule 5 of the planning scheme and planning scheme maps) has been prepared. A marked-up copy of the proposed amendment is provided at **Attachment A (PSMA)**.

The purpose and general effect of the proposed major amendment to the planning scheme, Major Amendment No. 2, is to:

- clarify designations made under the building regulation and update references to the new *Building Regulation 2021*
- recognise and integrate at a strategic level the Thomson River Master Plan adopted by Council in May 2021
- provide for expanded rural residential and rural lifestyle lot development opportunities in the Longreach Region
- revise the category of development and assessment for development of commercial-use chiller boxes in certain zones and introduce a use-specific code for chiller boxes
- revise the category of development and assessment for development of short-term accommodation involving the reuse of an existing dwelling or rural workers' accommodation and introduce a use-specific code for short-term accommodation (dwelling reuse)
- revise the category of development and assessment for development of a tourist park involving 15 self-contained recreational vehicles or less in the Rural Zone
- include new provisions in the Rural Zone Code for development involving a renewable energy facility
- clarify and improve workability of the categories of development and assessment applicable for building work

14. COMMUNITY AND CULTURAL SERVICES REPORT

14.2 - Major amendment to the Longreach Regional Council Planning Scheme 2015 (Major Amendment No. 2)

- remove the threshold for operational work associated with a material change of use to be anything other than code assessable development
- change category of assessment for reconfiguring a lot within the flood hazard area from impact to code assessable for red-tape reduction and workability improvements
- revise the acceptable outcomes for domestic outbuildings (eg. sheds)
- revise the acceptable outcomes for car parking provision
- insert the referenced, but otherwise missing, industry thresholds table within Schedule 1
- make updates to reflect updated references and SPP mapping, changed regulated requirements and changed circumstances
- make various other minor and administrative amendments.

The proposed major amendment to the planning scheme, Major Amendment No. 2, if adopted, will take the planning scheme to version 3.0.

The proposed major amendment to the planning scheme has been extensively workshopped with Council over the past 12 months.

A summary of key elements of the proposed major amendment are outlined following:

Part 1.6 – Building work regulated under the planning scheme

Local governments in Queensland have a head of power under sections 7 and 8 of the *Building Regulation 2021* respectively, to designate all or part of their local government area as a bushfire prone area and/or a flood hazard area. Such designations can be made either within a planning scheme or by separate resolution outside of the planning scheme. Either way, the designation must include reference to it being made under the applicable section of the *Building Regulation 2021*. The effect of the designation is to trigger certain building assessment provisions for building work within the designated bushfire hazard area or flood hazard area, as the case may be.

The existing Longreach Regional Planning Scheme 2015 purports to make such declarations in part 1.7(4) and 7.2.2.1 for flood hazard and by way of an editor's note under part 3.4.4.1(2) for bushfire. Part 1.3.2 of the existing planning scheme however confirms that editor's notes are "extrinsic material...and are provided to assist in the interpretation of the planning scheme; they do not have the force of law." The existing planning scheme also refers to the *Building Regulation 2006*.

Since the existing planning scheme came into effect, the *Building Regulation 2006* has expired and both the planning legislation and the building regulation in effect at the time the planning scheme was original made have been replaced.

The proposed amendment amends a referencing error for calling up the flood hazard overlay code for this purpose and includes new parts 1.6(5) and 1.6(6) to clarify and effectively designate the flood hazard area and bushfire prone area for the Longreach Region for regulating building work, within the planning scheme and under the respective stated section of the *Building Regulation 2021*.

Part 1.7 – Administrative matters

The existing planning scheme has not been used to specify any administrative matters. The proposed amendment includes four new administrative matters:

- determining certain uses for certain stated durations to constitute a "temporary use" and therefore not development to which the planning scheme applies
- for awareness, stating the regulatory circumstances when the Planning Act applies to development in a mining tenement authorised under the Mineral Resources Act

14. COMMUNITY AND CULTURAL SERVICES REPORT

14.2 - Major amendment to the Longreach Regional Council Planning Scheme 2015 (Major Amendment No. 2)

- for awareness, reiterating the Aboriginal cultural heritage duty of care which may apply to development activities
- for awareness, reiterating the general environmental duty and duty to notify which may apply to development activities.

Part 3 – Strategic framework

A new statement is included in Part 3.2 to acknowledge that the area to which the planning scheme applies consists of land and waters of the Iningai, Malintji and Kuunkari peoples.

The strategic outcome statement at Part 3.3.1(3), limiting new development to support towns to the zoned extent of the towns and rural residential area, has been modified to include an exception where such development is consistent with the Thomson River Master Plan. The area to which the master plan considers is in the Rural zone and Recreation and Open Space zone. An additional supporting strategic outcome statement for the Thomson River Master Plan is provided at Part 3.3.1(18) and a suite of specific outcomes taken from the master plan are included at Part 3.3.2.1(26) to (32).

The proposed expansion of the rural residential zone to include a new greenfield development area has been recognised at the strategic level with the amendment of Part 3.3.2.1(15).

Amendments to the specific outcome for short-term accommodation at Part 3.3.2.1(22) indicates at the strategic level, support for the reuse of existing dwellings for short-term accommodation via the share economy but not within the rural residential zone.

Recognition is offered for the economic contribution of development involving commercial use-chiller boxes at Part 3.4.2.1(7). This part also establishes at the strategic level, the expectations regarding supportable location, design and servicing of such facilities.

Part 5.4 and Part 8.2 – Commercial-use chiller boxes

Amendments proposed to Tables 5.4.4 and 5.4.9 make the development of commercial-use chiller boxes accepted development (not requiring a development application and approval), in the industry and rural zones subject to being able to meet stated acceptable outcomes. To support this amendment, a new use-specific code has been developed and included at Part 8.2.1 and the definition of the Low Impact Industry use has been clarified through the insertion of Table SC1.2, to confirm that commercial-use chiller boxes fall within that use. If all accepted development requirements cannot be achieved, Low Impact Industry use involving commercial-use chiller boxes will be code assessable development in both stated zones.

In all other zones (including the rural residential and township zones), the establishment of commercial-use chiller boxes will be impact assessable development. This is reflective of the potential adverse amenity impacts which may arise and provides for such a proposal to be assessed on its merits and involving public consultation.

During previous project workshops and drafts, a chiller box precinct was considered, however the need for identifying such a precinct has become redundant because the zoning of those areas will be remaining rural zone. As a result, these areas will benefit from the reduced assessment requirements outlined above.

Part 5.4 and Part 8.3 – Short-term accommodation (eg Airbnb style)

Amendments have been proposed to tables 5.4.6, 5.4.7, 5.4.9 and 5.4.12 to make short-term accommodation involving reuse of a dwelling or also rural workers' accommodation in the rural

14. COMMUNITY AND CULTURAL SERVICES REPORT

14.2 - Major amendment to the Longreach Regional Council Planning Scheme 2015 (Major Amendment No. 2)

zone (eg. for Airbnb type of use) accepted development (not requiring a development application and approval), in the low density residential, medium density residential, rural and township zones subject to being able to meet stated acceptable outcomes. To support this amendment, a new use-specific code has been developed and included at Part 8.2.3.

If all accepted development requirements cannot be achieved, the short-term accommodation use is made code assessable development in the medium density residential zone, in the rural zone if less than 15 units and in the township zone if having a gross floor area of less than 300m². Otherwise (including in the low density residential zone), a material change of use for short-term accommodation is impact assessable development. This is intended to reflect the expected development density and compatibility of other forms of short-term accommodation within those zones respectively.

