

LONGREACH REGIONAL COUNCIL



Ordinary Meeting

Thursday 27 October 2022

UNCONFIRMED MINUTES

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 27 October 2022 at the Council Chambers, 96a Eagle Street, Longreach**

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1 Opening of Meeting and Acknowledgement of Country

The Mayor declared the meeting open at 8:59am.

"We acknowledge the Traditional Owners of the land on which we meet today, and we acknowledge elders past, present and future."

2 Prayer

Reverend Jenny Coombes, Uniting Church, opened the meeting with a prayer.

Council paid their respects and acknowledged the passing of community members Dianne Annette Harris, Virginia Faith Molloy, Ian Gordon Huff, Betty Forster, Quenton Brian Scott, Daryl William Bullen.

PRESENT

Councillors

Mayor	Cr AC Rayner
Deputy Mayor	Cr LJ Nunn
	Cr DJ Bignell
	Cr AJ Emslie
	Cr TM Hatch
	Cr TJ Martin
	Cr TFB Smith

Officers

Acting Chief Executive Officer	Mr Mark Watt
Acting Chief Executive Officer (Elect)	Mr Brett Walsh
Acting Director of Corporate Services	Mrs Margaret Gatt
Director of Infrastructure Services	Mr Roger Naidoo
Chief Financial Officer	Mr David Wilson
Human Resources and Workplace Health and Safety Manager	Ms Grace Jones
Executive Officer, Economic Development and Public Affairs	Mr Simon Kuttner
Executive Assistant to Chief Executive Officer, Mayor and Councillors	Ms Calie McLachlan

Apologies

Director of Community and Cultural Services	Ms Lisa Young
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3 Consideration of Leave of Absence

Nil

4 DECLARATION OF ANY PRESCRIBED / DECLARABLE CONFLICTS OF INTEREST BY COUNCILLORS AND SENIOR COUNCIL OFFICERS

4.1 Declaration of Prescribed Conflicts of Interest on any Item of Business

Pursuant to section 150EG, 150EH, 150EI, 150EJ, 150EK, 150EL and 150EM of the *Local Government Act 2009*, a Councillor who has a prescribed conflict of interest in a matter must notify Council of the potential benefit or loss, and if applicable, provide the name of the related person and their relationship with them. They may not participate in a decision relating to the matter and must leave the meeting.

Item 16.1 Councillor Tracy Hatch advised she has an interest in item 16.1 Ilfracombe Post Office Expressions of Interest. The Nature of the Prescribed conflict of interest in agenda item 16.1 is that Cr Hatch is the sole director of Taylor Hatch Pty Ltd and has expressed an interest in the purchase of the Ilfracombe Post Office. Cr Hatch advised she would leave the meeting for this item.

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4.2 Declaration of a Declarable Conflict of Interest on any Item of Business

Pursuant to section 150EN, 150EO, 150EP, 150EQ, 150ER, 150ES and 150ET of the *Local Government Act 2009*, a Councillor who has a declarable conflict of interest in a matter must notify Council of the nature of the interest, if applicable, name of the related person, the relationship to them, and the nature of the interest, and/or the value and date of any gift received.

The Councillor may voluntarily leave the meeting and not participate in a decision relating to the matter or;

Other Councillors may vote on this matter and decide if;

- (a) the Councillor must leave the meeting and not participate in a decision relating to the matter; or
- (b) the Councillor may remain in the meeting and participate in a decision relating to the matter.

No declarations were made during this point of the meeting.

5 Confirmation of Minutes

5.1 Council - Thursday 15 September 2022

(Res-2022-10-251)

Moved Cr Hatch seconded Cr Bignell

That the Minutes of the Council held on Thursday 15 September 2022, be confirmed.

CARRIED 7/0

6 Mayoral Report

The Mayor provided a verbal report on matters addressed by him since the last meeting.

Attended the Housing Summit in Brisbane with other Chairs of Regional Organisation of Councils. Summit focused on challenges and solutions for housing issues across the state. The Mayor tabled some of the challenges facing the remote regions and discussed policy initiatives that might address the shortage of houses and rentals. These included fast tracking development applications, reducing State Government costs, identifying available land and easier rezoning of low density housing.

Represented Council at the Local Government Association Queensland (LGAQ) Conference in Cairns where 138 resolutions were tabled and or discussed. Relevant to Longreach Regional Council (LRC) including increased funding for Child Care Centres, increased funding for water infrastructure and sewerage networks, increased pest management funding, and visitor tourism levy.

