



# Longreach Regional Council

Ilfracombe Isisford Longreach Yaraka

**Address all correspondence to:**  
**Chief Executive Officer**  
**PO Box 144, Ilfracombe QLD 4727**  
**Tel:** (07) 4658 4111 | **Fax:** (07) 4658 4116  
**Email:** [assist@longreach.qld.gov.au](mailto:assist@longreach.qld.gov.au)  
ABN: 16 834 804 112

14 July 2022

Dear Councillors

**Re: Meeting Notice for Council Meeting to be held on 21 July 2022**

Notice is hereby given that the Council Meeting of the Longreach Regional Council will be held in the Yaraka Town Hall, Yaraka on Thursday 21 July 2022 commencing at 9.30am.

The Briefing Session for this meeting will be held in the Fairmount (East) room on Tuesday 19 July 2022 commencing at 9:00am as follows;

Your attendance at these meetings is requested.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Dirk Dowling'.

Dirk Dowling  
Chief Executive Officer

Enc



# LONGREACH REGIONAL COUNCIL ORDINARY MEETING AGENDA

**Thursday 21 July 2022**

*Yaraka Town Hall, Yaraka*

- 1. Opening of Meeting**
- 2. Prayer**
- 3. Consideration of Leave of Absence**
- 4. Declaration of any Prescribed / Declarable Conflicts of Interest by Councillors and Senior Council Officers**
- 5. Confirmation of MinuteS**
  - 5.1 Council - 16 June 2022 .....3
  - 5.2 Budget Meeting - 29 June 2022.....3
- 6. Mayoral REPORT**
- 7. Councillor Requests**
- 8. Notices of Motion**
- 9. Petitions**
- 10. Deputations**
- 11. Chief Executive Officer's Report**
  - 11.1 Standing Matters: Calendar of Events .....51
  - 11.2 Annual Operational Plan 2022-2023 .....52
  - 11.3 Request to Allocate 2023 Special Holiday.....83
  - 11.4 Workplace Health & Safety Update Report - June 2022 .....86
  - 11.5 Queensland Electric Super Highway - Yurika EV Charging Station Licence Agreement ..89
- 12. Corporate Services Report**
  - 12.1 Monthly Financial Statements.....111
  - 12.2 Application for Conversion of Grazing Homestead Perpetual Lease to Freehold.....122
  - 12.3 Land and Pest Management Advisory Committee Minutes and Recommendations - 6 June 2022.....144
  - 12.4 LWDEFS excess funds options .....147
  - 12.5 Resumption of Land - Cramsie Rail Siding .....150
- 13. Community and Cultural Services Report**
  - 13.1 Sponsorship - July 2022.....158

**LONGREACH REGIONAL COUNCIL  
ORDINARY MEETING AGENDA**

---

13.2	Mayoral Donations - July 2022 .....	160
13.3	Exemption Certificate for a Class 10a Shed at 108 Crane Street, Longreach .....	163
13.4	Application for Public Memorial or Monument - Longreach Brolga Girl Guides Support Group.....	167
13.5	Referral Agency Assessment Application (Alternative Siting Assessment) - 108 Crane Street, Longreach .....	169
13.6	Development Permit for Material Change of Use for a Tourist Park (15 sites) .....	177
13.7	Development Permit for Material Change of Use for a Community Use. ....	191
<b>14.</b>	<b>Infrastructure Services Report</b>	
14.1	Consideration of Tenders for a Works Inspector for the 2022-23 Disaster Recovery Funding Arrangements (DRFA) Flood Damage Retortion Works .....	203
14.2	Supply and Delivery of various Concrete Culverts .....	206
<b>15.</b>	<b>Late Items</b>	
15.1	Tender Assessment	
<b>16.</b>	<b>Closed Matters</b>	
16.1	Establishment of Chief Executive Officer Performance Review Framework.....	209
16.2	Proposed Extension of Condition (Application): Conditional Sale of Lot 151 on SP259530209	
<b>17.</b>	<b>Closure of Meeting</b>	

**LONGREACH REGIONAL COUNCIL  
ORDINARY MEETING AGENDA**

**1. OPENING OF MEETING**

**LOCAL GOVERNMENT ACT 2009 – PRINCIPLES**

Local government is required to adhere to the following high level principles contained in *section 4 of the Local Government Act*:

The *local government principles* are:

- (a) Transparent and effective processes, and decision-making in the public interest; and
- (b) Sustainable development and management of assets and infrastructure, and delivery of effective services; and
- (c) Democratic representation, social inclusion and meaningful community engagement; and
- (d) Good governance of, and by, local government; and
- (e) Ethical and legal behaviour of councillors and local government employees.

**DECISIONS, BASED ON RECOMMENDATIONS, PROVIDE FOR THE FOLLOWING COUNCIL ACTIONS:**

**Recognise** There is an issue and Council recognises that but usually can't do much about it.  
Financial cost (no cost).

**Advocate** Council will take up the issue on behalf of the community and usually get someone else to do something about it (some cost/minimal cost).

**Partner** Council partners with another organisation/agency to jointly do something about the issue (half cost).

**Deliver** Council is the deliverer of the program/solution, usually funds it etc. This is normally a standard Council responsibility in service delivery (full cost).

Council's risk management processes are based around the following principles:

**Risk Identification:** Identify and prioritise reasonably foreseeable risks associated with activities, using the agreed risk methodology.

**Risk Evaluation:** Evaluate those risks using the agreed Council criteria.

**Risk Treatment / Mitigation:** Develop mitigation plans for risk areas where the residual risk is greater than our tolerable risk levels.

**Risk Monitoring and Reporting:** Report risk management activities and risk specific information in accordance with the risk protocols.

The Risk Matrix below is used to assess the likelihood and consequence of any risk to Council, to then identify any necessary treatment actions. This matrix will also be used to assess any risk identified in Council's reports:

Likelihood	Consequence				
	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain 5	Medium 5	High 10	High 15	Extreme 20	Extreme 25
Likely 4	Medium 4	Medium 8	High 12	High 16	Extreme 20
Possible 3	Low 3	Medium 6	Medium 9	High 12	High 15
Unlikely 2	Low 2	Low 4	Medium 6	Medium 8	High 10
Rare 1	Low 1	Low 2	Medium 3	Medium 4	Medium 5

**LONGREACH REGIONAL COUNCIL  
ORDINARY MEETING AGENDA**

---

**OUR VISION, MISSION AND VALUES**

***Vision:***

The communities of the Longreach Region, with their individual identities and a proud heritage, will be characterised by their cohesive and inclusive nature, making the region a location of choice for business investment and outback living. Reaching a population of 5,500 by 2027, the Longreach Region will be characterised by strong communities and a vibrant economy driven by skills and innovation in a diversity of traditional and new industries.

***Mission:***

Council's Mission is to deliver decisive leadership in making locally-responsive, informed and responsible decisions, providing the highest-quality services and facilities to all communities of the Longreach Region.

***Values:***

Our values govern the actions of Council and how it serves the communities of Ilfracombe, Isisford, Longreach and Yaraka. Our eight core values are:

1. A Safe and Healthy Work Environment
2. Inclusiveness and Respect
3. Consistency and Fairness
4. Teamwork and Staff Development
5. Performance and Value for Money
6. Leadership and Collaboration
7. Sustainability
8. Forward-looking

2. **PRAYER** – Yaraka community member Susan Glasson

3. **CONSIDERATION OF LEAVE OF ABSENCE**

*Nil*

4. **DECLARATION OF ANY PRESCRIBED / DECLARABLE CONFLICTS OF INTEREST BY COUNCILLORS AND SENIOR COUNCIL OFFICERS**

4.1 **Declaration of Prescribed Conflicts of Interest on any Item of Business**

Pursuant to section 150EG, 150EH, 150EI, 150EJ, 150EK, 150EL and 150EM of the *Local Government Act 2009*, a Councillor who has a prescribed conflict of interest in a matter must notify Council of the potential benefit or loss, and if applicable, provide the name of the related person and their relationship with them. They may not participate in a decision relating to the matter and must leave the meeting.

4.2 **Declaration of a Declarable Conflict of Interest on any Item of Business**

Pursuant to section 150EN, 150EO, 150EP, 150EQ, 150ER, 150ES and 150ET of the *Local Government Act 2009*, a Councillor who has a declarable conflict of interest in a matter must notify Council of the nature of the interest, if applicable, name of the related person, the relationship to them, and the nature of the interest, and/or the value and date of any gift received.

The Councillor may voluntarily leave the meeting and not participate in a decision relating to the matter or;

Other Councillors may vote on this matter and decide if;

- (a) the Councillor must leave the meeting and not participate in a decision relating to the matter;  
or
- (b) the Councillor may remain in the meeting and participate in a decision relating to the matter.

**LONGREACH REGIONAL COUNCIL  
ORDINARY MEETING AGENDA**

---

**5. CONFIRMATION OF MINUTES**

5.1 Council - 16 June 2022

5.2 Budget Meeting - 29 June 2022

# LONGREACH REGIONAL COUNCIL



## Ordinary Meeting

Thursday 16 June 2022

**UNCONFIRMED MINUTES**



**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 16 June 2022 at the Civic Centre, 96a Eagle Street, Longreach**

---

**Index**

<b>1</b>	<b>Opening of Meeting and Acknowledgement of Country</b> .....	<b>3</b>
<b>2</b>	<b>Prayer</b> .....	<b>3</b>
<b>3</b>	<b>Consideration of Leave of Absence</b> .....	<b>3</b>
<b>5</b>	<b>Confirmation of Minute</b> .....	<b>4</b>
	5.1 Council - Thursday 19 May 2022 .....	4
	<b>Mayoral Report</b> .....	<b>4</b>
<b>7</b>	<b>Councillor Requests</b> .....	<b>5</b>
<b>8</b>	<b>Notices of Motion</b> .....	<b>5</b>
<b>9</b>	<b>Petitions</b> .....	<b>5</b>
<b>10</b>	<b>Deputations</b> .....	<b>6</b>
<b>11</b>	<b>Reception and Consideration of Chief Executive Officer's Report</b> .....	<b>6</b>
	11.1 Standing Matters - Calendar of Events.....	6
	11.2 Workplace Health & Safety Update Report - May 2022.....	7
	11.3 Review of Standing Orders for Council Meetings Policy .....	7
	11.4 Delegations Register - Annual Review .....	7
	11.5 Councillor Briefing Session Policy .....	7
	11.6 Councillor Confidentiality Policy .....	8
	11.7 Public Sector Risk Report Assessment.....	8
	11.8 Local Government Association of Queensland Annual Conference Motions .....	8
	11.9 Corporate Plan Development.....	8
	11.10 Local Government Association Queensland (LGAQ) 126th Annual Conference 17- 19 October 2022.....	8
<b>12</b>	<b>Reception and Consideration of Director Corporate Services Report</b> .....	<b>8</b>
	12.1 Monthly Financial Statements .....	9
	12.2 Audit and Risk Committee - Minutes and Recommendations 20 May 2022 .....	9
	12.3 Proposed sale of Ilfracombe Post Office .....	9
<b>13</b>	<b>Reception and Consideration of Director Community and Cultural Services Report</b> .....	<b>10</b>
	13.1 Mayoral Donations - June 2022.....	10
	13.2 Emergency Management Queensland Building - Demolition variation.....	10
	13.3 Exemption Certificate for a Class 10a Shed at 6 St Frances Street, Isisford .....	11
	13.4 Development Permit for Reconfiguring a Lot (2 Lots into 2 Lots).....	11
	13.5 Referral Agency Assessment Application (Alternative Siting Assessment) - 35 Galah Street, Longreach.....	13

**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 16 June 2022 at the Civic Centre, 96a Eagle Street, Longreach**

---

<b>14</b>	<b>Reception and Consideration of Director Infrastructure Services Report.....</b>	<b>13</b>
14.1	Isisford Water Mains Upgrade Project .....	13
<b>15</b>	<b>Late Items.....</b>	<b>13</b>
15.1	Assessment of the Request for Quotation Responses for Hire of Labourer and Plant Operators; Grader Crews; Graders; Water Tankers and Rollers.....	13
15.2	Appointment of Chief Executive Officer .....	14
15.3	Public Expression of Interest - Executive Housing.....	15
<b>16</b>	<b>Closed Matters .....</b>	<b>15</b>
16.1	Rent to Buy - Extension Request .....	15
16.2	Legal matters: Status Update .....	16
<b>17</b>	<b>General Business .....</b>	<b>16</b>
17.1	Central West Aboriginal Corporation and Red Ridge Interior Designs - Reconciliation Gala Ball.....	16
<b>17.2</b>	<b>Official Launch, Pride Of the Murray: .....</b>	<b>16</b>
<b>18</b>	<b>Closure of Meeting .....</b>	<b>16</b>
	<b>Minutes Certificate .....</b>	<b>16</b>

**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 16 June 2022 at the Civic Centre, 96a Eagle Street, Longreach**

---

**1 Opening of Meeting and Acknowledgement of Country**

The Mayor declared the meeting open at 9.00am

*"We acknowledge the Traditional Owners of the land on which we meet today, and we acknowledge elders past, present and future.*

*Council paid their respects and acknowledged the passing of community members Loma Alexander and Douglas Austin Tryell.*

**2 Prayer**

Pastor Jenny Coombes of the Uniting Church, opened the meeting with a prayer.

**PRESENT**

**Councillors**

Mayor  
Deputy Mayor

Cr AC Rayner  
Cr LJ Nunn  
Cr AJ Emslie  
Cr TM Hatch  
Cr TJ Martin  
Cr TFB Smith  
CR DJ Bignell

**Officers**

Chief Executive Officer, Acting  
Director of Corporate Services, Acting  
Director of Community and Cultural Services  
Director of Infrastructure Services  
Executive Officer, Economic Development and Public  
Affairs  
Chief Financial Officer  
Workplace Health & Safety &  
Human Resources  
Assistant to Chief Executive Officer, Mayor and  
Councillors, Acting  
Assistant to Chief Executive Officer, Mayor and  
Councillors

Mr Scott Mason  
Mrs Kimberley Dillon  
Ms Lisa Young  
Mr Roger Naidoo  
  
Mr Simon Kuttner  
Mr David Wilson Manager  
  
Ms Grace Jones  
Ms Tania Edwards  
  
Ms Tania Edwards  
Ms Calie McLachlan

**Public Gallery**

**Apologies**

*Nil*

**3 Consideration of Leave of Absence**

*Nil*

**4 Declaration of any Prescribed / Declarable Conflicts of Interest by Councillors and Senior Council Officers**

**4.1 Declaration of Prescribed Conflicts of Interest on any Item of Business**

Pursuant to section 150EG, 150EH, 150EI, 150EJ, 150EK, 150EL and 150EM of the *Local Government Act 2009*, a Councillor who has a prescribed conflict of interest in a matter must notify Council of the potential benefit or loss, and if applicable, provide the name of the related person and their relationship with them. They may not participate in a decision relating to the matter and must leave the meeting.

*No declarations were made during this point of the meeting.*

**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 16 June 2022 at the Civic Centre, 96a Eagle Street, Longreach**

---

**4.2 Declaration of a Declarable Conflict of Interest on any Item of Business**

Pursuant to section 150EN, 150EO, 150EP, 150EQ, 150ER, 150ES and 150ET of the *Local Government Act 2009*, a Councillor who has a declarable conflict of interest in a matter must notify Council of the nature of the interest, if applicable, name of the related person, the relationship to them, and the nature of the interest, and/or the value and date of any gift received.

The Councillor may voluntarily leave the meeting and not participate in a decision relating to the matter or;

Other Councillors may vote on this matter and decide if;

- (c) the Councillor must leave the meeting and not participate in a decision relating to the matter;  
or
- (d) the Councillor may remain in the meeting and participate in a decision relating to the matter.

**Item 10.1** Mayor, Councillor AC Rayner advised he has an interest in item 15.1 Assessment of the Request for Quotation Responses for Hire of Labourer and Plant Operators; Grader Crews; Graders; Water Tankers and Rollers. The Nature of the Declarable conflict of interest is agenda item 10.1 includes the recommendation for a relative to be one of the successful providers of civil constructions services for Longreach Regional Council. The name of the related party is Peter Rayner. The relationship is that of Cousin. He noted he would leave the meeting for this item.

**Item 12.3** Councillor Tracy Hatch advised she has an interest in item 12.3 Sale of Ilfracombe Post Office. The nature of the interest is Councillor Hatch is a Director of Taylor Hatch PTY LTD which may be a potential purchaser. She noted she would leave the meeting for this item.

**Item 13.5** Director of Community and Cultural Services, Lisa Young advised she has an interest in item 13.5 Referral Agency Assessment Application (Alternative Siting Assessment) - 35 Galah Street, Longreach The nature of the interest is Lisa's husband has been engaged to complete works associated with the shed, she will therefore have a financial gain. She noted she would leave the meeting for this item.

**Item 13.5** Director of Corporate Services, Kimberley Dillon advised she has an interest in item 13.5 Referral Agency Assessment Application (Alternative Siting Assessment) - 35 Galah Street, Longreach. The name of the party is Jade Morton. The relationship is that of close friend. She noted she would leave the meeting for this item.

**5 Confirmation of Minute**

**5.1 Council - Thursday 19 May 2022**

*(Res-2022-06-140)*

*Moved Cr Martin seconded Cr Nunn*

*That the Minutes of the Council Ordinary Meeting held on Thursday 19 May 2022, be confirmed.*

*CARRIED 7/0*

**Mayoral Report**

The Mayor provided a verbal report on matters addressed by him since the last meeting:

The Mayor opened the Natural Resource Management (NRM) forum, held in Longreach over two days; 23<sup>rd</sup> and 24<sup>th</sup> of May. The focus of the forum was on general plant pests and invasive animals as part of their plan to “manage land, water and biodiversity”. It was well attended by representatives of Local Government Association of Queensland (LGAQ), State Agencies and staff from RAPAD Councils specialising in local laws.

**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 16 June 2022 at the Civic Centre, 96a Eagle Street, Longreach**

---

Cr Bignell and the Mayor attended the launch of the Qantas Founders Outback Museum Master Plan, they presented their 20 year development plan to attendees.

The Mayor participated in a panel session at Edkins Park on investing in the Arts and the benefits for Western Queensland.

The Mayor attended the 'Opera in the Outback' event with Opera Queensland and discussed the importance of Arts funding in Western Queensland with Tim Fairfax.

The Mayor hosted the launch of the Federal Government Drought Resilience and Innovation Hub in Longreach with Professor John McVeigh from University Southern Queensland.

The Mayor met with Chris Mills, outgoing Chief Executive Officer of Queensland Airports Ltd to discuss the future plans for the Longreach airport.

The Mayor met with Graham Davis and Juanita Rechichi from Department of Transport and Main Roads (TMR) to discuss passenger services by rail, bus and air to Longreach. Discussion included the possibility of a trial plane service, from Rockhampton to Longreach.

The Mayor met with Anthony Penny, Queensland Manager of QantasLink to discuss flight services to Longreach.

The Mayor met with Karen Hanna Miller, Board Director of Mt Isa Rodeo to discuss Road to Rodeo Longreach, including planning for the 2023 event.

The Mayor attended the Regional Community Forum with Government Ministers and delegates Ministers Butcher and Enoch, plus Assistant Minister Nicki Boyd and several Director Generals, and also spoke to the delegation. While they were in the Longreach Region the Mayor, supported by Crs Smith, Bignell and Nunn, hosted Minister Butcher and Director General Graham Fraine on a tour of the weirs at Isisford and Longreach.

The Mayor chaired the Remote Area Planning and Development Board meeting held in Longreach on 24<sup>th</sup> and 25<sup>th</sup> of May.

Deputy Mayor Cr Nunn represented the Longreach Regional Council at the launch of the Indigenous Pathways Map for Lake Eyre Basin (LEB).

The Mayor participated in team meeting for LEB Advisory Group on developing the terms of reference for public consultation.

The Mayor attended the Rural Financial Counsellors meeting as a board member in Townsville on the 8<sup>th</sup> of June.

The Mayor and Cr Smith attended the first cattle sale in the new Western Queensland Livestock Exchange (WQLX) facility.

**7 Councillor Requests**

*Nil*

**8 Notices of Motion**

*Nil*

**9 Petitions**

*Nil*

**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 16 June 2022 at the Civic Centre, 96a Eagle Street, Longreach**

---

**10 Deputations**

*Nil*

**11 Reception and Consideration of Chief Executive Officer's Report**

Consideration was given to the Chief Executive Officer's Report

**11.1 Standing Matters - Calendar of Events**

**Calendar of Events, Upcoming Meetings and Conferences for Councillors**

Date	Event	Location	Participants
<b>June 2022</b>			
1 Wed	Councillor/Director Strategic Round Table	Location: Fairmont Rooms Longreach Civic Centre 1.00pm-5.00pm	All Councillors, Executive Leadership Team and Officers
2 Thu	Lake Eyre Basin - Stakeholder Advisory Group Meeting	Brisbane & Virtual 1.00pm-5.00pm	Mayor
6 Mon	2022/23 FY Budget: Workshop 2	Location: Fairmont Rooms Longreach Civic Centre 9.00am-12.30pm	All Councillors, Chief Executive Officer and Executive Leadership Team
6 Mon	Land and Pest Management Advisory Committee Meeting	Location: Fairmont Rooms Longreach Civic Centre 1.00pm-5.00pm	Crs Nunn, Smith, Bignell and committee members
6 Mon	Ilfracombe Post Office - discussion	Ilfracombe Administration Office	Mayor, Chief Executive Officer, Longreach Council representatives and Ilfracombe Development Progress Association
8 & 9 Wed & Thu	Rural Financial Counselling Service North Queensland (RFCSNQ)	Townsville	Mayor
13 Mon	2022/23 FY Budget: Workshop 3	Location: Fairmont Rooms Longreach Civic Centre 9.00am-12.30pm	All Councillors, Chief Executive Officer and Executive Leadership Team
14 Tue	Councillor Briefing	Fairmount Rooms Longreach Civic Centre 8am – 5pm	All Councillors, Chief Executive Officer and Executive Leadership Team
16 Thu	Council Meeting	Isisford Town Hall 9:00am – 5:00pm	All Councillors, Chief Executive Officer, Directors and Members of the Public
19-21	National General Assembly	Canberra 3-4 days	Mayor and Chief Executive Officer
22 Wed	LGAQ Board – Policy Exec meeting	Virtual 9.00am-11.00am	Mayor
23 Thu	Confidential mediation	Brisbane Full day	Mayor and Chief Executive Officer
29 Wed	Special Council Meeting	Fairmount Rooms Longreach Civic Centre 20 May 1.00pm-4.30pm	All Councillors, Chief Executive Officer and Executive Leadership Team
<b>July 2022</b>			
1 Fri	RAPAD Meeting	Virtual	Mayor and Chief Executive Officer

**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 16 June 2022 at the Civic Centre, 96a Eagle Street, Longreach**

4 Mon	Chief Executive Officer Dirk Dowling first day	Longreach	Mayor, Chief Executive Officer, and Executive Leadership Team
7 Thur	Official Opening of the Child Care Centre	Longreach 9.00am-11.00am	
13 Wed	Councillor/Director Strategic Round Table	Location: Fairmont Rooms Longreach Civic Centre 1.00pm-5.00pm	All Councillors, Executive Leadership Team and Officers
15 Fri	Big Day In	Location: Civic Centre Longreach Civic Centre 1.00pm-5.00pm	All Councillors, all staff
19 Tue	Councillor Briefing	Fairmount Rooms Longreach Civic Centre 8am – 5pm	All Councillors, Chief Executive Officer and Executive Leadership Team
21 Thu	Council Meeting	Council Chambers Longreach Civic Centre 9:00am – 5:00pm	All Councillors, Chief Executive Officer, Directors and Members of the Public
26-28	Bush Councils Convention	Barcardine	Mayor, Deputy Mayor and Chief Executive Officer

*(Res-2022-06-141)*

*Moved Cr Martin seconded Cr Nunn*

*That Council receive the Calendar of Events as amended, noting the updated date for the Childcare Centre opening from 31 May, to 7 July.*

*CARRIED*

*7/0*

**11.2 Workplace Health & Safety Update Report - May 2022**

This report provides a summary of Council's health and safety performance as at 31 May 2022, highlighting issues, risk and opportunities impacting the on employee health and safety in the workplace.

*(Res-2022-06-142)*

*Moved Cr Hatch seconded Cr Bignell*

*That Council accept the Workplace Health & Safety Update Report for period ending 31 May 2022, as presented.*

*CARRIED 7/0*

**11.3 Review of Standing Orders for Council Meetings Policy**

Consideration of amendments to the Standing Orders for Council Meetings Policy No. 3.2.

*(Res-2022-06-143)*

*Moved Cr Hatch seconded Cr Martin*

*That Council adopts the updated Standing Orders of Council Meetings No. 3.2, as presented.*

*CARRIED 7/0*

**11.4 Delegations Register - Annual Review**

Consideration of amendments to the Council to CEO Delegation Register in accordance with section 257(5) of the *Local Government Act 2009*.

*(Res-2022-06-144)*

*Moved Cr Smith seconded Cr Emslie*

*That pursuant to section 257(5) of the Local Government Act 2009, Council adopts the amendments to the Delegations Register (Council to the Chief Executive Officer), as presented.*

*CARRIED 7/0*

**11.5 Councillor Briefing Session Policy**

Consideration of the proposed 03-07 Councillor Briefing Session Policy.

*(Res-2022-06-145)*

*Moved Cr Bignell seconded Cr Emslie*

*That Council adopts the amended Councillor Briefing Session Policy No. 03-07 as presented and amended.*

*CARRIED 7/0*

#### **11.6 Councillor Confidentiality Policy**

Consideration of the proposed 03-06 Councillor Confidentiality Policy.

*(Res-2022-06-146)*

*Moved Cr Nunn seconded Cr Hatch*

*That Council adopts the proposed Councillor Confidentiality Policy No. 03-06 as presented and amended.*

*CARRIED 7/0*

#### **11.7 Public Sector Risk Report Assessment**

Consideration of Council's exposure to and capacity for managing the risks referred to within the 2021 JLT Public Sector Risk Report.

*(Res-2022-06-147)*

*Moved Cr Bignell seconded Cr Smith*

*That Council receive and note the contents of the Public Sector Risk Report Assessment report.*

*CARRIED 7/0*

#### **11.8 Local Government Association of Queensland Annual Conference Motions**

Consideration of the potential preparation of motions to be tabled at the Local Government Association of Queensland's (LGAQ) Annual Conference to be held in Cairns from 17-19 October 2022.

*(Res-2022-06-148)*

*Moved Cr Martin seconded Cr Hatch*

*That Council request the preparation of Annual Conference Motions on the matters discussed, for endorsement at its July ordinary meeting.*

*CARRIED 7/0*

#### **11.9 Corporate Plan Development**

Consideration of options and timing for the continued development of a new Corporate Plan.

*(Res-2022-06-149)*

*Moved Cr Nunn seconded Cr Bignell*

*That Council proceed with the development of a new five year Corporate Plan based on a six-month timeframe for adoption;*

*CARRIED 7/0*

#### **11.10 Local Government Association Queensland (LGAQ) 126th Annual Conference 17-19 October 2022.**

Consideration of attendance, at the Local Government Association of Queensland's (LGAQ) Annual Conference to be held at the Cairns Convention Centre from 17 - 19 October 2022.

*(Res-2022-06-150)*

*Moved Cr Hatch seconded Cr Martin*

*That the Mayor, Deputy Mayor, any available Councillors, and the Chief Executive Officer be authorised to attend the Local Government Association of Queensland's (LGAQ) Annual Conference to be held at the Cairns Convention Centre from 17-19 October 2022.*

*CARRIED 7/0*



**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 16 June 2022 at the Civic Centre, 96a Eagle Street, Longreach**

---

**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 16 June 2022 at the Civic Centre, 96a Eagle Street, Longreach**

---

**12 Reception and Consideration of Director Corporate Services Report**

Consideration was given to the Director Corporate Services Report

**12.1 Monthly Financial Statements**

Consideration of the financial statements for the period ending 30 May 2022.

*(Res-2022-06-151)*

*Moved Cr Bignell seconded Cr Hatch*

*That the monthly financial statements for the period ending 31 May 2022 be adopted, as presented.*

*CARRIED 7/0*

Councillors Smith and Martin formally noted their thanks to the Chief Financial Officer and his team for the quality of the financial reporting being presented to Council.

Adjournment: Council adjourned for morning tea 10.39am, and resumed 10.59am on item 12.2.

**12.2 Audit and Risk Committee - Minutes and Recommendations 20 May 2022**

Consideration of the recommendations of the Audit and Risk Committee meeting held on 20 May 2022.

*(Res-2022-06-152)*

*Moved Cr Nunn seconded Cr Smith*

*That Council notes the outcomes of the Audit and Risk Committee meeting held 20 May 2022.*

*CARRIED 7/0*

Attendance: Councillor Hatch left the Meeting at 11:04 am for item 12.3.

**12.3 Proposed sale of Ilfracombe Post Office**

Consideration of the sale of the Ilfracombe Post Office inclusive of the Australia Post Licence, land and building.

*(Res-2022-06-153)*

*Moved Cr Smith seconded Cr Martin*

*That Council:*

1. *In accordance with section 227 and 228 of the Local Government Regulation 2012, invite expressions of interest before considering whether to invite written tenders for the sale of the land and infrastructure located at Lot 2 Main Avenue Ilfracombe, being Lot 2 on SP159868 with the desired outcome of,*
  - i. *Maintaining the current level of Council and Postal service to the Ilfracombe community*
  - ii. *Testing market interest in the Ilfracombe Post Office business, building, and land as a going concern*
  - iii. *Inviting development proposals from the market for the business, building and land*
  - iv. *Updating the Ilfracombe community on proposed developments prior to any further decision being made; and*
2. *Delegates to the Chief Executive Officer, pursuant to section 257(1)(b) of the Local Government Act 2009, power to do all things necessary to*
  - i. *finalise and advertise appropriate Expression of Interest documents that achieve the desired outcome described in paragraph (1) of this resolution*
  - ii. *establish a panel to evaluate expressions of interest;*
  - iii. *generally conduct the process described in paragraph (1) of this resolution, on the basis that the evaluation panel will consider expressions of interest received and make a recommendation to a subsequent Council meeting.*

*CARRIED 5/1*

**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 16 June 2022 at the Civic Centre, 96a Eagle Street, Longreach**

Voting

For: Crs Emslie, Martin, Nunn, Rayner, Smith

Against: Cr Bignell

**Statement of reasons for not adopting the recommendation:** Following additional discussion and taking into consideration further information, Councillors determined to test the market prior to advancing any sale process. A key motivation was to understand the nature of any proposed development or investment by the private-sector, and its impacts on the community, prior to making any further decision.

Attendance: Councillor Hatch returned to the meeting at 11:30am for item 13.1.

**13 Reception and Consideration of Director Community and Cultural Services Report**

Consideration was given to the Director Community and Cultural Services Report

**13.1 Mayoral Donations - June 2022**

Considerations of applications received in accordance with the Mayoral Donation Policy 11.02.

(Res-2022-06-154)

Moved Cr Hatch seconded Cr Emslie

That Council endorses the allocation of funds from the Mayoral Donation Program, in accordance with the Mayoral Donations Policy No. 11.02, as contained in the report and in the following table:

<b>Organisation/ Individual</b>	<b>Event/Project Activity</b>	<b>Event Date</b>	<b>Grant Approved</b>
Elijah Baird	10-12 North West Touch Football Championships	16-19 June 2022	\$350.00
Lily Worland	10-12 North West Netball Championships	16-19 June 2022	\$350.00
McKennah Elliott	10-12 North West Netball Championships	16-19 June 2022	\$350.00
Cooper Weldon	10-12 North West Soccer	12 June 2022	\$350.00
Chloe Walker	10-12 North West Touch Football Championships	16-19 June 2022	\$350.00
Olivia Palmer	Queensland Rugby League Country Cultural Exchange Pathway Development Carnival	25-26 June 2022	\$350.00
Lara Palmer	10-12 North West Touch Football Championships	16-19 June 2022	\$350.00
<b>TOTAL</b>			<b>\$2,450.00</b>

CARRIED 7/0

**13.2 Emergency Management Queensland Building - Demolition variation**

Council consideration of additional budget allocation towards the demolition of the unused Emergency Management Queensland building, located adjacent to the General Aviation air-siding.

(Res-2022-06-155)

Moved Cr Emslie seconded Cr Hatch

That Council retrospectively allocates an additional \$50,000.00 excluding GST to ensure the demolition of the Emergency Management Queensland Building project is completed in accordance with all applicable legislation.

**13.3 Exemption Certificate for a Class 10a Shed at 6 St Frances Street, Isisford**

Consideration of an application for an Exemption Certificate for a 160m<sup>2</sup> shed because the effects of the development are minor or inconsequential.

*(Res-2022-06-156)*

*Moved Cr Martin seconded Cr Nunn*

*That pursuant to Section 46 of the Planning Act 2016, Longreach Regional Council grants an Exemption Certificate for proposed building work assessable against the Planning Scheme for a 160m<sup>2</sup> Class 10a Shed at 6 St Frances Street, Isisford, formally described as Lot 1 on RP608117.*

*CARRIED 5/1*

Attendance: Tim O’Leary from Reel Planning joined the meeting by phone at 11.52am, left the meeting at 11.59am.

**13.4 Development Permit for Reconfiguring a Lot (2 Lots into 2 Lots)**

Consideration of a development application lodged with Council on 29 April 2022 by Michael Tomlinson for a Development Permit for Reconfiguring a Lot (2 lots into 2 lots) at 42 St Mary Street and 18 St Anne Street, Isisford.

Description:	Reconfiguring a Lot (2 lots into 2 lots)
Development:	Development Permit
Applicant:	Michael Tomlinson
Owner:	Michael Tomlinson (Lot 25 on I2616) and MT Hanton (Lot 2 on RP609000)
Current Use of Land:	Residential
Address:	41 St Mary Street and 18 St Anne Street, Isisford
Real Property Description:	Lot 2 on RP609000 and Lot 25 on I2126
Applicable Planning Scheme:	<i>Longreach Regional Council Planning Scheme 2015 (v2.1)</i>
Zone:	Township Code
Level of Assessment:	Code Assessment

*(Res-2022-06-157)*

*Moved Cr Hatch seconded Cr Bignell*

*That Council approves the application for a development permit for Reconfiguring a Lot (2 into 2 lots) at 41 St Mary Street and 18 St Anne Street, Isisford, formally described as Lot 2 on RP609000 and Lot 25 on I2126, subject to the following conditions:*

**1.0 PARAMETERS OF APPROVAL**

1.1 *The developer is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor or invitee of the Developer at all times unless otherwise stated.*

1.2 *Where these conditions refer to “Council” in relation to requiring Council to approve or be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by Council.*

1.3 *The developer is required to have repaired any damage to existing infrastructure that may have occurred during any works carried out for the development. To the extent the damage is deemed to create a*

**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 16 June 2022 at the Civic Centre, 96a Eagle Street, Longreach**

---

*hazard to the community, it must be repaired immediately.*

1.4 *Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards.*

1.5 *All conditions, works, or requirements of this development approval must be undertaken and completed prior to the sealing of the survey plan for the Reconfiguring a Lot, unless otherwise stated.*

## **2.0 APPROVED PLAN**

2.1 *The approved development must be completed and maintained generally in accordance with the approved plans, except where amended by the conditions of this approval:*

<i>Plan/Document Name</i>	<i>Plan/Document Number</i>	<i>Revision</i>	<i>Date</i>
<i>Reconfiguration of Lot Plan</i>	<i>ROL 1</i>	<i>-</i>	<i>30/05/2022</i>

2.2 *Where there is any conflict between the conditions of this approval and the details shown on the approved plans, the conditions of approval must prevail.*

## **3.0 ENDORSEMENT OF SURVEY PLAN**

3.1 *Council will not endorse or release the survey plan for this development until such time as:*

(a) *All conditions of this development approval for Reconfiguring a Lot have been fully satisfied;*

(b) *A statement demonstrating compliance with all conditions attached to this development approval has been submitted to Council; and*

(c) *All outstanding rates and charges relating to the site have been paid.*

## **4.0 ASSET MANAGEMENT**

4.1 *Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.*

## **ADVISORY NOTES**

1. *This approval does not negate the requirement for compliance with all other relevant Local Laws and other statutory requirements. Any provisions contained in this approval relating to the enforcement of any of the conditions shall be in addition to all other rights, powers and privileges that the Council may possess or obtain, and nothing contained in these conditions shall be construed so as to prejudice, affect or otherwise derogate or limit these rights, powers and privileges of the Council.*

2. *General environmental duty under the Environmental Protection Act 1994 prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.*

3. *This development approval does not authorise any activity that may harm Aboriginal cultural heritage. It is advised that under Section 23 of the Aboriginal Cultural Heritage Act 2003, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the “cultural heritage duty of care”).*

4. *This approval is issued under the Planning Act 2016 and does not include an assessment against the Building Act 1975. Alterations may be required to existing buildings to ensure compliance with the building assessment provisions. The developer should seek advice from a suitably qualified person before proceeding with the development.*

*CARRIED 7/0*

**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 16 June 2022 at the Civic Centre, 96a Eagle Street, Longreach**

---

Attendance: Jason Burger from GBA Engineers joined the meeting for item 13.5 by telephone at 12.01pm, he left the meeting 12.04pm.

Attendance: Lisa Young and Kimberley Dillon left the meeting at 12.03pm for item 13.5.

**13.5 Referral Agency Assessment Application (Alternative Siting Assessment) - 35 Galah Street, Longreach**

Consideration of a Referral Agency Assessment Application for an alternative siting assessment lodged with Council on 20 May 2022, for a carport to be constructed on land located at 35 Galah Street, Longreach and described as Lot 68 on L35710.

*(Res-2022-06-158)*

*Moved Cr Smith seconded Cr Emslie*

*That pursuant to section 32 and 33 of the Building Act 1975, Planning Act 2016 and schedule 9, table 3 of the Planning Regulations 2017, the carport at 35 Galah Street, Longreach and formally described as Lot 68 on L35710, be approved to be constructed with a 0m setback from the property boundary facing the Galah Street road boundary, as per the attached site plan and the recommendation from Council's Building Certifier.*

*CARRIED 7/0*

Attendance: Lisa Young and Kimberley Dillon rejoined the meeting at 12.07pm for item 14.1

**14 Reception and Consideration of Director Infrastructure Services Report**

Consideration was given to the Director Infrastructure Services Report

**14.1 Isisford Water Mains Upgrade Project**

Council to consider the Tender Responses for the Isisford Water Mains Upgrade Project.

*(Res-2022-06-159)*

*Moved Cr Bignell seconded Cr Hatch*

*That Council awards the Tender for the Isisford Water Mains Upgrade Project to Capricornia Plumbing and Drainage Pty ltd, for the contract value of (\$775,536.87 excluding GST).*

*CARRIED 7/0*

**15 Late Items**

Attendance: Councillor Rayner left the Meeting at 12:12pm. Deputy Mayor Cr Nunn assumed the Chair for item 15.1.

**15.1 Assessment of the Request for Quotation Responses for Hire of Labourer and Plant Operators; Grader Crews; Graders; Water Tankers and Rollers.**

Council to consider the Assessment of the Request for Quotation for Hire of Labourer and Plant Operators; Grader Crews; Graders; Water Tankers and Rollers for the restoration of flood damaged roads under the 2022-23 Disaster Recovery Funding Arrangements (DRFA).

*(Res-2022-06-160)*

*Moved Cr Martin seconded Cr Hatch*

*That Council accepts the Recommendations as set out below:*

*Hire of Operators and Labourers:*

*Recommendation is to accept the Quotation of Rayner's Crane Hire for the hire of 5 Operators/Labourers for the amount of \$770,000.00 excluding GST: and*

*Accept the Quotation of Moore Civils for 3 Operators/Labourers for an amount of 363,000.00 excluding GST.*

**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 16 June 2022 at the Civic Centre, 96a Eagle Street, Longreach**

---

Hire of a Grader Crew:

*Recommendation is to accept the Quotation of Rayner's Crane Hire for the hire of 1 Grader Crew for the amount of \$968,000.00 excluding GST; and*

*Accept the Quotation of Oma Contracting for the hire of 1 Grader Crew for the amount of \$935,000.00 excluding GST; and*

*Accept the Quotation of Moore Civils for the Hire of 1 Grader Crew for the amount of \$924,000.00 excluding GST.*

Dry Hire of Graders

*Recommendation is to accept the Quotation of Hasting Deering for the hire of 4 Graders for the amount of \$661,700.00 excluding GST.*

Hire of Water Tankers

*Recommendation is to accept the Quotation of Rayner's Crane Hire for the hire of 4 Water Tankers for the amount of \$1,232,000.00 excluding GST; and*

*Accept the Quotation of G D Ballard Investments PTY Ltd for the hire of 1 Water Tanker for the amount of \$330,000.00 excluding GST; and*

*Accept the Quotation of Moore Civils for the Hire of 3 Water Tankers for the amount of \$924,000.00 excluding GST.*

Dry Hire of Multi-tyre Rollers

*Recommendation is to accept the Quotation of Rayner's Crane Hire for the hire of 2 Multi-tyre Rollers for the amount of \$217,800.00 excluding GST; and*

*Accept the Quotation of Flexihire for the hire of 4 Multi-tyre Rollers for the amount of \$277,181.20 excluding GST; and*

*Accept the Quotation of Moore Civils for the Hire of 3 Multi-tyre Rollers for the amount of \$330,000.00 excluding GST.*

*CARRIED 7/0*

Attendance: Councillor Rayner returned to the meeting at 12:20pm for item 15.2, resuming the Chair.

**15.2 Appointment of Chief Executive Officer**

Endorsement of the appointment of Mr Dirk Dowling to the role of Chief Executive Officer.

*(Res-2022-06-161)*

*Moved Cr Smith seconded Cr Bignell*

*That Council endorse the appointment of Mr Dirk Dowling to the role of Chief Executive Officer, effective Monday 4 July 2022.*

*CARRIED 7/0*

Mayor Cr Rayner, on behalf of all the Councillors, acknowledged and thanked Acting Chief Executive Officer Scott Mason for his work in the role.

Attendance: Leigh Hook, Executive Officer, Tourism, joined the meeting at 12.25pm

Mayor Cr Rayner, on behalf of all the Councillors, acknowledged and thanked Leigh Hook for the excellent work she has undertaken in her role as Manager of Tourism.

Acting Chief Executive Officer also acknowledged her dedication and efforts on behalf of both the former CEO and himself as well as all Council staff.

**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 16 June 2022 at the Civic Centre, 96a Eagle Street, Longreach**

---

Adjournment: Council adjourned for lunch at 12.29pm and resumed at 1.09pm for item 15.3

**15.3 Public Expression of Interest - Executive Housing**

Consideration to invite Expression of Interest (EOI) from suitably qualified providers for the construction of a new Executive House in accordance with section 228 of the *Local Government Regulations 2012* and subsequent procurement activities.

*(Res-2022-06-162)*

*Moved Cr Bignell seconded Cr Nunn*

*That Council prepare, issue and evaluate an Expression of Interest – Design & Construct – Longreach Executive Housing, before considering whether to invite written tenders, in accordance with section 228 of the Local Government Regulation 2012.*

*CARRIED 7/0*

**16 Closed Matters**

*(Res-2022-06-163)*

*Moved Cr Martin seconded Cr Hatch*

*That pursuant to section 242J(1) of the Local Government Regulation 2012 the meeting be closed to discuss the following matters, which are considered confidential for the reasons indicated.:*

**Rent to Buy - Extension Request**

*This report is considered confidential in accordance with section 275(1) g, of the Local Government Regulation 2012, as it contains information relating to: negotiations relating to a commercial matter involving the council for which a public discussion would be likely to prejudice the interests of the council.*

**Legal matters: Status Update**

*This report is considered confidential in accordance with section 275(1) e, of the Local Government Regulation 2012, as it contains information relating to: legal advice obtained by the council or legal proceedings involving the council.*

*CARRIED 7/0*

**Council out of Closed Session**

*(Res-2022-05-164)*

*Moved Cr Emslie seconded Cr Hatch*

*That Council move out of Closed Session to vote on Item 16.2*

*CARRIED 7/0*

**16.1 Rent to Buy - Extension Request**

Council is requested to consider a settlement extension request from a buyer of a Council property under the rent-to-buy scheme.

*(Res-2022-06-165)*

*Moved Cr Martin seconded Cr Nunn*

*That Council:*

*(a) grants an extension of the Settlement Date under the Contract of Sale between Council and Darren Craig Elliot and Leanne Byrne dated 4 July 2019 to 30 September 2022, but subject to Council first obtaining any approvals necessary to permit Council to grant the extension, including under the Statutory Bodies Financial Arrangements Act 1982;*

*(b) delegates to the Chief Executive Officer, pursuant to section 257(1)(b) of the Local Government Act 2009, the power to:*



**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 16 June 2022 at the Civic Centre, 96a Eagle Street, Longreach**

---

(i) obtain any approvals required before Council's decision to grant the extension can be effected, including any approval required under the Statutory Bodies Financial Arrangements Act 1982;

(ii) negotiate and finalise on behalf of Council any documents necessary to give effect to the extension of the Contract of Sale set out in paragraph (a) of this resolution, once all necessary approvals have been obtained;

(iii) generally administer the terms and conditions of the Contract of Sale on behalf of Council, including by responding to any further extension requests and any other requests under the Contract of Sale, on Council's behalf until such time as the parties' obligations under the Contract of Sale have been performed.

CARRIED 6/0

**16.2 Legal matters: Status Update**

A summary of the ongoing / current legal matters as of 8 June 2022.

(Res-2022-06-166)

Moved Cr Hatch seconded Cr Emslie

That Council receive the Legal Matters Status Update Report for information.

CARRIED 7/0

**17 General Business**

**17.1 Central West Aboriginal Corporation and Red Ridge Interior Designs - Reconciliation Gala Ball**

Consideration of Council representation at the Central West Aboriginal Corporation and Red Ridge Interior Designs - Reconciliation Gala Ball

(Res-2022-06-167)

Moved Cr Hatch seconded Cr Bignell

That Council be represented, if possible, at the Central West Aboriginal Corporation and Red Ridge Interior Designs - Reconciliation Gala Ball, to be held in Barcaldine on Friday 17 June 2022.

CARRIED 7/0

**18 Closure of Meeting**

There being no further business, the meeting was closed at 1.57pm.

**Minutes Certificate**

These minutes are unconfirmed.

\_\_\_\_\_  
Cr Rayner  
Mayor

\_\_\_\_\_  
Scott Mason  
Acting Chief Executive Officer

# LONGREACH REGIONAL COUNCIL



## Budget Meeting

Wednesday 29 June 2022

**UNCONFIRMED MINUTES**

**Minutes of the Longreach Regional Council Councillors and Senior Officers Round Table Meeting  
held on Wednesday 13 July 2022 at the Fairmont Meeting Room (West)**

---

**Index**

<b>1.</b>	<b>Opening of Meeting.....</b>	<b>2</b>
<b>2.</b>	<b>Consideration of Leave of Absence .....</b>	<b>2</b>
<b>3..</b>	<b>Proposal of Budget by Mayor .....</b>	<b>2</b>
	3.1 Mayors Budget Statement 2022-2023 .....	2
	3.2 Proposal of Budget by Mayor .....	3
<b>4.</b>	<b>Contents of Budget.....</b>	<b>4</b>
	4.1 Contents of Budget.....	4
<b>5.</b>	<b>Financial Policies.....</b>	<b>4</b>
	5.1 Debt Policy 2022-2023.....	4
	5.2 Investment Policy 2022-2023 .....	5
<b>6.</b>	<b>Schedule of Rates .....</b>	<b>6</b>
	6.1 Categorisation of Land & Differential General Rates .....	6
	6.2 Separate Charge - Environmental Levy .....	11
	6.3 Special Charge - Control of Pest Animals .....	11
	6.4 Special Charge - Longreach Wild Dog Exclusion Fencing Scheme .....	12
	6.5 Water Service Charges - Longreach - River Water.....	14
	6.6 Water Service Charges - Ilfracombe .....	18
	6.7 Water Service Charges - Isisford and Yaraka.....	19
	6.8 Water Service Charges - Bulk Water .....	20
	6.9 Sewerage Service Charges - Longreach .....	21
	6.10 Sewerage Service Charges - Ilfracombe.....	22
	6.11 Sewerage Service Charges - Isisford.....	22
	6.12 Waste/Garbage Service Charges - Longreach .....	23
	6.13 Waste/Garbage Service Charges - Ilfracombe .....	24
	6.14 Waste/Garbage Service Charges - Isisford .....	24
	6.15 Rates and charges levy & payment .....	25
	6.16 Hardship Rating Concession.....	25
	6.17 Interest on overdue rates or charges .....	26
	6.18 Pensioner Rating Concessions .....	26
	6.19 Discount on Rates & Charges .....	26
	6.20 Proposed Register of Commercial and Regulatory Fees 2022-2023.....	27
<b>7.</b>	<b>Closure of Meeting .....</b>	<b>28</b>
	<b>Minutes Certificate .....</b>	<b>28</b>

**Minutes of the Longreach Regional Council Councillors and Senior Officers Round Table Meeting  
held on Wednesday 13 July 2022 at the Fairmont Meeting Room (West)**

---

**1. Opening of Meeting**

The Mayor declared the meeting open at 1:01pm

**Present**

**Councillors**

Mayor

Cr AC Rayner  
Cr DJ Bignell  
Cr AJ Emslie  
Cr TM Hatch  
Cr TJ Martin  
Cr TFB Smith

**Officers**

Acting Chief Executive Officer  
Chief Financial Officer  
Acting Director of Corporate Services  
Director of Community and Cultural Services  
Director of Infrastructure Services  
Executive Officer, Economic Development and  
Public Affairs  
Workplace Health & Safety & Human Resources  
Corporate Services Administration Officer

Mr Scott Mason via teleconference  
Mr David Wilson  
Mrs Kimberley Dillon  
Mrs Lisa Young  
Mr Roger Naidoo  
  
Mr Simon Kuttner  
Ms Grace Jones  
Ms Calie McLachlan

**Public Gallery**

Nil

**Apologies**

Deputy Mayor

Cr LJ Nunn

**2. Consideration of Leave of Absence**

Nil

**3.. Proposal of Budget by Mayor**

**3.1 Mayors Budget Statement 2022-2023**

The Mayor will present the 2022-2023 Budget Statement in line with the prepared Budget consideration.