As set up at the strategic level in Part 3, short-term accommodation of any form is not facilitated by reduced levels of assessment in the tables of assessment for the rural residential zone. In all circumstances such a proposal would be impact assessable and assessed against the planning scheme as a whole, on its merits.

None of the proposed amendment change how short-term accommodation is treated in the tourism zone.

During the last project workshop, it was requested at a notification requirement be added to the short-term accommodation (dwelling reuse) code. This has been addressed with this addition of AO1.3 in Table 8.2.3.3.

Part 5.4 and Part 6.2.9 – Tourist park for <15 self-contained recreational vehicles in rural zone

Amendments have been proposed to table 5.4.9 to make development of a tourist park “involving only camping within self-contained recreational vehicles and not more than 15 sites” accepted development (not requiring a development application and approval) in the rural zone, subject to being able to meet stated acceptable outcomes. To support this amendment, new performance and acceptable outcomes have been added to the rural zone code at Part 6.2.9 and a new administrative definition for what constitutes a “self-contained recreational vehicle” has been included at SC1.3.

During the last project workshop, it was requested at a notification requirement be added to the accepted development requirements for this use. This has been addressed with this addition of AO7.6 in Table 6.2.9.3(a).

If all acceptable outcomes (AOs) in the rural zone code cannot be satisfied, the development will be code assessable.

Part 5.4.9 and Part 6.2.9 – Other amendments to the rural zone code

Further amendments have been proposed to the rural zone table and code to better facilitate development of renewable energy facilities, rural lifestyle lots (being standalone lots between 20-100ha in the rural zone) and reuse/redevelopment of the former Longreach Agricultural College site. There is also a new overall outcome to align with the strategic objectives from the Thomson River Master Plan.

Part 5.8 – Reduced level of assessment for reconfiguring a lot in the flood hazard area

In the existing planning scheme, to reconfigure a lot was code assessable development. If however, any part of any lot involved in the reconfiguration was affected by the flood hazard overlay, Part 5.8 had the effect of increasing the level of assessment to impact assessable. This consequently also

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14.2 - Major amendment to the Longreach Regional Council Planning Scheme 2015 (Major Amendment No. 2)

impacted the application process and added the need for public notification of the development application. There had been a number of recent examples where quite minor extents of flood hazard overlay mapping on subdivisions considered to have limited (if any) consequence in terms of elevating the level of risk associated with flooding, were being made impact assessable causing additional application and assessment expense for both the applicant and council.

The purpose, effect and value of elevating the level of assessment in such circumstances was reviewed and it has been proposed to change the level of assessment for reconfiguring a lot affected by the flood hazard overlay to code assessable. This change means that the development application will involve a bounded assessment against the flood overlay code, which arguably improves the extent and consistency with which the purpose and outcomes of the flood overlay code apply to such development. It was considered that there was limited purpose or value added to the process by requiring public and adjoining land owner notification and inviting submissions. There is a note of statutory effect in AO5 of the flood overlay code which provides that Council may request a flood study demonstrating compliance with the code. Such an input is considered appropriate and of more value to the process and can be achieved with code assessment.

This is a red-tape reduction amendment, as opposed to a substantial change to how flood risks are managed and mitigated through the planning scheme.

Part 6.2.10 and Zone Map 02a – Expanded rural residential zone

The existing planning scheme identifies an area at Cramsie as the rural residential zone. The proposed amendments expand the rural residential zone to incorporate an additional area of land, being Lot 155 on SP259530. This lot is on the eastern approach to Longreach and represents a greenfield rural residential development opportunity. This offers potential to respond to feedback from community consultation and need for additional and diversified housing options.

These proposed changes were informed by a Town Planning Report – Expansion of the Rural Residential Zone which included an options analysis.

No changes are proposed to the table in Part 5.4 for the rural residential zone.

Part 6.2 – Domestic outbuildings (eg. sheds)

The codes for the various zones intended to accommodate residential uses have been amended to provide a consistent acceptable size for domestic outbuildings, of 180m² enclosed/enclosable area and 5.5m to the eaves. This has regard to the existing policy position in relation to issuing exemption certificates and to feedback received during community consultation.

In relation to setbacks from a laneway, for domestic outbuildings on a lot which has frontage to a street and rear frontage to a laneway, the amendments propose a 0.75m setback where no vehicular access is provided from the shed to the laneway or a 6m setback where vehicular access is provided. The 0.75m setback has been determined by reference to and for consistency with other similar provisions in the Queensland Development Code. Having a setback allows the building or structure to be maintained without requiring trespass on to adjoining land. The 6m setback has been determined having regard to the average length of a passenger car being approximately 5.5m with an allowance for a gate, door and pedestrian movement around the vehicle. Having this set back allows the vehicle to lawfully and safely move between the laneway and the shed.

No changes are proposed to the acceptable outcomes provided for domestic outbuildings in the centre zone. The acceptable size in the centre zone remains 90m² gross floor area and 3m in height. This zone has predominantly commercial rather than residential intent and on that basis the reduced acceptable scale is considered justifiable. There is also no change proposed for domestic

14. COMMUNITY AND CULTURAL SERVICES REPORT

14.2 - Major amendment to the Longreach Regional Council Planning Scheme 2015 (Major Amendment No. 2)

outbuildings in the rural zone (no size thresholds for Class 10 buildings and structures presently specified in the existing planning scheme).

Schedule 1 - Updated use and administrative definitions (regulated requirements)

The use and administrative definitions in the planning scheme have been reviewed against the regulated use and administrative definitions prescribed for planning scheme in Schedules 3 and 4 of the *Planning Regulation 2017*. Various amendments to reflect the regulated definitions have been made, including the recently announced ‘secondary dwelling changes’ made amended on 26 September 2022 through the *Planning (Secondary Dwellings) Amendment Regulation 2022*.

One noteworthy change in this regard relates to the definition for “caretaker’s accommodation”. The existing planning scheme, through the definition stated for “caretaker’s accommodation” purports to impose an 80m² size limit on such uses. The regulated definition however, does not include such a limit and would prevail over the inconsistent definition given in the existing planning scheme. Presently, therefore there is no size limit on a “caretaker’s accommodation” despite what the existing planning scheme says and it is defined by other measures. If Council sought to impose differential categories of development or assessment for “caretaker’s accommodation” this would need to be achieved by way of amendments to Part 5.4 and/or Part 6.2 of the planning scheme. No such amendments have been prepared or proposed at this time.

Proposed Communications Strategy – Required material (item 4)

The process for undertaking a major amendment to the planning scheme requires that public consultation must be undertaken for a period of at least 20 business days. Public consultation must also be undertaken in accordance with the public notice requirements prescribed in the Planning Act, the public notice requirements prescribed under Schedule 4 of the MGR and the communications strategy approved by the Planning Minister for section 17.5 of the MGR.

In practice and as required by Schedule 3, item 4 of the MGR, Council is required to prepare and provided to the Planning Minister for consideration, a proposed Communications Strategy.

A proposed Communications Strategy has been prepared having regard to the public notification requirements the Planning Act and Schedule 4 of the MGR and is provided at **Attachment B**.

Council will be further advised of future public consultation opportunities and events, and will be briefed on the outcomes of the State interest review and consultation actions before the commencement of public consultation of the proposed planning scheme amendment.

Town Planning Report: Expansion of the Rural Residential Zone – Required material (item 6)

To inform the amendments proposed in respect of the expansion of the rural residential zone, Reel Planning prepared a town planning report identifying, considering and analysing options for where and how expansion of the rural residential zone may be facilitated. This report is required under Schedule 3, item 6 of the MGR to be provided with the notice of the Planning Minister under Chapter 2, Part 4, section 16.5 of the MGR in support of the proposed planning scheme amendment, Major Amendment No. 2.