Attended the Western Queensland Alliance of Councils (WQAC) Executive meeting in Cairns to discuss business matters relevant to the 22 member Councils.

Met with Isa Rodeo Executive Directors to discuss Road to Rodeo.

Attended RAPAD Employment Services Queensland (RESQ) Board meeting in Brisbane, the RESQ company continues to perform well despite a reduction in client numbers and revenue streams.

In attendance at the Western Queensland Community Forum with Minister Leanne Enoch, Minister Mark Bailey and Assistant Minister Nikki Boyd. Minister Bailey opened the new Electric Vehicle charging station in the Teamsters Rest car park.

Attended and hosted a visit from the Minister for Disabilities Craig Crawford MP where community groups and organisations discussed requirements for independent living and disability living. Site visit was undertaken of various existing housing and service provider facilities.

Councillors Hatch and Bignell attended the National Police Remembrance Day on behalf of Council.

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Councillors Smith, Emslie and Martin joined the Mayor in supporting the Longreach Archival and Historic Committee and the RSL with a function to acknowledge the 19 returned WWI serviceman buried in the Longreach Cemetery.

Mayor Chaired the Remote area planning and development (RAPAD) Board meeting via zoom.

Spoke with 4LG, ABC and Rural Queensland Today on matters of interest to Council. Media work was also undertaken with Queensland Country Life and the Longreach Leader.

7 Councillor Requests

Nil

8 Notices of Motion

Nil

9 Petitions

Nil

10 Deputations

Nil

11 Reception and Consideration of Chief Executive Officer's Report

Consideration was given to the Chief Executive Officer's Report.

11.1 Standing Matters: Councillor Information Correspondence

From the Chief Executive Officer, tabling a list of significant and relevant correspondence for Councillors and public information.

(Res-2022-10-252)

Moved Cr Smith seconded Cr Martin

That Council receives the Councillor Information Correspondence Report, as presented.

CARRIED 7/0

11.2 Standing Matters: Calendar of Events

Calendar of Events, Upcoming Meetings and Conferences for Councillors

(Res-2022-10-253)

Moved Cr Emslie seconded Cr Martin

That Council receives the Calendar of Events for information.

CARRIED 7/0

11.3 2023 Council Meeting Dates

Consideration of the timing and location of the Council Ordinary Meetings for the 2023 calendar year.

(Res-2022-10-254)

Moved Cr Hatch seconded Cr Nunn

That pursuant to section 254B(1) of the Local Government Regulation 2012, Council adopts the following Council Meetings for 2023:

Date	Meeting Type	Place	Time
<i>Wed 25 January 2023</i>	<i>Ordinary Meeting</i>	<i>Longreach Civic Centre</i>	<i>9.00am</i>
<i>Thurs 16 February 2023</i>	<i>Ordinary Meeting</i>	<i>Ilfracombe Recreation Centre</i>	<i>9.00am</i>
<i>Thurs 16 March 2023</i>	<i>Ordinary Meeting</i>	<i>Longreach Civic Centre</i>	<i>9.00am</i>
<i>Thurs 20 April 2023</i>	<i>Ordinary Meeting</i>	<i>Longreach Civic Centre</i>	<i>9.00am</i>
<i>Thurs 18 May 2023</i>	<i>Ordinary Meeting</i>	<i>Town Hall, Isisford</i>	<i>9.00am</i>
<i>Thurs 15 June 2023</i>	<i>Ordinary Meeting</i>	<i>Longreach Civic Centre</i>	<i>9.00am</i>
<i>Thurs 20 July 2023</i>	<i>Ordinary Meeting</i>	<i>Town Hall, Yaraka</i>	<i>9.30am</i>

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<i>Date</i>	<i>Meeting Type</i>	<i>Place</i>	<i>Time</i>
<i>Thurs 17 August 2023</i>	<i>Ordinary Meeting</i>	<i>Ilfracombe Recreation Centre</i>	<i>9.00am</i>
<i>Thurs 14 September 2023</i>	<i>Ordinary Meeting</i>	<i>Longreach Civic Centre</i>	<i>9.00am</i>
<i>Thurs 26 October 2023</i>	<i>Ordinary Meeting</i>	<i>Longreach Civic Centre</i>	<i>9.00am</i>
<i>Thurs 16 November 2023</i>	<i>Ordinary Meeting</i>	<i>Town Hall, Isisford</i>	<i>9.00am</i>
<i>Thurs 14 December 2023</i>	<i>Ordinary Meeting</i>	<i>Longreach Civic Centre</i>	<i>9.00am</i>

CARRIED 7/0

11.4 Annual Review - Local Disaster Management Plan

Consideration of the reviewed Longreach Regional Council Local Disaster Management Plan.

