

LONGREACH REGIONAL COUNCIL



Ordinary Meeting

Thursday 19 May 2022

UNCONFIRMED MINUTES

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 19 May 2022 at the Isisford Town Hall, Isisford**

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1 Opening of Meeting and Acknowledgement of Country

Cr Rayner declared the meeting open at 9.03am.

"We acknowledge the Traditional Owners of the land on which we meet today, and we acknowledge elders past, present and future."

Council paid their respects and acknowledged the passing of community members Aileen Williams, Tracy Patterson and Dawn Gay, and Rockhampton community member Jason Riethmuller who had worked closely with Longreach Regional Council.

2 Prayer

Pastor Steve Cavill, of the Outback Aerial Mission, opened the meeting with a prayer.

PRESENT

Councillors

Mayor

Cr AC Rayner

Deputy Mayor

Cr LJ Nunn

Cr AJ Emslie

Cr TM Hatch

Cr TJ Martin

Cr TFB Smith

Officers

Chief Executive Officer, Acting

Mr Scott Mason

Director of Corporate Services, Acting

Mrs Kimberley Dillon

Director of Community and Cultural Services

Ms Lisa Young

Director of Infrastructure Services

Mr Roger Naidoo

Executive Officer, Economic Development and Public
Affairs

Mr Simon Kuttner

Manager Workplace Health & Safety &
Human Resources

Ms Grace Jones

Assistant to Chief Executive Officer, Mayor and
Councillors, Acting

Ms Tania Edwards

Public Gallery

Michael Williams - Journalist, Longreach Leader

Apologies

Cr Bignell.

3 Consideration of Leave of Absence

Cr Bignell was granted leave of absence from this meeting.

4 Declaration of any Prescribed / Declarable Conflicts of Interest by Councillors and Senior Council Officers

4.1 Declaration of Prescribed Conflicts of Interest on any Item of Business

Pursuant to section 150EG, 150EH, 150EI, 150EJ, 150EK, 150EL and 150EM of the *Local Government Act 2009*, a Councillor who has a prescribed conflict of interest in a matter must notify

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Council of the potential benefit or loss, and if applicable, provide the name of the related person and their relationship with them. They may not participate in a decision relating to the matter and must leave the meeting.

No declarations were made during this point of the meeting.

4.2 Declaration of a Declarable Conflict of Interest on any Item of Business

Pursuant to section 150EN, 150EO, 150EP, 150EQ, 150ER, 150ES and 150ET of the *Local Government Act 2009*, a Councillor who has a declarable conflict of interest in a matter must notify Council of the nature of the interest, if applicable, name of the related person, the relationship to them, and the nature of the interest, and/or the value and date of any gift received.

The Councillor may voluntarily leave the meeting and not participate in a decision relating to the matter or;

Other Councillors may vote on this matter and decide if;

- (a) the Councillor must leave the meeting and not participate in a decision relating to the matter;
or
- (b) the Councillor may remain in the meeting and participate in a decision relating to the matter.

Item 13.7 Cr Martin advised he has a Declarable Interest for item 13.7 Fees and Charges - Showgrounds Use (Fitness Groups). He noted he would leave the meeting for this item.

Item 13.7 Director of Community and Cultural Services, Lisa Young advised she has an interest for item 13.7 Fees and Charges - Showgrounds Use (Fitness Groups). The nature of the interest is Lisa will potentially run a small fitness group who will potentially access the fee. She noted she would leave the meeting for this item.

5 Confirmation of Minute

5.1 Council - Thursday 21 April 2022

(Res-2022-05-001)

Moved Cr Nunn seconded Cr Smith

That the Minutes of the Council Ordinary Meeting held on Thursday 21 April 2022, be confirmed.

CARRIED

6 Mayoral Minute

Cr Rayner provided a verbal report on matters addressed by him since the last meeting.

Cr Rayner acknowledged the passing of Tracy Patterson, a valued member of the Longreach Regional Council staff. Tracy's service will take place on Friday 20th May at 11am at the Longreach Lawn Cemetery and will be attended by Cr Rayner, many Councillors, Executive Leadership Team and staff from the Council.

Cr Rayner attended the Longreach ANZAC Day Dawn Service and the commemoration ceremony held in the Civic and Cultural Centre due to the heavy rain.