The finalised version of this town planning report is provided at **Attachment C**.

Amended mapping – Required material (item 8)

For the proposed amendment, Major Amendment No. 2, an entire new mapping set has been created. This mapping is provided at **Attachment A (Maps)**. Access was not available to the

14. COMMUNITY AND CULTURAL SERVICES REPORT

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original GIS dataset used to create the mapping in the existing planning scheme, so in order to make any amendments, the GIS data to be resourced and recreated. As a result, some of the changes in mapping represent updates to reflect changed circumstances (eg. updated cadastre and mines mapping) or updated State mapping data (airport overlay mapping, bushfire hazard mapping, MSES mapping).

A summary of the key proposed mapping amendments is provided following:

- amendments to strategic framework mapping to reflect proposed expansion of the rural residential area, remove reference to “Black Gin Creek” and illustrate the Thomson River strategic precinct
- amendments to zone mapping to expand the rural residential zone, improve precinct boundary demarcation/visibility and improve identification of historical subdivisions
- amendments to correct and update the agricultural land mapping
- replacing the airport environs overlay maps with new mapping data for the Longreach Airport provided by Department of Transport and Main Roads
- updating the mapping of matters of state environmental significance (MSES) to reflect the latest available data
- updating the mapping of infrastructure, extractive industries and mining lease to reflect the latest available data from relevant sources.

Outline of prior consultation – Required material (item 9)

Given the extent of upfront community awareness, community consultation and workshopping activities, as well as early engagement with the Department of State Development , Infrastructure, Local Government and Planning , the Department of Transport and Main Roads and the Department of Agriculture and Fisheries, it is recommended that an outline of early engagement activities undertaken to this point be included with the notice to the Planning Minister under Chapter 2, Part 4, section 16.5 of the MGR as “any other information considered relevant by the local government” (Schedule 3, item 9 of the MGR).

Conclusion

A major amendment to the planning scheme is proposed to ensure the Longreach Region Planning Scheme remains contemporary, fit-for-purpose and incorporates matters that effect the appropriate facilitation of development in the region.

Following Council’s decision on 9 December 2021, to amend the proposed planning scheme in accordance with Chapter 2, Part 4, section 16.1 of the MGR, it is recommended that Council endorse the proposed major amendment package and send the required notice and materials to the Planning Minister to commence a State interest review.

It is further recommended that upon receiving the outcome of the State interest review, Council commence public consultation of the proposed major amendment package (including proposed amendments to the planning scheme policies incorporated in Schedule 5) provided any changes from the State interest review are of a minor nature. Council will be briefed on the outcomes of the State interest review and public consultation actions before the commencement of public consultation.

Risk Management Factors:

This matter has been assessed using Council’s Risk Matrix to decide the likelihood and consequence of any risk to Council:

14. COMMUNITY AND CULTURAL SERVICES REPORT

14.2 - Major amendment to the Longreach Regional Council Planning Scheme 2015 (Major Amendment No. 2)

Likelihood: Possible [time, cost, stakeholder satisfaction]

Consequence: Moderate

Rating: Medium (9)

Environmental Management Factors:

A planning scheme is a local government policy instrument used to manage the impacts of development in its local government area, including on environmental and biodiversity values, the stock route network and cultural heritage, and to protect people and property from unacceptable natural hazard risks. A planning scheme is required to:

- achieve the purpose of the *Planning Act 2016*, as set out in section 3, which is “to establish an efficient, effective, transparent, integrated, coordinated and accountable system of land use planning, development assessment and related matters that facilitate the achievement of ecological sustainability”; and
- to appropriately integrate the State Planning Policy in respect of each of the matters referred to above.

Part of the process of making a major amendment to a planning scheme involves the Planning Minister undertaking a State interest review of the proposed major amendment to ensure it complies with the requirements above, prior to council being permitted to present the proposed major amendment for formal public consultation.

Other Comments:

Nil

Appendices

1. Attachment A (Maps) - OM03_Transport_Noise_Corridors_20220722.pdf [↓](#)
2. Attachment A (Maps) - OM1a_Flood_Hazard_20220722 (2).pdf [↓](#)
3. Attachment A (Maps) - OM1b_Flood_Hazard_20220722.pdf [↓](#)
4. Attachment A (Maps) - OM1c_Flood_Hazard_20220722.pdf [↓](#)
5. Attachment A (Maps) - OM2a_AirportEnvironsLreachAirport_20220722.pdf [↓](#)
6. Attachment A (Maps) - OM2b_AirportEnvironsRunwayBuffer_20220722.pdf [↓](#)
7. Attachment A (Maps) - OM2c_Airport_Environs_OSL_20220722.pdf [↓](#)
8. Attachment A (Maps) - OM2d_AirportEnvironsAviFacilities_20220727.pdf [↓](#)
9. Attachment A (Maps) - OPSM01a_InfrastExtractIndustriesMiningLeases_20220805.pdf [↓](#)
10. Attachment A (Maps) - OPSM01b_InfrastExtractIndustriesMiningLeases_20220722.pdf [↓](#)
11. Attachment A (Maps) - OPSM02_Agricultural_Land_20220804.pdf [↓](#)
12. Attachment A (Maps) - OPSM03_Ecological_Significance_20220722.pdf [↓](#)
13. Attachment A (Maps) - OPSM04_Bushfire_Hazard_20220722.pdf [↓](#)
14. Attachment A (Maps) - SF01_Strategic_Framework_20220804.pdf [↓](#)
15. Attachment A (Maps) - SF02_Strategic_Framework_20220915.pdf [↓](#)
16. Attachment A (Maps) - ZM01_Zoning_20220822.pdf [↓](#)
17. Attachment A (PSMA) - Proposed LRC Planning Scheme v3.0 (Marked up v1.2).pdf [↓](#)
18. Attachment B - Communications Strategy (v002 - Proposed).pdf [↓](#)
19. ZM02a_Zoning_20221130_ChillBoxPrecinct_removed.pdf [↓](#)
20. ZM02b_Zoning_20221130_ChillerBoxPrecinct_removed.pdf [↓](#)
21. ZM03_Zoning_20220804.pdf [↓](#)
22. Attachment C - FINAL Report - Expanding Rural Res Zone.pdf [↓](#)

14. COMMUNITY AND CULTURAL SERVICES REPORT

14.2 - Major amendment to the Longreach Regional Council Planning Scheme 2015 (Major Amendment No. 2)

Recommendation:

Recommendation:

That Council:

- a) endorses the proposed planning scheme amendment and maps (Major Amendment No. 2), including the amended planning scheme policies incorporated at Schedule 5 (Attachment A), prepared in accordance with Chapter 2, Part 4, section 16.4 and Chapter 3, Part 1, section 2.2 of the Minister's Guidelines and Rules (MGR)*
- b) endorses the proposed Communication Strategy (Attachment B)*
- c) decides to make the proposed amendments to the planning scheme policies, incorporated in Schedule 5 of Major Amendment No. 2, in accordance with Chapter 3, Part 1, sections 2.1 of the MGR*
- d) gives notice to the Planning Minister of the decision to amend the planning scheme, provides the required material (as set out in Schedule 3 of the MGR) and requests a State interest review of Major Amendment No. 2, in accordance with Chapter 2, Part 4, section 16.5 of the MGR*
- e) decides to proceed to public consultation of Major Amendment No. 2 and the proposed amendments to the planning scheme policies incorporated in Schedule 5, in accordance with Chapter 2, Part 4, sections 18.1 and 18.2 and Chapter 3, Part 1, section 3 of the MGR, after receiving and subject to the outcome of the State interest review and the Planning Minister's notice issued under Chapter 2, Part 4, section 17.5 of the MGR.*

14. R&C OF COMMUNITY AND CULTURAL SERVICES REPORT
14.3 - Information Report - Community & Cultural Services

14.3 Information Report - Community & Cultural Services

This report provides an update on a range of activities that has occurred during the month of November for the Community & Cultural Services Department.

