



# Longreach Regional Council

Ilfracombe Isisford Longreach Yaraka

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11 August 2022

Dear Councillors

**Re: Meeting Notice for Council Meeting to be held on 18 August 2022**

Notice is hereby given that the Council Meeting of the Longreach Regional Council will be held in the Ilfracombe Council Office, 1 Devon Street, Ilfracombe on Thursday 18 August 2022 commencing at 9.00am.

The Briefing Session for this meeting will be held in the Fairmount (West) room on Tuesday 16 August 2022 commencing at 9:00am as follows;

- Presentation – Domestic and Family Violence Prevention Council
- Presentation – Crime Stoppers Queensland Introduction – Regional Manager Renae Long

Your attendance at these meetings is requested.

Yours faithfully

Dirk Dowling  
Chief Executive Officer

Enc



# LONGREACH REGIONAL COUNCIL ORDINARY MEETING AGENDA

**Thursday 18 August 2022**

*Ifracombe Council Office, Ifracombe*

- 1. Opening of Meeting**
- 2. Prayer**
- 3. Consideration of Leave of Absence**
- 4. Declaration of any Prescribed / Declarable Conflicts of Interest by Councillors and Senior Council Officers**
- 5. Confirmation of Minutes**
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- 7. Councillor Requests**
- 8. Notices of Motion**
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**LONGREACH REGIONAL COUNCIL  
ORDINARY MEETING AGENDA**

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**14. Infrastructure Services Report**

Nil Reports

**15. Late Items**

Nil for this meeting

**16. Closed Matters**

Nil for this meeting

**17. Closure of Meeting**



**LONGREACH REGIONAL COUNCIL  
ORDINARY MEETING AGENDA**

**1. OPENING OF MEETING**

**LOCAL GOVERNMENT ACT 2009 – PRINCIPLES**

Local government is required to adhere to the following high level principles contained in *section 4 of the Local Government Act*:

The *local government principles* are:

- (a) Transparent and effective processes, and decision-making in the public interest; and
- (b) Sustainable development and management of assets and infrastructure, and delivery of effective services; and
- (c) Democratic representation, social inclusion and meaningful community engagement; and
- (d) Good governance of, and by, local government; and
- (e) Ethical and legal behaviour of councillors and local government employees.

**DECISIONS, BASED ON RECOMMENDATIONS, PROVIDE FOR THE FOLLOWING COUNCIL ACTIONS:**

**Recognise** There is an issue and Council recognises that but usually can't do much about it.  
Financial cost (no cost).

**Advocate** Council will take up the issue on behalf of the community and usually get someone else to do something about it (some cost/minimal cost).

**Partner** Council partners with another organisation/agency to jointly do something about the issue (half cost).

**Deliver** Council is the deliverer of the program/solution, usually funds it etc. This is normally a standard Council responsibility in service delivery (full cost).

Council's risk management processes are based around the following principles:

**Risk Identification:** Identify and prioritise reasonably foreseeable risks associated with activities, using the agreed risk methodology.

**Risk Evaluation:** Evaluate those risks using the agreed Council criteria.

**Risk Treatment / Mitigation:** Develop mitigation plans for risk areas where the residual risk is greater than our tolerable risk levels.

**Risk Monitoring and Reporting:** Report risk management activities and risk specific information in accordance with the risk protocols.

The Risk Matrix below is used to assess the likelihood and consequence of any risk to Council, to then identify any necessary treatment actions. This matrix will also be used to assess any risk identified in Council's reports:

Likelihood	Consequence				
	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain 5	Medium 5	High 10	High 15	Extreme 20	Extreme 25
Likely 4	Medium 4	Medium 8	High 12	High 16	Extreme 20
Possible 3	Low 3	Medium 6	Medium 9	High 12	High 15
Unlikely 2	Low 2	Low 4	Medium 6	Medium 8	High 10
Rare 1	Low 1	Low 2	Medium 3	Medium 4	Medium 5

# LONGREACH REGIONAL COUNCIL ORDINARY MEETING AGENDA

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## OUR VISION, MISSION AND VALUES

### ***Vision:***

The communities of the Longreach Region, with their individual identities and a proud heritage, will be characterised by their cohesive and inclusive nature, making the region a location of choice for business investment and outback living. Reaching a population of 5,500 by 2027, the Longreach Region will be characterised by strong communities and a vibrant economy driven by skills and innovation in a diversity of traditional and new industries.

### ***Mission:***

Council's Mission is to deliver decisive leadership in making locally-responsive, informed and responsible decisions, providing the highest-quality services and facilities to all communities of the Longreach Region.

### ***Values:***

Our values govern the actions of Council and how it serves the communities of Ilfracombe, Isisford, Longreach and Yaraka. Our eight core values are:

1. A Safe and Healthy Work Environment
2. Inclusiveness and Respect
3. Consistency and Fairness
4. Teamwork and Staff Development
5. Performance and Value for Money
6. Leadership and Collaboration
7. Sustainability
8. Forward-looking

2. **PRAYER** – Lt. John Jackson, Salvation Army

3. **CONSIDERATION OF LEAVE OF ABSENCE**

4. **DECLARATION OF ANY PRESCRIBED / DECLARABLE CONFLICTS OF INTEREST BY COUNCILLORS AND SENIOR COUNCIL OFFICERS**

4.1 **Declaration of Prescribed Conflicts of Interest on any Item of Business**

Pursuant to section 150EG, 150EH, 150EI, 150EJ, 150EK, 150EL and 150EM of the *Local Government Act 2009*, a Councillor who has a prescribed conflict of interest in a matter must notify Council of the potential benefit or loss, and if applicable, provide the name of the related person and their relationship with them. They may not participate in a decision relating to the matter and must leave the meeting.

4.2 **Declaration of a Declarable Conflict of Interest on any Item of Business**

Pursuant to section 150EN, 150EO, 150EP, 150EQ, 150ER, 150ES and 150ET of the *Local Government Act 2009*, a Councillor who has a declarable conflict of interest in a matter must notify Council of the nature of the interest, if applicable, name of the related person, the relationship to them, and the nature of the interest, and/or the value and date of any gift received.

The Councillor may voluntarily leave the meeting and not participate in a decision relating to the matter or;

Other Councillors may vote on this matter and decide if;

- (a) the Councillor must leave the meeting and not participate in a decision relating to the matter;  
or
- (b) the Councillor may remain in the meeting and participate in a decision relating to the matter.

5. **CONFIRMATION OF MINUTES**

5.1 Council - 21 July 2022

# **LONGREACH REGIONAL COUNCIL**



## **Ordinary Meeting**

**Thursday 21 July 2022**

**UNCONFIRMED MINUTES**

**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 21 July 2022 in the Longreach Regional Council Chambers, Longreach**

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**1 Opening of Meeting and Acknowledgement of Country**

The Mayor declared the meeting open at 9.00am

*"We acknowledge the Traditional Owners of the land on which we meet today, and we acknowledge elders past, present and future."*

*Council paid their respects and acknowledged the passing of community members Daphne Joerns, Noel Desmond McDarra, June Ellen Monica Locke (nee' Hoolihan) and Sue Egan.*

**2 Prayer**

Deputy Mayor Leonie Nunn read the prayer prepared by Yaraka community member Susan Glasson for the meeting that was scheduled to have taken place in Yaraka.

*Thank you God for this opportunity for Longreach Regional Council to meet in Yaraka at the base of the Yang Yang range. Here, we are reminded of the Psalm that says "I lift up my eyes to the hills – where does my help come from? My help comes from the Lord, maker of Heaven and earth. He who is ever watchful will not slumber nor sleep, the sun will not harm you by day nor the moon by night".*

*We pray for the Longreach Region Council as they work in all their roles for the sustainability of this community and all communities throughout the shire.*

*Our forebears faced greater challenges than ours and, as we contend with the likes of Covid and FMD , we persevere in acknowledgement of those who worked before us. We strive to make a better life for generations to come.*

*We are thankful for the general rain over most of the west that makes life so much easier. Please God continue to guide us through seasonal extremities and in all crises that come our way.*

*Thank you God for Longreach Regional Council's role in community events and in engaging with the community for continued support to businesses, services, infrastructure, volunteers and residents in this shire. May we work together for the betterment of our lifestyles, remembering Gods word that tells us to be quick to listen, slow to speak and slow to anger.*

*We ask God's blessing on those who are gathered here and we pray that the decisions will benefit all of the community in this great region.*

*Amen"*

**PRESENT**

**Councillors**

Mayor  
Deputy Mayor

Cr AC Rayner  
Cr LJ Nunn  
Cr AJ Emslie  
Cr TM Hatch  
Cr TJ Martin  
Cr TFB Smith  
CR DJ Bignell

**Officers**

Chief Executive Officer  
Director of Corporate Services, Acting  
Director of Infrastructure Services  
Executive Officer, Economic Development and Public  
Affairs  
Finance Manager  
Assistant to Chief Executive Officer, Mayor and  
Councillors, Acting

Mr Dirk Dowling  
Mrs Kimberley Dillon  
Mr Roger Naidoo  
  
Mr Simon Kuttner  
Nicole Moulds  
Ms Tania Edwards

**Public Gallery**

Nil

**Apologies**

Ms Grace Jones, Ms Lisa Young, Mr David Wilson

**3 Consideration of Leave of Absence**

*Nil*

**4 Declaration of any Prescribed / Declarable Conflicts of Interest by Councillors and Senior Council Officers**

**4.1 Declaration of Prescribed Conflicts of Interest on any Item of Business**

Pursuant to section 150EG, 150EH, 150EI, 150EJ, 150EK, 150EL and 150EM of the *Local Government Act 2009*, a Councillor who has a prescribed conflict of interest in a matter must notify Council of the potential benefit or loss, and if applicable, provide the name of the related person and their relationship with them. They may not participate in a decision relating to the matter and must leave the meeting.

*No declarations were made during this point of the meeting.*

**4.2 Declaration of a Declarable Conflict of Interest on any Item of Business**

Pursuant to section 150EN, 150EO, 150EP, 150EQ, 150ER, 150ES and 150ET of the *Local Government Act 2009*, a Councillor who has a declarable conflict of interest in a matter must notify Council of the nature of the interest, if applicable, name of the related person, the relationship to them, and the nature of the interest, and/or the value and date of any gift received.

The Councillor may voluntarily leave the meeting and not participate in a decision relating to the matter or;

Other Councillors may vote on this matter and decide if;

- (c) the Councillor must leave the meeting and not participate in a decision relating to the matter;  
or
- (d) the Councillor may remain in the meeting and participate in a decision relating to the matter.

**Item 12.4** Councillor Cr LJ Nunn advised she has an interest in item 12.4 LWDEFS Excess Funds Option. The Nature of the Declarable conflict of interest in agenda item 12.4 is that Councillor Cr LJ Nunn is a participant in the scheme. She noted she would leave the meeting for this item.

Item 16.1 Chief Executive Officer Dirk Dowling advised he has an interest in item 16.1. Establishment of Chief Executive Officer Performance Review Framework. The Nature of the Declarable conflict of interest in agenda item 16.1 is that he is employed in the role that is the subject of the item. He noted he would leave the meeting for this item.



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**5 Confirmation of Minute**

**5.1 Council - Thursday 16 June 2022**

*(Res-2022-07-191)*

*Moved Cr Smith seconded Cr Bignell*

***Recommendation:***

*That the Minutes of the Council held on Thursday 16 June 2022, be confirmed.*

*CARRIED7/0*

**5.2 Budget Meeting - Wednesday 29 June 2022**

*(Res-2022-07-192)*

*Moved Cr Smith seconded Cr Bignell*

*That the Minutes of the Budget Meeting held on Wednesday 29 June 2022, be confirmed.*

*CARRIED7/0*

**6 Mayoral Report**

The Mayor provided a verbal report on matters addressed by him since the last meeting. The Mayor attended the Australian Local Government Assembly in Canberra and met with the newly appointed Prime Minister, Anthony Albanese as well as: Minister Murray Watt, Agricultural Minister; Minister Linda Burney, Minister for Indigenous Australians, and Minister Kristy McBain, Minister for Regional Development and Local Government.

These meetings provided the opportunity to advocate for Longreach for a variety of matters including: water security upgrades; increased activity in preventing the incursion of an exotic disease like Foot and Mouth (FMD); continuation of the successful Remote Employment Services and Opportunities (RESQ) program and support for the repurposing of the Longreach Pastoral College.

The Mayor held discussions with the State Under-Treasurer and Treasurer in relation to the time frame for the sale of the Longreach Pastoral College. Subsequently Minister Mark Furner rang to discuss and followed up with correspondence stating that the state is preparing the asset for sale but have no definitive time frame.

The Mayor attended the official launch of the Pride of the Murray. The Pride of the Murray is expected to increase visitor numbers to Longreach and further enhance our tourism product.

The Mayor initiated discussions with Local government Association Queensland (LGAQ) and Biosecurity Queensland (BQ) to provide training for Local Laws staff in recognising symptoms of Exotic Diseases like FMD and Lumpy Skin.

The Mayor attended the Winton Film Festival as well as the launch of the “Kirrenderri Heart of the Channel Country” exhibition.

The Mayor Chaired the Remote Area Planning and Development Board (RAPAD) meeting on 4 July.

The Mayor attended the Lake Eyre Basin Strategic Advisory Group on 12 July. This group is developing a terms of reference to ensure sustainable economic activities that do not compromise the environmental values.

The Mayor hosted a bus tour with our new Chief Executive Office Mr Dirk Dowling, and Councillors. The tour provided an insight for Dirk into key growth areas for Longreach.

Deputy Mayor Leonie Nunn and Councillor Bignell hosted our new Chief Executive Officer Mr Dirk Dowling on a tour of Yaraka.

**Minutes of the Longreach Regional Council Ordinary Meeting  
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Media: The Mayor carried out regular radio interviews and printed media content on Council business.

**7 Councillor Requests**

*Nil*

**8 Notices of Motion**

*Nil*

**9 Petitions**

*Nil*

**10 Deputations**

*Nil*

**11 Reception and Consideration of Chief Executive Officer's Report**

Consideration was given to the Chief Executive Officer's Report

**11.1 Calendar of Events, Upcoming Meetings and Conferences for Councillors**

Date	Event	Location	Participants
<b>June 2022</b>			
Sat 25	Pride of the Murray	Thomson River 1.00pm-3.00pm	Mayor attended and made the opening speech
29 Wed	Special Council Meeting Budget 2022/2023	Fairmont Rooms, Longreach Civic Centre. 1.00pm-4.30pm	All Councillors, Executive Leadership Team and Officers
<b>July 2022</b>			
2 Sat	Kirrenderri: Heart of Channel Country Exhibition Opening	Winton 3.00pm-5.00pm	Mayor attended
4 Mon	Chief Executive Officer Dirk Dowling first day	Longreach	Mayor, Chief Executive Officer, and Executive Leadership Team
4 Mon	Western Queensland Association of Councils Leadership Meeting	Virtual meeting 8.00am-9.30am	Mayor attended
4 Mon	RAPAD Board meeting	Virtual meeting 10.00am-12.30pm	Mayor and Chief Executive Officers
5 Tues	Orientation Bus Tour for new CEO Dirk Dowling	Tour 12.00pm-4.00pm	All Councillors, and Chief Executive Officer Dirk Dowling
6 Wed	Peak Services Meet & Greet	3.30pm meeting at Council 4.00pm dinner cruise	Mayor and Chief Executive Officers and guests from Peak Services
7 Thu	Child Care Centre Official Opening	Child Care Centre. 9.00am-11.00am	All Councillors, Chief Executive Officer and Executive Leadership Team
12 Tues	Lake Eyre Basin Stakeholder Advisory Group	Brisbane / virtual 9.30am-4.00pm	Mayor
13 Wed	Councillor/Director Strategic Round Table	Fairmont Rooms, Longreach Civic Centre. 1.00pm-5.00pm	All Councillors, Executive Leadership Team and Officers
15 Fri	Big Day In	Longreach Civic Centre 1.00pm-5.00pm	All Councillors, all staff
19 Tue	Councillor Briefing	Fairmount Rooms, Longreach Civic Centre. 8am – 5pm	All Councillors, Chief Executive Officer and Executive Leadership Team
21 Thu	Council Meeting	Yaraka Town Hall 9:00am – 5:00pm	All Councillors, Chief Executive Officer, Directors and Members of the Public
26-28	Bush Councils Convention	Barcaldine	Mayor, Deputy Mayor and Chief Executive Officer
<b>August 2022</b>			

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2 Tues	Regional Arts Development Fund	Longreach Library 10am -12.00noon	Councillors Nunn & Hatch
4 Thu	Councillor/Director Strategic Round Table	Fairmont Rooms, Longreach Civic Centre. 1.00pm-5.00pm	All Councillors, Executive Leadership Team and Officers

*(Res-2022-07-193)*

*Moved Cr Martin seconded Cr Smith*

*That Council receive the Calendar of Events for information.*

*CARRIED 7/0*

### **11.2 Annual Operational Plan 2022-2023**

Best practice management suggests that organisations should develop annual plans for each forthcoming financial year to guide their operation. Further, section 174 of the *Local Government Regulation 2012* requires each Council to 'prepare and adopt an annual operational plan for each financial year.' It should be noted that Council need not adopt the operational plan for a financial year at the same time the local government adopts its budget. Furthermore, Council may amend the operational plan during the financial year.

*(Res-2022-07-194)*

*Moved Cr Emslie seconded Cr Martin*

*That pursuant to section 174(1) of the Local Government Regulation 2012, the Annual Operational Plan 2022-2023, as presented, be adopted.*

*CARRIED 7/0*

### **11.3 Request to Allocate 2023 Special Holiday**

Consideration of the proposed dates for 2023 Special Holidays for the Longreach Regional Council Local Government Area.

*(Res-2022-07-195)*

*Moved Cr Hatch seconded Cr Bignell*

*That pursuant to section 4 of the Holidays Act 1983, the Office of Industrial Relations be advised that Council:*

- 1. Seeks to nominate Friday 12 May 2023 as a Special/Show Holiday for the bounded locality of Longreach; and*
- 2. Seeks to nominate Wednesday 6 September 2023 as a Special/Show Holiday for the bounded localities of Ilfracombe and Isisford (to include communities of Ilfracombe, Isisford and Yaraka).*

*CARRIED 7/0*

### **11.4 Workplace Health & Safety Update Report - June 2022**

This report provides a summary of Council's health and safety performance as at 30 June 2022, highlighting issues, risk and opportunities impacting the on employee health and safety in the workplace.

*(Res-2022-07-196)*

*Moved Cr Nunn seconded Cr Martin*

*That Council:*

- 1. Accept the Workplace Health & Safety Update Report for period ending 30 June 2022, as presented.*

*CARRIED 7/0*

**11.5 Queensland Electric Super Highway - Yurika EV Charging Station Licence Agreement**

Consideration of a Licence Agreement with Yurika Pty Ltd to deliver the Queensland Electric Super Highway program in Longreach on behalf of the Queensland Government.

*(Res-2022-07-197)*

*Moved Cr Smith seconded Cr Nunn*

*That Council authorise the CEO to execute the Yurika EV Charging Station Licence Agreement, as presented.*

*(Res-2022-07-198)*

*Moved Cr Nunn seconded Cr Bignell*

Recommendation amended as follows:

*That Council authorise the Chief Executive Officer to further negotiate and then execute a Yurika EV Charging Station Licencing Agreement, that includes an ability for Council to insist on removal of the relevant infrastructure at the end of the lease term/s, should this be required by Council.*

*CARRIED 7/0*

**12 Reception and Consideration of Director Corporate Services Report**

Consideration was given to the Director Corporate Services Report.

**12.1 Monthly Financial Statements**

Consideration of the financial statements for the period ending 30 June 2022:

*(Res-2022-07-199)*

*Moved Cr Hatch seconded Cr Smith*

*That the monthly financial statements for the period ending 30 June 2022, be adopted, as presented.*

*CARRIED 7/0*

**12.2 Application for Conversion of Grazing Homestead Perpetual Lease to Freehold**

Consideration for applications received for the conversion of a Grazing Homestead Perpetual Lease to Freehold.

*(Res-2022-07-200)*

*Moved Cr Smith seconded Cr Bignell*

*That Council advises Department of Resources that it has no objection to the below application to convert the following grazing homestead perpetual lease to freehold:*

<b>Lessee</b>	<b>Tenure</b>	<b>Lot on Plan</b>
<i>Equitant Pty Ltd</i>	<i>GHPL 29/11252</i>	<i>Lot 22 on CM108</i>
<i>John &amp; Elizabeth Hain</i>	<i>GHPL 29/11065</i>	<i>Lot 7 on RY123</i>
<i>John &amp; Elizabeth Hain</i>	<i>GHPL 29/11064</i>	<i>Lot 7 on RY124</i>

*That Council advises Department of Resources that it has no objection to the below application to convert the following grazing homestead perpetual lease to freehold, providing the applicant meets all Legislative requirements as per the Stock Route Management Act:*

<b>Lessee</b>	<b>Tenure</b>	<b>Lot on Plan</b>
<i>John &amp; Sheila Back</i>	<i>GHPL 29/11090</i>	<i>Lot 6 on POR5729</i>

*CARRIED 7/0*

**12.3 Land and Pest Management Advisory Committee Minutes and Recommendations - 6 June 2022**

Consideration of the minutes and recommendations of the Land and Pest Management Advisory Committee (LPMAC) meeting held on 6 June 2022.

*(Res-2022-07-201)*

*Moved Cr Nunn seconded Cr Bignell*

*That pursuant to section 265 of the Local Government Regulation 2012, Council approves:*

- 1. Council to offer a \$5 cat bounty with a \$1,000 cap for the financial year. Council to review quarterly.*
- 2. Council to update the road names on all council roads and forms with the new names that were adopted.*
- 3. Council to liaise with RAPAD to encourage Aerial Baiting of Feral Pigs due to the increase in numbers.*

*The group agreed to the following action plan:*

*Pig baiting in the Thomson River and major creeks be targeted*

*It was suggested that the Central Western Queensland Remote Area Planning and Development Board encourage the Natural Resource Management Group (Desert Channels Queensland) to seek additional funding for aerial destruction of feral pigs, given the recent heavy rainfall and imminent threat this species poses.. An investment in the destruction of feral pigs protects the investment in exclusion fencing. It was suggested that in order to support a funding application, evidence of the impact that feral pigs has on barrier fence breaches would be of assistance.*

*It was recommended that Council consider a special pig baiting campaign this year*

- 4. Council to increase the pest levy by 25%.*
- 5. Council to consider a special one off Pig Baiting Program prior to December 2022.*

*CARRIED 7/0*

Attendance: Councillor Nunn left the Meeting at 09:50am for item 12.4.

**12.4 Longreach Wild Dog Exclusion Fencing Scheme (LWDEFS) excess funds options**

Consideration of the options for the use of funding

*(Res-2022-07-202)*

*Moved Cr Smith seconded Cr Hatch*

*That Council authorise the Chief Financial Officer to use the funds to partially repay the Facility.*

*CARRIED 6/0*

Attendance: Councillor Nunn returned to the Meeting at 09:56am.

**12.5 Resumption of Land - Cramsie Rail Siding**

*Consideration to apply to the Minister administering the Acquisition of Land Act 1967 that the native title rights and interests in relation to the land described Lot 2 on SP 123565 at Cramsie Muttaborra Road, Longreach be taken as prescribed by section 9 of the Acquisition of Land Act 1967.*

*(Res-2022-07-203)*

*Moved Cr Martin seconded Cr Hatch*

*That, notice of intention to resume having been served on Queensland South Native Title Services Limited for the purpose of section 7 of the Acquisition of Land Act 1967 (Qld) and section 144 of the Native Title (Queensland) Act 1993 (Qld) in respect of the native title rights and interests in relation to the part of Lot 2 on SP 123565 shown on the drawing attached to the Notice, a copy of which is attached to this resolution (Notice,) and noting that within the time stated in the Notice (namely, 30 June 2022) no objection was made,*

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Council apply to the Minister administering the Acquisition of Land Act 1967 and/or Minister administering the Native Title (Queensland) Act 1993 that the native title rights and interests in relation to the land described in the Notice be taken as prescribed by section 9 of the Acquisition of Land Act 1967.

CARRIED 7/0

Adjournment 10.05am for morning tea 10.15am, recommencing at 10.35am for agenda item 13.1

Attendance: Abby Lewis joined the meeting at 10.35am to present on behalf of Lisa Young, Director of Community and Cultural Services

**13 Reception and Consideration of Director Community and Cultural Services Report**

Consideration was given to the Director Community and Cultural Services Report

**13.1 Sponsorship - July 2022**

Consideration for Sponsorship application received for the month of July 2022, in accordance with Council's Sponsorship Policy No. 11.07.

(Res-2022-07-204)

Moved Cr Bignell seconded Cr Hatch

That Council endorses the allocation of funds from the Sponsorship Program as contained in the following table, in accordance with the Sponsorship Policy No 11.07:

Organisation	Event/Project Activity	Event Date	Grant Approved	Conditions of Approval/Payment
Longreach Yellowbelly and Recreation Inc	2022 Longreach Yellowbelly Fishing Classic	26-28 August 2022	Financial \$6,326.00  In-Kind 3 x Gazebos \$315.00 6 piece stage \$244.80  Total \$6,885.80	NIL
		<b>TOTAL</b>	<b>\$6,885.80</b>	

CARRIED 7/0

**13.2 Mayoral Donations - July 2022**

Considerations of applications received for the month of July 2022 in accordance with the Mayoral Donation Policy 11.02.

(Res-2022-07-205)

Moved Cr Martin seconded Cr Hatch

That Council endorses the allocation of funds from the Mayoral Donation Program, in accordance with the Mayoral Donations Policy No. 11.02, as contained in the report and in the following table:

Organisation/ Individual	Event/Project Activity	Event Date	Grant Approved
Alix Heslin	10-12 North West Touch Football Championships	16-19 June 2022	\$350.00
Alix Heslin	11-12 Rugby League Championships	23-28 June 2022	\$350.00
Jovan Taiki	Welsh International Speed Shears	12-27 July 2022	\$1,000.00
Rae Hokianga	Welsh International Speed Shears	12-27 July 2022	\$1,000.00

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<b>TOTAL</b>	<b>\$2,700.00</b>
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*CARRIED 7/0*

Attendance: Abby Lewis left the meeting at 10.40am

**13.3 Exemption Certificate for a Class 10a Shed at 108 Crane Street, Longreach**

Consideration of an application for an Exemption Certificate for a 159.2m<sup>2</sup> shed as the effects of the development are minor or inconsequential.

*(Res-2022-07-206)*

*Moved Cr Smith seconded Cr Nunn*

*That pursuant to Section 46 of the Planning Act 2016, Longreach Regional Council grants an Exemption Certificate for proposed building work assessable against the Planning Scheme for a 159.2m<sup>2</sup> Class 10a Shed at 108 Crane Street, Longreach, formally described as Lot 1 on L3576.*

*CARRIED 7/0*

**13.4 Application for Public Memorial or Monument - Longreach Brolga Girl Guides Support Group**

Consideration of an application received from the Longreach Brolga Girl Guides Support Group to install a plaque on the bench seat located near the Remote Employment Services and Opportunities (RESQ) building in Eagle Street, Longreach.

*(Res-2022-07-207)*

*Moved Cr Bignell seconded Cr Emslie*

*That Council resolves to write to Longreach Brolga Girl Guides Support Group advising them that:*

- (a) the application made in accordance with Council's Public Monuments and Memorials Policy, for a plaque to be placed on the existing bench seat located near the RESQ building in Eagle Street, Longreach is supported and;*
- (b) Council will arrange the purchase of the plaque, as per outlined specifications and installation, in accordance with the Public Monuments and Memorials Policy.*

*CARRIED 7/0*

**13.5 Referral Agency Assessment Application (Alternative Siting Assessment) - 108 Crane Street, Longreach**

Consideration of a Referral Agency Assessment Application for an alternative siting assessment lodged with Council on 22 June 2022, for a shed to be constructed on land located at 108 Crane Street, Longreach and described as Lot 37 on L3576.

*(Res-2022-07-208)*

*Moved Cr Emslie seconded Cr Smith*

*That pursuant to section 32 and 33 of the Building Act 1975, Planning Act 2016 and schedule 9, table 3 of the Planning Regulations 2017, the carport at 108 Crane Street, Longreach and formally described as Lot 37 on L3576, be approved to be constructed with a 4.5m setback from the Pigeon Lane road boundary, as per the alternative site plan and the recommendation from Council's Building Certifier.*

*CARRIED 7/0*

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**13.6 Development Permit for Material Change of Use for a Tourist Park (15 sites)**

Consideration of a development application lodged with Council on 8 June 2022 by Paragon Equity Developments Pty Ltd for a Development Permit for Material Change of Use for a Tourist Park (15 sites) at 450758 Landsborough Highway, Longreach.

Description:	Material Change of Use for a Tourist Park (15 sites)
Development:	Development Permit
Applicant:	Paragon Equity Developments Pty Ltd
Owner:	JL & AS Walker
Current Use of Land:	Dwelling & Station (Camden Park)
Address:	450758 Landsborough Highway, Longreach
Real Property Description:	Lot 140 on POR5777 & Lot 87 on PD217
Applicable Planning Scheme:	<i>Longreach Regional Planning Scheme 2015 (v2.1)</i>
Zone:	Rural Zone
Level of Assessment:	Code Assessment

*(Res-2022-07-209)*

*Moved Cr Bignell seconded Cr Hatch*

*That Council approves the application for a development permit for a Material Change of Use for a Tourist Park (15 sites) at 450758 Landsborough Highway, Longreach formally described as Lot 140 on POR5777 & Lot 87 on PD217, subject to the following conditions:*

**1.0 PARAMETERS OF APPROVAL**

*1.1 The Developer is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor or invitee of the Developer at all times unless otherwise stated.*

*1.2 Where these conditions refer to “Council” in relation to requiring Council to approve or be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by Council.*

*1.3 The cost of all works associated with the development and construction of the development including services, facilities and/or public utility alterations required are met at no cost to the Council or relevant utility provider, unless otherwise stated in a development condition.*

*1.4 The developer is required to have repaired any damage to existing infrastructure that may have occurred during any works carried out associated with the development. To the extent the damage is deemed to create a hazard to the community, it must be repaired immediately.*

*1.5 All conditions, works, or requirements of this development approval must be undertaken and completed prior to commencement of use and to Council’s satisfaction, unless otherwise stated.*

**2.0 APPROVED PLANS AND DOCUMENTS**

*2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this permit:*

<i>Plan/Document Name</i>	<i>Plan/Document Number</i>	<i>Revision</i>	<i>Date</i>
<i>Subject Site and Access</i>	<i>DA-01</i>	<i>-</i>	<i>08/06/22 (Received date)</i>
<i>Shed Location</i>	<i>DA-02</i>	<i>-</i>	<i>08/06/22 (Received date)</i>



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2.2 *Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.*

**3.0 LIMITATIONS OF USE**

3.1 *The Tourist Park is only permitted to have a total of 15 sites.*

3.2 *Guests of the Tourist Park are to be made aware that there are no waste or sewerage disposal facilities onsite. In order to use the Tourist Park, vehicles must be self-contained and must:*

- *have sleeping facilities;*
- *have toilet facilities;*
- *be able to store and have provision for potable water; and*
- *be able to store blackwater.*

**4.0 ASSET MANAGEMENT**

4.1 *Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.*

**5.0 AMENITY**

5.1 *Undertake the approved development so there is no environmental nuisance or detrimental effect on any surrounding land uses and activities by reason of the emission of noise, odour, vibration, fumes, smoke, vapour, steam, soot, ash, wastewater, waste products, grit, oil or otherwise.*

5.2 *Outdoor lighting must comply with AS4282 Control of Obtrusive Effects of Outdoor Lighting.*

**6.0 CONSTRUCTION ACTIVITIES**

6.1 *Construction activity and noise must be limited during earthworks and construction of the approved development to the hours of 06:30 to 18:30 Monday to Saturday, with no work to occur on Sundays or public holidays.*

6.2 *The construction of any works must be undertaken in accordance with good engineering practice and workmanship and generally in accordance with the relevant provisions of Planning Scheme Policies No. 1 – Works Planning Scheme policy under Schedule 5 of the Longreach Regional Planning Scheme 2015 (v2.1).*

6.3 *All construction materials, waste, waste skips and machinery must be located and stored or parked within the development site, unless otherwise approved in writing by Council.*

**ADVISORY NOTES**

1. *Permits and approvals for building work, plumbing and any other related works should be obtained prior to commencement of the building works authorised by this permit.*

2. *This approval does not negate the requirement for compliance with all other relevant Local Laws and other statutory requirements. Any provisions contained in this approval relating to the enforcement of any of the conditions shall be in addition to all other rights, powers and privileges that the Council may possess or obtain, and nothing contained in these conditions shall be construed so as to prejudice, affect or otherwise derogate or limit these rights, powers and privileges of the Council.*

3. *General environmental duty under the Environmental Protection Act 1994 prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.*

4. *This development approval does not authorise any activity that may harm Aboriginal cultural*

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*heritage. It is advised that under section 23 of the Aboriginal Cultural Heritage Act 2003, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the “cultural heritage duty of care”).*

*CARRIED 7/0*

**13.7 Development Permit for Material Change of Use for a Community Use.**

Consideration of a development application lodged with Council on 14 January 2022 by the Longreach Mensshed Inc. and Rotary Club of Longreach Inc. for a Development Permit for Material Change of Use for a Community Use at 43 Ilfracombe Road, Longreach.

