



# Longreach Regional Council

Ilfracombe Isisford Longreach Yaraka

**Address all correspondence to:**  
**Chief Executive Officer**  
**PO Box 144, Ilfracombe QLD 4727**  
**Tel:** (07) 4658 4111 | **Fax:** (07) 4658 4116  
**Email:** [assist@longreach.qld.gov.au](mailto:assist@longreach.qld.gov.au)  
ABN: 16 834 804 112

20 October 2022

Dear Councillors

**Re: Meeting Notice for Council Meeting to be held on 27 October 2022**

Notice is hereby given that the Council Meeting of the Longreach Regional Council will be held in the Council Boardroom, 96a Eagle Street, Longreach on Thursday 27 October 2022 commencing at 9.00am.

The Briefing Session for this meeting will be held in the Fairmount (East) room on Tuesday 25 October 2022 commencing at 9:00am.

Your attendance at these meetings is requested.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Mark Watt'.

Mr Mark Watt  
Chief Executive Officer

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# LONGREACH REGIONAL COUNCIL ORDINARY MEETING AGENDA

**Thursday 27 October 2022**

*Civic Centre, 96a Eagle Street, Longreach*

- 1. Opening of Meeting**
- 2. Prayer**
- 3. Consideration of Leave of Absence**
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**LONGREACH REGIONAL COUNCIL  
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**Minutes of the Longreach Regional Council Ordinary Meeting  
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**1. OPENING OF MEETING**

**LOCAL GOVERNMENT ACT 2009 – PRINCIPLES**

Local government is required to adhere to the following high level principles contained in *section 4 of the Local Government Act*:

The *local government principles* are:

- (a) Transparent and effective processes, and decision-making in the public interest; and
- (b) Sustainable development and management of assets and infrastructure, and delivery of effective services; and
- (c) Democratic representation, social inclusion and meaningful community engagement; and
- (d) Good governance of, and by, local government; and
- (e) Ethical and legal behaviour of councillors and local government employees.

**DECISIONS, BASED ON RECOMMENDATIONS, PROVIDE FOR THE FOLLOWING COUNCIL ACTIONS:**

**Recognise** There is an issue and Council recognises that but usually can't do much about it.  
Financial cost (no cost).

**Advocate** Council will take up the issue on behalf of the community and usually get someone else to do something about it (some cost/minimal cost).

**Partner** Council partners with another organisation/agency to jointly do something about the issue (half cost).

**Deliver** Council is the deliverer of the program/solution, usually funds it etc. This is normally a standard Council responsibility in service delivery (full cost).

Council's risk management processes are based around the following principles:

**Risk Identification:** Identify and prioritise reasonably foreseeable risks associated with activities, using the agreed risk methodology.

**Risk Evaluation:** Evaluate those risks using the agreed Council criteria.

**Risk Treatment / Mitigation:** Develop mitigation plans for risk areas where the residual risk is greater than our tolerable risk levels.

**Risk Monitoring and Reporting:** Report risk management activities and risk specific information in accordance with the risk protocols.

The Risk Matrix below is used to assess the likelihood and consequence of any risk to Council, to then identify any necessary treatment actions. This matrix will also be used to assess any risk identified in Council's reports:

Likelihood	Consequence				
	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain 5	Medium 5	High 10	High 15	Extreme 20	Extreme 25
Likely 4	Medium 4	Medium 8	High 12	High 16	Extreme 20
Possible 3	Low 3	Medium 6	Medium 9	High 12	High 15
Unlikely 2	Low 2	Low 4	Medium 6	Medium 8	High 10
Rare 1	Low 1	Low 2	Medium 3	Medium 4	Medium 5

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**OUR VISION, MISSION AND VALUES**

***Vision:***

The communities of the Longreach Region, with their individual identities and a proud heritage, will be characterised by their cohesive and inclusive nature, making the region a location of choice for business investment and outback living. Reaching a population of 5,500 by 2027, the Longreach Region will be characterised by strong communities and a vibrant economy driven by skills and innovation in a diversity of traditional and new industries.

***Mission:***

Council's Mission is to deliver decisive leadership in making locally-responsive, informed and responsible decisions, providing the highest-quality services and facilities to all communities of the Longreach Region.

***Values:***

Our values govern the actions of Council and how it serves the communities of Ilfracombe, Isisford, Longreach and Yaraka. Our eight core values are:

1. A Safe and Healthy Work Environment
2. Inclusiveness and Respect
3. Consistency and Fairness
4. Teamwork and Staff Development
5. Performance and Value for Money
6. Leadership and Collaboration
7. Sustainability
8. Forward-looking

2. **PRAYER** – Reverend Jenny Coombes, Uniting Church Longreach

3. **CONSIDERATION OF LEAVE OF ABSENCE**

4. **DECLARATION OF ANY PRESCRIBED / DECLARABLE CONFLICTS OF INTEREST BY COUNCILLORS AND SENIOR COUNCIL OFFICERS**

4.1 **Declaration of Prescribed Conflicts of Interest on any Item of Business**

Pursuant to section 150EG, 150EH, 150EI, 150EJ, 150EK, 150EL and 150EM of the *Local Government Act 2009*, a Councillor who has a prescribed conflict of interest in a matter must notify Council of the potential benefit or loss, and if applicable, provide the name of the related person and their relationship with them. They may not participate in a decision relating to the matter and must leave the meeting.

4.2 **Declaration of a Declarable Conflict of Interest on any Item of Business**

Pursuant to section 150EN, 150EO, 150EP, 150EQ, 150ER, 150ES and 150ET of the *Local Government Act 2009*, a Councillor who has a declarable conflict of interest in a matter must notify Council of the nature of the interest, if applicable, name of the related person, the relationship to them, and the nature of the interest, and/or the value and date of any gift received.

The Councillor may voluntarily leave the meeting and not participate in a decision relating to the matter or;

Other Councillors may vote on this matter and decide if;

- (a) the Councillor must leave the meeting and not participate in a decision relating to the matter;  
or
- (b) the Councillor may remain in the meeting and participate in a decision relating to the matter.

5. **CONFIRMATION OF MINUTES**

5.1 Council - 15 September 2022

# **LONGREACH REGIONAL COUNCIL**



## **Ordinary Meeting**

**Thursday 15 September 2022**

**UNCONFIRMED MINUTES**

**Minutes of the Longreach Regional Council Ordinary Meeting  
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**1 Opening of Meeting and Acknowledgement of Country**

The Mayor declared the meeting open at 9:27am

*"We acknowledge the Traditional Owners of the land on which we meet today, and we acknowledge elders past, present and future."*

**2 Prayer**

Pastor Steve Cavill, Outback Aerial Mission, opened the meeting with a prayer.

A minute's silence was held for Queen Elizabeth II passing.

**PRESENT**

**Councillors**

Mayor

Cr AC Rayner

Deputy Mayor

Cr LJ Nunn

Cr DJ Bignell

Cr AJ Emslie

Cr TM Hatch

Cr TJ Martin

Cr TFB Smith

**Officers**

Chief Executive Officer

Mr Dirk Dowling

Acting Director of Corporate Services

Mrs Kimberley Dillon

Director of Community and Cultural Services

Ms Lisa Young

Director of Infrastructure Services

Mr Roger Naidoo

Chief Financial Officer

Mr David Wilson

Human Resources and Workplace Health and  
Safety Manager

Ms Grace Jones

Executive Officer, Economic Development and  
Public Affairs

Mr Simon Kuttner

Executive Officer, Tourism

Ms Tanya Johnson

Executive Assistant to Chief Executive Officer,  
Mayor and Councillors

Ms Calie McLachlan

**Public Gallery**

**Apologies**

Nil

**3 Consideration of Leave of Absence**

Nil

**4 Declaration of any Prescribed / Declarable Conflicts of Interest by Councillors and Senior Council Officers**

**4.1 Declaration of Prescribed Conflicts of Interest on any Item of Business**

Pursuant to section 150EG, 150EH, 150EI, 150EJ, 150EK, 150EL and 150EM of the *Local Government Act 2009*, a Councillor who has a prescribed conflict of interest in a matter must notify Council of the potential benefit or loss, and if applicable, provide the name of the related person and their relationship with them. They may not participate in a decision relating to the matter and must leave the meeting.

*No declarations were made during this point of the meeting.*

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**4.2 Declaration of a Declarable Conflict of Interest on any Item of Business**

Pursuant to section 150EN, 150EO, 150EP, 150EQ, 150ER, 150ES and 150ET of the *Local Government Act 2009*, a Councillor who has a declarable conflict of interest in a matter must notify Council of the nature of the interest, if applicable, name of the related person, the relationship to them, and the nature of the interest, and/or the value and date of any gift received.

The Councillor may voluntarily leave the meeting and not participate in a decision relating to the matter or;

Other Councillors may vote on this matter and decide if;

- (c) the Councillor must leave the meeting and not participate in a decision relating to the matter;  
or
- (d) the Councillor may remain in the meeting and participate in a decision relating to the matter.

*No declarations were made during this point of the meeting.*

**5 Confirmation of Minute**

**5.1 Council - Thursday 18 August 2022**

*(Res-2022-09-231)*

*Moved Cr Martin seconded Cr Smith*

*That the Minutes of the Council meeting held on Thursday 18 August 2022, be confirmed.*

*CARRIED 7/0*

**6 Mayoral Report**

The Mayor provided a verbal report on matters addressed by him since the last meeting.

Attended the opening of a new training room at the State Emergency Services (SES) building was undertaken with support from Cr Tracy Hatch, Cr Dale Bignell and Mr Simon Kuttner. SES staff gave demonstrations on chain saw operations and were well supported by SES staff from Blackall and Isisford.

Over the last month a number of fund raising rallies have visited Longreach and stayed for one or more nights helping inject funds into the local economy. These included the Variety Bash, Long Drive for Drought, Black Dog Ride, Poker Run and The Postie Bikes. The Mayor met and spoke to all the groups except the Postie Bikes.

Council was represented at the Remote Area Planning and Development Board (RAPAD) in Birdsville by the Mayor, who chaired the meeting. The Chief Executive Officer (CEO) was also in attendance.

Met with Glenn Price Chief Executive Officer of Connecting Communities Australia who completed a painting project at the old Isisford Hospital.

Completed a Masterclass session in Disaster Management along with other Longreach Regional Council staff.

Organised an Exotic Disease information and awareness session for key local agency and primary producers. The Queensland Chief Veterinary Officer attended via zoom and gave an update on the major diseases posing a risk to Queensland Agriculture.

Served as a panel member for Queensland Police Services (QPS) on the appointment of Officer in Charge Longreach.

The Local Government Association of Queensland (LGAQ) hosted a virtual meeting with Mayors from across Queensland to discuss Domestic Violence matters.

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Attended a Qantas zoom meeting on the Centenary celebrations of the first Qantas mail run from Charleville to Longreach and Cloncurry which is scheduled for Wednesday 2 November 2022.

Chaired the Local Disaster Management Group meeting which involved planning for the forecast above average wet season. In the same week, also attended the District Disaster Management Group meeting which looks at regional disaster planning and preparation.

Had discussions with interested private and consortium groups interested in acquiring all or parts of the Longreach Pastoral College.

Gave interviews to ABC, 4LG and the Longreach Leader on key Council matters over the last month.

**7 Councillor Requests**

Nil

**8 Notices of Motion**

Nil

**9 Petitions**

Nil

**10 Deputations**

Nil

**11 Reception and Consideration of Chief Executive Officer's Report**

Consideration was given to the Chief Executive Officer's Report

**11.1 Standing Matters: Councillor Information Correspondence**

From the Chief Executive Officer, tabling a list of significant and relevant correspondence for Councillors and public information.

*(Res-2022-09-232)*

*Moved Cr Hatch seconded Cr Emslie*

*That Council receive the Councillor Information Correspondence Report as presented.*

*CARRIED 7/0*

Cr Bignell thanked the CEO on behalf of the Isisford Community for following up on the Dinosaur Project at the Outer Barcoo Interpretation Centre. Cr Bignell noted it has been a long process and the community had been requesting updates. The CEO stated he would continue to progress this project.

**11.2 Standing Matters: Calendar of Events**

Calendar of Events, Upcoming Meetings and Conferences for Councillors

*(Res-2022-09-233)*

*Moved Cr Martin seconded Cr Nunn*

*That Council receive the Calendar of Events for information.*

*CARRIED 7/0*

The CEO highlighted the Police Remembrance day as an important event he would be attending.

The Mayor requested that community events are included in the council report moving forward. Cr Nunn noted that the Local Government Association of Queensland would be holding an Elected Member Updated (EMU) on Tuesday 20 September 2022 commencing at 9:00am. Councillors and the Executive Leadership Team have been invited to attend.

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**11.3 Amendments to Standing Orders Policy**

Consideration of minor amendments to the Standing Orders for Council Meeting Policy No. 3.2 to include new section and reports.

*(Res-2022-09-234)*

*Moved Cr Emslie seconded Cr Smith*

*That Council adopts the updated Standing Orders of Council Meetings Policy No. 3.2 as presented.*

*CARRIED 7/0*

Cr Emslie requested that policies brought to future Council Meetings have changes in the document highlighted.

**11.4 Actions from previous Council Meetings**

Outstanding actions from previous Council Meetings as at 31 August 2022.

*(Res-2022-09-235)*

*Moved Cr Hatch seconded Cr Nunn*

*That Council receives and notes outstanding actions from previous Council Meetings as at 31 August 2022.*

*CARRIED 7/0*

**11.5 Workplace Health & Safety Update Report - August 2022**

This report provides a summary of Council's health and safety performance as at 31 August 2022, highlighting issues, risk and opportunities impacting the on employee health and safety in the workplace.

*(Res-2022-09-236)*

*Moved Cr Bignell seconded Cr Martin*

*That Council accept the Workplace Health & Safety Update Report for period ending 31 August 2022, as presented.*

*CARRIED 7/0*

Cr Nunn made comment that it was great to hear Council was investing in safety culture training for staff and thanked the Human Resources and Workplace Health and Safety Manager, Ms Grace Jones for the detailed safety report. Mayor Rayner endorsed Cr Nunn's comments.

**11.6 Information Report - Governance**

This report provides an update on a range of activities that have occurred during the month of August for the Governance Department.

*(Res-2022-09-237)*

*Moved Cr Martin seconded Cr Bignell*

*That Council receive the Governance information report as presented.*

*CARRIED 7/0*

Cr Smith queried what commission percentage is received for tour bookings and the response was generally 10% from Tourism providers. Cr Smith also requested camping fee totals be reported on a monthly basis.

Cr Martin welcomed the Executive Officer of Tourism (EOT), Ms Tanya Johnson to Council and asked why Council does not charge a commission to the Longreach School of Distance Education. Cr Martin also questioned if Council would consider raising the commission percentage year on year.

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Cr Martin requested that the EOT provide a list of tourism memberships, events and campaigns that are planned for the next twelve months. Cr Martin also questioned what marketing Council is currently engaged in and a breakdown on our involvement with each organisation.

Cr Martin asked if Queensland Rail is considering to promote the 2 for 1 tickets next season.

Cr Nunn welcomed the EOT and congratulated her on trialling the opening of the Longreach Powerhouse Museum on a Saturday as it is a valuable tourism asset. Cr Nunn also complimented the Director of Community and Cultural Services(DCCS), Mrs Lisa Young and the EOT on the Garden at the Longreach Powerhouse Museum.

Cr Rayner left the Meeting at 10:10 AM.

Cr Rayner returned to the Meeting at 10:11 AM.

The EOT provided Councillors with an update on the Dinosaur replica for the Outer Barcoo Interpretation Centre. The replica was completed in 2019 by the University of Queensland, however cannot be released until Professor Salisbury publishes his research. The final placement of the Dinosaur is stage three after the Isisford Bulldog Fish and Isisfordia Duncani Cretaceous Crocodilian.

The University of Queensland have asked for several extensions citing various reasons for the delay. Catherine Sweeney has stepped in to assist Professor Salisbury in the completion of this project and has drafted a letter stating that the Longreach Regional Council have asked for an extension. This is not the case, the wording is not exactly correct. The University of Queensland have requested the extension requiring Council to sign off on this.

Professor Salisbury will coordinate the final installation of the Dinosaur and was hoping for this to coincide with a launch of the completed project in April 2023.

Cr Smith questioned why Council was unable to receive the replica model until the research has been completed, and what budget had been allocated in total for this project. The EOT confirmed it was approximately \$50,000 to date.

The CEO stated that as part of the process the research must be published prior to Council receiving the replica.

Cr Martin requested that mud-map signage be updated to include new points of interest, as previously requested by Cr Bignell. The EOT said this would be looked at in the future and provided an update on the signage at Oma Waterhole and Barcoo camping areas.

Cr Bignell stated that there had been discussions on where the mud-map would be located, with the suggestion of relocating it to the new BBQ area in Whitman's Memorial Park as opposed to the Outer Barcoo Interpretation Centre. It was recommended it be moved so that it would be more accessible to the public.

Cr Nunn asked for an update on the Liveability Project from the Executive Officer, Economic Development and Public Affairs (EOEDPA), Mr Simon Kuttner. The EOEDPA noted a brief was being prepared for the CEO to progress the project.

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Cr Smith requested an update on the GroWQ organisation. Mayor Rayner noted GroWQ would hold an AGM shortly but have been deregistered from the Australian Securities and Investment Commission (ASIC). The CEO said he had suggested GroWQ coordinate with solicitors moving forward. Cr Smith also queried what funds the organisation had. The CEO said the organisation had approximately \$20,000 remaining, but some of that could be grant funds.

Cr Hatch made mention of the new domain names being released for purchase without a dot-com suffix. The EOEDPA said LGAQ had raised the importance of having this registered as soon as possible. The EOEDPA noted an email would be sent out to stakeholders that may also be effected by this.

The Mayor provided an update on the award Council received for the Covid Care Packs provided by Council with Get Ready funding. A suggestion was made to write a letter to a previous employee, Ms Donna Rowlands, who was the lead in this project.

The meeting adjourned for Morning Tea 10:21am.

The meeting returned at 11:05am with all present prior to the adjournment in attendance.

## **12 Reception and Consideration of Director Corporate Services Report**

Consideration was given to the Director Corporate Services Report

### **12.1 Monthly Financial Statements**

Consideration of the financial statements for the period ending 31 August 2022:

*(Res-2022-09-238)*

*Moved Cr Hatch seconded Cr Emslie*

*That the monthly financial statements for the period ending 31 August 2022, be adopted, as presented.*

*CARRIED 7/0*

The Chief Financial Officer (CFO), Mr David Wilson explained the difference in employee costs from the last Financial Year being that there was an accounting adjustment allocating wages to services and projects in the prior year that reduced the August 2021 year-to-date amount.

Cr Nunn asked for further information on the 2% staff wage increase. The CFO explained this was agreed by the CEO to provide the increase to employees while the Enterprise Bargaining Agreement is being negotiated.

The Mayor asked for clarification in relation to page 86 Longreach Wild Dog Scheme payment where it states Council has paid out its Longreach Wild Dog Exclusion Fence Scheme payments. The CFO clarified that Council has fully repaid the LWDEFS loan # 2 and made a partial repayment of the LWDEFS loan #1 with the excess funds. The Mayor noted that the way page 86 reads may be misleading to the public.

### **12.2 Debt Recovery Policy**

Consideration of the adoption of the Debt Recovery Policy No. 1.12, which was due for its annual review.

*(Res-2022-09-239)*

*Moved Cr Emslie seconded Cr Bignell*

*That Council adopts the Debt Recovery Policy No 1.12, as presented.*

*CARRIED 7/0*

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**12.3 Information Report - Corporate Services**

This report provides an update on a range of activities that has occurred during the month of August 2022 for the Corporate Services Department.

*(Res-2022-09-240)*

*Moved Cr Nunn seconded Cr Martin*

*That Council receive the Corporate Services information report as presented.*

*CARRIED 7/0*

Cr Bignell queried why there was no audit trail on the three purchase orders exceeding the 10% threshold. The Acting Director of Corporate Services (ADCS), Mrs Kimberley Dillon requested to get more information from the Senior Procurement Officer. The DCCS advised this would normally be a purchase order raised for a lower cost item as it is hard to estimate without a quote.

The top 25 suppliers was discussed and the CEO noted that Council is obliged to publish this list and also made note that it has always been available on the Longreach Regional Council website.

Cr Bignell asked why the Barcaldine Regional Council was on the list. The Director of Infrastructure (DIS), Mr Roger Naidoo confirmed that Barcaldine Regional Council was on the top 25 Suppliers list, as the Council is currently the Treasurer for both the RAPAD Water and Sewer Alliance and the Outback Regional Roads and Transport Group.

**13 Reception and Consideration of Director Community and Cultural Services Report**

Consideration was given to the Director Community and Cultural Services Report

**13.1 Community Donations - September 2022**

Consideration of the Community Donations applications received in September in accordance with the Community Donations Policy No. 11.06.

*(Res-2022-09-241)*

*Moved Cr Emslie seconded Cr Hatch*

*That Council endorses the allocation of funds from the Community Donations Program as contained in the following table, in accordance with the Community Donations Policy No. 11.07;*

<b>Organisation/ Name</b>	<b>Event/Activity</b>	<b>Grant Requested</b>	<b>Grant Approved</b>	<b>Conditions of approval/Payment</b>
Longreach Archival and Historical Research Group	Poppy Trail	Financial \$4,500.00	Financial \$4,500.00	Nil
		In-Kind \$500.00	In-Kind \$500.00	
		Total \$5,000.00	Total \$5,000.00	
		<b>TOTAL \$5,000.00</b>	<b>TOTAL \$5,000.00</b>	

*CARRIED 7/0*

Cr Hatch requested this initiative be considered as a budget request item for Ilfracombe, Isisford and Yaraka in the 2022-2023 budget deliberations. Cr Martin, Cr Bignell and Cr Emslie offered to volunteer to assist in the delivery of this project. The DCCS thanked the Councillors for their support.

**13.2 Regional Arts Development Fund (RADF) Advisory Committee Meeting and Recommendations**

Consideration of the minutes and recommendations of the Regional Arts Development Fund (RADF) Committee meeting held on 10 August 2022.

*(Res-2022-09-242)*

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*Moved Cr Hatch seconded Cr Martin*

*That:*

*a) That the Minutes of the Regional Arts Development Fund Committee held on Wednesday 10 August 2022, be received;*

*b) RADF Committee approved the 22/23 budget;*

*c) The RADF Committee approved the 22/23 Council programs, these being:*

- Twinkle in the Moon*
- Wolfgang's Magical Musical Circus*
- Dirty Flame Flash Club*

*d) That pursuant to section 265 of the Local Government Regulation 2012, that Council approves the application by Topology for 'Longreach Stories' project to the value of \$5,000.00;*

*e) That pursuant to section 265 of the Local Government Regulation 2012, that Council approves the application by the Isisford State School P and C for Recorded Dance Lessons to the value of \$3,040.00;*

*f) That Council endorses the opening of RADF Funding Round Two, which was approved and opened on Thursday 11 August 2022. Due to the successful increase of RADF funds for the 22/23 FY the Committee wanted to open round two to ensure applicants have sufficient time to complete applications and receive funds for their project;*

*g) That RADF Round Two opening to be advertised on community Facebook pages, Longreach Leader and the Mayor's column on 4LG. Closure date for RADF Funding Round Two will be on Friday 23 September 2022, this being in time for the Ordinary Council Meeting held on Thursday 27 October 2022.*

*CARRIED 7/0*

Cr Hatch asked how Council has been approved for additional funding from previous years, and what Council will be looking to do with the additional funding. The DCCS explained that the additional \$40,000 could go back into the pools or be used for a Council specific arts project.

Cr Nunn clarified that Council contribution has increased and wanted to ensure we started promotion on Council specific projects. The DCCS mentioned a presentation will be made to Councillors at the October Strategic Round Table Meeting.

### **13.3 Consideration - Local Law**

Consideration of introducing a Subordinate Local Law for the management of the minimum presentation and hygiene standards of Short Term Accommodation.

*(Res-2022-09-243)*

*Moved Cr Smith seconded Cr Bignell*

*That Council directs the CEO to prepare amendments to Council's existing Local Law framework to bring to Council for consideration as soon as practicable.*

*CARRIED 7/0*

The Councillors discussed the proposed local law in detail with a discussion held on understanding if Council has exhausted all avenues before going down this avenue.

Cr Smith stated there is an issue in the community and Council has an obligation to businesses and the community to try to assist and enforce this where possible.

### **13.4 Exemption Certificate for a Class 10a Shed at 159 Wren Street, Longreach**

Consideration of an application for an Exemption Certificate for a 144m<sup>2</sup> shed as the effects of the



**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 15 September 2022 at the Yaraka Town Hall, Yaraka**

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development are minor or inconsequential.

*(Res-2022-09-244)*

*Moved Cr Emslie seconded Cr Hatch*

*That pursuant to Section 46 of the Planning Act 2016, Longreach Regional Council grants an Exemption Certificate for proposed building work assessable against the Planning Scheme for a 144m<sup>2</sup> Class 10 Shed at 159 Wren Street, Longreach, formally described as Lot 110 on L3579.*

*CARRIED 7/0*

**13.5 Referral Agency Assessment Application (Alternative Siting Assessment) - 159 Wren Street, Longreach**

Consideration of a Referral Agency Assessment Application for an alternative siting assessment lodged with Council on 15 August 2022, for a shed to be constructed on land located at 159 Wren Street, Longreach and described as Lot 110 on L3579.

Amendment:

*Moved: Cr Martin Seconded: Cr Bignell*

*That the motion be amended to approve a 3m setback*

*CARRIED 7/0*

The amended Motion becomes the substantive motion

*(Res-2022-09-245)*

*Moved Cr Emslie seconded Cr Bignell*

*That pursuant to section 32 and 33 of the Building Act 1975, Planning Act 2016 and schedule 9, table 3 of the Planning Regulations 2017, the shed at 159 Wren Street, Longreach and formally described as Lot 110 on L3579, be approved to be constructed with a 3m setback from the Finch Lane road boundary, as per the attached site plan and the recommendation from Council's Building Certifier.*

*CARRIED 7/0*

**13.6 Review of Council Facilities (Liquor) Policy**

Consideration of a review of the Council Facilities (Liquor) Policy No 07.01.

*(Res-2022-09-246)*

*Moved Cr Hatch seconded Cr Nunn*

*That Council endorse the Council Facilities (Liquor) Policy No 07-01, as presented.*

*CARRIED 7/0*

**13.7 Information Report - Community & Cultural Services**

This report provides an update on a range of activities that has occurred during the month of August for the Community & Cultural Services Department.

*(Res-2022-09-247)*

*Moved Cr Emslie seconded Cr Martin*

*That Council receive the Community & Cultural Services information report as presented.*

*CARRIED 7/0*

The DCCS provided an update on the Cemetery Plinths replacement works and noted there may be up to two months wait.

The Mayor asked if staff could investigate a garden competition for the region and present back to Council.

**14 Reception and Consideration of Director Infrastructure Services Report**

Consideration was given to the Director Infrastructure Services Report

**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 15 September 2022 at the Yaraka Town Hall, Yaraka**

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**14.1 Grid Replacement Program Update**

This report provides an update on the Grid Replacement Program from the time Council undertook the management of grids and gates in 2017.

*(Res-2022-09-248)*

*Moved Cr Bignell seconded Cr Nunn*

*That Council receive the Grid Replacement Program Update as presented.*

*CARRIED 7/0*

Cr Smith requested the Grid Replacement Program Update be included as a report in the next Land and Pest Management Advisory Committee meeting. The DIS noted it would be included.

**14.2 Information Report - Infrastructure Services**

This report provides an update on a range of activities that has occurred during the month of August for the Infrastructure Department.

*(Res-2022-09-249)*

*Moved Cr Martin seconded Cr Emslie*

*That Council receive the Infrastructure information report as presented.*

*CARRIED 7/0*

Cr Rayner left the Meeting at 12:25 PM.

Cr Rayner returned to the Meeting at 12:27 PM.

**15 Late Items**

**15.1 Longreach Showgrounds - Irrigation Centreline Replacement**

Consideration of replacing the Irrigation Centre-line within the Longreach Showgrounds Oval.

*(Res-2022-09-250)*

*Moved Cr Nunn seconded Cr Smith*

*That Council:*

- 1. authorise Council officers to engage relevant contractor to proceed with the works outlined in the report; and*
- 2. provide in principle approval of \$36,000 and the amount be included for the Longreach Showgrounds Irrigation Centre-line replacement in the October Quarterly budget review.*

*CARRIED 7/0*

**16. Mayoral Minute**

Yaraka Sports & Progress Association Meeting Saturday 10 September 2022

Councillors discussed the items that were raised at the Yaraka Sports and Progress Association Meeting, with the items and outcomes listed below;

**Kiama Park Sports Ground**

Dam By-wash- The DIS to investigate what is required for this project. The CEO has taken this on notice.

Race Track- The CEO noted it would be inspected today.

Kitchen/ Bar pavilion- The CEO would inspect today and will update the Yaraka Sports & Progress Association of these findings.

**Yaraka Hall**

Floor covering in IT room- It was noted a contractor has been engaged to complete this project.

**Yaraka Pool Fence**

**Minutes of the Longreach Regional Council Ordinary Meeting  
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Yaraka Pool Fence- This item was put up in the 22-23 budget but did not get approved. Council to reinspect today.

Emmet- Blackall Road and Isisford Blackall Road

This item was noted.

*Moved Cr Rayner*

**17. Closed Matters**

Nil for this meeting

**18. Closure of Meeting**

There being no further business, the meeting was closed at 12:48pm

**Minutes Certificate**

These minutes are unconfirmed.

\_\_\_\_\_  
Cr AC Rayner  
Mayor

\_\_\_\_\_  
Dirk Dowling  
Chief Executive Officer

**LONGREACH REGIONAL COUNCIL  
ORDINARY MEETING AGENDA**

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- 6. MAYORAL MINUTE**  
To be presented at the Meeting.
- 7. COUNCILLOR REQUESTS**  
None received at time of agenda preparation.
- 8. NOTICES OF MOTION**  
None received at time of agenda preparation.
- 9. PETITIONS**  
None received at time of agenda preparation.
- 10. DEPUTATIONS**  
None received at time of agenda preparation.

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.1 - Standing Matters: Councillor Information Correspondence**

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**11. CHIEF EXECUTIVE OFFICER'S REPORT**

**11.1 Standing Matters: Councillor Information Correspondence**

From the Chief Executive Officer, tabling a list of significant and relevant correspondence for Councillors and public information.

The following correspondence has been received up to Wednesday 19 October 2022:

1. NatO Ceremonies – Australian citizenship ceremonies
2. Queensland Fire and Emergency Services – Queensland State Disaster Risk Report 2021/22
3. Queensland Fire and Emergency Services – Appointment of Assessors under the Fire and Emergency Services Act 1990.
4. Department of Tourism, Innovation and Sport – Project – Queensland’s tourism sector disaster resilience
5. Queensland Reconstruction Authority-Queensland Strategy for Disaster Resilience 2022-27.
6. Australian Local Government Association – 2022 National Roads and Transport Congress
7. Whitman’ Memorial Park & Museum Association Inc. – Fire Plough Display
8. Women’s International League for Peace and Freedom- Seeking an opportunity to address Council on an important international treaty
9. Yaraka Sports & Progress Association Inc. - Yaraka Maintenance Issues at Kiama Park
10. Young Endeavour Youth Scheme – Applications for youth development voyages in STS Young Endeavour sailing
11. South East Queensland Indigenous Chamber of Commerce-Queensland Indigenous Business Expo & Forum
12. Queensland Reconstruction Authority – Local Government Award (Queensland)
13. Queensland Training Ombudsman – Review of VET delivery in Central Queensland and North Queensland Regions
14. Department of Climate Change, Energy, the Environment and Water – Great Artesian Basin Stakeholder Advisory Committee (GABSAC) Meeting
15. Department of State Development, Infrastructure, Local Government and Planning – Housing Summit
16. Waltzing Matilda Centre Winton – Thunderclouds – Final Exhibition for 2022
17. Local Government Managers Australia Queensland- Council Subscription 2022/23
18. Office of the Lord Mayor Brisbane – 14<sup>th</sup> Asia Pacific Cities Summit & Mayors’ Forum ‘Shaping Cities for our Future’
19. Ethan Indigenous – Support for Indigenous Information Technology Procurement in Council

**Appendices**

1. EMA-2022-09-15 NatO Ceremonies - Australian citizenship ceremonies ↓
2. LET-2022-09-01 Queensland State Disaster Risk Report ↓
3. LET-2022-09-02 QFES – Appointment of Assessors under the Fire and Emergency Services Act 1990 ↓
4. LET-2022-09-13 Department of Tourism, Innovation and Sport ↓
5. LET-2022-09-21 Queensland Reconstruction Authority-Queensland Strategy for Disaster Resilience 2022-27 ↓
6. LET- ALGA - 2022 National Roads and Transport Congress ↓
7. LET- 2022-09-20 Whitman’ Memorial Park & Museum Association Inc – Fire Plough Display ↓
8. LET-2022-09-14 Women’s International League for Peace and Freedom- Seeking an opportunity to address Council on an important international treaty ↓

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.1 - Standing Matters: Councillor Information Correspondence**

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9. LET-2022-09-12 Yaraka Sports & Progress Association Inc. - Yaraka Maintenance Issues at Kiama Park [↓](#)
10. LET-2022-09-19 Young Endeavour Youth Scheme – Applications for youth development voyages in STS Young Endeavour sailing [↓](#)
11. EMA-2022-09-14 South East Queensland Indigenous Chamber of Commerce-Queensland Indigenous Business Expo & Forum [↓](#)
12. LET-2022-09-26 Queensland Reconstruction Authority – Local Government Award (Queensland) [↓](#)
13. EMA-2022-09-29 Queensland Training Ombudsman – Review of VET delivery in Central Queensland and North Queensland Regions [↓](#)
14. LET-2022-09-30 Department of Climate Change, Energy, the Environment and Water – Great Artesian Basin Stakeholder Advisory Committee (GABSAC) Meeting [↓](#)
15. LET-2022-10-11 Department of State Development, Infrastructure, Local Government and Planning – Housing Summit [↓](#)
16. LET-2022-09-28 Waltzing Matilda Centre Winton – Thunderclouds – Final Exhibition for 2022 [↓](#)
17. LET-2022-10-04 Local Government Managers Australia Queensland- Council Subscription 2022/23 [↓](#)
18. LET-2022-09-30 Office of the Lord Mayor Brisbane – 14th Asia Pacific Cities Summit & Mayors’ Forum ‘Shaping Cities for our Future’ [↓](#)
19. LET-2022-10-07 Ethan Indigenous – Support for Indigenous Information Technology Procurement in Council [↓](#)

***Recommendation:***

*That Council receive the Councillor Information Correspondence Report as presented.*

**From:** [NatO Ceremonies](#)  
**Subject:** Australian citizenship ceremonies [SEC=OFFICIAL]  
**Date:** Thursday, 15 September 2022 8:40:05 AM  
**Attachments:** [image001.png](#)  
[AEC New Citizens Information Sheet - Enrol to vote.pdf](#)

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**\*\*CAUTION: This email came from outside of Longreach Regional Council - Only open links & attachments you're expecting\*\*.**

### OFFICIAL

Good Morning Citizenship ceremony organisers,  
Please find below updates on important issues regarding Australian citizenship ceremonies.

#### **National Mourning Guidelines / Protocols**

Emails were sent to local councils regarding protocols surrounding the passing of Her Majesty, Queen Elizabeth II on Friday 9<sup>th</sup> and Saturday 10<sup>th</sup> of September. These emails included the National Mourning Guidelines as set by the Department of Prime Minister and Cabinet (PMC). PMC's [website](#) has a host of information regarding protocols including a page for [FAQs](#). If you have questions regarding protocols, please refer to this page. If you cannot find the information you require, please don't hesitate to reach out to your local ceremonies team.

#### **Inviting MPs**

A reminder that when arranging Australian citizenship ceremonies – ceremony organisers must invite all sitting MPs to every ceremony. This includes if there are arrangements in place to share the Presiding officer role or reading of the Minister's message.

#### **Reading of Minister's message**

Ceremony organisers should ensure the Minister's message is read at every Australian citizenship ceremony. [The Australian Citizenship Ceremonies Code](#) (The Code) states: "Where the Minister is not attending, the local Federal Member of Parliament (MP) or Senator should read the Minister's message (regardless of political party). Where no Federal representative is present, the Presiding Officer should read the Minister's message." The message must be read verbatim. Amendments to the message are not permitted.

#### **Updated process for AEC forms**

From 1 October 2022, new citizens will no longer receive pre-filled electoral enrolment forms from the Australian Electoral Commission (AEC). Enrolment forms will be replaced by the attached 'Enrol to vote' information sheet. The information sheet contains a QR code which can be used by new citizens to enrol online. Information sheets will be provided to all new citizens aged 18 years and over and residing in Australia at their citizenship ceremony. The Department of Home Affairs will provide printed information sheets with Australian citizenship certificates. Councils are also encouraged to print posters of the information sheet and place at strategic places around the ceremony venue (entrance, registration table etc). Please note, information sheets must be printed in colour.

Should you have any questions on any of the issues mentioned above or anything else regarding Australian citizenship ceremonies, please don't hesitate to contact your local ceremonies team.

Kind Regards

Citizenship Ceremonies Section  
Citizenship Policy Branch | Citizenship Division  
Social Cohesion & Citizenship Group  
Department of Home Affairs



**OFFICIAL**

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Australian Electoral Commission

# Enrol to vote

Now that you are an Australian citizen, you have a right and a responsibility to enrol and vote in federal, state, territory, and local government elections.



Scan above or visit [aec.gov.au/enrol](https://aec.gov.au/enrol)

## Who must enrol and vote?

Voting in Australia is compulsory. You must enrol and vote if you:

- are 18 years of age or older
- are an Australian citizen, and
- have lived at your current address for at least a month.

If you are 16 or 17, you can enrol now so when you turn 18 you'll be ready to vote.

## What happens if I change my name or address?

You need to update your enrolment with your new details every time you move or change your name.

You can change your details online at [aec.gov.au/enrol](https://aec.gov.au/enrol), call 13 23 26 or visit any AEC office.

## Now I am enrolled, how do I vote?

On election day, you should go to a polling place to vote. A polling official will check that your name is on the electoral roll and give you your ballot papers to fill in. If you can't make it on election day, check early voting options and eligibility on the AEC website.

More information on voting will be available at [aec.gov.au](https://aec.gov.au) at election time or you can call 13 23 26.

## Easy read guides

Easy read guides on how to enrol and vote are at [aec.gov.au/assistance](https://aec.gov.au/assistance)

## More information

For general enrolment and voting information in other languages call:

العربية	Arabic	1300 720 132
မြန်မာစာ	Burmese	1300 290 617
廣東話	Cantonese	1300 720 135
Hrvatski	Croatian	1300 720 136
درى	Dari	1300 290 618
فارسی	Farsi (Persian)	1300 290 619
Ελληνικά	Greek	1300 720 137
Italiano	Italian	1300 720 138
ខ្មែរ	Khmer	1300 720 134
한국어	Korean	1300 720 468
Македонски	Macedonian	1300 720 139
普通话	Mandarin	1300 720 142
język polski	Polish	1300 720 143
Português	Portuguese	1300 720 145
Русский язык	Russian	1300 720 146
Српски	Serbian	1300 720 147
Español	Spanish	1300 720 148
Türkçe	Turkish	1300 720 149
Tiếng Việt	Vietnamese	1300 720 152
Other languages		1300 720 153

If you are deaf or have a hearing or speech impairment, contact us through the National Relay Service:

- TTY users phone 13 36 77 and ask for 13 23 26
- Speak and Listen users phone 1300 555 727 and quote 13 23 26
- Internet relay users connect to the NRS then ask for 13 23 26.

AEC20/1732

[aec.gov.au](https://aec.gov.au) 13 23 26



Authorised by the Electoral Commissioner  
10 Mort Street, Canberra, ACT



File No: QFS/15880  
Ref No: 01938-2022

01 SEP 2022

Councillor Anthony Rayner  
Mayor  
PO Box 144  
ILFRACOMBE QLD 4727



Office of the  
Commissioner

Queensland Fire and  
Emergency Services

Dear Councillor Rayner

I am pleased to inform you of the release of the Queensland State Disaster Risk Report 2021/22 (SDRR). A copy of the report and its executive summary is attached to this letter (**Attachment A**).

The SDRR is an update to the 2017 State Natural Hazard Risk Assessment (SNHRA). It builds on previous work by assessing a broader range of hazards and drivers of risk at the state and regional planning levels. The report also includes a more comprehensive understanding of the effects of climate change on relevant hazards.

The SDRR was developed collaboratively with contributions from 54 entities, including 30 local governments and 24 other government and non-government entities.

This report improves Queensland's understanding of disaster risk and provides information for all entities with disaster management responsibilities to support decision making. It is designed to help inform assessments of disaster risk at the local, district and state levels and provides much of the essential information needed for risk assessments for different hazards in and across the state.

A key advancement of the SDRR since publication of the SNHRA is the prioritisation of hazards at local government, planning region and state levels. These priorities are calculated using pioneering methodologies developed by Queensland Fire and Emergency Services (QFES) that leverage social, economic, spatial, climate and meteorological data to present decision-ready insights.

The report has been developed to better reflect the needs and expectations of end-users, experts and disaster management stakeholders, demonstrating the maturing position of QFES across all areas of disaster management.

A process map that outlines how to use the report for risk identification, assessment and designing risk reduction activities at the local government level has been included (**Attachment B**).

Emergency Services Complex  
125 Kedron Park Road Kedron

GPO Box 1425 Brisbane  
Queensland 4001 Australia

Telephone 13 QGOV  
Website [www.qfes.qld.gov.au](http://www.qfes.qld.gov.au)

ABN 93 035 163 778

I would like to take this opportunity to thank you for your ongoing support in the delivery of QFES' disaster management activities. Collaborative partnerships between state and local government are essential in building resilience to natural disasters under a changing climate.

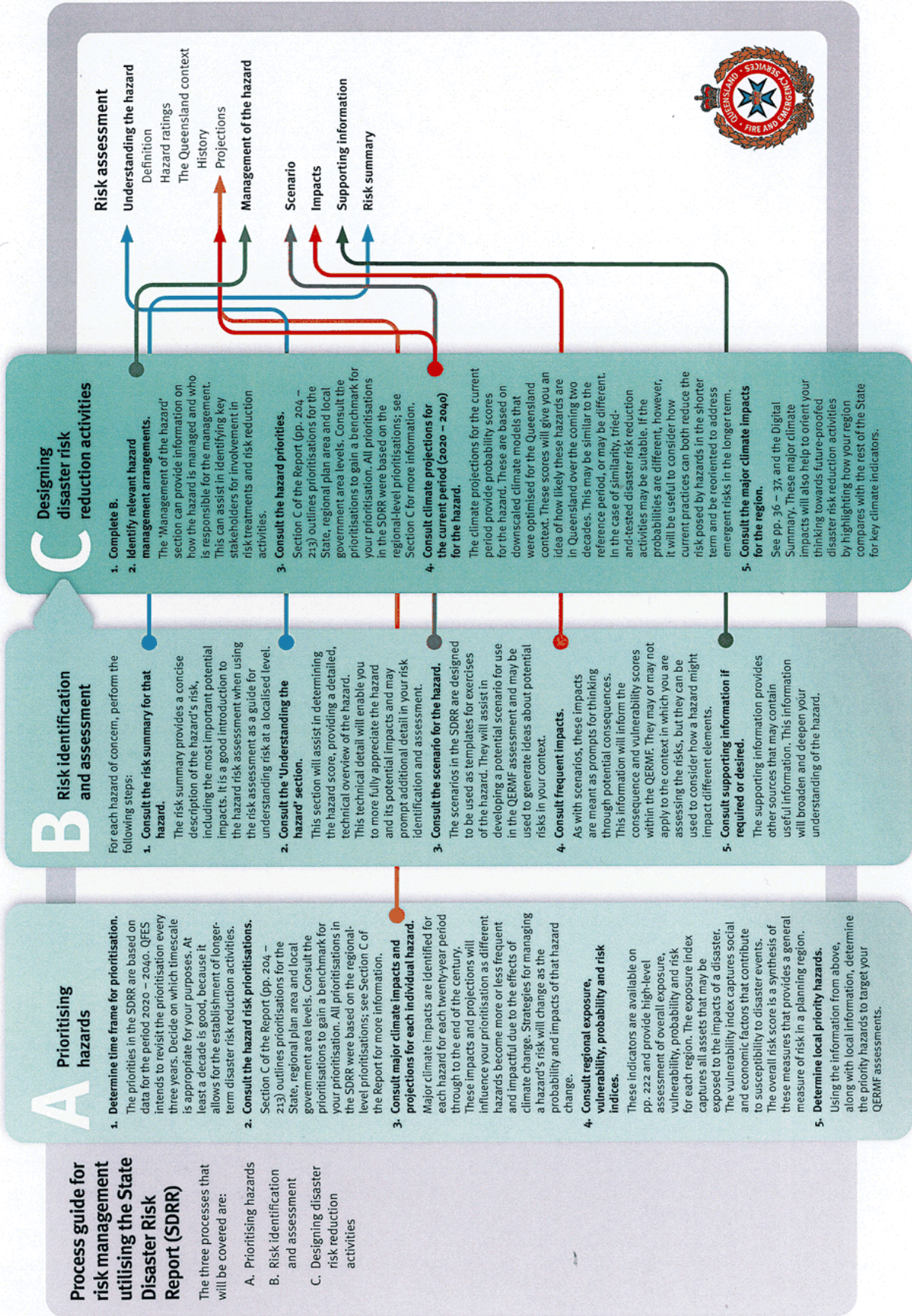
Should you require any further assistance, please contact Dr Lochlan Morrisey, Manager, Hazard and Risk Unit, Community Resilience and Risk Mitigation on (07) 3635 3035 or [Lochlan.Morrisey@qfes.qld.gov.au](mailto:Lochlan.Morrisey@qfes.qld.gov.au).

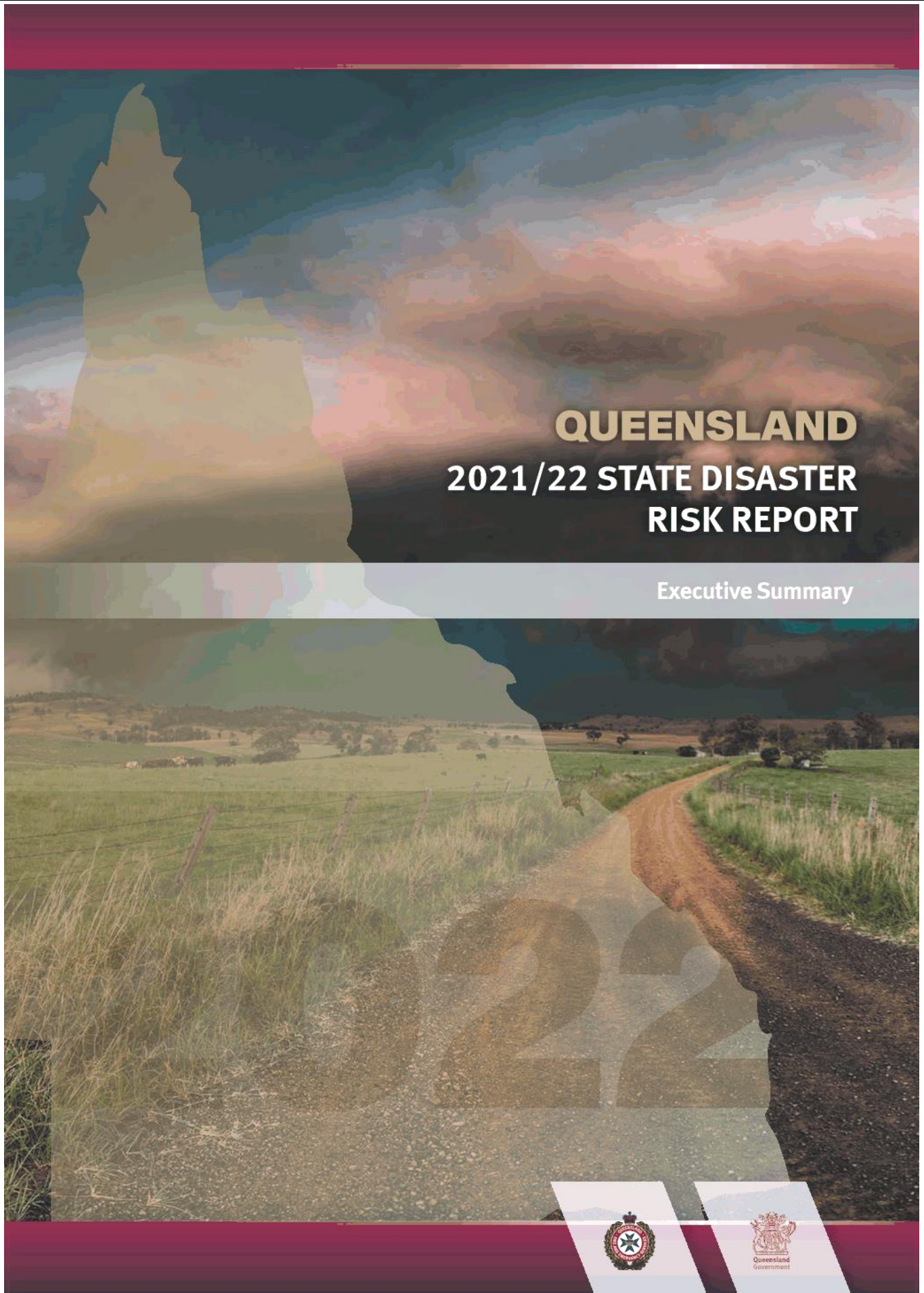
Yours sincerely

A handwritten signature in black ink, appearing to be 'G. Leach', written in a cursive style.

Greg Leach AFSM  
**Commissioner**

Enc







Queensland 2021/22 State Disaster Risk Report: Executive Summary

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### Authors

Dr Lochlan Morrissey, Brenton Phillips, Matthew Chesnais, Robert Malcomson and Keryn Malone - Queensland Fire and Emergency Services  
Additional contributions acknowledged throughout.

### Acknowledgements

This project would not have been possible without:

The support of all entities represented on the State Disaster Risk Report Working Group in the development of this report.  
Those local governments who participated in and provided guidance and support via the State Disaster Risk Report engagement process.

For further information on the Queensland State Disaster Risk Report 2021/22, please contact:

**The Hazard and Risk Unit, Queensland Fire and Emergency Services**

Email: [hazard.risk@qfes.qld.gov.au](mailto:hazard.risk@qfes.qld.gov.au)  
Telephone: (07) 3635 3042

### Sources for the images used in this document:

- Front and back covers – Source: Mr “S” Photography
- Inside front cover – Source: NASA
- Inside back cover – Source: Mr “S” Photography

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**Bibliographic reference:** Queensland Fire and Emergency Services, 2022.  
*Queensland 2021/22 State Disaster Risk Report*. Queensland Fire and Emergency Services, Brisbane.  
<https://www.disaster.qld.gov.au/qerfm/Pages/Assessment-and-plans.aspx>



## Foreword from Queensland Fire and Emergency Services

Living in Australia's most disaster impacted state means that Queenslanders are no strangers to disaster risk. Our communities, the infrastructure on which they depend and the environment around them are exposed to a range of hazards that can result in potentially devastating impacts.

Since the publication of the 2017 State Natural Hazard Risk Assessment, 64 of Queensland's 77 local governments have been impacted by one or more declared disaster events.

Within recent years we have experienced disasters of a size and scale that are almost unparalleled in our nation's modern history and the landscape of disaster risk is continuously changing. Climate change is contributing to more extreme heatwaves, increasingly severe fire conditions, higher sea levels and worsening floods. As our society grows, so too does our exposure and the value of things that can be at risk.

Our world is more connected than ever, creating complex and wide-ranging interdependencies that are leading to more systemic vulnerability. COVID-19 has exposed many of these vulnerabilities, forcing us to think differently about the world in which we live, the way we work and the lifestyle values we cherish.

These events reinforce the need to understand and share information about disaster risk with the Commonwealth, across jurisdictions and the three tiers of Queensland's disaster management arrangements - local, district and state.



**The Honourable Mark Ryan MP**  
*Minister for Police and Corrective Services and  
Minister for Fire and Emergency Services*



**Mr Greg Leach, Commissioner**  
*Queensland Fire and Emergency Services*

This foundational report is the result of a collaborative effort between stakeholders at all levels of government and other entities working within Queensland's disaster management arrangements. Its scope builds on the 2017 Assessment by assessing a wider range of hazards and risk drivers and provides the results of assessment at a regional planning level. As with the 2017 Assessment, this report was developed using the Queensland Emergency Risk Management Framework to assess those hazards considered within.

The information contained within can help to inform more detailed, place-based local and district risk assessments and disaster management plans. These assessments and plans can guide decision making before, during and after an event to help reduce impacts of disasters on our communities, our infrastructure and environment.

All Queenslanders are affected by disaster risk in some way. We encourage all Queenslanders to consider the valuable information in this report to help them better understand and manage the disaster risks applicable to their interests and responsibilities.

We thank all stakeholders for their ongoing contributions to disaster risk management and for their contributions to this 2021/22 State Disaster Risk Report.



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# Overview

## Introduction

Under the Queensland State Disaster Management Plan, Queensland Fire and Emergency Services (QFES) has responsibility for State-wide assessment of disaster risk.<sup>1</sup> The 2021/22 State Disaster Risk Report (SDRR or the report) provides an assessment of State-wide risk for ten hazards, two compound or cascading events, and a range of risk drivers.

The SDRR builds on the 2017 State Natural Hazard Risk Assessment, which assessed risk for seven in-scope natural hazards, deemed the most significant to Queensland at the time of publication. This updated report has broadened its scope to provide an assessment of State-wide risk for natural (meteorological, hydrological, geohazard, and environmental), and human-induced or anthropogenic (environmental, chemical, biological and technological) hazards, through an analysis of ten hazard-based scenarios and two cascading and compounding events.

The report improves Queensland's understanding of disaster risk and provides information for all entities with disaster management responsibilities to support decision making. The development of the SDRR was an action of the IGEM 2018 Queensland Bushfire Review,<sup>2</sup> and its development was supported by the State Disaster Coordination Group (SDCG).

The SDRR is published in five parts across two reports:

1. This **Executive Summary**, which provides a high-level, plain English summary of the report aimed at policy officers and decision makers.
2. The **2021/22 State Disaster Risk Report**:
  - a. **Section A – Disaster risk management in Queensland 2017 – 2060** details how disaster risk is assessed and managed in Queensland, major events that have occurred in the disaster management space since 2017, traditional and longstanding Indigenous applications of disaster risk management, and how climate change will change the face of disaster risk between now and the end of the century
  - b. **Section B – State disaster risk assessment** contains hazard-specific risk assessments and risk analysis
  - c. **Section C – Risk prioritisation** details the findings of the risk analysis that shows how hazard prioritisation has changed since the 2017 State Natural Hazard Risk Assessment, and updates the prioritisation to include the hazards that are new to this report
  - d. **Section D – Technical methodologies** contains technical details of how some of the quantitative results were obtained in this report.

The intent of the SDRR is to provide a foundational level of information for risk assessments undertaken by local and district disaster management groups and other State entities. These assessments should inform the development of risk-based Local and District Disaster Management Plans. The report also provides authoritative guidance on climate change and its relation to disaster risk in Queensland.

## Scope

The scope of the report contributes to the responsibilities of QFES and the Queensland Disaster Management Committee, as defined in the *Disaster Management Act 2003*.<sup>3</sup>

In summary, the report:

1. Provides an updated State-level disaster risk assessment for Queensland.
2. Provides a single, consolidated source of risk information, including resources, key stakeholders and plans to:
  - a. Support disaster management planning across all levels of Queensland's disaster management arrangements.
  - b. Help disaster management groups to assess and manage disaster hazards and associated risks (including residual risk) collaboratively across the four phases of prevention, preparedness, response and recovery (PPRR).
3. Outline the key risk priorities for Queensland and how the members, invitees and associated stakeholders work across Queensland's disaster management arrangements to collaboratively to manage these risks.
4. Enable the State Group and its members to take appropriate steps to identify and address any gaps in the management of the assessed hazards.

Key advancements made in this report since the publication of the 2017 State Natural Hazard Risk Assessment include:

- **Updating risk assessments to incorporate insights and knowledge gained from experience in the years since 2017.** In particular, the SDRR builds on the development, implementation, and improvement of the Queensland Emergency Risk Management Framework (QERMF), the production of Statewide, hazard-specific risk assessments, and the increased availability of relevant data and models.
- **Incorporating more hazards than the 2017 State Natural Hazard Risk Assessment.** The report encompasses both natural and anthropogenic hazards, including a renewed focus on pandemics and epidemics, given the emergences of the COVID-19 pandemic.
- **Including more advanced information on climate change.** Projections from 2021 to 2060 have been included, based on Representative Concentration Pathway 8.5 (see the section on climate change and disaster risk for more information) to understand how disaster risk could change across Queensland over the coming decades.
- **Reflecting the needs and expectations of numerous end-users, experts and disaster management stakeholders.** These stakeholders were consulted with during engagements across the State, undertaken since the publication of 2017 State Natural Hazard Risk Assessment.

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This report is the result of engagement with lead and functional entities with disaster management responsibilities, as identified in the State Disaster Management Plan, and regional engagement with local and district disaster management groups. A list of stakeholders is included below.



Figure 1: The stakeholders involved in consultation during compilation of the report.



## Disaster risk management in Queensland

### Concepts

Disaster risk arises when hazards interact with exposed and vulnerable communities, and when the impacts exceed the capacities available to manage these risks. The QERMF adopts the United Nations Office for Disaster Risk Reduction’s definition of disaster risk:<sup>4</sup>

*“The potential loss of life, injury, or destroyed or damaged assets which could occur to a system, society or a community in a specific period of time, determined probabilistically as a function of hazard, exposure, vulnerability and capacity.”*

Disaster risk assessment is undertaken by analysing potential hazards and evaluating existing conditions of exposure and vulnerability that, when combined, could harm people, property, services, livelihoods and the environment upon which they depend.

Disaster risk assessments include:

- identification of hazards and hazardous events (scenarios)
- a review of the technical characteristics of hazards such as their location, intensity, frequency and probability
- analysis of exposure and vulnerability to hazards, including the physical, social, health, environmental and economic dimensions
- evaluation of the effectiveness of existing and alternative coping capacities for a range of scenarios.

Disaster risk is assessed by analysing the five components of risk contained within the definition of disaster risk, adapted for the Queensland context:

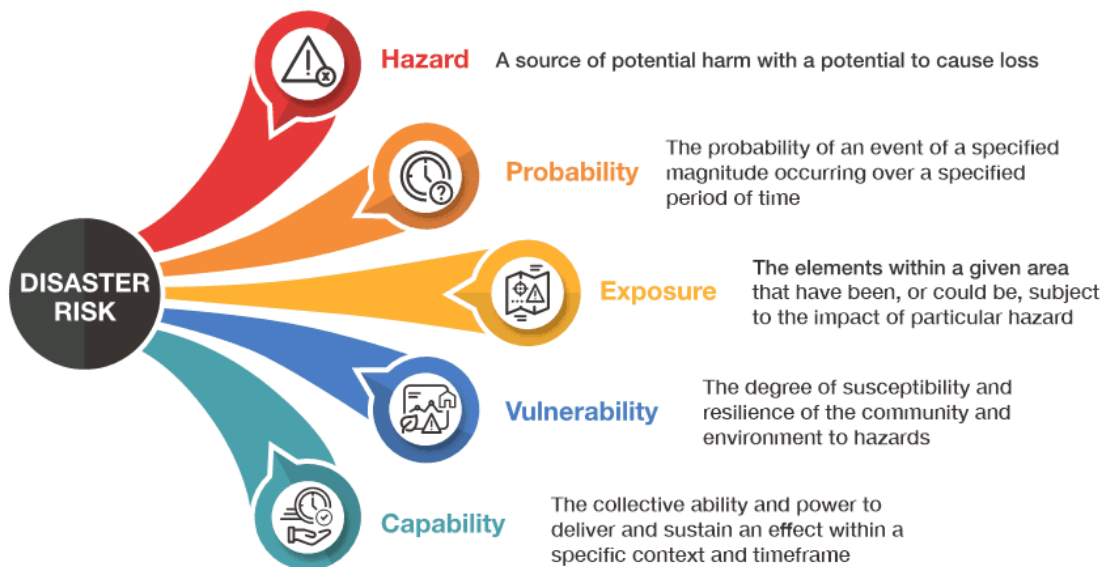


Figure 2: The five components of disaster risk.

Where risk remains, it needs to be managed. Disaster risk management is defined as:<sup>4</sup>

*“the application of disaster risk reduction policies and strategies to prevent new disaster risk, reduce existing disaster risk and manage residual risk, contributing to the strengthening of resilience and reduction of disaster losses”*

This can be further broken down into three approaches for managing disaster risk:

- prevention of new disaster risks
- reduction of existing disaster risks
- management of residual risks.

Like the 2017 State Natural Hazard Risk Assessment, the 2021 report uses the QERMF to assess disaster risks. This assessment was informed by extensive engagement undertaken across all levels of government and with providers of essential services throughout 2020 and 2021.

The maturation of the QERMF has demonstrated that more guidance is needed regarding the identification, communication, and shared management of risk between all levels of Queensland’s disaster management arrangements, including residual risk. Residual risk is defined as:

*“the risk that remains even when effective disaster risk reduction measures are in place, and for which emergency response and recovery capacities must be maintained.”*

The presence of residual risk implies an ongoing need to improve risk management practices, including the provision of advice, support and resources. A key objective of this report is to provide local and district disaster management groups with access to information that supports risk reduction, including avoiding the creation of new risks, reducing existing risks, and managing residual risks.