Council Action

Deliver

Applicable Legislation

Local Government Act 2009

Local Government Regulation 2012

Policy Considerations

n/a

Corporate and Operational Plan Considerations

Corporate Plan Strategy Area: 1.1 Community Services and Cultural Development

Budget Considerations

As per approved 2022/23 budget

Previous Council Resolutions related to this Matter

Nil

Officer Comment

Responsible Officer/s: Community & Cultural Services Officers

Background

Officers are requested to provide an information update to Council on a monthly basis to outline achievements, challenges and statistical information for the various functional areas in Council.

Issue:

LIBRARY SERVICES

During November Shayne Miller a Longreach State High School student chose the library for her work experience. This coincided with School of Distance end of year play and the library was extremely busy over the week. Shayne was pleasantly surprised at the varying library clientele. I wish to thank Shayne for her assistance.

Another acknowledgement and thank you is to Leanne & Rob Luck for their kind donations made to the library over the year.

We have had our First5 Christmas party and celebrated with a felt Christmas tree with felt treasures that the little ones could attach. I wish to thank Corina Caine for her effort into making this program so successful. Fruit and sandwiches were the preferred food.

I am on leave from 20 December and wish Mayor, CEO, Councillors and all staff a happy Christmas and a safe 2023.

14. R&C OF COMMUNITY AND CULTURAL SERVICES REPORT
14.3 - Information Report - Community & Cultural Services



Library Statistics (financial year)

	Longreach		Ilfracombe		Isisford	
	November	YTD	November	YTD	November	YTD
Items Borrowed	469	1914	19	64	22	67
New Members	19	56	0	3	0	1
Total Members	1539		152		64	

SWIMMING POOLS

	Longreach		Ilfracombe		Isisford		Yaraka	
	NOV	YTD	NOV	YTD	NOV	YTD	NOV	YTD
Adults	785	3557	136	1927	48	69	Stats not	7
Children	1252	4608	61	577	69	84	provided	7

FUNERAL SERVICES

CEMETERY DETAILS / FIGURES – NOVEMBER 2022	
FUNERAL TYPE	
Church & Grave Side Funeral	1
Church Service Only	1
Graveside Funeral	3
Memorial Service	Nil
Cremation	1
Interment of Ashes - Private / Family Only	Nil
Interment of Ashes - Graveside Service	Nil
Plaques arranged by LRC	2
Undertakers Service Only	1

14. R&C OF COMMUNITY AND CULTURAL SERVICES REPORT
14.3 - Information Report - Community & Cultural Services

DEVELOPMENT SERVICES

Development Applications received

Application Type	November	YTD
Building (Council Certifier)	3	14
Building (Private Certifier)	0	3
Certificate of Classification	0	0
Change of Classification	0	0
Endorsement of Survey Plan	0	1
Exemption Certificate	0	2
Material Change of Use	1	1
Minor Change (MCU)	0	0
Minor Change (Op Works)	0	0
Operational Works	0	0
Plumbing & Drainage	1	6
Reconfiguration of a Lot	0	0
Siting Variation	0	2

Planning Enquiries

NOV	YTD
4	16

Building Record Searches/Planning Certificates

NOV	YTD
11	26

Longreach Regional Council Planning Scheme – Proposed Major Amendment Project

Reel Planning has been engaged to assist Council to undertake a proposed major amendment to the *Longreach Regional Council Planning Scheme 2015*.

Reel Planning officers met with Council on 10 November 2022 to discuss elements of the major amendment and project progress.

It is noted that a component of the major amendment package to ultimately be considered for endorsement by Council is a proposed consultation strategy that Council will seek to have approved by the Planning Minister. The consultation strategy will be followed when undertaking public consultation on the proposed major amendment to the planning scheme.

The next formal process action required of Council, after the draft major amendment package has been workshopped and refined as required, will be a resolution to:

- Endorse the proposed amendment package; and
- Give the draft version of the amended planning scheme and supporting documents to the Planning Minister in accordance with Chapter 2, Part 4, section 16.5 of the Minister’s Guidelines and Rules, requesting a State interest review of the draft documents and approval to commence formal public consultation on the draft documents.

ENVIRONMENTAL HEALTH

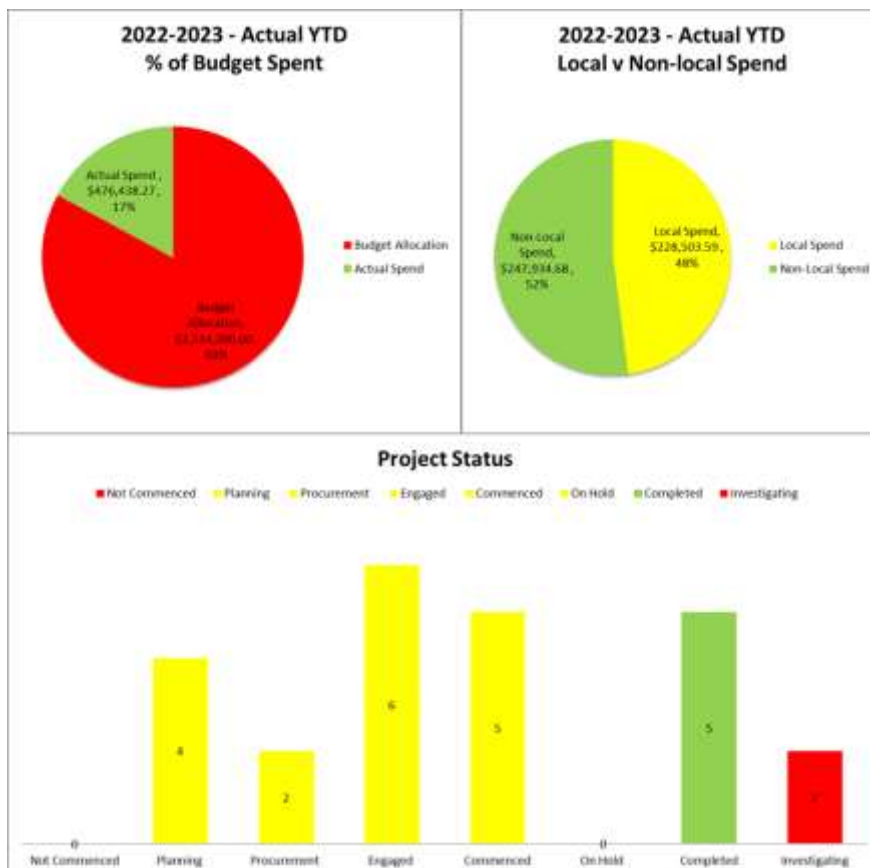
The annual kerbside collection started on the 14th of November and has been completed and was successful.

14. R&C OF COMMUNITY AND CULTURAL SERVICES REPORT
14.3 - Information Report - Community & Cultural Services

PROJECT MANAGEMENT

As of 5 December 2022, all approved projects for 2022/2023 Financial Year have been started with majority of these projects engaged and scheduled for works to commence. The below graphs will provide a snapshot of project status and year to date actual costs as at time of writing.