**MAYOR'S BUDGET STATEMENT – FY 2022-2023**

---

It is a privilege and an important responsibility to be presenting to you what will be my third budget as Mayor. The presentation of this budget is the culmination of months of hard work and deliberations on the part of Councillors and staff, and I thank everyone across the organisation who has contributed to its preparation.

The six months leading up to this budget meeting have brought momentous change, both internally and externally. The appointment of our first ever Chief Financial Officer will, I am convinced, bring with it a new level of financial governance and a dedicated focus on sustainability. Other key appointments will contribute to this new era of good governance too.

The departure of CEO Mitchell Murphy, in the middle of these budget preparations, was a loss – but one that was quickly turned into an opportunity with the appointment of experienced executive Scott Mason to act in the role. Scott has stepped in and made a remarkable difference to the organisation, in a very short timeframe. Next week, our new permanent CEO, Dirk Dowling, will commence duties and begin to lead our organisation in delivering on this budget. I look forward to working with Dirk on this and other strategic

**Minutes of the Longreach Regional Council Councillors and Senior Officers Round Table Meeting  
held on Wednesday 13 July 2022 at the Fairmont Meeting Room (West)**

---

matters.

There have been significant changes occurring outside of Council, too – and in preparing this budget we've had to be mindful of them. The future is as hard to predict as ever, even as the nation emerges from Covid restrictions. A change of government in Canberra has the potential to impact the way certain funding programs are prioritised and delivered. The macro-economic climate is in flux in ways that are yet to be fully understood. Inflation is rising, as well as interest rates. Supply-chain and labour-market disruptions are impacting our ability to deliver projects.

In the face of all the uncertainty this budget seeks to strike a balance, preparing our organisation for economic headwinds while shielding our community from any potential shocks. This was foremost in our minds when we targeted an average 4% increase in general rates, and it was also behind our work to minimise rate increases for pensioners, so that as a category they experience little to no rates increase at all.

The hard work of the past six months has produced a budget our community can be proud of, with a \$3m positive net result. We achieve this while still delivering over \$52m in operational services, and an \$18m capital improvements program. Only 17% of these combined programs are supported by rates levies and charges revenue, with the balance relying on funding programs, highlighting the importance of our advocacy with state and federal governments.

As always, Council's budget will continue to support an impressive range of positive outcomes for our community over the next twelve months including:

**\$9.7 Million** maintaining Public Facilities like Cemeteries, Showgrounds, Parks and Gardens, Pools, Sporting Facilities, and Town Halls;

**\$8.9 Million** maintaining and improving town streets, storm-water drainage and rural roads;

**\$6.7 Million** providing water and sewerage services;

**\$1.1 Million** managing pests, weeds, rural lands, stock routes, and reserves;

**\$975,000** supporting the regional visitor economy; and,

**\$906,000** delivering Community Services such as Libraries, Events, and Sponsorship.

Over the coming year Council, under the guidance of the new CEO, will also be undertaking some important strategic work that will further the development of our region. An updated strategic framework for the organisation will inform better decision making. This work will provide focus and drive for our long established priorities, such as water security, and new opportunities, such as manufacturing and processing.

This budget will support the work of Council under new leadership, and compliment the development of new capabilities that will serve us well into whatever the next twelve months hold. It represents a responsible step into the future for our organisation and the community.

I am pleased to commend it to you.

**Cr Tony Rayner – Mayor, Longreach Regional Council**

### **3.2 Proposal of Budget by Mayor**

The Mayor will present the 2022-2023 Budget pursuant to section 170(1)(2) of the *Local Government Regulation 2012*. It is noted that the Mayor has prepared the budget in conjunction with elected members and the Executive Leadership Team during a number of Pre-Budget meetings..

#### ***170(1)(2) Adoption and amendment of budget***

- (1) *A local government must adopt its budget for a financial year –*
- (a) *after 31 May in the year before the financial year; but*
- (b) *before –*
- (i) *1 August in the financial year; or*

**Minutes of the Longreach Regional Council Councillors and Senior Officers Round Table Meeting held on Wednesday 13 July 2022 at the Fairmont Meeting Room (West)**

---

- (ii) *a later day decided by the Minister*  
(2) *If the budget does not comply with section 169 when it is adopted, the adoption of the budget is of no effect.*

*(Res-2022-06-167)*

*Moved Cr Emslie seconded Cr Bignell*

*That pursuant to section 170(1)(2) of the Local Government Regulation 2012, the Budget 2022-2023 be received for consideration.*

*CARRIED 6/0*

#### **4. Contents of Budget**

##### **4.1 Contents of Budget**

Pursuant to section 170 of the *Local Government Regulation 2012* a local government must adopt its budget for a financial year that must comply with section 169.

Pursuant to section 169 of the *Local Government Regulation 2012* a local government's budget for each financial year must include certain things including:

1. Statements of the following for the financial year for which it is prepared and the next 2 financial years s169 (1)(b)-
  - a. Financial position;
  - b. Cash flow;
  - c. Income and expenditure;
  - d. Changes in equity.
2. A long-term financial forecast s169 (2)(a);
3. A revenue statement s169 (2)(b);
4. A revenue policy s169 (2)(c);
5. Each of the relevant measures of financial sustainability for the financial year for which it is prepared and the next 9 financial years s169 (4);
6. The total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget s169 (6). For calculating the rates and utility charges levied for a financial year, any discounts and rebates must be excluded s169 (7).

*(Res-2022-06-168)*

*Moved Cr Martin seconded Cr Smith*

*That pursuant to section 170 of the Local Government Regulation 2012 Council adopts the proposed budget for the 2022/23 financial year.*

*CARRIED 6/0*

#### **5. Financial Policies**

##### **5.1 Debt Policy 2022-2023**

The *Local Government Act 2009* states at Section 104 (5) that the "system of financial management established by a local government must include –

- (c) the following financial policies of the local government—
- (i) investment policy;
  - (ii) debt policy;
  - (iii) revenue policy.

The *Local Government Regulation 2012* states at Section 192 - Debt policy:

**Minutes of the Longreach Regional Council Councillors and Senior Officers Round Table Meeting held on Wednesday 13 July 2022 at the Fairmont Meeting Room (West)**

---

- (1) A local government must prepare and adopt a debt policy for a financial year.
- (2) The debt policy must state—
  - (a) the new borrowings planned for the current financial year and the next 9 financial years;
  - and
  - (b) the period over which the local government plans to repay existing and new borrowings.

Therefore it is proposed to consider the draft Debt Policy for new borrowings planned for the 2022/23 financial year, the next 9 financial years, and the time over which such loans will be repaid pursuant to section 192 of the *Local Government Regulation 2012*.

For 2022-2023 it is not proposed that any additional debt funding be sought.

*(Res-2022-06-169)*

*Moved Cr Hatch seconded Cr Smith*

*That pursuant to section 192 of the Local Government Regulation 2012, the Debt Policy 2022-2023, as presented, be adopted.*

*CARRIED 6/0*

## **5.2 Investment Policy 2022-2023**

The *Local Government Act 2009* states at Section 104 (5) that the “system of financial management established by a local government must include –

- (c) the following financial policies of the local government—
  - (i) investment policy;
  - (ii) debt policy;
  - (iii) revenue policy.

The *Local Government Regulation 2012* states at Section 191, Investment policy

- (1) A local government must prepare and adopt an investment policy.
- (2) The investment policy must outline—
  - (a) the local government’s investment objectives and overall risk philosophy; and
  - (b) procedures for achieving the goals related to investment stated in the policy.

Council is required to be compliant with the *Statutory Bodies Financial Arrangements Act 1982*.

Council is presented with a draft Investment Policy for their consideration.

*(Res-2022-06-170)*

*Moved Cr Martin seconded Cr Bignell*

*That pursuant to section 191 of the Local Government Regulation 2012 the Investment Policy 2022-2023, as presented, be adopted.*

*CARRIED 6/0*

## **6. Schedule of Rates**

### **6.1 Categorisation of Land & Differential General Rates**

Consideration of the differential general rates which outlines Council’s rating categories to be levied during the 2022-2023 financial year.

*(Res-2022-06-171)*

*Moved Cr Hatch seconded Cr Smith*

- 1. Pursuant to section 81 of the *Local Government Regulation 2012*, the categories in to which rateable

**Minutes of the Longreach Regional Council Councillors and Senior Officers Round Table Meeting  
held on Wednesday 13 July 2022 at the Fairmont Meeting Room (West)**

*land is categorised and the description of those categories are as follows:*

<b>TABLE 1 DIFFERENTIAL GENERAL RATE</b>	
<b>Differential Category</b>	<b>Description</b>
<i>1 – Residential (Longreach) &lt;0.4 Ha</i>	<i>Land used or intended for use, in whole or in part, for residential purposes within the township of Longreach which has an area of less than 0.40 Ha, except land included in category 7, 8, 9.</i>
<i>2– Residential (Longreach) 0.4-1 Ha</i>	<i>Land used or intended for use, in whole or in part, for residential purposes within the township of Longreach which has an area of more than 0.40 Ha but less than 1 Ha, except land included in category 7, 8, 9.</i>
<i>3– Residential (Longreach) 1 Ha or more</i>	<i>Land used or intended for use, in whole or in part, for residential purposes within the township of Longreach which has an area of more than 1 Ha but less than 5 Ha, except land included in category 7, 8, 9.</i>
<i>4 – Rural Residential (Longreach Adjacent)</i>	<i>Land used or intended for use, in whole or in part, for rural residential purposes outside of but adjacent to Longreach town.</i>
<i>5 - Urban (Ilfracombe)</i>	<i>Land used or intended for use, in whole or in part, for residential purposes within the township of Ilfracombe which is not otherwise categorised.</i>
<i>6 – Urban (Isisford, Emmet, Yaraka)</i>	<i>Land used or intended for use, in whole or in part, for residential purposes within the townships of Isisford, Emmet and Yaraka Town which is not otherwise categorised.</i>
<i>7 - Multi Residential 2 – 4 units (All areas)</i>	<i>Land used, or intended for use, in whole or in part, for multi residential purposes including:-</i> <ul style="list-style-type: none"> <li><i>• Multi unit dwellings comprising 2, 3 or 4 flats or units;</i></li> <li><i>• Guest houses with 2, 3 or 4 separate accommodation rooms;</i></li> <li><i>and</i></li> <li><i>• Private hotels with 2, 3 or 4 separate accommodation rooms.</i></li> </ul>
<i>8 - Multi Residential 5-9 (All areas)</i>	<i>Land used, or intended for use, in whole or in part, for multi residential purposes including: -</i> <ul style="list-style-type: none"> <li><i>• Multi unit dwellings comprising 5, 6, 7, 8 or 9 flats or units;</i></li> <li><i>• Guest houses with 5, 6, 7, 8 or 9 separate accommodation rooms; and</i></li> <li><i>• Private hotels with 5, 6, 7, 8 or 9 separate accommodation rooms.</i></li> </ul>
<i>9 - Multi Residential 10+ (All areas)</i>	<i>Land used or intended for use, in whole or in part, for multi residential purposes including: -</i> <ul style="list-style-type: none"> <li><i>• Multi unit dwellings comprising 10 or more flats or units;</i></li> <li><i>• Guest houses with 10 or more separate accommodation rooms;</i></li> <li><i>and</i></li> <li><i>• Private hotels with 10 or more separate accommodation rooms</i></li> </ul>
<i>10 – Commercial (Longreach)</i>	<i>Land used or intended for use, in whole or in part, for commercial (including licensed premises without accommodation) purposes within the Longreach township which is not otherwise categorised.</i>
<i>11 – Short Term Accommodation &lt;20 units (Longreach)</i>	<i>Land with less than 20 accommodation units or ensuited sites used, or intended for use, in whole or in part, for the purposes of members of the travelling public including hotels (with accommodation), motels and caravan parks which is within the Longreach township.</i>
<i>12 – Short Term Accommodation 20-40 units (Longreach)</i>	<i>Land with 20 to 40 accommodation units or ensuited sites used or intended for use, in whole or in part, for the purposes of members of the travelling public including hotels (with accommodation), motels and caravan parks which is within the Longreach township.</i>



**Minutes of the Longreach Regional Council Councillors and Senior Officers Round Table Meeting  
held on Wednesday 13 July 2022 at the Fairmont Meeting Room (West)**

<i>13 – Short Term Accommodation 40+ units (Longreach)</i>	<i>Land with 40 or more accommodation units or ensuited sites used or intended for use, in whole or in part, for the purposes of members of the travelling public including hotels (with accommodation), motels and caravan parks which is within the Longreach township.</i>
<i>14 – Major Caravan Parks</i>	<i>Land used or intended for use, in whole or in part, for commercial purposes of cabins, camping, caravan, campervan and motor home accommodation of 40 or more accommodation sites for the travelling public.</i>
<i>15 Commercial (Other towns)</i>	<i>Land used for commercial purposes outside Longreach township or outside of but adjacent to Longreach town, which is not otherwise categorised.</i>
<i>16 -Transformer Sites</i>	<i>Land used for the purposes of a transformer.</i>
<i>17 – Nursery (All areas)</i>	<i>Land used or intended for use, in whole or in part, for the purposes of a nursery and which is greater than 1 hectare in area.</i>
<i>18 – Tourist Attractions (All areas)</i>	<i>Land used or intended for use, in whole or in part, for a major tourist attraction, which is greater than 1 hectare in area,</i>
<i>20 - Clubs</i>	<i>Land used or intended for use, in whole or in part, for the purposes of a club, sporting club or religious institution.</i>
<i>21 – Horse Stable Precinct</i>	<i>Land in the Longreach Horse Stable Precinct used for the purposes of a horse stable.</i>
<i>22 – Other Land &lt;0.4 Ha (Longreach)</i>	<i>Land with an area of less than 0.4 hectares within the township of Longreach which is not otherwise categorised.</i>
<i>23 – Other Land 0.4 – 1 Ha (Longreach)</i>	<i>Land with an area between 0.4 and 1 hectares within the township of Longreach which is not otherwise categorised</i>
<i>24 – Other Land &gt;1 Ha (Longreach)</i>	<i>Land with an area of more than 1 hectare within the township of Longreach which is not otherwise categorised.</i>
<i>30 - Rural &lt;100 Ha</i>	<i>Land used or intended for use, in whole or in part, for rural purposes which is less than 100 hectares in area, except land included in category 54 to 61.</i>
<i>31 - Rural 100 - 1,000 Ha</i>	<i>Land used or intended for use, in whole or in part, for rural purposes which is between 100 and 1000 hectares in area, except land included in category 54 to 61.</i>
<i>32 - Rural &gt;1,000 Ha</i>	<i>Land used or intended for use, in whole or in part, for rural purposes which is more than 1000 hectares in area, except land included in category 54 to 61.</i>
<i>40 – Industrial &lt;0.45 Ha</i>	<i>Land used or intended for use, in whole or in part, for industrial purposes which is less than 0.45 hectares in area, except where otherwise categorised.</i>
<i>41 – Industrial &gt;0.45</i>	<i>Land used or intended for use, in whole or in part, for industrial purposes which is more than 0.45 hectare in area, except where otherwise categorised.</i>
<i>43 – Transport and Storage (Longreach)</i>	<i>Land within the township of Longreach which is used or intended for use, in whole or in part, for the purposes of transport and/or storage.</i>
<i>50 - Small Mining</i>	<i>Land used or intended for use, in whole or in part, for the purposes of mining, with an average of between 0 and 10 people engaged on site per annum and/or accessing the site for associated business activities, other than land included in category 66 to 74.</i>
<i>51 - Medium Mining</i>	<i>Land used or intended for use, in whole or in part, for the purposes of mining, with an average of between 11 and 300 people engaged on site per annum and/or accessing the site for associated business activities, other than land included in category 66 to 74.</i>

**Minutes of the Longreach Regional Council Councillors and Senior Officers Round Table Meeting  
held on Wednesday 13 July 2022 at the Fairmont Meeting Room (West)**

52 - Large Mining	<i>Land used or intended for use, in whole or in part, for the purposes of mining, with an average of between 301 and 1000 people on site per annum and/or accessing the site for associated business activities, other than land included in category 66 to 74.</i>
53 - Extra Large Mining	<i>Land used or intended for use, in whole or in part, for the purposes of mining, with an average of over 1000 people engaged on site per annum and/or accessing the site for associated business activities, other than land included in category 66 to 74.</i>
54 - Intensive Accommodation 15 – 50 persons	<i>Land used or intended to be used, in whole or in part, for providing intensive accommodation for between 15 and 50 people (other than the ordinary travelling public) in rooms, suites, or caravan sites specifically built or provided for this purpose. Land within this category is commonly known as "workers accommodation", "single persons quarters", "work camps", "accommodation village" or "barracks".</i>
55 - Intensive Accommodation 51 – 100 persons	<i>Land used or intended to be used, in whole or in part, for providing intensive accommodation for between 51 and 100 people (other than the ordinary travelling public) in rooms, suites, or caravan sites specifically built or provided for this purpose. Land within this category is commonly known as "workers accommodation", "single persons quarters", "work camps", "accommodation village" or "barracks".</i>
56 - Intensive Accommodation 101 – 200 persons	<i>Land used or intended to be used, in whole or in part, for providing intensive accommodation for between 101 and 200 people (other than the ordinary travelling public) in rooms, suites, or caravan sites specifically built or provided for this purpose. Land within this category is commonly known as "workers accommodation", "single persons quarters", "work camps", "accommodation village" or "barracks".</i>
57 - Intensive Accommodation 201 – 300 persons	<i>Land used or intended to be used, in whole or in part, for providing intensive accommodation for between 201 and 300 people (other than the ordinary travelling public) in rooms, suites, or caravan sites specifically built or provided for this purpose. Land within this category is commonly known as "workers accommodation", "single persons quarters", "work camps", "accommodation village" or "barracks".</i>
58 - Intensive Accommodation 301 – 400 persons	<i>Land used or intended to be used, in whole or in part, for providing intensive accommodation for between 301 and 400 people (other than the ordinary travelling public) in rooms, suites, or caravan sites specifically built or provided for this purpose. Land within this category is commonly known as "workers accommodation", "single persons quarters", "work camps", "accommodation village" or "barracks".</i>
59 - Intensive Accommodation 401 – 500 persons	<i>Land used or intended to be used, in whole or in part, for providing intensive accommodation for between 401 and 500 people (other than the ordinary travelling public) in rooms, suites, or caravan sites specifically built or provided for this purpose. Land within this category is commonly known as "workers accommodation", "single persons quarters", "work camps", "accommodation village" or "barracks".</i>

**Minutes of the Longreach Regional Council Councillors and Senior Officers Round Table Meeting  
held on Wednesday 13 July 2022 at the Fairmont Meeting Room (West)**

60 - Intensive Accommodation 501 – 600 persons	Land used or intended to be used, in whole or in part, for providing intensive accommodation for between 501 and 600 people (other than the ordinary travelling public) in rooms, suites, or caravan sites specifically built or provided for this purpose. Land within this category is commonly known as "workers accommodation", "single persons quarters", "work camps", "accommodation village" or "barracks".
61 - Intensive Accommodation 600 + persons	Land used or intended to be used, in whole or in part, for providing intensive accommodation for more than 600 people (other than the ordinary travelling public) in rooms, suites, or caravan sites specifically built or provided for this purpose. Land within this category is commonly known as "workers accommodation", "single persons quarters", "work camps", "accommodation village" or "barracks".
62 - Power Station <50 MW	Land used, or intended to be used, for the generation and transmission of electricity from a power station with an output capacity of less than 50 MW, including land used for any purpose associated with these uses.
63 - Power Station 50 – 250 MW	Land used, or intended to be used, for the generation and transmission of electricity from a power station with an output capacity of more than 50 MW but less than 250 MW, including land used for any purpose associated with these uses.
64 - Power Station >250 MW	Land used, or intended to be used, for the generation and transmission of electricity from a power station with an output capacity of more than 250 MW, including land used for any purpose associated with these uses.
65 - Major Transmission Site	Land used, or intended to be used, for an electricity substation with a land area greater than 5 ha.
66 - Petroleum Lease – Gas	Petroleum Leases for the extraction of gas.
70 - Petroleum Lease – Oil < 10 wells	Petroleum Leases for the extraction of shale oil that have less than 10 wells.
71 - Petroleum Lease – Oil 10 – 29 wells	Petroleum Leases for the extraction of shale oil that have 10 wells or more but less than 30 wells.
72 - Petroleum Lease- Oil 30+ Wells	Petroleum Leases for the extraction of shale oil that have 30 wells or more.
73 - Petroleum Other <400ha	Land used or intended to be used, in whole or in part, primarily for gas and/or oil extraction and/or processing and/or transportation (or for purposes ancillary or associated with gas and/or oil extraction /processing and/or transportation such as for example water storages, compressor stations, block valves or transportation by pipelines), excluding petroleum leases, with an area of less than 400 hectares.
74 - Petroleum Other 400 + ha	Land used or intended to be used, in whole or in part, primarily for gas and/or oil extraction and/or processing and or transportation (or for purposes ancillary or associated with gas and/or oil extraction/ processing and/or transportation such as for example water storages, compressor stations, block valves or transportation by pipelines), excluding petroleum leases, with an area of 400 hectares or more.

2. Council delegates to the Chief Executive Officer the power, pursuant to sections 81(4) and 81(5) of the Local Government Regulation 2012, to identify the rating category to which each parcel of rateable land belongs.
3. Pursuant to section 94 of the Local Government Act 2009 and section 80 of the Local Government Regulation 2012, the differential general rate to be made and levied for each differential general rate category and, pursuant to section 77 of the Local Government Regulation 2012, the minimum general

**Minutes of the Longreach Regional Council Councillors and Senior Officers Round Table Meeting  
held on Wednesday 13 July 2022 at the Fairmont Meeting Room (West)**

*rate to be made and levied for each differential general rate category, is as follows:*

TABLE 1 DIFFERENTIAL GENERAL RATE			
Differential Rate Category		Cent in the dollar	Minimum
1	Residential (Longreach) <0.4 Ha	4.5856	\$843
2	Residential (Longreach) 0.4 - 1Ha	3.3578	\$843
3	Residential (Longreach) >1.0 Ha	3.0130	\$843
4	Rural Residential (Longreach)	2.8775	\$916
5	Urban (Ilfracombe)	2.0963	\$489
6	Urban (Isisford, Emmett, Yaraka)	2.8426	\$489
7	Multi-Residential 2-4 Units	5.4989	\$1,280
8	Multi-Residential 5-9 Units	5.4989	\$2,559
9	Multi-Residential 10+ Units	3.8526	\$6,183
10	Commercial (Longreach)	7.4130	\$843
11	Short Term Accommodation <20	7.1673	\$2,570
12	Short Term Accommodation 20-40	7.2448	\$6,470
13	Short Term Accommodation 40+	8.0259	\$12,927
14	Major Caravan Parks	7.1038	\$12,801
15	Commercial (other towns)	3.8421	\$742
16	Transformers Sites	2.8560	\$843
17	Nursery(All areas)	5.5371	\$843
18	Tourism Attractions (All areas)	1.9942	\$4,958
20	Clubs	2.3586	\$406
21	Horse Stable Precinct	6.9577	\$577
22	Other Land <0.4Ha	2.7578	\$843
23	Other Land 0.4 - 1 Ha	4.3443	\$843
24	Other Land >1.0 Ha	4.5084	\$843
30	Rural <100 Ha	2.5348	\$449
31	Rural 100 - 1,000 Ha	1.5011	\$619
32	Rural >1,000 Ha	1.0159	\$843
40	Industrial <0.45 Ha	9.1288	\$843
41	Industrial >0.45	8.2154	\$938
43	Transport and Storage (Longreach)	8.4898	\$938
50	Small Mining	2.8775	\$406
51	Medium Mining	9.1288	\$196,540
52	Large Mining	9.1288	\$393,046
53	Extra Large Mining	9.1288	\$707,739
54	Intensive Accommodation 15 - 50	8.0259	\$12,622
55	Intensive Accommodation 51 - 100	8.0259	\$25,212
56	Intensive Accommodation 101 - 200	8.0259	\$50,401
57	Intensive Accommodation 201 - 300	8.0259	\$75,591
58	Intensive Accommodation 301 - 400	8.0259	\$100,791
59	Intensive Accommodation 401 - 500	8.0259	\$125,991
60	Intensive Accommodation 501 - 600	8.0259	\$151,181
61	Intensive Accommodation 600 +	8.0259	\$176,381
62	Power Station <50 MW	4.5136	\$12,865

**Minutes of the Longreach Regional Council Councillors and Senior Officers Round Table Meeting held on Wednesday 13 July 2022 at the Fairmont Meeting Room (West)**

63	Power Station 50 - 250 MW	9.1288	\$37,801
64	Power Station >250 MW	9.1288	\$75,591
65	Major Transmission Site >5VA	9.1288	\$31,501
66	Petroleum Lease Gas	50.0000	\$25,212
70	Petroleum Lease Oil <10 Wells	50.0000	\$12,622
71	Petroleum Lease Oil 10 - 29 Wells	50.0000	\$25,212
72	Petroleum Lease Oil >30 Wells	50.0000	\$151,181
73	Petroleum Other < 400Ha	7.4130	\$6,323
74	Petroleum Other > 400Ha	7.4130	\$12,622

CARRIED 6/0

**6.2 Separate Charge - Environmental Levy**

Consideration of the separate charge - environmental levy separate charge for the 2022-2023 financial year.

*(Res-2022-06-172)*

*Moved Cr Bignell seconded Cr Martin*

*Pursuant to section 94 of the Local Government Act 2009 and section 103 of the Local Government Regulation 2012, Council make and levy a separate charge to be known as the Environmental Levy Separate Charge, in the sum of \$123.00 per rateable assessment, to be levied equally on all rateable land in the local government area for the purposes of funding natural resource, environmental and waste management strategies.*

CARRIED 6/0

**6.3 Special Charge - Control of Pest Animals**

Consideration to levy a Control of Pest Animals Special Charge as per the proposed schedule of rates and charges.

*(Res-2022-06-173)*

*Moved Cr Hatch seconded Cr Emslie*

*Pursuant to section 94 of the Local Government Act 2009 and section 94 of the Local Government Regulation 2012, Council make and levy a special charge to be known as the Control of Pest Special Charge of 2.49 cents per hectare, per levy period, on all rural land greater than 25 hectares within the local government area, to which the overall plan applies, to fund the provision of pest control through coordinated baiting programs.*

*The overall plan for the Control of Pests Special Charge is as follows:*

- 1. The service, facility or activity is the provision of pest control services through coordinated baiting programs to the rural parts of the Council area. These pest control services serve to assist with the control of wild dogs and wild pigs which, in turn, improves the viability of, and therefore benefits, the land being levied;*
- 2. The rateable land to which the special rate shall apply is all rural land within the Council area, having an area in excess of 25 hectares, per levy period. Council considers that the rateable land described above derives a special benefit from the service, facility and activity funded by the special charge at differential levels reflecting the degree to which the land or its occupier is considered to derive benefit;*
- 3. The estimated cost of carrying out the overall plan is \$450,000;*

**Minutes of the Longreach Regional Council Councillors and Senior Officers Round Table Meeting  
held on Wednesday 13 July 2022 at the Fairmont Meeting Room (West)**

4. *The timeframe for carrying out the overall plan is twelve (12) months ending 30 June 2023.*
5. *A special charge shall be levied and no discount will apply.*

*Set out below is a list of the assessments with the estimated Levy Period Charge for Control of Pest Animals Special Charge:*

*CARRIED 6/0*

**6.4 Special Charge - Longreach Wild Dog Exclusion Fencing Scheme**

*(Res-2022-06-174)*

*Moved Cr Smith seconded Cr Martin*

1. *Council resolves to amend the Overall Plan for the Longreach Wild Dog Exclusion Fencing Scheme Special Charge adopted by Council at its 21 July 2016 Budget Meeting in the consolidated form set out in the Revenue Statement for the 2022-23 financial year.*
2. *Council resolves to adopt the Annual Implementation Plan for the Longreach Wild Dog Exclusion Fencing Scheme Special Charge for the 2022-23 financial year as set out in the Revenue Statement for the 2022-23 financial year.*
3. *Council resolves that the rateable land to which the Longreach Wild Dog Exclusion Fencing Scheme Special Charge will apply for the 2022-2023 financial year is the land identified in Table 4B below:*

<b>TABLE 4B SPECIAL CHARGE – LONGREACH WILD DOG EXCLUSION FENCE SCHEME</b>		
<b>Assessment</b>	<b>2022-23 First Half</b>	<b>2022-23 Second Half</b>
A1930	\$3,216.01	\$3,216.01
A1886	\$4,741.93	\$4,741.93
A1695	\$16,285.73	\$16,285.73
A1875	\$12,556.04	\$12,556.04
A30353	\$5,998.29	\$5,998.29
A20219	\$3,173.23	\$6,940.80
A1715	\$363.27	\$794.57
A20132	\$3,593.78	\$7,860.68
A20162	\$12,206.86	\$12,206.86
A20138	\$9,543.85	\$9,543.85
A20118	\$6,849.63	\$6,849.63
A30243	\$5,312.52	\$5,312.52
A20133	\$720.76	\$720.76
A30223	\$5,108.66	\$11,174.18
A20174	\$4,282.70	\$4,282.70
A2009	\$1,438.43	\$1,438.43
A20161	\$5,436.48	\$5,436.48
A20117	\$506.55	\$506.55
A30428	\$3,302.31	\$3,302.31
A1700	\$3,489.81	\$3,489.81
A1609	\$10,058.90	\$10,058.90
A30443	\$3,925.00	\$8,585.16
A30297	\$4,615.17	\$10,094.77
A30177	\$14,192.98	\$14,192.98

**Minutes of the Longreach Regional Council Councillors and Senior Officers Round Table Meeting  
held on Wednesday 13 July 2022 at the Fairmont Meeting Room (West)**

A1676	\$19,286.57	\$19,286.57
A30196	\$2,170.37	\$4,747.25
A1726	\$16,312.95	\$16,312.95
A1935	\$23,834.34	\$23,834.34
A20139	\$9,995.64	\$9,995.64
A1692	\$7,882.35	\$7,882.35
A20166	\$5,482.93	\$5,482.93
A20175	\$4,777.91	\$4,777.32
A20159	\$7,238.07	\$7,238.07
A20164	\$5,194.08	\$5,194.08
A20157	\$23,224.81	\$23,224.81
A40105	\$754.60	\$754.60
A40106	\$1,615.12	\$1,615.12
A40107	\$330.37	\$330.37
A20158	\$7,047.78	\$7,047.78
A30351	\$841.84	\$841.84
A1634	\$3,695.89	\$3,695.89
A2178	\$3,371.06	\$3,371.06
A20176	\$12,635.96	\$12,635.96
A1849	\$5,172.14	\$5,172.14
A30209	\$3,249.62	\$7,107.89
A1881	\$12,755.41	\$27,899.92
A20150	\$2,155.89	\$4,715.58
A1912	\$3,786.75	\$8,282.76
A1891	\$28,176.83	\$28,176.83
A1642	\$9,328.24	\$20,403.66
A1686	\$956.32	\$2,091.76
A1667	\$9,275.51	\$9,275.51
A20120	\$810.64	\$1,773.12
A20141	\$7,253.34	\$15,865.22
A1928	\$769.77	\$769.77
A2149	\$6,018.68	\$6,018.68
A1631	\$8,977.16	\$8,977.16
A1666	\$5,668.14	\$5,668.14
A30226	\$5,834.34	\$5,834.34
A1888	\$3,174.52	\$3,174.52
A40084	\$6,604.15	\$6,604.15
<b>Total</b>	<b>\$416,578.98</b>	<b>\$491,670.02</b>
<b>Total for 2021-2022</b>	<b><u>\$908,249.00</u></b>	

4. *Council resolves that the Overall Plan for the Longreach Wild Dog Exclusion Fencing Scheme Special Charge for the 2022-2023 financial year is the plan adopted by Council at its 21 July 2016 meeting as amended in the consolidated form set out in the Revenue Statement for the 2022-2023 financial year.*
  
5. *Council resolves to levy, for the 2022-2023 financial year, the Longreach Wild Dog Exclusion Fencing Scheme Special Charge on the rateable land identified in column 1 of Table 4B above in the amounts stated in column 2 and column 3 of Table 4B above for each parcel of the identified land and on the basis that this land, its owners and its occupiers will specially benefit from the service, facility or activity described in the Overall Plan for the Longreach Wild Dog Exclusion Fencing Scheme Special Charge.*

**6.5 Water Service Charges - Longreach - River Water**

Consideration to levy water utility charges for Longreach for the 2022/23 financial year.

(Res-2022-06-175)

Moved Cr Hatch seconded Cr Bignell

1. Pursuant to section 94 of the Local Government Act 2009 and section 99 of the Local Government Regulation 2012, Council make and levy water utility charges, for the supply of water services for Longreach by the Council, as follows:
  - a. A water charge based on \$169.52 per unit, per annum, shall apply. Where rateable land has multiple uses the annual charge shall be levied in respect of each separate use as per Table 5;
  - b. The annual allowance is based on a calculation of 150 kilolitres per unit per annum that is applied to the parcel or lot of land;
  - c. For each parcel or lot of land to which water is supplied (excluding bulk water) and measured by a meter, a charge for excess water shall be levied per kilolitre for the quantity of water used or estimated to be used in excess of the allowance shown in 'Table 5' at a rate of \$1.29 per kilolitre for the first 500 kilolitres in excess of the allowance and at a rate of \$2.58 for each kilolitre thereafter. Where an excess water charge is applied to the common property in a Building Unit or Group Title Plan the charge for such service shall be apportioned to each lot according to unit entitlement.
  - d. Pursuant to section 102(2) of the Local Government Regulation 2012, a water meter is taken to have been read during the period that starts 2 weeks before, and ends 2 weeks after, the day on which the meter is actually read.

**TABLE 5  
LONGREACH - WATER CHARGING UNITS**

Description	Charge Per Unit Per Annum	Number of Units	Annual Allowance
<b>IMPROVED RATEABLE LAND - LONGREACH</b>			
Land used for residential purposes for each dwelling erected on a parcel of land (Excluding - Flats, Hostels, Aged Persons Accommodation, Residential Multi-unit Buildings or Caravan Parks)	\$169.52	8	1,200 kl
AND For each additional lot in that parcel		2	300 kl
AND For each separate use or tenancy in that parcel		2	300 kl
Land used for Flats, Hostels, Aged Persons Accommodation or Residential Multi-unit Buildings for the first 2 units/flats (including owner/managers residence)	\$169.52	16	2,400 kl
For each additional unit/flat		2	300 kl
PLUS For an additional facility e.g. Conference venue, Restaurant etc.		12	1,800 kl
AND For each additional lot in that parcel		2	300 kl
OR For each lot within the meaning of the "Building Units & Group Titles Act" or an Act in substitution therefore		8	1,200 kl



**Minutes of the Longreach Regional Council Councillors and Senior Officers Round Table Meeting  
held on Wednesday 13 July 2022 at the Fairmont Meeting Room (West)**

<i>Caravan Parks less than 20 sites</i>	\$169.52	40	6,000 kl
<i>Caravan Parks more than 20 but less than 40 sites</i>		60	9,000 kl
<i>Caravan Parks more than 40 but less than 60 sites</i>		80	12,000 kl
<i>Hotel, Motel, Tavern and Licensed Clubs (Birdcage Hotel, RSL Club, Bowls Club) PLUS</i>	\$169.52	40	6,000 kl
<i>For each motel unit/room PLUS</i>		2	300 kl
<i>For Bowls Club Greens PLUS</i>		20	3,000 kl
<i>For an additional facility e.g. Restaurant/Café</i>		12	1,800 kl
<i>Single shop/office other than Supermarket (Eagle St)</i>	\$169.52	12	1800kl
<i>Single shop/office other than Supermarket (not Eagle St)</i>		8	1200kl
<i>Restaurant/ Cafe (Eagle St)</i>			
<i>Restaurant/ Cafe (not Eagle St)</i>		16	2400kl
<i>Supermarket (Eagle St)</i>		12	1800kl
<i>Supermarket (not Eagle St)</i>		40	6000kl
<i>(If a supermarket is part of a complex containing other uses, such other uses shall attract the charge applicable to single or multiple shop/office as shown herein)</i>		20	3000kl
<i>First shop/office of multiple shops/offices (Eagle St)</i>			
<i>Additional shop/office of multiple shop/offices (Eagle St)</i>			
<i>First shop/office of multiple shops/offices (not Eagle St)</i>		10	1500kl
<i>Additional shop/office of multiple shop/offices (not Eagle St)</i>		2	300kl
<i>Cinema as part of multiple shops (arcade)</i>			
		8	1200kl
		2	300kl
		8	1200kl
<i>Industrial use for each parcel of land PLUS</i>	\$169.52	8	1,200 kl
<i>For each additional lot in each parcel AND</i>		2	300kl
<i>For each separate use or tenancy in each parcel</i>		2	300kl
<i>Transport Department for each parcel of land PLUS</i>		8	1,200kl
<i>For each additional lot in each parcel</i>		2	300kl
<i>Service Station, Motor Mechanic, Tyre fitting etc. for each parcel of land PLUS</i>		8	1,200kl
<i>For each additional lot in each parcel PLUS</i>		2	300kl
<i>For an additional facility e.g. Café</i>		12	1,800kl
<i>Stables per allotment improved (other than at Racecourse or Showgrounds)</i>		4	600kl
<i>Aerodrome (including associated buildings)</i>		160	24,000kl
<i>Car Wash</i>		20	3000kl
<i>(Any land subject to the provisions of the "Building Units &amp; Group Titles Act" or an Act in substitution therefore shall be subject to the charges applicable to each single lot)</i>			

**Minutes of the Longreach Regional Council Councillors and Senior Officers Round Table Meeting  
held on Wednesday 13 July 2022 at the Fairmont Meeting Room (West)**

<i>Private schools and hospitals for each separate use on a parcel of land PLUS Where a child care centre or pre-school or kindergarten is conducted in association with a school AND Child care centre or pre-school or kindergarten on a separate parcel</i>	\$169.52	60	9,000 kl
		20	3,000 kl
		20	3,000 kl
<i>Land used for Boy Scouts, Girl Guides, Halls (including Masonic Temple) and Recreation Centres eg Tennis Courts, Indoor Cricket, Youth Centre, Squash Centre</i>	\$169.52	8	1,200 kl
<i>Vacant Land to which a water supply is connected for each parcel of land OR For each lot within the meaning of the “Building Units &amp; Group Titles Act” or an Act in substitution therefore.</i>	\$169.52	6	900 kl
		6	900 kl

**Minutes of the Longreach Regional Council Councillors and Senior Officers Round Table Meeting  
held on Wednesday 13 July 2022 at the Fairmont Meeting Room (West)**

<i>LAND NOT OTHERWISE RATEABLE</i>			
<i>Church or Church land</i>	<i>\$169.52</i>	<i>4</i>	<i>600 kl</i>
<i>Church Hall</i>		<i>12</i>	<i>1,800 kl</i>
<i>School, Childcare Centre, Pre-school or Kindergarten per parcel of land</i>		<i>60</i>	<i>9,000 kl</i>
<i>OR</i>			
<i>Where a Child Care Centre, Pre- School or Kindergarten is conducted in association with a school on the same parcel</i>		<i>80</i>	<i>12,000 kl</i>
<i>Hospital</i>			
<i>Showgrounds</i>		<i>80</i>	<i>12,000 kl</i>
<i>Swimming Pool</i>		<i>280</i>	<i>42,000 kl</i>
<i>Racecourse</i>		<i>320</i>	<i>48,000 kl</i>
<i>Government dwelling or residential unit</i>		<i>48</i>	<i>7,200 kl</i>
<i>Railway station and associated uses (other than dwelling)</i>		<i>8</i>	<i>1,200 kl</i>
<i>Office Building Telstra, Ergon etc</i>		<i>40</i>	<i>6,000 kl</i>
<i>Post Office</i>			
<i>Police Station &amp; Court House (including associates offices)</i>		<i>16</i>	<i>2,400 kl</i>
<i>Electrical Sub Station</i>		<i>8</i>	<i>2,400 kl</i>
<i>Fire Station &amp; Residence</i>		<i>20</i>	<i>3,000 kl</i>
<i>Council Office</i>			
<i>Civic Centre</i>		<i>8</i>	<i>1,200 kl</i>
<i>Public Toilet Block</i>		<i>20</i>	<i>3,000 kl</i>
<i>Visitor Information Centre</i>		<i>16</i>	<i>2,400 kl</i>
<i>Cemetery</i>		<i>40</i>	<i>6,000 kl</i>
<i>Saleyards</i>		<i>8</i>	<i>1,200 kl</i>
<i>Water Treatment Plant</i>		<i>8</i>	<i>1,200 kl</i>
<i>Sewerage Treatment Plant (11575-00000-000)</i>		<i>40</i>	<i>6,000 kl</i>
<i>Water / Sewerage Pumping Station (etc.)</i>		<i>50</i>	<i>7,500 kl</i>
<i>Museum</i>		<i>40</i>	<i>6,000 kl</i>
<i>Lioness Park (11070-00000-000)</i>		<i>26</i>	<i>3,900 kl</i>
<i>ANZAC/Edkins Park (10434-00000-000)</i>		<i>224</i>	<i>33,600 kl</i>
<i>Rotary Park (10681-00000-000)</i>		<i>8</i>	<i>1,200 kl</i>
<i>QANTAS Park (10348-00000-000)</i>		<i>16</i>	<i>2,400 kl</i>
<i>Robin Road Park (10899-90000-000)</i>		<i>38</i>	<i>5,700kl</i>
<i>Skate Park (10313-50100-000)</i>		<i>56</i>	<i>8,400 kl</i>
<i>Iningai Nature Reserve (11528-00000-000)</i>		<i>56</i>	<i>8,400 kl</i>
<i>Median Strip Trees (10434-00003-000)</i>		<i>12</i>	<i>1,800 kl</i>
<i>Lioness Park (11070-00000-000)</i>		<i>16</i>	<i>2,400 kl</i>
		<i>22</i>	<i>3,300 kl</i>
		<i>12</i>	<i>1,800 kl</i>
		<i>120</i>	<i>18,000 kl</i>

**Minutes of the Longreach Regional Council Councillors and Senior Officers Round Table Meeting  
held on Wednesday 13 July 2022 at the Fairmont Meeting Room (West)**

<i>UNIMPROVED RATEABLE VACANT LAND</i>			
<i>Where town water is available and to which the Council is prepared to supply water (excluding vacant land to which water is connected for the first lot in each parcel of land or the first lot within the meaning of the “Building Units &amp; Group Titles Act” or an Act in substitution therefore) although not yet connected to town water supply –</i>	\$169.52	4	600 kl
<i>AND</i>			
<i>For each additional lot</i>		2	300 kl
<i>For each stable lot</i>		2	300 kl
<i>OTHER WATER CHARGES</i>			
<i>Where land is used for a purpose for which no charge is specified herein, the Council or the Chief Executive Officer by delegation may decide the applicable number of units and annual allowance. Notwithstanding the charges specified above, the Council may, by resolution approve a lesser charge where it considers such lesser charge is justified.</i>			
<i>Where a water charge is applied to the common property in a Building Unit or Group Title Plan the charge for such service shall be apportioned to each lot according to unit entitlement.</i>			
<i>Where a service is provided for part of a year, a pro-rata charge shall be levied.</i>			

CARRIED 6/0

**6.6 Water Service Charges - Ilfracombe**

Consideration to levy water utility charges for Ilfracombe for the 2022/23 financial year.

(Res-2022-06-176)

*Moved Cr Hatch seconded Cr Emslie*

1. Pursuant to section 94 of the Local Government Act 2009 and section 99 of the Local Government Regulation 2012, Council make and levy water utility charges, for the supply of water services for Ilfracombe by the Council, as follows:
  - a. A water charge based on \$80.08 per unit, per annum, shall apply. Where rateable land has multiple uses the annual charge shall be levied in respect of each separate use as per “Table 6”;
  - b. The annual allowance is based on a calculation of 120 kilolitres per unit per annum that is applied to the parcel or lot of land;
  - c. For each parcel or lot of land to which water is supplied (excluding bulk water) and measured by a meter, a charge for excess water shall be levied per kilolitre for the quantity of water used or estimated to be used in excess of the allowance shown in ‘Table 6’ at a rate of \$1.29 per kilolitre for the first 500 kilolitres in excess of the allowance and at a rate of \$2.58 for each kilolitre thereafter. Where an excess water charge is applied to the common property in a Building Unit or Group Title Plan the charge for such service shall be apportioned to each lot according to unit entitlement.
  - d. Pursuant to section 102(2) of the Local Government Regulation 2012, a water meter is taken to have been read during the period that starts 2 weeks before, and ends 2 weeks after, the day on which the meter is actually read.

**TABLE 6  
ILFRACOMBE - WATER CHARGING UNITS**

<i>Description</i>	<i>Charge Per Unit Per Annum</i>	<i>Number of Units</i>	<i>Annual Allowance</i>

**Minutes of the Longreach Regional Council Councillors and Senior Officers Round Table Meeting held on Wednesday 13 July 2022 at the Fairmont Meeting Room (West)**

<i>Class 1 - Domestic (All residences including Council Office)</i>	\$80.08	10	1,200 kl
<i>Class 2 - Commercial Large - (Hotel, Store, Caravan Park, School)</i>	\$80.08	20	2,400 kl
<i>Class 2 (a) – Commercial Small (Nursery, Child Care Facilities)</i>	\$80.08	20	2,400 kl
<i>Class 3 - Industrial (Engineering Works, Council Depot)</i>	\$80.08	20	2,400 kl
<i>Class 4 - Vacant Land with no water connected</i>	\$80.08	5	nil
<i>Class 5 - Other (Parks, Recreation Centre, Cemetery)</i>	\$80.08	20	2,400 kl
<i>Class 6 – Untreated Water Users</i>	\$80.08		
<i>Class 7 - Special (Race Club, Golf Club, Tennis Club)</i>	\$80.08	20	2,400 kl
<i>Class 8 - Vacant Land with water connected</i>	\$80.08	7	1,050 kl
<b>OTHER WATER CHARGES</b>			
<p><i>Where land is used for a purpose for which no charge is specified herein, the Council or the Chief Executive Officer by delegation may decide the applicable number of units and annual allowance. Notwithstanding the charges specified above, the Council may, by resolution approve a lesser charge where it considers such lesser charge is justified.</i></p> <p><i>Where a water charge is applied to the common property in a Building Unit or Group Title Plan the charge for such service shall be apportioned to each lot according to unit entitlement.</i></p> <p><i>Where a service is provided for part of a year, a pro-rata charge shall be levied.</i></p>			

CARRIED 6/0

**6.7 Water Service Charges - Isisford and Yaraka**

Consideration to levy water utility charges for Isisford and Yaraka for the 2022/23 financial year.

*(Res-2022-06-177)*

*Moved Cr Martin seconded Cr Emslie*

1. *Pursuant to section 94 of the Local Government Act 2009 and section 99 of the Local Government Regulation 2012, Council make and levy water utility charges for the supply of water services for Isisford and Yaraka by the Council, as follows:*
  - a. *A water charge based on \$80.08 per unit per annum shall apply. Where rateable land has multiple uses the annual charge shall be levied in respect of each separate use as per Table 7;*
  - b. *The annual allowance is based on a calculation of 120 kilolitres per unit per annum that is applied to the parcel or lot of land;*
2. *For each parcel or lot of land to which water is supplied (excluding bulk water) and measured by a meter, a charge for excess water shall be levied per kilolitre for the quantity of water used or estimated to be used in excess of the allowance shown in ‘Table 7’ at a rate of \$1.29 per kilolitre for the first 500 kilolitres in excess of the allowance and at a rate of \$2.58 for each kilolitre thereafter. Where an excess water charge is applied to the common property in a Building Unit or Group Title Plan the charge for such service shall be apportioned to each lot according to unit entitlement.*

**Minutes of the Longreach Regional Council Councillors and Senior Officers Round Table Meeting held on Wednesday 13 July 2022 at the Fairmont Meeting Room (West)**

3. Pursuant to section 102(2) of the Local Government Regulation 2012, a water meter is taken to have been read during the period that starts 2 weeks before, and ends 2 weeks after, the day on which the meter is actually read.

<i>TABLE 7 ISISFORD &amp; YARAKA - WATER CHARGING UNITS</i>			
<i>Description</i>	<i>Charge Per Unit Per Annum</i>	<i>Number Of Units</i>	<i>Annual Allowance</i>
<i>Private Dwellings &amp; Shops</i>	<i>\$80.08</i>	<i>10</i>	<i>1,200kl</i>
<i>Hotels</i>	<i>\$80.08</i>	<i>20</i>	<i>2,400kl</i>
<i>Hospital</i>	<i>\$80.08</i>	<i>20</i>	<i>2,400kl</i>
<i>School</i>	<i>\$80.08</i>	<i>20</i>	<i>2,400kl</i>
<i>Council Park &amp; Museum</i>	<i>\$80.08</i>	<i>40</i>	<i>6,000kl</i>
<i>Church</i>	<i>\$80.08</i>	<i>5</i>	<i>750kl</i>
<i>Vacant land with water connected</i>	<i>\$80.08</i>	<i>7</i>	<i>1,050kl</i>
<i>Vacant land with no water connected</i>	<i>\$80.08</i>	<i>5</i>	<i>Nil</i>
<b><i>OTHER WATER CHARGES</i></b>			
<i>Where land is used for a purpose for which no charge is specified herein, the Council or the Chief Executive Officer by delegation may decide the applicable number of units and annual allowance. Notwithstanding the charges specified above, the Council may, by resolution approve a lesser charge where it considers such lesser charge is justified.</i>			
<i>Where a water charge is applied to the common property in a Building Unit or Group Title Plan the charge for such service shall be apportioned to each lot according to unit entitlement.</i>			
<i>Where a service is provided for part of a year, a pro-rata charge shall be levied.</i>			

CARRIED 6/0

**6.8 Water Service Charges - Bulk Water**

Consideration to levy water utility charges for Bulk Water for the 2022/23 financial year.