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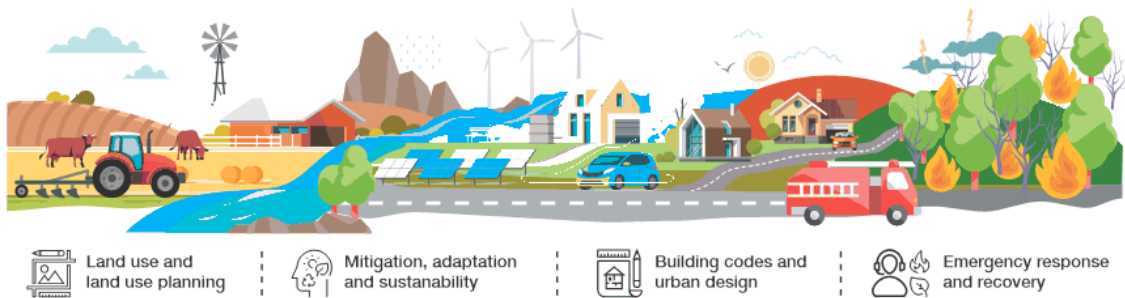


Figure 3: Overview of some risk management practices that contribute to disaster risk reduction. Source: QFES.



## Context

The report contributes to the broader context of disaster risk reduction policy, guidance and activities, with an overview of these provided in figure 4.



Figure 4: Overview disaster risk reduction policy and guidance from global to household levels.

### The Queensland context

Queensland is the most disaster-prone state in Australia, and the most impacted financially by disasters.<sup>5-7</sup> As the severity of disasters increases due to climate change, the costs of disasters will continue to rise. In the past five years Queensland has experienced a number of significant disaster events impacting 64 of Queensland's 77 local government areas (Figure 5).

A sample of 39 disaster risk reduction studies found a cost-benefit ratio of 3.7 to 1 – this means that every dollar spent on disaster risk reduction yields 3.7 dollars in benefits.<sup>8-12</sup> The cost-benefit ratio for each hazard is below (Table 1):

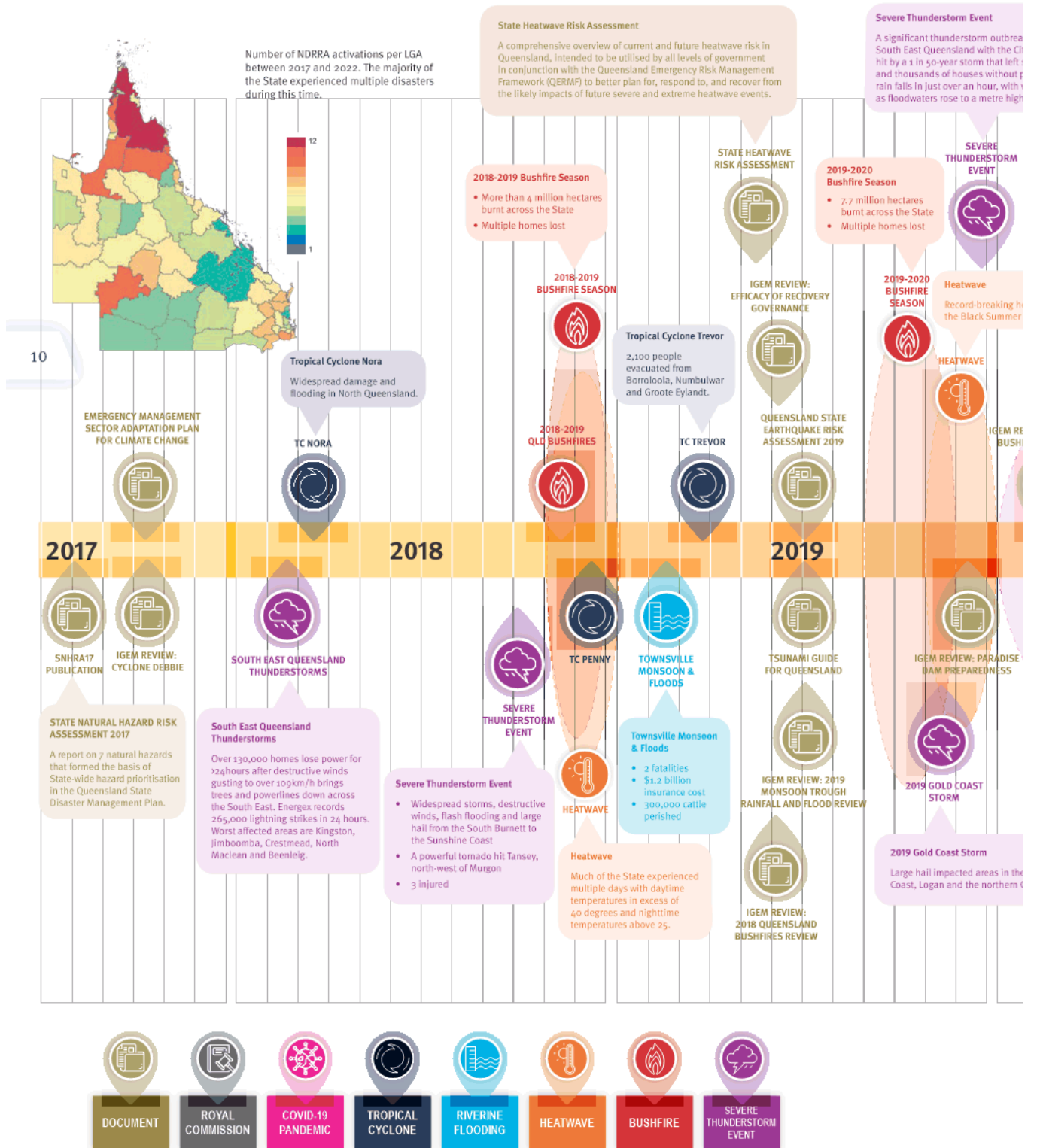
Hazard	Cost : benefit ratio
Flood (riverine and coastal)	1:4.6
Wind (tropical and extratropical)	1:2.6
Earthquake	1:3
Drought	1:2.2
Landslide and avalanche	1: 1.5
Average	1:3.7

Table 1: Cost-benefit ratios, as reported by Mechler.<sup>10</sup>

Overall, the benefits of investing in disaster risk reduction consistently outweigh the cost of investment. Broadly, these measures may include structural or non-structural strategies, exposure and property modification, or behavioural interventions.



## 2017 – 2022 State Disaster Timeline





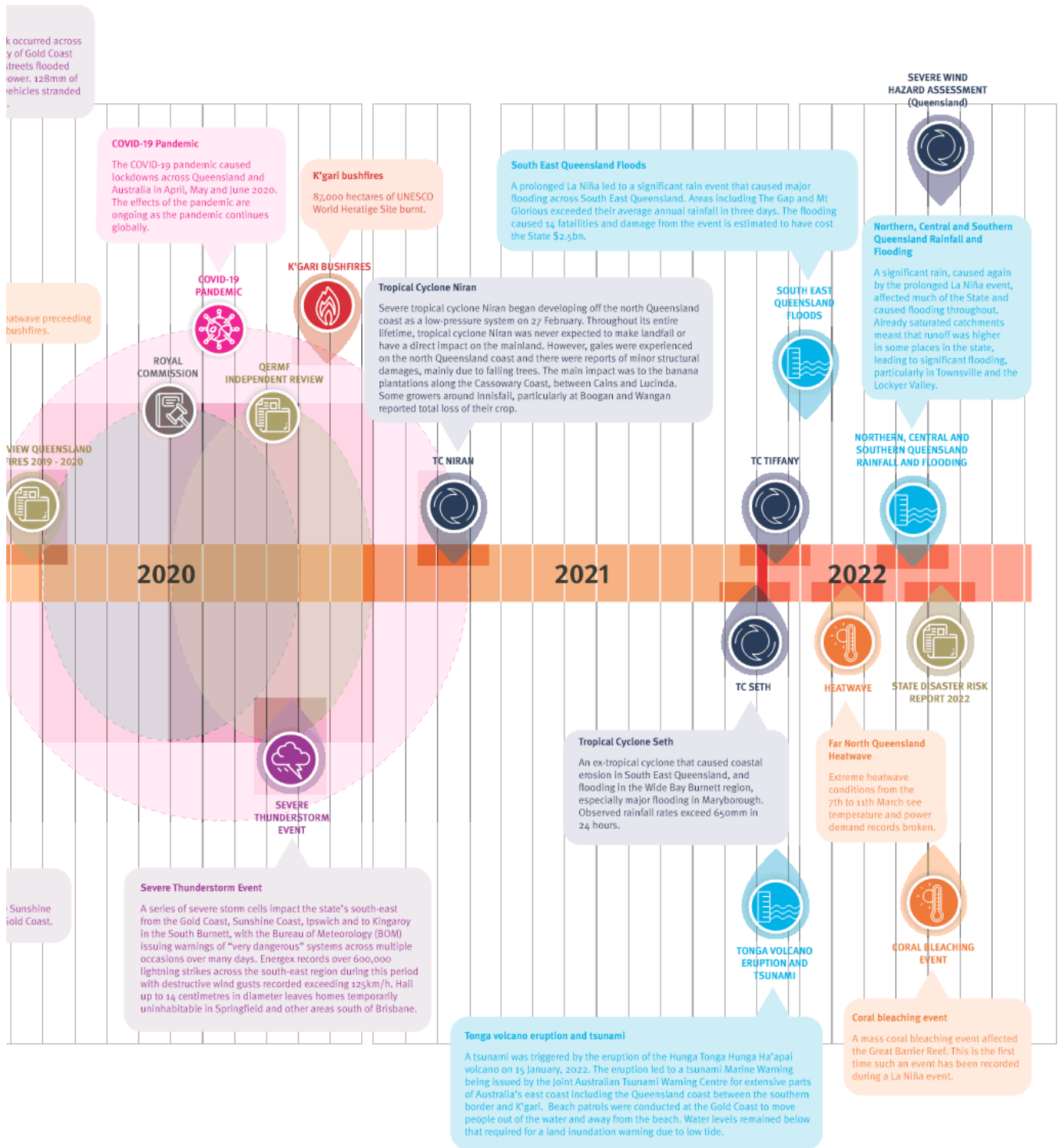


Figure 1: Queensland's disaster timeline since 2017 showing the number, frequency, type and locations of events.



Two pillars of Queensland's approach to disaster risk management are Queensland's disaster management arrangements, and the QERMF. Central to both is the communication and escalation of disaster risk for management between each level of the arrangements (local, district, State and Federal). This passage of risk information can occur during any phase of disaster, however the communication of risk well before an event occurs will help to ensure that appropriate measures are developed and implemented to prevent, mitigate, prepare for, respond to and recover from a disaster event.

The relationship between the QERMF and Queensland's disaster management arrangements is depicted in Figure 6.

### Indigenous perspectives

Current disaster management practices in use in Queensland have evolved in the context of two centuries of European colonisation. Meanwhile, the presence of Aboriginal and Torres Strait Islander peoples in Queensland extends back over 60,000 years.<sup>34</sup> The emergence of disaster management practices over these millennia – given a much longer and more varied experience of natural hazards – can help to highlight how these risks have been mitigated in the past.

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Many First Nation groups' vocabularies did not have a phrase or word for now what is widely called 'disaster management' or 'disaster risk reduction'. This term has only been associated with First Nations practices recently because of the bearing of traditional knowledge on contemporary practices such as land management, coverage of natural hazard disaster events via digital media and the increasing role that Indigenous local governments play in disaster risk management in collaboration with other local and State authorities.

Traditional Lore in Queensland included complex land management skills which were attuned to an in-depth knowledge of weather patterns and cycles dating back to and linked with previous natural occurring events like volcanic activity and major sea level rise tens to hundreds of thousands of years ago. This understanding of all biota enabled Indigenous peoples' practices to overlap and complement Queensland plant and animal species' reproduction, movement and migration. These practices promoted food security for both Indigenous populations and endemic wildlife.

Disaster risk management has been an important aspect of life for the First Nations peoples in Queensland for many millennia and continues to be today.

### Projections

In the report, disaster risk and climate risk are treated equivalently, instead of climate change being treated as a driver of increased disaster risk. Climate change refers to any significant change in climate variables lasting for several decades or longer (such as temperature, rainfall or wind patterns). It is different from weather, which is short-term and variable. Climate change is attributed to several natural and human-induced factors.<sup>14-16</sup>

Climate modelling work indicates that climate change is likely to have transformative impacts across Queensland's disaster management arrangements, with impacts relevant across varied industries, demographics and ecosystems. The Queensland climate is highly variable and climate change is already impacting the economy, environment, and society. Average temperatures across the State are 1.4°C higher than they were 100 years ago,<sup>17</sup> with shifts beyond natural variability resulting in exposure to increased disaster risks.

The Queensland high-resolution climate projection data have been modelled using both Representative Concentration Pathway 4.5 and Representative Concentration Pathway 8.5 as these are considered realistic upper and lower emissions trajectories that are useful for estimating future climate risks. It has been found that the trend in global emissions has followed Representative Concentration Pathway 8.5 most closely for the past decade, and this appears to be the most likely scenario until 2050, even with recent efforts at mitigation.<sup>18</sup>

The report finds that long-term changes in Queensland's climate will change the number and severity of hazard events towards the end of the century. These projections are important for disaster risk management both in coming years, but also for disaster risk reduction today. Some significant impacts for each of the regions in the report are summarised in Table 2.

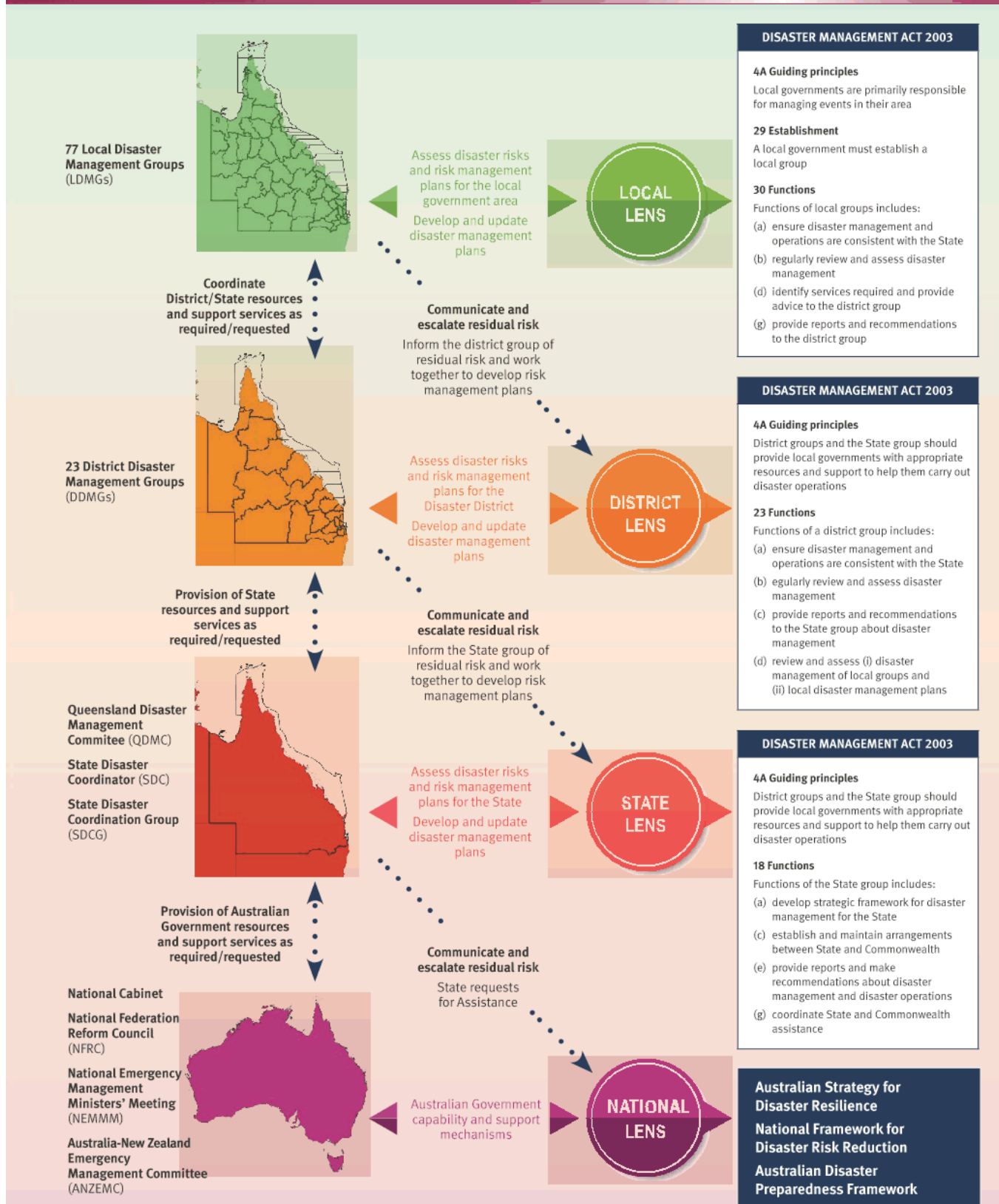


Figure 6: Relationship between Queensland's disaster management arrangements and the Queensland Emergency Risk Management Framework (QERMF)



Region	Significant impacts
Cape York	<ul style="list-style-type: none"> <li>Significant decrease in summer rainfall for 2020-40 and 2040-60, and in autumn for 2040-60</li> <li>Increases in temperatures are below State averages for both periods (2020-40 and 2040-60)</li> <li>Significantly lower than State average Forest Fire Danger Index (FFDI) through to 2056-66, though rising relative to earlier decades</li> <li>Some impacts of sea level rise on coastal areas</li> </ul>
Central Queensland	<ul style="list-style-type: none"> <li>Significantly higher than average autumn rainfall in 2040-60</li> <li>Lower than average increases in annual temperatures in 2040-60, and higher than average summer maximum temperature increases in 2020-40</li> </ul>
Central West	<ul style="list-style-type: none"> <li>Significantly higher than average annual temperature increases in both periods (2020-40 and 2040-60)</li> <li>Significantly higher number of spring hot days for both periods (2020-40 and 2040-60)</li> <li>Substantial increase in decadal FFDI towards 2056-66, greatly above the State average</li> </ul>
Darling Downs	<ul style="list-style-type: none"> <li>Lower than average increase in hot days for both periods (2020-40 and 2040-60)</li> <li>Significantly lower than average increases in summer and autumn temperature, but significantly higher than average temperature increases in winter and spring</li> <li>Substantial increase in decadal FFDI towards 2056-66, though still slightly below the State average</li> </ul>
Far North Queensland	<ul style="list-style-type: none"> <li>Significantly lower summer rainfall for both periods (2020-40 and 2040-60)</li> <li>Lower maximum, minimum, and mean temperature increases than the State average for both periods (2020-40 and 2040-60)</li> <li>Significant impacts of sea level rise on coastal areas</li> </ul>
Gulf of Carpentaria	<ul style="list-style-type: none"> <li>Large increase in hot days than average for both periods (2020-40 and 2040-60)</li> <li>Significantly higher spring rainfall in 2020-40 and 2040-60 and autumn rainfall in 2040-60</li> <li>Significantly higher than average spring temperature increases in 2020-40, and significantly lower than average increases in spring and summer temperatures in 2040-60</li> <li>Substantial increase in decadal FFDI towards 2056-66, greatly above the State average</li> </ul>
Mackay, Isaac and Whitsunday	<ul style="list-style-type: none"> <li>Larger decrease than average in spring rainfall for 2040-60</li> <li>Lower than average spring and autumn temperature increase for both periods (2020-40 and 2040-60)</li> <li>Significant impacts of sea level rise on coastal areas</li> </ul>
Maranoa-Balonne	<ul style="list-style-type: none"> <li>Significantly lower than average autumn and summer temperature increase in 2020-40</li> <li>Significantly higher than average winter and spring temperature increases in both periods (2020-40 and 2040-60)</li> <li>Substantial increase in decadal FFDI towards 2056-66, though still not greatly above the State average</li> </ul>
North Queensland	<ul style="list-style-type: none"> <li>Highly significant increase in summer and autumn maximum temperatures in 2040-60</li> <li>Lower than average increase in winter and spring temperatures for both periods (2020-40 and 2040-60)</li> </ul>
North West	<ul style="list-style-type: none"> <li>Significantly higher than average increases in average summer and autumn temperatures in 2040-60</li> <li>Significant increase in spring rainfall for both periods (2020-40 and 2040-60), and for summer and autumn in 2040-60</li> </ul>
South East	<ul style="list-style-type: none"> <li>Significant increase in number of hot days for all seasons for both periods (2020-40 and 2040-60)</li> <li>Lower than average temperature increases for 2020-40</li> <li>Significantly lower spring and autumn rainfall for both periods (2020-40 and 2040-60) but significantly higher summer and winter rainfall for both periods (2020-40 and 2040-60)</li> <li>Significantly lower than average FFDI through to 2056-66 though rising relative to earlier decades</li> <li>Significant impacts of sea level rise on coastal areas</li> </ul>
South West	<ul style="list-style-type: none"> <li>Significantly higher increases for temperatures and hot days for all seasons for both periods (2020-40 and 2040-60)</li> <li>Lower winter rainfall for both periods (2020-40 and 2040-60)</li> <li>Significantly higher decadal FFDI than the State average, increasing towards 2056-66</li> </ul>
Wide Bay Burnett	<ul style="list-style-type: none"> <li>Significantly fewer hot days for all seasons and all periods (2020-40 and 2040-60)</li> <li>Lower than average temperature increases for 2020-40</li> <li>Significantly lower than average FFDI through to 2056-66, though rising relative to earlier decades</li> <li>Significant impacts of sea level rise on coastal areas</li> </ul>

Table 2: Regional overview of projected impacts to Queensland to 2060, assuming RCP8.5.

Responding to a changing climate requires action to reduce the negative impacts of climate change, and to take advantage of emerging opportunities. Climate adaptation involves going above and beyond traditional preparedness for climate variation, natural hazards and disaster events. It requires developing a comprehensive understanding of how a changing climate will affect Queensland, our regions and our communities, and actively working to reduce our exposure to climate risks while capturing new opportunities. Successful adaptation to climate change is a proactive and long-term process.

Hazard prioritisation is an important aspect in climate change-related disaster risk reduction. As climate change alters normal weather patterns, the risk posed by each hazard to a given area will change. This change is unlikely to be significant year-on-year, or across each five-year period, but over the decades and towards the end of this century, the likelihood of a given hazard is likely to substantially change. Sustainable development reduces both the risk posed by disasters and the impacts of climate change. It is important therefore to consider mitigation activities in a broader and future-focused context.

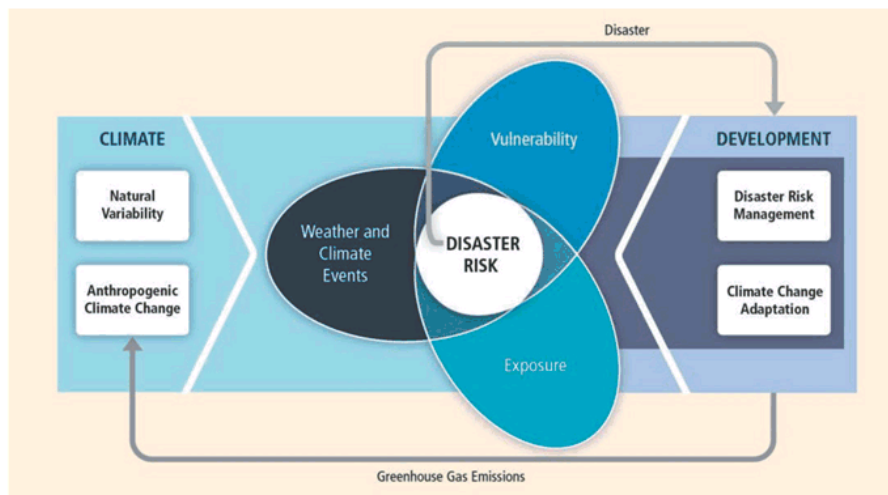


Figure 7: The relation of disaster risk, development, and climate change. Source: IPCC.



## Approach

### Scope

Section B of the SDRR includes hazard-specific risk assessments and risk analysis. These assessments are intended to support entities with responsibilities for disaster risk management under Queensland's disaster management arrangements. They include a high level of technical detail for each of the hazards and outline potential impacts of the hazards with reference to experiences of historical impacts in Queensland, other states and territories, and overseas.

This report expands on the 2017 State Natural Hazard Risk Assessment and builds on the comprehensive hazard assessments undertaken since, including the 2019 State Heatwave Risk Assessment, 2019 State Earthquake Risk Assessment and the 2021 Severe Wind Hazard Assessment for Queensland.

The scope for these assessments has been expanded to include a broader range of natural and human-induced hazards, along with a range of risk drivers. While prioritisation of these hazards is provided as part of the risk evaluation, all hazards assessed have the potential to result in severe or catastrophic impacts and should be given appropriate consideration.

The hazards assessed within this report are not exhaustive - the updated hazard list to support monitoring and reviewing the implementation of the Sendai Framework for Disaster Risk Reduction identifies 302 hazards in total, although not all are relevant to Queensland.<sup>19</sup> Alignment of assessments in this report with the revised Sendai hazard list is outlined in Figure 8.

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### Assessment

Each hazard assessment has a consistent format, to maximise its usefulness in preparing risk assessments at the local and district levels. Each assessment has been designed to link to the development of appropriate scenarios and calculation of risk under the QERMF. The structure of each risk assessment, as well as some guidance about how to interpret their contents, is outlined below.

#### 1. Understanding the hazard

This section provides a general overview of the hazard and scope of the assessment, contextualising both the history and projections or future occurrence of the hazard.

The **definition** of the hazard used for the assessment draws on definitions used by other Queensland and Commonwealth government agencies. **Hazard ratings** provide guidance on the scale and severity of hazards to support scenario-based risk assessments. Hazard ratings are provided for the ten hazards (tropical cyclones, riverine flooding, thunderstorm, heatwave, bushfire, earthquake, tsunami, pandemic, biosecurity, and chemical, biological and radiological event) and not the cascading and compounding events (infrastructure failure and mass casualty incident). Cascading and compounding events generally have a broader scope and more varied causes than the other hazards identified here. They arise from systems of interrelated parts, which makes them difficult to assign hazard ratings to reliably.

Where feasible, the **Projections** section in each assessment provides guidance on **probability** for each hazard at the regional planning level. Probabilities are provided on a scale of 1 to 5, as follows:

Variable	5	4	3	2	1
	Almost certain	Frequent	Likely	Infrequent	Rare and Very Rare
Annual Exceedance Probability (AEP)	63% per year or more	20% to <63% per year	5% to <20% per year	0.5% to >5% per year	Less than 0.5% per year
Average Recurrence Interval (ARI)	1 year	4.5 years to 1 year	20 to 4.5 years	200 to 20 years	More than 200 years
Description	Could happen at least once a year	Could happen several times per decade	Could happen about once a decade	Could happen one or more times within my lifetime, or within the lifetime of my home	Could happen in my lifetime, or in the lifetime of my children or grandchildren

Table 3: Probability variables used within the assessments.



Figure 8: Twelve hazard assessments are included in the scope of the report. Source: QFES.



There are a range of ways to express probability. Table 4 provides additional guidance on how to consider the likelihood of an event over a range of time frames. This can help to communicate the risk and potential danger to the community and relevant decision makers, helping them make informed and long-term decisions about risk.

Chance of an event of a given intensity being exceeding in any one year	Probability of experiencing an event in timeframe		
	30 years (mortgage)	70 years (lifetime)	100 years (infrastructure)
10% (1 in 10 odds)	95.76%	99.93%	99.99%
5% (1 in 20 odds)	78.53%	97.24%	99.40%
2% (1 in 50 odds)	45.45%	75.68%	86.73%
1% (1 in 100 odds)	26.03%	50.51%	63.39%
0.5% (1 in 200 odds)	13.96%	29.59%	39.42%

Table 4: Guidance on how to understand and communicate probabilities across different timeframes. Adapted from: Queensland Chief Scientist.<sup>20</sup>

We do not provide probability variables for all hazards, due to inherent difficulties in calculating probabilities for some hazards.

### 2. Management of the hazard

This section provides an overview of key hazard management functions and entities. Potential Triggers for the activation of response arrangements are identified where practical for each hazard. Identifying these triggers, and linking these to relevant preparation and response activities within disaster management plans can help to ensure timely activation of support and resources across all levels of Queensland's disaster management arrangements, as outlined in the [Queensland Disaster Management Guideline](#).

#### Considerations for disaster management groups

These breakout boxes are provided to prompt discussion within disaster management groups and to help identify considerations for appropriate risk-based planning.

### 3. Scenario

Each risk assessment contains example **scenarios** that can be tailored for use in hazard assessments at the local and district levels. These scenarios can also provide a basis for an exercise to validate the assessment of risk and local capability. They have been produced in consultation with subject matter experts.



#### 4. Impacts

Each risk assessment contains an overview of potential **impacts** for each hazard across a range of exposed elements. Impact descriptions are clustered into the following categories, representing aspects of the built, social, economic and natural environments:

- Essential infrastructure
- Transport
- Community
- Health and wellbeing
- Business and economy
- Natural environment.

These are high-level and reflect the experience of disaster management groups, the guidance of subject matter experts, and findings of academic research. They are designed to act as a prompt for assessing local and district level exposure and vulnerability. Impacts can also be spatially mapped for communities across Queensland to provide a more explicit overview of hazard exposure and vulnerability.

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#### 5. Supporting information

Additional information and links are provided for each hazard. This includes the relevant state and Commonwealth plans and procedures for each hazard, as well as technical guidance.

#### 6. Risk summary

A **summary** of the risks associated with the hazard, including:

- impact, likelihood and forward projections of the risk
- mitigating factors
- potential impacts across the areas of essential infrastructure, transport, community, health, economy and the natural environment.

The technical methodologies that were used as part of the risk assessments and risk analysis are detailed in Section D of the report.



Figure 9: Representation of disaster impacts. Source: QFES.



## Findings

### Hazard prioritisation

The risk assessments provided in the report are used as a basis for analysing the risks, and in particular in identifying how salient certain hazards are for Queensland. Those hazards first assessed in the 2017 State Natural Hazard Risk Assessment have shifted subsequently in their prioritisation. During the subsequent four years, new hazards have also emerged.

The prioritisation resulted from a mixed methods approach that used quantitative and qualitative understandings of disaster risk across the State to rank them in their importance to each of the Queensland planning regions, and then to the State as a whole.

It was appropriate to use both qualitative and quantitative analysis in risk prioritisation for two reasons:

1. Successful disaster risk management relies on both a technical understanding of hazards and practice-based knowledge that arises from past experience and shared learnings. It is not sufficient to rely on either of these kinds of knowledge, but it is instead vitally important that both kinds of knowledge are used. Hazard prioritisation, then, should use both kinds of knowledge.
2. Data was available for some hazards and not others. This is particularly problematic, with common hazards such as severe thunderstorm not having reliable quantitative data to inform hazard prioritisation.

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The resulting method had a two-staged approach. Hazard prioritisation per planning regions were derived, and then were aggregated to the State level. This means that the State priorities are based on local priorities, reflecting local leadership in Queensland's disaster management arrangements.

It is important to note that, while these priorities represent relative importance of hazards for each region, the prioritisations do not imply that any hazard is unimportant. The hazards detailed in the SDRR are all extremely important to disaster risk management in Queensland, representing the most salient hazards to the Queensland context. More broadly, in 2020, the United Nations Office for Disaster Risk Reduction has compiled a globally representative list of potential hazards that contains 302 hazards, while we focus in this report on ten.<sup>19</sup> So, even hazards that are relatively low in this prioritisation are extremely important to the Queensland context, and the risks that they pose should be assessed and managed.

### Regional hazard prioritisation

The following tables provide the rankings per hazard for each of the planning regions.

Regional ranking	Hazard									
	Tropical cyclone	Riverine Flooding	Severe thunderstorm	Bushfire	Heatwave	Earthquake	Tsunami	Pandemic	Biosecurity	Chemical, biological, radiological
Cape York	1	3	6	2	4	9	8	7	5	10
Central Queensland	4	1	3	2	5	8	10	7	6	9
Central West	9	1	5	2	3	8	10	7	6	4
Darling Downs	9	1	3	2	4	8	10	5	6	7
Far North Queensland	1	2	3	4	7	10	9	5	6	8
Gulf of Carpentaria	1	2	4	3	6	9	10	8	7	5
Mackay, Isaac and Whitsunday	1	3	4	2	5	8	10	6	7	9
Maranoa-Balonne	8	1	3	2	4	7	10	5	6	9
North Queensland	1	2	4	3	5	10	9	7	6	8
North West	5	2	3	1	4	8	10	7	6	9
South East	6	1	2	3	4	9	10	5	7	8
South West	8	1	3	2	4	9	10	6	5	7
Wide Bay Burnett	6	1	2	3	4	9	10	5	7	8

Table 5: Prioritisation of hazard according to Queensland's planning regions.

From these region-level prioritisations, the following LGA-level risk prioritisations have been derived for use in local disaster manage planning.

LGA name	Hazard									
	Tropical cyclone	Riverine Flooding	Severe thunderstorm	Bushfire	Heatwave	Earthquake	Tsunami	Pandemic	Biosecurity	Chemical, biological, radiological
Aurukun	1	3	6	2	4	8	7	9	5	10
Balonne	9	1	3	2	4	8	10	5	7	6
Banana	4	1	3	2	5	7	10	9	6	8
Barcaldine	8	1	5	2	3	7	10	9	6	4
Barcoo	8	1	5	2	3	7	10	9	6	4
Blackall Tambo	8	1	5	2	3	7	10	9	6	4
Boulia	8	2	5	1	3	7	10	9	6	4
Brisbane	6	1	2	3	4	8	10	5	9	7
Bundaberg	4	1	2	3	5	8	10	6	9	7
Burdekin	1	3	4	2	5	10	8	9	6	7
Burke	1	3	4	2	6	7	9	10	8	5
Cairns	1	2	3	4	6	10	9	5	7	8
Carpentaria	1	3	4	2	6	7	9	10	8	5
Cassowary Coast	1	2	3	4	6	10	9	5	7	8
Central Highlands	4	1	3	2	5	7	10	9	6	8
Charters Towers	1	2	4	3	5	9	10	8	6	7
Cherbourg	6	1	2	3	4	8	10	5	9	7
Cloncurry	5	2	3	1	4	7	10	9	6	8
Cook	1	3	6	2	4	8	7	9	5	10
Croydon	1	2	4	3	6	7	10	9	8	5
Diamantina	8	2	5	1	3	7	10	9	6	4
Doomadgee	1	3	4	2	6	7	9	10	8	5
Douglas	1	2	3	4	6	10	9	5	7	8
Etheridge	1	2	4	3	6	7	10	9	8	5
Flinders	5	2	3	1	4	7	10	9	6	8
Fraser Coast	4	1	2	3	5	8	10	6	9	7
Gladstone	4	1	2	3	5	7	10	9	6	8
Gold Coast	6	1	2	3	4	8	10	5	9	7
Goondiwindi	9	1	2	3	4	8	10	5	7	6
Gympie	6	1	2	3	4	8	10	5	9	7
Hinchinbrook	1	2	4	3	5	10	8	9	6	7
Hope Vale	1	2	6	3	4	8	7	9	5	10
Ipswich	6	1	2	3	4	8	10	5	9	7
Isaac	1	3	4	2	5	7	10	6	9	8
Kowanyama	1	3	4	2	6	7	9	10	8	5
Livingstone	3	1	4	2	5	7	10	9	6	8

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LGA name	Hazard									
	Tropical cyclone	Riverine Flooding	Severe thunderstorm	Bushfire	Heatwave	Earthquake	Tsunami	Pandemic	Biosecurity	Chemical, biological, radiological
Lockhart River	1	2	6	3	4	8	7	9	5	10
Lockyer Valley	6	1	2	3	4	8	10	5	9	7
Logan	6	1	2	3	4	8	10	5	9	7
Longreach	8	1	5	2	3	7	10	9	6	4
Mackay	1	3	4	2	5	7	10	6	9	8
Mapoon	1	3	6	2	4	8	7	9	5	10
Maranoa	9	1	3	2	4	8	10	5	7	6
Mareeba	1	2	3	4	6	9	10	5	7	8
McKinlay	5	2	3	1	4	7	10	9	6	8
Moreton Bay	6	1	2	3	4	8	10	5	9	7
Mornington	1	3	4	2	6	7	9	10	8	5
Mount Isa	5	2	3	1	4	7	10	9	6	8
Murweh	8	1	3	2	4	9	10	7	5	6
Napranum	1	3	6	2	4	8	7	9	5	10
Noosa	6	1	2	3	4	8	10	5	9	7
North Burnett	6	1	2	3	4	8	10	5	9	7
Northern Peninsula	1	3	6	2	4	8	7	9	5	10
Palm Island	1	2	5	3	4	10	8	9	6	7
Paroo	8	1	3	2	4	9	10	7	5	6
Pormpuraaw	1	3	6	2	4	8	7	9	5	10
Quilpie	8	1	3	2	4	9	10	7	5	6
Redland	6	1	2	3	4	8	10	5	9	7
Richmond	5	2	3	1	4	7	10	9	6	8
Rockhampton	4	1	2	3	5	7	10	9	6	8
Scenic Rim	6	1	2	3	4	8	10	5	9	7
Somerset	6	1	2	3	4	8	10	5	9	7
South Burnett	6	1	2	3	4	8	10	5	9	7
Southern Downs	9	1	2	3	4	8	10	5	7	6
Sunshine Coast	6	1	2	3	4	8	10	5	9	7
Tablelands	1	2	3	4	6	9	10	5	7	8
Toowoomba	9	1	2	3	4	8	10	5	7	6
Torres	1	2	6	3	4	8	7	9	5	10
Torres Strait Island	1	2	6	3	4	8	7	9	5	10
Townsville	1	2	4	3	5	10	8	9	6	7
Weipa	1	3	6	2	4	8	7	9	5	10
Western Downs	9	1	3	2	4	8	10	5	7	6
Whitsunday	1	3	4	2	5	7	10	6	9	8
Winton	8	1	5	2	3	7	10	9	6	4
Woorabinda	4	1	3	2	5	7	10	9	6	8
Wujal Wujal	1	2	3	4	6	9	10	5	7	8
Yarrabah	1	2	3	4	6	10	9	5	7	8

Table 6: Local Government Area hazard prioritisations.

### State hazard prioritisation

These local priorities aggregate up to the following State-level ranks:

Hazard	Overall Rank (State)	Previous ranking (2017)
Riverine flooding	1	= 1
Tropical cyclone	2	= 1
Bushfire	3	4
Severe thunderstorm	4	2
Heatwave	5	= 3
Pandemic	6	n/a
Biosecurity	7	n/a
Chemical, biological, radiological	8	n/a
Earthquake	9	5
Tsunami	10	n/a

Table 7: State-level prioritisation of hazards in this report and the 2017 State Natural Hazard Risk Assessment.

### Overall risk

Risk manifests itself differently in different areas across the State. Some areas have greater exposure to hazards, while others have communities that are vulnerable to acute and longer-term impacts of hazards. The SDRR provides some guidance on how exposure, vulnerability, and overall probability (disaster risk proneness) differ across the State.

These findings are expressed as scores, to allow for comparison across the State. The method for calculating these scores is based on two analytic products developed by QFES: the Risk Exposure Index and the Risk Vulnerability Index. These products allow for an analysis of the geographic distribution of exposure and vulnerability by using spatial data of physical assets, and regional economics and demographics. The inclusion of probability – based on the probability information provided in the risk assessments in this report – allows for an overall risk score to be provided for each of the planning regions.

Technical details of this approach are presented in Section D of the main report.

Region	Overall exposure	Vulnerability			Probability	Risk
		Social	Economic	Overall		
Cape York	1	1	5	3	1.83	2
Central Queensland	3	4	3	4	1.66	3
Central West	3	3	4	4	1.83	3
Darling Downs	4	4	4	4	1.83	3
Far North Queensland	1	3	3	4	1.99	2
Gulf of Carpentaria	1	2	1	1	1.66	1
Mackay, Isaac and Whitsunday	3	1	3	2	1.66	2
Maranoa-Balonne	5	5	3	5	1.83	4
North Queensland	2	5	4	5	1.83	3
North West	2	2	4	3	1.66	2
South East	3	1	3	3	1.66	2
South West	4	4	5	5	1.67	3
Wide Bay Burnett	2	3	5	4	1.66	2

Table 8: Overall risk score for each planning region.



## Summary



1

### Riverine flooding

**The 2021/22 State Disaster Risk Report has identified managing the risks associated with riverine flooding as the highest priority for Queensland**, particularly over the coming decade. Climate projections present a varied picture for the State for flood risk. However, given the proximity of population centres to rivers or creeks, riverine flooding poses a serious risk to Queensland. The river basins and catchments of Queensland cover very large geographic areas and pose many challenges with regards to logistics, access/resupply and evacuation if required.

Significant work has been and continues to be undertaken in the identification and management of flood risk by both the Queensland and Federal Government. Previous risk assessments have nominated riverine flooding as the most destructive natural hazard in Queensland with very significant disruption to business and damage to property and the environment, such as the recorded impacts during the flooding events of 2010/11 and 2022.

24



2

### Tropical cyclone

**This report has identified managing the risks associated with tropical cyclone as Queensland's second highest priority.** This is a relative reduction from equal first in the 2017 State Natural Hazard Risk Assessment, due to a reduction in the frequency of tropical cyclone events. While tropical cyclone is the most disruptive and damaging natural hazard within Queensland with the potential to pose the most risk to life due to limitations to disaster operations during impact. Further, after heatwaves, tropical cyclones have claimed the most lives in Queensland, although not in recent years.

While Queensland is very well placed with regard to mitigation efforts, including the capability to prepare for, respond to and recover from tropical cyclones, the reasonably rapid onset and destructive nature of tropical cyclones – over broad scale geography involving numerous local government areas and multiple disaster districts – can render the management of disaster operations challenging. This is particularly the case with large severe tropical cyclones such as Tropical Cyclone Yasi in 2011 and Tropical Cyclone Debbie in 2017. Little can be done to mitigate tropical cyclone hazard, meaning that efforts to prevent and reduce exposure and vulnerability to the hazard become more important. The impacts to Queensland's and indeed the national economy can be very significant, with long term recovery efforts required.



3

### Bushfire

Bushfire is a frequently occurring event in Queensland however is generally very well managed and often occurs in less densely populated areas. While this can reduce the risk to life there is still the potential for a range of significant economic impacts to Queensland agriculture, industry and tourism. Bushfire Prone Area mapping is used within land use planning and mitigation operations along with predictive analytics and fire weather forecasts to proactively manage this hazard before risks manifest. **This report identifies managing bushfire risk as Queensland's third priority.** This is an increase from the 2017 State Natural Hazard Risk Assessment, which assessed bushfire as the fourth priority. This is due to a projected overall increase in fire weather conditions throughout the State.



4

### Severe thunderstorm event

Severe thunderstorm events have historically been one of Queensland's most damaging natural hazards. When conditions are conducive to severe weather events, rapid onset can pose risk to life such as the creation of hazardous road conditions. Further, significant economic impacts have been recorded by severe weather events destroying agriculture and or damaging built up areas. Like tropical cyclone risk, efforts to reduce exposure and vulnerability will be more effective than mitigating the hazard. **This report identifies managing the risks associated with severe thunderstorm events as the fourth highest priority for Queensland.**



5

### Heatwave

Heatwaves, arguably due to their less violent, slower onset and less publicised nature, have only more recently begun to be recognised at a true level of risk. Heatwaves can lead to a broad range of potential health effects impacting mortality rates for vulnerable persons as well as potential impacts on essential services. Heatwaves are also one contributing factor, from a multi-hazard perspective, in the increased hazard of bushfire. **This report identifies managing the risks associated with heatwaves as the fifth highest priority for Queensland.**



6

### Pandemic

Until the emergence of the COVID-19 pandemic, epidemic and pandemic diseases were not viewed as a high priority across Queensland. The severe impacts of COVID-19, which extends beyond the immediate human health impacts, have illustrated that pandemic preparedness is an important aspect of disaster risk reduction in Queensland. At the time of publication, COVID-19 is an ongoing health emergency, and continues to have significant impacts on the Queensland economy – especially the tourism and tertiary education industries.

With greater global interconnectedness, and the importance of globally connected industries to Queensland's economy, future pandemics will pose a significant risk for Queensland, and lessons from the present pandemic will help to ensure that Queensland is prepared. **Managing the risks associated with pandemics and epidemics is Queensland's sixth priority.**



7

### Biosecurity emergency

Infectious plant or animal disease can have significant economic impacts, especially for parts of the State that have important and potentially susceptible industries like agriculture, horticulture and aquaculture. Like pandemics, the risk of biosecurity incursions increases as Queensland becomes more connected to global markets, which sees greater movement of products and people. **Managing the risks associated with infectious plant or animal diseases is Queensland's seventh priority.**

25



8

### CBR incident

Chemical, biological and radiological events can have potentially catastrophic consequences, but the risk in general of these events is uniformly low across Queensland. Strong regulations and obligations of companies to manage their own risk with respect to materials that can lead to CBR events mean that the risk of an event is not considered overly significant. However, given that CBR materials are found throughout the State – particularly hazardous materials in urban areas – this poses a greater risk than rare natural hazards. Therefore, **managing the risks associated with CBR incidents is Queensland's eighth priority.**



9

### Earthquake

Earthquakes are a commonly occurring phenomenon in Queensland with some geographic areas registering the strongest events to occur on the eastern seaboard in the past 150 years, most notably the Great Queensland Quake of 1918 near Gladstone at a magnitude of 6.05. However, the magnitude of most events is often less than 3.5 with the effects seldom felt. While not relevant to all of Queensland, some areas regularly experience onshore and near shore earthquakes with a magnitude greater than 5. An earthquake of this magnitude occurring within the vicinity of a built environment is likely to cause significant damage to structures, underground services and piping, with potential risk to life due to the collapse of structures. The accurate assessment of earthquake susceptibility is a highly specialised discipline with this assessment team referring areas with potential susceptibility to Geoscience Australia.

**Managing the risks associated with earthquakes is Queensland's ninth priority.**



10

### Tsunami

Due to the low likelihood of tsunamigenic earthquakes around the Solomon Islands and New Zealand, the likelihood of a tsunami impacting Queensland is correspondingly low. However, because the coast is more densely populated than the State's interior – thereby exposing some larger population centres to risks posed by tsunami – the consequences of impact would be significant. There remains substantial uncertainty regarding submarine landslide tsunami potential in Queensland, with recent studies demonstrating a number of potential areas of concern in South East Queensland. **Managing the risks associated with tsunami is Queensland's tenth priority.**



### Next steps

The findings of the SDRR have relevance for the everyday business of everyone engaged in disaster risk reduction within Queensland's disaster management arrangements. Queensland Fire and Emergency Services will continue work with disaster management groups, State entities and non-government stakeholders to help put the findings of the report into practice. This includes using the information within to assess capability requirements, and to inform the revision of disaster management plans.

The report has been developed in a way that allows for iterative updates that can include future refinement of the data products used in this report, and can incorporate lessons learned from disaster management experiences in coming years. Further, it is expected that the technical methodologies that have been developed for the report will be subjected to peer review, enabling the continuous refinement of the approach and the products that support disaster risk reduction.

The effects of climate change on natural hazard activity is a prominent area of climate research given the consequences of these events and is advancing rapidly. Future generations of global circulation models and regional climate models will help to refine our understanding of the projected changes of natural hazard frequency, severity and intensity, and therefore the likelihood of extreme disaster events across Queensland.

26

The report has benefited from a large amount of combined experience of disaster management stakeholders across Queensland, and it is intended that this engagement be continued into the future.

If further research, analysis, assessment or advice is required after reviewing the State Disaster Risk Report to understand natural hazard risk for a particular area, a collaborative approach with the stakeholders listed below is recommended to ensure consistency in evaluating hazards in line with state and national frameworks.

Key agencies:

- Queensland Fire and Emergency Services
- Department of Environment and Science
- Australian Climate Service



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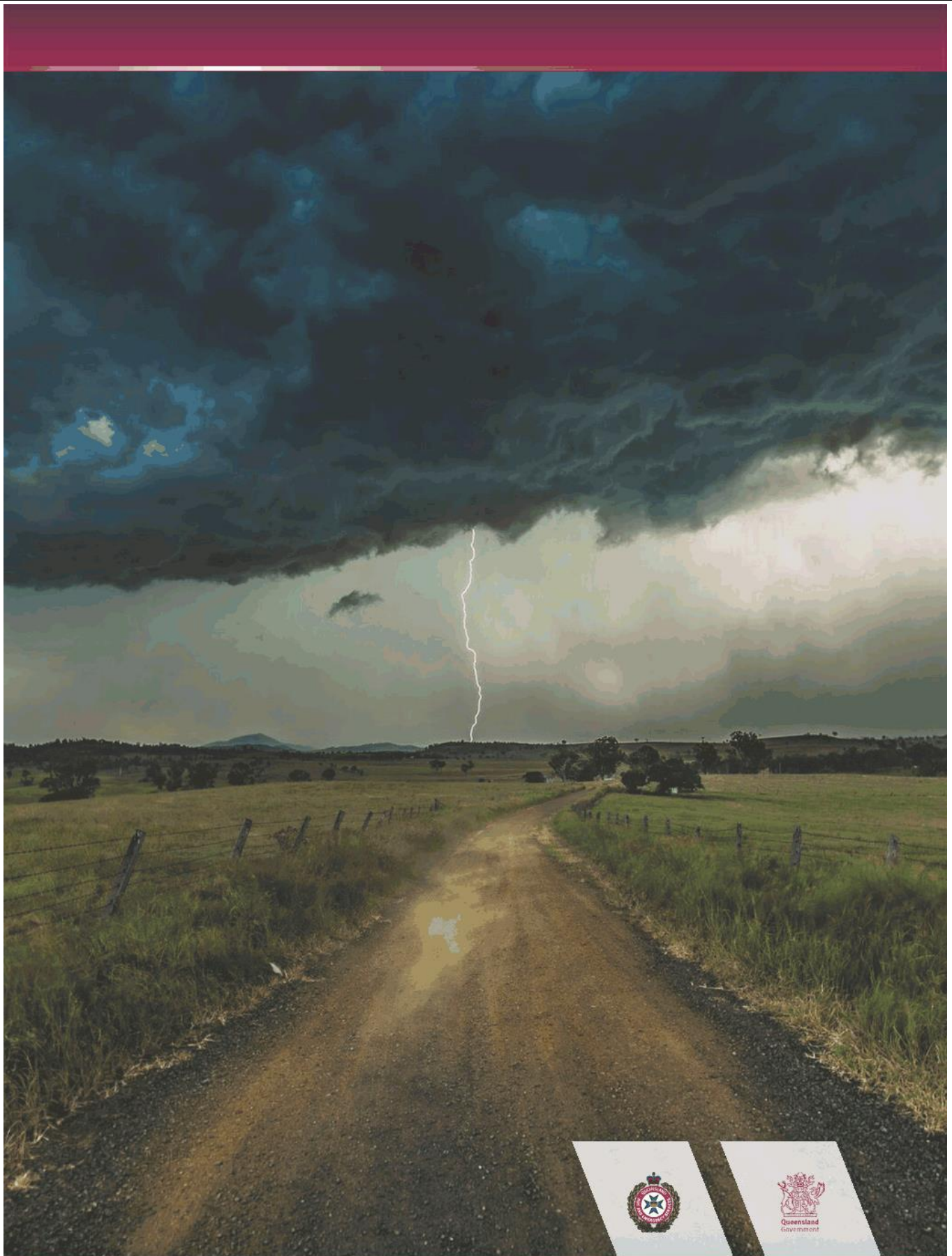
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Queensland 2021/22 State Disaster Risk Report: Executive Summary





Queensland 2021/22 State Disaster Risk Report: Executive Summary



Office of the  
Commissioner

Queensland Fire and  
Emergency Services

File No: QFS/15880  
Ref No: 02056-2022

02 SEP 2022

Longreach Regional Council  
PO Box 144  
ILFRACOMBE QLD 4727

Dear Sir/Madam

**Appointment of Assessors under the *Fire and Emergency Services Act 1990***

I am writing to you in relation to the role your council has in nominating assessors pursuant to the section 104SI of the *Fire and Emergency Services Act 1990* (Act).

Assessors provide advice and clarify facts for the Queensland Civil and Administrative Tribunal (QCAT) to assist members in reaching decisions in fire safety matters over which they preside.

It has been arranged with QCAT that Queensland Fire and Emergency Services (QFES) will maintain a list of Assessors drawn from councils in Queensland. When an appeal against a decision made by QFES is lodged, QFES advises QCAT of the relevant person from the council in which area the subject premises of the appeal is located.

I am seeking your council's nomination of a suitable person to be an Assessor. It is anticipated that persons experienced in building and fire safety matters as well as in the interpretation and application of the National Construction Code would be appropriate Assessors. Experience in conducting investigations would also be highly desirable and of benefit to QCAT.

Please note you can, by arrangement with another council, nominate that council's nominee as your own nominee.

Please forward your nominations or 'nil response' to Acting Superintendent Trevor Doyle, Executive Manager, Investigations and Compliance Section via email [corro.qfesrrsf&rs@qfes.qld.gov.au](mailto:corro.qfesrrsf&rs@qfes.qld.gov.au) by close of business, Friday, 11 November 2022.

I look forward to the valuable involvement of your Council in this matter. Should you require any further assistance, please contact Acting Superintendent Doyle on 0418 983 728.

Yours sincerely

Greg Leach AFSM  
Commissioner

Emergency Services Complex  
125 Kedron Park Road Kedron  
GPO Box 1425 Brisbane  
Queensland 4001 Australia  
Telephone 13 QGOV  
Facsimile +61 3247 4683  
Website [www.qfes.qld.gov.au](http://www.qfes.qld.gov.au)  
ABN 93 035 163 778

SCANNED



Department of  
Tourism, Innovation and Sport

13 September 2022

Mr Dirk Dowling  
Chief Executive Officer  
Longreach Regional Council  
[assist@longreach.qld.gov.au](mailto:assist@longreach.qld.gov.au)

Dear Mr Dowling

I am writing to seek your Council's input into a project that is designed to increase Queensland's tourism sector disaster resilience in light of increasing frequency and impacts of natural hazards experienced by Queensland. Facilitating the development of a greater range of resilient products, experiences and infrastructure will support the tourism industry to quickly recover and respond after a disaster and stimulate continued visitor demand.

The Department of Tourism, Innovation and Sport (DTIS), with its delivery partner AECOM, has developed a GIS-based Tourism Resilience Platform (Platform) to promote resilience in 39 flood declared areas of North and Far North Queensland.

Under the joint Australian Government-Queensland Government Disaster Recovery Funding Arrangements administered by the Queensland Reconstruction Authority, DTIS has received additional funding to extend the Project to the remaining 38 Local Government Authorities across Queensland. This funding is part of a new Tourism Recovery Package relating to 2021-2022 Queensland severe weather events. As part of the project, it is anticipated consultation with affected Local Government's will commence in late 2022 with a briefing session followed by a stakeholder workshop. The involvement of your Council is important to the successful delivery of the project.

The project involves preparing an inventory of existing tourism attractions, experiences and infrastructure. If you would like to be involved in the project, the project team will request your organisation to provide any information that can support development of the Platform, including data relating to natural hazards, socio-economic data, tourism assets (location, type, economic data etc.), and relevant tourism infrastructure. Further details of these requirements will be discussed with your organisation as the project progresses.

The Platform provides a robust and evidence-based approach to mapping and assessing tourism asset vulnerability from both an economic and climate context and identifies a clear set of needs and priorities to help strengthen the tourism offering. It is envisaged that relevant local government officers and key stakeholders such as planners and respective local disaster management groups will have free access to the completed Platform via externally hosted services with AECOM. At the completion of the project, your organisation will be contacted to determine access arrangements and a user agreement.

Level 4, 140 Creek Street  
BRISBANE QLD 4000  
PO Box 15168  
CITY EAST QLD 4002

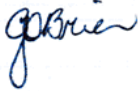
**Telephone** +61 7 3333 5271  
**Website** [www.dtis.qld.gov.au](http://www.dtis.qld.gov.au)  
**ABN 83 481 966 722** (Tourism and Innovation)  
**ABN 49 536 543 548** (Sport and Recreation)

2.

We look forward to your involvement in extending the Platform, which will be a useful tool for better understanding Queensland's tourism resilience needs. Should you have any questions related to this project, please contact Damian O'Sullivan, Project Manager, DTIS on 047 4910 743 or via [Damian.osullivan@dtis.qld.gov.au](mailto:Damian.osullivan@dtis.qld.gov.au).

Finally, to assist our project management, it would be greatly appreciated if you could provide the contact details of a relevant person in your organisation to both Mr O'Sullivan and Mr Peter Gollagher at AECOM on [peter.gollagher@aecom.com](mailto:peter.gollagher@aecom.com).

Yours sincerely



Gayle O'Brien  
**General Manager**  
**Tourism Policy, Partnerships and Events**

## Queensland Reconstruction Authority

For reply please quote: – QRATF/22/4128

21 September 2022

Mr Dirk Dowling  
Chief Executive Officer  
Longreach Regional Council  
ceo@longreach.qld.gov.au

Dear Mr Dowling

The Queensland Government is committed to strengthening disaster resilience, so our communities are better equipped to deal with the increasing prevalence of natural disasters.

I am pleased to advise that the *Queensland Strategy for Disaster Resilience 2022–27* (QSDR) has been published at [www.qra.qld.gov.au/qsdr](http://www.qra.qld.gov.au/qsdr).

The QSDR was developed following extensive consultation with partner delivery agencies. It promotes a systems approach to resilience that connects with a range of agencies and sectors to deliver improved resilience outcomes for Queensland communities.

We are facing unprecedented change in both our current and future operating environment with a dynamic political, social, economic and policy landscape surrounding disaster risk reduction and resilience. This is being amplified by natural hazards becoming more frequent and intense due to a changing climate. Over the past decade, our thinking has evolved from a reactive approach to recovery to an approach that is strategic, proactive and planned. Queensland's approach to resilience is locally-led, regionally coordinated and state supported.

Looking forward, we need our leaders in communities, governments and other organisations to prioritise resilience when making decisions, investments and developing core services, products, infrastructure and mitigation activities. This new QSDR is for all Queenslanders – governments, businesses, individuals and communities – because stronger, safer and more resilient communities benefit everyone.

The QSDR aims to embed resilience activities into business as usual over the next five years and improves collaboration across stakeholders to ensure strategic commitments, actions and responsibilities are clearly outlined with agreed responsible lead agencies for delivery. It identifies new strategic commitments that will embed disaster risk reduction and resilience into decision making and address systemic disaster risk by coordinating across stakeholders and sectors. Risk reduction will be enhanced through capacity building programs, and there will be a focus on aligning investment pathway opportunities to local needs.

Level 11, 400 George Street Brisbane  
PO Box 15428 City East  
Queensland 4002 Australia  
Telephone +61 7 3008 7200  
Facsimile +61 7 3008 7299  
[www.qra.qld.gov.au](http://www.qra.qld.gov.au)



Every region across Queensland is now part of a locally-led and regionally-coordinated blueprint to strengthen disaster resilience. The Regional Resilience Strategies were a commitment under the United Nations Office for Disaster Risk Reduction (UNDRR) Sendai Framework and are published at [www.qra.qld.gov.au/regional-resilience-strategies](http://www.qra.qld.gov.au/regional-resilience-strategies).

Guided by the new QSDR, we can work together to strengthen the lines of resilience across human and social, built, economic, environmental and roads and transport to make our Queensland communities stronger, safer, and more resilient.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Brendan Moon', with a long horizontal stroke extending to the right.

Brendan Moon  
**Chief Executive Officer**



Longreach Regional Council  
PO Box 144  
ILFRACOMBE QLD 4727

***To the Mayor, Councillors and CEO (please distribute accordingly)***

I am pleased to invite you, your fellow elected members, and council staff to the 2022 National Local Roads and Transport Congress, to be held from 2-3 November in nipaluna/Hobart, on the lands of the Palawa people.

This year's National Local Roads and Transport Congress will focus on opportunities to boost national productivity, improve safety on our local roads and build more sustainable infrastructure.

Together, we will hear about how councils are using recycled materials to reduce emissions and transitioning from fossil fuels to electric-powered cars and trucks.

We will also learn about the latest developments in heavy vehicle access, and the role councils are playing in supporting and improving national productivity.

There will also be opportunities to network with other local government leaders and interact with exhibitors and industry experts from around Australia.

A copy of the registration brochure is attached, and I hope you will be able to join me in Hobart this November.

*Linda Scott*

Cr Linda Scott  
President, ALGA



## Whitman' Memorial Park & Museum Association Inc

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The Chief Executive Officer  
Dirk Dowling  
Longreach Regional Council  
96 Eagle St  
Longreach QLD 4730

**Re: Fire Plough Display**

Dear Dirk

I am writing to you on behalf of the Whitman's Museum committee to request permission to erect an old fire plough out near the Big Fish and the Wash Down Bay.

This piece of machinery was donated to the museum by Portland Downs a few years ago, and has been stored in the council yard waiting for a suitable area to display it.

Robert Anderson would like to display the fire plough (**plan attached**) and is prepared to do the necessary work in his own time.

This fire plough circa 1900/1910 demonstrates the type of machinery used over one hundred years ago.

I have also attached a photo of the plough when it was in working order.

I look forward to your approval.

