



Longreach Regional Council

Ilfracombe Isisford Longreach Yaraka

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12 May 2022

Dear Councillors

Re: Meeting Notice for Council Meeting to be held on 19 May 2022

Notice is hereby given that the Council Meeting of the Longreach Regional Council will be held in the Isisford Town Hall, 16 St Mary St, Isisford on Thursday 19 May 2022 commencing at 9.00am.

The Briefing Session for this meeting will be held in the Fairmount (East) room on Tuesday 17 May 2022 commencing at 9:00am as follows;

Your attendance at these meetings is requested.

Yours faithfully

A handwritten signature in black ink, appearing to read 'S. Mason'.

Scott Mason
Acting Chief Executive Officer

Enc

LONGREACH REGIONAL COUNCIL ORDINARY MEETING AGENDA

Thursday 19 May 2022

Isisford Town Hall, Isisford

- 1. Opening of Meeting**
- 2. Prayer**
- 3. Consideration of Leave of Absence**
- 4. Declaration of any Prescribed / Declarable Conflicts of Interest by Councillors and Senior Council Officers**
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**LONGREACH REGIONAL COUNCIL
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1. OPENING OF MEETING

LOCAL GOVERNMENT ACT 2009 – PRINCIPLES

Local government is required to adhere to the following high level principles contained in *section 4 of the Local Government Act*:

The *local government principles* are:

- (a) Transparent and effective processes, and decision-making in the public interest; and
- (b) Sustainable development and management of assets and infrastructure, and delivery of effective services; and
- (c) Democratic representation, social inclusion and meaningful community engagement; and
- (d) Good governance of, and by, local government; and
- (e) Ethical and legal behaviour of councillors and local government employees.

DECISIONS, BASED ON RECOMMENDATIONS, PROVIDE FOR THE FOLLOWING COUNCIL ACTIONS:

Recognise There is an issue and Council recognises that but usually can't do much about it.
Financial cost (no cost).

Advocate Council will take up the issue on behalf of the community and usually get someone else to do something about it (some cost/minimal cost).

Partner Council partners with another organisation/agency to jointly do something about the issue (half cost).

Deliver Council is the deliverer of the program/solution, usually funds it etc. This is normally a standard Council responsibility in service delivery (full cost).

Council's risk management processes are based around the following principles:

Risk Identification: Identify and prioritise reasonably foreseeable risks associated with activities, using the agreed risk methodology.

Risk Evaluation: Evaluate those risks using the agreed Council criteria.

Risk Treatment / Mitigation: Develop mitigation plans for risk areas where the residual risk is greater than our tolerable risk levels.

Risk Monitoring and Reporting: Report risk management activities and risk specific information in accordance with the risk protocols.

The Risk Matrix below is used to assess the likelihood and consequence of any risk to Council, to then identify any necessary treatment actions. This matrix will also be used to assess any risk identified in Council's reports:

Likelihood	Consequence				
	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain 5	Medium 5	High 10	High 15	Extreme 20	Extreme 25
Likely 4	Medium 4	Medium 8	High 12	High 16	Extreme 20
Possible 3	Low 3	Medium 6	Medium 9	High 12	High 15
Unlikely 2	Low 2	Low 4	Medium 6	Medium 8	High 10
Rare 1	Low 1	Low 2	Medium 3	Medium 4	Medium 5

LONGREACH REGIONAL COUNCIL ORDINARY MEETING AGENDA

OUR VISION, MISSION AND VALUES

Vision:

The communities of the Longreach Region, with their individual identities and a proud heritage, will be characterised by their cohesive and inclusive nature, making the region a location of choice for business investment and outback living. Reaching a population of 5,500 by 2027, the Longreach Region will be characterised by strong communities and a vibrant economy driven by skills and innovation in a diversity of traditional and new industries.

Mission:

Council's Mission is to deliver decisive leadership in making locally-responsive, informed and responsible decisions, providing the highest-quality services and facilities to all communities of the Longreach Region.

Values:

Our values govern the actions of Council and how it serves the communities of Ilfracombe, Isisford, Longreach and Yaraka. Our eight core values are:

1. A Safe and Healthy Work Environment
2. Inclusiveness and Respect
3. Consistency and Fairness
4. Teamwork and Staff Development
5. Performance and Value for Money
6. Leadership and Collaboration
7. Sustainability
8. Forward-looking

2. **PRAYER** Pastor Ross Wardill, Longreach Baptist Church

3. **CONSIDERATION OF LEAVE OF ABSENCE**

4. **DECLARATION OF ANY PRESCRIBED / DECLARABLE CONFLICTS OF INTEREST BY COUNCILLORS AND SENIOR COUNCIL OFFICERS**

4.1 **Declaration of Prescribed Conflicts of Interest on any Item of Business**

Pursuant to section 150EG, 150EH, 150EI, 150EJ, 150EK, 150EL and 150EM of the *Local Government Act 2009*, a Councillor who has a prescribed conflict of interest in a matter must notify Council of the potential benefit or loss, and if applicable, provide the name of the related person and their relationship with them. They may not participate in a decision relating to the matter and must leave the meeting.

4.2 **Declaration of a Declarable Conflict of Interest on any Item of Business**

Pursuant to section 150EN, 150EO, 150EP, 150EQ, 150ER, 150ES and 150ET of the *Local Government Act 2009*, a Councillor who has a declarable conflict of interest in a matter must notify Council of the nature of the interest, if applicable, name of the related person, the relationship to them, and the nature of the interest, and/or the value and date of any gift received.

The Councillor may voluntarily leave the meeting and not participate in a decision relating to the matter or;

Other Councillors may vote on this matter and decide if;

- (a) the Councillor must leave the meeting and not participate in a decision relating to the matter;
or
- (b) the Councillor may remain in the meeting and participate in a decision relating to the matter.

**LONGREACH REGIONAL COUNCIL
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5. CONFIRMATION OF MINUTES

5.1 Council - 21 April 2022

LONGREACH REGIONAL COUNCIL



Ordinary Meeting

Thursday 21 April 2022

UNCONFIRMED MINUTES

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 21 April 2022 at the Civic Centre, 96a Eagle Street, Longreach**

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1 Opening of Meeting and Acknowledgement of Country

The Mayor declared the meeting open at 9:00am.

"We acknowledge the Traditional Owners of the land on which we meet today, and we acknowledge elders past, present and future."

Council paid there respects and acknowledged the passing of community members, Leonard 'Lefty' Riddiford.

2 Prayer

Pastor Steve Cavill, Outback Aerial Missions, opened the meeting with a prayer.

PRESENT

Councillors

Mayor

Cr AC Rayner

Deputy Mayor

Cr LJ Nunn

Cr DJ Bignell

Cr AJ Emslie

Cr TM Hatch

Cr TJ Martin

Cr TFB Smith

Officers

Chief Executive Officer

Mr Scott Mason

Acting Director of Corporate Services

Mrs Kimberley Dillon

Executive Officer, Economic Development and
Public Affairs

Mr Simon Kuttner

Human Resources and Workplace Health and
Safety Manager

Ms Grace Jones (entered 9:01 am)

Chief Financial Officer

Mr David Wilson (Video Conference)

Director of Community and Cultural Services

Ms Lisa Young (Video Conference)

Public Gallery

Apologies

Director of Infrastructure Services

Mr Roger Naidoo

Manager of Operations

Mr Guy Goodman

3 Consideration of Leave of Absence

Consideration for leave of absence was requested by Cr Tracey Hatch to leave at 12pm from the meeting.

Consideration for leave of absence was requested by Cr Dale Bignell from the Budget Workshop scheduled for 26 April 2022 and the Councillor/Director Strategic Round Table scheduled for 4 May 2022.

4 Declaration of any Prescribed / Declarable Conflicts of Interest by Councillors and Senior Council Officers

4.1 Declaration of Prescribed Conflicts of Interest on any Item of Business

Pursuant to section 150EG, 150EH, 150EI, 150EJ, 150EK, 150EL and 150EM of the *Local Government Act 2009*, a Councillor who has a prescribed conflict of interest in a matter must notify Council of the potential benefit or loss, and if applicable, provide the name of the related person

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and their relationship with them. They may not participate in a decision relating to the matter and must leave the meeting.

4.2 Declaration of a Declarable Conflict of Interest on any Item of Business

Pursuant to section 150EN, 150EO, 150EP, 150EQ, 150ER, 150ES and 150ET of the *Local Government Act 2009*, a Councillor who has a declarable conflict of interest in a matter must notify Council of the nature of the interest, if applicable, name of the related person, the relationship to them, and the nature of the interest, and/or the value and date of any gift received.

The Councillor may voluntarily leave the meeting and not participate in a decision relating to the matter or;

Other Councillors may vote on this matter and decide if;

- (c) the Councillor must leave the meeting and not participate in a decision relating to the matter;
or
- (d) the Councillor may remain in the meeting and participate in a decision relating to the matter.

Item 12.4 Cr Tony Martin advised he has a Declarable Interest in Item 12.4 - Consideration of leasing the Workshop facility located at 1 Devon Street, Ilfracombe QLD 4727. The nature of the interest is, Cr Martin has shown interest in the availability of the facility in relation to a community group.

Item 13.7 Cr Tony Emslie advised he has a Declarable Interest in Item 13.7 - Application for Works on Council Owned Land Request-Installation of a new scoreboard at Longreach Showgrounds. The nature of the interest is, Cr Emslie has been listed as a contact by Longreach Senior Rugby League Club to support the grant application to purchase the new scoreboard.

Item 16.1 Cr Tracy Hatch has advised she has a Declarable Interest in Item 16.1 – Disposal of an Asset. The nature of the interest is, Cr Hatch may be interested in the asset should Council decide to dispose of it.

5 Confirmation of Minutes

5.1 Council - Thursday 24 March 2022

(Res-2022-04-083)

Moved Cr Hatch seconded Cr Martin

That the Minutes of the Council held on Thursday 24 March 2022, be confirmed.

CARRIED

6 Mayoral Minute

The Mayor met with the Director General and Deputy Director-General (DDG) of the Department of Agriculture in Brisbane to discuss the timeframe and sale process for the sale of the Longreach Pastoral College. Under the Queensland Government Land Transaction Policy the land is first offered to Local government and then State Government Agencies. Two state agencies have expressed interest in the campus. This expression of interest will run its course and if not taken up, the campus and land will then be put up for tender. As part of the tender process, the tenderer would have to make a commitment to allow training to be delivered on site.

The Mayor met with the DDG of Biosecurity to discuss a number of monitoring options within Lake Eyre basin for Japanese Encephalitis. The Mayor was briefed on the delay in livestock locomotives arriving in Australia for the rail transport of cattle and the potential impact. The Mayor advocated for Longreach as the preferred rail trucking point due to the Saleyards multi-million dollar upgrade and capacity to isolate cattle as required.

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The Mayor met with the CEO and Executive Project Officer for NAPCO to discuss their interest in acquiring the Longreach Pastoral College and opportunities for delivering short course training. The Mayor invited NAPCO representatives to Longreach to discuss on site, the potential of development at the College. Remote Area Planning And Development (RAPAD) currently hold a licence to occupy over the campus and the Mayor as Chair of RAPAD is very familiar with the campus and associated land.

The Mayor held a teleconference with the CEO of AAM Investment Group (AAMIG) to confirm their ongoing interest in the acquisition of the Longreach Pastoral College and development as a commercial facility and training centre.

The Mayor met with the CEO of Local Government Association Queensland (LGAQ) to discuss Local Government business for Longreach Regional Council.

The Mayor attended a virtual meeting of the Lake Eyre Basin Advisory group to help develop the terms of reference for the Lake Eyre Basin. The group will hold a face-to-face meeting in Longreach on Thursday 5th May, which will be hosted by the Mayor.

The Mayor met with Board members of Mt Isa Rodeo Committee who are organising the Rodeo Event, which will be held in Longreach on the Saturday 30th April to Sunday 1st May 2022.

The Mayor Chaired the RAPAD meeting where matters discussed included: RESQ Update, Rural Financial Councillor Program, RAPAD Skilling and IT Inventory.

The Mayor hosted a field trip for Councillors looking at new developments in and around the Longreach Region. The Mayor also hosted a field trip for the former Longreach Mayors who are Ambassadors for Local Government, which enabled the Ambassadors to become conversant with new industries in Longreach.

The Mayor met with the CEO of Galilee Energy to discuss the installation of 5 new wells at the Galilee Energy site as part of the ongoing push towards commercial production.

The meeting proceeded to discuss matters raised in the Mayoral Minute.

The Councillors and CEO discussed the site visits undertaken and agreed that there was tremendous value in the excursions. The meeting discussed appropriate white-card training and personal protective equipment to facilitate more excursions further in the future.

The meeting discussed opportunities to facilitate birdwatching ecotourism development in the region, with an initial focus on the Sewage Treatment Plant in Longreach. The meeting went on to discuss the former Agricultural College Campus and the next steps to be undertaken by the Queensland Government. Discussion also took place on matters raised with the Mayor at his meeting with the CEO of LGAQ. Lastly, the meeting discussed matters related to the current short-term accommodation offering in the region, and their impacts on the visitor economy.

Ms Grace Jones left the Meeting at 9:21am.

Ms Grace Jones returned to the Meeting at 9:23am.

Ms Grace Jones left the Meeting at 9:25am.

Ms Grace Jones returned to the Meeting at 9:30am.

7 Councillor Requests

The Mayor raised a new request that the meeting consider an invitation from the CEO of the Local Government Association of Queensland (LGAQ) to join a Mayoral Mission to Japan.

An email dated 6/4/2022 from the LGAQ was read out by the CEO:

Dear Tony

Mayoral Mission to Japan – Expression of Interest – RSVP by 28th of April

The LGAQ is calling for expressions of interest from Mayors to participate in an investment mission to Japan in August (Tuesday 23rd – Sunday 28th).

Japan is Australia's third-largest trading partner with each-way trade worth almost \$80 billion. It is Queensland's second-largest export market and Australia's second largest foreign direct investor and with over 88% of Japan's energy coming from Japan, our regions are well positioned to provide alternative energy supplies and to attract further investment in renewables.

The LGAQ is proposing an opportunity to use our collective clout to open doors that would not normally be opened and meet with key decision makers in corporate Japan. This will provide member councils a better insight into the dynamics of Japan's investment and to help navigate what is a complex but potentially rewarding investment market. With international borders re-opening, Mayors and/or their representatives will travel to Japan to:

- *Meet with key investment decision makers from corporate Japan*
- *Examine the potential for investment into their regions*
- *Explore the real-world technologies of the future city prototypes (human centric design, decarbonisation and automation)*
- *Evaluate ways to capitalise on the 2032 Brisbane Olympics*

Attendees will also have the option to reconnect with their Sister Cities on the back of this mission.

Japan has consistently proven over the last 40 to 50 years that they are trusted partners, and the strength of the relationship is not only about exports and imports. The strong investment by the Japanese has really underpinned the success of the economic relationship so we hope that you will be able to join the local government family as we explore the opportunities for our community's future.

To ensure you don't miss out on this important event, please contact Paul_Cranch@lgaq.asn.au to express your interest by the 28th of April and help shape this unique opportunity to use the power of the local government collaborative.

The meeting discussed the potential value of the opportunity. Councillors agreed there would be limited value for Longreach Regional Council to participate in the Japan mission given the proposed itinerary did not align with the Longreach region's development priorities. .

The meeting discussed whether there may be interest from RAPAD in participating in the mission.

Councillor Martin expressed an interest in the mission outcomes and asked if Council could seek out post visit collateral from the LGAQ.

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The Executive Officer Economic Development & Public Affairs, Simon Kuttner, provided further background information and confirmed he would request a copy of post trip resources if available from the LGAQ.

As an outcome of the discussion the Mayor and CEO are to provide a formal response back to the CEO of the LGAQ in relation to Council's decision not to participate in the overseas trip.

8 Notices of Motion

Nil

9 Petitions

Nil

10 Deputations

Nil

11 Reception and Consideration of Chief Executive Officer's Report

11.1 Governance Financial Report

Consideration was given to the Chief Executive Officer's Report.

(Res-2022-04-084

Moved Cr Emslie seconded Cr Smith

That Council receive the Governance financial report for information.

CARRIED

11.2 Calendar of Events

Consideration was given to Calendar of Events, Upcoming Meetings and Conferences for Councillors

(Res-2022-04-085)

Moved Cr Emslie seconded Cr Hatch

That Council receive the Calendar of Events for information.

CARRIED

11.3 Workplace Health & Safety Update Report - March 2022

This report provides a summary of Council's health and safety performance as at 31 March 2022, highlighting issues, risk and opportunities impacting the on employee health and safety in the workplace.

(Res-2022-04-086)

Moved Cr Nunn seconded Cr Martin

That Council accept the Workplace Health & Safety Update Report for period ending 31 March 2022, as presented.

CARRIED

Cr Nunn made note of the value of the WH&S report and complimented the CEO and Human Resources and Workplace Health & Safety Manager for delivering such a high quality report to Council. Councillors agreed that the report was prepared to a high standard and that Safety will continue to be a priority for Council.

12 Reception and Consideration of Director Corporate Services Report

12.1 Corporate Services Financial Report

Consideration of the Corporate Services Financial Report.

(Res-2022-04-087)

Moved Cr Hatch seconded Cr Nunn

That Council receive the Corporate Services financial report for information.

CARRIED

12.2 Monthly Financial Statements

Consideration of the financial statements for the period ending 31 March 2022:

(Res-2022-04-088)

Moved Cr Martin seconded Cr Hatch

That the monthly financial statements for the period ending 31 March 2022, be adopted, as presented.

CARRIED

The meeting adjourned for morning tea at 10:33am and resumed at 10:50am.

12.3 Register of Pre-Qualified Suppliers (Renewal) - 2022-2024

Consideration of the establishment of a two (2) year Pre-Qualified Supplier register in the categories of quarry products, wet and dry hire, supplies, trades and services.

(Res-2022-04-089)

Moved Cr Smith seconded Cr Hatch

That in accordance with Section 232 of the Local Government Regulation 2012, Council adopts the following register of Pre-qualified Suppliers for the following Panels:-

Pre-qualified Suppliers – Quarry Products

Approved Quarry Products
Clermont Quarries Pty Ltd
Champion Contracting Pty Ltd
Fulton Hogan Industries
JT Cox Concreting
JT Cox Precast Pty Ltd
L J & G Fietz
Michael Horman Transport Pty Ltd
Moore Civil and Plant Hire Pty Ltd
Western Resources

Pre-qualified Suppliers – Wet and Dry Plant Hire (Plant)

Approved Plant Hire	Approved Plant Hire
Paterson Plant Hire Pty Ltd	Longreach Plant Hire
Bitu-Mill Pty Ltd	Manno's Plant Hire
Brooks Hire Service Pty Ltd	Marsh Rural Earthmoving Pty Ltd
Champion Contracting Pty Ltd	McAuley Earthworks Pty Ltd
Coats Hire	Michael Horman Transport Pty Ltd
Conplant Pty Ltd	Moore Civil and Plant Hire Pty Ltd
Diversified Building Services (QLD) Pty Ltd	Oma Contracting

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Ellis Stabilising Pty Ltd	Rayner's Crane & Plant Hire
Essjay Contracting Pty Ltd	Reliable Hire
Ezyquip Hire Pty Ltd	Rollers Queensland Pty Ltd
Flexihire Pty Ltd	Sherrin Rentals Pty Ltd
G & D Ballard Investments Pty Ltd	Tolbra Earthmovers & haulage Pty Ltd
Galilee Basin Haulage and Plant Hire Pty Ltd	Tutt Bryant Hire Pty Ltd
Harris Heavy Haulage Pty Ltd	William A & Deborah M Fickling
Hastings Deering (Australia) Limited	Westley Lines
J. T. Cox Concreting	Whyte Contracting

Pre-qualified Suppliers - Trades and Services

Approved Maintenance and Construction	Approved Maintenance and Construction
ACLA Electrical Solutions Pty Ltd	John R Hawkes
Albert Smith Signs Pty Ltd	J T Cox Concreting
Paterson Plant Hire Pty Ltd	Kent Construction
Bakers & Co Painting and Decorating Pty Ltd	Moore Civil & Plant Hire Pty Ltd
Centwest Engineering & Steel Supplies Pty Ltd	One Diversified (Aust.) Pty Ltd
Cody's Custom Fabrication	Rayner's Crane & Plant Hire
Coola Carpets and Furniture	Red Bear Painting
DC Solutions	Satintouch
Diversified Building Services (Qld) Pty Ltd	Saunders Electrical Contracting Pty Ltd
Gavin Christopher Groves	Steve Smith Refrigeration and Air-conditioning
Hoad Carpentry	Whyte Contracting
Hookies Kitchens & Cabinets	

Pre-qualified Suppliers - Supplies

Supplies	Supplies
Aquatic Elements	Morton Mechanical & Engineering
Australian Chemicals Pty Ltd	Outback Aqua
Barkers Newsagency	Pacific National Enterprises Pty Ltd
Biosafe Innovations Pty Limited	Paterson Plant Hire Pty Ltd
Bridgestone Australia Ltd	Professional Pump Services & Irrigation
Buttco Wholesalers	Promosphere Pty Ltd
Centwest Engineering & Steel Supplies	Redox Limited
Chemrose Suppliers Pty Ltd	Smith Bros Pty Ltd
Grillex Pty Ltd	St John Ambulance Australia Queensland Limited
Mercury Business	Xylem Water Solutions Australia Limited

CARRIED

Councillor Martin left the Meeting at 11:10am.

12.4 Consideration of leasing the Workshop facility located at 1 Devon Street, Ilfracombe QLD 4727

Consideration to lease the workshop facility located at 1 Devon Street, Ilfracombe QLD 4727.

Recommendation:

That Council undertakes an open tender process allowing businesses or community groups to make a submission to lease the workshop facility located at 1 Devon Street, Ilfracombe QLD 4727.

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A procedural motion was put forward to defer this item of business. Councillors asked for a detailed investigation into the potential use of the asset for Council activities and a condition assessment of the building along with an overview of commercial rental rates for a facility such as this.

Resolution (Res-2022-04-090)

Moved Cr Smith

That Council defer this item to enable further investigation to take place, and that the results be tabled at a future meeting.

CARRIED

Councillor Martin returned to the Meeting at 11:20am.

13 Reception and Consideration of Director Community and Cultural Services Report

13.1 Community and Cultural Services Financial Report

Consideration of the Community and Cultural Services Financial Report

(Res-2022-04-091)

Moved Cr Hatch seconded Cr Nunn

That Council receive the Community and Cultural Services financial report for information.

CARRIED

13.2 Community Funding Policy Review

Consideration to adopt the reviewed and amended Mayoral Donations Policy No. 11.2, Sponsorship Policy No. 11.7 and Community Donations Policy No. 11.6.

(Res-2022-04-92)

Moved Cr Smith seconded Cr Emslie

That Council adopts the following policies, as presented and amended:

- a) Mayoral Donations Policy No. 11.2;*
- b) Sponsorship Policy No. 11.7;*
- c) Community Donations No. 11.6.*

CARRIED

13.3 Mayoral Donations - April 2022

Considerations of applications received in accordance with the Mayoral Donation Policy 11.02.

(Res-2022-04-093)

Moved Cr Martin seconded Cr Nunn

That Council endorses the allocation of funds from the Mayoral Donation Program, in accordance with the Mayoral Donations Policy No. 11.02, as contained in the following table:

Organisation/ Individual	Event/Project Activity	Event Date	Grant Approved
Jaylie Miller	10-12 Central West district Touch	21-22 April 2022	\$350.00
Xander Flanagan	11-12 Rugby League State Championships	22-28 June 2022	\$350.00
Jozette Jones	13-19 North West Netball Championships	5-8 May 2022	\$350.00
Jackarra Jones	13-19 North West Netball Championships	5-8 May 2022	\$350.00
Porsha King-Traill	10-12 Central West district Touch	21-22 April 2022	\$350.00
Olivia Long	13-19 North West Netball	5-8 May 2022	\$350.00

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	Championships		
Felicity Long	13-19 North West Netball Championships	5-8 May 2022	\$350.00
Ryan Jackson	14-15 Boys Rugby League Championships	21-24 May 2021	\$350.00
TOTAL			\$2,800.00

CARRIED

13.4 Community Donations - April 2022

Consideration of the Community Donations application received in April in accordance with the Community Donations Policy No. 11.06.

(Res-2022-04-094)

Moved Cr Nunn seconded Cr Hatch

That Council endorses the allocation of funds from the Community Donations Program as contained in the following table, in accordance with the Community Donations Policy No. 11.07;

Organisation/ Name	Event/Activity	Grant Requested	Grant Approved	Conditions of approval/Payment
Isisford Barcoo Recreational Fishing Association Inc	“20 Years of Fishing” Isisford Fishing Competition	Financial \$5,000.00	Financial \$5,000.00	Nil
		Total \$5,000.00	Total \$5,000.00	
		TOTAL	\$5,000.00	

CARRIED

13.5 Public Memorials and Monument Policy

Consideration of the introduction of a Public Memorials and Monument Policy.

(Res-2022-04-095)

Moved Cr Smith seconded Cr Martin

That Council adopts the Public Memorials and Monument Policy, as presented.

CARRIED

Councillor Emslie left the Meeting at 11:40am.

Councillor Emslie returned to the Meeting at 11:41am.

Ms Grace Jones left the Meeting at 11:41am.

Ms Grace Jones returned to the Meeting at 11:41am.

13.6 Application for Works on Council Owned Land Request - Jennifer Broomhall Memorial, Isisford

Consideration of an 'Application for works on Council owned land' from Nicole Avery to install a chair and shrub as a memorial to her mother Jennifer Broomhall at either the Isisford Weir or at Whitman's Memorial Park, Isisford.

(Res-2022-04-096)

Moved Cr Bignell seconded Cr Nunn

That Council write to Ms Avery and advise:

- 1. that they support honouring Ms Broomhall's memory and wishes, however the application is not approved in it's current state;*
- 2. that Council Officers will work with the applicant to investigate other options in line with Council's Memorials and Monuments Policy and present a proposal to Council for approval.*

CARRIED

Councillor Emslie left the Meeting at 11:46am.

13.7 Application for Works on Council Owned Land Request - Installation of a new scoreboard at Longreach Showgrounds

Consideration of an 'Application for works on Council owned land' from the Longreach Senior Rugby League Club Inc. to install a Medium Video Scoreboard Display to replace the existing scoreboard on the oval at the Longreach Showgrounds.

(Res-2022-04-097)

Moved Cr Hatch seconded Cr Martin

That Council:

- (a) Resolves to write to the Longreach Seniors Rugby League Club Inc. granting them permission to install a medium video scoreboard display site; and*
- (b) Agrees to waive the building application fees as the structure will become a Council asset.*

CARRIED

Councillor Emslie returned to the Meeting at 11:49am.

13.8 Referral Agency Assessment Application (Alternative Siting Assessment) - 76 Galah Street, Longreach

Consideration of a Referral Agency Assessment Application for an alternative siting assessment lodged with Council on 4 April 2022, for an open carport to be constructed on land located at 76 Galah Street, Longreach and described as Lot 12 on L35712.

(Res-2022-04-098)

Moved Cr Smith seconded Cr Nunn

That pursuant to section 32 and 33 of the Building Act 1975, Planning Act 2016 and schedule 9, table 3 of the Planning Regulations 2017, the open carport at 76 Galah Street, Longreach and formally described as Lot 12 on L35712, be approved to be constructed 4.3m from the Parrot Lane road boundary, as per the attached site plan and the recommendation from Council's Building Certifier.

CARRIED

13.9 Childcare Centre Policy - Biennial Review

Consideration of review of Childcare Centre Policy 12.1 which is due for biennial review.

(Res-2022-04-099)

Moved Cr Hatch seconded Cr Emslie

That Council adopts the Childcare Centre Policy No 12.1, as presented.

CARRIED

13.10 Mobile Childcare Unit Policy - Biennial Review

Consideration of amendments to the Mobile Childcare Unit Policy no 14.1 which is due for a biennial review.

(Res-2022-04-100)

Moved Cr Martin seconded Cr Nunn

That Council adopts the Mobile Childcare Unit Policy No 14.1, as presented.

CARRIED

13.11 Ilfracombe Memorial Pool - Spa Repairs (Safety)

Consideration of safety concerns at the Ilfracombe Memorial Pool (Spa) and repair costs.

(Res-2022-04-101)

Moved Cr Nunn seconded Cr Emslie

That Council retrospectively allocates \$65,000 to Ilfracombe Memorial Pool and Spa maintenance to repair the issues outlined in this report.

CARRIED

13.12 Development Application for a Development Permit for Building Work for a Shed

Consideration of a development application lodged with Council on 4 April 2022 by David Carr for a Development Permit for Building Work for a 196m² shed at 174 Wren Street, Longreach.

Description:	Building work assessable against the Planning Scheme
Development:	Development Permit
Applicant:	David Carr
Owner:	David Carr
Current Use of Land:	Dwelling house & shed
Address:	174 Wren Street, Longreach
Real Property Description:	Lot 14 on L35725
Applicable Planning Scheme:	<i>Longreach Regional Council Planning Scheme 2015 (v2.1)</i>
Zone:	Low Density Residential Zone
Level of Assessment:	Code Assessment

(Res-2022-04-102)

Moved Cr Martin seconded Cr Hatch

That Council approves the application for a development permit for Building Work for a 196m² shed at 174 Wren Street, Longreach, formally described as Lot 14 on L35725, subject to the following conditions:

1.0 PARAMETERS OF APPROVAL

- 1.1 *The Developer is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor or invitee of the Developer at all times unless otherwise stated.*
- 1.2 *Where these conditions refer to “Council” in relation to requiring Council to approve or be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by Council.*

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- 1.3 *The cost of all works associated with the development and construction of the development including services, facilities and/or public utility alterations required are met at no cost to the Council or relevant utility provider, unless otherwise stated in a development condition.*
- 1.4 *The developer is required to have repaired any damage to existing infrastructure that may have occurred during any works carried out associated with the development. To the extent the damage is deemed to create a hazard to the community, it must be repaired immediately.*
- 1.5 *All conditions, works, or requirements of this development approval must be undertaken and completed prior to commencement of use and to Council's satisfaction, unless otherwise stated.*

2.0 APPROVED PLANS AND DOCUMENTS

- 2.1 *The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this permit:*

<i>Plan/Document Name</i>	<i>Plan/Document Number</i>	<i>Revision</i>	<i>Date</i>
<i>Site Plan</i>	<i>DA-01</i>	<i>-</i>	<i>04/04/22 (Received date)</i>
<i>Building Layout</i>	<i>NICFLA2202007-1</i>	<i>-</i>	<i>03/02/22</i>

- 2.2 *Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.*

3.0 ROOF AND ALLOTMENT DRAINAGE WORKS

- 3.1 *All roof and allotment drainage must be discharged such that it does not restrict, impair or change the natural flow of runoff water or cause a nuisance to adjoining properties or infrastructure from the pre to the post-development condition.*

4.0 ASSET MANAGEMENT

- 4.1 *Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.*

5.0 AMENITY

- 5.1 *Undertake the approved development so there is no environmental nuisance or detrimental effect on any surrounding land uses and activities by reason of the emission of noise, odour, vibration, fumes, smoke, vapour, steam, soot, ash, wastewater, waste products, grit, oil or otherwise.*
- 5.2 *Outdoor lighting must comply with AS4282 Control of Obtrusive Effects of Outdoor Lighting.*

6.0 CONSTRUCTION ACTIVITIES

- 6.1 *Construction activity and noise must be limited during earthworks and construction of the approved development to the hours of 06:30 to 18:30 Monday to Saturday, with no work to occur on Sundays or public holidays.*
- 6.2 *The construction of any works must be undertaken in accordance with good engineering practice and workmanship and generally in accordance with the relevant provisions of Planning Scheme Policies No. 1 – Works Planning Scheme policy under Schedule 5 of the Longreach Regional Planning Scheme 2015 (v2.1).*

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- 6.3 *All construction materials, waste, waste skips and machinery must be located and stored or parked within the development site, unless otherwise approved in writing by Council.*

ADVISORY NOTES

1. *Permits and approvals for building work, plumbing and any other related works should be obtained prior to commencement of the building works authorised by this permit.*
2. *This approval does not negate the requirement for compliance with all other relevant Local Laws and other statutory requirements. Any provisions contained in this approval relating to the enforcement of any of the conditions shall be in addition to all other rights, powers and privileges that the Council may possess or obtain, and nothing contained in these conditions shall be construed so as to prejudice, affect or otherwise derogate or limit these rights, powers and privileges of the Council.*
3. *General environmental duty under the Environmental Protection Act 1994 prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.*
4. *This development approval does not authorise any activity that may harm Aboriginal cultural heritage. It is advised that under section 23 of the Aboriginal Cultural Heritage Act 2003, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the “cultural heritage duty of care”).*

CARRIED

13.13 Development Application for a Development Permit for Building Work for a shed extension

Consideration of a development application lodged with Council on 5 April 2022 by Gerard Bell for a Development Permit for Building Work for a shed extension at 41 Curlew Road, Longreach.

Description:	Building work assessable against the Planning Scheme
Development:	Development Permit
Applicant:	Gerard Bell
Owner:	Gerard Bell
Current Use of Land:	Dwelling house and shed
Address:	41 Curlew Road, Longreach
Real Property Description:	Lot 45 on L35712
Applicable Planning Scheme:	<i>Longreach Regional Council Planning Scheme 2015 (v2.1)</i>
Zone:	Low Density Residential Zone
Level of Assessment:	Code Assessment

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(Res-2022-04-103)

Moved Cr Smith seconded Cr Hatch

That Council approves the application for a development permit for Building Work for an extension to a shed at 41 Curlew Road, Longreach, formally described as Lot 45 on L35712, subject to the following conditions:

1.0 PARAMETERS OF APPROVAL

- 1.1 *The Developer is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor or invitee of the Developer at all times unless otherwise stated.*
- 1.2 *Where these conditions refer to “Council” in relation to requiring Council to approve or be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by Council.*
- 1.3 *The cost of all works associated with the development and construction of the development including services, facilities and/or public utility alterations required are met at no cost to the Council or relevant utility provider, unless otherwise stated in a development condition.*
- 1.4 *The developer is required to have repaired any damage to existing infrastructure that may have occurred during any works carried out associated with the development. To the extent the damage is deemed to create a hazard to the community, it must be repaired immediately.*
- 1.5 *All conditions, works, or requirements of this development approval must be undertaken and completed prior to commencement of use and to Council’s satisfaction, unless otherwise stated.*

2.0 APPROVED PLANS AND DOCUMENTS

- 2.1 *The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this permit:*

<i>Plan/Document Name</i>	<i>Plan/Document Number</i>	<i>Revision</i>	<i>Date</i>
<i>Ground Floor Plan</i>	<i>ST-03</i>	<i>0</i>	<i>31/01/22</i>
<i>Proposed Roof Section</i>	<i>ST-05</i>	<i>0</i>	<i>31/01/22</i>
<i>Proposed Dwelling</i>	<i>SH. 7 of 7</i>	<i>A</i>	<i>27/11/00</i>

- 2.2 *Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.*

3.0 ROOF AND ALLOTMENT DRAINAGE WORKS

- 3.1 *All roof and allotment drainage must be discharged such that it does not restrict, impair or change the natural flow of runoff water or cause a nuisance to adjoining properties or infrastructure from the pre to the post-development condition.*

4.0 ASSET MANAGEMENT

- 4.1 *Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.*

5.0 AMENITY

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5.1 *Undertake the approved development so there is no environmental nuisance or detrimental effect on any surrounding land uses and activities by reason of the emission of noise, odour, vibration, fumes, smoke, vapour, steam, soot, ash, wastewater, waste products, grit, oil or otherwise.*

5.2 *Outdoor lighting must comply with AS4282 Control of Obtrusive Effects of Outdoor Lighting.*

6.0 CONSTRUCTION ACTIVITIES

6.1 *Construction activity and noise must be limited during earthworks and construction of the approved development to the hours of 06:30 to 18:30 Monday to Saturday, with no work to occur on Sundays or public holidays.*

6.2 *The construction of any works must be undertaken in accordance with good engineering practice and workmanship and generally in accordance with the relevant provisions of Planning Scheme Policies No. 1 – Works Planning Scheme policy under Schedule 5 of the Longreach Regional Planning Scheme 2015 (v2.1).*

6.3 *All construction materials, waste, waste skips and machinery must be located and stored or parked within the development site, unless otherwise approved in writing by Council.*

ADVISORY NOTES

1. *Permits and approvals for building work, plumbing and any other related works should be obtained prior to commencement of the building works authorised by this permit.*
2. *This approval does not negate the requirement for compliance with all other relevant Local Laws and other statutory requirements. Any provisions contained in this approval relating to the enforcement of any of the conditions shall be in addition to all other rights, powers and privileges that the Council may possess or obtain, and nothing contained in these conditions shall be construed so as to prejudice, affect or otherwise derogate or limit these rights, powers and privileges of the Council.*
3. *General environmental duty under the Environmental Protection Act 1994 prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.*
4. *This development approval does not authorise any activity that may harm Aboriginal cultural heritage. It is advised that under section 23 of the Aboriginal Cultural Heritage Act 2003, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the “cultural heritage duty of care”).*

CARRIED

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13.14 Development Permit for Material Change of Use for Short Term Accommodation (Two Units)

Consideration of a development application lodged with Council on 25 March 2022 by the Whitman’s Memorial Park and Museum Association Inc. for a Development Permit for Material Change of Use for Short Term Accommodation (Two Units) at 45 St Agnes Street, Isisford.

