

LONGREACH REGIONAL COUNCIL



Ordinary Meeting

Thursday 17 November 2022

UNCONFIRMED MINUTES

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 17 November 2022 at the Isisford Council Office, Isisford**

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1 Opening of Meeting and Acknowledgement of Country

The Mayor declared the meeting open at 8:59am

"We acknowledge the Traditional Owners of the land on which we meet today, and we acknowledge elders past, present and future."

2 Prayer

Pastor Ben Kent, Reach Christian Church, opened the meeting with a prayer.

Council acknowledges the passing of community members

Council paid their respects and acknowledged the passing of community members Jennifer Lilian Peacey, Cecil Plumb, Russell James Oates and John McNamara.

PRESENT

Councillors

Mayor	Cr AC Rayner
Deputy Mayor	Cr LJ Nunn
	Cr DJ Bignell
	Cr AJ Emslie
	Cr TM Hatch
	Cr TFB Smith

Officers

Acting Chief Executive Officer	Mr Brett Walsh
Acting Director of Corporate Services	Mrs Margaret Gatt
Director of Community and Cultural Services	Mrs Lisa Young
Director of Infrastructure Services	Mr Roger Naidoo
Chief Financial Officer	Mr David Wilson
Executive Office, Economic Development and Public Affairs	Mr Simon Kuttner
Executive Assistant to Chief Executive Officer, Mayor and Councillors	Ms Calie McLachlan

Public Gallery

Apologies

Councillor	Cr TJ Martin absent due to family commitments.
Human Resources and Workplace Health and Safety Manager	Ms Grace Jones

3 Consideration of Leave of Absence

Nil

4 DECLARATION OF ANY PRESCRIBED / DECLARABLE CONFLICTS OF INTEREST BY COUNCILLORS

4.1 Declaration of Prescribed Conflicts of Interest on any Item of Business

Pursuant to section 150EG, 150EH, 150EI, 150EJ, 150EK, 150EL and 150EM of the *Local Government Act 2009*, a Councillor who has a prescribed conflict of interest in a matter must notify Council of the potential benefit or loss, and if applicable, provide the name of the related person and their relationship with them. They may not participate in a decision relating to the matter and must leave the meeting.

No declarations were made during this point of the meeting.

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4.2 Declaration of a Declarable Conflict of Interest on any Item of Business

Pursuant to section 150EN, 150EO, 150EP, 150EQ, 150ER, 150ES and 150ET of the *Local Government Act 2009*, a Councillor who has a declarable conflict of interest in a matter must notify Council of the nature of the interest, if applicable, name of the related person, the relationship to them, and the nature of the interest, and/or the value and date of any gift received.

The Councillor may voluntarily leave the meeting and not participate in a decision relating to the matter or;

Other Councillors may vote on this matter and decide if;

- (a) the Councillor must leave the meeting and not participate in a decision relating to the matter; or
- (a) the Councillor may remain in the meeting and participate in a decision relating to the matter.

No declarations were made during this point of the meeting.

5 Confirmation of Minutes

5.1 Council - Thursday 27 October 2022

(Res-2022-11-275)

Moved Cr Emslie seconded Cr Nunn

That the Minutes of the Council held on Thursday 27 October 2022, be confirmed.

CARRIED 6/0

6 Mayoral Report

The Mayor provided a verbal report on matters addressed by him since the last meeting.

7 Councillor Requests

Nil

8 Notices of Motion

Nil

9 Petitions

Nil

10 Deputations

Nil

11 Reception and Consideration of Chief Executive Officer's Report

Consideration was given to the Chief Executive Officer's Report.

11.1 Standing Matters: Councillor Information Correspondence

From the Chief Executive Officer, tabling a list of significant and relevant correspondence for Councillors and public information.

The following correspondence has been received up to Tuesday 8 November 2022:

1. Queensland Health – End of declared public health emergency
2. Local Government Association of Queensland (LGAQ) – Community Childcare Fund
3. Yaraka End of the Line Draft – Certificate of Appreciation
4. Electoral Commission Queensland – External boundary review
5. Queensland Government Department of Agriculture and Fisheries – Regional Drought Resilience Planning Program - Round 2

(Res-2022-11-276)

Moved Cr Emslie seconded Cr Bignell

That Council receives the Councillor Information Correspondence Report, as presented.