Cr Rayner acknowledged his thanks to Cr Bignell and Cr Hatch for supporting ANZAC services at Isisford and Ilfracombe.

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Due to the Australian Government Bureau of Meteorology (BOM) forecast of heavy rain across the catchment and the expected major flooding, numerous Local Disaster Management Group (LDMG) meetings were chaired by Cr Rayner in preparation. Whilst the BOM forecast was highly inaccurate, the planning and preparation was very beneficial for the LDMG to increase knowledge and preparedness.

Cr Rayner actively provided support to the Road to Rodeo committee and attended the two-day event which was very successful.

Cr Rayner hosted the Assistant Tourism Minister, Michael Healy who was representing the Tourism Minister at the Road to Rodeo event. Whilst the Assistant Minister was in town, Cr Rayner organised an inspection of key developments including the proposed weir raising project.

Cr Rayner and Chief Executive Officer met with Leanne Kohler for an update on Outback Independent Living.

Media interviews were undertaken with ABC Television Sydney, ABC Longreach, Channel 9 and 4 LG. Focus was on potential impact and benefits of the floods.

7 Councillor Requests

Nil

8 Notices of Motion

Nil

9 Petitions

Nil

10 Deputations

Nil

11 Reception and Consideration of Chief Executive Officer's Report

11.1 Standing matters - Governance Financial Report

Consideration of the Governance Financial Report.

(Res-2022-05-002)

Moved Cr Hatch seconded Cr Emslie

That Council receive the Governance Financial Report for information.

CARRIED

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11.2 Standing Matters - Calendar of Events

Calendar of Events, Upcoming Meetings and Conferences for Councillors

(Res-2022-05-003)

Moved Cr Smith seconded Cr Emslie

That Council receive the Calendar of Events for information as amended and presented.

Date	Event	Location	Participants
May 2022			
4 Wed	Councillor/Director Strategic Round Table	Location Stockman's Hall of Fame 2.30pm-5.30pm	All Councillors, Executive Leadership Team and Officers
5 Thur	LEB Stakeholder Advisory Group	Longreach Pastoral College 11.30am-5.30pm	Mayor and Chief Executive
17 Tue	Councillor Briefing	Fairmount Rooms Longreach Civic Centre 8.00am – 5.00pm	All Councillors, Chief Executive Officer and Executive Leadership Team
18 Wed	White Card Training	RAPARD Prepare to Work Safely in the Construction Industry (White Card) Longreach Civic Centre 8.30am – 2.00pm	All Councillors, Chief Executive Officer and Executive Leadership Team
19 Thu	Council Meeting	Isisford Town Hall 9:00am – 5:00pm	All Councillors, Chief Executive Officer, Directors and Members of the Public
20 Fri	Audit & Risk Committee Meeting	Fairmount Rooms Longreach Civic Centre 1.30pm-4.30pm	Mayor, Cr Nunn, Cr Martin, Chief Executive Officer and Chief Financial Officer
24 Tue – 25 Wed	RAPAD Meeting	TBC	Mayor and Chief Executive Officer
31 Tue	2022/23 FY Budget: Workshop 2	Fairmount Rooms Longreach Civic Centre 9:00am – 4.30pm	All Councillors, Chief Executive Officer, and Executive Leadership Team
June 2022			
1 Wed	Councillor/Director Strategic Round Table	Location TBC 12:00pm – 3:00pm	All Councillors, Executive Leadership Team and Officers
13 Mon	2022/23 FY Budget: Workshop 3	Fairmount Rooms Longreach Civic Centre 9:00am – 4:30pm	All Councillors, Chief Executive Officer, and Executive Leadership Team
14 Tue	Councillor Briefing	Fairmount Rooms Longreach Civic Centre 8am – 5pm	All Councillors, Chief Executive Officer and Executive Leadership Team
16 Thu	Council Meeting	Council Chambers Longreach Civic Centre 9:00am – 5:00pm	All Councillors, Chief Executive Officer, Directors and Members of the Public
29 Wed	Special Council Meeting – 2022/23 Budget Adoption	Council Chambers Longreach Civic Centre 1:00pm – 4:30pm	All Councillors, Chief Executive Officer, Directors and Members of the Public

CARRIED

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11.3 Workplace Health and Safety Update Report - April 2022

This report provides a summary of Council's health and safety performance as at 30 April 2022, highlighting issues, risks and opportunities, impacting on the employee health and safety in the workplace.