<i>Project Name</i>	<i>Physical completion</i>
Edkins Park Shade Structure	82%
Childcare Playground Replacement	91%
Yaraka Treeline	99%
Isisford MPC Maintenance	100%
Isisford Park Renovations	100%
Ilf Rec Centre - Airconditioning	100%
Ilf Rec Centre - Flooring	24%
Showgrounds Landscaping	37%
Longreach Showgrounds Audio Upgrade	46%
Civic Centre Internal Paint	28%
Edkins Park Toilet Refurbishment	29%
Eagle Street Beautification	38%
Longreach Netball Re-surfacing	43%
Longreach Cricket Pitch/Irrigation Replacement	100%
Isisford SES Fit-out	92%
Longreach Library Roof	44%
Civic Centre Storage	56%
Longreach Childcare Cabinetry	54%
24 Mitchell/15 Flinders - Fence Replacement	9%
Jarley Street - Fence Replacement	9%
New Executive Housing Build	31%
Longreach Cemetery Plinth Repairs	98%
INV - Admin Building Wall (South)	50%
INV - Longreach Showground Conduit	91%



14. R&C OF COMMUNITY AND CULTURAL SERVICES REPORT
14.3 - Information Report - Community & Cultural Services

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare

Consequence: Insignificant

Rating: Low (1/25)

Low risk, informational report only.

Environmental Management Factors:

Nil

Other Comments:

Nil

Recommendation:

That Council receives the Community & Cultural Services information report, as presented.

15. R&C OF INFRASTRUCTURE SERVICES REPORT
15.1 - Information Report - Infrastructure Services

15. INFRASTRUCTURE SERVICES REPORT

15.1 Information Report - Infrastructure Services

This report provides an update on a range of activities that has occurred during the month of November for the Infrastructure Department.

Council Action

Deliver

Applicable Legislation

Local Government Act 2009

Local Government Regulation 2012

Policy Considerations

n/a

Budget Considerations

As per approved 2022/23 budget.

Previous Council Resolutions related to this Matter

Nil

Officer Comment

Responsible Officer/s: *Roger Naidoo, Director of Infrastructure Services*
Guy Goodman, Manager of Operations
Ingrid Miller, Engineering Technical Officer

Background:

Officers are requested to provide an information update to Council on a monthly basis to outline achievements, challenges and statistical information for the various functional areas in Council.

Manager of Operations Update - Current projects underway

Project	% completed	Budget	Spent to date	Comments
R2R Projects				
Town street reseals (All areas)	10mm PMB reseal	25%		Prep work to start in August. Sealing in November. 1 st stage of town street reseals completed in November.
Isisford – Racecourse road	10mm PMB reseal	95%		Prep work to start in August. Sealing in November. Re-seal completed.
Isisford – Bimerah road.	10mm PMB reseal	95%		Prep works to start in August. Sealing in November. Re-seal completed.
Morella – Silsoe road	10mm PMB reseal	95%		Prep works to start in August. Sealing in November. Re-seal completed.
Longreach – Cassowary Street	Pave & Seal	95%		Project started in November. Pave and seal completed.

Project	% completed	Budget	Spent to date	Comments
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15. R&C OF INFRASTRUCTURE SERVICES REPORT
15.1 - Information Report - Infrastructure Services

NDRRA Projects 2021 Event					
Back Creek Road	Medium formation grade	80%	████████	████████	Project Started in September.
Withywine - Noonbah Rd	Medium formation grade	5%	████████	████████	Project started in November.
Longreach – Silsoe road	Medium formation grade	80%	████████	████████	Project stated in August.
Longreach – Tocal road	Medium formation grade	85%	████████	████████	Project started in August.
Morella – Ardno road	Medium formation grade	90%	████████	████████	Project started in August.
Silverwood Access	Medium formation grade	100%	████████	████████	Completed.
Old Winton Rd	Medium formation grade	10%	████████	████████	Project started in November.
Amor Downs Rd	Medium formation grade	75%	████████	████████	Project started in November.

Project		% completed	Budget	Spent to date	Comments
Road Construction					
Grids all Areas	Renewal	80%	████████	████████	Grid replacements identified. Grid installed on Bogewong/Alroy Road. 3 x grids installed on the Morella/Silsoe Road. 1 x grid installed on Back Ck Road.
Ilfracombe Carpark	Pave and seal	90%	████████	████████	Project started in September. Earthworks completed. Sealing in November.

Project		% completed	Budget	Spent to date	Comments
MWPC					
Cramsie – Muttaborra road	Pave and seal	90%	████████	████████	Project started in December. Project has been impacted by recent rain events.
Longreach – Jundah road	Pave and seal, culvert upgrade	18%	████████	████████	Project to start in August, culverts ordered. Concrete works have commenced. Concrete culverts are being delivered to site.

Project		% completed	Budget	Spent to date	Comments
Town Streets Projects					
Street Maintenance	Pot Hole Patching				Ongoing

Project		% completed	Budget	Spent to date	Comments
RMPC Projects					
Isisford – Emmet road	Gravel Resheet	95%	████████	████████	Project started in August. Project has been impacted by recent rain events. Earthworks completed, installing new guide posts.
Longreach- Jundah Road	Grid Removal	10%	████████	████████	Project started in December.
Longreach – Winton Road	Installation of Bollards on second truck stop	10%	████████	████████	Project started in December.

Project		% completed	Budget	Spent to date	Comments
Isisford Weir Upgrade					
Isisford	Weir upgrade	90%	████████	████████	Project started in July. Project on hold due to river flow.

15. R&C OF INFRASTRUCTURE SERVICES REPORT
15.1 - Information Report - Infrastructure Services

Project		% completed	Budget	Spent to date	Comments
LRCI3 Projects					
Longreach	Eagle street asphalt overlay	90%			Tender process underway. Newly quoted tenders evaluated the project to exceed the current budgeted amount. Report to council for budget update. Tenders awarded, project to start in November. Asphalt overlay completed. Line-marking and shared zone painting programmed.
Isisford	Pave and seal airport road.	10%			Project started in July.
Isisford	Install concrete footpath from Police Station to St. Agnes Street	100%			Completed.
Isisford	Install concrete footpath from Golden West Hotel to Saint Catherine Street	5%			Project started in December.
Longreach	Install concrete footpath around State Primary School	60%			Contractor awarded tender. Works will commence in November. Works commenced in November.

Project		% completed	Budget	Spent to date	Comments
TIDS					
Longreach Silsoe Road	10mm PMB reseal	95%			Project started in October. Sealing to commence in November.
Morella – Silsoe Road	10 mm PMB reseal	25%			Project started in October. Sealing to commence in November.

Maintenance Graders Locations

Note – All available maintenance graders will be working on formation grading projects for the 2021 flood damage in conjunction with normal maintenance grading programme.

Engineering Technical Officer Update

Current projects and operational undertakings underway for 2022/2023

Water & Sewer Projects			
Project	Location	% Completed	Comments
Water Mains Replacement	Isisford & Longreach	75%	<ul style="list-style-type: none"> • Works are almost complete in Isisford. • Locations for Longreach have been identified.