CARRIED 6/0

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11.2 Standing Matters: Calendar of Events

Calendar of Events, Upcoming Meetings and Conferences for Councillors

Date	Event	Location	Participants
November 2022			
1 Tues	Longreach Races	Longreach Racecourse Teal St, Longreach	Public event- Fees apply
3 Thurs	Site Tour- Bexley / Longreach Pound	Bexley/ Longreach Pound 8:00am – 12:30pm	Mayor, Councillors and Chief Executive Officer
3 Thurs	Land and Pest Management Advisory Committee meeting	Fairmount Room, Longreach Civic Centre 1:00pm – 4:00pm	Councillor Nunn, Smith and Bignell, Chief Executive Officer, Director of Corporate Services, Director of Infrastructure, and Committee Members
4 Fri	‘Little Red in the Hood’	Longreach Civic Centre, 6pm	Public event – Fees apply
7 Mon	Grant Writing and Finance Workshop – CPR Group	Fairmount Room, Longreach Civic Centre 5:30-7:30pm	Public event
7 Mon	Skilled Migration Workshop- with Department of Home Affairs	Birdcage Hotel, Longreach 5:30pm-7:00pm	Public event (registration required)
10 Thurs	Councillor/ Directors Strategic Roundtable	“The Cottage” ASHOF, Longreach 11:00am -5:00pm	Mayor, Councillors and Executive Leadership Team
10 Thurs	Outback Aussie Tours - Heritage Rail Motor Arrival	Longreach Railway Station, Longreach 5:30pm-6:30pm	Public event
11 Fri	Remembrance Day	Edkins Park, Longreach 10:40am -11:30am	Public event
15 Tues	Council Briefing	Fairmount Rooms, Longreach Civic Centre. 8.00am – 5.00pm	Mayor, Councillors and Executive Leadership Team
16 Wed	Galilee Energy Site Tour	Glenaras Station 8:00am – 12:30pm	Mayor, Councillors and Chief Executive Officer
17 Thurs	Council Meeting	Isisford Council Office, Isisford 9:00am – 5:00pm	Mayor, Councillors, Executive Leadership Team and members of the public
22 Tues	Longreach Show Society – Queen’s Jubilee tree planting and Morning tea	Longreach Showgrounds, Longreach 10:30am – 12:00pm	Public event
26 Sat	Ilfracombe Christmas Tree	Memorial Park, Ilfracombe 6:00pm start	Public event BYO event
28 Mon	Longreach Fire Trials	Eagle St, corner of Post Office & Commercial Hotel, Longreach	Public event
December 2022			
1 Thurs	Councillor/ Directors Strategic Roundtable	Location to be advised	Mayor, Councillors and Executive Leadership Team
1 Thurs	A not-so-silent Night – Community Christmas Concert	Edkins Park, Longreach 7:00pm	Public event BYO event
4 Sun	Longreach Churches Together - Carols	Edkins Park, Longreach 7:00pm	Public event
9 Fri	Lions Christmas Street Party	Eagle Street, Longreach	Public event
Sat 10	Yaraka Christmas Tree	Yaraka Hall, Yaraka	Public event

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13 Tues	Council Briefing	Fairmount Rooms, Longreach Civic Centre. 8.00am – 5.00pm	Mayor, Councillors and Executive Leadership Team
14 Wed	Audit and Risk Committee Meeting	Council Chambers, Longreach 9:00am- 5:00pm	Mayor, Councillors Nunn, and Martin, Chief Executive Officer and Chief Financial Officer
15 Thurs	Council Meeting	Council Chambers, Longreach 9:00am- 5:00pm	Mayor, Councillors and Executive Leadership Team and members of the public
Sat 24	Isisford Christmas Tree	Whitmans' Memorial Park, Isisford 6:00pm start	Public event BYO event
January 2023			
25 Wed	Council Meeting	Council Chambers, Longreach 9:00am- 5:00pm	Mayor, Councillors and Executive Leadership Team and members of the public
26 Thurs	Longreach Australia Day 2023 Awards/ Citizenship Ceremony/ Community Breakfast / Family event	Arts and Craft Pavilion, Longreach Showgrounds 8:00am- 12:00pm	Public event
26 Thurs	Ilfracombe Australia Day 2023 Awards/ Community BBQ dinner/ Cricket and Family event	Ilfracombe Recreational Centre, Ilfracombe 3:00pm start	Public event
26 Thurs	Isisford & Yaraka Australia Day 2023 Awards/ Community Breakfast/ Free pool and activities	Multi Purpose Complex, Isisford 8:00am start	Public event
28 Sat	Yaraka Australia Day 2023 Community BBQ	Yaraka Hotel, Yaraka 6:00pm	Public event

(Res-2022-11-277)

Moved Cr Nunn seconded Cr Smith

That Council receives the Calendar of Events report, as presented.