(Res-2022-05-004)

Moved Cr Nunn seconded Cr Hatch

That Council accept the Workplace Health and Safety Update Report for period ending 30 April 2022, as presented.

CARRIED

(Res-2022-05-005)

Moved Cr Smith seconded Cr Hatch

That Council instruct the Chief Executive Officer to present a report to a future meeting that outlines risks and mitigation measures in relation to underground infrastructure at the Longreach Showgrounds.

CARRIED

11.4 Annual Operational Plan Review 2021-2022 - Review for Period Ending 31 March 2022

Consideration of a review of the Annual Operational Plan 2021-2022.

Pursuant to the provisions of section 174 of the *Local Government Regulation 2012*, the Chief Executive Officer must present a written assessment of the local government's progress towards implementing the Annual Operational Plan at a meeting at regular intervals of not more than three (3) months.

(Res-2022-05-006)

Moved Cr Emslie seconded Cr Hatch

That pursuant to section 174(3) of the Local Government Regulation 2012, Council adopt a satisfactory evaluation of the Annual Operational Plan 2021-2022, for the period ended 31 March 2022.

CARRIED

11.5 Report on Local Government Finance Professionals and Queensland Treasury

Corporation meeting

Consideration of the report on representation of the Remote Area Planning and Development Board (RAPAD) at the Local Government Finance Professionals and Queensland Treasury Corporation.

(Res-2022-05-007)

Moved Cr Emslie seconded Cr Hatch

That Council accept the Acting Chief Executive Officer's report on his attendance at the Local Government Finance Professionals and Queensland Treasury Corporation meeting, as presented.

CARRIED

12 Reception and Consideration of Director Corporate Services Report

12.1 Standing matters - Corporate Services Financial Report

Consideration of the Corporate Services Financial Report for month ending 30 April 2022.

(Res-2022-05-008)

Moved Cr Smith seconded Cr Nunn

That Council receive the Corporate Services Financial Report for information.

CARRIED

12.2 Monthly Financial Statements

Consideration of the financial statements for the period ending 30 April 2022:

(Res-2022-05-009)

Moved Cr Emslie seconded Cr Martin

That the monthly financial statements for the period ending 30 April 2022, be adopted, as presented.

CARRIED

12.3 2021/2022 Financial Year - March Quarterly Budget Review Report

Consideration of a budget review for the quarter ending 31 March 2022 pursuant to Section 170 of the *Local Government Regulation 2012*, where Council may, by resolution, amend the budget for a financial year at any time before the end of the financial year.

(Res-2022-05-010)

Moved Cr Hatch seconded Cr Smith

That pursuant to section 170(3) of the Local Government Regulation 2012, Council adopts the Budget Review, as presented.

CARRIED

(Res-2022-05-011)

Moved Cr Smith seconded Cr Hatch

That Council instruct the Chief Executive Officer to present a report to a future meeting that outlines and presents alternative options regarding the management of Council's borrowings.

CARRIED

12.4 Review of Credit Card Policy

Consideration of the 01-15 Credit Card Policy after its bi-annual review.

(Res-2022-05-012)

Moved Cr Hatch seconded Cr Emslie

That Council adopts 01-15 Corporate Credit Card Policy, as presented.

CARRIED

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12.5 Electoral Signage Policy – Biennial Review

Consideration of Electoral Signage Policy 5.6 which is due for biennial review.

(Res-2022-05-013)

Moved Cr Martin seconded Cr Emslie

That Council adopts the Election Signage Policy No. 5.2, as presented.

CARRIED

12.6 Professional Services Pre-Qualified Supplier (Renewal) - 2022-2024

Consideration of the establishment of a two (2) year Pre-Qualified Supplier Register for Professional Services.