Description:	Material Change of Use for a Community Use
Development:	Development Permit
Applicant:	Longreach Mensshed Inc. and Rotary Club of Longreach Inc.
Owner:	The Scout Association of Australia Queensland Branch Inc.
Current Use of Land:	Community Use
Address:	43 Ilfracombe Road, Longreach
Real Property Description:	Lot 1 on RP604150
Applicable Planning Scheme:	<i>Longreach Regional Planning Scheme 2015 (v2.1)</i>
Zone:	Tourism Zone
Level of Assessment:	Code Assessment

*(Res-2022-07-210)*

*Moved Cr Martin seconded Cr Nunn*

*That Council approves the application for a development permit for a Material Change of Use for a Community Use at 43 Ilfracombe Road, Longreach, formally described as Lot 1 on RP604150, subject to the following conditions:*

**1.0 PARAMETERS OF APPROVAL**

*1.1 The Developer is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor or invitee of the Developer at all times unless otherwise stated.*

*1.2 Where these conditions refer to “Council” in relation to requiring Council to approve or be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by Council.*

*1.3 The cost of all works associated with the development and construction of the development including services, facilities and/or public utility alterations required are met at no cost to the Council or relevant utility provider, unless otherwise stated in a development condition.*

*1.4 The developer is required to have repaired any damage to existing infrastructure that may have occurred during any works carried out associated with the development. To the extent the damage is deemed to create a hazard to the community, it must be repaired immediately.*

*1.5 All conditions, works, or requirements of this development approval must be undertaken and completed prior to commencement of use and to Council’s satisfaction, unless otherwise stated.*

**2.0 APPROVED PLANS AND DOCUMENTS**

*2.1 The approved development must be completed and maintained generally in accordance with the*

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*approved plans and documents, except where amended by the conditions of this permit:*

<i>Plan/Document Name</i>	<i>Plan/Document Number</i>	<i>Revision</i>	<i>Date</i>
<i>Site Plan</i>	<i>DA-01</i>	<i>-</i>	<i>14/01/22 (Received date)</i>
<i>Building Layout</i>	<i>2111182-1</i>	<i>-</i>	<i>25/11/21</i>

2.2 *Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.*

**3.0 ROOF AND ALLOTMENT DRAINAGE WORKS**

3.1 *All roof and allotment drainage must be discharged such that it does not restrict, impair or change the natural flow of runoff water or cause a nuisance to adjoining properties or infrastructure from the pre to the post-development condition.*

**4.0 SERVICES**

4.1 *Electricity and telecommunication services must be provided to the premises in accordance with the standards and requirements of the relevant service provider.*

**5.0 ASSET MANAGEMENT**

5.1 *Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.*

**6.0 AMENITY**

6.1 *Undertake the approved development so there is no environmental nuisance or detrimental effect on any surrounding land uses and activities by reason of the emission of noise, odour, vibration, fumes, smoke, vapour, steam, soot, ash, wastewater, waste products, grit, oil or otherwise.*

6.2 *Outdoor lighting must comply with AS4282 Control of Obtrusive Effects of Outdoor Lighting.*

6.3 *Sufficient waste containers and services are to be provided to cater for the containment and removal of all waste generated on the site.*

**7.0 CONSTRUCTION ACTIVITIES**

7.1 *Construction activity and noise must be limited during earthworks and construction of the approved development to the hours of 06:30 to 18:30 Monday to Saturday, with no work to occur on Sundays or public holidays.*

7.2 *The construction of any works must be undertaken in accordance with good engineering practice and workmanship and generally in accordance with the relevant provisions of Planning Scheme Policies No. 1 – Works Planning Scheme policy under Schedule 5 of the Longreach Regional Planning Scheme 2015 (v2.1).*

7.3 *All construction materials, waste, waste skips and machinery must be located and stored or parked within the development site, unless otherwise approved in writing by Council.*

**ADVISORY NOTES**

1. *Permits and approvals for building work, plumbing and any other related works should be obtained prior to commencement of the building works authorised by this permit.*

2. *This approval does not negate the requirement for compliance with all other relevant Local Laws and other statutory requirements. Any provisions contained in this approval relating to the enforcement of any of the conditions shall be in addition to all other rights, powers and privileges that the Council may possess or obtain, and nothing contained in these conditions shall be construed so as to prejudice, affect or*

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*otherwise derogate or limit these rights, powers and privileges of the Council.*

3. *General environmental duty under the Environmental Protection Act 1994 prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.*

4. *This development approval does not authorise any activity that may harm Aboriginal cultural heritage. It is advised that under section 23 of the Aboriginal Cultural Heritage Act 2003, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the “cultural heritage duty of care”).*

*CARRIED*

Attendance Lisa Young and Tim O’Leary (Reel Planning) joined the meeting by telephone 10.58am.

**14 Reception and Consideration of Director Infrastructure Services Report**

Consideration was given to the Director Infrastructure Services Report

**14.1 Consideration of Tenders for a Works Inspector for the 2022-23 Disaster Recovery Funding Arrangements (DRFA) Flood Damage Restoration Works**

Council to consider the Tenders for a Works Inspector for the 2022-23 DRFA to oversee all Flood Damage Restoration Works.

*(Res-2022-07-211)*

*Moved Cr Nunn seconded Cr Hatch*

*That Council endorses the engagement of Project Delivery Managers Pty Ltd as the Works Inspector for the 2022-23 DRFA Flood Damage Restoration Works, as per Tender Submission (VP309154) for the value of \$495,480.00 (ex GST).*

*CARRIED 7/0*

Attendance Lisa Young and Tim O’Leary (Reel Planning) left the meeting at 11.00am.

**14.2 Supply and Delivery of various Concrete Culverts**

Council to consider the Tender Responses for the Supply and Delivery of various Concrete Culverts.

*(Res-2022-07-212)*

*Moved Cr Martin seconded Cr Bignell*

*That Council awards the Tender to JT Cox Precast Pty Ltd for the Supply and Delivery of various Concrete Culverts, for the amount of \$451,200.55 excl. GST.*

*CARRIED 7/0*

**15      Late Items**

**15.1      Environmental Impact Assessment for the Thomson River Weir Raising Project**

Council to consider the Tender Responses for the Environmental Impact Assessment for the Thomson River Weir Raising Project.

*(Res-2022-07-213)*

*Moved Cr Hatch seconded Cr Smith*

*That Council awards the Tender to Consultant D, (WILD Environmental Consultants Pty Ltd) to carry out the Environmental Impact Assessment for the Thomson River Weir Raising Project for the amount of \$282,092.93 excl. GST.*

*CARRIED 7/0*

**15.2      LGAQ Annual Conference Motion**

Endorsement of motions to be tabled at the Local Government Association of Queensland's (LGAQ) 126th Annual Conference to be held in Cairns from 17-19 October 2022.

*(Res-2022-07-214)*

*Moved Cr Bignell seconded Cr Nunn*

*That the 'Advocacy for Primary Health Outcomes' motion be endorsed by Council for submission to the 2022 LGAQ Annual Conference.*

*CARRIED 7/0*

**16 Closed Matters**

**Council into Closed Session**

*(Res-2022-07-215)*

*Moved Cr Emslie seconded Cr Hatch*

*That Council move into Closed Session to vote on Items 16.1 and 16.2.*

CARRIED 7/0

Attendance: Chief Executive Officer Dirk Dowling left the meeting at 11.14am.

**Establishment of Chief Executive Officer Performance Review Framework**

*This report is considered confidential in accordance with section 275(1) b, of the Local Government Regulation 2012, as it contains information relating to: industrial matters affecting employees.*

Attendance: Chief Executive Offer Dirk Dowling re-joined the meeting at 11.29am.

**Proposed Extension of Condition (Application): Conditional Sale of Lot 151 on SP259530**

*This report is considered confidential in accordance with section 275(1) e, of the Local Government Regulation 2012, as it contains information relating to: legal advice obtained by the council or legal proceedings involving the council.*

**Council out of Closed Session**

*(Res-2022-07-216)*

*Moved Cr Martin seconded Cr Hatch*

*That Council move out of Closed Session to vote on Items 16.1 and 16.2.*

CARRIED

Attendance: Chief Executive Offer Dirk Dowling left the meeting at 11.34am

**16.1 Establishment of Chief Executive Officer Performance Review Framework**

Consideration to establish a Performance Review Panel and Framework to undertake the probationary and annual performance appraisals of the Chief Executive Officer.

*(Res-2022-07-217)*

*Moved Cr Emslie seconded Cr Martin*

*That Council*

- 1. Establish a Performance Review Panel that consists of the Mayor, Deputy Mayor and nominate up to two additional Councillors; and;*
- 2. Authorise the Chief Executive Officer to engage LG Services Group, under Local Buy contract Business Management & Consulting Services LB309, to facilitate the Performance Review.*

CARRIED 7/0

Attendance: Chief Executive Offer Dirk Dowling re-joined the meeting at 11.35am

**16.2 Proposed Extension of Condition (Application): Conditional Sale of Lot 151 on SP259530**

Consideration of a request to extend the Condition (Application) in relation to the conditional sale of Lot 151 on SP259530.

*(Res-2022-07-218)*

*Moved Cr Bignell seconded Cr Hatch*

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*That Council note the extension of the Condition (Approval), to 20 December 2022, and reserve its rights with regard to any subsequent extensions.*

*CARRIED 7/0*

**17 Closure of Meeting**

There being no further business, the meeting was closed at 12.00pm

**Minutes Certificate**

These minutes are unconfirmed.

\_\_\_\_\_  
Cr AC Rayner  
Mayor

\_\_\_\_\_  
Dirk Dowling  
Chief Executive Officer

**LONGREACH REGIONAL COUNCIL  
ORDINARY MEETING AGENDA**

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- 6. MAYORAL MINUTE**  
To be presented at the Meeting.
- 7. COUNCILLOR REQUESTS**  
None received at time of agenda preparation.
- 8. NOTICES OF MOTION**  
None received at time of agenda preparation.
- 9. PETITIONS**  
None received at time of agenda preparation.
- 10. DEPUTATIONS**  
None received at time of agenda preparation.



**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.1 - Standing Matters: Councillor Information Correspondence**

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**11. CHIEF EXECUTIVE OFFICER'S REPORT**

**11.1 Standing Matters: Councillor Information Correspondence**

From the Chief Executive Officer, tabling a list of significant and relevant correspondence for Councillors and public information.

The following correspondence has been received up to Wednesday 10 August 2022:

1. OQTA- Partnership Letter, Agreement and July 2022 Report card
2. Country Grass Roadshow Experience Rova - Appreciation
3. Minister for Agriculture Industry Development and Fisheries and Minister for Rural Communities – Future of the former Queensland Agriculture Training Colleges
4. Minister for Communities and Housing, Minister for Digital Economy and Minister for the Arts – Creative Together: 10 – Year Roadmap for arts, culture and creativity in Queensland
5. LGAQ – Community Benefits and Funding ahead of the 2032 Games
6. QRA – 2021-22 Betterment Funds – Rebuilding Essential Public Assets
7. QRA – Disaster Recovery Funding Arrangements (DRFA) grant assistance under Council's 2019 Category D Flood Warning Infrastructure Network Program
8. QRA – Disaster Recovery Funding Arrangements (DRFA) grant assistance under Council's 2020 Reconstruction of Essential Public Assets program
9. QRA – Disaster Recovery Funding Arrangements event Southern Queensland Flooding, 06 – 20 May 2022 (V12)
10. QRA - Brendan Moon – Letter of Thanks

**Appendices**

1. LET-2022-08-01 OQTA Partnership Letter - Agreement - July 2022 Report card
2. LET- 2022-07-29 Appreciation Country Grass Roadshow Experience Rova
3. LET-2022-06-28 Mark Furner MP - Future of the former Queensland Agriculture College
4. LET-2022-07-15 Leeanne Enoch MP- Creative Together: 10- Year Roadmap for arts, culture and creativity in Queensland
5. LET-2022-07-22 LGAQ - Community Benefits and Funding ahead of the 2032 Games
6. LET-2022-07-26 QRA- 2021-22 Betterment Funds - Rebuilding Essential Public Assets
7. LET-2022-08-05 QRA - Disaster Recovery Funding Arrangements (DRFA) grant assistance under Council's 2019 Category D Flood Warning Infrastructure Network Program
8. LET-2022-08-05 QRA - Disaster Recovery Funding Arrangements (DRFA) grant assistance under Council's 2020 Reconstruction of Essential Public Assets program
9. QRA – Disaster Recovery Funding Arrangements event Southern Queensland Flooding, 06 – 20 May 2022 (V12)
10. LET-2022-07-21 QRA - Brendan Moon- Letter of Thanks

***Recommendation:***

*That Council receive the Councillor Information Correspondence Report as presented.*



1 August 2022

Longreach Regional Council  
Cr Tony Rayner  
PO Box 144  
Ilfracombe QLD 427

Dear Cr Rayner

Thank you for your ongoing commitment to Outback Queensland tourism through your partnership with the Outback Queensland Tourism Association (OQTA) during 2021/2022.

Your support has ensured that our marketing, consumer, and trade response continues to be inspiring and agile. Outback Queensland is in the spotlight like never before but we know there is still more work ahead to capitalise on this moment.

OQTA, industry, businesses and councils have stepped up to take advantage of the increasing appetite for travel to our region and it is heartening to reflect on what our united efforts have achieved during such a challenging time.

Following the highly successful, inaugural Outback Queensland Muster last year, OQTA brought together local tourism operators, trade, and media in February, combining the occasions of the Digital Accelerator Program, Muster, the 2022 Traveller's Guide launch and season launch. The event was a great success with terrific representation from across Outback Queensland's industry and council areas.

Our marketing campaigns have ensured we are positioning our region to take full advantage of the current travel environment. Outback Queensland has been in the spotlight with our targeted campaign activity gaining incredible coverage. Please see our attached report card for a snapshot of our most recent outcomes and achievements including campaign results.

OQTA has reintroduced the Council Partnerships Agreement (attached), which outlines the work that OQTA undertakes throughout the year. The agreement also highlights the importance of the partnership between our two organisations.

As previously advised via letter dated 26 April 2022, the OQTA Board took the decision during the 2020/2021 financial year to hold any increase to OQTA Council Partnership fees, acknowledging the impact of COVID to council operations. Once again, the board has sought to minimise the impacts of fees with only a small increase of 2% for the 2022/2023 financial year.

Your 2022/2023 partnership invoice is attached. We look forward to working with you to support our local communities and keep our sector viable, sustainable, and attractive to visitors seeking a memorable and authentic holiday experience.

Yours sincerely



**Denise Brown**  
**Chief Executive Officer**  
Outback Queensland Tourism Association  
Ph: 0438 394 492  
Email: [ceo@outbackqueensland.com.au](mailto:ceo@outbackqueensland.com.au)



**Partnership Agreement between  
Outback Queensland Tourism Association  
and  
Longreach Regional Council**



The Partnership Agreement outlines the relationship between Longreach Regional Council and the Outback Queensland Tourism Association (OQTA), Outback Queensland's peak destination marketing, leadership and advocacy body. The annual Partnership Agreement with OQTA entitles Longreach Regional Council to the following benefits:

<b>Advocacy on tourism issues</b>	We help your voice be heard on the issues that matter most to your region. We lobby State and Federal Governments for better access, routes, pricing and scheduling with air travel, and advocate for better connectivity throughout our region and increased product development funding. Upon request, we can supply letters of support for product development and grant funding submissions.
<b>Access to OQTA brand and marketing tools</b>	Gain instant recognition and benefit from already high awareness amongst consumers when you promote your region using our brand and marketing tools. Your council will receive access to the OQTA image library and town, drive route and product listings on the OQTA website, valued at \$1,500.
<b>Social Media and Consumer eNews</b>	As a partner, you'll receive a guaranteed minimum of five posts to Facebook and Instagram, valued at \$1,250, along with inclusion in OQTA's Consumer eNewsletter, with reach to more than 57,000 subscribers. You'll also have the opportunity to buy in to co-operative brand and consumer marketing campaigns and OQTA social media and website spots (additional costs apply).
<b>2023 Outback Qld Traveller's Guide</b>	Your partnership agreement entitles you to free editorial in the 2023 Guide, valued at over \$6,000. We produce 60,000 copies for national distribution.
<b>Consumer Shows</b>	OQTA is a crowd favourite at the various Caravan, Camping and 4x4 Shows and your partnership agreement gives you the opportunity to join us - either in person or by sending us your marketing collateral - on one of our many trips to promote the region.
<b>Media Program</b>	We work closely with our Council partners, our media agency and Tourism and Events Queensland to pitch media stories and familiarisation opportunities to journalists, social media influencers and trade.
<b>Industry Insights</b>	Our regular newsletter contains information about the latest industry developments, research, marketing and funding opportunities. We'll also keep you apprised of our many events, workshops and training opportunities throughout the year, including our Tourism Development Officer round table meetings.
<b>OQTA Report Card</b>	Get the facts in a timely fashion with data on visitor numbers, traditional & social media activity, and more.
<b>Localis</b>	Our partnership with <a href="#">Localis</a> allows you to have access to market leading visitation data for your region. As an OQTA partner, you'll have access to two free prebuilt reports. You'll also have the ability to work directly with Localis for more specific and targeted data for your region (additional costs apply).
<b>OQ Assist</b>	Enjoy access to OQ Assist services at a discounted rate. OQ Assist's team of tourism professionals specialise in destination, event and product marketing, content, brand and trade development, media management, grant applications, workforce training, special interest tourism and more.
<b>"Always On" marketing activity</b>	Our "always on" activity is working for your region on social, traditional and digital media on an ongoing basis.
<b>Best of Queensland Experiences Program</b>	As an OQTA partner, you'll receive an automatic five points towards eligible Best of Queensland Experiences Program assessments.
<b>Voting Rights</b>	Your partnership agreement entitles your region to voting rights at the OQTA Annual General Meeting.

The Partnership will be in effect from 01/07/2022 to 30/06/2023 on signing of the agreement and payment of the annual fee.

**OUTBACK QUEENSLAND TOURISM ASSOCIATION INC**

**LONGREACH REGIONAL COUNCIL**

\_\_\_\_\_  
**Authorised Officer**  
**Date:**

\_\_\_\_\_  
**Authorised Officer**  
**Date:**



# OUTBACK QUEENSLAND TOURISM ASSOCIATION

REPORT CARD - JULY 2022

Covering activity January - June 2022

## MEDIA & PR

OQTA remains focused on growing its relationships with industry, trade and travel writing professionals delivering a substantial increase in coverage and future opportunities.

### OUTBACK MUSTER & SEASON LAUNCH - 24 FEBRUARY

OQTA launched the 2022 season and all-new Traveller's Guide at the Outback Muster in Brisbane in February.



Sabio (PR) have been appointed to do pre and post launch features and promotions to maximise exposure of the Muster, Outback product and itineraries, and the bumper new Traveller's Guide.

### TRADE MEDIA BOOST

Since the Muster in February, Sabio have coordinated:



Key features have included: ABC Radio Sydney (syndicated nationally), Courier Mail and Gold Coast Bulletin (syndicated to all NewsCorp mastheads), RACQ's The Road Ahead, E-Global Travel Media, Open Road Magazine, Urban List Brisbane, and Australia Leisure Management.

Sabio continue to reach out to key travel writers and outlets – the media outreach plan aims to develop 2 x story angles per month and pitch these to targeted media.

### TODAY SHOW BREAKFAST BROADCASTS - 21-24 MAY

OQTA contributed 50% in partnership with participating Councils to bring the Today Show breakfast broadcast to Longreach, Muttaborra, Blackall and Barcaldine and also promoted the Winton-led broadcast. Reaching more than:

**300,000**  
viewers each broadcast



### OPERA QUEENSLAND

OQTA has cemented a solid partnership with Opera Queensland opening doors to strengthen the activity in 2023.

**Results from 2022 have secured the destination and performance photography from all Opera events in the Outback for use in future promotions.**

OQTA has supported a minimum of 10 freelance and visiting media on an ongoing basis – based on the suitability of the request.

### DRIVE NORTH QUEENSLAND FAMIL

The Overland Travellers (travel influencers) visited Outback Queensland across 10 days in May. OQTA planned and confirmed the itinerary to cover: Hughenden, Richmond, Julia Creek, Cloncurry, Winton, Muttaborra, Aramac, and Torrens Creek. Unfortunately due to wet weather, Muttaborra and Aramac were cancelled last minute and they visited Longreach for a day instead.

**This content will provide the DNQ with new images, as well as for OQTA's image library.**

### TRAVEL + LUXURY FEATURE

Travel writer Denise Cullen was in Outback Queensland (26-31 May) – commissioned to write an article for **Travel + Luxury (The Australian)**. She visited Rangelands Outback Camp, Mitchell Grass Retreat and The Staging Post, as well as key local attractions in Winton and Longreach.

OQTA joined this fam at Rangelands, taking in the new horse and carriage ride, new caravan park, Australian Age of Dinosaurs and Royal Theatre.

### ABC BRISBANE RADIO SEGMENTS

OQTA has worked with local ABC journalists and state program producers to identify and coordinate interviews with local 'characters' as part of an ongoing 'Meet an Outback Local' segment.



This has resulted in some incredible content, that has been shared and listened to across ABC platforms.

OQTA's most popular LinkedIn post in May 2022 was the Alan 'Smithy' Smith interview reaching **3,703** impressions and **109** reactions.

Ahead of the Winton Outback Gallery's National Portrait Gallery Exhibition opening, our CEO also connected the exhibit curator for an interview on state-wide ABC Radio (24 May 2022).

### THE GETAWAY SHOW

Channel Nine's flagship travel show featured Outback Queensland on Saturday 28 May.



The 30min episode focused on Scenic Tour's 'Outback Queensland Land Journey' with David Whitehill as the host.

### ROAD TO RODEO EVENT - LONGREACH - 15 APRIL

OQTA representatives, including our Chair and CEO, hosted Assistant Tourism Minister Mr Michael Healy and his advisor.

We also welcomed our newest Outback Queensland convert, Loretta Ryan from ABC Radio Brisbane, to the Longreach event. Loretta also helped us connect to the above Winton Gallery interview.



**MARKETING**

Outback Queensland consumer marketing continues to make an impact as we push our 'extend the season' messaging & look forward to our 2023 campaign.

**OQTA SEASON CAMPAIGN - 'THERE'S EVEN MORE TO EXPLORE IN QUEENSLAND'S BACKYARD'**

Our season campaign included digital / social media and online native content with the **Courier-Mail**; as well as supporting PR provided via Sabio.

**SOCIAL CAMPAIGNS**

Ads linking to CM Feature  
31 March – 27 April 2022

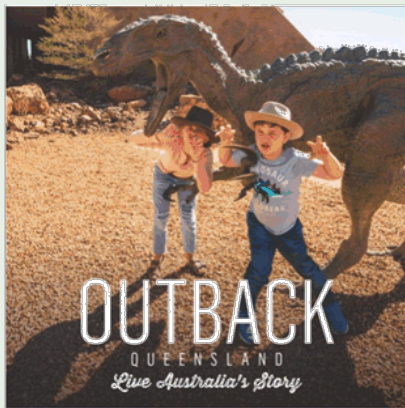
**8.5 million** impressions\*     **9,303** link clicks to OQ website

**461,638** reach\*

Ads linking to website  
31 March – 23 April 2022

**3.24 million** impressions\*

**455,423** reach\*



**OQTA HOLIDAY COMPETITION**

Coinciding with our season campaign, the win a holiday competition ran until 31 May with \$4,800 in prizes.

Competition wrapped up with a **fantastic result** receiving

**35,336** entries.

Our consumer database has also received a significant boost with **30,065** entries ticking "Yes, I'd like to receive the newsletter"

**COMPARISON 2022 VS 2021 COMPETITIONS**

The percentage increase in entries is **almost double from the 2021 competition.**

2021 results: 22,022 entries and 17,549 of those ticked "Yes, I'd like to receive the newsletter".

**DRIVE NORTH QUEENSLAND**

OQTA activities with DNQ are ongoing with a social media campaign running from late 2021 until mid-2022.

**NEWSLETTERS**

**57,273**

Consumer subscribers

**14,856**

NEW subscribers (since 1 Jan 2022)

**844**

Industry subscribers

**Consumer growth driven** by OQTA Holiday competition & Caravan and Camping Show consumer sign-ups.



**TOURISM AUSTRALIA'S NATIONAL EXPERIENCES CONTENT INITIATIVE (NECI)**

OQTA has been working with Tourism Australia and Tourism and Events Queensland to develop a videography/ photography shoot itinerary for 16 locations across Outback Queensland.

The filming between June - July, starting in Injune, and finishing in Mount Isa. Approximate value \$150,00 worth of visual content.

The Outback locations are:

- The Staging Post, Longreach
- Australian Stockman's Hall of Fame, Longreach
- The Bigger Big Rig, Roma
- Wallaroo Outback Retreat, via Injune
- The Birdsville Hotel, Birdsville
- Rangelands Outback Camp, via Winton
- Australia Age of Dinosaurs, Winton
- Turraburra (Gracevale Station), via Barcardine

- Australian Workers Heritage Centre, Barcardine
- Outback at Isa, Mount Isa
- John Flynn Place / Museum, Cloncurry
- WWII Secrets Base, Charleville
- Eromanga Natural History Museum, Eromanga
- Cunnamulla All Aboard, Cunnamulla
- Nullawokra First Nations Tours, Bollon
- Kronosaurus Korner, Richmond

SOCIAL MEDIA & WEB

OQTA's social media channels are a powerhouse connecting our experiences and product to more than 100,000 followers through engaging and unique content.

 **INSTAGRAM**

53,531 followers

↑ 36% growth since 1 April 2020<sup>^</sup>

310,129 engagement<sup>#</sup>

 **FACEBOOK**

110,120 followers

↑ 29% growth since 1 April 2020<sup>^</sup>

7.6 million engagement<sup>#</sup>

**WEBSITE**



1,502,486 page views

↑ 12.3%



34,796 leads to operators

↑ 55.3%



311,957 users

↑ 9.8%



**HUGE growth up from 1 million last report card**

← **Top Facebook post for this reporting period.**

**OUTBACK QUEENSLAND TRAVELLER'S GUIDE**

Since launch in February 2022

32,116 page views

↑ 45.7%

26,160 copies distributed

3,263 downloads

↑ 101.4%

**OUTBACK QUEENSLAND DRIVE GUIDE**

Since launch in February 2021

181,795 page views

18,633 downloads

80,000 copies distributed

**TRAVEL TRADE**

Travel and Trade engagement keeping Outback Queensland on holiday itineraries and introducing new providers.



**652** Trade Facebook group members - Travel Agents & Media

**OQTA MEMBERSHIP**



**78** Membership sign up YTD Jan - June 2022

COWBOYS	36
STOCKMAN	22
DROVERS	13
EXPLORER EVENTS	4
PIONEER EVENTS	3

**CONSUMER SHOWS**

Brisbane Caravan and Camping Supershow  
7 - 12 JUNE

Trade booth competition

**728** unique entries

**635** opted into our enews

**Coming up**

- 22-24 July National 4x4 Show - Sydney
- 29-31 July QLD Outdoor Adventure & Motoring Expo - Toowoomba



**CLIENT CALLS AND TRADE EVENTS INCLUDING:**

- Michelle Nickelson and Rangelands' Danella Perrins hosted a stand at Aveo Group Newstead as part of a Travel Partners Travel Expo
- Client briefing with Helloworld Burnie Brae

\* Reach: The number of people who see content. Impressions: The number of times your content is displayed.

# Engagement: The number of interactions content received from users (likes, comments, shares, saves)

<sup>^</sup> Connect Tourism began managing OQ social media accounts

**LOBBYING & ADVOCACY**

We continue to seek out opportunities to boost our activities, drive results for our industry and put Outback Queensland Tourism on the agenda.

**36** formal letters of support, invitations to events & to visit the region, congratulations to incoming MPs, advocacy and lobbying.

**1,197**

LinkedIn followers



**32%**

Growth since 1 Jan 2022

**LISTENING TO OUR INDUSTRY**

- 2022 Sentiment Survey complete
- Outback Queensland Celebrates: awards review including member-wide survey.

**AUSTRALIAN TOURISM EXCHANGE 2022 - SYDNEY**

More than **90 face to face meetings** with followup underway.

Planning is already underway for ATE23 on the Gold Coast, with accommodation booked ready for our increased representation.



**FUNDING**

**BUSINESS DEVELOPMENT**

OQTA has again met with the Department to discuss Business Capability funding release to the RTO Network.

**TEMP PROGRAM – TRANSFORMATIONAL EXPERIENCES PROGRAM**

With support from TEQ, we have commenced the TEMP Program delivering in-region training workshops and mentorship for Outback operators.

OQTA secured places for **20 operators** (was originally 10!)

**IN-REGION WORKSHOPS**

We had a great response to our workshops delivered in June:

**Digital Workshops** led by Susan Maynard in Roma, Mount Isa, Blackall and Longreach and Amanda Kruse in Biloela.

The workshops provided our attendees with key tips and knowledge to help them raise awareness and potential bookings for their businesses to their target markets.

Roma  
Mount Isa →  
Biloela  
Blackall  
Longreach



**INDUSTRY DEVELOPMENT & OPPORTUNITIES**

**\$90,000**

Secured through a TEQ Contestable Grant - focusing on digital acceleration & partnership funding, helping deliver our Digital Round Up development workshop.

**DAY 1 - DIGITAL ROUND UP**



Tailored professional & business development

**OUTBACK QUEENSLAND DIGITAL ROUND UP & MUSTER 2022**

Following the highly successful, inaugural Outback Queensland Muster in February 2021, OQTA once again brought together local tourism operators, trade and media in Brisbane on 23 & 24 February.

Digital platforms & technology

Digital training

Packaging & promotion

Expertise & insight

**DAY 2 - OUTBACK TOURISM MUSTER**



Trade show

Publicity & media coverage

Agent & travel media networking

2022 Tourism Season & Traveller's Guide Launch

Product & itinerary promotion



**REPRESENTATION & DELEGATIONS**

- Brisbane 2032 Olympic and Paralympic Games sentiment feedback:
  - Ongoing negotiation to have dinosaurs, bilbies and uniforms from Outback Queensland
- Coordinated Sabio (PR) representation at Big Rig launch
- Attended National Portrait Gallery exhibition opening in Winton
- Attended ATE22 - included 90 face to face meetings
- Met with Localis preparing comms, support materials ahead of testing/release of platform
- Road to Rodeo event in Longreach
- QFOM Master Plan Launch
- ENHM funding milestone celebration
- WQAC Assembly, Charleville
- REX Airlines services inaugural flight (1 Jan)
- QTIC Tiny Towns Award
- Meetings and presentations to councils & regional organisations



**OQTA CEO ELECTED ONTO THE EXECUTIVE FOR THE QRTN – REGIONAL TOURISM NETWORK**

**OQTA WORKING WITH STEWART MOORE - QUEENSLAND DECARBONISATION AND CLIMATE CHANGE STRATEGY**





**THANK YOU**

Longreach Regional  
Council + Lisa

Thankyou for all of your help, support +  
assistance in bringing Country Circus Roadshow to  
the Longreach Community. We loved bringing  
Circus to your region + look forward to  
next time!

[www.experiencerova.com.au](http://www.experiencerova.com.au)  
[hello@experiencerova.com.au](mailto:hello@experiencerova.com.au)

Jessie + Alex.







The Hon Mark Furner MP  
Minister for Agricultural Industry Development and Fisheries  
and Minister for Rural Communities

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Our ref: CTS 10135/22

28/06/2022

Councillor Tony Rayner  
Longreach Regional Council  
Mayor  
assist@longreach.qld.gov.au

1 William Street Brisbane 4000  
GPO Box 46 Brisbane  
Queensland 4001 Australia  
Telephone +61 7 3719 7420  
Email agriculture@ministerial.qld.gov.au

Dear Councillor Rayner

Thank you for your letter of 10 June 2022 regarding decisions on the future of the former Queensland Agricultural Training Colleges property at Longreach.

I note the Longreach Regional Council has formally indicated its preferred outcome would be for a viable commercial operator or operators to purchase the property so that the assets may once again contribute to and grow the region's economy.

The option to place the property on the open market for sale and therefore be available for commercial interest to acquire at market value, is being considered by the Queensland Government. Once a decision is made by the Department of Agriculture and Fisheries (DAF), representatives from DAF will provide you with a comprehensive briefing on that decision.

If you require further information, please contact please contact Mr Dan McIntyre in my office on 07 3719 7420.

Yours sincerely

A handwritten signature in black ink, appearing to read "M. Furner", enclosed in a thin black rectangular border.