Yours sincerely

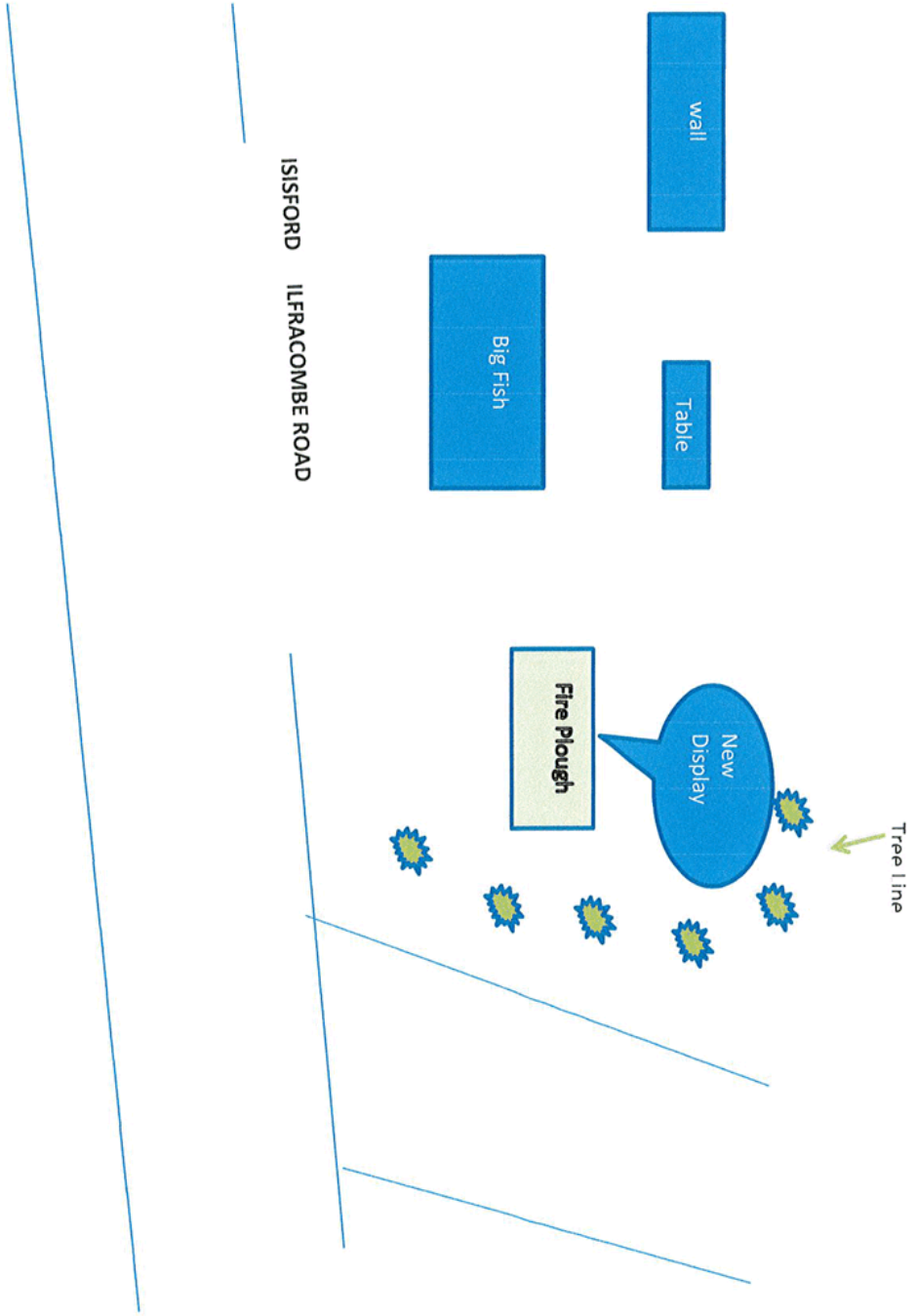
*Jocelyn*

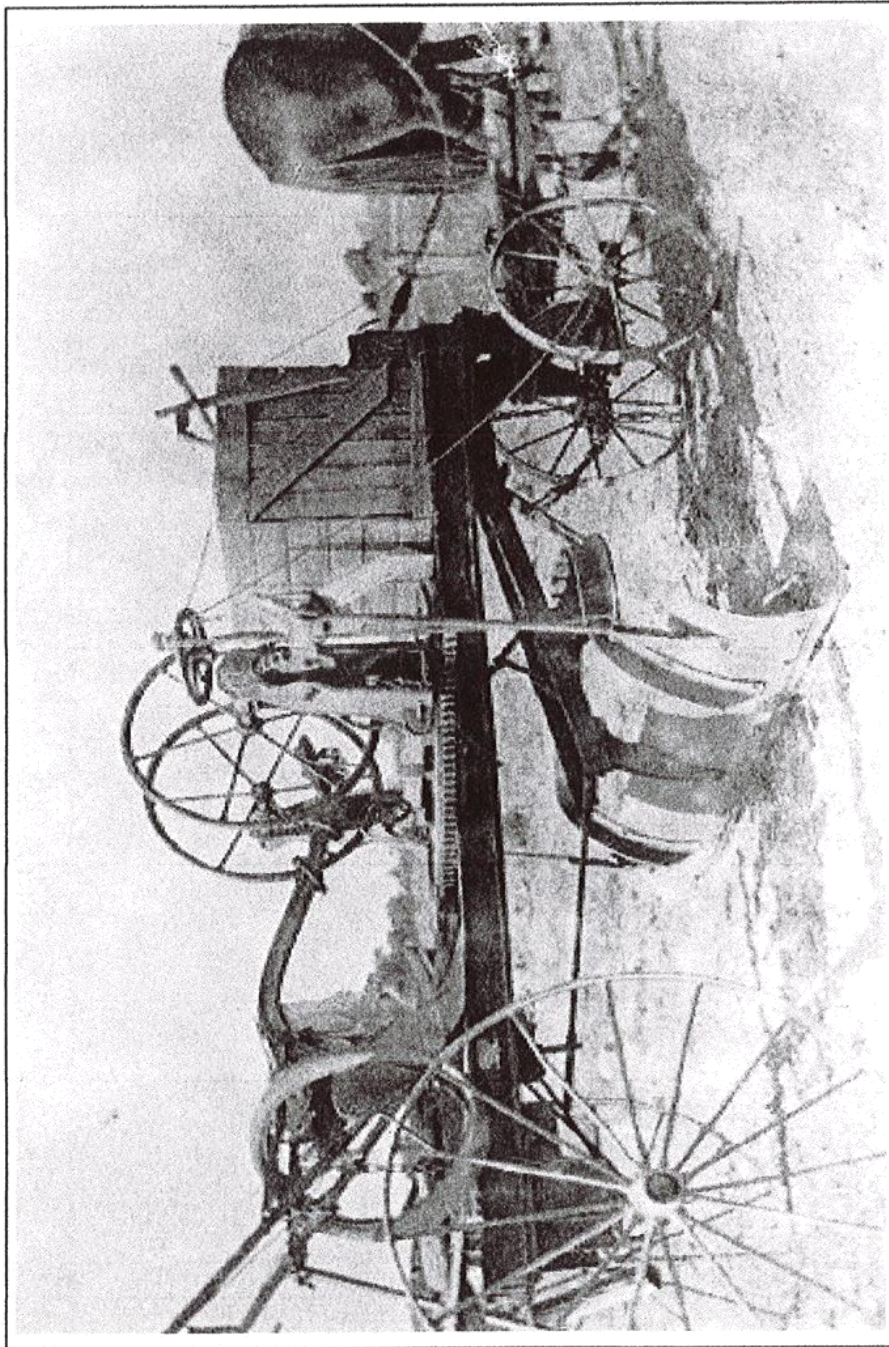
Jocelyn Avery  
Secretary

Whitman's Memorial Park & Museum Association Inc.  
6 St Agnes St  
Isisford QLD 4731

Ph. 0427 465755  
Email [jomet@bigpond.com](mailto:jomet@bigpond.com)

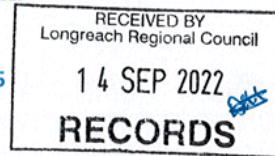
18/09/2022





Fire Ploughing Portland Downs 1915

Women's International League for Peace and Freedom  
Consultative Status with United Nations ECOSOC, UNCTAD and UNESCO  
Consultative Relations with FAO, ILO, and UNICEF  
Australian Section  
WILPF Queensland Branch  
PO Box 5151, Victoria Point Qld 4165



Dear Mayor

**Seeking an opportunity to address Council on an important international treaty**

Towards the end of 2020 your Council received a letter from one of our WILPF Queensland members inviting you to endorse the Cities Appeal for Australia to sign the International Treaty on the Prohibition of Nuclear Weapons (TPNW). This is a campaign by the Australian-led International Campaign to Abolish Nuclear Weapons (ICAN) which won the Nobel Peace Prize in 2017 for its efforts. WILPF has been actively involved in the ICAN efforts to get cities and towns around the world to endorse the Treaty.

This is an urgent issue for municipalities because nuclear weapons are targeted at cities, and the burden would fall on local government in the event of any nuclear conflict.

Since we first contacted you, some important steps forward have been taken:

- On 22 January 2021 enough countries (States Parties) had signed and ratified the Treaty for it to become established in international law. This number has now grown to 66, with an additional 20 having taken the first step and become signatories.
- Later in 2021, as a result of our efforts, Mt Isa became the first Queensland Council to endorse the Treaty.
- The Australian Local Government Association meeting in Canberra in 2021 unanimously passed a motion that all Councils support the Treaty through endorsing the Cities Appeal.
- Before it was elected to government in May this year, the Australian Labor Party indicated its willingness to sign the Treaty and in June it sent an official observer to the first meeting, held in Vienna, of the States Parties to the Treaty.
- In July this year, again as a result of our efforts, Brisbane City Council endorsed the Treaty.

We now urge you to join the 43 Councils in Australia, as well as hundreds of other cities and towns around the world, to endorse the Treaty, as a way of pledging your support for Australia to become a signatory. Now is your opportunity to join the frontline of efforts to rid your city and our world of this deadly menace.

Representatives of WILPF Queensland and ICAN would welcome the opportunity to address Council, either online or in person, as soon as possible on this important matter, which grows more urgent with events in the Ukraine and the China Sea.

Attached are two leaflets, one describing WILPF's long term concern about nuclear weapons, and the other an ICAN leaflet with more information for Councils. We look forward to your response and will be happy to provide further information should you wish.

Yours sincerely in peace,

Christine Henderson, 0437 327 890  
WILPF Queensland  
events@wilpf.org.au [www.wilpf.org.au](http://www.wilpf.org.au)

Dr Marianne Hanson  
Assoc. Prof. of International Relations, U.Q.  
Co-Chair, ICAN Australia, [www.icanw.org.au](http://www.icanw.org.au)

As an ICAN Partner, [WILPF](http://www.wilpf.org.au) is working with the International Campaign to Abolish Nuclear Weapons (ICAN) Australia, Nobel Peace Laureate 2017, to promote implementation of the United Nations nuclear weapon ban treaty.



**ICAN** 2017  
NOBEL  
PEACE  
PRIZE  
**AUSTRALIA**

PO Box 1379, Carlton VIC 3053. 0390231958 [info@icanw.org.au](mailto:info@icanw.org.au)

SCANNED

## WHY DO CITIES IN AUSTRALIA AND AROUND THE WORLD SUPPORT BANNING NUCLEAR WEAPONS?

### THE TREATY

The TPNW, also known as the nuclear weapon ban treaty, was adopted at the United Nations by 122 nations in 2017.

- Prohibits the use, production, possession, threat of use and stockpiling of nuclear weapons and lays the pathway for their total elimination.
- Polling shows 70-79% of Australians want to join the Treaty. (IPSOS 2018, 2020)



### MAYORS FOR PEACE

*"This is a crucial issue for cities and towns because nuclear weapons, by their very nature, target civilians, our homes and workplaces. As local government bodies, we have a duty to protect our constituents from the escalating threat of nuclear war."*

Dr Brad Pettitt, Former Mayor, City of Fremantle  
Mayors for Peace Lead City in Australia



### DEAN OF ST JOHN'S ANGLICAN CATHEDRAL

*"Nuclear weapons target humanity. We must protect our cities and those we love, by banning nuclear weapons."*

The Very Rev'd Dr Peter Catt.

### THE CITIES APPEAL HAS ALREADY BEEN ENDORSED BY:

- City of Sydney (2018)
- City of Melbourne (2018)
- City of Hobart (2019)
- Mount Isa City Council (2021)
- 38 Councils Australia-wide
- More than 400 cities and towns globally.



### THE RED CROSS:

*"Nuclear weapons pose the greatest existential threat facing the world today and are of deep and enduring concern to the worldwide Red Cross Red Crescent Movement."*

*"There is no viable emergency service or effective medical response plan for a nuclear detonation."*

Tara Gutman, Australian Red Cross  
Legal Advisor, International Humanitarian Law.



### CROSS-PARTY PARLIAMENTARY SUPPORT FOR AUSTRALIA JOINING THE TREATY

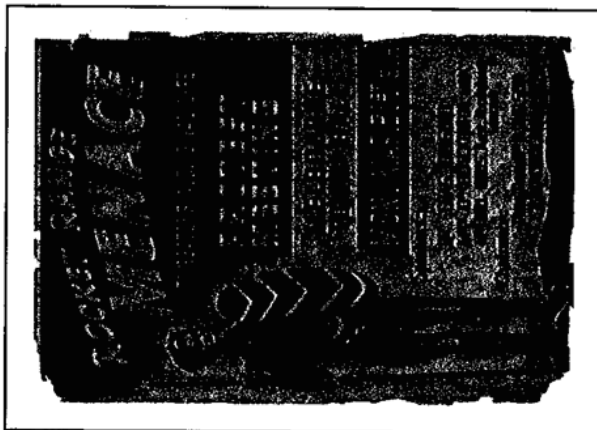
20  
QLD STATE MEMBERS

MORE THAN  
200  
ACROSS AUSTRALIA

8  
QLD FEDERAL MEMBERS

27  
PARLIAMENTARY FRIENDS OF THE TPNW


DATE OF ISSUE: DECEMBER 2021




Poster for Public Meeting to discuss the use of Aboriginal Reserve to establish Woomera Rocket range. Melbourne. 1947. State Library of South Australia. PRG 387/1/8/1

In 1952 at the start of nuclear weapons testing, WILPF women organised a public meeting in Melbourne to protest their outrage. One speaker, Indigenous woman Margaret Tucker, said

*I know people say that our Aboriginal people did not develop Australia. According to other peoples' way of thinking I suppose this is true, but I don't think Aborigines ever did so much harm to the country as atomic warfare of civilised nations will do.*



WOMEN'S INTERNATIONAL LEAGUE FOR  
**PEACE & FREEDOM**  
AUSTRALIA



# WILPF

*Opposing*

## NUCLEAR WEAPONS

WILPF Australia is a non-profit, volunteer-run nationally incorporated association of international non-governmental organisations. WILPF Australia was first formed in 1947 and incorporation of all related persons, WILPF was one of the first NGOs at the international level - one to ask women's personal organisation - to be granted consultative status with the United Nations Economic and Social Council (ECOSOC).

Members get together through local branches and a so-called online ground: particular actions or campaigns - irrespective of their location.

WILPF Australia is a member of the following organisations:

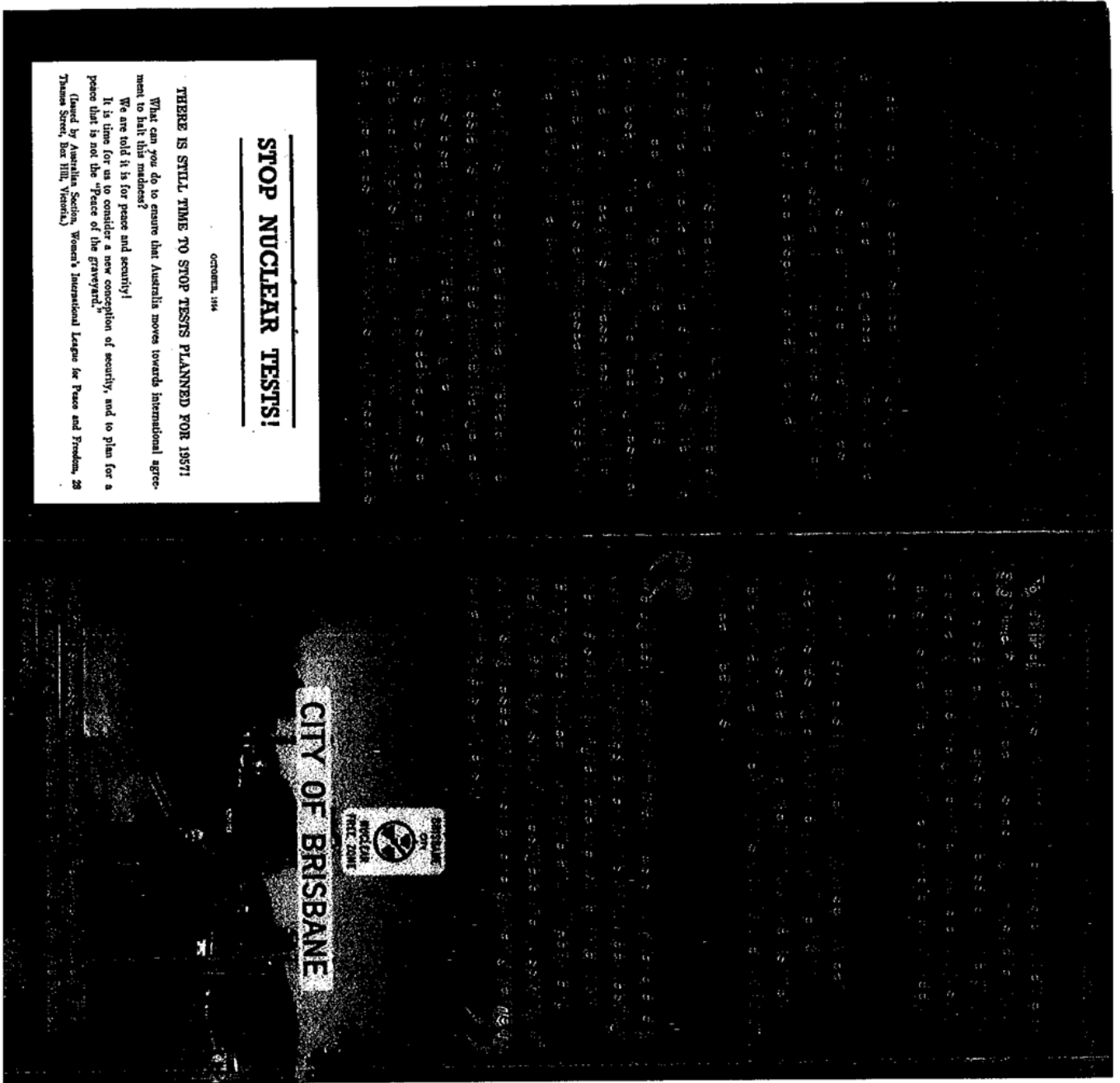
- WILPF ACT @ wilpf.org.au
- WILPF NSW @ wilpf.org.au
- WILPF QLD @ wilpf.org.au
- WILPF SA @ wilpf.org.au
- WILPF VIC @ wilpf.org.au
- WILPF WA @ wilpf.org.au
- WILPF AUSTRALIA @ wilpf.org.au

WILPF Australia is a member of the following organisations:

- WILPF Australia Network for under-25s years
- WILPF Australia @ gmail.com

*'Women for Peace protest outside French Consulate in Sydney 7-June 1963' photograph from the collections of the State Library of NSW.*

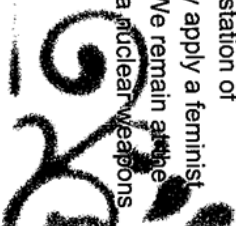




On 7 July 2017, history was made at the United Nations when 122 states voted to adopt the Treaty on the Prohibition of Nuclear Weapons (TPNW). The Treaty came into force on 22 January 2021! WILPF has been a proud member of the International Campaign to Abolish Nuclear Weapons (ICAN) since 2007 when it was founded in Australia. ICAN was awarded the 2017 Nobel Peace Prize for its successful efforts to make the TPNW Treaty a reality.

WILPF Australia is currently working with ICAN on their Cities and Town Appeal to persuade the Australian Government to sign the Treaty, as have many neighbouring countries. Ensuring a nuclear-free world has been at the core of WILPF work for decades. Our hard work is paying off, but we still have a long way to go. Thousands of nuclear warheads still loom in silos and on submarines around the world, posing a real and imminent threat to our very existence.

As a prominent advocate for nuclear disarmament, WILPF closely monitors developments in different multilateral forums, provides research, analysis, and advocacy, and speaks truth to power. We see nuclear weapons as a deadly manifestation of patriarchy, and we constantly apply a feminist perspective in our analysis. We remain at the forefront of global efforts for a nuclear weapons free world.



## **YARAKA SPORTS & PROGRESS ASSOCIATION INC**

**ABN: 81 723 356 703**

<i>President: Susan Glasson</i> "Greenlaw" YARAKA Q 4731 Ph: 46 575532 [Email: hsglasson3@bigpond.com]	<i>Secretary: Kaye Albrand</i> "Wahroongha" ISISFORD Q 4731 Ph: 46 585358 [Email: wahroongha@bigpond.com]	<i>Treasurer: Ann Godber</i> Jarley Street YARAKA Q 4731 Ph: 0408713897 [Email: ang.igg1@bigpond.com]
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12 September 2022

Mr Dirk Dowling  
C.E.O.  
Longreach Regional Council  
P O Box 144  
ILFRACOMBE Q 4727

**Re: Yaraka Maintenance Issues at Kiama Park**

Dear Mr Dowling,

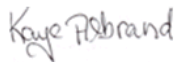
At a recent meeting of the Yaraka Sports & Progress Association concerns were expressed about the unfinished maintenance issues at Kiama Park, Yaraka's sports and recreation grounds that we believe Council were committed to undertake.

The most urgent is the by-wash on the Kiama Park dam. The matter has been raised at several Council Community forums and although Council has managed to complete the desilting of the dam, the promised by-wash still has to date not been constructed. It would be greatly appreciated if Council could please mark this as a high priority so the dam can fill to its maximum capacity, ensuring an adequate supply of water to service the grounds.

The second issue is that of attention to the old racetrack which has developed several washouts and is at present a safety issue with two events being held at the grounds each year. We are aware that Council did attend the grounds in June to carry out the work but the maintenance was too extensive to complete with the machinery at hand. We have received no word since as to when this issue will be addressed in order to avoid further deterioration.

The Yaraka community would be grateful if Council could please carry out an assessment of these two outstanding maintenance issues so a completion date can be determined.

Yours faithfully



Kaye Albrand  
Secretary

Cc Sally Edwards, Isisford Office Branch Manager  
Lisa Young, Director of Community and Cultural Services

YOUNG ENDEAVOUR  YOUTH SCHEME  
EXPAND YOUR HORIZONS



256 / 043

Mr Mitchell Murphy  
Chief Executive Officer  
Longreach Regional Council  
PO Box 144  
ILFRACOMBE QLD 4727

Dear Mr Murphy,

The Young Endeavour Youth Scheme is pleased to announce that applications for youth development voyages in STS *Young Endeavour* sailing from January – June 2023 are now open.

Since 1988, more than 14,000 young Australians aged 16-23 have joined national sail training ship *Young Endeavour* on a life changing voyage.

Our internationally recognised youth development program builds self-awareness, develops leadership and communication skills, and fosters a sense of community responsibility in participants.

Onboard, 24 youth from across Australia make up the youth crew for each voyage. Over the 10-day program, participants learn all the skills required to sail the square-rigged tall ship. These activities include keeping watch on deck, handling lines, taking the helm, navigation using the ship's charts, assisting the chef in the galley and climbing the 30-metre mast to set and furl sails. No previous sailing experience is required.

The program is delivered by the professional Royal Australian Navy staff crew who ensure that the highest standards of safety are maintained. During the voyage the staff crew encourage youth to pursue personal and team goals. By the end of each voyage, the youth crew have developed the skills and confidence to elect a leadership team to take command of the ship over a 24-hour period.

The Scheme also partners with community-minded organisations to offer scholarships to youth in their area, for more information go to [www.youngendeavour.gov.au/for-organisations/scholarship](http://www.youngendeavour.gov.au/for-organisations/scholarship)

As a scholarship partner, your Council can reserve a spot for youth to join a voyage of your choice. The Scheme will also promote your Council as a supporter of the program.

For further information relating to scholarships please contact Emily Fry, our Community Engagement Coordinator at [emily.fry@defence.gov.au](mailto:emily.fry@defence.gov.au)

I encourage you to make this information widely available within your community. If you require more information, or to order additional marketing materials, don't hesitate to contact our team on 1800 020 444 or by email [mail@youngendeavour.gov.au](mailto:mail@youngendeavour.gov.au)

Applications can be made online at [www.youngendeavour.gov.au/apply-now](http://www.youngendeavour.gov.au/apply-now)

Yours sincerely

**Stephen Moss**  
Executive Director  
8 September 2022

PO Box 1661 Potts Point NSW 1335  
Building 24 Garden Island NSW 2011

Toll Free 1800 020 444  
Tel 02 9359 2990

[mail@youngendeavour.gov.au](mailto:mail@youngendeavour.gov.au)  
[www.youngendeavour.gov.au](http://www.youngendeavour.gov.au)



Wadda Mooli (Hello),

This year, the South East Queensland Indigenous Chamber of Commerce (SEQICC) will host the first Queensland Indigenous Business Expo & Forum to signal-boost a fresh beginning for Indigenous business in the state.

The one-day PAID event will be held during Indigenous Business Month (IBM), on **Friday 21st October 2022**, and incorporate this year's IBM theme; ACTIONS TODAY. IMPACT TOMORROW. Inspiring the next generation of business leaders.

**Your council is invited to purchase tickets to attend and meet potential Indigenous business suppliers, make connections and network.**

Recognised Aboriginal and Torres Strait Islander businesses in your region are also invited to participate and they can book an exhibitor booth to showcase their products and services.

We ask for your support in sharing the event poster within your community to encourage Aboriginal and Torres Strait Islander businesses to register and attend #QIBEF22.

#### **EVENT DETAILS**

When: Friday 21 October 2022

Where: Brisbane Convention and Exhibition Centre (BCEC)

Brekky: 7am – 9am

Expo & Forum: 10am – 5pm

For more information, visit: <https://seqicc.com.au/qibef/>  
To book tickers, visit: <https://www.eventbrite.com.au/e/qld-indigenous-business-expo-forum-qibef2022-tickets-403281474747>

Thank you for your support. We look forward to seeing you at #QIBEF22.

**For information about the QIBEF:**

Events Manager

Marie Dennis

[events@seqicc.com.au](mailto:events@seqicc.com.au) | 0436 278 249

## Queensland Reconstruction Authority

To reply please quote: QRATF/22/4410

26 September 2022

Mr Craig Neuendorf  
Longreach Regional Council  
CraigN@longreach.qld.gov.au

Dear Mr Neuendorf

Congratulations to Longreach Regional Council for winning the Local Government Award (Queensland) at the 2022 Get Ready Queensland Resilient Australia Awards for *COVID-19 Care Packs for the elderly*.

The award is worthy recognition of the effort the Longreach Regional Council have put into helping Queenslanders respond to and recover from disasters.

Even with a damp and dangerous start to the year, we were delighted to receive 37 extraordinary entries for consideration. The judging panel reported that the quality of nominations across all categories were high and exceptional, making it difficult to choose just a handful of finalists, not to mention winners. Congratulations for standing out above the rest.

Thank you for the role you are playing in your own community. It is through projects like yours that Queensland can recover quickly and confidently from disaster.

Again, congratulations to everyone involved and best wishes for your continued success. Please keep in touch with the Get Ready Queensland team via email, [getready@qra.qld.gov.au](mailto:getready@qra.qld.gov.au). We would love to see what comes next.

To view images from the night, please visit:

<https://www.dropbox.com/scl/fo/hiou2ohkpnvvnxa1l2z/h?dl=0&rlkey=n9si0cjpgbn1oy0wdgjhhgn3>.

Yours sincerely



Brendan Moon  
Chief Executive Officer

Level 11, 400 George Street Brisbane  
PO Box 15428 City East  
Queensland 4002 Australia  
Telephone +61 7 3008 7200  
Facsimile +61 7 3008 7299  
[www.qra.qld.gov.au](http://www.qra.qld.gov.au)

QUEENSLAND  
TRAINING  
— OMBUDSMAN —

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Mr Dirk Dowling  
Chief Executive Officer  
Longreach Regional Council

Email: [assist@longreach.qld.gov.au](mailto:assist@longreach.qld.gov.au)

Dear Mr Dowling

As you may be aware, the Queensland Training Ombudsman (QTO) was established in 2015 as an independent statutory position to support Queenslanders resolving complex issues related to the vocational, education and training (VET) system.

The QTO also undertakes strategic reviews related to the Queensland VET system, including making recommendations to the Minister for Employment and Small Business and Minister for Training and Skills Development. Reviews conducted to date include:

- the training of electrical apprentices
- training for the security industry
- the quality of group training arrangements
- the link between quality training and licensing in the building and construction industry
- advertising that linked vacant positions to funded training
- administrative arrangements for school-based apprentices and trainees
- support provided to apprentices, particularly focussed on female apprentices in male dominated occupations
- quality of training delivery in regional, rural and remote Queensland

The review of the quality of training delivery in regional, rural and remote Queensland was conducted in 2020. Due to restrictions imposed as a result of COVID-19, the review was conducted primarily through data analysis. A summary of the key findings from that review included:

- the Queensland VET system is responsive to the needs of industry, individuals and communities and is used for a variety of purposes across the state
- the majority of VET is delivered in a classroom, but this does not mean that training is being delivered in the local community and comes at a cost to local employers and individuals in terms of required travel
- there is no excessive use of online training or recognition of prior learning evident in communities irrespective of size or geographic location
- there are a large number of Registered Training Organisations (RTO) delivering training across Queensland.

The Minister for Employment and Small Business and Minister for Training and Skills Development has recently requested a follow up to the 2020 review be conducted, with a focus on both the Central and North Queensland regions (as defined by the Department of Employment, Small Business and Training (DESBT)) to ensure the effectiveness of training delivered in those regions.

Level 17, 53 Albert Street Brisbane QLD 4000  
PO Box 15090, City East QLD 4002

PHONE 1800 773 048  
EMAIL [info@qto.qld.gov.au](mailto:info@qto.qld.gov.au)

[trainingombudsman.qld.gov.au](http://trainingombudsman.qld.gov.au) 1

Key issues being considered in this review include:

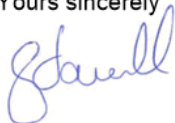
- analysing Total VET Activity data, and other data including funding provided by DESBT
- considering the provision of training by both public and private RTOs in Central Queensland and North Queensland
- seeking feedback from a wide range of stakeholders
- making recommendations to address any real or perceived issues with the quality of VET delivery in Central Queensland and North Queensland.

To ensure feedback is received from a wide range of stakeholders, I am seeking written submissions regarding access to, and the quality of, VET delivered in your region to be provided to this Office by 30 November 2022. I will also be undertaking some face to face consultations and would be happy to meet with you, or representatives of your organisation, if needed.

You may be aware the Education, Employment and Training Committee of Queensland Parliament is also considering training delivery in regional, rural and remote Queensland. To avoid duplication, any feedback provided in response to this correspondence may also be provided to the Committee for their consideration. If you do not wish your feedback provided to be shared with the Committee, please state that in your response.

Written submissions and requests for further information should be emailed to [info@qto.qld.gov.au](mailto:info@qto.qld.gov.au). Alternatively, I can be contacted on 07 3334 2450.

Yours sincerely



Geoff Favell

**Queensland Training Ombudsman**

29/09/2022



**Australian Government**  
**Department of Climate Change, Energy,  
the Environment and Water**

Cr Tony Raynor  
Mayor, Longreach Regional Council  
96A Eagle St  
Longreach QLD 4730

mayor@longreach.qld.gov.au

Dear Tony,

The recent Great Artesian Basin Stakeholder Advisory Committee (GABSAC) meeting in Longreach on 5-7 September 2022 was a great success.

Thank you for hosting us so warmly in Longreach and for your generous contributions to planning an effective and stimulating itinerary for this first Committee meeting. The committee benefitted greatly from being able to hold this meeting within the Great Artesian Basin and being able to see and touch various uses of the Basin water as well as understand the importance of this water resource to communities.

The Monday evening welcome BBQ was a particularly memorable evening that would not have run so well without your advice and generous assistance in organising the use of the Pastoral College and campfire. The Committee members and Government representatives appreciated you staying and sharing your knowledge about Longreach, regional Queensland and the importance of the GAB.

Thank you also for providing a number of useful contacts and advice that helped us organise catering and the field trip, your background information for the Ilfracombe bore and treatment plant, and for organising the use of the Council chambers for our formal meeting.

Once again, on behalf of the GABSAC, the Commonwealth and the GAB Senior Officer Committee, I would like to thank you for your valuable contribution towards the success of the GABSAC meeting.

Yours Sincerely,

A handwritten signature in black ink, appearing to read 'Rod Shaw', with a stylized flourish at the end.

Rod Shaw

Great Artesian Basin/Lake Eyre Basin Team  
Basins Policy, Science and Indigenous Branch  
Water Division  
30 September 2022

18 Marcus Clarke Street, Canberra ACT 2601





Department of  
**State Development, Infrastructure,  
Local Government and Planning**

Our ref: OUT22/3936

11 October 2022

Mr Dirk Dowling  
Chief Executive Officer  
Longreach Regional Council  
ceo@longreach.qld.gov.au

Dear Mr Dowling

On 16 September 2022, the Honourable Anastacia Palaszczuk MP, Premier and Minister for the Olympics, hosted a Roundtable discussion with key government and non-government stakeholders about addressing the housing challenges currently facing Queensland. The Roundtable identified the potential for surplus or underutilised state and local government land and building assets to be used to assist in meeting some of the housing demand challenges.

Ahead of the Housing Summit to be held later this month, the Department of State Development, Infrastructure, Local Government and Planning (the department) is seeking to identify suitable government land and building opportunities which may exist across Queensland. Therefore, the department asks that local governments undertake an assessment of their surplus or underutilised land and building portfolios (either council owned or where the land is owned by the state and council is the trustee) and provide advice on opportunities which may assist in meeting the demand for emergency, social and affordable housing, or more broadly housing supply.

A template is enclosed which provides guidance on the information being sought. To enable consideration of this information ahead of the Summit, it is requested that this template be completed and returned via email to [Director-General@dSDLGP.qld.gov.au](mailto:Director-General@dSDLGP.qld.gov.au) by 17 October 2022.

If you require any further information, please contact Ms Jessica Budd, Acting Project Manager, Policy, Portfolio and Government Services, in the department, by telephone on (07) 3452 7051 or by email at [jessica.budd@dSDLGP.qld.gov.au](mailto:jessica.budd@dSDLGP.qld.gov.au), who will be pleased to assist.

Yours sincerely

A handwritten signature in black ink that reads "Mike Kaiser".

Mike Kaiser  
**Director-General**

Enc

1 William Street  
Brisbane Queensland 4000  
PO Box 15009  
City East Queensland 4002  
**Telephone** 13 QGOV (13 74 68)  
**Website** [www.statedevelopment.qld.gov.au](http://www.statedevelopment.qld.gov.au)  
**ABN** 29 230 178 530



28 September, 2022

Dear Tony

You are invited to the Outback Regional Galley's final exhibiton for 2022

**THUNDERCLOUDS**

A solo exhibition by local photographer Matt White  
22 October – 31 December

Drawn to the natural phenomena of the lightning strike, White invites the spectator into the intense moment of capturing the unexpected. All images captured are predominately from around Winton & greater Queensland.

Look forward to seeing you at the gallery.

Kind regards,

**Karen Stephens**  
Exhibition Supervisor  
[karenS@matildacentre.com.au](mailto:karenS@matildacentre.com.au)

4 October 2022

Dirk Dowling MLGMA  
Chief Executive Officer  
Longreach Regional Council  
PO Box 144  
ILFRACOMBE QLD 4727

Dear Dirk

**LGMA Queensland – Council Subscription 2022/23**

Thank you for your Council's support of LGMA through your Council Subscription. This support gives LGMA the confidence to offer a far greater range of high quality, topical training to councils than would otherwise be the case and to continue to advocate on behalf of the sector.

With more village exchange events on offer, numerous new webinar series, once-off events, such as the International Women's Day webinar, complimentary registration for one officer to either the Annual Conference in Gladstone or the Inspire Forum in Hervey Bay, eligibility for the Awards for Excellence and discounted in-council training, the value offered by your subscription over the past year has been significant and is ever increasing.

In 2021-22, Longreach Regional Council did not take full advantage of the services available as a result of the subscription.

By way of example, I have listed the benefits one rural council accessed in the past year. This Council is by no means the highest users of services but, with a staff of approximately 200, showcases what benefit can be achieved. The benefits utilised included:

- 10 x Officers attended Villages Exchanges
- 4 x International Women's Day (noting that four logins were accessed but there may have been multiple officers participate on each device)
- Discount on in-council training with a value of \$3,200
- Nominations at Awards for Excellence
- 1 x complimentary Annual Conference registration
- 21 x paid webinars were accessed
- Job Vacancy Advertisements posted to LGMA socials
- Officers participated in consultation to assist LGMA's advocacy to government

LGMA is keen to see Longreach Regional Council gain the same level of benefit and we will look to work with you in the coming year to ensure you can maximise the significant value of your subscription. Please also note that, in the coming year, LGMA will look to improve our job advertising facility and expand webinar offerings to provide even more benefits to your council and officers. Do feel free to contact any of the LGMA staff if you wish to learn more about these benefits of subscription.

LEADING PROFESSIONALS IN LOCAL GOVERNMENT

Level 7, Quay Central, 95 North Quay, Brisbane Qld 4000 Australia  
T 07 3174 5006 | E admin@lgmaql.org.au | W www.lgmaql.org.au | ABN 97 968 931 841

For reference, your 2022-23 Council Subscription entitles Council to the benefits shown below:

COUNCIL SUBSCRIBER ENTITLEMENTS		
Category	Details	Value
Awards Nomination	Council is entitled to submit nominations to the Awards for Excellence, and, if successful the National Awards (LGPA).	Invaluable
Local Government Conference Registration	Access to one complimentary registration and discounts for more than four registrations (conditions apply for both)	\$1,350
Village Exchanges	An unlimited number of officers may access the online exchanges held every month. Exchanges provide support, information and templates relevant to a field.  They include: Executive Assistants, Governance, Customer Service, People and Culture, Libraries, Environmental Health, Sport and Recreation, Parks/Gardens, Tourism/Economic Development and more.	Unlimited
In-House Training	Council receives a 25% discount and priority booking on all in-house training conducted by LGMA (non-subscribers can access LGMA services but pay the commercial rate).	Up to \$25,000
Women in Local Government and Inspire	Receive the 5 <sup>th</sup> Delegate free when you register 5 or more attendees.	\$1,200
Forums (Villages)	Receive the 5 <sup>th</sup> Delegate free when you register 5 or more attendees.	\$250/event
Journal Subscription	Three editions of the LGMA publication, The Journal, are published annually and Council will receive copies at the time of release.	Invaluable
Event Hosting	Council is eligible to host LGMA events (including, the Rural Management Challenge, Forums and Conferences).	Invaluable
Senior Job Vacancy Advertising	LGMA will promote senior roles advertised by Council on its Facebook page. Jobs run Thursday each week.	\$200/ job (est.)
News and Updates	Regular receipt of LGMA updates on current issues (in particular, legislative change).	Invaluable
Induction Programme	This induction programme provides an introduction to the local government sector as a whole. The council package include material for facilitated delivery or self-paced learning.	\$1,200

I have attached your 2022-23 invoice. As you will note, Council Subscription represents excellent value for money and compares very favourably with other professional associations in this state.

Thank you for your continued support of LGMA and I look forward to working with you in the coming year.

Yours sincerely



Peta Irvine  
Chief Executive Officer



OFFICE OF THE  
LORD MAYOR  
Brisbane

Office  
City Hall  
King George Square  
Brisbane Qld 4000 Australia  
Tel 07 3403 4400  
Fax 07 3403 9930  
LORDMAYOR@brisbane.qld.gov.au  
Postal  
GPO Box 2287  
Brisbane Qld 4001 Australia

30 September 2022

Councillor Anthony Rayner  
Mayor  
Longreach Regional Council  
PO Box 144  
ILFRACOMBE QLD 4727

My dear Mayor

**14<sup>th</sup> Asia Pacific Cities Summit (APCS) & Mayors' Forum  
'Shaping Cities for our Future'**

I am pleased to announce that the 14<sup>th</sup> Asia Pacific Cities Summit (APCS) & Mayors' Forum will be held in **Brisbane** from **11-13 October 2023**, and I invite you to be involved.

The APCS & Mayors' Forum is the largest and most diverse gathering of mayors in the Asia Pacific region. Across its 25-year history, it has been creating lasting impacts for cities and become the region's award winning, landmark event for city leaders. The event brings together city thinkers, makers and innovators to propel urban capability and best practices while connecting government and business to each other. With an alumni of more than 550 cities, the APCS & Mayors' Forum is an internationally recognised event with world-class speakers and a dynamic program designed to challenge your thinking.

**Summit Themes**

The overarching theme of 2023 APCS & Mayors' Forum is **Shaping Cities for our Future**, with three sub-themes to be discussed:

- Cities of connection** - technology, data and the people
- Cities of sustainability** - adapting to growth, inclusivity and wellbeing
- Cities of legacy** - creating events of prosperity and longevity.

**You will walk away with**

- Insights on emerging opportunities and world changing ideas on cities
- Connections to world-class keynote speakers, city leaders and high calibre delegates
- Access to the award-winning APCS network and alumni
- Influence in the conversation on the future of our cities
- Business leads and commercial outcomes for your region

**Who will attend?**

In 2019, more than 1400 delegates from 140 cities, representing a global population of more than 405 million people participated in the event, including 83 Mayors and Deputy Mayors. The Summit attracts an almost equal mix of public and private sector delegates. Attendees typically represent local government (Mayors, Governors and Commissioners), city managers and executives, key business and industry leaders, policy makers, research leaders and young professionals.

.../2

- 2 -

**The Mayors' Forum**

This exclusive, **invitation-only** event is an opportunity for Mayors and Deputy Mayors to create their own global network of influential peers and to learn about the latest trends, global best practice and opportunities in city management. Participants are invited to directly contribute to and adopt the 2023APCS Mayors' Accord which represents the outcomes and strategic objectives of the Forum. The 2019APCS Mayors' Accord directly impacted the lives of more than 98 million people.

**What are the opportunities for my city?**

- **Speaking opportunities** – the Secretariat will invite submissions to speak at the event and encourage submissions by case studies and projects relevant to the Summit sub-themes.
- **City Leaders' Forum** – exclusive opportunity for senior public servants of your city to come together, share strategies and insights with their peers and create powerful partnerships.
- **Young Professionals (YPs@APCS)** – invite young professionals from your city to join this program to equip the next generation of leaders.

**Opportunities for attending delegations**

This is a one in every four-year opportunity for civic and business leaders to expand their networks across the region. The Summit features a business program where delegates can connect and strengthen their global trade and investment links, and drive commercial outcomes through one-on-one business connections, exhibitors showcase and networking events. The Secretariat can also assist with introductions for other meetings while visiting Brisbane.

**Contact us**

For further information and to ensure your city's participation in the 2023APCS in Brisbane, please contact **Ms Susie Clowes, APCS Project Manager** in my International Relations and Multicultural Affairs Branch, by email at [AsiaPacific.CitiesSummit@brisbane.qld.gov.au](mailto:AsiaPacific.CitiesSummit@brisbane.qld.gov.au) or by phone on 07 3178 0790. Alternatively, visit the APCS website at [www.apcsummit.org](http://www.apcsummit.org) or by scanning the QR code below.

I sincerely hope that I have the opportunity to welcome you to Brisbane for this landmark event.

Yours sincerely



Adrian Schinner  
**LORD MAYOR**



Ref: LM04056-2022

Encl.



Dirk Dowling  
Longreach Regional Council  
PO Box 144  
ILFRACOMBE Queensland 4727

RE: Support for Indigenous Information Technology Procurement in Council

Dear Dirk Dowling,

I am writing to you on behalf of David Liddiard OAM, the Chairman of Ethan Indigenous, a Supply Nation Certified Indigenous business. In recent years, we have established a strong presence in NSW, Victoria, and the ACT due to the business we perform with Government in those States. We are now a fully-fledged established Queensland business that employ's Queensland Indigenous staff. I am asking for your consideration regarding the council's Information Technology procurement requirements.

When we read the council document; *Queensland Aboriginal and Local Government Strategy 2021-2026*, we believe our organisation meets the capability and guidelines outlined in pillars 4-7 of the Strategy, not only via economic participation but also in terms of our programs aimed at creating careers in [Information Technology for Indigenous Youth for Aboriginal and Torres Strait Islander Chapter 9](#).

The programs Ethan Indigenous deliver and sustain are:

- **Horizon 1 – Laptops for Kids**  
The Indigenous Laptop Community Program aims to repurpose out of date corporate devices with a goal to providing 80,000 laptops to Indigenous communities.
- **Horizon 2 – Indigenous Technology Hubs**  
The Ethan Indigenous Horizon Two Program supports Indigenous Technology Hubs in Australia in conjunction commercial and government organisations. These Hubs create business and entry level IT (Information Technology) job opportunities for Indigenous traineeships for the community.
- **Horizon 3 – Indigenous Cadetships**  
The Ethan Indigenous Horizon Three Program is a formal Indigenous Cadetship program. This Indigenous-led program places Indigenous Youth in IT Departments to gain real world experience. The 2 year-program combines Business, IT Certification and Personal Development mentoring from our Indigenous leaders designed to encourage, support, and prepare Indigenous students for the IT world.


We have sophisticated delivery and mentoring partners that support our Goals: Ethan Global, Elysium Digital, and Mphasis, together with Cisco, Dell, Netskope and Microsoft. Our capability supported through Ethan Global is significant as one of Australia's largest privately owned Service Providers.

Our request is to be given the opportunity to compete with other IT companies for Local Government business. We would appreciate the opportunity to discuss and demonstrate our capabilities personally or via an online meeting.

Ethan Indigenous exists to provide a brighter future for Indigenous youth in the IT Industry.

Warm Regards

  
Mr. Marcus Gebadi  
Ethan Indigenous - Community Engagement Manager  
[marcus.gebadi@ethan.com.au](mailto:marcus.gebadi@ethan.com.au)  
+61 474 822 478

  
Mr. David Liddiard  
Ethan Indigenous - Chairman

Level 6, 300 George Street, Brisbane, QLD 3000

| 13 84 26 (ETHAN)

| ABN 43 623 264 120

"Ethan Indigenous and Ethan Group acknowledges the Traditional Owners of country throughout Australia and recognises their continuing connection to land, waters, and community. We pay our respects to them and their cultures; and to elders both past and present."

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.2 - Standing Matters: Calendar of Events**

**11.2 Standing Matters: Calendar of Events**

**Calendar of Events, Upcoming Meetings and Conferences for Councillors**

<b>Date</b>	<b>Event</b>	<b>Location</b>	<b>Participants</b>
<b>September 2022</b>			
26 Mon	Western Queensland Regional Community Forum	Longreach Civic Centre 8.00am-2pm	Mayor
28 Wed	Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnerships – Town Hall Forum	Longreach Civic Centre 5.00pm – 7.30pm	Mayors, Councillors, Executive Leadership Team and members of the public
29 Thur	National Police Remembrance Day Service	Longreach Police Station (garden area), 97 Galah Street 9.00am-11.00am	Mayors, Councillors and Executive Leadership Team
<b>October 2022</b>			
1 Sat	WW1 Cemetery Dedication Service	Longreach Cemetery 10.00am	Mayors, Councillors, Executive Leadership Team and members of the public
5 Wed	Councillor/ Directors Strategic Roundtable	Fairmont Rooms, Longreach Civic Centre. 11.00pm-4.00pm	Mayors, Councillors and Executive Leadership Team
6 Thurs	Longreach Community Forum	Longreach Civic Centre 5.30pm	Mayors, Councillors, Executive Leadership Team and members of the public
7 Fri	Audit and Risk Committee Meeting	Council Chambers, Longreach 9:00am	Mayor, Audit and Risk Committee Members, Chief Executive Officer and Chief Financial Officer
8 Sat	Flyers Ball	Longreach Showgrounds 5.30pm	Public event- Fees apply
9 Sun- 15 Sat	Queensland Mental Health Week	Various locations – Longreach Regional Council area	Public event
11 Tues	RCS Grazing Clinic	DPI Building Longreach 10357 Landsborough Highway, Longreach 8.30am – 12.30pm	Public event – Fees apply
11 Tues – 12 Wed	Mental Health First Aid Training	James Cook University, Centre for Rural and Remote Health Longreach Hospital, Jabiru St, Longreach 8.30am – 4.30pm	Cost of course covered by RFDS
13 Thurs	Yaraka Community Forum	Yaraka Town Hall, Yaraka 1.00pm	Mayors, Councillors, Executive Leadership Team and members of the public
13 Thurs	Isisford Community Forum	Isisford Town Hall, Isisford 5.30pm	Mayors, Councillors, Executive Leadership Team and members of the public
14 Fri	Our Lady's Catholic Primary School Trivia and Art Auction	Our Lady's Catholic Primary School 85 Eagle Street, Longreach	Public event – Fees apply
17-19 Mon-Wed	LGAQ 126 <sup>th</sup> Annual Conference	Cairns Convention Centre	Mayor and Chief Executive Officer



**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.2 - Standing Matters: Calendar of Events**

21 Fri	National Archives of Australia touring exhibition - Out of This World: Australia in the space age Official Opening	Qantas Founders Outback Museum 1 Hudson Fysh Drive, Longreach Airport, Longreach 10:30am- 11:30am	Public event
22 Sat	Isisford Ross Cup Races	Isisford Racecourse and Showground, Isisford	Public event- Fees apply
25 Tues	Council Briefing	Fairmount Rooms, Longreach Civic Centre. 8.00am – 5.00pm	Mayors, Councillors and Executive Leadership Team
26 Wed	Ilfracombe Community Forum	Martin Forrest Recreation Centre, Ilfracombe 6:30pm	Mayors, Councillors, Executive Leadership Team and members of the public
27 Thur	Council Meeting	Council Chambers, Longreach 9:00am- 5:00pm	Mayors, Councillors and Executive Leadership Team and members of the public
<b>November 2022</b>			
1 Wed	Longreach Races	Longreach Racecourse Teal St, Longreach	Public event- Fees apply
4 Fri	'Little Red in the Hood'	Longreach Civic Centre, 6pm	Public Event – Fees apply
7 Mon	Grant Writing and Finance Workshop – CPR Group	Fairmount Room, Longreach Civic Centre 5:30-7:30pm	Public Event – Free
10 Thurs	Councillor/ Directors Strategic Roundtable	Location to be advised	Mayors, Councillors and Executive Leadership Team
15 Tues	Council Briefing	Fairmount Rooms, Longreach Civic Centre. 8.00am – 5.00pm	Mayors, Councillors and Executive Leadership Team
17 Thurs	Council Meeting	Isisford Town Hall, Isisford 9:00am – 5:00pm	Mayors, Councillors, Executive Leadership Team and members of the public
28 Mon	Longreach Fire Trials	Eagle St, corner of Post Office & Commercial Hotel, Longreach	Public event
<b>December 2022</b>			
1 Thurs	Councillor/ Directors Strategic Roundtable	Location to be advised	Mayors, Councillors and Executive Leadership Team
1 Thurs	A not-so-silent Night – Community Christmas Concert	Edkins Park, Longreach 6.00pm	Public event BYO event
9 Fri	Lions Christmas Street Party	Eagle Street, Longreach	Public Event
13 Tues	Council Briefing	Fairmount Rooms, Longreach Civic Centre. 8.00am – 5.00pm	Mayors, Councillors and Executive Leadership Team
15 Thurs	Council Meeting	Council Chambers, Longreach 9:00am- 5:00pm	Mayors, Councillors and Executive Leadership Team and members of the public

***Recommendation:***

*That Council receive the Calendar of Events for information.*

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.3 - 2023 Council Meeting Dates**

---

**11.3 2023 Council Meeting Dates**

File Ref:

Consideration of the timing and location of the Council Ordinary Meetings for the 2023 calendar year.

**Council Action**

Deliver

**Applicable Legislation**

*Local Government Act 2009*

*Local Government Regulation 2012*

**Policy Considerations**

N/A

**Corporate and Operational Plan Considerations**

GOVERNANCE: GOVERNANCE SERVICES			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.1.1 4.3.2	Ensure effective and responsible policy development and decision making.	Maintain Council's policy register in line with policy review dates and legislative requirements.	90% of policies are reviewed and adopted in line with review dates.

**Budget Considerations**

The budget for the holding of meetings is covered through the Governance Councillor Meeting Expenses item. This incorporates room hire and catering expenses.

**Previous Council Resolutions related to this Matter**

N/A

**Officer Comment**

*Responsible Officers: Mark Watt, Acting Chief Executive Officer*

**Background:**

The Act requires that a Regional Council must meet at least once in each month. Longreach Regional Council has traditionally met on the third Thursday of each month with meetings held in Longreach and the smaller communities of Ilfracombe, Isisford and Yaraka.

Briefing sessions are to be held on the preceding Tuesday of the Ordinary meeting except for the January meeting. Traditionally, no briefing session has been set for January due to the Christmas break and the meeting generally having a smaller Agenda.

The calendar is shown with reference to the points below.

- The January meeting is to be held on the fourth week of the month to allow for the return of staff and the preparation of meeting reports after the Christmas break.
- The July meeting will commence at 9.30am to allow for travel to Yaraka.
- The October meeting is to be held on the fourth Thursday to allow for the timely adoption of the Annual Report and Financial Statements. Moreover, to avoid a clash with 2023 LGAQ Annual Conference.

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.3 - 2023 Council Meeting Dates**

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**Issue:**

N/A.

**Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Unlikely

Consequence: Insignificant

**Environmental Management Factors:**

N/A

**Other Comments:**

Below are the recommended dates and locations for Council consideration. Council is required to set its Ordinary Meeting dates and to advertise them accordingly.

**Recommendation:**

*That pursuant to section 254B(1) of the Local Government Regulation 2012, Council adopts the following Council Meetings for 2023:*

<b>Date</b>	<b>Meeting Type</b>	<b>Place</b>	<b>Time</b>
<i>Wed 25 January 2023</i>	<i>Ordinary Meeting</i>	<i>Longreach Civic Centre</i>	<i>9.00am</i>
<i>Thurs 16 February 2023</i>	<i>Ordinary Meeting</i>	<i>Ilfracombe Recreation Centre</i>	<i>9.00am</i>
<i>Thurs 16 March 2023</i>	<i>Ordinary Meeting</i>	<i>Longreach Civic Centre</i>	<i>9.00am</i>
<i>Thurs 20 April 2023</i>	<i>Ordinary Meeting</i>	<i>Longreach Civic Centre</i>	<i>9.00am</i>
<i>Thurs 18 May 2023</i>	<i>Ordinary Meeting</i>	<i>Town Hall, Isisford</i>	<i>9.00am</i>
<i>Thurs 15 June 2023</i>	<i>Ordinary Meeting</i>	<i>Longreach Civic Centre</i>	<i>9.00am</i>
<i>Thurs 20 July 2023</i>	<i>Ordinary Meeting</i>	<i>Town Hall, Yaraka</i>	<i>9.30am</i>
<i>Thurs 17 August 2023</i>	<i>Ordinary Meeting</i>	<i>Ilfracombe Recreation Centre</i>	<i>9.00am</i>
<i>Thurs 14 September 2023</i>	<i>Ordinary Meeting</i>	<i>Longreach Civic Centre</i>	<i>9.00am</i>
<i>Thurs 26 October 2023</i>	<i>Ordinary Meeting</i>	<i>Longreach Civic Centre</i>	<i>9.00am</i>
<i>Thurs 16 November 2023</i>	<i>Ordinary Meeting</i>	<i>Town Hall, Isisford</i>	<i>9.00am</i>
<i>Thurs 14 December 2023</i>	<i>Ordinary Meeting</i>	<i>Longreach Civic Centre</i>	<i>9.00am</i>

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.4 - Annual Review - Local Disaster Management Plan**

**11.4 Annual Review - Local Disaster Management Plan**

File Ref:

Consideration of the reviewed Longreach Regional Council Local Disaster Management Plan.

**Council Action**

Partner  
 Deliver

**Applicable Legislation**

*Disaster Management Act 2003*  
 Emergency Management Assurance Framework

**Policy Considerations**

Nil

**Corporate and Operational Plan Considerations**

GOVERNANCE: DISASTER MANAGEMENT			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
1.3.1	Conduct an annual review of the Local Disaster Management Plan in accordance with statutory requirements.	Annual review completed by 30 November each year.	Complete review and ensure Local Disaster Management Plan and associated Sub Plans is adopted by Council – Completed Annually.

**Budget Considerations**

Nil

**Previous Council Resolutions related to this Matter**

*(Res-2020-11-323)*

*Moved Cr Martin seconded Cr Smith*

*That pursuant to section 80(1)(b) of the Disaster Management Act 2003, the Longreach Regional Council Disaster Management Plan, as presented, be adopted.*

**Officer Comment**

**Responsible Officer/s:** *Craig Neuendorf, Disaster Management Coordinator*

**Background:**

A review of the Disaster Management Plan is conducted annually in preparation for the assessment by the Inspector-General Emergency Management (IGEM) by 30 September. The plan is referenced against the Standard for Disaster Management in Queensland and is reviewed to ensure it meets best practice standards such that formatting and content are consistent with those standards.

The Local Disaster Management Plan, was recently endorsed by the Local Disaster Management Group (LDMG) at its meeting held on 6 September 2022. In addition to the plan, the Group also endorsed the newly developed Local Essential Supply Assessment Guideline which purpose is to formally document a critical process that is undertaken by Councils Disaster Management Coordinator.

## **11. CHIEF EXECUTIVE OFFICER'S REPORT**

### **11.4 - Annual Review - Local Disaster Management Plan**

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A copy of the Plan and Guideline is attached for Council consideration and will be included on the Longreach Regional Council website for public access once endorsed.

**Issue:**

Review and adoption ensures it meets best practice standards consistent with Queensland's Emergency Management Assurance Framework.

**Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible  
Consequence: Major  
Rating: High (12)

There is an operational and legislative risk in not maintaining an accurate local disaster management plan that provides guidance to the LDMG in the event of a disaster.

**Environmental Management Factors:**

Nil

**Other Comments:**

Nil

**Appendices**

1. Draft Longreach LDMG Local Disaster Management Plan 5.0 [↓](#)
2. Draft Local Essential Supply Assessment Guideline 1.0 [↓](#)

**Recommendation:**

*That pursuant to section 80(1)(b) of the Disaster Management Act 2003, the Longreach Regional Council Disaster Management Plan and Local Essential Supply Assessment Guideline, be adopted, as presented.*



# Longreach Regional Council

Ilfracombe Isisford Longreach Yaraka

## Local Disaster Management Plan

Version 5.0



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### Introduction

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The Longreach Local Disaster Management Plan (LDMP) provides the framework for local disaster management and operations under the Queensland Disaster Management Arrangements (QDMA).

Disaster management planning is focussed on a disaster event which causes serious disruption and impact on a community, whereas an incident causes minimal disruption to the community.

Disaster planning has two components and they provide guidance on:

- Disaster Management which comprises arrangements about managing the potential adverse effects of an event.
- Disaster Operations which are activities, undertaken before, during and after an event to help reduce loss of life, illness or injury, property loss or damage and environmental damage.

### Foreword

The Longreach Local Disaster Management Group (LDMG) takes seriously its responsibilities to support the council, local agencies and community to prevent (mitigate), prepare for, respond to and recover from disasters that impact the local area.

Our primary objective is to ensure the local community, organisations and the Council are prepared with appropriate local disaster management arrangements that detail the steps taken to manage the consequences of a disaster on our communities.

We recognise that:

- Disasters can occur at any time - in any place
- It is not practical to attempt to prevent all disasters
- Effective planning will support our capacity to manage disasters
- We require strategies to minimise impacts on the community
- Preparing our community will ensure we respond appropriately
- Empowering our community will assist them to recover.

This Local Disaster Management Plan (LDMP) sets the framework for managing a disaster in a coordinated way and enhances the Council's disaster management and operations capacity across its region.

Mayor of Longreach

Chair

Longreach Local Disaster Management Group



## Part 1 – Administration

---

The following sections provide the governance and administrative requirements for the Local Disaster Management Plan (LDMP).

### Authority

The Local Disaster Management Plan has been prepared by the Longreach Local Disaster Management Group and endorsed by the Longreach Regional Council pursuant to Section 57 of the *Disaster Management Act 2003* (the Act).

### Endorsement

The Longreach Local Disaster Management Plan has been prepared by the Local Disaster Management Group pursuant to the *Disaster Management Act 2003* and recommended to the Longreach Regional Council for endorsement.

This LDMP has been endorsed by the Longreach Regional Council at a Council meeting held on [REDACTED]

Mayor

Longreach Regional Council

Date: [REDACTED]

### Version Control

The Local Disaster Management Plan is a controlled document. The controller of the document is the Longreach Regional Council Local Disaster Coordinator. Any proposed amendments to this plan should be forwarded in writing to:

Local Disaster Coordinator (LDC)

Longreach Regional Council

PO Box 144

Ilfracombe QLD 4727

[assist@longreach.qld.gov.au](mailto:assist@longreach.qld.gov.au)

The LDMP will have a version control number and date of currency and be marked:

1. Restricted - complete version for approved use by disaster management stakeholders.
2. Public - limited version for access by the public that has confidential information removed.

Version control numbering is listed on the front page of the LDMP and noted at Appendix 1

### Accessibility

The public version of the LDMP is available for download from the Council website [www.longreach.qld.gov.au](http://www.longreach.qld.gov.au). Printed copies of the public version of the LDMP are available at council offices for a service fee.

Copies of the restricted version of LDMP are available upon written request to the Local Disaster Coordinator or their delegate, the Disaster Management Officer.