(Res-2022-05-014)

Moved Cr Hatch seconded Cr Smith

That in accordance with Section 232 of the Local Government Regulation 2012, Council adopts the following register of Pre-qualified Suppliers for the following Panels:-

LRC112021 Professional Services Pre-Qualified Panel

ACS Engineers (Aust.) Pty. Ltd.	Masters Surveying Pty Ltd
Acumentis Group Limited	MBA Lawyers
Air Consulting Australia Pty Ltd	MBMpl Pty Ltd
Aliga Pty ltd	McInnes Wilson Lawyers
Allaboutxpert Australia Pty Ltd	McKays Solicitors
APV Valuers & Asset Management	Mead Perry Group Pty Ltd
ATI Australia Pty limited	Meridian Urban Pty Ltd
Bluesphere Environmental Pty Ltd	Meritos Group Pty Ltd
Built Environment Collective Pty Ltd	Mewing Planning Consultants Pty Ltd
CETEC Pty Ltd	Moray & Agnew
City Water Technology Pty Ltd	Morcom Surveyors
Civity Pty Ltd	Niche Environment & Heritage Pty Ltd
Cormac Rd Civil Pty Ltd	Norton Rose Australia
Corporate Training Solutions Australia Pty Ltd	Omni Procurement Solutions Pty Ltd
Cowie Environmental Services Pty Ltd	Orion Project Consulting
CP-Architects Pty Ltd	Outside the Box Group Pty Ltd
C. T. Management Group Pty Ltd	Pavement Management Services Pty Ltd
DC Solutions Ltd	Peak Services Pty Ltd
DMA Engineers Pty Ltd	Place Design Group Pty Ltd
Elite Executive Pty Ltd	Plan C Planning
Empower Engineers & Project Managers Pty Ltd	Plumbbuild Pty Ltd
Engeny Management as Trustee for Engeny M Trust	Preston Law

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G. W. Clegg & Company Planning & Environment Consultants	Prizm Engineering Pty Ltd
Gadens Lawyers	Projex Partners Pty Ltd
GP One Consulting Pty Ltd	Proterra Group Pty Ltd
GWI Pty Ltd	PSA Consulting (Australia) Pty Ltd
Hartecs Group Pty Ltd	Reel Planning Pty Ltd
Holding Redlich Lawyers and Consultants	Rough Plan Pty Ltd
Hunter H20 Holdings Pty Limited	Saba Civil Management and Consultancy Pty Ltd
Iamdata.Solutions Pty Ltd	SEEC Pty Ltd
IN4 Advisory Pty Ltd	Sparke Helmore Lawyers
Infinitum Partners Pty Ltd	Stephen Holliday & Associates
Ionize Pty Ltd	The Water & Carbon Group Pty Ltd
Ironbark Sustainability	Titan ICT Pty Ltd
IT Alliance Australia Pty Ltd	Tonkin Consulting Pty Ltd
JJ Ryan Consulting Pty Ltd	Tract Consultants Pty Ltd
King & Company Solicitors	Veris Australia Pty Ltd
Landroc Pty Ltd	Watershed Australia
Leading Roles	Wild Environmental Consultants Pty Ltd
Liquid Pacific ATF Verrall Family Trust	Wilson Architects Pty Ltd
Marsh Pty Ltd T/A AssetVal	CQ Soil Testing
Stevenson Engineering Pty Ltd	

CARRIED

13 Reception and Consideration of Director Community and Cultural Services Report

13.1 Standing matters - Community and Cultural Services Financial Report

Consideration of the Community and Cultural Services Financial Report as at 30 April 2022.

(Res-2022-05-015)

Moved Cr Martin seconded Cr Nunn

That Council receive the Community and Cultural Services Financial Report for information.

CARRIED

Adjournment: Council adjourned for morning tea at 10.30am and resumed at 11.04am.

Attendance Michael Williams - Journalist, Longreach Leader left the meeting at 11.04am

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13.2 Community Donations - May 2022

Consideration of the Community Donations applications received in May in accordance with the Community Donations Policy No. 11.06.