**MARK FURNER MP**  
Minister for Agricultural Industry Development and Fisheries and  
Minister for Rural Communities



Minister for Communities and Housing  
Minister for Digital Economy  
Minister for the Arts

Our reference: ACT22/2569; MN06163-2022

15 JUL 2022

1 William Street  
Brisbane Queensland  
GPO Box 806 Brisbane  
Queensland 4001 Australia  
T: +617 3719 7170  
E: communitiesandhousing@ministerial.qld.gov.au

Councillor Anthony Rayner  
Mayor  
Longreach Regional Council  
mayor@longreach.qld.gov.au

Dear Mayor

The Queensland Government, through the *Creative Together: 10-Year Roadmap for arts, culture and creativity in Queensland*, recognises the importance of partnerships with local government in strengthening Queensland communities and driving social change across the State. This includes our long-standing partnership with local government through Public Library and First 5 Forever funding investment of over \$31.3 million annually.

In 2022-23 your Council will receive direct funding totalling \$13 382 to enable the delivery of public library services and First 5 Forever programs that provide your council with the opportunity to connect with families to deliver early literacy outcomes for all Queensland children aged 0-5 years.

In addition, State Library of Queensland provides a suite of statewide services including collections, competitive grants, professional development programs, and support to council staff working in your library.

Public libraries and Indigenous Knowledge Centres provide important services, programs and opportunities to people of all ages and backgrounds in communities across Queensland. Our partnership with your council helps ensure Queenslanders, no matter where they are living, can access services, opportunities, learning programs and benefits through their local public library or Indigenous Knowledge Centre.

If you require further information, please contact my Acting Chief of Staff, Ms Melissa Hallam, on telephone (07) 3719 7170 or by email at [melissa.hallam@ministerial.qld.gov.au](mailto:melissa.hallam@ministerial.qld.gov.au).

Yours sincerely

Leeanne Enoch MP  
Minister for Communities and Housing  
Minister for Digital Economy and Minister for the Arts



Every Queensland  
community deserves  
to be a liveable one.

Cr Anthony Rayner  
Mayor  
Longreach Regional Council  
PO Box 144  
ILFRACOMBE QLD 4727



Dear Mayor

**What are your ideas on community benefits and funding ahead of the 2032 Games?**

At last year's LGAQ Annual Conference, members were clear in your resolution for the LGAQ to request the State Government ensure there is a sharing of economic benefits and funding commitments for all of Queensland, particularly rural and remote communities; following our successful bid to host the 2032 Olympic and Paralympic Games.

Indeed the Premier, the Deputy Premier and the Minister for Tourism, Innovation and Sport have all been clear in their public messaging that the 2032 Olympic and Paralympic Games needs to be an opportunity for all of Queensland to share the economic legacy benefits that only comes with hosting such a major global event. And your resolution ensures there is a focus on spreading the benefits to all of Queensland.

With the 2032 Games board recently established, and moves now underway to appoint a Legacy Committee, now is the time to progress this motion. We have had discussions directly with the State Government and via the new board to understand how we can help councils identify opportunities that could enable the types of benefits you have referenced, such as representation on planning committees, destination marketing, attraction and retention of workforce, supply chains and infrastructure and economic development through the establishment of a '2032 Olympics Rural/Remote Queensland Funding Program'.

As such, we would welcome your feedback and initial ideas on planning and legacy via the following survey. This will inform our continued dialogue and engagement with the State Government and organising committees and in our general advocacy for members.

Visit <https://lgaq.news/2032GamesSurvey> or scan the QR code below to access the survey.



From the insights received to date, infrastructure funding and connectivity to the regions are identified as challenges linked to the Games while tourism marketing and the promotion of

July 22



Australian made goods and services is a real opportunity to secure widespread economic legacy.

Please respond with your feedback by COB Friday, 29 July.

The 2032 Games may be 10 years away, however much of the legacy will require years of pre-planning, organisation and consultation.

And our continued focus will be on ensuring the local government sectors role in undertaking proper legacy planning and through our ongoing engagement with the State Government.

Yours sincerely,

A handwritten signature in black ink, which appears to read 'Alison Smith', is positioned above the printed name.

Alison Smith  
CHIEF EXECUTIVE OFFICER

July 22  
Jessica Shannon



## Queensland Reconstruction Authority

For reply please quote: – QRATF/22/3449

26 July 2022

Mr Dirk Dowling  
Chief Executive Officer  
Longreach Regional Council  
PO Box 144  
ILFRACOMBE, QLD, 4727

Dear Mr Dowling

I am pleased to write to you regarding the 2021-22 betterment funds, available to support the rebuilding of essential public assets damaged by 2021–22 natural disaster events to a more resilient standard.

There are two specific betterment funds available for Longreach Regional Council:

- \$150 million Betterment Fund to increase the resilience of essential public assets damaged as a result of one or more of the following events:
  - Central, Southern and Western Queensland Rainfall and Flooding (10 November 2021 – 3 December 2021).
  - Ex Tropical Cyclone Seth (29 December 2021 – 10 January 2022).
  - South East Queensland Rainfall and Flooding (22 February 2022 – 5 April 2022).
  - Southern Queensland Flooding (6 – 20 May 2022).
- \$20 million Betterment Fund to increase the resilience of essential public assets damaged as a result of one of the nine 2021–22 Disaster Recovery Funding Arrangements (DRFA) events activated for Category B Restoration of Essential Public Assets (REPA) funding.

As Longreach Regional Council was activated for DRFA Category B REPA assistance during one or more of these events, you are eligible to apply for Betterment funding to increase the resilience of REPA projects.

The Queensland Reconstruction Authority (QRA) is administering the \$150 million program under Category D of the DRFA. The \$20 million program is administered under the DRFA Efficiencies Framework, which allows DRFA funded project savings to be used for mitigation and resilience building programs.

Funding requests for Betterment are capped at \$5 million per project under the \$150 million program and \$3 million per project under the \$20 million program.

Betterment applications are to be lodged together with the corresponding REPA submission, unless otherwise agreed with the QRA. Should Council have already lodged

Level 11, 400 George Street Brisbane  
PO Box 15428 City East  
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[www.qra.qld.gov.au](http://www.qra.qld.gov.au)

the REPA submission for a project that would benefit from Betterment, Council should submit a Betterment application as an Estimate Update to the project, as soon as practicable.

Although REPA submissions for the 2021–22 year can be submitted to QRA up until 30 March 2023, please be aware both betterment funds may be exhausted prior to this date.

The *Queensland Betterment Fund Guidelines* provide detailed information on the program and are available by visiting: <https://www.qra.qld.gov.au/betterment/2021-22-betterment-fund>.

QRA Regional Liaison Officer, Dean Patchett, is also available to provide further information or to assist council with applications as required and is available on telephone 0427 587 679 or via email to: [Dean.Patchett@qra.qld.gov.au](mailto:Dean.Patchett@qra.qld.gov.au).

Yours sincerely



Brendan Moon  
**Chief Executive Officer**

## Queensland Reconstruction Authority

For reply please quote: QRATF/22/3320

5 August 2022

Mr Scott Mason  
Acting Chief Executive Officer  
Longreach Regional Council  
PO Box 144  
ILFRACOMBE QLD 4727

Dear Mr Mason

I refer to Council's progress report dated 14 July 2022 for Disaster Recovery Funding Arrangements (DRFA) grant assistance under Council's 2019 Category D Flood Warning Infrastructure Network Program.

This progress report advised a total expenditure to date of \$98,666.77 (excluding GST). As a result of Council's expenditure and the payments made to date, the Queensland Reconstruction Authority (QRA) has authorised a payment of \$52,166.77 (excluding GST) as a recipient created tax invoice (RCTI) inclusive of an RCTI agreement. The use of RCTIs ensures compliance with GST legislation.

Please refer to the attached progress payment certificate for a detailed breakdown of this progress payment in relation to Council's approved submissions.

All DRFA payments are subject to ongoing compliance and value for money reviews in accordance with the Queensland Disaster Relief and Recovery Guidelines. Payments may also be subject to sampling and further assessment by QRA or the Commonwealth.

If you require further information about this progress payment please contact Jason Flenley, General Manager, Operations on (07) 3008 7200.

Yours sincerely



Brendan Moon  
**Chief Executive Officer**  
Encl.

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**Queensland Reconstruction Authority**

**Progress Payment Certificate**

Recipient Longreach Regional Council  
 Date 15/07/2022  
 Event Year 2018-2019

QRA submission number	Description	Project funding amount (inc trigger point)	Estimated final cost	Maximum progress payment amount	Total payments to date	Trigger point	Total expenditure to date	Total expenditure recommended to date	Expenditure not recommended	Payment for milestone 2	
										Drawdown on grant advance	RCTI payment
LRC.0015.1816E.FWI	Flood Warning Infrastructure - North and Far North Queensland Monsoon Trough, 28 January - 14 February 2019 - - FWI - Cat	\$155,000.00	\$110,753.63	\$99,678.27	\$46,500.00	\$0.00	\$98,666.77	\$98,666.77		\$52,166.77	\$52,166.77
<b>TOTAL</b>		<b>\$155,000.00</b>	<b>\$110,753.63</b>	<b>\$99,678.27</b>	<b>\$46,500.00</b>	<b>\$0.00</b>	<b>\$98,666.77</b>	<b>\$98,666.77</b>		<b>\$52,166.77</b>	<b>\$52,166.77</b>

**NOTES**

1. All amounts in the body of the above table are GST exclusive
2. Payments will be grossed up for GST



## Queensland Reconstruction Authority

For reply please quote: QRATF/22/3357

5 August 2022

Mr Scott Mason  
Acting Chief Executive Officer  
Longreach Regional Council  
PO Box 144  
ILFRACOMBE QLD 4727

Dear Mr Mason

I refer to Council's progress report dated 14 July 2022 for Disaster Recovery Funding Arrangements (DRFA) grant assistance under Council's 2020 Reconstruction of Essential Public Assets program.

This progress report advised a total expenditure to date of \$10,386,703.35 (excluding GST). As a result of Council's expenditure and the payments made to date, the Queensland Reconstruction Authority (QRA) has authorised a payment of \$1,650,774.02 (excluding GST) as a recipient created tax invoice (RCTI) inclusive of an RCTI agreement. The use of RCTIs ensures compliance with GST legislation.

Please refer to the attached progress payment certificate for a detailed breakdown of this progress payment in relation to Council's approved submissions.

All DRFA payments are subject to ongoing compliance and value for money reviews in accordance with the Queensland Disaster Relief and Recovery Guidelines. Payments may also be subject to sampling and further assessment by QRA or the Commonwealth.

If you require further information about this progress payment please contact Jason Flenley, General Manager, Operations on (07) 3008 7200.

Yours sincerely



Brendan Moon  
Chief Executive Officer  
Encl.

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Facsimile: +61 7 3008 7299  
[www.qra.qld.gov.au](http://www.qra.qld.gov.au)

**Queensland Reconstruction Authority**

**Progress Payment Certificate**

**Recipient** Longreach Regional Council  
**Date** 15/07/2022  
**Event Year** 2019-2020

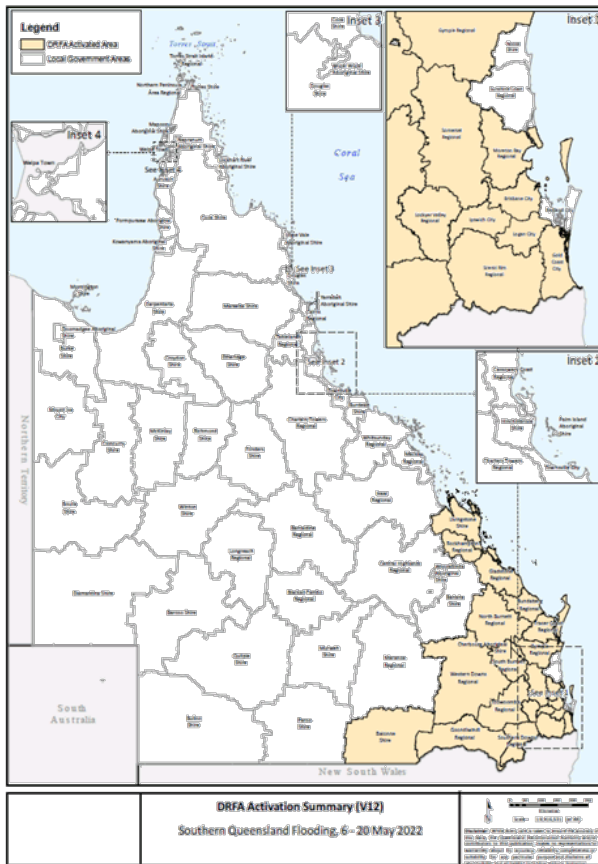
GRA submission number	Description	Project funding amount (inc trigger point)	Estimated final cost	Maximum progress payment amount	Total payments to date	Trigger point	Total expenditure to date	Total expenditure recommended to date	Expenditure not recommended	Payment for milestone 2		
										Drawdown on grant advance	RCTI payment	Total payment amount
LRC.0017.1920E.REC	Reconstruction of Essential Public Assets - Queensland Monsoonal Flooding, 23 January - 3 February 2020 - - LRC	\$14,794,260.10	\$14,797,618.04	\$13,314,861.09	\$6,698,726.54	\$27,415.22	\$10,377,722.66	\$10,360,307.34		\$1,651,578.80	\$1,651,578.80	
LRC.0018.1920E.REC	Reconstruction of Essential Public Assets - Queensland Monsoonal Flooding, 23 January - 3 February 2020 - - Blackall - Emmet Road	\$11,361.10	\$8,690.79	\$6,062.71	\$0,036.71	\$2,847.78	\$6,660.79	\$5,234.93			-\$804.78	-\$804.78
<b>TOTAL</b>		<b>\$14,805,621.20</b>	<b>\$14,806,308.83</b>	<b>\$13,320,923.80</b>	<b>\$6,734,763.25</b>	<b>\$30,263.00</b>	<b>\$10,384,383.45</b>	<b>\$10,355,542.27</b>		<b>\$1,650,774.02</b>	<b>\$1,650,774.02</b>	

**NOTES**

1. All amounts in the body of the above table are GST exclusive
2. Payments will be grossed up for GST



**Disaster Recovery Funding Arrangements event  
Southern Queensland Flooding, 06 – 20 May 2022 (V12)**



The Disaster Recovery Funding Arrangements (DRFA) is a jointly funded program between the Australian Government and state and territory (state) governments, through which the Australian Government provides financial assistance to support state governments with disaster recovery costs.

In response to the disaster, assistance has been activated for the area formally defined as: *“Communities within southern Queensland affected by a low pressure trough and associated persistent rainfall and flooding, 6 May – 20 May 2022”*.

**DRFA assistance measures (activated by the Queensland Government)**

- Counter Disaster Operations
- Essential Services Safety and Reconnection Scheme
- Personal Hardship Assistance Scheme
- Reconstruction of Essential Public Assets
- Disaster Assistance (Primary Producer) Loans
- Disaster Assistance (Essential Working Capital) Loans Scheme for Primary Producers
- Freight Subsidies for Primary Producers
- Disaster Assistance (Small Business) Loans
- Disaster Assistance (Essential Working Capital) Loans Scheme for Small Business
- Disaster Assistance (Not for Profit) Loans
- Disaster Assistance (Essential Working Capital) Loans Scheme for Not for Profits



Queensland Government

Queensland Reconstruction Authority



Australian Government

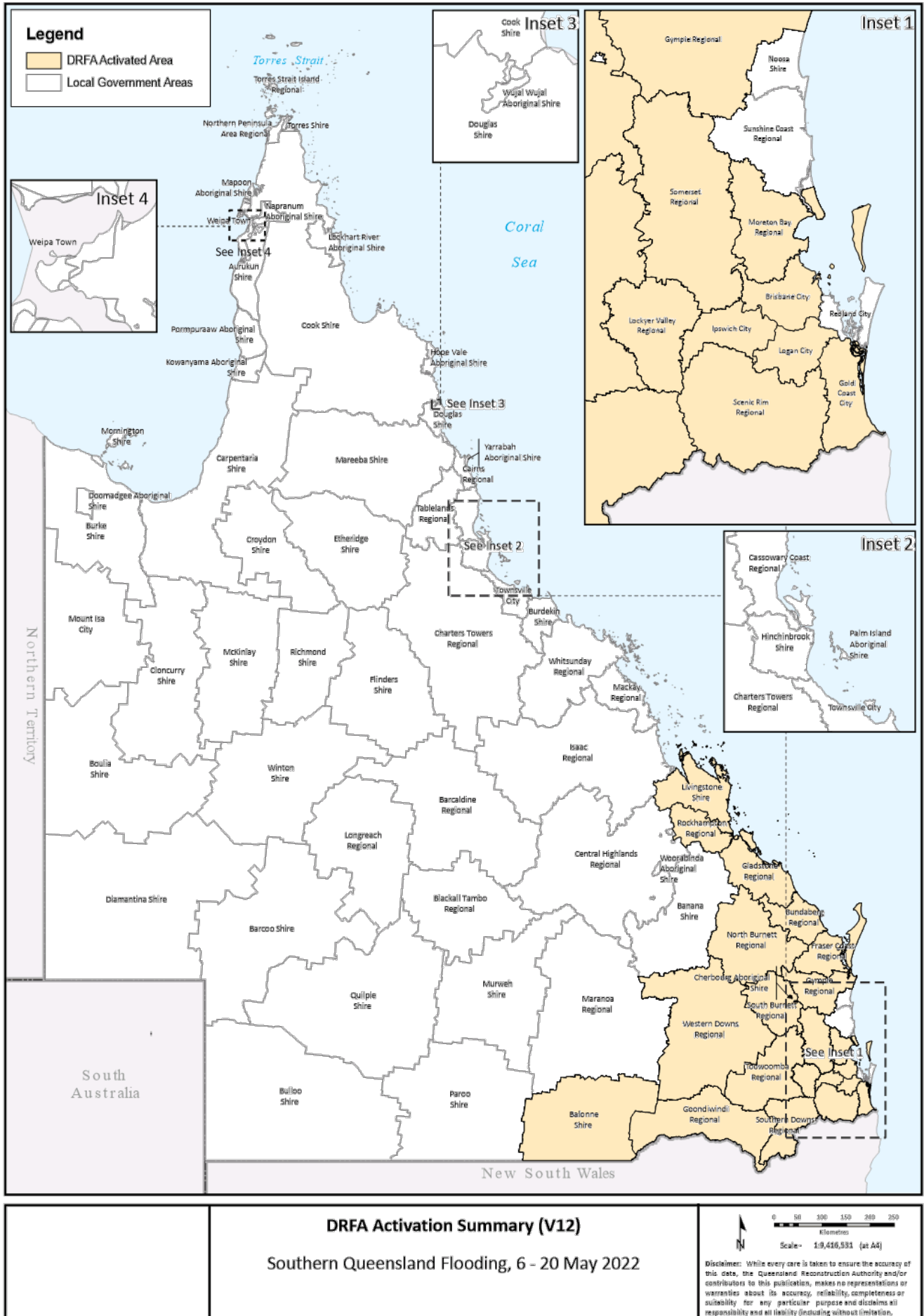
**DRFA assistance measures (jointly activated by the Queensland and Australian Governments)**

- Please refer to Exceptional assistance measures table.

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Further information:  
Ph: 1800 110 841  
Email: [info@gra.qld.gov.au](mailto:info@gra.qld.gov.au)  
Website: [www.qra.qld.gov.au](http://www.qra.qld.gov.au)

# 11.1 - Standing Matters: Councillor Information Correspondence --Appendix 9



## 11.1 - Standing Matters: Councillor Information Correspondence --Appendix 9

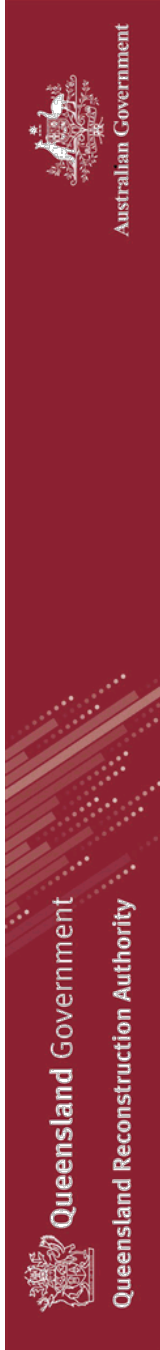


Local Government Area	Counter Disaster Operations	Essential Services Safety and Reconnection Scheme	Personal Hardship Assistance Scheme	Reconstruction of Essential Public Assets	Freight Subsidies for Primary Producers	Disaster Assistance (Primary Producers) Loans	Disaster Assistance (Essential Working Capital) Loans for Primary Producers	Disaster Assistance (Small Business) Loans	Disaster Assistance (Essential Working Capital) Loans Scheme for Small Business	Disaster Assistance (Not for Profit)	Disaster Assistance (Essential Working Capital) Loans Scheme for Not for Profit	Extraordinary Disaster Assistance Grants for Primary Producers	Extraordinary Disaster Assistance Grants for Not-For-Profit Orgs and Small Business
<b>Balonne Shire Council</b>	02/06/22			02/06/22	07/07/2022	07/07/2022	07/07/2022	02/06/22	02/06/22	02/06/22	17/06/22	15/07/2022	15/07/2022
Brisbane City Council	13/05/22												
Bundaberg Regional Council	26/05/22			26/05/22	26/05/22	26/05/22	26/05/22						
Fraser Coast Regional Council	13/05/22			26/05/22									
Gold Coast City Council	13/05/22			02/06/22									
Gladstone Regional Council	13/05/22			26/05/22									
Goondiwindi Regional Council	17/06/22			17/06/22									
<b>Gympie Regional Council</b>	13/05/22			26/05/22	26/05/22	26/05/22	26/05/22	27/05/22	27/05/22	02/06/22	17/06/22	15/07/2022	15/07/2022
Ipswich City Council	17/05/22			17/05/22									
Livingstone Shire Council	27/05/22			27/05/22									
<b>Lockyer Valley Regional Council</b>	13/05/22	13/05/22	13/05/22	17/05/22	26/05/22	26/05/22	26/05/22	27/05/22	27/05/22	02/06/22	17/06/22	15/07/2022	15/07/2022
Logan City Council	13/05/22												
<b>Moreton Bay Regional Council<sup>1</sup></b>	13/05/22	14/05/22	14/05/22		26/05/22	26/05/22	26/05/22	02/06/22	02/06/22	02/06/22	17/06/22	15/07/2022	15/07/2022
North Burnett Regional Council	13/05/22			26/05/22	26/05/22	26/05/22	26/05/22						
Rockhampton Regional Council	27/05/22			27/05/22									
Scenic Rim Regional Council	20/05/22			20/05/22	26/05/22	26/05/22	26/05/22						
<b>Somerset Regional Council<sup>1</sup></b>	20/05/22	02/06/2022	02/06/2022	20/05/22	26/05/22	26/05/22	26/05/22	27/05/22	27/05/22	02/06/22	17/06/22	15/07/2022	15/07/2022
South Burnett Regional Council	13/05/22			26/05/22	26/05/22	26/05/22	26/05/22						
<b>Southern Downs Regional Council</b>	13/05/22	13/05/22	13/05/22	17/05/22	26/05/22	26/05/22	26/05/22	27/05/22	27/05/22	02/06/22	17/06/22	15/07/2022	15/07/2022

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Toowoomba Regional Council	13/05/22	20/06/22	20/06/22	20/05/22	26/05/22	26/05/22	02/06/22	02/06/22	02/06/22	17/06/22	15/07/2022
Western Downs Regional Council <sup>1</sup>	26/05/22	17/05/22	17/05/22	26/05/22	26/05/22	26/05/22	27/05/22	27/05/22	02/06/22	17/06/22	15/07/2022

1. The PHAS and ESSRS for local government areas is limited to specified areas and private addresses and will not be published on the DCDHE website for privacy reasons.

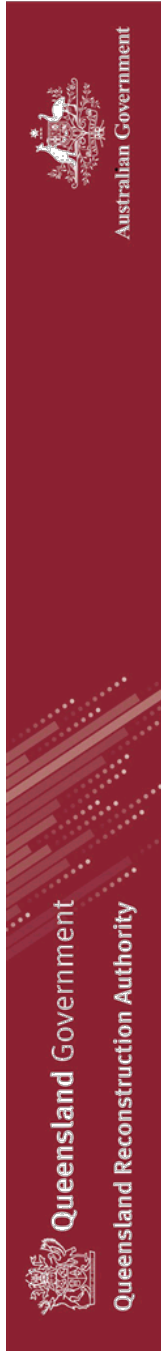
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**Exceptional assistance measures**

DRFA Category	Package Type	Assistance Measure
C	Community Health and Wellbeing	Funding will assist disaster-affected communities, including individuals, families and first responders with mental health services and emotional wellbeing support
C	Community development	Funding for Community Recovery and Resilience Officers to establish a local presence across the affected communities to engage and identify the needs and aspirations of the communities.
D	Resilient Residential Recovery	Funding to support the implementation of resilience measures into Queensland homes directly impacted by flooding in the 2021-22 disaster season.
D	Accommodation support	This package provides short to medium term support for individuals and families displaced by the recent weather event.
C	Flexible Funding Grants	Flexible Funding Grants will support local recovery and resilience building activities.
C	Industry recovery and resilience	The program will provide support for primary producers for short, medium and longer-term recovery needs, including to develop industry-specific, risk-based, on farm flood management plans.
D	Rural landholder recovery	Grant aims to alleviate the personal and financial distress and assist in the recovery of rural landholders that have suffered direct damage to their assets as a result of the flooding events.
C	Small Business Recovery and Resilience	This package aims to alleviate the stresses, enhance wellness and address mental health issues resulting from the recent flooding as well as provide recovery support across impacted regions.

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D	Medium to large business recovery loans	This loan scheme will support medium to large businesses, including primary producers, related agricultural businesses, and other businesses critical to their supply chain severely impacted by the disaster events.
C	Tourism recovery and resilience	To support areas of the state that rely heavily on tourism to recover from the devastating effects of recent extraordinary disasters, to plan for recovery after future disaster events and be more resilient.
D	Environmental recovery	This funding will go towards rehabilitation and restoration of rain and flood-affected environments and environmental assets to maintain healthy ecosystems and other environmental values and improve resilience for future disaster events.
D	Flood risk management	Funding for councils to undertake key activities to support evidence-based response, mitigation, and resilience strategies to manage their river, creek and overland flood risk.
D	Extraordinary disaster assistance grants	Grants for not-for-profit organisations and small businesses of up to \$50,000
D	Extraordinary disaster assistance grants	Grants for primary producers of up to \$75,000
D	Clean Up Package	Grants for clean-up, removal and disposal of otherwise ineligible flood-related debris for communities.
C	Community and Recreational Asset Recovery and Resilience Program	To provide funding to assist with clean up and repair, and where economical, improve the resilience of community and recreational assets
D/E	Betterment Funding	The restoration of public assets damaged in eligible disaster events, to a more resilient standard.
C	Monitoring and evaluation	Funding will enable the monitoring and evaluation of Category C and D recovery and resilience programs.

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 Website: [www.qra.qld.gov.au](http://www.qra.qld.gov.au)

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### **DRFA ASSISTANCE MEASURES ACTIVATED**

#### Personal Hardship Assistance Scheme

To alleviate personal hardship and distress.

- **Emergency Hardship Assistance Grant** – provides assistance as a contribution to support people directly impacted by an eligible disaster to meet their immediate essential needs for food, clothing, medical supplies or temporary accommodation.
- **Essential Services Hardship Assistance** – provides assistance for people directly impacted by an eligible disaster to meet their immediate needs where they have experienced the loss of one or more essential services for more than five days.
- **Essential Household Contents Grant** – provides a contribution towards replacing or repairing essential household contents, such as beds, linen and whitegoods that have been lost or damaged by an eligible disaster.
- **Structural Assistance Grant** – provides a contribution towards repairs or replacement of a dwelling damaged by an eligible disaster, to return it to a safe, habitable and secure condition.

#### Essential Services Safety and Reconnection Scheme

To assist residents with the inspection and reconnection of essential services that have been damaged by an eligible disaster. The scheme provides financial assistance to individuals and families as a contribution towards safety inspections of and repairs to residential essential services (i.e. electricity, gas, water and sewerage) damaged by an eligible disaster.

Contact Department of Communities, Housing and Digital Economy on 1800 173 349 or [www.chde.qld.gov.au](http://www.chde.qld.gov.au)

#### **Assistance for state and local governments:**

##### Counter Disaster Operations

To assist local governments and state agencies to undertake activities that alleviate personal hardship and distress, address the immediate needs of individuals and protect the general public, immediately prior to, during or immediately after an eligible disaster.

Contact Queensland Reconstruction Authority on 1800 110 841 or [www.qra.qld.gov.au](http://www.qra.qld.gov.au)

##### Reconstruction of Essential Public Assets (including Emergency Works and Immediate Reconstruction Works)

- **Emergency Works**  
To assist local and state governments to undertake urgent activities necessary following an eligible disaster to temporarily restore an eligible essential public asset to enable it to operate/be operated at an acceptable level of efficiency to support the immediate recovery of a community.
- **Immediate Reconstruction Works**



To assist local and state governments to immediately and permanently reconstruct damaged essential public assets to pre-disaster function immediately after the eligible disaster.

- **Reconstruction of Essential Public Assets:**

To assist local and state governments to reconstruct damaged essential public assets to pre-disaster function.

Contact Queensland Reconstruction Authority on 1800 110 841 or [www.qra.qld.gov.au](http://www.qra.qld.gov.au)

***Assistance for primary producers:***

***Disaster Assistance (Primary Producer) Loans***

Concessional interest rate loans to assist primary producers whose assets have been significantly damaged by an eligible disaster, to recover and return to viable operations.

***Disaster Assistance (Essential Working Capital) Loans Scheme for Primary Producer***

Concessional interest rate loans to primary producers who have suffered a significant loss of income as a result of an eligible disaster by providing the essential working capital required to continue business operations.

***Extraordinary Disaster Assistance Recovery Grants - Primary Producer***

Grants for primary producers who have suffered direct damage caused by an eligible disaster. Grants are aimed at covering the cost of clean-up and reinstatement, but not at providing compensation for losses.

Contact Queensland Rural and Industry Development Authority on 1800 623 946 or [www.qrida.qld.gov.au](http://www.qrida.qld.gov.au)

***Freight Subsidies for Primary Producer***

To assist primary producers impacted by an eligible disaster with the transport of livestock, fodder or water for livestock, building, fencing equipment or machinery to the primary producer's home property.

Contact Department of Agriculture and Fisheries on 13 25 23 or [www.daf.qld.gov.au](http://www.daf.qld.gov.au)

***Assistance for small business:***

***Disaster Assistance (Small Business) Loans***

Concessional interest rate loans to assist small businesses whose assets have been significantly damaged by an eligible disaster, to recover and return to viable operations.

***Disaster Assistance (Essential Working Capital) Loans Scheme for Small Business***

Concessional interest rate loans to small businesses who have suffered a significant loss of income as a result of an eligible disaster by providing the essential working capital required to continue business operations.

***Extraordinary Disaster Assistance Recovery Grants – Small Business***

Grants for small business who have suffered direct damage caused by an eligible disaster. Grants are aimed at covering the cost of clean-up and reinstatement, but not at providing compensation for losses.



Contact Queensland Rural and Industry Development Authority on 1800 623 946 or [www.qrida.qld.gov.au](http://www.qrida.qld.gov.au)

### **Assistance for not-for-profit organisations:**

#### Disaster Assistance (Not-for-Profit Organisation) Loans

Concessional interest rate loans to assist not-for-profit organisations whose assets have been significantly damaged by an eligible disaster, to repair or replace the damaged assets.

#### Disaster Assistance (Essential Working Capital) Loans Scheme for Small Business

Concessional interest rate loans to not for profits who have suffered a significant loss of income as a result of an eligible disaster by providing the essential working capital required to continue business operations.

#### Extraordinary Disaster Assistance Recovery Grants – Not-for-profit Organisation

Grants for not-for-profit organisations who have suffered direct damage caused by an eligible disaster. Grants are aimed at covering the cost of clean-up and reinstatement, but not at providing compensation for losses.

Contact Queensland Rural and Industry Development Authority on 1800 623 946 or [www.qrida.qld.gov.au](http://www.qrida.qld.gov.au)

### **Extraordinary Assistance available;**

#### Community Health and Wellbeing

Funding will assist disaster-affected communities, including individuals, families and first responders with mental health services and emotional wellbeing support

#### Community development

Funding for Community Recovery and Resilience Officers to establish a local presence across the affected communities to engage and identify the needs and aspirations of the communities.

#### Resilient Residential Recovery Package

Funding to support the implementation of resilience measures into Queensland homes directly impacted by flooding in the 2021-22 disaster season.

#### Accommodation support

Provision of short to medium term support for individuals and families displaced by the recent weather event.

#### Flexible Funding Grants

Flexible Funding Grants will support local recovery and resilience building activities.

#### Industry recovery and resilience

The program will provide support for primary producers for short, medium and longer-term recovery needs, including to develop industry-specific, risk-based, on farm flood management plans.

#### Rural landholder recovery

Grant aims to alleviate the personal and financial distress and assist in the recovery of rural landholders that have suffered direct damage to their assets as a result of the flooding events.



### Small Business Recovery and Resilience

Funding that aims to alleviate the stresses, enhance wellness and address mental health issues resulting from the recent flooding as well as provide recovery support across impacted regions.