### Amendment Register

Administrative amendments to the LDMP may be approved by the Local Disaster Coordinator. Any changes to the intent of the document is confirmed by the Local Disaster Management Group and recommended to the Longreach Regional Council for endorsement

Amendments to this plan are noted and recorded in the Amendments Register at Appendix 1.

### Distribution

The restricted version of the LDMP is distributed according to the Distribution List at Appendix 2.

The public version of the LDMP can be accessed by the community either online or at the Longreach Regional Council office.

### Planning Review

The LDMP is a living document and may be amended from time to time in response to the following:

1. Legislative changes
2. Administrative changes
3. Lessons learned from activations, exercises or training activities
4. Hazard and/or Risk changes
5. Community context changes
6. Participation in external reviews (annual IGEM Plan Assessment)

The minimum review periods include, but are not limited to:

1. Amendment because of the above as required
2. Administrative review at least annually
3. Complete review and rewrite every three years

### Consultation

In preparation of this plan, members of the Longreach Local Disaster Management Group were consulted and contributed to its development.

### Privacy Statement

The information contained herein is collected, stored and managed in accordance with the Information Privacy Principles contained in Schedule 3 of the *Information Privacy Act, 2009*

### References

This Plan and its associated Sub-plans and Guidelines are part of the Queensland Disaster Management Arrangements (QDMA) made up of but not limited to:

- Legislation
- Plans
- Policy
- Doctrine
- Standard

For a list of the references utilised in this Plan refer to Appendix 9.

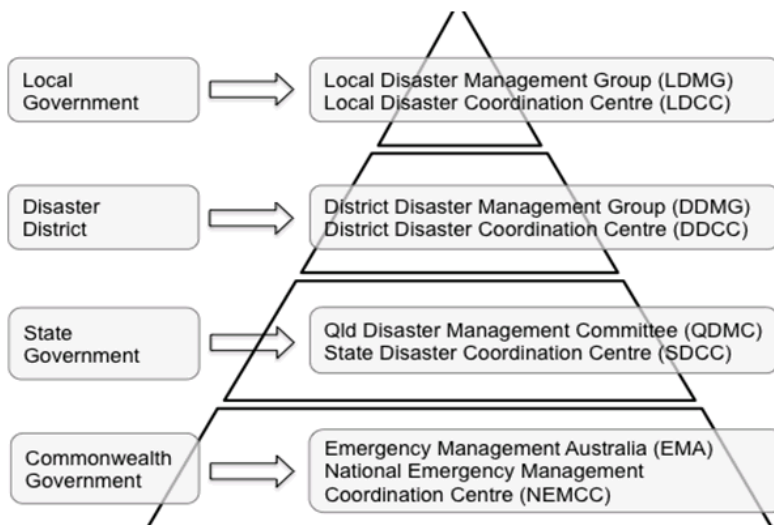
## Part 2 - Plan Elements

The Longreach Local Disaster Management Plan has been produced by the Local Disaster Management Group and endorsed by the Longreach Regional Council. The following plan elements underpin the development and review of the LDMP.

### Queensland Disaster Management Arrangements

The Longreach LDMG forms part of the Queensland Disaster Management Arrangements (QDMA) that:

- Include local, district and state levels (see diagram below)
- Enable a progressive escalation of support and assistance



Under the *Disaster Management Act 2003*, disaster management in Queensland is based on four principles:

1. A comprehensive approach:
  - Prevention (mitigation)
  - Preparedness
  - Response
  - Recovery
2. An all hazards approach
3. A local disaster management capability
4. Support by the state and district groups to local government

The Standard for Disaster Management in Queensland focuses on outcomes and accountabilities of shared responsibilities that include:

- Managing risk
- Planning and plans
- Community engagement
- Capability integration
- Operations



### Scope

The scope of the Longreach Local Disaster Management Plan is bound by the Longreach Regional Council area and other areas where the Local Disaster Management Plan (LDMP) may be activated to support our local communities and disaster management partners.

### Purpose

The purpose of the Longreach Local Disaster Management Plan is to prescribe the local disaster management arrangements to support community safety in times of disaster within the Longreach Regional Council area.

### Objectives

The objectives of the Longreach Local Disaster Management Plan include:

1. Develop local disaster management arrangements for preventing (mitigating), preparing for, responding to and recovering from disasters that impact the community within the Longreach Regional Council area
2. Identify local resource capacity and capability to support the Longreach Regional Council, disaster management stakeholders and community in a disaster event
3. Develop local capacity and capability to support disaster management operations
4. Support local community recovery

### Planning Framework

These arrangements are developed under the Queensland Disaster Management Arrangements.

For a complete listing of local Plans, Sub-plans and Guidelines that support the Local Disaster Management Plan, refer to Appendix 3.



## Part 3 - Longreach Local Disaster Management Group

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The Longreach Regional Council (LRC) established a Local Disaster Management Group (LDMG) pursuant to Sections 29, 34 & 35 of the Act to perform its role under the Act and advise Council on disaster management related topics.

### Terms of Reference

For the Longreach Local Disaster Management Group to function, it requires Terms of Reference (ToR), which are detailed at Appendix 4 Terms of Reference. The ToR provides governance to the LDMG on its functions and obligations.

The Terms of Reference are reviewed annually or as required in line with any legislative or policy change.

### Priorities of the Longreach LDMG

The priorities of the LDMG are set by the group annually based on the Queensland Disaster Management Arrangements and local need. The current set of priorities are listed at Appendix 4 Terms of Reference.

### Membership

Members of the Longreach LDMG have been appointed by the chairperson pursuant to Regulation 9 of the *Disaster Management Regulations 2014* (the Regulations). Membership is further described in Appendix 4 Terms of Reference.

A guideline for members on Local Disaster Management Groups including templates to nominate new members can be found here: [M.1.030 Local Disaster Management Group \(LDMG\) Responsibilities Manual](#)

The chairperson in appointing members, has selected representatives from agencies representing the Longreach Regional Council area who:

1. Have a key role in responding to disaster or emergency situations
2. Have required qualifications and experience
3. Manage key assets
4. Provide essential community services
5. Can provide liaison officers to ensure succession planning

### Chairperson

The Longreach Regional Council has appointed the Mayor as the Chairperson and a Councillor as the Deputy Chairperson of the LDMG. They have voting rights.

The Chairperson has the following functions (S.34A of the Act):

- Manage and coordinate the business of the group
- Ensure, as far as practicable, that the group performs its functions
- Report regularly to the relevant district group, and the Chief Executive of the department, about the performance by the local group of its functions





### Local Disaster Coordinator

The Chairperson of the LDMG will consult with the Chief Executive Officer to select a council employee to appoint as the Local Disaster Coordinator (LDC).

The Chairperson of the Longreach LDMG has consulted and appointed the Chief Executive Officer of Council as the LDC. The LDC has voting rights.

The LDC has the following functions (S.36 of the Act):

- Coordinate disaster operations for the LDMG
- Report regularly to the LDMG about disaster operations
- Ensure, as far as practicable, that any strategic decisions of the LDMG about disaster operations are implemented

### Members

The membership of the LDMG will be made up of members who have voting rights. This membership will be reviewed annually by the Chairperson, Local Disaster Coordinator and the Longreach District Disaster Coordinator (Queensland Police Service).

The Commissioner of the Queensland Fire and Emergency Services (QFES) will be advised of the membership of the group and any changes pursuant to Section 37 of the Act.

### Advisors

The LDMG may seek the assistance of individuals or organisations where specialist or community related information is required. These persons sit as advisors to the group. They are non-voting members.

### Support Agencies

These are identified agencies or organisations that may be consulted due to their subject matter expertise but are not required to attend meetings regularly. They are invited guests with no voting rights.

### Sub-groups

The LDMG may form subgroups in response to a need. The LDMG will provide authority and direction on the tasks they may undertake, the more common being risk management, disaster management planning or recovery. The subgroups may:

- Determine their own Terms of Reference
- Report and advise the LDMG on the subject they are working on according to agreed times
- Subgroups may be ongoing or established for a set time

### Roles and Responsibilities

Local roles and responsibilities of disaster management stakeholders align with those contained within the State Disaster Management Plan (SDMP).

A listing of stakeholders who engage with the Longreach LDMG can be found at Appendix 6.



## Part 4 - Risk Management

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The LDMG recognises the importance of risk assessment and the development of risk mitigation strategies based on sound disaster risk management processes. The LDMG is committed to implementing the concepts and principles detailed in the accepted Risk Management Standard ISO 31000.

### Community Context

The iconic Longreach region in Central Western Queensland is situated 700 kilometres west of Rockhampton. The Longreach Regional Council covers an area of 40,638 square kilometres and encompasses the outback townships of Longreach, Ilfracombe, Isisford and Yaraka. The Longreach Regional Council shares a border with five (5) other councils - Winton Shire Council, Barcoo Shire Council, Quilpie Shire Council, Blackall-Tambo Regional Council and Barcardine Regional Council. The Region of Councils regularly partner with each other in a number of areas including the provision of council to council assistance during disaster events.

The Thomson and Barcoo Rivers flow through the region and serve not only as important environmental habitats and town water sources, but as recreation areas for locals and visitors alike. During periods of rain, many roads in the area quickly become impassable and most towns experience periods of road isolation due to this.

The topography of the area is typically undulating countryside with rolling black soil downs the principle feature. The south-eastern part of the Council area is mainly rugged with steep cliffs and many inaccessible areas.

The population of Longreach Regional Council is 4,300 with most of the population living in Longreach, Ilfracombe and Isisford and the balance living in Yaraka and on rural properties throughout the area.

Key vulnerabilities / resiliencies:

- Longreach (town) in particular has a significant visitor/tourist population at different times of the year. This brings important financial support to the town but few of these tourists are aware of the disaster potential in the areas they are visiting or travelling through;
- Longreach has considerable latent capacity to support itself, other towns in the Council area and isolated properties during most disaster events;
- Many communities and rural properties are subject to extended periods of isolation by road;
- Most of the other towns in the area have small populations with a strong sense of community. People are generally well-known to each other which raises inherent resilience factors for these communities; and
- Most residents on remote properties are aware of their unique risks and make seasonal preparations for reasonably predictable events.



### Climate and weather:

Longreach Regional Council has a sub-tropical continental climate. In general, winter days are warm and sunny and nights are cold. Summer days tend to be hot and nights warm. Summer weather is influenced by a semi-permanent trough that lies roughly north-south through the interior of the state.

The trough is normally the boundary between relatively moist air to the east and dry air to the west. Generally, it is most active during spring and summer months. The position of the trough fluctuates diurnally due to vertical mixing and from day to day due to interaction with broad scale synoptic influences. The trough often triggers convection with showers and thunderstorms on its eastern side.

Longreach has dominant summer rainfall. The average annual rainfall is nearly 450mm.

Average maximum temperatures are 36-37 degrees during summer and 23-26 degrees during winter. Minimum overnight temperatures are 22-23 degrees during the summer months and 7-8 degrees during winter.

Strong winds are rare and are normally gusts associated with thunderstorms during late spring or summer.

Thunder is reported on average 23 days per year with most reports occurring from late spring through summer to early autumn. Longreach reports fog 1-2 times each year on average and frosts about 8 times each year. Maximum temperatures can reach the low to mid 40's from mid-spring through summer into autumn. Minimum overnight temperatures below freezing are relatively common during winter.

The Thomson River and its tributaries flow in a general southerly direction and have towns including Longreach and Muttaborra along its banks. The Barcoo River flows in a general westerly direction and has centres such as Isisford, Blackall, Barcaldine and Tambo in its catchment. Records of large floods in the area extend back as far as the late 19th century, with the most significant episodes of flooding occurring in 1893, 1906, 1949, 1955, 1963, 1974, 1990 and 2000.

The impacts of climate change on the region and its weather are mostly unknown at this time. Care has to be taken in "universal assumptions" about climate change impacts on local weather patterns.

The anticipated stronger and wetter seasonal cyclonic activity further to the north is expected to have flow-on impacts in the Longreach area during the summer months.

### Industry overview:

The economy of the Longreach Region is based on rural agricultural enterprises, light industry, professional service sector (including government, health, education and finance) and tourism. Council places considerable emphasis on maintaining current industry and growing economic opportunities for the area.

Industries include: saleyards, tourism, showgrounds, livestock, stables precinct, wild game harvesting.

### **Hazard Identification**

Whilst all hazards were considered in the development of this Plan, hazards that have been identified below are those with a reasonably foreseeable chance of impacting on the area, or those with historical data to support considerations:

- Flooding – most of the LRC has a long history of flood events with potential to cause anything from mild disruption to serious damage to property, environment and economy;
- Severe Storms – the LRC area is subject to seasonal storm periods that can often include damaging winds, hail or torrential rain;
- Transport Incidents (Motor Vehicle) – vehicle accidents have occurred in the LRC. These have included accidents with other vehicles, animals and property assets and have resulted in the loss of lives (usually controlled entirely by QPS);
- Transport Incidents (Heavy Motor Vehicle) – heavy vehicle accidents have occurred in the LRC. These have included Hazmat incidents and have resulted in the loss of lives. There are particular concerns regarding the potential for these incidents in the residential areas near the highways (usually controlled entirely by QPS and QFES);
- Transport Incidents (Aircraft) – regular scheduled domestic flights, charter and private aircraft use the Longreach airport. The Isisford, Ilfracombe and Yaraka strips are only used for charter or private aircraft and RFDS and are all weather strips;
- Urban Fire – each town within LRC has had urban fire events. They have been recorded at various times of the year and are not seasonal;
- Rural Fire – rural fires affecting property and grazing areas occur from time to time during the dry season;
- Water Supply Contamination – domestic water services in all towns are subject to potential contamination by natural, accidental or malicious events;
- Animal Disease/Exotic Animal Disease – diseases of animals affecting production, safety for consumption or livestock. There have been historical events of animal disease outbreaks affecting both domestic and wild animals;
- Pandemics – pandemics are highly contagious viruses that are easily spread and can cause severe illness and even loss of life. This includes Covid-19 which is a pandemic that is long-lasting and has caused widespread disruption, concern and uncertainty in the community.

### **Land Use Planning:**

A key aspect of Council preventative measures is to manage land use activities. Under the *Longreach Regional Planning Scheme 2015* provisions apply to the assessment of development, particularly associated with flood and bushfire components of the *State Planning Policy*.

The planning scheme recognises that development must meet community expectations and needs, particularly those which contribute to the health and safety of people, by describing performance criteria which require a preventative approach to disaster risks within the Region. Performance criteria include the requirement that development:

- Is separated from natural features such as ridge lines and watercourses;

- Is appropriately provisioned with infrastructure (roads, water, sewer, telecommunications, power);
- Is not adversely impacted on by flooding, bushfire and landslides; and
- Complies with minimum design and construction standards, including building safely.

Such measures assist in the prevention of unsuitable land uses which do not take into account the potential disaster risks, resulting in adverse consequences.

### **Risk Assessment**

The Longreach LDMG undertook a risk management process aligned to the Risk Management Standard ISO 31000 – 2009. The Risk Register and matrix along with the listings of Critical Infrastructure and Essential Services can be found at Appendix 5 Risk Register.

### **Risk Treatment (Mitigation Strategies)**

The LDMG is committed to identifying risk treatment including mitigation works, preparations for response and management of residual risks within their area of responsibility. Longreach Regional Council will seek to make appropriately responsible allocations to approved mitigation works.

The LDMG will identify responsible agencies and lobby for mitigation activities, response preparations and management of residual risks that are outside the area of responsibility of Longreach Regional Council, but where non-action is likely to result in an adverse impact on the community of LRC.

It is recognised that limited options to physically mitigate against natural hazards exist in the Longreach Regional Council area. Most of the risk treatments will therefore be identified to prepare the community, local disaster management system, Council, other agencies and linkages to support agencies for response, recovery and management of residual risks.

Mitigation Strategies

Risk	Treatment Strategy	Priority	Responsible (Agency)	Consequential Actions	Implementation (Timeframe)	Performance Measures (Reporting, Monitoring)
Flooding	Monitoring upstream water flows to enable preparedness for warning of upcoming events and advising of severity	High	LRC BOM	This monitoring will provide up to date information to residents to assist them to prepare for a flood event.	Regularly during and after rainfall events	Reports to Council
Severe weather	Cleaning backyards, removing rubbish/debris. Removing trees near power lines.	Medium	LRC Ergon	These actions remove the risk of injury or further damage from flying articles or trees falling on power lines.	Annual	Reports to Council
Bushfire	Reducing fuel load on Landsborough Highway and local roads	High	LRC DTMR QFES	These actions reduce the risk of bushfires crossing the Highway and local roads	Regularly after rainfall events	Reports to Council
Drought	Provide psychological assistance to drought affected members of the Shire	High	LRC Queensland Health Mental health providers WQ Drought Committee	LRC to provide assistance as requested from agencies	Ongoing	Reports to Council

Risk	Treatment Strategy	Priority	Responsible (Agency)	Consequential Actions	Implementation (Timeframe)	Performance Measures (Reporting, Monitoring)
Heatwave	Ensure that Council swimming pools are available during times of extreme heat to provide relief	Medium	LRC BOM Queensland Health	LRC to provide assistance to Queensland Health as requested	During a declared heatwave event	Reports to Council
Vector Outbreak	Council to undertake year round monitoring for vector outbreak	Medium	LRC DAF	LRC to monitor mosquito levels around suspect areas and undertake periodic treatment in these areas and provide public health notices. DAF to monitor locust and grasshopper infestations.	Ongoing	Reports to Council
Pandemic	Council will support a public health vaccination program	Medium	Queensland Health	LRC to provide facilities where public health vaccination programs can be conducted.	As required	Reports to Council
Vulnerable Persons	Council investigate with the Longreach Hospital and Longreach District Health Services a "Vulnerable Persons Register" and "Evacuation Plan".	Medium	Queensland Health Providers of health care for vulnerable persons	Council requests information to be managed by Longreach Hospital DON.	Ongoing	Reports to Council

## Hazard Specific Arrangements

A number of incidents will be specifically planned by specialist agencies where expert advice is required. Hazard specific plans address the hazard actions across all PPRR phases. Those plans include information on how the QDMA links with the hazard specific arrangements and how the LDMG will support the primary agency to manage that event.

Human and/or animal disease epidemic or pandemic has significant potential to impact across the region, especially in smaller towns where resources to identify, treat and care for those affected may be limited.

Agency specific coordination centres may be established in addition to the local, district and State coordination centres. Internal procedures including the passage of information and resources may be managed using different processes. Where this occurs the primary agency will inform the SDCC and is responsible for ensuring these arrangements are coordinated. Primary agencies have a role in ensuring hazard specific plans link to corresponding national hazard specific plans and arrangements and that appropriate communication and relationships with counterparts at the national level are maintained.

Hazard specific plans include, but are not limited to:

Hazard	Primary Agency	State National Plans
Animal and plant disease	Department of Agriculture & Fisheries	<ul style="list-style-type: none"> <li>▪ Australian Veterinary Emergency Plan (ausvetplan)</li> <li>▪ Australian Aquatic Veterinary Emergency Plan</li> <li>▪ Australian Emergency Plant Pest Response Plan</li> <li>▪ Biosecurity Emergency Management - Response Planning Guide</li> </ul>
Biological (human related)	Queensland Health	State of Queensland Multi-Agency Response to Chemical, Biological and Radiological Incidents
Bushfire	Queensland Fire & Emergency Services	Wildfire Mitigation and Readiness Plans (Regional)
Chemical	Queensland Fire & Emergency Services	State of Queensland Multi-Agency Response to Chemical, Biological, Radiological Incidents
Pandemic	Queensland Health	<ul style="list-style-type: none"> <li>▪ Queensland Pandemic Influenza Plan</li> <li>▪ National Action Plan for Human Influenza Pandemic</li> </ul>
Radiological	Queensland Health	State of Queensland Multi-Agency Response to Chemical Biological and Radiological Incidents
Terrorism	Queensland Police Service	<ul style="list-style-type: none"> <li>▪ Queensland Counter-Terrorism Plan</li> <li>▪ National Counter-Terrorism Plan</li> </ul>





## Residual Risk Management

Residual Risk refers to the level of risk remaining after implementation of a risk treatment.

The LDMG is not directly responsible for the management of residual risk that is identified as the responsibility of an agency/organisation. Each agency is required to address residual risks in its area of responsibility through the development of its own internal management and planning processes.

The LDMG Chairperson may seek assurance or confirmation that this planning and capacity development has been undertaken by responsible agencies.

For residual risks with no clearly established responsible agency, or where the residual risk is not being appropriately managed, or where the residual risk remains an unacceptable risk to the community, the LDMG should develop mitigation strategies.

Residual risks identified as the responsibility of Council will be communicated to the LDMG and managed by council through the development of the local response and recovery arrangements and appropriate support activities. Where council's capacity to deal with a residual risk that fall within its responsibility, requests for additional assistance may be directed to the DDMG.



## Part 5 - Preparedness

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The Longreach Regional Council and its Local Disaster Management Group undertakes preparedness activities throughout the year to promote community safety and resilience. The LDMG does this through a variety of strategies in partnership with its disaster management partners.

### Operational Planning

These arrangements are developed under the Queensland Disaster Management Arrangements. The objectives of the LDMG operational planning arrangements are to:

- Ensure the safety of the community;
- Ensure the provision of appropriate response and/or recovery support to affected communities;
- Facilitate and support the restoration of essential community services and infrastructure;
- Support and locally lead the recovery of the community from the disaster.

A listing of Subplans, Guidelines and strategies can be found at Appendix 3.

### Agency Role and Responsibilities

Agency role and responsibilities can be found in detail at Appendix 6. Their listed role and responsibilities are based on what they are required to provide in support of the LDMG from a Local, District or State level subject to the disaster type. The LDMG supports agency preparedness activities.

### Community Engagement

The Longreach LDMG seeks to engage with the local community to facilitate a 'Shared Responsibility' approach to disaster management.

The LDMG is guided by the International Association of Public Participation (IAP2) Spectrum when engaging with the community. The Spectrum provides a level of engagement depending on the outcome and includes:


- Inform
- Consult
- Involve
- Collaborate
- Empower

The way the Longreach LDMG communicates with the community and its stakeholders is detailed in the Communications Sub-plan.

### Community Resilience

The Queensland Strategy for Disaster Resilience is underpinned by four key objectives:

- Queenslanders understand their disaster risk
- Strengthened disaster risk management
- Queenslanders are invested in disaster risk reduction
- There is continuous improvement in disaster preparedness, response and recovery.



The Strategy provides an overarching framework to empower Queenslanders to factor in resilience measures and activities as they anticipate, respond and adapt to changing circumstances.

Further detail can be obtained from the Queensland Strategy for Disaster Resilience 2017.

### **Training**

Disaster management training is the responsibility of the member agency and the individuals on the LDMG. The Queensland Fire and Emergency Service (QFES) delivers the training through the State Disaster Management Training Framework.

The Local Disaster Coordinator of the Longreach LDMG will liaise with the QFES Emergency Management Coordinator (EMC) for the Longreach District to identify training needs and deliver training to LDMG members and others to build capacity and capability to undertake their responsibilities in disaster management.

For further support, the contact details for the QFES EMC are listed in the Contact Directory at Appendix 7.

### **Exercise Management**

Developing an exercise management program has the benefit of:

- training personnel
- reviewing plans
- testing the effectiveness of plans and resources

The exercise format can be one or a combination of the following:

- Discussion - hypothetical - agency presentation
- Desk-top
- Functional
- Field

An exercise management program to review the Local Disaster Management Arrangements will be determined by the Longreach LDMG or Subgroup set up for the purpose.

An exercise management program to review the Longreach Local Disaster Management Arrangements includes but is not limited to:

- A need is identified to test a plan or part of a plan from the Local Disaster Management Arrangements at least annually is facilitated by the Longreach LDMG
- If the Local Disaster Management Arrangements have been activated fully at least once in a calendar year, it may be decided not to proceed with the annual exercise
- The Longreach LDMG participates in neighbouring LDMG or DDMG exercises in a calendar year where the arrangements are activated, then the annual exercise may not be required

The Local Disaster Coordinator will seek the assistance of the QFES Emergency Management Coordinator to assist in facilitating the exercise management program along with the Disaster Management Coordinator (DMC) and the Executive Officer of the DDMG.



## Part 6 - Prevention

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The Longreach Regional Council and its Local Disaster Management Group identify hazards and potential mitigation strategies to implement that will alleviate the consequences of a disaster on the community.

### Community Education

The Longreach Regional Council and its LDMG contributes to the resilience of their community through Community Education by the supply of relevant disaster management information, specific hazard/risk management tools for the community and hazard/risk awareness activities, including:

- Regular disaster management information as part of the council newsletter to residents
- Signage of known risks (where appropriate) to ensure greater community awareness
- Specific disaster management news, information, tools or resources through council service centres, rates notices and other community resources.
- Regular broadcasts on local radio
- Door knocking campaigns
- Connecting to the community via multi-media (i.e. Website and Facebook)
- Newsletters to each community prior to storm season and distributed on Facebook
- Distribute information from Get Ready website as reminders to communities
- Community information sessions for pre-season awareness
- Distribution of Be Ready Central West Flip Books

<https://www.longreach.qld.gov.au/downloads/file/825/get-ready-central-west-flip-book>

Further detail on how community education may be facilitated is found in the Communications Sub-plan.

### Hazard Specific Arrangement

The Longreach LDMG through its risk management process may identify a need or collaborate with a hazard management agency to develop a local hazard specific plan.

The LDMG has developed local hazard specific plans for:

Pandemic

The Longreach LDMG worked with Queensland Health and Queensland Police to develop a local Pandemic Sub-plan. Refer to Pandemic Sub-plan.

## Part 7 - Response

During a disaster, Council provides initial support to the affected community until its resources are fully committed. Additional support from the state, and ultimately the Commonwealth Government may be requested if needed. In accordance with section 4A(c) of the Act, Local Government is the frontline of disaster management and primarily responsible for managing events in their local government area. The Longreach LDMG is ideally suited to manage disaster events at the community level, based on its understanding of local social, environmental and economic issues as well as knowledge of the Shire's infrastructure.

### Disaster Declaration

Where there is a requirement for a person or a class of persons to exercise the additional powers available under the provisions of the *Disaster Management Act 2003* (section 64), the District Disaster Coordinator (DDC) may, with the approval of the Minister, declare a disaster situation for the Disaster District or a part of the Disaster District. The District Disaster Coordinator should take reasonable steps to consult with Council prior to any declaration.

There is also provision for the Premier of Queensland and the Minister for Emergency Services to declare a Disaster Situation for the State or a part of the State.

The Chairperson of the State Disaster Management Group or the District Disaster Coordinator only, may authorise the exercise of additional powers.

In declaring a disaster situation, the DDC is to be satisfied that a disaster has happened, is happening or is likely to happen and it will be necessary, or reasonably likely to be necessary, to exercise declared disaster powers to prevent or minimise the loss of human life, illness or injury to humans, property loss or damage, or damaging to the environment. The LDC will ensure that information to the DDC is regular and consistent with the seriousness of an event so that an informed decision can be made.

### Communication

The LDMG will coordinate effective collection, monitoring, management and dissemination of accurate, useful and timely information and warnings to the public before, during and after disaster events.


The principal responsibility for the release of this information through the media and other agencies rests with the Chairperson or their delegate.

Refer to the Longreach Regional Council Communications Sub-plan for further detail.

### Activation

The LDMG can be activated in the following circumstances:

- By the Chairperson of the LDMG (or delegate) on receipt of information regarding an actual, imminent or likely disaster event that has potential to significantly impact one or more communities in the Longreach Regional Council area; or
- By the Chairperson of the LDMG (or delegate) on receipt of request from the District Disaster Coordinator in response to an actual, imminent or likely disaster event; or
- By the Chairperson of the LDMG (or delegate) on receipt of request from an emergency management agency with combat responsibility for a disaster event.



Activation does not necessarily mean the convening of disaster management groups. Initially, it may be for the provision of information to group members as required.

Refer to the Activation Guideline for more information.

### Escalation

The LDMG is activated according to an escalation model based on the following levels:

1. Alert
2. Lean Forward
3. Stand Up
4. Stand Down

The movement through this table may not be sequential depending on circumstances. Refer to the Activation Guideline for more detail.

Triggers to escalate the level of response from Local to District and/or State include but are not limited to:

- Local resources are exhausted
- Level of expertise and/or asset requirements are beyond local capacity and capability
- Complex and multiple events affecting the area

### Local Disaster Coordination Centre

The Longreach LDMG is responsible for local disaster coordination during a disaster event. Disaster coordination is facilitated through the establishment of a primary Local Disaster Coordination Centre. Other facilities may be identified to support coordination as required.

The primary Local Disaster Coordination Control Centre is located at the Fairmount Room, Longreach Regional Council, 96a Eagle Street, Longreach. The secondary LDCC is located at Longreach Regional Council Works Depot, Kite Street, Longreach.

Refer to the Disaster Coordination Centre Guideline for further detail on location, setup and management of the local disaster coordination centre.

### Warnings and Alerts

Warnings and Alerts are issued by the responsible agency and the Longreach LDMG facilitates the dissemination of these warnings and alerts as required to the local community. Refer to the Public Information and Warnings Sub-plan for further detail.

Warnings and Alerts may include but are not limited to:

- Bureau of Meteorology, issuing severe weather and flood warnings
- Emergency Alert issued by the Queensland Fire and Emergency Services with input from LDMGs and the DDMG. Refer to Queensland Emergency Alert Guidelines
- Standard Emergency Warning Signal (SEWS) issued where life and/or property is threatened by a disaster
- Australian Warning System, a consistent standard warning information system across five key hazards used nationally.

The LDMG may issue disaster messaging to keep the local community informed of the situation. Refer to the Communications Sub-plan for further detail.



### Resource Management

Whilst the Longreach Local Disaster Management Group has available the combined resources of its member agencies for use in a disaster event, there will be times when the resources will be insufficient.

Where the LDMG requires logistics support and/or resources to meet operational requirements that are beyond local capacity and capability, the LDMG may formally seek assistance through a:

- Request for Assistance forwarded to the DDC.
- Personnel or logistics may be available through council to council arrangements.
- In all circumstances where additional logistics are required, the DDC will be informed.

Refer to the Resource Management Guideline for further detail.

### Financial Management

Initially, Council and each agency is responsible for their own financial management when engaged in disaster management activities according to their role and responsibilities.

The Longreach Regional Council has their own internal system for the financial management of resources it is responsible for and activities undertaken where they may attract funding support.

The Longreach LDMG through Council will ensure a correct collation of expenditure during a disaster event is compiled.

Refer to the Financial Management Guideline for further detail.

### Disaster Reporting

Situation Reports will be submitted at intervals as determined by the LDC from the member agencies to ensure the Disaster Coordination Centre has complete situational awareness.

LDMG Situation Reports will be submitted on a regular basis to the DDC, Longreach. Such reports will be required at times stipulated by the DDC Longreach, and will be in the format as prescribed in the Local Disaster Coordination Centre Guideline.

- The review of operational activities undertaken during a disaster is a key component in ensuring capability development and the continuous improvement of disaster management arrangements.
- Post-disaster reviews are conducted to:
  - Assess disaster operations undertaken including actions, decisions or processes;
  - Document processes that worked well for use in the next operation and disaster management planning
  - Assess capability and consider where additional training and/or exercises may enhance capacity

### Evacuation

Evacuation is a strategy that may be employed for the safety of the community. It is based on the:

- Decision to evacuate
- Warning to evacuate
- Withdrawal of people

- Shelter of people
- Return of people

Evacuation is a general term used when managing a community that needs to be removed from a potential hazard or threat. Other types of evacuation include:

- Voluntary evacuation, where the community is requested to leave an area by their own means without much assistance
- Directed evacuation, where the community is directed to leave (under a Disaster declaration which is managed by Police)
- The LDMG manages evacuations within their area of responsibility

The Longreach LDMG has developed an Evacuation Sub-plan that provides the detail to facilitate an evacuation.

#### Evacuation Centre Management

Evacuation Centres have been identified by the Longreach LDMG for use should the community require evacuation or a central facility together during a disaster event.

The identified facilities and management process are contained in the Evacuation Centre Management Guideline.

#### **Resupply**

The Longreach LDMG is responsible for the management of the resupply of essential items to isolated communities and rural properties.

State approved resupply operations may involve watercraft, fixed wing or rotary wing aircraft. The delivery of supplies by these means is designed to ensure the isolated properties or communities are not financially disadvantaged in ordering essential supplies. They may still pay for the supplies, but the transportation costs are managed through state funding.

Refer to Resupply Sub-plan for further detail.



## PART 8 - Recovery

The Longreach Regional Council and its Local Disaster Management Group undertake recovery activities and supports partnering agencies in providing recovery services to the community.

### Recovery Functions

Disaster recovery is the coordinated process of supporting affected individuals and communities in the reconstruction of the physical infrastructure, restoration of the economy and of the environment and support for the emotional, social and physical well-being of those affected.

Disaster recovery is a complex and usually a long process that requires a range of services from various government and non-government organisations who contribute to the support of the community across the five functional areas of recovery:

1. Human and Social

Focuses on supporting the emotional, social, physical and psychological health and wellbeing of individuals, families and communities.

2. Economic

Focuses on rectifying the direct and indirect impacts on the economy.

3. Roads and Transport

Focuses on rectifying the effects on transport networks including road, rail, aviation and maritime networks that result in difficulty accessing communities and disruption to critical supply chains.

4. Building

Focuses on rectifying damage and disruption which inhibits the capacity of essential services and the building sector

5. Environment

Focuses on rectifying the impacts on the natural environment either directly or through secondary impacts that include loss of flora and fauna, air and water quality, land degradation and cultural and built heritage listed places

The Longreach Regional Council through the LDMG has developed the Longreach Regional Council Recovery Sub-plan December 2021. The Recovery Sub-plan provides greater detail on how recovery will be implemented within the Longreach Regional Council area.

### Vulnerable Persons

The LDMG acknowledges that there are vulnerable people in the community and people can become vulnerable due to a disaster impact. The LDMG has limited capacity to manage vulnerable persons and will rely on working with partner stakeholders who have responsibility in this area and through support from the District Disaster Management Group.

### Offers of Assistance

In disaster operations and management, the LDMG may receive offers of assistance but may not have the capacity to manage all offers depending on their nature. One way the LDMG will manage offers is through GIVIT under the Queensland Policy for Offers of Assistance and Guideline.

The Queensland Government through the Queensland Reconstruction Authority (QRA) has partnered with GIVIT to provide a mechanism to match donations with community need.



### **Animals in Disasters**

The LDMG recognises that animals both domestic and commercial are impacted by a disaster. The LDMG will liaise with the Longreach Regional Council Local Laws and Rural Lands team and the Department of Agriculture and Fisheries to facilitate support for impacted animals. Where this will exceed local capacity, assistance will be sought through the District Disaster Coordinator.

### **Spontaneous Volunteers**

Volunteers play a key role in local disaster management response and recovery. Spontaneous volunteers may present during a disaster event. Whilst limited in the Longreach Regional Council area, the LDMG through Council does not have capacity to manage spontaneous volunteers and would seek assistance from the District Disaster Management Group through Volunteering Queensland to provide support with this.

### **Impact Assessments**

Impact assessments inform the disaster management approach and may be undertaken by various agencies due to their role and responsibility. The Longreach Local Disaster Management Group is required to undertake their own impact assessments where Council has responsibility but also to liaise with other agencies to collect and collate information to develop an overview of the impact of the disaster on the community to inform disaster management, not only in recovery but also response, preparedness and prevention (mitigation) as applicable.

Further detail on how impact assessments are managed can be found in the Longreach Regional Council Impact Assessment Sub-plan September 2017.



## Appendix 1 - Amendment Register

Version	Amendment	Author	Date accepted by LDMG	Date adopted by Council
1.1	LDMP written		13 June 2013	19 September 2013
2.0	Minor update		20 September 2016	24 October 2016
2.1	Minor update		30 October 2017	16 November 2017
3.0	Minor update		8 November 2019	21 November 2017
4.0	Minor Update		18 November 2020	18 November 2020
5.0	Full rewrite	Craig Neuendorf Phil Kuhne		

## Appendix 2 - Distribution List

Organisation / Agency	Officer (copies)
Longreach Regional Council	Mayor, Chair of the LDMG (1) Local Disaster Coordinator, Longreach LDMG (1) Disaster Management Coordinator (1)
SES	Longreach SES (1)
Queensland Fire and Emergency Services	Emergency Management Coordinator - Longreach (1) Inspector, Fire & Rescue, Longreach (1) Captain, Longreach Fire & Rescue (1)
Queensland Police	Officer in Charge, Longreach (1)
	DDC - Longreach (1)
Queensland Ambulance Service	Officer in Charge, Longreach (1)
Queensland Health	Director of Nursing, Longreach Hospital (1)

## Appendix 3 – Longreach Disaster Management Planning Framework

The Longreach Disaster Management Planning Framework has been developed to guide local disaster management planning and comprises:

### Plans

- Longreach Local Disaster Management Plan (LDMP) V.5.0 July 2022
- Longreach Regional Council Business Continuity Plan January 2022
- Central West Regional Resilience Strategy January 2020
- Longreach Regional Council Public Health Plan

### Sub-plans - Support

- Longreach Regional Council Recovery Sub-plan December 2021
- Longreach Disaster Management Communications Sub-plan
- Longreach Local Evacuation Sub-plan
- Longreach Local Resupply Sub-plan

### Sub-plans – Hazard Specific

- Longreach Local Pandemic Sub-plan

### Guidelines

- Local Activation Guideline
- Local Disaster Coordination Centre Guideline
- Local Evacuation Centre Management Guideline
- Public Information and Warnings Guideline
- Local Resource Management Guideline
- Local Financial Management Guideline
- Local Impact Assessment Guideline

### Community Information Documents

- Community Disaster Management Flip Book
- <https://www.longreach.qld.gov.au/downloads/file/825/get-ready-central-west-flip-book>

### Notes

- The Longreach LDMG will review their suite of disaster management plans annually to determine if they have an appropriate level of plans and guidelines in place to support local disaster management activities
- Generally, plans and sub-plans will be provided in a restricted and public version
- Generally, guidelines may only be developed as a restricted version as they are an internal management document containing confidential information



## Appendix 4 – Longreach Local Disaster Management (LDMG) Terms of Reference

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### Establishment

The Local Disaster Management Group (LDMG) is established under Section 29 of the *Disaster Management Act 2003* (the Act).

### Role

The local government, through the LDMG, retains primary responsibility for managing disaster events contained within their local government area. (S.4A(c) of the Act)

### Functions

The LDMG has the following functions (S.30 of the Act):

- To ensure that disaster management and disaster operations in the area are consistent with the State group's strategic policy framework for disaster management for the State;
- To develop effective disaster management, and regularly review and assess the disaster management;
- To help the local government for its area to prepare a local disaster management plan;
- To identify and provide advice to the relevant district group about support services required by the local group to facilitate disaster management and disaster operations in the area;
- To ensure the community is aware of ways of mitigating the adverse effects of an event, and preparing for, responding to and recovering from a disaster;
- To manage disaster operations in the area under policies and procedures decided by the State group;
- To provide reports and make recommendations to the relevant district group about matters relating to disaster operations;
- To identify and coordinate the use of resources that may be used for disaster operations in the area;
- To establish and review communications systems in the group, and with the relevant district group and other local groups in the disaster district of the relevant district group, for use when a disaster happens;
- To ensure information about a disaster in the area is promptly given to the relevant district group;
- To perform other functions given to the group under this Act;
- To perform a function incidental to any of the previous functions mentioned.



### LDMG Priorities

- Development of function-specific planning groups to support the Local Disaster Management Group;
- Development of a comprehensive hazard and risk assessment for the Longreach Regional Council area;
- Development of a disaster mitigation strategy for the Longreach Regional Council;
- Development of a comprehensive disaster management arrangements suite of documents for the Longreach Regional Council;
- Development and resourcing of primary and secondary disaster coordination centres for the Longreach Regional Council;
- Development of a holistic disaster recovery plan for the Longreach Regional Council;
- Development of an effective disaster preparedness community awareness strategy;
- Develop and maintain effective local community communications strategies;
- Develop and maintain a local disaster management group membership who is appropriately qualified and trained.


### Membership

Membership of the Local Disaster Management Group (LDMG) is outlined in the *Disaster Management Regulation 2014* (the Regulation). Appointments under the *Disaster Management Act 2003* (the Act) can be made to a person or by position (see section 24A of the *Acts Interpretation Act 1954*). It is strongly recommended that appointments be made by position which eliminates the need for a new appointment when a change in personnel occurs.

Generally, an LDMG is comprised of:

- Chairperson (must be a councillor) appointed by the relevant local government under section 34 of the Act.
- Deputy Chairperson (recommended to be a councillor) appointed by the relevant local government under section 34 of the Act.
- Local Disaster Coordinator (must be an employee of the local government) appointed by the relevant local government under section 35 of the Act.
- Person nominated by the Commissioner, Queensland Fire and Emergency Services (QFES) appointed by the relevant local government under section 33 of the Act.
- Other persons appointed by the relevant local government under section 33 of the Act, as identified by the local government's functional requirements.

Local group members are appointed under section 33 of the Act. It is suggested that LDMG membership consists of representatives with the necessary expertise or experience and



delegation authority to assist with a comprehensive, all hazards, all agencies approach to disaster management.

Section 14(1) of the Regulation allows a member of a disaster management group, with the approval of the Chairperson, to appoint, by signed notice, another person as their deputy. In identifying and nominating a deputy, a disaster management group member must acknowledge that the nominated person has the necessary expertise or experience to perform the functions associated with membership of the group.

### **Chairperson and deputy chairperson**

The Chairperson and Deputy Chairperson of the LDMG are the persons appointed by the relevant local government for the LDMG. The Chairperson must be a Councillor of that Local Government (S. 34 the Act & Reg. 10).

### **Functions of chairperson of the LDMG**

In accordance with Section 34A of the Act, the chairperson of the LDMG has the following functions-

- (a) To manage and coordinate the business of the group;
- (b) To ensure, as far as practicable, that the group performs its functions;
- (c) To report regularly to the relevant district group, and the Commissioner, QFES, about the performance by the local group of its functions.

### **Local disaster coordinator**

In accordance with Section 35 of the Act-

- (1) The Chairperson of the local group must, after consulting with the Chief Executive Officer, appoint the Chief Executive Officer or an employee of the relevant local government as a Local Disaster Coordinator of the group.
- (2) The Chairperson of the local group may appoint a person mentioned in subsection (1) as a Local Disaster Coordinator of the group only if satisfied the person has the necessary expertise or experience to be a Local Disaster Coordinator.
- (3) The appointment under subsection (2) must be in writing and may only be revoked in writing

### **Functions of the local disaster coordinator**

In accordance with Section 36 of the Act, the local disaster coordinator has the following functions-

- (a) To coordinate disaster operations for the local group;
- (b) To report regularly to the local group about disaster operations;
- (c) To ensure, as far as practicable, that any strategic decisions of the local group about disaster operations are implemented.



**Notice about membership of the LDMG**


In accordance with Section 37 of the Act, the relevant local government for a local group must, at least once a year, give written notice of the members of the group to the Commissioner, QFES and the District Disaster Coordinator (DDC).

**Members**

Position	Holder
Chair LDMG	Mayor, Longreach Regional Council
Deputy Chair	Councillor, Longreach Regional Council
Local Disaster Coordinator	Chief Executive Officer, Longreach Regional Council
Deputy Local Disaster Coordinator	Director of Infrastructure Services
Members	<ul style="list-style-type: none"> <li>▪ Officer in Charge, Longreach Police Station, Queensland Police Service</li> <li>▪ Inspector, Fire and Rescue, Queensland Fire &amp; Emergency Services</li> <li>▪ Local Controller, Longreach Regional Council State Emergency Services</li> <li>▪ Officer in Charge, Longreach QAS, Queensland Ambulance Service</li> <li>▪ Director of Nursing, Longreach Hospital</li> </ul>

**Advisory Members**

Advisory Members	<ul style="list-style-type: none"> <li>▪ Captain, Longreach Fire and Rescue</li> <li>▪ Emergency Management Coordinator, Queensland Fire &amp; Emergency Services</li> <li>▪ Area Director, Rural Operations, Queensland Fire &amp; Emergency Services</li> <li>▪ Disaster Management Coordinator, Longreach Regional Council</li> <li>▪ Director of Community &amp; Cultural Services, Longreach Regional Council (Recovery Officer)</li> <li>▪ Industry Representatives</li> <li>▪ Representative from Ergon</li> <li>▪ Representative from Telstra</li> <li>▪ School Representative</li> <li>▪ Airport Manager, Longreach, Queensland Airports Limited</li> <li>▪ Representative from Housing &amp; Public Works</li> </ul>
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### Member Obligations

- Attend LDMG activities with a full knowledge of their organisations' resources and services and the expectations of their organisation
- Are available and appropriately briefed to actively participate in LDMG activities to ensure that plans, projects and operations use the full potential of their organisation, while recognising any limitations
- Are appropriately positioned within their agency to be able to commit agency resources to LDMG normal business activities
- Have a deputy who is appropriately trained to take on their responsibilities should they be unavailable or to provide additional support during extended operations
- Contribute to Disaster Management Planning for the Local Government area

### Meetings

LDMG meetings must be held at least once in every 6 months at the times and places decided by the Chairperson of the group. In addition, the Chairperson of the LDMG must call a meeting if asked in writing by the DDC or if asked in writing by at least one-half of the members of the LDMG (Reg. 12).

The Chairperson of the LDMG is to preside at all meetings of the group at which the Chairperson is present. If the Chairperson is absent from a meeting of the LDMG, the Deputy Chairperson is to preside. If the Chairperson and Deputy Chairperson are both absent from a meeting of the LDMG, the member of the group nominated by the Chairperson is to preside, or if the Chairperson does not nominate a member, the member nominated by the Deputy Chairperson is to preside. If the offices of Chairperson and Deputy Chairperson are vacant, the member of the group chosen by the members present is to preside (Reg. 16).


A quorum for a LDMG meeting is the number equal to one-half of its members for the time being holding office plus one. A LDMG must keep minutes of its meetings (Reg. 13 & 18).

A LDMG may hold meetings or allow members of the group to take part in its meetings, by using any technology that reasonably allows members to hear and take part in discussions as they happen e.g. teleconferencing. A member who takes part in a LDMG using this technology is taken to be present at the meeting (S.38 of the Act & Reg. 17).

### Local Disaster Management Plan (LDMP)

A local government must prepare a LDMP for their local government which must include provision for (S.57 of the Act):

- The State group's strategic policy framework for disaster management for the State, and the local government's policies for disaster management;

- 
- The roles and responsibilities of entities involved in disaster operations and disaster management in the area;
  - The coordination of disaster operations and activities relating to disaster management performed by the entities;
  - Events that are likely to happen in the area;
  - Strategies and priorities for disaster management for the area;
  - The matters stated in the disaster management guidelines as matters to be included in the LDMP;
  - Other matters about disaster management in the area the local government considers appropriate.

The LDMP must be consistent with the disaster management standards and disaster management guidelines. (S.58 the Act)

The LDMG may review or renew its LDMP when the local government considers it appropriate. However, the local government must review the effectiveness of the LDMP at least once a year. (S.59 of the Act)

The LDMP must be available for inspection, free of charge, by members of the public. (S.60 the Act)

### Power of delegation

In accordance with Section 143(8) of the Act, the local disaster coordinator may delegate the coordinator's functions under section 36 to an appropriately qualified person.

### Local recovery coordinator (LRC)

The LDMG has appointed a LRC to coordinate recovery at the local level. The person appointed should not be the same person appointed as the local disaster coordinator. The LRC has the following functions:

- Liaise regularly with the local disaster coordinator during disaster operations;
- Chair the Local Recovery Group (LRG);
- Liaise with functional lead agency representatives;
- Work with agencies and the community to assist the LDMG to implement their Recovery Sub-Plan and coordinate a recovery strategy during disaster operations.

## Appendix 5 – Longreach Disaster Management Risk Register

The Longreach LDMG Risk Register is the summary of a broader Risk Assessment Process that considered the likelihood and consequences of a range of risk in the communities within the Longreach Regional Council geographic area.

The Longreach LDMG Risk Register identifies several treatment options for many of these risks, but many of the treatment options identified have been forwarded to the DDC and/or other agencies for development of a treatment plan.

		Consequence				
		Insignificant	Minor	Moderate	Major	Catastrophic
CONTROL LEVEL EFFECTIVENESS	Likelihood					
	Almost Certain	Moderate	High	Extreme	Extreme	Extreme
	Likely	Moderate	High	High	Extreme	Extreme
	Possible	Low	Moderate	High	Extreme	Extreme
	Unlikely	Low	Low	Moderate	High	Extreme
Rare	Low	Low	Moderate	High	High	

Risk Register

Natural Hazard	Most Vulnerable Elements	Natural Disaster Risks	Likelihood	Consequence	Risk Treatment Priority
Severe Weather Thunderstorms, Tornadoes	Buildings constructed prior to 1983 or poorly maintained and/or in exposed locations. Industrial buildings, lifelines.	<ul style="list-style-type: none"> <li>▪ Serious injury or death from building damage, flying debris, electrocution from fallen power lines.</li> <li>▪ Widespread building damage.</li> <li>▪ Loss of power supply has major impact on other lifelines and industry.</li> <li>▪ Major economic disruption at both local and State levels.</li> <li>▪ Response and recovery facilities may be inadequate.</li> </ul>	Possible	Moderate	High
Bushfire	Areas indicated on bushfire hazard maps.	<ul style="list-style-type: none"> <li>▪ Serious injury or death from direct contact or by smoke inhalation.</li> <li>▪ Building damage in affected area.</li> <li>▪ Economic disruption.</li> <li>▪ Danger to road traffic from smoke.</li> <li>▪ Means of egress may be cut.</li> <li>▪ Loss of agriculture crops, damage to grazing land and loss of livestock.</li> <li>▪ Mental health impact on communities.</li> </ul>	Likely	Moderate	High

Natural Hazard	Most Vulnerable Elements	Natural Disaster Risks	Likelihood	Consequence	Risk Treatment Priority
Flood	<p>Areas indicated on flood maps as being below 50 Year or 100 Year ARI maps.</p>	<ul style="list-style-type: none"> <li>▪ Serious injury or death from drowning.</li> <li>▪ Building damage in affected area.</li> <li>▪ Economic disruption, river erosion, sediment to farmland.</li> <li>▪ Means of egress may be cut - affecting supplies and outside assistance.</li> <li>▪ Community drift to more Shire centres.</li> </ul>	Likely	Moderate	High
Drought	<p>Agricultural communities and businesses.</p>	<ul style="list-style-type: none"> <li>▪ Risk to rural economies.</li> <li>▪ Psychosocial impact to rural communities.</li> <li>▪ Degradation of the environment.</li> </ul>	Possible	Moderate	High
Heatwave	<ul style="list-style-type: none"> <li>▪ Older people</li> <li>▪ Babies and young children</li> <li>▪ People with:                             <ul style="list-style-type: none"> <li>▪ Serious mental health</li> <li>▪ Certain medication</li> <li>▪ Chronic conditions</li> <li>▪ Existing temperature from infection</li> <li>▪ Misuse alcohol or take illicit drugs</li> <li>▪ Mobility problems</li> </ul> </li> <li>Physically active, (manual workers and sportsmen and women)</li> </ul>	<ul style="list-style-type: none"> <li>▪ Increased hospital admissions relating to heat cramps, heat exhaustion, heat stroke, stress, dehydration, or because of heat exacerbating existing conditions.</li> <li>▪ Increased rates of certain crimes particularly those related to aggressive behaviour such as homicide.</li> <li>▪ Increased number of work- related incidents and reduced work productivity.</li> <li>▪ Decreased sports performance.</li> <li>▪ Strain on critical lifelines because of increased electricity/ water usage.</li> </ul>	Possible	Minor	Moderate

Key Critical Infrastructure

Infrastructure Element	Description	Vulnerabilities	Resiliencies
Power	<p>LRC is well connected to the grid and has emergency generator capacity in critical locations.</p> <p>Many private properties, businesses and individuals also have emergency generation capacity.</p>	<p>Potential for loss of power over an extended period would severely test the capacity for generation.</p>	<p>Emergency power generation capacity exists for essential council services in Longreach, Ilfracombe, Isisford and Yaraka.</p> <p>Rural properties on generators are vulnerable, during prolonged wet weather or flood events.</p>
Reticulated Water	<p>Reticulated water requires treatment before being pumped from Ground Level Reservoirs to Elevated Reservoirs which gravity feed into the reticulation system.</p>	<p>Potential for loss of power for a few hours would test the capacity of the Elevated Reservoirs.</p> <p>Potential for loss of power for a day would test the capacity of the Ground Level Reservoirs.</p> <p>The times stated above are dependent on demand and may be less than indicated.</p>	<p>All systems have a backup generator permanently connected to re-establish power and the function of the treatment plants and pump stations to replenish the reservoirs.</p>

Infrastructure Element	Description	Vulnerabilities	Resiliencies
Sewerage	<p>Longreach has a full sewerage system. Both Isisford and Ilfracombe have domestic septic and Common Effluent Disposal systems.</p> <p>Relies on pump working with elevated reservoirs.</p>	<p>Potential for loss of power for 8-12 hours would result in overflows at the pump stations.</p> <p>The times stated above are dependent on demand and may be less than indicated.</p>	<p>All pump stations have the capacity for generator connection to the pumps and re-establish holding capacity of the pump stations.</p>
Communication	<p>LRC is well connected to communications infrastructure.</p> <p>Telephone, internet and (where available) mobile services have good reliability.</p>	<p>Loss of communications would severely limit ability to relay important safety messages to the community.</p>	<p>Robust systems increase operational capability and ensure ability to keep community informed.</p> <p>Door knocks are the secondary method of communications.</p>



Infrastructure Element	Description	Vulnerabilities	Resiliencies
Transport Road	Sealed bitumen highway (Landsborough Highway) between Longreach/Barcaldine and Longreach/Winton. Sealed bitumen road between Ilfracombe and Isisford and a well maintained gravel road between Isisford and Yaraka. Other areas of the LRC are linked by unsealed roads.	Almost all roads in the area are subject to inundation from riverine flooding. Limited remedial work is practical to eliminate this vulnerability.	Most sealed roads have been engineered to withstand small flooding events. Maintenance and repair activities are scheduled to maximise periods of usage.
Transport Rail	Longreach Railway Station provides passenger and freight services with connections to Winton, Rockhampton and beyond.	Rail link to Winton is subject to flooding in several places. Rail link to the eastern seaboard has a number of points of weakness in the event of major flooding.	Aurizon have contingency and business continuity plans for regional areas where there are known impacts upon rail services.
Transport Air	The Longreach Airport has regular commuter aircraft and comprises a 1900m sealed runway. Other main airstrips in the area include: Ilfracombe - 1100m Isisford - 1350m Yaraka - 1200m	Ilfracombe airstrip cannot be used in wet weather as it is unsealed.	Queensland Airports Ltd have contingency and business continuity plans in place for the Longreach Airport. Ilfracombe, Isisford and Yaraka airports are maintained by LRC. Isisford and Yaraka have sealed airstrips. Ilfracombe has an unsealed airstrip and air traffic can be diverted to Longreach when the Ilfracombe airstrip is closed due to wet weather.

Hazardous Material Sites:

Hazardous materials production and storage facilities with potential risk to the community are:

Longreach

Site	Description	Quantities (if known)	Comments
BP Service Station Ph: 4658 1136	Small storage facility for public sale	44,000 litres (22,000 litres petrol & 22,000 litres diesel)	Underground Storage
Shell Service Station Ph: 4658 1706	Small storage facility for public sale	61,700 litres (27,700 litres petrol & 34,000 litres diesel)	Underground Storage
Fuel Depot Caltex Ph: 4658 1963	Bulk storage facility for public sale	207,000 litres (44,000 litres petrol, 148,000 litres diesel & 15,000 litres Adblue)	Above and underground storage
Puma Ph: 4779 1077	Bulk facility for re-supply	329,000 litres (61,000 litres petrol, 258,000 litres diesel & 10,000 litres Adblue)	Above ground storage
Longreach Airport Ph: 4658 3766	Domestic aviation terminal & fuelling	125,000 litres (55,000 litres Aviation gas & 70,000 litres A1 Jet Fuel)	Jet A1 & Avgas
Landmark Merchandise Ph: 4652 7000	Various quantities of animal husbandry and weed treatment chemicals		Stored in various container sizes
Elders Merchandise Ph: 4652 8600	Various quantities of animal husbandry and weed treatment chemicals		Stored in various container sizes
Glen Rural Traders Ph: 4658 2566	Various quantities of animal husbandry and weed treatment chemicals		Stored in various container sizes

Site	Description	Quantities (if known)	Comments
Central West Rural Ph: 4658 0100	Various quantities of animal husbandry and weed treatment		Stored in various container sizes
O'Brien's Garage Ph: 4658 1366	Small storage facility for re-supply	4,000 litres of petrol	Underground storage
LRC Council Depot Ph: 4658 4111	Small storage facility for council vehicle use	61,000 litres (1,000 litres unleaded petrol & 60,000 litres diesel) 1,000 litres kerosene	Aboveground storage Stored in 200 litre drums
LRC Swimming Pool Ph: 4658 1745	Small storage facility for chlorine and other chemicals	Sulphuric acid Powdered chlorine	50 x 15 litre buckets 128 x 10kg buckets
LRC Water Treatment Ph: 4658 4111	Small storage facility for chlorine and other chemicals	20,000 litres Sodium Hypochlorite (NaHCl)	Maximum capacity stored on-site.
Morton Mechanical (IOR Energy)	Bulk Diesel	104,500 litres (97,000 litres diesel & 7,500 litres Adblue)	Above ground storage
Longreach Hospital Ph: 4658 4700	LP Gas bullet		LPG is not a flammable & combustible liquid (FCL). LPG comes under the gas inspectorate.

Ilfracombe

Site	Description	Quantities (if known)	Comments
LRC Council Depot Ph: 4652 5400	Small storage facility for council vehicle use	31,000 litres (1,000 litres petrol & 30,000 litres diesel)	Aboveground storage.

Isisford

Site	Description	Quantities (if known)	Comments
Mobil Fuel Depot Wes Lines (contact person) Ph: 0448 744 610	Small storage facility	22,000 litres (10,000 litres diesel & 12,000 litres petrol)	Above and underground storage Petrol fuel is stored in 220 litres drum
LRC Council Depot Ph: 4658 8900	Small storage facility for council vehicle use	20,600 litres diesel	Above ground storage
Isisford Pool	Small storage facility for chemicals	Powdered chlorine	80 x 15 litre buckets

Yaraka

Site	Description	Quantities (if known)	Comments
IOR Bulk Fuel	Small storage facility for public sale	23,000 litres (20,000 litres diesel & 3,000 litres Ad Blue)	Above ground storage
Yaraka Pool	Small Storage facility for chemicals	Sulphuric acid	100 litres of sulphuric acid

Most major roads in the region and the rail link through both Longreach and Ilfracombe are used to transport hazardous materials in quantity. These roads and rail corridors are therefore identified as potential hazardous material sites.

