



Longreach Regional Council

Ilfracombe Isisford Longreach Yaraka

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10 November 2022

Dear Councillors

Re: Meeting Notice for Council Meeting to be held on 17 November 2022

Notice is hereby given that the Council Meeting of the Longreach Regional Council will be held in the Isisford Council Office, 20 Saint Mary Street, Isisford on Thursday 17 November 2022 commencing at 9.00am.

The Briefing Session for this meeting will be held in the Fairmount (East) room on Tuesday 15 November 2022 commencing at 9:00am as follows;

- Presentation - Outback Pioneers
- Presentation - Country Universities Centre

Your attendance at these meetings is requested.

Yours faithfully

Brett Walsh
Acting Chief Executive Officer

Enc

LONGREACH REGIONAL COUNCIL ORDINARY MEETING AGENDA

Thursday 17 November 2022

Isisford Council Office, Isisford

- 1. Opening of Meeting and Acknowledgement of Country**
- 2. Prayer**
Council acknowledges the passing of community members
- 3. Consideration of Leave of Absence**
- 4. Declaration of any Prescribed / Declarable Conflicts of Interest by Councillors and Senior Council Officers**
- 5. Confirmation of Minutes**
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**LONGREACH REGIONAL COUNCIL
ORDINARY MEETING AGENDA**

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17.	Closure of Meeting	

**LONGREACH REGIONAL COUNCIL
ORDINARY MEETING AGENDA**

1. OPENING OF MEETING AND ACKNOWLEDGEMENT OF COUNTRY

LOCAL GOVERNMENT ACT 2009 – PRINCIPLES

Local government is required to adhere to the following high level principles contained in *section 4 of the Local Government Act*:

The *local government principles* are:

- (a) Transparent and effective processes, and decision-making in the public interest; and
- (b) Sustainable development and management of assets and infrastructure, and delivery of effective services; and
- (c) Democratic representation, social inclusion and meaningful community engagement; and
- (d) Good governance of, and by, local government; and
- (e) Ethical and legal behaviour of councillors and local government employees.

DECISIONS, BASED ON RECOMMENDATIONS, PROVIDE FOR THE FOLLOWING COUNCIL ACTIONS:

Recognise There is an issue and Council recognises that but usually can't do much about it.
Financial cost (no cost).

Advocate Council will take up the issue on behalf of the community and usually get someone else to do something about it (some cost/minimal cost).

Partner Council partners with another organisation/agency to jointly do something about the issue (half cost).

Deliver Council is the deliverer of the program/solution, usually funds it etc. This is normally a standard Council responsibility in service delivery (full cost).

Council's risk management processes are based around the following principles:

Risk Identification: Identify and prioritise reasonably foreseeable risks associated with activities, using the agreed risk methodology.

Risk Evaluation: Evaluate those risks using the agreed Council criteria.

Risk Treatment / Mitigation: Develop mitigation plans for risk areas where the residual risk is greater than our tolerable risk levels.

Risk Monitoring and Reporting: Report risk management activities and risk specific information in accordance with the risk protocols.

The Risk Matrix below is used to assess the likelihood and consequence of any risk to Council, to then identify any necessary treatment actions. This matrix will also be used to assess any risk identified in Council's reports:

Likelihood	Consequence				
	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain 5	Medium 5	High 10	High 15	Extreme 20	Extreme 25
Likely 4	Medium 4	Medium 8	High 12	High 16	Extreme 20
Possible 3	Low 3	Medium 6	Medium 9	High 12	High 15
Unlikely 2	Low 2	Low 4	Medium 6	Medium 8	High 10
Rare 1	Low 1	Low 2	Medium 3	Medium 4	Medium 5

OUR VISION, MISSION AND VALUES

Vision:

LONGREACH REGIONAL COUNCIL ORDINARY MEETING AGENDA

The communities of the Longreach Region, with their individual identities and a proud heritage, will be characterised by their cohesive and inclusive nature, making the region a location of choice for business investment and outback living. Reaching a population of 5,500 by 2027, the Longreach Region will be characterised by strong communities and a vibrant economy driven by skills and innovation in a diversity of traditional and new industries.

Mission:

Council's Mission is to deliver decisive leadership in making locally-responsive, informed and responsible decisions, providing the highest-quality services and facilities to all communities of the Longreach Region.

Values:

Our values govern the actions of Council and how it serves the communities of Ilfracombe, Isisford, Longreach and Yaraka. Our eight core values are:

1. A Safe and Healthy Work Environment
2. Inclusiveness and Respect
3. Consistency and Fairness
4. Teamwork and Staff Development
5. Performance and Value for Money
6. Leadership and Collaboration
7. Sustainability
8. Forward-looking

2. PRAYER – Pastor Ben Kent, Reach Christian Church

COUNCIL ACKNOWLEDGES THE PASSING OF COMMUNITY MEMBERS

3. CONSIDERATION OF LEAVE OF ABSENCE

4. DECLARATION OF ANY PRESCRIBED / DECLARABLE CONFLICTS OF INTEREST BY COUNCILLORS AND SENIOR COUNCIL OFFICERS

4.1 Declaration of Prescribed Conflicts of Interest on any Item of Business

Pursuant to section 150EG, 150EH, 150EI, 150EJ, 150EK, 150EL and 150EM of the *Local Government Act 2009*, a Councillor who has a prescribed conflict of interest in a matter must notify Council of the potential benefit or loss, and if applicable, provide the name of the related person and their relationship with them. They may not participate in a decision relating to the matter and must leave the meeting.

4.2 Declaration of a Declarable Conflict of Interest on any Item of Business

Pursuant to section 150EN, 150EO, 150EP, 150EQ, 150ER, 150ES and 150ET of the *Local Government Act 2009*, a Councillor who has a declarable conflict of interest in a matter must notify Council of the nature of the interest, if applicable, name of the related person, the relationship to them, and the nature of the interest, and/or the value and date of any gift received.

The Councillor may voluntarily leave the meeting and not participate in a decision relating to the matter or;

Other Councillors may vote on this matter and decide if;

- (a) the Councillor must leave the meeting and not participate in a decision relating to the matter; or
- (b) the Councillor may remain in the meeting and participate in a decision relating to the matter.

5. CONFIRMATION OF MINUTES

5.1 Council - 27 October 2022

LONGREACH REGIONAL COUNCIL



Ordinary Meeting

Thursday 27 October 2022

UNCONFIRMED MINUTES

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 27 October 2022 at the Council Chambers, 96a Eagle Street, Longreach**

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**Minutes of the Longreach Regional Council Ordinary Meeting
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1 Opening of Meeting and Acknowledgement of Country

The Mayor declared the meeting open at 8:59am.

"We acknowledge the Traditional Owners of the land on which we meet today, and we acknowledge elders past, present and future."

2 Prayer

Reverend Jenny Coombes, Uniting Church, opened the meeting with a prayer.

Council paid their respects and acknowledged the passing of community members Dianne Annette Harris, Virginia Faith Molloy, Ian Gordon Huff, Betty Forster, Quenton Brian Scott, Daryl William Bullen.

PRESENT

Councillors

Mayor	Cr AC Rayner
Deputy Mayor	Cr LJ Nunn
	Cr DJ Bignell
	Cr AJ Emslie
	Cr TM Hatch
	Cr TJ Martin
	Cr TFB Smith

Officers

Acting Chief Executive Officer	Mr Mark Watt
Acting Chief Executive Officer (Elect)	Mr Brett Walsh
Acting Director of Corporate Services	Mrs Margaret Gatt
Director of Infrastructure Services	Mr Roger Naidoo
Chief Financial Officer	Mr David Wilson
Human Resources and Workplace Health and Safety Manager	Ms Grace Jones
Executive Officer, Economic Development and Public Affairs	Mr Simon Kuttner
Executive Assistant to Chief Executive Officer, Mayor and Councillors	Ms Calie McLachlan

Apologies

Director of Community and Cultural Services	Ms Lisa Young
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3 Consideration of Leave of Absence

Nil

4 Declaration of any Prescribed / Declarable Conflicts of Interest by Councillors and Senior Council Officers

4.1 Declaration of Prescribed Conflicts of Interest on any Item of Business

Pursuant to section 150EG, 150EH, 150EI, 150EJ, 150EK, 150EL and 150EM of the *Local Government Act 2009*, a Councillor who has a prescribed conflict of interest in a matter must notify Council of the potential benefit or loss, and if applicable, provide the name of the related person and their relationship with them. They may not participate in a decision relating to the matter and must leave the meeting.

Item 16.1 Councillor Tracy Hatch advised she has an interest in item 16.1 Ilfracombe Post Office Expressions of Interest. The Nature of the Prescribed conflict of interest in agenda item 16.1 is that Cr Hatch is the sole director of Taylor Hatch Pty Ltd and has expressed an interest in the purchase of the Ilfracombe Post Office. Cr Hatch advised she would leave the meeting for this item.

**Minutes of the Longreach Regional Council Ordinary Meeting
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4.2 Declaration of a Declarable Conflict of Interest on any Item of Business

Pursuant to section 150EN, 150EO, 150EP, 150EQ, 150ER, 150ES and 150ET of the *Local Government Act 2009*, a Councillor who has a declarable conflict of interest in a matter must notify Council of the nature of the interest, if applicable, name of the related person, the relationship to them, and the nature of the interest, and/or the value and date of any gift received.

The Councillor may voluntarily leave the meeting and not participate in a decision relating to the matter or;

Other Councillors may vote on this matter and decide if;

- (c) the Councillor must leave the meeting and not participate in a decision relating to the matter; or
- (d) the Councillor may remain in the meeting and participate in a decision relating to the matter.

No declarations were made during this point of the meeting.

5 Confirmation of Minutes

5.1 Council - Thursday 15 September 2022

(Res-2022-10-251)

Moved Cr Hatch seconded Cr Bignell

That the Minutes of the Council held on Thursday 15 September 2022, be confirmed.

CARRIED 7/0

6 Mayoral Report

The Mayor provided a verbal report on matters addressed by him since the last meeting.

Attended the Housing Summit in Brisbane with other Chairs of Regional Organisation of Councils. Summit focused on challenges and solutions for housing issues across the state. The Mayor tabled some of the challenges facing the remote regions and discussed policy initiatives that might address the shortage of houses and rentals. These included fast tracking development applications, reducing State Government costs, identifying available land and easier rezoning of low density housing.

Represented Council at the Local Government Association Queensland (LGAQ) Conference in Cairns where 138 resolutions were tabled and or discussed. Relevant to Longreach Regional Council (LRC) including increased funding for Child Care Centres, increased funding for water infrastructure and sewerage networks, increased pest management funding, and visitor tourism levy.

Attended the Western Queensland Alliance of Councils (WQAC) Executive meeting in Cairns to discuss business matters relevant to the 22 member Councils.

Met with Isa Rodeo Executive Directors to discuss Road to Rodeo.

Attended RAPAD Employment Services Queensland (RESQ) Board meeting in Brisbane, the RESQ company continues to perform well despite a reduction in client numbers and revenue streams.

In attendance at the Western Queensland Community Forum with Minister Leanne Enoch, Minister Mark Bailey and Assistant Minister Nikki Boyd. Minister Bailey opened the new Electric Vehicle charging station in the Teamsters Rest car park.

Attended and hosted a visit from the Minister for Disabilities Craig Crawford MP where community groups and organisations discussed requirements for independent living and disability living. Site visit was undertaken of various existing housing and service provider facilities.

Councillors Hatch and Bignell attended the National Police Remembrance Day on behalf of Council.

Councillors Smith, Emslie and Martin joined the Mayor in supporting the Longreach Archival and Historic Committee and the RSL with a function to acknowledge the 19 returned WWI serviceman buried in the Longreach Cemetery.

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Mayor Chaired the Remote area planning and development (RAPAD) Board meeting via zoom.

Spoke with 4LG, ABC and Rural Queensland Today on matters of interest to Council. Media work was also undertaken with Queensland Country Life and the Longreach Leader.

7 Councillor Requests

Nil

8 Notices of Motion

Nil

9 Petitions

Nil

10 Deputations

Nil

11 Reception and Consideration of Chief Executive Officer's Report

Consideration was given to the Chief Executive Officer's Report.

11.1 Standing Matters: Councillor Information Correspondence

From the Chief Executive Officer, tabling a list of significant and relevant correspondence for Councillors and public information.

(Res-2022-10-252)

Moved Cr Smith seconded Cr Martin

That Council receives the Councillor Information Correspondence Report, as presented.

CARRIED 7/0

11.2 Standing Matters: Calendar of Events

Calendar of Events, Upcoming Meetings and Conferences for Councillors

(Res-2022-10-253)

Moved Cr Emslie seconded Cr Martin

That Council receives the Calendar of Events for information.

CARRIED 7/0

11.3 2023 Council Meeting Dates

Consideration of the timing and location of the Council Ordinary Meetings for the 2023 calendar year.

(Res-2022-10-254)

Moved Cr Hatch seconded Cr Nunn

That pursuant to section 254B(1) of the Local Government Regulation 2012, Council adopts the following Council Meetings for 2023:

Date	Meeting Type	Place	Time
<i>Wed 25 January 2023</i>	<i>Ordinary Meeting</i>	<i>Longreach Civic Centre</i>	<i>9.00am</i>
<i>Thurs 16 February 2023</i>	<i>Ordinary Meeting</i>	<i>Ilfracombe Recreation Centre</i>	<i>9.00am</i>
<i>Thurs 16 March 2023</i>	<i>Ordinary Meeting</i>	<i>Longreach Civic Centre</i>	<i>9.00am</i>
<i>Thurs 20 April 2023</i>	<i>Ordinary Meeting</i>	<i>Longreach Civic Centre</i>	<i>9.00am</i>
<i>Thurs 18 May 2023</i>	<i>Ordinary Meeting</i>	<i>Town Hall, Isisford</i>	<i>9.00am</i>
<i>Thurs 15 June 2023</i>	<i>Ordinary Meeting</i>	<i>Longreach Civic Centre</i>	<i>9.00am</i>
<i>Thurs 20 July 2023</i>	<i>Ordinary Meeting</i>	<i>Town Hall, Yaraka</i>	<i>9.30am</i>
Date	Meeting Type	Place	Time
<i>Thurs 17 August 2023</i>	<i>Ordinary Meeting</i>	<i>Ilfracombe Recreation Centre</i>	<i>9.00am</i>
<i>Thurs 14 September 2023</i>	<i>Ordinary Meeting</i>	<i>Longreach Civic Centre</i>	<i>9.00am</i>

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Thurs 26 October 2023	Ordinary Meeting	Longreach Civic Centre	9.00am
Thurs 16 November 2023	Ordinary Meeting	Town Hall, Isisford	9.00am
Thurs 14 December 2023	Ordinary Meeting	Longreach Civic Centre	9.00am

CARRIED 7/0

11.4 Annual Review - Local Disaster Management Plan

Consideration of the reviewed Longreach Regional Council Local Disaster Management Plan.

(Res-2022-10-255)

Moved Cr Martin seconded Cr Nunn

That pursuant to section 80(1)(b) of the Disaster Management Act 2003, the Longreach Regional Council Disaster Management Plan and Local Essential Supply Assessment Guideline, be adopted, as presented.

CARRIED 7/0

11.5 Workplace Health & Safety Update Report - September 2022

This report provides a summary of Council's health and safety performance as at 30 September 2022, highlighting issues, risk and opportunities impacting the on employee health and safety in the workplace.

(Res-2022-10-256)

Moved Cr Hatch seconded Cr Smith

That:

- 1. Council accepts the Workplace Health & Safety Update Report for period ending 30 September 2022, as presented.*
- 2. The Acting Chief Executive Officer be directed to review the Workplace Health & Safety Update Report and further report to Council.*

CARRIED 7/0

11.6 Organisational Structure 2022-2023

Consideration of the adoption of the current Organisational Structure 2022-2023.

(Res-2022-10-257)

Moved Cr Nunn seconded Cr Emslie

That pursuant to section 196 of the Local Government Act 2009, Council adopts the Revised Organisational Structure, as presented.

CARRIED 7/0

11.7 Information Report - Governance

This report provides an update on a range of activities that have occurred during the month of September for the Governance Department.

(Res-2022-10-258)

Moved Cr Bignell seconded Cr Emslie

That Council receives the Governance information report as presented.

CARRIED 7/0

12 Reception and Consideration of Director Corporate Services Report

Consideration was given to the Director Corporate Services Report.

12.1 Monthly Financial Statements

Consideration of the financial statements for the period ending 30 September 2022.

(Res-2022-10-259)

Moved Cr Nunn seconded Cr Bignell

That the monthly financial statements for the period ending 30 September 2022 be adopted, as presented.

CARRIED 7/0

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 27 October 2022 at the Council Chambers, 96a Eagle Street, Longreach**

12.2 Information Report - Corporate Services

This report provides an update on a range of activities that has occurred during the month of September 2022 for the Corporate Services Department.

(Res-2022-10-260)

Moved Cr Martin seconded Cr Bignell

That Council receives the Corporate Services information report, as presented.

CARRIED 7/0

The meeting adjourned for Morning Tea 10:28am.

The meeting returned at 10:51am with all present prior to the adjournment in attendance with the exception of Mr Brett Walsh.

Attendance: Mr Brett Walsh returned to the Meeting at 10:54 am.

13 Reception and Consideration of Director Community and Cultural Services Report

Consideration was given to the Director Community and Cultural Services Report.

13.1 Mayoral Donations - October 2022

Considerations of applications received for the month of October 2022 in accordance with the Mayoral Donation Policy 11.02.

(Res-2022-10-261)

Moved Cr Hatch seconded Cr Bignell

That Council endorses the allocation of funds from the Mayoral Donation Program, in accordance with the Mayoral Donations Policy No. 11.02, as contained in the report and in the following table:

<i>Organisation/ Individual</i>	<i>Event/Project Activity</i>	<i>Event Date</i>	<i>Grant Approved</i>
<i>Erika Holland</i>	<i>13 – 19 years North West Athletics Team</i>	<i>13 – 16 October 2022</i>	<i>\$350.00</i>
<i>Jackarra Jones</i>	<i>13 – 19 years North West Athletics Team</i>	<i>13 – 16 October 2022</i>	<i>\$350.00</i>
<i>Jozette Jones</i>	<i>13 – 19 years North West Athletics Team</i>	<i>13 – 16 October 2022</i>	<i>\$350.00</i>
<i>Lara Palmer</i>	<i>13 – 19 years North West Athletics Team</i>	<i>13 – 16 October 2022</i>	<i>\$350.00</i>
		<i>TOTAL</i>	<i>\$1,400.00</i>

CARRIED 7/0

**Minutes of the Longreach Regional Council Ordinary Meeting
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13.2 Community Donations - October 2022

Consideration of the Community Donations applications received in October in accordance with the Community Donations Policy No. 11.06.

(Res-2022-10-262)

Moved Cr Nunn seconded Cr Bignell

That Council endorses the allocation of funds from the Community Donations Program as contained in the following table, in accordance with the Community Donations Policy No. 11.07:

Organisation/ Name	Event/Activity	Grant Requested	Grant Approved	Conditions of approval/Payment
Congregation of CWQ UCA Longreach on behalf of Longreach Churches Together	Longreach Churches Together Community Carols 2022	Financial \$3,665.00 Total \$3,665.00	Financial \$3,665.00 Total \$3,665.00	Nil
		TOTAL \$3,665.00	TOTAL \$3,665.00	

CARRIED 7/0

13.3 Sponsorship - October 2022

Consideration for Sponsorship application received for the month of October 2022, in accordance with Council's Sponsorship Policy No. 11.07.

(Res-2022-10-263)

Moved Cr Hatch seconded Cr Martin

That Council endorses the allocation of funds from the Sponsorship Program as contained in the following table, in accordance with the Sponsorship Policy No 11.07:

Organisation	Event/Project Activity	Event Date	Grant Approved	Conditions of Approval/Payment
Opera Queensland	Festival of Outback Opera	20-22 May 2023	Financial \$10,000.00 In-Kind \$3,343.30 3x days hire Civic Centre \$1,909.50 1x day hire Showgrounds \$1,060.60 2x gazebo hire 3 days \$210.00 2x portable stage \$163.20 Total \$13,343.30	NIL
		TOTAL	\$13,343.30	

CARRIED 7/0

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13.4 Regional Arts Development Fund (RADF) Advisory Committee Meeting and Recommendations

Consideration of the minutes and recommendations of the Regional Arts Development Fund (RADF) Committee meeting held on Thursday 06 October 2022.

(Res-2022-10-264)

Moved Cr Nunn seconded Cr Hatch

That Council approves the recommendations of the Regional Arts Development Fund Committee from the meeting held 6 October 2022, being:

- a) That the Minutes of the Regional Arts Development Fund Committee held on Thursday 06 October 2022, be received;*
- b) That pursuant to section 265 of the Local Government Regulation 2012, that the Committee approves the application by Mary Killeen for the 'Yaraka Photography Workshop' project to the value of \$3,699.60;*
- c) That pursuant to section 265 of the Local Government Regulation 2012, that the Committee approves the application by Yaraka Sports and Progress Association for the 'Furniture Restoration Workshop' project to the value of \$3,327.00*
- d) That Round Three for the 22/23 financial year be opened Friday 14 October 2022 and closed Friday 20 January 2023; and*
- e) That the next RADF committee meeting be held on Tuesday 7 February 2022.*

CARRIED 7/0

13.5 Longreach Park and Streetscape Infrastructure Manual

Consideration of a Park and Streetscape Infrastructure Manual

(Res-2022-10-265)

Moved Cr Hatch seconded Cr Smith

That Council adopts the Longreach Park and Streetscape Infrastructure Manual, as presented and amended.

CARRIED 7/0

13.6 Referral Agency Assessment Application (Alternative Siting Assessment) - 146 Kingfisher Street, Longreach

Consideration of a Referral Agency Assessment Application for an alternative siting assessment lodged with Council on 16 September 2022, for an access ramp to be constructed on land located at 146 Kingfisher Street, Longreach and described as Lot 232 on L3576.

(Res-2022-10-266)

Moved Cr Martin seconded Cr Bignell

That pursuant to section 32 and 33 of the Building Act 1975, Planning Act 2016 and schedule 9, table 3 of the Planning Regulations 2017, the access ramp at 146 Kingfisher Street, Longreach and formally described as Lot 232 on L3576, be approved to be constructed with a 1.3m setback from the Kingfisher Street road boundary, as per the attached site plan and the recommendation from Council's Building Certifier.

CARRIED 7/0

**Minutes of the Longreach Regional Council Ordinary Meeting
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13.7 Information Report - Community & Cultural Services

This report provides an update on a range of activities that has occurred during the month of August for the Community & Cultural Services Department.

(Res-2022-10-267)

Moved Cr Nunn seconded Cr Smith

That Council receives the Community & Cultural Services information report, as presented.

CARRIED 7/0

14 Reception and Consideration of Director Infrastructure Services Report

Consideration was given to the Director Infrastructure Services Report.

14.1 Re-location of the Long Distance Coach Stop in Longreach

Council to consider the re-location of the Long Distance Coach Stop in Longreach.

(Res-2022-10-268)

Moved Cr Hatch seconded Cr Smith

That Council:

- 1. Direct the Acting Chief Executive Officer to further investigate options for the relocation of the Long Distance Coach Stop in Longreach; and*
- 2. Further discussions be held with the Department of Transport and Main Roads concerning this matter.*

CARRIED 7/0

14.2 Asphalt overlay Eagle Street and Magpie Lane

Council to consider the Tender Responses, for the asphalt overlay on Eagle Street between Landsborough Highway and Pelican Street round-a-bouts and the asphalt overlay on Magpie Lane, between Duck and Swan Streets, inclusive of the intersections.

(Res-2022-10-269)

Moved Cr Bignell seconded Cr Martin

That pursuant to section 226 of the Local Government Regulation 2012 Council accepts the Tender from Fulton Hogan (Qld) Pty Ltd, for the asphalt overlay on Eagle Street between Landsborough Highway and Pelican Street round-a-bouts and the asphalt overlay on Magpie Lane, between Duck and Swan Streets inclusive of the intersections, for the amount of \$791,950.39 (Ex- GST).

CARRIED 7/0

14.3 Information Report - Infrastructure Services

This report provides an update on a range of activities that has occurred during the month of September for the Infrastructure Department.

(Res-2022-10-270)

Moved Cr Bignell seconded Cr Smith

That Council receives the Infrastructure Information Report, as presented.

CARRIED 7/0

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 27 October 2022 at the Council Chambers, 96a Eagle Street, Longreach**

15 Late Items

15.1 Appointment of Acting Chief Executive Officer

Advice to Council regarding the appointment of Acting Chief Executive Officers, following the resignation of Council's recently appointed Chief Executive Officer, Mr Dirk Dowling.

(Res-2022-10-271)

Moved Cr Martin seconded Cr Nunn

That pursuant to section 195 of the Local Government Act 2009 Council:

- 1. Retrospectively endorse the appointment of Mr Mark Watt to the role of Acting Chief Executive Officer effective 17 October 2022 to 28 October 2022;*
- 2. Appoint Mr Brett Walsh to the role of Acting Chief Executive Officer effective 29 October 2022; and*
- 3. Authorise the Mayor to negotiate a contract and terms of engagement with the appointees and their representatives.*

CARRIED 7/0

Attendance: Councillor Hatch left the Meeting at 11:51 am.

16 Closed Matters

(Res-2022-10-272)

Moved Cr Martin seconded Cr Bignell

That pursuant to section 242J(1) of the Local Government Regulation 2012 the meeting be closed at 11:52am to discuss the following matters, which are considered confidential for the reasons indicated.

Ilfracombe Post Office - Expressions of Interest

This report is considered confidential in accordance with section 275(1) g, of the Local Government Regulation 2012, as it contains information relating to: negotiations relating to a commercial matter involving the council for which a public discussion would be likely to prejudice the interests of the council.

CARRIED 6/0

Council out of Closed Session

(Res-2022-10-273)

Moved Cr Martin seconded Cr Smith

That Council move out of Closed Session at 12:01pm to vote on Item 16.1

CARRIED 6/0

16.1 Ilfracombe Post Office - Expressions of Interest

Consideration of submissions to the Expression of Interest process in the potential sale of the Ilfracombe Post Office, and consideration of next steps.

(Res-2022-10-274)

Moved Cr Smith seconded Cr Nunn

That Council:

- 1. In accordance with section 227 and 228(7)(a) of the Local Government Regulation 2012, invite the shortlisted respondents to tender for the sale of the land and infrastructure located at Lot 2 Main Avenue Ilfracombe, being Lot 2 on SP159868 with the inclusion of special conditions within the Contract of Sale that the Australia Post licence be included in the transaction, and, to the extent applicable, including the business assets used in the conduct of the postal operations from that premises; and,*
- 2. Delegates to the Chief Executive Officer, pursuant to section 257(1)(b) of the Local Government Act 2009, power to do all things necessary to*
 - i. finalise and advertise appropriate Request for Tender documents that include a contract*

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 27 October 2022 at the Council Chambers, 96a Eagle Street, Longreach**

- of sale for the transaction described in paragraph (1) of this resolution;*
- ii. establish a panel to evaluate tenders;*
 - iii. generally conduct the procurement process for the transaction described in paragraph (1) of this resolution, on the basis that the evaluation panel will consider tenders received and make a recommendation to a subsequent Council meeting.*

CARRIED 6/0

Councillors Rayner, Nunn, Smith, Emslie, Bignell and Martin voted in favour of the motion.

Attendance: Councillor Hatch returned to the Meeting at 12:03 pm.

17 Closure of Meeting

There being no further business, the meeting was closed at 12:03pm

Minutes Certificate

These minutes are unconfirmed.

Cr AC Rayner
Mayor

Mark Watt
Acting Chief Executive Officer

**LONGREACH REGIONAL COUNCIL
ORDINARY MEETING AGENDA**

6. MAYORAL REPORT

Mayor Rayner has facilitated the introduction of our Acting Chief Executive Officer to businesses and community members, since his commencement on Wednesday 26 October 2022.

Mayor Rayner participated in a field trip along with Councillors and the Acting Chief Executive Officer, to inspect an infestation of Snake Cactus, a weed of national significance. This weed is on the edge of the Thomson River and poses a significant environmental threat to all of the Lake Eyre Basin. Longreach Regional Council will continue to work with impacted landholders and other organisations to eradicate this weed.

As Chair of RAPAD, the Mayor Chaired the RAPAD board meeting where the majority of RAPAD Directors approved funding support towards the Opera Queensland Festival of Outback opera for 2023 in the RAPAD region.

The Mayor, Councillor Bignell, and Acting Chief Executive Officer, Brett Walsh, attended a presentation from staff from the Department of Home Affairs regarding skilled migration which was also well attended by business community members. The Mayor followed up this meeting with another planned meeting with Home Affairs staff to discuss a presentation to Western Queensland Mayors.

The Mayor, Deputy Mayor, Councillors Smith and Bignell, along with the Acting Chief Executive Officer, undertook a field trip to Ilfracombe, Isisford and Yarka inspecting Council roads and infrastructure.

Discussions continue with Outback Independent Living and Specialised Disability Accommodation providers on the provision of a 5 Villa House in Longreach.

Mayor Rayner discussed the new livestock rail service from Watco East West from the Longreach Saleyard. Watco won the state government contract to operate on the states Central West rail line. This contract operates from 2022 to 2028.

The first of three Rail Motors was welcomed by the Mayor, as part of the new Outback Rail Adventure from Outback Aussie Tours.

The Mayor maintained regular contact with the State Government on the sale process for the Longreach Pastoral College and regular discussions with all interested parties. The sale is expected to be finalised in March 2023

7. COUNCILLOR REQUESTS

None received at time of agenda preparation.

8. NOTICES OF MOTION

None received at time of agenda preparation.

9. PETITIONS

None received at time of agenda preparation.

10. DEPUTATIONS

None received at time of agenda preparation.

11. LONGREACH REGIONAL COUNCIL
11.1 - Standing Matters: Councillor Information Correspondence

11. CHIEF EXECUTIVE OFFICER'S REPORT

11.1 Standing Matters: Councillor Information Correspondence

From the Chief Executive Officer, tabling a list of significant and relevant correspondence for Councillors and public information.

The following correspondence has been received up to Tuesday 8 November 2022:

1. Queensland Health – End of declared public health emergency
2. Local Government Association of Queensland (LGAQ) – Community Childcare Fund
3. Yaraka End of the Line Draft – Certificate of Appreciation
4. Electoral Commission Queensland – External boundary review
5. Queensland Government Department of Agriculture and Fisheries – Regional Drought Resilience Planning Program - Round 2

1. LET-2022-10-31 QLD Health- End of declared public health emergency ↓
2. LET-2022-11-1 LGAQ - Community Child Care Fund ↓
3. Yaraka End Of the Line Draft 2022 - Certificate of Appreciation ↓
4. LET-2022-09-15 Electoral Commission Queensland – External boundary review ↓
5. LET-2022-10-5 Queensland Government Department of Agriculture and Fisheries – Regional Drought Resilience Planning Program - Round 2 ↓

Recommendation:

That Council receives the Councillor Information Correspondence report, as presented.



Enquiries to: Rachel Hoffman
Director
Office of the Chief Health Officer
Telephone: 0439 770 837
Our ref: C-ECTF-22/17283

Queensland Health

Secretariat
Queensland Government Leadership Board

Email: Leadership.Board@premiers.qld.gov.au

Dear Leadership Board

The Minister for Health and Ambulance Services announced that on 31 October 2022 the declared public health emergency will end, some 1,000 days since it was declared in January 2020. This is a monumental milestone for Queensland's COVID-19 response and could not have been achieved without the extraordinary collaboration and partnership of all Queensland Government departments and agencies over the past almost three years.

COVID-19 will continue to be with us for some time and the end of the emergency provides an opportunity for Queensland to transition to manage COVID-19 within usual infection prevention and control frameworks as we would for any disease of public significance.

Queensland Health has developed a number of resources to support the community and industry to self-manage COVID-19. Specifically:

- COVID-19 Community Traffic Light, which provides advice for the community on measures they should consider following when the community risk of COVID-19 is at green (baseline), amber (tier 1), or red (tier 2). The measures reflect Queensland's adoption of the National Community Protection Framework, developed by the Australian Health Protection Principal Committee. Queensland Health will set the current level based on consideration of a broad range of epidemiological and other COVID-19 risk factors. **The initial level of the COVID-19 Community Traffic Light will be green (baseline).** Advice on the up-to-date status of the level is available at: <https://www.qld.gov.au/health/covid-19/traffic-lights>. It will also be published across Queensland Health's social media.
- COVID-19 Infection Prevention and Control Manual for acute and non-acute healthcare settings (Manual). The Manual outlines recommended minimum requirements for managing patients with suspected or confirmed COVID-19 and other acute respiratory illnesses in healthcare settings. The Manual is available at: <https://www.health.qld.gov.au/clinical-practice/guidelines-procedures/novel-coronavirus-qld-clinicians/personal-protective-equipment-ppe>

In addition to the above, from 6.00pm on 31 October 2022, all remaining public health directions will be revoked. Going forward, amendments have been made to the *Public Health Act 2005*, to enable the Chief Health Officer to make public health directions about isolation and quarantine for up to seven days; mask wearing; and employee vaccination. These powers will be in place from 1 November 2022 to 31 October 2023. It is expected that these powers will be rarely, if ever, used as the above frameworks (traffic lights and Manual) should support the community and health system manage the risks of COVID-19. These ongoing powers are an important protective measure if the COVID-19 situation significantly worsens in Queensland or nationally.

Level 37
1 William St Brisbane
GPO Box 48 Brisbane
Queensland 4000 Australia

Website health.qld.gov.au
Email DG_Correspondence@health.qld.gov.au
ABN 66 329 169 412

Queensland Health has communicated the above broadly to a range of stakeholders, and I encourage each of you to reach out to any stakeholders to advise them of this important shift in Queensland's pandemic response.

In addition to Queensland Health's transitional arrangements, there are a variety of national resources available to support the ongoing self-management of COVID-19. The following links are useful resources to support the ongoing management of COVID-19:

- AHPPC Community Protection Framework: <https://www.health.gov.au/committees-and-groups/australian-health-protection-principal-committee-ahppc>
- CDNA Guidelines: <https://www.health.gov.au/resources/publications/coronavirus-covid-19-cdna-national-guidelines-for-public-health-units>
- Queensland Health Manual: <https://www.health.qld.gov.au/clinical-practice/guidelines-procedures/novel-coronavirus-qld-clinicians/personal-protective-equipment-ppe>
- ICEG endorsed resources for infection prevention and control: <https://www.health.gov.au/resources/collections/iceg-endorsed-resources-for-infection-prevention-and-control>

Should you require further information, the Department of Health's contact is Ms Rachel Hoffman, Director, Office of the Chief Health Officer, on telephone 0439 770 837.

Yours sincerely



Shaun Drummond
Director-General
31 / 10 / 2022



Every Queensland
community deserves
to be a liveable one

1 November 2022

Hon. Jason Clare MP
Minister for Education
PO Box 6022
House of Representatives
Parliament House
Canberra ACT 2600

Via Email: jason.clare.mp@aph.gov.au

Dear Minister

RE: Community Child Care Fund

Congratulations on releasing your portfolio budget last week, which also commences the delivery of the Federal Government's commitment to deliver your plan for cheaper child care.

Many of our member councils (predominantly in rural and remote communities) are either directly or indirectly involved in providing child care services in their community. This is because of a lack of interest from private, non-profit operators coupled with the expectation of these services being provided to maintain a level of community liveability.

Our member councils would wholeheartedly support your comments that a world-class education system is essential to tackling inequality, driving economic growth and supporting well-paid, secure jobs.

One of the key challenges for many Queensland councils relates to their long-term financial sustainability.

As the Queensland Auditor-General (QAO) noted in his report earlier this year - Local government 2021 (Report 15: 2021–22), "45 councils (approximately 60 per cent of the sector) are still at either a moderate or a high risk of not being financially sustainable."

At the 2021 LGAQ Annual Conference, member delegates from councils right across Queensland passed the following policy resolution moved by the Longreach Regional Council:

That the LGAQ calls on the Federal Government to review how the Community Child Care Fund can better support childcare services operated by local governments in rural and remote Australia.

This was an issue raised with your predecessor in the former Government, however there was no commitment to progress a review in the lead-up to the last federal election.

Local governments in rural and remote areas operate childcare services in the absence of any viable private sector alternative. These services, supported by local government, drive important workforce participation outcomes in our rural and remote communities. Structural issues faced by local government in providing these services make the long-term planning and viability of services a challenge. However the services are vital to support local families living and working in rural and remote communities.

P 07 3000 2222
F 07 3252 4473
W www.lgaq.asn.au

Local Government House
25 Evelyn Street
Newstead Qld 4006

PO Box 2230
Fortitude Valley BC
Qld 4006

Local Government Association Of Queensland Ltd.
ABN 11 010 883 293 **ACN** 142 783 917



In supporting this policy resolution, our member councils are specifically seeking a review of the CCCF guidelines that specifically addresses the ongoing viability of childcare services delivered by local governments in rural and remote communities.

As part of any review, consideration could be given to factors including but not limited to:

- allocated (non-competitive) funding;
- the duration of the funding window;
- potential indexation;
- the timely assessment and approval of applications;
- needs analysis, including workforce attraction & retention outcomes;
- means testing; and,
- demand forecasting.

The review would ideally be conducted with a view to improving the long-term sustainability of childcare services offered by local government and its associated social and economic outcomes.

The LGAQ would appreciate the opportunity to discuss this issue further with your office and Department. In doing so, we are happy to provide practical examples of how the current system can be improved to improve the sustainability of these vital services.

To progress this important initiative, your office can contact Nathan Ruhle, Lead – Intergovernmental Relations on 0411787068 or nathan_ruhle@lgaq.asn.au in the first instance.

Thank you for your consideration.

Yours Sincerely,

A handwritten signature in black ink, appearing to read 'Alison Smith', is positioned above the typed name.

Alison Smith
CHIEF EXECUTIVE OFFICER

C/c: Senator the Hon. Anthony Chisholm
Assistant Minister for Education
Assistant Minister for Regional Development



CERTIFICATE OF APPRECIATION TO

Longreach Regional Council

Thank you for the preparing the venue/grounds
for Yaraka End of the Line Draft for 2022



Jon Karger
President

File number: EMB/000008

15 September 2022



Mr Dirk Dowling
Chief Executive Officer
Longreach Regional Council
PO Box 144
ILFRACOMBE QLD 4727
Email: assist@longreach.qld.gov.au

Dear Mr Dowling

I write to you on behalf of the Local Government Change Commission (Change Commission) to provide an update regarding the external boundary review between the Longreach Regional Council and Barcaldine Regional Council.

On 12 March 2021, the Deputy Premier and Minister for State Development, Infrastructure, Local Government and Planning and Minister Assisting the Premier on Olympics Infrastructure (the Deputy Premier) referred a proposed change relating to, two lots which are currently split between Longreach Regional Council and Barcaldine Regional Council. The Change Commission has now finalised its decision on the referred boundary change and has recommended the following:

- The portion of Lot 52 SP112852 currently located in Longreach Regional Council be transferred so that it is entirely within Barcaldine Regional Council.
- The portion of Lot 9 RY118 currently located in Barcaldine Regional Council be transferred so that it is entirely within Longreach Regional Council.

The final determination report outlining the Change Commission's recommendation and reasoning has been published on the Electoral Commission of Queensland's website at: <https://www.ecq.qld.gov.au/electoral-boundaries/local-government-boundary-reviews/external-boundary-and-electoral-arrangement-reviews>. Notice of the determination will also be published in the Queensland Government Gazette.

Please note that while the Change Commission has recommended this boundary change, the recommendation does not have effect until approved by the Governor in Council by regulation. The results of this assessment have been provided to the Deputy Premier for consideration and implementation by the Governor in Council.

Maps detailing the boundary change of each lot or group of lots are included in the report.

Should you require further information, please contact Ms Katherine Bail, Project Officer on 3035 8009 or email Lboundaries@ecq.qld.gov.au.

Yours sincerely

A handwritten signature in black ink, appearing to read "PV", written over a white background.

Pat Vidgen PSM
Electoral Commissioner

GPO Box 1393 Brisbane Queensland 4001 Australia | Level 20, 1 Eagle Street Brisbane 4000
Telephone 1300 881 665 | Facsimile (07) 3036 5776 | Email ecq@ecq.qld.gov.au | Website www.ecq.qld.gov.au





Department of
Agriculture and Fisheries

Our ref: CTS 14881/22

5/10/2022

Councillor Anthony Rayner
Mayor
Longreach Regional Council

Mr Dirk Dowling
Chief Executive Officer
Longreach Regional Council
assist@longreach.qld.gov.au

Dear Councillor Rayner

Regional Drought Resilience Planning Program – Round 2

I am writing to formally invite Longreach Regional Council to be a partner in the Regional Drought Resilience Planning (RDRP) program in Queensland. This program is jointly funded through the Queensland Government and the Federal Government's Future Drought Fund.

The Queensland Department of Agriculture and Fisheries has partnered with the Rural Economies Centre of Excellence (RECoE), comprised of four Queensland research institutions, to deliver the RDRP.

The purpose of the program is to help regions plan to survive and thrive into the future in the face of drought. RECoE will lead consultation, working with regional communities, to develop Regional Drought Resilience Plans to prepare for and manage future drought risks. While a regional organisation for your area will be our lead partner, your Local Government Area (LGA) will be key to the success of the regional drought resilience planning process.

The planning will also align with the Queensland Strategy for Disaster Resilience and its implementation plan, Resilient Queensland, led by the Queensland Reconstruction Authority – who continues to support this program as a key stakeholder.

As part of the Central West region, your LGA is invited to be involved in the consultation and development of a Regional Drought Resilience Plan by 30 June 2024.

1 William Street Brisbane
GPO Box 46 Brisbane
Queensland 4001 Australia
Business Centre 13 25 23
Website www.daf.qld.gov.au
ABN 66 934 348 189

These plans are community-led and owned through partnerships of Local Governments, regional organisations, communities and industry. The plans are to identify actions to prepare for future droughts, with a sharp focus on the agricultural sector and allied industries.

The RDRP Program will support development of the plans by providing access to evidence and data, independent expert feedback, as well as the opportunity to learn from the pilot year and collaborate with regions in this second round.

Next steps

A representative from RECoE will be in contact to provide details on the opportunity to be involved in the RDRP Program. A letter will also be sent to the Chair of the relevant Regional Organisations of Councils as a key representative of your region.

If you require any further information, please contact Mr Vern Rudwick, Director, Drought Policy and Response on 0472 863 899 or by email at vern.rudwick@daf.qld.gov.au or Associate Professor Ben Lyons, Director, RECoE on 0428 230 031 or via email at ben.lyons@usq.edu.au.

Information on the Queensland Regional Drought Resilience Program can be found at www.ruraleconomies.org.au and information on the Future Drought Fund can be found at www.agriculture.gov.au.

Yours sincerely



Robert Gee
Director-General
Department of Agriculture and Fisheries

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.2 - Standing Matters: Calendar of Events

11.2 Standing Matters: Calendar of Events

Calendar of Events, Upcoming Meetings and Conferences for Councillors

Date	Event	Location	Participants
November 2022			
1 Tues	Longreach Races	Longreach Racecourse Teal St, Longreach	Public event- Fees apply
3 Thurs	Site Tour- Bexley / Longreach Pound	Bexley/ Longreach Pound 8:00am – 12:30pm	Mayor, Councillors and Chief Executive Officer
3 Thurs	Land and Pest Management Advisory Committee meeting	Fairmount Room, Longreach Civic Centre 1:00pm – 4:00pm	Councillor Nunn, Smith and Bignell, Chief Executive Officer, Director of Corporate Services, Director of Infrastructure, and Committee Members
4 Fri	'Little Red in the Hood'	Longreach Civic Centre, 6pm	Public event – Fees apply
7 Mon	Grant Writing and Finance Workshop – CPR Group	Fairmount Room, Longreach Civic Centre 5:30-7:30pm	Public event
7 Mon	Skilled Migration Workshop- with Department of Home Affairs	Birdcage Hotel, Longreach 5:30pm-7:00pm	Public event (registration required)
10 Thurs	Councillor/ Directors Strategic Roundtable	“The Cottage” ASHOF, Longreach 11:00am -5:00pm	Mayor, Councillors and Executive Leadership Team
10 Thurs	Outback Aussie Tours - Heritage Rail Motor Arrival	Longreach Railway Station, Longreach 5:30pm-6:30pm	Public event
11 Fri	Remembrance Day	Edkins Park, Longreach 10:40am -11:30am	Public event
15 Tues	Council Briefing	Fairmount Rooms, Longreach Civic Centre. 8.00am – 5.00pm	Mayor, Councillors and Executive Leadership Team
16 Wed	Galilee Energy Site Tour	Glenaras Station 8:00am – 12:30pm	Mayor, Councillors and Chief Executive Officer
17 Thurs	Council Meeting	Isisford Council Office, Isisford 9:00am – 5:00pm	Mayor, Councillors, Executive Leadership Team and members of the public
22 Tues	Longreach Show Society – Queen’s Jubilee tree planting and Morning tea	Longreach Showgrounds, Longreach 10:30am – 12:00pm	Public event
26 Sat	Ilfracombe Christmas Tree	Memorial Park, Ilfracombe 6:00pm start	Public event BYO event
28 Mon	Longreach Fire Trials	Eagle St, corner of Post Office & Commercial Hotel, Longreach	Public event
December 2022			
1 Thurs	Councillor/ Directors Strategic Roundtable	Location to be advised	Mayor, Councillors and Executive Leadership Team
1 Thurs	A not-so-silent Night – Community Christmas Concert	Edkins Park, Longreach 7:00pm	Public event BYO event
4 Sun	Longreach Churches Together - Carols	Edkins Park, Longreach 7:00pm	Public event
9 Fri	Lions Christmas Street Party	Eagle Street, Longreach	Public event
Sat 10	Yaraka Christmas Tree	Yaraka Hall, Yaraka	Public event

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.2 - Standing Matters: Calendar of Events

13 Tues	Council Briefing	Fairmount Rooms, Longreach Civic Centre. 8.00am – 5.00pm	Mayor, Councillors and Executive Leadership Team
15 Thurs	Council Meeting	Council Chambers, Longreach 9:00am- 5:00pm	Mayor, Councillors and Executive Leadership Team and members of the public
Sat 24	Isisford Christmas Tree	Whitmans' Memorial Park, Isisford 6:00pm start	Public event BYO event
January 2023			
25 Wed	Council Meeting	Council Chambers, Longreach 9:00am- 5:00pm	Mayor, Councillors and Executive Leadership Team and members of the public
26 Thurs	Longreach Australia Day 2023 Awards/ Citizenship Ceremony/ Community Breakfast / Family event	Arts and Craft Pavilion, Longreach Showgrounds 8:00am- 12:00pm	Public event
26 Thurs	Ilfracombe Australia Day 2023 Awards/ Community BBQ dinner/ Cricket and Family event	Ilfracombe Recreational Centre, Ilfracombe 3:00pm start	Public event
26 Thurs	Isisford & Yaraka Australia Day 2023 Awards/ Community Breakfast/ Free pool and activities	Multi Purpose Complex, Isisford 8:00am start	Public event
28 Sat	Yaraka Australia Day 2023 Community BBQ	Yaraka Hotel, Yaraka 6:00pm	Public event

Recommendation:

That Council receives the Calendar of Events report, as presented.

11.3 Longreach Regional Council Annual Report 2021-2022

Consideration of the Longreach Regional Council’s Annual Report 2021-2022.

Council Action

Deliver

Applicable Legislation

Local Government Act 2009

Local Government Regulation 2012

Policy Considerations

N/A

Corporate and Operational Plan Considerations

GOVERNANCE: GOVERNANCE SERVICES			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.1.1 4.3.2	Ensure effective and responsible policy development and decision making.	Maintain Council’s policy register in line with policy review dates and legislative requirements.	90% of policies are reviewed and adopted in line with review dates.

Budget Considerations

N/A

Previous Council Resolutions related to this Matter

N/A

Officer Comment

Responsible Officer: Brett Walsh, Acting Chief Executive Officer

Background:

Section 182 of the Local Government Regulation requires Council to prepare an annual report for each financial year.

The Annual Report provides the community with a snapshot of Council’s activities during the year as well as the audited financial statements for that year. It reports on Council’s progress in relation to the strategies addressed in the Corporate Plan and Annual Operational Plan, and also provides details on its outcomes against the annual budget.

Sections 183 – 190 of the *Local Government Regulation 2012* specifies the particular matters for inclusion to be included in the annual report.

Issue:

The Annual Report must be completed and adopted by Council within 1 month after the day the Auditor-General provides its Audit Report of the local government’s financial statements for the financial year.

The QAO endorsed the Annual Financial Statements on 28 October 2022 which are included in the Annual Report which is attached for Council adoption.

Risk Management Factors:

This matter has been assessed using Council’s Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible

Consequence: Minor

Environmental Management Factors:

Nil

Other Comments:

In accordance with section 182(4) of the *Local Government Regulation 2012* the adopted Annual Report is to be published on Council's website within 2 weeks of adoption. In addition to the Council website, copies of the report will be published and made available at Council libraries, customer service centres and uploaded to the National eDeposit (ned.gov.au) for distribution to the relevant government agencies such as the State Library of Queensland.

Appendices

1. LRC Annual Report 2021-2022.pdf ↓

Recommendation:

That Council, pursuant to section 182 of the Local Government Regulation 2012, adopts the Longreach Regional Council Annual Report 2022 (including the audited Annual Financial Statements).

Contacts

Council Website	www.longreach.qld.gov.au
Telephone	(07) 4658 4111
Email	assist@longreach.qld.gov.au
Postal Address	PO Box 144, Ilfracombe, QLD 4727

CUSTOMER SERVICE CENTRES

Ilfracombe - 1 Devon Street, Ilfracombe QLD 4727

Isisford - 20 St Mary Street, Isisford QLD 4731

Longreach - 96a Eagle Street, Longreach QLD 4730

How to read this report

In accordance with the Local Government Act 2009, Council must publish an annual report, which provides an update to our community about Council's finances, performance, and how we have delivered against our plans.

The Annual Report 2021-2022 reports against our Annual Operational Plan 2021-2022, which is derived from strategies laid out in Council's Corporate Plan 2017-2027. It is an important opportunity to share the achievements and challenges of the past financial year.

The Annual Report also contains a range of statutory information as required by legislation.

While care has been taken to ensure all content is complete and accurate, Longreach Regional Council cannot guarantee this report is without error. None of the material in this publication may be reproduced without the permission of the Chief Executive Officer, Longreach Regional Council.



ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Council acknowledges the Traditional Owners of the land on which we operate; and pays respect to Elders past present and emerging.



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Introduction

About Our Region

The iconic Longreach Region in Central Western Queensland is situated 700 kilometres from the coast, west of Rockhampton, and covers an area of 40,638 square kilometres. The Region encompasses the townships of Ilfracombe, Isisford, Longreach, and Yaraka. The region is home to approximately 3,647 people and boasts Outback Queensland's most progressive and dynamic visitor and service economy, coupled with a high performing ag-sector delivering consistent productivity gains.

The Longreach, Ilfracombe, Isisford, and Yaraka communities are at the heart and soul of this region. Although uniquely different, each town shares a common bond. They provide genuine opportunities for people from all walks of life to find their future - from farmers to financiers, mechanics to musicians.

For centuries, the region has stood the test of time and grown in the hearts of many. From a place steeped in Aboriginal history and Australian folklore, to the industrial and agricultural booms of last century, the region continues to evolve. The Longreach region is the economic and social hub of Western Queensland, globally connected, but locally inspired.



Our Vision

The communities of the Longreach Region, with their individual identities and a proud heritage, will be characterised by their cohesive and inclusive nature, making the region a location of choice for business investment and outback living. The Longreach Region will be characterised by strong communities and a vibrant economy driven by skills and innovation in a diversity of traditional and new industries.

Our Mission

Council's Mission is to deliver decisive leadership in making locally-responsive, informed and responsible decisions, providing the highest-quality services and facilities to all communities of the Longreach Region.





Our Values

1. A Safe and Healthy Work Environment

Longreach Regional Council is committed to providing a safe and healthy workplace for employees, contractors, sub-contractors, visitors and volunteers.

2. Inclusiveness and Respect

We will show respect for all and continually engage with and listen to the people of our communities. We value the diversity of our region and we embrace and respect our rich outback and Indigenous heritage.

3. Consistency and Fairness

As a Council, we are balanced, fair, honest, transparent and accountable for our decisions and our actions.

4. Teamwork and Staff Development

We encourage initiative and collaboration by staff who are committed to teamwork, and we value continual professional development and learning across the organisation.

5. Performance and Value for Money

We are focused on results that are consistent with our mission and which realise our vision. We will achieve value for our communities through innovation, informed decision-making and efficient work practices.

6. Leadership and Collaboration

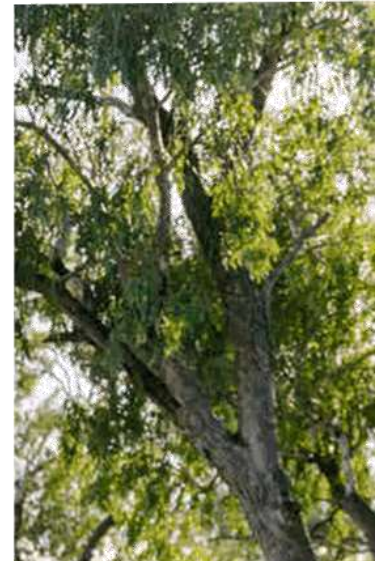
We will always demonstrate high standards of leadership in collaborating with the communities of our region, to achieve our vision. In serving our communities, we will build and maintain collaborative partnerships and relationships with the region's key government, non-government, industry and community stakeholders.

7. Sustainability

As an organisation, we uphold a quadruple-bottom-line approach, taking a social, cultural, economic and environmentally-sustainable approach to everything we do.

8. Forward-looking

We are aspirational with a clear vision for future prosperity while meeting community needs and respecting and building on our outback heritage.



Mayor's Foreword

Our Annual Report, beyond its purpose as a financial record, is an important opportunity to report to our community on Council's achievements each year. Over the last twelve months the organisation has navigated much change and upheaval, internally and externally, facing everything from global developments to significant turnover among senior staff. Some of these challenges are reflected in the pages of this report, but overall we have performed well on behalf of our community.

As we review the events of the past year, what strikes us are some of the staffing challenges that have been experienced by organisations large and small. Council has faced these challenges too, carrying increased vacancies during the reporting period. While the departure of Chief Executive Officer Mitchell Murphy was a high profile example, we've also carried some vacancies in key parts of our Corporate Services, Finance, Communities, and Governance teams during the past year. Luckily, we've been fortunate enough to have some talented individuals take up acting and interim roles. Our team has done a great job keeping the organisation on track - and they've performed admirably during a period of significant change.

When considered in this context, it's clear we can adopt a very satisfactory assessment of the organisation's achievements against its Annual Operational Plan in 2021-22. Some strategic actions have been carried forward into the 2022-23 year, which is understandable, but most operational measures have been met or exceeded. This is an impressive achievement given the pressures placed on our resources this year.

It's pleasing to see that Council is achieving good financial results as well. The appointment of a Chief Financial Officer at the start of 2022 has made an immediate impact on our financial governance and decision making. With a healthy cash balance and few liabilities, Council is in a good financial position, although our reliance on federal and state government grants to meet community needs remains.

The Mayor and CEO are each supported by a diligent team of Councillors and staff; it is important to acknowledge their hard work over the past twelve months. The organisation is lucky to have a very talented and committed workforce, which has delivered great outcomes on behalf of the community this year. Thank you to everyone at Council who has helped make the results detailed in this report possible.

It is important also to acknowledge the many groups and individuals from the community who have partnered with us in the delivery of outcomes this year. Council values the strong relationships it has with the community and nothing we do would be possible without it.

Thank you for the opportunity to serve. Hopefully you find in this report that your Council has represented the region's interests to the best of its ability. We proudly present the Longreach Regional Council 2021-22 Annual Report.



Cr Tony Rayner, Mayor



Community Financial Report

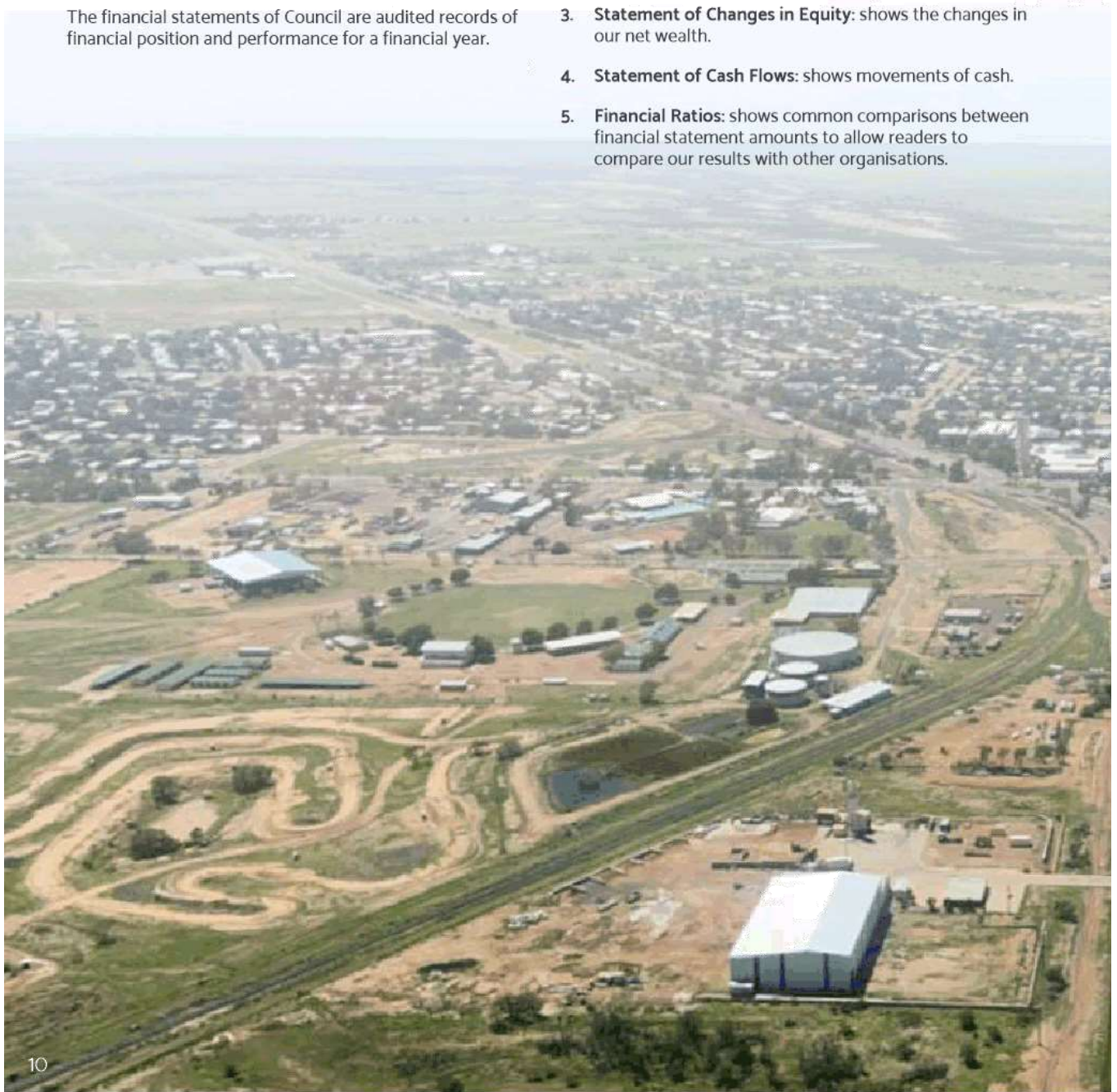
The Community Financial Report is produced to enable our community, business partners, customers and employees to better understand how we performed financially.

The Community Financial Report uses plain language and illustrations to give readers an easy to follow summary of the financial statements for the past financial year (between 1 July 2021 and 30 June 2022).

The financial statements of Council are audited records of financial position and performance for a financial year.

There are five parts to the financial statements:

1. **Statement of Comprehensive Income:** shows information on our financial performance including our revenue, expenses and net profit or loss.
2. **Statement of Financial Position:** shows the monetary value of our assets, liabilities and equity.
3. **Statement of Changes in Equity:** shows the changes in our net wealth.
4. **Statement of Cash Flows:** shows movements of cash.
5. **Financial Ratios:** shows common comparisons between financial statement amounts to allow readers to compare our results with other organisations.



Statement of Comprehensive Income
(commonly known as the profit and loss statement)

This statement shows Council’s income and expenditure. It shows what Council has earned (Revenue) and what costs it has incurred (Expenses) throughout the year to get our net result. The net result is calculated as:

Calculation of net result	
Revenue	\$52.6 million
minus Expenses	(\$48.2 million)
equals Net Result	\$4.4 million

Statement of financial position
(commonly known as the balance sheet)

This statement shows what Council owns (Assets) and what Council owes (Liabilities). The difference between these two components is Council’s net wealth (Equity).

Calculation of net community equity	
Assets	\$391.3 million
minus Liabilities	(\$33.3 million)
equals Net Community Equity	\$358.0 million

With a good cash balance and few liabilities, Council is in a good financial position.



REVENUE

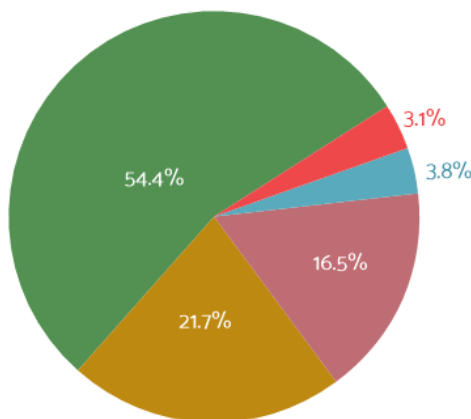
We earn revenue from:

- ▶ **Rates, levies and charges:** these are rates and utility charges paid by our ratepayers.
- ▶ **Fees and charges:** this is revenue paid by the users of specific services including childcare fees and tourism income.
- ▶ **Rental income:** this is revenue earned from renting Council owned houses and buildings.
- ▶ **Interest received:** this is interest that we earn from banks on cash balances.
- ▶ **Sales income:** this is revenue that we earn when we carry out contract work for other parties e.g. Main Roads will pay Council to repair or maintain State owned roads.
- ▶ **Other income:** this is revenue form other sources such as Diesel Fuel Rebates and hiring out halls.
- ▶ **Grants, subsidies, contributions and donations:** this is revenue received from Federal and State government grants and other subsidies. Recurrent grant income is received to fund Council’s day to day operations. Capital grant income is received to pay for new or replacement assets.

Council revenue (millions)

The following shows how much revenue we earned during the 2021-22 financial year from different sources.

Rates, levies and charges	\$11.4m
Fees and charges	\$ 2.0m
Other income	\$ 1.9m
Sales income	\$ 8.7m
Grants, subsidies and donations	\$28.6m



EXPENSES

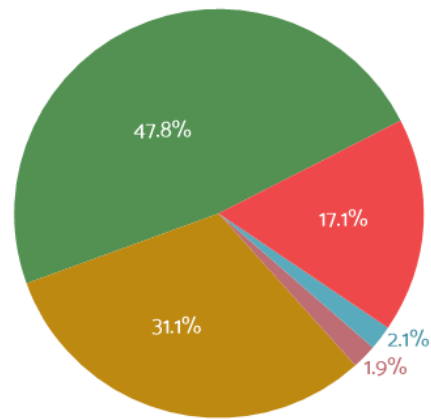
Council’s key expenses are:

- ▶ **Employee costs:** these represent the total cost of staff employed in the delivery of Council services. These costs include wages, superannuation, leave entitlements and other employee related expenses.
- ▶ **Materials and services:** these are the operating costs incurred for the purchase of materials and services necessary to deliver Council services and maintain assets.
- ▶ **Finance costs:** these are mainly interest on borrowings and banking fees.
- ▶ **Capital expenses:** these are mostly the value of assets replaced or disposed of throughout the year.
- ▶ **Depreciation:** this represents an estimate in the consumption of our assets. For example if we buy an asset for \$100,000 and we expect the asset to be used over 10 years, we will recognise a depreciation charge of \$10,000 per year.

Council expenses (millions)

The graph below shows Council’s expenditure incurred during the 2021-22 financial year.

Employee costs	\$14.9m
Materials and services	\$22.9m
Finance costs	\$ 0.9m
Depreciation	\$ 8.2m
Capital expenses	\$ 1.3m



ASSETS

Council's assets comprise of:

- ▶ **Cash:** cash held in Council's bank accounts.
- ▶ **Receivables:** amounts owed to Council from rates, the Wild Dog Exclusion Fence Scheme and other income sources.
- ▶ **Contract assets:** these are amounts owed to Council from work completed under contracts.
- ▶ **Inventories:** this is the value of raw materials and stores equipment held to provide services.
- ▶ **Property, plant and equipment:** this is the value of Council's assets and infrastructure.

LIABILITIES

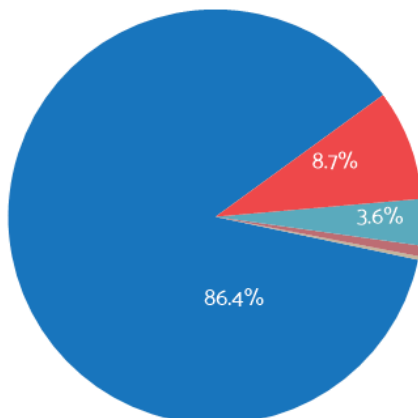
Council's liabilities comprise of:

- ▶ **Payables:** these are amounts owed to suppliers and employees.
- ▶ **Borrowings:** these are the value of loans that Council has with Queensland Treasury Corporation (QTC). They have been taken out in previous years to fund infrastructure projects and the Wild Dog Exclusion Fence Scheme.
- ▶ **Provisions:** these are estimates of amounts that Council will need to pay in the future for current commitments.
- ▶ **Contract liabilities:** sometimes, Council will receive grant money in advance of completing a project. This money will need to be repaid if a project is not completed and so Council treats this as a liability until the project is complete.

Assets by class (millions)

The graph below shows the value of Council's assets at the end of the 2021-22 financial year.

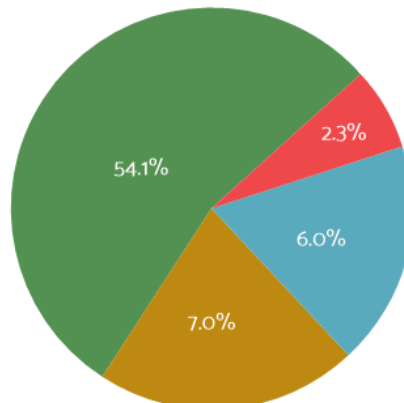
Property, plant and equipment	\$338.5m
Cash	\$ 34m
Receivables	\$ 13.9m
Contract assets	\$ 3.5m
Inventories	\$ 1.4m



Council liabilities (millions)

The graph below shows the value of Council's liabilities at the end of the 2021-22 financial year.

Payables	\$2.3m
Contract liabilities	\$6.0m
Provisions	\$7.0m
Borrowings	\$18.0m



Statement of Changes in Equity

This statement shows how Council's net worth changed during the financial year.

Movement in net worth	
Net community equity at the beginning of the financial year (1 July 2021)	\$332.3 million
add the Net Result for the financial year	\$4.4 million
add the increase the valuation of Council's assets	\$21.3 million
Net community equity at the end of the financial year (30 June 2022)	\$358.0 million

COMMUNITY EQUITY

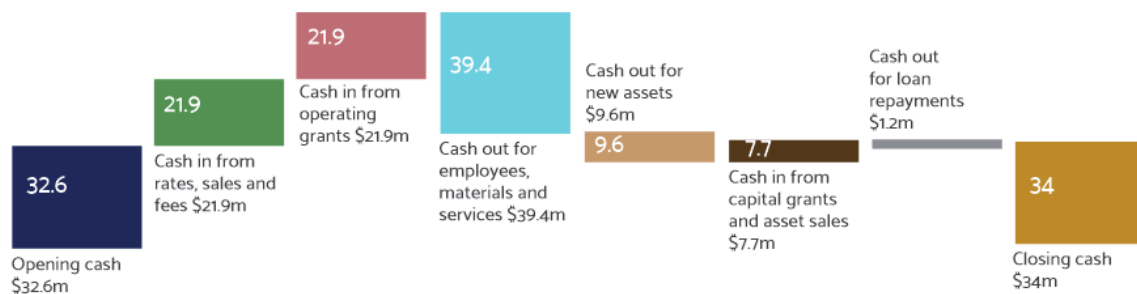
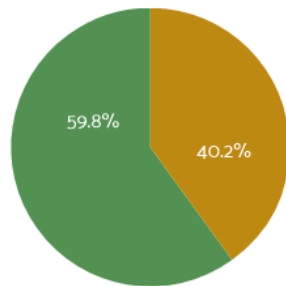
Community equity is made up of:

- Retained surplus:** this is the sum of all of the net profits and losses since Council began.
- Asset revaluation surplus:** this is the sum of all of the increases and decreases in the value of Council's assets when they are revalued each year.

The graph below shows the value of Council's net community equity at the end of the 2021-22 financial year.

NET COMMUNITY EQUITY:

Asset Revaluation Surplus \$150.1m
Retained Surplus \$207.9m



Statement of Cash Flows

The statement of cash flows shows how cash was received and spent by different types of activities.

Cash held at the beginning of the financial year (1 July 2021)	\$32.6 million
Net cash flow from Operating Activities	\$4.5 million
Net cash flow from Investing Activities	(\$1.9 million)
Net cash flow from Financing Activities	(\$1.2 million)
Net increase in cash held	\$1.4 million
Cash held at the end of the financial year (30 June 2022)	\$34.0 million

CASH FLOW ACTIVITIES

There are three types of activities that impact cash balances:

- Operating Activities:** these are the cash receipts and payments from the day-to-day operation of Council.
- Investing Activities:** these are the cash receipts when an asset is sold or a capital grant is received and the cash payments made to build or purchase a new asset.
- Financing Activities:** these are the cash receipts and payments from borrowings and loan repayments.

The graph below shows the net cash flows throughout the financial year.

Financial Ratios

Financial sustainability for rural and remote councils is challenging because councils need to supply essential services but do not have large populations to raise revenue from rates, levies and utility charges.

The Queensland Government has established three financial sustainability measures to compare the financial sustainability of all Queensland local governments. The table below describes these measures and shows how Longreach Regional Council compares to the targets set by the Queensland Government.

Ratio	Longreach	Target	Analysis
<p>Operating surplus ratio</p> <p>This shows how much operating revenue is generated compared with Council's operating expenses.</p>	-2.3%	Between 0% and 10%	The negative ratio indicates that Council has an operating deficit, with operating expenses being greater than the operating revenue earned. Council relies heavily on grants from Federal and State Governments to fund the provision of services to the community.
<p>Asset sustainability ratio</p> <p>This indicates if Council is renewing its infrastructure assets at the same rate that they are wearing out.</p>	51.4%	Greater than 90%	Council is below target for this ratio due to delays in infrastructure projects caused by wet weather events, particularly in the second half of the financial year.
<p>Net financial liabilities ratio</p> <p>This indicates if Council's net liabilities can be serviced by its operating revenues.</p>	-17.1%	Not greater than 60%	The negative ratio achieved by Council is a good result. Council holds a good amount of cash and few liabilities so is in a good financial position.

Our Council

Mayors and Councillors

Remuneration, including superannuation contributions, paid to Councillors.

Councillor remuneration and Ordinary Meeting attendance – 1 July 2021 to 30 June 2022.

Councillor	Meeting Attendance*	Meetings Fees and Allowances	Travel Costs	Superannuation Paid	Total Remuneration
Cr Tony Rayner	12	\$108,000.00	\$0	\$10,800.0	\$118,800.00
Cr Leonie Nunn	11	\$ 57,000.00	\$4,680.00	\$5,700.00	\$ 67,380.00
Cr Tony Emslie	12	\$ 48,000.00	\$0	\$4,800.00	\$ 52,800.00
Cr Tony Martin	10	\$ 38,563.00	\$0	\$3856.00	\$ 42,419.00
Cr Trevor Smith	12	\$ 48,000.00	\$0	\$4,800.00	\$ 52,800.00
Cr Tracy Hatch	12	\$ 48,000.00	\$0	\$4,800.00	\$ 52,800.00
Cr Dale Bignell	11	\$ 45,416.00^	\$0	\$4,542.00^	\$ 49,958.00^

*Total Meetings held = 12

^Cr Dale Bignell was incorrectly paid for an additional meeting fee during 2020/2021. This overpayment was adjusted and reflects in Cr Bignell's 2021/2022 remuneration.



Mayor Rayner

Cr Nunn

Cr Bignell

Cr Smith

Cr Hatch

Cr Emslie

Cr Martin

Expense Reimbursement Policy

Council provides a range of facilities to Councillors in accordance with its Expenses Reimbursement and Provision of Facilities for Mayor and Councillors Policy No. 2.21. This policy is available from Council's website and outlines the entitlements of Councillors in their role such as training, travel costs, meals and use of Council facilities. During this period, Council incurred costs of \$53,888 for such expenses.

Pursuant to section 185 of the *Local Government Regulation 2012*, it is reported that in May 2020, Council reviewed its Expenses Reimbursement and Provision of Facilities for Mayor and Councillors Policy No. 2.21. Council passed a resolution at the May 2020 Ordinary Meeting (*Res-2020-05-098*) pursuant to section 250(1) of the Regulation; however, no additional entitlements or provisions were added to the policy. Council has not made any changes to this policy during 2021-2022.

All reasonable expenses incurred in attending approved meetings, conferences, seminars, workshops, inspections and the like will be paid (or reimbursed) by Council.

Council takes out workers' compensation cover for elected members with Local Government Workcare each year.

Conduct and Performance of Councillors

The *Local Government Act 2009* provides a framework for assessing complaints about the conduct or performance of Councillors. It is a requirement under the *Local Government Regulation 2012* that the Annual Report contains details of complaints received about Councillors conduct or performance. Orders and complaints about Councillors during the financial year are shown in the table.

FOR FINANCIAL YEAR 2021-2022	NUMBER
1. The total number of the following	
(i) orders made under section 150I(2) of the Act	Nil
(ii) orders made under section 150AH(1) of the Act	Nil
(iii) decisions, orders and recommendations made under section 150AR(1) of the Act	Nil
2. Each of the following during the financial year	
(i) the name of each Councillor for whom a decision, order or recommendation mentioned in section 1	Nil
(ii) a description of the unsuitable meeting conduct, inappropriate conduct or misconduct engaged in by each of the Councillors	Nil
(iii) a summary of the decision, order or recommendation made for each Councillor	Nil
3. The number of each of the following during the financial year	
(i) complaints referred to the assessor under section 150P(2)(a) of the Act by local government entities for the local government	Nil
(ii) matters, mentioned in section 150P(3) of the Act, notified to the Crime and Corruption Commission	Nil
(iii) notices given under section 150R(2) of the Act	Nil
(iv) notices given under section 150S(2)(a) of the Act	Nil
(v) decisions made under section 150W(1)(a), (b) and (e) of the Act	Nil
(vi) referral notices accompanied by a recommendation mentioned in section 150AC(3)(a) of the Act	Nil
(vii) occasions information was given under section 150AF(4)(a) of the Act	Nil
(viii) occasions the local government asked another entity to investigate, under chapter 5A, part 3, division 5 of the Act for the local government, the suspected inappropriate conduct of a Councillor	Nil
(ix) applications heard by the conduct tribunal about the alleged misconduct or inappropriate conduct of a Councillor	Nil



Executive Leadership Team (ELT)

Chief Executive Officer - Vacant

During 2021-2022, Mitchell Murphy was Council's Chief Executive Officer from 1 July 2021 to 18 March 2022. In March, Council appointed Scott Mason as Acting Chief Executive Officer whilst it recruited for the new CEO. Mr Mason was in the position to the end of financial year.



Lisa Young

Director of Community and Cultural Services

P: 07 4658 4111

E: dccs@longreach.qld.gov.au



David Wilson

Chief Financial Officer

P: 07 4658 4111

E: cfo@longreach.qld.gov.au



Kimberley Dillon

Acting Director of Corporate Services

P: 07 4658 4111

E: dcs@longreach.qld.gov.au



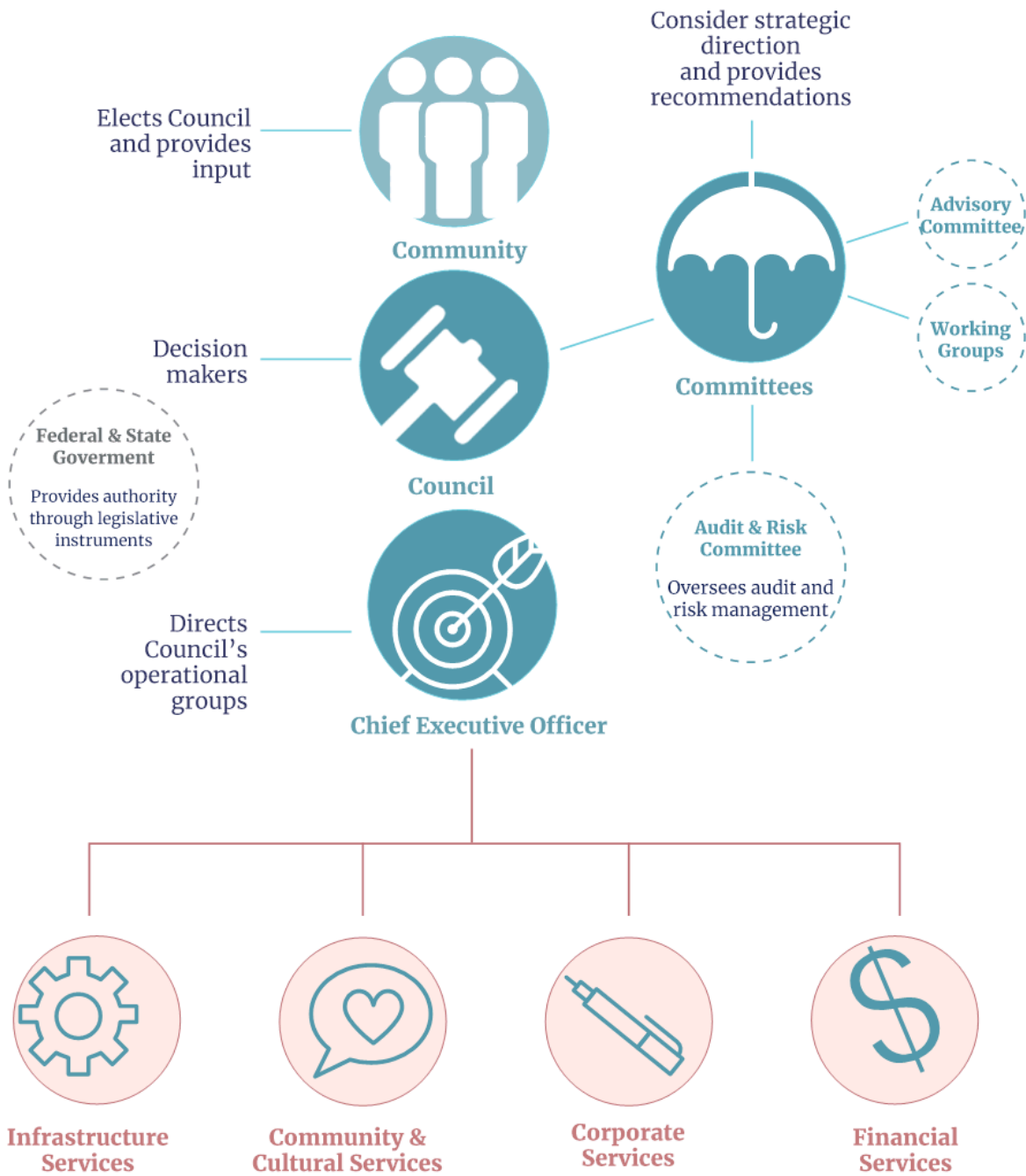
Roger Naidoo

Director of Infrastructure Services

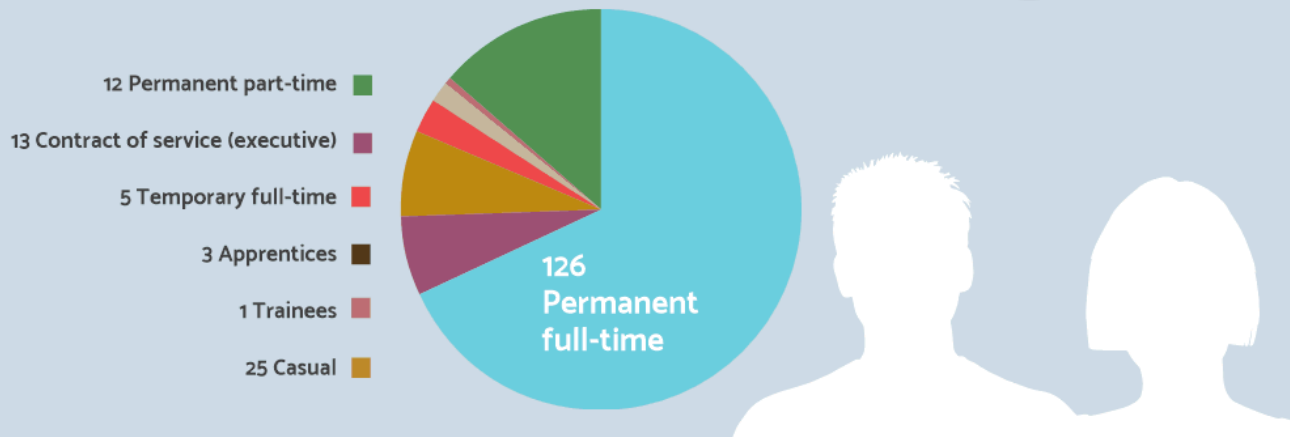
P: 07 4658 4111

E: engineer@longreach.qld.gov.au

Governance/ Organisational Structure



Employees at a glance



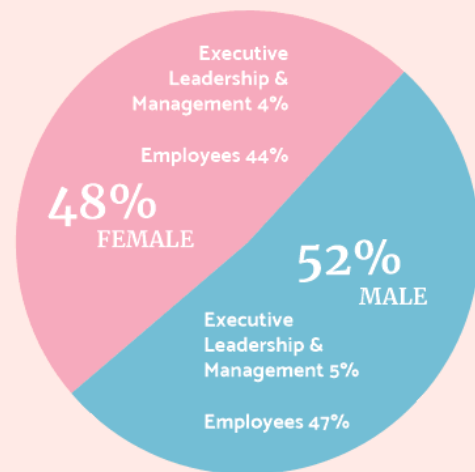
AGE OF STAFF	16-20	21-29	30-44	45-55	56+
	2%	17%	36%	20%	25%



Employee initiated turnover - 42

Employer initiated turnover - 4

Employee retirements - 3



Council’s Community Engagement

A core value of Council is inclusiveness and respect; to embed this this value across Council we strive to communicate regularly with residents and ratepayers to keep them informed, and offer opportunities for community members to have their needs and concerns addressed.

There are a number of key stakeholders Council engages with regularly in an effort to serve the communities. Listed below is a high level overview of our major stakeholder groups and how we engage with them throughout the year.

Who we engage with and how

Major Stakeholder Group	Engagement Method	Major Stakeholder Group	Engagement Method
Business	Forums	Emergency services and support agencies	Local Disaster Management Group membership
	Meetings		Joint training
	Joint projects		Meetings
Community groups & special interest groups	Forums		Email updates
	Joint Projects		Website
	Meetings	Social media	
	Website	Government agencies - federal and state	Committee memberships
Community reference groups	Formal meetings		
Customers, ratepayers and residents	Customer service		Stakeholder briefings
	Community forums		Correspondence
	Pop-up community engagement booths at events	Events	
	Direct mail	Media	Media releases
	Council general meetings		Briefings
	Publications and newsletters		Interviews
	Social media	Tourist, visitors and events	Meetings with community event organisers
	Display and public notice advertising		Visit Longreach Region website
	Rates notice inserts		Social media
	Website		Media
	Surveys (online and hard copy)		Familiarisations
	Media		
	Annual report		
	Annual budget		
	Financial reporting		

Assessment of
Corporate and
Operational Plan
GOVERNANCE

The Governance directorate of Council is responsible for the development and management of Council policy, public affairs, human resource management, economic development and tourism, and disaster management. The directorate ensures that good governance provides an environment where political, economic, and social development occurs with positive outcomes.

Good governance at Longreach Regional Council is achieved by having efficient and effective decision-making processes and systems. The use of appropriate policy and accountability frameworks enable Council to focus on strategic rather than operational issues. The governance directorate provides elected members with the opportunity to receive training and development in all aspects of local government and to receive information and advice that will assist in making fully informed decisions.



Governance Services

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
4.1.1 4.2.2 4.3.2	Develop and review Council's Annual Operational Plan in accordance with legislative guidelines and in line with the Corporate Plan.	Annual Operational Plan adopted each financial year (during budget process and after review of Corporate Plan).	●
4.1.2	Coordinate regular liaison with the community through the delivery of Community Consultation Forums.	Community forums held in each community across the region. Implementation of community engagement policy and plan.	●
4.1.2	Review Corporate Plan.	Revise the Corporate plan to ensure strategy areas remain relevant and in line with the communities visions.	●
4.1.1 4.3.2	Ensure effective and responsible policy development and decision making.	Maintain Council's policy register in line with policy review dates and legislative requirements.	●
4.3.3	Mayor and Councillor Support.	Improve Elected Members knowledge and understanding of Local Government.	●
4.3.2	Monitor and review non-compliance with legislative requirements.	Report on legislative non-compliance and/or matters impacting local government to Executive Leadership Team.	●

A key focus in the second half of 2021-2022 for our Elected Representatives involved corporate governance review and compliance. Councillors were briefed on corporate risks being experienced across the local government sector. Councillors received an update on the Organisation's governance and financial reporting compliance. Councillors were also briefed on the outcomes of a Cybersecurity assessment undertaken by Council. A workshop was held with King & Co. Solicitors in the development of Council's updated Standing Orders for Council Meetings Policy, a new Councillor Confidentiality Policy and a new Councillor Briefing Session Policy. Council adopted all three policies at its June 2022 Ordinary Meeting.

All quarterly reviews of the 2021-2022 Annual Operational Plan were undertaken in accordance with legislative requirements. For this year Council delayed the adoption of the 2022-2023 Annual Operational Plan to its July meeting.

Council maintains a strong commitment to engage with its entire community. One of the key strategies for this to occur is through the popular community forums. The forums were held in all four communities during October 2021 and April 2022. Other engagement activities undertaken throughout the year included surveys, workshops and an informational booth. The revision of the proposed Community Engagement Plan was also undertaken. The development of the Policy has been carried forward into 2022-2023 Annual Operational Plan and is to be considered

in alignment with a Strategic Framework review. The Review of the Corporate Plan during 2021-2022 has been delayed following a decision by the Executive Leadership Team to carry the review forward into 2022-2023. It was believed the delay will allow more informed community input into this significant strategic document.

Council has undertaken some new methods to monitor and review its governance inclusive of potential non-compliance with legislative requirements during 2021-2022. This practice ensures Council's governance reviews are not linear and provides diverse methods of ensuring best practice governance and compliance.



Mayors of the Western Queensland Alliance of Councils meet in Charleville.

Human Resources

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
2.1.9 4.3.2	Implementation of Verification of Competency (VOC) requirements that also support employee personal development.	Roll out programs to ensure VOC requirements are met in line with regulatory requirements and Workplace Health and Safety legislation.	●
2.1.9	Continue to advocate the Workplace of Choice Policy and commit to provide a workplace that attracts superior employees.	A range of workplace initiatives based on Workplace of Choice Policy and Management Directives.	●
2.1.9	Communicate industrial relation reforms to staff along with hosting ongoing Joint Consultative Committee (JCC) Meetings.	Compliance of current industrial instruments including the Certified Agreement, relevant awards and industrial relations legislation.	●

Human resources undertook consultation with Managers within Council's operational field to assess what Verification of Competency practices were already occurring. Through consultation with managers and supervisors it was identified that there were systems in place to assess an operator's competency with a piece of plant before putting them on job sites. In 2022-2023 Human Resources and Safety will undertake a further consultation process with supervisors and operational staff of transition the current practice into the establish policy frame for VOC.

Council continues to invest in workplace initiative that support Council's objective to attract and retain staff. Some of the key initiatives continued in 2021-2022 were:

- ▶ Hosting a Mini Big Day to ensure staff recognition for Years of Services and Employee Excellence still occurred following the postponement of the annual Big Day In de to COVID-19.
- ▶ Recognition of an employees retirement after 50 years of dedicated service to Council and the wider community.
- ▶ Running of the annual Influenza vaccine clinic ahead of the flu season.
- ▶ Provided access to subsidies Bowen Therapy appoints during Health & Wellbeing Month.
- ▶ Provided access to various training and professional development opportunities to staff throughout the year including but not limited too training such as Certificate III in Civil Construction (Plant Operations), Certificate III in Parks & Gardens, First Aid/CPR, Traffic Management and Stop Slow, Ergonomics and manual handling and snake aware and handling training.
- ▶ Invested in leadership and professional development for Council's senior leadership team.

Human resources commenced planning for the development of a training needs analysis framework to assist with identifying skill gaps and professional development opportunities across all roles.

Council continues to meet its industrial relations obligations in terms of compliance with legislation, awards and the Enterprise Bargaining Agreement. The Joint Consultative Committee (JCC), established with the implementation of the 2018-2022 Enterprise Bargaining Agreement continues to meet on a quarterly basis as per its Terms of Reference. Should there be no agenda items; the JCC mutually decides to postpone the meetings. Council's current agreement expires in November 2022 and will commence negotiations with unions in 2022-23 financial year.



Workplace Health & Safety

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
4.3.1	Provide a safety management system that minimises the risk to all people and property.	Successful implementation of the identified KPI's in the Longreach Regional Council Safety Management System 2021-22.	●
2.1.9 4.3.1	Provide appropriate support and assistance to employees who are on work restrictions and ensure Council fulfils its duty of care obligations.	Council takes all reasonable steps to ensure employees are placed on approved suitable duties programs.	●

The Longreach Regional Council Safety Management System (LRC-SMS) Plan 2021-2022 was developed with the aim to set out a strategic framework, specifically aimed at identifying actions that need to be undertaken and completed over the course of the plan.

The Plan was created through reviewing identified risks associated with Council's day to day operational activities, Work Health and Safety legislation and standards, Electrical Safety legislation and relevant Codes of Practice, LRC-SMS requirements and other legislative requirements. The LRC-SMS Plan aims to provide overall actions for reducing workplace injury, illness, and disease and to ensure that employees, contractors, volunteers, and visitors are free from risks to their health and safety. A set of performance targets have been established to ensure that the LRC-SMS Plan meets its key objectives.

Through the implementation and action of this plan Council met the following targets:

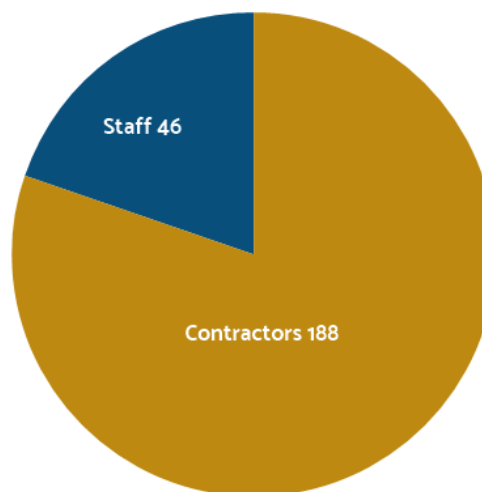
- ▶ Regular reporting to management and the Safety Committee, on statistics for lost time injuries, incident trends and general safety performance.
- ▶ Ensuring new employees and contractors are inducted into the requirements of Council's Safety Management System and where this target was not achieved the WHS team consulted with supervisors and contractors to ensure rectification was actioned. * Ref Completed Inductions Chart
- ▶ Completion of Hazard Inspections and Monthly Action Plans by assigned staff.
- ▶ Provision of safety related training to Council staff as required in their position.
- ▶ Facilitation of staff workshops to gauge Workplace Health and Safety (WHS) Culture and the establishment of goals to support the improvement of the WHS Culture.

Where possible, injured staff are returned to pre-injury duties as soon as possible, based on doctors' instructions.

Where a worker is put on restricted duties by a medical professional, a documented suitable-duties plan is developed in consultation with the worker and supervisor, and is implemented, monitored, and reviewed as part of the suitable duties requirements.

Council maintained its certification against ISO45001 (International Standard for occupational health and safety management systems) in September 2021. Where areas of concern were highlighted, Council has ensured that this is being addressed as part of the 2022-2023 plan and will be actioned as a high priority in development of the new Safety Management System architect.

2021-2022 Completed WHS Inductions



Disaster Management

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
1.3.1 4.4.1	Coordination and training of the Local Disaster Management Group.	Regular meetings of the Local Disaster Management Group (LDMG), with all members trained in accordance with the QDMA Guidelines and Framework.	●
1.3.1	Conduct an annual review of the Local Disaster Management Plan in accordance with statutory requirements.	Annual review completed by 30 November each year.	●

2021-2022 has proven to be another year of challenges for our community with the Local Disaster Management Group (LDMG) continuing to deal with the issues arising from the Covid-19 pandemic and effects from recent extreme rain events.

The rain has been welcomed by the region, though it did require the LDMG to take the position of standing up from the flooding that resulted. Our disaster preparation and efforts during events met expectations and appropriate reviews occur post event to establish any improvement measures necessary.

It is vitally important that process and plans are continually reviewed to ensure currency and relevance to local conditions and events. The Local Disaster Management

Group reviewed and endorsed the Local Disaster Recover Sub Plan and Pandemic Sub Plan as a part of its meeting held in March.

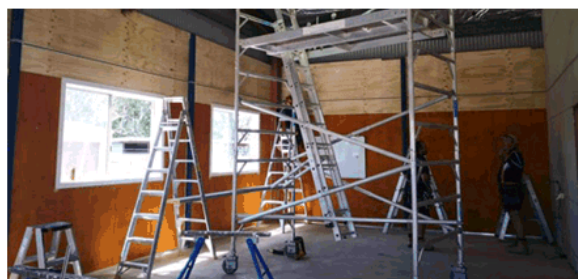
On top of the special meetings convened during 2021-2022, the LDMG did meet for both of its identified meetings on 18 August 2021 and 2 March 2022. These meetings provide an opportunity for all stakeholders to advise of updates from their agencies relating to disaster management. The LDMG also identifies and arranges training requirements necessary for those in the LDMG, Council and our community in dealing with natural disaster events. This year was not no different with one example being of eight Council staff undertaking Queensland Disaster Management Arrangements training which was facilitated by the Queensland Fire and Emergency Services Department.