*(Res-2022-06-178)*

*Moved Cr Smith seconded Cr Bignell*

*Pursuant to section 94 of the Local Government Act 2009 and section 99 of the Local Government Regulation 2012, Council make and levy water utility charges for the supply of water services by the Council, as follows:*

1. *The properties identified in Table 8 will be levied a bulk treated water charge at a rate of \$1.57 per kilolitre:*

<i>TABLE 8 PROPERTIES TO WHICH BULK WATER CHARGES APPLY</i>		
<i>Assessment</i>	<i>Charge Per Kilolitre</i>	<i>Property Address</i>
<i>A1308</i>	<i>\$1.57</i>	<i>Longreach Base Hospital, 64-80 Plover Street</i>
<i>A1397/A1398</i>	<i>\$1.57</i>	<i>Sparrow Street, Longreach</i>
<i>A1787</i>	<i>\$1.57</i>	<i>Muttaburra Road, Longreach</i>
<i>A1790</i>	<i>\$1.57</i>	<i>Muttaburra Road, Longreach</i>

**Minutes of the Longreach Regional Council Councillors and Senior Officers Round Table Meeting  
held on Wednesday 13 July 2022 at the Fairmont Meeting Room (West)**

A1789	\$1.57	Muttaborra Road, Longreach
A1778	\$1.57	Muttaborra Road, Longreach
A1786	\$1.57	Muttaborra Road, Longreach
A1484	\$1.57	Longreach State High School, 22-54 Jabiru Street, Longreach
A1748	\$1.57	Airport, Landsborough Hwy, Longreach
A1781	\$1.57	Australian Agricultural College Corporation, 10311 Landsborough Hwy, Longreach
A1793	\$1.57	LSODE, 10349 Landsborough Hwy, Longreach
A774	\$1.57	ASHOF, Ilfracombe Road, Longreach
A2226	\$1.57	45 Stork Road, Longreach
A1764	\$1.57	Raven Road, Longreach
A745	\$1.57	Longreach State Primary School, 139 Ibis Street, Longreach
A1783	\$1.57	Pony Club, 224 Longreach Tocal Road, Longreach
A1597	\$1.57	'Cramsie' Cramsie-Muttaborra Rd, Longreach
A1724	\$1.57	Golf Links Road, Cramsie
A30332	\$1.57	Railway Reserve, Cramsie
A1807	\$1.57	Sandalwoods Estate, 347 Cramsie-Muttaborra Road, Longreach
A1047	\$1.57	Longreach Tourist Park, 41 Ilfracombe Road, Longreach
A2205	\$1.57	Emu Street, Longreach
A1084	\$1.57	79 Eagle Street, Longreach
A30299	\$1.57	Cramsie-Muttaborra Road, Longreach
A1590	\$1.57	Cramsie-Muttaborra Road, Longreach
A2202	\$1.57	14 Warbler Court, Longreach
A2054	\$1.57	10 Happyjack Court, Longreach
A30341	\$1.57	25 Warbler Court, Longreach
A2212	\$1.57	1 Happyjack Court, Longreach
A2227	\$1.57	Cramsie Muttaborra Road, Longreach
A1806	\$1.57	Cramsie Muttaborra Road, Longreach

2. The properties identified in Table 9 below will be levied a bulk untreated water charge at a rate of \$0.89 per kilolitre:

TABLE 9 PROPERTIES TO WHICH UNTREATED BULK WATER CHARGES APPLY		
Assessment	Charge Per Kilolitre	Property Address
A1722	\$0.89	Cramsie-Muttaborra Road, Longreach

3. Bulk water will be charged at a rate of \$1.21 per kilolitre for any uses in Ilfracombe who are Class 6 Users.
4. Where a bulk water charge is applied to the common property in a Building Unit or Group Title Plan the charge for such service shall be apportioned to each lot according to unit entitlement.
5. Pursuant to section 102(2) of the Local Government Regulation 2012, a water meter is taken to have been read during the period that starts 2 weeks before, and ends 2 weeks after, the day on which the meter is actually read.

CARRIED 6/0

**6.9 Sewerage Service Charges - Longreach**

Consideration to levy sewerage utility charges for Longreach for the 2022/23 financial year.

(Res-2022-06-179)

Moved Cr Emslie seconded Cr Martin

**Minutes of the Longreach Regional Council Councillors and Senior Officers Round Table Meeting held on Wednesday 13 July 2022 at the Fairmont Meeting Room (West)**

1. Pursuant to section 94 of the Local Government Act 2009 and section 99 of the Local Government Regulation 2012, Council make and levy sewerage utility charges, for the supply of sewerage services by the Council in Longreach, as follows:

TABLE 10 LONGREACH – SEWERAGE NETWORK		
Charge	Charges Apply to:	Annual Charge
Sewerage First Pedestal	Improved land supplied with a sewerage service	\$739.00
Sewerage Second Pedestal	Each additional WC pedestal for improved land supplied with a sewerage service (provided that such an additional charge shall not apply to a single unit resident erected on a parcel or lot)	\$487.00
Sewerage Vacant Land	Vacant land per lot/parcel to which Council is prepared to connect a sewerage service	\$553.00

CARRIED 6/0

**6.10 Sewerage Service Charges - Ilfracombe**

Consideration to levy sewerage utility charges for Ilfracombe for the 2022/23 financial year.

(Res-2022-06-180)

Moved Cr Bignell seconded Cr Smith

1. Pursuant to section 94 of the Local Government Act 2009 and section 99 of the Local Government Regulation 2012, Council make and levy sewerage utility charges, for the supply of sewerage services by the Council in Ilfracombe, as follows:

TABLE 11 ILFRACOMBE - CED NETWORK		
Charge	Charges Apply to:	Annual Charge
ILF - Sewerage	For the first pedestal in each residence, sporting/recreation building or other buildings connected to the CED	\$212.00
ILF – Sewerage – Shops, Hotels, Hospital & School	For the first pedestals for Shops, Hotels, Hospitals and Schools	\$327.00
ILF – Additional Sewerage	For each additional pedestal connected to the CED	\$170.00
ILF – Vacant Sewerage	Vacant land per lot/parcel to which Council is prepared to connect a sewerage service	\$103.00

CARRIED 6/0

**6.11 Sewerage Service Charges - Isisford**

Consideration to levy sewerage utility charges for Isisford for the 2022/23 financial year.

(Res-2022-06-181)

Moved Cr Emslie seconded Cr Hatch

1. Pursuant to section 94 of the Local Government Act 2009 and section 99 of the Local Government Regulation 2012, Council make and levy sewerage utility charges, for the supply of sewerage services by the Council in Isisford, as follows:



**Minutes of the Longreach Regional Council Councillors and Senior Officers Round Table Meeting  
held on Wednesday 13 July 2022 at the Fairmont Meeting Room (West)**

<i>TABLE 12 ISISFORD - CED NETWORK</i>		
<i>Charge</i>	<i>Charges Apply to:</i>	<i>Annual Charge</i>
<i>ISIS - Domestic Pedestal</i>	<i>For the first pedestal of each residence</i>	<i>\$231.00</i>
<i>ISIS – Commercial Pedestal</i>	<i>For the first pedestals for Shops, Hotels, Hospitals and Schools</i>	<i>\$350.00</i>
<i>ISIS – Additional Sewerage</i>	<i>For each additional pedestal connected to the CED</i>	<i>\$177.00</i>
<i>ISIS – Vacant Sewerage</i>	<i>Vacant land per lot/parcel to which Council is prepared to connect a sewerage service</i>	<i>\$108.00</i>

CARRIED 6/0

**6.12 Waste/Garbage Service Charges - Longreach**

Consideration to levy waste utility charges for Longreach for the 2022/23 financial year.

(Res-2022-06-182)

Moved Cr Martin seconded Cr Hatch

- Pursuant to section 94 of the Local Government Act 2009 and section 99 of the Local Government Regulation 2012, Council make and levy waste management utility charges for the supply of waste management services in Longreach by the Council, as follows:

<i>TABLE 13 LONGREACH - GARBAGE</i>			
<i>Charge</i>	<i>Charges Apply to:</i>		<i>Annual Charge</i>
<i>Garbage Rate 1</i>	<i>For each 240 litre wheelie bin supplied to each separate premises within the region (designated by Council as being within the refuse pick up area)</i>		<i>\$290.00</i>
<i>Garbage Extra Rate 2</i>	<i>For each additional 240 litre wheelie bin supplied to each separate premises within the region (designated by Council as being within the refuse pick up area)</i>		<i>\$290.00</i>
<i>Service Level</i>	<i>Frequency</i>	<i>Number of Bins</i>	<i>Total Service Calculation</i>
<i>1</i>	<i>Once per Week</i>	<i>1</i>	<i>1 @ Rate 1</i>
<i>1</i>	<i>Once per Week</i>	<i>2 or more</i>	<i>1 @ Rate 1 Plus # of bins over 1 @ Rate 2</i>
<i>2</i>	<i>Twice per week (Not available to residences)</i>	<i>1</i>	<i>2 @ Rate 1</i>
<i>2</i>	<i>Twice per week (Not available to residences)</i>	<i>2 or more</i>	<i>2 @ Rate 1 Plus # of bins over 1 x 2 @ Rate 2</i>
<i>3</i>	<i>Three per week (Not available to residences)</i>	<i>1</i>	<i>3 @ Rate 1</i>
<i>3</i>	<i>Three per week (Not available to residences)</i>	<i>2 or more</i>	<i>3 @ Rate 1 Plus # of bins over 1 x 3 @ Rate 2</i>
<ul style="list-style-type: none"> <li><i>A minimum service (Service Level 1) of one single weekly 240 litre cart service shall apply to every occupied business and occupied residence within the declared refuse area.</i></li> <li><i>A minimum service (Service Level 2) of one twice weekly 240 litre cart service shall apply to every occupied business premises whose activities involve the preparation or sale of foodstuffs.</i></li> </ul>			

**Minutes of the Longreach Regional Council Councillors and Senior Officers Round Table Meeting  
held on Wednesday 13 July 2022 at the Fairmont Meeting Room (West)**

CARRIED 6/0

**6.13 Waste/Garbage Service Charges - Ilfracombe**

Consideration to levy waste utility charges for Ilfracombe for the 2022/23 financial year.

(Res-2022-06-183)

Moved Cr Smith seconded Cr Hatch

- Pursuant to section 94 of the Local Government Act 2009 and section 99 of the Local Government Regulation 2012, Council make and levy waste management utility charges, for the supply of waste management services in Ilfracombe by the Council, as follows:

TABLE 14 ILFRACOMBE - GARBAGE		
Charge	Charges Apply to:	Annual Charge
ILF – Garbage	For each 240 litre wheelie bin supplied to each separate premises within the region to be collected once per week	\$234.00
ILF – Garbage Second	For each additional 240 litre wheelie bin supplied to a domestic premises to be collected once per week	\$348.00
ILF – Garbage Commercial	For each 240 litre wheelie bin supplied to a commercial premises such as shops and hotels to be collected once per week	\$348.00

CARRIED 6/0

**6.14 Waste/Garbage Service Charges - Isisford**

Consideration to levy waste utility charges for Isisford for the 2022/23 financial year.

(Res-2022-06-184)

Moved Cr Emslie seconded Cr Martin

- Pursuant to section 94 of the Local Government Act 2009 and section 99 of the Local Government Regulation 2012, Council make and levy waste management utility charges, for the supply of waste management services in Isisford by the Council, as follows:

TABLE 15 ISISFORD - GARBAGE		
Charge	Charges Apply to:	Annual Charge
ISIS – Garbage	For each 240 litre wheelie bin supplied to a domestic premises to be collected once per week	\$234.00
ISIS – Garbage Second	For each additional 240 litre wheelie bin supplied to a domestic premises to be collected once per week	\$348.00
ISIS – Garbage Commercial	For each 240 litre wheelie bin supplied to a commercial premises such as shops and hotels to be collected once per week	\$348.00

CARRIED 6/0

**6.15 Rates and charges levy & payment**

**Minutes of the Longreach Regional Council Councillors and Senior Officers Round Table Meeting  
held on Wednesday 13 July 2022 at the Fairmont Meeting Room (West)**

---

*(Res-2022-06-185)*

*Moved Cr Emslie seconded Cr Martin*

*That pursuant to section 107 of the Local Government Regulation 2012 and section 114 of the Fire and Emergency Services Act 1990, Council's rates and charges, and the State Government's Emergency Management, Fire and Rescue Levy will be levied:*

- for the half year 1 July 2022 to 31 December 2022 - in August/September 2022; and*
- for the half year 1 January 2023 to 30 June 2023 - in February/March 2023.*

*And that pursuant to section 118 of the Local Government Regulation 2012, that Council's rates and charges, and the State Government's Emergency Management, Fire and Rescue Levy, be paid within 30 clear days of the date of the issue of the rate notice. Rates Notices for all Rates and Charges, excluding Bulk Water, shall be issued on a half-yearly basis. Bulk Water will be billed quarterly where possible.*

*CARRIED 6/0*

### **6.16 Hardship Rating Concession**

*(Res-2022-06-186)*

*Moved Cr Hatch seconded Cr Smith*

*That pursuant to sections 120, 121 and 122 of the Local Government Regulation 2012, Council will allow ratepayers to pay rates and charges by instalments provided certain requirements are met, with the period for the payment of each instalment being monthly.*

*For section 122 of the Local Government Regulation 2012, the following requirements apply for paying rates or charges by instalments:*

- 1. Any arrangement for payment by instalments will not be eligible for early payment discount unless the full amount owing is paid by the due date on the rates notice; and*
- 2. The ratepayer must demonstrate a case of genuine hardship by making application to Council and providing evidence to support their hardship claim; and*
- 3. Council reserves the right to consider and may or may not agree to a payment arrangement; and*
- 4. Each instalment must be paid by its due date; and*
- 5. The instalment plan must pay the balance owing within the subject levy period, eg: July 2022-December 2022 levied rates and charges paid by 30 December 2022 or January 2023 –June 2023 levied rates and charges paid by 30 June 2023; and*
- 6. Special consideration may be provided with CEO approval where there has been a demonstrated record of prompt payment in the past and genuine financial hardship is experienced, to extend this period to the end of the following rating period; and*
- 7. Council may, at its discretion, waive interest charges on overdue amounts whilst a payment arrangement is current; and*
- 8. All rates and charges which remain outstanding after the end of the levy period to which they apply, will incur interest; and*
- 9. Where a ratepayer fails to pay an instalment by a due date, Council may cancel the instalment plan and the full balance of the rates and charges levied will become outstanding and incur interest; and*
- 10. Council will not pursue further recovery action against a ratepayer while the arrangement is current and the ratepayer adheres to the agreed repayment schedule; and*
- 11. Council reserves the right to renegotiate or cancel a payment arrangement should circumstances change where the debt will not be paid within the agreed time frame.*

*CARRIED 6/0*

**6.17 Interest on overdue rates or charges**

*(Res-2022-06-187)*

*Moved Cr Bignell seconded Cr Martin*

*That pursuant to section 133 of the Local Government Regulation 2012, compound interest on daily rests at the rate of eight percent (8.0%) is to be charged on all overdue rates or charges.*

*CARRIED 6/0*

**6.18 Pensioner Rating Concessions**

*(Res-2022-06-188)*

*Moved Cr Emslie seconded Cr Smith*

*That pursuant to sections 120, 121 and 122 of the Local Government Regulation 2012, a rebate of the differential general rate, sewerage utility charges, water utility charges (not including bulk or excess water consumption) and waste management utility charges will be granted to all ratepayers who are pensioners and who are eligible for the State Government pensioner remission.*

*Eligibility for the concessions is determined by the criteria for eligibility set for the State Government Pensioner Rate Subsidy Scheme and in addition to meeting this criterion the pensioner must be in receipt of at least 25% of the maximum rate of pension. Eligible pensioners can receive the following rating concessions which will be capped at \$805 per annum.*

<i>General rates</i>	<i>37.5% of gross rates</i>
<i>Water charges</i>	<i>37.5% of gross rates excluding any consumption charge or excess consumption charge.</i>
<i>Cleansing charges</i>	<i>37.5% of gross charges – one bin only</i>
<i>Sewerage charges</i>	<i>37.5% of gross rates</i>

*CARRIED 6/0*

**6.19 Discount on Rates & Charges**

*(Res-2022-06-189)*

*Moved Cr Martin seconded Cr Bignell*

*That pursuant to section 130 of the Local Government Regulation 2012, the differential general rates, sewerage utility charges, water utility charges (not including bulk or excess water consumption) and waste management utility charges made and levied shall be subject to a discount of 10% if paid within the discount period of 30 clear days of the date of issue of the rate notice provided that:*

- a. all of the aforementioned rates and charges are paid within 30 clear days of the date of issue of the rate notice;*
- b. all other rates and charges appearing on the rate notice (that are not subject to a discount) are paid within 30 clear days after the date of issue of the rate notice; and*
- c. all other overdue rates and charges relating to the rateable assessment are paid within 30 clear days of the date of issue of the rate notice.*

*Where any balance remains outstanding after the discount period identified above, ratepayers will not be*

**Minutes of the Longreach Regional Council Councillors and Senior Officers Round Table Meeting held on Wednesday 13 July 2022 at the Fairmont Meeting Room (West)**

*entitled to receive the benefit of the discount amount offered.*

CARRIED 6/0

**6.20 Proposed Register of Commercial and Regulatory Fees 2022-2023**

Consideration of the Register of Commercial and Regulatory Fees for the 2022-2023 financial year.

*(Res-2022-06-190)*

*Moved Cr Smith seconded Cr Hatch*

- 1. That pursuant to section 97(1) and section 262(3)(c) of the Local Government Act 2009 the proposed Register of Commercial and Regulatory Fees 2022-2023, as presented, be adopted and has effect from 1 July 2022; and*
- 2. That Council delegates authority to the Chief Executive Officer to alter or set new commercial fees during the 2022/23 financial year.*

CARRIED 6/0

**7. Closure of Meeting**

There being no further business, the meeting was closed at 1:16pm

**Minutes Certificate**

These minutes are unconfirmed.

\_\_\_\_\_  
Cr AC Rayner  
Mayor

\_\_\_\_\_  
Dirk Dowling  
Chief Executive Officer

**LONGREACH REGIONAL COUNCIL  
ORDINARY MEETING AGENDA**

---

**6. MAYORAL REPORT**

The Mayor attended the Australian Local Government Assembly in Canberra and met with the newly appointed Prime Minister, Anthony Albanese as well as: Minister Murray Watt, Agricultural Minister; Minister Linda Burney, Minister for Indigenous Australians, and Minister Kristy McBain, Minister for Regional Development and Local Government.

These meetings provided the opportunity to advocate for Longreach for a variety of matters including: water security upgrades; increased activity in preventing the incursion of an exotic disease like Foot and Mouth (FMD); continuation of the successful Remote Employment Services & Opportunities (RESQ) program and support for the repurposing of the Longreach Pastoral College.

The Mayor held discussions with the State Under-Treasurer and Treasurer in relation to the time frame for the sale of the Longreach Pastoral College. Subsequently Minister Mark Furner rang to discuss and followed up with correspondence stating that the state is preparing the asset for sale but have no definitive time frame.

The Mayor attended the official launch of the Pride of the Murray. The Pride of the Murray is expected to increase visitor numbers to Longreach and further enhance our tourism product.

The Mayor initiated discussions with Local Government Association Queensland (LGAQ) and **Biosecurity Queensland** to provide training for Local Laws staff in recognising symptoms of Exotic Diseases like FMD and Lumpy Skin.

The Mayor attended the Winton Film Festival as well as the launch of the “Kirrenderri Heart of the Channel Country” exhibition.

The Mayor Chaired the Remote Area Planning and Development Board (RAPAD) meeting on 4 July.

The Mayor attended the Lake Eyre Basin Strategic Advisory Group on 12 July. This group is developing a terms of reference to ensure sustainable economic activities that do not compromise the environmental values.

The Mayor hosted a bus tour with our new Chief Executive Office Mr Dirk Dowling, and Councillors. The tour provided an insight for Dirk into key growth areas for Longreach.

Deputy Mayor Leonie Nunn and Councillor Bignell hosted our new Chief Executive Office Mr Dirk Dowling on a tour of Yaraka.

Media: The Mayor carried out regular radio interviews and printed media content on Council business.

**7. COUNCILLOR REQUESTS**

None received at time of agenda preparation.

**8. NOTICES OF MOTION**

None received at time of agenda preparation.

**9. PETITIONS**

None received at time of agenda preparation.

**10. DEPUTATIONS**

None received at time of agenda preparation.

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.1 - Standing Matters: Calendar of Events**

**11. CHIEF EXECUTIVE OFFICER'S REPORT**

**11.1 Standing Matters: Calendar of Events**

**Calendar of Events, Upcoming Meetings and Conferences for Councillors**

Date	Event	Location	Participants
<b>June 2022</b>			
Sat 25	Pride of the Murray	Thomson River 1.00pm-3.00pm	Mayor attended and made the opening speech
29 Wed	Special Council Meeting Budget 2022/2023	Fairmont Rooms, Longreach Civic Centre. 1.00pm-4.30pm	All Councillors, Executive Leadership Team and Officers
<b>July 2022</b>			
2 Sat	Kirrenderri: Heart of Channel Country Exhibition Opening	Winton 3.00pm-5.00pm	Mayor attended
4 Mon	Chief Executive Officer Dirk Dowling first day	Longreach	Mayor, Chief Executive Officer, and Executive Leadership Team
4 Mon	Western Queensland Association of Councils Leadership Meeting	Virtual meeting 8.00am-9.30am	Mayor attended
4 Mon	RAPAD Board meeting	Virtual meeting 10.00am-12.30pm	Mayor and Chief Executive Officers
5 Tues	Orientation Bus Tour for new CEO Dirk Dowling	Tour 12.00pm-4.00pm	All Councillors, and Chief Executive Officer Dirk Dowling
6 Wed	Peak Services Meet & Greet	3.30pm meeting at Council 4.00pm dinner cruise	Mayor and Chief Executive Officers and guests from Peak Services
7 Thu	Child Care Centre Official Opening	Child Care Centre. 9.00am-11.00am	All Councillors, Chief Executive Officer and Executive Leadership Team
12 Tues	Lake Eyre Basin Stakeholder Advisory Group	Brisbane / virtual 9.30am-4.00pm	Mayor
13 Wed	Councillor/Director Strategic Round Table	Fairmont Rooms, Longreach Civic Centre. 1.00pm-5.00pm	All Councillors, Executive Leadership Team and Officers
15 Fri	Big Day In	Longreach Civic Centre 1.00pm-5.00pm	All Councillors, all staff
19 Tue	Councillor Briefing	Fairmount Rooms, Longreach Civic Centre. 8am – 5pm	All Councillors, Chief Executive Officer and Executive Leadership Team
21 Thu	Council Meeting	Yaraka Town Hall 9:00am – 5:00pm	All Councillors, Chief Executive Officer, Directors and Members of the Public
26-28	Bush Councils Convention	Barcaldine	Mayor, Deputy Mayor and Chief Executive Officer
<b>August 2022</b>			
2 Tues	Regional Arts Development Fund	Longreach Library 10am -12.00noon	Councillors Nunn & Hatch
4 Thu	Councillor/Director Strategic Round Table	Fairmont Rooms, Longreach Civic Centre. 1.00pm-5.00pm	All Councillors, Executive Leadership Team and Officers

**Recommendation:**

*That Council receive the Calendar of Events for information.*

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.2 - Annual Operational Plan 2022-2023**

**11.2 Annual Operational Plan 2022-2023**

File Ref:

Best practice management suggests that organisations should develop annual plans for each forthcoming financial year to guide their operation. Further, section 174 of the *Local Government Regulation 2012* requires each Council to 'prepare and adopt an annual operational plan for each financial year.' It should be noted that Council need not adopt the operation plan for a financial year at the same time the local government adopts its budget. Furthermore, Council may amend the operational plan during the financial year.

**Council Action**

Deliver

**Applicable Legislation**

*Local Government Act 2009*

*Local Government Regulation 2012*

**Policy Considerations**

N/a

**Corporate and Operational Plan Considerations**

GOVERNANCE: GOVERNANCE SERVICES			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.1.1 4.2.2 4.3.2	Develop and review Council's Annual Operational Plan in accordance with legislative guidelines and in line with the Corporate Plan.	Annual Operational Plan adopted each financial year (during budget process and after review of Corporate Plan).	Quarterly Reviews on progress against strategies in the Annual Operational Plan provided to Council to coincide with quarterly budget reviews.

**Budget Considerations**

As aligned with the 2022/23 budget.

**Previous Council Resolutions related to this Matter**

*(Res-2021-06-001)*

*Moved Cr Smith seconded Cr Emslie*

*That pursuant to section 174(1) of the Local Government Regulation 2012, the Annual Operational Plan 2021-2022, be adopted, as presented.*

**Officer Comment**

**Responsible Officer/s:** *Darren Foster, Acting Executive Officer Governance and Special Projects*

**Background:**

The *Local Government Regulation 2012* requires the following undertakings from Council in relation to its Operational Plan:

**174 Preparation and adoption of annual operational plan**

- (1) A local government must prepare and adopt an annual operational plan for each financial year.*
- (2) The local government may, but need not, adopt the annual operation plan for a financial year at the same time the local government adopts its budget for the financial year.*
- (3) The chief executive officer must present a written assessment of the local government's progress towards implementing the annual operational plan at meetings of the local government held at regular intervals of not more than 3 months.*



**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.2 - Annual Operational Plan 2022-2023**

---

- (4) *A local government may, by resolution, amend its annual operational plan at any time before the end of the financial year.*
- (5) *A local government must discharge its responsibilities of the Annual Operational Plan.*

As Council would be aware, a review of the current Corporate Plan is being undertaken. It is envisaged this review will be complete and is to be determined if implementation will commence in the second half of financial year 2022-2023 or beginning of financial year 2023-2024. The attached 2022-2023 Annual Operational Plan for Council's consideration has been informed by the existing Corporate Plan. Should the new Corporate Plan be implemented and inform financial year 2022-2023, it will be appropriate to undertake a review of Council's 2022-2023 Annual Operational Plan to ensure alignment between the documents.

The proposed 2022-2023 Annual Operational Plan has been reviewed by each Department's Executive Leadership Team member.

**Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Likely  
Consequence: Moderate  
Rating: High (12)

It is a legislative requirement for Council to adopt an Annual Operational Plan.

**Environmental Management Factors:**

Nil

**Other Comments:**

N/A

**Appendices**

1. Annual Operational Plan 2022-2023

**Recommendation:**

*That pursuant to section 174(1) of the Local Government Regulation 2012, the Annual Operational Plan 2022-2023, as presented, be adopted.*



# Longreach Regional Council

Ifracombe Isisford Longreach Yaraka

## Annual Operational Plan 2022-2023

## TABLE OF CONTENTS

1.	Introduction .....	3
2.	Background from Corporate Plan 2017-2027 .....	4
3.	Annual Operational Plan Strategies .....	5
4.	Governance Services.....	6
5.	Financial Services.....	11
6.	Corporate Services .....	12
7.	Community and Cultural Services .....	20
8.	Infrastructure Services .....	24
9.	Operational Risk Reporting .....	30

## 1. Introduction

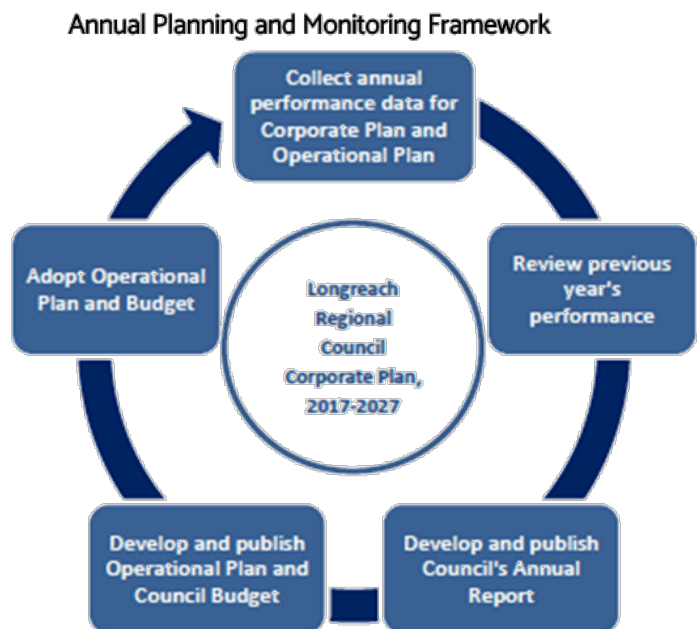
The Longreach Regional Council Annual Operational Plan contains the targets and goals of Council for a twelve month period, and is a tool to be used by staff in setting their key performance indicators, budgetary requirements, and is referenced in the preparation of their monthly reports to Council.

These strategies identified in the Annual Operational Plan are derived from the Longreach Regional Council Corporate Plan 2017-2027 which was developed through a community consultation process and sets the long term targets and goals for the future direction of Council and its communities.

Each year during the Annual Financial Budget adoption, the strategies from the Corporate Plan are considered for the twelve months ahead, along with Council's commitments through its previously adopted decisions and resolutions for that period, and in line with legislative requirements. The items committed to the next financial year are included in the Annual Operational Plan, and are allocated the necessary funds and resources during the budget process to ensure the successful delivery of these services throughout the year.

After adoption, the Annual Operational Plan is reviewed each quarter, along with the quarterly budget review, to report on Council's progress towards achieving these strategies and to minimise any risks to the completion of these services. The detail included in the Annual Operational Plan will assist the Chief Executive Officer in his quarterly reports to Council on these specific matters, and to advise on the progress achieved against the performance measures. The financial allocations required to achieve this plan will be included in the 2021/2022 adopted Budget which should be referenced in line with this plan.

In accordance with statutory reporting requirements of the *Local Government Act 2009*, and Council's commitment to engage with the Longreach Region community in setting the agenda for the next ten years, Council will conduct annual reviews of the Corporate Plan. Annual operational reporting will track progress and will assist in the development of the following year's operational plan and budget.



## 2. Background from Corporate Plan 2017-2027

---

### Vision:

The communities of the Longreach Region, with their individual identities and a proud heritage, will be characterised by their cohesive and inclusive nature, making the region a location of choice for business investment and outback living.

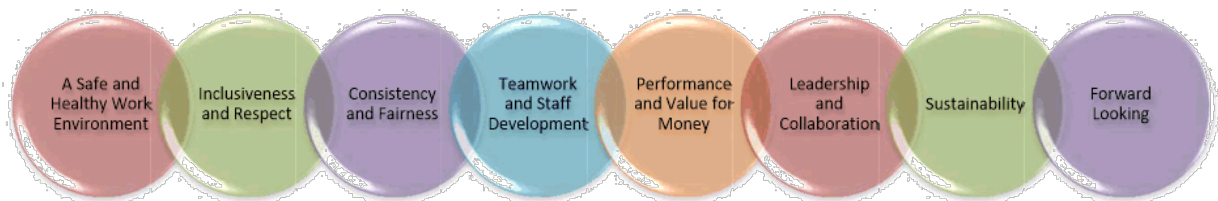
Reaching a population of 5,500 by 2027, the Longreach Region will be characterised by strong communities and a vibrant economy driven by skills and innovation in a diversity of traditional and new industries.

### Mission:

Council's Mission is to deliver decisive leadership in making locally-responsive, informed and responsible decisions, providing the highest-quality services and facilities to all communities of the Longreach Region.

### Our Core Values:

Our values govern the actions of Council and how it serves the communities of Ilfracombe, Isisford, Longreach and Yaraka. Our eight core values are:



### 3. Annual Operational Plan Strategies

---

Our vision, mission and values inform the strategies presented in the Corporate Plan and the key outcomes Council aspires to realise across the four Corporate Plan themes of 'Community', 'Economy', 'Environment' and 'Governance'. The key outcomes are as follows:

- Our Community: Engaged Communities with Strong Identities Supported by High-Quality Services and Facilities
- Our Economy: A Vibrant Economy Driven by Skills and Innovation in a Diversity of Industries
- Our Environment: A Sustainable Environment Supported by Climate-Adapted Communities
- Governance: An Engaging and Transparent Council Providing Community Leadership

11.2 - Annual Operational Plan 2022-2023 --Appendix 1

4. Governance Services

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete	Status Commentary
					Q1 Q2 Q3 Q4	
<b>Governance Services</b>						
4.1.1	Develop and review Council's Annual Operational Plan in	Annual Operational Plan adopted each financial year.	Currently reviews against the Annual Operational Plan provided to the Minister of State.	Chief Executive Officer		
4.3.2	Monitor and review non-compliance with legislative guidelines and requirements in line with the Corporate Plan.	Report on legislative non-compliance and/or matters impacting local government to Executive Council.	Quarterly reporting to the Executive Leadership Team of legislative changes as and when they occur.	Executive Officer of Governance & Special Projects		
4.1.2	Coordinate regular Leadership Forums in each community	Leadership Forums held in each community	March /October	Chief Executive Officer		
<b>Human Resources</b>						
2.1.9	Develop, verify and be delivered on quality engagement including required policies and	Ensure employees are implemented in line with engagement policies and plans of the	Adopted policies including the implementation of the PWC and Dec with agreed timelines	Human Resources and Workplace		
4.1.2	Review Corporate Plan support employee personal development.	VOC takes Corporate Plan into account in order to address relevant matters with the VOC communities.	Adoption of a new 5 year Corporate Plan 2023-2028 during 2022-2023.	Health and Safety Executive Officer Manager		
4.1.1	Ensure effective and responsible policy development and decision making.	Maintain Council's policy register in line with policy implementation of the VOC framework with required tools allowing for systematic roll out in 2023.	90% of policies are reviewed and adopted in line with review dates.	Executive Officer of Governance & Special Projects		

## 11.2 - Annual Operational Plan 2022-2023 --Appendix 1

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
2.19	Continue to advocate the Workplace of Choice Policy and commit to provide a workplace that attracts superior employees.	A range of workplace initiatives based on Workplace of Choice Policy and Management Directives.	Workplace Initiatives: <ul style="list-style-type: none"> <li>• Big Day In</li> <li>• Immunisation Program</li> <li>• Employee Excellence Awards</li> <li>• Recognition of Service Awards.</li> </ul>	Human Resources and Workplace Health and Safety Manager					
2.19	Communicate industrial relation reforms to staff along with hosting ongoing Joint Consultative Committee (JCC) Meetings.	Compliance of current industrial instruments including the Certified Agreement, relevant awards and industrial relations legislation.	Hold scheduled Quarterly JCC Meetings, unless no agenda items are raised.  Reach a Certified Agreement by December 2022	Human Resources and Workplace Health and Safety Manager					
<b>Workplace Health and Safety</b>									
4.3.1	Provide a safety management system that minimises the risk to all people and property.	Successful implementation of the identified KPI's in the 2022-2023 LRC-SMS Plan.	90% of KPI's achieved and completed by 30 June 2023.	Human Resources and Workplace Health and Safety Manager					
<b>Disaster Management</b>									
13.1 4.4.1	Coordination and training of the Local Disaster Management Group.	Regular meetings of the Local Disaster Management Group, with all members trained in accordance with the QDMA Guidelines and Framework.	2 meetings per year to coordinate disaster management and preparedness activities.	Chief Executive Officer					



## 11.2 - Annual Operational Plan 2022-2023 --Appendix 1

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
13.1	Conduct an annual review of the Local Disaster Management Plan in accordance with statutory requirements.	Annual review completed by 30 November each year.	Complete review and ensure Local Disaster Management Plan and associated Sub Plans is adopted by Council – Completed Annually.	Chief Executive Officer					
<b>State Emergency Services (SES) Operations</b>									
13.1 4.4.1	Liaison and Support.	Work with SES Local Controller to provide support on a range of initiatives or challenges throughout the year.	100% compliance with the Memorandum of Understanding (MOU).	Chief Executive Officer					
<b>Public Affairs</b>									
4.1.1	Deliver accurate and relevant communication regarding the work of Council to the community and general public on a timely basis.	Utilise multiple traditional and digital Communications channels to engage with the community.	<ul style="list-style-type: none"> <li>• Website Content reviewed on a Quarterly basis.</li> <li>• Minimum three (3) Social Media posts published per seven-day period.</li> <li>• Media requests are responded to within 24 hours.</li> </ul>	Executive Officer, Economic Development & Public Affairs					
4.4.1	Develop and maintain collaborative partnerships with regional agencies and government organisations.	Provide support to the Mayor and Chief Executive Officer in coordinating advocacy and regional representation with external corporate and intergovernmental stakeholders.	<p>100% of requests for support are completed within a timely manner resulting in no missed deadlines.</p> <p>Provide assistance and advice in coordinating regular Council delegations to Canberra and Brisbane as required.</p>	Executive Officer, Economic Development & Public Affairs					

## 11.2 - Annual Operational Plan 2022-2023 --Appendix 1

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
<b>Tourism</b>									
2.2.2	Development of Shoulder season tourism promotion.	Support and partner local tourism operators on a range of shoulder season tourism activities.	Demonstrated support of local tourism operators and events organisers on initiatives that extend the season from October - March.	Executive Officer, Tourism					
2.2.6	Engage with Outback Queensland Tourism Association (OQTA) / Tourism and Events Queensland (TEQ) for external tourism familiarisation visits to Longreach Region.	Each familiarisation group visiting the region is engaged with at least once per visit.	Bi-annual familiarisation tours per annum with a summary of the visit included in Information Paper to Council.	Executive Officer, Tourism					
<b>Visitor Information Centres (VIC)</b>									
2.2.3	Comply with Visit Queensland VIC Guidelines and Regulations.	Operate the VIC to the standard outlines in Guidelines and Regulations to maintain accreditation.	Obtain compliance from Visit Queensland external audit by June 2023.	Executive Officer, Tourism					
<b>Economic Development</b>									
2.1.1	Coordinate the preparation of a new Economic Development Strategy in partnership with external advisors.	Develop a program of Economic Development activities that can be supported from operational expenditure.	Delivery of ongoing Economic Development initiatives.	Executive Officer, Economic Development & Public Affairs					
2.1.11	Respond effectively to inquiries that present opportunities for commercialisation.	Opportunities are acted on in a timely manner that aligns with Council's desired outcomes.	Monthly reporting to Council of commercialisation activities.	Executive Officer, Economic Development & Public Affairs					

## 5. Financial Services

**Red:** Behind target, unlikely to be achieved this financial year | **Yellow:** Monitor, some issues | **Green:** On target to be achieved this financial year | **Completed:** Project completed

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
<b>Financial Management</b>									
4.2.2	Council operates efficiently.	Council operational and capital expenditure programs are within budget.	<ul style="list-style-type: none"> <li>Monthly performance within budget.</li> <li>Asset management plans are updated annually and comprise service level plans.</li> </ul>	Chief Financial Officer					
4.2.3	Council improves its financial sustainability.	Financial sustainability ratios are maintained within budget.	<ul style="list-style-type: none"> <li>Monthly performance within budget.</li> </ul>	Chief Financial Officer					
4.2.3	Council builds financial resilience and adaptability.	Council's financial position is maintained within budget.	<ul style="list-style-type: none"> <li>Monthly performance within budget.</li> <li>Council maintains a regular financial forecast.</li> </ul>	Chief Financial Officer					
<b>Audit and Risk Management</b>									
4.2.2	Council identifies and manages its risks effectively.	Enterprise Risk Management register is no more than 3 months out of date. At least 2 internal audits have been conducted per year.	<ul style="list-style-type: none"> <li>Quarterly reviews of the ERM register are conducted.</li> <li>The internal audit plan is reviewed annually and audits conducted bi-annually.</li> </ul>	Chief Financial Officer					
<b>Asset Management</b>									
4.2.1	Plan for Whole of Life Costing when making decisions on new or enhanced community facilities and implementing Asset Management Plans.	Undertake review of all asset and service plans with a focus on improving maintenance data.	30 June 2023	Executive Leadership Team					

## 6. Corporate Services

**Red:** Behind target, unlikely to be achieved this financial year | **Yellow:** Monitor, some issues | **Green:** On target to be achieved this financial year | **Completed:** Project completed

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
<b>Grants</b>									
4.2.2 4.4.1	Identify and pursue external funding opportunities and properly assess all major expenditure proposals.	Council maximises opportunities for grant funding. All applications \$50,000 or over are undertaken in accordance with the Project Decision Framework. Grants are managed in accordance with grant guidelines and key milestones are met.	<ul style="list-style-type: none"> <li>All grants applied for have had whole of life costs considered and approved by the Project Decision Group prior to lodgement.</li> <li>Reporting and acquittals are completed in line with the set funding agreement guidelines.</li> </ul>	Director of Corporate Services					
<b>Leasing</b>									
	Leasing and land management	Monitor and manage all leasing arrangements for council assets. Ensure all assets are leased.  Manage sale processes for excess Council land.	<ul style="list-style-type: none"> <li>All leases renewed when due.</li> <li>All available assets leased out.</li> <li>Work in partnership with local Real Estate Agencies to market properties available for sale.</li> </ul>	Director of Corporate Services					

## 11.2 - Annual Operational Plan 2022-2023 --Appendix 1

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
2.1.5	Continue to support the redevelopment activities of the regional saleyard and spelling complex.	Facilitate Stage 2 Redevelopment Undertake extension of railway siding Facilitate development of new holding pens and railway loading infrastructure.	<ul style="list-style-type: none"> <li>Acquittal completed for Stage 2 redevelopment project.</li> <li>Railway siding extension complete.</li> <li>Transit and Spelling facilities under construction.</li> <li>Heavy Vehicle upgrades under construction.</li> </ul>	Director of Corporate Services					
<b>Customer Service</b>									
1.1.1 4.1.1 4.3.2	Encourage timely and effective delivery of Council's services and requests.	Customer Service requests actioned and resolved within required timeframes.	<ul style="list-style-type: none"> <li>Monthly reporting provided to the ELT.</li> <li>Weekly emails sent to Managers on overdue customer requests.</li> <li>80% of requests actioned within required timeframes.</li> </ul>	Director of Corporate Services					
<b>Records Management</b>									
4.3.2	Ensure accurate recording on Councils records in line with relevant legislation.	Council complies with relevant legislation and has implemented a formal record keeping process within Council.	<ul style="list-style-type: none"> <li>Undertake training in records management with new employees if relevant to the position within 4 weeks of commencement .</li> </ul>	Director of Corporate Services					

## 11.2 - Annual Operational Plan 2022-2023 --Appendix 1

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
<b>Information Technology</b>									
4.21	Equipment and applications are available as per service level.	Scheduled outages are pre-planned through the year for upgrade and scheduled for minimum interruption.	<ul style="list-style-type: none"> <li>99% up time during business hours.</li> <li>Timely resolution of Help Desk Requests in accordance with service standards.</li> </ul>	Director of Corporate Services					
4.21	Asset Replacement Schedule	Identified equipment schedule for replacement has been procured and installed.	<ul style="list-style-type: none"> <li>Annual equipment renewals are completed before 31 March 2023.</li> <li>Timely roll out of annual equipment renewals.</li> </ul>	Director of Corporate Services					
4.21	Cybersecurity	Implement Cyber Maturity Assessment Report (May 2022).	<ul style="list-style-type: none"> <li>Implement 85% of the report recommendations.</li> <li>Complete formal review of system security and intrusion protection.</li> </ul>	Director of Corporate Services					
<b>Procurement</b>									
4.22	Responsible management of Stores / Procurement operations.	<p>Procurement activity undertaken in line with legislative requirements to achieve best value for money for the community.</p> <p>Monthly stores stocktakes undertaken to effectively manage inventory.</p>	<p>95% of procurement activities audited are compliant with Council's policy and management directives.</p> <p>Annual Stores inventory write-off less than \$15,000.</p>	Director of Corporate Services					

## 11.2 - Annual Operational Plan 2022-2023 --Appendix 1

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
2.1.10	Increase local spend on good/services within the region.	Facilitate one 'Doing Business with Council' informational sessions with local businesses.	<ul style="list-style-type: none"> <li>Annual Information session delivered to local businesses.</li> <li>Monthly reporting on Local spend.</li> <li>Provide an annual opportunity for additional suppliers to join the pre-qualified supplier panels.</li> <li>Support provided to local businesses to apply for supplier panels.</li> </ul>	Director of Corporate Services					
<b>Local Laws</b>									
1.1.1 4.1.1	Animal-related compliance and enforcement.	Animal registrations from previous registration period are renewed.	90% of previous registrations renewed in new registration period, excluding registrations that are transferred, cancelled or deceased.	Local Laws / Rural Lands Supervisor					
1.1.1 4.1.1	Animal-related compliance and enforcement.	Pet owner compliance with microchipping requirements.	Microchip (PPID) number recorded for 80% of registered dogs and cats.	Local Laws / Rural Lands Supervisor					

11.2 - Annual Operational Plan 2022-2023 --Appendix 1

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
1.11 4.11	Animal-related compliance and enforcement.	Compliance with animal-related State and Local Laws.	Conduct one approved inspection program, relating to registrations, microchipping, minimum standards, keeping of excess animals, prohibited animals, and other animal-related matters stated under State and Local Laws.	Local Laws / Rural Lands Supervisor					
1.11 4.11	State and Local Laws awareness and education	Community awareness and education about legislated requirements to encourage voluntary compliance with animal-related matters, as well as overgrown and unsightly allotments, water restriction compliance, illegal camping, abandoned vehicles, town common management, signage, and other matters as stated in State and Local Laws.	Develop and deliver a communication plan, with one community awareness/education activity per month. Activities may include, but are not limited to: - Social media posts - Newspaper ads or editorial - Radio interviews - Pop-up stalls at community events - Programs in schools - Information sessions - Dissemination of flyers or fact sheets.	Local Laws / Rural Lands Supervisor					



11.2 - Annual Operational Plan 2022-2023 --Appendix 1

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
<b>Rural Lands</b>									
3.32 3.4.2	Town Common Management Plan.	Implementation of new 5 year Town Common Management Plan.	Establish Plan implementation processes.	Director of Corporate Services  Local Laws / Rural Lands Supervisor					
3.31	Continue to advocate for pest fencing needs in each community of the Longreach Region.	Ongoing engagement with State and Commonwealth Governments and RAPAD.	Support delivery of latest Exclusion fencing scheme being delivered by RAPAD.	Local Laws / Rural Lands Supervisor					
3.3.2	Provide awareness and education in regards to General Biosecurity Obligations ( <i>Biosecurity Act 2015</i> ).	Community awareness and education about legislated requirements to encourage voluntary compliance with pest animals and weeds.	Develop and deliver a communication plan, with one community awareness/education activity per month. Activities may include, but are not limited to: - Social media posts - Newspaper ads or editorial - Radio interviews - Pop-up stalls at community events - Programs in schools - Information sessions - Dissemination of flyers or fact sheets.	Local Laws / Rural Lands Supervisor					

## 11.2 - Annual Operational Plan 2022-2023 --Appendix 1

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
3.3	Provide advice and activities in relation to managing pest animals and weeds within the Council area.	Execute annual program of pest animal and weed control.	90% of annual program completed.	Local Laws / Rural Lands Supervisor					
3.3	Provide advice and activities in relation to managing pest animals and weeds within the Council area.	Implementation of - Property Pest Management Plans for LWDEFS participants.	<ul style="list-style-type: none"> <li>Finalisation of 30 Property Pest Management Plans (excluding LWDEFS Properties) by 30/6/23.</li> <li>Develop and implement a program for obtaining annual updates of MERI data by Landholders.</li> </ul>	Local Laws / Rural Lands Supervisor					
3.3	Provide advice and activities in relation to managing pest animals and weeds within the Council area.	Collaborative efforts on identified projects that address emerging or existing infestations within the RAPAD region. Advocate regional issues through CWRPPG and CWRPMG.	Council represented in CWRPPG and CWRPMG with continued participation in identified projects.	Local Laws / Rural Lands Supervisor					
3.3.1	Longreach Wild Dog Exclusion Fence Scheme (LWDEFS).	Completion of scheme and Property Pest Management Plan (PPMP) and MERI data collected from all properties.	Collation of annual LWDEFS Property Pest Management Plans and MERI data by 30 June 2023.	Local Laws / Rural Lands Supervisor					

11.2 - Annual Operational Plan 2022-2023 --Appendix 1

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
3.3.2	Stock Routes, Reserves & Water Facilities.	Compliance with State Legislative Requirements.	<ul style="list-style-type: none"> <li>• 60% of Water Facilities Inspected</li> <li>• 70% of Pasture Assessments conducted on Stock Routes</li> <li>• Submit EOI/s for Water Facility Capital Works.</li> </ul>	Local Laws / Rural Lands Supervisor					
<b>Commercial Services</b>									
1.1.1	Ilfracombe Post Office.	Open during business hours.	Open on business days.	Director of Corporate Services					

## 7. Community and Cultural Services

**Red:** Behind target, unlikely to be achieved this financial year | **Yellow:** Monitor, some issues | **Green:** On target to be achieved this financial year | **Completed:** Project completed

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
<b>Events</b>									
1.1.5	Deliver and support local events and celebrations.	Deliver approved civic and community events and ceremonies in collaboration with stakeholders.  Support community organisations on developing and delivering community events throughout the region.	Events completed within annual budget.	Director of Community and Cultural Services					
<b>Community Development</b>									
4.2.2	Provide community sponsorship for various activities.	Administer Mayoral and Community donations along with sponsorships in accordance with the guidelines and budget.	Deliver program within budget allocated by June 2023.	Community Development Administration Officer					
<b>Arts and Culture</b>									
1.1.7	Deliver the Regional Arts Development Fund.	All Regional Arts Development Fund applications are assessed in accordance with the guidelines.	Deliver program within budget allocated by June 2023.	Community Development Administration Officer					
<b>Libraries</b>									
1.1.2 1.1.1	Provide quality library service to the Council communities.	Meets the objectives set out by the Queensland State Library Agreement.	Deliver an annual report to State Libraries Qld.	Library Manager					
1.1.2 1.1.1	Libraries available in Longreach, Ilfracombe and Isisford.	Regional Libraries operations.	Open 100% of set times.	Library Manager  Director of Community and Cultural Services					