## Appendix 6 – Local Agency Disaster Management Role & Responsibilities

Agency	Local Role and Responsibilities
<p>Longreach Regional Council (LRC)</p>	<p>Continuity of Council services and disaster management capacity:</p> <ul style="list-style-type: none"> <li>▪ Maintenance of Council functions</li> <li>▪ Establishment of Local Disaster Management Group</li> </ul> <p>Maintenance of normal Council services to the community:</p> <ul style="list-style-type: none"> <li>▪ Road Condition Reporting</li> <li>▪ Road Closures</li> <li>▪ Water</li> <li>▪ Sewerage</li> <li>▪ Refuse disposal</li> <li>▪ Public health</li> <li>▪ Animal control</li> <li>▪ Environmental protection</li> </ul> <p>Maintenance of a disaster response capability:</p> <ul style="list-style-type: none"> <li>▪ Establish Local Disaster Coordination Centre (LDCC) capacity;</li> <li>▪ Maintain operational support resources</li> </ul>
<p>Local Disaster Management Group (LDMG)</p>	<ul style="list-style-type: none"> <li>▪ Development of Local Disaster Management Plan</li> <li>▪ Support and promote public education and/or awareness programs</li> <li>▪ Support operation of LDCC including identifying sufficient personnel to operate the LDCC</li> <li>▪ Coordination of support to local response agencies</li> <li>▪ Initial and on-going impact assessment</li> <li>▪ Support provision of public information prior to, during and following disaster</li> <li>▪ Provide advice on authorised evacuation</li> <li>▪ Support resourcing, staffing and operation of Evacuation Centres</li> <li>▪ Provide local community support services</li> </ul>

Agency	Local Role and Responsibilities
<ul style="list-style-type: none"> <li>▪ QFES (Disaster Management)</li> </ul>	<ul style="list-style-type: none"> <li>▪ Coordinate policy, planning and operational advice and assistance to local disaster managers</li> <li>▪ Coordinate State and Commonwealth assistance for local disaster management and disaster operations</li> <li>▪ Coordinate provision of disaster management training</li> <li>▪ Deploy EMC to support disaster management and operations</li> </ul>
QFES (Fire and Rescue)	Maintain QFES functions: <ul style="list-style-type: none"> <li>▪ Fire control</li> <li>▪ Fire prevention</li> <li>▪ Rescue of trapped persons</li> <li>▪ Specialist Urban Search and Rescue</li> <li>▪ Assist in pumping out of flooded buildings</li> <li>▪ Assist in clean-up of flood affected buildings</li> <li>▪ Management of hazardous material situations (including provisions of Safety Data Sheets)</li> </ul>
QFES (Queensland Rural Fire Service)	Maintain QFES functions: <ul style="list-style-type: none"> <li>▪ Provide control, management and pre-incident planning of fires</li> <li>▪ Primary agency for bushfires</li> </ul>

<p>Queensland Police Service (QPS)</p>	<p>Overall management of Queensland's disaster management system on behalf of the SDMG</p> <p>Maintain police functions:</p> <ul style="list-style-type: none"> <li>▪ Preservation of law and order</li> <li>▪ Prevention of crime</li> <li>▪ Security of possible crime scenes</li> <li>▪ Investigation of the criminal aspect of any event</li> <li>▪ Coronial investigation procedures</li> <li>▪ Traffic control, including assistance with road closures and maintenance of roadblocks</li> <li>▪ Crowd management/public safety</li> <li>▪ Coordination of search and rescue</li> <li>▪ Security of evacuated areas</li> <li>▪ Registration of evacuated persons</li> </ul>
<p>Queensland Ambulance Service (QAS)</p>	<p>Maintain QAS functions:</p> <ul style="list-style-type: none"> <li>▪ Triage, assessment, treatment and transportation of injured persons</li> <li>▪ Provide assistance with medical emergency evacuations</li> <li>▪ Provision of advice regarding medical special needs sectors of the community</li> </ul>

Agency	Local Role and Responsibilities
<p>QFES (State Emergency Service)</p>	<ul style="list-style-type: none"> <li>▪ Assist community to prepare for, respond to and recover from an event or disaster</li> <li>▪ Support Public Education and Awareness strategies</li> <li>▪ Assist with rescue of trapped or stranded persons</li> <li>▪ Flood boat operations</li> <li>▪ Conduct search operations for missing persons</li> <li>▪ Emergency repair/protection of damaged and/or vulnerable buildings</li> <li>▪ Assistance with debris clearance</li> <li>▪ First Aid</li> <li>▪ Assist Police with Traffic Control activities</li> <li>▪ Short term welfare support to response agencies</li> <li>▪ Assist with impact assessment</li> <li>▪ Assist with establishment and maintenance of communications systems</li> <li>▪ Provide emergency lighting</li> </ul>



Agency	Local Role and Responsibilities
<p>Queensland Health (Q-Health)</p>	<p>Maintain Health services:</p> <ul style="list-style-type: none"> <li>▪ Coordination of medical resources</li> <li>▪ Public health advice and warnings to participating agencies and the community</li> <li>▪ Psychological and counselling services for disaster affected persons</li> <li>▪ Ongoing medical and health services required during the recovery period to preserve the general health of the community.</li> </ul>
<p>Queensland Reconstruction Authority (QRA)</p>	<ul style="list-style-type: none"> <li>▪ Administer reconstruction activities from a disaster event</li> <li>▪ Build a more disaster resilient Queensland</li> <li>▪ Lead agency for recovery</li> </ul>
<p>Industry Representatives (eg Ergon, Telstra)</p>	<ul style="list-style-type: none"> <li>▪ Advise on industry-specific effects of any potential disaster event</li> <li>▪ Advise on the response assistance that industry can provide via specialist resources, manpower etc</li> <li>▪ Provide Situation Reports and/or Damage/Impact Reports to the LDMG to ensure appropriate support is provided.</li> </ul>

## Appendix 7 – Contact Directory

The LDMP Contact List is not to be disclosed as public information. Note that mobile notification is the preferred distribution method should the group require to “lean forward / stand up.”

Name	Designation	Contact Details
MEMBERS		
Cr Tony Rayner	Chairperson	Mob: 0418 961 372 Ph: 4658 4103 Fax: 4658 4116 <a href="mailto:mayor@longreach.qld.gov.au">mayor@longreach.qld.gov.au</a>
Cr Tony Martin	Deputy Chairperson	Mob: 0428 583 747 Ph: 4658 4111 <a href="mailto:crmartin@longreach.qld.gov.au">crmartin@longreach.qld.gov.au</a>
Dirk Dowling	Local Disaster Coordinator	Mob: 0408 782 230 Ph: 4658 4101 Fax: 4658 4116 <a href="mailto:ceo@longreach.qld.gov.au">ceo@longreach.qld.gov.au</a>
Relieving officers	Officer in Charge - Longreach Queensland Police Service	Mob: 0429 102 305 Ph: 4652 5200 or 4652 5212 <a href="mailto:Longreach.Station@police.qld.gov.au">Longreach.Station@police.qld.gov.au</a>
Kim Llewelyn	Inspector - Longreach Command Queensland Fire and Emergency Services (Longreach Area Office)	Mob: 0428 581 006 Ph: 07 4658 2838 <a href="mailto:kim.llewelyn@qfes.qld.gov.au">kim.llewelyn@qfes.qld.gov.au</a>
Diesel Stenholm	SES Local Controller Longreach, Ilfracombe, Isisford & Yaraka	Mob: 0484 930 116 <a href="mailto:diesel.stenholm@ses.qfes.qld.gov.au">diesel.stenholm@ses.qfes.qld.gov.au</a>
Josh Maguire	Officer in Charge - Longreach Station Central West District (QAS) Queensland Ambulance Service	Mob: 0455 523 049 Ph: 4568 9220 or 4568 9200 <a href="mailto:gaslongreach.oic@ambulance.qld.gov.au">gaslongreach.oic@ambulance.qld.gov.au</a>

Name	Designation	Contact Details
Donna Shi	Director of Nursing (Facility Manager) Longreach Hospital  Central West Hospital and Health Service	Mob: 0448 169 327  Ph: 4658 4737  <a href="mailto:DONLongreach@health.qld.gov.au">DONLongreach@health.qld.gov.au</a>
<b>ADVISORS</b>		
Robert Carr	Captain  Longreach Fire Brigade	Mob: 0428 580 725  <a href="mailto:robert.carr@qfes.qld.gov.au">robert.carr@qfes.qld.gov.au</a>
Mark Somers	Area Director  Queensland Fire & Emergency Services – Rural Operations, Emerald and Barcardine	Mob: 0427 870 433  Ph: 4843 9007 or 4651 1190  Fax: 4651 1803  <a href="mailto:mark.somers@qfes.qld.gov.au">mark.somers@qfes.qld.gov.au</a>
Phil Kuhne	Emergency Management Coordinator,  Queensland Fire & Emergency Service, Longreach	Mob: 0457 793 280  Ph: 4658 1654  <a href="mailto:Phillip.Kuhne@qfes.qld.gov.au">Phillip.Kuhne@qfes.qld.gov.au</a>
Roger Naidoo	Director of Infrastructure, Longreach Regional Council  (Logistics Officer)	Mob: 0438 069 230  Ph: 4658 4115  Fax: 4658 4116  <a href="mailto:engineer@longreach.qld.gov.au">engineer@longreach.qld.gov.au</a>
Kimberley Dillon (Acting)	Director of Corporate Services,  Longreach Regional Council  (Planning Officer)	Mob: 0439 277 159 w  Ph: 4658 4114  <a href="mailto:dcs@longreach.qld.gov.au">dcs@longreach.qld.gov.au</a>
Lisa Young	Director of Community and Cultural Services,  Longreach Regional Council  (Recovery Officer)	Mob: 0427 729 504  Ph: 4658 4125  <a href="mailto:dccs@longreach.qld.gov.au">dccs@longreach.qld.gov.au</a>
Darren Foster	Governance Executive Officer,  Longreach Regional Council  (Administrative Support LDMG)	Mob:  Ph: 4658 4133  Fax: 4658 4116  <a href="mailto:darrenf@longreach.qld.gov.au">darrenf@longreach.qld.gov.au</a>

Name	Designation	Contact Details
Simon Kuttner	Executive Officer, Economic Development & Public Affairs Longreach Regional Council (LDCC – Communications/Media Liaison)	Ph: 4658 4149 Fax: 4658 4116 Mob: 0437 556 512 <a href="mailto:simonk@longreach.qld.gov.au">simonk@longreach.qld.gov.au</a>
Craig Neuendorf	Disaster Management Coordinator (Across five Councils)	Mob: 0428 967 989 Ph: 4658 4138 <a href="mailto:craign@longreach.qld.gov.au">craign@longreach.qld.gov.au</a>
Leigh Hook	Executive Officer of Tourism, Longreach Regional Council (Evacuation Centre Coordinator)	Mob: 0439 791 713 Ph: 4658 4151 <a href="mailto:Tourism@longreach.qld.gov.au">Tourism@longreach.qld.gov.au</a>
Mandy Egan	Administration Manager, Longreach Regional Council (LDCC Call Centre Coordinator)	Mob: Ph: 4658 4168 <a href="mailto:mandye@longreach.qld.gov.au">mandye@longreach.qld.gov.au</a>
Kristen Grant	Public Facilities Manager, Longreach Regional Council	Mob: 0428 900 972 Ph: 4658 4148 <a href="mailto:facilities@longreach.qld.gov.au">facilities@longreach.qld.gov.au</a>
Melissa Baird	Disaster Management Executive Officer, Longreach District Disaster Management Group	Mob: 0409 216 689 Ph: 4652 5249 <a href="mailto:DDC.Longreach@police.qld.gov.au">DDC.Longreach@police.qld.gov.au</a>
Kristine Arnold	RAPAD, Longreach (contact for Longreach Pastoral College dormitories which are used as an evacuation centre)	Mob: 0427 649 031 Ph: 4652 5665
David Loch	Director of Research & Infrastructure, Department of Agriculture and Fisheries (contact for Longreach Pastoral College houses and facilities)	Mob: 0428 112 518 Ph: 07 5381 1310 <a href="mailto:david.loch@daf.qld.gov.au">david.loch@daf.qld.gov.au</a>

Name	Designation	Contact Details
Tim Rayner	Airport Manager, Longreach Airport Pty Ltd	Mob: 0428 780 246 Ph: 4658 3766 <a href="mailto:TRayner@reairport.com.au">TRayner@reairport.com.au</a>
Vacant	Environmental Health Officer, Longreach Regional Council	Mob: Ph:
Michelle Chandler	Area Manager, Service Delivery, Housing and Homelessness Services, Department of Communities, Housing and Digital Economy, Rockhampton	Mob: 0409 053 154 Ph: (07) 4848 7001 <a href="mailto:michelle.chandler@chde.qld.gov.au">michelle.chandler@chde.qld.gov.au</a>
Rachael O'Brien	Biosecurity Inspector Department of Agriculture and Fisheries	Mob: 0457 008 988 Ph: <a href="mailto:rachael.obrien@daf.qld.gov.au">rachael.obrien@daf.qld.gov.au</a>
Chris Hamilton	Chief Executive Officer, RAPAD Employment Services Queensland, Longreach	Mob: 0408 178 907 Ph: 4658 0710 <a href="mailto:ceo@resqld.com.au">ceo@resqld.com.au</a>
Dean Patchett	Regional Liaison Officer, Queensland Reconstruction Authority, Brisbane	Mob: 0427 587 679 Ph: 3008 7259 <a href="mailto:Dean.Patchett@qra.qld.gov.au">Dean.Patchett@qra.qld.gov.au</a>
Paul Wells	Principal, Longreach State School	Mob: 0477 364 581 Ph: 4652 6333 <a href="mailto:principal@longreachss.eq.edu.au">principal@longreachss.eq.edu.au</a>

Entries in the contact list will be made in accordance with the information privacy principles contained in Schedule 3 of the *Information Privacy Act 2009*.

## Appendix 8 - Glossary

A comprehensive list of disaster management acronyms and definitions can be found at the following sites:

- Australian Institute of Disaster Resilience (AIDR) - [www.knowledge.aidr.org.au/glossary](http://www.knowledge.aidr.org.au/glossary)
- Queensland Government Disaster website - [www.disaster.qld.gov.au/dmg/Glossary/Pages/default.aspx](http://www.disaster.qld.gov.au/dmg/Glossary/Pages/default.aspx)

A general rule for the use of an acronym within this document is to write out the full name followed by the acronym in brackets, then the acronym is used where appropriate throughout the document

The following is a list of the most common terms and acronyms used in LDMP and its definition.

Term/Acronym	Meaning
BoM	Bureau of Meteorology
LRC	Longreach Regional Council
Coordination	The bringing together of agencies and individuals to ensure effective Disaster Management but does not include the control of agencies and individuals by direction.
DDC	District Disaster Coordinator
DDMG	District Disaster Management Group
Disaster Coordination Centre:	A centre established at local level as a centre of communication and coordination during response and recovery operations.
Disaster Management:	Arrangements about managing the potential adverse effects of an event, including, for example, arrangements for mitigating, preventing, preparing for, responding to and recovering from a disaster.
Disaster Operations:	Activities undertaken before, during or after an event happens to help reduce loss of human life, illness or injury to humans, property loss or damage, or damage to the environment, including for example, activities to mitigate the adverse effects of the event.
Disaster	A disaster is a serious disruption in a community, caused by the impact of an event that requires a significant coordinated response by council, state and other agencies to manage the event and help the community recover from the disruption.

Term/Acronym	Meaning
Evacuation:	The voluntary or involuntary removal of persons or things from a disaster area.
LDCC	Local Disaster Coordination Centre
LDMG	Local Disaster Management Group
LDMP	Local Disaster Management Plan
PPRR	Prevention, Preparedness, Response and Recovery
QAS	Queensland Ambulance Service
QFES	Queensland Fire and Emergency Service
QH	Queensland Health
QPS	Queensland Police Service
Recovery:	The coordinated process of supporting emergency-affected communities in reconstruction of the physical infrastructure and restoration of emotional, social, economic, and physical well-being
Relief	The provision of immediate shelter, life support and human needs of persons affected by, or responding to, an emergency. It includes the establishment, management and provision of services to emergency relief centres
RFS	Rural Fire Service
SES	State Emergency Service
XO	Executive Officer



## Appendix 9 – Reference List

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### Legislation

- Disaster Management Act 2003
- Disaster Management Regulations 2014
- Public Safety Preservation Act 1986
- Police Powers and Responsibilities Act 2000
- Other specific legislation as required e.g. Public Health Act 2005 for Pandemic

### Policy

- Disaster Management Strategic Policy Statement (SPS): Articulates the approach, objectives & strategies for disaster management for the State
- Queensland Offers of Assistance Policy

### Plans

- State Disaster Management Plan (SDMP)
- Queensland Recovery Plan
- Longreach District Disaster Management Plan

### Standards and Assurance

- Emergency Management Assurance Framework (IGEM)
- Standard for Disaster Management in Queensland

### Other Doctrine

- National Disaster Recovery Principles
- Queensland Emergency Risk Management Framework
- Queensland Strategy for Disaster Resilience  
[https://www.qra.qld.gov.au/sites/default/files/2018-10/queensland\\_strategy\\_for\\_disaster\\_resilience\\_2017\\_0.pdf](https://www.qra.qld.gov.au/sites/default/files/2018-10/queensland_strategy_for_disaster_resilience_2017_0.pdf)
- Queensland Disaster Management Training Framework

### Guidelines

- Prevention, Preparedness, Response & Recovery Disaster Management Guideline
- Queensland Emergency Alert Guidelines
- Queensland Offers of Assistance Guideline
- <https://www.disaster.qld.gov.au/dmg/st/Documents/M1030-LDMG-Responsibilities-Manual.pdf>
- <https://www.disaster.qld.gov.au/dmg/Pages/DM-Guideline.aspx>





Standard

Risk Management Standard ISO 31000-2009

IGEM Standard for Disaster Management

Key links

- [www.qra.qld.gov.au](http://www.qra.qld.gov.au)
- [www.igem.qld.gov.au](http://www.igem.qld.gov.au)
- [www.recovery.gov.au](http://www.recovery.gov.au)
- [www.disaster.qld.gov.au](http://www.disaster.qld.gov.au)
- [www.qfes.qld.gov.au](http://www.qfes.qld.gov.au)
- [www.qivit.org.au](http://www.qivit.org.au)
- [www.volunteeringqld.org.au](http://www.volunteeringqld.org.au)





End of Document





# Longreach Regional Council

Ilfracombe Isisford Longreach Yaraka

## Local Essential Supply Assessment Guideline

Version 1.0

## Local Essential Supply Assessment Guideline

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## Local Essential Supply Assessment Guideline

### Introduction

This Guideline provides situational awareness to the Longreach Local Disaster Management Group (LDMG) of essential supplies on hand within the Longreach Regional Council local government area.

### Part 1 – Administration

This part prescribes the administrative arrangements that support the Guideline.

#### Authority

The Guideline has been developed by the Longreach LDMG to support the Local Disaster Management Plan (LDMP) established pursuant to Section 57 of the *Disaster Management Act 2003* (The Act).

#### Endorsement

This Guideline has been developed and endorsed by the Longreach Local Disaster Management Group to support the implementation of the Longreach Local Disaster Management Plan in response to a disaster event.

#### Chair

**Longreach LDMG**

**Date:**

**Local Disaster Coordinator**

**Longreach Regional Council**

**Date:**

#### Amendments

Proposed amendments to this Guideline are to be forwarded in writing to:

Local Disaster Coordinator (LDC)  
Longreach Regional Council  
PO Box 144  
Ilfracombe Q 4727

A register of amendments can be found at Appendix 1.

## Local Essential Supply Assessment Guideline

### Version Control

The Guideline is a controlled document prepared by the Longreach LDMG and is published in a restricted version for use by the Disaster Management Coordinator and the Local Disaster Coordinator.

### Distribution

Please see Appendix 2 for distribution of this Guideline.

### Review

The Guideline will be reviewed either/or:

- Annually
- After activation
- After an exercise

## Local Essential Supply Assessment Guideline

### Part 2 – Guideline Elements

#### Purpose

The purpose of this guideline is to provide situational awareness to the Local Disaster Coordinator on local essential supply capacity in supporting community preparedness before, during and after a disaster event which may impact the Longreach Regional Council local government area.

#### Objectives

1. Identify local suppliers of essential goods and services within the Longreach Regional Council local government area
2. Assess the capacity of local suppliers to deliver goods and services to the community
3. Provide situational awareness on the local supply of essential goods and services to the Local Disaster Coordinator for disaster management planning

#### Scope

The scope of this guideline is:

- bound by the area which encompasses the Longreach Regional Council local government area.
- confined to those entities that supply essential goods and services to the Longreach Regional Council local government area

## Local Essential Supply Assessment Guideline

### Part 3 – Essential Service Profile

A number of essential service providers are located within the Longreach Regional Council local government area. These essential service providers include supermarkets, wholesale food distributors, service stations, butcher shops, bakeries, pharmacies, fruit and vegetable retailers, agricultural retailers who sell feed products for domestic and grazing animals, accommodation providers, electricity suppliers, communication suppliers and the supply of potable water to the community. Appendix 3 lists the essential service providers within the Longreach Regional Council local government area.



## Local Essential Supply Assessment Guideline

### Part 4 – Assessment Actions

There are a number of responsibilities that will be undertaken by the Disaster Management Coordinator before a disaster event, during a disaster event and after a disaster event has passed to assist the Longreach Local Disaster Management Group. These responsibilities include:

The Disaster Management Coordinator will make inquiries with essential service providers within the Longreach Regional Council local government area in relation to the supply of goods and services to members of the public. These inquiries will include the amount of goods on hand, any issues preventing the future supply of goods and an estimated time of delivery for goods to be received.

The Disaster Management Coordinator will maintain regular contact with the essential service providers by personal visits or telephone and will provide the Local Disaster Coordinator with situational awareness in relation to this supply.

Should there be ongoing issues with the supply of essential goods and services, the Disaster Management Coordinator will provide assistance to the Local Disaster Coordinator to complete a Request for Assistance to the Longreach District Disaster Coordinator or to another Council. If the Request for Assistance is made to another Council, the Longreach District Disaster Coordinator is to be advised.

The Disaster Management Coordinator will monitor the Request for Assistance and will advise the retail business when the resupply of goods is expected to arrive.

Ergon will provide information on power outages and this can be accessed at <https://www.ergon.com.au/network/outages-and-disruptions/power-outages/outage-finder-map/>

Telstra will provide information on communication outages and this can be accessed at <https://outages.telstra.com.au/#/>

Longreach Regional Council will provide information on disruptions to water supply and this can be accessed at <https://www.longreach.qld.gov.au/>

The Longreach Visitor Information Centre will provide information on accommodation availability and this information can be accessed by phoning (07) 4658 4150 or (07) 4658 4141.

DAF and Agforce will provide information in relation to the grazing industry. DAF can be contacted by phoning 13 25 23 or <https://www.daf.qld.gov.au/contact/offices> and Agforce can be contacted by phoning the Regional Manager North West on 0488 002 038 or <https://www.agforceqld.org.au/contact/>

## Local Essential Supply Assessment Guideline

### Appendix 1 - Amendment Register

Date	Reference	Author	Amendment	Version
July 2022	Guideline developed	Craig Neuendorf Phil Kuhne	Implemented	V 1.0

## Local Essential Supply Assessment Guideline

### Appendix 2 Distribution List

Organisation / Agency	Officer (copies)
Longreach Regional Council	Mayor, Chair LDMG (1) Local Disaster Coordinator (1) Disaster Management Coordinator (1) Local Recovery Coordinator (1)
QFES	Emergency Management Coordinator (1)

## Local Essential Supply Assessment Guideline

### Appendix 3 – Essential Service Provider List

#### Supermarkets

Business Name	Address	Phone Number
Longreach IGA	Swan Street, Longreach	4658 1260
Longreach Foodworks	141 Ibis Street, Longreach	4658 1397
Ando's Food Barn	15 St Mary Street, Isisford	4658 8405

#### Wholesale food distributors

PFD Food Services	24 Lark Street, Longreach	4658 0444
Buttco Wholesalers	158 Spoonbill Street, Longreach	4658 2513
Warrego Food Suppliers	Lot 3, Coolabah Street, Charleville	4654 1822

#### Service Stations

BP Service Station	9 Wonga Street, Longreach	4658 1136
Shell Service Station	1 Wonga Street, Longreach	4658 1706
Caltex	16 Duck Street, Longreach	4658 1963
Puma (unmanned)	72 Kite Street, Longreach	4658 1107
Fuel Central (unmanned)	St Agnes Street, Isisford	
IOR Yaraka (unmanned)	Codlin Street, Yaraka	

#### Butchers

BF Savage & Co	118 Eagle Street, Longreach	4658 1032
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#### Bakeries

Merino Bakery	120 Eagle Street, Longreach	4658 1715
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#### Pharmacies

Guardian Pharmacy	1/109 Eagle Street, Longreach	4658 2445
Speirs Pharmacy	112B Eagle Street, Longreach	4658 1004

## Local Essential Supply Assessment Guideline

### Fruit and vegetable providers

Longreach Fruit Barn	41 Duck Street, Longreach	4658 2002
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### Agricultural providers

Central West Rural	Swan Street, Longreach	4658 1693
Glen Rural Traders	129 Galah Street, Longreach	4658 2566
Nutrien Ag Solutions	140 Eagle Street, Longreach	4652 7000
Elders	108 Spoonbill Street, Longreach	4652 8600

### Electricity providers

Ergon	12 Swan Street, Longreach	13 74 66
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### Communication providers

Telstra		
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### Potable water providers

Longreach Regional Council	96a Eagle Street, Longreach	4658 4111
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### Accommodation providers - Longreach

Abajaz Motel	11 Wonga Street, Longreach	0418 806 233
Albert Park Motor Inn	Stork Road, Longreach	0418 806 233
Jumbuck Motel	45 Ilfracombe Road, Longreach	0418 806 233
Longreach Motor Inn	84 Galah Street, Longreach	4658 2322
The Staging Post	128 Eagle Street, Longreach	4658 1776
Longreach Tourist Park	12 Thrush Road, Longreach	4658 1781
Longreach Caravan Park	176 – 180 Ibis Street, Longreach	4658 1770
Relax & Unwind on Falcon	Falcon Street, Longreach	relaxandunwindonfalcon@gmail.com
Pat's Place	Wompoo Road, Longreach	0428 581 388
Saltbush Retreat	63 – 65 Ilfracombe Road, Longreach	4658 3811

**Local Essential Supply Assessment Guideline**

Central Motel	102 Eagle Street, Longreach	4658 1677
Longreach Outback Adventures	Lot 18 Stork Road, Longreach	0418 806 233
Mitchell Grass Retreat	Lot 162 Longreach Muttaborra Road, Longreach	0418 758 014
Longreach Private Apartments	98 Crane Street, Longreach	0427 003 497

**Accommodation providers – Ilfracombe**

Ilfracombe Caravan Park	10 Main Avenue, Ilfracombe	4658 1510
Wellshot Hotel	20 Main Avenue, Ilfracombe	4658 2106
Wellshot Outstation	C/- Wellshot Hotel	4658 2106

**Accommodation providers – Isisford**

Golden West Hotel	10 St Helena Street, Isisford	4658 8380
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**Accommodation providers – Yaraka**

Yaraka Hotel	9 Jarley Street, Yaraka	4657 5526
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**Local Essential Supply Assessment Guideline**

**Appendix 4 – Essential Supply Checklist**

<b>Name of Business</b>	<b>Supply Issues</b>	<b>Action Taken</b>	<b>LDC advised</b>

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.5 - Workplace Health & Safety Update Report - September 2022**

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**11.5 Workplace Health & Safety Update Report - September 2022**

File Ref:

This report provides a summary of Council's health and safety performance as at 30 September 2022, highlighting issues, risk and opportunities impacting the on employee health and safety in the workplace.

**Council Action**

Recognise

**Applicable Legislation**

*Local Government Act 2009*

*Local Government Regulation 2012*

*Workplace Health and Safety Act 2011*

*Workplace Health and Safety Regulations 2011*

**Policy Considerations**

Workplace Health and Safety Policy No 10.2

**Corporate and Operational Plan Considerations**

GOVERNANCE: WORKPLACE HEALTH AND SAFETY			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.3.1	Provide a safety management system that minimises the risk to all people and property.	Successful implementation of the identified KPI's in the Longreach Regional Council Safety Management System 2021-22.	90% of KPI's achieved and completed by 30 June 2022

**Budget Considerations**

Operational Expenses YTD for Workplace Health and Safety are within current budget parameters.

**Previous Council Resolutions related to this Matter**

N/A

**Officer Comment**

*Responsible Officer/s: Grace Jones, Human Resources & Workplace Health & Safety Manager*

**Background:**

The HR/WHS Manager provides a monthly update report, which provides a summary of Council's health and safety performance.

**Issue:**

**Workplace Health and Safety Reporting – Period Ending 30 September 2022**

**Personal Incidents**

There were two personal incidents reported in the month which were as follows:

- While an employee was completing welding work on toolbox, another employee has proceeded to engage in unsafe behaviour, spraying a flammable fluid where the work was welding. This resulted in the worker performing the welding work, receiving minor burns



## **11. CHIEF EXECUTIVE OFFICER'S REPORT**

### **11.5 - Workplace Health & Safety Update Report - September 2022**

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to their arms, requiring first aid. The worker was not wearing welding gloves at the time of the incident. The unsafe behaviour was addressed through the appropriate workplace processes.

- While working on a Council job site a contractor indicated to the site supervisor that they were feeling unwell. The site supervisor stated that when assessing the contractor, that they were showing potential symptom consistent with that of a heart attack. The contract was immediately taken driven into the Longreach Hospital for assessment. Council's site supervisor also notified the contractors company to advise them of the situation. Council were later informed that the contractor had a suspected lung clot.

#### **Property Damage Incidents**

There were four property damage incidents reported in the month:

- Three incidents reported were glass damage to plant, as a result of stones from passing vehicles chipping the windscreens.
- A plant operator was travelling along Morella-Silsoe Road, in a medium-rigid truck, towing a roller on a trailer, with an approximate GVM of 3 tonne, when the tongue and ball of the towbar failed, resulting in the trailer swaying behind the truck. Further the trailer was jerked forward into the rear of the truck damaging the brake line. The operator was able to safely slow the vehicle to a stop and once the vehicle was stationery, workers were able to assess the situation and safely move the roller and trailer to the side of the road until a mechanic from the workshop was able to attend. It was found that the towbar tongue had a fracture near the towball that contributed to the equipment failure, which prompted the workshop to conduct a review of towbars in all vehicles. Operators have been reminded of the importance to regularly inspect their plant and report any issues to the workshop. Operators also have a process in place for conducting plant pre-starts.

#### **Near Miss Incidents**

In total, three near misses were reported in the month, as follows:

- A mechanic at the Longreach Workshop identified, a damaged towbar on a truck parked in the Longreach Depot, when inspecting vehicle following an early incident where a truck towbar had failed. Following an inspection of the plant it found that the towbar was bent due to a slight fracture in the tongue of the towbar. This was immediately removed, and tagged out so it could be replaced.
- While travelling between Ilfracombe and Isisford, an employee got caught in a storm which produced, strong wind, heavy rain, hail and reduced visibility. The worker stopped vehicle after moving as far off the road as they could, ensuring their headlights and hazard lights were operating. Once conditions eased the worker was able to slowly continue driving to Ilfracombe.
- An employee conducting maintenance work at the Ilfracombe Rec Centre identified a damaged floodlight hanging by its electrical cable from the wall. An electrician was engaged to complete rectification works and make it safe.

#### **Other Incidents**

- A member of the public was walking along the botanical walkway, when they tripped on the edge of a concrete join. The ambulance attended the scene and treated the member of the public for cuts and abrasions to their face and legs, before taking them to the hospital. The footpath was immediately marked with paint to highlight the hazard. Since the incident the Infrastructure team have conducted a review of the botanical walkway in addition to the schools and hospital footpaths and rectified any hazards as they were identified.

#### **WHS Updates/Consultation**

- A two day workshop run over the 11-12 October 2022, gave members of the ELT and Supervisors/Team Leaders from Council's operational services the opportunity to engage in a Safety Leadership Program called Switch-On. There were positive reviews and feedback from

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.5 - Workplace Health & Safety Update Report - September 2022**

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the participants who found great value in the workshop and a keen to share there learning with their team.

- Longreach was the third Council (out of six selected from 64 member Councils) to participate in the LGW Self-Insurance Licence Renewal which is an audit aligned to the National Self Insurance OHS Audit tool (NAT). Council has received a draft audit report which has highlighted eleven (11) non-conformances and thirty-one (31) opportunities for improvement. Council now has an opportunity to review the report and provide evidence on findings that may be factually inaccurate which in turn downgrade the findings and increase our scoring outcome. Council is expecting to receive notification of our individual score as well as a combined Council before the end of 2022.
- On the 9-11<sup>th</sup> of November Council will be participating in the third party audit conducted by Compliance Australia Certification Services (CACS) which is in line with the international standard (ISO45001). This audit is scoped to cover Council's Civil Construction team to ensure that they are compliant in line with Transport and Main Roads (TMR) licence renewal requirements. Following this audit, a discussion will be held with LGW to determine Council's requirements to continue participating in this third party audit or if the completion of the NAT will be accepted by TMR in future.
- On the 24<sup>th</sup> of November the WHS Team is scheduled to participate in a system discovery workshop with our LGW consultant to identify key system gaps and map out a document framework. This framework will assist the team in ranking the review schedule of gaps and opportunities from high – low and assist in determining the resources required to effectively roll out an updated framework.

**Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible  
Consequence: Minor  
Rating: M6

Risk assessments continue to be applied to find suitable controls for hazards in the workplace.

**Environmental Management Factors:**

Nil

**Other Comments:**

N/A

**Recommendation:**

*That Council accept the Workplace Health & Safety Update Report for period ending 30 September 2022, as presented.*

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.6 - Organisational Structure 2022-2023**

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**11.6 Organisational Structure 2022-2023**

File Ref:

Consideration of the adoption of the current Organisational Structure 2022-2023.

**Council Action**

Deliver

**Applicable Legislation**

*Local Government Act 2009*

**Policy Considerations**

Nil

**Corporate and Operational Plan Considerations**

GOVERNANCE: GOVERNANCE SERVICES			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.1.1 4.3.2	Ensure effective and responsible policy development and decision making.	Maintain Council's policy register in line with policy review dates and legislative requirements.	90% of policies are reviewed and adopted in line with review dates.

**Budget Considerations**

Nil

**Previous Council Resolutions related to this Matter**

*(Res-2020-07-152)*

*Moved Cr Hatch seconded Cr Bignell*

*That pursuant to section 196 of the Local Government Act 2009, the Organisational Structure 2020-2021, as presented, be adopted.*

*CARRIED*

*(Res-2021-09-238)*

*Moved Cr Smith seconded Cr Emslie*

*That Council, pursuant to section 196 of the Local Government Act 2009, adopt the Revised Organisational Structure as presented.*

*CARRIED*

**Officer Comment**

**Responsible Officer:** Grace Jones, Human Resources & Workplace Health & Safety Manager

**Background:**

The previous Chief Executive Officer proposed a revised organisational structure in September 2021 which was subsequently adopted by Council at its Special Meeting of 27 September 2021. Since this time, Council's Executive Leadership team have undertaken a review of the organisation structure and functions of Council.

As part of the revised organisation structure that Council adopted in September 2021, there was a change in position named from Director of Corporate Services to Chief Operating Officer. This change was not implemented and the position name of Director of Corporate Services was retained.

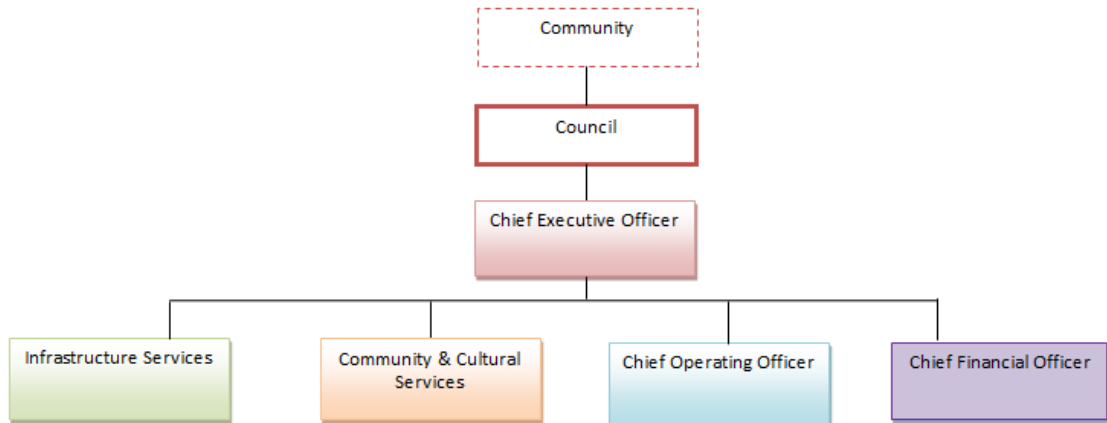
Therefore a minor adjustment has been made to the current organisation structure to be adopted by Council.

## 11. CHIEF EXECUTIVE OFFICER'S REPORT

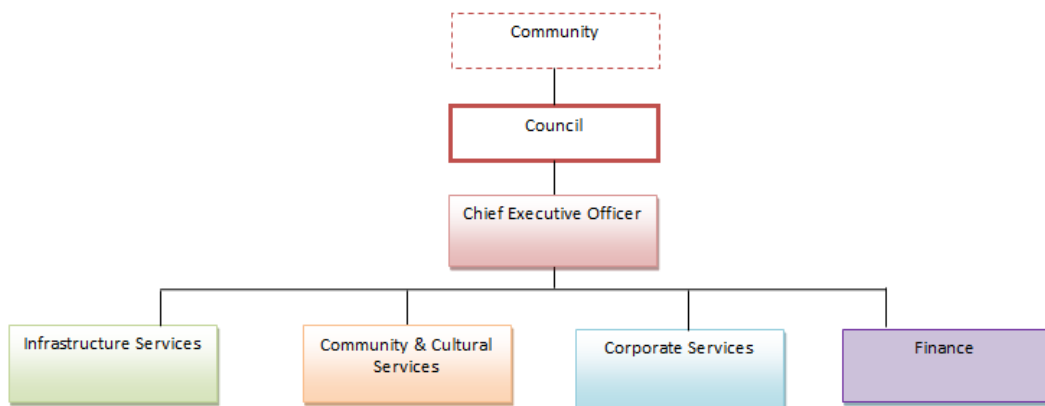
### 11.6 - Organisational Structure 2022-2023

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Current Organisation Structure Adopted:



Amended Organisation Structure to be Adopted:



**Issue:**

Section 196, appointing other local government employees, of the *Local Government Act 2009* states:

- (1) A local government must, by resolution, adopt an organisational structure that is appropriate to the performance of the local government's responsibilities.
- (2) The local government may employ local government employees for the performance of the local government's responsibilities.
- (3) The chief executive officer appoints local government employees.

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.6 - Organisational Structure 2022-2023**

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**Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare

Consequence: Insignificant

**Environmental Management Factors:**

Nil

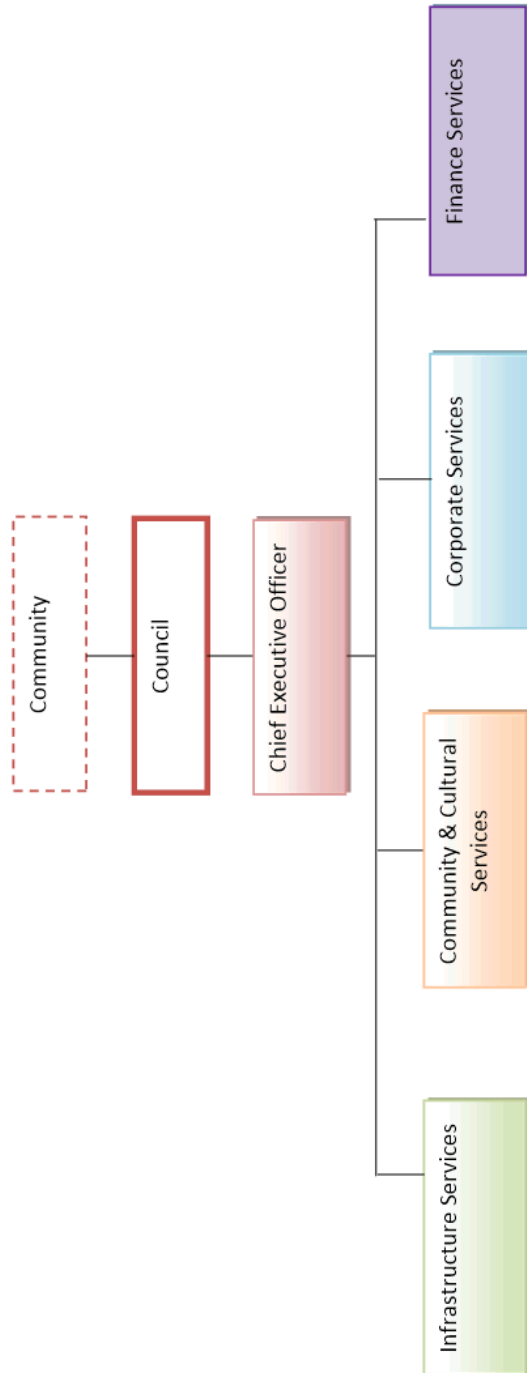
**Other Comments:**

**Appendices**

1. LRC Organisation Structure 22-23 [↓](#)

***Recommendation:***

*That Council, pursuant to section 196 of the Local Government Act 2009, adopt the Revised Organisational Structure, as presented.*



## 11. CHIEF EXECUTIVE OFFICER'S REPORT

### 11.7 - Information Report - Governance

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#### 11.7 Information Report - Governance

File Ref:

This report provides an update on a range of activities that have occurred during the month of September for the Governance Department.

#### **Council Action**

Deliver

#### **Applicable Legislation**

*Local Government Act 2009*

*Local Government Regulation 2012*

#### **Policy Considerations**

n/a

#### **Corporate and Operational Plan Considerations**

Strategy area: 3.2 Our Economy and 3.4 Governance

#### **Budget Considerations**

As per approved 2022/23 budget.

#### **Previous Council Resolutions related to this Matter**

Nil

#### **Officer Comment**

*Responsible Officer: Mark Watt, Acting Chief Executive Officer*

#### **Background:**

Officers are requested to provide an information update to Council on a monthly basis to outline achievements, challenges and statistical information for the various functional areas in Council.

#### **Issue:**

#### **Tourism**

#### **Longreach Explore Centre (Visitor Information):**

The School holidays saw a spike in visitors back into the region with families enjoying the warmer weather. This group of people were the pre-planners, who had booked ahead long before arrival. A lot of our grey nomads headed back south looking for cooler weather after a couple of our warmer days. Whilst the museums had good bookings it was noticeably quieter in town during these holidays with local Café's reporting lower numbers.

We welcomed Liz Neal back to the team as a casual Customer Experience Officer. Liz worked at the Visitor Information Centre several years ago and since then has held positions at the Longreach Motor Inn, Saltbush Retreat, Qantas Founders Museum and the Branch Café. She has gained a wealth of experience in the Customer Service and Tourism space as well as local knowledge.

Four Longreach Region Operators have been nominated for the Peoples Choice Awards in the Queensland Tourism Awards, voting will end 30 September. We congratulate the following on their nomination, and wish them the best of luck at the Queensland Tourism Awards in November.

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.7 - Information Report - Governance**

- Mitchell Grass Retreat
- Outback Pioneers
- Longreach Tourist Park
- Australian Stockman's Hall of Fame

	August 2022	September 2022
Phone Calls Received	268	133
Emails Received	48	118
Over the Counter Enquires	3813	2646
<b>Total Enquiries</b>	<b>4,129</b>	<b>2955</b>
From these Enquires:		
Phone Bookings Completed	43	8
Over the Counter Bookings Completed	604	276
Phone and Email General Enquires	260	144
Information Mail Outs via mail or email	45	86

The Explore Centre has processed **\$60,068.00** in sales on behalf of local operators for this month which is similar to September 2021 figures.

**Longreach Explore Centre (Visitor Information) Statistics (financial year) 2022-2023:**

Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023
5089	3813	2955									
<b>July 2021– June 2022</b>				<b>September 2022</b>				<b>2022 – 2023 YTD</b>			
<b>24,882</b>				<b>2955</b>				<b>8902</b>			

**Longreach Regional Council Approved Camping Areas (financial year) 2022-2023:**

Location	September 2021	September 2022 Campers	2022 -2023 YTD Campers
<b>Apex Park</b>	1085	592	5686
<b>Emergency Camping Passes</b>	N/A	20	0
<b>Barcoo Weir/Oma Waterhole</b>	476	56	621

**Longreach Powerhouse and Historical Museum:**

The Powerhouse Museum continues to have steady numbers averaging 24 visitors each day for September. We have trialled opening the museum on Saturday mornings, it has been a little quiet in this space however it takes time to gain traction and we are confident that this will be successful next season. The Executive Officer for Tourism is currently developing a rate sheet to send to extended touring companies to encourage group bookings and inclusions on their future itineraries.



**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.7 - Information Report - Governance**

**Longreach Powerhouse and Historical Museum Statistics (financial year) 2022-2023:**

Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023
924	713	569									

Compared to September 2021 Powerhouse Museum Visitors are down by 71.

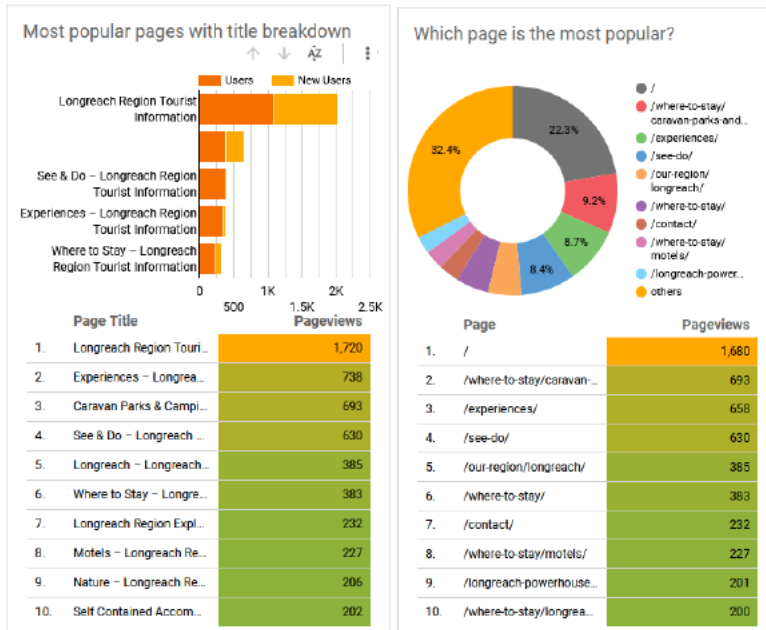
**Collaboration Experience Longreach Region and Queensland Airports Limited**

Experience Longreach Region joined with Queensland Airports and Qantas for a “Lots to see in 2023” Campaign. This campaign is totally funded by QAL with access to our Social pages and an editorial published in the Weekend Edition targeting the Brisbane, Gold Coast and Sunshine Coast area’s encouraging quick trips to the Longreach Region. The editorial will be in print early October.

**Experience Longreach Region Website:**

**Website Snapshot: [experiencelongreach.com.au](http://experiencelongreach.com.au)**

The Experience Longreach website “send us a message” form has produced 13 emails direct for August and 7,525page views. In addition to the inquiry form on the Experience Longreach Website, we have also created a page for packages offered by our local operators which will take them straight through to the operator websites.



# 11. CHIEF EXECUTIVE OFFICER'S REPORT

## 11.7 - Information Report - Governance

### Experience Longreach Social Marketing Snapshot – September 2022:

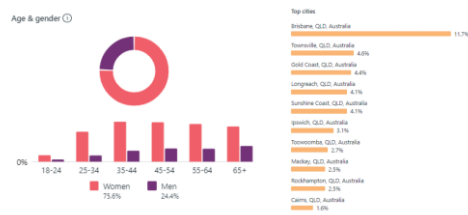
	1 Sep 2022	30 Sep 2022	Growth
<b>Facebook Likes</b>	3,999	4,013	<b>+14</b>
<b>Facebook Followers</b>	5,637	5,703	<b>+66</b>
<b>Facebook Reach</b>		15,420	<b>-8.9%</b>
<b>Facebook Engagement</b>		2,293	<b>-41.4%</b>
<b>Instagram Followers</b>	2,253	2,254	<b>+1</b>
<b>Instagram Reach</b>		1,982	<b>+17.4%</b>
<b>Instagram Impressions</b>		7,489	<b>-27.7%</b>

Reach: Unique accounts that have seen your posts

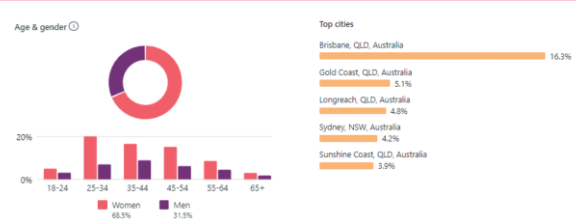
Engagement: Number of times people engaged with your posts through reactions, comments, shares and clicks

Impressions: Number of times your posts were on screen

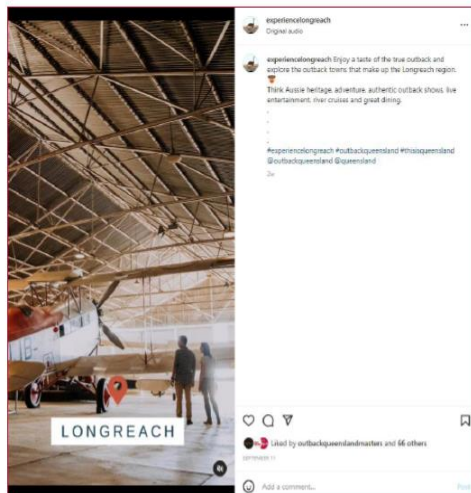
### Facebook Audience



### Instagram Audience



### Experience Longreach Popular Facebook and Instagram posts – September 2022



## 11. CHIEF EXECUTIVE OFFICER'S REPORT

### 11.7 - Information Report - Governance

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#### Economic Development & Public Affairs

##### Community Forums

Community forums have been held in Longreach, Yaraka, and Isisford, with Ilfracombe rescheduled to 26 October.

##### Qantas/Translink Stakeholder Forum

Council was represented at a stakeholder forum convened by Qantas and Translink on 21 September in Longreach.

##### Regional Community Forum

Longreach was selected to host the Queensland Government's third Western Queensland Regional Community Forum on 26 September. The forum was chaired by Assistant Minister for Local Government Nikki Boyd, and was attended by Ministers Leanne Enoch and Mark Bailey.

##### Ministerial Forum – Disability Services

Council played a central advisory role in the visit of Minister Craig Crawford to Longreach from 28-30 September.

##### Consumer Spending Data

August data is available from Spendmapp. Although at the time of writing, limited September data had been released.

##### For the month of August 2022:

Total Local Spend was \$13.1M. This is a 22.15% increase from the same time last year.

Resident Local Spend was \$6.0M. This is a 10.35% increase from the same time last year.

Visitor Local Spend was \$7.1M. This is a 34.2% increase from the same time last year.

Resident Escape Spend was \$4.1M. This is a 39.09% increase from the same time last year.

Resident Online Spend was \$4.1M. This is a 29.99% increase from the same time last year.

##### Total Local Spend

The total amount spent with merchants within the Longreach Regional Council LGA.



##### The Top 3 Suburbs by Resident Escape Spend for August 2022

Resident Escape Spend by destination Suburbs (i.e. where the spending goes to).

- Emerald: \$430k

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.7 - Information Report - Governance**

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- Winton: \$170k
- Rockhampton City: \$160k

Night Time Economy for August 2022

The biggest spending night of the month of August 2022 was Friday 26 August. Which aligns with the start of the Longreach Yellowbelly Fishing Classic.



September Data

Top-level data for September is available, with more to be made available following 20 October.

For the month of September 2022:

Total Local Spend was \$12.1M. This is a 9.27% increase from the same time last year.

Resident Local Spend was \$6.04M. This is a 13.53% increase from the same time last year.

Visitor Local Spend was \$6.06M. This is a 5.32% increase from the same time last year.

Resident Escape Spend was \$4.42M. This is a 2.31% increase from the same time last year.

Resident Online Spend was \$4.13M. This is a 21.82% increase from the same time last year.

**Human Resources**

**Staffing Levels 30 September 2022**

<b>Longreach Based</b>	<b>Operational</b>	<b>Admin/ Supervisors</b>	<b>Contract</b>	<b>Total</b>
Full Time	56	37	9	102
Permanent Part Time	3	4		7
Contracted Staff (Consultants)				0
<b>Total Permanent Employees</b>	<b>59</b>	<b>41</b>	<b>9</b>	<b>109</b>
Temporary Full Time	2	3		5
Temporary Part Time				0
Apprentices - Trades	2			2
Traineeships				0
Casual Staff	5	7		12
<b>Total Temporary Employees</b>	<b>9</b>	<b>10</b>	<b>0</b>	<b>19</b>
<b>Total Current Employees</b>	<b>68</b>	<b>51</b>	<b>9</b>	<b>128</b>
Current Vacant Positions	5	8	5	18

<b>Ilfracombe Based</b>	<b>Operational</b>	<b>Admin/ Supervisors</b>	<b>Contract</b>	<b>Total</b>
Full Time	14	5		19
Permanent Part Time	0		1	1

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.7 - Information Report - Governance**

Contracted Staff (Consultants)				0
<b>Total Permanent Employees</b>	<b>14</b>	<b>5</b>	<b>1</b>	<b>20</b>
Temporary Full Time	1			1
Temporary Part Time				0
Apprentices - Trades				0
Traineeships			1	1
Casual Staff	3	1		4
<b>Total Temporary Employees</b>	<b>4</b>	<b>1</b>	<b>1</b>	<b>6</b>
<b>Total Current Employees</b>	<b>18</b>	<b>6</b>	<b>2</b>	<b>26</b>
Current Vacant Positions	3			3

<b>Isisford Based</b>	<b>Operational</b>	<b>Admin/ Supervisors</b>	<b>Contract</b>	<b>Total</b>
Full Time	11	5		16
Permanent Part Time		2		2
Contracted Staff (Consultants)				0
<b>Total Permanent Employees</b>	<b>11</b>	<b>7</b>	<b>0</b>	<b>18</b>
Temporary Full Time				0
Temporary Part Time				0
Apprentices - Trades	1			1
Traineeships				0
Casual Staff	3			3
<b>Total Temporary Employees</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>4</b>
<b>Total Current Employees</b>	<b>15</b>	<b>7</b>	<b>0</b>	<b>22</b>
Current Vacant Positions				0

<b>Yaraka Based</b>	<b>Operational</b>	<b>Admin/ Supervisors</b>	<b>Contract</b>	<b>Total</b>
Full Time				0
Permanent Part Time	1			1
Contracted Staff (Consultants)				0
<b>Total Permanent Employees</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>
Temporary Full Time				0
Temporary Part Time				0
Apprentices - Trades				0
Traineeships				0
Casual Staff	4			4
<b>Total Temporary Employees</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>4</b>
<b>Total Current Employees</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>5</b>
Current Vacant Positions				0

<b>ALL Employees</b>	<b>Operational</b>	<b>Admin/ Supervisors</b>	<b>Contract</b>	<b>Total</b>	<b>Last Month</b>	<b>30/06/2022</b>
Full Time	81	47	9	137	136	138
Permanent Part Time	4	6	1	11	11	13

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.7 - Information Report - Governance**

Contracted Staff (Consultants)	0	0	0	0	0	0
Total Permanent Employees	85	53	10	148	147	151
Temporary Full Time	3	3	0	6	6	5
Temporary Part Time	0	0	0	0	0	0
Apprentices - Trades	3	0	0	3	3	3
Traineeships	0	0	1	1	1	1
Casual Staff	15	8	0	23	23	25
Total Temporary Employees	21	11	1	33	33	34
<b>Total Current Employees</b>	<b>106</b>	<b>64</b>	<b>11</b>	<b>181</b>	<b>180</b>	<b>185</b>
Current Vacant Positions	8	8	5	21	23	17
<b>Complement</b>				<b>202</b>	<b>203</b>	<b>202</b>

**Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare  
 Consequence: Insignificant  
 Rating: Low (1/25)

Low risk, informational report only.

**Environmental Management Factors:**

Nil

**Other Comments:**

Nil

**Recommendation:**

*That Council receive the Governance information report as presented.*

**12. CORPORATE SERVICES REPORT**  
**12.1 - Monthly Financial Statements**

**12. CORPORATE SERVICES REPORT**

**12.1 Monthly Financial Statements**

File Ref:

Consideration of the financial statements for the period ending 30 September 2022:

**CFO report for the month of September 2022**

**Statement of financial performance**

	YTD Actual	YTD Budget	Last YTD	Full year budget
	\$'000	\$'000	\$'000	\$'000
<b>Revenue</b>				
Rates, levies and charges	6,348	5,740	5,701	11,890
Fees and charges	570	660	548	2,638
Recoverable works income	1,100	1,907	2,629	7,626
Other revenue	353	246	442	457
Operating grants, subsidies and contribution	4,114	5,002	6,696	21,844
Capital grants, subsidies and income	284	1,541	2,737	10,449
Profit on sale of assets	225	-	-	640
<b>Total revenue</b>	<b>12,994</b>	<b>15,095</b>	<b>18,753</b>	<b>55,544</b>
<b>Expenses</b>				
Employee expenses	3,645	4,186	3,677	16,746
Materials and services	5,714	7,316	5,244	26,393
Finance expenses	186	214	218	858
Depreciation	2,038	2,124	1,874	8,495
Other expenses	-	-	-	-
<b>Total expenses</b>	<b>11,584</b>	<b>13,840</b>	<b>11,013</b>	<b>52,491</b>
<b>Net surplus or (deficit)</b>	<b>1,411</b>	<b>1,254</b>	<b>7,740</b>	<b>3,052</b>
<b>Operating deficit</b>				
Net surplus	1,411	1,254	7,740	3,052
less capital grants and income	(509)	(1,541)	(2,737)	(11,089)
<b>Operating deficit</b>	<b>901</b>	<b>(286)</b>	<b>5,003</b>	<b>(8,036)</b>

Overall, Council is operating well to budget with most programs operating close to their expected expenditure for year-to-date. The most significant impact to the financial results are the 2021 NDRA projects, recoverable works and the progress of capital projects to budget.

Both the 2021 NDRA projects and recoverable works schedules remain challenged by wet weather restricting access to project areas. This has reduced both revenues and expenses, that mostly offset each other.

Rates revenue is higher to budget and there will be more discounts recognised in October's financial reports, which is when the discount period ended.

The timing of capital project delivery to budget remains significant. The way that capital projects are budgeted is an area for improvement. Most major projects will not recognize costs on a straight line basis.

Employee expenses remain low as vacancies remain at 10%, although a portion of these vacancies will be covered by contractors and recognised in the materials and services line.

**12. CORPORATE SERVICES REPORT**  
**12.1 - Monthly Financial Statements**

While there are large variances in revenues and expenses, they mostly offset each other and Council achieved a net surplus above the YTD budget and a better than expected operating surplus.

**Statement of financial position**

	YTD Actual \$'000	Actual June 2022 \$'000	Full year budget \$'000
<b>Current assets</b>			
Cash and cash equivalents	28,805	34,074	20,126
Trade and other receivables	9,034	5,684	3,514
Inventories	1,295	1,418	683
<b>Non-current assets</b>			
Trade and other receivables	11,689	11,689	10,460
Property, plant and equipment	337,281	338,546	326,599
<b>Total assets</b>	<b>388,105</b>	<b>391,411</b>	<b>361,382</b>
<b>Current liabilities</b>			
Trade and other payables	5,891	8,321	5,395
Borrowings	829	1,241	1,382
Provisions	2,738	3,027	1,500
<b>Non-current liabilities</b>			
Borrowings	15,160	16,744	15,329
Provisions	4,013	4,014	3,566
<b>Total liabilities</b>	<b>28,631</b>	<b>33,347</b>	<b>27,172</b>
<b>Net community assets</b>	<b>359,474</b>	<b>358,064</b>	<b>334,210</b>
<b>Community equity</b>			
Asset revaluation reserve	143,753	143,753	123,238
Retained surplus	215,722	214,311	210,972
<b>Total community equity</b>	<b>359,474</b>	<b>358,064</b>	<b>334,210</b>

Council remains in a good financial position with a cash balance of \$28.8 million (unrestricted \$23.3 million). The trade debtor balances will decrease in October as rates and water bills are paid.

Council's property, plant and equipment balance remains low since the beginning of the year as depreciation exceeds new capital expenditure.

Liabilities remain low and continue to decrease as quarterly loan repayments were made in September.



## 12. CORPORATE SERVICES REPORT

### 12.1 - Monthly Financial Statements

#### Financial metrics

Financial sustainability metrics							
Metric	Formula	Target	FY21 Actual	FY22 Actual	Actual performance	Budget	
Operating surplus	Operating Result divided by Operating Revenue	Between 0% and 10%	-3.4%	-2.3%	-5.7%	-18.1%	
Asset sustainability ratio	Capital Expenditure on Replacement Assets divided by Depreciation Expense	>90%	98%	51%	67%	145%	
Net financial liabilities ratio	Total Liabilities minus Current Assets divided by Total Operating Revenue	<60%	4%	-17%	-19%	6%	
Unrestricted cash expense coverage ratio	Unrestricted Cash divided by Cash Expenses	>3	8.7	9.2	6.6	5.6	

Financial performance metrics							
Metric	Formula		FY21 Actual	FY22 Actual	Actual performance	Budget	
Employee costs ratio	Employee Costs divided by Operating Revenue		33.9%	32.6%	30.4%	37.7%	
Materials and services ratio	Materials and Services divided by Operating Revenue		49.7%	49.9%	46.9%	59.4%	

The financial metrics have been calculated on a rolling 12 month basis.

While the operating surplus ratio has declined, the employee costs ratio and materials and services ratio have improved, illustrating the impact that the increased depreciation expense is having on the ratio. Council is managing to maintain costs within budget in the first quarter as illustrated in the Program Report.

The asset sustainability ratio remains low as capital expenditure remains low. The balance sheet ratios remain in good shape.