### Medium to large business recovery loans

This loan scheme will support medium to large businesses, including primary producers, related agricultural businesses, and other businesses critical to their supply chain severely impacted by the disaster events.

### Tourism recovery and resilience

To support areas of the state that rely heavily on tourism to recover from the devastating effects of recent extraordinary disasters, to plan for recovery after future disaster events and be more resilient.

### Environmental recovery

Funding towards rehabilitation and restoration of rain and flood-affected environments and environmental assets to maintain healthy ecosystems and other environmental values and improve resilience for future disaster events.

### Flood risk management

Funding for councils to undertake key activities to support evidence-based response, mitigation, and resilience strategies to manage their river, creek and overland flood risk.

### Clean Up Package

Grants for clean-up, removal and disposal of otherwise ineligible flood-related debris for communities.

### Community and Recreational Asset Recovery and Resilience Program

To provide funding to assist with clean up and repair, and where economical, improve the resilience of community and recreational assets

### Betterment Funding

The restoration of public assets damaged in eligible disaster events, to a more resilient standard.

### Monitoring and evaluation

Funding will enable the monitoring and evaluation of Category C and D recovery and resilience programs.

Please visit the [QRA website](#) for more information on eligible applicants and administering agency.



## Queensland Reconstruction Authority

For reply please quote: – QRAIN/22/3883

21 July 2022

Cr Tony Rayner  
Mayor  
Longreach Regional Council  
PO Box 144  
ILFRACOMBE QLD 4727

  
Dear Cr Rayner

Thank you for your kind words regarding my recent appointment as a Member of the Order of Australia, and apologies for my belated response.

Working for the Queensland Reconstruction Authority alongside so many local governments to support the recovery of disaster impacted communities has been an honour and a privilege. We are fortunate in Queensland that in our toughest times the extra-ordinary leadership shown by our local government teams make our job in coordinating recovery and building resilience much more effective.

It's humbling to be honoured in this way for achievements across my career.

Of course, any successes have not been achieved singlehandedly – I have always had a strong team working alongside me, whether during my time playing rugby or leading QRA.

Thank you once again for your kind wishes.

Yours sincerely

  
Brendan Moon  
Chief Executive Officer

CC: Mr Dirk Dowling Chief Executive Officer Longreach Regional Council PO Box 144  
ILFRACOMBE QLD 4727

Level 11, 400 George Street Brisbane  
PO Box 15428 City East  
Queensland 4002 Australia  
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**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.2 - Standing Matters: Calendar of Events**

**11.2 Standing Matters: Calendar of Events**

**Calendar of Events, Upcoming Meetings and Conferences for Councillors**

<b>Date</b>	<b>Event</b>	<b>Location</b>	<b>Participants</b>
<b>July 2022</b>			
26-28 Tues-Thurs	Bush Councils Convention	Barcardine	Mayor and Chief Executive Officer
<b>August 2022</b>			
1-3 Mon - Wed	Meetings with State Government and LGAQ	Brisbane	Mayor
3 Wed	Western Queensland Association of Councils	Virtual	Mayor
4 Thur	Queensland Dog Offensive Group (QDOG)	Virtual 9.30am-1.00pm	Mayor
4 Thur	LGAQ presentation by Paul Cranch and Simon Booth: advocacy	Fairmont Rooms, Longreach 11.30am-1.00pm	Mayors, Councillors and Executive Leadership Team
4 Thur	Councillors and officers Strategic Roundtable	Fairmont Rooms, Longreach 1.00pm-5.00pm	Mayors, Councillors and Executive Leadership Team
5 Fri	Remote Area Planning and Development Board (RAPAD)	Virtual 9.00am-11.00am	Mayor and Chief Executive Officer
5 Fri	DAF meeting with Mayors & LGAQ re FMD	Virtual 12.30pm-1.30pm	Mayor and Chief Executive Officer
16 Tues	Councillor Briefing	Fairmount Rooms, Longreach Civic Centre. 8am – 5.00pm	Mayors, Councillors and Executive Leadership Team
18 Thur	Council Meeting	Ilfracombe Council Office 9:00am – 5:00pm	Mayors, Councillors and Executive Leadership Team and members of the public
23-24 Wed-Thur	Remote Area Planning and Development Board (RAPAD) – several meetings	Birdsville Full day meetings Tues & Wed	Mayor and Chief Executive Officer
30 Tues	Masterclass: Coordinating Teams in a Disaster	Longreach Civic Centre. 9.00am-3.00pm	Mayors, Councillors and Executive Leadership Team as available to attend
31 Wed	Exotic Disease Training	Longreach Civic Centre 9:30am – 1:00pm	Mayor and Chief Executive Officer
<b>September 2022</b>			
1 Thur	Councillors Field Tour	Bexley Station, Longreach Pound, Longreach Cemetery	Mayor, Councillors and Chief Executive Officer
2 Fri	A Long Drive for Drought	ASHOF, Longreach	Mayor, Councillors and Chief Executive Officer
6 Tues	LDMG Annual Meeting	Fairmont Rooms, Longreach 2.00pm - 4.00pm	Mayors, Councillors and Executive Leadership Team as required based on their LDMG roles
8 Thu	Councillor/Director Strategic Round Table	Fairmont Rooms, Longreach Civic Centre. 1.00pm -5.00pm	All Councillors, Executive Leadership Team and Officers
13 Tues	Council Briefing	Fairmount Rooms, Longreach Civic Centre. 8am – 5.00pm	Mayors, Councillors and Executive Leadership Team
15 Thur	Council Meeting	Council Chambers, Longreach 9:00am- 5:00pm	Mayors, Councillors and Executive Leadership Team and members of the public

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.2 - Standing Matters: Calendar of Events**

October 2022			
5 Wed	Councillors and officers Strategic Roundtable	Yet to be confirmed	Mayors, Councillors and Executive Leadership Team
7 October	Audit and Risk Committee Meeting	Council Chambers, Longreach 9:00am	Mayor, Audit and Risk Committee Members, Chief Executive Officer and Chief Financial Officer
25 Tues	Council Briefing	Fairmount Rooms, Longreach Civic Centre. 8am – 5.00pm	Mayors, Councillors and Executive Leadership Team
27 Thur	Council Meeting	Council Chambers, Longreach 9:00am- 5:00pm	Mayors, Councillors and Executive Leadership Team and members of the public

***Recommendation:***

*That Council receive the Calendar of Events for information.*

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.3 - Workplace Health & Safety Update Report - July 2022**

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**11.3 Workplace Health & Safety Update Report - July 2022**

File Ref:

This report provides a summary of Council's health and safety performance as at 31 July 2022, highlighting issues, risk and opportunities impacting the on employee health and safety in the workplace.

**Council Action**

Recognise

**Applicable Legislation**

*Local Government Act 2009*

*Local Government Regulation 2012*

*Workplace Health and Safety Act 2011*

*Workplace Health and Safety Regulations 2011*

**Policy Considerations**

Workplace Health and Safety Policy No 10.2

**Corporate and Operational Plan Considerations**

GOVERNANCE: WORKPLACE HEALTH AND SAFETY			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.3.1	Provide a safety management system that minimises the risk to all people and property.	Successful implementation of the identified KPI's in the Longreach Regional Council Safety Management System 2021-22.	90% of KPI's achieved and completed by 30 June 2022

**Budget Considerations**

Operational Expenses YTD for Workplace Health and Safety are within current budget parameters.

**Previous Council Resolutions related to this Matter**

N/A

**Officer Comment**

**Responsible Officer:** *Grace Jones, Human Resources & Workplace Health & Safety Manager*

**Background:**

The HR/WHS Manager provides a monthly update report, which provides a summary of Council's health and safety performance.

**Issue:**

**Workplace Health and Safety Reporting – Period Ending 31 July 2022**

**Personal Incidents**

In total, four personal incidents were reported in the month, one of which was as a result of a fall requiring minor first aid and the additional three incidents reported required medical treatment, which included:



## **11. CHIEF EXECUTIVE OFFICER'S REPORT**

### **11.3 - Workplace Health & Safety Update Report - July 2022**

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- A worker sustained punctures wounds to their hand, as a result of a dog attack while they were walking home on their lunch break. The employee attended the Longreach Base Hospital where they received treatment for the wound. This incident is currently under investigation by Local Laws.
- Two workers were undertaking a work task to remove a chemical pod from their work vehicle, by sliding the pod that contained liquid (approx. 100-200L) from the back of a vehicle to a pallet on a forklift. During this action one worker experienced a pop in their shoulder. The worker stopped work at this time and received medical attention at the Longreach Base Hospital. The worker sustained a ruptured bicep tendon and is currently on workers compensation and not in the workplace.
- An incident where a worker was completing a routine task on a residential footpath and stepped into an open Telstra pit that was obstructed by grass, hyperextending their leg and injuring their back. The worker attended the Longreach Base Hospital for an assessment and was back at work the following day on light duties for a two week period. A complaint was lodged with Telstra and Council has been advised that the identified pit has since been rectified.

#### **Property Damage Incidents**

Throughout the month five Property Damage Incidents were reported:

- Two of the incidents were plant damage, the first was windscreen damage as a result of stones from passing vehicles and the second was minor panel damage due to a kangaroo jumping into the side of a vehicle in the early morning hours.
- One of the incidents involved a fault within the suspension of a new Toyota Hilux that was installed by a third party. A spring within the suspension unit became dislodged from its housing and dropped into the front drivers side tyre, impacting the operation of the vehicle. The operator was travelling at approximately 20km/hr at the time of the incident and was able to immediately cease operation of the vehicle. Investigation by the workshop found that the suspension unit was not sufficiently secured (loose bolt) at the time of installation and has since been rectified to allow the vehicle to be operated. The third party responsible for the installation of the suspension will also inspect the vehicle to ensure no further alterations are required.
- One of the incidents involved damage to the auger attachment of a two month old bobcat. While in operation the auger attachment of the bobcat broke off the frame, damaging both the auger and bobcat frame. Initial observations indicate that during a recent rain event, poor sealing of the cab has allowed water to enter into the cab and subsequently into the bobcat electronics. This incident is under investigation by the manufacturer; however they have advised that they will conduct this work when they drop off another new piece of equipment in the coming months. The bobcat has been isolated and cannot be operated until the manufacturer can attend site.
- One of the incidents involved damage to a storm water pipe. Workers were removing an old signpost and concrete foundation with a bobcat and inadvertently grabbed the storm water pipe at the same time resulting in the pipe being pulled up and shattered. The old pipe was buried at a shallow depth approximately 30-60cm from the concrete foundation. The new pipe has since been installed and buried.

#### **Near Miss Incidents**

In total, three near misses were reported, two of which involved members of the public:

- A main bower box that was installed in 2021 was experiencing power tripping as a result of gaps in the pipes and box. These gaps were allowing animals (e.g. frogs and vermin) and condensation into the box which contributed to the power tripping. The gaps have since been filled and the mains box will be monitored for any further issues.
- A local resident reported that they had witnessed a member of the public trip over a water pipe sticking out of the ground in the main street garden bed. The pipe has since been shortened and buried.

## **11. CHIEF EXECUTIVE OFFICER'S REPORT**

### **11.3 - Workplace Health & Safety Update Report - July 2022**

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- A caravan was found to be travelling down the old highway walkway from the Thomson Rover heading back towards Longreach, at a substantial speed in an attempt to get their passenger to the hospital. They were assisted by a Local Laws staff member to turn around in a safe area, avoiding boggy areas. Following a review of this area, it was found that the 'no through road' signage was in good condition but one lock on the gate had gone missing which resulted in the gate being left open. This has since been rectified and is being monitored.

#### **Other Incidents**

- 0 Snake Near Miss incidents were reported during the reporting period.

#### **WHS Updates/Consultation**

- As part of Council's commitment to LGW's mutual risk obligations, Council was required to complete an annual performance review. This entailed a meeting with Council's Executive Leadership Team to review Council's safety performance for 2021- 2022 as well as identify areas for improvement, opportunities, weakness and threats to the system. In addition to the management review, Council was required to compile an overview of key performance indicator achievements, incident reporting and key system outcomes (i.e. audit outcomes, notifiable incidents, WHSQ Notice monitoring). This report has been submitted to LGW for review, once confirmation that report has been accepted a copy of the finalised report will be provided to Council.
- The WHS Team participated in a Safety Management System (SMS) Master Class in July that was run for member Council's around Queensland by LGW. The sessions included an introduction to the new Local Government Safety Management Systems framework, which will aid Longreach Regional Council in developing a Safety Management System that aligns to the National Self Insurance Audit Tool and International Standards ISO45001 and ISO45003. Adam Stevenson, WHS Consultant from LGW, will meet with the safety team by the end of 2022 to undertake a workshop to identify SMS gaps, high priority target areas and develop a mapping framework for Council to implement as a KPI in their 2023 – 2024 WHS Plan.
- The WHS Team will be participating in a Local Government Workers Compensation Self Insurance Licence Renewal audit which will be completed by the Office of Industrial Relations approved auditor in September 2022. This audit takes place every four years from the successful obtainment of LGW's licence. It is a requirement of this renewal that a 10% sample of member Councils participate in this audit; this sample includes 2 large, 2 medium and 2 small Councils. It is expected that LGW will receive a formal report by January 2023 in readiness of the May 2023 renewal date.

#### **Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible  
Consequence: Minor  
Rating: M6

Risk assessments continue to be applied to find suitable controls for hazards in the workplace.

#### **Environmental Management Factors:**

Nil

#### **Other Comments:**

N/A

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.3 - Workplace Health & Safety Update Report - July 2022**

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***Recommendation:***

*That Council accept the Workplace Health & Safety Update Report for period ending 31 July 2022, as presented.*

## 11. CHIEF EXECUTIVE OFFICER'S REPORT

### 11.4 - Report from Mayor and Chief Executive Officer on the Bush Council Conference held 26, 27, 28 July 2022

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#### 11.4 Report from Mayor and Chief Executive Officer on the Bush Council Conference held 26, 27, 28 July 2022

##### **Background**

Both the Mayor and the Chief Executive Officer of Longreach Regional Council attended the event. The Mayor attended each day after driving to the event from Longreach (accommodation full in Barcaldine). Members of Queensland Treasury Corporation travelled with the Mayor each day, as the accommodation issue affected them also.

The Mayor and CEO continued to conduct Council business throughout the Convention at various times, as issues arose and as matters required attention.

##### **Event Highlights**

The event provided an excellent opportunity for networking with colleagues, suppliers and state government representatives, and included a range of interesting and informative speakers, on a range of relevant topics and opportunities. A comprehensive briefing was also provided by the State Government regarding current Biosecurity threats to livestock, posed by Foot and Mouth and other diseases.

##### **Appendices**

1. Bush Council - 26 -28 July 2022 - CEO Summary & Morgan Gronold -RAPAD Presentation

##### ***Recommendation:***

*That Council receive the Report on the 2022 LGAQ Bush Councils Convention (Dirt, dust and determination) for information.*

**Local Government Association of Queensland (LGAQ)  
Bush Councils Conference  
26-28 July 2022  
Report to Council**

**WELCOME/INTRODUCTION**

*Mayor Sean Dillon, Barcaldine Regional Council*

**OFFICIAL OPENING**

*Nikki Boyd, MP, Assistant Minister for Local Government*

Budget:

- Waste funding
- Housing investment fund
- \*funding support for LG staff housing\*
- Financial Assistance Grants (FAGs) review - Adjustment (some Council's may get more, those flagged for reduction may not see as severe cuts as originally anticipated)

**RURAL & REMOTE COUNCILS COMPACT PROGRESS REPORT AND NEXT STEPS**

*Mayor Jane McNamara, Flinders Shire Council, Mayor Peter Scott, Cook shire Council*

*Mayor Paul McVeigh, Western Downs Regional Council, Cr Robyn Fuhrmeister, Balonne Shire Council*

- 45 Councils involved
- 5 Guardians appointed – to talk to those that can action things
- 3 Key issues: roads, housing, FAGs & Sustainability
- 1<sup>st</sup> 12 months (successful)
- Mayor of Flinders Council was initially skeptical i.e. isn't this just adding another layer? Now appreciates the effort
- State Government now pushing it themselves, meeting 4 times a year.
- Great strength is once every 3mths get a couple of hours with State Ministers/Heads of Departments etc.
- Mayor Weston Downs Council – progress/wins:
  - heard on funding for housing program
  - social
  - economic
  - roads

**QUESTIONS:**

Central Highlands Regional Council (Mayor Christine):

- LGAQ Advisory Groups add value?
- Overlapping Roads & Transport give info and data to bring to guardians to enhance submissions and arguments

LGAQ CEO:

- 3 Topics – roads, housing & sustainability: good progress, why sticking with those to begin with?
  - Roads connect all of us / if can't connect communities what are we here for
  - Housing was and is emerging as a big issue. Many aging existing assets as well
  - Sustainability – speaks for itself
  - Would like to see digital inclusion & livability

**Local Government Association of Queensland (LGAQ)  
Bush Councils Conference  
26-28 July 2022  
Report to Council**

**MAYOR QUILPIE SHIRE:**

- Agree it is critical to have face to face with decision makers like Deputy Premier & Directors etc. How do we increase this?
- Keep building relationships

Q: what is biggest issue/success you envisage in future?  
Increased FAG's to 1% of GDP!

**REGIONAL MEDIA IN FOCUS:**

*Craig Johnstone, Editor, InQueensland*

- Traditional media in decline, particularly in regional areas
- Papers moving to online (took journo's with them)
- Local news now done by larger Corporates: not good coverage therefore of local issues (in-depth)
- Increasingly difficult to monetise and make local viable

*Daniel Prosser, Breakfast Presenter, ABC Western Queensland*

- With groups and smaller operators leaving rural regional areas, ABC gets to step in
- Don't have to follow news cycle of cities (tied to particular stories)
- What captures your attention from Council media release?
  - \*case studies are good – someone actually living it & can share\*
  - Images & visuals are critical
  - Assume readers know nothing about your area of LG etc.
  - Make it compelling
  - Must actually contain 'news', make it interesting!
  - Audio grabs are great (2 minutes), put indicator at top of media release
  - Follow up phone calls are critical
  - Councils having on ground capabilities to take photos, attend events etc.

**CAMPAIGN SHOWCASE: HOW WE SEALED THE DEAL – OUTBACK WAY**

*Mayor Rick Britton, Boulia Shire Council & Helen Lewis, Outback Way*

- From resolutions at ALGA 1995 \$1.2B project emerged
- 5 LG's shared passion & shared values
- OHDC Inc. Alliance
- 5-7 years away transnational route
  - \$160M, 300kms to seal
  - \$678M 900kms to seal
- 2016 -2021 300kms sealed

**IF I WERE A MAYOR FOR A DAY: YOUNG VOICES ON THE FUTURE OF OUR RURAL AND REGIONAL COMMUNITIES**

*Barcaldine Prep-12 State School*

*School Captains:*

- Every project has social and economic impacts

**Local Government Association of Queensland (LGAQ)**  
**Bush Councils Conference**  
**26-28 July 2022**  
**Report to Council**

- Analysis of projects to look at social impacts and benefits & that will develop communities
- Under 18 – ¼ of the population: make it a regular thing to seek their opinions
- Bring Councillors into Schools
- History is important also
- Connect Schools and Aged Care
- Focus on 'programs' as much as 'infrastructure'!

Q: Mayor Rayner - do you think most young people in the bush believe there are jobs available?

A: yes plenty.

Q: do you think Councils can do anything more to help?

A: advertising opportunities, particularly for training while still in school.

### **PEAK SERVICES - BUTCH LENTON AWARD SHOWCASE**

- open till 31 August

#### **Past winner Kathy Duff of South Burnett**

- After partner's suicide donated significant funds to community projects and bought a row of shops – community business started renovating with volunteers and community group involvements
- Hosted Long Drive for Drought
- Next year Proston celebrating Centenary

#### **Last year's winner Goondiwindi region – E-Gates**

- April 2020 Qld Gov't announced closure of borders, Gundi become front line
- Gundi = 460kms of river frontage on boarder with NSW
- 2 x boarder crossing checkpoints Gundi & Texas
- Border closures had significant impacts
- Solution needed
- Council, Police & State Government liaison took place to allow some access across 4 points to pre-approved travellers (E-Gates). Sheep mustered, Machinery & goods travelled across the border
- Bluetooth function on phones opened E-Gates
- Cameras installed to record travellers
- Council administered the system
- Neighboring Councils adopted system
- \*now exploring ongoing uses for electronic padlocks\*

### **KEEPING TABS ON CONFLICT OF INTEREST**

*Tim Fynes-Clinton, King and Company Solicitors*

- Declarable – not prescribed
- Local Government Act
  - ISOEF: budget, rates resolutions, planning schemes etc.
  - ISOEG to EM (prescribed)
  - ISOEN to ISOE

**Local Government Association of Queensland (LGAQ)  
Bush Councils Conference  
26-28 July 2022  
Report to Council**

- Old provisions or current provisions essentially the same
- 30 Jan 2019 guide therefore still relevant, although yet to be tested
- Qld Inf Comm'r
  - Apprehension must be reasonable
  - No reference to pedantic

**TOURISM & RURAL REMOTE QLD**

*Mayor Winton, Mayor Paroo, Mayor Blackall-Tambo; Mayor Quilpie*

- After COVID demographic changing from retirees to younger families
- Spending more as well
- Need to adjust offerings in some cases to meet demand, but don't change to provide something coastal – need to retain authentic different offering
- Looks to attract international as well

**Winton**

- Museum natural history to grow = accommodation a problem - 35,000 Bed Nights lost every year
- 10% day visitors
- 2x EOI's out currently for more accommodation providers
- Airport upgrade – 20 charter flights last year
- Indigenous is untapped tourism, want to grow this

**Quilpie**

- staffing issue, Council needs to keep building

**Paroo**

- Need skilled people
- 3 year program to attract migrants to hospitality and tourism
- Project @ Cunamulla to look at international tourists
- focus on livability and attracting new people
- Cunamulla artesian hot springs project – 3 free form pools and other facilities

**Blackall-Tambo**

- Cultural heritage
- Long game with employees, some short term, medium and long term
- Hospitality training a good focus too

**CREATING COMMUNITIES: ATTRACTION, RETENTION AND ECONOMIC DEVELOPMENT**

*Morgan Gronold, Senior Regional Development Manager, RAPAD (Presentation attached); Cr Cameron O'Neil, Chair, Country Universities Centre, Maranoa; Mayor Tony Rayner, Longreach Regional Council; Mayor Samantha O'Toole, Balonne Shire Council*

**Cr Cameron O'Neil, Chair, Country Universities Centre, Maranoa**

- Started in 2013



**Local Government Association of Queensland (LGAQ)**  
**Bush Councils Conference**  
**26-28 July 2022**  
**Report to Council**

- Study tour to North America
- Embrace diversity, gas mining investment
- Report to Council
- Engaged Bernard Salt, submitted funding while waiting engaged foundation business sponsors
- Board established 2020
- First students 2021
- 267 students since beginning

**Mayor Samantha O’Toole, Balonne Shire Council**

- No mining
- Disruptions, including water buy-backs
- Cost 25% of jobs in the region
- Balonne on its knees
- Council tried to diversify and attract Economic Development opportunities
- 2018 started Workforce Development Plan
- Corporate Plan linked to Economic Development Plan
- Hard & soft infrastructure projects e.g. exclusion fencing
- \$8M borrowed plus extra funds (around \$30 million total)
- Digital inclusiveness project
- 1 on 1 mentoring in funding for feasibilities to be done for locals on their ideas
- Library Hub Project – 70 students in Country University
- \*big future in agriculture recognized\*

**Mayor Tony Rayner, Longreach Regional Council**

- Most RAPAD towns are centered around agriculture, but growing manufacturing and processing presence e.g. Roo Meat Processing – 5 staff to potentially 50 staff - Council assisted – water and road access fast tracked
- Concrete Business: wanted to make pre-cast concrete culverts - 2-3 years in the planning with Council support, in particular during the planning stage
- Potential linkages with the Outback Way Project – Council will assist here if possible
- Pastoral College: Council keen and has been lobbying hard to support the sale

**Attraction/retention:**

- Need to make sure young people know what employment opportunities are available locally
- Pacific Island workforce currently in Longreach, but need more. Time limited to 3 years. Backpackers coming back
- Grey nomads still there, thought they would be part of the solution, but now looking for long term roles, or even full time.
- Need incentives and must welcome people into community – program at Longreach
- Learning and development programs important

**FUTURE PROOFING WATER NETWORKS: WINTON’S SCADA JOURNEY**

**Mayor Winton Shire Council**

- Future proofing water network SCADA Journey

**Local Government Association of Queensland (LGAQ)  
Bush Councils Conference  
26-28 July 2022  
Report to Council**

- Marketing and technology
  - Winton Data Centre
  - Fibre internet, partnering with Taipan Network
  - Silhouette signs – social media
  - SCADA Project: Water security and Cyber Security linked
  - manual to keep water tower filled (30m tall), 470l capacity

**BUILDING AND BOLSTERING OUR REGIONS: INFRASTRUCTURE UPDATE**

*Linda Dobe, Deputy Director-General, Department of Natural Resources, Mines and Energy, Qld*

- RDA housing project Townsville & north
- 14 local Governments – Ausco Qld Housing
- Need 3 bedroom homes, carpet, deck and can't look like they are portable
- Width and height for transport specific sizes
- 220,457 – reduces risk volume
- Difficult to attract builders
- Looking at options to decide final price, generally total \$364,097
- Local Government does town planning & supplies the land
- Pilot program only at this stage
- Frank Beveridge Chair 0458754589 [CEO@rdanwq.org.au](mailto:CEO@rdanwq.org.au)
- 100% Council owned is the plan, not tied to subsidy
- Could be for social housing as well as staffing?

**LGAQ Housing Advocacy Plan**

- Investing \$200million over 4 years for Councils to develop and implement innovative housing partnerships
- LGAQ provided housing push and advocated at the ALGA NGA

**DAF PRESENTATION: FOOT & MOUTH DISEASE & OTHER DISEASES**

*Largely from previous emails*

- Most likely outreach here from illegally imported feed to pics
- Very low risk of contaminated pigs, given time viability of virus and other factors i.e. travel
- \$10B impact Qld / \$80B impact in general
- Swill feeding campaign – biosecurity plans, train local government officers
- If it gets in it will activate the DDMG LDMG process

**Question/Answer session:**

**Q** Tony Rayner: Compensation agreements in place?

**A:** Broadly reflective of current markets.

- Rolling average over several weeks extra for stud stock etc.
- NIL's doing with sheep and goats?
- Some gaps, but full plan in 12-18 months

**Local Government Association of Queensland (LGAQ)  
Bush Councils Conference  
26-28 July 2022  
Report to Council**

**Q** Another Mayor: Pre-emptive strike needed with pigs?

**A:** Not really, if you leave them alone with will stay in groups and will die or get immunity

**Q** CEO Matthew Magin, Balonne Shire Council: Any program to stop labour exodus from bush if it gets in and people leave bush??

**A:** Not really, but will need thousands of people to run the eradication process, so could be additional work

**Q** Another Mayor: Have lost many knowledgeable people already

**A:** The response will need plenty of new blood – e.g fast track vet students out etc

**Q** Another Mayor: Impact on Deer?

**A:** not as affected, but yes looking at them too

**Q** Another Mayor: Vaccination?

**A:** yes for Lumpy Skin Disease, but need to see it before you go down this route. Vaccine supplies for Foot & Mouth in England, will take some time to produce and ship to us.

Not likely to mass vaccinate because wont have market access i.e. if vaccinated cannot export.

Do fines have to increase for breaching biosecurity?

Minimal input. All about education

**Q** Mayor Barcaldine: presentations like this are great, but can this be given to the media as well, is there a comm's strategy?

**A:** Yes, plans in place for messaging, but sometimes not getting through (last few weeks). Lots of misinformation out there, good to have Councils help to get people in the room (including media) can do presentations.

**Q** Another Mayor: if detected, is my heard locked down at all?

**A:** detailed tracing process is implemented, depending on a range of factors. Usually your property and your neighbours' property's animals will be destroyed, followed by National Livestock standstill – i.e. no movement next few days/weeks.

**Q** Cr South Burnett: 3,500 pigs per day are processed in the region. Why not shut down entry all together or send Biosecurity officers to Bali?

**A:** They are an independent Country which we are already supporting.

**Q** Mayor Boulia: would exclusion fencing be factored in to tracing process?

**A:** It would not prevent spreading of disease if animals are standing near each other through fence and sneezing etc.

**Local Government Association of Queensland (LGAQ)  
Bush Councils Conference  
26-28 July 2022  
Report to Council**

**REGIONAL WASTE PLAND: OPPORTUNITIES FOR RUAL AND REMOTE COUNCILS**

- Local Authority Waste Management Action Committee formed in Nov 1993
- 2021 Regional Queensland Council of Mayors (RQCOM)
- 10 Feb 2022 Lawmac Inc
- Represents regional areas of Northern and Central Queensland, 29 Councils and 40 Waste industry corporate members
- Longreach and Barcaldine are members
- Quarterly meetings: day 1 is a workshop & meeting 2<sup>nd</sup> day
- New regulations for landfills?
- Regional Waster Management Plans are being developed by ROC's (RAPAD, talk to Morgan)
- Some Food Organics Garden Organics (FOGO) trials taking place in some regions (need to change behaviours)
- Open invitation to attend meetings in person (check website)

**THE MOTHER OF INVENTION: D.I.Y.ING EVERYTHING FROM BEER TO BOATING IN THE BUSH**

**Mayor Andrew Martin, Blackall – Tambo Regional Council, Blackall Wool Scourer**

- Need to expand a diverse economy
- Tourism ? limited
- Wool? Water in Blackall-Tambo just right for scouring – did economic feasibility study (AEC) – came back and got letter on it as it went along
- 10,000 kilo ideal (\$200m woollen mill)
- 270 jobs direct x 5 regionally (indirect)
- Needed to do CAPEX feasibility and engage with someone that would build a Mill
- Historically some Mills here: Ilfracombe, Blackall etc
- But generally done overseas – now China
- Supply chain logistics nightmare, some arrived difficult, but not valid ???
- Formed a public company to take it to the next level
- Korea asked for 15M kilo (only 10M needed to trigger)
- Other countries showed interest
- Enough update to build 3 Mills!!
- Raised funds from Industry (substantial)
- Partners asking if Government is backing it
- Lobbying continues
- Need to raise another \$300k to go to next phase
- We can scour 1kg of wool cheaper now than China
- RAPAD councils invested?

**Local Government Association of Queensland (LGAQ)  
Bush Councils Conference  
26-28 July 2022  
Report to Council**

**Mayor Sean Dillon, Barcaldine Regional Council, Barcaldine Recreation Park**

- Not in conflict with the Scouring Mill
- In fact the same result – economic development and not competing in the region
- Brain child of community, not the Council
- Little bit of earthworks and mimics something natural
- Polarised the community initially
- But now everyone happy and a community group formed to keep input flowing
- Petrol stations selling high octane fuel, new infrastructure, good news story
- Won't add billions to economy like wool scouring, but will add benefits

**NATIONAL RECOVERY AND RESILIENCE AGENCY (NRRA)**

**Justine Saunders - Acting Coordinator General**

- Some history of working with Northern Councils explained
  - End of March over \$1m Australians supported
  - Committed to additional \$28M e.g. housing projects
  - \$39Billion for national disasters cost Australia – figure rising sharply
  - \$70k available for RAPAD Councils
  - NRRA to merge with Energy Aust to form a new agency
  - Need to make support access quicker and easier
  - F&M concerns being heard (Minister Murray Watt)
- Q:** Can Restocking Grants and Infrastructure Grants, be repurposed for housing?  
**A:** Will seek advice on this

**STATE OPPOSITION UPDATE**

**Ann Leachy MP, Shadow Minister for Disaster Recovery, Shadow Minister for Volunteers,  
Shadow Minister for Local Government**

- Bush Councils are tired from recent disasters
- Co-interest comprehensive submission, no changes to date
- Office of Independent Assessor report is due

## AU Summary

Unemployment Rate<sup>1</sup>  
**4.0%**

SEEK Job Ads<sup>2</sup>  
**36%** y/y

SEEK Candidate Availability<sup>2</sup>  
**Low**  
(vs 5yr avg)  
**Fewer**  
candidates  
(vs last year)

### Growth Industries<sup>2</sup>

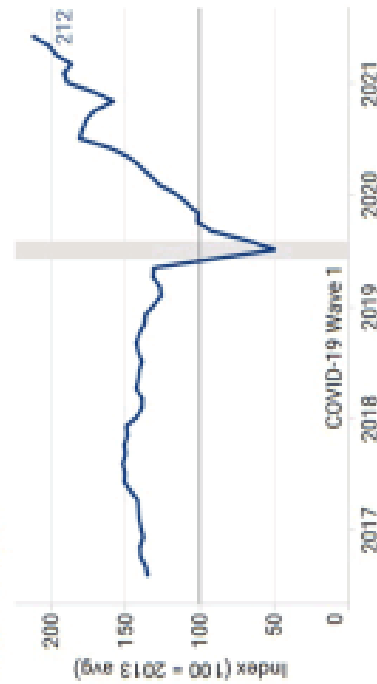
- ▲ Hospitality & Tourism
- ▲ Trades & Services
- ▲ Manufacturing, Transport & Logistics

1. APR 2022  
2. MAR 2022 (tr. Y/Y)

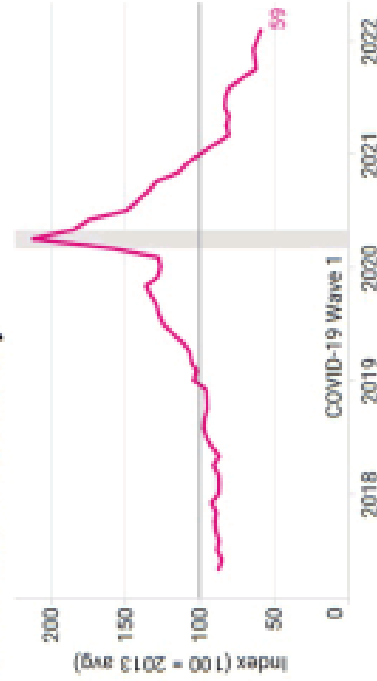
### Key Points

- The Great Job Boom continues in Australia with three consecutive months of strong gains over the March'22 quarter and job ads 36% higher than the same quarter in 2021. The current ad levels are the highest ever recorded in SEEK's 25-year history and is the case across all states and territories.
- With dining and entertainment venues operating at full capacity once more and government initiatives (Dine & Discover NSW, Midweek Melbourne Money) incentivizing spend on entertainment and recreation, demand for customer facing roles particularly within Hospitality & Tourism is strong.
- In Apr'22, employment numbers rose by 394k (3% above levels recorded in Mar'20 ) and participation levels have remain at a record high of 66.4%. The unemployment rate is now at levels not seen since the 1970's and the strong demand for labour suggests that the unemployment level would continue to fall even lower over the coming months.
- Candidate availability remains at record low levels over the quarter driven by high job ad volumes. We may see an improvement on these levels with net migration starting to pick up again with the re-opening of international borders and ABS reports suggesting that workers expecting to change jobs in the next 12 months are at decade highs. However, these changes cannot be expected to happen overnight.