State Emergency Services (SES) Operations

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
1.3.1 4.4.1	Liaison and Support.	Work with SES Local Controller to provide support on a range of initiatives or challenges throughout the year.	●

During 2021-2022 Council completed significant upgrades to the SES Office in Longreach. The upgrades included new ceiling insulation panels, all fire and emergency escape related lighting, data and power installations, floorcoverings, air-conditioning and a small kitchenette. This project has provided a multi use indoor space that will support the ongoing training and operational requirements for the Longreach SES Group as well as the Longreach command as a whole.





Yakara Forum



Mayor with Ministers Enoch, Butcher and Boyd.

Public Affairs

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
4.1.1	Deliver accurate and relevant communication regarding the work of Council to the community and general public on a timely basis.	Utilise multiple traditional and digital Communications channels to engage with the community.	●
4.4.1	Develop and maintain collaborative partnerships with regional agencies and government organisations.	Provide support to the Mayor and Chief Executive Officer in coordinating advocacy and regional representation with external corporate and intergovernmental stakeholders.	●

Council engages with the community using a variety of methods, including but not limited to:

- ▶ Publication of Public Notices
- ▶ Councillor Consultations and Delegations
- ▶ Public submission and comment periods
- ▶ Advisory Committees
- ▶ Community Surveys, both online and offline
- ▶ Community Forums and Public Information Sessions
- ▶ Stakeholder Workshops and Focus Groups
- ▶ Direct consultation with community groups and organisations.

Council also maintains multiple communications channels, and in 2021-2022, we expanded our audience on social media to reach 142,759 users, generating over 497,000 impressions. Council engaged local media on 47 occasions and was the subject of media coverage across 14 separate mastheads and networks. Online, our website registered 2,271,010 hits, to 65,553 unique users.

Council advocates on behalf of the region to a variety of regional organisations, industry bodies, and state and federal government stakeholders. During 2021-2022, the Mayor and CEO participated in multiple delegations to and from Brisbane meeting with departmental and ministerial stakeholders on regional policy matters.

In addition, the Mayor and CEO undertook a delegation to Canberra in 2021-2022, meeting with new Federal Ministers and their advisors on a range of regional matters, and attending the Australian Local Government Association annual conference.

Tourism

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
2.2.2	Development of Shoulder season tourism promotion.	Support and partner local tourism operators on a range of shoulder season tourism activities.	●
2.2.6	Engage with Outback Queensland Tourism Association (OQTA) / Tourism and Events Queensland (TEQ) for external tourism familiarisation visits to Longreach Region.	Each familiarisation group visiting the region is engaged with at least once per visit.	●

The Tourism team’s priority is to promote the role of Council as a lead agent of tourism promotion and development, implementing the tourism strategy, sub-regional tourism strategy, supporting local businesses, community event initiatives and establishing a clear direction for the future of tourism within the Longreach Region.

The team supports and maintains collaborative strategic relationships and effective communication with a wide range of external Tourism Industry parties including government, business and tourism industry groups in “Outback” promotion and destination management.

The tourism team understands the importance of collaboration with the local and regional Outback community, as well as the broader tourism industry. We continued to work together through various projects to further develop our Road to Recovery through COVID-19 impacts and to extend our tourism season.

Engagements were held with Tourism Events Queensland (TEQ) with product promotion on Queensland Holidays via our Australian Tourism Data Warehouse listing; ‘Days like This’ tourism campaigns. Outback Queensland Tourism Association (OQTA) launched their 2022 Campaign “Even more to Explore” at the Outback Muster in February 2022 along with the new visitor guide for 2022 travel season.

Through a co-op partnership with Outback Queensland Tourism Association (OQTA), jointly funded by Longreach Regional Council, Barcaldine Regional Council and Blackall-Tambo Regional Council Channel 9 Today Show Weekend Weather broadcast in our Region. We continue our Road to Recovery destination social media campaign with Winton Shire Council as a key action from the sub-regional tourism strategy.

The highlighted moment for 2021-2022 was the announcement that Longreach Explore Centre was the winner of the GOLD award for Visitor Information Services at the 2021 Queensland Tourism Awards then going on to receive bronze at the 2021 Australian Tourism Awards.





Visitor Information Centres

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
2.2.3	Comply with Visit Queensland VIC Guidelines and Regulations.	Operate the VIC to the standard outlines in Guidelines and Regulations to maintain accreditation.	●

The Longreach Explore Centre, formerly the Visitor Information Centre (VIC), is a welcoming sight for visitors as they arrive in town. The tourism team has actively engaged with visitors in all phases of the customer journey – Dreaming, Planning, Booking, Experiencing and Sharing. The centre continues to be a popular booking location for all tours and attractions supporting our tourism and business operators in our region and surrounds.



The regions tourism experiences are promoted through the Longreach Region Visitor Guide 2022, Experience Longreach Website, and Social Media platforms.

The tourism team recorded a large increase in visitor numbers once intrastate and interstate travel restrictions were eased, which was very welcome following the impacts of Covid-19 restrictions in early to mid 2020.



The Centre's role is to identify and prioritise development of improved visitor facilities throughout the region and to operate Council's Explore Centre (Visitor Information) to the highest possible standard. The teams commitment to tourism excellence is to abide by the very simple philosophy of 'making the customer happy'. The Longreach Explore Centre is the conduit between the Longreach Community, Local businesses and Visitors.

An annual onsite audit by Visit Queensland was conducted to maintain the Golden 'i' status which shows compliance with Visit Queensland VIC guidelines and regulations.

Economic Development

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
2.1.1	Coordinate the preparation of a new Economic Development Strategy in partnership with external advisors.	Develop a program of Economic Development activities that can be supported from operational expenditure.	●
2.1.1	Investigate economic development actions and outcomes stemming from the Thomson River Master Plan.	Work with internal stakeholders to advance initiatives identified in the Thomson River Master Plan. Prioritise actions and outcomes to be completed in 2021/22.	●
2.1.11	Respond effectively to inquiries that present opportunities for commercialisation.	Opportunities are acted on in a timely manner that aligns with Council's desired outcomes.	●

Council's Economic Development Strategy is reviewed and revised annually as part of the budget preparation process. The document reached the end of its strategic window at the end of 2021. A majority of actions in the strategy have been investigated to completion, and the development of a replacement strategy was included in the 2021-2022 Annual Operational Plan.

The Executive Leadership Team made a decision to carry forward the development of a new Economic Development Strategy over into the 2022-2023 Annual Operational Plan, so that it could be considered in coordination with the development of the new 2023-2028 Corporate Plan.

A number of initial early works on the Thomson River Master Plan were completed during 2021-2022. The works were fully funded as part of the Commonwealth Local Roads and Community Infrastructure program and the Queensland Government Works for Queensland program.

Between these two funded projects, Council completed a series of minor works that will make for an improvement to the area, including a concrete slab, under the existing shed at Apex Park, removal of damaged street furniture and installation of new sun lounges, clearing of smartweed at the water's edge, running irrigation and planting trees along the western boundary of the main camping area, repairing bollards and repainting the old Thomson River bridge.

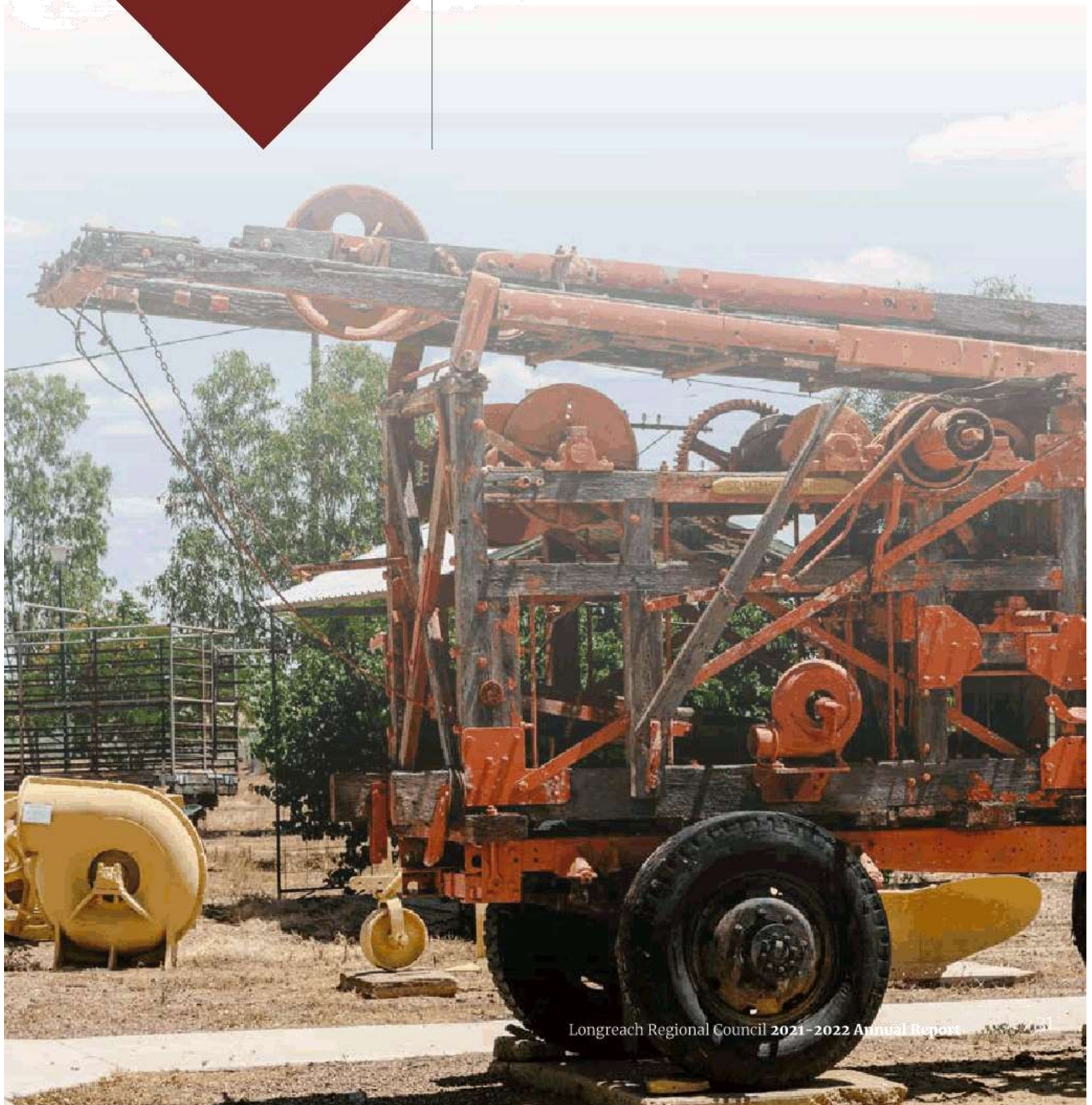
Council support of commercialisation activities in the region during 2021-2022 included providing information to external investors, and coordinating economic modelling in support of local investment and funding applications. Council also continues to work closely with stakeholders including DESBT, TIQ, and RAPAD, to support their work in building capacity among the region's businesses.



Assessment of
Corporate and
Operational Plan

**CORPORATE
SERVICES**

Corporate Services provides a wide range of support services for Council activities covering management of Isisford and Ilfracombe Branch offices, customer services, internal Information Technology (IT) support, procurement and stores, finance and payroll, insurance and risk, grant management, management of Council properties and commercial activities, records management plus local laws and rural lands services.



Financial Management

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
4.2.2	Council operations managed within approved Annual Budget.	Revenues meet Budget. Operating Expenses within Budget. Capital Expenditure within Budget. One off projects within Budget.	●
4.2.3	Actively manage the long term financial plan in a fiscally-responsible manner. Council continues to work towards financial sustainability.	Quarterly review on progress of Sustainability ratios and metrics for Council to plan and monitor its financial sustainability. Preparation of annual Long Term financial forecast. Implementation of operational savings.	●
4.2.3	Council demonstrates adequate liquidity.	Identify and monitor optimal and minimal cash resources needed to be maintained by Council during the year.	●
4.2.3	Provide high quality financial reports and outputs.	Deliver accurate and timely financial statements and reports. Provision of monthly financial reports to Council. Provision of monthly financial reports to all Directors and Managers.	●
4.2.2 4.4.1	Identify and pursue external funding opportunities and properly assess all major expenditure proposals.	Council maximises opportunities for grant funding. All applications \$50,000 or over are undertaken in accordance with the Project Decision Framework.	●
4.2.2 4.2.3	Debtors accounts actively managed and minimised.	Unpaid rates and charges are managed in accordance with the Debt Recovery Policy.	●

As illustrated in the financial statements, Council performed well in the 2021-2022 financial year. While there has been significant turnover in senior Finance staff during the year, the Finance team has maintained effective financial reporting and controls during the year.

The team is continuing to make improvements to its procedures and reporting, making processes more efficient and providing Councillors and management with accurate and timely data to make informed decisions.

Audit and Risk Management

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
4.2	Audit and Risk Committee.	Schedule a minimum of 4 meetings per year in accordance with approved work program.	●
4.2.2	Operational risks are monitored and managed in accordance with legislative requirements.	Minimum four risk reviews undertaken. Risks register maintained.	●

Council's Audit and Risk Committee consists of an independent external Chair and two Councillors. The function of the Committee is to provide oversight of Council's financial reporting and risk management functions and make recommendations to Council in these areas. The turnover in senior Finance staff has delayed reviews of Council's risk register in the second half of the financial year.

Leasing

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
	Leasing and Land Management.	Monitor and manage all leasing arrangements for council assets. Ensure all assets are leased. Manage sale processes for excess Council land.	●
2.15	Continue to support the redevelopment activities of the regional saleyard and spelling complex.	Facilitate Stage 2 Redevelopment Undertake extension of railway siding Facilitate development of new holding pens and railway loading infrastructure.	●

A range of leasing matters were processed throughout the 2021-2022 financial year including negotiation of new leases, invoicing for rental payments and undertaking asset inspections and repairs. Within these activities, new airport hanger leases were completed and the renewal of the 14-16 Miner Road lease which is a shared facility by the Longreach SES Group and Dugalunji Aboriginal Corporation.

Council continues to work collaboratively with AAM Investment Group (AAMIG) on a number of redevelopment projects at the WQLX Saleyards with the completion of the Stage 2 Redevelopment project in the 2021-2022 financial year.

This project enhanced a number of the facilities at the saleyard ranging from weighing and processing infrastructure, ring selling complex, central facility building and the yards.

Progress continued to be made on railway siding extension project throughout the financial year, however, construction continues to be delayed until land tenure issues are resolved. Council is part way through this process and expects completion of the project in the next financial year.



Customer Services

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
1.11 4.11 4.3.2	Encourage timely and effective delivery of Council's services and requests.	Customer Service requests actioned and resolved within required timeframes.	●

A total of 2,056 requests were received this year, of these 1,970 were completed within in period with the others still to be completed. There were a total of 85 Customer Service Requests received from Councillors, with 82 of these requests completed by the responsible departments with three still in process.

The top ten request categories for the year were:

- ▶ Rates enquiry
- ▶ Water leak - Longreach
- ▶ Dog wandering
- ▶ New wheelie bin request
- ▶ Water leak - Isisford
- ▶ Missed waste collection
- ▶ Meter maintenance
- ▶ Dog barking
- ▶ Tree trimming
- ▶ Block sewerage

The Customer Service Team manages the bookings for the public facilities in Council with a summary of the bookings below:

2021-2022 Public Facilities bookings		
Civic Centre		
	Hire which includes events in the main auditorium and Fairmount rooms	209
Equipment hire		
	Internal	20
	External	15
Showgrounds		
	External (including sporting clubs training weekly and overflow camping)	506
	Roundabout banner	16
	Water Tower	33



Council's Isisford Branch Manager, Sally Edwards, was awarded a Public Service Medal in the 2022 Queens Birthday Honours List for her outstanding Service to local government and the community of Isisford.





Branch Management

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
1.1.1 4.1.1 4.1.2	Provide customer service and local leadership on opportunities / challenges facing the communities.	Monitor outstanding customer requests for Branch areas. Monitor council projects occurring in Branch areas. Monitor outstanding matters raised in Community Forums or correspondence with Council. Provide regular updates to key community groups. Assist in arrangements for biannual Community Forums.	●

The Ilfracombe and Isisford branch offices continue to provide outstanding customer service to all customers that visit the Branch Offices.

Given the distance to the Isisford community from Longreach and Ilfracombe, the Isisford Branch continues to provide outstanding customer service to all customers, monitoring customer service requests daily with regular updates to the responsible officers. As a branch, continue to deliver regular updates to community organisations of projects within both communities when possible and advocate Council's community forums whilst following-up with progress groups with matters raised at these forums.

The branch liaises with progress groups on future wish-list items for the Council budget. The Branch office is also Council's information center, coordinating camp bookings and supplying tourist information to travelers.

One of the Branch achievement's was to complete a project under Local Roads and Community Infrastructure Program, the project was undertaken and delivered by the Branch Manager to erect approx. 5kms of Exclusion fencing around the township of Isisford and town dam which was delivered within budget and timeframe.

Records Management

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
4.3.2	Ensure accurate recording on Councils records in line with relevant legislation.	Council complies with relevant legislation and has implemented a formal record keeping process within Council.	●

Outlined below is a summary of the achievements in the Records Management area of Council in the 2021/22 financial year:

- ▶ 24,052 documents registered to MagiQ (a reduction of 25% from 2020-2021).
- ▶ 14 x new staff trained – Records / MagiQ Induction.
- ▶ 3 x staff attended MagiQ System Administrator training via Zoom.
- ▶ Comprehensive live Master Records Tasking Procedure document created for consistency of processing records.
- ▶ 662 Customer Service Requests created from incoming mail and emails to Assist, including Snap Send Solve reports and TMC After Hours Support Messages.



Information Technology

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
4.2.1	Equipment and applications are available as per service level.	Scheduled outages are pre-planned through the year for upgrade and scheduled for minimum interruption.	●

Throughout the 2021/22 financial year IT have worked with Civica, Telstra and other third party Vendors to ensure that and upgrades or patching have been undertaken in a manner that would have the lowest impact on the business continuity model. Upgrades and changes have been scheduled for after 6pm to prevent impact to the core business and childcare centre staff. Upgrades to the Citrix platform have been scheduled for after 10pm or weekends to allow for core business functions to remain unaffected by the changes.

IT have also begun a major revamp of the internet services at all locations. The administration office and the library in Ilfracombe are now running entirely off 4g (5g when it becomes available) as well as the Isisford administration office, the Isisford depot and Outer Barcoo Interpretation Centre in Isisford.

Those sites have seen a significant speed upgrade to their services with a reduced cost to council. Further upgrades are also slated for the remaining sites.

Over the course of the last financial year the IT team has also delivered:

- ▶ Installation of 40 new machines (15 laptops, 25 desktops)
- ▶ Expanded the meeting room capabilities
- ▶ Continued to offer zoom services for funeral services
- ▶ Completed 993 help requests from staff
- ▶ Supplied Free Wi-Fi to approx. 18000 unique visitors

Procurement

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
4.2.2	Best practice management of Stores / Procurement operations.	Procurement activity undertaken in line with legislative requirements to achieve best value for money for the community. Monthly stores stocktakes undertaken to effectively manage inventory.	●
2.1.10	Increase local spend on good/services within the region.	Facilitate one 'Doing Business with Council' informational sessions with local businesses.	●

In 2021-22 the Procurement Team has focused on creating the new Pre Qualified Suppliers Panels. There were two new Panels created with a total of six (6) panels namely:

- ▶ Mechanical services
- ▶ Quarry supplies
- ▶ Wet and dry hire
- ▶ Trades and services
- ▶ Professional services
- ▶ Supplies

There was a total of 173 suppliers accepted across all of the panels.

Council conducted a total of three (3), Doing Business with Council Sessions one of which was conducted via Zoom. One session was held Face to Face in Longreach and a further session was held Face to Face/phone link at Isisford.

The Procurement Team has continued to focus on improving processes by setting up a suite of documents/templates for Requests for Quotes and Tenders.

Solar Feasibility – Council continued to track efficiency across various locations. Further savings were identified with changes in tariffs and there was obvious saving from the installation of the solar panels in the previous year.

Freight efficiency – Freight contracts have continued and discounts were sourced from companies throughout the year.

The Stores Team continued to monitor stock levels throughout the year. Due to legacy items and system issues the write-offs account did not come in under budget. The Stores Team embarked on arranging the store to enable more efficient stacking of shelves to assist with issuing and stocktaking processes. New shelving was installed and items put into containers or packaged for easier access and counting.

The Stores Team liaised with Safety in regards to the efficiency of uniform purchases especially the winter jackets/vests now switching to the purchase of 4 in 1 jackets/vest as one item. These uniforms were sourced locally.

All the relevant new staff to the organisation were trained in procurement process within the first two weeks of joining the organisation.



Local Laws

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
1.1.1	Compliance.	Increase registration of dogs by 5%	●
4.1.1			

Our Local Laws Officers continued to ensure compliance with animal management and property requirements. The department experienced an above-average staff turnover rate during the 2021-2022, with multiple extended position vacancies. Despite the department being severely understaffed at times, the total customer service requests and operational tasks responded to was increased by approximately 1% from the previous year, where staff availability was not a significant issue.

This year saw twice as many dog attacks reported as in 2020-2021, resulting in extended investigations, placing considerable strain on resources.

In addition to animal control issues, the Local Laws department also responded to matters involving overgrown and unsightly allotments, abandoned vehicles, illegal dumping, watering outside of approved hours, pest weeds and illegal camping. There were also 63 feral cats removed from the designated town areas.

Community education was delivered regarding animal registration, microchipping and responsible pet ownership. Annual dog registration notices were sent to customers, with an increase in registrations of 11%, compared to 2020-2021.

Key statistics:

- ▶ 717 dogs registered in the 2021/2022 registration year across the Longreach Region, as either first-time registration or renewal from previous years.
- ▶ Isisford: 40, 57.5% microchip details recorded for registered dogs
- ▶ Yaraka: 4, 100% microchip details recorded for registered dogs
- ▶ Ilfracombe: 39, 25.64% microchip details recorded for registered dogs
- ▶ Longreach: 634, 46.37% microchip details recorded for registered dogs
- ▶ 214 dogs were registered for the first time during the 2020-2021 registration year.
- ▶ Responded to 347 animal-related and local law-related customer service requests.
- ▶ Conducted 2,761 animal-related and local law-related tasks
- ▶ Impounded 166 domestic animals, a 72.92% increase from the 96 animal impounded in the 2020-2021 period.
- ▶ Investigated 28 dog attacks, a 100% increase from the 14 dog attacks in the 2020-2021 period.
- ▶ \$35,211.99 from animal-related fees and charges, including registration, impoundment fees, penalty infringement notices, and permits.

Town	% of total dogs registered across LRC	Microchip recorded
Isisford	5.57%	57.5%
Yaraka	0.56%	100%
Ilfracombe	5.44%	25.64%
Longreach	88.43%	46.37%

Members of the Local Laws team also undertook training courses on the following topics:

- ▶ Body worn cameras
- ▶ *Animal Management (Cats and Dogs) Act 2008*
- ▶ Investigating dog attacks
- ▶ Investigation fundamentals
- ▶ Local Law Officer fundamentals

Highlight:

The Local Laws and Rural Lands team were awarded the **Team Excellence Award** at Council's 'Mini Day In' on 8 December 2021. The Mini Day In was in place of the Big Day In, which was cancelled due to COVID-19 restrictions, and was an opportunity to recognise the great work by individual staff members and teams at Longreach Regional Council.

The top 3 most popular registered dognames in the LRC:

Bella/Belle (15)

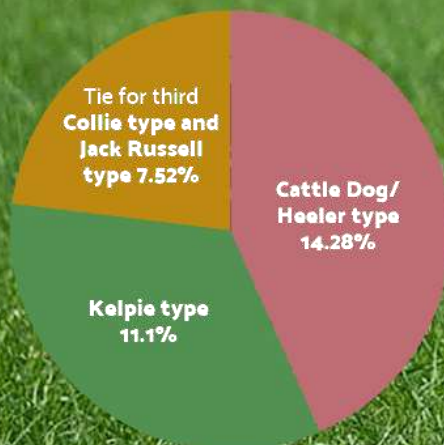
Ruby (10)

Buddy (9)

Registered dog names that always bring a smile to our faces when we see them:

**Barney Rubble | Blue Berry Bear
Jimmy Choo | Willie Nelson**

The top 3 most popular registered breeds in the LRC:



Rural Lands

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
3.3.2	Town Common Management Plan.	Implementation of new 5 year Town Common Management Plan.	●
3.4.2			
3.3.1	Continue to advocate for pest fencing needs in each community of the Longreach Region.	Ongoing engagement with State and Commonwealth Governments and RAPAD.	●
3.3.2	Continue to manage pests and weeds.	Execute annual program of pest and weed management for Stock Routes and Reserves.	●
		Implementation of new Property Pest Management Plans across the Region.	●
3.3.1	Longreach Wild Dog Exclusion Fence Scheme (LWDEFS).	Completion of scheme and Property Pest Management Plan (PPMP) and MERI data collected from all properties.	●

With the assistance of both Landholders, Contractors and Surrounding Councils, Rural Lands continues to deliver, monitor, support and advocate the fight against the Region's Pest Weeds and Animals, whilst still managing the responsibilities of Stock Routes and Water Facilities. Despite these works having continued throughout the year, there has been a noticeable decrease in the amount of goals or achievements reached. This is a result in the high turnover of Local Laws Officers, which has lead to Rural Lands having to focus some of, if not all of, their time to Local Law issues.

The Region has seen exceptional rainfall totals for the second half of the financial year. This has led to a great pasture response in many areas; however these areas are still vulnerable and will require more rain and time to rejuvenate. Due to the consistent rains, there has been a substantial increase in wild pig populations and wild dog movement, leading to increased requests for Wild Animal Spot Control Programs to be conducted outside of the general Annual Control Programs.



Mother of Millions weed

Key Statistics	
Spot control programs	16
Annual control programs	2
Pest weed contractor spraying 37 locations	1,761 hrs
Customer service requests	40
Wild dog scalps received (landholders)	247
Wild dog scalps received (contractor)	46
Total grazing permits	\$6,025.6 (\$3,012.80 to be given to DoR)
Total head of cattle	538
Total water agreements	\$3,840.24 (\$1,920.12 to be given to DoR)
Total town common agistment	\$9,357.45



Highlights:

A new water facility was approved to be built along the Winton-Barcaldine Stock Route. Nogo Water Facility dam was constructed and finalised just as the seasonal rain commenced. This structure will reduce the kilometres travelled by Livestock between the Thomson River and Maneroo Water Facility. It will also allow for present livestock in the 18 Mile Reserve to utilise all of the reserve and will allow for further water infrastructure to be placed on the South/Western end of the Longreach Town Common.

With the assistance of Biosecurity Officers, large amounts of cactus (approx. 600kg) and mother-of-millions (approx. 250kg) has been seized from residential yards. Such cactus as Bunny Ears Cactus (Golden Bristle or Polka Dot Cactus) *Opuntia microdays* and Velvety Tree Pear *Opuntia tomentose* have been removed under the *Biosecurity Act 2014*.



Nogo Water Facility



Snake cactus weed

Commercial Services

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
1.1.1	Ilfracombe Post Office.	Open on business days.	●

The Ilfracombe Post Office continues to offer a high level of service to community and visitors with a large range of products and services available from the facility. The Post Office won a number of retail awards for outstanding achievements throughout the 2021-2022 financial year. The Post Office has an average customer service score of 99%.

The Ilfracombe Library operates from the Post Office, which is a well utilised space. The second hand book section is very popular with the visitors to the community.

In September 2021, the Post Office had a visit from a renowned author who left a lovely note which read "After 6 years touring the country I think I've found the best Library with character and charm, I'll be back". This was a real treat for the community.



Assessment of
Corporate and
Operational Plan

**COMMUNITY
& CULTURAL
SERVICES**

The Community and Cultural Services directorate works constructively with community to deliver quality service and project outcomes to the wider region. The directorate delivers a wide ranging assortment of services to the communities of the Longreach region; including but not limited to:

- ▶ Community and Youth Development Services / Libraries / Community Events / Childcare Services /
- ▶ Regional Arts Development Fund / Mayoral Donation / Sponsorships and Community Donations /
- ▶ Parks and Town Services / Public Spaces / Swimming Pools / Sporting Facilities / Funeral Services / Cemeteries
- ▶ Environmental Health Services / Development and Planning Services / Council housing and property management.



Events

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
1.1.5	Deliver and support local events and celebrations.	Deliver approved civic and community events and ceremonies in collaboration with stakeholders. Support community organisations on developing and delivering community events throughout the region.	●

Beginning in 2022, Council implemented an interactive events calendar on the council website which replaces the "What's On" e-newsletter and offers an improved level of service. Community groups can upload their upcoming events including poster, description, links to other pages and other relevant information. The events calendar is always up-to date and features one-off as well as recurring events.

Over the last twelve months Council has delivered the following events:

- ▶ Seniors Week in Longreach, Ilfracombe, Isisford and Yaraka
- ▶ A not-so-silent night – Community Christmas Concert
- ▶ Christmas Light Competition in Longreach, Ilfracombe, Isisford and Yaraka
- ▶ Australia Day Awards and Celebrations in Longreach, Ilfracombe, Isisford and Yaraka
- ▶ Queensland Symphony Orchestra Livestream in Longreach, Ilfracombe and Isisford
- ▶ Scavenger Hunt in Longreach, Ilfracombe, Isisford and Yaraka
- ▶ Easter at Edkins Park
- ▶ Health and Wellbeing Month in Longreach, Ilfracombe, Isisford and Yaraka
- ▶ Queensland Day Celebrations.
- ▶ In cooperation with the Longreach RSL Sub Branch Council delivered the following events:
 - ▶ Vietnam Veterans Day
 - ▶ Remembrance Day
 - ▶ Anzac Day
- ▶ Council also supported Central Queensland Indigenous Development and other local groups in delivering the NAIDOC week events.

Longreach	
Citizen of the Year	Benjamin Palmer
Young Citizen of the Year	Macen Palmer
Senior Sporting Achievement Award	Daniel Prosser
Junior Sporting Achievement Award	Kody Hunt
Team Sporting Achievement Award	Longreach Senior Rugby League Longreach/ Ilfracombe Tigers
Sports Administration Award	Malcom Sellick
Senior Cultural Award	Georgia Palmer
Junior Cultural Award	Harley Walker
Community Group or Association Cultural Award	Thomson River Lions Club Inc
Community Event of the Year	Longreach Jockey Club 'Sprout Agribusiness Longreach Cup / Country Cups Challenge'



Isisford/ Yaraka	
Citizen of the Year	Brad Edwards
Young Citizen of the Year	Lacey-Jane Ferriday
Senior Sporting Achievement	Tom Littlewood
Community Volunteer of the Year	Leonie Vanderwolf
Junior Achievement	Hayden Ferriday
Community Event of the Year	Yaraka Youth Association 'Yaraka Charity Ball'

Ilfracombe	
Citizen of the Year	Kate Wright
Young Citizen of the Year	Georgia Wright
Senior Sporting Achievement	Nadia Hoad
Community Volunteer of the Year	Jo Winkleman
Junior Achievement	Harry Cameron
Community Event of the Year	Ilfracombe Sport and Recreation Organisation 'Family Fun Day'



Community Development

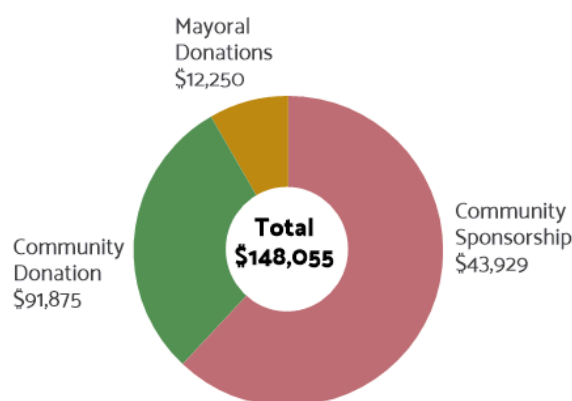
Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
4.2.2	Provide community sponsorship for various activities.	Administer Mayoral and Community donations along with sponsorships in accordance with the guidelines and budget.	●

Community Development is committed to the delivery, planning, and development of high quality and well presented services that meet the expectations of the community.

During 2021 and 2022 Council's Community Funding streams were a huge success with all of Council's funding programs being fully subscribed. With Covid restrictions lifted, community groups could come together and plan events and projects within the Region.

There were 32 Community Donations, 35 Mayoral Donations and 8 Sponsorship applications over the course of the 2021/2022 Financial Year. The Mayoral Donations Program Fund is an initiative which supports community individuals, organisations, and/or clubs that have been selected to pursue achievements in their chosen area of expertise. It has provided many young children from the Longreach Region with financial assistance necessary to represent at State and National level in their chosen fields.



Community Donations Program 2021 - 2022		
Longreach School of Dance	July 2021	\$5,000.00
Rotary Club of Longreach	July 2021	\$4,041.90
Longreach Arts and Crafts Association	July 2021	\$3,549.28
Yaraka Youth Association	August 2021	\$4,509.20
Longreach Arts and Crafts Association	August 2021	\$904.00
Longreach Yellowbelly Fishing Competition	August 2021	\$572.91
Isisford Fishing Club	August 2021	\$953.95
Ilfracombe Historical Society	September 2021	\$5,000.00
Ilfracombe Golf Club	September 2021	\$3,030.00
Yaraka Sports and Progress Association	September 2021	\$1,100.00
Longreach Jockey Club	September 2021	\$5,000.00
Ilfracombe Golf Club	September 2021	\$3,015.00
Longreach Flyers Ball	September 2021	\$5,000.00
Longreach Arts and Craft Association	September 2021	\$540.27
Yaraka Sports and Progress Association	October 2021	\$2,000.00

Community Donations Program 2021 - 2022		
Isisford Race Club	October 2021	\$1,420.10
Variety Bash	November 2021	\$1,000.00
Longreach Churches Together	November 2021	\$2,700.00
Longreach Fire Brigade	December 2021	\$4,810.00
Longreach Men's Shed	December 2021	\$3,889.30
Longreach Lions and Lioness	January 2022	\$441.81
Longreach Rugby League	February 2022	\$3,000.00
Ilfracombe Clay Target	February 2022	\$933.93
Isisford Sheep and Wool Show	April 2022	\$3,849.53
Longreach Junior Rugby League	April 2022	\$1,000.00
Longreach RSL	April 2022	\$2,680.00
Legacy Club of Brisbane	April 2022	\$1,000.00
Longreach Multipurpose	May 2022	\$2,043.99
Isisford Golf Club	May 2022	\$3,890.00
Longreach Golf Club	May 2022	\$5,000.00
Isisford Fishing Club	June 2022	\$5,000.00
Yaraka Gymkhana Club	June 2022	\$5,000.00
Total		\$91,875.17



Community Sponsorship Program 2021 - 2022		
Outback Watersports Club	August 2021	\$10,000.00
Longreach Desert Channel	September 2021	\$4,545.45
Outback Mind Warriors	September 2021	\$470.00
Longreach Lions Club	September 2021	\$3,573.50
Our Lady's P and C	October 2021	\$100.00
Outback Barrel Horse Circuit	December 2021	\$2,000.00
Longreach Show Society	January 2022	\$12,550.00
Isa Rodeo Limited	February 2022	\$9,090.91
Total		\$ 42,329.96

Mayoral Donations Fund 2021 - 2022					
Name	Month	Amount	Name	Month	Amount
Mackenzie Neuendorf	July 2021	\$350.00	Ryan Jackson	April 2022	\$350.00
Ariana Broughton	July 2021	\$350.00	Abby Wake	April 2022	\$350.00
Kody Hunt	July 2021	\$350.00	Alix Heslin	April 2022	\$350.00
Jaylie Miller	July 2021	\$350.00	Jakarra Jones	May 2022	\$350.00
Max Bruggermann	July 2021	\$350.00	Olivia Long	May 2022	\$350.00
Jaylie Miller	August 2021	\$350.00	Felicity Long	May 2022	\$350.00
Kody Hunt	August 2021	\$350.00	Ryan Jackson	May 2022	\$350.00
Ariana Broughton	August 2021	\$350.00	Xander Flanagan	May 2022	\$350.00
William Cameron	August 2021	\$350.00	Jozette Jones	May 2022	\$350.00
Ariana Broughton	September 2021	\$350.00	Porsha King-Traill	May 2022	\$350.00
Lucy Faggotter	September 2021	\$350.00	Karson Williamson	June 2022	\$350.00
Poppy Harris	October 2021	\$350.00	Ruby Gilliland	June 2022	\$350.00
Harry Cameron	November 2021	\$350.00	Elijah Baird	June 2022	\$350.00
William Cameron	November 2021	\$350.00	McKennah Elliott	June 2022	\$350.00
Jack Marshal	November 2021	\$350.00	Chloe Walker	June 2022	\$350.00
Kody Hunt	November 2021	\$350.00	Lily Worland	June 2022	\$350.00
Jaylee Miller	February 2022	\$350.00	Cooper Weldon	June 2022	\$350.00
Tayla Miller	February 2022	\$350.00			
Total - \$ 12,250.00					

Arts and Culture

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
1.1.7	Deliver the Regional Arts Development Fund.	All Regional Arts Development Fund applications are assessed in accordance with the guidelines.	●

During the reporting period Council supported seven Regional Arts Development Fund (RADF) programs. RADF is a funding stream that provides Community Groups the opportunity to apply for funding for specific events or projects relating to arts, culture and heritage.

All funded activities were well received in the community. With the pandemic impacting activities in recent years, the community is once again attending events and programming within the region. With more promotion in the coming year, Council is hopeful to see increased applications submitted in the 2022 – 2023 Financial Year.

RADF Funding	Number of attendees	Council Program / Community Applicant
Bigger and Blacker	70	Council Program
Dead Puppets	35	Council Program
Boyle and Waters in Leotard	50	Council Program
Babushka Book Club	50	Council Program
Charlottes Web	250	Council Program
Festival of Outback Opera	300	Community Applicant
Qantas Founders Museum Up, Up and Away	130	Community Applicant



Libraries

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
1.1.2 1.1.1	Provide quality library service to the community.	Meets the objectives set out by the Queensland State Library Agreement.	●
1.1.2 1.1.1	Libraries available in Longreach, Ilfracombe and Isisford.	Regional Libraries operations.	●

During 2021-2022 borrowing numbers from Ilfracombe and Isisford were up significantly compared to 2020-2021. This is great to see that the community and visitors to our region are utilising our regional Libraries.

	Isisford	Ilfracombe	Longreach
Borrowings	203	727	6,155
Membership	64	151	1,503

With successful grant funding from State Library of Queensland, the Longreach Library was able to purchase two brand new chess sets and clocks, a wall mounted television, and eight new iPads.

During May, the Longreach Library was also very fortunate to get a visit from two authors such as Joan Katherine Isaacs and Di Riddell.

The First 5 Forever program is held each Friday morning at the Longreach Library from 9:30am and has been very popular with many new babies and their parent/caregivers attending. During Covid numbers dropped dramatically, though the program now sees anywhere between 20-30 children each week. At the First 5 Christmas party, young children and their families were pleasantly surprised by a visit from the Longreach State Primary School Choir who performed Christmas Carols.

In 2022 there have been several school holiday programs held at the Longreach Library. Activities consisted of ceramic art filled with plant seeds, colouring in and giant games, painting, crafts, playing on iPads, and playing on the Library's interactive floor mat. Many children enjoy going to the Library to see their friends and participate in fun activities over the course of the school holidays

The diversity of library services provided to the community was further enhanced during the Covid pandemic. Staff regularly assisted visitors in printing border passes for their journeys home. The Longreach Library assisted over 200 travellers through the provision of this service.



Public Facilities

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
4.2.1	Maintain and repair facilities in accordance with approved budget.	Achieve annual maintenance budget and program.	●
4.2.1	Deliver the annual capital & one-off works program	Achieve annual capital & one-off works program.	●

The Public Facilities team oversees management, repairs, and maintenance activities for a portfolio of no less than 37 facilities throughout the region. Some examples include our regional showgrounds and sporting facilities, swimming pools, public conveniences, civic centre and halls.

During the reporting period, facilities were maintained to a high standard and with a high degree of efficiency. Bookings statistics for Council's main facilities include:

- ▶ Longreach CIVIC Centre - 252
- ▶ Longreach Showgrounds - 506
- ▶ Ilfracombe Recreation Centre - 45
- ▶ Isisford Town Hall - 136
- ▶ Isisford Racecourse/Showgrounds - 4
- ▶ Yaraka Town Hall - 37
- ▶ Kiama Park - 2

Throughout the year, the Public Facilities team organised and delivered statutory maintenance to ensure safety and compliance across the entire Longreach Regional Council organisation. This included:

- ▶ Completion of reactive maintenance requests
- ▶ Annual key and lock servicing, including maintenance of online access and automatic door systems
- ▶ Annual pest control servicing to ensure the removal and/or reduction in vermin throughout our buildings and workspaces
- ▶ Annual air-conditioning maintenance as a precautionary, preventative maintenance task
- ▶ Annual Residual Current Device (RCD) testing and tagging to ensure adequate security and protection is installed on all required electrical installations
- ▶ Ongoing Testing and Tagging of all electrical appliances owned, operated or maintained by Longreach Regional Council as another personnel and community safety task.



Public Facilities – Parks and Open Spaces

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
1.2.2	Parks maintained in accordance with service level agreement.	90% of park maintenance service standards completed on schedule.	●
1.2.2	Open spaces maintained in accordance with service level agreement.	90% of open space maintenance service standards completed on schedule.	●

Despite a year full of unseasonal rain events, the Horticulture and Town Services team continued to deliver a high level of service to all townships within the region in line with performance indicators in the Parks and Open Spaces Maintenance Schedule.

This schedule outlines the maintenance and resourcing requirements for 59 parks and open spaces across the Longreach Region, including grassed or garden areas around public facilities.

Public Facilities – Pools

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
1.1.1	Safe – No Injury, Illness or Loss of life resulting from preventative maintenance of water and infrastructure.	Pool management and safety guidelines are followed. Compliance with State Swimming Pool legislation.	●
1.1.1	Affordability and Whole of Life Management – Pools remain affordable.	Develop asset management plan for all pools.	●

All pools within our region remained open and available to residents and visitors alike for their normal operating seasons and hours. There were some challenges with unscheduled repairs to our pools which included:

- ▶ Longreach 25m Pool was closed for a period of two weeks while Council undertook emergency repairs to damaged pipe work causing multiple leaks.
- ▶ Longreach 50m Pool was closed for a period of one week due to a leak in the pipework causing a chemical imbalance.
- ▶ The Ilfracombe Spa was closed down for 2 months due to the discovery of an electrical malfunction.
- ▶ The Isisford Pool was closed for one week due to discovery of a long term leak.

Council also delivered a number of upgrades to the Longreach Aquatic Centre during 2021-2022, including:

- ▶ new outdoor barbecues.
- ▶ increased seating opportunities for families.
- ▶ repairs to the wading pool for children to enjoy water play activities.
- ▶ replacement of the shade structure at the deep end of the 50m pool.

The shade structure replacement, in particular, will increase sun safety for children while waiting for competition. It utilised new materials and will minimise ongoing maintenance costs associated with the shade cloth used on the former structures.



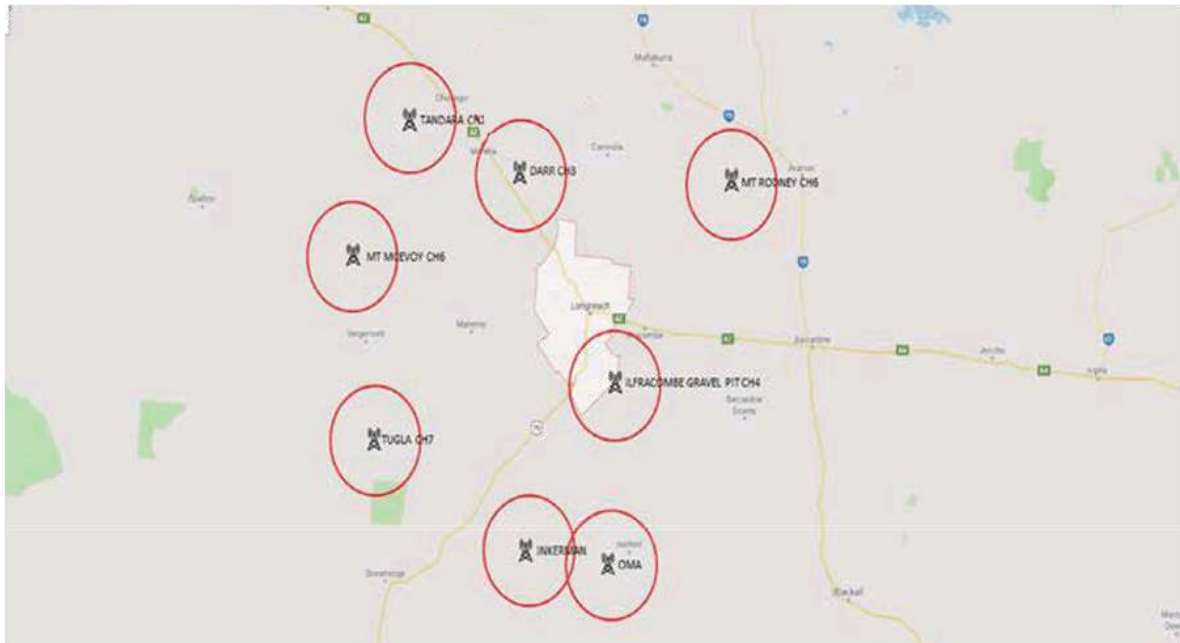
UHF Facilities

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
1.2.10	Maintain UHF facilities and connectivity across the region.	100% of sites audited.	●

With the help of the Land Pest and Advisory Committee, the Public Facilities team has continued to maintain the operational effectiveness of all ten UHF Repeater Facilities throughout our region during 2021-2022. Council acknowledges the importance these communication facilities to our community, particularly in the event of an emergency.

The reporting process continues to build on the relationship between Council and its rural landholders. We continue to engage with local communication specialists for timely response to all maintenance queries and requests.



Council Housing and Property

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
1.1.1	Maintenance of Housing and property.	Compliance to performance standards.	●

Council continues to maintain its stock of housing utilised by Council staff and community residents. All properties are currently property managed by a local real estate agent. Since changing the service arrangement, Council has met the key performance indicators outlined for its Housing and Property portfolio.

Cemeteries and Undertaking

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
1.1.1	Deliver funeral administration and undertaking service.	Compliance with funerals and cemeteries policies.	●
1.2.2	Maintain lawn and historical cemetery in accordance with Parks & Open Spaces schedule.	90% of maintenance service standards completed on schedule.	●

Longreach Regional Council staff delivered undertaking services to the Longreach Region and in cases where requested by Queensland Health or Queensland Police Service to attend.

This is a sensitive service that is delivered by a compassionate team of professionals working alongside the Australian Funeral Directors Association (AFDA) to deliver a fitting celebration of the life of a deceased person.

All funerals and undertaking services throughout the 2021/2022 financial year were delivered in accordance with State and Federal regulations and AFDA guidelines.

Over the last 6 months, Council officers have engaged with Stakeholders to Masterplan the Longreach Cemetery. This Masterplan is a key tool to developing the Cemetery to address grounds and beautification works, general maintenance, capital upgrades, formalise management agreements with the Longreach Archival and Historical Research Group and overall facility management.

During the year Council has completed the installation of a new concrete plinth as well as plinth maintenance within the Lawn Cemetery, upgrades to the Internment of Ashes section including a climbing vine pergola with planter boxes and additional seating for families and friends to enjoy whilst visiting loved ones.

Longreach Cemetery Figures 2021-2022	
Funeral Type	
Church and graveside funeral	4
Church service only	Nil
Graveside funeral	29
Memorial service	1
Cremation	9
Internment of ashes - private/ family only	7
Internment of ashes - graveside service	Nil
Plaques arranged by LRC on behalf of families for cemetery	69
Undertakers services only	3

Child Care – All Services

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
1.1.6	Provide good quality care for all children, ensuring care environments are safe.	Compliance with relevant legislation and learning frameworks.	●

The 2021/2022 Financial Year was an exceptionally busy year for Longreach Childcare Services. As always, the priority for the Centre was to provide good quality care for all children and to ensure care environments were safe.

The expansion project was the main highlight, increasing the Centre's capacity to meet the ever-growing demand for Childcare in our Community. Utilizing local contractors, the expansion works were completed by mid-May 2022 and as a result, advertising for additional Educators to support the extra Childcare places now available has begun. The Education Department was heavily involved in the process, ensuring that compliance with relevant legislation and learning frameworks was achieved.

After identifying some safety risks associated with the current fort in the outdoor play space, plans were quickly put in place to rectify this issue. As such, the Centre is now awaiting a brand new outdoor play space to be installed early in the 2022/2023 financial year that will not only create a safer environment for the children to explore, but the design proudly reflects current Early Childhood research ideas to include sensory equipment and age appropriate natural resources that will both engage and challenge the children's interests and developmental needs.

Staffing was one of the biggest challenges that the Centre faced throughout the 2021/2022 financial year. Unfortunately, Longreach was not exempt from the nationwide Early Childhood Educator shortage and the rental shortage made this barrier even more difficult.

This prompted Council to look into possible solutions to ensure the Centre was able to be kept operational, particularly during these difficult times. Some short term measures have been put in place already such as broadening advertising audiences and promoting the benefits of working at the Longreach Childcare Centre e.g. a fortnightly RDO, above-award wages, paid study etc. This has proved to have had a positive outcome due to the fact that in the past 12 months, the Centre has gained 4 permanent Educators who have relocated to Longreach specifically to work at the Centre.

The 2021/2022 financial year also included many opportunities for the Educators and children to receive additional support through their community partnership with Outback Futures and their allied health professionals. Outback Futures visited our Centre on several occasions, working alongside our Educators to support children with additional needs or with those who required extra support in areas such as Speech and Language Therapy, Occupational Therapy or Counselling. The outcomes achieved with the help of Outback Futures were phenomenal, not only for the children, but for the Educators as well who were able to add many ideas and strategies to their current bank of knowledge to use on an everyday basis.

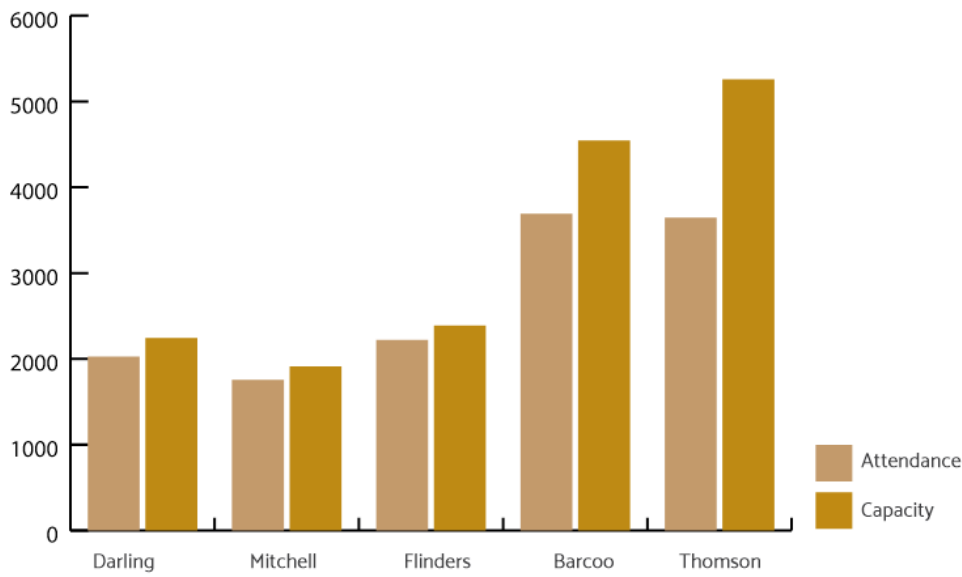
Over the course of the 2021/2022 financial year, the number of Educators who completed their Early Childhood Education and Care studies, or signed up to upskill their current qualifications, was impressive. In this time, 1 staff member completed their Diploma of Early Childhood Education and Care while 5 staff members completed their Certificated III in Early Childhood Education and Care. Additionally, 3 staff members made the decision to upskill their Certificate III and signed up to study their Diploma of Early Childhood Education and Care. As a result of these study opportunities and completions, the Educators of the Childcare Centre have been able to provide a level of quality care for children that reflects current legislation, regulations and research. The requirement for Early Childhood Services is that they must maintain that 50% of their Educators are either Diploma qualified or working towards their Diploma qualification. As it stands, the Longreach Childcare Services proudly employs 10 Diploma qualified Educators, 5 Educators working towards their Diploma, 2 Certificate III qualified Educators, 4 Educators working towards their Certificate III, 1 Early Childhood Teacher and 2 Educators working towards their Early Childhood Degree, which demonstrates the level of knowledge and experience that Longreach Childcare Services offers to our community.

During the 2021/2022 financial year, it was identified by the Leadership Team of Childcare Services that there was an opportunity to apply for funding through Inclusion Support. The purpose of the funding was to support services to build their capacity and capability to support and include all children by overcoming a barrier to inclusion.

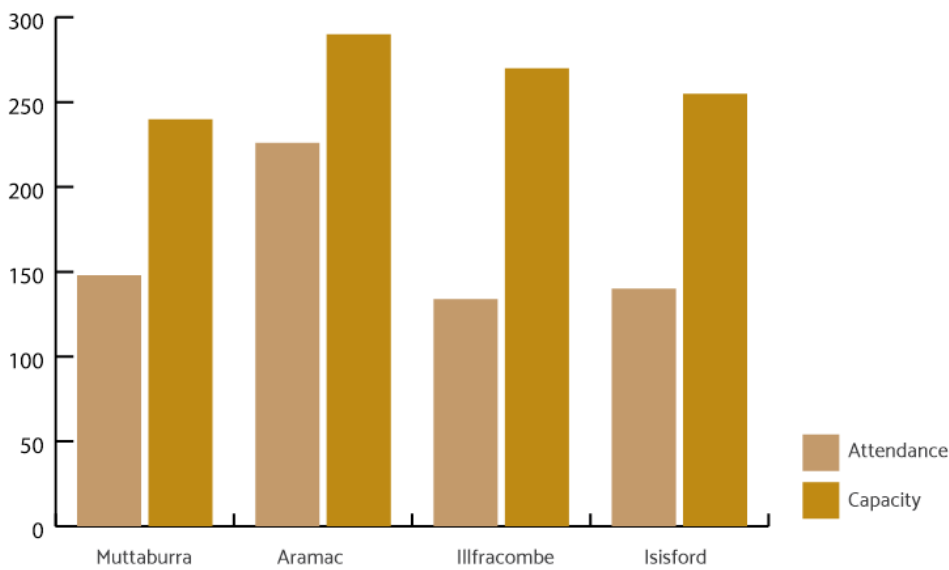
The report written identified challenging behaviours as the barrier for the Centre and it led to the Centre being approved for the funding. As a result, plans began to be put in place to have consultants Phoenix Support for Educators attend the Centre for three week-long visits over the next 12 months where they would work closely with the Educators to build their knowledge and understanding around supporting challenging behaviours in children. These visits will begin early in the 2022/2023 financial year.

The 2021/2022 financial year brought many achievements and challenges for Longreach Childcare Services that were embraced with nothing but professionalism and dedication by the entire Childcare Services team. It takes a village of people to successfully operate a Childcare Centre and between the children, families, Educators, Leadership Team and Council, Longreach is fortunate to have a Childcare Centre providing a high quality service for our Community.

Childcare Centres attendance v capacity (numbers per annum)



Mobile Childcare Centres attendance v capacity (numbers per annum)



Mobile Child Care Centre

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
1.1.6	Provide childcare in communities of Muttaborra, Aramac, Ilfracombe and Isisford.	Enhance early childhood learning opportunities in communities one day per week during school terms.	●

It was another busy reporting period for the Mobile Childcare Unit (MCU). The purpose and our priority of MCU is to enable families whom live in rural and or remote locations access to mainstream childcare services with the service providing one day a week service in Muttaborra, Aramac, Ilfracombe and Isisford.

With the nature of the service being mobile some challenges arise when it rains with the service on occasions not being able to operate. The families have celebrated the increase in wet weather events and are very understanding when the service has not been able to operate in the 2021/2022 Financial Year. These weather events have a detrimental impact on the service that is beyond anyone's control.

Additional impacts for MCU in the 2021/2022 Financial Year have been closures due to venue availability used for Council meetings, works being carried out and COVID vaccination clinics, staff illness and staffing. Staffing was one of the biggest challenges that the Centre faced throughout the 2021/2022 financial year as mentioned above and MCU was not exempt. It is a requirement for service operation that two educators must be present at all times. In the event of staff illness the service would be supported with staff from the childcare centre. With limited staff availability from the childcare centre the service was not able to operate for periods of time impacting our capacity to deliver service. The team has worked with families to increase their understanding of the operational requirements of the service in the 2021/2022 Financial Year. The MCU saw a resignation of the assistant educator that had short term impacts with the service unable to operate with recruitment unsuccessful up to the end of the 2021/2022 Financial

Year. The positive outcome has been the service worked closely with the Department to develop and implement a workable solution with the service operating in reduced numbers utilizing the existing qualified Assistant Director and an unqualified support worker in all areas. Families have expressed their gratitude and appreciation for the work that has been done to ensure that service can continue to be delivered. In the 2021/2022 Financial Year the MCU has enabled families to return to work, gain employment, operate businesses and continue to be actively involved in management of their property.

The 2021/2022 Financial Year has seen the MCU have a waiting list for families looking for childcare with operational numbers being reduced. Recruitment is ongoing in the pursuit of the next Assistant educator to join the team.

In the 2021/2022 the MCU as a priority increased the connections with families and children prior to commencement as shown. MCU is a valuable service that enhances families' opportunities to access additional services with referral to allied health services and additional family support services they can access at any time. These work in partnership with our service to enhance opportunities for children's continued learning Remote Area Families Service (RAFS) playgroups, Remote Family Care Service (RFCS) in home care short placements, Outback futures, Longreach Childcare Service. Being visible in the towns enables Connections with families prior to a child's commencement through conversations enables educators opportunities to ensure a stimulating, tailored program inclusive of all children's developmental requirements and interests.

Planning and Development

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

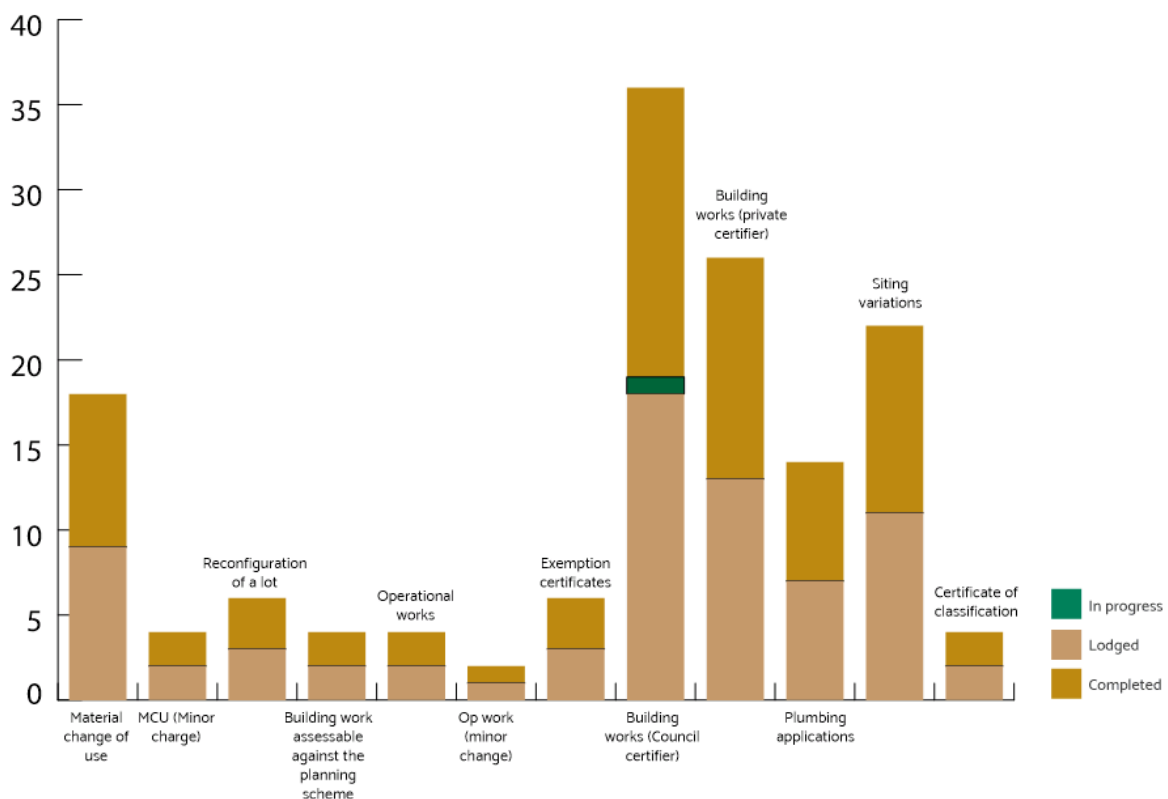
Link to Corp. Plan	Activity	Key Performance Indicators	Status
4.1.4	Longreach Regional Council Planning Scheme.	Comply with the legislative requirements of the <i>Planning Act 2016</i> and the Longreach Regional Council Planning Scheme.	●

Development Services has continued to assess applications for future planning growth in the communities as these were received during 2021-2022. Major developments that were approved in 2021-2022 included:

- ▶ Construction of a mechanical workshop
- ▶ New office, walkway, selling ring and amenity block at the Longreach Saleyards
- ▶ Factory shed added to an existing shed
- ▶ Maintenance Shed for a new rail tourism venture
- ▶ Caravan Park at the Thomson River

Development Applications 2021-2022

- ▶ Total applications lodged – 73
- ▶ Total in progress – 1
- ▶ Total completed – 72



This graph represents all Planning and Development, Plumbing and Drainage as well as Building Services and Regulation statistics.

Plumbing and Drainage Regulation

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
4.1.4	Plumbing certification services.	Plumbing certification services comply with statutory requirements and are client connected and outcome driven.	●

Plumbing and Certification Services has continued to meet operational targets during 2021-2022. There were seven plumbing applications received and assessed, including an application for 2 new amenity blocks at the Western Queensland Livestock Exchange (Longreach Saleyards).

Building Services & Regulation

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
4.1.4	Building certification services.	Building certification services comply with statutory requirements and are client connected and outcome driven.	●

Building Services and Regulation activities have continued to meet operational targets during 2021-2022.

Total value of building works – Council - \$2,292,971

There were 44 building related applications received and processed during this financial year including the construction of a mechanical workshop and new office, walkway, selling ring and amenity block at the Western Queensland Livestock Exchange.

Total value of building works – Private Certification - \$1,685,904





Development Assessment – Planning

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
4.1.4	Planning Assessment services.	Planning Assessment services comply with statutory requirements and are client connected and outcome driven.	●

Planning Assessment Services continued to meet operational targets during 2021-2022. Planning Services is responding to customer requests within 5 days in alignment with the operational target. During this reporting period, 22 Planning applications were received and processed.

Environment Health – Food Premises

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
4.1.1	Regulation of food licences.	Annual audits of licenced businesses pursuant to the <i>Food Act 2006</i> .	●

There were 40 food business licenses issued under the *Food Act 2006* within the Longreach Regional Council area in 2021-2022. In addition to this, there were 5 outdoor dining permits issued, 5 roadside vendor permits issued and 18 prescribed activity permits issued.

Environmental Health – Waste Services

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
4.1.1	Bulk Waste Collection Service.	Conduct an annual bulky item kerbside waste collection service for all communities in the Region.	●

The annual kerbside collection of bulk waste items was again undertaken during October 2021 in Longreach, Ilfracombe, Isisford and Yaraka townships. This initiative continues to achieve positive outcomes including the reduction of bulk waste items from residential properties, improved visual amenity within the townships, and minimising other concerns including vermin control. As in past years, the 2021 collection was well supported and received by the community.

Assessment of
Corporate and
Operational Plan
**INFRASTRUCTURE
SERVICES**

The Infrastructure Services Department is responsible for the maintenance, construction and improvement of roads, water, sewer and waste infrastructure throughout the Longreach Region.

During 2021-2022, the Infrastructure Services Department successfully delivered 11 capital projects across the Longreach Regional Council area. With over \$1.633M invested into the region, these projects will improve essential services, boost our sustainability and increase access to our region. We have continued to complete and create asset management strategies, monitor, evaluate and implement processes to determine whole-of-life costs for projects to ensure value for money is evaluated for each project.

The Department is responsible for the following:

- ▶ 86 kilometres of urban roads
- ▶ 4 water supply schemes
- ▶ 2662 kilometres of rural roads
- ▶ 106 kilometres of water mains
- ▶ 3 aeroplane landing areas
- ▶ 1 sewer treatment scheme
- ▶ 35 kilometres of drainage
- ▶ 2 common effluent disposal schemes
- ▶ 21 bridges and large culverts
- ▶ 67 kilometres of sewer mains
- ▶ 569 grids
- ▶ 4 landfill sites

Council is committed to maintaining partnerships with regional organisations to plan and deliver infrastructure services that support our vibrant communities, whilst adhering to Council's Mission, Objectives and Workplace Health and Safety guidelines.



Workshop

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
4.2.1	Maintain and service all of Council's Plant and Vehicles.	Keep records on service of all vehicles. All plant is safe to operate and in good repair.	●

A well maintained fleet of modern Plant and Equipment is a priority for Council. To achieve this, we own and operate mechanical workshops at both Longreach and Isisford Depots. As with many industries, staffing has been a challenge for Council, particularly in attracting qualified mechanical tradespeople. This has been addressed through the utilisation of pre-qualified mechanical services suppliers who have been able to fill personnel gaps during peak work periods.

Additionally, due the impacts of COVID-19, there has been delayed lead times on the supply of some plant, materials and parts. This has resulted in the delivery of some vehicles being carried over.

An additional concrete slab was installed at the Isisford Workshop to increase the service area at a cost of approximately \$18,000. Routine maintenance continued to be carried out at all Depots and Workshops during the year.

Fleet

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
4.2.1	Plant renewals.	Renewals to be carried out in accordance with the approved 10 year forecast and meeting optimum replacement guidelines as set out in the Plant Vehicle Management Manual.	●
4.2.2			
4.2.1	Plant utilisation.	Monthly review of plant utilisation through Navman reporting. Identify plant that does not fall within the utilisation tolerances outlined in the Plant Vehicle Management Manual and report on reasons why utilisation is not being met.	●
4.2.2			

A modern fleet of plant and vehicles is essential to the operational business of the Longreach Regional Council. This is achieved through the implementation of the IPWEA Plant & Vehicle Management Manual (PVMM) which is further improving Councils overall Plant and Fleet financial position.

The continuous review of fleet management practices enables Council to provide sustainable, efficient and cost-effective services to the community. To reduce losses through depreciation and maintenance costs, Council continues to the implement a 10 year replacement plan. This enables us to capitalise on best value for money through trade-ins and planned acquisition of new plant and equipment.

During 2021-2022, the following new plant was procured:

- ▶ Triple Side Tipper with dollies
- ▶ John Deere Bobcat
- ▶ John Deere Grader 670GP
- ▶ Isuzu MR Truck
- ▶ Various 4wd Vehicles

Council is still waiting on the delivery on several plant items due to supply delays.

During 2021-2022, Council partnered with other Western Queensland Councils and Ray White NASCO to conduct online auctions of disposed plant and fleet. Favourable market conditions for the sale of used plant and fleet has yielded above average sales results for Council this year.

Airports – Aeroplane Landing Areas

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
1.2.8	General maintenance of all three Aeroplane Landing Areas (ALA's).	Regular inspections. ALA Report 2018.	●

The Longreach Airport is owned by Council, however is leased to Queensland Airports Limited (QAL).

Council owns and maintains three Aeroplane Landing Areas (ALA's) at Ilfracombe, Isisford & Yarka. Council undertook general maintenance at all Aeroplane Landing Areas.

Minor crack sealing repairs to the bitumen surface were undertaken at Yarka to improve safety for general aviation and emergency services.

During 2021-2022, Council was successful in securing funding through the Local Roads and Community Infrastructure Program – Phase 3 to realign, pave and seal a new access road to the Isisford Airport. Works on this project will commence in the next financial year.

Stormwater

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
1.2.9	Stormwater Maintenance.	Regular inspections and repair/cleaning.	●

Council commits a budget allocation for stormwater drainage renewals and upgrades annually. Programmed inspections of Council's Stormwater network were undertaken throughout 2020-2021. As a result of inspection and scheduling of associated improvements, upgrade works to Pelican Street (\$60,000) were carried out during this year.



Main Roads Works

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
4.4.1	All Main Roads Works.	As per Road Maintenance Performance Contract (RMPC) and Agreed Price Performance Contract (APPC) schedules.	●

Longreach Regional Council maintains a strong working partnership with the Department of Transport and Main Roads (TMR) to undertake maintenance of the National Highway and State Controlled Roads (SCR).

Council experienced a busy year during 2021-2022 with a range of additional projects totalling \$3.4M completed to improve road user safety, including:

- ▶ Maintenance State Roads \$1,440,338
- ▶ Maintenance National Highway \$474,000
- ▶ Declared Pest & Weed Management \$25,000
- ▶ Ilfracombe Aramac Road - Gravel Resheeting \$373,271
- ▶ Longreach Jundah Road – Grid Removals \$69,519
- ▶ Landsborough Highway – Roundabout Safety Fencing \$39,827

- ▶ Longreach Jundah Road & Ilfracombe Isisford – Grid Replacements \$161,114
- ▶ Longreach Jundah Road – Bulk Signage Replacement \$368,000
- ▶ Isisford Blackall Road – Grids Removal \$136,383
- ▶ Landsborough Highway & Longreach Jundah Road – Reseal Prep \$279,145
- ▶ Longreach Jundah Road – DRFA Emergency Works \$52,415
- ▶ Cramsie Muttaborra Road - Pave & Seal - \$2,785,000

The Cramsie Muttaborra Road Pave and Seal project is nearing completion. Once fully sealed, this busy road will expand the network for tourism, agricultural and industries throughout the region. Due to ongoing wet weather, the project has experienced delays. These challenges have been acknowledged by our funding body with an extension to complete being granted. The project with sealing of the final segment of road is now scheduled for completion in the latter half of 2022.

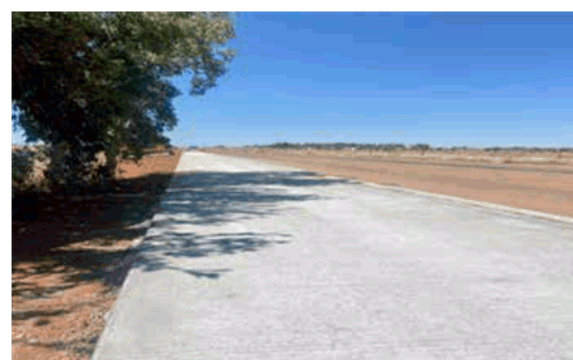
Town Streets

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
4.2.1	Identify, schedule and implement improvements to Town Streets.	Work through the short, medium and long term recommendations as per Transport Plan and Streetscape Policy.	●
4.2.2			

Council's Roads Construction and Sealed Network Team is dedicated to improving street access for residents and visitors as well as an enhanced streetscape for our towns. With a focus on delivering projects in an efficient and timely manner, projects undertaken this year included:

- ▶ Longreach – Town Street Reseals on Kite Street, Cockatoo Lane, Cassowary Street and Raven, Thrush, Stork and Curlew Roads \$450,000
- ▶ Longreach – Pave & Seal on Raven Road \$190,000
- ▶ Longreach - Installation of concrete footpath from airport entrance to terminal – \$236,500.



Airport Footpath Project

Flood Damage DFRA

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
1.3.1 4.2.2 4.4.1	Identify flood damaged roads as soon as possible. Notify and submit claim to Queensland Reconstruction Authority (QRA) as soon as possible.	Complete the approved 2020 Disaster Recovery Funding Arrangements (DRFA) repair program.	●
1.3.1 4.2.2 4.4.1	Identify flood damaged roads as soon as possible via DRFA.	Submit applications for approval to carry out flood damage works if Councils trigger levels are met.	●

The 2020 flood damage package is scheduled for completion in August 2022 as ongoing rainfall has delayed the on-time completion of works. Throughout the project, Council maintained a strong relationship with Queensland Reconstruction Authority which enabled for an extension to be granted. Once completed, this package will have reconstructed \$14,805,000 in Council roads using Council crews and local contractors.

Reconstruction works were identified and a submission was lodged to the Disaster Recovery Funding Arrangements (DRFA) at an approximate cost of \$11,000,000.

The 2022 Flood Damage event has been logged and submitted to DRFA for financial approval. If approved, works on this project is scheduled to commence in 2023/2024.

In December 2020/January 2021, the Longreach Region experienced a significant rain event throughout the catchment that caused extensive damage to Councils road network.

Rural Roads

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
1.2.4 4.2.1 4.2.2	Identify, schedule and implement improvements to Rural Road network.	Work through the short, medium & long term recommendations as per Transport Plan.	●

Maintaining rural roads to a safe and satisfactory standard is a high priority for Longreach Regional Council. Throughout 2021-2022, Council collaborated with the Outback Regional Roads and Transport Group as well as the Department of Transport and Main Roads to deliver various projects including:

- ▶ Gravel Resheeting – Tocal Road \$200,000
- ▶ 4 x grids replaced on Rural Roads and 6 x purchased for future replacement \$150,000
- ▶ Install concrete floodway – Stonehenge River Road \$100,000
- ▶ Install concrete margins – Hazelwood Whiskey Road \$85,000
- ▶ Install concrete floodway – Melton Road \$100,000
- ▶ Install concrete margins – Blackall Emmet Road \$73,710.



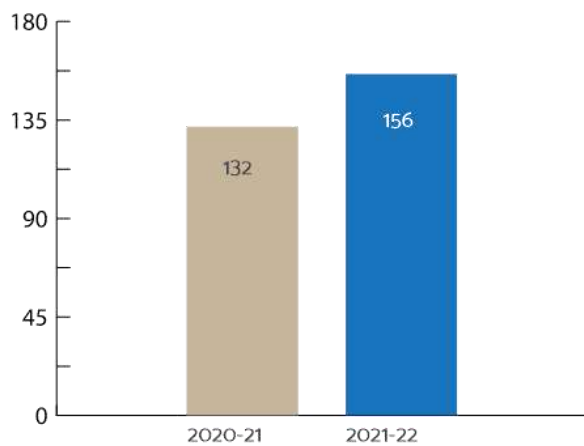
All Roads

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
1.2.4 4.2.1 4.2.2	Roads Maintenance Program Review.	As part of the review of the Asset Management Plans, undertake a detailed analysis of ongoing maintenance programs to identify service levels and options to reduce ongoing costs.	●

Council proactively reviews its policies and processes to ensure ongoing evaluation of our maintenance programs. These reviews aim to improve customer service levels whilst exploring options to reduce ongoing costs across all project areas.

Customer service requests - all roads



Water and Sewerage Projects

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
1.2.1 2.1.2 2.1.3 3.1.1 3.1.3	Investigate funding opportunities for recommendations within the Water Security and Sustainability Report.	Submit relevant funding application/s.	●
1.2.1 2.1.2 3.1.1 3.1.3	Implement short term recommendations of the Water Security and Sustainability Report.	Complete short term recommendations.	●
1.2.3	Meet legislative requirements at all Sewerage Treatment Plants.	Continue working with Department of Environment and Science.	●
1.2.1 2.1.2 3.1.1 3.1.3 1.2.11	Identify and replace ageing water mains as per the Asset Management Plans.	Carry out the works using Council staff and/or Contractors.	●
2.1.3 1.2.11	Re-line identified ageing sewer lines as per the Asset Management Plan 10 year forecast.	Submit relevant funding applications. Go to public tender to carry out works.	●

The 2021-2022 financial year has seen the commencement of five water and sewerage projects which have improved the water and sewerage network throughout the region. The following provides an overview of the projects and their current status.

- ▶ Repairs to the Isisford Weir (Barcoo River) – on hold with a funding extension in place due to wet weather. The project is 90% complete and is scheduled to be finalised during 2022/2023.
- ▶ Environmental Impact Assessment of raising the Longreach Town Weirs - Council have awarded a tender to Wild Environmental.
- ▶ Carryover of several minor projects including generators and platforms at Pump Stations 1 & 2 – Longreach.

In collaboration with the RAPAD Water and Sewerage Alliance, Council jointly procured a contract to provide a sewer relining service to the Central West resulting in the successful relining of approximately 40 priority sewer lines in 2020-2021. Considerable savings were achieved through this contract as a result of economies of scale completing works regionally.



Longreach Weir Repairs (Thomson River)

Water Operations

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
3.1.1 3.1.2 3.1.3 4.3.2	Operation of water treatment plants (WTP), pump stations, reservoirs and distribution network.	WTPs and associated infrastructure operational 24/7.	●
3.1.1 3.1.2 3.1.3	Water Quality and Statutory performance reporting and compliance.	Compliance with DWQMP. Compliance with legislative reporting requirements. Compliance with licencing.	●
3.1.1 3.1.2 3.1.3 3.1.4	Drought Management Plan (DMP).	Activate DMP changes as and when required and advertised to communities. Update DMP to incorporate new water security measures and infrastructure.	●
3.1.1 3.1.2 3.1.3 3.1.4	Water Security.	Water security measures implemented across the region.	●

Council provides drinking water for residential, commercial and industrial use at all 4 towns within our region. Operation of water treatment plants, pump stations, reservoirs and distribution networks met the targets of being online 24/7 and the quality standards set out in the Drinking Water Quality Management Plan (DWQMP).

- ▶ Isisford – Replacement and installation of Isisford Weir Pump
- ▶ Approximately 8 new water connections across the region

An extensive review of Council’s DWQMP was undertaken this year to streamline operational processes, increase compliance and improve customer satisfaction. Council also participated in the mandatory 5 yearly DWQMP Audit which identified 3 minor non-compliances. The non-compliance matters along with highlighted opportunities for improvement have been scheduled for actioning by Council Officers.



Sewerage Operations

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
1.2.3 2.1.3 3.4.1	Operation and maintenance of Sewerage Treatment Plants (STP), pump stations and collection network.	STPs and associated infrastructure operational 24/7.	●

Operation and maintenance of Council's Sewerage Treatment Plants, pump stations and collection networks continued to meet the required level of service by remaining online 24/7 for the entire financial year.

In partnership with the RAPAD Water and Sewerage Alliance, Council continues to investigate options to implement practical initiatives that promote continuous

improvement including operator upskilling, options for asset upgrades and investigation into the enhancement of treated water quality. An initiative under this program in 2021/2022 included:

- ▶ New generators and elevated platforms for Sewer Pump Stations 1 & 2 Longreach.

Waste Services

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
3.2.1 3.4.1	Collection frequency.	Waste is collected in each town as per Levels of Service.	●
4.2.2	Landfill open during business hours.	Longreach landfill is open each day (Except Christmas, Boxing, New Year and Good Friday). Ilfracombe, Isisford and Yaraka Landfill open 24/7.	●
3.4.1	Landfill meets environmental guidelines.	Comply with conditions of environmental authority.	●
3.2.1	Waste Management Strategy for the Longreach Local Government area.	Implement recommendations from the Waste Strategy.	●

Council's waste collection service met all levels of service requirements with no missed days during 2021-2022. There were minor issues reported through Customer Service Requests in relation to missed bin collections or occasional damage. For the year, Council achieved a 98% collection rate across the region.

Apart from wet weather closures, Council's landfills remained open during business hours at Longreach and 24/7 at Ilfracombe, Isisford and Yaraka. Council maintained a high standard of compliance and executed the Site Based Management Plans as described.

Some project highlights for Waste Services during 2021-2022 included:

- ▶ Yaraka – Waste Oil collection tank installed
- ▶ Longreach – new general waste landfill pit
- ▶ Longreach – road access upgrades
- ▶ Compliance signage upgrade at all Waste Facilities.

Asset Management Plans

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
4.2.1	Plan for Whole of Life Costing when making decisions on new or enhanced community facilities and implementing Asset Management Plans.	Undertake review of all asset and service plans with a focus on improving maintenance data.	●

Council continues to develop asset management and service level plans to inform our budgets and project planning. Work was conducted to improve the integrity of asset data during the 2021-2022 financial year to aid in improving Council's capability, however Council carried a staff vacancy in this space for some of the reporting period, impacting performance against our targets in the Annual Operational Plan.

Quality Control

Green: Delivered | Orange: Monitor | Red: Behind target or no longer achievable

Link to Corp. Plan	Activity	Key Performance Indicators	Status
4.3.2	Certification of ISO9001:2015.	Completion of Internal and external audits.	●
4.4.1			
4.3.2	Recertification of ISO9001 systems.		●
4.4.1			

Council continues to apply a high level of Quality Control in accordance with the Australian Standards. Internal and external audits were completed with Certification of ISO9001 maintained.



Governance

Right to Information and Privacy

The *Right to Information Act 2009* and the *Information Privacy Act 2009* provide the community with access to information, balanced by appropriate protection for individuals' privacy. The public can apply for access to documents held by a Council, unless it is contrary to the public interest to provide that information.

The legislation also allows individuals to apply for amendments to be made to documents concerning their personal affairs, where it is believed the information is incomplete, out of date, inaccurate or misleading.

People wishing to access documents under this Act must make application in writing to the Chief Executive Officer, including an application fee. During the twelve months to 30 June 2022, Council has processed two Right to Information applications all being processed within legislative timeframes.

The Office of the Information Commissioner Queensland (OIC) received one request for external review of decisions by Council.

There were two Right to Information applications in process at 30 June 2022.

Applications received under the <i>Right to Information Act 2009</i>	2
Applications received under the <i>Information Privacy Act 2009</i>	0
Applications received under the <i>Information Privacy Act 2009</i> to amend personal information	0
Total Right to Information and Information Privacy applications received	2
Total Right to Information and Information Privacy pages processed	0
Applications received for internal review	0
Applications for external review with the Office of the Information Commissioner	0

Fraud and Corruption Prevention

Council's Fraud and Corruption Prevention Policy forms part of our overall approach to transparent corporate governance. Council has a commitment to preventing, detecting and responding to any matter relating to fraud and corruption, while establishing a consistent approach across all areas of Council.

In the 2021-2022 financial year, Council received no reports of issues relating to fraudulent behaviour or misconduct.

Administrative Action Complaints

The Longreach Regional Council Complaints Policy and Procedures is displayed on the council website. In accordance with section 187 of the *Local Government Regulation 2012*, Council is committed to delivering excellence in customer service and encourages open and honest communication to encourage continuous improvement. The process is aimed at improving the community's confidence in council's complaints management system and enforcing council's reputation of being accountable, open and transparent. The introduction of the *Human Rights Act 2019* forms part of the decision-making and the complaints management process and ensures that proper consideration to human rights is given before making a decision. Council is committed to continually improving their Complainants Management Process to ensure that complaints are dealt with in a fair and equitable manner. Council provides complaint management training to all staff who undertakes a customer service role within the Council.

During 2021-2022, the following administrative action complaint statistics were reported:

DESCRIPTION	NUMBER
Administrative action complaints made to the local government	24
Administrative action complaints resolved by the local government under the complaints management process	23
Administrative action complaints not resolved by the local government under the complaints management process	0
Administrative action complaints not resolved by the local government under the complaints management process that were made in a previous financial year	0

Audit and Risk Committee

Council's Audit and Risk Committee consisted of three (3) persons being Mr Bill Ringrose, Partner, Ringrose Button Chartered Accountants, Longreach (Chairperson) as an external independent member, Cr Tony Martin and Deputy Mayor, Cr Leonie Nunn.

The committee met four times during the 2021-2022 to review financial and risk management policies, financial reports and reports from auditors. The Committee reports its findings to the full Council.

Internal Audit

Walsh Accounting (Council's contract Internal Auditor) conducted one site visit during the financial year to undertake an internal audit project which examined Council's budget process. A number of recommendations were made to the Audit and Risk Committee and management are implementing all of the recommendations.

Disclosures

Beneficial Enterprises

Under section 41 of the *Local Government Act 2009*, Longreach Regional Council has no beneficial enterprises to report for the 2021-2022 financial year.

Competitive Neutrality Complaints

In accordance with section 45 of the *Local Government Act 2009*, Longreach Regional Council has undertaken no significant business activities in the 2021-2022 financial year where the competitive neutrality principles needed to be applied.

Note: No investigation notices were issued during 2021-2022 by the Queensland Competition Authority for competitive neutrality complaints under Section 49 or responses necessary by Council under Section 52 of the *Local Government Regulation 2012*.

Executive Leadership Team Remuneration

In accordance with section 201 of the *Local Government Act 2009*, it is reported that:

Four senior management employees each have a total remuneration package in the range \$200,000 to \$300,000 and one (1) senior management employee had a total remuneration package in the range \$300,000 to \$400,000. The total of all remuneration packages that were payable (in the year to which the annual report relates) to the senior management of the local government was \$1,148,001.68.

During 2021-2022 Council's Chief Executive Officer resigned and a temporary Acting Chief Executive Officer was engaged on a contract basis whilst Council undertook recruitment for a permanent replacement. The figures reported above take into account payments made to a recruitment firm for the period of the Acting Chief Executive Officer's engagement as well as other remuneration expenses resultant from the temporary appointment.

Overseas Travel

In accordance with section 188 of the *Local Government Regulation 2012*, Council reports there was no overseas travel in the 2021-2022 financial year by a councillor or council employee.

Grants

As with all rural and remote Councils, Longreach relies heavily on the receipt of Commonwealth and State Government grants and subsidies. During 2021-2022, Council received \$28,922,000 in capital and operating grant income. This represents over half of Council's annual income is from grants and subsidies received.

RECOGNITION OF GOVERNMENT FUNDING		
Australian Government Funding		
Funding Source	Program/Purpose	Contribution
Department of Infrastructure, Transport, Cities and Regional Development	Roads to Recovery	998,535
	Financial Assistance Grant	11,117,853
	LRCIP Phase 1	23,568
	LRCIP Phase 2	119,805
Department of Industry, Innovation and Science	Drought Communities Program	268,893
	BBRF	442,199
Australian Tax Office	Diesel Fuel Rebate	186,897
Australian Government Department of Education, Skills and Employment	After School Care	129,077
	CCCF Special Circumstances grant funding	277,515
	Mobile Child Care	216,679
	QFKS - Kindergarten Programme Long Day Care	61,430
National Australia Day Council	Australia Day Grant	18,789
State Government Funding		
Funding Source	Program/Purpose	Contribution
Arts Queensland	Regional Arts Development Fund	27,500
Department of State Development	LGGSP	139,592
	Building our Region	2,232,892
Department of Education and Training	Trainee Subsidies	27,607
Department of Local Government, Racing and Multicultural Affairs	Works for Qld 2019-21	47,500
	Works for QLD COVID 2020-21	360,089
Department of Local Government and Planning	Dept of Local Government and Planning	840,000
Department of Transport and Main Roads	TIDS & Blackspots – Road projects	284,635
	HVSPP WQLX	190,825
QLD Fire & Emergency Services	Emergency Services	62,020
Qld Reconstruction Authority	Flood Damage to Roads	10,402,910
	Get Ready Funding	10,303
State Library of Qld	Library Resources	4,079

Services provided by another government

Under section 190(1)(d) of the *Local Government Regulation 2012*, Council must include details of any services, facility or activity supplied by another local government (under an agreement for conducting a joint government activity), where special rates or charges were levied. There were no services provided by another government in 2021-2022.

Shareholder Delegates

There were no shareholder delegates for corporate entities in 2021-2022.

Tenders

In accordance section 228(7) of the *Local Government Regulation 2012*, Council did not make any invitations to change tenders during 2021-2022.

Registers

In accordance with section 190(f) of the *Local Government Regulation 2012* the following registers are listed:

Item	Description
Register of Interests	To record certain financial and other personal interests of relevant individuals pursuant to section 289 of the <i>Local Government Regulation 2012</i>
Councillor Conduct Register	To record the details of certain orders about certain types of reportable Councillor Conduct pursuant to section 150DX of the <i>Local Government Act 2009</i>
Register of Delegations by Council	To record all powers delegated by Council pursuant to section 257 of the <i>Local Government Act 2009</i>
Register of Delegations by Chief Executive Officer (CEO)	To record all delegations made by the CEO pursuant to section 259 of the <i>Local Government Act 2009</i>
Register of Local Laws	To record all local laws pursuant to section 31 of the <i>Local Government Act 2009</i>
Register of Approvals, Licenses and Permits Required under Local Laws	To record a list of pest control and entry notices issued under the Land Protection (<i>Pest and Stock Route Management</i>) Act 2002

Register of Roads & Maps	To record the details of the region's roads pursuant to section 74 of the <i>Local Government Act 2009</i>
Register of Cost-recovery Fees	To record the cost-recovery fees made under a local law or resolution pursuant to section 98 of the <i>Local Government Act 2009</i>
Register of business activities to which the competitive neutrality principles apply	To record the business activities to which the competitive neutrality principles apply pursuant to section 56 of the <i>Local Government Regulation 2012</i>
Register of non-current physical assets	Register of non-current physical assets pursuant to section 180 of the <i>Local Government Regulation 2012</i>

Concessions for Rates and Charges

In accordance with section 190(g) of the *Local Government Regulation 2012* it is reported that Council offers eligible pensioners a rebate on rates and other charges.

Council provided a ten (10%) discount for prompt or early payment of rates, service and utility charges to all properties, with a significant number of property owners taking advantage.

Public Sector Ethics Disclosures

Pursuant to the provisions of the *Public Sector Ethics Act 1994*, Council is required to report on actions taken regarding implementation of the legislation.

During the reporting period, Council provided training and education to its workforce through inductions of new staff members, together with re-inductions of all existing staff. Council supports its ongoing procedures and practices to ensure employees abide by and embrace the principles of the legislation.

Council's Code of Conduct is provided to all new employees upon commencement and is provided to all of Council if and when it is reviewed.

Other Content

Control of Pest Animals on Rural Land

Pursuant to section 190(d)(ii) of the *Local Government Regulation 2012* it is reported that Council has a special charge for the control of pest animals on rural land. A Land and Pest Management Advisory Committee exists to provide Council with advice on the control of wild dogs and other pest animals. These wild dogs and pest animals pose a threat to the economic viability of the rural producers within the region and to the welfare of domestic and rural animals.

Council has adopted a special charge to raise funds specifically for the control of pest animals. This charge is applied to rural land that has an area in excess of 25 ha. The charge is based on 2.49 cents per hectare. This charge is included on the rate notice.

Council uses the funds raised by this special charge to fund projects directly related to the control of wild dogs and other pest animals. Projects include baiting, fencing, education and animal control and other projects nominated by the Land and Pest Management Advisory Committee.

Longreach Wild Dog Exclusion Fence Scheme

In accordance with Section 94 of the *Local Government Act 2009* and section 94 of the *Local Government Regulation 2012*, Council shall levy a special charge for the cost of borrowing for the purchase of materials and construction of exclusion fencing that controls pest animals for certain rural properties in the Longreach Regional Council.

It is considered that the properties subject to the special charge specially benefit from the provision of the exclusion fencing by empowering a landholder or a group of landholders to develop an integrated property pest management plan involving baiting, trapping and shooting to control pest animals and improve the economic viability of grazing industries.

The amount of special charge shall differ according to the level of benefit that the property receives from the provision of the exclusion fencing. For completed fences, the level of benefit shall be determined according to the costs associated with borrowing, the purchase of materials and construction of fencing to be repaid over 20 years.

To determine the amount of special charge it will generally be the total cost divided by the repayment years noting that the first two years are interest free, the next three years are interest only then principal and interest for the remaining term. No discount will apply.

Overall the estimated cost of carrying out the overall plan is \$17.8 million. This figure includes all of the costs associated with the installation of the exclusion fencing which the

special rate shall fund. The estimated time for carrying out the overall plan is 20 years, concluding 30 June 2038. The levying of the special charge commenced in the 2019-20 financial year.

Equal Employment Opportunity (EEO)

Equal Employment Opportunity aims to promote equality of employment opportunity in local governments by enabling members of target groups (Aboriginal and Torres Strait Islanders, people of non-English speaking backgrounds, people with disabilities, and women) to compete for recruitment, selection and promotion, and pursue careers in Council. It aims to eliminate unlawful discrimination in employment matters. Council has an Anti-Discrimination and Equal Employment Opportunity Management Directive and Employee Code of Conduct which staff are inducted in and provided with on commencement.

Equal Employment Policy

The Anti-Discrimination and Equal Employment Opportunity (EEO) Management Directive is provided to all new employees upon commencement and is available to all individuals who apply for positions with Council.

Council is committed to providing an environment where employees and others in the workplace are treated fairly and with respect, and are free from unlawful discrimination, vilification, sexual harassment and victimisation. Further, Council aims to ensure that when employment decisions are made, they are based on merit, not on irrelevant attributes or characteristics that an individual may possess.

Council also aims to create a work environment which promotes good working relationships and existing and future employees are not discriminated against in their employment on the grounds of race, colour, national origin, sex, religion, marital status, age, physical and intellectual impairment, political convictions and sexual preferences.

Council will ensure any discriminatory practices are removed from its policies and procedures and will recognise and encourage employees on the basis of their abilities, aptitudes, qualifications and skills, through the implementation and monitoring of effective Human Resources policies and procedures.

EEO programs benefit the organisation by providing a wider range of jobs and recruitment and training opportunities, greater opportunity to use the skills, qualifications and the opportunity to gain greater career development and achieve job satisfaction. The Anti-Discrimination Act outlawed discrimination on the basis of race, sex, marital status, sexual preference, physical and or intellectual impairment in employment and in the provision of goods and services. The implementation of EEO Policies and programs will be monitored and it is important that the EEO Management Plan has the support, co-operation and commitment of Council and all staff.

**Consolidated Financial Statements
for the year ended 30 June 2022.**

Longreach Regional Council

Financial Statements

For the year ended 30 June 2022

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Longreach Regional Council Statement of Comprehensive Income

For the year ended 30 June 2022

	Note	2022 \$'000	2021 \$'000
Income			
Revenue			
Recurrent revenue			
Rates, levies and charges	3a	11,360	11,184
Fees and charges	3b	2,042	2,545
Rental income		175	216
Interest received	3c	228	276
Sales revenue	3d	8,732	7,856
Other income	3e	799	655
Grants, subsidies, contributions and donations	4a	22,496	22,673
Total recurrent revenue		45,832	45,404
Capital revenue			
Grants, subsidies, contributions and donations	4b	6,144	6,936
Other capital income	5	659	2,946 *
Total capital revenue		6,803	9,882
Total Income		52,635	55,286
Expenses			
Recurrent expenses			
Employee benefits	6	(14,934)	(15,379)
Materials and services	7	(22,863)	(22,552)
Finance costs	8	(908)	(1,078)
Depreciation and amortisation	14	(8,197)	(7,941)
Total recurrent expenses		(46,902)	(46,949)
Capital expenses			
	9	(1,374)	(1,529)
Total Expenses		(48,276)	(48,478)
Net Result		4,359	6,808
Other Comprehensive Income			
Items that will not be reclassified to net result			
Increase/(Decrease) in asset revaluation surplus	19	21,358	8,508 *
Total Comprehensive Income for the year		25,717	15,316

The above statements should be read in conjunction with the accompanying notes and significant accounting policies.