*Program Performance, Treasury, Cash Flow and Capital Expenditure reports attached.*

#### Appendices

1. CFO report September 2022.pdf [↓](#)

#### **Recommendation:**

*That the monthly financial statements for the period ending 30 September 2022 be adopted, as presented.*

**Longreach Regional Council  
Program Report  
for the YTD September 2022**

Program	Revenue		Expenses		Net result	
	YTD	Budget YTD	YTD	Budget YTD	YTD	Budget full year
<b>Office of the CEO</b>						
Human resources	2	-	(263)	(320)	(261)	(1,282)
Governance	-	-	(308)	(176)	(308)	(702)
Elected member expenses	-	-	(130)	(136)	(130)	(544)
Disaster management and regional coordination	10	-	(74)	(63)	(64)	(141)
Economic development	-	-	(43)	(45)	(43)	(178)
Tourism, museums and VIC	85	30	(242)	(196)	(157)	(666)
<b>Total Office of the CEO</b>	<b>98</b>	<b>30</b>	<b>(1,059)</b>	<b>(936)</b>	<b>(962)</b>	<b>(3,513)</b>
<b>Infrastructure Services</b>						
Infrastructure administration	-	-	(139)	(292)	(139)	(1,167)
Depot and airstrips	-	-	(116)	(85)	(116)	(339)
Roads, streets and stormwater	-	-	(1,589)	(1,537)	(1,589)	(6,148)
2019 NDRA event	52	-	(3)	-	50	-
2020 NDRA event	957	1,000	(957)	(1,000)	( )	-
2021 NDRA event	1,689	2,591	(1,689)	(2,879)	-	(1,348)
Contract works	1,392	1,893	(1,364)	(1,716)	28	709
Fleet management	147	34	125	125	271	635
Sewerage	888	890	(195)	(199)	692	840
Waste management	536	531	(111)	(189)	425	268
Water	1,704	1,629	(609)	(817)	1,095	(11)
<b>Total Infrastructure Services</b>	<b>7,364</b>	<b>8,567</b>	<b>(6,648)</b>	<b>(8,588)</b>	<b>716</b>	<b>(6,561)</b>

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12.1 - Monthly Financial Statements --Appendix 1

Program	Revenue		Expenses		Net result	
	YTD	Budget YTD	YTD	Budget YTD	YTD	Budget YTD full year
<b>Community Services</b>						
Health and environmental services	13	3	(13)	(26)	1	(89)
Child Care	565	694	(612)	(676)	(47)	73
Community development and events	3	-	(89)	(97)	(86)	(389)
Donations and sponsorship	-	-	(40)	(40)	(40)	(162)
RADF	-	7	(5)	(9)	(4)	(10)
Community administration	-	-	(114)	(209)	(114)	(836)
Libraries	-	1	(64)	(59)	(64)	(233)
Community centres and halls	3	10	(90)	(130)	(87)	(480)
Public conveniences	2	2	(39)	(101)	(37)	(99)
Development services	17	15	(57)	(47)	(40)	(130)
Council housing	27	25	(80)	(81)	(53)	(226)
Showgrounds and sporting facilities	25	21	(199)	(184)	(174)	(588)
Cemeteries	35	32	(95)	(64)	(60)	(127)
Parks and gardens	-	-	(480)	(473)	(480)	(1,893)
Swimming pools	3	2	(288)	(245)	(285)	(971)
<b>Total Community Services</b>	<b>694</b>	<b>813</b>	<b>(2,265)</b>	<b>(2,443)</b>	<b>(1,572)</b>	<b>(6,458)</b>
<b>Financial Services</b>						
Insurance	2	6	(177)	(157)	(175)	(604)
Finance	1,004	1,254	(214)	(363)	790	892
Rates	2,744	2,685	(21)	(32)	2,723	2,653
Internal recharges	17	9	(113)	1	(96)	10
<b>Total Financial Services</b>	<b>3,767</b>	<b>3,954</b>	<b>(525)</b>	<b>(550)</b>	<b>3,243</b>	<b>3,404</b>
<b>Corporate Services</b>						
Corporate administration	3	-	(362)	(400)	(360)	(400)
IT	-	-	(275)	(289)	(275)	(289)
Land, leased out assets and commercial businesses	31	17	(139)	(131)	(109)	(114)
Saleyards	26	11	(2)	(139)	24	(128)
Local laws	73	38	(197)	(244)	(124)	(206)
LWDEFS	430	124	(111)	(119)	319	4
<b>Total Corporate Services</b>	<b>562</b>	<b>190</b>	<b>(1,086)</b>	<b>(1,322)</b>	<b>(524)</b>	<b>(1,132)</b>
<b>Total Council Operating Result</b>	<b>12,485</b>	<b>13,554</b>	<b>(11,584)</b>	<b>(13,840)</b>	<b>901</b>	<b>(8,246)</b>

**Notes to the program report**

1 - 2021 NDRA and contract works results lower than budget due to timing of actual expenses to budget.

2 - Finance revenue under budget due to the method used to allocate the FAG in the budget over the full year.

Treasury reports

<b>Cash</b>	
Unrestricted funds	23,354
Restricted cash	
Funds received in advance	2,844
2021 NDRA funds	2,607
<b>Cash and cash equivalents</b>	<b>28,805</b>
<b>Forecast cash balances (13 months)</b>	
Lowest unrestricted cash balance	17,481
less 3 months operating expenses (lowest balance March 2023)	(10,744)
<b>Cash available for investment</b>	<b>6,737</b>

Cash account	Balance	Annual effective rate	Admin charge
CBA operating account*	25,184	2.35%	0.00%
QTC LWDEFS account	-	0.00%	0.00%
QTC DRFA 2021 account	2,611	2.33%	0.15%
QTC Investment account	1,358	2.33%	0.15%
Reconciling items (timing of payroll)	(348)		
<b>Cash and cash equivalents</b>	<b>28,805</b>		

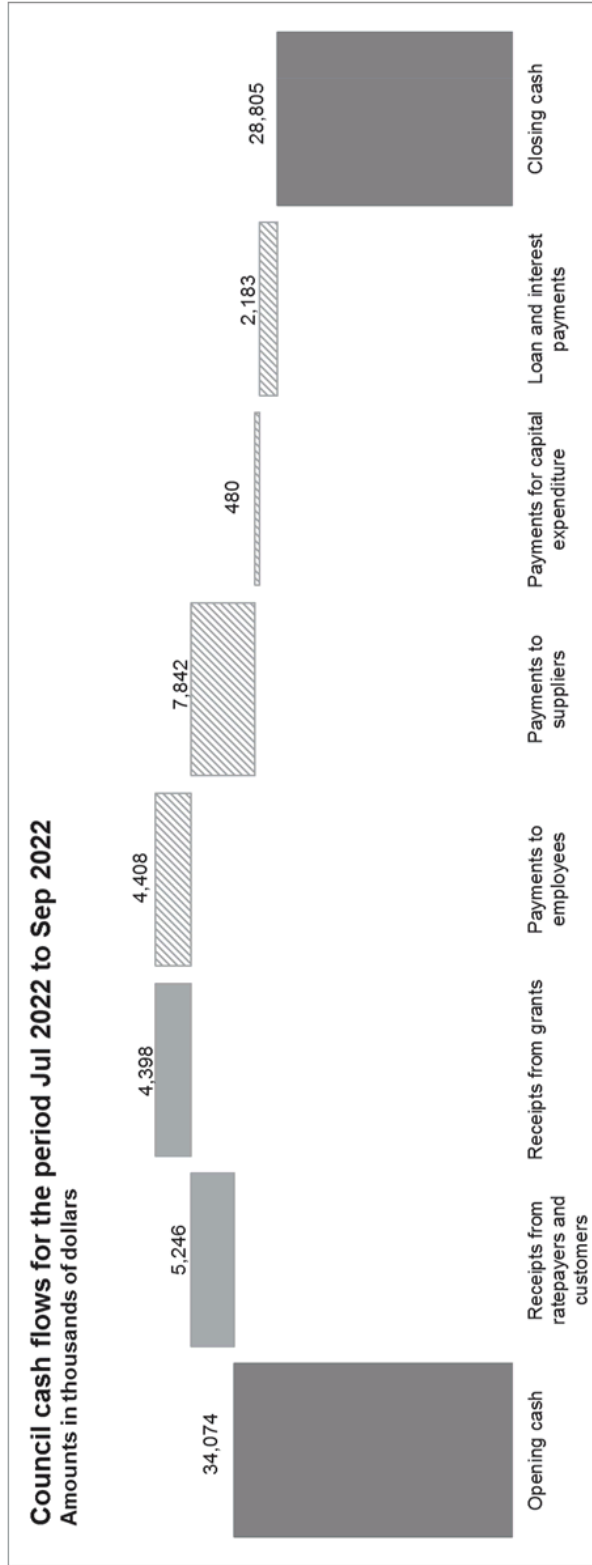
\*Interest earned on balances \$1m and over

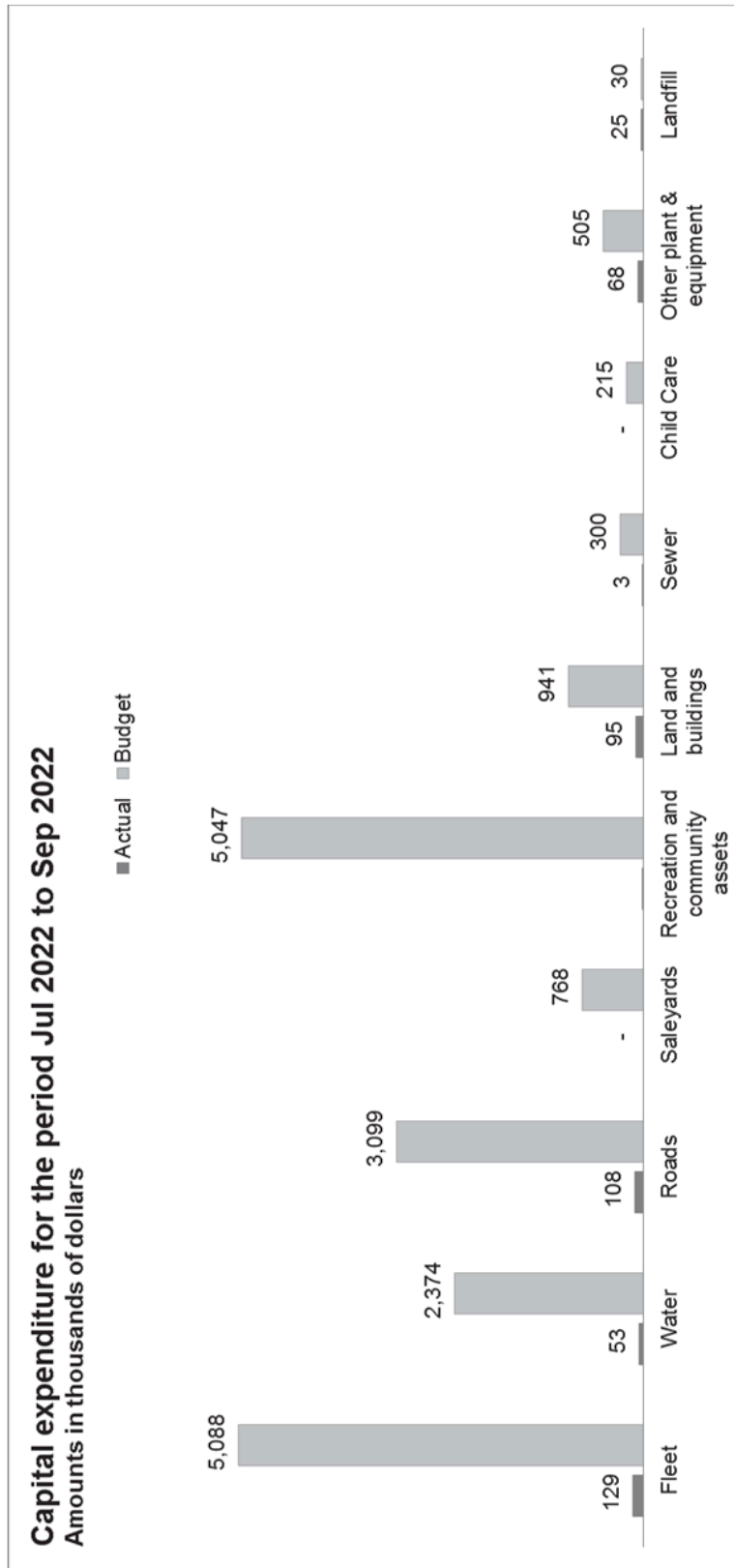
Loan	Rate	Expiry date	Book value	Market Unrealised value gain/(loss)
Saleyard land purchase	2.950%	15/12/2026	311	304
Water project 15/16	2.939%	15/06/2036	563	509
Sewer infrastructure	6.565%	15/09/2026	612	644
ACC land purchase	5.244%	15/03/2032	606	632
Water project	5.282%	15/06/2029	2,890	2,996
LWDEFS loan 1	3.693%	15/12/2036	11,006	10,415
<b>Total borrowings</b>			<b>15,988</b>	<b>15,500</b>

TERM	Rate last month	RATE	Interest income from depositing \$5 million	Interest from standard account
1 Month	2.16	2.65	11,042	7,708
2 Months	2.58	3.04	25,333	15,417
3 Months	3.01	3.45	43,125	23,125
4 Months	3.21	3.56	59,333	30,833
5 Months	3.44	3.67	76,458	38,542
6 Months	3.61	3.78	94,500	46,250
7 Months	3.76	3.88	113,167	53,958
8 Months	3.86	3.98	132,667	61,667
9 Months	3.91	4.05	151,875	69,375
10 Months	3.97	4.11	171,250	77,083
11 Months	4.03	4.17	191,125	84,792
12 Months	4.16	4.28	214,000	92,500

Council retains a high cash balance. Term deposit rates continue to rise as the RBA continues to increase the cash rate.

The graph below illustrates Council's cash flows for the first month of the financial year.





Capital expenditure remains low. Note that Council is still waiting on the outcomes of some funding programs before projects can commence, in particular the Longreach main street upgrade (\$3.8 million recreation and community assets project.)

**12. CORPORATE SERVICES REPORT**  
**12.2 - Information Report - Corporate Services**

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**12.2 Information Report - Corporate Services**

File Ref:

This report provides an update on a range of activities that has occurred during the month of September 2022 for the Corporate Services Department.

**Council Action**

Deliver

**Applicable Legislation**

*Local Government Act 2009*

*Local Government Regulation 2012*

**Policy Considerations**

n/a

**Corporate and Operational Plan Considerations**

Corporate Plan Strategy Area: 3.4 Sustainable Natural Resource Management, 4.1: Community Engagement and Customer Service

**Budget Considerations**

As per approved 2022/23 budget.

**Previous Council Resolutions related to this Matter**

Nil

**Officer Comment**

*Responsible Officer/s: Margaret Gatt, Acting Corporate Services Director*

**Background:**

Officers are requested to provide an information update to Council on a monthly basis to outline achievements, challenges and statistical information for the various functional areas in Council.

**Issue:**

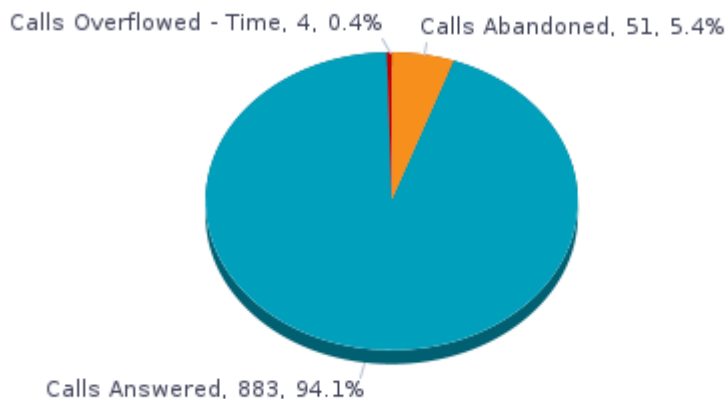
**Customer Service**

Total presented incoming calls for the month of September 2022 was 938 with 94.1% being answered within our 30 second service standard timeframe.



**12. CORPORATE SERVICES REPORT**  
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**After Hours Message Centre September 2022**

No. Calls Received	No. of Hang Ups	Total
32	51	83

**After Hours Calls received by section**

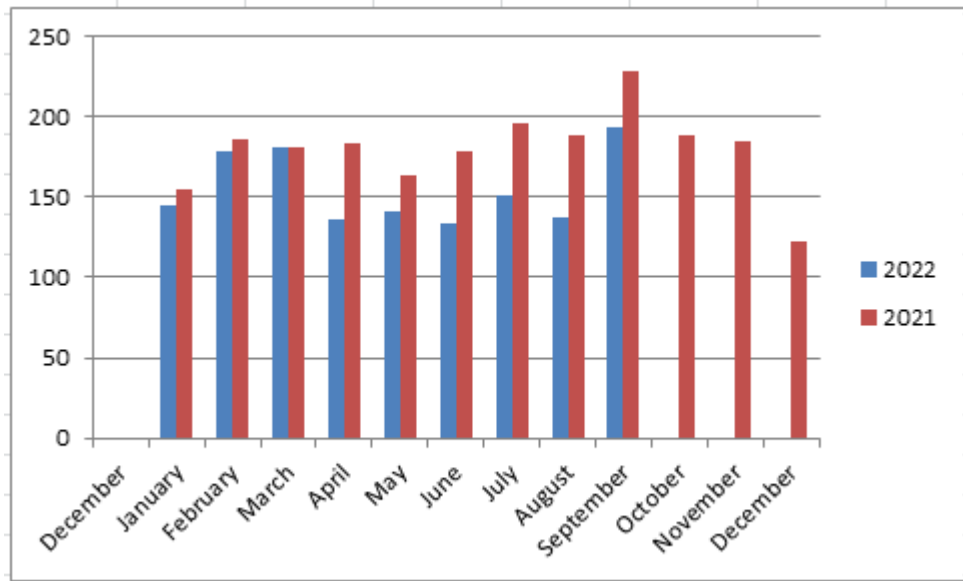
SECTION	NUMBER OF CALLS
Water and Sewerage	3
Waste	1
Local Laws	10
Other Roads	1
Facilities	3
Funeral/ Undertaker Services	0
VIC	11
Parks and Gardens	3

**Customer Service Requests**

A total of **193** Requests were received for the month of September 2022. Of these requests **151** were completed in September 2022.

Table below is a comparison of requests from September 2022 to September 2021.

**12. CORPORATE SERVICES REPORT**  
**12.2 - Information Report - Corporate Services**



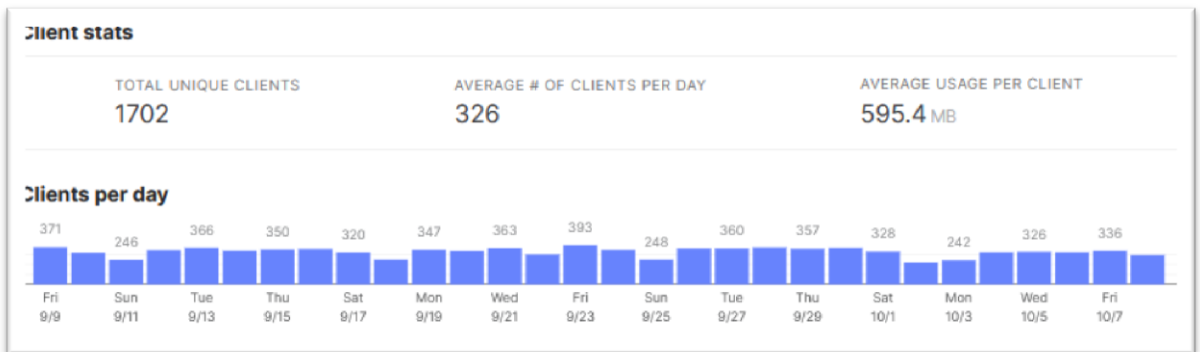
The following Customer Service Requests present in the system as **outstanding, in progress** or **responded to** as at 30 September 2022.

<b>OUTSTANDING</b>	<b>IN PROGRESS</b>	<b>RESPONDED TO</b>	<b>TOTAL</b>
21	20	1	42


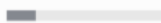







**Information Technology**

**Public Wi-Fi Usage (last 30 days)**

Below is a series of information relating to the council provided public use Wi-Fi network for the last month. The busiest area, especially during these school holidays has shown to be the unit at the Longreach Library, knocking Apex park off its throne. The busiest in terms of actual people using the Wi-Fi network was the Merino bakery followed closely by Target. The Wi-Fi network had an average of 326 users per day with 1,702 unique people over this period, for a total use of 989 GB of data downloaded.



**12. CORPORATE SERVICES REPORT**  
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<b>Top devices</b>					
Name	Model	# Clients	Usage	% Usage	
Library Meeting Room	MR33	401	272.83 GB		27.57%
Apex Park	MR74	344	183.9 GB		18.58%
Library Entrance	MR36	656	142.22 GB		14.37%
Merino Bakery	MR33	1351	118.7 GB		11.99%
Target	MR33	1326	87.13 GB		8.80%
Vinnies	MR33	1225	86.02 GB		8.69%
Kinnon	MR33	1028	63.02 GB		6.37%
VIC AP	MR33	1016	22.66 GB		2.29%
Mercury Business Supplies	MR33	881	13.13 GB		1.33%

**Email Protection (Last 30 days)**

I thought that given the recent events around cyber security it would be interesting to look at the monthly stats around our email protection. In the month of September we had 22,478 clean emails, and a combined total of 7,644 emails that were blocked due to security protections in place.

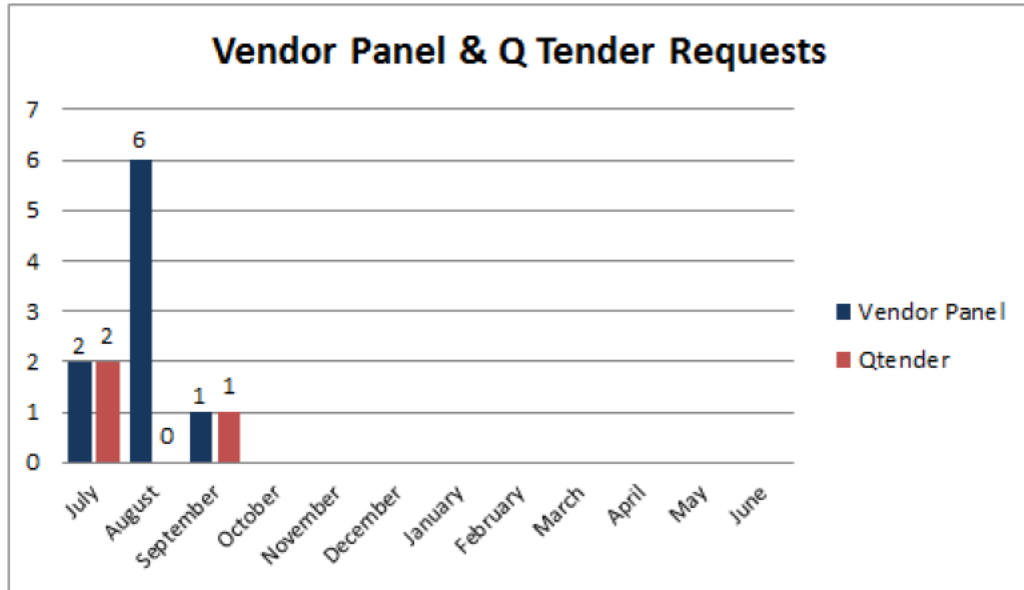
**PROCUREMENT**

<b>Purchasing Thresholds for Purchase Orders YTD</b>			
<b>Order Value</b>	<b>Amount</b>	<b>Order Value</b>	<b>Value Invoiced</b>
Under \$100	93	\$3,977.16	\$9,381.97
\$100 - \$5,000	631	\$508,156.61	\$333,925.18
\$5,001 - Under \$15,000	121	\$792,341.90	\$512,949.00
\$15,000+	83	\$4,033,533.37	\$2,339,317.32
\$200,000+	4	\$1,179,035.10	\$771,751.30
<b>Total</b>	<b>932</b>	<b>\$6,517,044.14</b>	<b>\$3,967,324.77</b>

The table above shows the number of payments made by purchasing threshold outlined in the procurement policy for 2022/23 financial year and the total amount spent in each threshold.

**12. CORPORATE SERVICES REPORT**  
**12.2 - Information Report - Corporate Services**

2022/2023



Total, Q Tender and Vendor Panel requests broken down by work request category for 2022/2023 financial year.

**Invoice Amount Exceeding Order Amount**

There are currently no Invoice amounts exceeding 10% of the order amount.

The main implications of the invoice amount exceeding the order amount is there is no audit trail to demonstrate an approval process was undertaken for the additional expenditure which is not complying with Councils Procurement Policy.

**Top 25 Suppliers YTD 22/23**

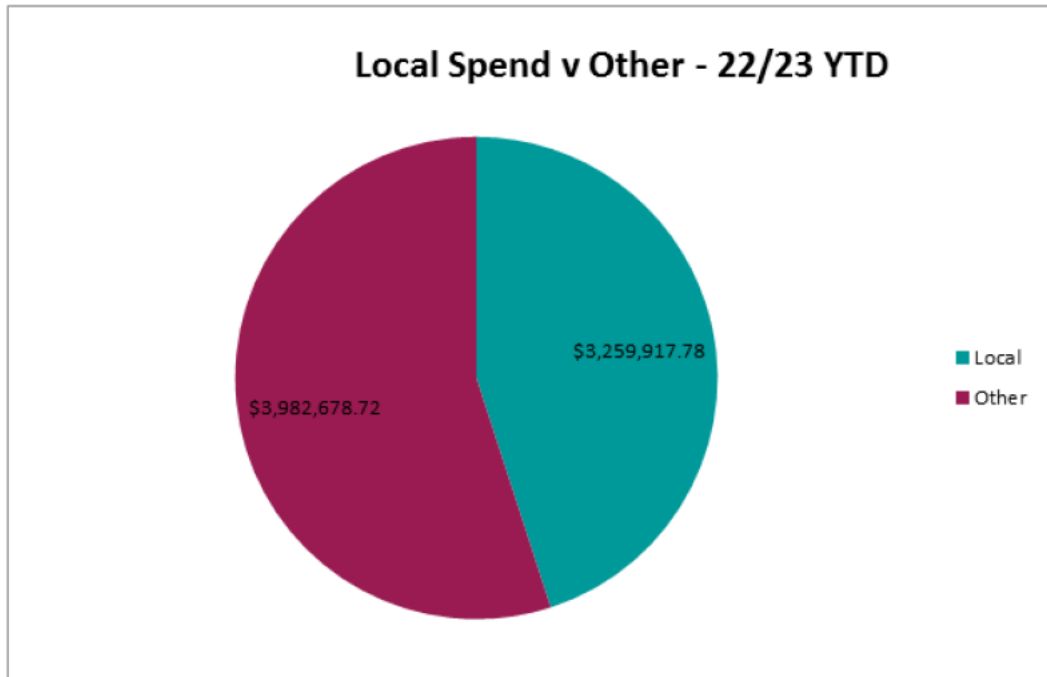
Creditor Name
RAYNERS CRANE HIRE PTY LTD AS TTE
LGM QUEENSLAND (Queensland Local Government Mutual)
MOORE CIVIL & PLANT HIRE PTY LTD
OMA CONTRACTING
ABYSS DEMOLITION PTY LTD
TROPIC PETROLEUM
JT COX CONCRETE & LANDSCAPE PTY LTD
GEORGE BOURNE & ASSOCIATES
DEPARTMENT OF TRANSPORT & MAIN ROADS
LOCAL GOVERNMENT WORKCARE
HASTINGS DEERING (AUSTRALIA) L
FULTON HOGAN INDUSTRIES PTY LTD
IT VISION AUSTRALIA PTY LTD
FIGURE EIGHT FENCING

**12. CORPORATE SERVICES REPORT**  
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CENTRAL HIGHLANDS AUTO PTY LTD
ALLSTRONG LOCKSMITHS & SECURITY
LOCAL GOVERNMENT ASSOCIATION OF QLD
LONGREACH TRANSPORT CO PTY LTD
NQ GAME MEATS PTY LTD
CIVICA PTY LTD
SAUNDERS ELECTRIC
HOUSE PROUD
CENTWEST ENGINEERING AND STEEL SUPPLIES PTY LTD
FLEXIHIRE PTY LTD
ALPHA LEARN TO SWIM PTY LTD

**LOCAL v NON LOCAL**



The graph outlined above depicts the spend year to date for 2022/2023 financial year, broken down by local v other expenditure.

The definition of a 'local' in the finance system to generate this report was any businesses that have an address of Longreach, Ilfracombe, Isisford or Yaraka compared to other businesses in the finance system.

**12. CORPORATE SERVICES REPORT**  
**12.2 - Information Report - Corporate Services**

**TENDERS AND QUOTES**

Request for Quote/Tender	Number of Businesses Request Sent	Pre-Qualified Panel used or Open Tender?	Responses	Awarded Locally
<b>MAY</b>				
VP306957 - 2022-2023 Stock Route Water Facility Capital Works	20	Pre-Qual Panel	2	Not Yet Awarded
<b>JULY</b>				
VP215234 – Longreach MPC – Resurface Line Marking	78	Pre-Qual Panel	1	No
VP315321 – Ilfracombe Sewer Pump Station Upgrade	225	Pre-Qual Panel	1	No
LRC172022 – Construction of Executive Housing	Open Tender	QTender	1	Not Yet Awarded
LRC162022 – Disposal of 28 St Mary Street, Isisford	Open Tender	QTender	2	Not Awarded
<b>AUGUST</b>				
VP310389 – Supply and Delivery Culverts	25	Local Buy Panel	2	Yes
VP315234 – MPC – Resurface Line Marking	78	Local Buy Panel	1	No
VP320619 – Wet Hire Triple Road Train Side Tippers	9	Pre-Qual Panel	Current	Yes
VP320779 – Establishment and Disestablishment Eagle Street, Longreach	54	Local Buy Panel	Current	Not Yet Awarded
LRCQ62022 – Wild Dog Trapping	Open	Advertised and Emailed	Current	Yes
LRCQ72022 – Pest Weed Spraying	Open	Advertised and Emailed	Current	Yes
VP323798 – Supply only Pre-Coated Aggregate	8	Pre Qualified Panel	Current	Yes
VP323808 – Cart, Heat and Spray Bitumen	52	Local Buy Panel	Current	No
<b>SEPTEMBER</b>				
VP328669 – Isisford Water Treatment Plant Supply & Install UV System	132	Local Buy Panel	Current	Not Yet Awarded
LRC182022 – Expression of Interest – Sale of the Ilfracombe Post Office	Open EOI	QTender	3	Not Yet Awarded

## **12. CORPORATE SERVICES REPORT**

### **12.2 - Information Report - Corporate Services**

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#### **Ilfracombe Post Office**

- Mid September and early October has seen the Post Office slow down as the Tourist Season winds down for 2022 and the weather warms up. We still had a good month with sales in September and a good first week in October. We offer the service of buying from the catalogue if we don't stock an item requested. This is overnight generally and our customers are very happy with this service. It means we do not have to buy up front all that is available in each month's catalogue.
- We are still getting a few visitors in each day and quite a few popped in during the School Holiday break and have enjoyed the space for some downtime and a relax from travelling.
- Our Xmas Stock is arriving in full force now. We have to order this in July for the delivery over late September and October. There are some very lovely Xmas Ornaments which look very festive as well as a good range of gifts at very affordable prices. Hopefully the new displays will get a few shopping local and getting in early to plan their Xmas Festivities.
- We were notified in late September the Ilfracombe LPO had won a TAP award – These are given for meeting some of the Retail Rewards Goals set for each Month.

#### **LOCAL LAWS**

Throughout September, Local Laws continued with routine tasks, including town patrols, monitoring illegal water use, pest weed spraying and various animal related non-compliances. All Longreach Regional Council townships are currently on Level 1 Water Restrictions. Sprinkler use is limited to 6:00am-9:00am and 5:00pm-8:00pm daily.

The main issues for September were:

1. The total number of dogs impounded during September was eleven (11), including 2 dogs that were repeat offenders. All dogs were wandering at large, there were no seizures for alleged dog attacks. One (1) domestic cat was impounded during the month.
2. Council infrastructure continues to be misused, particularly the use of gates when members of the public are entering/exiting the town common. Wet weather prevented Officers from accessing all areas of the Common where gates are regularly left open/damaged, but there was evidence of vehicles (motorbikes) present in these areas. The gates accessing the Commons were left open a minimum of four times. With horses being agisted on the commons, open gates pose a risk to traffic, the community, and the horses.
3. Feral cats are an ongoing issue, with many requests coming through to hire traps. Traps are available for free hire, pending availability. Six (6) cat traps were issued, with a total of 23 traps in use during the month.
4. Multiple overgrown and unsightly allotments were identified across the Council Region, with follow-up patrols to be conducted during October. Any properties that have not been tended to will receive compliance notices to rectify. The overgrown issue also extended to Council-controlled land, including footpaths/nature strips, Council-owned land, and laneways.
5. Work continues on planning for the development of an Animal Management Strategy for Council. Community consultation survey has been drafted, and will seek to be disseminated in coming months to contribute towards the draft version of the Animal Management Strategy.

**12. CORPORATE SERVICES REPORT**  
**12.2 - Information Report - Corporate Services**

6. As at time of report, the following statistics were determined:
- Registration renewal rate: ~68% (previous registration period ended 15/08/2022)
  - Total dogs registered across Region for 2022/2023 rego period: 538 dogs
  - New registrations for dogs within current rego period (since 15/08/2022): 43 dogs
  - Microchipping rate across Region (details on LRC file): ~77.12%
  - Total dogs impounded YTD (to 30/09/2022): 113

Currently Local Laws staffing includes:

- 1 x Local Laws / Rural Lands Supervisor
- 1 x Local Laws / Rural Lands Admin Officer
- 1 x Local Laws Officer

The team undertook a two-day training workshop relating to dog attack investigations, identifying some continuous improvement recommendations for operations and procedures. Overall, it was considered the LRC has a sturdy process established for dealing with dog attack investigations, with minor improvements suggested relating to efficiency.

<b>Local Laws Tasks Completed – September 2022</b>			
<b>Animals</b>	<b>80</b>	<b>Water</b>	<b>30</b>
Dogs Impounded	11	Watering / Sprinkler Patrols	18
Domestic Cats Impounded	1	Illegal Water Usage – Residential	6
Pound Releases*	9	Illegal Water Usage – Business	0
Animals Euthanased – unclaimed	2	Water Leaks Reported/Observed	0
Animals Euthanased – surrendered	0	Water Exemption Applications/Permits	0
Animals Rehomed via Agency	1	Notices / Fines Issued	6
Feral Cats Trapped and Euthanased	1	<b>Property</b>	<b>222</b>
Dog Attacks / Investigations	0	Town Common Patrols	3
Dogs Involved in Attacks	0	Common Gates Open / Damaged	4
Dog Traps Issued	0	Town Patrols - Longreach	38
Cat Traps Issued	6	Town Patrols - Ilfracombe	16
Wandering Dogs (not impounded)	6	Town Patrols - Isisford	2
Wandering Animals Reported (other than dogs)	0	Town Patrols - Yaraka	0
Wandering Animal Posts on FB (minimum)	22	Camping Patrols	4
Barking Dogs Reported	2	Overgrown / Unsightly Reports (initial + follow up) (private + LRC-controlled)	138
Animal Inspections – Extra dogs/cats, adequate housing, insecure enclosure, compliance checks	3	Overgrown / Unsightly Notices Issued (unattended, falling within follow-up timeframes)	17
Assist with Animal Welfare	0	Notices / Fines Issued	0
Notices / Fines Issued	16	<b>Other</b>	<b>51</b>



**12. CORPORATE SERVICES REPORT**  
**12.2 - Information Report - Corporate Services**

<b>Vehicles</b>	<b>0</b>	Customer Service Requests	29
Abandoned Vehicles	0	Equipment Maintenance	4
Vehicles Impounded / Processed	0	After Hours Call Out	5
Impounded Vehicle Release	0	Impound Facility Maintenance	13
		Illegal Dumping / Littering	0
<b>Total</b>			<b>383</b>

**Rural Lands**

Due to the lack of staff within the Local Laws/Rural Lands Department, continuous rains and personal reasons, very little has been completed within Rural Lands.

**Town Commons**

One application has been received and approved for Town Common Agistment on the Longreach Town Common.

No further inspections or pasture assessments have been conducted.

Town Common Issues:

- Poor quality or lack of boundary fences between Landholders and Town Commons
- Illegal Dumping of rubbish
- Wandering Town Dogs
- Illegal hunting
- Pest Weeds

**Stock Routes & Reserves**

Driver Billy Little came through this month with approx. 1500 head of cattle. Mr Little commenced in Longreach and headed towards Barcardine.

Issues:

- Failure to keep livestock off the main highway
- Not completing his 10km every day

There still remains one more drover in the Winton Region, however still unsure whether they will be passing through us at this stage, due to Animal Welfare issues that have been raised by the Winton RLO.

An overall inspection was conducted on the below Reserves:

- 8 Mile Reserve
- Arrilalah Reserve
- Bogewong Reserve
- Tarcombe Reserve

The Reserves are responding well to the continual rains, by next year there should be substantial pasture to allow for Cattle Agistment.

Reserve Issues:

- Continual wandering Livestock in both 8 Mile and Arrilalah Reserves
- Poor quality or lack of boundary fences between Landholders and Reserves
- Illegal Dumping of rubbish
- Illegal hunting
- Pest Weeds

## **12. CORPORATE SERVICES REPORT**

### **12.2 - Information Report - Corporate Services**

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#### **Water Facilities (WF)**

No further Inspections have been conducted.

The below facilities have been completed and will be submitted for reimbursement:

- 12 Mile
- Alice
- Maneroo

The below facilities will be awarded to the approved contractors and works will commence thereafter:

- Brixham
- Cleeve
- Evesham Nth
- Nogo

Water Facility Issues:

- Pest Weeds
- Illegal entering into Water Facility areas
- Not up to Stock Route Standards

#### **Pest Weeds**

There have been well over 400 Parthenium plants sprayed within the Longreach Region. The main hot spots include:

- Longreach to Ilfracombe
- Longreach College to Railway Station
- Ilfracombe to Barcaldine
- Muttaborra Rd to Vergemont Rd
- Emmet to Yaraka Rd

The Longreach Council Road Crews must be commended for their due diligence in identifying the weeds and immediately reporting to the Local Laws/Rural Lands Department. Without the help of these crews the potential for a massive outbreak would be catastrophic.

Pest Weed Spraying Contractors have been approved and works have commenced.

Issues:

- Lack of awareness, support and obligations within the Community in regards to Pest Weeds i.e. Parthenium
- Lack of awareness, support and obligations within Council itself of Pest Weeds
- Continual rains, which will slow pest weed spraying programs down
- New emerging Pest Weeds

#### **Pest Animals**

The next Feral Animal Control program will commence Tuesday 4 October 2022.

#### **Shire Rural Lands Officers Group (SRLOG)**

The last meeting for the year was hosted by the Charleville Regional Council, 6-7 September 2022. This meeting was the first meeting ever held in this part of Central West Queensland and was well attended by Rural Lands Officers as far south as Birdsville and as far north as Richmond.

## 12. CORPORATE SERVICES REPORT

### 12.2 - Information Report - Corporate Services

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*Day 1: Field trip to the Coral Cactus and Mother-of-Millions biocontrol site at Charleville Reserve  
Photos supplied by Biosecurity Officer Phillip Hayward*

Day 2 saw a plethora of updates from:

- Jason Reberger (DoR) – Stock Routes and Capital Works Programs
- Des Howard (CEO BTRC) – Review of proposed Stock Route Mapping
- Jed Sommerfield (DAF) – Beef/Sheep Extension Programs
- Juanita Joy & Naomi Rogers (DoR) – Vegetation Management
- Chris Kiernan (TMR) – TMR funding for Invasive Plants & Animals
- Doug Allpass (DCQ) – Desert Channels Queensland Projects
- Rodney Freeman (LEBR) – Lake Eyre Basin Rangers Projects
- Wayne Vogler (BQ) – Sticky Florestina Project
- Bec Brayley & Murray Wingett (BQ) – Lumpy Skin Disease and Foot & Mouth Disease
- John Cuskelly (BQ) – African Swine Fever/Feral Pigs
- Phillip Hayward (BQ) – DAF 1080 Transition/Disposal

The end of the afternoon was wrapped up with Shire updates from all Local Government RLO's and Groups, and the presentation to Peter Pidgeon for Chairing the SRLOG Meetings for the past 10 years.

The next meeting is scheduled for March 2023 and is tentatively booked to be hosted in Boulia.



**12. CORPORATE SERVICES REPORT**  
**12.2 - Information Report - Corporate Services**

<b>Rural Lands Tasks Completed – September 2022</b>			
<b>Pest Weeds</b>	<b>30</b>	<b>Town Common</b>	<b>4</b>
Town Area Spraying	4	Inspections	-
Reserve Spraying	-	Issues	3
Town Common Spraying	-	Agistment Applications/Permits	1
Stock Routes Spraying	-	Wandering Stock / Illegal Placement	-
Water Facility Spraying	-	Abandoned Vehicle	-
Contractor Spraying (weeks)	-	Pasture Assessment	-
Pest Weed Funding Program	-	Stock Yard Inspection	-
Ilfracombe Racecourse	-	Illegal Dumping or Other issues	-
TMR Spraying Program	-	<b>Reserves</b>	<b>7</b>
Pest Weed Identification	-	Inspections	4
Main Road Spot Spraying	26	Wandering Stock/Illegal Placement	1
Inspection	-	Pasture Assessments	-
Biosecurity – Seized/Sprayed/other	-	Agistment Permits	-
<b>Pest Animals</b>	<b>9</b>	Fencing / Other Issues	3
1080 Baiting Program	-	<b>Stock Routes</b>	<b>1</b>
Spot Bait	-	Inspection	-
Chemical Stocktake	-	Pasture Assessments	-
General Clean-up	-	Biosecurity Risk	-
Other Duties	9	Travel Permit Applications Received	1
<b>Other</b>	<b>10</b>	Wandering Stock/Illegal Placement (Hwy)	-
Customer Service Requests	4	<b>Water Facilities</b>	<b>4</b>
Admin Reporting	2	Inspections	3
Media / Advertising	1	Capital Works	-
Stocktake / Purchasing	2	Maintenance / Repair	-
Training	-	Water Agreements	-
Committee Meetings	1	Issues	1
<b>Total</b>			<b>65</b>

**Risk Management Factors:**

This matter has been assessed using Council’s Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare  
 Consequence: Insignificant  
 Rating: Low (1/25)

Low risk, informational report only.

**Environmental Management Factors:**

Nil

**12. CORPORATE SERVICES REPORT**  
**12.2 - Information Report - Corporate Services**

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**Other Comments:**  
Nil

***Recommendation:***  
*That Council receive the Corporate Services information report as presented.*

**13. COMMUNITY AND CULTURAL SERVICES REPORT**  
**13.1 - Mayoral Donations - October 2022**

**13. COMMUNITY AND CULTURAL SERVICES REPORT**

**13.1 Mayoral Donations - October 2022**

File Ref:

Considerations of applications received for the month of October 2022 in accordance with the Mayoral Donation Policy 11.02.

**Council Action**

Partner

**Applicable Legislation**

*Local Government Act 2009*

*Local Government Regulation 2012*

**Policy Considerations**

Mayoral Donation No. 11.02

**Corporate and Operational Plan Considerations**

COMMUNITY AND CULTURAL: COMMUNITY DEVELOPMENT			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.2.2	Provide community sponsorship for various activities.	Administer Mayoral and Community donations along with sponsorships in accordance with the guidelines and budget.	Deliver program within budget allocated by June 2023.

**Budget Considerations**

\$112,000.00 committed and allocated to Community and Mayoral Donations YTD.

Category	Total Budget	Budget Committed (not yet paid)	Budget Remaining	Budget required to meet Mayoral Donations for October 2022	Budget remaining for future applications (Including Community Donations)
Mayoral Donations	\$112,000.00	\$0.00	\$85,721.59	\$1,400.00	\$80,656.59

**Previous Council Resolutions related to this Matter**

Nil

**Officer Comment**

**Responsible Officer:** Abby Lewis, Community Development Coordinator

**Background:**

Longreach Regional Council Mayoral Donation Program received four (4) applications for the month of October 2022.

These applications are:

1. Erika Holland has been selected to represent the North West School Sports team for 100m and 200m. Erika travelled to Brisbane from 13-16 October 2022.

**13. COMMUNITY AND CULTURAL SERVICES REPORT**  
**13.1 - Mayoral Donations - October 2022**

<b><i>Erika Holland</i></b>	
<i>Has the recipient applied for funds in the past?</i>	<i>Yes</i>
<i>Has the recipient applied for funds within the 22/23 Financial Year?</i>	<i>No</i>
<i>Does the recipient have any outstanding acquittals?</i>	<i>No</i>

<b><i>Grant Requested</i></b>	<b><i>Grant Recommended</i></b>
<i>Erika Holland \$350.00</i>	<i>Erika Holland \$350.00</i>

2. Jackarra Jones has been selected to represent the North West School Sports team for shotput and hammer throwing. Jackarra travelled to Brisbane from 13-16 October 2022.

<b><i>Jackarra Jones</i></b>	
<i>Has the recipient applied for funds in the past?</i>	<i>Yes</i>
<i>Has the recipient applied for funds within the 22/23 Financial Year?</i>	<i>No</i>
<i>Does the recipient have any outstanding acquittals?</i>	<i>No</i>

<b><i>Grant Requested</i></b>	<b><i>Grant Recommended</i></b>
<i>Jackarra Jones \$350.00</i>	<i>Jackarra Jones \$350.00</i>

3. Jozette Jones has been selected to represent the North West School Sports team for hammer throwing. Jozette travelled to Brisbane from 13-16 October 2022.

<b><i>Jozette Jones</i></b>	
<i>Has the recipient applied for funds in the past?</i>	<i>Yes</i>
<i>Has the recipient applied for funds within the 22/23 Financial Year?</i>	<i>No</i>
<i>Does the recipient have any outstanding acquittals?</i>	<i>No</i>

<b><i>Grant Requested</i></b>	<b><i>Grant Recommended</i></b>
<i>Jozette Jones \$350.00</i>	<i>Jozette Jones \$350.00</i>

### 13. COMMUNITY AND CULTURAL SERVICES REPORT

#### 13.1 - Mayoral Donations - October 2022

4. Lara Palmer has been selected to represent the North West School Sports team for track and field. Lara travelled to Brisbane from 13-16 October 2022.

<i>Lara Palmer</i>	
<i>Has the recipient applied for funds in the past?</i>	<i>Yes</i>
<i>Has the recipient applied for funds within the 22/23 Financial Year?</i>	<i>No</i>
<i>Does the recipient have any outstanding acquittals?</i>	<i>No</i>

<i>Grant Requested</i>	<i>Grant Recommended</i>
<i>Lara Palmer \$350.00</i>	<i>Lara Palmer \$350.00</i>

**Recommendation:**

That Council endorses the allocation of funds from the Mayoral Donation Program, in accordance with the Mayoral Donations Policy No. 11.02, as contained in the report and in the following table:

<i>Organisation/ Individual</i>	<i>Event/Project Activity</i>	<i>Event Date</i>	<i>Grant Approved</i>
<i>Erika Holland</i>	<i>13 – 19 years North West Athletics Team</i>	<i>13 – 16 October 2022</i>	<i>\$350.00</i>
<i>Jackarra Jones</i>	<i>13 – 19 years North West Athletics Team</i>	<i>13 – 16 October 2022</i>	<i>\$350.00</i>
<i>Jozette Jones</i>	<i>13 – 19 years North West Athletics Team</i>	<i>13 – 16 October 2022</i>	<i>\$350.00</i>
<i>Lara Palmer</i>	<i>13 – 19 years North West Athletics Team</i>	<i>13 – 16 October 2022</i>	<i>\$350.00</i>
		<b><i>TOTAL</i></b>	<b><i>\$1,400.00</i></b>



**13. COMMUNITY AND CULTURAL SERVICES REPORT**  
**13.2 - Community Donations - October 2022**

**13.2 Community Donations - October 2022**

File Ref:

Consideration of the Community Donations applications received in October in accordance with the Community Donations Policy No. 11.06.

**Council Action**

Partner  
 Deliver

**Applicable Legislation**

*Local Government Act 2009*  
*Local Government Regulation 2012*

**Policy Considerations**

Community Donations Policy No. 11.06

**Corporate and Operational Plan Considerations**

COMMUNITY AND CULTURAL: COMMUNITY DEVELOPMENT			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.2.2	Provide community sponsorship for various activities.	Administer Mayoral and Community donations along with sponsorships in accordance with the guidelines and budget.	Deliver program within budget allocated by June 2023.

**Budget Considerations**

\$112,000.00 committed and allocated to Community and Mayoral Donations YTD.

Category	Total Budget	Budget Committed (not yet paid)	Budget Remaining	Budget required to meet Community Donations for October 2022	Budget remaining for future applications (Including Mayoral Donations)
Community Donations	\$112,000.00	\$0.00	\$85,721.59	\$3,665.00	\$80,656.59

Previous Council Resolutions related to this Matter  
 Nil

**Officer Comment**

**Responsible Officer:** *Abby Lewis - Community Development Coordinator*

**Background:**

Longreach Regional Council Community Donations program:

- Enhances the community's resilience, wellbeing, sustainability and liveability
- Contributes to vibrant and engaged communities
- Provides community organisations with financial support to meet identified community need and provides benefit to the broader Longreach region communities
- Achieves Council's strategic objectives, as identified in the Corporate Plan.

**13. COMMUNITY AND CULTURAL SERVICES REPORT**  
**13.2 - Community Donations - October 2022**

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Community Donations (financial and in-kind support) are offered each financial year. Each Community Group is eligible to apply for a maximum of \$5,000 per financial year. All applications will be assessed against eligibility and assessment criteria as stated in this Policy and the Program Guidelines.

**Issue:**

Longreach Regional Council has received one (1) application for Community Donations:

**1. Congregation of CWQ UCA –on behalf of Longreach Churches Together**

<b>Longreach Churches Together Community Carols 2022</b>	
<i>Has the Community group applied for funds in the past?</i>	<i>Yes</i>
<i>Has the Community Group applied for funds within the 22/23 Financial Year?</i>	<i>No</i>
<i>Does the Community Group have any outstanding acquittals?</i>	<i>No</i>
<i>Has the event/ project been previously funded by Council?</i>	<i>Yes</i>

Each year Longreach Churches Together, hold an annual Community Christmas Carols in Edkins Park in Longreach. The evening consists of Christmas Carols and telling the foundational story of Christmas. This is a free event for the whole community where both local families and visitors bring their picnic blanket to the park and enjoy a night under the stars. This event attracts between 100-200 guests each year with number increasing.

The total grant recommended of \$3,665.00 financial will go towards the hire of tables, chairs and a stage from Longreach Event Hire, as well as sound from Grant Bunter. Printing, advertising and glow in the dark torches will also be purchased for the evening.

The application was reviewed by a panel and scored against the criteria of the Longreach Regional Council’s Community Donations Assessment Guidelines. The result was to support the Longreach Churches Together Community Carols 2022 to the value of 100%. All supporting documentation was supplied with their application.

<b><i>Grant Requested</i></b>	<b><i>Grant Recommended</i></b>
<b><i>Financial \$3,665.00</i></b>	<b><i>Financial \$3,665.00</i></b>
<b><i>Total \$3,665.00</i></b>	<b><i>Total \$3,665.00</i></b>

**13. COMMUNITY AND CULTURAL SERVICES REPORT**  
**13.2 - Community Donations - October 2022**

---

**Recommendation:**

*That Council endorses the allocation of funds from the Community Donations Program as contained in the following table, in accordance with the Community Donations Policy No. 11.07;*

<b>Organisation/ Name</b>	<b>Event/Activity</b>	<b>Grant Requested</b>	<b>Grant Approved</b>	<b>Conditions of approval/Payment</b>
<i>Congregation of CWQ UCA Longreach on behalf of Longreach Churches Together</i>	<i>Longreach Churches Together Community Carols 2022</i>	<i>Financial \$3,665.00  Total \$3,665.00</i>	<i>Financial \$3,665.00  Total \$3,665.00</i>	<i>Nil</i>
		<b><i>TOTAL \$3,665.00</i></b>	<b><i>TOTAL \$3,665.00</i></b>	

**13. COMMUNITY AND CULTURAL SERVICES REPORT**  
**13.3 - Sponsorship - October 2022**

**13.3 Sponsorship - October 2022**  
 File Ref:

Consideration for Sponsorship application received for the month of October 2022, in accordance with Council's Sponsorship Policy No. 11.07.

**Council Action**

Advocate  
 Deliver

**Applicable Legislation**

*Local Government Act 2009*  
*Local Government Regulation 2012*

**Policy Considerations**

Sponsorship 11.07

**Corporate and Operational Plan Considerations**

COMMUNITY AND CULTURAL: COMMUNITY DEVELOPMENT			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.2.2	Provide community sponsorship for various activities.	Administer Mayoral and Community donations along with sponsorships in accordance with the guidelines and budget.	Deliver program within budget allocated by June 2023.

**Budget Considerations**

Total budget for Sponsorship for 2022/23 is \$50,000.00

Category	Budget	Approved Funding YTD	Budget required to meet Sponsorships for October 2022	Budget Remaining
Sponsorship	\$50,000.00	\$16,095.19	\$13,343.30	\$20,561.51

**Previous Council Resolutions related to this Matter**

Nil

**Officer Comment**

*Responsible Officer: Abby Lewis, Community Development Coordinator*

**1. Festival of Outback Opera**

Festival of Outback Opera is returning to Longreach in 2023 with a variety of events to attract local audiences as well as national and international travellers for an unforgettable festival and outback experience. This festival in Longreach is traditionally built around major outdoor performances 'Singing in the Night' and a community performance of OQ's touring production. This festival offers Longreach the opportunity to engage with the art from opera in a rich and meaningful way and attend performances and engagement activities like workshops without travelling to metro area. Visiting 2 LGA's with the festival in 2023, Opera Queensland will significantly increase Community benefits on terms of the variety of events offered as well as the economic impact.

**13. COMMUNITY AND CULTURAL SERVICES REPORT**  
**13.3 - Sponsorship - October 2022**

The total grant recommended of \$10,000.00 financial will go towards the Community Performance and equipment hire from Longreach Event Hire. In-Kind support of \$ 3,343.30 will go towards the hire of the Civic Centre and Longreach Showgrounds, a portable stage and portable gazebo's.

The application was reviewed by a panel and scored against the criteria of the Longreach Regional Council's Sponsorship Assessment Guidelines. The result was to support the Festival of Outback Opera to the value of 100%. All supporting documentation was supplied with their application.

<i>Grant Requested</i>	<i>Grant Recommended</i>
<p><b>Financial \$10,000.00</b></p> <p><b>In-Kind \$3,343.30</b>            3x days hire Civic Centre \$1,909.50            1x day hire Showgrounds \$1,060.60            2x gazebo hire 3 days \$210.00            2x portable stage \$163.20</p> <p><b>Total \$13,343.30</b></p>	<p><b>Financial \$10,000.00</b></p> <p><b>In-Kind \$3,343.30</b>            3x days hire Civic Centre \$1,909.50            1x day hire Showgrounds \$1,060.60            2x gazebo hire 3 days \$210.00            2x portable stage \$163.20</p> <p><b>Total \$13,343.30</b></p>

**Recommendation:**

That Council endorses the allocation of funds from the Sponsorship Program as contained in the following table, in accordance with the Sponsorship Policy No 11.07:

<i>Organisation</i>	<i>Event/Project Activity</i>	<i>Event Date</i>	<i>Grant Approved</i>	<i>Conditions of Approval/Payment</i>
<i>Opera Queensland</i>	<i>Festival of Outback Opera</i>	<i>20-22 May 2023</i>	<p><b>Financial \$10,000.00</b></p> <p><b>In-Kind \$3,343.30</b>            3x days hire Civic Centre \$1,909.50            1x day hire Showgrounds \$1,060.60            2x gazebo hire 3 days \$210.00            2x portable stage \$163.20</p> <p><b>Total \$13,343.30</b></p>	NIL
		<b>TOTAL</b>	<b>\$13,343.30</b>	

## 13. COMMUNITY AND CULTURAL SERVICES REPORT

### 13.4 - Regional Arts Development Fund (RADF) Advisory Committee Meeting and Recommendations

#### 13.4 Regional Arts Development Fund (RADF) Advisory Committee Meeting and Recommendations

File Ref:

Consideration of the minutes and recommendations of the Regional Arts Development Fund (RADF) Committee meeting held on Thursday 06 October 2022.

#### Council Action

Partner  
Deliver

#### Applicable Legislation

*Local Government Act 2009*  
*Local Government Regulation 2012*

#### Policy Considerations

Advisory Committee Policy 2.31

#### Corporate and Operational Plan Considerations

COMMUNITY AND CULTURAL: ARTS AND CULTURE			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
1.1.7	Deliver the Regional Arts Development Fund.	All Regional Arts Development Fund applications are assessed in accordance with the guidelines.	Deliver program within budget allocated by June 2023.

#### Budget Considerations

<b>22/23 RADF Total</b>	<b>\$92,500.00</b>
Council Programs Committed:	\$ 12,350.00
- Twinkle in the Moon	
- Wolfgang's Magical Musical	
- Dirty Flame Flash Club	
Community Projects Committed and paid:	\$ 8,040.00
- Topology	
- Isisford Dance Lessons	
Community projects to meet October Council Meeting:	\$ 7,026.60
- Yaraka Photography Workshop	
- Furniture Restoration Workshop	
Budget Remaining	\$ 65,083.40

#### Previous Council Resolutions related to this Matter

*Nil*

#### Officer Comment

*Responsible Officer: Abby Lewis, Community Development Coordinator*

#### Background:

The Regional Arts Development Fund (RADF) committee met on Thursday 06 October 2022 to:

### 13. COMMUNITY AND CULTURAL SERVICES REPORT

#### 13.4 - Regional Arts Development Fund (RADF) Advisory Committee Meeting and Recommendations

---

1. Confirm the Minutes from the previous RADF meeting held Wednesday 10 August 2022;
2. Assess Applications received for Round Two of the 22/23 Financial Year;
3. Review RADF Guidelines, Application and Checklist;
4. Discuss the opening of Round Three for the 22/23 Financial Year; and
5. Discuss dates for the next RADF Committee Meeting.

The following recommendations have been made by the committee:

- a) *That the Minutes of the Regional Arts Development Fund Committee held on Thursday 06 October 2022, be received;*
- b) *To support the 'Yaraka Photography Workshop' application to the full amount of \$3,699.60;*
- c) *To support the 'Furniture Restoration Workshop' application for the full amount of \$3,327.00;*
- d) *That Council Round Three for the 22/23 financial year be opened on Friday 14 October 2022 and closed Friday 20 January 2023;*
- e) *That the next RADF committee meeting be held on Tuesday 7 February 2023.*

#### **Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Unlikely  
Consequence: Minor  
Rating: L2

#### **Environmental Management Factors:**

N/A

#### **Other Comments:**

The Yaraka Sports and Progress Association application for a 'Furniture Restoration Workshop' to be held in Yaraka in November 2022 was received outside of Round 1. The application was emailed to the members of the RADF Committee between general meetings, and was endorsed via email for the application to be accepted, due to the increase of funding for the 22/23 financial year. Susan Glasson who is an RADF committee member, declared a conflict of interest for this application and did not vote.

Due to the successful increase of RADF funds for the 22/23 FY the Committee wanted to open round three to ensure applicants have sufficient time to complete their applications and receive funds for their projects. The closure date for round three being 20 January 2023 will be in time for a report to be present to the Ordinary Council Meeting held in February 2023.

Further Round Three of RADF for the 22/23 FY will be advertised on Community Facebook pages, Longreach Leader and the Mayor's column on 4LG. Closure date for RADF Round Three will be on Friday 20 January 2023.

During the committee meeting on 6 October 2022, the committee had a discussion and made amendments to the eligibility guidelines that are currently advertised on the Longreach Regional Council Website, these were minor wording amendments clarifying the eligibility criteria as there had been feedback that the original wording was unclear.

### 13. COMMUNITY AND CULTURAL SERVICES REPORT

#### 13.4 - Regional Arts Development Fund (RADF) Advisory Committee Meeting and Recommendations

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##### Appendices

1. RADF Minutes 06.10.2022.pdf [↓](#)

##### **Recommendation:**

*That Council approves the recommendations of the Regional Arts Development Fund Committee from their meeting held 6 October 2022, being:*

- a) That the Minutes of the Regional Arts Development Fund Committee held on Thursday 06 October 2022, be received;*
- b) That pursuant to section 265 of the Local Government Regulation 2012, that the Committee approves the application by Mary Killeen for the 'Yaraka Photography Workshop' project to the value of \$3,699.60;*
- c) That pursuant to section 265 of the Local Government Regulation 2012, that the Committee approves the application by Yaraka Sports and Progress Association for the 'Furniture Restoration Workshop' project to the value of \$3,327.00*
- d) That Round Three for the 22/23 financial year be opened Friday 14 October 2022 and closed Friday 20 January 2023; and*
- e) That the next RADF committee meeting be held on Tuesday 7 February 2022.*



# LONGREACH REGIONAL COUNCIL



## Regional Arts Development Fund Committee Meeting

**Thursday 6 October 2022**

**UNCONFIRMED MINUTES**

## 13.4 - Regional Arts Development Fund (RADF) Advisory Committee Meeting and Recommendations -- Appendix 1

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### Minutes of the Longreach Regional Council Regional Arts Development Fund Committee Meeting held on Thursday 6 October 2022 at the Longreach Civic Centre, 96a Eagle Street, Longreach

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#### **1. Opening of Meeting**

The Chair declared the meeting open at 10:09am.

#### **2. Present**

##### **Present**

##### ***Committee Members***

Mrs Rowena Arthur	Chairperson, Longreach
Mrs Sheila Back	Ilfracombe (Zoom)
Mrs Sue Pratt	Longreach
Mrs Susan Glasson	Yaraka (Zoom)
Cr Tracy Hatch	Councillor, Ilfracombe
Mr Bill Parker	Longreach

##### ***Council Representatives***

Mrs Lisa Young	Director of Community and Cultural Services
Miss Abby Lewis	Community Development Coordinator

#### **3. Apologies**

Cr Leonie Nunn	Deputy Mayor, Longreach
Mrs Elizabeth Clarke	Longreach

##### ***Council Representatives***

Nil

#### **4. Minutes from Previous Meeting**

##### **4.1 Regional Arts Development Fund Committee - Tuesday 2 August 2022**

##### ***Recommendation:***

*That the Minutes of the Regional Arts Development Fund Committee held on Wednesday 10 August 2022, be received.*

*Moved: Tracy Hatch*

*Seconded: Bill Parker*

#### **5. Business Arising from Minutes**

Nil

#### **6. General Business**

##### **6.1 Funding Application - Yaraka Photography Workshop**

<b>Applicant Name:</b>	Mary Killeen
<b>Category:</b>	Visual Arts, craft and design
<b>Recommendation:</b>	Yaraka Photography Workshop

*That the RADF Committee approves the application by Mary Killeen for the Yaraka Photography Workshop to the value of \$3,699.60*

**Project Name:**

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Int. \_\_\_\_\_

UNCONFIRMED

2

## 13.4 - Regional Arts Development Fund (RADF) Advisory Committee Meeting and Recommendations -- Appendix 1

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### **Minutes of the Longreach Regional Council Regional Arts Development Fund Committee Meeting held on Thursday 6 October 2022 at the Longreach Civic Centre, 96a Eagle Street, Longreach**

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**Project Description:** Two day photography workshop delivered in Yaraka by Danielle Lancaster from Blue Dog Photography. Danielle has over 30 years experience in the photography industry. The workshop will commence on Saturday 18 February 2022 with a general tuition followed by painting with light and advance tuition.