CARRIED 6/0

11.3 Longreach Regional Council Annual Report 2021-2022

Consideration of the Longreach Regional Council's Annual Report 2021-2022.

(Res-2022-11-278)

Moved Cr Emslie seconded Cr Hatch

That Council, pursuant to section 182 of the Local Government Regulation 2012, adopts the Longreach Regional Council Annual Report 2021-2022 (including the audited Annual Financial Statements).

CARRIED 6/0

11.4 Annual Operational Plan Review 2022-2023 - Review for Period Ending 30 September 2022

Consideration of the 2023 Annual Operational Plan review for the period ending 30 September 2022.

(Res-2022-11-279)

Moved Cr Hatch seconded Cr Smith

That Council, pursuant to section 174(3) of the Local Government Regulation 2012, receives the Chief Executive Officer's evaluation of the implementation of the 2023 Annual Operational Plan for the period ended 30 September 2022.

CARRIED 6/0

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11.5 October 2022 Community Forum Update

Consideration of the Community Forum actions from the forums held throughout October 2022.

(Res-2022-11-280)

Moved Cr Nunn seconded Cr Emslie

That Council receives and accepts the October 2022 Community Forum actions, as presented and amended.

CARRIED 6/0

11.6 Workplace Health & Safety Update Report - October 2022

This report provides a summary of Council's health and safety performance as at 31 October 2022, highlighting issues, risks and opportunities impacting on employee health and safety in the workplace.

(Res-2022-11-281)

Moved Cr Hatch seconded Cr Bignell

That Council receives the Workplace Health & Safety Update report for the period ending 31 October 2022, as presented.

CARRIED 6/0

11.7 Information Report - Governance

This report provides an update on a range of activities that have occurred during the month of October 2022 for the Governance Department.

(Res-2022-11-282)

Moved Cr Emslie seconded Cr Bignell

That Council receives the Governance information report, as presented.

CARRIED 6/0

12 Reception and Consideration of Director Corporate Services Report

Consideration was given to the Director Corporate Services Report.

12.1 Monthly Financial Statements

Consideration of the financial statements for the period ending 31 October 2022.

(Res-2022-11-283)

Moved Cr Emslie seconded Cr Hatch

That the monthly financial statements for the period ending 31 October 2022 be adopted, as presented.

CARRIED 6/0

12.2 2022/2023 Financial Year - September Quarterly Budget Review Report

Consideration of a budget review for the quarter ending 30 September 2022 pursuant to Section 170 of the *Local Government Regulation 2012*, where Council may, by resolution, amend the budget for a financial year at any time before the end of the financial year.

(Res-2022-11-284)

Moved Cr Bignell seconded Cr Hatch

That pursuant to section 170(3) of the Local Government Regulation 2012, Council adopts the Budget Review, as presented.

CARRIED 6/0

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12.3 Audit and Risk Committee - Minutes and Recommendations 20 October 2022

Consideration of the recommendations of the Audit and Risk Committee meeting held on 20 October 2022.

(Res-2022-11-285)

Moved Cr Nunn seconded Cr Bignell

That Council receives the minutes of the Audit and Risk Committee meeting held 20 October 2022, as presented.

CARRIED 6/0

The meeting adjourned for Morning Tea at 10:26am.

The meeting returned at 11:02am with all present prior to the adjournment in attendance.

12.4 External Audit Management Report

Consideration of the Final Management Report from QAO for the 2021-2022 Financial Report.

(Res-2022-11-286)

Moved Cr Emslie seconded Cr Nunn

That Council receives the report, as presented.

CARRIED 6/0

12.5 Land and Pest Management Advisory Committee Minutes and Recommendations - 3 November 2022

Consideration of the minutes and recommendations of the Land and Pest Management Advisory Committee (LPMAC) meeting held on 3 November 2022.

(Res-2022-11-287)

Moved Cr Smith seconded Cr Bignell

That pursuant to section 265 of the Local Government Regulation 2012, Council approves:

- 1. The prioritisation of ongoing funding for the control of various cacti infestations throughout the Shire.*
- 2. The development and display of information relating to the UHF repeater towers (purpose of UHF repeaters, how to use/access, and locations) for locals and travellers to be provided at the Visitor Information Centres, on Council's main website and Experience Longreach Tourism website.*
- 3. Identifies the commitment of Council staff, and asks that Council accept their thanks to Jeffrey Newton and the Rural Lands team for the baiting programs held in October, which was impacted by wet weather and logistical challenges.*
- 4. Through Council, the Committee would like to write a letter of Thanks to Anna-Marie Moffat to express their appreciation for her work in the Rural Lands Position for the Council and wish her all the best in her new role.*

CARRIED 6/0

12.6 Information Report - Corporate Services

This report provides an update on a range of activities that has occurred during the month of October 2022 for the Corporate Services Department.