*Comparative figures have been restated. Refer to Note 29 for details.

Longreach Regional Council Statement of Financial Position

As at 30 June 2022

	Note	2022 \$'000	2021 \$'000
Current assets			
Cash and cash equivalents	10	34,074	32,634
Receivables	11	2,204	1,132
Inventories	12	630	650
Land held for resale	13	788	845 *
Contract Assets	18	3,480	2,842
Total current assets		<u>41,176</u>	<u>38,103</u>
Non-current assets			
Receivables	11	11,689	12,228
Property plant and equipment	14	338,518	317,262 *
Total non-current assets		<u>350,207</u>	<u>329,490</u>
Total assets		<u>391,383</u>	<u>367,593</u>
Current liabilities			
Payables	15	(2,293)	(3,729)
Borrowings	16	(1,241)	(1,186)
Provisions	17	(3,027)	(3,053)
Contract Liabilities	18	(6,028)	(5,937)
Total current liabilities		<u>(12,589)</u>	<u>(13,905)</u>
Non-current liabilities			
Borrowings	16	(16,744)	(17,954)
Provisions	17	(4,014)	(3,415)
Total non-current liabilities		<u>(20,758)</u>	<u>(21,369)</u>
Total liabilities		<u>(33,347)</u>	<u>(35,274)</u>
Net community assets		<u>358,036</u>	<u>332,319</u>
Community equity			
Asset revaluation surplus	19	(150,095)	(128,737) *
Retained surplus		<u>(207,941)</u>	<u>(203,582) *</u>
Total community equity		<u>(358,036)</u>	<u>(332,319)</u>

The above statements should be read in conjunction with the accompanying notes and significant accounting policies.

*Comparative figures have been restated. Refer to Note 29 for details.

Longreach Regional Council Statement of Changes in Equity

For the year ended 30 June 2022

	Note	Asset revaluation surplus \$'000	Retained surplus \$'000	Total \$'000
Balance as at 1 July 2021		128,737	203,582	332,319
Net result for the year		-	4,359	4,359
Increase in asset revaluation surplus	19	21,358	-	21,358
Total comprehensive income for the year		21,358	4,359	25,717
Balance as at 30 June 2022		150,095	207,941	358,036
Balance as at 1 July 2020		112,245	205,246	317,491
Effect of correction error 1 July 2020	29	7,984	(8,472)	(488)
Restated balances		120,229	196,774	317,003
Net result for the year		-	4,323	4,323
Effect of correction error 30 June 2021		(2,485)	2,485	-
Increase in asset revaluation surplus	19	10,993	-	10,993
Total comprehensive income for the year		8,508	6,808	15,316
Balance as at 30 June 2021		128,737	203,582	332,319

The above statements should be read in conjunction with the accompanying notes and significant accounting policies.

Longreach Regional Council**Statement of Cash Flows**

For the year ended 30 June 2022

	Note	2022 \$'000	2021 \$'000
Cash Flows from Operating Activities			
Receipts from Customers		21,939	25,117
Payments to suppliers and employees		(39,029)	(38,934)
Interest Received		228	276
Rental Income		174	216
Non capital grants and contributions		21,962	21,805
Borrowing costs		(795)	(921)
Net Cash Inflow (outflow) from Operating Activities	24	<u>4,479</u>	<u>7,559</u>
Cash Flows from Investing Activities			
Payments for property plant and equipment	14	(9,552)	(12,509)
Proceeds from sale of property plant and equipment	5,9	1,329	1,392
Receipt of Longreach Wild Dog Exclusion Fencing Scheme receivable		539	20
Grants subsidies contributions and donations		5,800	6,936
Net Cash Inflow (outflow) from Investing Activities		<u>(1,884)</u>	<u>(4,161)</u>
Cash Flows from Financing Activities			
Repayment of Borrowings		(1,155)	(582)
Net Cash Inflow (outflow) from Financing Activities		<u>(1,155)</u>	<u>(582)</u>
Net Change in Cash and Cash Equivalents Held		1,440	2,816
Cash and Cash Equivalents at the Beginning of the Financial Year		32,634	29,818
Cash and Cash Equivalents at the End of the Financial Year	10	<u>34,074</u>	<u>32,634</u>

The above statements should be read in conjunction with the accompanying notes and significant accounting policies.

Longreach Regional Council Notes to the Financial Statements

For the year ended 30 June 2022

1. Information about these financial statements

(1.A) Basis of preparation

Longreach Regional Council is constituted under the *Queensland Local Government Act 2009* and is domiciled in Australia.

These general purpose financial statements are for the period 1 July 2021 to 30 June 2022 and have been prepared in compliance with the *Local Government Act 2009* and the *Local Government Regulation 2012*.

Longreach Regional Council is a not-for-profit entity for financial reporting purposes.

These financial statements comply with Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board (AASB). Council is a not-for-profit entity for financial reporting purposes and complies with Australian Accounting Standards as applicable to not-for-profit entities.

These financial statements have been prepared under the historical cost convention except for certain classes of property, plant and equipment which are measured at fair value.

Recurrent/Capital Classification

Revenue and expenditure are presented as "recurrent" or "capital" in the Statement of Comprehensive Income on the following basis:

Capital Revenue includes grants and subsidies received which are tied to specific projects for the replacement or upgrade of existing non-current assets and/or investment in new assets.

The following transactions are classified as either "Capital Income" or "Capital Expenses" depending on whether they result in accounting gains or losses:

- Disposal of non-current assets
- Revaluations of property, plant and equipment

All other revenue and expenses have been classified as "recurrent."

(1.B) Statement of Compliance

Because the Council is a not-for-profit entity and the Australian Accounting Standards include requirements for not-for-profit entities which are inconsistent with International Financial Reporting Standards (IFRS), to the extent these inconsistencies are applied, these financial statements do not comply with IFRS. The main impacts are the offsetting of revaluation and impairment gains and losses within a class of assets.

Longreach Regional Council Notes to the Financial Statements

For the year ended 30 June 2022

(1.C) Critical accounting judgements and key sources of estimation uncertainty

Council makes a number of judgements, estimates and assumptions in preparing these financial statements. These are based on the best information available to Council at the time, however due to the passage of time, these assumptions may change and therefore the recorded balances may not reflect the final outcomes. The significant judgements, estimates and assumptions relate to the following items and specific information is provided in the relevant note:

- Valuation and depreciation of Property, Plant & Equipment - Note 14
- Provisions - Note 17
- Contingent Liabilities - Note 21
- Financial Instruments and Financial Risk Management - Note 25

(1.D) Taxation

Council is exempt from income tax, however Council is subject to Fringe Benefits Tax, Goods and Services Tax ('GST') and payroll tax on certain activities. The net amount of GST recoverable from the ATO or payable to the ATO is shown as an asset or liability respectively.

(1.E) Standards issued by the AASB not yet effective

The AASB has issued Australian Accounting Standards and Interpretations which are not effective at 30 June 2022, these standards have not been adopted by Council and will be included in the financial statements on their effective date. These standards are not expected to have a significant impact.

(1.F) Adoption of New and Revised Accounting Standards

In the current year, Council adopted all of the new and revised Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that are relevant to its operations and effective for the current reporting period. The adoption of the new and revised Standards and Interpretations has not resulted in any material changes to Council's accounting policies.

(1.G) Rounding and Comparatives

The financial statements are in Australian dollars and have been rounded to the nearest \$1,000, unless otherwise stated.

Comparative information is prepared on the same basis as prior year.

(1.H) COVID-19

Council's operations and general purpose financial statements for the year ended 30 June 2022 have not been materially impacted by the COVID-19 pandemic.

Longreach Regional Council
Notes to the Financial Statements

for the year ended 30 June 2022

2. Analysis of results by function
(2.A.) Components of council functions

OFFICE OF CEO

Council's governance function aims to achieve an open and transparent decision making process. Good governance describes how public institutions conduct public affairs and manage public resources. Elected members and staff are expected to demonstrate sound ethics so that the community they serve maintains ongoing trust in the process.

This function includes:

- Support functions for the Mayor and Councillors,
- Co-ordination of Council and committee meetings
- Corporate governance activities
- Strategic Management
- Disaster Management
- Human resources
- Economic Development
- Tourism and Museums

CORPORATE AND OTHER SERVICES

The objective of this function is to provide quality, dependable and innovative information, knowledge and management focusing on sound financial management and procurement practices.

To provide the support functions of:

- Finance
- Payroll
- Information technology
- Customer Service
- Rates
- Records Management
- Branch Offices
- Procurement
- Property pest management
- Stock route management
- Animal control

Management of the commercial services in the region which include:

- Airport
- Saleyards
- Land development
- Private and other commercial services

Longreach Regional Council
Notes to the Financial Statements

for the year ended 30 June 2022

(2.A.) Components of council functions (cont'd)

COMMUNITY AND CULTURAL SERVICES

The aim of this function is to provide a safe, healthy and equitable community, enjoying a quality lifestyle.

This function includes:

- Libraries
- Entertainment venues
- Child care functions
- Cemeteries
- Youth development services
- Community development services
- Community centres and halls
- Community housing
- Communication services
- Sporting and recreation facilities
- Student hostel services
- Parks and gardens
- Planning and development services
- Public health services including vaccination clinics
- Environmental licences and approvals

INFRASTRUCTURE SERVICES

The objective of infrastructure services is to maintain acceptable customer service levels across the region, whilst providing sustainable asset management and responsible financial management.

This includes the provision of the following services:

- Road and Other Infrastructure
- Providing, maintaining and upgrading roads, streets, drainage, fleet and minor airports
- Fleet Management
- Crusher Operations
- Water Infrastructure
- Providing water supply services.
- Sewerage Infrastructure
- Providing sewerage services
- Refuse and Waste Management Facilities
- Contract Works
- Providing contract work services to third parties

**Longreach Regional Council
Notes to the Financial Statements**
for the year ended 30 June 2022

(2.B.) Income and expenses defined between recurring and capital are attributed to the following functions

For the year ended 30 June 2022

Functions	Gross program income				Elimination of inter-function transactions	Total Income	Gross program expenses		Elimination of inter-function transactions	Total expenses	Net result from recurring operations	Net Result	Assets
	Recurring		Capital				Recurring	Capital					
	Grants	Other	Grants	Other									
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Office of the CEO	130	167	(32)	-	-	265	(3,341)	-	(3,341)	(3,044)	(3,076)	5,662	
Corporate and Other Services	11,201	6,423	2,866	-	-	20,490	(7,180)	-	(7,180)	10,444	13,310	70,510	
Community and Cultural Services	850	1,942	299	-	-	3,091	(8,888)	(843)	(9,741)	(6,106)	(6,850)	33,513	
Infrastructure Services	10,315	14,804	3,011	659	-	28,789	(27,483)	(531)	(28,014)	(2,364)	775	281,698	
Total Council	22,496	23,336	6,144	659	-	52,635	(46,902)	(1,374)	(48,276)	(1,070)	4,359	391,383	

For the year ended 30 June 2021

Functions	Gross program income				Elimination of inter-function transactions	Total Income	Gross program expenses		Elimination of inter-function transactions	Total expenses	Net result from recurring operations	Net Result	Assets
	Recurring		Capital				Recurring	Capital					
	Grants	Other	Grants	Other									
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Office of the CEO	408	147	155	-	-	710	(3,642)	-	(3,642)	(3,087)	(2,932)	5,488	
Corporate and Other Services	7,936	6,361	695	-	-	14,992	(7,475)	-	(7,475)	6,822	7,518	63,205	
Community and Cultural Services	857	2,561	2,593	-	-	6,012	(9,043)	-	(9,043)	(5,624)	(3,031)	35,285	
Infrastructure Services	13,471	13,662	3,493	2,946	-	33,571	(26,789)	(1,529)	(28,318)	344	5,253	264,103	
Total Council	22,673	22,731	6,936	2,946	-	55,286	(46,949)	(1,529)	(48,478)	(1,546)	6,808	368,081	

Longreach Regional Council
Notes to the Financial Statements

for the year ended 30 June 2022

3. Revenue

3.a. Rates, levies and charges

Rates, levies and charges are recognised as revenue at the beginning of the rating period to which they relate. Prepaid rates are recognised as a financial liability until the beginning of the rating period.

	2022	2021
	\$'000	\$'000
General rates	5,751	5,576
Separate rates	570	296
Water	2,858	2,837
Water consumption, rental and sundries	533	603
Sewerage	1,709	1,699
Garbage charges	984	748
Total rates and utility charge revenue	<u>12,405</u>	<u>11,759</u>
Less: Discounts	(933)	(467)
Less: Pensioner remissions	(112)	(107)
	<u>11,360</u>	<u>11,184</u>

3.b. Fees and charges

Revenue arising from fees and charges are recognised at the point in time when the performance obligation is completed and the customer receives the benefit of the services being provided.

The performance obligation relates to the specific services which are provided to the customers and generally the payment terms are within 30 days of the service or in some cases, the customer is required to pay on provision of the service. There is no material obligation for council in relation to refunds or returns.

Licences granted by council are all either short-term or low value and all revenue from licences is recognised at the time that the licence is granted rather than the term of the licence.

	2022	2021
	\$'000	\$'000
Building and development fees	71	82
Cemetery and Funeral Fees	180	109
Child Care Centre Fees	1,414	1,343
Licence Fees	13	15
Rural In Home Care	-	818
Other fees and charges	363	178
	<u>2,042</u>	<u>2,545</u>

3.c. Interest received

Interest received from bank and term deposits is accrued over the term of the investment.

	2022	2021
	\$'000	\$'000
Interest received from financial institutions	170	214
Other sources	-	15
Interest from overdue rates and utility charges	58	47
	<u>228</u>	<u>276</u>

Longreach Regional Council
Notes to the Financial Statements

for the year ended 30 June 2022

3.d. Sales revenue

Sale of goods revenue is recognised at the point in time that the customer obtains control of the goods, generally at delivery. Revenue from services is recognised when the service is rendered.

Revenue from contracts and recoverable works generally comprises a recoupment of material costs together with an hourly charge for use of equipment and employees. This revenue and the associated costs are recognised by reference to the stage of completion of the contract activity based on costs incurred at the reporting date. Where consideration is received for the service in advance it is included in other liabilities and is recognised as revenue in the period when the service is performed.

	2022	2021
	\$'000	\$'000
Contract and recoverable works	8,732	7,856
	<u>8,732</u>	<u>7,856</u>

3.e. Other income

	2022	2021
	\$'000	\$'000
Other income	799	655
	<u>799</u>	<u>655</u>

4. Grants, subsidies, contributions and donations

Grant income under AASB 15

Where grant income arises from an agreement which is enforceable and contains sufficiently specific performance obligations then the revenue is recognised when control of each performance obligations is satisfied.

Performance obligations vary in each agreement but include the completion of project milestones, repairing flood damaged infrastructure or providing services to the community. Payment terms vary depending on the terms of the grant, cash is received upfront for some grants and on the achievement of certain payment milestones for other.

Each performance obligation is considered to ensure that the revenue recognition reflects the transfer of control and within grant agreements there may be some performance obligations where control transfers at a point in time and others which have continuous transfer of control over the life of the contract.

Where control is transferred over time, revenue is recognised using either costs or time incurred.

Grant income under AASB 1058

Where Council receives an asset for significantly below fair value, the asset is recognised at fair value, related liability (or equity items) are recorded and income then is recognised for any remaining asset value at the time that the asset is received.

Capital grants

Capital grants received to enable Council to acquire or construct an item of property, plant and equipment to identified specifications which will be under Council's control and which is enforceable are recognised as revenue as and when the obligation to construct or purchase is completed.

For construction projects, this is generally as the construction progresses in accordance with costs incurred since this is deemed to be the most appropriate measure of the completeness of the construction project as there is no profit margin.

Donations and contributions

Where assets are donated or purchased for significantly below fair value, the revenue is recognised when the asset is acquired and controlled by the Council. Donations and contributions are generally recognised on receipt of the asset since there are no enforceable performance obligations.

Longreach Regional Council
Notes to the Financial Statements

for the year ended 30 June 2022

4.a. Operating grants, subsidies, contributions and donations

	2022	2021
	\$'000	\$'000
General purpose grants	11,218	7,912
State government subsidies and grants	2,725	7,210
Commonwealth government subsidies and grants	8,407	6,312
Other operating contributions	147	1,239
	<u>22,496</u>	<u>22,673</u>

4.b. Capital grants, subsidies, contributions and donations

	2022	2021
	\$'000	\$'000
State government capital subsidies and grants	951	3,624
Commonwealth government capital subsidies and grants	2,647	2,886
Other capital contributions	2,545	426
	<u>6,144</u>	<u>6,936</u>
Total grants, subsidies, contributions and donations	<u>28,641</u>	<u>29,609</u>

4.c. Timing of revenue recognition for grants, subsidies, contributions and donations

	2022	2021
	\$'000	\$'000
Revenue recognised at a point in time	12,057	8,394
Revenue recognised over time	16,584	21,215
	<u>28,641</u>	<u>29,609</u>

5. Capital - Other

	2022	2021
	\$'000	\$'000
Provision for Landfill Rehabilitation - Discount rate adjustment	17	-
Asset revaluation increments recognised as capital income	-	2,485
Profit on sale of property, plant and equipment		
Proceeds from the disposal of property, plant and equipment	1,329	679
Less: Carrying value of disposed property, plant and equipment	(670)	(353)
Profit on sale of property, plant and equipment	<u>659</u>	<u>326</u>
Total capital income	<u>659</u>	<u>2,946</u>

Longreach Regional Council Notes to the Financial Statements

for the year ended 30 June 2022

6. Employee benefits

Employee benefit expenses are recorded when the service has been provided by the employee.

Councillor remuneration represents salary, and other allowances paid in respect of carrying out their duties.

	2022	2021
	\$'000	\$'000
Total staff wages and salaries	11,825	11,430
Councillors' remuneration	401	387
Terminations benefits	-	-
Annual, sick and long service leave entitlements	2,045	2,085
Superannuation	22 1,385	1,442
	<u>15,656</u>	<u>15,344</u>
Other employee related expenses	52	651
	<u>15,708</u>	<u>15,995</u>
Less: Capitalised employee expenses	(774)	(616)
	<u>14,934</u>	<u>15,379</u>
Total Council employees at the reporting date:	2022	2021
Elected members	7	7
Administration staff	69	74
Depot and outdoors staff	83	84
Total full time equivalent employees	<u>159</u>	<u>165</u>

7. Materials and services

Expenses are recorded on an accruals basis as Council receives the goods or services.

	2022	2021
	\$'000	\$'000
Advertising, marketing and promotion	34	82
Administration supplies and consumables	941	443
Audit of annual financial statements by the Auditor-General of Queensland*	75	72
Communications and IT	388	357
Consultants	1,196	1,493
Donations paid	160	125
Electricity	630	674
Insurance	802	703
Repairs and maintenance	13,470	11,540
Cost of sales - contract and recoverable works	5,054	6,352
Subscriptions and registrations	78	109
Travel and conferences	36	27
Other	-	575
	<u>22,864</u>	<u>22,552</u>

*Total audit fees quoted by the Queensland Audit Office relating to the 2021-22 financial statements are \$75,000 (2021: \$97,466).

8. Finance Costs

	2022	2021
	\$'000	\$'000
Finance costs charged by Queensland Treasury Corporation	974	921
(Reversal of impairment)/impairment of receivables	(66)	157
	<u>908</u>	<u>1,078</u>

Longreach Regional Council
Notes to the Financial Statements

for the year ended 30 June 2022

9. Capital expenses

	2022	2021
	\$'000	\$'000
Loss on disposal of property, plant and equipment		
Proceeds from the disposal of property, plant and equipment	-	713
Less: Carrying value of disposed property, plant and equipment	-	(2,242)
Loss on Disposal	-	(1,529)
Provision for landfill rehabilitation	17 (531)	-
Asset revaluation decrements recognised as a capital expense	(843)	-
Total capital expenses	(1,374)	(1,529)

10. Cash and cash equivalents

Cash and cash equivalents include cash on hand, all cash and cheques receipted but not banked at the year end, deposits held at call with financial institutions, other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to cash and which are subject to an insignificant risk of changes in value, and bank overdrafts.

	2022	2021
	\$'000	\$'000
Cash at bank and on hand	34,074	32,634
Balance as per Statement of Financial Position	34,074	32,634

Council is exposed to credit risk through its investments in the QTC Cash Fund. The QTC Cash Fund is an asset management portfolio investing in a wide range of high credit rated counterparties. Deposits with the QTC Cash Fund are capital guaranteed.

	2022	2021
	\$'000	\$'000
Cash and cash equivalents	34,074	32,634
Less: Externally imposed restrictions on cash	(5,076)	(5,198)
Unrestricted cash	28,998	27,436

Council's cash and cash equivalents are subject to a number of external restrictions that limit amounts available for discretionary or future use. These include:

	2022	2021
	\$'000	\$'000
Saleyards Siding Income	-	250
NDRRA 2019 Event	-	4,430
NDRRA 2021 Event	3,445	-
Longreach Wild Dog Exclusion Fence Scheme Cash Fund	1,631	518
Total unspent restricted cash	5,076	5,198

Longreach Regional Council
Notes to the Financial Statements

for the year ended 30 June 2022

11. Trade and Other Receivables

Receivables, loans and advances are amounts owed to council at year end. They are recognised at the amount due at the time of sale or service delivery or advance. Settlement of receivables is required within 30 days after the invoice is issued. Terms for loans and advances are usually a maximum of five years with interest charged at non-commercial rates. Security is not normally obtained.

Debts are regularly assessed for collectability and allowance is made, where appropriate, for impairment. All known bad debts were written-off at 30 June. If an amount is recovered in a subsequent period it is recognised as revenue.

	2022	2021
	\$'000	\$'000
Current		
Rateable revenue and utility charges	1,641	1,019
LWDEFS current	414	-
Other debtors	380	412
	<u>2,435</u>	<u>1,431</u>
Less loss allowance	(230)	(299)
Total current receivables	<u>2,204</u>	<u>1,132</u>
Non-current		
LWDEFS	11,689	12,100
Community Housing	-	128
Total non-current receivables	<u>11,689</u>	<u>12,228</u>

There is no concentration of credit risk for rates and utility charges, fees and other debtors receivable.

Longreach Wild Dog Exclusion Fence Scheme

A Current and Non-Current Receivable exists for the Longreach Wild Dog Exclusion Fence Scheme (LWDEFS) approved by Council. Under the scheme, a special charge will be levied on certain rural properties to fund the provision of wild dog exclusion fencing. The receivables balance represents the total cost of providing the fencing under the scheme. Over the term of the scheme, special charges will be levied to cover the repayment of the total cost of providing the fencing and a notional interest on outstanding amounts for the remaining term. The scheme commenced in 2016 and will be fully completed in 2038. This special charge is attached to the land on which the fencing was provided and so an expected credit loss is not calculated for these receivables.

Rateable revenue and utility charges

Council is empowered under the provisions of the Local Government Act 2009 to sell an owner's property to recover outstanding rate debts and therefore the expected credit loss is immaterial. Impairment of rates and charges will occur only if arrears are deemed to be greater than the proceeds Council would receive from the sale of the respective property.

Movement in accumulated impairment losses is as follows:

	2022	2021
	\$'000	\$'000
Opening balance at 1 July	299	142
Less debts written off during the year	-	-
Additional impairments recognised	-	157
Less impairments reversed	(69)	-
Closing Balance at 30 June	<u>230</u>	<u>299</u>

Longreach Regional Council
Notes to the Financial Statements

for the year ended 30 June 2022

12. Inventories

Stores and raw materials are valued at the lower of cost and net realisable value and include, where applicable, direct material, direct labour and an appropriate portion of variable and fixed overheads. Costs are assigned on the basis of weighted average cost.

Inventories held for distribution are:

- goods to be supplied at no or nominal, charge, and
- goods to be used for the provision of services at no or nominal, charge.

These goods are valued at cost, adjusted, when applicable, for any loss of service potential.

	2022	2021
	\$'000	\$'000
Inventories held for sale		
Miscellaneous saleable items	8	8
	<u>8</u>	<u>8</u>
Inventories held for distribution		
Plant & Equipment stores, Quarry and road materials	622	642
	<u>622</u>	<u>642</u>
Total inventories	<u>630</u>	<u>650</u>

13. Land held for sale

Assets are classified as held for sale when the carrying amount of these assets will be recovered principally through a sales transaction rather than continuing use. Assets classified as held for sale are available for immediate sale in their present condition and management believe the sale is highly probable within 12 months. Assets held for sale are measured at the lower of their carrying amount and fair value less cost to sell and are not depreciated.

Council has a number of undeveloped land parcels available for sale to the public on normal commercial terms.

	2022	2021
	\$'000	\$'000
Vacant land held for sale	29 788	845
	<u>788</u>	<u>845</u>

**Longreach Regional Council
Notes to the Financial Statements**
for the year ended 30 June 2022

14. Property, plant and equipment (cont'd)

30 June 2021	Note	Basis of measurement	Land		Buildings		Plant and Equipment		Other plant and equipment		Road Infrastructure		Water and Sewerage		Other Space and Recreation Assets		Work in progress		Total
			Fair Value	\$'000	Fair Value	\$'000	Cost	\$'000	Cost	\$'000	Fair Value	\$'000	Fair Value	\$'000	Fair Value	\$'000	Fair Value	\$'000	
		Opening gross value as at 1 July 2020	5,843	62,850	21,421	1,213	224,843	109,359	18,632	4,625									448,786
		Additions	412	-	4,796	63	-	-	-	-	-	-	-	-	-	-	7,238	-	12,509
		Disposals	(244)	(4,006)	(2,363)	-	-	-	-	-	-	-	-	-	-	(33)	-	-	(6,948)
		Assets classified as available for sale	(845)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(945)
		Revaluation adjustment to other comprehensive income(asset revaluation surplus)	(120)	946	-	-	241	672	-	-	-	-	-	-	-	-	-	-	1,739
		Revaluation adjustment to capital income	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,097
		Work in Progress Transfers	-	1,916	-	-	3,988	1,205	1,691	-	-	-	-	-	-	-	-	-	(9,628)
		Closing gross value as at 30 June 2021	5,046	61,706	23,854	1,276	229,072	111,326	21,387	2,035									465,702
		Accumulated depreciation and impairment																	
		Opening balance as at 1 July 2020	-	22,502	12,088	469	70,852	28,843	7,539	-	-	-	-	-	-	-	-	-	142,383
		Depreciation expense	-	1,030	1,477	96	3,718	1,279	289	-	-	-	-	-	-	-	-	-	7,941
		Depreciation on disposals	-	(1,743)	(1,971)	-	-	-	-	-	-	-	-	-	-	(12)	-	-	(3,726)
		Revaluation adjustment to asset (revaluation surplus)	-	(7,954)	-	-	965	220	-	-	-	-	-	-	-	-	-	-	(6,769)
		Revaluation adjustment to capital income	-	-	-	-	-	-	-	-	-	-	-	-	-	(1,388)	-	-	(1,388)
		Accumulated Depreciation as at 30 June 2021	-	13,885	11,594	557	75,635	30,342	6,428	-	-	-	-	-	-	-	-	-	138,441
		Total written down value as at 30 June 2021	5,046	47,822	12,260	719	153,437	80,984	14,959	2,035									317,262
		Range of estimated useful life in years	Not depreciated	15-75	3-50	5-50	10-100	5-100	10-100	Not depreciated									
		Additions comprise:																	
		Renewals	-	-	-	-	3,988	1,141	1,118	-	-	-	-	-	-	-	-	-	6,247
		Other additions	412	1,916	4,796	46	-	154	592	-	-	-	-	-	-	-	-	-	7,915
		Total additions	412	1,916	4,796	46	3,988	1,295	1,710	-	-	-	-	-	-	-	-	-	14,162

Longreach Regional Council

Notes to the Financial Statements

for the year ended 30 June 2022

14. Property, plant and equipment (cont'd)

14.a. Recognition

Purchases of property, plant and equipment are recognised as assets unless they are below the asset recognition threshold or maintenance expenditure.

Land under the roads and reserve land which falls under the Land Act 1994 or the Land Title Act 1994 is controlled by the Queensland Government pursuant to the relevant legislation. This land is not recognised in these financial statements.

14.b. Measurement

Property plant and equipment assets are initially recorded at cost. Subsequently, each class of property, plant and equipment is stated at cost or fair value less, where applicable, any accumulated depreciation and accumulated impairment loss.

Cost is determined as the fair value of consideration plus costs incidental to the acquisition. Direct labour, materials and an appropriate portion of overheads incurred in the acquisition or construction of assets are also included as capital costs.

Property, plant and equipment received in the form of contributions, for significantly less than fair value or as offsets to infrastructure charges are recognised as assets and revenue at fair value.

14.c. Depreciation

Assets are depreciated from the date of acquisition or when an asset is ready for use.

Land, work in progress, road formations and formation work associated with the construction of weirs are not depreciated.

Depreciation, where applicable, is calculated on a straight-line basis such that the cost of the asset less its residual value is recognised progressively over its estimated useful life to Council. Management believe that the straight-line basis appropriately reflects the pattern of consumption of all Council assets.

Where assets have separately identifiable components, these components have separately assigned useful lives.

Depreciation methods, estimated useful lives and residual values are reviewed at the end of each reporting period and adjusted where necessary to reflect any changes in the pattern of consumption, physical wear and tear, technical or commercial obsolescence or management intentions.

Longreach Regional Council Notes to the Financial Statements

for the year ended 30 June 2022

14.d. Impairment

Property, plant and equipment held at cost is assessed for the indicators of impairment annually. If an indicator of possible impairment exists, Council determines the asset's recoverable amount. Any amount by which the asset's carrying amount exceeds the recoverable amount is recorded as an impairment loss.

14.e. Valuation

(i) Valuation processes

Council considers the carrying amount of its property, plant and equipment on an annual basis compared to fair value and makes adjustment where these are materially different. Every five years, Council performs a full comprehensive revaluation by engaging an external professionally qualified valuer.

In the intervening years, Council undertakes a desktop valuation which involves management providing updated information to the valuer regarding additions, deletions and changes in assumptions such as useful life, residual value and condition rating. The valuer then determines suitable indices which are applied to each of these asset classes.

Revaluation increases are recognised in the asset revaluation surplus unless they are reversing a previous decrease which was taken through the income statement, in that case the increase is taken to the income statement to the extent of the previous decrease.

Revaluation decreases are recognised in the asset revaluation surplus, where there is sufficient amount available in the asset revaluation surplus relating to that asset class. Where there isn't sufficient amount available in the surplus, the decrease is recognised in the statement of comprehensive income.

Where the class of asset has previously decreased in value and this reduction was recognised as an expense, an increase in the value of the class is recognised in the statement of comprehensive income.

On revaluation, accumulated depreciation is restated proportionately with the change in the carrying amount of the asset and any change in the estimate of remaining useful life.

Fair values are classified into three levels as follows:

- Level 1 - fair value based on quoted prices (unadjusted) in active markets for identical assets or liabilities.
- Level 2 - fair value based on inputs that are directly or indirectly observable, such as prices for similar assets, for the asset or liability.
- Level 3 - fair value based on unobservable inputs for the asset and liability.

There were no transfers between levels during the year.

14.e. Valuation (cont'd)
 (i) Valuation techniques used to derive fair values

Asset class and fair value hierarchy	Valuation approach	Last comprehensive valuation date	Valuer engaged	Key assumptions and estimates	Index applied	Other interim revaluation adjustment
Land (Level 2)	Market value	30-Jun-21	APV Valuers and Asset Management	Direct comparison to sales approach taking into consideration characteristics of the land such as zoning, topography and configuration.	Nil	Nil
Buildings (Level 2) 2022: \$1,554k 2021: \$1,731k	Market value	30-Jun-21	APV Valuers and Asset Management	Direct comparison to sales and adjusting for differences in key attributes such as property size. Other key factors in determining fair value are the estimated remaining life of assets and their condition.	0% to 2.6%	Nil
Buildings (Level 3) 2022: \$61,388k 2021: \$62,677k	Current replacement cost	30-Jun-21	APV Valuers and Asset Management	Gross replacement cost indexed for subsequent changes in construction costs. Derived from reference to recent construction costs, costing guides issued by the Australian Institute of Quantity Surveyors, Rawlinson's (Australian Construction Handbook) and construction data from the Australian Bureau of Statistics. Other key factors in determining fair value are the estimated remaining life of assets and their condition.	4.0% to 6.0%	Nil
Road, drainage and bridge network (Level 3)	Current replacement cost	30-Jun-19	APV Valuers and Asset Management	Gross replacement cost indexed for subsequent changes in construction costs. Derived from reference to recent construction costs, costing guides issued by the Australian Institute of Quantity Surveyors, Rawlinson's (Australian Construction Handbook) and construction data from the Australian Bureau of Statistics. Other key factors in determining fair value are the estimated remaining life of assets and their condition.	9.2% to 18.3%	Nil
Water and sewerage (Level 3)	Current replacement cost	30-Jun-20	APV Valuers and Asset Management	Gross replacement cost indexed for subsequent changes in construction costs. Derived from reference to recent construction costs, costing guides issued by the Australian Institute of Quantity Surveyors, Rawlinson's (Australian Construction Handbook) and construction data from the Australian Bureau of Statistics. Other key factors in determining fair value are the estimated remaining life of assets and their condition.	-6.2% to 3.7%	Nil
Other space and recreation assets (Level 3)	Current replacement cost	30-Jun-21	APV Valuers and Asset Management	Gross replacement cost indexed for subsequent changes in construction costs. Derived from reference to recent construction costs, costing guides issued by the Australian Institute of Quantity Surveyors and construction data from the Australian Bureau of Statistics. Other key factors in determining fair value are the estimated remaining life of assets and their condition.	4.0% to 8%	Nil

Longreach Regional Council
Notes to the Financial Statements

for the year ended 30 June 2022

15. Trade and Others Payable

Creditors are recognised when goods or services are received, at the amount owed. Amounts owing are unsecured and are generally settled within 30 days of invoice date.

	2022 \$'000	2021 \$'000
Current		
Creditors and accruals	2,293	3,729
	<u>2,293</u>	<u>3,729</u>

16. Borrowings

Borrowings are initially recognised at fair value plus any directly attributable transaction costs. Thereafter, they are measured at amortised cost. Principal and interest repayments are made quarterly in arrears.

All borrowings are in \$A denominated amounts and interest is expensed as it accrues. No interest has been capitalised during the current or comparative reporting period. Expected final repayment dates vary from 15 September 2026 to 15 June 2038. There have been no defaults or breaches of the loan agreement during the period.

Council adopts an annual debt policy that sets out council's planned borrowings for the next nine years. Council's current policy is to only borrow for capital projects and for a term no longer than the expected life of the asset. Council also aims to comply with the Queensland Treasury Corporation's borrowing guidelines and ensure that sustainability indicators remain within acceptable levels at all times.

Subsequent to reporting date, Council decided to make a early partial repayment of \$1.6 million of its loan from QTC for the Longreach Wild Dog Exclusion Fencing Scheme. The early repayment was made in August 2022 from surplus funds left over on completion of the scheme's implementation.

	2022 \$'000	2021 \$'000
Current		
Current Loans - Queensland Treasury Corporation	1,241	1,186
Non-current		
Non-current Loans - Queensland Treasury Corporation	16,744	17,954
Total loans	<u>17,985</u>	<u>19,140</u>

The QTC loan market value at the reporting date was \$17,685,719 (FY21: \$22,377,796). This represents the value of the debt if Council repaid it at that date.

Longreach Regional Council

Notes to the Financial Statements

for the year ended 30 June 2022

17. Provisions

Employee entitlements

Liabilities are recognised for employee benefits such as annual and long service leave in respect of services provided by the employees up to reporting date. Short-term benefits which are expected to be wholly settled within 12 months are calculated on wage and salary levels which are expected to be paid and includes related employee on-costs. Amounts not expected to be wholly settled within 12 months are calculated on projected future wage and salary levels and related employee on-costs, and are discounted to present values.

Long Service Leave

The provision for long service leave represents the present value of the estimated future cash outflows to be made in respect of services provided by employees up to the reporting date. The liability is calculated using current pay rates and projected future increases in those rates and includes related employee on-costs. The estimates are adjusted for the probability of the employee remaining in the Council's employment or other associated employment which would result in the Council being required to meet the liability. Adjustments are then made to allow for the proportion of the benefit earned to date, and the result is discounted to present value. The interest rates attaching to Commonwealth Government guaranteed securities at the reporting date are used to discount the estimated future cash outflows to their present value.

Where employees have met the prerequisite length of service and council does not have an unconditional right to defer this liability beyond 12 months long service leave is classified as a current liability. Otherwise it is classified as non-current.

Landfill rehabilitation

A provision is made for the cost of restoring the region's landfills where it is probable the Council will be liable, or required, to do this when the use of the facilities is complete.

The provision for landfill rehabilitation is calculated as the present value of anticipated future costs associated with the closure of the dump sites, decontamination and monitoring of historical residues and leaching on these sites. The calculation of this provision requires assumptions such as application of environmental legislation, site closure dates, available technologies and engineering cost estimates. These uncertainties may result in future actual expenditure differing from amounts currently provided. Because of the long-term nature of the liability, the most significant uncertainty in estimating the provision is the costs that will be incurred. The provision recognised for dump sites is reviewed at least annually and updated based on the facts and circumstances available at the time. Management estimates that the sites will not close in the foreseeable future and that the restoration will occur progressively as part of operations.

As landfills are on state reserves which the Council does not control, the provision for restoration is treated as an expense in the year the provision is first recognised. Changes in the provision are treated as an expense or income.

	2022	2021
	\$'000	\$'000
Current		
Annual leave	1,307	1,335
Personal leave	271	220
Long service leave	1,449	1,498
	<u>3,027</u>	<u>3,053</u>
Non-current		
Landfill Rehabilitation	3,737	3,206
Long service leave - non-current	277	209
	<u>4,014</u>	<u>3,415</u>

Longreach Regional Council
Notes to the Financial Statements

for the year ended 30 June 2022

	2022	2021
	\$'000	\$'000
Details of movements in landfill rehabilitation provision:		
Balance at beginning of year	3,206	3,341
Additional provisions	573	
Decrease due to change in discount rate	(42)	(135)
Balance at end of year	<u>3,737</u>	<u>3,206</u>

18. Contract Balances

Contract assets represents the excess of costs incurred in relation to a contract with the customer or construction of an asset over the amounts that council has invoiced the customer or the grantor. Where council has invoiced the customer or the grantor amounts in excess of what it has incurred in relation to a contract or in constructing as asset, this gives rise to a contract liability.

During the 2022 financial year, \$5.4 million of the prior year's contract liabilities was recognised as revenue as performance obligations were met. The remaining balance was carried forward into the 2022 financial year as extensions to programs were granted due to weather delays. Council expects that all of the contract liabilities recognised in 2022 will be recognised as revenue in the next financial year.

	2022	2021
	\$'000	\$'000
Contract assets	<u>3,480</u>	<u>2,842</u>
Contract liabilities		
Funds received upfront to construct Council controlled assets	2,165	1,097
Non-capital performance obligations	3,863	4,840
	<u>6,028</u>	<u>5,937</u>

19. Asset revaluation surplus

The asset revaluation surplus comprises adjustments relating to changes in value of property, plant and equipment that do not result from the use of those assets. Net incremental changes in the carrying value of classes of non-current assets since their initial recognition are accumulated in the asset revaluation surplus. Increases and decreases on revaluation are offset within a class of assets.

Where a class of assets is decreased on revaluation, that decrease is offset first against the amount remaining in the asset revaluation surplus in respect of that class. Any excess is treated as an expense.

When an asset is disposed of, the amount reported in surplus in respect of that asset is retained in the asset revaluation surplus and not transferred to retained surplus.



Longreach Regional Council
Notes to the Financial Statements

for the year ended 30 June 2022

Movements in the asset revaluation surplus were as follows:

	2022	2021
	\$'000	\$'000
Balance at beginning of financial year	128,737	112,245
Prior year correction	-	7,984
Land	(80)	(120)
Buildings	968	8,900
Road infrastructure	17,507	(724)
Water and Sewerage	2,963	453
Balance at end of financial year	<u>150,095</u>	<u>128,737</u>

Asset revaluation surplus analysis

The closing balance of the asset revaluation surplus comprises

Land	2,966	3,046
Buildings	42,653	41,685
Road infrastructure	76,167	58,660
Water and Sewerage	28,309	25,346
	<u>150,095</u>	<u>128,737</u>

20. Commitments for expenditure

Commitments for the construction of the following assets contracted for at the reporting date but not recognised as liabilities:

	2022	2021
	\$'000	\$'000
Property, Plant and Equipment	2,614	2,017
	<u>2,614</u>	<u>2,017</u>

These expenditures are payable as follows:

Within one year	2,614	2,017
One to five years	-	-
Later than five years	-	-
	<u>2,614</u>	<u>2,017</u>

21. Contingent liabilities

Details and estimates of maximum amounts of contingent liabilities are as follows:

Local Government Mutual

The Council is a member of the local government mutual liability self-insurance pool, LGM Queensland. In the event of the pool being wound up or it is unable to meet its debts as they fall due, the trust deed and rules provide that any accumulated deficit will be met by the individual pool members in the same proportion as their contribution is to the total pool contributions in respect to any year that a deficit arises.

As at 30 June 2022 the financial statements reported an accumulated surplus and it is not anticipated any liability will arise.

Longreach Regional Council
Notes to the Financial Statements

for the year ended 30 June 2022

Local Government Workcare

The Council is a member of the Queensland local government worker's compensation self-insurance scheme, Local Government Workcare. Under this scheme the Council has provided an indemnity towards a bank guarantee to cover bad debts which may remain should the self insurance licence be cancelled and there was insufficient funds available to cover outstanding liabilities.

Only the Queensland Government's workers compensation authority may call on any part of the guarantee should the above circumstances arise. The Council's maximum exposure to the bank guarantee is \$335,060 (2021: \$328,543).

22. Superannuation - Regional Defined Benefit Fund

Council contributes to the LGIAsuper Regional Defined Benefits Fund (the scheme), at the rate of 12% for each permanent employee who is a defined benefit member. This rate is set in accordance with the LGIAsuper trust deed and may be varied on the advice of an actuary. The Regional Defined Benefits Fund is a complying superannuation scheme for the purpose of the Commonwealth Superannuation Industry (Supervision) legislation and is also governed by the Local Government Act 2009.

The scheme is a pooled benefit plan, and is not in accordance with the deed to allocate obligations, plan assets and costs at the council level.

Any amount by which the scheme is over or under funded may affect future benefits and result in a change to the contribution rate, but has not been recognised as an asset or liability of the Council.

Technically Longreach Regional Council can be liable to the scheme for a portion of another local governments' obligations should that local government be unable to meet them. However the risk of this occurring is extremely low and in accordance with the LGIAsuper trust deed changes to council's obligations will only be made on the advice of an actuary.

The last completed actuarial assessment of the scheme was undertaken as at 1 July 2021. The actuary indicated that "At the valuation date of 1 July 2021, the net assets of the scheme exceeded the vested benefits and the scheme was in a satisfactory financial position as at the valuation date." The Council is not aware of anything that has happened since that time that indicates the assets of the scheme are not sufficient to meet the vested benefits, as at the reporting date.

No changes have been made to prescribed employer contributions which remain at 12% of employee assets and there are no known requirements to change the rate of contributions

The next triennial review is not due until 1 July 2024.

The most significant risks that may result in LGIAsuper increasing the contribution rate, on the advice of the actuary, are

Investment risk - The risk that the scheme's investment returns will be lower than assumed and additional contributions are needed to fund the shortfall.

Salary growth risk - The risk that wages or salaries will rise more rapidly than assumed, increasing vested benefits to be funded.

	2022 \$'000	2021 \$'000
Superannuation contributions made the Regional Benefits Fund	56	74
Other Superannuation Contributions for Employees	1,329	1,368
Total superannuation paid by the council for employees	<u>1,385</u>	<u>1,442</u>

Longreach Regional Council
Notes to the Financial Statements

for the year ended 30 June 2022

23. Trust Funds

	2022	2021
	\$'000	\$'000
Security Deposits	150	179
	<u>150</u>	<u>179</u>

24. Reconciliation of net result for the year to net cash inflow (outflow) from operating activities

	2022	2021
	\$'000	\$'000
Net result	4,359	4,323
Non-cash items:		
Depreciation and amortisation	8,197	7,941
Impairment of receivables	(66)	157
Change in future rehabilitation and restoration costs	531	(135)
	<u>8,661</u>	<u>7,963</u>
Investing and development activities:		
Net (profit)/loss on disposal of non-current assets	(659)	1,529
Asset revaluations recognised as capital expenses	843	-
Capital grants and contributions	(6,144)	(6,936)
	<u>(5,960)</u>	<u>(5,407)</u>
Changes in operating assets and liabilities:		
(Increase)/ decrease in receivables	(995)	2,551
(Increase)/ decrease in contract assets	757	(2,842)
(Increase)/decrease in inventory	20	39
Increase/(decrease) in payables and accruals	(1,064)	1,843
Increase/(decrease) in contract liabilities	(1,291)	(868)
Increase/(decrease) in other provisions	(8)	(43)
	<u>(2,581)</u>	<u>680</u>
Net cash inflow from operating activities	<u>4,479</u>	<u>7,559</u>

25. Financial instruments and financial risk management

Liquidity Risk

Longreach Regional Council has exposure to the following risks arising from financial instruments:

- credit risk
- liquidity risk
- market risk

Longreach Regional Council Notes to the Financial Statements

for the year ended 30 June 2022

Risk management framework

Longreach Regional Council is responsible for the establishment and oversight of the risk management framework, together with developing and monitoring risk management policies.

Council's Audit and Risk Committee approves policies for overall risk management, as well as specifically for managing credit, liquidity and market risk.

The Council's risk management policies are established to identify and analyse the risks faced, to set appropriate limits and controls and to monitor these risks and adherence against limits. The Council aims to manage volatility to minimise potential adverse effects on the financial performance of the Council.

The Council's Audit and Risk Committee oversees how management monitors compliance with the Council's risk management policies and procedures, and reviews the adequacy of the risk management framework in relation to the risks faced by the Council. The Council Audit and Risk Committee is assisted in its oversight role by internal audit. Internal audit undertakes both regular and ad hoc reviews of risk management controls and procedures, the results of which are reported to the Audit and Risk Committee.

Longreach Regional Council does not enter into derivatives.

Credit risk

Credit risk is the risk of financial loss if a counterparty to a financial instrument fails to meet its contractual obligations. These obligations arise principally from the Council's investments and receivables from customers.

Exposure to credit risk is managed through regular analysis of credit counterparty ability to meet payment obligations. The carrying amount of financial assets represents the maximum credit exposure.

Investments in financial instruments are required to be made with Queensland Treasury Corporation (QTC) or similar state/ commonwealth bodies or financial institutions in Australia, in line with the requirements of the *Statutory Bodies Financial Arrangements Act 1982*.

No collateral is held as security relating to the financial assets held by Longreach Regional Council.

The Council is exposed to credit risk through its investments in the QTC Cash Fund and QTC Working Capital Facility. The QTC Cash Fund is an asset management portfolio that invests with a wide range of high credit rated counterparties. Deposits with the QTC Cash Fund are capital guaranteed. Working Capital Facility deposits have a duration of one day and all investments are required to have a minimum credit rating of "A-", therefore the likelihood of the counterparty having capacity to meet its financial commitments is strong.

In the case of rate receivables, the Council has the ability to sell the property to recover any defaulted amounts and therefore generally for rates debtors the credit risk is low.

In other cases, the Council assesses the credit risk before providing goods or services and applies normal business credit protection procedures to minimise the risk.

By the nature of the Council's operations, there is a geographical concentration of risk in the Council's area. Because the area is largely agricultural, there is also a concentration in the agricultural sector.

Liquidity risk

Liquidity risk is the risk that the Council will encounter difficulty in meeting the obligations associated with its financial liabilities that are settled by delivering cash or another financial asset.

The Council's approach to managing liquidity is to ensure, as far as possible, that it will have sufficient liquidity to meet its liabilities when they are due, under both normal and stressed conditions, without incurring unacceptable losses or risking damage to the Council's reputation.

Longreach Regional Council
Notes to the Financial Statements

for the year ended 30 June 2022

	0 to 1 year	1 to 5 years	Over 5 years	Total contractual cash flows	Carrying amount
	\$'000	\$'000	\$'000	\$'000	\$'000
2022					
Trade and other payables	2,293			2,293	2,293
Loans - QTC	1,968	8,018	12,983	22,969	17,985
	4,261	8,018	12,983	25,262	20,278
2021					
Trade and other payables	5,284	-	-	5,284	5,284
Loans - QTC	1,968	8,110	14,860	24,938	19,140
	7,252	8,110	14,860	30,222	24,424

26. National Competition Policy

Business activities to which the code of competitive conduct is applied

Longreach Regional Council applies the competitive code of conduct to the following activities:

Roads

Water and sewerage

Waste management

Plant operations

This requires the application of full cost pricing, identifying the cost of community service obligations (CSO) and eliminating the advantages and disadvantages of public ownership within that activity.

The CSO value is determined by Council, and represents an activities cost(s) which would not be incurred if the primary objective of the activities was to make a profit. The Council provides funding from general revenue to the business activity to cover the cost of providing non-commercial community services or costs deemed to be CSO's by the Council.

The following activity statements are for activities subject to the competitive code of conduct:

	Roads	Water and sewerage	Waste management	Plant operations
	2022	2022	2022	2022
	\$'000	\$'000	\$'000	\$'000
Revenue for services provided to the Council	10,403	-	-	5,393
Revenue for services provided to external clients	8,662	4,716	1,062	-
Less : Expenditure	(22,462)	(3,661)	(1,393)	(4,573)
Surplus/(deficit)	(3,397)	1,055	(331)	820

Description of CSO's provided to business activities:

Activities	CSO description
Water and sewerage	For providing free services to public areas is \$42,983

Longreach Regional Council
Notes to the Financial Statements

for the year ended 30 June 2022

27. Transactions with related parties

(a) Transactions with other related parties

Related parties include the close family members of KMP and any entities controlled or jointly controlled by KMP or their close family member. Close family members include spouse, child and dependent of a KMP or their spouse.

Details of transaction between council and other related parties are disclosed below:

			2022	2021
			\$'000	\$'000
KMP	Transaction			
Director of Community and Cultural Services	Building services	i	43	11
Councillor Hatch	Catering and bus hire	ii	4	4
Councillor Rayner	BP Air	iii	9	11
Councillor Nunn	Participant of LWDEFS	iv	115	115
Councillor Martin	Property lease	v	9	10
			<u>180</u>	<u>151</u>

i) The Director of Community and Cultural Services spouse was employed by Wynton Contracting who performs building work for Council on commercial terms.

ii) Councillor Hatch is a part owner in the Wellshot Hotel, a business that provides catering and bus hire to Council on commercial terms.

iii) Councillor Rayner is a close family member of the person who controls BP Air, a business that provides Avgas to perform Councils wild dog baiting programs.

iv) Councillor Nunn is the part owner of a property that is a participant of the Longreach Wild Dog Exclusion Fence Scheme and has a debt recognised under that scheme.

v) Councillor Martin was the Chief Executive Officer of the Qantas Foundation Memorial, which leases property from Council on commercial terms and provides some catering for Council functions.

(b) Transactions with key management personnel (KMP)

KMP include the Mayor, Councillors, Council's Chief Executive Officer and Directors. The compensation paid to KMP comprises:

	2022	2021
	\$'000	\$'000
Short-term employee benefits	1,305	1,345
Post-employment benefits	131	130
Long-term benefits	57	50
	<u>1,493</u>	<u>1,404</u>

(c) Outstanding balances for related parties at the end of the reporting period

There were no outstanding balances for related parties at the end of the reporting period.

(d) Commitments to/from other related parties

Council doesn't have any commitments from related parties.

(e) Transactions with related parties that have not been disclosed

We do not disclose ordinary citizen transactions.

Longreach Regional Council
Notes to the Financial Statements

for the year ended 30 June 2022

28. Events after reporting period

Council is unaware of any material or significant "non adjusting events" that should be disclosed.

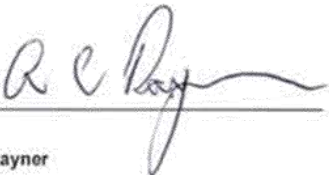

29. Correction of error

During the preparation of the 2022 financial statements, five properties were identified in Council's asset register that were sold in the 2018 financial year. The revenues on these sales were recognised the 2018 financial year. Council also recognised a number of land parcels that were available for sale in the prior year that should have been classified as being available for sale. To correct these errors, Council has made prior period adjustments to opening balances as at 1 July 2020 and to 30 June 2021 comparatives.

Council has also discovered an error in the prior year accounting of its asset revaluation reserves for Other Space and Recreation Assets. In previous years, these assets were revalued downwards and the adjustment should have been recognised as a capital expense. Prior year adjustments have been made to correct these errors.

Statement of Financial Position

	Previous 2021 \$'000	Correction 1 July 2020 \$'000	Correction 2021 \$'000	Restated 2021 \$'000
Current assets				
Cash and cash equivalents	32,634			32,634
Receivables	1,132			1,132
Inventories	650			650
Land held for sale	-		845	845
Contract assets	2,842			2,842
Total current assets	37,258	-	845	38,103
Non-current assets				
Receivables	12,228			12,228
Property, plant and equipment	318,595	(488)	(845)	317,262
Total non-current assets	330,823	(488)	(845)	329,490
Total assets	368,081	(488)	-	367,593
Current liabilities				
Payables	(5,284)			(5,284)
Borrowings	(1,186)			(1,186)
Provisions	(1,498)			(1,498)
	(5,937)			(5,937)
Contract liabilities				
Total current liabilities	(13,905)	-	-	(13,905)
Non-current liabilities				
Borrowings	(17,954)			(17,954)
Provisions	(3,415)			(3,415)
Total non-current liabilities	(21,369)	-	-	(21,369)
Total liabilities	(35,274)	-	-	(35,274)
Net community assets	332,807	-	-	332,319
Community equity				
Asset revaluation reserve	(123,238)	(7,984)	2,485	(128,737)
Retained surplus	(209,569)	8,472	(2,485)	(203,582)
Total community equity	(332,807)	488	-	(332,319)

Longreach Regional Council Financial statements For the year ended 30 June 2022	
Management Certificate For the year ended 30 June 2022	
These general purpose financial statements have been prepared pursuant to sections 176 and 177 of the <i>Local Government Regulation 2012</i> (the Regulation) and other prescribed requirements.	
In accordance with section 212(5) of the Regulation we certify that:	
(i)	the prescribed requirements of the <i>Local Government Act 2009</i> and <i>Local Government Regulation 2012</i> for the establishment and keeping of accounts have been complied with in all material respects; and
(ii)	the general purpose financial statements, as set out on pages 1 to 30, present a true and fair view, in accordance with Australian Accounting Standards, of the Council's transactions for the financial year and financial position at the end of the year.
 _____ Mayor Tony Rayner	 _____ Acting Chief Executive Officer Mark Watt
Date: <u>26/10/2022</u>	Date: <u>26/10/2022</u>



INDEPENDENT AUDITOR'S REPORT

To the councillors of Longreach Regional Council

Report on the audit of the financial report

Opinion

I have audited the financial report of Longreach Regional Council.

In my opinion, the financial report:

- a) gives a true and fair view of the council's financial position as at 30 June 2022, and of its financial performance and cash flows for the year then ended
- b) complies with the *Local Government Act 2009*, the Local Government Regulation 2012 and Australian Accounting Standards.

The financial report comprises the statement of financial position as at 30 June 2022, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes to the financial statements including significant accounting policies and other explanatory information, and the certificate given by the Mayor and Acting Chief Executive Officer.

Basis for opinion

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial report* section of my report.

I am independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Other information

Other information comprises financial and non-financial information (other than the audited financial report) in an entity's annual report.

At the date of this auditor's report, the available other information in Longreach Regional Council's annual report for the year ended 30 June 2022 was the current year financial sustainability statement and long-term financial sustainability statement.

The councillors are responsible for the other information.

My opinion on the financial report does not cover the other information and accordingly I do not express any form of assurance conclusion thereon. However, as required by the Local Government Regulation 2012, I have expressed a separate opinion on the current year financial sustainability statement.



In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report and my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this information, I am required to report that fact. I have nothing to report in this regard.

Responsibilities of the councillors for the financial report

The councillors are responsible for the preparation of the financial report that gives a true and fair view in accordance with the *Local Government Act 2009*, the Local Government Regulation 2012 and Australian Accounting Standards, and for such internal control as the councillors determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

The councillors are also responsible for assessing the council's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless it is intended to abolish the council or to otherwise cease operations of the council.

Auditor's responsibilities for the audit of the financial report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for expressing an opinion on the effectiveness of the council's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the council.



- Conclude on the appropriateness of the council's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the council's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. I base my conclusions on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the council to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

Report on other legal and regulatory requirements

In accordance with s.40 of the *Auditor-General Act 2009*, for the year ended 30 June 2022:

- a) I received all the information and explanations I required.
- b) I consider that, the prescribed requirements in relation to the establishment and keeping of accounts were complied with in all material respects.

Prescribed requirements scope

The prescribed requirements for the establishment and keeping of accounts are contained in the *Local Government Act 2009*, any other Act and the Local Government Regulation 2012. The applicable requirements include those for keeping financial records that correctly record and explain the council's transactions and account balances to enable the preparation of a true and fair financial report.

Michael Claydon
as delegate of the Auditor-General

27 October 2022


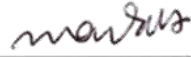
Queensland Audit Office
Brisbane

Longreach Regional Council			
Current-year Financial Sustainability Statement			
For the year ended 30 June 2022			
Measures of Financial Sustainability	How the measure is calculated	Actual - Council	Target
Council's performance at 30 June 2022 against key financial ratios and targets:			
Operating surplus ratio	Net result (excluding capital items) divided by total operating revenue (excluding capital items)	-2.3%	Between 0% and 10%
Asset sustainability ratio	Capital expenditure on the replacement of assets (renewals) divided by depreciation expense.	51.4%	greater than 90%
Net financial liabilities ratio	Total liabilities less current assets divided by total operating revenue (excluding capital items)	-17.1%	not greater than 60%
Note 1 - Basis of Preparation			
The current year financial sustainability statement is a special purpose statement prepared in accordance with the requirements of the <i>Local Government Regulation 2012</i> and the Financial Management (Sustainability) Guideline 2013. The amounts used to calculate the three reported measures are prepared on an accrual basis and are drawn from the Council's audited general purpose financial statements for the year ended 30 June 2022.			

Certificate of Accuracy
For the year ended 30 June 2022

This current-year financial sustainability statement has been prepared pursuant to Section 178 of the *Local Government Regulation 2012* (the regulation).

In accordance with Section 212(5) of the Regulation we certify that this current-year financial sustainability statement has been accurately calculated.

 _____ Mayor Tony Rayner	 _____ Acting Chief Executive Officer Mark Watt
Date: <u>24/10/2022</u>	Date: <u>24/10/2022</u>



INDEPENDENT AUDITOR'S REPORT

To the councillors of Longreach Regional Council

Report on the current-year financial sustainability statement

Opinion

I have audited the accompanying current-year financial sustainability statement of Longreach Regional Council for the year ended 30 June 2022, comprising the statement, explanatory notes, and the certificate of accuracy given by the Mayor and the Acting Chief Executive Officer.

In accordance with s.212 of the Local Government Regulation 2012, in my opinion, in all material respects, the current-year financial sustainability statement of Longreach Regional Council for the year ended 30 June 2022 has been accurately calculated.

Basis of opinion

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the current-year financial sustainability statement* section of my report.

I am independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the statement in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of matter – basis of accounting

I draw attention to Note 1 which describes the basis of accounting. The current-year financial sustainability statement has been prepared in accordance with the Financial Management (Sustainability) Guideline 2013 for the purpose of fulfilling the council's reporting responsibilities under the Local Government Regulation 2012. As a result, the statement may not be suitable for another purpose. My opinion is not modified in respect of this matter.

Other information

Other information comprises financial and non-financial information (other than the audited financial report) in an entity's annual report.

At the date of this auditor's report, the available other information in Longreach Regional Council's annual report for the year ended 30 June 2022 was the general purpose financial statements and long-term financial sustainability statement.

The councillors are responsible for the other information.



My opinion on the current-year financial sustainability statement does not cover the other information and accordingly I do not express any form of assurance conclusion thereon. However, as required by the Local Government Regulation 2012, I have expressed a separate opinion on the general purpose financial report.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report and my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this information, I am required to report that fact. I have nothing to report in this regard.

Responsibilities of the councillors for the current-year financial sustainability statement

The councillors are responsible for the preparation and fair presentation of the current-year financial sustainability statement in accordance with the Local Government Regulation 2012. The councillors' responsibility also includes such internal control as the councillors determine is necessary to enable the preparation and fair presentation of the statement that is accurately calculated and is free from material misstatement, whether due to fraud or error.

Auditor's responsibilities for the audit of the current-year financial sustainability statement

My objectives are to obtain reasonable assurance about whether the current-year financial sustainability statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this statement.

My responsibility does not extend to forming an opinion on the appropriateness or relevance of the reported ratios, nor on the council's future sustainability.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the statement, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the council.



- Evaluate the overall presentation, structure and content of the statement, including the disclosures, and whether the statement represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

A handwritten signature in black ink that reads "M. Claydon".

27 October 2022

Michael Claydon
as delegate of the Auditor-General

Queensland Audit Office
Brisbane

**Longreach Regional Council
Long-Term Financial Sustainability Statement**

Prepared as at 30 June 2022

**Unaudited
Measures of Financial
Sustainability**

Council	Measure	Target	Projected for the years ended									
			Actuals at 30 June 2022	Budget for 30 June 2023	Forecast at 30 June 2024	Forecast at 30 June 2025	Forecast at 30 June 2026	Forecast at 30 June 2027	Forecast at 30 June 2028	Forecast at 30 June 2029	Forecast at 30 June 2030	Forecast at 30 June 2031

Operating surplus ratio	Net result (excluding capital items) divided by total operating revenue (excluding capital items)	Between 0% and 10%	-2.3%	-18.1%	-15.2%	-13.0%	-12.5%	-12.0%	-11.7%	-11.4%	-11.1%	-10.7%
Asset sustainability ratio	Capital expenditure on the replacement of assets (renewals) divided by depreciation expense.	greater than 90%	51.4%	145.0%	96.0%	97.0%	97.0%	98.0%	98.0%	99.0%	99.0%	100.0%
Net financial liabilities ratio	Total liabilities less current assets divided by total operating revenue (excluding capital items)	not greater than 60%	-17.1%	6.4%	6.5%	5.0%	3.3%	1.4%	-0.6%	-2.6%	-4.6%	-6.6%

Certificate of Accuracy

For the long-term financial sustainability statement prepared as at 30 June 2022

This long-term financial sustainability statement has been prepared pursuant to Section 178 in accordance with Section 212(5) of the Regulation we certify that this long-term financial

RC Rayner
 Mayor
 Tony Rayner
 Date: 24/10/2022

Mark Watt
 Acting Chief Executive Officer
 Mark Watt
 Date: 24/10/2022



11. CHIEF EXECUTIVE OFFICER'S REPORT

11.4 - Annual Operational Plan Review 2022-2023 - Review for Period Ending 30 September 2022

11.4 Annual Operational Plan Review 2022-2023 - Review for Period Ending 30 September 2022

Consideration of the 2023 Annual Operational Plan review for the period ending 30 September 2022.

Council Action

Deliver

Applicable Legislation

Local Government Act 2009

Local Government Regulation 2012

Policy Considerations

N/A

Corporate and Operational Plan Considerations

GOVERNANCE: GOVERNANCE SERVICES			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.1.1 4.2.2 4.3.2	Develop and review Council's Annual Operational Plan in accordance with legislative guidelines and in line with the Corporate Plan.	Annual Operational Plan adopted each financial year.	Quarterly Reviews on progress against strategies in the Annual Operational Plan provided to Council to coincide with quarterly budget reviews.

Budget Considerations

Nil

Previous Council Resolutions related to this Matter

Nil

Officer Comment

Responsible Officer/s: Brett Walsh, Acting Chief Executive Officer

Background:

The Annual Operational Plan is adopted by Council annually in conjunction with setting its financial budget. The plan outlines the key activities and targets which Council have agreed to meet for the twelve month period, which are derived from Council's 5 year Corporate Plan.

Issue:

Pursuant to the provisions of section 174 of the *Local Government Regulation 2012*, the Chief Executive Officer must present a written assessment of the local government's progress towards implementing the annual operational plan at a meeting at regular intervals of not more than three months.

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible
Consequence: Moderate
Rating: Medium (9/25)

Any risk to Council will be in non-compliance or not achieving targets within the set timeframes.

11. CHIEF EXECUTIVE OFFICER'S REPORT

11.4 - Annual Operational Plan Review 2022-2023 - Review for Period Ending 30 September 2022

Environmental Management Factors:

Any factors will be dependent on the individual activities within the Annual Operational Plan.

Other Comments:

A copy of the reviewed Annual Operational Plan 2022-2023, including written assessment information for the period ending 30 September 2022, is attached.

Appendices

1. Annual Operational Plan 2022-2023 - Q1 Review.pdf [↓](#)

Recommendation:

That Council, pursuant to section 174(3) of the Local Government Regulation 2012, receives the Chief Executive Officer's evaluation of the implementation of the 2023 Annual Operational Plan for the period ended 30 September 2022.



Longreach Regional Council

Ifracombe Isisford Longreach Yaraka

Annual Operational Plan 2022-2023

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1. Introduction

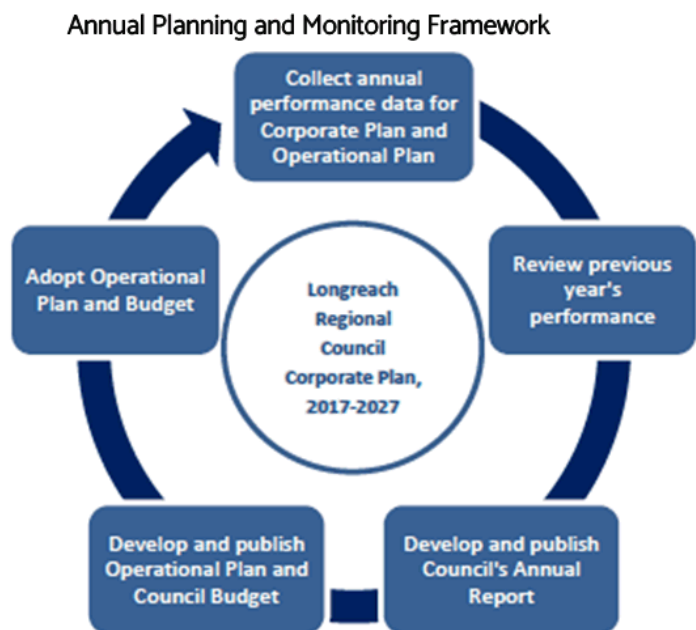
The Longreach Regional Council Annual Operational Plan contains the targets and goals of Council for a twelve month period, and is a tool to be used by staff in setting their key performance indicators, budgetary requirements, and is referenced in the preparation of their monthly reports to Council.

These strategies identified in the Annual Operational Plan are derived from the Longreach Regional Council Corporate Plan 2017-2027 which was developed through a community consultation process and sets the long term targets and goals for the future direction of Council and its communities.

Each year during the Annual Financial Budget adoption, the strategies from the Corporate Plan are considered for the twelve months ahead, along with Council's commitments through its previously adopted decisions and resolutions for that period, and in line with legislative requirements. The items committed to the next financial year are included in the Annual Operational Plan, and are allocated the necessary funds and resources during the budget process to ensure the successful delivery of these services throughout the year.

After adoption, the Annual Operational Plan is reviewed each quarter, along with the quarterly budget review, to report on Council's progress towards achieving these strategies and to minimise any risks to the completion of these services. The detail included in the Annual Operational Plan will assist the Chief Executive Officer in his quarterly reports to Council on these specific matters, and to advise on the progress achieved against the performance measures. The financial allocations required to achieve this plan will be included in the 2021/2022 adopted Budget which should be referenced in line with this plan.

In accordance with statutory reporting requirements of the *Local Government Act 2009*, and Council's commitment to engage with the Longreach Region community in setting the agenda for the next ten years, Council will conduct annual reviews of the Corporate Plan. Annual operational reporting will track progress and will assist in the development of the following year's operational plan and budget.



2. Background from Corporate Plan 2017-2027

Vision:

The communities of the Longreach Region, with their individual identities and a proud heritage, will be characterised by their cohesive and inclusive nature, making the region a location of choice for business investment and outback living.

Reaching a population of 5,500 by 2027, the Longreach Region will be characterised by strong communities and a vibrant economy driven by skills and innovation in a diversity of traditional and new industries.

Mission:

Council's Mission is to deliver decisive leadership in making locally-responsive, informed and responsible decisions, providing the highest-quality services and facilities to all communities of the Longreach Region.

Our Core Values:

Our values govern the actions of Council and how it serves the communities of Ilfracombe, Isisford, Longreach and Yaraka. Our eight core values are:



3. Annual Operational Plan Strategies

Our vision, mission and values inform the strategies presented in the Corporate Plan and the key outcomes Council aspires to realise across the four Corporate Plan themes of 'Community', 'Economy', 'Environment' and 'Governance'. The key outcomes are as follows:

- Our Community: Engaged Communities with Strong Identities Supported by High-Quality Services and Facilities
- Our Economy: A Vibrant Economy Driven by Skills and Innovation in a Diversity of Industries
- Our Environment: A Sustainable Environment Supported by Climate-Adapted Communities
- Governance: An Engaging and Transparent Council Providing Community Leadership

4. Governance Services

Red: Behind target, unlikely to be achieved this financial year | **Yellow:** Monitor, some issues | **Green:** On target to be achieved this financial year | **Completed:** Project completed

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
Governance Services									
4.1.1	Develop and review Council's Annual Operational Plan in accordance with legislative guidelines and in line with the Corporate Plan.	Annual Operational Plan adopted each financial year.	Quarterly Reviews on progress against strategies in the Annual Operational Plan provided to Council to coincide with quarterly budget reviews.	Chief Executive Officer	25%				The Q1 AOP review will be completed during October 2022 and presented to the November Council meeting.
4.1.2	Coordinate regular liaison with the community through the delivery of community engagement activities.	Community forums held in each community across the region. Implementation of community engagement policy and plan.	March /October Adopted policy and deliver Community Engagement Plan actions within agreed timeframes	Chief Executive Officer	25%				Community forums will be scheduled to be held during Q2 in each of the communities (Ilfracombe, Isisford, Yaraka and Longreach).
4.1.2	Review Corporate Plan	Undertake a Corporate Plan to ensure strategy areas remain relevant and in line with the communities visions.	Adoption of a new 5 year Corporate Plan 2023-2028 during 2022-2023	Chief Executive Officer	10%				Initial consultation held internally on the review of the Corporate Plan during Q1. Officers have highlighted this operational target as a 'monitor' given the importance of developing strategy in consultation with key stakeholders and the recent CEO change within Council.
4.1.1 4.3.2	Ensure effective and responsible policy development and decision making.	Maintain Council's policy register in line with policy review dates and legislative requirements.	90% of policies are reviewed and adopted in line with review dates.	Executive Officer of Governance & Special Projects	20%				As at the end of Q1, 72% of policies had been reviewed and adopted in line with the review dates. During Q2 a focus will be on reviewing policies that are overdue for review.

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Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
4.33	Mayor and Councillor Support.	Improve Elected Members knowledge and understanding of Local Government.	Education and training held at least twice a year Advocate for bi-annual interactions for regional representation with: • Federal Ministers • State Ministers.	Chief Executive Officer	25%				During Q1 Councillors attended the Elected Member Update training conducted by the Local Government Association of Queensland.
4.32	Monitor and review non-compliance with legislative requirements.	Report on legislative non-compliance and/or matters impacting local government to Executive Leadership Team.	Timely reporting to the Executive Leadership Team of legislative changes as and when they occur.	Executive Officer of Governance & Special Projects	25%				On track with meeting this operational target.
Human Resources									
2.19	Develop Verification of Competency (VOC) framework, including required policies and procedures, that also support employee personal development.	<ul style="list-style-type: none"> Ensure employees are consulted with in relation to the development of the VOC Framework by December 2022 in order to identify key operators that can undertake VOC assessments of employees. Develop a schedule for implementation of the VOC framework with required tools allowing for systematic roll out in 2023. 	Schedule created, outlining the implementation/rollout of VOC by December 2022 for rollout in 2023.	Human Resources and Workplace Health and Safety Manager	15%				<p>In Q1 the HR Team gained a better understanding of what processes are currently being undertaken in the workplace to verify operator competencies in difference machinery. This process generally following the principle of the VOC council intends to implement, however, is not formalised.</p> <p>In Q2 the HR Team has identified to engage with Central Highlands Regional Council to understand how they have undertaken the development and implementation of the VOC process.</p> <p>Following the meeting in Q2 a firmer timeline on the ability to meet the 30 June 2023 deadline will be made, therefore as at Q1 this target is being monitored and actions plans are being developed to move this body of work forward.</p>
4.32									

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Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
2.1.9	Continue to advocate the Workplace of Choice Policy and commit to provide a workplace that attracts superior employees.	A range of workplace initiatives based on Workplace of Choice Policy and Management Directives.	Workplace Initiatives: <ul style="list-style-type: none"> • Big Day In • Immunisation Program • Employee Excellence Awards • Recognition of Service Awards. 	Human Resources and Workplace Health and Safety Manager	25%				In Q1 the annual Big Day In was held with Malcom Dix from 'Bullshit' MC the day. Both Employee Excellence and Years of Service Awards were present at the Big Day In.
2.1.9	Communicate industrial relation reforms to staff along with hosting ongoing joint Consultative Committee (ICC) Meetings.	Compliance of current industrial instruments including the Certified Agreement, relevant awards and industrial relations legislation.	Hold scheduled Quarterly ICC Meetings, unless no agenda items are raised. Reach a Certified Agreement by December 2022	Human Resources and Workplace Health and Safety Manager	25%				Enterprise Bargaining Negotiation meetings commenced in Q1 with further meetings scheduled for Q2. A JCC meeting has been scheduled for Q2 with items to be discussed outside of the EB negotiations. No meeting was held in Q1 due to no agenda items at that time.
Workplace Health and Safety									
4.3.1	Provide a safety management system that minimises the risk to all people and property.	Successful implementation of the identified KPI's in the 2022-2023 LRC-SMS Plan.	90% of KPI's achieved and completed by 30 June 2023.	Human Resources and Workplace Health and Safety Manager	25%				KPI's set for Q1 were mostly achieved, with further training to be undertaken with staff in the use of SkyTrust to ensure actions are being closed out in a timely and appropriate way.
Disaster Management									
1.3.1 4.4.1	Coordination and training of the Local Disaster Management Group.	Regular meetings of the Local Disaster Management Group, with all members trained in accordance with the QDMA Guidelines and Framework.	2 meetings per year to coordinate disaster management and preparedness activities.	Chief Executive Officer	25%				An LDMG meeting was conducted on 6.9.2022 with the next meeting scheduled for November 2022. The previous OFES Emergency Management Coordinator (EMC) resigned from his position in August 2022 and a replacement EMC commenced in September 2022. Several members of the LDMG attended Coordinating Teams Operating in Disaster Masterclass at Longreach on 29 August 2022. The current EMC will be upskilling with OFES to deliver training in various modules of disaster management.

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Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
1.3.1	Conduct an annual review of the Local Disaster Management Plan in accordance with statutory requirements.	Annual review completed by 30 November each year.	Complete review and ensure Local Disaster Management Plan and associated Sub Plans is adopted by Council - Completed Annually.	Chief Executive Officer	25%				The LDMP was rewritten after a comprehensive review and has been endorsed by the LDMG. A Local Essential Supply Assessment Guideline has been developed and has been endorsed by the LDMG. Council will adopt these documents at the next Council meeting.
State Emergency Services (SES) Operations									
1.3.1 4.4.1	Liaison and Support.	Work with SES Local Controller to provide support on a range of initiatives or challenges throughout the year.	100% compliance with the Memorandum of Understanding (MOU).	Chief Executive Officer	25%				The Longreach SES held an Open Day for the public on 10 September 2022 to observe the various activities undertaken by the SES and to recruit new members. Three members of the public are making application to join the Longreach SES. The Disaster Management Coordinator also handed out Get Ready Queensland emergency kits to members of the public.
Public Affairs									
4.1.1	Deliver accurate and relevant communication regarding the work of Council to the community and general public on a timely basis.	Utilise multiple traditional and digital Communications channels to engage with the community.	<ul style="list-style-type: none"> Website Content reviewed on a Quarterly basis. Minimum three (3) Social Media posts published per seven-day period. Media requests are responded to within 24 hours. 	Executive Officer, Economic Development & Public Affairs	25%				All measures on target.

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Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
4.4.1	Develop and maintain collaborative partnerships with regional agencies and government organisations.	Provide support to the Mayor and Chief Executive Officer in coordinating advocacy and regional representation with external corporate and intergovernmental stakeholders.	100% of requests for support are completed within a timely manner resulting in no missed deadlines. Provide assistance and advice in coordinating regular Council delegations to Canberra and Brisbane as required.	Executive Officer, Economic Development & Public Affairs	25%				All measures on target. Ministerial interaction during Q1 included meetings with: <ul style="list-style-type: none"> The Premier Deputy Premier Minister for Transport and Main Roads Minister for Police and Corrective Services Minister for Seniors and Disability Services and Minister for Aboriginal and Torres Strait Islander Partnerships Minister for Communities and Housing, Minister for Digital Economy and Minister for the Arts Minister for Regional Development and Manufacturing and Minister for Water Minister for Resources Assistance with Minister for Local Government
Tourism									
2.2.2	Development of Shoulder season tourism promotion.	Support and partner local tourism operators on a range of shoulder season tourism activities.	Demonstrated support of local tourism operators and events organisers on initiatives that extend the season from October - March.	Executive Officer, Tourism	25%				Council continues to develop and promote the 'Peak Experiences' guide with a large number issued to visitors and potential visitors during Q1. Social media posts continue on a weekly basis to promote the region with school holiday promotions being coordinated with the Experience Winton Team. The Tourism Team also provided guidance on the region for people visiting during the Longreach Cup weekend, which was held on 24 September 2022. During Q2 the team will focus on the 'Off Peak Experiences' guide and the promotion of our region during shoulder season.
2.2.6	Engage with Outback Queensland Tourism Association (OOTA) / Tourism and Events	Each familiarisation group visiting the region is engaged with at least once per visit.	Bi-annual familiarisation tours per annum with a summary of the visit included in Information Paper to Council.	Executive Officer, Tourism	0%				Council continues to build their relationships with OOTA and TEQ. A focus for the Team during Q2 will be to further develop

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Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
	Queensland (TEQ) for external tourism familiarisation visits to Longreach Region.								existing tourism assets operated by Council throughout the region which will then be incorporated into future familiarisation tours.
Visitor Information Centres (VIC)									
2.2.3	Comply with Visit Queensland VIC Guidelines and Regulations.	Operate the VIC to the standard outlines in Guidelines and Regulations to maintain accreditation.	Obtain compliance from Visit Queensland external audit by June 2023	Executive Officer, Tourism	0%				External audit date to be confirmed by Queensland Information Centres.
Economic Development									
2.1.1	Coordinate the preparation of a new Economic Development Strategy in partnership with external advisors.	Develop a program of Economic Development activities that can be supported from operational expenditure.	Delivery of ongoing Economic Development initiatives.	Executive Officer, Economic Development & Public Affairs	0%				To be commenced in Q3/4, pending status of Corporate Plan development.
2.1.11	Respond effectively to inquiries that present opportunities for commercialisation.	Opportunities are acted on in a timely manner that aligns with Council's desired outcomes.	Monthly reporting to Council of commercialisation activities.	Executive Officer, Economic Development & Public Affairs	25%				All measures on target. Commercialisation activities in Qi included: <ul style="list-style-type: none"> Internal advice regarding the EOJ process for the Ilfracombe Post Office Liaison with government agencies including DESBT and AusIndustry Economic modelling and reporting in support of funding applications

5. Financial Services

Red: Behind target, unlikely to be achieved this financial year | **Yellow:** Monitor, some issues | **Green:** On target to be achieved this financial year | **Completed:** Project completed

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
Financial Management									
4.2.2	Council operates efficiently.	Council operational and capital expenditure programs are within budget.	<ul style="list-style-type: none"> Monthly performance within budget. Asset management plans are updated annually and comprise service level plans. 	Chief Financial Officer	15%				Council's financial performance remains within budget. Asset management and service level plans are being updated.
4.2.3	Council improves its financial sustainability.	Financial sustainability ratios are maintained within budget.	<ul style="list-style-type: none"> Monthly performance within budget. 	Chief Financial Officer	25%				Council is achieving its budgeted financial sustainability targets.
4.2.3	Council builds financial resilience and adaptability.	Council's financial position is maintained within budget.	<ul style="list-style-type: none"> Monthly performance within budget. Council maintains a regular financial forecast. 	Chief Financial Officer	25%				Council's financial position is within budget. A new forecast model is ready for implementation in Q2.
Audit and Risk Management									
4.2.2	Council identifies and manages its risks effectively.	Enterprise Risk Management register is no more than 3 months out of date. At least 2 internal audits have been conducted per year.	<ul style="list-style-type: none"> Quarterly reviews of the ERM register are conducted. The internal audit plan is reviewed annually and audits conducted bi-annually. 	Chief Financial Officer	70%				Council's Risk Management Policy, Risk Management Framework and Risk Management Directive are undergoing review. Internal audit plan to be reviewed in Q2 at next ARC meeting.
Asset Management									
4.2.1	Plan for Whole of Life Costing when making decisions on new or enhanced community facilities and implementing Asset Management Plans.	Undertake review of all asset and service plans with a focus on improving maintenance data.	30 June 2023	Chief Financial Officer	25%				Asset management and service level plans are being updated and asset data integrity being improved. Whole of life costing forms a part of the Project Decision Group process.

6. Corporate Services

Red: Behind target, unlikely to be achieved this financial year | **Yellow:** Monitor, some issues | **Green:** On target to be achieved this financial year | **Completed:** Project completed

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
Grants									
4.2.2	Identify and pursue external funding opportunities and properly assess all major expenditure proposals.	Council maximises opportunities for grant funding. All applications \$50,000 or over are undertaken in accordance with the Project Decision Framework. Grants are managed in accordance with grant guidelines and key milestones are met.	<ul style="list-style-type: none"> All grants applied for have had whole of life costs considered and approved by the Project Decision Group prior to lodgement. Reporting and acquittals are completed in line with the set funding agreement guidelines. 	Director of Corporate Services	25%				<p>All incoming Grants have been captured and monitored within Council's business operating system.</p> <p>The Project Decision Group is scheduled for three (3) meetings by the end of the 2022 calendar year to review projects over \$50,000.00</p> <p>All quarterly reports have been lodged on time, or in accordance with any extension of time requests.</p>
4.4.1									
Leasing									
	Leasing and land management	Monitor and manage all leasing arrangements for council assets. Ensure all assets are leased. Manage sale processes for excess Council land.	<ul style="list-style-type: none"> All leases renewed when due. All available assets leased out. Work in partnership with local Real Estate Agencies to market properties available for sale. 	Director of Corporate Services	25%				<p>Council continues to actively managing the leasing of Council assets including renewals and new leases where required.</p> <p>Throughout Q1 Council had a number of enquiries about vacant land in Ilfracombe and Longreach, which will continue to be pursued in Q2.</p>

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					Q1	Q2	Q3	Q4	
2.1.5	Continue to support the redevelopment activities of the regional saleyard and spelling complex.	Facilitate Stage 2 Redevelopment Undertake extension of railway siding Facilitate development of new holding pens and railway loading infrastructure.	<ul style="list-style-type: none"> Acquittal completed for Stage 2 redevelopment project. Railway siding extension complete. Transit and Spelling facilities under construction. Heavy Vehicle upgrades under construction. 	Director of Corporate Services	25%				Stage 2 redevelopment of the saleyard has been completed with the acquittal to be undertaken in Q2. Council continues to work with key project stakeholders on the management of the railway siding extension project. The land tenure and acquisition process continued throughout Q1.
Customer Service									
1.11	Encourage timely and effective delivery of Council's services and requests.	Customer Service requests actioned and resolved within required timeframes.	<ul style="list-style-type: none"> Monthly reporting provided to the ELT. Weekly emails sent to Managers on overdue customer requests. 80% of requests actioned within required timeframes. 	Director of Corporate Services	25%				Weekly and monthly reports were completed throughout Q1. A total of 480 customer requests were lodged via the Council request module for the September quarter.
4.3.2									
Records Management									
4.3.2	Ensure accurate recording on Councils records in line with relevant legislation.	Council complies with relevant legislation and has implemented a formal record keeping process within Council.	<ul style="list-style-type: none"> Undertake training in records management with new employees if relevant to the position within 4 weeks of commencement. 	Director of Corporate Services	15%				Formal new staff training has been delayed during Q1 given there has been a new appointment into the role. Formal training will be scheduled for the new Records Officer in Q2.

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Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
Information Technology									
4.2.1	Equipment and applications are available as per service level.	Scheduled outages are pre-planned through the year for upgrade and scheduled for minimum interruption.	<ul style="list-style-type: none"> 99% up time during business hours. Timely resolution of Help Desk Requests in accordance with service standards. 	Director of Corporate Services	25%				There have been no unplanned interruption to the general running of business and all possible upgrades have been done out of business hours.
4.2.1	Asset Replacement Schedule	Identified equipment schedule for replacement has been procured and installed.	<ul style="list-style-type: none"> Annual equipment renewals are completed before 31 March 2023. Timely roll out of annual equipment renewals. 	Director of Corporate Services	25%				There are no outstanding tickets in breach of the SLA. 190 tickets have been closed in the last quarter.
4.2.1	Cybersecurity	Implement Cyber Maturity Assessment Report (May 2022).	<ul style="list-style-type: none"> Implement 85% of the report recommendations. Complete formal review of system security and intrusion protection. 	Director of Corporate Services	25%				The replacement listing of computers has been generated and request for quotes are yet to be sent. 25% complete.
Procurement									
4.2.2	Responsible management of Stores / Procurement operations.	Procurement activity undertaken in line with legislative requirements to achieve best value for money for the community.	<ul style="list-style-type: none"> 95% of procurement activities audited are compliant with Council's policy and management directives. Annual Stores inventory write-off less than \$15,000. 	Director of Corporate Services	25%				We have just had an IT review and are awaiting the results before implementation of the processes are undertaken. 25%
		Monthly stores stocktakes undertaken to effectively manage inventory.							Q1 - 95% of procurement activities audited are compliant. Those not compliant are followed up with an email and explanation on compliance requirements
									Q1 - Fortnightly to Monthly rolling stocktakes are conducted.

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Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
2.1.10	Increase local spend on good/services within the region.	Facilitate one 'Doing Business with Council' informational sessions with local businesses.	<ul style="list-style-type: none"> Annual Information session delivered to local businesses. Monthly reporting on Local spend. Provide an annual opportunity for additional suppliers to join the pre-qualified supplier panels. Support provided to local businesses to apply for supplier panels. 	Director of Corporate Services	25%				Q1. Monthly reports submitted on Local spend. Annual opportunity for pre-qualified suppliers will be offered in January 2023. Annual information session will be delivered in January – February 2023.
Local Laws									
1.11 4.1.1	Animal-related compliance and enforcement.	Animal registrations from previous registration period are renewed.	90% of previous registrations renewed in new registration period, excluding registrations that are transferred, cancelled or deceased.	Local Laws / Rural Lands Supervisor	66%				To end September 2022, dog registration renewals were at 66.75% from the notices issued, with deceased/cancelled/transferred registrations processed out. Follow-up contact to commence for unregistered dogs.
1.11 4.1.1	Animal-related compliance and enforcement.	Pet owner compliance with microchipping requirements.	Microchip (PPID) number recorded for 80% of registered dogs and cats.	Local Laws / Rural Lands Supervisor	77%				Overall rate for microchips recorded on registered dogs is 77.93% across the region. Individual towns recorded microchip rates as follows: Longreach – 59.31% Ilfracombe – 77.5% Isisford – 64.86% Yarakka – 100%

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Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
1.11 4.1.1	Animal-related compliance and enforcement.	Compliance with animal-related State and Local Laws.	Conduct one approved inspection program, relating to registrations, microchipping, minimum standards, keeping of excess animals, prohibited animals, and other animal-related matters stated under State and Local Laws.	Local Laws / Rural Lands Supervisor	25%				Draft Approved Inspection Program has been developed and presented to CEO. CEO provided support to progress with Approved Inspection Program for unregistered dogs, unmicrochipped cats and dogs, excess and prohibited animals, under <i>Animal Management (Cats and Dogs) Act 2008</i> and <i>Local Government Act 2009/Local Law No. 2 (Animal Management) 2011</i> . Program expected to commence March-April 2023, following resolution at February 2023 Council meeting.
1.11 4.1.1	State and Local Laws awareness and education	Community awareness and education about legislated requirements to encourage voluntary compliance with animal-related matters, as well as overgrown and unsightly allotments, water restriction compliance, illegal camping, abandoned vehicles, town common management, signage, and other matters as stated in State and Local Laws.	Develop and deliver a communication plan, with one community awareness/education activity per month. Activities may include, but are not limited to: - Social media posts - Newspaper ads or editorial - Radio interviews - Pop-up stalls at community events - Programs in schools - Information sessions - Dissemination of flyers or fact sheets.	Local Laws / Rural Lands Supervisor	25%				Communication plan has been developed and provided to Media team, works ongoing to schedule regular social media posts regarding identified topics. Awareness/education activities conducted: Social Media (Facebook): 02/08/2022 – Post relating to the recent issue of dog registration renewal notices, including due date 15/08/2022. 13/08/2022 – Post as a reminder for dog registration renewal notices due 15/08/2022. 12/09/2022 – Post stating that dog registration notices had expired, but only 56% of notices had been renewed. Newspaper (Longreach Leader): August & September 2022 – Mention in Mayor's column in Longreach Leader relating to dog registration notices having been issued and the benefits of registration (August), and that renewal notices had expired (September). <i>See 'Rural Lands' section below for awareness/education activities.</i>

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Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
Rural Lands									
3.3.2 3.4.2	Town Common Management Plan.	Implementation of new 5 year Town Common Management Plan.	Establish Plan implementation processes.	Director of Corporate Services Local Laws / Rural Lands Supervisor	10%				Previously drafted new Town Common Management Plan is under review, requiring further consultation and development.
3.3.1	Continue to advocate for pest fencing needs in each community of the Longreach Region.	Ongoing engagement with State and Commonwealth Governments and RAPAD.	Support delivery of latest Exclusion fencing scheme being delivered by RAPAD.	Local Laws / Rural Lands Supervisor	25%				Continual engagement and ongoing identification for fencing needs and potential funding.
3.3.2	Provide awareness and education in regards to General Biosecurity Obligations (<i>Biosecurity Act 2015</i>).	Community awareness and education about legislated requirements to encourage voluntary compliance with pest animals and weeds.	Develop and deliver a communication plan, with one community awareness/education activity per month. Activities may include, but are not limited to: - Social media posts - Newspaper ads or editorial - Radio interviews - Pop-up stalls at community events - Programs in schools - Information sessions - Dissemination of flyers or fact sheets.	Local Laws / Rural Lands Supervisor	10%				Communication plan has been developed and provided to Media team, works ongoing to schedule regular social media posts regarding identified topics. Awareness/Education activities to date: Social Media (Facebook): 15/09/2022 – Post relating to Parthenium Alert

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Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
3.3	Provide advice and activities in relation to managing pest animals and weeds within the Council area.	Execute annual program of pest animal and weed control.	90% of annual program completed.	Local Laws / Rural Lands Supervisor	10%				Wet weather and staff shortages contributed to a delayed commencement of pest weed spraying activities for the 2022/2023 period. With the commencement of 2 x new Rural Lands Officers expected in October 2022, spraying activities will re-commence in prioritised areas.
3.3	Provide advice and activities in relation to managing pest animals and weeds within the Council area.	Implementation of - Property Pest Management Plans for LWDEFS participants.	<ul style="list-style-type: none"> Finalisation of 30 Property Pest Management Plans (excluding LWDEFS Properties) by 30/6/23. Develop and implement a program for obtaining annual updates of MERI data by Landholders. 	Local Laws / Rural Lands Supervisor	0%				The development of property pest management plans was a function of the Biosecurity Officer role advertised during September 2022, however there were no applicants for the position. Position due to be re-advertised end November 2022, with engagement of a contractor during 2023 to be considered if recruitment is again unsuccessful.
3.3	Provide advice and activities in relation to managing pest animals and weeds within the Council area.	Collaborative efforts on identified projects that address emerging or existing infestations within the RAPAD region. Advocate regional issues through CWRPPG and CWRPMPG.	Council represented in CWRPPG and CWRPMPG with continued participation in identified projects.	Local Laws / Rural Lands Supervisor	25%				Local Laws and Rural Lands Supervisor is the Chair of the Central West Regional Pest Partnership Group, and a member of the Central West Regional Pest Management Group. CWRPPG have identified prioritised projects to be conducted in collaboration with relevant Councils/agencies. Wet weather has delayed some spraying activities, however these are due to commence in 2022.
3.3.1	Longreach Wild Dog Exclusion Fence Scheme (LWDEFS).	Completion of scheme and Property Pest Management Plan (PPMP) and MERI data collected from all properties.	Collation of annual LWDEFS Property Pest Management Plans and MERI data by 30 June 2023.	Local Laws / Rural Lands Supervisor	25%				Property Pest Management Plans for LWDEFS participants have been drafted, requiring review and finalisation as a function of the Biosecurity Officer role, due to be re-advertised in November 2022, as per above.

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Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
3.3.2	Stock Routes, Reserves & Water Facilities.	Compliance with State Legislative Requirements.	<ul style="list-style-type: none"> 60% of Water Facilities Inspected 70% of Pasture Assessments conducted on Stock Routes Submit EOI/s for Water Facility Capital Works. 	Local Laws / Rural Lands Supervisor	10%				Wet weather and staff shortages contributed to a delayed commencement of inspections and pasture assessments as per the Department of Resources' requirements. With the commencement of 2 x new Rural Lands Officers expected in October 2022, inspections and pasture assessments will re-commence. Expressions of Interest for Capital Works were submitted.
Commercial Services									
1.1.1	Ilfracombe Post Office.	Open during business hours.	Open on business days.	Director of Corporate Services	25%				Meeting operational targets.