**Project Start Date:** 18 February 2023  
**Project End Date:** 19 February 2023  
**Outcome Report Due:** 16 May 2023  
**Total Project Costs:** \$6,549.60  
**RADF Grant Requested:** \$3,699.60

#### **Recommendation:**

To support the Yaraka Photography Workshop application to the full amount of \$3,699.60. Contact Mary Killeen to obtain feedback in relation to completing the application form.

Mover: Rowena Arthur  
Seconded: Tracy Hatch

#### **6.3 RADF Round three Date**

Round three of the RADF date is for consideration by the RADF Committee.

#### **Recommendation:**

*That:*

- 1. Round 3 for 2022/23 year be opened Friday 14 October 2022 and closed Friday 20 January 2023.*
- 2. The next RADF Committee meeting be held Tuesday 7 February 2023.*

*Mover: Rowena Arthur  
Seconded: Susan Glasson*

#### **7. Closure of Meeting**

There being no further business, the meeting was closed at 11:01am.

**13. COMMUNITY AND CULTURAL SERVICES REPORT**  
**13.5 - Longreach Park and Streetscape Infrastructure Manual**

**13.5 Longreach Park and Streetscape Infrastructure Manual**

File Ref:

Consideration of the a Park and Streetscape Infrastructure Manual.

**Council Action**

Deliver

**Applicable Legislation**

*Local Government Act 2009*

*Local Government Regulation 2012*

**Policy Considerations**

Streetscape Policy No.02-30

**Corporate and Operational Plan Considerations**

COMMUNITY AND CULTURAL: PUBLIC FACILITIES - PARKS AND OPEN SPACES			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
1.2.2	Parks maintained in accordance with service level agreement.	90% of park maintenance service standards completed on schedule.	Achievement of maintenance program as stated in Parks & Open Spaces schedule.
1.2.2	Open spaces maintained in accordance with service level agreement.	90% of open space maintenance service standards completed on schedule.	Achievement of maintenance program as stated in Parks & Open Spaces schedule.

**Budget Considerations**

Nil

**Previous Council Resolutions related to this Matter**

Nil

**Officer Comment**

*Responsible Officer/s: Joel Perry, Acting Project Manager*

**Background:**

Officers have engaged with CPR Group to develop a Park and Streetscape Infrastructure Manual. The purpose behind the manual is to provide Council a tool kit to efficiently and consistently reinforce the identity of the region's townships.

On-ground site visits and inspections were conducted by Council Officers and CPR Group's consulting Landscape Architect to audit the locations, types and condition of existing park and streetscape infrastructure and identify the plant species used in existing landscaping.

The quality, longevity, colour and consistency of style of existing infrastructure in each township was evaluated, with the best quality, most consistent and most readily available existing infrastructure determining the palette and infrastructure list provided in this document.

Whilst community consultation has not been undertaken to develop this particular document, various levels of community consultation have been undertaken in the past which has influenced the selections, finishes and placement of current existing infrastructure.

## 13. COMMUNITY AND CULTURAL SERVICES REPORT

### 13.5 - Longreach Park and Streetscape Infrastructure Manual

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For Council the benefits of applying a consistent and formalised approach to infrastructure and landscaping include:

- Efficient selection of infrastructure and plant species for new capital projects
- Expediency of installation
- Confidence that plant species are suited to the local environment
- Ability to quickly repair and replace familiar infrastructure items
- Opportunities to bulk buy, reducing purchasing costs

Placemaking is the planning, design and management of public spaces that capitalises on a local community's assets, inspiration, and potential, with the intention of creating places that promote people's health, happiness, and wellbeing.

**Issue:**

The Longreach Regional Council Park and Streetscape Infrastructure Manual provides a foundation for the process of placemaking - reinforcing each townships' unique character and identity, and creating unity, formalisation and order which generates a sense of pride, quality and value. These "sense of place" and lifestyle attributes may contribute to the retention of local residents and extended stay of visitors - indicative of the value this Manual provides.

**Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Likely  
Consequence: Insignificant  
Rating: Medium 4

**Environmental Management Factors:**

Nil

**Other Comments:**

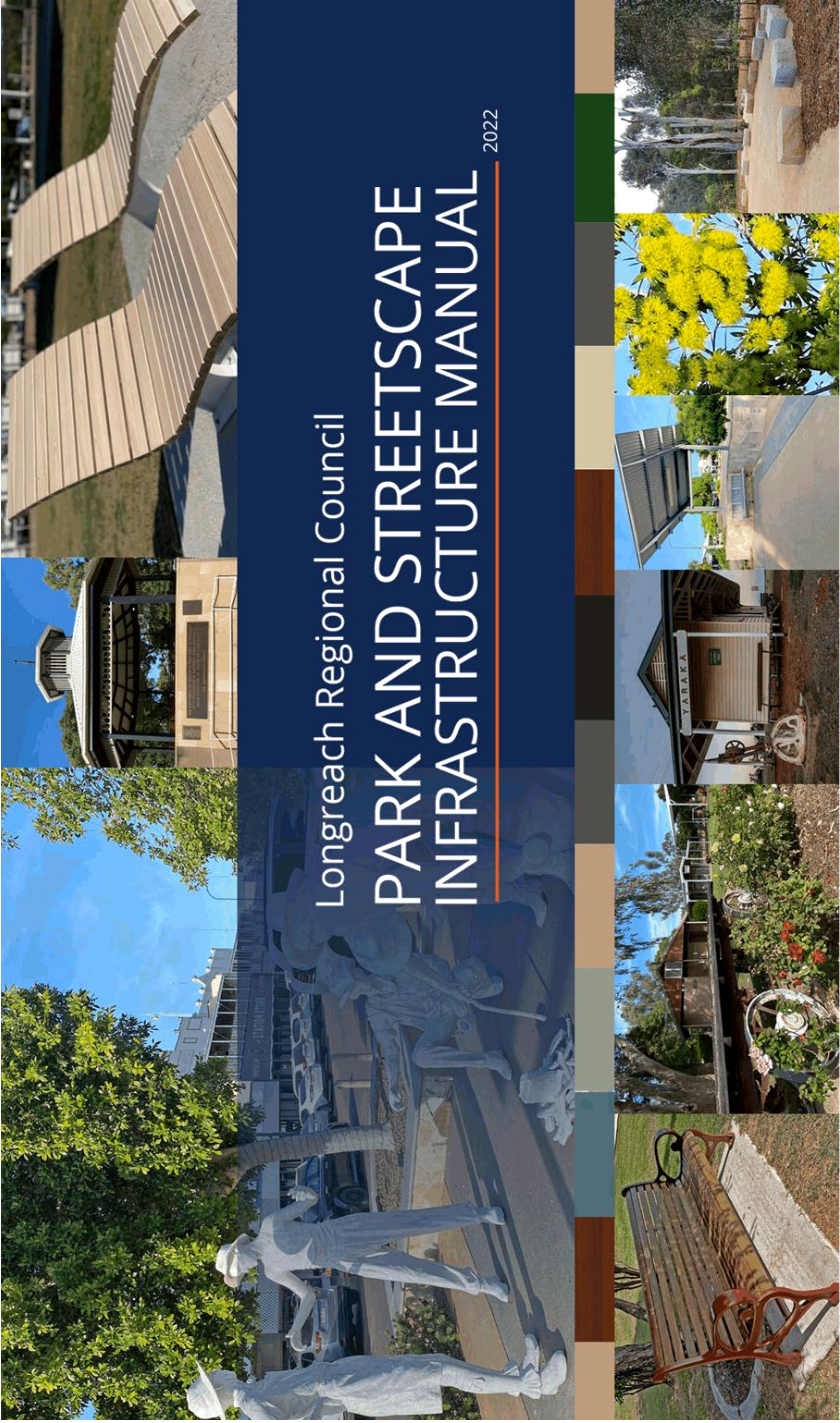
This manual has been reviewed in consultation with the Project Decision Group and Executive Leadership Team and is attached for consideration.

**Appendices**

1. DRAFT Longreach Regional Council Park and Streetscape Infrastructure Manual [↓](#)

**Recommendation:**

*That Council adopts the Longreach Park and Streetscape Infrastructure Manual, as presented*



Longreach Regional Council  
**PARK AND STREETSCAPE  
 INFRASTRUCTURE MANUAL** 2022

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This project was proudly completed by CPR Group in conjunction with Longreach Regional Council, 2022  
[www.cprgroup.com.au](http://www.cprgroup.com.au)  
 PO Box 2092, Sunshine Plaza Qld 4558

# 1. INTRODUCTION

The Longreach Regional Council Park and Streetscape Infrastructure Manual provides Council with a tool kit to efficiently and consistently reinforce the identity of each of the region's townships - Longreach, Ilfracombe, Isisford and Yaraka.

On-ground site visits and inspections were conducted by Council Officers and CPR Group's consulting Landscape Architect to audit the locations, types and condition of existing park and streetscape infrastructure and identify the plant species used in existing landscaping.

The quality, longevity, colour and consistency of style of existing infrastructure in each township was evaluated, with the best quality, most consistent and most readily available existing infrastructure determining the palette and infrastructure list provided in this document.

Whilst community consultation has not been undertaken to develop this particular document, various levels of community consultation have been undertaken in the past which has influenced the selections, finishes and placement of current existing infrastructure.

For Council the benefits of applying a consistent and formalised approach to infrastructure and landscaping include:

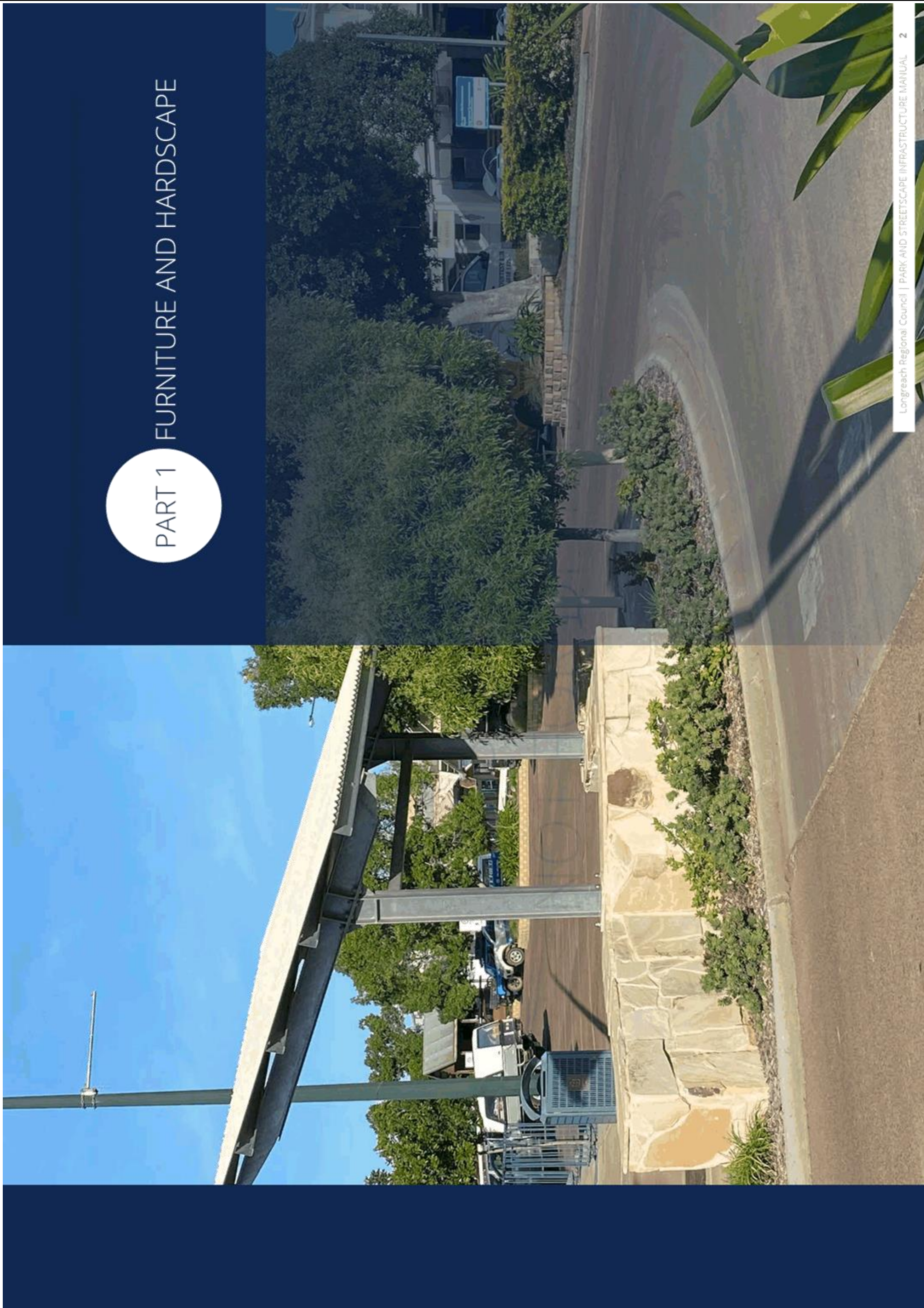
- Efficient selection of infrastructure and plant species for new capital projects
- Expediency of installation
- Confidence that plant species are suited to the local environment
- Ability to quickly repair and replace familiar infrastructure items
- Opportunities to bulk buy, reducing purchasing costs

Placemaking is the planning, design and management of public spaces that capitalises on a local community's assets, inspiration, and potential, with the intention of creating places that promote people's health, happiness, and wellbeing.

The Longreach Regional Council Park and Streetscape Infrastructure Manual provides a foundation for the process of placemaking - reinforcing each townships' unique character and identity, and creating unity, formalisation and order which generates a sense of pride, quality and value. These "sense of place" and lifestyle attributes may contribute to the retention of local residents and extended stay of visitors - indicative of the value this Manual provides.



PART 1 FURNITURE AND HARDSCAPE



## 2. TOWNSHIP CHARACTER PALETTES - LONGREACH

LONGREACH MAIN STREET

ELEMENT	DESCRIPTION	SWATCH
Signature Colour	Interpon Wizard Gloss GJ054A / wet paint match	[Swatch]
Complimentary Colour	Interpon Doeskin Satin GD188A / wet paint match	[Swatch]
Body Colour	Interpon Palladium Silver Satin GY184C	[Swatch]
Timber Accent	Aluminium woodgrain battens in Bush Cherry	[Swatch]
Signature Material	Crazy pave sandstone facing tiles	[Image]
Pavement Finish	Broom finished coloured concrete CCS Honeycomb	[Image]
Pavement Accent	800x400mm "Pavilion" concrete pavers in Chocolate by Stone Directions	[Image]

LONGREACH TOWNSHIP

ELEMENT	DESCRIPTION	SWATCH
Signature Colour	Interpon Wizard Gloss GJ054A / wet paint match	[Swatch]
Complimentary Colour	Interpon Doeskin Satin GD188A / wet paint match	[Swatch]
Body Colour	Interpon Palladium Silver Satin GY184C	[Swatch]
Timber Accent	Aluminium woodgrain battens in Bush Cherry	[Swatch]
Signature Material	B grade sandstone blocks	[Image]
Pavement Finish	Plain coloured broom finished concrete	[Image]
Pavement Accent	NA	NA

THOMSON RIVER PARKLANDS

ELEMENT	DESCRIPTION	SWATCH
Signature Colour	Interpon Wizard Gloss GJ054A / wet paint match	[Swatch]
Complimentary Colour	Interpon Doeskin Satin GD188A / wet paint match	[Swatch]
Body Colour	Interpon Pearl White Gloss GA078A / wet paint match	[Swatch]
Timber Accent	Aluminium woodgrain battens in Bush Cherry	[Swatch]
Signature Material	B grade sandstone blocks	[Image]
Pavement Finish	Plain coloured broom finished concrete	[Image]
Pavement Accent	NA	NA



### 3. TOWNSHIP CHARACTER PALETTES - SURROUNDING TOWNSHIPS



**ILFRACOMBE**

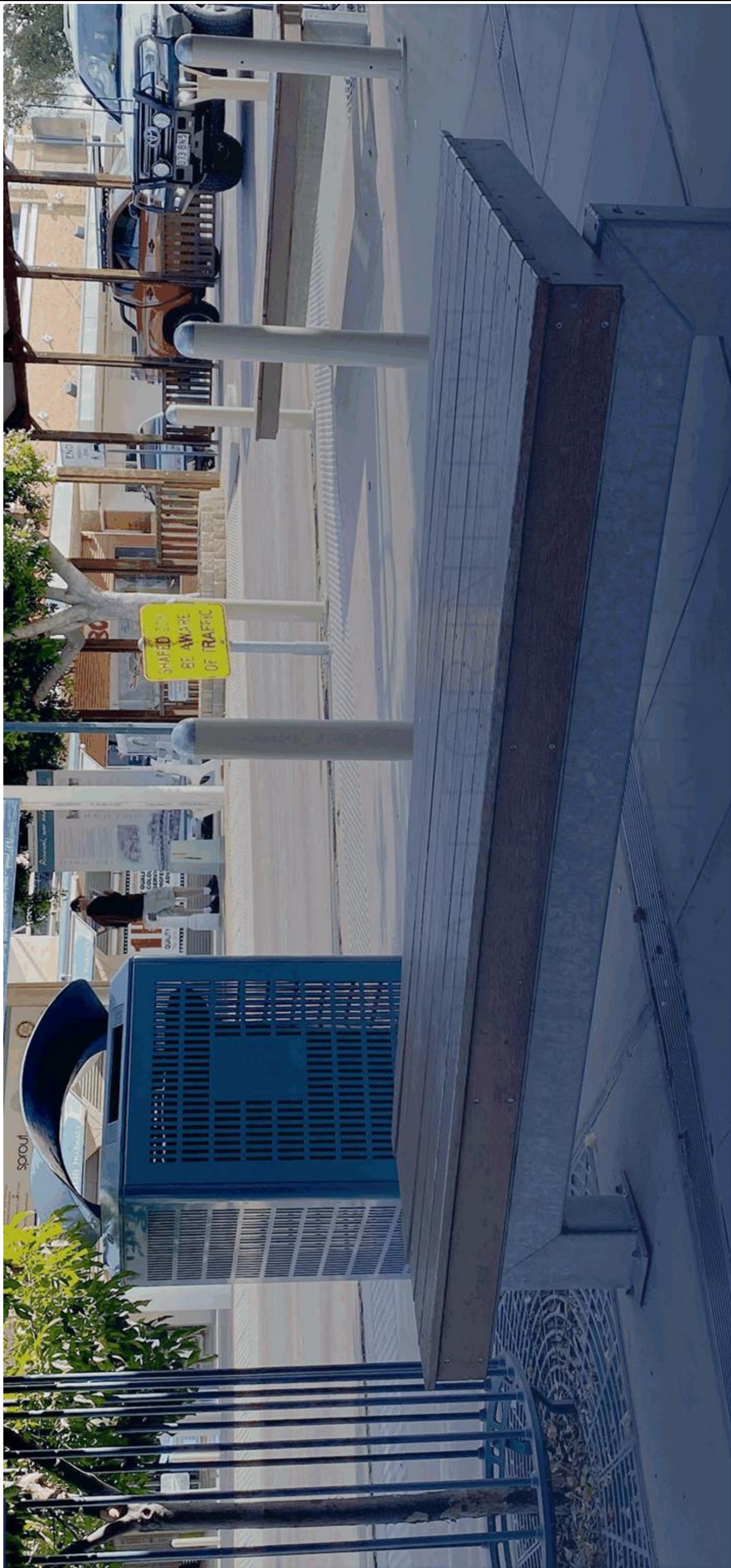


**ISISFORD**



**YARAKA**

ELEMENT	DESCRIPTION	SWATCH	ELEMENT	DESCRIPTION	SWATCH	ELEMENT	DESCRIPTION	SWATCH
Signature Colour	Interpon Night Sky Satin GN121A / wet paint match		Signature Colour	Interpon Excel Manor Red Satin GV162A / wet paint match		Signature Colour	Interpon Excel Heritage Green GK044A / wet paint match	
Complimentary Colour	Interpon Excel Classic Cream Satin GU145A / wet paint match		Body Colour	Interpon Excel Woodland Grey Satin GP105A / wet paint match		Complimentary Colour	Interpon Excel Classic Cream Satin GU145A / wet paint match	
Body Colour	Interpon Excel Woodland Grey Satin GP105A / wet paint match		Timber Accent	Aluminium woodgrain battens in Bush Cherry		Body Colour	Interpon Excel Woodland Grey Satin GP105A / wet paint match	
Timber Accent	Aluminium woodgrain battens in Bush Cherry		Pavement Finish	Plain coloured broom finished concrete		Timber Accent	Aluminium woodgrain battens in Bush Cherry	
Signature Material	Sandstone facing tiles					Pavement Finish	Plain coloured broom finished concrete	
Pavement Finish	Plain coloured broom finished concrete							



# 4. INFRASTRUCTURE MATRIX





















Infrastructure Element	Description	Image	Infrastructure Element	Description	Image
<p><b>4.1 Seating - Longreach</b></p>	<p>Supplier: Street Furniture Australia</p>	 <p>Image Source: CPR Group</p>	<p>Township</p>	<p>Ilfracombe</p>	 <p>Image Source: streetfurniture.com</p>
	<p>Option</p>	<p>Model/Specifications: Concourse Seat with splayed surface mount legs, powdercoated body. Legs/Frame/Seating: Wizard Gloss GJ054A</p> 	<p>Supplier: Street Furniture Australia</p>	<p>Details</p>	<p>Supplier: Street Furniture Australia Model/Specifications: Classic Plaza DDA Seat (CMP5) with angle arm, aluminium battens, powdercoated frame. Legs/Frame: Night Sky Satin GN121A</p> 
	<p>On Ground (Through-out entire township incl. main street, surrounds and Thomson River</p>	<p>Model/Specifications: Concourse Seat with wall fixed mounting, powdercoated body. Finish: Palladium Silver Satin GY184C</p> 	<p>Image Source: CPR Group</p>	<p>Details</p>	<p>Battens: Aluminium woodgrain battens in Bush Cherry</p> 
	<p>Wall Mount (Main street only)</p>	<p>Custom made with galvanised frame and aluminium battens. Battens: Aluminium woodgrain battens in Bush Cherry</p> 	<p>Image Source: CPR Group</p>	<p>Supplier: Landmark Pro Model/Specifications: Rotherman KF248, Hardwood timber with Cutek stain. Legs/Frame: Powdercoat Interpon Excel Manor Red Satin GV162A</p> 	<p>Image Source: CPR Group</p>
<p><b>4.2 Seating - Surrounding Townships</b></p>	<p>Platform (Main street only)</p>	 <p>Image Source: CPR Group</p>	<p>Township</p>	<p>Isisford</p>	 <p>Image Source: CPR Group</p>
	<p>Sun Lounge (Thomson River only)</p>	<p>Model/Specifications: Mall Sun Lounge with aluminium battens and powdercoated frame. Finish: Pearl White Gloss GA078A</p> 	<p>Image Source: CPR Group</p>	<p>Supplier: Street Furniture Australia Model/Specifications: Classic Plaza DDA Seat (CMP5) with angle arm, aluminium battens, powdercoated frame. Legs/Frame: Heritage Green Gloss GK044A</p> 	<p>Image Source: streetfurniture.com</p>
	<p>Model/Specifications: Concourse Seat with wall fixed mounting, powdercoated body. Finish: Palladium Silver Satin GY184C</p> 	<p>Image Source: CPR Group</p>	<p>Supplier: Street Furniture Australia Model/Specifications: Classic Plaza DDA Seat (CMP5) with angle arm, aluminium battens, powdercoated frame. Legs/Frame: Night Sky Satin GN121A</p> 	<p>Image Source: streetfurniture.com</p>	


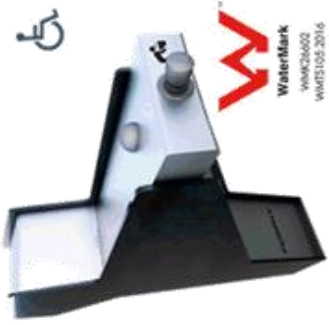

TABLE AND BENCH

Infrastructure Element	Description	Image	Infrastructure Element	Description	Image
4.3 Table and Bench Settings - Longreach	<p>Supplier: Street Furniture Australia</p> <p>Model/Specifications: Classic Galleria Table (CMG6) with tee leg and Classic Galleria Bench with splayed wide legs, aluminium battens, powdercoated frame.</p>		<p>Supplier: Street Furniture Australia</p>		
	<p>Township</p> <p>Longreach</p>		<p>Township</p> <p>Ilfracombe</p>		
4.4 Table and Bench Settings - Surrounding Townships	<p>Legs/Frame: Palladium Silver Satin GY184C</p>  <p>Battens Longreach: Aluminium woodgrain battens in Bush Cherry</p> 		<p>Ilfracombe</p>		
	<p>Frame: Pearl White Gloss GA078A</p>  <p>Battens: Aluminium woodgrain battens in Curly Birch</p> 		<p>Isisford</p>		
	<p>Thomson River Parklands, Ilfracombe</p>		<p>Isisford</p>	<p>Yaraka</p>	
			<p>Legs/Frame: Night Sky Satin GN121A</p>  <p>Legs/Frame: Textura Woodland Grey Textured GI333A</p>  <p>Legs/Frame: Heritage Green Gloss GK044A</p> 		

Infrastructure Element	Description	Image
	<p>Longreach Main Street</p> <p>Supplier: Street Furniture Australia</p> <p>Model: Slim Bollards with dome top</p> <p>Colour/Finish: Textura Doe Skin Textured SFA-DOE with stainless steel dome top</p>  <p>Image Source: streetfurniture.com</p>	 <p>Image Source: CPR Group</p>
	<p><b>4.6 Bollards</b></p>	
	<p><b>Details</b></p> <p>Custom made hardwood timber bollard 150mmx150mm with pyramid and routed top and arised edges, painted with 3 coats of quality exterior semi gloss water based paint.</p> <p>Colour: Colour to match Interpon Wizard Gloss GJ054A</p> 	
Longreach	<p>Longreach</p> <p>Supplier: Street Furniture Australia</p> <p>Model: Slim Bollards with dome top</p> <p>Colour/Finish: Textura Doe Skin Textured SFA-DOE with stainless steel dome top</p> 	
Ilfracombe	<p>Ilfracombe</p> <p>Supplier: Street Furniture Australia</p> <p>Model: Slim Bollards with dome top</p> <p>Colour/Finish: Textura Doe Skin Textured SFA-DOE with stainless steel dome top</p> 	
Isisford	<p>Isisford</p> <p>Supplier: Street Furniture Australia</p> <p>Model: Slim Bollards with dome top</p> <p>Colour/Finish: Textura Doe Skin Textured SFA-DOE with stainless steel dome top</p> 	
Yaraka	<p>Yaraka</p> <p>Supplier: Street Furniture Australia</p> <p>Model: Slim Bollards with dome top</p> <p>Colour/Finish: Textura Doe Skin Textured SFA-DOE with stainless steel dome top</p> 	


Infrastructure Element	Description	Image
	<p>Supplier: Street Furniture Australia</p> <p>Model: Monsoon Bin / Bin Enclosure and Ash Box AC5</p> <p>Township</p> <p>Signature Colour/Finish</p> <p>Longreach</p> <p>Top Finish/Colour: Stainless Steel</p> <p>Slot and Ash Box finish powdercoated: Wizard Gloss GJ054A</p> 	 <p>Image Source: streetfurniture.com</p>
	<p>Ilfracombe</p> <p>Top and Ash Box Finish/Colour: Night Sky Satin GN121A</p>  <p>Battened finish with aluminium woodgrain battens in Bush Cherry</p> 	 <p>Image Source: streetfurniture.com</p>
Isisford	<p>Isisford</p> <p>Top and Ash Box Finish/Colour: Textura Woodland Grey Textured GL333A</p>  <p>Battened finish with aluminium woodgrain battens in Bush Cherry</p> 	
Yaraka	<p>Yaraka</p> <p>Top and Ash Box Finish/Colour: Heritage Green Gloss GK044A</p>  <p>Battened finish with aluminium woodgrain battens in Bush Cherry</p> 	

4.5 Bins

Infrastructure Element	Description	Image	Infrastructure Element	Description	Image		
<b>4.7 Bicycle Racks</b>	Supplier: Street Furniture Australia Model: Semi Hoop Colour/Finish: Stainless Steel (All townships)	 Image Source: streetfurniture.com	<b>Drinking Fountain</b> Supplier: Furphy Model: Furphy Aqua-Hub Drinking Fountain - wheelchair accessible option, powdercoated finish	Signature Colour/Finish	 Image Source: furphyfoundry.com.au		
	Supplier: Street Furniture Australia Model: Silva Integrate System TG6 + GR2						
<b>4.8 Tree Protection Guard</b>	Township	Signature Colour/Finish	<b>BBQ</b> Supplier: GrilleX Model: Frontier BBQ Double, powdercoated finish	Signature Colour/Finish	 Image Source: grillex.com.au		
	Longreach	Finish/Colour: Wizard Gloss G1054A				Longreach	Interpon Wizard Gloss G1054A
	Ilfracombe	Finish/Colour: Night Sky Satin GN121A				Ilfracombe	Interpon Excel Night Sky Satin GN121A
	Isisford	Finish/Colour: Textura Woodland Grey Textured G1333A				Isisford	Interpon Excel Manor Red Satin GV162A
Yaraka	Finish/Colour: Heritage Green Gloss GK044A		Yaraka	Interpon Excel Heritage Green GK044A			

4.9 Drinking Fountains and BBQ's

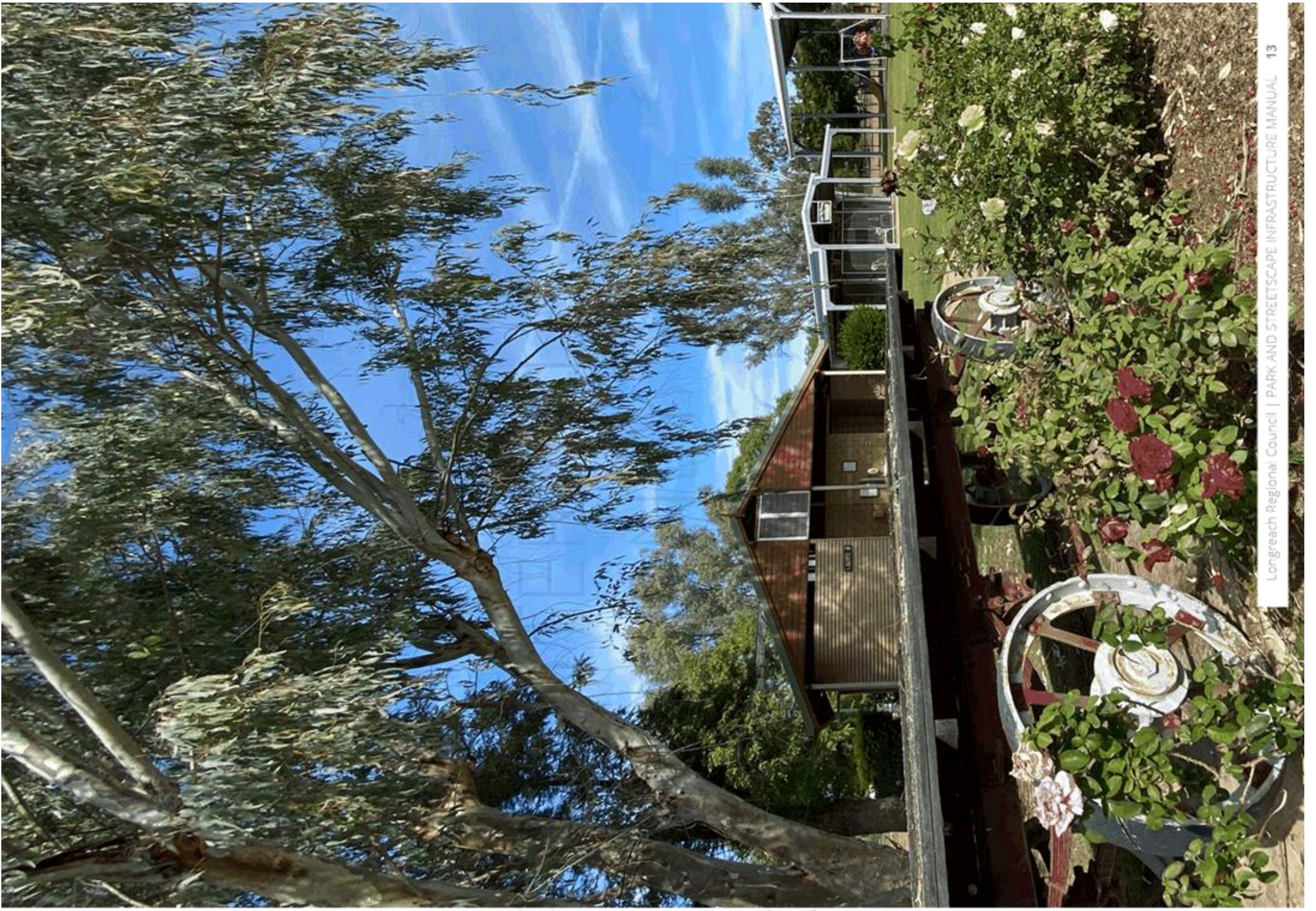


Infrastructure Element	Description	Image	Infrastructure Element	Description	Image
4.10 Picnic Shelters	<p>Supplier: Landmark Pro</p> <p>Model: Avalon or Brighton Series K640/K690 aluminium park shelters</p> <p>Roof Sheeting: Zincalume</p>			<p>Supplier: Landmark Pro</p> <p>Model: Steel On-Slab Restrooms, Caretaker Series, Various sizes</p> <p>Finishes: Hot-dipped galvanised and powder-coated steel posts and roof frame</p>	
	Township	Signature Colour Post/Beams/Rafters:	Image Source: landmarkpro.com.au	Element	Colour/Finish
	Longreach	Interpon Doeskin Satin GD188A	Signature Colour Battens:	Roof	Galvanised sheeting
			Interpon Wizard Gloss GJ054A	Gutters	Colorbond Surfsmist
	Ilfracombe	Interpon Excel Night Sky Satin GN121A		Ventilation Screen Battens	Timber
				Walls	Colorbond Woodland Grey
	Isisford	Interpon Excel Woodland Grey Satin GP105A	Interpon Excel Classic Cream Satin GU145A	Screening	Colorbond Surfsmist
			Interpon Excel Manor Red Satin GV162A	Doors	Colorbond Surfsmist
	Yaraka	Interpon Excel Heritage Green GK044A	Interpon Excel Classic Cream Satin GU145A	Roof Battens	Colorbond Night Sky
					Image Source: CPR Group

Infrastructure Element	Description	Image	Infrastructure Element	Description	Image		
<b>4.12 Bollard Lighting</b>	Supplier: Street Furniture Australia Model: Wide LED Bollard BL3 DOME Polished aluminium head and collar. Powder coated body and plate.	 <p>Image Source: streetfurniture.com</p>	<b>4.14 Footpaths</b>	125mm deep, reinforced concrete, 1500mm wide minimum. Colour/Finish: Plain, broom finished.	 <p>Image Source: aceconcretefinishing.com</p>		
	Township			Signature Colour/Finish	<b>4.15 Mowing Edges</b>	Spade cut edge.	 <p>Image Source: suburbanlandscaping.net</p>
	Longreach			Textura Doe Skin Textured SFA-DOE			
	Ilfracombe			Night Sky Satin GN121A			
	Isisford			Textura Woodland Grey Textured GL333A			
Yaraka	Heritage Green Gloss GK044A						
<b>4.13 Park and Street Lighting</b>	Supplier: Orca Solar Lighting Model: AveroSolar Lighting Design Option: Single luminaire, 6m Colour: Black	 <p>Image Source: orcasolarlighting.com.au</p>	<b>4.1</b>				

PART 2 SOFTSCAPE





Longreach Regional Council | PARK AND STREETScape INFRASTRUCTURE MANUAL 13

## 5. INTRODUCTION

The following planting guidelines and species palettes shall assist in informing Council, contractors and developers on preferred techniques and species to ensure a cohesive and quality softscape outcome throughout the region of Longreach.

The benefits of following quality planting guidelines are provision of prime growing conditions to support plant health resulting in less maintenance and longer lasting softscape areas. This reduces long term asset maintenance costs and labour expenses to Council, providing opportunities for Council funding to be spent in other areas of the community.

## 6. PLANTING GUIDELINES

Element	Specification / Guidelines
Irrigation	<p>All trees, planting areas and new turfed areas to be irrigated as per Council irrigation guidelines.</p> <p>Turf Areas: Ensure a single point of control for each irrigation application.</p> <p>Irrigation Componentry - General Applications: Hunter X-Core Controllers (approx 8 stations per application) and Hunter PGP Gear Rotor Pop-ups. Blue line poly to be used for all installations with required fittings, including Olson EZ-EL Flexi Tube (Funny Tube) &amp; Elbows or similar approved.</p> <p>Irrigation Componentry - Large Scale Applications (Showgrounds, sporting areas etc): Controllers and poly and fittings as per general applications with Rainbird 6504 sprinklers.</p>
Mulch	<p>Mulch type: Forest mulch    Mulch depth: 75mm deep</p> <p>Trees in turfed/grassed areas: Install a minimum 1200mm diameter mulched collar with a spade cut edge.</p> <p>All garden areas to be mulched, turf interfaces to have a spade cut edge.</p>
Soil	<p>New Garden Beds: Cultivate sub-soil to 150mm deep. Import min. 300mm deep of local topsoil/crusher dust/sand mix to Council approval.</p> <p>Turf Areas: Cultivate sub-soil to 150mm deep. Import min. 150mm deep of local topsoil for turf underlay to Council approval, screened and levelled.</p>
Planting Details	Refer Longreach Regional Council standard planting details.

## 7. PLANTING SPECIE PALETTES

Following on-ground site visits by Council Officers and CPR Group's consulting Landscape Architect, existing plant species and growing conditions were inspected to determine the most appropriate plant selections for each township.

The following plant specie palettes provide direction for signature street tree planting species, along with general tree species to be used throughout each township. Understorey planting for feature planting areas and garden beds are also specified to reflect existing established species in each locality to further reinforce the identity of the townships.

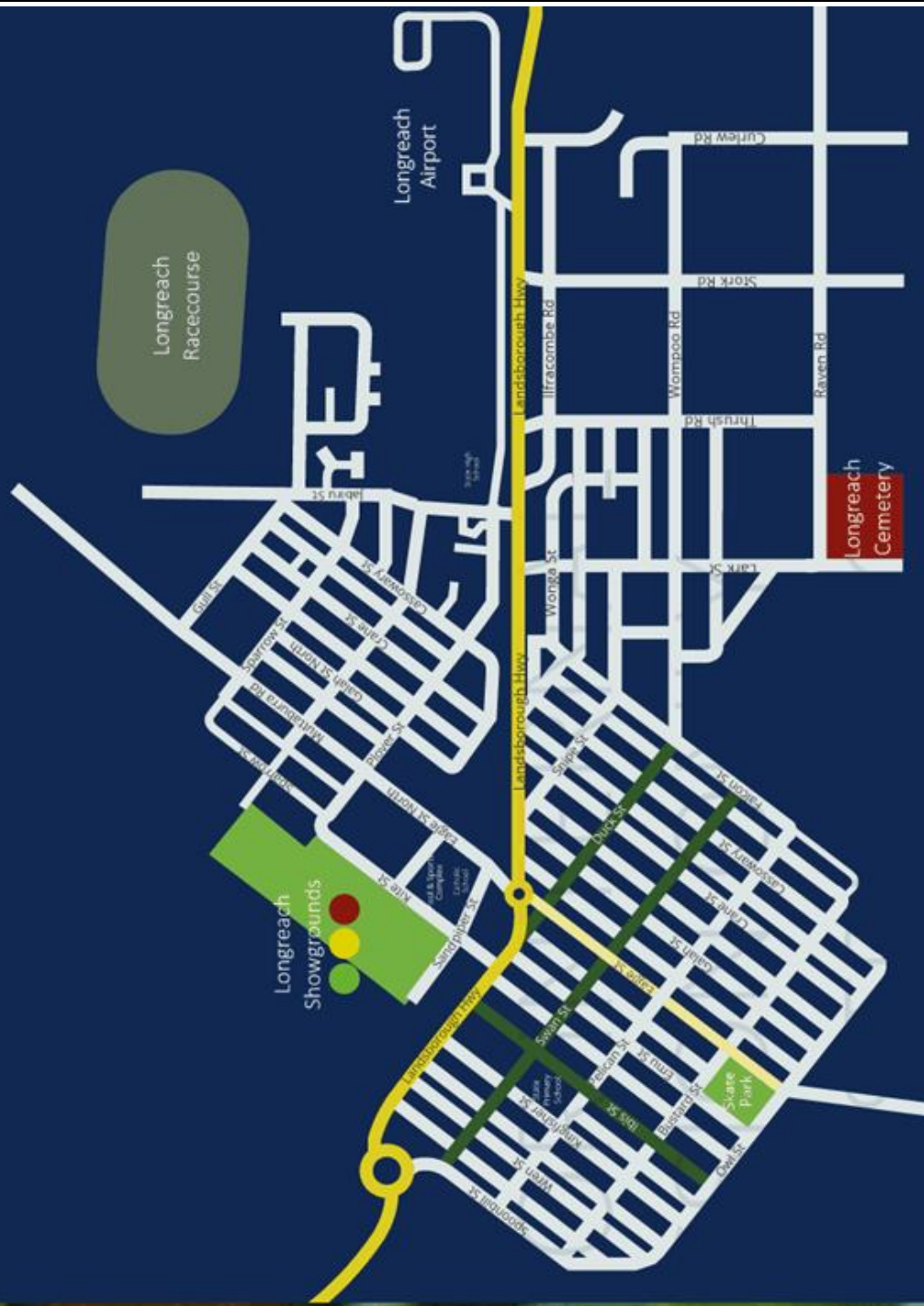
## 7.1 LONGREACH PLANT SPECIES

Signature Trees	Shrubs	Grasses, Groundcovers and Climbers
<b>1</b> <i>Peltophorum pterocarpum</i> (Yellow Flame Tree) <b>2</b> <i>Xanthostemon chrysanthus</i> (Golden Penda) <b>General Trees</b> <i>Brachychiton rupestris</i> (Queensland bottle tree) <i>Callistemon viminalis</i> (Weeping Bottle Brush) <i>Cupaniopsis anacardioides</i> (Tuckeroo) <b>3</b> <i>Eucalyptus raveretiana</i> (Black Iron Box) <i>Fraxinus griffithii</i> (Griffith's Ash) <i>Koelreuteria paniculata</i> (Golden Rain Tree)	<b>4</b> <i>Callistemon 'Great Balls of Fire'</i> (Great Balls of Fire) <i>Callistemon Little John</i> (Little John) <i>Duranta repens</i> (Geisha Girl) <i>Murraya paniculata</i> (Orange Jasmine) <i>Syzygium Resilience</i> (Lilly Pilly)	<b>5</b> <i>Anigozanthos var.</i> (Tall Kangaroo Paw) <i>Bougainvillea sp.</i> (Bougainvillea) <i>Casuarina 'Cousin It'</i> (Cousin It) <i>Cissus antarctica</i> (Kangaroo Vine) <b>6</b> <i>Dietes iridioides</i> (Fortnight Lily) <i>Festuca glauca</i> (Blue Fescue) <i>Hymenocallis sp.</i> (Spider Lily) <i>Liriope muscari</i> "Evergreen Giant" (Giant Lily Turf) <i>Lomandra sp.</i> (various species) <i>Mandevilla splendens</i> (Mandevilla) <i>Myoporum parvifolium</i> (Creeping Boobialla)



-  *Peltophorum pterocarpum* (Yellow Flame Tree) (1)
-  *Xanthostemon chrysanthus* (Golden Penda) (2)
-  *Eucalyptus raveretiana* (Black Iron Box) (3)
-  *Callistemon viminalis* (Weeping Bottle Brush)
-  *Cupaniopsis anacardioides* (Tuckeroo)

Image Sources:  
 1. oelamansseeds.com  
 2. growfoodslowfood.com  
 3. mackay.qld.gov  
 4. gma.com.au  
 5. monrovia.com  
 6. plants2you.com  
 Main image opposite: oelamansseeds.com.au



## 7.2 ILFRACOMBE PLANT SPECIES

Signature Tree	Shrubs	Grasses, Groundcovers and Climbers
<b>1</b> <i>Peltophorum pterocarpum</i> (Yellow Flame Tree) <b>General Trees</b> <i>Brachychiton australis</i> (Broad leaved bottle tree) <i>Callistemon viminalis</i> (Weeping bottlebrush) <i>Citharexylum spinosum</i> (Fiddlewood) <i>Corymbia maculata</i> (Spotted Gum) <i>Delonix regia</i> (Poinciana) <i>Eucalyptus raveretiana</i> (Black Ironbox) <b>2</b> <i>Lophostemon confertus</i> (QLD Brush Box) <b>3</b> <i>Tipuana tipu</i> (Tipuana)	<b>4</b> <i>Duranta repens</i> 'Sheena's Gold' (Sheena's Gold) <i>Murraya paniculata</i> (Orange Jasmine) <i>Syzygium Resilience</i> (Lilly Pilly)	<b>5</b> <i>Bougainvillea</i> sp (Bougainvillea) <b>6</b> <i>Cissus antarctica</i> (Kangaroo Vine) <i>Liriope muscari</i> "Evergreen Giant" (Giant Lily Turf)

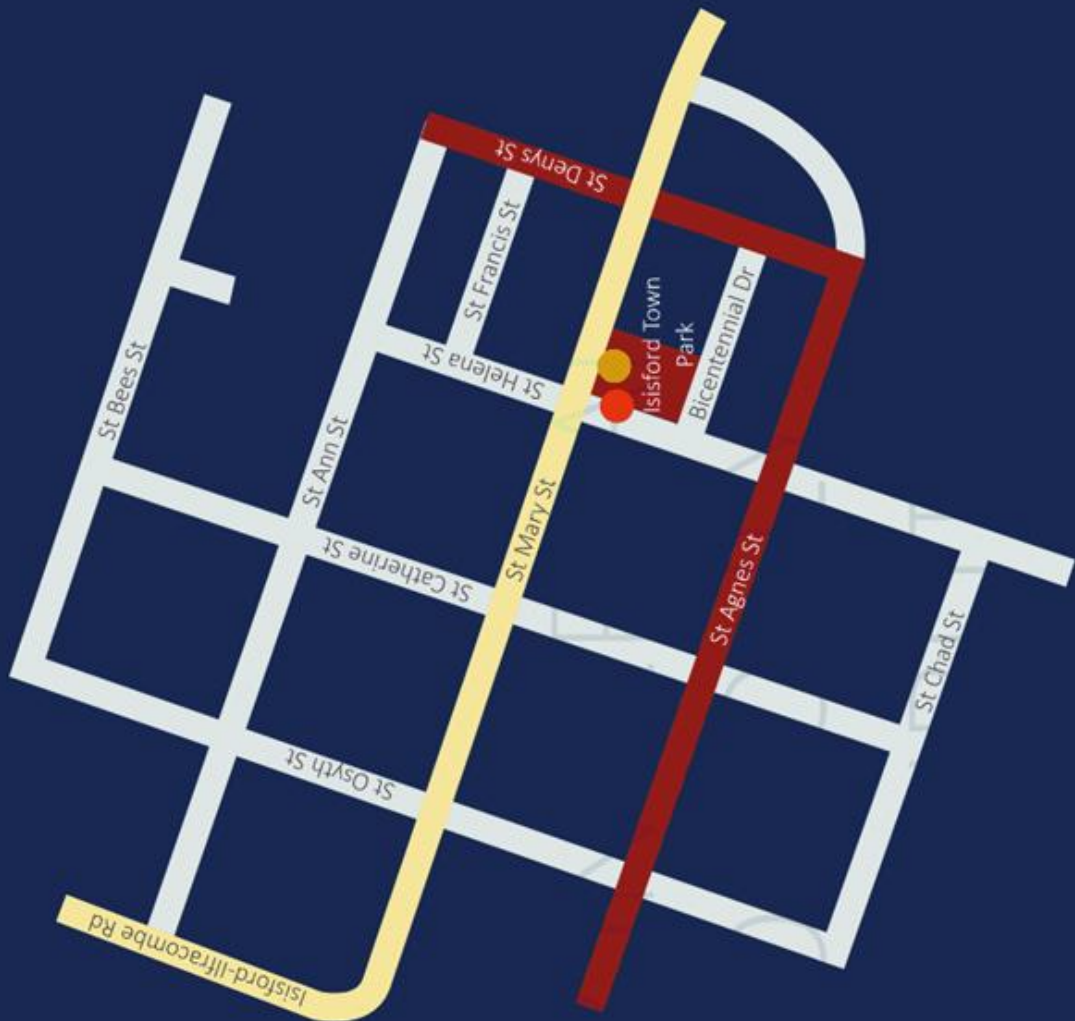


-  **Tipuana tipu (Tipuana) (3)**
-  **Peltophorum pterocarpum (Yellow Flame Tree) (1)**
-  **Lophostemon confertus (QLD Brush Box) (2)**

Image Sources:  
 1. leirantaseeds.com  
 2. threereplantation.com  
 3. treesimpact.com  
 4. australiarplantonline.com  
 5. gardenia.net  
 6. consultplantas.com  
 Main image opposite: banaranurseries.com

### 7.3 ISISFORD PLANT SPECIES

<p><b>Signature Trees</b></p> <p>1 Callistemon viminalis (Weeping bottlebrush)</p> <p>2 Melaleuca leucadendra (Weeping paperbark)</p> <p><b>General Trees</b></p> <p>3 Delonix regia (Poinciana)</p> <p>Grevillea robusta (Silky Oak)</p> <p>Peltophorum pterocarpum (Yellow Flame Tree)</p> <p>Tipuana tipu (Tipuana)</p>	<p><b>Shrubs</b></p> <p>4 Callistemon Little John (Little John)</p> <p>5 Ixora Dwarf Pink (Dwarf Pink)</p> <p>Rosa sp. (Rose various species)</p> <p>Syzygium Resilience (Lilly Pilly)</p>	<p><b>Grasses, Groundcovers and Climbers</b></p> <p>6 Liriope muscari "Evergreen Giant" (Giant Lily Turf)</p> <p>Lomandra sp. (various species)</p>
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-  Melaleuca leucadendra (Weeping paperbark) (2)
-  Callistemon viminalis (Weeping Bottle Brush) (1)
-  Delonix regia (Poinciana) (3)
-  Tipuana tipu (Tipuana)

Image Sources:  
 1. finecty.ie  
 2. bighortseeds.com  
 3. myseeds.co  
 4. plantswhitsunday.com  
 5. flitching.com  
 6. plantsartoday.com  
 Main image opposite: homesteadlove.com.au

## 7.4 YARAKA PLANT SPECIES

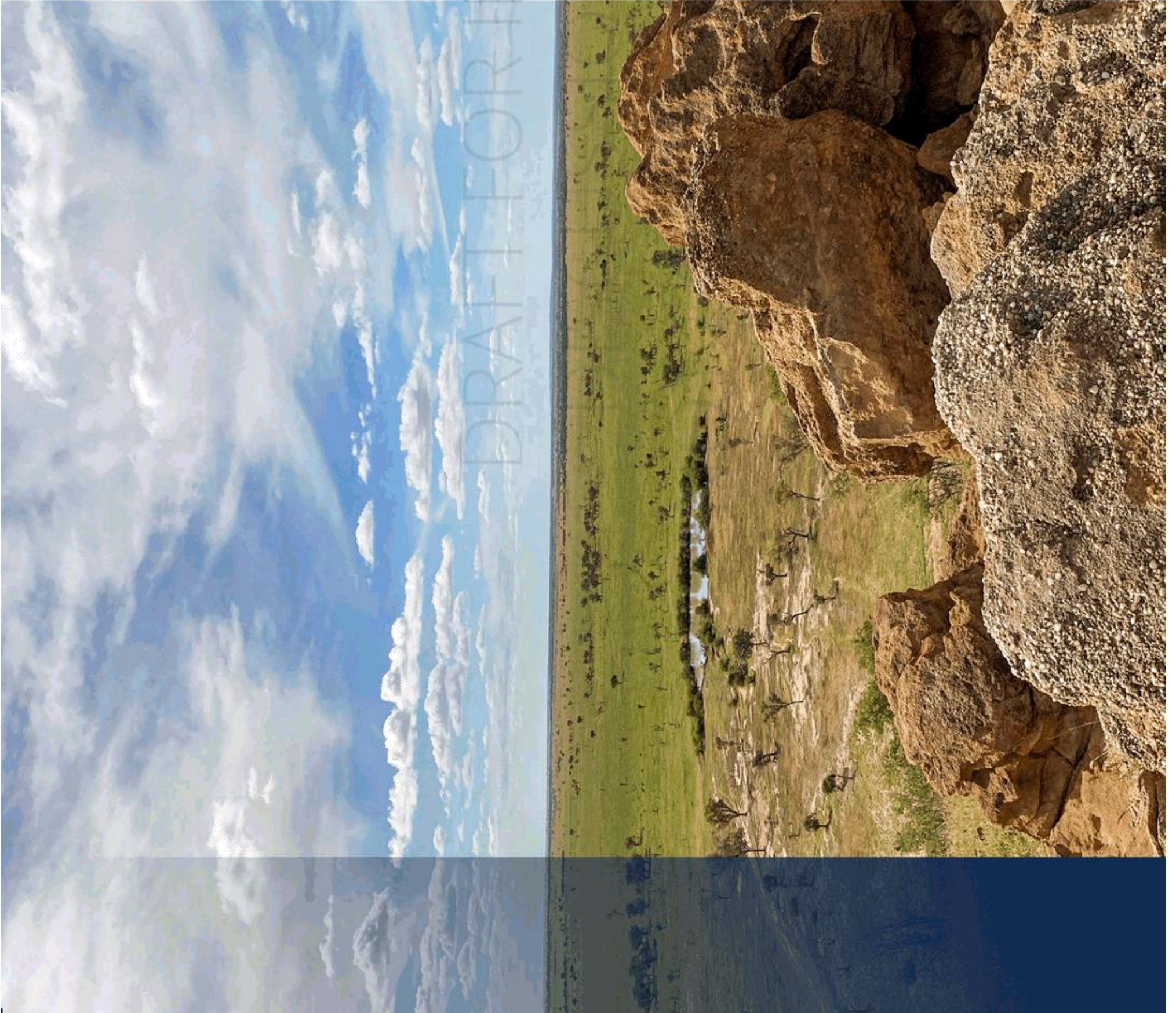
YAKARA	Shrubs	Grasses, Groundcovers and Climbers
<b>Signature Tree</b> <b>1</b> Peltophorum pterocarpum (Yellow Flame Tree) <b>General Trees</b> <b>2</b> Callistemon viminalis (Weeping bottlebrush)	Acalypha godseffiana Inferno (acalypha) Callistemon 'Great Balls of Fire' (Great Balls of Fire) Callistemon Little John (Little John) Duranta repens (Geisha Girl) <b>3</b> Murraya paniculata (Orange Jasmine) Syzygium Resilience (Lilly Pilly)	<b>4</b> Agapanthus africanus (African Lily) <b>5</b> Bougainvillea sp. (Bougainvillea) <b>6</b> Hymenocallis sp. (Spider Lily)



- Peltophorum pterocarpum (Yellow Flame Tree) (1)
- Callistemon viminalis (Weeping Bottle Brush) (2)

Image Sources:  
 1. oelantzarazseeds.com  
 2. fincity.ie  
 3. onlineplantsmelbourne.com  
 4. flowerpower.com  
 5. gardenia.net  
 6. lchling.com  
 Main image opposite: australianseed.com





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### 13. COMMUNITY AND CULTURAL SERVICES REPORT

#### 13.6 - Referral Agency Assessment Application (Alternative Siting Assessment) - 146 Kingfisher Street, Longreach

#### 13.6 Referral Agency Assessment Application (Alternative Siting Assessment) - 146 Kingfisher Street, Longreach

File Ref: DA22/23-020

Consideration of a Referral Agency Assessment Application for an alternative siting assessment lodged with Council on 16 September 2022, for an access ramp to be constructed on land located at 146 Kingfisher Street, Longreach and described as Lot 232 on L3576.

#### Council Action

Deliver

#### Applicable Legislation

*Building Act 1975*

*Planning Act 2016*

*Planning Regulation 2017*

*Queensland Development Code*

#### Policy Considerations

Nil

#### Corporate and Operational Plan Considerations

COMMUNITY AND CULTURAL: BUILDING SERVICES & REGULATIONS			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.1.4	Building certification services.	Building certification services comply with statutory requirements and are client connected and outcome driven.	100% of building applications assessed within 10 business days and without the need to extend the decision period. 95% of customer requests are responded to within 2 days.

#### Budget Considerations

Nil

#### Previous Council Resolutions related to this Matter

Nil

#### Officer Comment

*Responsible Officer/s: Kelli Doyle, Support Services Officer  
Jason Burger, Consultant Building Certifier*

#### Background:

The applicant has requested to construct an access ramp within the required 6m setback from the Kingfisher Street road boundary. The information provided within the application locates the proposed structure to be built with a 1.3m setback from the Kingfisher Street road boundary. The proposed structure is to provide disability access to an existing dwelling.

### 13. COMMUNITY AND CULTURAL SERVICES REPORT

#### 13.6 - Referral Agency Assessment Application (Alternative Siting Assessment) - 146 Kingfisher Street, Longreach

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**Issue:**

The proposed structure setback is not in line with the requirements of the Queensland Development Code, hence the reason for the application being referred to Council for consideration.

**Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare  
Consequence: Minor  
Rating: Low (2/25)

**Environmental Management Factors:**

N/A

**Other Comments:**

The application has been assessed by Jason Burger, Council's Consultant Building Certifier who has recommended that Council approve the proposed access ramp location based on the following:

- Other structures and dwellings with a similar setback are located in the same street and area.
- The proposed ramp is a lightweight and open structure that is consistent in height and scale with residential development.
- The proposed ramp is required for the safe access of the dwelling by an occupant and based on this there appears no reason why the proposal should not be approved.

**Appendices**

1. Site Plan - 146 Kingfisher Street, Longreach.pdf [↓](#)
2. Siting Variation Assessment Sheet.pdf [↓](#)

**Recommendation:**

*That pursuant to section 32 and 33 of the Building Act 1975, Planning Act 2016 and schedule 9, table 3 of the Planning Regulations 2017, the access ramp at 146 Kingfisher Street, Longreach and formally described as Lot 232 on L3576, be approved to be constructed with a 1.3m setback from the Kingfisher Street road boundary, as per the attached site plan and the recommendation from Council's Building Certifier.*



**13.6 - Referral Agency Assessment Application (Alternative Siting Assessment) - 146 Kingfisher Street,  
Longreach --Appendix 2**

**SITING VARIATION ASSESSMENT SHEET  
For Single Residential Use**

Address	<u>146 Kingfisher Street, Longreach</u>	Lot / Plan No:	<u>Lot 146 / L3576</u>
Contact Person	<u>Luke and Chantelle Miller</u>	Contact Number	<u>0477 995 489</u>

Relevant Residential Code issues for consideration			Comments/Likely Impact
	Yes	No	
Does the proposal maintain residential amenity both internal and external to the site?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	The proposed building work is an access ramp. Other structures and dwellings with a similar setback are located in the same street and area as the proposed.
Does the proposal meet the accommodation and associated needs of one family?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Does the proposal provide for physical access and connection to a constructed road?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Is the maximum height of a building or structure higher than 8.5 metres?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Is the area covered by buildings or roofed structures greater than 50% of the lot?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Does the proposal provide adequate provision for recreational space?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Are the location and design of car parking provision appropriate?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Is the proposal sited, designed, and constructed in a manner which does not cause a nuisance or disturbance to the occupiers or users of nearby land, particularly nearby residents?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Does the proposal adversely affect the visual character and aesthetics of the nearby area?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Is the proposal compatible with the physical characteristics of the site and its surrounds?	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Is the height of the proposed buildings or structures compatible with the physical characteristics of the site and its surrounds?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	The proposed ramp is a lightweight and open structure that is consistent in height and scale with residential development.
Is the proposed buildings or structures sited and designed to provide:			N/A
- Space around buildings and structures?	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
- Access to natural light and ventilation?	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
- Provision for privacy?	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Will the proposal affect any existing approved pool fence?	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Will the proposal comply with the "Deemed to Satisfy" provisions of the BSA for fire separation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Does the proposal require Build Over/Near Council infrastructure approval?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	There are no sewer lines or manholes at the proposed ramp construction site.
Does the proposal encroach into a registered easement?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	There are no registered easements at the

Form No: GBA-SF164

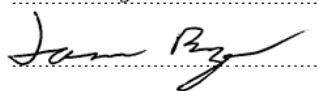
Issue Date: July 2019

**13.6 - Referral Agency Assessment Application (Alternative Siting Assessment) - 146 Kingfisher Street,  
Longreach --Appendix 2**

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Relevant Residential Code issues for consideration			Comments/Likely Impact
	Yes	No	
			proposed ramp construction site.
Is the proposal shed near and Urban Stormwater Flow Path?	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Is a statement required from the owners of the adjoining properties?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Are further grounds for consideration of the proposal required from the applicant?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

Summary Although the road boundary setback is 1.3m, it is appropriate within the streetscape of the area. The proposed ramp is designed and located to ensure the outlook of the neighbouring residents are not adversely affected. Further, the proposed ramp is required for the safe access of the dwelling by the occupant and based on this and the the above assessment, there appears no reason why the proposal should not be approved.		
Can approval be issued? Recommendation:		
	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

Inspector's Name	Jason Burger	Contact Number	0438 605 811	Date	17/10/2022
Signature					

**13. COMMUNITY AND CULTURAL SERVICES REPORT**  
**13.7 - Information Report - Community & Cultural Services**

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**13.7 Information Report - Community & Cultural Services**

File Ref:

This report provides an update on a range of activities that has occurred during the month of August for the Community & Cultural Services Department.