### SEEK Job Ads



### SEEK Candidate Availability

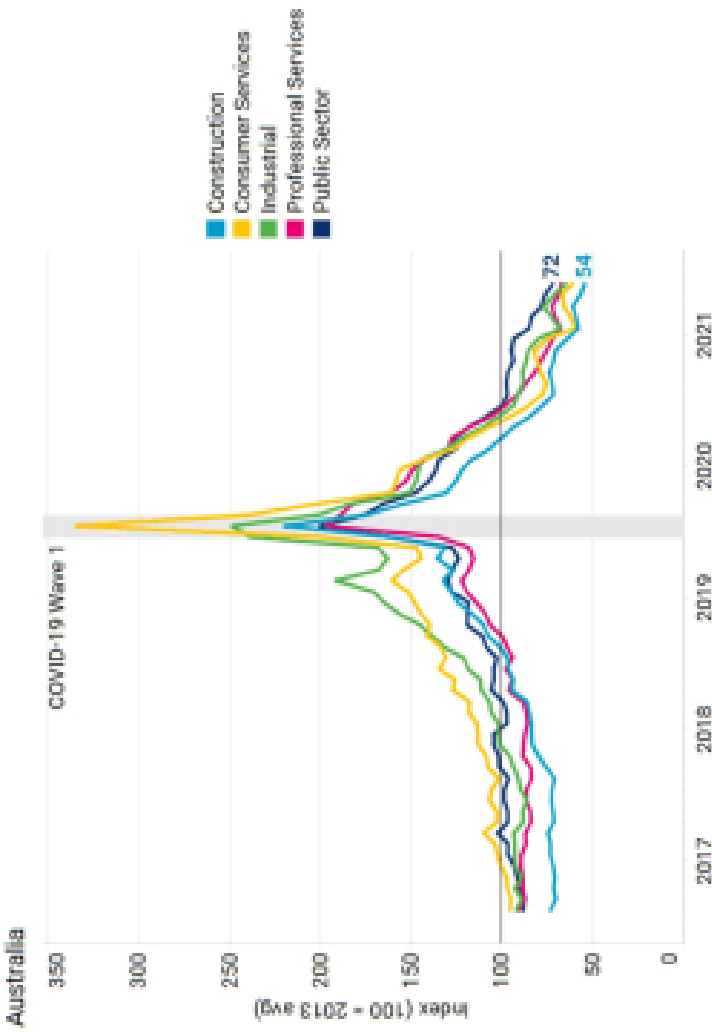


Source: SEEK



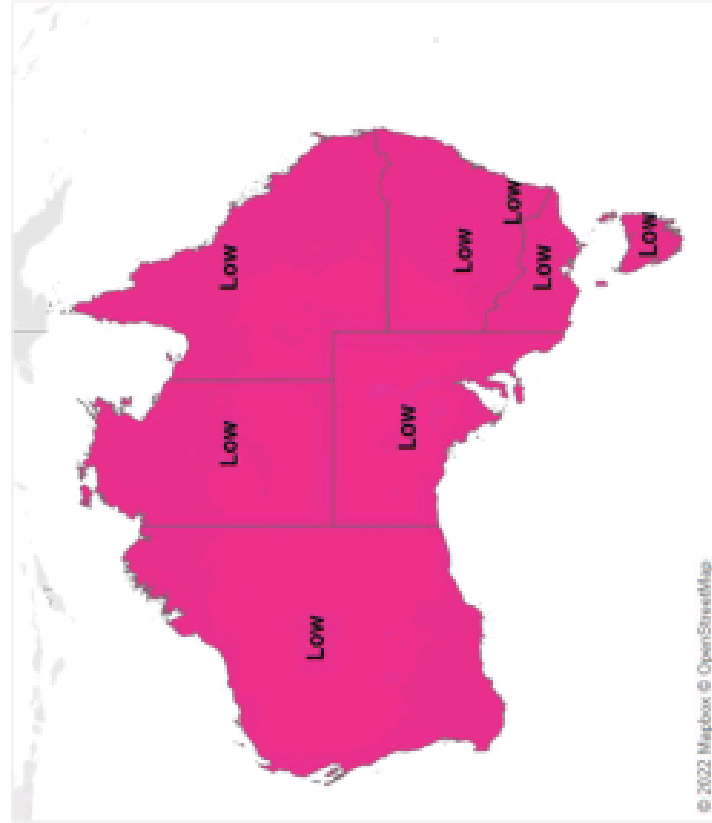
**SEEK candidate availability by sector and state**

**SEEK Candidate Availability by Sector**



Source: SEEK

**SEEK Candidate Availability (vs five year trend)**





# Regional recruitment

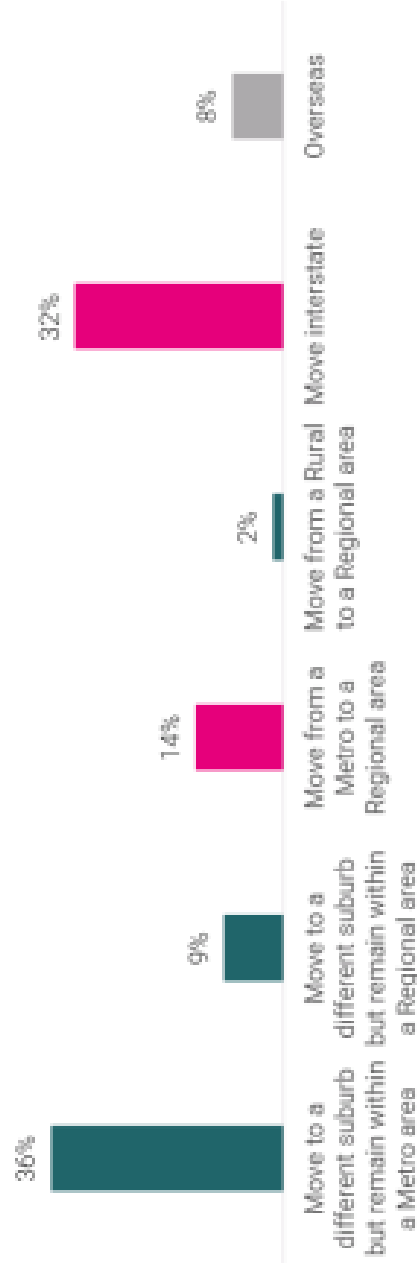
Would candidates consider moving locations for their next job?

**33%**

of metro candidates say they are likely to consider moving location to secure their next job

## Distance willing to move for the next job

Amongst those who live in metro areas and are likely to consider moving



Source: Independent research conducted by Nature on behalf of SEEK. Interviewing 4800 Australians annually

## Regional recruitment

What are the key barriers for candidates to move regionally?



Source: Independent research conducted by Nature on behalf of SEEK. Interviewing 4800 Australians annually



## Regional recruitment

How can hirers overcome this?



18-34 year-olds are most likely to consider relocation to regional areas for a job



Highlight community and location benefits in hiring process



Highlight any relocation benefits available

Source: Independent research conducted by Nature on behalf of SEEK. Interviewing 4800 Australians annually





## PART B: PEOPLE MOVEMENTS AND LOCAL LABOUR MARKET

### PEOPLE MOVEMENTS

ABS estimates RAPAD's total population to be 10,166 at June 2020, shrinking from 10,332 in June 2019.

While the total population may have declined, there has still been a decent inflow of people into the region from other LGAs.

A total of 1,800 people moved into the RAPAD region between 2011 and 2016. **The most important source regions for these inflows were: Brisbane (180 people), Sunshine Coast (80), Toowoomba (77), Central Highlands (71), Townsville (67) and Moreton Bay (66).**

The specific LGAs into which these people moved are **Longreach (675 people)**, followed by Barcaldine (359), Blackall-Tambo (253) and Winton (118). 111 people moved into the Boulia Shire, 47 people to the Diamantina Shire and 34 people to the Barcoo Shire.

The RAPAD region also experienced a **fairly significant outflow (relative to its inflows) between 2011 and 2016 – some 3,140 people**. The LGAs to which RAPAD people moved were Rockhampton (249 people), Brisbane (224), Toowoomba (205), Townsville (171), Sunshine Coast (151) and Central Highlands (150).

**Young working-age people** were an important source of inward migration into the RAPAD region. Of all the people who moved into the region, those in the **25-29 years age bracket made up the largest group at 13 per cent of the total inflow**. This is followed by the 20-24 age bracket, who made up 11 per cent of the total inflow.

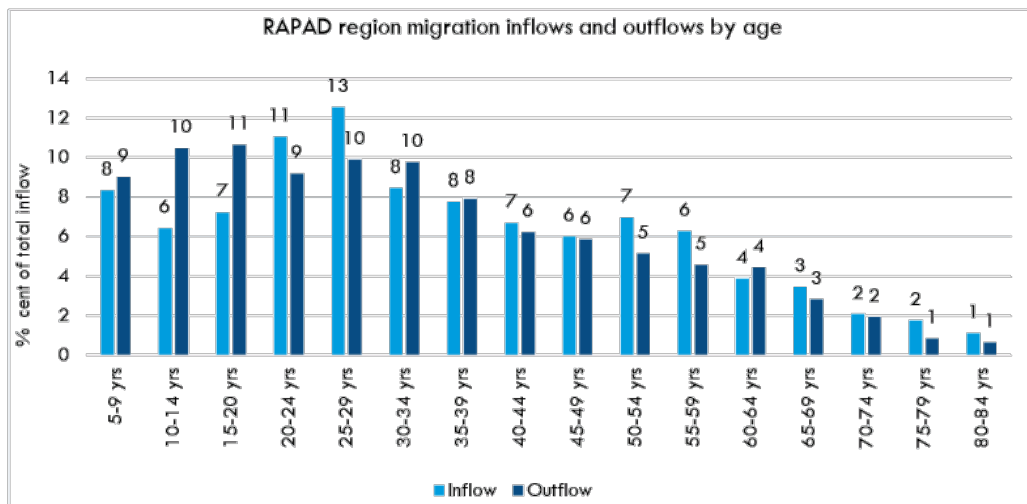
The next largest groups were people in the 30-34 age range, followed by those in the 5-9 years and 35-39 year age ranges, suggesting that young families were an important source of inward migration to the region.

The split between males and females who moved out was 47 per cent and 53 per cent, respectively.

The spread of people who **moved out** of the region was much more even across the age brackets **5-9 years through to 30-34 years**. That is, each of these age groups accounted for roughly a 10 per cent share of the total outflow.

The split between males and females who moved out was 52 per cent and 48 per cent, respectively.

Figure 11 Migration flows by age



Source: ABS Census 2016



**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.5 - Annual Operational Plan 2021-2022 - Review for Period Ending 30 June 2022**

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**11.5 Annual Operational Plan 2021-2022 - Review for Period Ending 30 June 2022**

File Ref:

Consideration of a review of the Annual Operational Plan 2020-2021. Pursuant to the provisions of section 174 of the *Local Government Regulation 2012*, the Chief Executive Officer must present a written assessment of the local government's progress towards implementing the Annual Operational Plan at a meeting at regular intervals of not more than three (3) months.

**Council Action**

Deliver

**Applicable Legislation**

*Local Government Act 2009*

*Local Government Regulation 2012*

**Policy Considerations**

N/A

**Corporate and Operational Plan Considerations**

GOVERNANCE: GOVERNANCE SERVICES			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.1.1 4.2.2 4.3.2	Develop and review Council's Annual Operational Plan in accordance with legislative guidelines and in line with the Corporate Plan.	Annual Operational Plan adopted each financial year (during budget process and after review of Corporate Plan).	Quarterly Reviews on progress against strategies in the Annual Operational Plan provided to Council to coincide with quarterly budget reviews.

**Budget Considerations**

N/A

**Previous Council Resolutions related to this Matter**

*(Res-2022-05-006)*

*Moved Cr Emslie seconded Cr Hatch*

*That pursuant to section 174(3) of the Local Government Regulation 2012, Council adopt a satisfactory evaluation of the Annual Operational Plan 2021-2022, for the period ended 31 March 2022.*

**Officer Comment**

**Responsible Officer:** Dirk Dowling, Chief Executive Officer

**Background:**

The Annual Operational Plan is adopted by Council annually in conjunction with setting its financial budget. The plan outlines the key activities and targets which Council have agreed to meet for the twelve (12) month period, which are derived from Council's 10 year Corporate Plan.

Every quarter, the Chief Executive Officer prepares a quarterly review of the Annual Operational Plan to present to Council to provide details on how these targets are being met/achieved.

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.5 - Annual Operational Plan 2021-2022 - Review for Period Ending 30 June 2022**

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**Issue:**

Pursuant to the provisions of section 174 of the *Local Government Regulation 2012*, the Chief Executive Officer must present a written assessment of the local government's progress towards implementing the annual operational plan at a meeting at regular intervals of not more than three (3) months.

**Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible  
Consequence: Moderate  
Rating: Medium (M9)

Any risk to Council will be in non-compliance or not achieving targets within the set timeframes.

**Environmental Management Factors:**

Any factors will be dependent on the individual activities within the Annual Operational Plan.

**Other Comments:**

A copy of the reviewed Annual Operational Plan 2021-2022, including written assessment information for the period ending 30 June 2022, is attached.

**Appendices**

1. Annual Operational Plan 2021-2022 as at 30 June 2022

**Recommendation:**

*That pursuant to section 174(3) of the Local Government Regulation 2012, Council adopts the satisfactory evaluation of the Annual Operational Plan 2021-2022, for the period ended 30 June 2022.*





# Longreach Regional Council

Ilfracombe Isisford Longreach Yaraka

## Annual Operational Plan 2021-2022

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## 1. Introduction

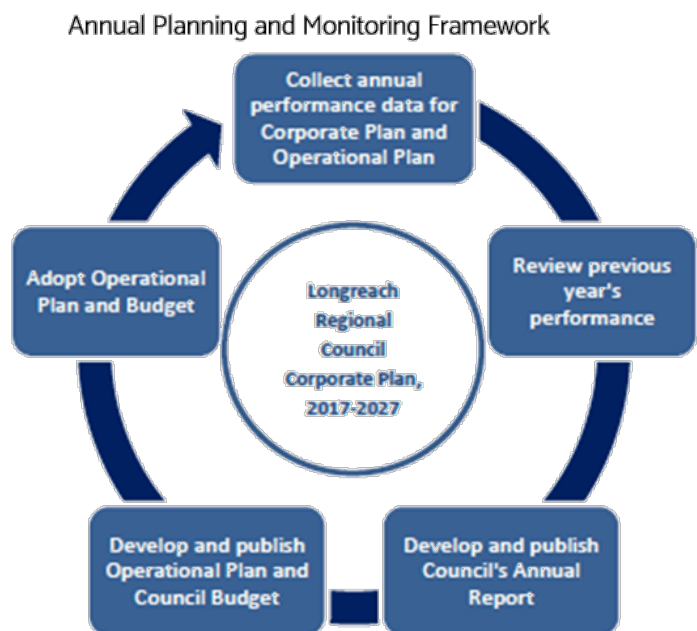
The Longreach Regional Council Annual Operational Plan contains the targets and goals of Council for a twelve month period, and is a tool to be used by staff in setting their key performance indicators, budgetary requirements, and is referenced in the preparation of their monthly reports to Council.

These strategies identified in the Annual Operational Plan are derived from the Longreach Regional Council Corporate Plan 2017-2027 which was developed through a community consultation process and sets the long term targets and goals for the future direction of Council and its communities.

Each year during the Annual Financial Budget adoption, the strategies from the Corporate Plan are considered for the twelve months ahead, along with Council's commitments through its previously adopted decisions and resolutions for that period, and in line with legislative requirements. The items committed to the next financial year are included in the Annual Operational Plan, and are allocated the necessary funds and resources during the budget process to ensure the successful delivery of these services throughout the year.

After adoption, the Annual Operational Plan is reviewed each quarter, along with the quarterly budget review, to report on Council's progress towards achieving these strategies and to minimise any risks to the completion of these services. The detail included in the Annual Operational Plan will assist the Chief Executive Officer in his quarterly reports to Council on these specific matters, and to advise on the progress achieved against the performance measures. The financial allocations required to achieve this plan will be included in the 2021/2022 adopted Budget which should be referenced in line with this plan.

In accordance with statutory reporting requirements of the *Local Government Act 2009*, and Council's commitment to engage with the Longreach Region community in setting the agenda for the next ten years, Council will conduct annual reviews of the Corporate Plan. Annual operational reporting will track progress and will assist in the development of the following year's operational plan and budget.



## 2. Background from Corporate Plan 2017-2027

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### Vision:

The communities of the Longreach Region, with their individual identities and a proud heritage, will be characterised by their cohesive and inclusive nature, making the region a location of choice for business investment and outback living.

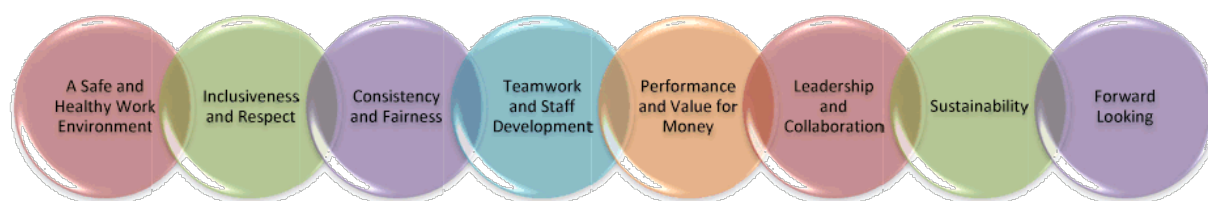
Reaching a population of 5,500 by 2027, the Longreach Region will be characterised by strong communities and a vibrant economy driven by skills and innovation in a diversity of traditional and new industries.

### Mission:

Council's Mission is to deliver decisive leadership in making locally-responsive, informed and responsible decisions, providing the highest-quality services and facilities to all communities of the Longreach Region.

### Our Core Values:

Our values govern the actions of Council and how it serves the communities of Ilfracombe, Isisford, Longreach and Yaraka. Our eight core values are:



### 3. Annual Operational Plan Strategies

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Our vision, mission and values inform the strategies presented in the Corporate Plan and the key outcomes Council aspires to realise across the four Corporate Plan themes of 'Community', 'Economy', 'Environment' and 'Governance'. The key outcomes are as follows:

- Our Community: Engaged Communities with Strong Identities Supported by High-Quality Services and Facilities
- Our Economy: A Vibrant Economy Driven by Skills and Innovation in a Diversity of Industries
- Our Environment: A Sustainable Environment Supported by Climate-Adapted Communities
- Governance: An Engaging and Transparent Council Providing Community Leadership

## 4. Governance Services

**Red:** Behind target, unlikely to be achieved this financial year | **Yellow:** Monitor, some issues | **Green:** On target to be achieved this financial year | **Completed:** Project completed

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
<b>Governance Services</b>									
4.1.1	Develop and review Council's Annual Operational Plan in accordance with legislative guidelines and in line with the Corporate Plan.	Annual Operational Plan adopted each financial year (during budget process and after review of Corporate Plan).	Quarterly Reviews on progress against strategies in the Annual Operational Plan provided to Council to coincide with quarterly budget reviews.	Chief Executive Officer	25%	50%	75%	100%	The Q4 review of the Annual Operational Plan has been undertaken and to be presented to Council's August 2022 Ordinary Meeting.
4.1.2	Coordinate regular liaison with the community through the delivery of community engagement activities.	Community forums held in each community across the region. Implementation of community engagement policy and plan.	March /October Adopted policy and deliver Community Engagement Plan actions within agreed timeframes	Chief Executive Officer	25%	50%	90%	95%	Community forums were held in all four communities during October 2021 and April 2022. A range of other community engagement activities were also conducted throughout the year such as surveys, informational booths and workshops.  Revision of the proposed Community Engagement Plan has been undertaken. The development of the Policy has been carried forward into 2022-2023 Annual Operational Plan and to be considered in alignment with a Strategic Framework review.
4.1.2	Review Corporate Plan	Revise the Corporate plan to ensure strategy areas remain relevant and in line with the communities visions.	Adoption of a revised 5 year Corporate Plan 2021-2025.	Chief Executive Officer	75%	50%	50%	50%	Councillor workshop facilitated in Q2 (December). A decision was made by the Executive Leadership Team during Q3 to carry forward the Corporate Plan Review into the 2022-2023 Annual Operational Plan to allow more informed community and staff input.

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
4.11 4.3.2	Ensure effective and responsible policy development and decision making.	Maintain Council's policy register in line with policy review dates and legislative requirements.	90% of policies are reviewed and adopted in line with review dates.	Executive Officer of Governance & Special Projects	25%	50%	70%	95%	Policies reviews were undertaken throughout the quarter. The operational target of 90% of policies being reviewed and adopted in alignment with review dates has not been achieved. This is largely due to vacancies in key positions and a significant body of work was undertaken in Q4 around new policy development which took priority over policy reviews.
4.3.3	Mayor and Councillor Support.	Improve Elected Members knowledge and understanding of Local Government.	Education and training held at least twice a year.  Advocate for bi-annual interactions for regional representation with: • Federal Ministers • State Ministers	Chief Executive Officer	40%	50%	75%	100%	A Risk Management presentation by Local Government Mutual Services was delivered to Councillors and the Executive Leadership Team during Q4. Councillors and Executive Leadership Team also had workshop session with King and Company during June about Council Meeting processes and development of new policies for Standing Orders, Briefing Sessions and Confidentiality.
4.3.2	Monitor and review non-compliance with legislative requirements.	Report on legislative non-compliance and/or matters impacting local government to Executive Leadership Team.	Timely reporting to the Executive Leadership Team of legislative changes as and when they occur.	Executive Officer of Governance & Special Projects	25%	50%	75%	100%	The Chief Executive Officer continues to forward updates on legislative compliance matters from the Local Government Association as well as from Local Government Managers Association and Department of State Development, Infrastructure, Local Government and Planning when provided to Elected Members and the Executive Leadership Team.
<b>Human Resources</b>									
2.19 4.3.2	Implementation of Verification of Competency (VOC) requirements that also support employee personal development.	Roll out programs to ensure VOC requirements are met in line with regulatory requirements and Workplace Health and Safety legislation.	September 2021	Human Resources and Workplace Health and Safety Manager	10%	15%	15%	25%	VOC processes and policy documentation and framework have been fully reviewed for compliance against legislation, however no implementation has occurred. It has been identified that further engagement with staff of why this process is required needs to be undertaken. Planning for rollout of the VOC has been made an operational target of the SMS for the 2022-23 financial year.



Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
2.19	Continue to advocate the Workplace of Choice Policy and commit to provide a workplace that attracts superior employees.	A range of workplace initiatives based on Workplace of Choice Policy and Management Directives.	Workplace Initiatives: <ul style="list-style-type: none"> <li>• Big Day In</li> <li>• Immunisation Program</li> <li>• Employee Excellence Awards</li> <li>• Recognition of Service Awards</li> </ul> 80% retention rate by June 2022	Human Resources and Workplace Health and Safety Manager	25%	50%	75%	100%	All operational targets were achieved.
2.19	Communicate industrial relation reforms to staff along with hosting ongoing Joint Consultative Committee (JCC) Meetings.	Compliance of current industrial instruments including the Certified Agreement, relevant awards and industrial relations legislation.	Quarterly JCC Meetings. Commencement of Enterprise Bargaining Negotiations by May 2022	Human Resources and Workplace Health and Safety Manager	25%	50%	75%	90%	Joint Consultative Committee (JCC) meetings are continued to be scheduled on a quarterly basis with requests for any agenda items sent to all participating members.  Preparations for Enterprise Bargaining Agreement (EBA) negotiations commenced in Q2 with council seeking quotes to engage an Industrial Relations specialist to support the EBA process and continued with high level discussion throughout Q3/Q4. The Council's Executive Leadership Team did not issue a Notice of Intention to Bargain in Q3 as originally planned; though it has advised the JCC committee the EBA negotiations are a priority and are also looking to commence negotiations. The Notice of Intention to Bargain is to be issued in mid July 2022. Council's current EBA does not expire until late November 2022.

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
<b>Workplace Health and Safety</b>									
4.3.1	Provide a safety management system that minimises the risk to all people and property.	Successful implementation of the identified KPI's in the Longreach Regional Council Safety Management System 2021-22.	90% of KPI's achieved and completed by 30 June 2022	Human Resources and Workplace Health and Safety Manager	25%	50%	75%	75%	<p>Council did not achieve 90% completion of all KPI's within the 2021-22 reporting period. Through a review of the system performance and the safety plan for 21/22 it was assessed that some of the KPI's set were unrealistic and were more reflective of actions.</p> <p>An annual report on Council Safety Management System performance for 2021/2022 will be submitted to Local Government Workcare (LGW) and will also be provided to Council at the August 2022 Council meeting.</p>
2.1.9 4.3.1	Provide appropriate support and assistance to employees who are on work restrictions and ensure Council fulfils its duty of care obligations.	Council takes all reasonable steps to ensure employees are placed on approved suitable duties programs.	95% of employees undertaking suitable duties.	Human Resources and Workplace Health and Safety Manager	25%	50%	75%	100%	<p>All employees that have presented with a return to work requirement, continue to be provided with appropriate guidance and support to returning to work on approved duties.</p>
<b>Disaster Management</b>									
1.3.1 4.4.1	Coordination and training of the Local Disaster Management Group.	Regular meetings of the Local Disaster Management Group (LDMG), with all members trained in accordance with the QDMA Guidelines and Framework.	2 meetings per year to coordinate disaster management and preparedness activities.	Chief Executive Officer	50%	50%	100%	100%	<p>The LDMG met for the second time this financial year on 2 March 2022. Queensland Disaster Management Arrangements training was provided to 8 Council staff on 23 March 2022 with the delivery undertaken by the Queensland Fire and Emergency Services Department's Emergency Management Coordinator.</p>

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
13.1	Conduct an annual review of the Local Disaster Management Plan in accordance with statutory requirements.	Annual review completed by 30 November each year.	Complete review and ensure Local Disaster Management Plan and associated Sub Plans is adopted by Council – Completed Annually.	Chief Executive Officer	25%	50%	75%	100%	The local disaster recovery and pandemic sub-plan has been completed during Q1.  The LDMG contact list has been updated during Q2.  At the LDMG meeting held 2 March 2022, The local disaster recovery sub plan and pandemic sub-plan were endorsed.
<b>State Emergency Services (SES) Operations</b>									
13.1 4.4.1	Liaison and Support.	Work with SES Local Controller to provide support on a range of initiatives or challenges throughout the year.	100% compliance with the Memorandum of Understanding (MOU).	Chief Executive Officer	25%	50%	75%	100%	The upgrades to the Longreach SES Office has been acquitted with QFES.  During Q3 into Q4 progress has been made with a new lease agreement being drafted between the Council, SES and Dugalanji Aboriginal Corporation. When complete, the lease will incorporate an MOU which is currently in place between the SES and the Dugalanji Aboriginal Corporation.
<b>Public Affairs</b>									
4.1.1	Deliver accurate and relevant communication regarding the work of Council to the community and general public on a timely basis.	Utilise multiple traditional and digital Communications channels to engage with the community.	<ul style="list-style-type: none"> <li>Website Content reviewed on a Quarterly basis.</li> <li>Minimum three (3) Social Media posts published per seven-day period.</li> <li>Media requests are responded to within 24 hours.</li> </ul>	Executive Officer, Economic Development & Public Affairs	25%	50%	75%	100%	All measures on target or exceeded throughout the year.

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
4.4.1	Develop and maintain collaborative partnerships with regional agencies and government organisations.	Provide support to the Mayor and Chief Executive Officer in coordinating advocacy and regional representation with external corporate and intergovernmental stakeholders.	100% of requests for support are completed within a timely manner resulting in no missed deadlines.  Provide assistance and advice in coordinating regular Council delegations to Canberra and Brisbane as required.	Executive Officer, Economic Development & Public Affairs	25%	50%	75%	100%	All measures on target.  Ministerial delegations conducted with new Federal Government in association with Australian Local Government Association National General Assembly, including meetings with: <ul style="list-style-type: none"> <li>• Prime Minister Albanese</li> <li>• Minister for Agriculture, Fisheries and Forestry, Murray Watt</li> <li>• Minister for Regional Development, Local Government and Territories, Kristy McBain</li> <li>• Minister for Infrastructure, Transport, Regional Development and Local Government, Catherine King</li> <li>• Minister for Indigenous Australians Linda Burney.</li> </ul>
<b>Tourism</b>									
2.2.2	Development of Shoulder season tourism promotion.	Support and partner local tourism operators on a range of shoulder season tourism activities.	Demonstrated support of local tourism operators and events organisers on initiatives that extend the season from October - March.	Executive Officer, Tourism	25%	50%	75%	100%	A total of 190 'Off Peak Experiences' and "Peak" guides and information packs were sent promoting our region during the quarter. Weekly Facebook and Instagram post promoting our Region and local tourism operator's products and experiences continued throughout 2021/22.
2.2.6	Engage with Outback Queensland Tourism Association (OQTA) / Tourism and Events Queensland (TEQ) for external tourism familiarisation visits to Longreach Region.	Each familiarisation group visiting the region is engaged with at least once per visit.	Bi-annual familiarisation tours per annum with a summary of the visit included in Information Paper to Council.	Executive Officer, Tourism	25%	50%	75%	100%	Council maintains strong network relationships with OQTA and TEQ. During Q4, Chanel Nine Today Show Weather Broadcast occurred in Longreach - joint project Longreach Regional Council & OQTA. "The National Experience Content Initiative" has enabled Council to capture a wide range of high-quality and engaging imagery and footage from across the Outback region. The filming of Australian Stockman's Hall of Fame and Outback Pioneers was a joint project with OQTA & TEQ.