## 11.2 - Annual Operational Plan 2022-2023 --Appendix 1

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
<b>Public Facilities</b>									
4.2.1	Maintain and repair facilities in accordance with approved budget.	Achieve annual maintenance budget and program.	Achievement of maintenance program and operational expenditure within >95% - <102%.	Public Facilities Manager					
4.2.1	Deliver the annual capital & one-off works program.	Achieve annual capital & one-off works program.	Achievement of capital expenditure budget delivered on time and at or <100% of budgeted cost.	Public Facilities Manager					
<b>Public Facilities – Parks and Open Spaces</b>									
1.2.2	Parks maintained in accordance with service level agreement.	90% of park maintenance service standards completed on schedule.	Achievement of maintenance program as stated in Parks & Open Spaces schedule.	Public Facilities Manager					
1.2.2	Open spaces maintained in accordance with service level agreement.	90% of open space maintenance service standards completed on schedule.	Achievement of maintenance program as stated in Parks & Open Spaces schedule.	Public Facilities Manager					
<b>Public Facilities – Pools</b>									
1.1.1	Safe – No injury, illness or loss of life resulting from preventative maintenance of water and infrastructure.	Pool management and safety guidelines are followed. Compliance with State Swimming Pool legislation.	100% compliance with guidelines – ongoing.	Public Facilities Manager					
1.1.1	Affordability and Whole of Life Management – Pools remain affordable.	Develop asset management plan for all pools.	Develop asset replacement/refurbishment schedule for all Council operated pool facilities.	Public Facilities Manager					
<b>UHF Facilities</b>									
1.2.10	Maintain UHF facilities and connectivity across the region.	100% of sites audited.	All identified issues rectified with updates provided to Land and Pest Management Advisory Committee.	Public Facilities Manager					

## 11.2 - Annual Operational Plan 2022-2023 --Appendix 1

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
<b>Council Housing and Property</b>									
1.1.1	Maintenance of Housing and property.	Compliance to performance standards.	90% of maintenance requests actioned within the service standard.	Public Facilities Manager					
<b>Cemeteries and Undertaking</b>									
1.1.1	Deliver funeral administration and undertaking service.	Compliance with funerals and cemeteries policies.	100% compliance in service delivery.	Public Facilities Manager					
1.2.2	Maintain lawn and historical cemetery in accordance with Parks & Open Spaces schedule	90% of maintenance service standards completed on schedule	Achievement of maintenance program as stated in Parks & Open Spaces schedule.	Public Facilities Manager					
<b>Child Care - All Services</b>									
1.1.6	Provide quality care for all children, ensuring care environments are safe.	Compliance with relevant legislation and learning frameworks.	100% compliance at all times.	Childcare Services Manager					
<b>Mobile Childcare Centre</b>									
1.1.6	Provide childcare in communities of Muttaborra, Aramac, Ilfracombe and Isisford.	Enhance early childhood learning opportunities in communities one day per week during school terms.	100% compliance at all times.	Childcare Services Manager					
<b>Planning and Development</b>									
4.1.4	Longreach Regional Council Planning Scheme.	Comply with the legislative requirements of the <i>Planning Act 2016</i> and the Longreach Regional Council Planning Scheme.	Continue planning for future growth in each community.	Town Planning Support Officer					

## 11.2 - Annual Operational Plan 2022-2023 --Appendix 1

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
<b>Plumbing and Drainage Regulation</b>									
4.14	Plumbing certification services.	Plumbing certification services comply with statutory requirements and are client connected and outcome driven.	100% of plumbing applications assessed within 10 business days and without the need to extend the decision period. 95% of customer requests are responded to within 2 days.	Town Planning Support Officer					
<b>Building Services &amp; Regulation</b>									
4.14	Building certification services.	Building certification services comply with statutory requirements and are client connected and outcome driven.	100% of building applications assessed within 10 business days and without the need to extend the decision period. 95% of customer requests are responded to within 2 days.	Town Planning Support Officer					
<b>Development Assessment – Planning</b>									
4.14	Planning Assessment services.	Planning Assessment services comply with statutory requirements and are client connected and outcome driven.	100% of development applications considered by Council once a properly made application is received. 95% of customer requests are responded to within five (5) days.	Town Planning Support Officer					
<b>Food Premises</b>									
4.11	Regulation of food licences.	Annual audits of licenced businesses pursuant to the <i>Food Act 2006</i> .	100% of businesses licenced pursuant to the <i>Food Act 2006</i> audited.	Environmental Health Consultant					
<b>Waste Services</b>									
4.11	Bulk Waste Collection Service.	Conduct an annual bulky item kerbside waste collection service for all communities in the Region.	Bulk waste collection service to be conducted in all communities in the first quarter of the financial year.	Environmental Health Consultant					

## 8. Infrastructure Services

**Red:** Behind target, unlikely to be achieved this financial year | **Yellow:** Monitor, some issues | **Green:** On target to be achieved this financial year | **Completed:** Project completed

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage complete				Status Commentary
					Q1	Q2	Q3	Q4	
<b>Workshop</b>									
4.21	Maintain and service all of Council's Plant and Vehicles.	Keep records on service of all vehicles. All plant is safe to operate and in good repair.	Plant is reliable with minimal down time. Maximum 10% down-time of total hours worked.	Manager of Operations (Civil Construction and Maintenance)					
<b>Fleet</b>									
4.21 4.22	Plant renewals.	Renewals to be carried out in accordance with the approved 10 year forecast and meeting optimum replacement guidelines as set out in the Plant Vehicle Management Manual.	Plant budget approved and replacements tendered in accordance with approved plant replacement schedule.	Director of Infrastructure					
4.21 4.22	Plant utilisation.	Monthly review of plant utilisation through Navman reporting. Identify plant that does not fall within the utilisation tolerances outlined in the Plant Vehicle Management Manual and report on reasons why utilisation is not being met.	Monthly plant utilisation report provided to Council.	Director of Infrastructure					
<b>Airports/Aeroplane Landing Areas</b>									
1.2.8	General maintenance of all three Aeroplane Landing Areas (ALA's).	Regular inspections to identify any defects. Review ALA Report 2018.	Complete all maintenance works identified to ensure landing areas are safe to for use.	Manager of Operations (Civil Construction and Maintenance)					



## 11.2 - Annual Operational Plan 2022-2023 --Appendix 1

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage complete				Status Commentary
					Q1	Q2	Q3	Q4	
12.5 13.1	Identify, schedule and implement improvements to Airport access roads	Construct new road to Isisford Airport using Council staff and/or Contractors.	100% completion within required timeframes and budget.	Manager of Operations (Civil Construction and Maintenance)					
<b>Stormwater</b>									
12.9	Stormwater Maintenance.	Regular inspections and repair/cleaning.	No major infrastructure damage caused by stormwater blockages. No ponding of water exceeding 72hrs from last rain event.	Manager of Operations (Civil Construction and Maintenance)					
<b>Main Roads Works</b>									
4.4.1	All Main Roads Works.	As per Road Maintenance Performance Contract (RMPC) and Variations to the Contract.	100% completion within required timeframes and budget.	Manager of Operations (Civil Construction and Maintenance)					
4.4.1	All Main Roads Works.	As per Minor Works Performance Contract (MWPC)	100% completion within required timeframes and budget.	Manager of Operations (Civil Construction and Maintenance)					
<b>Town Streets</b>									
4.2.1 4.2.2	Identify, schedule and implement improvements to Town Streets.	Work through the short, medium and long term recommendations as per Transport Plan and Streetscape Policy.	All risk areas are identified and prioritised for rectification within the allocated budget for the financial year.	Manager of Operations (Civil Construction and Maintenance)					
<b>Flood Damage - DRFA</b>									
13.1 4.2.2 4.4.1	Disaster Recovery Funding Arrangements.	Complete the approved 2020 Disaster Recovery Funding Arrangements (DRFA) repair program.	100% completion of all works to QRA standards, by 30 September 2022.	Manager of Operations (Civil Construction and Maintenance)					

## 11.2 - Annual Operational Plan 2022-2023 --Appendix 1

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage complete				Status Commentary
					Q1	Q2	Q3	Q4	
13.1 4.2.2 4.4.1	Disaster Recovery Funding Arrangements.	Complete the approved 2021 Disaster Recovery Funding Arrangements (DRFA) repair program.	100% completion of all works to QRA standards, by 30 June 2023.	Manager of Operations (Civil Construction and Maintenance)					
13.1 4.2.2 4.4.1	Identify flood damaged roads as soon as possible via DRFA.	Submit applications for approval to carry out flood damage works if Councils trigger levels are met.	Application completed and submitted on time.	Manager of Operations (Civil Construction and Maintenance)					
<b>Rural Roads</b>									
12.4 4.2.1 4.2.2	Identify, schedule and implement improvements to Rural Road network.	Work through the short, medium & long term recommendations as per Transport Plan.	All risk areas are identified and prioritised for rectification works within the allocated budget for the financial year.	Manager of Operations (Civil Construction and Maintenance)					
<b>All Roads</b>									
12.4 4.2.1 4.2.2	Roads Maintenance Program Review.	As part of the review of the Asset Management Plans, undertake a detailed analysis of ongoing maintenance programs to identify service levels and options to reduce ongoing costs.	Regular Review.	Director of Infrastructure Services  Manager of Operations (Civil Construction and Maintenance)  Asset Manager					
13.1 4.2.2 4.4.1	Identify funding opportunities for road projects and road infrastructure improvements.	Submit relevant application/s for consideration.	Application/s completed and submitted on time.	Director of Infrastructure Services  Manager of Operations (Civil Construction and Maintenance)					

## 11.2 - Annual Operational Plan 2022-2023 --Appendix 1

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage complete				Status Commentary
					Q1	Q2	Q3	Q4	
<b>Water and Sewerage Projects</b>									
1.2.1 2.1.2 2.1.3 3.1.1 3.1.3	Investigate funding opportunities for recommendations within the Water Security and Sustainability Report.	Submit relevant funding application/s.  Continue to work through long term recommendations as per priority list.	Application completed and submitted on time.	Director of Infrastructure					
2.1.2 3.1.3	Investigate funding opportunities for installation of smart water meters as recommended within the Water Security and Sustainability Report.	Submit relevant funding application/s.	Application/s completed and submitted on time.	Director of Infrastructure					
1.2.1 2.1.2	Undertake essential preliminary work for the Thomson River Weir raising project.	Carry out the works using Council staff and/or Contractors.  Submit relevant funding application/s.	Completion of works within budget and timeframe.  Application/s completed and submitted on time.	Director of Infrastructure					
1.2.1 2.1.2	Undertake essential repairs to the Isisford Weir.	Carry out the works using Council staff and/or Contractors.	Completion of works within budget and timeframe.	Director of Infrastructure					
1.2.3	Meet legislative requirements at all Sewerage Treatment Plants.	Continue working with Department of Environment and Science.	Ongoing monitoring for compliance.	Director of Infrastructure					
1.2.1 2.1.2 3.1.1 3.1.3 1.2.1.1	Identify and replace ageing water mains as per the Asset Management Plans - Isisford.	Carry out the works using Council staff and/or Contractors.	Completion of works within budget and timeframe.	Director of Infrastructure					
1.2.1 2.1.2 3.1.1 3.1.3 1.2.1.1	Identify and replace ageing water mains as per the Asset Management Plans - Longreach.	Carry out the works using Council staff and/or Contractors.	Completion of works within budget and timeframe.	Director of Infrastructure					

## 11.2 - Annual Operational Plan 2022-2023 --Appendix 1

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage complete				Status Commentary
					Q1	Q2	Q3	Q4	
2.13 12.11	Re-line identified ageing sewer lines as per the Asset Management Plan 10 year forecast - Longreach.	Carry out the works using Council staff and/or Contractors.	Completion of works within budget and timeframe.	Director of Infrastructure					
<b>Water Operations</b>									
3.1.1 3.1.2 3.1.3 4.3.2	Operation of water treatment plants (WTP), pump stations, reservoirs and distribution network.	WTPs and associated infrastructure operational 24/7.	Compliant with Drinking Water Quality Management Plan (DWQMP). Staff trained. Unscheduled interruptions as per Levels of Service.	Director of Infrastructure					
3.1.1 3.1.2 3.1.3	Water Quality and Statutory performance reporting and compliance.	Compliance with DWQMP. Compliance with legislative reporting requirements. Compliance with licencing.	>98% compliance with DWQMP. 100% with annual and quarterly reporting.	Director of Infrastructure					
3.1.1 3.1.2 3.1.3 3.1.4	Drought Management Plan (DMP).	Activate DMP changes as and when required and advertised to communities.	Activate within 24 hours.	Director of Infrastructure					
3.1.1 3.1.2 3.1.3 3.1.4	Drought Management Plan (DMP).	Update DMP to incorporate new water security measures and infrastructure.	Council to adopt updated DMP.	Director of Infrastructure					
<b>Sewerage Operations</b>									
1.2.3 2.1.3 3.4.1	Operation and maintenance of Sewerage Treatment Plants (STP), pump stations and collection network.	STPs and associated infrastructure operational 24/7.	Staff trained. Operations as per Levels of Service.	Director of Infrastructure					

## 11.2 - Annual Operational Plan 2022-2023 --Appendix 1

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage complete				Status Commentary
					Q1	Q2	Q3	Q4	
<b>Waste Services</b>									
3.21 3.41	Collection frequency.	Waste is collected in each town as per Levels of Service.	99% collection each week.	Director of Infrastructure					
4.2.2	Landfill opened during business hours.	Longreach landfill is open each day (Except Christmas, Boxing, New Year and Good Friday). Ilfracombe, Isisford and Yaraka Landfill open 24/7.	<5 complaints per year excluding wet weather closures.	Director of Infrastructure					
3.4.1	Landfill meets environmental guidelines.	Comply with conditions of environmental authority.	Routine inspections for compliance as per Site Based Management Plans.	Director of Infrastructure					
<b>Quality Control</b>									
4.3.2 4.4.1	Certification of ISO9001:2015.	Completion of Internal and external audits.	Continue to achieve compliance.	Director of Infrastructure					

## 9. Operational Risk Reporting

Longreach Regional Council has established an Organisational Risk Register which provides details on significant risks to the organisation and how they are managed. This register is maintained in accordance with Council’s Enterprise Risk Management Policy which states “As Council is exposed to a broad range of risks which, if not managed could impact on the organisation not achieving its Corporate objectives, it is committed to creating an environment where all of Council, employees and contractors will take responsibility for managing risk (by developing and maintaining a strong risk management culture).” Council’s risk management processes are based around the following principles:

- Risk Identification:** Identify and prioritise reasonably foreseeable risks associated with activities, using the agreed risk methodology.
- Risk Evaluation:** Evaluate those risks using the agreed Council criteria.
- Risk Treatment / Mitigation:** Develop mitigation plans for risk areas where the residual risk is greater than our tolerable risk levels.
- Risk Monitoring and Reporting:** Report risk management activities and risk specific information in accordance with the risk protocols.

The Risk Assessment Matrix below is used to assess the likelihood and consequence of any risk to Council, to then identify any necessary treatment actions. This matrix will also be used to assess any risk identified in this plan.

**Related Documents:**

- Longreach Regional Council Corporate Plan 2017-2027
- Longreach Regional Council Budget 2022/2023

**Risk Assessment Matrix**

Likelihood	Consequence				
	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain 5	Medium 5	High 10	High 15	Extreme 20	Extreme 25
Likely 4	Medium 4	Medium 8	High 12	High 16	Extreme 20
Possible 3	Low 3	Medium 6	Medium 9	High 12	High 15
Unlikely 2	Low 2	Low 4	Medium 6	Medium 8	High 10
Rare 1	Low 1	Low 2	Medium 3	Medium 4	Medium 5

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.3 - Request to Allocate 2023 Special Holiday**

**11.3 Request to Allocate 2023 Special Holiday**

File Ref:

Consideration of the proposed dates for 2023 Special Holidays for the Longreach Regional Council Local Government Area.

**Council Action**

Recognise  
 Deliver

**Applicable Legislation**

*Local Government Act 2009*  
*Local Government Regulation 2012*  
*Holidays Act 1983*

**Policy Considerations**

04-01 Employment Policy

**Corporate and Operational Plan Considerations**

<b>GOVERNANCE: PUBLIC AFFAIRS</b>			
<b>Link to Corporate Plan</b>	<b>Activity</b>	<b>Key Performance Indicators</b>	<b>Operational Targets</b>
4.4.1	Develop and maintain collaborative partnerships with regional agencies and government organisations.	Provide support to the Mayor and Chief Executive Officer in coordinating advocacy and regional representation with external corporate and intergovernmental stakeholders.	100% of requests for support are completed within a timely manner resulting in no missed deadlines.  Provide assistance and advice in coordinating regular Council delegations to Canberra and Brisbane as required.

**Budget Considerations**

Nil

**Previous Council Resolutions related to this Matter**

*(Res-2021-07-174)*  
*Moved Cr Hatch seconded Cr Martin*

*That pursuant to section 4 of the Holidays Act 1983, the Office of Industrial Relations be advised that Council seeks to nominate Friday 13 May 2022, aligned with the Longreach Agricultural Show, as a Special/Show Holiday for the Longreach Regional Council area.*

**Officer Comment**

**Responsible Officer/s:** *Darren Foster, Acting Executive Officer Governance & Special Projects*

**Background:**

Correspondence has been received from the Office of Industrial Relations on 15 June 2022 in accordance with the *Holidays Act 1983*, Councils are invited to request special holidays to be observed during the following year for their region. If Council wish to request a special holiday for the region in 2023 a submission must be lodged no later than Friday 29 July 2022.

## 11. CHIEF EXECUTIVE OFFICER'S REPORT

### 11.3 - Request to Allocate 2023 Special Holiday

---

Upon receiving Ministerial approval, the holidays will be published in the Queensland Government Gazette.

#### **Issue:**

In 2020, Council invited submissions from the community asking residents to nominate their preferred dates for the Special Holiday in 2021. Unless they are aligned to an annual agricultural, horticultural, or industrial show, these special holidays are gazetted as 'bank' holidays and are not public holidays.

The results from the survey showed the Longreach Show was the most popular day for the holiday in the locality of Longreach whereas the other three communities (Ilfracombe, Isisford and Yaraka) voted for the holiday to be aligned with the Westech Field Days event, which are now to be held every third year.

A request made of the Longreach Show Society which established the proposed dates for the 2023 Longreach Show are Friday 12 and Saturday 13 May. It has also been established the Westech Field Days event will return in 2023 on Tuesday 5 and Wednesday 6 September.

It is proposed to submit to the Office of Industrial Relations, seeking to nominate special holidays in 2023 for Friday, 12 May 2023 for the bounded locality of Longreach and Wednesday, 6 September 2023 for bounded localities of Ilfracombe and Isisford (to include the three communities of Ilfracombe, Isisford and Yaraka).

#### **Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare  
Consequence: Minor  
Rating: Low (2)

The above risk has been calculated based on Council proceeding as recommended.

#### **Environmental Management Factors:**

Nil

#### **Other Comments:**

Nil

#### **Appendices**

1. 2023 Special Holiday Letter Request

#### **Recommendation:**

*That pursuant to section 4 of the Holidays Act 1983, the Office of Industrial Relations be advised that Council:*

- 1. Seeks to nominate Friday 12 May 2023 as a Special/Show Holiday for the bounded locality of Longreach; and*
- 2. Seeks to nominate Wednesday 6 September 2023 as a Special/Show Holiday for the bounded localities of Ilfracombe and Isisford (to include communities of Ilfracombe, Isisford and Yaraka).*





Office of  
Industrial Relations

Department of Education

15 June 2022

Dear Chief Executive Officer,

As you may be aware, each year in accordance with the *Holidays Act 1983* local governments are invited to request special holidays to be observed during the following year for districts in their area.

If you wish to request special holidays to be observed during 2023 for districts in your local government area, please complete the attached request form and submit via email to [info@oir.qld.gov.au](mailto:info@oir.qld.gov.au) by no later than **Friday, 29 July 2022**.

A local council requested special holiday is a public holiday only if it is in respect of an agricultural, horticultural or industrial show. Under federal industrial relations legislation, on a public holiday employees are, without loss of ordinary pay, entitled to be absent from work or refuse to work in reasonable circumstances. Employees who work on a public holiday are entitled to penalty rates in accordance with their award or agreement.

A special holiday for any other reason is not a public holiday but is a bank holiday only and under the *Trading (Allowable Hours) Act 1990*, is only a holiday for banks and insurance offices and under a directive of the *Public Service Act 2008*, a holiday for public service employees unless otherwise determined by a chief executive.

Upon receiving Ministerial approval, the holidays will be published in the Queensland Government Gazette. Confirmation of the approved special holidays together with a link to the Queensland Government Gazette will be emailed to your office.

Should you require further information regarding this process, please contact Ms Jacqui McGuire, Office of Industrial Relations on (07) 3406 9854 or email [jacqui.mcguire@oir.qld.gov.au](mailto:jacqui.mcguire@oir.qld.gov.au).

Yours sincerely

A handwritten signature in black ink, appearing to read "Tony Schostakowski".

**Tony Schostakowski**  
Acting Executive Director – Industrial Relations  
Office of Industrial Relations

1 William Street Brisbane  
Queensland 4000 Australia  
GPO Box 69 Brisbane  
Queensland 4001 Australia  
**Telephone 13 QGOV (13 74 68)**  
**WorkSafe +61 7 3247 4711**  
**Website [www.worksafe.qld.gov.au](http://www.worksafe.qld.gov.au)**  
[www.business.qld.gov.au](http://www.business.qld.gov.au)  
ABN 94 496 188 983

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.4 - Workplace Health & Safety Update Report - June 2022**

**11.4 Workplace Health & Safety Update Report - June 2022**

File Ref:

This report provides a summary of Council's health and safety performance as at 30 June 2022, highlighting issues, risk and opportunities impacting the on employee health and safety in the workplace.

**Council Action**

Recognise

**Applicable Legislation**

*Local Government Act 2009*

*Local Government Regulation 2012*

*Workplace Health and Safety Act 2011*

*Workplace Health and Safety Regulations 2011*

**Policy Considerations**

Workplace Health and Safety Policy No 10.2

**Corporate and Operational Plan Considerations**

GOVERNANCE: WORKPLACE HEALTH AND SAFETY			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.3.1	Provide a safety management system that minimises the risk to all people and property.	Successful implementation of the identified KPI's in the Longreach Regional Council Safety Management System 2021-22.	90% of KPI's achieved and completed by 30 June 2022

**Budget Considerations**

Operational Expenses YTD for Workplace Health and Safety are within current budget parameters.

**Previous Council Resolutions related to this Matter**

N/A

**Officer Comment**

*Responsible Officer/s: Grace Jones, Human Resources & Workplace Health & Safety Manager*

**Background:**

The HR/WHS Manager provides a monthly update report, which provides a summary of Council's health and safety performance.

**Issue:**

**Workplace Health and Safety Reporting – Period Ending 30 June 2022**

**Personal Incidents**

In total, 4 personal incidents were reported in the month, which all resulted in minor lacerations or impingement, requiring first aid treatment.

## **11. CHIEF EXECUTIVE OFFICER'S REPORT**

### **11.4 - Workplace Health & Safety Update Report - June 2022**

---

#### **Plant Incidents**

Throughout the month the following reports were received:

- 11 Plant Incidents were reported for this reporting period:
  - 9 of the plant incidents were windscreen damage due to stones from passing vehicles.
  - 1 of the incident involved damage to the windscreen of a loader, due to a branch being flung up over the loaders bucket while the operator was pushing up a tree pile after clearing an area. The operator indicated that while the pile was being pushed up a branch had become lodged under another and the force from the loader as caused it to be flung out which resulted in it impacted the windscreen.
  - 1 of the incidents involved damage to a shed within the depot as a result of operator error. The operator had entered the vehicle which was parked in front of the shed and turned the vehicle on whilst it was in gear without engaging the clutch, which resulted in the vehicle lunging forward into the shed damaging the door/door hinge.

#### **Other Incidents**

- 0 Snake Near Miss incidents were reported during the reporting period.
- 0 Public Incident were reported during the reporting period.

#### **WHS Updates/Consultation**

- The WHSA Team will be participating in a Safety Management System Master Class that is being run for member Council's around Queensland by LGW. Part of the sessions run over 27-28 July 2022, will include an introduction to the new Local Government Safety Management Systems framework, which will aid Longreach Regional Council in developing a Safety Management System that aligns to the National Self Insurance Audit Tool and International Standards ISO45001 and ISO45003. Adam Stevenson a WHS Consultant from LGW will also meet with the safety team throughout 2022/23 to undertake workshops to identify SMS gaps, allowing for further engagement to discuss how best to address those gaps.
- The WHS Team are currently undertaking a Management Review with the ELT to assess the Performance of Council Safety Management System over the 2021/22 financial year. This review process will be documented and will form part of the Annual Workplace Health and Safety Management System Performance Report. This report is to be submitted to LGW by 31 July 2022.
- Council received correspondence on 28/06/2022, from the Office of Industrial Relations in relation to a previous notifiable incident for a zoonotic illness (namely Q-Fever) that was reported on 16/03/2022. Due to an error within OIR system a letter had not been issued to Council as the PCBU previously. The correspondence received requested Council to supply further information in relation to systems that are in place to manage the risk of Q-Fever. A response was provided to OIR outlining current systems in place and additionally the consultation and review processes that WHS/HR are conducting as a result of the incident in March 2022. The Principle Investigator from OIR will review the information submitted 11.07.2022 and provide further advice to Council.

#### **Future WHS Report Schedule**

Following the adoption of the Safety Management Strategy and Operational Plans for 2022/23, the WHS Team are moving away from a monthly reporting matrix to quarterly review of system performance and measures outlined in the plans.

This will allow for better and more informed reporting to be provided to the Executive and Senior Leadership Team, Safety Committee and Council. The structure of the reporting will be similar to what Councillors would see following a quarterly review of the Annual Operational Plan.

**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.4 - Workplace Health & Safety Update Report - June 2022**

---

**Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible

Consequence: Minor

Rating: M6

Risk assessments continue to be applied to find suitable controls for hazards in the workplace.

**Environmental Management Factors:**

Nil

**Other Comments:**

N/A

***Recommendation:***

*That Council:*

- 1. Accept the Workplace Health & Safety Update Report for period ending 30 June 2022, as presented; and*
- 2. Endorse that Workplace Health & Safety Reports will be tabled on a quarterly basis each financial year inline with the adopted Safety Management Plan.*

## 11. CHIEF EXECUTIVE OFFICER'S REPORT

### 11.5 - Queensland Electric Super Highway - Yurika EV Charging Station Licence Agreement

#### 11.5 Queensland Electric Super Highway - Yurika EV Charging Station Licence Agreement

File Ref:

Consideration of a Licence Agreement with Yurika Pty Ltd to deliver the Queensland Electric Super Highway program in Longreach on behalf of the Queensland Government.

#### Council Action

Partner

Deliver

#### Applicable Legislation

*Local Government Act 2009*

*Local Government Regulation 2012*

#### Policy Considerations

Nil

#### Corporate and Operational Plan Considerations

GOVERNANCE: ECONOMIC DEVELOPMENT			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
2.1.11	Respond effectively to inquiries that present opportunities for commercialisation.	Opportunities are acted on in a timely manner that aligns with Council's desired outcomes.	Monthly reporting to Council of commercialisation activities.

#### Budget Considerations

Annual income: \$1

#### Previous Council Resolutions related to this Matter

Nil

#### Officer Comment

##### Responsible Officer/s:

*Simon Kuttner – Executive Officer, Economic Development & Public Affairs*

##### Background:

The Queensland Electric Super Highway is funded by TMR and operated by Yurika, part of Energy Queensland, providing charging stations for Electric Vehicles throughout Queensland.

A suitable location has been suggested based on feedback from Councillors and the Queensland Electric Super Highway principles being taken in to consideration:

- Within close proximity of the Highway
- Close to an existing distribution transformer/substation for network capacity reasons and minimise the impact of refurbishing of the existing network.
- Publicly accessible space
- A reasonably safe well trafficked space, located close to amenities, shops etc.

Yurika have agreed that the Teamster's Rest undercover carpark on Emu Street is a suitable location for the charging stations.

## 11. CHIEF EXECUTIVE OFFICER'S REPORT

### 11.5 - Queensland Electric Super Highway - Yurika EV Charging Station Licence Agreement

#### Issue:

Yurika have drawn up a Licence Agreement based on the agreed location, and in keeping with the terms of the program. The agreement covers a 5 year term with a 5 year renewal option at a one-dollar annual licence fee.

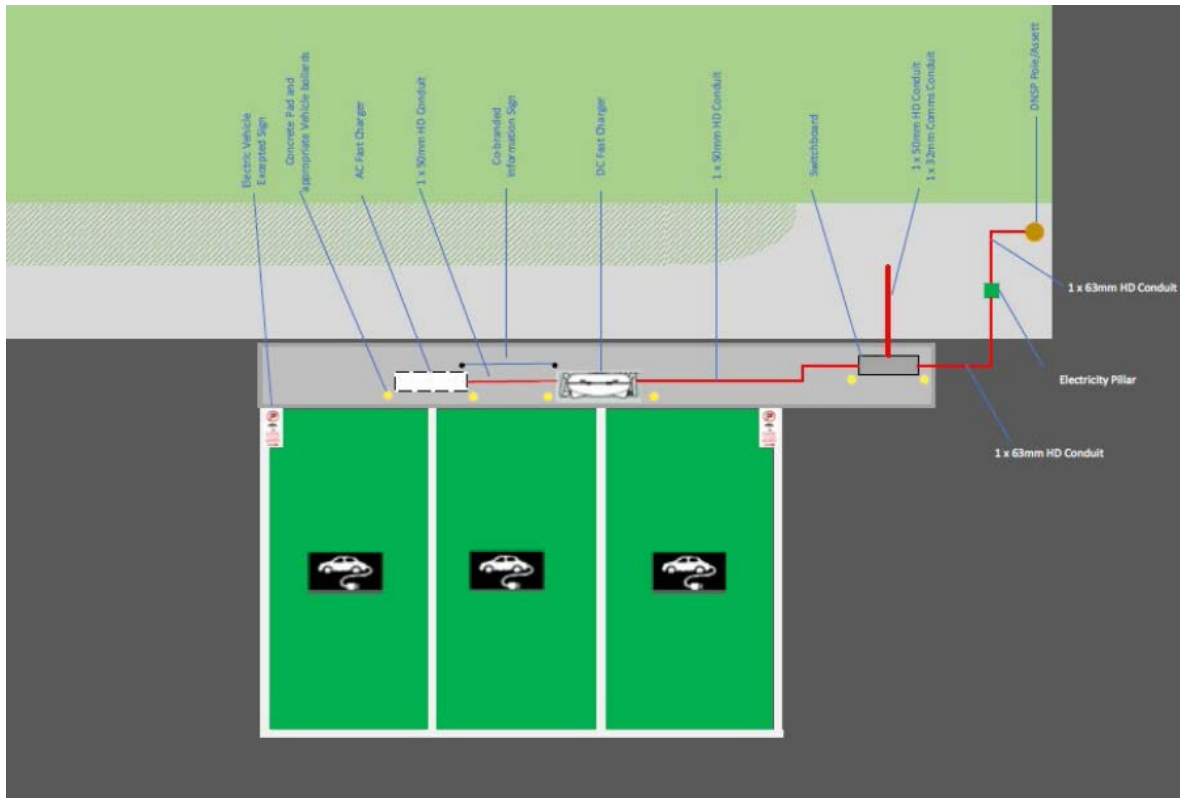
Under the spirit of the agreement, Yurika will be liable for all maintenance, installation, and remediation costs associated with the chargers. They will also hold public liability insurance for the equipment, and be responsible for any damage to the equipment. Council will have no responsibility for service or maintenance, the electricity connection, or repairs in the event of damage.

Pending execution of the licence agreement, the equipment is scheduled to be installed during early August 2022 as illustrated below:



**11. CHIEF EXECUTIVE OFFICER'S REPORT**  
**11.5 - Queensland Electric Super Highway - Yurika EV Charging Station Licence Agreement**

---



**Risk Management Factors:**

This matter has been assessed using Council’s Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Unlikely  
Consequence: Minor  
Rating: Low (4/25)

Risk has been calculated based on proceeding as recommended.

**Environmental Management Factors:**

The availability of charging infrastructure in our community will support the broader adoption of electric vehicles state-wide, and their potential to reduce reliance on fossil fuels.

**Other Comments:**

Nil

**Appendices**

1. Yurika EV Charging Station Licence Agreement -Longreach.pdf

**Recommendation:**

*That Council authorise the CEO to execute the Yurika EV Charging Station Licence Agreement, as presented.*



# Electric Vehicle Charging Station Licence Agreement

Between

**Yurika Pty Ltd**

ABN 19 100 214 131

and

**Longreach Regional Council**

ABN 16 834 804 112

HEAD OFFICE: Level 3, 420 Flinders Street, Townsville QLD 4810  
PO Box 1090, Townsville QLD 4810 • [yurika.com.au](http://yurika.com.au)

Yurika Pty Ltd ABN 19 100 214 131  
Part of the Energy Queensland Group





<b>1. LICENCE</b> .....	<b>4</b>
1.1. TERM .....	4
1.2. LICENCE FEE.....	4
1.3. SURRENDER OF LICENCE .....	4
1.4. AUTHORITY TO LICENCE.....	4
1.5. OPTION TO RENEW TERM .....	5
<b>2. USE OF PREMISES</b> .....	<b>5</b>
2.1. PERMITTED USE .....	5
2.2. YURIKA PROPERTY ON TERMINATION .....	5
2.3. REMOVAL OF YURIKA PROPERTY ON TERMINATION.....	5
2.4. YURIKA PROPERTY LEFT BEHIND .....	6
2.5. AGREED FIXTURES.....	6
2.6. ELECTRICITY.....	6
<b>3. ALTERATIONS TO PREMISES</b> .....	<b>7</b>
3.1. NO STRUCTURAL IMPROVEMENTS .....	7
3.2. PERMITTED ALTERATIONS .....	7
3.3. LICENSOR'S CONSENT.....	7
3.4. WORKS.....	7
3.5. SIGNS .....	7
3.6. ACCESS .....	8
<b>4. TRANSFER</b> .....	<b>8</b>
<b>5. RISK AND RELEASE</b> .....	<b>8</b>
<b>6. INSURANCE &amp; INDEMNITY</b> .....	<b>8</b>
6.1. YURIKA INSURANCE .....	8
6.2. INDEMNITY.....	9
<b>7. DEFAULT AND TERMINATION</b> .....	<b>9</b>
7.1. DEFAULT EVENT .....	9
7.2. DEFAULT PROCEDURE.....	10
<b>8. GOODS AND SERVICES TAX</b> .....	<b>10</b>
<b>9. NOTICES</b> .....	<b>11</b>
<b>10. DISPUTE RESOLUTION</b> .....	<b>11</b>
<b>11. GENERAL</b> .....	<b>12</b>
<b>12. FORCE MAJEURE</b> .....	<b>13</b>



13. DEFINED TERMS & INTERPRETATION .....	14
13.1. DEFINITIONS .....	14
13.2. RULES FOR INTERPRETING THIS LICENCE .....	15
SCHEDULES .....	16



**DATE:** This agreement is made on the date when it is fully executed.

**PARTIES:**

Yurika Pty Ltd ABN 19 100 214 131 of Level 3, 420 Flinders Street, Townsville QLD 4006  
(Yurika)

and

Longreach Regional Council (ABN: 16 834 804 112) of 96 Eagle St, Longreach QLD  
4823(Licensors)

**BACKGROUND:**

- (a) In conjunction with the Queensland Government, Yurika is seeking to establish public charging infrastructure for electric vehicles. This project is known as the "Queensland Electric Super Highway". As part of this project, Yurika has requested that it be permitted to use the Premises to install a charging station for the Permitted Use.
- (b) The Premises are under the ownership and/or the control of the Licensor who has the authority to grant the Licence for Yurika to use the Premises to provide commercial electric vehicle charging facilities for electric vehicles and the parties record their agreement in this licence agreement ("Licence Agreement").

**AGREEMENT TERMS:**

**1. LICENCE**

**1.1. Term**

The Licensor grants this Licence to Yurika for the Term in Item 1.4 of Schedule 1.

**1.2. Licence Fee**

From the Commencement Date, Yurika must pay the Licence Fee to the Licensor:

- (a) by direct and automatic bank deposit into a bank account nominated by the Licensor, or otherwise as directed by the Licensor; and
- (b) each year in advance during the Term.

**1.3. Surrender of Licence**

Provided there are no outstanding payments under this Licence, Yurika may at any time terminate this Licence by providing 75 days' written notice to the Licensor.

**1.4. Authority to licence**

The Licensor warrants that it has the requisite authority to grant a licence to Yurika for the Permitted Use on the terms and conditions of this Licence.



### 1.5. Option to renew Term

- (a) If Yurika punctually and properly performs its obligations under this Licence, Yurika has the option, exercisable between three and six months prior to the expiry of the Term, to renew this Licence for the further term specified in item 1.5 of Schedule 1 ("Renewed Term"), commencing on the day after the expiry date and continuing on the same terms as this Licence, except that this clause has no further effect unless Schedule 1 refers to more than one Renewed Term, in which case the Licence is modified so that the number of Renewed Terms remaining is one fewer than specified in Schedule 1.
- (b) The Licence Fee payable in each subsequent year of the Term is increased using the method outlined in Item 1.7 of Schedule 1 and for each subsequent year of the Term will not be less than the Licence Fee payable in the immediately preceding year.
- (c) Pending determination of the Licence Fee for any Licence year, the Licence Fee is paid at the rate payable at the end of the previous Licence year and an adjustment (if necessary) is made within one month of the current Licence Fee being determined.

## 2. USE OF PREMISES

### 2.1. Permitted Use

During the Term, Yurika must use the Premises for the Permitted Use.

### 2.2. Yurika Property on termination

At the end of this Licence, Yurika may, at its option, elect to either:

- (a) remove the Yurika Property from the Premises, in which case, clause 2.3 applies; or
- (b) leave the Yurika Property at the Premises, in which case, clause 2.4 applies.

Yurika will notify the Licensor of its election at least 30 days before this Licence ends. If Yurika does not so notify the Licensor, Yurika will be deemed to have elected to leave the Yurika Property at the Premises.

### 2.3. Removal of Yurika Property on termination

If Yurika elects to remove the Yurika Property from the Premises at the end of this Licence, Yurika must:

- (a) remove the Yurika Property from the Premises at Yurika's cost;
- (b) remove the Removable Electrical Works from the Premises at Yurika's cost, but will not be required to remove any underground conduits;
- (c) ensure that any electrical wiring that does not form part of the Removal Electrical Works is de-energised and made safe;
- (d) repair any damage to the Premises caused by the removal of Yurika Property and the Removable Electrical Works from the Premises so that, despite removal, those areas



of the Premises on which the Yurika Property and the Removable Electrical Works had been located are functionally and aesthetically equivalent to their condition prior to installation (with allowance for reasonable wear and tear), provided that, at Yurika's option:

- (i) concrete plinths may be removed and grassed or paved surfaces and garden beds may be reinstated to match the adjacent areas or the pre-existing condition, at Yurika's option; and
  - (ii) concrete paths will not be replaced if patching of the path is acceptable, in Yurika's opinion (acting reasonably); and
  - (iii) stencilling to dedicated parking bays may be removed.
- (e) cease occupation and use of the Premises.

#### **2.4. Yurika Property left behind**

If Yurika elects to leave the Yurika Property at the Premises at the end of this Licence:

- (a) the Yurika Property left at the Premises will be deemed the property of the Licensor as and from the end of the Licence;
- (b) the Licensor may deal with the items left in any way the Licensor considers appropriate;
- (c) the Licensor acknowledges that the Yurika Property is transferred to the Licensor on an 'as is, where is' basis and that the Licensor will be responsible for all costs concerning the transferred Yurika Property after the end of this Licence, but no compensation shall be payable to Yurika by the Licensor for the transfer of the Yurika Property;
- (d) Yurika will remove all signage and branding from the Yurika Property within 30 days after the end of the Licence;
- (e) the Yurika Property will no longer be referred to as "Queensland Electric Super Highway", "QESH" or similar; and
- (f) Yurika will have no other obligation to repair any damage to or otherwise "make good" the Premises.

#### **2.5. Agreed Fixtures**

The Agreed Fixtures are at all times owned and operated by the relevant distribution network service provider. Yurika will not remove any Agreed Fixtures at any time including at the end of this Licence.

#### **2.6. Electricity**

Yurika will be responsible for the electricity connection to the Premises and for ensuring that all electricity consumption charges are paid on time.



### **3. ALTERATIONS TO PREMISES**

#### **3.1. No structural improvements**

Yurika must not make any structural improvements to the Premises unless agreed with the Licensor.

#### **3.2. Permitted alterations**

Yurika may, without the consent of the Licensor, make alterations to the Premises as detailed in Schedule 3.

#### **3.3. Licensor's consent**

Subject to clause 3.2, Yurika must not, without the Licensor's consent, make any alterations to the Premises. The Licensor will use its best endeavours to keep those areas of the Premises where the Yurika Property are located in a clean and tidy state, fair wear and tear accepted.

#### **3.4. Works**

For any works undertaken under this clause 3:

- (a) Yurika must, before any work is commenced and at Yurika's cost, obtain any required consent of any local or other authority to the proposed works;
- (b) comply with the Licensor's reasonable requirements as to siting meters, chargers and providing meter interfaces for the provision of electricity and charging users; and
- (c) the proposed works must be carried out in a proper and workmanlike manner, at Yurika's cost, by contractors who are suitably qualified, insured, competent and experienced.

#### **3.5. Signs**

- (a) The parties acknowledge and agree that:
  - (i) Yurika must (at its cost) install signs in accordance with the requirements set out in the diagram at Schedule 4; and;
  - (ii) the Licensor must (at its cost) install signs in accordance with the requirements set out in the diagram at Schedule 4.
- (b) The parties agree that the location and number of the signs set out in Schedule 4 may be varied provided such variation is agreed upon by the parties and documented in writing.
- (c) Each party must ensure that, at all times, its signs meet all requirements prescribed by law.



### 3.6. Access

The Licensor must, at its sole cost, provide Yurika (and its employees, contractors, agents and any members of the public wishing to use Yurika Property) with access (24 hours per day, 7 days per week) to the Yurika Property on the Premises, including but not limited to, where necessary, providing detours around any works that may affect the Premises, publishing notices where required or taking any other required actions.

## 4. TRANSFER

- (a) The Licensor may not assign or novate all or part of this Licence unless Yurika gives its prior written consent (provided that such consent may not be unreasonably withheld if the assignee/novatee is technically and financially able to comply with the assignor/novator's obligations under this Licence and the assignment/novation will not adversely affect the rights or obligations of the consenting party under this Licence).
- (b) Yurika may not assign or novate any or all of its rights and obligations under this Licence without obtaining the Licensor's prior written consent (provided that such consent may not be unreasonably withheld if the assignee/novatee is technically and financially able to comply with the assignor/novator's obligations under this Licence and the assignment/novation will not adversely affect the rights or obligations of the consenting party under this Licence) and the Licensor will promptly execute any documents reasonably required by Yurika to give effect to that assignment or novation.

## 5. RISK AND RELEASE

- (a) Yurika will occupy and use the Premises at its own risk, and the Licensor will not be liable for any loss or damage to Yurika Property.
- (b) Further, the Licensor will not be liable for loss of profit resulting from that loss or damage.
- (c) Clauses 5(a) and (b) do not exclude the Licensor's liability where the damage results from the Licensor's act or negligence.
- (d) Yurika releases the Licensor and its employees and agents from any action or demand due to any damage, loss, injury or death occurring at the Premises, except to the extent that the Licensor causes this by an act or negligence.

## 6. INSURANCE & INDEMNITY

### 6.1. Yurika insurance

During the Term and otherwise while in occupation of any part of the Premises, Yurika must maintain with a reputable insurer:

- (a) public liability insurance for at least the amount in Item 1.9 of Schedule 1 covering liability to third parties (including the Licensor) for third party injury claims arising from



Yurika negligence in connection with the Yurika Property or the use by Yurika of the Premises; and

- (b) any other insurance required by law.

## 6.2. Indemnity

- (a) Yurika will indemnify the Licensor against every loss, liability, damage and expense borne of Harm directly or indirectly from an occurrence on or about the Premises caused by Yurika's act or negligence or because of Yurika's use or occupation of the Premises.
- (b) In this clause, "Harm" means all or any of:
  - (i) property loss;
  - (ii) property damage;
  - (iii) death; and
  - (iv) personal injury.

## 7. DEFAULT AND TERMINATION

### 7.1. Default Event

A party will be in default of this Licence if:

- (a) a party fails to pay an amount of money owing to the other party, within 10 business days after written notice from the non-defaulting party following the due date for payment;
- (b) a party does not comply with any obligation (other than an obligation to pay money) under this Licence within 10 business days of written notice from the non-defaulting party or such further period as is reasonable having regard to the nature of the obligation;
- (c) a party is a corporation and:
  - (i) an order is made or a resolution passed that the corporation be wound up (except for the purpose of reconstruction or amalgamation with the written consent of the Licensor);
  - (ii) an order is made or a meeting is called for the appointment of a provisional liquidator, a liquidator or an administrator to Yurika; or
  - (iii) an administrator, a receiver, a manager or an inspector is appointed in respect of Yurika or any of the assets of Yurika;
- (d) a party makes an assignment for the benefit of or enters into any arrangement or composition with that party's creditors; or





- (e) a party is insolvent or unable to pay that party's debts within the meaning of the *Corporations Act 2001* (Cth).

#### 7.2. Default Procedure

- (a) A non-defaulting party may (without prejudice to its rights at law) give a defaulting party a written notice specifying a default that has occurred (**Default Notice**).
- (b) Subject to clause 7.1, the defaulting party has the period stated in the Default Notice to remedy the default or overcome its effects on the non-defaulting party (provided that such period must be reasonable in the circumstances, and cannot be less than 10 business days in respect of a financial default).
- (c) The defaulting party must diligently pursue a reasonable course of action to remedy the default, or overcome its effects on the non-defaulting party, otherwise the non-defaulting party may send a notice to the defaulting party specifying the relevant failure and ending the relevant cure period.
- (d) If a default is not remedied or its effects on the non-defaulting party are not overcome within the relevant cure period, the non-defaulting party may do any one or more of the following (without prejudice to its rights at law and in equity):
  - (i) terminate this Licence;
  - (ii) sue, or take debt recovery action against, the defaulting party for any outstanding amount owing under this Licence; and
  - (iii) exercise all other remedies available to it.

#### 8. GOODS AND SERVICES TAX

- (a) Words or expressions used in this clause 8 which are defined in the *A New Tax System (Goods and Services Tax) Act 1999* (Cth) have the same meaning in this clause 8.
- (b) Amounts specified in, or payable under, this Licence may be stated to be exclusive or inclusive of GST. Clause 8(e) applies unless an amount payable under this Licence is stated to include GST.
- (c) If a party is a GST group member, relevant references to GST and input tax credits include references to GST and input tax credits for the representative member of the GST group.
- (d) All amounts in this Licence are GST exclusive unless otherwise indicated.
- (e) If a GST exclusive amount payable under this Licence is consideration for a taxable supply, then the party required to pay the amount must, subject to the supplier issuing a tax invoice, pay both the GST exclusive amount and, at the same time, an additional amount equal to the GST payable on the supply.
- (f) Where non-monetary consideration is provided, the parties must share information as required to determine the appropriate amount of GST.



- (g) Where a supplier incurs a cost or expense for which it may be reimbursed by, indemnified against, claim against or set-off against another party under this Licence, the amount to be paid or credited is the cost or expense (reduced by any relevant input tax credit) plus the amount attributable to GST (as referred to in clause 8(e)).
- (h) If an adjustment event occurs, the supplier must issue a valid adjustment note and the parties must then make appropriate payments to reflect the required adjustment of GST.

#### 9. NOTICES

- (a) Notices (however described) and tax invoices (where relevant) under this Licence must be sent in writing (which may include by electronic means) unless this Licence or the law provides otherwise.
- (b) A notice or tax invoice sent under this Licence is taken to have been received by the recipient:
  - (i) on the date it is handed to the party;
  - (ii) where Yurika is the recipient – left at Yurika’s office;
  - (iii) where the Licensor is the recipient – left at one of the Licensor’s administration offices;
  - (iv) on the date three business days after it is posted; or
  - (v) on the date of transmission (unless the sender receives notice that delivery did not occur or has been delayed) if sent electronically and the use of electronic communication has been agreed between the parties.
- (c) The contact details for providing notices is set out in item 1.1 of Schedule 1 and each party must promptly update the other if there is any change to those contact details.

#### 10. DISPUTE RESOLUTION

- (a) The parties must first endeavour to resolve the dispute at the project manager level and, if this is not successful within 10 business days, the parties must refer the dispute to the senior representatives of the parties for resolution. These senior representatives must use their best endeavours to, within 10 business days of the date of referral of the dispute, either:
  - (i) resolve the dispute; or
  - (ii) agree on a process for resolving the dispute.
- (b) If a dispute is not resolved by the senior representatives under clause 10(a) within the 10 business day period, the parties may agree to refer the dispute to an expert and may appoint the expert by agreement.
- (c) If the parties cannot agree on the expert, the parties must appoint an expert nominated by:



- (i) for financial matters, the President of the Institute of Arbitrators and Mediators Australia (Queensland branch); or
- (ii) for legal matters, the President of the Queensland Law Society,  
or, if the relevant institution above declines to nominate an expert, an expert nominated by an institution agreed between the parties as the most appropriate institution in the circumstances.
- (d) Expert determination will be conducted in the place notified by the Licensor to Yurika.
- (e) The parties must direct the expert to make his or her determination quickly and must take all reasonable steps to bring about a quick determination.
- (f) The expert must:
  - (i) have reasonable qualifications and commercial and practical experience in the area of the dispute;
  - (ii) have no interest or duty that conflicts or may conflict with his or her function as expert; and
  - (iii) not be an employee, or former employee, of any of the parties, or any related body corporate of the parties.
- (g) In the absence of a manifest error, the expert's decision will be valid and binding on the parties where the amount for a single event is less than \$100,000.
- (h) Where a dispute concerns an amount of money payable, then, within five business days of the settlement of the dispute, any amount agreed or determined to be paid or refunded must be paid or refunded by the relevant party.
- (i) The costs of the expert and any advisers to the expert will be borne equally by the parties unless the expert makes a determination to the contrary.

#### 11. GENERAL

- (a) The law in force in Queensland governs this Licence, and the parties submit to the exclusive jurisdiction of the courts exercising jurisdiction in Queensland and any courts that may hear appeals therefrom.
- (b) Each party must pay its own expenses incurred in connection with the negotiation, preparation, execution and registration of this Licence, transactions contemplated by this Licence and any amendment to, or any consent, approval, waiver, release or discharge of or under, this Licence.
- (c) Any stamp duty, duties or other taxes of a similar nature in connection with this Licence or any transaction or instrument contemplated by this Licence, must be paid by Yurika.
- (d) This Licence contains the entire agreement between the parties about its subject matter and replaces any previous understanding, agreement, representation or warranty relating to that subject matter.