Description:	Material Change of Use for Short Term Accommodation (Two Units)
Development:	Development Permit
Applicant:	Whitman’s Memorial Park and Museum Association Inc.
Owner:	Whitman’s Memorial Park and Museum Association Inc.
Current Use of Land:	Formerly Isisford District Hospital, presently museum and multi-purpose centre
Address:	45 St Agnes Street, Isisford
Real Property Description:	Lot 1 on SP287054
Applicable Planning Scheme:	<i>Longreach Regional Planning Scheme 2015 (v2.1)</i>
Zone:	Township Zone
Level of Assessment:	Code Assessment

(Res-2022-04-104)

Moved Cr Martin seconded Cr Smith

That Council approves the application for a development permit for a Material Change of Use for Short Term Accommodation at 45 St Agnes Street, Isisford formally described as Lot 1 on SP287054, subject to the following conditions as presented and amended:

1.0 PARAMETERS OF APPROVAL

- 1.1 The Developer is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor or invitee of the Developer at all times unless otherwise stated.*
- 1.2 Where these conditions refer to “Council” in relation to requiring Council to approve or be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by Council.*
- 1.3 The cost of all works associated with the development and construction of the development including services, facilities and/or public utility alterations required are met at no cost to the Council or relevant utility provider, unless otherwise stated in a development condition.*
- 1.4 The developer is required to have repaired any damage to existing infrastructure that may have occurred during any works carried out associated with the development. To the extent the damage is deemed by Council to create a hazard to the community, it must be repaired immediately.*
- 1.5 All development conditions contained in this development approval about infrastructure under Chapter 4 of the Planning Act 2016 (the Act), should be read as being non-trunk infrastructure conditioned under section 145 of the Act, unless otherwise stated.*
- 1.6 All conditions, works, or requirements of this development approval must be undertaken and completed prior to commencement of the use and to Council’s satisfaction, and to be maintained at all times thereafter, unless otherwise stated.*

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20 APPROVED PLANS AND DOCUMENTS

- 2.1 *The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this approval:*

Plan/Document Name	Plan/Document Number	Revision	Date
45 St Agnes Street, Isisford – Site Plan	DA-01	-	25/03/2022 (Received date)
Parking Plan	DA-02	-	25/03/2022 (Received date)

- 2.2 *Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval prevail.*

3.0 VEHICLE ACCESS AND PARKING

- 3.1 *Provide and maintain a minimum of two (2) car parking spaces on-site, dedicated to the approved development and located in accordance with the approved plans (refer to condition 2.1). All car parking spaces must be clearly delineated by either line-marking or signage.*

Advisory Note: *These car parking spaces are to be provided in addition to the car parking associated with any other continuing lawful use of the premise.*

- 3.2 *Design, construct and maintain all car parking and access works generally in accordance with the approved plans, Australian Standard AS2890 “Parking Facilities” (Parts 1 to 6) and Manual of Uniform Traffic Control Devices (Queensland).*

- 3.3 *Construct and maintain the vehicular accesses in accordance with the Institute of Public Works Engineering Australia Standard Drawing No. RS-049 (vehicle low density residential) Plan 1 and 2.*

Advisory Note: *In accordance with section 5.7 and specifically Table 5.7.1 (Operational Work) of the Planning Scheme, Operational Work for a driveway crossover is prescribed as ‘Accepted subject to requirements.’ The requirements are the Works Code of the Planning Scheme.*

4.0 SERVICES

- 4.1 *The premises must be connected to Council’s reticulated water and sewerage networks in accordance with the standards prescribed in Table SC5.1.2.6 (Water and Sewer Standards) of Planning Scheme Policy 1 – Works.*

Advisory Note: *In accordance with section 5.7 and specifically Table 5.7.1 (Operational Work) of the Planning Scheme, Operational Work for water and sewerage connections are prescribed as ‘Accepted subject to requirements.’ The requirements are the Works Code of the Planning Scheme.*

- 4.2 *Electricity and telecommunication services must be provided to the premises in accordance with the standards and requirements of the relevant service provider.*

5.0 LANDSCAPING

- 5.1 *Retain and maintain all landscaping generally in accordance with its state as at the date of this approval, with the exception of the removal of the existing rock edged gardens. Any new or changed landscaping must predominantly contain species that are endemic to the region due to their low water dependency.*

- 5.2 *Ensure the landscaped areas are subject to water and maintenance during the establishment*

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phase, and ongoing maintenance and replanting as required.

6.0 ENVIRONMENTAL HEALTH

- 6.1 *Undertake the approved development so there is no environmental nuisance or detrimental effect on any surrounding land uses and activities by reason of the emission of noise, odour, wastewater, waste products, dust or otherwise.*
- 6.2 *Maintain outdoor lighting to comply with AS4282 - “Control of Obstructive Effects of Outdoor Lighting”.*
- 6.3 *All waste storage areas must be kept in a clean, tidy condition, and must be screened from view from St Agnes Street and the buildings (on Lot 90 on SP266028) to the east of the premises. Sufficient waste containers and services are to be provided to cater for the containment and removal of all waste generated on the site.*

7.0 EROSION AND SEDIMENT CONTROL

- 7.1 *Implement and maintain an Erosion and Sediment Control Plan (ESCP) on-site for the duration of any works associated with the approved development, and until such time as all exposed soil areas are permanently stabilised (for example, turfed, hydro mulched, concreted, and landscaped). The ESCP must be available on-site for inspection by Council Officers during the works.*
- 7.2 *The Erosion and Sediment Control Plan must be prepared in accordance with the Best Practice Erosion and Sediment Control document from the International Erosion Control Association, as updated from time to time.*
- 7.3 *Where any component of the works is to be undertaken during the wet season (October to May), the Erosion and Sediment Control Plan must be submitted to Council for approval, prior to commencement of the works.*

Advisory note: *Schedule 5.1.2.5 of the Longreach Regional Council Planning Scheme (v2.1) references the Director of Infrastructure Services to undertake the assessment of the ESCP.*

8.0 CONSTRUCTION ACTIVITIES

- 8.1 *Construction activity and noise must be limited during earthworks and construction associated with the approved development to the hours of 06:30 to 18:30 Monday to Saturday, with no work to occur on Sundays or public holidays.*
- 8.2 *The construction of any works must be undertaken in accordance with good engineering practice and workmanship and generally in accordance with the relevant provisions of Planning Scheme Policy No. 1 – Works Planning Scheme Policy under Schedule 5 of the Longreach Regional Planning Scheme 2015 (v2.1).*
- 8.3 *All construction materials, waste, waste skips, machinery and contractors’ vehicles must be located and stored or parked within the development site, unless otherwise approved in writing by Council.*

9.0 ASSET MANAGEMENT

- 9.1 *Any alteration necessary to electricity, telephone, water mains, sewerage mains and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.*

ADVISORY NOTES

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1. *Prior to commencing any construction activities, the applicant/developer may be required to obtain further development permits for operational work (for example, for the relocation of the sewer line if this is required), building work, and plumbing and drainage work, as required under relevant legislation for this work.*
2. *This approval does not negate the requirement for compliance with all other relevant Local Laws and other statutory requirements. Any provisions contained in this approval relating to the enforcement of any of the conditions shall be in addition to all other rights, powers and privileges that the Council may possess or obtain, and nothing contained in these conditions shall be construed so as to prejudice, affect or otherwise derogate or limit these rights, powers and privileges of the Council.*
3. *General environmental duty under the Environmental Protection Act 1994 prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.*
4. *This development approval does not authorise any activity that may harm Aboriginal cultural heritage. It is advised that under section 23 of the Aboriginal Cultural Heritage Act 2003, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the “cultural heritage duty of care”).*

CARRIED

14 Reception and Consideration of Director Infrastructure Services Report

14.1 Infrastructure Services Financial Report

Consideration was given to the Director Infrastructure Services Report
(Res-2022-04-105)

Moved Cr Emslie seconded Cr Smith

That Council receive the Infrastructure Services financial report for information.

CARRIED

Councillor Hatch left the Meeting at 12:02pm as communicated at the commencement of the meeting.

14.2 Consideration of an extension to the Contract for the Management of the Longreach Landfill Facility

Council to consider an Extension to the Contract for the Management of the Longreach Landfill Facility.

(Res-2022-04-106)

Moved Cr Martin seconded Cr Nunn

That Council:

1. *Agrees to the Contract Extension period of one (1) year until 30 June 2023 for Proterra Group Pty Ltd, to manage the Longreach Landfill Facility for a fixed annual fee of \$446,345.84(excl GST) plus CPI in accordance with the current Contract.*

CARRIED

15 Late Items

15.1 External Audit Management Report

Consideration of the Final Management Report from QAO for the 2020-2021 Financial Report

(Res-2022-04-107)

Moved Cr Emslie seconded Cr Martin

That Council notes the contents of the report.

That Council direct its CEO to provide a report which addresses the following:

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- *The matters arising from audit correspondence from the Queensland Audit Office dated 17 March 2022;*
- *An improvement strategy regarding asset management and accounting;*
- *The audit committee function;*
- *A proposed schedule of strategic internal audits;*
- *A proposed reporting regime for both Ordinary Meetings and Audit Committee Meetings to monitor improvements; and*
- *A reporting process regarding the undertaking and performance of regular system reconciliations.*

CARRIED

15.2 Chief Executive Officer Recruitment and Selection Process

Consideration to having any required delegations in place to undertake the Chief Executive Officer recruitment and selection process.

(Res-2022-04-108)

Moved Cr Emslie seconded Cr Nunn

That Council:

1. *provide the Mayor (with the assistance of the Acting Chief Executive Officer) delegated authority to oversee the Chief Executive Officer recruitment and selection process in consultation with councillors; and*
2. *consider a short list of interviewed candidates and subsequently appoint a suitably qualified person to fulfil the role of Chief Executive Officer.*

CARRIED

16 Closed Matters

(Res-2022-04-109)

Moved Cr Emslie seconded Cr Martin

That pursuant to section 242J(1) of the Local Government Regulation 2012 the meeting be closed to discuss the following matters, which are considered confidential for the reasons indicated.

Disposal of an Asset

This report is considered confidential in accordance with section 275(1) g, of the Local Government Regulation 2012, as it contains information relating to: negotiations relating to a commercial matter involving the council for which a public discussion would be likely to prejudice the interests of the council.

CARRIED

Ms Grace Jones left the Meeting at 12:30pm.

Ms Grace Jones returned to the Meeting at 12:33pm.

Council out of Closed Session

(Res-2022-04-110)

Moved Cr Emslie seconded Cr Martin

That Council move out of Closed Session at 1:18pm to vote on Items 16.1.

CARRIED

16.1 Disposal of an Asset

Consideration of options for the potential disposal of an asset.

(Res-2022-04-111)

Moved Cr Martin seconded Cr Smith

That Council investigates disposal options and presents a report for consideration at a future meeting in 2022.

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CARRIED

(5/1)

Cr Bignell voted against the resolution

Ms Grace Jones left the Meeting at 1:19pm.

Ms Grace Jones returned to the Meeting at 1:19pm.

The meeting proceeded to discuss the information papers, which are presented to Councillors for information only.

17 Closure of Meeting

There being no further business, the meeting was closed at 1:31pm

Minutes Certificate

These minutes are unconfirmed.

Cr AC Rayner
Mayor

Scott Mason
Chief Executive Officer

**LONGREACH REGIONAL COUNCIL
ORDINARY MEETING AGENDA**

- 6. MAYORAL MINUTE**
To be presented at the Meeting.
- 7. COUNCILLOR REQUESTS**
None received at time of agenda preparation.
- 8. NOTICES OF MOTION**
None received at time of agenda preparation.
- 9. PETITIONS**
None received at time of agenda preparation.
- 10. DEPUTATIONS**
None received at time of agenda preparation.

11. CHIEF EXECUTIVE OFFICER'S REPORT

11.1 - Standing Matters - Governance Financial Report

11. CHIEF EXECUTIVE OFFICER'S REPORT

11.1 Standing Matters - Governance Financial Report

	Year to Date				Full Year			
	Actual	Budget	Variance	%	Revised Budget	Original Budget	Variance	%
	\$'000	\$'000	\$'000		\$'000	\$'000	\$'000	
Note:								
Operating Income								
Rates, levies and charges	-	-	-	0%	-	-	-	0%
1 Fees and charges	47	77	(30)	-40%	110	145	(35)	-24%
Rental income	-	3	(3)	-100%	5	5	-	0%
Interest received	-	-	-	0%	-	-	-	0%
1 Sales revenue	70	59	12	20%	75	20	55	275%
Other	8	-	8	0%	10	10	-	0%
Grants, subsidies, contributions and donations	81	68	14	20%	68	59	9	15%
Total Operating Income	206	207	(0)	0%	268	239	29	12%
Operating Expenditure								
2 Employee benefits	1,127	1,378	251	18%	1,672	1,666	(6)	0%
2 Materials and services	1,439	1,828	389	21%	2,212	2,129	(83)	-4%
Finance costs	-	-	-	0%	-	-	-	0%
Depreciation and amortisation	139	129	(10)	-8%	155	131	(23)	-18%
Other	-	-	-	0%	-	-	-	0%
Total Operating Expenditure	2,705	3,335	630	19%	4,038	3,926	(112)	-3%
Operating Surplus/(Deficit)	(2,498)	(3,128)	629	-20%	(3,770)	(3,687)	(83)	2%
Capital Income and Expenditure								
Capital Revenue	(49)	-	(49)	0%	365	365	-	0%
Capital Expenses	-	-	-	0%	-	-	-	0%
Net Capital Income/(Loss)	(49)	-	(49)	0%	365	365	-	0%
Net Result	(2,548)	(3,128)	580	-19%	(3,405)	(3,322)	(83)	2%

Areas to note

Exception reporting:

- 1 March Budget Review -Tourism to decrease and Visitor Information Centre to increase.
- 2 Employee benefits & Materials and Services have been lowered in March Budget Review.

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.1 - Standing Matters - Governance Financial Report

10 GOVERNANCE (OFFICE OF THE CEO)										Amended			
	OP REVENUE			OP EXPENSE			OP RESULT			Revenue	Expense	Op Result	
	YTD Actual	YTD Budget	Variance	YTD Actual	YTD Budget	Variance	YTD Actual	YTD Budget	Variance	NOTES	FY Budget	FY Budget	FY Budget
GOVERNANCE													
1023 COUNCILLORS	-	-	-	403,276	432,823	29,548	(403,276)	(432,823)	29,548		-	530,475	(530,475)
1036 GOVERNANCE	-	-	-	538,354	632,552	94,198	(538,354)	(632,552)	94,198		-	767,963	(767,963)
1038 HUMAN RESOURCES (HR)	3,555	-	3,555	834,077	1,088,610	254,533	(830,522)	(1,088,610)	258,088	1	10,000	1,317,328	(1,307,328)
1057 REGIONAL COORDINATION	-	-	-	55,000	50,000	(5,000)	(55,000)	(50,000)	(5,000)		-	50,000	(50,000)
1028 DISASTER MANAGEMENT	81,320	67,730	13,590	148,225	165,813	17,588	(66,905)	(98,083)	31,178		67,730	199,462	(131,732)
	84,874	67,730	17,144	1,978,931	2,369,798	390,867	(1,894,056)	(2,302,068)	408,012		77,730	2,865,228	(2,787,498)
TOURISM & ECONOMIC DEVELOPMENT													
1073 TOURISM	47,576	77,000	(29,424)	227,456	314,869	87,413	(179,879)	(237,869)	57,989	2	110,000	380,800	(270,800)
1029 ECONOMIC DEVELOPMENT	-	-	-	130,286	196,266	65,980	(130,286)	(196,266)	65,980		-	220,318	(220,318)
1048 MUSEUMS & HERITAGE PLACE	30,361	32,986	(2,625)	190,325	225,204	34,880	(159,964)	(192,218)	32,255		44,980	272,160	(227,180)
1076 VISITOR INFORMATION CENTRE	43,615	29,000	14,615	177,926	228,452	50,526	(134,311)	(199,452)	65,141	2	35,000	299,509	(264,509)
	121,553	138,986	(17,433)	725,993	964,791	238,798	(604,440)	(825,805)	221,365		189,980	1,172,787	(982,807)
TOTAL REVENUE & EXPENDITURE	206,427	206,716	(289)	2,704,923	3,334,589	629,665	(2,498,496)	(3,127,873)	629,377		267,710	4,038,015	(3,770,305)

NOTES

- 1 March Budget Review - Expenses Dropped.
- 2 March Budget Review -Tourism to decrease and Visitor Information Centre to increase.

Recommendation:

That Council receive the Governance financial report for information.

11. R&C OF CHIEF EXECUTIVE OFFICER'S REPORT
11.2 - Standing Matters - Calendar of Events

11.2 Standing Matters - Calendar of Events

Calendar of Events, Upcoming Meetings and Conferences for Councillors

Date	Event	Location	Participants
May 2022			
4 Wed	Councillor/Director Strategic Round Table	Location Stockman's Hall of Fame 2.30pm-5.30pm	All Councillors, Executive Leadership Team and Officers
5 Thur	LEB Stakeholder Advisory Group	Longreach Pastoral College 11.30am-5.30pm	Mayor and Chief Executive
17 Tue	Councillor Briefing	Fairmount Rooms Longreach Civic Centre 8.am – 5pm	All Councillors, Chief Executive Officer and Executive Leadership Team
19 Thu	Council Meeting	Isisford Town Hall 9:00am – 5:00pm	All Councillors, Chief Executive Officer, Directors and Members of the Public
20 Fri	Audit & Risk Committee Meeting	Fairmount Rooms Longreach Civic Centre 1.30pm-4.30pm	Mayor, Cr Nunn, Cr Martin, Chief Executive Officer and Chief Financial Officer
24 Tue – 25 Wed	RAPAD Meeting	TBC	Mayor and Chief Executive Officer
31 Tue	2022/23 FY Budget: Workshop 2	Fairmount Rooms Longreach Civic Centre 9:00am – 4.30pm	All Councillors, Chief Executive Officer, and Executive Leadership Team
June 2022			
1 Wed	Councillor/Director Strategic Round Table	Location TBC 12:00pm – 3:00pm	All Councillors, Executive Leadership Team and Officers
13 Mon	2022/23 FY Budget: Workshop 3	Fairmount Rooms Longreach Civic Centre 9:00am – 4:30pm	All Councillors, Chief Executive Officer, and Executive Leadership Team
14 Tue	Councillor Briefing	Fairmount Rooms Longreach Civic Centre 8am – 5pm	All Councillors, Chief Executive Officer and Executive Leadership Team
16 Thu	Council Meeting	Council Chambers Longreach Civic Centre 9:00am – 5:00pm	All Councillors, Chief Executive Officer, Directors and Members of the Public
29 Wed	Special Council Meeting – 2022/23 Budget Adoption	Council Chambers Longreach Civic Centre 1:00pm – 4:30pm	All Councillors, Chief Executive Officer, Directors and Members of the Public

Recommendation:

That Council receive the Calendar of Events for information.

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.3 - Workplace Health & Safety Update Report - April 2022

11.3 Workplace Health & Safety Update Report - April 2022

This report provides a summary of Council's health and safety performance as at 30 April 2022, highlighting issues, risk and opportunities impacting the on employee health and safety in the workplace.

Council Action

Recognise

Applicable Legislation

Local Government Act 2009

Local Government Regulation 2012

Workplace Health and Safety Act 2011

Workplace Health and Safety Regulations 2011

Policy Considerations

Workplace Health and Safety Policy No 10.2

Corporate and Operational Plan Considerations

GOVERNANCE: WORKPLACE HEALTH AND SAFETY			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.3.1	Provide a safety management system that minimises the risk to all people and property.	Successful implementation of the identified KPI's in the Longreach Regional Council Safety Management System 2021-22.	90% of KPI's achieved and completed by 30 June 2022

Budget Considerations

Operational Expenses YTD for Workplace Health and Safety are within current budget parameters.

Previous Council Resolutions related to this Matter

N/A

Officer Comment

Responsible Officer: *Grace Jones, Human Resources & Workplace Health & Safety Manager*

Background:

The HR/WHS Manager provides a monthly update report, which provides a summary of Council's health and safety performance as at 30 April 2022.

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.3 - Workplace Health & Safety Update Report - April 2022

Issue:

Workplace Health and Safety Reporting – Period Ending 30 April 2022

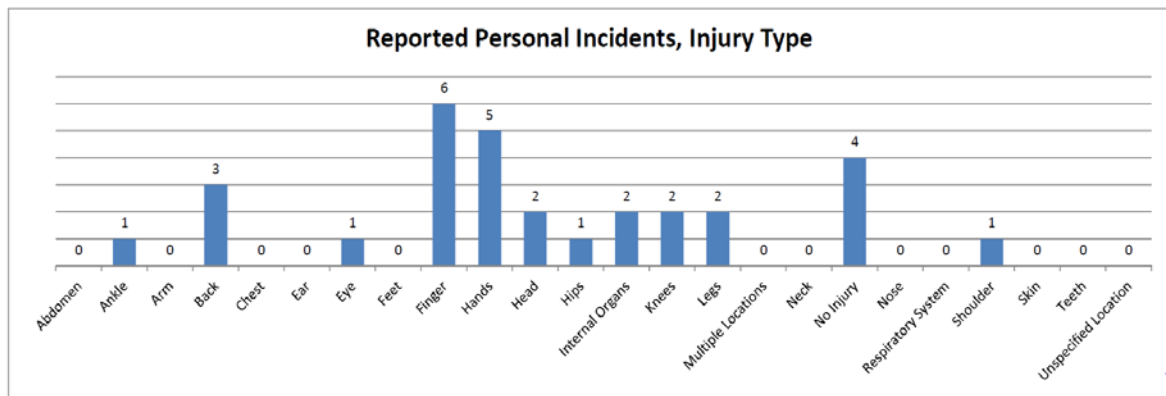
There were 0 personal incidents reported in the month.

Sprains and strains of joints and muscles remains the most common injury cause year to date. Council's Training Coordinator had arranged manual handling training for our staff to take place in the week ending 24 June 2022; this training will ensure our staff have awareness of correct manual handling techniques as they go about their duties.

As at 30 April 2022, Council has the following cases with LGW Insurer:

1. Upper limb injury case – The employee has this month returned to work on reduced hours and a suitable duties plan following an extended period of time out of the workplace. The employee will be monitored daily by supervisors and suitable duties plan will be reviewed after 4-6 weeks by the Return to Work Coordinator.
2. Low limb injury case – The employee returned to work on a suitable duties plan at the beginning of April for 4 weeks and commenced full duties this month.

The below table reflect injury type YTD



Other Incident Reporting

Throughout the month the following reports were received:

- 2 Plant Incidents were reported, 1 incident involved an electrical fire in the engine bay of a John Deere Grader. The operator used a fire extinguisher to stop the fire in the engine bay with a water truck onsite also being used to reduce residual heat. John Deere inspected the plant following the incident and found that the air compressor that had been installed by a third party had not been installed with a fuse. Although the air compressor installation was done by a third party, it was completed under the guidance of John Deere. The other incident was a crack in the windscreen of a vehicle.
- 1 Near Miss was reported where electrical conduit was exposed at approximately 300-400mm while a contractor was completing excavation works for landscaping at the Longreach Showgrounds. A Dial Before You Dig request showed there was not meant to be any electrical services in the project area. Prior to any works recommencing at the sight, Council staff engaged an electrician to inspect the area and conduit and proposed rectification works to achieve electrical safety. These rectification works were carried out as a priority prior to the project recommencing and being finalised. The Director of Communities and Public Facility Manager are investigating options to address the potential of any further electrical safety concerns within the Longreach Showgrounds, with a future briefing to be provided to Council following investigation outcome.
- 0 Snake Near Miss incidents occurred in the reporting period.
- 0 Public Incidents occurred within the reporting period.

11. CHIEF EXECUTIVE OFFICER'S REPORT
11.3 - Workplace Health & Safety Update Report - April 2022

WHS Consultation/Updates

- The Safety team aim to leverage SkyTrust to move away from manual Monthly Action Plans books, which are assigned to senior staff and Health and Safety Representatives, to ensure that the actions from within the Safety Management System are assigned to correct staff at appropriate frequency, rather than a blanket approach.
- The Safety Team have identified further opportunities within SkyTrust to centralise Safety Administration processes that will allow for more automated tasking of correction actions from Internal/External Audits, Safety Committee Meetings and System Surveillance programs by actively engaging with LGW and SkyTrust Consultants. Safety have another 12 months to trial this program under funding from LGW before making a recommendation to the ELT/Council around whether investing into the software long-term will benefit and improve the functionality and efficiencies within our system.
- Safety has engaged with other Queensland Council's around what processes they have in place to mitigate the risk around potential Q-Fever infections. Further the team will be undertaking risk assessments of all operational areas to gauge level of risk, which will include a consultation process with relevant staff and agencies before a recommendation for amendments to our current process is put forward to the ELT for endorsement.
- Safety and Human Resource are working together to review our processes around pre-employment medicals and reach out to local agencies to see what services they can offer, following this review, where there is opportunity to improve this process a recommendation will be put forward to the Safety Committee and ELT for endorsement.
- The Safety Team will be putting forward 5 Objectives and relevant Targets and Performance Measures for the Safety Management System for 22/23 Financial Year to be endorsed by the Safety Committee this month before getting final approval from the ELT. These objectives will be focused around the re-development and improvement of Council's Safety system following the introduction of LGW's resource suite in July 2022, which will replace the existing LGW Safe Plan System.
- The next Safety Committee Meeting will be held on 16 May 2022, with summarised minutes and actions to be provided in May Safety Report at Council's General Meeting in June 2022.

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible
Consequence: Minor
Rating: M6

Risk assessments continue to be applied to find suitable controls for hazards in the workplace.

Environmental Management Factors:

Nil

Other Comments:

N/A

Recommendation:

That Council accept the Workplace Health & Safety Update Report for period ending 30 April 2022, as presented.

11. CHIEF EXECUTIVE OFFICER'S REPORT

11.4 - Annual Operational Plan Review 2021-2022 - Review for Period Ending 31 March 2022

11.4 Annual Operational Plan Review 2021-2022 - Review for Period Ending 31 March 2022

Consideration of a review of the Annual Operational Plan 2021-2022. Pursuant to the provisions of section 174 of the *Local Government Regulation 2012*, the Chief Executive Officer must present a written assessment of the local government's progress towards implementing the Annual Operational Plan at a meeting at regular intervals of not more than three (3) months.

Council Action

Deliver

Applicable Legislation

Local Government Act 2009

Local Government Regulation 2012

Policy Considerations

N/A

Corporate and Operational Plan Considerations

GOVERNANCE: GOVERNANCE SERVICES			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.1.1 4.2.2 4.3.2	Develop and review Council's Annual Operational Plan in accordance with legislative guidelines and in line with the Corporate Plan.	Annual Operational Plan adopted each financial year (during budget process and after review of Corporate Plan).	Quarterly Reviews on progress against strategies in the Annual Operational Plan provided to Council to coincide with quarterly budget reviews.

Budget Considerations

N/A

Previous Council Resolutions related to this Matter

(Res-2022-02-026)

Moved Cr Emslie seconded Cr Smith

That pursuant to section 174(3) of the Local Government Regulation 2012, Council adopts a satisfactory evaluation of the Annual Operational Plan 2021-2022, for the period ended 31 December 2021.

Officer Comment

Responsible Offices: *Scott Mason, Acting Chief Executive Officer*

Background:

The Annual Operational Plan is adopted by Council annually in conjunction with setting its financial budget. The plan outlines the key activities and targets which Council have agreed to meet for the twelve (12) month period, which are derived from Council's 10 year Corporate Plan.

Every quarter, the Chief Executive Officer prepares a quarterly review of the Annual Operational Plan to present to Council to provide details on how these targets are being met/achieved.

11. CHIEF EXECUTIVE OFFICER'S REPORT

11.4 - Annual Operational Plan Review 2021-2022 - Review for Period Ending 31 March 2022

Issue:

Pursuant to the provisions of section 174 of the *Local Government Regulation 2012*, the Chief Executive Officer must present a written assessment of the local government's progress towards implementing the annual operational plan at a meeting at regular intervals of not more than three (3) months.

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood:	Possible
Consequence:	Moderate
Rating:	Medium (M9)

Any risk to Council will be in non-compliance or not achieving targets within the set timeframes.

Environmental Management Factors:

Any factors will be dependent on the individual activities within the Annual Operational Plan.

Other Comments:

A copy of the reviewed Annual Operational Plan 2021-2022, including written assessment information for the period ending 31 March 2022, is attached.

Appendices

1. Annual Operational Plan Review 2021-2022 as at 31 March 2022

Recommendation:

That pursuant to section 174(3) of the Local Government Regulation 2012, Council adopts a satisfactory evaluation of the Annual Operational Plan 2021-2022, for the period ended 31 March 2022.



Longreach Regional Council

Ifracombe Isisford Longreach Yaraka

Annual Operational Plan 2021-2022

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1. Introduction

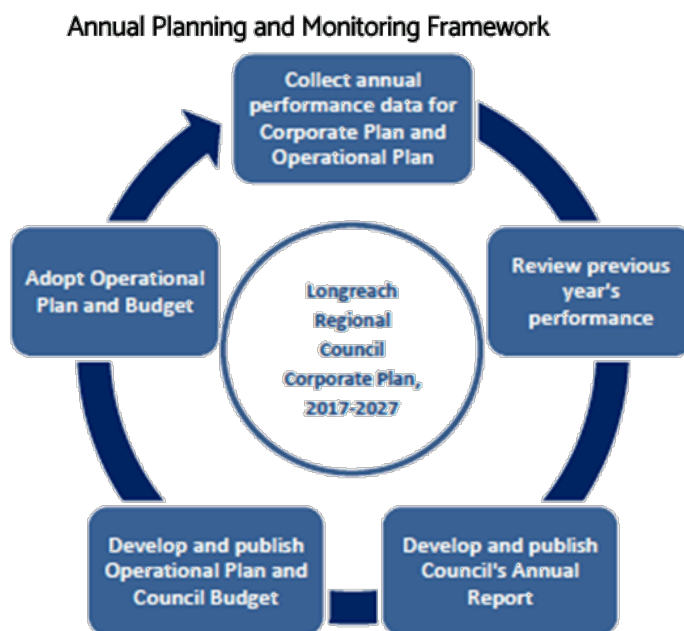
The Longreach Regional Council Annual Operational Plan contains the targets and goals of Council for a twelve month period, and is a tool to be used by staff in setting their key performance indicators, budgetary requirements, and is referenced in the preparation of their monthly reports to Council.

These strategies identified in the Annual Operational Plan are derived from the Longreach Regional Council Corporate Plan 2017-2027 which was developed through a community consultation process and sets the long term targets and goals for the future direction of Council and its communities.

Each year during the Annual Financial Budget adoption, the strategies from the Corporate Plan are considered for the twelve months ahead, along with Council’s commitments through its previously adopted decisions and resolutions for that period, and in line with legislative requirements. The items committed to the next financial year are included in the Annual Operational Plan, and are allocated the necessary funds and resources during the budget process to ensure the successful delivery of these services throughout the year.

After adoption, the Annual Operational Plan is reviewed each quarter, along with the quarterly budget review, to report on Council’s progress towards achieving these strategies and to minimise any risks to the completion of these services. The detail included in the Annual Operational Plan will assist the Chief Executive Officer in his quarterly reports to Council on these specific matters, and to advise on the progress achieved against the performance measures. The financial allocations required to achieve this plan will be included in the 2021/2022 adopted Budget which should be referenced in line with this plan.

In accordance with statutory reporting requirements of the *Local Government Act 2009*, and Council’s commitment to engage with the Longreach Region community in setting the agenda for the next ten years, Council will conduct annual reviews of the Corporate Plan. Annual operational reporting will track progress and will assist in the development of the following year’s operational plan and budget.



2. Background from Corporate Plan 2017-2027

Vision:

The communities of the Longreach Region, with their individual identities and a proud heritage, will be characterised by their cohesive and inclusive nature, making the region a location of choice for business investment and outback living.

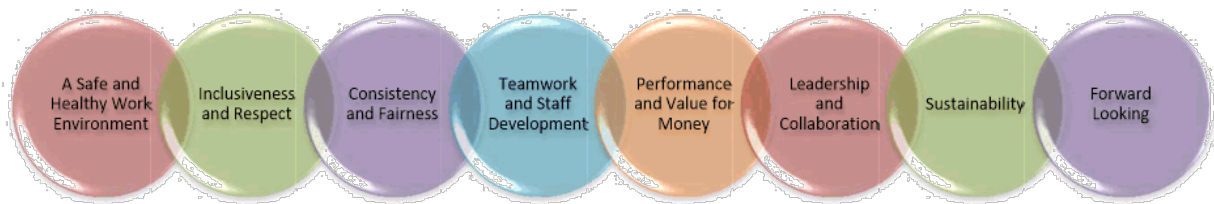
Reaching a population of 5,500 by 2027, the Longreach Region will be characterised by strong communities and a vibrant economy driven by skills and innovation in a diversity of traditional and new industries.

Mission:

Council's Mission is to deliver decisive leadership in making locally-responsive, informed and responsible decisions, providing the highest-quality services and facilities to all communities of the Longreach Region.

Our Core Values:

Our values govern the actions of Council and how it serves the communities of Ilfracombe, Isisford, Longreach and Yaraka. Our eight core values are:



3. Annual Operational Plan Strategies

Our vision, mission and values inform the strategies presented in the Corporate Plan and the key outcomes Council aspires to realise across the four Corporate Plan themes of 'Community', 'Economy', 'Environment' and 'Governance'. The key outcomes are as follows:

- Our Community: Engaged Communities with Strong Identities Supported by High-Quality Services and Facilities
- Our Economy: A Vibrant Economy Driven by Skills and Innovation in a Diversity of Industries
- Our Environment: A Sustainable Environment Supported by Climate-Adapted Communities
- Governance: An Engaging and Transparent Council Providing Community Leadership

4. Governance Services

Red: Behind target, unlikely to be achieved this financial year | **Yellow:** Monitor, some issues | **Green:** On target to be achieved this financial year | **Completed:** Project completed

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
Governance Services									
4.1.1 4.2.2 4.3.2	Develop and review Council's Annual Operational Plan in accordance with legislative guidelines and in line with the Corporate Plan.	Annual Operational Plan adopted each financial year (during budget process and after review of Corporate Plan).	Quarterly Reviews on progress against strategies in the Annual Operational Plan provided to Council to coincide with quarterly budget reviews.	Chief Executive Officer	25%	50%	75%		The Q3 review of the Annual Operational Plan has been undertaken and will be presented to Council's May 2022 Ordinary Meeting.
4.1.2	Coordinate regular liaison with the community through the delivery of community engagement activities.	Community forums held in each community across the region. Implementation of community engagement policy and plan.	March /October Adopted policy and deliver Community Engagement Plan actions within agreed timeframes	Chief Executive Officer	25%	50%	90%		Community forums were held in all four communities during October 2021. The next round of community forums are scheduled for April 2022. Revision of the proposed Community Engagement Policy is being undertaken for consideration and to be finalised in Q4.
4.1.2	Review Corporate Plan	Revise the Corporate plan to ensure strategy areas remain relevant and in line with the communities visions.	Adoption of a revised 5 year Corporate Plan 2021-2025.	Chief Executive Officer	15%	50%	50%		Councillor workshop facilitated in Q2 (December). Project has experienced delay and unlikely to complete in 2021/2022. Expectation project will continue during Q4 and inform budgets from 2023/2024 onwards.
4.1.1 4.3.2	Ensure effective and responsible policy development and decision making.	Maintain Council's policy register in line with policy review dates and legislative requirements.	90% of policies are reviewed and adopted in line with review dates.	Executive Officer of Governance & Special Projects	25%	50%	70%		Policies reviews were undertaken throughout the quarter; however, with vacancies in key positions there have been some delays with the approval process.

11.4 - Annual Operational Plan Review 2021-2022 - Review for Period Ending 31 March 2022 --Appendix 1

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
433	Mayor and Councillor Support.	Improve Elected Members knowledge and understanding of Local Government.	Education and training held at least twice a year. Advocate for bi-annual interactions for regional representation with: <ul style="list-style-type: none"> Federal Ministers State Ministers 	Chief Executive Officer	40%	50%	75%		A Risk Management presentation by Local Government Mutual Services has been scheduled in April (Q4) for Councillors and Executive Leadership Team.
432	Monitor and review non-compliance with legislative requirements.	Report on legislative non-compliance and/or matters impacting local government to Executive Leadership Team.	Timely reporting to the Executive Leadership Team of legislative changes as and when they occur.	Executive Officer of Governance & Special Projects	25%	50%	75%		The Chief Executive Officer continues to forward updates on legislative compliance matters from the Local Government Association as well as from Local Government Managers Association and DSDILGP when provided to Elected Members and the Executive Leadership Team.
Human Resources									
2.19 432	Implementation of Verification of Competency (VOC) requirements that also support employee personal development.	Roll out programs to ensure VOC requirements are met in line with regulatory requirements and Workplace Health and Safety legislation.	September 2021	Human Resources and Workplace Health and Safety Manager	10%	15%	15%		VOC process in place and ready to implement. Key staff have been identified, however, implementation/training of staff is yet to commence. Clarity from staff has been sought around any potential liability being placed on them as part of this process. ELT to discuss and understand the challenges in implementing this program so potential solutions can be identified.
2.19	Continue to advocate the Workplace of Choice Policy and commit to provide a workplace that attracts superior employees.	A range of workplace initiatives based on Workplace of Choice Policy and Management Directives.	Workplace Initiatives: <ul style="list-style-type: none"> Big Day In Immunisation Program Employee Excellence Awards Recognition of Service Awards 80% retention rate by June 2022	Human Resources and Workplace Health and Safety Manager	25%	50%	75%		In Q3 Council had its annual influenza vaccine clinic which was attended by 59 employees, with an alternative arrangement to be looked at for Isisford employees due to wet weather preventing travel by contractors to Isisford. Council is trending at 87% retention rate for Q3; Council has however been experiencing difficulties in recruitment in the current labour market and is reviewing recruitment and retention policy/processes.

11.4 - Annual Operational Plan Review 2021-2022 - Review for Period Ending 31 March 2022 --Appendix 1

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
2.19	Communicate industrial relation reforms to staff along with hosting ongoing Joint Consultative Committee (JCC) Meetings.	Compliance of current industrial instruments including the Certified Agreement, relevant awards and industrial relations legislation.	Quarterly JCC Meetings. Commencement of Enterprise Bargaining Negotiations by May 2022	Human Resources and Workplace Health and Safety Manager	25%	50%	75%		In Q3, a JCC meeting was held with relevant unions and staff representation. ELT continue to review the EBA in preparation for potential commencement of negotiations at the end of Q4 or early in the next financial year.
Workplace Health and Safety									
4.3.1	Provide a safety management system that minimises the risk to all people and property.	Successful implementation of the identified KPI's in the Longreach Regional Council Safety Management System 2021-22.	90% of KPI's achieved and completed by 30 June 2022	Human Resources and Workplace Health and Safety Manager	25%	50%	75%		Council is on track to meet the 90% target of KPI's achieved within the Financial Year. Council has also introduced a monthly report to be included in the agenda with the first report to be sent to Council in April 2022.
2.19 4.3.1	Provide appropriate support and assistance to employees who are on work restrictions and ensure Council fulfils its duty of care obligations.	Council takes all reasonable steps to ensure employees are placed on approved suitable duties programs.	95% of employees undertaking suitable duties.	Human Resources and Workplace Health and Safety Manager	25%	50%	75%		All employees that have presented with a return to work requirement, continue to be provided with appropriate guidance and support to returning to work on approved duties.
Disaster Management									
13.1 4.4.1	Coordination and training of the Local Disaster Management Group.	Regular meetings of the Local Disaster Management Group (LDMG), with all members trained in accordance with the QDMA Guidelines and Framework.	2 meetings per year to coordinate disaster management and preparedness activities.	Chief Executive Officer	50%	50%	100%		The LDMG met for the second time this financial year on 2 March 2022. Queensland Disaster Management Arrangements training was provided to 8 Council staff on 23 March 2022 with the delivery undertaken by the QFES Emergency Management Coordinator.