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
<b>Visitor Information Centres (VIC)</b>									
2.23	Comply with Visit Queensland VIC Guidelines and Regulations.	Operate the VIC to the standard outlines in Guidelines and Regulations to maintain accreditation.	Obtain compliance from Visit Queensland external audit by June 2022.	Executive Officer, Tourism	75%	100%	100%	100%	External Audit for Visit Queensland complete and passed. Continued to maintain high level of Customer Service and operate the Explore Centre in compliance with the Visit Queensland Accreditation Guideline and Regulations.  Following on from its win at the 2021 Queensland Tourism Awards, Longreach Visitor Information Centre represented Queensland at the Australian Tourism Awards, where it took away the Bronze award.
<b>Economic Development</b>									
2.11	Coordinate the preparation of a new Economic Development Strategy in partnership with external advisors.	Develop a program of Economic Development activities that can be supported from operational expenditure.	Delivery of ongoing Economic Development initiatives.	Executive Officer, Economic Development & Public Affairs	25%	25%	25%	25%	Development of Economic Development Strategy carried over to 2022-23 Annual Operational Plan, also to be considered in association with revised Corporate Plan.
2.11	Investigate economic development actions and outcomes stemming from the Thomson River Master Plan	Work with internal stakeholders to advance initiatives identified in the Thomson River Master Plan. Prioritise actions and outcomes to be completed in 2021/22.	Timely advancement of Thomson River Master Plan initiatives through Project Decision Group process as required.	Executive Officer, Economic Development & Public Affairs	25%	50%	75%	100%	Early projects (Apex Park) works completed as part of Local Roads and Community Infrastructure funding.
2.111	Respond effectively to inquiries that present opportunities for commercialisation.	Opportunities are acted on in a timely manner that aligns with Council's desired outcomes.	Monthly reporting to Council of commercialisation activities.	Executive Officer, Economic Development & Public Affairs	25%	50%	75%	100%	Targets met. Commercialisation activities include: <ul style="list-style-type: none"> <li>• Conditional Sale of Lot 151 on SP259530</li> <li>• Old Electric Superhighway agreement negotiation</li> <li>• IOR Automated Fuel solution in Yaraka.</li> </ul>

## 5. Corporate Services

**Red:** Behind target, unlikely to be achieved this financial year | **Yellow:** Monitor, some issues | **Green:** On target to be achieved this financial year | **Completed:** Project completed

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
<b>Financial Management</b>									
4.2.2	Council operations managed within approved Annual Budget.	Revenues meet Budget. Operating Expenses within Budget. Capital Expenditure within Budget. One off projects within Budget	<p>Quarterly review on progress against budget:</p> <ul style="list-style-type: none"> <li>Monitor and report on achievement of revenue, operating, capital and one-off projects are within budget and on time.</li> <li>Prepare a quarterly report to Council on status, highlighting areas over budget and non-achievement.</li> </ul>	Chief Financial Officer	25%	50%	75%	100%	<p>Progress against budget is reported on a monthly basis.</p> <p>Subject to final audit adjustments</p> <p>Revenues have exceeded budget.</p> <p>Operating expenses are over budget but with a reasonable variance range.</p> <p>Project variances are immaterial.</p>
4.2.3	Actively manage the long term financial plan in a fiscally-responsible manner. Council continues to work towards financial sustainability.	Quarterly review on progress of Sustainability ratios and metrics for Council to plan and monitor its financial sustainability. Preparation of annual Long Term financial forecast. Implementation of operational savings.	<p>Ratios maintained within following Targets:</p> <ul style="list-style-type: none"> <li>Operating Surplus Ratio -10%-0%</li> <li>Net Financial Liabilities Ratio &lt;=60%</li> <li>Asset Sustainability Ratio &gt;90%</li> </ul>	Chief Financial Officer	25%	50%	75%	100%	<p>Sustainability metrics are reported on a monthly basis.</p> <p>Subject to final audit adjustments</p> <p>Operating surplus ratio is -7.0%</p> <p>Net Financial Liabilities Ratio is -13%</p> <p>Asset Sustainability Ratio is 92%.</p>

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
4.2.3	Council demonstrates adequate liquidity.	Identify and monitor optimal and minimal cash resources needed to be maintained by Council during the year.	<ul style="list-style-type: none"> <li>Cash Expense Ratio &gt;4</li> <li>Ensure cash reserves exceed minimal levels of cash identified by Council at all times.</li> <li>Monthly reporting on Cashflow to Council</li> </ul>	Chief Financial Officer	25%	50%	75%	100%	Cash balances and cash flows are monitored monthly. Council unrestricted cash cover is 9.5 times.
4.2.3	Provide high quality financial reports and outputs.	Deliver accurate and timely financial statements and reports. Provision of monthly financial reports to Council. Provision of monthly financial reports to all Directors and Managers.	<ul style="list-style-type: none"> <li>Month end processes completed</li> <li>Monthly management reports</li> <li>Provision of monthly support to Directors and Managers to allow them to monitor Inputs.</li> <li>Unqualified Audit Opinion</li> <li>Compliance with Audit timeframes.</li> </ul>	Chief Financial Officer	25%	35%	75%	100%	Monthly management reports are being prepared and reported to council.  Audit of 2021 financial report has been completed.
4.2.2 4.4.1	Identify and pursue external funding opportunities and properly assess all major expenditure proposals.	Council maximises opportunities for grant funding. All applications \$50,000 or over are undertaken in accordance with the Project Decision Framework.	<ul style="list-style-type: none"> <li>All grants applied for have had whole of life costs considered and approved by the Project Decision Group prior to lodgement.</li> <li>Increase total value of contestable funding secured</li> </ul>	Director of Corporate Services	25%	50%	75%	100%	All projects with a value of \$50,000 or over have been undertaken in accordance with the Project Decision Framework.  Council secured over \$28M in grants as at 30 June 2022.
4.2.2 4.2.3	Debtors accounts actively managed and minimised.	Unpaid rates and charges are managed in accordance with the Debt Recovery Policy.	Overdue balances at 5% or under during the year	Chief Financial Officer	25%	50%	75%	75%	Overdue debts being actively managed.  Current receivables are trending below the operational target.



Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
<b>Audit and Risk Management</b>									
4.2	Audit and Risk Committee.	Schedule a minimum of 4 meetings per year in accordance with approved work program.	<ul style="list-style-type: none"> <li>A minimum of 4 meetings held with outcomes &amp; recommendations reported to Council.</li> <li>Audit issues register maintained and actions completed in a timely fashion.</li> </ul>	Chief Financial Officer	25%	25%	50%	75%	<p>Five Committee meetings have been held during the 2021-2022 year.</p> <p>Audit issues are being addressed but not all have been fully resolved. Issues around assets needs more work but will be resolved for the FY22 audit.</p>
4.2.2	Operational risks are monitored and managed in accordance with legislative requirements.	Minimum four risk reviews undertaken. Risks register maintained	Quarterly and Annual risk reviews completed and findings reported to Council along with Audit and Risk Committee.	Chief Financial Officer	25%	50%	50%	50%	Quarterly risk reviews have not been conducted since December 2021 and the new structure put in place.
<b>Leasing</b>									
	Leasing and land management	Monitor and manage all leasing arrangements for council assets. Ensure all assets are leased.  Manage sale processes for excess Council land.	<ul style="list-style-type: none"> <li>All leases renewed when due</li> <li>All available assets leased out</li> <li>Work in partnership with local Real Estate Agencies to market properties available for sale.</li> </ul>	Director of Corporate Services	25%	50%	75%	100%	Corporate Services Directorate is continuing to oversee a number of leasing matters ranging from renewals to potential new leases of Council assets.

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
2.15	Continue to support the redevelopment activities of the regional saleyard and spelling complex.	Facilitate Stage 2 Redevelopment Undertake extension of railway siding Facilitate development of new holding pens and railway loading infrastructure.	<ul style="list-style-type: none"> <li>Stage 2 redevelopment under construction</li> <li>Railway siding extension complete.</li> <li>Transit and Spelling facilities under construction</li> <li>Heavy Vehicle upgrades under construction</li> </ul>	Director of Corporate Services	25%	50%	65%	70%	<p>Stage 2 redevelopment has been completed with the acquittal to be undertaken in July/ August 2022.</p> <p>Close management of the railway siding extension continued throughout Q4 as Council continues to work with key project stakeholders. Completion of the rail siding extension, heavy vehicle upgrades and transit and spelling facility upgrades is expected to be completed in the 2022/23 FY.</p>
<b>Customer Service</b>									
1.11	Encourage timely and effective delivery of Council's services and requests.	Customer Service requests actioned and resolved within required timeframes.	<ul style="list-style-type: none"> <li>Monthly reporting provided to the ELT.</li> <li>Weekly emails sent to Managers on overdue customer requests.</li> <li>80% of requests actioned within required timeframes</li> </ul>	Administration Manager	25%	50%	75%	100%	<p>Monthly and weekly reports were completed throughout Q4. A total of 1,986 customer requests were lodged via Council's request module in the 2021/22 FY.</p>
4.3.2									

Branch Management		Ifracombe & Isisford Branch Managers	
1.11	Provide customer service and local leadership on opportunities/challenges facing the communities.	Monitor outstanding customer requests for Branch areas.	Monitor completion of customer service items for Branch area.
4.1.1		Monitor council projects occurring in Branch areas.	Quarterly review of Community Forum actions.
4.1.2		Monitor outstanding matters raised in Community Forums or correspondence with Council.	Regular reporting of progress and matters of concern to DCS Monthly Council Reports.
		Provide regular updates to key community groups.	
		Assist in arrangements for biannual Community Forums.	
Records Management		Administration Manager	
4.3.2	Ensure accurate recording on Councils records in line with relevant legislation.	Council complies with relevant legislation and has implemented a formal record keeping process within Council.	Implement migration from all drives to MagiQ
			Implement electronic meeting papers for 5 Councillors and ELT.
			Undertake training in records management with new employees if relevant to the position within 4 weeks of commencement.
			Review of S-Drive folders shows 900GB of content, with documents dating back to 2008. Some folders still in current use by Local Laws, HR, Payroll, Infrastructure, etc. Some processes require unavoidable use of S-Drive ie video/audio footage, payroll batching.
			Electronic meeting papers solution has now been implemented.
			Records Officer provides a Records and MagiQ Induction session to all new employees within a few days to a week of commencement. Training follows a general set format, but is also tailored to suit individual position requirements. Records Tips are included in Team Talk and saved to MagiQ for staff access.

Information Technology		25%	50%	75%	100%	Administration Manager	
4.2.1	Equipment and applications are available as per service level.	Scheduled outages are pre-planned through the year for upgrade and scheduled for minimum interruption.	<ul style="list-style-type: none"> <li>99% up time during business hours.</li> <li>Timely resolution of Help Desk Requests in accordance with service standards</li> <li>Timely roll out of annual equipment renewals</li> <li>Complete formal review of system security and intrusion protection.</li> </ul>				<p>Council PC replacement program has now been completed.</p> <p>All major outages have been planned for after hours to have minimal impact on staff.</p> <p>System security has been reviewed by Cybersecurity.</p> <p>No major outages during Q4.</p>
Procurement		25%	50%	75%	90%	Administration Manager	
4.2.2	Responsible management of Stores / Procurement operations.	Procurement activity undertaken in line with legislative requirements to achieve best value for money for the community.	95% of procurement activities compliant with Council's policy and management directives	Annual Stores inventory write-off less than \$15,000.			<p>A new Senior Stores and Procurement Officer commenced in June 2022 with the Team being under resourced for an extensive period in the 2021/22 FY.</p> <p>\$19,000 was written off as part of the end of financial year stocktake. A detailed report will be provided to the September Council meeting on each of the write off items.</p>

2.1.10	Increase local spend on good/services within the region.	Facilitate one 'Doing Business with Council' informational sessions with local businesses.	<ul style="list-style-type: none"> <li>Annual Information session delivered to local businesses.</li> <li>Monthly reporting on Local spend.</li> <li>Provide an annual opportunity for additional suppliers to join the pre-qualified supplier panels.</li> <li>Support provided to local businesses to apply for supplier panels.</li> </ul>	Administration Manager	25%	50%	75%	100%	Monthly reporting continues to be completed on local spend and a renewed Pre Qualified Panel completed in Q4.
<b>Local Laws</b>									
1.11	Compliance.	Increase registration of dogs by 5%	Microchipping, increased number of registrations.	Local Laws / Rural Lands Supervisor	25%	75%	100%	100%	Total new registrations for 2020/2021 registration period was 150, 5% increase KPI being 157.50 (158) new registrations for 2021-2022 registration year. 216 new registrations have been recorded for July 2021 – June 2022. As of 30/06/2022, 136.71% of new registration KPI reached. 75.87% of currently registered dogs have microchip numbers recorded. Total of 775 dogs registered for 2021/2022 period.
4.1.1									
<b>Rural Lands</b>									
3.3.2	Town Common Management Plan.	Implementation of new 5 year Town Common Management Plan.	Establish Plan implementation processes.	Director of Corporate Services	25%	75%	75%	75%	Town Common Management Plan was submitted to the January 2022 Council Meeting for adoption, however Council has placed on hold, pending further discussions.
3.4.2				Local Laws / Rural Lands Supervisor					
3.3.1	Continue to advocate for pest fencing needs in each community of the Longreach Region.	Ongoing engagement with State and Commonwealth Governments and RAPAD	Support delivery of latest Exclusion fencing scheme being delivered by RAPAD	Local Laws / Rural Lands Supervisor	25%	50%	75%	100%	Council continues to seek funding for future fencing schemes and projects.

3.3.2	Continue to manage pests and weeds	Execute annual program of pest and weed management for Stock Routes and Reserves.	90% of annual program completed.	Local Laws / Rural Lands Supervisor	25%	50%	100%	100%	Contractor spraying budget has been fully spent. Spot spraying to continue as required, based on resource availability. New Cochineal Bug was released at Bexley at end of March 2022, in conjunction with Biosecurity Queensland.  An application was submitted for a Biosecurity Officer to assist with the implementation of the Property Pest Management Plans given there is a resources shortage in the Local Laws team. This application was unsuccessful and therefore the target has not progressed throughout Q3. Current resourcing does not allow for completion of Property Pest Management Plans during the 2021-2022 AOP. Proposed Biosecurity Officer position 2022/23FY requested for budget.
3.3.1	Longreach Wild Dog Exclusion Fence Scheme (LWDEFS).	Implementation of new Property Pest Management Plans across the Region	<ul style="list-style-type: none"> <li>Finalisation of 30 Property Pest Management Plans (excluding LWDEFS Properties) by 30/6/22</li> <li>Develop and implement a program for obtaining annual updates of MERI data by Landholders</li> </ul>	Local Laws / Rural Lands Supervisor	25%	25%	25%	25%	An application was submitted for a Biosecurity Officer to assist with the implementation of the Property Pest Management Plans given there is a resources shortage in the Local Laws team. This application was unsuccessful and therefore the target has not progressed throughout Q3. Current resourcing does not allow for completion of Property Pest Management Plans during the 2021-2022 AOP. Fencing construction has been completed. Report cannot be completed until Legal Documents are completed, and future fencing projects are determined based on remaining funds.
<b>Commercial Services</b>									
1.11	Illracombe Post Office.	Open during business hours.	Open on business days.	Illracombe Branch Manager	25%	50%	75%	100%	Meeting operational targets.

## 6. Community and Cultural Services

**Red:** Behind target, unlikely to be achieved this financial year | **Yellow:** Monitor, some issues | **Green:** On target to be achieved this financial year | **Completed:** Project completed

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
<b>Events</b>									
1.1.5	Deliver and support local events and celebrations.	Deliver approved civic and community events and ceremonies in collaboration with stakeholders.  Support community organisations on developing and delivering community events throughout the region.	Events completed within annual budget.	Director of Community and Cultural Services	25%	50%	75%	100%	Events delivered in accordance with Calendar of events in collaboration with the community.
<b>Community Development</b>									
4.2.2	Provide community sponsorship for various activities.	Administer Mayoral and Community donations along with sponsorships in accordance with the guidelines and budget.	Deliver program within budget allocated by June 2022	Community Development Administration Officer	25%	50%	75%	100%	Sponsorships applications assessed and forwarded to Council in accordance with policy. Council budget allocation for sponsorship has been expended and not accepting any further applications in the current financial year.
<b>Arts and Culture</b>									
1.1.7	Deliver the Regional Arts Development Fund.	All Regional Arts Development Fund applications are assessed in accordance with the guidelines	Deliver program within budget allocated by June 2022.	Community Development Administration Officer	25%	50%	100%	100%	Regional Arts Development Fund (RADF) applications assessed and forwarded to Council in accordance with policy. Budget for RADF inclusive of previous carryovers was expended for 2021/2022.
<b>Libraries</b>									
1.1.2	Provide quality library service to the Council communities.	Meets the objectives set out by the Queensland State Library Agreement.	Deliver an annual report to State Libraries QLD.	Library Manager	25%	50%	75%	100%	Objectives set by State Libraries met.
1.1.2	Libraries available in Longreach, Ilfracombe and Isisford.	Regional Libraries operations.	Open 100% of set times.	Library Manager Director of Community and Cultural Services	25%	50%	75%	100%	All regional libraries have been open in alignment with set times with no foreseen closures.



Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
<b>Public Facilities</b>									
4.2.1	Maintain and repair facilities in accordance with approved budget.	Achieve annual maintenance budget and program.	Achievement of maintenance program and operational expenditure within >95% - <102%	Public Facilities Manager	25%	50%	75%	100%	Maintenance undertaken as and when requested. Facilities continues to experience challenges in sourcing appropriate persons for completion of works.
4.2.1	Deliver the annual capital & one-off works program	Achieve annual capital & one-off works program.	Achievement of capital expenditure budget delivered on time and at or <100% of budgeted cost.	Project Manager	25%	50%	70%	100%	All CAPEX projects that were approved in July 2021 were completed prior to end of 2021/2022 Financial Year. 16 projects with a total budget of \$1.25m were completed with final costings of \$1.14m. Savings generated through the delivery of these projects total approximately \$13,000 or 9% of the approved budget.
<b>Public Facilities – Parks and Open Spaces</b>									
1.2.2	Parks maintained in accordance with service level agreement.	90% of park maintenance service standards completed on schedule.	Achievement of maintenance program as stated in Parks & Open Spaces schedule.	Public Facilities Manager	25%	50%	75%	100%	Parks maintenance works schedule was delivered in accordance with approved works schedule.
1.2.2	Open spaces maintained in accordance with service level agreement.	90% of open space maintenance service standards completed on schedule.	Achievement of maintenance program as stated in Parks & Open Spaces schedule.	Public Facilities Manager	25%	50%	75%	100%	Open space maintenance works schedule was delivered in accordance with approved works schedule. Currently experiencing high growth levels due to recent wet weather events.
<b>Public Facilities – Pools</b>									
1.1.1	Safe – No Injury, illness or Loss of life resulting from preventative maintenance of water and infrastructure.	Pool management and safety guidelines are followed. Compliance with State Swimming Pool legislation.	100% compliance with guidelines – ongoing.	Public Facilities Manager	25%	50%	75%	100%	Operations are 100% compliant with guidelines.
1.1.1	Affordability and Whole of Life Management – Pools remain affordable.	Develop asset management plan for all pools.	Develop asset replacement/refurbishment schedule for all Council operated pool facilities.	Public Facilities Manager	10%	10%	10%	30%	Works commenced with Asset Management with intention of having an audit completed on each Pool Asset to ascertain current asset condition and maintenance plans.



Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
<b>UHF Facilities</b>									
12.10	Maintain UHF facilities and connectivity across the region.	100% of sites audited.	All identified issues rectified with updates provided to Land and Pest Management Advisory Committee.	Public Facilities Manager	25%	50%	75%	100%	No issues outstanding or reported. Continuing to collaborate with the Land and Pest Advisory Committee.
<b>Council Housing and Property</b>									
1.11	Maintenance of Housing and property.	Compliance to performance standards.	90% of maintenance requests actioned within the service standard.	Public Facilities Manager	25%	50%	75%	100%	Council works closely with the property management contractor to ensure maintenance request are complete and actioned to standard.
<b>Cemeteries and Undertaking</b>									
1.11	Deliver funeral administration and undertaking service.	Compliance with funerals and cemeteries policies.	100% compliance in service delivery.	Public Facilities Manager	25%	50%	75%	100%	Council operations are meeting the compliance standard.
1.2.2	Maintain lawn and historical cemetery in accordance with Parks & Open Spaces schedule.	90% of maintenance service standards completed on schedule	Achievement of maintenance program as stated in Parks & Open Spaces schedule.	Public Facilities Manager	25%	50%	75%	100%	Meeting maintenance service standards requirements. Council has commenced to circulate a proposed cemetery masterplan which is presently in consultation phase.
<b>Child Care - All Services</b>									
1.1.6	Provide quality care for all children, ensuring care environments are safe.	Compliance with relevant legislation and learning frameworks.	100% compliance at all times.	Childcare Services Manager	25%	50%	75%	100%	100% compliance with relevant legislation and learning frameworks.

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
<b>Mobile Childcare Centre</b>									
1.6	Provide childcare in communities of Murttaburra, Aramac, Ilfracombe and Isisford.	Enhance early childhood learning opportunities in communities one day per week during school terms.	100% compliance at all times	Childcare Services Manager	25%	50%	75%	88%	Due to resignation of Mobile Childcare Unit Assistant during Q4, full services to all communities have not been able to be maintained in alignment with service delivery expectations since this time.
<b>Planning and Development</b>									
4.14	Longreach Regional Council Planning Scheme.	Comply with the legislative requirements of the <i>Planning Act 2016</i> and the Longreach Regional Council Planning Scheme.	Continue planning for future growth in each community.	Town Planning Support Officer	25%	50%	75%	100%	Development Services has continued to assess applications for future planning growth in the communities as these were received during 2021-2022.
<b>Plumbing and Drainage Regulation</b>									
4.14	Plumbing certification services.	Plumbing certification services comply with statutory requirements and are client connected and outcome driven.	100% of plumbing applications assessed within 10 business days and without the need to extend the decision period. 95% of customer requests are responded to within 2 days.	Town Planning Support Officer	25%	50%	75%	100%	Plumbing & Certification Services has continued to meet operational targets during 2021-2022.
<b>Building Services &amp; Regulation</b>									
4.14	Building certification services.	Building certification services comply with statutory requirements and are client connected and outcome driven.	100% of building applications assessed within 10 business days and without the need to extend the decision period. 95% of customer requests are responded to within 2 days.	Town Planning Support Officer	25%	50%	75%	100%	Building Certification Services continued to meet operational targets during 2021-2022.

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
<b>Development Assessment – Planning</b>									
4.1.4	Planning Assessment services.	Planning Assessment services comply with statutory requirements and are client connected and outcome driven.	100% of development applications considered by Council once a properly made application is received. 95% of customer requests are responded to within five (5) days	Town Planning Support Officer	25%	50%	75%	100%	Planning Assessment Services continued to meet operational targets during 2021-2022. Planning Services is responding to customer requests within 5 days in alignment with the operational target.
<b>Food Premises</b>									
4.1.1	Regulation of food licences.	Annual audits of licenced businesses pursuant to the <i>Food Act 2006</i> .	100% of businesses licenced pursuant to the <i>Food Act 2006</i> audited.	Environmental Health Consultant	25%	50%	75%	100%	Annual Inspections of licenced food premises continue pursuant to the <i>Food Act 2006</i> .
<b>Waste Services</b>									
4.1.1	Bulk Waste Collection Service.	Conduct an annual bulky item kerbside waste collection service for all communities in the Region.	Bulk waste collection service to be conducted in all communities in the first quarter of the financial year.	Environmental Health Consultant	10%	100%	100%	100%	Annual bulk item kerbside waste collection was undertaken during 2021-2022.

## 7. Infrastructure Services

**Red:** Behind target, unlikely to be achieved this financial year | **Yellow:** Monitor, some issues | **Green:** On target to be achieved this financial year | **Completed:** Project completed

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage complete				Status Commentary
					Q1	Q2	Q3	Q4	
<b>Workshop</b>									
4.2.1	Maintain and service all of Council's Plant and Vehicles.	Keep records on service of all vehicles. All plant is safe to operate and in good repair.	Plant is reliable with minimal down time. Maximum 10% down-time of total hours worked.	Manager of Operations (Civil Construction and Maintenance)	25%	50%	75%	100%	Due to staff vacancies in the Workshop, some work continues to be contracted out. Council is undertaking majority of plant servicing in house and has achieved well below the 10% maximum on plant downtime.
<b>Fleet</b>									
4.2.1	Plant renewals.	Renewals to be carried out in accordance with the approved 10 year forecast and meeting optimum replacement guidelines as set out in the Plant Vehicle Management Manual.	Plant budget approved and replacements tendered in accordance with approved plant replacement schedule.	Fleet Manager	25%	50%	75%	90%	Plant procurement has been undertaken in alignment with renewals replacement programme. All plant for the current FY has been procured, however there continues to be delays in delivery of the items due to COVID-19 and worldwide availability, which is outside Councils control.
4.2.2									
4.2.1	Plant utilisation.	Monthly review of plant utilisation through Navman reporting. Identify plant that does not fall within the utilisation tolerances outlined in the Plant Vehicle Management Manual and report on reasons why utilisation is not being met.	Monthly plant utilisation report provided to Council.	Fleet Manager	15%	50%	50%	50%	Discussions with Navman are continuing particularly in relation to the reporting requirements Council is seeking from the system. Monitoring of timesheets continues to provide plant utilisation in the interim.  The Fleet Review is ongoing and will be finalised in 2022/23.
4.2.2									

Airports/Aeroplane Landing Areas									
1.2.8	General maintenance of all three Aeroplane Landing Areas (ALA's).	Regular inspections to identify any defects. Review ALA Report 2018.	Complete all works identified in the ALA Report 2018 along with maintenance to ensure landing areas are safe to for use.	Manager of Operations (Civil Construction and Maintenance)	25%	50%	75%	100%	Routine maintenance is carried out as and when required. Minor repair works were undertaken at the Yaraka Airstrip during Q4.
Stormwater									
1.2.9	Stormwater Maintenance.	Regular inspections and repair/cleaning.	No major infrastructure damage caused by stormwater blockages. No ponding of water exceeding 72hrs from last rain event.	Manager of Operations (Civil Construction and Maintenance)	25%	50%	85%	100%	Regular inspections along with repairs and cleaning of the stormwater network has been undertaken. Identified side inlets and culverts have been replaced at various town street locations to improve drainage.
Main Roads Works									
4.4.1	All Main Roads Works.	As per Road Maintenance Performance Contract (RMPC) and Agreed Price Performance Contract (APPC) schedules.	100% completion within required timeframes and budget.	Manager of Operations (Civil Construction and Maintenance)	25%	50%	75%	100%	All contractual arrangements for RMPC, MWPC & APPC are being met. MWPC project has been delayed due to ongoing rainfall, however a project extension has been granted.
Town Streets									
4.2.1	Identify, schedule and implement improvements to Town Streets.	Work through the short, medium and long term recommendations as per Transport Plan and Streetscape Policy.	All risk areas are identified and prioritised for rectification within the allocated budget for the financial year.	Manager of Operations (Civil Construction and Maintenance)	25%	50%	75%	100%	As per the Transport Plan, identified improvements have been budgeted for and works have been completed. Various town street reseals occurred in Q4. The Scope of Works for the Eagle Street Asphalt overlay was completed during Q4. The project will go out to tender in Q1 of 2022/23 and is scheduled to be completed by Q3 2022/23.
Flood Damage - DRFA									
1.3.1	Identify flood damaged roads as soon as possible.	Complete the approved 2020 Disaster Recovery Funding Arrangements (DRFA) repair program.	100% completion of all works to ORA standards, by 30 June 2022.	Manager of Operations (Civil Construction and Maintenance)	25%	50%	75%	95%	An extension for the 2020 Disaster Recovery Funding Arrangements repair program was granted due to ongoing rainfall creating delays. Project is due for completion by end of Q1 2022/23.

1.3.1	Identify flood damaged roads as soon as possible via DRFA	Submit applications for approval to carry out flood damage works if Councils trigger levels are met	Application completed and submitted on time.	Manager of Operations (Civil Construction and Maintenance)	100%	100%	100%	100%	Applications for the 2021 FY have been submitted and approved. The application for the 2022 (April/May ) Event is currently being collated and will be lodged in Q1 of 2022/23.
<b>Rural Roads</b>									
1.2.4	Identify, schedule and implement	Work through the short, medium & long term recommendations as per Transport Plan.	All risk areas are identified and prioritised for rectification works within the allocated budget for the financial year.	Manager of Operations (Civil Construction and Maintenance)	25%	50%	75%	100%	The identified improvements within the Transport Plan have been completed as per budget allocations.
4.2.1	Improvements to Rural Road network.								
4.2.2									
<b>All Roads</b>									
1.2.4	Roads Maintenance Program Review.	As part of the review of the Asset Management Plans, undertake a detailed analysis of ongoing maintenance programs to identify service levels and options to reduce ongoing costs.	Regular Review	Director of Infrastructure Services	15%	20%	50%	70%	Council is currently undertaking a data integrity review of the asset information and the continuing body of work will follow on in the 2022/23 FY. This work is being completed in conjunction with the review of the Asset Management Plan.
4.2.1				Manager of Operations (Civil Construction and Maintenance)					
4.2.2									
<b>Water and Sewerage Projects</b>									
1.2.1	Investigate funding opportunities for	Submit relevant funding application/s.	Application completed and submitted on time.	Manager of Operations (Waste, Water and Sewerage)	25%	50%	75%	100%	Various funding applications were submitted prior to required deadlines for the Isisford Weir Repair, Isisford Water Mains Replacement, Longreach Water Main Replacement and installation of smart meters.
2.1.2	within the Water Security and Sustainability Report.								
2.1.3									
3.1.1									
3.1.3									
1.2.1	Implement short term recommendations of the Water Security and Sustainability Report.	Complete short term recommendations.	Implement minimum of one (1) short recommendation as per priority list.	Manager of Operations (Waste, Water and Sewerage)	10%	15%	25%	75%	The tender documents for the Environmental Impact Assessment for Thomson River Weir Raising were released in Q4. Environmental Impact Assessment works have been identified for continuation and completion by Q2 of the 2022/23.
2.1.2									
3.1.1									
3.1.3									

1.2.3	Meet legislative requirements at all Sewerage Treatment Plants.	Continue working with Department of Environment and Science.	Ongoing monitoring for compliance.	Manager of Operations (Waste, Water and Sewerage)	20%	50%	60%	100%	Council continues to meet all legislative requirements at its sewerage treatment plants.  Council continues to work collaboratively with the RAPAD Councils to investigate upgrades to sewerage treatment plants through the RAPADWSA STP Regulatory Requirements Investigation Phase B Project.  Council continues to replace ageing water mains as per the Asset Management Plan and budget allocations.  Council has identified Isisford and Longreach Water Mains Replacement Projects for 2022/23FY.  The tender process for sewer relining has been completed. Following this, an application for funding sewer relining was submitted in Q3 with a successful outcome advised in Q4.  The approved projects will be included as part of Councils 2022/23 Capital Works program and will be monitored in the 2022/23 Annual Operational Plan.
1.2.1	Identify and replace ageing water mains as per the Asset Management Plans.	Carry out the works using Council staff and/or Contractors.	90% completion of works within budget and timeframe.	Manager of Operations (Waste, Water and Sewerage)	25%	50%	75%	100%	
1.2.1.1	Re-line identified ageing sewer lines as per the Asset Management Plan 10 year forecast.	Submit relevant funding applications. Go to public tender to carry out works.	90% completion of works within budget and timeframe.	Manager of Operations (Waste, Water and Sewerage)	5%	5%	5%	25%	
<b>Water Operations</b>									
3.1.1	Operation of water treatment plants (WTP), pump stations, reservoirs and distribution network.	WTPs and associated infrastructure operational 24/7.	Compliant with Drinking Water Quality Management Plan (DWQMP). Staff trained. Unscheduled interruptions as per Levels of Service.	Manager of Operations (Waste, Water and Sewerage)	25%	50%	75%	100%	Council continues to meet all legislative requirements for water operations and drinking water quality.  Planned upgrades to the Isisford Water Treatment Plant to handle high levels of turbidity will continue into 2022/23FY.
3.1.1	Water Quality and Statutory performance reporting and compliance.	Compliance with DWQMP. Compliance with legislative reporting requirements. Compliance with licencing.	>98% compliance with DWQMP. 100% with annual and quarterly reporting.	Manager of Operations (Waste, Water and Sewerage)	25%	50%	75%	90%	The DWQMP Annual Report was submitted on time during Q2.  The DWQMP 5 year Audit has been completed and 3 minor non-compliances were noted. Rectification actions to correct non-compliances will carry over into the 2022/23FY.  A full review of the DWQMP was undertaken during Q3/Q4 and final approval of the updated Plan will carryover into the 2022/23FY.  State Wide Information Management System "SWIMS" report for 2021/2022 will be completed in Q1 2022/23FY.
3.1.2	Water Quality and Statutory performance reporting and compliance.	Compliance with DWQMP. Compliance with legislative reporting requirements. Compliance with licencing.	>98% compliance with DWQMP. 100% with annual and quarterly reporting.	Manager of Operations (Waste, Water and Sewerage)	25%	50%	75%	90%	
3.1.3	Water Quality and Statutory performance reporting and compliance.	Compliance with DWQMP. Compliance with legislative reporting requirements. Compliance with licencing.	>98% compliance with DWQMP. 100% with annual and quarterly reporting.	Manager of Operations (Waste, Water and Sewerage)	25%	50%	75%	90%	



3.1.1	Drought Management Plan (DMP).	Activate DMP changes as and when required and advertised to communities.	Activate within 24 hours.	Manager of Operations (Waste, Water and Sewerage)	5%	5%	5%	5%	Review and implementation of the DMP is to occur in the 2022/23 FY and has also been incorporated into the 2022/23 Annual Operational Plan.
3.1.2		Update DMP to incorporate new water security measures and infrastructure.	Council adopted new DMP		5%				
3.1.3		Water security measures implemented across the region	Completion of:	Manager of Operations (Waste, Water and Sewerage)	25%	50%	65%	70%	Ongoing water flows in the Barcoo River have stalled works for Isisford Weir repairs in Q2, Q3 & Q4. An extension of time was approved by the State Government Funding body for the project with the planned repairs to continue in Q1 2022/23 FY.
3.1.4			<ul style="list-style-type: none"> <li>Isisford Weir repairs</li> <li>Essential preliminary work for the Thomson River Weir raising project</li> </ul>						Procurement of the Environmental Impact Assessment works were undertaken during Q4 and is due for completion by Q2 2022/23 FY.
<b>Sewerage Operations</b>									
1.2.3	Operation and maintenance of Sewerage Treatment Plants (STP), pump stations and collection network.	STPs and associated infrastructure operational 24/7.	Staff trained.	Manager of Operations (Waste, Water and Sewerage)	25%	50%	75%	100%	Completed - sewer treatment plants are meeting all compliant standards and are operational. Staff are trained as and when required to meet operational and legislative requirements of the facilities.
<b>Waste Services</b>									
3.2.1	Collection frequency.	Waste is collected in each town as per Levels of Service.	99% collection each week.	Manager of Operations (Waste, Water and Sewerage)	25%	50%	75%	100%	Waste collections met operational targets throughout 2021/22.
3.4.1									
4.2.2	Landfill opened during business hours.	Longreach landfill is open each day (Except Christmas, Boxing, New Year and Good Friday). Ilfracombe, Isisford and Yaraka Landfill open 24/7.	<5 complaints per year excluding wet weather closures.	Manager of Operations (Waste, Water and Sewerage)	25%	50%	75%	100%	Landfill operations have met all key performance indicators and operational targets for 2021/22. Council continues to remain below the Operational Target in regards to complaints.
3.4.1	Landfill meets environmental guidelines.	Comply with conditions of environmental authority.	Routine inspections for compliance as per Site Based Management Plans.	Manager of Operations (Waste, Water and Sewerage)	25%	50%	75%	100%	All environmental conditions are being met. During Q4, Council installed new signage and fencing at Waste Facilities to maintain compliance.