(Res-2022-11-288)

Moved Cr Emslie seconded Cr Hatch

That Council receives the Corporate Services information report, as presented.

CARRIED 6/0

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13 Reception and Consideration of Director Community and Cultural Services Report
Consideration was given to the Director Community and Cultural Services Report.

13.1 Community Donations - November 2022

Consideration of the Community Donations applications received in November in accordance with the Community Donations Policy No. 11.06.

(Res-2022-11-289)

Moved Cr Bignell seconded Cr Smith

That Council endorses the allocation of funds from the Community Donations Program as contained in the following table, in accordance with the Community Donations Policy No. 11.07;

Organisation/ Name	Event/Activity	Grant Requested	Grant Approved	Conditions of approval/Payment
<i>Yaraka Sports & Progress Association</i>	<i>Yaraka Christmas Tree 2022</i>	<i>Financial \$300.00 Total \$300.00</i>	<i>Financial \$300.00 Total \$300.00</i>	<i>Nil</i>
<i>Lions Club of Longreach Inc.</i>	<i>Lions Club Christmas Street Party 2022</i>	<i>Financial \$4,403.80 Total \$4,403.80</i>	<i>Financial \$4,403.80 Total \$4,403.80</i>	<i>Nil</i>
		<i>TOTAL \$4,703.80</i>	<i>TOTAL \$4,703.80</i>	

CARRIED 6/0

Attendance: Lisa Young left the Meeting at 11:32am and was not present during the discussion of and voting on Item 13.2 and 13.3 due to a declared conflict of interest.

13.2 Exemption Certificate for a Class 10a Shed at 1 Pelican Street, Longreach

Consideration of an application for an Exemption Certificate for a 170m² shed as the effects of the development are minor or inconsequential.

(Res-2022-11-290)

Moved Cr Emslie seconded Cr Bignell

That pursuant to Section 46 of the Planning Act 2016, Longreach Regional Council grants an Exemption Certificate for proposed building work assessable against the Planning Scheme for a 170m² Class 10a Shed at 1 Pelican Street, Longreach, formally described as Lot 119 & 120 on L3579.

CARRIED 6/0

13.3 Referral Agency Assessment Application (Alternative Siting Assessment) - 1 Pelican Street, Longreach

Consideration of a Referral Agency Assessment Application for an alternative siting assessment lodged with Council on 25th October 2022, for a shed to be constructed on land located at 1 Pelican Street, Longreach and described as Lot 119-120 on L3579.

(Res-2022-11-291)

Moved Cr Emslie seconded Cr Smith

That pursuant to section 32 and 33 of the Building Act 1975, Planning Act 2016 and schedule 9, table 3 of the Planning Regulations 2017, the shed at 1 Pelican Street, Longreach and formally described as Lot 119-120 on L3579, be approved to be constructed with a 5m setback from the Finch Lane road boundary, as per the attached site plan and the recommendation from Council's Building Certifier.

CARRIED 6/0

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Attendance: Lisa Young returned to the Meeting at 11:36am.

13.4 Council Housing - Disposal via Tender 28 St Mary Street

Consideration of disposal of surplus Council housing via invite for written tenders for the contract under section 227 of the *Local Government Regulations 2012*.

Recommendation:

That Council, in accordance with the Local Government Regulation 2012, Section 228, sub-section (9) does not accept any tender offers, as the offers are below the property market valuation.

LAPSED FOR WANT OF A MOVER

13.4 Council Housing - Disposal via Tender 28 St Mary Street

(Res-2022-11-292)

Moved Cr Emslie seconded Cr Hatch

That Council in accordance with the Local Government Regulation 2012, Section 228, sub-section (10) accepts the highest tender offer being \$43,000 on the basis the tender is the most advantageous to Council.

CARRIED 6/0

13.5 Information Report - Community & Cultural Services

This report provides an update on a range of activities that has occurred during the month of October for the Community & Cultural Services Department.

(Res-2022-11-293)

Moved Cr Bignell seconded Cr Nunn

That Council receives the Community & Cultural Services information report, as presented.