11.4 - Annual Operational Plan Review 2021-2022 - Review for Period Ending 31 March 2022 --Appendix 1

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
1.3.1	Conduct an annual review of the Local Disaster Management Plan in accordance with statutory requirements.	Annual review completed by 30 November each year.	Complete review and ensure Local Disaster Management Plan and associated Sub Plans is adopted by Council – Completed Annually.	Chief Executive Officer	25%	50%	75%		<p>The local disaster recovery and pandemic sub-plan has been completed during Q1.</p> <p>The LDMG contact list has been updated during Q2.</p> <p>At the LDMG meeting held 2 March 2022, The local disaster recovery sub plan and pandemic sub-plan were endorsed.</p>
State Emergency Services (SES) Operations									
1.3.1 4.4.1	Liaison and Support.	Work with SES Local Controller to provide support on a range of initiatives or challenges throughout the year.	100% compliance with the Memorandum of Understanding (MOU).	Chief Executive Officer	25%	50%	75%		<p>The upgrades to the Longreach SES Office has been acquitted with QFES.</p> <p>During Q3 progress has been made with a new lease agreement being drafted between the Council, SES and Dugalanji Aboriginal Corporation. When complete, the lease will incorporate an MOU which is currently in place between the SES and the Dugalanji Aboriginal Corporation.</p>
Public Affairs									
4.1.1	Deliver accurate and relevant communication regarding the work of Council to the community and general public on a timely basis.	Utilise multiple traditional and digital Communications channels to engage with the community.	<ul style="list-style-type: none"> Website Content reviewed on a Quarterly basis. Minimum three (3) Social Media posts published per seven-day period. Media requests are responded to within 24 hours. 	Executive Officer, Economic Development & Public Affairs	25%	50%	75%		All measures on target

11.4 - Annual Operational Plan Review 2021-2022 - Review for Period Ending 31 March 2022 --Appendix 1

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
4.4.1	Develop and maintain collaborative partnerships with regional agencies and government organisations.	Provide support to the Mayor and Chief Executive Officer in coordinating advocacy and regional representation with external corporate and intergovernmental stakeholders.	100% of requests for support are completed within a timely manner resulting in no missed deadlines. Provide assistance and advice in coordinating regular Council delegations to Canberra and Brisbane as required.	Executive Officer, Economic Development & Public Affairs	25%	50%	75%		All measures on target. Ministerial delegation engagement through face to face has continued to be adversely impacted due to Covid restrictions.
Tourism									
2.2.2	Development of Shoulder season tourism promotion.	Support and partner local tourism operators on a range of shoulder season tourism activities.	Demonstrated support of local tourism operators and events organisers on initiatives that extend the season from October - March.	Executive Officer, Tourism	25%	50%	75%		A total of 120 'Off Peak Experiences" and "Peak" guides and Information packs were sent promoting our region during the quarter. Weekly Facebook and Instagram post promoting our Region and local tourism operator's products and experiences continued.
2.2.6	Engage with Outback Queensland Tourism Association (OQTA) / Tourism and Events Queensland (TEQ) for external tourism familiarisation visits to Longreach Region.	Each familiarisation group visiting the region is engaged with at least once per visit.	Bi-annual familiarisation tours per annum with a summary of the visit included in Information Paper to Council.	Executive Officer, Tourism	25%	50%	75%		Council established a Promotional Stand at the Moreton Bay Expo (18-20 Feb 2022) to promote Longreach Region as a destination. Also undertook promotion at OQTA Outback Tourism Muster held in Brisbane on 24 February 2022. CEO of
Visitor Information Centres (VIC)									
2.2.3	Comply with Visit Queensland VIC Guidelines and Regulations.	Operate the VIC to the standard outlines in Guidelines and Regulations to maintain accreditation.	Obtain compliance from Visit Queensland external audit by June 2022.	Executive Officer, Tourism	75%	100%	100%		External Audit for Visit Queensland complete and passed. Following the win at the 2021 Queensland Tourism Awards, Longreach Visitor Information Centre represented Queensland at the Australian Tourism Awards, where it took away the Bronze award.

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Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
Economic Development									
2.11	Coordinate the preparation of a new Economic Development Strategy in partnership with external advisors.	Develop a program of Economic Development activities that can be supported from operational expenditure.	Delivery of ongoing Economic Development initiatives.	Executive Officer, Economic Development & Public Affairs	25%	25%	25%		Initial work has commenced on the new Economic Development Strategy. Some concerns with adoption this financial year due to consultation required with Council and various stakeholders. Current economic development initiatives have been continued throughout Q3.
2.11	Investigate economic development actions and outcomes stemming from the Thomson River Master Plan	Work with internal stakeholders to advance initiatives identified in the Thomson River Master Plan. Prioritise actions and outcomes to be completed in 2021/22.	Timely advancement of Thomson River Master Plan initiatives through Project Decision Group process as required.	Executive Officer, Economic Development & Public Affairs	25%	50%	75%		Early projects (Apex Park) works underway, scheduled to complete early in Q4.
2.11	Respond effectively to inquiries that present opportunities for commercialisation.	Opportunities are acted on in a timely manner that aligns with Council's desired outcomes.	Monthly reporting to Council of commercialisation activities.	Executive Officer, Economic Development & Public Affairs	25%	50%	75%		On target. Commercialisation activities include: <ul style="list-style-type: none"> • Conditional Sale of Lot 151 on SP259530 • Qld Electric Superhighway agreement negotiation • IOR Automated Fuel solution in Yaraka scheduled for completion in Q4.

5. Corporate Services

Red: Behind target, unlikely to be achieved this financial year | **Yellow:** Monitor, some issues | **Green:** On target to be achieved this financial year | **Completed:** Project completed

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
	Financial Management								
4.22	Council operations managed within approved Annual Budget.	Revenues meet Budget. Operating Expenses within Budget. Capital Expenditure within Budget. One off projects within Budget	Quarterly review on progress against budget: <ul style="list-style-type: none"> Monitor and report on achievement of revenue, operating, capital and one-off projects are within budget and on time. Prepare a quarterly report to Council on status, highlighting areas over budget and non-achievement. 	Chief Financial Officer	25%	50%	75%		Monthly and quarterly financial results are being reported against budget and variances analysed. Quarterly budget reviews are being conducted.
4.23	Actively manage the long term financial plan in a fiscally-responsible manner. Council continues to work towards financial sustainability.	Quarterly review on progress of Sustainability ratios and metrics for Council to plan and monitor its financial sustainability. Preparation of annual Long Term financial forecast. Implementation of operational savings.	Ratios maintained within following Targets: <ul style="list-style-type: none"> Operating Surplus Ratio -10%-0% Net Financial Liabilities Ratio <=60% Asset Sustainability Ratio >90% 	Chief Financial Officer	25%	50%	75%		Sustainability ratios and metrics are monitored quarterly and variances analysed. Long-term forecast is prepared for the budget process.

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Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
4.2.3	Council demonstrates adequate liquidity.	Identify and monitor optimal and minimal cash resources needed to be maintained by Council during the year.	<ul style="list-style-type: none"> Cash Expense Cover Ratio >4 Ensure cash reserves exceed minimal levels of cash identified by Council at all times. Monthly reporting on Cashflow to Council 	Chief Financial Officer	25%	50%	75%		Cash balances and cash flows are monitored monthly. Short and long term cash balances are forecast.
4.2.3	Provide high quality financial reports and outputs.	Deliver accurate and timely financial statements and reports. Provision of monthly financial reports to Council. Provision of monthly financial reports to all Directors and Managers.	<ul style="list-style-type: none"> Month end processes completed Monthly management reports Provision of monthly support to Directors and Managers to allow them to monitor Inputs. Unqualified Audit Opinion Compliance with Audit timeframes. 	Chief Financial Officer	25%	35%	75%		Monthly management reports are being prepared and reported to council. Audit of 2021 financial report has been completed.
4.2.2 4.4.1	Identify and pursue external funding opportunities and properly assess all major expenditure proposals.	Council maximises opportunities for grant funding. All applications \$50,000 or over are undertaken in accordance with the Project Decision Framework.	<ul style="list-style-type: none"> All grants applied for have had whole of life costs considered and approved by the Project Decision Group prior to lodgement. Increase total value of contestable funding secured 	Director of Corporate Services	25%	50%	75%		All projects with a value of \$50,000 or over have been undertaken in accordance with the Project Decision Framework. Council continues to actively source grant funding with \$24M secured as at March 2022.
4.2.2 4.2.3	Debtors accounts actively managed and minimised.	Unpaid rates and charges are managed in accordance with the Debt Recovery Policy.	Overdue balances at 5% or under during the year	Chief Financial Officer	25%	50%	75%		Overdue debts being actively managed. Current receivables are trending below the operational target.

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Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
Audit and Risk Management									
4.2	Audit and Risk Committee.	Schedule a minimum of 4 meetings per year in accordance with approved work program.	<ul style="list-style-type: none"> A minimum of 4 meetings held with outcomes & recommendations reported to Council. Audit Issues register maintained and actions completed in a timely fashion. 	Chief Financial Officer	25%	25%	50%		<p>Audit and Risk Committee meeting for Q2 was deferred into Q3 due to delays in completion of financial statements.</p> <p>Audit issues register has been identified as an action to update.</p>
4.2.2	Operational risks are monitored and managed in accordance with legislative requirements.	Minimum four risk reviews undertaken. Risks register maintained	Quarterly and Annual risk reviews completed and findings reported to Council along with Audit and Risk Committee.	Chief Financial Officer	25%	50%	50%		Quarterly risk review was not undertaken in Q3 due staff resourcing though will be completed in Q4..
Leasing									
	Leasing and land management	Monitor and manage all leasing arrangements for council assets. Ensure all assets are leased. Manage sale processes for excess Council land.	<ul style="list-style-type: none"> All leases renewed when due All available assets leased out Work in partnership with local Real Estate Agencies to market properties available for sale. 	Director of Corporate Services	25%	50%	75%		Corporate Services Directorate is continuing to oversee a number of leasing matters ranging from renewals to potential new leases of Council assets.

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Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
2.15	Continue to support the redevelopment activities of the regional saleyard and spelling complex.	Facilitate Stage 2 Redevelopment Undertake extension of railway siding Facilitate development of new holding pens and railway loading infrastructure.	<ul style="list-style-type: none"> Stage 2 redevelopment under construction Railway siding extension complete. Transit and Spelling facilities under construction Heavy Vehicle upgrades under construction 	Director of Corporate Services	25%	50%	65%		<p>Development and construction of regional saleyards complex continues.</p> <p>Close management of the railway siding extension has been undertaken during Q3 given the project completion is due in early 2023. Council is closely working with key project stakeholders.</p>
Customer Service									
1.11 4.11 4.32	Encourage timely and effective delivery of Council's services and requests.	Customer Service requests actioned and resolved within required timeframes.	<ul style="list-style-type: none"> Monthly reporting provided to the ELT. Weekly emails sent to Managers on overdue customer requests. 80% of requests actioned within required timeframes 	Administration Manager	25%	50%	75%		<p>Monthly and weekly reports being completed. Working on education of staff to ensure outstanding overdue CSR are completed within time frames.</p>

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Branch Management									
1.11 4.1.1 4.1.2	Provide customer service and local leadership on opportunities/challenges facing the communities.	Monitor outstanding customer requests for Branch areas. Monitor council projects occurring in Branch areas. Monitor outstanding matters raised in Community Forums or correspondence with Council. Provide regular updates to key community groups. Assist in arrangements for biannual Community Forums.	<ul style="list-style-type: none"> Monitor completion of customer service items for Branch area. Quarterly review of Community Forum actions. Regular reporting of progress and matters of concern to DCS Monthly Council Reports. 	Ilfracombe & Isisford Branch Managers	25%	50%	75%		Monthly reporting to Council meeting operational targets. Preparations for April 2022 Community forums near complete. Actions from Forum 2, 2021 continue to be followed up internally.
Records Management									
4.3.2	Ensure accurate recording on Councils records in line with relevant legislation.	Council complies with relevant legislation and has implemented a formal record keeping process within Council.	<ul style="list-style-type: none"> Implement migration from all drives to MagiQ Implement electronic meeting papers for 5 Councillors and ELT. Undertake training in records management with new employees if relevant to the position within 4 weeks of commencement. 	Administration Manager	25%	50%	75%		Records targets are on track for Q3.

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Information Technology								
4.21	Equipment and applications are available as per service level.	Scheduled outages are pre-planned through the year for upgrade and scheduled for minimum interruption.	<ul style="list-style-type: none"> 99% up time during business hours. Timely resolution of Help Desk Requests in accordance with service standards Timely roll out of annual equipment renewals Complete formal review of system security and intrusion protection. 	Administration Manager	25%	50%	75%	<p>Council PC replacement program commenced in Q2 with a number of Officers being deployed with new workstations/laptop. The program will continue in Q3 & Q4.</p> <p>No major outages during Q3.</p>
Procurement								
4.22	Responsible management of Stores / Procurement operations.	<p>Procurement activity undertaken in line with legislative requirements to achieve best value for money for the community.</p> <p>Monthly stores stocktakes undertaken to effectively manage inventory.</p>	<p>95% of procurement activities audited are compliant with Council's policy and management directives</p> <p>Annual Stores inventory write-off less than \$15,000.</p>	Administration Manager	25%	50%	75%	<p>During Q3, Council did not reach the target of 95% of procurement activities audited were to be compliant with Council's policy and management directives. Recruitment in progress for a new Procurement Officer</p> <p>There have been no stores inventory write-offs during Q3.</p>

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2.1.10	Increase local spend on good/services within the region.	Facilitate one 'Doing Business with Council' informational sessions with local businesses.	<ul style="list-style-type: none"> Annual Information session delivered to local businesses. Monthly reporting on Local spend. Provide an annual opportunity for additional suppliers to join the pre-qualified supplier panels. Support provided to local businesses to apply for supplier panels. 	Administration Manager	25%	50%	75%	<p>Monthly reporting continues to be completed on local spend.</p> <p>Pre Qualified Panels evaluated and report to Q4 for approvals.</p>
Local Laws								
1.1.1 4.1.1	Compliance.	Increase registration of dogs by 5%	Microchipping, increased number of registrations.	Local Laws / Rural Lands Supervisor	25%	75%	100%	<p>Total new registrations for 2020/2021 was 150, 5% increase KPI being 157.50 (158) new registrations for 2021-2022 registration year. 125 new registrations have been recorded for July 2021 – March 2022. As of 31/03/2022, 110.76% of new registration KPI reached.</p> <p>73.58% of currently registered dogs have microchip numbers recorded.</p> <p>Total of 688 dogs currently registered for 2021/2022 period.</p>
Rural Lands								
3.3.2 3.4.2	Town Common Management Plan.	Implementation of new 5 year Town Common Management Plan.	Establish Plan implementation processes.	Director of Corporate Services Local Laws / Rural Lands Supervisor	25%	75%	75%	<p>Town Common Management Plan was submitted to the January 2022 Council Meeting for adoption, however Council has placed on hold, pending further discussions.</p>
3.3.1	Continue to advocate for pest fencing needs in each community of the Longreach Region.	Ongoing engagement with State and Commonwealth Governments and RAPAD	Support delivery of latest Exclusion fencing scheme being delivered by RAPAD	Local Laws / Rural Lands Supervisor	25%	50%	75%	<p>Council continues to seek funding for future fencing schemes and projects.</p>

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3.3.2	Continue to manage pests and weeds	Execute annual program of pest and weed management for Stock Routes and Reserves.	90% of annual program completed.	Local Laws / Rural Lands Supervisor	25%	50%	100%	Contractor spraying budget has been fully spent. Spot spraying to continue as required, based on resource availability. New Cochineal Bug was released at Bexley at end of March 2022, in conjunction with Biosecurity Queensland.
		Implementation of new Property Pest Management Plans across the Region	<ul style="list-style-type: none"> Finalisation of 30 Property Pest Management Plans (excluding LWDEFS Properties) by 30/6/22 Develop and implement a program for obtaining annual updates of MERI data by Landholders 	Local Laws / Rural Lands Supervisor	25%	25%	25%	An application was submitted for a Biosecurity Officer to assist with the implementation of the Property Pest Management Plans given there is a resources shortage in the Local Laws team. This application was unsuccessful and therefore the target has not progressed throughout Q3. Current resourcing does not allow for completion of Property Pest Management Plans during the 2021-2022 AOP. Proposed Biosecurity Officer position 22/23FY requested for budget.
3.3.1	Longreach Wild Dog Exclusion Fence Scheme (LWDEFS).	Completion of scheme and Property Pest Management Plan (PPMP) and MERI data collected from all properties.	<ul style="list-style-type: none"> Finalisation of scheme. By 31/12/2021. Finalisation of LWDEFS Property Pest Management Plans by 31/12/2021 Final report for LWDEFS by 28/2/2022 	Local Laws / Rural Lands Supervisor	25%	25%	50%	An application was submitted for a Biosecurity Officer to assist with the implementation of the Property Pest Management Plans given there is a resources shortage in the Local Laws team. This application was unsuccessful and therefore the target has not progressed throughout Q3. Current resourcing does not allow for completion of Property Pest Management Plans during the 2021-2022 AOP. Fencing construction has been completed. Report cannot be completed until Legal Documents are completed, and future fencing projects are determined based on remaining funds.
Commercial Services								
1.1.1	Ilfracombe Post Office.	Open during business hours.	Open on business days.	Ilfracombe Branch Manager	25%	50%	75%	Meeting operational targets.

6. Community and Cultural Services

Red: Behind target, unlikely to be achieved this financial year | **Yellow:** Monitor, some issues | **Green:** On target to be achieved this financial year | **Completed:** Project completed

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
Events									
1.15	Deliver and support local events and celebrations.	Deliver approved civic and community events and ceremonies in collaboration with stakeholders. Support community organisations on developing and delivering community events throughout the region.	Events completed within annual budget.	Director of Community and Cultural Services	25%	50%	75%		Events delivered in accordance with Calendar of events in collaboration with the community.
Community Development									
4.2.2	Provide community sponsorship for various activities.	Administer Mayoral and Community donations along with sponsorships in accordance with the guidelines and budget.	Deliver program within budget allocated by June 2022	Community Development Administration Officer	25%	50%	75%		Sponsorships applications assessed and forwarded to Council in accordance with policy. Council budget allocation for sponsorship has been expended and not accepting any further applications in the current financial year. Remaining programs remain open.
Arts and Culture									
1.17	Deliver the Regional Arts Development Fund.	All Regional Arts Development Fund applications are assessed in accordance with the guidelines	Deliver program within budget allocated by June 2022.	Community Development Administration Officer	25%	50%	100%		RADF applications assessed and forwarded to Council in accordance with policy. Budget for RADF inclusive of previous carryovers has been expended and not accepting further applications for 2021/2022.
Libraries									
1.1.2 1.1.1	Provide quality library service to the Council communities.	Meets the objectives set out by the Queensland State Library Agreement.	Deliver an annual report to State Libraries QLD.	Library Manager	25%	50%	75%		Objectives by State Libraries are being met.
1.1.2 1.1.1	Libraries available in Longreach, Ilfracombe and Isisford.	Regional Libraries operations.	Open 100% of set times.	Library Manager Director of Community and Cultural Services	25%	50%	75%		All regional libraries have been open in alignment with set times with no foreseen closures.

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Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
Public Facilities									
4.2.1	Maintain and repair facilities in accordance with approved budget.	Achieve annual maintenance budget and program.	Achievement of maintenance program and operational expenditure within >95% - <102%	Public Facilities Manager	25%	50%	75%		<p>On track, maintenance is being undertaken when requested. Facilities continues to experience challenges in sourcing appropriate persons for completion of works.</p> <p>A number of emergent projects have arisen at the Longreach, Ilfracombe and Isisford Pools during Q3. Costs have been contained as much as possible with insurance claims having been made for Longreach and Isisford events.</p>
4.2.1	Deliver the annual capital & one-off works program	Achieve annual capital & one-off works program.	Achievement of capital expenditure budget delivered on time and at or <100% of budgeted cost.	Project Manager	25%	50%	70%		<p>Mainly on track. Trade availability continues to be an issue. While CAPEX program is projected to be delivered by end of financial year, there may be some projects we are forced to carryover.</p> <p>Council is experiencing trade and material availability which may see a small number of projects need to carryover for completion in Q1 of 2022/2023.</p>
Public Facilities – Parks and Open Spaces									
1.2.2	Parks maintained in accordance with service level agreement.	90% of park maintenance service standards completed on schedule.	Achievement of maintenance program as stated in Parks & Open Spaces schedule.	Public Facilities Manager	25%	50%	75%		<p>On track, parks maintenance works schedule is being delivered in accordance with approved works schedule.</p> <p>Council experienced a number of wet weather events during January to March 2022 which were managed well with existing resources and utilisation of contractors.</p>
1.2.2	Open spaces maintained in accordance with service level agreement.	90% of open space maintenance service standards completed on schedule.	Achievement of maintenance program as stated in Parks & Open Spaces schedule.	Public Facilities Manager	25%	50%	75%		<p>On track, open space maintenance works schedule is being delivered in accordance with approved works schedule. Currently experiencing high growth levels due to recent wet weather events.</p>
Public Facilities – Pools									
1.1.1	Safe – No Injury, Illness or Loss of life resulting from preventative maintenance of water and infrastructure.	Pool management and safety guidelines are followed. Compliance with State Swimming Pool legislation.	100% compliance with guidelines – ongoing.	Public Facilities Manager	25%	50%	75%		<p>Operations are 100% compliant with guidelines.</p>

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Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
1.1.1	Affordability and Whole of Life Management – Pools remain affordable.	Develop asset management plan for all pools.	Develop asset replacement/refurbishment schedule for all Council operated pool facilities.	Public Facilities Manager	10%	10%	10%		No further progress made - Preliminary discussions have commenced about the pool asset management plans in conjunction with the newly Asset Manager
UHF Facilities									
12.10	Maintain UHF facilities and connectivity across the region.	100% of sites audited.	All identified issues rectified with updates provided to Land and Pest Management Advisory Committee.	Public Facilities Manager	25%	50%	75%		No issues outstanding or reported. Continuing to collaborate with the Land and Pest Advisory Committee.
Council Housing and Property									
1.1.1	Maintenance of Housing and property.	Compliance to performance standards.	90% of maintenance requests actioned within the service standard.	Public Facilities Manager	25%	50%	75%		Council is working closely with the property management contractor to ensure maintenance request are complete and actioned to the standard.
Cemeteries and Undertaking									
1.1.1	Deliver funeral administration and undertaking service.	Compliance with funerals and cemeteries policies.	100% compliance in service delivery.	Public Facilities Manager	25%	50%	75%		Council operations are meeting the compliance standard.
1.2.2	Maintain lawn and historical cemetery in accordance with Parks & Open Spaces schedule	90% of maintenance service standards completed on schedule	Achievement of maintenance program as stated in Parks & Open Spaces schedule.	Public Facilities Manager	25%	50%	75%		Meeting requirements. Council has commenced to circulate a proposed cemetery masterplan which is presently in consultation phase.
Child Care - All Services									
1.1.6	Provide quality care for all children, ensuring care environments are safe.	Compliance with relevant legislation and learning frameworks.	100% compliance at all times.	Childcare Services Manager	25%	50%	75%		100% compliance with relevant legislation and learning frameworks.
Mobile Childcare Centre									

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Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
.1.6	Provide childcare in communities of Muttaborra, Aramac, Ilfracombe and Isisford.	Enhance early childhood learning opportunities in communities one day per week during school terms.	100% compliance at all times	Childcare Services Manager	25%	50%	75%		Due to staff illness, the service missed one day of operation in Muttaborra during Q3. The service commenced late this calendar year (7 February) in alignment with the revised start of the school year.
Planning and Development									
4.1.4	Longreach Regional Council Planning Scheme.	Comply with the legislative requirements of the <i>Planning Act 2016</i> and the Longreach Regional Council Planning Scheme.	Continue planning for future growth in each community.	Town Planning Support Officer	25%	50%	75%		On track, Development Services continue to assess applications for future planning growth in the communities as these are received.
Plumbing and Drainage Regulation									
4.1.4	Plumbing certification services.	Plumbing certification services comply with statutory requirements and are client connected and outcome driven.	100% of plumbing applications assessed within 10 business days and without the need to extend the decision period. 95% of customer requests are responded to within 2 days.	Town Planning Support Officer	25%	50%	75%		Plumbing & Certification Services continue to meet operational targets as they arise.
Building Services & Regulation									
4.1.4	Building certification services.	Building certification services comply with statutory requirements and are client connected and outcome driven.	100% of building applications assessed within 10 business days and without the need to extend the decision period. 95% of customer requests are responded to within 2 days.	Town Planning Support Officer	25%	50%	75%		Building Certification Services continue to meet operational targets as they arise.
Development Assessment – Planning									

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Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage Complete				Status Commentary
					Q1	Q2	Q3	Q4	
4.14	Planning Assessment services.	Planning Assessment services comply with statutory requirements and are client connected and outcome driven.	100% of development applications considered by Council once a properly made application is received. 95% of customer requests are responded to within five (5) days.	Town Planning Support Officer	25%	50%	75%		Planning Assessment Services continue to meet operational targets as they arise. Planning Services is responding to customer requests within 5 days.
Food Premises									
4.11	Regulation of food licences.	Annual audits of licenced businesses pursuant to the <i>Food Act 2006</i> .	100% of businesses licenced pursuant to the <i>Food Act 2006</i> audited.	Environmental Health Consultant	25%	50%	75%		Annual Inspections of licenced food premises continue pursuant to the <i>Food Act 2006</i> .
Waste Services									
4.11	Bulk Waste Collection Service.	Conduct an annual bulky item kerbside waste collection service for all communities in the Region.	Bulk waste collection service to be conducted in all communities in the first quarter of the financial year.	Environmental Health Consultant	10%	100%	100%		Annual bulk item kerbside waste collection has been undertaken.

7. Infrastructure Services

Red: Behind target, unlikely to be achieved this financial year | **Yellow:** Monitor, some issues | **Green:** On target to be achieved this financial year | **Completed:** Project completed

Link to Corp. Plan	Activity	Key Performance Indicators	Operational Targets	Responsible Officer	Status & Percentage complete				Status Commentary
					Q1	Q2	Q3	Q4	
Workshop									
4.21	Maintain and service all of Council's Plant and Vehicles.	Keep records on service of all vehicles. All plant is safe to operate and in good repair.	Plant is reliable with minimal down time. Maximum 10% down-time of total hours worked.	Manager of Operations (Civil Construction and Maintenance)	25%	50%	75%		Due to staff vacancies in the Workshop, some work continues to be contracted out.
Fleet									
4.21 4.22	Plant renewals.	Renewals to be carried out in accordance with the approved 10 year forecast and meeting optimum replacement guidelines as set out in the Plant Vehicle Management Manual.	Plant budget approved and replacements tendered in accordance with approved plant replacement schedule.	Fleet Manager	25%	50%	75%		Plant procurement has been undertaken in alignment with renewals replacement programme. Favourable outcomes have been observed from disposal of plant and vehicles during Q2. All plant for the current FY has been procured, however there are delays in delivery of the items due to COVID-19
4.21 4.22	Plant utilisation.	Monthly review of plant utilisation through Navman reporting. Identify plant that does not fall within the utilisation tolerances outlined in the Plant Vehicle Management Manual and report on reasons why utilisation is not being met.	Monthly plant utilisation report provided to Council.	Fleet Manager	15%	50%	50%		Council discussions with Navman are ongoing particularly in relation to the reporting requirements Council is wanting from the system. Monitoring of timesheets provides plant utilisation in the interim. Fleet Review is being finalised.

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Airports/Aeroplane Landing Areas										
1.2.8	General maintenance of all three Aeroplane Landing Areas (ALA's).	Regular inspections to identify any defects. Review ALA Report 2018.	Complete all works identified in the ALA Report 2018 along with identified annual maintenance to ensure landing areas are safe to for use.	Manager of Operations (Civil Construction and Maintenance)	25%	50%	75%			Routine maintenance is carried out as and when required.
Stormwater										
1.2.9	Stormwater Maintenance.	Regular inspections and repair/cleaning.	No major infrastructure damage caused by stormwater blockages. No ponding of water exceeding 72hrs from last rain event.	Manager of Operations (Civil Construction and Maintenance)	25%	50%	85%			Regular inspections along with repairs and cleaning of the stormwater network are being undertaken. Planning for the capital works program associated with stormwater network has commenced.
Main Roads Works										
4.4.1	All Main Roads Works.	As per Road Maintenance Performance Contract (RMPC) and Agreed Price Performance Contract (APPC) schedules.	100% completion within required timeframes and budget.	Manager of Operations (Civil Construction and Maintenance)	25%	50%	75%			All contractual arrangements for RMPC, MWPC & APPC are being met.
Town Streets										
4.2.1 4.2.2	Identify, schedule and implement improvements to Town Streets.	Work through the short, medium and long term recommendations as per Transport Plan and Streetscape Policy.	All risk areas are identified and prioritised for rectification within the allocated budget for the financial year.	Manager of Operations (Civil Construction and Maintenance)	25%	50%	75%			Identified improvements have been budgeted for and works are in progress.
Flood Damage - DRFA										
1.3.1 4.2.2 4.4.1	Identify flood damaged roads as soon as possible. Notify and submit claim to Queensland Reconstruction Authority (QRA) as soon as possible.	Complete the approved 2020 Disaster Recovery Funding Arrangements (DRFA) repair program.	100% completion of all works to QRA standards, by 30 June 2022.	Manager of Operations (Civil Construction and Maintenance)	25%	50%	75%			Works attached to the 2020 Disaster Recovery Funding Arrangements repair program are in progress.

11.4 - Annual Operational Plan Review 2021-2022 - Review for Period Ending 31 March 2022 --Appendix 1

1.3.1 4.2.2 4.4.1	Identify flood damaged roads as soon as possible via DRFA	Submit applications for approval to carry out flood damage works if Councils trigger levels are met	Application completed and submitted on time.	Manager of Operations (Civil Construction and Maintenance)	100%	100%	100%		Applications have been submitted and approved.
Rural Roads									
1.2.4 4.2.1 4.2.2	Identify, schedule and implement improvements to Rural Road network.	Work through the short, medium & long term recommendations as per Transport Plan.	All risk areas are identified and prioritised for rectification works within the allocated budget for the financial year.	Manager of Operations (Civil Construction and Maintenance)	25%	50%	75%		Identified improvements have been budgeted and works are in progress.
All Roads									
1.2.4 4.2.1 4.2.2	Roads Maintenance Program Review.	As part of the review of the Asset Management Plans, undertake a detailed analysis of ongoing maintenance programs to identify service levels and options to reduce ongoing costs.	Regular Review	Director of Infrastructure Services Manager of Operations (Civil Construction and Maintenance)	15%	20%	50%		Council is currently undertaking a data integrity review of the asset information.
Water and Sewerage Projects									
1.2.1 2.1.2 2.1.3 3.1.1 3.1.3	Investigate funding opportunities for recommendations within the Water Security and Sustainability Report.	Submit relevant funding application/s.	Application completed and submitted on time.	Manager of Operations (Waste, Water and Sewerage)	25%	50%	75%		Council has recently received funding to repair Isisford Weir that has reached its end-of-life. Council has secured Funding for Stage 2 of the Isisford Water mains Replacement Project. Council submitted an application for funding through Building Our Regions for Smart Water Meters and is waiting on the outcome of the application.
1.2.1 2.1.2 3.1.1 3.1.3	Implement short term recommendations of the Water Security and Sustainability Report.	Complete short term recommendations.	Implement minimum of one (1) short recommendation as per priority list.	Manager of Operations (Waste, Water and Sewerage)	10%	15%	25%		Expressions of interest for an Environmental Impact Assessment has been issued. Tender Documents to raise the Weirs on the Thomson River is being finalised.

11.4 - Annual Operational Plan Review 2021-2022 - Review for Period Ending 31 March 2022 --Appendix 1

12.3	Meet legislative requirements at all Sewerage Treatment Plants.	Continue working with Department of Environment and Science.	Ongoing monitoring for compliance.	Manager of Operations (Waste, Water and Sewerage)	20%	50%	60%	Council is meeting current legislative requirements at its sewerage treatment plants. Council continues to working collaboratively with the RAPAD Councils to investigate upgrades to sewerage treatment plants.
12.1 2.1.2 3.1.1 3.1.3 12.11	Identify and replace ageing water mains as per the Asset Management Plans.	Carry out the works using Council staff and/or Contractors.	90% completion of works within budget and timeframe.	Manager of Operations (Waste, Water and Sewerage)	25%	50%	75%	A tender has been issued for a range of works which will close 31/3/2022.
2.1.3 12.11	Re-line identified ageing sewer lines as per the Asset Management Plan 10 year forecast.	Submit relevant funding applications. Go to public tender to carry out works.	90% completion of works within budget and timeframe.	Manager of Operations (Waste, Water and Sewerage)	5%	5%	5%	The works associated with sewer re-lining scheduled to commence during Q3. Waiting on the outcome of a Funding application.
Water Operations								
3.1.1 3.1.2 3.1.3 4.3.2	Operation of water treatment plants (WTP), pump stations, reservoirs and distribution network.	WTPs and associated infrastructure operational 24/7.	Compliant with Drinking Water Quality Management Plan (DWQMP). Staff trained. Unscheduled interruptions as per Levels of Service.	Manager of Operations (Waste, Water and Sewerage)	25%	50%	75%	On target, water operations are meeting all compliant standards for drinking water quality. Planned upgrades are underway for the Isisford Water Treatment Plant to handle high levels of turbidity.
3.1.1 3.1.2 3.1.3	Water Quality and Statutory performance reporting and compliance.	Compliance with DWQMP. Compliance with legislative reporting requirements. Compliance with licencing.	>98% compliance with DWQMP. 100% with annual and quarterly reporting.	Manager of Operations (Waste, Water and Sewerage)	25%	50%	75%	State Wide Information Management System "SWIMS" report has been completed. All compliance requirements of DWQMP are being met and report will be submitted by due date in February 2022.
3.1.1 3.1.2 3.1.3 3.1.4	Drought Management Plan (DMP).	Activate DMP changes as and when required and advertised to communities. Update DMP to incorporate new water security measures and infrastructure.	Activate within 24 hours. Council adopted new DMP	Manager of Operations (Waste, Water and Sewerage)	5%	5%	5%	Review of the DMP is to occur in Q4.

11.4 - Annual Operational Plan Review 2021-2022 - Review for Period Ending 31 March 2022 --Appendix 1

3.1.1 3.1.2 3.1.3 3.1.4	Water Security	Water security measures implemented across the region	Completion of: <ul style="list-style-type: none"> Isisford Weir repairs Essential preliminary work for the Thomson River Weir raising project 	Manager of Operations (Waste, Water and Sewerage)	25%	50%	65%		Works on the Isisford Weir repairs are well advanced. Preliminary works on the Thomson River Weir raising project have commenced with EIS and procurement to be undertaken during Q3. Works on the Isisford Weir has stopped due to flows in the Barcoo River.
Sewerage Operations									
1.2.3 2.1.3 3.4.1	Operation and maintenance of Sewerage Treatment Plants (STP), pump stations and collection network.	STPs and associated infrastructure operational 24/7.	Staff trained. Operations as per Levels of Service.	Manager of Operations (Waste, Water and Sewerage)	25%	50%	75%		On target, sewer treatment are meeting all compliant standards and operational. Staff are trained as and when required to meet operational requirements.
Waste Services									
3.2.1 3.4.1	Collection frequency.	Waste is collected in each town as per Levels of Service.	99% collection each week.	Manager of Operations (Waste, Water and Sewerage)	25%	50%	75%		On track, waste collections are being undertaken in accordance with operational targets.
4.2.2	Landfill opened during business hours.	Longreach landfill is open each day (Except Christmas, Boxing, New Year and Good Friday). Ilfracombe, Isisford and Yaraka Landfill open 24/7.	<5 complaints per year excluding wet weather closures.	Manager of Operations (Waste, Water and Sewerage)	25%	50%	75%		Landfill operations are being undertaken in accordance with operational targets. Council has not received any formal complaints about landfill operations during Q3.
3.4.1	Landfill meets environmental guidelines.	Comply with conditions of environmental authority.	Routine inspections for compliance as per Site Based Management Plans.	Manager of Operations (Waste, Water and Sewerage)	25%	50%	75%		All environmental conditions are being met.
3.2.1	Waste Management Strategy for the Longreach Local Government area.	Implement recommendations from the Waste Strategy.	Complete Short term recommendations. Continue to work through long term recommendations.	Manager of Operations (Waste, Water and Sewerage)	25%	50%	75%		Council continues to implement recommendations both short and long term where possible and within financial constraints.

11.4 - Annual Operational Plan Review 2021-2022 - Review for Period Ending 31 March 2022 --Appendix 1

Asset Management										
4.2.1	Plan for Whole of Life Costing when making decisions on new or enhanced community facilities and implementing Asset Management Plans.	Undertake review of all asset and service plans with a focus on improving maintenance data.	31 March 2022	Executive Leadership Team	25%	30%	40%			Council continue to undertake a review of all asset and service plans with a focus on improving maintenance data. Some delays given the large number of assets owned by Council.
Quality Control										
4.3.2 4.4.1	Certification of ISO9001:2015	Completion of Internal and external audits.	Continue to achieve compliance.	Manager of Operations (Waste, Water and Sewerage)	25%	50%	75%			Quality assurance remains a focus through internal and external audit in order to achieve compliance. Council has achieved compliance through an external audit conducted in September 2021.
4.3.2 4.4.1		Recertification of ISO9001 systems.	Achieve recertification in 2022.	Manager of Operations (Waste, Water and Sewerage)	100%	100%	100%			Council has achieved recertification up until the next audit in November 2023.

8. Operational Risk Reporting

Longreach Regional Council has established an Organisational Risk Register which provides details on significant risks to the organisation and how they are managed. This register is maintained in accordance with Council’s Enterprise Risk Management Policy which states “As Council is exposed to a broad range of risks which, if not managed could impact on the organisation not achieving its Corporate objectives, it is committed to creating an environment where all of Council, employees and contractors will take responsibility for managing risk (by developing and maintaining a strong risk management culture).” Council’s risk management processes are based around the following principles:

- Risk Identification:** Identify and prioritise reasonably foreseeable risks associated with activities, using the agreed risk methodology.
- Risk Evaluation:** Evaluate those risks using the agreed Council criteria.
- Risk Treatment / Mitigation:** Develop mitigation plans for risk areas where the residual risk is greater than our tolerable risk levels.
- Risk Monitoring and Reporting:** Report risk management activities and risk specific information in accordance with the risk protocols.

The Risk Assessment Matrix below is used to assess the likelihood and consequence of any risk to Council, to then identify any necessary treatment actions. This matrix will also be used to assess any risk identified in this plan.

Related Documents:

- Longreach Regional Council Corporate Plan 2017-2027
- Longreach Regional Council Budget 2021/2022

Risk Assessment Matrix

Likelihood	Consequence				
	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain 5	Medium 5	High 10	High 15	Extreme 20	Extreme 25
Likely 4	Medium 4	Medium 8	High 12	High 16	Extreme 20
Possible 3	Low 3	Medium 6	Medium 9	High 12	High 15
Unlikely 2	Low 2	Low 4	Medium 6	Medium 8	High 10
Rare 1	Low 1	Low 2	Medium 3	Medium 4	Medium 5

11. CHIEF EXECUTIVE OFFICER'S REPORT

11.5 - Local Government Finance Professionals and Queensland Treasury Corporation Roundtable

11.5 Local Government Finance Professionals and Queensland Treasury Corporation Roundtable

Scott Mason, Acting CEO Longreach Regional Council and Mr Justin Kronk, Manager of Corporate Services, Barcoo Shire Council represented Remote Area Planning and Development (RAPAD) Region at the Local Government Finance Professionals and Queensland Treasury Corporation Roundtable held in Brisbane on Friday 29 April 2022.

Meeting the challenges of the current economic environment.