3.2.1	Waste Management Strategy for the Longreach Local Government area.	Implement recommendations from the Waste Strategy.	Complete Short term recommendations. Continue to work through long term recommendations.	Manager of Operations (Waste, Water and Sewerage)	25%	50%	75%	100%	Council considered (and where possible), implemented recommendations from the Waste Management Strategy (both short and long term) within financial constraints during the 2021/22FY.
<b>Asset Management</b>									
4.2.1	Plan for Whole of Life Costing when making decisions on new or enhanced community facilities and implementing Asset Management Plans.	Undertake review of all asset and service plans with a focus on improving maintenance data.	31 March 2022	Executive Leadership Team	25%	30%	40%	50%	Council is undergoing a restructure of its asset management functions and will implement a full review of its service and asset management plans in the 2022-23 financial year.
<b>Quality Control</b>									
4.3.2	Certification of ISO9001:2015	Completion of Internal and external audits.	Continue to achieve compliance.	Manager of Operations (Waste, Water and Sewerage)	25%	50%	75%	100%	Quality assurance remains a focus through internal and external audit in order to achieve compliance.
4.4.1									Council has achieved compliance through an external audit conducted in September 2021.
4.3.2		Recertification of ISO9001 systems.	Achieve recertification in 2022.	Manager of Operations (Waste, Water and Sewerage)	100%	100%	100%	100%	Council has achieved recertification during 2021/22. The next audit is scheduled for November 2023.
4.4.1									

## 8. Operational Risk Reporting

Longreach Regional Council has established an Organisational Risk Register which provides details on significant risks to the organisation and how they are managed. This register is maintained in accordance with Council’s Enterprise Risk Management Policy which states “As Council is exposed to a broad range of risks which, if not managed could impact on the organisation not achieving its Corporate objectives, it is committed to creating an environment where all of Council, employees and contractors will take responsibility for managing risk (by developing and maintaining a strong risk management culture).” Council’s risk management processes are based around the following principles:

- Risk Identification:** Identify and prioritise reasonably foreseeable risks associated with activities, using the agreed risk methodology.
- Risk Evaluation:** Evaluate those risks using the agreed Council criteria.
- Risk Treatment / Mitigation:** Develop mitigation plans for risk areas where the residual risk is greater than our tolerable risk levels.
- Risk Monitoring and Reporting:** Report risk management activities and risk specific information in accordance with the risk protocols.

The Risk Assessment Matrix below is used to assess the likelihood and consequence of any risk to Council, to then identify any necessary treatment actions. This matrix will also be used to assess any risk identified in this plan.

**Related Documents:**

- Longreach Regional Council Corporate Plan 2017-2027
- Longreach Regional Council Budget 2021/2022

Risk Assessment Matrix

Likelihood	Consequence				
	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain 5	Medium 5	High 10	High 15	Extreme 20	Extreme 25
Likely 4	Medium 4	Medium 8	High 12	High 16	Extreme 20
Possible 3	Low 3	Medium 6	Medium 9	High 12	High 15
Unlikely 2	Low 2	Low 4	Medium 6	Medium 8	High 10
Rare 1	Low 1	Low 2	Medium 3	Medium 4	Medium 5

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.6 - SES Controller - Honorarium Payment Consideration**

**11.6 SES Controller - Honorarium Payment Consideration**

File Ref:

Consideration to provide the Local SES Controller for Longreach Unit with an honorarium payment for their volunteer services for financial year 2022/2023.

**Council Action**

Deliver

**Applicable Legislation**

*Disaster Management Act 2003*

*Fire and Emergency Services Act 1990*

**Policy Considerations**

N/A

**Corporate and Operational Plan Considerations**

GOVERNANCE: SES OPERATIONS			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
1.3.1 4.4.1	Liaison and Support.	Work with SES Local Controller to provide support on a range of initiatives or challenges throughout the year.	100% compliance with the Memorandum of Understanding (MOU).

**Budget Considerations**

An allocation of \$5,000 for 2022/2023 financial year.

**Previous Council Resolutions related to this Matter**

*(Res-2020-04-001)*

*Moved Cr Bignell seconded Cr Hatch*

*That Council:*

- a) *Endorses an honorarium payment of \$5,000 for financial year 2020/21 (with a review annually) for the Local SES Controller for the Longreach Unit; and*
- b) *Approves the CEO to advertise the SES Local Controller position for a 3 year term as a joint advertisement with Queensland Fire and Emergency Services.*

*(Res-2021-08-002)*

*Moved Cr Nunn seconded Cr Smith*

*That Council endorses an honorarium payment of \$5,000 for financial year 2021/22 (with a review annually) for the Local SES Controller for the Longreach Unit.*

**Officer Comment**

**Responsible Officer:** *Darren Foster, Acting Executive Officer Governance and Special Projects*

**Background:**

The SES Local Controller position became vacant in September 2019. This volunteer position was advertised in the Longreach Leader from 8 – 27 November 2019 with no applications received. The position was readvertised in the Longreach Leader in early 2020 with an annual \$5,000 honorarium to be paid to the successful applicant. Applications were received and a Local Controller was appointed to the position and commenced on 15 July 2020. He continues to fulfil this role and was paid the honorarium for the 2020/21 and the 2021/22 financial years.

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.6 - SES Controller - Honorarium Payment Consideration**

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**Issue:**

The SES Local Controller has for the past two financial years been paid an honorarium of \$5,000 a year which is subject to an annual review by Council. The Local Controller has continued to fulfil his obligations to a high standard and provided positive leadership and management of the Longreach SES which includes the Longreach and Isisford Units. There has been a number of recent events including but not limited to Covid-19 and flooding requiring direct SES assistance/input with the SES Local Controller diligently performing his duties in these emergent situations.

Council is being requested to consider the payment of the \$5,000 honorarium payment to the SES Local Controller for the financial year 2022/23.

**Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Likely  
Consequence: Moderate  
Rating: High (12)

As previously advised to Council, the risk is the resignation of the SES Local Controller should the honorarium payment not be paid.

**Environmental Management Factors:**

N/A

**Other Comments:**

The SES Local Controller has continued to build on the solid platform of good work undertaken during his first two years in the position. He remains passionate about the work and ensuring SES volunteers are developed with appropriate skills and qualifications.

**Recommendation:**

*That Council endorse an honorarium payment of \$5,000 for financial year 2022/23 for the Local SES Controller of the Longreach Unit.*

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.7 - Shared Disaster Management Coordinator Position Update**

**11.7 Shared Disaster Management Coordinator Position Update**

File Ref:

This report is to provide an update on the regional Disaster Management Coordinator position which is currently shared with four other Councils in the Central West being Barcaldine Regional Council, Winton Shire Council, Barcoo Shire Council and Blackall-Tambo Regional Council.

**Council Action**

Partner  
 Deliver

**Applicable Legislation**

*Local Government Act 2009*  
*Local Government Regulation 2012*  
*Disaster Management Act 2003*  
*Disaster Management Regulations 2014*

**Policy Considerations**

Nil

**Corporate and Operational Plan Considerations**

GOVERNANCE: DISASTER MANAGEMENT			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
1.3.1 4.4.1	Coordination and training of the Local Disaster Management Group.	Regular meetings of the Local Disaster Management Group, with all members trained in accordance with the QDMA Guidelines and Framework.	2 meetings per year to coordinate disaster management and preparedness activities.
1.3.1	Conduct an annual review of the Local Disaster Management Plan in accordance with statutory requirements.	Annual review completed by 30 November each year.	Complete review and ensure Local Disaster Management Plan and associated Sub Plans is adopted by Council – Completed Annually.

**Budget Considerations**

Ongoing budget impact is approximately \$28,000 per year if additional grant funding isn't sourced for the role.

**Previous Council Resolutions related to this Matter**

Nil

**Officer Comment**

*Responsible Officer: Dirk Dowling, Chief Executive Officer*

**Background:**

The shared Disaster Management Coordinator position commenced in January 2019 whereby the position was funded through a Queensland Reconstruction Authority grant that Longreach Regional Council was successful in obtaining on behalf of the four other participating Councils - being Barcaldine Regional Council, Winton Shire Council, Barcoo Shire Council and Blackall-Tambo Regional Council. The initial contact was for a 3 year period which was then extended until December 2022, given an additional grant was obtained by Blackall-Tambo Regional Council to secure the position for approximately a 15 month period. With additional contributions, previously committed, by each of the participating Councils, the role is fully funded until June 2023.

## **11. CHIEF EXECUTIVE OFFICER'S REPORT**

### **11.7 - Shared Disaster Management Coordinator Position Update**

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Since the role has been in place, the participating Councils have strengthened their ability to prevent, prepare, respond and recover from disaster events including the 2019 North Queensland Monsoon event and COVID-19 impacts. In addition, the District's resilience to future disasters has been enhanced as outlined by the following key achievements of the position since 2019:

- Be Ready Central West flip book created and delivered to all households and businesses within the five participating Councils.
- Assisted Winton Shire Council with the recovery process after the 2019 North Queensland Monsoon event.
- Get Ready Queensland visits to primary schools at Longreach, Ilfracombe, Isisford, combined visit to Jundah State School which included Stonehenge and Windorah State School, both schools at Blackall and the primary school at Tambo.
- Review and updating of flood classifications at bridge crossings across the district – in liaison with Councils, graziers and the Bureau of Meteorology.
- Regular checks with essential businesses across the district to provide current Covid-19 advice and regular checks with businesses in relation to supply chain issues.
- Reviewing and rewriting of Local Disaster Management Plans, sub plans and guidelines across the five participating Councils.
- QERMF risk management workshop conducted across the district.
- Disaster dashboards developed and uploaded or will soon be uploaded to all five Council websites.
- Networked with essential businesses across the district to encourage them to develop Business Continuity Plans.
- In conjunction with the Small Business Financial Counsellor, Rural Financial Counselling Service of North Queensland, personally visited all businesses to hand out flyers in Barcaldine, Longreach and Winton to advise of Business Continuity Planning workshops.
- Liaised with various State Government agency staff and Council staff to attend various QDMA training sessions delivered by the QFES Emergency Management Coordinator.
- Attended rural workshops in the Winton, Barcaldine and Longreach Council areas to speak to participants about disaster management preparation and the Be Ready Central West flip book.
- Provided disaster management advice and support to the five participating Councils.
- Regularly liaised with Council staff, State Government agencies, private businesses, graziers and general members of the community to provide quality advice and support to address disaster management issues.
- First point of contact for the five participating Councils in relation to disaster management issues eg. CWHHS Director of Disaster Management, Biosecurity Queensland, DAF, Education Queensland.
- The sharing of information across the five Councils has greatly assisted in dealing with similar disaster events across the Central West.
- Continuing to build relationships with key stakeholders across the five participating Councils.
- Successful applications submitted for portable VMS disaster management signage for Longreach Regional Council and improvements to SES building at Jundah.

**Issue:**

The position is currently funded until June 2023 with no set funding secured past this date.

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.7 - Shared Disaster Management Coordinator Position Update**

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The participating Councils are in agreeance that additional funding is to be sought to extend the position into the 2023/24 financial year and beyond if possible. Longreach Regional Council was recently unsuccessful with a grant application through Queensland Reconstruction Authority to extend the position for the next financial year. The Councils will continue to work together to locate suitable funding opportunities to assist with retaining the role given the value it brings to all five Councils.

A meeting is scheduled with Queensland Reconstruction Authority in August to discuss potential upcoming funding rounds.

**Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Moderate  
Consequence: Possible  
Rating: Medium (9/25)

This risk rating is based on the position no longer being held in Council. The risk scoring is based on the workload being shifted to an Administration Officer as it was previously, whereby Disaster Management would not be the only core function of the role.

**Environmental Management Factors:**

Nil

**Other Comments:**

Nil

**Recommendation:**

*That Council:*

- 1. notes the achievements of the Disaster Management Coordinator since the role was first established in 2019; and*
- 2. directs the Chief Executive Officer to continue to explore options for funding this role through resource sharing arrangements at a regional level, including exploring options for external funding to assist with retaining the position for the 2023/24 financial year (and beyond).*

**12. CORPORATE SERVICES REPORT**  
**12.1 - Monthly Financial Statements**

**12. CORPORATE SERVICES REPORT**

**12.1 Monthly Financial Statements**

File Ref:

Consideration of the financial statements for the period ending 31 July 2022:

**CFO report for the month of July 2022**

**Statement of financial performance**

	YTD Actual	YTD Budget	Last YTD	Full year budget
	\$'000	\$'000	\$'000	\$'000
<b>Revenue</b>				
Rates, levies and charges	-	7	-	11,890
Fees and charges	174	220	177	2,638
Recoverable works income	291	636	64	7,626
Other revenue	49	82	37	457
Operating grants, subsidies and contributions	512	65	4,668	21,844
Capital grants, subsidies and income	93	514	1,417	11,089
Profit on sale of assets	-	-	-	-
<b>Total revenue</b>	<b>1,119</b>	<b>1,523</b>	<b>6,363</b>	<b>55,544</b>
<b>Expenses</b>				
Employee expenses	862	1,293	839	16,746
Materials and services	1,240	1,598	1,866	26,393
Finance expenses	68	71	3	858
Depreciation	688	708	-	8,495
Other expenses	-	-	-	-
<b>Total expenses</b>	<b>2,857</b>	<b>3,671</b>	<b>2,708</b>	<b>52,491</b>
<b>Net surplus or (deficit)</b>	<b>(1,738)</b>	<b>(2,148)</b>	<b>3,655</b>	<b>3,052</b>
<b>Operating deficit</b>				
Net surplus	(1,738)	(2,148)	3,655	3,052
less capital grants and income	(93)	(514)	(1,417)	(11,089)
<b>Operating deficit</b>	<b>(1,831)</b>	<b>(2,661)</b>	<b>2,238</b>	<b>(8,036)</b>

The key items to highlight in July's statement of financial performance are:

- Revenue variances are mostly down to the timing of actual receipts to budget assumptions.
- Employee expenses are low due to vacancies (\$120k) and the reversal of the wages accrual in June (\$311k). The variance due to the reversal will even out over the full financial year.
- Materials and services variances are mostly down to the timing of actual receipts to budget assumptions.

A net deficit has been recognised for the first month of the year as expected due to the timing of revenues.



**12. CORPORATE SERVICES REPORT**  
**12.1 - Monthly Financial Statements**

**Statement of financial position**

	YTD Actual \$'000	Actual June 2022 \$'000	Full year budget \$'000
<b>Current assets</b>			
Cash and cash equivalents	31,717	34,038	20,126
Trade and other receivables	5,789	5,941	3,514
Inventories	620	630	683
<b>Non-current assets</b>			
Trade and other receivables	11,689	11,689	10,460
Property, plant and equipment	338,782	339,334	326,599
Other non-current assets	-	-	-
<b>Total assets</b>	<b>388,597</b>	<b>391,633</b>	<b>361,382</b>
<b>Current liabilities</b>			
Trade and other payables	8,525	9,863	5,395
Borrowings	1,241	1,241	1,382
Provisions	1,421	1,449	1,500
<b>Non-current liabilities</b>			
Borrowings	16,807	16,744	15,329
Provisions	3,712	3,704	3,566
<b>Total liabilities</b>	<b>31,705</b>	<b>33,001</b>	<b>27,172</b>
<b>Net community assets</b>	<b>356,892</b>	<b>358,631</b>	<b>334,210</b>
<b>Community equity</b>			
Asset revaluation reserve	143,753	143,753	123,238
Retained surplus	213,140	214,878	210,972
<b>Total community equity</b>	<b>356,892</b>	<b>358,631</b>	<b>334,210</b>

The key items to highlight in July's statement of financial position are:

- Council maintains a significant cash balance.
- There has been some improvement in debtor balances.
- The decrease in property, plant and equipment is due to depreciation being charged with little new capital expenditure.
- Liabilities remain low.
- Overall, Council remains in a solid financial position.

## 12. CORPORATE SERVICES REPORT

### 12.1 - Monthly Financial Statements

#### Financial metrics

Financial sustainability metrics						
Metric	Formula	Target	FY21 Actual	FY22 Actual (prelim)	Actual performance	Budget
Operating surplus	Operating Result divided by Operating Revenue	Between 0% and 10%	-3.4%	-4.6%	-90.8%	-18.1%
Asset sustainability ratio	Capital Expenditure on Replacement Assets divided by Depreciation Expense	>90%	98%	92%	20%	145%
Net financial liabilities ratio	Total Liabilities minus Current Assets divided by Total Operating Revenue	<60%	4%	-16%	-52%	6%
Unrestricted cash expense cover ratio	Unrestricted Cash divided by Cash Expenses	>3	8.7	9.2	11.3	3.4

Financial performance metrics						
Metric	Formula		FY21 Actual	FY22 Actual (prelim)	Actual performance	Budget
Employee costs ratio	Employee Costs divided by Operating Revenue		33.9%	33.3%	42.7%	37.7%
Materials and services ratio	Materials and Services divided by Operating Revenue		49.7%	49.7%	61.5%	59.4%

The financial metrics in July are difficult to assess as revenues will occur later in the year. The end of the first quarter will likely provide a better indication on how Council is performing.

*Program Performance, Treasury, Cash Flow and Capital Expenditure reports attached.*

#### Appendices

1. CFO report July 2022.pdf

#### **Recommendation:**

*That the monthly financial statements for the period ending 31 July 2022, be adopted, as presented.*

**Longreach Regional Council  
Program Report  
for the YTD July 2022**

Program	Revenue		Expenses		Net result		Budget full year
	YTD	Budget YTD	YTD	Budget YTD	YTD	Budget YTD	
<b>Office of the CEO</b>							
Human resources	-	-	(63)	(107)	(63)	(107)	(1,282)
Governance	-	-	(151)	(59)	(151)	(59)	(702)
Elected member expenses	-	-	(21)	(45)	(21)	(45)	(544)
Disaster management and regional coordination	-	-	(10)	(21)	(10)	(21)	(141)
Economic development	-	-	(7)	(15)	(7)	(15)	(178)
Tourism, museums and VIC	31	10	(56)	(65)	(25)	(55)	(666)
<b>Total Office of the CEO</b>	<b>31</b>	<b>10</b>	<b>(307)</b>	<b>(312)</b>	<b>(276)</b>	<b>(302)</b>	<b>(3,513)</b>
<b>Infrastructure Services</b>							
Infrastructure administration	-	-	(33)	(97)	(33)	(97)	(1,167)
Depot and airstrips	-	-	(38)	(28)	(38)	(28)	(339)
Roads, streets and stormwater	-	-	(414)	(512)	(414)	(512)	(6,148)
2019 NDRA event	-	-	(3)	-	(3)	-	-
2020 NDRA event	359	-	(346)	(350)	13	(350)	-
2021 NDRA event	-	-	(14)	-	(14)	-	(1,348)
Contract works	277	631	(268)	(572)	9	59	709
Fleet management	-	11	(98)	42	(98)	53	635
Sewerage	-	-	(56)	(66)	(56)	(66)	840
Waste management	3	1	(56)	(63)	(53)	(62)	268
Water	-	-	(175)	(272)	(175)	(272)	(11)
<b>Total Infrastructure Services</b>	<b>639</b>	<b>643</b>	<b>(1,500)</b>	<b>(1,920)</b>	<b>(861)</b>	<b>(1,277)</b>	<b>(6,561)</b>

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12.1 - Monthly Financial Statements --Appendix 1

Program	Revenue		Expenses		Net result	
	YTD	Budget YTD	YTD	Budget YTD	YTD	Budget full year
<b>Community Services</b>						
Health and environmental services	-	1	(9)	(9)	(9)	(89)
Child Care	270	231	(125)	(225)	146	73
Community development and events	-	-	(23)	(32)	(23)	(389)
Donations and sponsorship	-	-	(10)	(13)	(10)	(162)
RADF	-	2	-	(3)	-	(10)
Community administration	-	-	(33)	(70)	(33)	(836)
Libraries	-	-	(11)	(20)	(11)	(233)
Community centres and halls	-	3	(20)	(43)	(20)	(480)
Public conveniences	1	1	(11)	(34)	(10)	(397)
Development services	5	5	(3)	(16)	2	(130)
Council housing	8	8	(12)	(27)	(3)	(226)
Showgrounds and sporting facilities	7	7	(34)	(61)	(27)	(588)
Cemeteries	8	11	(16)	(21)	(8)	(127)
Parks and gardens	-	-	(95)	(158)	(95)	(1,893)
Swimming pools	-	1	(70)	(82)	(70)	(971)
<b>Total Community Services</b>	<b>300</b>	<b>271</b>	<b>(471)</b>	<b>(814)</b>	<b>(171)</b>	<b>(6,458)</b>
<b>Corporate Services</b>						
Corporate administration	3	-	(108)	(133)	(106)	(1,391)
IT	-	-	(167)	(96)	(167)	(1,156)
Insurance	-	2	(177)	(52)	(177)	(604)
Finance	22	13	(72)	(121)	(50)	7,835
Rates	7	5	0	(11)	7	5,270
Internal recharges	2	3	57	0	59	40
Land, leased out assets and commercial businesses	13	6	(40)	(44)	(27)	(431)
Saleyards	-	4	(1)	(46)	(1)	(260)
Local laws	8	13	(32)	(81)	(24)	(823)
LWDEFS	1	41	(40)	(40)	(39)	17
<b>Total Corporate Services</b>	<b>56</b>	<b>85</b>	<b>(580)</b>	<b>(624)</b>	<b>(524)</b>	<b>8,496</b>
<b>Total Council Operating Result</b>	<b>1,026</b>	<b>1,009</b>	<b>(2,857)</b>	<b>(3,671)</b>	<b>(1,831)</b>	<b>(8,036)</b>

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**Notes to the program report**

- 1 - LGAQ full year subscription paid in July.
- 2 - NDRA and contract works revenue under budget due to timing.
- 3 - Fleet management costs were higher as all fleet registrations were processed in July.
- 4 - Loss to full year budgeted loss higher as revenue has not been posted yet.
- 5 - IT higher to budget as full year subscriptions were paid in July.
- 6 - Insurance higher as a full year premium was paid in July.

Treasury reports

<b>Cash</b>	
Unrestricted funds	23,827
<i>Restricted cash</i>	
LWDEFS	1,632
Funds received in advance	2,813
2021 NDRA funds	3,445
<b>Cash and cash equivalents</b>	<b>31,717</b>
<b>Working capital requirements</b>	
Cash expense cover (months)	3
Cash required to cover cash expenses	10,999
Cash required for capex	3,000
Contingency cash reserves	2,000
<b>Working capital requirements</b>	<b>15,999</b>
<b>Surplus unrestricted cash reserves</b>	<b>7,828</b>

	Balance	Annual effective rate	Admin charge
<b>Cash account</b>			
CBA operating account*	26,159	1.35%	0.00%
QTC LWDEFS account	1,632	1.94%	0.15%
QTC DRFA 2021 account	3,445	1.94%	0.15%
QTC Investment account	486	1.34%	0.15%
Reconciling items	(5)		
<b>Cash and cash equivalents</b>	<b>31,717</b>		

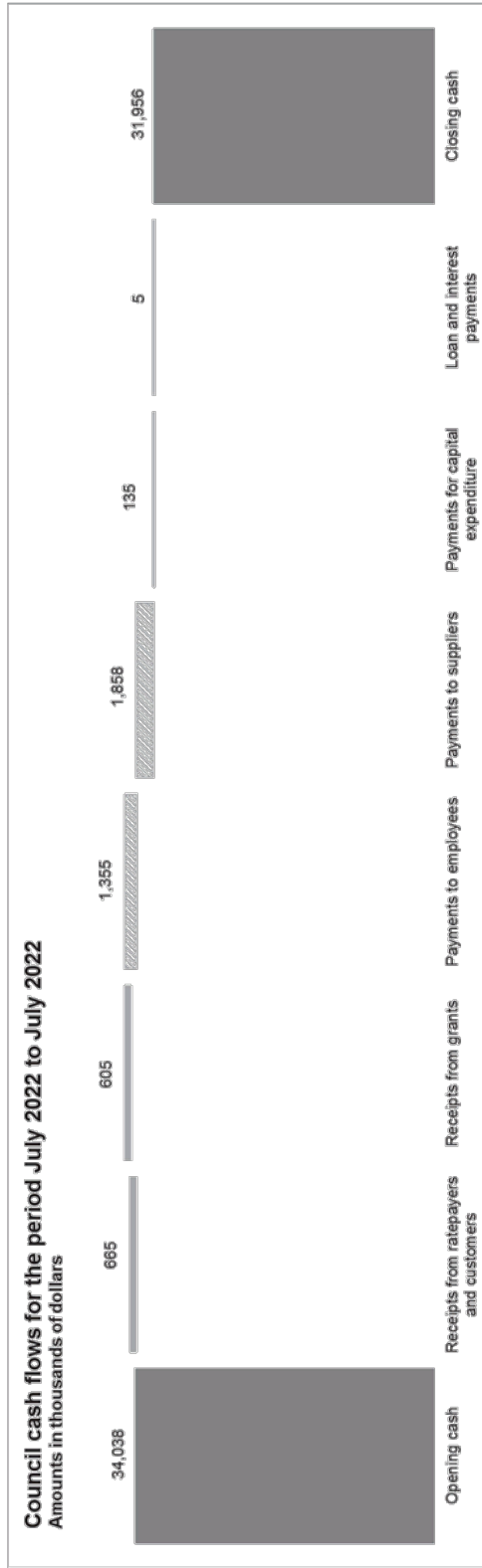
\*Interest earned on balances \$1m and over

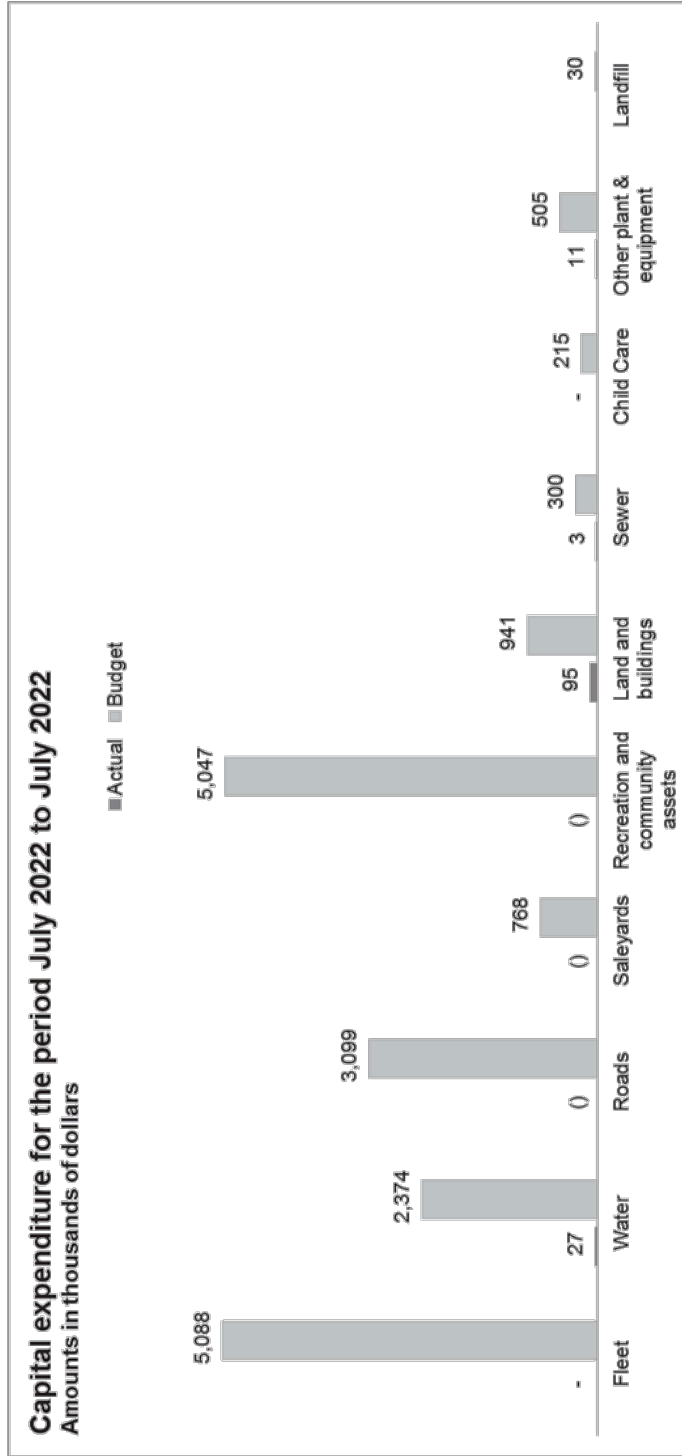
Loan	Rate	Expiry date	Book value	Market Unrealised value gain/(loss)
Saleyard land purchase	2.950%	15/12/2026	329	328
Water project 15/16	2.939%	15/06/2036	573	548
Sewer infrastructure	6.565%	15/09/2026	649	697
ACC land purchase	5.244%	15/03/2032	621	675
Water project	5.282%	15/06/2029	2,991	3,199
LWDEFS loan 1	3.693%	15/12/2036	11,322	11,346
LWDEFS loan 2	3.441%	15/06/2038	1,562	1,529
<b>Total borrowings</b>			<b>18,047</b>	<b>18,322</b>
				<b>(275)</b>

TERM	Rate last month	RATE	Interest income from depositing \$5 million	Interest from standard account
1 Month	1.4	1.98	8,250	5,625
2 Months	1.94	2.35	19,583	11,250
3 Months	2.44	2.79	34,875	16,875
4 Months	2.65	3.01	50,167	22,500
5 Months	2.86	3.27	68,125	28,125
6 Months	3.06	3.47	86,750	33,750
7 Months	3.22	3.62	105,583	39,375
8 Months	3.37	3.73	124,333	45,000
9 Months	3.52	3.77	141,375	50,625
10 Months	3.63	3.82	159,167	56,250
11 Months	3.73	3.87	177,375	61,875
12 Months	3.86	3.98	199,000	67,500

Council retains a high cash balance. As interest rates continue to rise, depositing surplus funds into a higher interest account becomes more attractive. A comparison of CBA fixed deposit rates from the prior month indicates how quickly rates are increasing. With an expectation that there will be further rate rises in the next couple of months, Council should wait until the upward trend in interest rates slows before committing to a longer term deposit, so as not to miss a product with a better return.

The graph below illustrates Council's cash flows for the first month of the financial year.





Capital expenditure is off to a slow start for the year. Note that Council is still waiting on the outcomes of some funding programs before projects can commence.