15. R&C OF INFRASTRUCTURE SERVICES REPORT
15.1 - Information Report - Infrastructure Services

			 <p align="center"><i>Isisford Mains Replacement in progress</i></p>
SCADA Upgrade (Supervisory Control and Data Acquisition)	All areas	30%	<ul style="list-style-type: none"> Revised quote for works at Longreach STP received. Works scheduled to commence in 2023.
Sewer Relining Project	Longreach	5%	<ul style="list-style-type: none"> Sewer lines have been identified with works scheduled to commence in 2023.
Isisford Water Treatment Plant - Minor Upgrade and Repairs	Isisford	100%	<ul style="list-style-type: none"> Works have been completed for installation of new raw water pumps, repairs to clarifier, installation of buffer tank and associated pipework.  <p align="center"><i>New 100KL Buffer tank completed</i></p>
Isisford WTP - UV Treatment	Isisford	15%	<ul style="list-style-type: none"> Tender awarded. Works are scheduled to commence in early 2023.
Refurbishment of Murray, Shannon & Isisford Dam Pumps	Ilfracombe & Isisford	0%	<ul style="list-style-type: none"> Refurbishment of pumps and installation of new pipework, floats and cabling is scheduled to commence during the first quarter of 2023.
Upgrade to Murray McMillan Dan Switchboard	Ilfracombe	15%	<ul style="list-style-type: none"> Electrical design works are in progress. Tender process to follow.
Ilfracombe WTP Valve Automation	Ilfracombe	15%	<ul style="list-style-type: none"> Final design in progress with works to commence during November.

Waste Projects			
Project	Location	% Completed	Comments
Garbage Truck Camera Monitoring System	All Areas	100%	<ul style="list-style-type: none"> Completed - the minor technical faults have been resolved and the system is now fully operational.
Land Parcels	Longreach	5%	<ul style="list-style-type: none"> Survey Plans lodged with DNRME to extend the Longreach Landfill to the west.

Grants & Funding Projects		
Project	% Completed	Comments


15. R&C OF INFRASTRUCTURE SERVICES REPORT
15.1 - Information Report - Infrastructure Services

Passenger Transport Infrastructure Investment Program	15%	<ul style="list-style-type: none"> • Alternate location for the Longreach Bus Stop is in progress. Works to commence during 2023.
SES Support Grant 2023/2024	-	<ul style="list-style-type: none"> • Application for replacement SES Vehicle has been submitted. Outcome to advised during 2023.
School Transport Infrastructure Program	-	<ul style="list-style-type: none"> • Applications to improve safety in school zones have been submitted in collaboration with the Longreach State High School and Our Lady's School.

Plant & Fleet

Project	Task	Comment
Plant Replacement	Plant Procurement and Disposal	<ul style="list-style-type: none"> • Fleet procurement for FY 22/23 is in progress. Still waiting on some plant from last FY due to supply issues. • Now new plant has arrived during November 2022.
Plant Utilisation	Plant Utilisation data from NAVMAN for Prime Movers, Graders & Loaders	<ul style="list-style-type: none"> • Refer to attached for Plant Utilisation Reports for Prime Movers, Graders & Loaders for September 2022 to November 2022. • Utilization of plant across some areas remains below target due to ongoing wet weather delaying works.
Workshop Operations	General Update	<ul style="list-style-type: none"> • Online vehicle auction yielded excellent results. Council sold a grader, 2 x side-tippers plus dolly, service truck and 4 x vehicles to a total of approximately \$440K. • Council will soon commence recruitment of a new Leading Hand Mechanic.

Waste Management

Waste Facilities Update
<p>Longreach Waste Facility</p> <ul style="list-style-type: none"> • Controlled burn of green to take place when weather conditions are appropriate. • Scrap metal collection to take place during early 2023. • Hazard inspection completed. Waste oil information signage to be installed.  <p><i>Directional signage at Longreach Waste Facility recently finished</i></p>
<p>Ilfracombe Waste Facility</p> <ul style="list-style-type: none"> • Contractor is conducting routine cleaning of the facility. Windy and wet weather conditions continue to hamper timely rubbish covering. • Hazard inspection completed. No issues identified.
<p>Isisford Waste Facility</p> <ul style="list-style-type: none"> • Contractor conducting twice weekly covering of general waste. • Controlled burn of green waste piles undertaken. • Hazard inspection completed. Waste oil information signage to be installed.
<p>Yaraka Waste Facility</p>

15. R&C OF INFRASTRUCTURE SERVICES REPORT
15.1 - Information Report - Infrastructure Services

- Contractor conducting regular covering of general waste.
- Construction of platform for waste oil tank in progress. Installation to take place in 2023.
- Hazard inspection completed. No issues identified.

Water & Sewerage

Water Operations
<p>All Sites - Water Treatment & Network - General Update</p> <ul style="list-style-type: none"> · Weir and Dam levels at all sites are shown in Table 1 below. · Routine water network maintenance undertaken and Customer Service Requests responded to as required across all sites. <p>Longreach Water Treatment & Network</p> <ul style="list-style-type: none"> · Longreach WTP – operating as normal. Some issues with mud pump – replacement has been ordered. · Replacement of the aging air actuators on the filters is ongoing. · 100mm extension of water main at the Cemetery for irrigation system at the Lawn Cemetery – in progress. <p>Ilfracombe Water Treatment & Network</p> <ul style="list-style-type: none"> · Ilfracombe WTP & RO Plant – operating as normal. · Final fit-out of new laboratory office ongoing – waiting on electrician. · WTP Operator attending training. <p>Isisford Water Treatment & Network</p> <ul style="list-style-type: none"> · Isisford WTP – operating as normal. · Final fit-out of new laboratory office in progress. <p>Yaraka Water Treatment & Network</p> <ul style="list-style-type: none"> · Yaraka WTP – operating as normal. · Replacement of filter media to improve filter operation is ongoing.
Sewerage Operations
<p>Longreach Pump Stations & STP</p> <ul style="list-style-type: none"> · Routine maintenance undertaken as required. · <p>Ilfracombe Pump Stations & CED Ponds</p> <ul style="list-style-type: none"> · Routine maintenance undertaken as required. <p>Isisford Pump Station & CED Ponds</p> <ul style="list-style-type: none"> · Routine maintenance undertaken as required.

Table 1 – Estimated Current Weir/ Dam Levels (~ approximate level)

Dam	Approx. Current Level (m)	Approx. % Full	DMP Height Full	Comments
Longreach Town Weirs	1.32m	101%	1.32m	Widespread rainfall across the region has resulted in significant fills for all catchments.
Shannon Dam	~13.50m	96%	14.0m	
Murray Macmillan Dam	~8.5m	73%	10.3m	
Isisford Dam	~10.5m	95%	11m	
Isisford Weir	1.305m	100%	1.3m	
Yaraka North Dam	11.6m	93%	12.5m	
Yaraka South Dam	12.0m	96%	12.5m	

Risk Management Factors:

This matter has been assessed using Council’s Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare
 Consequence: Insignificant

15. R&C OF INFRASTRUCTURE SERVICES REPORT

15.1 - Information Report - Infrastructure Services

Rating: Low (1/25)

Low risk, informational report only.