Presented by: Mr Michael Anthonisz of the Queensland Treasury Corporation

Key points:

- Supply-demand imbalance caused by strong demand and constrained supply from November, 2021 to present. It is anticipated that this may take months and years to correct. The domestic or national picture is captured on slide 4.
- The global supply chain index is high at present with disruption being experienced by retail trade, manufacturing, wholesale trade and construction industries.
- Global industrial production is increasing, however is compromised by the Russia-Ukraine War and the stringent quarantine requirements at the Worlds largest shipping port at Shanghai, which has seen dramatic increases in the number of ships waiting to load or discharge
- In Australia, this is translating to an acceleration of pricing, particularly infrastructure inputs
- It is predicated that firms impacted by price increases are planning to increase their prices further
- At present however, only 5% of firms have passed 100% of price increases onto their customers, 40% have partially passed on increased costs and 50% have not passed on any increases
- Inflation has reached 30-year highs
- Slides 11 and 12 capture current and forecast cost increases
- New South Wales have been the first government to announce the delay of signature capital projects due to price pressures and market capacity issues
- Labour and materials are the biggest constraint on manufacturing production in approximately 50 years
- The labour market is the least competitive it has been in the last 40 years, from a period of approximately 30 people competing for 1 job to almost only 1 person for 1 job now
- Wages growth is predicted

The takeaway for Longreach Regional Council (and other RAPAD-member Councils potentially) will be to:

- Factor increased pricing into its budget and long term financial plan at least to the middle of this decade where trends we are more familiar with, may return
- Consider technology and automation opportunities
- Explore strategic procurement opportunities
- Continue to collaborate with RAPAD member councils

11. CHIEF EXECUTIVE OFFICER'S REPORT

11.5 - Local Government Finance Professionals and Queensland Treasury Corporation Roundtable

Mr Anthony Ottaway, Director - Client Advisory provided an update on the Barcoo Shire Council and Longreach Regional Council survey outcomes. Key points:

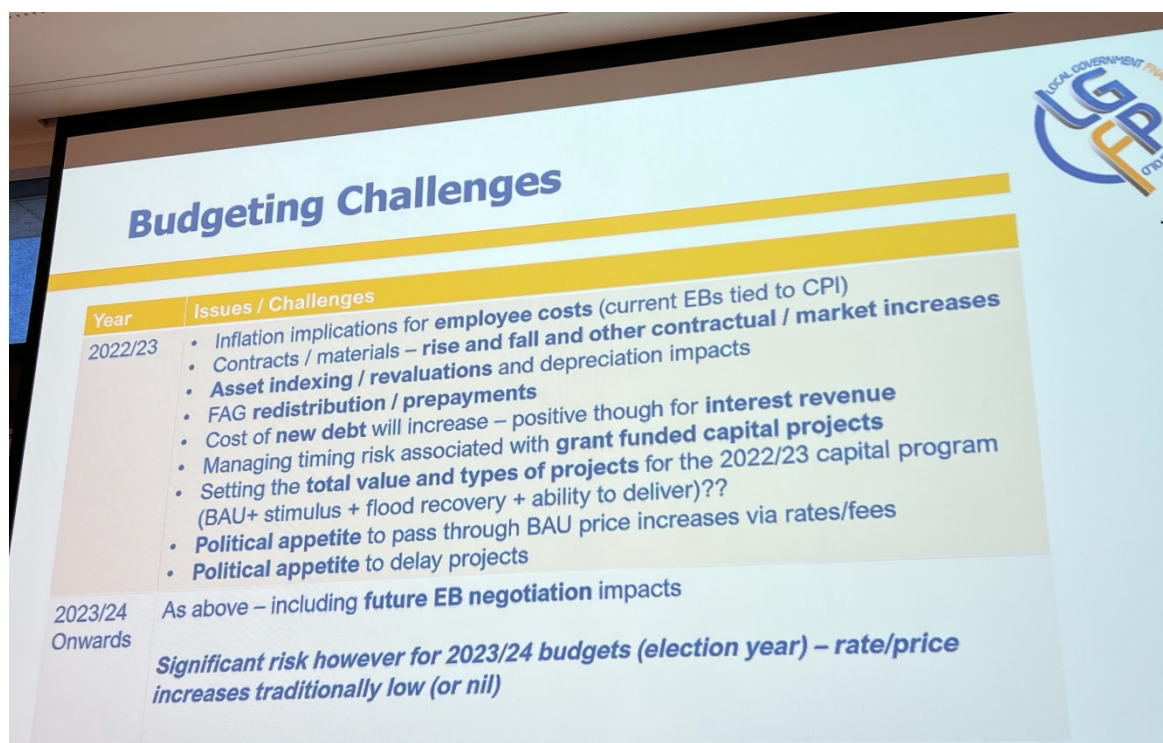
- Uncertainty will be a challenge for the deliverability of capital programs
- Price increases of 5-10% are common for contractors, professional services, internal labour and heavy plant with greater than 10% for materials.
- In response to the economic circumstances, the survey respondents indicated that all measures to address challenges will be considered - rate rises, deferral of projects, changing delivery methods and reducing service levels
- Impacts from asset valuation increases will flow through to an increased depreciation expense budgeting requirement for councils

A takeaway for Longreach Regional Council (and other RAPAD-member Councils potentially) will be to:

- Consider service standards and intervention levels to decrease cost if possible
- Flexibility with commercial arrangements to attract and secure contractors, such as unit rate plus profit'' component as opposed to the typical design and construct'' methodology
- Greater utilisation of the Expression of Interest process to achieve flexibility (remembering this must be initiated by Council resolution)

Panel Session

Budgeting challenges



Year	Issues / Challenges
2022/23	<ul style="list-style-type: none">• Inflation implications for employee costs (current EBs tied to CPI)• Contracts / materials – rise and fall and other contractual / market increases• Asset indexing / revaluations and depreciation impacts• FAG redistribution / prepayments• Cost of new debt will increase – positive though for interest revenue• Managing timing risk associated with grant funded capital projects• Setting the total value and types of projects for the 2022/23 capital program (BAU+ stimulus + flood recovery + ability to deliver)??• Political appetite to pass through BAU price increases via rates/fees• Political appetite to delay projects
2023/24 Onwards	<p>As above – including future EB negotiation impacts</p> <p>Significant risk however for 2023/24 budgets (election year) – rate/price increases traditionally low (or nil)</p>

11. CHIEF EXECUTIVE OFFICER'S REPORT

11.5 - Local Government Finance Professionals and Queensland Treasury Corporation Roundtable

Reporting challenges

LGFP

Immediate challenges

- Asset valuations and flood damage - meeting reporting deadlines
- New ratios not introduced until 2023/24
- CFO/finance manager turnover (a number of current vacancies)

Medium-Longer Term

New accountant pipeline (Uni degree subsidy reduction)

The Department of Local Government, Racing and Multicultural Affairs

- Suggested this unique and challenging situation is an opportunity to collaborate more as a sector

The Queensland Audit Office

- Grouping councils regarding their reliance upon grants
- Exploring different methodologies for a sustainability assessment and comparative framework
- Struggling with an employee cap, which was introduced pre Covid
- Due to labour market challenges, they are operating at 25 FTE beneath their cap!
- Not immune from escalating price pressures
- Encouraged councils to have discussions with elected members and their communities around the service currently being provided
- Councils should at the very least, be operating their business so that they break even

A factsheet will be produced soon to provide clarity around revaluation processes, specifically the relaxation of the requirement for a comprehensive revaluation of assets when the indices demonstrate a greater than 5% increase in fair value. This initiative recognises the unique inflation environment and the impracticality of many councils undertaking comprehensive valuations concurrently.

Institute of Public Works Engineering Australasia (IPWEAQ)

Some Challenges

- Local government is somewhat slow to take up new technology
- Constrained budgets
- Lack of technical staff to fill positions
- Remuneration levels of local government not competitive
- Local government not first choice for employment
- Image awareness of local government

11. CHIEF EXECUTIVE OFFICER'S REPORT

11.5 - Local Government Finance Professionals and Queensland Treasury Corporation Roundtable

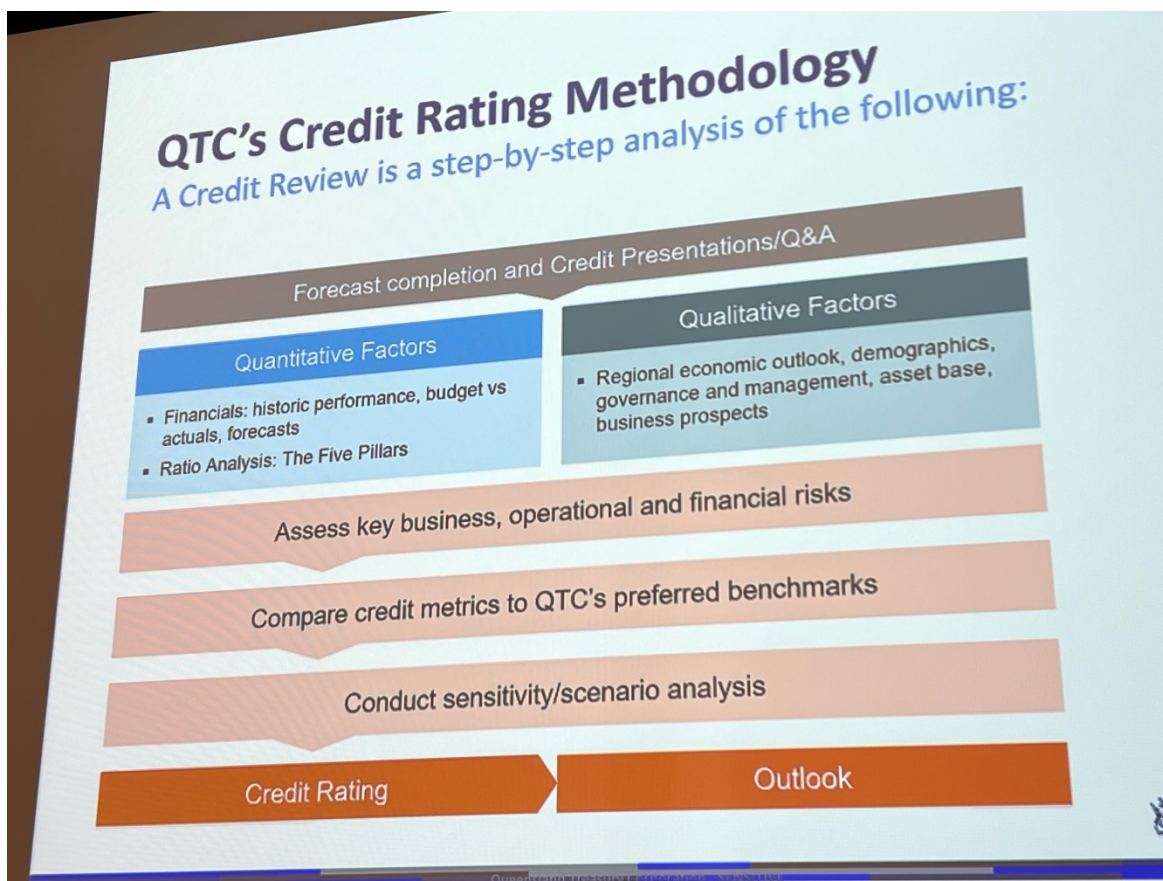
Solutions

- Resourcing recruitment and procurement
- Procurement - centralisation and understanding long lead times
- Corporatisation of functions
- Manufacturing of pre cast concrete products
- Alternate employment pools

It was suggested that regional local governments need to plan for long lead times for essential products such as pool chemicals and water treatment chemicals

Queensland Treasury Corporation

- Credit review processes to review a councils ability to service its current and future debt obligations
- The review process is captured on the slide below



11. CHIEF EXECUTIVE OFFICER'S REPORT

11.5 - Local Government Finance Professionals and Queensland Treasury Corporation Roundtable

Asset Val Fair Value and Insurance Valuation Specialists

- Construction cost increases (based on credible indices) partly influence asset valuations. The valuation process is mostly an assessment of worth as opposed to cost. Understating how the asset is used and maintained to manage the useful life of the asset is more important to provide an accurate assessment of the price a market participant would pay for the remaining useful life of the asset.
- Successful valuations are a collaboration - early engagement and discussions between the Council and the valuer regarding processes and how assets are being used and maintained

Other comments

- Longreach Regional Council suggested that an aide to assist councils with project deferral decisions would be a table to understand the cost increases of delayed capital expenditure in the context of an inflationary environment
- Mount Isa City Council raised the challenge of asset sustainability given the grant funding available incentivises new asset creation over renewal and upgrade. The Department explained that in future, more effort will be made to ensure that funding programs are more focussed on long term infrastructure affordability. It was agreed that this needs to be considered by the Australian Government with programs such as the Building Better Regions Fund

Appendices

1. Runsheet
2. Presented by: Mr Michael Anthonisz of the Queensland Treasury Corporation
3. Presentation by Mr Anthony Ottaway
4. Barcoo Shire Council and Longreach Regional Council survey outcomes
5. Longreach Regional Council online survey results: Summary

Recommendation:

That Council receive the CEO Update Report for information.



Roundtable Run Sheet

Friday 29 April 2022

9:45am – 10:00am	Arrival, morning tea on arrival
10:00am – 10:05am	Roundtable introduction
10:05am – 11:00am	Meeting the challenges of the current economic environment Michael Anthonisz – Chief Economist, QTC Presentation and question and answer session
11:00am – 11:30am	Survey outcomes Anthony Ottaway – Director Client Advisory, QTC
11:30am – 12:30pm	Panel session - considering different perspectives The impacts of the current economic environment on: <ul style="list-style-type: none">▪ Budgets and reporting▪ Short to medium term financial sustainability▪ Audit▪ Financing▪ Operating and capital works programs
12:30pm – 1:00pm	Lunch
1:00pm – 2:45pm	Workshop session – addressing the challenges head on Break into small workgroups to answer these questions, including presenting back to the group: <ol style="list-style-type: none">1. What approaches are currently being used by councils to address these challenges?2. Are there other opportunities at an individual council level to address these challenges?3. Are there other opportunities to address these challenges as a collaborative (eg, ROC or group of councils)?
2:45pm to 3:00pm	Roundtable wrap up

Appendix 2



MEETING THE CHALLENGES OF THE CURRENT ECONOMIC ENVIRONMENT

29 APRIL 2022

Michael Anthonisz

Queensland Treasury Corporation



manthonisz@qtc.com.au

<https://www.qtc.com.au/institutional-investors/news-and-publications/research/>

SUPPLY-DEMAND

Supply-demand imbalance

Many factors have contributed to this unprecedented squeeze

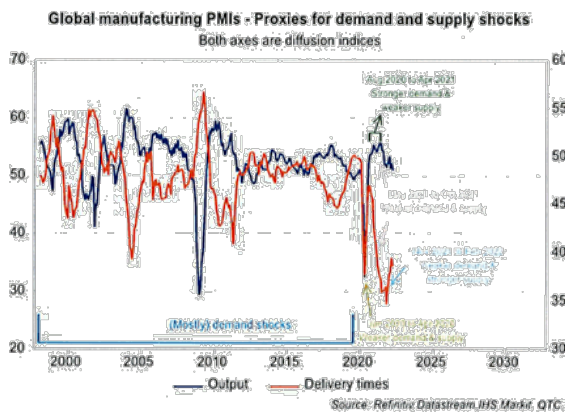
DEMAND	How did this happen?
<ul style="list-style-type: none"> Substantial fiscal and monetary stimulus Shift to goods consumption Difficulty in securing inventory meant precautionary buying Demand increases due to peak shopping periods 	 <p>Strong demand</p> <p>+</p>  <p>Constrained supply</p> <p>= Supply-Demand imbalance</p>
SUPPLY	
<ul style="list-style-type: none"> Lack of production due to demand forecast errors in COVID Trends of retailers running low levels of inventory Lockdown restrictions affected factories' ability to open Production slowed or ceased due to inability to source inputs Shortage of ships due to lower production prior to COVID Inefficiencies in repositioning empty shipping containers Capital-intensity of manufacturing Reduction in long-haul passenger flights China's zero COVID strategy Border closures affected the availability of skilled labour Disruptions due to extreme events Semiconductor supply is restricted Russia-Ukraine conflict 	

Source: Various reports from investment banks, PwC & RBCG roundtable (2021)

QUEENSLAND TREASURY CORPORATION 2

SUPPLY-DEMAND

Supply-Demand

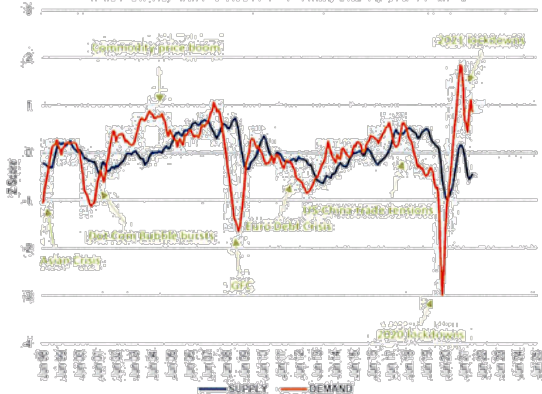


- A timeline of global manufacturing shocks:**
- **Pre-COVID:** Mostly demand shocks
 - **Jan 2020 to Apr 2020:** Weaker demand & supply
 - **Aug 2020 to Apr 2021:** Stronger demand & weaker supply
 - **May 2021 to Oct 2021:** Weaker demand & supply
 - **Nov 2021 to Now:** Weaker demand & stronger supply

SUPPLY-DEMAND

Supply-Demand

Estimates of Demand & Supply (Australia)



Demand vs supply in Australia:

- **Pre-COVID:** Mostly demand shocks
- **Jan 2020 to Apr 2020:** Demand falls quicker than supply
- **May 2020 to May 2021:** Demand bounces faster than supply
- **Jun 2021 to Sep 2021:** Demand falls quicker than supply
- **Oct 2021 to Now:** Demand bounces faster than supply

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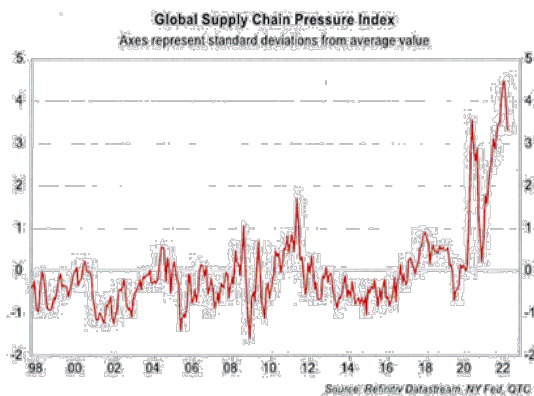
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SUPPLY-DEMAND

Supply chains



- In Australia:**
- Share of industries seeing supply chains disruptions:
 - Retail trade (81 per cent)
 - Manufacturing (75 per cent)
 - Wholesale trade (64 per cent)
 - Construction (58 per cent)
 - For those affected, share disrupted to 'great extent':
 - Logistics (61 per cent)
 - Wholesale trade (58 per cent)
 - Utilities (49 per cent)
 - Professional services (49 per cent)
 - Retail trade (45 per cent)

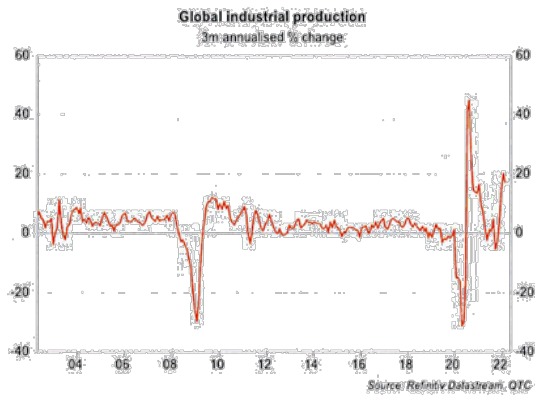
Source: ABS Business Conditions & Sentiments (March 2022)

The peak pressure on global supply chains could be behind us...

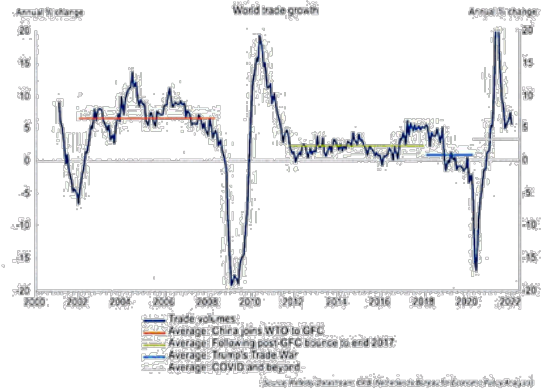
...but a large share of Australian firms are still affected.

SUPPLY-DEMAND

Production & Logistics



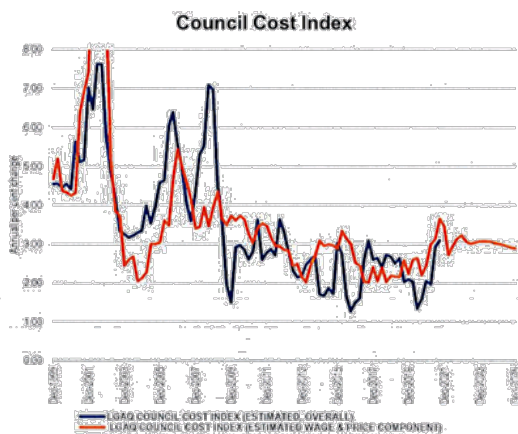
Global industrial production growth remains firm...



...which opens the door to reasonable growth in global trade...

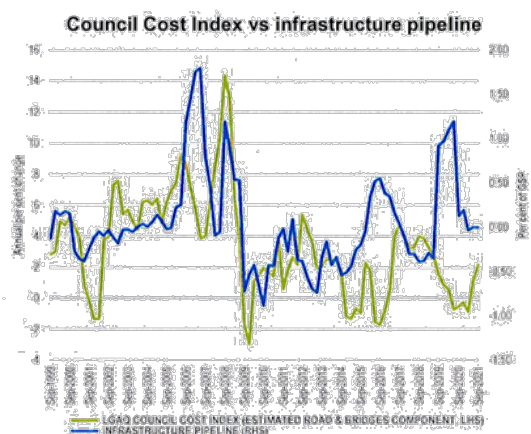
COST PRESSURES

Overall costs



The price and wage components of the CCI should remain steady ~3% based on national forecasts for these items...

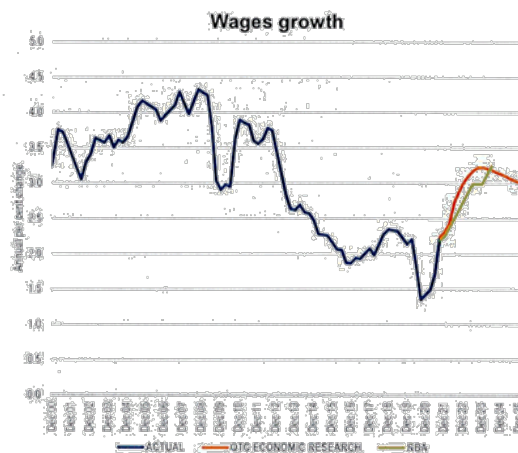
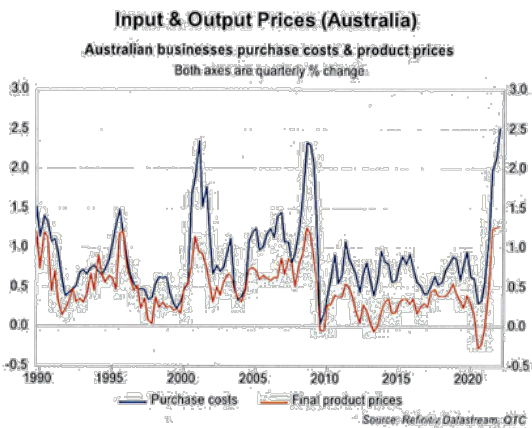
Source: ABS, LGAO, QTC Economic Research



...less certain is the path for road and bridge costs, though these seem related to the size of the infrastructure pipeline.

COST PRESSURES

Input, output & labour costs

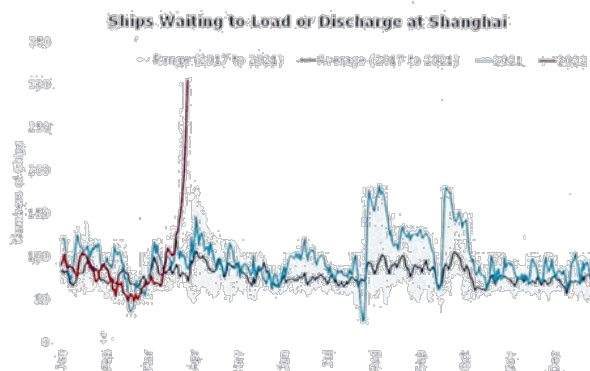
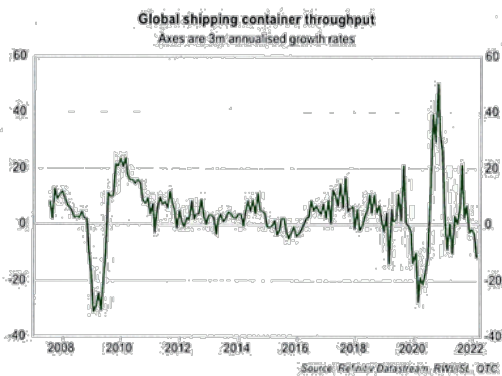


Project cost pressures could come in the form of higher input (capital) and other consumable (operating) costs.

...as well as higher labour (operating) costs.

SUPPLY-DEMAND

Logistics



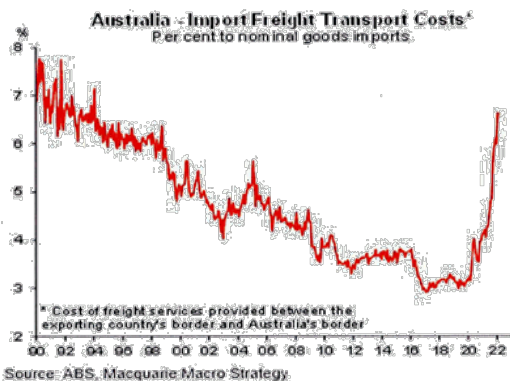
...but logistics challenges remain in global shipping...

...especially in the world's busiest container port

SUPPLY-DEMAND

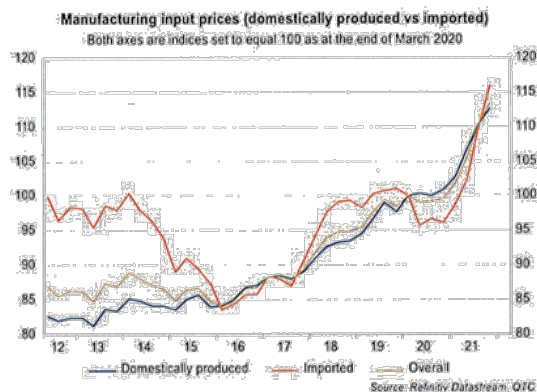
Inflation

Freight costs to import items



Logistics issues have seen the cost of importing items into Australia double from pre-COVID levels...

Manufacturing input prices in Australia



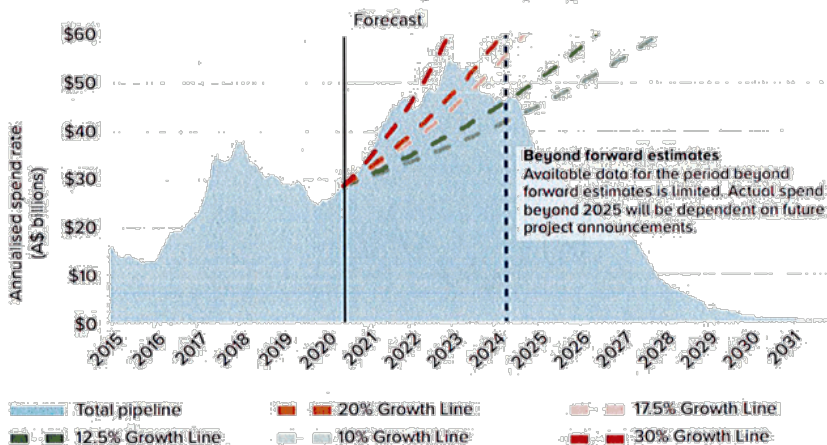
...but beyond freight costs, the actual costs of items used in the production process have increased too...

CAPACITY PRESSURES

Infrastructure market capacity

- Sector confident it can deliver growth of 10-15% p.a.
- Less confident if greater than that

Infrastructure spend vs capacity to deliver

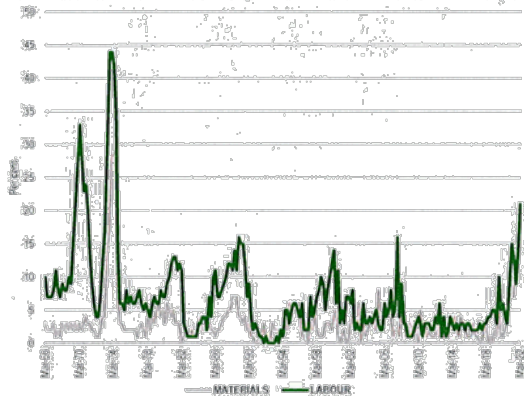


Source: Infrastructure market capacity Report, October 2021, Infrastructure Australia

CAPACITY PRESSURES

Materials and labour are a source of capacity pressure

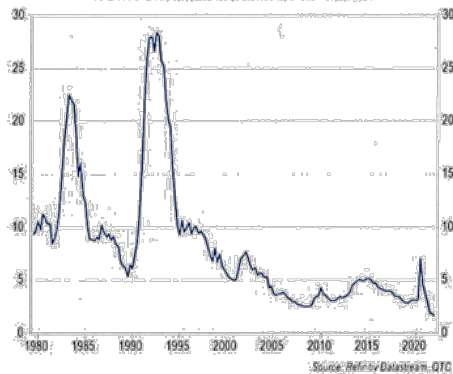
Labour & Materials as significant constraints on output



Labour and materials are the biggest constraint on manufacturing production in ~50 years...

Source: Westpac/ACCI

Spare capacity in the Australian labour market
 Number of unemployed persons per job vacancy



...but this shortage of labour extends well beyond manufacturing

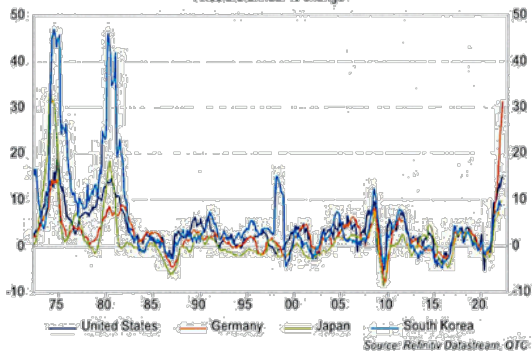
Source: Refinitiv Datastream, QTC

SUPPLY-DEMAND

Inflation

Global producer price inflation

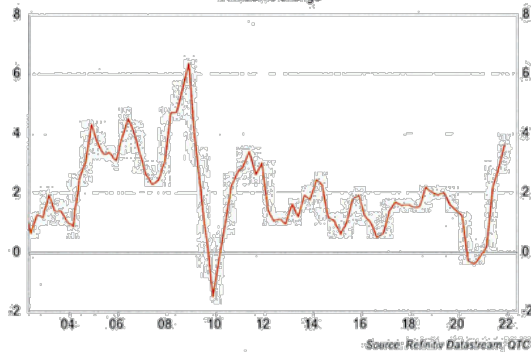
Global producer price inflation
 Axes are annual % change



...this is a global phenomenon...

Australian producer price inflation

Australia PPI
 Annual % change



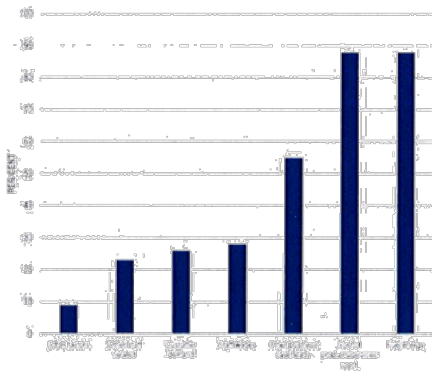
...but to-date, these pressures in Australia have been more benign

Source: Refinitiv Datastream, QTC

SUPPLY & DEMAND + INFRASTRUCTURE

Price increases

Factors contributing to businesses expecting an increase in the price of goods and services

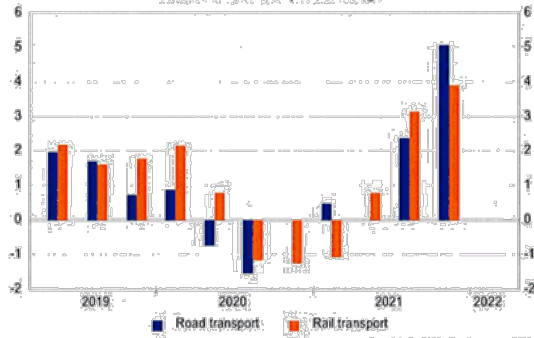


Input price costs are key drivers of Australian firms' decisions regarding passing on higher prices at present...

Source: Business Conditions and Sentiments, ABS, March 2022

Infrastructure input prices in Australia

Producer prices for road and rail transport
 Both axes are annual per cent change



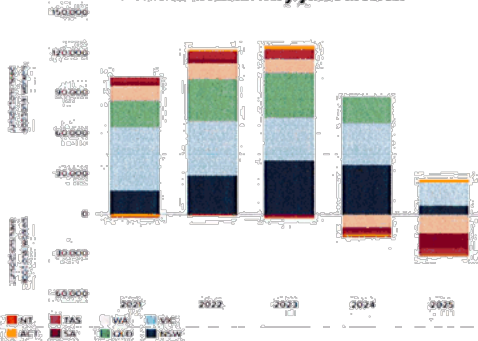
...with price rises evident already in road and rail transport inputs

INFRASTRUCTURE

Infrastructure inputs

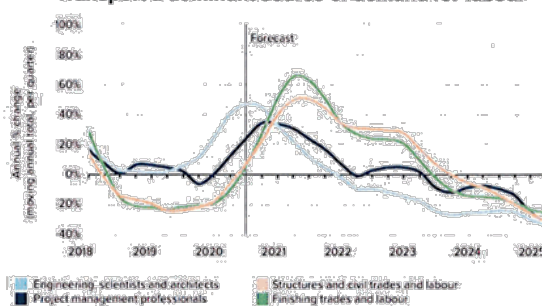
- By 2023, demand for labour and skills will be 105k jobs (or 48% higher) than supply
- Of the 50 public infrastructure occupations 34 are potentially in shortage
- There will be a peak deficit of 70,000 engineers, scientists and architects; 15,000 structural and civil trades; and 19,000 project management professionals.
- At points between '21&'25, QLD will need labour ~2x projected supply within state
- Migration could provide 6% of new workers in public infrastructure over next 15 years

Labour demand by jurisdiction



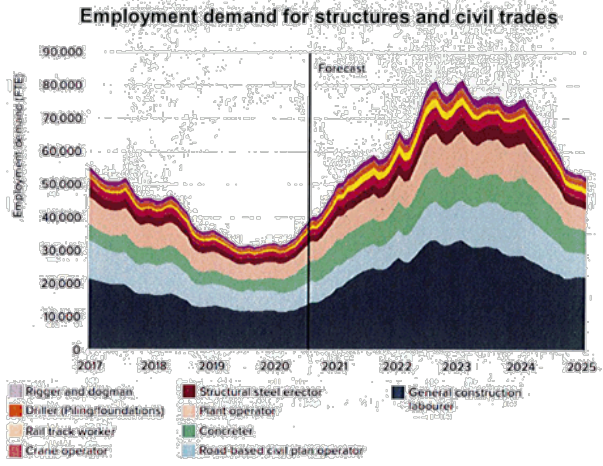
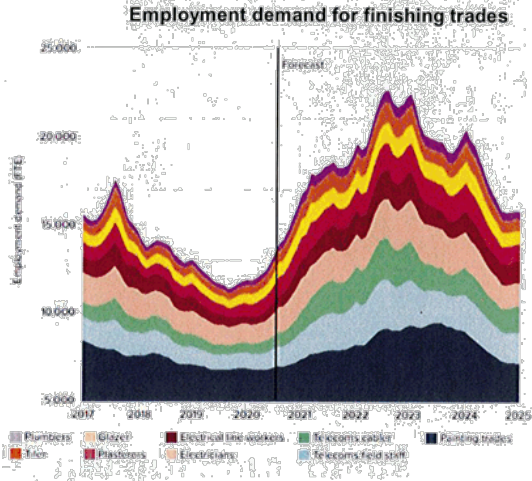
Source: Infrastructure market capacity Report, October 2021, Infrastructure Australia

Transport a dominant source of demand for labour



INFRASTRUCTURE

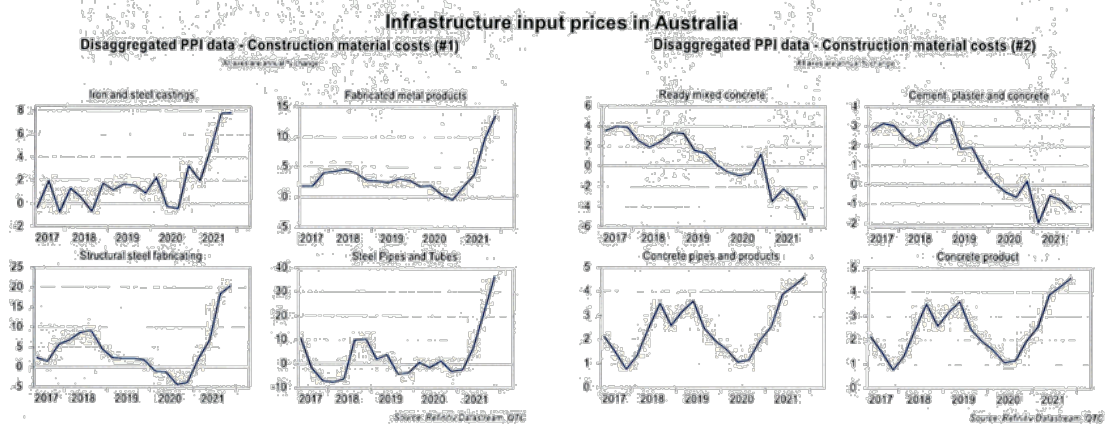
Infrastructure inputs



Source: Infrastructure market capacity Report, October 2023, Infrastructure Australia