- (e) Each party must do anything (including execute any document) and must ensure that its employees and agents do anything (including execute any document), that the other party may reasonably require to give full effect to this Licence.
- (f) A right may only be waived in writing and signed by the party giving the waiver, and no other conduct of a party (including a failure to exercise, or delay in exercising, the right) operates as a waiver of the right or otherwise prevents the exercise of the right.
- (g) A waiver of a right on one or more occasions does not operate as a waiver of that right if it arises again, and the exercise of a right does not prevent any further exercise of that right or of any other right.
- (h) Any right that a person may have under this Licence is in addition to, and does not replace or limit, any other right that the person may have.
- (i) Any provision of this Licence that is unenforceable or partly unenforceable is to be severed to the extent necessary and possible to make this Licence enforceable, unless this would materially change the intended effect of this Licence.
- (j) Each party must comply with its relevant obligations under any applicable laws.
- (k) This Licence may be executed in counterparts, and all executed counterparts constitute one document.
- (l) Each person executing this Licence under a power of attorney declares that he or she is not aware of any fact or circumstance that might affect his or her authority to do so under that power of attorney.

## 12. FORCE MAJEURE

- (a) To the extent that a Force Majeure Event adversely affects the performance of an obligation under this Licence, then the relevant rights and obligations are suspended to the extent of that adverse effect, provided that this will not extend the term of this Licence.
- (b) Clause 12(a) does not affect rights or obligations that accrued prior to suspension.
- (c) The period of suspension will exclude any delay attributable to a failure by the party affected to comply with clause 12(d).
- (d) A party that claims a Force Majeure Event must use its best endeavours to remove, overcome or minimise the effects of that event as soon as practicable, and must resume performance of any suspended obligation as soon as reasonably possible after the end of a Force Majeure Event.
- (e) Nothing in this clause requires a party to settle an industrial dispute that constitutes a Force Majeure Event in any manner other than the manner preferred by that party.
- (f) If the Force Majeure Event continues to have effect for a period of more than 30 days, the party not claiming relief under this clause 12 may terminate this Licence by giving 30 days' written notice of such termination to the other party, but such notice shall not take effect if the affected party gives notice within that period that the cause has ceased to prevent the operation of this Licence.



### 13. DEFINED TERMS & INTERPRETATION

#### 13.1. Definitions

Capitalised terms used in this Licence have the meanings set out in this clause or as defined elsewhere in this Licence.

**Agreed Fixtures** means pillar box, distribution cable between transformer and the pillar box and other distribution network service provider equipment, which are the property of the relevant distribution network service provider.

**Commencement Date** means the date in Item 1.3 of Schedule 1.

**Force Majeure Event** means any event, act, circumstance or omission, or combination of them, that is beyond the reasonable control of an affected party, and that is not the result of any negligence, bad faith, wilful misconduct, fraud, breach of law or failure to comply with this Licence.

**GST** has the same meaning as in clause 8.

**Licence** means this Electric Vehicle Charging Station Licence Agreement and any attachments or annexures to it.

**Licence Fee** means the fee in Item 1.6 of Schedule 1 as adjusted under this Licence.

**Permitted Use** means the use of the Premises as described in Item 1.2 of Schedule 1, and indicatively in accordance with the [indicative diagram/photograph(s)/plan(s)] in Schedule 2.

**Premises** means the premises described in Item 1.2 of Schedule 1.

**Removable Electrical Works** means electricity network connection cables and conduits, electrical switchboard including electricity switchboard contents such as electricity metering and circuit breakers, which are the property of Yurika unless ownership transfers pursuant to clause 2.4.

**Renewal Term** means the period in Item 1.5 of Schedule 1.

**Term** means the period in Item 1.4 of Schedule 1 starting on the Commencement Date.

**Yurika** means Yurika Pty Ltd ABN 19 100 214 131 and, unless the contrary intention appears, includes Yurika employees, agents, suppliers, customers, clients, contractors, subcontractors, consultants, trustees, licensees, invitees or any other person claiming through or under Yurika.

**Yurika Property** means anything installed or placed on the Premises by or for Yurika and includes Yurika fixtures, fittings and signage. For the avoidance of doubt, Yurika Property includes (but is not limited to) electrical vehicle direct current charger, electric vehicle alternating current charger, electrical switchboard and associated switches, circuit



breakers, electricity metering, parking bay signage, associated conduits and cables installed on the Premises, but does not include the Agreed Fixtures.

### 13.2. Rules for interpreting this Licence

Unless the context otherwise requires, the following interpretation rules apply to this Licence:

- (a) headings are for convenience and do not affect interpretation;
- (b) a reference to a statute, ordinance, code or other law includes regulations and other instruments under it and consolidations, amendments, re-enactments or replacements of any of them occurring at any time;
- (c) a clause, schedule or appendix is a reference to that part of this Licence;
- (d) a document or agreement is to that document or agreement as amended, supplemented, replaced or novated, and includes references to any clause, schedule or appendix within that document or agreement;
- (e) a party includes a permitted substitute or assignee of that party;
- (f) the word person includes corporations, firms, unincorporated associations, bodies corporate, authorities and agencies;
- (g) words used in the *Corporations Act 2001* (Cth) have the meaning defined in that Act;
- (h) a reference to a person includes a reference to the person's executors, administrators, successors, substitutes and permitted assigns and includes the employees, contractors and agents of that person;
- (i) anything (including a right, obligation or concept) includes each part of it; and
- (j) a day is to a calendar day and a month is to a calendar month;
- (k) a singular word includes the plural, and vice versa;
- (l) examples are not exclusive;
- (m) a reference to 'A\$', '\$A', 'dollar' or '\$' is a reference to Australian currency;
- (n) if a day on or by which a party must do something under this Licence is not a business day, the person must do it on or by the next business day;
- (o) an agreement, representation, covenant or warranty in favour of two or more persons is in favour of them jointly and severally;
- (p) an agreement, representation, covenant or warranty made by two or more persons binds them jointly and severally; and
- (q) if a word is defined, other grammatical forms of that word have that meaning.



## Schedules

### 1. Schedule 1 - Reference

#### 1.1. Address for notices

Yurika	
Contact Name	Madeleine Pavlides
Phone number:	0409 480 453
Email address:	<a href="mailto:madeleine.pavlides@yurika.com.au">madeleine.pavlides@yurika.com.au</a>   <a href="mailto:operations@yurika.com.au">operations@yurika.com.au</a>
Licensor	
Contact Name:	Simon Kuttner
Phone number:	(07) 4658 4149
Email address:	<a href="mailto:simonk@longreach.qld.gov.au">simonk@longreach.qld.gov.au</a>

#### 1.2. Premises

Teamster's Rest Carpark, Emu Street Longreach QLD 4730

Coordinates; Longitude 144.250

Latitude -23.442

#### 1.3. Commencement Date

30 June 2022

#### 1.4. Term

5 years

#### 1.5. Renewal Term

5 years

#### 1.6. Licence Fee

\$1.00 payable on demand (plus GST)

#### 1.7. Licence Fee Review Rate

\$1.00 payable on demand (plus GST)

16



1.8. Permitted Use

All activities associated with Yurika’s installation, operation and maintenance of electric vehicle charging stations at all times during the Term, including (but not limited to):

- installing the Yurika Property on the Premises (in accordance with the [indicative diagram/photograph(s)/plan(s)] set out in Schedule 2) and arranging for the connection of the charging stations to the distribution network (which will include installation of the Agreed Fixtures by the distribution network service provider);
- testing, maintaining, repairing and operating the Yurika Property;
- using the Yurika Property to sell electricity to customers at market rates as determined by Yurika;
- signage ancillary to the use of the charging stations;
- advertising of the facilities, as generally shown on the plan in Schedule 4.

1.9. Public liability insurance amount

\$20,000,000

2. Schedule 2 — Indicative Location Arrangements

The Yurika Property is located on the Premises as set out in the [indicative diagram/photograph(s)/plan(s)] below.





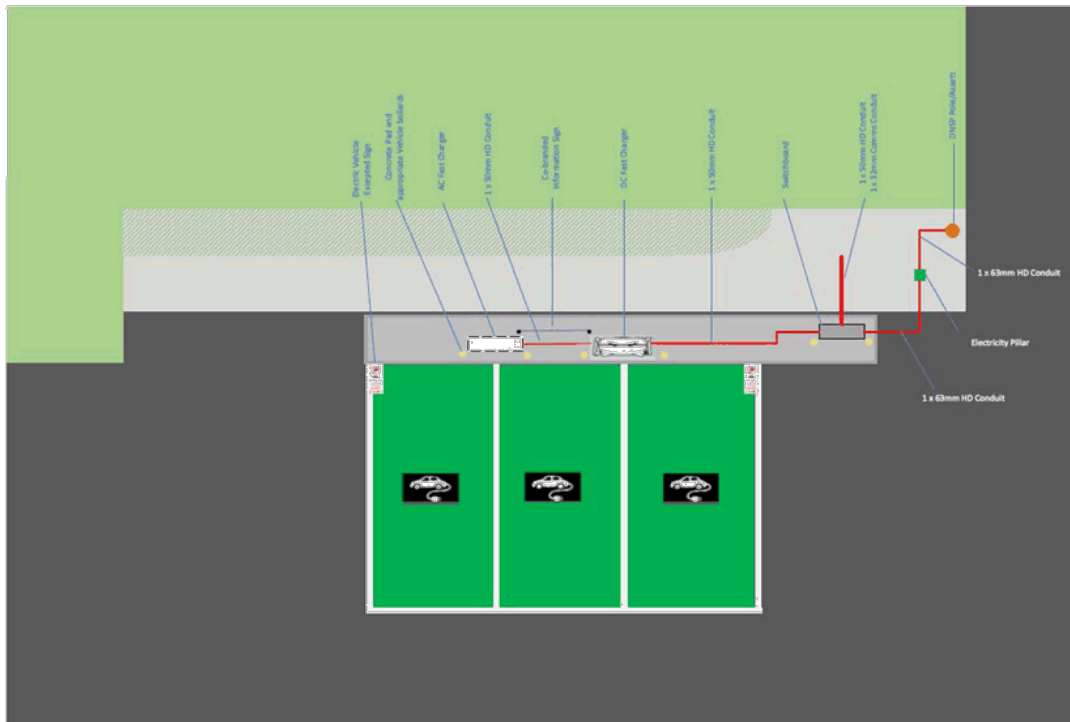


**3. Schedule 3 - Permitted alterations**

Alterations (including modifications, replacements, additions and removals) to:

- Agreed Fixtures;
- Removable Electrical Works;
- signage and branding (which may include advertising); and
- bay markings.

**4. Schedule 4 – Signage Requirements**





**EXECUTED** as an Agreement.

EXECUTED for and on behalf of **Yurika Pty Ltd (ABN: 19 100 214 131)** by its authorised representative in the presence of:

\_\_\_\_\_  
Signature of authorised representative

\_\_\_\_\_  
Signature of witness

\_\_\_\_\_  
Name and title of authorised representative

\_\_\_\_\_  
Name of witness

Date:

**EXECUTED** for and on behalf of [ ]  
(ABN: [ ]) by its duly authorised representative in the presence of:

\_\_\_\_\_  
Signature of authorised representative

\_\_\_\_\_  
Signature of witness

\_\_\_\_\_  
Name and title of authorised representative

\_\_\_\_\_  
Name of witness

Date:

**12. CORPORATE SERVICES REPORT**  
**12.1 - Monthly Financial Statements**

**12. CORPORATE SERVICES REPORT**

**12.1 Monthly Financial Statements**

File Ref:

Consideration of the financial statements for the period ending 30 June 2022:

**CFO report for the month of June 2022**

**Statement of financial performance**

	YTD Actual	YTD Budget	Last YTD
	\$'000	\$'000	\$'000
<b>Revenue</b>			
Rates, levies and charges	11,360	11,206	11,184
Fees and charges	1,952	2,025	2,545
Recoverable works income	7,663	6,655	7,856
Other revenue	952	685	1,147
Operating grants, subsidies and contributions	20,841	19,193	22,673
Capital grants, subsidies and income	6,145	3,178	6,936
Profit on sale of assets	212	556	461
<b>Total revenue</b>	<b>49,125</b>	<b>43,499</b>	<b>52,802</b>
<b>Expenses</b>			
Employee expenses	14,634	14,885	15,379
Materials and services	22,055	21,394	22,552
Finance expenses	874	837	1,078
Depreciation	8,184	8,032	7,941
Other expenses	0	-	1,529
<b>Total expenses</b>	<b>45,747</b>	<b>45,148</b>	<b>48,479</b>
<b>Net surplus or (deficit)</b>	<b>3,377</b>	<b>(1,650)</b>	<b>4,323</b>
<b>Operating deficit</b>			
Net surplus	3,377	(1,650)	4,323
less capital grants and income	(6,357)	(3,734)	(7,397)
<b>Operating deficit</b>	<b>(2,979)</b>	<b>(5,384)</b>	<b>(3,074)</b>

*Revenue*

Council achieved a better revenue result to budget with higher than budgeted receipts from the 2020 NDRA grant and Main Roads revenue. Capital income was higher than budget with the recognition of AAMIG's contribution to the development of Saleyards improvements being recognised for the year (\$2.1 million). Overall, revenue was \$5.7 million more than expected revenue.

*Expenses*

Materials and services were over budget as outstanding orders and invoices were addressed before the end of the financial year. The materials and services amount also includes the recognition of an increase in the landfill rehabilitation provision of \$0.22 million. Other expense items were within range of budget with overall expenses \$0.6 million more than expected expenditure.

**12. CORPORATE SERVICES REPORT**  
**12.1 - Monthly Financial Statements**

*Net surplus*

The net surplus for the year (subject to any final adjustments during the year end audit) is \$3.4 million, a better than expected result caused by the better revenue result. This result is lower than last year's result, with both revenue and expenses lower than last financial year.

*Operating deficit*

The operating deficit for the year (subject to any final adjustments during the year end audit) is \$3.0 million, a better than expected result to budget and close to the same result from the prior financial year.

**Statement of financial position**

	YTD Actual	Actual June	Full year
	\$'000	2021	budget
	\$'000	\$'000	\$'000
<b>Current assets</b>			
Cash and cash equivalents	34,045	32,634	24,969
Trade and other receivables	3,003	3,974	4,481
Inventories	638	650	683
<b>Non-current assets</b>			
Trade and other receivables	11,689	12,228	11,719
Property, plant and equipment	318,868	318,595	318,727
Other non-current assets	-	-	-
<b>Total assets</b>	<b>368,243</b>	<b>368,081</b>	<b>360,579</b>
<b>Current liabilities</b>			
Trade and other payables	8,899	11,221	6,578
Borrowings	1,241	1,186	1,241
Provisions	1,449	1,498	1,322
<b>Non-current liabilities</b>			
Borrowings	16,744	17,954	16,714
Provisions	3,704	3,415	3,566
<b>Total liabilities</b>	<b>32,037</b>	<b>35,274</b>	<b>29,421</b>
<b>Net community assets</b>	<b>336,206</b>	<b>332,807</b>	<b>331,158</b>
<b>Community equity</b>			
Asset revaluation reserve	123,259	123,238	123,239
Retained surplus	212,947	209,569	207,919
<b>Total community equity</b>	<b>336,206</b>	<b>332,807</b>	<b>331,158</b>

*Current Assets (cash or will be converted to cash within 12 months)*

Council's ending cash position is greater than budget due to the higher than expected receipt of grant and contract work income, better than expected receipt of outstanding rates debtors and lower than expected creditor payments.

Total outstanding rates, excluding special rates charges totals \$0.70 million (\$0.69 million in May).

*Non-current Assets (assets expected to be held for more than 12 months)*

The non-current trade receivables balance comprises LWDEFS receivables scheduled for the balance of the program. Property, plant and equipment (PPE) comprises of the carrying amount of Council's assets. There has been little change to these balances in June.

## 12. CORPORATE SERVICES REPORT

### 12.1 - Monthly Financial Statements

*Current Liabilities (Council's obligations to pay cash or perform contract obligations within the next 12 months)*

The trade and other payables balance comprises \$6.0 million in contract liabilities. Council received these funds in advance and has an obligation to expend these funds on specific projects. There are \$0.4 million in accounts payable. The balance comprises employee entitlements and prepaid rates balances.

The current borrowing amount comprises of the scheduled loan balances to be paid within the next 12 months. The current provisions amount comprises employee long service leave entitlements accrued as at 30 June.

*Non-current Liabilities (Council's obligations to pay cash or perform contract obligations in more than 12 months time)*

Non-current borrowings comprise of the QTC loan balances due to be repaid over the longer term. The non-current provision comprises mainly a provision for the future rehabilitation of Council's landfills.

#### Financial metrics

Financial sustainability metrics					
Metric	Formula	Target	FY21 Actual performance	Actual	Budget
Operating surplus	Operating Result divided by Operating Revenue	Between 0% and 10%	-3.4%	-7.0%	-13.5%
Asset sustainability ratio	Capital Expenditure on Replacement Assets divided by Depreciation Expense	>90%	98%	92%	102%
Net financial liabilities ratio	Total Liabilities minus Current Assets divided by Total Operating Revenue	<60%	4%	-13%	-2%
Unrestricted cash expense cover ratio	Unrestricted Cash divided by Cash Expenses	>3	8.7	9.5	6.6

Council's operating surplus ratio has declined in the 2022 financial year with a similar operating surplus being achieved on a lower operating revenue base. The asset sustainability ratio has also declined with a lower capital expenditure and a higher depreciation expense being recognised in the current year. There has been an improvement in the net financial liabilities ratio and unrestricted cash expense cover ratio with the higher amount of cash on hand.

Financial performance metrics				
Metric	Formula	FY21 Actual performance	Actual	Budget
Employee costs ratio	Employee Costs divided by Operating Revenue	33.9%	34.2%	37.4%
Materials and services ratio	Materials and Services divided by Operating Revenue	49.7%	51.6%	53.8%

The financial performance metrics provide a measure of Council's ability to operate efficiently. Improving these metrics in an environment of increasing costs will be challenging, but understanding the relationship between operating expenses and revenues will aid in better understanding how Council is performing.

Compared with the 2021 year, both Council's employee costs and materials and services costs are higher as a percentage of operating revenue in the current YTD. While the total expenses are lower than the previous year, the current year's operating revenue is lower.

**12. CORPORATE SERVICES REPORT**  
**12.1 - Monthly Financial Statements**

---

*Program Performance, Treasury, Cash Flow and Capital Expenditure reports attached.*

**Appendices**

1. CFO report June 2022

***Recommendation:***

*That the monthly financial statements for the period ending 30 June 2022, be adopted, as presented.*

12.1 - Monthly Financial Statements --Appendix 1

Longreach Regional Council  
 Program Report  
 for the YTD June 2022

Program	Revenue		Expenses		Net result		
	Budget YTD	Budget YTD	Budget YTD	Budget YTD	Budget YTD	Budget full year	
<b>Office of the CEO</b>							
<b>Program</b>	<b>Revenue</b>	<b>10</b>	<b>Expenses</b>	<b>109</b>	<b>Net result</b>	<b>(1,099)</b>	
Human resources	4		(1,006)		(1,003)		
Governance			(712)	(544)	(712)	(544)	
Elected member expenses			(497)	(507)	(497)	(507)	Reached budget
<b>Community Services</b>							
Disaster management and regional coordination	130	68	(231)	(249)	(101)	(182)	
Health and environmental services	13	12	(106)	(249)	(192)	(113)	
Economic development			(152)	(157)	(152)	(119)	
Child Care	2,129	2,107	(2,183)	(2,226)	(54)	(119)	
Tourism, museums and VIC	164	160	(733)	(958)	(570)	(798)	
Community development and events	19	16	(355)	(433)	(236)	(417)	
<b>Total Office of the CEO</b>	<b>298</b>	<b>238</b>	<b>(3,332)</b>	<b>(3,616)</b>	<b>(3,034)</b>	<b>(3,379)</b>	Reached budget
<b>Infrastructure Services</b>							
Infrastructure administration	28	28	(62)	(55)	(34)	(28)	Reached budget
Community administration			(712)	(751)	(712)	(751)	Reached budget
Depot and airstrips			(608)	(595)	(608)	(595)	Reached budget
Libraries			(323)	(318)	(323)	(318)	Reached budget
Roads, streets and stormwater	9	12	(216)	(242)	(207)	(230)	Reached budget
Community centres and halls	173	147	(4,998)	(5,072)	(4,998)	(5,072)	Reached budget
2019 NDRA event	(203)		(393)	(552)	(220)	(405)	
Public conveniences	9	8	(97)	(63)	(238)	(63)	
2020 NDRA event			(63)	(63)	(63)	(63)	
Development services	8,705	8,100	(10,606)	(9,000)	(1,902)	(900)	Reached budget
Contract works	71	80	(224)	(203)	(153)	(123)	
Council housing	7,572	6,560	(6,409)	(5,947)	1,163	613	
Fleet management	121	100	(364)	(465)	(243)	(365)	
Snow grounds and sporting facilities	1940	129	(27)	1,087	924	1,207	Reached budget
Sewerage	1,569	1,530	(842)	(835)	(677)	(606)	Reached budget
Cemeteries	180	155	(284)	(283)	(103)	(108)	Reached budget
Waste management	1,062	953	(1,083)	(855)	(22)	98	Reached budget
Parks and gardens		15	(1,902)	(1,957)	(1,902)	(1,942)	Reached budget
Water	3,146	3,150	(2,812)	(3,229)	(324)	(1,170)	Reached budget
Swimming pools			(1,128)	(1,128)	(1,128)	(1,128)	Reached budget
<b>Total Infrastructure Services</b>	<b>22,068</b>	<b>20,416</b>	<b>(27,122)</b>	<b>(27,062)</b>	<b>(6,054)</b>	<b>(6,240)</b>	Reached budget
<b>Total Community Services</b>	<b>2,618</b>	<b>2,746</b>	<b>(8,822)</b>	<b>(9,136)</b>	<b>(6,004)</b>	<b>(6,410)</b>	
<b>Corporate Services</b>							
Corporate administration	15	3	(1,737)	(1,740)	(1,722)	(1,737)	Reached budget
IT			(1,073)	(1,056)	(1,073)	(1,056)	Reached budget
Insurance	20	25	(629)	(629)	(608)	(604)	Reached budget
Finance	11,307	10,184	(558)	(947)	10,748	9,236	
Rates	5,209	5,115	(123)	(77)	5,086	5,038	
Internal recharges	84	35	(459)	(397)	(375)	(362)	Reached budget
Land, leased out assets and commercial businesses	181	174	(510)	(568)	(329)	(394)	
Saleyards	69	46	(42)	(542)	27	(496)	
Local laws	219	271	(799)	(910)	(580)	(639)	
LWDEFS	501	515	(511)	(504)	(10)	11	
<b>Total Corporate Services</b>	<b>17,605</b>	<b>16,368</b>	<b>(6,440)</b>	<b>(7,370)</b>	<b>11,165</b>	<b>8,998</b>	
<b>Total Council Operating Result</b>	<b>42,769</b>	<b>39,764</b>	<b>(45,747)</b>	<b>(45,148)</b>	<b>(2,979)</b>	<b>(5,384)</b>	

**Notes to the prograam report**

- 1 - Contract CEO and Executive Assistant not fully budgeted for. Salary and wages reduced in budget review but services not increased.
- 2 - Over-accrual of 2019 NDRA in 2021 reversed in the 2022 year has reduced operating grant income.
- 3 - 2020 NDRA expenses are higher as the amount of work has exceeded the amount forecast. The cost of this work will be fully recovered. The difference that currently exists is due to the timing between completing work and processing the claim for the work.
- 4 - Contract works expenses are higher than budget but offset by a higher cost recovery, resulting in a better overall net result.
- 5 - Fleet management net recoveries are lower than budget. The issue is ensuring the charge out rates to external entities are being recognised correctly and that internal recharges are based on cost recovery only.
- 6 - Waste management costs are over budget due to the increase in the rehabilitation provision of \$0.22 million.



## 12.1 - Monthly Financial Statements --Appendix 1

### Treasury reports

<b>Cash</b>	
Unrestricted funds	26,414
<i>Restricted cash</i>	
LWDEFS	1,631
Funds received in advance	2,555
2021 NDRA funds	3,445
<b>Cash and cash equivalents</b>	<b>34,045</b>
<b>Working capital requirements</b>	
Cash expense cover (months)	4.5
Cash required to cover cash expenses	13,918
Cash required for capex	3,000
Contingency cash reserves	2,000
<b>Working capital requirements</b>	<b>18,918</b>
<b>Surplus unrestricted cash reserves</b>	<b>7,496</b>

<b>Cash account</b>	<b>Balance</b>	<b>Annual effective rate</b>	<b>Admin charge</b>
CBA operating account*	791	1.35%	0.00%
QTC LWDEFS account	1,631	0.76%	0.15%
QTC DRFA 2021 account	3,445	0.76%	0.15%
QTC Investment account	28,205	0.78%	0.15%
Reconciling items	(27)		
<b>Cash and cash equivalents</b>	<b>34,045</b>		

\*Interest earned on balances \$1m and over

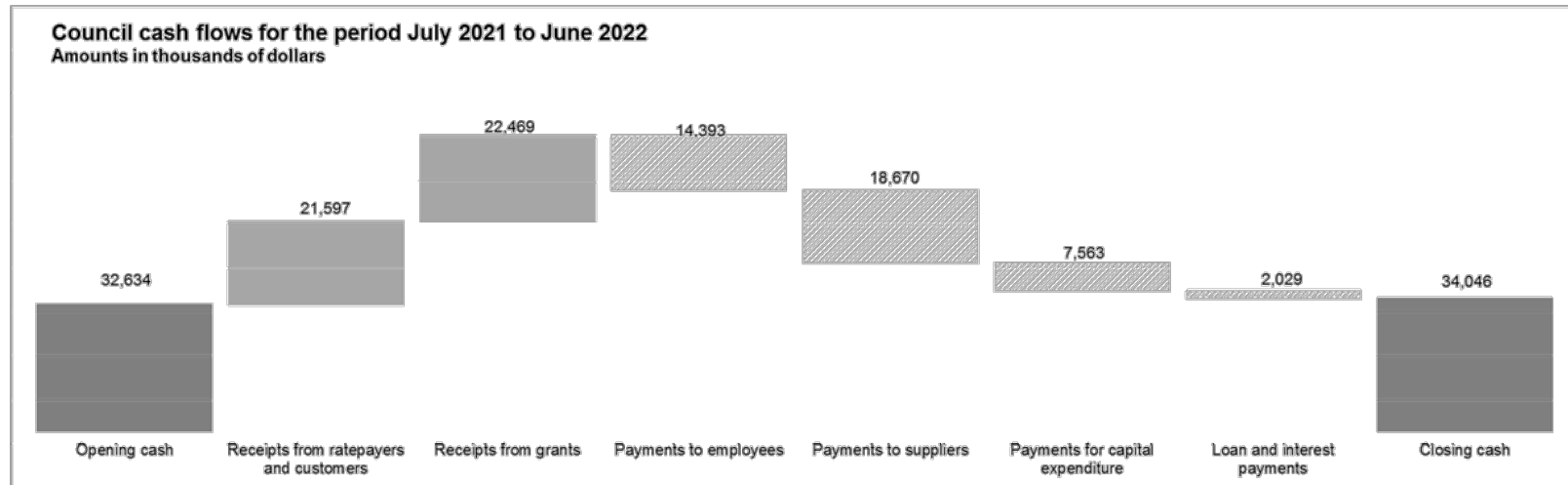
<b>Loan</b>	<b>Rate</b>	<b>Expiry date</b>	<b>Book value</b>	<b>Market value</b>	<b>Unrealised gain/(loss)</b>
Saleyard land purchase	2.950%	15/12/2026	328	324	4
Water project 15/16	2.939%	15/06/2036	571	527	44
Sewer infrastructure	6.565%	15/09/2026	646	688	(42)
ACC land purchase	5.244%	15/03/2032	618	655	(37)
Water project	5.282%	15/06/2029	2,978	3,131	(153)
LWDEFS loan 1	3.693%	15/12/2036	11,286	10,898	388
LWDEFS loan 2	3.441%	15/06/2038	1,558	1,463	95
<b>Total borrowings</b>			<b>17,985</b>	<b>17,686</b>	<b>299</b>

<b>TERM</b>	<b>Rate last month</b>	<b>RATE</b>	<b>Interest income from depositing \$5 million</b>	<b>Interest from standard account</b>
1 Month	0.73	1.4	5,833	5,625
2 Months	1.18	1.94	16,167	11,250
3 Months	1.71	2.44	30,500	16,875
4 Months	1.9	2.65	44,167	22,500
5 Months	2.09	2.86	59,583	28,125
6 Months	2.27	3.06	76,500	33,750
7 Months	2.41	3.22	93,917	39,375
8 Months	2.55	3.37	112,333	45,000
9 Months	2.68	3.52	132,000	50,625
10 Months	2.8	3.63	151,250	56,250
11 Months	2.91	3.73	170,958	61,875
12 Months	3.03	3.86	193,000	67,500

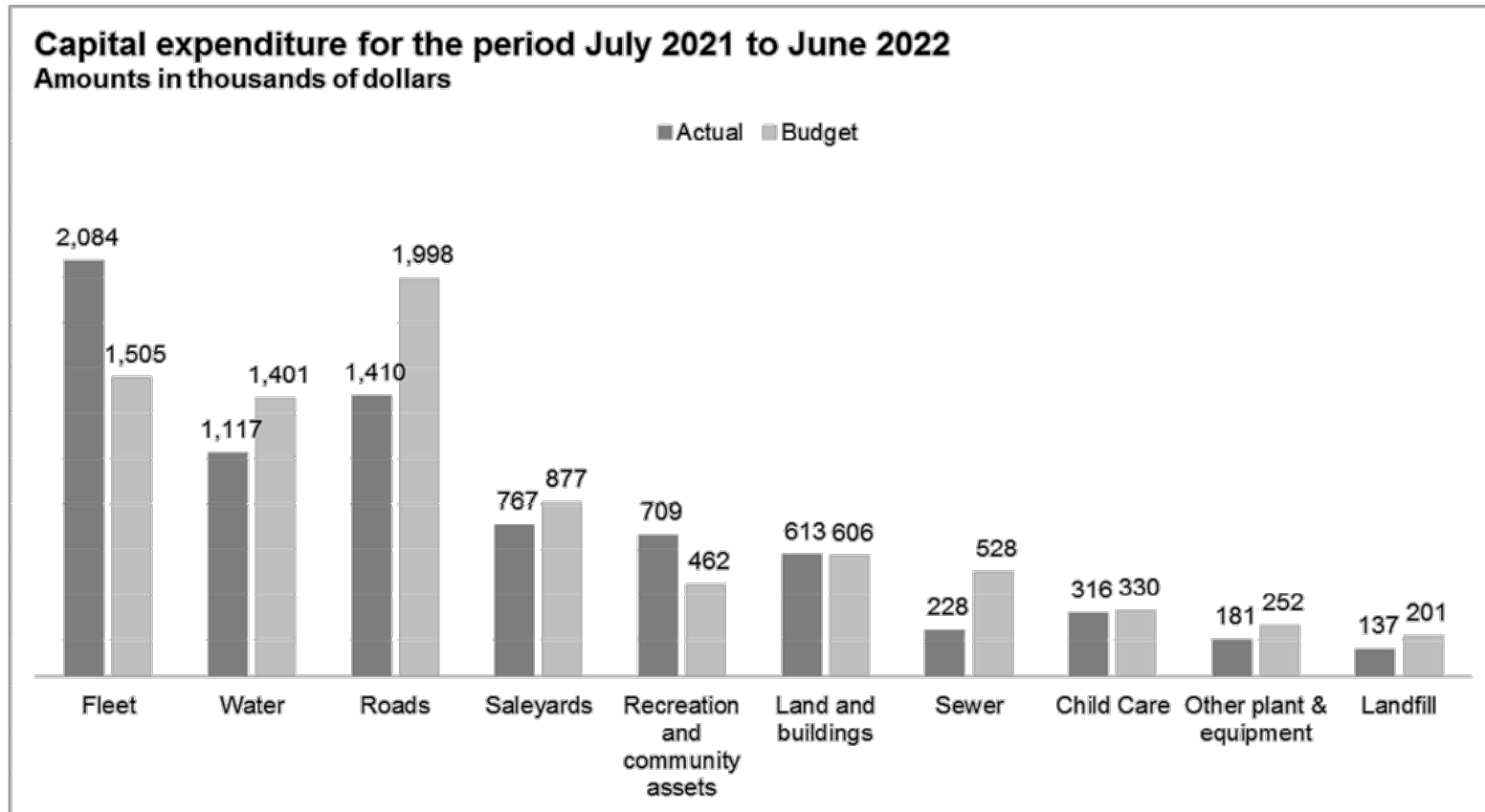
Council retains a high cash balance. As interest rates continue to rise, depositing surplus funds into a higher interest account becomes more attractive. A comparison of CBA fixed deposit rates from the prior month indicates how quickly rates are increasing. With an expectation that there will be further rate rises in the next couple of months, Council should wait until the RBA has completed its rate increases before committing to a longer term deposit, so as not to miss a product with a better return.

In the meantime, the rates on the CBA operating account for balances greater than \$1 million have almost doubled and are more attractive than the QTC rates. Excess cash will be moved from the QTC account to the CBA account to obtain a better return for Council.

## 12.1 - Monthly Financial Statements --Appendix 1



The cash flow graph illustrates that just over 50% of Council's cash receipts come from grants. Around \$6 million of that cash has been received for projects that will be completed in the 2023 financial year.



## 12.1 - Monthly Financial Statements --Appendix 1

### Finance projects

Audit issues work plan to be completed NLT 30 June 2022	Status	Comments	Actioned by
21CR-1 Reconciliation of asset valuation upload to fixed asset register control activities	In progress	Reconciliation is complete. Waiting for access from IT Vision to complete upload in Synergy Soft.	PIB
21CR-2 Valuation control processes control activities	In progress	Reconciliation is complete. Waiting for access from IT Vision to complete upload in Synergy Soft.	PIB
21CR-3 Revaluations - Synergy Fixed Asset Register	In progress	Reconciliation is complete. Waiting for access from IT Vision to complete upload in Synergy Soft.	
21CR-4 Revaluations - Synergy asset revaluation journals	In progress	Reconciliation is complete. Waiting for access from IT Vision to complete upload in Synergy Soft.	
21CR-5 End of year journals	In progress	Possible workaround in Synergy Soft.	CFO
21CR-6 Revaluations - desk top reviews	In progress	Reconciliation is complete. Waiting for access from IT Vision to complete upload in Synergy Soft.	PIB
21FR-1 Property, plant and equipment not depreciated	Complete	Issue resolved and monitoring in place	CFO
21FR-2 LWDEFS - special charges	Complete	Issue resolved and monitoring in place	CFO
21FR-3 LWDEFS - WIP	Complete	Issue resolved - no WIP remaining - debtor and loan balances reconciled	CFO
19CR-2 Year-end close process - information and communication	In progress	Delays in the valuation process due to the state of the register.	CFO
21IR-1 Standard trial balance	Complete	Currently using a detailed TB in monthly reports. Able to create Power BI reports	CFO
20FR-3 Land at Cleeve Paddock (disposed of in 2011) was included in revaluation	Complete	Asset was disposed under AASB-16 Leases. APV instructed to remove from valuation.	APV
20FR-2 PPE - negative depreciation	Complete	Issue resolved and monitoring in place	CFO

## 12.1 - Monthly Financial Statements --Appendix 1

<b>2022 Financial Report and Audit Plan</b>	<b>Status / Complete by</b>	<b>Comments</b>	<b>Actioned by</b>
Auditor planning visit	Complete	Auditor visited Longreach and met with Mayor and key management personnel	Auditor
Asset valuations completed and uploaded	In progress	Behind schedule. Working with contractor to close off before year end.	CFO
Prepare key accounting issues paper	Complete		CFO
Auditor review of key accounting issues	In progress		Auditor
ARMC to review audit plan	Complete		ARMC
Prepare proforma financial statements	Complete		CFO
Auditor review of proforma financial statements	In progress		Auditor
Finalise May management reports	Complete		Finance Manager
Prepare TB, reconciliations, workpapers	Complete		Finance Manager
Preliminary audit	Complete		
Financial year close	15/07/2022		
Final financial statements prepared	5/09/2022		
Final audit completed	16/09/2022		
Final audit completion report issued	30/09/2022		
ARMC to approve financial statements & management signed	7/10/2022		
Final auditor signed financial statements	12/10/2022		
Financial statements incorporated into annual report	28/10/2022		
Annual report published	30/10/2022		

<b>Budget plan</b>	<b>Status / Complete by</b>	<b>Comments</b>	<b>Actioned by</b>
1st round of workshops with ELT	Complete		Finance Manager
Prepare version 1	Complete		CFO/Finance Manager
1st pre-budget workshop with Councillors	Complete		CFO/Finance Manager
2nd round of workshops with ELT	Complete		CFO/Finance Manager
Prepare version 2	Complete		CFO/Finance Manager
2nd pre-budget workshop with Councillors	Complete		CFO/Finance Manager
Final budget adjustments prepared	Complete		CFO/Finance Manager
3rd pre-budget workshop with Councillors	Complete		CFO/Finance Manager
Final budget papers prepared	Complete		CFO/Finance Manager
Council Budget Meeting	Complete		CFO/Finance Manager

## 12. CORPORATE SERVICES REPORT

### 12.2 - Application for Conversion of Grazing Homestead Perpetual Lease to Freehold

---

#### 12.2 Application for Conversion of Grazing Homestead Perpetual Lease to Freehold

File Ref:

Consideration for applications received for the conversion of a Grazing Homestead Perpetual Lease to Freehold.

#### **Council Action**

Deliver

#### **Applicable Legislation**

*Local Government Act 2009*

*Local Government Regulation 2012*

*Land Act 1994*

*Stock Route Management Act 2002*

*Land Protection Act 2002*

#### **Policy Considerations**

N/A

#### **Corporate and Operational Plan Considerations**

N/A

#### **Budget Considerations**

Nil

#### **Previous Council Resolutions related to this Matter**

Nil

#### **Officer Comment**

**Responsible Officer/s:** *Anna-Marie Moffat, Rural Lands Officer*  
*Jeffrey Newton, Local Laws/Rural Lands Supervisor*

#### **Background:**

Grazing Homestead Perpetual Lease (GHPL) - held by the Landholder in perpetuity and are issued for specific purposes (i.e. grazing or agriculture). The Landholder pays Annual Land Rent to Department of Resources (DoR) and Council Rates.

Freehold Title – A Landholder can apply to Department of Resources for a Freehold Title once the full payment has been made on the GHPL. The Landholder pays Council Rates but no longer needs to pay Land Rent to DoR.

#### **Issue:**

Application 1 – Mr John and Mrs Sheila Back of Griffdale Station have applied to the Department of Resources to convert GHPL 29/11090 to Freehold tenure on Lot 6 on Crown Plan POR5729.

Lot 6 on Crown Plan POR5729 joins the southern boundary of the Primary Stock Route 002LONG (Winton-Barcaldine). This Stock Route is approximately 1.6km wide and is approximately 965 hectares, including two primary water facilities.

Application 2 - Equitant Pty Ltd of Dalmore Station have applied to the Department of Resources to convert GHPL 29/11252 to Freehold tenure on Lot 22 on Crown Plan CM108.

## 12. CORPORATE SERVICES REPORT

### 12.2 - Application for Conversion of Grazing Homestead Perpetual Lease to Freehold

The Cramsie-Muttaborra road dissects the south-eastern corner of this block; however it is not identified as Stock Route.

Application 3 - Mr John and Mrs Elizabeth Hain have applied to the Department of Resources to convert GHPL 29/11065 to Freehold tenure on Lot 7 on Crown Plan RY123.

The Summer Hill road dissects through this block; however it is not identified as Stock Route.

Application 4 - Mr John and Mrs Elizabeth Hain have applied to the Department of Resources to convert GHPL 29/11064 to Freehold tenure on Lot 3 on Crown Plan RY124.

The Summer Hill road dissects through this block; however it is not identified as Stock Route.

#### **Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Unlikely  
Consequence: Minor  
Rating: Low (4)

#### **Environmental Management Factors:**

Under the *Biosecurity Act 2015*, Landholders will still need to uphold their Biosecurity Obligations regardless of what the land is tenured at.

#### **Other Comments:**

Nil

#### **Appendices**

1. Views Request - Our Ref 2021\_002437 -Equitant Pty Ltd.pdf
2. Dalmore SmartMap for 22 CM108.pdf
3. Dalmore Map CM108.pdf
4. Views Request - Our Ref 22021\_002438 Back J \_ S.pdf
5. Griffdale SmartMap for 6 POR5729.pdf
6. Griffdale Survey Plan POR5729.pdf
7. Griffdale Map with Stock Route.pdf
8. Views REQUEST\_Longreach Regional Council\_Lot 7 on RY123.pdf
9. SmartMap\_SHADED\_Lot 7 on RY123.pdf
- 10.Views REQUEST\_Longreach Regional Council\_Lot 7 on RY123.pdf
- 11.SmartMap\_SHADED\_Lot 3 on RY124.pdf

#### **Recommendation:**

*That Council advises Department of Resources that it has no objection to the below application to convert the following grazing homestead perpetual lease to freehold:*

<i>Lessee</i>	<i>Tenure</i>	<i>Lot on Plan</i>
<i>Equitant Pty Ltd</i>	<i>GHPL 29/11252</i>	<i>Lot 22 on CM108</i>
<i>John &amp; Elizabeth Hain</i>	<i>GHPL 29/11065</i>	<i>Lot 7 on RY123</i>
<i>John &amp; Elizabeth Hain</i>	<i>GHPL 29/11064</i>	<i>Lot 7 on RY124</i>

*That Council advises Department of Resources that it has no objection to the below application to convert the following grazing homestead perpetual lease to freehold, providing the applicant meets all Legislative requirements as per the Stock Route Management Act:*

<i>Lessee</i>	<i>Tenure</i>	<i>Lot on Plan</i>
<i>John &amp; Sheila Back</i>	<i>GHPL 29/11090</i>	<i>Lot 6 on POR5729</i>

**12. CORPORATE SERVICES REPORT**  
**12.2 - Application for Conversion of Grazing Homestead Perpetual Lease to Freehold**

---



**From:** [Craig Dunsmore](#)  
**To:** [Assist](#)  
**Subject:** Views Request - Our Ref 2021/002437 -Equitant Pty Ltd  
**Date:** Thursday, 16 June 2022 11:45:51 AM  
**Attachments:** [image001.jpg](#)  
[image003.png](#)  
[image004.png](#)  
[image002.jpg](#)  
[image006.emz](#)  
[image007.png](#)  
[SmartMap for 22 CM108.pdf](#)  
[CM108.pdf](#)

---

**\*\*CAUTION:** This email came from outside of Longreach Regional Council - Only open links & attachments you're expecting\*\*.

Hi,

Please see views request below for conversion of GHPL 29/11252 described as Lot 22 on CM108.

Author: Craig Dunsmore  
File / Ref number: 2021/002437  
Directorate / Unit: Land and Surveying Services  
Phone: (07)49879300

16 June 2022  
The Chief Executive Officer  
Longreach Regional Council  
PO Box 144  
Longreach QLD 4730  
Dear Sir/Madam

**APPLICATION FOR CONVERSION OF GHPL 29/11252 DESCRIBED AS LOT 22 ON CM108**

Current Lessee: Equitant Pty Ltd

The Department has received the above application. The proposed use of the land is grazing or agricultural purposes.

Copies of documents supporting the application are enclosed for your information. The enclosed Smartmap shows the subject land and the surrounding locality.

The application for conversion will be assessed in terms of Section 167 (1) of the *Land Act 1994*, after considering the views of all interested parties and an inspection of the land.

Objections to the conversion application, and any views or requirements that may affect the future use of the land should be received by close of business on **29 July 2022**. If you offer an objection to the proposal, a full explanation stating the reason for such an objection should be forwarded to this Office.

If you wish to provide a response but are unable to do so before the due date, please contact the author before the due date to arrange a more suitable timeframe. If a response is not received by the due date and no alternative arrangements have been made, it will be assumed you have no objections or requirements in relation to this matter.

If you wish to discuss this matter please contact Craig Dunsmore on (07)49879300.

All future correspondence relative to this matter is to be referred to the contact Officer at the address below or by email to . Any hard copy correspondence received will be electronically scanned and filed. For this reason, it is recommended that any attached plans, sketches or maps be no larger than A3-sized.

Please quote reference number 2021/002437 in any future correspondence.

Yours sincerely  
Craig Dunsmore  
A/Land Officer

Kind regards,



**Craig Dunsmore**

A/Land Officer

**Land Services/Land & Surveying Services**

Department of Resources (DOR)

[Chat with me on Teams!](#)

**P:** (07) 4987 9318

**E:** [SLAM-GoldCoast@resources.qld.gov.au](mailto:SLAM-GoldCoast@resources.qld.gov.au)

**A:** 99 Hospital Road, Emerald QLD 4720 | PO Box 19 Emerald QLD 4720

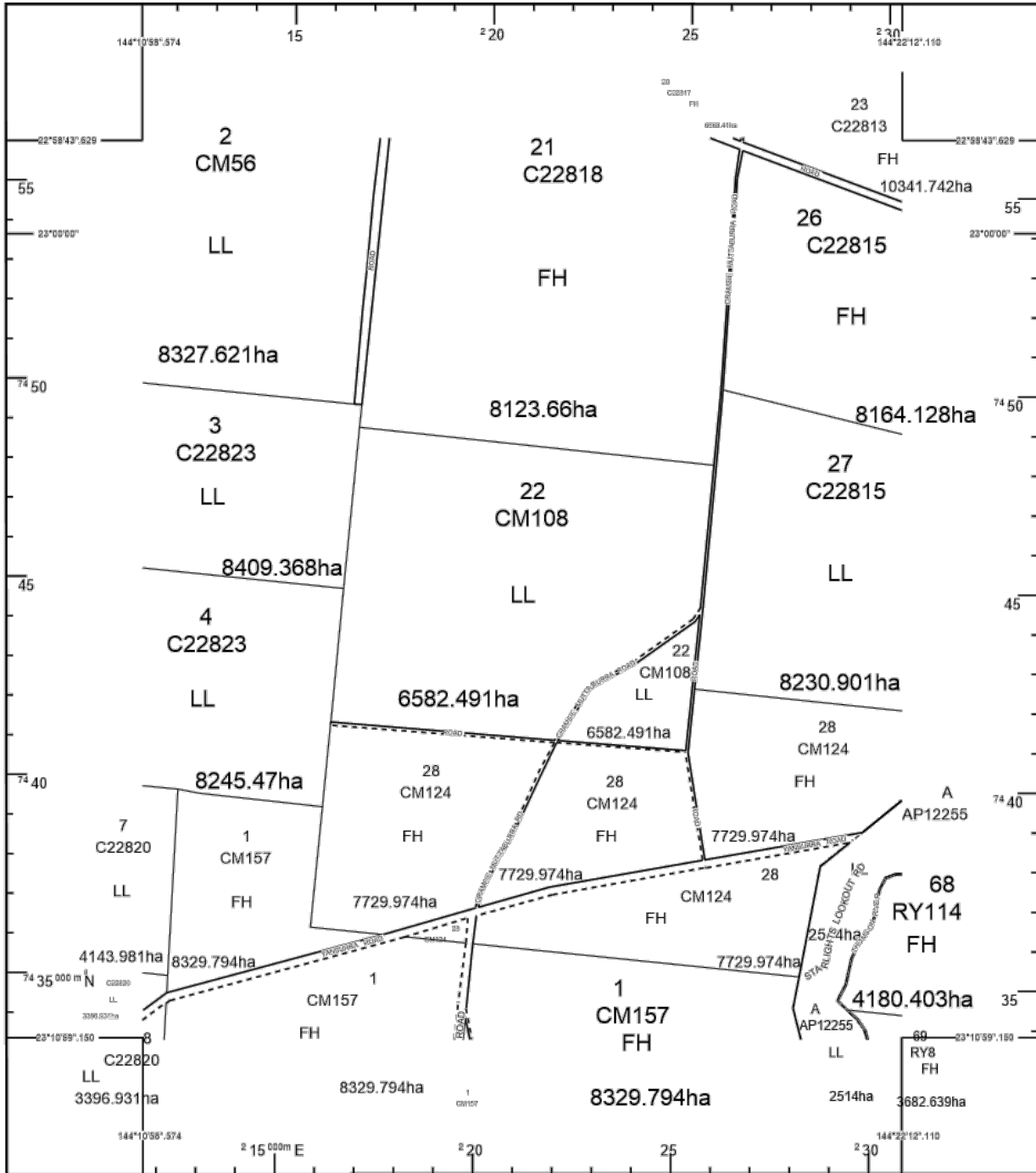
**W:** [www.resources.qld.gov.au](http://www.resources.qld.gov.au)

-----  
The information in this email together with any attachments is intended only for the person or entity to which it is addressed and may contain confidential and/or privileged material. There is no waiver of any confidentiality/privilege by your inadvertent receipt of this material.

Any form of review, disclosure, modification, distribution and/or publication of this email message is prohibited, unless as a necessary part of Departmental business.

If you have received this message in error, you are asked to inform the sender as quickly as possible and delete this message and any copies of this message from your computer and/or your computer system network.

-----



STANDARD MAP NUMBER  
7751-14342



**SmartMap**

An External Product of  
SmartMap Information Services  
Based upon an extraction from the  
Digital Cadastral Data Base

MAP WINDOW POSITION &  
NEAREST LOCATION



**SUBJECT PARCEL DESCRIPTION**

DCDB	22/CM108
Lot/Plan	22/CM108
Area/Volume	6582.491ha
Tenure	LANDS LEASE
Local Government	LONGREACH REGIONAL
Locality	LONGREACH
Segment/Parcel	37633/56

**CLIENT SERVICE STANDARDS**

PRINTED (dd/mm/yyyy) 29/06/2021

DCDB 28/06/2021 (Lots with an area less than 5.000ha are not shown)

Users of the information recorded in this document (the information) accept all responsibility and risk associated with the use of the information and should seek independent professional advice in relation to dealings with property.