Finance projects

Audit issues work plan to be completed NLT 30 June 2022		
	Status	Comments
21CR-1 Reconciliation of asset valuation upload to fixed asset register control activities	Complete	Valuation complete, posted in Synergy Soft and reconciled
21CR-2 Valuation control processes control activities	Complete	Valuation complete, posted in Synergy Soft and reconciled
21CR-3 Revaluations - Synergy Fixed Asset Register	Complete	Valuation complete, posted in Synergy Soft and reconciled
21CR-4 Revaluations - Synergy asset revaluation journals	Complete	Valuation complete, posted in Synergy Soft and reconciled
21CR-6 End of year journals	In progress	Possible workaround in Synergy Soft.
21CR-6 Revaluations - desk top reviews	Complete	Valuation complete, posted in Synergy Soft and reconciled
21FR-1 Property, plant and equipment not depreciated	Complete	Issue resolved and monitoring in place
21FR-2 LWDEFS - special charges	Complete	Issue resolved and monitoring in place
21FR-3 LWDEFS - WIP	Complete	Issue resolved - no WIP remaining - debtor and loan balances reconciled
16CR-2 Year-end close process - information and communication	Complete	Issue resolved and monitoring in place
21IR-1 Standard trial balance	Complete	Currently using a detailed TB in monthly reports. Able to create Power BI reports
20FR-3 Land at Clevee Paddock (disposed of in 2011) was included in revaluation	Complete	Asset was disposed under AASB-18 Leases. APV instructed to remove from valuation.
20FR-2 PPE - negative depreciation	Complete	Issue resolved and monitoring in place

2022 Financial Report and Audit Plan		
	Status / Complete by	Comments
Auditor planning visit	Complete	Auditor visited Longreach and met with Mayer and key management personnel
Asset valuations completed and uploaded	Complete	
Prepare key accounting issues paper	Complete	
Auditor review of key accounting issues	In progress	Mostly completed.
ARMC to review audit plan	Complete	
Prepare proforma financial statements	Complete	
Auditor review of proforma financial statements	Complete	
Finalise May management reports	Complete	
Prepare TB, reconciliations, Workpapers	Complete	
Preliminary audit	Complete	
Financial year close	In progress	
Final financial statements prepared	16/09/2022	
Final audit completed	30/09/2022	
Final audit completion report issued	7/10/2022	
ARMC to approve financial statements & management signed	12/10/2022	
Final auditor signed financial statements	28/10/2022	
Financial statements incorporated into annual report	30/10/2022	
Annual report published		

**12. CORPORATE SERVICES REPORT**  
**12.2 - Stores Write Off Arising from Stocktake 2021/22 FY**

**12.2 Stores Write Off Arising from Stocktake 2021/22 FY**

File Ref:

Consideration of the Stores write-off of the quantities and values of the store inventory items identified as part of the 2021/22 end of year stocktake.

**Council Action**

Deliver

**Applicable Legislation**

*Local Government Act 2009*

*Local Government Regulation 2012*

**Policy Considerations**

01-01 Procurement Policy

**Corporate and Operational Plan Considerations**

CORPORATE: PROCUREMENT			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.2.2	Responsible management of Stores / Procurement operations.	Procurement activity undertaken in line with legislative requirements to achieve best value for money for the community.  Monthly stores stocktakes undertaken to effectively manage inventory.	95% of procurement activities audited are compliant with Council's policy and management directives.  Annual Stores inventory write-off less than \$15,000.

**Budget Considerations**

The stores write off budget for the 2021/22 financial year was \$15,000, however, the total write off was \$19,672 which exceeds the estimated budget by \$4,672.

**Previous Council Resolutions related to this Matter**

*(Res-2020-09-240)*

*Moved Cr Hatch seconded Cr Bignell*

*That Council approves the write-off and write-on of the quantities and values of those store inventory items identified as requiring adjustment, with a net total write-off of \$2,649.80 following the completion of the stocktake in June 2020.*

**Officer Comment**

**Responsible Officer:** Carolyn Doyle, Senior Stores and Procurement Officer

**Background:**

Council is required to comply with Australian Accounting Standards along with the legislative provisions as prescribed under the Queensland Local Government Act 2009 and Local Government Regulations 2012 in its accounting records of Council's conducted business. In conjunction with these requirements, Council is subject to an audit of its financial transactions during the financial year.

**12. CORPORATE SERVICES REPORT**  
**12.2 - Stores Write Off Arising from Stocktake 2021/22 FY**

**Issue:**

As part of the end of financial year activities the Stores Team conducted comprehensive stocktakes of inventory stockholdings throughout June 2022 to validate physical stock held against recorded quantities and values in Council’s accounting system (SynergySoft).

The inventory review across two store locations (Isisford and Longreach) has resulted in a negative difference of \$19,672 for the 2021/2022 financial year. The write off for the previous financial year 2020/2021 was \$317.53.

Outlined below is an overview of the inventory identified

Description	Quantity	Write-off Amount	Reason For Write-off
PPE - 500ML SUNSCREEN	23	\$363.07	Sunscreen out of date.
TOOL - RATCHET LOAD BINDER	2	\$121.06	Non-compliant with safety standards.
ROAD - PRIMER (AMCOO)	2,450L	\$2,936.08	Legacy item that has never been in the Stores, was brought over in the transition from PCS.
SIGN - 50NB SIGN POST 2.1M	18	\$628.73	Last purchase 2018 last issue 2020, stock was taken but not issued out.
ROAD - KEROSENE	2,460	\$8,133.63	This is a legacy item that was transferred from PCS and was never in a tanker as only comes in drums. This stock has never existed in this tanker.
End of Financial Adjustment – 30 June 2022		\$7,489.66	Adjustment to balance the Stores account to the General Ledger. An error occurred with the Stocktake process whereby a number of stock items did not display in the inventory listing as part of the stocktake. The Staff worked overtime to rectify the issue, however, after three attempts in consultation with IT Vision the Stores Team took manual note of the missing items to be rectified in a future stocktake in 2022.

**Risk Management Factors:**

This matter has been assessed using Council’s Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible  
 Consequence: Minor  
 Rating: Medium (6/25)

**Environmental Management Factors:**

Nil

**12. CORPORATE SERVICES REPORT**  
**12.2 - Stores Write Off Arising from Stocktake 2021/22 FY**

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**Other Comments:**

Nil

***Recommendation:***

*That Council approve the write-off of the quantities and values of those store inventory items identified as requiring adjustment, with a net total write-off of \$19,672 following the completion of the stocktake in June 2022.*

**13. COMMUNITY AND CULTURAL SERVICES REPORT**  
**13.1 - Community Donations - August 2022**

**13. COMMUNITY AND CULTURAL SERVICES REPORT**

**13.1 Community Donations - August 2022**

File Ref:

Consideration of the Community Donations applications received in August in accordance with the Community Donations Policy No. 11.06.

**Council Action**

Partner  
 Deliver

**Applicable Legislation**

*Local Government Act 2009*  
*Local Government Regulation 2012*

**Policy Considerations**

Community Donations Policy No. 11.06

**Corporate and Operational Plan Considerations**

COMMUNITY AND CULTURAL: COMMUNITY DEVELOPMENT			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.2.2	Provide community sponsorship for various activities.	Administer Mayoral and Community donations along with sponsorships in accordance with the guidelines and budget.	Deliver program within budget allocated by June 2023.

**Budget Considerations**

\$2,350.00 committed and allocated to Community Donations YTD.

Category	Total Budget	Budget Committed (not yet paid)	Budget Remaining	Budget required to meet Community Donations for August 2022	Budget remaining for future applications
Community Donations	\$112,000.00	\$700.00 Alix Heslin (2x Mayoral Donations)	\$108,950.00	\$18,224.10	\$90,725.90

Previous Council Resolutions related to this Matter  
 Nil

**Officer Comment**

**Responsible Officer:** *Abby Lewis - Community Development Coordinator*

**Background:**

Longreach Regional Council Community Donations program:

- Enhances the community's resilience, wellbeing, sustainability and liveability
- Contributes to vibrant and engaged communities
- Provides community organisations with financial support to meet identified community need and provides benefit to the broader Longreach region communities
- Achieves Council's strategic objectives, as identified in the Corporate Plan.

**13. COMMUNITY AND CULTURAL SERVICES REPORT**  
**13.1 - Community Donations - August 2022**

Community Donations (financial and in-kind support) are offered each financial year. Each Community Group is eligible to apply for a maximum of \$5,000 per financial year. All applications will be assessed against eligibility and assessment criteria as stated in this Policy and the Program Guidelines.

**Issue:**

Longreach Regional Council has received five (5) applications for Community Donations:

**1. Longreach Flyers Ball**

<b>2022 Flyers Ball</b>	
<i>Has the Community group applied for funds in the past?</i>	<i>Yes</i>
<i>Has the Community Group applied for funds within the 22/23 Financial Year?</i>	<i>No</i>
<i>Does the Community Group have any outstanding acquittals?</i>	<i>No</i>
<i>Has the event/ project been previously funded by Council?</i>	<i>Yes</i>

The Longreach Flyers Ball is an annual event that takes place each year in October.

The Longreach Flyers Ball is a not-for-profit charity ball run by a Committee of volunteers. The committee raise much needed funds for the Royal Flying Doctors Service and Longreach School of Distance Education P&C Association. This is the fifth year that the Ball is taking place and each year the ticket sales grow significantly. In 2020 and 2021 there were 480 guests that attended the ball and both times these tickets sold out. In 2022 the Committee decided to raise the ticket number to 650. These numbers have a huge impact to the Longreach Community benefitting local businesses within the Longreach Region.

The total grant recommended of \$5,000.00 will go towards catering for a 3 course meal, live band for evening entertainment and a photographer throughout the night.

The application was reviewed by a panel and scored against the criteria of the Longreach Regional Council's Community Donations Assessment Guidelines. The result was to support the Longreach Flyers Ball to the value of 100%. All supporting documentation was supplied with their application.

<i>Grant Requested</i>	<i>Grant Recommended</i>
<i>Financial \$5,000.00</i>	<i>Financial \$5,000.00</i>
<i>Total \$5,000.00</i>	<i>Total \$5,000.00</i>

**2. Ilfracombe Golf Club**

<b>2022 Ilfracombe Golf Open</b>	
<i>Has the Community group applied for funds in the past?</i>	<i>Yes</i>
<i>Has the Community Group applied for funds within the 22/23 Financial Year?</i>	<i>No</i>

**13. COMMUNITY AND CULTURAL SERVICES REPORT**  
**13.1 - Community Donations - August 2022**

<i>Does the Community Group have any outstanding acquittals?</i>	<i>No</i>
<i>Has the event/ project been previously funded by Council?</i>	<i>Yes</i>

The Ilfracombe Golf Club is hosting their Annual Golf Open in September 2022.

In 2021 the Ilfracombe Golf Open attracted 70 keen golfers from across the Region. In 2022 the Ilfracombe Gold Club Committee expects the same amount of participants if not more. Participants travel from across the region as far as Tambo, Winton, Muttaborra and Jundah to participate in the Ilfracombe golf open. There are several prizes on offer over the course of the day ranging from A, B, and C grade category for both men and woman. There is a cooked breakfast and lunch on offer by local businesses for players on the day.

The total grant recommended of \$1,440.00 will go towards breakfast and lunch for the competitors as well as chairs and gazebos for extra seating and shade from Longreach Event Hire.

The application was reviewed by a panel and scored against the criteria of the Longreach Regional Council's Community Donations Assessment Guidelines. The result was to support the Ilfracombe Golf Club to the value of 100%. All supporting documentation was supplied with their application.

<i>Grant Requested</i>	<i>Grant Recommended</i>
<i>Financial \$1,440.00</i>	<i>Financial \$1,440.00</i>
<i>Total \$1,440.00</i>	<i>Total \$1,440.00</i>

**3. Ilfracombe Sport and Recreational Association**

<b>Ilfracombe Community Gym</b>	
<i>Has the Community group applied for funds in the past?</i>	<i>No</i>
<i>Has the Community Group applied for funds within the 22/23 Financial Year?</i>	<i>No</i>
<i>Does the Community Group have any outstanding acquittals?</i>	<i>No</i>
<i>Has the event/ project been previously funded by Council?</i>	<i>No</i>

The Ilfracombe Sport and Recreational Association are seeking funding to help purchase air conditioning units for the Ilfracombe Community Gym at the Ilfracombe Recreational Centre.

The Community gym will not only be utilised by people seeking to enhance their physical and mental wellbeing, it will also be used for rehabilitation purposed for residents currently in care programs. The Ilfracombe Community Gym will be open all year round to provide support to Ilfracombe and surrounding residence as well as visitors and tourists.

The total grant recommended of \$5,000.00 will assist with the installation of 2 split systems to be installed by Steven Smith Refrigeration.

**13. COMMUNITY AND CULTURAL SERVICES REPORT**  
**13.1 - Community Donations - August 2022**

The application was reviewed by a panel and scored against the criteria of the Longreach Regional Council's Community Donations Assessment Guidelines. The result was to support the Ilfracombe Sport and Recreational Association to the value of 100%. All supporting documentation was supplied with their application.

<i>Grant Requested</i>	<i>Grant Recommended</i>
<i>Financial \$5,000.00</i>	<i>Financial \$5,000.00</i>
<i>Total \$5,000.00</i>	<i>Total \$5,000.00</i>

**4. Longreach Jockey Club**

<b>2022 Longreach Cup</b>	
<i>Has the Community group applied for funds in the past?</i>	<i>Yes</i>
<i>Has the Community Group applied for funds within the 22/23 Financial Year?</i>	<i>No</i>
<i>Does the Community Group have any outstanding acquittals?</i>	<i>No</i>
<i>Has the event/ project been previously funded by Council?</i>	<i>Yes</i>

The Longreach Jockey Club is an annual event that takes place each year on the last weekend in September and is run by the Longreach Jockey Club Committee.

The 2022 Longreach Cup will be held on Saturday 24 September 2022 at the Longreach Race Course. This event attracts between 1200 – 1500 attendees both locally and from across the region. Over the course of the day there will be onsite bookies, bar and canteen, fashions on the field and kids entertainment. There will also be a chef onsite to cater for attendees who have pre booked marquees. Once the races are finished there will be an inflatable screen to show live football, as well as live entertainment. In 2020 the Longreach Cup was awarded the Community Event of the Year. The Longreach Cup is a fun filled family day with something for everyone.

The total grant recommended of \$5,000.00 will go towards an inflatable screen, equipment hire, an extra toilet block and chef over the course of the day.

The application was reviewed by a panel and scored against the criteria of the Longreach Regional Council's Community Donations Assessment Guidelines. The result was to support the Longreach Jockey Club to the value of 100%. All supporting documentation was supplied with their application.

<i>Grant Requested</i>	<i>Grant Recommended</i>
<i>Financial \$5,000.00</i>	<i>Financial \$5,000.00</i>
<i>Total \$5,000.00</i>	<i>Total \$5,000.00</i>



**13. COMMUNITY AND CULTURAL SERVICES REPORT**  
**13.1 - Community Donations - August 2022**

**5. Yaraka Sports and Progress Association**

<b>2022 Melbourne Cup Luncheon</b>	
<i>Has the Community group applied for funds in the past?</i>	<i>Yes</i>
<i>Has the Community Group applied for funds within the 22/23 Financial Year?</i>	<i>No</i>
<i>Does the Community Group have any outstanding acquittals?</i>	<i>No</i>
<i>Has the event/ project been previously funded by Council?</i>	<i>Yes</i>

The Yaraka Sports and Progress Association are hosting their annual Melbourne Cup Luncheon on 1 November 2022 at the Yaraka Hall.

The Yaraka Melbourne Cup Luncheon has been running for 30 years. Local Community members travel to attend the annual luncheon as well as tourist that may be within the area at the time. Over the course of the day there are fashions of the field, with different categories such as men's lucky spot, best dressed lady and a kid's competition. With prizes from local businesses on offer including the Yaraka hotel and Spears Pharmacy in Longreach. There is also a prize on offer for the guest that has the closest coloured outfit on to match the winning horse from the Melbourne Cup. The luncheon gives the small community of Yaraka and surrounding properties and their families an opportunity to come together.

The total grant recommended of \$1,600.00 will go towards food items and prizes from local businesses from across the Region. In-Kind amount of \$184.10 will be used to cover the hire of the Yaraka Hall.

The application was reviewed by a panel and scored against the criteria of the Longreach Regional Council's Community Donations Assessment Guidelines. The result was to support the Yaraka Sports and Progress Association to the value of 100%. All supporting documentation was supplied with their application.

<b><i>Grant Requested</i></b>	<b><i>Grant Recommended</i></b>
<b><i>Financial \$1,600.00</i></b>	<b><i>Financial \$1,600.00</i></b>
<b><i>In-Kind</i></b> Hire of Yaraka Hall \$184.10	<b><i>In-Kind</i></b> Hire of Yaraka Hall \$184.10
<b><i>Total \$1,784.10</i></b>	<b><i>Total \$1,784.10</i></b>

**13. COMMUNITY AND CULTURAL SERVICES REPORT**  
**13.1 - Community Donations - August 2022**

**Recommendation:**

That Council endorses the allocation of funds from the Community Donations Program as contained in the following table, in accordance with the Community Donations Policy No. 11.07;

<b>Organisation/ Name</b>	<b>Event/Activity</b>	<b>Grant Requested</b>	<b>Grant Approved</b>	<b>Conditions of approval/Payment</b>
<i>Longreach Flyers Ball</i>	<i>2022 Flyers Ball</i>	<i>Financial \$5,000.00 Total \$5,000.00</i>	<i>Financial \$5,000.00 Total \$5,000.00</i>	<i>Nil</i>
<i>Ilfracombe Golf Club</i>	<i>2022 Ilfracombe Golf Open</i>	<i>Financial \$1,440.00 Total \$1,440.00</i>	<i>Financial \$1,440.00 Total \$1,440.00</i>	<i>Nil</i>
<i>Ilfracombe Sport and Recreational Centre</i>	<i>Ilfracombe Community Gym</i>	<i>Financial \$5,000.00 Total \$5,000.00</i>	<i>Financial \$5,000.00 Total \$5,000.00</i>	<i>Nil</i>
<i>Longreach Jockey Club</i>	<i>2022 Longreach Cup</i>	<i>Financial \$5,000.00 Total \$5,000.00</i>	<i>Financial \$5,000.00 Total \$5,000.00</i>	<i>Nil</i>
<i>Yaraka Sports and Recreational Club</i>	<i>2022 Melbourne Cup Luncheon</i>	<i>Financial \$1,600.00 In-Kind \$184.10 Total \$1,784.10</i>	<i>Financial \$1,600.00 In-Kind \$184.10 Total \$1,784.10</i>	<i>Nil</i>
		<b><i>TOTAL \$18,224.10</i></b>	<b><i>TOTAL \$18,224.10</i></b>	

**13. COMMUNITY AND CULTURAL SERVICES REPORT**  
**13.2 - Sponsorship - August 2022**

**13.2 Sponsorship - August 2022**

File Ref:

Consideration for Sponsorship application received for the month of August 2022, in accordance with Council's Sponsorship Policy No. 11.07.

**Council Action**

Advocate  
 Deliver

**Applicable Legislation**

*Local Government Act 2009*  
*Local Government Regulation 2012*

**Policy Considerations**

Sponsorship 11.07

**Corporate and Operational Plan Considerations**

COMMUNITY AND CULTURAL: COMMUNITY DEVELOPMENT			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.2.2	Provide community sponsorship for various activities.	Administer Mayoral and Community donations along with sponsorships in accordance with the guidelines and budget.	Deliver program within budget allocated by June 2023.

**Budget Considerations**

Total budget for Sponsorship for 2022/23 is \$50,000.00

Category	Budget	Approved Funding YTD	Budget Remaining	Budget required to meet Sponsorships for August 2022
Sponsorship	\$50,000.00	\$7,235.09	\$42,764.91	\$9,787.70

**Previous Council Resolutions related to this Matter**

Nil

**Officer Comment**

*Responsible Officer: Abby Lewis, Community Development Coordinator*

**1. Central West Division QCWA**

Between 1980 to 1988 the Stockman's Hall of Fame Endurance Ride captured the interest of the nation with 230km covered on horseback. In 2023 the Central West Division is hosting the same Endurance Ride, where participants will ride their horses from Winton to Longreach along the Town Common. Starting in Winton on 29 July 2023 and finishing in Longreach on 30 July 2023 with an overnight stay at Maneroo Station. The Endurance Ride will attract between 150-200 riders and their families, plus support crew, volunteers and spectators. Once the riders arrive in Longreach on Sunday 30 July there will be presentations and a dinner provided by local businesses in Longreach. This event hopes to raise the profile of QCWA as they celebrate their 100 year birthday. The Endurance Ride is raising much needed funds for various charities including Royal Flying Doctors, Angel Flight and CWA.

**13. COMMUNITY AND CULTURAL SERVICES REPORT**  
**13.2 - Sponsorship - August 2022**

The total grant recommended of \$6,500.00 financial will go towards portaloos hire for toilets at Maneroo Station for the overnight stay and a water truck to ensure the Town Common is in good condition for riders. In-Kind support of \$ 3,287.70 will go towards 3 gazebos for shade at each check point along the way and 3 days hire of the Longreach Showgrounds for camping and stable hire.

The application was reviewed by a panel and scored against the criteria of the Longreach Regional Council's Sponsorship Assessment Guidelines. The result was to support the Central West Division to the value of 100%. All supporting documentation was supplied with their application.

<i>Grant Requested</i>	<i>Grant Recommended</i>
<b>Financial \$6,500.00</b>  <b>In-Kind</b> <b>3 x gazebos \$105.00</b> <b>3 days Showgrounds Hire \$3,182.70</b>  <b>Total \$9,787.70</b>	<b>Financial \$6,500.00</b>  <b>In-Kind</b> <b>3 x gazebos \$105.00</b> <b>3 days Showgrounds Hire \$3,182.70</b>  <b>Total \$9,787.70</b>

**Recommendation:**

That Council endorses the allocation of funds from the Sponsorship Program as contained in the following table, in accordance with the Sponsorship Policy No 11.07:

<i>Organisation</i>	<i>Event/Project Activity</i>	<i>Event Date</i>	<i>Grant Approved</i>	<i>Conditions of Approval/Payment</i>
<i>Central West Division QCWA</i>	<i>Winton to Longreach Centenary Endurance Ride</i>	<i>29-30 July 2023</i>	<b>Financial \$6,500.00</b>  <b>In-Kind</b> <b>3 x gazebos \$105.00</b> <b>3 days Showgrounds Hire \$3,182.70</b>  <b>Total \$9,787.70</b>	<i>NIL</i>
		<b>TOTAL</b>	<b>\$9,787.70</b>	

**13. COMMUNITY AND CULTURAL SERVICES REPORT**  
**13.3 - Application for Public Memorial or Monument - Noel McDarra**

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**13.3 Application for Public Memorial or Monument - Noel McDarra**

File Ref:

Consideration of an application received from Suzie McDarra to install a plaque in Iningai Park, Longreach.

**Council Action**

Deliver

**Applicable Legislation**

*Local Government Act 2009*

**Policy Considerations**

11.09 Public Monuments and Memorial Policy

**Corporate and Operational Plan Considerations**

GOVERNANCE: GOVERNANCE SERVICES			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.1.1 4.3.2	Ensure effective and responsible policy development and decision making.	Maintain Council's policy register in line with policy review dates and legislative requirements.	90% of policies are reviewed and adopted in line with review dates.

**Budget Considerations**

The purchase and installation of the plaque will be done under a Private Works agreement by Council staff and Ms McDarra will be sent an invoice.

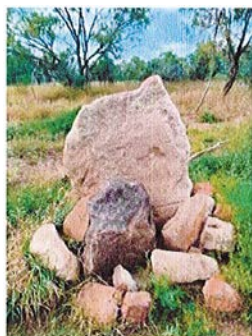
**Previous Council Resolutions related to this Matter**

**Officer Comment**

*Responsible Officer: Kelli Doyle, Support Services Officer*

**Background:**

Suzie McDarra is seeking permission for a plaque to be placed on an existing rock located near the Coolibah Track at Iningai Park (see photo below). The main rock will be secured into place on top of a rectangle sandstone rock base so the structure is more stable and secure. The other existing smaller rocks will be either placed around the main rock or removed altogether.



Ms McDarra has provided the following information detailing Noel's contribution to the community in regards to the establishment of Iningai Park.

**13. COMMUNITY AND CULTURAL SERVICES REPORT**  
**13.3 - Application for Public Memorial or Monument - Noel McDarra**

---

In 1998 Noel who was a local nature lover and local resident for 60 plus years spent a 15 plus year journey “being out at his other backyard” exploring the channels of Gin Creek nearly every day of the year. His love affair with the landscape lasted up until shortly before he entered the Pioneers Home 8 years ago. Once a dusty waste-land degenerated by goats until the 1960’s ban, and then an unofficial dumping ground for rubbish and car bodies, the 200ha is now a thriving semi-wetland eco system with thousands of Coolibahs, River Cooba, Creek Wilga, Sandalwood and many species of shrubs, multiple grasses, herbage and wildflowers.

Before the Nature Park officially opened in 2004, Noel’s contribution included 6 years of full time voluntary work preparing a feasibility plan in 1999 and researching indigenous history and the natural flora and fauna. In 2001 a \$52,000 grant was sought to erect fences, signs and three walking tracks of varying lengths with the labour support from the Longreach Pastoral College. Noel was part of the draft management plan for the Town Common group, gathering history, identifying issues and proposing proactive leadership actions to manage and protect the area. Projects included rubbish clearing, tree plantings, weed eradication, installation of interpretative and directional signs, a carpark, tourism brochures, weekly guided nature walks for tourists and researching a koala breeding sanctuary.

With 130 plus bird species, the eco-tourism habitat would not exist today if it was not for Noel’s enduring passion, persistence and pioneering spirit. As Noel said: “Even though it’s harsh bushland out here, it’s still the best of the Australian bush and it’s immensely satisfying to know it has been preserved for the future generation”. A plaque within the grounds of Iningai Park honours his sacred love for the preservation of our sunburnt country.

Ms McDarra has stated that there will be no impact of the memorial on the surrounding areas as it is utilising what is already there. The memorial plaque will be designed by the traditional cemetery plaque makers who Council already purchase plaques from. The plaque will be cast bronze with raised gold coloured letters with wording and possibly a photo of Noel. The stone structure builder is being sourced by Marty Smith from Smith Bros.

Ms McDarra has obtained written support from previous Mayor, Mr Patrick Tanks, Mr Bill Parker and Mr Quentin Scott who were also volunteers that cared for the park and Ms Leanne Kohler, CEO of Desert Channels Qld.

An assessment of the application was undertaken by Council Officers and the application was approved to be taken to Council for their consideration.

**Issue:**

As per the Public Monuments and Memorials Policy, Ms McDarra requires formal consent from Council to undertake this type of activity on Council owned land

**Risk Management Factors:**

This matter has been assessed using Council’s Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood:	Possible
Consequence:	Insignificant
Rating:	Low (3)

**Environmental Management Factors:**

Nil

**Other Comments:**

Ms McDarra has stated that there will be no ongoing cost for cleaning or maintenance required.

**Appendices**

**13. COMMUNITY AND CULTURAL SERVICES REPORT**  
**13.3 - Application for Public Memorial or Monument - Noel McDarra**

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1. Letter of Support and location of plaque.pdf

***Recommendation:***

*That Council resolves to write to Ms Suzie McDarra advising her that:*

- (a) the application made in accordance with Council's Public Monuments and Memorials Policy, for a plaque to be placed on an existing rock located in Iningai Park, Longreach is supported, in accordance with the Public Monuments and Memorials Policy.*

08.08.22

*Public Memorials and Monuments Applications*

*Longreach Regional Council*

*PO Box 144*

*Ilfracombe, QLD 4727*

To whom it may concern,

Please accept this letter in support of the application to install a memorial plaque in honour of Noel McDarra. Noel's significant role as founder of Iningai Nature Park.

The proposed location for a plaque within Iningai Park is ideal in respect of Noel's wishes and those of his family.

Iningai Nature Park on the Jundah Road, Longreach, is a peaceful area to explore and experience the native flora and fauna of Longreach. The area has enduring cultural, social, historical and environmental value for the local community, ecotourism and bird watchers. The installation of a plaque in the memory of Noel, who was so instrumental in establishing the site with his years of volunteering time to establishment of what is now a flourishing bushland, will enhance the reserve's sense of place. It will also increase understanding of the region and its people for visitors and locals alike in perpetuity.

It is with pleasure that I commend the application to you and offer it my support.

COMMUNITY SUPPORT SIGNATURES

*Bill Parker - ININGAI VOLUNTEER*  
*Patrick. Janke Former Mayor of Longreach 2004-200*  
*OB Scott cover of park finterested in care.*  
*Leanne Kohler, Desert Channels Qld CEO.*



the Hon. Justice Keir' Justice's Commendation for Outstanding Achievement (Western Queensland) - Noel McDarra of Longreach

*This Award enables judges to give due recognition to individuals or groups who have made an outstanding contribution to Queensland and who espouse the principles of Ergon Energy Tidy Towns*

In 1998, local nature lover and retired pastoral college instructor Noel McDarra came up with the idea of setting aside the Gin Creek area south of Longreach as a nature park. A \$52,000 grant was secured in late 2001 to erect fences, signs and tracks. The fencing went up in May 2002, through the generosity of volunteers from the pastoral college, and 200ha is now protected from illegal dumping, off-road driving and motorcycles. The next stage of the project is a cultural heritage survey of the proposed walking tracks which will see the construction of several kilometres of track and interpretive signage during 2003. Noel has worked tirelessly on the project, cleaning up rubbish, spraying weeds and planting a range of native trees, with help from members of the Town Common Group to tidy up the area. Noel has also hosted visitors from the pastoral college and led a few nature walks in the park - all despite some significant physical incapacity. Noel McDarra remembers a time when wild goats ate every native plant that sprouted. Today, he is close to achieving his vision of a protected area where locals and visitors can enjoy nature in peace.

105 Gane St  
Wahart  
26 Dec 2003

Noel

I was reading a recent copy of the Country Life the other day and was delighted to see the article on the Nature walk along Gin Creek.

It is great to see that you are getting continued support for this important project. Just goes to show what vision and persistence can achieve. Longreach will be a much more livable town for it and it adds to the facilities for tourists and locals alike.

You should be justifiably proud of the project.

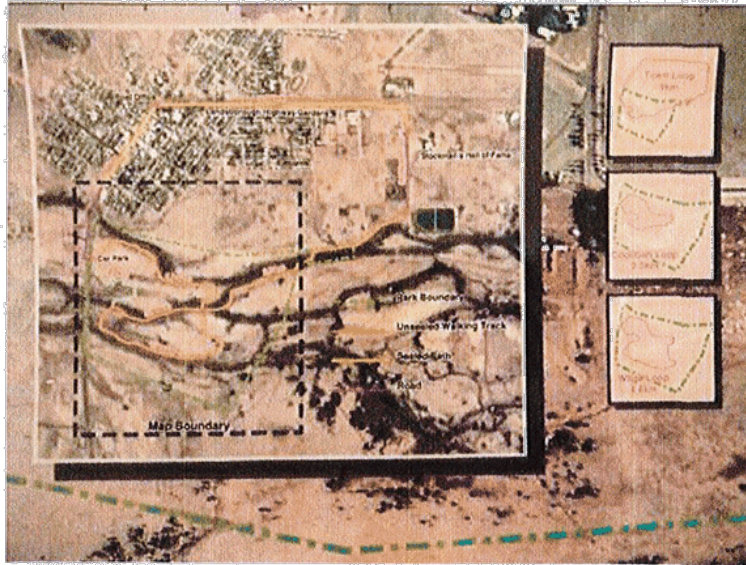
At the best



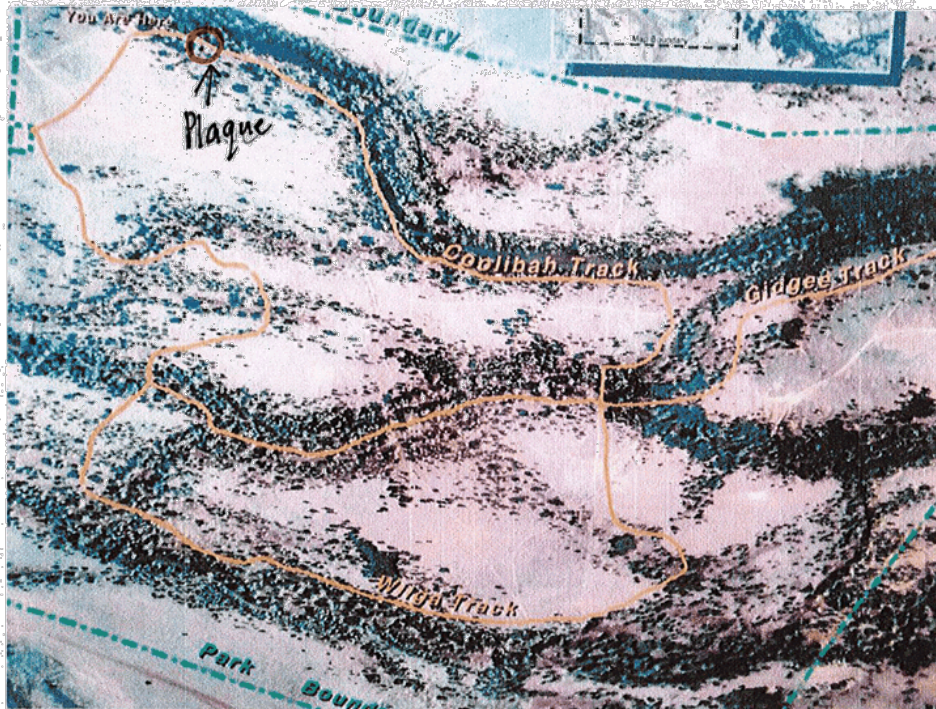
Frank Keenan

*Frank Keenan  
The Pastoral College*

The plaque will be along the Coolibah track, not far from the info board.



Red circle indicated approx memorial plaque location



**LONGREACH REGIONAL COUNCIL  
ORDINARY MEETING AGENDA**

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- 14. INFRASTRUCTURE SERVICES REPORT**  
Nil Reports

**LONGREACH REGIONAL COUNCIL  
ORDINARY MEETING AGENDA**

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**15. LATE ITEMS**

Nil for this meeting

**16. CLOSED MATTERS**

Nil for this meeting

**17. CLOSURE OF MEETING**