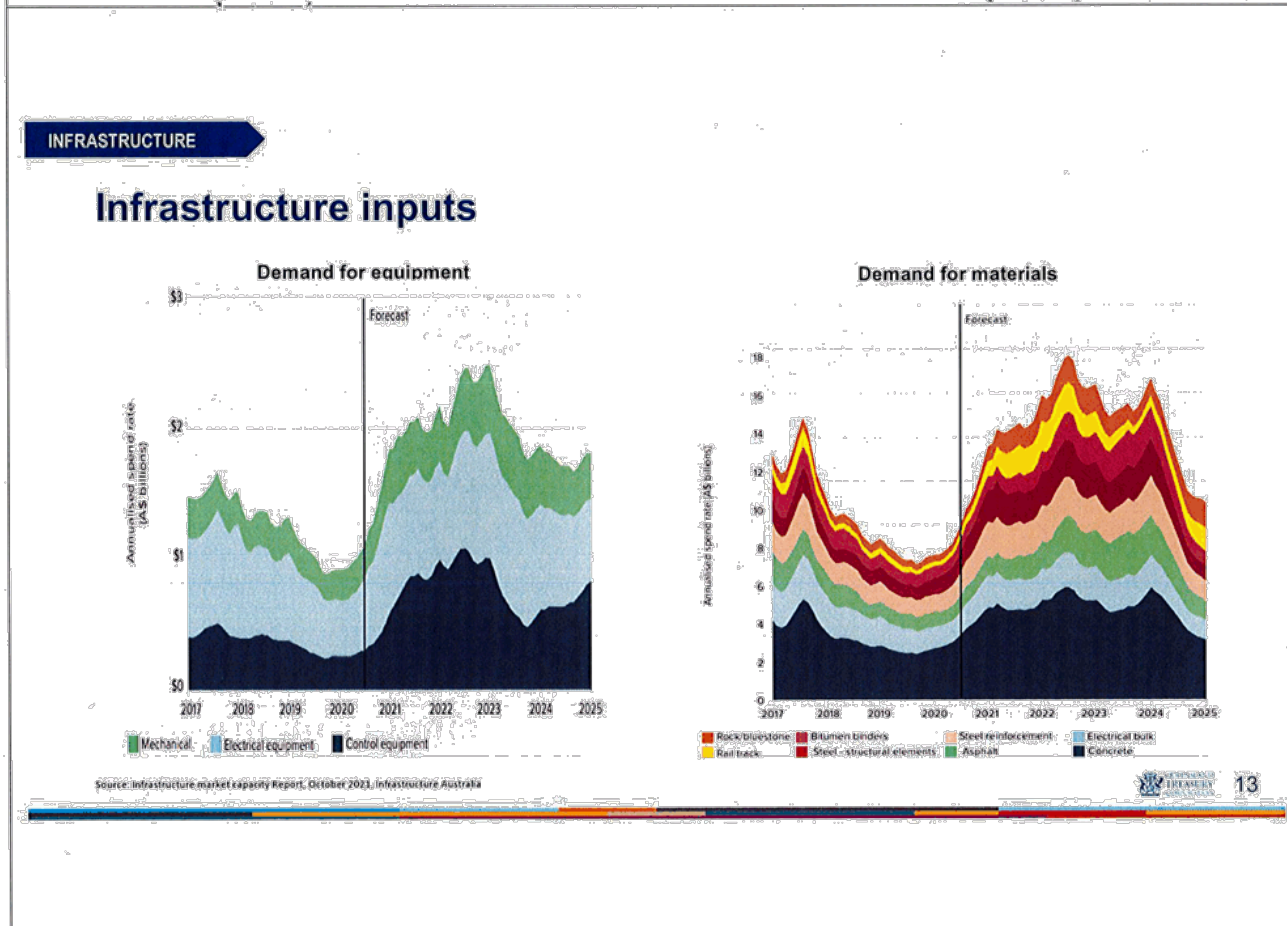
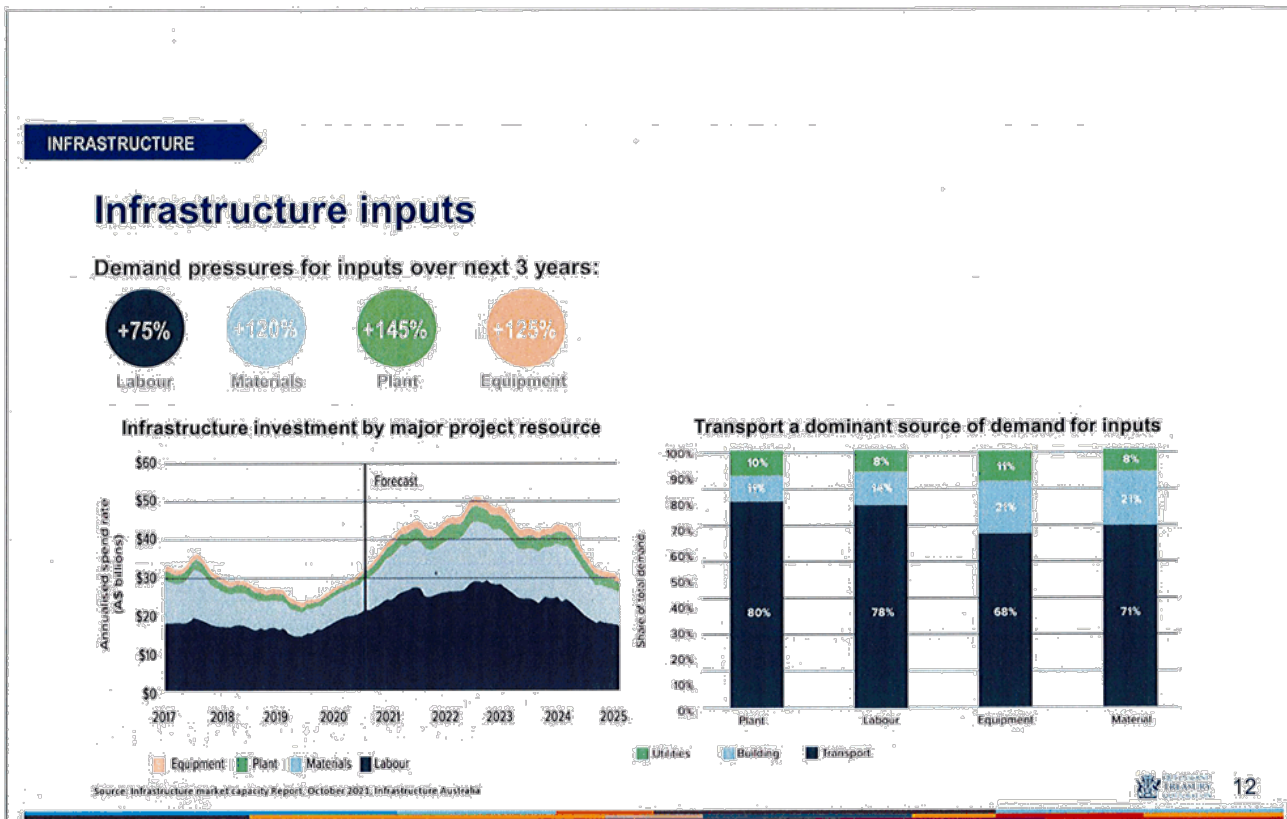
INFRASTRUCTURE

Infrastructure inputs



Price growth has been notable in steel and metal products...

...as well as for cement





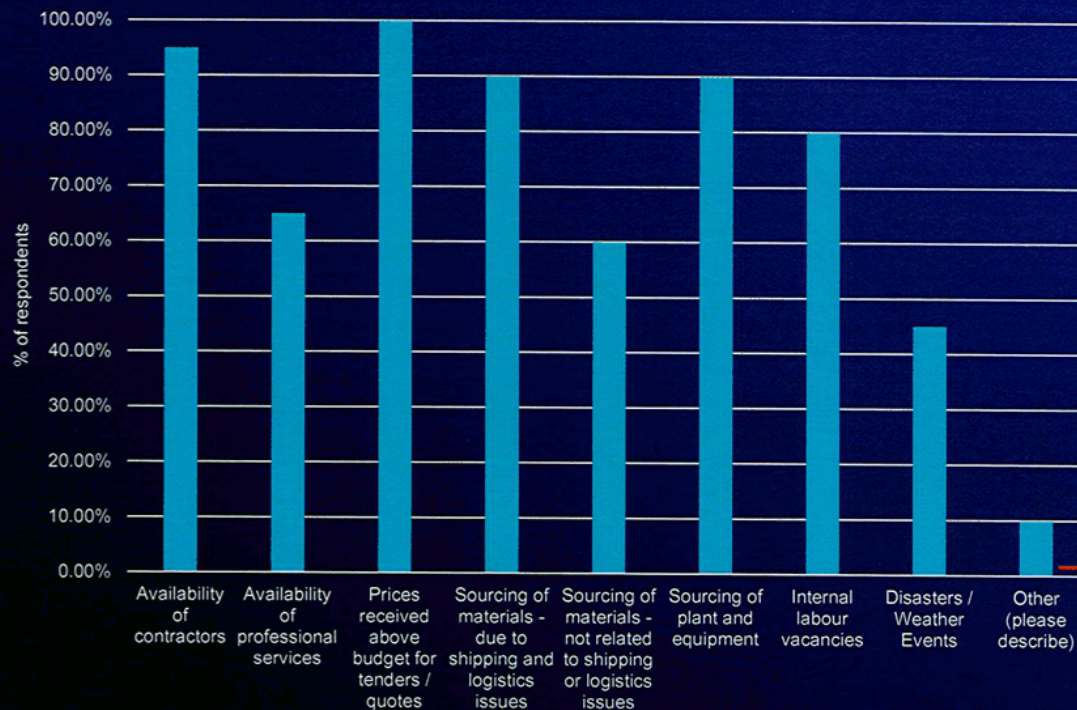
SURVEY OUTCOMES LGFP ROUNDTABLE

Anthony Ottaway

DIRECTOR – CLIENT ADVISORY

29 APRIL 2022

Delays have been experienced over the past 6 months in planning and delivering the 2021/22 capital program

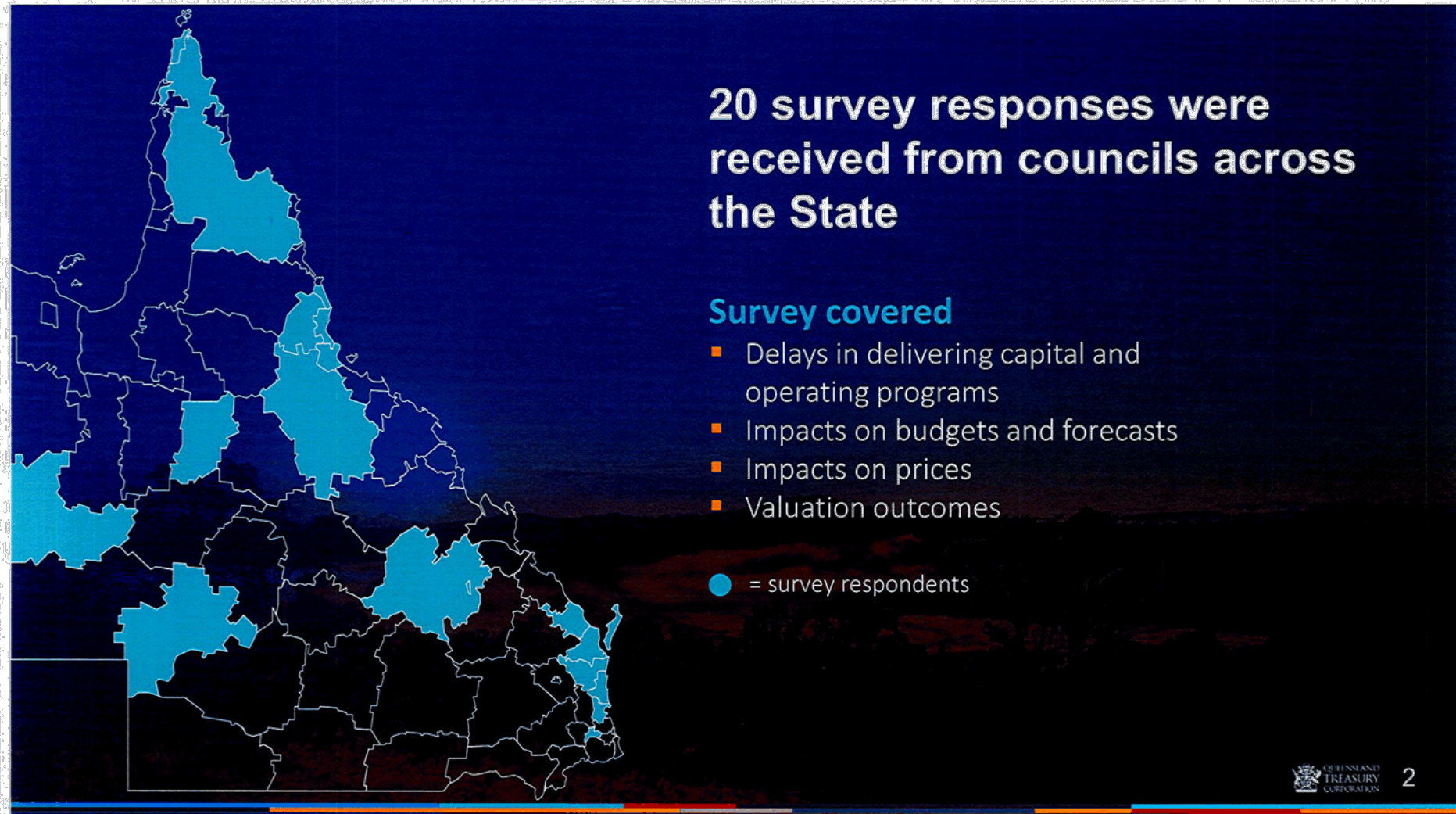


Key causation factors:

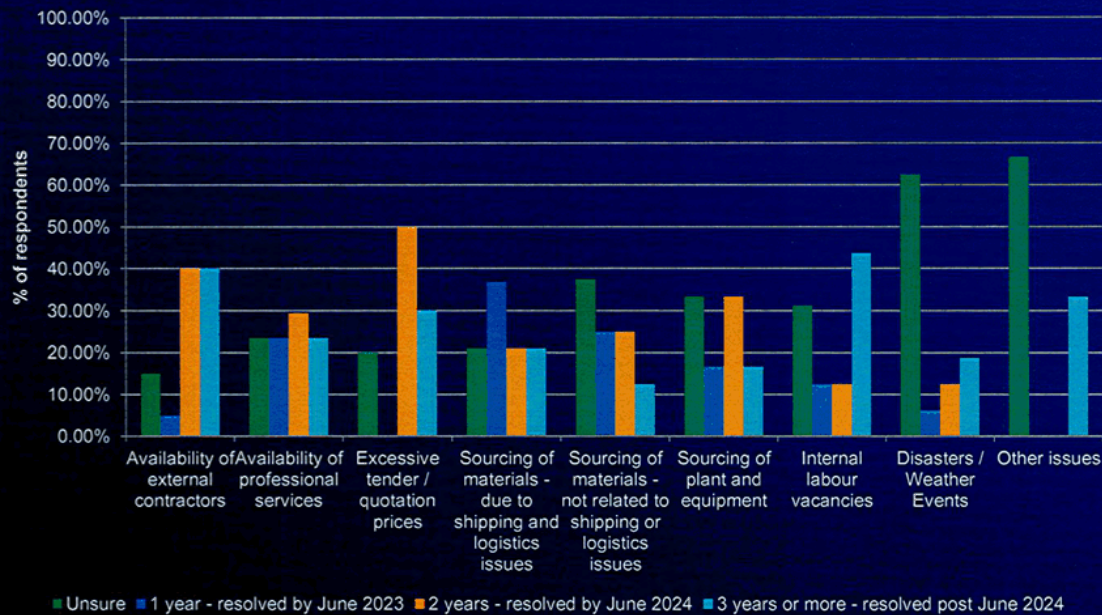
- Availability of contractors
- Prices of materials
- Shipping and logistics
- Sourcing of plant & equipment
- Internal labour

- Major delays for plant and equipment
- COVID-19 and isolation of human resources (1-2 weeks each)

Survey outcomes – LGFP Roundtable April 2022



100% of respondents believe that planning and delivery challenges will persist into future years – mixed views as to when it will be resolved

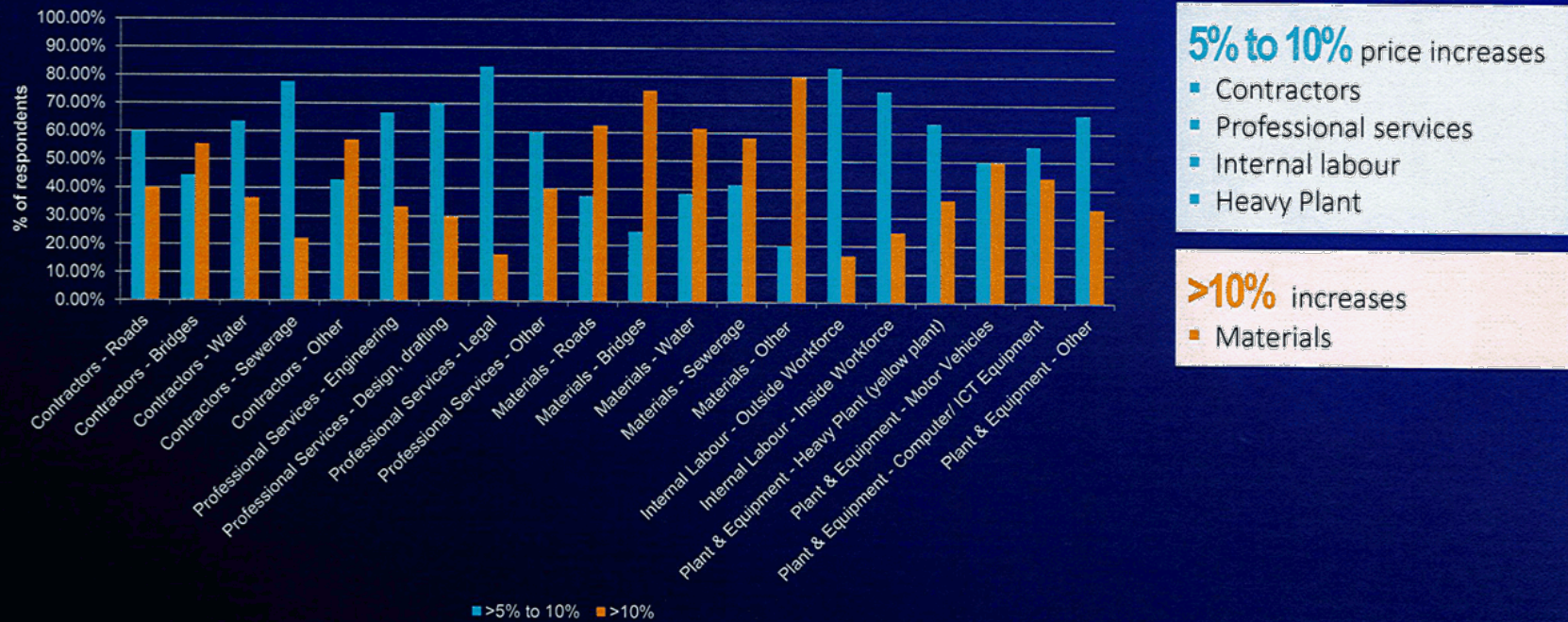


95% of respondents have considered challenges in developing the 2022/23 budget

80% of respondents have considered challenges in developing long-term forecasts

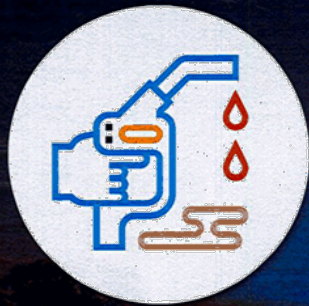
Survey outcomes – LGFP Roundtable April 2022

100% of respondents experienced significant price rises over the past 6 months in delivering operating and capital programs

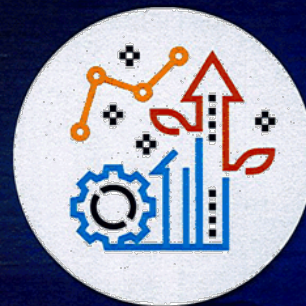


Survey outcomes - LGFP Roundtable April 2022

Some specific comments were provided by councils on the price rises experienced over the past 6 months



Fuel operational costs are significantly impacting project costs



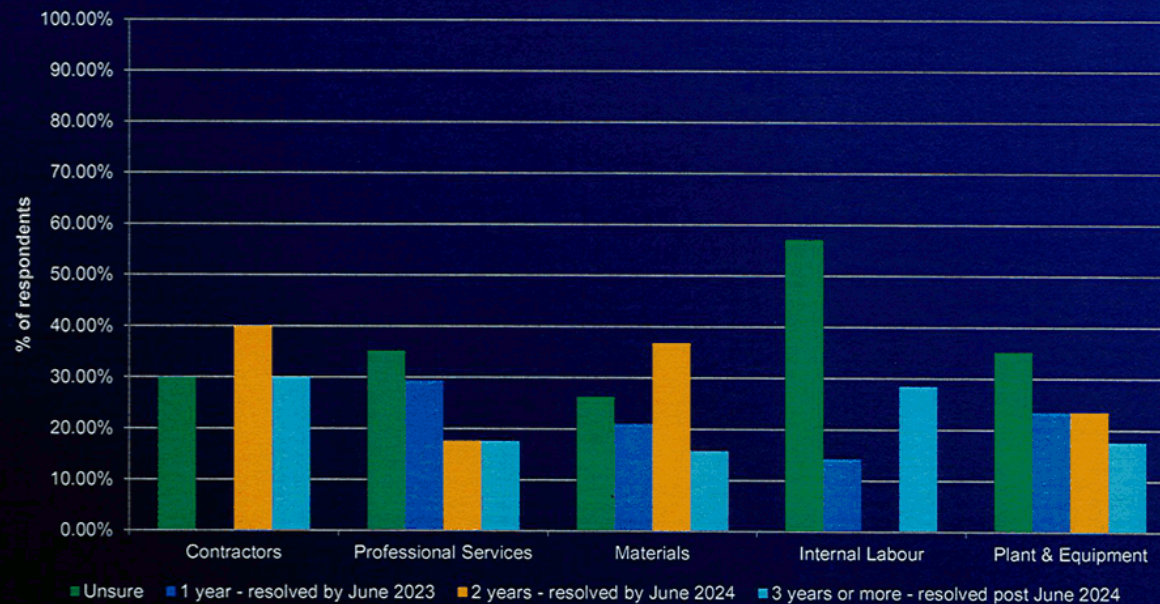
Key increases in prices for steel and contractors due to availability and competition



Biggest impact is vertical build infrastructure, increases of **25% to 50%** over the past two years, Biggest impacts:

- **Steel 50%, and**
- **Timber 30%**

100% of respondents anticipate that price rises experienced will persist into future years – mixed views as to when it will be resolved

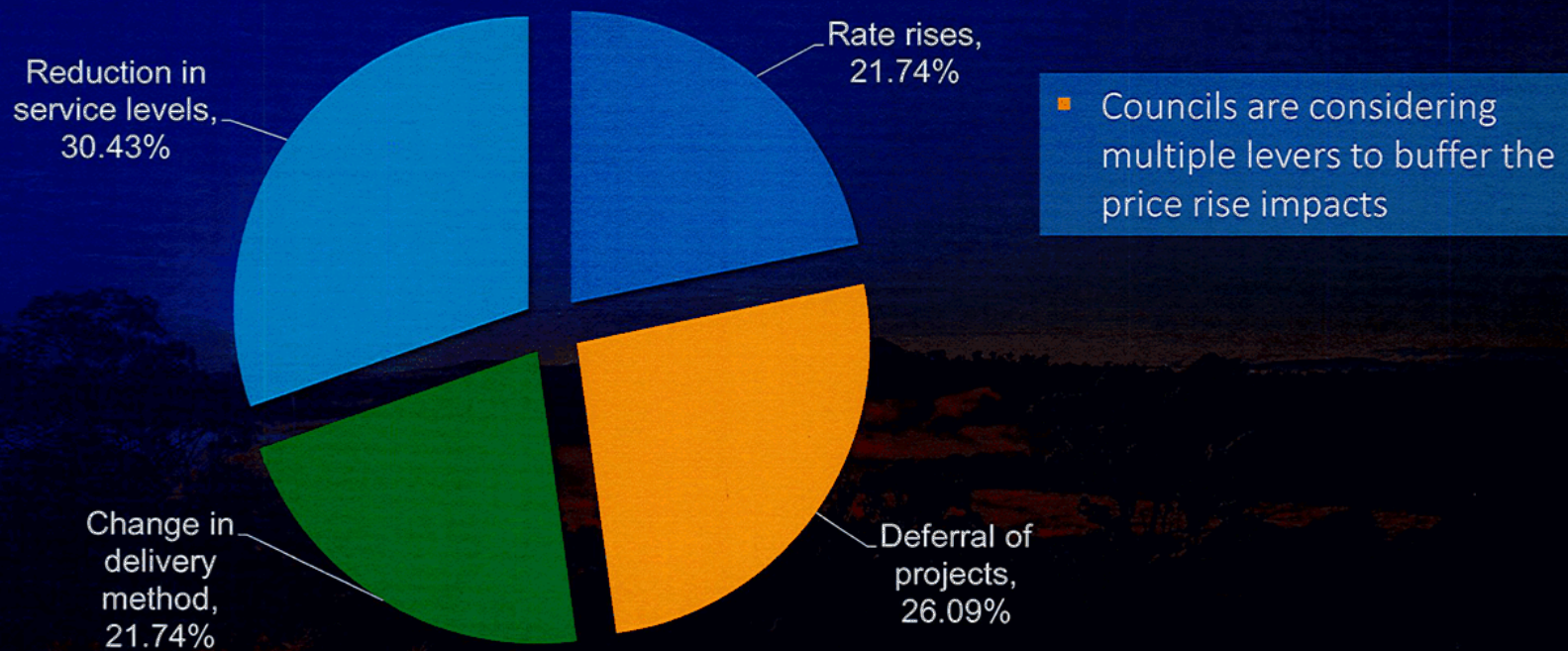


100% of respondents considered these price increases in developing the 2022/23 budget

85% of respondents have considered these price increases in developing long-term forecasts

Survey outcomes – LGFP Roundtable April 2022

Councils are considering a range of measures to address the impacts of the price increases



Price impacts will affect asset valuations – 42% of respondents have recently undertaken or received preliminary valuation results



~65% of respondents have considered the impacts on the annual depreciation charge and 2022/23 budget



Comments on the likely depreciation impacts:

- Minimal impact for FY23, likely bigger impacts in FY24
- A range of \$ and % impacts were provided
 - 2%
 - 3% to 5%
 - 10%
 - \$350,000, \$400,000 \$700,000, and \$11,000,000

Some recent valuation outcomes have been provided by councils - Drainage outcomes

1

APRIL 2022

- 6% increase in gross value

2

MARCH 2022

- Between 1% to 12.92%
(excluding open drains and inverts)

3

COMPREHENSIVE REVALUATION APPLYING FROM 30 JUNE 2023

- -1.9% open drains
- +5.4% pipes
- -5.7% culverts
- -3.3% other structure

Some recent valuation outcomes have been provided by councils Land, building and structures

1

LAND, EFFECTIVE 30 JUNE 2023

■ +1.73% indexed

2

BUILDINGS, APRIL 2022

■ +9.97%

3

BUILDINGS, MARCH 2022

■ +7%

Some recent valuation outcomes have been provided by councils Other Assets

1

STORMWATER, JUNE 22

▪ ~+10%

2

ACTIVE WATER AND WASTEWATER ASSETS, EFFECTIVE FROM JUNE 2022

▪ +2.4% gross cost increase

3

ROADS, BRIDGES AND FOOTPATHS, FEBRUARY 2022

▪ +3.29%

4

TRANSPORT, APRIL 2022

▪ ~+6%

5

WATER & SEWERAGE, MARCH 2022

▪ +8% gross value for water
▪ +9% gross value for sewerage

6

OTHER ASSETS, MARCH 2022

▪ +4% gross value

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Supply Chain Pressures on Council Services and Financial Sustainability

Industry experts and government bodies are anticipating that the current and forecast economic conditions will present new challenges for the financial sustainability of Queensland councils, including how councils will be able to maintain service levels over the coming years. The sector is facing increasing financial and service delivery pressures from the economic and supply chain impacts from COVID-19, the Russia-Ukraine conflict, and natural disasters.

To support Queensland councils in preparing and planning for the challenges ahead, the LGFP, in conjunction with Queensland Treasury Corporation are facilitating a Roundtable to unpack the issues and their impacts, and assist councils in considering strategies to manage the budget process, regional supply chain and service delivery issues.

To gauge the extent of the challenges across the sector, we would appreciate responses to this survey. The outcomes of the survey will be discussed at the Roundtable and circulated to all council respondents.

Please note, survey responses will be anonymous and will only be reported in aggregate.

1. Contact Information (Optional)

Name

Justin Kronk

Organisation

Barcoo Shire Council

Position

Manager Corporate Services

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2. Have you experienced any delays over the past 6 months in planning and delivering your 2021/22 capital program or operating works programs, due to one or more of the following challenges? (please select all that apply)

Availability of contractors

Availability of professional services

Prices received above budget for tenders / quotes

Sourcing of materials - due to shipping and logistics issues

Sourcing of materials - not related to shipping or logistics issues

Sourcing of plant and equipment

Internal labour vacancies

Disasters / Weather Events

Other (please describe)

3. Are you anticipating that the challenges outlined in the previous question will persist into future years?

Yes

No

4. If Yes, please select when you believe the challenges will be resolved

11.5 - Local Government Finance Professionals and Queensland Treasury Corporation Roundtable
 --Appendix 4

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	Unsure	1 year - resolved by June 2023	2 years - resolved by June 2024	3 years or more - resolved post June 2024
Availability of external contractors	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Availability of professional services	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Excessive tender / quotation prices	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sourcing of materials - due to shipping and logistics issues	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Sourcing of materials - not related to shipping or logistics issues	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sourcing of plant and equipment	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Internal labour vacancies	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Disasters / Weather Events	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other issues	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

5. Has your council considered the impact of these planning and delivery challenges in developing the 2022/23 budget?

Yes

No

6. Has your council considered the impact of

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these planning and delivery challenges in developing its long-term financial forecasts?

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Yes

No

7. Have you experienced any significant price rises over the past 6 months in delivering your capital or operating works programs?

Yes

No

8. If Yes, please provide details for all relevant expenditure categories that apply.

	>5% to 10%	≥10%
Contractors - Roads	<input type="radio"/>	<input checked="" type="radio"/>
Contractors - Bridges	<input type="radio"/>	<input type="radio"/>
Contractors - Water	<input type="radio"/>	<input checked="" type="radio"/>
Contractors - Sewerage	<input type="radio"/>	<input type="radio"/>
Contractors - Other (please specify in Other below)	<input type="radio"/>	<input type="radio"/>
Professional Services - Engineering	<input type="radio"/>	<input type="radio"/>
Professional Services - Design, drafting	<input type="radio"/>	<input type="radio"/>
Professional Services - Legal	<input type="radio"/>	<input type="radio"/>
Professional Services - Other (please specify in Other below)	<input type="radio"/>	<input type="radio"/>
Materials - Roads	<input type="radio"/>	<input checked="" type="radio"/>

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	>5% to 10%	>10%
Materials - Bridges	<input type="radio"/>	<input type="radio"/>
Materials - Water	<input type="radio"/>	<input checked="" type="radio"/>
Materials - Sewerage	<input type="radio"/>	<input type="radio"/>
Materials - Other (please specify in Other below)	<input type="radio"/>	<input type="radio"/>
Internal Labour - Outside Workforce	<input type="radio"/>	<input type="radio"/>
Internal Labour - Inside Workforce	<input type="radio"/>	<input type="radio"/>
Plant & Equipment - Heavy Plant (yellow plant)	<input type="radio"/>	<input checked="" type="radio"/>
Plant & Equipment - Motor Vehicles	<input type="radio"/>	<input checked="" type="radio"/>
Plant & Equipment - Computer/ ICT Equipment	<input checked="" type="radio"/>	<input type="radio"/>
Plant & Equipment - Other (please specify in Other below)	<input type="radio"/>	<input type="radio"/>

Other (please specify)

9. Are you anticipating that the price rises outlined in the previous question will persist into future years?

Yes

No

10. If Yes, please select when you believe the challenges will be resolved

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	Unsure	1 year - resolved by June 2023	2 years - resolved by June 2024	3 years or more - resolved post June 2024
Contractors	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Professional Services	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Materials	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Internal Labour	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Plant & Equipment	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

11. Has your council considered / is considering the impact of these price increases in developing the 2022/23 budget?

Yes

No

12. If Yes, please select those considerations that will / may be utilised by council to address the impacts of the price increases:

- Rate rises
- Deferral of projects
- Change in delivery method
- Reduction in service levels
- Other (please specify)

We will considering a combination of all of the above

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13. Has your council considered / is considering the impact of these price increases challenges in developing its long-term financial forecasts?

Yes

No

14. Has council recently undertaken, or received preliminary results from a full asset revaluation process or unit rate indexation review undertaken for its Property, Plant & Equipment (i.e. infrastructure)?

Yes

No

15. If Yes, please provide details of the specific asset class revalued and the high-level outcomes of the valuation or unit rate index review (eg, roads 10% uplift in values, water assets no material change)

**Asset
Class**

**Date of
revaluation**

Outcome

*Asset
Class:*

PRIVATE &
Date of
CONFIDENTIAL *revaluation*
n

Outcome

**Asset
Class**

**Date of
revaluation
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Class**

**Date of
revaluatio
n**

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Outcome

Asset
Class

Date of
reevaluation

Outcome

16. Have you considered the estimated impact that the updated valuation or index review will have on your annual depreciation charge and 2022/23 budget?

Yes

No

17. If yes, what is the likely increase in depreciation expense for your council?

\$350,000

18. Any other comments?

12. CORPORATE SERVICES REPORT

12.1 - Standing Matters - Corporate Services Financial Report

Appendix 5 Longreach Regional Council Survey

From: David Wilson
Sent: Wednesday, 20 April 2022 2:04 PM
To: Scott Mason
Cc: 'David Arnold'
Subject: RE: 'Meeting the Challenges of the Current Economic Environment', Local Government Finance Professionals Queensland Roundtable and Online Survey

Hi Scott,

I wasn't able to obtain a copy of the completed survey but key issues for Longreach are:

- Increasing costs and project delays due to availability of trades in remote areas. Demand is still high so there is higher competition.
- Increasing costs of materials such as steel creating budgeting pressures in asset construction/renewals.
- Increasing cost of fuel to maintain plant and fleet, particularly with the challenges of operating over a large remote area.
- Ability to attract and retain staff in remote locations.

Regards,

David Wilson
Chief Financial Officer | Longreach Regional Council
T (07) 4652 5402 | F (07) 4658 4116 | M 0400 749 650
PO Box 144 | Ilfracombe | Qld 4727
E cfo@longreach.qld.gov.au
W longreach.qld.gov.au

12. CORPORATE SERVICES REPORT
12.1 - Standing Matters - Corporate Services Financial Report

12. CORPORATE SERVICES REPORT

12.1 Standing Matters - Corporate Services Financial Report

Corporate	Year to Date				Full Year			
Note:	Actual \$'000	Budget \$'000	Variance \$'000	%	Revised Budget \$'000	Original Budget \$'000	Variance \$'000	%
Operating Income								
Rates, levies and charges	5,707	5,618	89	2%	5,112	5,112	-	0%
Fees and charges	56	31	25	81%	34	34	-	0%
Rental income	53	94	(41)	-43%	113	113	-	0%
Interest received	189	163	26	16%	700	765	(65)	-8%
Sales revenue	-	-	-	0%	-	-	-	0%
Other	169	98	72	74%	84	84	-	0%
1 Grants, subsidies, contributions and donations	10,331	3,724	6,607	177%	8,986	8,523	463	5%
Total Operating Income	16,505	9,727	6,778	70%	15,030	14,632	398	3%
Operating Expenditure								
Employee benefits	4,803	4,828	24	1%	5,957	6,292	335	5%
2 Materials and services	31	217	186	86%	(119)	(366)	(247)	68%
Finance costs	541	461	(79)	-17%	604	604	-	0%
Depreciation and amortisation	335	324	(10)	-3%	389	414	24	6%
Other	-	-	-	0%	-	-	-	0%
Total Operating Expenditure	5,710	5,830	121	2%	6,831	6,943	112	2%
Operating Surplus/(Deficit)	10,796	3,897	6,899	177%	8,199	7,689	510	7%
Capital Income and Expenditure								
2 Capital Revenue	524	1,645	(1,121)	-68%	1,800	1,359	441	32%
Capital Expenses	-	-	-	0%	-	-	-	0%
Net Capital Income/(Loss)	524	1,645	(1,121)	-68%	1,800	1,359	441	32%
Net Result	11,319	5,542	5,777	104%	9,999	9,048	951	11%

Areas to note

Exception reporting:

- 1 Prepayment of Financial Assistance grant came in earlier then forecasted adjusted in March Budget Review.
- 2 March Budget Review - Adjusted Saleyards projects as they are not meeting milestones forecasted.

12. CORPORATE SERVICES REPORT
12.1 - Standing Matters - Corporate Services Financial Report

11 CORPORATE SERVICES	OP REVENUE			OP EXPENSE			OP RESULT			NOTES	Amended		
	YTD Actual	YTD Budget	Variance	YTD Actual	YTD Budget	Variance	YTD Actual	YTD Budget	Variance		Revenue	Expense	Op Result
											FY Budget	FY Budget	FY Budget
FINANCE SERVICES													
1133 FINANCIAL SERVICES	10,051,282	3,255,195	6,796,087	555,630	500,103	(55,527)	9,495,652	2,755,092	6,740,560	1	8,217,646	583,470	7,634,176
1156 RATES MANAGEMENT	5,198,606	5,096,000	102,606	102,086	138,281	36,195	5,096,520	4,957,719	138,801		5,115,000	158,300	4,956,700
1107 CASH MANAGEMENT	143,305	112,507	30,798	61,746	63,070	1,324	81,559	49,437	32,122		135,000	75,938	59,062
1124 DEBT MANAGEMENT	-	-	-	840	2,000	1,160	(840)	(2,000)	1,160		-	10,000	(10,000)
1172 TAXATION	-	-	-	74,733	90,000	15,267	(74,733)	(90,000)	15,267		-	130,000	(130,000)
1125 OVERHEADS	-	-	-	(2,874,840)	(3,706,148)	(831,309)	2,874,840	3,706,148	(831,309)	2	-	(4,530,223)	4,530,223
1177 ON-COSTS	48,680	35,000	13,680	3,439,290	3,392,521	(46,769)	(3,390,610)	(3,357,521)	(33,089)		35,000	4,180,223	(4,145,223)
	15,441,873	8,498,702	6,943,171	1,359,486	479,826	(879,660)	14,082,387	8,018,876	6,063,511		13,502,646	607,708	12,894,938
ADMINISTRATION													
1120 CORPORATE	29,013	-	29,013	1,418,030	1,597,851	179,821	(1,389,017)	(1,597,851)	208,834		-	1,930,200	(1,930,200)
1140 INFORMATION TECHNOLOGY (IT)	-	-	-	862,156	957,044	94,887	(862,156)	(957,044)	94,887		-	1,055,770	(1,055,770)
1110 COMMERCIAL BUSINESSES	54,985	50,000	4,985	121,028	113,420	(7,608)	(66,043)	(63,420)	(2,623)		60,000	136,152	(76,152)
1104 ANIMAL CONTROL	32,690	25,000	7,690	311,052	340,975	29,923	(278,361)	(315,975)	37,614		27,500	405,820	(378,320)
1152 PROPERTY PEST MANAGEMENT	87,782	143,250	(55,468)	248,640	303,329	54,689	(160,858)	(160,079)	(779)		143,250	369,831	(226,581)
1168 STOCK ROUTE MANAGEMENT	12,642	83,333	(70,692)	114,194	182,166	67,972	(101,552)	(98,833)	(2,720)		100,000	198,724	(98,724)
1121 COUNCIL CONTROLLED LAND	9,215	5,833	3,382	103,415	98,387	(5,028)	(94,200)	(92,554)	(1,646)		7,000	118,244	(111,244)
1131 ENTERPRISE RISK MANAGEMENT	20,353	20,833	(480)	628,726	629,000	274	(608,373)	(608,167)	(206)		25,000	629,000	(604,000)
1169 STORES & PURCHASING	-	2,500	(2,500)	(1,917)	18,074	19,991	1,917	(15,574)	17,491		3,000	19,949	(16,949)
	246,680	330,750	(84,070)	3,805,323	4,240,246	434,923	(3,558,643)	(3,909,496)	350,853		365,750	4,863,690	(4,497,940)
COMMERCIAL SERVICES													
1163 SALEYARDS	274,736	288,333	(13,597)	38,860	474,812	435,952	235,876	(186,479)	422,354	3	546,000	541,647	4,353
1141 LAND DEVELOPMENT	-	-	-	31,392	29,411	(1,981)	(31,392)	(29,411)	(1,981)		-	43,907	(43,907)
1143 LEASED OUT ASSETS	39,801	95,833	(56,032)	105,166	223,433	118,267	(65,365)	(127,600)	62,235		107,000	269,458	(162,458)
1146 LWDEFS	502,211	513,659	(11,448)	369,298	382,333	13,035	132,913	131,327	1,586		515,326	504,468	10,858
	816,748	897,826	(81,078)	544,716	1,109,989	565,272	272,032	(212,163)	484,195		1,168,326	1,359,480	(191,154)
TOTAL REVENUE & EXPENDITURE	16,505,301	9,727,278	6,778,023	5,709,525	5,830,060	120,535	10,795,776	3,897,217	6,898,559		15,036,722	6,830,878	8,205,844

NOTES

- 1 March Budget Review- increased funds for consultants.
- 2 March Budget Review-overheads will decrease with wages drop.
- 3 March Budget Review- dropped income/ expenses delays in contact agreements and scheduling of works carried over to 22.23.