Despite Department of Natural Resources, Mines and Energy(DNRME)'s best efforts, DNRME makes no representations or warranties in relation to the information, and, to the extent permitted by law, exclude or limit all warranties relating to correctness, accuracy, reliability, completeness or currency and all liability for any direct, indirect and consequential costs, losses, damages and expenses incurred in any way (including but not limited to that arising from negligence) in connection with any use of or reliance on the information.

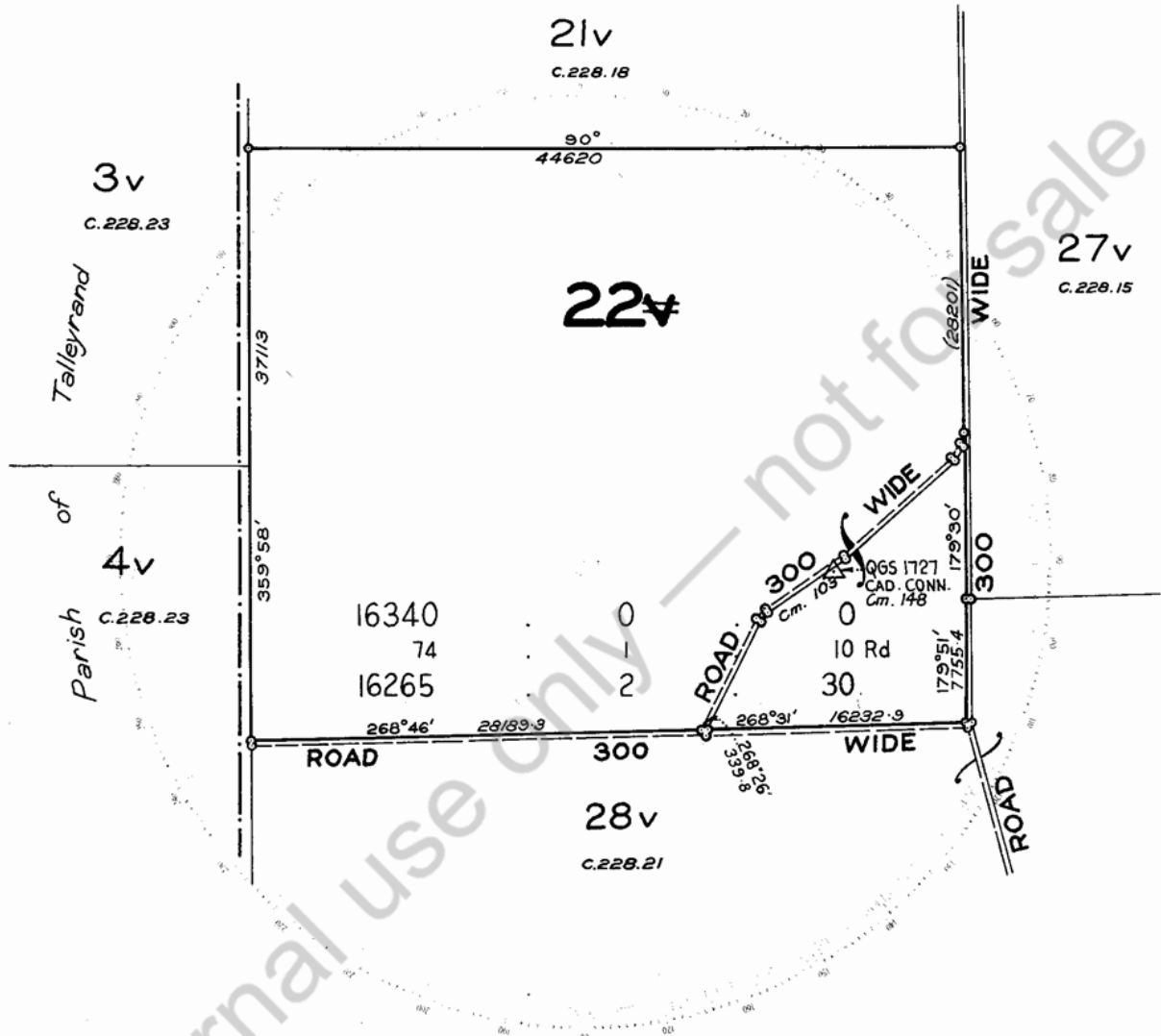
For further information on SmartMap products visit  
<https://www.qld.gov.au/housing/buying-owning-home/property-land-valuations/smartmaps>



**Queensland Government**  
(c) The State of Queensland,  
(Department of Natural Resources,  
Mines and Energy) 2021.

12.2 - Application for Conversion of Grazing Homestead Perpetual Lease to Freehold --Appendix 3

POR.No.	LEASE No.
22v	G.F.11252 <i>Amd 7.5.69 Amd 72.44</i>



**For Additional Plan & Document Notings Refer to CISP**

DESCRIPTIONS AS INDICATED HEREON HAVE BEEN CONVERTED TO LOT(S) ON PLAN CM108.  
 Authored: *Platton* Senior Draftsman  
 Date: 20/ .8. / 86.

ADJUSTMENTS			INITIALS & DATE			COMPILED FROM	FOR
POR.	REF.	PREV. AREA	DRAWN	EXAM'D	CHARTED	C.228.19, C.228.21 & Cm.103.	Lot 22v
22v	RC31398	16340.0.0	R.C.	A.J.H.	B.M.		PARISH OF CAMOOLA
		12.2.69		1995-88	14.4.69		COUNTY OF CUMBERLAND
				18.3.68			L.A.D. OF LONGREACH
						SCALE 80 CHAINS TO AN INCH	Meridian CAM vide Cm 103
						REF: 69/1344 SG.	
						SURVEY OFFICE	<b>COMPILED PLAN Cm.108</b>
CROWN COPYRIGHT RESERVED							

Copyright protects the plan/s being ordered by you. Unauthorised reproduction or amendments are not permitted.

**From:** [Craig Dunsmore](#)  
**To:** [Assist](#)  
**Subject:** Views Request - Our Ref 22021/002438 Back J & S  
**Date:** Thursday, 16 June 2022 3:32:45 PM  
**Attachments:** [image004.png](#)  
[image005.png](#)  
[image006.jpg](#)  
[image007.emz](#)  
[image001.jpg](#)  
[image002.png](#)  
[SmartMap for 6 POR5729.pdf](#)  
[Survey Plan POR5729.pdf](#)

---

**\*\*CAUTION:** This email came from outside of Longreach Regional Council - Only open links & attachments you're expecting\*\*.

Hi,

Please see views request below for conversion of GHPL 29/11090 described as Lot 6 on POR5729.

Author: Craig Dunsmore  
File / Ref number: 2021/002438  
Directorate / Unit: Land and Surveying Services  
Phone: (07)49879300  
16 June 2022

Chief Executive Officer  
Longreach Regional Council  
PO Box 144  
Longreach QLD 4730  
Dear Sir/Madam

**APPLICATION FOR CONVERSION OF GHPL 29/11090 DESCRIBED AS LOT 6 ON POR5729**

**Current Lessee: John Eric Back and Sheila Alison Back**

The Department has received the above application. The proposed use of the land is grazing or agricultural purposes.

Copies of documents supporting the application are enclosed for your information. The enclosed Smartmap shows the subject land and the surrounding locality.

The application for conversion will be assessed in terms of Section 167 (1) of the *Land Act 1994*, after considering the views of all interested parties and an inspection of the land.

Objections to the conversion application, and any views or requirements that may affect the future use of the land should be received by close of business on **29 July 2022**. If you offer an objection to the proposal, a full explanation stating the reason for such an objection should be forwarded to this Office.

If you wish to provide a response but are unable to do so before the due date, please contact the author before the due date to arrange a more suitable timeframe. If a response is not received by the due date and no alternative arrangements have been made, it will be assumed you have no objections or requirements in relation to this matter.

If you wish to discuss this matter please contact Craig Dunsmore on (07)49879300.

All future correspondence relative to this matter is to be referred to the contact Officer at the address below or by email to . Any hard copy correspondence received will be electronically scanned and filed. For this reason, it is recommended that any attached plans, sketches or maps be no larger than A3-sized.

Please quote reference number 2021/002438 in any future correspondence.

Yours sincerely

Craig Dunsmore

A/Land Officer

Kind regards,



**Craig Dunsmore**

A/Land Officer

**Land Services/Land & Surveying Services**

Department of Resources (DOR)

[Chat with me on Teams!](#)

**P:** (07) 4987 9318

**E:** [SLAM-GoldCoast@resources.qld.gov.au](mailto:SLAM-GoldCoast@resources.qld.gov.au)

**A:** 99 Hospital Road, Emerald QLD 4720 | PO Box 19 Emerald QLD 4720

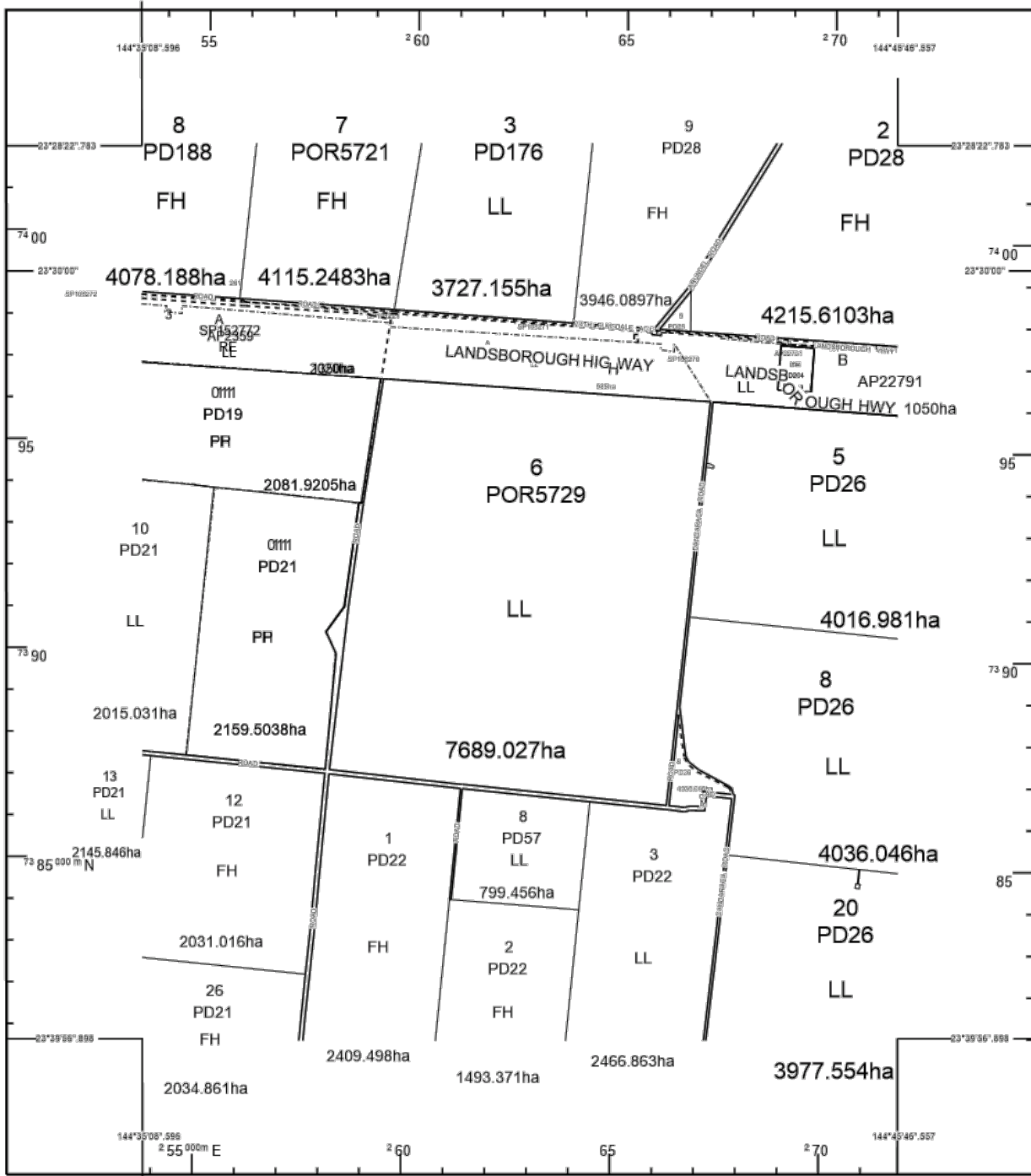
**W:** [www.resources.qld.gov.au](http://www.resources.qld.gov.au)

-----  
The information in this email together with any attachments is intended only for the person or entity to which it is addressed and may contain confidential and/or privileged material. There is no waiver of any confidentiality/privilege by your inadvertent receipt of this material.

Any form of review, disclosure, modification, distribution and/or publication of this email message is prohibited, unless as a necessary part of Departmental business.

If you have received this message in error, you are asked to inform the sender as quickly as possible and delete this message and any copies of this message from your computer and/or your computer system network.

-----



STANDARD MAP NUMBER  
7850-41311



MAP WINDOW POSITION & NEAREST LOCATION



**SUBJECT PARCEL DESCRIPTION**

DODB	6/POR5729
Lot/Plan	7689.027ha
Area/Volume	LANDS LEASE
Tenure	LONGREACH REGIONAL
Local Government	ILFRACOMBE
Locality	37933/55
Segment/Parcel	

**CLIENT SERVICE STANDARDS**

PRINTED (dd/mm/yyyy) 29/06/2021

DCDB 28/06/2021 (Lots with an area less than 5.000ha are not shown)

Users of the information recorded in this document (the information) accept all responsibility and risk associated with the use of the information and should seek independent professional advice in relation to dealings with property.

Despite Department of Natural Resources, Mines and Energy (DNRME)'s best efforts, DNRME makes no representations or warranties in relation to the information, and, to the extent permitted by law, exclude or limit all warranties relating to correctness, accuracy, reliability, completeness or currency and all liability for any direct, indirect and consequential costs, losses, damages and expenses incurred in any way (including but not limited to that arising from negligence) in connection with any use of or reliance on the information.

For further information on SmartMap products visit <https://www.qld.gov.au/housing/buying-owning-home/property-land-valuations/smartmaps>

**SmartMap**

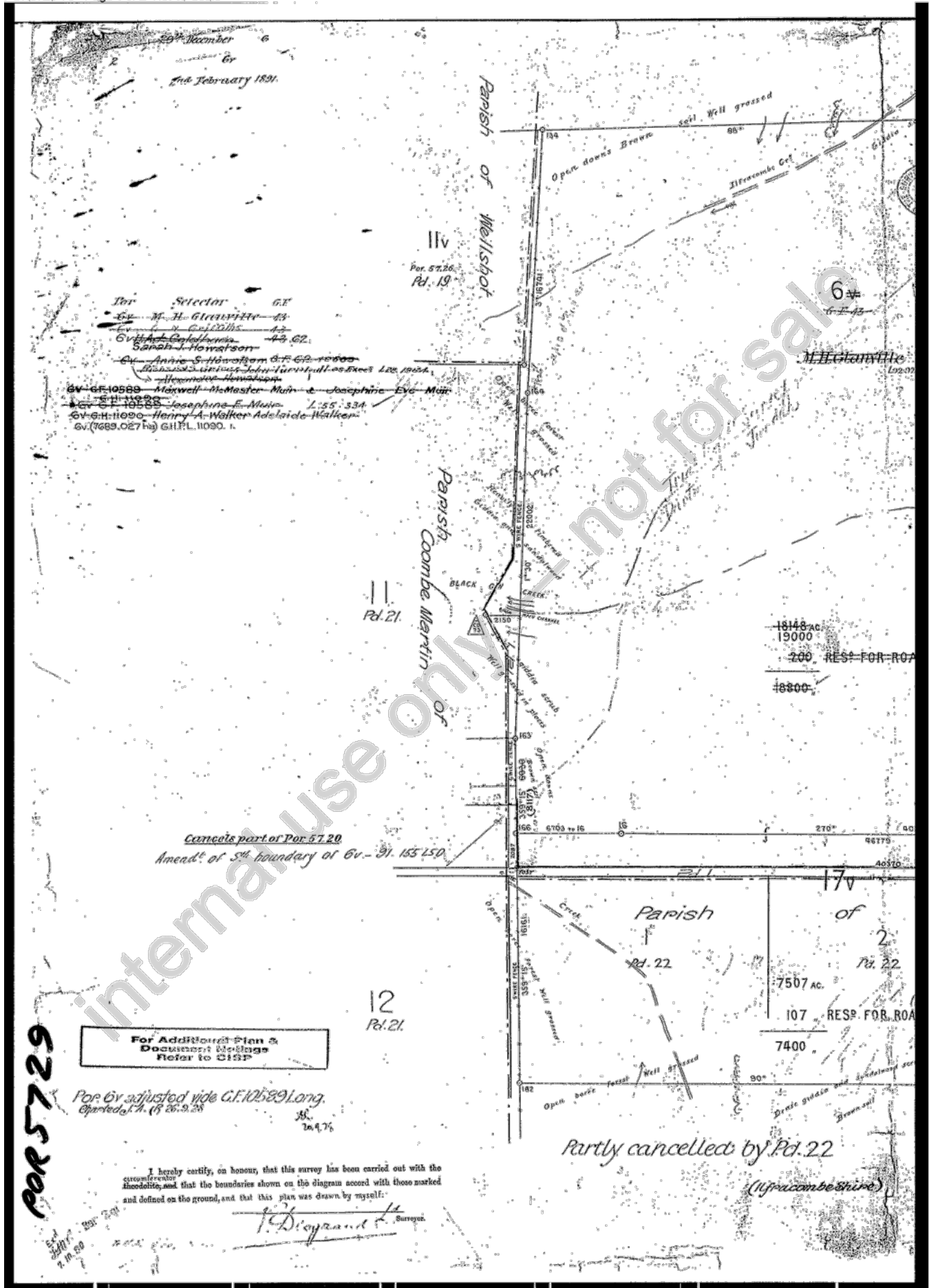
An External Product of SmartMap Information Services  
Based upon an extraction from the Digital Cadastral Data Base



Queensland Government  
(c) The State of Queensland, (Department of Natural Resources, Mines and Energy) 2021.

12.2 - Application for Conversion of Grazing Homestead Perpetual Lease to Freehold --Appendix 6

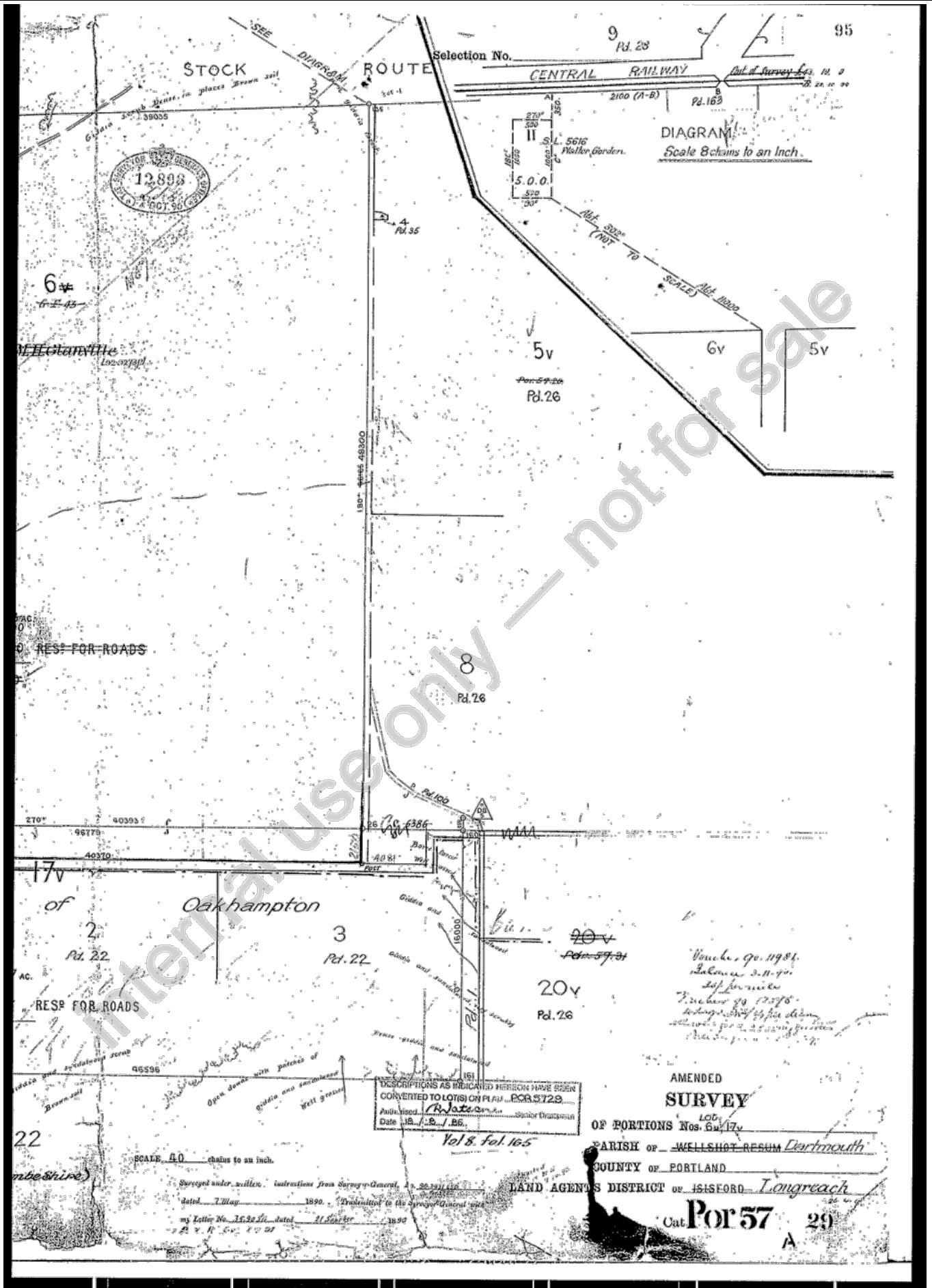
POR5729 V0 Page 1 of 2 Not To Scale



Copyright protects the plan/s being ordered by you. Unauthorised reproduction or amendments are not permitted.



12.2 - Application for Conversion of Grazing Homestead Perpetual Lease to Freehold --Appendix 6

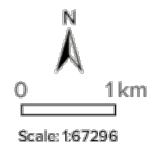


# Griffdale & Stock Route



23°36'57\"/>

Legend located on next page



Printed at: A4  
Print date: 27/6/2022

Projection: Web Mercator EPSG 102100 (3857)

For more information, visit  
<https://qldglobe.information.qld.gov.au/help-info/Contact-us.html>



Includes material © State of Queensland 2022. You are responsible for ensuring that the map is suitable for your purposes. The State of Queensland makes no representation or warranties in relation to the map contents and disclaims all liability.

If imagery is displayed, imagery includes material © CNES reproduced under license from Airbus DS, all rights reserved © 21AT © Earth-1, all rights reserved, 2019

# Griffdale & Stock Route

## Legend

### Water facility



### Stock route

- Primary, Open
- Secondary, Open
- Minor and Unused, Open
- Primary, Conditional
- Secondary, Conditional
- Minor and Unused, Conditional
- Primary, Closed
- Secondary, Closed
- Minor and Unused, Closed

### Stock route reserve

- Primary, Open
- Secondary, Open
- Minor and Unused, Open
- Primary, Conditional
- Secondary, Conditional
- Minor and Unused, Conditional
- Primary, Closed
- Secondary, Closed
- Minor and Unused, Closed

### Property



### Proposed stock routes

- Primary
- Secondary
- Inactive - use by negotiation
- Reserve

### Railway



### Road Crossing

- Bridge
- Tunnel

### Road

- Highway
- Main
- Local
- Private

### Cities and Towns



## Attribution

Earthstar Geographics

Includes material © State of Queensland (Department of Resources); © Commonwealth of Australia (Geoscience Australia); © 21AT, © Earth-i, all rights reserved, 2022.

© State of Queensland (Department of Natural Resources and Mines and Energy) 2020

© State of Queensland (Department of Resources) 2022

© State of Queensland (Department of Resources) 2021

Our reference: 2022/000358

12<sup>th</sup> July 2022

Longreach Regional Council  
PO Box 144  
Longreach QLD 4730  
Emailed to: [assist@longreach.qld.gov.au](mailto:assist@longreach.qld.gov.au)



Department of Resources

## Conversion of GHPL 29/11065 being Lot 7 on RY123

Dear Sir/Madam

The department is currently assessing an application for conversion to freehold of the abovementioned lease, the proposed use of which is for Grazing or Agricultural purposes.

The application for conversion of the lease will be assessed in terms of Section 159 of the *Land Act 1994*, after considering the views of all interested parties and an inspection of the land.

As part of our investigations into this conversion, the department will undertake a most appropriate use assessment of the leased land.

Please advise the department of Council's views or requirements regarding the conversion that the department should consider when assessing this application.

A Smart map showing the subject land and the surrounding locality is attached for your reference, as is a summary of our Departmental Survey team views.

Please give particular attention to any roads that may that be off alignment within this lease area and advise if any amendments to roads are required prior to the conversion to freehold.

Objections to the application, and any views or requirements that may affect the future use of the land should be received by close of business on **26<sup>th</sup> August 2022**. If you offer an objection to the application, a full explanation stating the reason for such an objection should be forwarded to this office.

If you wish to provide a response but are unable to do so before this date, please contact Annie Dureau-Power as soon as possible to arrange a more suitable timeframe.

If a response is not received by the due date and no alternative arrangements have been made, it will be assumed you have no objections or requirements in relation to this matter.

All future correspondence relative to this matter is to be referred to the contact Officer at the address below or by email to [Townsville.SLAMS@resources.qld.gov.au](mailto:Townsville.SLAMS@resources.qld.gov.au)

Any hard copy correspondence received will be electronically scanned and filed. For this reason, it is recommended that any attached plans, sketches, or maps be no larger than A3-sized.

If you wish to discuss this matter, please contact Annie Dureau-Power on (07) 4447 9181.

445 Flinders Street  
PO Box 5318  
Townsville  
Queensland 4810 Australia  
Telephone 44479 181  
[www.resources.qld.gov.au](http://www.resources.qld.gov.au)  
ABN 59 020 847 551

Please quote reference number **2022/000358** in any future correspondence.

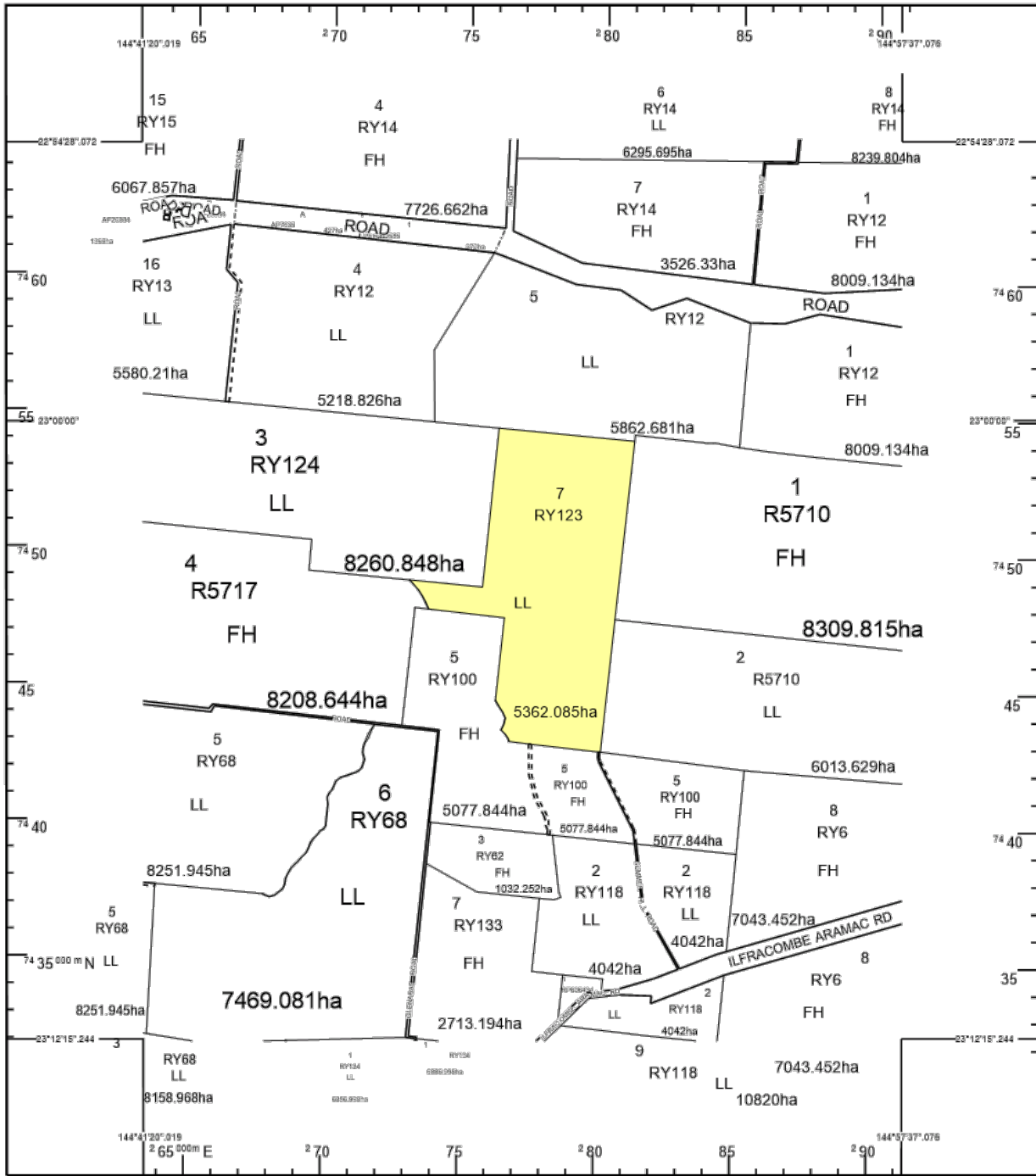
This information has been provided to you in confidence for the purpose of seeking your views on this matter. It is not to be used for any other purpose, or distributed further to any person, company or organization, without the express written permission of the Department.

Yours sincerely,

*Annie Dureau-Power*

Anne Dureau-Power

Land Officer



STANDARD MAP NUMBER  
7851-14133



**SmartMap**

An External Product of  
SmartMap Information Services  
Based upon an extraction from the  
Digital Cadastral Data Base

MAP WINDOW POSITION &  
NEAREST LOCATION

144°49'32".507  
23°03'27".659  
926  
3329 KM

**SUBJECT PARCEL DESCRIPTION**

DCDB	7/R/123
Lot/Plan	5362.085ha
Area/Volume	LANDS LEASE
Tenure	LONGREACH REGIONAL
Local Government	ILFRACOMBE
Locality	37931/30
Segment/Parcel	

**CLIENT SERVICE STANDARDS**

PRINTED 27/06/2022  
For additional information regarding this SmartMap see page 2.  
Shading Rules have been applied.

DCDB 28/06/2022 (Lots with an area less than 5.000ha are not shown)

Users of the information recorded in this document (the Information) accept all responsibility and risk associated with the use of the information and should seek independent professional advice in relation to dealings with property.

Despite Department of Resources best efforts, RESOURCES makes no representations or warranties in relation to the information, and, to the extent permitted by law, exclude or limit all warranties relating to correctness, accuracy, reliability, completeness or currency and all liability for any direct, indirect and consequential costs, losses, damages and expenses incurred in any way (including but not limited to that arising from negligence) in connection with any use of or reliance on the information.

For further information on SmartMap products visit  
<https://www.qld.gov.au/housing/buying-owning-home/property-land-valuations/smartmaps>



**Queensland Government**  
(c) The State of Queensland,  
(Department of Resources) 2022.

## Additional Information Page

### Shading Rules

Lot Number = 7 and Plan Number = RY123

Our reference: 2022/000359

12<sup>th</sup> July 2022

Department of Resources

Longreach Regional Council  
PO Box 144  
Longreach QLD 4730  
Emailed to: [assist@longreach.qld.gov.au](mailto:assist@longreach.qld.gov.au)

## Conversion of GHPL 29/11064 being Lot 3 on RY124

Dear Sir/Madam

The department is currently assessing an application for conversion to freehold of the abovementioned lease, the proposed use of which is for Grazing or Agricultural purposes.

The application for conversion of the lease will be assessed in terms of Section 159 of the *Land Act 1994*, after considering the views of all interested parties and an inspection of the land.

As part of our investigations into this conversion, the department will undertake a most appropriate use assessment of the leased land.

Please advise the department of Council's views or requirements regarding the conversion that the department should consider when assessing this application.

A Smart map showing the subject land and the surrounding locality is attached for your reference, as is a summary of our Departmental Survey team views.

Please give particular attention to any roads that may that be off alignment within this lease area and advise if any amendments to roads are required prior to the conversion to freehold.

Objections to the application, and any views or requirements that may affect the future use of the land should be received by close of business on **26<sup>th</sup> August 2022**. If you offer an objection to the application, a full explanation stating the reason for such an objection should be forwarded to this office.

If you wish to provide a response but are unable to do so before this date, please contact Annie Dureau-Power as soon as possible to arrange a more suitable timeframe.

If a response is not received by the due date and no alternative arrangements have been made, it will be assumed you have no objections or requirements in relation to this matter.

All future correspondence relative to this matter is to be referred to the contact Officer at the address below or by email to [Townsville.SLAMS@resources.qld.gov.au](mailto:Townsville.SLAMS@resources.qld.gov.au)

Any hard copy correspondence received will be electronically scanned and filed. For this reason, it is recommended that any attached plans, sketches, or maps be no larger than A3-sized.

445 Flinders Street  
PO Box 5318  
Townsville  
Queensland 4810 Australia  
Telephone 44479 181  
[www.resources.qld.gov.au](http://www.resources.qld.gov.au)  
ABN 59 020 847 551



If you wish to discuss this matter, please contact Annie Dureau-Power on (07) 4447 9181.

Please quote reference number **2022/000359** in any future correspondence.

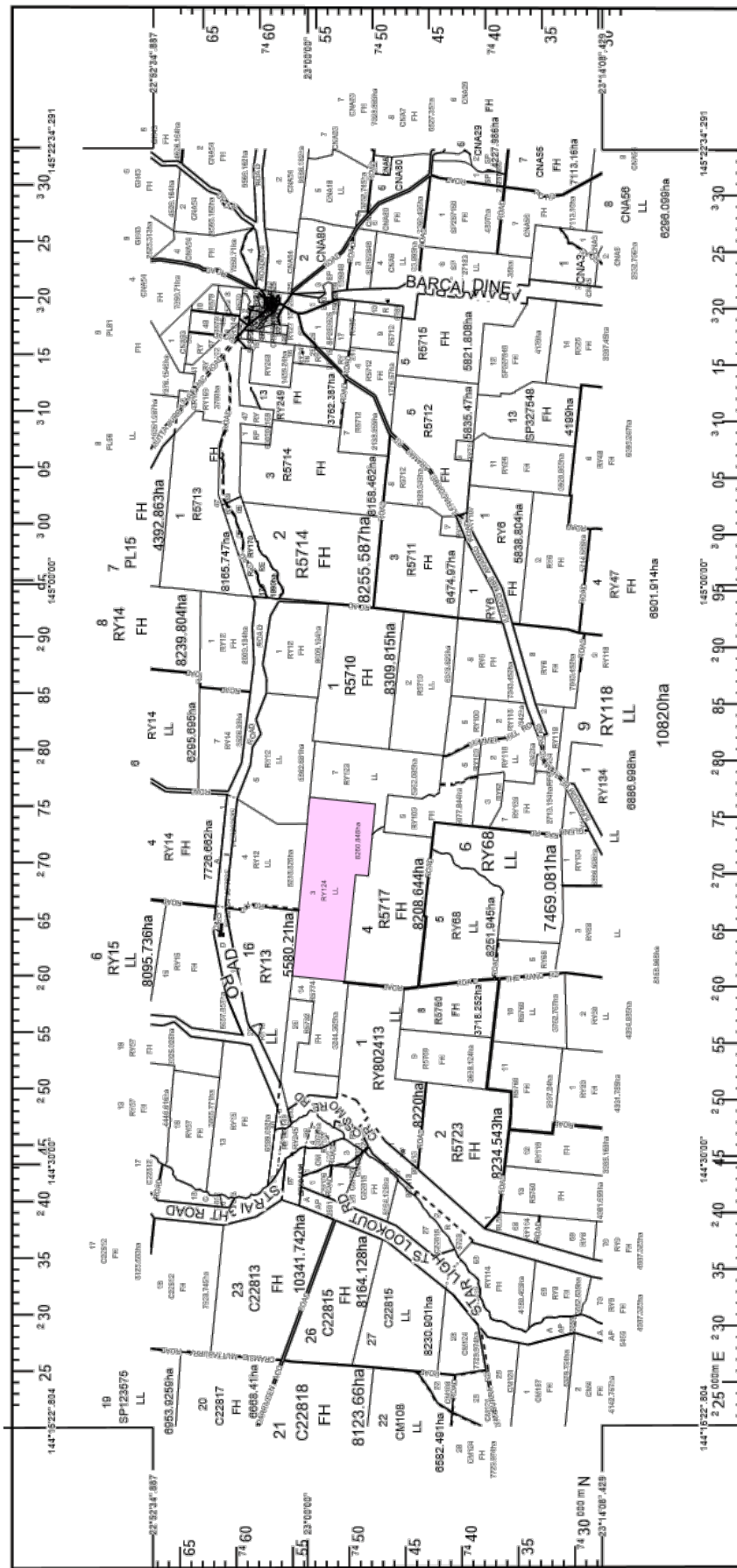
This information has been provided to you in confidence for the purpose of seeking your views on this matter. It is not to be used for any other purpose, or distributed further to any person, company or organization, without the express written permission of the Department.

Yours sincerely,

*Annie Dureau-Power*

Anne Dureau-Power

Land Officer



**SmartMap**  
 An External Product of  
 SmartMap Information Services  
 Based upon an extraction from the  
 digital Cadastral Data Base



**CLIENT SERVICE STANDARDS**

For further information regarding this SmartMap see page 2.  
 Shading Rules have been applied.

DCDB 25/06/2022 (Lots with an area less than 8,000ha are not shown)

Users of the information received in this document (the information) accept all responsibility and risk associated with the use of the information and should seek independent professional advice in relation to dealings with property.

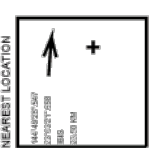
Digitis, Department of Resources, uses aerial, RESOURCES makes no representations or warranties in relation to the information, and, to the extent permitted by law, exclude or limit all warranties relating to correctness, accuracy, reliability, completeness or currency and all liability for any direct, indirect and consequential costs, losses, damages and expense incurred in any way (including but not limited to that arising from negligence) in connection with any use of or reliance on the information.

For further information on SmartMap products visit <https://www.qld.gov.au/housing/playing-our-way-home/property-and-valuation/tenants/tenants>

**SUBJECT PARCEL DESCRIPTION**

DCDB	7851123
Lot/Plan	5582.085ha
Area/Volume	LANDS LEASE
Tenure	LONGREACH REGIONAL
Local Government	ILFRACOMBE
Segment/Parcel	3793100

**STANDARD MAP NUMBER**  
 7851-14133



## Additional Information Page

### Shading Rules

Lot Number = 3 and Plan Number = RY124

## 12. CORPORATE SERVICES REPORT

### 12.3 - Land and Pest Management Advisory Committee Minutes and Recommendations - 6 June 2022

#### 12.3 Land and Pest Management Advisory Committee Minutes and Recommendations - 6 June 2022

File Ref:

Consideration of the minutes and recommendations of the Land and Pest Management Advisory Committee (LPMAC) meeting held on 6 June 2022.

#### Council Action

Partner  
Deliver

#### Applicable Legislation

*Local Government Act 2009*  
*Local Government Regulation 2012*  
*Biosecurity Act 2014*

#### Policy Considerations

Advisory Committee Policy No 02.31  
Feral Animal Bounty Policy No 05.03  
Baiting Subsidy Policy No 05.04

#### Corporate and Operational Plan Considerations

<b>Strategy Area 3.3: Sustainable Pest and Weed Management</b>	
3.3.1	Continue to advocate for pest fencing needs in each community of the Longreach Region.
<b>Strategy Area 3.4: Sustainable Natural Resource Management</b>	
3.4.2	Promote and support agencies providing natural resource management services in the region.

#### Budget Considerations

Nil.

#### Previous Council Resolutions related to this Matter

*(Res-2022-03-070)*

*Moved Cr Smith seconded Cr Nunn*

*That pursuant to section 265 of the Local Government Regulation 2012, Council approves:*

- 1. The Director of Infrastructure to liaise with Queensland Police Services and Department of Transport and Main Roads on a possible solution to Road Closure Signage and travel by local residents on closed roads due to flooding.*
- 2. That Council engage with RAPAD to source external funding to raise the bounty payment per scalp and ensure there is a consistent approach across the RAPAD shires.*
- 3. That the Land and Pest Management Committee support the proposal to introduce a Feral Cat Bounty into the Feral Animal Bounty Policy at \$5 per scalp on a trial basis for a period of 6 months with a budget cap to be determined by Council.*
- 4. That the Council endorse the amendments of the Land & Pest Management Advisory Committee, Terms of Reference as presented*

#### Officer Comment

**Responsible Officer/s:** *Ms Calie McLachlan, Corporate Services Administration Officer*  
*Mrs Kimberley Dillon, Acting Director of Corporate Services*

#### Background:

The LPMAC met on 6 June 2022 and set out below are a summary of the recommendations from the meeting for Council consideration:

## 12. CORPORATE SERVICES REPORT

### 12.3 - Land and Pest Management Advisory Committee Minutes and Recommendations - 6 June 2022

---

#### **Standing Item – UHF Repeater Tower Update**

The Committee discussed the importance of the UHF Towers being operational especially in tourist season. A suggestion was made from the Committee to improve the advisory signage to alert the travelling public of the repeater coverage area.

#### **Standing Item – LPMAC Actions Update**

The LPMAC reviewed and discussed the Action List of the committee, of matters that arise through general business at committee meetings.

#### **Recommendation:**

*Moved- Mr Paterson                      Seconded – Mr Emmott*

*Council to offer a \$5 cat bounty with a \$1,000 cap for the financial year. Council to review quarterly.*

*Moved- Mr McClymont                  Seconded – Mr Emmott*

*Council to update the road names on all council roads and forms with the new names that were adopted.*

*Note: The above relates to rural road name changes which occurred in 2018 through extensive consultation with the Rural Lands Advisory Committee.*

#### **Standing Item – Local Laws Report**

#### **Recommendation:**

*Moved – Mr Morton                      Seconded- Mr Macmillan*

*Council to liaise with RAPAD to encourage Aerial Baiting of Feral Pigs due to the increase in numbers. The group agreed to the following action plan:*

*Pig baiting in the Thomson River and major creeks be targeted*

*It was suggested that the Central Western Queensland Remote Area Planning and Development Board encourage the Natural Resource Management Group (Desert Channels Queensland) to seek additional funding for aerial destruction of feral pigs, given the recent heavy rainfall and imminent threat this species poses. An investment in the destruction of feral pigs protects the investment in exclusion fencing. It was suggested that in order to support a funding application, evidence of the impact that feral pigs has on barrier fence breaches would be of assistance.*

*It was recommended that Council consider a special pig baiting campaign this year.*

*Moved – Mr Emmott                      Seconded- Mr Gordon*

*Council to increase the pest levy by 25%.*

*Moved – Mr McClymont                  Seconded- Mr Francis*

*That the committee recommends to Council to consider a special one off Pig Baiting Program prior to December 2022.*

#### **Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible

Consequence: Insignificant

Rating: Low (3)

#### **Environmental Management Factors:**

N/A

## 12. CORPORATE SERVICES REPORT

### 12.3 - Land and Pest Management Advisory Committee Minutes and Recommendations - 6 June 2022

---

**Other Comments:**

Nil

**Recommendation:**

*That pursuant to section 265 of the Local Government Regulation 2012, Council approves:*

- 1. Council to offer a \$5 cat bounty with a \$1,000 cap for the financial year. Council to review quarterly.*
- 2. Council to update the road names on all council roads and forms with the new names that were adopted.*
- 3. Council to liaise with RAPAD to encourage Aerial Baiting of Feral Pigs due to the increase in numbers. The group agreed to the following action plan:  
Pig baiting in the Thomson River and major creeks be targeted  
It was suggested that the Central Western Queensland Remote Area Planning and Development Board encourage the Natural Resource Management Group (Desert Channels Queensland) to seek additional funding for aerial destruction of feral pigs, given the recent heavy rainfall and imminent threat this species poses.. An investment in the destruction of feral pigs protects the investment in exclusion fencing. It was suggested that in order to support a funding application, evidence of the impact that feral pigs has on barrier fence breaches would be of assistance.  
It was recommended that Council consider a special pig baiting campaign this year*
- 4. Council to increase the pest levy by 25%.*
- 5. That the committee recommends to Council to consider a special one off Pig Baiting Program prior to December 2022.*

**12. CORPORATE SERVICES REPORT**  
**12.4 - LWDEFS excess funds options**

**12.4 LWDEFS excess funds options**  
 File Ref:

**Council Action**

Recognise  
 Deliver

**Applicable Legislation**

*Statutory Bodies Financial Arrangements Act 1982*  
*Local Government Regulation 2012*  
*Local Government Act 2009*

**Policy Considerations**

N/A

**Corporate and Operational Plan Considerations**

CORPORATE: FINANCIAL MANAGEMENT			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.2.3	Actively manage the long term financial plan in a fiscally-responsible manner. Council continues to work towards financial sustainability.	Quarterly review on progress of Sustainability ratios and metrics for Council to plan and monitor its financial sustainability. Preparation of annual Long Term financial forecast. Implementation of operational savings.	Ratios maintained within following Targets: <ul style="list-style-type: none"> <li>• Operating Surplus Ratio -10%-0%</li> <li>• Net Financial Liabilities Ratio &lt;=60%</li> <li>• Asset Sustainability Ratio &gt;90%</li> </ul>

**Previous Council Resolutions related to this Matter**

*Nil*

**Officer Comment**

**Responsible Officer/s:** *David Wilson, Chief Financial Officer*

**Background:**

As part of the Longreach Wild Dog Exclusion Fencing Scheme (Scheme), Longreach Regional Council (Council) entered into an arrangement with Queensland Treasury Corporation (QTC) to borrow \$12.7 million to fund the construction of exclusion fencing (Facility). The funds were provided in two loan facilities:

LWDEFS loan 1: \$11.2 million

LWDEFS loan 2: \$1.5 million

The funds received from the Facility can only be used for the purpose of constructing exclusion fencing under the Scheme. Any excess funds not used for this purpose should be used to partially or fully repay the loans.

## 12. CORPORATE SERVICES REPORT

### 12.4 - LWDEFS excess funds options

#### Use of cash for the scheme

The full Facility amount of \$12.7 million was drawn down by Council. A reconciliation of the use of funds under the Scheme was conducted in January 2022. The reconciliation confirmed that \$11.1 million of the Facility was used to construct fencing under the Scheme. The remaining drawn down amount of \$1.6 million remains in a QTC cash account, separated from other Council funds.

#### Issue

The \$1.6 million of un-used Facility cash needs to be used to either fund new exclusion fencing under the Scheme or to partially repay the Facility.

The monthly cost of holding this un-utilised cash is \$4,000 as illustrated below:

#### Cost of holding funds (\$,000s)

Cash balance	1,631
Interest earned per month (0.76%)	1
Interest accrued per month (3.441%)	5
<b>Cost per month of holding funds</b>	<b>(4)</b>

#### Options

##### Option 1: Use the funds to expand the scheme to other landowners

Under the terms of the Facility, Council may use the funds to construct new exclusion fencing under the Scheme. Council may decide to expand the Scheme to construct new exclusion fencing.

##### *Advantages*

1. The funds will be used to fund fencing that will create new special charges against rateable land. Adopting the same methodology of calculating the special charges for any new ratepayers under the Scheme would mean that the special charges will offset the cost of the Facility and create a net nil cash flow position for Council.
2. Council is able to create a benefit for ratepayers who did not participate in the first round of the Scheme. Apart from the practical benefits of the fencing, with interest rates rising, ratepayers would potentially be able to fund the fencing at a lower cost than if they financed the construction themselves.

##### *Disadvantages*

1. Administering the scheme is complex and will require extra resources. It is likely that Council will need to engage external contractors to assist with administering the Scheme. The cost of employing contractors to administer the Scheme is not an approved use of Facility funds and would need to be funded from Council's cash flow.

##### Option 2: Use the funds to partially repay the Facility

Council is able to make partial repayments of the Facility.

##### *Advantages*

1. Partially repaying the Facility will be a reasonably quick activity that Council can obtain financial benefits from within one or two months, saving around \$4,000 per month in interest.
2. Due to increasing interest rates, the Market Value of the Facility is lower than the Book Value. If Council decides to partially repay the Facility, there will be a saving in future principle repayments.

##### *Disadvantages*

1. Using the funds to partially repay the Facility will forgo the potential community and industry benefits from constructing more exclusion fencing.



**12. CORPORATE SERVICES REPORT**  
**12.4 - LWDEFS excess funds options**

---

**Summary**

Option 1 is more complex and resource intensive, but will use the funds to potentially create an indirect, long-term financial benefit to the community in terms of a more resilient agricultural industry.

Option 2 is simple and quick to implement and will create a direct, short to medium-term financial benefit to the community in terms of reduced interest costs.

***Recommendation:***

That Council either:

- a) Authorise the Chief Executive Officer to do everything necessary to use the funds to expand the Scheme to other landowners under the same terms and conditions, including preparing a new budget item for the administration of the Scheme, or
- b) Authorise the Chief Financial Officer to use the funds to partially repay the Facility.