Environmental Management Factors:

Nil

Other Comments:



RMPC Gravel Resheet – Isisford Emmett Road



Town Street Reseal – Swan Street Longreach



Centre sealing of Cassowary Street between Wonga & Snipe Street - completed

Appendices

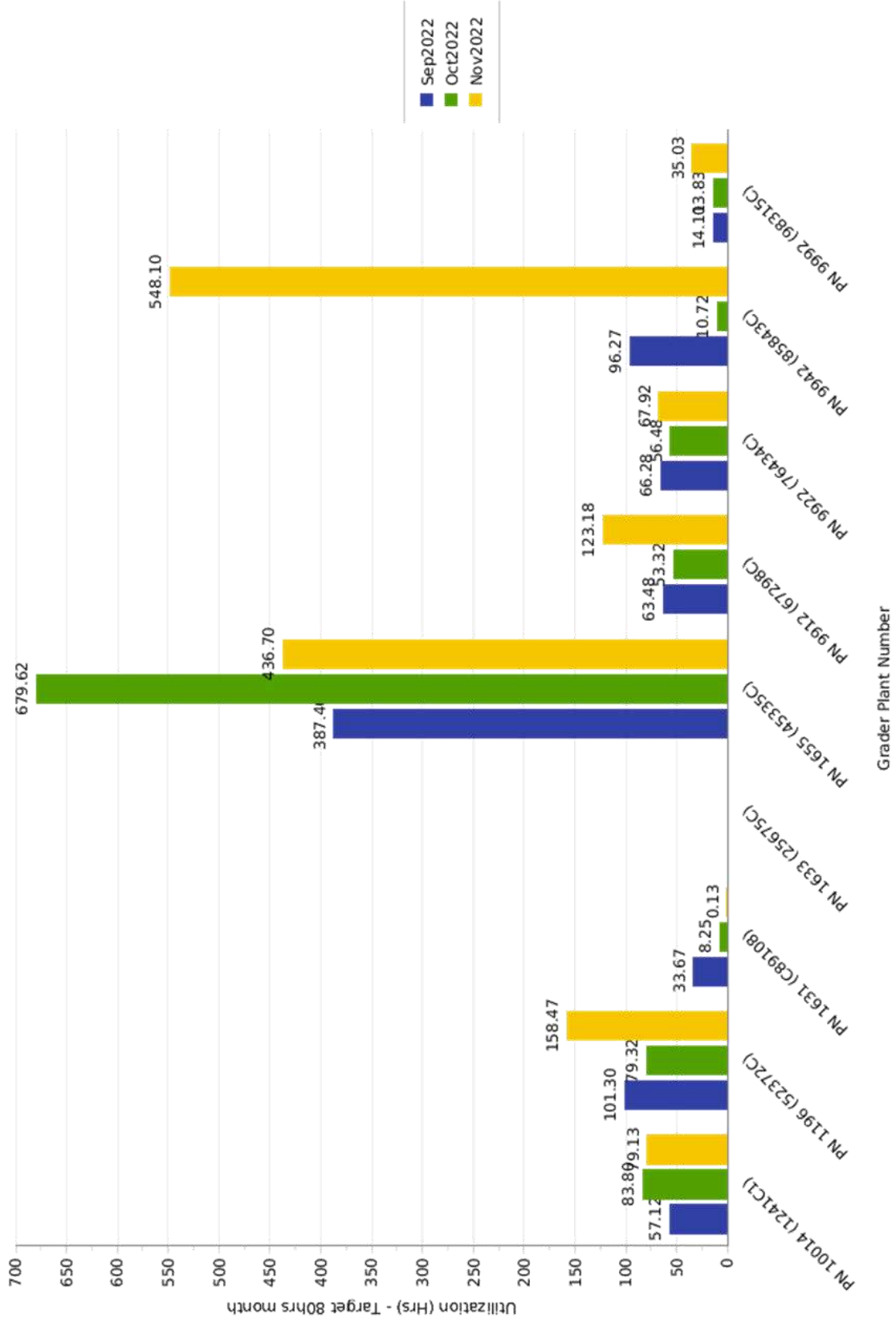
1. Plant Utilisation September-November 2022 [↓](#)

15. R&C OF INFRASTRUCTURE SERVICES REPORT
15.1 - Information Report - Infrastructure Services

Recommendation:

That Council receives the Infrastructure Information Report, as presented.

Grader Utilisation



Grader Utilisation

Notes:

PN10014 - working on the Old Winton Road.

PN1196 - working on the Withywine Noonbah Road.

PN1631 - recently sold in online auction.

PN1633 - zero hours due to Navman error - currently being investigated by Workshop. Weekly Operator Reports demonstrate that plant has achieved monthly target on Ilfracombe Aramac Road.

PN1655 - Excessive utilisation hours due to Navman error - currently being investigated by Workshop. Weekly Operator Reports demonstrate that plant has achieved monthly target on Llewellyn Lillianfells Road.

PN9912 - working on the 30 Mile Road Isisford.

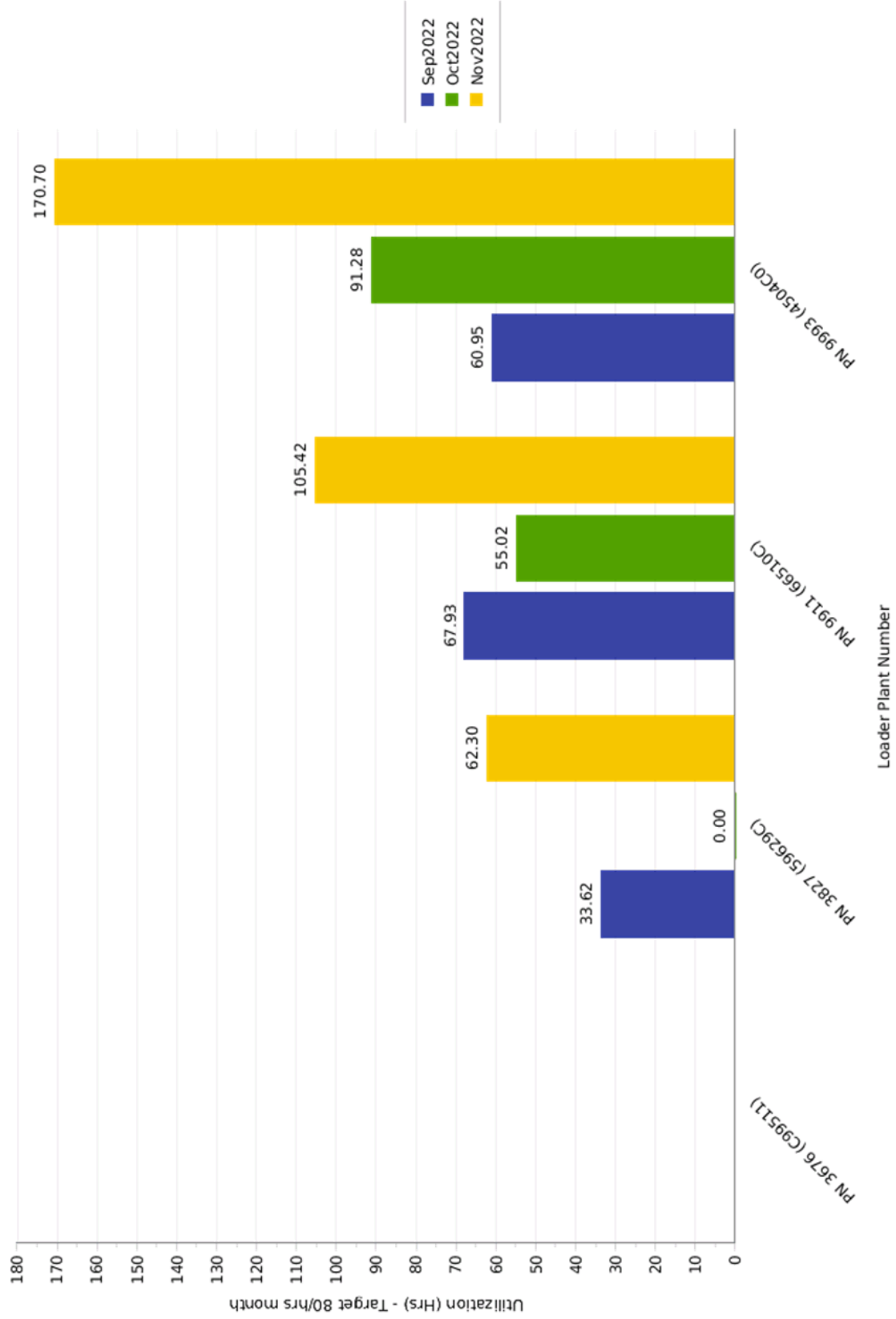
PN9922 - working on the Isisford Emmet Road. Minor delays due to wet weather.