Recommendation:

That Council receive the Corporate Services financial report for information.

12. CORPORATE SERVICES REPORT
12.2 - Monthly Financial Statements

12.2 Monthly Financial Statements

Consideration of the financial statements for the period ending 30 April 2022:

CFO report for the month of April 2022

Statement of financial performance:

	YTD Actual	YTD Budget	Last YTD	Full year budget
	\$'000	\$'000	\$'000	\$'000
Revenue				
Rates, levies and charges	11,049	11,095	10,688	11,206
Fees and charges	1,571	1,845	2,302	2,201
Recoverable works income	5,549	5,612	2,455	7,185
Other revenue	674	481	582	585
Operating grants, subsidies and contributions	16,393	11,690	14,576	18,755
Capital grants, subsidies and income	3,057	6,065	5,960	8,891
Profit on sale of assets	476	1,398	557	1,398
Total revenue	38,769	38,186	37,120	50,220
Expenses				
Employee expenses	12,040	13,098	12,384	15,943
Materials and services	17,146	18,069	17,218	21,786
Finance expenses	719	639	666	837
Depreciation	6,688	6,464	6,298	7,756
Other expenses	-	-	-	-
Total expenses	36,594	38,269	36,566	46,322
Net surplus or (deficit)	2,175	(83)	554	3,898
Operating deficit				
Net surplus	2,175	(83)	554	3,898
less capital grants and income	(3,533)	(7,463)	(6,517)	(10,289)
Operating deficit	(1,358)	(7,546)	(5,963)	(6,390)

Revenue

Overall YTD revenue is on budget and an increase on the same time last year. The biggest variance in revenue is in grant income. Operating grant income received a significant boost in April with the receipt of \$6.8m in Financial Assistance Grants (FAG). The amount of FAG received in FY23 totals \$10.0 million to a budgeted amount of \$8.2 million. The extra funding received relates to the prepayment of the FY23 grant, the details of which still have not been released.

Capital grants remain lower due to the timing of capital projects. A number of these projects will be deferred until next financial year and will be illustrated in the quarterly budget review.

Expenses

Employee expenses were lower than budget due to ongoing vacancies across Council. Employee expenses are also lower than the same time last financial year. In April last year, Council had a total of 186 employees compared with 180 in April this year.

Materials and services were lower than budget due to the timing of work on the Saleyards railway siding project and APPC/MWPC contracts and lower costs in sewerage and water network costs. Materials and services are also tracking lower than the same time last year.

12. CORPORATE SERVICES REPORT
12.2 - Monthly Financial Statements

Depreciation is higher to budget as the integrity in the fixed asset register improves. There will still be some movement in this expense line as further adjustments are made to the register.

Net result

The YTD net result is better than budget due to savings in total expenses and the better than expected revenue from the FAG. The net result is also a better result than the same time last year, due to a better revenue result and comparable expenses. Comment on the likely ending position for the financial year will be included in quarterly budget review.

Operating deficit

The operating deficit for the YTD is a better result than both budget and the same time last year. The better result is due to the better net result and the lower contribution of capital income to the net result.

Statement of financial position

	YTD Actual	Actual June	Full year
	\$'000	2021	budget
	\$'000	\$'000	\$'000
Current assets			
Cash and cash equivalents	32,033	32,634	21,218
Trade and other receivables	2,966	3,974	5,496
Inventories	623	650	683
Non-current assets			
Trade and other receivables	11,689	12,228	11,719
Property, plant and equipment	317,482	318,595	324,196
Other non-current assets	-	-	-
Total assets	364,792	368,081	363,312
Current liabilities			
Trade and other payables	5,271	11,221	818
Borrowings	754	1,186	1,212
Provisions	2,798	1,498	2,900
Non-current liabilities			
Borrowings	17,503	17,954	17,354
Provisions	3,464	3,415	4,323
Total liabilities	29,789	35,274	26,607
Net community assets	335,003	332,807	336,705
Community equity			
Asset revaluation reserve	123,259	123,238	123,239
Retained surplus	211,744	209,569	213,467
Total community equity	335,003	332,807	336,705

Current Assets (cash or will be converted to cash within 12 months)

Council's current assets increased in April with the large injection of cash from the FAG. The trade and other receivables balance include \$1.4 million in rates receivables and \$0.4 million in other receivables. The remaining balance comprises LWDEFS receivables scheduled for the next 12 months and contract assets.

Non-current Assets (assets expected to be held for more than 12 months)

The non-current trade receivables balance comprises LWDEFS receivables scheduled for the balance of the program. Property, plant and equipment (PPE) comprises of the carrying amount of Council's assets. The decrease in value of the PPE is due to a slower capital expenditure program, offset by the higher depreciation charges being recognised.

12. CORPORATE SERVICES REPORT
12.2 - Monthly Financial Statements

Current Liabilities (Council's obligations to pay cash or perform contract obligations within the next 12 months)

The trade and other payables balance comprises mostly of contract obligations under the 2021 DRFA arrangement. Council received these funds in advance and has an obligation to expend these funds on specific projects. There are \$0.2 million in accounts payable. The current borrowing amount comprises of the scheduled loan balances to be paid within the next 12 months. The current provisions amount comprises employee annual, long service and sick leave entitlements accrued as at 30 April.

12. CORPORATE SERVICES REPORT
12.2 - Monthly Financial Statements

Non-current Liabilities (Council's obligations to pay cash or perform contract obligations in more than 12 months time)

Non-current borrowings comprise of the QTC loan balances due to be repaid over the longer term. The non-current provision comprises mainly a provision for the future rehabilitation of Council's landfills.

A schedule of QTC loan book values at the end of April follows:

Borrowings

Saleyard land purchase	346
Water project 15/16	581
Sewer infrastructure	682
ACC land purchase	633
Water project	3,079
LWDEFS loan 1	11,468
LWDEFS loan 2	1,562
Total borrowings	18,351

Cash flow and Capital Expenditure reports attached.

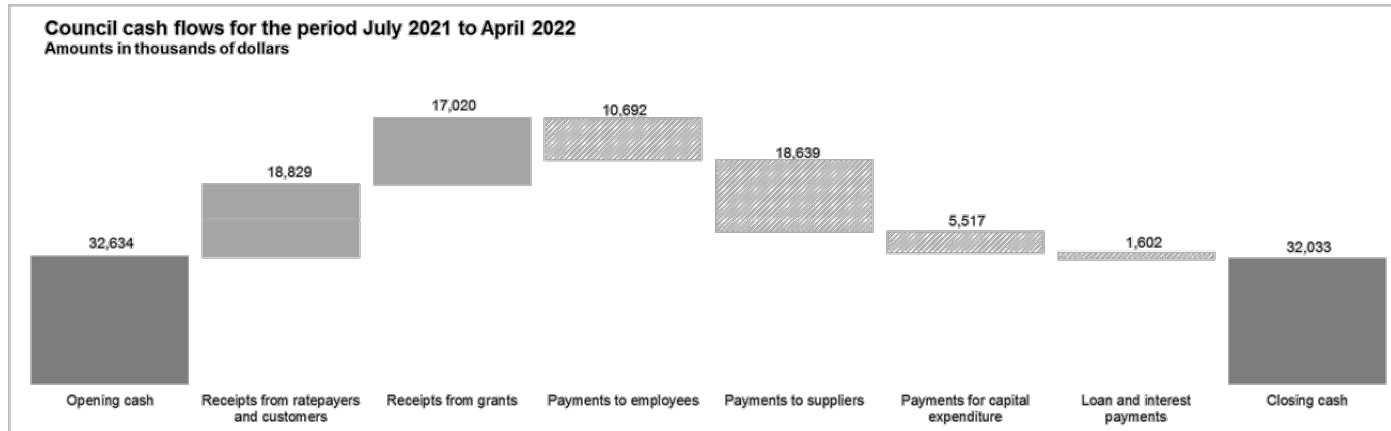
Appendices

1.CFO report April 2022.pdf

Recommendation:

That the monthly financial statements for the period ending 30 April 2022, be adopted, as presented.

12.2 - Monthly Financial Statements --Appendix 1

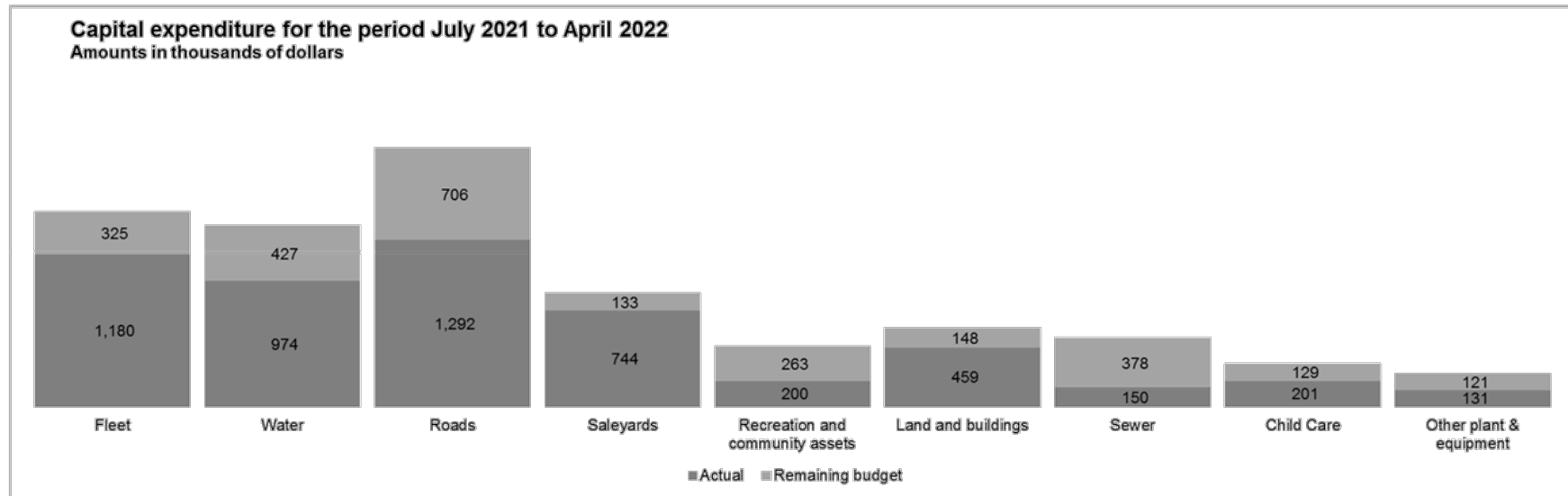


This graph illustrates Council's cash flows since the beginning of the financial year to the reporting date. It shows at a high level how much cash Council receives in from each source and how cash is then expended, to arrive at the closing balance. The increase in cash receipts from rate payers and customers is due to rates notices being paid. The increase in receipts from grants is mainly due to the FAG.

The schedule below breaks down Council's restricted and operational cash as at 30 April 2022.

Cash	
Operational funds	26,958
<i>Restricted cash</i>	
LWDEFS	1,630
2021 NDRA funds	3,445
Total cash	32,033

12.2 - Monthly Financial Statements --Appendix 1



This graph illustrates actual capital expenditure year to date and the remaining capital expenditure budget for the financial year, by main asset class. Capital expenditure includes both external and Council funded expenditure. Total capital expenditure to date is \$5.5 million with a further \$2.6 million expected for the remainder of the year.

12.2 - Monthly Financial Statements --Appendix 1

Finance projects

Asset issues work plan to be completed NLT 30 June 2022			
	Status	Comments	Actioned by
Fix data integrity issues in Financial Fixed Asset Register (FFAR)	In progress	Comparing the status of assets in the FFAR with comments on APVs reports and reviewing effective lives	Asset Manager
Fix data integrity issues in Asset Management Register (AMR)	In progress	Mostly resolved. Waiting for final reconciliation of FFAR to complete update of AMR.	Asset Manager
Review and update asset policy, MD documents and terms of reference for AMWG	In progress	Draft policies prepared. In consultation with stakeholders.	CFO
Review and update the Asset Management Improvement Roadmap 2021/24	Not started		Asset Manager

Audit issues work plan to be completed NLT 30 June 2022			
	Status	Comments	Actioned by
21CR-1 Reconciliation of asset valuation upload to fixed asset register control activities	In progress	APV preparing desktop valuations of assets, applying indices to last year's values	APV
21CR-2 Valuation control processes control activities	Not started	Waiting for return of APV desktop valuations	
21CR-3 Revaluations - Synergy Fixed Asset Register	Not started		
21CR-4 Revaluations - Synergy asset revaluation journals	Not started		
21CR-5 End of year journals	In progress	Investigating a Power BI option to recognise journal references and dates.	CFO
21CR-6 Revaluations - desk top reviews	Not started	Waiting for return of APV desktop valuations	
21FR-1 Property, plant and equipment not depreciated	Complete	Issue resolved and monitoring in place	CFO
21FR-2 LWDEFS - special charges	Complete	Issue resolved and monitoring in place	CFO
21FR-3 LWDEFS - WIP	Complete	Issue resolved - no WIP remaining - debtor and loan balances reconciled	CFO
19CR-2 Year-end close process - information and communication	In progress	March balance sheet items reconciled. Procedures still to be developed for month-end processes	CFO
21IR-1 Standard trial balance	Complete	Currently using a detailed TB in monthly reports. Able to create Power BI reports	CFO
20FR-3 Land at Cleeve Paddock (disposed of in 2011) was included in revaluation	Complete	Asset was disposed under AASB-16 Leases. APV instructed to remove from valuation.	APV
20FR-2 PPE - negative depreciation	Complete	Issue resolved and monitoring in place	CFO

12.2 - Monthly Financial Statements --Appendix 1

2022 Financial Report and Audit Plan	Status / Complete by	Comments	Actioned by
Auditor planning visit	Complete	Auditor visited Longreach and met with Mayor and key management personnel	Auditor
Asset valuations completed and uploaded	In progress	As per audit issues plan	CFO
Prepare key accounting issues paper	In progress		CFO
Auditor review of key accounting issues	17/06/2022		
ARMC to review audit plan	11/05/2022	Delayed due to weather event and flood warning	
Prepare proforma financial statements	31/05/2022		
Auditor review of proforma financial statements	17/06/2022		
Finalise May management reports	7/06/2022		
Prepare TB, reconciliations, workpapers	14/06/2022		
Preliminary audit	17/06/2022		
Financial year close	15/07/2022		
Final financial statements prepared	5/09/2022		
Final audit completed	16/09/2022		
Final audit completion report issued	30/09/2022		
ARMC to approve financial statements & management signed	7/10/2022		
Final auditor signed financial statements	12/10/2022		
Financial statements incorporated into annual report	28/10/2022		
Annual report published	30/10/2022		

Budget plan	Status / Complete by	Comments	Actioned by
1st round of workshops with ELT	Complete		Finance Manager
Prepare version 1	Complete		CFO/Finance Manager
1st pre-budget workshop with Councillors	Complete		CFO/Finance Manager
2nd round of workshops with ELT	9/05/2022		
Prepare version 2	23/05/2022		
2nd pre-budget workshop with Councillors	31/05/2022		
Final budget adjustments prepared	12/06/2022		
3rd pre-budget workshop with Councillors	13/06/2022		
Final budget papers prepared	21/06/2022		
Council Budget Meeting	29/06/2022		

Insurance renewal

Insurance renewal questionnaires have been completed. Meeting with LGM Assets scheduled for the 18th of May to discuss any questions from the submitted material and coverage options.

12. CORPORATE SERVICES REPORT
12.3 - 2021/2022 Financial Year - March Quarterly Budget Review Report

12.3 2021/2022 Financial Year - March Quarterly Budget Review Report

Consideration of a budget review for the quarter ending 31 March 2022 pursuant to Section 170 of the *Local Government Regulation 2012*, where Council may, by resolution, amend the budget for a financial year at any time before the end of the financial year.

Council Action

Deliver

Applicable Legislation

Local Government Act 2009

Local Government Regulation 2012 Section 170

Policy Considerations

Various Accounting Policies

Long Term Financial Plan

Corporate and Operational Plan Considerations

CORPORATE SERVICES: Financial Management			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
.2.2	Council operations managed within approved Annual Budget.	Revenues meet Budget. Operating Expenses within Budget. Capital Expenditure within Budget. One off projects within Budget.	Quarterly review on progress against budget; <ul style="list-style-type: none"> • Monitor and report on achievement of revenue, operating, capital and one-off projects are within budget and on time. • Prepare a quarterly report to Council on status, highlighting areas over budget and non-achievement.

Budget Considerations

During this quarter's budget review, a comprehensive review was undertaken of Council's projects and grant income. The recent weather events have caused further delays to several projects, which will now be completed in the 2023 financial year. Deferring these projects to the next financial year has had a significant impact on Council's forecast financial performance and financial position for the 2022 financial year.

12. CORPORATE SERVICES REPORT
12.3 - 2021/2022 Financial Year - March Quarterly Budget Review Report

	Full year budget	Adjusted budget	Variance	
	\$'000	\$'000	\$'000	
Revenue				
Rates, levies and charges	11,206	11,206	-	
Fees and charges	2,201	2,025	(176)	1
Recoverable works income	7,185	6,655	(530)	2
Other revenue	585	585	-	
Operating grants, subsidies and contributions	18,755	19,293	538	3
Capital grants, subsidies and income	8,891	3,179	(5,712)	4
Profit on sale of assets	1,398	556	(842)	5
Total revenue	50,220	43,498	(6,722)	
Expenses				
Employee expenses	15,943	14,885	1,058	6
Materials and services	21,786	21,394	392	7
Finance expenses	837	837	-	
Depreciation	7,756	8,031	(275)	8
Other expenses	-	-	-	
Total expenses	46,322	45,147	1,175	
Net surplus or (deficit)	3,898	(1,649)	(5,547)	9
Operating deficit				
Net surplus	3,898	(1,649)	(5,547)	
less capital grants and income	(10,289)	(3,735)	6,554	
Operating deficit	(6,390)	(5,383)	1,007	10

Movements in the budgeted financial performance

Note	Description												
	Fees and charges have been forecast down across Showgrounds and Child Care. The largest revision is in forecast Child Care fees due to the timing of completion of the centre expansion.												
	Recoverable works income has been adjusted down by \$550,000 for part of the Cramsie-Muttaborra Road project being deferred to FY23 due to rain delays. This has been offset by an increase in Tourism income of \$20,000.												
	Operating grants income has been revised up due to the increase in the FAG offset by deferrals of other operating grants due to the deferral of project completion dates.												
	<table border="1" style="width: 100%;"> <tr> <td style="width: 80%;">Higher FAG</td> <td style="text-align: right;">\$1,831,052</td> </tr> <tr> <td>Defer Saleyards Railway Siding income</td> <td style="text-align: right;">(\$500,000)</td> </tr> <tr> <td>Adjust FY19 NDRA budgeted income down for over accrual</td> <td style="text-align: right;">(\$563,737)</td> </tr> <tr> <td>Defer LI3 funding for projects to FY23</td> <td style="text-align: right;">(\$146,850)</td> </tr> <tr> <td>Other minor adjustments</td> <td style="text-align: right;">(\$82,376)</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$538,089</td> </tr> </table>	Higher FAG	\$1,831,052	Defer Saleyards Railway Siding income	(\$500,000)	Adjust FY19 NDRA budgeted income down for over accrual	(\$563,737)	Defer LI3 funding for projects to FY23	(\$146,850)	Other minor adjustments	(\$82,376)	Total	\$538,089
Higher FAG	\$1,831,052												
Defer Saleyards Railway Siding income	(\$500,000)												
Adjust FY19 NDRA budgeted income down for over accrual	(\$563,737)												
Defer LI3 funding for projects to FY23	(\$146,850)												
Other minor adjustments	(\$82,376)												
Total	\$538,089												
	Capital grants income has been revised down due to the deferred completion dates of a number of capital projects.												
	<table border="1" style="width: 100%;"> <tr> <td style="width: 80%;">Defer Saleyard capital grants</td> <td style="text-align: right;">(\$1,644,956)</td> </tr> <tr> <td>Defer LRCI3 funding for capital projects</td> <td style="text-align: right;">(\$1,540,500)</td> </tr> <tr> <td>Defer income from Isisford Weir replacement until completion</td> <td style="text-align: right;">(\$1,000,000)</td> </tr> <tr> <td>Defer income for water mains replacements</td> <td style="text-align: right;">(\$1,120,000)</td> </tr> <tr> <td>Other minor adjustments/deferrals</td> <td style="text-align: right;">(\$406,758)</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">(\$5,712,214)</td> </tr> </table>	Defer Saleyard capital grants	(\$1,644,956)	Defer LRCI3 funding for capital projects	(\$1,540,500)	Defer income from Isisford Weir replacement until completion	(\$1,000,000)	Defer income for water mains replacements	(\$1,120,000)	Other minor adjustments/deferrals	(\$406,758)	Total	(\$5,712,214)
Defer Saleyard capital grants	(\$1,644,956)												
Defer LRCI3 funding for capital projects	(\$1,540,500)												
Defer income from Isisford Weir replacement until completion	(\$1,000,000)												
Defer income for water mains replacements	(\$1,120,000)												
Other minor adjustments/deferrals	(\$406,758)												
Total	(\$5,712,214)												
	Due to delays in the expected delivery of new plant and vehicles in the plant recovery program, the forecast disposal of existing plant and vehicles has been deferred until next financial year.												
	Employee expenses have been revised down to account for vacancies.												

12. CORPORATE SERVICES REPORT
12.3 - 2021/2022 Financial Year - March Quarterly Budget Review Report

	Overall materials and services expenses have been revised down.	
	Defer work on Cramsie-Muttaborra Road project due to rain	(\$500,000)
	Recognise cost of new landfill pit as an expense (was posted to WIP)	\$83,277
	Expected savings in sewerage network costs from relining	(\$49,000)
	Roads maintenance will not be completed due to rain	(\$100,000)
	Emergency repairs to Ilfracombe spa	\$65,000
	Deferral of LRCl3 operating projects to next year	(\$161,850)
	Increase in Parks and Gardens contractors to cover for vacancies.	\$192,246
	Town planning contractor costs	\$10,000
	Increased Child Care consumable costs due to expansion	\$112,537
	Adjustment to Community and Culture expenses	\$19,640
	Transfer EHS employee costs to contractor	(\$48,900)
	Adjust for higher FY21 audit costs	\$25,466
	Increase Finance contractor budget to complete year end projects and provide Rates services	\$102,534
	Reduce CEO discretionary fund and offset against other operating budgets	(\$52,610)
	Expected savings in training budget	(\$90,000)
	Total	(\$391,660)
	Depreciation expense has been revised up after adjusting for the correction of assets not being depreciated, identified during the external audit.	
	The net result for the 2022 financial year has been revised down to a net deficit of \$1.649 million, with the deferral of capital income being the key driver of the reduction in financial performance.	
	The revised operating result shows an improvement for the 2022 financial year, due to the reduced impact of capital revenue on the calculation.	

Movements in the budgeted financial position

	Full year budget \$'000	Adjusted budget \$'000	Variance \$'000	
Current assets				
Cash and cash equivalents	21,218	24,969	3,751	1
Trade and other receivables	5,496	4,481	(1,015)	2
Inventories	683	683	-	
Non-current assets		-	-	
Trade and other receivables	11,719	11,719	-	
Property, plant and equipment	324,196	318,727	(5,470)	3
Other non-current assets	-	-	-	
Total assets	363,312	360,578	(2,734)	
Current liabilities				
Trade and other payables	818	5,000	(4,182)	4
Borrowings	1,212	1,241	(29)	5
Provisions	2,900	2,900	-	
Non-current liabilities			-	
Borrowings	17,354	16,713	641	6
Provisions	4,323	3,564	759	7
Total liabilities	26,607	29,418	(2,811)	
Net community assets	336,705	331,160	(5,545)	8
Community equity				
Asset revaluation reserve	123,239	123,239		
Retained surplus	213,467	207,920		
Total community equity	336,705	331,159	(5,545)	

Note	Description
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12. CORPORATE SERVICES REPORT
12.3 - 2021/2022 Financial Year - March Quarterly Budget Review Report

	The closing cash position is forecast to be higher at the end of the financial year. While the reduction in capital income will cause a decrease in cash, this is largely offset by the reduction in capital expenditure (see Note 3).																						
	The current trade and other receivables forecast balance has been adjusted due to the actual closing balance in March. The forecast includes adjustments for contract assets and some reduction in amounts owed by ratepayers and other debtors.																						
	<p>The review of capital projects has resulted in a significant decrease in the expected closing position of Council's property, plant and equipment. Of the original budget for FY22, the following capital expenditure adjustments have been made.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Defer EIS for raising the Thomson River weirs</td> <td style="text-align: right;">(\$1,180,000)</td> </tr> <tr> <td>Recognise the delay in delivery for ordered plant and vehicles in the FY22 fleet replacement program</td> <td style="text-align: right;">(\$3,193,468)</td> </tr> <tr> <td>Defer the completion of the Isisford weir repairs</td> <td style="text-align: right;">(\$278,918)</td> </tr> <tr> <td>Defer the completion of water mains replacement projects</td> <td style="text-align: right;">(\$1,220,000)</td> </tr> <tr> <td>Defer LRCI3 projects</td> <td style="text-align: right;">(\$1,690,500)</td> </tr> <tr> <td>Reduction in Saleyard projects</td> <td style="text-align: right;">(\$767,975)</td> </tr> <tr> <td>Defer completion of Edkins Park shade structure</td> <td style="text-align: right;">(\$140,000)</td> </tr> <tr> <td>Landfill pit recognised as an expense</td> <td style="text-align: right;">(\$100,000)</td> </tr> <tr> <td>Other minor adjustments</td> <td style="text-align: right;">(\$40,611)</td> </tr> <tr> <td>Defer completion of DCP security fencing at the Isisford waste facility</td> <td style="text-align: right;">(\$21,157)</td> </tr> <tr> <td style="text-align: center;">Total</td> <td style="text-align: right;">(\$8,632,629)</td> </tr> </table> <p>Adjustments have also been made to the expected closing balance to realign it with the actual closing balance at the end of March, and to capture the differences in depreciation.</p>	Defer EIS for raising the Thomson River weirs	(\$1,180,000)	Recognise the delay in delivery for ordered plant and vehicles in the FY22 fleet replacement program	(\$3,193,468)	Defer the completion of the Isisford weir repairs	(\$278,918)	Defer the completion of water mains replacement projects	(\$1,220,000)	Defer LRCI3 projects	(\$1,690,500)	Reduction in Saleyard projects	(\$767,975)	Defer completion of Edkins Park shade structure	(\$140,000)	Landfill pit recognised as an expense	(\$100,000)	Other minor adjustments	(\$40,611)	Defer completion of DCP security fencing at the Isisford waste facility	(\$21,157)	Total	(\$8,632,629)
Defer EIS for raising the Thomson River weirs	(\$1,180,000)																						
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Other minor adjustments	(\$40,611)																						
Defer completion of DCP security fencing at the Isisford waste facility	(\$21,157)																						
Total	(\$8,632,629)																						
	The current trade and other receivables balance has been adjusted to reflect the expected contract liabilities that will be recognised at the end of the financial year.																						
	The current borrowings balance has been adjusted to reconcile with the scheduled loan repayments to be made within 12 months from the end of the 2022 financial year.																						
	The non-current borrowings balance has been adjusted to reconcile with the scheduled loan repayments to be made beyond 12 months from the end of the 2022 financial year.																						
	The non-current provision balance has been adjusted to reflect the provision for rehabilitation of Council's landfills and longer term leave liabilities.																						
	Council's net financial position is forecast to be \$5.545 million less than the current budget. The key factors influencing this result are the lower capital expenditure for the remainder of the financial year and the higher amount in contract liabilities, offset by the higher cash balance.																						

12. CORPORATE SERVICES REPORT
12.3 - 2021/2022 Financial Year - March Quarterly Budget Review Report

Previous Council Resolutions related to this Matter

(Res-2022-02-001)

Moved Cr Nunn seconded Cr Martin

That pursuant to section 170(3) of the Local Government Regulation 2012, Council adopts the attached Budget Review, as presented.

Officer Comment

Responsible Officer: *Nicole Moulds, Finance Manager*

Issue:

As per budget considerations.

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Likely
Consequence: Moderate
Rating: High 12

Risks associated with failing to approve budget review outcomes.

Environmental Management Factors:

N/A

Other Comments:

N/A

Recommendation:

That pursuant to section 170(3) of the Local Government Regulation 2012, Council adopts the attached Budget Review, as presented.

12. CORPORATE SERVICES REPORT
12.4 - Review of Credit Card Policy

12.4 Review of Credit Card Policy

Consideration of the 01-15 Credit Card Policy after its bi-annual review.

Council Action

Deliver

Applicable Legislation

Local Government Act 2009

Local Government Regulation 2012

Policy Considerations

Procurement Policy No 01-15

Corporate and Operational Plan Considerations

GOVERNANCE: GOVERNANCE SERVICES			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.1.1 4.3.2	Ensure effective and responsible policy development and decision making.	Maintain Council's policy register in line with policy review dates and legislative requirements.	90% of policies are reviewed and adopted in line with review dates.

Budget Considerations

Nil

Previous Council Resolutions related to this Matter

(Res-2018-12-345)

Moved Cr Nunn seconded Cr Emslie

That Council adopts the Corporate Credit Card Policy No 1.15, as presented.

Officer Comment

Responsible Offices: *Sally Edwards, Isisford Branch Manager*

Background:

The Credit Card Policy is due for review, the policy has been under extensive review cycles with the previous Director of Corporate Services and Head of Finance. The policy has now been rewritten to reflect current positions and responsibilities. The purposes of the policy are to provide guidance on the provision and use of Corporate Credit Cards and ensure sound governance of expenditure is incurred by Council officers.

Issues:

The importance of having current and up-to-date policies cannot be understated. Pursuant to good governance and decision-making, policies should be subject to ongoing review and be evaluated for their effectiveness during implementation. Pursuant to the *Local Government Act 2009*, policy development is specifically referred to as follows:

Section 12(3) (c) All Councillors have the following responsibilities – "...participating in council meetings, policy development, and decision-making, for the benefit of the local government area..."

In general terms, policies require review due to either legislative change, changes to policy itself, or because of differing circumstances requiring a change to policy.

Risk Management Factors:

12. CORPORATE SERVICES REPORT
12.4 - Review of Credit Card Policy

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible
Consequence: Moderate
Rating: Medium (9/25)


Environmental Management Factors: Nil

Appendices

1. Reviewed 01-15 Corporate Credit Card Policy.pdf

Recommendation:

That Council adopts 01-15 Corporate Credit Card Policy, as presented.

Corporate Credit Card Policy		 Longreach Regional Council
Policy Number:	1.15	
Policy Category:	Financial	
Authorised by:	Res-2018-12-345	
Date approved:	13 December 2018	
Review Date:	13 December 2020	

Purpose

The purpose of this policy is to provide guidance on the provision and use of corporate credit cards and ensure sound governance of expenditure is incurred by Council officers.

Policy statement

Council will use cards to make purchases under a designated value where it is impractical to raise a purchase order. Any purchases made by cards will be consistent with Council’s Procurement Policy and Management Directive.

Appointment of Corporate Credit Card Holders

Cards will only be issued to cardholders on the authority of the Chief Financial Officer (CFO). If the CFO is to be issued with a card, it must be authorised by the Chief Executive Officer (CEO).

Responsibilities of cardholders

1. Cards will only be used for proper purchases within the delegated authority of the cardholder.
2. Cards will not be used for cash advances or purchases of a private nature.
3. If a card is lost or if the cardholder recognises fraudulent transactions on their card statements, the cardholder must immediately notify the bank that issued the card to suspend the card. The cardholder will then notify Finance, who will arrange for the card to be cancelled and a new card to be re-issued.
4. If a card is to be cancelled for any other reason, including termination of employment, the cardholder will provide Finance with the card and a final reconciliation of card transactions. Finance will then arrange for the card to be cancelled.

Checks and balances

Cardholders are responsible for providing evidence of purchases and reconciling transactions every month.

Cardholders will have their card transactions reviewed and authorised by their Supervisor before submitting the reconciliation to Finance no later than 3 working days after the end of each month.

The CEO will submit their credit card reconciliation to the Mayor for approval. The Mayor will provide their credit card reconciliation to the CEO for endorsement. The CEO will then send the Mayor’s credit card reconciliation to the Chair of the Audit and Risk Committee for final review and approval.

Credit card limits have been established in accordance with Council’s Procurement Directive, in accordance to position.

Authorised by resolution as at XX XXX XXXX :

12. CORPORATE SERVICES REPORT
12.5 - Electoral Signage Policy - Biennial Review

12.5 Electoral Signage Policy - Biennial Review

File Ref:

Consideration of Electoral Signage Policy 5.6 which is due for biennial review.

Council Action

Deliver

Applicable Legislation

Local Government Act 2009

Local Government Regulation 2012

Electoral Act 1992 (Qld)

Commonwealth Electoral Act 1918

Longreach Regional Council's Local Laws

Transport Operations (Road Use Management) Act 1995

Transport Operations (Road Use Management - Accreditation and Other Provisions) Regulation 2015

Department of Transport and Main Roads' – Roadside Advertising Manual

Department of Transport and Main Roads' – Policy for the Management of Roadside Advertising (EP162)

Policy Considerations

Electoral Signage Policy 5.6

Corporate and Operational Plan Considerations

GOVERNANCE: GOVERNANCE SERVICES			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
3.4.1	Implement strategies to minimise the environmental impact of Council's operations and facilities.		
4.1.1	Ensure effective and responsible policy development and decision making.	Maintain Council's policy register in line with policy review dates and legislative requirements.	90% of policies are reviewed and adopted in line with review dates.

Budget Considerations

Nil

Previous Council Resolutions related to this Matter

(Res-2020-01-008)

Moved Cr Harris seconded Cr Emslie

That Council adopts the Electoral Signage Policy as presented.

Officer Comment

Responsible Officer: Brooke Ballard, Local Laws and Rural Lands Administration Officer

Background:

The Election Signage Policy provides for guidelines and conditions relating to the installation, display, placement and removal of electoral signage, for local, state and federal elections in Council-controlled areas and roads.

12. CORPORATE SERVICES REPORT
12.5 - Electoral Signage Policy - Biennial Review

Issue:

The Election Policy has been reviewed and changes have been made. The revised policy includes the addition of a basic application form for displaying electoral signage. The application form will replace the previous process, which involved the applicant sending a letter to Council. At times, the letter did not include all relevant information, such as number and location of signs, and also did not involve the applicant making a declaration to comply with conditions.

Other revisions made to the policy included wording changes and section additions to reflect the current information relating to electoral signage from the Department of Transport and Main Roads (TMR) and Electoral Commission Queensland (ECQ). Council manages election signs that are placed on private property and local roads, as well as the state-controlled roads within each designated town area. TMR are responsible for election signage management outside of the designated town areas, such as on highways, however Council has provision to exercise powers to remove illegal placement of signage where a safety hazard has been identified. The revised policy replicates TMR and ECQ's requirements, allowing for a consistent approach to the management of election signs across each organisation.

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Possible
Consequence: Moderate
Rating: Medium (9/25)

Environmental Management Factors:

This Policy reduces risks of damage to the environment, as there are conditions relating to placement and removal of signs i.e. attachment to trees and littering.

Other Comments:


A copy of the revised policy is attached, with suggested changes highlighted in yellow. Please note that whilst there appears to be significant changes due to the amount of highlighting, minor wording changes, such as changing LRC to Council, and movement of existing wording to a different section, have also been highlighted.

Appendices

1. 05-06 Election Signage Policy 2022

Recommendation:

That Council adopts the Election Signage Policy No. 5.2, as presented.

Election Signage		 Longreach Regional Council
Policy Number:	5.6	
Policy Category:	Local Laws	
Authorised by:		
Date approved:		
Review Date:		

PURPOSE

The purpose of this policy is to provide guidelines for the installation, erection and display of election signage in Council-controlled areas and roads. This policy seeks to ensure that placement of electoral signage or promotional vehicles cause no detriment to vegetation or amenity and does not pose a danger to road users.

SCOPE

This policy outlines requirements in relation to the location and construction of election signage during Local, State and Federal Government elections. Council manages election signs and advertising devices in Council-controlled areas and roads, and on state-controlled roads within the township areas of the Longreach Regional Council, in conjunction with Department of Transport and Main Roads. This policy does not limit the compliance action of Department of Transport and Main Roads, should the Department determine that an election sign or advertising device creates a road safety or traffic efficiency problem on a state-controlled road. Council has no authority over the content of the election signage. The publication and display of election and electoral matter is regulated by the *Electoral Act 1992 (Qld)* and the *Commonwealth Electoral Act 1918*. The placement of election signs while expected during election campaigns, must meet the Council Election Signage policy requirements.

LEGISLATION

- Local Government Act 2009*
- Electoral Act 1992 (Qld)*
- Commonwealth Electoral Act 1918*
- Longreach Regional Council's Local Laws*
- Transport Operations (Road Use Management) Act 1995*
- Transport Operations (Road Use Management - Accreditation and Other Provisions) Regulation 2015*
- Department of Transport and Main Roads' – Roadside Advertising Manual*
- Department of Transport and Main Roads' – Policy for the Management of Roadside Advertising (EP162)*

DEFINITIONS

Election Signs – means any fixed or portable, freestanding advertising devices identifying candidates and/or promoting a political party at local, state or federal government elections.