**12. CORPORATE SERVICES REPORT**  
**12.5 - Resumption of Land - Cramsie Rail Siding**

**12.5 Resumption of Land - Cramsie Rail Siding**

File Ref:

*Consideration to apply to the Minister administering the Acquisition of Land Act 1967 that the native title rights and interests in relation to the land described Lot 2 on SP 123565 at Cramsie Muttaborra Road, Longreach be taken as prescribed by section 9 of the Acquisition of Land Act 1967.*

**Council Action**

Deliver

**Applicable Legislation**

*Acquisition of Land Act 1967*

*Native Title (Queensland) Act 1993*

*Land Act 1994*

**Policy Considerations**

Nil

**Corporate and Operational Plan Considerations**

CORPORATE: LEASING			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
	Leasing and land management	Monitor and manage all leasing arrangements for council assets. Ensure all assets are leased.  Manage sale processes for excess Council land.	<ul style="list-style-type: none"> <li>• All leases renewed when due</li> <li>• All available assets leased out</li> <li>• Work in partnership with local Real Estate Agencies to market properties available for sale.</li> </ul>
2.1.5	Continue to support the redevelopment activities of the regional saleyard and spelling complex.	Facilitate Stage 2 Redevelopment Undertake extension of railway siding Facilitate development of new holding pens and railway loading infrastructure.	<ul style="list-style-type: none"> <li>• Stage 2 redevelopment under construction</li> <li>• Railway siding extension complete.</li> <li>• Transit and Spelling facilities under construction</li> <li>• Heavy Vehicle upgrades under construction</li> </ul>

**Budget Considerations**

Nil

**Previous Council Resolutions related to this Matter**

*(Res-2020-01-019)*

*Moved Cr Nunn seconded Cr Harris*

*That Council resolve to:*

1. *Serve a Notice of Intention to Resume including a statement of reasons in accordance with section 7 of the Acquisition of Land Act 1967 and thereafter proceed in accordance with the requirements of the said Act with the intention of procuring the publication in the Queensland Government Gazette of a proclamation vesting the Land in Council subject to*

**12. CORPORATE SERVICES REPORT**  
**12.5 - Resumption of Land - Cramsie Rail Siding**

---

*due consideration of all objections made in accordance with the provisions of the said Act; and*

2. *Delegate to the Chief Executive Officer pursuant to section 257 of the Local Government Act 2009:*
  - a) *The power under the Acquisition of Land Act 1967 to prepare, execute and serve pursuant to section 7 of the Acquisition of Land Act 1967, a Notice of Intention to Resume upon any and every person who to the knowledge of Council will be entitled to claim compensation in respect of the taking of the Land and interests concerned; and*
  - b) *The power to hear the grounds of objection to the taking of the Land for and on behalf of Council where such objection is validly made under a Notice of Intention to Resume and prepare a report thereon for the consideration of Council.*

**Officer Comment**

**Responsible Officer/s:** *Kimberley Dillon, Acting Director of Corporate Services*

**Background:**

In early 2019 Council submitted an application to the Department of Natural Resources, Mines and Energy (now known as Department of Resources (DoR)) for the purchase of land to be resumed from the Longreach Township Reserve for the purposes of extending the Cramsie rail-siding at the Longreach Saleyards.

DNR granted approval for an offer to be made for the sale of the land (identified as Area A on Drawing No. 19/748/CEN) for amalgamation with the adjoining freehold, subject to specific conditions as stated in the agreement to offer. Specifically, DoR requires Council to undertake a compulsory acquisition process for any remaining native title or mining rights which may exist in the subject land. Following this process, DoR will sell the subject land to Council.

**Issue:**

On the 18 May 2022, Council issued a Notice of Intention to Resume (attached) to Queensland South Native Title Services Limited which requested from them any objections to the compulsory acquisition of the native title rights and interests in the Subject Land. The objection period ended on or before 30 June 2022.

Since issuing the Notice of Intention to Resume Council has not received any objections to the compulsory acquisition of the native title rights and interests in the Subject Land. In order to proceed to the next steps in the process Council is being asked to consider applying to the Minister administering the *Acquisition of Land Act 1967* and/or *Minister administering the Native Title (Queensland) Act 1993* that the native title rights and interests in relation to the land described in the Notice be taken as prescribed by section 9 of the *Acquisition of Land Act 1967*.

- (7) **Without limiting subsection (6), the relevant Minister may, by gazette notice, declare that the land particularised in the notice is taken for the purpose mentioned in the notice if—**
  - (a) **the objection period for the notice of intention to resume the land has ended and no objections were received in response to the notice; and**

*Section 9, (7) (a) of the Acquisition of Land Act 1967*

**12. CORPORATE SERVICES REPORT**  
**12.5 - Resumption of Land - Cramsie Rail Siding**

---

**Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible

Consequence: Minor

Rating: Medium (6/25)

**Environmental Management Factors:**

Nil

**Other Comments:**

Nil

**Appendices**

1. Notice of Intention to Resume

***Recommendation:***

*That, notice of intention to resume having been served on Queensland South Native Title Services Limited for the purpose of section 7 of the Acquisition of Land Act 1967 (Qld) and section 144 of the Native Title (Queensland) Act 1993 (Qld) in respect of the native title rights and interests in relation to the part of Lot 2 on SP 123565 shown on the drawing attached to the Notice, a copy of which is attached to this resolution (Notice,) and noting that within the time stated in the Notice (namely, 30 June 2022) no objection was made, Council apply to the Minister administering the Acquisition of Land Act 1967 and/or Minister administering the Native Title (Queensland) Act 1993 that the native title rights and interests in relation to the land described in the Notice be taken as prescribed by section 9 of the Acquisition of Land Act 1967.*



**Longreach  
Regional Council**  
Ilfracombe Isisford Longreach Yaraka

ACQUISITION OF LAND ACT 1967  
NATIVE TITLE (QUEENSLAND) ACT 1993

NOTICE OF INTENTION TO RESUME

Postal:

Longreach Regional Council  
PO Box 144  
ILFRACOMBE QLD 4727

Office:

96a Eagle Street  
LONGREACH QLD 4730

Date: 18 May 2022

To: Queensland South Native Title Services Limited  
Level 10, 307 Queen Street  
BRISBANE QLD 4000  
PO Box 10832, Adelaide Street  
BRISBANE QLD 4001


NOTICE is hereby given that pursuant to the provisions of the *Acquisition of Land Act 1967* (Qld) and *Native Title (Queensland) Act 1993* (Qld), the Longreach Regional Council (Council) intends to compulsorily acquire the native title rights and interests in relation to the land described in the attached Schedule (Subject Land).

This notice is being provided to you as the native title representative body for the Subject Land. There is no currently registered native title claim or determination over the Subject Land.

An explanation of why Council is intending to compulsorily acquire those rights and interests is:

- (a) Council is registered owner as trustee of the land described as Lot 2 on SP123565, which is part of a reserve under the *Land Act 1994* (Qld) (Lot 2);
- (b) Council also is registered owner, but of the freehold estate in its own right, of Lot 1 on SP303323 (Lot 1), which adjoins Lot 2;

Page 1 of 5

- 
- (c) a railway line is constructed (and has existed for some years) in Lot 1 and terminates at the boundary between Lot 1 and Lot 2;
  - (d) it is necessary for the better operation of that railway line that it be extended into and terminate in Lot 2 in the Subject Land;
  - (e) the State of Queensland is prepared to grant to Council freehold title in and to the Subject Land to enable construction of that railway line extension to occur, but as a condition precedent to implementation of Council's purchase from the State that grant requires the Subject Land to be free from native title rights and interests; and
  - (f) on completion of the acquisition of the Subject Land from the State, the Subject Land will be amalgamated with Lot 1 and the railway line extension from Lot 1 into, and terminating in, the Subject Land, will be undertaken.

You may set forth in writing any objection to the compulsory acquisition of the native title rights and interests in the Subject Land, stating in the objection the grounds of any such objection and the facts and circumstances relied on in support of those grounds. Please note that any matter relating to the amount of compensation is not a ground of objection. Such written objection must be served upon Council at the above address on or before 30 June 2022.

If you state in your objection that you desire to be heard in support of the grounds of your objection, you may appear and be heard by the Council delegate. You may appear at the hearing in person or be represented by a solicitor, barrister, or agent. Unless otherwise mutually agreed, the hearing will be at 9.00am on 15 July 2022. The objection hearing will be held at Council's Longreach office.


Council is willing to negotiate to acquire the native title rights and interests in the Subject Land by agreement, or, failing agreement and if the native title rights and interests in the Subject Land are compulsorily acquired, to treat with you as to the amount of compensation payable or negotiate any other consequential matter arising out of the compulsory acquisition of the native title rights and interests in the Subject Land.

A claim for compensation may be served on Council only within three (3) years after the day the native title rights and interests in the Subject Land were compulsorily acquired.

Despite this, Council may accept, and deal with, a claim for compensation served by you more than three (3) years after the day the native title rights and interests in the Subject Land were compulsorily acquired if Council is satisfied it is reasonable in all the circumstances to do so.

If Council does not accept a claim served by you more than three (3) years after the day the native title rights and interests in the Subject Land were compulsorily acquired, you may apply to the Land Court seeking that the Court decide whether it is reasonable in all the circumstances for Council to accept the claim.

If the Land Court decides it is reasonable in all the circumstances for Council to accept your claim, Council must accept and deal with the claim.



In assessing the amount of compensation payable, a contract, licence, agreement or other arrangement (a "relevant instrument") entered into in relation to the land after the date of this notice of intention to resume must not be taken into consideration if the relevant instrument was entered into for the sole or dominant purpose of enabling the claimant or another person to obtain compensation for an interest in the Subject Land created under the relevant instrument.



Scott Mason

ACTING CHIEF EXECUTIVE OFFICER

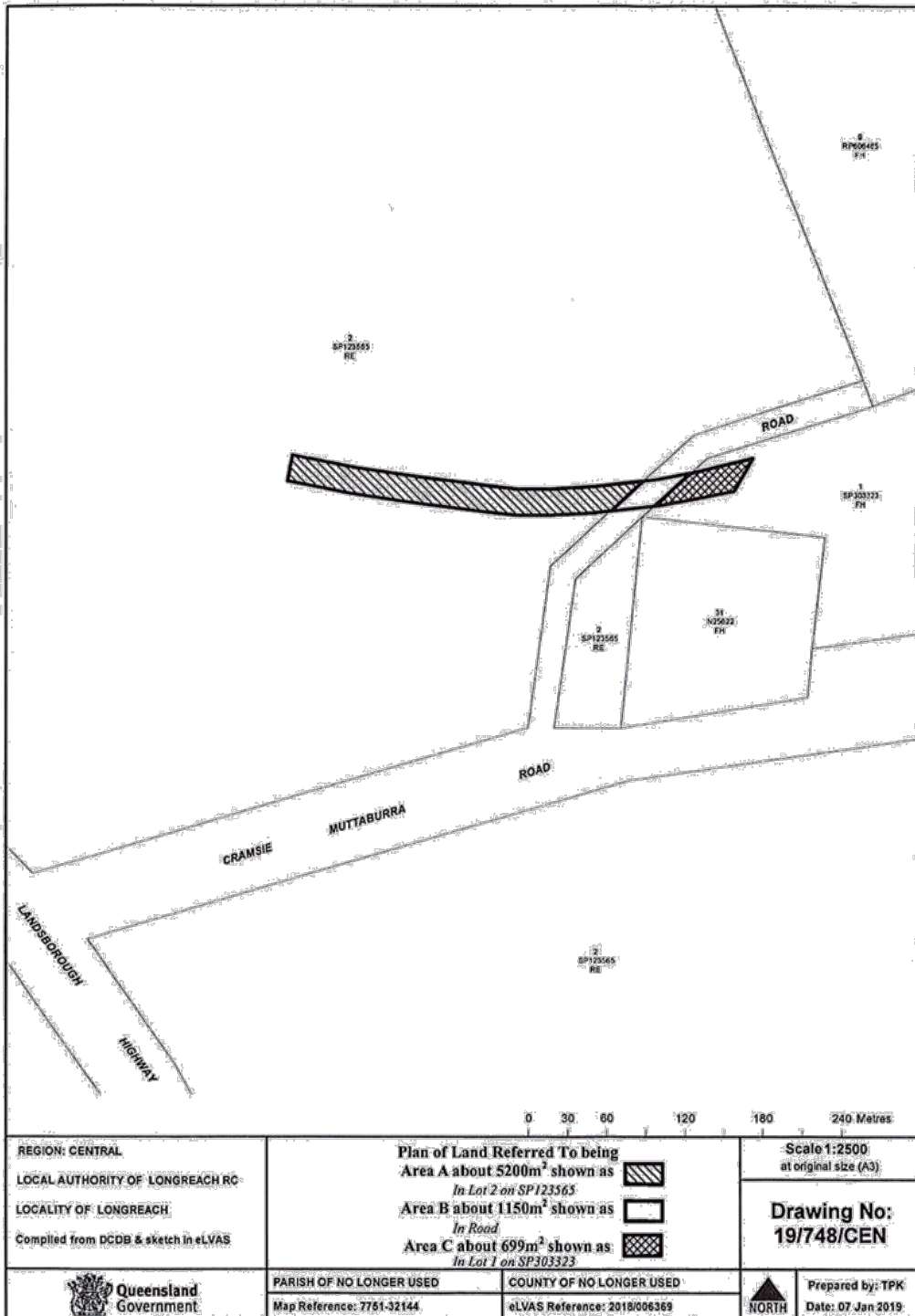


SCHEDULE

Constructing Authority:	Longreach Regional Council
Registered Owner:	Longreach Regional Council
Title Reference:	49006647
Area in respect of which native title rights and interests are to be compulsorily acquired:	Approximately 5,200 square metres (subject to final survey)
Description of land in respect of which native title rights and interests are to be compulsorily acquired:	Part of Lot 2 on SP 123565 shown as Area A on Drawing No: 18/748/CEN attached, at Cramsie Muttaborra Road, Longreach.



12.5 - Resumption of Land - Cramsie Rail Siding --Appendix 1



**13. COMMUNITY AND CULTURAL SERVICES REPORT**  
**13.1 - Sponsorship - July 2022**

**13. COMMUNITY AND CULTURAL SERVICES REPORT**

**13.1 Sponsorship - July 2022**

File Ref:

Consideration for Sponsorship application received for the month of July 2022, in accordance with Council's Sponsorship Policy No. 11.07.

**Council Action**

Advocate  
 Deliver

**Applicable Legislation**

*Local Government Act 2009*  
*Local Government Regulation 2012*

**Policy Considerations**

Sponsorship 11.07

**Corporate and Operational Plan Considerations**

COMMUNITY AND CULTURAL: COMMUNITY DEVELOPMENT			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.2.2	Provide community sponsorship for various activities.	Administer Mayoral and Community donations along with sponsorships in accordance with the guidelines and budget.	Deliver program within budget allocated by June 2022.

**Budget Considerations**

Total budget for Sponsorship for 2022/23 is \$50,000.00

Category	Budget	Budget committed (not yet paid)	Budget Remaining	Budget required to meet Sponsorships for July 2022	Budget remaining for future applications
Sponsorship	\$50,000.00	\$0.00	\$50,000.00	\$6,885.80	\$43,114.20

**Previous Council Resolutions related to this Matter**

Nil

**Officer Comment**

**Responsible Officer:** Abby Lewis, Community Development Coordinator

**1. Longreach Yellowbelly and Recreation Inc**

The Longreach Yellowbelly Fishing Classic is an annual event that takes place in August each year at Apex Park along the Thomson River, Longreach. This event is run by the Longreach Yellowbelly Fishing and Recreation Inc Committee.

The 2022 Longreach Yellowbelly Fishing Classic consists of keen fishing enthusiasts from across the Central West Region, attracting participants and their families as well as tourists from 26-28 August 2022. There will be free kids entertainment, damper competition, team events, evening entertainment, food stalls and community market stalls for the duration of the competition.

**13. COMMUNITY AND CULTURAL SERVICES REPORT**  
**13.1 - Sponsorship - July 2022**

The total grant recommended of \$6,326.00 financial support will go towards Public Liability Insurance, marketing, contribution to trophies, donga hire for an onsite office, tables and chairs. In-Kind support of \$559.80 will go towards equipment hire for a stage and marques.

The application was reviewed by a panel and scored against the criteria of the Longreach Regional Council's Sponsorship Assessment Guidelines. The result was to support the 2022 Longreach Yellowbelly Fishing Classic to the value of 100%

<i>Grant Requested</i>	<i>Grant Recommended</i>
<p align="center"><b>Financial \$6,326.00</b></p> <p align="center"><b>In-Kind</b>  <b>3 x Gazebos \$315.00</b>  <b>6 piece stage \$244.80</b></p> <p align="center"><b>Total \$6,885.80</b></p>	<p align="center"><b>Financial \$6,326.00</b></p> <p align="center"><b>In-Kind</b>  <b>3 x Gazebos \$315.00</b>  <b>6 piece stage \$244.80</b></p> <p align="center"><b>Total \$6,885.80</b></p>

**Recommendation:**

That Council endorses the allocation of funds from the Sponsorship Program as contained in the following table, in accordance with the Sponsorship Policy No 11.07:

<i>Organisation</i>	<i>Event/Project Activity</i>	<i>Event Date</i>	<i>Grant Approved</i>	<i>Conditions of Approval/Payment</i>
Longreach Yellowbelly and Recreation Inc	2022 Longreach Yellowbelly Fishing Classic	26-28 August 2022	<p align="center"><i>Financial \$6,326.00</i></p> <p align="center"><i>In-Kind</i>  <i>3 x Gazebos \$315.00</i>  <i>6 piece stage \$244.80</i></p> <p align="center"><i>Total \$6,885.80</i></p>	NIL
		<b>TOTAL</b>	<b>\$6,885.80</b>	

**13. COMMUNITY AND CULTURAL SERVICES REPORT**  
**13.2 - Mayoral Donations - July 2022**

**13.2 Mayoral Donations - July 2022**

File Ref:

Considerations of applications received for the month of July 2022 in accordance with the Mayoral Donation Policy 11.02.

**Council Action**

Partner

**Applicable Legislation**

*Local Government Act 2009*

*Local Government Regulation 2012*

**Policy Considerations**

Mayoral Donation No. 11.02

**Corporate and Operational Plan Considerations**

COMMUNITY AND CULTURAL: COMMUNITY DEVELOPMENT			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.2.2	Provide community sponsorship for various activities.	Administer Mayoral and Community donations along with sponsorships in accordance with the guidelines and budget.	Deliver program within budget allocated by June 2022.

**Budget Considerations**

\$112,000.00 committed and allocated to Community and Mayoral Donations YTD.

Category	Total Budget	Budget Committed (not yet paid)	Budget Remaining	Budget required to meet Mayoral Donations for July 2022	Budget remaining for future applications
Mayoral Donations	\$112,000.00	\$0.00	\$112,000.00	\$2,700.00	\$109,300.00

**Previous Council Resolutions related to this Matter**

Nil

**Officer Comment**

**Responsible Officer:** Abby Lewis, Community Development Coordinator

**Background:**

Longreach Regional Council Mayoral Donations Program received four (4) applications for the month of July 2022.

These applications are:

1. Alix Heslin was selected to represent the North West 10-12 year's boys Touch Football Championships competing in Brisbane from the 16-19 June 2022.

**13. COMMUNITY AND CULTURAL SERVICES REPORT**  
**13.2 - Mayoral Donations - July 2022**

---

<i>Alix Heslin</i>	
<i>Has the recipient applied for funds in the past?</i>	<i>Yes</i>
<i>Has the recipient applied for funds within the 22/23 Financial Year?</i>	<i>No</i>
<i>Does the recipient have any outstanding acquittals?</i>	<i>No</i>

<i>Grant Requested</i>	<i>Grant Recommended</i>
<i>Alix Heslin \$350.00</i>	<i>Alix Heslin \$350.00</i>

2. Alix Heslin has been selected to represent the North West 11-12 years Rugby League Championships competing in Maroochydore from 23-28 June 2022.

<i>Alix Heslin</i>	
<i>Has the recipient applied for funds in the past?</i>	<i>Yes</i>
<i>Has the recipient applied for funds within the 22/23 Financial Year?</i>	<i>No</i>
<i>Does the recipient have any outstanding acquittals?</i>	<i>No</i>

<i>Grant Requested</i>	<i>Grant Recommended</i>
<i>Alix Heslin \$350.00</i>	<i>Alix Heslin \$350.00</i>

3. Jovan Taiki attended the Wagga Wagga Quick Shears in March 2022 where he was then selected to compete at the Royal Welsh Show in Wales in the United Kingdom. Jovan will leave Australia on 12 July 2022 where he will be representing Australia.

<i>Jovan Taiki</i>	
<i>Has the recipient applied for funds in the past?</i>	<i>No</i>
<i>Has the recipient applied for funds within the 22/23 Financial Year?</i>	<i>No</i>
<i>Does the recipient have any outstanding acquittals?</i>	<i>No</i>

<i>Grant Requested</i>	<i>Grant Recommended</i>
<i>Jovan Taiki \$1,000.00</i>	<i>Jovan Taiki \$1,000.00</i>

4. Rae Hokianga attended the Wagga Wagga Quick Shears in March 2022 where he was then selected to compete at the Royal Welsh Show in Wales in the United Kingdom. Jovan will leave Australia on 12 July 2022 where he will be representing Australia.

**13. COMMUNITY AND CULTURAL SERVICES REPORT**  
**13.2 - Mayoral Donations - July 2022**

<b>Rae Hokianga</b>	
<i>Has the recipient applied for funds in the past?</i>	<i>No</i>
<i>Has the recipient applied for funds within the 22/23 Financial Year?</i>	<i>No</i>
<i>Does the recipient have any outstanding acquittals?</i>	<i>No</i>

<b>Grant Requested</b>	<b>Grant Recommended</b>
<i>Rae Hokianga \$1,000.00</i>	<i>Rae Hokianga \$1,000.00</i>

**Recommendation:**

*That Council endorses the allocation of funds from the Mayoral Donation Program, in accordance with the Mayoral Donations Policy No. 11.02, as contained in the report and in the following table:*

<b>Organisation/ Individual</b>	<b>Event/Project Activity</b>	<b>Event Date</b>	<b>Grant Approved</b>
<i>Alix Heslin</i>	<i>10-12 North West Touch Football Championships</i>	<i>16-19 June 2022</i>	<i>\$350.00</i>
<i>Alix Heslin</i>	<i>11-12 Rugby League Championships</i>	<i>23-28 June 2022</i>	<i>\$350.00</i>
<i>Jovan Taiki</i>	<i>Welsh International Speed Shears</i>	<i>12-27 July 2022</i>	<i>\$1,000.00</i>
<i>Rae Hokianga</i>	<i>Welsh International Speed Shears</i>	<i>12-27 July 2022</i>	<i>\$1,000.00</i>
	<b>TOTAL</b>		<b>\$2,700.00</b>

**13. COMMUNITY AND CULTURAL SERVICES REPORT**  
**13.3 - Exemption Certificate for a Class 10a Shed at 108 Crane Street, Longreach**

---

**13.3 Exemption Certificate for a Class 10a Shed at 108 Crane Street, Longreach**

Consideration of an application for an Exemption Certificate for a 159.2m<sup>2</sup> shed as the effects of the development are minor or inconsequential.

**Assessment Report**

Section 46 of the *Planning Act 2016* enables a local government to give an owner of a premises an exemption certificate, which states a development approval is not required for assessable development.

An exemption certificate is intended to be used as a tool to address the inappropriate categorisation of development while more permanent measures, such as amending Council's Planning Scheme are implemented.

The effect of an exemption certificate is that the development subject to the certificate is still classified as assessable development; however a development approval is not required.

Council, in its role as assessment manager, can give an exemption certificate for assessable development in a very limited number of circumstances (as opposed to the applicant making a development application). In summary, it can be issued when:

- The effects of development would be minor or inconsequential; or
- There is an error in the Planning Scheme, which unintentionally triggers planning approval for a certain development scenario; or
- The particular circumstance upon which planning approval was required for a certain development scenario no longer applies/exists.

The Landowner of 108 Crane Street, proposes to build a 159.2m<sup>2</sup> fully enclosed shed with a maximum height to the eaves of 4.5m at the rear of his property at 108 Crane Street, Longreach formally described as Lot 37 on L3576. Figure 1 identifies the site location.

The landowner has made an enquiry to Council about the proposed development outlining the shed is to provide storage for his 4 special interest vehicles including a motorhome, a boat (to keep out of the sun) and machinery, tools and materials/equipment needed for general maintenance of a household. The extra height is so that a vehicle hoist can be installed at a later date to work on this own private vehicles.

The subject site is in a residential area of Longreach and does not contain any features of local environmental significance or interest. A shed is an ordinary development outcome in town and will not result in unacceptable environmental impacts. The shed will be subject to a building application and will be developed in accordance with conditions set by the building permit (for example, regarding the implementation of erosion and sediment control measures).

Instead of giving a development approval, an exemption certificate is considered appropriate in this instance due to the minor and inconsequential nature of the proposed shed extension as outlined in this report.

13. COMMUNITY AND CULTURAL SERVICES REPORT  
13.3 - Exemption Certificate for a Class 10a Shed at 108 Crane Street, Longreach



Figure 1 – Location of proposed shed on the property (not to scale)



Figure 2 – Locality of Site



**13. COMMUNITY AND CULTURAL SERVICES REPORT**  
**13.3 - Exemption Certificate for a Class 10a Shed at 108 Crane Street, Longreach**

The table below sets out the details of the proposal and relevant Planning Scheme criteria.

<b>Proposal details</b>	
Existing development	<ul style="list-style-type: none"> <li>• Site area = 1214m<sup>2</sup></li> <li>• Dwelling house = approx. 200m<sup>2</sup></li> <li>• Existing outbuildings = nil</li> <li>• The shed is ancillary to the residential use of the premises (used for vehicle, boat and machinery and tool storage)</li> </ul>
Proposal description	<ul style="list-style-type: none"> <li>• Enclosed shed = (L 16m x W 9.95m x H 4.5m)</li> <li>• <b>Total floor area = 159.2m<sup>2</sup></b></li> </ul>
<b>Planning Scheme details</b>	
Zone	Medium Density Residential Zone
Planning controls	Maximum total floor area for shed = 90m <sup>2</sup> Maximum eaves height for shed = 3.0m
Type of application required	<ul style="list-style-type: none"> <li>• Development application for carrying out building work assessable against the Planning Scheme</li> <li>• Application would be subject to code assessment</li> </ul>
Assessment benchmark	Performance Outcome 1 of the Township Zone Code: <b>PO1</b> <i>The design and density of dwellings, dual occupancies and any associated outbuildings or other structures:</i> (a) <i>Contributes to and does not detract from the residential amenity and character of the neighbourhood;</i> (b) <i>Limits impacts on neighbours in terms of privacy, overlooking or overshadowing; and</i> (c) <i>Ensures outbuildings and structures are ancillary to the residential floor area.</i>

The effects of development, in this instance for a 159.2m<sup>2</sup> shed is deemed minor and consequential for the following reasons:

- The shed will be less than 180m<sup>2</sup> in area and considerably less than 5.5m to the eaves.

<b>Zone</b>	<b>Current planning provisions (total floor area / building height to eaves*)</b>	<b>When Exemption Certificate may be appropriate (total floor area / building height to eaves**)</b>
Low density residential zone	120m <sup>2</sup> / 3.5m	180m <sup>2</sup> / 5.5m, depending on the circumstance
Medium density residential zone	90m <sup>2</sup> / 3m to eaves	180m <sup>2</sup> / 5.5m, depending on the circumstance
Township zone	120m <sup>2</sup> / 3.5m	To be determined on a case-by-case basis
Rural residential zone	160m <sup>2</sup> / 5m to eaves	To be determined on a case-by-case basis

**Figure 3**

- The shed will not detract from the residential amenity and character of the neighbourhood as:
  - Total resulting site cover will be approximately 29% of site area. The Queensland Development Code MP1.2 (Design and siting standard for single detached housing – on lots 450m<sup>2</sup> and over), allows for up to 50% site cover for residential

### 13. COMMUNITY AND CULTURAL SERVICES REPORT

#### 13.3 - Exemption Certificate for a Class 10a Shed at 108 Crane Street, Longreach

---

development, before approval is required from Council (through a concurrence agency referral as part of a development application for a Development Permit for Building Work assessable under the Building Act); and

- The proposed shed is consistent with the provisions outlined in the table above (see Figure 3).
  - The shed will be located in the medium density residential zone. The shed will be less than 180m<sup>2</sup> in area and considerably less than 5.5m to the eaves.
  - It is considered that the shed is of an appropriate scale for the locality and should not have detrimental impacts on adjoining properties.
- The location and size of the shed should not cause unreasonable impacts on neighbours in terms of privacy, overlooking or shadowing. The proposed shed will be located 2m from either side of the neighbouring properties boundary.

A siting variation report will be tabled at the July meeting as the landowner is asking for a 1.5m setback from the Pigeon Lane road boundary.

***Recommendation:***

*That pursuant to Section 46 of the Planning Act 2016, Longreach Regional Council grants an Exemption Certificate for proposed building work assessable against the Planning Scheme for a 159.2m<sup>2</sup> Class 10a Shed at 108 Crane Street, Longreach, formally described as Lot 1 on L3576.*

## 13. COMMUNITY AND CULTURAL SERVICES REPORT

### 13.4 - Application for Public Memorial or Monument - Longreach Brolga Girl Guides Support Group

#### 13.4 Application for Public Memorial or Monument - Longreach Brolga Girl Guides Support Group

File Ref:

Consideration of an application received from the Longreach Brolga Girl Guides Support Group to install a plaque on the bench seat located near the RESQ building in Eagle Street, Longreach.

#### Council Action

Deliver

#### Applicable Legislation

*Local Government Act 2009*

#### Policy Considerations

11.09 Public Monuments and Memorial Policy

#### Corporate and Operational Plan Considerations

GOVERNANCE: GOVERNANCE SERVICES			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.1.1 4.3.2	Ensure effective and responsible policy development and decision making.	Maintain Council's policy register in line with policy review dates and legislative requirements.	90% of policies are reviewed and adopted in line with review dates.

#### Budget Considerations

The purchase and installation of the plaque will be done under a Private Works agreement by Council staff and the Longreach Brolga Girl Guides Support Group will be sent an invoice.

#### Previous Council Resolutions related to this Matter

#### Officer Comment

*Responsible Officer: Kelli Doyle, Support Services Officer*

#### Background:

The Longreach Brolga Girl Guides Support Group are seeking permission for a plaque to be placed on an existing bench seat located near the RESQ building.

In some information Mrs Elaine Britton obtained from Mrs Flo Hickey, a bus seat was purchased by Guides and Brownies in 1966 and donated to the citizens of Longreach with a plaque displayed. The seat was located outside of what was previously Naylor's Travel Bureau (near the Commercial Hotel) at the time it was donated. The seat has since been removed or moved but the plaque is missing.

The requested outlined that the plaque be 15cm in length and 7cm in height. The wording on the plaque will be as follows with an image of the Guide Trefoil from 1966.

*'Donated by the Longreach Brownies and Guides'*



### 13. COMMUNITY AND CULTURAL SERVICES REPORT

#### 13.4 - Application for Public Memorial or Monument - Longreach Brolga Girl Guides Support Group

---

An assessment of the application was undertaken by Council Officers and the application was approved to be taken to Council for their consideration.

The application has requested that the plaque be installed on existing street furniture, a bench seat in front of the RESQ building.

**Issue:**

As per the Public Monuments and Memorials Policy, the Longreach Brolga Girl Guides Support Group requires formal consent from Council to undertake this type of activity on Council owned land.

**Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible  
Consequence: Insignificant  
Rating: Low (3)

**Environmental Management Factors:**

Nil

**Other Comments:**

Nil

**Recommendation:**

*That Council resolves to write to Longreach Brolga Girl Guides Support Group advising them that:*

- (a) the application made in accordance with Council's Public Monuments and Memorials Policy, for a plaque to be placed on the existing bench seat located near the RESQ building in Eagle Street, Longreach is supported and;*
- (b) Council will arrange the purchase of the plaque, as per outlined specifications and installation, in accordance with the Public Monuments and Memorials Policy.*

## 13. COMMUNITY AND CULTURAL SERVICES REPORT

### 13.5 - Referral Agency Assessment Application (Alternative Siting Assessment) - 108 Crane Street, Longreach

#### 13.5 Referral Agency Assessment Application (Alternative Siting Assessment) - 108 Crane Street, Longreach

File Ref: DA21/22-051

Consideration of a Referral Agency Assessment Application for an alternative siting assessment lodged with Council on 22 June 2022, for a shed to be constructed on land located at 108 Crane Street, Longreach and described as Lot 37 on L3576.

#### Council Action

Deliver

#### Applicable Legislation

*Building Act 1975*

*Planning Act 2016*

*Planning Regulation 2017*

*Queensland Development Code*

#### Policy Considerations

Nil

#### Corporate and Operational Plan Considerations

COMMUNITY AND CULTURAL: BUILDING SERVICES & REGULATIONS			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.1.4	Building certification services.	Building certification services comply with statutory requirements and are client connected and outcome driven.	100% of building applications assessed within 10 business days and without the need to extend the decision period. 95% of customer requests are responded to within 2 days.

#### Budget Considerations

Nil

#### Previous Council Resolutions related to this Matter

Nil

#### Officer Comment

*Responsible Officer/s: Kelli Doyle, Support Services Officer  
Jason Burger, Consultant Building Certifier*

#### Background:

The applicant has requested to construct a shed within the required 6m setback from the Pigeon Lane road boundary. The information provided within the application locates the proposed structure to be built with a 1.5m setback from the Pigeon Lane road boundary.

The shed will have 3 automated roller doors and 1 personal door facing the laneway.

The applicant has advised in his application that the shed will be used to store a small collection of special interest vehicles, a motorhome, ski boat and for the storage of a vast array of tools and

**13. COMMUNITY AND CULTURAL SERVICES REPORT**  
**13.5 - Referral Agency Assessment Application (Alternative Siting Assessment) - 108 Crane Street, Longreach**

---

machines. It will also house various items that are essential for keeping a house and yard maintained.

The applicant also has an established vegetable garden which he would like to maintain in the current location. Council's Consultant Building Certifier has advised that the garden could be redesigned.

**Issue:**

The proposed structure setback is not in line with the requirements of the Queensland Development Code, hence the reason for the application being referred to Council for consideration.

**Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood:       Rare  
Consequence:     Minor  
Rating:            1

**Environmental Management Factors:**

N/A

**Other Comments:**

The application has been assessed by Jason Burger, Council's Consultant Building Certifier who has recommended that Council approve a 4.5m setback for the shed location instead of 1.5m as requested by the applicant, based on the following:

- A site inspection revealed there to be considerable space to have the setback brought back to 4.5m in lieu of the requested 1.5m.
- Although automatic door closers may be fitted, this space would enable an average vehicle to park in front of the shed without obstructing Pigeon Lane.
- The applicant has an internal fence and be clear of Council's sewer main.
- A few structures along the laneway have similar setbacks although were constructed prior to building codes and regulations. The proposed shed at 1.5m may be considered to not be aesthetically pleasing.

**Appendices**

1. Assessment Sheet.pdf
2. Applicants Proposed Site Plan.pdf
3. Alternative Site Plan as per recommendation from Building Certifier).pdf

**Recommendation:**

*That pursuant to section 32 and 33 of the Building Act 1975, Planning Act 2016 and schedule 9, table 3 of the Planning Regulations 2017, the carport at 108 Crane Street, Longreach and formally described as Lot 37 on L3576, be approved to be constructed with a 4.5m setback from the Pigeon Lane road boundary, as per the alternative site plan and the recommendation from Council's Building Certifier.*

**13.5 - Referral Agency Assessment Application (Alternative Siting Assessment) - 108 Crane Street,  
Longreach --Appendix 1**

<p><b>SITING VARIATION ASSESSMENT SHEET</b> <b>For Single Residential Use</b></p>
---

Address <u>108 Crane Street</u>	Lot / Plan No: <u>Lot 37 on L3576</u>
Contact Person _____	Contact Number _____

Relevant Residential Code issues for consideration			Comments/Likely Impact
	Yes	No	
Does the proposal maintain residential amenity both internal and external to the site?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Does the proposal meet the accommodation and associated needs of one family?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Does the proposal provide for physical access and connection to a constructed road?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pigeon Lane
Is the maximum height of a building or structure higher than 8.5 metres?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Is the area covered by buildings or roofed structures greater than 50% of the lot?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Does the proposal provide adequate provision for recreational space?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Are the location and design of car parking provision appropriate?	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Although cars may park within the shed, the proposed setback of 1.5m would not allow a vehicle to be parked safely in front of the shed without obstructing Pigeon Lane
Is the proposal sited, designed and constructed in a manner which does not cause a nuisance or disturbance to the occupiers or users of nearby land, particularly nearby residents?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	As per item above
Does the proposal adversely affect the visual character and aesthetics of the nearby area?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	A few structures along the laneway have similar setbacks although were constructed prior to building codes and regulations. The proposed shed at the proposed 1.5m may be considered to not be aesthetically pleasing.
Is the proposal compatible with the physical characteristics of the site and its surrounds?	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	As per item above.
Is the height of the proposed buildings or structures compatible with the physical characteristics of the site and its surrounds?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Is the proposed buildings or structures sited and designed to provide:			
- Space around buildings and structures?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
- Access to natural light and ventilation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
- Provision for privacy?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Will the proposal affect any existing approved pool	<input type="checkbox"/>	<input checked="" type="checkbox"/>	


Form No: GBA-SF164

Issue Date: July 2019

**13.5 - Referral Agency Assessment Application (Alternative Siting Assessment) - 108 Crane Street,  
Longreach --Appendix 1**

Relevant Residential Code issues for consideration			Comments/Likely Impact
	Yes	No	
fence?			
Will the proposal comply with the "Deemed to Satisfy" provisions of the BSA for fire separation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Does the proposal require Build Over/Near Council infrastructure approval?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Does the proposal encroach into a registered easement?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Is the proposal shed near and Urban Stormwater Flow Path?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Is a statement required from the owners of the adjoining properties?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Are further grounds for consideration of the proposal required from the applicant?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

Summary			
A site inspection revealed there is considerable space to have the setback brought back to 4.5m in lieu of the requested 1.5m. Although automatic door closers may be fitted, this space would enable an average vehicle to park in front of the shed without obstructing Pigeon Lane.			
The applicant has an internal fence traversing the property, the 4.5m setback would still allow approximately 7m to the internal fence and be clear of Councils Sewer main.			
Please refer to the attached QLD Globe Map recommended drawing- 001 which sets out a 4.5m setback for consideration. <b>Please Note:</b> The drawing has not been provided to the applicant and is a recommendation only.			
Can approval be issued? Recommendation:		<b>Yes</b> <input checked="" type="checkbox"/>	<b>No</b> <input type="checkbox"/>
With a setback at 4.5m in lieu of the required 6m setback as set out in the Queensland Development Code			

Inspector's Name	<u>Jason Burger</u>	Contact Number	<u>0438 605 811</u>	Date	<u>29/06/2022</u>
Signature					



13.5 - Referral Agency Assessment Application (Alternative Siting Assessment) - 108 Crane Street,  
Longreach --Appendix 2

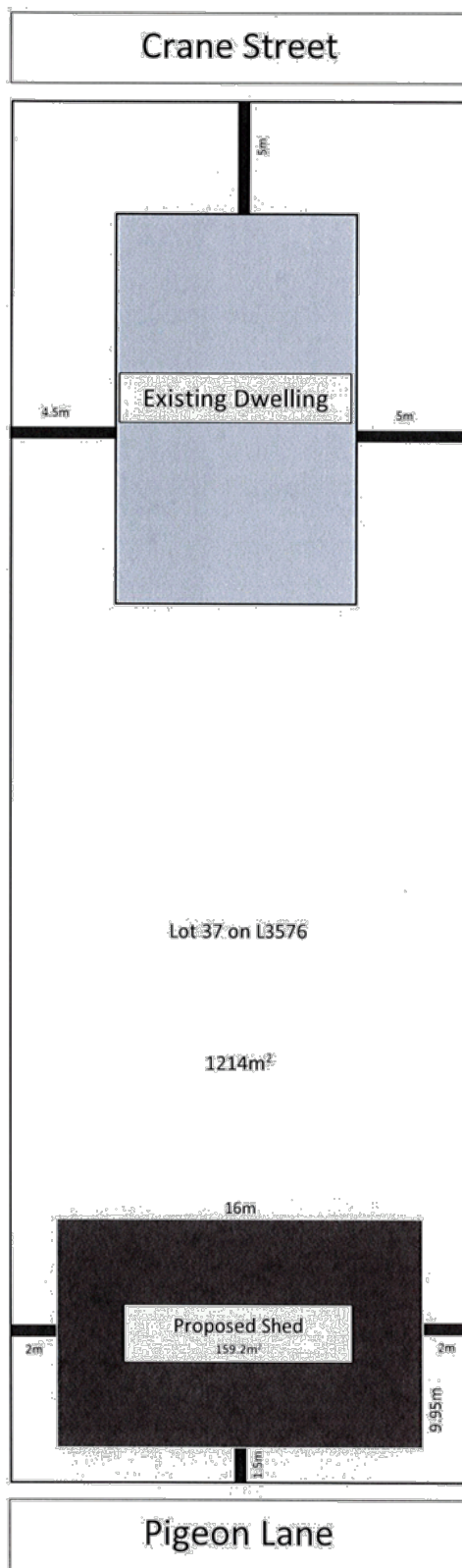


13.5 - Referral Agency Assessment Application (Alternative Siting Assessment) - 108 Crane Street, Longreach --Appendix 2



13.5 - Referral Agency Assessment Application (Alternative Siting Assessment) - 108 Crane Street,  
Longreach --Appendix 2

R & I Coppo  
108 Crane Street  
A4  
Scale 1:240



13.5 - Referral Agency Assessment Application (Alternative Siting Assessment) - 108 Crane Street, Longreach --Appendix 3



**13. COMMUNITY AND CULTURAL SERVICES REPORT**  
**13.6 - Development Permit for Material Change of Use for a Tourist Park (15 sites)**

**13.6 Development Permit for Material Change of Use for a Tourist Park (15 sites)**

Consideration of a development application lodged with Council on 8 June 2022 by Paragon Equity Developments Pty Ltd for a Development Permit for Material Change of Use for a Tourist Park (15 sites) at 450758 Landsborough Highway, Longreach.

Description:	Material Change of Use for a Tourist Park (15 sites)
Development:	Development Permit
Applicant:	Paragon Equity Developments Pty Ltd
Owner:	JL & AS Walker
Current Use of Land:	Dwelling & Station (Camden Park)
Address:	450758 Landsborough Highway, Longreach
Real Property Description:	Lot 140 on POR5777 & Lot 87 on PD217
Applicable Planning Scheme:	<i>Longreach Regional Planning Scheme 2015 (v2.1)</i>
Zone:	Rural Zone
Level of Assessment:	Code Assessment

**Assessment Report**

The Assessment Report was prepared by Council's Town Planning Consultants, Reel Planning and is listed in the appendices below.

**Appendices**

1. DA2122-021 Assessment Report.pdf
2. Attachment A - Proposal Plans.pdf

***Recommendation:***

*That Council approves the application for a development permit for a Material Change of Use for a Tourist Park (15 sites) at 450758 Landsborough Highway, Longreach formally described as Lot 140 on POR5777 & Lot 87 on PD217, subject to the following conditions:*

**1.0 PARAMETERS OF APPROVAL**

- 1.1 *The Developer is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor or invitee of the Developer at all times unless otherwise stated.*
- 1.2 *Where these conditions refer to "Council" in relation to requiring Council to approve or be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by Council.*
- 1.3 *The cost of all works associated with the development and construction of the development including services, facilities and/or public utility alterations required are met at no cost to the Council or relevant utility provider, unless otherwise stated in a development condition.*
- 1.4 *The developer is required to have repaired any damage to existing infrastructure that may have occurred during any works carried out associated with the development. To the extent the damage is deemed to create a hazard to the community, it must be repaired immediately.*

**13. COMMUNITY AND CULTURAL SERVICES REPORT**  
**13.6 - Development Permit for Material Change of Use for a Tourist Park (15 sites)**

---

1.5 *All conditions, works, or requirements of this development approval must be undertaken and completed prior to commencement of use and to Council's satisfaction, unless otherwise stated.*

**2.0 APPROVED PLANS AND DOCUMENTS**

2.1 *The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this permit:*

<i>Plan/Document Name</i>	<i>Plan/Document Number</i>	<i>Revision</i>	<i>Date</i>
<i>Subject Site and Access</i>	<i>DA-01</i>	<i>-</i>	<i>08/06/22 (Received date)</i>
<i>Shed Location</i>	<i>DA-02</i>	<i>-</i>	<i>08/06/22 (Received date)</i>

2.2 *Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.*

**3.0 LIMITATIONS OF USE**

3.1 *The Tourist Park is only permitted to have a total of 15 sites.*

3.2 *Guests of the Tourist Park are to be made aware that there are no waste or sewerage disposal facilities onsite. In order to use the Tourist Park, vehicles must be self-contained and must:*

- have sleeping facilities;*
- have toilet facilities; and*
- be able to store greywater and blackwater.*

**4.0 ASSET MANAGEMENT**

4.1 *Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.*

**6.0 AMENITY**

5.1 *Undertake the approved development so there is no environmental nuisance or detrimental effect on any surrounding land uses and activities by reason of the emission of noise, odour, vibration, fumes, smoke, vapour, steam, soot, ash, wastewater, waste products, grit, oil or otherwise.*

5.2 *Outdoor lighting must comply with AS4282 Control of Obtrusive Effects of Outdoor Lighting.*

**6.0 CONSTRUCTION ACTIVITIES**

6.1 *Construction activity and noise must be limited during earthworks and construction of the approved development to the hours of 06:30 to 18:30 Monday to Saturday, with no work to occur on Sundays or public holidays.*

6.2 *The construction of any works must be undertaken in accordance with good engineering*

**13. COMMUNITY AND CULTURAL SERVICES REPORT**  
**13.6 - Development Permit for Material Change of Use for a Tourist Park (15 sites)**

---

*practice and workmanship and generally in accordance with the relevant provisions of Planning Scheme Policies No. 1 – Works Planning Scheme policy under Schedule 5 of the Longreach Regional Planning Scheme 2015 (v2.1).*

- 6.3 *All construction materials, waste, waste skips and machinery must be located and stored or parked within the development site, unless otherwise approved in writing by Council.*

**ADVISORY NOTES**

1. *Permits and approvals for building work, plumbing and any other related works should be obtained prior to commencement of the building works authorised by this permit.*
2. *This approval does not negate the requirement for compliance with all other relevant Local Laws and other statutory requirements. Any provisions contained in this approval relating to the enforcement of any of the conditions shall be in addition to all other rights, powers and privileges that the Council may possess or obtain, and nothing contained in these conditions shall be construed so as to prejudice, affect or otherwise derogate or limit these rights, powers and privileges of the Council.*
3. *General environmental duty under the Environmental Protection Act 1994 prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.*
4. *This development approval does not authorise any activity that may harm Aboriginal cultural heritage. It is advised that under section 23 of the Aboriginal Cultural Heritage Act 2003, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the “cultural heritage duty of care”).*

**DECISION REPORT FOR GENERAL COUNCIL MEETING 21 JULY 2022**

**DEVELOPMENT APPLICATION – DA21/22-021 - PARAGON EQUITY DEVELOPMENT PTY LTD – 50758 LANDBOROUGH HIGHWAY, LONGREACH**

**EXECUTIVE SUMMARY**

The Applicant, Paragon Equity Pty Ltd, has submitted a development application seeking a Development Permit for a Material Change of Use for a Tourist Park (15 sites) at 450758 Landsborough Highway, Longreach, formally described as Lot 140 on POR5777 and Lot 87 on PD217 (the subject site). The subject site is known as Camden Park.

The development is for a Tourist Park (15 sites) at Camden Park and will provide up to 15 shared, powered and plumbed sites for RV tourists wanting to experience the outback. The sites will be situated under an existing 500m<sup>2</sup> shed. The site is accessed by an existing all weather road from the Landsborough Highway.

The site has previously operated as a Tourist Park under a Temporary Use Licence which was granted by the State Government on 8 July 2020.

Under the *Longreach Regional Planning Scheme 2015* (the Planning Scheme), the subject site is located in the Rural Zone. A Tourist Park in the Rural Zone where including 15 sites or less is subject to code assessment. A 'code assessable' development application does not require public notification (i.e. is not subject to third-party appeal rights) and is assessed against a limited set of assessment benchmarks (i.e. criteria) under the Planning Scheme – to the extent the development complies or can be conditioned to comply with the assessment benchmarks, it must be approved.

Based on an assessment of the proposal in accordance with the *Planning Act 2016* for applications requiring code assessment, this decision report recommends approval of the development application, subject to conditions.

**1.0 OVERVIEW**

<b>TABLE 1 - OVERVIEW</b>	
<b>PROPERTY DETAILS</b>	
<b>Site address</b>	450758 Landsborough Highway, Longreach
<b>RPD</b>	Lot 140 on POR5777 and Lot 87 on PD217
<b>Site Area</b>	6230.794 ha
<b>Landowner</b>	James & Amanda Walker
<b>Existing use of land</b>	Dwelling and Station (Camden Park)
<b>APPLICATION DETAILS</b>	
<b>Application No.</b>	DA21/22-021
<b>Applicant</b>	Paragon Equity Developments Pty Ltd C/- James Walker
<b>Application description</b>	Development Application for a Development Permit for a Material Change of Use for a Tourist Park (15 sites)
<b>Decision Due date</b>	27 July 2022
<b>Proposal</b>	Tourist Park
<b>STATUTORY PLANNING DETAILS</b>	
<b>State Planning Policy</b>	<i>State Planning Policy (July 2017)</i>
<b>Mapped SPP</b>	Agriculture



<b>matters</b>	<ul style="list-style-type: none"> <li>• Stock route network</li> </ul> Biodiversity <ul style="list-style-type: none"> <li>• MSES - Regulated vegetation (intersecting a watercourse)</li> </ul> Strategic Airports and Aviation Facilities <ul style="list-style-type: none"> <li>• Obstacle limitation surface area</li> <li>• Obstacle limitation surface contours</li> <li>• Lighting area buffer 6km</li> <li>• Wildlife hazard buffer zone</li> </ul>
<b>Regional Plan</b>	Central West Regional Plan (September 2009)
<b>CWRP Designation</b>	Major Rural Activity Centre (Longreach)
<b>Planning Scheme</b>	<i>Longreach Regional Planning Scheme 2015 (v2.1)</i>
<b>Zone</b>	Low Density Residential Zone
<b>Overlays</b>	Airport Environ Overlay <ul style="list-style-type: none"> <li>• Buffer Area A</li> </ul> Flood Hazard Overlay <ul style="list-style-type: none"> <li>• Low</li> <li>• Significant</li> </ul>
<b>Category of Assessment</b>	Code Assessment

## 2.0 PROPOSAL BACKGROUND

Application lodged	08 June 2022
Application properly made	08 June 2022
Decision due date under the <i>Planning Act 2016</i>	27 July 2022

## 3.0 SITE AND SURROUNDS DESCRIPTION

The subject site is located at 450758 Landsborough Highway, Longreach, formally described as Lot 140 on POR5777 and Lot 87 on PD21 (see **Figure 1**). The subject site has an area of 6230.794 ha and is of an irregular shape.