(Res-2022-05-016)

Moved Cr Nunn seconded Cr Hatch

That Council endorses the allocation of funds from the Community Donations Program as contained in the following table, in accordance with the Community Donations Policy No. 11.06;

Organisation/ Name	Event/ Activity	Grant Requested	Grant Approved	Conditions of approval/ Payment
Isisford Golf Club Inc	Isisford Golf Club Open 2022	Financial \$3,890.00 Total \$3,890.00	Financial \$3,890.00 Total \$3,890.00	Nil
Yaraka Gymkhana Association	Yaraka Horse and Bike Gymkhana	Financial \$5,000.00 Total \$5,000.00	Financial \$5,000.00 Total \$5,000.00	Nil
Longreach Golf Club	Queensland Men's Sandgreen	Financial \$5,000.00 Total \$5,000.00	Financial \$5,000.00 Total \$5,000.00	Nil
		TOTAL \$13,890.00	\$13,890.00	

CARRIED

13.3 Mayoral Donations - May 2022

Consideration of applications received in accordance with Cr Mayoral Donation Policy 11.02.

(Res-2022-05-017)

Moved Cr Hatch seconded Cr Emslie

That Council endorses the allocation of funds from the Mayoral Donation Program, in accordance with Mayoral Donations Policy No. 11.02, as contained in the following table;

Organisation/ Individual	Event/Project Activity	Event Date	Grant Approved
Ruby Gilliland	10-12 years Touch Football State Championships	15-19 June 2022	\$350.00
Karson Williamson	10-12 years Central West District Touch	21-22 April 2022	\$350.00
Karson Williamson	10-12 years Touch Football State Championships	15-19 June 2022	\$350.00
TOTAL			\$1,050.00

CARRIED

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13.4 Sponsorship - May 2022

Consideration of Sponsorship applications received for the month of May 2022, in accordance with Council's Sponsorship Policy No. 11.07.

That Council endorses the allocation of funds from the Sponsorship Program as contained in the following table, in accordance with the Sponsorship Policy No 11.07:

Organisation	Event/ Project Activity	Event Date	Grant Recommended	Conditions of Approval/ Payment
Somerset Storyfest	Storyfest Out West	28-29 July 2022	In-Kind Hire of Showgrounds x4 days \$4,100.00 Hire of Civic Centre (1 day, 1 day rehearsal) \$978.90, 2x PA System \$189.00, 2x Stage \$630.60, 6x Wheelie Bins \$73.80, 200x Chairs \$500.00, 12x tables \$ 162.00 Total \$6,634.30	NIL
		TOTAL	\$6,634.30	

(Res-2022-05-018)

Moved Cr Martin

That Council defers the decision for this funding application to the June Council meeting.

CARRIED

13.5 Referral Agency Assessment Application (Alternative Siting Assessment) - 162 Crane Street, Longreach

Consideration of a Referral Agency Assessment Application for an alternative siting assessment lodged with Council on 9 May 2022, for a shed to be constructed on land located at 162 Crane Street, Longreach and described as Lot 20 on L35718.

(Res-2022-05-019)

Moved Cr Smith seconded Cr Emslie

That pursuant to section 32 and 33 of the Building Act 1975, Planning Act 2016 and schedule 9, table 3 of the Planning Regulations 2017, the shed at 162 Crane Street, Longreach and formally described as Lot 20 on L35718, be approved to be constructed 1 metre from the boundary with the neighbouring property at 164 Crane Street, Longreach. Council makes this decision taking into consideration the applicant's request, the requirements of the town planning scheme and requirements for access to the sewer line for maintenance.

CARRIED

13.6 Retrospective Referral Agency Assessment Application (Alternative Siting Assessment) - 61 Ilfracombe Road, Longreach

Consideration of a Retrospective Referral Agency Assessment Application for an alternative siting assessment lodged with Council on 3 May 2022, for an open carport which has been constructed on land located at 61 Ilfracombe Road, Longreach and described as Lot 25 on PD218.

Moved Cr Martin seconded Cr Hatch

That: pursuant to section 32 and 33 of the Building Act 1975, Planning Act 2016 and schedule 9, table 3 of the Planning Regulations 2017, the constructed open carport at 61 Ilfracombe Road, Longreach and formally described as Lot 25 on PD218, be approved retrospectively, as per the attached site plan and the recommendation from Council's Building Certifier.

Amendment

Moved Cr Smith, Cr Nunn

That the motion be amended to note that the open carport remains an unenclosed open structure for the duration of its life, as closing it in could impede the 'line-of-sight' for pedestrian and vehicular traffic.