POLICY STATEMENT

The placement of election signs within the local government area of Longreach Regional Council (Council) is regulated by:

- Council's Planning Scheme;
- Local Law No.1 (Administration) 2011, section 28, subsection (2), that gives Council the authority to seize and impound, if a structure or material poses a risk as described;
- Subordinate Local Law No. 1.4 (Installation of Advertising Devices) 2011;
- Subordinate Local Law No. 1.14 (Undertaking Regulated Activities on Local Government Controlled Areas and Roads) 2011; and

- The *Transport Operations (Road Use Management) Act 1995*

Council recognises the implied freedom to communicate to the public about political matters, whilst at the same time regulating the placement of election signs in a manner which reduces:

- Any distraction or threat to road users and pedestrians;
- Adverse impacts on Council service delivery;
- Adverse impacts on the amenity of local government controlled areas and roads in Council's local government area; and
- Adverse impacts on any trees, vegetation or infrastructure.

REQUIREMENTS OF ELECTION SIGNS AND ADVERTISING DEVICES

Election signs and advertising devices must:

Display Period:

- not be erected or displayed until the election has been officially announced (i.e. "issuing of the writ" or "notice of election"); and
- be removed within 24 hours of the conclusion of the election polling day. Failure to remove within the specified timeframe will result in Council seizing, removing signs, and recovering the cost of action taken as a debt from the person responsible for the activity. Removal costs are specified in the fees and charges for Council.

Construction:

- be no greater than 0.6m² in size; and
- be made of a material that is designed to be easily broken; and
- be free-standing and self-supporting; and
- be appropriately secured as not to become airborne; and
- the timber stake or frame on which the signs is fastened be made of material that is designed to be easily broken, and have a cross-section measurement of more than 55mm x 25mm; and
- not rotate, be illuminated, or contain moving images; and
- not use reflective or fluorescent materials; and
- not resemble a traffic control device.

Location:

- be located so as not to distract motorists, restrict sight distances on approaches to intersections, obstruct the view of road traffic signs, or otherwise impact on safety; and
- be located at least three and a half (3.5) metres from the edge of the nearest traffic lane on roads where the speed limit is 80km/hr or less; and
- be located at least six (6) metres from the edge of the nearest traffic lane on roads where the speed limit is over 80km/hr; and
- not be located on centre medians or roundabouts.

Placement:

- not be attached to trees/vegetation or any infrastructure belonging to Council, or any other person/organisation without their written consent; and
- not be placed on any structure in the vicinity of a road in a manner which may create a danger to traffic; and
- not be affixed to light or power poles, guardrails, or traffic/road signs; and
- not be placed on any private property without the owner / occupier's approval; and
- be located as close as practicable to the property boundary; and
- not hinder the flow of traffic, protrude over the road or interfere with the road's operation (this includes a person holding or waving on election sign); and

- not hinder the flow of pedestrians and cyclists (including people using a mobility device); and
- not be placed on any pedestrian shared zone or crossing.

REQUIREMENTS OF THE CANDIDATE

Candidates must ensure that:

- they have public liability insurance to cover any damage that may occur as a result of the erection of electoral signage or advertising devices
- they comply with all conditions as stated in this Policy, as well as any conditions stipulated by the Department of Transport and Main Roads, and any other relevant organisation.

APPLICATION FOR APPROVAL TO PLACE SIGNS IN COUNCIL CONTROLLED AREAS

The person(s) wishing to place signage must obtain written approval from Council prior to any signs being erected. The application for approval must be on Council's approved form, *Application to Display Election Signage (Appendix A)*, and include details below:

- the name and address of the person(s) that will be the subject of the advertising device;
- the name and address of the person(s) responsible for the installation of the advertising device;
- proof of identification, e.g. driver licence
- confirmation of agreement to comply with conditions as stated in this policy
- confirmation of public liability insurance
- signage installation details, including placement and number of signs per designated town area

SIGNS ON STATE CONTROLLED ROADS

Election signs on state-controlled roads are regulated by paragraph 9.12 of the *Roadside Advertising Guide Department of Transport and Main Roads, Queensland Government Ancillary Works and Encroachments Notice (No. 1) 2009*.

GENERAL BREACH PROVISIONS

Council may give verbal or written notice to person/s responsible for placing of election sign/s on an area or road to require the signage to be removed within a specified period for any contravention of the conditions stated in this policy. Council will specifically enforce the removal of the obstruction if the placement of the election sign/s raises a significant safety issue and/or creates impact on:

- Council vegetation or facilities;
- Council service delivery; and
- Pedestrians or motorists.

EMERGENCY PROVISIONS

Electoral signage which is located in such a way that it poses an immediate threat to Council assets or facilities, or the safety of motorists and pedestrians, will be seized by Council without first issuing a notice to the responsible person(s).

Authorised by resolution as at :

Scott Mason
Acting Chief Executive Officer



Longreach Regional Council
Ilfracombe Isisford Longreach Yaraka

Appendix A – Application to Display Election Signage

Details of the Candidate that is the subject of Election Signage / Advertising Device	Full Name				Date of Birth	
	Business Address					
	Town		State		Postcode	
	Postal Address	<input type="checkbox"/> As Above				
	Town		State		Postcode	
	Phone		Email			
	ID Type		Expiry			
	Number		State			

Details of the person that is responsible for the installation of Election Signage / Advertising Device	<input type="checkbox"/> As Above					
	Full Name				Date of Birth	
	Business Address					
	Town		State		Postcode	
	Postal Address	<input type="checkbox"/> As Above				
	Town		State		Postcode	
	Phone		Email			
	ID Type		Expiry			
Number		State				

Signage Details	Townships where signs will be displayed:	<input type="checkbox"/> Longreach	<input type="checkbox"/> Ilfracombe	<input type="checkbox"/> Isisford	<input type="checkbox"/> Yaraka
	Total Number of Signs per township:				
	General Location of Signs:				

Applicant Declaration – I declare that:

I have read and understood the conditions of Longreach Regional Council's Election Signage Policy, and agree to comply with all requirements. I confirm that I have public liability insurance that is appropriate to cover any injury or damage that may occur as a result of the erection of electoral signage or advertising devices. I hereby accept all liability for any claims for injuries or damages incurred by any person arising from the placement of election signs and non-compliance with the conditions as stated in the Election Signage Policy.

Signature: _____ Date: _____

PRIVACY & COLLECTION NOTICE - Longreach Regional Council is collecting your personal details for the purpose of dealing with your animal registration and meeting legislative obligations. We will not disclose your personal information outside of Council unless we are required to by law, the information is the subject of an application pursuant to the *Right to Information Act 2009*, or you have given your consent. By completing and signing this form and returning it to Longreach Regional Council, it will be taken that you have given your consent to manage your personal information in the manner described in this notice. Your personal information is handled in accordance with the *Information Privacy Act 2009*.

OFFICE USE ONLY – Please direct application form to Local Laws Department	Application Received By:			Date:	
	Complete?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If no, reason/s:	
	Recommended for Approval?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If no, reason/s:	
	Assessed By:				Date sent to CEO for Approval/Refusal:

12. CORPORATE SERVICES REPORT
12.6 - Professional Services Pre-Qualified Supplier (Renewal) - 2022-2024

12.6 Professional Services Pre-Qualified Supplier (Renewal) - 2022-2024

Consideration of the establishment of a two (2) year Pre-Qualified Supplier register for Professional Services.

Council Action

Deliver

Applicable Legislation

Local Government Act 2009

Local Government Regulation 2012 (Section 232)

Policy Considerations

Longreach Regional Council Procurement Policy No. 1.1

Corporate and Operational Plan Considerations

CORPORATE: PROCUREMENT			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.2.2	Responsible management of Stores / Procurement operations.	Procurement activity undertaken in line with legislative requirements to achieve best value for money for the community. Monthly stores stocktakes undertaken to effectively manage inventory.	95% of procurement activities audited are compliant with Council's policy and management directives. Annual Stores inventory write-off less than \$15,000.
2.1.10	Increase local spend on good/services within the region.	Facilitate one 'Doing Business with Council' informational sessions with local businesses.	<ul style="list-style-type: none"> • Annual Information session delivered to local businesses. • Monthly reporting on Local spend. • Provide an annual opportunity for additional suppliers to join the pre-qualified supplier panels. • Support provided to local businesses to apply for supplier panels.

Budget Considerations

Nil

12. CORPORATE SERVICES REPORT
12.6 - Professional Services Pre-Qualified Supplier (Renewal) - 2022-2024

Previous Council Resolutions related to this Matter

(Res-2022-04-089)

Moved Cr Smith seconded Cr Hatch

That in accordance with Section 232 of the Local Government Regulation 2012, Council adopts the following Registers of Pre-Qualified Suppliers for:

Pre-qualified Suppliers – Quarry Products

<i>Approved Quarry Products</i>
Clermont Quarries Pty Ltd
Champion Contracting Pty Ltd
Fulton Hogan Industries
JT Cox Concreting
JT Cox Precast Pty Ltd
L J & G Fietz
Michael Horman Transport Pty Ltd
Moore Civil and Plant Hire Pty Ltd
Western Resources

Pre-qualified Suppliers – Wet and Dry Plant Hire (Plant)

<i>Approved Plant Hire</i>	<i>Approved Plant Hire</i>
Paterson Plant Hire Pty Ltd	Longreach Plant Hire
Bitu-Mill Pty Ltd	Manno's Plant Hire
Brooks Hire Service Pty Ltd	Marsh Rural Earthmoving Pty Ltd
Champion Contracting Pty Ltd	McAuley Earthworks Pty Ltd
Coats Hire	Michael Horman Transport Pty Ltd
Conplant Pty Ltd	Moore Civil and Plant Hire Pty Ltd
Diversified Building Services (QLD) Pty Ltd	Oma Contracting
Ellis Stabilising Pty Ltd	Rayner's Crane & Plant Hire
Essjay Contracting Pty Ltd	Reliable Hire
Ezyquip Hire Pty Ltd	Rollers Queensland Pty Ltd
Flexihire Pty Ltd	Sherrin Rentals Pty Ltd
G & D Ballard Investments Pty Ltd	Tolbra Earthmovers & haulage Pty Ltd
Galilee Basin Haulage and Plant Hire Pty Ltd	Tutt Bryant Hire Pty Ltd
Harris Heavy Haulage Pty Ltd	William A & Deborah M Fickling
Hastings Deering (Australia) Limited	Westley Lines
J. T. Cox Concreting	Whyte Contracting

Pre-qualified Suppliers - Trades and Services

<i>Approved Maintenance and Construction</i>	<i>Approved Maintenance and Construction</i>
ACLA Electrical Solutions Pty Ltd	John R Hawkes
Albert Smith Signs Pty Ltd	J T Cox Concreting
Paterson Plant Hire Pty Ltd	Kent Construction
Bakers & Co Painting and Decorating Pty Ltd	Moore Civil & Plant Hire Pty Ltd
Centwest Engineering & Steel Supplies Pty Ltd	One Diversified (Aust.) Pty Ltd
Cody's Custom Fabrication	Rayner's Crane & Plant Hire
Coola Carpets and Furniture	Red Bear Painting
DC Solutions	Satintouch
Diversified Building Services (Qld) Pty Ltd	Saunders Electrical Contracting Pty Ltd

12. CORPORATE SERVICES REPORT
12.6 - Professional Services Pre-Qualified Supplier (Renewal) - 2022-2024

Gavin Christopher Groves	Steve Smith Refrigeration and Air-conditioning
Hoad Carpentry	Whyte Contracting
Hookies Kitchens & Cabinets	

Pre-qualified Suppliers - Supplies

<i>Supplies</i>	<i>Supplies</i>
Aquatic Elements	Morton Mechanical & Engineering
Australian Chemicals Pty Ltd	Outback Aqua
Barkers Newsagency	Pacific National Enterprises Pty Ltd
Biosafe Innovations Pty Limited	Paterson Plant Hire Pty Ltd
Bridgestone Australia Ltd	Professional Pump Services & Irrigation
Buttco Wholesalers	Promosphere Pty Ltd
Centwest Engineering & Steel Supplies	Redox Limited
Chemrose Suppliers Pty Ltd	Smith Bros Pty Ltd
Grillex Pty Ltd	St John Ambulance Australia Queensland Limited
Mercury Business	Xylem Water Solutions Australia Limited

Officer Comment

Responsible Officer: Carolyn Doyle, Administration Manager

Background:

The *Local Government Regulation 2012* (section 232) permits local governments to establish a register for pre-qualified suppliers for goods or services if:

- a) the preparation and evaluation of invitations every time the goods or services are needed would be costly; or
- b) the capability or financial capacity of the supplier of the goods or services is critical; or
- c) the supply of the goods or services involves significant security considerations; or
- d) a precondition of an offer to contract for the goods or services is compliance with particular standards or conditions set by the local government; or
- e) the ability of local business to supply the goods or services needs to be discovered or developed.

Issue:

The categories for goods and/or services Council has tendered for meet one or more of the criteria listed in Section 232 of the *Local Government Regulation 2012* and are a renewal of existing registers which expires on 30 April 2022. If the new register is adopted by Council, the register of pre-qualified suppliers will be in place for a two (2) year period (2022-2024). The categories which was tendered Professional Services

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Unlikely
 Consequence: Minor
 Rating: Low (4/25)

The risk of not having Pre-qualified Panels in place, is the exemption allowing rapid access to contractors and suppliers outlined in section 232 of the *Local Government Regulation 2012*, cannot

12. CORPORATE SERVICES REPORT
12.6 - Professional Services Pre-Qualified Supplier (Renewal) - 2022-2024

be utilised. This can delay the timeframes for Council Officers to engage these suppliers to meet the demands of our community.

Environmental Management Factors:

Not Applicable.

Other Comments:

In accordance with section 232(5) of the *Local Government Regulation 2012*, to set up pre-qualified suppliers Council must advertise via public tender for suitably qualified and experienced suppliers and contractors for at least 21 days and taking all reasonable steps to publish the invitation in another way to notify the public of the tender process.

The advertisements were publicised in the Longreach Leader editions outlined in the table below. The tender was released on QTender and email notifications sent to suppliers if they were already subscribed to the website. The tender advertisement was also placed on the Council website and Longreach Regional Council Facebook page.

Tender	Start Date	Close Date
LRC122021 – Professional Services	21/12/2021	25/1/2022

A total of 85 applications were received. Of the 85 assessed by the assessment teams only 83 were approved to present to Council (see full list below).

The suppliers that were not put forward by the panel for Council consideration was due to insurance compliances.

It should be noted that admission to the pre-qualified supplier registers does not guarantee any work or engagement with Council.

Appendices

1. EVA- Professional Services_Redacted

Recommendation:

That in accordance with Section 232 of the Local Government Regulation 2012, Council adopts the following register of Pre-qualified Suppliers for the following Panels:-

LRC112021 Professional Services Pre-Qualifier Panel

<i>ACS Engineers (Aust.) Pty. Ltd.</i>	<i>Masters Surveying Pty Ltd</i>
<i>Acumentis Group Limited</i>	<i>MBA Lawyers</i>
<i>Air Consulting Australia Pty Ltd</i>	<i>MBMpl Pty Ltd</i>
<i>Aliga Pty ltd</i>	<i>McInnes Wilson Lawyers</i>
<i>Allaboutxpert Australia Pty Ltd</i>	<i>McKays Solicitors</i>
<i>APV Valuers & Asset Management</i>	<i>Mead Perry Group Pty Ltd</i>
<i>ATI Australia Pty limited</i>	<i>Meridian Urban Pty Ltd</i>
<i>Bluesphere Environmental Pty Ltd</i>	<i>Meritos Group Pty Ltd</i>
<i>Built Environment Collective Pty Ltd</i>	<i>Mewing Planning Consultants Pty Ltd</i>
<i>CETEC Pty Ltd</i>	<i>Moray & Agnew</i>
<i>City Water Technology Pty Ltd</i>	<i>Morcom Surveyors</i>

12. CORPORATE SERVICES REPORT
12.6 - Professional Services Pre-Qualified Supplier (Renewal) - 2022-2024

<i>Civity Pty Ltd</i>	<i>Niche Environment & Heritage Pty Ltd</i>
<i>Cormac Rd Civil Pty Ltd</i>	<i>Norton Rose Australia</i>
<i>Corporate Training Solutions Australia Pty Ltd</i>	<i>Omni Procurement Solutions Pty Ltd</i>
<i>Cowie Environmental Services Pty Ltd</i>	<i>Orion Project Consulting</i>
<i>CP-Architects Pty Ltd</i>	<i>Outside the Box Group Pty Ltd</i>
<i>C. T. Management Group Pty Ltd</i>	<i>Pavement Management Services Pty Ltd</i>
<i>DC Solutions Ltd</i>	<i>Peak Services Pty Ltd</i>
<i>DMA Engineers Pty Ltd</i>	<i>Place Design Group Pty Ltd</i>
<i>Elite Executive Pty Ltd</i>	<i>Plan C Planning</i>
<i>Empower Engineers & Project Managers Pty Ltd</i>	<i>Plumbbuild Pty Ltd</i>
<i>Engeny Management as Trustee for Engeny M Trust</i>	<i>Preston Law</i>
<i>G. W. Clegg & Company Planning & Environment Consultants</i>	<i>Prizm Engineering Pty Ltd</i>
<i>Gadens Lawyers</i>	<i>Projex Partners Pty Ltd</i>
<i>GP One Consulting Pty Ltd</i>	<i>Proterra Group Pty Ltd</i>
<i>GWI Pty Ltd</i>	<i>PSA Consulting (Australia) Pty Ltd</i>
<i>Hartecs Group Pty Ltd</i>	<i>Reel Planning Pty Ltd</i>
<i>Holding Redlich Lawyers and Consultants</i>	<i>Rough Plan Pty Ltd</i>
<i>Hunter H20 Holdings Pty Limited</i>	<i>Saba Civil Management and Consultancy Pty Ltd</i>
<i>Iamdata.Solutions Pty Ltd</i>	<i>SEEC Pty Ltd</i>
<i>IN4 Advisory Pty Ltd</i>	<i>Sparke Helmore Lawyers</i>
<i>Infinitum Partners Pty Ltd</i>	<i>Stephen Holliday & Associates</i>
<i>Ionize Pty Ltd</i>	<i>The Water & Carbon Group Pty Ltd</i>
<i>Ironbark Sustainability</i>	<i>Titan ICT Pty Ltd</i>
<i>IT Alliance Australia Pty Ltd</i>	<i>Tonkin Consulting Pty Ltd</i>
<i>JJ Ryan Consulting Pty Ltd</i>	<i>Tract Consultants Pty Ltd</i>
<i>King & Company Solicitors</i>	<i>Veris Australia Pty Ltd</i>
<i>Landroc Pty Ltd</i>	<i>Watershed Australia</i>
<i>Leading Roles</i>	<i>Wild Environmental Consultants Pty Ltd</i>
<i>Liquid Pacific ATF Verrall Family Trust</i>	<i>Wilson Architects Pty Ltd</i>
<i>Marsh Pty Ltd T/A AssetVal</i>	<i>CQ Soil Testing</i>
<i>Stevenson Engineering Pty Ltd</i>	

LRC112021 - Pre-Qualified Supplier Panel - Professional Services

Procurement method was (Invitation/Email, Open/Invitation, Open/Email)
 Invitation/Email (Number/Date)



Supplier	Conforming	Method of Submission	Local Supplier	Evaluation Matrix - Score Weightings out of 5 *			Total	Comments - include relevant details to support scoring
				Price	Experience	Methodology		
(Business Name)	Y/N	Open/Email	Y/N	50%	25%	25%		
ACS Engineers (Aust) Pty Ltd	Y	Open/Email	N	4	4	5	85.00%	
Acumenis Group Limited	Y	Open/Email	N	3	4	4	70.00%	
Air Consulting Australia Pty Ltd	Y	Open/Email	N	4	4	5	85.00%	
Aitken Legal Pty Ltd	N	Open/Email	N				0.00%	
Alga Pty Ltd	Y	Open/Email	N	5	4	5	95.00%	
AllBusiness Australia Pty Ltd	Y	Open/Email	N	5	4	5	95.00%	
APV Values & Asset Management	Y	Open/Email	N	4	5	4	85.00%	
ATI Australia Pty Limited	Y	Open/Email	N	4	4	3	75.00%	
Bluegreen Environmental Pty Ltd	Y	Open/Email	N	5	4	4	90.00%	
Bull Environmental Collective Pty Ltd	Y	Open/Email	N	5	4	3	85.00%	
CBCC Pty Ltd	Y	Open/Email	N	5	4	3	85.00%	
City Water Technology Pty Ltd	Y	Open/Email	N	4	4	4	80.00%	
Civil Pty Ltd	Y	Open/Email	N	4	4	4	80.00%	
Coastal Ad Eval Pty Ltd	Y	Open/Email	N	4	4	3	75.00%	
Corporate Training Solutions Australia Pty Ltd	Y	Open/Email	N	4	4	3	75.00%	
Coast Environmental Services Pty Ltd	Y	Open/Email	N	4	4	3	75.00%	
CP Architects Pty Ltd	Y	Open/Email	N	5	5	3	90.00%	
C.T. Management Group Pty Ltd	Y	Open/Email	N	5	4	3	85.00%	
CE Solutions Ltd	Y	Open/Email	Y	5	4	4	90.00%	
CEA Engineers Pty Ltd	Y	Open/Email	N	5	4	4	90.00%	
Cher Executive Pty Ltd	Y	Open/Email	N	4	3	4	75.00%	
Empower Engineers & Project Managers Pty Ltd	Y	Open/Email	N	5	4	5	95.00%	
Enginy Management as Trustee for Enginy M Trust	Y	Open/Email	N	4	4	5	85.00%	
G.W. King & Company Planning & Environment Consultants	Y	Open/Email	N	4	4	3	75.00%	
Geddes Lawyers	Y	Open/Email	N	5	4	3	85.00%	
GP One Consulting Pty Ltd	Y	Open/Email	N	5	4	4	90.00%	
GWI Pty Ltd	Y	Open/Email	N	4	4	4	80.00%	
Harries Group Pty Ltd	Y	Open/Email	N	5	4	5	95.00%	
Building Architects Lawyers and Consultants	Y	Open/Email	N	4	4	3	75.00%	
Hunter W20 Holdings Pty Limited	Y	Open/Email	N	5	4	4	90.00%	
Imidata Solutions Pty Ltd	Y	Open/Email	N	5	4	3	85.00%	
INA Advisory Pty Ltd	Y	Open/Email	N	5	4	3	85.00%	
Infinium Partners Pty Ltd	Y	Open/Email	N	5	4	3	85.00%	
Isure Pty Ltd	Y	Open/Email	N	5	3	2	75.00%	
Isure Sustainability	Y	Open/Email	N	4	4	3	75.00%	
JA Alliance Australia Pty Ltd	Y	Open/Email	N	4	3	1	60.00%	
J Ryan Consulting Pty Ltd	Y	Open/Email	N	5	4	5	95.00%	
King & Company Solicitors	Y	Open/Email	N	4	5	4	85.00%	
Landok Pty Ltd	Y	Open/Email	N	5	4	3	85.00%	
Leading Roles	Y	Open/Email	N	4	4	4	80.00%	
Legend Pacific A/P Small Family Trust	Y	Open/Email	N	5	3	3	80.00%	
Marsden Pty Ltd EA Asset Val	Y	Open/Email	N	4	4	3	75.00%	
Masters Surveying Pty Ltd	Y	Open/Email	Y	5	5	5	100.00%	
MMA Lawyers	Y	Open/Email	N	5	4	4	90.00%	
Mighty Pty Ltd	Y	Open/Email	N	4	4	5	85.00%	
McIntosh Wilson Lawyers	Y	Open/Email	N	5	4	4	90.00%	
McKay Solicitors	Y	Open/Email	N	5	3	4	85.00%	
Mead Perry Group Pty Ltd	Y	Open/Email	N	5	5	4	95.00%	
Meridian Urban Pty Ltd	Y	Open/Email	N	5	4	4	90.00%	
Merrick Group Pty Ltd	Y	Open/Email	N	5	2	3	75.00%	
Murray Planning Consultants Pty Ltd	Y	Open/Email	N	5	4	4	90.00%	
Murray & Agnew	Y	Open/Email	N	5	4	4	90.00%	
Murcum Surveyors	Y	Open/Email	Y	5	4	3	85.00%	
Niche Environment & Heritage Pty Ltd	Y	Open/Email	N	4	4	4	80.00%	
Norton Rose Australia	Y	Open/Email	N	5	4	3	85.00%	
Olsen Procurement Solutions Pty Ltd	Y	Open/Email	N	5	3	4	85.00%	
Organi Project Consulting	Y	Open/Email	N	5	4	4	90.00%	
Outside the Box Group Pty Ltd	Y	Open/Email	N	5	4	4	90.00%	
Program Management Services Pty Ltd	Y	Open/Email	N	5	4	4	90.00%	
Prisk Services Pty Ltd	Y	Open/Email	N	5	5	4	95.00%	
Place Group Group Pty Ltd	Y	Open/Email	N	5	4	4	90.00%	
Plan E Planning	Y	Open/Email	N	5	4	3	85.00%	
Plumbuild Pty Ltd	Y	Open/Email	N	4	4	4	80.00%	
Prison Law	Y	Open/Email	N	5	4	3	85.00%	
Prizm Engineering Pty Ltd	Y	Open/Email	N	4	4	4	80.00%	
Progn Partners Pty Ltd	Y	Open/Email	N	4	4	5	85.00%	
Proterra Group Pty Ltd	Y	Open/Email	N	4	5	5	90.00%	
PSA Consulting (Australia) Pty Ltd	Y	Open/Email	N	5	4	4	90.00%	
Rural Planning Pty Ltd	Y	Open/Email	N	5	4	4	90.00%	
Rough Plan Pty Ltd	Y	Open/Email	N	4	4	4	80.00%	
Solo Civil Management and Consultancy Pty Ltd	Y	Open/Email	N	4	3	4	75.00%	
Solo Pty Ltd	Y	Open/Email	N	4	4	4	80.00%	
Spurke Hillmore Lawyers	Y	Open/Email	N	5	4	3	85.00%	
Stephen Holtby & Associates	Y	Open/Email	N	4	3	3	70.00%	
Sturgeson Engineering Pty Ltd	Y	Open/Email	N	5	4	3	85.00%	
The Water & Carbon Group Pty Ltd	Y	Open/Email	N	5	4	5	95.00%	
Tolan ICT Pty Ltd	Y	Open/Email	N	4	4	3	75.00%	
Torken Consulting Pty Ltd	Y	Open/Email	N	4	4	4	80.00%	
Tract Consultants Pty Ltd	Y	Open/Email	N	4	4	5	85.00%	
Tron Australia Pty Ltd	Y	Open/Email	N	4	2	5	75.00%	
Waterford Australia	Y	Open/Email	N	5	3	4	85.00%	
Wild Environmental Consultants Pty Ltd	Y	Open/Email	N	4	2	5	75.00%	
Wilson Architects Pty Ltd	Y	Open/Email	N	5	4	4	90.00%	
Zwarts Transport Planning Pty Ltd	N	Open/Email	N				0.00%	
ZZ Transport	Y	Open/Email	N	4	4	5	85.00%	

* Suppliers only. Additional criteria and different weightings can be applied by the evaluation panel.
 ** All bids to be local unless otherwise stated.

I declare that I have no conflict of interest in relation to this procurement evaluation.
 Recommendation is to accept [. All Suppliers except for : Aitken Legal Pty Ltd, Zwarts Transport Planning Pty Ltd)

Panel Member 1: Brendon Harvey Project Manager Date 11/5/2022
 Signed by: [Signature]
 Panel Member 2: [Signature] Date 11/05/22
 Signed by: [Signature]
 Panel Member 3: Carolyn Doyle Administration Manager Date 11/5/2022
 Signed by: [Signature]
 Panel Member 4: Morgan Bell WH&S Advisor Date 11/5/2022
 Signed by: [Signature]
 Approved by: Kimberly Dillon Date 11/5/2022
 Signed by: [Signature]

Evaluation Structure - Refer to the example on the right

Criteria	Explanation	Score	
Price	Discounts will receive increased scoring prices to include all costs associated with services including mobilisation if relevant	5	Complete list pricing with all services included and shown discounts
		4	Complete list no discounts
		3	Minor deficiencies but generally prices listed
		2	Deficiencies in costs of services
		1	Limited information provided on costs of services
Experience	Demonstrated experience in delivering the work or goods involved and experience in delivering to Local Government and familiarity with our requirements	5	Comprehensive scope, previous work with (RC) (S) & high quality referees
		4	Comprehensive scope, previous work with many local gov bodies, adequate referees
		3	Adequate scope, previous work with some local gov bodies referees, suggested
		2	Deficiency in scope, no previous work with Local Gov, basic referees
		1	Deficiency in scope, no local government experience, no referees
Methodology	Key criteria must be satisfied. Statement of Deliverables will be considered and assessed. WH&S requirements completed and compliant	5	Meets all requirements
		4	Meets key requirements, one minor requirement not met
		3	Meets some key requirements, some minor requirements met
		2	Meets one key and one minor requirement
		1	No key requirements met

13. COMMUNITY AND CULTURAL SERVICES REPORT
13.1 - Standing Matters - Community and Cultural Services Financial Report

13. COMMUNITY AND CULTURAL SERVICES REPORT

13.1 Standing Matters - Community and Cultural Services Financial Report

Community	Year to Date				Full Year			
	Actual \$'000	Budget \$'000	Variance \$'000	%	Revised Budget \$'000	Original Budget \$'000	Variance \$'000	%
Note:								
Operating Income								
Rates, levies and charges	-	-	-	0%	-	-	-	0%
1 Fees and charges	1,443	1,708	(266)	-16%	2,021	2,021	-	0%
Rental income	107	111	(4)	-3%	128	128	-	0%
Interest received	-	-	-	0%	-	-	-	0%
Sales revenue	-	-	-	0%	-	-	-	0%
Other	41	5	37	814%	6	118	(112)	-95%
Grants, subsidies, contributions and donations	889	844	45	5%	946	612	334	55%
Total Operating Income	2,480	2,668	(188)	-7%	3,100	2,878	222	8%
Operating Expenditure								
2 Employee benefits	2,367	2,882	515	18%	3,470	3,429	(42)	-1%
Materials and services	3,715	3,929	214	5%	4,773	4,128	(645)	-16%
Finance costs	-	-	-	0%	-	-	-	0%
Depreciation and amortisation	983	820	(162)	-20%	984	716	(269)	-38%
Other	-	-	-	0%	-	-	-	0%
Total Operating Expenditure	7,065	7,631	566	7%	9,228	8,273	(955)	-12%
Operating Surplus/(Deficit)	(4,585)	(4,963)	378	-8%	(6,128)	(5,395)	(733)	14%
Capital Income and Expenditure								
Capital Revenue	186	523	(336)	-64%	1,130	2,320	(1,190)	-51%
Capital Expenses	-	-	-	0%	-	-	-	0%
Net Capital Income/(Loss)	186	523	(336)	-64%	1,130	2,320	(1,190)	-51%
Net Result	(4,399)	(4,441)	42	-1%	(4,998)	(3,075)	(1,923)	63%

Areas to note

Exception reporting:

- 1 March Budget Review - Dropped Fees and Charges to forecast.
- 2 March Budget Review - Dropped Employee benefits for vacancies to 30 June 2022

13. COMMUNITY AND CULTURAL SERVICES REPORT
13.1 - Standing Matters - Community and Cultural Services Financial Report

12 COMMUNITY SERVICES DIRECTORATE	OP REVENUE			OP EXPENSE			OP RESULT				Amended		
	YTD Actual	YTD Budget	Variance	YTD Actual	YTD Budget	Variance	YTD Actual	YTD Budget	Variance	NOTES	Revenue FY Budget	Expense FY Budget	Op Result FY Budget
CHILD CARE SERVICES													
1209 CHILD CARE	1,381,912	1,543,131	(161,219)	1,542,186	1,643,644	101,458	(160,273)	(100,513)	(59,761)	1	1,753,683	1,972,793	(219,110)
1201 OUTSIDE SCHOOL HOURS CARE	209,550	204,925	4,626	65,622	123,301	57,679	143,928	81,623	62,305		258,566	149,116	109,450
1247 MOBILE CHILD CARE	235,762	215,737	20,025	176,129	216,796	40,666	59,633	(1,059)	60,692		220,070	262,187	(42,117)
	1,827,225	1,963,792	(136,567)	1,783,937	1,983,741	199,804	43,287	(19,949)	63,236		2,232,319	2,384,096	(151,777)
COMMUNITY													
1219 ADMINISTRATION	15,000	32,000	(17,000)	488,189	567,229	79,040	(473,189)	(535,229)	62,040	2	32,000	685,953	(653,953)
1222 HOUSING	103,505	87,920	15,585	318,971	392,827	73,856	(215,466)	(304,907)	89,441		100,000	464,660	(364,660)
1208 CEMETERIES	151,025	108,333	42,691	218,899	248,225	29,326	(67,875)	(139,892)	72,017		130,000	299,371	(169,371)
1244 LIBRARIES	8,606	8,500	106	185,331	204,169	18,837	(176,725)	(195,669)	18,943		12,000	242,069	(230,069)
1216 CELEBRATIONS	22,203	16,000	6,203	77,680	121,901	44,222	(55,477)	(105,901)	50,425		16,000	146,000	(130,000)
1214 COMMUNITY DEVELOPMENT	43,500	32,500	11,000	212,827	251,486	38,660	(169,327)	(218,986)	49,660		32,500	286,584	(254,084)
1215 COMMUNITY DONATIONS	-	-	-	86,291	82,000	(4,291)	(86,291)	(82,000)	(4,291)		-	112,000	(112,000)
1218 SPONSORSHIP PROGRAMME	-	-	-	39,618	30,000	(9,618)	(39,618)	(30,000)	(9,618)		-	30,000	(30,000)
1213 COMMUNITY CENTRES & HALL	146,393	195,758	(49,365)	325,214	464,687	139,474	(178,820)	(268,929)	90,109	3	273,350	693,715	(420,365)
1255 RADF	27,999	45,376	(17,377)	55,432	46,250	(9,182)	(27,433)	(874)	(26,560)	4	45,376	55,000	(9,624)
1211 COMMUNICATION SERVICES	8,423	6,250	2,173	4,106	27,904	23,798	4,317	(21,654)	25,971		7,500	29,515	(22,015)
1212 COMMUNITY SPORTING FACILITIES	2,656	20,833	(18,178)	86,058	101,172	15,114	(83,402)	(80,339)	(3,063)		25,000	120,000	(95,000)
1271 SWIMMING POOLS	23,448	1,667	21,781	950,784	753,943	(196,841)	(927,336)	(752,276)	(175,060)	5	2,000	867,753	(865,753)
1267 SHOWGROUNDS	32,463	60,000	(27,537)	359,338	364,414	5,077	(326,874)	(304,414)	(22,460)	6	80,000	444,534	(364,534)
1250 PARKS AND GARDENS	-	10,000	(10,000)	1,487,237	1,537,406	50,169	(1,487,237)	(1,527,406)	40,169		20,000	1,829,426	(1,809,426)
1253 PUBLIC CONVENIENCES	-	-	-	117,263	108,829	(8,434)	(117,263)	(108,829)	(8,434)		-	127,093	(127,093)
1237 HEALTH & ENVIRONMENTAL SERVICES	13,115	12,060	1,055	99,805	184,312	84,508	(86,690)	(172,252)	85,562	7	12,060	217,243	(205,183)
1227 DEVELOPMENT SERVICES	54,359	66,917	(12,558)	167,968	160,576	(7,392)	(113,609)	(93,659)	(19,950)		80,300	192,940	(112,640)
	652,693	704,114	(51,421)	5,281,010	5,647,331	366,321	(4,628,317)	(4,943,217)	314,900		868,086	6,843,857	(5,975,771)
TOTAL REVENUE & EXPENDITURE	2,479,918	2,667,907	(187,988)	7,064,947	7,631,072	566,125	(4,585,029)	(4,963,165)	378,136		3,100,405	9,227,953	(6,127,548)

NOTES

- 1 March Budget Review- dropped fees and charges & employee benefits to forecast 30 June 22.
- 2 March Budget Review- dropped trainee income and FTE removed.
- 3 LRCI P3 projects were due to commence however are now carrying over to 22.23.
- 4 March Budget review - RADF will decrease income to actual.
- 5 March Budget review- depreciation increase to pick up assets \$167k for pools.
- 6 March Budget review- Fees and Charges income dropped.
- 7 March Budget review -Decrease expenses due to FTE removed and now contracted.

Recommendation:

That Council receive the Community and Cultural Services financial report for information.

13. COMMUNITY AND CULTURAL SERVICES REPORT
13.2 - Community Donations - May 2022

13.2 Community Donations - May 2022

Consideration of the Community Donations applications received in May in accordance with the Community Donations Policy No. 11.06.

Council Action

Partner
Deliver

Applicable Legislation

Local Government Act 2009
Local Government Regulation 2012

Policy Considerations

Community Donations Policy No. 11.06

Corporate and Operational Plan Considerations

COMMUNITY AND CULTURAL: COMMUNITY DEVELOPMENT			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.2.2	Provide community sponsorship for various activities.	Administer Mayoral and Community donations along with sponsorships in accordance with the guidelines and budget.	Deliver program within budget allocated by June 2022

Budget Considerations

\$23,258.82 remaining

Previous Council Resolutions related to this Matter
Nil

Officer Comment

Responsible Officer: Abby Lewis - Community Development Coordinator

Background:

Longreach Regional Council Community Donations program:

- Enhances the community's resilience, wellbeing, sustainability and liveability
- Contributes to vibrant and engaged communities
- Provides community organisations with financial support to meet identified community need and provides benefit to the broader Longreach region communities
- Achieves Council's strategic objectives, as identified in the Corporate Plan.

Community Donations (financial and in-kind support) are offered each financial year. Each Community Group is eligible to apply for a maximum of \$5,000 per financial year. All applications will be assessed against eligibility and assessment criteria as stated in this Policy and the Program Guidelines.

13. COMMUNITY AND CULTURAL SERVICES REPORT
13.2 - Community Donations - May 2022

Issue:

Longreach Regional Council has received three (3) applications for Community Donations:

1. Isisford Golf Club INC

Isisford Golf Open 2022	
<i>Has the Community group applied for funds in the past?</i>	<i>Yes</i>
<i>Has the Community Group applied for funds within the 21/22 Financial Year?</i>	<i>No</i>
<i>Does the Community Group have any outstanding acquittals?</i>	<i>No</i>
<i>Has the event/ project been previously funded by Council?</i>	<i>Yes</i>

The Isisford Golf Club Open is an annual event that takes place each year at the Isisford Golf Club and is run by the Isisford Golf Club Committee.

The Isisford Golf Open Day consists of keen players from across the Central West Region attracting between 50-100 participants and their families over the course of the weekend. There are several prizes on offer during the day. Ranging from woman's and men's A, B and C grade winners, long drive, golden hole and hole in one. Breakfast and lunch for participants and their families are provided on the day by the Isisford Golf Club Committee.

The total grant recommended of \$3890.00 will go towards Longreach Regional Council's naming rights on the local radio, banners and announcements on the day. Council funds will also go towards catering for participants and their families over the course of the event. All catering will be sourced from local businesses from across the Region. While 'naming rights' suggests that this is more of a sponsorship opportunity for Council, due to Sponsorship funds being fully exhausted, the application also fits Community Donations, therefore the Community Group was recommended to apply under this funding stream.