**Council Action**

Deliver

**Applicable Legislation**

*Local Government Act 2009*

*Local Government Regulation 2012*

**Policy Considerations**

n/a

**Corporate and Operational Plan Considerations**

Corporate Plan Strategy Area: 1.1 Community Services and Cultural Development

**Budget Considerations**

As per approved 2022/23 budget

**Previous Council Resolutions related to this Matter**

Nil

**Officer Comment**

*Responsible Officer/s: Community & Cultural Services Officers*

**Background**

Officers are requested to provide an information update to Council on a monthly basis to outline achievements, challenges and statistical information for the various functional areas in Council.

**Issue:**

**LIBRARY SERVICES**

This month I was away on annual relieve and wish to thank Cassie, Kelli and Abby for assisting with the library.

The school holidays was a popular choice of venue for children and adults and provided a cooler afternoon environment. Council has moved the bike park to outside the library to accommodate the many bikes and scooters.

Over the next few months State Library of Queensland, Local Government Coordination Branch will be conducting market research with the general public including library staff, current library users, lapsed users and non-library users. The purpose of the research is to build effective strategies for increasing visitation and engagement with libraries and Indigenous Knowledge Centres (IKCs) across the state.

This month we had a Teddy Bears theme for First 5. Ears and masks were made with the children and all songs and nursery rhymes reflected on bears. The children also bought their favourite teddies along with them.

**13. COMMUNITY AND CULTURAL SERVICES REPORT**  
**13.7 - Information Report - Community & Cultural Services**

*Library Statistics (financial year)*

	Longreach		Ilfracombe		Isisford	
	October	YTD	October	YTD	October	YTD
Items Borrowed	457	984	11	29	21	34
New Members	7	28	1	3	0	1
Total Members	1518		151		64	

**SWIMMING POOLS**

	Longreach		Ilfracombe		Isisford		Yaraka	
	SEPT	YTD	SEPT	YTD	SEPT	YTD	SEPT	YTD
<b>Adults</b>	596	1101	399	1505	Facility Closed		7	
<b>Children</b>	229	670	202	402			7	

**FUNERAL SERVICES**

<b>CEMETERY DETAILS / FIGURES – SEPTEMBER 2022</b>	
<b>FUNERAL TYPE</b>	
Church & Grave Side Funeral	
Church Service Only	
Graveside Funeral	2
Memorial Service	
Cremation	
Interment of Ashes - Private / Family Only	1
Interment of Ashes - Graveside Service	
Plaques arranged by LRC	2
Undertakers Service Only	



**13. COMMUNITY AND CULTURAL SERVICES REPORT**  
**13.7 - Information Report - Community & Cultural Services**

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**DEVELOPMENT SERVICES**

**Development Applications received**

<b>Application Type</b>	<b>SEPTEMBER</b>	<b>YTD</b>
Building (Council Certifier)	5	9
Building (Private Certifier)	1	3
Certificate of Classification	0	0
Change of Classification	0	0
Endorsement of Survey Plan	0	1
Exemption Certificate	0	1
Material Change of Use	0	0
Minor Change (MCU)	0	0
Minor Change (Op Works)	0	0
Operational Works	0	0
Plumbing & Drainage	1	5
Reconfiguration of a Lot	0	0
Siting Variation	0	1

**Planning Enquiries**

<b>SEPT</b>	<b>YTD</b>
4	8

**Building Record Searches/Planning Certificates**

<b>SEPT</b>	<b>YTD</b>
3	8

**Longreach Regional Council Planning Scheme – Proposed Major Amendment Project**

Reel Planning has been engaged to assist Council to undertake a proposed major amendment to the *Longreach Regional Council Planning Scheme 2015*.

Reel Planning presented on the major amendment package at Council’s Strategic Roundtable on 8 September 2022. Arrangements have been made for planners from Reel Planning to again travel to Longreach to present at Council’s upcoming Strategic Roundtable on 10 November 2022. At this time, it is anticipated that the balance of topics from the draft major amendment will be discussed and revision instructions for the proposed major amendment package will be confirmed with the intent of preparing the package for consideration at a subsequent Council meeting. It is noted that a component of the major amendment package to ultimately be considered for endorsement by Council is a proposed consultation strategy that Council will seek to have approved by the Planning Minister. The consultation strategy will be followed when undertaking public consultation on the proposed major amendment to the planning scheme.

The next formal process action required of Council, after the draft major amendment package has been workshopped and refined as required, will be a resolution to:

- Endorse the proposed amendment package; and
- Give the draft version of the amended planning scheme and supporting documents to the Planning Minister in accordance with Chapter 2, Part 4, section 16.5 of the Minister’s Guidelines and Rules, requesting a State interest review of the draft documents and approval to commence formal public consultation on the draft documents.

# 13. COMMUNITY AND CULTURAL SERVICES REPORT

## 13.7 - Information Report - Community & Cultural Services

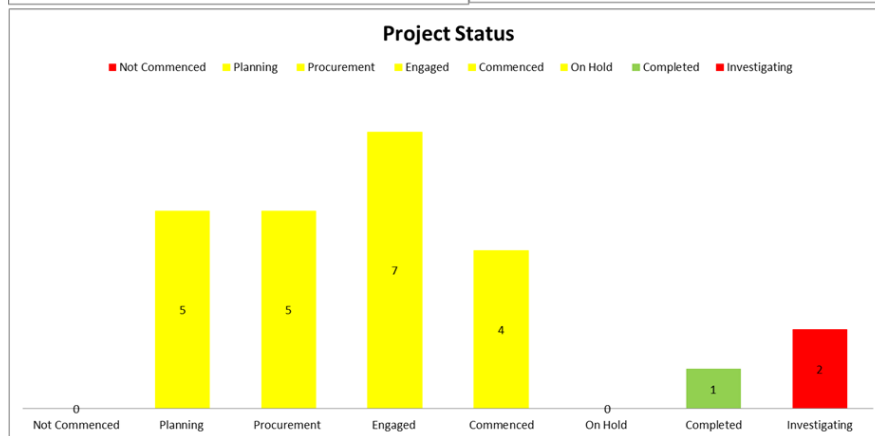
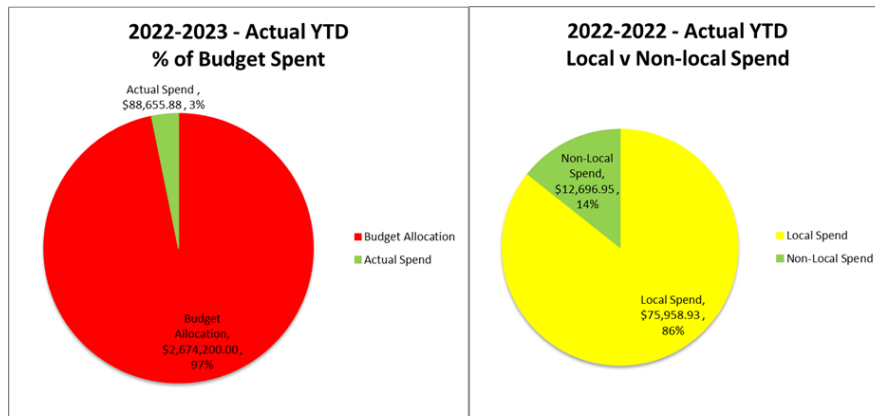
### ENVIRONMENTAL HEALTH

The annual kerbside collection is being organised for November.

### PROJECT MANAGEMENT

As of 17 October 2022, all approved projects for 2022/2023 Financial Year have been started with majority of these projects engaged and scheduled for works to commence. The below graphs will provide a snapshot of project status and year to date actual costs as at time of writing.

Project Name	Physical completion
Edkins Park Shade Structure	27%
Childcare Playground Replacement	21%
Yaraka Treeline	88%
Isisford MPC Maintenance	80%
Isisford Park Renovations	77%
Ilf Rec Centre - Airconditioning	100%
Ilf Rec Centre - Flooring	36%
Showgrounds Landscaping	27%
Longreach Showgrounds Audio Upgrade	23%
Civic Centre Internal Paint	28%
Edkins Park Toilet Refurbishment	33%
Eagle Street Beautification	13%
Longreach Netball Re-surfacing	53%
Longreach Cricket Pitch/Irrigation Replacement	49%
Isisford SES Fit-out	10%
Longreach Library Roof	44%
Civic Centre Storage	44%
Longreach Childcare Cabinetry	50%
24 Mitchell/15 Flinders - Fence Replacement	9%
Jarley Street - Fence Replacement	9%
New Executive Housing Build	31%
Longreach Cemetery Plinth Repairs	50%



**13. COMMUNITY AND CULTURAL SERVICES REPORT**  
**13.7 - Information Report - Community & Cultural Services**

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**Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare

Consequence: Insignificant

Rating: Low (1/25)

Low risk, informational report only.

**Environmental Management Factors:**

Nil

**Other Comments:**

Nil

***Recommendation:***

*That Council receive the Community & Cultural Services information report as presented.*

**14. INFRASTRUCTURE SERVICES REPORT**  
**14.1 - Re-location of the Long Distance Coach Stop in Longreach**

**14. INFRASTRUCTURE SERVICES REPORT**

**14.1 Re-location of the Long Distance Coach Stop in Longreach**

File Ref:

Council to consider the re-location of the Long Distance Coach Stop in Longreach.

**Council Action/Deliver**

**Applicable Legislation**

*Local Government Act 2009*

*Local Government Regulation 2012*

*Disability Discrimination Act 1992*

**Policy Considerations**

Streetscape Policy 2.30

**Corporate and Operational Plan Considerations**

***Strategy Area 4.2: Asset Management and Financial Management***

Strategies		Status
4.2.1	Maintain, replace and develop new Council infrastructure assets as needed in a fiscally-responsible manner.	Current (Jan-20)
4.2.2	Ensure all Council activities deliver value-for-money for the communities of the Longreach Region.	Current (Jan-20)
4.2.3	Actively manage the long term financial plan in a fiscally-responsible manner.	Current (Jan-20)

FINANCIAL SERVICES: ASSET MANAGEMENT			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.2.1	Plan for Whole of Life Costing when making decisions on new or enhanced community facilities and implementing Asset Management Plans.	Undertake review of all asset and service plans with a focus on improving maintenance data.	30 June 2023

**Budget Considerations**

\$150,000 as per approved 2022/23 budget.

50% funded by the Passenger Transport Infrastructure Investment Program and 50% funded by Council.

**Previous Council Resolutions related to this Matter**

Nil

**Officer Comment**

**Responsible Officer/s:** *Ingrid Miller, Engineering Technical Officer*

**Background:**

The Passenger Transport Infrastructure Investment Program (PTIIP), delivered by the Translink Division of the Department of Transport and Main Roads, has provided Council with 50/50 funding to upgrade long distance coach stops within the Queensland Government's subsidised long-distance network servicing rural, regional and remote communities. To comply with legislation, all coach stops within our region must meet the accessibility requirements of the Disability Discrimination Act 1992 (DDA). These upgrades will enhance the coach experience for

## **14. INFRASTRUCTURE SERVICES REPORT**

### **14.1 - Re-location of the Long Distance Coach Stop in Longreach**

---

all regional and remote residents through improving comfort, safety, accessibility and protection from harsh climatic conditions.

Council has identified the following 3 x PTIIP project locations:

- 23 Duck Street LONGREACH QLD 4730
- 24 Main Avenue ILFRACOMBE QLD 4727 (Westbound)
- 27 Main Avenue ILFRACOMBE QLD 4727 (Eastbound)

Greyhound Australia operates two coach services including Brisbane – Mount Isa (5 weekly return services per week) and Longreach – Rockhampton (2 return services per week). Queensland Rail/Outback Aussie Tours delivers two return railbus services per week and also picks up and sets down local passengers between Longreach and Winton.

Construction at all coach stop sites will be undertaken by Council with the support of local contractors. The project will feature installation of bus shelters, refuse bins, solar lighting, concreting, signage, tactile markers and linemarking. Works are scheduled to commence in late 2022, pending availability of resources. Procurement of the bus shelters has been completed with remaining items and services yet to be procured.

#### **Issues:**

Currently, Council's coach stop infrastructure at all project locations does not meet DDA compliance. All sites have a lack of shelter, signage, tactile markers and disability ramp access. The 50/50 PTIIP funding will address these issues.

Recent advice from the Translink Division of TMR suggests that Council should consider relocating the Longreach coach stop from the existing location at 23 Duck Street to 18 Duck Street (adjacent to Qantas Park).

There is limited shade and infrastructure at the existing coach stop site at 23 Duck Street (adjacent to the Commercial Hotel). This site is also located outside the smoking area of the pub and beer garden and public toilets being a distance away. Works to upgrade the area include installation of bus shelter, tactile markers, signage, access ramp and significant repairs to the concrete footpath. A benefit of not relocating the site is that there is allocated space for bus parking and ample passenger parking surrounding the area.

Should the coach stop be relocated to 18 Duck Street, there are several opportunities to utilise current infrastructure for the project. The existing concrete path and ramp is suitable for passenger access. There is additional shade and seating available within Qantas Park and public amenities are available at the site. The main disadvantage of this site is the resumption of at least 6 x car parking spaces to allow for bus parking. This will result in reduced car parking for passengers and public on Duck Street (as per attachment).

It is key to note that should Council endorse the relocation, the project can still be completed within budget. Changes to linemarking from the Landsborough Highway onto Duck Street would also occur to allow for coach entry (as per attachment). The existing barrier fencing along the highway and roundabout could also be extended to further improve safety of young passengers.

The location of the Long Distance Coach Stops at Ilfracombe would remain where they are at present.

#### **Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood:     Unlikely

## 14. INFRASTRUCTURE SERVICES REPORT

### 14.1 - Re-location of the Long Distance Coach Stop in Longreach

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Consequence: Moderate  
Rating: Medium (6)

**Environmental Management Factors:**  
Nil

**Other Comments:**

If the relocation is endorsed, Council would inform the community of the location change through appropriate media channels.



Above: 23 Duck Street – current coach stop location



Above: 18 Duck Street – proposed coach stop location

**Appendices**

1. Location of the Long Distance Coach Stops in Longreach and Ilfracombe. [↓](#)

**14. INFRASTRUCTURE SERVICES REPORT**  
**14.1 - Re-location of the Long Distance Coach Stop in Longreach**

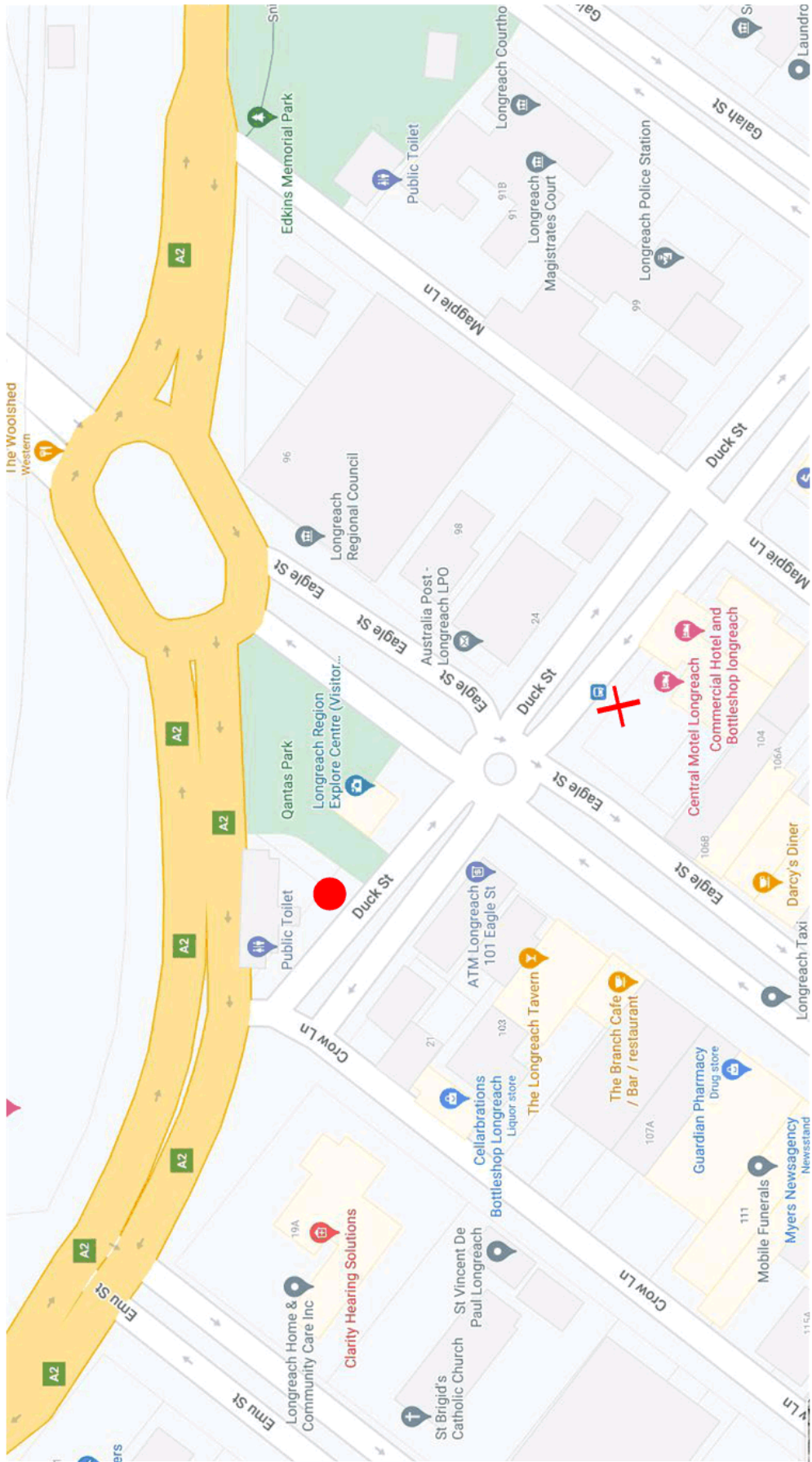
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***Recommendation:***

*That Council:*

- 1. Endorses the relocation of the Long Distance Coach Stop in Longreach, from 23 Duck Street to 18 Duck Street; and*
- 2. Advises the Translink Division of the Department of Transport and Main Roads of the decision.*

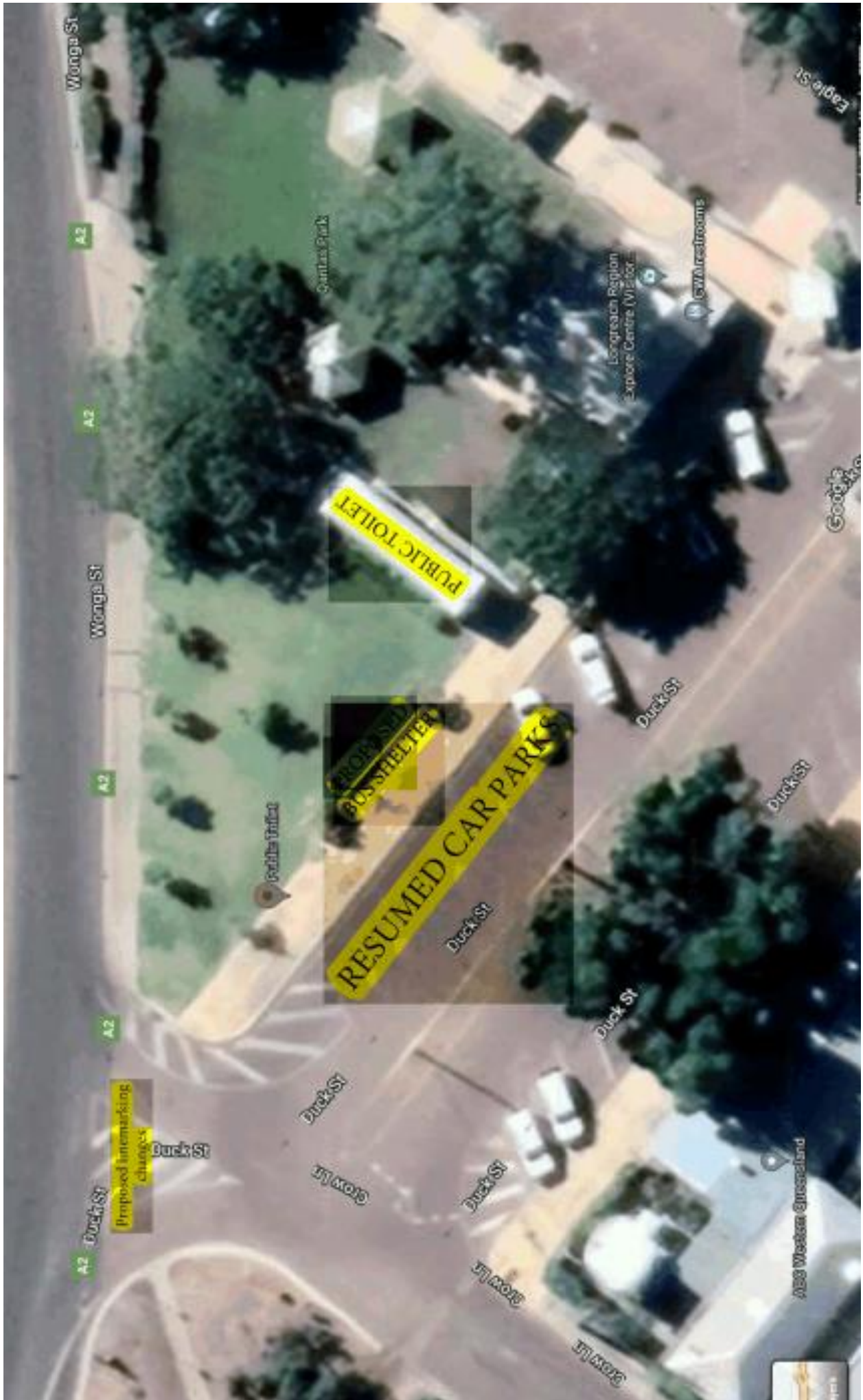
Passenger Transport Infrastructure Investment Program – Long Distance Coach Stop Locations - Longreach



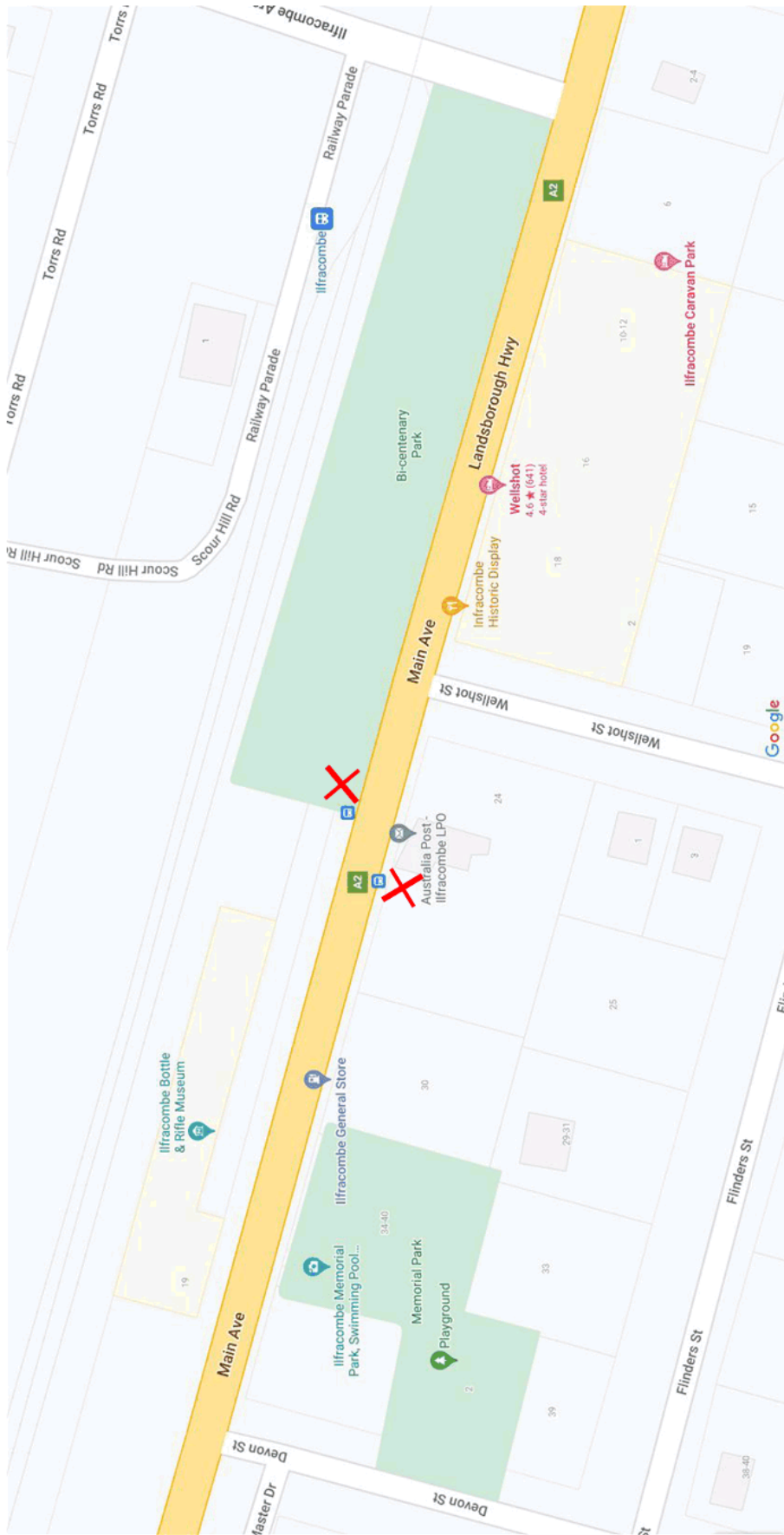
- ✗ Existing location – 23 Duck Street Longreach
- Proposed new location – 18 Duck Street Longreach



14.1 - Re-location of the Long Distance Coach Stop in Longreach --Appendix 1



Passenger Transport Infrastructure Investment Program – Long Distance Coach Stop Locations – Ilfracombe



- X Existing location
- 24 Main Avenue Ilfracombe (Westbound)
- 27 Main Avenue Ilfracombe (Eastbound)

**14. INFRASTRUCTURE SERVICES REPORT**  
**14.2 - Asphalt overlay Eagle Street and Magpie Lane**

**14.2 Asphalt overlay Eagle Street and Magpie Lane**  
 File Ref:

Council to consider the Tender Responses, for the asphalt overlay on Eagle Street between Landsborough Highway and Pelican Street round-a-bouts and the asphalt overlay on Magpie Lane, between Duck and Swan Streets, inclusive of the intersections.

**Council Action**

Deliver

**Applicable Legislation**

*Local Government Regulation 2012*

*The Local Government Act 2009*

**Policy Considerations**

As per transport plan

**Corporate and Operational Plan Considerations**

***Strategy Area 4.2: Asset Management and Financial Management***

Strategies		Status
4.2.1	Maintain, replace and develop new Council infrastructure assets as needed in a fiscally-responsible manner.	Current (Jan-20)
4.2.2	Ensure all Council activities deliver value-for-money for the communities of the Longreach Region.	Current (Jan-20)
4.2.3	Actively manage the long term financial plan in a fiscally-responsible manner.	Current (Jan-20)

FINANCIAL SERVICES: ASSET MANAGEMENT			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.2.1	Plan for Whole of Life Costing when making decisions on new or enhanced community facilities and implementing Asset Management Plans.	Undertake review of all asset and service plans with a focus on improving maintenance data.	30 June 2023

**Budget Considerations**

\$575,000.00 as per approved 2022/23 budget.

\$400,000.00 from Local Roads & Community Infrastructure (LRCI 3) funding

Total Budget \$975,000.00

**Previous Council Resolutions related to this Matter**

Nil

**Officer Comment**

**Responsible Officer/s:** *Guy Goodman, Manager of Operations*

**Background:**

The asphalt in Eagle Street and Magpie Lane has reached its end of life and requires a maintenance treatment to extend the life of the running surface. The existing asphalt has oxidised over the past years and is showing signs of fatigue. There are also a number of cracks, potholes and trenching visible.

**14. INFRASTRUCTURE SERVICES REPORT**  
**14.2 - Asphalt overlay Eagle Street and Magpie Lane**

---

Council Staff have considered some options and agree that an asphalt overlay is the most appropriate treatment, considering the high traffic volume.

In January 2021, Council submitted a funding application under Building Our Regions (BOR) for the beautification of Eagle Street. Part of this application was an asphalt overlay at a cost of \$520,000.00. However, Council was not successful with the application.

Council has since decided to scale down the Project and continue with the asphalt overlay. In line with Council's procurement guidelines, new tenders were requested due to the initial tenders expiring. In July 2022, Council requested tenders through vendor panel, resulting in only two responses from Fulton Hogan & Boral Pty Ltd. Due to the current economy and increases in material and service costs, both quotes were higher than budgeted amount.

The additional \$400,000.00 received from the Communities department, was initially budgeted for the Eagle Street upgrade project under LRCI3 funding. The project total is approximately \$975,000.00, which will cover the asphalt overlay, Linemarking and lifting of valve and hydrant boxes.

**Issues:**

All work is to be completed at night, to reduce impact on businesses and parking.

**Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare  
Consequence: Insignificant  
Rating: Low (1/25)

**Environmental Management Factors:**

Contractor's Environmental Management Plan for dealing with Bituminous Products.

**Other Comments:**

Nil

**Appendices**

1. Asphalt Overlay Tender Assessment [↓](#)

**Recommendation:**

*That Council accepts the Tender from Fulton Hogan (Qld) Pty Ltd, for the asphalt overlay on Eagle Street between Landsborough Highway and Pelican Street round-a-bouts and the asphalt overlay on Magpie Lane, between Duck and Swan Streets inclusive of the intersections, for the amount of \$791,950.39 excl. GST.*

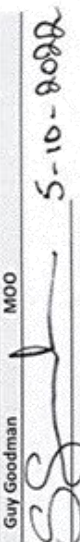
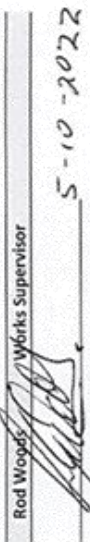
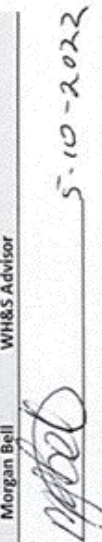

**VP320779 - Asphalt overlay of Eagle Street**

Procurement method was Vendor Panel  
Invitations Sent: 54

Evaluation Matrix - Score Weightings out of 5									
Supplier (Business Name)	Local Supplier Y/N	Price Traffic Management	Price Materials/Labour	Price for Evaluation Total	Price 50%	Methodology 30%	Skills & Experience 20%	Total	Notes
Boral Resources (QLD) Pty Ltd	N	\$	\$	719,950.39	4	5	5	90.00%	
Fulton Hogan (QLD) Pty Ltd	N	\$	\$	719,950.39	5	5	5	100.00%	

I declare that I have no conflict of interest in relation to this procurement evaluation.

Recommendation is to accept the quotation from Fulton Hogan Pty Ltd for \$719,950.39 exc GST for Asphalt overlay of Eagle Street.

Panel Member 1: Guy Goodman MOO  
 Signed by:  5-10-2022  
 Panel Member 2: Rod Woods Works Supervisor  
 Signed by:  5-10-2022  
 Panel Member 3: Morgan Bell WH&S Advisor  
 Signed by:  5-10-2022  
 Approved by: Roger Nalboo DIS  
 Signed by: 

07-10-2022

Criteria	Explanation	Example
Price	Price quoted short and long term value for money scaled from 5 as	5 = Cheapest 4 = 2nd Cheapest 3 = 3rd Cheapest 2 = 4th Cheapest 1 = Most Expensive
Methodology	Full understanding of the scope of works to be completed	5 = Full understanding of scope of work 4 = Moderate understanding of scope of work 3 = Some understanding of scope of work 2 = Limited understanding of scope of work 1 = No understanding of scope of work
Skills & Experience	Demonstrated experience in completing similar works as outlined in the specification	5 = Fully demonstrated experience in similar work 4 = Demonstrated experience in similar work 3 = Some demonstration of experience in similar work 2 = Limited demonstration of similar work 1 = Little or no demonstration of experience in similar work

**14. INFRASTRUCTURE SERVICES REPORT**  
**14.3 - Information Report - Infrastructure Services**

**14.3 Information Report - Infrastructure Services**

File Ref:

This report provides an update on a range of activities that has occurred during the month of September for the Infrastructure Department.

**Council Action**

Deliver

**Applicable Legislation**

*Local Government Act 2009*

*Local Government Regulation 2012*

**Policy Considerations**

n/a

**Budget Considerations**

As per approved 2022/23 budget.

**Previous Council Resolutions related to this Matter**

Nil

**Officer Comment**

*Responsible Officer/s: Roger Naidoo, Director of Infrastructure Services  
 Guy Goodman, Manager of Operations  
 Ingrid Miller, Engineering Technical Officer*

**Background:**

Officers are requested to provide an information update to Council on a monthly basis to outline achievements, challenges and statistical information for the various functional areas in Council.

**Manager of Operations Update - Current projects underway**

Project		% completed	Budget	Spent to date	Comments
<b>R2R Projects</b>					
Town street reseals (All areas)	10mm PMB reseal	5%	██████████	██████████	Prep work to start in August.
Isisford – Racecourse road	10mm PMB reseal	5%	██████████	██████████	Prep work to start in August.
Isisford – Bimerah road.	10mm PMB reseal	5%	██████████	██████████	Prep works to start in August.
Morella – Silsoe road	10mm PMB reseal	25%	██████████	██ ██████████	Prep works to start in August.

Project		% completed	Budget	Spent to date	Comments
<b>NDRRA Projects 2021 Event</b>					
Back Creek Road	Medium formation grade	10%	██████████	██████████	Project Started in September.
Darr River Downs road	Medium formation grade	50%	██████████	██████████00	Project started in August.
Longreach – Silsoe road	Medium formation grade	60%	██████████	██████████	Project stated in August
Longreach – Total	Medium formation	65%	██████████	██████████	Project started

**14. INFRASTRUCTURE SERVICES REPORT**  
**14.3 - Information Report - Infrastructure Services**

road	grade				in August.
Morella – Ardno road	Medium formation grade	50%	\$ [REDACTED]	[REDACTED]	Project started in August.
Isisford – Blackall River road	Medium formation grade	100%	\$ [REDACTED] 0	\$ [REDACTED]	Completed.
Ashwell Lane	Medium formation grade	95%	\$ [REDACTED]	\$ [REDACTED]	Project started in September.
Dandaraga Road	Medium formation grade	25%	\$ [REDACTED]	\$ [REDACTED]	Project started in September.

Project		% completed	Budget	Spent to date	Comments
<b>Road Construction</b>					
Grids all Areas	Renewal	8%	\$ [REDACTED]	\$ [REDACTED]	Grid replacements identified. Grid installed on Bogewong/Alroy Road.
Ilfracombe Carpark	Pave and seal	5%	\$ [REDACTED]	\$ [REDACTED]	Project started in September.

Project		% completed	Budget	Spent to date	Comments
<b>MWPC</b>					
Cramsie – Muttaborra road	Pave and seal	75%	\$ [REDACTED]	\$ [REDACTED]	Project started in December. Project has been impacted by recent rain events.
Longreach – Jundah road	Pave and seal, culvert upgrade	8%	\$ [REDACTED]	\$ [REDACTED]	Project to start in August, culverts ordered. Concrete works have commenced.

Project		% completed	Budget	Spent to date	Comments
<b>Town Streets Projects</b>					
Street Maintenance	Pot Hole Patching				Ongoing

Project		% completed	Budget	Spent to date	Comments
<b>RMPC Projects</b>					
Isisford – Emmet road	Gravel Resheet	50%	\$ [REDACTED]	\$ [REDACTED]	Project started in August. Project has been impacted by recent rain events.

Project		% completed	Budget	Spent to date	Comments
<b>Isisford Weir Upgrade</b>					
Isisford	Weir upgrade	90%	\$ [REDACTED]	\$ [REDACTED]	Project started in July. Project on hold due to river flow.

Project		% completed	Budget	Spent to date	Comments
<b>LRCI3 Projects</b>					
Longreach	Eagle street asphalt overlay	5%	\$ [REDACTED]	\$ 0	Tender process underway. Newly quoted tenders evaluated the project to exceed the current budgeted amount. Report to council for budget update.

**14. INFRASTRUCTURE SERVICES REPORT**  
**14.3 - Information Report - Infrastructure Services**

Isisford	Pave and seal airport road.	10%	\$ ████████	\$ ████████	Project started in July.
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**Maintenance Graders Locations**

Note – All available maintenance graders will be working on formation grading projects for the 2021 flood damage in conjunction with normal maintenance grading programme.

**Longreach Flood Damage Financial Breakdown by Event:**

Event	Approved Value	Total QRA Payment to Date	Works Completed	Ineligible Costs	Cost to Complete
March 2019	\$21,126,750.96	\$10,840,468.83*	\$12,277,549.24	\$57,142.99	\$2,120,000.00
January 2020	\$14,805,681.20	\$4,430,062.46	\$0.00	\$0.00	\$14,805,681.20
December 2020	\$11,514,438.28	\$3,444,496.58	\$0.00	\$0.00	\$11,514,438.28

**Engineering Technical Officer Update** as at 12/10/2022

**Current projects and operational undertakings underway for 2022/2023**


Water & Sewer Projects			
Project	Location	% Completed	Comments
Water Mains Replacement	Isisford & Longreach	30%	<ul style="list-style-type: none"> <li>Works are progressing well in Isisford.</li> <li>Locations for Longreach have been identified.</li> </ul>
SCADA (Supervisory Control and Data Acquisition)	All areas	25%	<ul style="list-style-type: none"> <li>Revised quote for works at Longreach STP received. Works scheduled to commence October</li> </ul>
Sewer Relining Project	Longreach	0%	<ul style="list-style-type: none"> <li>Scope and tender to be completed for works within Longreach.</li> </ul>
Isisford Water Treatment Plant - Minor Upgrade and Repairs	Isisford	10%	<ul style="list-style-type: none"> <li>Works are continuing on upgrade of raw water pumps, repairs to clarifier, installation of buffer tank and associated pipework.</li> </ul>
Isisford WTP - UV Treatment	Isisford	15%	<ul style="list-style-type: none"> <li>Tender in progress and scheduled to be awarded by late October with works aiming to be completed by end of year.</li> </ul>
Refurbishment of Murray, Shannon & Isisford Dam Pumps	Ilfracombe & Isisford	0%	<ul style="list-style-type: none"> <li>Refurbishment of pumps and installation of new pipework, floats and cabling is scheduled to commence by end of 2022.</li> </ul>
Upgrade to Murray McMillan Dan Switchboard	Ilfracombe	5%	<ul style="list-style-type: none"> <li>Engagement for a design of required electrical works has commenced. Tender process to follow.</li> </ul>
Ilfracombe No.1 Sewer Pump Station (Leichardt Street)	Ilfracombe	100%	<ul style="list-style-type: none"> <li>Works fully completed with 2 x new pumps, pipework and associated fittings installed.</li> </ul>
Ilfracombe Weed Wash Bay	Ilfracombe	100%	<ul style="list-style-type: none"> <li>Weed Wash Bay is operational.</li> <li>Repairs to damaged access road to be completed.</li> </ul>



**14. INFRASTRUCTURE SERVICES REPORT**  
**14.3 - Information Report - Infrastructure Services**

			 <p align="center"><i>Weed Wash Bay in action!</i></p>
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<b>Waste Projects</b>			
<b>Project</b>	<b>Location</b>	<b>% Completed</b>	<b>Comments</b>
Garbage Truck Camera Monitoring System	All Areas	95%	<ul style="list-style-type: none"> <li>Minor technical faults continue to be addressed – waiting on parts to arrive.</li> </ul>
Land Parcels	Longreach	5%	<ul style="list-style-type: none"> <li>Survey Plans lodged with DNRME to extend the Longreach Landfill to the west.</li> </ul>

<b>Grants &amp; Funding Projects</b>			
<b>Project</b>	<b>% Completed</b>	<b>Comments</b>	
Passenger Transport Infrastructure Investment Program	15%	<ul style="list-style-type: none"> <li>Works scheduled to commence in early 2023</li> <li>See additional Council Report for update on project locations and scope.</li> </ul>	
Preparing Australian Communities – Portable Variable Message Signboards	100%	<ul style="list-style-type: none"> <li>3 x VMS boards have arrived. Final acquittal completed.</li> </ul> 	
Bridges Renewal Program	-	<ul style="list-style-type: none"> <li>Application unsuccessful for replacement of culvert bridge at Maneroo Creek on Longreach-Silsoe Road.</li> </ul>	
SES Support Grant 2023/2024	1%	<ul style="list-style-type: none"> <li>Working on application for replacement SES Vehicle.</li> </ul>	
School Transport Infrastructure Program	-	<ul style="list-style-type: none"> <li>Supporting local schools to develop and lodge an application for the fund to help improve safety in school zones.</li> </ul>	

**Plant & Fleet**

<b>Project</b>	<b>Task</b>	<b>Comment</b>
Plant Replacement	Plant Procurement and Disposal	<ul style="list-style-type: none"> <li>Fleet procurement for FY 22/23 is ongoing. Still waiting on some plant from last FY due to supply issues.</li> </ul>

**14. INFRASTRUCTURE SERVICES REPORT**  
**14.3 - Information Report - Infrastructure Services**

Project	Task	Comment
		 <p><i>2 x new Roadwest Side Tippers arrived in September.</i></p>
Plant Utilisation	Plant Utilisation data from NAVMAN for Prime Movers, Graders & Loaders	<ul style="list-style-type: none"> <li>Refer to attached for Plant Utilisation Reports for Prime Movers, Graders &amp; Loaders for July 2022 to September 2022.</li> <li>Utilization of plant across all areas remains below target due to ongoing wet weather delaying works.</li> <li>John Deere Grader P9942 is back in service. Komatsu Loader P3676 remains offline for engine rebuild.</li> </ul>
Workshop Operations	General Update	<ul style="list-style-type: none"> <li>Annual inspections of all light trucks and trailers were completed during September.</li> <li>Annual inspections of all heavy trucks and trailers are scheduled in October.</li> <li>Workshop is fully staffed and new equipment purchases have started to arrive as part of 22/23 budget.</li> </ul>

**Waste Management**

Waste Facilities Update
<p>Longreach Waste Facility</p> <ul style="list-style-type: none"> <li>Conducted site visit in collaboration with Proterra for the LGW Safety Audit.</li> <li>New asbestos pit dug for hazardous materials.</li> </ul> <p>Ilfracombe Waste Facility</p> <ul style="list-style-type: none"> <li>Contractor is conducting routine cleaning of the facility. Windy and wet weather conditions continue to hamper timely rubbish covering.</li> </ul> <p>Isisford Waste Facility</p> <ul style="list-style-type: none"> <li>Contractor conducting twice weekly covering of general waste.</li> </ul> <p>Yaraka Waste Facility</p> <ul style="list-style-type: none"> <li>Contractor conducting regular covering of general waste.</li> </ul>

**Water & Sewerage**

Water Operations
<p>All Sites - Water Treatment &amp; Network - General Update</p> <ul style="list-style-type: none"> <li>Weir and Dam levels at all sites are shown in Table 1 below.</li> <li>The updated DWQMP has been fully approved by the Water Services Regulator. Officers have commenced working on improvements and audit rectification actions.</li> <li>Quarterly WTP Operator Team Meeting held in September with actions being addressed.</li> <li>Routine water network maintenance undertaken and Customer Service Requests responded to as required across all sites.</li> </ul> <p>Longreach Water Treatment &amp; Network</p> <ul style="list-style-type: none"> <li>Longreach WTP – operating as normal.</li> <li>Replacement of the aging air actuators on the filters is ongoing.</li> </ul>

**14. INFRASTRUCTURE SERVICES REPORT**  
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<ul style="list-style-type: none"> <li>• 100mm extension of water main at the Cemetery for irrigation system at the Lawn Cemetery – waiting on parts and delayed to due wet weather.</li> <li>• Potential new water services have been identified in Longreach for Government housing.</li> </ul> <p><b>Ilfracombe Water Treatment &amp; Network</b></p> <ul style="list-style-type: none"> <li>• Ilfracombe WTP &amp; RO Plant – operating as normal.</li> <li>• New laboratory office has been installed with power connection scheduled. Water connection completed.</li> </ul> <p><b>Isisford Water Treatment &amp; Network</b></p> <ul style="list-style-type: none"> <li>• Isisford WTP – operating as normal.</li> <li>• Do Not Consume Alert issued due to Contractor works error resulting in cloudy water reticulating through town supply. Rectification and extensive water quality testing was completed. Alert has now been lifted.</li> <li>• Footings for new laboratory office have been installed. Services to be connected during October.</li> </ul> <p><b>Yaraka Water Treatment &amp; Network</b></p> <ul style="list-style-type: none"> <li>• Yaraka WTP – operating as normal.</li> <li>• Replacement of filter media to improve filter operation is ongoing.</li> </ul>
<b>Sewerage Operations</b>
<p><b>Longreach Pump Stations &amp; STP</b></p> <ul style="list-style-type: none"> <li>• Routine maintenance undertaken as required.</li> <li>• Ongoing liaison with the RAPADWSA STP Regulatory Requirements Investigation Phase B Project to provide data on potential infrastructure funding.</li> <li>• Procurement for sewer manhole spraying to commence.</li> <li>• Site visit conducted for the LGW Safety Audit.</li> </ul> <p><b>Ilfracombe Pump Stations &amp; CED Ponds</b></p> <ul style="list-style-type: none"> <li>• Routine maintenance undertaken as required.</li> </ul> <p><b>Isisford Pump Station &amp; CED Ponds</b></p> <ul style="list-style-type: none"> <li>• Routine maintenance undertaken as required.</li> </ul>

**Table 1 – Estimated Current Weir/ Dam Levels (~ approximate level)**

Dam	Approx. Current Level (m)	Approx. % Full	DMP Height Full	Comments
Longreach Town Weirs	1.338m	103%	1.3m	Widespread rainfall across the region has resulted in significant fills for all catchments.
Shannon Dam	~13.50m	96%	14.0m	
Murray Macmillan Dam	~8.5m	73%	10.3m	
Isisford Dam	~9.0m	82%	11m	
Isisford Weir	1.305m	100%	1.3m	
Yaraka North Dam	11.6m	93%	12.5m	
Yaraka South Dam	12.1m	97%	12.5m	

**Risk Management Factors:**

This matter has been assessed using Council’s Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare  
 Consequence: Insignificant  
 Rating: Low (1/25)

Low risk, informational report only.

**Environmental Management Factors:**

Nil

**14. INFRASTRUCTURE SERVICES REPORT**  
**14.3 - Information Report - Infrastructure Services**

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**Other Comments:**



*New Grid Installation completed – Bogewong Alroy Road.*



*Reseal prep – Longreach Silsoe Road.*

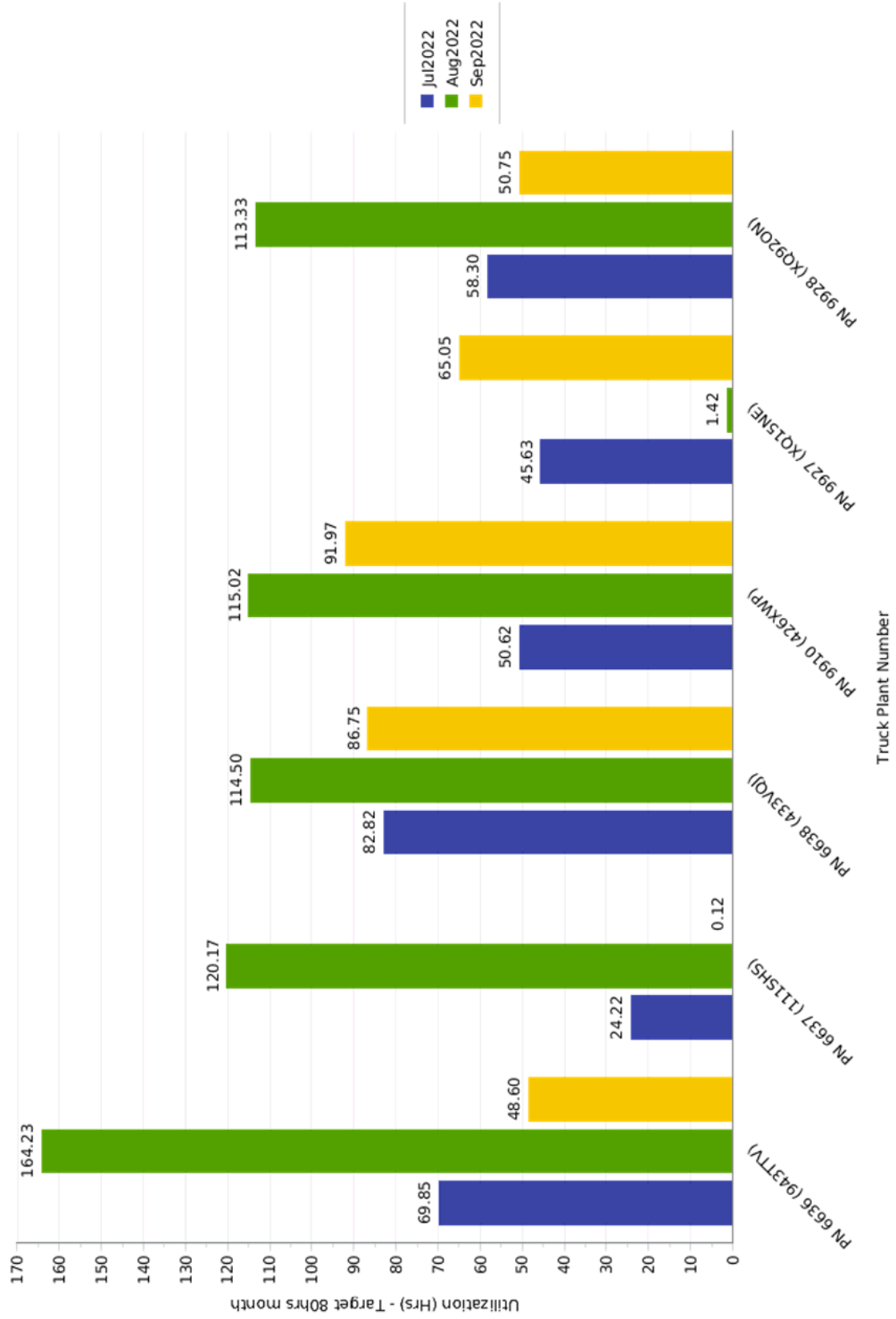
**Appendices**

1. Plant Utilisation July-September 2022 [↓](#)

***Recommendation:***

*That Council receive the Infrastructure Information Report as presented.*

Truck Utilisation

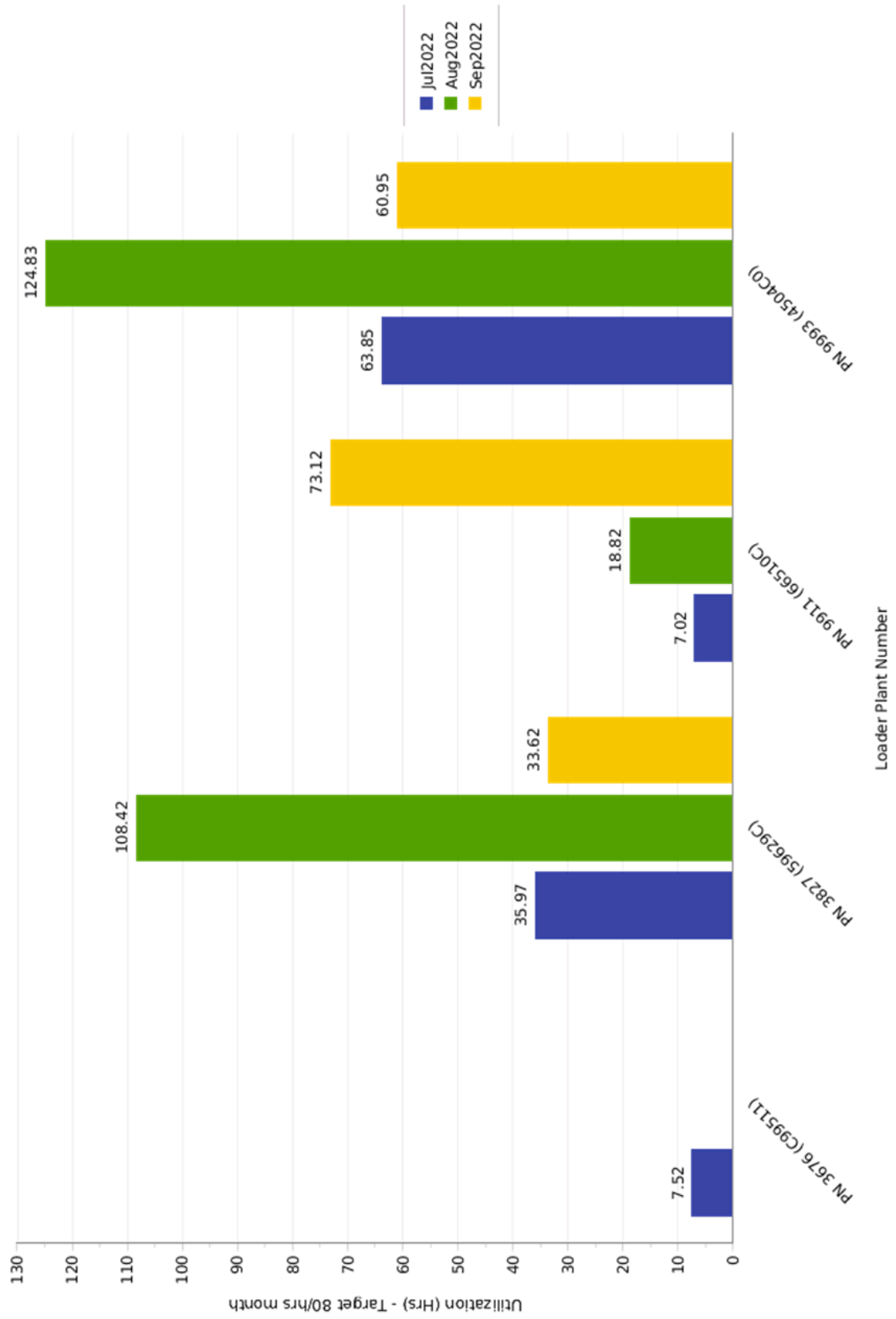


Truck Utilisation

Truck Plant Number		PN 6637 (111SHS)	PN 6638 (433VQJ)	PN 9910 (426XWP)	PN 9927 (XQ15NE)	PN 9928 (XQ92ON)
Month	Utilization (Hrs) - Target 80hrs month	Utilization (Hrs) - Target 80hrs month	Utilization (Hrs) - Target 80hrs month	Utilization (Hrs) - Target 80hrs month	Utilization (Hrs) - Target 80hrs month	Utilization (Hrs) - Target 80hrs month
Jul2022	69.85	24.22	82.82	50.62	45.63	58.30
Aug2022	164.23	120.17	114.50	115.02	1.42	113.33
Sep2022	48.60	0.12	86.75	91.97	65.05	50.75

**Notes:**  
PN6637 -Truck hours for September well below target due to wet weather and operator being reassigned to other plant.

Loader Utilisation



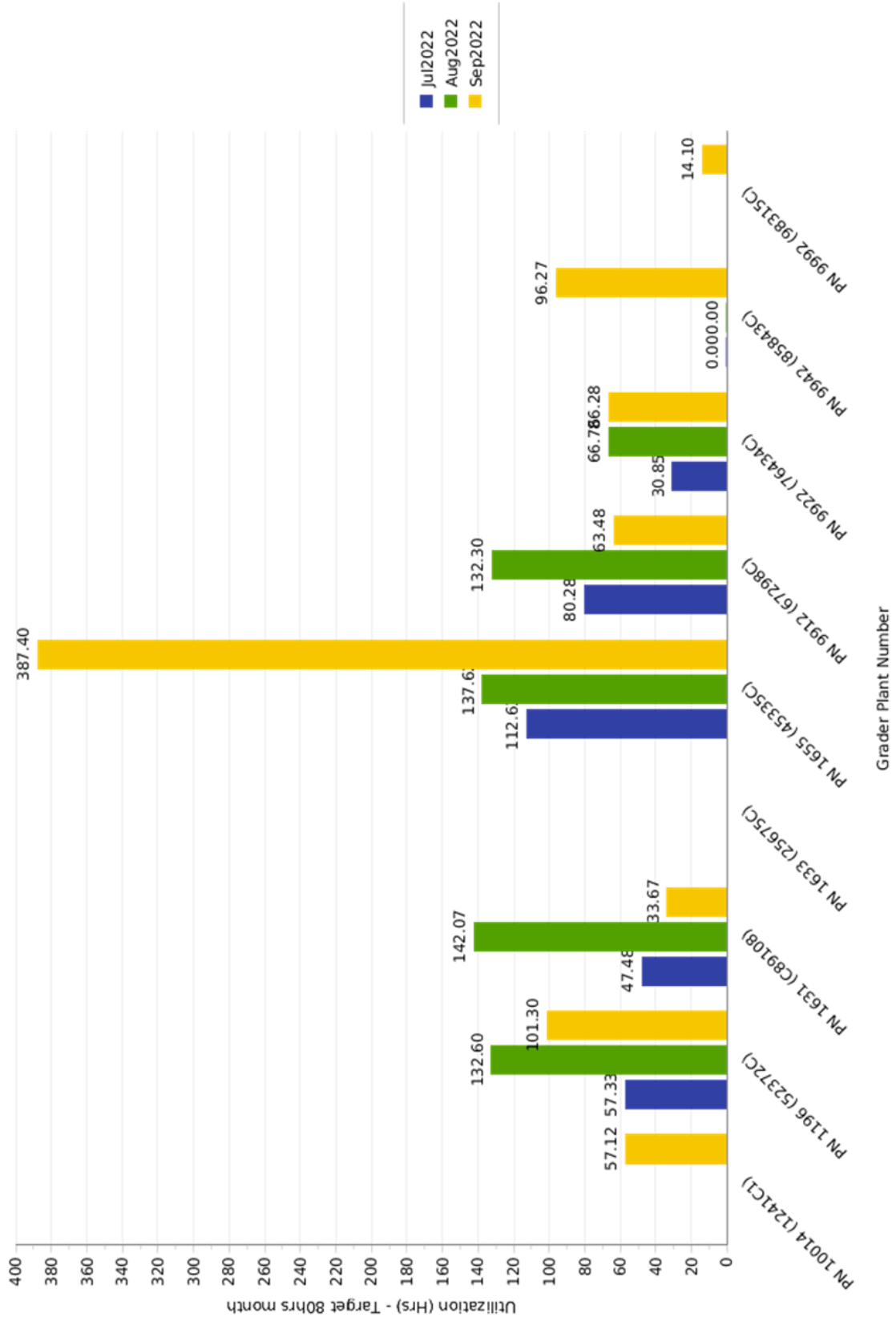
Loader Utilisation

Loader Plant Number	Month	Utilization (Hrs) - Target 80/hrs month
PN 3676 (C99511)	Jul2022	7.52
	Aug2022	0
	Sep2022	0
PN 3827 (59629C)	Jul2022	35.97
	Aug2022	108.42
	Sep2022	33.62
PN 9911 (66510C)	Jul2022	7.02
	Aug2022	18.82
	Sep2022	73.12
PN 9993 (4504C0)	Jul2022	63.85
	Aug2022	124.83
	Sep2022	60.95

**Notes:**  
PN3676 - remains offline whilst undergoing engine rebuild.



Grader Utilisation



Grader Utilisation

Grader Plant Number	Month	Utilization (Hrs) - Target 80hrs month
PN 10014 (1241C1)	Jul2022	0
	Aug2022	0
	Sep2022	57.12
PN 1196 (52372C)	Jul2022	57.33
	Aug2022	132.60
	Sep2022	101.30
PN 1631 (C89108)	Jul2022	47.48
	Aug2022	142.07
	Sep2022	33.67
PN 1633 (25675C)	Jul2022	0
	Aug2022	0
	Sep2022	0
PN 1655 (45335C)	Jul2022	112.63
	Aug2022	137.62
	Sep2022	387.40
PN 9912 (67298C)	Jul2022	80.28
	Aug2022	132.30
	Sep2022	63.48
PN 9922 (76434C)	Jul2022	30.85
	Aug2022	66.78
	Sep2022	66.28
PN 9942 (85843C)	Jul2022	0.00
	Aug2022	0.00
	Sep2022	96.27
PN 9992 (98315C)	Jul2022	0
	Aug2022	0
	Sep2022	14.10

**Notes:**

- PN1655 - Excessive utilisation hours due to Navman error - to be investigated.
- PN9942 - John Deere Grader back in service following extensive repairs.
- PN1633 - zero hours due to Navman error - to be investigated. Weekly Operator Reports demonstrate that plant has achieved monthly target.
- PN10014 & PN9992 - Navman now working on plant.

**LONGREACH REGIONAL COUNCIL  
ORDINARY MEETING AGENDA**

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**15. LATE ITEMS**

Nil for this meeting

**16. CLOSED MATTERS**

***Recommendation:***

*That pursuant to section 242J(1) of the Local Government Regulation 2012 the meeting be closed to discuss the following matters, which are considered confidential for the reasons indicated.*

**16.1 Ilfracombe Post Office - Expressions of Interest**

Consideration of submissions to the Expression of Interest process in the potential sale of the Ilfracombe Post Office, and consideration of next steps.

*This report is considered confidential in accordance with section 275(1) g, of the Local Government Regulation 2012, as it contains information relating to: negotiations relating to a commercial matter involving the council for which a public discussion would be likely to prejudice the interests of the council.*

**17. CLOSURE OF MEETING**