PN9942 - working on the Back Creek Road. Excessive utilisation hours due to Navman error - currently being investigated by Workshop.

PN9992 - minor issue with Navman has been resolved. Weekly Operator Reports demonstrate that monthly target achieved on Cramsie Muttburra Road.

Grader Plant Number	Month	Utilization (Hrs) - Target 80hrs month
PN 10014 (1241C1)	Sep2022	57.12
	Oct2022	83.80
	Nov2022	79.13
PN 1196 (52372C)	Sep2022	101.30
	Oct2022	79.32
	Nov2022	158.47
PN 1631 (C89108)	Sep2022	33.67
	Oct2022	8.25
	Nov2022	0.13
PN 1633 (25675C)	Sep2022	0
	Oct2022	0
	Nov2022	0
PN 1655 (45335C)	Sep2022	387.40
	Oct2022	679.62
	Nov2022	436.70
PN 9912 (67298C)	Sep2022	63.48
	Oct2022	53.32
	Nov2022	123.18
PN 9922 (76434C)	Sep2022	66.28
	Oct2022	56.48
	Nov2022	67.92
PN 9942 (85843C)	Sep2022	96.27
	Oct2022	10.72
	Nov2022	548.10
PN 9992 (98315C)	Sep2022	14.10
	Oct2022	13.83
	Nov2022	35.03

Loader Utilisation



Loader Utilisation

Loader Plant Number	Month	Utilization (Hrs) - Target 80/hrs month
PN 3676 (C99511)	Sep2022	0
	Oct2022	0
	Nov2022	0
PN 3827 (59629C)	Sep2022	33.62
	Oct2022	0.00
	Nov2022	62.30
PN 9911 (66510C)	Sep2022	67.93
	Oct2022	55.02
	Nov2022	105.42
PN 9993 (4504C0)	Sep2022	60.95
	Oct2022	91.28
	Nov2022	170.70

Notes:

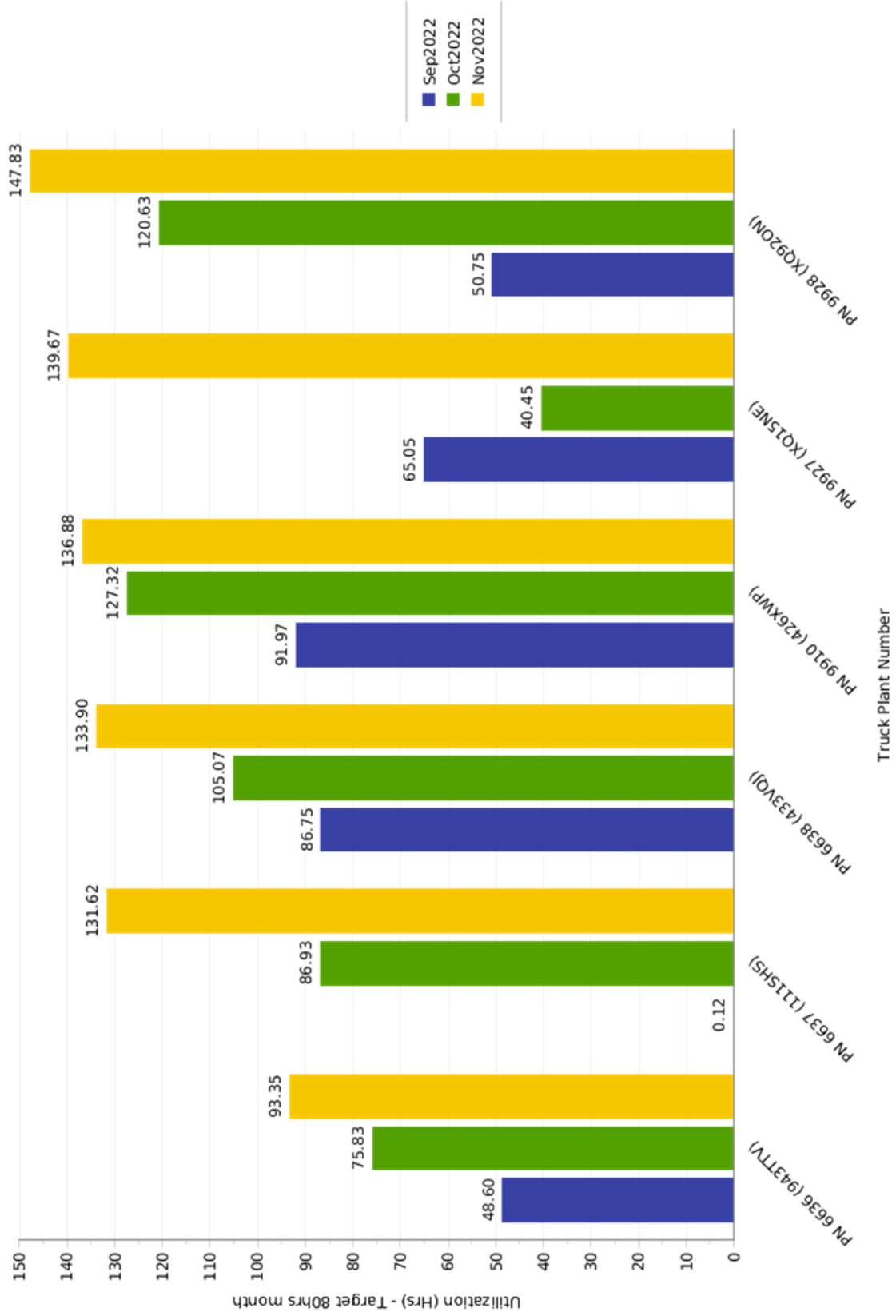
PN3676 - engine rebuild has been completed. Plant in back in service however is showing zero hours while waiting on Navman unit to be calibrated. Completed approximately 30 hours of service during November as per vehicle operator reports.

PN3827 - Hours below target due to staff vacancy.

PN9911 - working at the Vergemont Gravel Pit.

PN9993 - working on the Cramsie Muttaborra Road.

Truck Utilisation



Truck Utilisation

Month	Truck Plant Number	PN 6636 (943TTV) Utilization (Hrs) - Target 80hrs month	PN 6637 (111SHS) Utilization (Hrs) - Target 80hrs month	PN 6638 (433VQJ) Utilization (Hrs) - Target 80hrs month	PN 9910 (426XWP) Utilization (Hrs) - Target 80hrs month	PN 9927 (XQ15NE) Utilization (Hrs) - Target 80hrs month	PN 9928 (XQ92ON) Utilization (Hrs) - Target 80hrs month
Sep2022		48.60	0.12	86.75	91.97	65.05	50.75
Oct2022		75.83	86.93	105.07	127.32	40.45	120.63
Nov2022		93.35	131.62	133.90	136.88	139.67	147.83

Notes:

All trucks reached above monthly utilisation target hours (80) for the month of November 2022.
Location of trucks has varied greatly during the month for material and plant cartage.

**LONGREACH REGIONAL COUNCIL
ORDINARY MEETING AGENDA**

16. LATE ITEMS

Nil for this meeting

17. CLOSED MATTERS

17.1 Mobile Childcare Unit (Late Item)

18. CLOSURE OF MEETING