The amendment was put and was CARRIED

The amended motion becomes the substantive motion

(Res-2022-05-020)

That

- 1. pursuant to section 32 and 33 of the Building Act 1975, Planning Act 2016 and schedule 9, table 3 of the Planning Regulations 2017, the constructed open carport at 61 Ilfracombe Road, Longreach and formally described as Lot 25 on PD218, be approved retrospectively, as per the attached site plan and the recommendation from Council's Building Certifier, and*
- 2. the open carport remains an unenclosed open structure for the duration of its life, as closing it in could impede the 'line-of-sight' for pedestrian and vehicular traffic.*

CARRIED

Attendance: Having declared a conflict of interest in Item 13.7, Cr Martin and Director of Community and Cultural Services, Lisa Young left the meeting at 12.27pm.

Attendance: Acting Public Facilities Manager, Kristen Grant joined the meeting via teleconference at 12.27pm and departed the meeting at 12.29pm.

13.7 Fees and Charges - Showgrounds Use (Fitness Groups)

Consideration of new fees and charges to facilitate fitness groups utilising the Longreach Showgrounds.

(Res-2022-05-021)

Moved Cr Smith seconded Cr Hatch

That Council adopt the recommended fees and charges, as presented in the report.

CARRIED

Attendance: Cr Martin and Director of Community and Cultural Services, Lisa Young re-joined the meeting at 12.29pm

Adjournment: Council adjourned for lunch at 12.30pm and resumed at 1.09pm.

14 Reception and Consideration of Director Infrastructure Services Report

14.1 Standing matters - Infrastructure Financial Report

Consideration of the Infrastructure Financial Report.

(Res-2022-05-021)

Moved Cr Emslie seconded Cr Martin

That Council receive the Infrastructure Financial Report for information.

CARRIED

15 Late Items

Nil

16 Closed Matters

Council into Closed Session

(Res-2022-05-022)

Moved Cr Emslie seconded Cr Martin

That pursuant to section 242J (1) of the Local Government Regulation 2012 the meeting be closed to discuss the following matters, which are considered confidential for the reasons indicated.

CARRIED

Item 16.2 Assessment A336

This report is considered confidential in accordance with section 275J(3) (e) of the Local Government Regulation 2012, as it contains information relating to: legal advice obtained by the council or legal proceedings involving the council.

Attendance: The Executive Leadership team left the meeting at 1.15pm for the closed confidential item 16.2 Assessment A336

Council out of Closed Session

(Res-2022-05-023)

Moved Cr Martin seconded Cr Hatch

That Council move out of Closed Session to vote on Item 16.2

CARRIED

Attendance: The Executive Leadership returned to the meeting at 1.52pm.

16.2 Assessment A336

Consideration of progress regarding a claim in relation to assessment A336.

(Res-2022-05-025)

Moved Cr Nunn seconded Cr Martin

That Council endorse Option A as described and agreed in the Confidential Report on the matter of the site clean-up as it pertains to Assessment A336.

CARRIED

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Council into Closed Session

(Res-2022-05-026)

Moved Cr Smith seconded Cr Hatch

That pursuant to section 242J (1) of the Local Government Regulation 2012 the meeting be closed to discuss the following matters, which are considered confidential for the reasons indicated.

CARRIED

Item 16.1 Concept Brief - Executive Housing Proposal

This report is considered confidential in accordance with section 275(1) (c) of the Local Government Regulation 2012, as it contains information relating to: the council's budget.

Council out of Closed Session

(Res-2022-05-027)

Moved Cr Smith seconded Cr Hatch

That Council move out of Closed Session to vote on Items 16.1 and 16.2

CARRIED

16.1 Concept Brief - Executive Housing Proposal

Consideration of the Concept Brief – Executive Housing, including proposal to purchase residential property suitable for executive housing.

(Res-2022-05-028)

Moved Cr Nunn seconded Cr Smith

That Council:

- 1) resolves in agreement with the recommendation from the Concept Brief to investigate residential properties for purchase within Longreach Township; and*
- 2) delegate authority to the Chief executive Officer to identify, negotiate, and execute a contract to purchase a suitable property for a price within the budget allocated as set out in the paper.*

CARRIED

17 Closure of Meeting

There being no further business, the meeting was closed at 2.29pm

Minutes Certificate

These minutes are unconfirmed.

Cr Rayner
Mayor

Mr Scott Mason
Acting Chief Executive Officer