The application was reviewed by a panel and scored against the criteria of the Longreach Regional Council's Community Donations Assessment Guidelines. The result was to support the Isisford Gold Club Inc. to the value of 100%

	<i>Grant Requested</i>	<i>Grant Recommended</i>
2	<i>Financial \$3,890.00</i>	<i>Financial \$3,890.00</i>
	<i>Total \$3,890.00</i>	<i>Total \$3,890.00</i>

13. COMMUNITY AND CULTURAL SERVICES REPORT
13.2 - Community Donations - May 2022

Yaraka Gymkhana Association Inc.

Yaraka Horse and Bike Gymkhana	
<i>Has the Community group applied for funds in the past?</i>	<i>Yes</i>
<i>Has the Community Group applied for funds within the 21/22 Financial Year?</i>	<i>No</i>
<i>Does the Community Group have any outstanding acquittals?</i>	<i>No</i>
<i>Has the event/ project been previously funded by Council?</i>	<i>Yes</i>

The Yaraka Gymkhana Association hosts their Annual Horse and Bike Gymkhana each year in July.

The Yaraka Gymkhana is a great family friendly event that attracts over 200 competitors and their families as well as tourists and visitors to the Region. As this event is usually held over the school holidays it provides a meeting place for isolated families to get together, compete and socialize. As well as benefitting boarding school and distance education students to be apart of the community. The running of the Gymkhana involves the whole community to come together to plan a successful fund raising event for the whole community.

The total grant recommended of \$5,000.00 Financial will go towards grading of the events track, hire of generator, Saturday night live band, purchase of trophies and ribbons as well as QLD Ambulance Service.

The application was reviewed by a panel and scored against the criteria of the Longreach Regional Council's Community Donations Assessment Guidelines. The result was to support the Yaraka Gymkhana Association to the value of 100%.

<i>Grant Requested</i>	<i>Grant Recommended</i>
<i>Financial \$5,000.00</i>	<i>Financial \$5,000.00</i>
<i>Total \$5,000.00</i>	<i>Total \$5,000.00</i>

3. Longreach Golf Club

Queensland Men's Sandgreens	
<i>Has the Community group applied for funds in the past?</i>	<i>Yes</i>
<i>Has the Community Group applied for funds within the 21/22 Financial Year?</i>	<i>No</i>
<i>Does the Community Group have any outstanding acquittals?</i>	<i>No</i>
<i>Has the event/ project been previously funded by Council?</i>	<i>Yes</i>

The Longreach Golf Club are holding their annual Queensland Men's Sandgreens event at the Longreach Golf Club on Saturday 4 June 2022.

13. COMMUNITY AND CULTURAL SERVICES REPORT
13.2 - Community Donations - May 2022

The annual Queensland Men’s Sandgreens will bring 200 male competitors from across Queensland to the Longreach Region during the course of the event. The Longreach Golf Club are wanting to attract a profession golfing coach to Longreach for the same weekend as the Queensland Men’s Sandgreens. The benefit of a professional golf coach coming to the Region will attract the younger generation whereby the Longreach Golf Club is lacking numbers.

The total grant recommended of \$5,000.00 Financial will allow a golfing coach to attend the event for a 1 day golf coaching at the Longreach Golf Club as well as junior and adult golf clinics. The total quote for the golfing coach was \$5,500.00, the club will pay the remaining \$500.00 outstanding.

The application was reviewed by a panel and scored against the criteria of the Longreach Regional Council’s Community Donations Assessment Guidelines. The result was to support the Longreach Golf Club to the value of 100%.

<i>Grant Requested</i>	<i>Grant Recommended</i>
<i>Financial \$5,000.00</i>	<i>Financial \$5,000.00</i>
<i>Total \$5,000.00</i>	<i>Total \$5,00.00</i>

Recommendation:

That Council endorses the allocation of funds from the Community Donations Program as contained in the following table, in accordance with the Community Donations Policy No. 11.07;

<i>Organisation/ Name</i>	<i>Event/Activity</i>	<i>Grant Requested</i>	<i>Grant Approved</i>	<i>Conditions of approval/Payment</i>
<i>Isisford Golf Club Inc</i>	<i>Isisford Golf Club Open 2022</i>	<i>Financial \$3,890.00</i> <i>Total \$3,890.00</i>	<i>Financial \$3,890.00</i> <i>Total \$3,890.00</i>	<i>Nil</i>
<i>Yaraka Gymkhana Association</i>	<i>Yaraka Horse and Bike Gymkhana</i>	<i>Financial \$5,000.00</i> <i>Total \$5,000.00</i>	<i>Financial \$5,000.00</i> <i>Total \$5,000.00</i>	<i>Nil</i>
<i>Longreach Golf Club</i>	<i>Queensland Men’s Sandgreen</i>	<i>Financial \$5,000.00</i> <i>Total \$5,000.00</i>	<i>Financial \$5,000.00</i> <i>Total \$5,000.00</i>	<i>Nil</i>
		<i>TOTAL \$13,890.00</i>	<i>\$13,890.00</i>	

13. COMMUNITY AND CULTURAL SERVICES REPORT
13.3 - Mayoral Donations - May 2022

13.3 Mayoral Donations - May 2022

Considerations of applications received in accordance with the Mayoral Donation Policy 11.02.

Council Action

Partner

Applicable Legislation

Local Government Act 2009

Local Government Regulation 2012

Policy Considerations

Mayoral Donation No. 11.02

Corporate and Operational Plan Considerations

COMMUNITY AND CULTURAL: COMMUNITY DEVELOPMENT			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.2.2	Provide community sponsorship for various activities.	Administer Mayoral and Community donations along with sponsorships in accordance with the guidelines and budget.	Deliver program within budget allocated by June 2022.

Budget Considerations

\$88,741.18 committed and allocated to Community and Mayoral Donations YTD.

Category	Total Budget	Budget Committed (not yet paid)	Budget Remaining	Budget required to meet Community Donations for April 2022	Budget required to meet Mayoral Donations for April 2022	Budget remaining for future applications
Community & Mayoral Donations	\$112,000.00	\$0.00	\$23,258.82	\$12,378.70	\$1,050.00	\$9,830.12

Previous Council Resolutions related to this Matter

Nil

Officer Comment

Responsible Officer: Abby Lewis, Community Development Coordinator

Background:

Longreach Regional Council Mayoral Donations Program received three (3) applications for the month of April 2022.

These applications are:

- Ruby Gilliland has been selected to represent the 10-12 years girls North West Touch Football State Championships in Brisbane from 15-19 June 2022.

Ruby Gilliland	
Has the recipient applied for funds in the past?	No
Has the recipient applied for funds within the	No

13. COMMUNITY AND CULTURAL SERVICES REPORT
13.3 - Mayoral Donations - May 2022

<i>Ruby Gilliland</i>	
<i>21/22 Financial Year?</i>	
<i>Does the recipient have any outstanding acquittals?</i>	<i>No</i>

Assessment of Application:

It is recommended that Council take into consideration that these requests are in accordance with the Mayoral Donation Policy 11.02

Section 7: Grant Criteria:

- i. Applicant must demonstrate strong community benefit or need and support for the project or activity;
- ii. Activities or proposed events will contribute to the strategic outcomes as outlined in Longreach Regional Council's Corporate Plan.

Section 8: Donations Limit

- i. Amounts up to \$350 will be available for individuals selected to represent the area of Longreach Regional Council at competition or event level within Queensland:

<i>Grant Requested</i>	<i>Grant Recommended</i>
<i>Ruby Gilliland</i> \$350.00	<i>Ruby Gilliland</i> \$350.00

2. Karson Williamson was selected to represent the Central West District Touch in Mount Isa that was held on 21-22 April 2022.

<i>Karson Williamson</i>	
<i>Has the recipient applied for funds in the past?</i>	<i>No</i>
<i>Has the recipient applied for funds within the 21/22 Financial Year?</i>	<i>No</i>
<i>Does the recipient have any outstanding acquittals?</i>	<i>No</i>

Assessment of Application:

It is recommended that Council take into consideration that these requests are in accordance with the Mayoral Donation Policy 11.02

Section 7: Grant Criteria:

- iii. Applicant must demonstrate strong community benefit or need and support for the project or activity;
- iv. Activities or proposed events will contribute to the strategic outcomes as outlined in Longreach Regional Council's Corporate Plan.

13. COMMUNITY AND CULTURAL SERVICES REPORT
13.3 - Mayoral Donations - May 2022

Section 8: Donations Limit

- ii. Amounts up to \$350 will be available for individuals selected to represent the area of Longreach Regional Council at competition or event level within Queensland:

<i>Grant Requested</i>	<i>Grant Recommended</i>
<i>Karson Williamson</i> \$350.00	<i>Karson Williamson</i> \$350.00

3. Karson Williamson has been selected to represent the North West 10-12 years Touch State Championships from 15-19 June 2022 in Brisbane.

<i>Karson Williamson</i>	
<i>Has the recipient applied for funds in the past?</i>	<i>Yes</i>
<i>Has the recipient applied for funds within the 21/22 Financial Year?</i>	<i>No</i>
<i>Does the recipient have any outstanding acquittals?</i>	<i>No</i>

Assessment of Application:

It is recommended that Council take into consideration that these requests are in accordance with the Mayoral Donation Policy 11.02

Section 7: Grant Criteria:

- v. Applicant must demonstrate strong community benefit or need and support for the project or activity;
- vi. Activities or proposed events will contribute to the strategic outcomes as outlined in Longreach Regional Council's Corporate Plan.

Section 8: Donations Limit

- iii. Amounts up to \$350 will be available for individuals selected to represent the area of Longreach Regional Council at competition or event level within Queensland:

<i>Grant Requested</i>	<i>Grant Recommended</i>
<i>Karson Williamson</i> \$350.00	<i>Karson Williamson</i> \$350.00

13. COMMUNITY AND CULTURAL SERVICES REPORT
13.3 - Mayoral Donations - May 2022

Recommendation:

That Council endorses the allocation of funds from the Mayoral Donation Program, in accordance with the Mayoral Donations Policy No. 11.02, as contained in the following table:

<i>Organisation/ Individual</i>	<i>Event/Project Activity</i>	<i>Event Date</i>	<i>Grant Approved</i>
<i>Ruby Gilliland</i>	<i>10-12 years Touch Football State Championships</i>	<i>15-19 June 2022</i>	<i>\$350.00</i>
<i>Karson Williamson</i>	<i>10-12 years Central West District Touch</i>	<i>21-22 April 2022</i>	<i>\$350.00</i>
<i>Karson Williamson</i>	<i>10-12 years Touch Football State Championships</i>	<i>15-19 June 2022</i>	<i>\$350.00</i>
		<i>TOTAL</i>	<i>\$1,050.00</i>

13. COMMUNITY AND CULTURAL SERVICES REPORT
13.4 - Sponsorship - May 2022

13.4 Sponsorship - May 2022

Consideration for Sponsorship application received for the month of May 2022, in accordance with Council's Sponsorship Policy No. 11.07.

Council Action

Advocate
 Deliver

Applicable Legislation

Local Government Act 2009
Local Government Regulation 2012

Policy Considerations

Sponsorship 11.07

Corporate and Operational Plan Considerations

COMMUNITY AND CULTURAL: COMMUNITY DEVELOPMENT			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.2.2	Provide community sponsorship for various activities.	Administer Mayoral and Community donations along with sponsorships in accordance with the guidelines and budget.	Deliver program within budget allocated by June 2022.

Budget Considerations

Total budget for Sponsorship for 2021/22 is \$30,000

Category	Budget	Approved Funding YTD	Budget Remaining	Budget required to meet Sponsorships for May 2022
Sponsorship	\$30,000	\$39,618.00	\$0.00	\$6,634.30

Previous Council Resolutions related to this Matter

Nil

Officer Comment

Responsible Officer: Abby Lewis, Community Development Coordinator

1. Storyfest Out West

Storyfest Out West is a two day writer's festival which will enable children within the Central West Region from prep to year 12 to interact with authors and books. The festival will take place on the 28 and 29 July 2022 at the Longreach Showgrounds.

Storyfest has been working closely with the Longreach School of Distance Education to attract families and students from across the Region to provide them with the opportunity to attend the festival. There are five RAPAD Council schools that have been invited to attend Storyfest in Longreach along with their families. Over the course of the event there is an expected number of 1,700 children, parents and teachers to attend. This event is also available to those families who live on rural properties and are isolated from the Community.

On Friday 29 July 2022, Storyfest will be hosting a Literacy Long Table Dinner at the Longreach Civic Centre. This dinner is anticipated to bring 250 families together after the two day writers festival.

13. COMMUNITY AND CULTURAL SERVICES REPORT
13.4 - Sponsorship - May 2022

The application was reviewed by a panel and scored against the criteria of the Longreach Regional Council's Sponsorship Assessment Guidelines. The result was to support Storyfest Out West to the value of 100% of the requested in-kind support amount. The applicant is not a Community Group or Organisation located within the Longreach Regional Council Area.

<i>Grant Requested</i>	<i>Grant Recommended</i>
<i>In-Kind</i> <i>Hire of Showgrounds x4 days \$4,100.00</i> <i>Hire of Civic Centre (1 day, 1 day rehearsal)</i> <i>\$978.90</i> <i>2x PA System \$189.00</i> <i>2x Stage \$630.60</i> <i>6x Wheelie Bins \$73.80</i> <i>200x Chairs \$500.00</i> <i>12x tables \$ 162.00</i> <i>Total \$6,634.30</i>	<i>In-Kind</i> <i>Hire of Showgrounds x4 days \$4,100.00</i> <i>Hire of Civic Centre (1 day, 1 day rehearsal)</i> <i>\$978.90</i> <i>2x PA System \$189.00</i> <i>2x Stage \$630.60</i> <i>6x Wheelie Bins \$73.80</i> <i>200x Chairs \$500.00</i> <i>12x tables \$ 162.00</i> <i>Total \$6,634.30</i>

Recommendation:

That Council endorses the allocation of funds from the Sponsorship Program as contained in the following table, in accordance with the Sponsorship Policy No 11.07:

<i>Organisation</i>	<i>Event/Project Activity</i>	<i>Event Date</i>	<i>Grant Recommended</i>	<i>Conditions of Approval/Payment</i>
<i>Somerset Storyfest</i>	<i>Storyfest Out West</i>	<i>28-29 July 2022</i>	<i>In-Kind</i> <i>Hire of Showgrounds x4 days \$4,100.00</i> <i>Hire of Civic Centre (1 day, 1 day rehearsal)</i> <i>\$978.90</i> <i>2x PA System \$189.00</i> <i>2x Stage \$630.60</i> <i>6x Wheelie Bins \$73.80</i> <i>200x Chairs \$500.00</i> <i>12x tables \$ 162.00</i> <i>Total \$6,634.30</i>	<i>NIL</i>
		<i>TOTAL</i>	<i>\$6,634.30</i>	

13. COMMUNITY AND CULTURAL SERVICES REPORT

13.5 - Referral Agency Assessment Application (Alternative Siting Assessment) - 162 Crane Street, Longreach

13.5 Referral Agency Assessment Application (Alternative Siting Assessment) - 162 Crane Street, Longreach

File Ref: DA21/22-043

Consideration of a Referral Agency Assessment Application for an alternative siting assessment lodged with Council on 9 May 2022, for a shed to be constructed on land located at 162 Crane Street, Longreach and described as Lot 20 on L35718.

Council Action

Deliver

Applicable Legislation

Building Act 1975

Planning Act 2016

Planning Regulation 2017

Queensland Development Code

Policy Considerations

Nil

Corporate and Operational Plan Considerations

COMMUNITY AND CULTURAL: BUILDING SERVICES & REGULATIONS			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.1.4	Building certification services.	Building certification services comply with statutory requirements and are client connected and outcome driven.	100% of building applications assessed within 10 business days and without the need to extend the decision period. 95% of customer requests are responded to within 2 days.

Budget Considerations

Nil

Previous Council Resolutions related to this Matter

Nil

Officer Comment

*Responsible Officers: Kelli Doyle, Support Services Officer
Mark Slater, Consultant Building Certifier*

Background:

The applicant has requested to construct a shed within the required 1.5m setback from the neighbouring boundary at 164 Crane Street, Longreach. The information provided within the application locates the proposed structure to be built on the common boundary of the neighbouring property. This is due to the main sewerage line which runs through the property and ease of access if work needs to take place on the sewerage line. The adjoining land owners have given their consent and have no objections to the shed being built on the common boundary.

13. COMMUNITY AND CULTURAL SERVICES REPORT

13.5 - Referral Agency Assessment Application (Alternative Siting Assessment) - 162 Crane Street, Longreach

Issue:

The proposed structure setback is not in line with the requirements of the Queensland Development Code, hence the reason for the application being referred to Council for consideration.

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare
Consequence: Minor
Rating: 1

Environmental Management Factors:

N/A

Other Comments:

The application has been assessed by Mark Slater, Council's Consultant Building Certifier who has recommended that Council approve the proposed shed location based on the following:

- Adjoining land owner consent has been obtained.
- The proposed shed will not adversely affect the visual character and aesthetics of the nearby area.
- The proposed shed complies with the "Deemed to Satisfy" provisions of the BSA for fire separation as the shed at 164 Crane Street is Class 10.
- The Queensland Development Code states that the location of a building or structure facilitates normal building maintenance if the wall is – (a) set back a minimum of 750mm from the side or rear boundary; or (b) where less than 750mm to the boundary, maintenance free, such as unpainted or untreated masonry or prefinished steel sheeting.

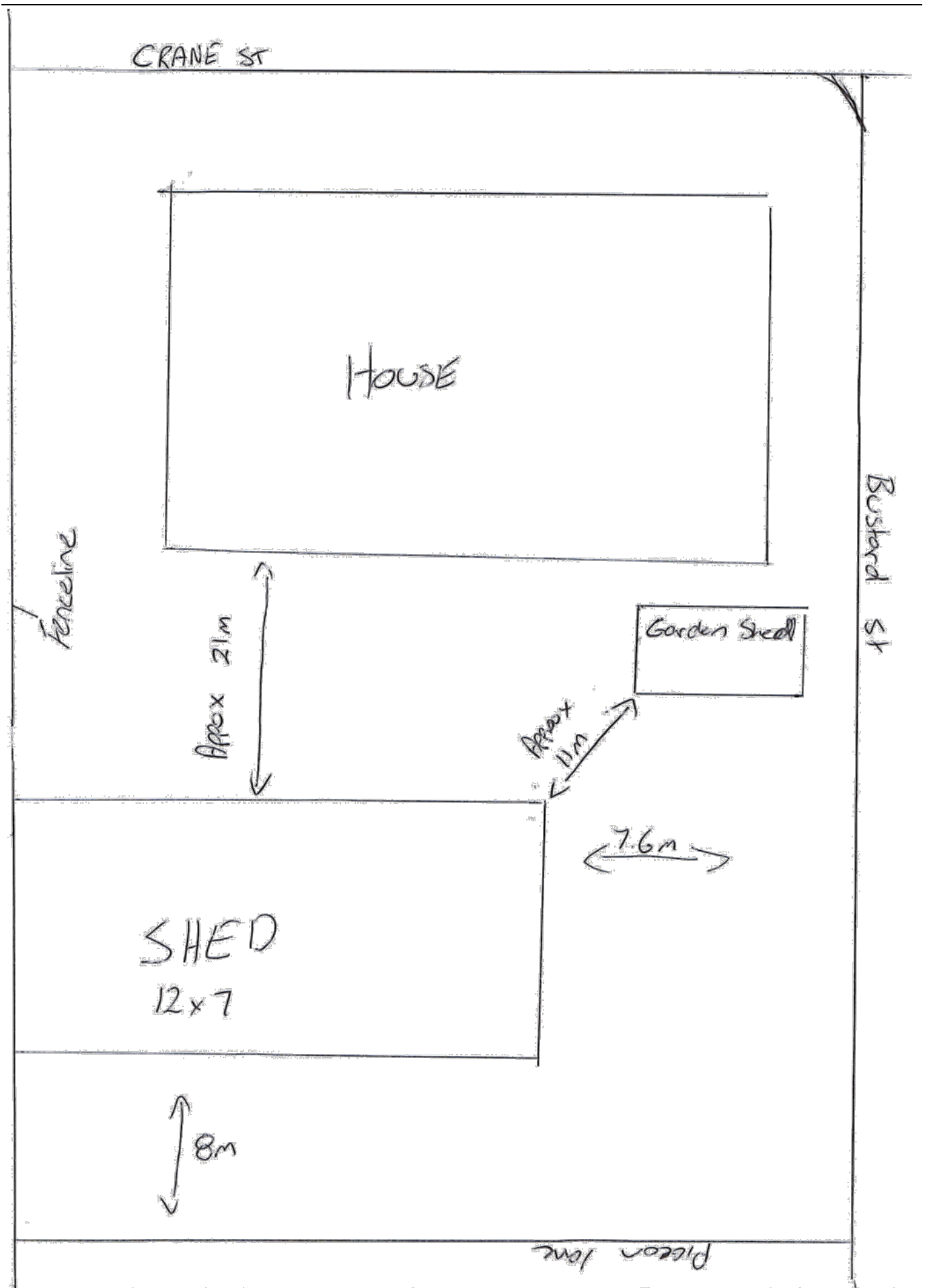
Appendices

1. Site Plan - 162 Crane Street, Longreach.pdf

Recommendation:

That pursuant to section 32 and 33 of the Building Act 1975, Planning Act 2016 and schedule 9, table 3 of the Planning Regulations 2017, the shed at 162 Crane Street, Longreach and formally described as Lot 20 on L35718, be approved to be constructed on the common boundary with the neighbouring property at 164 Crane Street, Longreach as per the attached site plan and the recommendation from Council's Building Certifier.

13.5 - Referral Agency Assessment Application (Alternative Siting Assessment) - 162 Crane Street, Longreach --Appendix 1



13. COMMUNITY AND CULTURAL SERVICES REPORT
13.6 - Retrospective Referral Agency Assessment Application (Alternative Siting Assessment) - 61 Ilfracombe Road, Longreach

13.6 Retrospective Referral Agency Assessment Application (Alternative Siting Assessment) - 61 Ilfracombe Road, Longreach

File Ref: DA21/22-040

Consideration of a Retrospective Referral Agency Assessment Application for an alternative siting assessment lodged with Council on 3 May 2022, for an open carport which has been constructed on land located at 61 Ilfracombe Road, Longreach and described as Lot 25 on PD218.

Council Action

Deliver

Applicable Legislation

Building Act 1975

Planning Act 2016

Planning Regulation 2017

Queensland Development Code

Policy Considerations

Nil

Corporate and Operational Plan Considerations

COMMUNITY AND CULTURAL: BUILDING SERVICES & REGULATIONS			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.1.4	Building certification services.	Building certification services comply with statutory requirements and are client connected and outcome driven.	100% of building applications assessed within 10 business days and without the need to extend the decision period. 95% of customer requests are responded to within 2 days.

Budget Considerations

Nil

Previous Council Resolutions related to this Matter

Nil

Officer Comment

*Responsible Officers: Kelli Doyle, Support Services Officer
Mark Slater, Consultant Building Certifier*

Background:

The applicant has constructed an open carport within the required 6m setback from the Ilfracombe Road road boundary. The structure has been constructed on the properties existing driveway as per the attached site plan.

Issue:

The proposed structure setback is not in line with the requirements of the Queensland Development Code, hence the reason for the application being referred to Council for consideration.

13. COMMUNITY AND CULTURAL SERVICES REPORT
13.6 - Retrospective Referral Agency Assessment Application (Alternative Siting Assessment) - 61 Ilfracombe Road, Longreach

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare
Consequence: Minor
Rating: 1

Environmental Management Factors:

N/A

Other Comments:

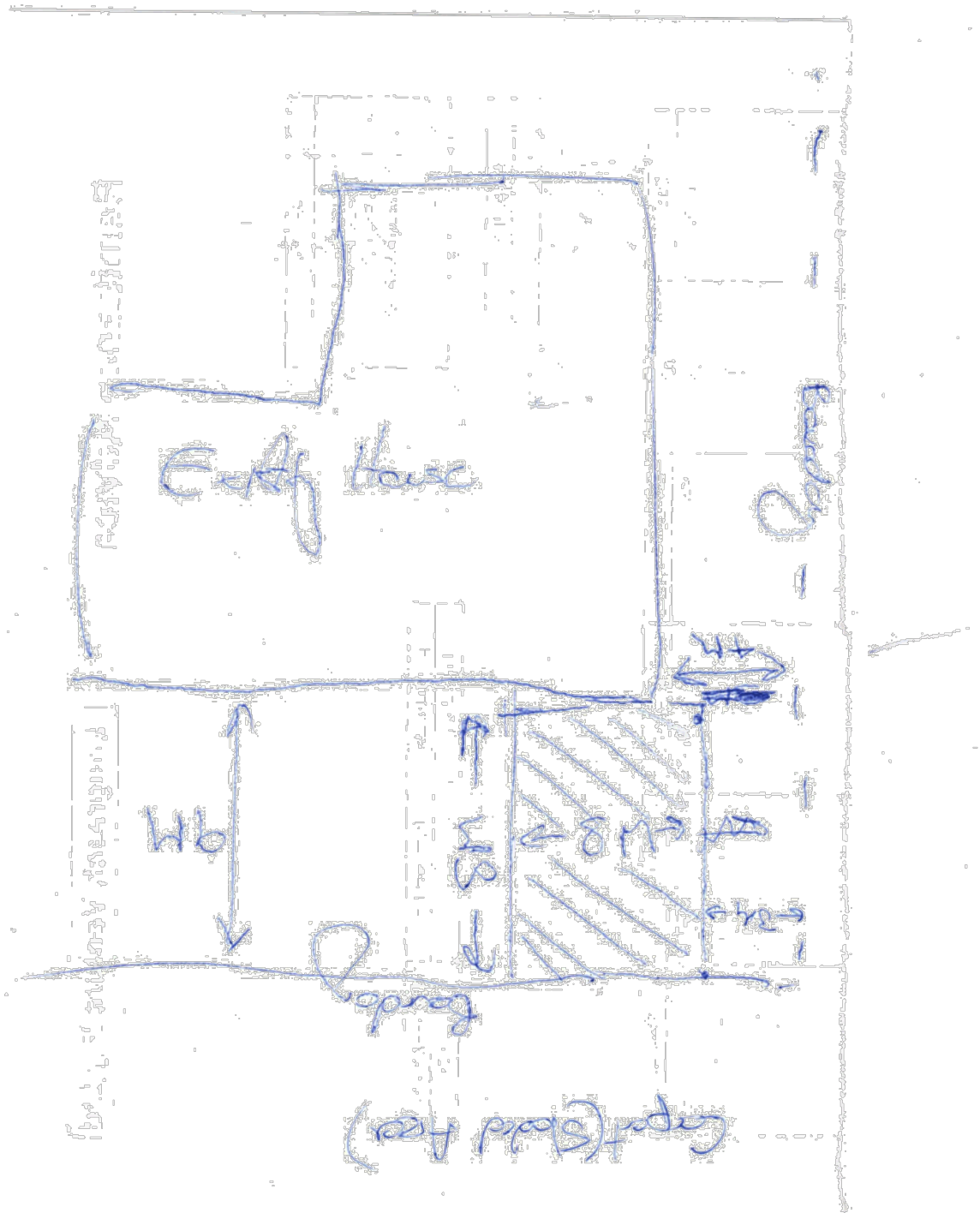
The application has been assessed by Mark Slater, Council's Consultant Building Certifier who has recommended that Council approve the proposed carport location as it appears to meet the criteria; although he did state that there would have been other alternative locations available on the lot.

Appendices

1. Site Plan - 61 Ilfracombe Road, Longreach.pdf

Recommendation:

That pursuant to section 32 and 33 of the Building Act 1975, Planning Act 2016 and schedule 9, table 3 of the Planning Regulations 2017, the constructed open carport at 61 Ilfracombe Road, Longreach and formally described as Lot 25 on PD218, be approved retrospectively, as per the attached site plan and the recommendation from Council's Building Certifier.



13. COMMUNITY AND CULTURAL SERVICES REPORT
13.7 - Fees and Charges - Showgrounds Use (Fitness Groups)

13.7 Fees and Charges - Showgrounds Use (Fitness Groups)

Consideration of new fees and charges to facilitate fitness groups utilising the Longreach Showgrounds.

Council Action

Recognise
Deliver

Applicable Legislation

Local Government Act 2009
Local Government Regulation 2012

Policy Considerations

Revenue Policy 01-05
2021-2022 Fees and Charges

Corporate and Operational Plan Considerations

Nil

Budget Considerations

Increase in revenue for the Longreach Showgrounds – impact minimal

Previous Council Resolutions related to this Matter

NIL

Officer Comment

Responsible Officer: Kristen Grant, Public Facilities Manager

Background:

Over the last 3 months Officers have seen an increase in users taking part in fitness groups at the Longreach Showgrounds Precinct, mainly utilising the Wavy Pavillion, Grandstand and Oval.

There have been a number of queries through assist requesting to use the facility for this purpose. Given there are costs incurred by Council for maintenance, electricity, etc and Community Groups are also expected to pay to utilise the facility, Officers deemed it reasonable to introduce a suitable fee to accommodate. This charge should be kept at a reasonable cost to encourage the use of the facility and promoting health an fitness within our community.

Issue:

According to the current fees and charges there is no suitable fee for the identified group.

The proposed fee would include the use of power and users can get access via the toggle system. Accommodating each group with storage may be a problem, however Officers will communicate accordingly.

The fees proposed by Officers are detailed below.

Individual and Group Fitness Use Including Lighting - Unlimited Use	Per Year	\$	200.00
Individual and Group Fitness Use Including Lighting - Unlimited Use - Financial Gain	Per Year	\$	400.00
Excessive Lighting Fee (when lights are left on overnight)		\$	205.00

13. COMMUNITY AND CULTURAL SERVICES REPORT

13.7 - Fees and Charges - Showgrounds Use (Fitness Groups)

It is key to note, under the delegation register, the Chief Executive Officer is able to add new fees to the fees and charges register, however, it is important that Council are aware of the changes.

Risk Management Factors:

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: (1) Rare
Consequence: (1) Insignificant
Rating: (1) Low

Environmental Management Factors:

NIL

Other Comments:

NIL

Recommendation:

That Council:

1. *Adopt the recommended fees and charges, as presented in the report.*

14. INFRASTRUCTURE SERVICES REPORT
14.1 - Standing Matters - Infrastructure Services Financial Report

14. INFRASTRUCTURE SERVICES REPORT

14.1 Standing Matters - Infrastructure Services Financial Report

Infrastructure	Year to Date				Full Year			
	Actual \$'000	Budget \$'000	Variance \$'000	%	Revised Budget \$'000	Original Budget \$'000	Variance \$'000	%
Note:								
Operating Income								
Rates, levies and charges	5,342	5,477	(135)	-2%	5,588	5,588	-	0%
Fees and charges	26	29	(4)	-12%	35	35	-	0%
Rental income	-	-	-	0%	-	-	-	0%
Interest received	-	-	-	0%	-	-	-	0%
Sales revenue	5,479	5,553	(74)	-1%	7,110	7,110	-	0%
Other	106	8	98	1175%	10	10	-	0%
1 Grants, subsidies, contributions and donations	5,091	7,054	(1,963)	-28%	8,784	9,120	(336)	-4%
Total Operating Income	16,044	18,122	(2,078)	-11%	21,527	21,863	(336)	-2%
Operating Expenditure								
2 Employee benefits	3,743	4,011	268	7%	4,845	4,845	-	0%
Materials and services	11,961	12,095	134	1%	14,919	14,487	(432)	-3%
Finance costs	179	177	(1)	-1%	233	233	-	0%
Depreciation and amortisation	5,232	5,190	(41)	-1%	6,228	6,496	268	4%
Other	-	-	-	0%	-	-	-	0%
Total Operating Expenditure	21,114	21,474	359	2%	26,225	26,061	(164)	-1%
Operating Surplus/(Deficit)	(5,071)	(3,352)	(1,719)	51%	(4,698)	(4,198)	(501)	12%
Capital Income and Expenditure								
1 Capital Revenue	2,855	5,295	(2,440)	-46%	6,993	5,298	1,695	32%
Capital Expenses	-	-	-	0%	-	-	-	0%
Net Capital Income/(Loss)	2,855	5,295	(2,440)	-46%	6,993	5,298	1,695	32%
Net Result	(2,216)	1,943	(4,159)	-214%	2,295	1,100	1,195	109%

Areas to note

Exception reporting:

- 1 March Budget Review - Both Operating and Capital Grants, subsidies, contributions and donations dropped.
- 2 March Budget Review- Employee benefits dropped to forecast 30 June 22.

14. INFRASTRUCTURE SERVICES REPORT

14.1 - Standing Matters - Infrastructure Services Financial Report

13 INFRASTRUCTURE DIRECTORATE										Amended			
	OP REVENUE			OP EXPENSE			OP RESULT			Revenue	Expense	Op Result	
	YTD Actual	YTD Budget	Variance	YTD Actual	YTD Budget	Variance	YTD Actual	YTD Budget	Variance	NOTES	FY Budget	FY Budget	FY Budget
INFRASTRUCTURE SERVICES													
1330 ENGINEERING	113	-	113	326,693	340,869	14,176	(326,580)	(340,869)	14,288		-	411,467	(411,467)
1362 SAFETY & QUALITY	-	-	-	65,134	79,865	14,731	(65,134)	(79,865)	14,731		-	96,534	(96,534)
1306 ASSET MANAGEMENT	-	-	-	173,452	271,704	98,252	(173,452)	(271,704)	98,252		-	356,473	(356,473)
1334 FLEET MANAGEMENT	157,216	100,000	57,216	(682,946)	(1,047,811)	(364,865)	840,162	1,147,811	(307,649)	1	120,000	(1,144,448)	1,264,448
1303 MINOR AIRPORTS	-	-	-	52,073	26,486	(25,587)	(52,073)	(26,486)	(25,587)		-	31,855	(31,855)
1326 DEPOT OPERATIONS	-	-	-	185,927	238,357	52,429	(185,927)	(238,357)	52,429		-	285,765	(285,765)
	157,329	100,000	57,329	120,333	(90,531)	(210,865)	36,996	190,531	(153,536)		120,000	37,646	82,354
ROADS & STREETS													
1360 ROAD MAINTENANCE, TOWN STREETS & STORMWATER	-	-	-	2,522,669	2,879,626	356,957	(2,522,669)	(2,879,626)	356,957	2	-	3,454,902	(3,454,902)
1363 TOWN STREETS	-	-	-	1,463,579	1,697,785	234,206	(1,463,579)	(1,697,785)	234,206	2	-	2,037,640	(2,037,640)
1361 STORMWATER	-	-	-	234,849	224,478	(10,372)	(234,849)	(224,478)	(10,372)		-	269,079	(269,079)
1351 PRIVATE WORKS	43,481	91,667	(48,186)	66,437	83,579	17,142	(22,957)	8,088	(31,044)		110,000	100,210	9,790
1305 APPC & MWPC	3,726,767	3,750,000	(23,233)	2,977,215	3,395,799	418,585	749,552	354,201	395,351	3	4,500,000	4,057,897	442,103
1358 RMPc	1,708,669	1,711,667	(2,997)	1,930,161	1,909,796	(20,365)	(221,492)	(198,130)	(23,362)		2,500,000	2,288,871	211,129
1319 2019 NDRRA Event	(203,372)	563,737	(767,109)	93,211	52,710	(40,501)	(296,583)	511,027	(807,610)	4	563,737	63,255	500,482
1320 2020 NDRRA Event	5,156,140	6,390,000	(1,233,860)	8,080,125	7,226,024	(854,100)	(2,923,984)	(836,024)	(2,087,960)		8,100,000	8,999,999	(899,999)
	10,431,685	12,507,070	(2,075,385)	17,368,246	17,469,797	101,551	(6,936,561)	(4,962,727)	(1,973,834)		15,773,737	21,271,853	(5,498,116)
WATER													
1381 RATES	2,828,634	3,037,333	(208,699)	146,050	140,994	(5,056)	2,682,584	2,896,339	(213,755)	5	3,150,000	185,631	2,964,369
1382 WATER OPERATIONS (TREATMENT)	-	-	-	1,003,544	1,281,216	277,672	(1,003,544)	(1,281,216)	277,672	6	-	1,469,063	(1,469,063)
1380 WATER NETWORK	-	-	-	1,227,580	1,348,180	120,600	(1,227,580)	(1,348,180)	120,600	6	-	1,619,004	(1,619,004)
	2,828,634	3,037,333	(208,699)	2,377,173	2,770,390	393,216	451,461	266,944	184,517		3,150,000	3,273,697	(123,697)
SEWERAGE													
1365 RATES	1,569,301	1,530,000	39,301	36,414	36,414	0	1,532,887	1,493,586	39,301		1,530,000	47,513	1,482,487
1366 SEWERAGE OPERATIONS (TREATMENT)	-	-	-	284,407	270,363	(14,045)	(284,407)	(270,363)	(14,045)		-	325,309	(325,309)
1364 SEWERAGE NETWORK	-	-	-	345,526	413,966	68,440	(345,526)	(413,966)	68,440		-	496,972	(496,972)
	1,569,301	1,530,000	39,301	666,347	720,743	54,395	902,953	809,257	93,696		1,530,000	869,794	660,206
WASTE MANAGEMENT													
1379 WASTE MANAGEMENT	949,898	918,000	31,898	148,093	165,809	17,716	801,805	752,191	49,614		918,000	198,394	719,606
1378 WASTE DISPOSAL	88,069	12,500	75,569	-	-	-	88,069	12,500	75,569		15,000	-	15,000
1342 LANDFILL	18,778	16,667	2,111	434,095	437,425	3,330	(415,317)	(420,759)	5,442		20,000	573,794	(553,794)
	1,056,745	947,167	109,578	582,188	603,234	21,046	474,557	343,932	130,625		953,000	772,188	180,812
TOTAL REVENUE & EXPENDITURE	16,043,694	18,121,570	(2,077,876)	21,114,288	21,473,633	359,345	(5,070,594)	(3,352,062)	(1,718,532)		21,526,737	26,225,179	(4,698,442)
NOTES													

- 1 Fleet review is still in progress.
- 2 March Budget Review- dropped expenses due to wet weather.
- 3 March Budget Review- dropped income/expenses due to wet weather.
- 4 An over accrual of income in 20.21 Financial Statements.
- 5 Outstanding invoicing on Water Consumption Charges will be invoiced by 30 June 22.
- 6 March Budget Review- dropped expenses.

Recommendation:

That Council receive the Infrastructure Services financial report for information.

**LONGREACH REGIONAL COUNCIL
ORDINARY MEETING AGENDA**

15. LATE ITEMS

Nil for this meeting

16. CLOSED MATTERS

Recommendation:

That pursuant to section 242J(1) of the Local Government Regulation 2012 the meeting be closed to discuss the following matters, which are considered confidential for the reasons indicated.

16.1 Concept Brief - Executive Housing Proposal

Consideration of the Concept Brief – Executive Housing, including proposal to purchase residential property suitable for executive housing.

This report is considered confidential in accordance with section 275(1) c, of the Local Government Regulation 2012, as it contains information relating to: the council's budget.

17. CLOSURE OF MEETING