7. Community and Cultural Services

Red: Behind target, unlikely to be achieved this financial year | **Yellow:** Monitor, some issues | **Green:** On target to be achieved this financial year | **Completed:** Project completed

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
Events									
1.1.5	Deliver and support local events and celebrations.	Deliver approved civic and community events and ceremonies in collaboration with stakeholders. Support community organisations on developing and delivering community events throughout the region.	Events completed within annual budget.	Director of Community and Cultural Services	25%				Delivery of events on track and Council continues to support community organisations through arranging workshops & regular engagement. Council has also established support for community groups via the website.
Community Development									
4.2.2	Provide community sponsorship for various activities.	Administer Mayoral and Community donations along with sponsorships in accordance with the guidelines and budget.	Deliver program within budget allocated by June 2023.	Community Development Administration Officer	25%			On track	
Arts and Culture									
1.1.7	Deliver the Regional Arts Development Fund.	All Regional Arts Development Fund applications are assessed in accordance with the guidelines.	Deliver program within budget allocated by June 2023.	Community Development Administration Officer	25%			Two rounds of RADF completed, with a 3 rd scheduled.	
Libraries									
1.1.2	Provide quality library service to the Council communities.	Meets the objectives set out by the Queensland State Library Agreement.	Deliver an annual report to State Libraries Qld.	Library Manager	25%			On track.	
1.1.2	Libraries available in Longreach, Ilfracombe and Isisford.	Regional Libraries operations.	Open 100% of set times.	Library Manager Director of Community and Cultural Services	25%			On track.	

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Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
Public Facilities									
4.2.1	Maintain and repair facilities in accordance with approved budget.	Achieve annual maintenance budget and program.	Achievement of operational expenditure within >95% - <102%.	Public Facilities Manager	25%				On track.
4.2.1	Deliver the annual capital & one-off works program.	Achieve annual capital & one-off works program.	Achievement of capital expenditure budget delivered on time and at or <100% of budgeted cost.	Public Facilities Manager	25%				On track.
Public Facilities – Parks and Open Spaces									
1.2.2	Parks maintained in accordance with service level agreement.	90% of park maintenance service standards completed on schedule.	Achievement of maintenance program as stated in Parks & Open Spaces schedule.	Public Facilities Manager	25%				Wet weather has had a substantial impact to weeds, however Council continues to plan and execute within a timely manner.
1.2.2	Open spaces maintained in accordance with service level agreement.	90% of open space maintenance service standards completed on schedule.	Achievement of maintenance program as stated in Parks & Open Spaces schedule.	Public Facilities Manager	25%				On track.
Public Facilities – Pools									
1.1.1	Safe - No Injury, illness or Loss of life resulting from preventative maintenance of water and infrastructure.	Pool management and safety guidelines are followed. Compliance with State Swimming Pool legislation.	100% compliance with guidelines - ongoing.	Public Facilities Manager	25%				On track.
1.1.1	Affordability and Whole of Life Management – Pools remain affordable.	Develop asset management plan for all pools.	Develop asset replacement/refurbishment schedule for all Council operated pool facilities.	Public Facilities Manager	25%				DRAFT Facility management plans currently being reviewed by staff for all pools in the region. Plan identify quick wins and longer term capital works projects.
UHF Facilities									
1.2.10	Maintain UHF facilities and connectivity across the region.	100% of sites audited.	All identified issues rectified with updates provided to Land and Pest Management Advisory Committee.	Public Facilities Manager	25%				On track.

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Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
Council Housing and Property									
1.1.1	Maintenance of Housing and property.	Compliance to performance standards.	90% of maintenance requests actioned within the service standard.	Public Facilities Manager	25%				Work orders have been issued for all reported maintenance via Ray White. Continue to struggle with contractor availability.
Cemeteries and Undertaking									
1.1.1	Deliver funeral administration and undertaking service.	Compliance with funerals and cemeteries policies.	100% compliance in service delivery.	Public Facilities Manager	25%				On track.
1.2.2	Maintain lawn and historical cemetery in accordance with Parks & Open Spaces schedule	90% of maintenance service standards completed on schedule	Achievement of maintenance program as stated in Parks & Open Spaces schedule.	Public Facilities Manager	25%				Wet weather events have been challenging, however, maintenance service standards continue to be achieved.
Child Care - All Services									
1.1.6	Provide quality care for all children, ensuring care environments are safe.	Compliance with relevant legislation and learning frameworks.	100% compliance at all times.	Childcare Services Manager	25%				On track.
Mobile Childcare Centre									
1.1.6	Provide childcare in communities of Muttaborra, Aramac, Ilfracombe and Isisford.	Enhance early childhood learning opportunities in communities one day per week during school terms.	100% compliance at all times.	Childcare Services Manager	25%				On track.
Planning and Development									
4.1.4	Longreach Regional Council Planning Scheme.	Comply with the legislative requirements of the <i>Planning Act 2016</i> and the Longreach Regional Council Planning Scheme.	Continue planning for future growth in each community.	Town Planning Support Officer	25%				On track.
Plumbing and Drainage Regulation									
4.1.4	Plumbing certification services.	Plumbing certification services comply with statutory requirements and are client connected and outcome driven.	100% of plumbing applications assessed within 10 business days and without the need to extend the decision period. 95% of customer requests are responded to within 2 days.	Town Planning Support Officer	25%				On track.

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Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
Building Services & Regulation									
4.1.4	Building certification services.	Building certification services comply with statutory requirements and are client connected and outcome driven.	100% of building applications assessed within 10 business days and without the need to extend the decision period. 95% of customer requests are responded to within 2 days.	Town Planning Support Officer	25%				On track
Development Assessment – Planning									
4.1.4	Planning Assessment services.	Planning Assessment services comply with statutory requirements and are client connected and outcome driven.	100% of development applications considered by Council once a properly made application is received. 95% of customer requests are responded to within five (5) days.	Town Planning Support Officer	25%				On track
Food Premises									
4.1.1	Regulation of food licences.	Annual audits of licenced businesses pursuant to the <i>Food Act 2006</i> .	100% of businesses licenced pursuant to the <i>Food Act 2006</i> audited.	Environmental Health Consultant	25%				On track
Waste Services									
4.1.1	Bulk Waste Collection Service.	Conduct an annual bulky item kerbside waste collection service for all communities in the Region.	Bulk waste collection service to be conducted in all communities in the first quarter of the financial year.	Environmental Health Consultant	25%				Annual bulk waste collection service scheduled for 14/11/2022.

8. Infrastructure Services

Red: Behind target, unlikely to be achieved this financial year | **Yellow:** Monitor, some issues | **Green:** On target to be achieved this financial year | **Completed:** Project completed

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage complete				Status Commentary
					Q1	Q2	Q3	Q4	
Workshop									
4.2.1	Maintain and service all of Council's Plant and Vehicles.	Keep records on service of all vehicles. All plant is safe to operate and in good repair.	Plant is reliable with minimal down time. Maximum 10% down-time of total hours worked.	Manager of Operations (Civil Construction and Maintenance)	25%				Full staffing levels at the Workshop are allowing for prompt and on-time servicing of plant. Increased utilisation of the Navman system to schedule and record maintenance is being progressed.
Fleet									
4.2.1	Plant renewals.	Renewals to be carried out in accordance with the approved 10 year forecast and meeting optimum replacement guidelines as set out in the Plant Vehicle Management Manual.	Plant budget approved and replacements tendered in accordance with approved plant replacement schedule.	Director of Infrastructure	25%				Fleet replacement is on track however delivery timeframes are flagged to be an issue later in the year.
4.2.2	Plant utilisation.	Monthly review of plant utilisation through Navman reporting. Identify plant that does not fall within the utilisation tolerances outlined in the Plant Vehicle Management Manual and report on reasons why utilisation is not being met.	Monthly plant utilisation report provided to Council.	Director of Infrastructure	25%				Heavy Plant Utilisation reporting is being included in Council reports on a monthly basis. Plant utilisation hours are under target across the board due to ongoing wet weather.
Airports/Aeroplane Landing Areas									
1.2.8	General maintenance of all three Aeroplane Landing Areas (ALA's).	Regular inspections to identify any defects. Review ALA Report 2018.	Complete all maintenance works identified to ensure landing areas are safe to for use.	Manager of Operations (Civil Construction and Maintenance)	25%				Routine maintenance is carried out as and when required in accordance with the Airstrip Audit Report. Slashing in progress at Ilfracombe.

11.4 - Annual Operational Plan Review 2022-2023 - Review for Period Ending 30 September 2022 --
Appendix 1

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage complete				Status Commentary
					Q1	Q2	Q3	Q4	
1.2.5 1.3.1	Identify, schedule and implement improvements to Airport access roads	Construct new road to Isisford Airport using Council staff and/or Contractors.	100% completion within required timeframes and budget.	Manager of Operations (Civil Construction and Maintenance)	25%				Project is underway with clearing and grubbing of alignment. Surveying has been completed. RCBC's have been ordered.
Stormwater									
1.2.9	Stormwater Maintenance.	Regular inspections and repair/cleaning.	No major infrastructure damage caused by stormwater blockages. No ponding of water exceeding 72hrs from last rain event.	Manager of Operations (Civil Construction and Maintenance)	25%				Regular inspections along with repairs and cleaning of the stormwater network has been undertaken. Identified side inlets and culverts have been replaced at various town street locations to improve drainage as per Stormwater Master Plan.
Main Roads Works									
4.4.1	All Main Roads Works.	As per Road Maintenance Performance Contract (RMPC) and Variations to the Contract.	100% completion within required timeframes and budget.	Manager of Operations (Civil Construction and Maintenance)	25%				RMPC is on track however there are some minor delays with progress due to wet weather.
4.4.1	All Main Roads Works.	As per Minor Works Performance Contract (MWPC)	100% completion within required timeframes and budget.	Manager of Operations (Civil Construction and Maintenance)	50%				MWPC Pave and Seal project on Cramsie Muttaborra Road continues to experience delays due to ongoing rainfall, however a project extension has been granted. Pavement Rehabilitation & Widening project on the Longreach Iundah Road has commenced with culvert upgrades in progress.
Town Streets									
4.2.1 4.2.2	Identify, schedule and implement improvements to Town Streets.	Work through the short, medium and long term recommendations as per Transport Plan and Streetscape Policy.	All risk areas are identified and prioritised for rectification within the allocated budget for the financial year.	Manager of Operations (Civil Construction and Maintenance)	25%				As per the Transport Plan, identified improvements have been budgeted for and resealing prep works have commenced. Tender process for the Eagle Street Asphalt has been completed. Budget increase has been requested through Council.

11.4 - Annual Operational Plan Review 2022-2023 - Review for Period Ending 30 September 2022 -- Appendix 1

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage complete				Status Commentary
					Q1	Q2	Q3	Q4	
Flood Damage - DRFA									
1.31	Disaster Recovery Funding Arrangements.	Complete the approved 2020 Disaster Recovery Funding Arrangements (DRFA) repair program.	100% completion of all works to ORA standards, by 30 September 2022.	Manager of Operations (Civil Construction and Maintenance)	100%				The 2020 DRFA Package has been fully completed in Q1.
4.2.2	Disaster Recovery Funding Arrangements.	Complete the approved 2021 Disaster Recovery Funding Arrangements (DRFA) repair program.	100% completion of all works to ORA standards, by 30 June 2023.	Manager of Operations (Civil Construction and Maintenance)	30%				The 2021 DRFA Package is on track. There are minor ongoing delays due to wet weather halting works.
4.4.1	Disaster Recovery Funding Arrangements.	Submit applications for approval to carry out flood damage works if Councils trigger levels are met.	Application completed and submitted on time.	Manager of Operations (Civil Construction and Maintenance)	25%				All data has been collated for the 2022 flood damage assessments. Waiting on final approval.
Rural Roads									
1.2.4	Identify, schedule and implement	Work through the short, medium & long term recommendations as per Transport Plan.	All risk areas are identified and prioritised for rectification works within the allocated budget for the financial year.	Manager of Operations (Civil Construction and Maintenance)	25%				The identified improvements within the Transport Plan are in progress as per budget allocations.
4.2.1	improvements to Rural Road network.								
4.2.2									
All Roads									
1.2.4	Roads Maintenance Program Review.	As part of the review of the Asset Management Plans, undertake a detailed analysis of ongoing maintenance programs to identify service levels and options to reduce ongoing costs.	Regular Review.	Director of Infrastructure Services	25%				Council is implementing updated traffic count software to monitor road use and inform future asset data.
4.2.1				Manager of Operations (Civil Construction and Maintenance)					
4.2.2				Asset Manager					

11.4 - Annual Operational Plan Review 2022-2023 - Review for Period Ending 30 September 2022 --
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Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage complete	Status Commentary
					Q1 Q2 Q3 Q4	
1.31 4.2.2 4.4.1	Identify funding opportunities for road projects and road infrastructure improvements.	Submit relevant application/s for consideration.	Application/s completed and submitted on time.	Director of Infrastructure Services Manager of Operations (Civil Construction and Maintenance)	25%	TIDS & R2R funding applications lodged to supplement identified project within the Transport Plan.
Water and Sewerage Projects						
1.21 2.1.2 2.1.3 3.1.1 3.1.3	Investigate funding opportunities for recommendations within the Water Security and Sustainability Report.	Submit relevant funding application/s. Continue to work through long term recommendations as per priority list.	Application completed and submitted on time.	Director of Infrastructure	25%	Identifying potential projects and funding options for next financial year budget.
2.1.2 3.1.3	Investigate funding opportunities for installation of smart water meters as recommended within the Water Security and Sustainability Report.	Submit relevant funding application/s.	Application/s completed and submitted on time.	Director of Infrastructure	10%	In discussions with a Service Provider to carry out pilot project in Ilfracombe.
1.21 2.1.2	Undertake essential preliminary work for the Thomson River Weir raising project.	Carry out the works using Council staff and/or Contractors. Submit relevant funding application/s. Carry out the works using Council staff and/or Contractors.	Completion of works within budget and timeframe. Application/s completed and submitted on time. Completion of works within budget and timeframe.	Director of Infrastructure	15%	Contract for the Environmental Impact Study (EIS) has been awarded to Wild Environmental and is in progress.
1.21 2.1.2	Undertake essential repairs to the Isisford Weir.	Carry out the works using Council staff and/or Contractors.	Completion of works within budget and timeframe.	Director of Infrastructure	90%	Flooding in the Barcoo River has stalled the final works for Isisford Weir repairs. Timeframe for crews to recommence works is dependent on weather.

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Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage complete				Status Commentary
					Q1	Q2	Q3	Q4	
1.2.3	Meet legislative requirements at all Sewerage Treatment Plants.	Continue working with Department of Environment and Science.	Ongoing monitoring for compliance.	Director of Infrastructure	25%				Council continues to meet all legislative requirements at its sewerage treatment plants. Council continues to work collaboratively with the RAPAD Councils to investigate upgrades to sewerage treatment plants through the RAPADWSA STP Regulatory Requirements Investigation Phase B Project. Mains replacement underway in Isisford.
1.2.1	Identify and replace ageing water mains as per the Asset Management Plans - Isisford.	Carry out the works using Council staff and/or Contractors.	Completion of works within budget and timeframe.	Director of Infrastructure	25%				
2.1.2	Identify and replace ageing water mains as per the Asset Management Plans - Longreach.	Carry out the works using Council staff and/or Contractors.	Completion of works within budget and timeframe.	Director of Infrastructure	10%				Mains replacement sections for Longreach identified. Tender process to follow.
2.1.3	Re-line identified ageing sewer lines as per the Asset Management Plan 10 year forecast - Longreach.	Carry out the works using Council staff and/or Contractors.	Completion of works within budget and timeframe.	Director of Infrastructure	5%				Identification of sewer sections to be relined to commence in Q3.
Water Operations									
3.1.1	Operation of water treatment plants (WTP), pump stations, reservoirs and distribution network.	WTPs and associated infrastructure operational 24/7.	Compliant with Drinking Water Quality Management Plan (DWQMP). Staff trained. Unscheduled interruptions as per Levels of Service.	Director of Infrastructure	25%				Council continues to meet all legislative requirements for water operations and drinking water quality. Water incidents are reported within timeframes. Minor upgrades to the clarifier at Isisford are underway. UV Treatment for Isisford is currently in the tender process.
3.1.2	Water Quality and Statutory performance reporting and compliance.	Compliance with DWQMP.	>98% compliance with DWQMP.	Director of Infrastructure	25%				State Wide Information Management System "SWIMS" report has been completed. Amended DWQMP has been approved and Water Services Registration updated.
3.1.3		Compliance with legislative reporting requirements.	100% with annual and quarterly reporting.						
4.3.2		Compliance with licensing.							

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Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage complete				Status Commentary
					Q1	Q2	Q3	Q4	
3.11	Drought Management Plan (DMP).	Activate DMP changes as and when required and advertised to communities.	Activate within 24 hours.	Director of Infrastructure	25%				Monthly monitoring of reservoir levels and seasonal conditions in accordance with the DMP.
3.12	Drought Management Plan (DMP).	Update DMP to incorporate new water security measures and infrastructure.	Council to adopt updated DMP.	Director of Infrastructure	5%				Review of the DMP to commence during Q4.
3.13									
3.14									
Sewerage Operations									
1.2.3	Operation and maintenance of Sewerage Treatment Plants (STP), pump stations and collection network.	STPs and associated infrastructure operational 24/7.	Staff trained. Operations as per Levels of Service.	Director of Infrastructure	25%				Sewer treatment plants are meeting all compliance standards and are operational. Staff are trained as and when required to meet operational requirements of the facilities.
Waste Services									
3.2.1	Collection frequency.	Waste is collected in each town as per Levels of Service.	99% collection each week.	Director of Infrastructure	25%				Waste collection is meeting operational target. Customer Requests are assessed and responded to within timeframes.
3.4.1	Landfill opened during business hours.	Longreach landfill is open each day (Except Christmas, Boxing, New Year and Good Friday). Ilfracombe, Isisford and Yaraka Landfill open 24/7.	<5 complaints per year excluding wet weather closures.	Director of Infrastructure	25%				Longreach Landfill is operational as per business hours advised to the community. There are occasional wet weather closures across all sites. No complaints have been received YTD.
4.2.2	Landfill meets environmental guidelines.	Comply with conditions of environmental authority.	Routine inspections for compliance as per Site Based Management Plans.	Director of Infrastructure	25%				Inspections and Contractor management is undertaken at routine intervals to ensure all environmental conditions are being met.
Quality Control									
4.3.2	Certification of ISO9001:2015.	Completion of internal and external audits.	Continue to achieve compliance.	Director of Infrastructure	100%				Council remains certified for the period 2021 to 2023. The next audit is scheduled for November 2022. Recertification is due in September 2023.
4.4.1									

9. Operational Risk Reporting

Longreach Regional Council has established an Organisational Risk Register which provides details on significant risks to the organisation and how they are managed. This register is maintained in accordance with Council's Enterprise Risk Management Policy which states "As Council is exposed to a broad range of risks which, if not managed could impact on the organisation not achieving its Corporate objectives, it is committed to creating an environment where all of Council, employees and contractors will take responsibility for managing risk (by developing and maintaining a strong risk management culture)." Council's risk management processes are based around the following principles:

- Risk Identification:** Identify and prioritise reasonably foreseeable risks associated with activities, using the agreed risk methodology.
- Risk Evaluation:** Evaluate those risks using the agreed Council criteria.
- Risk Treatment / Mitigation:** Develop mitigation plans for risk areas where the residual risk is greater than our tolerable risk levels.
- Risk Monitoring and Reporting:** Report risk management activities and risk specific information in accordance with the risk protocols.

The Risk Assessment Matrix below is used to assess the likelihood and consequence of any risk to Council, to then identify any necessary treatment actions. This matrix will also be used to assess any risk identified in this plan.

Related Documents:

- Longreach Regional Council Corporate Plan 2017-2027
- Longreach Regional Council Budget 2022/2023

Risk Assessment Matrix

Likelihood	Consequence				
	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain 5	Medium 5	High 10	High 15	Extreme 20	Extreme 25
Likely 4	Medium 4	Medium 8	High 12	High 16	Extreme 20
Possible 3	Low 3	Medium 6	Medium 9	High 12	High 15
Unlikely 2	Low 2	Low 4	Medium 6	Medium 8	High 10
Rare 1	Low 1	Low 2	Medium 3	Medium 4	Medium 5

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.5 - October 2022 Community Forum Update

11.5 October 2022 Community Forum Update

Consideration of the Community Forum actions from the forums held throughout October 2022.

Council Action

Deliver

Applicable Legislation

Local Government Act 2009

Local Government Regulation 2012

Policy Considerations

N/A

Corporate and Operational Plan Considerations

GOVERNANCE: GOVERNANCE SERVICES			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.1.2	Coordinate regular liaison with the community through the delivery of community engagement activities.	Community forums held in each community across the region. Implementation of community engagement policy and plan.	March /October Adopted policy and deliver Community Engagement Plan actions within agreed timeframes

Budget Considerations

As per approved 2022/23 budget.

Previous Council Resolutions related to this Matter

Nil

Officer Comment

Responsible Officer: *Brett Walsh, Acting Chief Executive Officer*

Background:

Twice yearly, Council conducts community forums in Yaraka, Isisford, Ilfracombe and Longreach.

The aim of the Forums is to:

- Inform the community of a range of key community matters and projects
- Be informed by the Community on matters that are important to them and
- Enhance Council's decision-making process.

All Councillors and the Executive Leadership Team are invited to attend the Community Forums.

Issue:

The October 2022 Community Forum's were held on the following dates throughout the region and were well attended across the region with a range of topics being discussed:

Location	Date
Longreach	6 October 2022
Yaraka	13 October 2022
Isisford	13 October 2022
Ilfracombe	26 October 2022

11. CHIEF EXECUTIVE OFFICER'S REPORT

11.5 - October 2022 Community Forum Update

In Longreach the topics ranged from road safety, stormwater, pest weeds, footpath maintenance, cultural projects and parking with reference to the Civic Centre and promotion of the designated Caravan Parking in Kite Street.

The Yaraka Forum directed Council's attention to housing matters, facility maintenance/upgrades, pest weed education and a number of road related topics including a request to seal the 50m road access to the IOR self service facility and an all weather turn around area for trucks.

The Isisford community was similar to Yaraka, with housing, roads and facility maintenance/upgrades on public facilities such as the bowling green being the top categories discussed.

The final forum was held in Ilfracombe on 26 October 2022 after being postponed from wet weather earlier in the month. There was a range of topics discussed at the forum which were similar to the other communities. The Ilfracombe Tennis Courts, potential sale of the Ilfracombe Post Office and advocating for better road condition on the Muttaborra to Bowen Downs road were all important matters for the community.

Forum meeting notes were completed by Council Officers and a copy provided to each of the progress associations in Ilfracombe, Isisford and Yaraka after the meetings. A consolidated list of actions from the meeting notes are attached for Council consideration.

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare
Consequence: Insignificant
Rating: Low (1/25)

Low risk, informational report only.

Environmental Management Factors:

Nil

Other Comments:

Nil

Appendices

1. October 2022 - Forum Action_Public v1.0.pdf [↓](#)

Recommendation:

That Council receives the October 2022 Community Forum actions, as presented.

Community	Category	Action	Department
Longreach	Roads	Unsigned culverts along the Thomson Development Road shoulders - Additional education may be undertaken with drivers through feedback to Main Roads. Culverts along the Thomson River Road - Council to discuss with Main Road that directly after the shoulders have been graded, culverts become invisible to drivers and is a safety risk.	Infrastructure
Longreach	Storm Water	Consider Storm Water Drainage issue near the Skate Park	Infrastructure
Longreach	Roads	Consider some gravel roads being graded with a more pronounced crown formation to aid drainage. Also consider surfacing issues where motorists cross the Darr through the first paddock across from the Arrilalah Reserve Toobrick area.	Infrastructure
Longreach	Rural Lands	Consider intervention where smart-weed has taken hold in the river near the Arrilalah crossing.	Corporate
Longreach	Footpaths	Consider measures to assist with mowing footpaths for the elderly. Consider promoting awareness of resident's responsibilities. Finalise the garden competition currently in development.	Communities
Longreach	Facilities	Consider interventions for burr coming up in the Cemetery.	Communities
Longreach	Cultural	Is the Historic Society able to access the interviews undertaken through the Oral History Project? Also willing to collaborate with Council.	Communities
Longreach	Roads	Consider works to improve culverts at the bottom end of Emu Street and end of Cassowary/ Duck Street.	Infrastructure
Longreach	Parking	Civic Centre parking is difficult when events are on - can Council consider options?	Infrastructure
Longreach	Roads	Caravan parking signage - Can Council put some signage up as people are coming in from the East (or all directions)?	Infrastructure
Longreach	Local Laws	Would Council consider working with the Vet to consider partnership to reduce the cost of de-sexing etc?	Corporate
Yaraka	Roads	All wet weather truck turnaround - put forward in the 2023/24 budget consideration	Infrastructure



FORUM ACTIONS – OCTOBER 2022

Community	Category	Action	Department
Yaraka	Roads	Consider efficacy of flood damage road inspection, signage, and repairs.	Infrastructure
Yaraka	Roads	Consider timeframe for the Tullundilly Crossing repairs – detour is often washed out and not crossable, alternate roads are in poor condition. Can the detour have pipes installed so that it can be crossable after the creek runs?	Infrastructure
Yaraka	Roads	Consider road signage and property signage – Glenloch Road	Infrastructure
Yaraka	Roads	Consider whether road condition reports could state that the road is closed at the actual Barcoo River as often times there is nothing wrong with the 50k of dirt road.	Infrastructure
Yaraka	Flood	Consider flood gauge readings, flood monitoring cameras, and potential benefit to the mail service .	Infrastructure
Yaraka	Housing	Investigate the possibility of short term accommodation for temporary rural staff/contract.	Communities
Yaraka	Airports	Consider positioning of the solar lights at the airport, currently sitting on the edge of a gully.	Infrastructure
Yaraka	Facilities	Consider installing a change table at the town hall.	Communities
Yaraka	Rural Lands	Organise flyer on Parthenium plants to send to Isisford and email out to all contacts .	Corporate
Yaraka	Roads	A request for 50m of seal to access the IOR Fuel Depot	Infrastructure
Yaraka	Roads	A request for an all wet weather road to the Kiama Park loading ramp to be added to the future wish list, red gravel to be laid from entrance to ramp. (ie. camp draft event)	Infrastructure
Yaraka	Facilities	An issue with the gutter on main building and water is running out on the racetrack and not into the tanks.	Communities

FORUM ACTIONS – OCTOBER 2022

Community	Category	Action	Department
Yaraka	Facilities	Raised an issue with holes in the tennis court surface. .	Communities
Isisford	Facilities	Consider having the bowling green refurbished as the same time as the tennis court.	Communities
Isisford	Facilities	Racecourse Toilets - a number of issues raised in relation to a footpath, septic system and drainage pit all to be included in the Master Plan development.	Communities
Isisford	Airports	Question was raised regarding cleaning up of the old aerodrome fence and clearing out the kangaroos.	Infrastructure
Isisford	Other	Query about enforcement of camping along the Barcoo where 'no camping signage's' has been installed? Mayor to talk to the Longreach Inspector to see if the local police can enforce during daily drive around.	Governance
Isisford	Facilities	New Isisford toilet block - missing screens which 2 will be ordered to cover the hand basins and the end men's toilet and also there will be covered toilet roll holders installed. Lighting being another issue, there is a dark area.	Communities
Isisford	Roads	Consider expediting flood damage repairs to the side of the Ilfracombe-Isisford Road.	Communities
Isisford	Roads	Consider connection of tanks in Yaraka so that water can be used for road works.	Infrastructure
Isisford	Roads	Consider grading of Barcoo River Camping Area and parts of the town common, including for fire breaks.	Infrastructure
Ilfracombe	Facilities	Ilfracombe Tennis Courts - a meeting to be scheduled with the IDPA to outline what needs to be done to formally demonstrate viable usage.	Communities
Ilfracombe	Other	Consider the few occasions when branch office is unattended and requirements for alternative options.	Governance
Ilfracombe	Waste	During extended rain events preventing access to refuse tip, Council to consider arranging a skip bin off the sealed road.	Infrastructure
Ilfracombe	Roads	Report to be brought to November Council meeting re: Baileys Road.	Infrastructure



FORUM ACTIONS – OCTOBER 2022

Community	Category	Action	Department
Ilfracombe	Other	Continue to adjust and monitor wash down bay solution.	Infrastructure
Ilfracombe	Footpaths	Consider additional footpaths in Ilfracombe as requested.	Infrastructure
Ilfracombe	Facilities	Consider repairs to the Pedestrian Gate at the Rec Centre.	Communities
Ilfracombe	Roads	Continue to advocate for a better road condition on the Muttaborra to Bowen Downs road.	Infrastructure

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.6 - Workplace Health & Safety Update Report - October 2022

11.6 Workplace Health & Safety Update Report - October 2022

This report provides a summary of Council’s health and safety performance as at 31 October 2022, highlighting issues, risks and opportunities impacting on employee health and safety in the workplace.

Council Action

Recognise

Applicable Legislation

Local Government Act 2009

Local Government Regulation 2012

Workplace Health and Safety Act 2011

Workplace Health and Safety Regulations 2011

Policy Considerations

Workplace Health and Safety Policy No 10.2

Corporate and Operational Plan Considerations

GOVERNANCE: WORKPLACE HEALTH AND SAFETY			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.3.1	Provide a safety management system that minimises the risk to all people and property.	Successful implementation of the identified KPI's in the Longreach Regional Council Safety Management System 2021-22.	90% of KPI's achieved and completed by 30 June 2022

Budget Considerations

Operational Expenses YTD for Workplace Health and Safety are within current budget parameters.

Previous Council Resolutions related to this Matter

Nil

Officer Comment

Responsible Officer: Grace Jones, Human Resources & Workplace Health & Safety Manager

Background:

The HR/WHS Manager provides a monthly update report, which provides a summary of Council’s health and safety performance.

Issue:

Workplace Health and Safety Reporting – Period Ending 31 October 2022

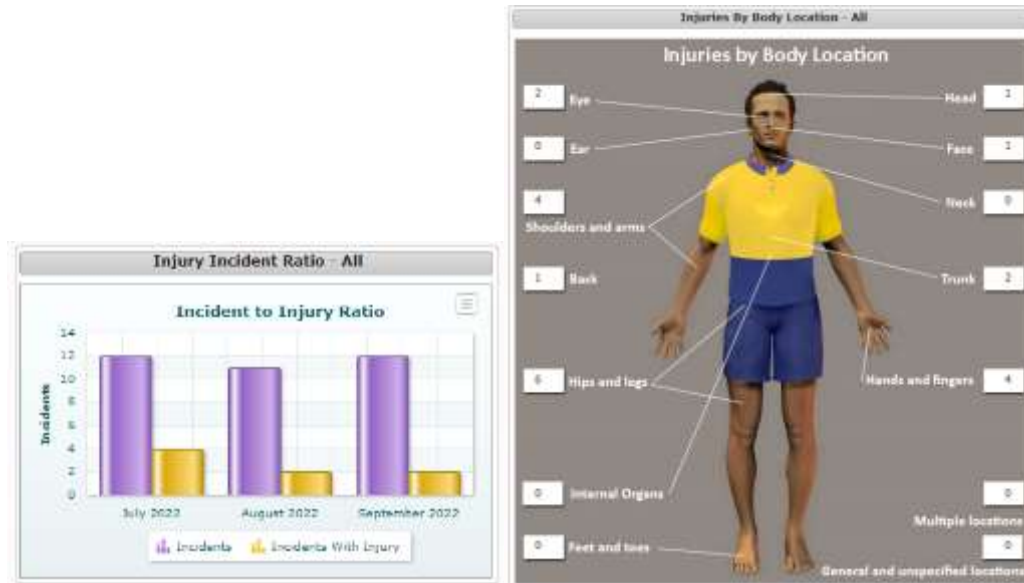
In total, 12 incidents were reported in the month, 6 resulted in injuries. Of the injuries for the reporting period, 5 were either a report only or were attended and resolved with first aid and 1 required medical treatment; no incidents resulted in lost time injuries.

Of the 12 incidents reported 6 were property damage consisting of minor panel or windscreen damage as a result of stones from passing or hitting kangaroos.

The below graphs depict the Incident to Injury Ratio and Location of Injuries for incidents reported for Q1 of the 22/23 FY.

11. CHIEF EXECUTIVE OFFICER'S REPORT

11.6 - Workplace Health & Safety Update Report - October 2022



WHS Updates/Consultation

- Attached to this report you will find the first quarterly review of Council's Safety Management Systems KPI's both for the Strategic and Operational Plan developed for the 22/23 FY.
- A number of Council Supervisors and ELT members attended a Safety Leadership Workshop called 'Switch On' facilitated by Actrua over the course of 2 days. This workshop challenged both our Supervisors and Executive Leadership Team to look at Safety through a different lens. The HR & WHS Manager will engage with the ELT on the possibility to extend this workshop to more Managers, Supervisors and Leading Hands with the potential to have a reduced version delivered to all staff over a period of time. When participants were asked 'What actions will you take now you have attended this workshop' they provided the following responses:
 - Speak to staff members more often on Safety
 - Have courageous conversations and pay more attention to safety
 - A new way to approach some safety issues
 - Be more proactive in decision making with safety

Generally the staff that attended commented that it was the best Safety training they have done and felt that it would be beneficial to have other attend this workshop to help them make a meaningful connection to safety and for Council's leadership to communicate openly about the importance of safety.

- Council's assigned auditor for the LGW Self Insurance Licence Renewal Audit provided a draft Audit Report which found 11 non-conformances and 31 Opportunities for Improvement, with recommendation on how these should be addressed provided.

A 'non-conformance' is when results achieved do not fulfil the specified requirements of the audit criteria. This may be caused by the absence or inadequate implementation of a system or part of a system, documented systems or procedures not being followed or a minor or isolated lapse in a system or procedure.

An 'Opportunity for Improvement', is offered when a system deficiency is of a minor nature that, in the auditor's opinion, does not warrant the issue of a Non-conformance.

The WHS Team will be submitting an Action Plan to LGW in the coming week, which will outline how we intend to address the audit findings and recommendations. The individual actions from the action plan will then be added as rectifications actions within our SMS and assigned to the appropriate staff members to action.

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Some of the positive aspects that were identified during the audit as follows:

- The evidence of a positive Safety Culture across all workers and managers interviewed during the audit;
- The preparation for, and response to the audit by LRC, with effective access to WHS records;
- The implementation of SkyTrust;
- The consideration of literacy issues within WHS forms;
- The Workplace Health and Safety Management System Plan 2022-2023 includes detailed reporting of the progress toward the plan's objectives, targets and KPIs;
- WHS Inductions for workers with employee inductions repeated on a 3 yearly basis;
- Council's 2020-21 Annual Report includes good consideration of WHS;
- The effective management of Safety Data Sheets; and
- The Longreach Depot Workshop housekeeping and the use of the Smartwasher to reduce environment and health risks.

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible
Consequence: Minor
Rating: M6

Risk assessments continue to be applied to find suitable controls for hazards in the workplace.

Environmental Management Factors:

Nil

Other Comments:

Nil

Appendices

1. LRC-SMS Quarter one Update [↓](#)

Recommendation:

That Council receives the Workplace Health & Safety Update report for the period ending 31 October 2022, as presented.

2022 - 2023 WHS System Strategy Plan

Objectives	Strategic Target	Performance Indicators	Timeframe	Responsibility	Quarter 1 (01 Jul 22 - 30 Sep 22)
1. Update Councils current safety management system in line with NAT self-insurer and ISO 45001 requirements.	Participate in LGW safety management system discovery workshops to identify gaps and opportunities to improve Council's Safety System. Develop a new Safety Management System (SMS) Architect aligned to self-insurer and ISO 45001 Requirements.	Summary of findings to be provided to the Executive Leadership Team and Safety Committee Meeting for implementation. New SMS architect to be provided to the Executive Leadership Team and Safety Committee Meeting for implementation.	20-Dec-22 15-Mar-23	WHS Team WHS Team	In Q1, Adam Stevenson from LGW was scheduled to attend onsite at LRC to conduct a discovery session with the WHS Team, however, due to COVID; Adam was unable to attend in July 2022. Confirmation has been received that this workshop has been rescheduled to occur in Q2 on 24th November. The proposed Safety Management System architect will be developed following the discovery session and is aimed to be provided to the ELT in Q3 and Safety Committee in Q4.
2. Develop an internal safety management system audit	Establish a safety documentation review and customisation program for the ongoing development of Councils SMS. Provide lead auditor training for the WHS Team.	Summary of documents that require review and further customisation to be provided to the Executive Leadership Team and Safety Committee Meeting for implementation. WHS Team receives qualifications as a SMS lead auditor.	30-Jun-23 30-Dec-22	WHS Team HR Team	A proposed document review and customisation program will be presented to the ELT and Safety Committee in Q4. The WHS team will be using findings/recommendations from both the External Audit Report and Discovery Workshop to develop the review schedule. Human Resources have sourced a training provider for lead auditor training, with Council's WHSA scheduled to undertake training in Q2. Further staff will be identified to undertake auditor training in the future also.

<p>program.</p>	<p>Develop an internal Safety audit calendar 2023 - 2024.</p>	<p>2023-2024 audit calendar to be presented at Executive Leadership Team and Safety Committee Meeting in preparation for implementation.</p>	<p>30-Jun-23</p>	<p>WHS Team</p>	<p>WHS will work towards identifying the high risk areas of Council and put together an audit schedule to review these areas based on level of risk. It is anticipated that a draft schedule could be developed in Q3 and established by Q4. WHS will engage with other industry bodies and Council during this process.</p>
<p>3. Review LGW WHS training menu as part of the LGW Resource suite and update any additional training needs.</p>	<p>Develop internal audit tools to reflect 2023-2024 audit calendar.</p>	<p>2023-2024 audit tools uploaded into safety management system platform SkyTrust in preparation for implementation.</p>	<p>30-Jun-23</p>	<p>WHS Team</p>	<p>Internal audit tools will be developed in Q3 and projected to be established by Q4. The audit tools will be developed in consultation with LGW.</p>
<p>3. Review LGW WHS training menu as part of the LGW Resource suite and update any additional training needs.</p>	<p>Update Council training register to reflect organisational training needs.</p>	<p>Summary of training need to be presented to Executive Leadership Team and Safety Committee for implementation.</p>	<p>30-Dec-22</p>	<p>HR Team</p>	<p>A meeting between WHS and Council's Training Coordinator will occur in Q2 to review the LGW WHS training menu to assess Council's current training matrix to ensure that recommended training needs have been considered and are relevant to LRC employees. Any finding will be put in a summarised report for ELT and Safety Committee.</p>
<p>3. Review LGW WHS training menu as part of the LGW Resource suite and update any additional training needs.</p>	<p>Training needs analysis is undertaken for all employees to assess training and development gaps within their roles.</p>	<p>Internal Audit Assessments to be undertaken annually to ensure implementation of and adherence to developed Training Plans for all relevant staff.</p>	<p>30-Jun-23</p>	<p>HR Team</p>	<p>Council's HR Training Coordinator is planning a data cleanse of training records within Council system to be able to identify gaps in training needs. It is proposed the project will commence in Q3, allowing an audit to be undertake in Q4.</p>

2022 - 2023 WHS Operational Strategy Plan

Objectives	Operational Target	Key Performance Indicators	Timeframe	Responsibility	Quarter 1 (01 Jul 22 - 30 Sep 22)
Implement or participate in programs to assess the effectiveness of managing health and safety risk.	Conduct a minimum of 3 surveillance audits within the organisation. Participate in third party audit aligned to ISO 45001 requirements.	Summary of findings to be provided to the Executive Leadership Team and Safety Committee Meeting for action and/ or implementation.	30-Jun-23	WHS Team Executive Leaders	<p>In Q1, LGW provided Council with three internal surveillance audit tools (as part of the Mutual Risk Obligations Scheme) which are required to be submitted by the end of Q4. The audit topics are:</p> <ul style="list-style-type: none"> Excavation Work, which is schedule to be undertaken and submitted in Q2; Work-related dust and airborne contaminants, is schedule to be undertaken and submitted in Q3; Harmonised temporary traffic management is schedule to be undertaken and submitted in Q4. <p>Findings from these surveillance audits will also be provided ELT/Safety Committee, with any rectification actions or opportunities for improvement to be assigned to appropriate staff within SkyTrust's action module to be addressed.</p> <p>In Q1, Compliance Australia Certification Services (CACS) was engaged to complete LRC's annual ISO45001 certification audit in Q2 (09 - 11th November 2022).</p> <p>In Q1 Council also underwent an audit as part of the Self Insurer Licence Renewal process. Council has received a draft audit report and will be submitting an action plan to address the non-conformances and opportunities for improvement to LGW in Q2.</p>

	<p>Routinely conduct facility inspections to highlight risks and ensure facilities are maintained to current standards</p>	<p>90% completion of hazard inspections as scheduled.</p>	<p>30/06/2023 (As per schedule)</p>	<p>Executive Leaders Council Officers</p>	<p>There were 58 hazard inspections due for Q1 with 43 remaining outstanding. This is a 25.86% completion rate. Completion of inspections have been impacted by wet weather and vacancies.</p> <p>Note, additional inspections for Q1 included:</p> <ul style="list-style-type: none"> • Noticeboard Inspections, with 25 due throughout the quarter, at the time of reporting there were 7 outstanding, resulting in a 72% completion rate; • Eye Wash Inspections - with 13 due throughout the quarter, at the time of reporting there were 13 outstanding, resulting in a 0% completion rate. <p>The WHS team will be liaising with staff responsible for an outstanding inspection to understand their timeframes for completion and identify any potential challenges or issues with current outstanding inspections.</p>
<p>Procedures and work practices reflect the requirements of current health and safety legislation, standards, codes of practice,</p>	<p>Conduct reviews of work procedures and practices based on updated legislation and system gaps.</p>	<p>Findings and recommendations from relevant reviews and site inspections to be provided to Executive Leadership Team and Safety Committee Meeting for action and/ or implementation.</p>	<p>30-Jun-23</p>	<p>WHS Team Executive Leaders Council Officers</p>	<p>An Action Plan to address the findings of the External Audit that occurred during Q1 as part of the Self Insurance Renewal will be developed in Q2 and presented to the ELT and Safety Committee. Further the findings and recommendations following the discovery session will be used to support the prioritisation of document reviews with a scheduled to be developed over Q3 and Q4.</p>

11.6 - Workplace Health & Safety Update Report - October 2022 --Appendix 1

<p>agreements and guidelines.</p>	<p>On-site inspections are to be completed by a WHSA to ensure work procedures match work practices.</p>	<p>10 or more site inspections and involvement in pre-start talks to be completed by a WHSA on a monthly basis with an inspection report provided with recommendations/ findings.</p>	<p>30-Jun-23</p>	<p>WHS Team Executive Leaders</p>	<p>More than 10 site inspections have been completed in Q1.</p> <p>Re-occurring trends identified included:</p> <ul style="list-style-type: none"> • Signage being unmaintained; • Signage not being at the required distance; and • Gaps within the pre-start documentation. <p>These areas are being addressed while the WHSA is on site and further reported to the respective supervisor to complete ongoing monitoring.</p>
<p>Safety Actions are addressed in a timely manner.</p>	<p>Completion of scheduled actions, assigned to officer is achieved within designated timeframes.</p>	<p>90% of Actions addressed by allocated timeframe.</p>	<p>30-Jun-23</p>	<p>Executive Leaders Council Officers</p>	<p>In Q1 only 18.98% of allocated actions have been addressed inline with the allocated timeframe. There were 79 actions due for Q1 with 64 actions remaining outstanding.</p> <p>It has been identified that the key impacts on completion of allocated actions include:</p> <ul style="list-style-type: none"> • Items being rejected due to no evidence being provided for the close out of the action; • Staff having not yet received training within SkyTrust; and • Change in personnel as roles become vacant or are filled. <p>WHSA will raise Outstanding Safety Actions' with the ELT/MG at the next monthly meeting in Q2 and prioritise training and follow-up with users for feedback.</p>
<p>Completion of corrective actions raised from audits and hazard inspections completed by their due date.</p>	<p>Completion of corrective actions raised from audits and hazard inspections completed by their due date.</p>	<p>90% of overdue actions from previous reporting cycle closed within 10 days or mitigation strategy has been implemented.</p>	<p>30-Jun-23</p>	<p>Executive Leaders Council Officers</p>	<p>In Q1 it has been highlighted that the automatic reminders being sent to responsible officers from within SkyTrust are not being within 10 days. WHS will plan for an engagement sessions with relevant staff to ensure they are aware of timeframe and processes within the system and identify any issues that may be preventing the completion of tasks.</p>

11.6 - Workplace Health & Safety Update Report - October 2022 --Appendix 1

Workers and contractors are inducted into Council's SMS	All employees and third parties are inducted in LRC-SMS prior to commencing works.	95% of all employees and third parties to receive the appropriate induction prior to commencement of work.	Ongoing	Human Resources WHS Team	In Q1, the KPI is reflective of an 88.57% completion rate as there have been: <ul style="list-style-type: none"> • 18 new staff members inducted with 2 non-conformances; • 17 new contractors inducted with 2 non-conformances. The non-conformances are the result of either staff or contractors commencing duties prior to the completion of their induction. Further communication and awareness documents will be developed to assist employee and contractor with understanding this requirement and the processes that need to be followed.
Workers or their representatives are involved in the decision making process where there is an impact on workplace health and safety.	Workplace Health and Safety Committee meetings held on a quarterly basis, with HSR's provided sufficient notice to propose any agenda items for meetings.	80% attendance by Health and Safety Representatives (HSR) and advisory members at each scheduled Safety Committee Meeting.	30-Jun-23	Safety Committee	In Q1, the Safety Committee Meeting had 50% attendance (July 2022). This rate was affected due to staff not having availability to attend the scheduled meeting due to either, leave, conflicting commitments or illness. The meeting was still able to be held as there was a quorum.
Establish effective communication channels for the distribution of health and safety information to the workplace.	WHS team to utilise various levels of communication strategies to ensure effective distribution of information to all workers.	WHS team to establish the following: ~ Culture Surveys (annual) ~ Safety Workshops (annual) ~ Safety Updates included in Team Talk (monthly) ~ Monthly Report to Councillors	30-Jun-23	WHS Team Executive Leaders Council Officers	In Q1, Safety completed three reports to Council with an overview of incidents and key items such as audit outcomes and participation in LGW workshops. Safety culture workshops were scheduled to run in Q2 with an external facilitator with feedback and future steps to be presented for endorse by the ELT. In Q2 the WHS team plan to engage with supervisors on Incident reporting within their teams and touch base on other key Safety topics.

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.7 - Information Report - Governance

11.7 Information Report - Governance

This report provides an update on a range of activities that have occurred during the month of October 2022 for the Governance Department.

Council Action

Deliver

Applicable Legislation

Local Government Act 2009

Local Government Regulation 2012

Policy Considerations

Nil

Corporate and Operational Plan Considerations

Strategy area: 3.2 Our Economy and 3.4 Governance

Budget Considerations

As per approved 2022/23 budget.

Previous Council Resolutions related to this Matter

Nil

Officer Comment

Responsible Officer: Brett Walsh, Acting Chief Executive Officer

Background:

Officers are requested to provide an information update to Council on a monthly basis to outline achievements, challenges and statistical information for the various functional areas in Council.

Issue:

Chief Executive Officer Update

Since commencing with Council in late October 2022, a comprehensive handover has been undertaken with Senior Staff, Mayor, and Councillors which included visits to Council facilities. An action list has been provided with 98 items requiring attention on a range of matters across Council.

The Mayor and I have visited a large number of businesses in Longreach over the last three weeks as a way to introduce myself to the community. These visits have certainly opened my eyes to the private sector investment in the community.

A day trip was held to Ilfracombe, Isisford and Yaraka attending the various Council facilities, meeting Council staff and community members.

A site visit was made to the Selectability premises in Longreach where Council was provided with an update on the various programs and new initiatives that are available to the community. This service will be a great asset to Longreach and the wider region for our disability consumers.

I attended the function at the Qantas Museum to celebrate the 100 years of the first Qantas flight. I was particularly privileged to speak with the granddaughter of the pilot and the granddaughter of the only passenger on that first flight.

11. CHIEF EXECUTIVE OFFICER'S REPORT

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Overall it has been a really welcoming two weeks at Longreach Regional Council and I look forward to continuing to work with Council, Staff and Community Members to enhance our region.

Tourism Update

Longreach Explore Centre (Visitor Information):

October seemed to arrive all too quickly and as we head into the shoulder season, visitor numbers have decreased. This month the Executive Officer for Tourism and Customer Service Officer attended the Qld Information Centres Annual Conference (QICA) in Noosa.

This was a valuable opportunity to see what's new and how other Information Centres are doing things, developing relationships between the Coast and Outback and promoting our part of Queensland as well as networking opportunities with our neighbouring Councils.

Discussions were held around Sustainable and Accessible Tourism, QTIC Tourism Indigenous Employment Champions Network, Update from Tourism & Events Queensland (TEQ), Customer Service Training session, VIC accreditation update, as well as VIC Awards and Volunteer Service Awards.

Congratulations to the 3 VIC of the Year award winners:

Volunteer: Parkyn's Hut Explore Centre

LTO: Redcliffe Jetty Visitor Information Centre

RTO: Whitsundays Visitor Information Centre



The Australian Travellers Magazine announced their top 50 Towns to visit, with Longreach taking out number 37 in the top 50 towns to visit. The 7 reasons to visit our town were Qantas Founders Museum, Australian Stockman's Hall of Fame, Outback Pioneers Cobb and Co, Outback Aussie Tours Smithy's Outback Dinner and Show, Outback Pioneers Staging Post Accommodation, Iningai Nature Reserve, Merino Bakery and the Branch Café. It was a great boost to receive this recognition by independent travellers as we head into the planning phase for 2023.

October was a very sad time for the Longreach Community and Tourism, with the loss of Ian Huff and Quentin Scott. Ian worked tirelessly as a Volunteer at the Powerhouse Museum, refurbishing countless items in the museum, repairing and maintaining as well as setting up the Workshop and the Saddler/Blacksmith Displays. We send our condolences to Barb and family.

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Quentin Scott was a massive contributor to the community of Longreach, he was passionate about Iningai Nature Reserve and did countless hours of volunteer work within our community. Scotty was a much loved member of Outback Pioneers and the Kinnon family. We extend our condolences to Scotty's family and the Outback Pioneers family.

	September 2022	October 2022
Phone Calls Received	133	48
Emails Received	118	4
Over the Counter Enquires	2646	1678
Total Enquiries	2955	1730
From these Enquires:		
Phone Bookings Completed	8	3
Over the Counter Bookings Completed	276	114
Phone and Email General Enquiries	144	64
Information Mail Outs via mail or email	86	16

The Explore Centre has processed **\$23,959.22** in sales on behalf of local operators for this month

Longreach Explore Centre (Visitor Information) Statistics (financial year) 2022-2023:

Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023
5089	3813	2955	1678								
July 2021– June 2022				October 2022				2022 – 2023 YTD			
24,882				1678				11091			

Longreach Regional Council Approved Camping Areas (financial year) 2022-2023:

Location	October 2021	October 2022 Campers	2022 -2023 YTD Campers
Apex Park	351	201	5887
Emergency Camping Passes	N/A	20	0
Barcoo Weir/Oma Waterhole	59	15	636
Yaraka		72	

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.7 - Information Report - Governance

Longreach Powerhouse and Historical Museum:

The Powerhouse Museum is still seeing visitors albeit a much smaller number than previous months. The focus now is to identify where we can improve the museum, as well as renewal of interpretive signage

Longreach Powerhouse and Historical Museum Statistics (financial year) 2022-2023:

Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023
924	713	569	230								

Collaboration:

Experience Longreach Region, Barcoo Shire Council, and Quilpie Shire Council

Experience Longreach Region recently met via zoom with the Quilpie Shire Council and Barcoo Shire Council to strengthen the relationships and revisit the Channel Country Way. This drive was first initiated at the beginning of 2022 but with the season arriving and the VIC's busy it lost momentum.

The Channel Country Way begins in Quilpie taking in Eromanga, Windorah, Jundah and Longreach as the finish. What makes this drive special is that we encourage travellers to take a detour from the main drive and visit Yaraka, Emmet and Isisford. A website landing page is currently in development as well as Itineraries and image sharing facilities between the three shires underway.



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Experience Longreach Region Website:

Website Snapshot: experiencelongreach.com.au

The Experience Longreach website “send us a message” form has produced 11 emails direct for October and 4,858 page views. We are updating the website all the time with new images, as well as making it a more user friendly tool and one stop shop for our visitors. With over 40% of visitors travelling with their pets, we have added a tile for “Pet friendly – Eat, Play, Stay” taking our guests directly through to websites of participating operators in this space.



Experience Longreach Social Marketing Snapshot – October 2022

Facebook Reach

Facebook Page reach ⓘ

221,267 ↑ 1.2K%



Instagram Reach

Instagram reach ⓘ

87,630 ↑ 4.2K%



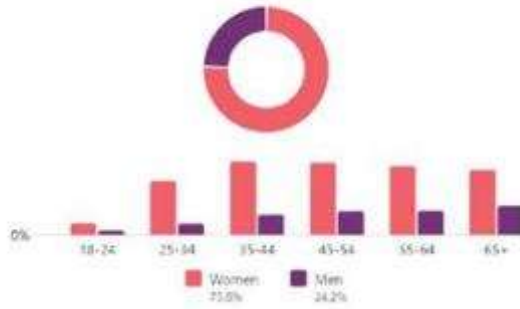
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Facebook Audience

Facebook Page likes ⓘ

4,014

Age & gender ⓘ



Top towns/cities

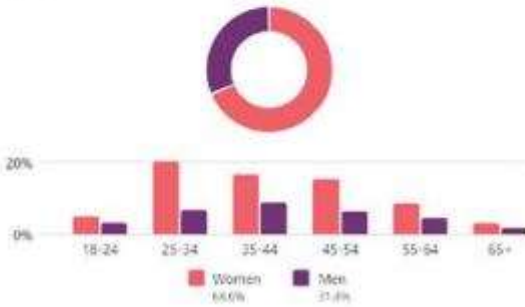


Instagram Audience

Instagram followers ⓘ

2,271

Age & gender ⓘ



Top towns/cities



11. CHIEF EXECUTIVE OFFICER'S REPORT

11.7 - Information Report - Governance

Discover Longreach, the heart of Outback Queensland

The last couple of years have seen keen travellers discover the beauty of Australia by exploring a little closer to home. One such homegrown gem, which is found in our own sunny state, is the history-filled town of Longreach. Boasting attractions like the Australian Stockman's Hall of Fame and the Qantas Founders Museum, classic Aussie pubs and much more, this regional destination is well worth exploring. Here's ten things to do in Longreach, otherwise known as Queensland's heart of the outback ...

Uncover history at the Australian Stockman's Hall of Fame

The [Australian Stockman's Hall of Fame](#) is widely regarded as the jewel in Longreach's crown, so trust us when we say it's well worth a visit. Since opening in 1988, this premier outback heritage institution has lured in more than one million visitors with an authentic and entertaining outback experience that depicts the lives and history of early bush custodians of Australia. Inside the museum you can discover a bounty of themed galleries, a live show with working dogs and sheep, a cinema and much more. It's the ultimate immersive Longreach experience.

Learn about sky-high dreams at the Qantas Founders Museum

Always wanted to learn about Australia's aircraft history? Look no further than the [Qantas Founders Museum](#), where you can learn all about Australia's national airline, from its early days in outback Queensland to now. You can traverse through life-size exhibits, have a gander at historical artefacts and explore interactive displays including the National Heritage Listed Qantas Hangar. You can also enjoy informative guided tours of the Boeing 707 and Boeing 747! You won't go hungry either with the on-site McGuinness Restaurant serving up hearty meals that are sure to satiate your appetite.

Stock up on delicious baked goods

There's nothing quite like a country town bakery, and [Merino Bakery](#) has a treasure chest – or rather a stacked cabinet – full of belly-warming goods. You can pick up meat pies, sausage rolls, freshly baked bread, croissants, doughnuts, custard tarts and perhaps the most delicious and decadent treat of them all – a vanilla slice. We suggest bringing a cooler bag so you can take a bunch of baked goodies for a picnic – our spot of choice is along the banks of Thomson River, which is just a short drive from Longreach.

Jump on a Cobb and Co stagecoach

For a true outback experience, make sure to hop on a Cobb and Co stagecoach along the original Longreach-Windorah mail route through the bush with [Outback Pioneers](#). Hold on to your hats during the 45-minute stage coach ride, which is followed by photos, a traditional smoko (hello, tea and jamper), a classic Australian movie in retro cinema seats and the Harry Redford Old Time Tent Show, a family-friendly tribute to the old travelling shows.

Sail the river on a sunset cruise

The colours of the outback come alive at sunset and there's no better way to see this than by gliding down the Thomson River aboard the Longreach Explorer on a [sunset river cruise](#). Run by Outback Aussie Tours, this above-water voyage features sweeping river and floodplain views. Grab a drink and take a seat on the deck as the captain tells captivating stories about the river, its wildlife and Indigenous heritage. As dusk settles, you'll dock at Smithy's Outback Dinner & Show, where you can enjoy a camp-oven themed dinner under the stars while live performers entertain you with their songs and stories.

Wine and dine at a Longreach icon

Talking of Harry Redford, there's a whole restaurant named after the local legend who, in his time, was a stockman, drover and cattle thief. [Harry's Restaurant](#), which is nestled on Calah Street, is the perfect place to hang your hat and fill up on some grub. And by grub, we mean sensational fare created using fresh, seasonal produce. You can dig in to the likes of Humpty Doo barramundi with avocado and mango salsa, green-mango salad, red-pepper coulis and lime cheek, char-grilled spatchcock with roast-vegetable melange, spinach, fresh herbs and garlic labneh, and prosciutto-wrapped 12-hour slow-cooked roasted lamb shoulder with braised French lentils and sautéed pak choy.

Discover dinosaurs on a day tour to Winton

A two-hour trip from Longreach lands you in Winton, a scenic outback town known for its Banjo Paterson history and its abundance of fossilised dinosaur bones. On this [guided tour](#) (once again hosted by Outback Pioneers), you'll discover the famous North Gregory Hotel, which is where *Waltzing Matilda* was first performed. You can also visit the Australian Age of Dinosaurs Museum, which includes entry to the famed Dinosaur Canyon, as well as tuck in to a delicious lunch at the North Gregory Hotel.

Have an electrifying great time at the Powerhouse and Historical Museum

Always wanted to know how electricity was generated back in the day in Outback Queensland? The [Longreach Powerhouse and Historical Museum](#) has all of the answers. This educational hub houses local history, stories and artefacts as well as being the largest preserved rural generating facility in Australia. You can find out how electricity was generated and distributed throughout the area, while checking out the various tools used to maintain the engines.

Throw back a frothy one at The Birdcage Hotel

Located a stone's throw away from the main street of Longreach, [The Birdcage Hotel](#) is a family-friendly spot that's a perfect place to make a pit stop for a pub feed and to indulge in pint. You can treat your taste buds to pulled-pork burgers, barbecue chicken pizzas, barramundi spring rolls, steak sandwiches, bangers and mash, and the almighty chicken parm.

Hire a car and venture further out to Ilfracombe

Located 27 km from Longreach is the town of [Ilfracombe](#), a rural locale that calls itself The Hub of the West. It's here where you can take a stroll along one mile of farm machinery, historic cottages and a Light Horse display at the Lynn Cameron Machinery Mile & Historic Precinct. Those thirsty after a spot of walking can perch at the Wellshot Hotel, which is more than 120 years old. The hotel is known for its unique hat collection, money stuck to the roof and an assemblage of unusual bar stools.

Get back outback and fly direct with Qantas from Brisbane to Longreach, regional Queensland's beautiful backyard. Book your flights on the [Qantas website](#).

11. CHIEF EXECUTIVE OFFICER'S REPORT

11.7 - Information Report - Governance

The massive spike in Instagram and Facebook hits between the 7th and 15th October was due to the joint campaign with Qld Airports and Qantas “Lots to see in 2023”. QAL funded this campaign which included an article in the Weekend Edition targeting Brisbane and Gold Coast. At the time of this report the figures from Qld Airports had yet to be advised, however the spike on our Socials has been promising.

Disaster Management Update

Outlined below are a number of key activities completed by the Disaster Management Coordinator during the month of October:

- The Disaster Management Coordinator set up a stall outside Longreach IGA for two mornings (27 & 28 October) and provided “Be Ready Central West” flipbooks and Get Ready Queensland “What’s in your Emergency Kit?” fridge magnets to IGA patrons. Get Ready Queensland has an informal partnership arrangement with IGA and they are encouraging IGA patrons to purchase items to make up their own emergency kits.
- Mailed Resupply to Flood Isolated Properties brochures and a covering letter from the Chair of the Longreach Local Disaster Management Group to all rural landholders within the Longreach Regional Council area.
- Handed out Emergency Kits funded by Get Ready Queensland to patrons who attended the CWA Markets in Edkins Park on Saturday, 15 October 2022.
- The Longreach Regional Council Local Disaster Management Plan and the Local Essential Supply Guideline were adopted by Council at the October 2022 meeting.

Economic Development & Public Affairs Update

Skilled Migration Workshop

Council engaged with local employers and RAPAD to promote a workshop on skilled migration presented by The Department of Home Affairs Business Industry and Regional Outreach (BIRO) team. The info-session was tailored to employers or small businesses interested in skilled migration for filling their staffing needs. BIRO officers were pleased with the attendance, and made connections with multiple employers and stakeholders while in-region.

Council and RAPAD representatives met with BIRO officers the next day to discuss the potential merits of a Designated Area Migration Agreement (DAMA). It was a productive meeting, and BIRO officers will be presenting to the RAPAD board later this month to discuss the matter further.

Consumer Spending Data

September data is available from Spendmapp. Although at the time of writing, October data had not been released.

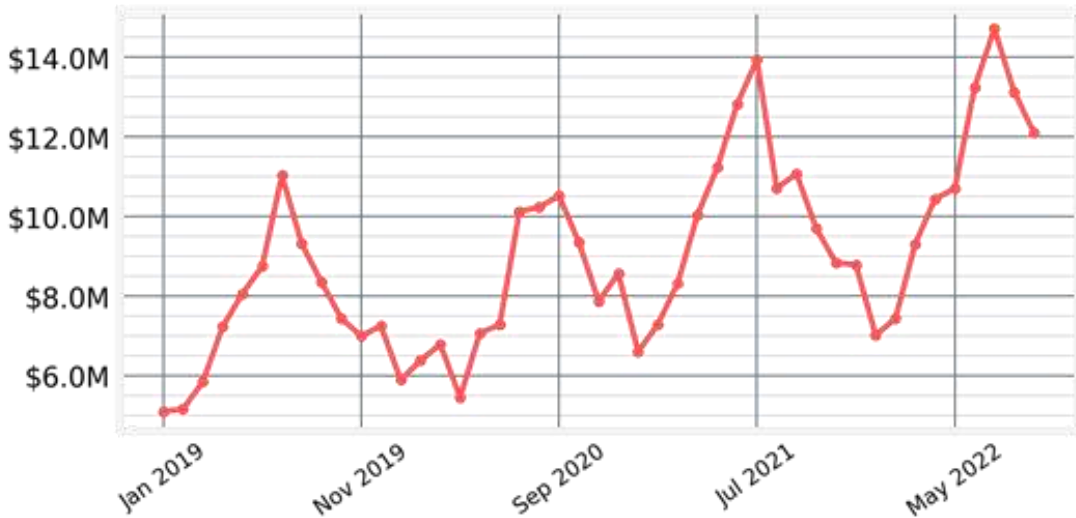
For the month of September 2022:

Total Local Spend was \$12.1M. This is a 9.27% increase from the same time last year.
Resident Local Spend was \$6.0M. This is a 13.53% increase from the same time last year.
Visitor Local Spend was \$6.1M. This is a 5.32% increase from the same time last year.
Resident Escape Spend was \$4.4M. This is a 2.31% increase from the same time last year.

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.7 - Information Report - Governance

Total Local Spend

The total amount spent with merchants within the Longreach Regional Council LGA.



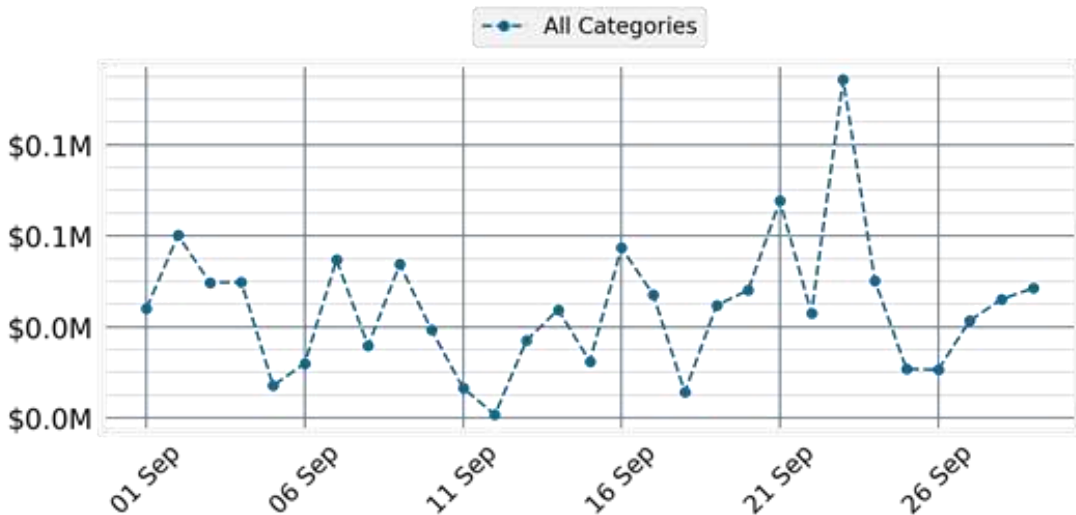
The Top 3 Suburbs by Resident Escape Spend for September 2022

Resident Escape Spend by destination Suburbs (i.e. where the spending goes to).

- Emerald: \$280k
- Winton: \$200k
- Mackay: \$180k

Night Time Economy for September 2022

The biggest spending night of the month of September 2022 was Friday 23 September. Which corresponds with the calcutta for the Longreach Cup.



11. CHIEF EXECUTIVE OFFICER'S REPORT
11.7 - Information Report - Governance

Quarterly Analysis

The below information is for the Jul-22 to Sep-22 quarter.

Trend – Change in Total Local Spend

Queensland	Longreach
9.7%	16.2%

Daily Spending – Average Daily Spend by day-of-the-week

Day	Total	Resident	Visitor
Mon	\$420K (+25.5%)	\$177K (+11.9%)	\$240K (+42.3%)
Tue	\$426K (+17.0%)	\$186K (+0.7%)	\$236K (+36.7%)
Wed	\$415K (+14.2%)	\$186K (+6.2%)	\$222K (+20.6%)
Thu	\$420K (+3.8%)	\$193K (-12.6%)	\$219K (+21.4%)
Fri	\$470K (+14.7%)	\$237K (-0.5%)	\$226K (+37.3%)
Sat	\$416K (+11.0%)	\$198K (-4.1%)	\$209K (+27.7%)
Sun	\$239K (+12.3%)	\$77.8K (-2.8%)	\$156K (+23.7%)

Human Resources

Staffing Levels 31 October 2022

Longreach Based	Operational	Admin/ Supervisors	Contract	Total
Full Time	57	38	8	103
Permanent Part Time	3	4		7
Total Permanent Employees	60	42	8	110
Temporary Full Time	2	4		6
Temporary Part Time				0
Apprentices - Trades	2			2
Traineeships				0
Casual Staff	5	7		12
Total Temporary Employees	9	11	0	20
Total Current Employees	69	53	8	130
Current Vacant Positions	5	5	6	16

Ilfracombe Based	Operational	Admin/ Supervisors	Contract	Total
Full Time	14	5		19
Permanent Part Time	0		1	1
Total Permanent Employees	14	5	1	20
Temporary Full Time	1			1
Temporary Part Time				0
Apprentices - Trades				0
Traineeships			1	1
Casual Staff	3	1		4
Total Temporary Employees	4	1	1	6
Total Current Employees	18	6	2	26
Current Vacant Positions	4			4

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.7 - Information Report - Governance

Isisford Based	Operational	Admin/ Supervisors	Contract	Total
Full Time	10	5		15
Permanent Part Time		2		2
Total Permanent Employees	10	7	0	17
Temporary Full Time				0
Temporary Part Time				0
Apprentices - Trades	1			1
Traineeships				0
Casual Staff	3	1		4
Total Temporary Employees	4	1	0	5
Total Current Employees	14	8	0	22
Current Vacant Positions	1			1

Yaraka Based	Operational	Admin/ Supervisors	Contract	Total
Full Time				0
Permanent Part Time	1			1
Total Permanent Employees	1	0	0	1
Temporary Full Time				0
Temporary Part Time				0
Apprentices - Trades				0
Traineeships				0
Casual Staff	4			4
Total Temporary Employees	4	0	0	4
Total Current Employees	5	0	0	5
Current Vacant Positions				0

ALL Employees	Operational	Admin/ Supervisors	Contract	Total	Last Month	30/06/2022
Full Time	81	48	8	137	137	138
Permanent Part Time	4	6	1	11	11	13
Total Permanent Employees	85	54	9	148	148	151
Temporary Full Time	3	4	0	7	6	5
Temporary Part Time	0	0	0	0	0	0
Apprentices - Trades	3	0	0	3	3	3
Traineeships	0	0	1	1	1	1
Casual Staff	15	9	0	24	23	25
Total Temporary Employees	21	13	1	35	33	34
Total Current Employees	106	67	10	183	181	185
Current Vacant Positions	10	5	6	21	21	17
Complement				204	202	202

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.7 - Information Report - Governance

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare
Consequence: Insignificant
Rating: Low (1/25)

Low risk, informational report only.

Environmental Management Factors:

Nil

Other Comments:

Nil

Recommendation:

That Council receives the Governance information report, as presented.

12. CORPORATE SERVICES REPORT
12.1 - Monthly Financial Statements

12. CORPORATE SERVICES REPORT

12.1 Monthly Financial Statements

Consideration of the financial statements for the period ending 31 October 2022:

CFO report for the month of October 2022

Financial overview

Overall, Council's is managing its operating costs within budget in an environment of rapid inflation. The rapid increases in some costs have already had some impact on projects, the most recent being the large increase in the cost of asphalt which increased the cost of the Eagle Street re-seal by almost 70%. Council's budget was maintained in this instance by reducing the scope of the Eagle Street beautification project. While the cost of materials remains dynamic, Council will need to continue to make choices in how its limited resources are allocated.

Also creating some uncertainty to the budget is the ongoing Enterprise Bargaining Agreement (EBA) negotiations, the outcome of which will determine the employee costs for the year.

The 13-month forecasts indicate that if costs and net capital expenditure are controlled, Council will be able to maintain a sufficient cash balance.

Financial performance

Statement of financial performance	YTD Actual \$'000	YTD Budget \$'000	Last YTD \$'000	Full year budget \$'000
Total revenue	15,361	17,589	18,970	57,093
Total expenses	16,438	19,056	14,924	54,039
Net surplus or (deficit)	(1,077)	(1,467)	4,046	3,054

Council's financial performance to the end of October has been close to expectations in most respects with the main variances to budget caused by:

Item	Income	Expenditure
2021 flood damage	(\$706k)	(\$1,090k)
TMR works	(\$567k)	(\$381k)
Capital expenditure and grant income	(\$1,376k)	-
Employee expenses	-	(\$657k)
Net	(\$2,700k)	(\$2,128k)

The timing of flood damage and TMR works is contributing to the variances and the impact of wet weather on these projects will be continually monitored through the year.

12. CORPORATE SERVICES REPORT
12.1 - Monthly Financial Statements

Employee expenses remain low to budget but are partly offset by higher materials and services expenses as contractors are used to fill some positions while vacancies remain.

Vacancy rate	Oct-22	Jun-22	Oct-21
Vacancies	21	17	25
Full time positions	204	202	199
Vacancy rate	10.3%	8.4%	12.6%






Depreciation is lower to budget due to the timing on new assets being added to the register. The net deficit of \$1.1 million is better than the budgeted deficit of \$1.5 million.

Program performance

As illustrated in the attached program report, most programs are performing within expectations with the main variances being RADF and Insurance costs which are both trending at or above their expected annual net result. Both of these variances are due to revenue recognition and may resolve themselves as revenue from grants and insurance claims are recognised through the remainder of the year.

Program	Net result		
	YTD	Budget YTD	Budget full year
RADF	(10)	(3)	(10) 
Insurance	(629)	(621)	(604) 

Unfavourable variances to expenses have been recognised in the five programs below. Internal recharges is a reallocation of employee expenses to other programs that will be fixed by a journal. Budget adjustment is proposed for Governance. The other programs will be continue to be monitored.

Program	Expenses	
	YTD	Budget YTD
Governance	(369)	(234) 
Roads, streets and stormwater	(2,141)	(2,049) 
Fleet management	113	167 
Cemeteries	(143)	(86) 
Internal recharges	(150)	2 

Cash

Statement of cash flows	YTD Actual	Full year budget
	\$'000	\$'000
Net cash inflow/(outflow) from operating activities	(3,428)	(1,705)
Net cash inflow/(outflow) from investing activities	(1,075)	(7,278)
Net cash outflows from financing activities	(1,937)	(1,244)
Net cash inflow/(outflow)	(6,440)	(10,227)
Opening cash balance	34,074	30,353
Closing cash balance	27,634	20,126

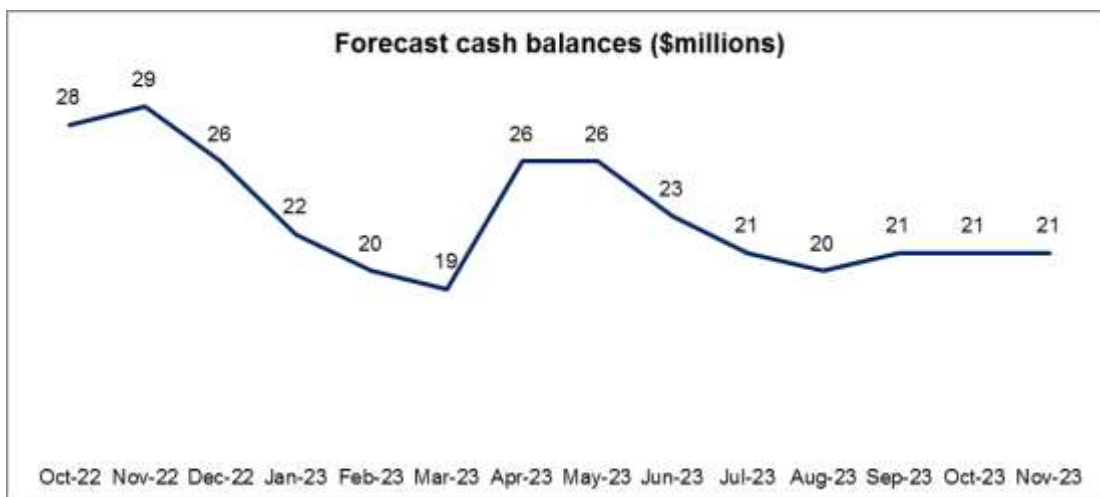
12. CORPORATE SERVICES REPORT

12.1 - Monthly Financial Statements

At the end of October, Council had a cash balance of \$27.6 million, including \$25 million of unrestricted cash. The unrestricted cash balance is sufficient to cover 7.3 months of cash expenses.

Council has recorded a net cash outflow of \$6.44 million for the YTD. There is a timing difference between some project expenditure and grant receipts at the end of each month that contributes to this. Also contributing to the net cash flow is the partial early repayment of the LWDEFS loan.

Council's 13-month forecast shows that Council will maintain sufficient cash in the short term. Total cash is expected to fall to \$19 million in March 2023 before the next half-year rates receipts and the FAG repayment will be received in April 2023.



Financial position

Statement of financial position	YTD Actual	Actual June	Full year
	\$'000	2022	budget
	\$'000	\$'000	\$'000
Total assets	386,008	391,345	361,382
Total liabilities	28,993	33,309	27,172
Net community assets	357,015	358,036	334,210
Community equity			
Asset revaluation reserve	150,151	150,094	123,238
Retained surplus	206,864	207,941	210,972
Total community equity	357,015	358,036	334,210

Council maintains a sound financial position and maintaining good working capital with current assets exceeding current liabilities by 3.6 times.

Net unpaid rates balance is \$1.8 million (\$1.8 million Oct 2021).

The property, plant and equipment balance remains low as depreciation charges exceed new asset additions. Capital expenditure is beginning to pick up, particularly with new fleet assets.

Liabilities mainly comprise QTC loan balances as illustrated below.

12. CORPORATE SERVICES REPORT
12.1 - Monthly Financial Statements

Loan	Rate	Expiry date	Book value	Market value	Unrealised gain/(loss)
Saleyard land purchase	2.950%	15/12/2026	312	306	6
Water project 15/16	2.939%	15/06/2036	565	512	53
Sewer infrastructure	6.565%	15/09/2026	616	648	(32)
ACC land purchase	5.244%	15/03/2032	609	636	(27)
Water project	5.282%	15/06/2029	2,903	3,017	(114)
LWDEFS loan 1	3.693%	15/12/2036	11,043	10,474	569
Total borrowings			16,048	15,593	455

Financial Statements, Capital Expenditure and Program reports attached.

Appendices

1. CFO attachments October.pdf [↓](#)

Recommendation:

That the monthly financial statements for the period ending 31 October 2022 be adopted, as presented.

Financial statements at 31 October 2021

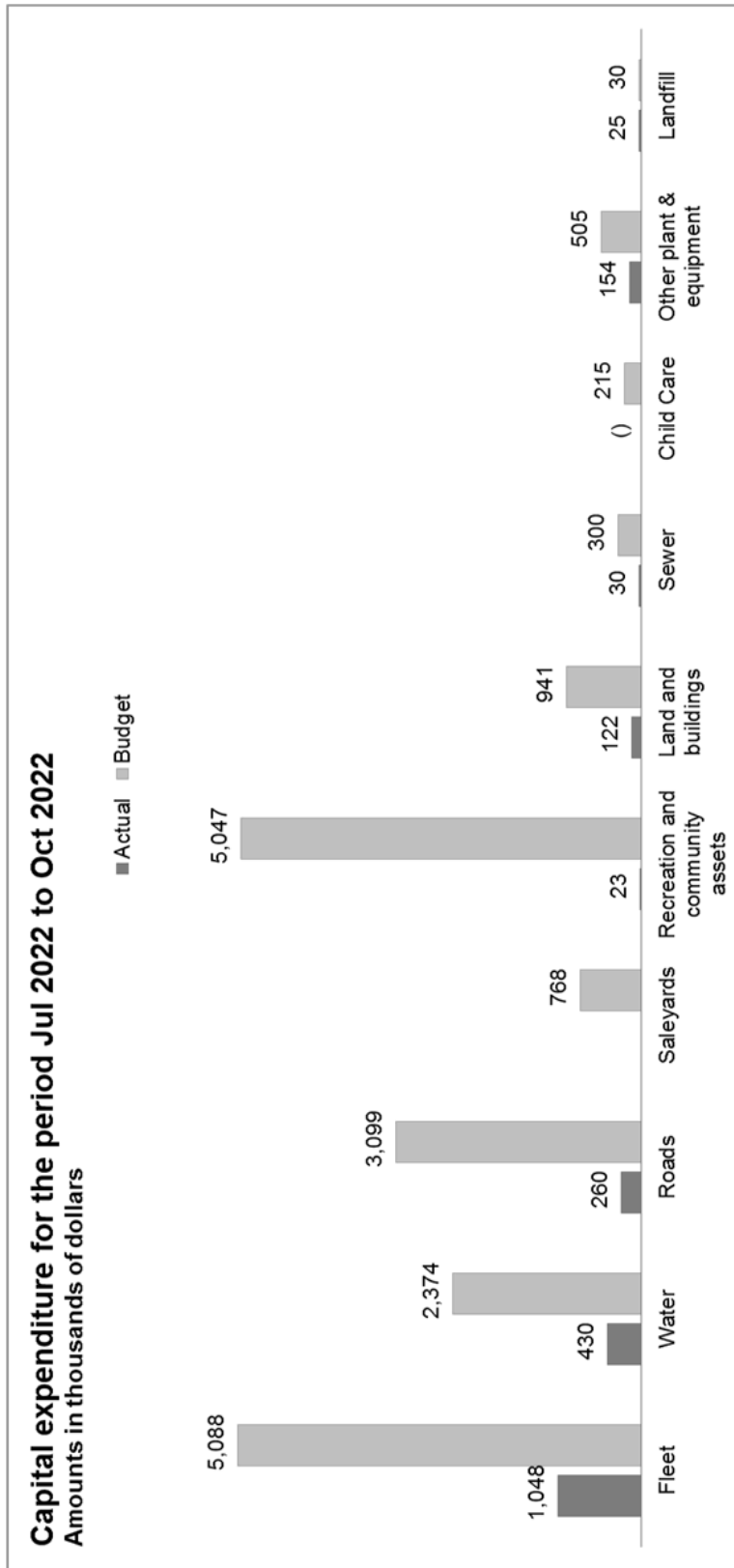
Statement of financial performance	YTD Actual	YTD Budget	Last YTD	Full year budget
	\$'000	\$'000	\$'000	\$'000
Revenue				
Rates, levies and charges	5,975	5,820	5,664	11,833
Fees and charges	771	879	715	2,638
Recoverable works income	2,010	2,542	3,070	7,627
Other revenue	683	701	540	2,128
Operating grants, subsidies and contributions	5,013	5,592	6,695	21,778
Capital grants, subsidies and income	679	2,055	2,315	11,089
Profit on sale of assets	230	-	28	-
Total revenue	15,361	17,589	18,970	57,093
Expenses				
Employee expenses	4,868	5,525	4,773	16,575
Materials and services	8,583	10,414	7,246	28,111
Finance expenses	264	286	253	858
Depreciation	2,724	2,832	2,652	8,495
Other expenses	-	-	-	-
Total expenses	16,438	19,056	14,924	54,039
Net surplus or (deficit)	(1,077)	(1,467)	4,046	3,054
Operating deficit				
Net surplus/(deficit)	(1,077)	(1,467)	4,046	3,054
less capital grants and income	(908)	(2,055)	(2,286)	(11,089)
Operating deficit	(1,986)	(3,521)	1,760	(8,034)

Statement of financial position	YTD Actual	Actual June	Full year budget
	\$'000	2022	\$'000
	\$'000	\$'000	\$'000
Current assets			
Cash and cash equivalents	27,634	34,074	20,126
Current trade and other receivables	7,533	5,646	3,514
Inventories	1,368	1,418	683
Non-current assets			
Trade and other receivables	11,689	11,689	10,460
Property, plant and equipment	337,784	338,518	326,599
Other non-current assets	-	-	-
Total assets	386,008	391,345	361,382
Current liabilities			
Trade and other payables	5,983	8,283	5,395
Current borrowings	1,248	1,241	1,382
Current provisions	2,952	3,027	1,500
Non-current liabilities			
Borrowings	14,800	16,744	15,329
Provisions	4,010	4,014	3,566
Total liabilities	28,993	33,309	27,172
Net community assets	357,015	358,036	334,210
Community equity			
Asset revaluation reserve	150,151	150,094	123,238
Retained surplus	206,864	207,941	210,972
Total community equity	357,015	358,036	334,210

12.1 - Monthly Financial Statements --Appendix 1

Statement of cash flows	YTD Actual	Full year budget
	\$'000	\$'000
Cash flows from operating activities		
Receipts from ratepayers and customers	7,552	23,343
Receipts from grants	2,266	21,955
Payments to employees	(4,946)	(16,746)
Payments to suppliers	(8,036)	(29,531)
Interest paid	(263)	(726)
Net cash inflow/(outflow) from operating activities	(3,428)	(1,705)
Cash flows from Investing activities		
Receipts from capital grants	679	11,089
Receipts from sale of assets	339	-
Payments for capital expenditure	(2,092)	(18,367)
Net cash inflow/(outflow) from investing activities	(1,075)	(7,278)
Cash flows from financing activities		
Loan repayments	(1,937)	(1,244)
Net cash outflows from financing activities	(1,937)	(1,244)
Net cash inflow/(outflow)	(6,440)	(10,227)
Opening cash balance	34,074	30,353
Closing cash balance	27,634	20,126

Statement of changes in equity	YTD Actual	Full year budget
	\$'000	\$'000
Accumulated surplus		
Opening balance	207,941	207,919
Net profit or (loss)	(1,077)	3,053
Closing accumulated surplus	206,864	210,972
Asset revaluation reserve		
Opening balance	150,094	123,238
Other comprehensive income	57	-
Closing asset revaluation reserve	150,151	123,238
Total community equity	357,015	334,210



Longreach Regional Council
 Program Report
 for the YTD October 2022

Program	Revenue		Expenses		Net result	
	YTD	Budget YTD	YTD	Budget YTD	YTD	Budget full year
Office of the CEO						
Human resources	2	-	(347)	(427)	(345)	(427)
Governance	-	-	(369)	(234)	(369)	(234)
Elected member expenses	-	-	(160)	(181)	(160)	(181)
Disaster management and regional coordination	11	28	(87)	(84)	(76)	(56)
Economic development	-	-	(49)	(59)	(49)	(59)
Tourism, museums and VIC	94	40	(309)	(262)	(215)	(222)
Total Office of the CEO	107	68	(1,321)	(1,248)	(1,214)	(1,180)
Infrastructure Services						
Infrastructure administration	-	-	(207)	(389)	(207)	(389)
Depot and airstrips	-	-	(119)	(113)	(119)	(113)
Roads, streets and stormwater	10	-	(2,141)	(2,049)	(2,132)	(2,049)
2019 NDRA event	52	-	(3)	-	50	-
2020 NDRA event	1,070	1,000	(1,070)	(1,000)	-	-
2021 NDRA event	2,748	3,454	(2,748)	(3,838)	-	(384)
Contract works	1,956	2,524	(1,906)	(2,287)	50	709
Fleet management	161	45	113	167	274	212
Sewerage	888	818	(267)	(265)	620	553
Waste management	539	511	(262)	(252)	277	259
Water	1,769	1,629	(850)	(1,090)	919	539
Total Infrastructure Services	9,192	9,981	(9,460)	(11,118)	(268)	(1,136)
Total	9,300	10,050	(10,781)	(12,366)	(907)	(2,316)

12.1 - Monthly Financial Statements --Appendix 1

Program	Revenue		Expenses		Net result		
	YTD	Budget YTD	YTD	Budget YTD	YTD	Budget YTD	Budget full year
Community Services							
Health and environmental services	14	4	(23)	(34)	(9)	(30)	(89)
Child Care	733	926	(781)	(901)	(48)	25	73
Community development and events	(5)	-	(108)	(130)	(113)	(130)	(389)
Donations and sponsorship	-	-	(43)	(54)	(43)	(54)	(162)
RADF	-	9	(10)	(13)	(10)	(3)	(10)
Community administration	-	-	(167)	(279)	(167)	(279)	(836)
Libraries	13	1	(77)	(79)	(63)	(78)	(233)
Community centres and halls	12	13	(115)	(173)	(103)	(160)	(480)
Public conveniences	3	3	(52)	(135)	(49)	(132)	(397)
Development services	23	20	(81)	(63)	(58)	(43)	(130)
Council housing	35	33	(69)	(108)	(34)	(75)	(226)
Showgrounds and sporting facilities	27	28	(286)	(246)	(260)	(218)	(588)
Cemeteries	49	43	(143)	(86)	(94)	(42)	(127)
Parks and gardens	-	-	(627)	(631)	(627)	(631)	(1,878)
Swimming pools	4	3	(371)	(326)	(367)	(324)	(971)
Total Community Services	908	1,084	(2,953)	(3,258)	(2,046)	(2,174)	(6,443)
Financial Services							
Insurance	3	8	(632)	(629)	(629)	(621)	(604)
Finance	1,086	923	(285)	(484)	800	439	7,835
Rates	2,516	2,689	(24)	(42)	2,492	2,647	5,270
Internal recharges	28	12	(150)	2	(122)	13	40
Total Financial Services	3,633	3,632	(1,092)	(1,163)	2,541	2,479	12,541
Corporate Services							
Corporate administration	4	-	(526)	(534)	(522)	(534)	(1,601)
IT	-	-	(332)	(385)	(332)	(385)	(1,156)
Land, leased out assets and commercial businesses	37	22	(169)	(174)	(133)	(152)	(431)
Saleyards	30	15	(4)	(185)	26	(170)	(260)
Local laws	82	50	(259)	(325)	(177)	(274)	(823)
LWDEFS	262	165	(124)	(159)	138	6	17
Total Corporate Services	415	253	(1,415)	(1,763)	(999)	(1,510)	(4,255)
Total Council Operating Result	14,254	15,019	(16,240)	(18,540)	(1,986)	(3,521)	(8,034)

12. CORPORATE SERVICES REPORT
12.2 - 2022/2023 Financial Year - September Quarterly Budget Review Report

12.2 2022/2023 Financial Year - September Quarterly Budget Review Report

Consideration of a budget review for the quarter ending 30 September 2022 pursuant to Section 170 of the *Local Government Regulation 2012*, where Council may, by resolution, amend the budget for a financial year at any time before the end of the financial year.

Council Action

Deliver

Applicable Legislation

Local Government Act 2009

Local Government Regulation 2012 Section 170

Policy Considerations

Various Accounting Policies

Long Term Financial Plan

Corporate and Operational Plan Considerations

CORPORATE SERVICES: Financial Management			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.2.2	Council operations managed within approved Annual Budget.	Revenues meet Budget. Operating Expenses within Budget. Capital Expenditure within Budget. One off projects within Budget.	Quarterly review on progress against budget; <ul style="list-style-type: none"> Monitor and report on achievement of revenue, operating, capital and one-off projects are within budget and on time. Prepare a quarterly report to Council on status, highlighting areas over budget and non-achievement.

Budget Considerations

After the completion of the management reports for the September quarter, management undertook a review of the budget for the remainder of the year. Management took into consideration the financial performance of each program for the first quarter and any known issues that will impact Council's financial results for the 2023 financial year.

Finance has also made adjustments to the balance sheet to account for final adjustments to Council's opening financial position from the 2022 audit.

The item that created the greatest impact has been the cancellation of the BBRF Round 6 funding which has reduced Council's expected capital revenue and postponed the capital expenditure on the project.

A schedule of the budget adjustments are noted in the following schedule.

12. CORPORATE SERVICES REPORT
12.2 - 2022/2023 Financial Year - September Quarterly Budget Review Report

Budget review				
as at 31 October 2022				
(amounts in thousands of dollars)				
Description	Inc/(dec)	Net result impact	Cash impact	PPE impact
Governance				
<i>Impact of contract roles to cover vacancies</i>				
Salary and wages	(70)	70	70	-
Materials and services	200	(200)	(200)	-
<i>Increase budget for Tourism conferences</i>				
Materials and services	8	(8)	(8)	-
<i>New maintenance budget for Inningai Park</i>				
Materials and services	10	(10)	(10)	-
<i>Increased forecast for Tourism revenue based on actuals to date</i>				
Other revenue	10	10	10	-
Corporate Services				
<i>Impact of contract roles to cover vacancies</i>				
Salary and wages	(70)	70	70	-
Materials and services	100	(100)	(100)	-
<i>Increased legal budget for Saleyards Railway Siding project</i>				
Materials and services	15	(15)	(15)	-
<i>LGGSP grant application for replacement of Longreach Council Office air conditioner unsuccessful</i>				
Capital income	(210)	(210)	(210)	-
Community and Cultural Services				
<i>Increased budget for cemetery maintenance - levelling</i>				
Materials and services	12	(12)	(12)	-
<i>Increased budget for Eagle Street maintenance</i>				
Materials and services	20	(20)	(20)	-
<i>New budget item - Longreach cricket pitch irrigation replacement</i>				
Capital expenditure	36	-	(36)	36
<i>Building Better Region Fund Round 6 was cancelled. Longreach Main Street upgrade project placed on hold.</i>				
Capital income	(2,843)	(2,843)	(2,843)	-
Capital expenditure	(3,790)	-	3,790	(3,790)
<i>Reallocate budget and LRCI funding from Eagle Street Community project to Eagle Street Infrastructure project</i>				
Capital income	(400)	(400)	(400)	-
Capital expenditure	(400)	-	400	(400)

12. CORPORATE SERVICES REPORT
12.2 - 2022/2023 Financial Year - September Quarterly Budget Review Report

The adjusted budgeted financial position is illustrated below.

	Original budget	Opening balance adjustment	Budget review	Adjusted budget
Assets				
Cash	20,126	3,077	152	23,355
Receivables	13,974	(2,277)	-	11,697
Rates and sundry receivables				-
Contract assets				-
Inventories	683	488	-	1,171
Property, plant and equipment	326,599	26,369	(3,222)	349,746
Total assets	361,382	27,657	(3,070)	385,969
Liabilities				
Creditors	-	800	-	800
QTC loans	16,711	-	-	16,711
Provisions	5,066	-	-	5,066
Contract liabilities	5,395	-	-	5,395
Total liabilities	27,172	800	-	27,972
Net assets	334,210	26,857	(3,070)	357,997
Net community equity				
Asset revaluation surplus	123,238	26,857	-	150,095
Retained surplus	210,972	-	-	210,972
Current year surplus/(defecit)	-	-	(3,070)	(3,070)
Net community equity	334,210	26,857	(3,070)	357,997

Previous Council Resolutions related to this Matter

(Res-2022-05-121)

Moved Cr Hatch seconded Cr Smith

That pursuant to section 170(3) of the Local Government Regulation 2012, Council adopts the Budget Review, as presented.

Officer Comment

Responsible Officer: *Nicole Moulds, Finance Manager*

Issue:

As per budget considerations.

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Likely
 Consequence: Moderate
 Rating: High 12

Risks associated with failing to approve budget review outcomes.

12. CORPORATE SERVICES REPORT
12.2 - 2022/2023 Financial Year - September Quarterly Budget Review Report

Environmental Management Factors:

N/A

Other Comments:

N/A

Recommendation:

That pursuant to section 170(3) of the Local Government Regulation 2012, Council adopts the Budget Review, as presented.

12. CORPORATE SERVICES REPORT

12.3 - Audit and Risk Committee - Minutes and Recommendations 20 October 2022

12.3 Audit and Risk Committee - Minutes and Recommendations 20 October 2022

Consideration of the recommendations of the Audit and Risk Committee meeting held on 20 October 2022.

Council Action

Deliver

Applicable Legislation

Local Government Act 2009

Local Government Regulation 2012

Policy Considerations

Internal Audit Policy No. 1.10

Enterprise Risk Management Policy No. 1.11

Advisory Committee Policy No. 2.31

Audit and Risk Committee Policy No. 2.32

Corporate and Operational Plan Considerations

CORPORATE: AUDIT AND RISK MANAGEMENT			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.2	Audit and Risk Committee	Schedule a minimum of 4 meetings per year in accordance with approved work program.	<ul style="list-style-type: none"> A minimum of 4 meetings held with outcomes and recommendations reported to Council. Audit Issues register maintained and actions completed in a timely matter.
4.2.2	Operational risks are monitored and managed in accordance with legislative requirements.	Minimum four risk reviews undertaken. Risks register maintained.	Quarterly and Annual risk reviews completed and findings reported to Council along with Audit and Risk Committee.

