



# Ilfracombe Recreational Centre

## GUIDELINES



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## Introduction

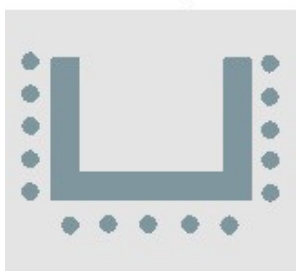
The Ilfracombe Recreational Centre is capable of hosting small meetings to sporting events with the use of the oval and a modern and well equipped commercial kitchen. The Ilfracombe Recreational Centre is the Region's go-to venue for your next function.

## Available Rooms

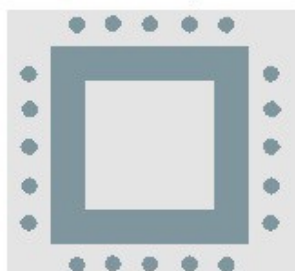
Room Type	Dimensions	Seating Styles	Wheelchair access	Fixed Equipment
Recreational Centre (Bar and canteen side)	20m x 7m	45 theatre style 24 class room style	Yes	Rectangle tables and chairs
Recreational Centre Includes stage, hall, change rooms and foyer	18m x 9m	75 theatre style 38 classroom style	Yes	Rectangle tables and chairs
Kitchen, bar and cold room	3m x 6m		Yes	Entree, side, dinner plates, soup/dessert bowls, coffee/tea cups, salt/pepper shakers, drinking glasses and wine glasses, cutlery sets (knife, fork, tea, soup, dessert spoons).
Oval	145m x 118m		Yes	

## Meeting set-up styles

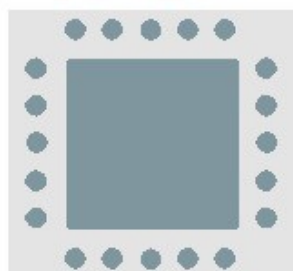
U-Shape



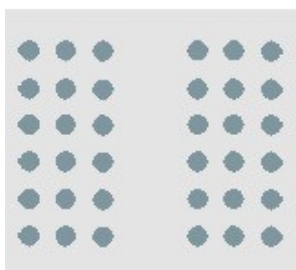
Hollow Square



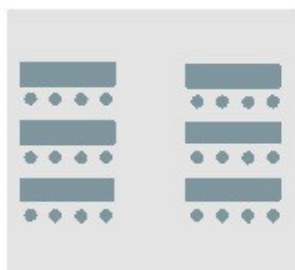
Conference



Theater



Classroom





## Bookings

Should you wish to book the Ilfracombe Recreational Centre please contact Longreach Regional Council:

Telephone: (07) 4658 4111

Website: [www.longreach.qld.gov.au](http://www.longreach.qld.gov.au)

Email: [assist@longeach.qld.gov.au](mailto:assist@longeach.qld.gov.au)

Booking Form: [www.longreach.qld.gov.au/hire](http://www.longreach.qld.gov.au/hire)

Fees and Charges: [www.longreach.qld.gov.au/rates-fees-charges/rates-fees-charges-1](http://www.longreach.qld.gov.au/rates-fees-charges/rates-fees-charges-1)

## Key notes for hiring the Civic Centre

- X A booking form will be required. Please contact Longreach Regional Council directly on (07) 4658 4111.
- X It is the responsibility of the external party to:
  - X Ensure that the kitchen/hall is left in the same condition that they found it. All left over equipment/food/drinks will be immediately disposed of.
  - X Ensure that the Recreational Centre is completely locked after use if outside of Monday-Friday 8:30am – 5:00pm.

## After Hours Meetings

It is the responsibility of the applicant to ensure they obtain a key during Council opening hours. It is also the responsibility of the applicant to ensure the Recreational Centre is locked after use.

## Toilets

There are onsite male, female and disabled toilet access.

## Rehearsal/set up

Due to Council resources it is the responsibility of the applicant to set up and pack up any meetings or events.

## Catering Services

If your meeting or event requires catering there are several options.

- X Wellshot Hotel Ilfracombe
- X A local community group (a list of local community groups can be provided to the applicant upon request)
- X Self catering

## Workplace Health and Safety

If you are hiring any facility with Longreach Regional Council it is important that you report any hazards or near misses.