(Res-2022-10-255)

Moved Cr Martin seconded Cr Nunn

That pursuant to section 80(1)(b) of the Disaster Management Act 2003, the Longreach Regional Council Disaster Management Plan and Local Essential Supply Assessment Guideline, be adopted, as presented.

CARRIED 7/0

11.5 Workplace Health & Safety Update Report - September 2022

This report provides a summary of Council's health and safety performance as at 30 September 2022, highlighting issues, risk and opportunities impacting the on employee health and safety in the workplace.

(Res-2022-10-256)

Moved Cr Hatch seconded Cr Smith

That:

- 1. Council accepts the Workplace Health & Safety Update Report for period ending 30 September 2022, as presented.*
- 2. The Acting Chief Executive Officer be directed to review the Workplace Health & Safety Update Report and further report to Council.*

CARRIED 7/0

11.6 Organisational Structure 2022-2023

Consideration of the adoption of the current Organisational Structure 2022-2023.

(Res-2022-10-257)

Moved Cr Nunn seconded Cr Emslie

That pursuant to section 196 of the Local Government Act 2009, Council adopts the Revised Organisational Structure, as presented.

CARRIED 7/0

11.7 Information Report - Governance

This report provides an update on a range of activities that have occurred during the month of September for the Governance Department.

(Res-2022-10-258)

Moved Cr Bignell seconded Cr Emslie

That Council receives the Governance information report as presented.

CARRIED 7/0

12 Reception and Consideration of Director Corporate Services Report

Consideration was given to the Director Corporate Services Report.

12.1 Monthly Financial Statements

Consideration of the financial statements for the period ending 30 September 2022.

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(Res-2022-10-259)

Moved Cr Nunn seconded Cr Bignell

That the monthly financial statements for the period ending 30 September 2022 be adopted, as presented.

CARRIED 7/0

12.2 Information Report - Corporate Services

This report provides an update on a range of activities that has occurred during the month of September 2022 for the Corporate Services Department.

(Res-2022-10-260)

Moved Cr Martin seconded Cr Bignell

That Council receives the Corporate Services information report, as presented.

CARRIED 7/0

The meeting adjourned for Morning Tea 10:28am.

The meeting returned at 10:51am with all present prior to the adjournment in attendance with the exception of Mr Brett Walsh.

Attendance: Mr Brett Walsh returned to the Meeting at 10:54 am.

13 Reception and Consideration of Director Community and Cultural Services Report

Consideration was given to the Director Community and Cultural Services Report.

13.1 Mayoral Donations - October 2022

Considerations of applications received for the month of October 2022 in accordance with the Mayoral Donation Policy 11.02.

(Res-2022-10-261)

Moved Cr Hatch seconded Cr Bignell

That Council endorses the allocation of funds from the Mayoral Donation Program, in accordance with the Mayoral Donations Policy No. 11.02, as contained in the report and in the following table:

<i>Organisation/ Individual</i>	<i>Event/Project Activity</i>	<i>Event Date</i>	<i>Grant Approved</i>
<i>Erika Holland</i>	<i>13 – 19 years North West Athletics Team</i>	<i>13 – 16 October 2022</i>	<i>\$350.00</i>
<i>Jackarra Jones</i>	<i>13 – 19 years North West Athletics Team</i>	<i>13 – 16 October 2022</i>	<i>\$350.00</i>
<i>Jozette Jones</i>	<i>13 – 19 years North West Athletics Team</i>	<i>13 – 16 October 2022</i>	<i>\$350.00</i>
<i>Lara Palmer</i>	<i>13 – 19 years North West Athletics Team</i>	<i>13 – 16 October 2022</i>	<i>\$350.00</i>
		<i>TOTAL</i>	<i>\$1,400.00</i>

CARRIED 7/0

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13.2 Community Donations - October 2022

Consideration of the Community Donations applications received in October in accordance with the Community Donations Policy No. 11.06.