Budget Considerations

Nil

Previous Council Resolutions related to this Matter

(Res-2022-06-0012)

Moved Cr Nunn seconded Cr Smith

That Council notes the outcomes of the Audit and Risk Committee meeting held 20 May 2022.

Officer Comment

Responsible Officer: *David Wilson, Chief Financial Officer*

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible

Consequence: Moderate

Rating: Medium

Management of financial and risk matters.

12. CORPORATE SERVICES REPORT

12.3 - Audit and Risk Committee - Minutes and Recommendations 20 October 2022

Environmental Management Factors:

N/A

Other Comments:

N/A

Appendices

1. Unconfirmed Minutes 20.10.22.pdf [↓](#)

Recommendations:

That Council receives the minutes of the Audit and Risk Committee meeting held 20 October 2022, as presented.

LONGREACH REGIONAL COUNCIL



Audit and Risk Committee Meeting

Thursday 20 October 2022

UNCONFIRMED MINUTES

**Minutes of the Longreach Regional Council Audit and Risk Committee Meeting
held on Thursday 20 October 2022 at the Council Boardroom, 96a Eagle Street, Longreach**

1. Opening of Meeting

The Chair declared the meeting open at 9:00am

2. Present

Present

Committee Members

Mr Bill Ringrose Chairperson, External Independent Member

Cr Tony Martin Councillor via teleconference

Cr Leonie Nunn Councillor via teleconference

Council Representatives

Mr David Wilson Chief Financial Officer

Mrs Nicole Moulds Financial Manager

Mr Mark Watt Acting Chief Executive Officer via teleconference

Audit Officers

Mr Timothy Cronin External Auditor PFK via teleconference

Mr Michael Claydon Queensland Audit Office via teleconference

3. Apologies

Committee Members

Nil

Council Representatives

Cr Tony Rayner, Mayor

4. Minutes from Previous Meeting

4.1 Audit and Risk Committee - Friday 20 May 2022

(Res)

Moved Cr Nunn seconded Cr Martin

That the Minutes of the Audit and Risk Committee held on Friday 20 May 2022, be received.

CARRIED

5. Business Arising from Minutes

Amended Mr Bill Ringrose attended by via teleconference.

6. General Business

6.1 External Audit

The External Auditors reports will be a late item, expected to be received prior to the Committee's meeting.

Councillor Nunn noted the great closing report and David Wilson thanked Tim Cronin and the team for their assistance during the process.

(Res)

Moved Cr Nunn seconded Cr Martin

That the Audit & Risk Committee accept the External Auditor reports for the 2022 Financial Statements.

CARRIED

Int. _____

UNCONFIRMED

2

**Minutes of the Longreach Regional Council Audit and Risk Committee Meeting
held on Thursday 20 October 2022 at the Council Boardroom, 96a Eagle Street, Longreach**

**6.2 Financial Reporting
Financial Statements**

Attached are the 2022 Financial Statements for review by the Audit and Risk Committee.

During the audit of the financial statements, a number of prior year adjustments were required which caused some delays to the completion of the audit. These will be explained in greater detail during the meeting.

Upon the Committee's recommendation, the Mayor and Acting CEO will sign the Management Letter, Management Certificate and Certificates of Accuracy on the 24th of October.

Councillor Tony Martin appreciated the work that David Wilson, Nicole Moulds and the finance team put into the current Financial Statements.

Mr Tony Walsh noted the Financial Assistance Grant the amount of prepayment paid for 22.23 Financial Statements and commented on how this might impact revenue in future years.

(Res)

Moved Cr Martin seconded Cr Nunn

That the Audit and Risk Committee recommends that Council adopts the 2022 Financial Statements and that the Committee endorses the Mayor and Acting CEO to sign the Management Certificate and Certificates of Accuracy contained within the Financial Statements.

CARRIED

6.3 Internal Audit

Walsh Accounting has been appointed as the internal auditor for a four year term, 2020-2024.

Walsh Accounting will be onsite in November to undertake an audit on Remote Fuel Management as major topic and Sales/debtors as a minor topic.

Recommendation:

That the Audit and Risk Committee note the internal audit plan for November.

NOTED

Mr Bill Ringrose

6.4 Risk Management

The following documents include a revised Risk Management Policy and Risk Management Framework. These documents are provided for review by the Committee to provide recommendations to Council, including in establishing Council's risk appetite.

It was discussed that this will go to a Councillor round table discussion and then comes back to the Audit Risk Committee.

Recommendation:

That the Committee notes the Enterprise Risk Management documents presented and provides any recommendations to influence the review of the documents before they go to Council.

NOTED

Int. _____

UNCONFIRMED

3

**Minutes of the Longreach Regional Council Audit and Risk Committee Meeting
held on Thursday 20 October 2022 at the Council Boardroom, 96a Eagle Street, Longreach**

Mr Bill Ringrose

6.5 Terms of Reference

The attached Terms of Reference document has been amended for the Committee's review.

Recommendation:

That the Committee notes the amended Terms of Reference to come to a future council meeting.

NOTED

Mr Bill Ringrose

7. Closure of Meeting

There being no further business, the meeting was closed at 10:10am

12. CORPORATE SERVICES REPORT
12.4 - External Audit Management Report

12.4 External Audit Management Report

Consideration of the Final Management Report from QAO for the 2021-2022 Financial Report.

Council Action

Deliver

Applicable Legislation

Local Government Act 2009

Local Government Regulation 2012 Section 213

Policy Considerations

Various Accounting Policies

Long Term Financial Plan

Corporate and Operational Plan Considerations

CORPORATE SERVICES: Financial Management			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.2.2	Council operations managed within approved Annual Budget.	Revenues meet Budget. Operating Expenses within Budget. Capital Expenditure within Budget. One off projects within Budget.	Quarterly review on progress against budget; <ul style="list-style-type: none"> Monitor and report on achievement of revenue, operating, capital and one-off projects are within budget and on time. Prepare a quarterly report to Council on status, highlighting areas over budget and non-achievement.

Budget Considerations

Nil

Previous Council Resolutions related to this Matter

(Res-2022-04-107)

Moved Cr Emslie seconded Cr Martin

That Council notes the contents of the report.

That Council direct its CEO to provide a report which addresses the following:

- The matters arising from audit correspondence from the Queensland Audit Office dated 17 March 2022;*
- An improvement strategy regarding asset management and accounting;*
- The audit committee function;*
- A proposed schedule of strategic internal audits;*
- A proposed reporting regime for both Ordinary Meetings and Audit Committee Meetings to monitor improvements; and*
- A reporting process regarding the undertaking and performance of regular system reconciliations.*

Officer Comment

Responsible Officer: David Wilson, Chief Financial Officer

Background:

It is a requirement under the *Local Government Act 2009* that Council be presented with the External Audit Interim and Final Report.

12. CORPORATE SERVICES REPORT

12.4 - External Audit Management Report

Issue:

Council has received the Final Management Report from Queensland Audit Office (QAO) for the 2021-2022 Financial Reports. It is a requirement under section 213 of the Local Government Regulation 2012 that this report is presented at Council's next ordinary general meeting.

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare
Consequence: Moderate
Rating: Medium (3)

Environmental Management Factors:

Nil

Other Comments:

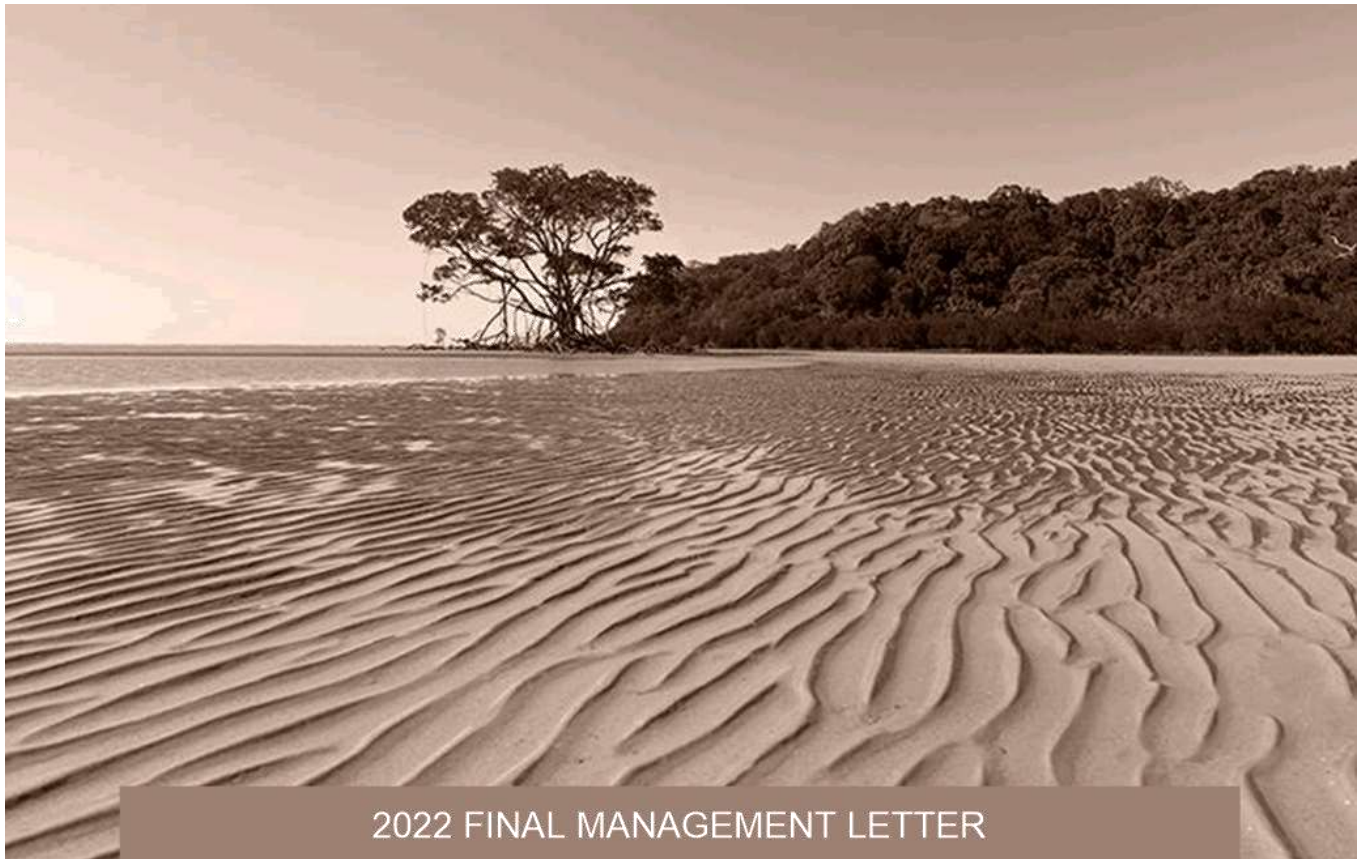
Nil

Appendices

1. LRC 2022 Financial Management Letter [↓](#)

Recommendation:

That Council receives the report, as presented.



Longreach Regional Council

28 October 2022



Your ref:
Our ref: (Timothy Cronin/041 056 478)

28 October 2022

Mr Tony Rayner
Mayor
Longreach Regional Council
PO Box 1441
ILFRACOMBE Queensland 4727

Dear Cr Rayner

Final management report for Longreach Regional Council

We have completed our 2022 financial audit for Longreach Regional Council. The Auditor-General has issued an unmodified audit opinion on your financial statements.

The purpose of this letter is to update you on any matters that have arisen since we presented our closing report to the Audit and Risk Committee on 20 October 2022.

Reporting on issues identified after the closing report

I can confirm that we have not identified significant issues since the presentation of our closing report. The issues and other matters we have formally reported to management and an update on management's actions taken to resolve these issues is included as Appendix A.

Please note that under section 213 of the Local Government Regulation 2012, you must present a copy of this report at your council's next ordinary meeting.

Report to parliament

Each year we report the results of all financial audits and significant issues to parliament.

We intend to include the results of our audit of Longreach Regional Council in our report to parliament on the results of the Local Government sector. We will comment on the results of our audit of your financial report, any significant internal control issues we identified, and the overall results of the Local Government sector, including major transactions and events. We will discuss the proposed content of our report with your chief financial officer and continue to consult as we draft our report. Formally, you will have an opportunity to comment on our report, and for these comments to be included in the final version tabled in parliament.

Audit fee

The final audit fee for this year is \$75,000 exclusive of GST (2021: \$97,466). This fee is in line with the \$75,000 estimated in our external audit plan.

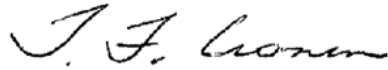
We would like to thank you and your staff for their engagement in the audit this year and look forward to working with your team again next year.

Queensland Audit Office
Level 13, 53 Albert Street, Brisbane Qld 4000
PO Box 15396, City East Qld 4002

Phone 07 3149 6000
Email gao@gao.qld.gov.au
Web www.gao.qld.gov.au
 Queensland Audit Office (QAO)

If you have any questions about this letter or would like to discuss any matters regarding our services and engagement, please do not hesitate to contact me on 0421 056 478.

Yours sincerely



Timothy Cronin

Partner

cc Mr Mark Watts Acting Chief Executive Office

SENSITIVE

Appendix A1 – Status of issues

This section provides an update on the financial reporting issues we have identified since our interim report. It includes a response from management.

Our risk ratings are as follows. For more information and detail on our rating definitions, please see the webpage here: www.qao.qld.gov.au/information-internal-controls or scan the QR code.



Internal control issues			Financial reporting issues		
					
Significant deficiency	Deficiency	Other matter	High	Medium	Low

Medium risk issues

22 FR-1 Disposal of land and buildings sold during 2018

Observation

Review of disposals of buildings in the fixed asset register noted five buildings with a disposal date 1 July 2021. Testing of a sample of the disposals to source documentation identified that the buildings were sold in 2018. Management advised that during the valuation process, it was identified that the buildings in LRC's fixed asset register were not owned by LRC. Management review confirmed the five buildings were disposed in 2018. Proceeds on sale were taken up as revenue at the time. However, the buildings were not included in the accounting and remained in the fixed asset register.

The loss on disposal of \$460,000 was treated as a loss in the financial year ending 30 June 2022.

QAO review identified two blocks of land that the buildings were on were still in the fixed asset register, totalling \$28,000.

Implication

The loss on disposal of \$488,000 related to prior financial years. As a result, the net result for 2022 was understated by this amount. Land and buildings were overstated by \$488,000.

QAO recommendation

As the loss on disposal related to prior financial periods, an adjustment to opening retained earnings as at 1 July 2020 was recommended to LRC and the financial statements have been adjusted.

Given the incorrect accounting treatment of the disposal of land and buildings occurred four years earlier, QAO has no recommendations in respect of current processes.

Management response

Management have identified these issues due to improvements in reconciliation processes. Internal processes and controls continue to mature to ensure asset records are properly maintained. Management agrees with QAO's recommendation.

2022 Final management letter

22 FR-2 Vacant land held for sale

Observation

In December 2018, Council passed the following resolution:

That Council resolves to:

a. *list the 27 vacant Teal Street Blocks, as offered for Tender with all Longreach Real Estate Agent's;*
The land had been reclassified from "Property, plant and equipment" to "Land Held for Resale" at 30 June 2014. However, in 2020, with little prospect of sales, the land was reclassified as "Property, plant and equipment".

An extract from 2022 PPE FAR at 30 June 2022 lists 27 properties totalling \$845,000 as at 1 July 2021. Two properties totalling \$57,000 were sold during the 2021/22 financial year. As at 30 June 2022, there were 25 properties remaining totalling \$788,000.

With the sale of two blocks of land and potential that further land will be sold in the 2022/23 financial year, the land was reclassified from "Property, plant and equipment" to "Land Held for Resale" at 30 June 2022. No adjustment was made to comparatives.

Implication

"Land held for resale" at 30 June 2022 of \$845,000 was incorrectly classified as "Property, plant and equipment."

QAO recommendation

As there is now actual sales of land and the potential for further sales, it was considered appropriate to reclassify land held for resale in comparatives for the 30 June 2021.

Management response

Management agrees with QAO's recommendation.

22 FR-3 Other Infrastructure – Asset Revaluation Reserve

Observation

Other infrastructure is disclosed as a class of asset in "Property, plant and equipment" in LRC financial statements. However, for the "Asset revaluation surplus," revaluation increments and decrements for "Other infrastructure" have previously been disclosed with "Buildings."

This treatment is not consistent with Accounting Standard AASB 116 Property, Plant and Equipment. Paragraph Aus 40.2 states

"revaluation increases and revaluation decreases relating to individual assets within a class of property, plant and equipment shall be offset against one another within that class but shall not be offset in respect of assets in different classes."

QAO undertook a reconciliation of the other infrastructure asset revaluation increments and decrements dating back to the financial year ending 30 June 2009. The reconciliation identified that material revaluation increments and decrements had been adjusted against both roads and buildings at different times. As other infrastructure had a nil balance, the asset revaluation increments, and decrements should have been accounted for as capital income and expenses as part of the net result for LRC.

Implication

Asset revaluation increments and decrements for other infrastructure have been treated incorrectly in a number of prior periods. These movements have been offset against asset revaluation balances for roads and buildings which is not permitted by AASB 116."

QAO recommendation

Adjusting journal entries were provided to LRC to adjust opening retained earnings for prior period adjustments and to adjust capital income and capital expenses for financial years 2021 and 2022 respectively. These journals are set out in Section 7 *Misstatements*.

Management response




Management thanks QAO for its assistance in reconciling prior period financial statements and resolving this issue. Management agrees with QAO's recommendations.

Appendix A2 – Matters previously reported

The following table summarises all control deficiencies, financial reporting issues and other matters that have previously been raised but are not yet resolved. The listing includes issues from our reports this year and those issues raised in prior years.







Internal control issues			Financial reporting issues		
					
Significant deficiency	Deficiency	Other matter	High	Medium	Low

Internal control issues

Ref	Rating	Issue	Status
21CR-1		<p>Reconciliation of Asset Valuation Upload to Fixed Asset Register <i>Control Activities</i></p> <p>The upload of the asset revaluation to the fixed asset register was performed at the Entity Id level and not the Part Id level. This resulted in a material error. Internal controls were not in place to identify the error.</p>	<p>Resolved</p> <p>A thorough reconciliation of the asset valuation to the fixed asset register was conducted.</p> <p>The reconciliation included the following steps:</p> <ol style="list-style-type: none"> 1) Assessed the differences between the valuation and the register to determine if the differences are material or not. This will be in consultation with QAO. 2) The valuation upload was conducted in the test system to ensure that the results are as expected. 3) Once satisfied with the results in the test system, the valuation adjustment was performed in the Live system. <p>The valuation upload was conducted after the final depreciation has been run and reports prepared before and after the valuation to properly recognise the impact.</p>
21CR-2		<p>Valuation control processes <i>Control activities</i></p> <p>Lack of internal control processes resulted in the valuation report including land previously sold and duplication of an asset with a gross value in excess of \$2m.</p>	<p>Resolved</p> <p>Responsible officer: Asset Manager Action date: 30 June 2022 Status Update As above. The reconciliation has identified some assets that will be disposed of</p>
19CR-2		<p>Year-end close process – <i>Information and communication</i></p> <p>Prior year milestone not met for financial statements</p>	<p>Resolved</p> <p>The Finance Team had a workplan in place to meet Council's milestones. This included preparing balance sheet reconciliations and engaging contract accounting staff to assist in the process. Timeframes were largely met, and financial statements completed within statutory requirements.</p> <p>Responsible officer: Head of Finance Original Action Date: 30 June 2020 Revised Action Date: 30 June 2021 Revised Action Date: 30 June 2022 Revised Action Date: 5 September 2022</p>


12.4 - External Audit Management Report --Appendix 1

2022 Final management letter

Ref	Rating	Issue	Status
21CR-3		<p>Revaluations – Synergy Fixed Asset Register</p> <p>The Synergy system does not include a separate column in the fixed asset register for revaluation increments and decrements for accumulated. These adjustment re posted to the columns used for depreciation</p>	<p>Resolved</p> <p>This is a system limitation. The planned work around is to create a fixed asset register report after depreciation has been run for the year. Following this, the valuation/s will be uploaded, and another fixed asset register created.</p> <p>Responsible officer: Chief Finance Officer Action date 30 June 2022</p>
21CR-4		<p>Revaluations – Synergy Asset Revaluations Journals</p> <p>Asset revaluation journals posted on an individual asset basis in the general ledger instead of the usual practice of a summary journal.</p>	<p>Work in Progress</p> <p>Advised by Synergy that this is a system issue. Given that some revaluation journals were prepared on a summary basis in 2021, CFO to go back to Synergy.</p> <p>Responsible officer: Chief Finance Officer Action date 30 June 2022 Revised action date: 31 July 2022</p>
21CR-5		<p>End of Year Journals – Synergy</p> <p>Council was not able to provide QAO with end of year adjusting journals due to limitations of Synergy.</p>	<p>Work in Progress</p> <p>There seems to be an ability to create a transaction report that could satisfy this requirement. Council to put a process in place to ensure that this can be run effectively.</p> <p>Responsible officer: Chief Finance Officer Action date 30 June 2022</p>
21CR-6		<p>Revaluations – Desk Top Reviews</p> <p>Desk top reviews were conducted for water and sewerage and roads infrastructure asset classes for the financial year ending 30 June 2021. The overall change in valuation were 0.61% and 0.11% respectively. These are below QAO's specific materiality benchmark for the valuation of property, plant, and equipment.</p>	<p>Resolved</p> <p>Refer to 21CR-1. Council will make an assessment of the materiality of any adjustments prior to processing.</p> <p>Responsible officer: Chief Finance Officer Action date 30 June 2022</p>
21IR-1		<p>Standard Trial Balance</p> <p>Synergy does not produce a trial balance with sufficient detail.</p>	<p>Resolved</p> <p>This has been resolved with a Power BI report that maps through to the financial statements.</p> <p>Responsible officer: Chief Finance Officer Action date 30 June 2022</p>
21FR-1		<p>Property, plant and equipment not depreciated</p> <p>New assets loaded into the fixed asset register have not been depreciated due to not being correctly set-up.</p>	<p>Resolved</p> <p>This is being resolved through developing processes, training staff and monitoring depreciation through reports. Prior year issues have been identified and assets updated.</p> <p>Responsible officer: Asset Manager Action date: 30 June 2022</p>

12.4 - External Audit Management Report --Appendix 1

2022 Final management letter

Ref	Rating	Issue	Status
21FR-2		Property, plant and equipment – Negative depreciation Independent recalculation of depreciation for the financial year ending 30 June 2020 identified assets that had negative depreciation. Further review identified that revaluation decrements for accumulated depreciation were combined with depreciation expense in the asset register.	Resolved Ongoing matters for depreciation expense and revaluation decrements are included in issue CR-3.



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12. CORPORATE SERVICES REPORT

12.5 - Land and Pest Management Advisory Committee Minutes and Recommendations - 3 November 2022

12.5 Land and Pest Management Advisory Committee Minutes and Recommendations - 3 November 2022

Consideration of the minutes and recommendations of the Land and Pest Management Advisory Committee (LPMAC) meeting held on 3 November 2022.

Council Action

Partner
Deliver

Applicable Legislation

Local Government Act 2009
Local Government Regulation 2012
Biosecurity Act 2014

Policy Considerations

Advisory Committee Policy No 02.31
Feral Animal Bounty Policy No 05.03
Baiting Subsidy Policy No 05.04

Corporate and Operational Plan Considerations

Strategy Area 3.3: Sustainable Pest and Weed Management	
3.3.1	Continue to advocate for pest fencing needs in each community of the Longreach Region.
Strategy Area 3.4: Sustainable Natural Resource Management	
3.4.2	Promote and support agencies providing natural resource management services in the region.

Budget Considerations

Nil.

Previous Council Resolutions related to this Matter

(Res 2022-07-201)

Moved Cr Nunn seconded Cr Bignell

That pursuant to section 265 of the Local Government Regulation 2012, Council approves:

- 1. Council to offer a \$5 cat bounty with a \$1,000 cap for the financial year. Council to review quarterly.*
- 2. Council to update the road names on all council roads and forms with the new names that were adopted.*
- 3. Council to liaise with RAPAD to encourage Aerial Baiting of Feral Pigs due to the increase in numbers.*

The group agreed to the following action plan:

Pig baiting in the Thomson River and major creeks be targeted

It was suggested that the Central Western Queensland Remote Area Planning and Development Board encourage the Natural Resource Management Group (Desert Channels Queensland) to seek additional funding for aerial destruction of feral pigs, given the recent heavy rainfall and imminent threat this species poses. An investment in the destruction of feral pigs protects the investment in exclusion fencing. It was suggested that in order to support a funding application, evidence of the impact that feral pigs has on barrier fence breaches would be of assistance.

It was recommended that Council consider a special pig baiting campaign this year

- 4. Council to increase the pest levy by 25%.*
- 5. Council to consider a special one off Pig Baiting Program prior to December 2022.*

12. CORPORATE SERVICES REPORT

12.5 - Land and Pest Management Advisory Committee Minutes and Recommendations - 3 November 2022

Officer Comment

Responsible Officer/s: Ms Sharon Calligaro, Business Support Officer/Corporate Services
Mrs Margaret Gatt, Acting Director of Corporate Services

Background:

The LPMAC met on 3 November 2022 and set out below are a summary of the recommendations from the meeting for Council consideration:

Standing Item – UHF Repeater Tower Update

The Committee discussed the importance of the UHF Towers being operational especially in tourist season.

Standing Item – LPMAC Actions Update

The LPMAC reviewed and discussed the Action List of the committee, of matters that arise through general business at committee meetings.

Standing Item – Local Laws Report

The Committee noted the Local Laws/Rural Lands Quarterly Report as presented.

Standing Item – Infrastructure Forecast Report

The Committee noted the Infrastructure Forecast Report as presented.

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible
Consequence: Insignificant
Rating: Low (3)

Environmental Management Factors:

N/A

Other Comments:

Nil

Recommendation:

That pursuant to section 265 of the Local Government Regulation 2012, Council approves:

1. The prioritisation of ongoing funding for the control of various cacti infestations throughout the Shire.
2. The development and display of information relating to the UHF repeater towers (purpose of UHF repeaters, how to use/access, and locations) for locals and travellers to be provided at the Visitor Information Centres, on Council's main website and Experience Longreach Tourism website.
3. Identifies the commitment of Council staff, and asks that Council accept their thanks to Jeffrey Newton and the Rural Lands team for the baiting programs held in October, which was impacted by wet weather and logistical challenges.
4. Through Council, the Committee would like to write a letter of Thanks to Anna-Marie Moffat to express their appreciation for her work in the Rural Lands Position for the Council and wish her all the best in her new role.

12. CORPORATE SERVICES REPORT
12.6 - Information Report - Corporate Services

12.6 Information Report - Corporate Services

This report provides an update on a range of activities that has occurred during the month of October 2022 for the Corporate Services Department.

Council Action

Deliver

Applicable Legislation

Local Government Act 2009

Local Government Regulation 2012

Policy Considerations

N/A

Corporate and Operational Plan Considerations

Corporate Plan Strategy Area: 3.4 Sustainable Natural Resource Management, 4.1: Community Engagement and Customer Service

Budget Considerations

As per approved 2022/23 budget.

Previous Council Resolutions related to this Matter

Nil

Officer Comment

Responsible Officer: Margaret Gatt, Acting Director Corporate Services

Background:

Officers are requested to provide an information update to Council on a monthly basis to outline achievements, challenges and statistical information for the various functional areas in Council.

Issue:

CUSTOMER SERVICE

After Hours Message Centre October 2022

No. Calls Received	No. of Hang Ups	Total
22		22

After Hours Calls received by section

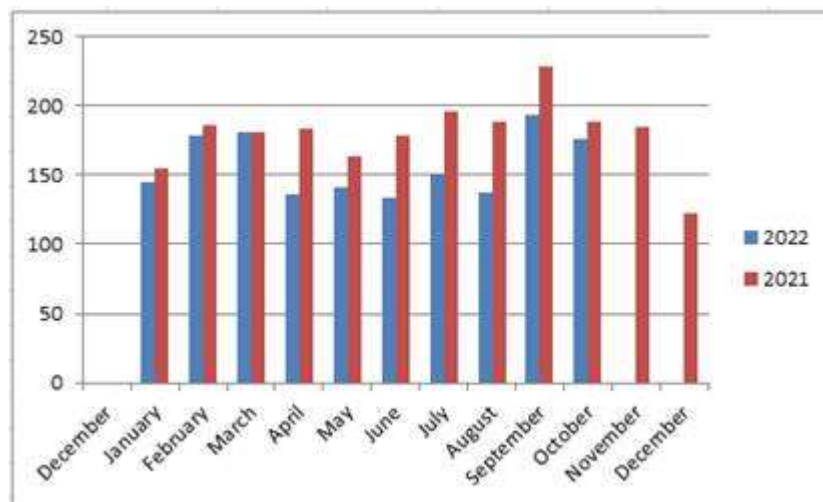
SECTION	NUMBER OF CALLS
Water and Sewerage	6
Waste	1
Local Laws	8
Facilities	1
Funeral/ Undertaker Services	2
VIC	1
Parks and Gardens	1
Other	2

12. CORPORATE SERVICES REPORT
12.6 - Information Report - Corporate Services

Customer Service Requests

A total of **176** Requests were received for the month of October 2022. Of these requests **125** were completed in October 2022.

Table below is a comparison of requests from October 2022 to October 2021.



The following Customer Service Requests present in the system as **outstanding, in progress** or **responded to** as at 31 October 2022.

OUTSTANDING	IN PROGRESS	RESPONDED TO	TOTAL
32	18	1	51










Information Technology

Public Wi-Fi Usage (last 30 days)

Below is a series of information relating to the council provided public use Wi-Fi network for the last month. The busiest area, has shown to be the unit at the Longreach Library, narrowly ahead of Apex Park. The busiest in terms of actual people using the Wi-Fi network was the Merino bakery and Prices Plus which tied for top usage. The Wi-Fi network had an average of 299 users per day with 1,292 unique people over this period, for a total use of 883.36 GB of data downloaded.



12. CORPORATE SERVICES REPORT
12.6 - Information Report - Corporate Services

Top devices				
Name	Model	# Clients	Usage	% Usage
Library Meeting Room	MR33	316	270.32 GB	 30.60%
Apex Park	MR74	232	210.69 GB	 23.85%
Library Entrance	MR36	588	98.66 GB	 11.17%
Merino Bakery	MR33	1031	89.81 GB	 10.17%
Prices Plus	MR33	1031	76.52 GB	 8.66%
Vinnies	MR33	977	69.67 GB	 7.89%
Kinnon	MR33	788	43.12 GB	 4.88%
VIC AP	MR33	766	13.77 GB	 1.56%
Mercury Business Supplies	MR33	660	10.81 GB	 1.22%

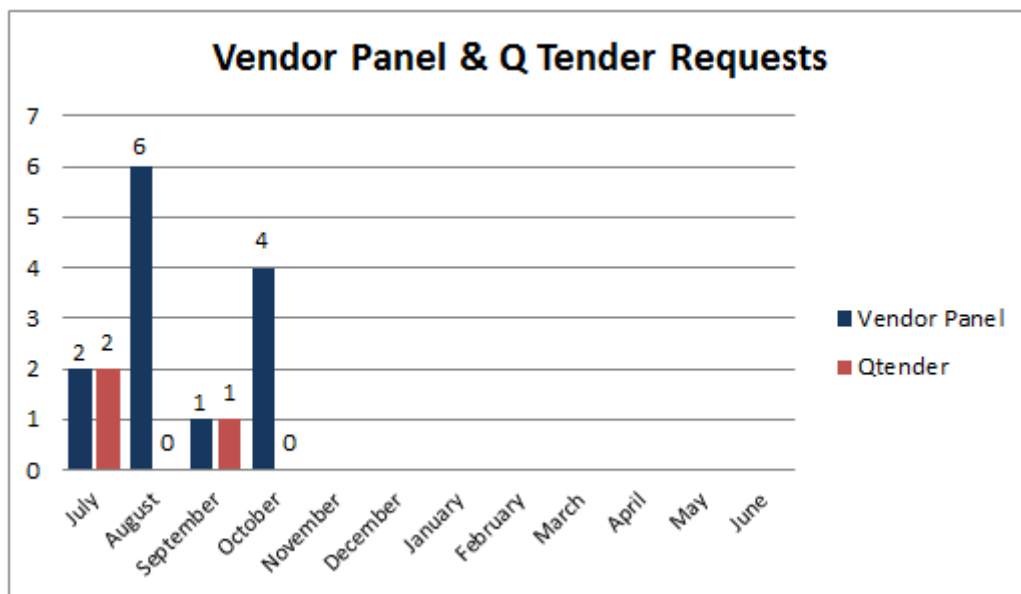
PROCUREMENT

Purchasing Thresholds for Purchase Orders YTD			
Order Value	Amount	Order Value	Value Invoiced
Under \$100	93	\$3,977.16	\$9,381.97
\$100 - \$5,000	631	\$508,156.61	\$333,925.18
\$5,001 - Under \$15,000	121	\$792,341.90	\$512,949.00
\$15,000+	83	\$4,033,533.37	\$2,339,317.32
\$200,000+	4	\$1,179,035.10	\$771,751.30
Total	932	\$6,517,044.14	\$3,967,324.77

The table above shows the number of payments made by purchasing threshold outlined in the procurement policy for 2022/23 financial year and the total amount spent in each threshold.

12. CORPORATE SERVICES REPORT
12.6 - Information Report - Corporate Services

2022/2023



Total, Q Tender and Vendor Panel requests broken down by work request category for 2022/2023 financial year.

Invoice Amount Exceeding Order Amount

There are currently no Invoice amounts exceeding 10% of the order amount.

The main implications of the invoice amount exceeding the order amount is there is no audit trail to demonstrate an approval process was undertaken for the additional expenditure which is not complying with Councils Procurement Policy.

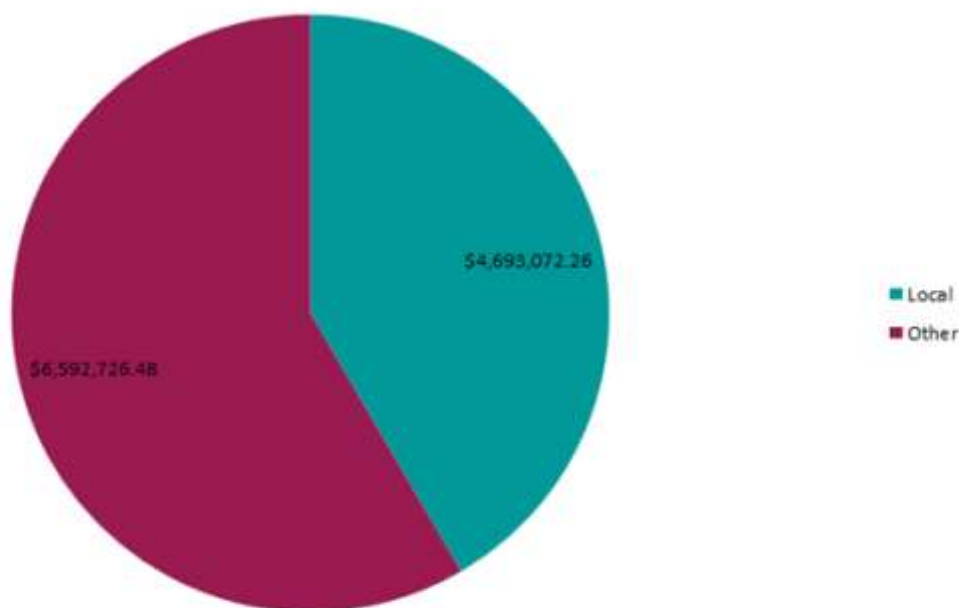
Top 25 Suppliers YTD 22/23

Creditor Name	Sum of Invoice Amount
RAYNERS CRANE HIRE PTY LTD AS TTE	\$2,128,826.96
MOORE CIVIL & PLANT HIRE PTY LTD	\$483,722.68
LGM QUEENSLAND (Queensland Local Government Mutual)	\$456,103.15
RDO EQUIPMENT PTY LTD	\$442,094.25
TRAILER SALES PTY LTD	\$379,996.53
GEORGE BOURNE & ASSOCIATES	\$363,923.51
TROPIC PETROLEUM	\$359,601.58
OMA CONTRACTING	\$357,700.00
JT COX CONCRETE & LANDSCAPE PTY LTD	\$240,673.50
ABYSS DEMOLITION PTY LTD	\$238,913.00
ERGON ENERGY CORPORATION LIMITED	\$208,603.39
CENTRAL HIGHLANDS AUTO PTY LTD	\$206,199.15

12. CORPORATE SERVICES REPORT
12.6 - Information Report - Corporate Services

HASTINGS DEERING (AUSTRALIA) L	\$190,762.54
FULTON HOGAN INDUSTRIES PTY LTD	\$173,581.51
CAPRICORN PLUMBING & DRAINAGE PTY LTD	\$163,973.17
PROTERRA GROUP	\$157,329.41
DEPARTMENT OF TRANSPORT & MAIN ROADS	\$143,228.32
LOCAL GOVERNMENT WORKCARE	\$142,139.83
IT VISION AUSTRALIA PTY LTD	\$111,638.20
FIGURE EIGHT FENCING	\$110,000.00
ALLSTRONG LOCKSMITHS & SECURITY	\$92,940.79
LONGREACH TRANSPORT CO PTY LTD	\$92,400.00
SAFEROADS PTY LTD	\$84,199.99
LOCAL GOVERNMENT ASSOCIATION OF QLD	\$81,441.82
HOUSE PROUD	\$75,395.45

Local Spend v Other - 22/23 YTD



The graph outlined above depicts the spend year to date for 2022/2023 financial year, broken down by local v other expenditure.

The definition of a 'local' in the finance system to generate this report was any businesses that have an address of Longreach, Ilfracombe, Isisford or Yaraka compared to other businesses in the finance system.

12. CORPORATE SERVICES REPORT
12.6 - Information Report - Corporate Services

TENDERS AND QUOTES

Request for Quote/Tender	Number of Businesses Request Sent	Pre-Qualified Panel used or Open Tender?	Responses	Awarded Locally
MAY				
VP306957 - 2022-2023 Stock Route Water Facility Capital Works	20	Pre-Qual Panel	2	Not Yet Awarded
JULY				
VP215234 – Longreach MPC – Resurface Line Marking	78	Pre-Qual Panel	1	No
VP315321 – Ilfracombe Sewer Pump Station Upgrade	225	Pre-Qual Panel	1	No
LRC172022 – Construction of Executive Housing	Open Tender	QTender	1	Not Yet Awarded
LRC162022 – Disposal of 28 St Mary Street, Isisford	Open Tender	QTender	2	Not Awarded
AUGUST				
VP310389 – Supply and Delivery Culverts	25	Local Buy Panel	2	Yes
VP315234 – MPC – Resurface Line Marking	78	Local Buy Panel	1	No
VP320619 – Wet Hire Triple Road Train Side Tippers	9	Pre-Qual Panel	Current	Yes
VP320779 – Establishment and Disestablishment Eagle Street, Longreach	54	Local Buy Panel	Current	Not Yet Awarded
LRCQ62022 – Wild Dog Trapping	Open	Advertised and Emailed	Current	Yes
LRCQ72022 – Pest Weed Spraying	Open	Advertised and Emailed	Current	Yes
VP323798 – Supply only Pre-Coated Aggregate	8	Pre Qualified Panel	Current	Yes
VP323808 – Cart, Heat and Spray Bitumen	52	Local Buy Panel	Current	No
SEPTEMBER				
VP328669 – Isisford Water Treatment Plant Supply & Install UV System	132	Local Buy Panel	Current	Not Yet Awarded
LRC182022 – Expression of Interest – Sale of the Ilfracombe Post Office	Open EOI	QTender	3	Not Yet Awarded
OCTOBER				
VP330755 – Installation of Concrete Footpath	5	Pre Qualified Panel	1	Not Yet Awarded
VP331854 – Kerbside Collection Services	5	Pre Qualified Panel	1	Yes
VP333185 – Tractor Slashing & Brush Cutting (Wet Hire)	8	Pre Qualified Panel	Current	Not Yet Awarded
VP325946 – Regional RCD Testing and Electrical Inspection 2022-2024	3	Pre Qualified Panel	Current	Not Yet Awarded

ILFRACOMBE POST OFFICE

- New Australia Post Catalogue out this week so hopefully this will encourage the Xmas Shoppers to start shopping. Lots of great items on offer. Our Xmas decorations on display look inviting and the kids love to push the buttons to play the music and see the movements.
- We have a few new comers to Ilfracombe and this has meant new PO Boxes issued.

12. CORPORATE SERVICES REPORT

12.6 - Information Report - Corporate Services

- After school each day, the children are enjoying playing on the computers and in the Library space, and of course the Ice Creams and soft drinks are still our best sellers.
- Boutique continues to be a drawcard for the Post Office.
- A new display cabinet has been purchased and once the shelving arrives we will be rearranging the Post Office shop area to give it a fresh look.
- The Network Manager will be visiting the Post Office next week which will be very informative and always a treat.

LOCAL LAWS

Throughout October, Local Laws continued with routine tasks, including town patrols, monitoring illegal water use, pest weed spraying and various animal related non-compliances. All Longreach Regional Council townships are currently on Level 1 Water Restrictions. Sprinkler use is limited to 6:00am-9:00am and 5:00pm-8:00pm daily.

The main issues for October were:

The total number of dogs impounded during October was 15, including three (3) dogs that were repeat offenders. 13 dogs were wandering at large, and two (2) dogs were seized under AMCDA s125 for an alleged dog attack, and held pending investigation.

Feral cats are an ongoing issue, with many requests coming through to hire traps. Traps are available for free hire, pending availability. Five (5) cat traps were issued, with a total of 21 traps in use during the month.

Multiple overgrown and unsightly allotments were identified across the Council Region, with follow-up patrols to be conducted during November. Any properties that have not been tended to will receive compliance notices to rectify. The overgrown issue also extended to Council-controlled land, including footpaths/nature strips, Council-owned land, and laneways.

Work continues on planning for the development of an Animal Management Strategy for Council. Community consultation survey has been drafted, and will seek to be disseminated in coming months to contribute towards the draft version of the Animal Management Strategy.

With the storm season coming up, the team developed a fact sheet relating to pets during a disaster. The Pet Emergency Plan, 'Pet Ready!', provides information to pet-owners about planning to evacuate, whether they are able to take their pets with them or if they must leave them behind. The Plan includes a checklist of items that should be packed as part of the household emergency kit, to ensure that pets are considered during an evacuation, and to be able to be comfortably kept during a stressful situation. The Plan also includes information about steps that can be taken now, such as microchipping, registration and vaccinations, which can help to minimise stress on pets and pet-owners alike when disaster strikes. Identification of pets is paramount to allow them to be promptly reunited with their owner in case they are separated. The Local Laws team have further initiatives to develop relating to awareness and education.

12. CORPORATE SERVICES REPORT

12.6 - Information Report - Corporate Services



As at time of report, the following statistics were determined:
 Registration renewal rate: ~68% (previous registration period ended 15/08/2022)
 Total dogs registered across Region for 2022/2023 rego period: 552 dogs
 New registrations for dogs within current rego period (since 15/08/2022): 50 dogs
 Microchipping rate across Region (details on LRC file): ~77.89%
 Total dogs impounded YTD (to 31/10/2022): 127

Currently, Local Laws staffing includes:
 1 x Local Laws / Rural Lands Supervisor
 1 x Local Laws / Rural Lands Admin Officer
 1 x Local Laws Officer (second LLO to commence 7 November 2022)

Local Laws Tasks Completed – October 2022			
Animals	95	Water	51
Dogs Impounded	15	Watering / Sprinkler Patrols	38
Domestic Cats Impounded	0	Illegal Water Usage – Residential	6
Pound Releases*	14	Illegal Water Usage – Business	0
Animals Euthanased – unclaimed	1	Water Leaks Reported/Observed	3
Animals Euthanased – surrendered	0	Water Exemption Applications/Permits	0
Animals Rehomed via Agency	0	Notices / Fines Issued	4
Feral Cats Trapped and Euthanased	1	Property	62
Dog Attacks / Investigations	2	Town Common Patrols	2
Dogs Involved in Attacks	4	Common Gates Open / Damaged	2
Dog Traps Issued	0	Town Patrols - Longreach	26
Cat Traps Issued	5	Town Patrols - Ilfracombe	15

12. CORPORATE SERVICES REPORT
12.6 - Information Report - Corporate Services

Wandering Dogs (not impounded)	7	Town Patrols - Isisford	3
Wandering Animals Reported (other than dogs)	0	Town Patrols - Yaraka	1
Wandering Animal Posts on FB (minimum)	27	Camping Patrols	3
Barking Dogs Reported	4	Overgrown / Unsightly Reports (initial + follow up) (private + LRC-controlled)	10
Animal Inspections – Extra dogs/cats, adequate housing, insecure enclosure, compliance checks	1	Overgrown / Unsightly Notices Issued (unattended, falling within follow-up timeframes)	0
Assist with Animal Welfare	0	Notices / Fines Issued	0
Notices / Fines Issued	14	Other	60
Vehicles	1	Customer Service Requests	36
Abandoned Vehicles	0	Equipment Maintenance	2
Vehicles Impounded / Processed	1	After Hours Call Out	4
Impounded Vehicle Release	0	Impound Facility Maintenance	18
		Illegal Dumping / Littering	0
		Total	269

RURAL LANDS

Staffing

Anna-Marie Moffat resigned from the Rural Lands Officer position, with her final day being 17th October 2022. Anna-Marie was an integral member of the Local Laws and Rural Lands team, having been in the role for almost four (4) years. During her final weeks at LRC, the October Baiting Program, which was impacted due to rain events, took priority over other RLO operational tasks, and therefore the overall tally of tasks completed is significantly lower this month.

An additional Rural Lands Officer position was recruited during October, with the successful candidate commencing on Wednesday 26th October. Following familiarisation, training and onboarding, the RLO will predominantly be tasked with pest weed spraying activities that have been delayed due to staff shortages and wet weather throughout the year.

Training / Conferences

From 25-27 October 2022, Local Laws/Rural Lands Supervisor Jeffrey Newton attended the Gulf Catchments Pest Task Force meeting in Burketown.

“This was an excellent opportunity for members to provide updates, network, and share ideas and learnings about current weed and pest issues. The group participated in a workshop for emergency disease preparedness, and was updated on the importance of ensuring that properties are registered with Biosecurity Queensland and that their details are kept up to date. The Carpentaria Land Council Aboriginal Corporation lead the field day, showing the group some of the great work rangers do with fire, weed and erosion management around the Burketown area”- Southern Gulf NRM.

12. CORPORATE SERVICES REPORT
12.6 - Information Report - Corporate Services

Town Commons

No applications for Town Common Agistment have been received during October.

No further inspections or pasture assessments have been conducted.

Ongoing Town Common Issues:

Poor quality or lack of boundary fences between Landholders and Town Commons, including flood-damaged sections of fencing

Illegal Dumping of rubbish

Wandering Town Dogs

Illegal hunting

Pest Weeds

Stock Routes & Reserves

Ongoing Reserve Issues:

Continual wandering Livestock in both 8 Mile and Arrilalah Reserves

Poor quality or lack of boundary fences between Landholders and Reserves

Illegal Dumping of rubbish

Illegal hunting

Pest Weeds

Water Facilities (WF)

No further Inspections have been conducted.

The below water facilities will be awarded to the approved contractors and works will commence thereafter:

- Brixham
- Cleeve
- Evesham North
- Nogo

Ongoing Water Facility Issues:

- Pest Weeds
- Illegal entering into Water Facility areas
- Not up to Stock Route Standards

Pest Weeds

Two (2) Pest Weed Spraying Contractors have been approved for two-year contracts, and spraying works have commenced.

Ongoing Pest Weed Issues:

- Lack of awareness, support and obligations within the Community in regards to Pest Weeds i.e. Parthenium, Cacti
- Continual rains, which will delay/slow down pest weed spraying programs, as well as increase the spread and density of pest weeds
- New and emerging Pest Weeds

Pest Animals

The 2022 October Pest Animal Control Program has been completed:

Council Ordered	Dog – 9,180kg	Pig – 3,045kg	\$77,996.60
Landholder Actual Supply	Dog – 200kg	Pig – 170kg	
Total Injected = 11,711.91kg			
Total cost of Program (awaiting some finalised invoices): ~\$114,532.27			

For comparison purposes, at the 2021 October Pest Animal Control Program:

12. CORPORATE SERVICES REPORT
12.6 - Information Report - Corporate Services

Council Ordered Dog – 9,015kg Pig – 2,820kg \$69,826.50
Landholder Actual Supply Dog – 50kg Pig – 120kg
Injected = 11,501.25kg
Total cost of Program: \$95,563.50

Wild Dog / Feral Cat Bounties

Division	Scalp Bounty - Dog 22/23 YTD	Contract Dog Trapper 22/23 YTD	Scalp Bounty – Cat 22/23 YTD
1	-	-	-
2	3	-	-
3	115	-	1
4	-	-	-
Total	118	-	1

Rural Lands Tasks Completed – October 2022			
Pest Weeds	33	Town Common	0
Town Area Spraying	3	Inspections	0
Reserve Spraying	0	Issues	0
Town Common Spraying	2	Agistment Applications/Permits	0
Stock Routes Spraying	2	Wandering Stock / Illegal Placement	0
Water Facility Spraying	0	Abandoned Vehicle	0
Contractor Spraying (weeks)	4	Pasture Assessment	0
Pest Weed Funding Program	0	Stock Yard Inspection	0
Ilfracombe Racecourse	0	Illegal Dumping or Other issues	0
TMR Spraying Program	0	Reserves	0
Pest Weed Identification	1	Inspections	0
Main Road Spot Spraying	19	Wandering Stock/Illegal Placement	0
Inspection	2	Pasture Assessments	0
Biosecurity – Seized/Sprayed/other	0	Agistment Permits	0
Pest Animals	4	Fencing / Other Issues	0
1080 Baiting Program	1	Stock Routes	0
Spot Bait	0	Inspection	0
Chemical Stocktake	1	Pasture Assessments	0
General Clean-up	2	Biosecurity Risk	0
Other Duties	0	Travel Permit Applications Received	0
Other	10	Wandering Stock/Illegal Placement (Hwy)	0
Customer Service Requests	6	Water Facilities	0
Admin Reporting	3	Inspections	0
Media / Advertising	0	Capital Works	0
Stocktake / Purchasing	0	Maintenance / Repair	0
Training	0	Water Agreements	0
Committee Meetings	1	Issues	0
Total			47

12. CORPORATE SERVICES REPORT
12.6 - Information Report - Corporate Services

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare
Consequence: Insignificant
Rating: Low (1/25)

Low risk, informational report only.

Environmental Management Factors:

Nil

Other Comments:

Nil

Recommendation:

That Council receive the Corporate Services information report, as presented.

13. COMMUNITY AND CULTURAL SERVICES REPORT
13.1 - Community Donations - November 2022

13. COMMUNITY AND CULTURAL SERVICES REPORT

13.1 Community Donations - November 2022

Consideration of the Community Donations applications received in November in accordance with the Community Donations Policy No. 11.06.

Council Action

Partner
 Deliver

Applicable Legislation

Local Government Act 2009
Local Government Regulation 2012

Policy Considerations

Community Donations Policy No. 11.06

Corporate and Operational Plan Considerations

COMMUNITY AND CULTURAL: COMMUNITY DEVELOPMENT			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.2.2	Provide community sponsorship for various activities.	Administer Mayoral and Community donations along with sponsorships in accordance with the guidelines and budget.	Deliver program within budget allocated by June 2023.

Budget Considerations

\$112,000.00 committed and allocated to Community and Mayoral Donations YTD.

Category	Total Budget	Budget Committed (not yet paid)	Budget Remaining	Budget required to meet Community Donations for November 2022	Budget remaining for future applications (Including Mayoral Donations)
Community Donations	\$112,000.00	\$4,715.00	\$80,144.82	\$4,703.80	\$75,441.02

Previous Council Resolutions related to this Matter

Nil

Officer Comment

Responsible Officer: Abby Lewis - Community Development Coordinator

Background:

Longreach Regional Council Community Donations program:

- Enhances the community’s resilience, wellbeing, sustainability and liveability
- Contributes to vibrant and engaged communities
- Provides community organisations with financial support to meet identified community need and provides benefit to the broader Longreach region communities
- Achieves Council’s strategic objectives, as identified in the Corporate Plan.

13. COMMUNITY AND CULTURAL SERVICES REPORT
13.1 - Community Donations - November 2022

Community Donations (financial and in-kind support) are offered each financial year. Each Community Group is eligible to apply for a maximum of \$5,000 per financial year. All applications will be assessed against eligibility and assessment criteria as stated in this Policy and the Program Guidelines.

Issue:

Longreach Regional Council has received two (2) applications for Community Donations:

1. Yaraka Sports and Progress Association

Yaraka Christmas Tree	
<i>Has the Community group applied for funds in the past?</i>	<i>Yes</i>
<i>Has the Community Group applied for funds within the 22/23 Financial Year?</i>	<i>No</i>
<i>Does the Community Group have any outstanding acquittals?</i>	<i>No</i>
<i>Has the event/ project been previously funded by Council?</i>	<i>Yes</i>

Each year the Yaraka Sports & Progress Association holds an annual social event for the Yaraka Christmas Tree. This free Community event will be held on Saturday 10 December, 2022. Attracting around 140 attendees which are made up of community member's, visitors, families and friends from across the region. People come as far as Blackall, Stonehenge & Quilpie to attend. Most families attending bring a plate of food to share at the communal food table. During the course of the event there will be an operational bar as well as raffle tickets with brilliant prizes on offer.

The total grant recommended of \$300.00 financial will go towards the purchase of food items and decorations. Due to the Yaraka Store no longer being operational, food items will be purchased locally in the Longreach region.

The application was reviewed by a panel and scored against the criteria of the Longreach Regional Council's Community Donations Assessment Guidelines. The result was to support the Yaraka Sports & Progress Association to the value of 100%. All supporting documentation was supplied with their application.

<i>Grant Requested</i>	<i>Grant Recommended</i>
<i>Financial \$300.00</i>	<i>Financial \$300.00</i>
<i>Total \$300.00</i>	<i>Total \$300.00</i>

13. COMMUNITY AND CULTURAL SERVICES REPORT
13.1 - Community Donations - November 2022

2. Lions Club of Longreach Inc.

Longreach Lions Christmas Street Party 2022	
<i>Has the Community group applied for funds in the past?</i>	<i>Yes</i>
<i>Has the Community Group applied for funds within the 22/23 Financial Year?</i>	<i>No</i>
<i>Does the Community Group have any outstanding acquittals?</i>	<i>No</i>
<i>Has the event/ project been previously funded by Council?</i>	<i>Yes</i>

Each year the Lions Club of Longreach holds their annual Community Christmas Street Party. This year the event is held on Friday 9 December, 2022 in the main street of Longreach. The evening consists of free local entertainment, local stall holders, food vendors and much more. This event is free for the whole community and attracts between 1500-2000 guests each year with numbers increasing. Local community groups support the CSP with entertainment, cleaning up, marshalling and they receive a donation in return which supports the local community.

The total grant recommended of \$4,403.80 financial will go towards the hire of tables and chairs from Longreach Event Hire. As well as the purchase of cooking equipment from Buttco Wholesalers and UHF Radios from Access Electronics.

The application was reviewed by a panel and scored against the criteria of the Longreach Regional Council's Community Donations Assessment Guidelines. The result was to support the Lions Club of Longreach to the value of 100%. All supporting documentation was supplied with their application.

<i>Grant Requested</i>	<i>Grant Recommended</i>
<i>Financial \$4,403.80</i>	<i>Financial \$4,403.80</i>
<i>Total \$4,403.80</i>	<i>Total \$4,403.80</i>

13. COMMUNITY AND CULTURAL SERVICES REPORT
13.1 - Community Donations - November 2022

Recommendation:

That Council endorses the allocation of funds from the Community Donations Program as contained in the following table, in accordance with the Community Donations Policy No. 11.07;

<i>Organisation/ Name</i>	<i>Event/Activity</i>	<i>Grant Requested</i>	<i>Grant Approved</i>	<i>Conditions of approval/Payment</i>
<i>Yaraka Sports & Progress Association</i>	<i>Yaraka Christmas Tree 2022</i>	<i>Financial \$300.00 Total \$300.00</i>	<i>Financial \$300.00 Total \$300.00</i>	<i>Nil</i>
<i>Lions Club of Longreach Inc.</i>	<i>Lions Club Christmas Street Party 2022</i>	<i>Financial \$4,403.80 Total \$4,403.80</i>	<i>Financial \$4,403.80 Total \$4,403.80</i>	<i>Nil</i>
		<i>TOTAL \$4,703.80</i>	<i>TOTAL \$4,703.80</i>	

13. COMMUNITY AND CULTURAL SERVICES REPORT
13.2 - Exemption Certificate for a Class 10a Shed at 1 Pelican Street, Longreach

13.2 Exemption Certificate for a Class 10a Shed at 1 Pelican Street, Longreach

Consideration of an application for an Exemption Certificate for a 170m² shed as the effects of the development are minor or inconsequential.

Assessment Report

Section 46 of the *Planning Act 2016* enables a local government to give an owner of a premises an exemption certificate, which states a development approval is not required for assessable development.

An exemption certificate is intended to be used as a tool to address the inappropriate categorisation of development while more permanent measures, such as amending Council's Planning Scheme are implemented.

The effect of an exemption certificate is that the development subject to the certificate is still classified as assessable development; however a development approval is not required.

Council, in its role as assessment manager, can give an exemption certificate for assessable development in a very limited number of circumstances (as opposed to the applicant making a development application). In summary, it can be issued when:

- The effects of development would be minor or inconsequential; or
- There is an error in the Planning Scheme, which unintentionally triggers planning approval for a certain development scenario; or
- The particular circumstance upon which planning approval was required for a certain development scenario no longer applies/exists.

The Landowner of 1 Pelican Street, Longreach proposes to build a 170m² shed which includes a 25m² open awning and a height to the eaves of 3.5m at the rear of his property at 1 Pelican Street, Longreach, formally described as Lots 119 & 120 on L3579. Figure 1 identifies the site location.

The landowner has made an enquiry to Council about the proposed development outlining the shed is to provide storage machinery, tools and materials/equipment needed for general maintenance of a household.

The subject site is in a residential area of Longreach and does not contain any features of local environmental significance or interest. A shed is an ordinary development outcome in town and will not result in unacceptable environmental impacts. The shed will be subject to a building application and will be developed in accordance with conditions set by the building permit (for example, regarding the implementation of erosion and sediment control measures).

Instead of giving a development approval, an exemption certificate is considered appropriate in this instance due to the minor and inconsequential nature of the proposed shed extension as outlined in this report.

13. COMMUNITY AND CULTURAL SERVICES REPORT
13.2 - Exemption Certificate for a Class 10a Shed at 1 Pelican Street, Longreach



Figure 1 – Location of proposed shed on the property (not to scale)



Figure 2 – Locality of Site

13. COMMUNITY AND CULTURAL SERVICES REPORT
13.2 - Exemption Certificate for a Class 10a Shed at 1 Pelican Street, Longreach

The table below sets out the details of the proposal and relevant Planning Scheme criteria.

Proposal details	
Existing development	<ul style="list-style-type: none"> • Site area = 2428m² • Dwelling house = approx. 348m² • Existing outbuildings = nil • The shed is ancillary to the residential use of the premises (used for vehicle, machinery and tool storage)
Proposal description	<ul style="list-style-type: none"> • Enclosed shed = (L 14.5m x W 10m x H 3.5m) • Open awning = (L 2.5m x W 10m x H 3.5m) • Total floor area = 170m²
Planning Scheme details	
Zone	Low Density Residential Zone
Planning controls	Maximum total floor area for shed = 120m ² Maximum eaves height for shed = 3.5m
Type of application required	<ul style="list-style-type: none"> • Development application for carrying out building work assessable against the Planning Scheme • Application would be subject to code assessment
Assessment benchmark	Performance Outcome 1 of the Township Zone Code: PO1 <i>The design and density of dwellings, dual occupancies and any associated outbuildings or other structures:</i> (a) <i>Contributes to and does not detract from the residential amenity and character of the neighbourhood;</i> (b) <i>Limits impacts on neighbours in terms of privacy, overlooking or overshadowing; and</i> (c) <i>Ensures outbuildings and structures are ancillary to the residential floor area.</i>

The effects of development, in this instance for a 170m² shed is deemed minor and consequential for the following reasons:

- The shed which will be situated on a double block (2428m²) will be less than 180m² in area and meets the building height to eaves of 3.5m.

Zone	Current planning provisions (total floor area / building height to eaves*)	When Exemption Certificate may be appropriate (total floor area / building height to eaves**)
Low density residential zone	120m ² / 3.5m	180m ² / 5.5m, depending on the circumstance
Medium density residential zone	90m ² / 3m to eaves	180m ² / 5.5m, depending on the circumstance
Township zone	120m ² / 3.5m	To be determined on a case-by-case basis
Rural residential zone	160m ² / 5m to eaves	To be determined on a case-by-case basis

Figure 3

- The shed will not detract from the residential amenity and character of the neighbourhood as:

13. COMMUNITY AND CULTURAL SERVICES REPORT

13.2 - Exemption Certificate for a Class 10a Shed at 1 Pelican Street, Longreach

- Total resulting site cover will be approximately 14% of site area. The Queensland Development Code MP1.2 (Design and siting standard for single detached housing – on lots 450m² and over), allows for up to 50% site cover for residential development, before approval is required from Council (through a concurrence agency referral as part of a development application for a Development Permit for Building Work assessable under the Building Act); and
 - The proposed shed is consistent with the provisions outlined in the table above (see Figure 3).
 - The shed will be located in the low density residential zone. The shed will be less than 180m² in area.
 - It is considered that the shed is of an appropriate scale for the locality and should not have detrimental impacts on adjoining properties.
- The location and size of the shed will not cause unreasonable impacts on neighbours in terms of privacy, overlooking or shadowing.

A siting variation report will be tabled at the November meeting as the landowner is asking for a 5m setback from the Finch Lane road boundary.

Recommendation:

That pursuant to Section 46 of the Planning Act 2016, Longreach Regional Council grants an Exemption Certificate for proposed building work assessable against the Planning Scheme for a 170m² Class 10a Shed at 1 Pelican Street, Longreach, formally described as Lot 119 & 120 on L3579.

13. COMMUNITY AND CULTURAL SERVICES REPORT

13.3 - Referral Agency Assessment Application (Alternative Siting Assessment) - 1 Pelican Street, Longreach

13.3 Referral Agency Assessment Application (Alternative Siting Assessment) - 1 Pelican Street, Longreach

File Ref: DA22/23-021

Consideration of a Referral Agency Assessment Application for an alternative siting assessment lodged with Council on 25th October 2022, for a shed to be constructed on land located at 1 Pelican Street, Longreach and described as Lot 119-120 on L3579.

Council Action

Deliver

Applicable Legislation

Building Act 1975

Planning Act 2016

Planning Regulation 2017

Queensland Development Code

Policy Considerations

Nil

Corporate and Operational Plan Considerations

COMMUNITY AND CULTURAL: BUILDING SERVICES & REGULATIONS			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.1.4	Building certification services.	Building certification services comply with statutory requirements and are client connected and outcome driven.	100% of building applications assessed within 10 business days and without the need to extend the decision period. 95% of customer requests are responded to within 2 days.

Budget Considerations

Nil

Previous Council Resolutions related to this Matter

Nil

Officer Comment

*Responsible Officer/s: Emily O'Hanlon, Business Support Officer
Jason Burger, Consultant Building Certifier*

Background:

The applicant has requested to construct a shed within the required 6m setback from the Finch Lane road boundary. The information provided within the application locates the proposed structure to be built with a 5m setback from the Finch Lane road boundary.

Issue:

The proposed structure setback is not in line with the requirements of the Queensland Development Code, hence the reason for the application being referred to Council for consideration.

13. COMMUNITY AND CULTURAL SERVICES REPORT

13.3 - Referral Agency Assessment Application (Alternative Siting Assessment) - 1 Pelican Street, Longreach

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare
Consequence: Minor
Rating: Low (2/25)

Environmental Management Factors:

N/A

Other Comments:

The application has been assessed by Jason Burger, Council's Consultant Building Certifier who has recommended that Council approve the proposed structure location based on the following:

- The proposed reduced setback of 5m to finch lane in lieu of the required 6m setback would have little effect on the surrounding properties and roadways.
- Allows sufficient parking in front of the proposed shed without protruding onto Finch Lane.
- Is well clear of the 9m x9m corner truncation.

Appendices

1. Site Plan.pdf [↓](#)
2. SV Assessment Sheet .pdf [↓](#)

Recommendation:

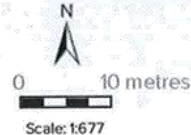
That pursuant to section 32 and 33 of the Building Act 1975, Planning Act 2016 and schedule 9, table 3 of the Planning Regulations 2017, the shed at 1 Pelican Street, Longreach and formally described as Lot 119-120 on L3579, be approved to be constructed with a 5m setback from the Finch Lane road boundary, as per the attached site plan and the recommendation from Council's Building Certifier.

13.3 - Referral Agency Assessment Application (Alternative Siting Assessment) - 1 Pelican Street, Longreach
 --Appendix 1



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Legend located on next page



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 For more information, visit
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13.3 - Referral Agency Assessment Application (Alternative Siting Assessment) - 1 Pelican Street, Longreach
 --Appendix 2

SITING VARIATION ASSESSMENT SHEET
For Single Residential Use

Address 1 Pelican Street, Longreach Qld Lot / Plan No: Lot 120 / L3579

Contact Person _____ Contact Number _____

Relevant Residential Code issues for consideration			Comments/Likely Impact
	Yes	No	
Does the proposal maintain residential amenity both internal and external to the site?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Does the proposal meet the accommodation and associated needs of one family?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Does the proposal provide for physical access and connection to a constructed road?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Finch Lane access
Is the maximum height of a building or structure higher than 8.5 metres?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Is the area covered by buildings or roofed structures greater than 50% of the lot?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Does the proposal provide adequate provision for recreational space?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Are the location and design of car parking provision appropriate?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Is the proposal sited, designed and constructed in a manner which does not cause a nuisance or disturbance to the occupiers or users of nearby land, particularly nearby residents?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Does the proposal adversely affect the visual character and aesthetics of the nearby area?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Is the proposal compatible with the physical characteristics of the site and its surrounds?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Is the height of the proposed buildings or structures compatible with the physical characteristics of the site and its surrounds?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Is the proposed buildings or structures sited and designed to provide:			
- Space around buildings and structures?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
- Access to natural light and ventilation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
- Provision for privacy?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Will the proposal affect any existing approved pool fence?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Will the proposal comply with the "Deemed to Satisfy" provisions of the BSA for fire separation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Does the proposal require Build Over/Near Council infrastructure approval?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Does the proposal encroach into a registered easement?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

Form No: GBA-SF164

Issue Date: July 2019

13.3 - Referral Agency Assessment Application (Alternative Siting Assessment) - 1 Pelican Street, Longreach
 --Appendix 2

Relevant Residential Code issues for consideration	Comments/Likely Impact	
	Yes	No
Is the proposal shed near and Urban Stormwater Flow Path?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is a statement required from the owners of the adjoining properties?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Are further grounds for consideration of the proposal required from the applicant?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Summary		
The proposed reduced setback of 5m to finch lane in lieu of the required 6m setback would have little effect on the surrounding properties and roadways.		
Allows sufficient parking in front of the proposed shed without protruding onto Finch Lane.		
Is well clear of the 9m x9m corner truncation.		
Can approval be issued? Recommendation:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

Inspector's Name	<u>Jason Burger</u>	Contact Number	_____	Date	<u>02/1/2022</u>
Signature	<u><i>Jason Burger</i></u>				

13. COMMUNITY AND CULTURAL SERVICES REPORT
13.4 - Council Housing - Disposal via Tender 28 St Mary Street

13.4 Council Housing - Disposal via Tender 28 St Mary Street

Consideration of disposal of surplus Council housing via invite for written tenders for the contract under *section 227 of the Local Government Regulations 2012*.

Council Action

Deliver

Applicable Legislation

Local Government Act 2009

Local Government Regulation 2012

Valuers Registration Act 1992

Policy Considerations

Nil

Corporate and Operational Plan Considerations

FINANCIAL SERVICES: FINANCIAL MANAGEMENT			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.2.2	Council operates efficiently.	Council operational and capital expenditure programs are within budget.	<input type="checkbox"/> Monthly performance within budget. <input type="checkbox"/> Asset management plans are updated annually and comprise service level plans.

Budget Considerations

Any capital return made on housing disposals will be in excess of the 22/23 budget.

Previous Council Resolutions related to this Matter

(Res-2022-03-082)

Moved Cr Hatch seconded Cr Smith

That Council, in accordance with section 227 and 228 of the Local Government Regulation 2012, invite written tenders for the sale of 28 St Mary Street, Isisford, being Lot 1 on RP604690.

Officer Comment

Responsible Officer/s: *Kristen Elliott, Public Facilities Manager*

Background:

At the March 2022 Council meeting a decision was made to invite written tenders for the disposal of 28 St Mary Street, Isisford. The tender was issued on 1 July 2022 and open for 21 days closing on Thursday 21 July 2022 at 2:00pm. The tender was advertised on the Council website and in the Longreach Leader.

A valuation report for the property was undertaken by PRW Agribusiness on 22 May 2021.

Issue:

At the closing time of the Tender, Council received two written Tender submissions for the Disposal of 28 St Mary Street, Isisford. Both submissions conformed to the Terms and Conditions of Tender, however, the submitted purchase prices were lower than the valuation report received by PRW Agribusiness.

13. COMMUNITY AND CULTURAL SERVICES REPORT
13.4 - Council Housing - Disposal via Tender 28 St Mary Street

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible
Consequence: Minor
Rating: Medium (8)

Environmental Management Factors:

Nil

Other Comments:

Nil

Appendices

1. LRC162022 Tender Assessment - 28 St Mary Street_Redacted.pdf [↓](#)

Recommendation:

That Council, in accordance with the Local Government Regulation 2012, Section 228, subsection (9) does not accept any tender offers, as the offers are below the property market valuation.



LRC162022 Disposal of 28 St Mary Street, Isisford

Procurement method was (VendorPanel, Email, Verbal, LG Tender Box)
 Invitations Sent: (Number sent)

Q Tenders
 Open Tender

Evaluation Matrix - Score Weightings out of 5 *

Supplier	28 St Mary Street, Isisford	Price for total Contract	Price	Local	Total	Comments - include relevant details to support scoring
(Business Name)		eg One year cost	90%	10%		
	28 St Mary Street, Isisford	\$ 43,000.00	5	1	92.00%	
	28 St Mary Street, Isisford	\$ 11,000.00	4	1	74.00%	

* Suggested only. Additional criteria and different weighting can be applied by the evaluation panel.
 ** add 10% to non-local quotes before comparing pricing.

I declare that I have no conflict of interest in relation to this procurement evaluation. Recommendation is to not accept the offers put forward by [redacted] of \$43,000 and [redacted] of \$11,000 due to these offers not meeting the minimum market valuation.

Panel Member 1: Kristen Grant Facilities Manager Date 16 Aug 22
 Signed by: [Signature]
 Panel Member 2: Kelli Doyle Business Support Officer Date 16 Aug 22
 Signed by: [Signature]
 Panel Member/ Approver: Lisa Young DCCS Date 16 Aug 22
 Signed by: [Signature]

Evaluation Structure	
Criteria	Explanation
Price	5 = Highest Price
	4 = Next Highest Price
	3 = Next Highest Price
	2 = Next Highest Price
	1 = Lowest Price
Local	5 = Lives in LRC region
	4 = Lives in a neighbouring region to LRC
	3 = Lives 500kms away
	2 = Lives 700kms away
	1 = Lives greater than 700kms

13. R&C OF COMMUNITY AND CULTURAL SERVICES REPORT
13.5 - Information Report - Community & Cultural Services

13.5 Information Report - Community & Cultural Services

This report provides an update on a range of activities that has occurred during the month of October for the Community & Cultural Services Department.

Council Action

Deliver

Applicable Legislation

Local Government Act 2009

Local Government Regulation 2012

Policy Considerations

N/A

Corporate and Operational Plan Considerations

Corporate Plan Strategy Area: 1.1 Community Services and Cultural Development

Budget Considerations

As per approved 2022/23 budget

Previous Council Resolutions related to this Matter

Nil

Officer Comment

Responsible Officer/s: Community & Cultural Services Officers

Background

Officers are requested to provide an information update to Council on a monthly basis to outline achievements, challenges and statistical information for the various functional areas in Council.

Issue:

LIBRARY SERVICES

State Library of Queensland has introduced a QLDLibraries App that allows members to search the catalogue, place reserves, manage their loans, link to ebooks, eaudiobooks and other electronic resources. Solus, the team behind the app have also created a webinar with their own hints and tips, and have suggested videos for inspiration.

All 12 titles in the Stories for Little Queenslanders series are now available in braille for people with vision impairment, making First 5 Forever resources more accessible and inclusive for Queensland families. A braille overlay has been applied to each original book offering families the opportunity to enjoy the stories together. Members can discover these high-quality stories created exclusively by authors and illustrators with a connection to Queensland.

This month there has still been a steady stream of visitors especially families using our facilities while touring Australia.

13. R&C OF COMMUNITY AND CULTURAL SERVICES REPORT
13.5 - Information Report - Community & Cultural Services

Library Statistics (financial year)

	Longreach		Ilfracombe		Isisford	
	October	YTD	October	YTD	October	YTD
Items Borrowed	461	1445	16	45	21	45
New Members	9	37	0	3	0	1
Total Members	1522		151		64	

SWIMMING POOLS

	Longreach		Ilfracombe		Isisford		Yaraka	
	OCT	YTD	OCT	YTD	OCT	YTD	OCT	YTD
Adults	1671	2772	286	1791	21	21		7
Children	2686	3356	114	516	15	15		7

FUNERAL SERVICES

CEMETERY DETAILS / FIGURES – OCTOBER 2022	
FUNERAL TYPE	
Church & Grave Side Funeral	Nil
Church Service Only	2
Graveside Funeral	2
Memorial Service	1
Cremation	3
Interment of Ashes - Private / Family Only	1
Interment of Ashes - Graveside Service	Nil
Plaques arranged by LRC	Nil
Undertakers Service Only	Nil

13. R&C OF COMMUNITY AND CULTURAL SERVICES REPORT
13.5 - Information Report - Community & Cultural Services

DEVELOPMENT SERVICES

Development Applications received

Application Type	OCTOBER	YTD
Building (Council Certifier)	1	10
Building (Private Certifier)	0	3
Certificate of Classification	0	0
Change of Classification	0	0
Endorsement of Survey Plan	0	1
Exemption Certificate	1	2
Material Change of Use	0	0
Minor Change (MCU)	0	0
Minor Change (Op Works)	0	0
Operational Works	0	0
Plumbing & Drainage	0	5
Reconfiguration of a Lot	0	0
Siting Variation	1	2

Planning Enquiries

OCT	YTD
4	12

Building Record Searches/Planning Certificates

OCT	YTD
7	15

Longreach Regional Council Planning Scheme – Proposed Major Amendment Project

Reel Planning has been engaged to assist Council to undertake a proposed major amendment to the *Longreach Regional Council Planning Scheme 2015*.

Reel Planning officers met with Council on 10 November 2022 to discuss elements of the major amendment and project progress.

It is noted that a component of the major amendment package to ultimately be considered for endorsement by Council is a proposed consultation strategy that Council will seek to have approved by the Planning Minister. The consultation strategy will be followed when undertaking public consultation on the proposed major amendment to the planning scheme.

The next formal process action required of Council, after the draft major amendment package has been workshopped and refined as required, will be a resolution to:

- Endorse the proposed amendment package; and
- Give the draft version of the amended planning scheme and supporting documents to the Planning Minister in accordance with Chapter 2, Part 4, section 16.5 of the Minister’s Guidelines and Rules, requesting a State interest review of the draft documents and approval to commence formal public consultation on the draft documents.

ENVIRONMENTAL HEALTH

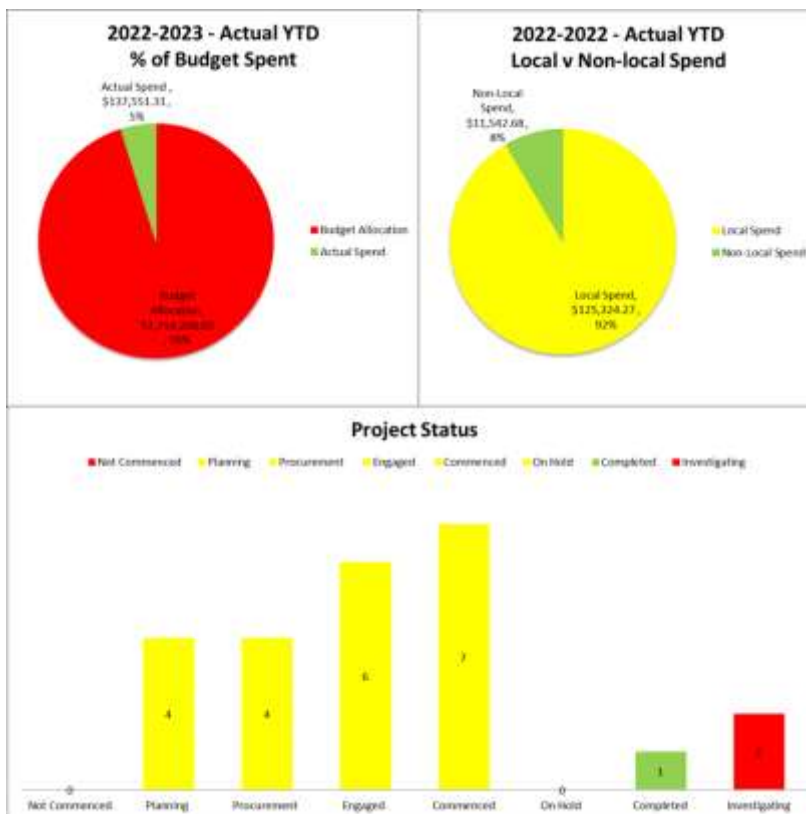
The annual kerbside collection will commence on the 14th of November.

PROJECT MANAGEMENT

As of 4 October 2022, all approved projects for 2022/2023 Financial Year have been started with majority of these projects engaged and scheduled for works to commence. The below graphs will provide a snapshot of project status and year to date actual costs as at time of writing.

13. R&C OF COMMUNITY AND CULTURAL SERVICES REPORT
13.5 - Information Report - Community & Cultural Services

Project Name	Physical completion
Edkins Park Shade Structure	36%
Childcare Playground Replacement	64%
Yaraka Treeline	91%
Isisford MPC Maintenance	73%
Isisford Park Renovations	71%
Ilf Rec Centre - Airconditioning	100%
Ilf Rec Centre - Flooring	24%
Showgrounds Landscaping	31%
Longreach Showgrounds Audio Upgrade	27%
Civic Centre Internal Paint	28%
Edkins Park Toilet Refurbishment	27%
Eagle Street Beautification	38%
Longreach Netball Re-surfacing	43%
Longreach Cricket Pitch/Irrigation Replacement	58%
Isisford SES Fit-out	39%
Longreach Library Roof	44%
Civic Centre Storage	56%
Longreach Childcare Cabinetry	35%
24 Mitchell/15 Flinders - Fence Replacement	9%
Jarley Street - Fence Replacement	9%
New Executive Housing Build	31%
Longreach Cemetery Plinth Repairs	60%



Risk Management Factors:

This matter has been assessed using Council’s Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare
 Consequence: Insignificant
 Rating: Low (1/25)

13. R&C OF COMMUNITY AND CULTURAL SERVICES REPORT
13.5 - Information Report - Community & Cultural Services

Low risk, informational report only.

Environmental Management Factors:

Nil

Other Comments:

Nil

Recommendation:

That Council receives the Community & Cultural Services information report, as presented.

14. INFRASTRUCTURE SERVICES REPORT
14.1 - Amendments to the Drinking Water Quality Management Plan

14. INFRASTRUCTURE SERVICES REPORT

14.1 Amendments to the Drinking Water Quality Management Plan

Council to consider the Amendments to the Drinking Water Quality Management Plan, prepared by Bligh Tanner for Longreach Regional Council.

Council Action

Recognise
Deliver

Applicable Legislation

Local Government Act 2009
Local Government Regulation 2012
Water Supply (Safety and Reliability) Act 2008

Policy Considerations

Nil

Corporate and Operational Plan Considerations

3.1 Water Security and Management

Budget Considerations

Nil

Previous Council Resolutions related to this Matter

(Res-2018-12-354)
Moved Cr Harris seconded Cr Nunn
That Council endorses the Drinking Water Quality Management Plan, prepared by Bligh Tanner, as presented.

Officer Comment

Responsible Officer: Roger Naidoo, Director of Infrastructure Services

Background:

As a water provider, Longreach Regional Council is required to have a Drinking Water Quality Management Plan (DWQMP). The Drinking Water Quality Management Plan provides guidance to the treated water schemes managed by Longreach Regional Council. This plan has been developed in accordance with the requirements of Section 93(3) of the *Water Supply (Safety and Reliability) Act 2008* (the Act).

The DWQMP addresses the content requirement of the Queensland Drinking Water Quality Management Plan Guideline (the Guideline) (DNRME 2018). This plan contains or references all of the policies, procedures, and registers that are required to maintain drinking water quality for the four drinking water supply schemes operated by Council. Bligh Tanner was engaged to review and draw up a new plan.

The Plan sets out the criteria and guidelines for water providers and the risk management that goes with it. The aims of the risk assessment are to:

- reassess the current risk assessment to ensure that the outcomes are accurate.
- capture any additional risks to the service that were not previously identified.
- identify future actions to address any unacceptable risks.
- amend the risk management improvement program.

14. INFRASTRUCTURE SERVICES REPORT

14.1 - Amendments to the Drinking Water Quality Management Plan

The risk assessment follows the following process:

- Identify the hazards.
- Determine the unmitigated risks.
- Identify the preventive measures.
- Determine the mitigated risks.
- Identify the procedures used to ensure the preventive measures are effective.
- Where mitigated risks are unacceptable, identify risk management improvements.

Issue:

As the water treatment plants are treating water from open catchments, Council continues to routinely investigate options to better improve water treatment processes. The updated DWQMP clearly articulates the risks to our water supplies and provides procedures to reduce these risks. Council accepts that these risks need to be managed, but also, that not all risks can be managed immediately due to the costs involved.

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible
Consequence: Moderate

Possibility of producing water that does not meet the relevant standards.
A Boiled Water Alert or a Do Not Consume Alert, may be issued.

Environmental Management Factors:

A run in river catchments may lead to higher turbidity levels. Water may become cloudy and not aesthetically pleasing to the eye. Hidden bacteria could adhere to the suspended solids in the water and pass through the filtration process.

Other Comments:

Nil

Appendices

1. Drinking Water Quality Management Plan - January 2022 [↓](#)

Recommendation:

That Council accepts the Amended Drinking Water Quality Management Plan prepared by Bligh Tanner, as presented.



Longreach Regional Council
Drinking Water Quality Management Plan

DOCUMENT CONTROL SHEET

DOCUMENT

Drinking Water Quality Management Plan

DRINKING WATER SERVICE PROVIDER (SPID 488)

Longreach Regional Council

CLIENT CONTACT

Director Infrastructure Services: Engineer@Longreach.qld.gov.au

VERSION	AUTHOR	REVIEWED	APPROVED	DATE
V3	Wide Bay Water		J Roworth	
V4	M Lawrence	S Hinton	G Rintoul	12/12/2018
V5	M Lawrence		R Naidoo	8/5/2019
V6	S Lunau	S Hinton	R Naidoo	8/2/2022
V7	S Lunau		R Naidoo	23/6/2022
V7.1	S Lunau	I Miller	R. Naidoo	25/8/2022

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**BLIGH
TANNER**

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EXECUTIVE SUMMARY

This drinking water quality management plan has been developed in accordance with the regulatory guideline.

As such, it identifies the public health risks to each of the four drinking water services for Longreach Regional Council.

The plan was reviewed against the DWQMP Review and Audit Guidelines June 2019 checklist, followed by a risk assessment workshop and update to the plan, accordingly.

This review focussed on processes and hazardous events which previously had a high or above residual risk, where a process had been changed since the last review and/or if an improvement action had been identified for the process/hazard. Recent water quality was reviewed, where available.

All action items have been consolidated into an updated Risk Management Improvement Program, with key priorities to:

- Review the current operational monitoring across all schemes and implement a formal quarterly review of key water quality parameters and processes with key stakeholders
- Finalise the SCADA/telemetry and online monitoring upgrade specifications for all schemes
- Expediate the SCADA upgrades/implementation
- Undertake Health Based Target assessment and assess the need for further treatment (eg UV) for each scheme
- Implement outcomes of the HBT assessment

In addition to the above actions for all schemes, and in the context of the ongoing Boil Water Alerts, the following actions have been identified for the Isisford WTP:

- Upgrade/refurbishment of the clarifiers, which have struggled to meet turbidity removal targets in the past
- Review of the current pressure filter operation by the contractor, due to ongoing issues in meeting turbidity target

The full list of improvements can be found in the relevant section of this plan.

1 INTRODUCTION

This Drinking Water Quality Management Plan (DWQMP) is for the potable water schemes managed by Longreach Regional Council (LRC). This plan has been developed in accordance with the requirements of Section 93(3) of the *Water Supply (Safety and Reliability) Act 2008* (the Act). The DWQMP addresses the content requirement of the Drinking Water Quality Management Plan Guideline (the Guideline) (DNRME 2018).

This plan contains or references all of the policies, procedures, and registers that are required to maintain drinking water quality for the four drinking water supply schemes operated by Council.

1.1 Registered Service Details

Longreach Regional Council (Service Provider No 488) provides drinking water services to the Longreach, Ilfracombe, Isisford and Yaraka.

Table 1 Water Supply Details

Scheme	Current (2018)			Future (2028)		
	Population	Connections	Demand (ML/annum)	Population	Connections	Demand (ML/annum)
Ilfracombe	190	108	74.1	190	108	74.1
Isisford	120	86	42.7	120	83	42.7
Longreach	2970	1529	1718	2970	1523	1718
Yaraka	17	15	11.2	17	15	11.2

(Connections based on Longreach Regional Council KPI report 20120/21, current populations are based on Council data, or the 2016 Census which in the smaller communities reflects the population of the wider district, not just the connected population. The Queensland Government Statisticians Office has indicated that the 10-year regional growth rate from 2007-2017 was - 1.5%, so the future demand is also estimated to remain unchanged)

1.1.1 Regional Context

Longreach Regional Council is located in remote South West Queensland, has a total land area of 40,572 km², and is a gateway community to Outback Queensland. Longreach is home to the Stockmans Hall of Fame and the Qantas Founders Museum, and along with the camping that is available along the banks of the Barcoo and Thomson Rivers, these tourist attractions result in significant numbers of tourists into the region.

Longreach is the largest community in the Region with nearly 3,000 residents, with Ilfracombe the next largest, but with only 190.

1.1.2 Longreach Regional Council area

Figure 1 Longreach Regional Council Area



1.2 Key Stakeholders

Stakeholders involved in the management of drinking water include the following

Table 2 Key Stakeholder List

Organisation	Contact details	Relevance to management of drinking water quality	How the stakeholder is engaged in the DWQMP
Longreach Regional Council	Director Infrastructure Services/ Manager of Water and Waste	General concerns regarding suitable quality of water supplies	Participation in review of risks, hazards and hazardous events associated with all water supplies. Review of DWQMP documentation.
Longreach Regional Council	Water Treatment Plant Operators	Responsible for day to day operations of the Water supplies.	Participation in review of risks, hazards and hazardous events associated with all water supplies. Input to existing preventive barriers, operational initiatives and monitoring programs.
Water Supply Regulator, Regional Development, Manufacturing & Water (RDMW)	1300 596 709 DrinkingWater.Reporting@rdmw.qld.gov.au	Responsible for regulation of water providers in QLD	Approval of the DWQMP documentation.
Queensland Health	Central Queensland PHU (07) 49206989	Responsible for regulation of public health in QLD	Contacted for public health advice as necessary.

2 DETAILS OF THE WATER SUPPLY SYSTEMS

2.1 Catchment

Water for all 4 council schemes are sourced from the Thomson and Barcoo River sub-catchments that, along with the Cooper Creek itself make up the Cooper Creek catchment. The Cooper Creek catchment is very large covering 14% of Queensland. However, the upper catchment is sparsely populated, with Aramac and Murrumbidgee both more than 100 km upstream of Longreach.

The Thomson River Catchment is ~95000 km², and is the water supply for both Ilfracombe and Longreach. The Thomson only flows seasonally, but generally at high flows at those times. This water is impounded in a series of 6 weirs that provide the water source for Longreach.

Ilfracombe harvests water seasonally into the offstream storages from Collumpton Creek. The Collumpton Creek is ephemeral, and completely dry for long periods of time.

The Barcoo Catchment provides the water supply for Isisford and Yaraka. Isisford extracts either directly from the Barcoo, and also pumps into an offstream storage. Yaraka has a small localised catchment for its water supply dam.

Figure 2 Cooper Creek Catchment

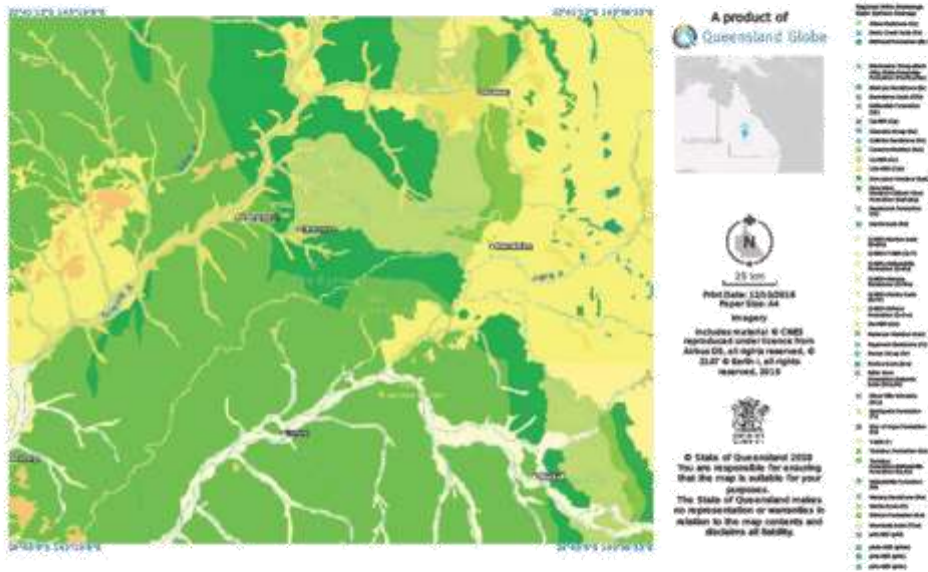


2.2 Geology

The catchment is part of the Eromanga Basin, which was an ancient inland sea. However, the surface geology is now classified mostly as tertiary and quaternary sediments. This highly weathered landscape does not have significant mineralisation, which is reflected by the lack of mining in the catchment. Activities in the upper reaches of the catchment around Hughenden are considered to be so distant as to not result in significant risks to the water supply.

Given the poor soils and low rainfall, as shown below, the predominant agriculture is low intensity grazing.

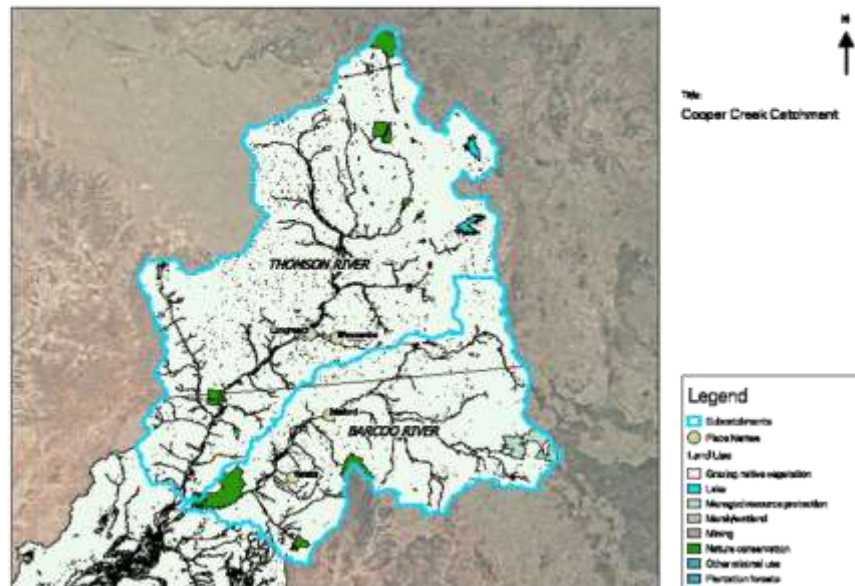
Figure 3 Longreach Regional Geology



2.3 Land Use

Given the poor soils and low rainfall, the majority of the catchment is largely undeveloped with the predominant land use being low density cattle grazing on undeveloped land. There is essentially no cropping other than in Longreach itself at the Agricultural high school, and as such there are minimal opportunities for significant contamination of the water source by agricultural chemicals (although the detection of trace herbicides would not be unexpected).

Figure 4 Cooper Creek Land Use

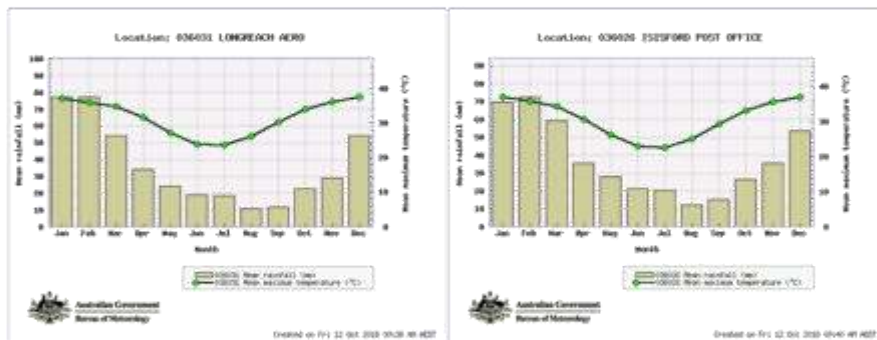


2.4 Climate

The entire Cooper Creek catchment is classified as arid or semi-arid, which is reflected by the climate data available from the Bureau of Meteorology.

Average summer temperatures are in the high 30sC, with winter average temperatures around 22C. Mean rainfall for Longreach is 40mm less for autumn through spring, with average summer rainfall up to 80mm in January and February. Isisford has slightly higher February rainfall on average, but the pattern of predominant hot dry weather remains.