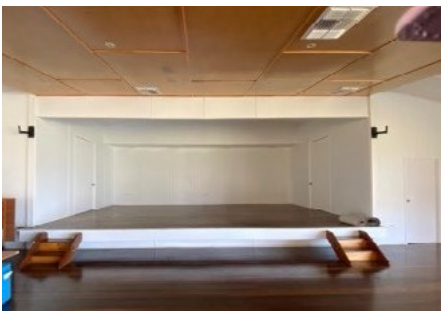
Purpose	Contact phone
Emergency	000
Fire	000
Accident/Injury	000
Longreach Regional Council Safety Team	(07) 4658 4111

## Facility photos

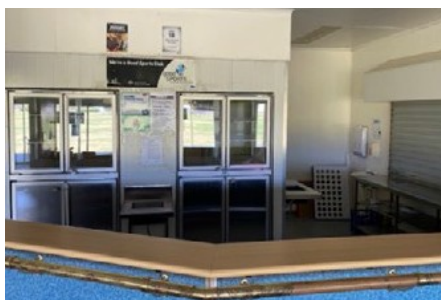
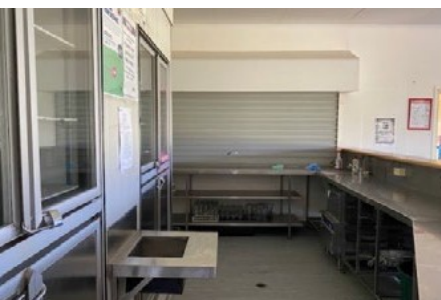
### Recreational Centre bar and canteen side



### Recreational Centre stage side



### Recreational Centre kitchen and bar

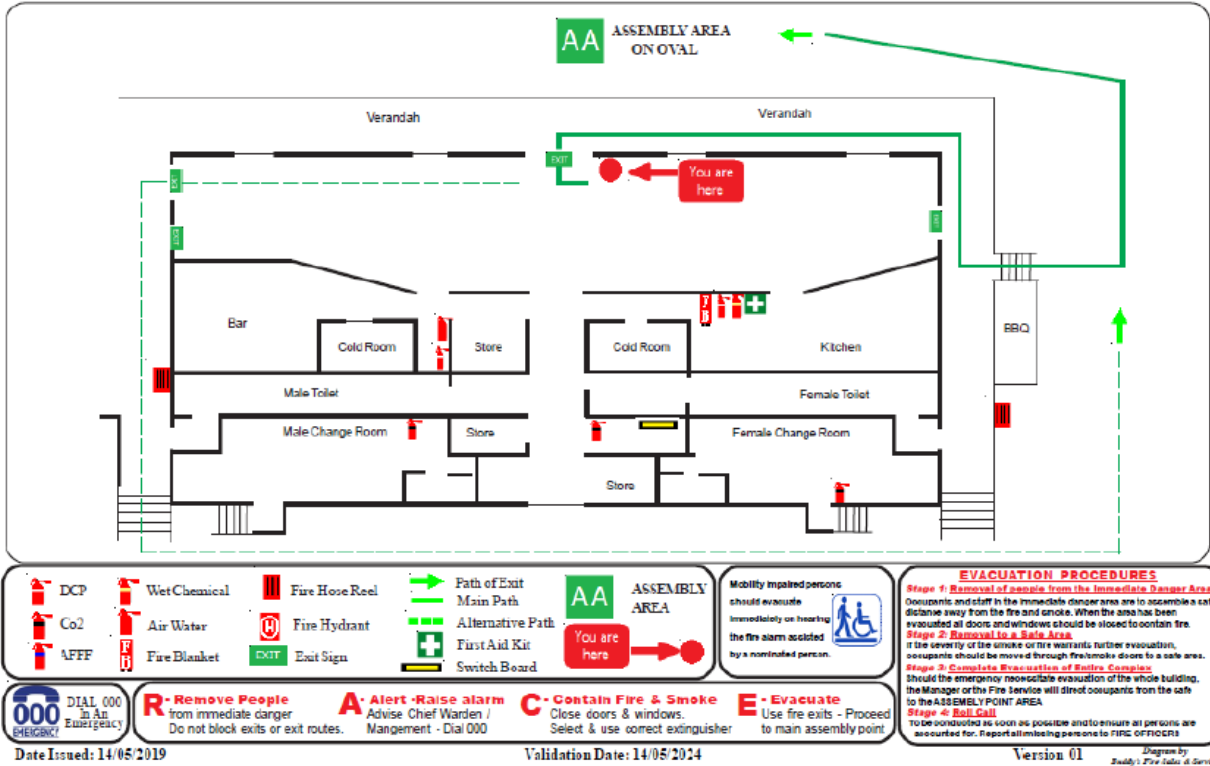


### Recreational Centre oval, breezeway and front verandah



# EVACUATION PLAN ILFRACOMBE RECREATION CENTRE

Torr's Road Ilfracombe QLD 4727



# EVACUATION PLAN ILFRACOMBE RECREATION CENTRE HALL

Torr's Road Ilfracombe QLD 4727