(Res-2022-10-262)

Moved Cr Nunn seconded Cr Bignell

That Council endorses the allocation of funds from the Community Donations Program as contained in the following table, in accordance with the Community Donations Policy No. 11.07:

Organisation/ Name	Event/Activity	Grant Requested	Grant Approved	Conditions of approval/Payment
Congregation of CWQ UCA Longreach on behalf of Longreach Churches Together	Longreach Churches Together Community Carols 2022	Financial \$3,665.00 Total \$3,665.00	Financial \$3,665.00 Total \$3,665.00	Nil
		TOTAL \$3,665.00	TOTAL \$3,665.00	

CARRIED 7/0

13.3 Sponsorship - October 2022

Consideration for Sponsorship application received for the month of October 2022, in accordance with Council's Sponsorship Policy No. 11.07.

(Res-2022-10-263)

Moved Cr Hatch seconded Cr Martin

That Council endorses the allocation of funds from the Sponsorship Program as contained in the following table, in accordance with the Sponsorship Policy No 11.07:

Organisation	Event/Project Activity	Event Date	Grant Approved	Conditions of Approval/Payment
Opera Queensland	Festival of Outback Opera	20-22 May 2023	Financial \$10,000.00 In-Kind \$3,343.30 3x days hire Civic Centre \$1,909.50 1x day hire Showgrounds \$1,060.60 2x gazebo hire 3 days \$210.00 2x portable stage \$163.20 Total \$13,343.30	NIL
		TOTAL	\$13,343.30	

CARRIED 7/0

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13.4 Regional Arts Development Fund (RADF) Advisory Committee Meeting and Recommendations

Consideration of the minutes and recommendations of the Regional Arts Development Fund (RADF) Committee meeting held on Thursday 06 October 2022.

(Res-2022-10-264)

Moved Cr Nunn seconded Cr Hatch

That Council approves the recommendations of the Regional Arts Development Fund Committee from the meeting held 6 October 2022, being:

- a) That the Minutes of the Regional Arts Development Fund Committee held on Thursday 06 October 2022, be received;*
- b) That pursuant to section 265 of the Local Government Regulation 2012, that the Committee approves the application by Mary Killeen for the 'Yaraka Photography Workshop' project to the value of \$3,699.60;*
- c) That pursuant to section 265 of the Local Government Regulation 2012, that the Committee approves the application by Yaraka Sports and Progress Association for the 'Furniture Restoration Workshop' project to the value of \$3,327.00*
- d) That Round Three for the 22/23 financial year be opened Friday 14 October 2022 and closed Friday 20 January 2023; and*
- e) That the next RADF committee meeting be held on Tuesday 7 February 2022.*

CARRIED 7/0

13.5 Longreach Park and Streetscape Infrastructure Manual

Consideration of a Park and Streetscape Infrastructure Manual

(Res-2022-10-265)

Moved Cr Hatch seconded Cr Smith

That Council adopts the Longreach Park and Streetscape Infrastructure Manual, as presented and amended.

CARRIED 7/0

13.6 Referral Agency Assessment Application (Alternative Siting Assessment) - 146 Kingfisher Street, Longreach

Consideration of a Referral Agency Assessment Application for an alternative siting assessment lodged with Council on 16 September 2022, for an access ramp to be constructed on land located at 146 Kingfisher Street, Longreach and described as Lot 232 on L3576.

(Res-2022-10-266)

Moved Cr Martin seconded Cr Bignell

That pursuant to section 32 and 33 of the Building Act 1975, Planning Act 2016 and schedule 9, table 3 of the Planning Regulations 2017, the access ramp at 146 Kingfisher Street, Longreach and formally described as Lot 232 on L3576, be approved to be constructed with a 1.3m setback from the Kingfisher Street road boundary, as per the attached site plan and the recommendation from Council's Building Certifier.

CARRIED 7/0

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13.7 Information Report - Community & Cultural Services

This report provides an update on a range of activities that has occurred during the month of August for the Community & Cultural Services Department.

(Res-2022-10-267)

Moved Cr Nunn seconded Cr Smith

That Council receives the Community & Cultural Services information report, as presented.

CARRIED 7/0

14 Reception and Consideration of Director Infrastructure Services Report

Consideration was given to the Director Infrastructure Services Report.

14.1 Re-location of the Long Distance Coach Stop in Longreach

Council to consider the re-location of the Long Distance Coach Stop in Longreach.