Figure 5 Rainfall and Temperature Averages



2.5 Longreach Water Supply System

2.5.1 The Longreach Water Treatment Plant

The Longreach WTP is a 9 ML/day capacity (20 hours operation, but typically 2.2 to 7.6 ML/day) plant that treats surface water from the Thomson River using a conventional treatment process of coagulation/flocculation filtration and chlorination.

The Thomson River only flows seasonally (for example in 2017 there were 3 flow events). In order to ensure a suitable water supply, there are a series of 6 weirs across the multiple channels that create pondages from which water is released as required to ensure that there is sufficient water at the intake. This has provided a 100% reliable supply when managed with water restrictions.

While the intake at the Town Weir is only 3 km from town, there is a flood channel between the weir channel and the town of Longreach, which prevent runoff from Longreach reaching the weir. The Flinders Highway and adjacent railway cross the top end of the catchment. The Landsborough Highway and Longreach - Winton railway cross the Thomson River over the pondage of the Town Weir at Longreach. Chemical spills could theoretically contaminate the River, but this could normally be managed by either avoiding upstream discharges from contaminated upstream weirs, or increasing them to either avoid the need to use, or to flush away contamination. In general, flow events have high flow, so contamination would pass the intake quickly (in the 2017 flow events, the peak flow was 2500, 2000 and 500 ML/day respectively.)

The Town Weir is used for camping and minor recreational purposes. In winter there could be up to 60 caravans/ motorhomes camped beside the weir. There is also picnic area adjacent to the river and swimming and boating is permitted in the weir. Because of the limited width of the river it is not heavily used for boating.

Water quality issues: The catchment is large and unprotected, with human and cattle access to the river, including campers grey water and nearby septic systems adjacent to the town intake. As such, microbial hazards are almost certain. The only other significant issue with the raw water is turbidity, but this is managed through the treatment process.

Raw water is pumped (duty standby submersible pumps, with screened intakes, and the structure protected from flood damage).

Raw water is dosed with coagulant (All Clear) ahead of a flash mixer and 2 parallel clarifiers. Clarified water is laundered to a series of 4 filters, after which the treated water is chlorinated with sodium hypochlorite into a dedicated contact tank prior to the 8.8 ML ground level reservoir. Sodium hypochlorite is transported by a licensed tanker and emptied into 2 x 10,000L storage tanks within a bunded chemical area. The contact tanks are roofed, sealed and vermin proofed to prevent recontamination (as is the water tower). The operational targets are stated in the WTP OCP and CCP procedures in Section 5 Preventive Measures on page 71.

Clarifier sludge, and filter backwash water are sent to on site sludge lagoons, and at present supernatant is added to the raw water supply (prior to the flash mixer) at a rate of ~5-10%. This has been identified as a high risk of recirculating protozoan pathogens to the head of plant, and the previous improvement item to investigate decommissioning the return supply has been replaced with an action to consider the supernatant return risk in a Health Based Targets assessment for the supply and to identify additional treatment (eg UV disinfection) to manage this risk.

Treated water is then pumped to the community either directly or via the 545 kL water tower. No area of the reticulation has low pressures.

There are some areas of long detention, and these are included in the verification monitoring program.

The reticulation network in Longreach includes:

Table 3 Longreach Reticulation Details

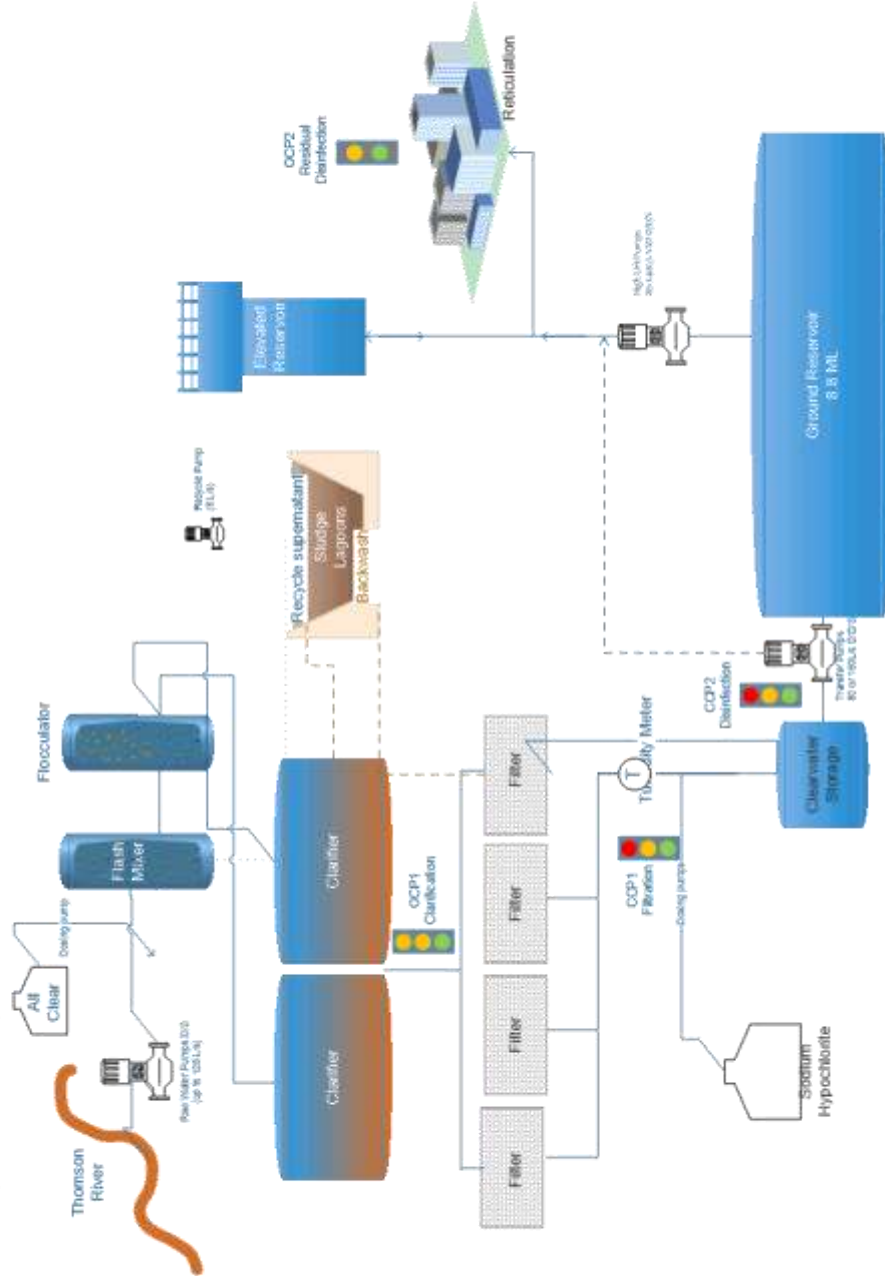
Pipe Material	Percentage	Age Range
Concrete	28%	~75 years
Asbestos Cement	45%	~50 years
PVC	22%	0-20 years
PE	5%	10 years

Historically there has been a raw water bypass to town – this has now been removed.

2.5.2 Groundwater bore

A bore was drilled to provide an alternate water supply, however the bore is hot and has high levels of fluoride. It was determined that the bore caused issues with chlorine dosing, and the community did not support the addition of fluoride to the supply, so the bore has been removed from the treatment process. Groundwater is now used for non-potable applications (e.g. roadworks), and is not part of the drinking water scheme, so not discussed further.

Figure 6 Longreach treatment plant schematic



2.6 Ilfracombe Water Supply System

The Ilfracombe Water Treatment Plant is a 680kL/day conventional water treatment plant (20 hours operation, typical daily flow 160-540 kL). This has been recently supplemented with a groundwater bore that operates at 4L/s (288 kL/day 20 hours operation).

Conventional plant: Raw water is pumped from the ephemeral Collumpton Creek (when water levels allow) into the Murray/ MacMillan Dam, and then on to the Shannon Dam. Both Dams also have small catchments, but these are negligible in comparison to the water sourced from Collumpton Creek.

As for the broader Thomson, there is limited land use in the catchment over the low density cattle grazing. However, it is known that some locals access the dams for recreation. Water is normally treated from the Shannon Dam as the water quality in Shannon Dam is higher than the Murray/ MacMillan Dam (but can be treated direct from either source). Water is pumped from the larger Murray MacMillan Dam into the Shannon Dam where it visually flocculates.

Raw water into the treatment plant is dosed with hydrochloric acid (single dosing pump with spare on site) prior to addition of coagulant (polyDADMAC) with a single dosing pump (spare on site), prior to clarification through upflow tube settlers. Powder Activated Carbon (PAC) is used seasonally to address algal metabolites (taste and odour). Laundered water is then filtered with a sand filter prior to chlorination with sodium hypochlorite into the 350 kL roofed, and vermin proofed ground level reservoir that is used as a clear water tank. As for Longreach, sodium hypochlorite is transported by a licensed tanker and emptied into 1,000L storage tank within a bunded chemical area. Chlorinated water can either be pumped into the 228 kL elevated reservoir, or directly to town using a VSD pump. As a result of the installation of the VSD pumps, there are no areas of Ilfracombe that experience low pressures.

The former raw water bypass to town has been decommissioned.

Reverse osmosis plant A bore has recently been drilled between the Shannon Dam and the water treatment plant. The bore report card can be accessed at:
http://resources.information.qld.gov.au/groundwater/reports/borereport?gw_pub_borecard&p_m=163969.

The bore report has limited water quality information, but fluoride is high at 5.4 mg/L (one test – October 2018) is saline (conductivity 1900 μ S/cm), high TDS (1100 mg/L) hot ~50C and elevated pH (>8.4).

Bore water is treated in a cooling tower (the cooling tower have potential access by vermin, which increases the source microbial risk) where fans operate to assist in the cooling of the bore water. This process also aerates the bore water which otherwise does have noticeable H₂S.

The cooled water (~30C) is then treated through mixed media pressure filters to protect the reverse osmosis membranes. These MMF filters are automatically backwashed on time or differential pressure.

From the MMF, treated water passes through an additional 5 micron prefilter prior to multistage reverse osmosis (RO). The RO feed water is dosed with antiscalant (polycarboxylic acid and phosphonic acid mixture, 10-30%) to minimise membrane fouling.

The combined RO permeate conductivity of the multiple pass RO is < 100 μ S/cm, but is aggressive and has low pH (5.5). RO permeate then passes through an additional pressure vessel packed with calcium carbonate to both increase the pH and hardness. When new bags of calcium carbonate are added to the pressure vessel there is often an increase of the turbidity of this stream to ~1.2 NTU – however, this is not relevant as a public health risk as the turbidity increase is due to the residual calcium carbonate, and all microbial risks are effectively managed by the RO process.

Treated water analysis shows no parameters of concern, fluoride is 0.06 mg/L, and all other parameters are well below health guideline values. While the RO water is still soft, it is not overly aggressive, and the PE/PVC reticulation network is not subject to chemical corrosion.

Final treated water is chlorinated on the transfer line to the ground level reservoir where it mixes with the conventionally treated water.

The RO plant is currently run by a generator as the power supply to the water treatment plant is currently unable to provide sufficient power to operate both plants.

It is intended to operate the RO plant and conventional plants simultaneously to provide a consistent water quality to the Ilfracombe residents, however, this is only for aesthetic reasons, and any mixture of RO and conventionally treated water are able to meet the ADWG.

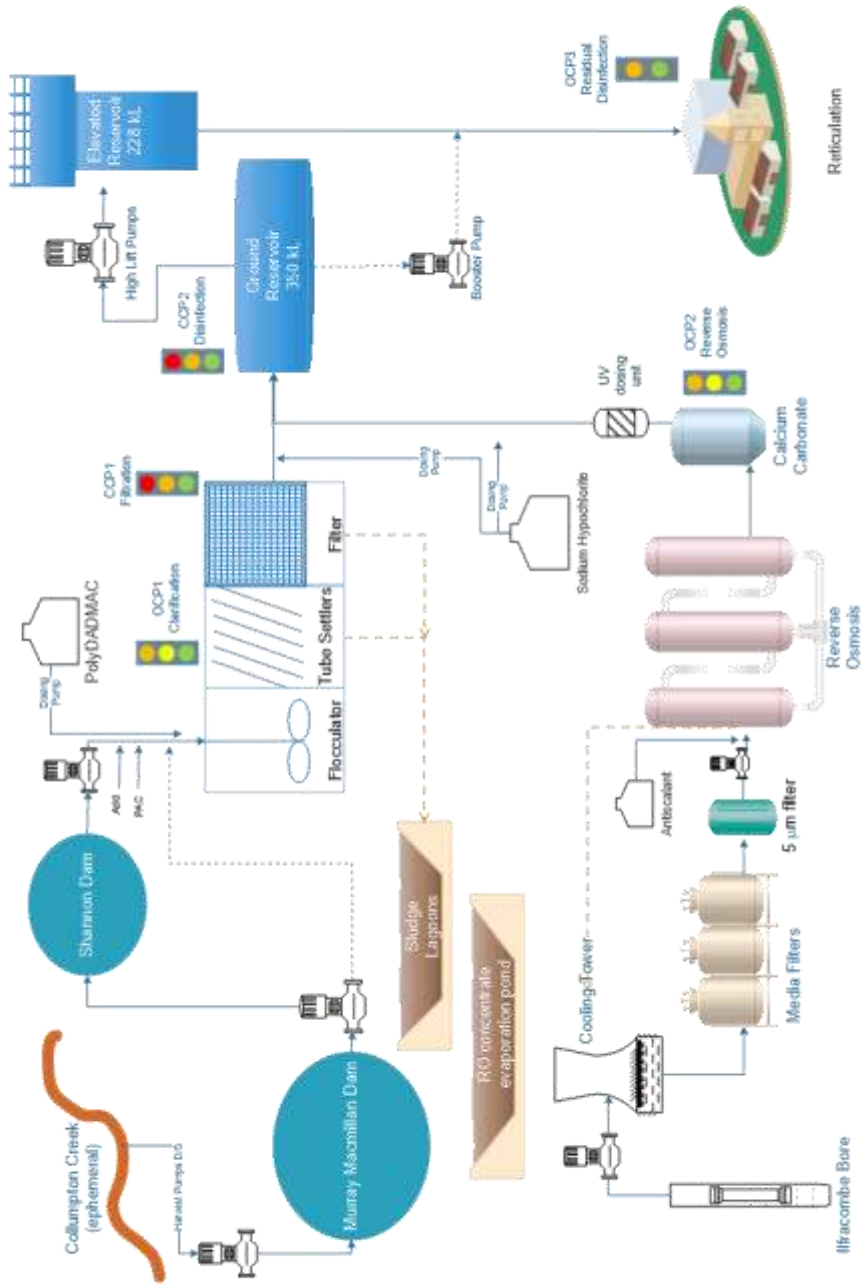
Reticulation

The reticulation network in Ilfracombe includes:

Table 4 Ilfracombe Reticulation Details

Pipe Material	Percentage	Age Range
PVC	43%	15 - 35 years
PE	57%	10 – 48 years

Figure 7 Ilfracombe treatment plant schematic



2.7 Isisford Water Treatment Plant

The Isisford water treatment plant (720 kL/day - 20 hours operation) either treats water directly from the Barcoo River, or from the 257 ML off-stream storage. When there is sufficient water in the Barcoo, the river is used as the source, and while flowing, water is harvested from the River into the offstream storage in accordance with our licence conditions. Therefore, ultimately all water sourced is from the Barcoo, and this has proved reliable.

Raw water enters simultaneously into three new, enclosed raw water tanks. From these tanks, raw water is dosed (single dosing pump, spare on site) with All Clear prior to clarification. The clarifier is undersized and often produces pin-floc at the flow rates required to operate the water treatment plant. In 2017 and 2018, the flow rate has been reduced to improve performance. At time of writing a tender has been released for upgrades to the clarifier, and is included in the Risk Management Improvement Program (RMIP).

In 2018 a new filtration plant was installed. This includes a screen filter (for pump protection) and spin filters prior to 2 parallel pressure filters (only one is used at a time). The outlet of the pressure filters passes through a zeta potential mixer. The installation company claims that this process is effective in disrupting bacterial cells and protozoan oocysts, however there is no ability to monitor the performance of the mixer, nor scientific evidence to back this claim. As such, council has not assessed this as a treatment barrier.

When commissioned, the plant was not capable of reducing turbidity sufficiently to ensure effective disinfection. This has resulted in a boil water alert (BWA) that was introduced on 5th September 2018, and a further two on 18th January and 19th November 2021. Given the identified *Cryptosporidium* risk in the Barcoo River, the boil water alerts are not lifted unless the turbidity is consistently < 0.5 NTU.

During the latest review LRC has identified several high priority actions to address the recurring BWAs, including undertaking a HBT assessment to identify further treatment needs (eg UV), implementing upgrades as per the HBT assessment, upgrading/refurbishing the clarifiers, development and implementation of SCADA and online monitoring requirements to support operations and review of the current filter operation to CCP requirements.

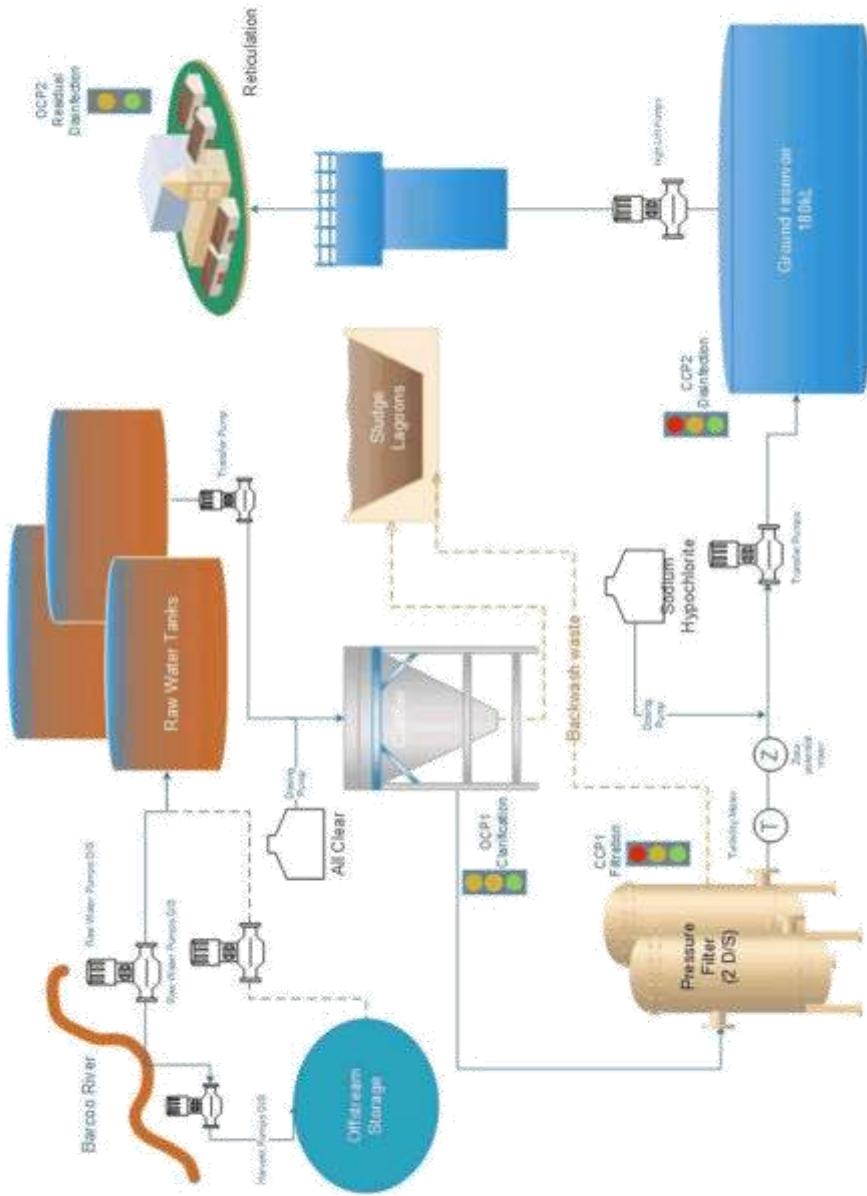
Following filtration, water is disinfected with sodium hypochlorite (single dosing pump, spare on site) before entering into the 180 kL ground water tank. A local transport company delivers 1,000L pod of sodium hypochlorite as required, which is stored in bunded area. After disinfection, water is then either pumped to the 120 kL Elevated Reservoir, or directly to town with a VSD pump.

The reticulation network in Isisford includes:

Table 5 Isisford Reticulation Details

Pipe Material	Percentage	Age Range
Asbestos Cement	45%	~55 years
Galvanised Steel	5%	~35 years
PVC	32%	20- 30 years
PE	18%	10 – 30 years

Figure 8 Isisford Treatment Plant Schematic



2.1 Yaraka Water Treatment Plant

Yaraka sources water from a small sub catchment that captures incident rainfall. The Yaraka dams have a small catchment rising in the hills 4 km southeast of the dams. The hills rise 100m above the plains and have a rocky cap. The soil on the plains is a grey black soil and has a reasonable covering of low trees. The catchment is used for low density grazing and contains no roads, dwellings or other sources of contamination.



The Kiama Dam is an earth dam that provides the majority of water to the 45 kL/day (20hour operation) conventional treatment plant. Raw water from the Dam is pumped to a raw water tank, and then into an elevated header tank.

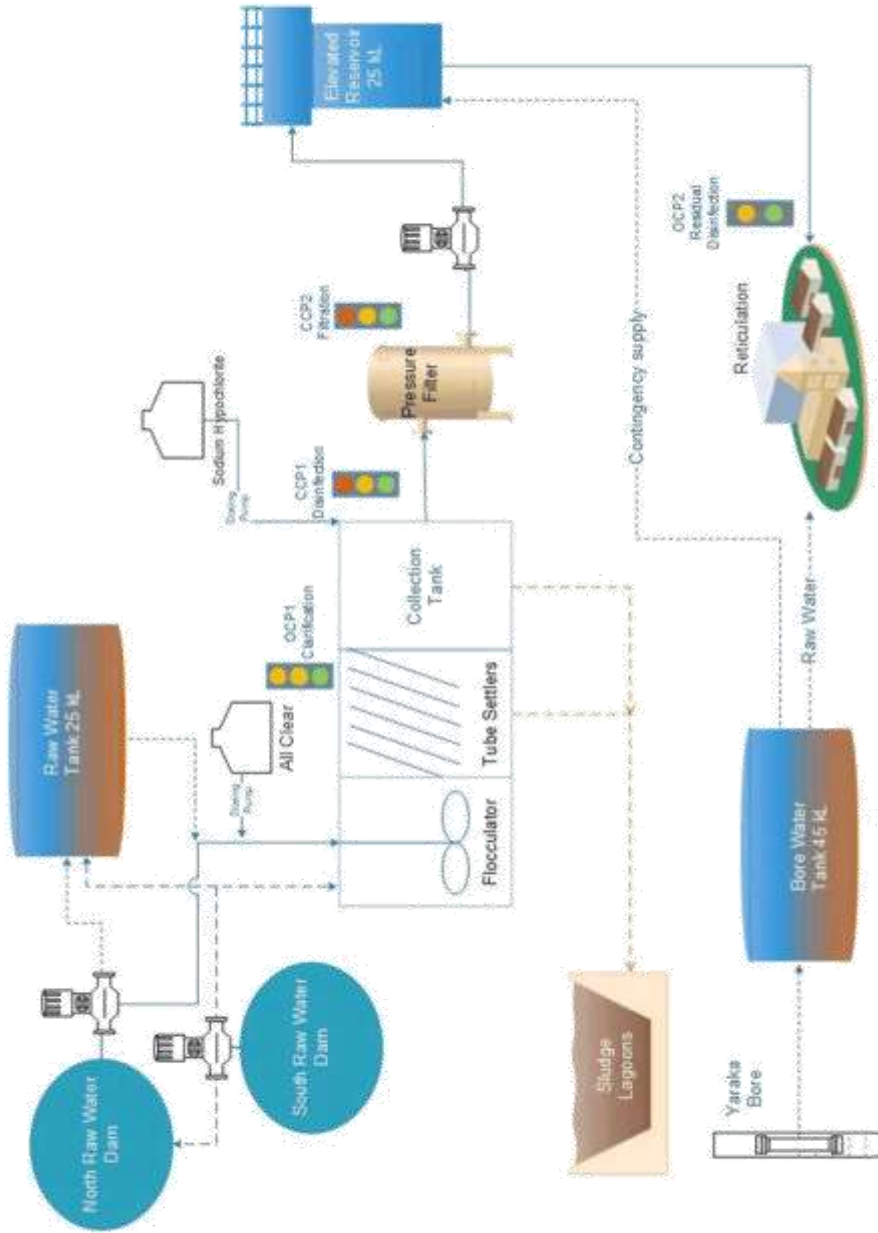
The Yaraka WTP (45 kL/day 20 hours operation) is a modular plant with a flocculator/ tube settler clarifier prior to a single pressure sand filter. Filtered water is dosed with sodium hypochlorite into the elevated 25 kL treated water tank. Sodium hypochlorite is purchased in 20L containers and stored in a bunded area.

The water treatment plant operates based on the level of the treated water tank.

There is a saline sub-artesian bore that is used for stock watering and wash down, but could be used to supplement the drinking water supply. It is not directly connected to the treated water supply, so cannot be used inadvertently.

The reticulation is 100% PE, with an age range of ~ 20-30 years.

Figure 9 Yaraka Treatment Plant Schematic



3 WATER QUALITY DATA

There have been numerous methods for capturing water quality data over the past 15 years. As such there are now some data gaps for some parameters. The following graphs and tables provide raw, treatment and treated water quality for each of the schemes. This information has been updated for this review and includes up to 7 years of recent data, as available. The analysis from previous reviews and recent analysis is available in Appendix A. Previous annual reports were also consulted in this review.

There have been ongoing issues around data capture, due to loss of key staff, and a high priority improvement item has been identified and implemented to review all operational monitoring requirements and implement a formal documented quarterly water quality review, aimed at building the capacity of plant operators to identify and respond to appropriate water quality signals, increase transparency within the organisation and support decision making.

3.1 Longreach Water Quality

Longreach sources its water from the Thomson River which experiences highly variable turbidity loads, with high turbidity during inflow events, as can be seen in Figure 10. pH typically ranges from 6.5 to 7.9.

The treatment process works to reduce turbidity to acceptable limits. While the clarification does not currently meet operational targets (an improvement action has been identified to investigate the process) recent filtration trends show this to be working effectively and within CCP limits. Recent free chlorine trends show that the disinfection process is working effectively (Figure 11).

Turbidity in the Ground Level Reservoir reflects the improvements seen in filtration and the benefits in tank cleaning, which took place in the 2020/21 year. pH in treated water consistently meets the requirements for effective disinfection (6.5-8.5) (Figure 12).

The verification data long-term analysis from last 5 years shows improvements from all areas of reticulation monitoring compared to the previous long-term analysis (see Appendix A), with no detections of *E. coli* or total coliforms, an average of 1.19mg/L free chlorine with three detections below 0.2mg/L and an average turbidity of 0.44NTU, with 10 samples exceeding 1NTU (max 1.98NTU). LRC regularly flushes lines to manage reticulation dead-ends and associated water quality issues.

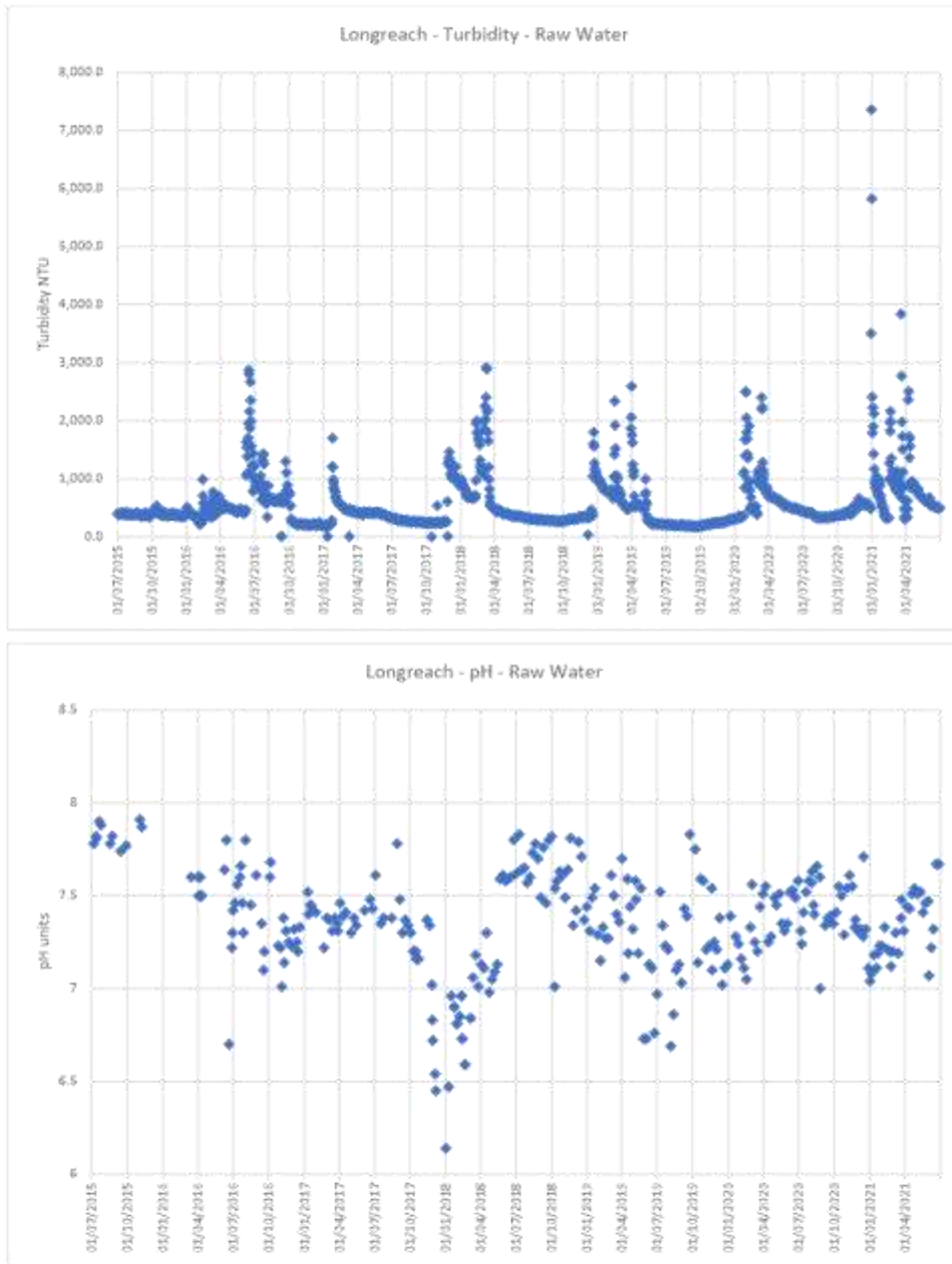
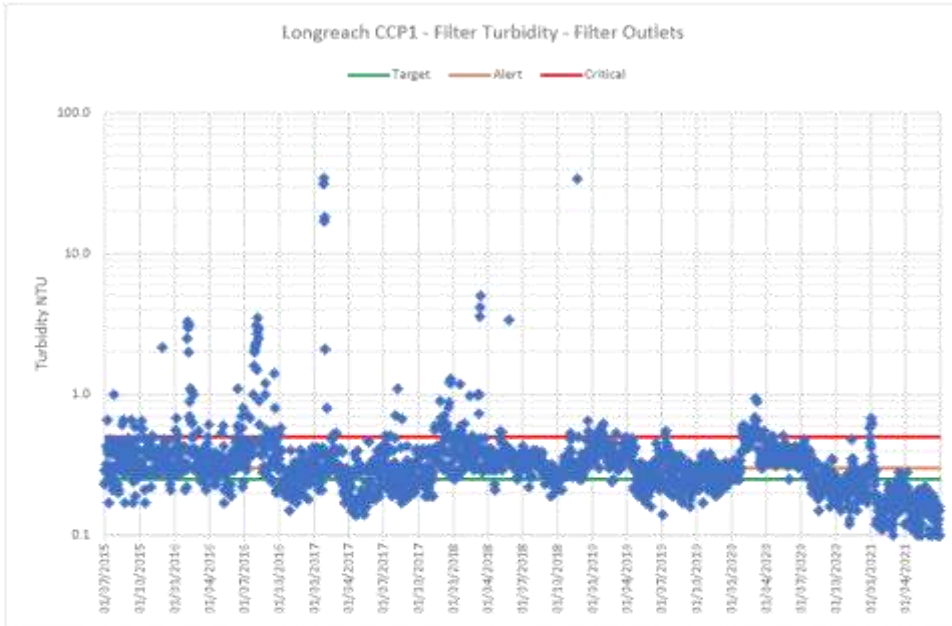
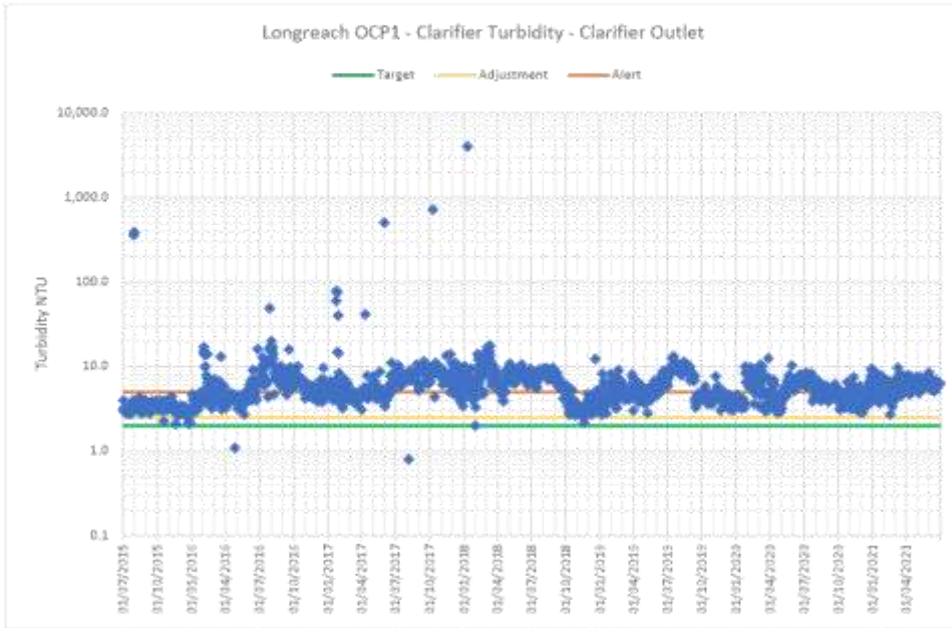


Figure 10 Longreach Raw Water Quality

14.1 - Amendments to the Drinking Water Quality Management Plan --Appendix 1



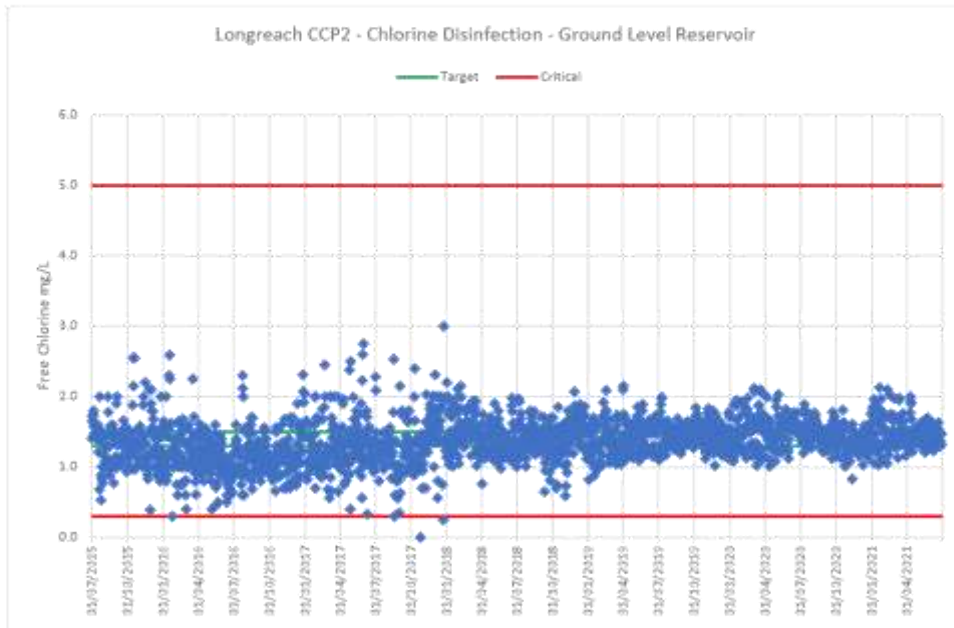


Figure 11 Longreach Control Points Water Quality

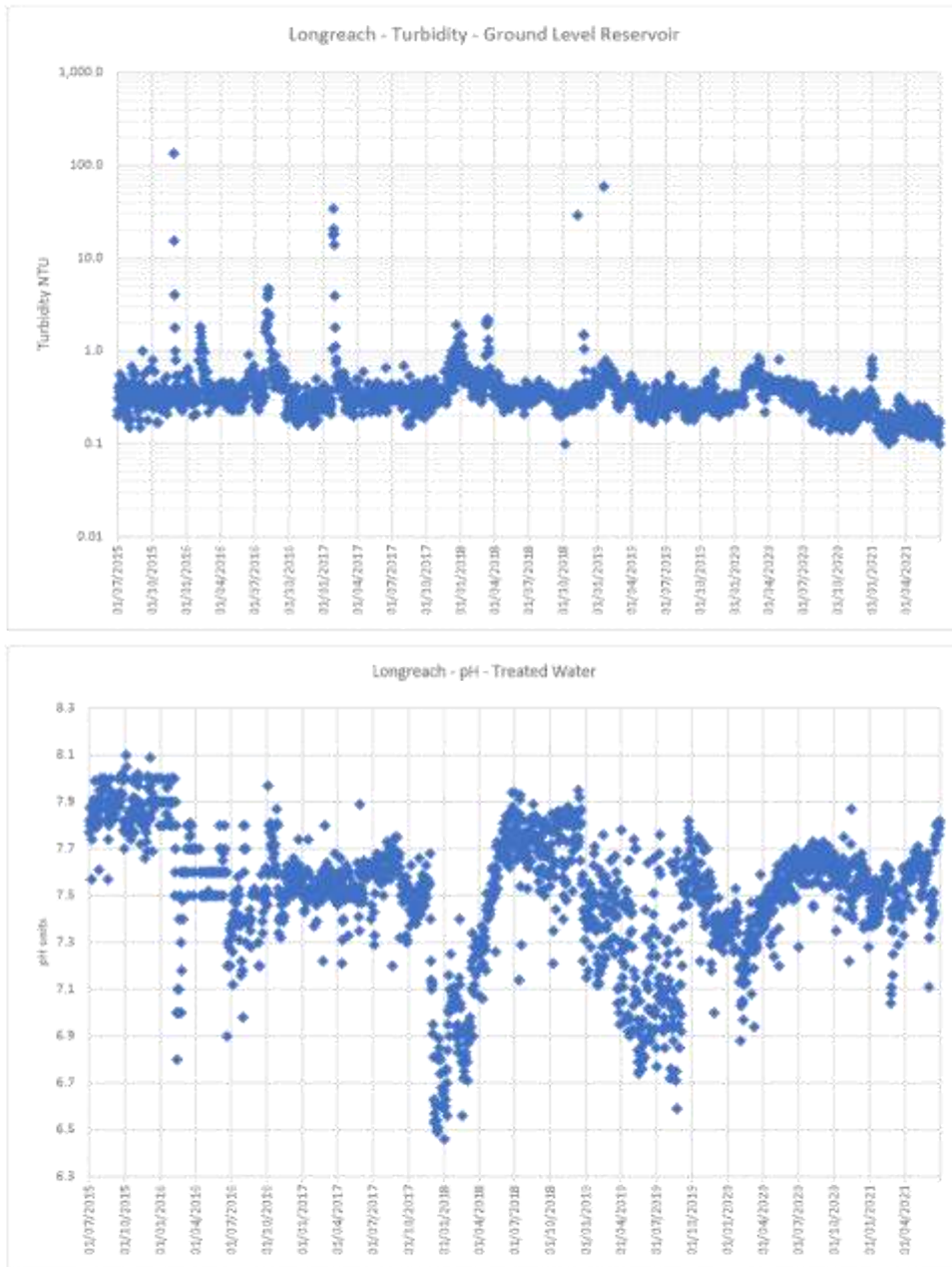


Figure 12 Longreach Treated Water Quality

Table 6 Longreach Verification monitoring data (2016-2021)

	Coliforms (mpn/100mL)	<i>E. coli</i> (mpn/100mL)	pH	Free chlorine (mg/L)	Turbidity (NTU)
Count	363	363	359	374	374
Maximum	0	0	7.93	2.10	1.98
Average	0	0	7.43	1.19	0.44
Minimum	0	0	6.50	0.10	0.12
Count if	>0 = 0	>0 = 0		<0.2 = 3	>1 = 10

There have been 8 reported incidents since 2011 in Longreach. These are detailed in Table 7.

Longreach RC has periodically tested for pesticides. In 2012 no traces were detected, while in 2018, trace tebuthiuron was detected. Queensland Health has confirmed the result was well below any threshold of concern.

Table 7 Incidents reported for the Longreach Scheme

Date	Parameter	Cause
22/02/2011	Trichloroacetic Acid	Routine Testing for THA & HAA in Water.
27/10/2011	Detection of E-Coli	Checked Records - Took more tests (both In-House & QLD Health). Test results came back clean.
24/09/2012	Raw Water pumped into Town Water Reticulation System.	Plant Fault due to a filter valve issue. The Raw Water pumps were switched to manual but not flowing at the correct flow rate.
21/06/2013	Detection of E-Coli	After Various Testing (In-House & QLD Health) Identified labelling error in samples.
12/12/2014	Detection of E-Coli	Contamination of Samples. Re-Training of Staff to be undertaken.
25/12/2014	High Turbidity	Dosing Pump burnt out (Mechanical Fault)
28/11/2015	Partially Treated Water pumped into Town Water Reticulation System.	WTP Fault - Dosing line for the coagulant was switched off. further investigations confirmed that the online turbidity meter did not shut the plant down nor did it raise an alarm.
25/01/2017	High Turbidity	Online Turbidity Meter shut WTP Down. A Run in the river has resulted in higher than expected turbidity. Dosing has been adjusted to correct issue.

3.2 Ilfracombe Water Quality

Ilfracombe sources its water from the Murray Macmillian and Shannon Dams, with turbidity typically less than 15NTU. Higher turbidity is experienced during inflow events, as can be seen in Figure 10. pH typically ranges from 7.2 to 9. There was a period of very low pH in March 2019. It is unclear if this is due to instrument issues and the data should be considered with caution.

There was limited long-term data available for the process control points, and significant gaps in turbidity data through the treatment process due to log sheet errors. This means that filtration cannot be properly assessed, however reticulation results do support that filtration is effective. The logsheet has now been rectified. The clarification process appears to work effectively to reduce the turbidity load prior to filtration (Figure 14). This is supported by reticulation data, with an average of 0.36NTU (Table 8). While the turbidity is generally low enough to confirm effective disinfection (as also shown by infrequent detections of *E. coli*), there are concerns that protozoan pathogens, if present, may not be removed. However, as the water supply is off-stream, and there is limited access to the dams by people or cattle, the protozoan risk, is significantly lower than Longreach or Isisford.

Recent free chlorine trends show that the disinfection process is working effectively within limits (Figure 14).

pH in treated water consistently meets the requirements for effective disinfection (6.5-8.5) (Figure 15)

The verification data long-term analysis from last 5 years shows no detections of *E. coli* or total coliforms, an average of 1.09mg/L free chlorine with only one detection below 0.2mg/L and an average turbidity of 0.36NTU, with 5 detections of turbidity exceeding 1NTU (maximum 1.55NTU). LRC has recently removed dead ends to manage water stagnation.

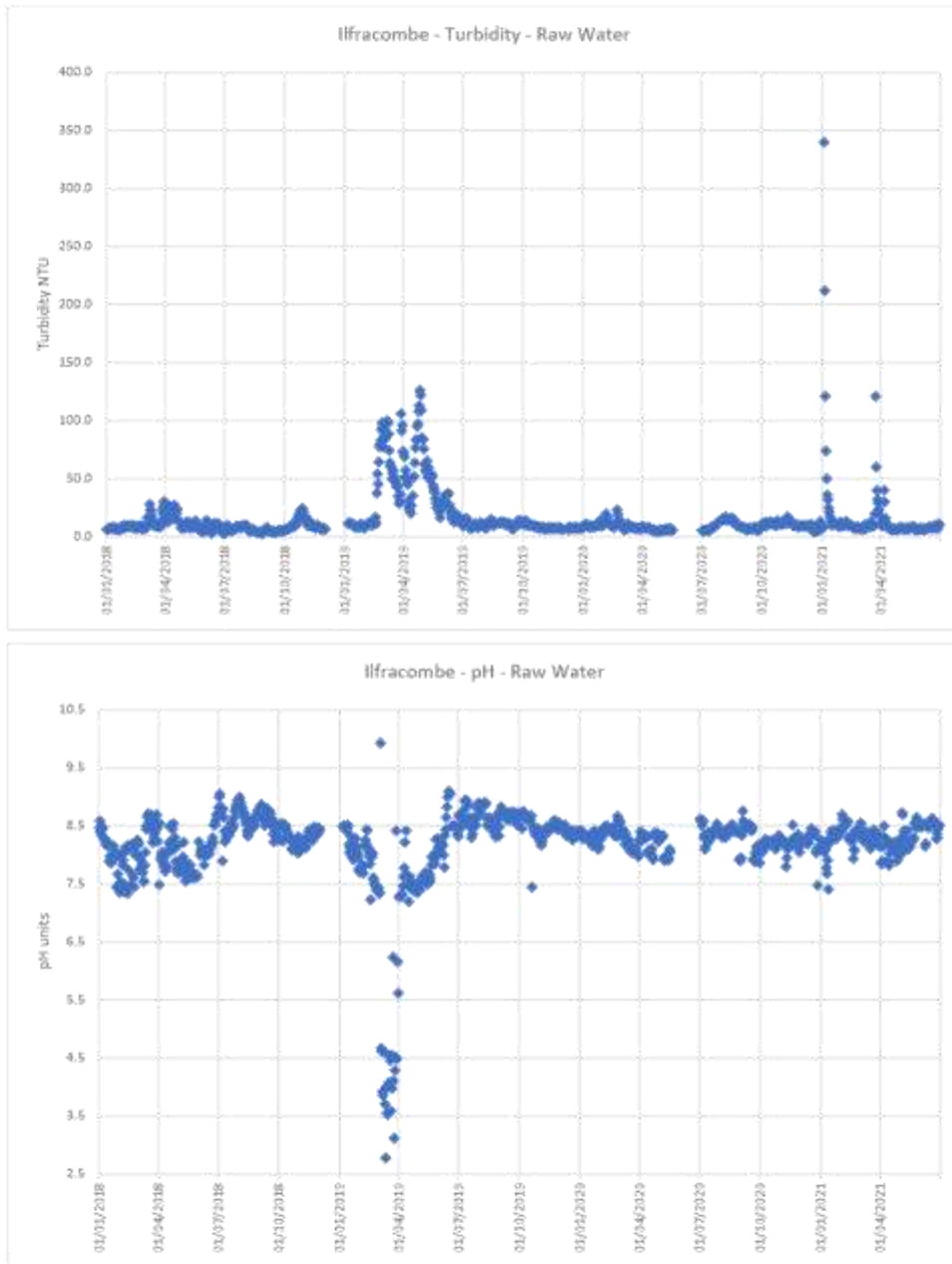


Figure 13 Ilfracombe Raw Water

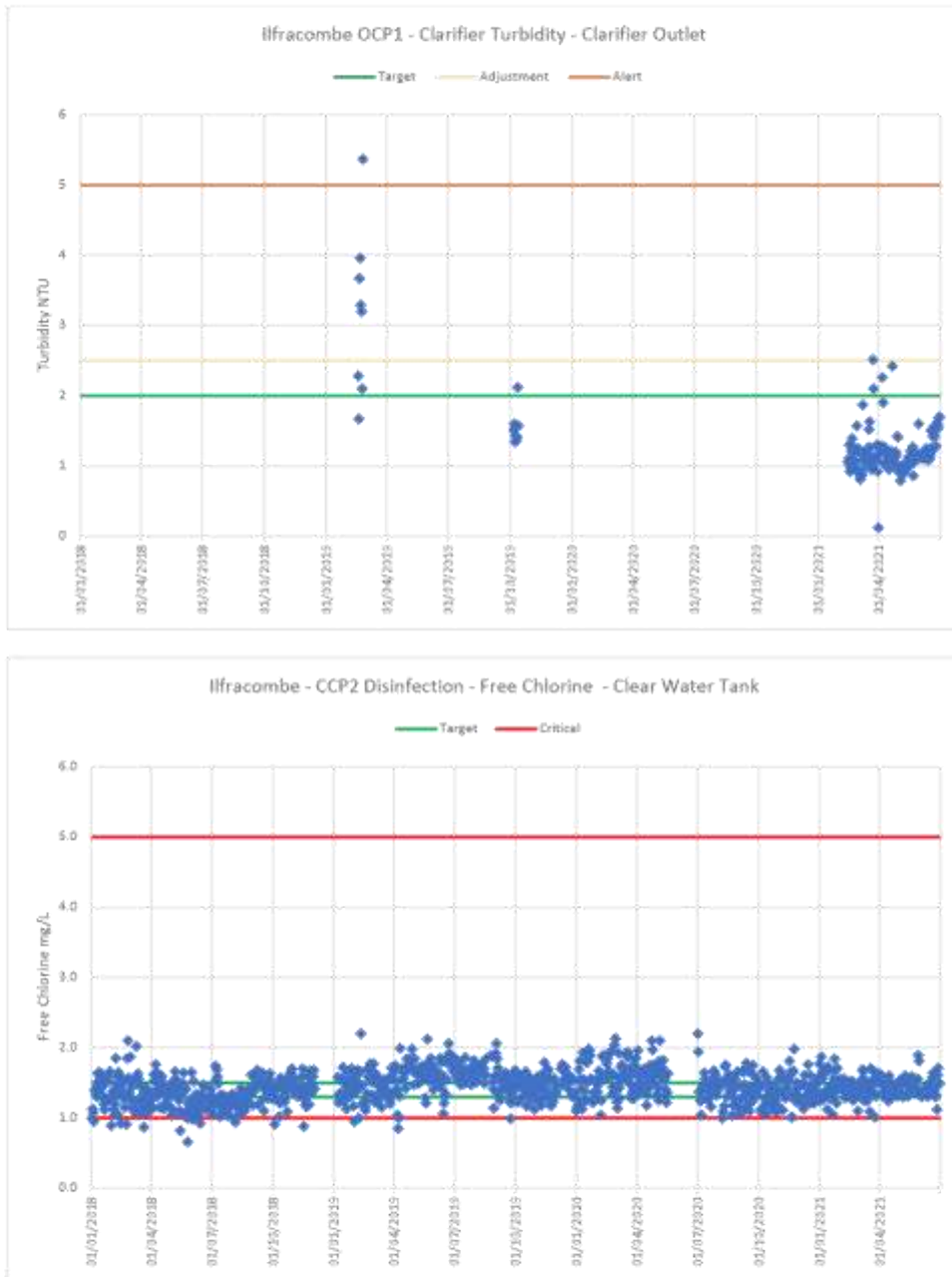


Figure 14 Ilfracombe Control Points Water Quality

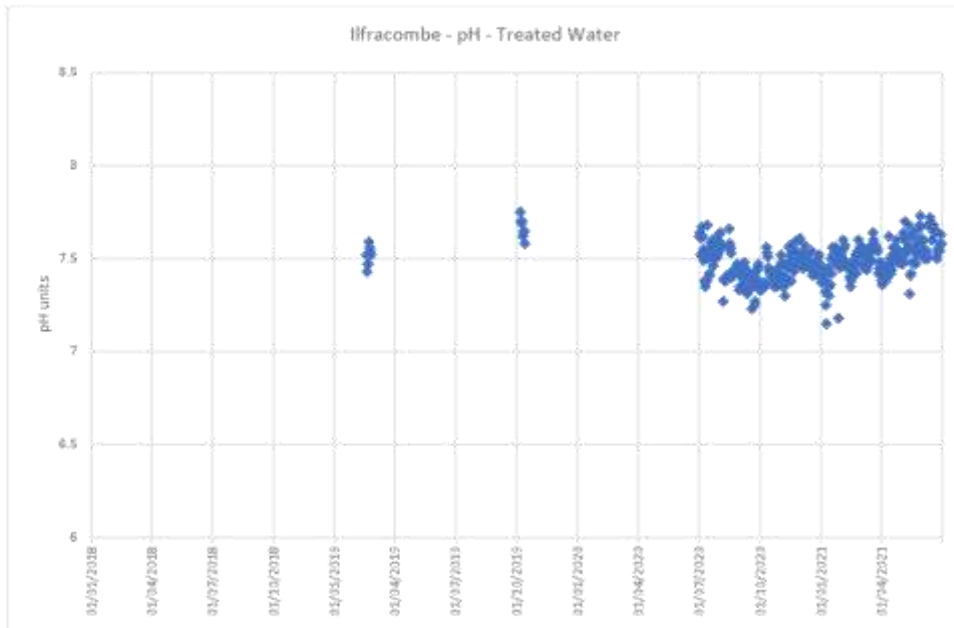


Figure 15 Ilfracombe Treated Water Quality

Table 8 Ilfracombe Verification monitoring data (2016-2021)

	Coliforms (mpn/100mL)	E. coli (mpn/100mL)	pH	Free chlorine (mg/L)	Turbidity (NTU)
Count	141	141	167	167	168
Maximum	0	0	8.10	1.87	1.55
Average	0	0	7.61	1.09	0.36
Minimum	0	0	7.22	0.05	0.11
Count if	>1 = 0	>1 = 0		<0.2 = 1	>1 = 5

There have been two incidents reported to the Regulator in the past 12 years, as shown in Table 9.

Table 9 Incidents reported for Ilfracombe

Date	Parameter	Cause
8/10/2010	Detection of E-Coli	E Coli Result from Test Sample
8/03/2016	Detection of E-Coli	Mis-Labeling of Samples. Re-training of Staff to be undertaken.

3.3 Isisford Water Quality Data

The Barcoo River can be highly turbid, and while the water out of the Offstream Storage is often well settled, the plant does experience high raw water turbidity during events. It was previously reported that the clarifier at Isisford struggles to achieve water quality of <5 NTU, and the old filtration plant (now replaced) did not effectively reduce turbidity. Data was not available to verify this, however the colour OCP shows improvements in colour control, likely to be mirrored somewhat in turbidity through clarification.

Council attempted to rectify this situation by the construction of the new water treatment plant. However, the new filtration plant is also unable to reduce the turbidity consistently below 1 NTU. Turbidity has improved substantially in the ground water reservoirs and reticulation system since early 2020 and the disinfection CCP mostly meets targets. In previous discussions with Qld Health, it has been determined that unless the turbidity from filters is sustained below 0.5 NTU that protozoan pathogens, which are considered likely to almost certain in the Barcoo River, will not be effectively removed. As such, Boil Water Alerts are used periodically for the supply. We have identified several improvement actions identified to relieve this situation including:

- Upgrading/ refurbishment of clarifiers to improve primary sediment removal – June 2022
- Prepare SCADA/telemetry and online monitoring specification to improve monitoring and control of treatment process – June 2022
- Implement SCADA upgrades, as per the specifications and including access to funding – June 2025
- Undertake a HBT assessment for the system and identify suitable treatment options (eg UV disinfection) – September 2022
- Implement treatment options as per the HBT assessment – December 2023

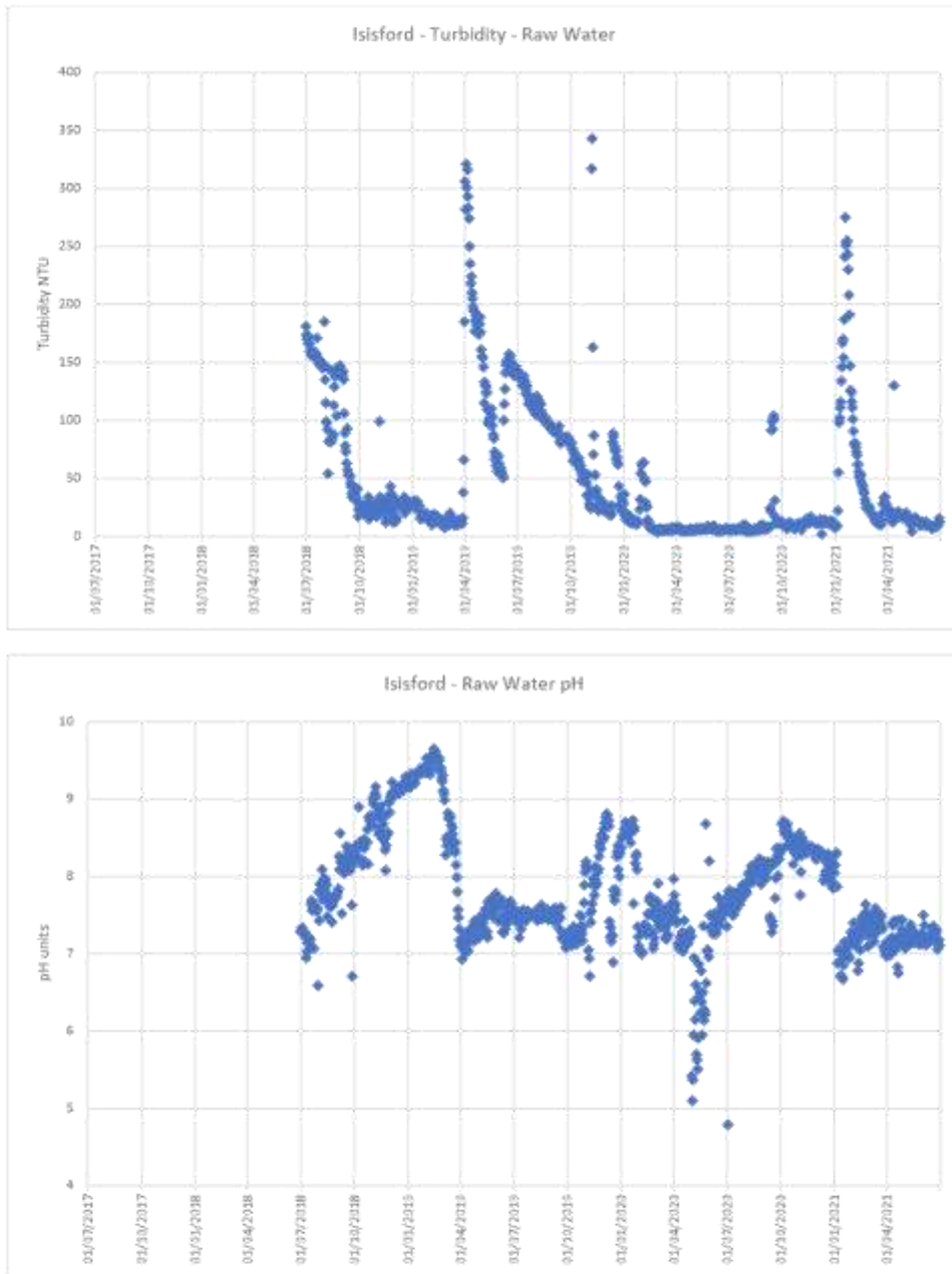


Figure 16 Isisford Raw Water Quality

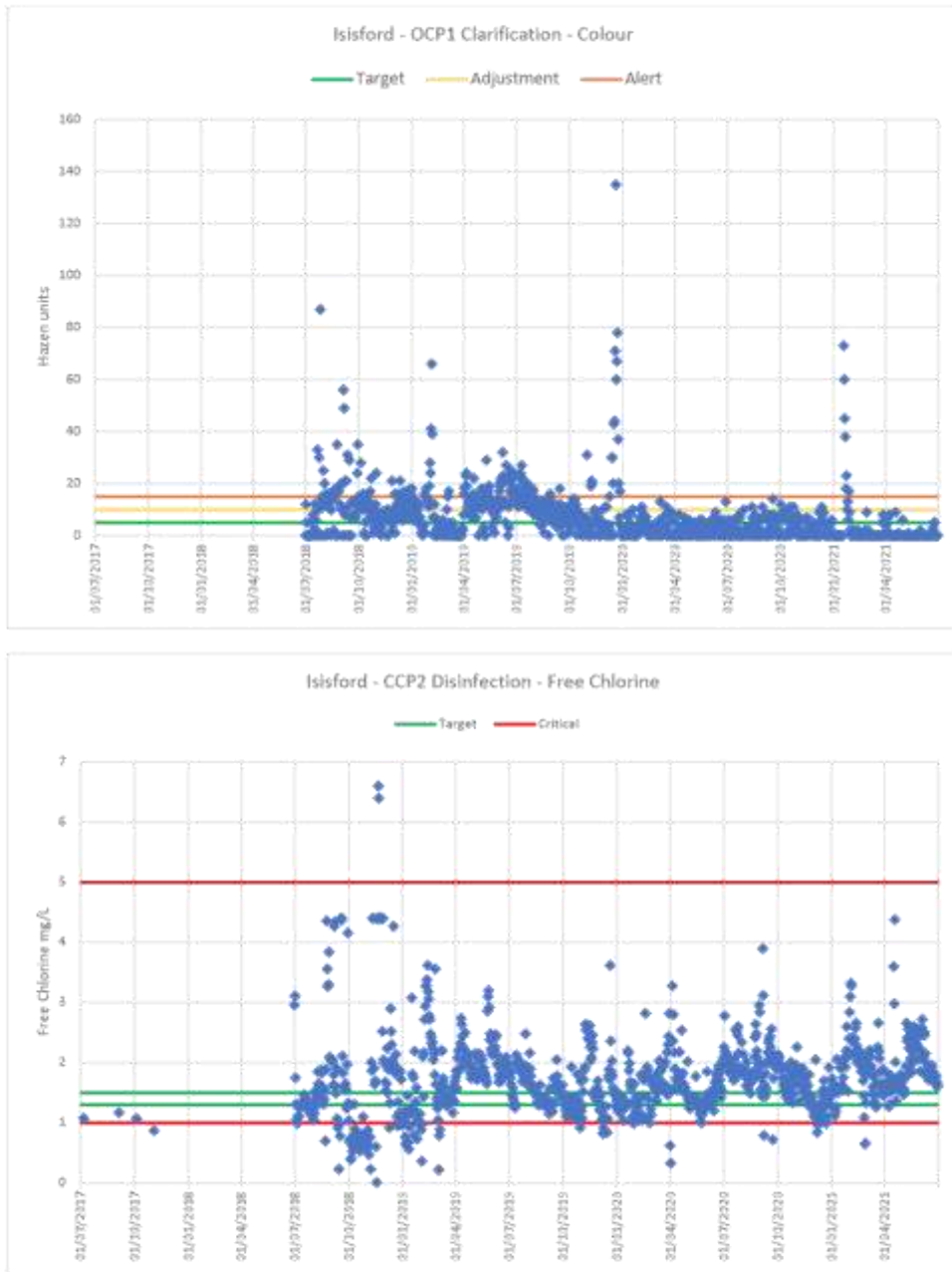


Figure 17 Isisford Control Points Water Quality

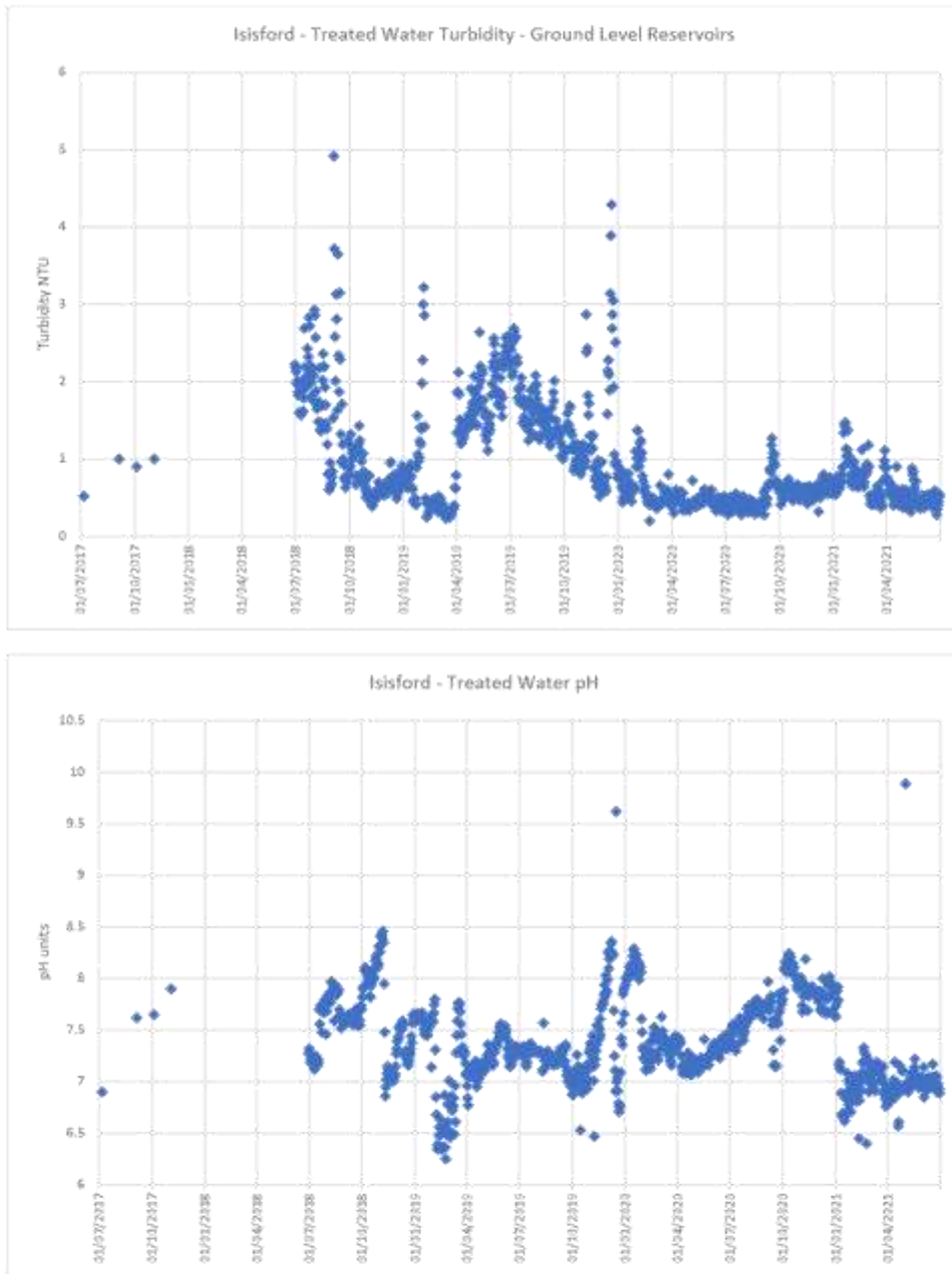


Figure 18 Isisford Treated Water Quality

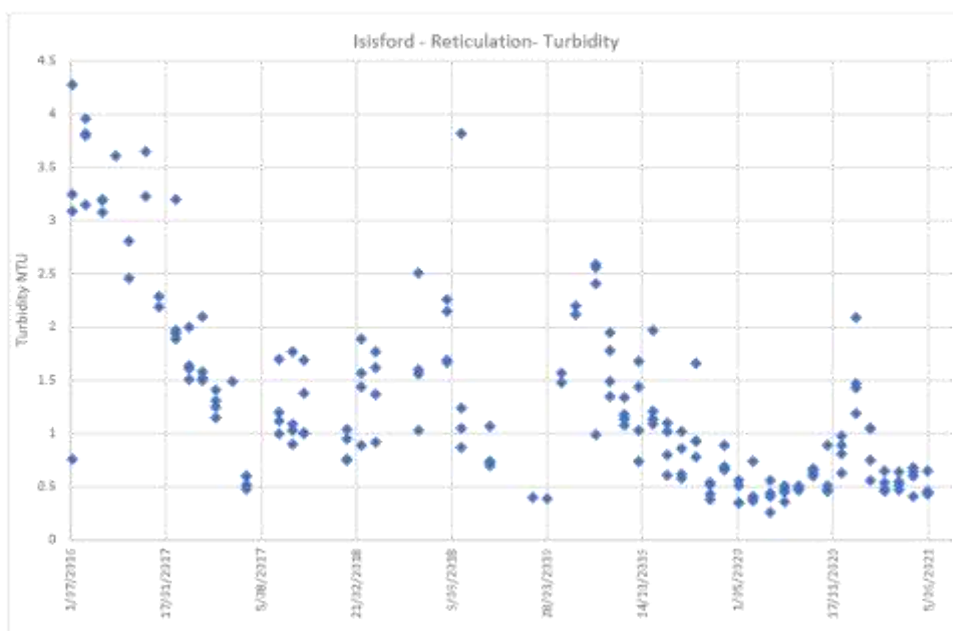


Figure 19 Isisford Reticulation Turbidity Trends

Table 10 Isisford Verification monitoring data (2016-2021)

	Coliforms (mpn/100mL)	<i>E. coli</i> (mpn/100mL)	pH	Free chlorine (mg/L)	Turbidity (NTU)
Count	199	199	186	185	181
Maximum	0	0	8	7	4
Average	0	0	7.49	1.35	1.32
Minimum	0	0	6.56	0.20	0.26
Count if	>1 = 0	>1 = 0		<0.2 = 0	>1 = 94

There have been new two incidents since the last review, both relating to high turbidites and resulting in extended BWA. See above discussion for improvement actions to mitigate this into the future.

Table 11 List of incidents - Isisford

Date	Parameter	Cause
17/02/2009	Detection of <i>E-Coli</i> & Pathogen	Concerns from Operator regarding potential contamination of samples which arrived at Isisford & Sample jar not sealed. Sampled received by QLD Health > 18Hrs Old.
17/12/2009	Detection of <i>E-Coli</i> & Pathogen	Concerns from Operator regarding potential contamination of samples which arrived at Isisford & Sample jar not sealed. Sampled received by QLD Health > 18Hrs Old.

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Date	Parameter	Cause
31/03/2013	Free Chlorine & Turbidity	Coagulant Pump not working properly causing partially treated water to be pumped through the Isisford Town Water Reticulation System.
31/03/2014	Event	WTP Fault - Internal Issue involving the appropriate training of staff.
5/09/2018	High Turbidity	WTP Failure - Mechanical Issue.
18/01/2021	High Turbidity	A Run in the river has resulted in higher than expected turbidity. Dosing has been adjusted to correct issue
19/11/2021	High Turbidity	A Run in the river has resulted in higher than expected turbidity. Dosing has been adjusted to correct issue

3-13.4 Yaraka Water Quality Data

The Yaraka dams have a small catchment with low density grazing and limited sources of other contamination. Raw water turbidity can be highly variable, with maximum 2,880 NTU recorded in November of 2019, however has remained stable since June 2020 at an average of approximately 20 NTU (Figure 20).

Control point data shows that filtered water turbidity and chlorine disinfection routinely exceeds target limits and at times critical limits (Figure 21), reflected in the ground water reservoir turbidity readings. Reticulation turbidity has exceeded 1NTU in 30 samples over the past 5 years, with free chlorine an average of 1.38mg/L during the same period. There have been no detections of *E. coli* or total coliforms in the past 5 years (Table 12).

The residual risk of protozoa has been assessed as High, based on the above and as an immediate response to poor treated water turbidity results, we will apply the same approach as Isisford and instigate BWA when necessary. We are also implementing an immediate review of operational monitoring and implementing formal water quality reviews every quarter. Other improvement items are discussed in section 9.

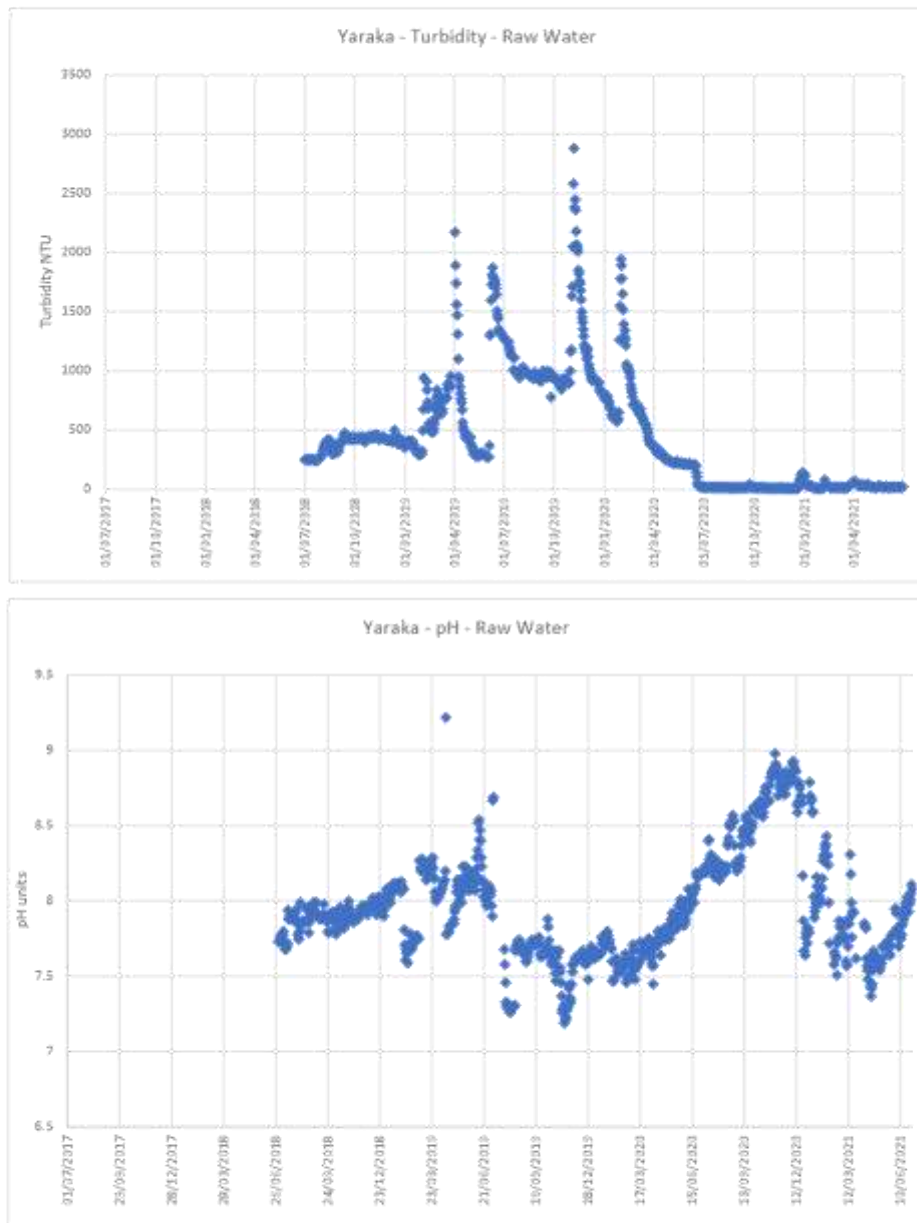


Figure 20 Yaraka Raw Water Quality

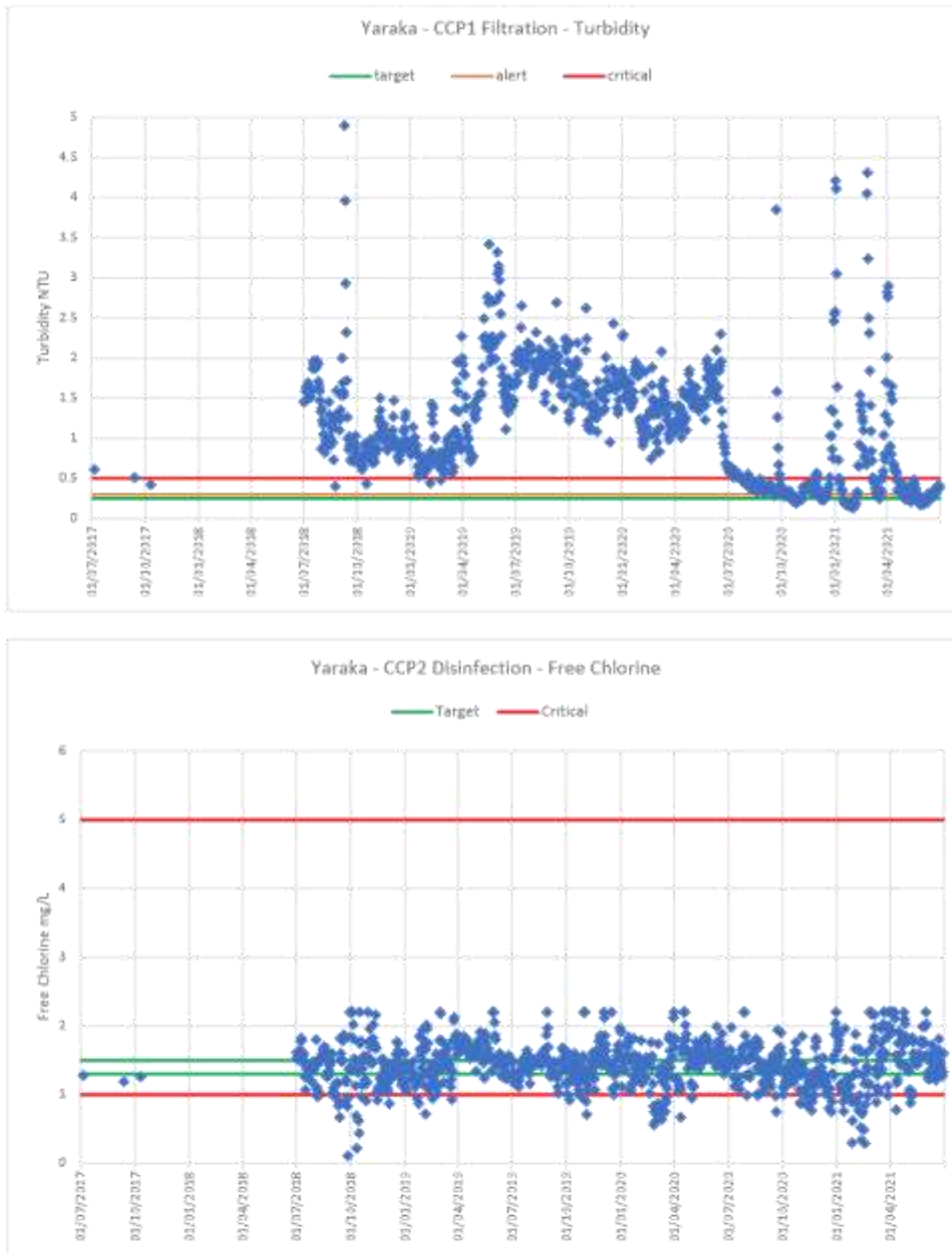


Figure 21 Yaraka Control Points Water Quality

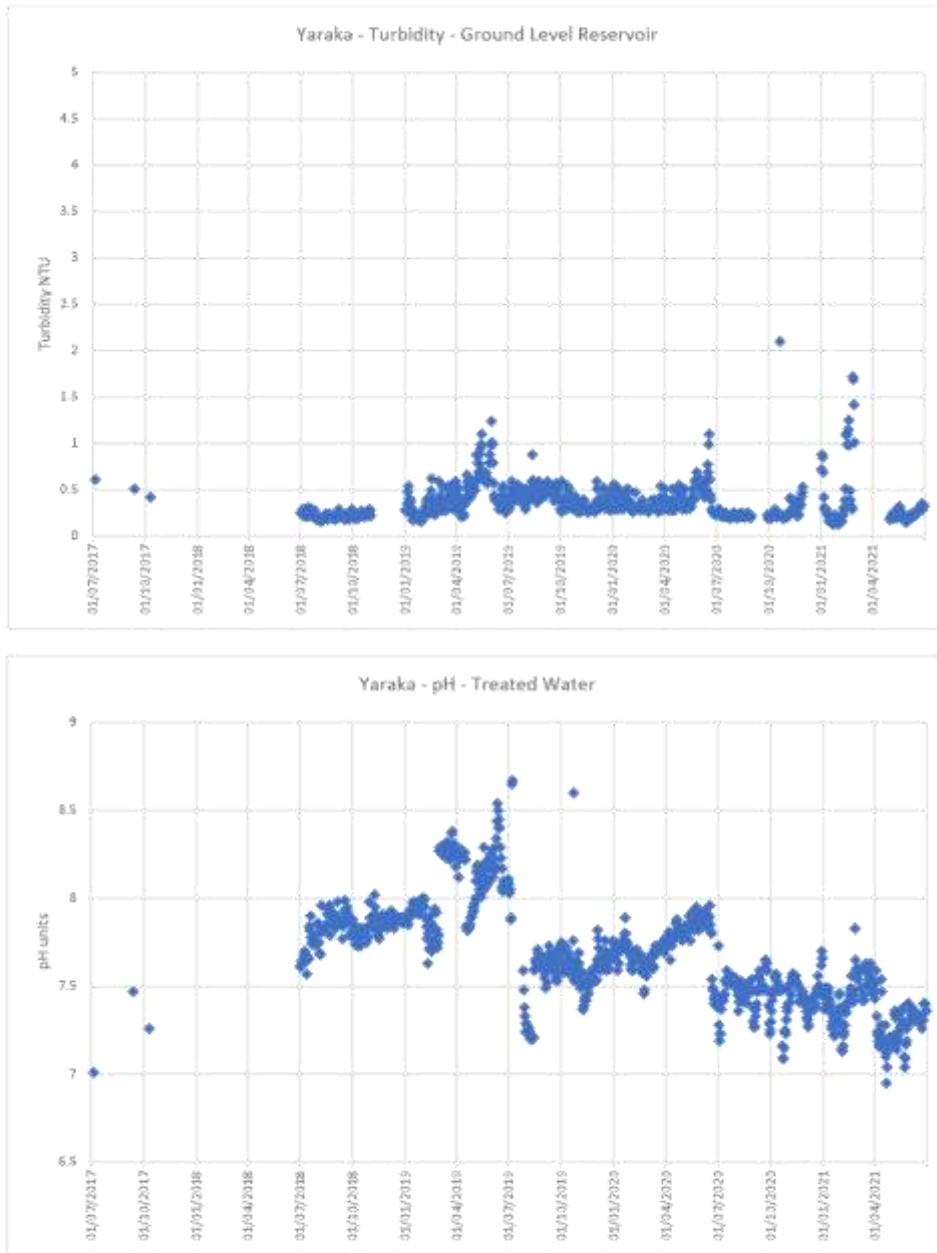


Figure 22 Yaraka Treated Water Quality

Table 12 Yaraka Verification monitoring data (2016 - 2021)

	Coliforms (mpn/100mL)	<i>E. coli</i> (mpn/100mL)	pH	Free chlorine (mg/L)	Turbidity (NTU)
Count	87	88	74	76	76
Maximum	0	0	8.29	2.20	3.00
Average	0	0	7.56	1.38	0.97
Minimum	0	0	7.01	0.92	0.19
Count if	#>1 = 0	#>1 = 0		#<0.2 = 0	#>1 = 31

No incidents have been reported for Yaraka.

3.1.13.4.1 Water Quality Incidents

There have been 21 water quality incidents reported to the regulator since the commencement of reporting. These highlight the treatment processes are not fully monitored, and this has at times resulted in poor quality water entering the reticulation networks. These are detailed in the tables above.

In 2015 the Longreach WTP the coagulant dosing line was turned off, and partially treated water released into the network. This resulted in a Boil Water Alert. A similar incident occurred in 2017 due to a dosing pump failure.

However, there have been few confirmed *E. coli* detections – for example, in Ilfracombe, there was a positive laboratory sample (*E. coli* detected with no free chlorine), where the in house sample had 1.42 mg/L chlorine and no detectable *E. coli*). This is considered by council to have been a case of mislabelling the laboratory sample. A similar incident occurred in 2016. Operators have been retrained in sample collection.

Disinfection by-products have been detected in the Longreach supply, with trichloroacetic acid the main DBP of concern. However, THMs are also elevated, and approach the guideline value.

Council is now extending the monitoring of disinfection by-products to all of its schemes.

During the previous review of the Plan, following the upgrade of the filtration at the Isisford WTP, there was a high turbidity spike that resulted in the need for a Boil Water Alert. Council continues to apply this approach and has had two further BWA in 2021 (instigated when filtered water turbidity exceeds 0.51 NTU). BWA are lifted when we can consistently demonstrate <0.51 NTU at the WTP. There are a number of improvement items Council has identified, discussed in relevant parts of this plan, to minimise or fully remove the need for BWAs into the future.

Council has undertaken *Bacteroides* typing using PCR methods previously, and this confirms the human and bovine origins of the faecal sources in both the Barcoo and the Dam. That is to say, the uncertainty in our assessment of the protozoan risk has reduced, but the risk itself has not.

4 RISK ASSESSMENT

A comprehensive overhaul of the Longreach risk assessment occurred during the last review. In January 2022, the risk assessment was revisited where processes with a high residual risk or above, processes that have changed since last review and/or processes with improvement actions were reviewed.

The risk matrix is a slight modification of the RDMW Guideline version.

The aims of the risk assessment were to:

- reassess the current risk assessment to ensure that the outcomes are accurate
- capture any additional risks to the service that were not previously identified
- identify future actions to address any unacceptable risks
- amend the risk management improvement program

4.1 Methodology

The risk methodology was amended during the previous assessment and is described below.

The risk assessment follows the following process:

- + Identify the hazards
- + Determine the unmitigated risks
- + Identify the preventive measures,
- + Determine the mitigated risks
- + Identify the procedures used to ensure the preventive measures are effective
- + Where mitigated risks are unacceptable, identify risk management improvements

4.1.1 Hazard identification

The hazards identified in the previous risk assessment, and any additional relevant hazards, will be listed.

The type of hazard is identified (biological, chemical, physical, whole of system), followed by identifying the sources for each of the hazards.

4.1.2 Unmitigated risk assessment

Unmitigated risk is determined by considering the consequence and likelihood of a hazard in the absence of any other controls.

The consequence and likelihood descriptors are included in Table 14 Risk Matrix and Descriptors.

Once the consequence and likelihood are determined, the risk is read from the risk matrix. Risks that are Medium or Low are acceptable, whereas risks higher than Medium are unacceptable.

For example, for most hazards, this is the risk of drinking raw water with no treatment. For chemicals that are added in the water treatment process (e.g. chlorine) the unmitigated risk assumes that chlorine has been added, but without any monitoring or control of the dose rate.

The uncertainty of the risk assessment is then determined, and any comments captured.

4.1.3 Mitigated risk assessment

The mitigated risk assessment is undertaken by considering the hazardous events that could lead to the hazard being present. The unmitigated risk is brought forward from the unmitigated risk assessment, and the barriers that prevent or minimise the risk of that hazard are identified.

Barriers include the current treatment barriers (filtration/ disinfection etc), but also include any actions that may minimise the hazard in the catchment (e.g. fencing off-stream storages to exclude access).

The effectiveness of these measures are then considered in the context of any recent incidents, and with water quality data where available.

4.1.4 Documented procedure

Where an unacceptable unmitigated risk becomes acceptable when mitigated, it is important to ensure that the risk is managed at all times. The procedure(s) used to ensure the effectiveness of the barrier is documented in the risk register.

The documented procedures for the key barriers for public health will become critical control points - these are documented as single page traffic light procedures (example on last page).

4.1.5 Comments

Any comments that contextualise the risk assessment are captured.

4.1.6 Risk Management Improvement Plan

Risk management actions are captured in the last three columns of the risk register, based on priority and consolidated in the Risk Management Improvement Plan. Where a mitigated risk is unacceptable, a risk management improvement plan (RMIP) item is identified and prioritised based on residual risk rating and sequencing of actions required to mitigate the risk further. Any high or greater residual risk is considered unacceptable unless determined to be As Low As Reasonably Practicable (ALARP), in which case it is noted.

It is noted that some items may not be supported by Council in the first year proposed, in which case, they will remain on the RMIP to be implemented when they receive funding. Further detail on the RMIP is included in section 9.