CARRIED 6/0

14 Reception and Consideration of Director Infrastructure Services Report

Consideration was given to the Director Infrastructure Services Report.

14.1 Amendments to the Drinking Water Quality Management Plan

Council to consider the Amendments to the Drinking Water Quality Management Plan, prepared by Bligh Tanner for Longreach Regional Council.

(Res-2022-11-294)

Moved Cr Smith seconded Cr Nunn

That Council accepts the Amended Drinking Water Quality Management Plan prepared by Bligh Tanner, as presented.

CARRIED 6/0

14.2 Bailey's Road Upgrade

Council to consider the request to upgrade Bailey's Road, Ilfracombe.

(Res-2022-11-295)

Moved Cr Hatch seconded Cr Emslie

That Council agrees to re-sheet the road with better quality gravel such as mud-rock at an initial capital cost of \$60,000.00 and a total cost of \$195,000.00 over 30 years.

CARRIED 6/0

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14.3 Information Report - Infrastructure Services

This report provides an update on a range of activities that has occurred during the month of October for the Infrastructure Department.

(Res-2022-11-296)

Moved Cr Emslie seconded Cr Bignell

That Council receives the Infrastructure Information Report, as presented.

CARRIED 6/0

The meeting adjourned for lunch at 12:35pm.

The meeting returned at 1:23pm with all present prior to the adjournment in attendance.

15 Late Items

15.1 Consideration of Tenders for Isisford WTP - Ultra-violet (UV) Treatment System

Council to consider the Tender Responses for the Isisford Water Treatment Plant – UV Treatment System.

(Res-2022-11-297)

Moved Cr Nunn seconded Cr Bignell

That Council awards the Tender for the Isisford Water Treatment Plant – UV Treatment System to Aquatec Maxcon Pty Ltd, for the contract value of \$389,249.00 (excl. GST).

CARRIED 6/0

16 Closed Matters

(Res-2022-11-298)

Moved Cr Hatch seconded Cr Smith

That pursuant to section 242J(1) of the Local Government Regulation 2012 the meeting be closed at 1:32pm to discuss the following matters, which are considered confidential for the reasons indicated.

Claim Relating to Assessment A336

This report is considered confidential in accordance with section 275(1) e, of the Local Government Regulation 2012, as it contains information relating to: legal advice obtained by the council or legal proceedings involving the council.

Starlights Lookout - Tenure

This report is considered confidential in accordance with section 275(1) e, of the Local Government Regulation 2012, as it contains information relating to: legal advice obtained by the council or legal proceedings involving the council.

CARRIED 6/0

Council out of Closed session

(Res-2022-11-299)

Moved Cr Emslie seconded Cr Bignell

Council move out of Closed session at 1:41pm to vote on Item 16.1 and 16.2.

CARRIED 6/0

16.1 Claim Relating to Assessment A336

Advice to Council regarding the settlement of rates for land located at 131 Eagle Street, Longreach and described as Lots 1 & 2 on RP601222, Lot 706 on CP L3571 & Lot 2 on RP603762.

(Res-2022-11-300)

Moved Cr Emslie seconded Cr Nunn

That Council, pursuant to section 95 of the Local Government Act 2009 and, following the execution of a Heads of Agreement between the landowner and Council:

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- a. *Endorses the action of the Chief Executive Office in removing recoverable charges applied to the land located at 131 Eagle Street, Longreach and described as Lots 1 & 2 on RP601222, Lot 706 on CP L3571 & Lot 2 on RP603762.*
- b. *Writes of the debt owing of \$388,047.*

CARRIED 6/0

16.2 Starlights Lookout - Tenure

Consideration of whether to pursue a Memorandum of Understanding (MOU) or other appropriate written instrument to ensure Council's promotion of the Starlight's Lookout is not subject to any risk.

(Res-2022-11-301)

Moved Cr Hatch seconded Cr Bignell

That Council resolves for the Chief Executive Officer to negotiate the terms of a Memorandum of Understanding with the lessee of Yanburra Station located at 4080 Cramsie Muttaborra Road, Longreach formally described as Lot 27 on C22815 so that it may move forward with certainty regarding its use and advertisement of Starlight's Lookout.

CARRIED 6/0

17 Closure of Meeting

There being no further business, the meeting was closed at 1:44pm.

Minutes Certificate

These minutes are unconfirmed.

Cr AC Rayner
Mayor

Brett Walsh
Acting Chief Executive Officer