The subject site is currently improved by a Station known as Camden Park. Vehicular access to the subject site is via an existing access point to the Landsborough Highway.

The site is located within a rural area surround by large rural residential lots.

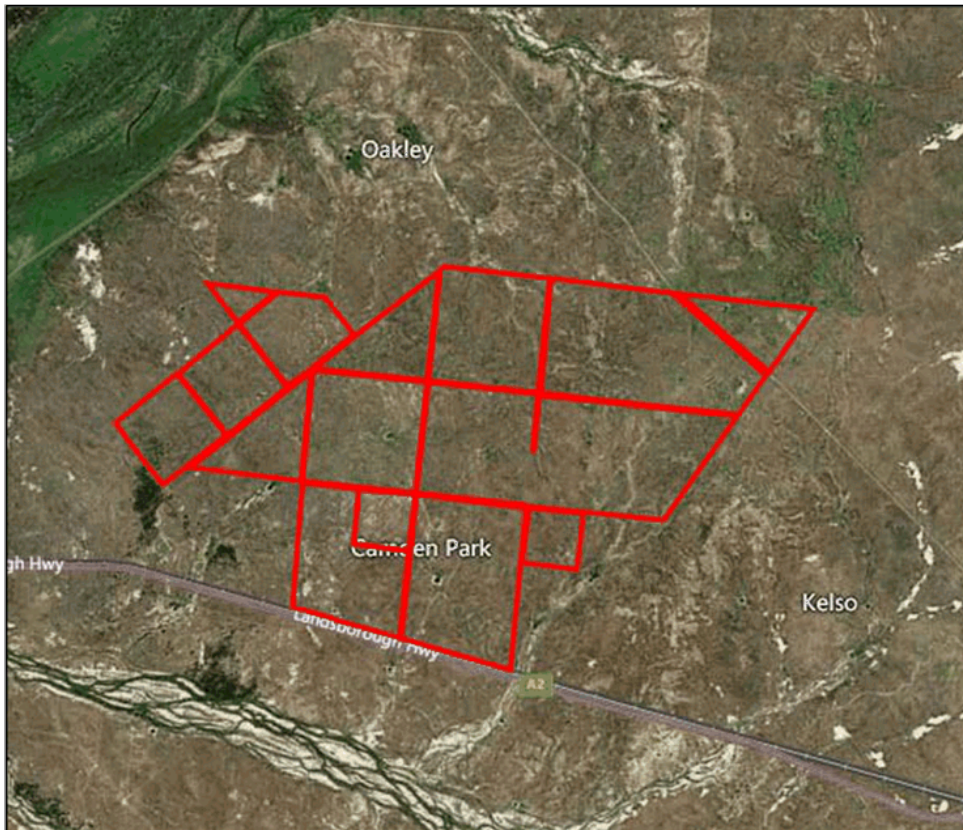


Figure 1 – Locality of Subject Site (Queensland Government DAMS)

#### 4.0 DESCRIPTION OF PROPOSAL

The proposed development is for a Tourist Park. The Tourist Park will have up to 15 shared, powered and plumbed sites for RV tourists wanting to experience the outback. The sites will be situated under an existing 500m<sup>2</sup> shed (see Figure 2 and 3).

Initially the sites will require self-contained travel however it is foreseen that amenities blocks will also be provided to enhance the comfort and experiences. The area will be designated and travellers will not be able to roam the station but will be available to book a tour to support existing operations. The site will operate over the winter months with the ability to offer shoulder season and summer offerings if a need arises.

The tour aspect is not part of this application.



Figure 2 – Shed location (applicant provided)

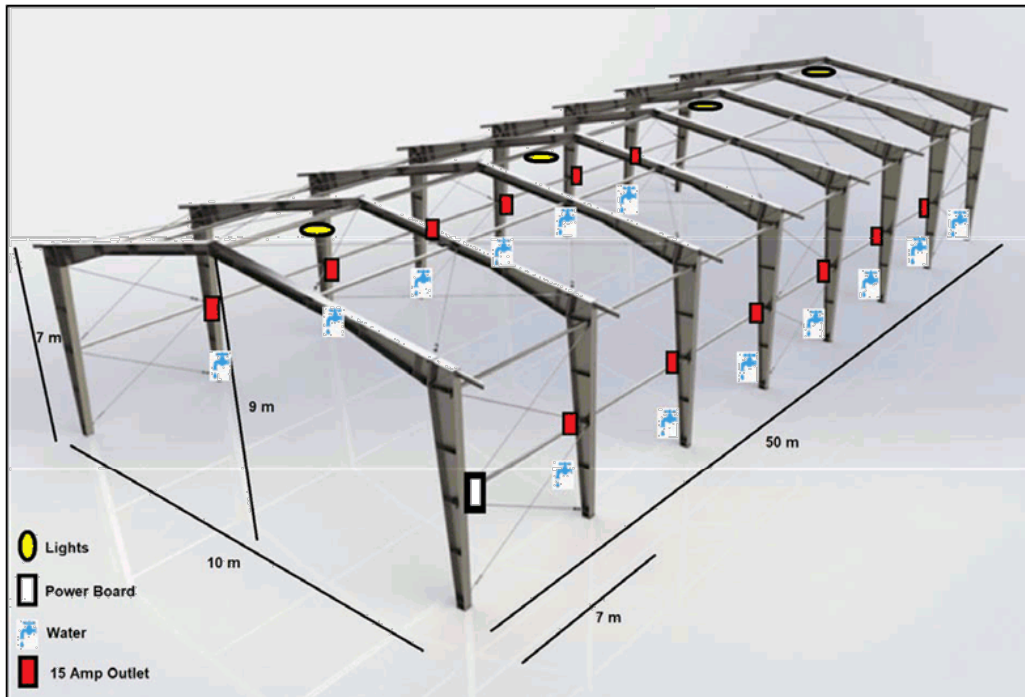


Figure 3 – Existing shed structure (applicant provided)

Proposal plans recommended for approval are included in **Attachment A**.

## 5.0 PLANNING ASSESSMENT

In accordance with Section 45(3) of the *Planning Act 2016* ('the Planning Act'), Code Assessment is an assessment that must be carried out –

- (a) against the assessment benchmarks in a categorising instrument for the development; and
- (b) having regard to any matters prescribed by regulation for this paragraph.

In this instance, under Section 45(3)(a) of the Planning Act, the categorising instrument for the development is the *Longreach Regional Planning Scheme 2015 (Version 2.1)* (the Planning Scheme) under which the applicable assessment benchmarks are the following codes:

- Rural Zone Code
- Landscape Code
- Works Code

The *Planning Regulation 2017* (sections 29-31) prescribes additional assessment benchmarks and other general assessment matters, which are addressed as follows:

### The Central West Regional Plan

The regional plan is identified as being appropriately integrated in the Planning Scheme and therefore does not require further assessment. The assessment of the proposal

against the Planning Scheme in section 5.1 below also functions as an assessment of the Regional Plan.

The State Planning Policy

The Planning Scheme reflects an older version of the SPP from July 2014. The current version of the SPP is from July 2017. As listed in Table 1 at the start of this report (overview of planning details), there were mapped assessment benchmarks relating to agriculture, biodiversity and airport facilities. We have reviewed the assessment benchmarks relating to this state interest and confirm that the provisions between the 2014 and 2017 SPP are identical.

Therefore, no further assessment is required, as the relevant current state interests are still considered to be appropriately reflected in the Planning Scheme. The assessment of the proposal against the Planning Scheme in section 5.1 below also functions as an assessment of the SPP.

The Local Government Infrastructure Plan

There are no assessment benchmarks that are directly applicable to the development or subject site.

Schedules 9 and 10 of the Planning Regulation

The planning application did not trigger assessable development or State agency referral under Schedule 10.

Approval history / unlawful use of the premises

The site contains an existing Station known as Camden Park. The site has been subject to the following development applications:

**DA 15/16-055**

On 7 June 2016, Council approved an application for a development permit for a Material Change of Use for a Renewable Energy Facility, more specifically a solar farm. This approval has been acted on.

**DA16/17-018**

On 30 September 2016, Council approved an application for a development permit for a Reconfiguration of a Lot (dividing land into parts by agreement). This approval has been acted on.

**DA16/17-049**

On 26 May 2017, Council approved an application for a development permit for operational work (civil works including earthworks, stormwater, roadworks, access and erosion sediment control. This approval was for the civil works associated with the solar farm and has been acted on.

**DA 15/16-055 (change application)**

On 15 September 2017, Council approved a change application relating to a Renewable Energy Facility. This approval has been acted on.

The current proposal shares access with the solar farm, however it is not expected to impact on the operation of the solar farm.

Common material

All material about the application that Council has received since lodgement has been considered in this:

The following sections consider the above assessment benchmarks and matters to the extent relevant to the application.

**5.1 LONGREACH REGIONAL PLANNING SCHEME 2015**

**5.1.1 Proposal as a Material Change of Use**

The proposed development involves a material change of use (MCU) of premises. Under the Planning Act, the definition of material change of use is:

- (a) the start of a new use of the premises;*
- (b) the re-establishment on the premises of a use that has been abandoned;*
- (c) a material increase in the intensity or scale of the use of the premises.*

**5.1.2 Land Use Definition**

Under the Planning Scheme, the proposed use is defined as a Tourist Park:

**Tourist Park** means -

*Premises used to provide for accommodation in caravans, self-contained cabins, tents and similar structures for the public for short-term holiday purposes.*

*The use may include, where ancillary, a manager's residence and office, kiosk, amenity buildings, food and drink outlet, or the provision of recreation facilities for the use of occupants of the tourist park and their visitors, and accommodation for staff.*

**5.1.3 Assessment of Codes**

**Rural Zone Code**

The site is in the Rural Zone.

The proposed development complies, or can otherwise be conditioned to comply, with the Performance Outcomes and, where applicable, the Acceptable Outcomes, of the Rural Zone Code. In particular:

- The use is directly associated with an existing rural use
- The use will be undertaken in an existing shed and will not impact productive land
- The use does not restrict or diminish the ongoing safe and efficient use of nearby rural uses or potential rural uses
- The site contains a stock route, and the use will not impact the function of the stock route network
- The proposal is a tourism related use and will be directly associated with Camden Park
- The proposal will not impact ecological values as the proposal does not involve any earthworks or new built form

- The site contains matters of state environmental significance, however these areas are avoided
- The Tourist Park site is not within the bushfire hazard overlay.

#### **Landscape Code**

The purpose of the landscape code is to ensure landscaping in both the private and public domains is designed and constructed to a high standard, provides a strong contribution to the Longreach outback identity, provides amenity appropriate to physical location and social values, and is responsive to the local character, site and climatic conditions and suits the long-term needs of the community.

The proposed development does not include any physical works, such as landscaping. Given the nature of the development, further consideration of the Landscape Code is considered unnecessary.

#### **Works Code**

The proposed development complies, or can otherwise be conditioned to comply, with the Performance Outcomes and, where applicable, the Acceptable Outcomes, of the Works Code.

The site has the benefit of existing access and services. The shed contains provision for water and power.

In summary, this planning assessment has demonstrated compliance between the development and the relevant assessable benchmarks of the Planning Scheme. Recommended conditions of approval reflect the elements of each assessment benchmark to ensure on-going compliance in terms of operation and amenity. No conflict is evident between the proposal and the Planning Scheme.

### **6.0 REFERRALS**

#### **6.1 INTERNAL**

The application was not internally referred to Council's engineer or building certifier due to the minor nature of the proposal.

#### **6.2 STATE ASSESSMENT REFERRAL AGENCY**

The application did not trigger referral under the *Planning Regulation 2017*. It is noted that the site gains access from the Landsborough Highway which is a state-controlled road. This access is existing and is not changing as part of this application. It is further noted that the site is more than 25m from the state-controlled, therefore there is not trigger to the State Assessment and Referral Agency.

### **7.0 INFRASTRUCTURE CHARGES**

It is noted that Council does not charge Adopted Infrastructure Charges for any new development. In turn, an Infrastructure Charges Notice does not form part of this recommendation.

## 8.0 CONCLUSION

The development application seeking a Development Permit for a Material Change of Use for a Tourist Park (15 sites) at 450758 Landsborough Highway, Longreach, formally described as Lot 140 on POR5777 and Lot 87 on PD217, is recommended for approval, subject to the conditions outlined in this report. This recommendation is based on an assessment of the proposal in accordance with the Planning Act for applications subject to Code Assessment. The assessment undertaken, which is summarised in this report, demonstrates that the proposal complies with the relevant assessment benchmarks.

In accordance with the requirements for a decision notice under Section 63 of the Planning Act, a notice must be prepared for publication on Council's website stating the reasons for the decision. For this development, the statement of reasons, being the grounds for approval, will feature on the notice as follows:

- A Tourist Park is an acceptable use in the Rural Zone
- The use is directly associated with an existing rural use
- The use does not restrict or diminish the ongoing safe and efficient use of nearby rural uses or potential rural uses
- The development complies with all applicable assessment benchmarks of the Planning Scheme
- The development does not compromise the relevant elements of the Central West Regional Plan and State Planning Policy.





DA-01	Subject Site and Access	08/06/22 (Received date)
-------	-------------------------	--------------------------



DA-02	Shed Location	08/06/22 (Received date)
-------	---------------	--------------------------

**13. COMMUNITY AND CULTURAL SERVICES REPORT**  
**13.7 - Development Permit for Material Change of Use for a Community Use.**

**13.7 Development Permit for Material Change of Use for a Community Use.**

Consideration of a development application lodged with Council on 14 January 2022 by the Longreach Mensshed Inc. and Rotary Club of Longreach Inc. for a Development Permit for Material Change of Use for a Community Use at 43 Ilfracombe Road, Longreach.

Description:	Material Change of Use for a Community Use
Development:	Development Permit
Applicant:	Longreach Mensshed Inc. and Rotary Club of Longreach Inc.
Owner:	The Scout Association of Australia Queensland Branch Inc.
Current Use of Land:	Community Use
Address:	43 Ilfracombe Road, Longreach
Real Property Description:	Lot 1 on RP604150
Applicable Planning Scheme:	<i>Longreach Regional Planning Scheme 2015 (v2.1)</i>
Zone:	Tourism Zone
Level of Assessment:	Code Assessment

**Assessment Report**

The Assessment Report was prepared by Council’s Town Planning Consultants, Reel Planning and is listed in the appendices below.

**Appendices**

1. DA2122-011 Assessment Report.pdf
2. Attachment A - Proposal Plans.pdf

***Recommendation:***

*That Council approves the application for a development permit for a Material Change of Use for a Community Use at 43 Ilfracombe Road, Longreach, formally described as Lot 1 on RP604150, subject to the following conditions:*

**1.0 PARAMETERS OF APPROVAL**

- 1.1 *The Developer is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor or invitee of the Developer at all times unless otherwise stated.*
- 1.2 *Where these conditions refer to “Council” in relation to requiring Council to approve or be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by Council.*
- 1.3 *The cost of all works associated with the development and construction of the development including services, facilities and/or public utility alterations required are met at no cost to the Council or relevant utility provider, unless otherwise stated in a development condition.*
- 1.4 *The developer is required to have repaired any damage to existing infrastructure that may have occurred during any works carried out associated with the development. To the extent the damage is deemed to create a hazard to the community, it must be repaired immediately.*
- 1.5 *All conditions, works, or requirements of this development approval must be undertaken*

**13. COMMUNITY AND CULTURAL SERVICES REPORT**  
**13.7 - Development Permit for Material Change of Use for a Community Use.**

---

*and completed prior to commencement of use and to Council's satisfaction, unless otherwise stated.*

**2.0 APPROVED PLANS AND DOCUMENTS**

2.1 *The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this permit:*

<i>Plan/Document Name</i>	<i>Plan/Document Number</i>	<i>Revision</i>	<i>Date</i>
<i>Site Plan</i>	<i>DA-01</i>	<i>-</i>	<i>14/01/22 (Received date)</i>
<i>Building Layout</i>	<i>2111182-1</i>	<i>-</i>	<i>25/11/21</i>

2.2 *Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.*

**3.0 ROOF AND ALLOTMENT DRAINAGE WORKS**

3.1 *All roof and allotment drainage must be discharged such that it does not restrict, impair or change the natural flow of runoff water or cause a nuisance to adjoining properties or infrastructure from the pre to the post-development condition.*

**4.0 SERVICES**

4.1 *Electricity and telecommunication services must be provided to the premises in accordance with the standards and requirements of the relevant service provider.*

**5.0 ASSET MANAGEMENT**

5.1 *Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.*

**6.0 AMENITY**

6.1 *Undertake the approved development so there is no environmental nuisance or detrimental effect on any surrounding land uses and activities by reason of the emission of noise, odour, vibration, fumes, smoke, vapour, steam, soot, ash, wastewater, waste products, grit, oil or otherwise.*

6.2 *Outdoor lighting must comply with AS4282 Control of Obtrusive Effects of Outdoor Lighting.*

6.3 *Sufficient waste containers and services are to be provided to cater for the containment and removal of all waste generated on the site.*

**7.0 CONSTRUCTION ACTIVITIES**

7.1 *Construction activity and noise must be limited during earthworks and construction of the approved development to the hours of 06:30 to 18:30 Monday to Saturday, with no work to occur on Sundays or public holidays.*

7.2 *The construction of any works must be undertaken in accordance with good engineering practice and workmanship and generally in accordance with the relevant provisions of*

**13. COMMUNITY AND CULTURAL SERVICES REPORT**  
**13.7 - Development Permit for Material Change of Use for a Community Use.**

---

*Planning Scheme Policies No. 1 – Works Planning Scheme policy under Schedule 5 of the Longreach Regional Planning Scheme 2015 (v2.1).*

- 7.3 *All construction materials, waste, waste skips and machinery must be located and stored or parked within the development site, unless otherwise approved in writing by Council.*

**ADVISORY NOTES**

1. *Permits and approvals for building work, plumbing and any other related works should be obtained prior to commencement of the building works authorised by this permit.*
2. *This approval does not negate the requirement for compliance with all other relevant Local Laws and other statutory requirements. Any provisions contained in this approval relating to the enforcement of any of the conditions shall be in addition to all other rights, powers and privileges that the Council may possess or obtain, and nothing contained in these conditions shall be construed so as to prejudice, affect or otherwise derogate or limit these rights, powers and privileges of the Council.*
3. *General environmental duty under the Environmental Protection Act 1994 prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.*
4. *This development approval does not authorise any activity that may harm Aboriginal cultural heritage. It is advised that under section 23 of the Aboriginal Cultural Heritage Act 2003, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the “cultural heritage duty of care”).*

<b>DECISION REPORT FOR GENERAL COUNCIL MEETING 21 JULY 2022</b>
---

**DEVELOPMENT APPLICATION – DA21/22-011 – LONGREACH MENSshed INC & ROTARY CLUB OF LONGREACH – 43 ILFRACOMBE ROAD, LONGREACH**

**EXECUTIVE SUMMARY**

The Applicants, Longreach Mensshed Inc and Rotary Club of Longreach Inc, have submitted a development application seeking a Development Permit for a Material Change of Use for a Community Use at 43 Ilfracombe Road, Longreach, formally described as Lot 1 on RP604150 (the subject site).

The development is for a Community Use in the form of a shed. The shed will be used for storage of community group equipment and will contain meeting room facilities. The shed will have a floor area of 337m<sup>2</sup> and will be located at the southern end of the site, approximately 90m from the rear boundary.

Under the *Longreach Regional Planning Scheme 2015* (the Planning Scheme), the subject site is located in the Tourism Zone. A Community Use in the Tourism Zone is subject to code assessment. A 'code assessable' development application does not require public notification (i.e. is not subject to third-party appeal rights) and is assessed against a limited set of assessment benchmarks (i.e. criteria) under the Planning Scheme – to the extent the development complies or can be conditioned to comply with the assessment benchmarks, it must be approved.

Based on an assessment of the proposal in accordance with the *Planning Act 2016* for applications requiring code assessment, this decision report recommends approval of the development application, subject to the conditions.

**1.0 OVERVIEW**

<b>TABLE 1 - OVERVIEW</b>	
<b>PROPERTY DETAILS</b>	
<b>Site address</b>	43 Ilfracombe Road, Longreach
<b>RPD</b>	Lot 1 on RP604150
<b>Site Area</b>	10,120m <sup>2</sup>
<b>Landowners</b>	The Scout Association of Australia Queensland Branch Inc
<b>Existing use of land</b>	Community Use
<b>APPLICATION DETAILS</b>	
<b>Application No.</b>	DA21/22-011
<b>Applicant</b>	Longreach Mensshed Inc and Rotary Club of Longreach Inc
<b>Application description</b>	Development Application for a Development Permit for a Material Change of Use for a Community Use
<b>Decision Due date</b>	22 August 2022
<b>Proposal</b>	Community Use (Shed)
<b>STATUTORY PLANNING DETAILS</b>	
<b>State Planning Policy</b>	<i>State Planning Policy (July 2017)</i>
<b>Mapped SPP matters</b>	Strategic Airports and Aviation Facilities <ul style="list-style-type: none"> <li>• Obstacle limitation surface area</li> </ul>

	<ul style="list-style-type: none"> <li>• Public safety area</li> <li>• Light restriction zone</li> <li>• Lighting area buffer 6km</li> <li>• Wildlife hazard buffer zone</li> </ul>
<b>Regional Plan</b>	Central West Regional Plan (September 2009)
<b>CWRP Designation</b>	Major Rural Activity Centre (Longreach)
<b>Planning Scheme</b>	Longreach Regional Planning Scheme 2015 (v2.1)
<b>Zone</b>	Tourism Zone
<b>Overlays</b>	Airport Environ Overlay <ul style="list-style-type: none"> <li>• Public Safety Areas</li> <li>• Buffer Area A</li> </ul>
<b>Category of Assessment</b>	Code Assessment

**2.0 PROPOSAL BACKGROUND**

Application lodged	14 January 2022
Application properly made	04 July 2022
Decision due date under the <i>Planning Act 2016</i>	22 August 2022

**3.0 SITE AND SURROUNDS DESCRIPTION**

The subject site is located at 43 Ilfracombe Road, Longreach, formally described as Lot 1 on RP604150 (see Figure 1). The subject site has an area of 10,020m<sup>2</sup>, is of an regular shape and includes a 50m frontage to Ilfracombe Road.

The subject site is currently improved with existing community uses including the Longreach Scout Den. Vehicular access to the subject site is via an existing access point to Ilfracombe Road.

The site is located within a predominately tourism area with the Longreach Tourist Park and Jumbuck Motel bordering the sites property boundaries.



**Figure 1 – Locality of Subject Site (Queensland Government DAMS)**

#### 4.0 DESCRIPTION OF PROPOSAL

The proposed development is for a Community Use in the form of a shed. The shed will be used by the Longreach Mensshed Inc and Rotary Club of Longreach Inc on land owned by Scout Association of Australia Queensland Branch Inc. The parties have agreed for the facility to be established on the land and it is proposed that a formal lease will be registered over the property after all approvals have been put in place and the relevant documentation completed.

The shed proposed to be constructed is a Wide Span Shed type, with three roller doors and two access doors and a skillion roof. The shed will have a floor area of approximately 337m<sup>2</sup>.

At present the Rotary equipment is stored in several locations as they do not have their own facility or meeting location and the Mens shed has been temporarily housed at the Longreach Showgrounds Wool Pavilion. The facility will be available for other community group use and ensure the long-term sustainability of community not for profit organisations through providing permanent home to and attracting new participants to the groups.

Proposal plans recommended for approval are included in **Attachment A**.

#### 5.0 PLANNING ASSESSMENT

In accordance with Section 45(3) of the *Planning Act 2016* ('the Planning Act'), Code Assessment is an assessment that must be carried out –

- (a) *against the assessment benchmarks in a categorising instrument for the development; and*
- (b) *having regard to any matters prescribed by regulation for this paragraph.*

In this instance, under Section 45(3)(a) of the Planning Act, the categorising instrument for the development is the *Longreach Regional Planning Scheme 2015 (Version 2.1)* (the Planning Scheme) under which the applicable assessment benchmarks are the following codes:

- Tourism Zone Code
- Airport Environs Overlay Code
- Landscape Code
- Works Code.

The *Planning Regulation 2017* (sections 29-31) prescribes additional assessment benchmarks and other general assessment matters, which are addressed as follows:

##### The Central West Regional Plan

The regional plan is identified as being appropriately integrated in the Planning Scheme and therefore does not require further assessment. The assessment of the proposal against the Planning Scheme in section 5.1 below also functions as an assessment of the Regional Plan.

##### The State Planning Policy

The Planning Scheme reflects an older version of the SPP from July 2014. The current version of the SPP is from July 2017. As listed in Table 1 at the start of this report (overview of planning details), there were mapped assessment benchmarks relating to



the airport facilities. We have reviewed the assessment benchmarks relating to this state interest and confirm that the provisions between the 2014 and 2017 SPP are identical.

Therefore, no further assessment is required, as the relevant current state interests are still considered to be appropriately reflected in the Planning Scheme. The assessment of the proposal against the Planning Scheme in section 5.1 below also functions as an assessment of the SPP.

The Local Government Infrastructure Plan

There are no assessment benchmarks that are directly applicable to the development or subject site.

Schedules 9 and 10 of the Planning Regulation

The planning application did not trigger assessable development or State agency referral under Schedule 10.

Approval history / unlawful use of the premises

The site has existing lawful community uses onsite including the Longreach Scouts Den.

In September 2016, Council approved a storage facility associated with the Scouts Den.

The proposed shed will not impact on existing lawful uses and will be able to coexist with the existing use.

Common material

All material about the application that Council has received since lodgement has been considered in this

Owner's consent

When lodged the applicant did not provide owners consent as negotiations were ongoing between the applicant and the landowner. On 4 July 2022, the landowner provided consent. The application was considered properly made on 4 July 2022.

The following sections consider the above assessment benchmarks and matters to the extent relevant to the application.

## **5.1 LONGREACH REGIONAL PLANNING SCHEME 2015**

### **5.1.1 Proposal as a Material Change of Use**

The proposed development involves a material change of use (MCU) of premises. Under the Planning Act, the definition of material change of use is:

- (a) the start of a new use of the premises;*
- (b) the re-establishment on the premises of a use that has been abandoned;*
- (c) a material increase in the intensity or scale of the use of the premises.*

### **5.1.2 Land Use Definition**

Under the Planning Scheme, the proposed use is defined as a Community Use:

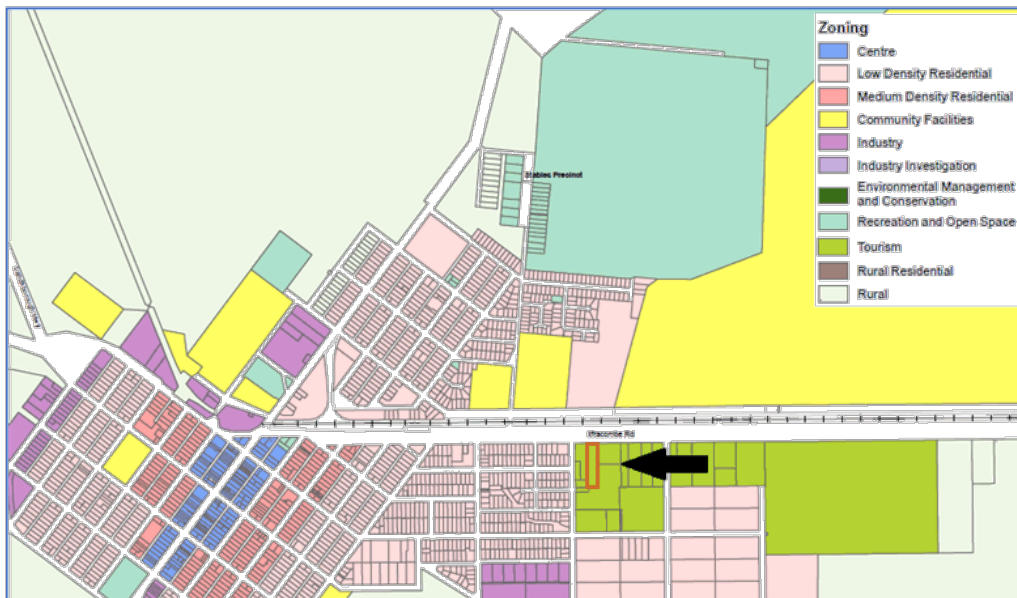
**Community Use means -**

*Premises used for providing artistic, social or cultural facilities and community support services to the public and may include the ancillary preparation and provision of food and drink.*

### 5.1.3 Assessment of Codes

#### Tourism Zone Code

The site is in the Tourism Zone, as shown in green on the Zone Map for Longreach in Figure 2.



**Figure 2 – Zone Map (Source: LRC Planning Scheme 2015)**

The proposed development complies, or can otherwise be conditioned to comply, with the Performance Outcomes and, where applicable, the Acceptable Outcomes, of the Tourism Zone Code.

The Tourism Zone supports a mix of uses including residential, retail, business, education, industrial, community purpose, open space and recreation that support the needs of the local community. The proposed storage shed is a community use and consistent with the intent of the Tourism Zone Code.

Of specific note to the proposed development is PO4 of the Tourism Zone Code, which states:

**PO4 - Non-residential uses are established where:**

- (a) compatible with local character and amenity;
- (b) are of a scale, size and operation that complement the surrounding area;
- (c) provide services to a local catchment; and
- (d) are located in the main street or collocated with existing facilities

The shed will be compatible with the local character and amenity and will be of a similar scale to the existing shed on the site. The shed will allow for the continued provisions of support services to the local catchment. The shed will also be collocated with an existing community use.

#### **Airport Environs Overlay Code**

The proposed development complies, or can otherwise be conditioned to comply, with the Performance Outcomes and, where applicable, the Acceptable Outcomes, of the Airport Environs Overlay Code. In particular:

- the development area is approximately 1km from the Longreach Airport and will have little negative impact on the visibility of the airport;
- the proposed development does not attract wildlife;
- the proposed development is not located within 500 metres of the airports non-directional (radio) beacon (NDB);
- the proposed development reaches a building height of 4.4m above ground level and will not impact on flight paths;
- the development is not located within 1,000 metres of the Commercial Vehicle Operator's Registration (CVOR); and
- the proposed development does not involve the storage of hazardous materials.

#### **Landscape Code**

The purpose of the landscape code is to ensure landscaping in both the private and public domains is designed and constructed to a high standard, provides a strong contribution to the Longreach outback identity, provides amenity appropriate to physical location and social values, and is responsive to the local character, site and climatic conditions and suits the long-term needs of the community.

The proposed development does not include any physical works, such as landscaping. Given the nature of the development, further consideration of the Landscape Code is considered unnecessary.

#### **Works Code**

The proposed development complies, or can otherwise be conditioned to comply, with the Performance Outcomes and, where applicable, the Acceptable Outcomes, of the Works Code.

The proposal has been conditioned to provide necessary services. The site has the benefit of existing access that can be utilised for accessing the shed.

In summary, this planning assessment has demonstrated compliance between the development and the relevant assessable benchmarks of the Planning Scheme. Recommended conditions of approval reflect the elements of each assessment benchmark to ensure on-going compliance in terms of operation and amenity. No conflict is evident between the proposal and the Planning Scheme.

## **6.0 REFERRALS**

### **6.1 INTERNAL**

The application was internally referred to Council's engineer. Council's engineer confirmed that the site already has access to reticulated sewer and water services. General engineering conditions have been imposed.

### **6.2 STATE ASSESSMENT REFERRAL AGENCY**

The application did not trigger referral under the *Planning Regulation 2017*.

It is noted that the site is in close proximity to a state-controlled road, however the site is more than 25m from the state-controlled road and therefore does not require referral to the State Assessment and Referral Agency.

## **7.0 INFRASTRUCTURE CHARGES**

It is noted that Council does not charge Adopted Infrastructure Charges for any new development. In turn, an Infrastructure Charges Notice does not form part of this recommendation.

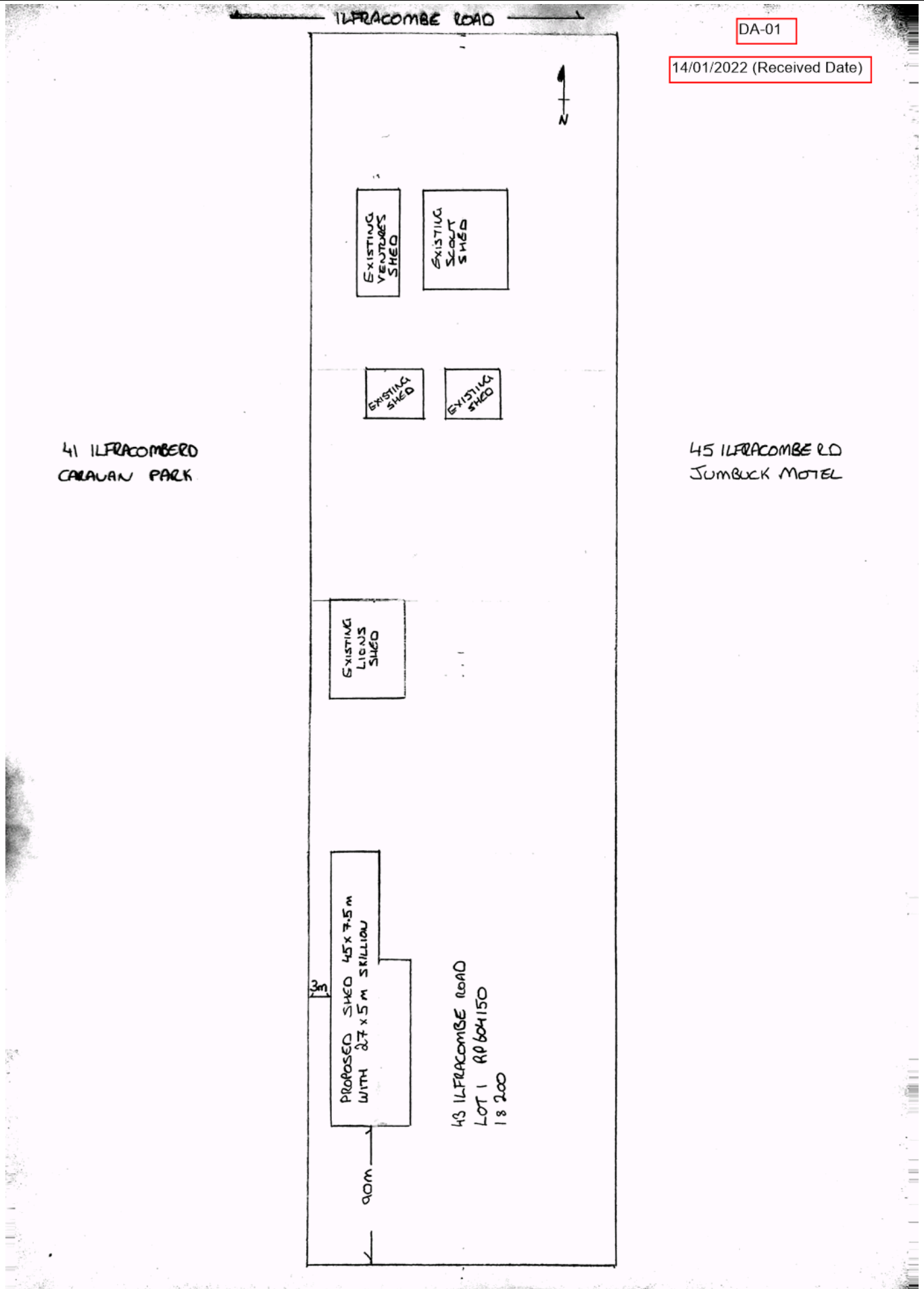
## **8.0 CONCLUSION**

The development application seeking a Development Permit for a Material Change of Use for a Community Use at 43 Ilfracombe Road, Longreach, formally described as Lot 1 on RP604150, is recommended for approval, subject to the conditions outlined in this report. This recommendation is based on an assessment of the proposal in accordance with the Planning Act for applications subject to Code Assessment. The assessment undertaken, which is summarised in this report, demonstrates that the proposal complies with the relevant assessment benchmarks.

In accordance with the requirements for a decision notice under Section 63 of the Planning Act, a notice must be prepared for publication on Council's website stating the reasons for the decision. For this development, the statement of reasons, being the grounds for approval, will feature on the notice as follows:

- A community use is a consistent use in the Tourism Zone
- The community use will be collocated with an existing community use
- The development will be of a scale consistent with surrounding development
- The development complies with all applicable assessment benchmarks of the Planning Scheme
- The development does not compromise the relevant elements of the Central West Regional Plan and State Planning Policy.

13.7 - Development Permit for Material Change of Use for a Community Use. --Appendix 2





Sales: Wide Span Sheds Pty Ltd  
 Steve Spigel | General  
 Phone: 1800 643 337  
 Fax: 1800 627 400  
 Email: info@widespansheds.com.au

**Building Layout**  
 2023-03-11-12

Purchase Name: Lucky Archer	Print Date: 23/11/21
Site Address:	
Ref: NS2101024	

## 14. INFRASTRUCTURE SERVICES REPORT

### 14.1 - Consideration of Tenders for a Works Inspector for the 2022-23 Disaster Recovery Funding Arrangements (DRFA) Flood Damage Retortion Works

#### 14. INFRASTRUCTURE SERVICES REPORT

##### 14.1 Consideration of Tenders for a Works Inspector for the 2022-23 Disaster Recovery Funding Arrangements (DRFA) Flood Damage Retortion Works

File Ref:

Council to consider the Tenders for a Works Inspector for the 2022-23 DRFA to oversee all Flood Damage Restoration Works.

#### Council Action

Deliver

#### Applicable Legislation

*Local Government Act 2009;*

*Local Government Regulation 2012*

#### Policy Considerations

01-01 Procurement Policy

01-16 Project Decision Framework Group Policy

10-01 Quality Assurance Policy

10-02 Workplace Health and Safety Policy

#### Corporate and Operational Plan Considerations

INFRASTRUCTURE: CIVIL CONSTRUCTION/MAINTENANCE OPS - FLOOD DAMAGE DRFA			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
1.3.1 4.2.2 4.4.1	Identify flood damaged roads as soon as possible. Notify and submit claim to Queensland Reconstruction Authority (QRA) as soon as possible.	Complete the approved 2020 Disaster Recovery Funding Arrangements (DRFA) repair program.	100% completion of all works to QRA standards, by 30 June 2022.
1.3.1 4.2.2 4.4.1	Identify flood damaged roads as soon as possible via DRFA	Submit applications for approval to carry out flood damage works if Councils trigger levels are met	Application completed and submitted on time..

#### Budget Considerations

\$11,514,438.28 Funded by Queensland Reconstruction Authority.

#### Previous Council Resolutions related to this Matter

Nil

#### Officer Comment

**Responsible Officer:** *Guy Goodman, Manager of Operations.*

#### Background:

In December 2020/January 2021 Longreach Regional Council Area experienced a major wet-weather event. This event caused substantial damage to Council's road infrastructure.

Like with past events, LRC engaged a Works Inspector to assist with delivery the Project. The Works Inspector works closely with Council Staff and George Bourne & Associates (GBA) as the Consulting Engineers.

The Works Inspector is responsible for the following:

- Identifying the damaged roads.

## 14. INFRASTRUCTURE SERVICES REPORT

### 14.1 - Consideration of Tenders for a Works Inspector for the 2022-23 Disaster Recovery Funding Arrangements (DRFA) Flood Damage Retortion Works

---

- Identifying what type of damage has occurred and the treatment required.
- Assist GBA to build the submission.
- Marking out the works to be carried out after approval from QRA.
- Checking that the correct treatment has been carried out.
- Providing photographic evidence to GBA that the work is completed.
- Assist LRC staff in checking that all work is captured on the time-sheets.
- Assist LRC to identify and rectify any incorrect information.

**Issue:**

Nil

**Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare  
Consequence: Minor  
Rating: L1

**Environmental Management Factors:**

Nil

**Other Comments:**

The evaluation was completed by an Evaluation Panel, made up of the Manager of Operations, Works Supervisor, Senior Procurement Officer and WH&S Advisor.

Throughout the evaluation, consideration was given only to the information provided within the Tender documents, as per standard procedure. The responses have been assessed against the evaluation criteria and weightings. These were:

Criteria	Weighting
Price	40%
Local Knowledge	15%
Record of Service & Referees	15%
Skills & Experience	30%

**Appendices**

1. Tender Recommendation for an Inspector for the 2022-23 Flood Damage Works

**Recommendation:**

*That Council endorses the engagement of Project Delivery Managers Pty Ltd as the Works Inspector for the 2022-23 DRFA Flood Damage Restoration Works, as per Tender Submission (VP309154) for the value of \$495,480.00 (ex GST).*



VP309154 DRFA 2022-2023 Inspector/Coordinator

Procurement method was (Vendor Panel, Email, Verbal, Q&A)  
 Invitations Sent (Number sent)

Vendor Panel  
 73



Evaluation Matrix - Score Weightings out of 5*										
Supplier	Local Supplier	Daily Rate	Daily Rate	Price for total Contract	Price	Local Knowledge	Record of Service and Referees	Skills and Experience	Total	Comments - include relevant details to support scoring
(Business Name)	Y/N	Per Day on site	Per Day off site	eg One year cost	40%	15%	15%	30%		
PA Advisory Pty Ltd	N				5	2	4	3	62.80%	
Prism Engineering Pty Ltd	N				4	2	4	2	48.80%	
Project Delivery Managers Pty Ltd	N			\$ 495,480.00	3	3	5	5	63.00%	
Built Environment Collective	N				1	2	5	3	32.00%	
Proterra Group	N				2	4	5	4	52.00%	

\* Suggested only. Additional criteria and different weighting can be applied by the evaluation panel.  
 \*\* add 15% to non local quotes before comparing pricing.

I declare that I have no conflict of interest in relation to this procurement evaluation.  
 Recommendation is to accept the quotation from Project Delivery Managers Pty Ltd for \$495,480.00 exc GST for DRFA 2022-2023 Inspector / Coordinator.

Panel Member 1: Guy Gorman MCO 7/07/2022

Signed by:

Panel Member 2: Rod Woods Supervisor 7/07/2022

Signed by:

Panel Member 3: Carolyn Doyle Sr Procurement Officer 7/07/2022

Signed by:

Panel Member 4: Morgan Bell WNS Advisor 7/07/2022

Signed by:

Approved by: Roger Naidoo DIS

Signed by:

Evaluation Structure		
Criteria	Explanation	Example
Price	Lowest cost is the highest rated; all other quotes will be scaled from there.	5 = Lowest Price
		4 = 2nd Cheapest
		3 = 3rd Cheapest
		2 = 4th Cheapest
		1 = 5th Cheapest
Local Knowledge	Demonstrated knowledge of Longreach Region road networks, water storages, gravel pits and material	5 = Comprehensive knowledge of LRC Region, road networks, water storages, gravel pits and material
		4 = Some knowledge of LRC Region, road networks, water storages, gravel pits and material
		3 = Knowledge of bordering Local Government road networks
		2 = Knowledge of other Local Government road networks
		1 = Limited knowledge of Local Government road networks
Record of Service and Referees	Have provided references and performance has been 100%	5 = 3 or more references supplied all with 100% performance
		4 = 2 references supplied all with 100% performance
		3 = 1 reference supplied with 100% performance
		2 = 1 reference supplied with less than 100% performance
		1 = No references supplied
Skills and Experience	Demonstrated experience in completing similar works as outlined in the specification	5 = High standard of experience in similar work
		4 = Good standard of experience in similar work
		3 = Experience in similar work
		2 = Limited experience in similar work
		1 = No experience in similar work

**14. INFRASTRUCTURE SERVICES REPORT**  
**14.2 - Supply and Delivery of various Concrete Culverts**

**14.2 Supply and Delivery of various Concrete Culverts**

File Ref:

Council to consider the Tender Responses for the Supply and Delivery of various Concrete Culverts.

**Council Action**

Deliver

**Applicable Legislation**

*Local Government Act 2009;*

*Local Government Regulation 2012*

**Policy Considerations**

01-01 Procurement Policy

01-16 Project Decision Framework Group Policy

10-01 Quality Assurance Policy

10-02 Workplace Health and Safety Policy

**Corporate and Operational Plan Considerations**

INFRASTRUCTURE: CIVIL CONSTRUCTION/MAINTENANCE OPS - MAIN ROADS WORKS			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.4.1	All Main Roads Works.	As per Road Maintenance Performance Contract (RMPC) and Agreed Price Performance Contract (APPC) schedules.	100% completion within required timeframes and budget.

**Budget Considerations**

\$4,100,00.00 Total Project Cost under Minor Works Performance Contract (MWPC)

**Previous Council Resolutions related to this Matter**

Nil

**Officer Comment**

*Responsible Officer/s: Roger Naidoo, Director of Infrastructure Services*

**Background:**

Longreach Regional Council has been invited by the Department of Transport and Main Roads (DTMR) to Tender for the Construction and Rehabilitation of eight (8) kilometres of Road 95B, known as the Longreach Jundah Road, from Four Mile Creek to Bellin Park widening.

As part of this Project, a number of concrete culverts need replacing. In this regard, LRC went out to Tender for the Supply and Delivery of the various Concrete Culverts. Tenders were advertised through Vendor Panel (VP310389) and closed on 5<sup>th</sup> July 2022. At closing, two (2) Responses were received.

The Assessment Panel made up of the Manager of Operations, Works Supervisor, Senior Procurement Officer and Workplace Health & Safety Advisor. The recommendation from the Panel is to award the Tender to JT Cox Precast Pty Ltd for the Supply and Delivery of various Concrete Culverts, for the amount of \$451,200.55 excl. GST.

**Issue:**

Long timeframes in the delivery of the Culverts could lead to Project delays.

**14. INFRASTRUCTURE SERVICES REPORT**  
**14.2 - Supply and Delivery of various Concrete Culverts**

---

**Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare  
Consequence: Minor  
Rating: L1

**Environmental Management Factors:**

Nil

**Other Comments:**

Nil

**Appendices**

1. Supply and Delivery of Concrete Culverts

***Recommendation:***

*That Council awards the Tender to JT Cox Precast Pty Ltd for the Supply and Delivery of various Concrete Culverts, for the amount of \$451,200.55 excl. GST.*

VP310389 Supply and Delivery Culverts

Procurement method was (VendorPanel, Email, Verbal, QTender)  
 Invitations Sent: (Number sent)

Vendor Panel and Email to Pre Qual  
 25



**Longreach Regional Council**  
 Ilfracombe Isisford Longreach Yarağa

Evaluation Matrix - Score Weightings out of 5 *							
Supplier	Local Supplier	Delivery	Price for total Contract	Price	Methodology	Experience	Total
(Business Name)	Y/N	Freight		25%	50%	25%	
Holcim Australia Pty Ltd	N			5	4	5	90.00%
JT Cox Precast Pty Ltd	Y		\$ 451,200.55	4	5	5	95.00%

\* Suggested only. Additional criteria and different weighting can be applied by the evaluation panel.

\*\* add 10% to non-local quotes before comparing pricing

I declare that I have no conflict of interest in relation to this procurement evaluation.  
 Recommendation is to accept the quotation from JT Cox Precast Pty Ltd for \$451,200.55 exc GST work being quoted for Supply and Delivery of Culverts for Supply and Delivery Culverts

Panel Member 1: Guy Goodman 7/07/2022

Signed by:

Panel Member 2: Rod Woods 7/07/2022

Signed by:

Panel Member 3: Carolyn Doyle 7/07/2022

Signed by:

Panel Member 4: Morgan Bell 7/07/2022

Signed by:

Approved by: Roger Naidoo DATE

Signed by: 12-07-22

Evaluation Structure		
Criteria	Explanation	Example
Price	Lowest cost is the highest rated; all other quotes will be scaled from there	5 = Lowest Price
		4 = 2nd Cheapest
		3 = 3rd Cheapest
		2 = 4th Cheapest
		1 = 5th Cheapest
Methodology	Delivery within a reasonable time. Quality of product and compliance with Main Roads	5 = Delivery within 4 months, High Quality Product and Main Roads accredited
		4 = Delivery within 6 months, High Quality Product, Main Roads accredited
		3 = Delivery within 8 months, Quality Product, Main Roads accredited
		2 = Delivery within 10 months, Quality Product, Main Roads accredited
		1 = Delivery longer than 12 months, not main roads accredited.
Experience	Supplied similar Products to Councils and Knowledge of projects	5 = Supplied same products to LRC previously and good knowledge of projects
		4 = Supplied similar products to LRC and have knowledge of projects
		3 = Supplied same products to other Councils, have some knowledge of LRC projects
		2 = Supplied similar products to other Councils, have some knowledge of LRC projects
		1 = Have not supplied same or similar products to other councils and have no knowledge of LRC projects

**LONGREACH REGIONAL COUNCIL  
ORDINARY MEETING AGENDA**

---

**15. LATE ITEMS**  
15.1 Tender Assessment

**16. CLOSED MATTERS**

***Recommendation:***

*That pursuant to section 242J(1) of the Local Government Regulation 2012 the meeting be closed to discuss the following matters, which are considered confidential for the reasons indicated.*

**16.1 Establishment of Chief Executive Officer Performance Review Framework**

Consideration to establish a Performance Review Panel and Framework to undertake the probationary and annual performance appraisals of the Chief Executive Officer.

*This report is considered confidential in accordance with section 275(1) b, of the Local Government Regulation 2012, as it contains information relating to: industrial matters affecting employees.*

**16.2 Proposed Extension of Condition (Application): Conditional Sale of Lot 151 on SP259530**

Consideration of a request to extend the Condition (Application) in relation to the conditional sale of Lot 151 on SP259530.

*This report is considered confidential in accordance with section 275(1) e, of the Local Government Regulation 2012, as it contains information relating to: legal advice obtained by the council or legal proceedings involving the council.*

**17. CLOSURE OF MEETING**