4.1.7 Risk Assessment Team

Table 13 Risk Assessment Team

Name	Position	Years at Council	Previous risk assessment experience
Sarah Lunau	Facilitator	NA	15+
Roger Naidoo	Director Infrastructure Services	7 years at Council	10+
Ingrid Miller	Acting Assets/Technical Officer	<1 years at Council	3yrs
James Doyle	Water & Sewerage Supervisor	35 years at council	10+
Shae-Eilyn King	Infrastructure Administration Officer	12 years at council	<1yr

Table 14 Risk Matrix and Descriptors

Public Health Risk Matrix		Consequence				
		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		Isolated aesthetic exceedance - little operational disruption	Local aesthetic exceedance, potential isolated breach of chemical health parameter	Widespread aesthetic exceedances, or repeated breaches of chronic health guidelines	Potential acute health impact, no outbreak expected.	Potential acute health impact, declared outbreak likely
Almost Certain	Occurs daily to weekly	Medium	High	High	Extreme	Extreme
Likely	1-4 occurrences per month	Medium	Medium	High	High	Extreme
Possible	1-11 occurrences per year	Low	Medium	Medium	High	High
Unlikely	1 occurrence per 1-5 years	Low	Low	Medium	Medium	High
Rare	<1 occurrence per 5 years	Low	Low	Low 3	Medium	Medium

Table 15 Uncertainty Descriptors

Uncertainty Level	Uncertainty descriptor
Certain	The processes involved are thoroughly understood and supported by very extensive on site knowledge
Confident	The processes involved are well understood and supported by extensive on site knowledge
Reliable	There is a good understanding of the process which is supported by operational experience and periodic water quality data
Estimate	The process is somewhat understood, based on limited operational experience
Unreliable	The process is not well understood

Table 16 Unmitigated Risk Assessment

Hazard	Type of Hazard	Sources of Hazard	Unmitigated Risk			Uncertainty	Comments
			Consequence	Likelihood	Risk		
Bacteria/ Virus (Source Water)	Biological	grazing, recreational activities, onsite sewage, wild animals, waste dumping	Catastrophic	Almost Certain	Extreme 25	Certain	Known recreation activity at offtake in Thompson. Septic systems and campers along river bank at offtake. Camping at offtake at the Weir on the Barcoo, disperse cattle grazing.
Bacteria/ Virus (Reticulation)	Biological	faecal contamination into reservoirs or mains ingress	Catastrophic	Likely	Extreme 20	Confident	Also used to assess the Ilfracombe cooling tower, as the Ilfracombe source water is an artesian bore with low risk, but could be recontaminated in cooling tower.
Protozoa (Crypto/ Giardia) (L, Is)	Biological	grazing, recreational activities, onsite sewage, wild animals, waste dumping	Catastrophic	Almost Certain	Extreme 25	Confident	Offstream storages used for Ilfracombe and Yaraka - less access, but still potential for contamination
Protozoa (Crypto/ Giardia) (Y, Ilf)	Biological	grazing, wild animals	Catastrophic	Likely	Extreme 20	Confident	
Protozoa (Crypto/ Giardia) (Retic)	Biological	reservoir contamination, mains contamination	Catastrophic	Possible	High 15	Reliable	Few sources into reservoirs, but contamination of mains is possible by backflow or after mains breaks.
Protozoa (Naeglaria) (Retic)	Biological	reservoir contamination, mains contamination	Major	Possible	High 12	Estimate	Water temperature is conducive to Naeglaria
Aluminium	Chemical	coagulant overdose, natural sources	Minor	Possible	Medium 6	Reliable	Alum not used - other coagulants are less of a problem
Chlorate	Chemical	sodium hypochlorite breakdown	Moderate	Likely	High 12	Estimate	Heat in summer, delivered every 9 weeks Ilfracombe,
Chlorine	Chemical	chemical overdose	Moderate	Likely	High 12	Reliable	
Conductivity	Chemical	Natural occurrence, Ilfracombe Bore	Moderate	Almost Certain	High 15	Confident	Bore has 1900 µS/cm -well above ADWG recommendations
Copper	Chemical	Natural occurrence, corrosion of pipework	Moderate	Possible	Medium 5	Estimate	has not been an issue
Cyanobacteria	Biological	Algal bloom in river/ offstream storage	Minor	Likely	Medium 8	Reliable	Offstream storages are more likely than the River sources
Cyanobacterial toxins	Chemical	toxic algal blooms	Major	Possible	High 12	Estimate	Limited testing of cyanobacteria
Disinfection byproducts	Chemical	elevated organics and long detention times	Moderate	Likely	High 12	Reliable	Removal of organics not assured, elevated temperatures increase reaction rate.
Fluoride	Chemical	natural geology - not added	Moderate	Unlikely	Medium 6	Confident	Fluoride was added with the bore water - bore decommissioned.
Fluoride (Ilfracombe bore)	Chemical	natural geology - bore has >5 mg/L fluoride	Moderate	Almost Certain	High 15	Confident	Bore has high conductivity and high fluoride
Heavy metals	Chemical	mining activities, natural geology, chemical impurities, corrosion of assets	Moderate	Possible	Medium 9	Reliable	
Lead	Chemical	Brass fittings - lead not used	Moderate	Unlikely	Medium 6	Estimate	Potential through brass fittings. No known lead joints in systems.
Hydrocarbons	Chemical	bore contamination, mains contamination, tanker spills	Moderate	Unlikely	Medium 6	Reliable	Possible river contamination with tanker spill

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Hazard	Type of Hazard	Sources of Hazard	Unmitigated Risk			Uncertainty	Comments
			Consequence	Likelihood	Risk		
Iron	Chemical	natural geology, sediment	Minor	Likely	Medium 8	Reliable	
Manganese	Chemical	natural geology, storage overturning	Moderate	Unlikely	Medium 8	Reliable	Offstream storages will overturn every few years
Pesticides	Chemical	Agriculture, horticulture	Moderate	Unlikely	Medium 8	Reliable	Pastoral college only realistic source other than specific weed control near offtake in Longreach
Taste and odour	Chemical	algae blooms	Insignificant	Almost Certain	Medium 6	Confident	Annual in Ilfracombe.
Colour	Physical	naturally occurring	Insignificant	Likely	Medium 5	Confident	Colour has not normally been an issue
Hardness	Physical	local geology, cement lined pipes	Minor	Unlikely	Low 4	Reliable	
Hardness (Yaraka)	Physical	local geology	Minor	Almost Certain	High 10	Reliable	Yaraka Bore
pH	Physical	source water changes, overdose/ underdose pH correction chemicals, degradation of concrete in mains	Moderate	Almost Certain	High 15	Confident	pH in offtream storages is elevated (algal influence)
pH (Ilfracombe bore)	Physical	Reverse Osmosis - addition of antiscalant without subsequent stabilising of water with calcium carbonate	Moderate	Almost Certain	High 15	Confident	pH is ~5.5 when calcium carbonate is not used.
Turbidity	Physical	fires, storms, flooding, agriculture, rainfall in different subcatchments	Moderate	Almost Certain	High 15	Certain	Thompson consistently high turbidity. Offstream storages are lower turbidity but consistently above 1 NTU.
Turbidity (Retic)	Physical	sloughing of biofilm, accumulation when dry, resuspension of sediment in reservoirs/mains, main break	Minor	Likely	Medium 8	Reliable	
Loss of Supply	Whole of System	Drought	Catastrophic	Unlikely	High 10	Estimate	
Loss of Supply	Whole of System	Raw water supply compromised, catastrophic WTP failure	Catastrophic	Unlikely	High 10	Estimate	
Radioactivity	Radiological	Natural geology	Moderate	Rare	Low 3	Estimate	
All hazards	All	Any event leading to loss of supply/ do not drink alert	Catastrophic	Almost Certain	Catastrophic 20	Unreliable	
Cyber Security	Cyber	Loss of computer control/ Cyber attack/ Loss of data	Catastrophic	Rare	Medium 8	Unreliable	

Table 17 Longreach Mitigated Risk Assessment

Process Step	Source of hazard/ Hazardous event	Primary hazard	Other hazards managed by same barriers	Maximum Risk	Previous Comments	Primary Preventive Measure	Other Preventative Measures	Documented Procedure	2022 Residual Risk				2022 Risk Management Improvements & Priorities (see RMIP for full details)			
									Consequence	Likelihood	Risk Level	Uncertainty	2022 Comments	High	Medium	Low
Catchment	Camping/ human activities/ swimming in weirs	Protozoa (Crypto/ Giardia) (L, IS)	Bacteria/virus (source water)	Extreme 25	Direct contact is common	Full treatment at plant			Catastrophic	Likely	Extreme 20	Reliable	LRC is master planning for upgrades to camping area and a new caravan park. Full septic /sewage treatment will be implemented. There is currently a septic trench at camping ground downstream from inlet pumps which can be inundated during events and potentially flow back to the inlet pumps	Undertake HBT assessment and need for further treatment (eg UV) include supernatant in assessment criteria	Implement treatment upgrades as per HBT assessment	Masterplan for full amenities at camping area near Thompson River
Catchment	Unrestricted livestock or wild/feral animal access	Protozoa (Crypto/ Giardia) (L, IS)	Bacteria/virus (source water)	Extreme 25	Unrealistic to fence catchment	Full treatment at plant			Catastrophic	Likely	Extreme 20	Reliable	No change	Undertake HBT assessment and need for further treatment (eg UV) include supernatant in assessment criteria	Implement treatment upgrades as per HBT assessment	
Catchment	Flood event, storm flow	Bacteria/ Virus (Source Water)		Extreme 25	Disinfection is effective	Full treatment at plant			Catastrophic	Rare	Medium 6	Confident				
Catchment	Animal access including birds, vermin, livestock, swimming in Weir	Bacteria/ Virus (Source Water)		Extreme 25	Disinfection is effective	Full treatment at plant			Catastrophic	Rare	Medium 6	Confident				
Catchment	Chemical spill in catchment	Hydrocarbons	Pesticides	Medium 6	Would be aware of major incident	Full treatment at plant	Disaster management plan		Moderate	Rare	Low 3	Confident				
Catchment	Point sources (e.g. mines, industry, dip sites)	Heavy metals		Medium 9		Full treatment at plant			Moderate	Rare	Low 3	Confident				
Catchment	Nutrient buildup leading to algal bloom	Cyanobacteria		Medium 8		Full treatment at plant			Moderate	Rare	Low 3	Reliable				

Process Step	Source of hazard/ Hazardous event	Primary hazard	Other hazards managed by same barriers	Maximum Risk	Previous Comments	Primary Preventive Measure	Other Preventative Measures	Documented Procedure	2022 Residual Risk				2022 Risk Management Improvements & Priorities (see RMIP for full details)		
									Consequence	Likelihood	Risk Level	Uncertainty	2022 Comments	High	Medium
Catchment	Algal blooms	Taste and odour		Medium 6		Full treatment at plant			Insignificant	Rare	Low 1	Confident			
Catchment	Algal blooms	Cyanobacterial toxins		High 12	Oxidation is effective for majority of toxins.	Full treatment at plant			Major	Rare	Medium 5	Confident			
Catchment	Drought, bushfire	Loss of supply		High 10		Drought Management Plan			Catastrophic	Rare	Medium 6	Reliable		Review Drought Management	
Catchment	Raw water pump failure	Loss of Supply		High 10	2 pumps are same age and will need 6 month lead time to replace - critical assets.	Duty standby pumps, protected from floods			Catastrophic	Rare	Medium 6	Confident		Assess condition of inlet pumps. Develop contingency plan for inlet pump failure as replacement will take long lead time	
Catchment	Changing river conditions	Turbidity		High 15	Turbidity is managed below 5 NTU.	Full treatment at plant			Moderate	Possible	Medium 9	Confident			
Coagulant dosing	Failure of dosing equipment or underdosing	Turbidity	Disinfection by-products	High 15	Daily testing of clarified water - after plant has settled	Filtration	Coagulation	Jar testing procedure, daily testing	Moderate	Unlikely	Medium 6	Reliable			
Coagulant dosing	Failure of dosing equipment or underdosing	Protozoa (Crypto/ Giardia) (L, I5)	Turbidity	Extreme 25	There is a reduction of cryptosporidium through these steps, but not sufficient	Filtration	Coagulation		Catastrophic	Unlikely	High 10	Reliable	SCADA /telemetry & online monitoring specification to include online monitoring of clarification turbidity OCP and associated alarms. Currently the clarifier is not meeting OCP targets. Note that filtration is working well and meets CCPs so likelihood reduced to unlikely.	Assess need to upgrade clarifier to meet OCP Implement SCADA upgrades	Implement clarifier upgrades if appropriate as per outcomes of clarifier assessment
Coagulant dosing	Overdosing of coagulant	Aluminium		Medium 6	All Clear, not a major risk of AI breakthrough	Clarification	Filtration		Minor	Unlikely	Low 4	Confident			

Process Step	Source of hazard/ Hazardous event	Primary hazard	Other hazards managed by same barriers	Maximum Risk	Previous Comments	Primary Preventive Measure	Other Preventative Measures	Documented Procedure	2022 Residual Risk				2022 Risk Management Improvements & Priorities (see RMIP for full details)			
									Consequence	Likelihood	Risk Level	Uncertainty	2022 Comments	High	Medium	Low
Recycle of Supernatant	Increased pathogen load due to recycling	Protozoa (Crypto/ Giardia) (L, IS)		Extreme 25	This increases the risk of protozoa	Filtration	Coagulation		Unlikely	High 10	Confident	Unlikely	Supernatant is returned at a maximum of 10%. Previous action to consider removal of recycle stream to be included in HBT /UV assessment. Note that filtration is working well and meets CCPs so likelihood reduced to unlikely.	Include supernatant in assessment criteria for treatment upgrades (ie HBT and UV assessment)	Implement treatment upgrades as per HBT assessment	
Media filtration	Filters unable to operate below 0.3 NTU consistently.	Protozoa (Crypto/ Giardia) (L, IS)	Turbidity	Extreme 25		Filtration	Coagulation	Plant Manual - includes backwash, and CCP	Unlikely	High 10	Confident	Unlikely	Filter sand replaced in late 2020 and data analysis demonstrates working well and within limits consistently. Auto shutdown whole of plant on CCP exceedance. Likelihood was reduced to unlikely based on data. With further monitoring this may reduce to rare	Review current operational monitoring and implement a formal quarterly review of water quality data with key stakeholders		
Media filtration	Filters unable to operate below 0.3 NTU consistently but very few results above 5 NTU	Turbidity	Protozoa (source water)	High 15	Backwash on head loss or time, Ripen to waste	Filtration	Coagulation	Plant Manual - includes backwash, and CCP	Unlikely	Medium 6	Reliable	Unlikely				
Chlorine dosing	Chlorine dosing equipment failure or underdosing	Bacteria/ Virus (Source Water)		Extreme 25	Target dose 1.5 mg/L, duty standby pumps	Disinfection		Plant manual and CCP	Unlikely	High 10	Reliable	Unlikely	Likelihood reduced to unlikely based on data analysis which demonstrate good control. Further monitoring may reduce this further. Online chlorine monitoring and alarming to be included in SCADA RAPAD specifications	Review current operational monitoring and implement a formal quarterly review of water quality data with key stakeholders	Implement SCADA upgrades	

Process Step	Source of hazard/ Hazardous event	Primary hazard	Other hazards managed by same barriers	Maximum Risk	Previous Comments	Primary Preventive Measure	Other Preventative Measures	Documented Procedure	2022 Residual Risk				2022 Risk Management Improvements & Priorities (see RMIP for full details)			
									Consequence	Likelihood	Risk Level	Uncertainty	2022 Comments	High	Medium	Low
Chlorine dosing	Turbidity impact disinfection effectiveness	Bacteria/ Virus (Source Water)		Extreme 25	Turbidity is typically below 1 NTU	Disinfection		Plant manual and CCP	Catastrophic	Rare	Medium 6	Reliable	High			
Chlorine dosing	Chlorine overdosing	Chlorine		High 12	Target dose 1.5 mg/L, duty standby pumps	Disinfection		Plant manual and CCP	Moderate	Unlikely	Medium 6	Reliable	High	Implement SCADA upgrades		
Chlorine dosing	Chlorine age	Disinfection byproducts		High 12	Target dose 1.5 mg/L	Coagulation/Filtration	Disinfection		Moderate	Possible	Medium 9	Reliable	High			
Chlorine dosing	Sodium hypochlorite breakdown	Chlorate		High 12	na	Chemical specifications & storage management			Moderate	Possible	Medium 9	Estimate	High	Include chlorate testing in DBP rounds		
Chlorine dosing	Inadequate chlorine contact time	Bacteria/ Virus (Source Water)		Extreme 25	Validated for >15 mg.min/L at 0.2 mg/L chlorine and 85% operating level. Baffle factor 0.1	GLR contact tank	Disinfection	Plant manual and CCP	Catastrophic	Rare	Medium 6	Confident	High			
GLR	Animal access including birds, amphibians, reptiles or rodents	Bacteria/ Virus (Reticulation)		Extreme 20	residual maintained in reservoir	Sealed, secure reservoir	Disinfection		Catastrophic	Rare	Medium 6	Reliable	High			
Water Tower	Human access	All hazards		Extreme 25	Cameras installed in some locations in town, not a major issue	Security	Disinfection		Catastrophic	Rare	Medium 6	Unreliable	High			
Water Tower	Animal access including birds, amphibians, reptiles or rodents	Protozoa (Crypto/ Giardia) (Retic)		High 15	Unlikely that protozoa contaminate the reservoir. Divers have inspected RAPAD Councils in past 2 years. 2022 - all reservoirs last cleaned 20/21	Sealed, secure reservoir. Routine inspection program via RAPAD.			Catastrophic	Rare	Medium 6	Reliable	High	Incorporate reservoir security/vermin inspections into routine operational Safety Hazard inspections		
Water Tower	Stagnation	Bacteria/ Virus (Reticulation)		Extreme 20	No measurement of chlorine in tower - test in park nearby.	High water usage		Weekly testing in the reticulation	Catastrophic	Rare	Medium 6	Reliable	High	Implement chlorine monitoring from the water tower to determine if there is loss of FCR in the tower		

Process Step	Source of hazard/ Hazardous event	Primary hazard	Other hazards managed by same barriers	Maximum Risk	Previous Comments	Primary Preventive Measure	Other Preventative Measures	Documented Procedure	2022 Residual Risk				2022 Risk Management Improvements & Priorities (see RMIP for full details)		
									Consequence	Likelihood	Risk Level	Uncertainty	2022 Comments	High	Medium
Reticulation	Colonisation of reticulation with opportunistic pathogens	Protozoa (Naegleria) (Retic)		High 12	Chlorine typically > 1 mg/L	Disinfection		Disinfection CCP	Major	Rare	Medium 5	Reliable			
Reticulation	Build-up of sediments or slimes	Turbidity		High 15	Some dead ends, and stagnation at some locations	Routine flushing			Moderate	Unlikely	Medium 6	Reliable		Development documentation (SOP) for routine flushing program	
Reticulation	Corrosion of pipes and valves	Iron		Medium 8	Not identified as a problem	Asset management and replacement of old mains			Minor	Possible	Medium 6	Reliable			
Reticulation	Cross-contamination, backflow	Protozoa (Crypto/ Giardia) (Retic)		High 15	Meters with backflow prevention. Backflow prevention on businesses.	Backflow meter register			Catastrophic	Rare	Medium 6	Estimate			
Reticulation	Pipe bursts or leaks	Bacteria/ Virus (Reticulation)		Extreme 20		Asset management and replacement of old mains	residual disinfection	Main break repair procedure	Catastrophic	Rare	Medium 6	Reliable			
Reticulation	Inadequate pressure	Loss of supply		High 10	Water tower calls VSD from GLR at 75% - no issues	Head pressure from elevated reservoir			Minor	Unlikely	Low 4	Reliable			
Whole of system	Power failure	Loss of supply		High 10	2 generators - one raw water, WTP needs to be manually started.	Generators	1 day water in GLR	Generator procedure.	Moderate	Rare	Low 3	Estimate		Message received via phone on power failure. No incident of failure to supply so likelihood reduced to rare	

Process Step	Source of hazard/ Hazardous event	Primary hazard	Other hazards managed by same barriers	Maximum Risk	Previous Comments	Primary Preventive Measure	Other Preventative Measures	Documented Procedure	2022 Residual Risk				2022 Risk Management Improvements & Priorities (see RMIP for full details)		
									Consequence	Likelihood	Risk Level	Uncertainty	2022 Comments	High	Medium
Whole of system	Lack of visibility of plant processes	All hazards		Extreme 25	No SCADA alarms to operator to identify failures/water quality issues	Daily monitoring			Catastrophic	Unlikely	High 10	Estimate	Review current operational monitoring and implement a formal quarterly review of water quality data with key stakeholders SCADA /telemetry & online monitoring specification to include online monitoring of OCPs and CCP, with appropriate alarms/ process action (eg outlet or full plant shutdown etc)	Implement SCADA upgrades	
Whole of system	Inadequate back-up options (e.g. duty/standby)	Loss of Supply		High 10	Duty standby pumps, but no list of critical spares	Duty/standby available			Catastrophic	Unlikely	High 10	Estimate	Council has employed an Asset Manager to develop and implement AMIS. LRC has critical spares on site and operators have good understanding of critical spares so previous action closed - needs to be documented	AMIS to capture water critical spares	
Whole of system	Inadequate operators/staff training	All hazards		Extreme 25	Operator undertaking Cert 3. Supervisor is trained.	3 operators available		Ensure sufficient staff and maintain training	Catastrophic	Rare	Medium 6	Reliable	TNA and training matrix complete. HR processes to ensure training is implemented. Close previous action. SOPs developed		
Whole of system	Sabotage	All hazards		Extreme 25	No history of issues, but security at plant is not ensured	Plant fenced, buildings locked when not on site.			Catastrophic	Rare	Medium 6	Unreliable	All facilities are accessed through electronic, traceable access. Reduced to rare due to no security breaches. Automated gates deemed unnecessary and requiring high level of maintenance. Previous action to be closed.		

Process Step	Source of hazard/ Hazardous event	Primary hazard	Other hazards managed by same barriers	Maximum Risk	Previous Comments	Primary Preventive Measure	Other Preventative Measures	Documented Procedure	2022 Residual Risk				2022 Risk Management Improvements & Priorities (see RMIP for full details)		
									Consequence	Likelihood	Risk Level	Uncertainty	High	Medium	Low
Whole of system	Loss of computer control of plant processes	Cyber Security		Medium 6		Clone of plant computer stored offsite - can immediately replace if required.	Firewalls and access by username and password		Catastrophic	Rare	Medium 6	Unreliable			

Table 18 Ilfracombe Mitigated Risk Assessment

Process Step	Source of hazard/ Hazardous event	Primary hazard	Other hazards managed by same barriers	Maximum Risk	Previous Comments	Primary Preventive Measure	Other Preventative Measures	Documented Procedure	2022 Residual Risk				2022 Risk Management Improvements & Priorities (see RMIP for full details)			
									Consequence	Likelihood	Risk Level	Uncertainty	2022 Comments	High	Medium	Low
Catchment	Camping/human activities/swimming in weirs	Protozoa (Crypto/ Giardia) (Y, If)	Bacteria/virus (source water)	Extreme 20	Some evidence of swimming in Shannon and Murray Dams	Full treatment at plant	signage		Catastrophic	Unlikely	High 10	Reliable		Undertake HBT assessment and need for further treatment (eg UV)	Implement treatment upgrades as per HBT assessment	
Catchment	Unrestricted livestock or wild/feral animal access	Protozoa (Crypto/ Giardia) (Y, If)	Bacteria/virus (source water)	Extreme 20	Shannon and Murray McMillan Dams are fenced. Upper catchment unfenced, but significant detention.	Full treatment at plant			Catastrophic	Possible	High 15	Reliable		Undertake HBT assessment and need for further treatment (eg UV)	Implement treatment upgrades as per HBT assessment	
Catchment	Flood event, storm flow	Bacteria/ Virus (Source Water)		Extreme 25	Disinfection is effective.	Full treatment at plant			Catastrophic	Rare	Medium 6	Confident				
Catchment	Power failure	Loss of supply		High 10	Access to Shannon and Murray Dam is weather dependent.	Generator at Shannon Dam			Catastrophic	Rare	Medium 6	Confident	Access to generator has been resolved			
Catchment	Animal access including birds, vermin, livestock, swimming in Weir	Bacteria/ Virus (Source Water)		Extreme 25	Disinfection is effective	Full treatment at plant			Catastrophic	Rare	Medium 6	Confident				
Catchment	Chemical spill in catchment	Hydrocarbons	Pesticides	Medium 6	Would be aware of major incident	Full treatment at plant	Disaster management plan		Moderate	Rare	Low 3	Confident				
Catchment	Point sources (e.g. mines, industry, dip sites)	Heavy metals		Medium 9		Full treatment at plant			Moderate	Rare	Low 3	Confident				
Catchment	Nutrient buildup leading to algal bloom	Cyanobacteria		Medium 8	Annual algal blooms	Full treatment at plant			Moderate	Possible	Medium 9	Reliable				
Catchment	Algal blooms	Taste and odour		Medium 6	PAC dosing implemented if T and O noticed	Full treatment at plant			Insignificant	Unlikely	Low 2	Confident				

Process Step	Source of hazard/ Hazardous event	Primary hazard	Other hazards managed by same barriers	Maximum Risk	Previous Comments	Primary Preventive Measure	Other Preventative Measures	Documented Procedure	2022 Residual Risk				2022 Risk Management Improvements & Priorities (see RMP for full details)		
									Consequence	Likelihood	Risk Level	Uncertainty	High	Medium	Low
Catchment	Algal blooms	Cyanobacterial toxins		High 12	Oxidation is effective for majority of toxins.	Full treatment at plant			Major	Rare	Medium 5	Confident			
Catchment	Drought, bushfire	Loss of supply		High 10		Drought Management Plan			Catastrophic	Rare	Medium 6	Reliable	DMP last reviewed in 2015. New guidelines for DMP every 10 yrs or if DMP triggered (which ever is sooner)	Review Drought Management	
Catchment	Raw water pump failure	Loss of Supply		High 10	Duty standby pumps, protected from floods				Catastrophic	Rare	Medium 6	Confident			
Catchment	Changing river conditions	Turbidity		High 15	Turbidity is managed below 5 NTU.	Full treatment at plant			Moderate	Possible	Medium 9	Confident			
Acid dosing	Overdose	pH		High 15	Target pH is 7.5-7.8	Manually set dose rate		Written calculations - not electronic version	Minor	Unlikely	Low 4	Reliable			
Acid dosing	Underdose	pH		High 15	Raw pH can get up over 9	Manually set dose rate		Written calculations - not electronic version	Minor	Unlikely	Low 4	Reliable			
Coagulant dosing	Failure of dosing equipment or underdosing (underdose acid results in fine floc)	Turbidity	Disinfection by-products	High 15	Daily testing of clarified water - after plant has settled. Jar testing as required typically < 3 NTU off clarifier, unlikely over 5 NTU.	Clarification	Filtration	Jar testing procedure, daily testing	Moderate	Unlikely	Medium 6	Reliable			

Process Step	Source of hazard/ Hazardous event	Primary hazard	Other hazards managed by same barriers	Maximum Risk	Previous Comments	Primary Preventive Measure	Other Preventative Measures	Documented Procedure	2022 Residual Risk				2022 Comments	2022 Risk Management Improvements & Priorities (see RMP for full details)		
									Consequence	Likelihood	Risk Level	Uncertainty		High	Medium	Low
Coagulant dosing	Failure of dosing equipment or underdosing	Protozoa (Crypto/ Giardia) (Y, If)	Turbidity	Extreme 20	There is a reduction of Cryptosporidium through these steps, but not sufficient	OCP Clarification	Filtration		Catastrophic	Unlikely	High 10	Reliable	Uncertainty	SCADA /telemetry & online monitoring specification to include clarifier turbidity monitoring and appropriate alarms/process action (eg slow inlet flow, shutdown etc)	Implement SCADA upgrades	
Coagulant dosing	Overdosing of coagulant	Aluminium		Medium 6	All Clear, not a major risk of Al breakthrough	Clarification	Filtration		Minor	Unlikely	Low 4	Reliable				
PAC dosing	Underdose	Taste and odour	cyanotoxins	Medium 6	Chlorine may also oxidise cyanotoxins if present	PAC dosing when algae observed or taste and odour.			Insignificant	Possible	Low 3	Reliable		Develop BGA manual/SOP		
Media filtration	Filter breakthrough	Protozoa (Crypto/ Giardia) (Y, If)	Turbidity	Extreme 20	Turbidity 0.3-0.4 NTU up to 0.7 in 2018.	Filtration	Coagulation	Plant Manual - includes backwash, and CCP	Catastrophic	Possible	High 15	Estimate		Review current operational monitoring and implement a formal quarterly review of water quality data with key stakeholders SCADA /telemetry & online monitoring specification to include online chlorine monitoring and appropriate CCP alarms/process action (eg outlet or full plant shutdown etc)	Implement SCADA upgrades	

Process Step	Source of hazard/ Hazardous event	Primary hazard	Other hazards managed by same barriers	Maximum Risk	Previous Comments	Primary Preventive Measure	Other Preventative Measures	Documented Procedure	2022 Residual Risk				2022 Risk Management Improvements & Priorities (see RMP for full details)		
									Consequence	Likelihood	Risk Level	Uncertainty	High	Medium	Low
Media filtration	Filter breakthrough	Turbidity	Protozoa (source water)	High 15	Backwash on head loss or time - ripen delay before into production, but not ripening to waste.	Filtration	Coagulation	Plant Manual - includes backwash, and CCP	Moderate	Unlikely	Medium 6	Reliable			
Reverse Osmosis	Membrane breach	Fluoride (Ilfracombe bore)		High 15	fluoride is removed more preferentially than conductivity	Reverse Osmosis		OCP for RO	Moderate	Rare	Low 3	Confident			
Reverse Osmosis	Membrane breach	Conductivity		High 15	multi pass RO - combined conductivity typically ~60 uS/cm	Reverse Osmosis		OCP for RO	Moderate	Rare	Low 3	Confident			
Reverse Osmosis	Contamination of cooling tower	Bacteria/ Virus (Retriculation)		Extreme 20	Only bacteria and virus assessed as protozoa are not considered likely to enter the cooling tower	Reverse Osmosis		OCP for RO	Catastrophic	Rare	Medium 6	Confident			
CaCO3 contact tank	insufficient calcium carbonate to stabilise water	Conductivity		High 15		Calcium Carbonate contact tank		OCP for RO	Moderate	Rare	Low 3	Confident			

Process Step	Source of hazard/ Hazardous event	Primary hazard	Other hazards managed by same barriers	Maximum Risk	Previous Comments	Primary Preventive Measure	Other Preventative Measures	Documented Procedure	2022 Residual Risk				2022 Risk Management Improvements & Priorities (see RMP for full details)		
									Consequence	Likelihood	Risk Level	Uncertainty	2022 Comments	High	Medium
Antiscalant	insufficient calcium carbonate to stabilise water	pH (Ilfracombe bore)		High 15	pH drops significantly due to loss of alkalinity, and addition of antiscalant - antiscalant is dosed at low concentrations, not believed to be possible to overdose.	Calcium Carbonate contact tank		OCP for RO	Moderate	Rare	Low 3	Confident			
Chlorine dosing	Chlorine dosing equipment failure or underdosing	Bacteria/ Virus (Source Water)		Extreme 25	Target dose 1-1.5 mg/L single pump	CCP Disinfection		Plant manual and CCP	Catastrophic	Possible	High 15	Reliable	SCADA /telemetry & online monitoring specification to include online chlorine monitoring and appropriate CCP alarms/ process action (eg outlet or full plant shutdown etc)	Implement SCADA upgrades	
Chlorine dosing	Chlorine overdosing	Chlorine		High 12	Target dose 1-1.5 mg/L single pump	Disinfection		Plant manual and CCP	Moderate	Possible	Medium 9	Reliable	Include online chlorine monitoring and associated alarms and plant shutdowns on CCP exceedances in SCADA RAPAD specifications	Implement SCADA upgrades	
Chlorine dosing	Chlorine age	Disinfection byproducts		High 12	Not routinely tested in Ilfracombe	Coagulation/Filtration	Disinfection		Moderate	Possible	Medium 9	Estimate			
Chlorine dosing	Sodium hypochlorite breakdown	Chlorate		High 12	na	Chemical specifications & storage management			Moderate	Possible	Medium 9	Estimate	Include chlorate testing to understand risk. New hypo every 9 weeks at Ilfracombe	Include chlorate testing in DBP rounds	

Process Step	Source of hazard/ Hazardous event	Primary hazard	Other hazards managed by same barriers	Maximum Risk	Previous Comments	Primary Preventive Measure	Other Preventative Measures	Documented Procedure	2022 Residual Risk				2022 Risk Management Improvements & Priorities [see RMP for full details]			
									Consequence	Likelihood	Risk Level	Uncertainty	2022 Comments	High	Medium	Low
Chlorine dosing	Inadequate chlorine contact time	Bacteria/ Virus (Reticulation)		Extreme 20	350 kL, 3.5m down to 1.5m, flow rate to town unsure. Need to confirm L/s	GLR contact tank	Disinfection	Plant manual and CCP	Catastrophic	Unlikely	High 10	Reliable	As per CCP procedure, large draws of water could result in inadequate Ct. SOP required for this scenario. Data shows good control of CCP	Determine flow rate and validate chlorine contact time to determine minimum critical limit and develop SOP for fire flows, incorporating any chlorine Ct actions		
GLR	Animal access including birds, amphibians, reptiles or rodents	Bacteria/ Virus (Reticulation)		Extreme 20	Residual maintained in reservoir	Sealed, secure reservoir	Disinfection		Catastrophic	Rare	Medium 6	Reliable				
Elevated Reservoir	Animal access including birds, amphibians, reptiles or rodents	Protozoa (Crypto/ Giardia) (Retic)		High 15	Unlikely that protozoa contaminate the reservoir. Divers have inspected RAPAD Councils in past 2 years.	Routine inspections			Catastrophic	Rare	Medium 6	Reliable	All reservoirs cleaned in 20/21 year. Reservoir cleaning has been identified by the RAPAD group for every 5 year. Previous action closed			
Elevated Reservoir	Contamination in elevated reservoir	Bacteria/ Virus (Reticulation)		Extreme 20	Elevated res is normally kept above 1 mg/L	Sealed, secure reservoir		Weekly testing in the reticulation	Catastrophic	Rare	Medium 6	Reliable				
Reticulation	Colonisation of reticulation with opportunistic pathogens	Protozoa (Naegleria) (Retic)		High 12	Chlorine typically > 0.5 mg/L	Disinfection		Disinfection CCP	Major	Rare	Medium 5	Reliable				
Reticulation	Build-up of sediments or slimes/ stagnation	Turbidity		High 15	Some dead ends, and stagnation at some locations	Weekly flushing behind Rec centre and Leichardt and Murray Sts		CCP for reticulation	Moderate	Unlikely	Medium 6	Estimate	Dead end removed and likelihood reduced to unlikely. Previous action closed.			
Reticulation	Corrosion of pipes and valves	Iron		Medium 8	Not identified as a problem	Asset management and replacement of old mains			Minor	Possible	Medium 6	Reliable				
Reticulation	Cross-contamination, backflow	Protozoa (Crypto/ Giardia) (Retic)		High 15	Meters with backflow prevention. Backflow prevention on businesses.	Backflow meter register			Catastrophic	Rare	Medium 6	Estimate				

Process Step	Source of hazard/ Hazardous event	Primary hazard	Other hazards managed by same barriers	Maximum Risk	Previous Comments	Primary Preventive Measure	Other Preventative Measures	Documented Procedure	2022 Residual Risk				2022 Risk Management Improvements & Priorities [see RMP for full details]		
									Consequence	Likelihood	Risk Level	Uncertainty	High	Medium	Low
Reticulation	Pipe bursts or leaks	Bacteria/ Virus (Reticulation)		Extreme 20	Generally have .5 - 0.7 mg/L residual in reticulation.	Asset management and replacement of old mains	residual disinfection	Mains break repair procedure	Catastrophic	Rare	Medium 6	Reliable			
Reticulation	Inadequate pressure	Loss of supply		High 10	Elevated Reservoir and Treated water pumps provide pressure. However western side of town main repairs can be done by flushing Eastern side, and pressure will drop. Inability to isolate.	Head pressure from elevated reservoir			Minor	Unlikely	Low 4	Reliable	Valves have been installed/ repaired to allow isolation for repairs. Previous action to be closed		
Whole of system	Lack of visibility of plant processes	All hazards		Extreme 25	No SCADA alarms to operator to identify failures/ water quality issues	daily monitoring			Catastrophic	Possible	High 15	Estimate	Review current operational monitoring and implement a formal quarterly review of water quality data with key stakeholders SCADA /telemetry & online monitoring specification to include online monitoring of OCPs and CCP, with appropriate alarms/ process action (eg outlet or full plant shutdown etc)	Implement SCADA upgrades	

Process Step	Source of hazard/ Hazardous event	Primary hazard	Other hazards managed by same barriers	Maximum Risk	Previous Comments	Primary Preventive Measure	Other Preventative Measures	Documented Procedure	2022 Residual Risk				2022 Comments	2022 Risk Management Improvements & Priorities (see RMP for full details)		
									Consequence	Likelihood	Risk Level	Uncertainty		High	Medium	Low
Whole of system	Power failure	Loss of supply		High 10	2 generators - one raw water at Shannon Dam, WTP automatic startup.	Generators		Generator procedure.	Moderate	Possible	Medium 9	Estimate	Uncertainty	Include power failure alarm in SCADA specification	Implement SCADA upgrades	
Whole of system	Lack of visibility of plant processes	All hazards		Extreme 25	No SCADA alarms to operator to identify failures/ water quality issues	daily monitoring			Catastrophic	Possible	High 15	Estimate		Review current operational monitoring and implement a formal quarterly review of water quality data with key stakeholders SCADA /telemetry & online monitoring specification to include online monitoring of OCPs and CCP, with appropriate alarms/ process action (eg outlet or full plant shutdown etc)	Implement SCADA upgrades	
Whole of system	Inadequate back-up options (e.g. duty/standby)	Loss of Supply		High 10	Spare pump, but no list of critical spares	Duty/standby available			Catastrophic	Unlikely	High 10	Estimate		Assess asset criticality ensure all critical assets and spares are identified and documented Council has employed an Asset Manager to develop and implement AMS. LRC has critical spares on site and operators have good understanding of critical spares so previous action closed - spares need to be documented	AMS to capture water critical spares	

Process Step	Source of hazard/ Hazardous event	Primary hazard	Other hazards managed by same barriers	Maximum Risk	Previous Comments	Primary Preventive Measure	Other Preventative Measures	Documented Procedure	2022 Residual Risk				2022 Risk Management Improvements & Priorities (see RMP for full details)			
									Consequence	Likelihood	Risk Level	Uncertainty	2022 Comments	High	Medium	Low
Whole of system	Inadequate operators/staff training	All hazards		Extreme 25	Operator trained to Cert 3. Supervisor is trained.	Relief operators from Longreach		Ensure sufficient staff and maintain training	Catastrophic	Rare	Medium 6	Reliable				
Whole of system	Sabotage	All hazards		Extreme 25	No history of issues, but security at plant is not ensured	Plant building locked, 2 security fences around site, isolated location away from town.			Catastrophic	Rare	Medium 6	Unreliable				
Whole of system	Insufficient working valves	Loss of supply		High 10	Have had to turn off whole town to repair mains if breaks are in sections that cannot be turned off	Valves available for isolation			Catastrophic	Rare	Medium 6	Reliable				
Whole of system	Loss of computer control of plant processes	Cyber Security		Medium 6	Conventional plant is manual, RO plant is the only possibility.	Site security, MF and RO plant control systems can only be accessed when generator running			Catastrophic	Rare	Medium 6	Unreliable				

Table 19 Isisford Mitigated Risk Assessment

Process Step	Source of hazard/ Hazardous event	Primary hazard	Other hazards managed by same barriers	Maximum Risk	Comments	Primary Preventive Measure	Other Preventative Measures	Documented Procedure	2022 Residual Risk				2022 Risk Management Improvements & Priorities (see RMIP for full details)			
									Consequence	Likelihood	Risk Level	Uncertainty	2022 Comments	High	Medium	Low
Catchment (Barcoo)	Camping/human activities/swimming in weirs	Protozoa (Crypto/ Giardia (L, IS))	Bacteria/virus (source water)	Extreme 20		Full treatment at plant	signage		Catastrophic	Likely	Extreme 20	Reliable	Confident	Undertake HBT assessment and need for further treatment (eg UV)	Implement treatment upgrades as per HBT assessment	
Catchment	Unrestricted livestock or wild/feral animal access	Protozoa (Crypto/ Giardia (L, IS))	Bacteria/virus (source water)	Extreme 25	Unrealistic to fence catchment	Full treatment at plant			Catastrophic	Likely	Extreme 20	Reliable	Confident	Complete fencing of offline storage		
Catchment	Flood event, storm flow	Bacteria/ Virus (Source Water)		Extreme 25	Disinfection is effective.	Full treatment at plant			Catastrophic	Rare	Medium 6	Confident	Confident	Pumping protocol for offline storage already in the DMP. Previous action to be removed. DMP review is an action already.		
Catchment	Power failure	Loss of supply		High 10		Generator at WTP runs raw water pumps			Catastrophic	Rare	Medium 6	Confident	Confident	All weather access is not an issue at Isisford so reduced to likelihood of rare and previous action removed		
Catchment	Animal access including birds, vermin, livestock, swimming in Weir	Bacteria/ Virus (Source Water)		Extreme 25	Disinfection is effective	Full treatment at plant			Catastrophic	Rare	Medium 6	Confident	Confident			
Catchment	Chemical spill in catchment	Hydrocarbons	Pesticides	Medium 6	Would be aware of major incident	Full treatment at plant	Disaster management plan		Moderate	Rare	Low 3	Confident	Confident			
Catchment	Point sources (e.g. mines, industry, dip sites)	Heavy metals		Medium 9		Full treatment at plant			Moderate	Rare	Low 3	Confident	Confident			
Catchment	Nutrient buildup leading to algal bloom	Cyanobacteria		Medium 8	Annual algal blooms	Full treatment at plant			Moderate	Possible	Medium 9	Reliable	Confident			
Catchment	Algal blooms	Taste and odour		Medium 6		Full treatment at plant			Minor	Unlikely	Low 4	Confident	Confident			

Process Step	Source of hazard/ Hazardous event	Primary hazard	Other hazards managed by same barriers	Maximum Risk	Comments	Primary Preventive Measure	Other Preventative Measures	Documented Procedure	2022 Residual Risk				2022 Risk Management Improvements & Priorities (see RMIP for full details)		
									Consequence	Likelihood	Risk Level	Uncertainty	High	Medium	Low
Catchment	Algal blooms	Cyanobacterial toxins		High 12	Oxidation is effective for majority of toxins.	Full treatment at plant			Confident	Rare	Medium 5	Confident			
Catchment	Drought, bushfire	Loss of supply		High 10		Drought Management Plan			Reliable	Rare	Medium 6	Reliable	Review Drought Management		
Catchment	Raw water pump failure	Loss of Supply		High 10	duty standby pumps				Confident	Rare	Medium 6	Confident			
Catchment	Changing raw water conditions	Turbidity		High 15	Turbidity is managed below 5 NTU.	Full treatment at plant			Confident	Possible	Medium 9	Confident			
Acid dosing	Overdose	pH		High 15	Target pH is 6.5-8.2	Manually set dose rate			Reliable	Unlikely	Low 4	Reliable			
Acid dosing	Underdose	pH		High 15	Raw pH can get up over 8.5	Manually set dose rate			Reliable	Unlikely	Low 4	Reliable			
Coagulant dosing	Failure of dosing equipment or underdosing (underdose acid results in fine floc)	Turbidity	Disinfection by-products	High 15	All Clear 300 used.	Clarification	Filtration	Jar testing procedure (monthly or as water conditions change), daily testing	Reliable	Likely	High 12	Reliable	Upgrade/refurbishment of clarifiers Include SCADA /telemetry & online monitoring specification for clarifier turbidity monitoring and appropriate alarms/process action (eg slow inlet flow, shutdown etc) in design Implement SCADA upgrades		
Coagulant dosing	Failure of dosing equipment or underdosing	Protozoa (Crypto/ Giardia (L, IS))	Turbidity	Extreme 25	Single dosing pump, and no online monitoring of raw or clarified water	Clarification	Filtration		Reliable	Likely	Extreme 20	Reliable	Upgrade/refurbishment of clarifiers Include SCADA /telemetry & online monitoring specification for clarifier turbidity monitoring and appropriate alarms/process action (eg slow inlet flow, shutdown etc) in design Implement SCADA upgrades		

Process Step	Source of hazard/ Hazardous event	Primary hazard	Other hazards managed by same barriers	Maximum Risk	Comments	Primary Preventive Measure	Other Preventative Measures	Documented Procedure	2022 Residual Risk				2022 Risk Management Improvements & Priorities (see RMIP for full details)		
									Consequence	Likelihood	Risk Level	Uncertainty	High	Medium	Low
Coagulant dosing	Overdosing of coagulant	Aluminium		Medium 6	All Clear 300 or 400 if pH is elevated, not a major risk of Al breakthrough	Clarification	Filtration		Minor	Unlikely	Low 4	Reliable			
Pressure Filters	Filter breakthrough	Protozoa (Crypto/ Giardia) (L, IS)	Turbidity	Extreme 25	New plant being commissioned - historically unmanaged risk. Currently unknown.	Filtration	Coagulation	Plant set up to backwash on turbidity, head loss or time. Plant operational manuals have been provided.	Catastrophic	Unlikely	High 10	Unreliable	Review pressure filter operation. SCADA /telemetry & online monitoring specification to include filter turbidity monitoring and appropriate alarms/ process action (eg slow inlet flow, shutdown etc) At least two operators to be trained in use & calibration of monitoring equipment for all systems	Implement SCADA upgrades	
Pressure Filters	Filter breakthrough	Turbidity	Protozoa (source water)	High 15	Backwash occurs, and then second filter comes online - but not ripening to waste.	Filtration	Coagulation	Plant set up to backwash on turbidity, head loss or time. Plant operational manuals have been provided.	Moderate	Unlikely	Medium 6	Unreliable			
Chlorine dosing	Chlorine dosing equipment failure or underdosing	Bacteria/ Virus (Source Water)		Extreme 25	Target dose 1-1.5 mg/pump	Disinfection		Plant manual and CCP	Catastrophic	Possible	High 15	Estimate	SCADA /telemetry & online monitoring specification to include online chlorine monitoring and appropriate CCP alarms/ process action (eg outlet or full plant shutdown etc). Also include duty/standby dosing pumps		
Chlorine dosing	Chlorine overdosing	Chlorine		High 12	Target dose 1-1.5 mg/L/single pump	Disinfection		Plant manual and CCP	Moderate	Possible	Medium 9		Chlorine meter purchased. Spare pump on site. Include online CI monitoring and alarming in SCADA upgrade. Include duty/standby dosing pumps in upgrade		

Process Step	Source of hazard/ Hazardous event	Primary hazard	Other hazards managed by same barriers	Maximum Risk	Comments	Primary Preventive Measure	Other Preventive Measures	Documented Procedure	2022 Residual Risk				2022 Risk Management Improvements & Priorities (see RMIP for full details)			
									Consequence	Likelihood	Risk Level	Uncertainty	2022 Comments	High	Medium	Low
Chlorine dosing	Chlorine reacting with organics	Disinfection byproducts		High 12		Coagulation/ Filtration	Disinfection		Moderate	Possible	Medium 9	Unreliable	Do at same time as Longreach, to improve uncertainty	Implement THM and HAA testing in line with Longreach sampling.		
Chlorine dosing	Sodium hypochlorite breakdown	Chlorate		High 12	na	Chemical specifications & storage management			Moderate	Possible	Medium 9	Estimate	Include chlorate testing to understand risk	Include chlorate testing in DBP rounds		
Chlorine dosing	Inadequate chlorine contact time	Bacteria/ Virus (Reticulation)		Extreme 20	180 kL, 2.4m down to 1.5m, flow rate to town unsure. Need to confirm L/s	GLR contact tank	Disinfection	Plant manual and CCP	Catastrophic	Unlikely	High 10	Estimate	Maximum flow is approx 10 L/s for CT calculation. SCADA upgrades will include online monitoring & alarming of Cl	Determine flow rate and validate chlorine contact time to determine minimum critical limit and develop SOP for fire flows, incorporating any chlorine Ct actions		
GLR	Animal access including birds, amphibians, reptiles or rodents	Bacteria/ Virus (Reticulation)		Extreme 20	Residual maintained in reservoir	Sealed, secure reservoir	Disinfection		Catastrophic	Rare	Medium 6	Reliable				
Elevated Reservoir	Animal access including birds, amphibians, reptiles or rodents	Protozoa (Crypto/ Giardia) (Retic)		High 15	Unlikely that protozoa contaminate the reservoir. Divers have inspected RAPAD Councils in past 2 years.	Routine inspection Program			Catastrophic	Rare	Medium 6	Reliable	All reservoirs cleaned in 20/21 year. Reservoir cleaning has been identified by the RAPAD group for every 5 years			
Elevated Reservoir	Contamination in elevated reservoir	Bacteria/ Virus (Reticulation)		Extreme 20	Elevated res is normally kept above 1 mg/L	Head pressure from elevated reservoir		Weekly testing in the reticulation	Catastrophic	Rare	Medium 6	Reliable				
Reticulation	Colonisation of reticulation with opportunistic pathogens	Protozoa (Naegleria) (Retic)		High 12	Chlorine typically > 0.5 mg/L	Disinfection		Disinfection CCP	Major	Rare	Medium 5	Reliable	Outskirts now tested and results are good for FCR. Previous action closed			
Reticulation	Build-up of sediments or slimes/ stagnation	Turbidity		High 15	Some dead ends, and stagnation at some locations. Racecourse/ clinic	Mains flushing		OCP for reticulation	Moderate	Likely	High 12	Estimate	Mains replacement program 2022 to eliminate dead ends, which replaced previous action. Lines routinely scoured as part of RAPAD	Implement mains replacement program		

Process Step	Source of hazard/ Hazardous event	Primary hazard	Other hazards managed by same barriers	Maximum Risk	Comments	Primary Preventive Measure	Other Preventative Measures	Documented Procedure	2022 Residual Risk				2022 Risk Management Improvements & Priorities (see RMIP for full details)		
									Consequence	Likelihood	Risk Level	Uncertainty	2022 Comments	High	Medium
Reticulation	Corrosion of pipes and valves	Iron		Medium 8	Not identified as a problem	Asset management and replacement of old mains			Minor	Possible	Medium 6	Reliable			
Reticulation	Cross-contamination, backflow	Protozoa (Cryptosporidium)		High 15	Meters with backflow prevention. Potential cross connections to raw water scheme. Raw water scheme at higher pressure.	Check backflow prevention register			Catastrophic	Unlikely	High 10	Estimate	Assess removal of raw water system once mains replacement is complete		
Reticulation	Pipe bursts or leaks	Bacteria/ Virus (Reticulation)		Extreme 20	Generally have .5 - 0.7 mg/L residual in reticulation.	Asset management and replacement of old mains	residual disinfection	main break repair procedure	Catastrophic	Unlikely	High 10	Reliable	Mains repair procedure in place includes hygienic practices. Operators are trained ALARP		
Reticulation	Inadequate pressure	Loss of supply		High 10	At high demand, the booster pump kicks in - can be low pressure in park.	Booster pumps			Minor	Rare	Low 2	Reliable			
Whole of system	Power failure	Loss of supply		High 10	Generator at WTP - manually started.	Generator			Moderate	Possible	Medium 9	Estimate	SCADA /telemetry & online monitoring specification to include power failure alarms.		
Whole of system	Lack of visibility of plant processes	All hazards		Extreme 25	No SCADA alarms to operator to identify failures/ water quality issues	daily monitoring			Catastrophic	Possible	High 15	Estimate	Review current operational monitoring and implement a formal quarterly review of water quality data with key stakeholders SCADA /telemetry & online monitoring specification to include online monitoring of OCPs and CCP, with appropriate alarms/ process action (eg outlet or full plant shutdown etc)	Implement SCADA upgrades	

Process Step	Source of hazard/ Hazardous event	Primary hazard	Other hazards managed by same barriers	Maximum Risk	Comments	Primary Preventive Measure	Other Preventative Measures	Documented Procedure	2022 Residual Risk				2022 Risk Management Improvements & Priorities (see RMIP for full details)			
									Consequence	Likelihood	Risk Level	Uncertainty	High	Medium	Low	2022 Comments
Whole of system	Inadequate back-up options (e.g. duty/standby)	Loss of Supply		High 10	Spare pump, but no list of critical spares	Duty/standby available			Catastrophic	Unlikely	High 10	Estimate	Assess asset criticality assessment to ensure all critical assets and spares are identified and documented	AMS to capture water critical spares		Council has employed an Asset Manager to develop and implement AMS. LRC has critical spares on site and operators have good understanding of critical spares so previous action closed - needs to be documented
Whole of system	Inadequate operators/staff training	All hazards		Extreme 25	Operator to do pre course for Cert III. Casual operator and supervisor are trained.	Casual support operator and Relief operators from Longreach and Ilfracombe		Ensure sufficient staff and maintain training	Catastrophic	Rare	Medium 6	Unreliable	TNA and training matrix complete. HR processes to ensure training is implemented. Close previous action. Training on plant complete and manual/SOPs developed. Previous actions closed.			
Whole of system	Sabotage	All hazards		Extreme 25	No history of issues, but security at plant is not ensured	Plant fenced and locked when not attended.			Catastrophic	Rare	Medium 6	Unreliable	All facilities are accessed through electronic, traceable access. Reduced to rare due to no security breaches. Automated gates deemed unnecessary and requiring high level of maintenance. Previous action to be closed.			
Whole of system	Insufficient working valves	Loss of supply		High 10	Not all valves in reticulation work - have to shut off supply to fix mains break.	Valves available for isolation			Catastrophic	Unlikely	High 10	Reliable	Mains replacement program 2022 to eliminate dead ends, which replaced previous action. Lines routinely scoured as part of RAPAD	Implement mains replacement program		Mains replacement program 2022 to eliminate dead ends, which replaced previous action. Lines routinely scoured as part of RAPAD
Whole of system	Loss of computer control of plant processes	Cyber Security		Medium 6	Only the new filtration process is computer controlled.	No external access to computer program. Control system in locked in building.			Catastrophic	Rare	Medium 6	Unreliable	Solari acquired from provider. Previous action closed			

Table 20 Yaraka Mitigated Risk Assessment

Process Step	Source of hazard/ Hazardous event	Primary hazard	Other hazards managed by same barriers	Maximum Risk	Comments	Primary Preventive Measure	Other Preventive Measures	Documented Procedure	2022 Residual Risk				2022 Risk Management Improvements & Priorities (see RMP for full details)			
									Consequence	Likelihood	Risk Level	Uncertainty	2022 Comments	High	Medium	Low
Catchment	Camping/ human activities/ swimming in weirs	Protozoa (Crypto/ Giardia) (V, IIF)	Bacteria/virus (source water)	Extreme 20	Dams fenced for livestock	Full treatment at plant	signage		Catastrophic	Likely	Extreme 20	Reliable	There are no taps - previous action removed	Undertake HBT assessment and need for further treatment (eg UV) include supernatant in assessment criteria	Implement treatment upgrades as per HBT assessment	
Catchment (Yaraka and Ilfracombe)	Unrestricted livestock or wild/feral animal access	Protozoa (Crypto/ Giardia) (V, IIF)	Bacteria/virus (source water)	Extreme 20	Dams fenced for livestock	Full treatment at plant			Catastrophic	Likely	Extreme 20	Reliable	No change	Undertake HBT assessment and need for further treatment (eg UV) include supernatant in assessment criteria	Implement treatment upgrades as per HBT assessment	
Catchment	Flood event, storm flow	Bacteria/ Virus (Source Water)		Extreme 23	Disinfection is effective.	Full treatment at plant			Catastrophic	Rare	Medium 6	Confident	Pumping protocol for offline storage already in the DMP. Previous action to be removed. DMP review is an action already.			
Catchment	Power failure	Loss of supply		High 10		Generator available	several days treated water in storage		Catastrophic	Rare	Medium 6	Confident				
Catchment	Animal access including birds, vermin, livestock, swimming in Weir	Bacteria/ Virus (Source Water)		Extreme 25	Disinfection is effective	Full treatment at plant			Catastrophic	Rare	Medium 6	Confident				
Catchment	Chemical spill in catchment	Hydrocarbons	Pesticides	Medium 6	Would be aware of major incident	Full treatment at plant	Disaster management plan		Moderate	Rare	Low 3	Confident				
Catchment	Point sources (e.g. mines, industry, dip sites)	Heavy metals		Medium 9		Full treatment at plant			Moderate	Rare	Low 3	Confident				
Catchment	Nutrient buildup leading to algal bloom	Cyanobacteria		Medium 8	Annual algal blooms	Full treatment at plant			Moderate	Possible	Medium 9	Reliable				
Catchment	Algal blooms	Taste and odour		Medium 6		Full treatment at plant			Insignificant	Unlikely	Low 2	Confident				

Process Step	Source of hazard/ Hazardous event	Primary hazard	Other hazards managed by same barriers	Maximum Risk	Comments	Primary Preventive Measure	Other Preventative Measures	Documented Procedure	2022 Residual Risk				2022 Risk Management Improvements & Priorities (see RMIP for full details)		
									Consequence	Likelihood	Risk Level	Uncertainty	High	Medium	Low
Catchment	Algal blooms	Cyanobacterial toxins		High 12	Oxidation is effective for majority of toxins.	Full treatment at plant			Confident	Rare	Medium 5	Confident			
Catchment	Drought, bushfire	Loss of supply		High 10		Drought Management Plan			Reliable	Rare	Medium 6	Reliable	Review Drought Management		
Catchment	Raw water pump failure	Loss of Supply		High 10	Duty standby pumps, protected from floods				Confident	Rare	Medium 6	Confident			
Catchment	Changing raw water conditions	Turbidity		High 15	Turbidity is managed below 5 NTU.	Full treatment at plant			Confident	Possible	Medium 9	Confident			
Coagulant dosing	Failure of dosing equipment or underdosing	Turbidity	Disinfection by-products	High 15	All Clear 300 used.	Clarification	Filtration	Jar testing procedure (monthly or as water conditions change), daily testing	Estimate	Possible	Medium 9	Estimate	Implement SCADA upgrades		
Coagulant dosing	Failure of dosing equipment or underdosing	Protozoa (Crypto/ Giardia) (V, IIF)	Turbidity	Extreme 20	Single dosing pump, and no online monitoring of raw or clarified water	Clarification	Filtration		Estimate	Possible	High 15	Estimate	SCADA/telemetry & online monitoring specification to include clarifier turbidity monitoring and appropriate alarms/process action (eg slow inlet flow, shutdown etc). Also include duty/standby dosing pumps	Implement SCADA upgrades	
Coagulant dosing	Overdosing of coagulant	Aluminium		Medium 6	All Clear, not a major risk of Al breakthrough	Clarification	Filtration		Reliable	Unlikely	Low 4	Reliable			

Process Step	Source of hazard/ Hazardous event	Primary hazard (Protozoa (Crypto/Giardia) (V, If))	Other hazards managed by same barriers	Maximum Risk	Comments	Primary Preventive Measure	Other Preventative Measures	Documented Procedure	2022 Residual Risk				2022 Risk Management Improvements & Priorities (see RMIP for full details)		
									Consequence	Likelihood	Risk Level	Uncertainty	High	Medium	Low
Media Filters	Filter breakthrough	Protozoa (Crypto/Giardia) (V, If)	Turbidity	Extreme 20	manual backwash	Filtration	Coagulation		Catastrophic	Possible	High 15	Estimate	Review current operational monitoring and implement a formal quarterly review of water quality data with key stakeholders SCADA /telemetry & online monitoring specification to include online filter turbidity monitoring and appropriate CCP alarms/ process action (eg outlet or full plant shutdown etc)	Implement SCADA upgrades	
Media Filters	Filter breakthrough	Turbidity	Protozoa (source water)	High 15	manual backwash	Filtration	Coagulation		Moderate	Possible	Medium 9	Unreliable	SCADA /telemetry & online monitoring specification to include auto backwashes	Implement SCADA upgrades	
Chlorine dosing	Chlorine dosing equipment failure or underdosing	Bacteria/ Virus (Source Water)		Extreme 25	Target dose 1-1.5 mg/L, single pump	Disinfection		Plant manual and CCP	Catastrophic	Possible	High 15	Estimate	Review current operational monitoring and implement a formal quarterly review of water quality data with key stakeholders SCADA /telemetry & online monitoring specification to include online chlorine monitoring and appropriate CCP alarms/ process action (eg outlet or full plant shutdown etc). Also duty/standby dosing pumps	Implement SCADA upgrades	

Process Step	Source of hazard/ Hazardous event	Primary hazard	Other hazards managed by same barriers	Maximum Risk	Comments	Primary Preventive Measure	Other Preventative Measures	Documented Procedure	2022 Residual Risk				2022 Risk Management Improvements & Priorities (see RMIP for full details)			
									Consequence	Likelihood	Risk Level	Uncertainty	2022 Comments	High	Medium	Low
Chlorine dosing	Chlorine overdosing	Chlorine		High 12	Target dose 1-1.5 mg/L, single pump	Disinfection		Plant manual and CCP	Moderate	Possible	Medium 9	Uncertainty				
Chlorine dosing	Chlorine reacting with organics	Disinfection byproducts		High 12		Coagulation/Filtration	Disinfection		Moderate	Possible	Medium 9	Unreliable		Implement THM and HAA testing in line with Longreach sampling.		
Chlorine dosing	Sodium hypochlorite breakdown	Chlorate		High 12	na	Chemical specifications & storage management			Moderate	Possible	Medium 9	Estimate		Include chlorate testing to understand risk		
Chlorine dosing	Inadequate chlorine contact time	Bacteria/ Virus (Reticulation)		Extreme 20	180 kL, 2.4m down to 1.5m, flow rate to town unsure. Need to confirm L/s	Elevated reservoir prior to reticulation for contact time	Disinfection	Plant manual and CCP	Catastrophic	Unlikely	High 10	Estimate		Determine flow rate and validate chlorine contact time to determine minimum critical limit and develop SOP for fire flows, incorporating any chlorine Ct actions		
GLR	Animal access including birds, amphibians, reptiles or rodents	Bacteria/ Virus (Reticulation)		Extreme 20	Residual maintained in reservoir	Disinfection	Disinfection		Catastrophic	Rare	Medium 6	Reliable				
Elevated Reservoir	Animal access including birds, amphibians, reptiles or rodents	Protozoa (Crypto/ Giardia) (Retic)		High 15	Unlikely that protozoa contaminate the reservoir. Divers have inspected RAPAD Councils in past 2 years.	Routine inspection program			Catastrophic	Rare	Medium 6	Reliable		All reservoirs cleaned in 20/21 year. Reservoir cleaning has been identified by the RAPAD group for every 5 years		
Elevated Reservoir	Contamination in elevated reservoir	Bacteria/ Virus (Reticulation)		Extreme 20	Elevated res is normally kept above 1 mg/L	Sealed, secure reservoir		Weekly testing in the reticulation	Catastrophic	Rare	Medium 6	Reliable				
Reticulation	Colonisation of reticulation with opportunistic pathogens	Protozoa (Naegleria) (Retic)		High 12	Chlorine typically > 0.5 mg/L	Disinfection		Disinfection CCP	Major	Rare	Medium 5	Reliable		No change		

Process Step	Source of hazard/ Hazardous event	Primary hazard	Other hazards managed by same barriers	Maximum Risk	Comments	Primary Preventive Measure	Other Preventative Measures	Documented Procedure	2022 Residual Risk				2022 Comments	2022 Risk Management Improvements & Priorities (see RMIP for full details)		
									Consequence	Likelihood	Risk Level	Uncertainty		High	Medium	Low
Reticulation	Build-up of sediments or slimes/ stagnation	Turbidity		High 15	Some dead ends, and stagnation at some locations. Racecourse/ clinic	Mains flushing		OCP for reticulation	Moderate	Likely	High 12	Estimate	No change	Implement chlorine testing at outstirns/dead ends in Yarakka and establish flushing regime if necessary	Assess opportunities to eliminate dead end mains if needed	
Reticulation	Corrosion of pipes and valves	Iron		Medium 8	Not identified as a problem	Asset management and replacement of old mains			Minor	Possible	Medium 6	Reliable				
Reticulation	Cross-contamination from raw water contingent supply, backflow	Protozoa (Crypto/ Giardia) (Retic)		High 15	Meters with backflow prevention. Potential cross connections to raw water scheme. Raw water scheme at higher pressure.	Check backflow prevention register			Catastrophic	Rare	Medium 6	Reliable	Drought Management Plan review to consider how to manage raw water used as contingent supply Cross connections were identified and removed, so previous action closed. Likelihood of further cross connections in town of 16 people is rare			
Reticulation	Pipe bursts or leaks	Bacteria/ Virus (Reticulation)		Extreme 20	Generally have .5 - 0.7 mg/L residual in reticulation.	Asset management and replacement of old mains	residual disinfection	main break repair procedure	Catastrophic	Unlikely	High 10	Reliable	Mains repair procedure in place includes hygienic practices. Operators are trained, previous action removed ALARP			
Reticulation	Inadequate pressure	Loss of supply		High 10	At high demand, the booster pump kicks in - can be low pressure in park.	Booster pumps			Minor	Rare	Low 2	Reliable				
Whole of system	Power failure	Loss of supply		High 10	portable generator available as required	Generator			Moderate	Possible	Medium 9	Estimate				

Process Step	Source of hazard/ Hazardous event	Primary hazard	Other hazards managed by same barriers	Maximum Risk	Comments	Primary Preventive Measure	Other Preventative Measures	Documented Procedure	2022 Residual Risk				2022 Risk Management Improvements & Priorities (see RMIP for full details)			
									Consequence	Likelihood	Risk Level	Uncertainty	2022 Comments	High	Medium	Low
Whole of system	Lack of visibility of plant processes	All hazards		Extreme 25	No SCADA alarms to operator to identify failures/ water quality issues	daily monitoring			Catastrophic	Possible	High 15	Estimate	Review current operational monitoring and implement a formal quarterly review of water quality data with key stakeholders SCADA /telemetry & online monitoring specification to include online monitoring of OCPs and CCP, with appropriate alarms/ process action (eg outlet or full plant shutdown etc)	Implement SCADA upgrades		
Whole of system	Inadequate back-up options (e.g. duty/standby)	Loss of Supply		High 10	Spare pump, but no list of critical spares	Duty/standby available			Catastrophic	Unlikely	High 10	Estimate	Assess asset criticality ensure all critical assets and spares are identified and documented	AMS to capture water critical spares		
Whole of system	Inadequate operators/staff training	All hazards		Extreme 25	1 part time operator - support from Casual operator	Casual support operator and Relief operators from Isisford		Ensure sufficient staff and maintain training	Catastrophic	Rare	Medium 6	Unreliable	1 full time operator with support from other trained operators TNA and training matrix complete. HR processes to ensure training is implemented.	Succession planning for a new operator -as part of succession planning LRC will assess automation of plant. In interim back-up operators from other systems are available		
Whole of system	Sabotage	All hazards		Extreme 25	No history of issues, but security at plant is not ensured	Plant is next door to operators house. Very few people in Yarakka, Site fenced, and buildings locked when not attended.			Catastrophic	Rare	Medium 6	Unreliable	All facilities are accessed through electronic, traceable access. Reduced to rare due to no security breaches. Automated gates deemed unnecessary and requiring high level of maintenance. Previous action to be closed.			

Process Step	Source of hazard/ Hazardous event	Primary hazard	Other hazards managed by same barriers	Maximum Risk	Comments	Primary Preventive Measure	Other Preventative Measures	Documented Procedure	2022 Residual Risk				2022 Risk Management Improvements & Priorities (see RMIP for full details)			
									Consequence	Likelihood	Risk Level	Uncertainty	High	Medium	Low	
Whole of system	Insufficient working valves	Loss of supply		High 10	Valving not an issue for isolation at Yaraka	Valves available for isolation			Catastrophic	Rare	Medium 6	Reliable				
Whole of system	Loss of computer control of plant processes	Cyber Security		Medium 6	Manual treatment plant. No possibility of this hazard at this site.						#N/A					Review as part of SCADA implementation

5 PREVENTIVE MEASURES

In addition to the items identified in the preventive measure column of the risk registers, Council has developed Operational Control Points and Critical Control Points for each of the Schemes

In addition to the OCPs and CCP, Longreach Regional Council has up to date O and M manuals for the Longreach WTP and Ilfracombe WTPs. While Isisford and Yaraka have O and M manuals, these are becoming outdated as processes have changed. Nonetheless, the CCPs provide sufficient control of the key operational processes.

Other operational procedures include:

- Mains repair procedure
- Reservoir inspection procedure

All procedures are the responsibility of the Director of Infrastructure Services. As the CCPs have been developed as a part of this version of the DWQMP, they will be reviewed on the following triggers:

1. Following significant changes in process, or
2. Upon commissioning of SCADA monitoring and control of the operational process, or
3. At the time of the scheduled DWQMP review

5.1.1 Cyber Security and IT

Longreach Council WTPs are low risk for cyber attack as processes are manual at Yaraka, and Ilfracombe (Conventional plant), with minimal computer control at Ilfracombe (RO plant) Isisford filtration plant. The Longreach WTP has the highest level of control.

The Longreach WTP plant computer has been cloned and the clone is kept offsite in a different location. This would allow Council to reinstate control if the computer failed (e.g. power surge/ computer failure etc). Council will ask the service providers to provide a backup of the computer programs for the RO plant at Ilfracombe, and the filtration plant at Isisford.

Council servers (storage of procedures and historical data) are considered secure. In addition to the standard antivirus scanning, to prevent computer viruses and malware, there are Cisco firewalls preventing unauthorised external access, and username and password access provisions for all authorised staff. Administrator privileges are generally limited to IT staff, so it is not generally possible for staff to deliberately or inadvertently install any additional programs onto the server.

Business data is also considered secure; all information is hosted by Civica and mirrored to a further remote site. There are shadow copies of all data created multiple times per day, and physical backups also occur daily. Major sites are connected using fibre networks.

Council does allow staff devices (username and password required) to connect to the network. Usage of any computer or device connected to the server / network can be tracked using a combination of Sinefa or UniFi.

While council allows guest access to the Council systems, this is through its own zone, with no access to any council information. Council provides free public WiFi in certain areas of town, however, this is completely separate to the Council network.



Longreach Filter Turbidity Critical Control Point Procedure

CCP 1

What is measured Combined filter turbidity of filtered water entering the clearwater tank	Where or how is it measured Continuous online SCADA monitoring and Daily grab sample	What is the control point Media filters	What are the hazards Protozoan pathogens, turbidity	Record Keeping SCADA trends and daily record sheet
<div style="border: 2px solid red; padding: 5px;"> <p>Critical Limit > 0.5 NTU for > 15 minutes</p> </div>	<ul style="list-style-type: none"> Retest to confirm result Cease transfer of water from clearwater tank Contact Director Infrastructure Services Check CCP1 Clarification procedure to ensure that the clarifier is effectively reducing turbidity - take corrective actions indicated in that procedure Check CCP2 Disinfection procedure as elevated turbidity can increase chlorine demand and impact disinfection effectiveness - if > 1 NTU report as a drinking water incident and issue Boil Water Alert 			
<div style="border: 2px solid orange; padding: 5px;"> <p>Alert Level > 0.3 NTU</p> </div>	<ul style="list-style-type: none"> Retest to confirm turbidity is above 0.3 NTU Check CCP1 Clarification procedure to ensure that clarifier is operating effectively If clarifier performance is poor, consider need to reduce flow rate through WTP or to stop plant Backwash affected filters Contact Water and Sewerage Supervisor 			
<div style="border: 2px solid green; padding: 5px;"> <p>Target Turbidity < 0.25 NTU</p> </div>	<ul style="list-style-type: none"> WTP water sampling and testing Plant walkaround and visual inspection Equipment checks Dosing rate checks Instrument calibration Routine backwashing of filters 			

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Longreach Disinfection Critical Control Point Procedure

CCP 2

Record Keeping

Daily record sheet

What are the hazards

Bacteria and Viruses

What is the control point

Chlorine dosing into clearwater tank

Where or how is it measured

Daily grab sample for free and total chlorine and continuous online free chlorine measurement

What is measured

Free and Total Chlorine in treated water leaving clear water tank

Critical Limits
< 0.3 mg/L Free Chlorine
> 5 mg/L Total Chlorine

Alert Levels
Free Chlorine
> 1.5 mg/L or
< 1.3 mg/L

Target Level
Free Chlorine
1.3 to 1.5 mg/L

- + Retest to confirm result
- + if above 4.5 mg/L free chlorine, measure total chlorine
- + If WTP running, cease transfer of water from clearwater tank
- + Contact Director Infrastructure Services
- + If low chlorine, check CCP 1 Filtration procedure as elevated turbidity can impact disinfection effectiveness
- + If < 0.3 mg/L has been delivered to customers, consider need to report

- + Retest to confirm result
- + Inspect chlorine dosing systems - e.g ensure that there is sufficient sodium hypochlorite
- + Check dosing lines are connected and intact
- + Adjust chlorine dose to bring level back within target
- + Check CCP 1 Clarification procedure to ensure that clarifier is operating effectively
- + Check CCP 1 Filtration procedure to ensure that there is no filter breakthrough causing chlorine demand

- + WTP water sampling and testing
- + Plant walkaround and visual inspection
- + Equipment checks
- + Dosing rate checks
- + Instrument calibration

Validation:
Inputs for CT Calculation: GLR volume 8.8L; minimum operating level 80%; treated water pump flow 240L/s. CWT has separate inlet and outlets, but has no internal baffles; baffling factor used for this calculation was 0.1.
Using these highly conservative assumptions, the minimum free chlorine critical limit of 0.3mg/L results in a CT of 1.5mg.min/L

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Longreach Clarification Operational Control Point Procedure

OCP 1

What is measured Turbidity, Colour and pH of clarified water	Where or how is it measured Daily grab samples	What is the control point Coagulant dosing	What are the hazards Turbidity, Pathogens	Record Keeping Daily records in plant diary
Alert Level Turbidity > 5 NTU Colour > 15 HU	Turbidity <ul style="list-style-type: none"> + Inspect clarifier and floc size + Inspect dosing system, drop test dosing pump(s) to confirm correct dosing + Ensure dosing lines are not blocked/ damaged + Carry out jar test if pumps operating correctly + Contact Water and Sewerage Supervisor + Consider if there is a need to stop production + Adjust coagulant dosages if necessary + Test combined filtered water turbidity and pH hourly, and other parameters as needed + Record details in the WTP diary 	Colour <ul style="list-style-type: none"> + If colour > 15 HU in clarified water jar test and adjust coagulant dose as required 	Colour <ul style="list-style-type: none"> + If colour > 10 HU in clarified water jar test and adjust coagulant dose as required 	Turbidity <ul style="list-style-type: none"> + Inspect clarifier and floc size + Inspect dosing system, drop test dosing pump(s) to confirm correct dosing + Ensure dosing lines are not blocked/ damaged + Carry out jar test if pumps operating correctly + Adjust coagulant and flocculant dosages if necessary + Test combined filtered water turbidity and pH hourly, and other parameters as needed + Record details in the WTP diary
Adjustment Turbidity > 2.5 NTU Colour > 10 HU	Colour <ul style="list-style-type: none"> + WTP water sampling and testing + Plant walkaround and visual inspection + Equipment checks 	Dosing rate checks Instrument calibration	(Empty cell)	(Empty cell)

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Longreach Reticulation Operational Control Point Procedure

OCP 2

What is measured	Where or how is it measured	What is the control point	What are the hazards	Record Keeping
Free chlorine in reticulation	6/ week grab samples at various reticulation sample points	Chlorine leaving the WTP	Bacteria and viruses	Daily records in plant diary

Alert Level
Free chlorine
< 0.2 mg/L or > 1.5 mg/L

Target
Free chlorine
> 0.2 mg/L

- + Flush downstream hydrant for 10 minutes and retest
- + If chlorine level has been re-established at the normal level for that site, note need to flush in daily operational sheet
- + If chlorine is not at normal levels, check CCP 2 Disinfection to ensure proper dosing
- + Check chlorine residual in reservoir to ensure adequate chlorine in reservoir
- + If chlorine dosing and reservoir chlorine are normal, flush for a further 10 minutes and retest.
- + If chlorine returns to normal, record in daily operational sheet
- + If chlorine is not back to normal, contact Water and Sewerage Supervisor

- + Routine weekly sampling of chlorine in reticulation
- + Sampling locations include
 - + Wren St - end of main
 - + PCYC
 - + Edkins Park first point after WTP
 - + Gull St - Racecourse - end of main
 - + DPI - end of main
 - + Cramsie Muttaborra Road - end of main



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Isisford Filter Turbidity Critical Control Point Procedure

CCP 1

What is measured	Where or how is it measured	What is the control point	What are the hazards	Record Keeping
<p>Combined filter turbidity of filtered water entering the clearwater tank</p> <div style="display: flex; justify-content: space-around;"> <div style="background-color: red; color: white; border-radius: 50%; padding: 10px; text-align: center;"> <p>Critical Limit > 0.5 NTU for > 15 minutes</p> </div> <div style="background-color: orange; color: white; border-radius: 50%; padding: 10px; text-align: center;"> <p>Alert Level > 0.3 NTU</p> </div> <div style="background-color: green; color: white; border-radius: 50%; padding: 10px; text-align: center;"> <p>Target Turbidity < 0.25 NTU</p> </div> </div>	Daily grab sample	Media filters	Protozoan pathogens, turbidity	daily record sheet
	<ul style="list-style-type: none"> Retest to confirm result Cease transfer of water from clearwater tank Contact Director Infrastructures Services Check OCP1 Clarification procedure to ensure that the clarifier is effectively reducing turbidity - take corrective actions indicated in that procedure Check CCP2 Disinfection procedure as elevated turbidity can increase 		<p>chlorine demand and impact disinfection effectiveness - if > 1 NTU report as a drinking water incident and issue Boil Water Alert</p>	
	<ul style="list-style-type: none"> Retest to confirm turbidity is above 0.3 NTU Check OCP1 Clarification procedure to ensure that clarifier is operating effectively If clarifier performance is poor, consider need to reduce flow rate through WTP or to stop plant Backwash affected filters Contact Water and Sewerage Supervisor 			
	<ul style="list-style-type: none"> WTP water sampling and testing Plant walkaround and visual inspection Equipment checks Dosing rate checks Instrument calibration Routine backwashing of filters 			

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Isisford Disinfection Critical Control Point Procedure

CCP 2

Record Keeping

What are the hazards

What is the control point

Where or how is it measured

What is measured

Daily record sheet

Bacteria and Viruses

Chlorine dosing into clearwater tank

Daily grab sample for free and total chlorine and continuous online free chlorine measurement

Free and Total Chlorine in treated water leaving clear water tank

Critical Limits
< 1 mg/L Free Chlorine
> 5 mg/L Total Chlorine

Alert Levels
Free Chlorine
> 1.5 mg/L or
< 1.3 mg/L

Target Level
Free Chlorine
1.3 to 1.5 mg/L

- + Retest to confirm result
- + if above 4.5 mg/L free chlorine, measure total chlorine
- + If WTP running, cease transfer of water from clearwater tank
- + Contact Director Infrastructure Services
- + If low chlorine, check CCP 1 Filtration procedure as elevated turbidity can impact disinfection effectiveness
- + if booster pumps have reduced clearwater tank below 40%, Director Infrastructure Services to evaluate whether this is an Event.
- + Record details on the daily WTP sheet

- + Retest to confirm result
- + Inspect chlorine dosing systems - e.g ensure that there is sufficient sodium hypochlorite
- + Check dosing lines are connected and intact
- + Adjust chlorine dose to bring level back within target
- + Check OCP 1 Clarification procedure to ensure that clarifier is operating effectively
- + Check CCP 1 Filtration procedure to ensure that there is no filter breakthrough causing chlorine demand
- + Contact Manager Water and Sewerage Supervisor
- + Record details on the daily WTP sheet

- + WTP water sampling and testing
- + Plant walkaround and visual inspection
- + Equipment checks
- + Dosing rate checks
- + Instrument calibration

Validation: The CT for Isisford is difficult to calculate. When operating at lower demand, water passes through the contact tank into the elevated reservoir. However, the booster pumps pump directly from the clearwater tank. This occurs with network flushing/ fire demand. Under these circumstances, 1 mg/L maintains adequate CT until the CWT level drops to 40% assuming a baffles factor of 0.3. As this would potentially occur in a firefighting scenario, in which case continuity of supply is critical, it is not appropriate to shut down the WTP. In this scenario, the Manager will need to decide when to call the PHU.

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OCP 1

Isisford Clarification Operational Control Point Procedure

What is measured Turbidity, Colour and pH of clarified water	Where or how is it measured Daily grab samples	What is the control point Coagulant dosing	What are the hazards Turbidity, Pathogens	Record Keeping Daily records in plant diary
<div style="background-color: #f4a460; border-radius: 50%; padding: 10px; text-align: center;"> Alert Level Turbidity > 5 NTU Colour > 15 HU </div>	<p>Turbidity</p> <ul style="list-style-type: none"> + Inspect clarifier and floc size + Inspect dosing system, drop test dosing pump(s) to confirm correct dosing + Ensure dosing lines are not blocked/ damaged + Carry out jar test if pumps operating correctly + Contact Water and Sewerage Supervisor + Consider if there is a need to stop production + Adjust coagulant dosages if necessary + Test combined filtered water turbidity and pH hourly, and other parameters as needed + Record details in the WTP diary 	<p>Colour</p> <ul style="list-style-type: none"> + If colour > 15 HU in clarified water jar test and adjust coagulant dose as required 		
<div style="background-color: #ffff00; border-radius: 50%; padding: 10px; text-align: center;"> Adjustment Turbidity > 2.5 NTU Colour > 10 HU </div>	<p>Turbidity</p> <ul style="list-style-type: none"> + Inspect clarifier and floc size + Inspect dosing system, drop test dosing pump(s) to confirm correct dosing + Ensure dosing lines are not blocked/ damaged + Carry out jar test if pumps operating correctly + Adjust coagulant and flocculant dosages if necessary + Test combined filtered water turbidity and pH hourly, and other parameters as needed + Record details in the WTP diary 	<p>Colour</p> <ul style="list-style-type: none"> + If colour > 10 HU in clarified water jar test and adjust coagulant dose as required 		
<div style="background-color: #90ee90; border-radius: 50%; padding: 10px; text-align: center;"> Target Turbidity < 2 NTU Colour < 5 HU </div>	<ul style="list-style-type: none"> + WTP water sampling and testing + Plant walkaround and visual inspection + Equipment checks 		<ul style="list-style-type: none"> + Dosing rate checks + Instrument calibration 	

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OCP 2

Isisford Reticulation Operational Control Point Procedure

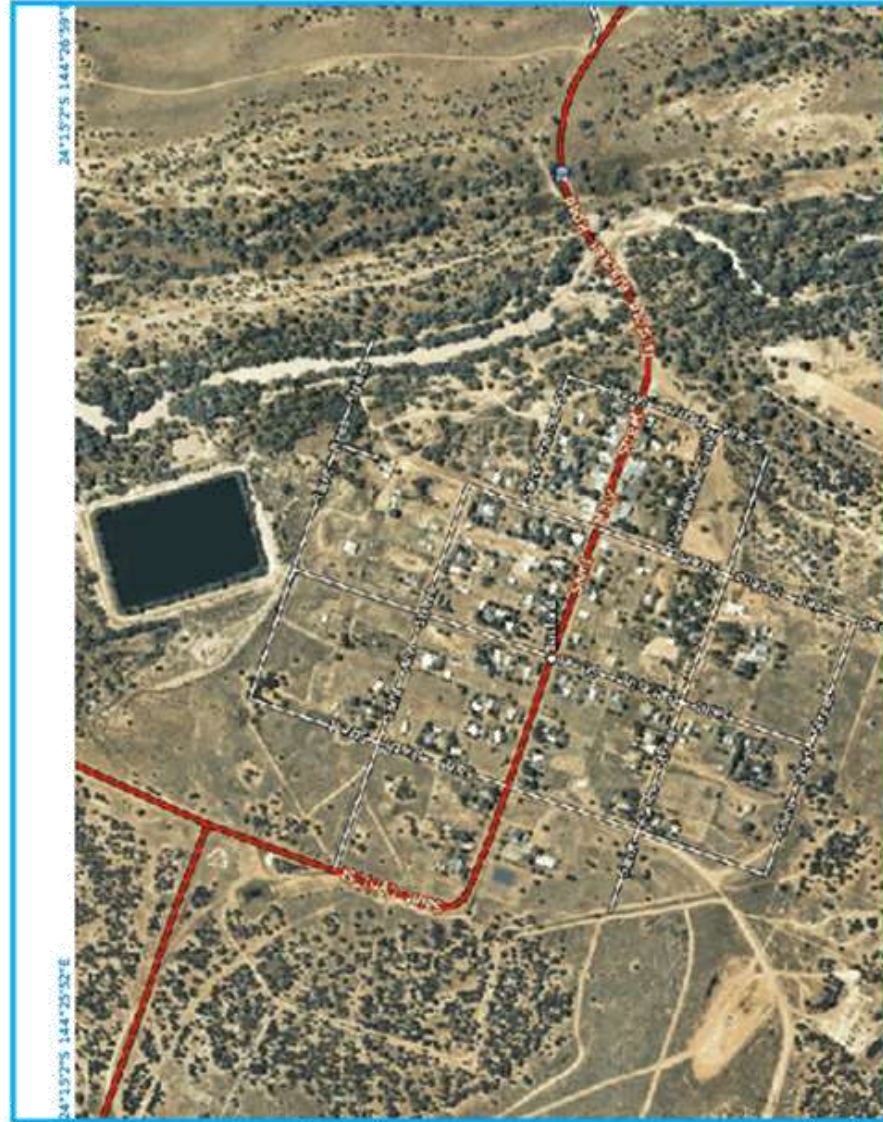
What is measured Free chlorine in reticulation	Where or how is it measured 6/ week grab samples at various reticulation sample points	What is the control point Chlorine leaving the WTP	What are the hazards Bacteria and viruses	Record Keeping Daily records in plant diary
--	--	--	---	---

Alert Level
Free chlorine
< 0.2 mg/L or > 1.5 mg/L

Target
Free chlorine
> 0.2 mg/L

- + Flush downstream hydrant for 10 minutes and retest
- + If chlorine level has been re-established at the normal level for that site, note need to flush in daily operational sheet
- + If chlorine is not at normal levels, check CCP 2 Disinfection to ensure proper dosing
- + Check chlorine residual in reservoir to ensure adequate chlorine in reservoir
- + If chlorine dosing and reservoir chlorine are normal, flush for a further 10 minutes and retest.
- + If chlorine returns to normal, record in daily operational sheet
- + If chlorine is not back to normal, contact Water and Sewerage Supervisor

- + Routine weekly sampling of chlorine in reticulation
- + Sampling locations include
 - + St Bee's St Helana St - first point after WTP
 - + Racecourse - end of main
 - + Golf club - end of main
 - + Park - general community area



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Ilfracombe Filter Turbidity Critical Control Point Procedure

CCP 1

What is measured Turbidity of filtered water entering the clearwater tank	Where or how is it measured Daily grab sample	What is the control point Media filters	What are the hazards Protozoan pathogens, turbidity	Record Keeping Daily record sheet
<div style="border: 2px solid red; padding: 5px;"> <ul style="list-style-type: none"> + Retest to confirm result + Cease transfer of water from clearwater tank + Contact Director Infrastructure Services + Check OCP1 Clarification procedure to ensure that the clarifier is effectively reducing turbidity - take corrective actions indicated in that procedure + Check CCP2 Disinfection procedure as elevated turbidity can increase chlorine demand and impact disinfection effectiveness + If > 1 NTU report as a drinking water incident and issue Boil Water Alert </div>				
<div style="border: 2px solid orange; padding: 5px;"> <ul style="list-style-type: none"> + Retest to confirm turbidity is above 0.3 NTU + Check OCP1 Clarification procedure to ensure that clarifier is operating effectively + If clarifier performance is poor, consider need to reduce flow rate through WTP or to stop plant + Backwash affected filters + Contact Water and Sewerage Supervisor </div>				
<div style="border: 2px solid green; padding: 5px;"> <ul style="list-style-type: none"> + WTP water sampling and testing + Plant walkaround and visual inspection + Equipment checks + Dosing rate checks + Instrument calibration + Routine backwashing of filters </div>				

Critical Limit
> 0.5 NTU
for > 15 minutes

Alert Level
> 0.3 NTU

Target Turbidity
< 0.25 NTU

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Ilfracombe Disinfection Critical Control Point Procedure

CCP 2

Record Keeping

Daily record sheet

What are the hazards

Bacteria and Viruses

What is the control point

Chlorine dosing into clearwater tank (both RO and conventional plants)

Where or how is it measured

Daily grab sample for free chlorine

What is measured

Free (and Total) Chlorine in treated water leaving clear water tank

Critical Limits

< 1 mg/L Free Chlorine

> 5 mg/L Total Chlorine

Alert Levels

Free Chlorine

> 1.5 mg/L or

< 1.3 mg/L

Target Level

Free Chlorine

1.3 to 1.5 mg/L

- + Retest to confirm result
- + if above 4.5 mg/L free chlorine, measure total chlorine
- + Cease transfer of water from clearwater tank to elevated reservoir
- + Contact Director Infrastructure Services
- + If low chlorine, check alert actions below, and CCP 1 Filtration procedure as elevated turbidity can impact disinfection effectiveness
- + If booster pumps have reduced clearwater tank below 40%, Director Infrastructure Services to evaluate whether this is a reportable event.
- + Note: The reverse osmosis plant produces microbiologically safe water - while operating without chlorine is not advised, this could be an option to maintain supply if chlorination cannot be re-established.
- + Record details on the daily WTP sheet

- + Retest to confirm result
- + Inspect chlorine dosing systems - e.g ensure that there is sufficient sodium hypochlorite
- + Check dosing lines are connected and intact for both the conventional and RO treatment plants
- + Adjust chlorine dose to bring level back within target
- + Check OCP 1 Clarification procedure to ensure that clarifier is operating effectively
- + Check CCP 1 Filtration procedure to ensure that there is no filter breakthrough causing chlorine demand
- + Contact Water and Sewerage Supervisor
- + Record details on the daily WTP sheet

- + WTP water sampling and testing
- + Plant walkaround and visual inspection of dosing systems for both the RO and conventional treatment plants
- + Equipment checks
- + Dosing rate checks
- + Instrument calibration

Validation: The CT for Ilfracombe is difficult to calculate. When operating at lower demand, water passes through the contact tank into the elevated reservoir. However, the booster pumps pump directly from the clearwater tank. This occurs with network flushing/ fire demand. Under these circumstances, 1 mg/L maintains adequate CT until the CWT level drops to 40% assuming a baffle factor of 0.3. As this would potentially occur in a firefighting scenario, in which case continuity of supply is critical, it is not appropriate to shut down the WTP. In this scenario, the Manager will need to decide when to call the PHU.

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OCP 1

Ilfracombe Clarification Operational Control Point Procedure

What is measured Turbidity, Colour and pH of clarified water	Where or how is it measured Daily grab samples	What is the control point Coagulant dosing	What are the hazards Turbidity, Pathogens	Record Keeping Daily records in plant diary
<div style="background-color: #f4a460; border-radius: 50%; padding: 10px; text-align: center; width: fit-content; margin: 0 auto;"> Alert Level Turbidity > 5 NTU Colour > 15 HU </div>	<ul style="list-style-type: none"> + Inspect clarifier and floc size + Inspect dosing system, drop test dosing pump(s) to confirm correct dosing + Ensure dosing lines are not blocked/ damaged + Carry out jar test if pumps operating correctly + Contact Water and Sewerage Supervisor + Consider if there is a need to stop production + Adjust coagulant dosages if necessary + Test combined filtered water turbidity and pH hourly, and other parameters as needed + Record details in the WTP diary 	<p>Turbidity</p> <ul style="list-style-type: none"> + Inspect clarifier and floc size + Inspect dosing system, drop test dosing pump(s) to confirm correct dosing + Ensure dosing lines are not blocked/ damaged + Carry out jar test if pumps operating correctly + Adjust coagulant and flocculant dosages if necessary + Test combined filtered water turbidity and pH hourly, and other parameters as needed + Record details in the WTP diary 	<p>Colour</p> <ul style="list-style-type: none"> + If colour > 15 HU in clarified water jar test and adjust coagulant dose as required 	
<div style="background-color: #ffff00; border-radius: 50%; padding: 10px; text-align: center; width: fit-content; margin: 0 auto;"> Adjustment Turbidity > 2.5 NTU Colour > 10 HU </div>	<ul style="list-style-type: none"> + Inspect clarifier and floc size + Inspect dosing system, drop test dosing pump(s) to confirm correct dosing + Ensure dosing lines are not blocked/ damaged + Carry out jar test if pumps operating correctly + Adjust coagulant and flocculant dosages if necessary + Test combined filtered water turbidity and pH hourly, and other parameters as needed + Record details in the WTP diary 	<p>Turbidity</p> <ul style="list-style-type: none"> + Inspect clarifier and floc size + Inspect dosing system, drop test dosing pump(s) to confirm correct dosing + Ensure dosing lines are not blocked/ damaged + Carry out jar test if pumps operating correctly + Adjust coagulant and flocculant dosages if necessary + Test combined filtered water turbidity and pH hourly, and other parameters as needed + Record details in the WTP diary 	<p>Colour</p> <ul style="list-style-type: none"> + If colour > 10 HU in clarified water jar test and adjust coagulant dose as required 	
<div style="background-color: #90ee90; border-radius: 50%; padding: 10px; text-align: center; width: fit-content; margin: 0 auto;"> Target Turbidity < 2 NTU Colour < 5 HU </div>	<ul style="list-style-type: none"> + WTP water sampling and testing + Plant walkaround and visual inspection + Equipment checks 	<ul style="list-style-type: none"> + Dosing rate checks + Instrument calibration 		

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OCP 2

Ilfracombe RO Plant Operational Control Point Procedure

What is measured Conductivity and pH of treated water	Where or how is it measured Daily grab samples	What is the control point Reverse Osmosis membranes and Calcium Carbonate contact tank	What are the hazards Pathogens (membrane breach) and pH	Record Keeping Daily records in plant diary
<div style="background-color: #f4a460; border-radius: 50%; padding: 10px; text-align: center;"> Alert Level Conductivity <60 or > 300 µS/cm pH < 6.5 </div> <div style="background-color: #ffff00; border-radius: 50%; padding: 10px; text-align: center; margin-top: 10px;"> Adjustment Conductivity <90 µS/cm pH < 6.8 </div> <div style="background-color: #90ee90; border-radius: 50%; padding: 10px; text-align: center; margin-top: 10px;"> Target Conductivity 100- 200 µS/cm pH 6.8 - 7.4 </div>	<ul style="list-style-type: none"> ➤ If pH < 6.5 cease production until more calcium carbonate has been added to the calcium carbonate contact tank. ➤ Conductivity will also drop if the calcium carbonate is exhausted. 	<ul style="list-style-type: none"> ➤ If pH < 6.8 consider need to add more calcium carbonate to the calcium carbonate contact tank 	<ul style="list-style-type: none"> ➤ Conductivity > 300 µS/cm can only occur if there is a breach of the RO membrane. If this occurs, shut down the plant immediately ➤ Contact Water and Sewerage Supervisor ➤ Do not operate RO plant until an external service has been completed, or the affected membrane module is taken out of service. 	
		<ul style="list-style-type: none"> ➤ Reverse Osmosis plant sampling and testing ➤ Plant walkaround and visual inspection ➤ Equipment checks ➤ Record individual reverse osmosis module permeate conductivity (conductivity of each membrane module depends on the stage of RO - typical values are 15 - 120 µS/cm) ➤ Record feed pump pressures 		

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Ilfracombe Reticulation OCP 3 Operational Control Point Procedure

What is measured Free chlorine in reticulation	Where or how is it measured 6/ week grab samples at various reticulation sample points	What is the control point Chlorine leaving the WTP	What are the hazards Bacteria and viruses	Record Keeping Daily records in plant diary
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Alert Level
Free chlorine
< 0.2 mg/L or > 1.5 mg/L

Target
Free chlorine
> 0.2 mg/L

- ✦ Flush downstream hydrant for 10 minutes and retest
- ✦ If chlorine level has been re-established at the normal level for that site, note need to flush in daily operational sheet
- ✦ If chlorine is not at normal levels, check CCP 2 Disinfection to ensure proper dosing
- ✦ Check chlorine residual in reservoir to ensure adequate chlorine in reservoir
- ✦ If chlorine dosing and reservoir chlorine are normal, flush for a further 10 minutes and retest.
- ✦ If chlorine returns to normal, record in daily operational sheet
- ✦ If chlorine is not back to normal, contact Water and Sewerage Supervisor

- ✦ Routine weekly sampling of chlorine in reticulation
- ✦ Sampling locations include
 - ✦ Church and Scour Road - first point after WTP
 - ✦ Oval - end of water main
 - ✦ Racecourse - end of main
 - ✦ Leichardt St and Murray St - extent of reticulation



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Yaraka Disinfection Critical Control Point Procedure

CCP 1

Record Keeping
Daily record sheet

What are the hazards
Bacteria and Viruses

What is the control point
Chlorine dosing into collection tank

Where or how is it measured
Daily grab sample for free and total chlorine

What is measured
Free and Total Chlorine in treated water leaving collection tank

Critical Limits
< 1 mg/L Free Chlorine
> 5 mg/L Total Chlorine

Alert Levels
Free Chlorine
> 1.5 mg/L or
< 1.3 mg/L

Target Level
Free Chlorine
1.3 to 1.5 mg/L

- + Retest for water leaving Elevated Tower to town
- + If above 4.5 mg/L free chlorine, measure total chlorine
- + If WTP running, cease transfer of water from collection tank
- + Contact Director Infrastructure Services
- + If low chlorine, check CCP 1. Filtration procedure as elevated turbidity can impact disinfection effectiveness
- + Record details on the daily WTP sheet

- + Retest to confirm result
- + Inspect chlorine dosing systems - e.g ensure that there is sufficient sodium hypochlorite
- + Check dosing lines are connected and intact
- + Adjust chlorine dose to bring level back within target
- + Check OCP 1 Clarification procedure to ensure that clarifier is operating effectively
- + Check CCP 2 Filtration procedure to ensure that there is no filter breakthrough causing chlorine demand

- + WTP water sampling and testing
- + Plant walkaround and visual inspection
- + Equipment checks
- + Dosing rate checks
- + Instrument calibration

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Yaraka Filter Turbidity Critical Control Point Procedure

CCP 2

Record Keeping
Daily record sheet

What are the hazards
Protozoan pathogens, turbidity

What is the control point
Media filters

Where or how is it measured
Daily grab sample

What is measured
Turbidity of filtered water entering the clearwater tank

Critical Limit
> 0.5 NTU
for > 15 minutes

Alert Level
> 0.3 NTU

Target Turbidity
< 0.25 NTU

- + Retest to confirm result
- + Cease transfer of water from clearwater tank
- + Contact Director Infrastructure Services
- + Check OCP1 Clarification procedure to ensure that the clarifier is effectively reducing turbidity - take corrective actions indicated in that procedure
- + Check CCP1 Disinfection procedure as elevated turbidity can increase chlorine demand and impact disinfection effectiveness - if > 1 NTU report as a drinking water incident and issue Boil Water Alert

- + Retest to confirm turbidity is above 0.3 NTU
- + Check OCP1 Clarification procedure to ensure that clarifier is operating effectively
- + If clarifier performance is poor, consider need to reduce flow rate through WTP or to stop plant
- + Backwash affected filters
- + Contact Water and Sewerage Supervisor

- + WTP water sampling and testing
- + Plant walkaround and visual inspection
- + Equipment checks
- + Dosing rate checks
- + Instrument calibration
- + Routine backwashing of filters

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BLIGH
TANNER

Thursday 17 November 2022

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Yaraka Clarification Operational Control Point Procedure

OCP 1

What is measured Turbidity, and Colour of clarified water	Where or how is it measured Daily grab samples	What is the control point Coagulant dosing	What are the hazards Turbidity, Pathogens	Record Keeping Daily records in plant diary
<p>Alert Level Turbidity > 5 NTU Colour > 15 HU</p> <p>Adjustment Turbidity > 2.5 NTU Colour > 10 HU</p> <p>Target Turbidity < 2 NTU Colour < 5 HU</p>	<p>Turbidity</p> <ul style="list-style-type: none"> Inspect clarifier and floc size Inspect dosing system, drop test dosing pump(s) to confirm correct dosing Ensure dosing lines are not blocked/ damaged Carry out jar test if pumps operating correctly Contact Water and Sewerage Supervisor Consider if there is a need to stop production Adjust coagulant dosages if necessary Test combined filtered water turbidity and pH hourly, and other parameters as needed Record details in the WTP diary 	<p>Colour</p> <ul style="list-style-type: none"> If colour > 15 HU in clarified water jar test and adjust coagulant dose as required 		
	<p>Turbidity</p> <ul style="list-style-type: none"> Inspect clarifier and floc size Inspect dosing system, drop test dosing pump(s) to confirm correct dosing Ensure dosing lines are not blocked/ damaged Carry out jar test if pumps operating correctly Adjust coagulant and flocculant dosages if necessary Test combined filtered water turbidity and pH hourly, and other parameters as needed Record details in the WTP diary 	<p>Colour</p> <ul style="list-style-type: none"> If colour > 10 HU in clarified water jar test and adjust coagulant dose as required 		
	<ul style="list-style-type: none"> WTP water sampling and testing Plant walkaround and visual inspection Equipment checks 		<ul style="list-style-type: none"> Dosing rate checks Instrument calibration 	

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Yaraka Reticulation Operational Control Point Procedure

OCP 2

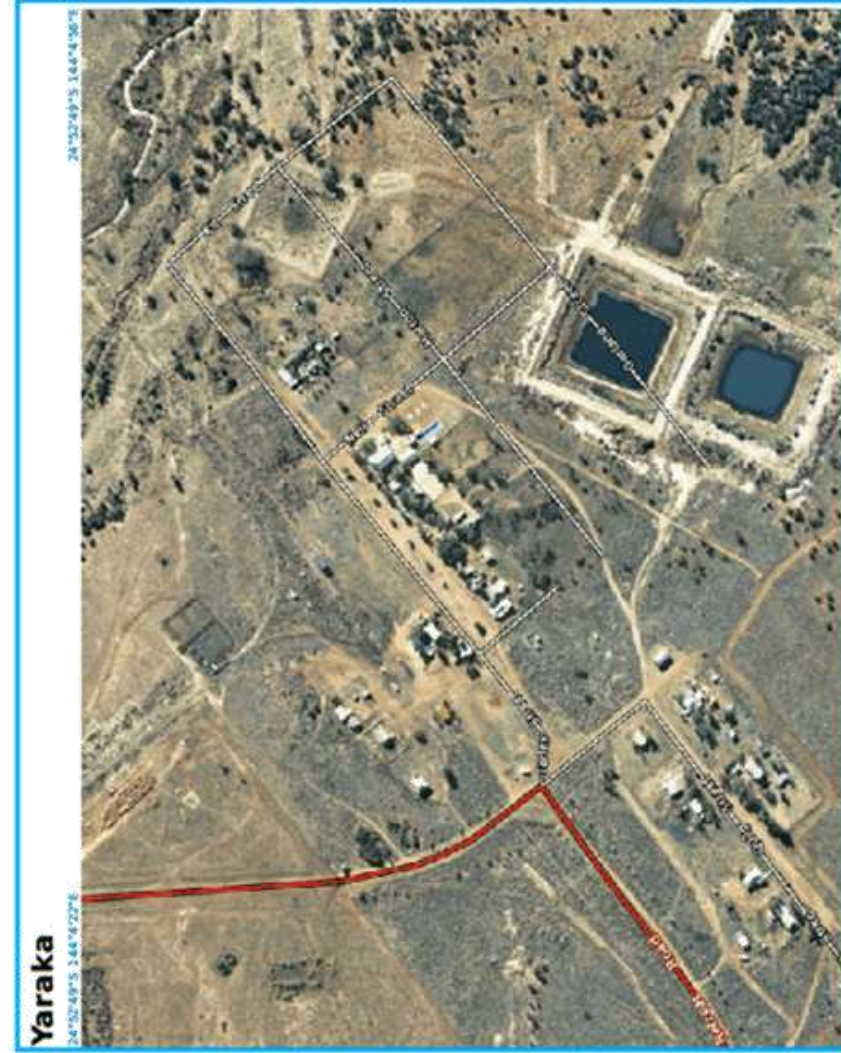
What is measured Free chlorine in reticulation	Where or how is it measured 2/ week grab samples at various reticulation sample points	What is the control point Chlorine leaving the WTP	What are the hazards Bacteria and viruses	Record Keeping Daily records in plant diary
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Alert Level
Free chlorine
< 0.2 mg/L or > 1.5 mg/L

Target
Free chlorine
> 0.2 mg/L

- ✦ Flush downstream hydrant for 10 minutes and retest
- ✦ If chlorine level has been re-established at the normal level for that site, note need to flush in daily operational sheet
- ✦ If chlorine is not at normal levels, check CCP 2 Disinfection to ensure proper dosing
- ✦ Check chlorine residual in reservoir to ensure adequate chlorine in reservoir
- ✦ If chlorine dosing and reservoir chlorine are normal, flush for a further 10 minutes and retest.
- ✦ If chlorine returns to normal, record in daily operational sheet
- ✦ If chlorine is not back to normal, contact Water and Sewerage Supervisor

- ✦ Routine weekly sampling of chlorine in reticulation
- ✦ Sampling locations include
 - ✦ Residence beside WTP - closest connection
 - ✦ School - End of main
 - ✦ Hall - End of main
 - ✦ LRC Depot - Jarley St End of Main



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6 OPERATIONAL AND VERIFICATION MONITORING

6.1 Raw water Information monitoring

Raw water is monitored to ensure that the level of risk of particular hazards is supported by data. This includes routine *E. coli* testing, 6 monthly standard water analysis, and metals suites, and event-based monitoring of other parameters (e.g. pesticides around spraying activities, or if a fish kill is observed).