(Res-2022-10-268)

Moved Cr Hatch seconded Cr Smith

That Council:

- 1. Direct the Acting Chief Executive Officer to further investigate options for the relocation of the Long Distance Coach Stop in Longreach; and*
- 2. Further discussions be held with the Department of Transport and Main Roads concerning this matter.*

CARRIED 7/0

14.2 Asphalt overlay Eagle Street and Magpie Lane

Council to consider the Tender Responses, for the asphalt overlay on Eagle Street between Landsborough Highway and Pelican Street round-a-bouts and the asphalt overlay on Magpie Lane, between Duck and Swan Streets, inclusive of the intersections.

(Res-2022-10-269)

Moved Cr Bignell seconded Cr Martin

That pursuant to section 226 of the Local Government Regulation 2012 Council accepts the Tender from Fulton Hogan (Qld) Pty Ltd, for the asphalt overlay on Eagle Street between Landsborough Highway and Pelican Street round-a-bouts and the asphalt overlay on Magpie Lane, between Duck and Swan Streets inclusive of the intersections, for the amount of \$791,950.39 (Ex- GST).

CARRIED 7/0

14.3 Information Report - Infrastructure Services

This report provides an update on a range of activities that has occurred during the month of September for the Infrastructure Department.

(Res-2022-10-270)

Moved Cr Bignell seconded Cr Smith

That Council receives the Infrastructure Information Report, as presented.

CARRIED 7/0

15 Late Items

15.1 Appointment of Acting Chief Executive Officer

Advice to Council regarding the appointment of Acting Chief Executive Officers, following the resignation of Council's recently appointed Chief Executive Officer, Mr Dirk Dowling.

(Res-2022-10-271)

Moved Cr Martin seconded Cr Nunn

That pursuant to section 195 of the Local Government Act 2009 Council:

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1. *Retrospectively endorse the appointment of Mr Mark Watt to the role of Acting Chief Executive Officer effective 17 October 2022 to 28 October 2022;*
2. *Appoint Mr Brett Walsh to the role of Acting Chief Executive Officer effective 29 October 2022; and*
3. *Authorise the Mayor to negotiate a contract and terms of engagement with the appointees and their representatives.*

CARRIED 7/0

Attendance: Councillor Hatch left the Meeting at 11:51 am.

16 Closed Matters

(Res-2022-10-272)

Moved Cr Martin seconded Cr Bignell

That pursuant to section 242J(1) of the Local Government Regulation 2012 the meeting be closed at 11:52am to discuss the following matters, which are considered confidential for the reasons indicated.

Ilfracombe Post Office - Expressions of Interest

This report is considered confidential in accordance with section 275(1) g, of the Local Government Regulation 2012, as it contains information relating to: negotiations relating to a commercial matter involving the council for which a public discussion would be likely to prejudice the interests of the council.

CARRIED 6/0

Council out of Closed Session

(Res-2022-10-273)

Moved Cr Martin seconded Cr Smith

That Council move out of Closed Session at 12:01pm to vote on Item 16.1

CARRIED 6/0

16.1 Ilfracombe Post Office - Expressions of Interest

Consideration of submissions to the Expression of Interest process in the potential sale of the Ilfracombe Post Office, and consideration of next steps.

(Res-2022-10-274)

Moved Cr Smith seconded Cr Nunn

That Council:

1. *In accordance with section 227 and 228(7)(a) of the Local Government Regulation 2012, invite the shortlisted respondents to tender for the sale of the land and infrastructure located at Lot 2 Main Avenue Ilfracombe, being Lot 2 on SP159868 with the inclusion of special conditions within the Contract of Sale that the Australia Post licence be included in the transaction, and, to the extent applicable, including the business assets used in the conduct of the postal operations from that premises; and,*
2. *Delegates to the Chief Executive Officer, pursuant to section 257(1)(b) of the Local Government Act 2009, power to do all things necessary to*
 - i. *finalise and advertise appropriate Request for Tender documents that include a contract of sale for the transaction described in paragraph (1) of this resolution;*
 - ii. *establish a panel to evaluate tenders;*
 - iii. *generally conduct the procurement process for the transaction described in paragraph (1) of this resolution, on the basis that the evaluation panel will consider tenders received and make a recommendation to a subsequent Council meeting.*

CARRIED 6/0

Councillors Rayner, Nunn, Smith, Emslie, Bignell and Martin voted in favour of the motion.

Attendance: Councillor Hatch returned to the Meeting at 12:03 pm.

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17 Closure of Meeting

There being no further business, the meeting was closed at 12:03pm

Minutes Certificate

These minutes are unconfirmed.

Cr AC Rayner
Mayor

Mark Watt
Acting Chief Executive Officer