6.2 Operational monitoring

Operational monitoring refers to the monitoring undertaken by operators on a routine basis to ensure that all the preventive measures are operating correctly. Operational monitoring is the focus of the DWQMP as it represents the first opportunity for an operator to intervene and ensure that the drinking water being produced should be expected to meet the standards of the ADWG.

The key parameters to measure are listed in the CCP documents on the previous pages of the DWQMP and included in the table below in green.

If the treatment process is monitored effectively, failures should be identified prior to poor quality water entering the reticulation network.

6.3 Verification Monitoring

Verification monitoring is undertaken to demonstrate that the water quality that was sent to consumers was safe. Verification monitoring is undertaken at each water supply, at a frequency that ensures the minimum public health regulation requirements are met in each scheme. The Verification monitoring is indicated below in blue.

Table 21 Summary of manual monitoring activities – online additional, see CCPs.

Type of monitoring	Information	Operational				Verification
Parameters	Raw water	Clarified	Filtered	Chlorination	Treated Water	Town Locations
pH	D				D	W/M*
Turbidity	D	D	D		D	W/M*
Colour					D	
Free Chlorine				D	D	W/M*
Total Chlorine				D	D	M
<i>E. coli</i>	Q**					W - Longreach Monthly – other schemes
THMs/HAA5/Chlorates						3M
Standard Water Analysis	6M					6M
Metals	6M					6M
Algae	Oct, Dec, Feb, April (Isisford & Ilfracombe)					
Pesticides/Herbicides	Event (Fish kill / specific spraying / known spill)					

*pH, Turbidity and free chlorine tested in field at same time as *E. coli* sample is taken

**In house *E. coli* provides QA that colliert working correctly. Samples also sent to QH 3 times per year for QA

The locations for testing are as follows (rotated, with one sample per week in Longreach, and at least one per month in the other communities – which either matches or exceeds the PHR requirements). As seen from the locations, the verification monitoring program is appropriate as it samples from the points representing the water delivered to consumers, and from mains that are most likely to indicate problems due to low turnover (e.g. racecourses and end of long mains).

Testing is routinely done in house for *E coli*, with periodic samples tested in duplicate between the internal and an external laboratory.

Longreach

- Cramsie/ Muttaborra road – extreme end of long water main
- Edkins Park – First Point after WTP
- DPI – end of new large water main
- Youth Club – existing point
- Wren Street – end of main
- Racecourse – Gull Street – end of main

Ilfracombe

- Church and Scour Road – First Point after WTP
- Oval – End Water Main
- Racecourse – End Water Main
- Leichardt Street and Murray Street

Isisford

- St Bee's/ St Helena Street – First Point after WTP
- Racecourse - end of main
- Golf Club - end of main
- Park – General Community Area

Yaraka

- School – End of main
- Hall – End of Main
- Residence beside WTP – closest connection.
- LRC Depot Jarley Street – End of Main

6.3.1 Review of Results

External results from the laboratory are sent to the LRC group comprising of water treatment operators, Water & Sewerage Supervisor and the works administrative team. It is the responsibility of the operators, supervisor and manager to review the data (and in Longreach enter into SWIM Local). For the other schemes, the works administrative team then ensure that the electronic results are saved, and imported into SWIM Local.

6.3.2 Response to Exceedance

If a value determined in operational or verification monitoring is above the ADWG health guideline value, then an incident is raised as per the emergency response plan on the following pages. Operators are trained in the corrective actions required in the event of CCP or OCP exceedance. In addition, LRC has identified and implemented an improvement action to undertake a formal

quarterly review of water quality and RMIP action status, to help build capacity across the operator and water quality team.

7 EMERGENCY RESPONSE PLAN

Longreach Regional Council uses a 3-stage emergency response process.

7.1.1 Low

As indicated previously, operators are responsible for implementing the normal preventive measures at the water treatment plants. For example, when a CCP action limit is reached, the operator intervenes to ensure that the treatment plant is brought back into control.

This operator intervention to an operational exceedance is the lowest level of the incident response.

7.1.2 Medium

Medium Incidents are any occurrence where there is a potential for an adverse public health impact. All detections of parameters above ADWG health guideline levels are Medium incidents. In some, but not all cases, CCP critical limit exceedances may also trigger this level. For example, if high levels of chlorine are detected (above the health guideline) the CCP exceedance is also a medium incident.

These issues are identified through either operational or verification monitoring of the processes and water quality, or where there has been a significant widespread treatment or reticulation network failure resulting in the loss (or likely loss) of water supply for a period >6 hours.

When identified, these issues are immediately communicated to the Director of Infrastructure Services. Medium incidents are most likely to be managed by the Manager. Health advice may also be directly requested from the Public Health Unit.

Appropriate corrective actions will be identified and implemented as soon as practicable to minimise the effect of the incident.

7.1.3 High

Emergency or Declared Natural Disaster

This level emergency or disaster requires coordination across departments and may require external resourcing and support from agencies, such as Department of Emergency Services, Department of Health, Department of Primary Industries and emergency responders. Level 3 emergencies are dealt with at the CEO level.

In these cases the Council Business Continuity Plan, EMPLAN, or DISPLAN will be activated.

Incidents and emergencies are managed as per the tables below

Table 22 Incident and Emergency Response Levels

Level	Description	Key management response(s)	Position(s) responsible
High: Emergency	<ul style="list-style-type: none"> Confirmed outbreak of waterborne disease Declared disaster or emergency by the Council or state/national government All cyber security incidents <p><i>Requires coordination across Council, and is likely to require external resourcing and support from agencies, such as Water Supply Regulation, Queensland Health, local disaster management groups, emergency responders, QFRS, Police</i></p> <p><i>For cyber security incidents, the cyber security hotline (for the Queensland Government Chief Information Office (QGCI/O)) is 07 3215 3951 or email to qgisvrt@chrde.qld.gov.au.</i></p>	<p>Activate emergency response plan / disaster management plan</p> <p><i>Refer to summary of actions and procedures</i></p>	<ul style="list-style-type: none"> CEO (advised by Director Infrastructure Services)
Medium: Incident	<ul style="list-style-type: none"> non-compliance with water quality criteria (Detection of <i>E. coli</i> or exceed other ADWG Health guideline value) Event (anything that has happened or is likely to happen, in relation to a drinking water service that may have an adverse effect on public health where the issue is not able to be managed under the DWQMP). Loss (or likely loss) of supply for > 6 hours (includes where this occurs due to a loss of computer control systems for Isisford/ Longreach WTPs) <p><i>In some cases, it may require coordination across the different Council departments and external resources and support, such as from RDMW, Queensland Health.</i></p>	<p>Activate drinking water incident response and reporting protocols.</p> <p>1300 596 709</p> <p>Ensure all control measures identified in the DWQMP are functioning effectively.</p> <p><i>Refer to summary of actions and procedures</i></p>	<ul style="list-style-type: none"> Director Infrastructure Services Water & Sewerage Supervisor
Low: Operational exceedance	<ul style="list-style-type: none"> Exceedances of operational limits <p><i>Managed by Operators or Treatment Supervisor.</i></p>	<p>Ensure all operational actions identified in the CCPs and OCPs in the DWQMP are functioning effectively.</p> <p>Implement relevant procedures.</p> <p><i>Refer to summary of actions and procedures</i></p>	<p>Water & Sewerage Supervisor</p>

Table 23 Incident and Emergency Response summary of actions

Alert Level	Key management response(s)	Brief summary of actions	Documented Plans & Procedures
High: Emergency	Activate emergency response plan / disaster management plan	<ul style="list-style-type: none"> Notify CEO Coordinate notification, investigation and response of water related aspects Consider what community notification / messaging is needed (e.g. do not drink alert, boil water alert or bottled/emergency water distribution) Coordinate community messaging, for e.g. boil water alert, do not drink alert as required Notify RDMW as soon as practicable 	Disaster management plan, including communications protocols, alert templates (boil water as applicable).
Medium Incidents	<p>Activate drinking water incident response and reporting protocols.</p> <p>Ensure all control measures identified in the DWQMP are functioning effectively.</p>	<ul style="list-style-type: none"> Supervisor to notify Director Infrastructure Services Notify Water & Sewerage Supervisor Report incident to RDMW within the required timeframe (3 hours) 1300 596 709 Contact PHU if health advice required Ensure all control measures identified in the CCPs are functioning effectively. Commence investigation to determine cause Arrange for re-samples to be taken Instigate immediate remediation actions, including isolation of affected area where possible Review associated laboratory reports and operational records. In case of customer complaints, coordinate investigation and resolution, including obtaining water samples as and where required Ensure emergency response plan / disaster management plan is on standby if the need arises. 	<p>Incident response and reporting protocols.</p> <p>DEWS Water Quality and Reporting Guideline.</p> <p>Community messaging may be required (e.g. Boil Water Alerts)</p>
Low: Operational exceedance	<p>Ensure all control measures identified in the CCPs are functioning effectively.</p> <p>Check and act upon operations and maintenance records and procedures.</p>	<ul style="list-style-type: none"> Notify Water & Sewerage Supervisor Check CCPs are implemented effectively Review operations and maintenance records for anomalies Instigate immediate remediation actions Ensure all control measures identified in the DWQMP are functioning effectively. 	Operations and maintenance procedures.

7.2 Incident communications

For water quality incidents at the Low level, it will typically be the Water and Sewerage Supervisor who responsible for the reporting the incident upwards internally. For Incidents and Emergencies, the Director of Infrastructure Services would normally be the lead communicator, including reporting incidents to the Regulator as required.

Council management are informed as required. Other Council staff will be engaged at the appropriate level (for example for communicating incident response actions for public notification as required).

7.2.1 Emergency Contact Lists

Emergency contact lists have been developed for each scheme. The documents are live documents that are updated as necessary.

- Water Reporting Incident Contact List_Longreach MagiQ Doc ID 255290
- Water Reporting Incident Contact List_Isisford MagiQ Doc ID 255933
- Water Reporting Incident Contact List_Ilfracombe MagiQ Doc ID 201200

Yaraka is a sufficiently small community that every resident can be door knocked to pass on emergency notifications.

7.2.2 Boil Water Alert Template.

A boil water alert template is provided on the following page.

7.3 Incident training

Training for water quality incidents has not been routinely implemented in the past. LRC are committed to implementing an annual incident response training exercise for water quality incidents into the future.



**Longreach
Regional Council**
Ilfracombe Isistard Longrooch Yarruka

Address all correspondence to:
Chief Executive Officer
PO Box 144, Ilfracombe QLD 4727
Tel: (07) 4658 4111 | Fax: (07) 4658 4116
Email: assist@longreach.qld.gov.au
ABN: 16 834 804 112

INSERT TOWN Boiled Water Alert

For immediate release – DATE

Detection of *E. coli* bacteria means that drinking water in TOWN is unsafe.

E. coli in drinking water shows that the water may be contaminated with faeces and organisms that may cause gastrointestinal illness.

Water used for drinking or food preparation should be brought to a rolling boil to make it safe. Kettles with automatic shut off switches can do this. Water should then be allowed to cool and stored in a clean container with a lid and refrigerated.

Bottled water or cool boiled water should be used for drinking, washing uncooked food (e.g. salad vegetables and fruit), making ice, cleaning teeth and gargling.

Dishes should be washed in hot soapy water or in a dishwasher. Children should take bottled water or cool boiled water to school.

This advice should be followed until further notice.

Longreach Regional Council is working to fix the problem.

Ian Bodil
Chief Executive Officer

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8 DOCUMENTATION AND REPORTING

All employees receive on-the-job training to ensure that they understand operating procedures, document management and record keeping requirements. This includes training to ensure implementation of CCP and OCP corrective actions.

8.1.1 Operational documentation

Each water treatment plant has written daily log sheets that are subsequently entered into SWIM Local. This is supported by WTP diaries where key issues are noted.

The table below lists the procedures which support drinking water operations.

Table 24 LRC WTP's - List of Procedures

Doc #	Procedure Name	Implementation Date	Responsible Person/Department
308280	Manifest for Hazardous Chemicals	01/11/2019	Safety
113576	Excavating & Trenching	30/06/2020	Safety
113577	Using Hazardous Chemicals	25/08/2020	Safety
113909	Water Repairs	30/04/2016 (under review)	Water & Sewerage Supervisor
113911	Water Mains & Water Services	30/04/2016 (under review)	Water & Sewerage Supervisor
113752	Chlorine Pump Maintenance	30/04/2019 (under review)	Water & Sewerage Supervisor
113757	Confined Space Safety	30/04/2019 (under review)	Water & Sewerage Supervisor
TBC	Jar Testing Procedure	Under review	Water & Sewerage Supervisor
113797	Generator Operating Procedure	30/04/2016 (under review)	Water & Sewerage Supervisor
TBC	Reservoir Inspection Procedure	In progress	Water & Sewerage Supervisor
TBC	Mains Flushing Procedure	In progress	Water & Sewerage Supervisor
TBC	Water Storage Facility Inspections (dams, fencing, animal exclusion etc.) Procedure	In progress	Water & Sewerage Supervisor
126345	Water Restrictions	Implemented 10/12/2015 due for review 30/09/2022	Outlined in Drought Management Plan

8.1.2 Verification monitoring data

Verification monitoring results are sent to the WTP operators, supervisor and Manager as well as the Engineering administrative staff. These are also entered into SWIM Local.

Internal *E. coli* results are similarly entered into SWIM Local.

Other information that is retained by council includes details of customer complaints, and all incident reporting communications.

Emails and files are saved in Councils record keeping system InfoXpert, according to council's record retention requirements. This is a Record keeping system and the search functionality is hard to navigate. As a result most staff retain key documents on their desktops. While this poses a risk that outdated documents are used, we are a small council, so verbal communication of changes to documents and replacement by individuals is normally effective.

8.2 Reporting

8.2.1 Internal Reports

The Director of Infrastructure Services provides routine (normally monthly) reports to Council detailing water related issues.

8.2.2 External Reports

Annual Reports are produced and published annually. These reports are submitted to the Regulator and published on Councils website as required under the Act.

9 REVIEW AND CONTINUAL IMPROVEMENT

9.1 Risk management improvement plan

The Risk Management Improvement Program (RMIP) is the responsibility of the Director Infrastructure Services. The RMIP is linked directly to identified risks and has been consolidated into SMART actions in Table 25, from the final three columns of the mitigated risk registers.

Further details on prioritisation of risks improvement items can be found in section 4.1.6.

High priority actions are those that are intended to be implemented within 12 months of this review (depending on the timing of the DWQMP approval, and the linkage to council budget cycles).

Medium priority actions are those that the Director Infrastructure Services intends to include in the next budget cycle, but are likely to be implemented as a staged approach (depending on what Council approves in the budget). While the intent is to propose these items in the next budget, some may not be approved, and they will then be proposed again the following year.

Low priority actions are likely to be implemented beyond a 3-year timeframe. This reflects the operational realities for a small council with limited budget. Nonetheless, these items have been identified and documented so that Council can maintain a focus on these items.

It is intended that, over review cycles of the DWQMP, that as these items are implemented, that the mitigated risk can be reduced to Medium or Low.

Table 25 Risk Management Improvement Plan

Action ID	Action	Schemes	Priority	Timeframe	Responsibility	Rational/Comments
1	Undertake HBT assessment and need for further treatment (eg UV) Include supernatant in assessment criteria	All	High	Sep-22	Roger Naidoo	Health Based Target assessment will establish the catchment category for each system and provide justification and a path forward for any necessary additional treatment barriers (eg UV)
2	Implement additional treatment as per HBT assessment (eg UV)	All	Medium	Dec-23	Roger Naidoo	HBTs are expected to become part of the Qld guidelines for development of DWQMPs. This will ensure that LRC meets the HBT criteria for treatment barriers.
3	Masterplan for full amenities at camping area near Thompson River	Longreach	Low	TBA	LRC	LRC is master planning for upgrades to camping area and a new caravan park. Full septic /sewage treatment will be implemented. There is currently a septic trench at camping ground downstream from inlet pumps which can be inundated during events and potentially flow back to the inlet pumps
4	Review Drought Management Plan	All	Medium	Sep-22	Roger Naidoo	DMP last reviewed in 2015. New guidelines for DMP 2021. Review required every 10 yrs or if DMP triggered (which ever is sooner)
5	Undertake condition assessment on Inlet pumps.	Longreach	Medium	Jan-23	Roger Naidoo	The inlet pumps are estimated at 15 years old. Current condition is unknown and there is no maintenance schedule on these pumps (as per assumed design of pumps). Failure of both pumps will lead to failure of supply
6	Develop contingency plan for pump failure as replacement will take long lead time, and operating one pump only could lead to second failure	Longreach	Medium	Jan-24	Roger Naidoo	The inlet pumps are estimated at 15 years old. Current condition is unknown and there is no maintenance schedule on these pumps (as per assumed design of pumps). Failure of both pumps will lead to failure of supply
7	Prepare SCADA /telemetry & online monitoring specification through RAPAD group	All	High	Jun-22	Roger Naidoo	For all schemes (except Longreach) all critical processes and monitoring is manual, therefore detections of failure of an OCP or CCP or process relies on operators been available. SCADA will allow operators to see systems remotely and receive alarms when processes are deviating from targets. It will also enable auto shutdown of processes/plant in case of failure.
8	Assess need to upgrade clarifier to meet OCP limits	Longreach	Medium	Jan-23	Roger Naidoo	Longreach clarifier routinely does not meet the OCP targets. This assessment will identify costs/feasibility of upgrading this process to meet OCP limits. Note that the filters are effectively meeting CCP targets
9	Implementation of SCADA upgrades, including accessing funding	All	Medium	Jun-25	Roger Naidoo	For all schemes (except Longreach) all critical processes and monitoring is manual, therefore detections of failure of an OCP or CCP or process relies on operators been available. SCADA will allow operators to see systems remotely and receive alarms when processes are deviating from targets. It will also enable auto shutdown of processes/plant in case of failure.
10	Implement upgrades if appropriate as per outcomes of clarifier assessment	Longreach	Low	Jun-27	Roger Naidoo	Longreach clarifier routinely does not meet the OCP targets. This assessment will identify costs/feasibility of upgrading this process to meet OCP limits. Note that the filters are effectively meeting CCP targets
11	Incorporate reservoir security/vermin inspections into routine operational Safety Hazard inspections	All	Medium	Aug-22	Roger Naidoo	Operators do routinely inspect reservoir sites. This action will formalise the checks and allow for documentation of the findings and any actions required.

Action ID	Action	Schemes	Priority	Timeframe	Responsibility	Rational/Comments
12	Implement chlorine monitoring from the water tower to determine if there is loss of FCR in the tower	Longreach	High (has been on action list for some time)	Jul-22	Roger Naidoo	There is concern that the water does not turn over effectively in the water tower leading to loss of FCR. Monitoring required to determine if this is an issue.
13	Develop documentation (SOP) for routine flushing program	All	Medium	Jan-23	Roger Naidoo	Routine flushing is undertaken in the schemes however not documented. This will document the triggers for flushing and how to do it.
14	Develop BGA manual/SOP and PAC dosing decision flowchart	Ilfracombe	High (has been on action list for some time)	Dec-22	Roger Naidoo	PAC dosing is currently triggered by taste & odour events for 3 months of year based on operator knowledge. An SOP/manual will document this decision process and capture operator knowledge in the document management system.
15	Review current operational monitoring and implement a formal quarterly review of water quality data with key stakeholders	All	High	July-22	Roger Naidoo	Until SCADA project is implemented this helps alleviate risks associated with manual process monitoring, develop transparency and build team capacity to interpret and respond to emerging WQ. To be budgeted in FY 22/23
16	Determine flow rate and validate chlorine contact time to determine minimum critical limit	Ilfracombe, Isisford,	High	Jul-22	Roger Naidoo	The CT for these systems is difficult to calculate. Under normal operating circumstances, 1 mg/L maintains adequate CT until the CWT level drops to 40% assuming a baffle factor of 0.3. As this would potentially occur in a firefighting scenario, in which case continuity of supply is critical, it is not appropriate to shut down the WTP. Understanding Ct is necessary to develop appropriate responses if this happens.
17	Develop SOP for fire flows, incorporating any chlorine Ct actions	Ilfracombe, Isisford,	Medium	Sep-22	Roger Naidoo	The CT for these systems is difficult to calculate. Under normal operating circumstances, 1 mg/L maintains adequate CT until the CWT level drops to 40% assuming a baffle factor of 0.3. As this would potentially occur in a firefighting scenario, in which case continuity of supply is critical, it is not appropriate to shut down the WTP. In this scenario, the Manager will need to decide when to call the PHU. This SOP will provide the necessary guidance for appropriate responses if this happens.
18	Undertake asset criticality assessment to ensure all critical assets and spares are identified and documented (Old Water Directorate have a tool available for WSP)	All	High	TBA	Roger Naidoo	LRC have critical spares available however this has not been formally assessed and documented therefore there is a risk that some critical assets/process have been missed.
19	Ensure AMS captures water critical spares in development of the AMS	All	Medium	TBA	Roger Naidoo	Development of a AMS is best practice and for this reason LRC have employed and Asset Manager to develop AMS.
20	Complete fencing of offline storage	Isisford	High	Jun-22	Roger Naidoo	To stop livestock from entering offline storage area and prevent unauthorised access to the area, minimising additional contamination of the raw water.

Action ID	Action	Schemes	Priority	Timeframe	Responsibility	Rational/Comments
21	Upgrade/refurbishment of clarifiers	Isisford	High	Jun-22	Roger Naidoo	Clarifiers don't currently meet OCP limits, meaning filters can become overloaded more easily, which leads to Boil Water Alerts in Isisford. Upgrade to clarifiers will help to alleviate filter overload and assist in removal of the periodic BWAs.
22	Supplier to review pressure filter operation to provide advice on if it able to meet CCP	Isisford	High	Jun-22	Roger Naidoo	Contractor to review pressure filter operation. Plant was commissioned and manuals received, however still experiencing issues.
23	Implement THM and HAA testing every quarter with Longreach sampling. Implement chlorate testing all schemes	All	High (has been on action list for some time)	Mar-22	Roger Naidoo	THMs & HAAs currently monitored in Longreach only, with some potential for formation (close to but not above ADWG limits). Potential for formation of DBPs is not understood for other schemes. The risk of chlorates is not well understood. This quarterly regime will address this gap for future risk assessments.
24	Implement mains replacement program	Isisford	High	Dec-22	Roger Naidoo	To remove dead ends and potential for stagnation of water
25	Assess removal of raw water system once mains replacement is complete	Isisford	Medium	Jun-25	Roger Naidoo	The raw water system runs parallel to the DW system in places and there is the potential for unauthorised or accidental connection to the system.
26	Implement chlorine testing at outskirts/dead ends in Yaraka and establish flushing regime if necessary	Yaraka	High	Mar-22	Roger Naidoo	Yaraka has a very small population (16), low flows and straight main. There is potential for dead ends and stagnant water. Monitoring chlorine at dead ends will help identify if this is an issue
27	Assess opportunities to eliminate dead end mains if needed	Yaraka	Medium	Jan-24	Roger Naidoo	If the Chlorine monitoring at dead ends identifies low chlorines then an assessment should be undertaken to identify if elimination of dead ends is feasible.
28	Succession planning for a new operator -as part of succession planning LRC will assess automation of plant. In interim back-up operators from other systems are available	Yaraka	Medium	Jan-25	Roger Naidoo	Yaraka is approximately 2.5 hrs away from Longreach. The current operator is very reliable however approaching retirement. A long-term approach to operation Yaraka should consider SCADA upgrades and plant automation, remote operation and operator availability
29	At least two operators to be trained in use & calibration of monitoring equipment for all systems	All	High	Dec-22	Roger Naidoo	Turbidity monitoring equipment is unserviceable at Isisford. Operators should be capable of operating, calibrating & trouble shooting monitoring equipment, including knowing when to call in specialist technician assistance.

10 TRAINING AND AWARENESS

All current operators either have Certificate III in Water and Wastewater, or are being trained to that level. It is intended that this training be maintained, such that any new staff will be trained to a suitable level over time. As such, a training needs analysis (TNA) and training matrix have been completed and ongoing training is managed through Human Resources processes.



**APPENDIX A
PREVIOUS WATER QUALITY
ANALYSIS**

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3 WATER QUALITY DATA

There have been numerous methods for capturing water quality data over the past 15 years. As such there are now some data gaps for some parameters. Nonetheless, it is valuable to include as much of the record as possible. The following graphs and tables provide raw, treatment and treated water quality for each of the schemes.

3.1 Longreach Water Quality

Figure 10 Longreach Raw Water Graphs

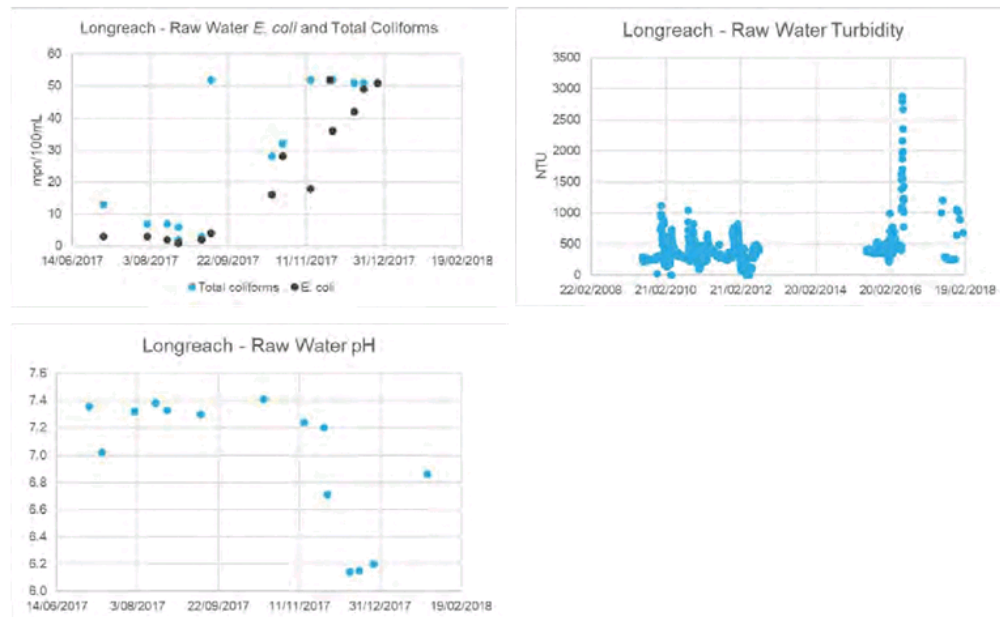
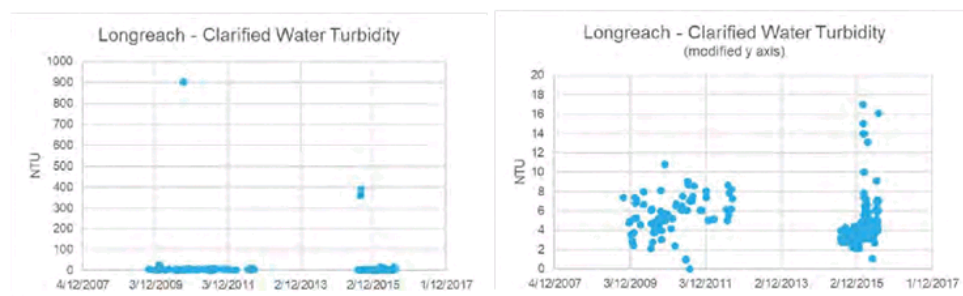


Figure 11 Longreach Treated Water Graphs



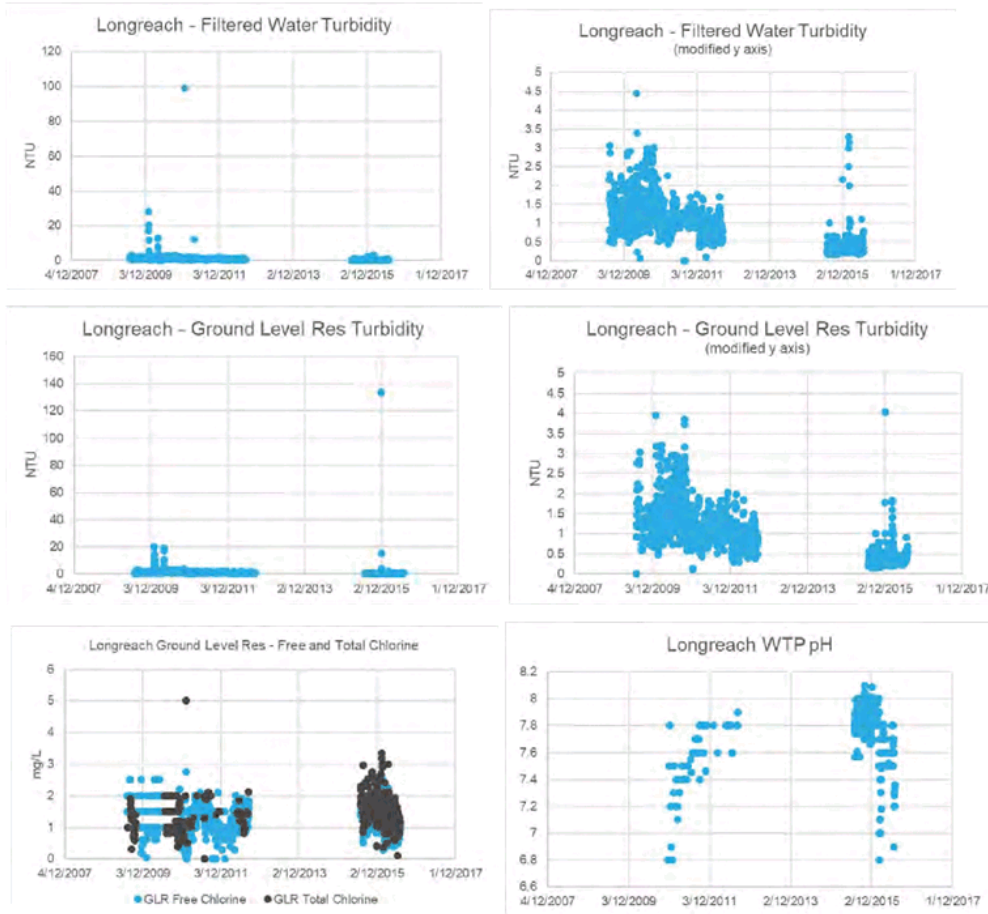
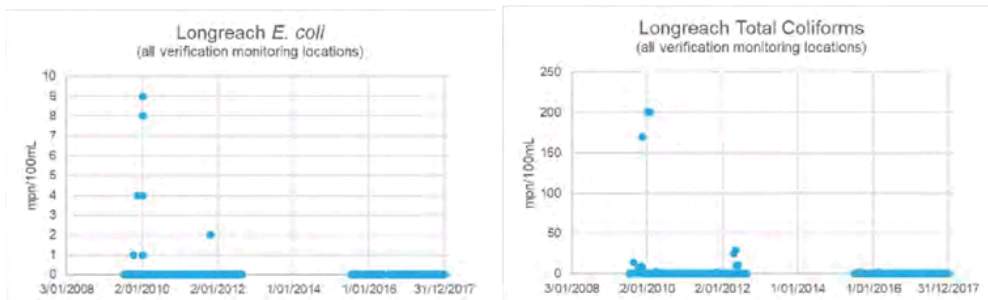


Figure 12 Longreach Reticulation Water Quality Graphs



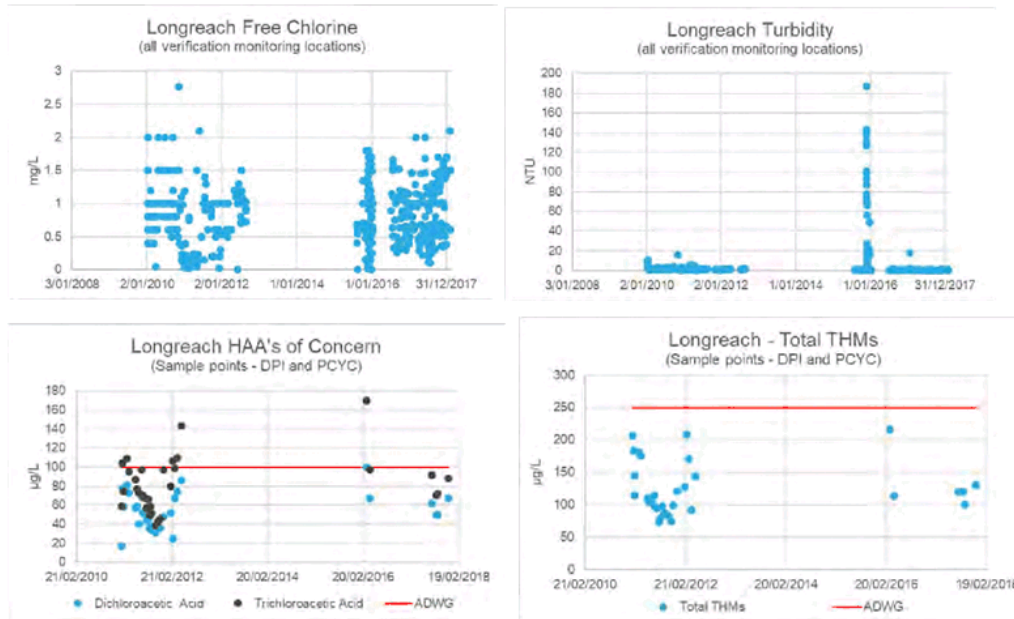


Table 6 Longreach Verification monitoring data (2009-2018)

	Coliforms (mpn/100mL)	<i>E. coli</i> (mpn/100mL)	pH	Free chlorine (mg/L)	Turbidity (NTU)
Count	608	612	202	507	465
Maximum	201	9	8.01	2.77	187
Average	2.14	0.05	7.44	0.83	5.27
Minimum	0	0	6.5	0	0
Count if	#>0 = 20	#>0 = 7		#<0.2 = 54	#>5 = 42
Count if					#>1 = 194

There have been 8 reported incidents since 2011 in Longreach. These are detailed in the table overleaf.

Longreach RC has periodically tested for pesticides. In 2012 no traces were detected, while in 2018, trace tebuthiuron was detected. Queensland Health has confirmed the result was well below any threshold of concern.

Table 7 Incidents reported for the Longreach Scheme

Date	Parameter	Cause
22/02/2011	Trichloroacetic Acid	Routine Testing for THA & HAA in Water.
27/10/2011	Detection of E-Coli	Checked Records - Took more tests (both In-House & QLD Health). Test results came back clean.
24/09/2012	Raw Water pumped into Town Water Reticulation System.	Plant Fault due to a filter valve issue. The Raw Water pumps were switched to manual but not flowing at the correct flow rate.
21/06/2013	Detection of E-Coli	After Various Testing (In-House & QLD Health) Identified labelling error in samples.
12/12/2014	Detection of E-Coli	Contamination of Samples. Re-Training of Staff to be undertaken.
25/12/2014	High Turbidity	Dosing Pump burnt out (Mechanical Fault)
28/11/2015	Partially Treated Water pumped into Town Water Reticulation System.	WTP Fault - Dosing line for the coagulant was switched off. further investigations confirmed that the online turbidity meter did not shut the plant down nor did it raise an alarm.
25/01/2017	High Turbidity	Online Turbidity Meter shut WTP Down. A Run in the river has resulted in higher than expected turbidity. Dosing has been adjusted to correct issue.

3.2 Ilfracombe Water Quality

Figure 13 Ilfracombe Raw Water Graphs

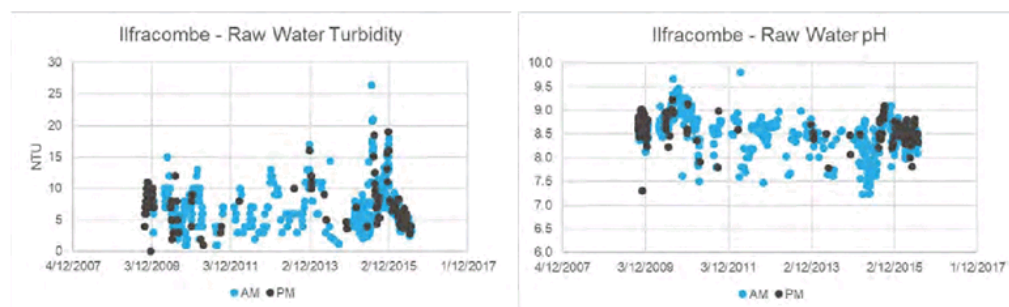


Figure 14 Ilfracombe Treated Water Quality Graphs

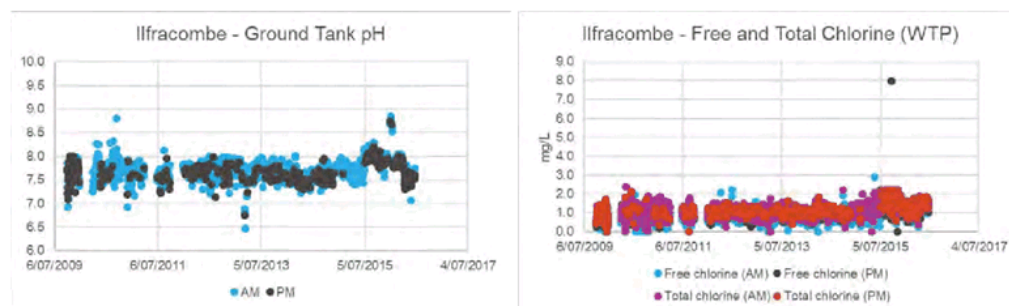


Figure 15 Ilfracombe Reticulation Water Quality Graphs

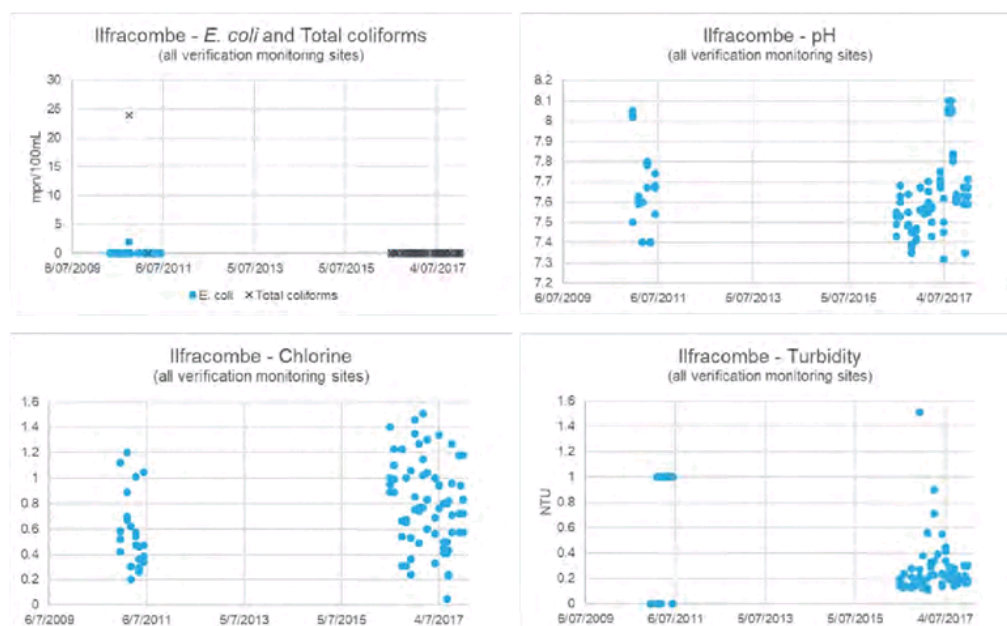


Table 8 Ilfracombe Verification monitoring data (2009-2018)

	Coliforms (mpn/100mL)	<i>E. coli</i> (mpn/100mL)	pH	Free chlorine (mg/L)	Turbidity (NTU)
Count	71	129	93	93	94
Maximum	24	2	8.10	1.51	1.51
Average	0.34	0.02	7.63	0.74	0.35
Minimum	0	0	7.32	0.05	0.00
Count if	#>1 = 2	#>1 = 2		#<0.2 = 1	#>1 = 2

There is typically good penetration of chlorine into the reticulation site. The turbidity at Ilfracombe WTP is typically < 1 NTU, as reflected in the reticulation turbidity graphs, but the turbidity is measured by grab sample, not continuously online. While the turbidity is generally low enough to confirm effective disinfection (as also shown by infrequent detections of *E. coli*), there are concerns that protozoan pathogens, if present, may not be removed.

However, as the water supply is off-stream, and there is limited access to the dams by people or cattle, the protozoan risk, is significantly lower than Longreach or Isisford.

Table 9 Incidents reported for Ilfracombe

Date	Parameter	Cause
8/10/2010	Detection of <i>E-Coli</i>	<i>E Coli</i> Result from Test Sample
8/03/2016	Detection of <i>E-Coli</i>	Mis-Labeling of Samples. Re-training of Staff to be undertaken.

3.3 Isisford Water Quality Data

Figure 16 Isisford Raw Water Quality Graphs

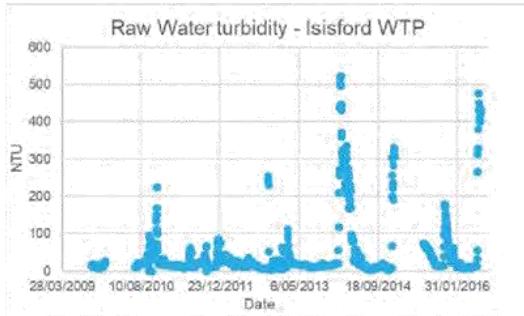


Figure 17 Isisford Treated Water Quality Graphs

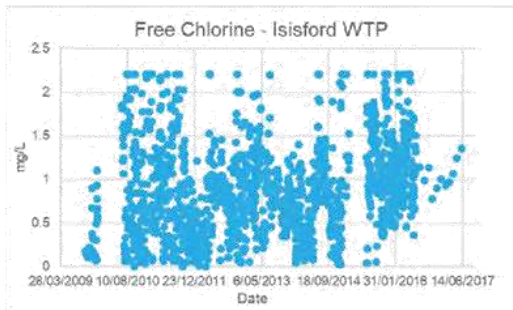
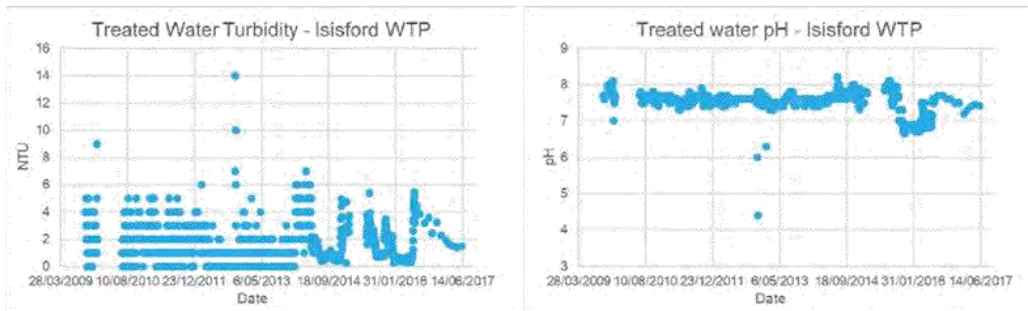
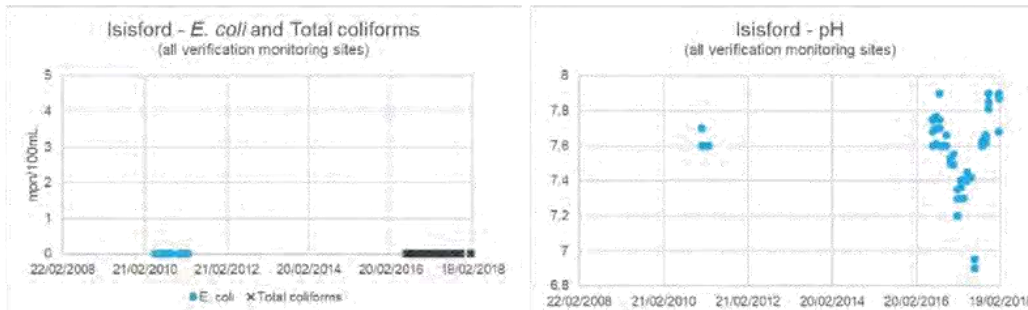


Figure 18 Isisford Reticulated Water Quality Graphs



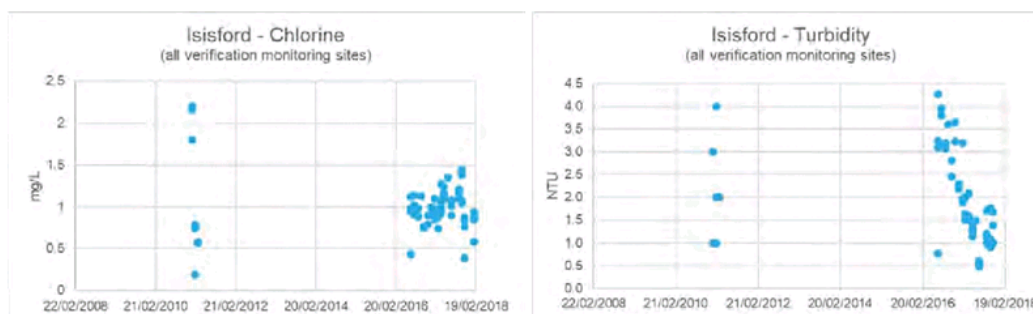


Table 10 Isisford Verification monitoring data (2009-2018)

	Coliforms (mpn/100mL)	<i>E. coli</i> (mpn/100mL)	pH	Free chlorine (mg/L)	Turbidity (NTU)
Count	69	111	66	65	61
Maximum	0	0	7.9	2.2	4.28
Average	0	0	7.54	1.01	2.02
Minimum	0	0	6.9	0.19	0.48
Count if	#>1 = 0	#>1 = 0		#<0.2 = 1	#>1 = 50

The Barcoo River can be highly turbid, and the water out of the Dam is often well settled. Regardless, the clarifier at Isisford struggles to achieve water quality of <5 NTU, and the old filtration plant (now replaced) did not effectively reduce turbidity.

Council attempted to rectify this situation by the construction of the new water treatment plant. However, the new filtration plant is also unable to reduce the turbidity below 1 NTU. In discussion with Qld Health, it has been determined that unless the turbidity is sustained below 0.5 NTU that protozoan pathogens, which are considered likely to almost certain in the Barcoo River, will not be effectively removed.

Table 11 List of incidents - Isisford

Date	Parameter	Cause
17/02/2009	Detection of <i>E-Coli</i> & Pathogen	Concerns from Operator regarding potential contamination of samples which arrived at Isisford & Sample jar not sealed. Sampled received by QLD Health > 18Hrs Old.
17/12/2009	Detection of <i>E-Coli</i> & Pathogen	Concerns from Operator regarding potential contamination of samples which arrived at Isisford & Sample jar not sealed. Sampled received by QLD Health > 18Hrs Old.
31/03/2013	Free Chlorine & Turbidity	Coagulant Pump not working properly causing partially treated water to be pumped through the Isisford Town Water Reticulation System.
31/03/2014	Event	WTP Fault - Internal Issue involving the appropriate training of staff.
5/09/2018	High Turbidity	WTP Failure - Mechanical Issue.

3.1 Yaraka Water Quality Data

Figure 19 Yaraka Raw Water Quality

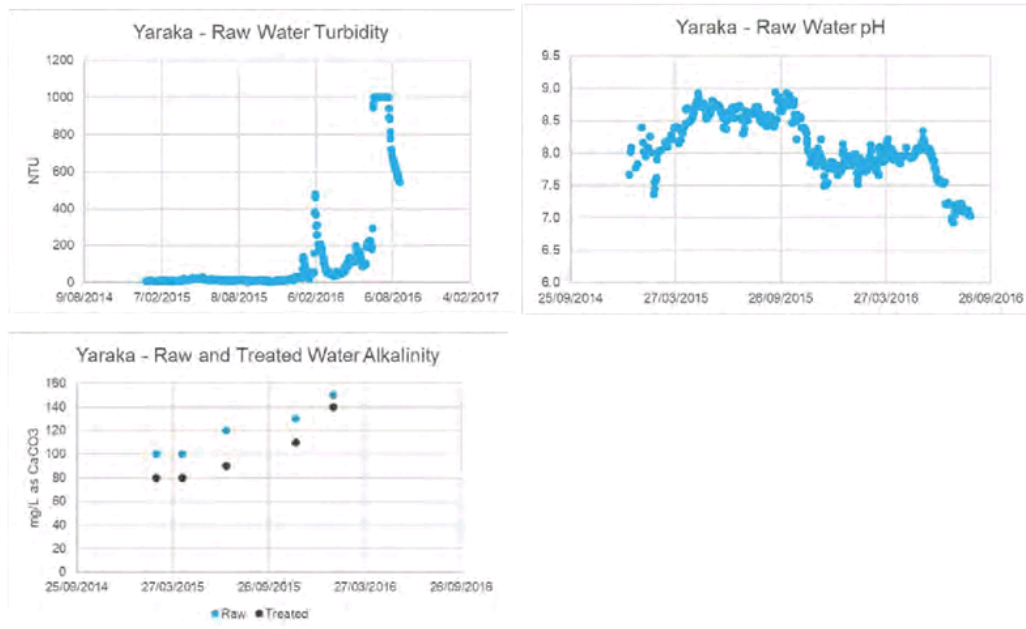


Figure 20 Yaraka Treated Water Quality

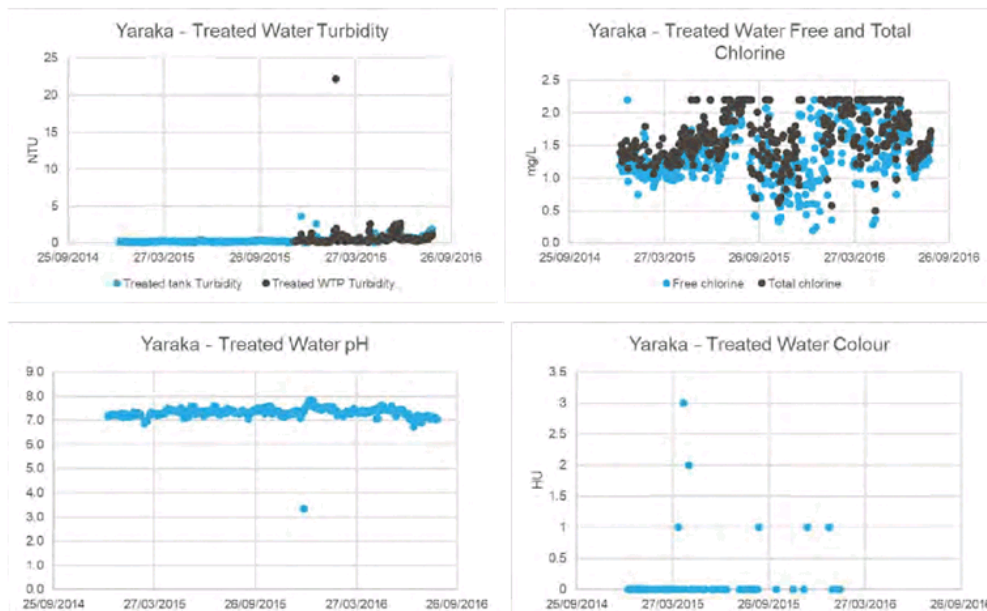


Figure 21 Yaraka Reticulated Water Quality

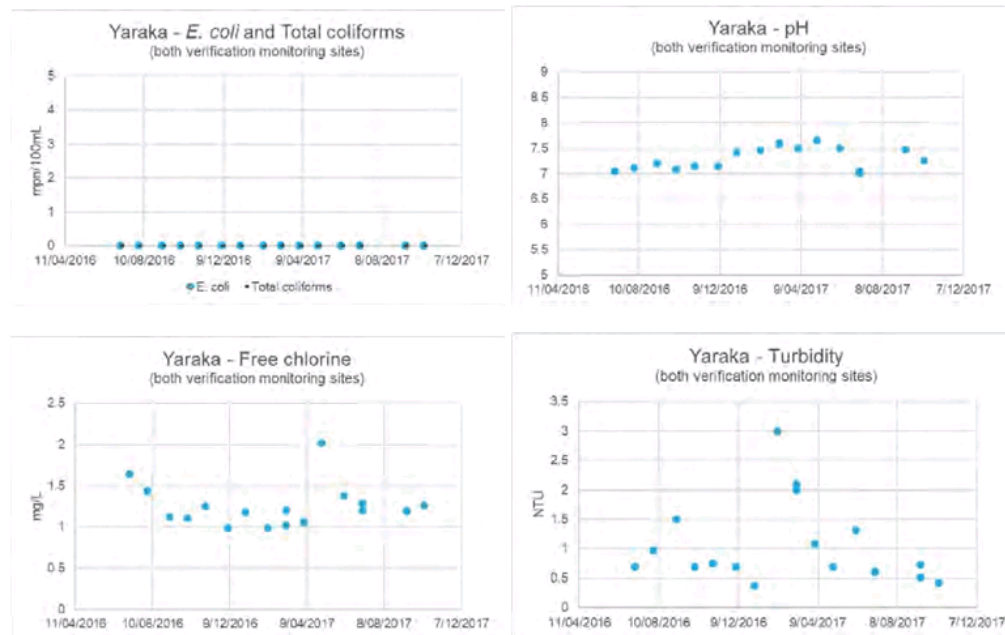


Table 12 Yaraka Verification monitoring data (2009-2018)

	Coliforms (mpn/100mL)	<i>E. coli</i> (mpn/100mL)	pH	Free chlorine (mg/L)	Turbidity (NTU)
Count			554	599	272
Maximum			7.84	2.20	22.23
Average			7.33	1.38	0.66
Minimum			3.35	0.20	0.10
Count if	#>1 =	#>1 =		#>1 0	#>5 = 1
Count if					#>1 = 29

3.1.1 Water Quality Incidents

There have been 19 water quality incidents reported to the regulator since the commencement of reporting. These highlight the treatment processes are not fully monitored, and this has at times resulted in poor quality water entering the reticulation networks. These are detailed in the tables above.

In 2015 the Longreach WTP the coagulant dosing line was turned off, and partially treated water released into the network. This resulted in a Boil Water Alert. A similar incident occurred in 2017 due to a dosing pump failure.

However, there have been few confirmed *E. coli* detections – for example, in Ilfracombe, there was a positive laboratory sample (*E. coli* detected with no free chlorine), where the in house sample had 1.42 mg/L chlorine and no detectable *E. coli*). This is considered by council to have been a case of mislabelling the laboratory sample. A similar incident occurred in 2016. Operators have been retrained in sample collection.

Disinfection by-products have been detected in the Longreach supply, with trichloroacetic acid the main DBP of concern. However, THMs are also elevated, and approach the guideline value.

While it is likely that disinfection by-products also occur in Isisford given the poor coagulation/ filtration process, council does not intend to commence testing until after the water treatment plant can produce water that is microbiologically safe as to do so will take the focus off the immediate acute public health risk.

Most recently, following the upgrade of the filtration at the Isisford WTP, there was a high turbidity spike that resulted in the need for a Boil Water Alert. As a result of the development of this plan, where it was clearly articulated that we believe that there is a protozoan risk, QH has requested that the BWA remain until we can consistently demonstrate <0.5 NTU at the WTP. At this stage, that has not been achieved.

Following this, Council has undertaken *Bacteroides* typing using PCR methods, and this confirms the human and bovine origins of the faecal sources in both the Barcoo and the Dam. That is to say, the uncertainty in our assessment of the protozoan risk has reduced, but the risk itself has not.



**APPENDIX B
SAMPLING SCHEDULE**

**BLIGH
TANNER**

LRC WTP Plants – FWA / THM’s / HAA’s / Chlorates / Blue Green Algae

Date due by:	FWA	THM/HAA's	Chlorates	Blue Green Algae
21 st Jan				✓ (Ilf & Isis)
21 st Feb	✓			
21 st March		✓	✓	✓ (Ilf & Isis)
21 st June		✓	✓	
21 st August	✓			
21 st September				✓ (Ilf & Isis)
21 st October		✓	✓	
21 st November				✓ (Ilf & Isis)
21 st December		✓	✓	

Tests to be sent to the Longreach WTP PRIOR to the 21st of month. (All tests will be sent from Longreach to Brisbane)

All Sites - FWA

 – on treated and raw water (2 x 1lt plastic QH bottles)

THM/HAA's

 – 2 selected test points from around town (2 x brown glass bottles with ammonium chloride to be provided per location).

Chlorates

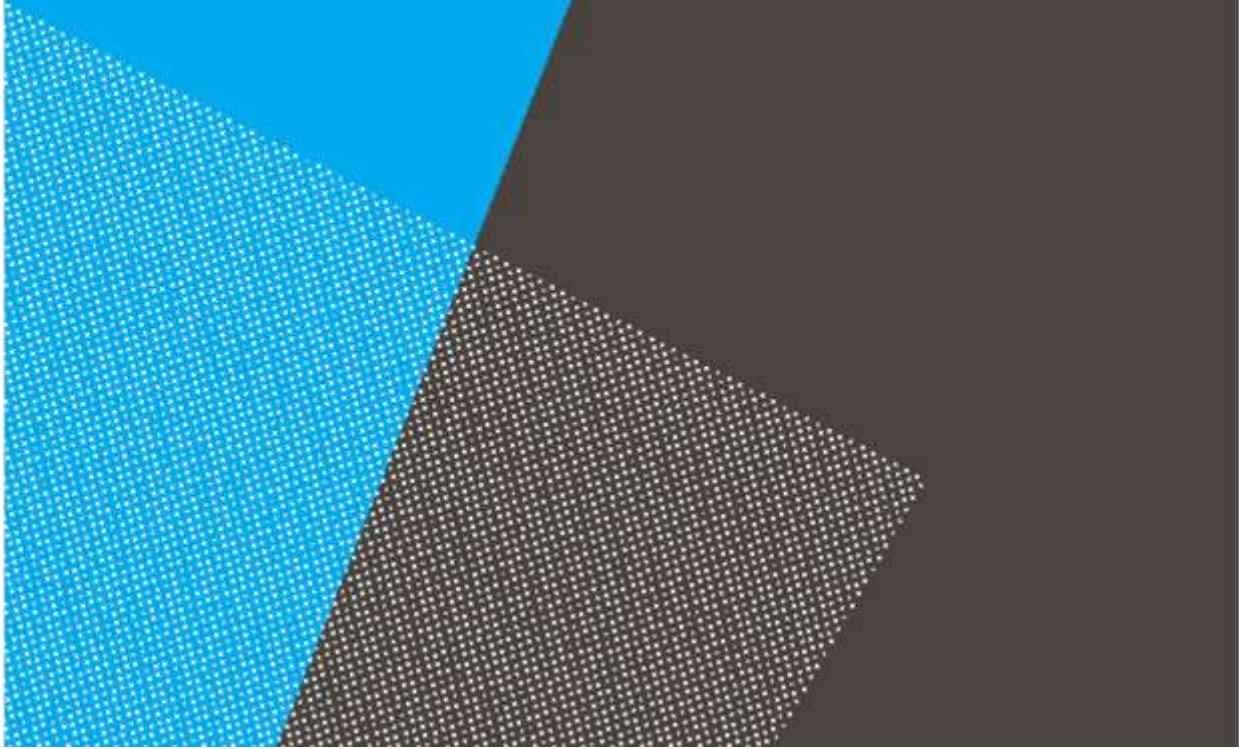
 – 2 selected test points from around town (2 x 125ml HDPE plastic bottle with Ethylene Diamine 1mL to be provided per location).

Blue Green Algae

 – raw and treated samples collected from Ilfracombe & Isisford

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14. INFRASTRUCTURE SERVICES REPORT
14.2 - Bailey's Road Upgrade

14.2 Bailey's Road Upgrade

Council to consider the request to upgrade Bailey's Road, Ilfracombe.

Council Action Deliver

Applicable Legislation

Local Government Regulation 2012
The Local Government Act 2009

Policy Considerations

As per transport plan

Corporate and Operational Plan Considerations

Strategy Area 4.2: Asset Management and Financial Management

Strategies		Status
4.2.1	Maintain, replace and develop new Council infrastructure assets as needed in a fiscally-responsible manner.	Current (Jan-20)
4.2.2	Ensure all Council activities deliver value-for-money for the communities of the Longreach Region.	Current (Jan-20)
4.2.3	Actively manage the long term financial plan in a fiscally-responsible manner.	Current (Jan-20)

INFRASTRUCTURE: WASTE, WATER & SEWERAGE ASSET MANAGEMENT PLANS			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.2.1	Plan for Whole of Life Costing when making decisions on new or enhanced community facilities and implementing Asset Management Plans.	Undertake review of all asset and service plans with a focus on improving maintenance data.	31 March 2022

Budget Considerations

Cost to be recognised in the quarterly Budget review.

Previous Council Resolutions related to this Matter

Nil

Officer Comment

Responsible Officer: Roger Naidoo, Director of Infrastructure Services

Background:

Bailey's Road is located north of the Landsborough Highway and Railway Line in Ilfracombe, between Ilfracombe Aramac Road and Scour Hill Road. This road is of gravel formation and has a length of 214 metres. Bailey's Road is at the rear of seven (7) properties that front Church Street and provides main access to one (1) property. On a number of occasions, a resident of Ilfracombe has requested Council to seal this road, citing concerns that Emergency Services may be unable to access their property in times of wet weather.

14. INFRASTRUCTURE SERVICES REPORT

14.2 - Bailey's Road Upgrade

Council has the following options for consideration:

Option 1 – Do Nothing

Continue to maintain this road as per councils transport plan at a cost of \$75,000.00 over 30 years. This may result in ongoing Customer Service Requests (CSR's), however there is no evidence to support that the condition of this road affects the wider community. Funding could be allocated to higher priority projects.

Option 2 – Gravel Re-sheet

Re-sheet the road with better quality gravel such as mud-rock, at an initial capital cost of \$60,000.00 and a total cost of \$195,000.00 over 30 years.

Option 3 – Pave & Seal

Pave & Seal the road at an initial capital cost \$155,000.00 and a total cost of \$236,000.00 over 30 years.

Option 4 – Pave & Seal

Pave & Seal the road at an initial capital cost \$155,000.00 and a total cost of \$236,000.00 over 30 years and recover the cost from the benefitted properties through a special rate.

Issues:

Mud-rock may cause dust issues on windy days and lead to complaints.
Some residents may not want to pay a special rate and are content with the current condition of the road.

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare
Consequence: Insignificant
Rating: Low (1/25)

Environmental Management Factors:

Nil

Other Comments:

Nil

Appendices

1. Bailey's Road, Ilfracombe [↓](#)

Recommendation:

That Council agrees to:

Option 1 – Do Nothing

Continue to maintain this road as per councils transport plan at a cost of \$75,000.00 over 30 years, or;

14. INFRASTRUCTURE SERVICES REPORT
14.2 - Bailey's Road Upgrade

Option 2 – Gravel Re-sheet

Re-sheet the road with better quality gravel such as mud-rock at an initial capital cost of \$60,000.00 and a total cost of \$195,000.00 over 30 years, or;

Option 3 – Pave & Seal

Pave & Seal the road at an initial capital cost of \$155,000.00 and a total cost of \$236,000.00 over 30 years, or;

Option 4 – Pave & Seal

Pave & Seal the road at an initial capital cost of \$155,000.00 and a total cost of \$236,000.00 over 30 years and recover the cost from the benefitted properties through a special rate.



14. INFRASTRUCTURE SERVICES REPORT
14.3 - Information Report - Infrastructure Services

14.3 Information Report - Infrastructure Services

This report provides an update on a range of activities that has occurred during the month of October for the Infrastructure Department.

Council Action

Deliver

Applicable Legislation

Local Government Act 2009

Local Government Regulation 2012

Policy Considerations

N/A

Budget Considerations

As per approved 2022/23 budget.

Previous Council Resolutions related to this Matter

Nil

Officer Comment

*Responsible Officer/s: Roger Naidoo, Director of Infrastructure Services
 Guy Goodman, Manager of Operations
 Ingrid Miller, Engineering Technical Officer*

Background:

Officers are requested to provide an information update to Council on a monthly basis to outline achievements, challenges and statistical information for the various functional areas in Council.

Manager of Operations Update - Current projects underway

Project		% completed	Budget	Spent to date	Comments
R2R Projects					
Town street reseals (All areas)	10mm PMB reseal	10%	██████████	██████████	Prep work to start in August. Sealing in November.
Isisford – Racecourse road	10mm PMB reseal	30%	██████████	██████████	Prep work to start in August. Sealing in November.
Isisford – Bimerah road.	10mm PMB reseal	30%	██████████	██████████	Prep works to start in August. Sealing in November.
Morella – Silsoe road	10mm PMB reseal	50%	██████████	██████████	Prep works to start in August. Sealing in November.
Longreach – Cassowary Street	Pave & Seal	5%	██████████	██████████	Project started in November.

Project		% completed	Budget	Spent to date	Comments
NDRRRA Projects 2021 Event					
Back Creek Road	Medium formation	75%	██████████	██████████	Project Started

14. INFRASTRUCTURE SERVICES REPORT
14.3 - Information Report - Infrastructure Services

	grade				in September.
Darr River Downs road	Medium formation grade	100%			Completed.
Longreach – Silsoe road	Medium formation grade	75%			Project stated in August
Longreach – Tocal road	Medium formation grade	85%			Project started in August.
Morella – Ardno road	Medium formation grade	70%			Project started in August.
Silverwood Access	Medium formation grade	10%			Project started in November.
Ashwell Lane	Medium formation grade	100%			Completed.
Dandaraga Road	Medium formation grade	100%			Completed.

Project		% completed	Budget	Spent to date	Comments
Road Construction					
Grids all Areas	Renewal	60%			Grid replacements identified. Grid installed on Bogewong/Alroy Road. 3 x grids installed on the Morella/Silsoe Road.
Ilfracombe Carpark	Pave and seal	60%			Project started in September. Earthworks completed. Sealing in November.

Project		% completed	Budget	Spent to date	Comments
MWPC					
Cramsie – Muttaborra road	Pave and seal	80%			Project started in December Project has been impacted by recent rain events
Longreach – Jundah road	Pave and seal, culvert upgrade	12%			Project to start in August, culverts ordered. Concrete works have commenced. Concrete culverts are being delivered to site.

Project		% completed	Budget	Spent to date	Comments
Town Streets Projects					
Street Maintenance	Pot Hole Patching				Ongoing

Project		% completed	Budget	Spent to date	Comments
RMPC Projects					
Isisford – Emmet road	Gravel Resheet	60%			Project started in August. Project has been impacted by recent rain events.

Project		% completed	Budget	Spent to date	Comments
Isisford Weir Upgrade					
Isisford	Weir upgrade	90%			Project started in

14. INFRASTRUCTURE SERVICES REPORT
14.3 - Information Report - Infrastructure Services

					July. Project on hold due to river flow.
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Project		% completed	Budget	Spent to date	Comments
LRCI3 Projects					
Longreach	Eagle street asphalt overlay	5%			Tender process underway. Newly quoted tenders evaluated the project to exceed the current budgeted amount. Report to council for budget update. Tenders awarded, project to start in November.
Isisford	Pave and seal airport road.	10%			Project started in July.
Isisford	Install concrete footpath from Police Station to St. Agnes Street	20%			Project started in October
Longreach	Install concrete footpath around State Primary School	0%			Contractor awarded tender. Works will commence in November.

Project		% completed	Budget	Spent to date	Comments
TIDS					
Longreach Silsoe Road	10mm PMB reseal	40%			Project started in October. Sealing to commence in November.
Morella – Silsoe Road	10 mm PMB reseal	5%			Project started in October. Sealing to commence in November.

Maintenance Graders Locations


Note – All available maintenance graders will be working on formation grading projects for the 2021 flood damage in conjunction with normal maintenance grading programme.

Engineering Technical Officer Update

Current projects and operational undertakings underway for 2022/2023

Water & Sewer Projects			
Project	Location	% Completed	Comments
Water Mains Replacement	Isisford & Longreach	50%	<ul style="list-style-type: none"> Works are progressing well in Isisford. Locations for Longreach have been identified.
SCADA Upgrade (Supervisory Control and Data Acquisition)	All areas	25%	<ul style="list-style-type: none"> Revised quote for works at Longreach STP received. Works scheduled to commence in October.
Sewer Relining Project	Longreach	0%	<ul style="list-style-type: none"> Scope and tender to be completed for works within Longreach.

14. INFRASTRUCTURE SERVICES REPORT
14.3 - Information Report - Infrastructure Services

Isisford Water Treatment Plant - Minor Upgrade and Repairs	Isisford	75%	<ul style="list-style-type: none"> Works are continuing on upgrade of raw water pumps, repairs to clarifier, installation of buffer tank and associated pipework.  <p><i>Construction of Clarifier Buffer Tank.</i></p>
Isisford WTP - UV Treatment	Isisford	15%	<ul style="list-style-type: none"> Tendering in progress. Liaising with the Department to obtain an extension of funding due to lengthy delivery timeframes indicated by tenderers.
Refurbishment of Murray, Shannon & Isisford Dam Pumps	Ilfracombe & Isisford	0%	<ul style="list-style-type: none"> Refurbishment of pumps and installation of new pipework, floats and cabling is scheduled to commence by end of 2022.
Upgrade to Murray McMillan Dan Switchboard	Ilfracombe	10%	<ul style="list-style-type: none"> Electrical design works are in progress. Tender process to follow.
Ilfracombe WTP Valve Automation	Ilfracombe	10%	<ul style="list-style-type: none"> Final design in progress with works to commence during November.


Waste Projects			
Project	Location	% Completed	Comments
Garbage Truck Camera Monitoring System	All Areas	95%	<ul style="list-style-type: none"> Minor technical faults continue to be addressed – parts have arrived and will be installed during November.
Land Parcels	Longreach	5%	<ul style="list-style-type: none"> Survey Plans lodged with DNRME to extend the Longreach Landfill to the west.

Grants & Funding Projects			
Project	% Completed	Comments	
Passenger Transport Infrastructure Investment Program	15%	<ul style="list-style-type: none"> Works scheduled to commence in early 2023 Alternate location for the Longreach Stop is being considered. 	
SES Support Grant 2023/2024	30%	<ul style="list-style-type: none"> Application for replacement SES Vehicle in progress. 	
School Transport Infrastructure Program	-	<ul style="list-style-type: none"> Supporting local schools to develop and lodge an application for the fund, to help improve safety in school zones. 	


Plant & Fleet

Project	Task	Comment
Plant Replacement	Plant Procurement and Disposal	<ul style="list-style-type: none"> Fleet procurement for FY 22/23 is in progress. Still waiting on some plant from last FY due to supply issues.

14. INFRASTRUCTURE SERVICES REPORT
14.3 - Information Report - Infrastructure Services

Project	Task	Comment
		 <p><i>New Workshop Service Truck</i></p>
Plant Utilisation	Plant Utilisation data from NAVMAN for Prime Movers, Graders & Loaders	<ul style="list-style-type: none"> Refer to attached for Plant Utilisation Reports for Prime Movers, Graders & Loaders for August 2022 to October 2022. Utilization of plant across all areas remains below target due to ongoing wet weather delaying works.
Workshop Operations	General Update	<ul style="list-style-type: none"> Annual inspections of all heavy trucks and trailers occurred during October. Council achieved our best result ever with 31 Plant assessed for only 3 defects – 2 minor and 1 major. This is a result of improved maintenance scheduling and a more modern fleet. Workshop Apprentices have been attending TAFE training.

Waste Management

Waste Facilities Update
<p>Longreach Waste Facility</p> <ul style="list-style-type: none"> Scheduled Quarterly Contractor Meetings with Proterra as part of LGW Audit suggestion. Bi-annual Hazard Inspection due to be completed in November. <p>Ilfracombe Waste Facility</p> <ul style="list-style-type: none"> Contractor is conducting routine cleaning of the facility. Windy and wet weather conditions continue to hamper timely rubbish covering. Bi-annual Hazard Inspection due to be completed in November. <p>Isisford Waste Facility</p> <ul style="list-style-type: none"> Contractor conducting twice weekly covering of general waste. Bi-annual Hazard Inspection due to be completed in November. Waste Oil Facility has undergone repairs and tidy up.  <p><i>Waste Oil Facility at Isisford Landfill</i></p> <p>Yaraka Waste Facility</p> <ul style="list-style-type: none"> Contractor conducting regular covering of general waste. Bi-annual Hazard Inspection due to be completed in November.

Water & Sewerage

Water Operations

14. INFRASTRUCTURE SERVICES REPORT
14.3 - Information Report - Infrastructure Services

<p>All Sites - Water Treatment & Network - General Update</p> <ul style="list-style-type: none"> · Weir and Dam levels at all sites are shown in Table 1 below. · Routine water network maintenance undertaken and Customer Service Requests responded to as required across all sites. <p>Longreach Water Treatment & Network</p> <ul style="list-style-type: none"> · Longreach WTP – operating as normal. · Replacement of the aging air actuators on the filters is ongoing. · 100mm extension of water main at the Cemetery for irrigation system at the Lawn Cemetery – in progress. <p>Ilfracombe Water Treatment & Network</p> <ul style="list-style-type: none"> · Ilfracombe WTP & RO Plant – operating as normal. · Final fit-out of new laboratory office in progress. · WTP Operator attending training. <p>Isisford Water Treatment & Network</p> <ul style="list-style-type: none"> · Isisford WTP – operating as normal. · Final fit-out of new laboratory office in progress. <p>Yaraka Water Treatment & Network</p> <ul style="list-style-type: none"> · Yaraka WTP – operating as normal. · Replacement of filter media to improve filter operation is ongoing.
<p>Sewerage Operations</p> <p>Longreach Pump Stations & STP</p> <ul style="list-style-type: none"> · Routine maintenance undertaken as required. · Procurement for sewer manhole spraying to commence in early 2023. <p>Ilfracombe Pump Stations & CED Ponds</p> <ul style="list-style-type: none"> · Routine maintenance undertaken as required. <p>Isisford Pump Station & CED Ponds</p> <ul style="list-style-type: none"> · Routine maintenance undertaken as required.

Table 1 – Estimated Current Weir/ Dam Levels (~ approximate level)

Dam	Approx. Current Level (m)	Approx. % Full	DMP Height Full	Comments
Longreach Town Weirs	1.5m	115%	1.3m	Widespread rainfall across the region has resulted in significant fills for all catchments.
Shannon Dam	~13.50m	96%	14.0m	
Murray Macmillan Dam	~8.5m	73%	10.3m	
Isisford Dam	~10.5m	95%	11m	
Isisford Weir	1.305m	100%	1.3m	
Yaraka North Dam	11.6m	93%	12.5m	
Yaraka South Dam	12.1m	97%	12.5m	

Risk Management Factors:

This matter has been assessed using Council’s Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare
 Consequence: Insignificant
 Rating: Low (1/25)

Low risk, informational report only.

Environmental Management Factors:

Nil

14. INFRASTRUCTURE SERVICES REPORT

14.3 - Information Report - Infrastructure Services

Other Comments:



Sealed Network Team Reseal prep – Morella Silsoe Road.



New Grid Installation completed – Morella Silsoe Road.

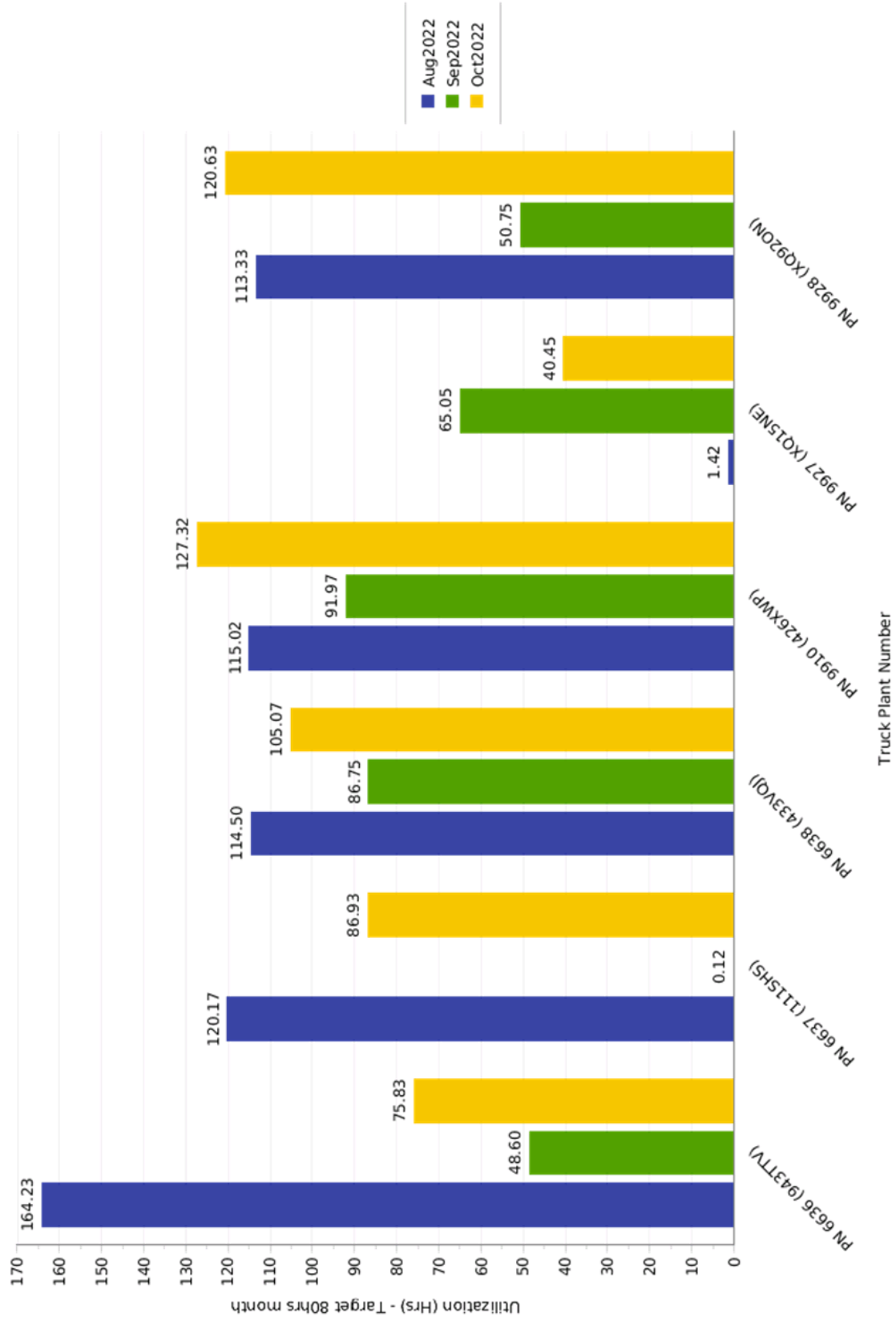
Appendices

1. Plant Utilization August-October 2022 [↓](#)

Recommendation:

That Council receives the Infrastructure Information report, as presented.

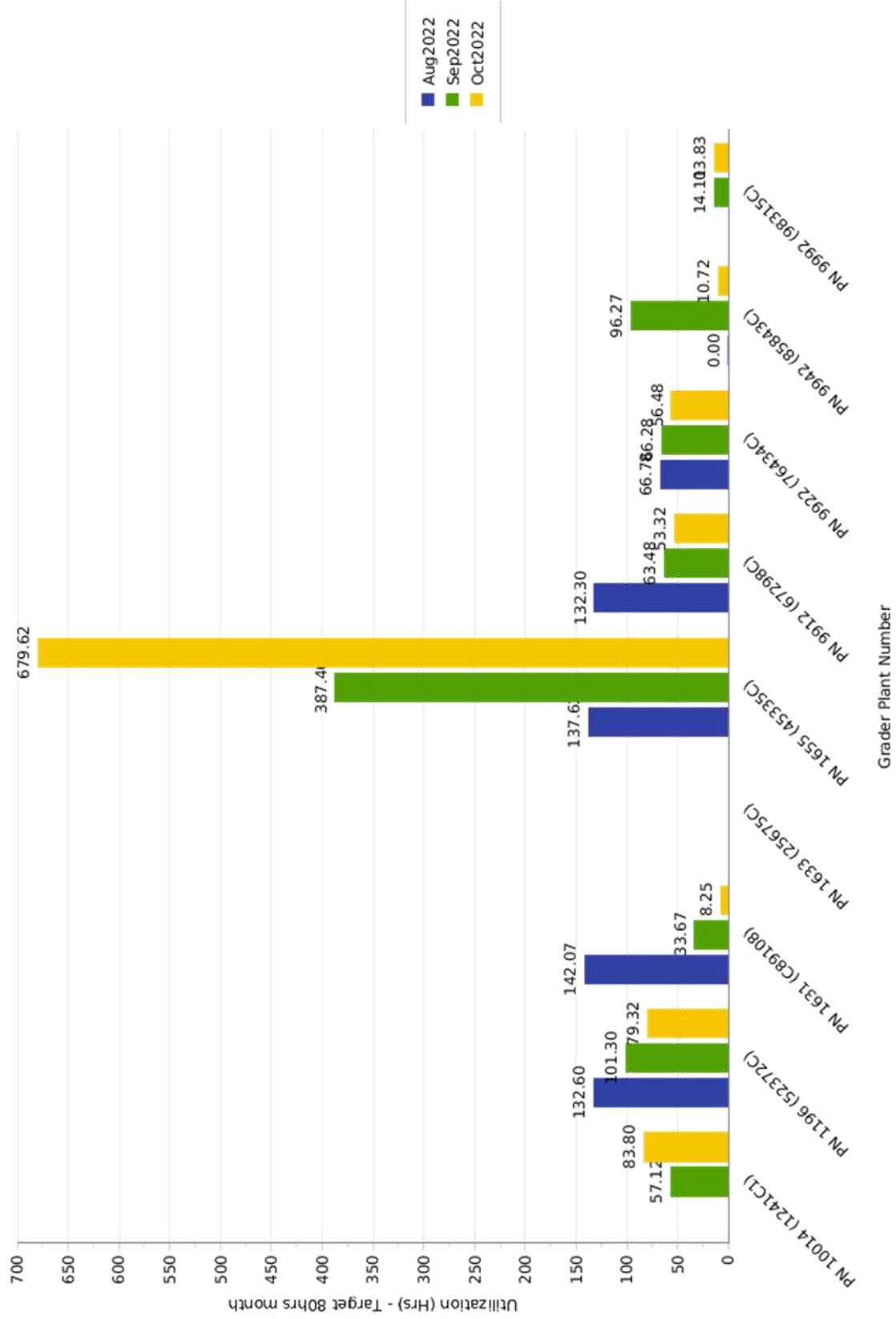
Truck Utilisation



Truck Utilisation

Month	Truck Plant Number					
	PN 6636 (943TTV) Utilization (Hrs) - Target 80hrs month	PN 6637 (111SHS) Utilization (Hrs) - Target 80hrs month	PN 6638 (433VQJ) Utilization (Hrs) - Target 80hrs month	PN 9910 (426XWP) Utilization (Hrs) - Target 80hrs month	PN 9927 (XQ15NE) Utilization (Hrs) - Target 80hrs month	PN 9928 (XQ92ON) Utilization (Hrs) - Target 80hrs month
Aug2022	164.23	120.17	114.50	115.02	1.42	113.33
Sep2022	48.60	0.12	86.75	91.97	65.05	50.75
Oct2022	75.83	86.93	105.07	127.32	40.45	120.63

Grader Utilisation



Grader Utilisation

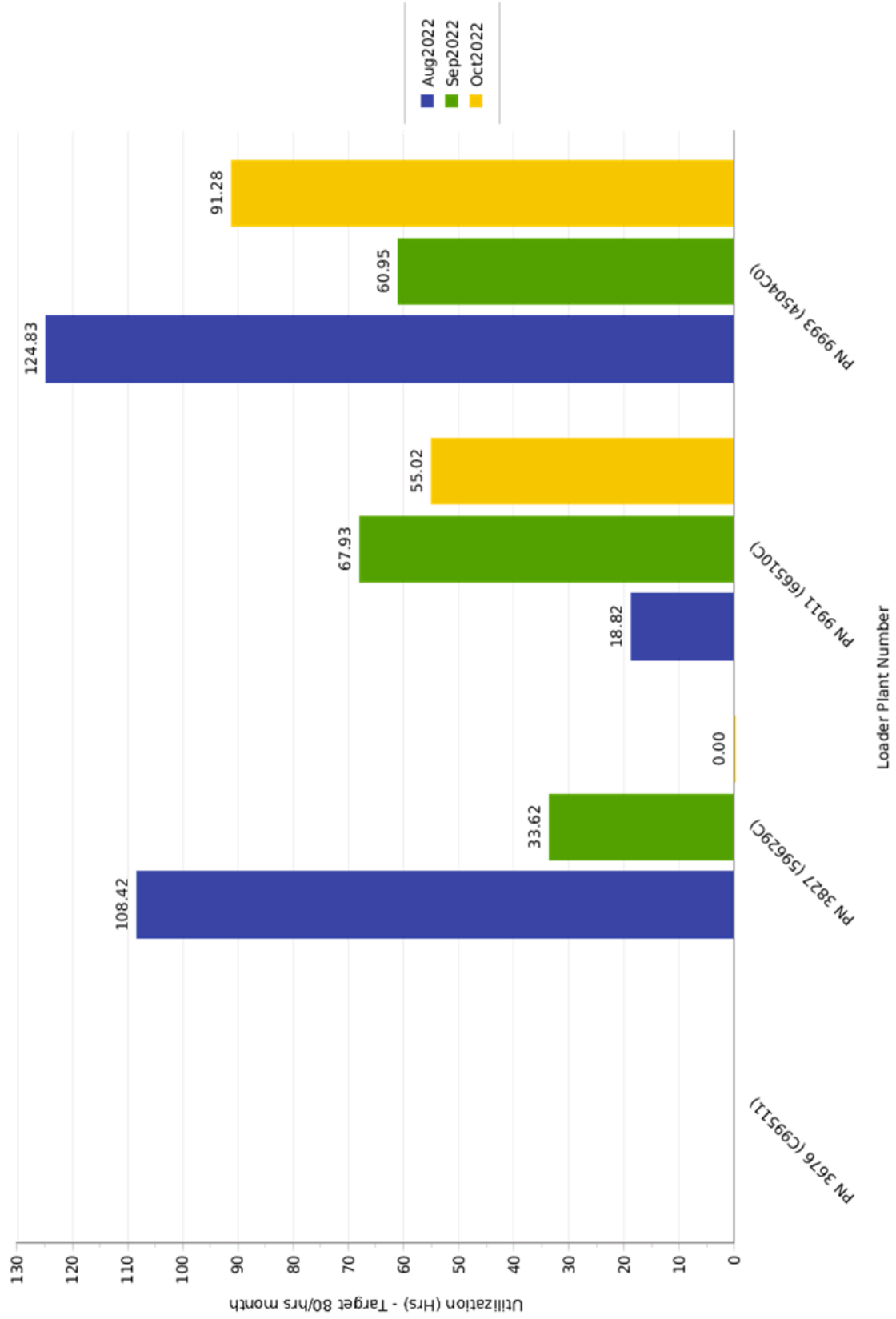
Grader Plant Number	Month	Utilization (Hrs) - Target 80hrs month
PN 10014 (1241C1)	Aug2022	0
	Sep2022	57.12
	Oct2022	83.80
PN 1196 (52372C)	Aug2022	132.60
	Sep2022	101.30
	Oct2022	79.32
PN 1631 (C89108)	Aug2022	142.07
	Sep2022	33.67
	Oct2022	8.25
PN 1633 (25675C)	Aug2022	0
	Sep2022	0
	Oct2022	0
PN 1655 (45335C)	Aug2022	137.62
	Sep2022	387.40
	Oct2022	679.62
PN 9912 (67298C)	Aug2022	132.30
	Sep2022	63.48
	Oct2022	53.32
PN 9922 (76434C)	Aug2022	66.78
	Sep2022	66.28
	Oct2022	56.48
PN 9942 (85843C)	Aug2022	0.00
	Sep2022	96.27
	Oct2022	10.72
PN 9992 (98315C)	Aug2022	0
	Sep2022	14.10
	Oct2022	13.83

Notes:

PN1633 - zero hours due to Navman error - currently being investigated by Workshop. Weekly Operator Reports demonstrate that plant has achieved monthly target.

PN1655 - Excessive utilisation hours due to Navman error - currently being investigated by Workshop. Weekly Operator Reports demonstrate that plant has achieved monthly target.

Loader Utilisation



Loader Utilisation

Loader Plant Number	Month	Utilization (Hrs) - Target 80/hrs month
PN 3676 (C99511)	Aug2022	0
	Sep2022	0
	Oct2022	0
PN 3827 (59629C)	Aug2022	108.42
	Sep2022	33.62
	Oct2022	0.00
PN 9911 (66510C)	Aug2022	18.82
	Sep2022	67.93
	Oct2022	55.02
PN 9993 (4504C0)	Aug2022	124.83
	Sep2022	60.95
	Oct2022	91.28

Notes:

PN3676 - remains offline whilst undergoing engine rebuild.

PN3827 - zero hours due to staff vacancy.

**LONGREACH REGIONAL COUNCIL
ORDINARY MEETING AGENDA**

15. LATE ITEMS

Nil for this meeting

16. CLOSED MATTERS

Recommendation:

That pursuant to section 242J(1) of the Local Government Regulation 2012 the meeting be closed to discuss the following matters, which are considered confidential for the reasons indicated.

16.1 Claim Relating to Assessment A336

Advice to Council regarding the settlement of rates for land located at 131 Eagle Street, Longreach and described as Lots 1 & 2 on RP601222, Lot 706 on CP L3571 & Lot 2 on RP603762.

This report is considered confidential in accordance with section 275(1) e, of the Local Government Regulation 2012, as it contains information relating to: legal advice obtained by the council or legal proceedings involving the council.

16.2 Starlights Lookout - Tenure

Consideration of whether to pursue a Memorandum of Understanding (MOU) or other appropriate written instrument to ensure Council's promotion of the Starlight's Lookout is not subject to any risk.

This report is considered confidential in accordance with section 275(1) e, of the Local Government Regulation 2012, as it contains information relating to: legal advice obtained by the council or legal proceedings involving the council.

17. CLOSURE OF MEETING